



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, October 13, 2020 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

Attending in Person

John Browne Mayor
Weldon Smith Ward One
James Brown, Vice Mayor Ward Four
BJ Boatright Ward Five
Peter J. Stasiak City Manager
Cora M. Middleton City Clerk

Attending by Teleconference

Cully Stevens Ward Two
Steve Cox Ward Three
Zach Prichard Ward Six
William J. Ervin City Attorney

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame. Public call-in number is 1-866-899-4679, Public Access code is 433-014-333.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the September 22, 2020, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for September 16, 2020 through October 6, 2020. *(Sherri Swift, Chief Financial Officer)*
- C. Accept and place on file the 2020 Annual Report for McAlester Defense Support Services (MDSS). *(Jessica Gregg, Executive Director)*
- D. Consider and act upon, ratification of Change Order #1 from WWJB Contracting in the amount of \$631.00. This is for additional surge rock to be added at the south end of the project to mitigate any future erosion. This is for the 102 Saunier Way Canal Bank Stabilization Project. This change order also adds 30 days to the Substantial Completion date. *(Peter Stasiak, City Manager)*
- E. Concur with the Mayor's reappointment of Deloures Smith to the McAlester Library Advisory Board for a term to expire December 31, 2024. *(John Browne, Mayor)*
- F. Concur with the Mayor's reappointment of Steve Harrison to the McAlester Library Advisory Board for a term to expire December 31, 2025. *(John Browne, Mayor)*
- G. Approve and authorize the Mayor to sign a Resolution directing the filing and notification for the publication of Supplement Number 2 to the McAlester City Code of 2017. *(Cora Middleton, City Clerk)*
- H. Consider and act upon, indefinitely postponing Tort Claim filed by Camp Hope Kids Ranch, Inc. *(Cora Middleton, City Clerk)*
- I. Consider and act upon, a Shared-Use Agreement with McAlester Public Schools for Will Rogers Park. *(Stephanie Giacomo, Grants Administrator)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter

AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA, AMENDING CHAPTER 22, BUSINESSES, OF THE MCALESTER CITY CODE, ARTICLE IX, MEDICAL MARIJUANA; REPEALING ALL CONFLICTING ORDINANCES, AND PROVIDING FOR SEVERABILITY.

SCHEDULED BUSINESS

1. Presentation and discussion of the 2020 Economic Development Annual Report. *(Kirk Ridenour, Economic Development Director)*

Executive Summary

Presentation and discussion.

2. Discussion on an amendment to an ordinance of the City of McAlester to clarify the rules and regulations of licensing Marijuana Facilities with the City. *(Peter Stasiak, City Manager)*

Executive Summary

To discuss an Ordinance amendment clarifying and bringing the City's Marijuana Facilities Ordinances in line with new state law.

3. Consider and act upon, a resolution authorizing the addition of 1 Full time Position to the Recreation Department and placing them on the Non-Uniform pay plan for the FY 2020-2021. *(Sherri Swift, Chief Financial Officer)*

Executive Summary

Motion to approve the resolution.

4. Consider and act upon, authorizing the Mayor to sign Change Order #1 for Asphalt Street Overlay Project RFP #2020-003 with APAC Central, Inc. *(Toni Ervin, Assistant City Manager)*

Executive Summary

Motion to approve the Change Order.

5. Consider and act upon, a Wellness Incentive Program to include a one-time payment to participating City of McAlester employees who are covered under the Blue Cross Blue Shield Health Plan. *(Peter Stasiak, City Manager, Stephanie Giacomo, Grant Administrator)*

Executive Summary

Staff recommends adoption of the proposed Wellness Incentive Program for employees to promote mental health and overall wellness in the workforce.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes

CITY MANAGER'S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY THE COUNCIL

MAYORS COMMENTS AND COMMITTEE APPOINTMENTS

RECESS COUNCIL MEETING

CONVENE AS McALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the September 22, 2020, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending October 6, 2020. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 5, a Wellness Incentive Program to include a one-time payment to participating City of McAlester employees who are covered under the Blue Cross Blue Shield Health Plan. *(Peter Stasiak, City Manager, Stephanie Giacomo, Grant Administrator)*

ADJOURN MAA**CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

Majority of a Quorum required for approval

- Approval of the Minutes from the September 22, 2020, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending October 6, 2020. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item D, ratification of Change Order #1 from WWJB Contracting in the amount of \$631.00. This is for additional surge rock to be

added at the south end of the project to mitigate any future erosion. This is for the 102 Saunier Way Canal Bank Stabilization Project. This change order also adds 30 days to the Substantial Completion date. *(Peter Stasiak, City Manager)*

- Confirm action taken on City Council Agenda Item 4, authorization for the Mayor to sign Change Order #1 for Asphalt Street Overlay Project RFP #2020-003 with APAC Central, Inc. *(Toni Ervin, Assistant City Manager)*
- Confirm action taken on City Council Agenda Item 5, a Wellness Incentive Program to include a one-time payment to participating City of McAlester employees who are covered under the Blue Cross Blue Shield Health Plan. *(Peter Stasiak, City Manager, Stephanie Giacomo, Grant Administrator)*

ADJOURN MPWA

EXECUTIVE SESSION

Recess into Executive Session in compliance with Section Title 25 Section 307 B.2 et.seq. Oklahoma Statutes, to wit:

- Consider and act to convene in executive session pursuant to Title 25 O.S. § 307(B)(1) for confidential communications between a public body and its attorney to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, more particularly City Manager, Peter Stasiak.

RECONVENE INTO OPEN SESSION

Take any action as a result from Executive Session

- Consider and act upon the employment/contract of City Manager, Peter Stasiak.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2020 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk