



# McAlester City Council

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## NOTICE OF MEETING

### Regular Meeting Agenda

Tuesday, December 17, 2019 – 6:00 pm  
McAlester City Hall – Council Chambers  
28 E. Washington

John Browne .....	Mayor
Weldon Smith .....	Ward One
Cully Stevens, Vice Mayor.....	Ward Two
Travis Read.....	Ward Three
James Brown.....	Ward Four
Maureen Harrison .....	Ward Five
Zach Prichard.....	Ward Six
Peter J. Stasiak .....	City Manager
William J. Ervin .....	City Attorney
Cora M. Middleton.....	City Clerk

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame.*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

### **CALL TO ORDER**

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*Announce the presence of a Quorum.*

### **INVOCATION & PLEDGE OF ALLEGIANCE**

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### **ROLL CALL**

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**CITIZENS COMMENTS ON NON-AGENDA ITEMS**

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

**CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the November 26, 2019, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for December 4, 2019 through December 10, 2019. *(Sherri Swift, Chief Financial Officer)*

**ITEMS REMOVED FROM CONSENT AGENDA**

**SCHEDULED BUSINESS**

- 1. Consider and act upon, authorizing the Mayor to sign Change Order #1 from Sunrise Construction, LLC in the amount of \$15,630.50. This change order is for an additional earthwork and height of grouted rip rap on the west side of the earthen canal added for public safety for the 10<sup>th</sup> Street Canal Bank Stabilization Project. *(Robert Vaughan, Infrastructure Solutions Group, LLC)*

**Executive Summary**

Motion to authorize the Mayor to sign Change Order #1 from Sunrise Construction, LLC in the amount of \$15,630.50. This change order is for an additional earthwork and height of grouted rip rap on the west side of the earthen canal added for public safety for the 10<sup>th</sup> Street Canal Bank Stabilization Project.

- 2. Consider and act upon, authorizing the Mayor to sign Change Order #1 from Sunrise Construction, LLC in the amount of \$2,720.00. This change order is for additional concrete floor replacement, 4’ wide x 34’ long at Site # 3 near Elm Street for The Canal Mitigation Program – Phase I Project. *(Robert Vaughan, Infrastructure Solutions Group, LLC)*

**Executive Summary**

Motion to authorize the Mayor to sign Change Order #1 from Sunrise Construction, LLC in the amount of \$2,720.00. This change order is for additional concrete floor replacement, 4’ wide x 34’ long at Site # 3 near Elm Street for The Canal Mitigation Program – Phase I Project.

- 3. Consider and act upon, accepting the bid amount of \$39,812.00 from Built Right Construction, LLC and authorize the Mayor to sign the Notice of Award for 745 West Adams Sewer Relocation Project. *(Robert Vaughan, Infrastructure Solutions Group, LLC)*

**Executive Summary**

The recommendation is to accept the bid from Built Right Construction, LLC for a total amount of \$39,812.00 and authorize the Mayor to sign the Notice of Award for 745 West Adams Sewer Relocation Project.

4. Discussion and update on Financials. *(Sherri Swift, Chief financial Officer)*

**Executive Summary**

Discussion.

5. Consider and act upon, accepting the annual City of McAlester Audited Financial Statements and Independent Auditor's Report for Fiscal Year ending June 30, 2019. *(Toni Ervin, Assistant City Manager)*

**Executive Summary**

Motion to accept the annual Audit for Fiscal Year ending June 30, 2019 for the City of McAlester.

**NEW BUSINESS**

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*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*

**CITY MANAGER'S REPORT (Peter J. Stasiak)**

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- Report on activities for the past two weeks.

**REMARKS AND INQUIRIES BY CITY COUNCIL**

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**MAYORS COMMENTS AND COMMITTEE APPOINTMENTS**

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**RECESS COUNCIL MEETING**

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**CONVENE AS McALESTER AIRPORT AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the December 10, 2019, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending December 10, 2019. *(Sherri Swift, Chief Financial Officer)*

- Confirm action taken on City Council Agenda Item 5, accepting the annual City of McAlester Audited Financial Statements and Independent Auditor’s Report for Fiscal Year ending June 30, 2019. *(Toni Ervin, Assistant City Manager)*

ADJOURN MAA

**CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the December 10, 2019, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending December 10, 2019. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 1, authorization for the Mayor to sign Change Order #1 from Sunrise Construction, LLC in the amount of \$15,630.50. This change order is for an additional earthwork and height of grouted rip rap on the west side of the earthen canal added for public safety for the 10<sup>th</sup> Street Canal Bank Stabilization Project. *(Robert Vaughan, Infrastructure Solutions Group, LLC)*
- Confirm action taken on City Council Agenda Item 2, authorizing the Mayor to sign Change Order #1 from Sunrise Construction, LLC in the amount of \$2,720.00. This change order is for additional concrete floor replacement, 4’ wide x 34’ long at Site # 3 near Elm Street for The Canal Mitigation Program – Phase I Project. *(Robert Vaughan, Infrastructure Solutions Group, LLC)*
- Confirm action taken on City Council Agenda Item 3, acceptance of the bid amount of \$39,812.00 from Built Right Construction, LLC and authorize the Mayor to sign the Notice of Award for 745 West Adams Sewer Relocation Project. *(Robert Vaughan, Infrastructure Solutions Group, LLC)*
- Confirm action taken on City Council Agenda Item 5, accepting the annual City of McAlester Audited Financial Statements and Independent Auditor’s Report for Fiscal Year ending June 30, 2019. *(Toni Ervin, Assistant City Manager)*

ADJOURN MPWA

**CONVENE AS McALESTER RETIREMENT TRUST AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the November 26, 2019, Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*

- Approval of Retirement Benefit Payments for the Period of December, 2019. *(Sherri Swift, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 5, accepting the annual City of McAlester Audited Financial Statements and Independent Auditor’s Report for Fiscal Year ending June 30, 2019. *(Toni Ervin, Assistant City Manager)*

ADJOURN MRTA

RECONVENE COUNCIL MEETING

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ADJOURNMENT

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**CERTIFICATION**

*I certify that this Notice of Meeting was posted on this \_\_\_\_\_ day of \_\_\_\_\_ 2019 at \_\_\_\_\_ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

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**Cora M. Middleton, City Clerk**