



# McAlester City Council

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## NOTICE OF MEETING

### Regular Meeting Agenda

Tuesday, February 11, 2020 – 6:00 pm  
McAlester City Hall – Council Chambers  
28 E. Washington

John Browne .....	Mayor
Weldon Smith .....	Ward One
Cully Stevens, Vice-Mayor .....	Ward Two
Travis Read .....	Ward Three
James Brown .....	Ward Four
Maureen Harrison.....	Ward Five
Zach Prichard .....	Ward Six
Peter J. Stasiak .....	City Manager
William J. Ervin .....	City Attorney
Cora M. Middleton.....	City Clerk

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame.*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

#### **CALL TO ORDER**

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*Announce the presence of a Quorum.*

#### **INVOCATION & PLEDGE OF ALLEGIANCE**

#### **ROLL CALL**

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**RECOGNITION AND AWARDS**

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Employee of the Month for January, 2020 is Kimberly Kelly, Administrative Assistant, Public Works Office. *(John Browne, Mayor)*

**CITIZENS COMMENTS ON NON-AGENDA ITEMS**

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*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

**CONSENT AGENDA**

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*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the January 14, 2020, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for January 22, 2020 through February 4, 2020. *(Sherri Swift, Chief Financial Officer)*
- C. Consider and act upon, a request by Bobby Lenardo, on behalf of the Italian Festival Foundation, to partner with them for the rental fee for the use of the McAlester Expo Center for the Annual Italian Festival, in the amount of \$4,700.00. *(Billy Sumner, EXPO Manager)*
- D. Concur with the Mayor's reappointments of Justin Few, Tony Korp, Chris Taylor, and Mark Emmons to the Planning Commission for terms to expire May 31, 2023. *(John Browne, Mayor)*
- E. Consider and act upon, indefinitely postponing Tort Claim filed by David Robinson. *(Cora Middleton, City Clerk)*
- F. Concur with the Mayor's reappointment of Justin Few to the Board of Adjustments Committee for a term to expire March 31, 2023. *(John Browne, Mayor)*

**ITEMS REMOVED FROM CONSENT AGENDA**

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**PUBLIC HEARING**

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*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.*

**AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA;  
AMENDING MCALESTER CITY CODE CHAPTER 62, LAND**

**DEVELOPMENT, PLANNING, ZONING AND SUBDIVISIONS, BY CREATING SECTION 62-275, MEDICAL DEVELOPMENT OVERLAY DISTRICT; REPEALING ALL CONFLICTING ORDINANCES.**

**AN ORDINANCE AUTHORIZING THE CITY OF MCALESTER, OKLAHOMA TO SUBMIT TO THE REGISTERED VOTERS OF SAID CITY WHETHER THE EXCISE TAX LEVIED UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM THE RENT FROM OCCUPANCY OF HOTEL /MOTEL ROOMS SHALL BE INCREASED FROM SIX PERCENT (6%) TO EIGHT PERCENT (8%).**

**SCHEDULED BUSINESS**

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- 1. Presentation and update on the McAlester EXPO Center. *(Billy Sumner, EXPO Manager)*

Executive Summary  
Presentation.

- 2. Consider and act upon, accepting the bid amount of \$58,762.15, from Atlantic Fabrication & Design, LLC and authorize the Mayor to sign the notice of award for the New Boiler for Southeast Expo Center. *(Billy Sumner, EXPO Manager)*

Executive Summary  
The recommendation is to accept the bid amount of \$58,762.15, from Atlantic Fabrication & Design, LLC and authorize the Mayor to sign the notice of award for the New Boiler for Southeast Expo Center.

- 3. Consider and act upon, an ordinance amending Chapter 62, Land Development Code, of the McAlester City Code by creating Section 62-275, Medical Development Overlay District; repealing all conflicting ordinances and declaring an emergency. *(Jayme Clifton, Community Development Director)*

Executive Summary  
Motion to act upon and approve the above ordinance amending Chapter 62, Land Development Code, of the McAlester City Code by creating Section 62-275, Medical Development Overlay District; repealing all conflicting ordinances and declaring an emergency and authorizing the Mayor to sign the ordinance.

- 4. Discussion and possible action on, approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester Fire Department’s portion of the county quarter cent excise tax for fire services. *(Brett Brewer, Fire Chief)*

Executive Summary  
Motion to approve the purchase of Firefighting Bunker Gear. Cost not to exceed \$30,000.00 with funds to be used from the City of McAlester Fire Department’s portion of the county quarter cent excise tax for fire services.

- 5. CONSIDER AND ACT TO APPROVE AN ORDINANCE OF THE CODE OF ORDINANCES OF THE CITY OF MCALESTER, AMENDING ARTICLE IV. HOTEL

TAX, SECTION 98-113 (A); IMPOSITION OF TAX; EXEMPTIONS; BY INCREASING THE TAX PERCENT FROM SIX TO EIGHT PERCENT; AND AUTHORIZING THE MAYOR TO SUBMIT THE PROPOSED CHANGES TO THE QUALIFIED REGISTERED VOTERS OF THE CITY OF MCALESTER; AND CONSIDER AND ACT TO APPROVE A RESOLUTION CALLING A SPECIAL ELECTION FOR THE PURPOSE OF SUBMITTING THE PROPOSED CODE CHANGES TO THE QUALIFIED ELECTORS OF THE CITY, AND AUTHORIZING THE ISSUANCE OF A PROCLAMATION FOR THE ELECTION REGARDING THE PROPOSITIONS TO CHANGE THE MCALESTER CITY HOTEL/MOTEL TAX.

**Executive Summary**

The recommendation is to approve the Resolution and Proclamation authorizing the Special Election to amend Article IV, Hotel Tax, Section 98-113 of the McAlester City Ordinances.

**NEW BUSINESS**

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*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes*

**CITY MANAGER’S REPORT (Peter J. Stasiak)**

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- Report on activities for the past two weeks.

**REMARKS AND INQUIRIES BY THE COUNCIL**

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**MAYORS COMMENTS AND COMMITTEE APPOINTMENTS**

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**RECESS COUNCIL MEETING**

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**CONVENE AS McALESTER AIRPORT AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the January 28, 2020, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending February 4, 2020. *(Sherri Swift, Chief Financial Officer)*

**ADJOURN MAA**

**CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the January 28, 2020, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending February 4, 2020. *(Sherri Swift, Chief Financial Officer)*

ADJOURN MPWA

**RECONVENE COUNCIL MEETING**

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**ADJOURNMENT**

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**CERTIFICATION**

*I certify that this Notice of Meeting was posted on this \_\_\_\_\_ day of \_\_\_\_\_ 2020 at \_\_\_\_\_ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

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**Cora M. Middleton, City Clerk**

The McAlester City Council met in a Regular session on Tuesday, January 14, 2020, at 6:00 P.M. after proper notice and agenda was posted, January 10, 2020 at 8:40 A.M.

### **Call to Order**

Mayor Browne called the meeting to order.

Kelly Benson, North Town Church of Christ gave the invocation and led the Pledge of Allegiance.

### **Roll Call**

Council Roll Call was as follows:

Present: Weldon Smith, Cully Stevens, Travis Read, James Brown, Maureen Harrison,  
Zach Prichard & John Browne

Absent: None

Presiding: John Browne, Mayor

Staff Present: Pete Stasiak, City Manager; Toni Ervin, Assistant City Manager; Stephanie Giacomo, Grant Writer/Public Information Officer; Kirk Ridenour, Economic Development Director; Sherri Swift, CFO; Jayme Clifton, Community Development Director; David Horinek, Public Works Director; Mel Priddy, Community Services Director; Oliver Skimbo, Environmental Program Coordinator; William J. Ervin, City Attorney and Cora Middleton, City Clerk

### **Citizens Comments on Non-Agenda Items**

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

There were no citizen comments.

### **Consent Agenda**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the December 10, 2019, Regular Meeting of the McAlester City Council. (Cora Middleton, City Clerk)
- B. Approval of the Minutes from the December 17, 2019, Special Meeting of the McAlester City Council. (Cora Middleton, City Clerk)

- C. Approval of Claims for December 11, 2019 through January 7, 2020. (*Toni Ervin, Assistant City Manager*) In the following amounts: General Fund - \$186,987.75; Nutrition - \$3,603.95; Landfill Reserve/Sub-Title D - \$8,225.00; Educational Fund - \$41,649.82; Tourism Fund - \$26,669.87; SE Expo Center - \$13,236.84; E-911 - \$8,087.87; Economic Development - \$27,085.11; Grants & Contributions - \$5,373.02; CDBG Grants Fund - \$30,208.50; Fleet Maintenance - \$19,463.09; Worker's Compensation - \$1,750.00; CIP Fund - \$133,119.02; Technology Fund - \$44,588.75; Stormwater Fund - \$89,211.14; Infrastructure Fund - \$252,853.85 and MRHC-Cancer Center Fund - \$41,649.82.
- D. Consider and act upon, a resolution supporting an application to the Recreational Trails Program from the City of McAlester to construct a new Parker Trail. (*Stephanie Giacomo, Grants*) Resolution No. 20-01.
- E. Consider and act upon, a resolution supporting an application to the Recreational Trails Program from the City of McAlester to refurbish the trail at Rotary Park. (*Stephanie Giacomo, Grants*) Resolution No. 20-02.
- F. Consider and act upon, to approve and authorize the Mayor to sign a Real Property Lease Agreement with Air Methods Corporation. (*Kirk Ridenour, Economic Development*)
- G. Concur with the Mayor's appointment of Donna Hobbs to the Housing Authority Committee to replace Ms. Betty Pickle. (*John Browne, Mayor*)

A motion to approve the Consent Agenda was made by Councilman Smith and seconded by Councilman Read.

There was no discussion, and the vote was taken as follows:

AYE: Councilmembers Smith, Read, Stevens, Brown, Harrison, Prichard & Mayor Browne  
 NAY: None

Mayor Browne declared the motion carried.

A motion to open a Public Hearing to address four (4) proposed ordinances was made by Councilman Read and seconded by Councilman Smith

There was no discussion, and the vote was taken as follows:

AYE: Councilmembers Read, Smith, Stevens, Brown, Harrison, Prichard & Mayor Browne  
 NAY: None

Mayor Browne declared the motion carried and the Public Hearing was opened at 6:05 P.M.

**Public Hearing**

*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.*

**AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2656 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2019-20; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.**

**AN ORDINANCE AMENDING THE GENERAL ZONING ORDINANCE AND ACCOMPANYING MAP THERETO KNOWN AS GENERAL ZONING ORDINANCE NO. 1843 (1989), BY CHANGING THE CLASSIFICATION OF THE ZONING DISTRICT FOR LOT 6, IN BLOCK 606 CITY OF MCALESTER, FORMERLY KNOWN AS SOUTH MCALESTER, PITTSBURG COUNTY, STATE OF OKLAHOMA, FROM R-1B SINGLE FAMILY RESIDENTIAL DISTRICT TO R-2 TWO FAMILY DWELLING (DUPLEX) DISTRICT.**

**AN ORDINANCE AMENDING THE GENERAL ZONING ORDINANCE AND ACCOMPANYING MAP THERETO KNOWN AS GENERAL ZONING ORDINANCE NO. 1843 (1989), BY CHANGING THE CLASSIFICATION OF THE ZONING DISTRICT FOR THE WESTERLY 80 FEET OF THE EASTERLY 230 FEET OF LOT 29; AND THE WESTERLY 80 FEET OF THE EASTERLY 230 FEET OF LOT 30; AND THE NORTHERLY 30 FEET OF THE EASTERLY 150 FEET OF LOT 30; AND THE EASTERLY 230 FEET OF LOT 31 LESS THE NORTHERLY 10 FEET THEREOF; ALL IN BLOCK 10, CONNALLY ADDITION, PITTSBURG COUNTY, STATE OF OKLAHOMA, FROM R-1B SINGLE FAMILY RESIDENTIAL DISTRICT TO C-2 NEIGHBORHOOD CONVENIENCE DISTRICT.**

**AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA; AMENDING MCALESTER CITY CODE CHAPTER 62, LAND DEVELOPMENT, PLANNING, ZONING AND SUBDIVISIONS, ARTICLE IV, DIVISION 2, THE USES PERMITTED AFTER REVIEW FOR SEC. 62-255 R-1A SINGLE-FAMILY RESIDENTIAL DISTRICT, SEC. 62-256 R-1B SINGLE-FAMILY RESIDENTIAL DISTRICT, SEC. 62-258 R-2 TWO-FAMILY DWELLING DISTRICT, AND SEC. 62-259 R-3 MULTIPLE-FAMILY DWELLING DISTRICT; AMENDING THE DEVELOPMENT STANDARDS OF SEC. 62-274 COTTAGE HOUSE DEVELOPMENT OVERLAY DISTRICT; AND REPEALING ALL CONFLICTING ORDINANCES.**

There were no comments or discussion concerning any of the proposed ordinances, and a motion to close the Public Hearing was made by Councilman Smith. The motion was seconded by Councilman Read, and the vote was taken as follows:

AYE: Councilmembers Smith, Read, Brown, Harrison, Prichard, Stevens & Mayor Browne  
NAY: None

Mayor Browne declared the motion carried and the Public Hearing was opened at 6:05 P.M.

## Scheduled Business

1. Discussion and presentation of the Quarterly Report from the Oklahoma Small Business Development Center. (*Dana Hugle, Business Development Specialist, OSBDC*)

Executive Summary  
Presentation.

Dana Hugle and Henry Lehr addressed the Council updating them on the Center's activities for the past quarter. During the update Ms. Hugle explained the services that the OSBDC provided to the City of McAlester and surrounding area. Ms. Hugle and Mr. Lehr reviewed the activities and results for Pittsburg County and they discussed the training opportunities for clients.

There was discussion concerning how the Center would address the layoffs that had been recently announced, how the Center was funded and furnishing information that was specific for McAlester.

Manager Stasiak requested that information be sent to the Economic Development Director and he would distribute it.

There was no action taken on this item.

2. Consider and act upon, authorizing the Mayor to sign an Agreement with Alan Plummer Associates, Inc. for the evaluation of the City of McAlester East and West Wastewater Treatment Plants. (*Peter Stasiak, City Manager*)

Executive Summary

Motion to approve and authorize the Mayor to sign an Agreement with Alan Plummer Associates, Inc. for engineering services to evaluate the City of McAlester East and West Wastewater Treatment Plants.

Manager Stasiak addressed the Council explaining that tonight David Howerton, Josh Frisinger, P.E. and Alan Swartz, P.E. with Plummer Associates, Inc. were present. He stated that the City had been working with this firm for six (6) to nine (9) months, they had toured the facilities, worked with Dalton Carlton and Wayne Russell and were to evaluate the City's wastewater treatment plants.

David Howerton of the Alan Plummer Associates, Inc. addressed the Council reviewing a presentation of the services that the firm provides and the process for an evaluation of the City's East and West Wastewater Treatment Plants.

Josh Frisinger, P.E. addressed the Council reviewing that capacity of each of the wastewater treatment plants, the ongoing maintenance and investment that was needed for the plants per year, how lack of maintenance can diminish capacity, the equipment related to the plants, the average age of the plants and equipment, what the City needed and the condition of the existing plants. He added that their goal was to help develop a blueprint for the future and develop some contingency plans. He reviewed the assessment process and reviewed the priority list.

After a brief discussion concerning the cost to update the plants, how long before the plant could fail, the cost of the study and how the City compared to other cities its size, a motion to approve and authorize the Mayor to sign an Agreement with Alan Plummer Associates, Inc. for the evaluation of the City of McAlester East and West Wastewater Treatment Plants was made by Councilman Smith. The motion was seconded by Councilman Brown, and the vote was taken as follows:

AYE: Councilmembers Smith, Brown, Harrison, Prichard, Stevens, Read & Mayor Browne  
NAY: None

Mayor Browne declared the motion carried.

3. Consider and act upon, authorizing the City Manager to enter into an Interagency Agreement with the Oklahoma Department of Environmental Quality to receive reimbursement up to \$25,000.00 for costs related to the purchase of a new baler for the McAlester Recycling Center. *(Stephanie Giacomo, Grants)*

Executive Summary

Staff recommends acceptance of the conditions and authorizing the City Manager to execute the agreement with the Oklahoma Department of Environmental Quality.

Stephanie Giacomo, Grant Writer addressed the Council explaining that the City's request for funding through reimbursement from the Oklahoma Department of Environmental Quality had been approved and this agreement would facilitate that reimbursement up to \$25,000.00 for the purchase of a new baler for the McAlester Recycling Center.

After a brief discussion concerning what department maintained the Recycling Center, a motion to accept the conditions and authorize the City Manager to execute the agreement with the Oklahoma Department of Environmental Quality to receive reimbursement up to \$25,000.00 for costs related to the purchase of a new baler for the McAlester Recycling Center was made by Councilman Smith. The motion was seconded by Councilman Read, and the vote was taken as follows:

AYE: Councilmembers Smith, Read, Harrison, Prichard, Stevens, Brown & Mayor Browne  
NAY: None

Mayor Browne declared the motion carried.

4. Consider and act upon, an Ordinance amending Ordinance No. 2656 which established the budget for fiscal year 2019-2020; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Sherri Swift, Chief Financial Officer)*

Executive Summary

Motion to approve the budget amendment ordinance.

Manager Stasiak addressed the Council explaining that this amendment was part of the Mid-Year Budget Review. He then reviewed the exhibit for the amendment adding that this was the result of an evaluation of what projects could be accomplished by June 30, 2020.

**ORDINANCE NO. 2675**

**AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2656 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2019-20; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.**

After a brief discussion concerning the list of amendments to date and the evaluation of the clearwell at the Water Treatment Plant, a motion to approve **ORDINANCE NO. 2675**, amending fiscal year 2019/2020 Budget was made by Councilman Smith. The motion was seconded by Councilman Read, and the vote was taken as follows:

AYE: Councilmembers Smith, Read, Prichard, Stevens, Brown, Harrison & Mayor Browne  
NAY: None

Mayor Browne declared the motion carried.

Councilman Read moved to approve the EMERGENCY CLAUSE. The motion was seconded by Councilman Brown, and the vote was taken as follows:

AYE: Councilmembers Read, Brown, Smith, Stevens, Harrison, Prichard & Mayor Browne  
NAY: None

Mayor Browne declared the motion carried.

5. Consider and act upon, authorizing the Mayor to sign Change Order #1 from Built Right Construction, LLC in the amount of \$4,075.00. This change order is for removal and replacement of sidewalk and to add 15 days to the completion date for 5<sup>th</sup> and Miami Sewer Project. *(Dale Burke, Infrastructure Solutions Group, LLC)*

Executive Summary

Motion to authorize the Mayor to sign Change Order #1 from Built Right Construction, LLC in the amount of \$4,075.00. This change order is for removal and replacement of sidewalk and to add 15 days to the completion date for 5<sup>th</sup> and Miami Sewer Project.

Dale Burke, P.E. President Infrastructure Solutions Group, LLC addressed the Council explaining that this was to move two (2) gas lines, one (1) sewer line and to remove and replace a sidewalk. He added that this would also add fifteen (15) days. He distributed photos of the area that was being worked on.

A motion to authorize the Mayor to sign Change Order #1 from Built Right Construction, LLC in the amount of \$4,075.00 to remove and replace a sidewalk and add fifteen (15) days to the completion date was made by Councilman Read. The motion was seconded by Councilman Smith, and the vote was taken as follows:

AYE: Councilmembers Read, Stevens, Brown, Harrison, Prichard, Smith & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

6. Consider and act upon, authorizing the Mayor to sign Change Order #1 from Built Right Construction, LLC in the amount of \$17,000. This change order adds the replacement (labor only) for 4 each existing 16" wall pipes that are failing due to the construction, labor for additional fittings that are required and the addition of the labor to install an additional 30" valve that was added to the plans during the final design review with the city and was mistakenly omitted from the bid schedule. The 30" valve was added to reduce the risk of a water outage by eliminating the need to shut the system down and modifying the system an additional time for the Lake McAlester Raw Water Main Improvements. *(Dale Burke, Infrastructure Solutions Group, LLC)*

Executive Summary

Motion to authorize the Mayor to sign Change Order #1 from Built Right Construction, LLC in the amount of \$17,000. This change order adds the replacement (labor only) for 4 each existing 16" wall pipes that are failing due to the construction, labor for additional fittings that are required and the addition of the labor to install an additional 30" valve that was added to the plans during the final design review with the city and was mistakenly omitted from the bid schedule. The 30" valve was added to reduce the risk of a water outage by eliminating the need to shut the system down and modifying the system an additional time for the Lake McAlester Raw Water Main Improvements.

Manager Stasiak informed the Council that Built Right Construction, LLC was not the company that the Change Order was for. He commented that the correct company was Collins Water Works, LLC.

Dale Burke, P.E. President Infrastructure Solutions Group, LLC addressed the Council explaining that this Change Order was to add a thirty-inch (30") valve and replace four (4) existing 16" wall pipes that were failing.

There was a brief discussion concerning what had caused the wall pipes to fail and the cost of the Change Order.

Councilman Smith moved to authorize the Mayor to sign Change Order #1 from Collins Water Works, LLC in the amount of \$17,000.00, adding a thirty-inch (30") valve and replacing four (4) 16" wall pipes. The motion was seconded by Councilman Brown, and the vote was taken as follows:

AYE: Councilmembers Smith, Brown, Stevens, Read, Harrison, Prichard & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

7. Consider and act upon, authorizing the Mayor to sign the Contractor's Final Pay Estimate and Certificate of Substantial Completion for the contract with Built Right Construction, LLC for the Section B – Talawanda Dam 20" Water Main and accept the project as completed. *(Dale Burke, Infrastructure Solutions Group, LLC)*

Executive Summary

Motion to authorize the Mayor to sign the Contractor's Final Pay Estimate in the amount of \$8,125.00 and the Certificate of Substantial Completion for the contract with Built Right Construction, LLC for the Section B – Talawanda Dam 20" Water Main and accept the project as completed.

Dale Burke, P.E. President Infrastructure Solutions Group, LLC addressed the Council explained that this was line that replaced the line that went down by the old plant below the dam. He added that this moved the line on top of the dam. He informed them that the final inspection on the project had been performed on December 20, 2019 and the two (2) year warranty period would start on that date.

A motion was made by Councilman Read and seconded by Councilman Smith to authorize the Mayor to sign the Contractor's Final Pay Estimate in the amount of \$8,125.00 and the Certificate of Substantial Completion for the contract with Built Right Construction, LLC for the Section B – Talawanda Dam 20" Water Main and accept the project as completed. There was no discussion, and the vote was taken as follows:

AYE: Councilmembers Read, Smith, Stevens, Brown, Harrison, Prichard & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

8. Consider and act upon, authorizing the Mayor to sign the Contractor's Final Pay Estimate No. 8 and Certificate of Substantial Completion for the contract with Sunrise Construction, LLC for the 10<sup>th</sup> Street Canal Bank Stabilization and accept the project as completed. (*Robert Vaughan, Infrastructure Solutions Group, LLC*)

Executive Summary

Motion to authorize the Mayor to sign the Contractor's Final Pay Estimate No. 8 in the amount of \$12,112.18 and the Certificate of Substantial Completion for the contract Sunrise Construction, LLC for the 10<sup>th</sup> Street Canal Bank Stabilization and accept the project as completed.

Robert Vaughan, P.E. Branch Manager Infrastructure Solutions Group, LLC addressed the Council stating that the final inspection for the project had been performed on December 5, 2019 and the two (2) year warranty period would begin on that date.

A motion to authorize the Mayor to sign the Contractor's Final Pay Estimate No. 8 in the amount of \$12,112.18 and the Certificate of Substantial Completion for the contract Sunrise Construction, LLC for the 10<sup>th</sup> Street Canal Bank Stabilization and accept the project as completed was made by Councilman Read and seconded by Councilman Smith. There was no discussion, and the vote was taken as follows:

AYE: Councilmembers Read, Smith, Brown, Harrison, Prichard, Stevens & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

9. Consider and act upon, authorizing the Mayor to sign the Contractor's Final Pay Estimate No. 4 in the amount of \$10,439.50 and Certificate of Substantial Completion for the

contract with Built Right Construction, LLC for the Connally Addition Sewer Improvements and accept the project as completed. (*Robert Vaughan, Infrastructure Solutions Group, LLC*)

Executive Summary

Motion to authorize the Mayor to sign the Contractor's Final Pay Estimate No. 4 in the amount of \$10,439.50 and Certificate of Substantial Completion for the contract with Built Right Construction, LLC for the Connally Addition Sewer Improvements and accept the project as completed.

Robert Vaughan, P.E. Branch Manager Infrastructure Solutions Group, LLC addressed Council commenting that this was the second part of the Connally Addition Sewer Improvements project. He stated the City had taken the opportunity to bid this project when the CDBG project had been bid. He added that half of Connally Addition sewer had been replaced. He commented that the final inspection had been performed on October 22, 2019, all deficiencies had been addressed and the two (2) year warranty period would begin on October 22, 2019.

There was a brief discussion concerning the length of time to receive the invoice and the number of houses in the Connally Addition.

A motion to authorize the Mayor to sign the Contractor's Final Pay Estimate No. 4 in the amount of \$10,439.50 and Certificate of Substantial Completion for the contract with Built Right Construction, LLC for the Connally Addition Sewer Improvements and accept the project as completed was made by Councilman Smith. The motion was seconded by Vice-Mayor Stevens, and the vote was taken as follows:

AYE: Councilmembers Smith, Stevens, Brown, Harrison, Prichard, Read & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

10. Consider and act upon, authorizing the Mayor to sign the Contractor's Final Pay Estimate No. 4 in the amount of \$25,076.20 and Certificate of Substantial Completion for the contract with Built Right Construction, LLC for 2018 CDBG Sewer System Improvements and accept the project as completed. (*Robert Vaughan, Infrastructure Solutions Group, LLC*)

Executive Summary

Motion to authorize the Mayor to sign the Contractor's Final pay Estimate No. 4 in the amount of \$25,076.20 and Certificate of Substantial Completion for the contract with Built Right Construction, LLC for 2018 CDBG Sewer System Improvements and accept the project as completed.

Robert Vaughan, P.E. Branch Manager Infrastructure Solutions Group, LLC addressed the Council commenting that this was the CDBG portion of the project. He added that the final inspection had been performed on October 22, 2019, all deficiencies had been addressed and the two (2) year warranty would begin on October 22, 2019.

Councilman Smith moved to authorize the Mayor to sign the Contractor's Final pay Estimate No. 4 in the amount of \$25,076.20 and Certificate of Substantial Completion for the contract with Built Right Construction, LLC for 2018 CDBG Sewer System Improvements and accept the

project as completed. The motion was seconded by Councilman Read, and the vote was taken as follows:

AYE: Councilmembers Smith, Read, Harrison, Prichard, Stevens, Brown & Mayor Browne  
NAY: None

Mayor Browne declared the motion carried.

Mayor Browne commented that Manager Stasiak had informed him that made \$1.1 million in projects that the City had completed.

11. Consider and act upon, accepting the bid amount of \$178,349.00, from Sunrise Construction, LLC and authorize the Mayor to sign the notice of award for the 2019 CDBG Sewer Project. (*Robert Vaughan, Infrastructure Solutions Group, LLC*)

Executive Summary

The recommendation is to accept the bid amount of \$178,349.00, from Sunrise Construction, LLC and authorize the Mayor to sign the notice of award for the 2019 CDBG Sewer Project.

Robert Vaughan, P.E. Branch Manager Infrastructure Solutions Group, LLC addressed the Council explaining that this project had been advertised and bids opened on January 7, 2020. He add that of the ten (10) plan holders eight (8) contractors had submitted bids with Sunrise Construction, LLC being the low bid at \$178,349.00.

After discussion regarding requirements to spend CDBG funds, where this project would be located, the number of houses served by the project, what would be done with the funds left over from the bid and if those funds could be used on street repair, a motion to accept the bid amount of \$178,349.00, from Sunrise Construction, LLC and authorize the Mayor to sign the notice of award for the 2019 CDBG Sewer Project was made by Councilman Read. The motion was seconded by Councilman Smith, and the vote was taken as follows:

AYE: Councilmembers Read, Smith, Prichard, Stevens, Brown, Harrison & Mayor Browne  
NAY: None

Mayor Browne declared the motion carried.

12. Consider and act upon, an Ordinance amending the general zoning ordinance and accompanying map thereto known as General Zoning Ordinance No. 1843 (1989), by changing the classification of the zoning districts for Lot 6, in Block 606, City of McAlester, formerly South McAlester, Pittsburg County, State of Oklahoma, from R-1B Single Family Residential District to R-2 Two Family Dwelling (duplex) District. (*Jayme Clifton, Community Development Director*)

Executive Summary

Motion to act upon and approve the above Ordinance changing the classification of the zoning districts for the property identified in the Ordinance from R-1B Single Family Residential District to R-2 Two Family Dwelling (duplex) District and authorizing the Mayor to sign the ordinance.

Director Clifton addressed the Council reviewing the proposed ordinance. She explained that the applicant was requesting that the zoning be changed from R-1B Single Family Residential District to R-2 Two Family Dwelling (duplex) District. She stated that the surrounding property owners had protested against the change and had provided the Planning Commission with a petition containing signatures from twenty percent (20%) of the interested property owners. She explained that the Planning and Zoning Commission had voted, 5 yes to 3 no, to recommend that the applicant's request be approved as presented. She added that with the submitted petition it would take a three-fourths (3/4) affirmative vote of the Council to approve the change.

After discussion regarding how this could affect property values, the number of people that had responded against the application, what could be built on the property if this item failed, why some members of the Planning and Zoning Commission had voted no, and giving residents of adjacent property a say in what is built next to them.

A motion to disapprove the proposed ordinance amending the zoning was made by Councilman Read.

There was another brief discussion concerning what the objections to the application had been and the percent needed to approve the change.

Attorney Ervin clarified that the motion was to not change the zoning.

The motion was seconded by Councilman Smith. There was no further discussion, and the vote was taken as follows:

AYE: Councilmembers Read, Smith, Harrison & Mayor Browne

NAY: Councilmembers Stevens, Brown & Prichard

Mayor Browne declared the motion carried.

13. Consider and act upon, an Ordinance amending the general zoning ordinance and accompanying map thereto known as General Zoning Ordinance No. 1843 (1989), by changing the classification of the zoning districts for The Westerly 80 feet of the Easterly 230 feet of Lot 29; and The Westerly 80 feet of the Easterly 230 feet of Lot 30; and The Northerly 30 feet of the Easterly 150 feet of Lot 30; and The Easterly 230 feet of Lot 31 less the Northerly 10 feet thereof; All in Block 10, Connally Addition, Pittsburg County, State of Oklahoma, from R-1B Single Family Residential District to C-2 Neighborhood Convenience District. *(Jayme Clifton, Community Development Director)*

Executive Summary

Motion to act upon and approve the above Ordinance changing the classification of the zoning districts for the property identified in the Ordinance from R-1B Single Family Residential District to C-2 Neighborhood Convenience District and authorizing the Mayor to sign the ordinance.

Director Clifton addressed the Council explaining that the applicant was requesting that the zoning of the property be changed from R-1B Single Family Residential District to C-2 Neighborhood Convenience District. She commented that this property was next to property that was zoned C-2 and her staff had not received any comments in favor or against the change.

**ORDINANCE NO. 2676**

**AN ORDINANCE AMENDING THE GENERAL ZONING ORDINANCE AND ACCOMPANYING MAP THERETO KNOWN AS GENERAL ZONING ORDINANCE NO. 1843 (1989), BY CHANGING THE CLASSIFICATION OF THE ZONING DISTRICT FOR THE WESTERLY 80 FEET OF THE EASTERLY 230 FEET OF LOT 29; AND THE WESTERLY 80 FEET OF THE EASTERLY 230 FEET OF LOT 30; AND THE NORTHERLY 30 FEET OF THE EASTERLY 150 FEET OF LOT 30; AND THE EASTERLY 230 FEET OF LOT 31 LESS THE NORTHERLY 10 FEET THEREOF; ALL IN BLOCK 10, CONNALLY ADDITION, PITTSBURG COUNTY, STATE OF OKLAHOMA, FROM R-1B SINGLE FAMILY RESIDENTIAL DISTRICT TO C-2 NEIGHBORHOOD CONVENIENCE DISTRICT.**

A motion was made by Councilman Smith and seconded by Councilman Read to approve **ORDINANCE NO. 2676**. There was no further discussion, and the vote was taken as follows:

AYE: Councilmembers Smith, Read, Brown, Harrison, Prichard, Stevens & Mayor Browne  
NAY: None

Mayor Browne declared the motion carried.

14. **POSTPONED FROM THE DECEMBER 10, 2019 MEETING;** Consider and act upon, an ordinance amending McAlester City Code Chapter 62, Land Development, Planning, Zoning and Subdivisions, Article IV, Division 2, the Uses Permitted After Review for Sec. 62-255 R-1A Single-family Residential District, Sec. 62-256 R-1B Single-family Residential District, Sec. 62-258 R-2 Two-family Dwelling District, and Sec. 62-259 R-3 Multiple-family Dwelling District, amending the development standards of Sec. 62-274 Cottage House Development Overlay District; and repealing all conflicting ordinances.  
*(Jayme Clifton, Community Development Director)*

Executive Summary

Motion to act upon and approve the above ordinance amending McAlester City Code Chapter 62, Land Development, Planning, Zoning and Subdivisions, Article IV, Division 2, the Uses Permitted After Review for Sec. 62-255 R-1A Single-family Residential District, Sec. 62-256 R-1B Single-family Residential District, Sec. 62-258 R-2 Two-family Dwelling District, and Sec. 62-259 R-3 Multiple-family Dwelling District, amending the development standards of Sec. 62-274 Cottage House Development Overlay District; repealing all conflicting ordinances and authorizing the Mayor to sign the ordinance.

Director Clifton addressed the Council explaining that this change would allow cottage house developments in other residential districts as a use permitted after review.

There was discussion concerning no change in the proposed ordinance since it was first presented on December 10, 2019, the length of time the application process takes and the process that would need to be followed if the Planning and Zoning Commission approved any applications for this type of development.

Councilman Prichard moved to adopt the proposed ordinance change as a permitted use in all four (4) districts. The motion was seconded by Vice-Mayor Stevens.

Before the vote there was discussion concerning allowing adjacent property owners to have a say in what is built next to them, the unknown affect this type of development could have on property values, the need for housing in the City and City staff still having review responsibilities during the development process.

There was no further discussion, and the vote was taken as follows:

AYE: Councilmembers Prichard & Stevens

NAY: Councilmembers Smith, Read, Brown, Harrison & Mayor Browne

Mayor Browne declared the motion failed.

A motion to adopt the proposed ordinance change as a permitted use, without review, in R-2 Two-Family Dwelling District and R-3 Multiple-Family Dwelling District was made by Councilman Prichard. The motion was seconded by Vice-Mayor Stevens.

Before the vote, Attorney Ervin clarified the motion as adopting after review in R-1A and R-1B and as a use without review in R-2 and R-3.

There was discussion concerning the use permitted after review process, how this type of development could affect property values, the building code standards remaining the same and allowing residents in the area to have input on what was built next to them.

There was no further discussion, and the vote was taken as follows:

AYE: Councilmembers Prichard, Stevens & Mayor Browne

NAY: Councilmembers Read, Brown, Harrison & Smith

Mayor Browne declared the motion failed.

### **ORDINANCE NO. 2677**

**AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA; AMENDING MCALESTER CITY CODE CHAPTER 62, LAND DEVELOPMENT, PLANNING, ZONING AND SUBDIVISIONS, ARTICLE IV, DIVISION 2, THE USES PERMITTED AFTER REVIEW FOR SEC. 62-255 R-1A SINGLE-FAMILY RESIDENTIAL DISTRICT, SEC. 62-256 R-1B SINGLE-FAMILY RESIDENTIAL DISTRICT, SEC. 62-258 R-2 TWO-FAMILY DWELLING DISTRICT, AND SEC. 62-259 R-3 MULTIPLE-FAMILY DWELLING DISTRICT; AMENDING THE DEVELOPMENT STANDARDS OF SEC. 62-274 COTTAGE HOUSE DEVELOPMENT OVERLAY DISTRICT; AND REPEALING ALL CONFLICTING ORDINANCES.**

After further discussion, a motion to approve **ORDINANCE NO. 2677** as written was made by Mayor Browne. The motion was seconded by Councilman Read, and the vote was taken as follows:

AYE: Councilmembers Read, Brown, Harrison, Smith & Mayor Browne

NAY: Councilmembers Prichard & Stevens

Mayor Browne declared the motion carried.

15. Consider and act upon, authorization to purchase a certificate of deposit for \$775,000 to be used as collateral for the purchase of 21 new fleet vehicles. (*Peter Stasiak, City Manager*)

Executive Summary

Staff recommends approval and authorization for the Mayor to allow the use of funds to be used to purchase a certificate of deposit.

Manager Stasiak addressed the Council explaining that staff had been looking at financing options that would allow the City of McAlester to upgrade twenty-one (21) fleet vehicles. He stated that the old vehicles would be surplus and disposed of in approved methods. He commented that several leasing options had been considered and after that review it was decided that the most cost-effective method was to purchase a certificate of deposit in the amount of \$750,000.00 to \$775,000.00 at an interest rate of 1.35%. He added that this certificate of deposit would be used a collateral for a line of credit amortized over five (5) years at an interest rate of 1.85%.

There was discussion regarding using cash to purchase the vehicles, the financing of the vehicles, when the payments would begin, what the Bank would have as collateral, if the City would have title to the vehicles, the percentage difference between the CD and the loan, purchasing the vehicles out right with the cash instead of purchasing a CD, the CD still being an asset, the vehicles becoming assets, the purchase of the CD would not prevent the City from doing something that was already planned and budgeted and the City paying off some existing notes before the end of the fiscal year.

A motion was made by Councilman Read to approve and authorize the Mayor to allow the use of funds to be used to purchase a certificate of deposit. The motion was seconded by Councilman Smith.

There was no further discussion, and the vote was taken as follows:

AYE: Councilmembers Read, Smith, Brown, Stevens & Mayor Browne

NAY: Councilmember Prichard

ABSTAIN: Councilmember Harrison (counted as a no vote)

Mayor Browne declared the motion carried.

16. Consider and act upon, authorizing the purchase of 21 new and unused vehicles. This includes 6 Ford pursuit SUVs. Total cost of all 21 vehicles is \$762,906 and includes all aftermarket additions. Vehicles will be purchased with loan proceeds using a certificate of deposit as collateral as mentioned in a separate agenda item. *(Peter Stasiak, City Manager)*

Executive Summary

Motion to approve the purchase of 21 new and unused vehicles.

Manager Stasiak addressed the Council explaining that the purchase of the twenty-one (21) vehicles included six (6) Ford pursuit SUVs. He stated that the total cost of the vehicles was \$762,906.00 and included all aftermarket additions. He added that the vehicles would be purchased from Freedom Ford in McAlester and this dealership was matching or beating the state bid price. He commented that the old vehicles would be surplus and disposed of.

There was a brief discussion concerning the number of Crown Victoria vehicles still in the City's fleet, a motion to approve the purchase of twenty-one (21) new and unused vehicles was made by Councilman Read. The motion was seconded by Councilman Smith, and the vote was taken as follows:

AYE: Councilmembers Read, Smith, Brown & Mayor Browne

NAY: Councilmembers Prichard & Stevens

ABSTAIN: Councilmember Harrison (counted as a no vote)

Mayor Browne declared the motion carried.

**New Business**

*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*

Manager Stasiak addressed the Council explaining that when Built Right removed the top from the intersection of 5<sup>th</sup> Street and Washington Avenue it was discovered that the water line was lying six inches (6") below the asphalt in a trough cut in the rock. He added that this change order would allow for the relocation of the water and sewer lines add manholes, valves and a fire hydrant assembly.

After a brief discussion concerning the amount of the change order, the fifteen percent (15%) limit, how deep the lines had been laid and how deep the lines should have been laid, a motion to approve and authorize the Mayor to sign a Change Order from Built Right Construction, LLC in the amount of \$43,325.00 for water and sewer line improvements on the Washington Avenue Improvement Project was made by Councilman Read. The motion was seconded by Councilman Smith, and the vote was taken as follows:

AYE: Councilmembers Read, Harrison, Smith & Mayor Browne

NAY: Councilmembers Prichard, Stevens & Brown

Mayor Browne declared the motion carried.

### **City Manager's Report**

- Report on activities for the past two weeks.

Manager Stasiak reported that at the next meeting the Mid-Year Budget would be presented to the Council.

### **Remarks and Inquiries by City Council**

Vice-Mayor Stevens inquired about the amount of funds the Stormwater fee generated and at what rate would it stop.

Manager Stasiak stated he thought it was around \$750,000.00 to \$800,00.00 and it would cap out at \$5.00 and then generate around \$1 million.

Councilman Brown asked about getting a report on the number of homeless in the City of McAlester.

Mayor Browne informed the Council that on January 25, 2019 there would be an event addressing homelessness in McAlester and that data would be available there.

Councilwoman Harrison stated that the Dr. Marten Luther King, Jr. banquet would be this Saturday and she announced that Edmond Doyle School had received an "A" from the State.

Councilmembers Smith, Read and Prichard did not have any comments for the evening.

### **Mayor's Comments and Committee Appointments**

Mayor Browne did not have any comments for the evening.

### **Recess Council Meeting**

Councilman Smith moved to recess the Regular Meeting and convene the Authorities. The motion was seconded by Councilman Brown.

There was no discussion, and the vote was taken as follows:

AYE: Councilmembers Smith, Brown, Harrison, Prichard, Stevens, Read & Mayor Browne  
NAY: None

Mayor Browne declared the motion carried and the meeting was recessed at 8:22 P.M.

### **Reconvene Council Meeting**

The Regular Meeting was reconvened at 8:23 P.M.

**Adjournment**

There being no further business to come before the Council, Councilman Read moved for the meeting to be adjourned. The motion was seconded by Councilman Smith.

There was no discussion, and the vote was taken as follows:

AYE: Councilmembers Read, Smith, Stevens, Brown, Harrison, Prichard & Mayor Browne

NAY: None

Mayor Browne declared the motion carried, and the meeting was adjourned at 8:23 P.M.

ATTEST:

\_\_\_\_\_  
John Browne, Mayor

\_\_\_\_\_  
Cora Middleton, City Clerk

**CLAIMS FROM**

**January 22, 2020**

**Thru**

**February 4, 2020**

PACKET : 18525 18535 18545 18547 18552 18563

VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	DEBRA STEWART	I-202001292871	01 -5431202	OPERATING SUP DEBRA STEWART:REFUND RETIREMEN	094961	91.04
	SHERRI SWIFT	I-202001292873	01 -5211331	EMPLOYEE TRAV SHERRI SWIFT:OML BUDGET WORKSH	094963	196.42
01-A00026	AT & T LONG DISTANCE					
		I-202001222848	01 -5215315	TELEPHONE UTI UTIL PHONE-LONG DISTANCE	094802	42.83
01-A00200	ADAM TRUE VALUE & AG SU					
		I-381782	01 -5544203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	000000	90.00
01-A00267	AIRGAS, INC					
		I-9096602991	01 -5432202	OPERATING SUP SUPPLIES AS NEEDED	000000	92.83
		I-9097393626	01 -5432202	OPERATING SUP SUPPLIES AS NEEDED	000000	79.43
		I-9967544112	01 -5432202	OPERATING SUP SUPPLIES AS NEEDED	000000	652.56
		I-9967544113	01 -5542203	REPAIRS & MAI BOTTLE RENTAL-PARKS	000000	80.12
		I-9967544115	01 -5542203	REPAIRS & MAI BOTTLE RENTAL-PARKS	000000	19.57
01-A00280	ALERT-ALL CORP.					
		I-220010021	01 -5431329	PROMOTIONAL PROMOTIONAL SUPPLIES	000000	1,649.50
01-A00362	VYVE BROADBAND					
		I-202001222845	01 -5865328	INTERNET SERV UTIL INTERNET- CENTRAL GARAGE	094803	88.90
		I-202001222847	01 -5547328	INTERNET SERV UTIL INTERNET-OAKHILL CEMETERY	094803	63.36
		I-202001222847	01 -5431328	INTERNET SERV UTIL INTERNET-FIRE STATION #2	094803	62.95
		I-202001292868	01 -5431328	INTERNET SERV FIRE EMER COMP-JAN 2020	094964	99.95
		I-202001292868	01 -5542328	INTERNET SERV STIPE CENTER-JAN 2020	094964	84.00
01-A00454	AMAZON CAPITAL SERVICES					
		I-1H3T-6PLC-Y3LD	01 -5215202	OPERATING SUP OFFICE SUPPLIES	000000	30.08
		I-1JVX-34W7-P6TP	01 -5215202	OPERATING SUP OFFICE SUPPLIES	000000	32.53
01-A00751	ATWOODS					
		I-5555/9	01 -5544203	REPAIRS & MAI MISC REPAIR AND MAINT IT	000000	54.04
		I-5556/9	01 -5544203	REPAIRS & MAI MISC REPAIR AND MAINT IT	000000	11.98
01-A00768	AT&T CORP DBA ACC BUSIN					
		I-200162277	01 -5551328	INTERNET SERV FED BLDG INTERNET DEC 2019	094965	882.50
01-B00180	UNION IRON WORKS, INC.					
		I-S2186748.001	01 -5548203	REPAIRS & MAI GLASS SHOWER DOORS	000000	628.07
		I-S2189613.001	01 -5548203	REPAIRS & MAI GLASS SHOWER DOORS	000000	354.97
		I-S2189625.001	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	000000	83.53
		I-S2189737.001	01 -5548203	REPAIRS & MAI GLASS SHOWER DOORS	000000	12.08
01-B00380	BOARD OF TEST FOR ALCOH					
		I-8973	01 -5321331	EMPLOYEE TRAV YRLY RENEWAL INTOXILYZER	000000	456.00
01-B00490	BRIGGS PRINTING					
		I-1820-07	01 -5431202	OPERATING SUP BUSINESS CARDS	000000	36.00

PACKET : 18525 18535 18545 18547 18552 18563  
 VENDOR SET: Mult  
 FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-B00490	BRIGGS PRINTING		continued			
		I-PC-69549	01 -5431202	OPERATING SUP BUSINESS CARDS	000000	54.00
		I-PC-69581	01 -5431202	OPERATING SUP BUSINESS CARDS	000000	50.00
		I-PC-69582	01 -5431202	OPERATING SUP BUSINESS CARDS	000000	50.00
01-B00503	BROKEN ARROW ELECTRIC S					
		I-S2612543.001	01 -5548203	REPAIRS & MAI BLDG MAINT SUPPLIES	000000	21.75
		I-S2616211.001	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	000000	93.00
		I-S2616216.001	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	000000	21.02
		I-S2620312.001	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	000000	104.09
		I-S2624213.001	01 -5548203	REPAIRS & MAI BLDG MAINT SUPPLIES	000000	296.88
		I-S2624543.001	01 -5548203	REPAIRS & MAI BLDG MAINT SUPPLIES	000000	76.59
01-C00320	CENTERPOINT ENERGY ARKL					
		I-202001292867	01 -5215314	GAS UTILITY FIRE EMER COMPLEX-JAN 2020	094967	546.42
		I-202001292867	01 -5215314	GAS UTILITY 315 E KREBS-JAN 2020	094967	29.68
01-C00462	CITY CARBONIC SALES & S					
		I-56468	01 -5431316	REPAIRS & MAI SCBA TESTING- CASCADE	000000	46.40
01-C00649	COMPUTER SUPPLIES & SER					
		I-25631	01 -5211202	OPERATING SUP CHECKS-AP	094805	191.67
		I-25631	01 -5211202	OPERATING SUP CHECKS-PAYROLL	094805	191.67
		I-25631	01 -5211202	OPERATING SUP SHIPPING	094805	129.98
01-C00832	CORY PARKER					
		I-202001222855	01 -5544308	CONTRACT LABO REFEREE 01/20/20 4 GAMES	094806	100.00
01-C00840	CRAWFORD & ASSOCIATES P					
		I-13157	01 -5215302	CONSULTANTS CONSULTING FEES	000000	1,017.50
01-D00097	DASH MEDICAL GLOVES, IN					
		I-INV1181133	01 -5432202	OPERATING SUP SUPPLIES AS NEEDED	000000	359.40
01-D00402	DIAMOND TROPHY & ENGRAV					
		I-20191359	01 -5431202	OPERATING SUP PLAQUES FOR C. JAMICH	000000	68.95
		I-20191367	01 -5215202	OPERATING SUP PLAQUES-EMPLOYEES/MONTH	000000	16.95
01-D00448	DISCOUNT STEEL					
		I-25940	01 -5865218	STREET REPAIR 3/8 INCH. STEEL PLATE	000000	342.95
01-D00540	DOLESE BROTHERS					
		I-AG20006285	01 -5865218	STREET REPAIR CONCRETE FOR STR REPAIRS	000000	290.40
		I-AG20008606	01 -5865218	STREET REPAIR CONCRETE FOR STR REPAIRS	000000	587.58
		I-AG20010041	01 -5865218	STREET REPAIR CONCRETE FOR STR REPAIRS	000000	579.48
01-D00684	DR. JASON MCELYEA					
		I-102	01 -5432308	CONTRACTED SE CONTRACT SVS FEE 1/01-1/15/20	094809	1,071.00

*Previously Approved Claims 01/28/20*

PACKET : 18525 18535 18545 18547 18552 18563  
 VENDOR SET: Mult  
 FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-E00266	ERVIN & ERVIN ATTORNEYS	I-202001302874	01 -5214302	CONSULTANTS CONTRACT LEGAL SVS- 02/2020	000019	3,233.33
01-F00037	FASTENAL	I-OKMCA177856	01 -5865218	STREET REPAIR BOLTS/REPAIR PARKING LOT	000000	67.21
01-F00141	WITMER PUBLIC SAFETY GR	I-E1923729.001	01 -5431202	OPERATING SUP SUPPLIES AS NEEDED	000000	403.49
01-G00010	G C RENTAL CENTER, INC	I-61460	01 -5865218	STREET REPAIR EQUIPMENT RENTAL FEE	000000	93.00
		I-61635	01 -5544203	REPAIRS & MAI EQUIP RENT OPEN/CLOSE GRA	000000	65.80
		I-61639	01 -5865218	STREET REPAIR EQUIPMENT RENTAL FEE	000000	251.00
		I-61691	01 -5865218	STREET REPAIR EQUIPMENT RENTAL FEE	000000	417.00
01-I00049	IDEAL CLEANING	I-3338	01 -5548308	CONTRACTED SE CLEANING CITY BLDGS	000000	1,800.00
		I-3338	01 -5551308	CONTRACT SERV CLEANING CITY BLDG	000000	1,200.00
01-I00120	TYLER TECHNOLOGIES	I-025-285350	01 -5213336	FEES COURT MNTH SUPPORT-FEB 2020	094968	200.00
		I-025-285350	01 -5225349	SOFTWARE MAIN IT MNTH SUPPORT-FEB 2020	094968	220.50
01-I00262	INVESTIGATIVE CONCEPTS,	I-1212129931	01 -5653348	DRUG TESTING/ MISC BACKGROUND CHEC	000000	39.95
01-J00121	JAMESCO ENTERPRISES, LL	I-21279	01 -5215202	OPERATING SUP JANITORIAL SUPPLIES	000000	62.77
		I-21834	01 -5215202	OPERATING SUP JANITORIAL SUPPLIES	000000	175.06
		I-21881	01 -5542202	OPERATING SUP JANITORIAL SUPPLIES	000000	218.00
		I-21912	01 -5215202	OPERATING SUP JANITORIAL SUPPLIES	000000	120.06
01-J00214	JEREMY JEWELL	I-202001222856	01 -5544308	CONTRACT LABO REFEREE 01/20/20 4 GAMES	094811	100.00
01-J00340	JIM WOOD REFRIGERATION	I-20-20993	01 -5548203	REPAIRS & MAI BUILDING MAINT REPAIRS	000000	179.00
01-L00428	LOWE'S CREDIT SERVICES	C-2127	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	000000	21.89-
		I-02507	01 -5865218	STREET REPAIR STREET REPAIR & SUPPLIES	000000	29.78
		I-05429	01 -5542203	REPAIRS & MAI MISC REPAIR AND MAINT.	000000	35.82
		I-06691	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	000000	57.94
		I-06895	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	000000	140.44
		I-07237	01 -5432203	REPAIR & MAIN SUPPLIES AS NEEDED	000000	48.87
		I-07238	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	000000	47.46
		I-07405	01 -5542203	REPAIRS & MAI MISC REPAIR AND MAINT.	000000	78.80
		I-07405	01 -5542203	REPAIRS & MAI MISC REPAIR AND MAINT.	000000	7.97
		I-07818	01 -5542203	REPAIRS & MAI MISC REPAIR AND MAINT.	000000	53.50

PACKET : 18525 18535 18545 18547 18552 18563

VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-L00428	LOWE'S CREDIT SERVICES		continued			
	I-901650	01	-5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	000000	19.92
	I-906755	01	-5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	000000	15.51
	I-907014	01	-5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	000000	15.53
	I-907237	01	-5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	000000	169.86
	I-907780	01	-5432203	REPAIR & MAIN SUPPLIES AS NEEDED	000000	73.53
	I-9902127	01	-5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	000000	246.39
	I-9902256	01	-5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	000000	25.66
01-M00280	FUSION FORMERLY MEGAPAT					
	I-9048928	01	-5215315	TELEPHONE UTI UTIL PHONE-LONG DISTANCE	094812	585.44
01-M00487	MILLER OFFICE EQUIPMENT					
	I-MOE142992	01	-5215312	EQUIPMENT REN NOV 19 COPIER SERVICE	000000	476.66
	I-MOE143893	01	-5215312	EQUIPMENT REN DEC 19 COPIER SERVICE	000000	538.36
01-MC0095	RICK MCFADDEN					
	I-3008	01	-5215316	REPAIRS & MAI MAIN & CARL ALBERT	000000	250.00
01-MC0098	MCAFFEE & TAFT					
	I-587311	01	-5210302	CONSULTANTS/L LEGAL FEES -OPEN PO	000000	230.00
01-MC0140	MCALESTER PAINT & SUPPL					
	I-00147594	01	-5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	000000	93.54
	I-00147836	01	-5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	000000	102.13
	I-00147874	01	-5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	000000	50.00
01-MC0146	PITTSBURG COUNTY EMERGE					
	I-202002042884	01	-5101353	PITTSBURG EME FEB 2020 EMER MNGT SVS	000000	4,166.67
01-N00059	FEDERAL EMERGENCY MANAG					
	I-POLICY 4000106347	01	-5215322	LIABILITY INS FLOOD INSURANCE PREMIUM	000000	11,715.00
01-N00065	NATIONAL INDUSTRIAL & S					
	I-15336	01	-5865203	REPAIR & MAIN REFLECTIVE TAPE	000000	358.80
01-N00250	MCALESTER NEWS CAPITAL					
	I-#934	01	-5542330	DUES & SUBSCR ANNUAL SUBSCRIPTION	000000	203.88
	I-300028613	01	-5212317	ADVERTISING & COUNCIL & MISC PUBICATION	000000	476.27
	I-300028615	01	-5212317	ADVERTISING & COUNCIL & MISC PUBICATION	000000	50.55
	I-300028617	01	-5212317	ADVERTISING & COUNCIL & MISC PUBICATION	000000	16.80
	I-300028620	01	-5652317	ADVERTISING & PUBLICATIONS	000000	160.55
01-000124	OK SHERIFF'S & PEACE OF					
	I-19-01393	01	-5321331	EMPLOYEE TRAV TRAINING CONFERENCE	000000	160.00
01-000417	OKLA TAX COMMISSION					
	I-L1564951616	01	-5544202	OPERATING SUP SALES TAX PERMIT	000000	30.00

PACKET : 18525 18535 18545 18547 18552 18563  
 VENDOR SET: Mult  
 FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000520	OIL-OK INDEPENDENT LIVI						
		I-02112020-2015-2016	01	-5101355	OIL-OK FOR IN CONTRACT-OK FOR INDEPENDENT LI	000000	2,000.00
		I-202001222857	01	-5101355	OIL-OK FOR IN JAN 2020 CONTACT S	094813	2,000.00
01-000610	OTA PIKEPASS CENTER						
		I-20191295643	01	-5542331	EMPLOYEE TRAV TOLL USAGE	000000	9.30
01-P00023	P & K EQUIPMENT, INC						
		I-3556079	01	-5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	000000	64.98
01-P00242	PETER STASIAK						
		I-202001222846	01	-5210331	EMPLOYEE TRAV DRONE SYMPOSIUM REIM MILEAGE	094814	95.12
		I-202001302875	01	-5210112	VEHICLE ALLOW AUTO ALLOWANCE- 02/2020	094975	500.00
01-S00190	SECURITY SYS. & ENG. IN						
		I-32574	01	-5544203	REPAIRS & MAI DIGITAL CELLULAR HARDWARE	000000	312.33
		I-32602	01	-5544308	CONTRACT LABO SEC. MONITORING-SBC	000000	107.00
01-S00249	MORGAN STANLEY SMITH BA						
		I-02112020-2019-2020	01	-5215110	PENSION - DEF FEB 2020- GENERAL CONTRIBUTION	000000	27,957.06
01-S00329	SHRED-IT US JV LLC dba						
		I-8128977562	01	-5212308	CONTRACTED SE MNTHLY SHREDDING SVC	000000	58.28
01-S00643	SPECIAL OPS UNIFORMS, I						
		I-791256	01	-5431207	CLOTHING ALLO NEW RECUIT UNIFORM	000000	1,502.18
01-S00726	STAPLES BUSINESS ADVANT						
		I-3436617875	01	-5320202	OPERATING EXP TICKET WRITER PAPER	000000	206.58
		I-3436617876	01	-5211202	OPERATING SUP OFFICE SUPPLIES	000000	74.98
01-T00010	T. H. ROGERS LUMBER CO.						
		I-575722	01	-5544203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	000000	100.52
		I-575909	01	-5865218	STREET REPAIR FORMING MATERIALS	000000	115.99
		I-575925	01	-5865218	STREET REPAIR FORMING MATERIALS	000000	28.49
		I-576057	01	-5544203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	000000	9.96
		I-576368	01	-5865218	STREET REPAIR FORMING MATERIALS	000000	115.65
01-W00040	WALMART COMMUNITY BRC						
		I-04173	01	-5431202	OPERATING SUP SUPPLIES AS NEEDED	000000	117.32
		I-05993	01	-5431202	OPERATING SUP OPERATING SUPPLIES	000000	29.52
		I-05996	01	-5431202	OPERATING SUP OPERATING SUPPLIES	000000	273.83
		I-07106	01	-5653213	SAFETY EXPENS SAFETY SUPPLIES	000000	25.75
		I-09353	01	-5544202	OPERATING SUP CONCESSION SUPPLIES	000000	148.00
		I-902673	01	-5544202	OPERATING SUP CONCESSION SUPPLIES	000000	75.98
01-W00274	WHITNEY ANDERSON						
		I-202001222854	01	-5544308	CONTRACT LABO SCOREKEEPER 01/20/20 4 GAMES	094818	80.00

Previously Approved →  
 Claims 1/28/20

PACKET : 18525 18535 18545 18547 18552 18563

VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-W00371	WILLIAMS SCOTSMAN, INC.					
		I-7347125	01 -5653213	SAFETY EXPENS MONTHLY RENT/LNDFILL	000000	334.78
		I-7361559	01 -5653213	SAFETY EXPENS OFFICE RENT'L FLEET	000000	318.87
		I-7361560	01 -5653213	SAFETY EXPENS OFFICE RENTAL ST DEPART	000000	318.87
		I-7429017	01 -5653213	SAFETY EXPENS MONTHLY RENT/LNDFILL	000000	334.78
		I-7444663	01 -5653213	SAFETY EXPENS OFFICE RENT'L FLEET	000000	318.87
		I-7444664	01 -5653213	SAFETY EXPENS OFFICE RENTAL ST DEPART	000000	318.87
01-Z00003	ZUMA OFFICE SUPPLY					
		I-180882	01 -5215202	OPERATING SUP OFFICE SUPPLIES	000000	62.25
		I-181518	01 -5215202	OPERATING SUP OFFICE SUPPLIES	000000	57.51
			FUND	01 GENERAL FUND	TOTAL:	79,942.13

PACKET : 18525 18535 18545 18547 18552 18563  
 VENDOR SET: Mult  
 FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00267	AIRGAS, INC	I-9967544114	02 -5973203	REPAIRS & MAI MONTHLY BOTTLE RENTAL	000000	150.24
01-A00362	VYVE BROADBAND	I-202001292868	02 -5866230	RECYCLING CEN RECYCLING CENTER-JAN 2020	094964	61.77
		I-202001292868	02 -5973328	INTERNET SERV E WWP-JAN 2020	094964	73.80
01-A00423	ALLIED WASTE SERVICES O	I-375-000438350	02 -5866306	CONTRACTED RE JAN 20-CONTRACT RESIDENT TRASH	000000	60,259.77
		I-375-000438350	02 -5866306	CONTRACTED RE JAN 20-CONTRACT COMMERCIAL TRA	000000	106,817.25
		I-375-000438350	02 -5866306	CONTRACTED RE WRITE OFF BAD DEBT	000000	483.18-
01-A00454	AMAZON CAPITAL SERVICES	I-1H3T-6PLC-Y3LD	02 -5267202	OPERATING SUP OFFICE SUPPLIES	000000	1.18
		I-1H3T-6PLC-Y3LD	02 -5267202	OPERATING SUP OFFICE SUPPLIES	000000	28.90
		I-1JVX-34W7-P6TP	02 -5267202	OPERATING SUP OFFICE SUPPLIES	000000	32.52
01-A00751	ATWOODS	I-5548/9	02 -5973203	REPAIRS & MAI MISC REPAIRS &MAINT ITEMS	000000	7.02
		I-5548/9	02 -5973203	REPAIRS & MAI MISC REPAIRS &MAINT ITEMS	000000	49.65
		I-5553/9	02 -5973203	REPAIRS & MAI MISC REPAIRS & MAINT ITEM	000000	30.97
01-A00768	AT&T CORP DBA ACC BUSIN	I-193650009	02 -5267315	TELEPHONE UTI UTIL INTERNET-CITY HALL&FED BD	094804	1,654.16
		I-200121909	02 -5267315	TELEPHONE UTI CITY HALL INTERNET DEC 2019	094965	882.07
01-C00320	CENTERPOINT ENERGY ARKL	I-202001292867	02 -5267314	GAS UTILITY CENTRAL GARAGE-JAN 2020	094967	559.11
01-C00339	CERTIFIED LABORATORIES	I-3832851	02 -5973203	REPAIRS & MAI OIL & GREASE WEST PLANT	000000	530.20
01-D00056	DALTON CARLTON	I-JAN2020	02 -5974308	CONTRACTED SE CONSULT SVCS WATER&WW	094808	2,000.00
<i>Previously Approved Claims 01/28/20</i>						
01-D00158	DAVID T HARDGRAVE	I-4-20-07	02 -5973302	CONSULTANTS ( PRETREATMENT CONSULT	000000	2,200.00
01-E00229	ENVIRONMENTAL PRODUCTS	I-244077	02 -5975339	VEHICLE/EQUIP 3/4" PIRANHA JETTER HOSE	000000	1,615.44
01-H00016	CORE & MAIN LP	C-L768008	02 -5975235	WATER MAIN RE WATERLINE REPAIR PARTS	000000	250.00-
		I-L714258	02 -5975235	WATER MAIN RE WATERLINE REPAIR PARTS	000000	690.00
		I-L752209	02 -5975235	WATER MAIN RE WATERLINE REPAIR PARTS	000000	126.00
		I-L768085	02 -5975235	WATER MAIN RE WATERLINE REPAIR PARTS	000000	250.00
		I-L825422	02 -5975235	WATER MAIN RE WATERLINE REPAIR PARTS	000000	1,755.25
01-I00120	TYLER TECHNOLOGIES					

PACKET : 18525 18535 18545 18547 18552 18563

VENDOR SET: Mult

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-I00120	TYLER TECHNOLOGIES		continued			
		I-025-285350	02 -5216336	MAILING FEES UB&C MNTH SUPPORT-FEB 2020	094968	293.16
01-I00187	WATER HOLDINGS ACQUISIT					
		I-48486	02 -5974302	CONSULTANTS OPERATIONAL SVC WTP-FEB 2020	000000	111,111.01
01-J00121	JAMESCO ENTERPRISES, LL					
		I-21279	02 -5267202	OPERATING SUP JANITORIAL SUPPLIES	000000	62.78
		I-21834	02 -5267202	OPERATING SUP JANITORIAL SUPPLIES	000000	175.05
		I-21912	02 -5267202	OPERATING SUP JANITORIAL SUPPLIES	000000	120.06
01-L00428	LOWE'S CREDIT SERVICES					
		I-02488	02 -5973203	REPAIRS & MAI MISC REPAIR ITEMS	000000	6.64
01-N00059	FEDERAL EMERGENCY MANAG					
		I-4000106360	02 -5267322	LIABILITY INS FLOOD INSURANCE PREMIUM	000000	22,049.00
01-N00250	MCALESTER NEWS CAPITAL					
		I-300028626	02 -5973330	DUES & SUBSCR ARTICLE FOR WWT PERMIT	000000	24.15
01-O00275	OKLA DEPT OF COMMERCE					
		I-02112020-#8908	02 -5267521	CDBG LOAN #89 CDBG - EDIF #8908	000000	1,145.83
01-S00249	MORGAN STANLEY SMITH BA					
		I-02112020-2019-2020	02 -5267110	PENSION - DEF FEB 2020- MPWA CONTRIBUTION	000000	5,603.92
01-S00580	AT & T					
		I-202001222850	02 -5267315	TELEPHONE UTI UTIL PHONE- DATA LINE	094816	776.00
		I-202001222851	02 -5267315	TELEPHONE UTI UTIL PHONE- MPWA	094816	10,096.35
01-T00630	TWIN CITIES READY MIX,					
		I-198170	02 -5975218	STREET REPAIR CONCRETE-2ND & COMANCHE	000000	843.50
		I-198239	02 -5975218	STREET REPAIR CONCRETE-1ST & TYLER	000000	942.00
01-U00051	UTILITY SUPPLY CO., INC					
		I-13411	02 -5975230	SEWER MAIN RE SEWER REPAIR ITEMS	000000	212.72
		I-134712	02 -5975230	SEWER MAIN RE SEWER REPAIR ITEMS	000000	89.08
		I-134769	02 -5975230	SEWER MAIN RE SEWER REPAIR ITEMS	000000	147.28
		I-134770	02 -5975230	SEWER MAIN RE SEWER REPAIR ITEMS	000000	90.15
		I-134771	02 -5975230	SEWER MAIN RE SEWER REPAIR ITEMS	000000	30.04
01-U00052	UTILITY TECHNOLOGY SERV					
		I-S103379479.001	02 -5975209	UTILITY MAINT USB HOST ADAPTER	000000	48.00
01-V00072	VERIZON WIRELESS SERVIC					
		I-9846282590	02 -5216308	CONTRACTED SE UTIL INTERNET- AMI BASE STATIO	094817	50.04
01-Z00003	ZUMA OFFICE SUPPLY					
		I-180882	02 -5267202	OPERATING SUP OFFICE SUPPLIES	000000	62.25

PACKET : 18525 18535 18545 18547 18552 18563

VENDOR SET: Mult

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-Z00003	ZUMA OFFICE SUPPLY		continued			
	I-181518		02 -5267202	OPERATING SUP OFFICE SUPPLIES	000000	57.51
				FUND 02 MPWA	TOTAL:	333,078.64

PACKET : 18525 18535 18545 18547 18552 18563

VENDOR SET: Mult

FUND : 03 AIRPORT AUTHORITY

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00320	CENTERPOINT ENERGY ARKL	I-202001292867	03 -5876314	GAS UTILITY AIRPORT-JAN 2020	094967	130.29
01-S00249	MORGAN STANLEY SMITH BA	I-02112020-2019-2020	03 -5876110	PENSION-DEFIN FEB 2020- AIRPORT CONTRIBUTION 000000		360.26
FUND 03 AIRPORT AUTHORITY					TOTAL:	490.55

PACKET : 18525 18535 18545 18547 18552 18563

VENDOR SET: Mult

FUND : 08 NUTRITION

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-D00054	DANIEL E. REAGAN					
		I-202001222842	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	094807	225.00
		I-202001222843	08 -5549308	CONTRACT SERV MILEAGE REIM- MEAL DELIVERY	094807	139.73
01-S00249	MORGAN STANLEY SMITH BA					
		I-02112020-2019-2020	08 -5549110	PENSION-DEFIN FEB 2020- NUTRITION CONTRIB	000000	583.41
01-S00407	SOCORRO BARNETT					
		I-202001222840	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	094815	250.00
		I-202001222841	08 -5549308	CONTRACT SERV MILEAGE REIM- MEAL DELIVERY	094815	162.15
01-S00580	AT & T					
		I-202001222853	08 -5549315	TELEPHONE UTI UTIL PHONE- NUTRITION	094816	193.39
				FUND 08 NUTRITION	TOTAL:	1,553.68

PACKET : 18525 18535 18545 18547 18552 18563

VENDOR SET: Mult

FUND : 27 TOURISM FUND

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00362	VYVE BROADBAND	I-202001292868	27	-5655328	INTERNET SERV TOURISM-JAN 2020	094964	86.77
01-A00705	ARDENEUM OF OKLAHOMA CH	I-PO#19-01399	27	-5655214	TOURISM EXPEN	000000	1.00
01-C00149	CANON FINANCIAL SERVICE	I-21024752	27	-5655318	PRINTING COPIER LEASE/TOUR	094966	71.00
01-MC0134	MCALESTER MAIN STREET	I-202002032880	27	-5655353	MAIN STREET P CONTRACT-MCALESTER MAIN ST	000000	1,250.00
		I-202002032881	27	-5655353	MAIN STREET P CONTRACT-MCALESTER MAIN ST	000000	1,250.00
01-P00385	PITTS. CTY. OSU EXT. CE	I-951-009-020-4-8	27	-5655214	TOURISM EXPEN ICE RINK ELECTRIC USAGE	000000	248.18
01-P00450	PRIDE IN MCALESTER	I-02112020-2015-2016	27	-5655352	MISC PRIDE IN CONTRACT-PRIDE IN MCALESTER	000000	2,500.00
		I-202001302877	27	-5655352	MISC PRIDE IN CONTRACT SVS- 02/2020	000000	2,500.00
01-R00090	RAM INC dba W.E. ALLFOR	I-1036497	27	-5655214	TOURISM EXPEN PROPANE FOR ICE RINK	000000	42.00
01-S00249	MORGAN STANLEY SMITH BA	I-02112020-2019-2020	27	-5655110	PENSION-DEFIN FEB 2020- TOURSIM CONTRIB	000000	224.28
01-T00500	TRACY PARROTT, DBA PARR	I-202002042885	27	-5655340	OFFICE RENT FEB 2020-OFFICE RENT TOURISM	000000	1,044.00
				FUND 27 TOURISM FUND	TOTAL:		9,217.23

PACKET : 18525 18535 18545 18547 18552 18563  
 VENDOR SET: Mult  
 FUND : 28 SE EXPO CENTER

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR KATHERINE LACKEY	I-202001292872	28 -4-0-430	EXPO RENTAL KATHERINE LACKEY:REFUND EXPO	094962	200.00
01-A00768	AT&T CORP DBA ACC BUSIN	I-200145450	28 -5654328	INTERNET SERV EXPO INTERNET DEC 2019	094965	611.00
01-C00149	CANON FINANCIAL SERVICE	I-21024752	28 -5654202	OPERATING SUP COPIER LEASE/ECON DEV.	094966	77.00
01-P00560	PSO/SOUTHWESTERN ELECTR	I-202001292866	28 -5654313	ELECTRIC UTIL EXPO RV PARK-JAN 2020	094969	36.52
01-S00009	SADLER PAPER CO	I-179085	28 -5654316	REPAIRS & MAI MAINTENANCE &REPAIR ITEMS	000000	126.72
01-S00249	MORGAN STANLEY SMITH BA	I-02112020-2019-2020	28 -5654110	PENSION-DEFIN FEB 2020- EXPO CONTRIBUTION	000000	518.18
01-S00580	AT & T	I-202001222852	28 -5654315	TELEPHONE UTI UTIL PHONE- ATM LINE @ EXPO	094816	237.30
			FUND 28 SE EXPO CENTER	TOTAL:		1,806.72

PACKET : 18525 18535 18545 18547 18552 18563

VENDOR SET: Mult

FUND : 29 E-911

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-G00374	GRAND TETON BOTTLING CO	I-226918	29 -5324202	OPERATING SUP DRINKING WATER	000000	14.75
01-000276	OKLA DEPT OF PUBLIC SAF	I-31-3000972	29 -5324308	CONTRACTED SE TELETYPE RENTAL-AUG 2019	000000	350.00
		I-31-3001129	29 -5324308	CONTRACTED SE TELETYPE RENTAL-AUG 2019	000000	350.00
		I-31-3001475	29 -5324308	CONTRACTED SE TELETYPE RENTAL-AUG 2019	000000	350.00
01-S00249	MORGAN STANLEY SMITH BA	I-02112020-2019-2020	29 -5324110	PENSION-DEFIN FEB 2020- E911 CONTRIBUTION	000000	1,496.01
01-S00580	AT & T	I-202001222849	29 -5324401	CAPITAL OUTLA UTIL PHONE- EQUIP LEASE	094816	2,403.33
01-W00392	WINDSTREAM CORPORATION	I-202001292869	29 -5324315	TELEPHONE UTI 911 CO TRUNK LINE-JAN 2020	094970	474.83
			FUND 29 E-911	TOTAL:		5,438.92

PACKET : 18525 18535 18545 18547 18552 18563

VENDOR SET: Mult

FUND : 30 ECONOMIC DEVELOPMENT

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00149	CANON FINANCIAL SERVICE	I-21024752	30 -5652202	OPERATING SUP COPIER LEASE ECON DEV	094966	28.00
01-MC0134	MCALESTER MAIN STREET	I-202002032880	30 -5211353	MAIN STREET P CONTRACT-MCALESTER MAIN ST	000000	1,250.00
		I-202002032881	30 -5211353	MAIN STREET P CONTRACT-MCALESTER MAIN ST	000000	1,250.00
01-000275	OKLA DEPT OF COMMERCE	I-02112020-#12248	30 -5211510	CDBG / EDIF D CDBG - EDIF CONT #12248	000000	282.50
01-P00450	PRIDE IN MCALESTER	I-02112020-2015-2016	30 -5211352	MISC PRIDE IN CONTRACT-PRIDE IN MCALESTER	000000	2,500.00
		I-202001302877	30 -5211352	MISC PRIDE IN CONTRACT SVS- 02/2020	000000	2,500.00
01-S00249	MORGAN STANLEY SMITH BA	I-02112020-2019-2020	30 -5652114	PENSION-DEFIN FEB 2020- ECON DEV CONTRIBUTIO	000000	324.67
				FUND 30 ECONOMIC DEVELOPMENT	TOTAL:	8,135.17

PACKET : 18525 18535 18545 18547 18552 18563

VENDOR SET: Mult

FUND : 32 GRANTS & CONTRIBUTIONS

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-M00510	MIRACLE RECREATION EQUI	I-819944	32 -5215204	EXPENSE FOR P LEADERSHIP PARK	000000	2,335.00
					FUND 32 GRANTS & CONTRIBUTIONS TOTAL:	2,335.00

PACKET : 18525 18535 18545 18547 18552 18563  
 VENDOR SET: Mult  
 FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00215	ADVANCE AUTO PARTS					
		C-8117934587995	35 -5862203	REPAIRS & MAI CREDIT	000000	53.89-
		I-8117001672927	35 -5862203	REPAIRS & MAI SHOP	000000	29.36
		I-8117001772946	35 -5862203	REPAIRS & MAI PK-2, PK-22	000000	12.61
		I-8117002273021	35 -5862203	REPAIRS & MAI UTM-3	000000	134.24
		I-8117002373047	35 -5862203	REPAIRS & MAI UTM-3	000000	32.49
		I-8117935272600	35 -5862203	REPAIRS & MAI UTM-43	000000	66.11
01-B00416	BOB HOWARD AUTO GROUP					
		I-6247376	35 -5862203	REPAIRS & MAI SHOP INVENTORY	000000	71.76
01-K00190	YELLOWHOUSE MACHINERY C					
		I-498204	35 -5862203	REPAIRS & MAI UTM-9	000000	518.57
		I-498590	35 -5862203	REPAIRS & MAI UTM-9	000000	204.79
		I-498767	35 -5862203	REPAIRS & MAI UTM	000000	52.19
		I-502676	35 -5862203	REPAIRS & MAI UTM	000000	349.86
01-K00205	KIAMICHI AUTOMOTIVE WHO					
		I-103431	35 -5862203	REPAIRS & MAI FIRE LADDER	000000	38.97
		I-103453	35 -5862203	REPAIRS & MAI FIRE LADDER TRUCK	000000	12.87
		I-103465	35 -5862317	EMERGENCY VEH SUPPORT STRUTS	000000	523.10
		I-103518	35 -5862203	REPAIRS & MAI FIRE LADDER 1	000000	50.65
		I-103636	35 -5862203	REPAIRS & MAI FIRE LADDER 1	000000	32.00
		I-103817	35 -5862203	REPAIRS & MAI PD-89	000000	39.99
		I-103834	35 -5862203	REPAIRS & MAI PK-18	000000	7.47
		I-103861	35 -5862203	REPAIRS & MAI FM SHOP	000000	17.57
		I-103903	35 -5862203	REPAIRS & MAI PK-25	000000	102.99
		I-103906	35 -5862203	REPAIRS & MAI PK-25	000000	3.18
		I-103964	35 -5862203	REPAIRS & MAI ENG-1	000000	385.98
		I-103990	35 -5862203	REPAIRS & MAI STREET DEPT	000000	49.00
		I-104117	35 -5862203	REPAIRS & MAI UTM-13	000000	78.23
		I-104151	35 -5862203	REPAIRS & MAI UTM-13	000000	85.33
		I-104152	35 -5862203	REPAIRS & MAI MED-3	000000	63.32
		I-104153	35 -5862203	REPAIRS & MAI PK-18	000000	102.61
		I-104220	35 -5862203	REPAIRS & MAI PK-18	000000	13.13
01-MC0002	MCALESTER AUTO COLLISIO					
		I-1258	35 -5862317	EMERGENCY VEH BODY SHOP REPAIRS	000000	972.00
01-N00271	FREEDOM FORD INC					
		I-97258	35 -5862203	REPAIRS & MAI PD-107	000000	213.23
01-O00075	O'REILLY AUTO PARTS					
		C-0230-300551	35 -5862203	REPAIRS & MAI CREDIT	000000	10.00-
		C-0230-301027	35 -5862203	REPAIRS & MAI CREDIT	000000	11.00-
		C-0230-301886	35 -5862203	REPAIRS & MAI CREDIT	000000	98.62-
		C-0230-301973A	35 -5862203	REPAIRS & MAI RETURN	000000	34.36-
		I-0230-298909	35 -5862203	REPAIRS & MAI PD 106	000000	58.63
		I-0230-300182	35 -5862203	REPAIRS & MAI FIRE LADDER 1	000000	59.80

PACKET : 18525 18535 18545 18547 18552 18563  
 VENDOR SET: Mult  
 FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000075	O'REILLY AUTO PARTS		continued			
		I-0230-300380	35 -5862203	REPAIRS & MAI FIRE LADDER 1	000000	135.96
		I-0230-300550	35 -5862203	REPAIRS & MAI PD 106	000000	60.01
		I-0230-300579	35 -5862203	REPAIRS & MAI PD 106	000000	95.99
		I-0230-300816A	35 -5862203	REPAIRS & MAI UO-7337	000000	98.99
		I-0230-301042	35 -5862203	REPAIRS & MAI PD 106	000000	26.10
		I-0230-301143	35 -5862203	REPAIRS & MAI PD 106	000000	122.81
		I-0230-301842	35 -5862203	REPAIRS & MAI PK-19	000000	191.34
		I-0230-301853	35 -5862203	REPAIRS & MAI PD-103	000000	80.74
		I-0230-301861	35 -5862203	REPAIRS & MAI PK-MOWERS	000000	51.40
		I-0230-301862	35 -5862203	REPAIRS & MAI PARKS	000000	8.44
		I-0230-301875	35 -5862203	REPAIRS & MAI PD-89	000000	248.20
		I-0230-301880	35 -5862203	REPAIRS & MAI PD-103	000000	219.64
		I-0230-301952	35 -5862203	REPAIRS & MAI PK-19	000000	76.49
		I-0230-301972	35 -5862203	REPAIRS & MAI PK-19	000000	36.18
		I-0230-301998	35 -5862203	REPAIRS & MAI PK-19	000000	54.27
		I-0230-302070	35 -5862203	REPAIRS & MAI UTM-42, G-1	000000	52.20
		I-0230-302084	35 -5862203	REPAIRS & MAI UTM-3	000000	16.56
		I-0230-302098	35 -5862203	REPAIRS & MAI PK-29	000000	174.45
		I-0230-302101	35 -5862203	REPAIRS & MAI UTM-3	000000	1.99
		I-0230-302152	35 -5862203	REPAIRS & MAI PK-19	000000	21.46
		I-0230-302182	35 -5862203	REPAIRS & MAI PK-29	000000	3.84
		I-0230-302200	35 -5862203	REPAIRS & MAI UTM-3	000000	59.05
		I-0230-302345	35 -5862203	REPAIRS & MAI PD-91	000000	56.56
		I-0230-302565	35 -5862203	REPAIRS & MAI UO-2	000000	89.56
		I-0230-302573	35 -5862203	REPAIRS & MAI STREET DEPT	000000	61.97
		I-0230-303087	35 -5862203	REPAIRS & MAI PD-103	000000	112.35
		I-0230-303386	35 -5862203	REPAIRS & MAI S-4	000000	26.10
		I-0230-303389	35 -5862203	REPAIRS & MAI UTM-13	000000	254.80
		I-0230-303436	35 -5862203	REPAIRS & MAI UTM-13	000000	64.93
		I-0230-303775	35 -5862203	REPAIRS & MAI S-31	000000	335.40
01-000121	OK FIRE, LLC					
		I-1273	35 -5862317	EMERGENCY VEH GAUGES/FOR LADDER-1	000000	176.40
01-P00329	PATRICK WALLING DBA PIT					
		I-14499	35 -5862203	REPAIRS & MAI PD-81	000000	10.00
01-S00249	MORGAN STANLEY SMITH BA					
		I-02112020-2019-2020	35 -5862110	PENSION-DEFIN FEB 2020- FLEET MAINT CONTRIB	000000	732.37
01-S00710	STANDARD MACHINE LLC					
		I-260360	35 -5862203	REPAIRS & MAI UTM-18	000000	68.62
01-T00151	T & W TIRES, LLC					
		I-1250000059	35 -5862203	REPAIRS & MAI U-3	000000	65.11
		I-1250000189	35 -5862203	REPAIRS & MAI 184-30 TITAN 8 PLY TIRES	000000	1,230.00
		I-1250000261	35 -5862203	REPAIRS & MAI TIRES FOR PK-41 TRAILER	000000	312.00
		I-1250000288	35 -5862203	REPAIRS & MAI LT245/75R17 ADV AT UTM-12	000000	586.88

PACKET : 18525 18535 18545 18547 18552 18563

VENDOR SET: Mult

FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-T00151	T & W TIRES, LLC		continued			
		I-1250000289	35 -5862317	EMERGENCY VEH LT225/75R16 MED-4	000000	838.20
		I-1250000290	35 -5862203	REPAIRS & MAI PK-3	000000	209.90
01-W00195	WELDON PARTS INC.					
		I-2418895-00	35 -5862203	REPAIRS & MAI PD-89	000000	83.56
			FUND	35 FLEET MAINTENANCE	TOTAL:	11,324.98

PACKET : 18525 18535 18545 18547 18552 18563

VENDOR SET: Mult

FUND : 41 CIP FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00712	ARVEST BANK dba ARVEST	I-02112020-003	41 -5865510	LEASE PAYMENT LOAN PMT-2016 JD EXCAVATOR	000000	1,326.45
01-F00170	FIRST NATIONAL BANK	I-02112020-#135002	41 -5974501	MCC CONTROLS LOAN #135002-MCC CONTROLS	000000	4,709.36
		I-02112020-LN#134438	41 -5975510	UTM LOAN PAYM AMI LOAN PAYMENT LOAN #134438	000000	18,395.29
		I-02112020-LOAN#1374	41 -5321501	PATROL LEASE 4 PD CARS-INTEREST	000000	285.95
		I-02112020-LOAN#1374	41 -5321501	PATROL LEASE 4 PD CARS-PRINCIPLE	000000	1,553.70
01-N00271	FREEDOM FORD INC	I-2020 F450 CHAISE	41 -5431401	CAPITAL OUTLA CHAISE	000000	36,057.00
01-W00192	WEBCOAT PROD. MFG.BY VI	I-INV0156323	41 -5542401	CAPITAL OUTLA BENCHES-THUNDER CRT	000000	1,267.50
01-W00194	WELCH STATE BANK	I-02112020-55766	41 -5865510	LEASE PAYMENT LEASE PMT-2015 DUMP TRUCK	000000	1,517.90
		I-02112020-55820	41 -5865510	LEASE PAYMENT LEASE PMT-2015 DUMP TRUCK	000000	2,555.73
			FUND 41 CIP FUND	TOTAL:		67,668.88

PACKET : 18525 18535 18545 18547 18552 18563

VENDOR SET: Mult

FUND : 44 TECHNOLOGY FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-S00726	STAPLES BUSINESS ADVANT	I-3436617876	44 -5225401	TECHNOLOGY UP OFFICE SUPPLIES	000000	74.97
			FUND	44 TECHNOLOGY FUND	TOTAL:	74.97

PACKET : 18525 18535 18545 18547 18552 18563

VENDOR SET: Mult

FUND : 46 STORMWATER FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00712	ARVEST BANK dba ARVEST	I-02112020-004	46 -5871501	LOAN PAYMENTS LOAN PMT-SWEEPER 1503001-004	000000	3,284.13
01-I00188	INFRASTRUCTURE SOLUTION	I-MC-19-18-05	46 -5871405	STORMWATER PR BLOCK 231 ALLEY DRAINAGE	000000	360.00
01-N00250	MCALESTER NEWS CAPITAL	I-300028605	46 -5871401	CAPITAL OUTLA BID AD 102 SAUNIER WAY.	000000	50.23
			FUND 46	STORMWATER FUND	TOTAL: /	3,694.36

PACKET : 18525 18535 18545 18547 18552 18563

VENDOR SET: Mult

FUND : 48 INFRASTRUCTURE FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00322	ALFORD METALS	I-263400	48 -5974403	RAW WATER PUM BALLARD/RAW WATER	000000	330.75
01-B00592	BUILT RIGHT CONSTRUCTIO	I-PAYMENT 1	48 -5865401	STREET RECONS IMPROVEMENTS/WASH AVENUE	000000	52,464.43
		I-PAYMENT 2	48 -5975403	SEWER LINE RE 5TH & MIAMI SEWER	000000	5,343.75
01-D00540	DOLESE BROTHERS	I-AG19164187	48 -5865401	STREET RECONS 1 1/2 CRUSHER RUN	000000	574.64
		I-AG19165888	48 -5865401	STREET RECONS 1 1/2 CRUSHER RUN	000000	144.06
01-G00355	GLOBAL ENERGY SOLUTIONS	I-125629	48 -5974402	SECOND WATER REBUILD PUMPS&MOTORS	094810	98,300.00
<i>Previously Approved Claims 01/28/20</i>						
01-I00188	INFRASTRUCTURE SOLUTION	I-MC-19-09A-02	48 -5865401	STREET RECONS CONSTRUCTION MGMT.	000000	2,986.60
		I-MC-19-14-06	48 -5974404	TALAWADA DAM DAM PROJECT	000000	2,285.00
		I-MC-19-24-03	48 -5973403	LIFT STATIONS UPS LIFT STATION IMPROVEM	000000	3,045.00
		I-MC-19-27-01	48 -5975405	CLEARWELL DISTRIBUTION SYSTEM	000000	5,000.00
			FUND 48	INFRASTRUCTURE FUND	TOTAL:	170,474.23
REPORT GRAND TOTAL:						695,235.46

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2019-2020	01 -5101353	PITTSBURG EMERGENCY MGMT	4,166.67	50,000	16,666.64		
	01 -5101355	OIL-OK FOR INDEPENDENT LIV	4,000.00	24,000	8,000.00		
	01 -5210112	VEHICLE ALLOWANCE	500.00	6,000	2,000.00		
	01 -5210302	CONSULTANTS/LABOR RELATION	230.00	46,080	36,080.00		
	01 -5210331	EMPLOYEE TRAVEL & TRAININ	95.12	12,500	8,102.52		
	01 -5211202	OPERATING SUPPLIES	588.30	1,845	370.19-	Y	
	01 -5211331	EMPLOYEE TRAVEL & TRAININ	196.42	7,180	4,261.26		
	01 -5212308	CONTRACTED SERVICES	58.28	2,720	1,421.48		
	01 -5212317	ADVERTISING & PRINTING	543.62	2,500	407.89		
	01 -5213336	FEES	200.00	3,000	844.89		
	01 -5214302	CONSULTANTS	3,233.33	68,000	27,210.32		
	01 -5215110	PENSION - DEFINED BENEFIT	27,957.06	335,485	111,828.52		
	01 -5215202	OPERATING SUPPLIES	557.21	31,800	11,527.76		
	01 -5215302	CONSULTANTS	1,017.50	42,000	5,685.69		
	01 -5215312	EQUIPMENT RENTALS	1,015.02	25,562	1,455.65		
	01 -5215314	GAS UTILITY	576.10	57,139	37,846.97		
	01 -5215315	TELEPHONE UTILITY	628.27	80,000	6,229.09		
	01 -5215316	REPAIRS & MAINTENANCE	250.00	5,000	4,777.41		
	01 -5215322	LIABILITY INSURANCE/BONDS	11,715.00	150,824	16,539.88		
	01 -5225349	SOFTWARE MAINTENANCE	220.50	160,008	5,288.68		
	01 -5320202	OPERATING EXPENSE	206.58	2,296	834.00		
	01 -5321331	EMPLOYEE TRAVEL & TRAININ	616.00	12,000	6,524.86		
	01 -5431202	OPERATING SUPPLIES	1,174.15	13,000	4,884.09		
	01 -5431207	CLOTHING ALLOWANCE	1,502.18	29,000	2,453.69		
	01 -5431316	REPAIRS & MAINTENANCE	46.40	14,500	5,051.96		
	01 -5431328	INTERNET SERVICE	162.90	2,300	27.81		
	01 -5431329	PROMOTIONAL	1,649.50	3,500	650.50		
	01 -5432202	OPERATING SUPPLIES	1,184.22	31,000	16,645.01		
	01 -5432203	REPAIR & MAINT SUPPLIES	122.40	2,750	1,967.18		
	01 -5432308	CONTRACTED SERVICES	1,071.00	65,025	30,727.55		
	01 -5542202	OPERATING SUPPLIES	218.00	9,000	4,078.86		
	01 -5542203	REPAIRS & MAINT SUPPLIES	1,604.89	38,500	19,754.97		
	01 -5542328	INTERNET SERVICE	84.00	2,092	700.61		
	01 -5542330	DUES & SUBSCRIPTIONS	203.88	600	237.12		
	01 -5542331	EMPLOYEE TRAVEL & TRAININ	9.30	3,000	872.19		
	01 -5544202	OPERATING SUPPLIES	253.98	16,250	11,647.56		
	01 -5544203	REPAIRS & MAINTENANCE SUPP	644.63	6,983	1,426.90		
	01 -5544308	CONTRACT LABOR	387.00	13,000	4,865.00		
	01 -5547328	INTERNET SERVICE	63.36	755	312.83		
	01 -5548203	REPAIRS & MAINTENANCE SUPP	1,569.34	35,200	12,295.82		
	01 -5548308	CONTRACTED SERVICES-CLEANI	1,800.00	23,000	1,125.00		
	01 -5551308	CONTRACT SERVICES	1,200.00	19,620	5,220.00		
	01 -5551328	INTERNET SERVICE	882.50	17,108	11,813.01		
	01 -5652317	ADVERTISING & PRINTING	160.55	2,300	1,223.42		
	01 -5653213	SAFETY EXPENSE	1,970.79	25,500	4,674.03		

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
01	-5653348	DRUG TESTING/PHYSICALS	39.95	11,000	3,180.45		
01	-5865203	REPAIR & MAINT-TRAFFIC CON	358.80	35,553	4,872.31		
01	-5865218	STREET REPAIRS & MAINTENAN	2,918.53	84,350	25,574.14-	Y	
01	-5865328	INTERNET SERVICE	88.90	2,100	1,011.87		
02	-5216308	CONTRACTED SERVICES	50.04	9,121	9,020.92		
02	-5216336	MAILING FEES	293.16	25,100	8,370.34		
02	-5267110	PENSION - DEFINED BENEFIT	5,603.92	67,248	22,416.64		
02	-5267202	OPERATING SUPPLIES	540.25	19,200	4,894.89		
02	-5267314	GAS UTILITY	559.11	13,909	9,603.27		
02	-5267315	TELEPHONE UTILITY	13,408.58	124,020	24,014.62		
02	-5267322	LIABILITY INSURANCE/BONDS	22,049.00	55,440	3,413.92-	Y	
02	-5267521	CDBG LOAN #8908	1,145.83	13,750	4,583.36		
02	-5866230	RECYCLING CENTER EXPENSE	61.77	800	306.85		
02	-5866306	CONTRACTED REFUSE SERVICES	166,593.84	1,994,379	825,187.39		
02	-5973203	REPAIRS & MAINT SUPPLIES	774.72	34,899	10,722.17		
02	-5973302	CONSULTANTS (IND. PRETREAT	2,200.00	26,400	0.00		
02	-5973328	INTERNET SERVICE	73.80	2,100	974.04		
02	-5973330	DUES & SUBSCRIPTIONS	24.15	800	745.85		
02	-5974302	CONSULTANTS	111,111.01	1,353,338	482,527.54		
02	-5974308	CONTRACTED SERVICES	2,000.00	71,244	2,624.80		
02	-5975209	UTILITY MAINTENANCE SUPP.	48.00	39,101	24,834.89		
02	-5975218	STREET REPAIRS & MAINTENAN	1,785.50	125,000	52,982.46		
02	-5975230	SEWER MAIN REPAIR	569.27	20,000	4,927.45		
02	-5975235	WATER MAIN REPAIR	2,571.25	165,000	74,113.58		
02	-5975339	VEHICLE/EQUIP. MAINTENANCE	1,615.44	57,884	24,691.05-	Y	
03	-5876110	PENSION-DEFINED BENEFIT	360.26	4,324	1,441.92		
03	-5876314	GAS UTILITY	130.29	730	261.61		
08	-5549110	PENSION-DEFINED BENEFIT	583.41	7,001	2,333.72		
08	-5549308	CONTRACT SERVICES	776.88	23,000	10,784.54		
08	-5549315	TELEPHONE UTILITY	193.39	4,650	1,178.19		
27	-5655110	PENSION-DEFINED BENEFIT	224.28	2,692	897.76		
27	-5655214	TOURISM EXPENSE	291.18	50,000	9,475.76		
27	-5655318	PRINTING	71.00	40,000	22,414.30		
27	-5655328	INTERNET SERVICE	86.77	1,138	442.38		
27	-5655340	OFFICE RENT	1,044.00	15,500	6,154.00		
27	-5655352	MISC PRIDE IN MCALESTER	5,000.00	30,000	10,000.00		
27	-5655353	MAIN STREET PROGRAM	2,500.00	15,000	6,250.00		
28	-4-0-430	EXPO RENTAL *NON-EXPENS	200.00	80,000-	33,805.00-		
28	-5654110	PENSION-DEFINED BENEFIT	518.18	6,219	2,073.56		
28	-5654202	OPERATING SUPPLIES	77.00	4,400	668.85		
28	-5654313	ELECTRIC UTILITY	36.52	80,000	36,588.62		
28	-5654315	TELEPHONE UTILITY	237.30	3,500	837.92		
28	-5654316	REPAIRS & MAINTENANCE	126.72	34,000	18,024.85		
28	-5654328	INTERNET SERVICE	611.00	9,000	4,712.66		
29	-5324110	PENSION-DEFINED BENEFIT	1,496.01	17,953	5,984.92		

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
29	-5324202	OPERATING SUPPLIES	14.75	5,000		3,742.81	
29	-5324308	CONTRACTED SERVICES	1,050.00	37,600		32,612.88	
29	-5324315	TELEPHONE UTILITY	474.83	99,550		36,680.70	
29	-5324401	CAPITAL OUTLAY	2,403.33	29,000		12,176.69	
30	-5211352	MISC PRIDE IN MCALESTER	5,000.00	30,000		10,000.00	
30	-5211353	MAIN STREET PROGRAM	2,500.00	15,000		6,250.00	
30	-5211510	CDBG / EDIF DURALINE LOAN	282.50	3,390		1,130.00	
30	-5652114	PENSION-DEFINED CONTRIBUTI	324.67	4,661		1,505.50	
30	-5652202	OPERATING SUPPLIES	28.00	2,000		1,694.00	
32	-5215204	EXPENSE FOR PARKS (OTHER)	2,335.00	0		47,434.73-	Y
35	-5862110	PENSION-DEFINED BENEFIT	732.37	8,789		2,930.04	
35	-5862203	REPAIRS & MAINTENANCE SUPP	8,082.91	182,714		67,735.26	
35	-5862317	EMERGENCY VEHICLES	2,509.70	53,875		24,334.14	
41	-5321501	PATROL LEASE PAYMENTS	1,839.65	22,100		7,382.80	
41	-5431401	CAPITAL OUTLAY	36,057.00	166,000		89,988.00	
41	-5542401	CAPITAL OUTLAY	1,267.50	152,202		82,427.20	
41	-5865510	LEASE PAYMENTS	5,400.08	162,521		15,586.94	
41	-5974501	MCC CONTROLS - WTP	4,709.36	56,513		18,838.12	
41	-5975510	UTM LOAN PAYMENTS	18,395.29	220,745		73,582.68	
44	-5225401	TECHNOLOGY UPGRADES	74.97	24,000		13,242.08	
46	-5871401	CAPITAL OUTLAY	50.23	297,993		70,578.35	
46	-5871405	STORMWATER PROJECT	360.00	978,000		658,918.26	
46	-5871501	LOAN PAYMENTS-STREET SWEEP	3,284.13	39,410		13,136.96	
48	-5865401	STREET RECONSTRUCTION PROJ	56,169.73	854,970		64,724.80	
48	-5973403	LIFT STATIONS	3,045.00	181,180		156,780.00	
48	-5974402	SECOND WATER SOURCE PROJEC	98,300.00	165,000		44,575.00	
48	-5974403	RAW WATER PUMP -30 INCH LI	330.75	212,000		5,222.82	
48	-5974404	TALAWADA DAM PROJECT	2,285.00	170,500		0.00	
48	-5975403	SEWER LINE REPLACEMENT	5,343.75	415,000		5,445.78	
48	-5975405	CLEARWELL	5,000.00	15,000		0.00	
** 2019-2020 YEAR TOTALS **			695,235.46				

NO ERRORS

\*\* END OF REPORT \*\*

FUND	PERIOD	AMC	AMOUNT
01	12/2019		77,428.81
02	12/2019		331,078.64
03	12/2019		490.55
05	02/2020		0.00
08	02/2020		1,553.68
09	02/2020		0.00
11	02/2020		0.00
14	02/2020		0.00
16	02/2020		0.00
24	02/2020		0.00
26	02/2020		0.00
27	02/2020		9,217.23
28	02/2020		1,806.72
29	02/2020		5,438.92
30	02/2020		8,135.17
32	02/2020		2,335.00
33	02/2020		0.00
35	02/2020		11,324.98
36	02/2020		0.00
38	02/2020		0.00
41	02/2020		67,668.88
42	02/2020		0.00
44	02/2020		74.97
46	02/2020		3,694.36
48	02/2020		72,174.23
49	02/2020		0.00
			<b>592,422.14</b>



# *Italian Festival*

January 15, 2020

Dear City of McAlester:

I am writing this letter to request a City Partnership for the Expo rental fees for the 2020 Italian Festival in the total amount of \$4,700.00 for May 8-9, 2020. For the past 50 years the Italian Festival of McAlester has been a tourism destination for the City of McAlester bringing in thousands of people each year. We have sold countless authentic Italian meals, all handmade right here in McAlester. Not only is the Festival making charitable donations and giving scholarships to local students they are also paying local city sales tax on the food they buy. In addition, the vendors from the Festival and outside visitors are all paying sales tax and hotel tax. The Economic development and tourism that is generated from the Italian Festival would cease to exist if it wasn't for the generous partnership with the City of McAlester.

Therefore, on behalf of the Italian Festival of McAlester we kindly request that you Partner with us again this year so that we may continue this wonderful tradition of Excellence that showcases McAlester's cultural assets. We appreciate your kindness and thank you in advance for taking the time to review this letter. Without those like you, this opportunity would not be possible.

Sincerely,



Bob Lenardo

Italian Festival Committee Member



## EXPO PARTNERSHIPS FY 2019/2020

				Budget - \$20,000			
Business	Event	Event Date	Amount	Balance	Submitted	Approved	
1 OSU Cooperative Extension Service	Okla Nutrition Ed Conference	08/02/2019	\$3,500.00	\$16,500.00	07/17/2019	07/23/2019	
2 Savanna Schools	ACT Prep Testing	09/24/2019	\$375.00	\$16,125.00	08/27/2019	08/27/2019	
3 Savanna Schools	ACT Prep Testing	10/15/2019	\$375.00	\$15,750.00	08/27/2019	08/27/2019	
4 Savanna Schools	ACT Testing	01/25/2020	\$225.00	\$15,525.00	11/08/2019	01/28/2020	
5 Italian Festival Foundation	Italian Festival	5/8-9/2020	\$4,700.00	\$10,825.00	01/05/2020		
7							
8							



# McAlester City Council

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## AGENDA REPORT

Meeting Date: February 11, 2020 Item Number: Consent Agenda D  
Department: \_\_\_\_\_  
Prepared By: John Browne, Mayor Account Code: \_\_\_\_\_  
Date Prepared: February 4, 2020 Budgeted Amount: \_\_\_\_\_  
Exhibits: 4

### Subject

Concur with the Mayor's reappointments of Justin Few, Tony Korp, Chris Taylor, and Mark Emmons to the Planning Commission for terms to expire May 31, 2023.

### Recommendation

Motion to approve the Mayor's reappointments of Justin Few, Tony Korp, Chris Taylor, and Mark Emmons to the Planning Commission for terms to expire May 31, 2023.

### Discussion

### Approved By

Department Head  
City Manager

P. Stasiak

*Initial*

*Date*

Justin Few is from and resides in McAlester Oklahoma. There he has worked as a landman for the last 12 years and is the owner of Few Energy Consulting Inc. Justin is a graduate of Haileyville High School, Eastern Oklahoma State College with an Associate's degree in Computer Science, and Southeastern Oklahoma State University with a Bachelor's degree in Communication. He has served as President of Pride in McAlester since 2011, a member of the McAlester Planning Commission since 2012, a member of Rotary Club of McAlester, a member of the Eastern Oklahoma State College Foundation Board, and Ignite McAlester. His accomplishments include the 2013 Keep Oklahoma Beautiful Affiliate Champion, and the 2014 Oklahoma Magazine's 40 under 40, and the 2014 Eastern Oklahoma State College Young Alumnis. Justin has a passion for the environment and the beautification and growth of McAlester. He has been married to his college sweetheart Lori for 11 years and they have one son, Noah.

Dear McAlester Planning Commission,

My name is Anthony (Tony) Korp. I have been a full time resident of the city of McAlester since 1996. I recently purchased a home at 601 Lampton Lane which I reside. During this time I have worked for Berry Plastics for nine years and currently for Klamichi Technology Center as the Industrial Coordinator for ten years. As the Industrial Coordinator I work with all the industry in the McAlester area and have seen many changes, from new businesses, growth, to closings. It is always difficult to see people lose their jobs and livelihood. That is why it is important to me for businesses to prosper. For this to happen takes a lot of work and support. Therefore I have participated in various organizations board member of M Power (former economic development for the city), March of Dimes, Make a Difference, Arthritis Foundation, and current Junior Sunbelt Classic Host Captain and Sertoma Club Chairman of the board.

I believe that I have a lot to offer to the city and would like to be involved in its progress toward the future.

Christopher Taylor

**Bio:**

Happily married to Sonja Taylor for over 37 years. Father of five children all of them graduates of McAlester High School. Proud Grandparent with five grandchildren. A resident of McAlester since October 1985. Servant of Jesus and Lakewood Christian Church, Former Scout Master, Boys & Girls Club Coach, and Pittsburg County Small Claims Court Mediator. Currently a private business owner.

A Veteran, having served in the USAF, from 1973-1983, then went to Federal Aviation Administration. Retired from FAA as member of Management at McAlester Automated Flight Service Station in 2005.

Worked for Lockheed Martin as member of Management both in McAlester and Ft. Worth until retirement in 2010.

Past President of McAlester Main Street Board the past two years. McAlester Main Street Board member for over three years.

I love the people of McAlester and desire to make the community a place for better relationships between the citizens and visitors through active participation in businesses, organizations, and events.

Mark Emmons

February 18, 2016

Graduate of McAlester High School and East Central University.

Local business owner and community supporter for more than 36 years.

Member of Planning Commission since 1989 (Chairman for more than 10 years).

Member of Board of Adjustment for more than 10 years (Currently serving as Chairman).





3650 S. Boulevard • Edmond, OK 73013 • omag.org  
405.657.1400 • 800.234.9461 • FAX 405.657.1401

February 4, 2020

David Robinson  
P.O. Box 1246  
McAlester, OK 74502



Re: Member : City of McAlester  
Claimant : David Robinson  
Date of Loss : 1/9/2020  
Claim Number : 207594-DD

Dear Mr. Robinson:

This will acknowledge receipt of the above captioned claim. The claim will be investigated by the following adjuster:

David Dalton  
(405) 657-1400  
Fax: (405) 657-1401  
ddalton@omag.org

Please note the timeline for the processing of a claim found in Title 51, Section 157 of the Oklahoma Statutes. Should you have any questions, please do not hesitate to contact the adjuster.

Sincerely,

OMAG Claims Department

cc: City of McAlester

## **Cora Middleton**

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**From:** Cora Middleton  
**Sent:** Monday, February 03, 2020 3:44 PM  
**To:** 'Claims'  
**Cc:** Jana Oliver  
**Subject:** Notice of Tort Claim - David Robinson  
**Attachments:** 2 Repair Estimates - 19 GMC PU.pdf; 2019 GMC Canyon, copy of Title.pdf; Accident Report.pdf; Notice of Tort Claim, David Robinson.pdf; Safety-Risk Mgmt. Statement and photos.pdf

To Whom It May Concern;

Attached are documents related to claim for alleged damage to a vehicle owned by David Robinson. Please process accordingly. I may be contacted at 918-423-9300 ext. 4956, if you have any questions.

Thank you,

*Cora Middleton, CMO, CMC  
City of McAlester  
City Clerk  
Phone: (918)423-9300 ext. 4956  
Fax: (918)421-4971*

NOTICE OF TORT CLAIM

OKLAHOMA MUNICIPAL ASSURANCE GROUP - MUNICIPAL LIABILITY PROTECTION PLAN

A. CLAIMANT REPORT

To the City of McAlester  
Public entity you are filing this claim against.

PLEASE PRINT OR TYPE AND SIGN

IMPORTANT NOTICE: The filing of this form with the City Clerk's office is only the initial step in the claim process and does not indicate in any manner the acceptance of responsibility by the City or its related entities. Written notice is required by law and shall be filed with the City Clerk within one (1) year from the date of occurrence. It will then be sent to OMAG Claims Dept. for investigation. You may expect them to contact you. Failure to file within such time frame may result in the claim being barred in its entirety. Other limitations to your claim may apply. (See Oklahoma Statutes Title 51, Section 151-172).

CLAIMANT(S) DAVID ROBINSON CLAIMANT(S) SOCIAL SECURITY NO. \_\_\_\_\_  
ADDRESS PO. BOX - 1246 CLAIMANT(S) DATE OF BIRTH \_\_\_\_\_  
MCALISTER, OK 74502 PHONE: HOME 918 329-0270 BUS. 918-426-6211  
CELL

Continue on another sheet if needed for any information requested)

- 1. DATE AND TIME OF INCIDENT 1/9/2020 11:00 a.m. ( ) p.m.
- 2. LOCATION OF INCIDENT CHOCOLATE AVENUE
- 3. DESCRIBE INCIDENT CITY TRUCK BACKED INTO MY VEHICLE LEGALLY PARKED

4. LIST ALL PERSONS AND/OR PROPERTY FOR WHICH YOU ARE CLAIMING DAMAGES:

**BODILY INJURY:** WAS CLAIMANT INJURED? YES \_\_\_ NO  If yes, complete this section

Describe injury \_\_\_\_\_

WERE YOU ON THE JOB AT THE TIME OF INJURY? YES \_\_\_ NO  If so, please give name, address and phone number of company \_\_\_\_\_

NAME OF DOCTOR OR HOSPITAL NA.

ALL MEDICAL BILLS (attach Copies) \$ \_\_\_\_\_

LIST OTHER DAMAGES CLAIMED \$ \_\_\_\_\_

TOTAL BODILY INJURY. . . . . \$ \_\_\_\_\_

**PROPERTY DAMAGE:** Proof that you are the owner of the vehicle or property allegedly damaged as specified in your claim will be required.

VEHICLE NAME GMC CANYON BODY TYPE CREW CAB YEAR 2019

NOTE: If damage is to a vehicle, a photocopy of your motor vehicle title is required.

IF NOT A VEHICLE, DESCRIBE PROPERTY AND LOSS \_\_\_\_\_

PROPERTY DAMAGE (Attach repair bills or two estimates) \$ \_\_\_\_\_

LIST OTHER DAMAGES CLAIMED \$ \_\_\_\_\_

TOTAL PROPERTY . . . . . \$ \_\_\_\_\_

5. NAME OF YOUR INSURANCE CO. FARMER'S INSURANCE POLICY NO. 191143108 AMOUNT CLAIMED NOT CLAIMING ON MY INSURANCE AMOUNT RECEIVED \_\_\_\_\_

6. The names of any witnesses known to you.

Name	Address	Phone Number
Name	Address	Phone Number

STATE THE EXACT AMOUNT OF COMPENSATION YOU WOULD ACCEPT AS FULL SETTLEMENT ON THIS CLAIM.

TOTAL CLAIM . . . . . \$ 1/2 OF 1622.00

David Paul  
SIGNATURE(S)

DATE 1-21-2020  
AMOUNT OF BOTH CLAIMS

**B. THIS SECTION IS FOR USE BY THE PUBLIC ENTITY WHICH RECEIVES THE CLAIM**

To inquire about this claim you may write to OMAG Claims Dept. or call 1-800-234-9461; or in Oklahoma City call 525-6624

This Notice of Tort Claim was received by Cora Middleton

(Title) City Clerk, on January 23, 2020

For further information on this claim contact Eric Wisor

(Title) Safety/Risk Mgmt., by telephone at (918) 423-9300 #4934

The following reports, statements or other documentation, which support our understanding of the facts relating to this claim, are attached:

Copy of vehicle title; Accident report; 2 repair estimates; City of McAlester Safety/Risk Mgmt. Officer stat and photos.

Persons who have knowledge of the circumstances surrounding this claim are:

	Name	Title/Position	Telephone
1.	<u>Eric Wisor</u>	<u>Safety/Risk Mgmt.</u>	<u>(918) 423-9300 #4934</u>
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

Submitted by: Cora Middleton Date Feb. 3, 2020

Title: City Clerk

AFTER THE PUBLIC ENTITY HAS RECEIVED THIS CLAIM, PLEASE PROVIDE INFORMATION REQUESTED ABOVE AND IMMEDIATELY SEND TO:

OMAG Claims Dept.  
4130 N. Lincoln Blvd  
Oklahoma City, OK 73105-5209  
Fax (405) 525-0009

# CERTIFICATE OF TITLE

## STATE OF OKLAHOMA

VEHICLE IDENTIFICATION NUMBER 1GTG5EEN2K1306924	YEAR 2019	MAKE GMC	TITLE NO. 810007183202
BODY TYPE PK	MODEL CANYON	DATE 1st SOLD 15-Jul-2019	DATE ISSUED 22-Jul-2019
AGENT NO. M6111	COLOR White	APPLICATION DATE 19-Jul-2019	ODOMETER 157
NAME AND ADDRESS OF VEHICLE OWNER			Actual TYPE OF TITLE Original DATE INS. LOSS OR SALVAGE

DAVID ROBINSON  
PO BOX 1246  
MCALESTER OK 74502-1246

THIS VEHICLE IS SUBJECT TO THE FOLLOWING LIEN(S):

*It is hereby certified that according to the records of the Oklahoma Tax Commission, the person named hereon is the owner of the vehicle described above which is subject to a lien(s) as shown; however, the vehicle may be subject to other liens or security interests.*

CONTROL NO.  
47490181



(This is not a title number)

IF REGISTERED  
OWNER (SELLER) IS  
A LICENSED DEALER,  
PLACE OKLAHOMA  
MOTOR VEHICLE TAX  
STAMP HERE

### ASSIGNMENT OF TITLE BY REGISTERED OWNER (If Dealer, List License # Here: \_\_\_\_\_)

I/we hereby assign and warrant ownership of the vehicle described on this certificate to the following, subject only to the liens or encumbrances, if any, properly noted on this certificate.

Purchaser(s) Name (Type or Print): \_\_\_\_\_

Purchaser(s) Complete Address: \_\_\_\_\_

Actual Purchase Price of Vehicle: \_\_\_\_\_

I certify to the best of my knowledge that the ODOMETER READING reflected on the vehicle's odometer and listed below is the ACTUAL MILEAGE of the vehicle UNLESS one of the accompanying statements is checked:

(NO TENTHS)

1. The odometer has exceeded its mechanical limits.

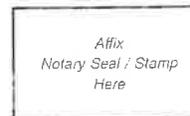
2. The odometer reading is NOT the actual mileage. Warning — Odometer Discrepancy

Signature of Seller(s): \_\_\_\_\_ Printed Name of Seller(s): \_\_\_\_\_

Subscribed and Sworn to Before me this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_\_

Notary Public: \_\_\_\_\_ Commission Expiration: \_\_\_\_\_

*Notarization required only of seller's signature(s). Affix notary seal/stamp to the right.*



Signature of Buyer(s): \_\_\_\_\_ Printed Name of Buyer(s): \_\_\_\_\_

VOID IF ALTERED

**Oklahoma  
Evidence of Insurance**



**FARMERS**  
INSURANCE

**KEEP WITH VEHICLE**

**Named Insured(s):**

David Robinson  
Regina Robinson

**Your Agent:**

David Howell Ins Agy Inc  
Agent Phone: (405) 366-7400

Policy Number: 191143108

Effective: 11/2/2019

Expiration: 5/2/2020

NAIC Number: 21628

Underwriting Company:

Farmers Insurance Company, Inc.

17000 W. 119th St

Olathe, KS 66061

Phone: 1-888-327-6335

Fold here

DO NOT WRITE IN THIS SPACE

# OFFICIAL OKLAHOMA TRAFFIC COLLISION REPORT

## Incident Report

Investigation Completed  Y  N  
 Investigation Made at Scene  Y  N  
 Photographs  Y  N

Revised  Y  N  
 Fatality  Y  N  
 Hit and Run  Y  N

(1) Reporting Agency <b>MCALESTER PD</b>		Case Number (Agency Use) <b>AC2020-0008</b>		Motor Vehicles Involved <b>02</b>	Number Injured <b>00</b>	Number Killed <b>00</b>
(2) Date of Collision (mm/dd/yyyy) <b>01082020</b>		Time <b>1100</b>	County Number and Name <b>61 PITTSBURG</b>	Nearest City or Town Number and Name In <input checked="" type="checkbox"/> <b>50</b> <b>MC ALESTER</b> Near <input type="checkbox"/>		
(3) Distance from Nearest City or Town Limits MI <input type="checkbox"/> N <input type="checkbox"/> S <input type="checkbox"/> FT <input type="checkbox"/>		Control # <b>00</b>	Int ID <b>00</b>	Location <b>00</b>	East Grid <b>000</b>	North Grid <b>000</b>
(4) Street, Road or Highway <b>Choctaw</b>		Distance from <b>0118</b>		(Nearest) Intersecting Street, Road or Highway <b>3RD STREET</b>		
(5) Unit <b>01</b>	Occupants <b>01</b>	Type <b>D</b>	Last Name <b>HARRISON</b>	First <b>CLIFFORD</b>	Middle <b></b>	Suffix <b></b>
(6) Address <b>918 PELICAN AVENUE</b>		City <b>MCALESTER</b>	State <b>OK</b>	Zip <b>74501</b>	Telephone (Use Area Code) <b>9189160690</b>	
(7) Driver License Number <b>K082237101</b>		State <b>OK</b>	Class <b>B</b>	Endorsement(s) <b>M</b>	Restriction(s) <b>1</b>	Inj. Sev. <b>1</b>
(8) Ejected <b>1</b>		Extricated <b>1</b>	Test <b>0</b>	(% BAC) <b>0</b>	Transported by <b></b>	To Medical Facility <b></b>
(9) VIN <b>1HTSCABN21H373089</b>		Vehicle Year <b>2001</b>	Color <b>WHI</b>	2nd Color <b>0</b>	Make <b>INTE</b>	Model <b>470</b>
(10) Insurance Company Name <b>Self - (CLAIM FORM)</b>		Policy Number <b></b>	Insurance Telephone (Use Area Code) <b></b>			
(11) Vehicle Removed by <input checked="" type="checkbox"/> Driver <input type="checkbox"/> Same as Driver		Owner's Last Name <b>CITY OF MCALESTER</b>				
(12) Owner's Address <b>28 E WASHINGTON AVENUE</b>		City <b>McAlester</b>	State <b>OK</b>	Zip <b>74501</b>	Towed Veh. Type <b>00</b>	Phone present <input checked="" type="checkbox"/>
(13) Citation Number <b></b>		Statute/Ordinance Number <b></b>	Citation Number <b></b>	Statute/Ordinance Number <b></b>	Phone in use <input type="checkbox"/>	
(14) Unit <b>02</b>	Occupants <b>00</b>	Type <b>C</b>	Last Name <b>LEGALLY PARKED</b>	First <b></b>	Middle <b></b>	Suffix <b></b>
(15) Address <b></b>		City <b></b>	State <b></b>	Zip <b></b>	Telephone (Use Area Code) <b></b>	
(16) Driver License Number <b></b>		State <b></b>	Class <b></b>	Endorsement(s) <b></b>	Restriction(s) <b>0</b>	Inj. Sev. <b>0</b>
(17) Ejected <b>0</b>		Extricated <b>0</b>	Test <b>0</b>	(% BAC) <b>0</b>	Transported by <b></b>	To Medical Facility <b></b>
(18) VIN <b>1GTG6EEN2K1306924</b>		Vehicle Year <b>2019</b>	Color <b>WHI</b>	2nd Color <b>0</b>	Make <b>GMC</b>	Model <b>CANY</b>
(19) Insurance Company Name <b>Farmers</b>		Policy Number <b>191143108</b>	Insurance Telephone (Use Area Code) <b>4053667400</b>			
(20) Vehicle Removed by <input checked="" type="checkbox"/> Driver <input type="checkbox"/> Same as Driver		Owner's Last Name <b>ROBINSON</b>				
(21) Owner's Address <b>800 SOUTH 17TH STREET</b>		City <b>MCALESTER</b>	State <b>OK</b>	Zip <b>74501</b>	Towed Veh. Type <b>00</b>	Phone present <input checked="" type="checkbox"/>
(22) Citation Number <b></b>		Statute/Ordinance Number <b></b>	Citation Number <b></b>	Statute/Ordinance Number <b></b>	Phone in use <input type="checkbox"/>	
(23) Investigating Officer <b>PTL DAYTON, D</b>		Badge Number <b>68</b>	Trp/Div. Assigned <b></b>	Trp/Div. Location <b></b>	Reviewer (Init) <b>M. V.</b>	Reviewer Badge Number <b>36</b>
Date of Report (mm/dd/yyyy) <b>01092020</b>						

(24) Unit		Pos. in Veh.		Last Name		First		Middle		Suffix		DOB (mm/dd/yyyy)		Sex
Injured <input type="checkbox"/>		Passenger <input type="checkbox"/>												
Witness <input type="checkbox"/>		Prop Owner <input type="checkbox"/>												
(25) Address		City		State		Zip		Telephone (Use Area Code)						
Same as Driver <input type="checkbox"/>														
(26) Injury Severity / Type		OP Use		Air Bag		Ejected		Extricated		Transported by		To Medical Facility		Property Type

(27) Unit		Pos. in Veh.		Last Name		First		Middle		Suffix		DOB (mm/dd/yyyy)		Sex
Injured <input type="checkbox"/>		Passenger <input type="checkbox"/>												
Witness <input type="checkbox"/>		Prop Owner <input type="checkbox"/>												
(28) Address		City		State		Zip		Telephone (Use Area Code)						
Same as Driver <input type="checkbox"/>														
(29) Injury Severity / Type		OP Use		Air Bag		Ejected		Extricated		Transported by		To Medical Facility		Property Type

(30) Unit		Pos. in Veh.		Last Name		First		Middle		Suffix		DOB (mm/dd/yyyy)		Sex
Injured <input type="checkbox"/>		Passenger <input type="checkbox"/>												
Witness <input type="checkbox"/>		Prop Owner <input type="checkbox"/>												
(31) Address		City		State		Zip		Telephone (Use Area Code)						
Same as Driver <input type="checkbox"/>														
(32) Injury Severity / Type		OP Use		Air Bag		Ejected		Extricated		Transported by		To Medical Facility		Property Type

(33) Unit		Pos. in Veh.		Last Name		First		Middle		Suffix		DOB (mm/dd/yyyy)		Sex
Injured <input type="checkbox"/>		Passenger <input type="checkbox"/>												
Witness <input type="checkbox"/>		Prop Owner <input type="checkbox"/>												
(34) Address		City		State		Zip		Telephone (Use Area Code)						
Same as Driver <input type="checkbox"/>														
(35) Injury Severity / Type		OP Use		Air Bag		Ejected		Extricated		Transported by		To Medical Facility		Property Type

**Complete information below if this vehicle is being used for COMMERCE/BUSINESS and has a GVWR/GCWR IN EXCESS OF 10,000 LBS., or has a HAZMAT PLACARD, or is a BUS WITH SEATING FOR NINE OR MORE INCLUDING THE DRIVER**

(36) Unit		Carrier Name		Address										
(37) City		State		Zip		GVWR		GCWR		Axle Qty.		Cargo Body		Vehicle Use
						0 - 10K lbs		10,001 - 26K lbs						Interstate Commerce <input type="checkbox"/>
						26K+ lbs								Intrastate Commerce <input type="checkbox"/>
(38) U.S. DOT Number		NASI Report Number		Placard Number		Haz. Mat. Class		Haz. Mat. Involved		Haz. Mat. Released				Other Non-Commercial <input type="checkbox"/>
		OK						Yes <input type="checkbox"/>		Yes <input type="checkbox"/>				Government <input type="checkbox"/>
								No <input type="checkbox"/>		No <input type="checkbox"/>				

(39) Unit		Carrier Name		Address										
(40) City		State		Zip		GVWR		GCWR		Axle Qty.		Cargo Body		Vehicle Use
						0 - 10K lbs		10,001 - 26K lbs						Interstate Commerce <input type="checkbox"/>
						26K+ lbs								Intrastate Commerce <input type="checkbox"/>
(41) U.S. DOT Number		NASI Report Number		Placard Number		Haz. Mat. Class		Haz. Mat. Involved		Haz. Mat. Released				Other Non-Commercial <input type="checkbox"/>
		OK						Yes <input type="checkbox"/>		Yes <input type="checkbox"/>				Government <input type="checkbox"/>
								No <input type="checkbox"/>		No <input type="checkbox"/>				

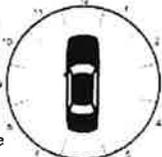
<h3 style="text-align: center;">Position in Vehicle</h3> <p>00. Not Applicable          18. Front Row - Other          28. Second Row - Other          38. Third Row - Other          48. Fourth Row - Other          50. Sleeper Section of Truck Cab</p> <p style="font-size: small;">See manual for additional seating examples</p>	<h3 style="text-align: center;">Vehicle Configuration</h3> <p>00. N/A</p> <p>01. Passenger Veh -2 Dr</p> <p>02. Passenger Veh -4 Dr</p> <p>03. Passenger Veh. Conv.</p> <p>04. Pickup</p> <p>05. Single Unit Truck, 2 axles</p> <p>05. Single Unit Truck, 3+ axles</p> <p>07. School Bus</p> <p>08. Truck/Trailer</p> <p>09. Truck-Tractor (Bobtail)</p> <p>10. Truck-Tractor/ Semi-Trailer</p> <p>11. Truck-Tractor/ Double</p> <p>12. Truck-Tractor/ Triple</p> <p>13. Bus/Large Van 9-15 occupants including driver</p> <p>14. Bus 16+ occupants including driver</p> <p>15. Motorcycle</p> <p>16. Motor Scooter/ Moped</p> <p>17. Motor Home</p> <p>18. Farm Machinery</p> <p>19. ATV</p> <p>20. SUV</p> <p>21. Passenger Van</p> <p>22. Truck more than 10,000 lbs., Cannot Classify</p> <p>23. Van 10,000 lbs. or Less</p> <p>24. Other</p> <p>99. Unknown</p>	<h3 style="text-align: center;">Cargo Body Type</h3> <p>00. N/A</p> <p>01. Bus 9-15 seats</p> <p>02. Bus 16+ seats</p> <p>03. Van / Enclosed Box / Stock Trailer</p> <p>04. Cargo Tank</p> <p>05. Flatbed</p> <p>06. Intermodal</p> <p>07. Dump Truck/ Trailer</p> <p>08. Concrete Mixer</p> <p>09. Auto Transporter</p> <p>10. Garbage/Refuse</p> <p>11. Hopper (grain/ chips/gravel)</p> <p>12. Pole Trailer</p> <p>13. Log Trailer</p> <p>14. Vehicle Towing Vehicle</p> <p>15. Other</p> <p>99. Unknown</p>
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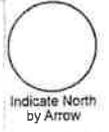
# OFFICIAL OKLAHOMA TRAFFIC COLLISION REPORT

Case Number **AC2020-0008**

This unit will correspond to 'Unit 1' This unit will correspond to 'Unit 2'	Unit <input type="text" value="01"/> <input type="text" value="02"/>	Total Lanes in Roadway <input type="text" value="02"/> <input type="text" value="02"/>	Legal Speed <input type="text" value="30"/> <input type="text" value="30"/>	Pedestrian / Pedalcyclist Only			Actions Prior to Collision <input type="text"/> <input type="text"/>	Location at Time of Collision <input type="text"/> <input type="text"/>	Safety Equip <input type="text"/> <input type="text"/>	Unit Number of Vehicle Striking <input type="text"/> <input type="text"/>	Was the collision in or near a construction, maintenance or utility work zone? (If yes, complete this section) <div style="float: right;">                     Yes <input type="checkbox"/>                      No <input checked="" type="checkbox"/> </div>																										
										Type of Work Zone	Location of the Work Zone Collision																										
										1 Lane Closure 2 Lane Shift/Crossover 3 Work on Shoulder or Median 4 Intermittent or Moving Work 9 Unknown	1 Before the First Work Zone Warning Sign 2 Advance Warning Area 3 Transition Area 4 Activity Area 5 Termination Area 9 Unknown																										
										Workers Present Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown <input type="checkbox"/>																											
<b>Light</b> <input type="text" value="1"/> <ul style="list-style-type: none"> <li>1 Daylight</li> <li>2 Dark-Not Lighted</li> <li>3 Dark-Lighted</li> <li>4 Dawn</li> <li>5 Dusk</li> <li>6 Dark-Unknown Lighting</li> <li>7 Other</li> <li>9 Unknown</li> </ul>	<b>What Vehicle Was Going to Do</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="01"/>                              Unit 2 <input type="text" value="13"/> </td> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="01"/>                              Unit 2 <input type="text" value="13"/> </td> </tr> </table> <ul style="list-style-type: none"> <li>00 Not Applicable</li> <li>01 Go Ahead</li> <li>02 Turn Left</li> <li>03 Turn Right</li> <li>04 Make "U" Turn</li> <li>05 Stop</li> <li>06 Slow for Cause</li> <li>07 Start from Park/Stop</li> <li>08 Change Lanes</li> <li>09 Overtake</li> <li>10 Pass</li> <li>11 Back</li> <li>12 Remain Stopped</li> <li>13 Remain Parked</li> <li>14 Enter/Merge in Traffic</li> <li>15 Negotiate a Curve</li> <li>16 Park</li> <li>17 Other</li> <li>99 Unknown</li> </ul>	Unit 1 <input type="text" value="01"/> Unit 2 <input type="text" value="13"/>	Unit 1 <input type="text" value="01"/> Unit 2 <input type="text" value="13"/>	<b>Underride/Override</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="0"/>                              Unit 2 <input type="text" value="0"/> </td> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="0"/>                              Unit 2 <input type="text" value="0"/> </td> </tr> </table> <ul style="list-style-type: none"> <li>0 Not Applicable</li> <li>1 No Underride or Override</li> <li>2 Underride, Compartment Intrusion</li> <li>3 Underride, No Compartment Intrusion</li> <li>4 Underride, Compartment Intrusion Unknown</li> <li>5 Override, Motor Vehicle in Transport</li> <li>6 Override, Other Motor Vehicle</li> <li>9 Unknown</li> </ul>	Unit 1 <input type="text" value="0"/> Unit 2 <input type="text" value="0"/>	Unit 1 <input type="text" value="0"/> Unit 2 <input type="text" value="0"/>	<b>Traffic Control</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="00"/>                              Unit 2 <input type="text" value="00"/> </td> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="00"/>                              Unit 2 <input type="text" value="00"/> </td> </tr> </table> <ul style="list-style-type: none"> <li>00 No Control</li> <li>01 Stop Sign</li> <li>02 Traffic Signal</li> <li>03 Flashing Traffic Signal</li> <li>04 School Zone Signs</li> <li>05 Yield Sign</li> <li>06 Warning Sign</li> <li>07 Railroad Advance Warning Sign</li> <li>08 Railroad Cross Bucks</li> <li>09 Railroad Gates</li> <li>10 Railroad Signal</li> <li>11 No Passing Zone</li> <li>12 Person (including flagger, law enforcement, crossing guard, etc.)</li> <li>13 Abnormal Control</li> <li>14 Other</li> <li>99 Unknown</li> </ul>	Unit 1 <input type="text" value="00"/> Unit 2 <input type="text" value="00"/>	Unit 1 <input type="text" value="00"/> Unit 2 <input type="text" value="00"/>	<b>Road Surface Conditions</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="01"/>                              Unit 2 <input type="text" value="01"/> </td> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="01"/>                              Unit 2 <input type="text" value="01"/> </td> </tr> </table> <ul style="list-style-type: none"> <li>01 Dry</li> <li>02 Wet</li> <li>03 Ice/Frost</li> <li>04 Snow</li> <li>05 Mud, Dirt, Gravel</li> <li>06 Slush</li> <li>07 Water (standing, moving)</li> <li>08 Sand</li> <li>09 Oil</li> <li>10 Other</li> <li>99 Unknown</li> </ul>	Unit 1 <input type="text" value="01"/> Unit 2 <input type="text" value="01"/>	Unit 1 <input type="text" value="01"/> Unit 2 <input type="text" value="01"/>	<b>Road Character</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="1"/>                              Unit 2 <input type="text" value="1"/> </td> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="1"/>                              Unit 2 <input type="text" value="1"/> </td> </tr> </table> <ul style="list-style-type: none"> <li>1 Level</li> <li>2 Hillcrest</li> <li>3 Uphill</li> <li>4 Downhill</li> <li>5 Sag (bottom)</li> </ul>	Unit 1 <input type="text" value="1"/> Unit 2 <input type="text" value="1"/>	Unit 1 <input type="text" value="1"/> Unit 2 <input type="text" value="1"/>	<b>Road Alignment</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="1"/>                              Unit 2 <input type="text" value="1"/> </td> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="1"/>                              Unit 2 <input type="text" value="1"/> </td> </tr> </table> <ul style="list-style-type: none"> <li>1 Straight</li> <li>2 Curve - Left</li> <li>3 Curve - Right</li> </ul>	Unit 1 <input type="text" value="1"/> Unit 2 <input type="text" value="1"/>	Unit 1 <input type="text" value="1"/> Unit 2 <input type="text" value="1"/>	<b>Road Surface Type</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="1"/>                              Unit 2 <input type="text" value="1"/> </td> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="1"/>                              Unit 2 <input type="text" value="1"/> </td> </tr> </table> <ul style="list-style-type: none"> <li>1 Concrete</li> <li>2 Asphalt</li> <li>3 Gravel</li> <li>4 Dirt</li> <li>5 Brick</li> <li>6 Other</li> <li>9 Unknown</li> </ul>	Unit 1 <input type="text" value="1"/> Unit 2 <input type="text" value="1"/>	Unit 1 <input type="text" value="1"/> Unit 2 <input type="text" value="1"/>	<b>Trafficway</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="3"/>                              Unit 2 <input type="text" value="8"/> </td> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="3"/>                              Unit 2 <input type="text" value="8"/> </td> </tr> </table> <ul style="list-style-type: none"> <li>0 Not Applicable</li> <li>1 One Way</li> <li>2 Two-Way - Not Divided</li> <li>3 Two-Way - Divided</li> <li>4 Two-Way - Divided - Positive Median Barrier</li> <li>5 Turn Lane</li> <li>6 Ramp / Loop</li> <li>7 Driveway</li> <li>8 Alley / Parking Lot</li> <li>9 Unknown</li> </ul>	Unit 1 <input type="text" value="3"/> Unit 2 <input type="text" value="8"/>	Unit 1 <input type="text" value="3"/> Unit 2 <input type="text" value="8"/>	<b>Vehicle Removal</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="4"/>                              Unit 2 <input type="text" value="4"/> </td> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="4"/>                              Unit 2 <input type="text" value="4"/> </td> </tr> </table> <ul style="list-style-type: none"> <li>0 Not Applicable</li> <li>1 Towed Due to Vehicle Damage</li> <li>2 Towed For Reasons Other Than Damage</li> <li>3 Remained at Scene</li> <li>4 Driven from Scene</li> <li>9 Unknown</li> </ul>	Unit 1 <input type="text" value="4"/> Unit 2 <input type="text" value="4"/>	Unit 1 <input type="text" value="4"/> Unit 2 <input type="text" value="4"/>	<b>Vehicle Condition</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="01"/>                              Unit 2 <input type="text" value="01"/> </td> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="01"/>                              Unit 2 <input type="text" value="01"/> </td> </tr> </table> <ul style="list-style-type: none"> <li>00 Not Applicable</li> <li>01 Apparently Normal</li> <li>02 Brakes</li> <li>03 Headlights</li> <li>04 Steering</li> <li>05 Tail Lights</li> <li>06 Brake Lights</li> <li>07 Tires/Wheels</li> <li>08 Suspension</li> <li>09 Signal lights</li> <li>10 Windows</li> <li>11 Truck Coupling/Trailer Hitch/Safety Chains</li> <li>12 Mirrors</li> <li>13 Wipers</li> <li>15 Other</li> <li>99 Unknown</li> </ul>	Unit 1 <input type="text" value="01"/> Unit 2 <input type="text" value="01"/>	Unit 1 <input type="text" value="01"/> Unit 2 <input type="text" value="01"/>	<b>Special Function of Vehicle</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="13"/>                              Unit 2 <input type="text" value="00"/> </td> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="13"/>                              Unit 2 <input type="text" value="00"/> </td> </tr> </table> <ul style="list-style-type: none"> <li>00 Not Applicable</li> <li>01 School Bus</li> <li>02 Transit Bus</li> <li>03 Intercity Bus</li> <li>04 Charter Bus</li> <li>05 Other Bus</li> <li>06 Military</li> <li>07 OHP</li> <li>08 Other Police</li> <li>09 Other Law Enforcement</li> <li>10 Ambulance</li> <li>11 Fire Truck</li> <li>12 Public Owned Vehicle</li> <li>13 Highway Equipment</li> <li>14 Special Mobilized Machine</li> <li>15 Other</li> <li>99 Unknown</li> </ul>	Unit 1 <input type="text" value="13"/> Unit 2 <input type="text" value="00"/>	Unit 1 <input type="text" value="13"/> Unit 2 <input type="text" value="00"/>	<b>Unsafe / Unlawful Contributing Factors</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="73"/>                              Unit 2 <input type="text" value="98"/> </td> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="73"/>                              Unit 2 <input type="text" value="98"/> </td> </tr> </table> <ul style="list-style-type: none"> <li><b>FAILED TO YIELD</b> <ul style="list-style-type: none"> <li>01 From Stop Sign</li> <li>02 From Yield Sign</li> <li>03 Private Drive</li> <li>04 County Road at Through Highway</li> <li>05 Exhaust System</li> <li>06 From Alley</li> <li>07 To Pedestrian</li> <li>08 To Vehicle on Right</li> <li>09 To Vehicle in Intersection</li> <li>10 To Emergency Vehicles</li> </ul> </li> <li><b>FOLLOWED TOO CLOSELY</b> <ul style="list-style-type: none"> <li>13 Human Element</li> <li>14 Traffic Condition</li> <li>15 Weather Condition</li> </ul> </li> <li><b>UNSAFE SPEED</b> <ul style="list-style-type: none"> <li>16 Driver's Ability (Aged)</li> <li>17 Inexperienced Driver - Young</li> </ul> </li> <li><b>IMPROPER TURN</b> <ul style="list-style-type: none"> <li>30 From Wrong Lane</li> <li>31 From Direct Course</li> <li>32 Right</li> <li>33 Left</li> <li>34 Turn About/U-Turn</li> <li>35 To Enter Private Drive</li> <li>36 In Front of Oncoming Traffic</li> </ul> </li> <li><b>CHANGED LANES UNSAFELY</b> <ul style="list-style-type: none"> <li>37 Other</li> </ul> </li> <li><b>STOPPED IN TRAFFIC LANE</b> <ul style="list-style-type: none"> <li>40 For Stop Sign</li> <li>41 For Traffic Signal</li> <li>42 For School Bus</li> <li>43 For Railroad Gates/Signal</li> <li>44 For Officer/Flagman</li> <li>45 At Sidewalk/Stopline</li> <li>46 Other</li> </ul> </li> <li><b>UNSAFE VEHICLE</b> <ul style="list-style-type: none"> <li>47 Brakes</li> <li>48 Steering</li> </ul> </li> </ul>	Unit 1 <input type="text" value="73"/> Unit 2 <input type="text" value="98"/>	Unit 1 <input type="text" value="73"/> Unit 2 <input type="text" value="98"/>	<ul style="list-style-type: none"> <li>49 Tires</li> <li>50 Suspension</li> <li>51 Headlights</li> <li>52 Tail Lights</li> <li>53 Stop Lights</li> <li>54 Wheel</li> <li>55 Exhaust System</li> <li>56 Windshield Wipers</li> <li>57 Other Mechanical Defects</li> <li><b>LEFT OF CENTER</b> <ul style="list-style-type: none"> <li>58 In Meeting</li> <li>59 No Passing Zone (Unmarked)</li> <li>60 Marked Zone</li> <li>61 Other</li> </ul> </li> <li><b>IMPROPER OVERTAKING</b> <ul style="list-style-type: none"> <li>62 In Marked Zone</li> <li>63 On Hill/Curve</li> <li>64 At Intersection</li> <li>65 Without Sufficient Clearance</li> <li>66 Other</li> </ul> </li> <li><b>IMPROPER PARKING</b> <ul style="list-style-type: none"> <li>67 On Roadway</li> <li>68 Where Prohibited</li> <li>69 Other</li> </ul> </li> <li><b>INATTENTION</b> <ul style="list-style-type: none"> <li>70 Distracted by Passenger in Vehicle</li> <li>71 Other Distraction Inside Vehicle</li> <li>72 Distraction From Vehicle</li> <li>73 Other</li> </ul> </li> <li><b>WRONG WAY</b> <ul style="list-style-type: none"> <li>74 On One Way</li> <li>75 On Exit Ramp</li> <li>76 On Entrance Ramp</li> <li>77 Other</li> </ul> </li> <li><b>IMPROPER START FROM</b> <ul style="list-style-type: none"> <li>78 Parked Position</li> <li>79 Other</li> </ul> </li> <li><b>ALCOHOL-DUI/DWI</b></li> <li><b>DRUG-DUI</b></li> <li><b>OTHER IMPROPER ACT/ MOVEMENT</b> <ul style="list-style-type: none"> <li>81 Failed to Signal</li> <li>83 Disregarded Warning Signal</li> <li>84 Improper Use of Lane</li> <li>85 Improper Backing</li> <li>86 Apparently Sleepy</li> <li>87 Failed to Secure Load</li> <li>88 Other/Unknown</li> </ul> </li> <li><b>UNKN/NO IMPROPER ACT</b> <ul style="list-style-type: none"> <li>89 Deer in Roadway</li> <li>90 Animal in Roadway</li> <li>91 Domestic Animal in Rdwy</li> <li>92 Avoiding Other Vehicle</li> <li>93 Avoiding Pedestrian</li> <li>94 Object/Debris in Roadway</li> <li>95 Defect in Roadway</li> <li>96 Abnormal Traffic Control</li> <li>97 Improper Bicyclist Action</li> <li>98 <b>NO IMPROPER ACTION BY DRIVER</b></li> <li>99 <b>PEDESTRIAN ACTION</b></li> </ul> </li> </ul>
Unit 1 <input type="text" value="01"/> Unit 2 <input type="text" value="13"/>	Unit 1 <input type="text" value="01"/> Unit 2 <input type="text" value="13"/>																																				
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<b>Weather</b> <input type="text" value="03"/> <ul style="list-style-type: none"> <li>01 Clear</li> <li>02 Fog/Smog/Smoke</li> <li>03 Cloudy</li> <li>04 Rain</li> <li>05 Snow</li> <li>06 Sleet/Hail (Freezing Rain/Drizzle)</li> <li>07 Severe Crosswind</li> <li>08 Blowing Snow</li> <li>09 Blowing Sand, Soil, Dirt</li> <li>10 Other</li> <li>99 Unknown</li> </ul>	<b>What Vehicle Did</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="01"/>                              Unit 2 <input type="text" value="13"/> </td> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="01"/>                              Unit 2 <input type="text" value="13"/> </td> </tr> </table> <ul style="list-style-type: none"> <li>00 Not Applicable</li> <li>01 Went Ahead</li> <li>02 Turned Left</li> <li>03 Turned Right</li> <li>04 Entered "U" Turn</li> <li>05 Stopped</li> <li>06 Slowed</li> <li>07 Started from Park/Stop</li> <li>08 Entered Other Lane</li> <li>09 Overtaking</li> <li>10 Passing</li> <li>11 Backed</li> <li>12 Remained Stopped</li> <li>13 Remained Parked</li> <li>14 Entered/Merged</li> <li>15 Departed Rdwy-Right</li> <li>16 Departed Rdwy-Left</li> <li>17 Swerved Right</li> <li>18 Swerved Left</li> <li>19 Parked</li> <li>20 Other</li> <li>99 Unknown</li> </ul>	Unit 1 <input type="text" value="01"/> Unit 2 <input type="text" value="13"/>	Unit 1 <input type="text" value="01"/> Unit 2 <input type="text" value="13"/>	<b>Visibility Obscured by</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="00"/>                              Unit 2 <input type="text" value="00"/> </td> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="00"/>                              Unit 2 <input type="text" value="00"/> </td> </tr> </table> <ul style="list-style-type: none"> <li>00 Not Applicable</li> <li>01 Trees</li> <li>02 Embankment</li> <li>03 Building</li> <li>04 Signs</li> <li>05 Parked Vehicles</li> <li>06 High Weeds</li> <li>07 Fences</li> <li>08 Shrubbery</li> <li>09 Ice, Snow or Frost on Windows</li> <li>10 Smoke</li> <li>11 Fog</li> <li>12 Dust</li> <li>13 Rain</li> <li>14 Sun</li> <li>15 Other</li> <li>99 Unknown</li> </ul>	Unit 1 <input type="text" value="00"/> Unit 2 <input type="text" value="00"/>	Unit 1 <input type="text" value="00"/> Unit 2 <input type="text" value="00"/>	<b>Incident Type</b> <input type="text" value="00"/> <ul style="list-style-type: none"> <li>00 Not an Incident</li> <li>51 Private Property</li> <li>52 Deliberate Intent</li> <li>53 Medical Condition</li> <li>54 Legal Intervention</li> <li>55 Suicide</li> <li>57 Drowning</li> <li>58 Other</li> </ul>	<b>Location of First Harmful Event</b> <input type="text" value="07"/> <ul style="list-style-type: none"> <li>01 On Roadway</li> <li>02 Shoulder</li> <li>03 Median</li> <li>04 Roadside</li> <li>05 Gore</li> <li>06 Separator</li> <li>07 Parking Lane/Zone</li> <li>08 Off Roadway, Location Unknown</li> <li>09 Outside Right-of-Way</li> <li>10 Other</li> <li>99 Unknown</li> </ul>	<b>Driver Distracted by</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="0"/>                              Unit 2 <input type="text" value="0"/> </td> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="0"/>                              Unit 2 <input type="text" value="0"/> </td> </tr> </table> <ul style="list-style-type: none"> <li>0 Not Applicable/None</li> <li>1 Electronic Communication Devices</li> <li>2 Other Electronic Device</li> <li>3 Other Inside Vehicle</li> <li>4 Other Outside Vehicle</li> <li>9 Unknown</li> </ul>	Unit 1 <input type="text" value="0"/> Unit 2 <input type="text" value="0"/>	Unit 1 <input type="text" value="0"/> Unit 2 <input type="text" value="0"/>	<b>Point of First Contact on Vehicle</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="06"/>                              Unit 2 <input type="text" value="07"/> </td> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="06"/>                              Unit 2 <input type="text" value="07"/> </td> </tr> </table>	Unit 1 <input type="text" value="06"/> Unit 2 <input type="text" value="07"/>	Unit 1 <input type="text" value="06"/> Unit 2 <input type="text" value="07"/>	<b>Most Damaged Area</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="06"/>                              Unit 2 <input type="text" value="07"/> </td> <td style="width: 50%; border: none;">                             Unit 1 <input type="text" value="06"/>                              Unit 2 <input type="text" value="07"/> </td> </tr> </table> <ul style="list-style-type: none"> <li>00 Not Applicable</li> <li>13 Top</li> <li>14 Undercarriage</li> <li>99 Unknown</li> </ul>	Unit 1 <input type="text" value="06"/> Unit 2 <input type="text" value="07"/>	Unit 1 <input type="text" value="06"/> Unit 2 <input type="text" value="07"/>																				
Unit 1 <input type="text" value="01"/> Unit 2 <input type="text" value="13"/>	Unit 1 <input type="text" value="01"/> Unit 2 <input type="text" value="13"/>																																				
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Latitude     **N** Longitude     **W** Railroad Crossing Number  Roadway Orientation Unit Number **01**       Unit Number **02**



**COLLISION EVENTS**

Unit	First Event	Second Event	Third Event	Fourth Event	Most Harmful Event	First Harmful Event for the Entire Collision
<b>01</b>	<b>35</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>35</b>	<b>35</b>
<b>02</b>	<b>35</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>35</b>	

- 00 Not Applicable
- 10 Overtum/Rollover
- 11 Fire/Explosion
- 12 Immersion
- 13 Jackknife
- 14 Cargo/Equipment Loss or Shift
- 15 Equipment Failure (Blown Tire, Brake Failure, etc.)
- 16 Separation of Units
- 17 Departed Road Right
- 18 Departed Road Left
- 19 Cross Median/Centerline
- 20 Downhill Runaway
- 21 Fell/Jumped From Motor Vehicle
- 22 Thrown or Falling Object
- 23 Other Non-Collision
- PERSON, MOTOR VEHICLE, OR NON-FIXED OBJECT:**
- 30 Pedestrian
- 31 Pedal Cycle
- 32 Railway Vehicle (train, engine)
- 33 Animal
- 34 Motor Vehicle in Transport
- 35 Parked Motor Vehicle
- 36 Struck by Falling, Shifting Cargo or Anything Set in Motion by Motor Vehicle

- 37 Work Zone/Maintenance Equipment
- 38 Other Non-Fixed Object
- FIXED OBJECT:**
- 40 Barrier (Cable)
- 41 Barrier (Concrete)
- 42 Barrier (Other)
- 43 Fence Pole
- 44 Fence
- 45 Traffic Signal Support
- 46 Traffic Sign Support
- 47 Utility Pole/Light Support
- 48 Other Post/Pole/Support
- 49 Guardrail/Guardrail Face
- 50 Guardrail End
- 51 Culvert
- 52 Curb
- 53 Island
- 54 Sand Barrels
- 55 Impact Attenuator/ Crash Cushion
- 56 Pavement Drop-Off
- 57 Ditch
- 58 Embankment
- 59 Tree (Standing)
- 60 Dividing Strip
- 61 Retaining Wall
- 62 Bridge Abutment
- 63 Bridge Pier or Support
- 64 Bridge Rail
- 65 Bridge Post
- 66 Bridge Curb
- 67 Bridge Super Structure (Beams)
- 68 Bridge Overhead Structure
- 69 Delineator
- 70 Mailbox
- 71 Other Fixed Object
- 72 Other Highway Structure
- 73 Ground
- 99 Unknown

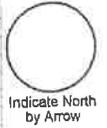
Remarks

Area of impact was approximately 118 feet west from the west curbline of 3rd Street and approximately 15 feet north from the south curbline of Choctaw. Unit One was moving position and driver believed that tailgate was secure. However tailgate was not secure and swung open striking Unit Two which was legally parked.

OFFICIAL OKLAHOMA TRAFFIC COLLISION REPORT  
DIAGRAM SUPPLEMENTAL

Case Number AC2020-0008

Pg 5 of 5



The grid area is a large, empty grid of small squares, intended for drawing a traffic collision diagram. It occupies the majority of the page.



**BUCK WILSON FRAME & BODY SHOP  
INC.**

103 E. OKLAHOMA AVE, MCALESTER, OK 74501  
Phone: (918) 423-3161  
FAX: (918) 423-3416

Workfile ID: dcbc5b75  
PartsShare: 5JGytm  
Federal ID: 26-0029861

**Preliminary Estimate**

**Customer: Robinson, David**

Written By: Jason Wilson

Insured: Robinson, David  
Type of Loss:  
Point of Impact:

Policy #:  
Date of Loss:

Claim #:  
Days to Repair: 0

**Owner:**  
Robinson, David

**Inspection Location:**  
BUCK WILSON FRAME & BODY SHOP INC.  
103 E. OKLAHOMA AVE  
MCALESTER, OK 74501  
Repair Facility  
(918) 423-3161 Business

**Insurance Company:**

**VEHICLE**

2019 GMC Canyon Denali Crew Cab 128.3" WB 4D SHORT 6-3.6L Gasoline Direct Injection

VIN: 1GTG5EEN2K1306924  
License:  
State: OK

Interior Color:  
Exterior Color:  
Production Date: 5/2019

Mileage In:  
Mileage Out:  
Condition:

Vehicle Out:  
Job #:

**TRANSMISSION**

Automatic Transmission  
Overdrive

**POWER**

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Heated Mirrors  
Power Driver Seat  
Power Passenger Seat

**DECOR**

Dual Mirrors  
Console/Storage  
Overhead Console

**CONVENIENCE**

Air Conditioning  
Tilt Wheel  
Cruise Control  
Rear Defogger  
Keyless Entry  
Alarm  
Message Center  
Steering Wheel Touch Controls  
Telescopic Wheel  
Climate Control  
Navigation System  
Backup Camera  
Parking Sensors  
Remote Starter

**RADIO**

AM Radio  
FM Radio

Stereo  
Search/Seek  
Auxiliary Audio Connection  
Premium Radio  
Satellite Radio  
**SAFETY**  
Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Traction Control  
Stability Control  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Communications System  
Hands Free Device  
Positraction

Lane Departure Warning

**SEATS**

Heated Seats  
Ventilated Seats

**WHEELS**

20" Or Larger Wheels

**PAINT**

Clear Coat Paint

**OTHER**

Fog Lamps

**TRUCK**

Rear Step Bumper  
Rear Sliding Window  
Bedliner (Spray On)  
Trailer Hitch  
Trailer Package  
Running Boards/Side Steps

**Preliminary Estimate**

**Customer: Robinson, David**

2019 GMC Canyon Denali Crew Cab 128.3" WB 4D SHORT 6-3.6L Gasoline Direct Injection

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>PICK UP BOX</b>					
2	Repl	Tail gate w/power asst	23283671	1	608.67	1.2	3.0
3		Add for Clear Coat					1.2
4	Repl	Upper molding	23235996	1	70.02	0.3	
5	Repl	Nameplate "CANYON"	22900425	1	42.40	0.2	
6	Repl	Emblem GMC	23122158	1	86.10	0.1	
7	Repl	Nameplate "Denali"	20930232	1	74.15	0.2	
8	#	Repl bed liner		1	125.00		
9	#	Subl Hazardous waste removal		1	5.00		
10	#	Repl Cover Car		1	5.00		
11	#	Repl Corrosion protection primer		1	10.00		
<b>SUBTOTALS</b>					<b>1,026.34</b>	<b>2.0</b>	<b>4.2</b>

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			1,026.34
Body Labor	2.0 hrs @	\$ 50.00 /hr	100.00
Paint Labor	4.2 hrs @	\$ 50.00 /hr	210.00
Paint Supplies	4.2 hrs @	\$ 38.00 /hr	159.60
Subtotal			1,495.94
Sales Tax	\$ 1,185.94 @	9.7500 %	115.63
<b>Grand Total</b>			<b>1,611.57</b>
Deductible			0.00
<b>CUSTOMER PAY</b>			<b>0.00</b>
<b>INSURANCE PAY</b>			<b>1,611.57</b>

**MyPriceLink Estimate ID / Quote ID:**

649286423312080896 / 62116240

THIS IS AN ESTIMATE OF REPAIR COST. ADDITIONAL CHARGES MAY BE NECESSARY AFTER WORK HAS BEGUN AND HIDDEN DAMAGE IS FOUND. ESTIMATE VALID FOR 30 DAYS. PART PRICE INCREASES MAY OCCUR.

PROMISED DELIVERY DATE MAY CHANGE BASED ON THE AVAILABILITY OF PARTS OR WAIT TIME FOR ANY INSURANCE REINSPECTION. CUSTOMER WILL BE NOTIFIED OF ANY DELAYS AS SOON AS POSSIBLE.

Signed \_\_\_\_\_

Date \_\_\_\_\_

All our work is guaranteed for as long as you own this vehicle. (Excludes rock chips, scratches and normal wear items, or incidents determined to be unrelated to this claim.)

Thank You.

## Preliminary Estimate

### Customer: Robnson, David

2019 GMC Canyon Denali Crew Cab 128.3" WB 4D SHORT 6-3.6L Gasoline Direct Injection

**WARNING : ANY PERSON WHO KNOWINGLY, AND WITH INTENT TO INJURE, DEFRAUD OR DECEIVE ANY INSURER, MAKES ANY CLAIM FOR THE PROCEEDS OF AN INSURANCE POLICY CONTAINING ANY FALSE, INCOMPLETE OR MISLEADING INFORMATION IS GUILTY OF A FELONY.**

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR1GD15, CCC Data Date 01/17/2020, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2020 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

#### SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

#### SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

#### OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Information Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

# MCCULLAR MOTOR SPORTS

900 N MAIN, MCALESTER, OK 74501  
Phone: (918) 429-0887  
FAX: (918) 429-0895

Workfile ID: 21a014c6  
PartsShare: 5JDv5C  
Federal ID: 94-3423396

## Preliminary Estimate

**Customer: robinson, david**

Written By: Chris Turner

Insured: robinson, david  
Type of Loss:  
Point of Impact:

Policy #:  
Date of Loss:

Claim #:  
Days to Repair: 0

**Owner:**  
robinson, david  
(918) 329-1270 Cell

**Inspection Location:**  
MCCULLAR MOTOR SPORTS  
900 N MAIN  
MCALESTER, OK 74501  
Repair Facility  
(918) 429-0887 Business

**Insurance Company:**

## VEHICLE

2019 GMC Canyon Denali Crew Cab 128.3" WB 4D SHORT 6-3.6L Gasoline Direct Injection

VIN: 1GTG5EEN2K1306924  
License:  
State:

Interior Color:  
Exterior Color:  
Production Date:

Mileage In:  
Mileage Out:  
Condition:

Vehicle Out:  
Job #:

### TRANSMISSION

Automatic Transmission  
Overdrive

### POWER

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Heated Mirrors  
Power Driver Seat  
Power Passenger Seat

### DECOR

Dual Mirrors  
Console/Storage  
Overhead Console

### CONVENIENCE

Air Conditioning

Tilt Wheel  
Cruise Control  
Rear Defogger  
Keyless Entry  
Alarm  
Message Center  
Steering Wheel Touch Controls  
Telescopic Wheel  
Climate Control  
Navigation System  
Backup Camera  
Parking Sensors  
Remote Starter

### RADIO

AM Radio  
FM Radio  
Stereo  
Search/Seek

Auxillary Audio Connection  
Premium Radio  
Satellite Radio

### SAFETY

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Traction Control  
Stability Control  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Communications System  
Hands Free Device  
Positraction  
Lane Departure Warning

### SEATS

Bucket Seats

Leather Seats  
Heated Seats  
Ventilated Seats

### WHEELS

20" Or Larger Wheels

### PAINT

Clear Coat Paint

### OTHER

Fog Lamps

### TRUCK

Rear Step Bumper  
Rear Sliding Window  
Bedliner (Spray On)  
Trailer Hitch  
Trailer Package  
Running Boards/Side Steps

**Preliminary Estimate**

**Customer: robinson, david**

2019 GMC Canyon Denali Crew Cab 128.3" WB 4D SHORT 6-3.6L Gasoline Direct Injection

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>PICK UP BOX</b>					
2	Repl	Tail gate w/power asst	23283671	1	608.67	1.2	3.0
3		Add for Clear Coat					1.2
4	Repl	Upper molding	23235996	1	70.02	0.3	
5	Repl	Nameplate "CANYON"	22900425	1	42.40	0.2	
6	Repl	Nameplate "Denali"	20930232	1	74.15	0.2	
7	Repl	Emblem GMC	23122158	1	86.10	0.1	
8	#	Subl Hazardous waste removal		1	5.00 X		
9	#	Repl spray on bed liner		1	150.00		
10	#	Repl Cover Car		1	10.00 T		
<b>SUBTOTALS</b>					<b>1,046.34</b>	<b>2.0</b>	<b>4.2</b>

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			1,031.34
Body Labor	2.0 hrs @	\$ 50.00 /hr	100.00
Paint Labor	4.2 hrs @	\$ 50.00 /hr	210.00
Paint Supplies	4.2 hrs @	\$ 38.00 /hr	159.60
Miscellaneous			15.00
Subtotal			1,515.94
Sales Tax	\$ 1,200.94 @	9.7500 %	117.09
<b>Grand Total</b>			<b>1,633.03</b>
Deductible			0.00
<b>CUSTOMER PAY</b>			<b>0.00</b>
<b>INSURANCE PAY</b>			<b>1,633.03</b>

**MyPriceLink Estimate ID / Quote ID:**

649007396923908096 / 62079664

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## Preliminary Estimate

---

**Customer: robinson, david**

2019 GMC Canyon Denali Crew Cab 128.3" WB 4D SHORT 6-3.6L Gasoline Direct Injection

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City of McAlester – Office of Safety & Risk Management

Date: 9 January 2020  
Reference: Harrison, Clifford  
Location: 2<sup>nd</sup> Street & Choctaw Avenue

Damaged Property: Citizen's vehicle (2019 GMC Pickup). No damage done to city vehicle.

Comments:

On January 9<sup>th</sup>, 2020 at 11:30am Clifford Harrison was operating a city owned bucket truck on Choctaw Avenue. Mr. Harrison was part of a detail that was removing Christmas lights and decorations. Mr. Harrison was preparing to depart from the job-site and when doing so the tailgate of the vehicle swung open and struck a parked vehicle.

The McAlester Police Department responded to the scene and initially was unable to locate or contact the owner of the vehicle.

It was determined that Mr. Harrison had neglected to replace a pin that secures the door subsequent to loading the rear of the truck.

On January 13<sup>th</sup>, 2020 a copy of the McAlester Police Department report was obtained with the vehicle owners information; David Robinson of 800 South 17<sup>th</sup> Street, McAlester, Oklahoma 74501.



Eric Wisor, Safety & Risk Management

//end-of-report//



**Addendum A**



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# McAlester City Council

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## AGENDA REPORT

Meeting Date: February 11, 2020      Item Number: Consent Agenda F  
Department: \_\_\_\_\_  
Prepared By: John Browne, Mayor      Account Code: \_\_\_\_\_  
Date Prepared: February 4, 2020      Budgeted Amount: \_\_\_\_\_  
Exhibits: 1

### Subject

Concur with the Mayor's reappointment of Justin Few to the Board of Adjustments Committee for a term to expire March 31, 2023.

### Recommendation

Motion to approve the Mayor's reappointment of Justin Few to the Board of Adjustments Committee for a term to expire March 31, 2023.

### Discussion

### Approved By

Department Head  
City Manager

P. Stasiak

*Initial*

*Date*

Justin Few is from and resides in McAlester Oklahoma. There he has worked as a landman for the last 12 years and is the owner of Few Energy Consulting Inc. Justin is a graduate of Haileyville High School, Eastern Oklahoma State College with an Associate's degree in Computer Science, and Southeastern Oklahoma State University with a Bachelor's degree in Communication. He has served as President of Pride in McAlester since 2011, a member of the McAlester Planning Commission since 2012, a member of Rotary Club of McAlester, a member of the Eastern Oklahoma State College Foundation Board, and Ignite McAlester. His accomplishments include the 2013 Keep Oklahoma Beautiful Affiliate Champion, and the 2014 Oklahoma Magazine's 40 under 40, and the 2014 Eastern Oklahoma State College Young Alumnis. Justin has a passion for the environment and the beautification and growth of McAlester. He has been married to his college sweetheart Lori for 11 years and they have one son, Noah.



# McAlester City Council

## AGENDA REPORT

**Meeting Date:** February 11, 2020      **Item Number:** 1  
**Department:** Finance – Expo  
**Prepared By:** Billy Sumner, Expo Mgr.      **Account Code:** \_\_\_\_\_  
**Date Prepared:** February 4, 2020      **Budgeted Amount:** \_\_\_\_\_  
\_\_\_\_\_      **Exhibits:** 1

### Subject

Presentation and update on the McAlester EXPO Center.

### Recommendation

Presentation.

### Discussion

### Approved By

**Department Head**  
**City Manager**

P. Stasiak

*Initial*

*PJS*

*Date*

*2-6-2020*



**Attendance**

<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
73,585	80,262	65,618	65,211	22,277
				<i>as of 12/31</i>

Avg Attendance: 71,169 visitors

It is our estimation that 3/4 of the attendees to Expo and events come from within Pittsburg County and the surrounding towns. The remaining 1/4 of visitors would be travelers and tourists that come in for events and stay overnight. The economic impact of these visitors, far outweighs the cost of the Expo. The Expo is not designed to make money like a normal business. The Expo is and should be run as a benefit to our community. It is a driver for economic impact, as well as an increase in quality of life for our citizens. The Expo is here to provide quality and affordable events to our citizens, while bringing in tourists from around the area. The size of the Expo and the services provided by the staff, are also something that many event holders enjoy. Tourism is about bringing in guests, providing them with reasons to visit, to return and also giving our own citizens more to do, in town, thus keeping their dollars local.

Dean Runyan Associates did a visitor study for the Oklahoma Tourism Department. Within this study they break down the travel impacts and visitor volumes for each county. Below is the estimates of visitor spending when concerned to day trips and overnight visits.

<https://d1pk12b7bb81je.cloudfront.net/files/2019+Research+%26+Reports/OK+Travel+Impacts+2010-2017.pdf>

**Dean Runyan Associates Study**

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>AVG:</u>
Day	25.6	26.1	25.1	24.5	25.1	24.5	26.1	<b>25.28</b>
Overnight	79.3	82.9	76.6	73.6	81.4	75.3	80	<b>78.44</b>

If we apply those numbers to the travel impacts and visitor volumes provided by Dean Runyan Associates we get the following information about the basic economic impact, the Expo provides:

Avg Attendance: 71,169 visitors per year  
 3/4 (Localized Day visits): 53,376.75 x 25.28 = \$1,349,364.24  
 1/4 (Out of Town/Overnight visits): 17,792.25 x 78.44 = \$1,395,624.09  
**Total: \$2,744,988.33**

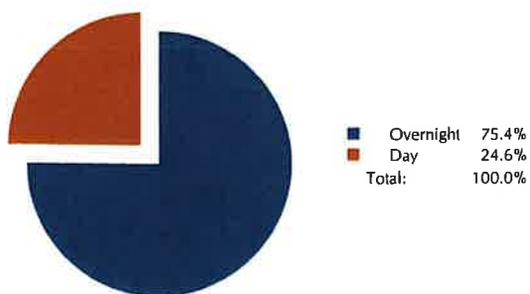
**Pittsburg County Travel Impacts and Visitor Volume, 2010-2017p**

	2010	2012	2013	2014	2015	2016	2017p
<b>Direct Economic Impacts</b>							
Total Direct Spending (million)	110.6	115.9	108.7	104.7	110.9	103.9	110.8
Other Travel*	5.6	7.0	7.0	6.5	4.5	4.2	4.7
Visitor Spending	105.0	109.0	101.7	98.1	106.5	99.7	106.2
Overnight	79.3	82.9	76.6	73.6	81.4	75.3	80.0
Day	25.6	26.1	25.1	24.5	25.1	24.5	26.1
Visitor Spending	105.0	109.0	101.7	98.1	106.5	99.7	106.2
Non-transportation	94.2	96.7	89.9	87.1	97.0	90.9	96.3
Transportation	10.8	12.3	11.8	11.0	9.5	8.8	9.9
Total Direct Earnings (million)	29.8	31.1	29.9	29.5	32.3	31.7	32.6
Total Direct Employment	1,600	1,670	1,580	1,530	1,620	1,560	1,570
Government Revenue (million)	8.23	8.38	7.79	7.64	8.68	8.06	8.54
Local Revenue	3.23	3.38	3.13	3.10	3.75	3.40	3.61
State Revenue	5.00	5.00	4.66	4.54	4.93	4.66	4.92
<b>Overnight Visitor Volume (thousand)</b>							
Party Trips	185.3	181.8	171.2	166.0	181.0	169.4	174.2
Party Nights	447.9	438.0	415.9	404.9	437.6	412.2	422.9
Person Trips	499.2	490.3	463.8	450.5	488.1	459.7	471.1
Person Nights	1219.7	1194.6	1138.8	1110.9	1192.4	1130.7	1156.1
<b>Average Overnight Spending</b>							
per Party Trip	428	456	447	443	449	444	459
per Party Night	177	189	184	182	186	183	189
per Person Trip	159	169	165	163	167	164	170
per Person Night	65	69	67	66	68	67	69

\*Other Travel includes resident air travel and travel arrangement services.

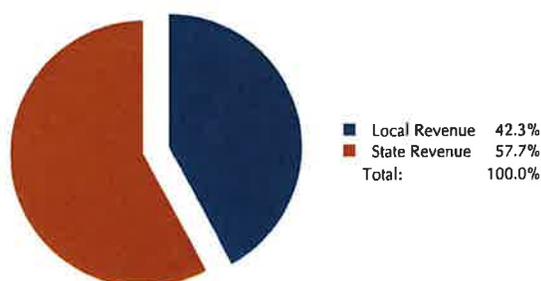
**2017p Visitor Spending**

Day vs. Overnight



**2017p Tax Revenue**

State vs. Local



Overall we believe these numbers to be a little conservative and have increased slightly since the study. With that being said, having the Expo and operating as it does, brings in nearly \$3M of economic impact, yearly. That is more than 7 times greater than what it costs to operate.

## Revenues vs Expenditures

Like every entity or operation, the Expo has overall expenditures and revenues. Below you will find the expenditures and revenue breakdowns for the past few years.

### Total Expenditures:

<u>FY 16-17</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>	
476,674	493,483	442,226	214,956	39.33%

### Total Expo Revenues:

#### Rental Revenue

<u>FY 16-17</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>Budgeted</u>	<u>% FY 19-20</u>
87,261	86,045	53,955	43,145	80,000	53.93%

#### Expo Concessions

<u>FY 16-17</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>Budgeted</u>	<u>% FY 19-20</u>
52,758	37,839	39,078	5,646	65,000	8.69%

## Transfer from Tourism

As we all know, it costs more to run the Expo than it makes. Because of this shortfall, a transfer from the Tourism Fund is required each year. The Tourism Fund is comprised of the Hotel/Motel Tax which currently sits at 6% for the city of McAlester.

### Hotel/Motel Tax

<u>FY 16-17</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>Budget</u>	<u>% FY 19-20</u>
653,176	715,327	858,282	434,426	850,000	51%

### Transfer from Tourism to McAlester Expo Center

<u>FY 16-17</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>*FY 19-20 (Budget)</u>
370,332	360,876	365,240	467,623

\*FY 19-20 Budget includes \$110,000 for capital improvements at the Expo. Minus the capital improvements, the Tourism transfer would only be \$357,623.

## Challenges & Potential Solutions for the Expo

The Expo is presented with a few unique challenges that, if corrected, could benefit and increase revenue and reduce expenditures. Some of these are mere updates that would help the Expo function better, events run smoother and hopefully bring in new events that currently can not come to the Expo because of the added cost to the event holder.

### Increasing Revenues:

#### Attracting New Events:

As mentioned above, there have been talks of adding new line items into the tourism budget to attract and bring in events, as well as reworking the tourism incentive to apply to more sports and tournaments. Using these two methods to bring in larger events does a number of positive things. It highlights our community and gives our citizens more to do; brings in extra revenue to the Expo by adding concessions and rental income (these events would have to all be logged and evaluated to determine if it was successful or if a different type of event would be better); a fuller calendar of events, looks more enticing to other promoters, who will want to be part of the draw and not mind being on a waiting list.

Creating or attracting new events take time. Many event promoters need to see similar events and judge their success in a new venue or area. Often events are booked at least 1-2 years in advance or they operate on a certain rotation through a state or area. If you don't have an opening during that rotation or they have already been to your area, it may take time before you are placed on their list. We constantly reach out and search for events around Oklahoma, Arkansas, Kansas and Texas that would be good to bring to our area. Contacts are made and information about the Expo Center is sent to the contacts. As things progress, we're confident we can get on more of these regular rotations.

#### Industrial Ceiling Fans/AC in Expo Hall (Estimated Cost: \$40K)

It's no secret the 50K sq. ft. main Expo Hall, has no AC. A recent quote showed the cost to be \$500K to provide the Expo Hall with AC. From mid May until mid September, 5 months, the Expo Hall doesn't have the ability to schedule events. These are prime travel and summer months where families are looking for activities to do but we can't offer anything because the temperatures are too high. These are months where we're not only losing events but also revenue. I've had a dinosaur show call for 3 years looking to schedule around the summer months but he cant take the chance because of the heat. McAlester High School graduation moved their ceremony, because of the heat. We may not be able to fully air condition the building, but we need to try something. By purchasing 4 large industrial ceiling fans (roughly \$10K each), we estimate being able to reduce the blackout time of the Expo Hall, by nearly half. One fan would be placed over each section of the bleachers, thus allowing for much needed air circulation. By opening up these months, we could potentially bring more events to the Expo during high traffic and travel times.

#### Fix the Wall between rooms 101/103 (Estimated Cost: Unknown)

The Expo Center is looking to get quotes to replace, repair or upgrade the wall between rooms 101/103. Years ago, the wall moved and they were able to use the space as one big room. At some point, the retractable mechanism broke and the wall no longer operates as it should. A lot of our events are looking to expand and needing bigger spaces. Having the ability to open up the rooms

again would be a big deal for many events. Fixing this issue and helping our larger events such as McAlester Area Chamber of Commerce, Relay for Life Bingo, Caring Hands, Mark West, Choctaw Nation, Wild Turkey Federation, Big Game Hunt, EOOSC, Oklahoma Gun Show, BeMac and TH Rogers Lumber Company, to name a few, expand their events. Not only would this be a benefit for the events but it would also be a benefit for the Expo as it would allow another room size/option and an increase in revenue when rented. The wall hinders many fundraising events from growing because of its inability to open and expand the room size. It could also serve as a stepping stone for events to expand and grow, as well as bring in ones that are not ready for the size of the main Expo Hall.

#### **New Staging (Estimated Cost: \$23K)**

Staging is a big component when dealing with larger events, especially concerts or kids productions. The Expo has tried to book small concerts and kids shows, but because of the size and functionality of our older stage, we have not been able to secure the booking. For events needing a stage bigger than we offer, their only choice is to rent staging which is another added cost. The purchasing of new staging would not only help us attract bigger events but also save time as staging has changed over the years to be lighter, easier setup, more durable and much more aesthetically pleasing to the eye than what we currently offer. The staging system we've looked into is also multi-height adjustable which would elevate the need for multiple sized stages and we'd have enough pieces to have 1 large stage or multiple smaller ones.

#### **New Sound Equipment (Estimated Cost: \$20K)**

Like staging, sound is important to events. The sound equipment at the Expo is worn out and often times, run into harsh static or feedback due to loose connections, bad channels and aged equipment. Whether we looked at sound equipment that runs through the already existing speaker system or we go for more of a portable speaker and microphone setup, we need to upgrade our sound. The Expo needs to have multi-directional microphones, hand handles and more lapel mics to better serve the versatility of our events. Any bad experience with sound, technology or lack there of, can hinder repeat event bookings.

#### **Cutting Costs/Expenditures:**

The Expo Center is an older building that was pieced together at different points of time. Like any older structure, there are issues with aging mechanical devices and issues with designs and functionality - Light switches turn on entire hallways on a floor, nothing is energy efficient due to the age of the materials and when the Expo was built, which cause much higher maintenance costs. Two of the biggest areas of expenditures for the Expo comes from utility costs and personal. Without having a hotel attached to the facility, Expo & Convention Centers rarely make money. Each one needs a subsidized income to break even. Below is a look at a few areas where we might be able to cut some costs and close the gap on what it costs to run the Expo Center.

## Utilities

Utility costs have gone up over the last few years at the Expo, especially with electric and gas.

### **Electric**

<b>FY 16-17</b>	<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20 (Budgeted)</b>
70,211	81,525	79,679	80,000

### **Gas**

<b>FY 16-17</b>	<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20 (Budgeted)</b>
12,345	39,636	46,123	35,000

As you can see, the gas bill has nearly quadrupled in amount, since FY 16-17. This should not happen, but did, largely because of a faulty boiler system. Boiler systems tend to last around 10-15 years, where our boiler was built in 1996. Maintenance costs on AC units and the boiler have accounted for an average of at least \$10K, each year. During the inspection of the boiler system in 2019, it was found by the state department to need numerous repairs. The repairs were going to be anywhere between \$10-20K. A new, high efficiency boiler would run just under \$60K but would cut maintenance cost down and drastically change the gas bill. For the past two years, we've spent an extra \$61K on gas. With those savings, a new boiler would pay itself off in 2 years.

To help reduce the cost of electric, the staff at the Expo has begun to replace lights with LED alternatives. The cost of replacing the ballast vs changing over to LED is minimal and the savings are well worth the extra time. A more strategic plan could be developed to begin replacing whole rooms, if chosen. The staff is also trying to make sure and keep as many lights off as possible during down times, when events are on going but staff is present. During weekend times, when no events are scheduled, the Expo remains dark.

## **Personal Services**

Personal services have gone down nearly \$40K over the same time frame but were drastically offset by the rise of utilities.

### **Total Personal Services (Includes insurance, Medicare, longevity, ect)**

<b>FY 16-17</b>	<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20 (Budgeted)</b>
237,640	221,282	200,902	213,093

Although cuts have been made, these costs still account for the large majority of expenses at the Expo. The Expo employs 3 Full Time Employees, 4 PT employees and a partial employee salary for the Expo/Tourism Manager.

Recently, decisions have been ongoing about ways to reduce this overall cost, as well as options to reduce utilities, again, the two main expenses for the Expo. The best solution is to have the Expo go dark when events are not scheduled and repurpose the staff into other areas of the city where a little part time help could be needed. Administrative duties, scheduling and booking events could

move from the Expo to the Tourism office. The Administrative Assistant could then provide help and resources to both Tourism & the Expo Center. The other FT employees could then help in other departments, such as Parks, Softball Complex/Recreation, Recycling or other areas and only be scheduled at the Expo to setup events, tear down events and when maintenance and cleaning was needed, before and after. A much tighter schedule and rotation would have to be created but this could reduce costs. Employee salaries would then be divided amongst the department based on the percent of time used. Another option would be allow the Expo staff to work the OKLA theater, if the council choses to accept the gift and the theater is reopened. Having the Expo closed on days where no event is scheduled would be a drastic change. Typical house keeping items and maintenance, such as cleaning, touch up painting, replacing and fixing lights, fixtures, ect. Would have to adhere to a very strict schedule. Because of this, a stricter walk through and follow up would be created to make sure time at the Expo was maximized fully.

## **Why is the Expo Important?**

### **Economic Impact**

As stated above, the Expo brings in a nearly \$3M economic impact a year. The more larger and more events that are brought in, the more people the Expo will attract. Not everyone can afford to travel outside of McAlester for events. When people come to the Expo, even our own citizens, it increases the probability that they will stop and spend money at other locations, while they are out. Gas, food and shopping are high areas where visitors and residents will look to spend money.

### **Quality of Life Increase for our citizens/Promotes McAlester**

The Expo increase the quality of life for our citizens. The multitude of events hosted at the Expo provide something more for all ages and backgrounds. Carnivals, rodeos, gun shows, craft shows, free fairs, baby fairs, youth wrestling, festivals, music, car shows, there's something for everyone. Anytime there is an event at the Expo, it promotes McAlester. The public events that are advertised increase the exposure of McAlester in various news media. This is a positive, especially for tourism and quality of life living. Our parks are an attraction and quality of life for residents. They get constant upgrades and improvements to add more and make them stand out, however, they don't bring in any revenue to the city. The Expo should be looked at in the same way. The funding is from the hotel/motel tax, which is to be used on tourism pieces such as the Expo. There will always be new ideas and projects that money could be used on, however shut down or limiting one area, especially one that is highly used and still has potential, is not the way to go. We need to be creative and look at alternatives to increase and adapt our operations. The median income in this area is not extremely high. The Expo provides affordable entertainment and events that many would not be able to experience otherwise. The FREE tickets offered by the Shrine Circus maybe the only time a child has the ability to see a tiger or elephant. Parents can come to the FREE baby fair and find resources to help their families. The city and council partner yearly with events that offer free education or cultural experiences to the public through our council partnerships.

### **Size/Function**

The Expo is the largest space available for events. It is 80K sq. ft. all together, with a 50K sq. ft. arena and multiple sized rooms and areas to rent.

**Some of the Larger Events Held at the Expo**

<b><u>Name/Organization</u></b>	<b><u># of people</u></b>
Junk Hippy Road Show	380
SE Wildlife Expo	500
Junk Utopia	175
Women's Expo	225
Rezalive Illusionist	175
Leslie Gordon Dinner Show	100
Church of Christ *	250
Choctaw University Orientation	400
Jurassic Quest	6200
Pitt 8 Basketball Tournament	5500
Pro Rodeo Kids Round Up	900
Hi-Lo Big V/Sam Wampler Pro Rodeo *	6300
Bridal Fair	110
MegaFest	325
King's House (Church Services)	150
Fireworks *	5000
Carden Circus	1500
Relay for Life Bingo *	800
Wild Game Fest*	500
MRHC (at least twice a year) *	300
Jehovah Witness (twice, yearly) *	3500
4-H Rifle & Archery *	500
Gun Show (2-3 times yearly) *	650
Cattlemen's Party *	560
KEDDO *	800
Northside Assembly of God - Easter *	600
Kids Fair *	600
Child Abuse Prevention	400
Chief's Campaign Dinner	2000
Choctaw Pow-Wow *	300
Savanna Graduation *	600
Tannehill Graduation *	350
Italian Festival/Carnival *	20,000
2 Hip Chicks Road Show *	1000
Friends of the NRA	220
Sunbelt Classic Dinner *	550
Monster Trucks	2500
Casting Crowns	1650
MHS Graduation	2000
Marty Haggard Concert	250
Gather & Grow Conference *	400
Gypsy Glam Road Show	500
Mark West Picnic *	450

McAlester Schools - Back to School Kick Off	1000
Chamber of Commerce Banquet *	350
Boys & Girls - Casino Night *	250
FFA Colt Conference *	540
Shrine Circus *	2500
Kiamichi Electric *	725
EOSC Career Expo *	2550
Shared Blessings *	275
Coin Show *	300
Artifacts Shows	300
Home & Ranch Show	700
Choctaw Career Development	2000
Big Buck Classic *	325
FNB Basketball Tournament *	3000
Tannehill Christmas Program *	650
Kalynn Free Conference	325
DHS (Welfare & Staff)	215
Compassion Pregnancy	280
Makers Market	315
Bankers Awards	200
Drink, Shop & Be Merry	200
OK Gospel Singing Convention	150
Komar & Sons Bingo	250
OK Game & Fowl Banquet	225
Pittsburg County Free Fair/Carnival *	5000
FCCLA	300
Heavy Equipment Auction *	250
BEMAC Vendor Show *	350
4-H Banquet *	250
Choctaw Fall Festival *	1500
Life Church Dinner *	300
Fireman's Appreciation Dinner	215
Epic Charter Schools (Testing) *	Varies

\* These events repeat yearly.

(This list does not include large weddings or birthday/anniversary parties)

A lot of the events/banquets that come to the Expo use Room 103. It is the larger banquet room which provides great setup for a wide variety of guests. Banquets or dinners that have 200+ attendees, can still have all their tables, dance floors, staging, auction items and/or food and serving areas, all within the same space. While there maybe some other places that could hold the amount of guests or tables, the amount of space needed for everything else narrows the list down even further. Event organizers also enjoy the ease of the Expo staff setting up the table and chairs and creating the layout needed for their events. Our friendly staff is there to assist and will do anything the can to make the events successful. The setup and tear down aspect makes renting at the Expo an ease and one less thing off those who run the events. Also, the Expo is one of the only larger places that will allow alcohol.

**McAlester Girls & Boys Club**

**Terry Green – (918)426-5144**

**Al J. Horton Center Special Event Center**

**1 V Hubert Smith Drive**

**McAlester, OK 74501**

**(No alcohol allowed)**

40,000 sq. ft. Open space

3 basketball courts

15 6' rectangle tables (tables seat 6-8 people or roughly 120 people)

Can seat 1,000 with bleacher seating

Concession stand & kitchenette

\$100 per hour rental fee

**Girls & Boys Club Main Building**

**Terry Green – (918)426-5144**

**305 East Chadick**

**McAlester, OK 74501**

**(No alcohol allowed)**

10,000 square feet Basketball court

Limited bleacher seating

\$100 per hour rental fee

**Kiamichi Technology Center**

**April Collier – (918)426-0940**

**301 Kiamichi Drive**

**McAlester, OK 74501**

**(No alcohol allowed)**

Seminar Room

20 90" round tables

120 chairs

\$100 half day

\$200 full day

Classrooms

25 people per single classroom

\$25 half day

\$50 full day

50 people per double classroom (can open wall divider)

\$50 half day

\$100 full day



**ROOM RENTAL  
RATES**

<u>NON PROFIT OR STATE AGENCIES</u>	<u>RATE</u>
GENERAL PURPOSE CLASSROOM ½ DAY (1 TO 4 HOURS)	\$25
GENERAL PURPOSE CLASSROOM ALL DAY (5 TO 8 HOURS)	\$50
SPECIALIZED CLASSROOM OR LAB ½ DAY (1 TO 4 HOURS)	\$30
SPECIALIZED CLASSROOM OR LAB ALL DAY (5 TO 8 HOURS)	\$60
ITV ROOM ½ DAY (1 TO 4 HOURS)	\$40
ITV ROOM ALL DAY (5 TO 8 HOURS)	\$80
CONFERENCE ROOM	\$50
AUDITORIUM	\$100
BREAKROOM, used in conjunction with classroom, conference room or auditorium	\$25

<u>BUSINESS OR FOR PROFIT AGENCY</u>	<u>RATE</u>
GENERAL PURPOSE CLASSROOM ½ DAY (1 TO 4 HOURS)	\$50
GENERAL PURPOSE CLASSROOM ALL DAY (5 TO 8 HOURS)	\$100
SPECIALIZED CLASSROOM OR LAB ½ DAY (1 TO 4 HOURS)	\$60
SPECIALIZED CLASSROOM OR LAB ALL DAY (5 TO 8 HOURS)	\$120
ITV ROOM ½ DAY (1 TO 4 HOURS)	\$80
ITV ROOM ALL DAY (5 TO 8 HOURS)	\$160
CONFERENCE ROOM	\$100
AUDITORIUM	\$200
BREAKROOM, used in conjunction with classroom, conference room or auditorium	\$50

**CATERING**

Agencies are encouraged to bring their own refreshments. If needed, catering is offered per the availability of our office personnel.

**CATERING RATES:**

Catering Fee (plus the cost of food):	Groups of 1 -10 \$25; 11-19 \$35; 20 and up \$50
Beverage Service*: Coffee, Soda, Water	\$1 per person

\*above items are not subject to the catering fee.

**Eastern:**

Conference Room:	20 people
Class Rooms:	35-40 people
Auditorium:	300 people

Hopefully these numbers and explanations better show the overall value of the Expo Center. The decision to close the Expo or turn it back over to the county, is not the best course of action. There are options we need to look at and changes that should be tried before such a drastic measure is taken. So many events rely on the Expo and call it home. We can better serve these events and still offer the increase in quality of life to our residents and visitors. The Expo does cost money to operate, but we have to look at the much bigger picture at what all the Expo brings and adds to our community. Is it in the prime location? No. Is it an older and aging facility? Yes. Do people still come to the events? Yes. Can we still get more out of the Expo? Yes. Will it cost a little time, money and changes? Yes. We have to be willing to change and evolve if we want to offer our residents and visitors more. Our own citizens complain now that there's nothing to do. Do we want to take away more from them or reduce the size of the entertainment and experiences they have now? The answer is NO. McAlester needs the Expo and the Expo needs our time, attention and support. It's worth the investment to keep and grow what we have now.



# McAlester City Council

## AGENDA REPORT

Meeting Date: February 11, 2020 Item Number: 2  
Department: Expo – Finance  
Prepared By: Billy Sumner, Expo Mgr. Account Code: \_\_\_\_\_  
Date Prepared: January 17<sup>th</sup>, 2020 Budgeted Amount: \_\_\_\_\_  
Exhibits: 4

### Subject

Consider and act upon, accepting the bid amount of \$58,762.15, from Atlantic Fabrication & Design, LLC and authorize the Mayor to sign the notice of award for the New Boiler for Southeast Expo Center.

### Recommendation

The recommendation is to accept the bid amount of \$58,762.15, from Atlantic Fabrication & Design, LLC and authorize the Mayor to sign the notice of award for the New Boiler for Southeast Expo Center.

### Discussion

Average life expectancy of a traditional gas boiler is between 10-15 years. The boiler at the Expo was built in 1996 and has several repairs that must be made before it can be re-inspected and tagged by the State Department. Without the boiler system, the carpeted side of the Expo has no ability to heat or cool the rooms. The estimated cost of these repairs could be as much as \$20,000 due to the age and availability of parts. Because of yearly maintenance costs and increases in yearly gas usage, caused by the aging boiler, it is our recommendation that we not just repair but replace the existing boiler with a new, high efficiency unit which will help reduce costs and pay for itself within 3-5 years.

### Approved By

		<i>Initial</i>	<i>Date</i>
Department Head	T. Ervin	_____	_____
City Manager	P. Stasiak	<u>PJS</u>	<u>2-6-2020</u>

**BID TABULATION SHEET**

**New Boiler at SE Expo Center**

**Bid Opening**

**Monday, January 13, 2020 @ 11:00a.m.**

<u>Bidder</u>	<u>Amount</u>
1. <u>Ottomatic Fabrication &amp; Design, LLC</u> <u>P.O. Box 97036</u> <u>OKC, OK 73142</u>	<u>\$58,762.15</u>
2. <u>Lambert Mechanical, Inc.</u> <u>P.O. Box 367</u> <u>Coalgate, OK 74538</u>	<u>\$13,135.00</u>
3. _____ _____	_____ _____
4. _____ _____	_____ _____
5. _____ _____	_____ _____
6. _____ _____	_____ _____

## BID FORM

TO: City of McAlester  
PO Box 578  
McAlester, OK 74502

Date: 1/10/2020

In compliance with your Invitation to Bid, we, the undersigned, hereby propose to furnish all labor, materials, equipment and incidentals necessary to perform and complete the work for:

**RFP# 2019-005-NEW BOILER FOR SOUTHEAST EXPO CENTER**

The Bidder hereby agrees that if a contract is awarded, he will enter into an Agreement with the City of McAlester within ten (10) calendar days from the date from date of Notice of Award.

Bidder acknowledges receipt of the following Addenda (if any):

Addendum No. NONE Date Issued: \_\_\_\_\_  
Addendum No. \_\_\_\_\_ Date Issued: \_\_\_\_\_

The Bidder agrees to perform all of the work herein described in the Contract Documents for the fees entered into the Bid Schedule below.

By submitting this Bid, the Bidder acknowledges that he has had sufficient opportunity to review the Specifications and to familiarize himself with all of the requirements, limitations, and site conditions.

The Bidder agrees this Bid shall be good and may not be withdrawn for a period of thirty (30) calendar days following the date of the bid opening.

QTY	Description	Unit Price (words)	Unit Price (numbers)
1	Removal of existing heating water boiler and disposal of	THREE THOUSAND ONE HUNDRED FIFTY DOLLARS	\$ 3,150.00
1	Install a new Fulton Endura Ultra High Efficiency, 2 mil BTU, Condensing boiler or equivalent system	FORTY THREE THOUSAND SEVEN HUNDRED FORTY SIX DOLLARS.	\$ 43,746.00
1	New flue and combustion air piping	TWO THOUSAND SEVEN HUNDRED THIRTY FIVE DOLLARS	\$ 2,735.00
1	Oklahoma State boiler installation permit	TWO HUNDRED TEN DOLLARS	\$ 210.00
1	Re-pipe new boiler and insulate where needed	THREE THOUSAND ONE HUNDRED SEVENTY ONE DOLLARS AND FIFTEEN CENTS	\$ 3,171.15
1	All electrical work	ONE THOUSAND FIVE HUNDRED DOLLARS	\$ 1,500.00
1	Control wiring to control new boiler with existing control system	TWO THOUSAND SEVEN HUNDRED FIFTY DOLLARS	\$ 2,750.00
1	Complete and Operating	ONE THOUSAND FIVE HUNDRED DOLLARS	\$ 1,500.00
	<b>TOTAL AMOUNT:</b>	FIFTY EIGHT THOUSAND SEVEN HUNDRED SIXTY TWO DOLLARS AND FIFTEEN CENTS	\$ 58,762.15 ✓

## BID FORM

TO: City of McAlester  
 PO Box 578  
 McAlester, OK 74502

Date: 01/13/2020

In compliance with your Invitation to Bid, we, the undersigned, hereby propose to furnish all labor, materials, equipment and incidentals necessary to perform and complete the work for:

**RFP# 2019-005-NEW BOILER FOR SOUTHEAST EXPO CENTER**

The Bidder hereby agrees that if a contract is awarded, he will enter into an Agreement with the City of McAlester within ten (10) calendar days from the date from date of Notice of Award.

Bidder acknowledges receipt of the following Addenda (if any):

Addendum No. NONE Date Issued: \_\_\_\_\_  
 Addendum No. \_\_\_\_\_ Date Issued: \_\_\_\_\_

The Bidder agrees to perform all of the work herein described in the Contract Documents for the fees entered into the Bid Schedule below.

By submitting this Bid, the Bidder acknowledges that he has had sufficient opportunity to review the Specifications and to familiarize himself with all of the requirements, limitations, and site conditions.

The Bidder agrees this Bid shall be good and may not be withdrawn for a period of thirty (30) calendar days following the date of the bid opening.

QTY	Description	Unit Price (words)	Unit Price (numbers)
1	Removal of existing heating water boiler and disposal of	Four thousand, six hundred ten dollars	\$4,610.00
1	Install a new Fulton Endura Ultra High Efficiency, 2 mil BTU, Condensing boiler or equivalent system	Fifty-one thousand, five hundred twenty-five dollars.	\$51,525.00
1	New flue and combustion air piping	Four thousand, four hundred ninety dollars	\$4,490.00
1	Oklahoma State boiler installation permit	Ten dollars	\$10.00
1	Re-pipe new boiler and insulate where needed	Six thousand, five hundred dollars.	\$6,500.00
1	All electrical work	One thousand, seven hundred dollars.	\$1,700.00
1	Control wiring to control new boiler with existing control system	Nine hundred dollars	\$900.00
1	Complete and Operating (including bond)	Three thousand, four hundred dollars	\$3,400.00
	<b>TOTAL AMOUNT:</b>		\$73,135.00







# McAlester City Council

## AGENDA REPORT

Meeting Date:	<u>February 11, 2020</u>	Item Number:	<u>3</u>
Department:	<u>Community Development</u>	Account Code:	<u>N/A</u>
Prepared By:	<u>Jayne Clifton, Director</u>	Budgeted Amount:	<u>N/A</u>
Date Prepared:	<u>February 3, 2020</u>	Exhibits:	<u>Multiple</u>

### Subject

Consider and act upon, an ordinance amending Chapter 62, Land Development Code, of the McAlester City Code by creating Section 62-275, Medical Development Overlay District; repealing all conflicting ordinances and declaring an emergency.

### Recommendation

Motion to act upon and approve the above ordinance amending Chapter 62, Land Development Code, of the McAlester City Code by creating Section 62-275, Medical Development Overlay District; repealing all conflicting ordinances and declaring an emergency and authorizing the Mayor to sign the ordinance.

### Discussion

The new district is intended to be an overlay zoning district and the regulations and permitted uses imposed by such district shall be in addition to the regulations and permitted uses of the underlying zoning district applicable to the subject property(s). In general the purpose of the medical district is to allow for the concentration of medical facilities and related limited commercial and retail uses and a mix of complementary uses around the hospital in a campus like setting to enable the provision of a wide range of medical services to enhance the public's health, safety and general welfare. The McAlester Planning Commission met on January 21, 2020 and voted unanimously (9 Yes to 0 No) to recommend that the ordinance be adopted as presented.

The following documents are attached for your reference:

1. Draft Ordinance to create the Medical Development Overlay District
2. Exhibits showing the Medical Development Overlay District boundaries
3. Staff Report
4. Proof of Publication of Notice in Newspaper
5. Draft Minutes of the January 21, 2020 Regular Planning Commission Meeting
6. Approved Minutes of the November 19, 2019 Regular Planning Commission Meeting

### Approved By

		<i>Initial</i>	<i>Date</i>
Department Head	J. Clifton		02/03/2020
City Manager	P. Stasiak		2-6-2020

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA; AMENDING MCALESTER CITY CODE CHAPTER 62, LAND DEVELOPMENT, PLANNING, ZONING AND SUBDIVISIONS, BY CREATING SECTION 62-275, MEDICAL DEVELOPMENT OVERLAY DISTRICT; REPEALING ALL CONFLICTING ORDINANCES.

\*\*\*\*\*

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MCALESTER, OKLAHOMA, that

SECTION 1. That Chapter 62, Land Development, Planning, Zoning and Subdivision, of the McAlester City Code is hereby amended to create Section 62-275, Medical Overlay District to read as follows:

62-275. Medical Development Overlay District.

- (a) Creation. There is hereby created the Medical Overlay District (“Medical District”).
- (b) Purpose. The planning commission and city council find conditions and purposes within the medical district corridor that merit special consideration in order to protect the health, safety, and general welfare of the city. The purpose of the medical district overlay is to allow for the concentration of medical facilities and related limited commercial and retail uses and a mix of complementary uses around the hospital in a campus like setting to enable the provision of a wide range of medical services to enhance the public’s health, safety and general welfare.
- (c) General provisions and descriptions. The district and its regulations may be applied to the following:
  - (1) Property adjoining East Monroe Avenue from North 8th Street to North Strong Boulevard, East College Avenue from North Strong Boulevard to North 12th Street, North Strong Boulevard from East Monroe Avenue and/or East College Avenue to North Fillmore Avenue.
  - (2) More particularly the area as described includes the following platted lots and blocks of the original plat of the city:
    - a. all of Blocks 62, 63, 106, 107, 112, 113, 153, 154, 159, 200, 206, 207, 208, 209, 210, and 211, all in South McAlester;
    - b. lots north of the east/west alley in Blocks 243, 244, 246, and 247, all in South McAlester;
    - c. and lots south of the east/west alley in Block 212, all in South McAlester.
- (d) Uses permitted. The Medical District is intended to be an overlay zoning district and its regulations may be applied to the described properties even though, and at the same time, the property is under the regulations and permitted uses of the underlying zoning district.
- (e) Uses permitted after review. Supporting facilities, necessary in conjunction with the existing surrounding health facilities, may be permitted only after review by the planning commission, as follows:
  - (1) Medical and healthcare uses including outpatient clinics, continuing/long term care services, hospice services, therapy services, ambulance service, laboratories, counseling centers, imaging centers, medical research facilities, medical/dental clinics.

- (2) Medical staff facilities and similar uses, including and not limited to administrative offices, educational and meeting facilities.
  - (3) Cafeterias and food service within health care buildings and standalone restaurants or cafe.
  - (4) Childcare and adult care services, including respite care
  - (5) Health care related retail uses, including and not limited to pharmacy, florist/gift shops, medical supplies, prosthetics, equipment and/or appliance sales
  - (6) Short term residential uses dependent upon or directly related to medical care, including and not limited to, convalescent care, skilled nursing, group homes for the disabled, rest homes.
  - (7) Hotel, motel, guest house or similar short-term overnight accommodations
  - (8) Multi-family housing for healthcare staff and students
  - (9) Any other small to medium sized commercial establishment, consistent with the list of this subsection, that provides shopping and service outlets for the convenience of the neighboring H-1 health facilities district.
- (f) Area regulations. The following requirements shall apply to all uses permitted. All lots shall comply with specific lot definition as found in section 62-1.
- (1) Minimum lot area and use intensity. The minimum lot area for this district shall not be less than 12,000 square feet. (The 50,000 square-foot requirement does not apply to this medical district.)
  - (2) Minimum lot frontage. The minimum lot frontage shall be not less than 60 feet.
  - (3) Maximum percentage coverage. Main and accessory buildings shall not cover more than 75 percent of lot.
  - (4) Maximum height. The maximum height shall be 2.5 stories.
  - (5) Front yard setback. All buildings shall set back from all street right-of-way lines no less than 25 feet to provide front yard setback.
  - (6) Side yard. The following requirements shall apply:
    - a. On a side of a lot adjoining a residential dwelling district, the side yard shall be a minimum of ten feet.
    - b. On any side that is adjoining another health facilities district zoned lot or another commercial district there shall be no less than one-foot setback for each one foot in height.
  - (7) Rear yard. When building will be serviced from the rear, a minimum of 20-foot setback shall be provided. Where there is no rear service, there will be no rear setback required.
- (g) Special Development Standards
- (1) Exterior standards/visual appeal. This development area has as its goal to promote a visually appealing environment. Architectural plans for new development shall accompany any application within this district. The plan shall show the quality of proposed materials and development. To accomplish this goal the following objectives are established and shall apply to all structures:
    - a. To implement quality building design and construction throughout this district, various exterior wall finishes will be considered by the planning commission and city council. Brick, vinyl, stucco, stone, wood and cosmetically equivalent exterior siding, etc., except no metal exterior walls may be visible from any street. Building design should provide articulation to avoid long blank walls and a scale appropriate to the setting, there should be continuity of character and building materials throughout the development to enhance the campus setting.

- b. To correct deteriorating areas and structures through their revitalization, redevelopment and/or screening.
- c. To develop signage that compliments the visual appeal of this district.

(2) Access allowance.

- a. Primary Access. The development must have frontage and provide primary access onto either East Monroe Avenue, East College Avenue, or North Strong Boulevard.
- b. Land having frontage on Strong Boulevard. In accordance with the purpose of the medical district, for access to lots and land having frontage onto Strong Boulevard the entrance and exit shall be so designed to discourage cross traffic on Strong Boulevard.
- c. Pedestrian connectivity. A development shall include accessible pedestrian connections with sidewalks along the street. Special attention should be paid to crosswalks and connections between parking lots serving adjacent uses.

(3) Landscaping and screening.

- a. Purpose. To provide a visually appealing and ecologically sound district and ensure that landscaping enhances the building architecture and any other on-site landscaping.
- b. Plan. A landscape plan shall accompany any application within this district. The plan shall show the location, size, spacing and quality of all existing and proposed plants and materials.
- c. Buffer. A landscape buffer and trees will be provided between public ways and all parking. The buffer shall be a minimum of four feet wide with grass and/or shrubs. Trees shall be planted a maximum of 30 feet on center and shall be a minimum of two-inch caliper measured four feet from ground level. All corner lots will maintain a 30-foot site triangle with no plant over two feet in height.
- d. Screening. Screening shall be required as a buffer to adjacent residential districts to mitigate adverse noise, light, glare, and aesthetic impacts from new development. The screen shall be constructed in such a way to be compatible with the proposed development and the abutting residential properties. Screening shall also be required to screen dumpsters and other trash receptacles from public streets and adjoining residential properties.

(4) Standards for retail uses and eating and drinking establishments.

- a. An outdoor seating/eating area may be included, provided the outdoor area is screened from residentially zoned properties.

SECTION 2. That all other ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of any such conflict or inconsistency and all other ordinances not in conflict herewith shall remain in full force and effect.

APPROVED on this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

CITY OF McALESTER, OKLAHOMA  
A Municipal Corporation

ATTEST:

By: \_\_\_\_\_  
John Browne, Mayor

\_\_\_\_\_  
Cora Middleton, City Clerk

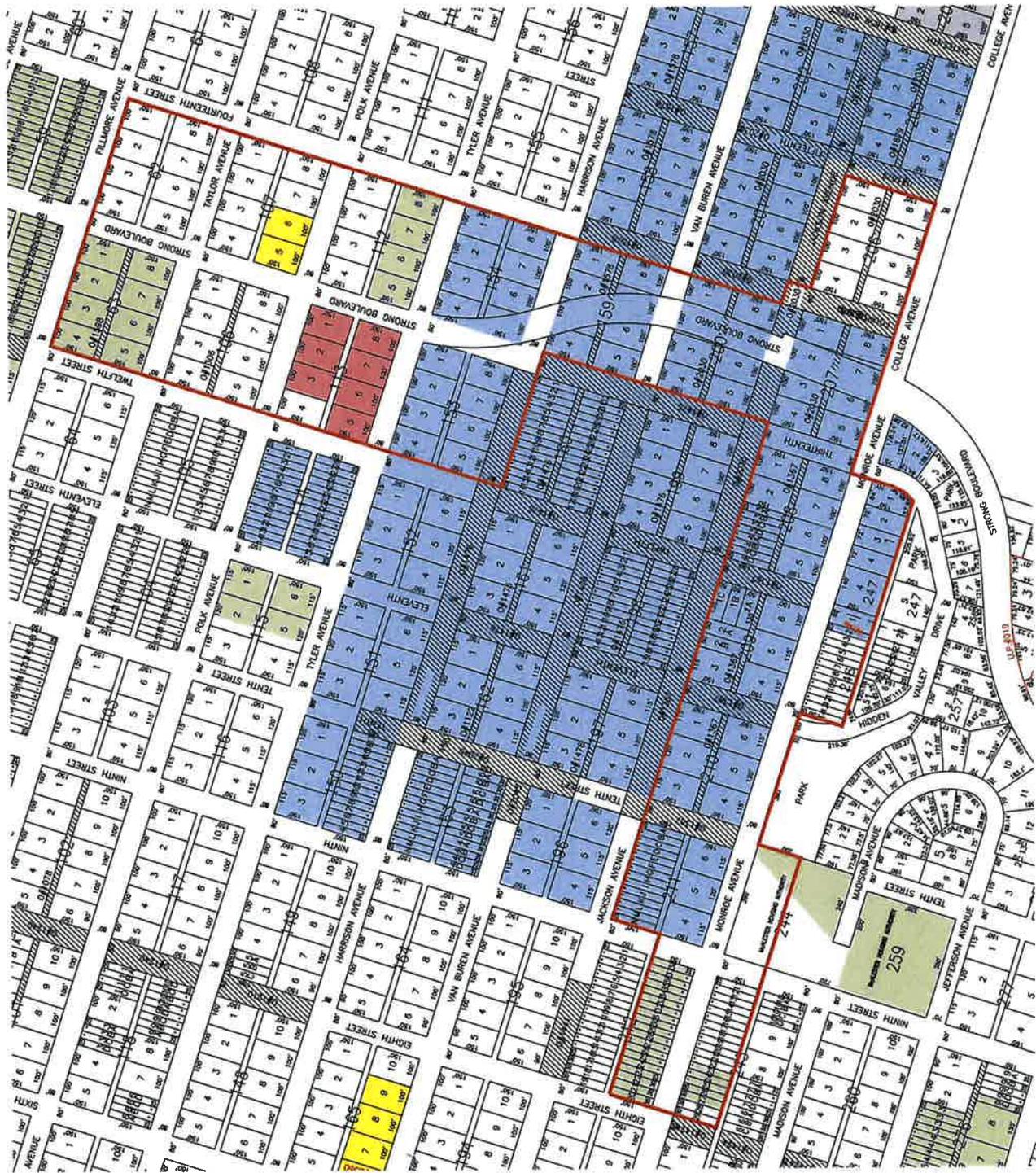
Ordinance No. \_\_\_\_\_

Page 4 of 4

Approved as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

By: \_\_\_\_\_  
William J, Ervin, City Attorney







# McALESTEROK

## Community Development Department

28 E. Washington · PO Box 578 · McAlester, Oklahoma 74502 · 918-423-9300 · FAX 918-421-4970

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### PLANNING COMMISSION STAFF REPORT January 21, 2020

**To:** McAlester Planning & Zoning Commission  
**From:** Jayme Clifton, Community Development Director  
**Date:** January 17, 2020  
**RE:** Ordinance Creating Section 62-275 Medical Development Overlay District

#### **General Description:**

The purpose of the medical development overlay district is to allow for the concentration of medical facilities and related limited commercial and retail uses and a mix of complementary uses around the hospital in a campus like setting to enable the provision of a wide range of medical services to enhance the public's health, safety and general welfare.

#### **Staff Analysis:**

Using the comprehensive plan as a guide, staff has used the recommendations within the comprehensive plan to determine the overlay district boundaries (HN-1). There are several vacant lots and vacant dwellings within the boundaries of the proposed overlay district that may be repurposed with specified uses that could add to the defined medical center area. Due to the proximity to existing medical, institutional and public facilities along with the transportation patterns it seems likely the areas included would otherwise not further develop residentially. With that in mind, staff has delineated areas that appear to be more suited to compliment the existing medical or institutional uses of the area with little impact to the single-family residential uses outside of the delineated boundaries. Also, it is proposed in the draft ordinance that new developments occur facing specific main transportation thoroughfares which may lessen any impact to residential neighborhoods outside the boundaries of the overlay district.

The list of uses permitted after review was updated, as requested by the Planning Commission at the previous presentation of the draft ordinance, to include a narrower yet more comprehensive list of medical related businesses. Some elements added include overnight accommodations, education, meeting or conference facilities. In the revised draft multi-family housing was included more specifically for healthcare staff and students. Allowing multifamily development in areas close to employment centers, such as the hospital, is supported in a few areas within the recently adopted comprehensive plan. Because the use is permitted after review, the notification to surrounding property owners would be like that of a rezoning application except other higher design elements would need to be met for approval. If the multi-family is not appropriate at this time the commission may strike the item from the draft and consider modifications to the code later.

Also, in this revised draft, the language in (g)(1) Special Development Standards was modified to require architectural plans for any new construction; however, staff believes the existing structures should be exempted from this requirement. To create such plans for an existing structure, a professional architect would need to field measure the structures and redraw plans to depict the structure accurately. This could prove to be a very costly endeavor, if not more or equal to the cost of architectural plans for new

**PLANNING COMMISSION  
STAFF REPORT – Medical Development Overlay District  
January 21, 2020**

**Page 2 of 2**

construction. It is likely such a requirement would create a hardship, or unnecessary hurdle, for an existing structure to transition to a new use and as a result deter future development.

The proposed changes are supported in many areas of the recently adopted comprehensive plan. In the listed actions and strategies, concentrating development in nodes (LUD-3) and establishing business corridors (LUD-5) is recommended. The overlay district will encourage infill development and amenities in existing employment centers (ED-7) with the hospital as a priority area. The mix of complementary uses will support transforming the area into an accessible, vibrant work environment. This will also create an employment center around the hospital with amenities integrated within that is more appealing to workers (HW-4). Allowing multifamily development close by will expand the range of housing to support the employment of that area (HN-2). The plan specifically calls to encourage rezoning applications for supporting healthcare facilities, supporting commercial development such as dining establishments and personal services, and supporting residential development, particularly higher density, near the hospital (ED-6). Staff recommends the approval of the draft ordinance creating the medical overlay district.

AFFP  
ZONE AMEND ORD \$53.50

# McAlester News-Capital

## Affidavit of Publication

STATE OF OKLAHOMA }  
COUNTY OF PITTSBURG } SS

(Published in the McAlester News-Capital on November 2nd, 2019.)  
CITY OF McALESTER

### NOTICE OF HEARING ON PROPOSED ZONING ORDINANCE AMENDMENT

I, Cindi Perez, of lawful age, being duly sworn upon oath, deposes and says that I am the authorized representative of McAlester News-Capital, a daily publication that is a "legal newspaper" as that phrase is defined in 25 O.S. § 106, as amended to date, for the city of McAlester, for the county of Pittsburg, in the State of Oklahoma. The attachment hereto contains a true and correct copy of what was published in the regular edition of said newspaper, and not in a supplement, in consecutive issues on the following dates:

November 02, 2019

NOTICE IS HEREBY GIVEN to all property owners and residents of the City of McAlester, that a Public Hearing will be held before the McAlester Planning Commission on Tuesday, November 19, 2019 at 6:30 p.m. concerning a proposed ordinance creating a Medical Overlay District in designated areas located within the general boundaries as described.

The district and its regulations may be applied to property adjoining East Monroe Avenue from North 8th Street to North Strong Boulevard, East College Avenue from North Strong Boulevard to North 12th Street, North Strong Boulevard from East Monroe Avenue and/or East College Avenue to North Fillmore Avenue. More particularly the area as described includes the following platted lots and blocks of the original plat of the City, all of Blocks 62, 63, 106, 107, 112, 113, 153, 154, 159, 200, 206, 207, 208, 209, 210, and 211, all in South McAlester; lots north of the east/west alley in Blocks 243, 244, 246, and 247, all in South McAlester; and lots south of the east/west alley in Block 212, all in South McAlester.

Any person wishing to appear in support or opposition to the proposed Zoning Ordinance may do so in the Council Chambers, Municipal Building, located at 28 E. Washington Avenue, McAlester, Oklahoma, at the above date and time.

FURTHER NOTICE IS HEREBY GIVEN to all property owners and residents of the City of McAlester, that if the Tuesday, November 19, 2019 Planning Commission meeting is canceled due to any reason such as but not limited to adverse weather conditions, lack of a quorum, etc., the above mentioned meeting will be continued to a new specific date and time as announced at the meeting to conduct the above public hearing or the public hearing will automatically be rescheduled and placed on the agenda for the Tuesday, December 17, 2019 McAlester Planning Commission meeting at 6:30 p.m.

That said newspaper was regularly issued and circulated on those dates.

SIGNED:

Sales Representative

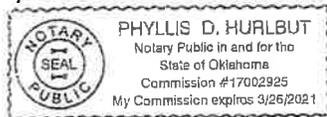
Subscribed to and sworn to me this 2nd day of November 2019.

/S/Cora Middleton, City Clerk

Date: November 1, 2019

Phyllis D. Hurlbut, Notary, Pittsburg County, Oklahoma

My commission expires: March 26, 2021



03100051 00029178

MCALESTER, CITY OF (LI)  
PO Box 578  
MCALESTER, OK 74502

Community & Economic  
Development Department  
NOV 06 2019  
Received

**McAlester Planning Commission Minutes**  
Tuesday January 21, 2020 Regular Meeting  
City Council Chambers  
6:30 PM

**DRAFT**

**Item 1**

**Call to Order and Roll Call**

Chairman Emmons called the meeting to order at 6:30 p.m. Roll was called, and a quorum was present.

**Commissioners Present: 9**

Frank Phillips	Justin Few	Steve Cox	Susan Kanard
Tony Korp	Michelle Mabray	Chris Taylor	Mark Emmons
Karen Stobaugh			

**Commissioners Absent: 2**

Carl Gullick	Primus Moore
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**Item 2**

**Approval of the Minutes from December 17, 2019**

A motion made by Commissioner Mabray was seconded by Commissioner Cox to approve the December 17, 2020 planning meeting minutes. The vote was taken.

The vote was: 9-0

AYE: Cox, Mabray, Taylor, Phillips, Few, Stobaugh, Kanard, Korp, Emmons.

NAY: None

**GENERAL BUSINESS:**

**Item 3**

**Public Hearing: Discussion and presentation on the creation of a new Parker Trail to accommodate pedestrians and bicycles for health, recreation, transportation, and quality of life for McAlester residents**

Chairman Emmons opened the item for public hearing at 6:31 p.m. Stephanie Giacomo, Grant Writer presented the staff report to the Commission and it is hereby incorporated in the minutes by reference. Mrs. Giacomo stated the City of McAlester is in an application process for a recreational trail grant from the Department of Tourism. She stated it is a new Parker Trail linking Parker Intermediate School to nearby neighborhoods, parks, and other trails. This linkage is an important part of realizing the goals of the Trails Master Plan by moving people throughout the community on safer paths that accommodate pedestrians and bicycles away from busy streets. The Parker Trail will connect to the Waterways Trail that is currently under design and funded through an ODOT Transportation Alternatives Program Grant. She referenced maps included in the agenda packet, provided to commissioners, showing the trail will be built entirely on city-owned property on a platted, but unbuilt roadway and create a trailhead at the recently updated Thunderbird Park. She stated it creates important connections to low-income housing, educational institutions, parks, Jeff Lee Swimming Pool, Hook Eales Stadium, and more. Mrs. Giacomo explained the trail will be fully ADA Accessible and include amenities such as lighting, seating, and components of outdoor education. She presented material, pricing and city utility access. Mrs. Giacomo also spoke concerning new signage and outdoor classroom spaces. Included were letters of support, photos and resolutions passed by McAlester City Council and McAlester School Board in support of the new trails plan. Chairman Emmons asked if anyone else wanted to speak. Commissioner Michelle Mabray questioned why the trail was not connecting to the front of the school. Mrs. Giacomo explained that it would then be encroaching on school property and the green space that is there is often utilized by the school and students. Commissioner Mabray also inquired about the 10ft requirement. Mrs. Giacomo explained 8ft is the minimum but 10ft is recommended. Commissioner Mabray also inquired of Mrs. Giacomo to speak on behalf of the Master Trails Plan and if this was a part of that. Mrs. Giacomo explained the plan and the changes made to the initial plan due to topography of

the initial layout of the trail. Commissioner Frank Phillips asked if this was a part of the comprehensive plan. Mrs. Giacomo replied yes it was.

Chairman Emmons closed the public hearing at 6:39 p.m. and asked if there was any other discussion from the Commission. No motion was taken. Chairman Emmons asked if there was any other discussion. There was not. No vote was taken

**Item 4**

**Public Hearing: Discussion and presentation on the refurbishment of the trail at Rotary Park to accommodate pedestrians and bicycles to benefit senior citizens, children, and adults of all capacities in McAlester.**

Chairman Emmons opened the item for public hearing at 6:40 p.m. Stephanie Giacomo, Grant Writer presented the staff report to the Commission and it is hereby incorporated in the minutes by reference. Mrs. Giacomo stated the application to the grant program is to rebuild the existing exercise trail at Rotary Park to accommodate pedestrians and bicycles as well as install outdoor fitness equipment. The location of this track is very important with its connection to the Senior Citizen Center, low-income housing, healthcare facilities, and existing recreation opportunities such as the J.I. Stipe Center and Buffalo Run Disc Golf Course. Chairman Emmons asked if anyone else wanted to speak, there was none.

Chairman Emmons closed the public hearing at 6:42 p.m. and asked if there was any other discussion from the Commission. No motion was taken. Chairman Emmons asked if there was any other discussion. There was not. No vote was taken

**Item 5**

**Public Hearing: Discussion and action concerning a proposed ordinance creating a Medical Overlay District in designated areas located within the general boundaries described as property adjoining East Monroe Avenue from North 8th Street to North Strong Boulevard, East College Avenue from North Strong Boulevard to North 12th Street, North Strong Boulevard from East Monroe Avenue and/or East College Avenue to North Fillmore Avenue.**

Chairman Emmons opened the item for public hearing at 6:42 p.m. and Jayme Clifton, Community Development Director presented the staff report to the Commission and it is hereby incorporated in the minutes by reference. Mrs. Clifton stated the changes made from the November 2019 regular planning commission meeting suggestions included condensing the list of uses into general descriptions to meet needs in the medical district. She provided a staff report that related the ordinance back to the comprehensive plan recommendations. She stated architectural plans for exterior standards was a suggestion from the last meeting but explained that it may be better for new construction and may prohibit development for existing structures. She noted several vacant lots and vacant structures in the proposed district that have the potential for development and felt there would be little to no impact on the surrounding residential areas due to existing surrounding uses. Mrs. Clifton stated that multi-family use was added to the district as recommended by the comprehensive plan to be responsive to housing needs for the hospital staff. She added overnight accommodations was included based on the commission's request but noted she was not confident that any major hotels likely locate to the area, their focus was usually high traffic areas such as the highway. Mrs. Clifton confirmed it is the recommendation of the Community Development Department to approve the ordinance draft as written but is open to any suggestions to improve upon the medical overlay district ordinance draft.

Commissioner Phillips asked for clarification on any negative impact on the neighborhoods. Mrs. Clifton clarified that the most residential structures outside the boundaries faced away from Monroe Ave, College Ave or Strong Blvd, and that impact on the other existing six residential structures within the boundaries faced those areas and was currently already impacted due to traffic and nearby commercial uses which face them. She said new

development would need to face those same streets, so it should not affect those outside the boundaries. Commissioner Mabray asked if any of the businesses in the area were notified or any feed back was received. Mrs. Clifton replied that there had not been any received, that the notice was published. Commissioner Few expressed concerns regarding the border of the medical and residential district meeting at 9<sup>th</sup> street and Mrs. Clifton replied that she would still recommend the boundaries with the surrounding uses and with available vacant property that may never develop otherwise. Commissioner Mabray expressed concerns with sidewalks and connectivity, requesting sidewalks be required rather than considered, and removing the no drive-thru window policy. She said she understood it was to detour fast food restaurants from developing in that area but expressed concerns about pharmacy drive-thrus as being complementary to customers and that it may prevent businesses of that nature from developing in the area. Mrs. Clifton replied that the concern was safety and traffic. Commissioner Cox asked if a pharmacy could request a variance. Mrs. Clifton stated variance on uses was not within the Board of Adjustment powers and stated the paragraph could be removed. There was discussion, the commission agreed the likelihood of drive thru restaurants going in there was minimal, but it was more likely to prevent pharmacies from developing in the medical district. Mrs. Clifton clarified that the paragraph to be stricken was (g)(4)(a). Chairman Emmons asked if anybody else had any more suggestions for changes to the ordinance. There was none. Chairman Emmons asked if anyone else would like to speak for or against the proposed ordinance. There was none. Chairman Emmons closed the public hearing at 6:56 p.m. and called for a motion. Commissioner Few motioned to approve the Medical Overlay District Ordinance upon suggested changes to pedestrian connectivity and drive-thru windows. Commissioner Korp seconded the motion. Chairman Emmons asked if there was any other discussion. There was not. Roll was called.

The vote was 9-0

AYE: Phillips, Cox, Few, Stobaugh, Kanard, Korp, Mabray, Taylor, Emmons.

NAY:

The motion carried.

**Item 6**            **New Business**  
None

**Item 7**            **Staff Report.**  
Mrs. Clifton stated she had received the phase six, code assessment of the land development code, for the comprehensive plan update and would be sending for review and feedback.

**Item 8**            **Commission Report**  
There was discussion of upcoming term expirations and needed biography updates.

**Item 9**            **Adjournment**  
A motion made by Commissioner Few was seconded by Commissioner Korp to adjourn the meeting at 7:00 p.m. There was no objection. Roll was called.

The vote was 9-0

AYE: Cox, Stobaugh, Mabray, Taylor, Phillips, Few, Kanard, Korp, Emmons.

NAY: None

The motion carried.

Approved:

\_\_\_\_\_  
Planning Commission Chairman

\_\_\_\_\_  
Date

**McAlester Planning Commission Minutes**  
Tuesday November 19, 2019 Regular Meeting  
City Council Chambers  
6:30 PM

**Item 1            Call to Order and Roll Call**

Chairman Emmons called the meeting to order at 6:30 p.m. Roll was called, and a quorum was present.

**Commissioners Present: 8**

Frank Phillips	Justin Few	Carl Gullick	Susan Kanard
Tony Korp	Michelle Mabray	Chris Taylor	Mark Emmons

**Commissioners Absent: 3**

Primus Moore	Karen Stobaugh	Steve Cox
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**Item 2            Approval of the Minutes from September 17, 2019**

A motion made by Commissioner Phillips was seconded by Commissioner Taylor to approve the September 17, 2019 planning meeting minutes. The vote was taken.

The vote was: 8-0

AYE: Mabray, Taylor, Phillips, Few, Gullick, Kanard, Korp, Emmons.

NAY: None

**GENERAL BUSINESS:**

**Item 3            Public Hearing: Discussion and action on P.C. #420, a request to rezone the property described below from R-1B Single-family Residential District to R-2 Two Family Dwelling (duplex) District. LOCATION: 517 E Creek Ave, McAlester, Oklahoma LEGAL: Lot 6, in Block 606, City of McAlester, formerly South McAlester, Pittsburg County, State of Oklahoma**

Chairman Emmons opened the item for public hearing at 6:32 p.m. Samantha Perry, Planning Technician presented the staff report to the Commission and it is hereby incorporated in the minutes by reference.

Chairman Emmons asked if there was anyone that would like to speak on behalf of the application at that time. Janice Harris spoke on behalf of her application presenting facts of the history of the property, new specification information concerning the proposed duplex including size, pricing, layout, materials and tenant screening practice. Mrs. Harris also stated that her mother would be the occupant on one side of the duplex. Specs of the proposed structure was also presented to the planning commissioners by Mrs. Harris at this time.

Chairman Emmons asked if anyone else wanted to speak in favor of or against the proposed zoning. Janet and Daniel Hance at 501 E Creek Ave McAlester, OK spoke in opposition to the rezoning, presenting a petition signed by some of the surrounding neighbors also in agreement of the opposition to the rezoning of the property owned by Mrs. Harris. Mrs. Hance stated concerns about renters, landscaping and the home owners in the neighborhood. Patrick Lewis at 500 E Seneca Ave McAlester, OK also spoke in opposition to the application expressing his concern of having renters next door to his property. Also stating that he believed it would bring property values down having a duplex in the neighborhood. Teddy Smith at 421 E Creek Ave. McAlester, OK spoke in opposition as well. He stated his experience with renters have been negative. He also stated that he was more worried about what would happen with renters' long term. Janice Harris reiterated that her mother would be a tenant and would only allow an eligible renter to occupy the property and she would

have the property maintained well. Paul Fabry at 521 E Creek Ave McAlester, OK spoke in opposition to the rezoning as well. He spoke on his own experience as a landlord and that though you have good intentions, you never know what kind of renter you will end up with. Commissioner Few asked Jayme Clifton Community Development Director if there was information available on the number of rentals, duplexes and triplexes in the area of 517 E Creek property. Mrs. Clifton stated that there was not but that she would try to obtain that information. She also noted that there appear to be multiple lot splits in blocks 606 and 627 and that the density is consistent with that of the proposed property. Commissioner Few asked if the comprehensive plan had anything in it that had to do with this type of development. Mrs. Clifton stated she would review it and added that the statistics in the comprehensive plan showed McAlester as having a high number of rentals in the city limits, having a lot to do with those who come here to work. She stated we need more quality and more accessory dwelling units. She noted as well that there are multiple people in the same homes that signed the petition suggesting that there were multiple families living in single dwelling district, perhaps accessory dwelling units, in the 300 ft radius. Commissioner Michelle Mabray spoke on the need for quality rentals due to workers who come to McAlester. She stated that many have had to rent outside of McAlester. Chairman Emmons asked Mrs. Clifton what the required minimum square footage needed to be in a duplex district. Mrs. Clifton replied, 8000 square feet was the minimum and that Mrs. Harris had 15,000 square feet and that meets technical requirements. She stated that the lot was also able to be split, and 2 separate structures would qualify to be placed on the property. Commissioner Gullick spoke on the difference between the guarantees of a PUD and this property. Chairman Emmons closed the public hearing at 7:00 p.m. and asked if there was any other discussion from the Commission.

Commissioner Gullick motioned to table the request until the next meeting to give the applicant time to visit with neighboring property owners and discuss plans for the property. Commissioner Few seconded the motion. Chairman Emmons asked if there was any other discussion. There was not. Roll was called.

The vote was 8-0

AYE: Taylor, Phillips, Few, Gullick, Kanard, Korp, Mabray, Emmons.

NAY: None

The motion carried.

#### Item 4

**Public Hearing: Discussion and action on amendments for Cottage House Developments, amending the uses permitted after review for Sec. 62-255 R-1A Single-family Residential District, Sec. 62-256 R-1B Single-family Residential District, Sec. 62-258 R-2 Two-family Dwelling District, and Sec. 62-259 R-3 Multiple-family Dwelling District, and amending the development standards of Sec. 62-274 Cottage House Development Overlay District.**

Chairman Emmons opened the item for public hearing at 7:02 p.m. and Mrs. Clifton presented to the Commission the draft ordinance and supporting documents pertaining to previous meeting minutes and is hereby incorporated in the minutes by reference.

Chairman Emmons stated the requested changes to the Cottage District recommended by the commission at the previous planning commission meeting were to be use permit after review in multiple residential districts. He stated those changes have been made. Mrs. Clifton stated that development standards concerning setbacks and fire separation distances between houses were also changed to reflect the requests at the last meeting. She confirmed that the use permit after review in other districts were included but that the development requirements outlined in the 62-274 would still have to be met to put such a development in

other residential districts.

Chairman Emmons asked if there was anyone who would like to speak for or against the ordinance changes. There was none. Chairman Emmons closed the public hearing at 7:04 p.m. and called for a motion. Commissioner Gullick motioned for approval of the recommendation to the City Council of the amendments for Cottage House Developments. Commissioner Mabray seconded the motion. Chairman Emmons asked if there was any other discussion. There was not. Roll was called.

The vote was 8-0

AYE: Phillips, Few, Gullick, Kanard, Moore, Taylor, Emmons.

NAY: None

The motion carried.

**Item 5**

**Public Hearing: Discussion and action concerning a proposed ordinance creating a Medical Overlay District in designated areas located within the general boundaries described as property adjoining East Monroe Avenue from North 8th Street to North Strong Boulevard, East College Avenue from North Strong Boulevard to North 12th Street, North Strong Boulevard from East Monroe Avenue and/or East College Avenue to North Fillmore Avenue.**

Chairman Emmons opened the item for public hearing at 7:05 p.m. and Mrs. Clifton presented the staff with map images of the proposed medical overlay district that depicted boundary lines. She stated the developments would face either Strong Boulevard, Monroe Avenue or College Avenue and that allowing more supporting uses around the medical area was a recommendation in the comprehensive plan. Mrs. Clifton mentioned multifamily was also included in the recommendation but not included in the draft ordinance due to opposition experienced in most multi-family uses, there would be some future changes to the structure of multi-family districts. Commissioner Mabray asked how difficult it would be to add multi-family later. Mrs. Clifton stated that it would be a simple amendment by adding another permitted use. Commissioner Gullick stated that he thought the draft should have a narrower list of businesses, questioned the sanitorium. Chairman Emmons asked what brought about this request. Mrs. Clifton replied the recommendation of the comprehensive plan, a property owner in the area with a current interest of being included in the overlay, and homes and vacant lots in that area that have been for sale and could be developed. Mrs. Clifton compared it to the Wade Watts overlay district in that the planning commission would look at each individual case for use permit after review. Restaurants would not be allowed to have drive-thrus in this area as stated by Mrs. Clifton due to the traffic concerns. The commissioners discussed current zoning in the area, the existing businesses and housing in the area, and the need for pedestrian walk ways. Chairman Emmons agreed that the overlay needed a narrower list of businesses allowed and stated he would like architectural reviews to be done as part of the use permit after review process, especially for the front of the business to ensure a pleasing and uniform image in the area. There was discussion concerning vacant lots, buffers and screenings, landscaping requirements and parking. Mrs. Mabray said she is in favor of making the area more walkable with pedestrian connectivity. Mr. Korp expressed the need for restaurants in walkable distance for families who have family in the hospital. Chairman Emmons started discussion on hotels in the medical overlay district and was determined not at this time but could be a future discussion.

Chairman Emmons asked if anyone else would like to speak for or against the application. There was none. Chairman Emmons closed the public hearing at 7:22 p.m. and called for a motion. Commissioner Gullick motioned to table the proposed ordinance for the Medical Overlay District pending changes. Commissioner Korp seconded the motion. Chairman

Emmons asked if there was any other discussion. There was not. Roll was called.

The vote was 8-0

AYE: Phillips, Few, Emmons, Moore, Korp, Kanard, Cox

NAY: None

The motion carried.

**Item 6**

**Staff Report**

Mrs. Clifton informed the Commissioners of a free upcoming Open Meeting and Open Records seminar provided by the Oklahoma Attorney Generals office. She also stated the comprehensive plan was adopted by city council and the action plan was presented for the public at a council meeting. She provided a brief summary of her attendance at the American Planning Association Quad State Conference. Mrs. Clifton also provided a status of the Safe Routes to Schools annual report and Complete Streets annual report, to be prepared and presented in the future.

**Item 7**

**Commission Report**

None

**Item 8**

**Adjournment**

A motion made by Commissioner Few was seconded by Commissioner Korp to adjourn the meeting at 7:26 p.m. There was no objection. Roll was called.

The vote was 8-0

AYE: Kanard, Taylor, Phillips, Few, Gullick, Mabray, Korp, Emmons.

NAY: None

The motion carried.

Approved:

  
Planning Commission Chairman

12-17-19

Date



# McAlester City Council

## AGENDA REPORT

Meeting Date: February 11, 2020 Item Number: 4  
Department: Fire Department  
Prepared By: Brett Brewer, Fire Chief Account Code: \_\_\_\_\_  
Date Prepared: January 22, 2020 Budgeted Amount: \_\_\_\_\_  
Exhibits: 3

### Subject

Discussion and possible action on, approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester Fire Department's portion of the county quarter cent excise tax for fire services.

### Recommendation

Motion to approve the purchase of Firefighting Bunker Gear. Cost not to exceed \$30,000.00 with funds to be used from the City of McAlester Fire Department's portion of the county quarter cent excise tax for fire services.

### Discussion

The Fire Administration recommends the approval of this purchase.

### Approved By

Department Head  
City Manager

P. Stasiak

Initial

*PS*

Date

*2-6-2020*





PITTSBURG County, COUNTY CLERK  
HOPE TRAMMELL

Printed At: 2:11pm  
on 2020-2-3

## Appropriation Ledger

Date Range: 07/01/2019 to 02/03/2020

Account FD-MCAL-3: MCALESTER FIRE DEPT CAP OUTLAY

Fiscal Year: 2019-2020

Dist	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	07/08/2019	CARRYOVER BALANCE			\$ 18,569.68	CARRYOVER FROM 2018-2019			\$ 18,569.68	\$ 0.00	\$ 18,569.68
	11/18/2019	CARRYOVER BALANCE			\$ 12,939.00	CARRYOVER FROM 2018-2019			\$ 31,508.68	\$ 0.00	\$ 31,508.68
	12/09/2019	CHIEF FIRE & SAFETY	004853	\$ 3,180.00					\$ 31,508.68	\$ 3,180.00	\$ 28,328.68
	01/27/2020	CHIEF FIRE & SAFETY	004853			\$ 3,180.00		000731	\$ 28,328.68	\$ 0.00	\$ 28,328.68
<b>Range Total:</b>				<b>\$ 3,180.00</b>	<b>\$ 0.00</b>	<b>\$ 3,180.00</b>					

	<b>Year Total:</b>	\$ 3,180.00	\$ 0.00	\$ 3,180.00		\$ 28,328.68	\$ 0.00	\$ 28,328.68
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\* Paid column reflects the date on which the warrant was cancelled or voided.



# McAlester City Council

## AGENDA REPORT

Meeting Date: February 11<sup>th</sup>, 2020 Item Number: 5  
Department: Finance – Expo  
Prepared By: Billy Sumner, Expo Mgr. Account Code: \_\_\_\_\_  
Date Prepared: February 4<sup>th</sup>, 2020 Budgeted Amount: \_\_\_\_\_  
Exhibits: 2

### Subject

CONSIDER AND ACT TO APPROVE AN ORDINANCE OF THE CODE OF ORDINANCES OF THE CITY OF MCALESTER, AMENDING ARTICLE IV. HOTEL TAX, SECTION 98-113 (A); IMPOSITION OF TAX; EXEMPTIONS; BY INCREASING THE TAX PERCENT FROM SIX TO EIGHT PERCENT; AND AUTHORIZING THE MAYOR TO SUBMIT THE PROPOSED CHANGES TO THE QUALIFIED REGISTERED VOTERS OF THE CITY OF MCALESTER; AND CONSIDER AND ACT TO APPROVE A RESOLUTION CALLING A SPECIAL ELECTION FOR THE PURPOSE OF SUBMITTING THE PROPOSED CODE CHANGES TO THE QUALIFIED ELECTORS OF THE CITY, AND AUTHORIZING THE ISSUANCE OF A PROCLAMATION FOR THE ELECTION REGARDING THE PROPOSITIONS TO CHANGE THE MCALESTER CITY HOTEL/MOTEL TAX.

### Recommendation

The recommendation is to approve the Resolution and Proclamation authorizing the Special Election to amend Article IV, Hotel Tax, Section 98-113 of the McAlester City Ordinances.

### Discussion

### Approved By

		Initial	Date
Department Head	T. Ervin	_____	_____
City Manager	P. Stasiak	<u>PJS</u>	<u>2-4-2020</u>

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF MCALESTER, OKLAHOMA, ON TUESDAY, THE 30th DAY OF JUNE 2020 FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED VOTERS OF SAID CITY THE QUESTION WHETHER THE EXCISE TAX LEVIED UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM THE RENT FROM OCCUPANCY OF HOTEL /MOTEL ROOMS SHALL BE INCREASED FROM SIX PERCENT (6%) TO EIGHT PERCENT (8%); SETTING FORTH OTHER FACTS AS REQUIRED BY STATE LAW; PROVIDING FOR SAID ELECTION TO BE CONDUCTED BY THE PITTSBURG COUNTY ELECTION BOARD; PROVIDING THAT POLLS SHALL BE OPEN CONTINUOUSLY FROM 7:00 A.M. TO 7:00 P.M.; PROVIDING FOR SEPARABILITY.

\* \* \* \* \*

WHEREAS, it is deemed advisable by the City of McAlester, Oklahoma, to submit to the qualified voters of the City of McAlester for their approval or rejection; and

WHEREAS, said propositions should be presented at a Special Election to be held for that purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MCALESTER, OKLAHOMA, that

SECTION 1: The Mayor of the City of McAlester is hereby authorized and directed to submit to the registered, qualified voters at a Special Election on the 30th day of June 2020 the following Propositions:

PROPOSITION 1

Shall Sections 98-113 (a). Imposition of tax; exemptions.

(a) There is hereby levied an excise tax of eight (8%) percent upon the gross proceeds or gross receipts derived from the rent from every occupancy of a room or rooms in a hotel in this city, except that the tax shall not be imposed where the rent is less than at the rate of \$5.00 per day. This excise tax shall be in addition to any existing sales tax imposed by the city or the state.

/ \_\_ / For the Proposition

/ \_\_ / Against the Proposition

**SECTION 2.** Such Proposition shall be by Proclamation signed by the Mayor and attested by the City Clerk setting forth the Proposition to be voted upon, the number and location of the polls and places, the hours of opening and closing the polls; the ballots shall set forth the Proposition to be voted upon substantially as set forth in SECTION 1 hereof; the returns of said election shall be made and canvassed by the County Election Board.

The numbers and location of the polling places shall be as follows:

- 1 J.I. Stipe Center, 801 N. 9<sup>th</sup>
- 3 First Baptist Church, 100 E. Washington
- 4 Main & Oklahoma Church of Christ, 1700 S. Main
- 5 American Legion, 400 S. 2<sup>nd</sup>
- 6 Central Christian Church, 920 Central Ave.
- 7 Assembly of God Church, 1800 Hardy Springs Rd. East
- 8 First Freewill Baptist Church, 332 W. Carl Albert Pkwy
- 11 Living Word Church, 103 W. Taylor
- 14 North Town Church of Christ, 2400 N. Main
- 15 Kiamichi Vo-Tech, 301 Kiamichi Drive
- 32 Frink Community Center, 486 Frink Road
- 36 Haywood School, Haywood
- 40 Assembly of God Church, 1800 Hardy Springs Rd. West
- 41 Krebs City Hall, 5 N.E. Washington, Krebs
- 42 The Church on Flowery Mound, 5180 Flowery Mound Rd. East
- 45 Pittsburg Cattleman's Association, 270 West
- 46 The Church on Flowery Mound, 5180 Flowery Mound Rd. West

PASSED and APPROVED this 11th day of February, 2020.

CITY OF MCALESTER, OKLAHOMA  
A Municipal Corporation

By \_\_\_\_\_  
John Browne, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Approved as to form and legality this 11th day of February, 2020.

\_\_\_\_\_  
William J. Ervin, City Attorney

## PROCLAMATION

**WHEREAS**, the City of McAlester, Oklahoma, on February 11, 2020, passed a Resolution authorizing the calling and holding of a Special Election in the City of McAlester, Oklahoma, on Tuesday, the 30<sup>th</sup> day of June, 2020, for the purpose of submitting to the registered voters of said City proposed revision to the excise tax upon the gross proceeds or gross receipts derived from the rent from every occupancy of a room or rooms in a hotel in this city, setting forth other facts as required by State Law; providing for said election to be conducted by the Pittsburg County Election Board; providing that polls shall be open continuously from 7:00 A.M. to 7:00 P.M.

**NOW, THEREFORE, I**, John Browne, Mayor of the City of McAlester, Oklahoma, hereby submit to the qualified electors of said City at a Special Election to be held on June 30, 2020, the question whether the proposed revised excise tax should be approved.

The ballot title for the questions which shall be submitted to the qualified electors of the City of McAlester at said Special Election on June 30, 2020 shall be substantially as follows:

### PROPOSITION I

Shall Sections 98-113 (a). Imposition of tax; exemptions be amended to read:

(a) There is hereby levied an excise tax of eight (8%) percent upon the gross proceeds or gross receipts derived from the rent from every occupancy of a room or rooms in a hotel in this city, except that the tax shall not be imposed where the rent is less than at the rate of \$5.00 per day. This excise tax shall be in addition to any existing sales tax imposed by the city or the state.

/\_\_ / For the Proposition

/\_\_ / Against the Proposition

The said Special Election shall be held and conducted as provided by the Charter of the City of McAlester, and applicable State Law.

This Proclamation shall be published in a newspaper of general circulation within the City of McAlester once a week for three weeks and the election shall be not less than twenty (20) days, nor more than thirty (30) days after last publication.

I do further direct that said Special Election shall be held by the Election Board of Pittsburg County, in the City of McAlester, in the manner and form provided by law in each precinct in said City and that the polls shall be opened at 7:00 o'clock A.M. and

remain open continuously until and be closed at 7:00 o'clock P.M. on the date of the election.

The numbers and location of the polling places shall be as follows:

<u>PRECINCT NUMBER</u>	<u>LOCATION</u>
1	J.I. Stipe Center, 801 N. 9 <sup>th</sup>
3	First Baptist Church, 100 E. Washington
4	Main & Oklahoma Church of Christ, 1700 S. Main
5	American Legion, 400 S. 2 <sup>nd</sup>
6	Central Christian Church, 920 Central Ave.
7	Assembly of God Church, 1800 Hardy Springs Rd. East
8	First Freewill Baptist Church, 332 W. Carl Albert Pkwy
11	Living Word Church, 103 W. Taylor
14	North Town Church of Christ, 2400 N. Main
15	Kiamichi Vo-Tech, 301 Kiamichi Drive
32	Frink Community Center, 486 Frink Road
36	Haywood School, Haywood
40	Assembly of God Church, 1800 Hardy Springs Rd. West
41	Krebs City Hall, 5 N.E. Washington, Krebs
42	The Church on Flowery Mound, 5180 Flowery Mound Rd. East
45	Pittsburg Cattleman's Association, 270 West
46	The Church on Flowery Mound, 5180 Flowery Mound Rd. West

IN WITNESS WHEREOF, I hereunto set my hand this 11th day of February, 2020.

---

John Browne, Mayor

ATTEST:

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Cora Middleton, City Clerk

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AUTHORIZING THE CITY OF MCALESTER, OKLAHOMA TO SUBMIT TO THE REGISTERED VOTERS OF SAID CITY WHETHER THE EXCISE TAX LEVIED UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM THE RENT FROM OCCUPANCY OF HOTEL /MOTEL ROOMS SHALL BE INCREASED FROM SIX PERCENT (6%) TO EIGHT PERCENT (8%).

\*\*\*\*\*

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF MCALESTER, OKLAHOMA, THAT;

SECTION 1. Effective Date.

This Ordinance shall become and be effective October 1, 2020, subject to approval of a majority of the registered voters of the City of McAlester, Oklahoma, voting on the same in the manner prescribed by law.

SECTION 2. Sec. 98-113. Imposition of tax; exemptions.

(a) There is hereby levied an excise tax of ~~six~~ eight (8%) percent upon the gross proceeds or gross receipts derived from the rent from every occupancy of a room or rooms in a hotel in this city, except that the tax shall not be imposed where the rent is less than at the rate of \$5.00 per day. This excise tax shall be in addition to any existing sales tax imposed by the city or the state.

PASSED and APPROVED this 11<sup>th</sup> day of February, 2020.

CITY OF MCALESTER, OKLAHOMA  
A Municipal Corporation

By \_\_\_\_\_  
John Browne, Mayor

ATTEST:

\_\_\_\_\_  
Cora Middleton, City Clerk

Approved as to form and legality this 11<sup>th</sup> day of February, 2020.

By \_\_\_\_\_  
William J. Ervin, City Attorney

receipt of rent issued or employed by the operator, or who willfully fails or refuses to collect tax from the occupant;

- (4) Any operator who willfully refers or causes reference to be made to this tax in a form or manner other than that required by this article; and
- (5) Any operator who willfully fails to keep the records required by this article.

(c) The affidavit of the tax collector to the effect that a tax has not been paid, that a return, bond, or registration certificate has not been filed, or that information has not been supplied pursuant to the provisions of this article, shall be presumptive evidence thereof.

(Code 1993, § 98-119; Ord. No. 2130, § 16, 4-24-2001)

**Sec. 98-126. Confidential records.**

The confidential and privileged nature of the records and files concerning the administration of this tax is legislatively recognized and declared, and to protect the same, the provisions of 68 O.S. § 205, and each subsection thereof, are hereby adopted by reference and made fully effective and applicable to administration of this tax as if they were herein set forth in full.

(Code 1993, § 98-120; Ord. No. 2130, § 17, 4-24-2001)

**Sec. 98-127. Amendments.**

The people of the city shall, by their approval of this article at the election herein provided, authorize the city council by ordinance duly enacted, to make such changes or additions in the method and manner of administration and enforcing this article as may be necessary or proper for efficiency and fairness, except that the rate of the tax herein

provided shall not be changed without approval of the qualified electors of the city as herein provided.

(Code 1993, § 98-121; Ord. No. 2130, § 18, 4-24-2001)

**Sec. 98-128. Provisions cumulative.**

The provisions hereof shall be cumulative and in addition to any and all other taxing provisions of the city.

(Code 1993, § 98-122; Ord. No. 2130, § 19, 4-24-2001)

**Sec. 98-129. Purpose of revenues.**

It is hereby declared to be the purpose of this article to provide revenues for the following specific purposes, and no others, to-wit: All taxes collected pursuant to the provisions of this article shall be set aside and used exclusively for the purpose of encouraging, promoting, and fostering the convention and tourism development of the city. Examples of authorized purposes include, but are not limited to:

- (1) Acquiring sites for and/or constructing, enlarging, and maintaining convention centers and/or visitor information centers;
- (2) Advertising and promotional programs to attract tourists and participants to sports and arts and humanity events; and
- (3) Building, restoring, preserving and promoting parks or historic sites or museums that will attract tourists.

(Code 1993, § 98-123; Ord. No. 2130, § 20, 4-24-2001; Ord. No. 2503, § 3, 6-10-2014)

**Secs. 98-130—98-150. Reserved.**

**ARTICLE V. INFRASTRUCTURE SALES TAX**

**Sec. 98-151. Citations and codification.**

This article shall be known and may be cited as the McAlester Infrastructure Sales Tax Ordinance

Council Chambers  
Municipal Building  
January 28, 2020

The McAlester Airport Authority met in Regular session on Tuesday January 28, 2020, at 6:00 P.M. after proper notice and agenda was posted January 24, 2020.

Present: James Brown, Zach Prichard, Weldon Smith, Maureen Harrison, Travis Read & John Browne  
Absent: Cully Stevens  
Presiding John Browne, Chairman

A motion was made by Mr. Smith and seconded by Mr. Read to approve the following:

- Approval of the Minutes from the January 14, 2020, Regular Meeting of the McAlester Airport Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item B, regarding claims ending January 21, 2020. (*Sherri Swift, Chief Financial Officer*) in the amount of \$ 373.04.

There was no discussion, and the vote was taken as follows:

AYE: Trustees Brown, Prichard, Smith, Harrison, Read & Chairman Browne  
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority, Mr. Smith moved for the meeting to be adjourned, seconded by Mr. Read.

There was no discussion and the vote was taken as follows:

AYE: Trustees Brown, Prichard, Smith, Harrison, Read & Chairman Browne  
NAY: None

Chairman Browne declared the motion carried.

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John Browne, Chairman

ATTEST:

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Cora Middleton, Secretary

Council Chambers  
Municipal Building  
January 28, 2020

The McAlester Public Works Authority met in Regular session on Tuesday January 28, 2020, at 6:00 P.M. after proper notice and agenda was posted January 24, 2020.

Present: James Brown, Zach Prichard, Weldon Smith, Maureen Harrison, Travis Read & John Browne  
Absent: Cully Stevens  
Presiding: John Browne, Chairman

A motion was made by Mr. Smith and seconded by Mr. Read to approve the following:

- Approval of the Minutes from the January 14, 2020, Regular Meeting of the McAlester Public Works Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item B, regarding claims ending January 21, 2020. (*Sherri Swift, Chief Financial Officer*) in the amount of \$ 65,368.65.
- Confirm action taken on City Council Agenda Item 1, authorization for the Mayor to sign a Resolution approving CDBG Grant #17283 Sewer Line and Manhole Replacement and accepting the project as complete. (*Millie Vance, Grant Administrator*)
- Confirm action taken on City Council Agenda Item 7, a Resolution authorizing the addition of 1 Full Time Position to the Facility Maintenance department and placing them on the Non-Uniform Pay plan for the FY 2019-2020. (*Toni Ervin, Assistant City Manager*)
- Confirm action taken on City Council Agenda Item 8, an Ordinance amending Ordinance No. 2656 which established the budget for fiscal year 2019-2020; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. (*Toni Ervin, Assistant City Manager*)

There was no discussion, and the vote was taken as follows:

AYE: Trustees Brown, Smith, Harrison, Read, Prichard & Chairman Browne.

NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority. Mr. Smith moved for the meeting to be adjourned, and the motion was seconded by Mr. Read.

There was no discussion and the vote was taken as follows:

AYE: Trustees Brown, Smith, Harrison, Read, Prichard & Chairman Browne.  
NAY: None

Chairman Browne declared the motion carried.

ATTEST:

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John Browne, Chairman

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Cora Middleton, Secretary