



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, July 28, 2020 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

Attending in Person

John Browne Mayor
Weldon Smith Ward One
Billy J. Boatright..... Ward Five
Peter J. Stasiak City Manager
Cora M. Middleton..... City Clerk

Attending via Teleconference

Cully Stevens, Vice Mayor..... Ward Two
Steve Cox..... Ward Three
James Brown..... Ward Four
Zach Prichard..... Ward Six
William J. Ervin City Attorney

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame. Public call-in number is (866)899-4679, Access Code 796-983-005.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

SELECTION OF VICE-MAYOR

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the July 14, 2020, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for July 8, 2020 through July 21, 2020. *(Sherri Swift, Chief Financial Officer)*
- C. Concur with the Mayor's appointment of Brenda Russell to the Audit & Finance Advisory Committee as replacement for Mr. Mike Kern. This term will expire March 31, 2022. *(John Browne, Mayor)*
- D. Consider and act upon, indefinitely postponing Tort Claim filed by Tanner Coffee. *(Cora Middleton, City Clerk)*

ITEMS REMOVED FROM CONSENT AGENDA

SCHEDULED BUSINESS

- 1. Presentation and discussion on Choctaw Economic Development. *(Robert Karr, Choctaw Councilman)*

Executive Summary
Presentation.

- 2. Consider and act upon, the authorization of a purchase from Freedom Ford of McAlester, Oklahoma (1) New and Unused 2020 Ford F150 4X4, with LEER Camper from Advantage Truck & Auto of McAlester, Oklahoma for the Fire Department on State of Oklahoma Purchasing Contract pursuant to Section 2-382 of the McAlester City Code. Funds to be used form the city's portion of the county quarter cent excise tax for fire services. *(Brett Brewer, Fire Chief)*

Executive Summary

Motion to approve authorization of the purchase from Freedom Ford of McAlester, Oklahoma (1) New and Unused 2020 Ford F1500 4X4, with a LEER 100R Camper from Advantage Truck & Auto of McAlester,

Oklahoma for the Fire Department on State of Oklahoma Purchasing Contract pursuant to Section 2-382 of the McAlester City Code. Purchase to be made from the city's portion of the county quarter cent excise tax for fire services. Cost for the Ford F150 4X4 not to exceed \$26,093.00 (based on State Bid) with the cost of the 2020 LEER 100R not to exceed \$1,870.00, for a total cost not to exceed \$28,000.00.

3. Consider and act upon, the acceptance of a SUB-Grant Award from the Office of Homeland Security for reimbursement of the purchase of a replacement HAZMAT Chemical Identification Unit. *(Brett Brewer, Fire Chief)*

Executive Summary

Motion to approve the acceptance of a SUB-Grant Award from the Office of Homeland Security for reimbursement of the purchase of a replacement HAZMAT Chemical Identification Unit.

4. Consider and act upon, accepting the bid amount of \$66,785.00 from Advanced Construction & Maintenance, LLC and authorize the Mayor to sign the Notice of Award for the 2019 CDBG Phase II Sewer Project. *(Dalton Carlton, Public Works Director)*

Executive Summary

The recommendation is to accept the bid from Advanced Construction & Maintenance, LLC for a total amount of \$66,785.00 and authorize the Mayor to sign the Notice of Award for the 2019 CDBG Phase II Sewer Project.

5. Consider and act upon, accepting the bid amount of \$80,000 from Bolding Construction, LLC and authorize the Mayor to sign the Notice of Award for the 24-inch Sewer Main Replacement, Peach Tree Place. *(Dalton Carlton, Public Works Director)*

Executive Summary

The recommendation is to accept the bid from Bolding Construction, LLC for a total amount of \$80,000.00 and authorize the Mayor to sign the Notice of Award for the 24-inch Sewer Main Replacement, Peach Tree Place.

6. Consider and act upon, authorizing the Mayor to sign the Work Order for Professional Services with Infrastructure Solutions Group, LLC for engineering services for Water Tower Controls and Distribution Improvements. *(Dalton Carlton, Public Works Director)*

Executive Summary

Motion to authorize the Mayor to sign the Work Order for Professional Services in the amount of \$89,400.00 with Infrastructure Solutions Group, LLC for engineering services for Water Tower Controls and Distribution Improvements. The lump sum fee for engineering is \$68,000.00 and the Resident Project Representative Fee is \$21,400.00.

7. Consider and act upon, authorizing the Mayor to sign an Agreement between Tyler Technologies and the City of McAlester for hosting and cloud services for INCODE financial software in the amount of \$68,540.00 for fiscal year 2020/2021. *(Toni Ervin, Assistant City Manager)*

Executive Summary

Motion to approve authorization for the Mayor to sign an Agreement between Tyler Technologies and the City of McAlester for hosting and cloud services for INCODE financial software in the amount of \$68,540.00 for fiscal year 2020/2021.

8. Presentation of the Monthly Financial Update. *(Sherri Swift, Chief Financial Officer)*

Executive Summary

Discussion.

9. Consider and act upon, authorizing the City of McAlester to allocate funding in the amount of \$30,000 to be used as matching grants for local businesses in purchasing face masks and/or face coverings. *(Cully Stevens, Councilman Ward Two)*

Executive Summary

Motion to approve and authorize the City of McAlester to allocate funding to be used as matching grants for local businesses for the purchase of face masks and/or face coverings.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER'S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL**MAYORS COMMENTS AND COMMITTEE APPOINTMENTS****RECESS COUNCIL MEETING****CONVENE AS McALESTER AIRPORT AUTHORITY**

Majority of a Quorum required for approval

- Approval of the Minutes from the July 14, 2020, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending July 21, 2020. *(Sherri Swift, Chief Financial Officer)*

ADJOURN MAA**CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

Majority of a Quorum required for approval

- Approval of the Minutes from the July 14, 2020, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending July 21, 2020. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 4, acceptance of the bid amount of \$66,785.00 from Advanced Construction & Maintenance, LLC and authorization for the Mayor to sign the Notice of Award for the 2019 CDBG Phase II Sewer Project. *(Dalton Carlton, Public Works Director)*
- Confirm action taken on City Council Agenda Item 5, acceptance of the bid amount of \$80,000 from Bolding Construction, LLC and authorization for the Mayor to sign the Notice of Award for the 24-inch Sewer Main Replacement, Peach Tree Place. *(Dalton Carlton, Public Works Director)*
- Confirm action taken on City Council Agenda Item 6, authorization for the Mayor to sign the Work Order for Professional Services with Infrastructure Solutions Group, LLC for engineering services for Water Tower Controls and Distribution Improvements. *(Dalton Carlton, Public Works Director)*

ADJOURN MPWA**CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY**

Majority of a Quorum required for approval

- Approval of the Minutes from the June 23, 2020, Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of July, 2020. *(Sherri Swift, Chief Financial Officer)*

ADJOURN MRTA**ADJOURNMENT**

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2020 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk