



# McAlester City Council

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## NOTICE OF MEETING

### Regular Meeting Agenda

Tuesday, November 12, 2019 – 6:00 pm  
McAlester City Hall – Council Chambers  
28 E. Washington

John Browne .....	Mayor
Weldon Smith .....	Ward One
Cully Stevens, Vice-Mayor .....	Ward Two
Travis Read .....	Ward Three
James Brown .....	Ward Four
Maureen Harrison .....	Ward Five
Zach Prichard .....	Ward Six
Peter J. Stasiak .....	City Manager
William J. Ervin .....	City Attorney
Cora M. Middleton .....	City Clerk

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame.*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

### **CALL TO ORDER**

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*Announce the presence of a Quorum.*

### **INVOCATION & PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

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**RECOGNITION AND AWARDS**

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Oklahoma Municipal League Employee Recognition for 25 years of service to Delane Arrington, Facility Maintenance.

The Mayor will be issuing a proclamation in recognition of Small Business Saturday.

The Mayor will be issuing a proclamation in recognition of The Great American Smokeout.

**CITIZENS COMMENTS ON NON-AGENDA ITEMS**

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*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

**CONSENT AGENDA**

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*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the October 8, 2019, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for October 16, 2019 through November 5, 2019. *(Toni Ervin, Assistant City Manager)*
- C. Accept and place on file the Oklahomans for Independent Living Quarterly Report for the months of July through September, 2019. *(Pam Pulchny, Executive Director)*
- D. Consider and act upon, a resolution allowing the Oklahoma Department of Transportation (ODOT) to select one of ODOT's prequalified engineering firms to provide engineering services to the City of McAlester for compliance with National Bridge Inspection Standards. *(David Horinek, Public Works Director)*
- E. Consider and act upon, authorizing the Mayor and Council members to expend \$50.00 each to attend a reception honoring the Wanda Bass Foundation following the Tulsa Symphony's performance on Saturday, December 7, 2019. *(Cora Middleton, City Clerk)*
- F. Consider and act upon, indefinitely postponing Tort Claim No. 207232-LR, filed by Lauren Harbin. *(Cora Middleton, City Clerk)*
- G. Accept and place on file the Pride in McAlester Quarterly Report for the months of July through September, 2019. *(Megan Waters, Executive Director)*

**ITEMS REMOVED FROM CONSENT AGENDA**

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**PUBLIC HEARING**

*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.*

**AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA,  
AMENDING ORDINANCE NO. 2656 WHICH ESTABLISHED THE  
BUDGET FOR FISCAL YEAR 2019-20; REPEALING ALL  
CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY  
CLAUSE; AND DECLARING AN EMERGENCY.**

**SCHEDULED BUSINESS**

1. Discussion and update on the Safe Routes to School Policy adopted August 28, 2018. *(Zach Prichard, Councilman Ward Six)*

Executive Summary  
Discussion.

2. Discussion on the possible amendment to City Charter Article 3, Section 3.01, City Manager Appointment, Qualifications, Compensation, and Periodic Evaluations. *(Zach Prichard, Councilman Ward Six)*

Executive Summary  
Discussion.

3. Discussion on federal, state, and municipal bidding and procurement processes. *(Cully Stevens, Councilman Ward Two)*

Executive Summary  
Discussion.

4. Consider and act upon, an Ordinance amending Ordinance No. 2656 which established the budget for fiscal year 2019-2020; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Assistant City Manager)*

Executive Summary  
Motion to approve the budget amendment ordinance.

5. Discussion and possible action on, approval of an agreement with Oklahoma Department of Forestry to accept the release and transfer of two Zodiac 7-person inflatable watercraft. These watercraft will be utilized by our swift water rescue team. *(Brett Brewer, Fire Chief)*

Executive Summary  
Motion to approve the agreement.

6. Consider and act upon, accepting the bid amount of \$599,719.00 from Built Right Construction, LLC and authorize the Mayor to sign the Notice of Award for the

Washington Avenue Improvements Project. *(Dale Burke, Infrastructure Solutions Group, LLC)*

Executive Summary

The recommendation is to accept the bid from Built Right Construction, LLC for a total amount of \$599,719.00 and authorize the Mayor to sign the Notice of Award for the Washington Avenue Improvements Project.

- 7. Consider and act upon, accepting the bid amount of \$87,990.00 from Built Right Construction, LLC and authorize the Mayor to sign the Notice of Award for Block 231 Alley Drainage Improvements Project. *(Robert Vaughan, Infrastructure Solutions Group, LLC)*

Executive Summary

The recommendation is to accept the bid from Built Right Construction, LLC for a total amount of \$87,990.00 and authorize the Mayor to sign the Notice of Award for the Block 231 Alley Drainage Improvements Project.

- 8. Consider and act upon, declaring certain equipment surplus property in accordance with the Code of Ordinances Sec 2-410 and authorize the City Manager to sell it in accordance with the Code of Ordinances Sec 2-411. *(Norma Dellinger, Finance)*

Executive Summary

Motion to declare certain equipment surplus and authorize the disposal of them.

- 9. Consider and act upon, authorizing the Mayor to sign the agreement with The Meriweather Group for consultant services for a compensation, employee benefits and performance management study. *(Toni Ervin, Assistant City Manager)*

Executive Summary

Staff recommends approval.

**NEW BUSINESS**

*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes*

**CITY MANAGER’S REPORT (Peter J. Stasiak)**

- Report on activities for the past two weeks.

**REMARKS AND INQUIRIES BY THE COUNCIL**

**MAYORS COMMENTS AND COMMITTEE APPOINTMENTS**

**RECESS COUNCIL MEETING**

**CONVENE AS McALESTER AIRPORT AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the October 22, 2019, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending November 5, 2019. *(Toni Ervin, Assistant City Manager)*
- Confirm action taken on City Council Agenda Item 9, authorization for the Mayor to sign the agreement with The Meriweather Group for consultant services for a compensation, employee benefits and performance management study. *(Toni Ervin, Assistant City Manager)*

**ADJOURN MAA****CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the October 22, 2019, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending November 5, 2019. *(Toni Ervin, Assistant City Manager)*
- Confirm action taken on City Council Agenda Item D, a resolution allowing the Oklahoma Department of Transportation (ODOT) to select one of ODOT's prequalified engineering firms to provide engineering services to the City of McAlester for compliance with National Bridge Inspection Standards. *(David Horinek, Public Works Director)*
- Confirm action taken on City Council Agenda Item 6, acceptance of the bid amount of \$599,719.00 from Built Right Construction, LLC and authorize the Mayor to sign the Notice of Award for the Washington Avenue Improvements Project. *(Dale Burke, Infrastructure Solutions Group, LLC)*
- Confirm action taken on City Council Agenda Item 7, acceptance of the bid amount of \$87,990.00 from Built Right Construction, LLC and authorize the Mayor to sign the Notice of Award for Block 231 Alley Drainage Improvements Project. *(Robert Vaughan, Infrastructure Solutions Group, LLC)*
- Confirm action taken on City Council Agenda Item 8, declaring certain equipment surplus property in accordance with the Code of Ordinances Sec 2-410 and authorize the City Manager to sell it in accordance with the Code of Ordinances Sec 2-411. *(Norma Dellinger, Finance)*

- Confirm action taken on City Council Agenda Item 9, authorization for the Mayor to sign the agreement with The Meriweather Group for consultant services for a compensation, employee benefits and performance management study. *(Toni Ervin, Assistant City Manager)*

ADJOURN MPWA

RECONVENE COUNCIL MEETING

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ADJOURNMENT

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CERTIFICATION

*I certify that this Notice of Meeting was posted on this \_\_\_\_\_ day of \_\_\_\_\_ 2019 at \_\_\_\_\_ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

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**Cora M. Middleton, City Clerk**