



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, July 14, 2020 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

Attending in Person

John Browne Mayor
Maureen Harrison..... Ward Five
Peter J. Stasiak City Manager
Cora M. Middleton..... City Clerk

Attending by Teleconference

Weldon Smith..... (918)423-4161 Ward One
Cully Stevens, Vice Mayor.....(918)424-1391 Ward Two
Steve Cox(918)429-8406..... Ward Three
James Brown.....(918)426-1636..... Ward Four
Zach Prichard.....(918)521-3893 Ward Six
William J. Ervin.....(918)429-9358..... City Attorney

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame. Public call-in number is 1-866-899-4679, Access Code 973-299-125

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

SWEARING-IN CEREMONY

Judge Deborah Hackler will administer the Oath of Office to the newly elected Council Members:

- Oath of Office – Council Members
Ward One – Weldon Smith
Ward Five – Billy J. Boatright

INCOMING COUNCIL – Council Remarks - Opportunity for Council Remarks

- New Council members take Office

RECOGNITION AND AWARDS

Employee of the Month for May is Sherry Swing, Parks and Recreation Department. *(John Browne, Mayor)*

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the June 23, 2020, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for June 17, 2020 through July 7, 2020. *(Sherri Swift, Chief Financial Officer)*
- C. Consider and act upon, acceptance of a bid from Ideal Cleaning in the amount of \$3,000 per month to provide cleaning services to the City of McAlester Buildings. *(Sherri Swift, Chief Financial Officer)*
- D. Concur with the Mayor's appointment of Ann Walker, 816 N. 6th Street, to the Ethics Board for a term to expire February, 2024. *(John Browne, Mayor)*

- E. Consider and act upon, approval to enter into a Contract with Mustang Equipment Leasing, Inc. for a copier lease for 1 copier in the City's Tourism office. *(Sherri Swift, Chief Financial Officer)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter

AN ORDINANCE AMENDING CHAPTER 94, STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES, OF THE MCALESTER CITY CODE, ARTICLE II, DIVISION 1, SECTION 94-35, PERMIT FOR INSTALLATION OF DRAINAGE STRUCTURES IN STREET DITCHES; AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE VI, FINANCE, DIVISION 4, COST SHARING POLICY FOR PUBLIC WORKS PROJECTS, SECTION 2-440, STORM DRAINS AND CULVERTS; REPEALING ALL CONFLICTING ORDINANCES, AND PROVIDING FOR SEVERABILITY.

AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2656 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2019-20; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.

SCHEDULED BUSINESS

1. Discussion and update on the effects of the Covid-19 Pandemic on the City of McAlester. *(John Browne, Mayor)*

Executive Summary
Discussion.

2. Presentation and acceptance of the McAlester Hydraulic Analysis Report performed by Infrastructure Solutions Group, LLC for the City of McAlester. *(Dale Burke, Infrastructure Solutions Group, LLC)*

Executive Summary
Staff recommends the acceptance of the McAlester Hydraulic Analysis Report from Infrastructure Solutions Group, LLC.

3. Consider and act upon, approval of a water rate increase for Rural Water Districts and Wholesale Customers. *(Sherri Swift, Chief Financial Officer)*

Executive Summary

Audit & Finance Committee and Staff both recommend a rate of \$5.79 to begin on August 1, 2020 thru June30, 2021.

4. Consider and act upon, accepting the bid amount of \$559,247.60 from APAC Central, Inc. and authorize the Mayor to sign the Notice of Award for the Street Overlay Project. *(Dalton Carlton, Public Works Director)*

Executive Summary

The recommendation is to accept the bid from APAC Central, Inc. for a total amount of \$559,247.60 and authorize the Mayor to sign the Notice of Award for the Street Overlay Project.

5. Consider and act upon, a resolution to adopt the terms and conditions of the USDA Rural Development Community Facilities Grant in the amount of \$9,700 and authorizing the City Manager to sign and execute the agreement. *(Stephanie Giacomo, Grant Administrator)*

Executive Summary

Staff recommends adoption of the resolution and grant agreement.

6. Consider and act upon, an amendment to an ordinance of the City of McAlester to clarify the repair, replacement, and maintenance of tinhorns, etc. on commercial property. *(Oliver Skimbo, Environmental Projects Coordinator)*

Executive Summary

Motion to pass and approve an Ordinance amendment establishing the responsibility of repair, replacement, and maintenance of tinhorns, etc. to commercial property owners.

7. Consider and act upon, an amendment to a Professional Service Owner-Consultant Agreement with the City of McAlester (owner) and Meshek & Associates, LLC (consultant). This amendment will serve as an extension of the original contract by providing additional funding, updated billing rates (A1), with a similar scope of work. *(Oliver Skimbo, Environmental Projects Coordinator)*

Executive Summary

Motion to pass and approve a Professional Service Agreement amendment with Meshek & Associates, LLC for continuing the scheduled services and activities as both parties agree for a fee not to exceed \$50,000 or funds remaining.

8. Consider, and act upon, an Ordinance amending Ordinance No. 2656 which established the budget for fiscal year 2019-2020; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Sherri Swift, Chief Financial Officer)*

Executive Summary

Motion to approve the budget amendment ordinance.

9. Discussion on the option of using ad valorem taxes to fund the City of McAlester Capital Improvement Plan. *(Zach Prichard, Councilman Ward Six)*

Executive Summary
Discussion.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes

CITY MANAGER'S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY THE COUNCIL

MAYORS COMMENTS AND COMMITTEE APPOINTMENTS

RECESS COUNCIL MEETING

CONVENE AS McALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the June 23, 2020, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending July 7, 2020. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item C, acceptance of a bid from Ideal Cleaning in the amount of \$3,000 per month to provide cleaning services to the City of McAlester Buildings. *(Sherri Swift, Chief Financial Officer)*

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CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the June 23, 2020, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending July 7, 2020. *(Sherri Swift, Chief Financial Officer)*

- Confirm action taken on City Council Agenda Item C, acceptance of a bid from Ideal Cleaning in the amount of \$3,000 per month to provide cleaning services to the City of McAlester Buildings. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 2, the presentation and acceptance of the McAlester Hydraulic Analysis Report performed by Infrastructure Solutions Group, LLC for the City of McAlester. *(Dale Burke, Infrastructure Solutions Group, LLC)*
- Confirm action taken on City Council Agenda Item 3, approval of a water rate increase for Rural Water Districts and Wholesale Customers. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 4, acceptance of the bid amount of \$559,247.60 from APAC Central, Inc. and authorize the Mayor to sign the Notice of Award for the Street Overlay Project. *(Dalton Carlton, Public Works Director)*
- Confirm action taken on City Council Agenda Item 6, an amendment to an ordinance of the City of McAlester to clarify the repair, replacement, and maintenance of tin horns, etc. on commercial property. *(Oliver Skimbo, Environmental Projects Coordinator)*
- Confirm action taken on City Council Agenda Item 7, an amendment to a Professional Service Owner-Consultant Agreement with the City of McAlester (owner) and Meshek & Associates, LLC (consultant). This amendment will serve as an extension of the original contract by providing additional funding, updated billing rates (A1), with a similar scope of work. *(Oliver Skimbo, Environmental Projects Coordinator)*

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ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2020 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk