

The McAlester City Council met in a Regular session on Tuesday, June 25, 2019, at 6:00 P.M. after proper notice and agenda was posted, June 21, 2019 at 10:07 A.M.

Call to Order

Mayor Browne called the meeting to order.

Colby Clapp, Main and Oklahoma Church of Christ gave the invocation and led the Pledge of Allegiance.

Roll Call

Council Roll Call was as follows:

Present: Weldon Smith, Cully Stevens, Travis Read, James Brown, Maureen Harrison & John Browne

Absent: Zach Prichard

Presiding: John Browne, Mayor

Staff Present: Pete Stasiak, City Manager; Toni Ervin, Asst. City Manager; An-Chen Lai, CFO; Kirk Ridenour, Economic Development Director; Jayme Clifton, Community Development Director; Stephanie Giacomo, Grant Writer/Public Information Officer; William J. Ervin, City Attorney and Cora Middleton, City Clerk

Citizens Comments on Non-Agenda Items

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

There were no citizen comments.

Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of Claims for June 5, 2019 through June 18, 2019. (*An-chen Lai, Chief Financial Officer*) In the following amounts: General Fund - \$136,657.01; Parking Authority - \$156.00; Nutrition - \$2,708.75; Tourism Fund - \$22,223.57; SE Expo Center - \$9,167.96; E-911 - \$5,263.73; Economic Development - \$10,790.59; CDBG Grants Fund - \$2,186.00; Fleet Maintenance - \$13,224.14; Worker's Compensation - \$1,750.00; CIP Fund - \$81,855.54; Stormwater Fund - \$10,723.11 and Infrastructure Fund - \$39,549.95.

- B. Consider and act upon, approval and authorization for the Mayor to sign a Professional Services Agreement with David T. Hardgrave, LLC as a pretreatment management consultant within the City of McAlester Pretreatment Program. *(Peter Stasiak, City Manager)*
- C. Consider and act upon, a request for the temporary installation of a trailer to be used as mobile offices or classrooms for public health, safety, and educational purposes on property located at 600 W Madison Avenue, described as Lots 1 through 6, Block 230 & the Closed Alley Lying Therein, South McAlester, Pittsburg County, State of Oklahoma. *(Jayme Clifton, Community Development Director)*
- D. Consider and act upon, authorizing the Mayor to ratify and approve an agreement between the City of McAlester and MegaPath for providing local and long-distance calling services. *(James Stanford, IT Computer Support Specialist)*
- E. Consider and act upon, authorizing the Mayor to sign an Agreement between BizTel Communications, LLC and the City of McAlester to maintain and service all 1- and 2-line non-system telephones and associated wiring owned by the City of McAlester within various locations of the City of McAlester. *(James Stanford, IT Computer Support Specialist)*
- F. Consider and act upon, authorizing the Mayor to sign an Agreement between BizTel Communications, LLC and the City of McAlester to maintain and service Samsung Telephone System KSU and IP Telephone sets prior to 06/30/14. Warranty has expired. *(James Stanford, IT Computer Support Specialist)*
- G. Consider and act upon, authorizing the Mayor to sign an Agreement between BizTel Communications, LLC and the City of McAlester to maintain and service Samsung OfficeServ 7100 Digital Telephone System and iDCS Telephone sets located at Main Fire Station, 607 Village Blvd. *(James Stanford, IT Computer Support Specialist)*
- H. Consider and act upon, authorizing the Mayor to approve and ratify the annual Business Customer Service Agreement between the City of McAlester and U.S. Cellular for wireless telecommunication services and equipment. *(James Stanford, IT Computer Support Specialist)*
- I. Consider and act upon, authorizing the Mayor to sign a Lease Agreement with Miller Office Equipment for (3) three copiers. *(An-chen Lai, Chief Financial Officer)*
- J. Consider and act upon, authorizing the Mayor to sign a Maintenance Agreement with Miller Office Equipment for (10) ten copiers. *(An-chen Lai, Chief Financial Officer)*
- K. Consider and act upon, authorization for the Mayor to ratify the renewal of the Contract for the City Attorney with Ervin & Ervin, Attorneys at Law, L.L.P. *(William Ervin, City Attorney)*

- L. Consider and act upon, authorizing the Mayor to issue a Notice to Proceed with Binding Coverage for Excess Worker’s Compensation Insurance with Safety National Casualty Corporation. *(An-chen Lai, Chief Financial Officer)*
- M. Concur with the Mayor’s reappointments of Robert Way and Larry Walla to the Housing Authority for terms to expire March 31, 2023. *(John Browne, Mayor)*
- N. Concur with the Mayor’s reappointment of Rod Canterbury to the Pittsburg County Regional Expo Authority for a term to expire June 30, 2023. *(John Browne, Mayor)*
- O. Consider and act upon, authorizing the Mayor to sign an Agreement for the 2019 Junior Sunbelt Classic between McAlester Public Schools and the City of McAlester for funding in the amount of \$15,000. *(Vic Wheeler, President)*

A motion to approve the Consent Agenda was made by Councilman Brown. The motion was seconded by Vice-Mayor Stevens.

There was no discussion, and the vote was taken as follows:

AYE: Councilmembers Brown, Stevens, Smith, Read, Harrison & Mayor Browne
 NAY: None

Mayor Browne declared the motion carried.

A motion to open a Public Hearing to address three (3) ordinances and the closing of FY 2016 CDBG Grant, FY 2017 CDBG-EDIF Grant and the application for FY 2019 CDBG Grant was made by Vice-Mayor Stevens and seconded by Councilman Brown. There was no discussion, and the vote was taken as follows:

AYE: Councilmembers Stevens, Brown, Read, Harrison, Smith & Mayor Browne
 NAY: None

Mayor Browne declared the motion carried and the Public Hearing was opened at 6:08 P.M.

Public Hearing

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

FINAL PERFORMANCE REPORT ON FY16 CDBG #16765 CDBG ED 16 PURCHASE OF INDUSTRIAL BUILDING PROJECT SERVING KREBS BREWING COMPANY.

FINAL PERFORMANCE REPORT ON FY2017 #17033 CDBG GRANT; WATERLINE REPLACEMENT PROJECT, 5TH & SHORT STONEWALL AVE, EAST PARK AVE, AND N. 14TH STREET.

FY2019 CDBG GRANT; SEWER LINE REPLACEMENT PROJECT, A STREET TO ELM STREET BETWEEN MIAMI AVE AND CREEK AVE.

AN ORDINANCE ENACTING THE "VYVE BROADBAND A, LLC CABLE TELEVISION SYSTEM PERMIT AGREEMENT" ("PERMIT AGREEMENT"); GRANTING TO VYVE BROADBAND A, LLC, AND ITS SUCCESSORS AND ASSIGNS (THE "COMPANY"), THE RIGHT AND PRIVILEGE, TO CONSTRUCT , ERECT, OPERATE, MODIFY AND MAINTAIN, IN, UPON, ALONG, ACROSS, ABOVE, OVER AND UNDER THE STREETS, ALLEYS, EASEMENTS AND OTHER PUBLIC WAYS AND PLACES WITHIN THE CITY OF MCALESTER (THE "CITY"), SUCH FACILITIES NECESSARY FOR THE OPERATION AND MAINTENANCE OF A CABLE TELEVISION SYSTEM IN THE CITY; REQUIRING THE COMPANY TO STRICTLY COMPLY WITH THE PROVISIONS OF THIS ORDINANCE NO. _____, AND THE PERMIT AGREEMENT AND DECLARING AN EMERGENCY.

AN ORDINANCE AMENDING CHAPTER 106, UTILITIES, ARTICLE IV. DIVISION 2. MUNICIPAL COLLECTION SERVICE, SECTION 106-364, CHARGES FOR REMOVAL OF PERMISSIBLE SOLID WASTE; AND DECLARING AN EMERGENCY.

AN ORDINANCE TO AMEND SECTIONS 54-44, 54-45, 54-47, and 54-51. TO ARTICLE III, CHAPTER 54, OF THE CODE OF THE CITY OF MCALESTER, OKLAHOMA BY PROHIBITING POSSESSION OF TOBACCO PRODUCT; AND PROHIBITING TOBACCO USE AND VAPOR PRODUCTS ON CITY-OWNED PREMISES OR OPERATED ~~AND~~ PROPERTIES.

There were no comments, and a motion to close the Public Hearing was made by Vice-Mayor Stevens. The motion was seconded by Councilwoman Harrison, and the vote was taken as follows:

AYE: Councilmembers Stevens, Harrison, Read, Brown, Smith & Mayor Browne
NAY: None

Mayor Browne declared the motion carried and the Public Hearing was closed at 6:09 P.M.

Scheduled Business

1. Consider and act upon, authorizing the Mayor to sign a Resolution approving CDBG Grant #16765 CDBG ED 16 and accepting the project as complete. (*Millie Vance, Grant Administrator*)

Executive Summary

Motion to authorize the Mayor to sign the Resolution and accept CDBG Grant #16765 CDBG ED 16 as complete.

Millie Vance addressed the Council explaining that all grant and matching funds had been spent and all requirements of the Grant had been met.

After a brief discussion on how the creation of jobs was verified, a motion to approve RESOLUTION NO. 19-11, closing out, approving and accepting CDBG Grant #16765 CDBG ED 16 as complete was made by Councilman Smith. The motion was seconded by Councilman Read, and the vote was taken as follows:

AYE: Councilmembers Smith, Read, Brown, Harrison & Mayor Browne

NAY: None

ABSTAIN: Vice-Mayor Stevens (counted as a no vote)

Mayor Browne declared the motion carried.

2. Consider and act upon, authorizing the Mayor to sign a Resolution approving CDBG Grant #17033 and accepting the project as complete. (*Millie Vance, Grant Administrator*)

Executive Summary

Motion to authorize the Mayor to sign the Resolution and accept CDBG Grant #17033 as complete

Millie Vance addressed the Council informing them that all grant and matching funds had been spent and the final inspection had been performed.

After a brief discussion a motion to approve RESOLUTION NO. 19-12, closing out, approving and accepting CDBG Grant #17033 as complete was made by Councilman Smith. The motion was seconded by Councilman Read, and the vote was taken as follows:

AYE: Councilmembers Smith, Read, Harrison, Stevens, Brown & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

3. Consider and act upon, adopting a Citizen's Participation Plan for FY2019 CDBG Project. (*Millie Vance, Grant Administrator*)

Executive Summary

Motion to approve a Citizen's Participation Plan for FY2019 CDBG Project.

Millie Vance addressed the Council explaining that the participation plan was adopted each year there is a CDBG Project. She added that it encourages participation from local public and that is done with posting and holding public hearings to inform the public how the money was *-expended and it authorizes the Mayor to sign the Grant application paperwork.

There was no discussion, and Councilman Smith moved to approve adopting a Citizen's Participation Plan for FY 2019 CDBG Project. The motion was seconded by Councilman Read, and the vote was taken as follows:

AYE: Councilmembers Smith, Read, Stevens, Brown, Harrison & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

4. Consider and act upon, adopting a Resolution to apply for FY2019 CDBG Grant. (*Millie Vance, Grant Administrator*)

Executive Summary

Motion to adopt a Resolution to apply for FY2019 CDBG Grant.

Millie Vance addressed the Council explaining that this resolution was the formal statement to make application for Fiscal Year 2019 CDBG funds. She stated that this years' funds were in the amount of \$137,902.00 with matching funds in the same amount from the City. She further explained that the resolution stipulated that should the City receive these funds it would abide by the rules and regulations established by the federal and state governments.

There was discussion concerning the types of projects that could be done with CDBG funds, the income requirements to receive CDBG funds, who made the determination where the CDBG projects were done, the length of time a Grant was for, the grants could be applied for annually as long as previous grants were closed, who set the income levels and which Wards in McAlester normally qualified for the CDBG projects.

A motion was made by Vice-Mayor Stevens and seconded by Councilman Smith to approve the Resolution to apply for Fiscal Year 2019 CDBG Grant funds. There was no further discussion, and the vote was taken as follows:

AYE: Councilmembers Stevens, Smith, Read, Brown, Harrison & Mayor Browne
NAY: None

Mayor Browne declared the motion carried.

5. Consider and act upon, adopting a Resolution on Leveraged/Matching funds for FY2019 CDBG Sewer Line Replacement Project. *(Millie Vance, Grant Administrator)*

Executive Summary

Motion to adopt a Resolution on Leveraged/Matching funds for FY2019 CDBG Sewer Line Replacement Project.

Millie Vance addressed the Council explaining that with this Resolution the City would be committing \$137,902.00 to the grant sewer project. She added that the City would receive that same amount of CDBG Grant funds and they would be expended in the next budget year.

After a brief discussion concerning where this project would be located a motion to approve RESOLUTION NO. 19-13, committing matching funds was made by Vice-Mayor Stevens. The motion was seconded by Councilman Smith, and the vote was taken as follows:

AYE: Councilmembers Stevens, Smith, Brown, Harrison, Read & Mayor Browne
NAY: None

Mayor Browne declared the motion carried.

6. Consider and act upon, adopting a Residential Anti-Displacement Plan for FY2019 CDBG Sewer Line Replacement Project. *(Millie Vance, Grant Administrator)*

Executive Summary

Motion to adopt a Residential Anti-Displacement Plan for FY2019 CDBG Sewer Line Replacement Project.

Millie Vance addressed the Council explaining that each year that a community receives a CDBG Grant it had to have an Anti-Displacement Plan on file. She stated that even though the City knew that with a sewer replacement project no one would be displaced from their homes this was one of the regulations. She added that this always needed to be discussed at the front end of a project.

After a brief discussion concerning the plan not to relocate any residents and that it only replaced the sewer lines in the City easements a motion to approve a Residential Anti-Displacement Plan for FY2019 CDBG Sewer Line Replacement Project was made by Councilman Smith. The motion was seconded by Councilman Read, and the vote was taken as follows:

AYE: Councilmembers Smith, Read, Stevens, Brown, Harrison & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

7. Approval and Reading of 2019 Fair Housing Proclamation. (*Millie Vance, Grant Administrator*)

Executive Summary

Motion to approve 2019 Fair Housing Proclamation.

Mayor Browne read the 2019 Fair Housing Proclamation.

There was no discussion, and a motion to approve the 2019 Fair Housing Proclamation was made by Vice-Mayor Stevens. The motion was seconded by Councilman Read, and the vote was taken as follows:

AYE: Councilmembers Stevens, Read, Brown, Harrison, Smith & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

8. Consider and act upon, approval and authorizing the Mayor to sign a Contract with Millie Vance Incorporated to prepare FY2019 CDBG grant application and administer the project. (*Millie Vance, Grant Administrator*)

Executive Summary

Motion to approve and authorize the Mayor to sign a Contract with Millie Vance Incorporated to prepare FY2019 CDBG grant application and administer the project.

Mayor Browne clarified that this was the contract with Ms. Vance each year for handling the CDBG Grant.

Councilman Read commented on the excellent job that Ms. Vance had done each year.

There was no other discussion, and a motion to approve and authorize the Mayor to sign a Contract with Millie Vance Incorporated to prepare FY2019 CDBG grant application and

administer the project was made by Vice-Mayor Stevens. The motion was seconded by Councilman Read, and the vote was taken as follows:

AYE: Councilmembers Stevens, Read, Brown, Harrison, Smith & Mayor Browne
NAY: None

Mayor Browne declared the motion carried.

9. Review and act upon the FY19 end-of-year report presented by the Oklahoma Small Business Development Center (OSBDC). (*Kirk Ridenour, Economic Development Director*)

Executive Summary

To accept and place on file the Oklahoma Small Business Development Center end-of-year report.

Henry Lehr, Business Advisor addressed the Council presenting the fiscal year 2019 end-of-year report. During the presentation Mr. Lehr compared last years clients to this year's clients for both the City and Pittsburg County. He commented that Pittsburg County was now the consortiums number one County with the most active clients. He reviewed OSBDC's main areas of advising, the various events and training that he and Dana Hogle had attended.

There was discussion concerning where Mr. Lehr's office was located, what benefits were available to local businesses, if there was a fee for the services, and how Mr. Lehr could be contacted.

There was no action taken on this item.

10. Consider and act upon, approval of an Ordinance and Cable Television Permit with Vyve Broadband A, LLC. (*William Ervin, City Attorney*)

Executive Summary

Motion to approve an Ordinance and Cable Television Permit with Vyve Broadband A, LLC.

Attorney Ervin addressed the Council explaining that this was the Vyve Broadband ordinance that he had been working on for quite some time with Vyve's legal team. He explained how the ordinance and permit had been created, and what changes had been made. He commented on his concerns with the agreement being for five (5) years with a five (5) year extension and stated that he was careful not to place any financial burden on the Council. He briefly commented on the Case that was being heard in the 6th Circuit Appeals Court that could affect free services offered to municipalities. He added that there was no provision for broadband services and the permit replaced the franchise.

There was discussion concerning the funds generated annually by the permit, the decline in customer base, how the City would be affected if it chose to cancel the permit before the end of five (5) years, where the free service locations were reduced, the area being too small to support more than one (1) cable provider and the cost that another provider might incur to purchase the existing service area and equipment.

ORDINANCE NO. 2657

AN ORDINANCE ENACTING THE "VYVE BROADBAND A, LLC CABLE TELEVISION SYSTEM PERMIT AGREEMENT" ("PERMIT AGREEMENT"); GRANTING TO VYVE BROADBAND A, LLC, AND ITS SUCCESSORS AND ASSIGNS (THE "COMPANY"), THE RIGHT AND PRIVILEGE, TO CONSTRUCT , ERECT, OPERATE, MODIFY AND MAINTAIN, IN, UPON, ALONG, ACROSS, ABOVE, OVER AND UNDER THE STREETS, ALLEYS, EASEMENTS AND OTHER PUBLIC WAYS AND PLACES WITHIN THE CITY OF MCALESTER (THE "CITY"), SUCH FACILITIES NECESSARY FOR THE OPERATION AND MAINTENANCE OF A CABLE TELEVISION SYSTEM IN THE CITY; REQUIRING THE COMPANY TO STRICTLY COMPLY WITH THE PROVISIONS OF THIS ORDINANCE NO. 2657, AND THE PERMIT AGREEMENT AND DECLARING AN EMERGENCY.

A motion to approve **ORDINANCE NO. 2657**, enacting a permit agreement with Vyve Broadband A, LLC was made by Councilman Read. the motion was seconded by Councilman Smith and the vote was taken as follows:

AYE: Councilmembers Read, Smith, Brown, Harrison, Stevens & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

11. Consider and act upon, amending Solid Waste ordinance, Sec. 106-364 to reflect the 3.5% increase from Republic Services, Inc. in the residential and commercial rates listed.
(An-chen Lai, Chief Financial Officer)

Executive Summary

Staff recommends motion to approve the amending ordinance.

Assistant Manager Ervin addressed the Council explaining that the previous five (5) years when the fee that Republic Services, Inc. charged the City for Solid Waste collection had increased, the City had absorbed those costs. She stated that with this increase the percent increase had maxed out. She added that since this ordinance was affecting fees there could not be an EMERGENCY CLAUSE and staff was recommending an effective date of August 1, 2019.

There was discussion regarding how the fee for duplexes was calculated, there not being a fee for a second poly cart at a residence, who made the decision for an address to receive a second poly cart, and how citizens could arrange for a bulk pickup.

ORDINANCE NO. 2658

AN ORDINANCE AMENDING CHAPTER 106, UTILITIES, ARTICLE IV. DIVISION 2. MUNICIPAL COLLECTION SERVICE, SECTION 106-364, CHARGES FOR REMOVAL OF PERMISSIBLE SOLID WASTE.

A motion to approve **ORDINANCE NO. 2658**, amending section 106-364, Charges for removal of permissible solid waste, with an effective date of August 1, 2019, was made by Councilman Smith. The motion was seconded by Councilman Read, and the vote was taken as follows:

AYE: Councilmembers Smith, Read, Harrison, Stevens, Brown & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

Councilman Read stated that Agenda item ten (10) **ORDINANCE NO. 2657** had an EMERGENCY CLAUSE that needed to be considered.

Mayor Browne asked for a motion on the EMERGENCY CLAUSE, that would cause the Ordinance to go into effect immediately.

Councilman Read moved to approve the EMERGENCY CLAUSE for **ORDINANCE NO. 2657**. The motion was seconded by Councilman Smith, and the vote was taken as follows:

AYE: Councilmembers Read, Smith, Stevens, Brown, Harrison & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

12. Consider and act upon, an Ordinance amending Sections 54-44, 54-45, 54-47, and 54-51 to Article III, Chapter 54, of the code of the City of McAlester, Oklahoma by Prohibiting Possession of Tobacco Product; and Prohibiting Tobacco Use and Vapor Products on City-owned Premises or operated Properties. (*Stephanie Giacomo, Grant Writer*)

Executive Summary

Staff recommends approval of the changes to the Tobacco Ordinance.

Stephanie Giacomo, Grant Writer addressed the Council explaining that this was an update to the City's tobacco ordinance and the changes were recommended by the Tobacco Settlement Endowment Trust. She commented that these changes would update the Ordinance so that it would be inline with the most recent recommendations for the health and safety of our citizens and employees.

There was a brief discussion concerning what the changes addressed, if it addressed the use of Medical Marijuana and that it would follow any changes made by the State.

ORDINANCE NO. 2659

AN ORDINANCE TO AMEND SECTIONS 54-44, 54-45, 54-47, and 54-51. TO ARTICLE III, CHAPTER 54, OF THE CODE OF THE CITY OF MCALESTER, OKLAHOMA BY PROHIBITING POSSESSION OF TOBACCO PRODUCT; AND PROHIBITING TOBACCO USE AND VAPOR PRODUCTS ON CITY-OWNED PREMISES OR OPERATED ~~AND~~ PROPERTIES.

A motion was made by Councilman Brown and seconded by Councilwoman Harrison to approve **ORDINANCE NO. 2659.**

There was no further discussion, and the vote was taken as follows:

AYE: Councilmembers Brown, Harrison, Smith, Stevens, Read & Mayor Browne
NAY: None

Mayor Browne declared the motion carried.

13. Consider and act upon, authorizing the Mayor to sign the Work Order for Professional Services with Infrastructure Solutions Group, LLC for engineering services required for the 2019 CDBG Sewer Project. (*Robert Vaughan, Infrastructure Solutions Group*)

Executive Summary

Motion to authorize the Mayor to sign the Work Order for Professional Services with Infrastructure Solutions Group, LLC for engineering services required for the 2019 CDBG Sewer Project. The lump sum fee for engineering is \$24,600.00, surveying fee is \$3,374.00 and the Resident Project Representative Fee is \$9,300.00.

Robert Vaughan, PE Branch Manager Infrastructure Solutions Group, LLC addressed the Council explaining that this was to authorize the firm for the engineering services required for the 2019 CDBG Sewer Project.

There was no discussion, and a motion to authorize the Mayor to sign the Work Order for Professional Services with Infrastructure Solutions Group, LLC for engineering services required for the 2019 CDBG Sewer Project. The lump sum fee for engineering is \$24,600.00, surveying fee is \$3,374.00 and the Resident Project Representative Fee is \$9,300.00 was made by Councilman Read. the motion was seconded by Councilman Smith, and the vote was taken as follows:

AYE: Councilmembers Read, Smith, Brown, Harrison, Stevens & Mayor Browne
NAY: None

Mayor Browne declared the motion carried.

14. Consider and act upon, a resolution amending the City's Fire, Police, and Non-Uniform pay scale to reflect a 2% increase for Fiscal Year 2019-2020. (*An-chen Lai, Chief Financial Officer*)

Executive Summary

Staff recommends motion to approve a resolution amending the City's Fire, Police, and Non-Uniform Pay scale to increase 2% for Fiscal Year 2019-2020.

Assistant Manager Ervin addressed the Council explaining that this would adjust the three (3) pay scales for the City to reflect the Cost of Living Adjustment (COLA) that the City had approved.

Vice-Mayor Stevens expressed his appreciation for all of the City's employees and the work that they did.

A motion to approve RESOLUTION NO. 19-14, adjusting the Fire, Police and Non-Uniform pay scales to reflect the two percent (2%) COLA was made by Councilman Read and seconded by Vice-Mayor Stevens.

There was no other discussion, and the vote was taken was follows:

AYE: Councilmembers Read, Stevens, Smith, Brown, Harrison & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

15. Discussion and update on Monthly Financials. (*An-chen Lai, Chief Financial Officer*)
Executive Summary
Discussion.

CFO Lai addressed the Council updating them on the financial status of the City as of May 31, 2019. During the update she commented that the General Fund revenues were over Budget and the expenditures were below Budget. she stated that MPWA revenues were down but so were the expenditures.

CFO Lai reviewed the Sales Tax and Use Tax revenues stating that they were both up and she hoped to see that continue. She continued her review with the water sales stating that all water sales were down.

Manager Stasiak commented that it had been a wet year so far.

CFO Lai finished her update with the Treasury Report, that reflected cash in the bank.

No action was taken on this item.

New Business

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

There was no new business.

City Manager's Report

- Report on activities for the past two weeks.

Manager Stasiak informed the Council that Ms. Lai had resigned as CFO from the City as of yesterday. He commented on the outstanding job she had done. He announced the "Open House" for Police Department would be on July 25, 2019 from 4:00 P.M. to 6:00 P.M. He stated

that tomorrow, June 26, 2019 at 11:30 A.M., the dedication of the Thunder Court in Chadick Park would be held.

Remarks and Inquiries by City Council

Councilwoman Harrison welcomed the new owners of the Whistle Stop, George and Beth Watkins. She commented on the citizens appreciation to the City for the “Clean Slate” Program.

Councilman Brown expressed on CFO Lai’s resignation.

Vice-Mayor Stevens asked for an update on the Streetscape Project.

Manager Stasiak reported that the project was in week three (3) and it was expected to have Main Street to 1st Street done in four (4) weeks. He added that the company working on the project addressed any surprises and moved on.

Councilman Smith asked about the status of the 14th Street Project.

Manager Stasiak commented that it was staff’s understanding that financing was supposed to close the end of this week, the property was supposed to be closed on by July 15th and the developer was ready to issue contracts following that.

Mayor’s Comments and Committee Appointments

Mayor Browne stated that the City has had a remarkable year with revenues coming in over budget. he commented that unemployment was at 3.1% with over four hundred (400) new jobs, the park improvements and the Streetscape Project underway.

Recess Council Meeting

Councilman Read moved to recess the Regular Meeting and convene the Authorities. The motion was seconded by Councilman Smith. There was no discussion, and the vote was taken as follows:

AYE: Councilmembers Read, Smith, Brown, Harrison, Stevens & Mayor Browne

NAY: None

Mayor Browne declared the motion carried and the meeting was recessed at 7:17 P.M.

Reconvene Council Meeting

The Regular Meeting was reconvened at 7:18 P.M.

Councilman Read moved to recess the Regular Meeting for an Executive Session in accordance with Title 25, Section 307.B.4, for confidential communication between a public body and its

attorney concerning pending investigation, claims, or actions. The motion was seconded by Councilman Brown, and the vote was taken as follows:

AYE: Councilmembers Read, Brown, Stevens, Harrison, Smith & Mayor Browne
NAY: None

Mayor Browne declared the motion carried and the meeting was recessed at 7:19 P.M.

Executive Session

Recess into Executive Session in compliance with Section Title 25 Section 307 B.4 et.seq. Oklahoma Statutes, to wit:

- Proposed executive session pursuant to Title 25, Sec. 307(B)(4) for Confidential communications between a public body and its attorney concerning pending investigations, claims, or actions.

Reconvene into Open Session

Take any action as a result from Executive Session.

The Regular Meeting was reconvened at 7:52 P.M. Mayor Browne reported that the Council had recessed the Regular Meeting for an Executive Session in accordance with Title 25, Section 307.B.4, for confidential communication between a public body and its attorney concerning pending investigation, claims, or actions. Only that matter was discussed, no action was taken, and the Council returned to open session at 7:52 P.M., and this constituted the Minutes of the Executive Session.

Adjournment

There being no further business to come before the Council, Councilman Smith moved for the meeting to be adjourned. The motion was seconded by Councilman Read. There was no discussion, and the vote was taken as follows:

AYE: Councilmembers Smith, Read, Brown, Harrison, Stevens & Mayor Browne
NAY: None

Mayor Browne declared the motion carried, and the meeting was adjourned at 7:53 P.M.

ATTEST:

John Browne, Mayor

Cora Middleton, City Clerk