



# McAlester City Council

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## NOTICE OF MEETING

### Regular Meeting Agenda

Tuesday, April 23, 2019 – 6:00 pm  
McAlester City Hall – Council Chambers  
28 E. Washington

John Browne.....	Mayor
Weldon Smith .....	Ward One
Cully Stevens, Vice Mayor.....	Ward Two
Travis Read.....	Ward Three
James Brown.....	Ward Four
Vacant .....	Ward Five
Zach Prichard.....	Ward Six
Peter J. Stasiak .....	City Manager
William J. Ervin .....	City Attorney
Cora M. Middleton.....	City Clerk

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame.*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

#### **CALL TO ORDER**

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*Announce the presence of a Quorum.*

#### **INVOCATION & PLEDGE OF ALLEGIANCE**

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#### **ROLL CALL**

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**CITIZENS COMMENTS ON NON-AGENDA ITEMS**

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

**CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the March 26, 2019, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for April 3, 2019 through April 16, 2019. *(An-Chen Lai, Chief Finance Officer)*
- C. Consider and act upon, ratification of the Code of Conduct for the City of McAlester originally adopted October 27, 2009. (There have been no changes to the document.)
- D. Consider and act upon, authorizing the Mayor to sign the Annual Engagement Letter with Crawford & Associates, P.C., for the period of July 1, 2019 through June 30, 2020. *(An-chen Lai, Chief Financial Officer)*
- E. Accept and place on file the McAlester Defense Support Association Quarterly Report. *(Jessica Gregg, Executive Director, MDSA/MDSS)*
- F. Consider and act upon, authorizing the Mayor to sign an Agreement between Oklahomans for Independent Living and the City of McAlester for funding in the amount of \$24,000. *(Peter Stasiak, City Manager)*
- G. Consider and act upon, authorizing the Mayor to sign an Agreement between Pride in McAlester and the City of McAlester for funding in the amount of \$60,000. *(Peter Stasiak, City Manager)*
- H. Consider and act upon, authorizing the Mayor to sign an Agreement between Pittsburg County Emergency Management and the City of McAlester for funding in the amount of \$50,000 for fiscal year 2019/2020. *(Peter Stasiak, City Manager)*
- I. Concur with the Mayor's appointment of Leslie Withers to the Storm Water Advisory Committee for a term to expire on May 31, 2022. *(John Browne, Mayor)*
- J. Consider and act upon, a request for funding from Pittsburg County Child Advocacy Center in the amount of \$4,500. *(Joe Brawley, Pittsburg Co. Child Advocacy Center)*

## **ITEMS REMOVED FROM CONSENT AGENDA**

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### **PUBLIC HEARING**

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*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.*

**PUBLIC HEARING TO PROVIDE INFORMATION AND ANSWER QUESTIONS PURSUANT TO 62 O.S. §859(B)(3), REGARDING THE PROPOSED ADOPTION OF A PROJECT PLAN AND CREATION OF A TAX INCREMENT FINANCING (TIF) DISTRICT TO BE LOCATED IN THE DOWNTOWN MAIN STREET AREA IN THE CITY OF MCALESTER.**

**AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA; AMENDING MCALESTER CITY CODE CHAPTER 110, VEHICLES FOR HIRE, ARTICLE II, DIVISION 2, SECTION 110-53, NOT ISSUED TO MINORS FELONS; REPEALING ALL CONFLICTING ORDINANCES, AND PROVIDING FOR SEVERABILITY.**

**AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA; AMENDING MCALESTER CITY CODE CHAPTER 102, TRAFFIC AND VEHICLES, ARTICLE III, OPERATION OF VEHICLES, SECTION 102-112, OPERATION OF GOLF CARTS ON CITY STREETS; REPEALING ALL CONFLICTING ORDINANCES, AND PROVIDING FOR SEVERABILITY.**

**AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2626 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2018-2019; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.**

### **SCHEDULED BUSINESS**

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1. Public hearing to provide information and answer questions pursuant to 62 O.S. §859(B)(3), regarding the proposed adoption of a project plan and creation of a tax increment financing (TIF) district to be located in the Downtown Main Street Area, in the City of McAlester.
2. Consider and act upon, implementation of the Second Five Year Term of the Water System Operation and Maintenance Agreement with INFRAMARK, LLC (previously Severn Trent Environmental Services, Inc.) for operation and maintenance of the City of McAlester's water facilities. *(Mike Moler, Regional Director, INFRAMARK, LLC)*

**Executive Summary**

Staff recommends the implementation of the Second Five Year Term of the Water System Operation and Maintenance Agreement with INFRAMARK, LLC to include the operational changes outlined in the attached letter dated March 27, 2019.

3. Consider and act upon, an ordinance amending McAlester City Code Chapter 110, Vehicles for Hire, Article II, Division 2, Section 110-53, Not Issued to Minors or Felons; repealing all conflicting ordinances and providing for severability. *(James Brown, Ward Four Councilman)*

**Executive Summary**

Motion to act upon and approve the above ordinance amending McAlester City Code Chapter 110, Vehicles for Hire, Article II, Division 2, Section 110-53, Not Issued to Minors or Felons; repealing all conflicting ordinances, providing for severability, and authorizing the Mayor to sign the ordinance.

4. Consider and act upon, an ordinance amending McAlester City Code Chapter 102, Traffic and Vehicles, Section 102-112, Operation of Golf Carts on City Streets; repealing all conflicting ordinances and providing for severability. *(Cully Stevens, Ward Two Councilman)*

**Executive Summary**

Motion to act upon and approve the above ordinance amending McAlester City Code Chapter 102, Traffic and Vehicles, Section 102-112, Operation of Golf Carts on City Streets; repealing all conflicting ordinances and providing for severability and authorizing the Mayor to sign the ordinance.

5. Consider and act upon, a Resolution to adopt the Capital Improvement Program 2019/2020-2023/2024. *(Peter Stasiak, City Manager)*

**Executive Summary**

Motion to approve the Resolution adopting the Capital Improvement Program for 2019/2020-2023/2024.

6. Consider and act upon, an Ordinance amending Ordinance No. 2626 which established the budget for fiscal year 2018-2019; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(An-Chen Lai, Chief Financial Officer)*

**Executive Summary**

Motion to approve the budget amendment ordinance.

7. Discussion and update on Monthly Financials. *(An-chen Lai, Chief Financial Officer)*

**Executive Summary**

Discussion.

**NEW BUSINESS**

*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*



**CITY MANAGER'S REPORT (Peter J. Stasiak)**

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- Report on activities for the past two weeks.

**REMARKS AND INQUIRIES BY CITY COUNCIL**

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**MAYORS COMMENTS AND COMMITTEE APPOINTMENTS**

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**RECESS COUNCIL MEETING**

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**CONVENE AS McALESTER AIRPORT AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the April 9, 2019, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending April 16, 2019. *(An-Chen Lai, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 5, a Resolution to adopt the Capital Improvement Program 2019/2020-2023/2024. *(Peter Stasiak, City Manager)*

**ADJOURN MAA****CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the April 9, 2019, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B regarding claims ending April 16, 2019. *(An-Chen Lai, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 2, implementation of the Second Five Year Term of the Water System Operation and Maintenance Agreement with INFRAMARK, LLC (previously Severn Trent Environmental Services, Inc.) for operation and maintenance of the City of McAlester's water facilities. *(Mike Moler, Regional Director, INFRAMARK, LLC)*

- Confirm action taken on City Council Agenda Item 5, a Resolution to adopt the Capital Improvement Program 2019/2020-2023/2024. *(Peter Stasiak, City Manager)*

#### ADJOURN MPWA

#### **CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the March 26, 2019, Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of April, 2019. *(An-Chen Lai, Chief Financial Officer)*

#### ADJOURN MRTA

#### **RECONVENE COUNCIL MEETING**

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#### **ADJOURNMENT**

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#### **CERTIFICATION**

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*I certify that this Notice of Meeting was posted on this \_\_\_\_\_ day of \_\_\_\_\_ 2019 at \_\_\_\_\_ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

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**Cora M. Middleton, City Clerk**

The McAlester City Council met in a Regular session on Tuesday, March 26, 2019, at 6:00 P.M. after proper notice and agenda was posted, March 21, 2019 at 2:44 P.M.

### **Call to Order**

Mayor Browne called the meeting to order.

Pastor Roy Prince, North Gate Baptist Church gave the invocation and led the Pledge of Allegiance.

### **Roll Call**

Council Roll Call was as follows:

Present: Weldon Smith, Cully Stevens, Travis Read, James Brown, Zach Prichard & John Browne

Absent: None

Presiding: John Browne, Mayor

Staff Present: Pete Stasiak, City Manager; Toni Ervin, Asst. City Manager; An-Chen Lai, CFO; Billy Sumner, Tourism/Expo Manager; Mel Priddy, Community Services Director; Jayme Clifton, Community Development Director; William J. Ervin, City Attorney and Cora Middleton, City Clerk

### **Citizens Comments on Non-Agenda Items**

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

Deloures Smith, 1911 N. 11<sup>th</sup> Street and Rowena McElroy, 110 E. Harrison Ave. addressed the Council concerning Ms. Smith's need for a larger building to house her Summer Program.

Mayor Browne explained that the Council could not discuss this matter since it was not an agenda item and suggested that they contact the City Manager in the morning.

### **Consent Agenda**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of Claims for March 6, 2019 through March 19, 2019. (Toni Ervin, Assistant City Manager) In the following amounts: General Fund - \$75,861.92; Parking Authority - \$132.37; Nutrition - \$1,170.45; Landfill Res./Sub-Title D - \$1,405.20; Tourism Fund -

\$6,890.15; SE Expo Center - \$3,867.67; E-911 - \$30,469.18; Economic Development - \$12,970.33; CDBG Grants Fund - \$143.33; Fleet Maintenance - \$8,105.58; CIP Fund - \$17,045.64; Technology Fund - \$141.55; Stormwater Fund - \$3,850.00 and Infrastructure Fund - \$62,696.85.

- B. Consider and act upon, a request by Bobby Lenardo, on behalf of the Italian Festival Committee to partner with them for the rental fee for the use of the McAlester Expo Center, for the 49<sup>th</sup> Annual McAlester Italian Festival set for May 9, 10 & 11<sup>th</sup>, 2019 in the amount of \$2,125.00. *(Billy Sumner, Expo Manager)*
- C. Consider and act upon, a request from Larry Amos, member of the Pittsburg County Pow Wow Committee, to partner with them for the rental fee for the use of the McAlester Expo Center for the 2019 Pittsburg County Pow Wow, set for April 27th, 2019 in the amount of \$900.00. *(Billy Sumner, Expo Manager)*
- D. Consider and act upon, approval of a Resolution to extend the term of the Cable Television Permit with Vyve Broadband A, LLC. *(William Ervin, City Attorney)*
- E. Consider and act upon, a Resolution of the City of McAlester in support of permanent east bound and west bound traffic access through the Wade Watts Underpass. *(Peter Stasiak, City Manager)*
- F. Concur with the Mayor's reappointments of Mark Emmons, Chris Taylor, and Susan Kanard to the McAlester Board of Adjustments for terms ending March 31<sup>st</sup>, 2022. *(John Browne, Mayor)*
- G. Consider and act upon, approving the expenditure of interest monies from the Cemetery Perpetual Care Fund for Oakhill Cemetery for the purchase of a sprayer. *(Mel Priddy, Community Services Director)*

Councilman Brown requested that item "D" be removed for individual consideration. Councilman Prichard requested that items "B, C and E" be removed for individual consideration.

A motion to approve the Consent Agenda items "A, F and G" was made by Councilman Read. The motion was seconded by Councilman Smith. There was no other discussion, and the vote was taken as follows:

AYE: Councilman Read, Smith, Stevens, Brown, Prichard & Mayor Browne  
NAY: None

Mayor Browne declared the motion carried.

#### **Items Removed From Consent Agenda**

- D. Consider and act upon, approval of a Resolution to extend the term of the Cable Television Permit with Vyve Broadband A, LLC. *(William Ervin, City Attorney)*

There was discussion concerning the City of McAlester's ability to support more than one (1) cable television provider, what a different company would have to do to provide that service, how neither party could agree with the other on the language and the issue of some entities receiving free service.

A motion to approve a Resolution to extend the term of the Cable Television Permit with Vyve Broadband A. LLC was made by Councilman Smith. The motion was seconded by Councilman Read and the vote was taken as follows:

AYE: Councilman Smith, Read & Mayor Browne

NAY: Councilman Stevens, Brown & Prichard

Mayor Browne declared the motion failed.

- B. Consider and act upon, a request by Bobby Lenardo, on behalf of the Italian Festival Committee to partner with them for the rental fee for the use of the McAlester Expo Center, for the 49<sup>th</sup> Annual McAlester Italian Festival set for May 9, 10 & 11<sup>th</sup>, 2019 in the amount of \$2,125.00. *(Billy Sumner, Expo Manager)*
- C. Consider and act upon, a request from Larry Amos, member of the Pittsburg County Pow Wow Committee, to partner with them for the rental fee for the use of the McAlester Expo Center for the 2019 Pittsburg County Pow Wow, set for April 27<sup>th</sup>, 2019 in the amount of \$900.00. *(Billy Sumner, Expo Manager)*

There was discussion of both items "B and C" concerning the requesting person or group providing the City with an economic impact analysis.

A motion was made by Councilman Read to approve the partnering requests for the 49<sup>th</sup> Annual Italian Festival in the amount of \$2,125.00 and the 2019 Pittsburg County Pow Wow in the amount of \$900.00. the motion was seconded by Councilman Smith and the vote was taken as follows:

AYE: Councilman Read, Smith, Brown, Prichard, Stevens & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

- E. Consider and act upon, a Resolution of the City of McAlester in support of permanent east bound and west bound traffic access through the Wade Watts Underpass. *(Peter Stasiak, City Manager)*

There was discussion concerning the need for this resolution, what ODOT's initial plans were for that area and the options that the City had reviewed to address this matter.

A motion to approve RESOLUTION NO. 19-06, supporting permanent east bound and west bound traffic access through the Wade Watts Underpass was made by Councilman Prichard. The motion was seconded by Vice-Mayor Stevens, and the vote was taken as follows:

AYE: Councilman Prichard, Stevens, Brown, Smith, Read & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

A motion was made by Councilman Smith and seconded by Councilman Read to open a Public Hearing to address two (2) ordinances. There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Prichard, Stevens, Brown & Mayor Browne

NAY: None

Mayor Browne declared the motion carried and the Public Hearing was opened at 6:18 P.M.

**Public Hearing**

*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.*

**AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA; AMENDING MCALESTER CITY CODE CHAPTER 62, LAND DEVELOPMENT, PLANNING, ZONING AND SUBDIVISIONS, ARTICLE IV, DIVISION 2, SECTION 62-297, STORAGE AND PARKING OF TRAILERS AND COMMERCIAL VEHICLES; REPEALING ALL CONFLICTING ORDINANCES, AND PROVIDING FOR SEVERABILITY.**

**AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2626 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2018-2019; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.**

There were no comments from the audience or the Council, and Councilman Smith moved to close the Public Hearing. The motion was seconded by Councilman Read, and the vote was taken as follows:

AYE: Councilman Smith, Read, Prichard, Stevens, Brown & Mayor Browne

NAY: None

Mayor Browne declared the motion carried and the Public Hearing was closed at 6:18 P.M.

## **Scheduled Business**

1. **POSTPONED FROM THE MARCH 12, 2019 MEETING:** Consideration and action, to authorize the execution of the lease agreements with New Cingular Wireless PCS, LLC for the development of a cellular tower north of Mullens Park in Lots 5 and 6, Block 94, North McAlester, City of McAlester, and including an access utility easement. *(Jayme Clifton, Community Development Director)*

### Executive Summary

Motion to approve and to authorize the execution of the lease agreements with New Cingular Wireless PCS, LLC for the development of a cellular tower north of Mullens Park in Lots 5 and 6, Block 94, North McAlester, City of McAlester, and including an access utility easement.

Director Clifton addressed the Council stating that she had time to communicate with Mr. Troy Williams with Branch Communications about the comments from the previous meeting. she stated that the document that was being passed out contained the proposed wording that was recommended to go into the contract. She added that she believed it addressed all of the concerns.

There was discussion concerning how the funds from the lease payments would be used, if the services provided the City would be at no cost, if zoning affected where cell towers were allowed, if area residents were notified prior to cell towers being built, what language had been changed, Chapter 100 "Telecommunications" being followed, how this will enhance communication services, the topography of the lot not making it easy to develop and if there was any liability on the City.

Troy Williams, Branch Communications addressed the City stating that all of the changes discussed with the City Attorney had been incorporated into the agreement, this tower would aid in service to emergency responders and the City was additional insured.

There was no further discussion, and a motion was made by Councilman Smith to approve and authorize the execution of the lease agreements with New Cingular Wireless PCS, LLC for the development of a cellular tower north of Mullens Park in Lots 5 and 6, Block 94, North McAlester, City of McAlester, and including an access utility easement with recommended changes pertaining to Sub-leasing and reserved areas for the City of McAlester. The motion was seconded by Councilman Read, and the vote was taken as follows:

AYE: Councilman Smith, Read, Brown & Mayor Browne

NAY: Councilman Stevens & Prichard

Mayor Browne declared the motion carried.

2. Consider and act upon, an ordinance amending McAlester City Code Chapter 62, Land Development, Planning, Zoning and Subdivisions, Article IV, Division 2, Section 62-295, Storage and Parking of Trailers and Commercial Vehicles; repealing all conflicting ordinances, and providing for severability. *(Jayme Clifton, Community Development Director)*

### Executive Summary

Motion to act upon and approve the above ordinance amending McAlester City Code Chapter 62, Land Development, Planning, Zoning and Subdivisions, Article IV, Division 2, Section 62-295, Storage and Parking of Trailers and Commercial Vehicles; repealing all conflicting ordinances, and providing for severability, and authorizing the Mayor to sign the ordinance.

Director Clifton addressed the Council explaining that the Planning Commission had tabled this matter several times until modifications that fit the City of McAlester could be made and presented. She stated that the Code as it had been written had been difficult to enforce. She added that at the Planning Commission meeting on March 14, 2019 the Commissioners had unanimously voted to recommend amending the regulations in Chapter 62 regarding the storage and parking of trailers and commercial vehicles to the City Council.

There was a brief discussion concerning the changes that had been made to the ordinance.

### **ORDINANCE NO. 2648**

**AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA; AMENDING MCALESTER CITY CODE CHAPTER 62, LAND DEVELOPMENT, PLANNING, ZONING AND SUBDIVISIONS, ARTICLE IV, DIVISION 2, SECTION 62-297, STORAGE AND PARKING OF TRAILERS AND COMMERCIAL VEHICLES; REPEALING ALL CONFLICTING ORDINANCES, AND PROVIDING FOR SEVERABILITY.**

After discussion, a motion was made by Councilman Smith and seconded by Councilman Read to approve **ORDINANCE NO. 2648**. The vote was taken as follows:

AYE: Councilman Smith, Read, Brown, Prichard, Stevens & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

3. Consider and act upon, accepting the bid amount of \$282,524.00 for Section A 2018 CDBG Sewer Improvements and \$202,808.00 for Section B for Connally Addition Sewer Improvements by City Infrastructure Funds for a total combined bid amount of \$485,332.00 from Built Right Construction, LLC and authorize the Mayor to sign the Notice of Award and the Grantee Debarment Review and Certification. (*Robert Vaughan, Infrastructure Solutions Group*)

#### Executive Summary

The recommendation is to accept the bid from Built Right Construction, LLC of \$282,524.00 for Section A 2018 CDBG Sewer Improvements and \$202,808.00 for Section B for Connally Addition Sewer Improvements by City Infrastructure Funds for a total combined bid amount of \$485,332.00 and authorize the Mayor to sign the Notice of Award and the Grantee Debarment Review and Certification.

Robert Vaughan, P.E. Branch Manager Infrastructure Solutions Group, LLC addressed the Council explaining that on March 19, 2019 at 2:00 P.M. the City received and opened three (3) bids for Section A 2018 CDBG Sewer Improvements and Section B Connally Addition Sewer Improvements by City Infrastructure Funds.



Vice-Mayor Stevens commented that Built Right Construction, LLC was not the cheapest bid.

Mr. Vaughan informed the Council that the low bid received from Bates Instrumentation was incomplete, there was no legal bid security and the bid had been submitted on the wrong bid forms. He added those items caused it to be considered a non-responsive bid.

There was no further discussion, and a motion to accept the bid amount of \$282,524.00 for Section A 2018 CDBG Sewer Improvements and \$202,808.00 for Section B for Connally Addition Sewer Improvements by City Infrastructure Funds for a total combined bid amount of \$485,332.00 from Built Right Construction, LLC and authorize the Mayor to sign the Notice of Award and the Grantee Debarment Review and Certification was made by Vice-Mayor Stevens. The motion was seconded by Councilman Smith, and the vote was taken as follows:

AYE: Councilman Stevens, Smith, Read, Brown, Prichard & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

4. Consider and act upon, a proposal from Noah's Park & Playgrounds in the amount of \$63,000.00 for the purchase of playground equipment for Connally Park. (*Mel Priddy, Community Services Director*)

Executive Summary

Staff recommends accepting proposal from Noah's Park & Playgrounds in the amount of \$63,000.00 for the purchase of playground equipment for Connally Park.

Director Priddy addressed the Council stating that RFPs were received and opened on March 5, 2019 at 3:00 P.M. for the Connally Park playground equipment. He added that on March 13, 2019 City staff met and reviewed the fifteen (15) proposals from eight (8) playground equipment companies. It was the consensus of the group to recommend Noah's Park & Playgrounds, which offered thirty-one (31) play stations. Director Priddy informed the Council that the proposal had not included some of the amenities but Mr. Bob Saunier had agreed to donate funds for those items. He explained that the ground cover would be the engineered wood fiber.

There was no discussion, and a motion to accept a proposal from Noah's Park & Playgrounds in the amount of \$63,000.00 for the Connally Park playground equipment was made by Vice-Mayor Stevens. The motion was seconded by Councilman Read, and the vote was taken as follows:

AYE: Councilman Stevens, Read, Brown, Prichard, Smith & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

5. Consider and act upon, an Ordinance amending Ordinance No. 2626 which established the budget for fiscal year 2018-2019; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. (*An-Chen Lai, Chief Financial Officer*)

Executive Summary

Motion to approve the budget amendment ordinance.

CFO Lai addressed the Council explaining that there were two (2) exhibits for the amendment and they were to appropriate funds for the 2018 CDBG Grant projects.

Councilman Smith asked for clarification of the transfers.

### **ORDINANCE NO. 2649**

**AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2626 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2018-2019; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.**

A motion was made by Councilman Read and seconded by Councilman Smith to approve **OPRDINANCE NO. 2649**, amending the Fiscal Year 2018-2019 Budget. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Brown, Prichard, Stevens & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

A motion was made by Councilman Read and seconded by Councilman Smith to approve the EMERGENCY CLAUSE.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Brown, Prichard, Stevens & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

6. Discussion and update on Monthly Financials. (*An-chen Lai, Chief Financial Officer*)  
Executive Summary  
Discussion.

CFO Lai addressed the Council reviewing the City of McAlester's financial status as of February 28, 2019. During her review She stated that the year was 66.67% complete. She explained that in the General Fund the revenue was slightly above budget at 68.46% and the expenditures were below budget at 63.10%. She commented that the Fund Balance was \$1,182,174.

CFO Lai then reviewed the MPWA Fund explaining that revenue was below budget at 65.79% but expenditures were also below budget at 62.90%. She added that MPWA Fund Balance was at \$759,934.

CFO Lai reviewed the Sales Tax Revenue chart explaining that March was a little low but that was expected. She then reviewed the Use Tax Chart stating that the trend continued to increase. She reviewed the MPWA revenues, which included residential, commercial and wholesale water sales. She added that the Treasury Report provided the amount of cash in the bank.

There was a brief discussion concerning the water sales, how they are tracked and what can affect those revenues.

There was no action taken on this item.

### **New Business**

*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*

There was no new business.

### **City Manager's Report**

- Report on activities for the past two weeks.

Manager Stasiak reported that 911 had moved to the Federal Building today with one (1) station staying at City Hall until April. He explained that the State had to move that station. He stated that CID and PD had moved last week and Court would not move for one to two weeks. They had to wait for approval of the requested construction. He informed the Council that the shopping center financing closing would be at the end of April. He stated that he had received a call from ODOT saying they would be working on the Carl Albert/270 Highway Bridge. He added that the CIP had been presented at the last meeting and there would be a Special Meeting Thursday, April 11, 2019.

### **Remarks and Inquiries by City Council**

Vice-Mayor Stevens inquired about an impact study to see what the Expo brought into the City, if there could be a recommendation on new things to bring to the Expo and how much the Expo continued to lose.

Manager Stasiak commented that study would require a third party, but a study could be done if the Council wanted one. He added that the City was already working on bringing new events into the City and working with other communities to piggyback on events. Manager Stasiak explained that the Expo and what it brought to the City was more of a quality of life issue.

Councilman Brown recognized the three (3) college students that were in attendance during the meeting and thanked them for the attendance.

Councilman Prichard inquired about the Washington Street repairs and if all three (3) bridges on Carl Albert were on the ODOT plan for repair. He then inquired about the work on Arvest Park and the target start date for Streetscape.

Manager Stasiak explained that was a warranty issue that had to be repaired. He commented that ODOT had a study going on and they were asking their engineers to look at three (3) different analysis on each bridge. He stated that once ODOT had all of the analysis and recommendations they would probably have the Council involved. He informed the Council that work on Arvest Park was going slow, there had been some base problems. He stated that completion was probably thirty (30) days out. Manager Stasiak stated that it had gone out for bid but he did not know the date of the bid opening.

Robert Vaughan, P.E. Branch Manager Infrastructure Solutions Group, LLC explained that they planned to come to Council the second meeting in April, and start construction after the Armed Forces Day Parade. He then briefly reviewed the construction plan and schedule.

Councilmen Smith and Read did not have any comments for the evening.

### **Mayor's Comments and Committee Appointments**

Mayor Browne commented on a poll that would be taken by Main Street regarding the Down Town businesses preferences on parking. He then commented on the candidate forum yesterday afternoon stating that both candidates had done a very good job. He reminded everyone that the election was April 2, 2019.

### **Recess Council Meeting**

Councilman Brown moved to recess the Regular Meeting and convene the Authorities. The motion was seconded by Councilman Smith. There was no discussion, and the vote was taken as follows:

AYE: Councilman Brown, Smith, Prichard, Stevens, Read & Mayor Browne

NAY: None

Mayor Browne declared the motion carried and the meeting was recessed at 7:12 P.M.

### **Reconvene Council Meeting**

The Regular Meeting was reconvened at 7:12 P.M.

### **Adjournment**

There being no further business to come before the Council, Councilman Smith moved for the meeting to be adjourned. The motion was seconded by Vice-Mayor Stevens. There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Stevens, Prichard, Read, Brown & Mayor Browne

NAY: None

Mayor Browne declared the motion carried, and the meeting was adjourned at 7:12 P.M.

ATTEST:

\_\_\_\_\_  
John Browne, Mayor

\_\_\_\_\_  
Cora Middleton, City Clerk

**CLAIMS FROM**

**April 3, 2019  
Thru  
April 16, 2019**

PACKET : 17521 17532 17537 17541  
 VENDOR SET: Mult  
 FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00200	ADAM TRUE VALUE & AG SU					
	I-357845	01 -5542206	CHEMICALS	MISC REPIAR & MAINT ITEMS	091362	800.00
01-A00202	ADT SECURITY SERVICES					
	I-695619463	01 -5542308	CONTRACTED SE	SECURITY ALARM	091363	45.15
01-A00267	AIRGAS, INC					
	I-9087106118	01 -5432202	OPERATING SUP	SUPPLIES AS NEEDED	091365	41.02
	I-9087106119	01 -5432202	OPERATING SUP	SUPPLIES AS NEEDED	091365	41.02
	I-9960975363	01 -5543203	REPAIRS & MAI	BOTTLE RENTAL	091365	74.83
	I-9960975364	01 -5432202	OPERATING SUP	BOTTLE RENTAL	091365	623.91
	I-9960975852	01 -5543203	REPAIRS & MAI	BOTTLE RENTAL	091365	19.57
01-A00362	VYVE BROADBAND					
	I-201904031882	01 -5542328	INTERNET SERV	STIPE CENTER APRIL 2019	091313	84.22
	I-201904031882	01 -5320328	INTERNET SERV	DETECTIVE DIVISION APRIL 2019	091313	89.95
	I-201904101900	01 -5542328	INTERNET SERV	APRIL 2019-PARKS SHOP	091340	77.63
	I-201904101900	01 -5548328	INTERNET SERV	APRIL 2019-FACILITY MAINTANCE	091340	77.64
	I-201904101900	01 -5865328	INTERNET SERV	APRIL 2019-STREETS/TRAFFIC CON	091340	77.63
01-A00525	AMERICAN PLANNING ASSOC					
	I-2019MEMBERSHIP	01 -5652330	DUES & SUBSCR	PC MEMBERSHIP	091366	610.00
01-A00751	ATWOODS					
	I-4958/9	01 -5865207	CLOTHING ALLO	BOOT ALLOW-STREETS	091368	89.99
	I-4978/9	01 -5547203	REPAIRS & MAI	MISC RPR & MAINT ITEMS	091368	111.96
	I-4989/9	01 -5865207	CLOTHING ALLO	BOOT ALLOW-STREETS	091368	99.99
	I-4997/9	01 -5544203	REPAIRS & MAI	PALLET OF WATER	091368	167.16
	I-4999/9	01 -5547203	REPAIRS & MAI	MISC RPR & MAINT ITEMS	091368	28.73
	I-5001/9	01 -5544203	REPAIRS & MAI	OIL ABORBENT	091368	77.87
	I-5011/9	01 -5544203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	091368	109.58
01-A00768	AT&T CORP DBA ACC BUSIN					
	I-190900009	01 -5551328	INTERNET SERV	JAN 2019 FED BLDG	091341	53.11
	I-190900009	01 -5551328	INTERNET SERV	FEB 2019 FED BLDG	091341	1,645.16
	I-190900009	01 -5551328	INTERNET SERV	MARCH 2019 FED BLDG	091341	1,645.15
01-B00180	UNION IRON WORKS, INC.					
	I-S2134249.001	01 -5548203	REPAIRS & MAI	REPAIR & MAINT ITEMS	091371	16.61
	I-S2135146.001	01 -5548203	REPAIRS & MAI	REPAIR & MAINT ITEMS	091371	19.50
	I-S2135891.001	01 -5548203	REPAIRS & MAI	REPAIR & MAINT ITEMS	091371	311.64
	I-S2135947.001	01 -5548203	REPAIRS & MAI	REPAIR & MAINT ITEMS	091371	23.72
01-B00490	BRIGGS PRINTING					
	I-4919-1	01 -5101202	OPERATING SUP	COUNCIL NAME PLATE WARD 5	091373	10.09
01-B00503	BROKEN ARROW ELECTRIC S					
	I-S2494880-001	01 -5548203	REPAIRS & MAI	HAL LAMP/FLOUR&FLR LAMPS	091374	112.29
	I-S2495498.001	01 -5542203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	091374	5.29

PACKET : 17521 17532 17537 17541  
 VENDOR SET: Mult  
 FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00100	CLEET					
		I-201904031888	01 -2100	CLEET PAYABLE CLEET-MARCH 2019	091316	7,663.62
01-C00149	CANON FINANCIAL SERVICE					
		I-19927773	01 -5215312	EQUIPMENT REN MNTHLY COPIER LEASE 04/19	091317	725.00
01-C00245	CATHEY & ASSOCIATES, L.					
		I-46132	01 -5548316	REPAIRS & MAI GARAGE DOOR REPAIRS	091375	370.00
01-C00251	CAVENDER'S STORE, INC					
		I-24427	01 -5652207	CLOTHING ALLO BOOT ALLOW-R THRONTON	091376	99.99
01-C00320	CENTERPOINT ENERGY ARKL					
		I-201904031878	01 -5215314	GAS UTILITY STIPE CENTER MARCH 2019	091318	554.15
		I-201904031878	01 -5215314	GAS UTILITY 1600 E COLLEGE AVE-MARCH 2019	091318	276.05
		I-201904031878	01 -5215314	GAS UTILITY MAINTENANCE SHOP MARCH 2019	091318	934.11
		I-201904031878	01 -5215314	GAS UTILITY OAKHILL CEMETERY MARCH 2019	091318	93.79
		I-201904031878	01 -5215314	GAS UTILITY CITY HALL MARCH 2019	091318	920.73
		I-201904031878	01 -5215314	GAS UTILITY LIBRARY MARCH 2019	091318	1,022.57
		I-201904031878	01 -5215314	GAS UTILITY FIRE STATION #3 MARCH 2019	091318	283.22
		I-201904031878	01 -5215314	GAS UTILITY CEMETERY MARCH 2019	091318	264.74
		I-201904031878	01 -5215314	GAS UTILITY FIRE EMER RESP COM MARCH 2019	091318	866.61
		I-201904031878	01 -5215314	GAS UTILITY 315 E KREBS MARCH 2019	091318	28.48
		I-201904101903	01 -5215314	GAS UTILITY RESERVE BLDG-MARCH 2019	091343	450.18
		I-201904101903	01 -5215314	GAS UTILITY 802 E HARRISON-MARCH 2019	091343	138.03
		I-201904101903	01 -5215314	GAS UTILITY FIRE STATION#2-MARCH 2019	091343	281.75
01-C00354	CHAD WALLER					
		I-201904101906	01 -5544308	CONTRACT LABO REFEREE 3 GAMES @ \$25/GAME	091344	75.00
01-C00430	CHIEF FIRE & SAFETY CO.					
		I-192513	01 -5431203	REPAIRS & MAI STRUCTURE GLOVES	091377	1,200.00
		I-193748	01 -5431203	REPAIRS & MAI BRACKET	091377	38.12
01-D00600	DONNA M. CREWS					
		I-201904101907	01 -5544308	CONTRACT LABO SCOREKEEPER 4 GAMES@\$20/GAME	091346	80.00
01-D00684	DR. JASON MCELYEA					
		I-083	01 -5432308	CONTRACTED SE SVCS 3/16-3/31/19	091321	1,071.00
01-E00266	ERVIN & ERVIN ATTORNEYS					
		I-APRIL092019	01 -5214302	CONSULTANTS LEGAL FEES	091337	2,085.00
01-F00015	FLEETCOR TECHNOLOGIES					
		I-NP55779421	01 -5210212	FUEL EXPENSE CM FUEL EXP-MARCH 2019	091385	44.78
		I-NP55779421	01 -5321212	FUEL EXPENSE POLICE FUEL EXP-MARCH 2019	091385	7,936.34
		I-NP55779421	01 -5431212	FUEL EXPENSE FIRE FUEL EXP-MARCH 2019	091385	1,129.07
		I-NP55779421	01 -5542212	FUEL EXPENSE PARKS FUEL EXP-MARCH 2019	091385	1,178.97
		I-NP55779421	01 -5547212	FUEL EXPENSE CEMETERY FUEL EXP-MARCH 2019	091385	264.73



PACKET : 17521 17532 17537 17541

VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-F00015	FLEETCOR TECHNOLOGIES	continued				
	I-NP55779421	01	-5548212	FUEL EXPENSE FAC MAINT FUEL EXP-MARCH 2019	091385	189.91
	I-NP55779421	01	-5652212	FUEL EXPENSE CODES FUEL EXP-MARCH 2019	091385	132.29
	I-NP55779421	01	-5225212	FUEL EXPENSE IT FUEL EXP-MARCH 2019	091385	61.28
	I-NP55779421	01	-5322212	FUEL EXPENSE ANIMAL CON FUEL EXP-MARCH 2019	091385	264.52
	I-NP55779421	01	-5432212	FUEL EXPENSE AMBULANCE FUEL EXP-MARCH 2019	091385	1,212.97
	I-NP55779421	01	-5544212	FUEL EXPENSE SBC FUEL EXP-MARCH 2019	091385	90.21
	I-NP55779421	01	-5653212	FUEL EXPENSE HR/SAFETY FUEL EXP-MARCH 2019	091385	107.08
	I-NP55779421	01	-5865212	FUEL EXPENSE STREETS EXP-MARCH 2019	091385	2,437.17
01-F00086	FIFTH QUARTER PRINTING					
	I-1462	01	-5210480	CONTINGENCY PLAQUE RECOGNITION-MILLER	091388	40.00
01-G00130	GALL'S, LLC					
	I-012302400	01	-5321207	CLOTHING ALLO STAR BADGE/STATE SEA	091392	107.97
	I-012302967	01	-5321207	CLOTHING ALLO STAR BADGE/STATE SEA	091392	107.98
01-I00140	INDIAN NATION WHOLESALE					
	I-7086545	01	-5544202	OPERATING SUP CONCESSION SUPPLIES	091395	2,102.50
	I-7091799	01	-5544202	OPERATING SUP CONCESSION SUPPLIES	091395	988.24
01-I00195	INTEGRIS OCCUPATIONAL H					
	I-2019-25339	01	-5321305	PHYSICALS ALENA ASHALINTUBBI PHYSIC	091398	475.00
01-I00262	INVESTIGATIVE CONCEPTS,					
	I-1212128372	01	-5653348	DRUG TESTING/ MISC BACKGROUND CHECKS	091400	36.95
01-J00110	JACKIE BRANNON CORR. CT					
	I-JBCC0319	01	-5542308	CONTRACTED SE PARKS 03/19	091401	405.00
	I-JBCC0319	01	-5547308	CONTRACTED SE CEMETERY 03/19	091401	405.00
01-J00121	JAMESCO ENTERPRISES, LL					
	I-20166	01	-5542203	REPAIRS & MAI JANITORIAL SUPPLIES	091402	869.89
01-K00159	BSN SPORTS					
	I-904948162	01	-5542203	REPAIRS & MAI HORSESHOES CHADICK PRK	091405	145.06
01-L00067	COMPLIANCE RESOURCE GRO					
	I-2019-2	01	-5653348	DRUG TESTING/ RANDOM DRUG TESTING	091409	555.00
	I-51221	01	-5653348	DRUG TESTING/ RANDOM DRUG TESTING	091409	100.00
	I-51222	01	-5653348	DRUG TESTING/ RANDOM DRUG TESTING	091409	100.00
01-L00078	LAMBERT MECHANICAL INC					
	I-190173	01	-5548316	REPAIRS & MAI REPAIR AIRHANDLER/RESERVE	091410	365.00
01-L00380	LOCKE SUPPLY CO.					
	I-36888070-00	01	-5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	091411	24.57
	I-36895189-00	01	-5548203	REPAIRS & MAI MISC RPR & MAINT ITEMS	091411	5.39
	I-36896187-00	01	-5548203	REPAIRS & MAI MISC RPR & MAINT ITEMS	091411	5.86

PACKET : 17521 17532 17537 17541

VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-L00428	LOWE'S CREDIT SERVICES					
		I-01178	01 -5548203	REPAIRS & MAI REPAIRS & MAINT ITEMS	091412	64.35
		I-01323	01 -5548203	REPAIRS & MAI REPAIRS & MAINT ITEMS	091412	64.92
		I-02154	01 -5548203	REPAIRS & MAI REPAIRS & MAINT ITEMS	091412	38.95
		I-02375	01 -5544203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	091412	411.54
		I-02546	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	091412	71.11
		I-02665	01 -5548203	REPAIRS & MAI REPAIRS & MAINT ITEMS	091412	106.33
		I-02793	01 -5548203	REPAIRS & MAI REPAIRS & MAINT ITEMS	091412	65.45
		I-06046	01 -5542204	SMALL TOOLS 21" CRAFTSMAN PUSH MOWERS	091412	511.10
		I-06271	01 -5431202	OPERATING SUP SUPPLIES AS NEEDED	091412	13.26
		I-06474	01 -5431202	OPERATING SUP SUPPLIES AS NEEDED	091412	133.07
		I-06716	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	091412	11.31
		I-14545	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	091413	87.36
		I-902088	01 -5548203	REPAIRS & MAI REPAIRS & MAINT ITEMS	091413	12.34
		I-902479	01 -5865218	STREET REPAIR MISC REPAIR & MAINT ITEMS	091413	379.28
		I-902528	01 -5548203	REPAIRS & MAI REPAIRS & MAINT ITEMS	091413	49.58
		I-902995	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	091413	28.49
		I-906324	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	091413	117.75
		I-9902151	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	091414	54.66
		I-9902521	01 -5548203	REPAIRS & MAI REPAIRS & MAINT ITEMS	091414	50.79
		I-9902807	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	091414	43.28
		I-9902831	01 -5548203	REPAIRS & MAI REPAIRS & MAINT ITEMS	091414	17.05
01-M00487	MILLER OFFICE EQUIPMENT					
		I-MOE117565	01 -5215312	EQUIPMENT REN UB&C MAY 2019 SVC	091417	113.61
01-MC0140	MCALESTER PAINT & SUPPL					
		I-00140260	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	091421	110.92
		I-00140616	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	091421	53.84
01-MC0170	MCALESTER REGIONAL HOSP					
		I-CITYLAB 3-31-19	01 -5653348	DRUG TESTING/ DRUG SCREEN-NEW HIRES	091422	33.00
		I-CITYOFMC 3-31-19	01 -5653348	DRUG TESTING/ DRUG SCREEN-NEW HIRES	091422	83.00
01-MC0200	MCALESTER SCOTTISH RITE					
		I-700651	01 -5548311	PARKING RENTA PARKING LOT RENT 04/19	091423	485.00
01-N00040	NAT'L. ASSOC. OF FIRE I					
		I-5/4/2019-5/3/2020	01 -5431330	DUES & SUBSCR MEMBERSHIP DUES	091424	55.00
01-N00250	MCALESTER NEWS CAPITAL					
		I-300024572	01 -5212317	ADVERTISING & CIP PUBLIC HEARING	091426	33.45
		I-300024599	01 -5212317	ADVERTISING & ORDER# 2648	091426	137.05
		I-300024602	01 -5212317	ADVERTISING & ORDER# 2649	091426	12.40
01-000219	OKLA BUREAU OF NARCOTIC					
		I-201904031886	01 -2103	OBN PAYABLE ( MARCH 2019	091324	68.72
01-000240	OKLA CORPORATION COMM.					

PACKET : 17521 17532 17537 17541

VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000240	OKLA CORPORATION COMM.	continued				
	I-6104834-2019	01	-5865202	OPERATING SUP ANNUAL REGISTRATION FEES	091431	50.00
01-000530	OML-OK MUNICIPAL LEAGUE					
	I-071175	01	-5653317	ADVERTISING & MISC JOB POSTINGS	091432	20.00
01-000595	OSBI					
	I-201904031887	01	-2101	AFIS PAYABLE AFIS FEES-MARCH 2019	091325	7,350.11
	I-201904031887	01	-2102	FORENSICS PAY FORENSIC FEES-MARCH 2019	091325	7,041.70
01-P00023	P & K EQUIPMENT, INC					
	I-3176578	01	-5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	091433	56.99
	I-3183666	01	-5542204	SMALL TOOLS REPAIR & MAINT ITEMS EQUI	091433	82.53
01-P00250	PETTY CASH					
	I-201904031884	01	-5432202	OPERATING SUP REC REQ MONEY ORDER & FEE	091326	77.00
	I-201904031884	01	-5321316	REPAIRS & MAI HEADLIGHT UNIT 86	091326	14.14
	I-201904031884	01	-5321331	EMPLOYEE TRAV TRAIN LUNCH OFFIC INV SHOOTING	091326	16.52
	I-201904031884	01	-5432331	EMPLOYEE TRAVE STATE EMT RENEWAL CHIEF BREWER	091326	24.50
	I-201904031884	01	-5652336	FEES CO. CLERK FILING FEE	091326	17.00
	I-201904031884	01	-5321202	OPERATING SUP BED BUG SPRAY FOR CAR	091326	25.33
	I-201904031884	01	-5321212	FUEL EXPENSE REIMB FUEL, FUELMAN DECLINED	091326	27.03
	I-201904031884	01	-5548202	OPERATING SUP TITLE&TAG2018 F-150 FOR DELANE	091326	44.00
	I-201904031884	01	-5653331	EMPLOYEE TRAV 2 TOLLS TRIP TO TULSA	091326	9.00
	I-201904031884	01	-5653215	AWARDS/NUC PR GIFT CARDS (EOM)	091326	284.40
	I-201904031884	01	-5652336	FEES POSTAGE R THORNTON INSP LIC	091326	7.35
	I-201904031884	01	-5652336	FEES CO. CLERK FILING FEES	091326	15.00
	I-201904031884	01	-5324331	EMPLOYEE TRAV MEAL REIMB-OUT OF TOWN MEAL	091326	15.00
01-P00310	PITNEY BOWES INC					
	I-3308564256	01	-5215312	EQUIPMENT REN 1/30-4/29/19 LEASE	091435	1,305.36
01-P00337	PITTS COUNTY CRIMINAL J					
	I-201904091899	01	-5213335	COUNTY INCARC MARCH 2019	091436	396.00
01-P00340	PITTS. COUNTY ELEC. BOA					
	I-04/02/2019ELECTION	01	-5101350	ELECTIONS APRIL 2019 SPECIAL ELECT	091437	985.99
01-P00510	PRO-KIL, INC					
	I-178001	01	-5431316	REPAIRS & MAI PEST CON-F.S.#3	091438	96.00
	I-178002	01	-5431316	REPAIRS & MAI PEST CON-F.S.#2	091438	96.00
	I-178003	01	-5431316	REPAIRS & MAI PEST CON-MAIN F.S.	091438	96.00
	I-178018	01	-5548316	REPAIRS & MAI PEST CONTROL-LIBRARY	091438	196.00
	I-178156	01	-5542308	CONTRACTED SE PEST CONTROL-STIPE	091438	126.00
01-P00560	PSO/SOUTHWESTERN ELECTR					
	I-201904031881	01	-5215313	ELECTRIC UTIL 1699 E CARL ALBERT MARCH 2019	091327	18.55
	I-201904101904	01	-5215313	ELECTRIC UTIL GENERAL-MARCH 2019	091347	10,877.66
	I-201904101904	01	-5215313	ELECTRIC UTIL LIBRARY-MARCH 2019	091347	1,772.03

PACKET : 17521 17532 17537 17541

VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-P00560	PSO/SOUTHWESTERN ELECTR	continued				
		I-201904101904	01 -5215313	ELECTRIC UTIL STREET LIGHTS-MARCH 2019	091347	13,664.91
		I-201904101904	01 -5215313	ELECTRIC UTIL FED BLDG-MARCH 2019	091347	996.93
01-Q00007	QFS, LLC					
		I-10491	01 -5653213	SAFETY EXPENS EXTING FED BLDG	091439	1,431.00
01-Q00035	QUILL OFFICE SUPPLIES,					
		I-6181220	01 -5215202	OPERATING SUP DISINFECTANT SPRAY	091440	19.08
		I-6186450	01 -5215202	OPERATING SUP EXP FILES, LEGAL PAD	091440	39.83
		I-6397320	01 -5653202	OPERATING SUP DURABLE INSTAVIEW DE	091440	49.98
01-R00187	RECREONICS, INC.					
		I-800405	01 -5543203	REPAIRS & MAI 16' DIVING BOARD-JEFF LEE	091441	2,563.30
01-R00480	ROGER KEY EQUIPMENT					
		I-2019 GRAVELY	01 -5431203	REPAIRS & MAI RIDING MOWER	091442	1,400.00
		I-2019 GRAVELY	01 -5432203	REPAIR & MAIN RIDING MOWER	091442	1,400.00
01-S00184	SECURITY BANK CARD CENT					
		I-201904101908	01 -5432331	EMPLOYE TRAVE EMT LIC RENEW-AARON BOATRIGHT	091348	15.00
		I-201904101908	01 -5432331	EMPLOYE TRAVE EMT LIC RENEW-ALFRED BLANSETT	091348	15.00
		I-201904101908	01 -5432331	EMPLOYE TRAVE EMT LIC RENEW-RICK GUTHRIE	091348	15.00
		I-201904101908	01 -5652331	EMPLOYEE TRAV PLACEMAKING CONF-JAYME CLIFTON	091348	35.00
		I-201904101908	01 -5210331	EMPLOYEE TRAV PLACEMAKING CONF-TONI E&STEPHA	091348	70.00
		I-201904101908	01 -5321331	EMPLOYEE TRAV FUEL ACTIVE THREAT TRAIN IN NM	091348	32.06
		I-201904101908	01 -5321331	EMPLOYEE TRAV FUEL ACTIVE THREAT TRAIN IN NM	091348	43.55
		I-201904101908	01 -5321331	EMPLOYEE TRAV MEAL OFFICER ACTIVE THREAT TRA	091348	86.91
		I-201904101908	01 -5321331	EMPLOYEE TRAV MEAL OFFICERS TRAINING	091348	18.65
		I-201904101908	01 -5321331	EMPLOYEE TRAV MEAL OFFICERS TRAINING	091348	17.25
		I-201904101908	01 -5321331	EMPLOYEE TRAV MEAL OFFICERS TRAINING	091348	18.38
		I-201904101908	01 -5321331	EMPLOYEE TRAV HOTEL OFFICERS TRAINING	091348	95.00
		I-201904101908	01 -5321316	REPAIRS & MAI LIDAR TRIGGER REPLACE KIT	091348	50.00
		I-201904101908	01 -5321202	OPERATING SUP MEAL FOR PRISONERS FOR MOVING	091348	49.03
		I-201904101908	01 -5321331	EMPLOYEE TRAV MEAL ANNUAL SHER PEACE OFF TRA	091348	17.14
		I-201904101908	01 -5321331	EMPLOYEE TRAV MEAL ANNUAL SHER PEACE OFF TRA	091348	12.02
		I-201904101908	01 -5321331	EMPLOYEE TRAV MEAL ANNUAL SHER PEACE OFF TRA	091348	20.00
		I-201904101908	01 -5321331	EMPLOYEE TRAV MEAL ANNUAL SHER PEACE OFF TRA	091348	23.65
		I-201904101908	01 -5211331	EMPLOYEE TRAV 2019 OML WORKSHOP-AN&NORMA	091348	170.00
		I-201904101908	01 -5211331	EMPLOYEE TRAV 2019 OML WORKSHOP-MEALAN&NORMA	091348	24.80
		I-201904101908	01 -5225349	SOFTWARE MAIN REMOTE ACCESS SOFTWARE	091348	2,480.76
01-S00249	MORGAN STANLEY SMITH BA					
		I-201904161915	01 -5215110	PENSION - DEF PENSION CONTR-GENERAL	091443	19,168.08
01-S00726	STAPLES BUSINESS ADVANT					
		I-3409270199	01 -5225202	OPERATING SUP OFFICE SUPPLIES	091445	91.25
		I-3409270200	01 -5321202	OPERATING SUP DIFF IN TICKET WRITER PAP	091445	46.40
		I-3409270201	01 -5210202	OPERATING SUP 5 TAB WRITE ON DIVIDERS 4	091445	27.16

PACKET : 17521 17532 17537 17541  
 VENDOR SET: Mult  
 FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-S00726	STAPLES BUSINESS ADVANT	continued				
	I-3409270201	01 -5321202	OPERATING SUP KEYBOARD/MOUSE COMBO	091445	28.00	
	I-3409270201	01 -5652202	OPERATING SUP PENS	091445	15.99	
01-S00801	STEPHEN E. ALPERN, ARBI					
	I-CASE NO.15-56396-A	01 -5210302	CONSULTANTS/L IAFF FMCS CASE#15-56396-A	091446	3,719.17	
01-T00010	T. H. ROGERS LUMBER CO.					
	I-564646	01 -5865218	STREET REPAIR FORMING MATERIALS	091447	21.15	
	I-564830	01 -5865218	STREET REPAIR FORMING MATERIALS	091447	48.58	
	I-564837	01 -5865218	STREET REPAIR FORMING MATERIALS	091447	42.30	
01-T00320	THYSSENKRUPP ELEVATOR C					
	I-3004494709	01 -5548318	ELEVATOR MAIN LIBRARY	091450	563.70	
	I-3004494996	01 -5548318	ELEVATOR MAIN CITY HALL	091450	582.03	
	I-3004495288	01 -5548318	ELEVATOR MAIN EXPO	091450	582.03	
01-T00540	TREATS SOLUTIONS LLC					
	I-201492	01 -5542203	REPAIRS & MAI REFINISH GYM FLOOR& SEAL	091453	1,250.00	
01-T00541	TREY STRANGE/TCS DISTRI					
	I-2488051	01 -5544202	OPERATING SUP CONCESSION SUPPLIES	091454	427.00	
01-U00020	UNITED STATES CELLULAR					
	I-201904101905	01 -5215315	TELEPHONE UTI TICKET WRITERS-APRIL 2019	091351	3,447.62	
01-W00040	WALMART COMMUNITY BRC					
	I-01529	01 -5544202	OPERATING SUP CONCESSION SUPPLIES	091458	33.12	
	I-01858	01 -5652204	SMALL TOOLS 25' TAPE MEASURE	091458	5.94	
	I-03765	01 -5544202	OPERATING SUP CONCESSION SUPPLIES	091458	115.46	
	I-907110	01 -5210202	OPERATING SUP SUPPLIES	091458	58.68	
01-W00371	WILLIAMS SCOTSMAN, INC.					
	I-6656702	01 -5865312	EQUIPMENT REN OFFICE RENT-STS	091459	318.87	
01-Z00003	ZUMA OFFICE SUPPLY					
	I-163556	01 -5210202	OPERATING SUP BINDING COVERS	091461	29.97	
	I-163556	01 -5212202	OPERATING SUP LEGAL FILE FOLDERS	091461	70.06	
	I-163556	01 -5321202	OPERATING SUP HANGING FILE FOLDERS	091461	7.48	
	I-163556	01 -5324202	OPERATING SUP FILE FOLDERS	091461	53.88	
			FUND 01 GENERAL FUND	TOTAL:	138,890.58	

PACKET : 17521 17532 17537 17541  
 VENDOR SET: Mult  
 FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00107	ACCURATE LAB & TRAINING					
	I-SU30019	02 -5973304	LAB TESTING	LAB SUPPLIES BOTH PLANTS	091361	3,109.76
01-A00267	AIRGAS, INC					
	I-9960975851	02 -5973203	REPAIRS & MAI	MNTHLY BOTTLE RENTAL	091365	142.16
	I-9961205947	02 -5864202	OPERATING SUP	CYLINDER LEASE	091365	130.95
01-A00362	VYVE BROADBAND					
	I-201904031882	02 -5973328	INTERNET SERV E.	WASTE WATER PLANT 04/19	091313	73.54
	I-201904031882	02 -5866230	RECYCLING CEN	RECYCLING CENTER APRIL 2019	091313	62.01
01-A00751	ATWOODS					
	I-E84463/9	02 -5975207	CLOTHING ALLO	BOOT ALLOW-UTM	091368	100.00
01-A00768	AT&T CORP DBA ACC BUSIN					
	I-190748549	02 -5267315	TELEPHONE UTI	INTERNET CITY HALL-APRIL 2019	091315	598.84
01-C00320	CENTERPOINT ENERGY ARKL					
	I-201904031878	02 -5267314	GAS UTILITY	CENTRAL GARAGE MARCH 2019	091318	626.98
	I-201904101903	02 -5267314	GAS UTILITY	301 E POLK-MARCH 2019	091343	438.57
01-D00322	DEPT. OF ENVIR. QUALITY					
	I-2019FIRSTQUARTER	02 -5864329	DEQ FEES	2019 FIRST QUARTER	091380	30.60
01-E00238	ENVIRONMENTAL RESOURCE					
	I-49330	02 -5973304	LAB TESTING	MONTHLY TESTING FEE	091384	460.00
01-F00015	FLEETCOR TECHNOLOGIES					
	I-NP55779422	02 -5216212	FUEL EXPENSE	UB&C FUEL EXP-MARCH 2019	091386	602.69
	I-NP55779422	02 -5864212	FUEL EXPENSE	LANDFILL FUEL EXP-MARCH 2019	091386	303.80
	I-NP55779422	02 -5866212	FUEL EXPENSE	SANITATION FUEL EXP-MARCH 2019	091386	784.92
	I-NP55779422	02 -5871212	FUEL EXPENSE	ENGINEER FUEL EXP-MARCH 2019	091386	94.20
	I-NP55779422	02 -5973212	FUEL EXPENSE	WWT FUEL EXP-MARCH 2019	091386	976.11
	I-NP55779422	02 -5975212	FUEL EXPENSE	UTM FUEL EXP-MARCH 2019	091386	4,834.82
01-F00037	FASTENAL					
	C-OKMCA172094	02 -5975204	SMALL TOOLS	BLADES & TOOLS	091387	11.56-
	I-OKMCA171968	02 -5973203	REPAIRS & MAI	SUPPLIES FOR PLANTS	091387	327.62
	I-OKMCA172093	02 -5975204	SMALL TOOLS	BLADES & TOOLS	091387	11.56
	I-OKMCA172095	02 -5975204	SMALL TOOLS	BLADES & TOOLS	091387	10.82
01-F00240	FORESTRY SUPPLIERS INC.					
	I-485606-00	02 -5871202	OPERATING SUP	FIELD BOOKS, SURVEY, ENGIN	091390	111.28
01-F00251	FORT COBB FUEL AUTHORIT					
	I-201904031879	02 -5267314	GAS UTILITY	MARCH 2019	091323	702.84
01-G00355	GLOBAL ENERGY SOLUTIONS					
	I-123993	02 -5973316	REPAIRS & MAI	REPAIR PUMP CONTROLER	091393	485.00

4/18/2019 11:39 AM  
 PACKET : 17521 17532 17537 17541  
 VENDOR SET: Mult  
 FUND : 02 MPWA

REGULAR DEPARTMENT PAYMENT REGISTER

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-I00120	TYLER TECHNOLOGIES					
	I-025-254994	02 -5216317	POSTAGE	JAN-MARCH 2019 NOTIF CALL	091394	541.80
01-I00187	WATER HOLDINGS ACQUISIT					
	I-39682	02 -5974302	CONSULTANTS	OPERATATIONAL SVC FOR WTP	091396	109,020.60
01-I00188	INFRASTRUCTURE SOLUTION					
	I-MC-19-02-03	02 -5871302	CONSULTANTS	OKIE LOCATES	091397	3,152.10
01-I00196	INK TECHNOLOGIES PRINTE					
	C-CM08782-CM	02 -5267202	OPERATING SUP CREDIT MEMO HP 727 CYAN	091399	78.00-	
	I-1852953-IN	02 -5267202	OPERATING SUP INK CARTRIDGES NEEDED	091399	157.00	
01-J00121	JAMESCO ENTERPRISES, LL					
	I-20211	02 -5267202	OPERATING SUP JANITORIAL SUPPLIES	091402	777.27	
01-K00225	KI BOIS COMMUNITY ACTIO					
	I-03/31/2019	02 -5866307	CONTRACTED RE RECYCLING CENTER LABOR	091408	1,800.00	
01-L00428	LOWE'S CREDIT SERVICES					
	I-02318	02 -5975235	WATER MAIN RE MISC REPAIR & MAINT ITEMS	091412	114.95	
	I-901207	02 -5975235	WATER MAIN RE MISC REPAIR & MAINT ITEMS	091413	7.59	
	I-902670	02 -5975235	WATER MAIN RE MISC REPAIR & MAINT ITEMS	091413	6.24	
01-M00394	MIDWEST BEARING & CHAIN					
	I-219904	02 -5973203	REPAIRS & MAI BEARINGS @ WEST PLANT	091416	4,571.46	
01-M00688	MUNICIPAL MAINTENANCE S					
	I-1244	02 -5973316	REPAIRS & MAI ANNUAL CALIBRATIONS	091420	1,500.00	
01-O00240	OKLA CORPORATION COMM.					
	I-6107608-2019	02 -5974329	DEQ FEES	ANNUAL REGISTRATION FEES	091431	50.00
01-P00250	PETTY CASH					
	I-201904031884	02 -5975202	OPERATING SUP TITLE&TAG DUMP TRUCK UTM	091326	44.00	
01-Q00035	QUILL OFFICE SUPPLIES,					
	I-6397120	02 -5267202	OPERATING SUP OFFICE SUPPLIES	091440	47.28	
	I-6401614	02 -5267202	OPERATING SUP OFFICE SUPPLIES	091440	28.65	
	I-6497912	02 -5267202	OPERATING SUP QUILL PLUS	091440	24.00	
01-R00600	RURAL WATER DISTRICT #1					
	I-201904031880	02 -5267316	REPAIRS & MAI LANDFILL-MARCH 2019	091328	59.38	
01-S00184	SECURITY BANK CARD CENT					
	I-201904101908	02 -5871202	OPERATING SUP 2ND SECTION OF LEVELING ROD	091348	38.00	
01-S00249	MORGAN STANLEY SMITH BA					
	I-201904161915	02 -5267110	PENSION - DEF PENSION CONTR-MPWA	091443	8,935.58	

PACKET : 17521 17532 17537 17541  
 VENDOR SET: Mult  
 FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-S00580	AT & T					
		I-201904101902	02 -5267315	TELEPHONE UTI MPWA-APRIL 2019	091349	9,786.51
		I-201904101902	02 -5267315	TELEPHONE UTI DATA LINE-APRIL 2019	091349	622.00
01-S00704	BRAVADO WIRELESS FORMER					
		I-201904101901	02 -5973328	INTERNET SERV APRIL 2019-W. WWP	091350	176.86
01-S00726	STAPLES BUSINESS ADVANT					
		I-3409270201	02 -5267202	OPERATING SUP OFFICE SUPPLIES	091445	6.79
		I-3409270201	02 -5975202	OPERATING SUP JACKET HANGING FILE FOLDE	091445	83.94
01-T00052	TECHNICAL PROGRAMMING S					
		I-103521	02 -5216336	MAILING FEES UB&C MAILING FEE	091448	815.18
		I-103521	02 -5216317	POSTAGE UB&C POSTAGE FEE	091448	1,212.21
01-T00499	TRACTOR SUPPLY COMPANY					
		I-336096	02 -5975207	CLOTHING ALLO BOOT ALLOW-JEROMY LANE	091451	71.99
01-U00051	UTILITY SUPPLY CO., INC					
		I-125567	02 -5975209	UTILITY MAINT WATER MAIN REPAIR	091456	152.73
		I-125568	02 -5975211	WATER METERS BULK METER UB&C	091456	1,140.00
		I-125636	02 -5975235	WATER MAIN RE WATER MAIN REPAIR	091456	568.24
		I-125637	02 -5975235	WATER MAIN RE WATER MAIN REPAIR	091456	581.16
		I-125638	02 -5975235	WATER MAIN RE WATER MAIN REPAIR	091456	570.10
		I-125639	02 -5975235	WATER MAIN RE WATER MAIN REPAIR	091456	1,506.60
		I-125640	02 -5975235	WATER MAIN RE WATER MAIN REPAIR	091456	556.30
		I-125641	02 -5975209	UTILITY MAINT WATER MAIN REPAIR	091456	70.08
01-W00371	WILLIAMS SCOTSMAN, INC.					
		I-6641321	02 -5864312	EQUIPMENT REN OFFICE RENTAL-LANDE 4/19	091459	334.78
01-Z00003	ZUMA OFFICE SUPPLY					
		I-163556	02 -5267202	OPERATING SUP OFFICE SUPPLIES	091461	112.98
				FUND 02 MPWA	TOTAL:	164,173.86



PACKET : 17521 17532 17537 17541  
VENDOR SET: Mult  
FUND : 03 AIRPORT AUTHORITY

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00320	CENTERPOINT ENERGY ARKL	I-201904031878	03 -5876314	GAS UTILITY AIRPORT MARCH 2019	091318	86.45
01-F00015	FLEETCOR TECHNOLOGIES	I-NP55779422	03 -5876212	FUEL EXPENSE AIRPORT FUEL EXP-MARCH 2019	091386	249.17
01-L00428	LOWE'S CREDIT SERVICES	I-905044	03 -5876204	SMALL TOOLS SUPPLIES FOR AIRPORT	091413	113.40
01-O00240	OKLA CORPORATION COMM.	I-6110493-2019	03 -5876316	REPAIRS & MAI ANNUAL REGISTRATION FEES	091431	25.00
01-P00560	PSO/SOUTHWESTERN ELECTR	I-201904031881	03 -5876313	ELECTRIC UTIL AIRPORT MARCH 2019	091327	1,410.71
01-S00249	MORGAN STANLEY SMITH BA	I-201904161915	03 -5876110	PENSION-DEFIN PENSION CONTR-AIRPORT	091443	685.50
			FUND	03 AIRPORT AUTHORITY	TOTAL:	2,570.23

PACKET : 17521 17532 17537 17541  
VENDOR SET: Mult  
FUND : 05 PARKING AUTHORITY

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-P00560	PSO/SOUTHWESTERN ELECTR	I-201904101904	05 -5218313	ELECTRIC UTIL PARKING AUTH-MARCH 2019	091347	132.57
			FUND	05 PARKING AUTHORITY	TOTAL:	132.57

PACKET : 17521 17532 17537 17541  
 VENDOR SET: Mult  
 FUND : 08 NUTRITION

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-D00054	DANIEL E. REAGAN					
		I-201904031889	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	091319	225.00
		I-201904031890	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	091319	133.98
01-D00405	DIANE CHADSEY					
		I-201904031891	08 -5549308	CONTRACT SERV REIMB MILEAGE MEAL DELIVERY	091320	30.16
01-E00207	EMMA E. BELLIS					
		I-201904031892	08 -5549308	CONTRACT SERV REIMBUR MILEAGE MEAL DELIVERY	091322	110.20
01-F00015	FLEETCOR TECHNOLOGIES					
		I-NP55779421	08 -5549212	FUEL EXPENSE NUTRITION FUEL EXP-MARCH 2019	091385	666.99
01-S00249	MORGAN STANLEY SMITH BA					
		I-201904161915	08 -5549110	PENSION-DEFIN PENSION CONTR-NUTRITION	091443	754.00
01-S00407	SOCORRO BARNETT					
		I-201904031893	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	091329	200.00
		I-201904031894	08 -5549308	CONTRACT SERV REIMB MILEAGE MEAL DELIVERY	091329	120.64
			FUND	08 NUTRITION	TOTAL:	2,240.97

PACKET : 17521 17532 17537 17541

VENDOR SET: Mult

FUND : 09 LANDFILL RES./SUB-TITLE D

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00745	ALFA- ASSOC FOR LANDFIL	I-198	09 -5864365	ALFA ESCROW L 2018-2019 4TH QUARTER	091367	3,921.00
01-B00244	BIG MAC TANK TRUCKS, LL	I-MID00137130	09 -5864327	SUB TITLE D E LEACHATE REMOVAL	091372	1,150.00
		I-MID00137692	09 -5864327	SUB TITLE D E LEACHATE REMOVAL	091372	690.00
			FUND 09	LANDFILL RES./SUB-TITLE D TOTAL:		5,761.00

PACKET : 17521 17532 17537 17541  
VENDOR SET: Mult  
FUND : 20 CEMETERY CARE FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-W00480	WYLIE SPRAYERS OF OKLA.	I-470452	20 -5211401	CAPITAL OUTLA 50 GAL UTV SPRAYER CEMET	091460	1,360.00
			FUND	20 CEMETERY CARE FUND	TOTAL:	1,360.00

PACKET : 17521 17532 17537 17541  
VENDOR SET: Mult  
FUND : 27 TOURISM FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-F00015	FLEETCOR TECHNOLOGIES					
		I-NP55779421	27 -5655212	FUEL EXPENSE TOURISM FUEL EXP-MARCH 2019	091385	42.30
01-N00250	MCALESTER NEWS CAPITAL					
		I-574	27 -5655317	ADVERTISING ADVERTISING	091426	110.00
01-000137	OKLA TOURISM/RECREATION					
		I-1351-15520	27 -5655214	TOURISM EXPEN BROCHURE MAILING FEES	091430	401.69
01-S00184	SECURITY BANK CARD CENT					
		I-201904101908	27 -5655331	TRAVEL & TRAI REDBUD AWARD ENTRY FEES (2)	091348	50.00
		I-201904101908	27 -5655331	TRAVEL & TRAI TOURISM EXPENSE	091348	72.78
01-S00249	MORGAN STANLEY SMITH BA					
		I-201904161915	27 -5655110	PENSION-DEFIN PENSION CONTR-TOURISM	091443	429.75
				FUND 27 TOURISM FUND	TOTAL:	1,106.52

PACKET : 17521 17532 17537 17541  
 VENDOR SET: Mult  
 FUND : 28 SE EXPO CENTER

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00768	AT&T CORP DBA ACC BUSIN	I-190748549	28 -5654328	INTERNET SERV INTERNET EXPO-APRIL 2019	091315	0.00
01-C00320	CENTERPOINT ENERGY ARKL	I-201904101903	28 -5654314	GAS UTILITY EXPO-MARCH 2019	091343	13,364.40
01-E00203	EMPIRE PAPER CO.	I-0472258	28 -5654203	REPAIR & MAIN GYM FLOOR CLEANER	091383	249.00
01-F00015	FLEETCOR TECHNOLOGIES	I-NP55779421	28 -5654212	FUEL EXPENSE EXPO FUEL EXP-MARCH 2019	091385	51.80
01-J00110	JACKIE BRANNON CORR. CT	I-JBCC0319FAIR	28 -5654308	CONTRACT SERV FAIRGROUNDS 03/19	091401	540.00
01-J00121	JAMESCO ENTERPRISES, LL	I-20060	28 -5654210	CONCESSION SU CONCESSION SUPPLIES	091402	131.58
01-P00210	PEPSI COLA	I-10004949	28 -5654210	CONCESSION SU CONCESSION SUPPLIES	091434	218.50
01-P00560	PSO/SOUTHWESTERN ELECTR	I-201904031881	28 -5654313	ELECTRIC UTIL EXPO MARCH 2019	091327	4,758.85
01-S00249	MORGAN STANLEY SMITH BA	I-201904161915	28 -5654110	PENSION-DEFIN PENSION CONTR-EXPO	091443	817.17
01-S00580	AT & T	I-201904101902	28 -5654315	TELEPHONE UTI ATM LINE @ EXPO-APRIL 2019	091349	222.77
01-W00040	WALMART COMMUNITY BRC	I-02256	28 -5654210	CONCESSION SU CONCESSION SUPPLIES	091458	208.78
		I-09617	28 -5654210	CONCESSION SU CONCESSION SUPPLIES	091458	80.06
			FUND 28 SE EXPO CENTER	TOTAL:		20,642.91

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PACKET      : 17521 17532 17537 17541
VENDOR SET: Mult
FUND        : 29      E-911

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00581	AT&T					
		I-0721227227-032519	29 -5324315	TELEPHONE UTI HOST CIRCUIT PITTS CO-04/19	091314	198.00
		I-0721227227-032519	29 -5324315	TELEPHONE UTI HOST CIRCUIT-04/19	091314	781.25
01-C00146	CANADIAN VALLEY TELEPHO					
		I-1974SZ00801-077	29 -5324315	TELEPHONE UTI APRIL 2019 911 CO TRUNK LINE	091342	113.36
01-C00856	CROSS TELEPHONE					
		I-00013740	29 -5324315	TELEPHONE UTI APRIL 2019 911 CO TRUNK LINE	091345	381.78
01-D00695	DSS CORPORATION					
		I-17703	29 -5324308	CONTRACTED SE RECORDING SYSTEM CONTRACT	091382	5,250.00
01-F00015	FLEETCOR TECHNOLOGIES					
		I-NP55779421	29 -5324212	FUEL EXPENSE E911 FUEL EXP-MARCH 2019	091385	50.86
01-P00250	PETTY CASH					
		I-201904031884	29 -5324207	CLOTHING ALLO SHOE ALLOWANCE	091326	54.85
		I-201904031884	29 -5324207	CLOTHING ALLO CLOTHING ALLOWANCE	091326	57.72
		I-201904031884	29 -5324207	CLOTHING ALLO CLOTHING ALLOWANCE	091326	31.80
		I-201904031884	29 -5324207	CLOTHING ALLO CLOTHING ALLOWANCE	091326	31.83
		I-201904031884	29 -5324207	CLOTHING ALLO CLOTHING ALLOWANCE	091326	35.65
		I-201904031884	29 -5324207	CLOTHING ALLO CLOTHING ALLOW-BLACK PANTS	091326	9.96
		I-201904031884	29 -5324207	CLOTHING ALLO CLOTHING ALLOW-TAN PANTS	091326	36.88
		I-201904031884	29 -5324207	CLOTHING ALLO CLOTHING ALLOWANCE-PANTS	091326	18.44
01-S00184	SECURITY BANK CARD CENT					
		I-201904101908	29 -5324202	OPERATING SUP FLOOR MATS(3) NEW 911 DISPATCH	091348	38.06
		I-201904101908	29 -5324202	OPERATING SUP PRINTER/FAX MACHINE 911/DISPAT	091348	417.03
01-S00249	MORGAN STANLEY SMITH BA					
		I-201904161915	29 -5324110	PENSION-DEFIN PENSION CONTR-E911	091443	2,848.33
01-S00580	AT & T					
		I-201904031883	29 -5324315	TELEPHONE UTI APRIL 2019 E-911	091330	5,638.14
		I-201904031883	29 -5324315	TELEPHONE UTI APRIL 2019 E-911 WIRELESS	091330	228.36
		I-201904101902	29 -5324401	CAPITAL OUTLA EQUIP LEASE-APRIL 2019	091349	2,403.33
				FUND 29 E-911	TOTAL:	18,625.63



PACKET : 17521 17532 17537 17541  
 VENDOR SET: Mult  
 FUND : 30 ECONOMIC DEVELOPMENT

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-M00277	MDSS MCALESTER DEFENSE					
		I-014	30 -5652343	2016 OSMPC GR MNTHLY SALARY-PAYROLL TAXES	091415	1,610.96
		I-014	30 -5652343	2016 OSMPC GR MNTHLY CELL PHONE EXP	091415	95.00
		I-014	30 -5652343	2016 OSMPC GR MNTHLY TRAVEL REIMB	091415	250.00
		I-014	30 -5652343	2016 OSMPC GR MNTHLY CHAMBER SPACE	091415	650.00
		I-014	30 -5652343	2016 OSMPC GR MILEAGE	091415	143.26
01-M00488	MILLIE VANCE INC					
		I-190402	30 -5652351	CDBG-EDIF GRA CDBG-CONSULT FEES	091418	2,000.00
01-N00238	NEW MEDIA TECHNOLOGY GR					
		I-11563	30 -5652320	ECON DEV WEBS ECON DEV WEBSITE	091425	414.00
01-N00250	MCALESTER NEWS CAPITAL					
		I-300024436	30 -5652317	ADVERTISING & STREETSCAPE BIDS	091426	64.54
		I-300024533	30 -5652317	ADVERTISING & NOTICE PROPOSED TAX	091426	50.95
		I-300024760	30 -5652317	ADVERTISING & TAX HEARING	091426	50.80
01-S00184	SECURITY BANK CARD CENT					
		I-201904101908	30 -5652331	EMPLOYEE TRAV MEAL-OK HEALTHY COM ANNUAL EVE	091348	37.16
01-S00249	MORGAN STANLEY SMITH BA					
		I-201904161915	30 -5652114	PENSION-DEFIN PENSION CONTR-ECON DEV	091443	587.17
01-T00231	THE SPECTRUM GROUP MEMB					
		I-12658	30 -5652345	2018 OSMPC GR ADVOCACY FEE-APRIL 2019	091449	5,500.00
			FUND	30 ECONOMIC DEVELOPMENT	TOTAL:	11,453.84

PACKET : 17521 17532 17537 17541  
VENDOR SET: Mult  
FUND : 33 CDBG GRANTS FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-I00188	INFRASTRUCTURE SOLUTION					
		I-MC-18-04-02	33 -5971520	2018 CDBG SEW 2018 CDBG ENG FEE	091397	2,020.00
				FUND 33 CDBG GRANTS FUND	TOTAL:	2,020.00

PACKET : 17521 17532 17537 17541  
 VENDOR SET: Mult  
 FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00215	ADVANCE AUTO PARTS					
	I-8117908638851	35 -5862203	REPAIRS & MAI	UTM-29	091364	15.18
	I-8117908738905	35 -5862203	REPAIRS & MAI	WW-5	091364	159.39
	I-8117908878836	35 -5862203	REPAIRS & MAI	AC-2	091364	311.06
	I-8117908878845	35 -5862203	REPAIRS & MAI	PAYMENT AAP CHARGE ACCT	091364	365.03
	I-8117909178879	35 -5862203	REPAIRS & MAI	WW-5	091364	95.18
	I-8117909248511	35 -5862203	REPAIRS & MAI	FAM-2	091364	28.19
	I-8117909278907	35 -5862203	REPAIRS & MAI	WP-15 MOWER	091364	3.25
	I-8117909378937	35 -5862203	REPAIRS & MAI	PD-101	091364	17.84
01-B00150	BEALES GOODYEAR TIRES					
	I-1-GS57411	35 -5862203	REPAIRS & MAI	TIRES FOR WW-5	091370	219.98
	I-1-GS57412	35 -5862203	REPAIRS & MAI	TIRES FOR AC-2	091370	228.84
	I-1-GS57471	35 -5862203	REPAIRS & MAI	WW-5	091370	217.68
01-F00015	FLEETCOR TECHNOLOGIES					
	I-NP55779421	35 -5862212	FUEL EXPENSE	FM EXP-MARCH 2019	091385	260.40
01-F00310	SUMMIT HOLDINGS DBA FRO					
	I-411180773	35 -5862203	REPAIRS & MAI	DIP STICK ASSEMBLY SW-11	091391	324.19
01-J00310	JET TIRE SERVICE					
	I-202671	35 -5862203	REPAIRS & MAI	VEHICLE ALIGNMENT-AC-2	091403	58.95
01-K00190	YELLOWHOUSE MACHINERY C					
	I-420148	35 -5862203	REPAIRS & MAI	BACK GLASS LATCH	091406	137.92
	I-420148	35 -5862203	REPAIRS & MAI	BUCKET TEETH	091406	138.00
	I-420148	35 -5862203	REPAIRS & MAI	PIN	091406	47.60
	I-420148	35 -5862203	REPAIRS & MAI	SHANK	091406	22.76
	I-420148	35 -5862203	REPAIRS & MAI	UTM-10 BACKHOE-FREIGHT	091406	12.50
01-K00205	KIAMICHI AUTOMOTIVE WHO					
	I-085785	35 -5862203	REPAIRS & MAI	UTM-2 & UTM-13	091407	146.25
	I-085827	35 -5862203	REPAIRS & MAI	UTM-2	091407	3.29
	I-086015	35 -5862203	REPAIRS & MAI	S-20	091407	16.68
	I-086064	35 -5862203	REPAIRS & MAI	WP-15	091407	11.99
01-O00050	OCT EQUIPMENT, INC.					
	I-S02002642	35 -5862203	REPAIRS & MAI	DOOR GLASS S-33	091427	476.37
01-O00075	O'REILLY AUTO PARTS					
	C-0230-230624	35 -5862203	REPAIRS & MAI	CREDIT	091428	24.79-
	C-0230-231233	35 -5862203	REPAIRS & MAI	AC-2 CREDIT	091428	20.19-
	I-0230-230142	35 -5862203	REPAIRS & MAI	AC-2	091428	122.76
	I-0230-230240	35 -5862203	REPAIRS & MAI	S-20	091428	67.84
	I-0230-230321	35 -5862203	REPAIRS & MAI	WW-5	091428	11.02
	I-0230-230480	35 -5862203	REPAIRS & MAI	WW-5	091428	103.04
	I-0230-230504	35 -5862203	REPAIRS & MAI	AC-2	091428	77.67
	I-0230-230509	35 -5862203	REPAIRS & MAI	FM SHOP	091428	218.06

PACKET : 17521 17532 17537 17541  
 VENDOR SET: Mult  
 FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000075	O'REILLY AUTO PARTS		continued			
		I-0230-230608	35 -5862203	REPAIRS & MAI WP-15 MOWER	091428	20.29
		I-0230-230619	35 -5862203	REPAIRS & MAI UTM-MOWER	091428	2.20
		I-0230-230658	35 -5862203	REPAIRS & MAI WP-15 MOWER	091428	56.99
		I-0230-230661	35 -5862203	REPAIRS & MAI WP-15 MOWER	091428	49.76
		I-0230-231076	35 -5862203	REPAIRS & MAI WW-5	091428	38.07
		I-0230-231134	35 -5862203	REPAIRS & MAI WW-5	091428	4.76
		I-0230-231362	35 -5862203	REPAIRS & MAI AC-2	091429	92.63
		I-0230-231497	35 -5862203	REPAIRS & MAI UTM-45	091429	18.19
		I-0230-231688	35 -5862203	REPAIRS & MAI PD-101	091429	48.17
		I-0230-232950	35 -5862203	REPAIRS & MAI 55 GAL COOLANT FOR SHOP	091429	550.00
01-P00023	P & K EQUIPMENT, INC					
	I-3169449	35 -5862203		REPAIRS & MAI FS-250 WEEDEATER/CEMETERY	091433	56.57
01-P00250	PETTY CASH					
	I-201904031884	35 -5862331		TRAVEL & TRAI REIMB TOLL-PU GRADALL	091326	7.50
01-S00249	MORGAN STANLEY SMITH BA					
	I-201904161915	35 -5862110		PENSION-DEFIN PENSION CONTR-FLEET MAINT	091443	1,428.00
01-S00710	STANDARD MACHINE LLC					
	I-256978	35 -5862203		REPAIRS & MAI S-10 HYDRAULIC CYL REPAIR	091444	784.36
01-W00371	WILLIAMS SCOTSMAN, INC.					
	I-6656701	35 -5862312		EQUIPMENT REN OFFICE REN-FLEET	091459	318.87
				FUND 35 FLEET MAINTENANCE	TOTAL:	7,350.29

PACKET : 17521 17532 17537 17541

VENDOR SET: Mult

FUND : 36 WORKER'S COMPENSATION

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00653	CONSOLIDATED BENEFITS R					
		I-2165	36 -5215315	THIRD PARTY A JAN 2019	091379	1,750.00
		I-2249	36 -5215315	THIRD PARTY A MARCH 2019	091379	1,750.00
01-J00435	JORDAN CARRIS AGENCY					
		I-5920	36 -5215303	ADMINISTRATIO AUDIT WORK COMP 2018 EXCE	091404	828.00
				FUND 36 WORKER'S COMPENSATION	TOTAL:	4,328.00

PACKET : 17521 17532 17537 17541

VENDOR SET: Mult

FUND : 41 CIP FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-F00170	FIRST NATIONAL BANK					
		I-042319-LN#137306	41 -5975501	LEASE PAYMENT INTREST	091389	442.72
		I-042319-LN#137306	41 -5975501	LEASE PAYMENT PRINCIPAL	091389	2,133.92
		I-042319-LN#137307	41 -5862501	FLEET VEHICLE INTREST	091389	84.02
		I-042319-LN#137307	41 -5862501	FLEET VEHICLE PRINCIPAL	091389	404.98
01-M00510	MIRACLE RECREATION EQUI					
		I-809973	41 -5542401	CAPITAL OUTLA ADA RAMP&MULCH ROTARY PRK	091419	4,377.00
		I-810227	41 -5210480	CONTINGENCY PLAYGROUND EQUIP THUNDERB	091419	24,913.00
01-T00521	TRAILER DELIVERY SERVIC					
		I-37623	41 -5975404	CAPITAL OUTLA FREIGHT CHARGES ON TRAILE	091452	400.00
01-T00630	TWIN CITIES READY MIX,					
		I-181449	41 -5210401	ARVEST PARK P CONCRETE/ARVEST PARK	091455	1,110.00
01-U00052	UTILITY TECHNOLOGY SERV					
		I-S103014659.001	41 -5210401	ARVEST PARK P METER PRTS-ARVEST PRK	091457	3,301.33
		I-S103014659.002	41 -5210401	ARVEST PARK P METER PRTS-ARVEST PRK	091457	131.25
			FUND	41 CIP FUND	TOTAL:	37,298.22

PACKET : 17521 17532 17537 17541  
VENDOR SET: Mult  
FUND : 44 TECHNOLOGY FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-L00428	LOWE'S CREDIT SERVICES					
		I-901317	44 -5225401	TECHNOLOGY UP 2 3/8" PLASTIC GRO	091413	30.12
		I-902795	44 -5225401	TECHNOLOGY UP UTLT 25' 12/3 YLW SJTW	091413	42.74
		I-9902114	44 -5225401	TECHNOLOGY UP KOBALT 3PK FOLDING HEX	091413	28.46
			FUND	44 TECHNOLOGY FUND	TOTAL:	101.32

PACKET : 17521 17532 17537 17541  
VENDOR SET: Mult  
FUND : 46 STORMWATER FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-I00188	INFRASTRUCTURE SOLUTION					
		I-MC-19-06-02	46 -5871405	STORMWATER PR ENG FEE-SAUNIER WAY CANAL	091397	5,236.00
				FUND 46 STORMWATER FUND	TOTAL:	5,236.00



PACKET : 17521 17532 17537 17541  
 VENDOR SET: Mult  
 FUND : 48 INFRASTRUCTURE FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00773	AUTOMATED BUILDING SYST	I-19016SQ-IN	48 -5548401	INFRASTRUCTUR THERMOSTAT & ALARM SYSTEM	091369	12,875.00
01-C00457	CIRCA INCORPORATED	I-INV-21429	48 -5548401	INFRASTRUCTUR EATON BYPASS POWER MODULE	091378	1,245.00
01-D00540	DOLESE BROTHERS	I-AG19032037	48 -5865402	CONCRETE PANE 1 1/2 CRUSHER RUN	091381	574.13
		I-AG19039255	48 -5865402	CONCRETE PANE 1 1/2 CRUSHER RUN	091381	729.99
		I-AG19041535	48 -5865402	CONCRETE PANE 1 1/2 CRUSHER RUN	091381	414.85
01-I00188	INFRASTRUCTURE SOLUTION	I-MC-19-04-02	48 -5975403	SEWER LINE RE 2019 CONNELLY ADD SEWER	091397	1,580.00
01-L00428	LOWE'S CREDIT SERVICES	I-06913	48 -5210480	CONTINGENCY SHRUBS,MULCH 2ND ST	091412	284.00
		I-07060	48 -5210480	CONTINGENCY SHRUBS 2ND ST	091412	136.48
		I-10643	48 -5210480	CONTINGENCY LIGHTS 2ND ST	091413	192.25
01-P00250	PETTY CASH	I-201904031884	48 -5548401	INFRASTRUCTUR SUPPLIES FOR CARL ALBERT BLVD	091326	66.63
01-Q00007	QFS, LLC	I-10467	48 -5548401	INFRASTRUCTUR EMER LIGHT FED BLDG	091439	660.75
01-T00630	TWIN CITIES READY MIX,	I-180580	48 -5865402	CONCRETE PANE 69 & HARDY SPRINGS	091455	188.00
		I-180942	48 -5865402	CONCRETE PANE WALKER & PINE	091455	341.25
		I-181137	48 -5210480	CONTINGENCY 2ND & CHICKASAW	091455	2,220.00
		I-181208	48 -5865402	CONCRETE PANE 17TH & SEMINOLE	091455	913.50
01-U00052	UTILITY TECHNOLOGY SERV	C-S103014657.001	48 -5975404	METER & VALVE METERS & TRANSMITTERS	091457	285.00-
		I-S103000814.001	48 -5975404	METER & VALVE METERS & TRANSMITTERS	091457	402.00
		I-S103000814.002	48 -5975404	METER & VALVE METERS & TRANSMITTERS	091457	268.00
		I-S103014568.001	48 -5975404	METER & VALVE METERS & TRANSMITTERS	091457	17,400.00
			FUND 48	INFRASTRUCTURE FUND	TOTAL:	40,206.83
					REPORT GRAND TOTAL:	463,498.77

## \*\* G/L ACCOUNT TOTALS \*\*

				=====LINE ITEM=====			=====GROUP BUDGET=====		
YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2018-2019	01 -2100	CLEET PAYABLE (COURT)	7,663.62						
	01 -2101	AFIS PAYABLE - COURT	7,350.11						
	01 -2102	FORENSICS PAYABLE (COURT)	7,041.70						
	01 -2103	OBV PAYABLE (COURT)	68.72						
	01 -5101202	OPERATING SUPPLIES	10.09	1,900	1,760.91				
	01 -5101350	ELECTIONS	985.99	5,000	2,799.30				
	01 -5210202	OPERATING SUPPLIES	115.81	2,500	770.10				
	01 -5210212	FUEL EXPENSE	44.78	320	96.72				
	01 -5210302	CONSULTANTS/LABOR RELATION	3,719.17	45,000	15,695.12				
	01 -5210331	EMPLOYEE TRAVEL & TRAININ	70.00	7,500	4,237.86				
	01 -5210480	CONTINGENCY	40.00	32,800	325.49				
	01 -5211331	EMPLOYEE TRAVEL & TRAININ	194.80	7,181	253.00-	Y			
	01 -5212202	OPERATING SUPPLIES	70.06	650	215.07				
	01 -5212317	ADVERTISING & PRINTING	182.90	2,500	134.87				
	01 -5213335	COUNTY INCARCERATION EXPEN	396.00	18,500	1,208.00				
	01 -5214302	CONSULTANTS	2,085.00	63,000	8,261.25				
	01 -5215110	PENSION - DEFINED BENEFIT	19,168.08	230,017	38,336.20				
	01 -5215202	OPERATING SUPPLIES	58.91	33,000	264.03-	Y			
	01 -5215312	EQUIPMENT RENTALS	2,143.97	27,000	2,550.05-	Y			
	01 -5215313	ELECTRIC UTILITY	27,330.08	398,552	119,967.91				
	01 -5215314	GAS UTILITY	6,114.41	32,690	3,530.26-	Y			
	01 -5215315	TELEPHONE UTILITY	3,447.62	54,540	3,048.87-	Y			
	01 -5225202	OPERATING SUPPLIES	91.25	475	383.75				
	01 -5225212	FUEL EXPENSE	61.28	1,048	329.89				
	01 -5225349	SOFTWARE MAINTENANCE	2,480.76	134,100	6,542.84-	Y			
	01 -5320328	INTERNET SERVICE	89.95	1,080	252.45				
	01 -5321202	OPERATING SUPPLIES	156.24	9,500	2,569.91-	Y			
	01 -5321207	CLOTHING ALLOWANCE	215.95	47,455	1,448.61				
	01 -5321212	FUEL EXPENSE	7,963.37	90,218	22,513.35				
	01 -5321305	PHYSICALS	475.00	1,000	900.00-	Y			
	01 -5321316	REPAIRS & MAINTENANCE	64.14	2,500	1,432.86				
	01 -5321331	EMPLOYEE TRAVEL & TRAININ	401.13	10,000	3,010.67				
	01 -5322212	FUEL EXPENSE	264.52	4,021	1,717.89				
	01 -5324202	OPERATING SUPPLIES	53.88	950	824.03				
	01 -5324331	EMPLOYEE TRAVEL & TRAINING	15.00	1,800	716.00				
	01 -5431202	OPERATING SUPPLIES	146.33	13,600	4,076.54				
	01 -5431203	REPAIRS & MAINT SUPPLIES	2,638.12	7,005	758.79				
	01 -5431212	FUEL EXPENSE	1,129.07	12,982	2,648.63				
	01 -5431316	REPAIRS & MAINTENANCE	288.00	5,325	2,584.75				
	01 -5431330	DUES & SUBSCRIPTIONS	55.00	7,000	2,737.00				
	01 -5432202	OPERATING SUPPLIES	782.95	25,600	3,986.94				
	01 -5432203	REPAIR & MAINT SUPPLIES	1,400.00	3,750	850.00				
	01 -5432212	FUEL EXPENSE	1,212.97	11,014	179.13				
	01 -5432308	CONTRACTED SERVICES	1,071.00	65,025	21,115.42				
	01 -5432331	EMPLOYEE TRAVEL & TRAINING	69.50	3,500	500.48				

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL	BUDGET	OVER	ANNUAL	BUDGET	OVER
				BUDGET	AVAILABLE	BUDG	BUDGET	AVAILABLE	BUDG
01	-5542203	REPAIRS & MAINT SUPPLIES	2,930.52	38,500	169.10-	Y			
01	-5542204	SMALL TOOLS	593.63	2,859	1,582.85				
01	-5542206	CHEMICALS	800.00	15,000	7,842.94				
01	-5542212	FUEL EXPENSE	1,178.97	21,728	6,325.61				
01	-5542308	CONTRACTED SERVICES	576.15	13,500	4,727.00				
01	-5542328	INTERNET SERVICE	161.85	1,960	273.93				
01	-5543203	REPAIRS & MAINT SUPPLIES	2,657.70	8,469	1,183.03				
01	-5544202	OPERATING SUPPLIES	3,666.32	16,250	4,510.12				
01	-5544203	REPAIRS & MAINTENANCE SUPP	766.15	8,982	4,678.95				
01	-5544212	FUEL EXPENSE	90.21	2,293	918.21				
01	-5544308	CONTRACT LABOR	155.00	15,000	7,681.00				
01	-5547203	REPAIRS & MAINT SUPPLIES	140.69	11,000	6,031.70				
01	-5547212	FUEL EXPENSE	264.73	5,640	969.90				
01	-5547308	CONTRACTED SERVICES	405.00	5,760	0.00				
01	-5548202	OPERATING SUPPLIES	44.00	900	566.44				
01	-5548203	REPAIRS & MAINTENANCE SUPP	964.77	35,200	110.96				
01	-5548212	FUEL EXPENSE	189.91	3,349	1,152.13				
01	-5548311	PARKING RENTAL	485.00	5,820	0.00				
01	-5548316	REPAIRS & MAINTENANCE	931.00	19,000	673.96				
01	-5548318	ELEVATOR MAINTENANCE AGREE	1,727.76	6,200	453.09				
01	-5548328	INTERNET SERVICE	77.64	935	236.30				
01	-5551328	INTERNET SERVICE	3,343.42	0	3,343.42-	Y			
01	-5652202	OPERATING SUPPLIES	15.99	2,400	1,705.07				
01	-5652204	SMALL TOOLS	5.94	150	83.19				
01	-5652207	CLOTHING ALLOWANCE	99.99	1,000	298.08				
01	-5652212	FUEL EXPENSE	132.29	2,360	580.97				
01	-5652330	DUES & SUBSCRIPTIONS	610.00	2,000	590.00				
01	-5652331	EMPLOYEE TRAVEL & TRAININ	35.00	3,600	1,551.67				
01	-5652336	FEES	39.35	1,800	351.65				
01	-5653202	OPERATING SUPPLIES	49.98	713	237.87				
01	-5653212	FUEL EXPENSE	107.08	640	187.13				
01	-5653213	SAFETY EXPENSE	1,431.00	25,500	1,602.29				
01	-5653215	AWARDS/NUC PROGRAM	284.40	9,500	465.58				
01	-5653317	ADVERTISING & PRINTING	20.00	2,000	13.40-	Y			
01	-5653331	EMPLOYEE TRAVEL & TRAININ	9.00	1,752	660.93				
01	-5653348	DRUG TESTING/PHYSICALS	907.95	8,920	753.10-	Y			
01	-5865202	OPERATING SUPPLIES	50.00	750	65.65-	Y			
01	-5865207	CLOTHING ALLOWANCE	189.98	3,438	300.09				
01	-5865212	FUEL EXPENSE	2,437.17	38,018	8,968.02				
01	-5865218	STREET REPAIRS & MAINTENAN	491.31	65,912	3,770.59				
01	-5865312	EQUIPMENT RENTALS	318.87	3,900	73.56				
01	-5865328	INTERNET SERVICE	77.63	2,050	551.17				
02	-5216212	FUEL EXPENSE	602.69	5,746	1,386.16				
02	-5216317	POSTAGE	1,754.01	30,100	4,068.03				
02	-5216336	MAILING FEES	815.18	25,100	4,278.10				

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
02	-5267110	PENSION - DEFINED BENEFIT	8,935.58	107,227	17,871.20				
02	-5267202	OPERATING SUPPLIES	1,075.97	7,500	376.32				
02	-5267314	GAS UTILITY	1,768.39	12,700	2,578.54				
02	-5267315	TELEPHONE UTILITY	11,007.35	124,020	34,767.30				
02	-5267316	REPAIRS & MAINTENANCE	59.38	3,000	1,349.80				
02	-5864202	OPERATING SUPPLIES	130.95	300	169.05				
02	-5864212	FUEL EXPENSE	303.80	4,208	328.34-	Y			
02	-5864312	EQUIPMENT RENTALS	334.78	4,020	1,001.70-	Y			
02	-5864329	DEQ FEES	30.60	1,000	800.00				
02	-5866212	FUEL EXPENSE	784.92	7,628	1,884.60				
02	-5866230	RECYCLING CENTER EXPENSE	62.01	800	216.55				
02	-5866307	CONTRACTED RECYCLE SERVICE	1,800.00	23,000	1,040.00				
02	-5871202	OPERATING SUPPLIES	149.28	1,400	402.98				
02	-5871212	FUEL EXPENSE	94.20	1,242	359.86				
02	-5871302	CONSULTANTS	3,152.10	63,200	22,051.39				
02	-5973203	REPAIRS & MAINT SUPPLIES	5,041.24	47,000	17,220.81				
02	-5973212	FUEL EXPENSE	976.11	9,945	20.87				
02	-5973304	LAB TESTING	3,569.76	32,100	2,499.96				
02	-5973316	REPAIRS & MAINTENANCE	1,985.00	17,800	937.00-	Y			
02	-5973328	INTERNET SERVICE	250.40	1,945	37.25				
02	-5974302	CONSULTANTS	109,020.60	1,388,556	390,276.85				
02	-5974329	DEQ FEES	50.00	6,000	5,448.75-	Y			
02	-5975202	OPERATING SUPPLIES	127.94	2,565	1,595.69-	Y			
02	-5975204	SMALL TOOLS	10.82	1,000	11.56				
02	-5975207	CLOTHING ALLOWANCE	171.99	3,000	428.99				
02	-5975209	UTILITY MAINTENANCE SUPP.	222.81	35,000	630.76-	Y			
02	-5975211	WATER METERS	1,140.00	45,200	1,556.78				
02	-5975212	FUEL EXPENSE	4,834.82	25,984	985.48-	Y			
02	-5975235	WATER MAIN REPAIR	3,911.18	65,000	9,824.20-	Y			
03	-5876110	PENSION-DEFINED BENEFIT	685.50	8,226	1,371.00				
03	-5876204	SMALL TOOLS	113.40	200	86.60				
03	-5876212	FUEL EXPENSE	249.17	3,511	1,472.58				
03	-5876313	ELECTRIC UTILITY	1,410.71	18,380	6,034.56				
03	-5876314	GAS UTILITY	86.45	730	233.57				
03	-5876316	REPAIRS & MAINTENANCE	25.00	350	214.00				
05	-5218313	ELECTRIC UTILITY	132.57	2,580	1,148.34				
08	-5549110	PENSION-DEFINED BENEFIT	754.00	9,048	1,508.00				
08	-5549212	FUEL EXPENSE	666.99	5,752	979.29				
08	-5549308	CONTRACT SERVICES	819.98	15,506	4,605.72-	Y			
09	-5864327	SUB TITLE D EXPENSE	1,840.00	80,000	24,272.06				
09	-5864365	ALFA ESCROW LIABILITY PAYM	3,921.00	24,000	8,000.00				
20	-5211401	CAPITAL OUTLAY	1,360.00	5,400	4,040.00				
27	-5655110	PENSION-DEFINED BENEFIT	429.75	5,157	859.50				
27	-5655212	FUEL EXPENSE	42.30	300	27.95				
27	-5655214	TOURISM EXPENSE	401.69	34,500	3,979.25				

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====	=====GROUP BUDGET=====
				ANNUAL BUDGET	ANNUAL BUDGET OVER AVAILABLE BUDG
27	-5655317	ADVERTISING	110.00	40,000	4,795.00
27	-5655331	TRAVEL & TRAINING	122.78	4,000	3,148.97
28	-5654110	PENSION-DEFINED BENEFIT	817.17	9,806	1,634.30
28	-5654203	REPAIR & MAINT SUPPLIES	249.00	16,238	2,129.30
28	-5654210	CONCESSION SUPPLIES	638.92	30,000	1,993.81
28	-5654212	FUEL EXPENSE	51.80	805	111.26
28	-5654308	CONTRACT SERVICES	540.00	6,000	1,140.00
28	-5654313	ELECTRIC UTILITY	4,758.85	72,650	10,865.71
28	-5654314	GAS UTILITY	13,364.40	35,500	496.73- Y
28	-5654315	TELEPHONE UTILITY	222.77	3,500	1,050.09
28	-5654328	INTERNET SERVICE	0.00	8,980	3,548.09
29	-5324110	PENSION-DEFINED BENEFIT	2,848.33	34,180	5,696.70
29	-5324202	OPERATING SUPPLIES	455.09	5,000	162.61
29	-5324207	CLOTHING ALLOWANCE	277.13	2,500	1,675.62
29	-5324212	FUEL EXPENSE	50.86	818	535.63
29	-5324308	CONTRACTED SERVICES	5,250.00	26,800	8,551.50
29	-5324315	TELEPHONE UTILITY	7,340.89	95,400	16,459.62
29	-5324401	CAPITAL OUTLAY	2,403.33	267,306	32,781.70- Y
30	-5652114	PENSION-DEFINED CONTRIBUTI	587.17	4,465	4,976.12- Y
30	-5652317	ADVERTISING & PRINTING	166.29	12,000	11,299.88
30	-5652320	ECON DEV WEBSITE	414.00	2,300	1,472.00
30	-5652331	EMPLOYEE TRAVEL & TRAINING	37.16	25,000	16,628.97
30	-5652343	2016 OSMPC GRANT-DEFENSE D	2,749.22	243,642	210,866.92
30	-5652345	2018 OSMPC GRANT	5,500.00	158,000	98,600.00
30	-5652351	CDBG-EDIF GRANT- KREBS BRE	2,000.00	2,000	0.00
33	-5971520	2018 CDBG SEWER LINE PROJE	2,020.00	351,070	305,266.67
35	-5862110	PENSION-DEFINED BENEFIT	1,428.00	17,136	2,856.00
35	-5862203	REPAIRS & MAINTENANCE SUPP	5,335.52	209,848	74,451.61
35	-5862212	FUEL EXPENSE	260.40	2,306	293.27
35	-5862312	EQUIPMENT RENTALS	318.87	3,900	73.56
35	-5862331	TRAVEL & TRAINING	7.50	1,000	992.50
36	-5215303	ADMINISTRATION FEES	828.00	17,200	13,358.92
36	-5215315	THIRD PARTY ADM FEES	3,500.00	19,384	0.64
41	-5210401	ARVEST PARK PROJECT	4,542.58	10,000	7,745.43- Y
41	-5210480	CONTINGENCY	24,913.00	95,001	920.22
41	-5542401	CAPITAL OUTLAY	4,377.00	189,014	55,210.05- Y
41	-5862501	FLEET VEHICLES	489.00	4,100	3,122.00
41	-5975404	CAPITAL OUTLAY	400.00	85,793	16,817.50
41	-5975501	LEASE PAYMENTS	2,576.64	21,000	15,846.72
44	-5225401	TECHNOLOGY UPGRADES	101.32	28,900	16,125.65- Y
46	-5871405	STORMWATER PROJECT	5,236.00	177,266	18,141.00
48	-5210480	CONTINGENCY	2,832.73	87,140	61,922.96
48	-5548401	INFRASTRUCTURE IMPROVEMENT	14,847.38	211,360	25,023.00- Y
48	-5865402	CONCRETE PANEL REPLACEMENT	3,161.72	100,000	13,601.36- Y
48	-5975403	SEWER LINE REPLACEMENT	1,580.00	75,000	40,969.97

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	48 -5975404	METER & VALVE REPLACEMENT	17,785.00	65,000		179.94			
	** 2018-2019 YEAR TOTALS **		463,498.77						

NO ERRORS

\*\* END OF REPORT \*\*

PACKET : 17521 17532 17537 17541  
VENDOR SET: Multiple  
BANK : Multiple

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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## \*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
01	4/2019	138,890.58CR
02	4/2019	164,173.86CR
03	4/2019	2,570.23CR
05	4/2019	132.57CR
08	4/2019	2,240.97CR
09	4/2019	5,761.00CR
20	4/2019	1,360.00CR
27	4/2019	1,106.52CR
28	4/2019	20,642.91CR
29	4/2019	18,625.63CR
30	4/2019	11,453.84CR
33	4/2019	2,020.00CR
35	4/2019	7,350.29CR
36	4/2019	4,328.00CR
41	4/2019	37,298.22CR
44	4/2019	101.32CR
46	4/2019	5,236.00CR
48	4/2019	40,206.83CR
ALL		463,498.77CR



# McAlester City Council

## AGENDA REPORT

Meeting Date: April 23, 2019  
Department: \_\_\_\_\_  
Prepared By: \_\_\_\_\_  
Date Prepared: April 15, 2019

Item Number: Consent Agenda C  
Account Code: \_\_\_\_\_  
Budgeted Amount: \_\_\_\_\_  
Exhibits: 1

### Subject

Consider and act upon, ratification of the Code of Conduct for the City of McAlester originally adopted October 27, 2009. (There have been no changes to the document.)

### Recommendation

Motion to ratify the Code of Conduct adopted by the City of McAlester October 27, 2009.

### Discussion

### Approved By

Department Head  
City Manager

P. Stasiak

*Initial*

*Date*



*City of McAlester*  
*Code of Conduct*  
*and*  
*Ethics Governance Information*



*January 2019*

January 2019

Ethics and proper governance of our City is of great importance.

In 2008, the citizens passed a new City Charter which created the Board of Ethics and outlined the framework for a Code of Conduct, details regarding conflicts of interest and other vitally important areas concerning corporate governance.

The principles outlined in the City Charter apply to all employees of the City as well as all elected individuals and appointees on City Boards.

This booklet provides each individual with the guidelines as established by the City Charter as well as the Code of Conduct which was passed by the McAlester City Council in October of 2009.

This framework provides our citizens, employees, elected and appointed individuals a common basis to understanding the importance and value of proper ethics in all matters dealing with our City government.

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## City of McAlester Code of Conduct

### 1 - PURPOSE

The purpose of this Code is to establish guidelines for ethical conduct that govern all City employees, full or part time, Elected Officials, persons serving on City Boards or Commissions, and Volunteers in performing their duties. All the above are covered by this code and must subscribe to this Code, understand its meaning, and follow it.

Ethics inquiries are considered "personnel issues" and are protected from mandatory disclosure by the Oklahoma Open Records Act.

Nothing in this Code creates any right to employment with the City.

### 2 - DEFINITIONS

**Personnel** – Any person personnel of the City, full or part time. All Elected officials, persons serving on City boards or commissions, and volunteers are included in this definition.

**Code of Conduct Advisor** – The person in each department, appointed by the Department Head who is the liaison with the City Clerk's Office regarding conduct issues. Responsibilities include:

- Facilitating the complaint process
- Answering questions regarding ethics and this Code
- Training employees on ethical guidelines

### 3 - THE CODE

The City of McAlester's Code of Conduct outlines expected behaviors for personnel. The City will conduct its business fairly, impartially, in an ethical manner, and in full compliance with all applicable laws, policies and regulations. Personnel will not engage in conduct that raises questions about the City's honesty, impartiality and reputation.

The following Code of Conduct standards are examples, not meant to cover all possible situations:

#### A. I am ethical in all activities.

- I put the public's interest above my own.
- I do not allow personal biases to dictate my job behavior.
- I make impartial decisions, free of bribes, unlawful gifts, and personal interests.
- I do not make work decisions based on any personal relationship.
- I admit when I am wrong and try to remedy the situation.
- I use my official title only when conducting City business.
- I avoid exceeding, or appearing to exceed, my authority.
- I do not improperly use or permit the improper use of confidential information.

#### B. I am financially responsible.

- I manage City resources entrusted to me in a

prudent and responsible manner.

- I do not misuse public funds for personal gain or for unintended purposes.
- I report any improper behavior regarding City resources as specified in this Code.

**C. I use public property properly.**

- I use City vehicles only for official City business, according to my department's guidelines.
- I do not use a City purchasing card for personal use.
- I do not show favoritism in allowing the use of public property.
- I do not grant the use of public property for political or commercial uses. (Non-profit charitable use must be approved by management at the Department Director or higher level.)
- I do not falsify, or inappropriately destroy, reports or records.

**D. I follow appropriate practices regarding gifts.**

- I do not use my official position to solicit gifts, donations, discounts or services for personal gain.
- If a gift, donation, discount or service is offered to me, I do not accept it if I believe, or it appears, that the item offered could influence my behavior in favor of the person or organization offering it.
- An occasional non-monetary item of nominal value is not considered a "gift," such as food at

a reception generally open to employees or the public, as long as it does not present any appearance of a conflict of interest. "Nominal value" means \$100 or less on any occasion or in total from one person or organization during a consecutive twelve-month period.

- If I receive a gift (such as food, seasonal decorations, etc.) from vendors or City business partners, I make it available to my work group.
- I do not accept travel, meals, or refreshments from persons doing business with the City, unless the refreshments or meals are furnished as an incidental part of my appearance at a public event in an official capacity, as hospitality extended for a purpose unrelated to the City's official business, or if travel, meals and lodging are provided in connection with teaching, a speaking engagement, participation on a professional or civic panel, or conference attendance in an official capacity.
- If my work group or I give a gift to a vendor in recognition of good service, the value will be less than \$25.

**E. I set an example for ethical behavior.**

- I inform my department's Ethics Advisor, or the Ethics Board, if I personally witness a violation of this Code.
- I do not pressure others to break this Code or any other rules, regulations or policies.
- I understand that if I have questions or concerns regarding this Code, I will ask my supervisor or my department's Code of Conduct Advisor.

#### **4 - COMPLIANCE WITH THIS CODE**

Personnel are responsible for understanding and following this Code, and are expected to perform their work with honesty and integrity in any areas not specifically addressed. A violation of this Code may result in disciplinary action, up to and including termination, upon completion of due process.

#### **5 - DISCIPLINARY ACTIONS**

The Code of Conduct will be strictly enforced, and City employees found to be in violation will be promptly disciplined, in compliance with the City's Human Resources Policy or the appropriate bargaining unit memorandum of understanding.

#### **6 - REPORTING SUSPECTED NON-COMPLIANCE**

##### **Who May Report?**

Any City employee, elected official, and/or Citizen of McAlester may file a complaint alleging unethical conduct.

##### **Duty to Report**

Personnel must promptly report any suspected violations of this Code. If an employee suspects a violation of applicable laws, rules or regulations by any employee, he/she will report it to any department's Code of Conduct Advisor or directly to the Ethics Board.

The City encourages employees to identify themselves when reporting suspected violations because this will better enable the City to investigate. However, the City recognizes that employees may want to remain anonymous. The employee must still include enough information so that an investigation can be conducted. Information must include the names of the individual(s) involved, and the action(s) believed to violate this Code,

along with verifiable documentation.

#### **7 - FALSE REPORTS**

The City recognizes that false accusations can have serious effects on innocent individuals. False accusations occur when an individual fabricates an incident. An employee who deliberately makes false accusations will be subject to the same disciplinary actions noted in Section 5... "No-cause" or "questionable-cause" findings do not constitute false accusations.

#### **8 - DECLARING A POSSIBLE CONFLICT OF INTEREST**

City personnel are subject to requirements of the State of Oklahoma and the City Code provisions regarding conflict of interest. These cover situations in which personnel and/or personnel's spouse have a "substantial interest" (as defined by the Act) in a "business" (as defined by the Act), and the personnel and/or spouse are in a position to exercise power or authority or perform a duty that affects that business.

Personnel must be sensitive to any relationship that has or may have a connection to City business. This includes influencing others to make decisions that could have direct financial impact on themselves, a family member, personal relationship, or business entity with which the employee, a family member or person affiliated in some other way is involved.

Personnel, who believe they may have a conflict of interest based on this guideline, will inform their Ethics Advisor or the Ethics Board, who will review the situation and make a determination regarding the presence of a conflict. If a conflict of interest exists, the personnel will file the Personnel Conflict of Interest Statement with his/her department, the Human Resources department, and the City Clerk, as re-

quired by statute.

## **9 - INVESTIGATION PROCEDURES**

The City will investigate all reports of suspected violations of this Code, including anonymous reports, to the extent possible. Personnel will cooperate in these investigations.

### **Procedure for Resolving Ethics Complaints**

The complainant must complete and submit a complaint form to the City Ethics Board within three months of the alleged occurrence.

The Ethics Board will, within a reasonable amount of time, begin a confidential investigation.

At the end of the investigation, the Ethics Board will notify the complainant (if known) that the matter has been addressed. If the complainant is anonymous the city manager will be notified. The Ethics Board will notify the accused personnel and his/her Department Director (if applicable) of the decision and recommendations.

Investigation and prosecution of potential criminal activity will proceed independently and be conducted by the appropriate officials.

## **10 - CONFIDENTIALITY AND WHISTLE-BLOWER PROTECTION**

### **Confidentiality**

No City employee will disclose the identity of anyone who reports a suspected violation or who participates in a related investigation, unless such disclosure is required by law, regulation or legal process.

Records regarding complaints will be filed in the City Clerk's Office and remain confidential. All records will be kept in a locked file cabinet. Only the Ethics Board will have access.

### **Protection Against Retaliation**

It is a violation of this Code to retaliate in any form against an individual who, in good faith, reports a violation of this Code, or assists in the investigation of a reported violation. An employee who retaliates will be subject to disciplinary action, up to and including termination.

## **11 - COMMUNICATION OF THIS CODE**

This Code will be reviewed with new employees during orientation in Human Resources. A signed acknowledgement of the review and receipt of the Code will be retained in each employee's file.

## **12 - RECOMMENDATIONS**

The Ethics Board may make recommendations to amend this Code with the final approval being the City Council.

## APPENDIX A

### Warning Signs of an Ethical Problem

Below is a sample of phrases that may signal an ethical problem:

"No one will ever know."

"I can still be objective."

"I deserve it."

"They owe it to me."

"Let's keep this under our hats."

"Oh, don't be such a prude."

"They'll never miss it."

"They had it coming."

"I'm just fighting fire with fire."

"I'll return it when I'm finished."

"Don't tell me. I don't want to know."

"It's OK if I don't gain personally."

"I'm just doing what I'm told."

"Technically, it's legal."

"Everybody does it."

"It's our department's way of doing business."

"This won't affect my work."

### SECTION TWO: Codification

This ordinance shall be codified in the McAlester Code of Ordinances as Chapter 2, Article III, Section 2-70

### SECTION THREE: Emergency Clause

That an emergency is hereby declared to exist for the preservation of the public peace, health and safety, by reason whereof it is necessary that this act take effect and be in full force from and after passage and approval.

**Approved by the City Council: \*October 27, 2009**

\* Ratification of Ordinance 2336. December 14, 2010.

## City Charter Information

### ARTICLE 7. GENERAL PROVISIONS

#### Section 7.01. Conflicts of Interest, Board of Ethics, and Code of Conduct.

- (a) **Conflicts of Interest.** The use of public office for private gain is prohibited. The City Council shall implement this prohibition by ordinance, the terms of which shall include, but not be limited to: acting in an official capacity on matters in which the official has a private financial interest clearly separate from that of the general public; the acceptance of gifts and other things of value; acting in a private capacity on matters dealt with as a public official; the unethical or illegal use of confidential information; and appearances by City officials before other City agencies on behalf of private interests. This ordinance shall include a statement of purpose and shall provide for reasonable public disclosure of finances by City officials with major decision-making authority over monetary expenditures and contractual and regulatory matters and, insofar as permissible under state law, shall provide for fines and imprisonment for violations.
- (b) **Board of Ethics.** The City Council shall, by ordinance, establish an independent Board of Ethics to administer and enforce the conflict of interest and financial disclosure ordinances. No member of the Board may hold elective or appointed office under the City or any other government or hold any political party office. Insofar as possible under state law, the City Council shall authorize the Board to issue binding advisory opinions, conduct investigations on its own initiative and on referral or complaint from officials or citizens, subpoena witnesses and documents, refer cases for prosecution, impose administrative fines, and to hire independent counsel, subject to notification to the City Council. The City Council shall appropriate sufficient funds to the Board of Ethics to enable it to perform the duties assigned to it and to provide annual training and education of City officials and employees, including candidates for public office, regarding the Code of Ethics. All City

boards and committees shall promptly report in writing any findings of unethical activity by an elected or appointed official to the Board of Ethics.

#### (c) Code of Conduct.

- (1) The City Council shall create and approve a written Code of Conduct for the City of McAlester. This Code shall describe, in general terms, ethical and unethical behavior and shall give examples of specific acts or failures to act that shall be considered violations of this policy, while not precluding non-specified items. This Code shall be reviewed at least annually, amended as necessary, and re-approved by the Council.
- (2) All City Council members, City officers, and employees shall be supplied with a copy of the Code of Conduct upon taking office or being employed by the City and at least annually thereafter. After each receipt of the Code, they shall certify in writing that they have read and understand the Code, have adhered to the Code, and are not aware of any violation of the Code by any Council member or City employee. Any exceptions shall be noted in writing. These certifications will be maintained in the City's administrative and personnel files.
- (3) City officers and employees who violate any provision of the Code of Conduct shall be subject to disciplinary action up to and including dismissal. Persons who violate the Code may also be subject to prosecution under State or Federal Law.





ACKNOWLEDGMENT OF RECEIPT  
OF THE  
CITY OF MCALESTER

**CODE OF CONDUCT**

I, \_\_\_\_\_ hereby  
acknowledge that I have received a copy of the *City of McAlester Code of Conduct and  
Ethics Governance Information*.

I understand that it is my responsibility to read all policies, procedures, and  
memorandums. And, if I have any questions about the City of McAlester Code of  
Conduct and Ethics Governance Information, policies, procedures, and/or memorandums,  
I should direct them to the *City of McAlester Human Resources Office or the City  
Manager*.

I understand that this *City of McAlester's Code of Conduct and Ethics Governance  
Information* serves only as a guide and that the City of McAlester reserves the right to  
change any of its provisions and/or procedures at any time for any reason.

**Signature:**

\_\_\_\_\_  
Employee Name (Please Print Name Clearly)

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date



<b>Item Number:</b>	Consent Agenda D
<b>Account Code:</b>	
<b>Budgeted Amount:</b>	
<b>Exhibits:</b>	1

Subject
Consider and act upon, authorizing the Mayor to sign the Annual Engagement Letter with Crawford & Associates, P.C., for the period of July 1, 2019 through June 30, 2020.

**Recommendation**

Motion to authorize the Mayor to sign the Annual Engagement Letter for consultants.

## P.Stasiak



March 1, 2019

Honorable Mayor and Members of the City Council  
City of McAlester  
P.O. Box 578  
McAlester, OK 74502-0578

To the Honorable Mayor and Members of the City Council:

Crawford & Associates, P.C. is pleased that the City of McAlester (the City) continues to express its confidence in our firm and our state and local government expertise. We look forward to a continued long and successful relationship as an integral financial management resource to the City of McAlester management and governing body.

We are prepared to provide a full range of accounting and consulting services to the City of McAlester contingent upon approval of your management and/or governing body. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

#### Scope of Services

The scope of professional services that are available and can be provided to the City of McAlester are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested to be provided at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

#### Scope of Available Services

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance
- Budget Preparation and Amendment Assistance
- Capital Asset Records and Accounting Assistance
- Information Technology System Assistance
- Internal Control Policies and Procedures Assistance
- Labor Relations Consulting
- Laws and Regulations Compliance Assistance
- Investigation of Allegations or Concerns
- Tax and Other Regulatory Report Assistance

#### Initial Services Requested

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance

### **Services Related to the Preparation of Annual Financial Statements**

You have requested that we prepare the annual financial statements of the financial reporting entity of the City of McAlester, Oklahoma as of and for the year ended June 30, 2019. Such financial statements will include:

- a. Basic Financial Statements, including notes to the financial statements
- b. Required Supplementary Information
- c. Supplementary Information (to the extent management elects to include)
- d. Other Information (to the extent management elects to include)

### *Crawford & Associates' Responsibilities*

The objective of our engagement is to prepare the annual financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

### *Management Responsibilities*

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARs:

- a. The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements
- b. The prevention and detection of fraud
- c. To ensure that the entity complies with the laws and regulations applicable to its activities
- d. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements

e. To provide us with:

- i. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,
- ii. Additional information that may be requested for the purpose of the preparation of the financial statements, and
- iii. Unrestricted access to persons within the City of McAlester, Oklahoma, of whom we determine necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

#### **Other Requested and Available Services**

In conjunction with the other requested and available services (other than the preparation of the annual financial statements) as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that most if not all of these other services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

Crawford & Associates, is not obligated to, but may report or otherwise communicate to management any recommendations, it determines necessary, resulting from the professional services provided.

Management and the governing body will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

#### **Access to Working Papers and Reports**

Any working papers prepared by Crawford & Associates in connection with performing the financial statement preparation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. Management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

#### **Fees and Costs**

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

Standard Hourly Rates:

- Firm President \$250
- Shareholders \$165
- Consulting Senior Managers \$150
- Consulting Managers \$125
- Consulting Staff \$110
- Clerical Staff \$45

Because Crawford & Associates has no direct control over the type and amount of services requested by the management or the governing body during the term of this engagement, nor does Crawford & Associates have direct control over the quality of your accounting system or records, potential turnover of your staff, or your staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on you to provide us with a copy of approved purchase orders, containing estimated fees and expenses, monitor the cumulative fees and expenses charged, and notify us if and when the cumulative amount approaches the total appropriated level estimated. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. For purposes of purchase order preparation, we will be glad to provide you with an estimated range of fees and expenses upon request.

The term of this engagement is a period from July 1, 2019 through June 30, 2020. Crawford & Associates may perform additional services upon receipt of a formal request from management or the governing body with terms and conditions that are acceptable to both parties.

The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement.

**Acceptance**

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to continuing our professional relationship with the City of McAlester.

Respectfully submitted and agreed to by,



Frank Crawford  
Crawford and Associates, P.C.

**Accepted and agreed to for the City of McAlester:**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



# McAlester City Council

## AGENDA REPORT

Meeting Date: April 23, 2019 Item Number: Consent Agenda E

Department: Jessica Gregg, Executive Director Account Code: \_\_\_\_\_

Prepared By: April 15, 2019 Budgeted Amount: \_\_\_\_\_

Date Prepared: \_\_\_\_\_ Exhibits: 1

### Subject

Accept and place on file the McAlester Defense Support Association Quarterly Report.

### Recommendation

To accept and place on file the McAlester Defense Support Association Quarterly Report.

### Discussion

### Approved By

*Initial*

*Date*

Department Head

City Manager

P. Stasiak





## Report to City Council – April 2019

First quarter report for MDSA/MDSS.

A recap of some of the events/work which MDSA/MDSS have been involved with recently are:

- Main projects MDSA/MDSS continue to focus on in the first quarter include: The Enhanced Use Lease (EUL), Rail Line, C-Line MilCon, and Direct Hire / Term to Perm, and McAAP's legislative goals for 2019.
- Enhanced Use Lease – McAAP has notified the City of McAlester the Market Analysis did not support the development of an EUL. Therefore, the City of McAlester and McAAP are considering Intergovernmental Service Agreements to meet needs for growth. MDSS/MDSA is currently on standby.
- Rail line – MDSA/MDSS has been corresponding with representatives from Ft. Sill and Tinker Air Force Base to inquire if they are able to receive shipments from McAAP by rail. They are working with their authorities and will respond. If they are able and willing to receive shipments by rail, we can save on shipping expenses and add to the business plan UP has requested. MDSS/MDSA has been corresponding with representatives from Senator Inhofe and Senator Lankford's offices regarding progress.
- C-Line Milcon project is expected to break ground in 2021 and is listed in the future year's development plan for DoD. MDSS/MDSA will continue to advocate for this Milcon project with our Oklahoma Delegation, so it does not slip through the next budget. **Project still on schedule.**
- As previously reported, McAAP has been awarded \$3.3M by DoD to improve the Haywood gate to allow truck access for shipping and receiving materials. McAAP has broken ground on the project and the expected completion date is estimated 2020. **Project still on schedule.**
- MDSA/MDSS received notification from John Ross, Director of Ammo Operations McAAP, that A-line is expected to be complete in December 2019.
- Direct Hire/ Term to Perm - MDSA/MDSS is continuously communicating with offices of Senator Inhofe, Senator Lankford and Congressman Mullin in regards to the benefits of Direct Hire/ Term to Perm for the installation. Congressional members agree to push for its permanency.



## Future Events:

- MDSA/MDSS to host a Community Leader Tour of McAlester Army Ammunition Plant on April 30<sup>th</sup>, 2019. Leaders from surrounding communities and McAlester are invited to tour McAAP and enjoy lunch hosted by MDSA. The tour is a tool to educate community leaders and to build membership.
- MDSA/MDSS to host Open House before end of Fiscal Year, June 30<sup>th</sup>, 2019. Executive Director has spoken with Congressman Markwayne Mullin's office and MDSA is asking for him to attend as guest speaker. Date will be set according to Congressman Mullin's schedule.
- 2019 McAlester Stampede will be September 16<sup>th</sup> – 20<sup>th</sup>.
- Jessica has attended the following public events/meetings:
  - January 3<sup>rd</sup>, 2019 Jessica participated in a survey that pertains to environmental practices the Army has in place for McAAP. The facilitator provided details on how to obtain the study once complete. Jessica also contacted 4 additional contacts to assist the facilitator with finding needed participants to complete the study. Lastly, Jessica requested invite to attend the Restoration Advisory Board meeting on base, for informative purposes.
  - January 7<sup>th</sup>, 2019 Jessica participated in the Armed Forces Day Committee meeting and will be joining the committee to assist with the event.
  - January 8<sup>th</sup>, 2019 Jessica coordinated with Shannan Morgan to add a second Community Leader Tour for Holdenville leaders. The tour is scheduled for April 30<sup>th</sup>, 2019. Shannan was also able to assist with getting permission for MDSA to continually use the McAAP logo for tour invites through the Public Affairs office.
  - January 8<sup>th</sup>, 2019 Jessica met with Jason Self, Military and Veteran Specialist with Congressman Markwayne Mullin's office. We discussed multiple needs. Including: scheduling a time to meet with Congressman Mullin to discuss our Open House, Jason becoming a member of MDSA and they plan to collaborate with Inhofe's office to ensure the Civilian Deputy is filled.
  - January 10<sup>th</sup>, 2019 Jessica was scheduled for monthly McAAP meeting with Steve Cox, Engineering and Public Works Director. However, he had conflicting requirements and needed to push the meeting until January 24<sup>th</sup>, 2019.
  - January 15<sup>th</sup>, 2019 Jessica submitted quarterly report to McAlester City Council.
  - January 15<sup>th</sup>, 2019 Jessica sent out invitations for Community Leader Tour for March 26, 2019. Three of the thirteen participants have submitted their personal data for clearance.
  - January 16<sup>th</sup>, 2019 Jessica contacted Holdenville Chamber of Commerce to notify them of Community Leader Tour on April 30, 2019. Their Director reported she will collect names and email addresses at their Chamber Luncheon on January 17<sup>th</sup>, 2019 and forward them to Jessica to send invitations.



- January 16<sup>th</sup>, 2019 Jessica contacted Trish McBeath to request a date/time to speak on Eastern Oklahoma State College's radio show about MDSA. It was agreed to plan interview around a specific event, most likely the Open House, once scheduled.
- January 17<sup>th</sup>, 2019 Jessica met with James Beaty, McAlester News Capital, for interview regarding government shut down.
- January 30<sup>th</sup>, 2019 Jessica submitted MDSA quarterly newsletter to board members, McAlester City Council and MDSA members.
- January 30<sup>th</sup>, 2019 Jessica and Ivan Bolden, Chief of Army Partnerships, discussed current status of EUL and possible Intragovernmental Service Agreement. Ivan plans to attend ADC's Installation Innovation in Miami, FL and asked to meet at event to discuss any further progress.
- January 31<sup>st</sup>, 2019 Jessica met with Penny Spillman and Robert at Belfair of McAlester. They plan to join as members; I encouraged them to select the Gold Level. They are aware the previous owners from Belfair we're Gold Members. They also wish to attend the Community Leader Tour on April 30th.
- February 4<sup>th</sup>, 2019 Jessica updated Don Fix on Stampede Dates that we're selected. Don notified the Oklahoma Delegation offices and they confirmed to participate.
- February 6<sup>th</sup>, 2019 Jessica participated in phone conference with Brian Hackler and Jerad Ward from Senator Inhofe's office. They are interested in learning McAAP's legislative goals for 2019 and if we can calculate trucks to rail for the UP-business plan.
- February 6<sup>th</sup>, 2019 Jessica reached out to Gideon Rogers, Public Affairs office McAAP, and he provided a few numbers to contact Ft. Sill and Tinker AFB for Jessica to inquire if they are able and willing to receive shipping items via rail.
- February 7<sup>th</sup>, 2019 Jessica was scheduled with Steve Cox, Directorate of Engineering and Public Works; however, he had to cancel due to illness. Jessica sent follow up email to request rescheduling, no response at this time.
- February 7<sup>th</sup> and 8<sup>th</sup>, 2019 Jessica contacted Ft. Sill and Tinker AFB offices regarding rail inquiry. After further communications, we are currently waiting for both bases to report their preference.
- February 11<sup>th</sup> – 12<sup>th</sup>, 2019 Jessica began requesting quotes for lodging during the 2019 Stampede. Currently, we have one quote from The Washington Court Hotel for 299.00. The other two have not submitted their group rates. The Washington Court is within walking distance to the capital.
- February 12<sup>th</sup>, 2019 Jessica reached out to Cody Knight regarding Walmart's intention to become a Gold Member. He will contact us with grant information in March 2019 and submit payment from grant.
- February 15<sup>th</sup>, 2019, we received notification Brian Lott had been selected as the new Civilian Deputy on base. John Ross was also promoted to Chief of Staff.
- February 19<sup>th</sup>, 2019 – February 22<sup>nd</sup>, 2019 Jessica spent time reviewing 2018 Stampede and updating documents/save the dates, etc. for 2019.
- February 21<sup>st</sup>, 2019 Jessica attended McAlester Chamber of Commerce's monthly luncheon.





- February 21<sup>st</sup>, 2019 Jessica attended Pink Stiletto Gala with McAlester Regional Hospital Foundation board members.
- March 4<sup>th</sup> – 5<sup>th</sup>, 2019 Jessica participated in the Association of Defense Communities Installation Innovation Summit. The summit was all about community partnerships and Intergovernmental Service Agreements (IGSAs). There was a huge push for IGSAs because they are saving DoD millions of dollars and are allowing city and county governments to increase revenues. Basically, installations, city leaders and county leaders are sitting down and evaluating installation and community needs and partnering with “win – win solutions”. For example: Ft. Polk near Leesville, LA has had issues with their contractors on base completing their grounds keeping, custodial work and waste disposal. They have worked with surrounding cities and county to develop contracts for the neighboring community to fill those positions. In one proposal the city of Leesville was able to add 35 new employees to their payroll and the installation was able to save 700,000 a year on their grounds keeping alone.
- During my time at the conference, I caught up with Ivan Bolden, Chief of Army Partnerships. Ivan has had an interest in McAAP’s interest in developing an EUL. I reported, EUL is going through appropriate chain through McAAP/DoD and is on schedule, it’s just a long process. Ivan shared he has a group of staff that travel to different installations/communities to help installations and communities find ways to develop IGSAs. He asked for me to contact him after the conference to set something up to discuss opportunities for the future. This conversation can really only take place when we find out what needs the base has and if they want to explore IGSAs.

#### Sessions attended:

- Army Town Hall and Workshop
- Industrial Base Innovation: Building the Advanced Manufacturing, Materials, and Processes Consortium
- A Unique Approach to Solving the Encroachment that Worked for Everyone
- Finding a Way: Developing Intergovernmental Support Agreements
- A Regional Approach to Intergovernmental Support Agreements
- The Future of the Defense Industry: How Communities Can Partner to Improve their Defense Industrial Base
- How One Base Sparks a Movement: Travis AFB and Non-Traditional Pathways to Innovation
- How Military Installations and Communities are leveraging the IGSA Authority
- Military-Community Partnerships to Build Critical Infrastructure Resiliency
- March 9<sup>th</sup>, 2019 Caleb Cochran, Southeast Field Rep from Senator Lankford’s office stopped by the office and discussed upcoming meetings scheduled for Senator Lankford. Including a lunch and learn hosted by the Chamber of Commerce on March 20<sup>th</sup> and his plan to meet with McAAP leadership after the luncheon.



- March 11<sup>th</sup> – 15<sup>th</sup>, 2019 Jessica worked on FY 2020 budget, finalizing details for Community Leader Tour on March 26<sup>th</sup>, 2019 and coordinating hotel for the 2019 McAlester Stampede.
- March 14<sup>th</sup>, 2019 Jessica attended McAlester Chamber of Commerce Monthly Luncheon.
- March 15<sup>th</sup>, 2019 Jessica attended Doughnuts with Directors hosted by McAlester Main Street.
- March 18<sup>th</sup>, 2019 MDSA and the city of McAlester hosted dinner for Military Liaisons from the Oklahoma Delegation, McAlester City Leaders, and McAAP leadership at Pete's Place. We had 32 RSVP, with somewhere between 22-26 in attendance.
- March 20, 2019 Jessica participated in a meeting organized by the City of McAlester and ACES, a group from the State Department of Commerce dedicated to advancing the Aerospace industry in Oklahoma. Jessica visited with two new contacts; one is the new site director for Spirit AeroSystems, Justin Robinson, and Steve Ganske the manager for Central Metal Finishing from Holdenville, OK. Steve is planning to attend the Community Leader tour on April 30<sup>th</sup>, 2019 with the Holdenville city leaders.
- March 20, 2019 Jessica attended the Lunch and Learn with Senator Lankford.
- March 22, 2019 Jessica secured the hotel for the 2019 McAlester Stampede. We will be staying at the Washington Court Hotel, for \$309.00 per night. The rates are higher than last year, unfortunately. There are a few other events going on in the city, which has increased demand.

➤ New members:

- City of Krebs – Silver / \$500.00

➤ Members considering Membership:

- The City of Eufaula
- Eufaula Chamber of Commerce
- Atoka Industrial Park
- McAlester News-Capital
- Holdenville Chamber of Commerce
- City of Kiowa
- Belfair of McAlester

➤ Renewals:

- Eastern Oklahoma State College – Silver / \$500.00
- Kiamichi Technology Centers – Gold / \$1,000.00
- Federal Managers Association – Platinum / \$5,000.00
- Warren Clinic – Gold / \$1,000.00





# McAlester City Council

## AGENDA REPORT

**Meeting Date:** April 23, 2019 **Item Number:** Consent Agenda F  
**Department:** \_\_\_\_\_ **Account Code:** \_\_\_\_\_  
**Prepared By:** Peter Stasiak, City Manager **Budgeted Amount:** \_\_\_\_\_  
**Date Prepared:** April 17, 2019 **Exhibits:** 1

### Subject

Consider and act upon, authorizing the Mayor to sign an Agreement between Oklahomans for Independent Living and the City of McAlester for funding in the amount of \$24,000.

### Recommendation

Motion to approve authorization for the Mayor to sign an Agreement between Oklahomans for Independent Living and the City of McAlester for funding in the amount of \$24,000.

### Discussion

### Approved By

*Initial*

*Date*

**Department Head**

**City Manager**

P. Stasiak

Center for Independent Living  
ADvantage Case Management  
Independent Living Services  
Community Integration  
Transportation  
Employment  
Recreation



Oklahomans  
for  
Independent  
Living ★ McAlester

601 E. Carl Albert Parkway, McAlester, Oklahoma 74501 ~ 918 426 6220 V/TDD ~ 800 568 6821 V/TDD

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April 12, 2019

Mr. Peter Stasiak  
City Manager  
City of McAlester  
P.O. Box 578  
McAlester, OK 74502

Dear Mr. Stasiak,

The Oklahomans for Independent Living (O.I.L.) is requesting a continuation of funding in the amount of \$24,000.00 for the accessible, door to door transportation program for McAlester's citizens that have disabilities or are elderly without a means of transportation.

The DHS 5310 Transportation Program requires that O.I.L. average 360 trips per month. O.I.L. is committed to improving mobility and enhancing the lives of those we serve and our community.

I am available to meet with you to provide additional information as needed. On behalf of those people with disabilities that are served by O.I.L., I respectfully submit this request for your consideration.

Sincerely,

Pamela Pulchny,  
Executive Director

Cc Mayor John Brown

**AGREEMENT BETWEEN THE CITY OF MCALESTER**  
**AND**  
**OKLAHOMANS FOR INDEPENDENT LIVING**

This Agreement, made and entered into this 1<sup>st</sup> day of June, 2019 by and between the City of McAlester, Oklahoma hereinafter called the (the "City"), and Oklahomans for Independent Living, hereinafter called ("OIL").

It is the intent of the Agreement that OIL is to perform such services as outlined herein:

OIL agrees to provide services for people with disabilities such as transportation, assistive technology, recreation, volunteer programs, Americans with Disabilities Act and disability awareness training, employment assistance, information and referral, advocacy, peer counseling, Independent Living Skills training, nursing facility transition/diversion and youth transition from school to post-secondary life.

OIL and the City shall maintain an arrangement for professional contact. This will be in the form of informal discussion by and with the staff of both agencies in order to identify areas of need, gaps in service and to coordinate available resources of both agencies for the benefit of People with Disabilities. Confidentiality standards will be observed.

In performing this agreement Oklahomans for Independent Living acts as an independent contractor and nothing contained in this agreement shall be construed to establish a relationship of agency or employment between said entity and the City.

OIL will contract with the City in providing the following services to the City and the citizens of McAlester:

- 1) Door-to-door transportation to be provided to individuals with disabilities and elderly persons with functional limitations to facilitate living; a minimum of twenty-four (24) hours is required; and
- 2) Back-up service to the Community Services Senior Citizens bus service; and
- 3) Disability information and referrals; and
- 4) Equipment loan program for items necessary for independence when equipment is available (items such as walkers, shower benches/chairs, crutches, wheelchairs, etc.); and
- 5) Social and recreational programs for McAlester citizens with disabilities; and
- 6) Pharmaceutical indigent service to help people obtain necessary medications at no cost from pharmaceutical companies; and



- 7) Employment assistance to people with disabilities; and
- 8) Peer counseling and support groups to promote independence for people with disabilities; and
- 9) Individual assistance to advocate and encourage independence; and
- 10) ADA information and assistance for individuals, business and the City to help improve access and compliance with the regulations.
- 11) Nursing facility transition back into the community or diversion from entering the nursing facility.
- 12) Youth transition from school and into the workforce and assistance in obtaining secondary education. Provide readiness skills such as resume building, dress for success, job etiquette, and application assistance.

OIL further agrees to make periodic reports on basic services provided as a benefit to the City and provide an accounting of funds expended for the services provided. OIL shall provide these reports on a quarterly basis.

Oklahomans for Independent Living hereby holds harmless and indemnifies the City of McAlester from any claims or actions arising from the performance of this agreement for acts of negligence or wanton conduct of its agents or employees and agrees to keep in force adequate general liability insurance during the term of this agreement to insure against such liability and to provide proof thereof when requested by the City.

The City agrees to provide the following funding to ensure the delivery of public services to citizens with disabilities:

- 1) The City will provide funding in the amount of \$24,000 to assist in the transportation and associated services provided by OIL; and
- 2) The disbursement of said funds shall be in monthly payments that are determined by taking \$24,000 and dividing by 12 for monthly payments in the amount of \$2,000.

The term of this agreement shall be for the 2019-2020 fiscal year of the City of McAlester, and shall terminate at 12:00 A.M. on June 30, 2020, unless sooner mutually ratified by both parties hereto in which case this agreement shall continue for the ensuing fiscal year upon the same terms or upon such amended terms as the parties may agree.

This agreement is to be binding upon our administrators, successor, and assigns.

Agreed to and executed the date first written above, irrespective of the actual date of signing.

CITY OF MCALESTER  
An Oklahoma Municipal Corporation

---

John Browne, Mayor

---

Cora Middleton, City Clerk

Executed for and on behalf of Oklahomans for Independent Living on the 19<sup>th</sup> day of June, 2019.

OKLAHOMANS FOR INDEPENDENT LIVING

A handwritten signature in cursive script, appearing to read "Pamela Pulchny", is written over a horizontal line.

Pamela Pulchny, Executive Director

Approved as for form and legality:

---

Ervin & Ervin Attorneys, by William J. Ervin  
City Attorney



# McAlester City Council

## AGENDA REPORT

Meeting Date: April 23, 2019  
Department: \_\_\_\_\_  
Prepared By: Peter Stasiak, City Manager  
Date Prepared: April 17, 2019

Item Number: Consent Agenda G  
Account Code: \_\_\_\_\_  
Budgeted Amount: \_\_\_\_\_  
Exhibits: 1

### Subject

Consider and act upon, authorizing the Mayor to sign an Agreement between Pride in McAlester and the City of McAlester for funding in the amount of \$60,000.

### Recommendation

Motion to approve authorization for the Mayor to sign an Agreement between Pride in McAlester and the City of McAlester for funding in the amount of \$60,000.

### Discussion

### Approved By

*Initial*

*Date*

Department Head

City Manager

P. Stasiak

## **CONTRACT**

This Contract is made between the City of McAlester, a municipal corporation ("City") and Pride In McAlester, Inc., a non-profit corporation ("PIM"). In this Contract, either the City or PIM may also be referred to individually as "Party" or jointly as the "Parties."

### **WITNESSETH:**

**WHEREAS**, the City desires to assist PIM in its efforts to enhance the community with activities to beautify and clean up McAlester; and

**WHEREAS**, PIM possess the knowledge, skills, and ability to assist the City in achieving these desires,

**NOW, THEREFORE**, in consideration of the mutual promises, obligations, representations, and assurances in this Contract, the Parties agree to the following:

### **1. SCOPE OF SERVICES**

- A. PIM will engage in clean up and beautification activities on behalf of the City in order to promote the general welfare of the community and its citizens.
- B. PIM will provide procedural assistance on behalf of the City to promote and accomplish its announced purpose to improve the overall appearance, cleanliness, and sustainability of the City.
- C. The City and PIM will jointly establish a set of measurable goals and objectives to provide accountability and assess the effectiveness of PIM's efforts. Goals shall be as specific as possible. They shall not include service on boards or commissions.
- D. In furtherance of the agreed-upon goals and objectives, PIM shall provide quarterly reports to the City that shall include the current measurements against the goals and objectives and financial statements. Said reports shall be presented to the city manager within thirty days following the end of the City's fiscal quarters.
- E. The City will independently monitor PIM's progress against its goals and objectives and may request written reports from the City's Audit and Finance Advisory Committee and other boards and committees. PIM will provide its full cooperation in the preparation of such reports and will attend board and Committee meetings upon the City's request.

- F. PIM will provide to the City a written annual performance report on activities within thirty days following the end of the City's fiscal year.
- G. The City of McAlester will provide use of the Former National Guard Armory located at 301 E. Polk Avenue for cleanup activities during October and April and provide reasonable support of these efforts for waste removal and recycling services.
- H. The Pride In McAlester Board of Directors and staff shall comply with the Oklahoma Open Meetings Act (Title 25, Oklahoma Statutes §§ 301-304) and the Oklahoma Open Records Act (Title 51, Oklahoma Statutes §§ 24A.1-24A.30). Notice of meetings shall be sent to the City Clerk and publicly posted within the time specified by law.

**2. PAYMENT FOR SERVICES**

- A. In support of PIM's normal cost of operations, the City will pay to PIM the amount of \$60,000.00 during the term of this Contract in monthly payments as the Parties deem most appropriate to assist PIM in accomplishing its goals.
- B. PIM shall provide appropriate documentation to the City in support of a written request for payment. Requests for payment may be submitted at any time but are limited to no more than one request per calendar month.
- C. The City shall process requests for payments through its normal payment procedures.

**3. EFFECTIVE DATE AND TERMINATION**

- A. The effective date of this Contract shall be July 1, 2019, and unless otherwise terminated or cancelled as provided below, it shall end on June 30, 2020, at which date this Contract expires without any further act or notice of either Party being required. The Parties are under no obligation to renew or extend this Contract.
- B. The City or PIM may terminate and/or cancel this Contract, or any part thereof, at any time during its term upon thirty days' notice, for any reason without incurring obligation or penalty of any kind. The effective date of notice for termination or cancellation shall be the date of council or PIM board action providing for said termination or cancellation.
- C. The City's sole obligation in the event of termination is for payment for services rendered by PIM before the effective date of termination and shall be based on a proportionate share of the total amount provided in this contract, earned to date of termination, as determined by the City.

- D. Notices given under this Contract shall be in writing and shall either be personally delivered or sent by first class U.S. mail, postage prepaid.
- E. Any modifications, amendments, recessions, waivers, or releases to this Contract must be in writing and agreed to by both Parties.

If notice is sent to PIM, it shall be addressed to:

President of Board of Directors  
Pride In McAlester  
P.O. Box 583  
McAlester, OK 74502

If notice is sent to the City, it shall be addressed to:

City Clerk  
City of McAlester  
City Hall  
First and Washington  
McAlester, OK 74501

#### **4. ASSURANCES AND WARRANTIES**

- A. PIM warrants that all services performed hereunder will be performed in a manner that complies with all applicable laws, statutes, regulations, ordinances, and professional standards.
- B. PIM shall be solely responsible for all costs and expenses incident to the performance of all services for the City.
- C. PIM shall solely control, direct and supervise all PIM employees with respect to all obligations under this Contract. PIM will be solely responsible for the conduct and supervision of any of its employees. Nothing in this Contract is intended to establish an employer-employee relationship between the City and either PIM or any PIM employee. All PIM employees assigned to provide services under this Contract by PIM shall, in all cases, be deemed employees of PIM and not employees, agents or subcontractors of the City.
- D. Nothing in this Contract is intended to authorize PIM to obligate the City regarding any commitment to a third party, including but not necessarily limited to, cash or non-cash incentives and the sale, lease or donation of real or personal property, without the prior specific consent of the city council as evidenced by a recorded majority vote in open session.

5. **INDEMNIFICATION**

- A. PIM shall indemnify and hold the City harmless from any and all claims which are asserted against the City by any person or entity, alleged to have been caused or found to arise, from the acts, performances, errors, or omissions of PIM or its employees.
- B. PIM shall have no rights against the City for any indemnification (e.g., contractual, equitable, or by implication), contribution, subrogation, and/or any other right to be reimbursed by the City except as expressly provided herein.
- C. PIM waives and releases all actions, liabilities, loss and damages including any subrogated rights it may have against the City based upon any claim brought against the City do to the negligent acts or omission of a PIM employee.

6. **GENERAL TERMS AND CONDITIONS**

- A. Access and Records. PIM will maintain accurate books and records in connection with the services provided under this Contract for 36 months after the end of this Contract, and provide the City with reasonable access to such books and records.
- B. Captions. The section and subsection numbers, captions, and any index to such sections and subsections contained in the Contract are intended for the convenience of the reader and are not intended to have any substantive meaning and shall not be interpreted to limit or modify any substantive provisions of this Contract. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or non-possessive use in this Contract shall be deemed the appropriate plurality, gender, or possession as the context requires.
- C. City Right to Suspend Services. Upon written notice, the City may suspend performance of this Contract if PIM has failed to comply with Federal, State, or Local laws, or any requirements contained in this Contract. The right to suspend services is in addition to the City's right to terminate and/or cancel this Contract. The City shall incur no penalty, expense, or liability to PIM if the city suspends services under this section.
- D. Compliance with Laws. PIM shall comply with all Federal, State, and Local laws, statutes, ordinances, regulations, insurance policy requirements, and requirements applicable to its activities under this Contract.

- E. Conflict of Interest. To avoid any real or perceived conflict of interest, PIM shall refrain from hiring any person who is presently employed by the City. Further, the City shall be notified if any such person serves in any position or office of PIM.
- F. Entire Contract. This Contract represents the entire Contract and understanding between the Parties. This Contract supersedes all other prior oral or written understandings, communications, agreements or Contracts between the Parties. The language of this Contract shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.
- G. Force Majeure. Notwithstanding any other term or provision of this Contract, neither Party shall be liable to the other for any failure of performance hereunder if such failure is due to any cause beyond the reasonable control of that Party and that Party cannot reasonably accommodate or mitigate the effects of any law, order, regulation, direction, action, or request of the United States government or of any other government, national emergencies, insurrections, riots, wars, strikes, lockouts, work stoppages, or other labor difficulties. Reasonable notice shall be given to the affected Party of any such event.
- H. No Implied Waiver. Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any right or remedy under this Contract shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Contract. No waiver of any term, condition, or provision of this Contract, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Contract. No waiver by either Party shall subsequently affect its right to require strict performance of this Contract.
- I. No Third Party Beneficiaries. Except as provided for the benefit of the Parties, this Contract does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to surrogate to the Parties' rights in the Contract, and/or any other right, in favor or immunity of the City.
- J. Reservation of Rights. This Contract does not, and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty or immunity of the City.
- K. Severability. If a court of competent jurisdiction finds a term, condition, or provision of this Contract to be illegal or invalid, then the term, condition, or provision shall be deemed severed from this Contract. All other terms,



conditions, and provisions of this Contract shall remain in full force and effect. Notwithstanding the above, if PIM's promise to indemnify or hold the City harmless is found illegal or invalid, PIM shall contribute the maximum it is permitted to pay by law toward the payment and satisfaction of any claims against the City.

- L. Survival of Terms and Conditions. The following terms and conditions shall survive and continue in full force beyond the termination and/or cancellation of this Contract (or any part thereof) until the terms and conditions are fully satisfied or expire by their very nature:
- a. "ASSURANCES AND WARRANTIES"
  - b. "INDEMNIFICATION";
    - i. "SEVERABILITY"; AND
    - ii. "SURVIVAL OF TERMS AND CONDITIONS"

Executed and adopted upon motion duly made, seconded and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2019, for the City of McAlester.

CITY OF MCALESTER, OKLAHOMA  
A Municipal Corporation

\_\_\_\_\_  
John Browne  
Mayor

\_\_\_\_\_  
Cora Middleton  
City Clerk

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
William J. Ervin, City Attorney

Executed and adopted upon motion duly made, seconded and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2019, for the Pride In McAlester.

PRIDE IN MCALESTER

\_\_\_\_\_  
Justin Few  
President

ATTEST

---

Margaret Fields  
Secretary



## PROPOSED FY 2019-2020 GOALS AND OBJECTIVES

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**OBJECTIVE:** Maintain and grow the Pride In McAlester Organization.

**GOAL:** Average at least 15 volunteers assisting with each PIM Activity

**GOAL:** Build membership base to 130.

**GOAL:** Host Annual Awards Banquet and award members for outstanding service.

**GOAL:** Host monthly luncheon for membership and community member outreach.

**GOAL:** Research, apply, manage, and report on grants to support community enhancement and organizational operations.

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**OBJECTIVE:** Continue to raise public awareness on PIM events and initiatives.

**GOAL:** Have 12 radio public service announcements.

**GOAL:** Work with print news media by sending regular press releases about activities.

**GOAL:** Promote PIM events and initiatives through at least two social media outlets.

**GOAL:** Send monthly newsletters and regular updates via email and continue to grow the email recipient list.

**GOAL:** Give at least one presentation every quarter at various civic organizations, businesses, and other groups as available.

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**OBJECTIVE:** Work with educational institutions and organizations

**GOAL:** Give at least one presentation at schools and organizations working with children.

**GOAL:** Participate in school workshops once a year.

**GOAL:** Develop and distribute flyers and posters on sustainability, volunteer days, community clean ups, and recycling.

**GOAL:** Support and award the Pride In McAlester Scholarship.

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**OBJECTIVE:** Serve the McAlester community through beautification projects.

**GOAL:** Organize 10 community volunteer days to address and complete painting and other improvements in community areas.

**GOAL:** Complete the installation of at least one piece of public art.

**GOAL:** Paint at least 40 fire hydrants.

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**OBJECTIVE:** Promote and encourage recycling.

**GOAL:** Work with community organizations, public school systems, and other public avenues to educate about the importance of recycling.

**GOAL:** Work with volunteers, waste haulers, recycling partners, businesses, and city officials towards the improvement of recycling options in the McAlester Community.

**GOAL:** Work to explore and make recommendations towards curbside recycling.

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**OBJECTIVE:** Continue to work towards a cleaner McAlester

**GOAL:** Host Fall Cleanup including bulk waste, tires, electronics recycling and scrap metal.

**GOAL:** Host Spring Cleanup including bulk waste, tires, scrap metal, Household Hazardous Waste, Electronics Recycling and Prescription Drug Disposal.

**GOAL:** Continue to grow the Adopt-A-Block program to 40 participants.

**Goal:** Grow Adopt-A-Park program to 10 participants.

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**OBJECTIVE:** Promote and implement Keep Oklahoma Beautiful and Keep America Beautiful initiatives in McAlester.

**GOAL:** Promote America Recycles Day

**GOAL:** Carry out Great American Cleanup™ activities.

**GOAL:** Conduct a Holiday Recycling Promotion.

**GOAL:** Paint at least one building for Fresh Paint Days.

**GOAL:** Conduct an Arbor Day Activity

**GOAL:** Conduct a National Planting Day Activity

---

**OBJECTIVE:** Work with and maintain membership with other organizations.

**GOAL:** Maintain affiliation status and participation with Keep Oklahoma Beautiful and Keep America Beautiful.

**GOAL:** Continue to partner and support the activities of other national, statewide, and local organizations working towards beautification and sustainability.

### **Pride In McAlester 2019-2020 Proposed Budget**

#### **Revenue**

Donations & Miscellaneous Fundraisers

Grants & Sponsorships

McAlester City Contract

Membership

**Total Revenue**

\$	12,000
\$	7,000
\$	60,000
\$	3,000
\$	<b>82,000</b>

#### **Operating Expenses**

Advertising

Awards and Banquet

Office and Storage Rent

Office Supplies

Payroll and Payroll Tax

Travel and Meetings

Insurance

Household Hazardous Waste

Electronic Recycling

Dues, Fees, and Memberships

Volunteer Projects

Scholarship

Public Art

Vehicle Expenses

**Total Expenses**

\$	1,200
\$	3,500
\$	7,000
\$	2,000
\$	40,000
\$	2,500
\$	1,300
\$	13,000
\$	10,000
\$	800
\$	2,000
\$	500
\$	2,000
\$	1,200
\$	<b>87,000</b>

**Net (loss)**

\$	<b>5,000</b>
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# McAlester City Council

## AGENDA REPORT

Meeting Date: April 23, 2019 Item Number: Consent Agenda H  
Department: \_\_\_\_\_  
Prepared By: Peter Stasiak, City Manager Account Code: \_\_\_\_\_  
Date Prepared: April 17, 2019 Budgeted Amount: \_\_\_\_\_  
Exhibits: 1

### Subject

Consider and act upon, authorizing the Mayor to sign an Agreement between Pittsburg County Emergency Management and the City of McAlester for funding in the amount of \$50,000 for fiscal year 2019/2020.

### Recommendation

Motion to approve authorization for the Mayor to sign an Agreement between Pittsburg County Emergency Management and the City of McAlester for funding in the amount of \$50,000 for fiscal year 2019/2020.

### Discussion

### Approved By

*Initial*

*Date*

Department Head

City Manager

P. Stasiak

# *McAlester/Pittsburg County*

## *Emergency Management*

705 EOC Drive  
McAlester, Ok. 74501  
Office- 918 423 5655  
Fax- 918 423 2677

April 16, 2019

City of McAlester  
ATTN: City Manager Pete Stasiak  
5 East Washington  
McAlester, OK 74501

RE: 2019 City/County Agreement for Emergency Management

Dear Mr. Stasiak,

It has been a relatively quiet year from a disaster aspect, but we continue to strive to be better, and increase our abilities to respond and help the citizens of McAlester and Pittsburg County. We now have water buffaloes to help with drinking water should it be necessary, and generators to help keep infrastructure going in time of disaster. We now have a Swiftwater Rescue team and have purchased a rescue boat and all Personal Protective Equipment for the team. This year we plan to add a dive team to supplement our water rescue team. This invaluable not only to residents but to local law enforcement.

As we look to the future, we will continue to train and exercise with our officials and our responders to be better prepared in times of need. We also will continue to work toward making our city/county residents better prepared for emergencies and disasters. It is with this in mind that we respectfully request funding of \$50,000 from the City of McAlester for the upcoming fiscal year.

Should you have any questions or concerns, please do not hesitate to contact me at any time.

Respectfully,



Kevin Enloe  
Director

**CITY COUNTY AGREEMENT FOR A JOINT CIVIL DEFENSE/EMERGENCY  
MANAGEMENT ADMINISTRATION**

**THIS AGREEMENT MADE AND ENTERED INTO THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019, BY AND BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF PITTSBURG COUNTY OF OKLAHOMA, HEREINAFTER CALLED COUNTY, AND McAlester, OKLAHOMA, HEREINAFTER CALLED CITY.**

**WHEREAS,  
THE LEGISLATURE HAS PASSED AN ACT KNOWN AS THE OKLAHOMA CIVIL DEFENSE ACT OF 1957 AS AMENDED BY SENATE BILL 212 OF THE 17<sup>TH</sup> LEGISLATURE, AUTHORIZING COOPERATION BETWEEN CITY, COUNTY, STATE AND FEDERAL GOVERNMENTS TO CARRY OUT THE OBJECTIVES AND PURPOSE OF AN EMERGENCY MANAGEMENT PROGRAM, AND**

**WHEREAS,  
THE SAME ACTS AUTHORIZE THE CITY AND COUNTY TO APPROPRIATE FUNDS FOR EMERGENCY MANAGEMENT AND DISASTER PURPOSES,**

**NOW,  
THEREFORE, BE IT AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:**

**I.**

**VALIDATION**

**THAT THE EXISTING JOINT EMERGENCY MANAGEMENT ADMINISTRATION BE EXTENDED AND RECOGNIZED TO BE THE JOINT EFFORT OF THE CITY AND COUNTY.**

**II.**

**EXPENSES**

**THE PARTIES HERETO WILL SHARE IN THE EXPENSES OF CARRYING ON A COMPREHENSIVE EMERGENCY MANAGEMENT PROGRAM INCLUDING AND EXTENDING BEYOND THE INITIAL CONTRACT AND AGREE TO PROVIDE IN THE BUDGETS OF EACH SUFFICIENT FUNDS WITH WHICH TO CARRY OUT THIS PROGRAM OF EMERGENCY MANAGEMENT FOR CITY AND COUNTY AND ANY ADJACENT AREAS DEEMED NECESSARY.**

**III.**

**THE DIRECTOR IS INSTRUCTED TO CARRY OUT PLANS WITH THE STATE OFFICE OF EMERGENCY MANAGEMENT IN COOPERATING WITH THE FEDERAL GOVERNMENT AND TO MAKE AVAILABLE TO THE CITY AND COUNTY PROGRAM THE BENEFITS OF PL 85-606.**

**IV.**

**FINANCIAL TRANSACTIONS**

**RECEIPT AND EXPENDITURE OF ALL FUNDS WILL BE HANDLED IN CONFORMITY WITH THE FINANCIAL PLAN FOR THE COUNTY/CITY EMERGENCY MANAGEMENT ORGANIZATION, IN ACCORDANCE WITH**



**APPLICABLE STATE AND FEDERAL LAWS, RULES AND REGULATIONS.**

**BUDGETS**

**THE EMERGENCY MANAGEMENT ADMINISTRATION SHALL, PRIOR TO THE BEGINNING OF EACH FISCAL YEAR, SUBMIT TO THE CITY AND THE COUNTY THE PROSPECTIVE BUDGET FOR ITS OPERATION FOR THE COMING YEAR.**

**The City of McAlester shall compensate the City/Pittsburg County Emergency Management in the amount of \$50,000 for the fiscal year 2019/2020, beginning July 1, 2019 ending June 30, 2020. The Emergency Operation Center's (EOC) support and special staff members, who have skills and training in areas needed to provide a total response to an emergency, may assist the City of McAlester's emergency service coordinators in the accomplishment of their duties, perform functions within the EOC to enhance efficiency, or perform critical tasks outside the scope of government departments.**

**TASK ASSIGNMENTS AND RESPONSIBILITIES**

**1. EMERGENCY MANAGEMENT DIRECTOR is responsible for:**

- A. Coordination of all phases of emergency management.**
- B. EOC communication capability.**
- C. Public information and education.**
- D. EOC operation.**
- E. Comprehensive emergency management planning.**
- F. EOC staff training.**
- G. Warning system planning.**
- H. Damage assessment training.**

**WITNESS OUR HANDS THIS DAY AND YEAR FIRST ABOVE WRITTEN.**

\_\_\_\_\_  
**Kevin Smith**  
**Chairman, Bd of County**  
**Commissioners**

**Attest:**

\_\_\_\_\_  
**John Browne**  
**Mayor**

**Attest**

\_\_\_\_\_  
**Hope Trammell**  
**County Clerk**

\_\_\_\_\_  
**Cora Middleton**  
**City Clerk**

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
12:50:53PM

Appropriation Ledger  
Account CD-1A: CIVIL DEFENSE PS  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	7/3/2017	CARRYOVER BALANCE			\$17159.25	CARRYOVER FROM 2016-2017			17,159.25	0.00	17,159.25
	8/7/2017	MONTHLY APPROPRIATION			\$121.02	JULY 2017			17,280.27	0.00	17,280.27
	9/5/2017	MONTHLY APPROPRIATION			\$131.43	AUGUST 2017			17,411.70	0.00	17,411.70
	10/2/2017	MONTHLY APPROPRIATION			\$130.46	SEPTEMBER 2017			17,542.16	0.00	17,542.16
	10/4/2017	SPECIAL APPORTIONMENT			\$24880.97	REC# 443			42,423.13	0.00	42,423.13
	11/6/2017	MONTHLY APPROPRIATION			\$126.64	OCTOBER 2017			42,549.77	0.00	42,549.77
	12/4/2017	MONTHLY APPROPRIATION			\$149.00	NOVEMBER 2017			42,698.77	0.00	42,698.77
	1/2/2018	MONTHLY APPROPRIATION			\$128.62	DECEMBER 2017			42,827.39	0.00	42,827.39
	2/5/2018	MONTHLY APPROPRIATION			\$129.84	JANUARY 2018			42,957.23	0.00	42,957.23
	3/5/2018	MONTHLY APPROPRIATION			\$205.72	FEBRUARY 2018			43,162.95	0.00	43,162.95
	4/2/2018	MONTHLY APPROPRIATION			\$189.47	MARCH 2018			43,352.42	0.00	43,352.42
	4/10/2018	Gross Payroll	007947	\$6,005.86					43,352.42	6,005.86	37,346.56
	4/10/2018	ENLOE, KEVIN J	007947			\$1,156.13	4/18/2018	000125	42,196.29	4,849.73	37,346.56
	4/10/2018	LUPARDUS, LOIS A.	007947			\$1,159.94	4/16/2018	000126	41,036.35	3,689.79	37,346.56
	4/10/2018	TRIPP, HILLARY N	007947			\$999.70	4/16/2018	000127	40,036.65	2,690.09	37,346.56
	4/10/2018	NATIONWIDE RETIREMENT S	007947			\$30.00	4/18/2018	000128	40,006.65	2,660.09	37,346.56
	4/10/2018	OKLA. PUBLIC EMPLOYEES R	007947			\$967.54	5/8/2018	000129	39,039.11	1,692.55	37,346.56
	4/10/2018	OKLAHOMA DEPARTMENT O	007947			\$250.00	4/18/2018	000130	38,789.11	1,442.55	37,346.56
	4/10/2018	OKLAHOMAS CREDIT UNION	007947			\$75.00	4/18/2018	000131	38,714.11	1,367.55	37,346.56
	4/10/2018	THE BANK N.A.-OTC	007947			\$177.00	4/13/2018	000132	38,537.11	1,190.55	37,346.56
	4/10/2018	THE BANK NA	007947			\$1,190.55	4/13/2018	000133	37,346.56	0.00	37,346.56
	4/18/2018	AIR MED CARE NETWORK	008218	\$150.00					37,346.56	150.00	37,196.56
	4/23/2018	AIR MED CARE NETWORK	008218			\$150.00	5/7/2018	000136	37,196.56	0.00	37,196.56
	4/26/2018	Gross Payroll	008388	\$7,758.26					37,196.56	7,758.26	29,438.30
	4/26/2018	ENLOE, KEVIN J	008388			\$731.55	5/23/2018	000143	36,465.01	7,026.71	29,438.30
	4/26/2018	LUPARDUS, LOIS A.	008388			\$1,034.39	5/2/2018	000144	35,430.62	5,992.32	29,438.30
	4/26/2018	TRIPP, HILLARY N	008388			\$957.56	5/2/2018	000145	34,473.06	5,034.76	29,438.30
	4/26/2018	AFLAC	008388			\$240.76	5/8/2018	000146	34,232.30	4,794.00	29,438.30
Year Total:					\$13,914.12	\$0.00	\$9,120.12		\$34,232.30	\$4,794.00	\$29,438.30

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
12:50:53PM

Appropriation Ledger  
Account CD-1A: CIVIL DEFENSE PS  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	4/26/2018	ASSURITY LIFE INSURANCE (	008388			\$46.31	5/4/2018	000147	34,185.99	4,747.69	29,438.30
	4/26/2018	OK PUBLIC EMP HEALTH & W	008388			\$2,322.27	5/8/2018	000148	31,863.72	2,425.42	29,438.30
	4/26/2018	OKLA. PUBLIC EMPLOYEES R	008388			\$967.54	5/8/2018	000149	30,896.18	1,457.88	29,438.30
	4/26/2018	OKLAHOMA DEPARTMENT O	008388			\$250.00	5/7/2018	000150	30,646.18	1,207.88	29,438.30
	4/26/2018	OKLAHOMAS CREDIT UNION	008388			\$75.00	5/4/2018	000151	30,571.18	1,132.88	29,438.30
	4/26/2018	THE BANK N.A.-OTC	008388			\$142.00	5/1/2018	000152	30,429.18	990.88	29,438.30
	4/26/2018	THE BANK NA	008388			\$990.88	5/1/2018	000153	29,438.30	0.00	29,438.30
	5/7/2018	MONTHLY APPROPRIATION			\$189.38	APRIL 2018			29,627.68	0.00	29,627.68
	5/11/2018	SPECIAL APPORTIONMENT			\$20000.00	REC# 1516			49,627.68	0.00	49,627.68
	5/11/2018	Gross Payroll	008932	\$6,005.86					49,627.68	6,005.86	43,621.82
	5/11/2018	ENLOE, KEVIN J	008932			\$1,156.13	5/23/2018	000162	48,471.55	4,849.73	43,621.82
	5/11/2018	LUPARDUS, LOIS A.	008932			\$1,159.94	5/18/2018	000163	47,311.61	3,689.79	43,621.82
	5/11/2018	TRIPP, HILLARY N	008932			\$999.70	5/17/2018	000164	46,311.91	2,690.09	43,621.82
	5/11/2018	NATIONWIDE RETIREMENT S	008932			\$30.00	5/23/2018	000165	46,281.91	2,660.09	43,621.82
	5/11/2018	OKLA. PUBLIC EMPLOYEES R	008932			\$967.54	6/7/2018	000166	45,314.37	1,692.55	43,621.82
	5/11/2018	OKLAHOMA DEPARTMENT O	008932			\$250.00	5/22/2018	000167	45,064.37	1,442.55	43,621.82
	5/11/2018	OKLAHOMAS CREDIT UNION	008932			\$75.00	5/21/2018	000168	44,989.37	1,367.55	43,621.82
	5/11/2018	THE BANK N.A.-OTC	008932			\$177.00	5/16/2018	000169	44,812.37	1,190.55	43,621.82
	5/11/2018	THE BANK NA	008932			\$1,190.55	5/16/2018	000170	43,621.82	0.00	43,621.82
	5/29/2018	Gross Payroll	009373	\$7,758.26					43,621.82	7,758.26	35,863.56
	5/29/2018	ENLOE, KEVIN J	009373			\$731.55	6/4/2018	000181	42,890.27	7,026.71	35,863.56
	5/29/2018	LUPARDUS, LOIS A.	009373			\$1,034.39	6/4/2018	000182	41,855.88	5,992.32	35,863.56
	5/29/2018	TRIPP, HILLARY N	009373			\$957.56	6/4/2018	000183	40,898.32	5,034.76	35,863.56
	5/29/2018	AFLAC	009373			\$240.76	6/18/2018	000184	40,657.56	4,794.00	35,863.56
	5/29/2018	ASSURITY LIFE INSURANCE (	009373			\$46.31	6/7/2018	000185	40,611.25	4,747.69	35,863.56
	5/29/2018	OK PUBLIC EMP HEALTH & W	009373			\$2,322.27	6/8/2018	000186	38,288.98	2,425.42	35,863.56
	5/29/2018	OKLA. PUBLIC EMPLOYEES R	009373			\$967.54	6/7/2018	000187	37,321.44	1,457.88	35,863.56
	5/29/2018	OKLAHOMA DEPARTMENT O	009373			\$250.00	6/6/2018	000188	37,071.44	1,207.88	35,863.56
Year Total:				\$27,678.24	\$0.00	\$26,470.36			\$37,071.44	\$1,207.88	\$35,863.56

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
12:50:53PM

Appropriation Ledger  
Account CD-1A: CIVIL DEFENSE PS  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	5/29/2018	OKLAHOMAS CREDIT UNION	009373			\$75.00	6/6/2018	000189	36,996.44	1,132.88	35,863.56
	5/29/2018	THE BANK N.A.-OTC	009373			\$142.00	6/1/2018	000190	36,854.44	990.88	35,863.56
	5/29/2018	THE BANK NA	009373			\$990.88	6/1/2018	000191	35,863.56	0.00	35,863.56
	6/4/2018	MONTHLY APPROPRIATION			\$202.86	MAY 2018			36,066.42	0.00	36,066.42
	6/12/2018	Gross Payroll	009798	\$6,005.86					36,066.42	6,005.86	30,060.56
	6/12/2018	ENLOE, KEVIN J	009798			\$1,156.13	6/18/2018	000193	34,910.29	4,849.73	30,060.56
	6/12/2018	LUPARDUS, LOIS A.	009798			\$1,159.94	6/18/2018	000194	33,750.35	3,689.79	30,060.56
	6/12/2018	TRIPP, HILLARY N	009798			\$999.70	6/18/2018	000195	32,750.65	2,690.09	30,060.56
	6/12/2018	NATIONWIDE RETIREMENT S	009798			\$30.00	6/20/2018	000196	32,720.65	2,660.09	30,060.56
	6/12/2018	OKLA. PUBLIC EMPLOYEES R	009798			\$967.54	7/5/2018	000197	31,753.11	1,692.55	30,060.56
	6/12/2018	OKLAHOMA DEPARTMENT O	009798			\$250.00	6/20/2018	000198	31,503.11	1,442.55	30,060.56
	6/12/2018	OKLAHOMAS CREDIT UNION	009798			\$75.00	6/20/2018	000199	31,428.11	1,367.55	30,060.56
	6/12/2018	THE BANK N.A.-OTC	009798			\$177.00	6/15/2018	000200	31,251.11	1,190.55	30,060.56
	6/12/2018	THE BANK NA	009798			\$1,190.55	6/15/2018	000201	30,060.56	0.00	30,060.56
	6/14/2018	SPECIAL APPORTIONMENT			\$10000.00	REC# 1690			40,060.56	0.00	40,060.56
	6/26/2018	Gross Payroll	010190	\$7,758.26					40,060.56	7,758.26	32,302.30
	6/26/2018	ENLOE, KEVIN J	010190			\$731.55	7/2/2018	000205	39,329.01	7,026.71	32,302.30
	6/26/2018	LUPARDUS, LOIS A.	010190			\$1,034.39	7/3/2018	000206	38,294.62	5,992.32	32,302.30
	6/26/2018	TRIPP, HILLARY N	010190			\$957.56	7/2/2018	000207	37,337.06	5,034.76	32,302.30
	6/26/2018	AFLAC	010190			\$240.76	7/9/2018	000208	37,096.30	4,794.00	32,302.30
	6/26/2018	ASSURITY LIFE INSURANCE C	010190			\$46.31	7/10/2018	000209	37,049.99	4,747.69	32,302.30
	6/26/2018	OK PUBLIC EMP HEALTH & W	010190			\$2,322.27	7/5/2018	000210	34,727.72	2,425.42	32,302.30
	6/26/2018	OKLA. PUBLIC EMPLOYEES R	010190			\$967.54	7/5/2018	000211	33,760.18	1,457.88	32,302.30
	6/26/2018	OKLAHOMA DEPARTMENT O	010190			\$250.00	7/5/2018	000212	33,510.18	1,207.88	32,302.30
	6/26/2018	OKLAHOMAS CREDIT UNION	010190			\$75.00	7/5/2018	000213	33,435.18	1,132.88	32,302.30
	6/26/2018	THE BANK N.A.-OTC	010190			\$142.00	6/29/2018	000214	33,293.18	990.88	32,302.30
	6/26/2018	THE BANK NA	010190			\$990.88	6/29/2018	000215	32,302.30	0.00	32,302.30
	7/2/2018	MONTHLY APPROPRIATION			\$231.10	JUNE 2018			32,533.40	0.00	32,533.40
	Year Total:					\$41,442.36	\$0.00	\$41,442.36	\$32,533.40	\$0.00	\$32,533.40

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
12:50:53PM

Appropriation Ledger  
Account CD-1A: CIVIL DEFENSE PS  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	7/2/2018	CARRYOVER BALANCE			\$-32533.40		CARRYOVER TO 2018-2019		0.00	0.00	0.00
	7/2/2018			Range Totals:	\$0.00	\$41,442.36					

Year Total: \$41,442.36 \$0.00 \$41,442.36

\$0.00 \$0.00 \$0.00

\* Paid column reflects the date on which the warrant was cancelled or void.

8/17/2018  
12:51:03PM

## Fiscal Year 2017-2018

Year Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Warrant was cancelled or void.					Page 1 of 1	

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
12:51:17PM

Appropriation Ledger  
Account CD-2: CIVIL DEFENSE M&O  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	7/3/2017	CARRYOVER BALANCE			\$18999.43				18,999.43	0.00	18,999.43
	7/11/2017	EMBASSY SUITES NORMAN	000327	\$1,729.00					18,999.43	1,729.00	17,270.43
	7/12/2017	OEMA TREASURER	000347	\$245.00					18,999.43	1,974.00	17,025.43
	7/17/2017	SPECIAL APPORTIONMENT			\$4166.67	REC# 52			23,166.10	1,974.00	21,192.10
	7/17/2017	OEMA TREASURER	000347			\$245.00	8/8/2017	000001	22,921.10	1,729.00	21,192.10
	7/20/2017	SPECIAL APPORTIONMENT			\$90.50	REC# 63			23,011.60	1,729.00	21,282.60
	7/31/2017	COMDATA	000814	\$2,000.00					23,011.60	3,729.00	19,282.60
	7/31/2017	OTA PIKEPASS	000815	\$40.00					23,011.60	3,769.00	19,242.60
	7/31/2017	CINTAS FIRST AID AND SAFE	000816	\$100.00					23,011.60	3,869.00	19,142.60
	7/31/2017	WALMART COMMUNITY BR	000817	\$500.00					23,011.60	4,369.00	18,642.60
	7/31/2017	KIAMICHI AUTOMOTIVE WAI	000818	\$300.00					23,011.60	4,669.00	18,342.60
	7/31/2017	STAPLES CREDIT PLAN	000819	\$500.00					23,011.60	5,169.00	17,842.60
	7/31/2017	LOWES	000820	\$1,500.00					23,011.60	6,669.00	16,342.60
	7/31/2017	ATWOODS	000821	\$500.00					23,011.60	7,169.00	15,842.60
	8/4/2017	AMERICAN COMMUNICATIO	000997	\$168.46					23,011.60	7,337.46	15,674.14
	8/7/2017	AMERICAN COMMUNICATIO	000997			\$168.46	8/22/2017	000002	22,843.14	7,169.00	15,674.14
	8/22/2017	SPECIAL APPORTIONMENT			\$4166.67	REC# 216			27,009.81	7,169.00	19,840.81
	8/28/2017	COMDATA	001551	\$2,000.00					27,009.81	9,169.00	17,840.81
	8/28/2017	OTA PIKEPASS CUSTOMER S	001552	\$40.00					27,009.81	9,209.00	17,800.81
	8/28/2017	CINTAS FIRST AID AND SAFE	001553	\$100.00					27,009.81	9,309.00	17,700.81
	8/28/2017	WALMART COMMUNITY BR	001554	\$500.00					27,009.81	9,809.00	17,200.81
	8/28/2017	KIAMICHI AUTOMOTIVE WAI	001555	\$300.00					27,009.81	10,109.00	16,900.81
	8/28/2017	STAPLES CREDIT PLAN	001556	\$500.00					27,009.81	10,609.00	16,400.81
	8/28/2017	LOWES	001557	\$1,500.00					27,009.81	12,109.00	14,900.81
	8/28/2017	ATWOODS	001558	\$500.00					27,009.81	12,609.00	14,400.81
	8/31/2017	SPECIAL APPORTIONMENT			\$10.00	REC# 255			27,019.81	12,609.00	14,410.81
	8/31/2017	MILLER OFFICE EQUIPMENT	001721	\$4.60					27,019.81	12,613.60	14,406.21
	9/1/2017	MEGAPATH	001769	\$489.65					27,019.81	13,103.25	13,916.56
	Year Total:			\$13,516.71	\$0.00	\$413.46			\$27,019.81	\$13,103.25	\$13,916.56

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK 8/17/2018  
HOPE TRAMMELL 12:51:17PM

Appropriation Ledger  
Account CD-2: CIVIL DEFENSE M&O  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	9/5/2017	COMDATA	001813	\$2,000.00					27,019.81	15,103.25	11,916.56
	9/5/2017	CANON FINANCIAL SERVIC	001817	\$125.00					27,019.81	15,228.25	11,791.56
	9/5/2017	EMBASSY SUITES NORMAN	000327		\$-841.00				27,019.81	14,387.25	12,632.56
	9/5/2017	CINTAS FIRST AID AND SAFE	000816		\$-32.49				27,019.81	14,354.76	12,665.05
	9/5/2017	WALMART COMMUNITY BR	000817		\$-44.42				27,019.81	14,310.34	12,709.47
	9/5/2017	KIAMICHI AUTOMOTIVE WAI	000818		\$-229.05				27,019.81	14,081.29	12,938.52
	9/5/2017	LOWES	000820		\$-85.17				27,019.81	13,996.12	13,023.69
	9/5/2017	EMBASSY SUITES NORMAN	000327			\$888.00	9/18/2017	000003	26,131.81	13,108.12	13,023.69
	9/5/2017	CINTAS FIRST AID AND SAFE	000816			\$67.51	9/13/2017	000004	26,064.30	13,040.61	13,023.69
	9/5/2017	WALMART COMMUNITY BR	000817			\$455.58	9/14/2017	000005	25,608.72	12,585.03	13,023.69
	9/5/2017	KIAMICHI AUTOMOTIVE WAI	000818			\$70.95	9/18/2017	000006	25,537.77	12,514.08	13,023.69
	9/5/2017	LOWES	000820			\$1,414.83	9/15/2017	000007	24,122.94	11,099.25	13,023.69
	9/5/2017	MILLER OFFICE EQUIPMENT	001721			\$4.60	9/15/2017	000009	24,118.34	11,094.65	13,023.69
	9/5/2017	MEGAPATH	001769			\$489.65	9/13/2017	000010	23,628.69	10,605.00	13,023.69
	9/6/2017	AT&T	001866	\$556.28					23,628.69	11,161.28	12,467.41
	9/11/2017	US CELLULAR	001977	\$350.84					23,628.69	11,512.12	12,116.57
	9/11/2017	PUBLIC SERVICE CO. OF OKL	001978	\$746.11					23,628.69	12,258.23	11,370.46
	9/11/2017	COMDATA	000814		\$-937.65				23,628.69	11,320.58	12,308.11
	9/11/2017	OTA PIKEPASS	000815		\$-35.40				23,628.69	11,285.18	12,343.51
	9/11/2017	COMDATA	000814			\$1,062.35	9/26/2017	000011	22,566.34	10,222.83	12,343.51
	9/11/2017	OTA PIKEPASS	000815			\$4.60	9/28/2017	000012	22,561.74	10,218.23	12,343.51
	9/11/2017	CANON FINANCIAL SERVIC	001817			\$125.00	9/26/2017	000013	22,436.74	10,093.23	12,343.51
	9/11/2017	AT&T	001866			\$556.28	9/22/2017	000014	21,880.46	9,536.95	12,343.51
	9/13/2017	AT&T	002064	\$288.46					21,880.46	9,825.41	12,055.05
	9/13/2017	PENGUIN MANAGEMENT IN	002065	\$211.83					21,880.46	10,037.24	11,843.22
	9/14/2017	ADA PAPER COMPANY	002101	\$106.51					21,880.46	10,143.75	11,736.71
	9/18/2017	SPECIAL APPORTIONMENT			\$4166.67	REC# 348			26,047.13	10,143.75	15,903.38
	9/18/2017	CENTER POINT ENERGY ARK	002180	\$104.53					26,047.13	10,248.28	15,798.85
Year Total:				\$18,006.27	\$-2,205.18	\$5,552.81			\$26,047.13	\$10,248.28	\$15,798.85

\* Paid column reflects the date on which the warrant was cancelled or void.



PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
12:51:17PM

Appropriation Ledger  
Account CD-2: CIVIL DEFENSE M&O  
Fiscal Year 2017-2018

Dist	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	9/18/2017	PUBLIC SERVICE CO. OF OKL	002181	\$13.85					26,047.13	10,262.13	15,785.00
	9/18/2017	US CELLULAR	001977			\$350.84	10/2/2017	000015	25,696.29	9,911.29	15,785.00
	9/18/2017	PUBLIC SERVICE CO. OF OKL	001978			\$746.11	10/2/2017	000016	24,950.18	9,165.18	15,785.00
	9/18/2017	AT&T	002064			\$288.46	10/3/2017	000017	24,661.72	8,876.72	15,785.00
	9/18/2017	PENGUIN MANAGEMENT IN	002065			\$211.83	9/29/2017	000018	24,449.89	8,664.89	15,785.00
	9/19/2017	SPECIAL APPORTIONMENT			\$8546.86	REC# 353			32,996.75	8,664.89	24,331.86
	9/19/2017	ACCO	002218	\$35.00					32,996.75	8,699.89	24,296.86
	9/19/2017	BEALES GOODYEAR	002220	\$220.95					32,996.75	8,920.84	24,075.91
	9/20/2017	BIZ-TEL	002251	\$170.00					32,996.75	9,090.84	23,905.91
	9/20/2017	BIZ-TEL	002252	\$85.00					32,996.75	9,175.84	23,820.91
	9/22/2017	ADA PAPER COMPANY	002306	\$155.15					32,996.75	9,330.99	23,665.76
	9/22/2017	MEGAPATH	002307	\$300.68					32,996.75	9,631.67	23,365.08
	9/22/2017	BEARTOOTH MAPPING INC.	002308	\$480.00					32,996.75	10,111.67	22,885.08
	9/25/2017	ADA PAPER COMPANY	002361	\$53.50					32,996.75	10,165.17	22,831.58
	9/25/2017	ADA PAPER COMPANY	002101			\$106.51	10/4/2017	000019	32,890.24	10,058.66	22,831.58
	9/25/2017	CENTER POINT ENERGY ARK	002180			\$104.53	11/13/2017	000020	32,785.71	9,954.13	22,831.58
	9/25/2017	PUBLIC SERVICE CO. OF OKL	002181			\$13.85	10/6/2017	000021	32,771.86	9,940.28	22,831.58
	9/25/2017	ACCO	002218			\$35.00	10/16/2017	000022	32,736.86	9,905.28	22,831.58
	9/25/2017	BEALES GOODYEAR	002220			\$220.95	10/4/2017	000023	32,515.91	9,684.33	22,831.58
	9/25/2017	MEGAPATH	002307			\$300.68	10/5/2017	000024	32,215.23	9,383.65	22,831.58
	9/28/2017	US POSTMASTER	002482	\$98.00					32,215.23	9,481.65	22,733.58
	10/2/2017	COMDATA	002537	\$2,000.00					32,215.23	11,481.65	20,733.58
	10/2/2017	OTA PIKEPASS	002538	\$40.00					32,215.23	11,521.65	20,693.58
	10/2/2017	CINTAS FIRST AID AND SAFE	002539	\$500.00					32,215.23	12,021.65	20,193.58
	10/2/2017	WALMART COMMUNITY BR	002540	\$500.00					32,215.23	12,521.65	19,693.58
	10/2/2017	KIAMICHI AUTOMOTIVE WA	002541	\$300.00					32,215.23	12,821.65	19,393.58
	10/2/2017	HOLMANS FAST LUBE	002542	\$700.00					32,215.23	13,521.65	18,693.58
	10/2/2017	LOWES	002543	\$1,500.00					32,215.23	15,021.65	17,193.58
Year Total:				\$25,158.40	\$-2,205.18	\$7,931.57			\$32,215.23	\$15,021.65	\$17,193.58

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
12:51:17PM

Appropriation Ledger  
Account CD-2: CIVIL DEFENSE M&O  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	10/2/2017	CINTAS FIRST AID AND SAFE	001553		\$-2.73				32,215.23	15,018.92	17,196.31
	10/2/2017	WALMART COMMUNITY BR	001554		\$-461.18				32,215.23	14,557.74	17,657.49
	10/2/2017	KIAMICHI AUTOMOTIVE WAI	001555		\$-236.37				32,215.23	14,321.37	17,893.86
	10/2/2017	LOWES	001557		\$-1045.88				32,215.23	13,275.49	18,939.74
	10/2/2017	CINTAS FIRST AID AND SAFE	001553			\$97.27	10/17/2017	000025	32,117.96	13,178.22	18,939.74
	10/2/2017	WALMART COMMUNITY BR	001554			\$38.82	10/12/2017	000026	32,079.14	13,139.40	18,939.74
	10/2/2017	KIAMICHI AUTOMOTIVE WAI	001555			\$63.63	10/12/2017	000027	32,015.51	13,075.77	18,939.74
	10/2/2017	LOWES	001557			\$454.12	10/13/2017	000028	31,561.39	12,621.65	18,939.74
	10/2/2017	ADA PAPER COMPANY	002306			\$155.15	10/16/2017	000029	31,406.24	12,466.50	18,939.74
	10/2/2017	BEARTOOTH MAPPING INC.	002308			\$480.00	10/25/2017	000030	30,926.24	11,986.50	18,939.74
	10/2/2017	ADA PAPER COMPANY	002361			\$53.50	10/16/2017	000031	30,872.74	11,933.00	18,939.74
	10/2/2017	US POSTMASTER	002482			\$98.00	10/13/2017	000032	30,774.74	11,835.00	18,939.74
	10/3/2017	ADA PAPER COMPANY	002623	\$97.50					30,774.74	11,932.50	18,842.24
	10/3/2017	US CELLULAR	002624	\$350.84					30,774.74	12,283.34	18,491.40
	10/3/2017	CANON FINANCIAL SERVIC	002625	\$125.00					30,774.74	12,408.34	18,366.40
	10/4/2017	TESSCO	002698	\$509.80					30,774.74	12,918.14	17,856.60
	10/9/2017	US CELLULAR	002624			\$350.84	10/19/2017	000034	30,423.90	12,567.30	17,856.60
	10/9/2017	CANON FINANCIAL SERVIC	002625			\$125.00	10/20/2017	000035	30,298.90	12,442.30	17,856.60
	10/10/2017	AT&T	002863	\$288.46					30,298.90	12,730.76	17,568.14
	10/10/2017	PRO KILL INC.	002864	\$106.00					30,298.90	12,836.76	17,462.14
	10/11/2017	PUBLIC SERVICE CO. OF OKL	002925	\$696.98					30,298.90	13,533.74	16,765.16
	10/11/2017	REDI REPAIRS LLC	002926	\$2,275.00					30,298.90	15,808.74	14,490.16
	10/16/2017	COMDATA	001551		\$-1060.11				30,298.90	14,748.63	15,550.27
	10/16/2017	COMDATA	001551			\$939.89	10/25/2017	000036	29,359.01	13,808.74	15,550.27
	10/16/2017	BIZ-TEL	002251			\$170.00	10/25/2017	000037	29,189.01	13,638.74	15,550.27
	10/16/2017	BIZ-TEL	002252			\$85.00	10/25/2017	000038	29,104.01	13,553.74	15,550.27
	10/16/2017	ADA PAPER COMPANY	002623			\$97.50	10/25/2017	000039	29,006.51	13,456.24	15,550.27
	10/16/2017	AT&T	002863			\$288.46	10/27/2017	000040	28,718.05	13,167.78	15,550.27

Year Total: \$29,607.98 \$-5,011.45 \$11,428.75 \$28,718.05 \$13,167.78 \$15,550.27

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
12:51:17PM

Appropriation Ledger  
Account CD-2: CIVIL DEFENSE M&O  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	10/16/2017	PRO KILL INC.	002864			\$106.00	10/24/2017	000041	28,612.05	13,061.78	15,550.27
	10/16/2017	PUBLIC SERVICE CO. OF OKL	002925			\$696.98	10/30/2017	000042	27,915.07	12,364.80	15,550.27
	10/16/2017	REDI REPAIRS LLC	002926			\$2,275.00	10/25/2017	000043	25,640.07	10,089.80	15,550.27
	10/19/2017	AMERICAN COMMUNICATIO	003117	\$750.00					25,640.07	10,839.80	14,800.27
	10/19/2017	CENTER POINT ENERGY ARK	003118	\$111.96					25,640.07	10,951.76	14,688.31
	10/20/2017	SPECIAL APPORTIONMENT			\$4166.67	REC # 523			29,806.74	10,951.76	18,854.98
	10/20/2017	PUBLIC SERVICE CO. OF OKL	003138	\$14.78					29,806.74	10,966.54	18,840.20
	10/23/2017	AMERICAN COMMUNICATIO	003117			\$750.00	11/3/2017	000044	29,056.74	10,216.54	18,840.20
	10/23/2017	CENTER POINT ENERGY ARK	003118			\$111.96	11/3/2017	000045	28,944.78	10,104.58	18,840.20
	10/23/2017	PUBLIC SERVICE CO. OF OKL	003138			\$14.78	11/6/2017	000046	28,930.00	10,089.80	18,840.20
	10/24/2017	MEGAPATH	003202	\$304.62					28,930.00	10,394.42	18,535.58
	10/24/2017	ACC BUSINESS	003203	\$285.92					28,930.00	10,680.34	18,249.66
	10/24/2017	CITY OF MCALESTER	003208	\$136.94					28,930.00	10,817.28	18,112.72
	10/25/2017	ADA PAPER COMPANY	003244	\$385.23					28,930.00	11,202.51	17,727.49
	10/30/2017	LOWES	003337	\$1,500.00					28,930.00	12,702.51	16,227.49
	10/30/2017	COMDATA	003338	\$2,000.00					28,930.00	14,702.51	14,227.49
	10/30/2017	OTA PIKEPASS	003339	\$40.00					28,930.00	14,742.51	14,187.49
	10/30/2017	CINTAS FIRST AID AND SAFE	003340	\$100.00					28,930.00	14,842.51	14,087.49
	10/30/2017	KIAMICHI AUTOMOTIVE WAJ	003341	\$300.00					28,930.00	15,142.51	13,787.49
	10/30/2017	CINTAS FIRST AID AND SAFE	002539		\$-353.04				28,930.00	14,789.47	14,140.53
	10/30/2017	KIAMICHI AUTOMOTIVE WAJ	002541		\$-267.87				28,930.00	14,521.60	14,408.40
	10/30/2017	LOWES	002543		\$-408.78				28,930.00	14,112.82	14,817.18
	10/30/2017	TESSCO	002698		\$14.83				28,930.00	14,127.65	14,802.35
	10/30/2017	CINTAS FIRST AID AND SAFE	002539			\$146.96	11/14/2017	000047	28,783.04	13,980.69	14,802.35
	10/30/2017	KIAMICHI AUTOMOTIVE WAJ	002541			\$32.13	11/14/2017	000048	28,750.91	13,948.56	14,802.35
	10/30/2017	LOWES	002543			\$1,091.22	11/15/2017	000049	27,659.69	12,857.34	14,802.35
	10/30/2017	TESSCO	002698			\$524.63	11/16/2017	000050	27,135.06	12,332.71	14,802.35
	10/30/2017	MEGAPATH	003202			\$304.62	11/14/2017	000051	26,830.44	12,028.09	14,802.35
Year Total:				\$35,537.43	\$-6,026.31	\$17,483.03			\$26,830.44	\$12,028.09	\$14,802.35

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

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Appropriation Ledger  
Account CD-2: CIVIL DEFENSE M&O  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	10/30/2017	ACC BUSINESS	003203			\$285.92	11/15/2017	000052	26,544.52	11,742.17	14,802.35
	10/30/2017	CITY OF MCALESTER	003208			\$136.94	11/13/2017	000053	26,407.58	11,605.23	14,802.35
	10/30/2017	ADA PAPER COMPANY	003244			\$385.23	11/14/2017	000054	26,022.35	11,220.00	14,802.35
	10/31/2017	VYVE BROADBAND	003438	\$313.52					26,022.35	11,533.52	14,488.83
	10/31/2017	MILLER OFFICE EQUIPMENT	003439	\$120.77					26,022.35	11,654.29	14,368.06
	11/1/2017	CANON FINANCIAL SERVIC	003487	\$125.00					26,022.35	11,779.29	14,243.06
	11/1/2017	ADA PAPER COMPANY	003488	\$133.29					26,022.35	11,912.58	14,109.77
	11/6/2017	US CELLULAR	003603	\$351.18					26,022.35	12,263.76	13,758.59
	11/6/2017	VYVE BROADBAND	003438			\$313.52	11/15/2017	000057	25,708.83	11,950.24	13,758.59
	11/6/2017	MILLER OFFICE EQUIPMENT	003439			\$120.77	11/20/2017	000058	25,588.06	11,829.47	13,758.59
	11/6/2017	CANON FINANCIAL SERVIC	003487			\$125.00	11/16/2017	000059	25,463.06	11,704.47	13,758.59
	11/6/2017	ADA PAPER COMPANY	003488			\$133.29	11/16/2017	000060	25,329.77	11,571.18	13,758.59
	11/8/2017	AT&T	003732	\$289.08					25,329.77	11,860.26	13,469.51
	11/8/2017	PRO KILL INC.	003733	\$106.00					25,329.77	11,966.26	13,363.51
	11/13/2017	CITY OF MCALESTER	003833	\$178.37					25,329.77	12,144.63	13,185.14
	11/13/2017	PUBLIC SERVICE CO. OF OKL	003834	\$494.42					25,329.77	12,639.05	12,690.72
	11/13/2017	COMDATA	002537		\$-1557.25				25,329.77	11,081.80	14,247.97
	11/13/2017	COMDATA	002537			\$442.75	11/22/2017	000061	24,887.02	10,639.05	14,247.97
	11/13/2017	US CELLULAR	003603			\$351.18	11/27/2017	000062	24,535.84	10,287.87	14,247.97
	11/13/2017	AT&T	003732			\$289.08	11/27/2017	000063	24,246.76	9,998.79	14,247.97
	11/13/2017	PRO KILL INC.	003733			\$106.00	11/28/2017	000064	24,140.76	9,892.79	14,247.97
	11/15/2017	BIZ-TEL	003890	\$255.00					24,140.76	10,147.79	13,992.97
	11/17/2017	PUBLIC SERVICE CO. OF OKL	003936	\$16.74					24,140.76	10,164.53	13,976.23
	11/20/2017	CARRYOVER BALANCE			\$5745.05				29,885.81	10,164.53	19,721.28
	11/20/2017	CITY OF MCALESTER	003833			\$178.37	11/29/2017	000065	29,707.44	9,986.16	19,721.28
	11/20/2017	PUBLIC SERVICE CO. OF OKL	003834			\$494.42	12/5/2017	000066	29,213.02	9,491.74	19,721.28
	11/20/2017	BIZ-TEL	003890			\$255.00	12/13/2017	000067	28,958.02	9,236.74	19,721.28
	11/20/2017	PUBLIC SERVICE CO. OF OKL	003936			\$16.74	12/4/2017	000068	28,941.28	9,220.00	19,721.28
Year Total:				\$37,920.80	\$-7,583.56	\$21,117.24			\$28,941.28	\$9,220.00	\$19,721.28

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PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

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Appropriation Ledger  
Account CD-2: CIVIL DEFENSE M&O  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	11/21/2017	CENTER POINT ENERGY ARK	003993	\$148.85					28,941.28	9,368.85	19,572.43
	11/27/2017	SPECIAL APPORTIONMENT			\$4166.67	REC# 691			33,107.95	9,368.85	23,739.10
	11/27/2017	COMDATA	004040	\$2,000.00					33,107.95	11,368.85	21,739.10
	11/27/2017	OTA PIKEPASS CUSTOMER S	004041	\$40.00					33,107.95	11,408.85	21,699.10
	11/27/2017	WELDON PARTS INC	004061	\$711.81					33,107.95	12,120.66	20,987.29
	11/27/2017	MEGAPATH	004068	\$302.48					33,107.95	12,423.14	20,684.81
	11/27/2017	CENTER POINT ENERGY ARK	003993				\$148.85	12/7/2017	000069	32,959.10	12,274.29
	12/1/2017	MILLER OFFICE EQUIPMENT	004213	\$42.90					32,959.10	12,317.19	20,641.91
	12/1/2017	PRO KILL INC.	004221	\$106.00					32,959.10	12,423.19	20,535.91
	12/4/2017	STAPLES CREDIT PLAN	004235	\$500.00					32,959.10	12,923.19	20,035.91
	12/4/2017	LOWES	004236	\$1,500.00					32,959.10	14,423.19	18,535.91
	12/4/2017	LOWES	003337		\$-1357.53				32,959.10	13,065.66	19,893.44
	12/4/2017	CINTAS FIRST AID AND SAFE	003340		\$-15.49				32,959.10	13,050.17	19,908.93
	12/4/2017	LOWES	003337			\$142.47	12/15/2017	000070	32,816.63	12,907.70	19,908.93
	12/4/2017	CINTAS FIRST AID AND SAFE	003340			\$84.51	12/19/2017	000071	32,732.12	12,823.19	19,908.93
	12/4/2017	WELDON PARTS INC	004061			\$711.81	12/13/2017	000072	32,020.31	12,111.38	19,908.93
	12/4/2017	MEGAPATH	004068			\$302.48	12/15/2017	000073	31,717.83	11,808.90	19,908.93
	12/4/2017	MILLER OFFICE EQUIPMENT	004213			\$42.90	12/15/2017	000074	31,674.93	11,766.00	19,908.93
	12/4/2017	PRO KILL INC.	004221			\$106.00	12/12/2017	000075	31,568.93	11,660.00	19,908.93
	12/5/2017	ADA PAPER COMPANY	004329	\$209.32					31,568.93	11,869.32	19,699.61
	12/5/2017	CANON FINANCIAL SERVIC	004330	\$125.00					31,568.93	11,994.32	19,574.61
	12/5/2017	PITTSBURG COUNTY FIREFI	004331	\$25.00					31,568.93	12,019.32	19,549.61
	12/5/2017	US CELLULAR	004342	\$351.18					31,568.93	12,370.50	19,198.43
	12/8/2017	CITY OF MCALESTER	004432	\$42.60					31,568.93	12,413.10	19,155.83
	12/11/2017	STAPLES CREDIT PLAN	001556		\$-413.04				31,568.93	12,000.06	19,568.87
	12/11/2017	COMDATA	003338		\$-1578.93				31,568.93	10,421.13	21,147.80
	12/11/2017	STAPLES CREDIT PLAN	001556			\$86.96	12/21/2017	000076	31,481.97	10,334.17	21,147.80
	12/11/2017	COMDATA	003338			\$421.07	12/20/2017	000077	31,060.90	9,913.10	21,147.80

Year Total: \$44,025.94

\$-10,948.55

\$23,164.29

\$31,060.90

\$9,913.10

\$21,147.80

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PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

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### Appropriation Ledger

Account CD-2: CIVIL DEFENSE M&O  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	12/11/2017	CANON FINANCIAL SERVIC	004330			\$125.00	12/20/2017	000078	30,935.90	9,788.10	21,147.80
	12/11/2017	PITTSBURG COUNTY FIREFI	004331			\$25.00	1/4/2018	000079	30,910.90	9,763.10	21,147.80
	12/11/2017	US CELLULAR	004342			\$351.18	12/27/2017	000080	30,559.72	9,411.92	21,147.80
	12/11/2017	CITY OF MCALESTER	004432			\$42.60	12/20/2017	000081	30,517.12	9,369.32	21,147.80
	12/12/2017	STITCH n STUFF	004519	\$258.00					30,517.12	9,627.32	20,889.80
	12/12/2017	PUBLIC SERVICE CO. OF OKL	004520	\$694.56					30,517.12	10,321.88	20,195.24
	12/13/2017	ACCO SIG	004600	\$1,018.00					30,517.12	11,339.88	19,177.24
	12/13/2017	MCALESTER NEWS CAPITAL	004620	\$167.88					30,517.12	11,507.76	19,009.36
	12/18/2017	PUBLIC SERVICE CO. OF OKL	004520			\$694.56	1/5/2018	000082	29,822.56	10,813.20	19,009.36
	12/18/2017	ACCO SIG	004600			\$1,018.00	1/4/2018	000083	28,804.56	9,795.20	19,009.36
	12/18/2017	MCALESTER NEWS CAPITAL	004620			\$167.88	1/4/2018	000084	28,636.68	9,627.32	19,009.36
	12/19/2017	SPECIAL APPORTIONMENT			\$4166.67	REC# 816			32,803.35	9,627.32	23,176.03
	12/19/2017	PUBLIC SERVICE CO. OF OKL	004724	\$16.74					32,803.35	9,644.06	23,159.29
	12/19/2017	CENTER POINT ENERGY ARK	004725	\$250.48					32,803.35	9,894.54	22,908.81
	12/27/2017	MEGAPATH	004833	\$302.48					32,803.35	10,197.02	22,606.33
	12/27/2017	PUBLIC SERVICE CO. OF OKL	004724			\$16.74	1/8/2018	000085	32,786.61	10,180.28	22,606.33
	12/27/2017	CENTER POINT ENERGY ARK	004725			\$250.48	1/11/2018	000086	32,536.13	9,929.80	22,606.33
	12/28/2017	VYVE BROADBAND	004877	\$528.65					32,536.13	10,458.45	22,077.68
	12/29/2017	CINTAS FIRST AID AND SAFE	004914	\$94.29					32,536.13	10,552.74	21,983.39
	12/29/2017	ACC BUSINESS	004924	\$357.40					32,536.13	10,910.14	21,625.99
	1/2/2018	COMDATA	004953	\$2,000.00					32,536.13	12,910.14	19,625.99
	1/2/2018	CINTAS FIRST AID AND SAFE	004954	\$100.00					32,536.13	13,010.14	19,525.99
	1/2/2018	KIAMICHI AUTOMOTIVE WAI	004955	\$300.00					32,536.13	13,310.14	19,225.99
	1/2/2018	ATWOODS	004956	\$500.00					32,536.13	13,810.14	18,725.99
	1/2/2018	ATWOODS	000821		\$-351.78				32,536.13	13,458.36	19,077.77
	1/2/2018	KIAMICHI AUTOMOTIVE WAI	003341		\$-220.35				32,536.13	13,238.01	19,298.12
	1/2/2018	ATWOODS	000821			\$148.22	1/11/2018	000087	32,387.91	13,089.79	19,298.12
	1/2/2018	KIAMICHI AUTOMOTIVE WAI	003341			\$79.65	1/12/2018	000088	32,308.26	13,010.14	19,298.12
Year Total:				\$50,614.42	\$-11,520.68	\$26,083.60			\$32,308.26	\$13,010.14	\$19,298.12

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PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

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Appropriation Ledger  
Account CD-2: CIVIL DEFENSE M&O  
Fiscal Year 2017-2018

<u>Dist.</u>	<u>Date</u>	<u>Vendor</u>	<u>PO #</u>	<u>PO Amount</u>	<u>Adjustment</u> <u>Amount</u>	<u>Amount</u> <u>Approved</u>	<u>Paid</u>	<u>Warrant</u> <u>Number</u>	<u>Unexpended</u>	<u>Unliquidated</u> <u>Encumbrances</u>	<u>Unencumbered</u>
	1/2/2018	ADA PAPER COMPANY	004329			\$209.32	1/11/2018	000089	32,098.94	12,800.82	19,298.12
	1/2/2018	MEGAPATH	004833			\$302.48	1/11/2018	000090	31,796.46	12,498.34	19,298.12
	1/2/2018	VYVE BROADBAND	004877			\$528.65	1/10/2018	000091	31,267.81	11,969.69	19,298.12
	1/2/2018	CINTAS FIRST AID AND SAFE	004914			\$94.29	1/17/2018	000092	31,173.52	11,875.40	19,298.12
	1/2/2018	ACC BUSINESS	004924			\$357.40	1/17/2018	000093	30,816.12	11,518.00	19,298.12
	1/8/2018	COMDATA	004040		\$-1535.05				30,816.12	9,982.95	20,833.17
	1/8/2018	COMDATA	004040			\$464.95	1/18/2018	000094	30,351.17	9,518.00	20,833.17
	1/16/2018	OTA PIKEPASS	002538		\$-34.10				30,351.17	9,483.90	20,867.27
	1/16/2018	OTA PIKEPASS	002538			\$5.90	1/30/2018	000095	30,345.27	9,478.00	20,867.27
	1/17/2018	SPECIAL APPORTIONMENT			\$4166.67 REC# 941				34,511.94	9,478.00	25,033.94
	1/29/2018	CINTAS FIRST AID AND SAFE	004954		\$-28.65				34,511.94	9,449.35	25,062.59
	1/29/2018	CINTAS FIRST AID AND SAFE	004954			\$71.35	2/14/2018	000096	34,440.59	9,378.00	25,062.59
	1/31/2018	STITCH n STUFF	005869	\$1,489.50					34,440.59	10,867.50	23,573.09
	2/5/2018	STITCH n STUFF	004519			\$258.00	2/16/2018	000097	34,182.59	10,609.50	23,573.09
	2/12/2018	OTA PIKEPASS	003339		\$-35.60				34,182.59	10,573.90	23,608.69
	2/12/2018	OTA PIKEPASS	003339			\$4.40	3/1/2018	000099	34,178.19	10,569.50	23,608.69
	2/14/2018	REDI REPAIRS LLC	006353	\$4,870.00					34,178.19	15,439.50	18,738.69
	2/26/2018	SPECIAL APPORTIONMENT			\$4166.67 REC# 1120				38,344.86	15,439.50	22,905.36
	2/26/2018	COMDATA	006549	\$2,000.00					38,344.86	17,439.50	20,905.36
	2/26/2018	OTA PIKEPASS	006550	\$40.00					38,344.86	17,479.50	20,865.36
	2/26/2018	CINTAS FIRST AID AND SAFE	006551	\$100.00					38,344.86	17,579.50	20,765.36
	2/26/2018	DAVIS BUILDINGS	006626	\$1,725.00					38,344.86	19,304.50	19,040.36
	2/26/2018	REDI REPAIRS LLC	006353			\$4,870.00	3/7/2018	000100	33,474.86	14,434.50	19,040.36
	3/6/2018	US CELLULAR	006879	\$352.65					33,474.86	14,787.15	18,687.71
	3/6/2018	EUFULA FORD	006880	\$1,764.39					33,474.86	16,551.54	16,923.32
	3/6/2018	COMPTON ELECTRIC LLC	006881	\$191.20					33,474.86	16,742.74	16,732.12
	3/6/2018	BIRCH COMMUNICATIONS	006882	\$121.29					33,474.86	16,864.03	16,610.83
	3/8/2018	PENGUIN MANAGEMENT IN	007001	\$204.52					33,474.86	17,068.55	16,406.31
Year Total:				\$63,472.97	\$-13,154.08	\$33,250.34			\$33,474.86	\$17,068.55	\$16,406.31

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PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

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Appropriation Ledger  
Account CD-2: CIVIL DEFENSE M&O  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	3/12/2018	COMDATA	004953		\$-1568.48				33,474.86	15,500.07	17,974.79
	3/12/2018	EUFULA FORD	006880		\$102.28				33,474.86	15,602.35	17,872.51
	3/12/2018	COMDATA	004953			\$431.52	3/26/2018	000101	33,043.34	15,170.83	17,872.51
	3/12/2018	DAVIS BUILDINGS	006626			\$1,725.00	4/2/2018	000102	31,318.34	13,445.83	17,872.51
	3/12/2018	US CELLULAR	006879			\$352.65	3/26/2018	000103	30,965.69	13,093.18	17,872.51
	3/12/2018	EUFULA FORD	006880			\$1,866.67	3/26/2018	000104	29,099.02	11,226.51	17,872.51
	3/12/2018	COMPTON ELECTRIC LLC	006881			\$191.20	5/17/2018	000105	28,907.82	11,035.31	17,872.51
	3/12/2018	BIRCH COMMUNICATIONS	006882			\$121.29	3/28/2018	000106	28,786.53	10,914.02	17,872.51
	3/12/2018	PENGUIN MANAGEMENT IN	007001			\$204.52	4/16/2018	000107	28,582.01	10,709.50	17,872.51
	3/13/2018	BEALES GOODYEAR	007116	\$459.28					28,582.01	11,168.78	17,413.23
	3/19/2018	BIZ-TEL	007246	\$85.00					28,582.01	11,253.78	17,328.23
	3/19/2018	BIZ-TEL	007247	\$85.00					28,582.01	11,338.78	17,243.23
	3/19/2018	VYVE BROADBAND	007248	\$211.35					28,582.01	11,550.13	17,031.88
	3/19/2018	CENTER POINT ENERGY ARK	007249	\$313.44					28,582.01	11,863.57	16,718.44
	3/20/2018	MAC SYSTEMS	007274	\$289.00					28,582.01	12,152.57	16,429.44
	3/20/2018	PUBLIC SERVICE CO. OF OKL	007275	\$690.82					28,582.01	12,843.39	15,738.62
	3/22/2018	SPECIAL APPORTIONMENT			\$4166.67	REC# 1255			32,748.68	12,843.39	19,905.29
	3/22/2018	BEALES GOODYEAR	007340	\$509.84					32,748.68	13,353.23	19,395.45
	3/26/2018	MEGAPATH	007412	\$303.16					32,748.68	13,656.39	19,092.29
	3/26/2018	PUBLIC SERVICE CO. OF OKL	007473	\$11.61					32,748.68	13,668.00	19,080.68
	3/26/2018	CINTAS FIRST AID AND SAFE	006551		\$-52.51				32,748.68	13,615.49	19,133.19
	3/26/2018	CINTAS FIRST AID AND SAFE	006551			\$47.49	4/6/2018	000108	32,701.19	13,568.00	19,133.19
	3/26/2018	BEALES GOODYEAR	007116			\$459.28	4/5/2018	000109	32,241.91	13,108.72	19,133.19
	3/26/2018	BIZ-TEL	007246			\$85.00	4/4/2018	000110	32,156.91	13,023.72	19,133.19
	3/26/2018	BIZ-TEL	007247			\$85.00	4/4/2018	000111	32,071.91	12,938.72	19,133.19
	3/26/2018	VYVE BROADBAND	007248			\$211.35	4/5/2018	000112	31,860.56	12,727.37	19,133.19
	3/26/2018	CENTER POINT ENERGY ARK	007249			\$313.44	4/9/2018	000113	31,547.12	12,413.93	19,133.19
	3/26/2018	MAC SYSTEMS	007274			\$289.00	4/4/2018	000114	31,258.12	12,124.93	19,133.19
Year Total:				\$66,431.47	\$-14,672.79	\$39,633.75			\$31,258.12	\$12,124.93	\$19,133.19

\* Paid column reflects the date on which the warrant was cancelled or void.



PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
12:51:17PM

Appropriation Ledger  
Account CD-2: CIVIL DEFENSE M&O  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	3/26/2018	PUBLIC SERVICE CO. OF OKL.	007275			\$690.82	4/5/2018	000115	30,567.30	11,434.11	19,133.19
	3/27/2018	BEALES GOODYEAR	007523	\$811.12					30,567.30	12,245.23	18,322.07
	3/27/2018	ACC BUSINESS	007524	\$268.05					30,567.30	12,513.28	18,054.02
	3/29/2018	BIRCH COMMUNICATIONS	007587	\$123.11					30,567.30	12,636.39	17,930.91
	4/2/2018	COMDATA	007610	\$2,000.00					30,567.30	14,636.39	15,930.91
	4/2/2018	OTA PIKEPASS CUSTOMER S	007611	\$40.00					30,567.30	14,676.39	15,890.91
	4/2/2018	CINTAS FIRST AID AND SAFE	007612	\$100.00					30,567.30	14,776.39	15,790.91
	4/2/2018	CANON FINANCIAL SERVIC	007680	\$125.00					30,567.30	14,901.39	15,665.91
	4/2/2018	MEGAPATH	007412			\$303.16	4/13/2018	000116	30,264.14	14,598.23	15,665.91
	4/2/2018	PUBLIC SERVICE CO. OF OKL.	007473			\$11.61	4/13/2018	000117	30,252.53	14,586.62	15,665.91
	4/2/2018	BEALES GOODYEAR	007523			\$811.12	4/12/2018	000118	29,441.41	13,775.50	15,665.91
	4/2/2018	ACC BUSINESS	007524			\$268.05	4/17/2018	000119	29,173.36	13,507.45	15,665.91
	4/2/2018	BIRCH COMMUNICATIONS	007587			\$123.11	4/13/2018	000120	29,050.25	13,384.34	15,665.91
	4/4/2018	ADA PAPER COMPANY	007795	\$176.04					29,050.25	13,560.38	15,489.87
	4/4/2018	BIZ-TEL	007797	\$2,395.00					29,050.25	15,955.38	13,094.87
	4/4/2018	US CELLULAR	007798	\$352.65					29,050.25	16,308.03	12,742.22
	4/9/2018	CITY OF MCALESTER	007906	\$189.65					29,050.25	16,497.68	12,552.57
	4/9/2018	COMDATA	006549		\$-1283.40				29,050.25	15,214.28	13,835.97
	4/9/2018	COMDATA	006549			\$716.60	4/18/2018	000121	28,333.65	14,497.68	13,835.97
	4/9/2018	CANON FINANCIAL SERVIC	007680			\$125.00	4/19/2018	000122	28,208.65	14,372.68	13,835.97
	4/9/2018	BIZ-TEL	007797			\$2,395.00	4/17/2018	000123	25,813.65	11,977.68	13,835.97
	4/9/2018	US CELLULAR	007798			\$352.65	4/19/2018	000124	25,461.00	11,625.03	13,835.97
	4/13/2018	REDI REPAIRS LLC	008074	\$720.00					25,461.00	12,345.03	13,115.97
	4/16/2018	CENTER POINT ENERGY ARK	008128	\$201.71					25,461.00	12,546.74	12,914.26
	4/16/2018	PUBLIC SERVICE CO. OF OKL.	008129	\$707.73					25,461.00	13,254.47	12,206.53
	4/16/2018	PRO KILL INC.	008130	\$106.00					25,461.00	13,360.47	12,100.53
	4/16/2018	CITY OF MCALESTER	007906			\$189.65	4/25/2018	000134	25,271.35	13,170.82	12,100.53
	4/18/2018	PUBLIC SERVICE CO. OF OKL.	008217	\$11.61					25,271.35	13,182.43	12,088.92
Year Total:				\$74,759.14	\$-15,956.19	\$45,620.52			\$25,271.35	\$13,182.43	\$12,088.92

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
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Appropriation Ledger  
Account CD-2: CIVIL DEFENSE M&O  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	4/19/2018	SPECIAL APPORTIONMENT			\$4166.67	REC# 1407			29,438.02	13,182.43	16,255.59
	4/19/2018	VYVE BROADBAND	008231	\$220.64					29,438.02	13,403.07	16,034.95
	4/23/2018	COMPTON ELECTRIC LLC	008297	\$500.00					29,438.02	13,903.07	15,534.95
	4/23/2018	CINTAS FIRST AID AND SAFE	007612		\$44.46				29,438.02	13,947.53	15,490.49
	4/23/2018	CINTAS FIRST AID AND SAFE	007612			\$144.46	5/4/2018	000137	29,293.56	13,803.07	15,490.49
	4/23/2018	CENTER POINT ENERGY ARK	008128			\$201.71	5/8/2018	000138	29,091.85	13,601.36	15,490.49
	4/23/2018	PUBLIC SERVICE CO. OF OKL.	008129			\$707.73	5/4/2018	000139	28,384.12	12,893.63	15,490.49
	4/23/2018	PRO KILL INC.	008130			\$106.00	5/1/2018	000140	28,278.12	12,787.63	15,490.49
	4/23/2018	PUBLIC SERVICE CO. OF OKL.	008217			\$11.61	5/3/2018	000141	28,266.51	12,776.02	15,490.49
	4/23/2018	VYVE BROADBAND	008231			\$220.64	5/2/2018	000142	28,045.87	12,555.38	15,490.49
	4/26/2018	MEGAPATH	008376	\$302.23					28,045.87	12,857.61	15,188.26
	4/26/2018	ACC BUSINESS	008377	\$268.05					28,045.87	13,125.66	14,920.21
	4/30/2018	COMDATA	008467	\$2,000.00					28,045.87	15,125.66	12,920.21
	4/30/2018	OTA PIKEPASS CUSTOMER S	008468	\$40.00					28,045.87	15,165.66	12,880.21
	4/30/2018	CINTAS FIRST AID AND SAFE	008469	\$100.00					28,045.87	15,265.66	12,780.21
	4/30/2018	KIAMICHI AUTOMOTIVE WAI	008470	\$300.00					28,045.87	15,565.66	12,480.21
	4/30/2018	BIRCH COMMUNICATIONS	008499	\$121.29					28,045.87	15,686.95	12,358.92
	4/30/2018	KIAMICHI AUTOMOTIVE WAI	004955		\$-273.46				28,045.87	15,413.49	12,632.38
	4/30/2018	KIAMICHI AUTOMOTIVE WAI	004955			\$26.54	5/10/2018	000154	28,019.33	15,386.95	12,632.38
	4/30/2018	MEGAPATH	008376			\$302.23	5/10/2018	000155	27,717.10	15,084.72	12,632.38
	4/30/2018	ACC BUSINESS	008377			\$268.05	5/11/2018	000156	27,449.05	14,816.67	12,632.38
	5/1/2018	MILLER OFFICE EQUIPMENT	008546	\$10.55					27,449.05	14,827.22	12,621.83
	5/1/2018	CANON FINANCIAL SERVIC	008547	\$125.00					27,449.05	14,952.22	12,496.83
	5/4/2018	US CELLULAR	008626	\$352.47					27,449.05	15,304.69	12,144.36
	5/4/2018	ADA PAPER COMPANY	008627	\$436.78					27,449.05	15,741.47	11,707.58
	5/7/2018	CITY OF MCALESTER	008688	\$174.84					27,449.05	15,916.31	11,532.74
	5/7/2018	ADA PAPER COMPANY	007795			\$176.04	5/22/2018	000157	27,273.01	15,740.27	11,532.74
	5/7/2018	BIRCH COMMUNICATIONS	008499			\$121.29	5/25/2018	000158	27,151.72	15,618.98	11,532.74

Year Total: \$79,710.99

\$-16,185.19

\$47,906.82

\$27,151.72

\$15,618.98

\$11,532.74

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
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Appropriation Ledger  
Account CD-2: CIVIL DEFENSE M&O  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	5/7/2018	MILLER OFFICE EQUIPMENT	008546			\$10.55	5/22/2018	000159	27,141.17	15,608.43	11,532.74
	5/7/2018	CANON FINANCIAL SERVIC	008547			\$125.00	5/22/2018	000160	27,016.17	15,483.43	11,532.74
	5/7/2018	US CELLULAR	008626			\$352.47	5/22/2018	000161	26,663.70	15,130.96	11,532.74
	5/8/2018	SPECIAL APPORTIONMENT			\$500.00	REC# 1499			27,163.70	15,130.96	12,032.74
	5/14/2018	PRO KILL INC.	008995	\$106.00					27,163.70	15,236.96	11,926.74
	5/14/2018	MUSKOGEE COMMUNICATI	008996	\$253.00					27,163.70	15,489.96	11,673.74
	5/14/2018	CINTAS FIRST AID AND SAFE	008469		\$-53.64				27,163.70	15,436.32	11,727.38
	5/14/2018	CINTAS FIRST AID AND SAFE	008469			\$46.36	5/25/2018	000171	27,117.34	15,389.96	11,727.38
	5/14/2018	CITY OF MCALESTER	008688			\$174.84	5/23/2018	000172	26,942.50	15,215.12	11,727.38
	5/21/2018	STAPLES CREDIT PLAN	000819		\$-118.84				26,942.50	15,096.28	11,846.22
	5/21/2018	LOWES	004236		\$-760.63				26,942.50	14,335.65	12,606.85
	5/21/2018	COMDATA	007610		\$-1039.55				26,942.50	13,296.10	13,646.40
	5/21/2018	STAPLES CREDIT PLAN	000819			\$381.16	5/30/2018	000173	26,561.34	12,914.94	13,646.40
	5/21/2018	LOWES	004236			\$739.37	6/1/2018	000174	25,821.97	12,175.57	13,646.40
	5/21/2018	BEALES GOODYEAR	007340			\$509.84	5/31/2018	000175	25,312.13	11,665.73	13,646.40
	5/21/2018	COMDATA	007610			\$960.45	5/31/2018	000176	24,351.68	10,705.28	13,646.40
	5/21/2018	ADA PAPER COMPANY	008627			\$436.78	5/31/2018	000177	23,914.90	10,268.50	13,646.40
	5/21/2018	PRO KILL INC.	008995			\$106.00	6/1/2018	000178	23,808.90	10,162.50	13,646.40
	5/21/2018	MUSKOGEE COMMUNICATI	008996			\$253.00	6/1/2018	000179	23,555.90	9,909.50	13,646.40
	5/22/2018	SPECIAL APPORTIONMENT			\$500.00	REC# 1577			24,055.90	9,909.50	14,146.40
	5/29/2018	COMDATA	009315	\$2,000.00					24,055.90	11,909.50	12,146.40
	5/29/2018	CINTAS FIRST AID AND SAFE	009316	\$100.00					24,055.90	12,009.50	12,046.40
	5/29/2018	STAPLES CREDIT PLAN	009317	\$500.00					24,055.90	12,509.50	11,546.40
	5/29/2018	LOWES	009318	\$1,500.00					24,055.90	14,009.50	10,046.40
	5/29/2018	HOLMANS FAST LUBE	009319	\$700.00					24,055.90	14,709.50	9,346.40
	5/31/2018	SPECIAL APPORTIONMENT			\$4224.04	REC# 1618			28,279.94	14,709.50	13,570.44
	6/4/2018	HOLMANS FAST LUBE	002542		\$-449.21				28,279.94	14,260.29	14,019.65
	6/4/2018	HOLMANS FAST LUBE	002542			\$250.79	6/20/2018	000192	28,029.15	14,009.50	14,019.65

Year Total: \$84,869.99

\$-18,607.06

\$52,253.43

\$28,029.15

\$14,009.50

\$14,019.65

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

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Appropriation Ledger  
Account CD-2: CIVIL DEFENSE M&O  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	6/18/2018	COMDATA	008467		\$-1385.74				28,029.15	12,623.76	15,405.39
	6/18/2018	COMDATA	008467			\$614.26	6/28/2018	000202	27,414.89	12,009.50	15,405.39
	6/20/2018	SPECIAL APPORTIONMENT			\$4666.67	REC#1734			32,081.56	12,009.50	20,072.06
	6/20/2018	MUSKOGEE COMMUNICATI	010065	\$760.00					32,081.56	12,769.50	19,312.06
	6/21/2018	RAM INC	010093	\$849.12					32,081.56	13,618.62	18,462.94
	6/25/2018	MUSKOGEE COMMUNICATI	010065			\$760.00	7/6/2018	000203	31,321.56	12,858.62	18,462.94
	6/25/2018	RAM INC	010093			\$849.12	7/13/2018	000204	30,472.44	12,009.50	18,462.94
	6/27/2018	MEGAPATH	010246	\$303.11					30,472.44	12,312.61	18,159.83
	6/28/2018	HILTON GARDEN INN NORM	010294	\$186.00					30,472.44	12,498.61	17,973.83
	6/28/2018	ACCO	010295	\$35.00					30,472.44	12,533.61	17,938.83
	6/28/2018	EMBASSY SUITES NORMAN	010318	\$2,575.00					30,472.44	15,108.61	15,363.83
	6/28/2018	OEMA TREASURER	010319	\$350.00					30,472.44	15,458.61	15,013.83
	6/28/2018	OEMA TREASURER	010320	\$315.00					30,472.44	15,773.61	14,698.83
	6/28/2018	CITY OF MCALESTER	010322	\$174.84					30,472.44	15,948.45	14,523.99
	6/28/2018	ACC BUSINESS	010323	\$254.02					30,472.44	16,202.47	14,269.97
	6/28/2018	BIRCH COMMUNICATIONS	010324	\$121.29					30,472.44	16,323.76	14,148.68
	7/2/2018	CARRYOVER BALANCE			\$-14415.41	CARRYOVER TO 2018-2019			16,057.03	16,323.76	(266.73)
	7/2/2018	MEGAPATH	010246			\$303.11	7/13/2018	000216	15,753.92	16,020.65	(266.73)
	7/2/2018	ACCO	010295			\$35.00	7/19/2018	000217	15,718.92	15,985.65	(266.73)
	7/2/2018	OEMA TREASURER	010319			\$350.00	8/3/2018	000218	15,368.92	15,635.65	(266.73)
	7/2/2018	OEMA TREASURER	010320			\$315.00	8/3/2018	000219	15,053.92	15,320.65	(266.73)
	7/2/2018	CITY OF MCALESTER	010322			\$174.84	7/10/2018	000220	14,879.08	15,145.81	(266.73)
	7/2/2018	BIRCH COMMUNICATIONS	010324			\$121.29	7/16/2018	000221	14,757.79	15,024.52	(266.73)
	7/9/2018	COMDATA	009315		\$-1235.03				14,757.79	13,789.49	968.30
	7/9/2018	CINTAS FIRST AID AND SAFE	009316		\$-41.05				14,757.79	13,748.44	1,009.35
	7/9/2018	ACC BUSINESS	010323		\$9.35				14,757.79	13,757.79	1,000.00
	7/9/2018	COMDATA	009315			\$764.97	7/23/2018	000224	13,992.82	12,992.82	1,000.00
	7/9/2018	CINTAS FIRST AID AND SAFE	009316			\$58.95	7/26/2018	000225	13,933.87	12,933.87	1,000.00

Year Total: \$90,793.37 \$-21,259.53 \$56,599.97 \$13,933.87 \$12,933.87 \$1,000.00  
 \* Paid column reflects the date on which the warrant was cancelled or void.  
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PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

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Appropriation Ledger  
Account CD-2: CIVIL DEFENSE M&O  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	7/9/2018	ACC BUSINESS	010323			\$263.37	7/20/2018	000226	13,670.50	12,670.50	1,000.00
	8/6/2018	STAPLES CREDIT PLAN	004235		\$-214.92				13,670.50	12,455.58	1,214.92
	8/6/2018	STAPLES CREDIT PLAN	004235			\$285.08	8/17/2018	000227	13,385.42	12,170.50	1,214.92
	8/6/2018	Range Totals:		\$90,793.37	\$-21,474.45	\$57,148.42					

Year Total: \$90,793.37 \$-21,474.45 \$57,148.42

\$13,385.42 \$12,170.50 \$1,214.92

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

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### Appropriation Ledger

Account CD-2B: CIVIL DEFENSE LEASE PAYMENT

Fiscal Year 2017-2018

<u>Dist.</u>	<u>Date</u>	<u>Vendor</u>	<u>PO #</u>	<u>PO Amount</u>	<u>Adjustment</u> <u>Amount</u>	<u>Amount</u> <u>Approved</u>	<u>Paid</u>	<u>Warrant</u> <u>Number</u>	<u>Unexpended</u>	<u>Unliquidated</u> <u>Encumbrances</u>	<u>Unencumbered</u>
Range Totals:				\$0.00	\$0.00	\$0.00					

Year Total:

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
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### Appropriation Ledger

Account CD-3: CIVIL DEFENSE CAPITAL OUTLAY  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	7/3/2017	CARRYOVER BALANCE			\$70483.04				70,483.04	0.00	70,483.04
	8/28/2017	KEY EQUIPMENT	001609	\$3,800.00					70,483.04	3,800.00	66,683.04
	9/5/2017	KEY EQUIPMENT	001609			\$3,800.00	9/18/2017	000008	66,683.04	0.00	66,683.04
	9/25/2017	DAVIDS TRADING YARD	002360	\$4,800.00					66,683.04	4,800.00	61,883.04
	10/2/2017	DAVIDS TRADING YARD	002360			\$4,800.00	10/17/2017	000033	61,883.04	0.00	61,883.04
	10/5/2017	ICOM AMERICA INC.	002733	\$1,489.69					61,883.04	1,489.69	60,393.35
	10/24/2017	BUDGET BOX MOBILE STOR	003217	\$3,100.00					61,883.04	4,589.69	57,293.35
	10/30/2017	ICOM AMERICA INC.	002733			\$1,489.69	11/15/2017	000055	60,393.35	3,100.00	57,293.35
	10/30/2017	BUDGET BOX MOBILE STOR	003217			\$3,100.00	11/16/2017	000056	57,293.35	0.00	57,293.35
	11/13/2017	SPECIAL APPORTIONMENT			\$3100.00	REC# 633			60,393.35	0.00	60,393.35
	12/8/2017	WESTS TOOLS LLC	004433	\$699.90					60,393.35	699.90	59,693.45
	2/5/2018	WESTS TOOLS LLC	004433			\$699.90	2/14/2018	000098	59,693.45	0.00	59,693.45
	2/13/2018	OCI MANUFACTURING	006260	\$2,867.91					59,693.45	2,867.91	56,825.54
	3/2/2018	MUSKOGEE COMMUNICATI	006768	\$3,976.00					59,693.45	6,843.91	52,849.54
	4/4/2018	ADA PAPER COMPANY	007796	\$650.00					59,693.45	7,493.91	52,199.54
	4/16/2018	ADA PAPER COMPANY	007796			\$650.00	4/30/2018	000135	59,043.45	6,843.91	52,199.54
	5/4/2018	WYLIE SPRAYERS	008628	\$8,350.00					59,043.45	15,193.91	43,849.54
	5/21/2018	OCI MANUFACTURING	006260		\$-17.05				59,043.45	15,176.86	43,866.59
	5/21/2018	OCI MANUFACTURING	006260			\$2,850.86	6/1/2018	000180	56,192.59	12,326.00	43,866.59
	5/24/2018	SPECIAL APPORTIONMENT			\$8350.00	REC# 1590			64,542.59	12,326.00	52,216.59
	6/28/2018	US CELLULAR	010325	\$4,982.95					64,542.59	17,308.95	47,233.64
	7/2/2018	CARRYOVER BALANCE			\$-46733.64	CARRYOVER TO 2018-2019			17,808.95	17,308.95	500.00
	7/2/2018	MUSKOGEE COMMUNICATI	006768			\$3,976.00	7/11/2018	000222	13,832.95	13,332.95	500.00
	7/2/2018	WYLIE SPRAYERS	008628			\$8,350.00	7/13/2018	000223	5,482.95	4,982.95	500.00
	8/13/2018	US CELLULAR	010325		\$-40.00				5,482.95	4,942.95	540.00
	8/13/2018	US CELLULAR	010325			\$4,942.95		000228	540.00	0.00	540.00
	8/13/2018	Range Totals:		\$34,716.45	\$-57.05	\$34,659.40					

Year Total: \$34,716.45 \$-57.05 \$34,659.40

\$540.00 \$0.00 \$540.00

\* Paid column reflects the date on which the warrant was cancelled or void.

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PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
12:51:54PM

## Appropriation Ledger

Account EMDRD-2: EM DISASTER RELIEF DONATIONS M&O

Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	7/3/2017	CARRYOVER BALANCE			\$32,689.40				32,689.40	0.00	32,689.40
	8/7/2017	MONTHLY APPROPRIATION			\$30.62				32,720.02	0.00	32,720.02
	9/5/2017	MONTHLY APPROPRIATION			\$34.35				32,754.37	0.00	32,754.37
	10/2/2017	MONTHLY APPROPRIATION			\$33.04				32,787.41	0.00	32,787.41
	11/6/2017	MONTHLY APPROPRIATION			\$31.73				32,819.14	0.00	32,819.14
	12/4/2017	MONTHLY APPROPRIATION			\$34.86				32,854.00	0.00	32,854.00
	1/2/2018	MONTHLY APPROPRIATION			\$29.79				32,883.79	0.00	32,883.79
	2/5/2018	MONTHLY APPROPRIATION			\$30.16				32,913.95	0.00	32,913.95
	3/5/2018	MONTHLY APPROPRIATION			\$47.15				32,961.10	0.00	32,961.10
	4/2/2018	MONTHLY APPROPRIATION			\$43.93				33,005.03	0.00	33,005.03
	5/7/2018	MONTHLY APPROPRIATION			\$44.83				33,049.86	0.00	33,049.86
	6/4/2018	MONTHLY APPROPRIATION			\$54.98				33,104.84	0.00	33,104.84
	7/2/2018	MONTHLY APPROPRIATION			\$56.79				33,161.63	0.00	33,161.63
	7/2/2018	CARRYOVER BALANCE			\$-33,161.63				0.00	0.00	0.00
		Range Totals:		\$0.00	\$0.00	\$0.00					

Year Total:

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\* Paid column reflects the date on which the warrant was cancelled or void.

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PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
12:52:15PM

### Appropriation Ledger

Account LEPC-2: LOCAL EMER PLAN COMMITTEE M&O

Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	7/3/2017	CARRYOVER BALANCE			\$5567.00				5,567.00	0.00	5,567.00
	10/25/2017	SPECIAL APPORTIONMENT			\$1000.00				6,567.00	0.00	6,567.00
	7/2/2018	CARRYOVER BALANCE			\$-6567.00				0.00	0.00	0.00
	7/2/2018	Range Totals:		\$0.00	\$0.00	\$0.00					

Year Total:

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\* Paid column reflects the date on which the warrant was cancelled or void.

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PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
12:52:23PM

Appropriation Ledger  
Account LEPA: LOCAL EMERGENCY PLANNING GRANT  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	7/3/2017	CARRYOVER BALANCE			\$11398.46				11,398.46	0.00	11,398.46
	8/22/2017	DAYLIGHT DONUTS	001420	\$1,000.00					11,398.46	1,000.00	10,398.46
	10/30/2017	DAYLIGHT DONUTS	001420			\$1,000.00	11/13/2017	000001	10,398.46	0.00	10,398.46
	2/13/2018	US FOODS	006334	\$779.58					10,398.46	779.58	9,618.88
	2/16/2018	DAYLIGHT DONUTS	006407	\$100.00					10,398.46	879.58	9,518.88
	2/26/2018	US FOODS	006334		\$4.00				10,398.46	883.58	9,514.88
	2/26/2018	US FOODS	006334			\$783.58	3/7/2018	000002	9,614.88	100.00	9,514.88
	2/26/2018	DAYLIGHT DONUTS	006407			\$100.00	3/15/2018	000003	9,514.88	0.00	9,514.88
	7/2/2018	CARRYOVER BALANCE			\$-9514.88				0.00	0.00	0.00
	7/2/2018	Range Totals:		\$1,879.58	\$4.00	\$1,883.58					

Year Total: \$1,879.58 \$4.00 \$1,883.58 \$0.00 \$0.00 \$0.00

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
12:52:53PM

Appropriation Ledger  
Account SHR-1A: ADMINISTRATIVE  
Fiscal Year 2017-2018

<u>Dist.</u>	<u>Date</u>	<u>Vendor</u>	<u>PO #</u>	<u>PO Amount</u>	<u>Adjustment</u> <u>Amount</u>	<u>Amount</u> <u>Approved</u>	<u>Paid</u>	<u>Warrant</u> <u>Number</u>	<u>Unexpended</u>	<u>Unliquidated</u> <u>Encumbrances</u>	<u>Unencumbered</u>
	7/3/2017	CARRYOVER BALANCE			\$57.85	CARRYOVER FROM 2016-2017			57.85	0.00	57.85
	5/14/2018	STAPLES CREDIT PLAN	008967	\$57.85					57.85	57.85	0.00
	8/6/2018	STAPLES CREDIT PLAN	008967				8/17/2018	000001	0.00	0.00	0.00
	8/8/2018	<b>Range Totals:</b>		<b>\$57.85</b>	<b>\$0.00</b>	<b>\$57.85</b>					

Year Total:

\$57.85

\$0.00

\$57.85

\$0.00

\$0.00

\$0.00

\* Paid column reflects the date on which the warrant was cancelled or void.

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PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
12:54:23 PM

Appropriation Ledger  
Account SR-1A: CIVIL DEFENSE PS  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	7/11/2017	Gross Payroll	000309	\$6,005.86					0.00	6,005.86	(6,005.86)
	7/11/2017	ENLOE, KEVIN J	000309			\$1,120.68	7/25/2017	000090	(1,120.68)	4,885.18	(6,005.86)
	7/11/2017	LUPARDUS, LOIS A.	000309			\$1,117.58	7/17/2017	000091	(2,238.26)	3,767.60	(6,005.86)
	7/11/2017	TRIPP, HILLARY N	000309			\$967.31	7/17/2017	000092	(3,205.57)	2,800.29	(6,005.86)
	7/11/2017	NATIONWIDE RETIREMENT S	000309			\$30.00	7/19/2017	000095	(3,235.57)	2,770.29	(6,005.86)
	7/11/2017	OKLAHOMAS CREDIT UNION	000309			\$75.00	7/18/2017	000096	(3,310.57)	2,695.29	(6,005.86)
	7/11/2017	OKLA. PUBLIC EMPLOYEES R	000309			\$967.54	8/9/2017	000097	(4,278.11)	1,727.75	(6,005.86)
	7/11/2017	OKLAHOMA DEPARTMENT O	000309			\$250.00	7/19/2017	000098	(4,528.11)	1,477.75	(6,005.86)
	7/11/2017	THE BANK N.A.-OTC	000309			\$177.00	7/14/2017	000099	(4,705.11)	1,300.75	(6,005.86)
	7/11/2017	THE BANK NA	000309			\$1,300.75	7/14/2017	000100	(6,005.86)	0.00	(6,005.86)
	7/26/2017	Gross Payroll	000706	\$7,758.26					(6,005.86)	7,758.26	(13,764.12)
	7/26/2017	ENLOE, KEVIN J	000706			\$712.49	8/11/2017	000228	(6,718.35)	7,045.77	(13,764.12)
	7/26/2017	LUPARDUS, LOIS A.	000706			\$995.65	8/2/2017	000229	(7,714.00)	6,050.12	(13,764.12)
	7/26/2017	TRIPP, HILLARY N	000706			\$926.60	8/2/2017	000230	(8,640.60)	5,123.52	(13,764.12)
	7/26/2017	AFLAC	000706			\$240.76	8/9/2017	000234	(8,881.36)	4,882.76	(13,764.12)
	7/26/2017	ASSURITY LIFE INSURANCE C	000706			\$46.31	8/8/2017	000235	(8,927.67)	4,836.45	(13,764.12)
	7/26/2017	OK PUBLIC EMP HEALTH & W	000706			\$2,322.27	8/7/2017	000240	(11,249.94)	2,514.18	(13,764.12)
	7/26/2017	OKLAHOMAS CREDIT UNION	000706			\$75.00	8/8/2017	000241	(11,324.94)	2,439.18	(13,764.12)
	7/26/2017	OKLA. PUBLIC EMPLOYEES R	000706			\$967.54	8/9/2017	000242	(12,292.48)	1,471.64	(13,764.12)
	7/26/2017	OKLAHOMA DEPARTMENT O	000706			\$250.00	8/8/2017	000243	(12,542.48)	1,221.64	(13,764.12)
	7/26/2017	THE BANK N.A.-OTC	000706			\$142.00	8/1/2017	000244	(12,684.48)	1,079.64	(13,764.12)
	7/26/2017	THE BANK NA	000706			\$1,079.64	8/1/2017	000245	(13,764.12)	0.00	(13,764.12)
	8/11/2017	Gross Payroll	001211	\$6,005.86					(13,764.12)	6,005.86	(19,769.98)
	8/11/2017	ENLOE, KEVIN J	001211			\$1,120.68	8/23/2017	000393	(14,884.80)	4,885.18	(19,769.98)
	8/11/2017	LUPARDUS, LOIS A.	001211			\$1,117.58	8/17/2017	000394	(16,002.38)	3,767.60	(19,769.98)
	8/11/2017	TRIPP, HILLARY N	001211			\$967.31	8/17/2017	000395	(16,969.69)	2,800.29	(19,769.98)
	8/11/2017	NATIONWIDE RETIREMENT S	001211			\$30.00	8/22/2017	000398	(16,999.69)	2,770.29	(19,769.98)
	8/11/2017	OKLAHOMAS CREDIT UNION	001211			\$75.00	8/21/2017	000399	(17,074.69)	2,695.29	(19,769.98)
Year Total:				\$19,769.98	\$0.00	\$17,074.69			\$-17,074.69	\$2,695.29	\$-19,769.98

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
12:54:23PM

Appropriation Ledger  
Account SR-1A: CIVIL DEFENSE PS  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	8/11/2017	OKLA. PUBLIC EMPLOYEES R	001211			\$967.54	9/12/2017	000400	(18,042.23)	1,727.75	(19,769.98)
	8/11/2017	OKLAHOMA DEPARTMENT O	001211			\$250.00	8/23/2017	000401	(18,292.23)	1,477.75	(19,769.98)
	8/11/2017	THE BANK N.A.-OTC	001211			\$177.00	8/16/2017	000402	(18,469.23)	1,300.75	(19,769.98)
	8/11/2017	THE BANK NA	001211			\$1,300.75	8/16/2017	000403	(19,769.98)	0.00	(19,769.98)
	8/29/2017	Gross Payroll	001658	\$7,758.26					(19,769.98)	7,758.26	(27,528.24)
	8/29/2017	ENLOE, KEVIN J	001658			\$712.49	9/5/2017	000558	(20,482.47)	7,045.77	(27,528.24)
	8/29/2017	LUPARDUS, LOIS A.	001658			\$995.65	9/5/2017	000559	(21,478.12)	6,050.12	(27,528.24)
	8/29/2017	TRIPP, HILLARY N	001658			\$926.60	9/5/2017	000560	(22,404.72)	5,123.52	(27,528.24)
	8/29/2017	AFLAC	001658			\$240.76	9/18/2017	000564	(22,645.48)	4,882.76	(27,528.24)
	8/29/2017	ASSURITY LIFE INSURANCE C	001658			\$46.31	9/6/2017	000565	(22,691.79)	4,836.45	(27,528.24)
	8/29/2017	OK PUBLIC EMP HEALTH & W	001658			\$2,322.27	9/13/2017	000570	(25,014.06)	2,514.18	(27,528.24)
	8/29/2017	OKLAHOMAS CREDIT UNION	001658			\$75.00	9/7/2017	000571	(25,089.06)	2,439.18	(27,528.24)
	8/29/2017	OKLA. PUBLIC EMPLOYEES R	001658			\$967.54	9/12/2017	000572	(26,056.60)	1,471.64	(27,528.24)
	8/29/2017	OKLAHOMA DEPARTMENT O	001658			\$250.00	9/7/2017	000573	(26,306.60)	1,221.64	(27,528.24)
	8/29/2017	THE BANK N.A.-OTC	001658			\$142.00	9/1/2017	000574	(26,448.60)	1,079.64	(27,528.24)
	8/29/2017	THE BANK NA	001658			\$1,079.64	9/1/2017	000575	(27,528.24)	0.00	(27,528.24)
	9/12/2017	Gross Payroll	002022	\$6,005.86					(27,528.24)	6,005.86	(33,534.10)
	9/12/2017	ENLOE, KEVIN J	002022			\$1,120.68	9/20/2017	000709	(28,648.92)	4,885.18	(33,534.10)
	9/12/2017	LUPARDUS, LOIS A.	002022			\$1,117.58	9/18/2017	000710	(29,766.50)	3,767.60	(33,534.10)
	9/12/2017	TRIPP, HILLARY N	002022			\$967.31	9/18/2017	000711	(30,733.81)	2,800.29	(33,534.10)
	9/12/2017	NATIONWIDE RETIREMENT S	002022			\$30.00	9/20/2017	000714	(30,763.81)	2,770.29	(33,534.10)
	9/12/2017	OKLAHOMAS CREDIT UNION	002022			\$75.00	9/20/2017	000715	(30,838.81)	2,695.29	(33,534.10)
	9/12/2017	OKLA. PUBLIC EMPLOYEES R	002022			\$967.54	10/4/2017	000716	(31,806.35)	1,727.75	(33,534.10)
	9/12/2017	OKLAHOMA DEPARTMENT O	002022			\$250.00	9/20/2017	000717	(32,056.35)	1,477.75	(33,534.10)
	9/12/2017	THE BANK N.A.-OTC	002022			\$177.00	9/15/2017	000718	(32,233.35)	1,300.75	(33,534.10)
	9/12/2017	THE BANK NA	002022			\$1,300.75	9/15/2017	000719	(33,534.10)	0.00	(33,534.10)
	9/26/2017	Gross Payroll	002405	\$7,758.26					(33,534.10)	7,758.26	(41,292.36)
	9/26/2017	ENLOE, KEVIN J	002405			\$712.49	10/2/2017	000860	(34,246.59)	7,045.77	(41,292.36)
Year Total:				\$41,292.36	\$0.00	\$34,246.59			\$-34,246.59	\$7,045.77	\$-41,292.36

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
12:54:23PM

Appropriation Ledger  
Account SR-1A: CIVIL DEFENSE PS  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PQ Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	9/26/2017	LUPARDUS, LOIS A.	002405			\$995.65	10/2/2017	000861	(35,242.24)	6,050.12	(41,292.36)
	9/26/2017	TRIPP, HILLARY N	002405			\$926.60	10/2/2017	000862	(36,168.84)	5,123.52	(41,292.36)
	9/26/2017	AFLAC	002405			\$240.76	10/13/2017	000866	(36,409.60)	4,882.76	(41,292.36)
	9/26/2017	ASSURITY LIFE INSURANCE (	002405			\$46.31	10/4/2017	000867	(36,455.91)	4,836.45	(41,292.36)
	9/26/2017	OK PUBLIC EMP HEALTH & W	002405			\$2,322.27	10/11/2017	000872	(38,778.18)	2,514.18	(41,292.36)
	9/26/2017	OKLAHOMAS CREDIT UNION	002405			\$75.00	10/4/2017	000873	(38,853.18)	2,439.18	(41,292.36)
	9/26/2017	OKLA. PUBLIC EMPLOYEES R	002405			\$967.54	10/4/2017	000874	(39,820.72)	1,471.64	(41,292.36)
	9/26/2017	OKLAHOMA DEPARTMENT O	002405			\$250.00	10/4/2017	000875	(40,070.72)	1,221.64	(41,292.36)
	9/26/2017	THE BANK N.A.-OTC	002405			\$142.00	9/29/2017	000876	(40,212.72)	1,079.64	(41,292.36)
	9/26/2017	THE BANK NA	002405			\$1,079.64	9/29/2017	000877	(41,292.36)	0.00	(41,292.36)
	10/10/2017	Gross Payroll	002836	\$6,005.86					(41,292.36)	6,005.86	(47,298.22)
	10/10/2017	ENLOE, KEVIN J	002836			\$1,120.68	10/16/2017	001032	(42,413.04)	4,885.18	(47,298.22)
	10/10/2017	LUPARDUS, LOIS A.	002836			\$1,117.58	10/16/2017	001033	(43,530.62)	3,767.60	(47,298.22)
	10/10/2017	TRIPP, HILLARY N	002836			\$967.31	10/16/2017	001034	(44,497.93)	2,800.29	(47,298.22)
	10/10/2017	NATIONWIDE RETIREMENT S	002836			\$30.00	10/18/2017	001036	(44,527.93)	2,770.29	(47,298.22)
	10/10/2017	OKLAHOMAS CREDIT UNION	002836			\$75.00	10/18/2017	001037	(44,602.93)	2,695.29	(47,298.22)
	10/10/2017	OKLA. PUBLIC EMPLOYEES R	002836			\$967.54	11/8/2017	001038	(45,570.47)	1,727.75	(47,298.22)
	10/10/2017	OKLAHOMA DEPARTMENT O	002836			\$250.00	10/18/2017	001039	(45,820.47)	1,477.75	(47,298.22)
	10/10/2017	THE BANK N.A.-OTC	002836			\$177.00	10/13/2017	001040	(45,997.47)	1,300.75	(47,298.22)
	10/10/2017	THE BANK NA	002836			\$1,300.75	10/13/2017	001041	(47,298.22)	0.00	(47,298.22)
	10/27/2017	Gross Payroll	003307	\$7,758.26					(47,298.22)	7,758.26	(55,056.48)
	10/27/2017	ENLOE, KEVIN J	003307			\$712.49	11/3/2017	001153	(48,010.71)	7,045.77	(55,056.48)
	10/27/2017	LUPARDUS, LOIS A.	003307			\$995.65	11/6/2017	001154	(49,006.36)	6,050.12	(55,056.48)
	10/27/2017	TRIPP, HILLARY N	003307			\$926.60	11/2/2017	001155	(49,932.96)	5,123.52	(55,056.48)
	10/27/2017	AFLAC	003307			\$240.76	11/13/2017	001159	(50,173.72)	4,882.76	(55,056.48)
	10/27/2017	ASSURITY LIFE INSURANCE (	003307			\$46.31	11/7/2017	001160	(50,220.03)	4,836.45	(55,056.48)
	10/27/2017	OK PUBLIC EMP HEALTH & W	003307			\$2,322.27	11/7/2017	001164	(52,542.30)	2,514.18	(55,056.48)
	10/27/2017	OKLAHOMAS CREDIT UNION	003307			\$75.00	11/6/2017	001165	(52,617.30)	2,439.18	(55,056.48)
Year Total:				\$55,056.48	\$0.00	\$52,617.30			\$-52,617.30	\$2,439.18	\$-55,056.48

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

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### Appropriation Ledger

Account SR-1A: CIVIL DEFENSE PS

Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	10/27/2017	OKLA. PUBLIC EMPLOYEES R	003307			\$967.54	11/8/2017	001166	(53,584.84)	1,471.64	(55,056.48)
	10/27/2017	OKLAHOMA DEPARTMENT O	003307			\$250.00	11/7/2017	001167	(53,834.84)	1,221.64	(55,056.48)
	10/27/2017	THE BANK N.A.-OTC	003307			\$142.00	11/1/2017	001168	(53,976.84)	1,079.64	(55,056.48)
	10/27/2017	THE BANK NA	003307			\$1,079.64	11/1/2017	001169	(55,056.48)	0.00	(55,056.48)
	11/6/2017	BUDGET			\$125521.97	BUDGET FY 2018			70,465.49	0.00	70,465.49
	11/13/2017	Gross Payroll	003817	\$6,005.86					70,465.49	6,005.86	64,459.63
	11/13/2017	ENLOE, KEVIN J	003817			\$1,120.68	11/21/2017	001309	69,344.81	4,885.18	64,459.63
	11/13/2017	LUPARDUS, LOIS A.	003817			\$1,117.58	11/17/2017	001310	68,227.23	3,767.60	64,459.63
	11/13/2017	TRIPP, HILLARY N	003817			\$967.31	11/17/2017	001311	67,259.92	2,800.29	64,459.63
	11/13/2017	NATIONWIDE RETIREMENT S	003817			\$30.00	11/22/2017	001313	67,229.92	2,770.29	64,459.63
	11/13/2017	OKLAHOMAS CREDIT UNION	003817			\$75.00	11/21/2017	001314	67,154.92	2,695.29	64,459.63
	11/13/2017	OKLA. PUBLIC EMPLOYEES R	003817			\$967.54	12/6/2017	001315	66,187.38	1,727.75	64,459.63
	11/13/2017	OKLAHOMA DEPARTMENT O	003817			\$250.00	11/22/2017	001316	65,937.38	1,477.75	64,459.63
	11/13/2017	THE BANK N.A.-OTC	003817			\$177.00	11/16/2017	001317	65,760.38	1,300.75	64,459.63
	11/13/2017	THE BANK NA	003817			\$1,300.75	11/16/2017	001318	64,459.63	0.00	64,459.63
	11/28/2017	Gross Payroll	004125	\$7,758.26					64,459.63	7,758.26	56,701.37
	11/28/2017	ENLOE, KEVIN J	004125			\$712.49	12/4/2017	001439	63,747.14	7,045.77	56,701.37
	11/28/2017	LUPARDUS, LOIS A.	004125			\$995.65	12/5/2017	001440	62,751.49	6,050.12	56,701.37
	11/28/2017	TRIPP, HILLARY N	004125			\$926.60	12/4/2017	001441	61,824.89	5,123.52	56,701.37
	11/28/2017	AFLAC	004125			\$240.76	12/15/2017	001445	61,584.13	4,882.76	56,701.37
	11/28/2017	ASSURITY LIFE INSURANCE C	004125			\$46.31	12/6/2017	001446	61,537.82	4,836.45	56,701.37
	11/28/2017	OK PUBLIC EMP HEALTH & W	004125			\$2,322.27	12/12/2017	001450	59,215.55	2,514.18	56,701.37
	11/28/2017	OKLAHOMAS CREDIT UNION	004125			\$75.00	12/6/2017	001451	59,140.55	2,439.18	56,701.37
	11/28/2017	OKLA. PUBLIC EMPLOYEES R	004125			\$967.54	12/6/2017	001452	58,173.01	1,471.64	56,701.37
	11/28/2017	OKLAHOMA DEPARTMENT O	004125			\$250.00	12/18/2017	001453	57,923.01	1,221.64	56,701.37
	11/28/2017	THE BANK N.A.-OTC	004125			\$142.00	12/1/2017	001454	57,781.01	1,079.64	56,701.37
	11/28/2017	THE BANK NA	004125			\$1,079.64	12/1/2017	001455	56,701.37	0.00	56,701.37
	12/12/2017	Gross Payroll	004551	\$6,005.86					56,701.37	6,005.86	50,695.51
Year Total:				\$74,826.46	\$0.00	\$68,820.60			\$56,701.37	\$6,005.86	\$50,695.51

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
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Appropriation Ledger  
Account SR-1A: CIVIL DEFENSE PS  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	12/12/2017	ENLOE, KEVIN J	004551			\$1,120.68	12/18/2017	001611	55,580.69	4,885.18	50,695.51
	12/12/2017	LUPARDUS, LOIS A.	004551			\$1,117.58	12/18/2017	001612	54,463.11	3,767.60	50,695.51
	12/12/2017	TRIPP, HILLARY N	004551			\$967.31	12/19/2017	001613	53,495.80	2,800.29	50,695.51
	12/12/2017	NATIONWIDE RETIREMENT S	004551			\$30.00	12/27/2017	001615	53,465.80	2,770.29	50,695.51
	12/12/2017	OKLAHOMAS CREDIT UNION	004551			\$75.00	12/20/2017	001616	53,390.80	2,695.29	50,695.51
	12/12/2017	OKLA. PUBLIC EMPLOYEES R	004551			\$967.54	1/4/2018	001617	52,423.26	1,727.75	50,695.51
	12/12/2017	OKLAHOMA DEPARTMENT O	004551			\$250.00	12/20/2017	001618	52,173.26	1,477.75	50,695.51
	12/12/2017	THE BANK N.A.-OTC	004551			\$177.00	12/15/2017	001619	51,996.26	1,300.75	50,695.51
	12/12/2017	THE BANK NA	004551			\$1,300.75	12/15/2017	001620	50,695.51	0.00	50,695.51
	12/21/2017	Gross Payroll	004800	\$7,758.26					50,695.51	7,758.26	42,937.25
	12/21/2017	ENLOE, KEVIN J	004800			\$712.49	1/2/2018	001729	49,983.02	7,045.77	42,937.25
	12/21/2017	LUPARDUS, LOIS A.	004800			\$995.65	1/4/2018	001730	48,987.37	6,050.12	42,937.25
	12/21/2017	TRIPP, HILLARY N	004800			\$926.60	1/2/2018	001731	48,060.77	5,123.52	42,937.25
	12/21/2017	AFLAC	004800			\$240.76	1/8/2018	001735	47,820.01	4,882.76	42,937.25
	12/21/2017	ASSURITY LIFE INSURANCE C	004800			\$46.31	1/10/2018	001736	47,773.70	4,836.45	42,937.25
	12/21/2017	OK PUBLIC EMP HEALTH & W	004800			\$2,322.27	1/5/2018	001741	45,451.43	2,514.18	42,937.25
	12/21/2017	OKLAHOMAS CREDIT UNION	004800			\$75.00	1/4/2018	001742	45,376.43	2,439.18	42,937.25
	12/21/2017	OKLA. PUBLIC EMPLOYEES R	004800			\$967.54	1/4/2018	001743	44,408.89	1,471.64	42,937.25
	12/21/2017	OKLAHOMA DEPARTMENT O	004800			\$250.00	1/5/2018	001744	44,158.89	1,221.64	42,937.25
	12/21/2017	THE BANK N.A.-OTC	004800			\$142.00	12/29/2017	001745	44,016.89	1,079.64	42,937.25
	12/21/2017	THE BANK NA	004800			\$1,079.64	12/29/2017	001746	42,937.25	0.00	42,937.25
	1/9/2018	Gross Payroll	005273	\$6,005.86					42,937.25	6,005.86	36,931.39
	1/9/2018	ENLOE, KEVIN J	005273			\$1,120.68	1/16/2018	001916	41,816.57	4,885.18	36,931.39
	1/9/2018	LUPARDUS, LOIS A.	005273			\$1,117.58	1/16/2018	001917	40,698.99	3,767.60	36,931.39
	1/9/2018	TRIPP, HILLARY N	005273			\$967.31	1/16/2018	001918	39,731.68	2,800.29	36,931.39
	1/9/2018	NATIONWIDE RETIREMENT S	005273			\$30.00	1/18/2018	001920	39,701.68	2,770.29	36,931.39
	1/9/2018	OKLAHOMAS CREDIT UNION	005273			\$75.00	1/31/2018	001922	39,626.68	2,695.29	36,931.39
	1/9/2018	OKLA. PUBLIC EMPLOYEES R	005273			\$967.54	2/12/2018	001923	38,659.14	1,727.75	36,931.39
Year Total:				\$88,590.58	\$0.00	\$86,862.83			\$38,659.14	\$1,727.75	\$36,931.39

\* Paid column reflects the date on which the warrant was cancelled or void.



PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

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Appropriation Ledger  
Account SR-1A: CIVIL DEFENSE PS  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	1/9/2018	OKLAHOMA DEPARTMENT O	005273			\$250.00	1/18/2018	001924	38,409.14	1,477.75	36,931.39
	1/9/2018	THE BANK N.A.-OTC	005273			\$177.00	1/12/2018	001925	38,232.14	1,300.75	36,931.39
	1/9/2018	THE BANK NA	005273			\$1,300.75	1/12/2018	001926	36,931.39	0.00	36,931.39
	1/23/2018	Gross Payroll	005582	\$807.39					36,931.39	807.39	36,124.00
	1/23/2018	ENLOE, KEVIN J	005582			\$210.87	2/2/2018	002036	36,720.52	596.52	36,124.00
	1/23/2018	LUPARDUS, LOIS A.	005582			\$221.29	1/31/2018	002037	36,499.23	375.23	36,124.00
	1/23/2018	TRIPP, HILLARY N	005582			\$221.29	2/2/2018	002038	36,277.94	153.94	36,124.00
	1/23/2018	THE BANK N.A.-OTC	005582			\$20.00	1/26/2018	002039	36,257.94	133.94	36,124.00
	1/23/2018	THE BANK NA	005582			\$133.94	1/26/2018	002040	36,124.00	0.00	36,124.00
	1/29/2018	Gross Payroll	005787	\$7,758.26					36,124.00	7,758.26	28,365.74
	1/29/2018	ENLOE, KEVIN J	005787			\$731.55	2/2/2018	002115	35,392.45	7,026.71	28,365.74
	1/29/2018	LUPARDUS, LOIS A.	005787			\$1,034.39	2/2/2018	002116	34,358.06	5,992.32	28,365.74
	1/29/2018	TRIPP, HILLARY N	005787			\$957.56	2/2/2018	002117	33,400.50	5,034.76	28,365.74
	1/29/2018	AFLAC	005787			\$240.76	2/12/2018	002121	33,159.74	4,794.00	28,365.74
	1/29/2018	ASSURITY LIFE INSURANCE (	005787			\$46.31	2/9/2018	002122	33,113.43	4,747.69	28,365.74
	1/29/2018	OK PUBLIC EMP HEALTH & W	005787			\$2,322.27	2/7/2018	002127	30,791.16	2,425.42	28,365.74
	1/29/2018	OKLA. PUBLIC EMPLOYEES R	005787			\$967.54	2/12/2018	002128	29,823.62	1,457.88	28,365.74
	1/29/2018	OKLAHOMA DEPARTMENT O	005787			\$250.00	2/7/2018	002129	29,573.62	1,207.88	28,365.74
	1/29/2018	OKLAHOMAS CREDIT UNION	005787			\$75.00	2/7/2018	002130	29,498.62	1,132.88	28,365.74
	1/29/2018	THE BANK N.A.-OTC	005787			\$142.00	2/1/2018	002131	29,356.62	990.88	28,365.74
	1/29/2018	THE BANK NA	005787			\$990.88	2/1/2018	002132	28,365.74	0.00	28,365.74
	2/13/2018	Gross Payroll	006295	\$6,005.86					28,365.74	6,005.86	22,359.88
	2/13/2018	ENLOE, KEVIN J	006295			\$1,156.13	2/21/2018	002342	27,209.61	4,849.73	22,359.88
	2/13/2018	LUPARDUS, LOIS A.	006295			\$1,159.94	2/20/2018	002343	26,049.67	3,689.79	22,359.88
	2/13/2018	TRIPP, HILLARY N	006295			\$999.70	2/20/2018	002344	25,049.97	2,690.09	22,359.88
	2/13/2018	NATIONWIDE RETIREMENT S	006295			\$30.00	2/21/2018	002346	25,019.97	2,660.09	22,359.88
	2/13/2018	OKLA. PUBLIC EMPLOYEES R	006295			\$967.54	3/12/2018	002348	24,052.43	1,692.55	22,359.88
	2/13/2018	OKLAHOMA DEPARTMENT O	006295			\$250.00	2/22/2018	002349	23,802.43	1,442.55	22,359.88
Year Total:				\$103,162.09	\$0.00	\$101,719.54			\$23,802.43	\$1,442.55	\$22,359.88

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

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Appropriation Ledger  
Account SR-1A: CIVIL DEFENSE PS  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	2/13/2018	OKLAHOMAS CREDIT UNION	006295			\$75.00	2/22/2018	002350	23,727.43	1,367.55	22,359.88
	2/13/2018	THE BANK N.A.-OTC	006295			\$177.00	2/16/2018	002351	23,550.43	1,190.55	22,359.88
	2/13/2018	THE BANK NA	006295			\$1,190.55	2/16/2018	002352	22,359.88	0.00	22,359.88
	2/13/2018	Gross Payroll	006295						22,359.88	0.00	22,359.88
	2/26/2018	Gross Payroll	006612	\$7,758.26					22,359.88	7,758.26	14,601.62
	2/26/2018	ENLOE, KEVIN J	006612			\$731.55	3/6/2018	002469	21,628.33	7,026.71	14,601.62
	2/26/2018	LUPARDUS, LOIS A.	006612			\$1,034.39	3/2/2018	002470	20,593.94	5,992.32	14,601.62
	2/26/2018	TRIPP, HILLARY N	006612			\$957.56	3/2/2018	002471	19,636.38	5,034.76	14,601.62
	2/26/2018	AFLAC	006612			\$240.76	3/9/2018	002475	19,395.62	4,794.00	14,601.62
	2/26/2018	ASSURITY LIFE INSURANCE C	006612			\$46.31	3/7/2018	002476	19,349.31	4,747.69	14,601.62
	2/26/2018	OK PUBLIC EMP HEALTH & W	006612			\$2,322.27	3/6/2018	002481	17,027.04	2,425.42	14,601.62
	2/26/2018	OKLA. PUBLIC EMPLOYEES R	006612			\$967.54	3/12/2018	002482	16,059.50	1,457.88	14,601.62
	2/26/2018	OKLAHOMA DEPARTMENT O	006612			\$250.00	3/7/2018	002483	15,809.50	1,207.88	14,601.62
	2/26/2018	OKLAHOMAS CREDIT UNION	006612			\$75.00	3/7/2018	002484	15,734.50	1,132.88	14,601.62
	2/26/2018	THE BANK N.A.-OTC	006612			\$142.00	3/1/2018	002485	15,592.50	990.88	14,601.62
	2/26/2018	THE BANK NA	006612			\$990.88	3/1/2018	002486	14,601.62	0.00	14,601.62
	2/26/2018	Gross Payroll	007112	\$6,005.86					14,601.62	6,005.86	8,595.76
	3/13/2018	ENLOE, KEVIN J	007112			\$1,156.13	3/21/2018	002669	13,445.49	4,849.73	8,595.76
	3/13/2018	LUPARDUS, LOIS A.	007112			\$1,159.94	3/19/2018	002670	12,285.55	3,689.79	8,595.76
	3/13/2018	TRIPP, HILLARY N	007112			\$999.70	3/19/2018	002671	11,285.85	2,690.09	8,595.76
	3/13/2018	NATIONWIDE RETIREMENT S	007112			\$30.00	3/21/2018	002674	11,255.85	2,660.09	8,595.76
	3/13/2018	OKLA. PUBLIC EMPLOYEES R	007112			\$967.54	4/5/2018	002676	10,288.31	1,692.55	8,595.76
	3/13/2018	OKLAHOMA DEPARTMENT O	007112			\$250.00	3/21/2018	002677	10,038.31	1,442.55	8,595.76
	3/13/2018	OKLAHOMAS CREDIT UNION	007112			\$75.00	3/21/2018	002678	9,963.31	1,367.55	8,595.76
	3/13/2018	THE BANK N.A.-OTC	007112			\$177.00	3/16/2018	002679	9,786.31	1,190.55	8,595.76
	3/13/2018	THE BANK NA	007112			\$1,190.55	3/16/2018	002680	8,595.76	0.00	8,595.76
	3/26/2018	Gross Payroll	007442	\$7,758.26					8,595.76	7,758.26	837.50
	3/26/2018	ENLOE, KEVIN J	007442			\$731.55	4/4/2018	002770	7,864.21	7,026.71	837.50
Year Total:				\$124,684.47	\$0.00	\$117,657.76			\$7,864.21	\$7,026.71	\$837.50

\* Paid column reflects the date on which the warrant was cancelled or void.

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Account SR-1A: CIVIL DEFENSE PS  
Fiscal Year 2017-2018

Year Total:	\$124,684.47	\$0.00	\$124,684.47	\$0.00	\$0.00	\$0.00
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PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
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Appropriation Ledger  
Account SR-1AA: CIVIL DEFENSE-PARTTIME  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
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Range Totals: \$0.00

Year Total:

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
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Appropriation Ledger  
Account SR-1B: CIVIL DEFENSE TRAVEL  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	11/6/2017	BUDGET			\$500.00	BUDGET FY 2018			500.00	0.00	500.00
	5/14/2018	TRANSFER			\$-500.00	TRANSFER TO SR-2			0.00	0.00	0.00
	5/14/2018	Range Totals:		\$0.00	\$0.00	\$0.00					

Year Total:

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
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Appropriation Ledger  
Account SR-2: CIVIL DEFENSE M&O  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	7/3/2017	COMDATA	000057	\$2,000.00					0.00	2,000.00	(2,000.00)
	7/3/2017	OTA PIKEPASS	000058	\$40.00					0.00	2,040.00	(2,040.00)
	7/3/2017	CINTAS FIRST AID AND SAFE	000059	\$100.00					0.00	2,140.00	(2,140.00)
	7/3/2017	WALMART COMMUNITY BR	000060	\$500.00					0.00	2,640.00	(2,640.00)
	7/3/2017	KIAMICHI AUTOMOTIVE WA	000061	\$300.00					0.00	2,940.00	(2,940.00)
	7/5/2017	CANON FINANCIAL SERVIC	000149	\$125.00					0.00	3,065.00	(3,065.00)
	7/5/2017	US CELLULAR	000150	\$352.71					0.00	3,417.71	(3,417.71)
	7/6/2017	AT&T	000180	\$520.32					0.00	3,938.03	(3,938.03)
	7/10/2017	CANON FINANCIAL SERVIC	000149			\$125.00	7/25/2017	000017	(125.00)	3,813.03	(3,938.03)
	7/10/2017	US CELLULAR	000150			\$352.71	7/26/2017	000018	(477.71)	3,460.32	(3,938.03)
	7/10/2017	AT&T	000180			\$520.32	7/21/2017	000019	(998.03)	2,940.00	(3,938.03)
	7/12/2017	AT&T	000355	\$299.89					(998.03)	3,239.89	(4,237.92)
	7/13/2017	PUBLIC SERVICE CO. OF OKL	000383	\$400.00					(998.03)	3,639.89	(4,637.92)
	7/13/2017	STAPLES CREDIT PLAN	000384	\$403.90					(998.03)	4,043.79	(5,041.82)
	7/17/2017	STAPLES CREDIT PLAN	000421	\$500.00					(998.03)	4,543.79	(5,541.82)
	7/17/2017	HOLMANS FAST LUBE	000422	\$800.00					(998.03)	5,343.79	(6,341.82)
	7/17/2017	VYVE BROADBAND	000437	\$80.20					(998.03)	5,423.99	(6,422.02)
	7/17/2017	AT&T	000355			\$299.89	7/26/2017	000126	(1,297.92)	5,124.10	(6,422.02)
	7/17/2017	PUBLIC SERVICE CO. OF OKL	000383			\$400.00	7/26/2017	000127	(1,697.92)	4,724.10	(6,422.02)
	7/18/2017	ACCO SIG	000475	\$1,062.00					(1,697.92)	5,786.10	(7,484.02)
	7/20/2017	PUBLIC SERVICE CO. OF OKL	000542	\$13.96					(1,697.92)	5,800.06	(7,497.98)
	7/24/2017	LOWES	000589	\$1,500.00					(1,697.92)	7,300.06	(8,997.98)
	7/24/2017	WELDON PARTS INC	000612	\$458.20					(1,697.92)	7,758.26	(9,456.18)
	7/24/2017	STAPLES CREDIT PLAN	000384		\$-120.97				(1,697.92)	7,637.29	(9,335.21)
	7/24/2017	STAPLES CREDIT PLAN	000384			\$282.93	8/2/2017	000152	(1,980.85)	7,354.36	(9,335.21)
	7/24/2017	VYVE BROADBAND	000437			\$80.20	8/3/2017	000153	(2,061.05)	7,274.16	(9,335.21)
	7/24/2017	ACCO SIG	000475			\$1,062.00	8/9/2017	000154	(3,123.05)	6,212.16	(9,335.21)
	7/24/2017	PUBLIC SERVICE CO. OF OKL	000542			\$13.96	8/4/2017	000155	(3,137.01)	6,198.20	(9,335.21)
	Year Total:			\$9,456.18	\$-120.97	\$3,137.01			\$-3,137.01	\$6,198.20	\$-9,335.21

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

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Account SR-2: CIVIL DEFENSE M&O  
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Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	7/26/2017	UNITED PACKAGING & SHIP	000714	\$300.34					(3,137.01)	6,498.54	(9,635.55)
	7/27/2017	STAPLES CREDIT PLAN	000754	\$99.99					(3,137.01)	6,598.53	(9,735.54)
	7/27/2017	CINTAS FIRST AID AND SAFE	000761	\$299.00					(3,137.01)	6,897.53	(10,034.54)
	7/31/2017	CINTAS FIRST AID AND SAFE	000059		\$-0.14				(3,137.01)	6,897.39	(10,034.40)
	7/31/2017	KIAMICHI AUTOMOTIVE WAI	000061		\$-264.63				(3,137.01)	6,632.76	(9,769.77)
	7/31/2017	STAPLES CREDIT PLAN	000421		\$-51.87				(3,137.01)	6,580.89	(9,717.90)
	7/31/2017	LOWES	000589		\$-326.31				(3,137.01)	6,254.58	(9,391.59)
	7/31/2017	CINTAS FIRST AID AND SAFE	000059			\$99.86	8/10/2017	000284	(3,236.87)	6,154.72	(9,391.59)
	7/31/2017	KIAMICHI AUTOMOTIVE WAI	000061			\$35.37	8/9/2017	000285	(3,272.24)	6,119.35	(9,391.59)
	7/31/2017	STAPLES CREDIT PLAN	000421			\$448.13	8/10/2017	000286	(3,720.37)	5,671.22	(9,391.59)
	7/31/2017	LOWES	000589			\$1,173.69	8/10/2017	000287	(4,894.06)	4,497.53	(9,391.59)
	7/31/2017	WELDON PARTS INC	000612			\$458.20	8/10/2017	000288	(5,352.26)	4,039.33	(9,391.59)
	7/31/2017	UNITED PACKAGING & SHIP	000714			\$300.34	8/9/2017	000289	(5,652.60)	3,738.99	(9,391.59)
	8/2/2017	ADA PAPER COMPANY	000931	\$2,234.50					(5,652.60)	5,973.49	(11,626.09)
	8/2/2017	AT&T LONG DISTANCE	000932	\$29.85					(5,652.60)	6,003.34	(11,655.94)
	8/4/2017	UNITED PACKAGING & SHIP	000996	\$74.50					(5,652.60)	6,077.84	(11,730.44)
	8/4/2017	CANON FINANCIAL SERVIC	000998	\$125.00					(5,652.60)	6,202.84	(11,855.44)
	8/4/2017	US CELLULAR	000999	\$350.84					(5,652.60)	6,553.68	(12,206.28)
	8/7/2017	AT&T LONG DISTANCE	000932			\$29.85	8/21/2017	000318	(5,682.45)	6,523.83	(12,206.28)
	8/7/2017	UNITED PACKAGING & SHIP	000996			\$74.50	8/21/2017	000319	(5,756.95)	6,449.33	(12,206.28)
	8/7/2017	CANON FINANCIAL SERVIC	000998			\$125.00	8/21/2017	000320	(5,881.95)	6,324.33	(12,206.28)
	8/7/2017	US CELLULAR	000999			\$350.84	8/23/2017	000321	(6,232.79)	5,973.49	(12,206.28)
	8/8/2017	AT&T	001100	\$455.91					(6,232.79)	6,429.40	(12,662.19)
	8/8/2017	AT&T	001101	\$553.32					(6,232.79)	6,982.72	(13,215.51)
	8/8/2017	OEMA TREASURER	001102	\$300.00					(6,232.79)	7,282.72	(13,515.51)
	8/9/2017	MILLER OFFICE EQUIPMENT	001146	\$100.00					(6,232.79)	7,382.72	(13,615.51)
	8/10/2017	BEALES GOODYEAR	001159	\$15.00					(6,232.79)	7,397.72	(13,630.51)
	8/14/2017	COMDATA	000057		\$-1547.27				(6,232.79)	5,850.45	(12,083.24)
Year Total:				\$14,394.43	\$-2,311.19	\$6,232.79			\$-6,232.79	\$5,850.45	\$-12,083.24

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Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	8/14/2017	COMDATA	000057			\$452.73	8/24/2017	000438	(6,685.52)	5,397.72	(12,083.24)
	8/14/2017	AT&T	001100			\$455.91	8/24/2017	000439	(7,141.43)	4,941.81	(12,083.24)
	8/14/2017	AT&T	001101			\$553.32	8/25/2017	000440	(7,694.75)	4,388.49	(12,083.24)
	8/14/2017	OEMA TREASURER	001102			\$300.00	10/11/2017	000441	(7,994.75)	4,088.49	(12,083.24)
	8/14/2017	MILLER OFFICE EQUIPMENT	001146			\$100.00	8/24/2017	000442	(8,094.75)	3,988.49	(12,083.24)
	8/14/2017	BEALES GOODYEAR	001159			\$15.00	8/24/2017	000443	(8,109.75)	3,973.49	(12,083.24)
	8/22/2017	OEMA TREASURER	001419	\$180.00					(8,109.75)	4,153.49	(12,263.24)
	8/22/2017	PUBLIC SERVICE CO. OF OKL	001421	\$200.00					(8,109.75)	4,353.49	(12,463.24)
	8/22/2017	INSTANT EYE ROBOTICS	001422	\$980.00					(8,109.75)	5,333.49	(13,443.24)
	8/22/2017	PUBLIC SERVICE CO. OF OKL	001423	\$13.96					(8,109.75)	5,347.45	(13,457.20)
	8/22/2017	GLOBAL STAR	001424	\$1,680.24					(8,109.75)	7,027.69	(15,137.44)
	8/22/2017	PENGUIN MANAGEMENT IN	001427	\$279.00					(8,109.75)	7,306.69	(15,416.44)
	8/23/2017	AT&T LONG DISTANCE	001459	\$50.93					(8,109.75)	7,357.62	(15,467.37)
	8/23/2017	ADA PAPER COMPANY	001460	\$300.78					(8,109.75)	7,658.40	(15,768.15)
	8/24/2017	ORION SECURITY SOLUTION	001487	\$525.00					(8,109.75)	8,183.40	(16,293.15)
	8/25/2017	TESSCO	001522	\$241.20					(8,109.75)	8,424.60	(16,534.35)
	8/25/2017	T & B TIRE AND AUTOMOTIV	001528	\$11.00					(8,109.75)	8,435.60	(16,545.35)
	8/28/2017	OTA PIKEPASS	000058		\$-35.20				(8,109.75)	8,400.40	(16,510.15)
	8/28/2017	OTA PIKEPASS	000058			\$4.80	9/12/2017	000478	(8,114.55)	8,395.60	(16,510.15)
	8/28/2017	ADA PAPER COMPANY	000931			\$2,234.50	9/8/2017	000479	(10,349.05)	6,161.10	(16,510.15)
	8/28/2017	PUBLIC SERVICE CO. OF OKL	001421			\$200.00	9/7/2017	000480	(10,549.05)	5,961.10	(16,510.15)
	8/28/2017	PUBLIC SERVICE CO. OF OKL	001423			\$13.96	9/11/2017	000481	(10,563.01)	5,947.14	(16,510.15)
	8/28/2017	GLOBAL STAR	001424			\$1,680.24	9/8/2017	000482	(12,243.25)	4,266.90	(16,510.15)
	8/28/2017	PENGUIN MANAGEMENT IN	001427			\$279.00	9/11/2017	000483	(12,522.25)	3,987.90	(16,510.15)
	8/28/2017	AT&T LONG DISTANCE	001459			\$50.93	9/7/2017	000484	(12,573.18)	3,936.97	(16,510.15)
	9/5/2017	STAPLES CREDIT PLAN	000754			\$99.99	9/15/2017	000622	(12,673.17)	3,836.98	(16,510.15)
	9/5/2017	T & B TIRE AND AUTOMOTIV	001528			\$11.00	9/12/2017	000623	(12,684.17)	3,825.98	(16,510.15)
	9/11/2017	ADA PAPER COMPANY	001460			\$300.78	9/26/2017	000635	(12,984.95)	3,525.20	(16,510.15)
Year Total:				\$18,856.54	\$-2,346.39	\$12,984.95			\$-12,984.95	\$3,525.20	\$-16,510.15

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Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	9/18/2017	INSTANT EYE ROBOTICS	001422			\$980.00	10/5/2017	000744	(13,964.95)	2,545.20	(16,510.15)
	9/18/2017	TESSCO	001522			\$241.20	10/2/2017	000745	(14,206.15)	2,304.00	(16,510.15)
	10/9/2017	HOLMANS FAST LUBE	000422		\$-716.85				(14,206.15)	1,587.15	(15,793.30)
	10/9/2017	HOLMANS FAST LUBE	000422			\$83.15	10/18/2017	000960	(14,289.30)	1,504.00	(15,793.30)
	11/6/2017	BUDGET			\$30000.00	BUDGET FY 2018			15,710.70	1,504.00	14,206.70
	1/3/2018	CANON FINANCIAL SERVIC	005069	\$125.00					15,710.70	1,629.00	14,081.70
	1/3/2018	US CELLULAR	005070	\$352.44					15,710.70	1,981.44	13,729.26
	1/5/2018	PRO KILL INC.	005147	\$106.00					15,710.70	2,087.44	13,623.26
	1/8/2018	CITY OF MCALESTER	005195	\$174.45					15,710.70	2,261.89	13,448.81
	1/8/2018	AT&T	005196	\$288.48					15,710.70	2,550.37	13,160.33
	1/8/2018	AMERICAN COMMUNICATIO	005197	\$220.22					15,710.70	2,770.59	12,940.11
	1/8/2018	WELDON PARTS INC	005198	\$629.88					15,710.70	3,400.47	12,310.23
	1/8/2018	CANON FINANCIAL SERVIC	005069			\$125.00	1/30/2018	001841	15,585.70	3,275.47	12,310.23
	1/8/2018	US CELLULAR	005070			\$352.44	1/22/2018	001842	15,233.26	2,923.03	12,310.23
	1/8/2018	PRO KILL INC.	005147			\$106.00	1/17/2018	001843	15,127.26	2,817.03	12,310.23
	1/16/2018	CITY OF MCALESTER	005195			\$174.45	1/24/2018	001953	14,952.81	2,642.58	12,310.23
	1/16/2018	AT&T	005196			\$288.48	2/5/2018	001954	14,664.33	2,354.10	12,310.23
	1/16/2018	AMERICAN COMMUNICATIO	005197			\$220.22	1/30/2018	001955	14,444.11	2,133.88	12,310.23
	1/16/2018	WELDON PARTS INC	005198			\$629.88	1/26/2018	001956	13,814.23	1,504.00	12,310.23
	1/17/2018	PUBLIC SERVICE CO. OF OKL	005428	\$671.59					13,814.23	2,175.59	11,638.64
	1/22/2018	CINTAS FIRST AID AND SAFE	000761			\$299.00	2/6/2018	001980	13,515.23	1,876.59	11,638.64
	1/22/2018	PUBLIC SERVICE CO. OF OKL	005428			\$671.59	2/7/2018	001981	12,843.64	1,205.00	11,638.64
	1/25/2018	AT&T	005651	\$0.50					12,843.64	1,205.50	11,638.14
	1/25/2018	CENTER POINT ENERGY ARK	005652	\$382.51					12,843.64	1,588.01	11,255.63
	1/25/2018	MEGAPATH	005653	\$303.16					12,843.64	1,891.17	10,952.47
	1/25/2018	ACC BUSINESS	005654	\$268.05					12,843.64	2,159.22	10,684.42
	1/25/2018	PUBLIC SERVICE CO. OF OKL	005655	\$16.74					12,843.64	2,175.96	10,667.68
	1/29/2018	COMDATA	005736	\$2,000.00					12,843.64	4,175.96	8,667.68
Year Total:				\$24,395.56	\$-3,063.24	\$17,156.36			\$12,843.64	\$4,175.96	\$8,667.68

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Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	1/29/2018	OTA PIKEPASS	005737	\$40.00					12,843.64	4,215.96	8,627.68
	1/29/2018	CINTAS FIRST AID AND SAFE	005738	\$100.00					12,843.64	4,315.96	8,527.68
	1/29/2018	AT&T	005651			\$0.50	2/12/2018	002164	12,843.14	4,315.46	8,527.68
	1/29/2018	CENTER POINT ENERGY ARK	005652			\$382.51	2/14/2018	002165	12,460.63	3,932.95	8,527.68
	1/29/2018	MEGAPATH	005653			\$303.16	2/13/2018	002166	12,157.47	3,629.79	8,527.68
	1/29/2018	ACC BUSINESS	005654			\$268.05	2/8/2018	002167	11,889.42	3,361.74	8,527.68
	1/29/2018	PUBLIC SERVICE CO. OF OKL	005655			\$16.74	2/14/2018	002168	11,872.68	3,345.00	8,527.68
	1/31/2018	COMPTON ELECTRIC LLC	005851	\$789.56					11,872.68	4,134.56	7,738.12
	1/31/2018	VYVE BROADBAND	005852	\$211.35					11,872.68	4,345.91	7,526.77
	1/31/2018	BIRCH COMMUNICATIONS	005867	\$143.47					11,872.68	4,489.38	7,383.30
	2/2/2018	TESSCO	005940	\$486.17					11,872.68	4,975.55	6,897.13
	2/2/2018	PRO KILL INC.	005941	\$106.00					11,872.68	5,081.55	6,791.13
	2/2/2018	CANON FINANCIAL SERVIC	005942	\$125.00					11,872.68	5,206.55	6,666.13
	2/5/2018	US CELLULAR	006002	\$352.65					11,872.68	5,559.20	6,313.48
	2/5/2018	COMPTON ELECTRIC LLC	005851			\$789.56	2/15/2018	002232	11,083.12	4,769.64	6,313.48
	2/5/2018	VYVE BROADBAND	005852			\$211.35	2/14/2018	002233	10,871.77	4,558.29	6,313.48
	2/5/2018	BIRCH COMMUNICATIONS	005867			\$143.47	2/16/2018	002234	10,728.30	4,414.82	6,313.48
	2/5/2018	PRO KILL INC.	005941			\$106.00	2/13/2018	002235	10,622.30	4,308.82	6,313.48
	2/5/2018	CANON FINANCIAL SERVIC	005942			\$125.00	2/15/2018	002236	10,497.30	4,183.82	6,313.48
	2/8/2018	CITY OF MCALESTER	006140	\$174.45					10,497.30	4,358.27	6,139.03
	2/8/2018	AT&T	006141	\$198.34					10,497.30	4,556.61	5,940.69
	2/8/2018	OCV LLC	006160	\$2,995.00					10,497.30	7,551.61	2,945.69
	2/12/2018	BIZ-TEL	006218	\$1,220.00					10,497.30	8,771.61	1,725.69
	2/12/2018	COMDATA	005736		\$-1297.95				10,497.30	7,473.66	3,023.64
	2/12/2018	CINTAS FIRST AID AND SAFE	005738		\$-7.25				10,497.30	7,466.41	3,030.89
	2/12/2018	COMDATA	005736			\$702.05	2/22/2018	002258	9,795.25	6,764.36	3,030.89
	2/12/2018	CINTAS FIRST AID AND SAFE	005738			\$92.75	2/27/2018	002259	9,702.50	6,671.61	3,030.89
	2/12/2018	US CELLULAR	006002			\$352.65	2/23/2018	002260	9,349.85	6,318.96	3,030.89
Year Total:				\$31,337.55	\$-4,368.44	\$20,650.15			\$9,349.85	\$6,318.96	\$3,030.89

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	2/12/2018	CITY OF MCALESTER	006140			\$174.45	2/22/2018	002261	9,175.40	6,144.51	3,030.89
	2/12/2018	AT&T	006141			\$198.34	2/23/2018	002262	8,977.06	5,946.17	3,030.89
	2/12/2018	OCV LLC	006160			\$2,995.00	2/22/2018	002263	5,982.06	2,951.17	3,030.89
	2/13/2018	PUBLIC SERVICE CO. OF OKL	006261	\$655.89					5,982.06	3,607.06	2,375.00
	2/16/2018	CENTER POINT ENERGY ARK	006408	\$366.55					5,982.06	3,973.61	2,008.45
	2/20/2018	PUBLIC SERVICE CO. OF OKL	006261			\$655.89	3/7/2018	002382	5,326.17	3,317.72	2,008.45
	2/20/2018	CENTER POINT ENERGY ARK	006408			\$366.55	3/6/2018	002383	4,959.62	2,951.17	2,008.45
	2/22/2018	VYVE BROADBAND	006514	\$211.35					4,959.62	3,162.52	1,797.10
	2/26/2018	MEGAPATH	006581	\$303.16					4,959.62	3,465.68	1,493.94
	2/26/2018	PUBLIC SERVICE CO. OF OKL	006582	\$16.74					4,959.62	3,482.42	1,477.20
	2/26/2018	MILLER OFFICE EQUIPMENT	006583	\$360.00					4,959.62	3,842.42	1,117.20
	2/26/2018	ACC BUSINESS	006625	\$268.05					4,959.62	4,110.47	849.15
	2/26/2018	TESSCO	005940			\$486.17	3/8/2018	002507	4,473.45	3,624.30	849.15
	2/26/2018	VYVE BROADBAND	006514			\$211.35	3/7/2018	002508	4,262.10	3,412.95	849.15
	3/1/2018	OK TIRE	006749	\$10.00					4,262.10	3,422.95	839.15
	3/1/2018	MILLER OFFICE EQUIPMENT	006750	\$18.75					4,262.10	3,441.70	820.40
	3/1/2018	ICOM AMERICA INC.	006757	\$53.35					4,262.10	3,495.05	767.05
	3/1/2018	CANON FINANCIAL SERVIC	006758	\$125.00					4,262.10	3,620.05	642.05
	3/2/2018	PRO KILL INC.	006766	\$106.00					4,262.10	3,726.05	536.05
	3/2/2018	PRO KILL INC.	006767	\$240.00					4,262.10	3,966.05	296.05
	3/5/2018	MEGAPATH	006581			\$303.16	3/16/2018	002560	3,958.94	3,662.89	296.05
	3/5/2018	PUBLIC SERVICE CO. OF OKL	006582			\$16.74	3/16/2018	002561	3,942.20	3,646.15	296.05
	3/5/2018	MILLER OFFICE EQUIPMENT	006583			\$360.00	3/15/2018	002562	3,582.20	3,286.15	296.05
	3/5/2018	ACC BUSINESS	006625			\$268.05	3/15/2018	002563	3,314.15	3,018.10	296.05
	3/5/2018	OK TIRE	006749			\$10.00	3/22/2018	002564	3,304.15	3,008.10	296.05
	3/5/2018	MILLER OFFICE EQUIPMENT	006750			\$18.75	3/15/2018	002565	3,285.40	2,989.35	296.05
	3/5/2018	CANON FINANCIAL SERVIC	006758			\$125.00	3/15/2018	002566	3,160.40	2,864.35	296.05
	3/5/2018	PRO KILL INC.	006766			\$106.00	3/13/2018	002567	3,054.40	2,758.35	296.05
Year Total:				\$34,072.39	\$-4,368.44	\$26,945.60			\$3,054.40	\$2,758.35	\$296.05

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
12:54:48PM

Appropriation Ledger  
Account SR-2: CIVIL DEFENSE M&O  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	3/6/2018	CITY OF MCALESTER	006878	\$174.45					3,054.40	2,932.80	121.60
	3/12/2018	CITY OF MCALESTER	006878			\$174.45	3/22/2018	002596	2,879.95	2,758.35	121.60
	3/26/2018	PRO KILL INC.	006767			\$240.00	4/6/2018	002814	2,639.95	2,518.35	121.60
	4/2/2018	BIZ-TEL	006218			\$1,220.00	4/10/2018	002857	1,419.95	1,298.35	121.60
	5/14/2018	TRANSFER			\$4584.84				6,004.79	1,298.35	4,706.44
	5/14/2018	ADA PAPER COMPANY	008997	\$48.00					6,004.79	1,346.35	4,658.44
	5/16/2018	PUBLIC SERVICE CO. OF OKL	009072	\$601.86					6,004.79	1,948.21	4,056.58
	5/16/2018	BANK OF AMERICA	009073	\$824.00					6,004.79	2,772.21	3,232.58
	5/18/2018	VYVE BROADBAND	009130	\$230.28					6,004.79	3,002.49	3,002.30
	5/21/2018	ADA PAPER COMPANY	008997			\$48.00	5/31/2018	003372	5,956.79	2,954.49	3,002.30
	5/21/2018	PUBLIC SERVICE CO. OF OKL	009072			\$601.86	6/7/2018	003373	5,354.93	2,352.63	3,002.30
	5/21/2018	VYVE BROADBAND	009130			\$230.28	5/31/2018	003374	5,124.65	2,122.35	3,002.30
	5/22/2018	PUBLIC SERVICE CO. OF OKL	009195	\$11.61					5,124.65	2,133.96	2,990.69
	5/22/2018	CENTER POINT ENERGY ARK	009196	\$122.59					5,124.65	2,256.55	2,868.10
	5/22/2018	MEGAPATH	009197	\$302.23					5,124.65	2,558.78	2,565.87
	5/29/2018	OTA PIKEPASS	005737		\$-23.20				5,124.65	2,535.58	2,589.07
	5/29/2018	OTA PIKEPASS	005737			\$16.80	6/12/2018	003490	5,107.85	2,518.78	2,589.07
	5/29/2018	PUBLIC SERVICE CO. OF OKL	009195			\$11.61	6/11/2018	003491	5,096.24	2,507.17	2,589.07
	5/29/2018	CENTER POINT ENERGY ARK	009196			\$122.59	6/11/2018	003492	4,973.65	2,384.58	2,589.07
	5/29/2018	MEGAPATH	009197			\$302.23	6/7/2018	003493	4,671.42	2,082.35	2,589.07
	5/31/2018	ACC BUSINESS	009469	\$254.02					4,671.42	2,336.37	2,335.05
	5/31/2018	BIRCH COMMUNICATIONS	009470	\$123.11					4,671.42	2,459.48	2,211.94
	6/4/2018	ACC BUSINESS	009469			\$254.02		003530	4,417.40	2,205.46	2,211.94
	6/4/2018	BIRCH COMMUNICATIONS	009470			\$123.11	6/22/2018	003531	4,294.29	2,082.35	2,211.94
	6/7/2018	US CELLULAR	009688	\$352.10					4,294.29	2,434.45	1,859.84
	6/7/2018	CANON FINANCIAL SERVIC	009689	\$125.00					4,294.29	2,559.45	1,734.84
	6/11/2018	PUBLIC SERVICE CO. OF OKL	009768	\$705.14					4,294.29	3,264.59	1,029.70
	6/11/2018	US CELLULAR	009688			\$352.10	6/28/2018	003566	3,942.19	2,912.49	1,029.70
Year Total:				\$37,946.78	\$-4,391.64	\$30,642.65			\$3,942.19	\$2,912.49	\$1,029.70

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
12:54:48PM

Appropriation Ledger  
Account SR-2: CIVIL DEFENSE M&O  
Fiscal Year 2017-2018

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	6/11/2018	CANON FINANCIAL SERVIC	009689			\$125.00	6/28/2018	003567	3,817.19	2,787.49	1,029.70
	6/13/2018	PRO KILL INC.	009866	\$106.00					3,817.19	2,893.49	923.70
	6/18/2018	PUBLIC SERVICE CO. OF OKL	009768			\$705.14	6/28/2018	003678	3,112.05	2,188.35	923.70
	6/18/2018	PRO KILL INC.	009866			\$106.00	6/27/2018	003679	3,006.05	2,082.35	923.70
	6/20/2018	CINTAS FIRST AID AND SAFE	010060	\$169.57					3,006.05	2,251.92	754.13
	6/20/2018	CENTER POINT ENERGY ARK	010061	\$96.17					3,006.05	2,348.09	657.96
	6/20/2018	PUBLIC SERVICE CO. OF OKL	010062	\$11.61					3,006.05	2,359.70	646.35
	6/20/2018	VYVE BROADBAND	010063	\$225.46					3,006.05	2,585.16	420.89
	6/20/2018	CITY OF MCALESTER	010064	\$174.84					3,006.05	2,760.00	246.05
	6/25/2018	CINTAS FIRST AID AND SAFE	010060			\$169.57	7/5/2018	003723	2,836.48	2,590.43	246.05
	6/25/2018	CENTER POINT ENERGY ARK	010061			\$96.17	7/11/2018	003724	2,740.31	2,494.26	246.05
	6/25/2018	PUBLIC SERVICE CO. OF OKL	010062			\$11.61	7/6/2018	003725	2,728.70	2,482.65	246.05
	6/25/2018	VYVE BROADBAND	010063			\$225.46	7/5/2018	003721	2,503.24	2,257.19	246.05
	6/25/2018	CITY OF MCALESTER	010064			\$174.84	7/6/2018	003722	2,328.40	2,082.35	246.05
	6/28/2018	TESSCO	010321	\$242.32					2,328.40	2,324.67	3.73
	7/2/2018	ICOM AMERICA INC.	006757			\$53.35	7/12/2018	003921	2,275.05	2,271.32	3.73
	7/2/2018	ORION SECURITY SOLUTION	001487		\$-525.00		Purchase Order Cancelled		2,275.05	1,746.32	528.73
	7/16/2018	TESSCO	010321			\$242.32	7/24/2018	003967	2,032.73	1,504.00	528.73
	8/13/2018	BANK OF AMERICA	009073		\$-618.00				2,032.73	886.00	1,146.73
	8/13/2018	BANK OF AMERICA	009073			\$206.00	8/16/2018	003991	1,826.73	680.00	1,146.73
	8/13/2018	Range Totals:		\$38,972.75	\$-5,534.64	\$32,758.11					

Year Total: \$38,972.75 \$-5,534.64 \$32,758.11

\$1,826.73 \$680.00 \$1,146.73

\* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

8/17/2018  
12:54:58PM

### Appropriation Ledger

Account SR-3: CIVIL DEFENSE CAPITAL OUTLAY  
Fiscal Year 2017-2018

<u>Dist.</u>	<u>Date</u>	<u>Vendor</u>	<u>PO #</u>	<u>PO Amount</u>	<u>Adjustment</u> <u>Amount</u>	<u>Amount</u> <u>Approved</u>	<u>Paid</u>	<u>Warrant</u> <u>Number</u>	<u>Unexpended</u>	<u>Unliquidated</u> <u>Encumbrances</u>	<u>Unencumbered</u>
	11/6/2017	BUDGET			\$6000.00	BUDGET FY 2018			6,000.00	0.00	6,000.00
	1/31/2018	TESSCO	005866	\$2,064.15					6,000.00	2,064.15	3,935.85
	1/31/2018	ICOM AMERICA INC.	005868	\$688.50					6,000.00	2,752.65	3,247.35
	2/26/2018	ICOM AMERICA INC.	005868			\$688.50	3/7/2018	002509	5,311.50	2,064.15	3,247.35
	3/5/2018	TESSCO	005866		\$0.01				5,311.50	2,064.16	3,247.34
	3/5/2018	TESSCO	005866			\$2,064.16	3/13/2018	002568	3,247.34	0.00	3,247.34
	5/14/2018	TRANSFER			\$-3247.34	TRANSFER TO SR-2			0.00	0.00	0.00
	5/14/2018				\$0.01	\$2,752.66					
		<b>Range Totals:</b>		<b>\$2,752.65</b>							

Year Total:

\$2,752.65

\$0.01

\$2,752.66

\$0.00

\$0.00

\$0.00

\* Paid column reflects the date on which the warrant was cancelled or void.

Page 1 of 1

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# McAlester City Council

## AGENDA REPORT

**Meeting Date:** April 23, 2019 **Item Number:** Consent Agenda I

**Department:** \_\_\_\_\_ **Account Code:** \_\_\_\_\_

**Prepared By:** John Browne, Mayor **Budgeted Amount:** \_\_\_\_\_

**Date Prepared:** April 17, 2019 **Exhibits:** \_\_\_\_\_

### Subject

Concur with the Mayor's appointment of Leslie Withers to the Storm Water Advisory Committee for a term to expire on May 31, 2022.

### Recommendation

Motion to approve the Mayor's appointment of Leslie Withers to the Storm Water Advisory Committee for a term to expire on May 31, 2022.

### Discussion

### Approved By

*Initial*

*Date*

**Department Head**

**City Manager**

P. Stasiak



# McAlester City Council

## AGENDA REPORT

**Meeting Date:** April 23, 2019 **Item Number:** Consent Agenda J

**Department:** Joe Brawley, Pittsburg Co.

**Prepared By:** Child Advocacy Center **Account Code:** \_\_\_\_\_

**Date Prepared:** April 17, 2019 **Budgeted Amount:** \_\_\_\_\_

**Exhibits:** 4

### Subject

Consider and act upon, a request for funding from Pittsburg County Child Advocacy Center in the amount of \$4,500.

### Recommendation

Staff recommendation is to approve a request in the amount of \$4,500 from Pittsburg County Child Advocacy Center in support of their services against child abuse.

### Discussion

### Approved By

**Department Head**

**City Manager**

P. Stasiak

*Initial*

*Date*



PC-CARE, Inc.-PITTSBURG COUNTY CHILD ADVOCACY CENTER  
Pittsburg County Child Abuse Response Effort, Inc.

March 28, 2019

To: Pete Stasiak-McAlester City Manager

From: Joe Brawley-Board President PC-CARE Inc.

Re: Assistance for replacing recording equipment at the Child Advocacy Center

Dear Mr. Stasiak,

As you are aware, PC-CARE is currently facing a budget shortage primarily due to the unavailability of federal grant monies that we have been able to access in the past. Recently we have been experiencing recurring difficulties with our recording equipment at the CAC. This is of grave concern because it is imperative that we be able to provide our local prosecutors with clearly audible statements by child victims in order to support prosecution of perpetrators. At the present time we are unable to depend on our equipment to provide the quality recordings needed.

Therefore, we are requesting assistance to pay for a new recording system for the Center. WAV 11 has submitted an estimate of approximately \$4,500.00 to replace our current system. We would be very appreciative if the City could provide us with that amount so that we can continue to provide this very important service for child victims in Pittsburg County.

Sincerely,

*Joe Brawley*  
Joe Brawley

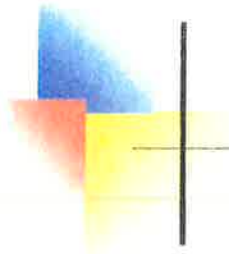


NATIONAL  
CHILDREN'S  
ALLIANCE®

ACCREDITED  
MEMBER

501 E. Delaware  
McAlester, OK 74501

Phone: 918-420-2273  
Fax: 918-420-5122



PC-CARE, Inc.-PITTSBURG COUNTY CHILD ADVOCACY CENTER

501 East Delaware, McAlester, Ok. 74501  
Phone: 918-420-2273 Fax: 918-420-5122  
McAlester\_CAC@sbcglobal.com



February 7, 2019

Attention: McAlester City Councilors

- We are Pittsburg County – Child Abuse Prevention Effort. We began in 1996 in response to the tragic death from abuse of two-year-old Ryan Luke. We organized a multidisciplinary team of professionals to serve as a ‘child crimes unit’ to review alleged cases of child abuse and make appropriate recommendations for protection of the child and prosecution of the perpetrator. This team includes representatives from child welfare, law enforcement, district attorney’s office, medical professional and a mental health professional.
- In 1997 we incorporated as a 501 (c) (3) organization under the name PC-CARE Inc. The following year through grant applications and fund raisers, we opened the ‘Pittsburg County ‘CHILD ADVOCACY CENTER’.
- Since that time, child-victims of abuse are taken to the CAC where they are interviewed in a child-friendly environment by a forensically-trained interviewer and remotely observed by a law-enforcement investigator. The interview is video recorded and preserved for court evidence. The child may also be examined by a ‘sexual assault nurse examiner’. This process spares the child from the trauma of multiple interviews as was done prior to the establishment of the CAC.
- This procedure allows law enforcement to be involved from the beginning of the investigation. Findings are reviewed by the child crimes unit which meets regularly to staff these cases and make recommendations to the appropriate authority. Child-victims and their non-offending family members are referred for mental health and other needed services.
- The community benefits through the protection of its most vulnerable members who without intervention and needed services may likely become perpetrators of abuse themselves. One-hundred and twenty-nine children received services through the CAC during 2018. Another benefit to the community is that through the team-investigation model, prosecutors are able to build better cases that allow them to get perpetrators off the street.
- Another important service to the community provided by PC-CARE Inc. that we invest considerable resources in the training of team members in forensic interviewing and the latest science on ‘best practice’ in child abuse investigations. As a result, I believe we have one of the best trained ‘child crime teams’ in OK.

PC-CARE, Inc.-PITTSBURG COUNTY CHILD ADVOCACY CENTER

501 East Delaware, McAlester, Ok. 74501  
Phone: 918-420-2273 Fax: 918-420-5122  
McAlester\_CAC@sbcglobal.com

- Training is not only important to the process of child abuse investigations, it is essential in order for us to be able to be eligible for any state or federal funding. We are accredited through the National Children's Alliance which requires that we maintain ongoing training of team members. In the past we have funded this training primarily by means of a \$10,000 annual federal grant.
- However, in recent years those funds have been drastically reduced. Our projection is that we will have no federal money to invest in training this year. Without being able to fund ongoing training (required by NCA) we will not be eligible for the state dollars: approximately \$82,000 this year by which we are able to maintain operation of the CAC ie: rent, insurance, supplies, salaries for employees (1 full time and one part time). We also pay for an annual audit of our finances by an outside CPA.
- In conclusion, we are in serious need of more funding to be able to continue to operate the CAC and offer what we think are valuable services to this community. Therefore, we are humbly requesting \$5,000, which will be used for ongoing training of our team members.

Sincerely,



Joe Brawley-President Board of Directors

2/14/2019

To whom it may concern:

In the mid-nineties I was a lieutenant with the Criminal Investigation Division of the McAlester Police Department. I became aware of the difficulties in investigating child physical abuse and child sexual abuse.

At the time several cities were developing Child Advocacy Centers (CAC). These are locations where children are taken to further the investigation of physical or sexual abuse. The CAC is a child friendly environment, they have forensically trained interviewers and law enforcement is present to view the interviews from a separate room. These centers have the ability for a sexual assault nurse examiner (SANE) to expertly examine the victim and preserve evidence for prosecution of offenders.

I was on the founding Board of PC-CARE, the Pittsburg County-Child Abuse Response Effort. The effort included the fields of law enforcement, medical, prosecution, child welfare, and mental health. This group organized and quickly opened a CAC for our county. This allows us to more efficiently investigate and prosecute crimes against children.

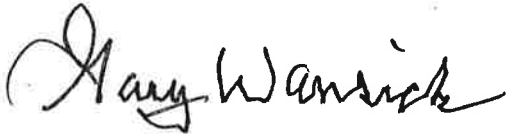
PC-CARE has also been very helpful in the training of MPD investigators. Each year investigators are sent to exceptional seminars both in and out of state for the most up to date forensic training on crimes against children. PC-Care bears the entire cost of the training, travel and per diem for our officers.

The CAC is also the location where meetings are held on a weekly basis to discuss the investigations that are active. Regular attendees include child welfare, law enforcement, prosecutors, and medical professionals. This group discusses each case and offers suggestions and recommendations to further the investigation.

I have been informed that loss of grants has adversely affected the budget of PC-CARE and for them to continue to provide this critical service a new source of funding must be found.

Knowing how the investigation and prosecution of these crimes against children were conducted before PC-CARE and the CAC came into existence and how much better they are now, I must offer my earnest request to extend to PC-CARE whatever assistance that can be provided.

Sincerely,

A handwritten signature in black ink, reading "Gary Wansick". The signature is written in a cursive style with a large initial "G" and a long, sweeping underline.

Gary Wansick

# ***Pittsburg County Sheriff's Office***

**CHRIS MORRIS  
SHERIFF**



**FRANKIE McCLENDON  
UNDERSHERIFF**

To Whom It May Concern:

This is a letter to acknowledge that the Pittsburg County Sheriff's Office totally supports our local child advocacy center, PC CARE (Pittsburg County Child Abuse Response Effort). The center is used by deputies when an investigation concerning child abuse is reported or alleged. The advocacy center is a child friendly environment where the victims of child abuse can feel secure yet away from the confines of a police department or sheriff's office. Pittsburg County has a multidisciplinary team in place that works together to investigate child abuse crimes. The team is comprised of law enforcement, child welfare, prosecution, medical professional, and mental health professional. The team members can conduct their portion of the investigation at the advocacy center so the victim and their families are not having to make multiple appointments. The advocacy center has an interview room which is designed to be kid-friendly and equipped with video recording. The victim is interviewed at the center by a trained forensic interviewer. Other members of the team may view the interview from an adjoining room and correspond with the interviewer by radio should specific topics or questions need to be addressed. This process allows for the victims to only have to relive the trauma they have suffered one time. Prior to the advocacy center and multidisciplinary team, the victim would often be interviewed four or five different times and the agony of telling their story caused even more trauma. A medical professional called a SANE (Sexual Assault Nurse Examination) nurse can conduct the exam at the advocacy center with the medical equipment provided. Child welfare and mental health professionals are on site to explain services that are available to victims and the family. This approach has changed the way child abuse investigations are now conducted and progress is evident in each section of the multidisciplinary team. PC CARE has also provided specialized training to members of the team to keep them up to date with new methods or practices concerning child abuse investigations.

PC CARE has been funded primarily through grants at the state or federal level since its opening in 1997. Team members have also conducted fundraisers and the Ryan's Run is held every year with the proceeds going to the advocacy center. The funding has been drastically reduced for the past several years and the Legislature has not listened to our concerns about losing valuable advocacy centers across the state due to lack of funding. PC CARE is a very valuable asset to conducting child abuse crimes but the victims of child abuse will be the ones that will suffer the most if we should have to close. Should

# Pittsburg County Sheriff's Office

CHRIS MORRIS  
SHERIFF



FRANKIE McCLENDON  
UNDERSHERIFF

that occur, law enforcement could then be forced to drive these children to an advocacy center over two hours away to complete their duties. The families of the victim would be burdened with this same issue and the expense of getting to and from whatever facility is available. PC CARE is committed to providing services to these children who have been the innocent victims of the most horrible crimes. Please consider providing any funding that you may have available to the advocacy center to keep these services available. The Pittsburg County Sheriff's Office supports PC Care and the advocacy center. Thanks for your consideration in this matter.

A handwritten signature of Chris Morris in black ink.

Sheriff Chris Morris

02-13-2019

A handwritten signature of Frankie McClendon in black ink.

Undersheriff Frankie McClendon

02/13/2019



## CHILD WELFARE SERVICES

District 18 – Jerrel Hoffman, Director  
1900 South Main Street  
McAlester, Oklahoma 74501  
918-421-6100



To: Whom It May Concern

From: Jerrel Hoffman, Director, District 18 Child Welfare

Date: February 22, 2019

Re: Request for Funding – PC CARE, Inc.

In my role as District Director for Child Welfare in Pittsburg and Haskell Counties, I have been asked to write a letter of support for PC-CARE, Inc. – Pittsburg County Child Advocacy Center. PC-CARE, Inc. is a pivotal part of the child protection team in Pittsburg County. Their work with us helps to ensure that children are protected and information is gathered in the least invasive way possible. This is accomplished through the work of law enforcement, forensic interviewers and nurses specially trained in the collection of evidence which can be used both in juvenile court and in criminal proceedings.

One key facet of PC-CARE, Inc's role on the child protection team is the provision of training, not just to their own staff, but to law enforcement, child welfare staff and medical professionals. Without this training, the quality of child abuse and neglect investigations would be negatively impacted. It goes without saying that the protection of our children and families is paramount to the growth and livelihood of our community.

It has come to my attention that the funding source for this valuable training is in jeopardy and PC-CARE, Inc. has requested assistance through your office to maintain this critical training. I know that you must receive numerous requests for funding and I understand that monies are in short supply. However, I cannot think of a more important way to impact the lives of children and families in our community than to invest in their protection. By supporting PC-CARE, Inc., you are also supporting the work that our office carries out every day.

I appreciate your time and consideration in this matter. If you have any questions, please feel free to contact me at the number above.

Respectfully,

  
Jerrel Hoffman, District 18 Director

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# McAlester City Council

## AGENDA REPORT

Meeting Date: April 23, 2019  
Department: \_\_\_\_\_  
Prepared By: \_\_\_\_\_  
Date Prepared: April 17, 2019  
\_\_\_\_\_

Item Number: 1  
Account Code: \_\_\_\_\_  
Budgeted Amount: \_\_\_\_\_  
Exhibits: 1  
\_\_\_\_\_

### Subject

Public hearing to provide information and answer questions pursuant to 62 O.S. §859(B)(3), regarding the proposed adoption of a project plan and creation of a tax increment financing (TIF) district to be located in the Downtown Main Street Area, in the City of McAlester.

### Recommendation

Discussion.

### Discussion

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head		
City Manager	P. Stasiak	

**MCALESTER DOWNTOWN ECONOMIC DEVELOPMENT**  
**PROJECT PLAN**

**I. DESCRIPTION OF PROJECT**

- a. The Project is an economic development project, which contemplates the revitalization of Downtown McAlester in order to make possible additional development, attract new businesses, create new employment, and stimulate increased private investment. The enhancement of the downtown area ("Project Area") under an economic development plan will allow for revitalization and stimulation of increased future development.
- b. The City of McAlester ("City") is simultaneously impacted by the continuing decline in its downtown and near downtown commercial and residential areas and the cumulative impacts of military growth resulting from the evolving missions, growth in personnel of the McAlester Army Ammunition Plant, and base and mission closure and realignment by the United States Department of Defense. The combination of these conditions dictates the need for a thoughtful and effective response for revitalization and enhancement of the downtown area.
- c. The City of McAlester ("City"), The McAlester Main Street Association, Pride In McAlester, The McAlester Defense Support Association, local business owners, local citizen's groups, and the McAlester Economic Development Authority ("MEDA") have been involved in creating a vision for revitalization of the downtown area. These participant groups have identified goals for downtown McAlester which include restoring and expanding the commercial and residential viability in Downtown McAlester, creating economic tools to facilitate improvements to the overall appearance and function of the Project Area in order to make downtown a vibrant and economically viable area. The parties seek to develop a safer and aesthetically connected area by filling in currently vacant lots, improving infrastructure, and rehabilitating vacant structures.
- d. This Project Plan provides for substantial actions to counter the decline and vulnerability of downtown districts, which particularly occurs in primary impact area communities, such as the City of McAlester. The major commercial redevelopment components will add significantly to quality of life, implement key land use recommendations, and enhance the likelihood of infill commercial and residential revitalization in the area.
- e. The Project Plan for Downtown McAlester helps facilitate a vision that it be an economically viable, pedestrian-friendly environment that promotes a healthy lifestyle where residents and visitors can enjoy a variety of experiences, in a safe, comfortable, and attractive atmosphere.
- f. The approval of a project plan containing specific public improvement objectives and the establishment of an increment district to assist in funding those objectives is

intended to induce private investment in an area. This Project Plan provides the public financing authorizations needed to create a continuing economic stimulus for revitalization and new private development in the Project Area. With the assistance of tax increment financing and this Project Plan, the necessary financing is available to assist in the revitalization of Downtown McAlester.

- g. The Project may include the development of new infrastructure for utilities and drainage, renovation and restoration of existing buildings in downtown McAlester. These public improvements and investments will stimulate corresponding private investment in the area. By creating an intensity of development in the heart of McAlester, the entire community will benefit.
- h. The Project will be financed from a combination of public and private sources, including apportionment of ad valorem and sales tax increments from Increment District No. 2 City of McAlester, established in connection with the Project. Through the use of tax increment financing, which is the use of incremental increases in local tax revenue for specific public investments, assistance in development financing, or as a specific revenue source for other public entities in the area in which the improvements are made, the goals of the Project Plan are more likely to be achieved.

## II. BOUNDARIES OF PROJECT AREA AND INCREMENT DISTRICT

The Project Area is the area in which Project activities will take place. The Increment District shall be designated Increment District No. 2, City of McAlester. The Project Area and Increment District No. 2 boundaries and a legal description thereof are depicted on Exhibit A.

## III. ELIGIBILITY OF PROJECT AND PROJECT AREA

- a. The Project Area and Increment Districts are in an enterprise area, as defined in the Oklahoma Local Development Act, 62 O.S. § 850, *et seq.*, because they are located within a state-designated Enterprise Zone, which was approved and made effective pursuant to rules promulgated by the Oklahoma Department of Commerce, and The Oklahoma Local Development and Enterprise Zone Incentive Act, 62 O.S. § 840, *et seq.*
- b. The Project Area and Increment District are in a reinvestment area, as defined in the Oklahoma Local Development Act, 62 O.S. § 850, *et seq.*, because it is an area requiring public improvements to reverse economic stagnation or decline, to serve as a catalyst for retaining or expanding employment, to attract major investment in the area or to preserve or enhance the tax base.
- c. A portion of the Project Area and Increment District is located within the National Registry of Historic Places. McAlester Downtown Historic District, bounded by U.S. Highway 69 Business/ Main Street, East Carl Albert Parkway, North 5<sup>th</sup> Street, and the railroad tracks. There are also several specific structures listed therein including: The

Aldridge Hotel, The Carl Albert Federal Building, The First Presbyterian Church, The OKLA Theater, and The Pittsburg County Courthouse.

- d. The City of McAlester is a military growth impact community, which is experiencing primary impacts from base realignment and change in mission through the U.S. Department of Defense. The mixed-use center to be developed in Increment District No. 2 is a military growth impact project, which supports and responds to the needs and quality of life issues resulting from the military growth impacts.

#### IV. OBJECTIVES

- The principal objectives of the Project and Increment District No. 2 are:
- To make possible revitalization and beautification efforts in Downtown McAlester, including improvements to streetscapes.
- To create a cohesive and connected area, including business, entertainment, retail, and restaurants, that attracts daytime and evening foot traffic.
- To stimulate private commitments to invest and reinvest in the Project Area.
- To reverse economic stagnation and decline, to serve as a catalyst for retaining or expanding employment, and to attract major investment in the area.
- To preserve and enhance the tax base and make possible investment, development, and economic growth that would otherwise be difficult without the Project and the apportionment of incremental tax revenues.
- Promotion of continued growth of the jobs, payrolls, and quality of life of current and future employees at the McAlester Army Ammunition Plant (MCAAP);
- Encouragement and expansion the mission and personnel at the McAlester Army Ammunition Plant (MCAAP).
- To implement improvements especially with respect to land use, planning, and quality of life issues.
- Stimulating private and public development by upgrading and enhancing utility infrastructure.
- Creating a range of new housing opportunities, including loft apartments.
- Enhancement of Downtown McAlester as a major open space and recreational asset.

- Preservation of historic resources and adaptive reuse of historic buildings.

## V. STATEMENT OF PRINCIPAL ACTIONS

Implementation actions for the Project, including all necessary, appropriate and supportive steps, will consist of the following:

- a. Construction and repair of public improvements, streets, streetscapes, and infrastructure for utilities in order to increase the density of development.
- b. Landscape and streetscape improvements, including lighting, signage, and sidewalks, in downtown McAlester, including but not limited to: Choctaw Avenue, Carl Albert Parkway, Washington Avenue, and Chickasaw Avenue between Main Street and Sixth Street, in order to create a safe and connected development.
- c. Site assembly, land acquisition, and environmental remediation for infill construction and renovation of vacant structures to create a cohesive and vibrant downtown.
- d. Assistance in development financing for housing, including but not limited to: loft apartments.
- e. Create a cohesive urban district that merges daytime, evening, and weekend users.
- f. Assistance in development financing for redevelopment, business location, relocation, or expansion and job creation.
- g. Leveraging private development, retail, pursuant to development agreements with the Authority and/or assistance in development financing agreements with the McAlester Economic Development Authority ("MEDA") or another public trust designated by City;
- h. Negotiation, preparation, execution, and implementation of development agreements, including agreements for financing and construction by private developers, as authorized by the Local Development Act. Such agreements may include the granting of incentives for private developers to complete certain improvements within the project area;
- i. Providing for development of public or private facilities to be financed in whole or in part by apportioned increments from the increment district created pursuant to this Project Plan;
- j. Assisting other public entities in the area to enhance their programs, missions, and services, especially those related to education, health, and local quality of life, by devoting a specific revenue stream of the apportioned tax increment to the affected

taxing entities, including but not limited to the McAlester Public Schools (“Pittsburg County ISD-80”).

- k. Assisting ISD-80 with the planning, site selection, acquisition, and development of one or more facility in the Project Area.
- l. Identifying, preserving, and protecting historical structures within the project area.
- m. Financing authorized project costs in support of economic development activities and investment to attract and expand quality employment within the Project Area.
- n. All other actions necessary and appropriate to carry out the development project as authorized by the Local Development Act.

#### VI. ESTABLISHMENT OF INCREMENT DISTRICT NO. 2, CITY OF MCALESTER

- a. This Project Plan creates Increment District No. 2, City of McAlester, an ad valorem tax and sales tax increment district.
- b. The sales tax increment from Increment District No. 2 is the City's annual undedicated sales tax, and the use tax attributable to investment and development in Increment District No. 2 in excess of such tax revenue for the fiscal year ended June 30, 2018. The increment of the sales taxes generated by Increment District No. 2, City of McAlester, as determined herein and as may be supplemented by the City Council in accordance with the Local Development Act, may be used to pay Project Costs authorized by Section VIII of this Project Plan, for a period not to exceed twenty-five (25) years from the effective date of Increment District No. 2, City of McAlester, or (B) the period required for payment of up to \$30 Million of the Project Costs. During the period of apportionment, the sales tax apportionment fund (1) shall be available to pay Project Costs under Section VIII, (2) shall constitute funds of the McAlester Economic Development Authority, a public trust, and (3) shall not constitute a part of the general fund of the City of McAlester subject to annual appropriation.
- c. The allocated increment of ad valorem taxes from Increment District No. 2 in excess of the revenues generated by the base assessed value of the increment district may be used to pay Project Costs Authorized by Section VIII of this Project Plan for a period not to exceed twenty (25) years from the effective date of Increment District No. 2, or the period required for payment of the Project Costs authorized by Section VIII, whichever is less. During the period of apportionment, the ad valorem apportionment fund (1) shall be available to pay Project Costs under Section VIII, (2) shall constitute funds of the McAlester Economic Development Authority, a public trust, and (3) shall not constitute a part of the general fund of the City of McAlester subject to annual appropriation.
- d. The McAlester Economic Development Authority, a public trust, or another entity subsequently designated by the City of McAlester, is authorized, subject to approval by the City, to incur Project Costs pursuant to Section VIII of this Project Plan, to approve a

process for application and distribution of project funds in the form of no-interest loans, business grants, matching funds, challenge grants, or in any other manner allowed by law, and, in addition, and to accumulate appropriate reserves, if any, in connection therewith.

- e. A portion of the generated ad valorem increment from the Increment District shall be apportioned to a revenue stream to the McAlester Public Schools (“Pittsburg County ISD-80”) to be utilized as directed by Pittsburg County ISD-80 to enhance their programs, missions, and services in support of the Project Plan objectives. The percentage of generated ad valorem increment apportioned to the revenue stream Pittsburg County ISD-80 shall be percent sixteen point six seven (16.67%).

## VII. PROJECT AND INCREMENT DISTRICT AUTHORIZATION

- a. The City of McAlester is designated and authorized as the principal public entity to carry out and administer the provisions of this Project Plan and to exercise all powers necessary or appropriate thereto as provided in the Local Development Act, 62 O.S. § 854.
- b. The McAlester Economic Development Authority, a public trust, or another public entity designated by the City pursuant to Section VI, is authorized and designated to carry out those provisions of the Project Plan, subject to approval of the governing body of the City. Such public entity of the City of McAlester is authorized to assist in carrying out this Project Plan and to exercise all powers necessary or appropriate thereto pursuant Sections 854, Title 62 of the Oklahoma Statutes, except for approval of this Project Plan and those powers enumerated in paragraphs 1, 4, 7, 13 and 16 of Section 854, Title 62. As a public entity designated by the City of McAlester, the McAlester Economic Development Authority, a public trust, or another public entity designated by the City is authorized to: (1) incur Project Costs, pursuant to Section VIII of this Project Plan; (2) provide funds to or reimburse the City of McAlester for the payment of Project Costs and other costs included in support of the implementation of the Project; and (3) to accumulate appropriate reserves, if any, in connection with carrying out the Project Plan.

## VIII. BUDGET OF ESTIMATED PROJECT COSTS TO BE FINANCED BY TAXES APPORTIONED FROM INCREMENT DISTRICT NO. 2, CITY OF MCALESTER

- a. Project Costs shall mean (a) the public costs authorized to be paid by allocated apportioned tax increments pursuant to Section VIII of this Project Plan, and (b) costs necessary or appropriate to implement this Project Plan other than costs authorized by Section VIII, which may be authorized without amendment to this Project Plan.
- b. The Project Costs will be financed by the apportionment of ad valorem and sales tax increment from Increment District No. 2, City of McAlester, and by state local

government matching payments pursuant to the Oklahoma Local Development and Enterprise Zone Incentive Act, 62 O.S. § 840, *et seq.*

- c. Additional costs necessary or appropriate to implementing this Project Plan, which are to be financed by other than apportioned tax increments may be approved by the City at any time.

**PROJECT COSTS**

Infrastructure Improvements, including water system, roadway, sanitary sewer, storm drainage, sidewalks, streetscapes, lighting, utility relocation, landscaping, signage, park, civic structures, and walkways:	\$15,000,000
Redevelopment, including Land Acquisition and Remediation, and Assistance in Development Financing for business location, relocation, or expansion, public and private redevelopment, job creation, and housing:	\$ 5,000,000
Project Implementation, Administrative Costs (including planning, consulting and engineering costs):	\$ 500,000
Public School Facilities (Pittsburg County ISD-80)	\$ 5,000,000
Miscellaneous and Contingencies:	<hr/> \$ 4,500,000 <hr/>
<b>Total Project Costs</b>	<b>\$ 30,000,000</b>

- d. The provisions of this Section VIII are not a limitation on Project Costs to be financed by other than apportioned tax increments.
- e. The City Manager, Peter J. Stasiak, or his successor in office, shall be the person in charge of implementation of the Project Plan in accordance with the provisions, authorizations, and respective delegations of responsibilities contained in this Project Plan.



## IX. PROJECT PLAN FINANCING

- a. **Financing Authorizations.** The implementation of the Project Plan shall be financed by the apportioned increments generated by Increment District No. 2, City of McAlester, any state local government matching payments pursuant to the Oklahoma Local Development and Enterprise Zone Incentive Act, 62 O.S. § 840, *et seq*, grant funds received, and any additional fund and asset transfers, authorized from time to time by the City Council.
- b. **Financing Revenue Sources.** The revenue sources expected to finance Project Costs authorized by Section VIII are the apportioned increments generated by Increment District No. 2, City of McAlester, and any additional funds designated above. Project Costs will be paid by the McAlester Economic Development Authority, a public trust.
- c. **Financial Reports and Audits.** The redevelopment activities undertaken herein, pursuant to this Project Plan, shall be accounted for and reported by the appropriate and necessary annual fiscal year audits and reports.
- d. **Community Development Block Grant Funds.** To the extent that community development funds or other funds of the City are designated to finance the Project, they may be provided on an incremental basis.
- e. **Other Necessary and Supporting Costs.** The McAlester Economic Development Authority, a public trust, or another public entity designated by the City pursuant to Section VI, is authorized to apply for and obtain grants from other sources for costs incurred or to be incurred in connection with the Project and the construction of facilities therein in addition to Project Costs to be financed pursuant to Section VIII.

## X. FINANCIAL IMPACTS

- a. The proposed private development will generate tax increments necessary to pay for the public portion of the authorized costs of the Project. Without the proposed Increment District, significant private investment within the area would be unlikely and any significant increases in ad valorem and sales and use taxes would be unlikely.
- b. It is anticipated that implementation of the Project Plan will result in immediate benefit to the affected ad valorem taxing jurisdictions without causing a negative impact on the existing taxing entities during the term of the Increment District.
- c. The creation of the Increment District will allow the City to apportion the incremental increase in allocated tax revenues generated through construction of improvements and reinvestment within the Increment District for the purpose of paying Project Costs (as defined herein) either through direct payment or reimbursement.

- d. Private and Public Investments Expected from the Project and Increment District No. 2.
- e. Private investment in the area is expected to consist of retail, hotel, loft apartment/residential, and new business development. Public investment will include but is not limited to: infrastructure improvements, landscape and streetscape improvements, infill construction, and renovation and revitalization of existing buildings and structures to create enhanced space for retail and mixed uses.
- f. Public Revenue Estimated to Accrue from the Project and Increment District No. 2.
- g. The estimated incremental increases in ad valorem and sales tax revenue, which will serve as the revenue source for financing the Project Costs authorized by Section VIII, is the public revenue directly attributable to the Project defined by establishment of the tax increment district. The City, County and the State will experience increases in sales tax revenues that are not a part of the increment. Ad valorem taxing entities will experience additional revenues from increasing values near and adjacent to the Project.
- h. There is also an expected positive economic impact of the Project on public revenue outside of Increment District No. 2 that will affect the new public tax revenues generated from within Increment District No. 2.

#### XI. REVIEW AND APPROVAL OF INCREMENT REVENUES FOR PROJECT

Review Procedures. Prior to expenditure of funds from the Increment District established under this Project Plan, the proposed development and budgetary allocation of tax increments shall be reviewed and approved in accordance with the procedures contained herein

- a. **Initiation of the Review and Approval Process.** Initiation of the review and approval process for consideration of development proposals seeking assistance within the project area shall be undertaken by City or, The McAlester Economic Development Authority, staff acting under such procedures as each may prescribe from time to time.
- b. **Staff Advisory Evaluation.** After initiation of the review and approval process as provided in B, above, the proposed development agreement and budgetary allocation for providing assistance in financing for a proposal shall be submitted to a staff advisory committee, chaired by the City Manager of The City (or designee), with representatives of The City's Finance, Planning, and Legal departments, and representation from the McAlester Economic Development Authority. The composition of the staff advisory committee shall be reflected in a memorandum from the City Manager. The staff advisory committee shall determine which proposals should be submitted to the McAlester Downtown Area Reinvestment Review Committee in light of project objectives, feasibility, priorities, and funding availability.

- c. **Recommendation by the McAlester Downtown Area Reinvestment Review Committee.** The McAlester Downtown Area Reinvestment Review Committee shall review the proposed development agreements and budgetary allocation in light of the project objectives, feasibility, priorities, and funding availability and submit its recommendation to the City Council within 30 days after the Review Committee's receipt of the development proposal.
- d. **City Council Action and Approval.** Upon receipt of the recommendation of the Review Committee, or if no recommendation is received within the 30 day period, the City Council may consider the development proposal and budgetary allocation and may approve, deny or modify such proposal.

## XII. ANNUAL REPORTS

- a. In accordance with 62 O.S. § 867 of the Act, following the end of each fiscal year, The City shall prepare and submit a report to the chief executive officer of each taxing entity that levies taxes on property in the Increment District. At the time of submitting the report, The City shall also publish the report in a newspaper of general circulation.
- b. In addition, City staff shall periodically review and evaluate the Project, the Increment District, and the policies to implement the Project Plan in order to consider what adjustments, if any, are appropriate and desirable. City staff shall undertake a thorough review and evaluation of the Project, in light of market conditions and public priorities at that time, and present to the City Council a report with recommendations regarding any amendments to the Project Plan or policies that may be appropriate and desirable in the interest of achieving the objectives of the Project Plan in accordance with the Legislative guidelines provided in 62 O.S. § 852 of the Act. The City Council shall express its intent whether to consider any amendments in the manner prescribed by Section 858(C) of the Act, including review by the Review Committee and Planning Commission.

## XIII. MISCELLANEOUS PROVISIONS

- a. No changes in the zoning of the City of McAlester are necessary to accommodate this Project. This Project Plan complies with the objectives and priorities of the Comprehensive Plan of the City of McAlester.
- b. This document shall be interpreted and enforced in accordance with the laws of the State of Oklahoma.
- c. If any provision, or any portion thereof, contained in this Plan is held unconstitutional, invalid or unenforceable, the remainder of this Plan, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

- d. That the McAlester Downtown Area Reinvestment Review Committee is hereby authorized to annually review the actual overall performance of the ad valorem and sales tax increments compared to expected or projected increment performance, and to make a recommendation regarding increment baseline reassessment to the McAlester City Council.
- e. Upon expiration or dissolution of Increment District No. 2, City of McAlester, any remaining Ad Valorem Increment Revenues shall be transferred to the various ad valorem taxing jurisdictions, in the same percentages as originally collected, as determined by reference to the millage levied by each of the various ad valorem taxing jurisdictions for the related tax year, excluding sinking fund levies, and (b) any remaining Sales Tax Increment Revenues shall be transferred to the City for deposit into the General Fund, in each case consistent with the provisions of the Local Development Act.
- f. The McAlester Downtown Area Reinvestment Review Committee shall complete a tactical plan outlining project priorities at a minimum every three (3) years.



# McAlester City Council

## AGENDA REPORT

Meeting Date: April 23, 2019 Item Number: 2  
Department: \_\_\_\_\_  
Prepared By: Mike Moler, Regional Account Code: \_\_\_\_\_  
Date Prepared: Director, INFRAMARK Budgeted Amount: \_\_\_\_\_  
April 17, 2019 Exhibits: 1

### Subject

Consider and act upon, implementation of the Second Five Year Term of the Water System Operation and Maintenance Agreement with INFRAMARK, LLC (previously Severn Trent Environmental Services, Inc.) for operation and maintenance of the City of McAlester's water facilities.

### Recommendation

Staff recommends the implementation of the Second Five Year Term of the Water System Operation and Maintenance Agreement with INFRAMARK, LLC to include the operational changes outlined in the attached letter dated March 27, 2019.

### Discussion

Presentation.

Changes to include,

- the calculation of the Consumer Price Index
- Responsibility of the chemical budget line item

### Approved By

Initial

Date

Department Head

City Manager

P. Stasiak

*PJS*

*4-17-19*



## 2019 Partnership Update

### PURE PARTNERSHIP



PURE ALIGNMENT



PURE ACCESSIBILITY



PURE ACCOUNTABILITY



# WHAT WE DO: WATER AND WASTEWATER

Our commitment to our clients is that we take all necessary measures to ensure water and wastewater is treated and delivered efficiently as possible. Our team of first-class, licensed operators and highly skilled technical solutions engineers work with you to help manage your unique needs and provide solutions that can lead to improvements in treatment, saving energy, time and resources.

## OUR MISSION

TO BE THE **PARTNER** AND **PROTECTOR** OF THE **MOST CRITICAL RESOURCE** THAT HELPS COMMUNITIES PROSPER.



# PARTNERSHIP BENEFITS

- Preventive maintenance programs which enhance operational efficiency and extend the useful life of system assets.
- Monthly client reports provide full transparency on the state and health of your systems.
- A team of consistent, competent and certified professionals that reduce overhead costs and improve water quality.
- Fixed Fees, rate stability and no surprises.
- Access to shared resources and mobile workforces in excess of 110 professionals within a 180-mile radius.
- All hourly staff hired have been local residents.
- Professional development and career opportunities for existing staff.
- Dedicated and accountable team focused on reducing compliance excursions and staying current of ever-changing regulatory policies.
- Risk-Reward sharing outlined in transparent contract terms.
- Access to best practices from our national network of professionals.
- Strong Health & Safety focus that ensures everyone works safe and reduces potential for injury.
- A committed member of the local community through support of McAlester Defense Support Association and the Boy's and Girls Club of McAlester.



# PROJECT HISTORY

- Partnership began July 1, 2014
  - Long term financing for initial capital projects (\$425,000) amortized ten years from project completion. It will be paid off in 2027.
- Scope includes:
  - Facilities
    - Water Treatment Facility
    - Storage Tank Operations – 5 (Seminole, Buffalo, Carl Albert, Skyline & Taylor Industrial Park)
    - Booster Stations – 2 (KFC Station, Summit Ridge)
  - Services
    - Water production to meet demand
    - Routine preventive maintenance
    - Repair and replacement of equipment
    - Laboratory testing and analysis
    - Regulatory reporting
    - Mowing and minor grounds maintenance

# MAJOR SUCCESSES

- Immediate Water Quality and Safety Improvement
  - Inframark upfront capital investment of \$425,000
  - Addressed multiple Treatment, Monitoring, and Safety improvements.
- Filter Media Reevaluation
  - Initial cost estimate \$150,000 per filter = \$750,000
  - Final Cost less than \$10,000 per filter = \$50,000
    - SAVINGS OF \$700,000
- TTHM Compliance
  - Compliance achieved in 3<sup>rd</sup> Qtr 2018
    - Achieved by a chemical addition (Liquid Ozone) and greater TOC reduction.
    - Addition of new chemical was an additional cost of \$145,000. We are proposing that this expense will be absorbed by Inframark.
    - SAVINGS OF \$145,000

# INFRAMARK FUNDED CAPITAL PROJECTS - COMPLETED

Project	Year
pH Adjustments/Caustic Soda Improvements	2014
Repair the Overhead Gantry (High Service Pump Room and Chlorine Storage)	2014
Disposal of Old Chemicals	2014
Raw Water Flow Meter Improvements	2015
Powdered Activated Carbon (PAC) Feed Improvements	2015
Lake McAlester Raw Water Treatment Improvements	2015
Evaluate Existing Filter Media and Backwash Operation	2015
Coagulant Treatment Improvements	2016
Polyphosphate Addition	2016
Risk Management Plan for Chlorine Gas	2016
SCADA System Improvements	2016
Skyline Tower Level Measurement and Telemetry	2016
Industrial Tower Level Measurement and Telemetry	2016
Lake McAlester Intake/WTP SCADA and Telemetry Enhancements	2017
KFC Booster Pumping Station SCADA and Telemetry Improvements	2017
Summit Ridge Booster Pumping Station SCADA and Telemetry Improvements	2017
<b>Total Invested</b>	<b>\$425,000</b>

## ADDITIONAL CITY FUNDED CAPITAL PROJECTS IN PARTNERSHIP WITH INFRAMARK- COMPLETED

Project	Year
Plant Effluent Meter Installation	2015
SCADA System Installation	2016
Raw Water Pumps VFD Drive Installation	2017
VFDs Installation on KFC Booster Station Pumps	2017
Improvements to Summit Ridge Pump Station	2017
Chemical Feed Line Replacements	2018
Rapid Mix Sluice Gate Replacement	2018
Filter Control Panel Replacements	2018
MCC Motor Drive Electrical Panel Upgrade	2018
Filter Gallery Heater Replacements	2018
New Media in Filters	2019
Generator Cat Walk installation	2019

# CURRENT ISSUES BEING ADDRESSED

Project
Clearwell Leakage
Filter Drain Lines
Clarifier Drive Gear Rebuilds
High Service Pump Repair
Launder Trough & Concrete Repair
Raw Water Check Valve Installation
Raw Water Pump Electrical Feed Repair
Building Repairs

## City's Facility is Aged

- Original plant built in 1982.
- Life expectancy was designed for 35 years.
- Current plant capacity is at 35%.
- Plant replacement would cost in excess of \$30 million.
- With some close attention and smaller investment, plant replacement should be able to be pushed back up to 15 – 20 years with ongoing capital investment.
- The preventive maintenance program implemented by Inframark has already lengthened the plant's life cycle.

## 5 YEAR CIP DRAFT RECOMMENDATIONS PROJECTS (2019-2024)

Project	Est. Cost
Comprehensive Long Range Asset Management Plan	\$40,000
Raw Water Transmission Improvements	\$27,500
Clearwell Repairs & Improvements	\$260,000
Clarifier Structural Repairs	\$540,000
Administration Building Repairs	\$105,000
Chemical Feed & Storage Improvements	\$1,600,000
SCADA & Automation Improvements	\$95,000
Lime Silo Inspection and Repairs or Removal	\$100,000
<b>ESTIMATED TOTAL</b>	<b>\$2,767,500</b>



# SUMMARY – MOVING FORWARD

- Proposed modifications to current agreement
  - Inframark will take full responsibility for chemical budget rolling it into base fee (\$378,228)
- Begin working with city staff on the 5 Year Capital Improvement Planning cycle
  - Potential offerings include (to be finalized with City staff):
    - Comprehensive Long Range Asset Management Plan
    - CIP support and oversight
    - Program Management
    - Actual project completion at a savings to City



## OUR MISSION

TO BE THE **PARTNER** AND **PROTECTOR**  
OF THE **MOST CRITICAL RESOURCE**  
THAT HELPS COMMUNITIES PROSPER.

## PURE **PARTNERSHIP**



**INFRAMARK**  
WATER & INFRASTRUCTURE SERVICES

3/27/19

Pete Stasiak  
City Manager  
City of McAlester  
28 E. Washington  
P.O. Box 578  
McAlester, OK 74502

Re: Renewal of Water System Operation and Maintenance Agreement between the McAlester Public Works Authority and Inframark, LLC.

Dear Mr. Stasiak:

As you are aware, we are nearing the second term of our agreement, for the operation and management of the Water Treatment Facilities. As such, Inframark, LLC, is pleased to submit a summary of our accomplishments and some proposed modifications to our agreement for consideration to the McAlester Public Works Authority (the Authority). Our goal is to continue to be a true partner and source of skilled technical resources to you and your community by always seeking solutions at the lowest possible cost.

During the first five years of our partnership, together we have made significant improvements to the facilities while also improving the overall operations. Some of our key achievements are summarized below:

### **Capital Investment in the Facilities**

Inframark invested \$425,000 into the facilities to address critical capital improvement projects requiring immediate attention to ensure improved water quality. These projects included:

- Raw Water Flow Meter Improvements
- Coagulant Treatment Improvements
- pH Adjustment/Caustic Soda Improvements
- Polyphosphate Addition
- Powder Activated Carbon Improvements
- Lake McAlester Intake/WTP Telemetry and SCADA Enhancements
- Skyline Tower Level Measurement and Telemetry
- Industrial Tower Level Measurement and Telemetry
- KFC Booster Pumping Station SCADA and Telemetry Improvements
- SCADA System Improvements
- Evaluate Existing Filter Media and Backwash
- Install Distribution Flow Meter Signal
- Risk Management Plan
- Repair Overhead Gantry in High Service

### **Improved Operational Performance and Water Quality**

Inframark implemented operational strategies and controls designed to ensure improved, proper and consistent water quality that meets state and federal water quality regulations. This includes a computerized data management system that allows us to monitor facility performance regionally as an added level of assurance for the Citizens of McAlester. The improvements we have made to the water quality issues plaguing the operations prior to our partnership have been significant.

### **Full Responsibility for Fixed Budget and Staffing**

As your partner, Inframark has guaranteed the operational costs that we were able to predict and control based on our initial assessment. This includes all staffing costs, including health benefits, which in these times are significant.

While efficiency and cost control are very important, so are the other benefits of the City's partnership with Inframark including:

#### **Management and Administrative Support interfacing with the Oklahoma Department on Environmental Quality (ODEQ).**

While final approvals and the signature resides with the Authority, Inframark provides management and technical assistance for the existing operation. As a registered contract operator, Inframark supports the Authority with issues related to water compliance as we do already for the water facilities. As part of our services, Inframark provides well-developed systems that ensure proper monitoring, quality control, assurance, and regulatory reporting.

#### **Inframark resources available to support the Authority within three hours.**

Inframark has over 110 water, wastewater, administrative, management and maintenance specialists within a 180-mile radius of McAlester. This means that the Authority can be rest assured that Inframark will respond to technical requests and emergencies, as well as provide training, leadership, and operational support.

#### **Public-private partnerships (PPPs) provide the Authority with increased control over infrastructure O&M and budgets.**

Through the agreement, the Authority has absolute control and at the same time is able to focus needed attention on other critical Authority activities. Our agreement truly provides Authority officials with more control and less risk by having clear terms and deliverables that you do not have with your current staff.

As our Partnership continues to grow and evolve, we believe it is important to identify needs and propose changes to address them for our partners. As such, we would like to propose a few important improvements to our current agreement for your consideration.

We are recommending the following modifications:

- Inframark proposes to take full responsibility for the chemical costs
  - In recognition of the overspend of chemicals last year to address the TTHM issues in the distribution system, Inframark understands the impact of the large bill (\$145,946.57) on the City's budget. As your partner, we would propose that we will forgo that invoice and fold the current chemical cap into our base fee.
  - As such, Inframark shall be responsible for all costs of chemicals associated with treating the raw water identified in the baseline conditions within the design capacity of the WTP. This will exclude TTHM as that is an issue created and addressed in the distribution system. The current Annual Chemical Limit will be added to the Base Fee.

The Price Index shall be the Consumer Price Index for all Urban Consumers – Water and Sewerage Maintenance for the U.S. City Average 1982-84=100 as published by the U.S. Department of Commerce, Bureau of Labor Statistics. This will also for a more accurate benchmark that will include costs associated with our industry (including chemicals) as opposed to all consumer goods. The Raw Water Quality Baseline Conditions shall be amended based upon the average of the 12 months of 2018 calendar year.

With the above considerations, Inframark is pleased to continue the financing of the above capital projects and provide our proposed annual base fee of \$1,279,337.48. This base fee includes the following:

- Chemical costs as outlined above
- The application of this year's CPI calculation to the current base fee
- Production of treated water as reasonably necessary to meet demand for water by the Authority's customers, as well as using reasonable efforts to maintain operationally appropriate water storage capacity levels in all water storage facilities in the distribution system;
- Routine preventive maintenance of the facilities (as per Schedule 2);
- Repair and replacement of the facilities' equipment (as per Schedule 1);
- Laboratory testing and analysis;
- Preparation and prompt delivery of all applicable and required filings, including reports, to Authority and to regulatory agencies as prescribed by applicable law; and
- Mowing and minor ground maintenance

Inframark hereby requests that the Authority Agreement be automatically renewed for a five-year period beginning July 1, 2019 through June 30, 2024 per Section 1.1.

Thank you for the opportunity to submit this renewal proposal for the Operation and Management of the Water Treatment Facilities. We look forward to discussing this opportunity further. If you have any questions, please contact me at 918-924-1081. Again, thank you for your consideration.

1450 East Blue Starr  
Drive  
Claremore, OK 74017  
918-924-1081

Sincerely,



Michael Moler  
Regional Director

Cc: Edward Schwab, Vice President  
Steven Sears, Area Manager  
Gene Chisum, Project Manager



**THIS WATER SYSTEM OPERATION AND MAINTENANCE AGREEMENT** (the “Agreement”) is made this                      day of                      2014, between:

**MCALESTER PUBLIC WORKS AUTHORITY**, a public trust organized under the laws of the State of Oklahoma (the “Authority”); and

**SEVERN TRENT ENVIRONMENTAL SERVICES, INC.**, a Texas corporation with its principal place of business at 16337 Park Row, Houston, Texas 77084 (hereinafter the “Operator”).

## **BACKGROUND**

The Authority desires to hire a professional firm to operate and maintain the Authority’s facilities as described in Schedule 2 of this Agreement (“Facilities”) and the Operator desires to provide said operations and maintenance services to the Authority.

In consideration of the mutual promises in this Agreement, the parties agree as follows:

### **1) TERM**

1.1 This Agreement shall commence on July 1, 2014 (“Commencement Date”) and shall remain in full force and effect until June 30, 2019 (the “Initial Term”) unless terminated earlier under Section 8 below. After the Initial Term, the Agreement shall be automatically renewed for successive five (5) year periods unless cancelled in writing by either party at least sixty (60) days prior to the expiration of the then current term.

### **2) SERVICES**

2.1 The services to be provided by the Operator as more fully set out in Schedule 1 (the “Services”). For a period of one (1) year following the Commencement Date, the Operator will evaluate the reduction of the staffed operation of the water plant from the initial staffing of twenty four (24) hours per day. Prior to the implementation of any such reduction, the parties shall negotiate and agree upon any adjustments in the Base Fee (defined below) or the scope of Services. The parties agree that the staffing of the Facilities must be sufficient to perform the Services and to comply with Applicable Law.

2.2 The Operator shall:

2.2.1 perform the Services in accordance with the provisions of this Agreement, Applicable Law, and all permits, licenses, and specifications applicable to the operation and maintenance of the Facilities, exercising the degree of skill and care ordinarily exercised by members of Operator’s profession in the geographic region of the Facilities.



# McAlester City Council

## AGENDA REPORT

Meeting Date:	April 23, 2019	Item Number:	3
Department:	James Brown, Ward Four Councilman	Account Code:	N/A
Prepared By:	March 29, 2019	Budgeted Amount:	N/A
Date Prepared:		Exhibits:	1

### Subject

Consider and act upon, an ordinance amending McAlester City Code Chapter 110, Vehicles for Hire, Article II, Division 2, Section 110-53, Not Issued to Minors or Felons; repealing all conflicting ordinances and providing for severability.

### Recommendation

Motion to act upon and approve the above ordinance amending McAlester City Code Chapter 110, Vehicles for Hire, Article II, Division 2, Section 110-53, Not Issued to Minors or Felons; repealing all conflicting ordinances, providing for severability, and authorizing the Mayor to sign the ordinance.

### Discussion

### Approved By

Initial

Date

Department Head

City Manager

P. Stasiak

*PJS*

4-17-19

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA; AMENDING MCALESTER CITY CODE CHAPTER 110, VEHICLES FOR HIRE, ARTICLE II, DIVISION 2, SECTION 110-53, NOT ISSUED TO MINORS FELONS; REPEALING ALL CONFLICTING ORDINANCES, AND PROVIDING FOR SEVERABILITY.**

\*\*\*\*\*

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MCALESTER, OKLAHOMA, that:

SECTION 1. That Chapter 110, Vehicles for Hire, of the McAlester City Code is hereby amended by amending Sections 110-53, pertaining to vehicles license not issued to minors or felons as follows:

Sec. 110-53. Not issued to minors, ~~or felons,~~ or registered sex offenders.

No taxicab No taxicab license shall be issued to any person under the age of 21 years, or to any person who has been convicted of a felony for a period of five (5) years following completion of his sentence.

SECTION 2. That all other ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of any such conflict or inconsistency and all other ordinances not in conflict herewith shall remain in full force and effect.

SECTION 3: The provisions of this Ordinance are severable, and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF MCALESTER, OKLAHOMA ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.

CITY OF MCALESTER, OKLAHOMA  
A Municipal Corporation

ATTEST:

By: \_\_\_\_\_  
John Browne, Mayor

\_\_\_\_\_  
Cora Middleton, City Clerk

Approved as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

By: \_\_\_\_\_  
William J. Ervin, City Attorney





# McAlester City Council

## AGENDA REPORT

Meeting Date:	<u>April 23, 2019</u>	Item Number:	<u>4</u>
Department:	<u>Cully Stevens, Ward Two</u>	Account Code:	<u></u>
Prepared By:	<u>Councilman</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>April 16, 2019</u>	Exhibits:	<u>1</u>

### Subject

Consider and act upon, an ordinance amending McAlester City Code Chapter 102, Traffic and Vehicles, Section 102-112, Operation of Golf Carts on City Streets; repealing all conflicting ordinances and providing for severability.

### Recommendation

Motion to act upon and approve the above ordinance amending McAlester City Code Chapter 102, Traffic and Vehicles, Section 102-112, Operation of Golf Carts on City Streets; repealing all conflicting ordinances and providing for severability and authorizing the Mayor to sign the ordinance.

### Discussion

### Approved By

*Initial*

*Date*

Department Head

City Manager

P. Stasiak

*PJS*

*4-17-19*

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA; AMENDING MCALESTER CITY CODE CHAPTER 102, TRAFFIC AND VEHICLES, ARTICLE III, OPERATION OF VEHICLES, SECTION 102-112, OPERATION OF GOLF CARTS ON CITY STREETS; REPEALING ALL CONFLICTING ORDINANCES, AND PROVIDING FOR SEVERABILITY.**

\*\*\*\*\*

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MCALESTER, OKLAHOMA, that:

SECTION 1. That Chapter 102, Traffic and Vehicles, of the McAlester City Code is hereby amended by amending Section 102-112, pertaining to the operation of golf carts on city streets as follows:

Sec. 102-112. Operation of golf carts on city streets.

- (a) Golf carts may be operated on the streets and alleys of the city with the following restrictions:
- (1) The operation of golf carts are confined to travel to and from the golf course. ~~(Thunder Creek Golf Course not included.)~~ They shall be allowed to travel to and from Mike Deak Field during the established dates of the Sunbelt Classic Tournament held annually within the City of McAlester.
  - (2) The operator of the golf cart must have and be in his possession a valid vehicle driver's license.
  - (3) All operation on city streets and/or alleys must occur during daylight hours.
- (b) It shall be unlawful for golf carts to be driven on any city street or alley other than as authorized in subsection (a) of this section.

SECTION 2. That all other ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of any such conflict or inconsistency and all other ordinances not in conflict herewith shall remain in full force and effect.

SECTION 3: The provisions of this Ordinance are severable, and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF MCALESTER, OKLAHOMA ON THIS 23rd DAY OF April, 2019.

CITY OF MCALESTER, OKLAHOMA  
A Municipal Corporation

ATTEST:

By: \_\_\_\_\_  
John Browne, Mayor

\_\_\_\_\_  
Cora Middleton, City Clerk

Approved as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

By: \_\_\_\_\_  
William J. Ervin, City Attorney



# McAlester City Council

## AGENDA REPORT

Meeting Date:	<u>April 23, 2019</u>	Item Number:	<u>5</u>
Department:	<u>City Manager</u>	Account Code:	<u></u>
Prepared By:	<u>Peter Stasiak</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>April 15, 2019</u>	Exhibits:	<u>1</u>

### Subject

Consider and act upon, a Resolution to adopt the Capital Improvement Program 2019/2020-2023/2024.

### Recommendation

Motion to approve the Resolution adopting the Capital Improvement Program for 2019/2020-2023/2024.

### Discussion

As stated by the City Charter Section 5.12 (b) City Council Action on Capital Program, which states "The City Council by resolution shall adopt the capital program with or without amendment after the public hearing(s) on or before the last day of April of the current fiscal year. If the City Council fails to adopt the capital program by such date, the current capital program will continue in effect."

- 1) Resolution.
- 2) Summary Sheet

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head		
City Manager	P. Stasiak <u>Pfs</u>	<u>4-17-19</u>

RESOLUTION NO. \_\_\_\_\_

## **Capital Improvement Plan 2019/2020 – 2023/2024**

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**WHEREAS**, a five-year Capital Improvement Plan has been prepared that takes into consideration the implementation of policies and programs previously established by the City Council, the urgent need and necessity for certain projects, the appropriate sequence of construction of projects in relationship to other projects, and the capital expenditures necessary to carry on a balanced program; and

**WHEREAS**, the five-year Capital Improvement Plan allows the City to construct improvements in accordance with predetermined priorities that help stabilize tax rates while revealing the source and extent of funds needed in future years; and

**WHEREAS**, the City Council intends to annually adopt a five-year Capital Improvement Plan after reviewing, amending and extending the plan an additional year; and

**WHEREAS**, the scheduling of capital improvement projects allows the public to become aware of long-range municipal needs and provides a mechanism for coordination of project both with one another and with the City's long-range comprehensive plan.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of McAlester, Oklahoma, hereby approves the Capital Improvement Plan 2019/2020-2023/2024.

**PASSED and APPROVED** at the regular meeting of the City Council of the City of McAlester, Oklahoma, and duly signed by the Mayor this 23rd day of April, 2019.

**CITY OF MCALESTER, OKLAHOMA**  
**A Municipal Corporation**

By \_\_\_\_\_  
**John Browne, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Cora Middleton, City Clerk**

# CITY OF MCALESTER

## FIVE YEAR CAPITAL OUTLAY PROGRAM SUMMARY

Division	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTALS
Public Utilities	1,970,000	1,745,000	1,970,000	1,945,000	1,695,000	9,325,000
Public Works	2,196,316	3,272,000	2,130,000	4,085,555	2,705,000	14,388,871
Community Services	256,098	141,936	44,500	-	-	442,534
Police	181,500	172,500	129,000	130,500	132,000	745,500
Fire	214,125	732,500	746,831	40,000	40,000	1,773,456
Community & Economic Dev.	50,515	40,000	-	-	-	90,515
Administration/Finance	360,695	72,873	41,662	20,000	20,000	515,230
<b>TOTALS</b>	<b>\$ 5,229,249</b>	<b>\$ 6,176,809</b>	<b>\$ 5,061,993</b>	<b>\$ 6,221,055</b>	<b>\$ 4,592,000</b>	<b>\$ 27,281,106</b>

Project Type	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	TOTALS
Water	270,000	780,000	1,220,000	1,295,000	1,295,000	4,860,000
Vehicles/Equipment	1,031,138	2,088,936	1,400,331	240,500	247,000	5,007,905
Streets/Other	1,769,000	1,907,000	1,570,000	1,900,000	2,650,000	9,796,000
Wastewater	1,600,000	965,000	750,000	650,000	400,000	4,365,000
Miscellaneous	432,511	157,873	86,662	2,135,555	-	2,812,601
Parks/Related Projects	-	108,000	35,000	-	-	143,000
Buildings	126,600	170,000	-	-	-	296,600
<b>TOTALS</b>	<b>\$ 5,229,249</b>	<b>\$ 6,176,809</b>	<b>\$ 5,061,993</b>	<b>\$ 6,221,055</b>	<b>\$ 4,592,000</b>	<b>\$ 27,281,106</b>

### Funds Available from Other Programs and Sources

Stormwater	1,068,000	1,164,000	1,164,000	1,164,000	1,164,000	5,724,000
Landfill	85,000	85,000	85,000	85,000	85,000	425,000
County Tax	40,000	40,000	40,000	40,000	40,000	200,000
IT fund	87,000	87,000	87,000	87,000	87,000	435,000
Infrastructure Fund	1,997,586	2,000,086	2,002,586	2,005,086	2,008,554	10,013,898
<b>SUBTOTALS</b>	<b>\$3,277,586</b>	<b>\$3,376,086</b>	<b>\$3,378,586</b>	<b>\$3,381,086</b>	<b>\$3,384,554</b>	<b>\$16,797,898</b>
<b>DELTA</b>	<b>\$1,951,663</b>	<b>\$2,800,723</b>	<b>\$1,683,407</b>	<b>\$2,839,969</b>	<b>\$1,207,446</b>	<b>\$10,483,208</b>



# McAlester City Council

## AGENDA REPORT

Meeting Date:	<u>April 23, 2019</u>	Item Number:	<u>6</u>
Department:	<u>Finance</u>	Account Code:	<u></u>
Prepared By:	<u>An-Chen Lai</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>April 16, 2019</u>	Exhibits:	<u>6</u>

### Subject

Consider and act upon, an Ordinance amending Ordinance No. 2626 which established the budget for fiscal year 2018-2019; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency.

### Recommendation

Motion to approve the budget amendment ordinance.

### Discussion

The budget amendment ordinance is necessary to cover proposed revenue and/or expenditures not included in the budget for this fiscal year.

### Approved By

*Initial*

*Date*

Department Head

City Manager

P. Stasiak

*PJS*

*4-17-19*

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA,  
AMENDING ORDINANCE NO. 2626 WHICH ESTABLISHED THE  
BUDGET FOR FISCAL YEAR 2018-2019; REPEALING ALL  
CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY  
CLAUSE; AND DECLARING AN EMERGENCY.**

**WHEREAS**, the City Council heretofore adopted Ordinance No. 2626 setting forth the Budget for Fiscal Year 2018-2019 beginning July 1, 2018 and ending June 30, 2019; and

**WHEREAS**, the City Departments and Divisions routinely review their budget appropriations to determine if any changes are necessary; and

**WHEREAS**, based upon said review the City staff now recommends that certain amendments to the Budget be considered by the City Council; and

**WHEREAS**, the City Council has the authority to make amendments to the City Budget under Article 5, Section 5.07 (b) of the new City Charter as well as State law; and

**WHEREAS**, the City Council has determined that the proposed amendment to the FY 2018-2019 Budget, with the revenues and expenditures therein contained, is in the best interest of the City; and therefore, desires to adopt the same by formal action.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF McALESTER, OKLAHOMA:**

SECTION 1: The proposed amendment to the FY 2018-2019 Budget of the City of McAlester, Oklahoma, as heretofore adopted by Ordinance, as summarized in Exhibit A-31 through A-34, which is attached hereto and fully incorporated herein by reference, be, and the same hereby are, completely adopted and approved as an amendment to the said FY 2018-2019 Budget.

SECTION 2: All portions of the existing FY 2018-2019 Budget, Ordinance No. 2626 except as specifically herein amended, shall remain in full force and effect, and not be otherwise affected by the adoption of the amendatory ordinance.

SECTION 3: That all other ordinances in conflict herewith are hereby repealed to the extent of any such conflict or inconsistency and all other ordinances not in conflict herewith shall remain in full force and effect.

SECTION 4: Should any paragraph, sentence, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part or parts as declared to be invalid, illegal, or unconstitutional.

SECTION 5: That an emergency is hereby declared to exist, and for the provision of the public peace, health and safety, by reason whereof it is necessary that all acts take effect immediately and be in full force and effect from, and after the passage and approval.

**PASSED and the EMERGENCY CLAUSE ruled on separately this \_\_\_\_\_ day of \_\_\_\_\_, 2019.**

**CITY OF MCALESTER, OKLAHOMA  
A Municipal Corporation**

By \_\_\_\_\_  
**John Browne, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Cora Middleton, City Clerk**

**Approved as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 2019.**

\_\_\_\_\_  
**William J. Ervin, City Attorney**



Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Increase (Decrease)	Balance After Amendment
32	4-0-604	Grants & Contributions	Donations-parks (Other)	*	19,660	19,660
						*
						*
						*
						*
						*
						*
						*
						*
						*
						*
						*
						*
						*
						*
			Total		19,660	*

[illegible]

Original Budget - Revenues ***	\$ -
Amendments	129,135
Current Budget - Revenues	\$ 129,135
Original Budget - Expenditures	\$ -
Amendments	129,135
Current Budget - Expenditures	\$ 129,135

A1119-031

[illegible][illegible]

Original Budget - Revenues ***	\$ 875,267
Amendments	<u>511,920</u>
Current Budget - Revenues	\$ 1,387,187
Original Budget - Expenditures	\$ 875,267
Amendments	<u>511,920</u>
Current Budget - Expenditures	\$ 1,387,187

[illegible][illegible]

[illegible][illegible]

Original Budget - Revenues ***	\$ -
Amendments	3,525
Current Budget - Revenues	\$ 3,525
Original Budget - Expenditures	\$ -
Amendments	3,525
Current Budget - Expenditures	\$ 3,525

Approved by the City Council this  
April 23, 2019

Appropriate funds for Police Grant Revenue & Expenditure.

Mobile

Posted By \_\_\_\_\_ Date \_\_\_\_\_ BA# \_\_\_\_\_ Pkt# \_\_\_\_\_

A1119-034

## FY 2018-19 Budget Amendments listed by fund

001	10/9/18	29	E911	Budget Supplement to lapse and reappropriate expenditures for the ongoing capital p	0.00	35,000.00
002	10/9/18	30	Economic Development	Budget Supplement to lapse and reappropriate expenditures for the ongoing capital p	158,000.00	917,270.00
003	10/9/18	32	Gifts, Grants, & Contributic	Budget Supplement to lapse and reappropriate expenditures for the ongoing capital p	83,875.00	83,875.00
004	10/9/18	41	Capital Fund	Budget Supplement to lapse and reappropriate expenditures for the ongoing capital p	0.00	188,318.00
005	10/9/18	44	Technology Fund	Budget Supplement to lapse and reappropriate expenditures for the ongoing capital p	0.00	3,000.00
006	10/9/18	46	Stormwater Fund	Budget Supplement to lapse and reappropriate expenditures for the ongoing capital p	0.00	406,306.00
007	10/23/18	24	Airport Grant Fund	Appropriate funds for the New Airport Grant.	4,644,693.00	4,644,693.00
008	10/23/18	03	Airport Fund	Appropriate funds for the New Airport Grant.	230,677.00	230,677.00
009	10/23/18	01	General Fund	Appropriate funds for the New Airport Grant.	230,677.00	230,677.00
010	10/23/18	02	MPWA	Appropriate funds for the New Airport Grant.	0.00	230,677.00
011	1/22/19	01	General Fund	Mid- Year Review	0.00	271,350.00
012	1/22/19	02	MPWA	Mid- Year Review	45,761.00	212,000.00
013	1/22/19	03	Airport Fund	Mid- Year Review	13,000.00	13,000.00
014	1/22/19	16	State Forfeiture	Mid- Year Review	35,332.00	35,332.00
015	1/22/19	21	Bond Trustee Fund	Mid- Year Review	45,762.00	45,762.00
016	1/22/19	27	Tourism Fund	Mid- Year Review	0.00	64,235.00
017	1/22/19	29	E911	Mid- Year Review	0.00	96,406.00
018	1/22/19	30	Economic Development	Mid- Year Review	0.00	102,935.00
019	1/22/19	32	Gifts, Grants, & Contributic	Mid- Year Review	25,600.00	25,600.00
020	1/22/19	33	CDBG Fund	Mid- Year Review	308,338.00	308,338.00
021	1/22/19	41	Capital Fund	Mid- Year Review	246,802.00	246,802.00
022	1/22/19	44	Technology Fund	Mid- Year Review	0.00	0.00
023	1/22/19	48	Infrastructure Fund	Mid- Year Review	0.00	0.00
024	2/12/19	13	Juveniel Fine/Reserve	Mid- Year Review	0.00	
025	2/12/19	27	Tourism Fund	Mid- Year Review		176,360.00
026	2/12/19	01	General Fund	Mid- Year Review		91,000.00
027	2/12/19	03	Airport Fund	Mid- Year Review	6,000.00	6,000.00
028	2/12/19	48	Infrastructure Fund	Mid- Year Review	85,000.00	85,000.00
029	3/26/19	33	CDBG Fund	Appropriate funds for CDBG Project Expenditures	125,332.00	125,332.00
030	3/26/19	02	MPWA	Appropriate funds for CDBG Project Expenditures		125,332.00
031	4/23/19	32	Gifts, Grants & Contribution	Appropriate Funds for the Pickleball court and Streetscape project	19,660.00	19,660.00
032	4/23/19	41	Capital Fund	Appropriate Funds for Connally park and UTM Trench Shield	76,800.00	76,800.00



# McAlester City Council

## AGENDA REPORT

Meeting Date: April 23, 2019  
Department: Finance  
Prepared By: An-chen Lai  
Date Prepared: April 15, 2019

Item Number: 7  
Account Code: \_\_\_\_\_  
Budgeted Amount: \_\_\_\_\_  
Exhibits: 5

### Subject

Discussion and Update on Financials.

### Recommendation

Discussion.

### Discussion

Please see attached reports.

### Approved By

*Initial*

*Date*

Department Head

City Manager

P. Stasiak

## City of McAlester

Financial Summary as of MARCH 31, 2019

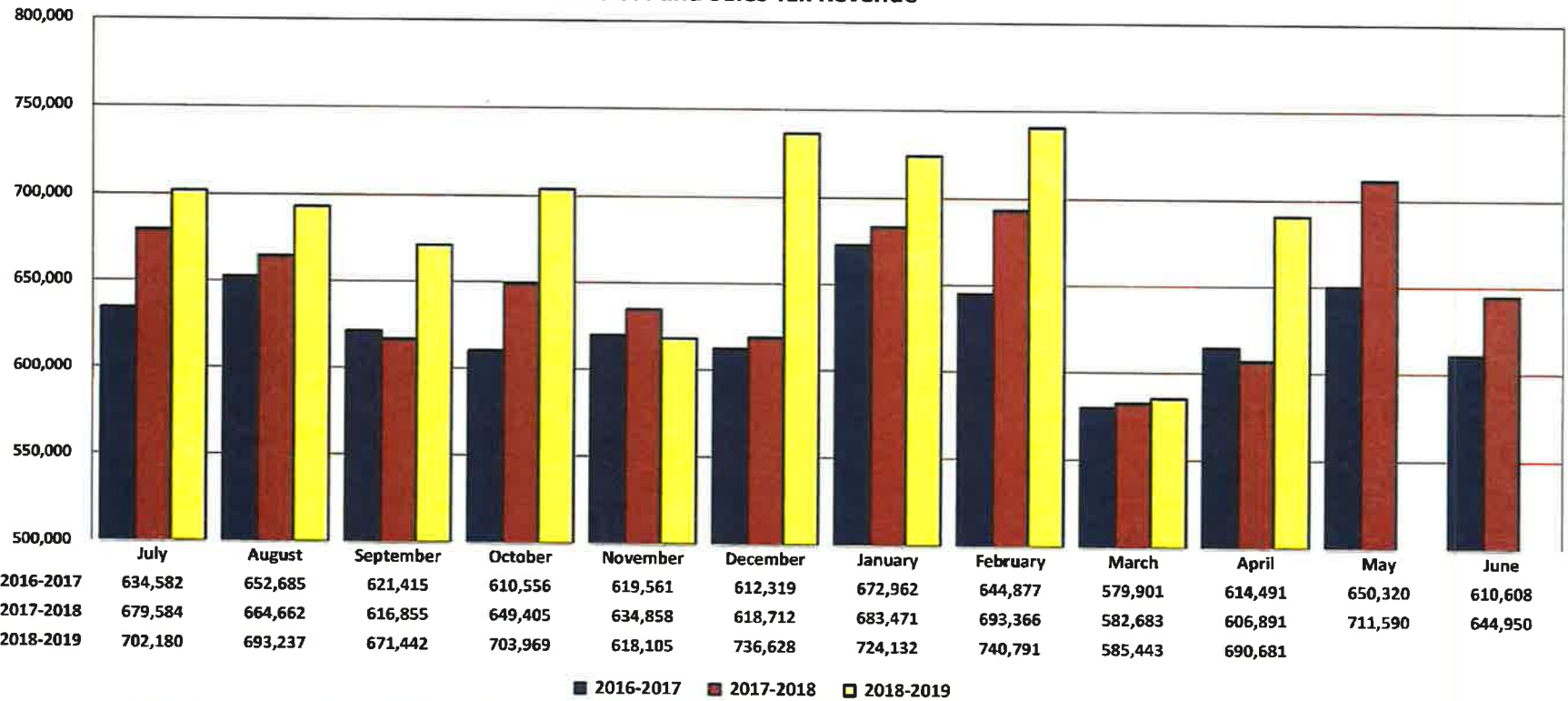
Percentage of year complete: 75%

GENERAL FUND AT A GLANCE				
	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% OF BUDGET
<b>BEGINNING FUND BALANCE</b>	<b>\$ 663,016</b>	<b>\$ 663,016</b>	<b>\$ 663,016</b>	
REVENUES	12,974,578	12,974,578	9,904,493	76.34%
EXPENDITURES	(14,008,727)	(14,052,727)	(10,128,500)	72.07%
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ (1,034,149)</b>	<b>\$ (1,078,149)</b>	<b>\$ (224,007)</b>	
TRANSFERS IN	\$ 1,853,493	2,084,170	\$ 1,311,881	62.95%
TRANSFERS OUT	(819,344)	(1,368,371)	(996,530)	72.83%
<b>NET TRANSFERS</b>	<b>\$ 1,034,149</b>	<b>\$ 715,799</b>	<b>\$ 315,351</b>	
<b>INCREASE (DECREASE) TO BALANCE</b>	<b>\$ -</b>	<b>\$ (362,350)</b>	<b>\$ 91,344</b>	
<b>ENDING BALANCE</b>	<b>\$ 663,016</b>	<b>\$ 300,666</b>	<b>\$ 754,360</b>	

MPWA FUND AT A GLANCE				
	ORIGINAL BUDGET	CURRENT BUDGET	ACTUAL	% OF BUDGET
<b>BEGINNING FUND BALANCE</b>	<b>\$ 694,792</b>	<b>\$ 694,792</b>	<b>\$ 694,792</b>	
REVENUES	9,403,386	9,403,386	6,888,097	73.25%
EXPENDITURES	(6,967,064)	(7,179,064)	(5,104,388)	71.10%
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ 2,436,322</b>	<b>\$ 2,224,322</b>	<b>\$ 1,783,709</b>	
TRANSFERS IN	\$ -	\$ 45,761	\$ 45,761	
TRANSFERS OUT	(2,436,322)	(2,666,999)	(1,651,865)	61.94%
	<b>\$ (2,436,322)</b>	<b>\$ (2,621,238)</b>	<b>\$ (1,606,104)</b>	
<b>INCREASE (DECREASE) TO BALANCE</b>	<b>\$ -</b>	<b>\$ (396,916)</b>	<b>\$ 177,605</b>	
<b>ENDING BALANCE</b>	<b>\$ 694,792</b>	<b>\$ 297,876</b>	<b>\$ 872,397</b>	

# City of McAlester: Financial Update

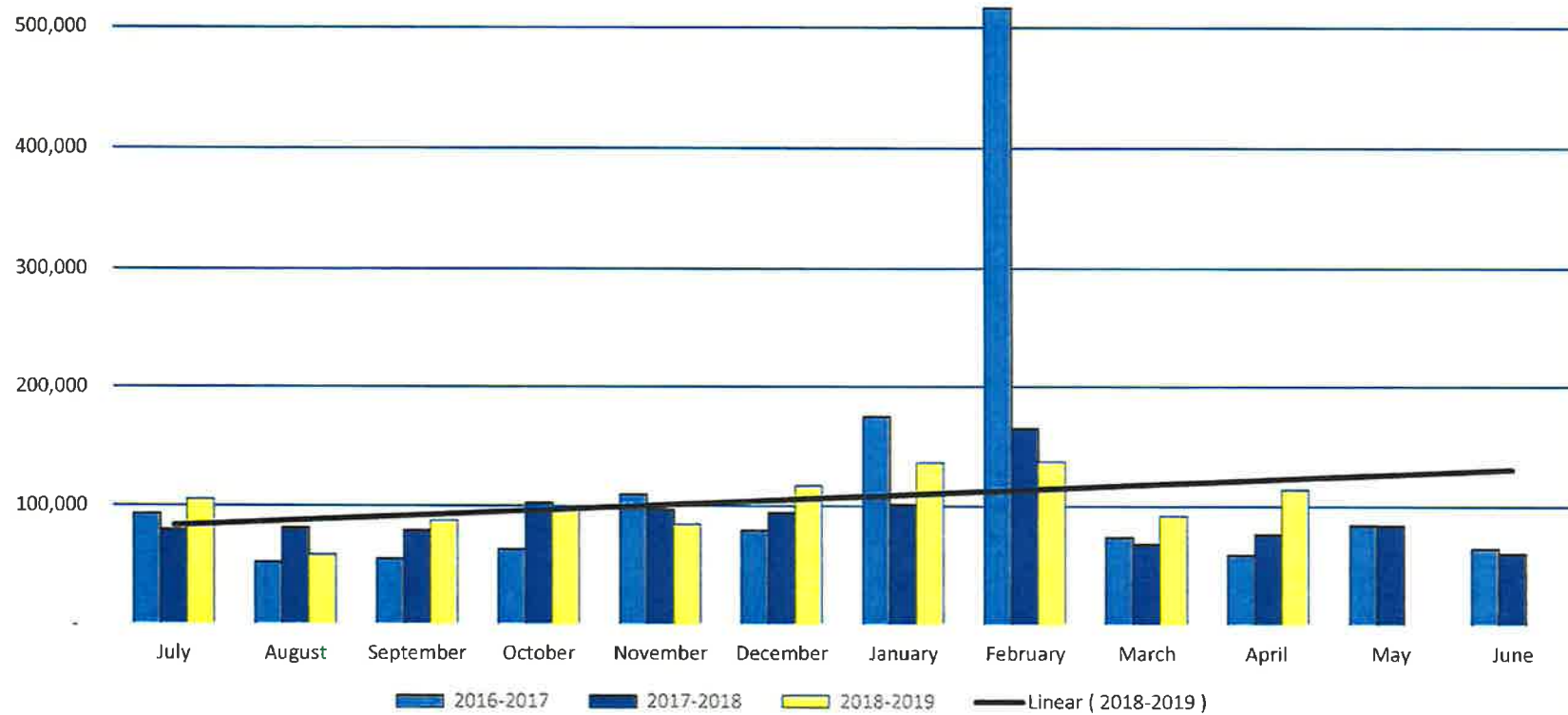
General Fund Sales Tax Revenue



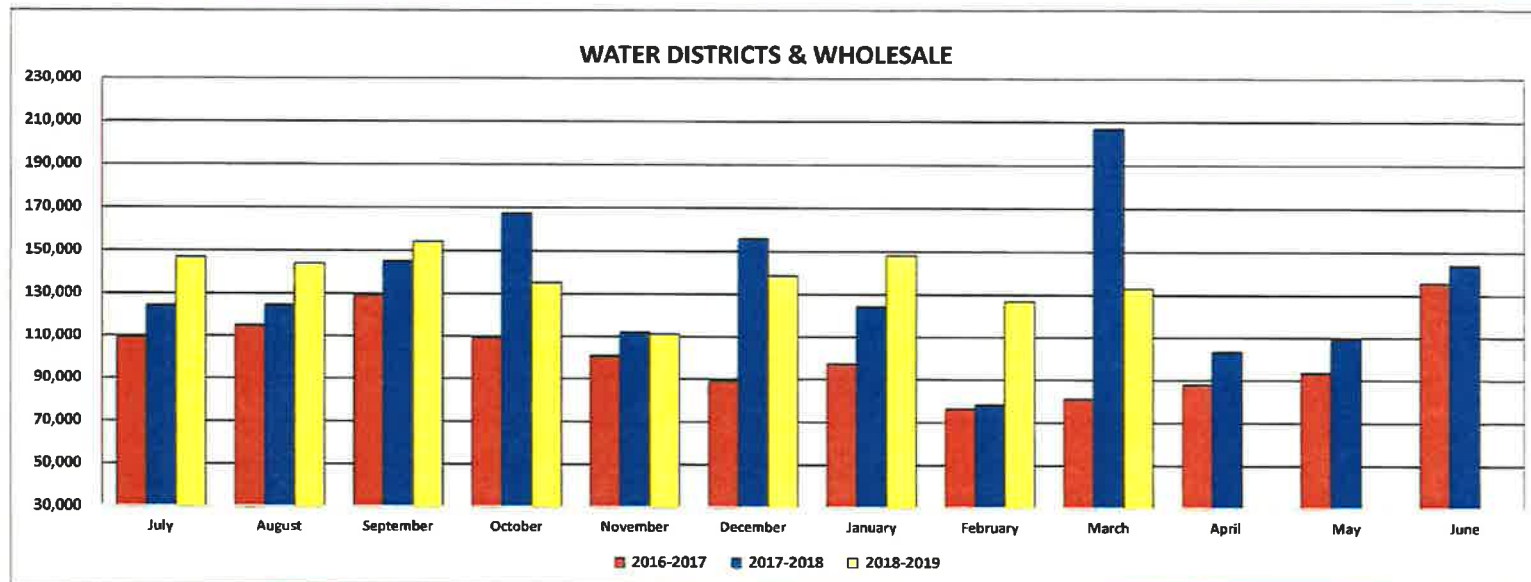
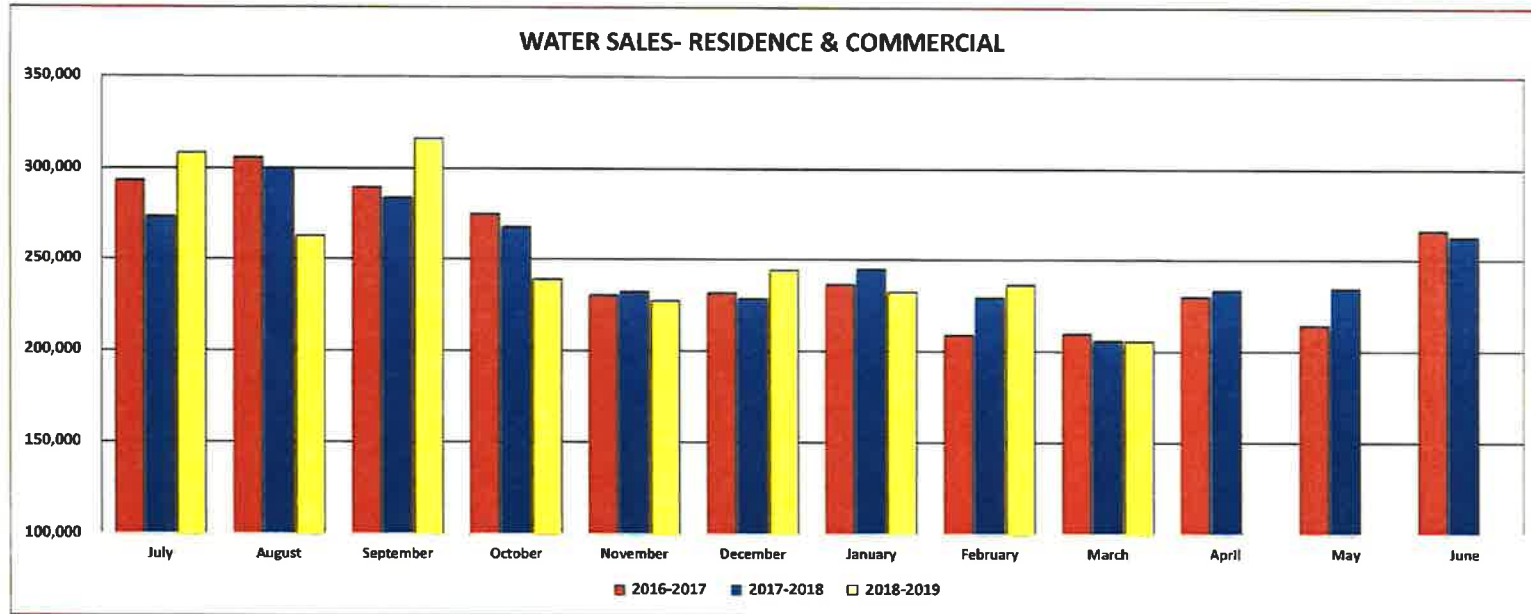


# GENERAL FUND REVENUES

## Use Tax



## MPWA REVENUES 2018-2019



**CITY OF MCALESTER**  
**TREASURY REPORT**

**MAR 2018**

<b>BANK/AGENCY</b>	<b>BALANCE 03/31/2018</b>	<b>HIGHEST BALANCE OF MONTH</b>
<b>FIRST NATIONAL BANK:</b>		
POOLED CASH	\$ 12,552,542	\$ 13,834,616
PAYROLL	10,017	92,551
2003 A BOND EDUCATIONAL	5,092	5,092
2003B/2004 ECONOMIC DEV	5,081	5,081
STATE FORFIETURE (PD REVOLVING EVIDENCE)	54,381	54,381
EMERGENCY FUND ACCOUNT	3,809,962	3,809,962
ECONOMIC DEVELOPMENT	780,989	780,989
WORKER'S COMP	47	88
SAVINGS (1044699)	2,017	2,017
CD - 73927	253,038	253,038
<b>TOTAL</b>	<b>\$ 17,473,164</b>	<b>\$ 18,837,815</b>
LESS FDIC COVERAGE	(500,000)	(500,000)
LESS MARKET VALUE OF COLLATERAL PLEDGED	(18,755,903)	(18,755,903)
<b>(OVER)/UNDER PLEDGED</b>	<b>\$ (1,782,739)</b>	<b>\$ (418,088)</b>

<b>GENERAL FUND - CLAIM ON POOLED CASH =</b>	<b><u>\$706,100</u></b>
<b>MPWA - CLAIM ON POOLED CASH =</b>	<b><u>\$974,774</u></b>

Council Chambers  
Municipal Building  
April 9, 2019

The McAlester Airport Authority met in Regular session on Tuesday April 9, 2019, at 6:00 P.M. after proper notice and agenda was posted April 5, 2019.

Present: Zach Prichard, Weldon Smith, Cully Stevens, Travis Read & John Browne  
Absent: James Brown  
Presiding John Browne, Chairman

A motion was made by Mr. Smith and seconded by Mr. Stevens to approve the following:

- Approval of the Minutes from the March 26, 2019, Regular Meeting of the McAlester Airport Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item B, regarding claims ending April 2, 2019. (*Toni Ervin, Assistant City Manager*) in the amount of \$ 250.98.

There was no discussion, and the vote was taken as follows:

AYE: Trustees Prichard, Smith, Stevens, Read & Chairman Browne  
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority, Mr. Smith moved for the meeting to be adjourned, seconded by Mr. Stevens.

There was no discussion and the vote was taken as follows:

AYE: Trustees Prichard, Smith, Stevens, Read & Chairman Browne  
NAY: None

Chairman Browne declared the motion carried.

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John Browne, Chairman

ATTEST:

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Cora Middleton, Secretary

Council Chambers  
Municipal Building  
April 9, 2019

The McAlester Public Works Authority met in Regular session on Tuesday April 9, 2019, at 6:00 P.M. after proper notice and agenda was posted April 5, 2019.

Present: Zach Prichard, Weldon Smith, Cully Stevens, Travis Read & John Browne  
Absent: James Brown  
Presiding: John Browne, Chairman

A motion was made by Mr. Smith and seconded by Mr. Read to approve the following:

- Approval of the Minutes from the March 26, 2019, Regular Meeting of the McAlester Public Works Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item B, regarding claims ending April 2, 2019. (*Toni Ervin, Assistant City Manager*) in the amount of \$ 220,510.70.

There was no discussion, and the vote was taken as follows:

AYE: Trustees Prichard, Smith, Stevens, Read & Chairman Browne.  
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority. Mr. Smith moved for the meeting to be adjourned, and the motion was seconded by Mr. Read. There was no discussion and the vote was taken as follows:

AYE: Trustees Prichard, Smith, Stevens, Read & Chairman Browne.  
NAY: None

Chairman Browne declared the motion carried.

ATTEST:

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John Browne, Chairman

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Cora Middleton, Secretary

Council Chambers  
Municipal Building  
March 26, 2019

The McAlester Retirement Trust Authority met in Regular session on Tuesday March 26, 2019, at 6:00 P.M. after proper notice and agenda was posted March 21, 2019.

Present: James Brown, Zach Prichard, Weldon Smith, Cully Stevens, Travis Read & John Browne  
Absent: None  
Presiding: John Browne, Chairman

A motion was made by Mr. Brown and seconded by Mr. Prichard to approve the following:

- Approval of the Minutes from the February 26, 2019, Regular Meeting of the McAlester Retirement Trust Authority. (*Cora Middleton, City Clerk*)
- Approval of Retirement Benefit Payments for the Period of March, 2019. (*Toni Ervin, Assistant City Manager*) in the amount of \$ 101,525.05.

There was no discussion, and the vote was taken as follows:

AYE: Trustees Prichard, Brown, Smith, Stevens, Read & Chairman Browne  
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority. Mr. Brown moved for the meeting to be adjourned, seconded by Mr. Prichard. The vote was taken as follows:

AYE: Trustees Brown, Prichard, Smith, Stevens, Read & Chairman Browne  
NAY: None

Chairman Browne declared the motion carried.

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John Browne, Chairman

ATTEST:

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Cora Middleton, Secretary