

# City of McAlester Water Utility Payment Plan Arrangement

Date of Request

Date Approved

Account Type

Residential

Non- Residential / Business

Utility Account #

Name

Phone

E-mail

Mailing Address

Service Address

Reason Unable to Pay

COVID 19

Not COVID 19 related

I am unable to pay my full water bill due to:

Business Closed

Job Loss

Layoff

Other

**Payment Plan Requested: A Payment Arrangement is a plan to pay the current bill charge plus the Previous Balance in Monthly Installments. (12 month maximum)**

I am requesting that Utility Office accept a Total Monthly Payment of .

\$

Beginning  
(date)

For

Months

**Important Information:**

*You will be notified by customer service regarding this matter once approved.*

*You will continue to be billed each month. We encourage you to make regular payments.*

*A late or missed payment will cause your agreement to go into default. Once in default, the entire past due balance will become due or service disconnected. If your service is disconnected, it shall be reconnected only upon payment of all past due charges and reconnection fees.*

Utility Office Signature: \_\_\_\_\_