



# McAlester City Council

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## NOTICE OF MEETING

### Regular Meeting Agenda

Tuesday, June 9, 2020 – 6:00 pm  
McAlester City Hall – Council Chambers  
28 E. Washington

#### Attending in Person

John Browne ..... Mayor  
Maureen Harrison..... Ward Five  
Peter J. Stasiak ..... City Manager  
Cora M. Middleton ..... City Clerk

#### Attending by Teleconference

Weldon Smith..... (918)423-4161 ..... Ward One  
Cully Stevens, Vice Mayor.....(918)424-1391 ..... Ward Two  
Steve Cox .....(918)429-8406..... Ward Three  
James Brown.....(918)426-1636..... Ward Four  
Zach Prichard.....(918)521-3893 ..... Ward Six  
William J. Ervin.....(918)429-9358..... City Attorney

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame. Public call-in number is 1-877-309-2073, Access Code 703-908-405*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

#### **CALL TO ORDER**

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*Announce the presence of a Quorum.*

#### **INVOCATION & PLEDGE OF ALLEGIANCE**

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## ROLL CALL

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### CITIZENS COMMENTS ON NON-AGENDA ITEMS

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*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

### CONSENT AGENDA

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*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the May 26, 2020, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for May 20, 2020 through June 2, 2020. *(Sherri Swift, Chief Financial Officer)*
- C. Consider and act upon, indefinitely postponing Tort Claim filed by Tanner Coffee. *(Cora Middleton, City Clerk)*
- D. Consider and act upon, authorizing the Mayor to sign an Agreement between BizTel Communications, LLC and the City of McAlester to maintain and service all 1 and 2 line non-system telephones and associated wiring owned by the City of McAlester within various locations of the City of McAlester. *(James Stanford, IT Computer Support Specialist)*
- E. Consider and act upon, authorizing the Mayor to sign an Agreement between BizTel Communications, LLC and the City of McAlester to maintain and service Samsung Telephone System KSU and IP Telephone sets prior to 06/30/15. Warranty has expired. *(James Stanford, IT Computer Support Specialist)*
- F. Consider and act upon, authorizing the Mayor to sign an Agreement between BizTel Communications, LLC and the City of McAlester to maintain and service Samsung OfficeServ 7100 Digital Telephone System and iDCS Telephone sets located at Main Fire Station, 607 Village Blvd. *(James Stanford, IT Computer Support Specialist)*

### ITEMS REMOVED FROM CONSENT AGENDA

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### PUBLIC HEARING

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*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter*

**AN ORDINANCE ADOPTING THE BUDGET OF THE CITY OF  
McALESTER, OKLAHOMA FOR THE FISCAL YEAR 2020-2021.**

## **SCHEDULED BUSINESS**

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1. Consider and act upon, the adoption of the Wastewater Treatment Master Plan for the City of McAlester provided by Plummer Associates. *(Peter Stasiak, City Manager)*

### **Executive Summary**

Staff recommends adoption of the Wastewater Treatment Master Plan from Plummer Associates for the City of McAlester.

2. Consider and act upon, an Ordinance adopting the budget of the City of McAlester, Oklahoma, for the fiscal year 2020-2021; providing for severability clause; and declaring an emergency. *(Sherri Swift, Chief Financial Officer)*

### **Executive Summary**

Motion to approve an Ordinance adopting the budget for fiscal year 2020-2021 and declaring an emergency.

3. Consider and act upon, authorizing the Mayor to sign Change Order #2 from Sunrise Construction, LLC in the amount of \$4,000.00 and adding 21 additional days to the substantial completion. This is to add a 4-foot manhole, connection to the existing sewer and additional manhole depth. During construction, a 6-inch clay tile pipe was discovered that has four homes connected to it. A manhole is required to be installed for future maintenance and meet the Department of Environmental Quality regulations. This is for the 2019 CDBG Sewer Project. *(Dalton Carlton, Public Works Director)*

### **Executive Summary**

Motion to authorize the Mayor to sign Change Order #2 from Sunrise Construction, LLC in the amount of \$4,000.00 and adding 21 additional days to the substantial completion. This is to add a 4-foot manhole, connection of new manhole to the existing sewer and additional manhole depth. During construction, a 6-inch clay tile pipe was discovered that has four homes connected to it. A manhole is required to be installed for future maintenance and meet the Department of Environmental Quality regulations. This is for the 2019 CDBG Sewer Project.

4. Consider and act upon, a seven-year Contract between Allied Waste Systems, Inc. dba Republic Services of Alderson, and the McAlester Public Works Authority, agreeing to services for waste removal. *(Peter Stasiak, City Manager)*

### **Executive Summary**

Motion to approve the seven-year Contract between Allied Waste Systems, Inc. dba Republic Services of Alderson, and the McAlester Public Works Authority.

## **NEW BUSINESS**

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*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes*

## **CITY MANAGER'S REPORT (Peter J. Stasiak)**

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- Report on activities for the past two weeks.

**REMARKS AND INQUIRIES BY THE COUNCIL**

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**MAYORS COMMENTS AND COMMITTEE APPOINTMENTS**

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**RECESS COUNCIL MEETING**

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**CONVENE AS McALESTER AIRPORT AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the May 26, 2020, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending June 2, 2020. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 2, an Ordinance adopting the budget of the City of McAlester, Oklahoma, for the fiscal year 2020-2021; providing for severability clause; and declaring an emergency. *(Sherri Swift, Chief Financial Officer)*

**ADJOURN MAA****CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the May 26, 2020, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending June 2, 2020. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item C, indefinitely postponing Tort Claim filed by Tanner Coffee. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item 1, adoption of the Wastewater Treatment Master Plan for the City of McAlester provided by Plummer Associates. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 2, an Ordinance adopting the budget of the City of McAlester, Oklahoma, for the fiscal year 2020-2021; providing for severability clause; and declaring an emergency. *(Sherri Swift, Chief Financial Officer)*

- Confirm action taken on City Council Agenda Item 3, authorization for the Mayor to sign Change Order #2 from Sunrise Construction, LLC in the amount of \$4,000.00 and adding 21 additional days to the substantial completion. This is to add a 4-foot manhole, connection to the existing sewer and additional manhole depth. During construction, a 6-inch clay tile pipe was discovered that has four homes connected to it. A manhole is required to be installed for future maintenance and meet the Department of Environmental Quality regulations. This is for the 2019 CDBG Sewer Project. *(Dalton Carlton, Public Works Director)*
- Confirm action taken on City Council Agenda Item 4, a seven-year Contract between Allied Waste Systems, Inc. dba Republic Services of Alderson, and the McAlester Public Works Authority, agreeing to services for waste removal. *(Peter Stasiak, City Manager)*

### ADJOURN MPWA

### EXECUTIVE SESSION

*Recess into Executive Session in compliance with Section Title 25 Section 307 B.2 et.seq. Oklahoma Statutes, to wit:*

- Proposed Executive Session pursuant to Title 25, Sec. 307 (B) (2), to discuss negotiations concerning employees and representatives of employee groups: IAFF
- Proposed Executive Session pursuant to Title 25, Sec. 307 (B) (2), to discuss negotiations concerning employees and representatives of employee groups: FOP

### RECONVENE INTO OPEN SESSION

*Take any action as a result from Executive Session.*

- Consider and act upon the proposed IAFF Memorandum of Understanding (MOU).

### ADJOURNMENT

### CERTIFICATION

*I certify that this Notice of Meeting was posted on this \_\_\_\_\_ day of \_\_\_\_\_ 2020 at \_\_\_\_\_ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

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**Cora M. Middleton, City Clerk**