



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, June 23, 2020 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

Attending in Person

John Browne Mayor
Maureen Harrison Ward Five
Peter J. Stasiak City Manager
Cora M. Middleton City Clerk

Attending via Teleconference

Weldon Smith Ward One
Cully Stevens, Vice Mayor Ward Two
Steve Cox Ward Three
James Brown Ward Four
Zach Prichard Ward Six
William J. Ervin City Attorney

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame. Public call-in number is (877)568-4106, Public Access Code is 743-129-789.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the June 9, 2020, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for June 3, 2020 through June 16, 2020. *(Sherri Swift, Chief Financial Officer)*
- C. Consider and act upon, approval and authorization for the Mayor to sign a Contract for Services with the McAlester Defense Support Association (MDSA) and McAlester Defense Support Services, Inc. (MDSS) for the support of a full time office and Executive Director position for MDSS. This contract includes shared funding with the MDSA for FY 2020-2021. *(Jessica Gregg, Executive Director)*
- D. Consider and act upon, to authorize the Mayor to sign a Memorandum of Understanding between the City of McAlester and Eastern Oklahoma State College to continue employing a small business advisor through the Oklahoma Small Business Development Center. *(Kirk Ridenour, Economic Development)*
- E. Consider and act upon, to authorize the execution of a professional services agreement with The Spectrum Group to provide technical and logistical assistance to establish the goals, objectives, and timing of the 2020 Annual Stampede Event and to provide Legislative/Department of Defense monitoring and advocacy services. *(Kirk Ridenour, Economic Development)*
- F. Consider and act upon, authorizing the Mayor to sign an agreement with “Feed the Need Foundation for Rural Oklahoma” (KEDDO) for funding of the City of McAlester’s Title III Nutrition Centers. *(Peter Stasiak, City Manager)*
- G. Consider and act upon, authorizing the Mayor to sign an Agreement between Oklahomans for Independent Living and the City of McAlester for funding in the amount of \$18,000. *(Pam Pulchny, Executive Director)*
- H. Consider and act upon, authorizing the Mayor to sign an Agreement between Pride in McAlester and the City of McAlester for funding in the amount of \$48,000. *(Justin Few, President)*

- I. Consider and act upon, approval and authorization for the Mayor to sign a Professional Services Agreement with David T. Hardgrave, LLC as a pretreatment management consultant within the City McAlester Pretreatment Program. *(Dalton Carlton, Public Works Director)*
- J. Consider and act upon, authorizing the Mayor to sign an Agreement between Pittsburg County Emergency Management and the City of McAlester for funding in the amount of \$40,000 for fiscal year 2020/2021. *(Peter Stasiak, City Manager)*
- K. Consider and act upon, authorizing the Mayor to sign an agreement with the Oklahoma Department of Corrections for use of State property to conduct the Annual July 4th fireworks display. *(Billy Sumner, EXPO Manager)*
- L. Consider and act upon, authorizing the Mayor to sign an agreement with Hance Pyrotechnics, for the July 4th, 2020 fireworks display, to be held at the McAlester Expo Center on Saturday, July 4th, 2020. *(Billy Sumner, EXPO Manager)*
- M. Consider and act upon, authorizing the Mayor to sign a contract between the City of McAlester and McAlester Main Street for funding for the 2020/2021 fiscal year in the amount of \$24,000 as per the approved 2020/2021 Budget. *(Peter Stasiak, City Manager)*
- N. Concur with the Mayor's appointment of Louis Smitherman to the McAlester Housing Authority to replace Ms. Mary Keeter for a term to expire July, 2024. *(John Browne, Mayor)*
- O. Consider and act upon, authorizing the Mayor to approve an Excess Worker's Compensation Insurance Quotation with Safety National Casualty Corporation. *(Sherri Swift, Chief Financial Officer)*

ITEMS REMOVED FROM CONSENT AGENDA

SCHEDULED BUSINESS

- 1. Consider and act upon, authorizing the City Manager to sign the Letter of Intent to Meet Conditions and Request for Obligation of Funds and carry out the terms outlined in the Letter of Conditions for the Community Facilities Grant from the (USDA) United States Department of Agriculture Rural Development for a grant in the amount of \$9,700.00 towards the replacement of the roof on the J.I. Stipe Center. *(Peter Stasiak, City Manager, Stephanie Giacomo, Public Information/Grant Coordinator)*

Executive Summary

City staff recommends authorizing the City Manager to sign necessary documents and carry out other actions related to the USDA Rural Development Community Facilities Grant.

2. Consider and act upon, authorizing the Mayor to sign the Collective Bargaining Agreement and the Memorandum of Understanding for FY2020-2021 for the McAlester Fire Department. *(Peter Stasiak, City Manager)*

Executive Summary

Staff recommends authorizing the Mayor to sign the Collective Bargaining Agreement and the Memorandum of Understanding for FY2020-2021 for the McAlester Fire Department.

3. Consider and act upon, authorizing the Mayor to sign the Contractor's Final Pay No. 5 and Certificate of Substantial Completion for the contract with Built Right Construction, LLC for the Washington Avenue Improvements and accept the project as completed. *(Dalton Carlton, Public Works Director)*

Executive Summary

Motion to authorize the Mayor to sign the Contractor's Final pay No. 5 in the amount of \$31,981.20 and the Certificate of Substantial Completion for the contract with Built Right Construction, LLC for the Washington Avenue Improvements and accept the project as completed.

4. Presentation of the Monthly Financial Update. *(Sherri Swift, Chief Financial Officer)*

Executive Summary

Discussion.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER'S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL**MAYORS COMMENTS AND COMMITTEE APPOINTMENTS****RECESS COUNCIL MEETING**

CONVENE AS MCALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the June 9, 2020, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending June 16, 2020. *(Sherri Swift, Chief Financial Officer)*

ADJOURN MAA**CONVENE AS MCALESTER PUBLIC WORKS AUTHORITY**

Majority of a Quorum required for approval

- Approval of the Minutes from the June 9, 2020, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending June 16, 2020. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item I, approval and authorization for the Mayor to sign a Professional Services Agreement with David T. Hardgrave, LLC as a pretreatment management consultant within the City McAlester Pretreatment Program. *(Dalton Carlton, Public Works Director)*
- Confirm action taken on City Council Agenda Item 3, authorization for the Mayor to sign the Contractor's Final Pay No. 5 and Certificate of Substantial Completion for the contract with Built Right Construction, LLC for the Washington Avenue Improvements and accept the project as completed. *(Dalton Carlton, Public Works Director)*

ADJOURN MPWA**CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY**

Majority of a Quorum required for approval

- Approval of the Minutes from the May 26, 2020, Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of June, 2020. *(Sherri Swift, Chief Financial Officer)*

ADJOURN MRTA

EXECUTIVE SESSION

Recess into Executive Session in compliance with Section Title 25 Section 307 B.2 et.seq. Oklahoma Statutes, to wit:

- Proposed Executive Session pursuant to Title 25, Sec. 307(B)(2), to discuss negotiations concerning employees and representatives of employee groups: FOP
- Proposed executive session pursuant to Title 25 O.S. § 307(B)(1), to discuss the continued employment of Ervin & Ervin as the city attorney.

RECONVENE INTO OPEN SESSION

Take any action as a result from Executive Session.

- Consider and act upon the proposed FOP Contract.
- Consider and act upon ratification of the contract with Ervin and Ervin for services performed as the city attorney.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2020 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk