



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, April 28, 2020 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

Attending in Person

John Browne Mayor
Maureen Harrison Ward Five
Peter J. Stasiak City Manager
Cora M. Middleton City Clerk

Attending via Teleconference

Weldon Smith Ward One
Cully Stevens, Vice Mayor Ward Two
Steve Cox Ward Three
James Brown Ward Four
Zach Prichard Ward Six
William J. Ervin City Attorney

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame. Public call-in number is (918)715-4209, Public Access Code 2222.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the March 31, 2020, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the April 14, 2020, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for April 8, 2020 through April 21, 2020. *(Sherri Swift, Chief Financial Officer)*
- D. Consider and act upon, authorizing the Mayor to sign the Annual Engagement Letter with Crawford & Associates, P.C., for the period of July 1, 2020 through June 30, 2021. *(Sherri Swift, Chief Financial Officer)*
- E. Accept and place on file the McAlester Defense Support Association Third Quarter Report for FY19-20. *(Jessica Gregg, Executive Director)*
- F. Concur with the Mayor's reappointments of Dr. Michael Boyer, Stephen Otis, David Verner, Mike Hogan, Randy Walters, and Les Cashmere to the Airport Advisory Board for terms to expire April 30, 2022. *(John Browne, Mayor)*
- G. Concur with the Mayor's appointment of John Alford as a replacement for Ben Kennedy to the Airport Advisory Board for a term to expire April 30, 2022. *(John Browne, Mayor)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED CONTRIBUTION PLAN FOR THE CITY OF MCALESTER, OKLAHOMA; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF MCALESTER, OKLAHOMA; PROVIDING FOR VESTING

SCHEDULES; PROVIDING FOR REPEALER AND SEVERABILITY; AND DECLARING AN EMERGENCY.

AN ORDINANCE OF THE CITY OF MCALESTER TEMPORARILY REDUCING CERTAIN FEES AUTHORIZED IN CHAPTER 106, UTILITIES, ARTICLE V, STORMWATER UTILITY PROGRAM, DIVISION 1, GENERALLY, THE MCALESTER CITY CODE; AMENDING CHAPTER 48, FEES FOR CHAPTER 106, UTILITIES, ARTICLE V, STORMWATER UTILITY PROGRAM, DIVISION 1, GENERALLY; TEMPORARILY REPEALING ALL CONFLICTING ORDINANCES, AND PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

AN ORDINANCE OF THE CITY OF MCALESTER TEMPORARILY SUSPENDING CERTAIN FEES AUTHORIZED IN CHAPTER 106, UTILITIES, ARTICLE V, STORMWATER UTILITY PROGRAM, DIVISION 1, GENERALLY, THE MCALESTER CITY CODE; AMENDING CHAPTER 48, FEES FOR CHAPTER 106, UTILITIES, ARTICLE V, STORMWATER UTILITY PROGRAM, DIVISION 1, GENERALLY; TEMPORARILY REPEALING ALL CONFLICTING ORDINANCES, AND PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

SCHEDULED BUSINESS

1. Consider and act upon, an ordinance amending the City of McAlester Defined Contribution Retirement Plan. *(Peter Stasiak, City Manager)*

Executive Summary

Motion to adopt and authorize the Mayor to sign an ordinance amending the City of McAlester Defined Contribution Retirement Plan and Joinder and to become effective April 1, 2020.

2. Consider and act upon, a Resolution to adopt the Capital Improvement Program 2020/2021-2024/2025. *(Peter Stasiak, City Manager)*

Executive Summary

Motion to approve the Resolution adopting the Capital Improvement Program for 2020/2021-2024/2025.

3. Consider and act upon, authorizing the purchase of a new cardboard baler from Sebright Products Inc. of Hopkins, MI. *(Mel Priddy, Community Services)*

Executive Summary

Motion to approve and authorize the purchase of one new cardboard baler from Sebright Products, Inc. for the low bid of \$11,070.00.

4. Consider and act upon, a temporary reduction or suspension of the Stormwater Service Charge Fee to last until June 30, 2020, at 11:59pm. *(Cully Stevens, Ward 2 Councilman)*

Executive Summary

Motion to approve a temporary reduction or suspension of the Stormwater Service Charge Fee until June 30, 2020, 11:59 pm.

5. Presentation and discussion of Fiscal Year 2020/2021 Budget. *(Peter Stasiak, City Manager)*

Executive Summary

Presentation.

6. Discussion and possible action on the local modification of Governor Stitt's guidelines for re-opening the economy. *(John Browne, Mayor)*

Executive Summary

Discussion and possible action.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER'S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL**MAYORS COMMENTS AND COMMITTEE APPOINTMENTS****RECESS COUNCIL MEETING****CONVENE AS McALESTER AIRPORT AUTHORITY**

Majority of a Quorum required for approval

- Approval of the Minutes from the April 14, 2020, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*

- Confirm action taken on City Council Agenda Item C, regarding claims ending April 21, 2020. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item F, the Mayor's reappointments of Dr. Michael Boyer, Stephen Otis, David Verner, Mike Hogan, Randy Walters, and Les Cashmere to the Airport Advisory Board for terms to expire April 30, 2022. *(John Browne, Mayor)*
- Confirm action taken on City Council Agenda Item G, the Mayor's appointment of John Alford as a replacement for Ben Kennedy to the Airport Advisory Board for a term to expire April 30, 2022. *(John Browne, Mayor)*
- Confirm action taken on City Council Agenda Item 1, an ordinance amending the City of McAlester Defined Contribution Retirement Plan. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 2, a Resolution to adopt the Capital Improvement Program 2020/2021-2024/2025. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 6, the discussion and possible action on the local modification of Governor Stitt's guidelines for re-opening the economy. *(John Browne, Mayor)*

ADJOURN MAA

CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the April 14, 2020, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending April 21, 2020. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 1, an ordinance amending the City of McAlester Defined Contribution Retirement Plan. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 2, a Resolution to adopt the Capital Improvement Program 2020/2021-2024/2025. *(Peter Stasiak, City Manager)*

- Confirm action taken on City Council Agenda Item 4, a temporary reduction or suspension of the Stormwater Service Charge Fee to last until June 30, 2020, at 11:59pm. *(Cully Stevens, Ward 2 Councilman)*
- Confirm action taken on City Council Agenda Item 6, the discussion and possible action on the local modification of Governor Stitt's guidelines for re-opening the economy. *(John Browne, Mayor)*

ADJOURN MPWA

CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the March 25, 2020, Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of April, 2020. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 1, an ordinance amending the City of McAlester Defined Contribution Retirement Plan. *(Peter Stasiak, City Manager)*

ADJOURN MRTA

EXECUTIVE SESSION

Recess into Executive Session in compliance with Section Title 25 Section 307 B.2 et.seq. Oklahoma Statutes, to wit:

- Consider and Act to convene in executive session pursuant to Title 25 O.S. § 307(B)(1) for confidential communications between a public body and its attorney to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, more particularly City Manager, Peter Stasiak.

RECONVENE INTO OPEN SESSION

Take any action as a result from Executive Session.

- Consider and act upon the proposed contract for City Manager Peter Stasiak.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2020 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk