



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, August 25, 2020 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

Attending in Person

John Browne..... Mayor
Weldon Smith Ward One
James Brown, Vice Mayor..... Ward Four
Billy J. Boatright..... Ward Five
Peter J. Stasiak City Manager
Cora M. Middleton..... City Clerk

Attending via Teleconference

Cully Stevens..... Ward Two
Steve Cox..... Ward Three
Zach Prichard..... Ward Six
William J. Ervin City Attorney

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame. Public call-in number is (866)899-4679, Access Code 997-380-621.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the July 28, 2020, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the August 11, 2020, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for August 5, 2020 through August 18, 2020. *(Sherri Swift, Chief Financial Officer)*
- D. Accept and place on file the Oklahomans for Independent Living Quarterly Report for the months of April through June, 2020. *(Pam Pulchny, Executive Director)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter

AN ORDINANCE CREATING CHAPTER 94, STREETS, SIDEWALKS AND OTHER PUBLIC PLACES, OF THE MCALESTER CITY CODE, ARTICLE 1, IN GENERAL, SECTION 94-8, PERMIT FOR ELECTRIC CHARGING STATIONS ON PUBLIC STREETS AND SIDEWALKS; REPEALING ALL CONFLICTING ORDINANCES, AND PROVIDING FOR SEVERABILITY.

AN ORDINANCE AMENDING CHAPTER 110, VEHICLES FOR HIRE, OF THE MCALESTER CITY CODE; REPEALING ALL CONFLICTING ORDINANCES, AND PROVIDING FOR SEVERABILITY.

AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2656 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2019-20; REPEALING ALL

CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.

SCHEDULED BUSINESS

1. Presentation and acceptance of the Actuarial Funding Report as of July 1, 2020 and the GASB Financial Reporting Statements as of June 30, 2020 for the City of McAlester Defined Benefit Retirement Plan and Trust. (*Marsh & McLennan Agency LLC*)

Executive Summary

Acceptance of the Actuarial Funding Report and GASB Financial Reporting Statements as of June 30, 2020.

2. **POSTPONED FROM AUGUST 11, 2020;** Discussion on rural water districts' contracts and pricing. (*John Browne, Mayor*)

Executive Summary

Discussion.

3. **TABLED FROM AUGUST 11, 2020 ;** Consider and act upon, an ordinance of the City of McAlester to allow for the permitting of the installation of electronic charging stations on City right-of-ways on public streets and sidewalks. (*Kirk Ridenour, Economic Development Director*)

Executive Summary

Motion to pass and approve an Ordinance allowing for the permitting and installation of electronic charging stations on City right-of-ways on public streets and sidewalks.

4. **TABLED FROM MARCH 24, 2020;** Discussion and possible action on approving the McAlester Cemetery Board recommendation to expend Cemetery Perpetual Care interest money to purchase 48 feet of Tuff Trak Altuma Mat Ground Protection. (*Peter Stasiak, City Manager*)

Executive Summary

Motion to approve the use of interest monies from the Cemetery Perpetual Care fund to purchase 48 feet of TuffTrak Mat Ground Protection.

5. Consider and act upon, authorizing the Mayor to sign the Contractor's Final Pay No. 6 and Certificate of Substantial Completion for the contract with Sunrise Construction, LLC for the 2019 CDBG Sewer Project and accept the project as completed. (*Dalton Carlton, Public Works Director*)

Executive Summary

Motion to authorize the Mayor to sign the Contractor's Final pay No. 6 in the amount of \$13,887.55 and the Certificate of Substantial Completion for the contract with Sunrise Construction, LLC for 2019 CDBG Sewer Project and accept the project as completed.

6. Consider and act upon, an Ordinance Amendment of the City of McAlester amending the Taxicab Business License and Taxicab Driver's License Permits. *(Kevin Hearod, Chief of Police)*

Executive Summary

Motion to pass and approve an Ordinance amending the Taxicab Permit Ordinances, which strengthens the enforceability of the Taxicab Ordinances and Permit Process.

7. Consider and act upon, adoption of the Vehicle Use Policy for City Personnel using city-owned/leased and personal vehicles for city business. *(Toni Ervin, Asst. City Manager)*

Executive Summary

Motion to pass and adopt the Vehicle Use Policy for City Personnel using city-owned/leased and personal vehicles for city business.

8. Consider and act upon, an Ordinance amending Ordinance No. 2656 which established the budget for fiscal year 2019-2020; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Sherri Swift, Chief Financial Officer)*

Executive Summary

Motion to approve the budget amendment ordinance and declaring an emergency.

9. Presentation of the Monthly Financial Update. *(Sherri Swift, Chief Financial Officer)*

Executive Summary

Discussion.

10. Discussion on possible zoning improvements and other means to encourage redevelopment and upgrades to McAlester's long-established neighborhoods. *(Zach Prichard, Councilman Ward Six)*

Executive Summary

Discussion.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER'S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL

MAYORS COMMENTS AND COMMITTEE APPOINTMENTS

RECESS COUNCIL MEETING

CONVENE AS McALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the August 11, 2020, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending August 18, 2020. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 1, acceptance of the Actuarial Funding Report as of July 1, 2020 and the GASB Financial Reporting Statements as of June 30, 2020 for the City of McAlester Defined Benefit Retirement Plan and Trust. *(Marsh & McLennan Agency LLC)*
- Confirm action taken on City Council Agenda Item 7, adoption of the Vehicle Use Policy for City Personnel using city-owned/leased and personal vehicles for city business. *(Toni Ervin, Asst. City Manager)*

ADJOURN MAA

CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the August 11, 2020, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending August 18, 2020. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 1, acceptance of the Actuarial Funding Report as of July 1, 2020 and the GASB Financial Reporting Statements as of June 30, 2020 for the City of McAlester Defined Benefit Retirement Plan and Trust. *(Marsh & McLennan Agency LLC)*
- Confirm action taken on City Council Agenda Item 5, authorization for the Mayor to sign the Contractor's Final Pay No. 6 and Certificate of Substantial Completion for the contract with Sunrise Construction, LLC for the 2019 CDBG Sewer Project and accept the project as completed. *(Dalton Carlton, Public Works Director)*

- Confirm action taken on City Council Agenda Item 7, adoption of the Vehicle Use Policy for City Personnel using city-owned/leased and personal vehicles for city business. *(Toni Ervin, Asst. City Manager)*
- Confirm action taken on City Council Agenda Item 8, an Ordinance amending Ordinance No. 2656 which established the budget for fiscal year 2019-2020; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Sherri Swift, Chief Financial Officer)*

ADJOURN MPWA

CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the July 28, 2020, Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of August, 2020. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 1, acceptance of the Actuarial Funding Report as of July 1, 2020 and the GASB Financial Reporting Statements as of June 30, 2020 for the City of McAlester Defined Benefit Retirement Plan and Trust. *(Marsh & McLennan Agency LLC)*

ADJOURN MRTA

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2020 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk