



# McAlester City Council

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## NOTICE OF MEETING

### Regular Meeting Agenda

Tuesday, June 11, 2019 – 6:00 pm  
McAlester City Hall – Council Chambers  
28 E. Washington

John Browne .....	Mayor
Weldon Smith .....	Ward One
Cully Stevens, Vice-Mayor .....	Ward Two
Travis Read.....	Ward Three
James Brown.....	Ward Four
Maureen Harrison.....	Ward Five
Zach Prichard .....	Ward Six
Peter J. Stasiak .....	City Manager
William J. Ervin .....	City Attorney
Cora M. Middleton.....	City Clerk

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame.*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

#### **CALL TO ORDER**

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*Announce the presence of a Quorum.*

#### **INVOCATION & PLEDGE OF ALLEGIANCE**

#### **ROLL CALL**

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## **RECOGNITION AND AWARDS**

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Mayor Browne will be issuing a Proclamation in observance of the Juneteenth Celebration.

## **CITIZENS COMMENTS ON NON-AGENDA ITEMS**

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*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

## **CONSENT AGENDA**

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*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the May 14, 2019, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the May 23, 2019 Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for May 22, 2019 through June 4, 2019. *(An-Chen Lai, Chief Finance Officer)*
- D. Consider and act upon, an agreement between McAlester Public Schools and the City of McAlester in regards to a school resource officer. *(Gary Wansick, Police Chief)*
- E. Consider and act upon, a request from the Pittsburg County Chapter NAACP to use the Michael J. Hunter Park, 14<sup>th</sup> and Chickasaw, Oklahoma on Saturday, June 15, 2019 from 9:00 a.m. until 5:00 p.m. to hold the Juneteenth Celebration. *(Cora Middleton, City Clerk)*
- F. Concur with the Mayor's reappointments of Frank Phillips, Steve Cox, and Susan Kanard to the Planning Commission for terms to expire on May 31, 2022. *(John Browne, Mayor)*
- G. Consider and act upon, to authorize the Mayor to sign a Memorandum of Understanding between the City of McAlester and Eastern Oklahoma State College to continue employing a small business advisor through the Oklahoma Small Business Development Center. *(Kirk Ridenour, Economic Development Director)*
- H. Consider and act upon, to authorize the execution of a professional services agreement with The Spectrum Group to provide technical and logistical assistance to establish the goals, objectives, and timing of the 2019 Annual Stampede Event and to provide Legislative/Department of Defense monitoring and advocacy services. *(Kirk Ridenour, Economic Development Director)*
- I. Consider and act upon, renewal of a Contract with American Municipal Services for the

collection of monies owed to the City for Citations and/or Warrants. *(Toni Ervin, Assistant City Manager)*

## **ITEMS REMOVED FROM CONSENT AGENDA**

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### **PUBLIC HEARING**

*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.*

**AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2626 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2018-2019; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.**

**AN ORDINANCE ADOPTING THE BUDGET OF THE CITY OF McALESTER, OKLAHOMA FOR THE FISCAL YEAR 2019-2020.**

### **SCHEDULED BUSINESS**

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1. Consider and act upon, adoption of the City of McAlester Council Handbook. *(Cora Middleton, City Clerk)*

Executive Summary

Motion to adopt the Council Handbook for the City of McAlester City Council.

2. Consider and act upon, approval of a resolution requesting participation in the OMAG Recognition Program. *(Cora Middleton, City Clerk)*

Executive Summary

Motion to approve a resolution requesting participation in the OMAG Recognition Program.

3. Consider and act upon, an Ordinance amending Ordinance No. 2626 which established the budget for fiscal year 2018-2019; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(An-Chen Lai, Chief Financial Officer)*

Executive Summary

Motion to approve the budget amendment ordinance.

4. Consider and act upon, an Ordinance adopting the budget of the City of McAlester, Oklahoma, for the fiscal year 2019-2020; providing for severability clause; and declaring an emergency. *(An-Chen Lai, Chief Financial Officer)*

Executive Summary

Motion to approve an Ordinance adopting the budget for fiscal year 2019-2020 and declaring an emergency.

5. Consider and act upon, a resolution of the City of McAlester to implement a Clean Slate Program for outstanding delinquent city warrants due to the municipal court. *(Gary Wansick, Police Chief, Karen Boatright, Court Clerk)*

Executive Summary

Motion to approve the resolution implanting the Clean Slate Program.

6. Consider and act upon, approval to purchase a new and unused 2019 Ford F-150 XL pickup. *(Gary Wansick, Police Chief)*

Executive Summary

Motion to approve the purchase of a new 2019 F-150 pickup.

7. Consider and act upon, approval of a Contract with American Municipal Services for the collection of monies owed to the City for Utility Services. *(Toni Ervin, Asst. City Manager)*

Executive Summary

Motion to approve a Contract with American Municipal Services.

8. Consider and act upon, approval of a Contract with U.S. payments, LLC to install and operate kiosks to accept court and utilities payments. *(Toni Ervin, Asst. City Manager)*

Executive Summary

Motion to approve a Contract with U.S. Payments, LLC.

9. Discussion and possible action on recommendations to the Downtown Area Reinvestment Review Committee. *(Zach Prichard, Councilman Ward Six)*

Executive Summary

Discussion.

## **NEW BUSINESS**

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*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes*

## **CITY MANAGER'S REPORT (Peter J. Stasiak)**

- Report on activities for the past two weeks.

## **REMARKS AND INQUIRIES BY THE COUNCIL**

## **MAYORS COMMENTS AND COMMITTEE APPOINTMENTS**

## RECESS COUNCIL MEETING

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### CONVENE AS McALESTER AIRPORT AUTHORITY

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the May 28, 2019, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending June 4, 2019. *(An-chen Lai, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 3, an Ordinance amending Ordinance No. 2626 which established the budget for fiscal year 2018-2019; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(An-Chen Lai, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 4, an Ordinance adopting the budget of the City of McAlester, Oklahoma, for the fiscal year 2019-2020; providing for severability clause; and declaring an emergency. *(An-Chen Lai, Chief Financial Officer)*

### ADJOURN MAA

### CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the May 28, 2019, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending June 4, 2019. *(An-chen Lai, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 3, an Ordinance amending Ordinance No. 2626 which established the budget for fiscal year 2018-2019; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(An-Chen Lai, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 4, an Ordinance adopting the budget of the City of McAlester, Oklahoma, for the fiscal year 2019-2020; providing for severability clause; and declaring an emergency. *(An-Chen Lai, Chief Financial Officer)*

### ADJOURN MPWA

**EXECUTIVE SESSION**

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*Recess into Executive Session in compliance with Section Title 25 Section 307 B.2 et.seq. Oklahoma Statutes, to wit:*

- Proposed Executive Session pursuant to Title 25, Sec. 307 (B) (2), to discuss negotiations concerning employees and representatives of employee groups: FOP

**RECONVENE INTO OPEN SESSION**

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*Take any action as a result from Executive Session.*

- Consider and act upon the proposed FOP Contract.

**ADJOURNMENT**

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**CERTIFICATION**

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*I certify that this Notice of Meeting was posted on this \_\_\_\_\_ day of \_\_\_\_\_ 2019 at \_\_\_\_\_ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

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**Cora M. Middleton, City Clerk**