



# McAlester City Council

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## NOTICE OF MEETING

### Regular Meeting Agenda

Tuesday, September 8, 2020 – 6:00 pm  
McAlester City Hall – Council Chambers  
28 E. Washington

#### Attending in Person

John Browne ..... Mayor  
Weldon Smith..... Ward One  
James Brown, Vice Mayor..... Ward Four  
BJ Boatright..... Ward Five  
Peter J. Stasiak ..... City Manager  
Cora M. Middleton ..... City Clerk

#### Attending by Teleconference

Cully Stevens.....(918)424-1391 ..... Ward Two  
Steve Cox .....(918)429-8406..... Ward Three  
Zach Prichard.....(918)521-3893 ..... Ward Six  
William J. Ervin.....(918)429-9358..... City Attorney

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame. Public call-in number is 1-866-899-4679, Public Access code is 534-925-357.*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

#### **CALL TO ORDER**

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*Announce the presence of a Quorum.*

#### **INVOCATION & PLEDGE OF ALLEGIANCE**

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## ROLL CALL

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### CITIZENS COMMENTS ON NON-AGENDA ITEMS

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*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

### CONSENT AGENDA

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*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the August 20, 2020, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the August 25, 2020, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for August 19, 2020 through September 1, 2020. *(Sherri Swift, Chief Financial Officer)*
- D. Consider and act upon, indefinitely postponing Tort Claim filed by Brent Lott. *(Cora Middleton, City Clerk)*
- E. Consider and act upon, indefinitely postponing Tort Claim filed by Robert Schrader. *(Cora Middleton, City Clerk)*
- F. Concur with the Mayor's appointment of Thanita Wiggins to the Cemetery Board as replacement for Mr. John Proctor for a term to expire December 31, 2021. *(John Browne, Mayor)*

### ITEMS REMOVED FROM CONSENT AGENDA

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### PUBLIC HEARING

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*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter*

**AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2687 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2020-2021; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.**

**SCHEDULED BUSINESS**

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1. Presentation and discussion on the McAlester Concrete Clearwells Evaluation performed by Infrastructure Solutions Group LLC. *(Dale Burke, Infrastructure Solutions Group LLC)*

## Executive Summary

Presentation and discussion.

2. Consider and act upon, authorization for Staff to initiate a loan between MPWA, an authority of the City, and First National Bank to fund Clear Well Improvements identified as MC-19-27 by Infrastructure Solutions Group, LLC. *(Sherri Swift, Chief Financial Officer)*

## Executive Summary

Staff recommends First National Bank based on the interest rates and term of the loan. 10yr at 2.73%

3. Consider and act upon, authorizing the City Manager to accept a grant award from the Oklahoma Highway Safety Office in the amount of \$43,270.00 to implement the McAlester Traffic Enforcement Program. *(Stephanie, Giacomo, Grants Administration)*

## Executive Summary

Staff recommends acceptance of the grant award and conditions and authorizing the City Manager to execute the agreement with the Oklahoma Highway Safety Office.

4. Consider and act upon, a resolution supporting an application to the WaterSMART Water and Energy Efficiency Grants for Fiscal Year 2021. *((Stephanie, Giacomo, Grants Administration)*

## Executive Summary

Staff recommends adoption of the resolution authorizing submittal of a grant application and cost sharing a minimum of \$500,000.00 towards the project.

5. Consider and act upon, accepting the bid amount of \$91,248.53 from Bates Instrumentation, LLC. and authorize the Mayor to sign the Notice of Award for the Wade Watts Sidewalk Project. *(Dalton Carlton, Public Works Director)*

## Executive Summary

The recommendation is to accept the bid from Bates Instrumentation, LLC for a total amount of \$91,248.53 and authorize the Mayor to sign the Notice of Award for the Wade Watts Sidewalk Project.

6. Consider and act upon, authorizing the purchase of a 2019 Western Star 4700SB Roll Off truck from Premier Truck Sales in Tulsa. *(Dalton Carlton, Public Works Director)*

## Executive Summary

Motion to approve and authorize the purchase of a 2019 Western Star 4700SB Roll Off truck on State Contract SW035T and SW197 from Premier Truck Sales for the state bid price of \$168,690.00.

- 7. Consider and act upon, declaring certain vehicles surplus property in accordance with the Code of Ordinances Sec 2-410 and authorize the City Manager to sell them in accordance with the Code of Ordinances Sec 2-411. *(Toni Ervin, Assistant City Manager)*

Executive Summary

Motion to declare certain vehicles surplus and authorize the disposal of them.

- 8. Consider and act upon, authorizing the purchase of one new and unused 2020 Police Pursuit Dodge Charger for \$25,918.00 on State of Oklahoma Vehicle Contract SW035 pursuant to Section 2-382 of the McAlester City Code. *(Kevin Hearod, Police Chief)*

Executive Summary

Motion to approve the purchase of one new and unused 2020 Dodge Charger.

- 9. Consider and act upon, an Ordinance amending Ordinance No. 2687 which established the budget for fiscal year 2020-2021; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Sherri Swift, Chief Financial Officer)*

Executive Summary

A motion to approve the budget amendment ordinance.

**NEW BUSINESS**

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*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes*

**CITY MANAGER’S REPORT (Peter J. Stasiak)**

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- Report on activities for the past two weeks.

**REMARKS AND INQUIRIES BY THE COUNCIL**

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**MAYORS COMMENTS AND COMMITTEE APPOINTMENTS**

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**RECESS COUNCIL MEETING**

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**CONVENE AS McALESTER AIRPORT AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the August 25, 2020, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*

- Confirm action taken on City Council Agenda Item C, regarding claims ending September 1, 2020. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 9, an Ordinance amending Ordinance No. 2687 which established the budget for fiscal year 2020-2021; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Sherri Swift, Chief Financial Officer)*

### ADJOURN MAA

### CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the August 25, 2020, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending September 1, 2020. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 2, authorization for Staff to initiate a loan between MPWA, an authority of the City, and First National Bank to fund Clear Well Improvements identified as MC-19-27 by Infrastructure Solutions Group, LLC. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 5, acceptance of the bid amount of \$91,248.53 from Bates Instrumentation, LLC. and authorize the Mayor to sign the Notice of Award for the Wade Watts Sidewalk Project. *(Dalton Carlton, Public Works Director)*
- Confirm action taken on City Council Agenda Item 6, authorization for the purchase of a 2019 Western Star 4700SB Roll Off truck from Premier Truck Sales in Tulsa. *(Dalton Carlton, Public Works Director)*
- Confirm action taken on City Council Agenda Item 7, declaration of certain vehicles as surplus property in accordance with the Code of Ordinances Sec 2-410 and authorize the City Manager to sell them in accordance with the Code of Ordinances Sec 2-411. *(Toni Ervin, Assistant City Manager)*
- Confirm action taken on City Council Agenda Item 9, an Ordinance amending Ordinance No. 2687 which established the budget for fiscal year 2020-2021; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Sherri Swift, Chief Financial Officer)*

### ADJOURN MPWA

**EXECUTIVE SESSION**

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*Recess into Executive Session in compliance with Section Title 25 Section 307 B.2 et.seq. Oklahoma Statutes, to wit:*

- Proposed Executive Session pursuant to Title 25, Sec. 307(B)(2), to discuss negotiations concerning employees and representatives of employee groups: FOP

**RECONVENE INTO OPEN SESSION**

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*Take any action as a result from Executive Session*

- Consider and act upon the proposed FOP Memorandum of Understanding (MOU).

**ADJOURNMENT**

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**CERTIFICATION**

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*I certify that this Notice of Meeting was posted on this \_\_\_\_\_ day of \_\_\_\_\_ 2020 at \_\_\_\_\_ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

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**Cora M. Middleton, City Clerk**