



# McAlester City Council

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## NOTICE OF MEETING

### Regular Meeting Agenda

Tuesday, August 25, 2020 – 6:00 pm  
McAlester City Hall – Council Chambers  
28 E. Washington

#### Attending in Person

John Browne..... Mayor  
Weldon Smith ..... Ward One  
James Brown, Vice Mayor..... Ward Four  
Billy J. Boatright..... Ward Five  
Peter J. Stasiak ..... City Manager  
Cora M. Middleton..... City Clerk

#### Attending via Teleconference

Cully Stevens..... Ward Two  
Steve Cox..... Ward Three  
Zach Prichard..... Ward Six  
William J. Ervin ..... City Attorney

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame. Public call-in number is (866)899-4679, Access Code 997-380-621.*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

#### **CALL TO ORDER**

*Announce the presence of a Quorum.*

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#### **INVOCATION & PLEDGE OF ALLEGIANCE**

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#### **ROLL CALL**

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**CITIZENS COMMENTS ON NON-AGENDA ITEMS**

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

**CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the July 28, 2020, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the August 11, 2020, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for August 5, 2020 through August 18, 2020. *(Sherri Swift, Chief Financial Officer)*
- D. Accept and place on file the Oklahomans for Independent Living Quarterly Report for the months of April through June, 2020. *(Pam Pulchny, Executive Director)*

**ITEMS REMOVED FROM CONSENT AGENDA****PUBLIC HEARING**

*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter*

**AN ORDINANCE CREATING CHAPTER 94, STREETS, SIDEWALKS AND OTHER PUBLIC PLACES, OF THE MCALESTER CITY CODE, ARTICLE 1, IN GENERAL, SECTION 94-8, PERMIT FOR ELECTRIC CHARGING STATIONS ON PUBLIC STREETS AND SIDEWALKS; REPEALING ALL CONFLICTING ORDINANCES, AND PROVIDING FOR SEVERABILITY.**

**AN ORDINANCE AMENDING CHAPTER 110, VEHICLES FOR HIRE, OF THE MCALESTER CITY CODE; REPEALING ALL CONFLICTING ORDINANCES, AND PROVIDING FOR SEVERABILITY.**

**AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2656 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2019-20; REPEALING ALL**

**CONFLICTING ORDINANCES; PROVIDING FOR A  
SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.**

**SCHEDULED BUSINESS**

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1. Presentation and acceptance of the Actuarial Funding Report as of July 1, 2020 and the GASB Financial Reporting Statements as of June 30, 2020 for the City of McAlester Defined Benefit Retirement Plan and Trust. *(Marsh & McLennan Agency LLC)*

Executive Summary

Acceptance of the Actuarial Funding Report and GASB Financial Reporting Statements as of June 30, 2020.

2. **POSTPONED FROM AUGUST 11, 2020;** Discussion on rural water districts' contracts and pricing. *(John Browne, Mayor)*

Executive Summary

Discussion.

3. **TABLED FROM AUGUST 11, 2020 ;** Consider and act upon, an ordinance of the City of McAlester to allow for the permitting of the installation of electronic charging stations on City right-of-ways on public streets and sidewalks. *(Kirk Ridenour, Economic Development Director)*

Executive Summary

Motion to pass and approve an Ordinance allowing for the permitting and installation of electronic charging stations on City right-of-ways on public streets and sidewalks.

4. **TABLED FROM MARCH 24, 2020;** Discussion and possible action on approving the McAlester Cemetery Board recommendation to expend Cemetery Perpetual Care interest money to purchase 48 feet of Tuff Trak Altuma Mat Ground Protection. *(Peter Stasiak, City Manager)*

Executive Summary

Motion to approve the use of interest monies from the Cemetery Perpetual Care fund to purchase 48 feet of TuffTrak Mat Ground Protection.

5. Consider and act upon, authorizing the Mayor to sign the Contractor's Final Pay No. 6 and Certificate of Substantial Completion for the contract with Sunrise Construction, LLC for the 2019 CDBG Sewer Project and accept the project as completed. *(Dalton Carlton, Public Works Director)*

Executive Summary

Motion to authorize the Mayor to sign the Contractor's Final pay No. 6 in the amount of \$13,887.55 and the Certificate of Substantial Completion for the contract with Sunrise Construction, LLC for 2019 CDBG Sewer Project and accept the project as completed.

6. Consider and act upon, an Ordinance Amendment of the City of McAlester amending the Taxicab Business License and Taxicab Driver's License Permits. *(Kevin Hearod, Chief of Police)*

**Executive Summary**

Motion to pass and approve an Ordinance amending the Taxicab Permit Ordinances, which strengthens the enforceability of the Taxicab Ordinances and Permit Process.

7. Consider and act upon, adoption of the Vehicle Use Policy for City Personnel using city-owned/leased and personal vehicles for city business. *(Toni Ervin, Asst. City Manager)*

**Executive Summary**

Motion to pass and adopt the Vehicle Use Policy for City Personnel using city-owned/leased and personal vehicles for city business.

8. Consider and act upon, an Ordinance amending Ordinance No. 2656 which established the budget for fiscal year 2019-2020; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Sherri Swift, Chief Financial Officer)*

**Executive Summary**

Motion to approve the budget amendment ordinance and declaring an emergency.

9. Presentation of the Monthly Financial Update. *(Sherri Swift, Chief Financial Officer)*

**Executive Summary**

Discussion.

10. Discussion on possible zoning improvements and other means to encourage redevelopment and upgrades to McAlester's long-established neighborhoods. *(Zach Prichard, Councilman Ward Six)*

**Executive Summary**

Discussion.

## **NEW BUSINESS**

*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*

## **CITY MANAGER'S REPORT (Peter J. Stasiak)**

- Report on activities for the past two weeks.

## **REMARKS AND INQUIRIES BY CITY COUNCIL**

## **MAYORS COMMENTS AND COMMITTEE APPOINTMENTS**

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## **RECESS COUNCIL MEETING**

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## **CONVENE AS McALESTER AIRPORT AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the August 11, 2020, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending August 18, 2020. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 1, acceptance of the Actuarial Funding Report as of July 1, 2020 and the GASB Financial Reporting Statements as of June 30, 2020 for the City of McAlester Defined Benefit Retirement Plan and Trust. *(Marsh & McLennan Agency LLC)*
- Confirm action taken on City Council Agenda Item 7, adoption of the Vehicle Use Policy for City Personnel using city-owned/leased and personal vehicles for city business. *(Toni Ervin, Asst. City Manager)*

## **ADJOURN MAA**

## **CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the August 11, 2020, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending August 18, 2020. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 1, acceptance of the Actuarial Funding Report as of July 1, 2020 and the GASB Financial Reporting Statements as of June 30, 2020 for the City of McAlester Defined Benefit Retirement Plan and Trust. *(Marsh & McLennan Agency LLC)*
- Confirm action taken on City Council Agenda Item 5, authorization for the Mayor to sign the Contractor's Final Pay No. 6 and Certificate of Substantial Completion for the contract with Sunrise Construction, LLC for the 2019 CDBG Sewer Project and accept the project as completed. *(Dalton Carlton, Public Works Director)*

- Confirm action taken on City Council Agenda Item 7, adoption of the Vehicle Use Policy for City Personnel using city-owned/leased and personal vehicles for city business. *(Toni Ervin, Asst. City Manager)*
- Confirm action taken on City Council Agenda Item 8, an Ordinance amending Ordinance No. 2656 which established the budget for fiscal year 2019-2020; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Sherri Swift, Chief Financial Officer)*

#### ADJOURN MPWA

#### **CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the July 28, 2020, Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of August, 2020. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 1, acceptance of the Actuarial Funding Report as of July 1, 2020 and the GASB Financial Reporting Statements as of June 30, 2020 for the City of McAlester Defined Benefit Retirement Plan and Trust. *(Marsh & McLennan Agency LLC)*

#### ADJOURN MRTA

#### **ADJOURNMENT**

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#### **CERTIFICATION**

*I certify that this Notice of Meeting was posted on this \_\_\_\_\_ day of \_\_\_\_\_ 2020 at \_\_\_\_\_ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

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**Cora M. Middleton, City Clerk**

The McAlester City Council met in a Regular session on Tuesday, July 28, 2020, at 6:00 P.M. after proper notice and agenda was posted, July 24, 2020, at 8:30 A.M.

Choctaw Nation Councilman Robert Karr gave the invocation and lead the Pledge of Allegiance.

### **Call to Order**

Mayor Browne called the meeting to order.

### **Roll Call**

Council Roll Call was as follows:

|                             |   |
|-----------------------------|---|
| Present in Person:          | Weldon Smith, James Brown, Billy Jack Boatright & John Browne |
| Present via Teleconference: | Cully Stevens, Steve Cox & Zach Prichard                      |
| Absent:                     | None  |
| Presiding:                  | John Browne, Mayor  |

Staff Present: Pete Stasiak, City Manager, Sherri Swift, CFO; Toni Ervin, Assistant City Manager; Brett Brewer, Fire Chief and Cora Middleton, City Clerk

Staff Attending via Teleconference: William J. Ervin, City Attorney

### **Selection of Vice-Mayor**

Councilman Smith nominated Ward Four Councilman James Brown as Vice-Mayor. The nomination was seconded by Councilman Stevens. There were no other nominations and the nomination carried.

Newly selected Vice-Mayor Brown thanked the Council for their confidence.

### **Citizens Comments on Non-Agenda Items**

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

There were no citizen comments.

### **Consent Agenda**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the July 14, 2020, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for July 8, 2020 through July 21, 2020. *(Sherri Swift, Chief Financial Officer)* In the following amounts: General Fund - \$159,848.33; Parking Authority - \$91.31; Nutrition - \$1,119.73; Educational Fund - \$45,605.42; Tourism Fund - \$188.25; SE Expo Center - \$9,057.08; E-911 - \$6,191.35; Economic Development - \$5,428.00; Grants & Contributions - \$622.92; CDBG Grants Fund - \$21,391.34; Fleet Maintenance - \$10,069.72; Worker's Compensation - \$1,750.00; CIP Fund - \$39,948.77; Technology Fund - 20,000.00; Stormwater Fund - \$1,390.84; Infrastructure Fund - \$44,485.54 and MRHC-Cancer Ctr. Fund - \$45,605.42.
- C. Concur with the Mayor's appointment of Brenda Russell to the Audit & Finance Advisory Committee as replacement for Mr. Mike Kern. This term will expire March 31, 2022. *(John Browne, Mayor)*
- D. Consider and act upon, indefinitely postponing Tort Claim filed by Tanner Coffee. *(Cora Middleton, City Clerk)*

There was no discussion and a motion to approve the Consent Agenda was made by Councilman Smith. The motion was seconded by Councilman Boatright, and the vote was taken as follows:

AYE: Councilmembers Smith, Boatright, Stevens, Cox, Brown, Prichard & Mayor Browne  
 NAY: None

Mayor Browne declared the motion carried.

### **Scheduled Business**

- 1. Presentation and discussion on Choctaw Economic Development. *(Robert Karr, Choctaw Nation Councilman)*

Executive Summary  
 Presentation.

Robert Karr, District 11 Choctaw Councilman addressed the Council updating them on the various activities of the Choctaw Nation. During his update he stated that the Choctaw Nation wanted to work with the City and County governments to help improve the communities within the Choctaw Nation Reservation, he commented on the various partnerships the Nation had participated with, he highlighted the demographics of the Reservation, education and quality of life improvements, the Nation's economic development goals and how they were working with both the Technical schools and colleges for address the workforce needs.

Mayor Browne commented on how the City of McAlester had benefited from the Tribes involvement with various projects and how well its economic development had worked with the City's Economic Development Department.



No action was taken on this item.

2. Consider and act upon, the authorization of a purchase from Freedom Ford of McAlester, Oklahoma (1) New and Unused 2020 Ford F150 4X4, with LEER Camper from Advantage Truck & Auto of McAlester, Oklahoma for the Fire Department on State of Oklahoma Purchasing Contract pursuant to Section 2-382 of the McAlester City Code. Funds to be used form the city's portion of the county quarter cent excise tax for fire services. *(Brett Brewer, Fire Chief)*

**Executive Summary**

Motion to approve authorization of the purchase from Freedom Ford of McAlester, Oklahoma (1) New and Unused 2020 Ford F1500 4X4, with a LEER 100R Camper from Advantage Truck & Auto of McAlester, Oklahoma for the Fire Department on State of Oklahoma Purchasing Contract pursuant to Section 2-382 of the McAlester City Code. Purchase to be made from the city's portion of the county quarter cent excise tax for fire services. Cost for the Ford F150 4X4 not to exceed \$26,093.00 (based on State Bid) with the cost of the 2020 LEER 100R not to exceed \$1,870.00, for a total cost not to exceed \$28,000.00.

Chief Brewer addressed the Council explaining that the purchase of this 2020 F150 4X4, with a LEER 100R camper would be for the Assistant Fire Chief and would be made using the City of McAlester's portion of the County's quarter cent excise tax for fire services. He added that Freedom Ford and Advantage Truck & Auto of McAlester were on the State of Oklahoma's Purchasing Contract pursuant to Section 2-382 of the City of McAlester City Code.

A motion to authorize the purchase from Freedom Ford of McAlester, Oklahoma (1) New and Unused 2020 Ford F1500 4X4, with a LEER 100R Camper from Advantage Truck & Auto of McAlester, Oklahoma for the Fire Department on State of Oklahoma Purchasing Contract pursuant to Section 2-382 of the McAlester City Code. Purchase to be made from the city's portion of the county quarter cent excise tax for fire services. Cost for the Ford F150 4X4 not to exceed \$26,093.00 (based on State Bid) with the cost of the 2020 LEER 100R not to exceed \$1,870.00, for a total cost not to exceed \$28,000.00 was made by Councilman Boatright. The motion was seconded by Councilman Smith, and the vote was taken as follows:

AYE: Councilmembers Boatright, Smith, Stevens, Cox, Brown, Prichard & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

3. Consider and act upon, the acceptance of a SUB-Grant Award from the Office of Homeland Security for reimbursement of the purchase of a replacement HAZMAT Chemical Identification Unit. *(Brett Brewer, Fire Chief)*

**Executive Summary**

Motion to approve the acceptance of a SUB-Grant Award from the Office of Homeland Security for reimbursement of the purchase of a replacement HAZMAT Chemical Identification Unit.

Chief Brewer addressed the Council explaining that the Department of the Oklahoma Office of Homeland Security had received a Federal Grant to replace HAZMAT Chemical Identification Units for Regional HAZMAT Teams.

There was no discussion, and a motion to approve the acceptance of a SUB-Grant Award from the Office of Homeland Security for reimbursement of the purchase of a replacement HAZMAT Chemical Identification Unit was made by Councilman Boatright. The motion was seconded by Vice-Mayor Brown, and the vote was taken as follows:

AYE: Councilmembers Boatright, Brown, Stevens, Cox, Prichard, Smith & Mayor Browne  
NAY: None

Mayor Browne declared the motion carried.

4. Consider and act upon, accepting the bid amount of \$66,785.00 from Advanced Construction & Maintenance, LLC and authorize the Mayor to sign the Notice of Award for the 2019 CDBG Phase II Sewer Project. *(Dalton Carlton, Public Works Director)*

**Executive Summary**

The recommendation is to accept the bid from Advanced Construction & Maintenance, LLC for a total amount of \$66,785.00 and authorize the Mayor to sign the Notice of Award for the 2019 CDBG Phase II Sewer Project.

Public Works Director Carlton addressed the Council explaining that funds had been left over from the 2019 CDBG Grant project so another proposal had been put out for the same area.

Mayor Browne clarified that this was in Third (3<sup>rd</sup>) Ward and Councilman Smith inquired about the difference in the bids and if the bid had alternate bids if those could be totaled with the base bids of each contractor.

Director Carlton stated that this contractor had been the sub-contractor for the first part of the project and the bid tabulation sheet format could be revised.

A motion to accept the bid from Advanced Construction & Maintenance, LLC for a total amount of \$66,785.00 and authorize the Mayor to sign the Notice of Award for the 2019 CDBG Phase II Sewer Project was made by Councilman Boatright and seconded by Vice-Mayor Brown. There was no further discussion, and the vote was taken as follows:

AYE: Councilmembers Boatright, Brown, Prichard, Smith, Stevens, Cox & Mayor Browne  
NAY: None

Mayor Browne declared the motion carried

5. Consider and act upon, accepting the bid amount of \$80,000 from Bolding Construction, LLC and authorize the Mayor to sign the Notice of Award for the 24-inch Sewer Main Replacement, Peach Tree Place. *(Dalton Carlton, Public Works Director)*

**Executive Summary**

The recommendation is to accept the bid from Bolding Construction, LLC for a total amount of \$80,000.00 and authorize the Mayor to sign the Notice of Award for the 24-inch Sewer Main Replacement, Peach Tree Place.

Councilman Boatright asked Attorney Ervin if it would be proper for him to vote on this topic since he resided in the Ward where this project was going to be done and part of the project would be adjacent to his property.

Attorney Ervin stated that in this instance Councilman Boatright would not receive more benefit from this project than any other citizen in the Ward and he would be allowed to vote and participate in the discussion.

Mayor Browne clarified that Councilman Boatright could vote because it would not benefit him anymore than anyone else in the area.

Councilman Smith commented on the difference in the bids and the confidence in the bidder.

Public Works Director Carlton addressed the Council explaining that bidders had to furnish previous work that could be verified.

There was a brief discussion concerning difference in the bids, where the project was located, and how some contractors bid high thinking that no one else would bid.

A motion to accept the bid from Bolding Construction, LLC for a total amount of \$80,000.00 and authorize the Mayor to sign the Notice of Award for the 24-inch Sewer Main Replacement, Peach Tree Street was made by Councilman Smith. The motion was seconded by Councilman Boatright, and the vote was taken as follows:

AYE: Councilmembers Smith, Boatright, Prichard, Stevens, Cox, Brown & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

6. Consider and act upon, authorizing the Mayor to sign the Work Order for Professional Services with Infrastructure Solutions Group, LLC for engineering services for Water Tower Controls and Distribution Improvements. *(Dalton Carlton, Public Works Director)*

Executive Summary

Motion to authorize the Mayor to sign the Work Order for Professional Services in the amount of \$89,400.00 with Infrastructure Solutions Group, LLC for engineering services for Water Tower Controls and Distribution Improvements. The lump sum fee for engineering is \$68,000.00 and the Resident Project Representative Fee is \$21,400.00.

Manager Stasiak addressed the Council stating that this project had been identified by the water study that had been presented previously.

Robert Vaughan, P.E. Branch Manager Infrastructure Solutions Group, LLC addressed the Council explaining that this was the number one project on that list. He commented that they were trying to get the project shovel ready, the engineering done, the project designed and the DEQ permitting obtained. This fee also includes the Resident Project Representative during the project.

There was discussion concerning the total cost of the project, what the fees were based on and what fees from most engineering firms ranged.

There was no further discussion, and a motion to authorize the Mayor to sign the Work Order for Professional Services in the amount of \$89,400.00 with Infrastructure Solutions Group, LLC for engineering services for Water Tower Controls and Distribution Improvements. The lump sum fee for engineering is \$68,000.00 and the Resident Project Representative Fee is \$21,400.00, was made by Councilman Smith. The motion was seconded by Vice-Mayor Brown, and the vote was taken as follows:

AYE: Councilmembers Smith, Brown, Prichard, Stevens, Cox, Boatright & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

7. Consider and act upon, authorizing the Mayor to sign an Agreement between Tyler Technologies and the City of McAlester for hosting and cloud services for INCODE financial software in the amount of \$68,540.00 for fiscal year 2020/2021. *(Toni Ervin, Assistant City Manager)*

Executive Summary

Motion to approve authorization for the Mayor to sign an Agreement between Tyler Technologies and the City of McAlester for hosting and cloud services for INCODE financial software in the amount of \$68,540.00 for fiscal year 2020/2021.

Assistant City Manager Ervin addressed the Council explaining that this would replace the existing contract with INCODE and would be moving it to cloud hosting services and allow off-site working capability during the COVID-19 Pandemic for certain employees having to work off-site. She added that this would eliminate future server replacement costs and would allow all locations to work better.

After a brief discussion concerning employees working from home a motion to authorize the Mayor to sign an Agreement between Tyler Technologies and the City of McAlester for hosting and cloud services for INCODE financial software in the amount of \$68,540.00 for fiscal year 2020/2021, with the recommended changes was made by Councilman Boatright. The motion was seconded by Councilman Smith, and the vote was taken as follows:

AYE: Councilmembers Boatright, Smith, Stevens, Cox, Brown, Prichard & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

8. Presentation of the Monthly Financial Update. *(Sherri Swift, Chief Financial Officer)*

Executive Summary

Discussion.

CFO Swift addressed the Council updating them on the financial status of the City as of June 30, 2020. During her update she informed the Council that this would conclude the 2019/2020 Fiscal Year, she reviewed both the General Fund and the MPWA commenting that both were under budget in revenues but the expenditures had been controlled to help compensate for the revenue shortfalls. She reviewed the three (3) year sales tax receipts comparison and the use tax

receipts comparison. She commented that the increase in water sales to the water districts could be attributed to the changing of some of their master meters. She finished the update with the Treasury report.

There was no action taken on this item.

9. Consider and act upon, authorizing the City of McAlester to allocate funding in the amount of \$30,000 to be used as matching grants for local businesses in purchasing face masks and/or face coverings. (*Cully Stevens, Councilman Ward Two*)

Executive Summary

Motion to approve and authorize the City of McAlester to allocate funding to be used as matching grants for local businesses for the purchase of face masks and/or face coverings.

Councilman Stevens commented that he had sent this item to Manager Stasiak last week prior to the Special meeting addressing the face covering ordinance. He stated that this could be a program developed by the City to help alleviate the pressure of enforcing the wearing of masks whether there was a mandate or not. He briefly described the program as partnering with businesses to provide matching grants, up to \$250.00 per business and in turn those businesses could provide masks, free of charge, to their customers.

There was discussion among the Council regarding how the grants would be awarded, everyone having the ability to obtain masks, if the Chamber had been contacted, using Economic Development funds for the program, making masks available to the general public and requesting reimbursement, the number of businesses that would be affected and capping the amount that the City paid.

Councilman Stevens moved to allocate \$30,000.00, from the Economic Development Fund, to develop a program for matching grants for local businesses in purchasing face masks and or face coverings. The motion was seconded by Mayor Browne.

Before the vote, Attorney Ervin stated that this would require a budget amendment, but that could be accomplished.

Councilman moved to lower the \$30,000.00 to \$15,000.00. The motion died for lack of a second.

After another brief discussion regarding the amount of funds to be allocated for the program and developing the program before the allocation, the vote was taken as follows:

AYE: Councilmembers Stevens, Brown, Prichard & Mayor Browne

NAY: Councilmember Boatright, Smith & Cox

Mayor Browne declared the motion carried.

### **New Business**

*Any matter not known, or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*

There was no new business.

### **City Manager's Report**

- Report on activities for the past two weeks.

Manager Stasiak reported that he had received word that the Utility payments could be now be made without the need for a person to answer the call. He updated the Council on the City's staffing levels and the changes that had been made. He commented that as the employees were brought back the materials and supplies were also added to the departments and each position was funded through the rest of the fiscal year. He stated that the only thing that would change that, would be the City's revenue to plummet or another catastrophe. He stated that the first furlough day had been canceled. He commented that the City was advertising for four (4) Police officers. He stated that the City's first CARES Act reimbursement was for \$1,250,000.00 and the June reimbursement request was for \$367,000.00 and anticipate hearing something in the coming week.

### **Remarks and Inquiries by City Council**

Councilman Smith stated that he had received calls from concerned citizens regarding Animal Control. He asked if that position would be covered.

Manager Stasiak stated that the Animal Control officer had retired, and that position would be looked at in August to see if that position could be filled.

Vice-Mayor Brown thanked the Council for the honor of being selected as Vice-Mayor. He commended the Krebs Animal Control officer.

Councilman Boatright asked if any of the City's industrial property was for sale.

Manager Stasiak stated that the sale of any municipal property would take Council action and at this time no municipal property was for sale.

Councilman Prichard inquired about the status of the FOP negotiations.

Manager Stasiak commented that they had met with the FOP this morning, but they did not have anything. He stated that the City had presented the FOP with a new proposal and was waiting to hear back.

Councilman Prichard commented on the increase of COVID-19 cases and urged the Councilmen that had voted no on the EMERGENCY CLAUSE on the face covering ordinance to reconsider their votes.

Councilmen Stevens and Cox did not have any comments for the evening.

### **Mayor's Comments and Committee Appointments**

Mayor Browne commented that it was nice to hear good news and hopefully the City was looking at better times ahead.

### **Recess Council Meeting**

Councilman Smith moved to recess the Regular Meeting and convene the Authorities. The motion was seconded by Councilman Boatright.

There was no discussion, and the vote was taken as follows:

AYE: Councilmembers Smith, Boatright, Brown, Prichard, Stevens, Cox & Mayor Browne  
NAY: None

Mayor Browne declared the motion carried and the meeting was recessed at 7:17 P.M.

### **Reconvene Council Meeting**

The Regular Meeting was reconvened at 7:19 P.M.

### **Adjournment**

There being no further business to come before the Council, Councilman Smith moved for the meeting to be adjourned. The motion was seconded by Councilman Boatright.

There was no discussion, and the vote was taken as follows:

AYE: Councilmembers Smith, Boatright, Stevens, Cox, Brown, Prichard & Mayor Browne  
NAY: None

Mayor Browne declared the motion carried, and the meeting was adjourned at 7:20 P.M.

ATTEST:

\_\_\_\_\_  
John Browne, Mayor

\_\_\_\_\_  
Cora Middleton, City Clerk

The McAlester City Council met in a Regular session on Tuesday, August 11, 2020, at 6:00 P.M. after proper notice and agenda was posted, August 6, 2020, at 4:07 P.M.

William J. Ervin, gave the invocation and lead the Pledge of Allegiance.

### **Call to Order**

Mayor Browne called the meeting to order.

### **Roll Call**

Council Roll Call was as follows:

Present in Person: Weldon Smith, James Brown, Billy Jack Boatright & John Browne  
Present via Teleconference: Cully Stevens, Steve Cox & Zach Prichard  
Absent: None  
Presiding: John Browne, Mayor

Staff Present: Pete Stasiak, City Manager, Sherri Swift, CFO; Kevin Hearod, Police Chief; Kirk Ridenour, Economic Development Director; Jayme Clifton, Community Development Director; Billy Sumner, Tourism/Expo Manager; Eddy Gray, Tourism Assistant and Cora Middleton, City Clerk

Staff Attending via Teleconference: William J. Ervin, City Attorney

### **Citizens Comments on Non-Agenda Items**

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

There were no citizen comments.

### **Consent Agenda**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the July 23, 2020, Special Meeting of the McAlester City Council. (Cora Middleton, City Clerk)
- B. Approval of Claims for July 22, 2020 through August 4, 2020. (Sherri Swift, Chief Financial Officer) In the following amounts: General Fund - \$63,217.77; Nutrition - \$943.28; Landfill Res./Sub-Title D - \$875.00; Tourism Fund - \$5,399.22; SE Expo



Center - \$6,068.11; E-911- \$7,855.59; Economic Development - \$12,058.84; Grants & Contributions - \$1,781.60; CDBG Grants Fund - \$2,133.00; Fleet Maintenance - \$8,738.31; Worker's Compensation - \$500.00; CIP Fund - \$26,270.75; Technology Fund - \$401.28; Stormwater Fund - \$12,519.93 and Infrastructure Fund - \$28,857.18.

- C. Consider and act upon, to concur with the Oklahoma Municipal Assurance Group (OMAG) recommendation to deny Claim No. 208070-1-BD. *(Cora Middleton, City Clerk)*
- D. Accept and place on file the Keep McAlester Beautiful (Pride in McAlester) Annual Report for Fiscal Year 2019-2020. *(Megan Waters, Executive Director)*
- E. Consider and act upon, authorizing the Mayor to sign the Consent to Assignment and Assumption of Contract for CDBG administrative services to PSC dba Cardinal Engineering. *(Toni Ervin, Assistant City Manager)*
- F. Consider and act upon, to concur with the Mayor's reappointments to the Local Economic Advancement and Development (LEAD) Committee. *(John Browne, Mayor)*
- G. Consider and act upon, to concur with the Mayor's appointment of Justin Few to the Local Economic Advancement and Development (LEAD) Committee to replace Mickey Loyd as the Small Business representative. *(John Browne, Mayor)*
- H. Accept and place on file the McAlester Defense Support Association Annual Report for FY19-20. *(Jessica Gregg, Executive Director)*
- I. Consider and act upon, indefinitely postponing Tort Claim filed by Tod S. Mercer on behalf of Jeremy Shelton. *(Cora Middleton, City Clerk)*

Councilman Cox requested that item "B" be removed for individual consideration.

There was no further discussion and a motion to approve the Consent Agenda Items "A, and C through I" was made by Councilman Smith. The motion was seconded by Vice-Mayor Brown, and the vote was taken as follows:

AYE: Councilmembers Smith, Brown, Stevens, Cox, Boatright, Prichard & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

#### **Items Removed from Consent Agenda**

- B. Approval of Claims for July 22, 2020 through August 4, 2020. *(Sherri Swift, Chief Financial Officer)* In the following amounts: General Fund - \$63,217.77; Nutrition - \$943.28; Landfill Res./Sub-Title D - \$875.00; Tourism Fund - \$5,399.22; SE Expo Center - \$6,068.11; E-911- \$7,855.59; Economic Development - \$12,058.84; Grants & Contributions - \$1,781.60; CDBG Grants Fund - \$2,133.00; Fleet Maintenance -

\$8,738.31; Worker's Compensation - \$500.00; CIP Fund - \$26,270.75; Technology Fund - \$401.28; Stormwater Fund - \$12,519.93 and Infrastructure Fund - \$28,857.18.

Councilman Cox asked what BLX Group, LLC on page nineteen (19) in Fund 38 was and what the expenditure was for.

Manager Stasiak stated that he would need to get back to Councilman Cox on that question.

There was no further discussion, and a motion to approve Consent Agenda Item "B, approval of Claims for July 22, 2020 through August 4, 2020" was made by Councilman Smith. The motion was seconded by Councilman Boatright, and the vote was taken as follows:

AYE: Councilmembers Smith, Boatright, Stevens, Cox, Brown, Prichard & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

A motion to open a Public Hearing to address two (2) proposed ordinances was made by Councilman Smith. The motion was seconded by Vice-Mayor Brown, and the vote was taken as follows:

AYE: Councilmembers Smith, Brown, Cox, Boatright, Prichard, Stevens & Mayor Browne

NAY: None

Mayor Browne declared the motion carried, and the Public Hearing was opened at 6:07 P.M.

### **Public Hearing**

*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter*

**AN ORDINANCE AMENDING THE GENERAL ZONING ORDINANCE AND ACCOMPANYING MAP THERETO KNOWN AS GENERAL ZONING ORDINANCE NO. 1843 (1989), BY CHANGING THE CLASSIFICATION OF THE ZONING DISTRICT FOR LOT 1, IN BLOCK 117; AND A PART OF LOTS 2 AND 3 IN BLOCK 117, IN THE CITY OF NORTH MCALESTER, IN PITTSBURG COUNTY, STATE OF OKLAHOMA, FROM R-1B SINGLE FAMILY RESIDENTIAL DISTRICT TO C-1 OFFICE DISTRICT.**

**AN ORDINANCE CREATING CHAPTER 94, STREETS, SIDEWALKS AND OTHER PUBLIC PLACES, OF THE MCALESTER CITY CODE, ARTICLE 1, IN GENERAL, SECTION 94-8, PERMIT FOR ELECTRIC CHARGING STATIONS ON PUBLIC STREETS AND SIDEWALKS; REPEALING ALL CONFLICTING ORDINANCES, AND PROVIDING FOR SEVERABILITY.**

There were no comments on either of the proposed ordinances, and a motion to close the Public Hearing was made by Councilman Smith. The motion was seconded by Councilman Boatright, and the vote was taken as follows:

AYE: Councilmembers Smith, Boatright, Brown, Prichard, Stevens, Cox & Mayor Browne

NAY: None

Mayor Browne declared the motion carried, and the Public Hearing was closed at 6:08 P.M.

### **Scheduled Business**

1. Discussion on rural water districts' contracts and pricing. (*John Browne, Mayor*)

Executive Summary

Discussion.

Mayor Browne stated that he had been contacted by the Management Company, that over sees several of the Water Districts, asking that this item be postponed until the next meeting. He added that they needed more time to be prepared.

This item was postponed.

2. Consider and act upon, an Ordinance amending the general zoning ordinance and accompanying map thereto known as General Zoning Ordinance No. 1843 (1989), by changing the classification of the zoning districts for Lot 1, in Block 117; and A part of Lots 2 and 3 in Block 117, in the City of North McAlester, in Pittsburg County, State of Oklahoma, from R-1B Single Family Residential District to C-1 Office District. (*Jayme Clifton, Community Development Director*)

Executive Summary

Motion to act upon and approve the above Ordinance changing the classification of the zoning districts for the property identified in the Ordinance from R-1B Single Family Residential District to C-1 Office District and authorizing the Mayor to sign the ordinance.

Director Clifton addressed the Council explaining that the applicant had purchased the property with an existing 3,996 square foot building. She stated that the building had previously been used as a church and the applicant was wanting to open a childcare center. She added that the McAlester Planning and Zoning Commission had met on July 21, 2020 and voted unanimously to recommend that the rezoning request be approved.

Mayor Browne stated that Ms. Jami Ragan was on the phone to comment on this item.

Ms. Ragan stated she was there to answer any questions.

### **ORDINANCE NO. 2691**

**AN ORDINANCE AMENDING THE GENERAL ZONING ORDINANCE AND ACCOMPANYING MAP THERETO KNOWN AS GENERAL ZONING ORDINANCE NO. 1843 (1989), BY CHANGING THE CLASSIFICATION OF THE ZONING**

**DISTRICT FOR LOT 1, IN BLOCK 117; AND A PART OF LOTS 2 AND 3 IN BLOCK 117, IN THE CITY OF NORTH MCALESTER, IN PITTSBURG COUNTY, STATE OF OKLAHOMA, FROM R-1B SINGLE FAMILY RESIDENTIAL DISTRICT TO C-1 OFFICE DISTRICT.**

There was no discussion, and a motion to approve ORDINANCE NO. 2691, changing the zoning of a property from R-1B (Single Family Residential District) to C-1 (Office District) was made by Councilman Smith. The motion was seconded by Councilman Boatright, and the vote was taken as follows:

AYE: Councilmembers Smith, Boatright, Prichard, Stevens, Cox, Brown & Mayor Browne  
NAY: None

Mayor Browne declared the motion carried.

3. Consider and act upon, a Use Permit After Review in the C-1 Office District for the use of the property at 2617 N Ash Avenue, described as Lot 1, in Block 117; and A part of Lots 2 and 3 in Block 117, in the City of North McAlester, in Pittsburg County, State of Oklahoma for a child care center. *(Jayme Clifton, Community Development Director)*

**Executive Summary**

Motion to approve a Use Permit After Review in the C-1 Office District for the use of the property at 2617 N Ash Avenue, described as Lot 1, in Block 117; and A part of Lots 2 and 3 in Block 117, in the City of North McAlester, in Pittsburg County, State of Oklahoma for a child care center, and to authorize the Mayor to sign the Use Permit after Review approval form.

Director Clifton addressed the Council explaining that the application for a Use Permit After Review was contingent on the rezoning application. She stated that this was the same property that was just considered for rezoning and the applicant was wanting to open a childcare center. She explained that the property was at the corner of W. Stonewall Ave. and N. Ash Street. She added that the McAlester Planning and Zoning Commission had met on July 21, 2020 and voted unanimously to recommend the applicant's Use Permitted After Review request be approved.

A motion to approve the Use Permit After Review for property located at the corner of W. Stonewall Ave. and N. Ash Street and authorize the Mayor to sign the document was made by Councilman Smith and seconded by Vice-Mayor Brown.

There was no other discussion, and the vote was taken as follows:

AYE: Councilmembers Smith, Brown, Prichard, Stevens, Cox, Boatright & Mayor Browne  
NAY: None

Mayor Browne declared the motion carried.

4. Consider and act upon, authorizing the Mayor to sign Change Order #3 from Sunrise Construction, LLC for a deduction in the amount of (\$5,000.00). This represents the final reconciliation of quantities for the 2019 CDBG Sewer Project. *(Dalton Carlton, Public Works Director)*

#### Executive Summary

Motion to authorize the Mayor to sign Change Order #3 from Sunrise Construction, LLC for a deduction in the amount of (\$5,000.00). This is the final reconciliation of quantities for the 2019 CDBG Sewer Project.

Director Carlton addressed the Council explaining that during this project it was discovered that there were ten (10) less connections than originally planned, and this created a deduction in the total cost of the project. He commented that this was the final reconciliation on this project.

There was no further discussion, and a motion to authorize the Mayor to sign Change Order #3 and final reconciliation of quantities, for the 2019 CDBG Sewer Project, from Sunrise Construction, LLC for a deduction in the amount of \$5,000.00 was made by Councilman Smith. The motion was seconded by Councilman Boatright, and the vote was taken as follows:

AYE: Councilmembers Smith, Boatright, Stevens, Cox, Brown, Prichard & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

5. Consider and act upon, an ordinance of the City of McAlester to allow for the permitting of the installation of electronic charging stations on City right-of-ways on public streets and sidewalks. (*Kirk Ridenour, Economic Development Director*)

#### Executive Summary

Motion to pass and approve an Ordinance allowing for the permitting and installation of electronic charging stations on City right-of-ways on public streets and sidewalks.

Director Ridenour addressed the Council explaining that the proposed ordinance would give the City the ability to allow electronic charging stations in public parking stalls. He commented that the City had been approached by two (2) individuals and an outside business regarding the installation of charging stations.

There was discussion regarding the installation of electronic charging stations on public right-of-ways, how they would be designated, preventing other vehicles from parking in those stalls, why the stations could not be installed at filling stations, what may have caused the increase in interest in the electronic charging stations, helping to draw more people into the area, if other communities had been contacted about this matter, the City needing to permit the stations, the location where the stations might be a better fit, what type of payment could be used, the two (2) initial stations would be free to the public, the cost of electronic charging stations, the proposed ordinance not addressing the permitting of the stations and how long it takes for a car to charge.

Councilman Stevens moved to approve the proposed ordinance allowing for the permitting of the installation of electronic charging stations on City right-of-ways on public streets and sidewalks. The motion was seconded by Councilman Cox.

Before the vote, there was further discussion regarding the revenue the stations might create, the stations could be funded with state and federal grants, where the stations might be located, that private business was driving this matter, room for public/private partnerships, keeping control of the matter and getting more information on this matter.

Councilman Stevens asked if he could address Councilman Cox. He then asked if Councilman Cox would be willing to accept tabling this item to the next meeting with his original second.

Councilman Cox stated that he would agree to second the tabling of the item.

Councilman Stevens then moved to table the item until the next Council meeting.

Mayor Browne asked Attorney Ervin for clarification on procedure with the motions.

Attorney Ervin stated that the first motion and second to approve were withdrawn and a new motion to table was made with a second.

Mayor Browne clarified that the motion to table to the next meeting was made by Councilman Stevens and seconded by Councilman Boatright.

There was no further discussion, and the vote was taken as follows:

AYE: Councilmembers Boatright, Brown, Stevens, Smith, Cox & Mayor Browne

NAY: Councilmember Prichard

Mayor Browne declared the motion carried.

6. Discussion on the Fines attached to Chapter 54, Health and Public Welfare, Article IV, COVID-10 Pandemic Face Coverings. (*John Browne, Mayor*)

Executive Summary  
Discussion.

Mayor Browne explained that he had requested this item put back on the agenda. He stated that he had meant to amend the ordinance at the Special meeting but did not get it done. He then proposed that under section 54.59, Penalties, that the first sentence of "Any person who knowingly violates this article is guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine of not less than \$10.00, nor more than \$100.00" be removed and in the second sentence "a fine of up to \$100.00, and/or" be removed. He stated that there was already a provision to address action against an individual that violates this ordinance. He then opened the floor up for discussion.

There was discussion among the Council concerning removing the find, questions about people wearing face shields, this being a face covering mandate, changing the sunset clause, calling a Special meeting to address any changes, how this would be enforced, and face coverings not being required when outside or where social distancing could be done.

No action was taken on this item.

7. Discussion of a recruitment strategy to attract new residents to the City of McAlester. (*Zach Prichard, Ward Six Councilman*)

Executive Summary  
Discussion.

Councilman Prichard stated that he had requested this item. He commented that he had seen articles about people moving due to their ability to work remotely and it indicated that they were interested in moving to smaller towns with more opportunity to have access to the outdoors.

There was discussion regarding if the Economic Development department had been involved, how tourism had been sending out a lot of information, how could sectors be targeted, individuals looking for a slower paced community, what could be a potential draw to individuals and families, having the Economic Development and Tourism departments work on this project together, if there were funds in the Budget that could be used toward this, how to address individuals that did not have access to computers and the feed back that Tourism was seeing from the information that had already been put out.

No action was taken on this item.

**New Business**

*Any matter not known, or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*

There was no new business.

**City Manager's Report**

- Report on activities for the past two weeks.

Manager Stasiak reported that the City had asked for guidance on how to use the CARES Act monies and that the City had been capped at the amount that it could receive. He stated that there was only \$123,000.00 left to receive unless new guidance is issued. He updated the Council on the Street Overlay Program, explaining that it may be delayed due to the rain. He informed them that the August, 2020 sales tax revenue had come in \$41,468.00 higher than last year and the use tax revenue had come in \$40,971.00 higher than last year. He commented that people were still spending money.

Mayor Browne asked if the CARES Act funds limit was set by the State or Federal government.

Manager Stasiak stated that the limit was set by the State.

**Remarks and Inquiries by City Council**

Councilman Smith commented on the rise in COVID-19 cases, he expressed his appreciation to Manager Stasiak and staff for the work that had been done in the cemeteries and stated that Mike Deak Park was next in line.

Councilman Cox inquired about the rubble around the welcome sign on the west side of the City and asked if there were any plans on replacing it.

Manager Stasiak stated that it was supposed to have been cleaned up last week and he would check to verify that, and he had tasked Tourism with coming up with a new design.

Councilman Boatright thanked Life Church for mowing Mike Deak Park, he encouraged everyone to shop at the "Popcorn Factory" in North Town and he inquired about the status of a burned house that had been previously condemned.

Manager Stasiak stated he would check into the status of that house.

Mayor Browne inquired if that was the house where a tree had also caught on fire.

Manager Stasiak stated that it was the house with the big tree that had caught fire. He added that the property had been through the process and was waiting on funding.

Councilman Prichard inquired about the Cemeteries being mowed, how this year's staffing levels compared to last year's staffing, and if the "Community Service Program" was being promoted.

Manager Stasiak stated that both Cemeteries had been mowed and weed eaten. He then reviewed the mowing process and stated that the City would continue with an eight (8) to ten (10) man crew in the Parks and Cemetery until everything got cleaned up. He commented that staffing was comparable, and the program was being offered and two (2) people had participated.

Councilmen Stevens and Brown did not have any comments for the evening.

#### **Mayor's Comments and Committee Appointments**

Mayor Browne read a thank you card that he had received from former Ward 5 Councilwoman Harrison and stated that he had been informed that McAlester Public Schools had put off opening school for another two (2) weeks due to the increase in cases.

#### **Recess Council Meeting**

Vice-Mayor Brown moved to recess the Regular Meeting and convene the Authorities. The motion was seconded by Councilman Boatright.

There was no discussion, and the vote was taken as follows:

AYE: Councilmembers Brown, Boatright, Prichard, Smith, Stevens, Cox & Mayor Browne

NAY: None

Mayor Browne declared the motion carried and the meeting was recessed at 7:14 P.M.

#### **Reconvene Council Meeting**

The Regular Meeting was reconvened at 7:15 P.M.



A motion was made by Councilman Smith and seconded by Vice-Mayor Brown to recess the Regular Meeting for an Executive Session in accordance with Title 25, Section 307.B.2, to discuss negotiations concerning employees and representatives of employee groups, more specifically the FOP. There was no discussion, and the vote was taken as follows:

AYE: Councilmembers Smith, Brown, Stevens, Cox, Boatright, Prichard & Mayor Browne  
NAY: None

Mayor Browne declared the motion carried, and the Regular Meeting was recessed at 7:16 P.M.

### **Executive Session**

*Recess into Executive Session in compliance with Section Title 25 Section 307 B.2 et.seq. Oklahoma Statutes, to wit:*

- Proposed Executive Session pursuant to Title 25, Sec. 307(B)(2), to discuss negotiations concerning employees and representatives of employee groups: FOP

### **Reconvene into Open Session**

The Council returned to open session at 8:05 P.M. Mayor Browne stated that the Regular Meeting had been recessed for an Executive Session in accordance with Title 25, Section 307.B.2, to discuss negotiations concerning employees and representatives of employee groups, more specifically the FOP. Only that matter was discussed, no action was taken, and the Council returned to Open session at 8:05 P.M., and that constitutes the minutes of the Executive Session.

### **Adjournment**

There being no further business to come before the Council, Councilman Smith moved for the meeting to be adjourned. The motion was seconded by Councilman Boatright.

There was no discussion, and the vote was taken as follows:

AYE: Councilmembers Smith, Boatright, Stevens, Cox, Brown, Prichard & Mayor Browne  
NAY: None

Mayor Browne declared the motion carried, and the meeting was adjourned at 8:06 P.M.

ATTEST:

\_\_\_\_\_  
John Browne, Mayor

\_\_\_\_\_  
Cora Middleton, City Clerk

**CLAIMS FROM**

**August 05, 2020**

**Thru**

**August 18, 2020**

| VENDOR    | NAME                    | ITEM #           | G/L ACCOUNT NAME | DESCRIPTION                                  | CHECK# | AMOUNT   |
|-----------|-------------------------|------------------|------------------|--|--------|----------|
| 01-A00202 | ADT SECURITY SERVICES   | I-777048503      | 01 -5542308      | CONTRACTED SE AUG 2020 MONITORING STIPE      | 000000 | 50.26    |
| 01-A00362 | VYVE BROADBAND          | I-202008043307   | 01 -5542328      | INTERNET SERV AUG 2020-PARKS SHOP            | 096739 | 77.32    |
|           |                         | I-202008043307   | 01 -5548328      | INTERNET SERV AUG 2020-FACILITY MAINT        | 096739 | 77.31    |
|           |                         | I-202008043307   | 01 -5865328      | INTERNET SERV AUG 2020-STREETS/TRAFFIC CONTR | 096739 | 77.32    |
|           |                         | I-202008043307   | 01 -5542328      | INTERNET SERV AUG 2020-STIPE CENTER          | 096739 | 84.23    |
|           |                         | I-202008043307   | 01 -5431328      | INTERNET SERV AUG 2020-TRAINING CENTER       | 096739 | 106.20   |
|           |                         | I-202008103333   | 01 -5431328      | INTERNET SERV AUG 2020-N SIDE FIRE STATION   | 096829 | 62.95    |
| 01-A00454 | AMAZON CAPITAL SERVICES | I-16C3-49LT-XFKT | 01 -5653213      | SAFETY EXPENS SPRAY BOTTLES-DISINFECT C      | 000000 | 25.90    |
|           |                         | I-1QTV-PLW3-YGWY | 01 -5215202      | OPERATING SUP OFFICE & JANITORIAL SUPPL      | 000000 | 54.12    |
|           |                         | I-1QTV-PLW3-YGWY | 01 -5225202      | OPERATING SUP HDMI TO VGA ADAPTERS           | 000000 | 14.99    |
|           |                         | I-1QTV-PLW3-YGWY | 01 -5542202      | OPERATING SUP JANITORIAL SUPPLIES            | 000000 | 162.39   |
|           |                         | I-IV47-NFJM-K1XT | 01 -5653213      | SAFETY EXPENS WYZE CAM 2-PACK                | 000000 | 49.68    |
| 01-A00500 | AMERICAN MUNICIPAL SERV | I-47203          | 01 -2105         | COLLECTION AG JUNE 2020 COLLECTIONS          | 000000 | 5,605.24 |
| 01-A00736 | ASSOC OF PUBLIC TREASUR | I-22482          | 01 -5210330      | DUES & SUBSCR ASST CITY MGR MEMBER           | 000000 | 133.00   |
|           |                         | I-22482          | 01 -5211330      | DUES & SUBSCR ACCOUNTANT MEMBERSH            | 000000 | 133.00   |
|           |                         | I-22482          | 01 -5211330      | DUES & SUBSCR CFO MEMBERSHIP                 | 000000 | 133.00   |
| 01-A00751 | ATWOODS                 | I-5808/9         | 01 -5542203      | REPAIRS & MAI REPLACEMENT PARTS-EQUIPME      | 000000 | 98.97    |
| 01-B00490 | BRIGGS PRINTING         | I-PC-70692       | 01 -5101202      | OPERATING SUP BUSINESS CARDS                 | 000000 | 31.00    |
|           |                         | I-PC70685        | 01 -5320202      | OPERATING EXP BUSINESS CARDS:OFFICERS        | 000000 | 34.50    |
|           |                         | I-PC70686        | 01 -5320202      | OPERATING EXP BUSINESS CARDS:OFFICERS        | 000000 | 34.50    |
|           |                         | I-PC70687        | 01 -5320202      | OPERATING EXP BUSINESS CARDS:OFFICERS        | 000000 | 34.50    |
| 01-B00503 | BROKEN ARROW ELECTRIC S | I-S2689954.001   | 01 -5548203      | REPAIRS & MAI BUILDING MAINT SUPPLIES        | 000000 | 20.83    |
| 01-C00100 | CLEET                   | I-202008033301   | 01 -2100         | CLEET PAYABLE JULY 2020-CLEET FEES           | 096741 | 6,522.34 |
| 01-C00245 | CATHEY & ASSOCIATES, L. | I-48941          | 01 -5548316      | REPAIRS & MAI REPAIRS MAIN FIRE STATION      | 000000 | 689.95   |
| 01-C00320 | CENTERPOINT ENERGY ARKL | I-202008043313   | 01 -5551314      | GAS UTILITY JULY 2020-FED BLD                | 096742 | 105.26   |
|           |                         | I-202008043313   | 01 -5215314      | GAS UTILITY JULY 2020-MAINT SHOP             | 096742 | 87.93    |
|           |                         | I-202008043313   | 01 -5215314      | GAS UTILITY JULY 2020-1600 E COLLEGE AVE C   | 096742 | 28.11    |
|           |                         | I-202008043313   | 01 -5215314      | GAS UTILITY JULY 2020-CITY HALL              | 096742 | 173.39   |

PACKET : 19201 19226 19228 19229 19240 19260 19261

VENDOR SET: Mult

FUND : 01 GENERAL FUND

| VENDOR    | NAME                    | ITEM #    | G/L ACCOUNT NAME | DESCRIPTION                                 | CHECK# | AMOUNT   |
|-----------|-------------------------|-----------|------------------|---|--------|----------|
| 01-C00320 | CENTERPOINT ENERGY ARKL | continued |                  |   |        |          |
|           | I-202008043313          | 01        | -5215314         | GAS UTILITY JULY 2020-OAKHILL CEMETERY      | 096742 | 32.07    |
|           | I-202008043313          | 01        | -5215314         | GAS UTILITY JULY 2020-LIBRARY               | 096742 | 124.98   |
|           | I-202008043313          | 01        | -5215314         | GAS UTILITY JULY 2020-FIRE STATION #3       | 096742 | 28.11    |
|           | I-202008043313          | 01        | -5215314         | GAS UTILITY JULY 2020-CEMETERY              | 096742 | 34.95    |
|           | I-202008043313          | 01        | -5215314         | GAS UTILITY JULY 2020-STIPE CENTER          | 096742 | 260.85   |
|           | I-202008043313          | 01        | -5215314         | GAS UTILITY JULY 2020- RESERVE CENTER       | 096742 | 39.45    |
|           | I-202008043313          | 01        | -5215314         | GAS UTILITY JULY 2020-FIRE STATION #2       | 096742 | 29.77    |
|           | I-202008043313          | 01        | -5215314         | GAS UTILITY JULY 2020-802 E HARRISON        | 096742 | 28.56    |
| 01-C00847 | CRYSTAL DATA            |           |                  |   |        |          |
|           | I-6200                  | 01        | -5215202         | OPERATING SUP INK FOR ALL DEPTS             | 000000 | 142.12   |
| 01-D00540 | DOLESE BROTHERS         |           |                  |   |        |          |
|           | I-AG20099757            | 01        | -5865218         | STREET REPAIR 1 1/2 CRUSHER RUN             | 000000 | 2,444.48 |
|           | I-AG20100382            | 01        | -5865218         | STREET REPAIR 1 1/2 CRUSHER RUN             | 000000 | 2,323.23 |
|           | I-AG20100960            | 01        | -5865218         | STREET REPAIR 1 1/2 CRUSHER RUN             | 000000 | 2,741.29 |
|           | I-RM20037191            | 01        | -5865218         | STREET REPAIR PIERCE ST                     | 000000 | 1,302.00 |
|           | I-RM20041506            | 01        | -5865218         | STREET REPAIR 106 W. PILT                   | 000000 | 968.00   |
| 01-D00684 | DR. JASON MCELYEA       |           |                  |   |        |          |
|           | I-115                   | 01        | -5432308         | CONTRACTED SE CONTRACTED SVCS 7/16-7/31/20  | 096743 | 1,071.00 |
| 01-E00237 | ENNIS PAINT             |           |                  |   |        |          |
|           | I-400796                | 01        | -5865203         | REPAIR & MAIN PAINT/TRAFFIC CONTROL         | 000000 | 1,240.00 |
| 01-E00267 | ERVIN & ERVIN SPECIAL P |           |                  |   |        |          |
|           | I-AUGUST 13, 2020       | 01        | -5214302         | CONSULTANTS COMMUNICATION CBA/FOP           | 096834 | 560.00   |
|           | I-AUGUST 13, 2020       | 01        | -5214302         | CONSULTANTS RESEARCH/PREP COMP CITY C       | 096834 | 740.00   |
| 01-F00015 | FLEETCOR TECHNOLOGIES   |           |                  |   |        |          |
|           | I-NP58651540            | 01        | -5210212         | FUEL EXPENSE JULY 2020-CM FUEL EXPENSE      | 000000 | 15.64    |
|           | I-NP58651540            | 01        | -5321212         | FUEL EXPENSE JULY 2020-POLICE FUEL EXPENSE  | 000000 | 6,153.81 |
|           | I-NP58651540            | 01        | -5431212         | FUEL EXPENSE JULY 2020-FIRE FUEL EXPENSE    | 000000 | 631.37   |
|           | I-NP58651540            | 01        | -5542212         | FUEL EXPENSE JULY 2020-PARKS FUEL EXPENSE   | 000000 | 867.00   |
|           | I-NP58651540            | 01        | -5547212         | FUEL EXPENSE JULY 2020-CEMETERY FUEL EXPEN  | 000000 | 217.24   |
|           | I-NP58651540            | 01        | -5548212         | FUEL EXPENSE JULY 2020-FAC MAINT FUEL EXPEN | 000000 | 71.01    |
|           | I-NP58651540            | 01        | -5652212         | FUEL EXPENSE JULY 2020-ECON DEV FUEL EXPENS | 000000 | 60.35    |
|           | I-NP58651540            | 01        | -5225212         | FUEL EXPENSE JULY 2020-IT FUEL EXPENSE      | 000000 | 62.29    |
|           | I-NP58651540            | 01        | -5432212         | FUEL EXPENSE JULY 2020-AMBULANCE FUEL EXPEN | 000000 | 988.27   |
|           | I-NP58651540            | 01        | -5544212         | FUEL EXPENSE JULY 2020-SBC FUEL EXPENSE     | 000000 | 26.18    |
|           | I-NP58651540            | 01        | -5653212         | FUEL EXPENSE JULY 2020-SAFETY FUEL EXPENS   | 000000 | 33.10    |
|           | I-NP58651540            | 01        | -5865212         | FUEL EXPENSE JULY 2020-STREETS FUEL EXPENSE | 000000 | 1,389.72 |
|           | I-NP58651541            | 01        | -5431212         | FUEL EXPENSE JULY 2020-FIRE DEPT FUEL EXPEN | 000000 | 68.38    |
| 01-J00121 | JAMESCO ENTERPRISES, LL |           |                  |   |        |          |
|           | I-22999                 | 01        | -5542202         | OPERATING SUP SOAP, GLOVES, ECT C-19        | 000000 | 186.89   |
| 01-J00435 | JORDAN CARRIS AGENCY    |           |                  |   |        |          |

PACKET : 19201 19226 19228 19229 19240 19260 19261

VENDOR SET: Mult

FUND : 01 GENERAL FUND

| VENDOR    | NAME                    | ITEM # | G/L ACCOUNT NAME | DESCRIPTION                                | CHECK# | AMOUNT   |
|-----------|-------------------------|--------|------------------|--|--------|----------|
| 01-J00435 | JORDAN CARRIS AGENCY    |        | continued        |  |        |          |
|           | I-00.00266              | 01     | -5321202         | OPERATING SUP BOND FEE FOR NOTARY          | 000000 | 30.00    |
| 01-L00067 | COMPLIANCE RESOURCE GRO |        |                  |  |        |          |
|           | I-2020-3                | 01     | -5653348         | DRUG TESTING/ RANDOM DRUG TESTING          | 000000 | 450.00   |
| 01-L00380 | LOCKE SUPPLY CO.        |        |                  |  |        |          |
|           | I-40961424-00           | 01     | -5548203         | REPAIRS & MAI BUILDING MAINT SUPPLIES      | 000000 | 52.56    |
| 01-L00428 | LOWE'S CREDIT SERVICES  |        |                  |  |        |          |
|           | I-11724309              | 01     | -5431203         | REPAIRS & MAI REPAIRS & MAINTENANCE        | 000000 | 5.67     |
|           | I-11727339              | 01     | -5431203         | REPAIRS & MAI REPAIRS & MAINTENANCE        | 000000 | 6.62     |
|           | I-902483                | 01     | -5548203         | REPAIRS & MAI BUILDING MAINT SUPPLIES      | 000000 | 102.58   |
|           | I-908157                | 01     | -5542203         | REPAIRS & MAI REPLACEMENT PARTS EQUIPME    | 000000 | 127.46   |
| 01-M00570 | MCKESSON MEDICAL-SURGIC |        |                  |  |        |          |
|           | I-17009707              | 01     | -5432202         | OPERATING SUP MEDICAL SUPPLIES             | 000000 | 287.94   |
|           | I-17011114              | 01     | -5432202         | OPERATING SUP MEDICAL SUPPLIES             | 000000 | 115.18   |
| 01-M00635 | MUSTANG EQUIPMENT LEASI |        |                  |  |        |          |
|           | I-MLS135441             | 01     | -5215312         | EQUIPMENT REN JUL20COPIER LEASE 1ST,2ND    | 096744 | 576.00   |
| 01-M00680 | MUNICIPAL CODE CORP.    |        |                  |  |        |          |
|           | I-00346506              | 01     | -5212339         | CODIFICATION CODE OF 2017 SUPPLEMENT 2     | 000000 | 3,876.42 |
| 01-MC0098 | MCAFEE & TAFT           |        |                  |  |        |          |
|           | I-604302                | 01     | -5210302         | CONSULTANTS/L LEGAL FEES                   | 000000 | 858.00   |
| 01-MC0170 | MCALESTER REGIONAL HOSP |        |                  |  |        |          |
|           | I-CITYMCALDRUG8/1/20    | 01     | -5653348         | DRUG TESTING/ DRUG SCREEN/PHYSICALS        | 000000 | 45.00    |
| 01-MC0200 | MCALESTER SCOTTISH RITE |        |                  |  |        |          |
|           | I-700664                | 01     | -5548311         | PARKING RENTA JUL-AUG20PARK LOT RENTAL     | 000000 | 970.00   |
| 01-N00250 | MCALESTER NEWS CAPITAL  |        |                  |  |        |          |
|           | I-20-21 SUBSCRIPTION    | 01     | -5212202         | OPERATING SUP NEWSPAPER SUBSCRIPTION       | 000000 | 203.88   |
|           | I-300030801             | 01     | -5212317         | ADVERTISING & ORD NO 2690 MASK MANDATE C19 | 000000 | 369.35   |
| 01-O00219 | OKLA BUREAU OF NARCOTIC |        |                  |  |        |          |
|           | I-202008033303          | 01     | -2103            | OBN PAYABLE ( JULY 2020                    | 096747 | 45.00    |
| 01-O00595 | OSBI                    |        |                  |  |        |          |
|           | I-202008033302          | 01     | -2101            | AFIS PAYABLE JULY 2020-AFIS FEES           | 096748 | 6,488.84 |
|           | I-202008033302          | 01     | -2102            | FORENSICS PAY JULY 2020-FORENSIC FEES      | 096748 | 6,214.43 |
| 01-P00023 | P & K EQUIPMENT, INC    |        |                  |  |        |          |
|           | I-3816485               | 01     | -5542316         | REPAIRS & MAI REPLACE PARTS FOR EQUIP      | 000000 | 90.87    |
|           | I-3820317               | 01     | -5210480         | CONTINGENCY WEEDEATERS-CEMETERY            | 000000 | 1,299.98 |
|           | I-3823231               | 01     | -5542316         | REPAIRS & MAI REPLACE PARTS FOR EQUIP      | 000000 | 93.39    |

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VENDOR SET: Mult

FUND : 01 GENERAL FUND

| VENDOR    | NAME                    | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION                             | CHECK# | AMOUNT    |
|-----------|-------------------------|----------------|------------------|---|--------|-----------|
| 01-P00337 | PITTS COUNTY CRIMINAL J | I-202008133337 | 01 -5213335      | COUNTY INCARC JULY 2020 INCARCERATION   | 000000 | 264.00    |
| 01-P00510 | PRO-KIL, INC            | I-185621       | 01 -5542308      | CONTRACTED SE PEST CONTROL-STIPE        | 000000 | 126.00    |
| 01-P00560 | PSO/SOUTHWESTERN ELECTR | I-202008043309 | 01 -5215313      | ELECTRIC UTIL JULY 2020-OKLA            | 096749 | 52.72     |
|           |                         | I-202008043309 | 01 -5215313      | ELECTRIC UTIL JULY 2020-LIBRARY         | 096749 | 3,299.38  |
|           |                         | I-202008043309 | 01 -5551313      | ELECTRIC UTIL JULY 2020-FED BLDG        | 096749 | 3,368.00  |
|           |                         | I-202008043309 | 01 -5215313      | ELECTRIC UTIL JULY 2020-ARVEST PARK     | 096749 | 35.42     |
|           |                         | I-202008043309 | 01 -5215313      | ELECTRIC UTIL JULY 2020-STREET LIGHTS   | 096749 | 11,719.79 |
|           |                         | I-202008043309 | 01 -5215313      | ELECTRIC UTIL JULY 2020-GENERAL         | 096749 | 11,274.34 |
| 01-R00210 | RED RIVER SPECIALTIES,  | I-720718       | 01 -5542206      | CHEMICALS ROUND UP FOR PARKS            | 000000 | 1,305.00  |
| 01-S00180 | OKLA SECRETARY OF STATE | I-08/03/20     | 01 -5321202      | OPERATING SUP FILING BOND FOR NOTARY    | 000000 | 10.00     |
|           |                         | I-20-00265     | 01 -5321202      | OPERATING SUP RENEWAL NOTARY COMMISSION | 000000 | 20.00     |
| 01-S00190 | SECURITY SYS. & ENG. IN | I-202008193354 | 01 -5547203      | REPAIRS & MAI REP CEMETERY ALARM SYSTEM | 000000 | 191.00    |
|           |                         | I-32764        | 01 -5321308      | CONTRACTED SE QTRLY ALARM MONITORING    | 000000 | 45.00     |
|           |                         | I-32765        | 01 -5320308      | CONTRACTED SE QTRLY ALARM MONITORING    | 000000 | 45.00     |
|           |                         | I-32766        | 01 -5321325      | FIRING RANGE QRTLY ALARM MONITORING     | 000000 | 45.00     |
|           |                         | I-32767        | 01 -5542308      | CONTRACTED SE AUGUST - JAN 2020-2021    | 000000 | 120.00    |
| 01-S00329 | SHRED-IT US JV LLC dba  | I-8180262118   | 01 -5212308      | CONTRACTED SE JUL&AUG 2020 MNTH SHRED   | 000000 | 107.00    |
| 01-S00710 | STANDARD MACHINE LLC    | I-262556       | 01 -5431316      | REPAIRS & MAI HOSES                     | 000000 | 165.63    |
| 01-S00726 | STAPLES BUSINESS ADVANT | I-3454033099   | 01 -5215202      | OPERATING SUP PAPER TOWELS,SUPPLIES C19 | 000000 | 110.58    |
|           |                         | I-3454033099   | 01 -5324202      | OPERATING SUP PINE SOL C-19             | 000000 | 8.59      |
|           |                         | I-3454033099   | 01 -5542202      | OPERATING SUP PINE SOL, PAPER TOWELS C- | 000000 | 42.53     |
|           |                         | I-3454033102   | 01 -5653202      | OPERATING SUP OFFICE SUPPLIES           | 000000 | 16.39     |
|           |                         | I-3454033103   | 01 -5215202      | OPERATING SUP OFFICE SUPPLIES           | 000000 | 17.79     |
|           |                         | I-3454033104   | 01 -5215202      | OPERATING SUP OFFICE SUPPLIES           | 000000 | 37.58     |
|           |                         | I-3454033106   | 01 -5215202      | OPERATING SUP STORAGE BOXES-MOVING C19  | 000000 | 44.47     |
| 01-T00010 | T. H. ROGERS LUMBER CO. | I-583935       | 01 -5865218      | STREET REPAIR FORMING MATERIALS         | 000000 | 53.99     |
|           |                         | I-583964       | 01 -5865218      | STREET REPAIR FORMING MATERIALS         | 000000 | 36.15     |
|           |                         | I-584100       | 01 -5865218      | STREET REPAIR FORMING MATERIALS         | 000000 | 447.85    |
| 01-U00020 | UNITED STATES CELLULAR  |                |                  |   |        |           |

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VENDOR SET: Mult

FUND : 01 GENERAL FUND

| VENDOR    | NAME                    | ITEM #    | G/L ACCOUNT NAME | DESCRIPTION                                 | CHECK# | AMOUNT    |
|-----------|-------------------------|-----------|------------------|---|--------|-----------|
| 01-U00020 | UNITED STATES CELLULAR  | continued |                  |   |        |           |
|           | I-202008043311          |           | 01 -5544328      | INTERNET SERV AUG 2020-INTERNET SBC         | 096752 | 43.35     |
| 01-W00040 | WALMART COMMUNITY BRC   |           |                  |   |        |           |
|           | I-9906947               |           | 01 -5542203      | REPAIRS & MAI REPLACE BATT CAMERAS IN PARKS | 000000 | 64.96     |
| 01-W00151 | WAV11, LLC              |           |                  |   |        |           |
|           | I-11953                 |           | 01 -5215330      | DUES & SUBSCR AUG 2020-EMAIL ACCESS         | 096753 | 2,208.00  |
| 01-W00233 | WESTERN INTERIOR        |           |                  |   |        |           |
|           | I-CITY OF MAC 001       |           | 01 -5548316      | REPAIRS & MAI REPAIRS AT FIRE STATION       | 000000 | 350.00    |
| 01-W00371 | WILLIAMS SCOTSMAN, INC. |           |                  |   |        |           |
|           | I-8017286               |           | 01 -5865312      | EQUIPMENT REN OFFICE RENT-STREETS           | 000000 | 318.87    |
| 01-Z00003 | ZUMA OFFICE SUPPLY      |           |                  |   |        |           |
|           | I-215966                |           | 01 -5215202      | OPERATING SUP OFFICE SUPPLIES               | 000000 | 35.14     |
|           | I-215966                |           | 01 -5542202      | OPERATING SUP JUMBO ROLLS TOILET PAPER      | 000000 | 40.88     |
|           |                         |           |                  |   |        |           |
|           |                         |           | FUND             | 01 GENERAL FUND                             | TOTAL: | 97,969.87 |

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VENDOR SET: Mult

FUND : 02 MPWA

| VENDOR    | NAME                    | ITEM #           | G/L ACCOUNT NAME | DESCRIPTION                                 | CHECK# | AMOUNT     |
|-----------|-------------------------|------------------|------------------|---|--------|------------|
| 01-A00362 | VYVE BROADBAND          |                  |                  |   |        |            |
|           |                         | I-202008043307   | 02 -5866230      | RECYCLING CEN AUG 2020-RECYCLE CENTER       | 096739 | 61.20      |
|           |                         | I-202008103333   | 02 -5975328      | INTERNET SERV AUG 2020-HEREFORD LN          | 096829 | 74.23      |
| 01-A00454 | AMAZON CAPITAL SERVICES |                  |                  |   |        |            |
|           |                         | I-1QTV-PLW3-YGWY | 02 -5267202      | OPERATING SUP OFFICE & JANITORIAL SUPPL     | 000000 | 54.13      |
| 01-A00768 | AT&T CORP DBA ACC BUSIN |                  |                  |   |        |            |
|           |                         | I-202130009      | 02 -5267315      | TELEPHONE UTI JULY 2020-CITY HALL/FED BLDG  | 096830 | 1,450.00   |
| 01-B00314 | BIO-AQUATIC TESTING, IN |                  |                  |   |        |            |
|           |                         | I-00057080       | 02 -5973304      | LAB TESTING QUARTERLY TESTING               | 000000 | 1,346.00   |
| 01-C00320 | CENTERPOINT ENERGY ARKL |                  |                  |   |        |            |
|           |                         | I-202008043313   | 02 -5267314      | GAS UTILITY JULY 2020- 301 E POLK           | 096742 | 48.15      |
| 01-C00847 | CRYSTAL DATA            |                  |                  |   |        |            |
|           |                         | I-6200           | 02 -5267202      | OPERATING SUP INK FOR ALL DEPTS             | 000000 | 142.13     |
| 01-D00322 | DEPT. OF ENVIR. QUALITY |                  |                  |   |        |            |
|           |                         | I-20060175956    | 02 -5973329      | DEQ FEES WASTEWATER-LICENSE RENEWA          | 000000 | 376.00     |
|           |                         | I-20060177067    | 02 -5973329      | DEQ FEES WASTEWATER-LICENSE RENEWA          | 000000 | 92.00      |
|           |                         | I-202008193350   | 02 -5973331      | EMPLOYEE TRAV OPERATOR LICENSE RENEWAL      | 000000 | 92.00      |
| 01-D00540 | DOLESE BROTHERS         |                  |                  |   |        |            |
|           |                         | I-AG20097947     | 02 -5975218      | STREET REPAIR 1 1/2 CRUSHER RUN             | 000000 | 1,416.11   |
| 01-E00238 | ENVIRONMENTAL RESOURCE  |                  |                  |   |        |            |
|           |                         | I-55315          | 02 -5973304      | LAB TESTING MONTHLY TEST FEES               | 000000 | 420.00     |
| 01-F00015 | FLEETCOR TECHNOLOGIES   |                  |                  |   |        |            |
|           |                         | I-NP58651540     | 02 -5871212      | FUEL EXPENSE JULY 2020-ENGINEER FUEL EXPENS | 000000 | 30.71      |
|           |                         | I-NP58651540     | 02 -5973212      | FUEL EXPENSE JULY 2020-WWT FUEL EXPENSE     | 000000 | 26.42      |
|           |                         | I-NP58651541     | 02 -5216212      | FUEL EXPENSE JULY 2020-UB&C FUEL EXPENSE    | 000000 | 301.86     |
|           |                         | I-NP58651541     | 02 -5864212      | FUEL EXPENSE JULY 2020-LANDFILL FUEL EXPENS | 000000 | 229.42     |
|           |                         | I-NP58651541     | 02 -5866212      | FUEL EXPENSE JULY 2020-SANITATION FUEL EXP  | 000000 | 388.11     |
|           |                         | I-NP58651541     | 02 -5871212      | FUEL EXPENSE JULY 2020-ENGINEER FUEL EXPENS | 000000 | 143.14     |
|           |                         | I-NP58651541     | 02 -5973212      | FUEL EXPENSE JULY 2020-WWT FUEL EXPENSE     | 000000 | 1,503.46   |
|           |                         | I-NP58651541     | 02 -5975212      | FUEL EXPENSE JULY 2020-UTM FUEL EXPENSE     | 000000 | 2,888.39   |
| 01-I00187 | WATER HOLDINGS ACQUISIT |                  |                  |   |        |            |
|           |                         | I-202008193356   | 02 -5974302      | CONSULTANTS WATER HOLDINGS ACQUISITION LLC  | 000000 | 127,672.32 |
| 01-K00005 | K-BAR CO CONSTRUCTION   |                  |                  |   |        |            |
|           |                         | I-14993          | 02 -5975218      | STREET REPAIR MOVE EQUIP/TRACK HOE          | 000000 | 240.00     |
| 01-L00428 | LOWE'S CREDIT SERVICES  |                  |                  |   |        |            |
|           |                         | I-902616         | 02 -5975209      | UTILITY MAINT HAND TOOLS                    | 000000 | 6.64       |



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VENDOR SET: Mult

FUND : 02 MPWA

| VENDOR    | NAME                    | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION                               | CHECK# | AMOUNT     |
|-----------|-------------------------|----------------|------------------|---|--------|------------|
| 01-P00560 | PSO/SOUTHWESTERN ELECTR | I-202008043308 | 02 -5267313      | ELECTRIC UTIL JULY 2020-MPWA              | 096749 | 30,666.16  |
| 01-R00600 | RURAL WATER DISTRICT #1 | I-202008043310 | 02 -5267316      | REPAIRS & MAI JULY 2020-WATER AT LANDFILL | 096750 | 221.94     |
| 01-S00580 | AT & T                  | I-202008053314 | 02 -5267315      | TELEPHONE UTI AUG 2020-MPWA               | 096751 | 8,628.02   |
| 01-S00704 | BRAVADO WIRELESS FORMER | I-0318174      | 02 -5973328      | INTERNET SERV AUG 2020-INTERNET WWP       | 096833 | 80.08      |
| 01-S00726 | STAPLES BUSINESS ADVANT | I-3454033099   | 02 -5267202      | OPERATING SUP PAPER TOWELS,SUPPLIES C19   | 000000 | 110.57     |
|           |                         | I-3454033103   | 02 -5267202      | OPERATING SUP OFFICE SUPPLIES             | 000000 | 17.79      |
|           |                         | I-3454033104   | 02 -5267202      | OPERATING SUP OFFICE SUPPLIES             | 000000 | 37.58      |
|           |                         | I-3454033106   | 02 -5267202      | OPERATING SUP STORAGE BOXES-MOVING C19    | 000000 | 44.48      |
| 01-T00052 | TECHNICAL PROGRAMMING S | I-106936       | 02 -5216336      | MAILING FEES UB&C MAILING Z1              | 000000 | 798.38     |
|           |                         | I-106936       | 02 -5216317      | POSTAGE UB&C POSTAGE Z1                   | 000000 | 1,213.95   |
|           |                         | I-106936       | 02 -5216336      | MAILING FEES INSERTS - MPWA Z 1           | 000000 | 280.00     |
|           |                         | I-106936       | 02 -5216336      | MAILING FEES UB&C MAILING FEE Z4          | 000000 | 15.74      |
|           |                         | I-106936       | 02 -5216317      | POSTAGE UB&C POSTAGE FEE Z4               | 000000 | 36.00      |
| 01-U00049 | U.S. PAYMENTS, LLC      | I-020618       | 02 -5216341      | PAYSITE KIOSK UB&C KIOSK & CARD FEES      | 000000 | 405.76     |
| 01-U00051 | UTILITY SUPPLY CO., INC | I-140621       | 02 -5975230      | SEWER MAIN RE SEWERLINE REPAIR ITEMS      | 000000 | 138.78     |
|           |                         | I-140622       | 02 -5975230      | SEWER MAIN RE SEWERLINE REPAIR ITEMS      | 000000 | 12.32      |
|           |                         | I-140623       | 02 -5975230      | SEWER MAIN RE SEWERLINE REPAIR ITEMS      | 000000 | 282.90     |
|           |                         | I-140624       | 02 -5975230      | SEWER MAIN RE SEWERLINE REPAIR ITEMS      | 000000 | 65.68      |
| 01-U00052 | UTILITY TECHNOLOGY SERV | I-202008193351 | 02 -5975211      | WATER METERS 1" PERL 1 GAL METERS         | 000000 | 2,150.00   |
| 01-Z00003 | ZUMA OFFICE SUPPLY      | I-215966       | 02 -5267202      | OPERATING SUP OFFICE SUPPLIES             | 000000 | 35.14      |
|           |                         |                |                  | FUND 02 MPWA                              | TOTAL: | 184,243.69 |

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VENDOR SET: Mult

FUND : 03 AIRPORT AUTHORITY

| VENDOR    | NAME                    | ITEM # | G/L ACCOUNT NAME          | DESCRIPTION                                 | CHECK# | AMOUNT   |
|-----------|-------------------------|--------|---------------------------|---|--------|----------|
| 01-F00015 | FLEETCOR TECHNOLOGIES   |        |                           |   |        |          |
|           | I-NP58651541            |        | 03 -5876212               | FUEL EXPENSE JULY 2020-AIRPORT FUEL EXPENSE | 000000 | 224.61   |
| 01-P00560 | PSO/SOUTHWESTERN ELECTR |        |                           |   |        |          |
|           | I-202008043309          |        | 03 -5876313               | ELECTRIC UTIL JULY 2020-AIRPORT             | 096749 | 999.82   |
|           |                         |        | FUND 03 AIRPORT AUTHORITY | TOTAL:                                      |        | 1,224.43 |

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VENDOR SET: Mult

FUND : 05 PARKING AUTHORITY

| VENDOR    | NAME                    | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION                               | CHECK# | AMOUNT |
|-----------|-------------------------|----------------|------------------|---|--------|--------|
| 01-P00560 | PSO/SOUTHWESTERN ELECTR | I-202008043309 | 05 -5218313      | ELECTRIC UTIL JULY 2020-PARKING AUTHORITY | 096749 | 64.56  |
|           |                         |                | FUND             | 05 PARKING AUTHORITY                      | TOTAL: | 64.56  |

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VENDOR SET: Mult

FUND : 08 NUTRITION

| VENDOR    | NAME                  | ITEM # | G/L ACCOUNT NAME | DESCRIPTION                                 | CHECK# | AMOUNT |
|-----------|-----------------------|--------|------------------|---|--------|--------|
| 01-F00015 | FLEETCOR TECHNOLOGIES |        |                  |   |        |        |
|           | I-NP58651540          |        | 08 -5549212      | FUEL EXPENSE JULY 2020-NUTITION FUEL EXPENS | 000000 | 156.26 |
|           |                       |        |                  | FUND 08 NUTRITION                           | TOTAL: | 156.26 |

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VENDOR SET: Mult

FUND : 26 EDUCATIONAL FUND

| VENDOR    | NAME                   | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION                                  | CHECK# | AMOUNT    |
|-----------|------------------------|----------------|------------------|--|--------|-----------|
| 01-MC0145 | MCLESTER PUBLIC SCHOOL |                |                  |  |        |           |
|           |                        | I-202008053315 | 26 -5211627      | TRANSFER - MC JUN 20 MNTLY SALES TAX-SAFE RM | 096745 | 40,490.16 |
|           |                        | I-202008103332 | 26 -5211627      | TRANSFER - MC AUG 2020-SALES TAX SAFE ROOMS  | 000000 | 44,693.21 |
|           |                        |                |                  | FUND 26 EDUCATIONAL FUND                     | TOTAL: | 85,183.37 |

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VENDOR SET: Mult

FUND : 27 TOURISM FUND

| VENDOR    | NAME                    | ITEM # | G/L ACCOUNT NAME | DESCRIPTION                                 | CHECK# | AMOUNT |
|-----------|-------------------------|--------|------------------|---|--------|--------|
| 01-F00015 | FLEETCOR TECHNOLOGIES   |        |                  |   |        |        |
|           | I-NP58651540            | 27     | -5655212         | FUEL EXPENSE JULY 2020-TOURISM FUEL EXPENSE | 000000 | 16.18  |
| 01-L00075 | LAKE EUFAULA ASSOC INC  |        |                  |   |        |        |
|           | I-PO 20-00222           | 27     | -5655214         | TOURISM EXPEN ANNUAL MEMBERSHIP             | 000000 | 100.00 |
| 01-M00635 | MUSTANG EQUIPMENT LEASI |        |                  |   |        |        |
|           | I-MLS135650             | 27     | -5655318         | PRINTING JUL20COPIER LEASE-TOURISM          | 096744 | 61.00  |
| 01-O00137 | OKLA TOURISM/RECREATION |        |                  |   |        |        |
|           | I-1351-16526            | 27     | -5655214         | TOURISM EXPEN BROCHURE MAILING FEES         | 000000 | 503.24 |
|           |                         |        |                  |   |        |        |
|           |                         |        |                  | FUND 27 TOURISM FUND                        | TOTAL: | 680.42 |

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 VENDOR SET: Mult  
 FUND : 28 SE EXPO CENTER

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| VENDOR    | NAME                    | ITEM #         | G/L ACCOUNT NAME       | DESCRIPTION                            | CHECK# | AMOUNT |
|-----------|-------------------------|----------------|------------------------|--|--------|--------|
| 01-C00320 | CENTERPOINT ENERGY ARKL | I-202008043313 | 28 -5654314            | GAS UTILITY JULY 2020-EXPO             | 096742 | 306.01 |
| 01-O00273 | OKLA DEPT OF HEALTH     | I-202008183344 | 28 -5654338            | FEES FOOD SERV LICENSE #61-74575       | 000000 | 125.00 |
| 01-O00345 | OKLA DEPT OF LABOR      | I-202008183345 | 28 -5654338            | FEES FINAL YRLY STATE INSP -- BOILER   | 000000 | 25.00  |
| 01-S00010 | SADLER REFRIGERATION    | I-202008193355 | 28 -5654316            | REPAIRS & MAI BYPASSED CONTROL BOARDS  | 000000 | 237.50 |
| 01-S00190 | SECURITY SYS. & ENG. IN | I-202008193353 | 28 -5654316            | REPAIRS & MAI QRTLY ALARM MONITORING   | 000000 | 135.00 |
| 01-S00580 | AT & T                  | I-202008053314 | 28 -5654315            | TELEPHONE UTI AUG 2020-ATM LINE @ EXPO | 096751 | 3.46   |
| 01-S00704 | BRAVADO WIRELESS FORMER | I-0318174      | 28 -5654328            | INTERNET SERV AUG 2020-INTERNET EXPO   | 096833 | 80.08  |
|           |                         |                | FUND 28 SE EXPO CENTER | TOTAL:                                 |        | 912.05 |

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VENDOR SET: Mult

FUND : 29 E-911

| VENDOR    | NAME                    | ITEM #              | G/L ACCOUNT NAME | DESCRIPTION                                 | CHECK# | AMOUNT   |
|-----------|-------------------------|---------------------|------------------|---|--------|----------|
| 01-A00454 | AMAZON CAPITAL SERVICES | I-1C96-M3MF-64GF    | 29 -5324202      | OPERATING SUP CLEANER C-19                  | 000000 | 6.60     |
| 01-A00581 | AT&T                    | I-0721227227-072520 | 29 -5324315      | TELEPHONE UTI AUG 2020-HOST CIRCUIT PITT CO | 096740 | 198.00   |
|           |                         | I-0721865788-072520 | 29 -5324315      | TELEPHONE UTI AUG 2020-HOST CIRCUIT         | 096740 | 781.25   |
| 01-C00146 | CANADIAN VALLEY TELEPHO | I-1974S200801.093   | 29 -5324315      | TELEPHONE UTI AUG 2020-911 CO TRUNK LINE    | 096831 | 113.36   |
| 01-C00856 | CROSS TELEPHONE         | I-ESMAC_1985_2008   | 29 -5324315      | TELEPHONE UTI AUG 2020 911 CO TRUNK LINE    | 096832 | 381.78   |
| 01-F00015 | FLEETCOR TECHNOLOGIES   | I-NP58651540        | 29 -5324212      | FUEL EXPENSE JULY 2020-E911 FUEL EXPENSE    | 000000 | 96.12    |
| 01-G00374 | GRAND TETON BOTTLING CO | I-227349            | 29 -5324202      | OPERATING SUP DRINKING WATER                | 000000 | 15.83    |
| 01-L00084 | LANGUAGE LINE SERVICES  | I-10058825          | 29 -5324202      | OPERATING SUP TRANSLATION SVC 911 CALLS     | 000000 | 26.65    |
| 01-O00276 | OKLA DEPT OF PUBLIC SAF | I-37-3170093        | 29 -5324308      | CONTRACTED SE TELETYPE RENTAL               | 000000 | 350.00   |
| 01-S00580 | AT & T                  | I-202008053314      | 29 -5324315      | TELEPHONE UTI AUG 2020-911 WIRELESS         | 096751 | 228.36   |
|           |                         |                     | FUND 29 E-911    | TOTAL:                                      |        | 2,197.95 |



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VENDOR SET: Mult

FUND : 30 ECONOMIC DEVELOPMENT

| VENDOR    | NAME                    | ITEM #      | G/L ACCOUNT NAME | DESCRIPTION             | CHECK# | AMOUNT   |
|-----------|-------------------------|-------------|------------------|-------------------------|--------|----------|
| 01-E00267 | ERVIN & ERVIN SPECIAL P |             |                  |                         |        |          |
|           | I-AUGUST 13, 2020       | 30 -5652302 | CONSULTANTS      | 14TH ST TIFF ADDENDUM   | 096834 | 620.00   |
| 01-000133 | OKLAHOMA SOUTHEAST, INC |             |                  |                         |        |          |
|           | I-416                   | 30 -5652330 | DUES & SUBSCR    | 2020 ANNUAL DUES        | 000000 | 400.00   |
|           |                         |             | FUND             | 30 ECONOMIC DEVELOPMENT | TOTAL: | 1,020.00 |

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VENDOR SET: Mult

FUND : 32 GRANTS & CONTRIBUTIONS

| VENDOR    | NAME                    | ITEM # | G/L ACCOUNT NAME | DESCRIPTION                           | CHECK# | AMOUNT |
|-----------|-------------------------|--------|------------------|---------------------------------------|--------|--------|
| 01-A00454 | AMAZON CAPITAL SERVICES |        |                  |                                       |        |        |
|           | I-IYQQ-7LJ7-1KDV        |        | 32 -5215204      | EXPENSE FOR P 36" ASPHALT SQUEEGEE    | 000000 | 78.02  |
|           |                         |        |                  | FUND 32 GRANTS & CONTRIBUTIONS TOTAL: |        | 78.02  |

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VENDOR SET: Mult

FUND : 33 CDBG GRANTS FUND

| VENDOR    | NAME                    | ITEM # | G/L ACCOUNT NAME | DESCRIPTION                           | CHECK# | AMOUNT    |
|-----------|-------------------------|--------|------------------|---------------------------------------|--------|-----------|
| 01-S00949 | SUNRISE CONSTRUCTION, L |        |                  |                                       |        |           |
|           | I-PAY APP 6             |        | 33 -5971521      | 2019 CDBG PRO 2019 CDBG SEWER PROJECT | 000000 | 13,887.55 |
|           |                         |        | FUND             | 33 CDBG GRANTS FUND                   | TOTAL: | 13,887.55 |

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VENDOR SET: Mult

FUND : 35 FLEET MAINTENANCE

| VENDOR    | NAME                    | ITEM #          | G/L | ACCOUNT NAME | DESCRIPTION                                 | CHECK# | AMOUNT   |
|-----------|-------------------------|-----------------|-----|--------------|---|--------|----------|
| 01-A00215 | ADVANCE AUTO PARTS      |                 |     |              |   |        |          |
|           |                         | I-8117022375364 | 35  | -5862203     | REPAIRS & MAI S-8                           | 000000 | 42.29    |
| 01-D00448 | DISCOUNT STEEL          |                 |     |              |   |        |          |
|           |                         | I-28301         | 35  | -5862203     | REPAIRS & MAI METAL FOR MISC REPAIR         | 000000 | 377.20   |
|           |                         | I-28312         | 35  | -5862203     | REPAIRS & MAI METAL FOR MISC REPAIR         | 000000 | 122.80   |
|           |                         | I-28312         | 35  | -5862203     | REPAIRS & MAI METAL FOR MISC REPAIR         | 000000 | 17.20    |
| 01-E00229 | ENVIRONMENTAL PRODUCTS  |                 |     |              |   |        |          |
|           |                         | I-247053        | 35  | -5862203     | REPAIRS & MAI 8" VACUUM HOSE FLUSH TRUC     | 000000 | 834.97   |
| 01-F00015 | FLEETCOR TECHNOLOGIES   |                 |     |              |   |        |          |
|           |                         | I-NP58651540    | 35  | -5862212     | FUEL EXPENSE JULY 2020-FLEET MAINT FUEL EXP | 000000 | 146.99   |
| 01-G00010 | G C RENTAL CENTER, INC  |                 |     |              |   |        |          |
|           |                         | I-64721         | 35  | -5862203     | REPAIRS & MAI TC-7                          | 000000 | 70.00    |
| 01-J00143 | JAMES SUPPLIES, LLC     |                 |     |              |   |        |          |
|           |                         | I-03061495      | 35  | -5862203     | REPAIRS & MAI YEARLY BOTTLE LEASE           | 000000 | 673.00   |
|           |                         | I-07376371      | 35  | -5862203     | REPAIRS & MAI WELDING SUPPLIES              | 000000 | 124.00   |
| 01-K00190 | YELLOWHOUSE MACHINERY C |                 |     |              |   |        |          |
|           |                         | I-550351        | 35  | -5862203     | REPAIRS & MAI AUTO REPAIR PARTS             | 000000 | 483.41   |
| 01-K00205 | KIAMICHI AUTOMOTIVE WHO |                 |     |              |   |        |          |
|           |                         | I-116179        | 35  | -5862203     | REPAIRS & MAI AP-2                          | 000000 | 56.97    |
|           |                         | I-116279        | 35  | -5862203     | REPAIRS & MAI AP-2                          | 000000 | 26.09    |
|           |                         | I-116585        | 35  | -5862203     | REPAIRS & MAI AP-2                          | 000000 | 88.16    |
|           |                         | I-116606        | 35  | -5862203     | REPAIRS & MAI AP-2                          | 000000 | 74.59    |
|           |                         | I-116619        | 35  | -5862203     | REPAIRS & MAI AP-2                          | 000000 | 2.03     |
|           |                         | I-116693        | 35  | -5862203     | REPAIRS & MAI PK-36                         | 000000 | 230.00   |
|           |                         | I-116820        | 35  | -5862203     | REPAIRS & MAI UTM-9                         | 000000 | 6.54     |
|           |                         | I-116899        | 35  | -5862203     | REPAIRS & MAI PK-36                         | 000000 | 30.65    |
|           |                         | I-117155        | 35  | -5862203     | REPAIRS & MAI UTM-9, LADDER TRUCK           | 000000 | 44.98    |
|           |                         | I-117190        | 35  | -5862203     | REPAIRS & MAI FAC MAINT-PD BLDG A/C UNI     | 000000 | 15.89    |
| 01-N00271 | FREEDOM FORD INC        |                 |     |              |   |        |          |
|           |                         | I-212512        | 35  | -5862317     | EMERGENCY VEH PD-33 REPLACE&PROG ELE        | 000000 | 1,984.71 |
| 01-O00050 | OCT EQUIPMENT, INC.     |                 |     |              |   |        |          |
|           |                         | I-S02007670-1   | 35  | -5862203     | REPAIRS & MAI DOOR GLASS ON S-33            | 000000 | 474.41   |
| 01-O00075 | O'REILLY AUTO PARTS     |                 |     |              |   |        |          |
|           |                         | C-0230-351778   | 35  | -5862317     | EMERGENCY VEH BATTERIES HAZ TRK&TRL         | 000000 | 102.00-  |
|           |                         | C-0230-355044   | 35  | -5862203     | REPAIRS & MAI OPEN FOR PARTS RETURN         | 000000 | 92.85-   |
|           |                         | C-0230-355044   | 35  | -5862203     | REPAIRS & MAI CREDIT                        | 000000 | 130.59-  |
|           |                         | I-0230-35177    | 35  | -5862317     | EMERGENCY VEH 31-5T BATT HAZ TRK            | 000000 | 323.25   |
|           |                         | I-0230-351777   | 35  | -5862317     | EMERGENCY VEH 24DCM BATT HAZ TLR            | 000000 | 263.00   |
|           |                         | I-0230-354011   | 35  | -5862203     | REPAIRS & MAI PK-32                         | 000000 | 202.60   |

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VENDOR SET: Mult
FUND        : 35      FLEET MAINTENANCE

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| VENDOR    | NAME                    | ITEM #         | G/L | ACCOUNT  | NAME          | DESCRIPTION                | CHECK# | AMOUNT   |
|-----------|-------------------------|----------------|-----|----------|---------------|----------------------------|--------|----------|
| 01-000075 | O'REILLY AUTO PARTS     |                |     |          | continued     |                            |        |          |
|           |                         | I-0230-354086  | 35  | -5862203 | REPAIRS       | & MAI PD-69                | 000000 | 44.59    |
|           |                         | I-0230-354230  | 35  | -5862203 | REPAIRS       | & MAI G-2                  | 000000 | 79.99    |
|           |                         | I-0230-354309  | 35  | -5862203 | REPAIRS       | & MAI SUPP 1               | 000000 | 4.30     |
|           |                         | I-0230-355042  | 35  | -5862203 | REPAIRS       | & MAI FIRE BRUSH 1         | 000000 | 92.85    |
|           |                         | I-0230-355045  | 35  | -5862203 | REPAIRS       | & MAI PD-60                | 000000 | 92.85    |
|           |                         | I-0230-355060  | 35  | -5862203 | REPAIRS       | & MAI P-2                  | 000000 | 148.89   |
|           |                         | I-0230-355095  | 35  | -5862203 | REPAIRS       | & MAI P-2                  | 000000 | 119.45   |
|           |                         | I-0230-355356  | 35  | -5862203 | REPAIRS       | & MAI C-80                 | 000000 | 22.94    |
|           |                         | I-0230-355603  | 35  | -5862203 | REPAIRS       | & MAI MOWERS               | 000000 | 51.56    |
|           |                         | I-0230-356922  | 35  | -5862203 | REPAIRS       | & MAI UO-2, S-8            | 000000 | 59.98    |
|           |                         | I-0230-356924  | 35  | -5862203 | REPAIRS       | & MAI FAM-2                | 000000 | 29.99    |
|           |                         | I-0230-356955  | 35  | -5862203 | REPAIRS       | & MAI LF-5                 | 000000 | 14.17    |
|           |                         | I-0230-356975  | 35  | -5862203 | REPAIRS       | & MAI LF-5                 | 000000 | 139.90   |
|           |                         | I-0230-356997A | 35  | -5862203 | REPAIRS       | & MAI S-7                  | 000000 | 19.99    |
|           |                         | I-0230-357037  | 35  | -5862203 | REPAIRS       | & MAI PK-32                | 000000 | 21.63    |
|           |                         | I-0230-357038  | 35  | -5862203 | REPAIRS       | & MAI LF-5                 | 000000 | 8.95     |
|           |                         | I-0230-357754  | 35  | -5862203 | REPAIRS       | & MAI FIRE MARSHALL        | 000000 | 130.35   |
| 01-P00023 | P & K EQUIPMENT, INC    |                |     |          |               |                            |        |          |
|           |                         | I-3806428      | 35  | -5862203 | REPAIRS       | & MAI FILTER KIT           | 000000 | 53.04    |
|           |                         | I-3815510      | 35  | -5862203 | REPAIRS       | & MAI FILTER KIT           | 000000 | 309.47   |
|           |                         | I-3815510      | 35  | -5862203 | REPAIRS       | & MAI REPAIR PARTS         | 000000 | 132.74   |
|           |                         | I-3816932      | 35  | -5862203 | REPAIRS       | & MAI REPAIR PARTS         | 000000 | 75.00    |
| 01-T00151 | T & W TIRES, LLC        |                |     |          |               |                            |        |          |
|           |                         | I-1250003446   | 35  | -5862203 | REPAIRS       | & MAI TIRES FOR C-80 MOWER | 000000 | 188.00   |
|           |                         | I-1250003447   | 35  | -5862203 | REPAIRS       | & MAI TIRES FOR PK-O       | 000000 | 475.60   |
| 01-W00195 | WELDON PARTS INC.       |                |     |          |               |                            |        |          |
|           |                         | I-2516254-00   | 35  | -5862203 | REPAIRS       | & MAI LADDER-1             | 000000 | 30.10    |
| 01-W00371 | WILLIAMS SCOTSMAN, INC. |                |     |          |               |                            |        |          |
|           |                         | I-8017285      | 35  | -5862312 | EQUIPMENT REN | OFFICE RENT-FLEET MAINT    | 000000 | 318.87   |
|           |                         |                |     |          | FUND          | 35 FLEET MAINTENANCE       | TOTAL: | 9,055.49 |

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VENDOR SET: Mult

FUND : 36 WORKER'S COMPENSATION

| VENDOR    | NAME                    | ITEM # | G/L ACCOUNT NAME | DESCRIPTION                           | CHECK# | AMOUNT   |
|-----------|-------------------------|--------|------------------|---------------------------------------|--------|----------|
| 01-C00653 | CONSOLIDATED BENEFITS R | I-3017 | 36 -5215315      | THIRD PARTY A AUG 2020 W/C ADMIN FEES | 000000 | 1,750.00 |
|           |                         |        |                  | FUND 36 WORKER'S COMPENSATION         | TOTAL: | 1,750.00 |

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VENDOR SET: Mult

FUND : 41 CIP FUND

| VENDOR    | NAME                | ITEM #               | G/L ACCOUNT NAME | DESCRIPTION                                | CHECK# | AMOUNT   |
|-----------|---------------------|----------------------|------------------|--|--------|----------|
| 01-B00094 | BANCFIRST-MCALESTER |                      |                  |  |        |          |
|           |                     | I-08252020-INTREST   | 41 -5862501      | FLEET VEHICLE INTREST ONLY 1ST DRAW 11 VEH | 000000 | 807.92   |
| 01-F00170 | FIRST NATIONAL BANK |                      |                  |  |        |          |
|           |                     | I-08252020-LN#137306 | 41 -5975501      | LEASE PAYMENT 2018 DUMP TRUCK INTREST      | 000000 | 341.98   |
|           |                     | I-08252020-LN#137306 | 41 -5975501      | LEASE PAYMENT 2018 DUMP TRUCK PRINCIPAL    | 000000 | 2,234.66 |
|           |                     | I-08252020-LN#137307 | 41 -5862501      | FLEET VEHICLE 2018 FORD F150 INTEREST      | 000000 | 64.90    |
|           |                     | I-08252020-LN#137307 | 41 -5862501      | FLEET VEHICLE 2018 FORD F150 PRINCIPAL     | 000000 | 424.10   |
|           |                     |                      |                  |  |        |          |
|           |                     |                      |                  | FUND 41 CIP FUND                           | TOTAL: | 3,873.56 |

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FUND : 44 TECHNOLOGY FUND

| VENDOR    | NAME                    | ITEM # | G/L ACCOUNT NAME | DESCRIPTION                             | CHECK#          | AMOUNT  |        |
|-----------|-------------------------|--------|------------------|---|-----------------|---------|--------|
| 01-S00726 | STAPLES BUSINESS ADVANT |        |                  |   |                 |         |        |
|           | C-3453539963            | 44     | -5225401         | TECHNOLOGY UP CREDIT-PRINTER LOST SHIPP | 000000          | 269.55- |        |
|           | I-3452156337            | 44     | -5225401         | TECHNOLOGY UP PRINTER & TONER           | 000000          | 363.53  |        |
|           | I-3453539965            | 44     | -5225401         | TECHNOLOGY UP PRINTER                   | 000000          | 269.55  |        |
|           |                         |        |                  |   |                 |         |        |
|           |                         |        | FUND             | 44                                      | TECHNOLOGY FUND | TOTAL:  | 363.53 |



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VENDOR SET: Mult

FUND : 46 STORMWATER FUND

| VENDOR    | NAME                    | ITEM # | G/L ACCOUNT NAME | DESCRIPTION                             | CHECK# | AMOUNT    |
|-----------|-------------------------|--------|------------------|---|--------|-----------|
| 01-K00189 | KENNETH W. LITTLE dba A | I-1033 | 46 -5871405      | STORMWATER PR MANHOLE REPAIRS           | 000000 | 21,110.00 |
| 01-L00340 | LIMESTONE GAP CONSTRUCT | I-117  | 46 -5871405      | STORMWATER PR S 4TH&CHADICK PRK         | 000000 | 8,328.00  |
|           |                         | I-117  | 46 -5871405      | STORMWATER PR S 14TH&E. OSAGE           | 000000 | 7,062.00  |
| 01-M00304 | MESHEK & ASSOC., PLC    | I-7478 | 46 -5871405      | STORMWATER PR STORMWATER FEE/WATER BILL | 000000 | 4,550.00  |
|           |                         | I-7480 | 46 -5871405      | STORMWATER PR STORMWATER/WATER BILL     | 000000 | 1,950.00  |
|           |                         |        | FUND 46          | STORMWATER FUND                         | TOTAL: | 43,000.00 |

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FUND : 48 INFRASTRUCTURE FUND

| VENDOR    | NAME                    | ITEM # | G/L ACCOUNT NAME | DESCRIPTION                                 | CHECK# | AMOUNT     |
|-----------|-------------------------|--------|------------------|---|--------|------------|
| 01-A00206 | ADMONT SUPPLY LLC       |        |                  |   |        |            |
|           | I-6060                  | 48     | -5973402         | REHAB WEST SE BASIN CLEAN OUT-E&W PLANT     | 000000 | 3,600.00   |
|           | I-6061                  | 48     | -5973402         | REHAB WEST SE BASIN CLEAN OUT-E&W PLANT     | 000000 | 3,400.00   |
|           | I-6064                  | 48     | -5973402         | REHAB WEST SE BASIN CLEAN OUT-E&W PLANT     | 000000 | 3,400.00   |
|           | I-6077                  | 48     | -5973402         | REHAB WEST SE BASIN CLEAN OUT-E&W PLANT     | 000000 | 3,600.00   |
|           | I-6078                  | 48     | -5973402         | REHAB WEST SE BASIN CLEAN OUT-E&W PLANT     | 000000 | 3,600.00   |
|           | I-6079                  | 48     | -5973402         | REHAB WEST SE BASIN CLEAN OUT-E&W PLANT     | 000000 | 2,400.00   |
|           | I-6079                  | 48     | -5973402         | REHAB WEST SE BASIN CLEAN OUT-E&W PLANT     | 000000 | 1,200.00   |
|           | I-6080                  | 48     | -5973402         | REHAB WEST SE BASIN CLEAN OUT EAST WW       | 000000 | 3,600.00   |
|           | I-6081                  | 48     | -5973402         | REHAB WEST SE BASIN CLEAN OUT EAST WW       | 000000 | 3,600.00   |
|           | I-6082                  | 48     | -5973402         | REHAB WEST SE BASIN CLEAN OUT EAST WW       | 000000 | 3,600.00   |
|           | I-6083                  | 48     | -5973402         | REHAB WEST SE BASIN CLEAN OUT EAST WW       | 000000 | 2,400.00   |
|           | I-6098                  | 48     | -5973402         | REHAB WEST SE BASIN CLEAN OUT EAST WW       | 000000 | 3,600.00   |
|           | I-6099                  | 48     | -5973402         | REHAB WEST SE BASIN CLEAN OUT EAST WW       | 000000 | 3,200.00   |
|           | I-6099                  | 48     | -5973402         | REHAB WEST SE BASIN CLEAN OUT EAST WW       | 000000 | 400.00     |
|           | I-6100                  | 48     | -5973402         | REHAB WEST SE BASIN CLEAN OUT EAST WW       | 000000 | 3,600.00   |
|           | I-6101                  | 48     | -5973402         | REHAB WEST SE BASIN CLEANOUT EAST PLANT     | 000000 | 3,600.00   |
|           | I-6102                  | 48     | -5973402         | REHAB WEST SE BASIN CLEANOUT EAST PLANT     | 000000 | 3,600.00   |
|           | I-6103                  | 48     | -5973402         | REHAB WEST SE BASIN CLEANOUT EAST PLANT     | 000000 | 3,600.00   |
|           | I-6104                  | 48     | -5973402         | REHAB WEST SE BASIN CLEANOUT EAST PLANT     | 000000 | 3,600.00   |
|           | I-6105                  | 48     | -5973402         | REHAB WEST SE BASIN CLEANOUT EAST PLANT     | 000000 | 3,600.00   |
|           | I-6108                  | 48     | -5973402         | REHAB WEST SE BASIN CLEANOUT EAST PLANT     | 000000 | 3,600.00   |
|           | I-6109                  | 48     | -5973402         | REHAB WEST SE BASIN CLEANOUT E WW PLANT     | 000000 | 3,600.00   |
|           | I-6110                  | 48     | -5973402         | REHAB WEST SE BASIN CLEANOUT E WW PLANT     | 000000 | 3,600.00   |
|           | I-6111                  | 48     | -5973402         | REHAB WEST SE BASIN CLEANOUT E WW PLANT     | 000000 | 3,600.00   |
|           | I-6112                  | 48     | -5973402         | REHAB WEST SE BASIN CLEANOUT E WW PLANT     | 000000 | 3,600.00   |
|           | I-6113                  | 48     | -5973402         | REHAB WEST SE BASIN CLEANOUT E WW PLANT     | 000000 | 3,600.00   |
|           | I-6114                  | 48     | -5973402         | REHAB WEST SE BASIN CLEANOUT E WW PLANT     | 000000 | 3,600.00   |
|           | I-6116                  | 48     | -5973402         | REHAB WEST SE BASIN CLEANOUT E WW PLANT     | 000000 | 2,800.00   |
| 01-A00661 | APAC-CENTRAL, INC.      |        |                  |   |        |            |
|           | I-7001436321            | 48     | -5865403         | ASPHALT OVERL ASPHALT FOR PIERCE            | 000000 | 23,467.00  |
| 01-I00188 | INFRASTRUCTURE SOLUTION |        |                  |   |        |            |
|           | I-MC-19-27-04           | 48     | -5975405         | CLEARWELL DIST SYS WATER TREAT              | 000000 | 3,000.00   |
|           | I-MC-20-08-01           | 48     | -5975402         | WATER LINE RE ENG SERVICES FEE RES PROJ     | 000000 | 20,400.00  |
| 01-K00005 | K-BAR CO CONSTRUCTION   |        |                  |   |        |            |
|           | I-15002                 | 48     | -5865403         | ASPHALT OVERL ASHPHALT HAULING-E PIERCE     | 000000 | 1,615.00   |
|           | I-5987                  | 48     | -5974402         | SECOND WATER CRANE INSTALL COAL CREEK       | 000000 | 1,625.00   |
| 01-N00250 | MCALESTER NEWS CAPITAL  |        |                  |   |        |            |
|           | I-202008193347          | 48     | -5974402         | SECOND WATER BID AD COAL CREEK PUMP STATION | 000000 | 62.78      |
|           |                         |        |                  | FUND 48 INFRASTRUCTURE FUND                 | TOTAL: | 141,369.78 |

PACKET : 19201 19226 19228 19229 19240 19260 19261

VENDOR SET: Mult

FUND : 49 MRHC - CANCER CENTER FUND

| VENDOR    | NAME      | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION                                  | CHECK#              | AMOUNT     |
|-----------|-----------|----------------|------------------|--|---------------------|------------|
| 01-MC0170 | MCALESTER | REGIONAL HOSP  |                  |  |                     |            |
|           |           | I-202008053316 | 49 -5211626      | TRANSFER - CA JUN 20-MNTHLY SALES TAX-CANCER | 096746              | 40,490.16  |
|           |           | I-202008103331 | 49 -5211626      | TRANSFER - CA AUG 2020-SALES TAX CANCER CNT  | 000000              | 44,693.21  |
|           |           |                |                  | FUND 49 MRHC - CANCER CENTER FUND            | TOTAL:              | 85,183.37  |
|           |           |                |                  |  | REPORT GRAND TOTAL: | 672,213.90 |

## \*\* G/L ACCOUNT TOTALS \*\*

| YEAR      | ACCOUNT                     | NAME                       | AMOUNT    | =====LINE ITEM===== |                     |              | =====GROUP BUDGET===== |                     |              |
|-----------|-----------------------------|----------------------------|-----------|---------------------|---------------------|--------------|------------------------|---------------------|--------------|
|           |                             |                            |           | ANNUAL<br>BUDGET    | BUDGET<br>AVAILABLE | OVER<br>BUDG | ANNUAL<br>BUDGET       | BUDGET<br>AVAILABLE | OVER<br>BUDG |
| 2019-2020 | 01 -2105                    | COLLECTION AGENCY 25% (COU | 5,605.24  |                     |                     |              |                        |                     |              |
|           | 01 -5547203                 | REPAIRS & MAINT SUPPLIES   | 191.00    | 6,571               | 190.54-             | Y            |                        |                     |              |
|           | 02 -5973329                 | DEQ FEES                   | 468.00    | 34,586              | 371.71-             | Y            |                        |                     |              |
|           | 26 -5211627                 | TRANSFER - MCALESTER PUBLI | 40,490.16 | 568,549             | 72,689.41           |              |                        |                     |              |
|           | 28 -5654316                 | REPAIRS & MAINTENANCE      | 372.50    | 34,000              | 16,462.33           |              |                        |                     |              |
|           | 35 -5862203                 | REPAIRS & MAINTENANCE SUPP | 673.00    | 176,375             | 16,467.92           |              |                        |                     |              |
|           | 46 -5871405                 | STORMWATER PROJECT         | 4,550.00  | 978,000             | 601,691.33          |              |                        |                     |              |
|           | 49 -5211626                 | TRANSFER - CANCER CENTER   | 40,490.16 | 536,549             | 40,689.41           |              |                        |                     |              |
|           | ** 2019-2020 YEAR TOTALS ** |                            | 92,840.06 |                     |                     |              |                        |                     |              |
| 2020-2021 | 01 -2100                    | CLEET PAYABLE (COURT)      | 6,522.34  |                     |                     |              |                        |                     |              |
|           | 01 -2101                    | AFIS PAYABLE - COURT       | 6,488.84  |                     |                     |              |                        |                     |              |
|           | 01 -2102                    | FORENSICS PAYABLE (COURT)  | 6,214.43  |                     |                     |              |                        |                     |              |
|           | 01 -2103                    | OBN PAYABLE (COURT)        | 45.00     |                     |                     |              |                        |                     |              |
|           | 01 -5101202                 | OPERATING SUPPLIES         | 31.00     | 800                 | 676.00              |              |                        |                     |              |
|           | 01 -5210212                 | FUEL EXPENSE               | 15.64     | 692                 | 676.36              |              |                        |                     |              |
|           | 01 -5210302                 | CONSULTANTS/LABOR RELATION | 858.00    | 26,472              | 16,472.00           |              |                        |                     |              |
|           | 01 -5210330                 | DUES & SUBSCRIPTIONS       | 133.00    | 8,460               | 7,317.00            |              |                        |                     |              |
|           | 01 -5210480                 | CONTINGENCY                | 1,299.98  | 44,138              | 36,889.02           |              |                        |                     |              |
|           | 01 -5211330                 | DUES & SUBSCRIPTIONS       | 266.00    | 1,418               | 1,152.00            |              |                        |                     |              |
|           | 01 -5212202                 | OPERATING SUPPLIES         | 203.88    | 585                 | 381.12              |              |                        |                     |              |
|           | 01 -5212308                 | CONTRACTED SERVICES        | 107.00    | 2,448               | 1,057.68            |              |                        |                     |              |
|           | 01 -5212317                 | ADVERTISING & PRINTING     | 369.35    | 2,250               | 1,630.65            |              |                        |                     |              |
|           | 01 -5212339                 | CODIFICATION               | 3,876.42  | 3,015               | 429.84-             | Y            |                        |                     |              |
|           | 01 -5213335                 | COUNTY INCARCERATION EXPEN | 264.00    | 13,050              | 12,786.00           |              |                        |                     |              |
|           | 01 -5214302                 | CONSULTANTS                | 1,300.00  | 61,200              | 50,573.34           |              |                        |                     |              |
|           | 01 -5215202                 | OPERATING SUPPLIES         | 441.80    | 20,000              | 14,857.14           |              |                        |                     |              |
|           | 01 -5215312                 | EQUIPMENT RENTALS          | 576.00    | 16,942              | 5,570.00-           | Y            |                        |                     |              |
|           | 01 -5215313                 | ELECTRIC UTILITY           | 26,381.65 | 305,503             | 279,105.12          |              |                        |                     |              |
|           | 01 -5215314                 | GAS UTILITY                | 868.17    | 26,841              | 25,903.03           |              |                        |                     |              |
|           | 01 -5215330                 | DUES & SUBSCRIPTIONS       | 2,208.00  | 25,694              | 21,278.00           |              |                        |                     |              |
|           | 01 -5225202                 | OPERATING SUPPLIES         | 14.99     | 428                 | 413.01              |              |                        |                     |              |
|           | 01 -5225212                 | FUEL EXPENSE               | 62.29     | 600                 | 537.71              |              |                        |                     |              |
|           | 01 -5320202                 | OPERATING EXPENSE          | 103.50    | 2,061               | 1,757.50            |              |                        |                     |              |
|           | 01 -5320308                 | CONTRACTED SERVICES        | 45.00     | 3,294               | 2,814.00            |              |                        |                     |              |
|           | 01 -5321202                 | OPERATING SUPPLIES         | 60.00     | 13,500              | 7,577.22            |              |                        |                     |              |
|           | 01 -5321212                 | FUEL EXPENSE               | 6,153.81  | 46,000              | 39,846.19           |              |                        |                     |              |
|           | 01 -5321308                 | CONTRACTED SERVICES        | 45.00     | 315                 | 135.00              |              |                        |                     |              |
|           | 01 -5321325                 | FIRING RANGE               | 45.00     | 6,300               | 6,120.00            |              |                        |                     |              |
|           | 01 -5324202                 | OPERATING SUPPLIES         | 8.59      | 855                 | 816.00              |              |                        |                     |              |
|           | 01 -5431203                 | REPAIRS & MAINT SUPPLIES   | 12.29     | 6,300               | 6,100.00            |              |                        |                     |              |
|           | 01 -5431212                 | FUEL EXPENSE               | 699.75    | 5,400               | 4,700.25            |              |                        |                     |              |
|           | 01 -5431316                 | REPAIRS & MAINTENANCE      | 165.63    | 13,050              | 10,643.95           |              |                        |                     |              |
|           | 01 -5431328                 | INTERNET SERVICE           | 169.15    | 2,255               | 1,653.85            |              |                        |                     |              |

\*\* G/L ACCOUNT TOTALS \*\*

| YEAR | ACCOUNT  | NAME                       | AMOUNT    | =====LINE ITEM===== |                     |              | =====GROUP BUDGET===== |                     |              |
|------|----------|----------------------------|-----------|---------------------|---------------------|--------------|------------------------|---------------------|--------------|
|      |          |                            |           | ANNUAL<br>BUDGET    | BUDGET<br>AVAILABLE | OVER<br>BUDG | ANNUAL<br>BUDGET       | BUDGET<br>AVAILABLE | OVER<br>BUDG |
| 01   | -5432202 | OPERATING SUPPLIES         | 403.12    | 27,900              | 20,255.42           |              |                        |                     |              |
| 01   | -5432212 | FUEL EXPENSE               | 988.27    | 6,400               | 5,411.73            |              |                        |                     |              |
| 01   | -5432308 | CONTRACTED SERVICES        | 1,071.00  | 58,523              | 56,381.00           |              |                        |                     |              |
| 01   | -5542202 | OPERATING SUPPLIES         | 432.69    | 8,100               | 7,006.68            |              |                        |                     |              |
| 01   | -5542203 | REPAIRS & MAINT SUPPLIES   | 291.39    | 34,650              | 34,185.04           |              |                        |                     |              |
| 01   | -5542206 | CHEMICALS                  | 1,305.00  | 7,500               | 6,195.00            |              |                        |                     |              |
| 01   | -5542212 | FUEL EXPENSE               | 867.00    | 13,037              | 10,970.00           |              |                        |                     |              |
| 01   | -5542308 | CONTRACTED SERVICES        | 296.26    | 15,000              | 14,162.48           |              |                        |                     |              |
| 01   | -5542316 | REPAIRS & MAINTENANCE      | 184.26    | 4,500               | 2,692.24            |              |                        |                     |              |
| 01   | -5542328 | INTERNET SERVICE           | 161.55    | 1,950               | 1,626.91            |              |                        |                     |              |
| 01   | -5544212 | FUEL EXPENSE               | 26.18     | 1,380               | 1,353.82            |              |                        |                     |              |
| 01   | -5544328 | INTERNET SERVICE           | 43.35     | 525                 | 438.36              |              |                        |                     |              |
| 01   | -5547212 | FUEL EXPENSE               | 217.24    | 3,360               | 3,142.76            |              |                        |                     |              |
| 01   | -5548203 | REPAIRS & MAINTENANCE SUPP | 175.97    | 31,680              | 27,979.63           |              |                        |                     |              |
| 01   | -5548212 | FUEL EXPENSE               | 71.01     | 1,980               | 1,908.99            |              |                        |                     |              |
| 01   | -5548311 | PARKING RENTAL             | 970.00    | 5,820               | 0.00                |              |                        |                     |              |
| 01   | -5548316 | REPAIRS & MAINTENANCE      | 1,039.95  | 35,104              | 30,001.98           |              |                        |                     |              |
| 01   | -5548328 | INTERNET SERVICE           | 77.31     | 932                 | 777.37              |              |                        |                     |              |
| 01   | -5551313 | ELECTRIC UTILITY           | 3,368.00  | 30,323              | 26,955.00           |              |                        |                     |              |
| 01   | -5551314 | GAS UTILITY                | 105.26    | 4,500               | 4,394.74            |              |                        |                     |              |
| 01   | -5652212 | FUEL EXPENSE               | 60.35     | 440                 | 379.65              |              |                        |                     |              |
| 01   | -5653202 | OPERATING SUPPLIES         | 16.39     | 642                 | 625.61              |              |                        |                     |              |
| 01   | -5653212 | FUEL EXPENSE               | 33.10     | 384                 | 350.90              |              |                        |                     |              |
| 01   | -5653213 | SAFETY EXPENSE             | 75.58     | 20,000              | 13,261.79           |              |                        |                     |              |
| 01   | -5653348 | DRUG TESTING/PHYSICALS     | 495.00    | 9,900               | 4,950.00            |              |                        |                     |              |
| 01   | -5865203 | REPAIR & MAINT-TRAFFIC CON | 1,240.00  | 32,900              | 19,475.13           |              |                        |                     |              |
| 01   | -5865212 | FUEL EXPENSE               | 1,389.72  | 10,272              | 8,882.28            |              |                        |                     |              |
| 01   | -5865218 | STREET REPAIRS & MAINTENAN | 10,316.99 | 75,915              | 30,759.92           |              |                        |                     |              |
| 01   | -5865312 | EQUIPMENT RENTALS          | 318.87    | 3,500               | 326.44-             | Y            |                        |                     |              |
| 01   | -5865328 | INTERNET SERVICE           | 77.32     | 2,000               | 1,757.41            |              |                        |                     |              |
| 02   | -5216212 | FUEL EXPENSE               | 301.86    | 3,600               | 3,298.14            |              |                        |                     |              |
| 02   | -5216317 | POSTAGE                    | 1,249.95  | 31,000              | 25,113.38           |              |                        |                     |              |
| 02   | -5216336 | MAILING FEES               | 1,094.12  | 27,130              | 23,325.22           |              |                        |                     |              |
| 02   | -5216341 | PAYSITE KIOSK EXPENSE      | 405.76    | 6,250               | 5,250.00            |              |                        |                     |              |
| 02   | -5267202 | OPERATING SUPPLIES         | 441.82    | 15,000              | 10,577.14           |              |                        |                     |              |
| 02   | -5267313 | ELECTRIC UTILITY           | 30,666.16 | 329,900             | 299,233.84          |              |                        |                     |              |
| 02   | -5267314 | GAS UTILITY                | 48.15     | 7,381               | 7,295.98            |              |                        |                     |              |
| 02   | -5267315 | TELEPHONE UTILITY          | 10,078.02 | 138,096             | 120,984.11          |              |                        |                     |              |
| 02   | -5267316 | REPAIRS & MAINTENANCE      | 221.94    | 1,446               | 1,224.06            |              |                        |                     |              |
| 02   | -5864212 | FUEL EXPENSE               | 229.42    | 2,525               | 2,295.58            |              |                        |                     |              |
| 02   | -5866212 | FUEL EXPENSE               | 388.11    | 7,500               | 7,111.89            |              |                        |                     |              |
| 02   | -5866230 | RECYCLING CENTER EXPENSE   | 61.20     | 800                 | 677.60              |              |                        |                     |              |
| 02   | -5871212 | FUEL EXPENSE               | 173.85    | 400                 | 226.15              |              |                        |                     |              |
| 02   | -5973212 | FUEL EXPENSE               | 1,529.88  | 9,064               | 7,534.12            |              |                        |                     |              |
| 02   | -5973304 | LAB TESTING                | 1,766.00  | 30,000              | 21,180.00           |              |                        |                     |              |

## \*\* G/L ACCOUNT TOTALS \*\*

| YEAR                        | ACCOUNT  | NAME                       | AMOUNT     | =====LINE ITEM===== |                     |              | =====GROUP BUDGET===== |                     |              |
|-----------------------------|----------|----------------------------|------------|---------------------|---------------------|--------------|------------------------|---------------------|--------------|
|                             |          |                            |            | ANNUAL<br>BUDGET    | BUDGET<br>AVAILABLE | OVER<br>BUDG | ANNUAL<br>BUDGET       | BUDGET<br>AVAILABLE | OVER<br>BUDG |
| 02                          | -5973328 | INTERNET SERVICE           | 80.08      | 2,000               | 1,693.46            |              |                        |                     |              |
| 02                          | -5973331 | EMPLOYEE TRAVEL & TRAININ  | 92.00      | 0                   | 92.00               | -            | Y                      |                     |              |
| 02                          | -5974302 | CONSULTANTS                | 127,672.32 | 1,353,338           | 1,111,483.99        |              |                        |                     |              |
| 02                          | -5975209 | UTILITY MAINTENANCE SUPP.  | 6.64       | 35,191              | 33,041.00           |              |                        |                     |              |
| 02                          | -5975211 | WATER METERS               | 2,150.00   | 125,000             | 112,850.00          |              |                        |                     |              |
| 02                          | -5975212 | FUEL EXPENSE               | 2,888.39   | 27,838              | 24,949.61           |              |                        |                     |              |
| 02                          | -5975218 | STREET REPAIRS & MAINTENAN | 1,656.11   | 100,000             | 74,050.00           |              |                        |                     |              |
| 02                          | -5975230 | SEWER MAIN REPAIR          | 499.68     | 20,000              | 12,000.00           |              |                        |                     |              |
| 02                          | -5975328 | INTERNET SERVICE           | 74.23      | 894                 | 745.54              |              |                        |                     |              |
| 03                          | -5876212 | FUEL EXPENSE               | 224.61     | 1,500               | 1,275.39            |              |                        |                     |              |
| 03                          | -5876313 | ELECTRIC UTILITY           | 999.82     | 12,000              | 10,999.80           |              |                        |                     |              |
| 05                          | -5218313 | ELECTRIC UTILITY           | 64.56      | 2,000               | 1,935.44            |              |                        |                     |              |
| 08                          | -5549212 | FUEL EXPENSE               | 156.26     | 3,480               | 3,323.74            |              |                        |                     |              |
| 26                          | -5211627 | TRANSFER - MCALESTER PUBLI | 44,693.21  | 423,777             | 333,478.37          |              |                        |                     |              |
| 27                          | -5655212 | FUEL EXPENSE               | 16.18      | 100                 | 83.82               |              |                        |                     |              |
| 27                          | -5655214 | TOURISM EXPENSE            | 603.24     | 40,000              | 36,875.00           |              |                        |                     |              |
| 27                          | -5655318 | PRINTING                   | 61.00      | 15,500              | 11,768.00           |              |                        |                     |              |
| 28                          | -5654314 | GAS UTILITY                | 306.01     | 21,900              | 21,593.99           |              |                        |                     |              |
| 28                          | -5654315 | TELEPHONE UTILITY          | 3.46       | 3,500               | 2,858.90            |              |                        |                     |              |
| 28                          | -5654328 | INTERNET SERVICE           | 80.08      | 6,000               | 5,839.84            |              |                        |                     |              |
| 28                          | -5654338 | FEES                       | 150.00     | 1,000               | 850.00              |              |                        |                     |              |
| 29                          | -5324202 | OPERATING SUPPLIES         | 49.08      | 4,500               | 3,012.49            |              |                        |                     |              |
| 29                          | -5324212 | FUEL EXPENSE               | 96.12      | 500                 | 403.88              |              |                        |                     |              |
| 29                          | -5324308 | CONTRACTED SERVICES        | 350.00     | 32,120              | 28,610.00           |              |                        |                     |              |
| 29                          | -5324315 | TELEPHONE UTILITY          | 1,702.75   | 97,314              | 81,830.49           |              |                        |                     |              |
| 30                          | -5652302 | CONSULTANTS                | 620.00     | 185,000             | 114,622.00          |              |                        |                     |              |
| 30                          | -5652330 | DUES & SUBSCRIPTIONS       | 400.00     | 2,000               | 800.00              |              |                        |                     |              |
| 32                          | -5215204 | EXPENSE FOR PARKS (OTHER)  | 78.02      | 2,000               | 3,413.89            | -            | Y                      |                     |              |
| 33                          | -5971521 | 2019 CDBG PROJECT          | 13,887.55  | 0                   | 108,814.30          | -            | Y                      |                     |              |
| 35                          | -5862203 | REPAIRS & MAINTENANCE SUPP | 5,447.67   | 150,500             | 109,018.29          |              |                        |                     |              |
| 35                          | -5862212 | FUEL EXPENSE               | 146.99     | 1,385               | 1,238.01            |              |                        |                     |              |
| 35                          | -5862312 | EQUIPMENT RENTALS          | 318.87     | 2,500               | 1,326.44            | -            | Y                      |                     |              |
| 35                          | -5862317 | EMERGENCY VEHICLES         | 2,468.96   | 35,000              | 26,960.37           |              |                        |                     |              |
| 36                          | -5215315 | THIRD PARTY ADM FEES       | 1,750.00   | 20,000              | 1,000.00            | -            | Y                      |                     |              |
| 41                          | -5862501 | FLEET VEHICLES             | 1,296.92   | 152,410             | 149,995.95          |              |                        |                     |              |
| 41                          | -5975501 | LEASE PAYMENTS             | 2,576.64   | 30,920              | 25,766.72           |              |                        |                     |              |
| 44                          | -5225401 | TECHNOLOGY UPGRADES        | 363.53     | 8,000               | 6,403.45            |              |                        |                     |              |
| 46                          | -5871405 | STORMWATER PROJECT         | 38,450.00  | 550,000             | 105,764.20          |              |                        |                     |              |
| 48                          | -5865403 | ASPHALT OVERLAY PROJECTS   | 25,082.00  | 350,000             | 246,933.60          | -            | Y                      |                     |              |
| 48                          | -5973402 | REHAB WEST SEWER PLANT     | 91,200.00  | 250,000             | 120,027.81          |              |                        |                     |              |
| 48                          | -5974402 | SECOND WATER SOURCE PROJEC | 1,687.78   | 0                   | 2,262.78            | -            | Y                      |                     |              |
| 48                          | -5975402 | WATER LINE REPLACEMENT     | 20,400.00  | 500,000             | 410,600.00          |              |                        |                     |              |
| 48                          | -5975405 | CLEARWELL                  | 3,000.00   | 0                   | 3,000.00            | -            | Y                      |                     |              |
| 49                          | -5211626 | TRANSFER - CANCER CENTER   | 44,693.21  | 423,777             | 333,478.37          |              |                        |                     |              |
| ** 2020-2021 YEAR TOTALS ** |          |                            | 579,373.84 |                     |                     |              |                        |                     |              |

NO ERRORS

\*\* END OF REPORT \*\*

| FUND | PERIOD  | AMOUNT            |
|------|---------|-------------------|
| 01   | 08/2020 | 97,969.87         |
| 02   | 08/2020 | 184,243.69        |
| 03   | 08/2020 | 1,224.43          |
| 05   | 08/2020 | 64.56             |
| 08   | 08/2020 | 156.26            |
| 09   | 08/2020 | 0.00              |
| 11   | 08/2020 | 0.00              |
| 14   | 08/2020 | 0.00              |
| 16   | 08/2020 | 0.00              |
| 24   | 08/2020 | 0.00              |
| 26   | 08/2020 | 85,183.37         |
| 27   | 08/2020 | 680.42            |
| 28   | 08/2020 | 912.05            |
| 29   | 08/2020 | 2,197.95          |
| 30   | 08/2020 | 1,020.00          |
| 31   | 08/2020 | 0.00              |
| 32   | 08/2020 | 78.02             |
| 33   | 08/2020 | 13,887.55         |
| 35   | 08/2020 | 9,055.49          |
| 36   | 08/2020 | 1,750.00          |
| 38   | 08/2020 | 0.00              |
| 41   | 08/2020 | 3,873.56          |
| 42   | 08/2020 | 0.00              |
| 44   | 08/2020 | 363.53            |
| 46   | 08/2020 | 43,000.00         |
| 48   | 08/2020 | 141,369.78        |
| 49   | 08/2020 | 85,183.37         |
|      |         | <b>672,213.90</b> |



# McAlester City Council

## AGENDA REPORT

Meeting Date: August 25, 2020 Item Number: Consent Agenda D  
Department: \_\_\_\_\_  
Prepared By: Pam Pulchny, Exec Dir Account Code: \_\_\_\_\_  
Date Prepared: August 17, 2020 Budgeted Amount: \_\_\_\_\_  
Exhibits: 4

### Subject

Accept and place on file the Oklahomans for Independent Living Quarterly Report for the months of April through June, 2020.

### Recommendation

Staff recommends acceptance of the Quarterly Reports of Oklahomans for Independent Living.

### Discussion

### Approved By

*Initial*

*Date*

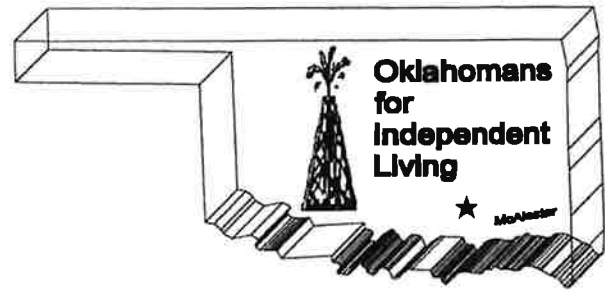
Department Head

City Manager

P. Stasiak



Center for Independent Living  
ADvantage Case Management  
Independent Living Services  
Community Integration  
Transportation  
Employment  
Recreation



601 E. Carl Albert Parkway, McAlester, Oklahoma 74501 ~ 918 426 6220 V/TDD ~ 800 568 6821 V/TDD

**Oklahomans for Independent Living  
Transportation Program  
Quarterly Report  
April 1 through June 30, 2020**

From April 1 through June 30, 2020 – OIL has transported citizens to medical appointments, banking, utility companies, shopping, beauty shops, restaurants, mental health services, tribal health services, Social Security, Health Department and Department of Human Services.

- **During this quarter, OIL provided 340 trips in 40 days.** This included 54 Medical Trips, 0 Recreational Trips, 9 Nutritional Trips and 196 Shopping Trips, and 81 Other (Misc.) Trips. At each of those 340 trips, citizen's met their essential needs by
  - paying a bill,
  - bought groceries or received services that they needed,
  - ate a meal or splurged on themselves, family or friends,
  - or conducted business or received healthcare.
- All of which generated income for area businesses and the City. Area Citizens, had access to Lift Equipped Public Transportation.

During this quarter, OIL has provided 716.1 miles in public transportation while implementing essential services during COVID 19.

The OIL Transportation Program expenses includes the Bus Driver, fringe benefits, insurance, fuel, maintenance, occupancy, phone/utilities and office supply/expense.  
Program Expense Total: \$ 5,749.84.

During the Corona Virus Pandemic (COVID 19), the US Department of Homeland Security, identified Mass Transit as a part of our critical infrastructure, enabling transportation to be among the list of Critical Infrastructure Workforce and therefore *essential for the nation's well-being*. As a key member of the transportation system, we understand the challenges associated with striking a balance between the safety of the employee, the citizen and the service provided. Enclosed is the Passenger Policy during COVID 19.

The OIL Transportation Program is all, that some citizens have in the way of transportation. Without the program, citizens would be secluded to their homes more often and goods and services would not be received. Your support is appreciated.

Sincerely,

Pamela Pulchny,  
Executive Director

\*Attached Consumer Service Report and Disability Report, of services utilized by the citizens of Pittsburg County.

Center for Independent Living  
ADvantage Case Management  
Independent Living Services  
Community Integration  
Transportation  
Employment  
Recreation



601 E. Carl Albert Parkway, McAlester, Oklahoma 74501 ~ 918 426 6220 V/TDD ~ 800 568 6821 V/TDD

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### **O.I.L. Lift Equipped Public Transportation Passenger Policy during COVID 19**

**Transportation** will continue to be offered to meet the needs of our members. The Transportation Coordinator will work with safety in mind for both our members and staff, just as we have always done.

***All individuals entering the bus will proceed to the back of the bus. Staying a distance from the employee will help avoid exposure to you and the employee. Failure to follow the policy will forfeit your use of public transportation.***

1. Transportation will be provided to 1 individual at a time. If there is more than 1 individual from the same household needing transportation, 2 people will be allowed.
2. Transportation will be provided for 1 individual with an attendee or aide to assist.

***\*Limiting the amount of people protects you and the employee.***

3. Transportation for Medical Appointments are treated as a Priority, because your health is important!

Transportation will be provided for shopping/prescriptions/laundry-mat/beauty appointments/banking/bill paying/misc. transportation.

***Even though the State is Opened Up – Please limit your interaction with the public, sanitize your hands and wear a mask when around others. If you do not have a mask, one will be provided to you.***

**FOR TRANSPORTATION CALL 918-426-6220  
24-HOUR NOTICE IS REQUIRED**

# Consumer Services Report

from 04/01/2020 to 06/30/2020

| <b>Pittsburg, OK</b>   | <b>Request<br/>Total</b> | <b>Distinct<br/>Received</b> | <b>Total<br/>Received</b> |
|--|--------------------------|------------------------------|---------------------------|
| Adult/Employment Transition (Vocational Services)              | 0                        | 0                            | 0                         |
| <b>Advocacy/Legal Services</b>                                 | 5                        | 4                            | 4                         |
| Assistive Technology   | 4                        | 3                            | 3                         |
| <b>Case Management (Other)</b>                                 | 0                        | 0                            | 0                         |
| Children's Services  | 0                        | 0                            | 0                         |
| <b>Communication Services</b>                                  | 0                        | 0                            | 0                         |
| Community Based Services (Personal Assistance Services)        | 0                        | 0                            | 0                         |
| <b>Counseling and related services</b>                         | 0                        | 0                            | 0                         |
| Family Services  | 0                        | 0                            | 0                         |
| <b>High School/Employment Transition (Vocational Services)</b> | 0                        | 0                            | 0                         |
| Housing, Home Modification, and Shelter Services               | 2                        | 2                            | 2                         |
| <b>IL Skills Training and Life Skills Training</b>             | 0                        | 0                            | 0                         |
| Information and Referral Services                              | 28                       | 23                           | 23                        |
| <b>Mental Restoration Services</b>                             | 0                        | 0                            | 0                         |
| Mobility training  | 0                        | 0                            | 0                         |
| <b>NCF Transition (Personal Assistance Services)</b>           | 0                        | 0                            | 0                         |
| Nutrition (Other)  | 0                        | 0                            | 0                         |
| <b>Other</b>   | 19                       | 18                           | 18                        |
| Peer Counseling Services                                       | 183                      | 175                          | 175                       |
| <b>Personal Assistance Services</b>                            | 1                        | 1                            | 1                         |
| Physical Restoration Services                                  | 0                        | 0                            | 0                         |
| <b>Preventive Services</b>                                     | 0                        | 0                            | 0                         |
| Prostheses, Orthotics, and other appliances                    | 0                        | 0                            | 0                         |
| <b>Recreational Services</b>                                   | 0                        | 0                            | 0                         |
| Rehabilitation Technology Services                             | 0                        | 0                            | 0                         |
| <b>Therapeutic Treatment</b>                                   | 0                        | 0                            | 0                         |
| Transportation Services  | 127                      | 116                          | 116                       |
| <b>Vocational Services</b>                                     | 0                        | 0                            | 0                         |
| Youth/Transition Services                                      | 0                        | 0                            | 0                         |
| <b>Totals</b>  | <b>369</b>               | <b>342</b>                   | <b>342</b>                |

**Total of all Counties - Requested: 369, Distinct Received: 342, Total Received: 342**

# Disability Types Report

from 04/01/2020 to 06/30/2020

| <b>Pittsburg, OK</b> | <b>Disability<br/>Types Total</b> |
|----------------------|-----------------------------------|
| Cognitive            | 64                                |
| Hearing              | 11                                |
| Mental/Emotional     | 27                                |
| Other                | 33                                |
| Physical             | 90                                |
| Vision               | 10                                |
| <b>Total</b>         | <b>235</b>                        |



# McAlester City Council

## AGENDA REPORT

Meeting Date: August 25, 2020 Item Number: 1  
Department: \_\_\_\_\_  
Prepared By: \_\_\_\_\_ Account Code: \_\_\_\_\_  
Date Prepared: August 17, 2020 Budgeted Amount: \_\_\_\_\_  
Exhibits: 2

### Subject

Presentation and acceptance of the Actuarial Funding Report as of July 1, 2020 and the GASB Financial Reporting Statements as of June 30, 2020 for the City of McAlester Defined Benefit Retirement Plan and Trust.

### Recommendation

Acceptance of the Actuarial Funding Report and GASB Financial Reporting Statements as of June 30, 2020.

### Discussion

### Approved By

*Initial*

*Date*

Department Head

City Manager

P. Stasiak

*PJS*

*8-20-2020*

# **Actuarial Funding Report**

**As of July 1, 2020  
for**

***The City of McAlester  
Defined Benefit Retirement  
Plan and Trust***

**MHBT, a Marsh & McLennan Agency LLC Company**

8144 Walnut Hill Lane, 16<sup>th</sup> Floor, Dallas, Texas 75231  
(972) 770-1600





a Marsh & McLennan Agency LLC company

July 29, 2020

Mr. Pete Stasiak  
City Manager  
City of McAlester  
28 E. Washington  
McAlester, OK 74501

Dear Pete:

This report presents the results of the July 1, 2020 actuarial valuation of the **City of McAlester Defined Benefit Retirement Plan and Trust**. It has been prepared to present the contribution requirements for the plan and fiscal year ending June 30, 2021. This report contains a discussion of the highlights of this year's valuation along with comparisons made to last year and to historical information for the last four years.

Our calculations are based upon the census data supplied by the City. This information is summarized in this report, which also includes a description of the actuarial assumptions used, a description of the actuarial methods used, and a summary of the plan provisions valued. The asset information for the valuation as of July 1, 2020 was taken from asset statements provided by Smith Barney and from information provided by the City about benefit payments and their reimbursement.

The actuarial valuation is based upon generally accepted actuarial methods & procedures and we performed such tests as we considered necessary to assure the accuracy of the results. We certify that the amounts presented have been appropriately determined according to the actuarial assumptions & methods stated herein.

The assumptions, methods, plan provisions, and census data reflected in this report were selected to be appropriate for this purpose and may not be appropriate for other purposes, such as determining the economic value of pension obligations or the cost to purchase annuities to settle the plan obligations. Future actuarial measurements may differ significantly from the current measures presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period or additional cost or contribution requirements based on the plan's funded status); and changes in plan provisions or applicable law. Due to the limited scope of our assignment, we did not perform an analysis of the potential range of such future measurements.

We would be pleased to respond to any questions regarding the information contained in this report and to provide explanation or further details as may be appropriate. The actuary signing below is a Member of the American Academy of Actuaries and a Fellow of the Society of Actuaries, and meets the US Qualifications Standards of the American Academy of Actuaries to render the Actuarial Opinion contained herein.

Respectfully submitted,

Bruce R. Nordstrom, Senior Consulting Actuary  
Fellow of the Society of Actuaries  
Member of the American Academy of Actuaries  
Enrolled Actuary No. 20-05871

Ralph Kunkel, Senior Consultant

**The City of McAlester Defined Benefit Retirement Plan and Trust**  
**July 1, 2020 Actuarial Valuation**

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# **ACTUARIAL VALUATION**

## **HIGHLIGHTS**

**The City of McAlester Defined Benefit Retirement Plan and Trust**  
**July 1, 2020 Actuarial Valuation**

| <u>FUNDING (for plan year ending June 30)</u>         | <u>Actuarial Valuation As Of</u> |                     |
|---|----------------------------------|---------------------|
|   | <u>July 1, 2020</u>              | <u>July 1, 2019</u> |
| Annual Required Contribution (ARC)                    | \$ 518,091                       | \$ 503,352          |
| Normal Cost (with interest)                           | \$ 0                             | \$ 0                |
| Approximate Asset Return ( <i>for previous year</i> ) |                                  |                     |
| Market value basis                                    | 1.6%                             | 4.0%                |
| Actuarial value basis                                 | 4.5%                             | 4.5%                |
| Market Value of Assets                                | \$ 13,147,933                    | \$ 13,753,874       |
| Actuarial Value of Assets                             | \$ 13,700,629                    | \$ 13,903,873       |
| Actuarial Accrued Liability                           | \$ 17,103,545                    | \$ 17,369,098       |
| Funding Percentage (at Market Value)                  | 76.9%                            | 79.2%               |
| Funding Percentage (at Actuarial Value)               | 80.1%                            | 80.0%               |
| Funding Interest Rate                                 | 7.2%                             | 7.2%                |

**DEMOGRAPHICS**

|                                    |            |           |
|------------------------------------|------------|-----------|
| Number of Participants:            |            |           |
| Active                             | 44         | 57        |
| Terminated vested                  | 28         | 30        |
| Retired and beneficiaries          | <u>102</u> | <u>92</u> |
| Total                              | 174        | 179       |
| Covered Payroll                    | \$ N/A*    | \$ N/A*   |
| Average Age - Actives              | 55.2       | 56.1      |
| Average Years of Service - Actives | 18.3       | 18.7      |

\* Note that since the plan's benefits were frozen as of July 1, 2013, payroll information is no longer being collected since it is no longer needed to perform the actuarial valuation.

**The City of McAlester Defined Benefit Retirement Plan and Trust**  
**July 1, 2020 Actuarial Valuation**

Due to market conditions, the plan's market value asset performance last year was less than the assumed investment return assumption of 7.2%. The estimated annual rate of return on the market value of assets for the year ending June 30, 2020 was 1.6%, as compared to higher returns the last two years – a gain of 4.0% for year ended June 30, 2019 and a gain of 7.0% for year ended June 30, 2018.

The value of plan assets used to determine the funding requirements ("actuarial value of assets") is a five-year weighted average of market values. The estimated annual rate of return on the actuarial value of assets for the year ending June 30, 2020 was a gain of 4.5%, as compared to a gain of 4.5% (same rate) for the year ended June 30, 2019.

The unfunded actuarial accrued liability is equal to the excess, if any, of the actuarial accrued liability over the actuarial value of assets. This unfunded liability slightly increased compared to last year. The annual required contribution (ARC) also slightly increased compared to last year.

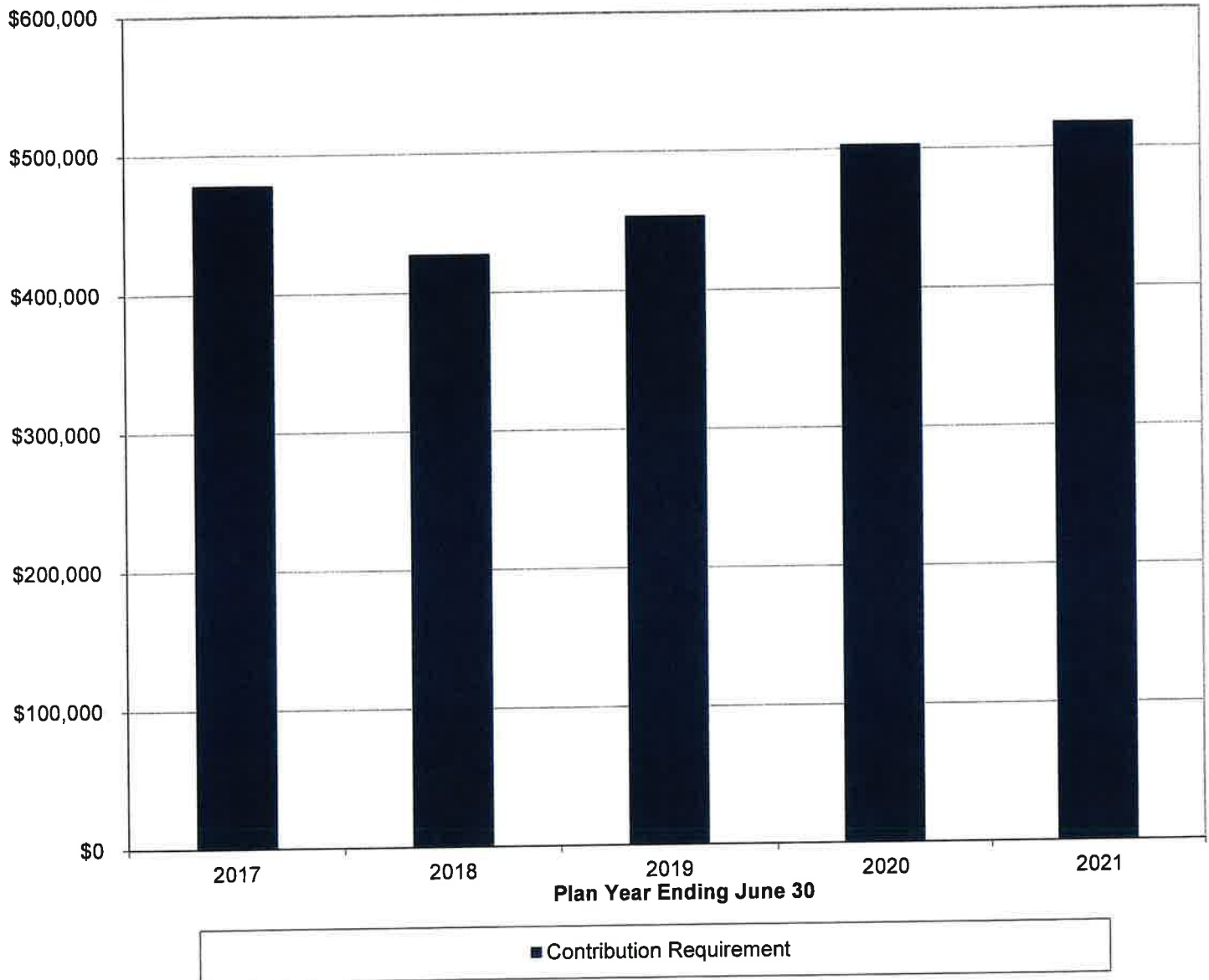
\* \* \* \*

The following pages contain a graphical presentation of various monetary and demographic statistics for the five-year period ending on July 1, 2020 and a discussion of the significance of past changes.

# **GRAPHS AND RESULTS**

**The City of McAlester Defined Benefit Retirement Plan and Trust**  
**July 1, 2020 Actuarial Valuation**

**GRAPH 1 - Contribution Requirement, Amortization Requirement, and Normal Cost**

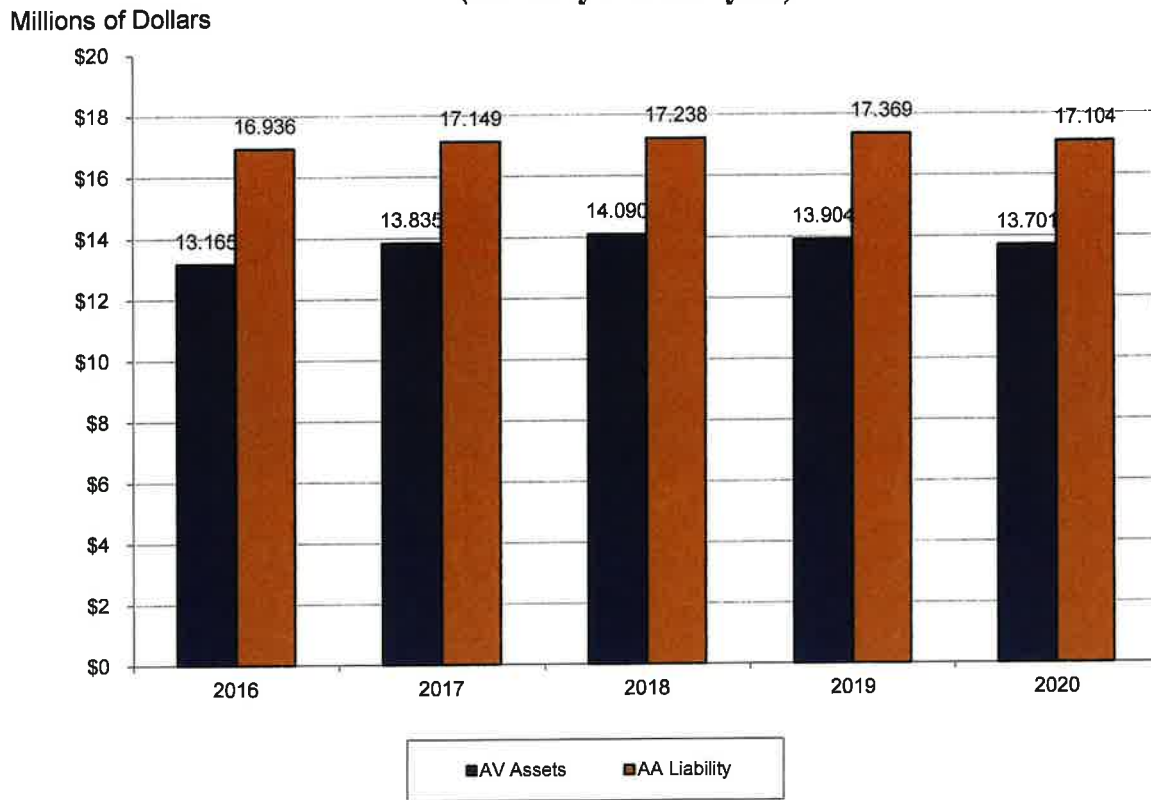


The annual contribution requirement for the current year increased compared to the prior year by about 3% (see above).

As shown on page 10, the plan's ARC is equal to an amortization payment plus normal cost, which is equal to \$0 for all years shown above due to the plan freeze effective July 1, 2013.

**The City of McAlester Defined Benefit Retirement Plan and Trust**  
**July 1, 2020 Actuarial Valuation**

**GRAPH 2 - Actuarial Value of Assets and Actuarial Accrued Liability  
(as of July 1 of each year)**

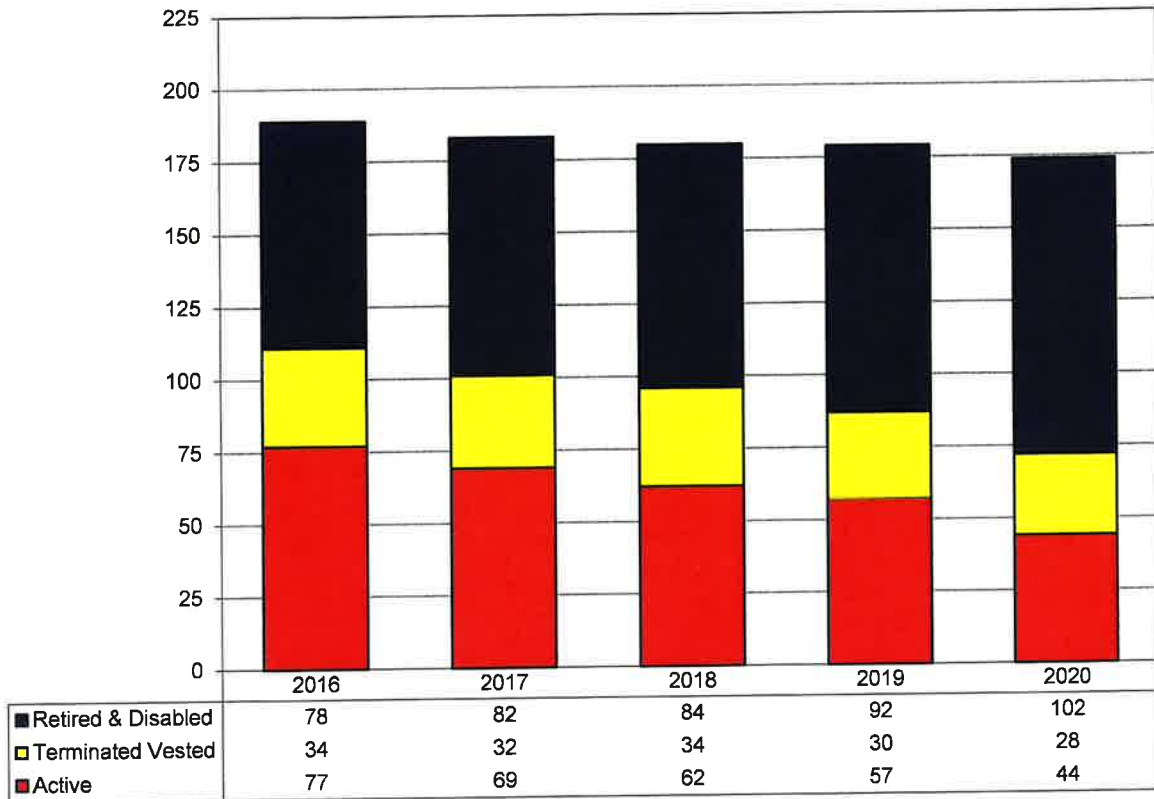


The difference between the two components above is the unfunded actuarial accrued liability. The unfunded actuarial accrued liability impacts the contribution required to adequately fund the plan and is funded through the annual amortization requirement.

The unfunded actuarial accrued liability was reduced compared to last year by approximately \$60,000 due mostly to demographic gains.

**The City of McAlester Defined Benefit Retirement Plan and Trust**  
**July 1, 2020 Actuarial Valuation**

**GRAPH 3 - Plan Membership**



This graph presents the change in plan membership over the past five years.

The number of active participants decreased compared to last year and will be expected to continue to decrease in future years since no additional new entrants will be joining the plan due to the plan freeze effective July 1, 2013.

## SECTION 1

# **FUNDING INFORMATION**



**The City of McAlester Defined Benefit Retirement Plan and Trust**  
**July 1, 2020 Actuarial Valuation**

A. Annual Required Contribution (ARC)

A comparison of the Annual Required Contribution (ARC) for the current and prior plan years is presented below.

|   | <u>July 1, 2020</u> |                     | <u>July 1, 2019</u> |                     |
|---|---------------------|---------------------|---------------------|---------------------|
|   | <u>Amount</u>       | <u>% of Payroll</u> | <u>Amount</u>       | <u>% of Payroll</u> |
| 1. Normal Cost (with interest)                          | \$ 0                | N/A                 | \$ 0                | N/A                 |
| 2. Amortization Requirement (with interest)             | <u>\$ 518,091</u>   | N/A                 | <u>\$ 503,352</u>   | N/A                 |
| 3. Annual Required Contribution for Plan Year = 1. + 2. | <u>\$ 518,091</u>   | N/A                 | <u>\$ 503,352</u>   | N/A                 |

B. Unfunded Actuarial Accrued Liability

|  |                      |
|--|----------------------|
| 1. Actuarial Accrued Liability as of July 1, 2020                      |                      |
| a. Active Participants   | \$ 2,011,384         |
| b. Terminated Vested Participants                                      | 1,431,408            |
| c. Retired and Disabled Participants                                   | <u>13,660,753</u>    |
| d. Actuarial Accrued Liability   | <u>\$ 17,103,545</u> |
| 2. Actuarial Value of Assets as of July 1, 2020                        | <u>\$ 13,700,629</u> |
| 3. Unfunded Actuarial Accrued Liability as of July 1, 2020 = 1.d. - 2. | <u>\$ 3,402,916</u>  |

C. Determination of the Amortization Requirement

The annual amortization requirement shown below is determined based on the City Council's decision to fully amortize the unfunded actuarial accrued liability arising prior to July 1, 2009 by June 30, 2026, and to amortize the unfunded actuarial accrued liability arising after June 30, 2009 over an open 20-year period.

|   | <u>Unfunded Liability Arising:</u> |                            |
|---|------------------------------------|----------------------------|
|   | <u>Prior to July 1, 2009</u>       | <u>After June 30, 2009</u> |
| 1. Unfunded Actuarial Accrued Liability:          | \$ 1,665,142                       | \$ 1,737,774               |
| 2. Remaining Years Left in Amortization Periods   | 6                                  | 20                         |
| 3. Amortization Requirements on July 1, 2020      | <u>\$ 327,891</u>                  | <u>\$ 155,403</u>          |
| 4. Total Amortization Requirement on July 1, 2020 |                                    | <u>\$ 483,294</u>          |

## SECTION 2

# **PLAN ASSET INFORMATION**

**The City of McAlester Defined Benefit Retirement Plan and Trust**  
**July 1, 2020 Actuarial Valuation**

A. Reconciliation of Market Value of Assets

|   | Year Ending:         |                      |
|---|----------------------|----------------------|
|   | <u>June 30, 2020</u> | <u>June 30, 2019</u> |
| 1. Market Value of Assets on July 1, prior year         | \$ 13,753,874        | \$ 14,007,472        |
| 2. Changes During Year                                  |                      |                      |
| a. Employer contributions                               | 453,602              | 427,843              |
| b. Benefit payments made                                | (1,253,490)          | (1,213,398)          |
| c. Benefit payments due but not paid yet                | (14,735)             | (11,788)             |
| d. Plan expenses  | (94,725)             | (97,229)             |
| e. Investment income and change in market value         | <u>303,407</u>       | <u>640,974</u>       |
| f. Net increase (decrease) during year – (sum of above) | (605,941)            | (253,598)            |
| 3. Market Value of Assets on June 30, current year      | \$13,147,933         | \$13,753,874         |
| Estimated net investment return on market value         | 1.6%                 | 4.0%                 |

B. Development of Actuarial Value of Assets

| <u>Year</u> | <u>Market Value</u> | <u>Contribution</u>  | <u>Expected</u> |                     | <u>Market Value</u>    | <u>Cumulative</u>  | <u>Actuarial</u> |
|-------------|---------------------|----------------------|-----------------|---------------------|------------------------|--------------------|------------------|
| <u>(1)</u>  | <u>BOY</u>          | <u>Less Expenses</u> | <u>Return</u>   | <u>Gain/ (Loss)</u> | <u>EOY</u>             | <u>Unrecog-</u>    | <u>Value of</u>  |
|             | <u>(2)</u>          | <u>Less Benefit</u>  | <u>on AVA</u>   |                     | <u>(6)</u>             | <u>nized Gain/</u> | <u>Assets</u>    |
|             |                     | <u>Payments</u>      | <u>at 7.2%</u>  | <u>(5)</u>          |                        | <u>(Loss)</u>      | <u>(8)</u>       |
|             |                     | <u>(3)</u>           | <u>(4)</u>      |                     | <u>[2 + 3 + 4 + 5]</u> |                    |                  |
| 2012        | 10,445,928          | 72,466               | 758,863         | (761,595)           | 10,515,662             | (2,856,269)        | 10,763,608       |
| 2013        | 10,515,662          | (99,185)             | 771,409         | 838,260             | 12,026,146             | (577,497)          | 11,320,333       |
| 2014        | 12,026,146          | (512,045)            | 796,630         | 1,578,046           | 13,888,777             | 2,824,214          | 12,169,761       |
| 2015        | 13,888,777          | (604,713)            | 854,453         | (721,673)           | 13,416,844             | 2,224,343          | 12,864,370       |
| 2016        | 13,416,844          | (563,007)            | 905,966         | (1,146,314)         | 12,613,489             | (213,276)          | 13,164,674       |
| 2017        | 12,613,489          | (520,654)            | 929,113         | 762,568             | 13,784,516             | 1,310,887          | 13,835,311       |
| 2018        | 13,784,516          | (822,357)            | 966,538         | 78,775              | 14,007,472             | 551,402            | 14,089,772       |
| 2019        | 14,007,472          | (894,572)            | 982,259         | (341,285)           | 13,753,874             | (1,367,929)        | 13,903,873       |
| 2020        | 13,753,874          | (909,348)            | 968,342         | (664,935)           | 13,147,933             | (1,311,191)        | 13,700,629       |

### SECTION 3

## **DEMOGRAPHIC INFORMATION**

**The City of McAlester Defined Benefit Retirement Plan and Trust**  
**July 1, 2020 Actuarial Valuation**

A. Reconciliation of Participant Data

|                                     | Active<br>Participants | Terminated<br>Vested<br>Participants | Retired<br>Participants,<br>Disabled<br>Participants and<br>Beneficiaries | Total      |
|-------------------------------------|------------------------|--------------------------------------|---|------------|
| <b>July 1, 2019 Valuation</b>       | <b>57</b>              | <b>30</b>                            | <b>92</b>   | <b>179</b> |
| Non-vested Terminations             | -                      | -                                    | -   | 0          |
| Vested Terminations                 | (2)                    | 2                                    | -   | 0          |
| Disabled                            | -                      | (1)                                  | 1   | 0          |
| Deaths with Eligible Beneficiary    | -                      | -                                    | -   | 0          |
| Deaths without Eligible Beneficiary | (1)                    | -                                    | (5)   | (6)        |
| Retirements                         | (10)                   | (3)                                  | 13  | 0          |
| Data Corrections                    | -                      | -                                    | 1   | 1          |
| New Participants                    | 0                      | -                                    | -   | 0          |
| <b>July 1, 2020 Valuation</b>       | <b>44</b>              | <b>28</b>                            | <b>102</b>  | <b>174</b> |

**The City of McAlester Defined Benefit Retirement Plan and Trust**  
**July 1, 2020 Actuarial Valuation**

**B. Age - Service Distribution of Active Participants**

| Age     | Years of Service |     |     |       |       |       |       |       |         | Total |
|---------|------------------|-----|-----|-------|-------|-------|-------|-------|---------|-------|
|         | Under 1          | 1-4 | 5-9 | 10-14 | 15-19 | 20-24 | 25-29 | 30-34 | 35 & Up |       |
| 0 - 24  | 0                | 0   | 0   | 0     | 0     | 0     | 0     | 0     | 0       | 0     |
| 25 - 29 | 0                | 0   | 1   | 0     | 0     | 0     | 0     | 0     | 0       | 1     |
| 30 - 34 | 0                | 0   | 0   | 0     | 0     | 0     | 0     | 0     | 0       | 0     |
| 35 - 39 | 0                | 0   | 1   | 1     | 0     | 0     | 0     | 0     | 0       | 2     |
| 40 - 44 | 0                | 0   | 1   | 1     | 1     | 0     | 0     | 0     | 0       | 3     |
| 45 - 49 | 0                | 0   | 1   | 0     | 1     | 2     | 1     | 0     | 0       | 5     |
| 50 - 54 | 0                | 0   | 1   | 4     | 1     | 0     | 0     | 2     | 0       | 8     |
| 55 - 59 | 0                | 0   | 0   | 4     | 1     | 3     | 1     | 2     | 2       | 13    |
| 60 - 64 | 0                | 0   | 1   | 3     | 2     | 1     | 1     | 0     | 0       | 8     |
| 65 & Up | 0                | 0   | 0   | 4     | 0     | 0     | 0     | 0     | 0       | 4     |
| Total   | 0                | 0   | 6   | 17    | 6     | 6     | 3     | 4     | 2       | 44    |

**C. Participant Counts and Statistics**

**Active Participants:**

|                 |            |
|-----------------|------------|
| Number          | 44         |
| Average Age     | 55.2 years |
| Average Service | 18.3 years |

**Terminated Vested Participants:**

|                               |            |
|-------------------------------|------------|
| Number                        | 28         |
| Total Annual Benefit Payments | \$ 174,725 |

**Retired and Disabled Participants and Beneficiaries:**

|                               |              |
|-------------------------------|--------------|
| Number                        | 102          |
| Total Annual Benefit Payments | \$ 1,367,752 |

**SECTION 4**  
**ASSUMPTIONS AND METHODS**

**The City of McAlester Defined Benefit Retirement Plan and Trust**  
**July 1, 2020 Actuarial Valuation**

Other than those prescribed, the assumptions below represent an estimate of future experience for the plan. Demographic assumptions are based on the participant experience study completed in March 2009:

A. Actuarial Assumptions

Mortality

Healthy Lives

The IRS 2020 Combined Static Mortality Table.

Disabled Lives

1965 Railroad Retirement Board Disabled Life Mortality Table (ultimate rates).

Investment Return

7.2% compounded annually; net of expenses.

Salary Increases

N/A – plan accruals are now frozen.

Marriage Assumption

80% of participants eligible for pre-retirement death benefits are assumed to have an eligible spouse. Males are assumed to be 3 years older than females.

Turnover Rates

Graduated rates. See below for sample rates.

Disability Rates

Graduated rates. See below for sample rates.

Sample Disability and Turnover Rates:

| <u>Attained Age</u> | <u>Annual Rate Per 100 Employees</u> |                 |
|---------------------|--------------------------------------|-----------------|
|                     | <u>Disability</u>                    | <u>Turnover</u> |
| 20                  | 0.14                                 | 27.00           |
| 30                  | 0.16                                 | 17.00           |
| 40                  | 0.30                                 | 8.50            |
| 50                  | 0.69                                 | 2.00            |
| 60                  | 1.80                                 | 0.00            |

Retirement Rates

Retirement

| <u>Age</u> | <u>Annual Rate</u> |
|------------|--------------------|
| 55         | 0%                 |
| 56         | 5%                 |
| 57 to 60   | 0%                 |
| 61         | 5%                 |
| 62         | 5%                 |
| 63         | 45%                |
| 64         | 0%                 |
| 65         | 40%                |
| 66         | 50%                |
| 67         | 100%               |

Maximum Benefit Limitations  
Under IRC Section 415

\$210,000 annually. For determining funding requirements, no future increase in the limit has been reflected due to the plan freeze.

Deferred Age for Terminated Vested Participants:

Age 55.



**The City of McAlester Defined Benefit Retirement Plan and Trust**  
**July 1, 2020 Actuarial Valuation**

|   |  |
|---|--|
| Maximum Considered Compensation<br>Under IRC Section 401(a)(17) | \$250,000 for 2012. Future maximum limits are not applicable to this plan due to the plan freeze.  |
| Loading for Expenses  | None.  |
| DROP Election   | There were no DROP participant elections at the time of the plan freeze. In the future, participants will not be allowed to elect the DROP due to the plan freeze. |

**B. Asset Valuation Method**

The actuarial value of assets is a 5-year weighted average market value, recognizing gains and losses at the rate of 20% per year, beginning with the market value of assets as of July 1, 1999.

**C. Actuarial Cost Method**

The actuarial cost method is the Projected Unit Credit Cost Method. Under this actuarial cost method, the actuarial liability is the actuarial present value of benefits for all retired and terminated vested participants as of the valuation date plus, for all active participants, the present value of each participant's benefit determined based on service accrued to the valuation date and compensation projected to assumed exit date. The normal cost is equal to the sum for all active participants of the difference between the present value of benefits determined based on service projected one year past the valuation date and compensation projected to assumed exit date and the present value of the similar benefit based on service projected to the valuation date. The unfunded actuarial accrued liability is equal to the excess, if any, of the actuarial accrued liability over the value of Plan assets.

In addition to the plan's Normal Cost, there is a supplemental cost which equals the sum of the annual payment needed to amortize the Unfunded Actuarial Liability arising prior to July 1, 2009, to be fully amortized by June 30, 2026, plus the annual payment needed to amortize the Unfunded Actuarial Liability arising after June 30, 2009 over an open 20-year period.

**D. Actuarial Valuation Date, Funding Policy, and Changes since the Last Valuation**

The valuation is performed as of July 1 of the plan year.

It is our understanding that the current funding policy of the plan is to contribute the annual required contribution (ARC) in 12 equal amounts made monthly.

There have been no assumption or method changes since the last valuation as of July 1, 2019 besides the annual change in the mortality table.

## SECTION 5

### **PLAN PROVISIONS AND RISKS FACED BY PLAN**

**The City of McAlester Defined Benefit Retirement Plan and Trust**  
**July 1, 2020 Actuarial Valuation**

A summary of the major plan provisions used to determine this year's actuarial valuation results is shown below:

**Plan Year**

The plan year is the period July 1 to June 30.

**Effective Date of Plan**

The original effective date was July 1, 1995. The effective date of the latest plan restatement was July 1, 2013.

**Participation Requirements**

Each non-excluded employee will enter the plan on the January 1 or July 1 after the first anniversary of their date of hire with the City, provided they complete 1,000 hours of service during that period. If a non-excluded employee does not complete 1,000 hours of service during their first 12 months of employment, they will enter the plan on the January 1 after the first calendar year in which they complete 1,000 hours of service.

Excluded employees include those in a uniformed job category, such as a policeman or fireman, and part-time employees not scheduled to work at least 30 hours per week.

No further participants are allowed in the plan after July 1, 2013 due to the plan freeze.

**Benefit Service**

A participant earns one year of benefit service for each 12-month period since their date of hire and will earn one month for each completed month, if they entered the Plan on their first possible date of eligibility. A participant who enters the plan on a date other than their first possible date of eligibility will earn benefit service from the date they first entered the plan. Special rules are described in the plan regarding breaks-in-service.

No further benefit service is credited after July 1, 2013.

**Vesting Service**

Basically the same as benefit service above except that vesting service continues for participants employed after the plan freeze date.

**Plan Compensation**

W-2 compensation plus any pre-tax deferrals to another plan of the City. Compensation used to calculate benefits is limited by Section 401(a)(17) of the Internal Revenue Code, as applicable.

No compensation is considered in the plan after the plan freeze date.

**Final Average Monthly Compensation**

1/12<sup>th</sup> of the average of a participant's three consecutive complete calendar years of plan compensation in the ten calendar years immediately preceding the date that employment ends which produces the highest average.

**The City of McAlester Defined Benefit Retirement Plan and Trust**  
**July 1, 2020 Actuarial Valuation**

**Monthly Accrued Benefit**

The monthly accrued benefit payable as a single life annuity upon normal retirement is the sum of (a), (b), and (c) below, multiplied by final average monthly compensation, the product not to be less than the plan's minimum benefit:

- (a) 1.715% times Benefit Service up to 10 years,
- (b) 2.285% times Benefit Service over 10 years but less than 20 years,
- (c) 2.000% times Benefit Service over 20 years but less than 25 years.

Note that there is no further benefit accrual after the plan freeze date of July 1, 2013.

**Monthly Minimum Benefit**

Profit sharing plan account balance on July 1, 1995 projected to normal retirement at a 4% interest rate and then converted to a straight life annuity, based on the UP84 Unisex Mortality Table and an 8% interest rate.

**Normal Retirement Age**

The first day of the month coincident with or next following the later of the attainment of age 55 and the completion of at least 10 years of vesting service.

**Late (Deferred) Retirement Age**

Retirement at any age after normal retirement age is allowed.

**Disability Benefit**

Payable to a participant beginning immediately after becoming totally and permanently disabled while employed by the City and receiving LTD payments under a program sponsored by the City. The annuity payable is equal to the accrued benefit at the time of disability.

**Termination Benefit**

A participant terminating employment with the City after attaining at least 10 years of vesting service is 100% vested in his accrued benefit. The benefit is equal to the accrued benefit at date of termination and is payable at normal retirement age.

**Pre-Retirement Death Benefit**

A married participant who dies after completing at least 10 years of vesting service will have a death benefit become payable to the surviving spouse. Such benefit will be equal to the accrued benefit at date of death, actuarially reduced for payment in the form of a joint and 50% survivor annuity.

The surviving spouse will receive 50% of this reduced annuity, payable at the deceased participant's normal retirement age, or age at date of death, if greater.

If the participant did not have a surviving spouse at the time of his death, the plan provides death benefits to surviving minor children until age 18 (or until age 22 if enrolled in an institution of higher education).

**Payment Options**

Automatic--If the participant is married on his benefit commencement date, a 50% joint and survivor annuity option will be payable.

If the participant is not married on the benefit commencement date, a single life annuity will be payable.

Optional forms available are life only annuity, joint and 100% survivor annuity, joint and 75% survivor annuity, and joint and 50% survivor annuity.

**The City of McAlester Defined Benefit Retirement Plan and Trust**  
**July 1, 2020 Actuarial Valuation**

**Automatic Cash Out**

Upon termination of service, if the lump sum value of the accrued benefit is less than \$5,000, the lump sum amount is paid as soon as practical after termination.

**Limitation on Benefits**

No retirement or disability benefit may exceed the limitations of Section 415 of the Internal Revenue Code.

**Deferred Retirement Option Plan (DROP) Benefits**

Active participants eligible for normal retirement benefits who have also earned at least 25 years of benefit service are eligible for DROP benefits if they have not elected to participate in the Bonus Plan and they continue in employment with the City. Such participants have their benefits frozen at the time of their election, with booking entry benefits credited to their DROP accounts during the period between election and actual retirement. Upon retirement, participants will begin to receive their frozen benefits plus a one-time payment of their DROP account, accumulated with 4% interest.

No further DROP elections are allowed by participants after July 1, 2013. Also, for participants who made previous DROP elections, no further DROP benefits will be accrued after July 1, 2013.

**Bonus Program Benefits**

Bonus Program eligibility is the same as for DROP benefits above. Participants are not eligible for Bonus Program benefits if DROP benefits were elected. Under the Bonus Program, a participant will receive a cash payment within three months of each calendar year, equal to 15% of the compensation earned during such calendar year. Upon retirement, the accrued benefit will be based upon final average monthly compensation as calculated as of the effective date of the election to participate in the Bonus Program. Such Bonus Program payments are paid outside the plan trust.

No further Bonus Program elections are allowed by participants after July 1, 2013. Also, for participants who made previous Bonus Program elections, no further Bonus Program payments will be paid after July 1, 2013.

**The City of McAlester Defined Benefit Retirement Plan and Trust**  
**July 1, 2020 Actuarial Valuation**

**Significant Risks Faced by this Plan**

This plan faces many risks that may impact the future financial status of the plan. We have attempted to identify those risks that we consider the most significant or potentially damaging, but, by their very nature, there is no way to be certain that we have identified all risks to the plan. Each actuarial assumption represents our, or the plan sponsor's, best estimate of future experience, but that does not imply that such expectations will be realized. The following risks were considered important enough that it might be advisable for the plan sponsor to consider a quantitative assessment of the impact of adverse experience on plan financials.

**Investment Risk**

The plan's investments are reasonably aggressive. The funded status of the plan would be negatively impacted by unfavorable returns in the equity and other markets. This could lead to higher future contribution requirements. We have not prepared an assessment of the quantitative effects of future asset return performance.

**Asset/Liability Mismatch Risk**

The plan's investments include both equity investments and fixed income investments that are not synchronized with the plan's expected cash flows. While this tends to result in higher investment returns, it adds to the risk that asset values will diverge from liability measurements. We do not provide investment advice and, generally, we do not recommend that the assets and liabilities be synchronized in this fashion, but the plan sponsor should note that the risk of mismatch could be reduced or eliminated at the cost of lower future asset returns.

**Interest Rate Risk**

The plan's liabilities are dependent upon the assumed interest rate. While this rate represents the best estimate of future returns, such future performance is inherently risky and decreases in interest rates will increase plan liabilities and could reduce the plan's funded status, depending on the impact those lower rates have on the plan's investments. The plan sponsor should note that the interest rate risk could be reduced or eliminated by synchronizing the plan's investments with the expected benefit cash flows, generally by moving to a 100% fixed income portfolio with similar cash flows, at the cost of lower future assets returns.

**Longevity and Other Demographic Risk**

The plan provides retirement benefits that will be paid for their lifetimes. While the plan uses mortality tables that include adjustments for future improvements in mortality rates, if the plan participants live longer than expected based on these tables, the plan's costs would increase and such increase could be significant.

**Contribution Risk**

In the future, the plan sponsor may or may not be willing or able to make plan contributions as expected, and such reductions in future assets will have a negative impact on the plan's funded status. We have not assessed the likelihood of this event.

**Summary of Risks**

Of the above risks, we feel that the asset return and interest rate risks are most important for the plan sponsor to monitor. We would be happy to provide scenario, sensitivity, or stress testing, or other quantitative assessment of the potential for unpleasant events that may impact the plan's future.

# **Financial Reporting Under GASB Statements 67 & 68**

**As of June 30, 2020  
for**

***The City of McAlester  
Defined Benefit Retirement  
Plan and Trust***

**MHBT, a Marsh & McLennan Agency LLC Company**

8144 Walnut Hill Lane, 16<sup>th</sup> Floor, Dallas, Texas 75231  
(972) 770-1600





July 29, 2020

Mr. Pete Stasiak  
City Manager  
City of McAlester  
28 E. Washington  
McAlester, OK 74501

Dear Pete:

We have prepared the accounting information that is required under GASB Statement No. 67 (Financial Reporting for Pension Plans) and Statement No. 68 (Accounting and Financial Reporting for Pensions).

Our calculations shown in this report are based on the census data, actuarial methods, procedures, and assumptions shown in the plan's actuarial funding report as of July 1, 2020, unless otherwise specifically noted.

We would be pleased to respond to any questions regarding the information contained in this report and to provide explanation or further details as may be appropriate.

The actuary signing below is a member of the American Academy of Actuaries and a Fellow of the Society of Actuaries, and meets the U.S. Qualification Standards of the American Academy of Actuaries to render the Actuarial Opinion contained herein.

Respectfully submitted,

Bruce R. Nordstrom, Senior Consulting Actuary  
Fellow of the Society of Actuaries  
Member of the American Academy of Actuaries  
Enrolled Actuary No. 20-05871

Ralph Kunkel, Senior Consultant



**Statement of Changes in Fiduciary Net Position**

|  | Year Ended<br>06/30/2020 | Year Ended<br>06/30/2019 |
|--|--------------------------|--------------------------|
| Additions:   |                          |                          |
| City contributions   | 453,602                  | 427,843                  |
| Investment income  | 303,407                  | 640,974                  |
| Total additions  | 757,009                  | 1,068,817                |
| Deductions:  |                          |                          |
| Benefit payments paid and payable  | (1,268,225)              | (1,225,186)              |
| Administrative expenses  | (94,725)                 | (97,229)                 |
| Total deductions   | (1,362,950)              | (1,322,415)              |
| Net increase (decrease) in net position                                      | (605,941)                | (253,598)                |
| Net position restricted for pensions:  |                          |                          |
| Beginning of year  | 13,753,874               | 14,007,472               |
| End of year  | 13,147,933               | 13,753,874               |
| Annual money-weighted rate of return, net of<br>expenses paid from the trust | 1.56%                    | 4.00%                    |

**Schedule of Changes in Net Pension Liability and Related Ratios**

|                                     | Year Ended<br>06/30/2020 | Year Ended<br>06/30/2019 |
|-------------------------------------|--------------------------|--------------------------|
| Total pension liability ("TPL")     | 17,103,545               | 17,369,098               |
| Net position from above             | 13,147,933               | 13,753,874               |
| Net pension liability (end of year) | 3,955,612                | 3,615,224                |
| Net position as a percentage of TPL | 76.9%                    | 79.2%                    |
| Actuarially determined contribution | 503,352                  | 453,602                  |
| Actual contribution paid            | 453,602                  | 427,843                  |
| Contribution deficiency (excess)    | 49,750                   | 25,759                   |

## Actuarial Assumptions, Methods, and Plan Provisions

### Summary of Significant Accounting Policies

Method used to value investments: Market value (fair value).

### Plan Description

Plan provisions are summarized in the separate Actuarial Funding Report as of July 1, 2020.

### Actuarial Assumptions and Methods

The pension liability was determined based on actuarial assumptions and methods summarized in the separate Actuarial Funding Report as of July 1, 2020. Note that GASB 67 requires the use of the Entry Age Normal actuarial cost method. Since plan accruals have been frozen, the method used for funding shown in the Actuarial Funding Report generates the same pension liability as the Entry Age Normal method.

### Investment Policy and Long-Term Expected Rate of Return

The plan's policy in regard to the allocation of invested assets is established by the City Council. The current asset allocation policy is 70% equity investments, 25% fixed income investments, and 5% cash. The long-term expected rate of return on pension investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rate of return by the target asset allocation percentage and by adding expected inflation. Best estimates of geometric real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2020 are summarized in the following table:

| Asset Class          | Target Allocation | Long-Term Expected Real Rate of Return<br>(Includes Inflation) |
|----------------------|-------------------|--|
| Domestic equity      | 55%               | 4.9%   |
| International equity | 15%               | 1.2%   |
| Fixed income         | 25%               | 1.0%   |
| Cash                 | 5%                | 0.1%   |
| Total                | 100%              | 7.2%   |

The City has, on average, made contributions that exceed actuarially determined contributions over the last few years. If the City continues to contribute in this fashion, the plan should always be sufficiently funded to pay benefits due.

### Discount Rate and Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The discount rate used to measure the total pension liability was 7.2%, which is the same as the long-term expected rate of return on pension plan investments applied to all periods of projected benefit payments. The following presents the net pension liability calculated using the discount rate of 7.2%, as well as what the plan's net pension liability would be if it were calculated using a discount rate that is 1% lower (6.2%) or 1% higher (8.2%) than the current rate:

|                         | 1% Decrease<br>(6.2%) | Current Discount Rate<br>(7.2%) | 1% Increase<br>(8.2%) |
|-------------------------|-----------------------|---------------------------------|-----------------------|
| As of 06/30/2020        |                       |                                 |                       |
| Total pension liability | 18,735,119            | 17,103,545                      | 15,707,546            |
| Net position            | 13,147,933            | 13,147,933                      | 13,147,933            |
| Net pension liability   | 5,587,186             | 3,955,612                       | 2,559,613             |
| As of 06/30/2019        |                       |                                 |                       |
| Total pension liability | 19,076,797            | 17,369,098                      | 15,911,913            |
| Net position            | 13,753,874            | 13,753,874                      | 13,753,874            |
| Net pension liability   | 5,322,923             | 3,615,224                       | 2,158,039             |

## Schedules of Required Supplementary Information

### Schedule of Changes in the City's Net Pension Liability Based on 7.2% Discount Rate Last 10 Fiscal Years

|   | FYE 2020          | 2019              | 2018              | 2017              | 2016              | 2015              | 2014              | 2013 | 2012 | 2011 |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------|------|------|
| <b><u>Total pension liability:</u></b>            |                   |                   |                   |                   |                   |                   |                   |      |      |      |
| Service cost                                      | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |      |      |      |
| Interest  | 1,202,784         | 1,195,454         | 1,190,824         | 1,178,194         | 1,170,468         | 1,159,854         | 1,125,249         |      |      |      |
| Difference between expected and actual experience | (200,112)         | 161,251           | 68,272            | 103,095           | 25,240            | 4,086             | 354,880           |      |      |      |
| Changes in assumptions                            | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |      |      |      |
| Benefit changes                                   | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |      |      |      |
| Net change  | (1,268,225)       | (1,225,186)       | (1,170,192)       | (1,068,783)       | (1,032,069)       | (1,000,985)       | (998,024)         |      |      |      |
| Beginning of year TPL                             | 17,369,098        | 17,237,579        | 17,148,675        | 16,936,169        | 16,772,530        | 16,609,575        | 16,127,470        |      |      |      |
| <b>End of year TPL = (a)</b>                      | <b>17,103,545</b> | <b>17,369,098</b> | <b>17,237,579</b> | <b>17,148,675</b> | <b>16,936,169</b> | <b>16,772,530</b> | <b>16,609,575</b> |      |      |      |
| <b><u>Net position:</u></b>                       |                   |                   |                   |                   |                   |                   |                   |      |      |      |
| City contributions                                | 453,602           | 427,843           | 450,504           | 651,326           | 567,282           | 495,901           | 580,226           |      |      |      |
| Net investment income                             | 303,407           | 640,974           | 1,045,313         | 1,691,681         | (240,348)         | 132,780           | 2,374,676         |      |      |      |
| Benefit payments                                  | (1,268,225)       | (1,225,186)       | (1,170,192)       | (1,068,783)       | (1,032,069)       | (1,000,985)       | (998,024)         |      |      |      |
| Administrative expenses                           | (94,725)          | (97,229)          | (102,669)         | (103,197)         | (98,220)          | (99,629)          | (94,247)          |      |      |      |
| Other   | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |      |      |      |
| Net change  | (605,941)         | (253,598)         | 222,956           | 1,171,027         | (803,355)         | (471,933)         | 1,862,631         |      |      |      |
| Beginning of year net position                    | 13,753,874        | 14,007,472        | 13,784,516        | 12,613,489        | 13,416,844        | 13,888,777        | 12,026,146        |      |      |      |
| <b>End of year net position = (b)</b>             | <b>13,147,933</b> | <b>13,753,874</b> | <b>14,007,472</b> | <b>13,784,516</b> | <b>12,613,489</b> | <b>13,416,844</b> | <b>13,888,777</b> |      |      |      |
| <b>City's net pension liability = (a) - (b) =</b> | <b>3,955,612</b>  | <b>3,615,224</b>  | <b>3,230,107</b>  | <b>3,364,159</b>  | <b>4,322,680</b>  | <b>3,355,686</b>  | <b>2,720,798</b>  |      |      |      |
| <b>Net position as a percentage of TPL</b>        | <b>76.9%</b>      | <b>79.2%</b>      | <b>81.3%</b>      | <b>80.4%</b>      | <b>74.5%</b>      | <b>80.0%</b>      | <b>83.6%</b>      |      |      |      |

### Schedule of City Contributions Last 10 Fiscal Years

|  | FYE 2020 | 2019     | 2018    | 2017    | 2016    | 2015    | 2014    | 2013     | 2012    | 2011    |
|--|----------|----------|---------|---------|---------|---------|---------|----------|---------|---------|
| Actual city contributions                | 453,602  | 427,843  | 450,504 | 651,326 | 567,282 | 495,901 | 580,226 | 877,216  | 885,464 | 814,184 |
| Actuarially determined city contribution | 503,352  | 453,602  | 427,842 | 478,557 | 458,246 | 489,408 | 507,902 | 931,814  | 885,271 | 821,436 |
| Annual contribution excess (deficiency)  | (49,750) | (25,759) | 22,662  | 172,769 | 109,036 | 6,493   | 72,324  | (54,598) | 193     | (7,252) |

### Pension Expense for Year Ended 06/30/2020

|   |             |
|---|-------------|
| Net pension liability "NPL" at 06/30/2020 | 3,955,612   |
| Less beginning NPL at 07/01/2019          | (3,615,224) |
| (a) Change in NPL                         | 340,388     |
| City contributions                        | 453,602     |
| (b) Net change in NPL                     | 793,990     |

Pension-related deferred outflows of resources and inflows of resources at 06/30/2020 from the following sources are:

|  | Prior to Amortization of Current Year Portion |                                |
|--|---|--------------------------------|
|  | Deferred Inflows of Resources                 | Deferred Outflows of Resources |
| Differences between expected and actuarial experience  | 140,810                                       | 0                              |
| Changes in assumptions   | 0   | 0                              |
| Net difference between projected and actual earnings on plan investments   | 0   | (220,902)                      |
| (c-1),(c-2) Totals   | 140,810                                       | (220,902)                      |
| (d-1) Unamortized actuarial experience base from 07/01/2015  |   | (1,200)                        |
| (d-2) Unamortized investment gains/losses base from 07/01/2015   |   | (237,217)                      |
| (e-1) Amortization of actuarial experience from 07/01/2015   |   | (1,200)                        |
| (e-2) Amortization of investment gains/losses from 07/01/2015  |   | (237,217)                      |
| (f-1) Unamortized actuarial experience base from 07/01/2016  |   | (3,236)                        |
| (f-2) Unamortized investment gains/losses base from 07/01/2016   |   | 320,900                        |
| (g-1) Amortization of actuarial experience from 07/01/2016   |   | (3,236)                        |
| (g-2) Amortization of investment gains/losses from 07/01/2016  |   | 160,451                        |
| (h-1) Unamortized actuarial experience base from 07/01/2017  |   | (17,246)                       |
| (h-2) Unamortized investment gains/losses base from 07/01/2017   |   | 49,459                         |
| (i-1) Amortization of actuarial experience from 07/01/2017   |   | (17,246)                       |
| (i-2) Amortization of investment gains/losses from 07/01/2017  |   | 16,487                         |
| (j-1) Unamortized actuarial experience base from 07/01/2018  |   | (111,371)                      |
| (j-2) Unamortized investment gains/losses base from 07/01/2018   |   | (313,290)                      |
| (k-1) Amortization of actuarial experience from 07/01/2018   |   | (92,810)                       |
| (k-2) Amortization of investment gains/losses from 07/01/2018  |   | (78,323)                       |
| (l-1) Amortization of current year actuarial experience<br>= 140,810 / 1.8 years =   |   | 78,228                         |
| (l-2) Amortization of current year investment gains/losses<br>= (220,902) / 5.0 years =  |   | (44,180)                       |
| <b>Pension expense, year ending 06/30/2020= (b)+(c-1,2)+(d-1,2)-(e-1,2)+(f-1,2)-(g-1,2)+(h-1,2)-(i-1,2)+(j-1,2)-(k-1,2)-(l-1,2)=</b> |   | <b>619,743</b>                 |

### Statement of Net Position Reconciliations

|   |           |
|---|-----------|
| NPL at 06/30/20120  | 3,955,612 |
| Deferred inflows/outflows – experience gains/(losses)     | 44,021    |
| Deferred inflows/outflows – investment gains/(losses)     | (218,268) |
| Statement of net position elements in total at 06/30/2019 | 3,781,365 |
| NPL at 07/01/2019   | 3,615,224 |
| Pension expense for year ended 06/30/2019 developed above | 619,743   |
| City contributions  | (453,602) |
| Statement of net position elements in total at 06/30/2020 | 3,781,365 |

**Estimated Pension Expense for Year Ending 06/30/2021**

|   |                      |
|---|----------------------|
| a. Service cost =   | 0                    |
| b. Interest cost = $7.2\% \times \$17,103,545 - 3.6\% \times \$1,393,159 =$   | 1,181,302            |
| c. Expected return on net position = $7.2\% \times \$13,147,933$<br>- $3.6\% \times \$1,393,159 + 3.6\% \times \$518,091 =$ | 915,149              |
| d. Unamortized balances of bases re: actuarial experience =   | 44,021               |
| e. Unamortized balances of bases re: investment gains/losses =  | (218,268)            |
| f. Amortizations of prior year bases re: actuarial experience =   | (36,264)             |
| g. Amortizations of prior year bases re: investment gains/losses =  | (182,782)            |
| <b>Estimated pension expense for year ended 06/30/2021</b><br><b>= a. + b. - c. + d. + e. - f. - g. =</b>                   | <hr/> <b>310,952</b> |



# McAlester City Council

## AGENDA REPORT

**POSTPONED FROM AUGUST 11, 2020**

**Meeting Date:** August 25, 2020

**Item Number:** 2

**Department:** \_\_\_\_\_

**Prepared By:** John Browne, Mayor

**Account Code:** \_\_\_\_\_

**Date Prepared:** August 5, 2020

**Budgeted Amount:** \_\_\_\_\_

**Exhibits:** \_\_\_\_\_

### Subject

Discussion on rural water districts' contracts and pricing.

### Recommendation

Discussion.

### Discussion

### Approved By

*Initial*

*Date*

**Department Head**

**City Manager**

P. Stasiak

*PJS*

*8-20-2020*



# McAlester City Council

## AGENDA REPORT

**TABLED FROM AUGUST 11, 2020**

|                       |                                |                         |                      |
|-----------------------|--------------------------------|-------------------------|----------------------|
| <b>Meeting Date:</b>  | <u>August 25, 2020</u>         | <b>Item Number:</b>     | <u>3</u>             |
| <b>Department:</b>    | <u>City Council</u>            |                         |                      |
|                       | <u>Kirk Ridenour, Economic</u> |                         |                      |
| <b>Prepared By:</b>   | <u>Development Director</u>    | <b>Account Code:</b>    | <u></u>              |
| <b>Date Prepared:</b> | <u>August 4, 2020</u>          | <b>Budgeted Amount:</b> | <u></u>              |
|                       |                                | <b>Exhibits:</b>        | <u>1 (Ordinance)</u> |

### Subject

Consider and act upon, an ordinance of the City of McAlester to allow for the permitting of the installation of electronic charging stations on City right-of-ways on public streets and sidewalks.

### RECOMMENDATION

Motion to pass and approve an Ordinance allowing for the permitting and installation of electronic charging stations on City right-of-ways on public streets and sidewalks.

### Discussion

### Approved By

*Initial*

*Date*

**Department Head**

**City Manager**

P. Stasiak

PJS

8-20-2020

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE CREATING CHAPTER 94, STREETS, SIDEWALKS AND OTHER PUBLIC PLACES, OF THE MCALESTER CITY CODE, ARTICLE 1, IN GENERAL, SECTION 94-8, PERMIT FOR ELECTRIC CHARGING STATIONS ON PUBLIC STREETS AND SIDEWALKS; REPEALING ALL CONFLICTING ORDINANCES, AND PROVIDING FOR SEVERABILITY.**

\*\*\*\*\*

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MCALESTER, OKLAHOMA, that

SECTION 1. That Chapter 94, Streets, Sidewalks, and Other Public Places, Article I, In General, Section 94-8, Permit for Electric Charging Stations on Public Streets and Sidewalks, of the McAlester City Code, is hereby created to read as follows:

**Sec. 94-8. Permit for Electric Charging Stations on Public Streets and Sidewalks**

No person shall commence or complete the installation of an electric charging station upon a city public street or sidewalk until a permit is obtained therefore. Any person desiring to install such an electric charging station shall apply to the city manager for such permit. Upon approval of the work by the city manager or his designated representative, such permit shall be issued to the applicant without a fee therefore. Once the electric charging station has been installed, the same shall be inspected by the city manager or his designated representative, and the electrical code inspection and permit fees according to Chapter 48 of the McAlester City Code for such inspection shall apply. The equipment installed for the electric charging station shall remain the property of the permit holder and shall be maintained by the permit holder, and shall not be maintained, repaired, or replaced by the City of McAlester. The parking spots located upon city streets used for the electric charging stations shall be painted with a green pattern as decided by the City Manager, or his designated representative, to indicate the intended use of the parking spots.

SECTION 2. That all other ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of any such conflict or inconsistency and all other ordinances not in conflict herewith shall remain in full force and effect.

SECTION 3. The provisions of this Ordinance are severable, and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF MCALESTER, OKLAHOMA on THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.

CITY OF MCALESTER,  
OKLAHOMA



A Municipal Corporation

ATTEST:

By: \_\_\_\_\_  
John Browne, Mayor

\_\_\_\_\_  
Cora Middleton, City Clerk

Approved as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

By: \_\_\_\_\_  
William J. Ervin, City Attorney



# McAlester City Council

## AGENDA REPORT

**TABLED FROM MARCH 24, 2020**

|                       |                           |                         |          |
|-----------------------|---------------------------|-------------------------|----------|
| <b>Meeting Date:</b>  | <u>August 25, 2020</u>    | <b>Item Number:</b>     | <u>4</u> |
| <b>Department:</b>    | <u>Community Services</u> | <b>Account Code:</b>    | <u></u>  |
| <b>Prepared By:</b>   | <u>Mel Priddy</u>         | <b>Budgeted Amount:</b> | <u></u>  |
| <b>Date Prepared:</b> | <u>March 9, 2020</u>      | <b>Exhibits:</b>        | <u>2</u> |

### Subject

Discussion and possible action on approving the McAlester Cemetery Board recommendation to expend Cemetery Perpetual Care interest money to purchase 48 feet of Tuff Trak Altuma Mat Ground Protection.

### Recommendation

Motion to approve the use of interest monies from the Cemetery Perpetual Care fund to purchase 48 feet of TuffTrak Mat Ground Protection.

### Discussion

The Cemetery Board met in special session on Thursday, March 5, 2020 and unanimously voted to approve the expenditure of \$3,130.00 in Perpetual Care interest monies to purchase 48 feet of high-density polyethylene TuffTrak Ground Mat Protection for use in Oakhill, Masonic, and St. John's cemetery grounds. Cemetery crews are currently using sheets of plywood to protect wet ground when using equipment to dig graves and make setups. Plywood becomes water logged and very heavy for men to handle. The TuffTrak will last several years and be much easier to set up and take down and offer better protection during wet conditions. This material will support all of the equipment that we operate in the cemetery.

### Approved By

|                        | <i>Initial</i>               | <i>Date</i>      |
|------------------------|------------------------------|------------------|
| <b>Department Head</b> |                              |                  |
| <b>City Manager</b>    | P. Stasiak <u><i>PJS</i></u> | <u>8-20-2020</u> |



NorthernTool.com | 1-800-838-0516 | Available Online Only

## TuffTrak AltumaMAT Ground Protection Mat Pak — 12-Pc. Set, Black, 8ft.L x 4ft.W, Diamond Plate Tread Design, Model# AMCP4

Item# 62920 New — [Write a Review](#)

Only \$3129.99

 **Ship It**  
Factory Shipped —  
Estimated Delivery: 11 - 13 Business Days



- High-density polyethylene (HDPE)
- Diamond plate tread design
- Easily support 120-ton loads to leave turf smooth, even in soft conditions
- Safe to walk on
- Field-tested for flexibility in record cold and heat

### Product Summary

These TuffTrak AltumaMAT Ground Protection Mats are made of high-density polyethylene (HDPE) and feature an aggressive diamond plate tread design on both sides to displace vehicle weight. Used to build temporary roadways or walkways, these mats easily support 120-ton loads to leave turf smooth, even in soft conditions. Far more effective than splintered, water-logged plywood, these mats are also safe to walk on. Field-tested in record cold and heat, these mats remain flexible to conform to ground variations. Mats may be linked together with Turn-a-Links. Pak includes a metal storage skid rack, 20 single Turn-a-Links, 2 Handi Hooks and 2 ratchet straps.

### What's Included

(12) AltumaMATS (1) Metal storage skid rack (20) Single Turn-a-Links (2) Handi Hooks (2) Ratchet straps

### Features + Benefits

- High-density polyethylene (HDPE)
- Diamond plate tread design
- Easily support 120-ton loads to leave turf smooth, even in soft conditions
- Safe to walk on
- Field-tested for flexibility in record cold and heat
- Mats may be linked together with included Turn-a-Links

### Key Specs

|                         |                           |                       |                            |
|-------------------------|---------------------------|-----------------------|----------------------------|
| Item#                   | 62920                     | Load Capacity (lbs.)  | 240,000                    |
| Brand                   | TuffTrak                  | Color                 | Black                      |
| Manufacturer's Warranty | Lifetime Limited warranty | Material              | HDPE                       |
| Ship Weight             | 1156.0 lbs                | Mat Tread Pattern     | Diamond plate (both sides) |
| Dimensions L x W (ft.)  | 8 x 4                     | Product Weight (lbs.) | 1,126                      |
| Thickness (in.)         | 16                        |                       |                            |

### Compare with Most Popular Medium Duty Mats

Currently Viewing  
Item# 62920

Item# 62926

Item# 62870

Item# 62864

Item# 62924



**TuffTrak AllumaMAT**  
Ground Protection Mat  
Pak — 12-Pc. Set, Black,  
8ft.L x 4ft.W, Diamond  
(Not Yet Rated)

**Only \$3129.99**



**TuffTrak TrakMat Ground**  
Protection Mat — Black,  
44.5in.W x 8ft.L, Power  
Cylinder Tread Design  
(Not Yet Rated)

**Only \$259.99**



**TuffTrak VersaMAT**  
Ground Protection Mat —  
Black, 4ft.W x 8ft.L,  
Diamond Plate/Pedestrian  
(Not Yet Rated)  
Reg. \$249.99

**Sale \$234.99**

Save \$15.00

**TuffTrak AllumaMAT**  
Ground Protection Mat —  
Clear, 3ft.W x 8ft.L,  
Diamond Plate Tread  
(Not Yet Rated)  
Reg. \$239.99

**Sale \$224.99**

Save \$15.00

**TuffTrak Single-Round**  
Turn-a-Link Connector for  
Ground Protection Mats  
— 8.25in.L x 0.40in.W x  
(Not Yet Rated)

**Only \$7.49**

**Dimensions L x W (ft.)**

8 x 4

8 x 3 3/4

8 x 4

8 x 3

11/16 x 1/32

**Thickness (in.)**

18

1/2

1/2

1/2

2

**Load Capacity (lbs.)**

240,000

180,000

240,000

240,000

-

**Color**

Black

Black

Black

Clear

-

**Material**

HDPE

HDPE

HDPE

HDPE

Galvanized metal

**Mat Tread Pattern**

Diamond plate (both sides)

Power Cylinder (both sides)

Diamond plate (one side);  
pedestrian plate (one side)

Diamond plate (both sides)

-

**Product Weight (lbs.)**

1,128

78

86

64.5

-



secretary, as long as the vice-chairperson is a member of the board duly appointed by the mayor and council.  
(Code 1974, § 9-17; Code 1993, § 26-44)

**Sec. 26-52. Meetings—Generally.**

The cemetery board shall determine the time and place of its regular meetings, and the chairperson or any four of the members may call special meetings.  
(Code 1974, § 9-18; Code 1993, § 26-45)

**Sec. 26-53. Same—Failure to attend.**

If a member of the cemetery board fails to attend more than half of all the meetings of the board, regular and special, held within a year, he shall ipso facto cease to be a member.  
(Code 1974, § 9-19; Code 1993, § 26-46)

**Sec. 26-54. Advice, recommendations to council and manager.**

The cemetery board may advise and make recommendations to the council and the city manager on any matters pertaining to the cemetery.  
(Code 1974, § 9-20; Code 1993, § 26-47)

**Secs. 26-55—26-81. Reserved.**

**DIVISION 3. CEMETERY CARE FUND\***

**Sec. 26-82. Definitions.**

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Fund* means the cemetery care fund created by section 26-83.  
(Code 1974, § 9-32; Code 1993, § 26-61)

\*State law reference—Perpetual care funds, 8 O.S. § 26-201 et seq.

**Sec. 26-83. Created; name.**

In all cemeteries of the city where lots are sold or charges made for interments, 12.5 percent of all monies received from the sale of lots and interments shall be segregated and set aside as a permanent fund to be known as the cemetery care fund. Such fund shall be used and invested as provided in this division.  
(Code 1974, § 9-33; Code 1993, § 26-62; Ord. No. 2199, § 1, 8-23-2005)

**Sec. 26-84. General duties of city treasurer.**

It is hereby made the duty of the city treasurer to set up and establish the fund and to keep a separate account of all revenues and funds received and derived from the sale of lots sold in any cemetery of the city, and charges made for interments and other services rendered and performed by the city in any cemetery for which a charge is made, and at the end of each calendar month to transfer and credit to the fund 12.5 percent of all such amounts received from the sale of cemetery lots and charges made for interments.  
(Code 1974, § 9-34; Code 1993, § 26-63; Ord. No. 2273, § 1, 12-11-2007)

**Sec. 26-85. Deposit or investment; use of interest.**

The fund shall be separately deposited or invested as the city council may order and provide from time to time, and the interest on such fund shall be added to the fund as the same shall be earned and collected. The interest on the fund shall be expended and used in improving, caring for and embellishing the lots, walks and drives and in making other necessary improvements on the cemeteries of the city; provided that, before any part of the interest on the fund shall be so used or expended, an appropriation therefor shall be made by the city council and duly entered upon the minutes of the council proceedings.  
(Code 1974, § 9-35; Code 1993, § 26-64)

**Sec. 26-86. Use of principal.**

The cemetery care fund principal shall be expended for purchasing lands for cemeteries and for making capital improvements which shall mean all items and articles, either new or replacements, not consumed with use but only diminished in value with prolonged use, including, but not limited to, roads and streets, drainage improvements, water and sewerage improvements, machinery, equipment, furniture and fixtures, all real property, all construction or reconstruction of buildings, appurtenances and improvements to real property, the cost and expenses related thereto of rights-of-way or other real property, engineering, architectural or legal fees, and payment for improvements for which subsequent reimbursement is made.

(Code 1974, § 9-36; Code 1993, § 26-65; Ord. No. 2199, § 1, 8-23-2005)

percent of the proceeds of the sale of cemetery lots and charges for interments, or to directly or indirectly cause the same to be done.

(Code 1974, § 9-38; Code 1993, § 26-67; Ord. No. 2273, § 1, 12-11-2007)

**Sec. 26-87. Not to be included in general funds of city or in financial statement to county excise board.**

No part of the fund or the interest thereon shall be included at any time in the general funds of the city, nor shall the same be included in any financial statement made to the county excise board in estimating the revenues of the city, nor shall the same be deducted in any such financial statement and estimate of the city for any fiscal year from the amount to be levied and raised by taxation for the city during such fiscal year or any fiscal year.

(Code 1974, § 9-37; Code 1993, § 26-66)

**Sec. 26-88. Failure to set aside proceeds for benefit of fund.**

It shall be unlawful for the city manager, city treasurer or any other appointee of employee or any other person having control of funds derived from the sale of cemetery lots of interments to fail to set aside, segregate and deposit in the fund 12.5



# McAlester City Council

## AGENDA REPORT

Meeting Date: August 25, 2020 Item Number: 5  
Department: Public Works  
Dalton Carlton, Public  
Prepared By: Works Director Account Code: \_\_\_\_\_  
Date Prepared: August 17, 2020 Budgeted Amount: \_\_\_\_\_  
Exhibits: Multiple

### Subject

Consider and act upon, authorizing the Mayor to sign the Contractor's Final Pay No. 6 and Certificate of Substantial Completion for the contract with Sunrise Construction, LLC for the 2019 CDBG Sewer Project and accept the project as completed.

### Recommendation

Motion to authorize the Mayor to sign the Contractor's Final pay No. 6 in the amount of \$13,887.55 and the Certificate of Substantial Completion for the contract with Sunrise Construction, LLC for 2019 CDBG Sewer Project and accept the project as completed.

### Discussion

A Final Inspection was performed on July 29, 2020. The warranty period of two years shall be in effect beginning on the effective date of completion (June 25, 2020).

### Approved By

Department Head  
City Manager

D. Carlton  
P. Stasiak

Initial

Date

*PJS*

*8-20-2020*





---

August 3, 2020

City of McAlester  
Attn: Dalton Carlton  
PO Box 578  
McAlester, OK 74502

Re: 2019 CDBG Sewer Project  
Contractor's Pay Application No. Six (6) – Final

Dear Mr. Carlton:

Enclosed for your review and execution are four (4) copies of the Contractor's Pay Application No. Six (6) – Final, which covers the final contract time period through July 31, 2020. During this time period, all work was completed on the project and a Final Inspection was performed on Wednesday, July 29, 2020. There were no deficiencies.

Also enclosed for your records please find the following close-out documents:

1. Release of Claimants
2. Two (2) Year Contractor's Certification and Guarantee
3. Consent of Surety to Final Payment

Record Drawings will be provided to you under separate cover.

We recommend payment of this Pay Application No. Six (6) in the amount of \$13,887.55. We also recommend final acceptance of the referenced project, and the warranty period of two (2) years shall be in effect beginning on the effective date of completion (June 25, 2020). Please record acceptance of the project in the minutes of your next regularly scheduled Meeting.

By copy of this letter we are notifying Millie Vance of our recommendations.

Please place this Pay Application on the agenda for approval at your next meeting and upon approval please sign all four (4) copies. Send one (1) copy to Millie Vance, one (1) copy to our office located at 500 Village Blvd.; Ste A, McAlester, OK 74501, one (1) copy to the Contractor with payment and retain the final copy for your records.

It has been a pleasure working with the City of McAlester on this project. If you have any questions concerning this Final Pay Application, please do not hesitate to contact our office at (918) 420-5500

Sincerely,

Infrastructure Solutions Group, LLC



Robert Vaughan, P.E.  
Branch Manager

RV/ks  
Enclosures  
Project No. MC-19-11

cc w/enclosure:  
Millie Vance – CDBG Grant Administrator  
Todd Warren – Infrastructure Solutions Group, LLC

# Contractor's Application For Payment No. 6

|   |  |                                     |  |
|---|--|-------------------------------------|--|
| Application Period: 07/17/2020-07/31/2020 |  | Application Date: 07/31/2020        |  |
| To (Owner): City of McAlester             |  | Via (Engineer):                     |  |
| Project: 2019 CDBG Sewer Project          |  | Infrastructure Solutions Group, LLC |  |
| Owner's Contract No.: 17571 CDBG 19       |  | Engineer's Project No.: MC-19-11    |  |

## Application for Payment Change Order Summary

| Approved Change Orders         |            |            |
|--------------------------------|------------|------------|
| Number                         | Additions  | Deductions |
| 1                              | \$3,502.00 |            |
| 2                              | \$4,000.00 |            |
| 3                              |            | -5,000.00  |
| TOTALS                         |            |            |
| NET CHANGE BY<br>CHANGE ORDERS |            | \$2,502.00 |


1. ORIGINAL CONTRACT PRICE ..... \$ 178,349.00
2. Net change by Change Orders ..... \$ 2,502.00
3. Current Contract Price (Line 1 ± 2) ..... \$ 180,851.00
4. TOTAL COMPLETED AND STORED TO DATE  
(Column F on Progress Estimate) ..... \$ 175,751.00
5. RETAINAGE:
  - a. % x \$ Work Completed ..... \$
  - b. % x \$ Stored Material ..... \$
  - c. Total Retainage (Line 5a + Line 5b) ..... \$ 0
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) ..... \$ 180,851.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) ..... \$ 166,963.45
8. AMOUNT DUE THIS APPLICATION ..... \$ 13,887.55
9. BALANCE TO FINISH, PLUS RETAINAGE  
(Column G on Progress Estimate + Line 5 above) ..... \$ 0

## CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 7/31/2020

Payment of: \$ 13,887.55  
(Line 8 or other - attach explanation of the other amount)

is recommended by:  (Engineer) Date: 07.31.2020

Payment of: \$ 13,887.55  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_ Funding Agency (if applicable) \_\_\_\_\_ (Date)

# Progress Estimate (Lump Sum Bid)

# Contractor's Application

| For (contract): City of McAlester 2019 CDBG Sewer Project |  |  |              |            | Application Number: 6        |                              |            |                                       |  |         |                           |
|---|--|--|--------------|------------|------------------------------|------------------------------|------------|---------------------------------------|--|---------|---------------------------|
| Application Period: 07/17/2020-07/31/2020                 |  |  |              |            | Application Date: 07/31/2020 |                              |            |                                       |  |         |                           |
| A   |  |  |              |            | B                            |                              | C          | D                                     | E  | F       |                           |
| Bid Item No.  | Item                                       |  | Bid Quantity | Unit Price | Bid Value                    | Estimated Quantity Installed | Value      | Materials Presently Stored (not in C) | Total Completed and Stored to Date (D + E) | % (E) B | Balance to Finish (B - F) |
|   | Description                                |  |              |            |                              |                              |            |                                       |  |         |                           |
| 1   | 8-inch PVC SDR26 Sewer Main                |  | 2,117 LF     | 47.00      | 99,499.00                    | 2,117 LF                     | 99,499.00  |                                       | 99,499.00                                  | 100%    | 0                         |
| 2   | 4-foot Diameter Standard Manhole           |  | 10           | 2,300.00   | 23,000.00                    | 10                           | 23,000.00  |                                       | 23,000.00                                  | 100%    | 0                         |
| 3   | Additional Manhole Depth                   |  | 15 VF        | 200.00     | 3,000.00                     | 15 VF                        | 3,000.00   |                                       | 3,000.00                                   | 100%    | 0                         |
| 4   | Sewer Service Reconnection                 |  | 24           | 500.00     | 12,000.00                    | 14                           | 7,000.00   |                                       | 7,000.00                                   | 100%    | 5,000.00                  |
| 5   | Connect Sewer Main to Existing Manhole     |  | 1            | 500.00     | 500.00                       | 1                            | 500.00     |                                       | 500.00                                     | 100%    | 0                         |
| 6   | Connect New Manhole to Existing Sewer Main |  | 7            | 700.00     | 4,900.00                     | 7                            | 4,900.00   |                                       | 4,900.00                                   | 100%    | 0                         |
| 7   | Concrete Surface Repair                    |  | 995 LF       | 30.00      | 29,850.00                    | 995 LF                       | 29,850.00  |                                       | 29,850.00                                  | 100%    | 0                         |
| 8   | Asphalt Surface Repair                     |  | 170 LF       | 30.00      | 5,100.00                     | 170 LF                       | 5,100.00   |                                       | 5,100.00                                   | 100%    | 0                         |
| 9   | Gravel Surface Repair                      |  | 20 LF        | 25.00      | 500.00                       | 20 LF                        | 500.00     |                                       | 500.00                                     | 100%    | 0                         |
| 10  | Change Order 1                             |  | 1 LS         | 3,502.00   | 3,502.00                     | 1 LS                         | 3,502.00   |                                       | 3,502.00                                   | 100%    | 0                         |
| 11  | Change Order 2                             |  | 1 LS         | 4,000.00   | 4,000.00                     | 1 LS                         | 4,000.00   |                                       | 4,000.00                                   | 100%    | 0                         |
| 12  | Change Order 3                             |  | 1 LS         | -5,000.00  | -5,000.00                    | 1 LS                         | -5,000.00  |                                       | -5,000.00                                  | 100%    | 0                         |
| Totals  |  |  |              |            | 180,851.00                   |                              | 180,851.00 |                                       | 180,851.00                                 | 0       | 0                         |

**RELEASE OF CLAIMANTS**

Date: 07/31/2020  
Project: 2019 CDBG Sewer Project  
City of McAlester

Dear Sir:

I hereby acknowledge receipt of Thirteen thousand eight hundred eight seven and fifty five cents  
dollars (\$ 13,887.55) in full  
payment of my contract dated March 5, 2020 for improvement work  
which I did for you and which is described in my contract.

I certify that I have paid in full for all materials purchased and labor employed in the performance of this contract and that there are no claims against me as an employer under this contract on account of injuries sustained by workmen employed by me thereunder. I hereby release you from any claims arising by virtue of this contract.

**WARNING**

The making of any false statement or representation herein may be a crime punishable under Title 18 U.S.C. Section 1001 which provides in part: "Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly and wilfully...makes false representation, or makes or uses any false writing or document knowing the same to contain any false, fictitious, or fraudulent statement or entry, shall be fined not more than \$10,000.00 or imprisoned not more than five years, or both."

Sincerely,

  
Contractor

October 2016

**CONTRACTOR'S CERTIFICATION AND GUARANTEE**

Date: 07/31/2020

Project: 2019 CDBG Sewer Project

Owner: City of McAlester

Contractor: Sunrise Construction, LLC

Sunrise Construction, LLC hereby certifies that all work on the above referenced project has been completed in accordance with the contract documents for the project.

We also certify that all bills have been paid and upon receipt of \$13,887.55, representing final project payment, we do hereby waive our right to lien against the above project.

Furthermore, we guarantee all materials and equipment furnished and Work performed for a period of two (2) years from the effective date of completion, 06/25/2020.

By: \_\_\_\_\_

Date: 07/31/2020

Subscribed and sworn to before me this 31st day of July, 20  .



Lori L. Little  
Notary Public

My Commission Expires: 7-22-2023

# AIA® Document G707™ – 1994

## Consent Of Surety to Final Payment

Bond NO. RCB0026890

**PROJECT: (Name and address)**  
2019 CDBG Sewer Project  
McAlester, OK

**ARCHITECT'S PROJECT NUMBER:**

**OWNER:** ☐

**CONTRACT FOR:** 17571 CDBG 19

**ARCHITECT:** ☐

**CONTRACT DATED:** September 11, 2018

**CONTRACTOR:** ☐

**TO OWNER: (Name and address)**  
City of McAlester  
28 E. Washington  
McAlester, OK 74501

**SURETY:** ☐

**OTHER:** ☐

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the  
(Insert name and address of Surety)

RLI Insurance Company  
9025 N. Lindbergh Drive  
Peoria, IL 61615

, SURETY,

on bond of  
(Insert name and address of Contractor)

Sunrise Construction, LLC  
P.O. Box 864  
Eufaula, OK 74432

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall  
not relieve the Surety of any of its obligations to  
(Insert name and address of Owner)

City of McAlester  
28 E. Washington  
McAlester, OK 74501

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on (his date: July 30, 2020  
(Insert in writing the month followed by the numeric date and year.)

**RLI Insurance Company**

(Surety)

  
(Signature of authorized representative)

**Carey L. Kennemer, Attorney-in-Fact**  
(Printed name and title)



# POWER OF ATTORNEY

## RLI Insurance Company Contractors Bonding and Insurance Company

9025 N. Lindbergh Dr. Peoria, IL 61615  
Phone: 800-645-2402

### Know All Men by These Presents:

That this Power of Attorney is not valid or in effect unless attached to the bond which it authorizes executed, but may be detached by the approving officer if desired.

That RLI Insurance Company and/or Contractors Bonding and Insurance Company, each an Illinois corporation, (separately and together, the "Company") do hereby make, constitute and appoint:

Travis E. Brown, Mark D. Nowell, Christopher W. Webb, Ryan N. Teubner, Deborah L. Raper, Kent Jay Bradford, Kyle Pat Bradford, Shelli R. Samsel, Dwight A. Pilgrim, Vicki Wilson, Clayton Howell, Austin Greenhaw, Robert Jensen, Gary Liles, Randy D. Webb, Bobby Joe Young, Aaron Woolsey, Carey L. Kennemer, jointly or severally

in the City of Oklahoma City, State of Oklahoma its true and lawful Agent(s) and Attorney(s) in Fact, with full power and authority hereby conferred, to sign, execute, acknowledge and deliver for and on its behalf as Surety, in general, any and all bonds and undertakings in an amount not to exceed Twenty Five Million Dollars (\$25,000,000.00) for any single obligation.

The acknowledgment and execution of such bond by the said Attorney in Fact shall be as binding upon the Company as if such bond had been executed and acknowledged by the regularly elected officers of the Company.

RLI Insurance Company and/or Contractors Bonding and Insurance Company, as applicable, have each further certified that the following is a true and exact copy of a Resolution adopted by the Board of Directors of each such corporation, and is now in force, to-wit:

"All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or Agents who shall have authority to issue bonds, policies or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

IN WITNESS WHEREOF, the RLI Insurance Company and/or Contractors Bonding and Insurance Company, as applicable, have caused these presents to be executed by its respective Vice President with its corporate seal affixed this 2nd day of January, 2019.



RLI Insurance Company  
Contractors Bonding and Insurance Company

By: Barton W. Davis Vice President

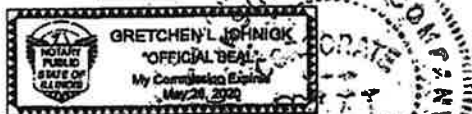
State of Illinois } SS  
County of Peoria

### CERTIFICATE

On this 2nd day of January, 2019, before me, a Notary Public, personally appeared Barton W. Davis, who being by me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of the RLI Insurance Company and/or Contractors Bonding and Insurance Company and acknowledged said instrument to be the voluntary act and deed of said corporation.

I, the undersigned officer of RLI Insurance Company and/or Contractors Bonding and Insurance Company, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable; and furthermore, that the Resolution of the Company as set forth in the Power of Attorney, is now in force. In testimony whereof, I have hereunto set my hand and the seal of the RLI Insurance Company and/or Contractors Bonding and Insurance Company this 30th day of July, 2020.

By: Gretchen L. Johnick Notary Public



RLI Insurance Company  
Contractors Bonding and Insurance Company

By: Jean M. Stephenson Corporate Secretary





August 3, 2020

City of McAlester  
Attn: Dalton Carlton  
P.O. Box 578  
McAlester, OK 74502

Re: 2019 CDBG Sewer Project  
City of McAlester  
Certificate of Substantial Completion

Dear Mr. Carlton:

Enclosed please find three (3) copies of the Certificate of Substantial Completion for the above referenced project. Please sign all three (3) copies of the Certificate. Please mail one (1) copy to our office, one (1) copy to Sunrise Construction, LLC and retain the final copy for your records.

Thank you and if you have any questions, please feel free to call me at (918) 420-5500.

Sincerely,

Infrastructure Solutions Group, LLC

Dale Burke, P.E.  
President

DB/ks

Enclosures

Project No. 2019 CDBG Sewer Project

# Certificate of Substantial Completion

|                                       |                                  |                                |
|---------------------------------------|----------------------------------|--------------------------------|
| Project: 2019 CDBG Sewer Project      | Owner: City of McAlester         | Owner's Contract No.: MC-19-11 |
| Contract: 2019 CDBG Sewer Project     | Date of Contract: March 5, 2020  |                                |
| Contractor: Sunrise Construction, LLC | Engineer's Project No.: MC-19-11 |                                |

This [tentative] [definitive] Certificate of Substantial Completion applies to:

☒ All Work under the Contract Documents: ☐ The following specified portions:

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06/25/2020

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

A [tentative] [revised tentative] [definitive] list of items to be completed or corrected, is attached hereto. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

☐ Amended Responsibilities ☐ Not Amended

Owner's Amended Responsibilities:

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Contractor's Amended Responsibilities:

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The following documents are attached to and made part of this Certificate:

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This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

Executed by Engineer

07.31.2020

Date

Accepted by Contractor

07/31/2020

Date

Accepted by Owner

Date



# McAlester City Council

## AGENDA REPORT

|                |                                |                  |                                |
|----------------|--------------------------------|------------------|--------------------------------|
| Meeting Date:  | <u>August 25, 2020</u>         | Item Number:     | <u>6</u>                       |
| Department:    | <u>City Council</u>            | Account Code:    | <u></u>                        |
| Prepared By:   | <u>Chief Kevin Hearod, MPD</u> | Budgeted Amount: | <u></u>                        |
| Date Prepared: | <u>August 17, 2020</u>         | Exhibits:        | <u>1 (Ordinance Amendment)</u> |

### Subject

Consider and act upon, an Ordinance Amendment of the City of McAlester amending the Taxicab Business License and Taxicab Driver's License Permits.

### Recommendation

Motion to pass and approve an Ordinance amending the Taxicab Permit Ordinances, which strengthens the enforceability of the Taxicab Ordinances and Permit Process.

### Discussion

### Approved By

Department Head

City Manager

P. Stasiak

*Initial*

*Date*

*PJS*

*8-20-2020*

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING CHAPTER 110, VEHICLES FOR HIRE, OF THE MCALESTER CITY CODE; REPEALING ALL CONFLICTING ORDINANCES, AND PROVIDING FOR SEVERABILITY.

\*\*\*\*\*

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MCALESTER, OKLAHOMA, that

SECTION 1. That Chapter 110, Vehicles for Hire, Article II, Taxicabs, Division 1, Generally, of the McAlester City Code, is hereby amended to read as follows:

**Sec. 110-19. – Definitions**

The following words, terms, and phrases, when used in this article, shall have the meaning ascribed to them in this section, except where the context clearly indicates a different meaning:

*Driver* means any person who drives or is otherwise in actual physical control of a taxicab.

*Fleet of taxicabs* means a number of taxicabs, greater than one taxicab, operating under the same ownership.

*Owner* means every person, firm, partnership, association or corporation having proprietary use, ownership or control of any vehicles for hire or fleets of vehicles.

*Rolling Three-Year Period* means a period of time that begins on the current date of the taxicab driver's license application and extends back in consecutive time three years prior to that current date.

*Taxicab* means a motor vehicle for hire designed to carry ten persons or less, operated upon any street or on call or demand, accepting or soliciting passengers indiscriminately for transportation for hire between such points along streets or highways as may be directed by the passenger or passengers so being transported, any motor vehicle operated on, over and upon the public streets and alleys of the city for hire, and not operated over a fixed route or on a fixed schedule.

*Taxicab Business License* means the authority granted by the City to an Owner to operate a taxicab or a fleet of taxicabs on the streets of the City.

*Taxicab Driver's License* means the authority granted by the City to a Driver to operate a taxicab on the streets of the City.

**Sec. 110-20. – Financial responsibility requirements**

- (a) Before any taxicab is operated upon the city streets, avenues, and alleys, the owner thereof shall file with the city clerk proof of financial responsibility as required by 47 O.S. § 8-104.
- (b) As used in this section, the term "proof of financial responsibility" means a certificate of any insurance carrier or risk retention group, as defined in 36 O.S. § 6453, authorized to do business in the state, certifying that there is in effect a policy of liability insurance insuring the owner and operator of the taxicab business, his agents and employees, while in the performance of their duties, against loss from any liability imposed by law for damages including damages for care and loss of services because of bodily injury to or death of any person and injury to or destruction of property caused by accident and arising out of the ownership, use or operation of such taxicab or taxicabs, in the minimum amount, exclusive of interest and cost, with respect to each such motor vehicle, of at least \$25,000.00 for the injury or death of one person, \$50,000.00 for the injury or death of more than one person and \$25,000.00 for property damage, all in any one accident, which may occur by reason of negligence and carelessness in the operation of the taxicab. Such insurance policy must be approved by the city manager or his designee in writing on the policy.

**Sec. 110-21. - Identification**

Each side of a taxicab shall have plainly printed, ~~thereon~~ on the side door panel(s) of the taxicab and not on the window(s), in the form of a permanent printed or painted sign or insignia or a removable magnetic sign or insignia, the name of the owner of the taxicab or of the business operating such taxicab, in letters four inches in height.

**Sec. 110-22. - Driver's Photograph, Schedule of rates posted.**

There shall be posted on the inside of each taxicab, in plain view of the passenger and easily readable, ~~a photograph of the driver thereof, together with~~ a schedule of rates charged for the use of the taxicab.

**Sec. 110-23. – Limitation on number of passengers.**

The number of passengers in a taxicab shall be limited to the seating capacity of such vehicle.

**Sec. 110-24. – Suspension or revocation of licenses issued under article; Penalties.**

A. All licenses issued under this article may be suspended or revoked for any of the following causes:

1. When any statement in the license application is found to be false.
2. Violation of federal or state laws by the licensee.
3. Driving a taxicab while under the influence of liquor or any intoxicating substance that affects the ability to drive.
4. Failure to report accidents.
5. Permitting other persons to use the license.
6. Obliterating or changing information on the license.
7. Two convictions of the licensee of a major traffic violation during the license year.

8. Failure to maintain insurance as required under this article.
  9. Using an owned taxicab in the commission of a crime that leads to conviction.
- B. Every person, including an owner, licensee, employee of a licensee, independent contractor of an owner or licensee, agent of an owner or licensee, and/or driver of a motor vehicle for hire who violates any of the provisions of this article, or who neglects or fails to comply with the same, shall be deemed guilty of an offense, and except in cases where another penalty has been fixed and prescribed shall, upon conviction, be punished by a fine set per Chapter 48.

SECTION 2. That Chapter 110, Vehicles for Hire, Article II, Taxicabs, Division 2, Vehicle Taxicab Business License, of the McAlester City Code, is hereby amended to read as follows:

**Sec. 110-52. – Required.**

~~No person shall operate a taxicab unless a current license therefor has been issued in accordance with this division. It shall be unlawful for any person, company, firm, partnership, owner, association, or corporation to engage in the business of operating any motor vehicle for hire that transports any passenger(s) within city limits, without having first obtained from the City a Taxicab Business License. In addition, individual drivers are required to be licensed pursuant to § 110-79.~~

**Sec. 110-53. – Not issued to minors or felons.**

~~No taxicab business license or license renewal shall be issued to any person under the age of 21 years, or to any person who has been convicted of a felony:~~

1. A conviction for driving under the influence of intoxicating substances or a plea to reduced charge of driving under the influence within the prior five-year period to application for a license or license renewal; or
2. A misdemeanor conviction involving a violent crime where physical force is exerted so as to cause damage, abuse, or injury to persons or property within the prior five-year period to application for license; or
3. A felony conviction within the prior five-year period to application for a license, unless it is a conviction for the crime of murder, manslaughter, kidnapping, robbery, rape, arson, burglary, any drug-trafficking or drug-distribution related crime, or registered sex offenders, as defined by state and federal law. Applications of persons previously convicted of any of the above listed crimes shall be ineligible to apply for a license under this section.

**Sec. 110-54. – Filing and contents of application.**

Application for a taxicab business license under this division shall be made, in writing, by the owner of the taxicab business. Such application shall be filed with the city ~~treasurer~~ manager or his designee and shall state the following:

1. The name of the applicant and any other owners of the taxicab business, the business name, and any established place of business of the applicant, including address and location of dispatcher if applicable.
2. ~~The address of the applicant.~~ Proof of insurance for each taxicab and for the business.

3. The experience of the applicant in the taxicab business. Description of the proposed or existing color scheme, insignia, or brand logo to be used on each taxicab.
4. The number of taxicabs the applicant desires to operate.
5. The following information concerning each taxicab to be licensed: mechanical and physical condition, seating capacity, state license number, motor number and chassis number vehicle identification number (VIN) and certificate of inspection from a city police officer.
6. With said application, applicant shall attach a copy of the following:
  - a. Applicant's drug and alcohol testing policies; and
  - b. Applicant's fee schedule showing the passenger fares to be charged; and
  - c. A Certificate of Good Standing from the Oklahoma Secretary of State's office.

**Sec. 110-55. – Applicant to present evidence of current inspection of vehicle.**

Each applicant for a taxicab business license shall, prior to issuance or renewal of the license, present evidence to the city treasurer manager or his designee that the each in-service taxicab has passed a current inspection, performed by a city police department officer as required by state law. Each taxicab intended to be put into service by applicant's business must be inspected by an officer and pass inspection prior to a taxicab business license being issued or renewed. Each taxicab's title, tag, insurance verification, and state corporation commission decal or USDOT/UCR number where applicable, shall be provided to the officer at the time of inspection. Once a taxicab has been inspected, has passed inspection, and has found to be in good working condition, a yearly inspection by the City's police department is required before July 1 of every year while the taxicab is in-service. All taxicabs will be inspected for safety and proper mechanical operation, including but not limited to:

1. Body and frame are present and operational (bumpers are present, windows and windshields are present, etc); and
2. Functional seatbelts and rear-view mirrors; and
3. Functional headlights, turn signals, brake lights, and taillights; and
4. Brake check; and
5. Reasonable cleanliness; and
6. Oil change status; and
7. Passenger and driver doors must open to the seat directly used for each door, and each door must be equipped with a properly functioning handle that must be operable and openable from the inside.

The owner or applicant, if and when requested by the officer at the time of inspection, must produce maintained service records for the past year, or since the previous inspection, whichever period is longest, for each taxicab for the duration of ownership by the owner or applicant. The chief of police, or his designee, may remove any taxicab from service, or refuse to certify a taxicab for future service, that does not pass inspection.

**Sec. 110-56. – Fee.**

The annual fee for a license under this division shall be as provided in Chapter 48 for each taxicab.



**Sec. 110-57. – Investigation of application; issuance.**

The city ~~treasurer~~ manager or his designee shall investigate the facts stated in an application for a license under this division. Upon approval of the application by the city ~~treasurer~~ manager or his designee, he may issue the license upon the payment of the prescribed fee. No license shall be issued unless the owner of the taxicab has complied with § 110-20.

**Sec. 110-58. – Contents.**

The ~~serial number of the motor and the number of the chassis~~ vehicle identification number (VIN), business name, date of license issuance, and date of expiration of license of each taxicab licensed under this division shall be listed upon the license. The license shall also contain a statement that it is not transferable.

**Sec. 110-59. – Duplicates**

In case a license issued under this division is lost, a duplicate license may be issued by the city ~~treasurer~~ manager or his designee upon the payment of a fee as provided in Chapter 48.

**Sec. 110-60. – Expiration**

All licenses issued under this division shall expire on July 1 next following the date of issuance.

SECTION 3. That Chapter 110, Vehicles for Hire, Article II, Taxicabs, Division 3, Taxicab Driver's License, of the McAlester City Code, is hereby amended to read as follows:

**Sec. 110-79. – Required.**

It shall be unlawful for any person to act or work as a taxicab driver or drive a taxicab without having a taxicab driver's license so to do issued by the city ~~treasurer~~ manager or his designee in accordance with this division.

**Sec. 110-80. – Filing and contents of application.**

Application for a taxicab driver's license shall be in writing and filed with the city ~~treasurer~~ manager or his designee, and shall state the following:

1. The name (including all aliases or previously used names) of the applicant, residence current address, age date of birth, gender, weight, color of hair and eyes, race, color and nationality of the applicant.
2. Whether the applicant has ever been licensed as a taxicab driver, and if so, where.
3. Whether the applicant's state driver's license or taxicab driver's license has ever been suspended or revoked and the reason therefor.
4. The number of times the applicant has been convicted for the violation of traffic law, and any known details of those traffic violations such as date of violation and type of violation.
5. The names of three reputable persons residing in the city who can vouch for the fact that the applicant is of good moral character and repute.



6. Felony or misdemeanor convictions, with dates of conviction, that reasonably and directly indicate a risk to the public such as:
  - a. Any offense involving violence;
  - b. Any sex offense;
  - c. Any drug or alcohol-related offense.
7. Attached to the application, the applicant shall include a copy of a valid state-issued Oklahoma driver's license, including the driver's license number, class, and expiration date.
8. Also attached to the application, the applicant shall include a copy of his current three-year driving record, issued by either the state department of public safety, a state tag agency, or an accredited background agency. The applicant must provide a current record every year upon renewal of the taxicab driver's license. This driving record is considered current if it is dated no more than 30 days prior to the date on which the applicant submits a completed application.
9. The applicant is required to also provide a copy of his or her current criminal record unless otherwise obtainable by the city, from the state bureau of investigation or an accredited background agency, upon submission of his or her application. The applicant must provide a current record every year upon renewal of the driver's permit. The criminal record is considered current if it is dated no more than 30 days prior to the date on which the applicant submits a completed application.

**Sec. 110-81. – ~~Applicant's health permit and photograph.~~ Investigation and approval or denial of application**

~~Each application for a license under this division shall have attached thereto a health permit issued to the applicant and a recent photograph of the applicant, which photograph shall be two inches by two inches in size.~~

- A. Upon the city manager's or his designee's receipt of an application for a taxicab driver's license, the same shall be referred to the Chief of Police, or his designee, to conduct an investigation of the applicant and on the basis of such investigation, shall either approve or deny the application. No taxicab driver's license shall be issued to any of the following persons:
  1. Any persons under the age of 18 years;
  2. Any person convicted of a felony for a violent or sexual offense;
  3. Any person convicted of hit-and-run driving within 10 years prior to the application;
  4. Any person convicted of reckless driving within 5 years prior to the application;
  5. Any person not possessing a valid Oklahoma state driver's license;
  6. Any information which is omitted from the taxicab driver's license application will be grounds for denial of a permit;
  7. Any person who cannot produce a certificate from a physician of the city stating that the applicant is capable of safely performing the essential functions of the job of driving a taxicab;
  8. Any person lacking an endorsement letter from a current taxicab business license holder.

- B. Anyone who is denied a permit shall not reapply for such a permit until after a period of six months.
- C. The restrictions in this section shall apply both to persons possessing a taxicab driver's license and to persons seeking renewal of such license.
- D. No such license shall be issued or renewed until the chief of police, or his designee, has approved the application.

**Sec. 110-82. – ~~Investigation and approval of application.~~ Revocation or suspension of a taxicab driver's license.**

~~Each application for a taxicab driver's license shall be referred to the chief of police for investigation and no such license shall be issued until the chief of police has approved the application.~~

- A. In addition to the reasons listed in § 110-24, a taxicab driver's license may be revoked or suspended by the chief of police, or his designee, for any of, but not limited to, the following reasons:
  - 1. Upon conviction of operating a taxicab while under the influence of intoxicating liquor or while under the influence of any drug or substance which renders an individual incapable of safely operating the taxicab.
  - 2. Upon conviction of leaving the scene of an accident.
  - 3. Upon conviction of hit-and-run or reckless driving, any offense involving violence, any sex offense, and/or any drug or alcohol-related offense.
  - 4. For permitting any other person to use his taxicab driver's license.
  - 5. Upon conviction of a third moving traffic violation during any one license year, or upon conviction of a fifth moving traffic violation during any rolling three-year period.
  - 6. Upon cancelation of insurance or revocation or suspension of state driver's license.
  - 7. For repeated failure to travel the most convenient, direct route in the routing of passengers, unless so authorized by the passenger(s).
  - 8. Refusal of service in violation of this article.
- B. Whenever the chief of police, or his designee, intends to deny an application or revoke or suspend a taxicab driver's license, he shall give the applicant or licensee written notice of intent to deny such application, or intent to revoke or suspend such license. The notice shall set forth the grounds upon which such denial or revocation or suspension is contemplated.
- C. No person whose permit has been revoked shall be eligible to receive a new license until a year from the date of the revocation. The chief of police, or his designee, may suspend a taxicab driver's license for any period of time not to exceed 90 days.
- D. The chief of police may require that the licensee obtain an updated medical evaluation and/or complete a driver's training program, prior to reapplying for a taxicab driver's license or in order to lift the suspension, if either is applicable to the reason for denial, suspension, or revocation.

**Sec. 110-83. – Fee.**

The annual fee for a taxicab driver's license shall be provided in Chapter 48.

**Sec. 110-84. – Issuance.**

Upon approval by the chief of police of the application for a license under this division, and upon payment of the prescribed fee, the city ~~treasurer~~ manager or his designee shall issue the license.

**Sec. 110-85. – Posting.**

A Once issued, both a copy of the business taxicab license and a copy of the taxicab driver's license shall be posted in viewable sight, and not hanging from the rear view mirror, on the inside of the taxicab at all times while such driver is operating the taxicab.

**Sec. 110-86. – Duplicates.**

If a taxicab driver's license is destroyed or lost, a fee as provided in Chapter 48 shall be paid for issuing a duplicate license.

**Sec. 110-87. – Expiration.**

Each license issued under this division shall expire on July 1 next following its issuance.

**Sec. 110-88. - Taxicab Driver's License Notification of Termination of Driver required.**

Upon the termination of any driver, the holder of the taxicab business license for which that driver is operating a taxicab, the holder must give the city police department written notification of such termination, and the reasons therefore, unless the reasons are confidential pursuant to either state or federal law.

SECTION 4. That all other ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of any such conflict or inconsistency and all other ordinances not in conflict herewith shall remain in full force and effect.

SECTION 5. The provisions of this Ordinance are severable, and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF McALESTER,  
OKLAHOMA on THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.

CITY OF McALESTER,  
OKLAHOMA  
A Municipal Corporation

ATTEST:

By: \_\_\_\_\_

John Browne, Mayor

\_\_\_\_\_  
Cora Middleton, City Clerk

Approved as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

By: \_\_\_\_\_

\_\_\_\_\_  
William J. Ervin, City Attorney



# McAlester City Council

## AGENDA REPORT

**Meeting Date:** August 25, 2020  
**Department:** City Council  
**Prepared By:** Toni Ervin, Assistant City Manager  
**Date Prepared:** August 17, 2020

**Item Number:** 7  
**Account Code:** \_\_\_\_\_  
**Budgeted Amount:** \_\_\_\_\_  
**Exhibits:** 1 (Policy)

### Subject

Consider and act upon, adoption of the Vehicle Use Policy for City Personnel using city-owned/leased and personal vehicles for city business.

### Recommendation

Motion to pass and adopt the Vehicle Use Policy for City Personnel using city-owned/leased and personal vehicles for city business.

### Discussion

### Approved By

**Department Head**  
**City Manager**

P. Stasiak

*Initial*

*PJS*

*Date*

*8-20-2020*

# **City of McAlester Vehicle Use Policy**

## **Purpose**

The City of McAlester promotes safe driving practices, especially on City business, whether the driver is operating a City-owned vehicle or a personal vehicle.

## **Scope**

This policy applies to all employees who drive any vehicle on City business, including City-owned or leased vehicles and privately-owned vehicles. Policy statements extend to automobiles, vans, trucks, special equipment, and emergency vehicles. All vehicles/equipment noted above will be referred to as “vehicle” in the remainder of this policy.

## **Policy Statements**

### **Driver Qualifications and Requirements**

1. All drivers of a City vehicle must have a valid driver's license prior to driving any vehicle for business purposes. Additionally, drivers may operate only those vehicles for which they are licensed.
2. No one may drive a City vehicle until the Vehicle Use Policy has been reviewed and the Vehicle Use Agreement has been signed and submitted. This will be done at least annually if updates have been made as part of the City's safety program.
3. Those with unacceptable driving records can be excluded from operating a City vehicle or personal vehicle for business purposes. Unacceptable driving records will be determined upon examination of the previous three years of driving history. Unacceptable driving records include, but may not be limited to, the following:
  - a. Conviction for an alcohol and/or drug related driving offense
  - b. Refusal to submit to a Blood Alcohol Content (BAC) test
  - c. Conviction for reckless driving
  - d. Any combination of three or more moving violations, “At Fault Accidents” or “Preventable Accidents”
  - e. Suspension, revocation or administrative restriction
  - f. Leaving the scene of an accident as defined by law
  - g. At fault in a fatal accident
  - h. Felony committed involving a vehicle
  - i. Two or more “at fault” physical damage claims
4. Operators are responsible for the protection and safe operation of any City vehicle. The operator must observe all traffic laws and rules for safe driving. The operator is responsible for traffic violations and fines including parking violations.

*\*If an employee has any encounter with law enforcement or they receive a citation, this must be reported to their supervisor and the safety office immediately.*

### **Using Personal Vehicles**

1. Employees are encouraged to use City vehicles for City business, rather than their personal vehicles.

NOTE: The City does not inspect personal vehicles, and it is the owner's and passengers' responsibility to determine whether the vehicle is safe and the driver qualified, insured, and licensed.

2. Personally owned vehicles must be covered by insurance that is valid in Oklahoma, including minimum coverage requirements.

3. Even when using personal vehicles, a driver must still observe all traffic laws and rules for safe driving and is responsible for traffic violations and fines including parking violations.

4. Any accidents resulting in property damage or injury should be promptly reported to the Safety Officer when using a personal vehicle on City business.

5. Employees will be reimbursed out of town mileage at the current IRS standard providing their use of a personal vehicle was pre-approved.

### **Use of City-Owned or Leased Vehicles**

1. Only City employees are permitted to drive a City vehicle.

2. City vehicles shall be used only for City business in accordance with City vehicle policies and procedures. Personal use of City vehicles is prohibited. Therefore, City vehicles should not be used to get breakfast or lunch or to run personal errands while on duty without prior approval.

3. City vehicles may not be driven to and from an employee's home except as specifically authorized by City vehicle policies outlined herein and approved the city manager or his designee. *\*See note below.*

4. The operators of City vehicles are required to report any mechanical problems as soon as possible in order that they can be corrected before the vehicle is dispatched for another trip.

5. All operators should look over the inside and outside of the vehicle **prior** to use. Any damages should be reported immediately to his/her supervisor and fleet maintenance. Failure to report existing damage to a vehicle could result in consequences to the wrong employee.

6. Upon return of the vehicle all operators are required to report any damage to the vehicle to his/her supervisor, the safety officer, and fleet maintenance immediately. Failure to do so will result in consequences as mentioned below.

7. It is the assigned driver's responsibility to notify his direct supervisor that the City vehicle requires maintenance, and it is the supervisor's responsibility to schedule the vehicle with fleet maintenance for regular service and repairs. i.e. oil changes, tire rotations, etc.

8. City vehicles should not be left idling. Keys should be removed from the ignition when unattended. Roll up windows and lock up tools and vehicle at the end of each shift and when left unattended.

9. The use of tobacco, e-cigarettes, or vaping devices are not allowed in City Vehicles.

10. The use of alcohol and drugs, including marijuana and CBD, are not allowed in City Vehicles or at any time while on City time.

11. 1. A "driver" shall not operate a "motor vehicle" at any time, when his/her ability is impaired, affected, or influenced by alcohol, illegal drugs, medication, illness, fatigue, or injury. Any medication, prescription or over the counter, that causes drowsiness or impaired driving shall not be taken while operating a City Vehicle. If an employee needs to take medication prescribed by a doctor that may impact the employee's ability to safely operate a vehicle, the employee shall notify his supervisor and human resources immediately for an alternative work assignment. An employee experiencing illness, fatigue, or injury shall notify his supervisor immediately concerning his physical state and the supervisor shall act accordingly. An employee under the influence of alcohol or illegal drugs shall notify his supervisor immediately and may face disciplinary actions as stated by the City's Drug and Alcohol Policy.

12. City vehicles are a representation of the City and should be kept clean and free from trash.

13. Vehicles equipped with emergency or caution lights must be used whenever the vehicle is parked anywhere other than a marked parking area.

14. Vehicles must not be parked against traffic. Vehicle should only be parked on the side of the roadway in a manner that does not require them to cross traffic in order to reenter traffic.

*\*Certain employees are granted take-home vehicles, generally in accordance with standard terms of employment for those positions. Any employee that drives a City vehicle home must fill out an auto calendar. The City of McAlester must abide by IRS Publication 15-B (2020), Employer's Tax Guide to Fringe Benefits, which requires this benefit to be included in the employee's wages.*

## **Personal Use of City Vehicles**

It is the objective of the City to establish standard procedures with respect to the accounting of the personal use of City owned or leased vehicles, and to follow IRS regulations on the reporting of the taxable value of the commuting fringe benefit to the employee. This policy applies to all employees who are employed in a position that requires them to commute to and from work in a City-provided vehicles for valid non-compensatory business reasons. The following vehicles are excluded from this policy, as they are defined by IRS regulations as qualified nonpersonal use vehicles. A qualified nonpersonal use vehicle is any vehicle the employee is not likely to use more than minimally for personal purposes because of its design:

- Clearly marked police and fire vehicles
- Unmarked vehicles used by law enforcement officers if the use is officially authorized
- Buses
- Any vehicle designed to carry cargo with a loaded gross vehicle weight over 14,000 pounds.
- Tractors and other special purpose farm vehicles
- Pickup trucks with a loaded gross vehicle weight of 14,000 pounds or less that are clearly marked with permanently affixed decals, special painting, or other advertising associated with the City and meets either of the following requirements:
  - It is equipped with at least one of the following items:
    - A hydraulic lift
    - Permanent tanks or drums



- Permanent sideboards or panels that materially raise the level of the sides of the truck bed
  - Other heavy equipment (such as an electric generator, welder, boom, or crane used to tow automobiles and other vehicles).
- It is used primarily to transport a particular type of load (other than over the public highways) in a construction, manufacturing, processing, farming, mining, drilling, timbering, or other similar operation for which it was specially designed or significantly modified.
- Clearly marked police or fire vehicles
  - Marking on a license plate is NOT considered a “clear mark.” Employee must always be on call. Employee must be required by the employer to use the vehicle for commuting. Employer must prohibit personal use (other than commuting) for travel outside of the officer or fire fighter’s jurisdiction.
- Unmarked Law Enforcement Vehicles
  - Employer must officially authorize personal use and the personal use must be incident to use for law-enforcement purposes; i.e., no vacation use. The employer must be a governmental unit responsible for prevention or investigation of crime.
  - The vehicle must be used by a full-time LAW ENFORCEMENT

## **Safe Vehicle Use**

### **Accidents**

1. Accidents involving vehicles used for City business must be reported by the driver to law enforcement officials.
2. Stop immediately at the scene and notify the local police. In addition, certain accidents in Oklahoma called “reportable accidents” must be reported to the Oklahoma Department of Safety within 20 days. “Reportable accidents” are defined as any accident within the state of Oklahoma in which any person is killed or injured, or in which damage to the property of any one person, including oneself, is in excess of \$400. Insurance for City Vehicles and hired and non-owned vehicles is through a fleet policy with the City and can be found in the City Clerk’s office.
3. Avoid unnecessary conversation with those at the scene of the accident. Do not admit fault or make statement that would lead a person to believe that the City would be responsible for damages. After ensuring all parties are safe return to your vehicle and await law enforcement.
4. Any and all incidents must be reported to the Safety officer immediately after the accident when it is safe to do so.

### **Use of Seat Belts and Other Safety Resources**

1. All drivers and passengers in any vehicle being used for City business must be restrained by a seatbelt at all times the vehicle is moving. 47 OK Stat § 47-12-417 (2014) “Every operator and front seat

*passenger of a Class A commercial motor vehicle, Class B commercial motor vehicle, Class C commercial motor vehicle or a passenger vehicle operated in this state shall wear a properly adjusted and fastened safety seat belt system.” It is the responsibility of the driver to ensure that everyone uses seat belts.*

2. Consider using headlights while the vehicle is in motion.
3. Avoid having to reverse in all possible opportunities. Most “fender benders” are caused when in reverse and backing into something.

## **Cell Phone and Other Electronic Equipment Safety While Driving**

The use of technology (cell phones, laptop computers, etc.) has proven to be very effective in improving productivity and customer service. However, there are serious risks associated with usage of this equipment while driving a company or personal vehicle. The availability of this technology is not intended to encourage dangerous behavior during the course of your work or personal life. Responding to texts, using a laptop computer, and dialing or receiving calls while driving are potentially dangerous. We, therefore, discourage this activity. Your safety and the safety of others are of the utmost importance. You must follow these guidelines to make safety your first priority when behind the wheel of a vehicle:

1. As a driver, your first responsibility is to pay attention to the road.
2. If a phone call must be made while driving, follow these guidelines:
  - a. Never initiate or accept a call while driving by using a handheld device.
  - b. If you need to place or receive a call on a handheld device, pull off the road to a safe location and stop the vehicle before using your phone.
  - c. Allow voicemail to handle your calls and return them when safe to do so.
  - d. Enter GPS information while stopped.
3. Do not text and drive. It’s against the law.

## **Insurance Information**

### **General Coverage**

The City is appropriately insured for accidents and injuries related to the use of a City vehicle being appropriately operated for City business. In cases of an accident, departments will be charged for amounts not covered because of deductibles in "at-fault" or chargeable accidents.

### **Coverage for Use of Personal Vehicle**

The insurance coverage for an employee use of a personal vehicle on City business is first covered by the employee’s automobile insurance policy. The City provides liability coverage in excess of the employee’s coverage which covers the City and the employee. Physical damage to the employee’s vehicle is not covered by the City.

## **Consequences**

Failure to abide by these set rules, along with all state driving laws, could result in the following consequences:

1. Loss of driving privileges. If your position requires you to drive and you lose driving privileges you may be transferred to a different position, if available. If a different position is not available you may be terminated.
2. Loss of Safety Incentive. The safety incentive is a discretionary incentive and may be cancelled at any time.
3. Leave with or without pay pending an investigation.
4. Termination of employment.

# Vehicle Use Agreement

## Driver Acknowledgment

- I acknowledge that the information contained in this Policy has been reviewed with me.
- As a driver of a company vehicle, I understand that it is my responsibility to operate the vehicle in a safe manner and to drive defensively to prevent injuries and property damage.
- I also acknowledge that in the event I do not follow the rules of this policy or violate any state traffic law or regulation that I am at risk of one or all of the consequences mentioned in this policy.
- I understand the vehicle assigned to me is subject to search at any time.
- I agree to allow the City to perform an Operator's License check to ensure the validity of my license.
- I agree to allow the City to run an Accident History report on me.
- I also agree that I have received a copy of the Vehicle Use Policy.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Driver's License No: \_\_\_\_\_

License Expiration Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Today's Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

(Please attach copy of Driver's License to this form)



# McAlester City Council

## AGENDA REPORT

|                |                   |                  |   |
|----------------|-------------------|------------------|---|
| Meeting Date:  | August 25, 2020   | Item Number:     | 8 |
| Department:    | Finance           |                  |   |
| Prepared By:   | Sherri Swift, CFO | Account Code:    |   |
| Date Prepared: | August 18, 2020   | Budgeted Amount: |   |
|                |                   | Exhibits:        | 6 |

### Subject

Consider and act upon, an Ordinance amending Ordinance No. 2656 which established the budget for fiscal year 2019-2020; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency.

### Recommendation

Motion to approve the budget amendment ordinance and declaring an emergency.

### Discussion

The budget amendment ordinance is necessary to cover proposed revenue and/or expenditures approved but not included in the budget for this fiscal year.

### Approved By

|                 |            | Initial      | Date      |
|-----------------|------------|--------------|-----------|
| Department Head | S. Swift   | Sherri Swift | 8-18-2020 |
| City Manager    | P. Stasiak | <i>PJS</i>   | 8-20-2020 |

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA,  
AMENDING ORDINANCE NO. 2656 WHICH ESTABLISHED THE  
BUDGET FOR FISCAL YEAR 2019-20; REPEALING ALL  
CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY  
CLAUSE; AND DECLARING AN EMERGENCY.**

**WHEREAS**, the City Council heretofore adopted Ordinance No. 2656 setting forth the Budget for Fiscal Year 2019-2020 beginning July 1, 2019 and ending June 30, 2020; and

**WHEREAS**, the City Departments and Divisions routinely review their budget appropriations to determine if any changes are necessary; and

**WHEREAS**, based upon said review the City staff now recommends that certain amendments to the Budget be considered by the City Council; and

**WHEREAS**, the City Council has the authority to make amendments to the City Budget under Article 5, Section 5.07 (b) of the new City Charter as well as State law; and

**WHEREAS**, the City Council has determined that the proposed amendment to the FY 2019-2020 Budget, with the revenues and expenditures therein contained, is in the best interest of the City; and therefore, desires to adopt the same by formal action.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF McALESTER, OKLAHOMA:**

**SECTION 1:** The proposed amendment to the FY 2019-2020 Budget of the City of McAlester, Oklahoma, as heretofore adopted by Ordinance, as summarized in Exhibit A-1 thru A-5, which is attached hereto and fully incorporated herein by reference, be, and the same hereby are, completely adopted and approved as an amendment to the said FY 2019-2020 Budget.

**SECTION 2:** All portions of the existing FY 2019-2020 Budget, Ordinance No. 2656 except as specifically herein amended, shall remain in full force and effect, and not be otherwise affected by the adoption of the amendatory ordinance.

**SECTION 3:** That all other ordinances in conflict herewith are hereby repealed to the extent of any such conflict or inconsistency and all other ordinances not in conflict herewith shall remain in full force and effect.

**SECTION 4:** Should any paragraph, sentence, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part or parts as declared to be invalid, illegal, or unconstitutional.

SECTION 5: That an emergency is hereby declared to exist, and for the provision of the public peace, health and safety, by reason whereof it is necessary that all acts take effect immediately and be in full force and effect from, and after the passage and approval.

**PASSED and the EMERGENCY CLAUSE ruled on separately this \_\_\_\_\_ day of \_\_\_\_\_, 2020.**

**CITY OF MCALESTER, OKLAHOMA  
A Municipal Corporation**

By \_\_\_\_\_  
**John Browne, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Cora Middleton, City Clerk**

**Approved as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 2020.**

\_\_\_\_\_  
**William J. Ervin, City Attorney**

**Estimated Revenue or Fund Balance**

## Appropriations

## FUND INFORMATION

\*\*\* Does not include appropriated fund balance.

**Explanation of Budget Amendment:**

Appropriate funds for the additional Retirees payments that were added throughout the fiscal year.

Attest:

Posted By \_\_\_\_\_ Date \_\_\_\_\_ BA# \_\_\_\_\_ Pkt.# \_\_\_\_\_

A1120-25



**Estimated Revenue or Fund Balance**

### Appropriations

## FUND INFORMATION

\*\*\* Does not include appropriated fund balance.

City Clerk

**City of McAlester**  
**Budget Amendment - FY 2019-2020**  
**STATE FORFEITURE**  
**August 25, 2020**

As of June 30, 2020

**Estimated Revenue or Fund Balance**

| Fund Number | Account Number | Department | Description  | Balance Before Amendment | Amount of Amendment Increase (Decrease) | Balance After Amendment |
|-------------|----------------|------------|--------------|--------------------------|---|-------------------------|
| 16          | 40-500         |            | Forfeitures  | -                        | 1,258                                   | 1,258                   |
| 16          | 40999          |            | Fund Balance |                          | 3,102                                   | 3,102                   |
|             |                |            |              |                          |   |                         |
|             |                |            |              |                          |   |                         |
|             |                |            |              |                          |   |                         |
|             |                |            |              |                          | 4,360                                   |                         |

**Appropriations**

| Fund Number | Account Number | Department         | Description    | Balance Before Amendment | Amount of Amendment Increase (Decrease) | Balance After Amendment |
|-------------|----------------|--------------------|----------------|--------------------------|---|-------------------------|
| 16          | 5323401        | Revolving Evidence | Capital Outlay | -                        | 4,360                                   | 4,360                   |
|             |                |                    |                |                          |   |                         |
|             |                |                    |                |                          |   |                         |
|             |                |                    |                |                          |   |                         |
|             |                |                    |                |                          | 4,360                                   |                         |

| FUND INFORMATION               |  |          |
|--------------------------------|--|----------|
| Original Budget - Revenues *** |  |          |
| Amendments                     |  | 4,360    |
| Current Budget - Revenues      |  | \$ 4,360 |
| Original Budget - Expenditures |  | \$ -     |
| Amendments                     |  | 4,360    |
| Current Budget - Expenditures  |  | \$ 4,360 |

\*\*\* Does not include appropriated fund balance.

Approved by the City Council this  
August 25, 2020

Explanation of Budget Amendment:  
Appropriate funds for Capital Outlay.

Approved:

Mayor

Attest:

Posted By \_\_\_\_\_ Date \_\_\_\_\_ BA# \_\_\_\_\_ Pkt.# \_\_\_\_\_

**Estimated Revenue or Fund Balance**

| Fund Number | Account Number | Department | Description       | Balance Before Amendment | Amount of Amendment Increase (Decrease) | Balance After Amendment |
|-------------|----------------|------------|-------------------|--------------------------|---|-------------------------|
| 21          | 40601          | Finance    | Investment Income |                          | 12,510                                  |                         |
|             |                |            |                   |                          |   |                         |
|             |                |            |                   |                          |   |                         |
|             |                |            |                   |                          | 12,510                                  |                         |

## Appropriations

[illegible]

| FUND INFORMATION               |            |           |
|--------------------------------|------------|-----------|
| Original Budget - Revenues *** |            | \$ -      |
|                                | Amendments | 12,510    |
| Current Budget - Revenues      |            | \$ 12,510 |
| Original Budget - Expenditures |            | \$ -      |
|                                | Amendments | 12,510    |
| Current Budget - Expenditures  |            | \$ 12,510 |

\*\*\* Does not include appropriated fund balance.

Approved by the City Council this  
August 25, 2020

**Explanation of Budget Amendment:**

Appropriate funds for Additional Interest Expense

Approved:

Mayor

**Attest:**

| Posted By | Date | BA# | Pkt # |
|-----------|------|-----|-------|
|-----------|------|-----|-------|

**Estimated Revenue or Fund Balance**

| Fund Number | Account Number | Department | Description                     | Balance Before Amendment | Amount of Amendment Increase (Decrease) | Balance After Amendment |
|-------------|----------------|------------|---------------------------------|--------------------------|---|-------------------------|
| 32          | 40603          |            | Donations - Parks               | 700                      | 200                                     | 900                     |
| 32          | 40607          |            | Donations - Fire                | 3                        | \$35                                    | \$38                    |
| 32          | 40609          |            | Donations - Police              | 500                      | 500                                     | 1,000                   |
| 32          | 40615          |            | Donations - Non-Uniform Council | 4,088                    | 233                                     | 4,321                   |
| 32          | 40610          |            | Donations - Utilities           | 358                      | 20                                      | 378                     |
| 32          | 40999          |            | Fund Balance                    |                          | 22,374                                  | 22,374                  |
|             |                |            |                                 |                          | -                                       | -                       |
|             |                |            |                                 |                          | -                                       | -                       |
|             |                |            |                                 |                          | -                                       | -                       |
|             |                |            |                                 |                          | -                                       | -                       |
|             |                |            |                                 |                          | -                                       | -                       |
|             |                |            | Total                           |                          | 23,662                                  | -                       |

[illegible]

\*\*\* Does not include appropriated fund balance.

**Explanation of Budget Amendment:**

Appropriate funds to capital project expenditures

Mayor

Attest:

Posted By \_\_\_\_\_ Date \_\_\_\_\_ BA# \_\_\_\_\_ Pkt.# \_\_\_\_\_

A1120-29



# McAlester City Council

## AGENDA REPORT

Meeting Date: August 25, 2020  
Department: Finance  
Sherri Swift, Chief Financial  
Prepared By: Officer  
Date Prepared: August 17, 2020

Item Number: 9  
Account Code: \_\_\_\_\_  
Budgeted Amount: \_\_\_\_\_  
Exhibits: 5

### Subject

Presentation of the Monthly Financial Update.

### Recommendation

Discussion.

### Discussion

Discussion on City of McAlester's Monthly Financial Update.

See attached reports.

### Approved By

Department Head  
City Manager

P. Stasiak

*Initial*

*PJS*

*Date*

*8-20-2020*

## City of McAlester

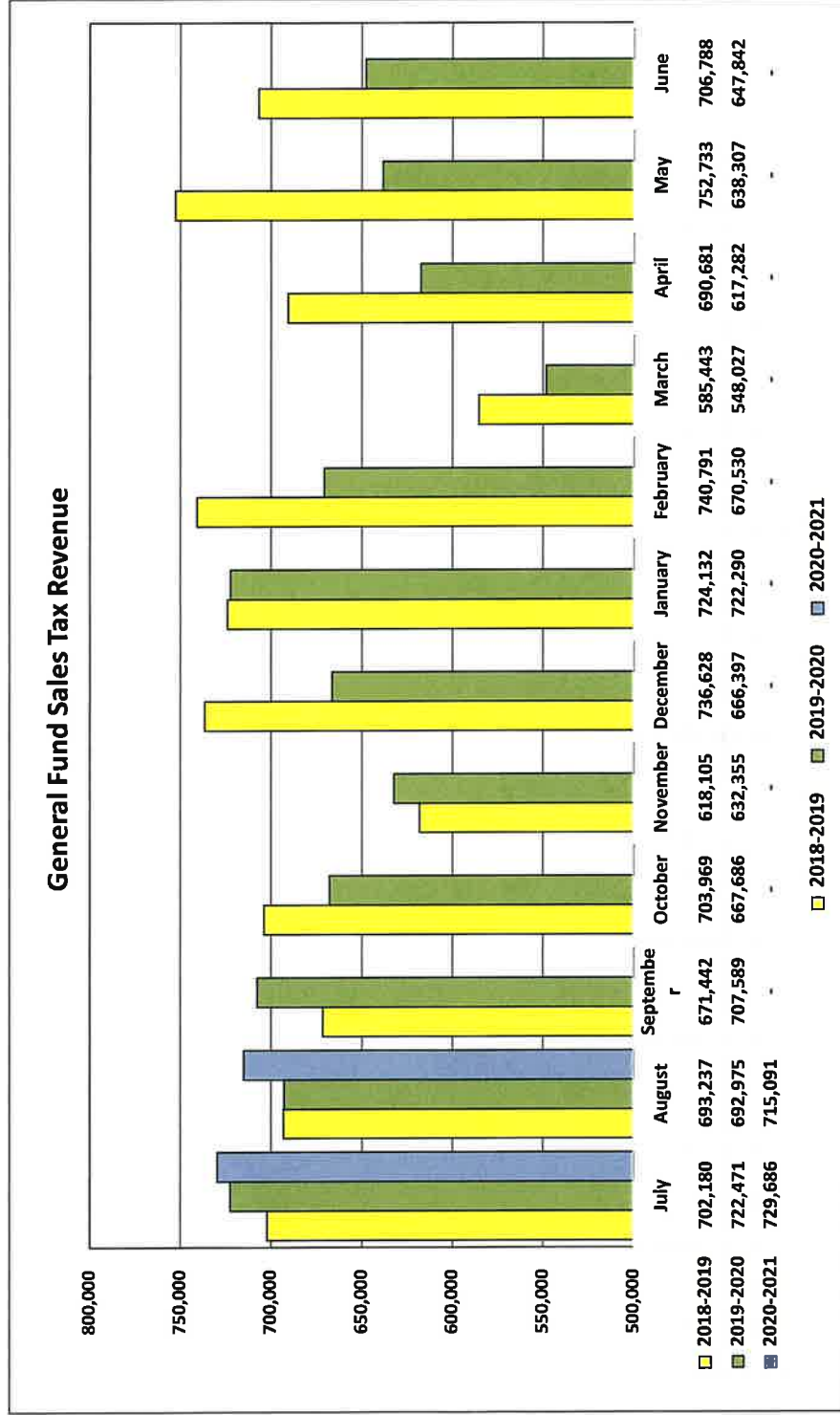
Financial Summary as of July, 2020

Percentage of year complete: 8.33%

| GENERAL FUND AT A GLANCE                  |                     |                     |                     |                |
|---|---------------------|---------------------|---------------------|----------------|
|   | ORIGINAL<br>BUDGET  | AMENDED<br>BUDGET   | ACTUAL              | % OF<br>BUDGET |
| <b>BEGINNING FUND BALANCE</b>             | <b>\$ 808,038</b>   | <b>\$ 808,038</b>   | <b>\$ 808,038</b>   |                |
| REVENUES                                  | 12,499,720          | 12,499,720          | 2,371,941           | 18.98%         |
| EXPENDITURES                              | (13,148,587)        | (13,148,587)        | (1,219,535)         | 9.28%          |
| <b>REVENUES OVER (UNDER) EXPENDITURES</b> | <b>\$ (648,867)</b> | <b>\$ (648,867)</b> | <b>\$ 1,152,406</b> |                |
| TRANSFERS IN                              | \$ 1,400,876        | 1,400,876           | \$ 116,740          | 8.33%          |
| TRANSFERS OUT                             | (752,009)           | (752,009)           | (62,667)            | 8.33%          |
| <b>NET TRANSFERS</b>                      | <b>\$ 648,867</b>   | <b>\$ 648,867</b>   | <b>\$ 54,073</b>    |                |
| <b>INCREASE (DECREASE) TO BALANCE</b>     | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ 1,206,479</b> |                |
| <b>ENDING BALANCE</b>                     | <b>\$ 808,038</b>   | <b>\$ 808,038</b>   | <b>\$ 2,014,517</b> |                |

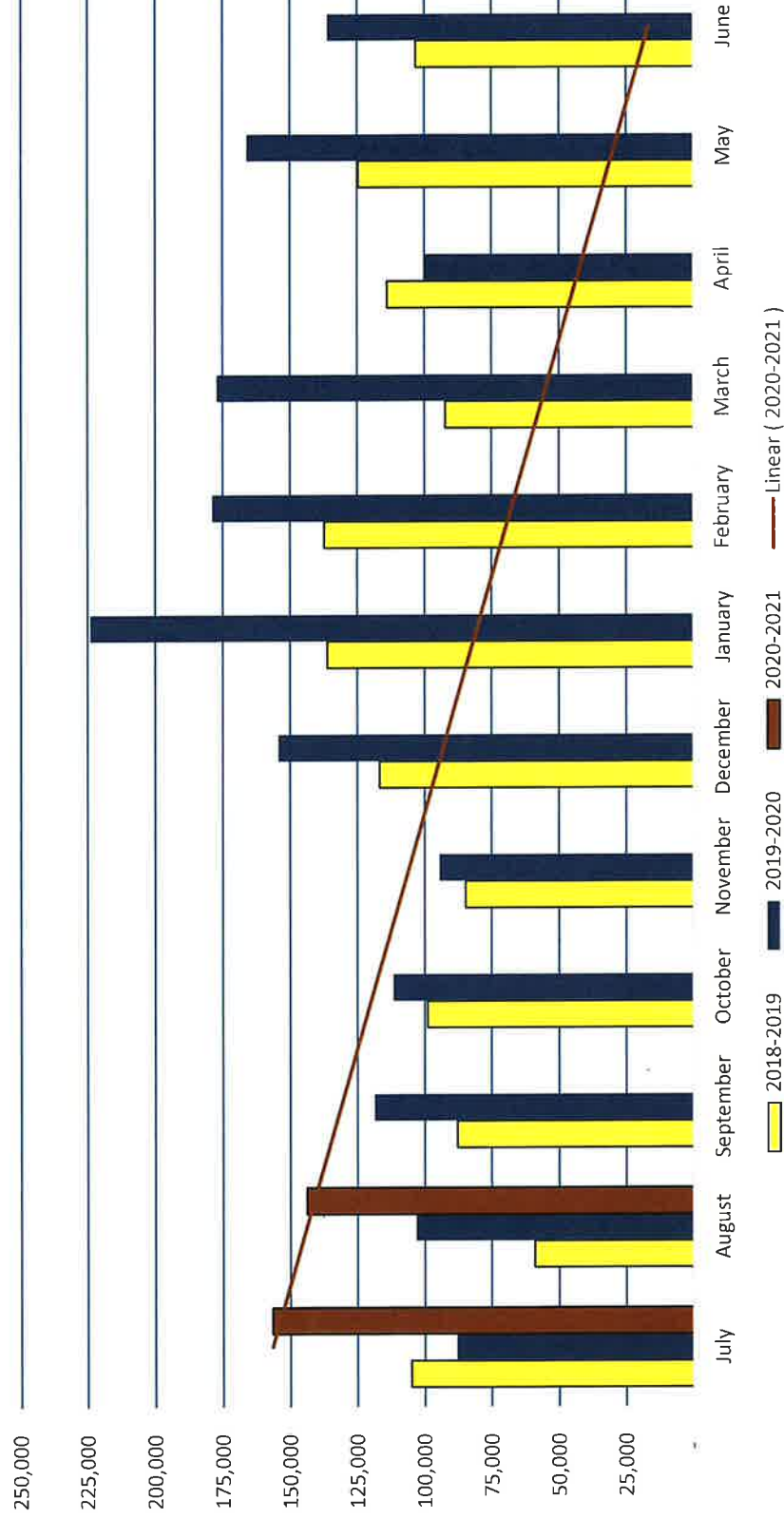
| MPWA FUND AT A GLANCE                     |                       |                       |                     |                |
|---|-----------------------|-----------------------|---------------------|----------------|
|   | ORIGINAL<br>BUDGET    | CURRENT<br>BUDGET     | ACTUAL              | % OF<br>BUDGET |
| <b>BEGINNING FUND BALANCE</b>             | <b>\$ 746,969</b>     | <b>\$ 746,969</b>     | <b>\$ 746,969</b>   |                |
| REVENUES                                  | 8,992,234             | 8,992,234             | 821,514             | 9.14%          |
| EXPENDITURES                              | (7,101,969)           | (7,101,969)           | (318,791)           | 4.49%          |
| <b>REVENUES OVER (UNDER) EXPENDITURES</b> | <b>\$ 1,890,265</b>   | <b>\$ 1,890,265</b>   | <b>\$ 502,723</b>   |                |
| TRANSFERS IN                              | \$ -                  | \$ -                  | \$ -                |                |
| TRANSFERS OUT                             | (1,890,265)           | (1,890,265)           | (157,522)           | 8.33%          |
| <b>NET TRANSFERS</b>                      | <b>\$ (1,890,265)</b> | <b>\$ (1,890,265)</b> | <b>\$ (157,522)</b> |                |
| <b>INCREASE (DECREASE) TO BALANCE</b>     | <b>\$ -</b>           | <b>\$ -</b>           | <b>\$ 345,201</b>   |                |
| <b>ENDING BALANCE</b>                     | <b>\$ 746,969</b>     | <b>\$ 746,969</b>     | <b>\$ 1,092,170</b> |                |

# City of McAlester: Financial Update



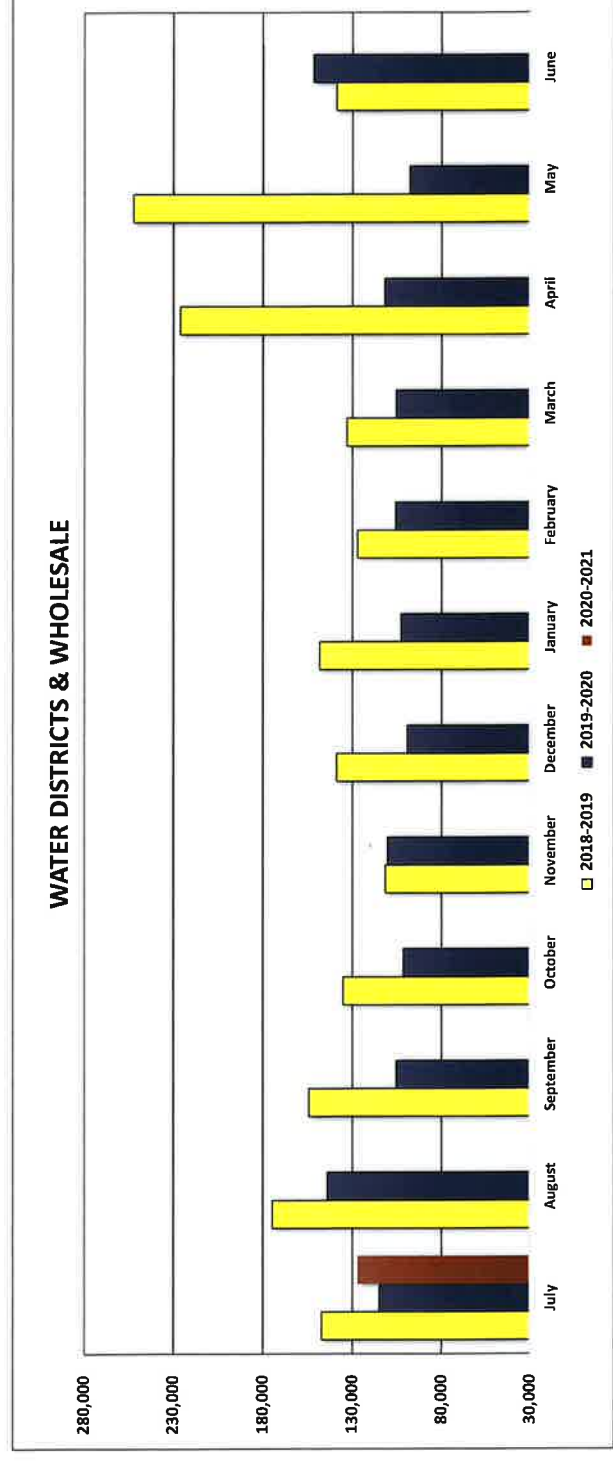
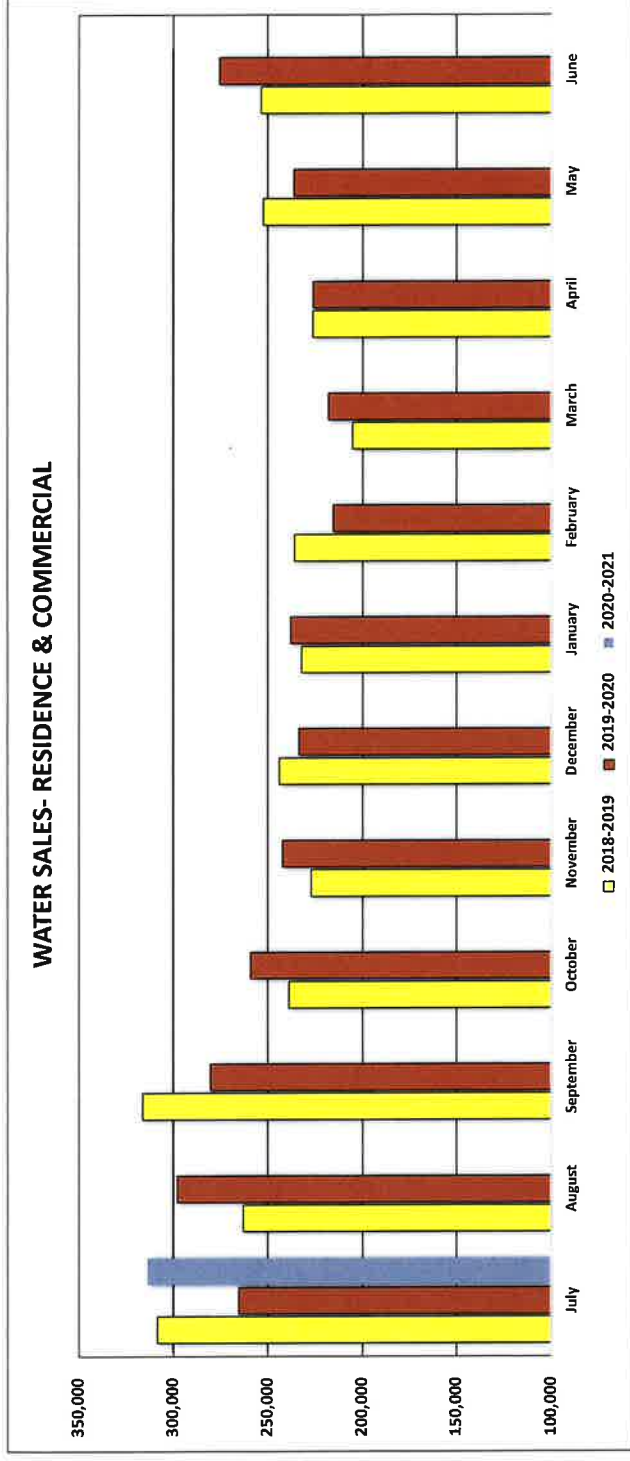
# GENERAL FUND REVENUES

## Use Tax





# MPWA REVENUES 2019-2020



# CITY OF MCALESTER

## TREASURY REPORT

JULY 2020

| BANK/AGENCY                                | BALANCE 7/30/2020  | HIGHEST BALANCE<br>OF CURRENT MONTH |
|--|--------------------|-------------------------------------|
| <b>FIRST NATIONAL BANK:</b>                |                    |                                     |
| POOLED CASH                                | \$ 9,674,863       | \$ 10,831,537                       |
| PAYROLL                                    | 10,003             | 10,812                              |
| 2003 A BOND EDUCATIONAL                    | 5,175              | 5,175                               |
| 2003B/2004 ECONOMIC DEV                    | 5,164              | 5,164                               |
| STATE FORFIETURE (PD REVOLVING EVIDENCE)   | 55,274             | 55,274                              |
| EMERGENCY FUND ACCOUNT                     | 3,371,312          | 3,870,191                           |
| ECONOMIC DEVELOPMENT                       | 793,814            | 793,814                             |
| WORKER'S COMP                              | 49                 | 89                                  |
| SAVINGS (1044699)                          | 7,145              | 7,145                               |
| CD - 73927 FNB                             | 256,069            | 256,069                             |
| TOTAL                                      | \$ 14,178,868      | \$ 15,835,270                       |
| LESS FDIC COVERAGE                         | (500,000)          | (500,000)                           |
| LESS MARKET VALUE OF<br>COLLATERAL PLEDGED | (14,624,210)       | (14,624,210)                        |
| (OVER)/UNDER PLEDGED                       | \$ (945,342)       | \$ 711,060                          |
| <b>BANCFIRST</b>                           |                    |                                     |
| CD -361000406 BANCFIRST                    | 775,000            | 775,000                             |
| LESS FDIC COVERAGE                         | (250,000)          | (250,000)                           |
| LESS MARKET VALUE OF COLLATERAL PLE        | (649,791)          | (649,791)                           |
| (OVER)/UNDER PLEDGED                       | (124,791)          | (124,791)                           |
| GENERAL FUND - CLAIM ON POOLED CASH =      | <u>\$1,832,357</u> |                                     |
| MPWA - CLAIM ON POOLED CASH =              | <u>\$189,416</u>   |                                     |



# McAlester City Council

## AGENDA REPORT

|                |                                  |                  |           |
|----------------|----------------------------------|------------------|-----------|
| Meeting Date:  | <u>August 25, 2020</u>           | Item Number:     | <u>10</u> |
| Department:    | <u>City Council</u>              |                  |           |
|                | <u>Zach Prichard, Councilman</u> |                  |           |
| Prepared By:   | <u>Ward Six</u>                  | Account Code:    | <u></u>   |
| Date Prepared: | <u>August 20, 2020</u>           | Budgeted Amount: | <u></u>   |
|                | <u></u>                          | Exhibits:        | <u></u>   |

### Subject

Discussion on possible zoning improvements and other means to encourage redevelopment and upgrades to McAlester's long-established neighborhoods.

### Recommendation

Discussion.

### Discussion

### Approved By

Department Head  
City Manager

P. Stasiak

Initial

*PJS*

Date

*8-20-2020*

## Susan Hooper

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**From:** Peter Stasiak  
**Sent:** Thursday, August 20, 2020 8:21 AM  
**To:** Susan Hooper  
**Subject:** Fwd: Agenda Item

Please add to agenda  
Pete

Sent from my iPhone

Begin forwarded message:

**From:** zach prichard <zachformac@gmail.com>  
**Date:** August 20, 2020 at 8:15:44 AM CDT  
**To:** Peter Stasiak <peter.stasiak@cityofmcalester.com>  
**Subject:** Agenda Item

Can you add an adgenda item to 8/25 for discussion only of zoning improvements or other tactics to encourage redevelopment of McAlester's traditional neighborhoods.

By traditional I mean Pre-WW2 areas. Feel free to use a better term.

There is a large part of sixth ward that is ripe for redevelopment if we can make a few changes.

Council Chambers  
Municipal Building  
August 11, 2020

The McAlester Airport Authority met in Regular session on Tuesday, August 11, 2020 at 6:00 P.M. after proper notice and agenda was posted August 6, 2020.

Present in Person: Weldon Smith, James Brown, Billy Jack Boatright & John Browne  
Present via Telephone: Cully Stevens, Steve Cox & Zach Prichard  
Absent: None  
Presiding: John Browne, Chairman

A motion was made by Mr. Brown and seconded by Mr. Boatright to approve the following:

- Approval of the Minutes from the July 28, 2020, Regular Meeting of the McAlester Airport Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item B, regarding claims ending August 4, 2020. (*Sherri Swift, Chief Financial Officer*) in the amount of \$519.47.

There was no discussion, and the vote was taken as follows:

AYE: Trustees Brown, Boatright, Prichard, Smith, Stevens, Cox & Chairman Browne  
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority, Mr. Brown moved for the meeting to be adjourned, seconded by Mr. Boatright. There was no discussion, and the vote was taken as follows:

AYE: Trustees Brown, Boatright, Prichard, Smith, Stevens, Cox & Chairman Browne  
NAY: None

Chairman Browne declared the motion carried.

ATTEST:

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John Browne, Chairman

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Cora Middleton, Secretary

Council Chambers  
Municipal Building  
August 11, 2020

The McAlester Public Works Authority met in Regular session on Tuesday, August 11, 2020 at 6:00 P.M. after proper notice and agenda was posted August 6, 2020.

Present in Person: Weldon Smith, James Brown, Billy Jack Boatright & John Browne  
Present via Telephone: Cully Stevens, Steve Cox & Zach Prichard  
Absent: None  
Presiding: John Browne, Chairman

A motion was made by Mr. Brown and seconded by Mr. Boatright to approve the following:

- Approval of the Minutes from the July 28, 2020, Regular Meeting of the McAlester Public Works Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item B, regarding claims ending August 4, 2020. (*Sherri Swift, Chief Financial Officer*) in the amount of \$24,951.09.
- Confirm action taken on City Council Agenda Item E, authorization for the Mayor to sign the Consent to Assignment and Assumption of Contract for CDBG administrative services to PSC dba Cardinal Engineering. (*Toni Ervin, Assistant City Manager*)
- Confirm action taken on City Council Agenda Item 4, authorization for the Mayor to sign Change Order #3 from Sunrise Construction, LLC for a deduction in the amount of (\$5,000.00). This represents the final reconciliation of quantities for the 2019 CDBG Sewer Project. (*Dalton Carlton, Public Works Director*)
- Confirm action taken on City Council Agenda Item 5, an ordinance of the City of McAlester to allow for the permitting of the installation of electronic charging stations on City right-of-ways on public streets and sidewalks. (*Kirk Ridenour, Economic Development Director*)

There was no discussion, and the vote was taken as follows:

AYE: Trustees Brown, Boatright, Smith, Stevens, Cox, Prichard & Chairman Browne.

NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority. Mr. Brown moved for the meeting to be adjourned, and the motion was seconded by Mr. Boatright. There was no discussion, and the vote was taken as follows:

AYE: Trustees Brown, Boatright, Smith, Stevens, Cox, Prichard & Chairman Browne.

NAY: None

Chairman Browne declared the motion carried.

ATTEST:

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John Browne, Chairman

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Cora Middleton, Secretary

Council Chambers  
Municipal Building  
July 28, 2020

The McAlester Retirement Trust Authority met in Regular session on Tuesday, July 28, 2020 at 6:00 P.M. after proper notice and agenda was posted July 24, 2020.

Present in Person: Weldon Smith, James Brown, Billy Jack Boatright & Chairman Browne  
Present via Telephone: Cully Stevens, Steve Cox & Zach Prichard  
Absent: None  
Presiding: John Browne, Chairman

A motion was made by Mr. Smith and seconded by Mr. Brown to approve the following:

- Approval of the Minutes from the June 23, 2020, Regular Meeting of the McAlester Retirement Trust Authority. (*Cora Middleton, City Clerk*)
- Approval of Retirement Benefit Payments for the Period of July, 2020. (*Sherri Swift, Chief Financial Officer*) In the amount of \$113,979.30.

There was no discussion, and the vote was taken as follows:

AYE: Trustees Smith, Brown, Stevens, Cox, Boatright, Prichard & Chairman Browne  
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority. Mr. Smith moved for the meeting to be adjourned, seconded by Mr. Brown, and the vote was taken as follows:

AYE: Trustees Smith, Brown, Stevens, Cox, Boatright, Prichard & Chairman Browne  
NAY: None

Chairman Browne declared the motion carried.

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John Browne, Chairman

ATTEST:

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Cora Middleton, Secretary