



# McAlester City Council

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## NOTICE OF MEETING

### Regular Meeting Agenda

Tuesday, January 22, 2019 – 6:00 pm  
McAlester City Hall – Council Chambers  
28 E. Washington

John Browne .....	Mayor
Weldon Smith .....	Ward One
Cully Stevens, Vice Mayor .....	Ward Two
Travis Read .....	Ward Three
James Brown .....	Ward Four
Vacant .....	Ward Five
Zach Prichard .....	Ward Six
Peter J. Stasiak .....	City Manager
William J. Ervin .....	City Attorney
Cora M. Middleton .....	City Clerk

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame.*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

#### CALL TO ORDER

*Announce the presence of a Quorum.*

#### INVOCATION & PLEDGE OF ALLEGIANCE

#### ROLL CALL

**CITIZENS COMMENTS ON NON-AGENDA ITEMS**

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*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

**CONSENT AGENDA**

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*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the December 28, 2018, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the January 8, 2019, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for January 2, 2019 through January 15, 2019. *(Toni Ervin, Assistant City Manager)*
- D. Consider and act upon, to concur with the City Manager's reappointment of Municipal Judge Deborah Hackler for a two (2) year term. *(Cora Middleton, City Clerk)*
- E. Consider and act upon, concurrence with the Oklahoma Municipal Assurance Group (OMAG) recommendation to deny Claim No. 205678-ME. *(Cora Middleton, City Clerk)*
- F. Concur with the Mayor's appointment of Justice Steven Taylor to the McAlester Regional Health Center Authority Board for a term to expire on February 28, 2025. *(John Browne, Mayor)*
- G. Consider and act upon, authorization of an expenditure up to \$500.00 (\$250 per person) of City Funds for the Mayor and Councilman Brown to attend the Oklahoma Municipal League Congress of Mayors to be held January 25<sup>th</sup> at the Oklahoma State Capitol. *(Cora Middleton, City Clerk)*
- H. Consider and act upon, approval of a Resolution to extend the term of the Cable Television Permit with Vyve Broadband A, LLC. *(William Ervin, City Attorney)*
- I. Accept and place on file the McAlester Defense Support Association 4th Quarter report. *(Jessica Gregg, Executive Director)*

**ITEMS REMOVED FROM CONSENT AGENDA**

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**PUBLIC HEARING**

*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.*

**AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA,  
AMENDING ORDINANCE NO. 2626 WHICH ESTABLISHED  
THE BUDGET FOR FISCAL YEAR 2018-2019; REPEALING ALL  
CONFLICTING ORDINANCES; PROVIDING FOR A  
SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.**

**SCHEDULED BUSINESS**

1. Discussion and presentation of the Mid-Year Review of Fiscal Year 2018-2019.  
(*Toni Ervin, Assistant City Manager*)

## Executive Summary

Mid-Year Review of Fiscal Year 2018-2019 Budget.

2. Consider and act upon, an Ordinance amending Ordinance No. 2626 which established the budget for fiscal year 2018-2019; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency.  
(*Toni Ervin, Assistant City Manager*)

## Executive Summary

Motion to approve the budget amendment ordinance.

3. Consider and act upon, two resolutions authorizing the addition of 2 Full Time Positions to the Utilities Maintenance department and placing them on the Non-Uniform Pay plan for the FY 2018-2019. (*Toni Ervin, Assistant City Manager*)

## Executive Summary

Motion to approve the resolutions.

4. Consider and act upon, to approve a financial commitment from the City of McAlester of \$176,360 to the Downtown McAlester Streetscape Project, contingent upon the remainder of the total project funding being raised. (*Kirk Ridenour, Economic Development*)

## Executive Summary

Staff recommends approval of the financial commitment toward the Streetscape Project.

5. Consider and act upon, declaring a wrecked PD vehicle as surplus property so the Fleet Maintenance department can begin using its parts. (*Toni Ervin, Assistant City Manager*)

## Executive Summary

Motion to declare PD-102, a wrecked 2009 Crown Victoria, as surplus property.

6. Consider and act upon, Building Demolition & Site Clearance Contracts with Greg Burkett dba American Demolition in the sum of \$11,968.00, with Dustin Harris dba Harris Construction Services in the sum of \$32,573.93, and with Henry Moss dba Moss Trucking in the sum of \$27,450.00. *(Jayme, Clifton, Community & Economic Development Director)*

**Executive Summary**

Motion to award Building Demolition & Site Clearance Contracts with Greg Burkett dba American Demolition in the sum of \$11,968.00, with Dustin Harris dba Harris Construction Services in the sum of \$32,573.93, and with Henry Moss dba Moss Trucking in the sum of \$27,450.00 and to authorize the Mayor to execute the respective Building Demolition & Site Clearance Contracts.

7. Consider and act upon, a resolution committing the City of McAlester to Adopt and Implement a Workplace Wellness Policy. *(Stephanie Giacomo, Grants Administration)*

**Executive Summary**

Staff recommends adoption of the resolution and implementation of the policy.

**NEW BUSINESS**

*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*

**CITY MANAGER'S REPORT (Peter J. Stasiak)**

- Report on activities for the past two weeks.

**REMARKS AND INQUIRIES BY CITY COUNCIL**

**MAYORS COMMENTS AND COMMITTEE APPOINTMENTS**

**RECESS COUNCIL MEETING**

**CONVENE AS McALESTER AIRPORT AUTHORITY**

*Majority of a Quorum required for approval*

- Approval of the Minutes from the December 28, 2018, Special Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Approval of the Minutes from the January 8, 2019, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*



- Confirm action taken on City Council Agenda Item C, regarding claims ending January 15, 2019. *(Toni Ervin, Assistant City Manager)*
- Confirm action taken on City Council Agenda Item 2, an Ordinance amending Ordinance No. 2626 which established the budget for fiscal year 2018-2019; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Assistant City Manager)*

### ADJOURN MAA

### **CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the December 28, 2018, Special Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Approval of the Minutes from the January 8, 2019, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C regarding claims ending January 15, 2019. *(Toni Ervin, Assistant City Manager)*
- Confirm action taken on City Council Agenda Item E, concurrence with the Oklahoma Municipal Assurance Group (OMAG) recommendation to deny Claim No. 205678-ME. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item 2, an Ordinance amending Ordinance No. 2626 which established the budget for fiscal year 2018-2019; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Assistant City Manager)*
- Confirm action taken on City Council Agenda Item 3, approval of two resolutions authorizing the addition of 2 Full Time Positions to the Utilities Maintenance department and placing them on the Non-Uniform Pay plan for the FY 2018-2019. *(Toni Ervin, Assistant City Manager)*
- Confirm action taken on City Council Agenda Item 4, approval of a financial commitment from the City of McAlester of \$176,360 to the Downtown McAlester Streetscape Project, contingent upon the remainder of the total project funding being raised. *(Kirk Ridenour, Economic Development)*

### ADJOURN MPWA

**CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the December 26, 2018, Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of the Minutes from the December 28, 2018, Special Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of January, 2019. *(Toni Ervin, Assistant City Manager)*

**ADJOURN MRTA****RECONVENE COUNCIL MEETING**

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**ADJOURNMENT**

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**CERTIFICATION**

*I certify that this Notice of Meeting was posted on this \_\_\_\_\_ day of \_\_\_\_\_ 2019 at \_\_\_\_\_ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

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**Cora M. Middleton, City Clerk**

The McAlester City Council met in a Special session on Friday, December 28, 2018, at 5:30 P.M. after proper notice and agenda was posted, December 27, 2018, at 2:33 P.M.

### **Call to Order**

Mayor Browne called the meeting to order.

### **Roll Call**

Council Roll Call was as follows:

Present: Weldon Smith, Cully Stevens, Travis Read, James Brown, Buddy Garvin, Zach Prichard & John Browne  
Absent: None  
Presiding: John Browne, Mayor

Staff Present: Toni Ervin, Asst. City Manager; An-Chen Lai, CFO; William J. Ervin, City Attorney and Cora Middleton, City Clerk

Guests Present: Mike Kern, Audit & Finance Advisory Committee

### **Scheduled Business**

1. Consider and act upon, accepting the annual City of McAlester Audited Financial Statements and Independent Auditor's Report for Fiscal Year ending June 30, 2018.  
(*Toni Ervin, Asst. City Manager, Dan Bledsoe, Finley and Cook*)

Executive Summary

Motion to accept the annual Audit for Fiscal Year ending June 30, 2018 for the City of McAlester.

Assistant City Manager Ervin introduced Dan Bledsoe of Finley and Cook.

Mr. Bledsoe addressed the Council reviewing the steps taken during the audit. He stated that during the Audit his firm did not find any material weaknesses of control deficiencies, there were no fraud issues based on the sample testing, there were no disagreements with management, they did not have to perform a "Single Audit" since the City had not spent the required amount of federal funding, all the requested information was provided in a timely manner and the Crawford and Associates staff had worked well with his firm.

There was discussion concerning the length of time taken to prepare and present the audit, some of the technical terminology, the funding that the school district had received, how infrastructure depreciation was calculated, the services that Crawford and Associates provided, having additional eyes reviewing the information that was used for the audit and speaking with

Crawford and Associates about the timing of their work on the audit.

Councilman Prichard moved to accept the annual Audit for fiscal year ending June 30, 2018. The motion was seconded by Councilman Brown, and the vote was taken as follows:

AYE: Councilman Prichard, Brown, Smith, Stevens, Read & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

#### Recess Council Meeting

A motion was made by Councilman Brown and seconded by Vice-Mayor Stevens to recess the Special Meeting and convene the Authorities. There was no discussion, and the vote was taken as follows:

AYE: Councilman Brown, Stevens, Prichard, Smith, Read & Mayor Browne

NAY: None

Mayor Browne declared the motion carried, and the meeting was recessed at 5:45 P.M.

#### Reconvene Council Meeting

The Special Meeting was reconvened at 5:47 P.M.

#### Adjournment

There being no further business to come before the Council, Vice-Mayor Stevens moved for the meeting to be adjourned. The motion was seconded by Councilman Prichard.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Stevens, Prichard, Read, Brown, Smith & Mayor Browne

NAY: None

Mayor Browne declared the motion carried, and the meeting was adjourned at 5:47 P.M.

ATTEST:

\_\_\_\_\_  
John Browne, Mayor

\_\_\_\_\_  
Cora Middleton, City Clerk

The McAlester City Council met in a Regular session on Tuesday, January 8, 2019, at 6:00 P.M. after proper notice and agenda was posted, January 7, 2019 at 3:30 P.M.

**Call to Order**

Mayor Browne called the meeting to order.

Scott Walker with Shared Blessings gave the invocation and led the Pledge of Allegiance.

**Roll Call**

Council Roll Call was as follows:

Present: Weldon Smith, James Brown, Zach Prichard & John Browne  
Absent: Cully Stevens & Travis Read  
Presiding: John Browne, Mayor

Staff Present: Pete Stasiak, City Manager; Toni Ervin, Asst. City Manager; Jayme Clifton, Community Development Director; David Horinek, Public Works Director; Stephanie Giacomo, Grant Writer/Public Information Officer; William J. Ervin, City Attorney and Cora Middleton, City Clerk

**Citizens Comments on Non-Agenda Items**

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

There were no Citizen comments.

**Consent Agenda**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the December 26, 2018, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for December 19, 2018 through January 2, 2019. *(Toni Ervin, Assistant City Manager)* In the following amounts: General Fund - \$42,029.08, Nutrition - \$946.82; Landfill Res./Sub-Title D. - \$1,782.50; Tourism Fund - \$5,126.17; SE Expo Center - \$1,356.77; E-911 - \$803.42; Economic Development - \$4,060.50; Grants & Contributions - \$483.92; Fleet Maintenance - \$8,921.94; Worker's Compensation -

\$1,750.00; CIP Fund - \$54,626.16; Stormwater Fund - \$28,169.63 and Infrastructure Fund - \$5,407.41.

- C. Concur with the Mayor's re-appointment of Jayna Santine to the McAlester Public Library Advisory Board for a term to expire on December 31, 2023. (*John Browne, Mayor*)

Councilman Brown moved to approve the Consent Agenda. The motion was seconded by Councilman Prichard. There was no other discussion, and the vote was taken as follows:

AYE: Councilman Brown, Prichard, Smith & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

### **Scheduled Business**

1. Discussion over the City pursuing an application for an Oklahoma Electric Vehicle Charging Station Grant through the Department of Environmental Quality. (*Zach Prichard, Councilman Ward Six*)

Executive Summary

Discussion only.

Councilman Prichard stated that he had requested this item be placed on the agenda. He commented that through a government settlement with Volkswagen there was grant money available. He then introduced Brian West.

Brian West, 714 E. Osage Avenue addressed the Council regarding the opportunity for grant funds that could be used to construct Electric Vehicle Charging Stations. He explained that he had been driving an electric vehicle since 2014 that he charged at home. He stated that there was no Rapid Charging Stations available between Tulsa, OK and Dallas, TX.

There was discussion concerning the amount of money that the City would be required to match, if there were tax credits available, the City not wanting to compete with private businesses, the City adopting ordinances to help prevent non-electric vehicles from blocking charging stations, how McAlester was positioned as a transportation hub, possibly re-evaluating some of the City's vehicle fleet and replacing some with electric vehicles, the average cost of an electric vehicle, businesses that had been contacted about charging stations, where the charging stations would be located in parking areas, the number of charging stations a business might start with, how charging stations would be set up to charge by the minute and how soon the Grant had to be submitted

Manager Stasiak commented that this matter was being discussed with the 14<sup>th</sup> Street Developer and suggested working with the businesses that Mr. West had spoken with to move this forward.

There was no vote on this item.

2. Consider and act upon, a Use Permit After Review in the Wade Watts Corridor for the use of the property at 1200 E Wade Watts Avenue, described as Lot 4, in Block 455, South McAlester, Pittsburg County, State of Oklahoma for a “pharmacy” and/or “any other small to medium sized commercial establishment consistent with Sec 62-272 subsection (e)(1) that provides shopping and service outlets for the convenience of the neighboring residential areas”. (*Jayme Clifton, Community Development Director*)

Executive Summary

Motion to approve a Use Permit After Review in the Wade Watts Corridor for the use of the property at 1200 E Wade Watts Avenue, described as Lot 4, in Block 455, South McAlester, Pittsburg County, State of Oklahoma for a “pharmacy” and/or “any other small to medium sized commercial establishment consistent with Sec 62-272 subsection (e)(1) that provides shopping and service outlets for the convenience of the neighboring residential areas” and to authorize the Mayor to sign the Use Permit after Review approval form.

Community Development Director Clifton addressed the Council explaining that the property was currently zoned R-1B (single family residential). But since it was located in the Wade Watts Corridor Development overlay it had to come before the Council for final approval. She informed the Council that the Planning Commission had met on December 18, 2018 and had voted six (6) to one (1) in favor of recommending the applicant’s Use Permitted After Review request be approved. She added that information and draft minutes from the Planning Commission’s meeting had been included in the Council packet.

There was discussion concerning the type of business this was, why this particular site had to be addressed in this manner, how the Wade Watts Corridor Development Overlay worked and how it added more hurdles to overcome for all applicants.

Councilman Brown moved to approve a Use Permit After Review in the Wade Watts Corridor for the use of the property at 1200 E Wade Watts Avenue, described as Lot 4, in Block 455, South McAlester, Pittsburg County, State of Oklahoma for a “pharmacy” and/or “any other small to medium sized commercial establishment consistent with Sec 62-272 subsection (e)(1) that provides shopping and service outlets for the convenience of the neighboring residential areas” and authorize the Mayor to sign the Use Permitted After Review request form. The motion was seconded by Councilman Prichard. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Brown, Prichard & Mayor Browne

NAY: Councilman Smith

Mayor Browne declared the motion failed.

3. Consider and act upon, authorizing the Mayor to sign the attached “Outlay Report and Request for Reimbursement for Construction Programs” for Project AIP 3-40-0057-016-2018 and OAC Grant Partial Payment Request for Grant MLC-19-FS for rehabilitation of runway 2/20 and connecting taxiways. (*David Horinek, Public Works, Tyler McDonald, LBR*)

Executive Summary

Motion to approve and authorize the withdrawal of FAA and OAC grant funds to be used toward the payment of LBR and Interstate Highway Construction (IHC) for Construction and Construction Management services.

Tyler McDonald, LBR, Inc. Airport Consultant addressed the Council updating them on the second portion of the Grant. He explained that some saturated clay soil, had been encountered, which was common in Oklahoma, but construction was progressing quite well. He added that any overages had been offset by reductions in other quantities and the project was still within budget.

There was no further discussion, and a motion was made by Councilman Prichard to approve and the withdrawal of FAA and OAC grant funds to be used toward the payment of LBR and Interstate Highway Construction for Construction and Construction Management services and authorize the Mayor to sign the "Outlay Report and Request for Reimbursement for Construction Programs" project AIP 3-40-0057-016-2018 and OAC Grant Partial Payment Request for Grant MLC-19-FS for rehabilitation of runway 2/20 and connecting taxiways. The motion was seconded by Councilman Brown, and the vote was taken as follows:

AYE: Councilman Prichard, Brown, Smith & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

4. Consider and act upon, authorizing the Mayor to sign the Certificate of Substantial Completion for the contract with SMC Utility Construction, for construction of the 2017 CDBG Water Improvements and accept the project as completed. (*Robert Vaughan, Infrastructure Solutions Group*)

Executive Summary

Motion to authorize the Mayor to sign the Certificate of Substantial Completion for the construction of the 2017 CDBG Water Improvements and accept the project as completed.

Robert Vaughan, P.E. Branch Manager Infrastructure Solutions Group LLC addressed the Council explaining that this was the 2017 CDBG Water Improvements Grant project and that final inspection was performed on August 29, 2018. He stated that the minor deficiencies that had been found were successfully completed by the Contractor. He added that the Certificate of Substantial Completion had been signed by the Contractor and the two (2) year warranty period started on August 29, 2018.

There was no other discussion, and a motion to authorize the Mayor to sign the Certificate of Substantial Completion for the contract with SMC Utility Construction, for construction of the 2017 CDBG Water Improvements and accept the project as completed was made by Councilman Smith. The motion was seconded by Councilman Prichard, and the vote was taken as follows:

AYE: Councilman Smith, Prichard, Brown & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

5. Consider and act upon, authorizing the Mayor to sign the Work Order for Professional Services with Infrastructure Solutions Group, LLC for engineering services required for the 2018 CDBG Sewer Project. (*Robert Vaughan, Infrastructure Solutions Group*)



#### Executive Summary

Motion to authorize the Mayor to sign the Work Order for Professional Services with Infrastructure Solutions Group, LLC for engineering services required for the 2018 CDBG Sewer Project. The lump sum fee for engineering is \$20,200.00, surveying fee is \$ 8,535.00 and the Resident Project Representative Fee is \$7,900.00.

Robert Vaughan, P.E. Branch Manager Infrastructure Solutions Group, LLC addressed the Council explaining that this was for the 2018 CDBG project. He stated that this was an extreme problem area and the Grant Administrator had conducted Street interviews to determine which areas were eligible for the grant. He further explained that the area of the grant project was 14<sup>th</sup> Street and 15<sup>th</sup> Street between Fleming Avenue and Keller Avenue. He added that while working with City staff on the project they identified the historical issues of the area.

Mr. Vaughan informed the Council that with all of the issues in that area they had also looked at an additional project to address the areas that were not eligible for CDBG Grant funds. He stated that they would prepare the separate bid packages, so they could be bid at the same time while keeping the two (2) projects separate hoping to get better results.

Councilman Prichard inquired about why some areas were not eligible.

There was a brief discussion regarding the CDBG Grant requirements, how the two (2) areas would be addressed, presenting the area that was not eligible for CDBG funds at a later Council meeting and that area being a good example of the use of the Infrastructure funds.

A motion to authorize the Mayor to sign the Work Order for Professional Services with Infrastructure Solutions Group, LLC for engineering services required for the 2018 CDBG Sewer Project. The lump sum fee for engineering is \$20,200.00, surveying fee is \$ 8,535.00 and the Resident Project Representative Fee is \$7,900.00 was made by Councilman Prichard and seconded by Councilman Smith.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Prichard, Smith, Brown & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

#### **New Business**

*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*

There was no new business.

#### **City Manager's Report**

- Report on activities for the past two weeks.

Manager Stasiak reported that the City had five (5) large filters at the Water Treatment Plant and the City had been rebuilding or repairing them for some time. He explained that a new employee

at the Water Treatment Plant with considerable experience inspected the filters and determined that all but one (1) of them needed the filter media changed out. He stated that this would cost about thirty thousand dollars (\$30,000.00) and would extend the life of the filters.

Manager Stasiak commented that December 28, 2018 the Council had approved the Audit for Fiscal Year 2017/2018 and that for the last eight (8) years the City has had no audit findings. He congratulated Ms. Ervin and her staff for their work in the Finance Department.

### **Remarks and Inquiries by City Council**

Councilman Prichard asked if the number of people using the ice rink was being tracked and he inquired about the City's railroad bridges being on the ODOT's 8-year Comp Plan.

Manager Stasiak stated that the ice rink usage would be looked at and ODOT was going to be in McAlester on Thursday and they could be asked about the railroad bridges.

Councilmen Smith and Brown did not have any comments for the evening.

### **Mayor's Comments and Committee Appointments**

Mayor Browne announced that Thursday, January 10, 2019, at 5:30 P.M. ODOT would be holding a Town Hall Meeting concerning the plans for the Bypass at Village Boulevard. He welcomed Stephanie Giacomo as the City of McAlester's new Grant Writer and Public Information Officer. He then read a proclamation for Mary M. Factory commenting that Ms. Factory would turn 100 years old this month.

### **Recess Council Meeting**

Councilman Smith moved to recess the Regular Meeting and convene the Authorities. The motion was seconded by Councilman Brown. There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Brown, Prichard & Mayor Browne

NAY: None

Mayor Browne declared the motion carried and the meeting was recessed at 6:41 P.M.

### **Reconvene Council Meeting**

The Regular Meeting was reconvened at 6:42 P.M.

### **Adjournment**

There being no further business to come before the Council, Councilman Smith moved for the meeting to be adjourned. The motion was seconded by Councilman Prichard. There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Prichard, Brown & Mayor Browne  
NAY: None

Mayor Browne declared the motion carried, and the meeting was adjourned at 6:42 P.M.

ATTEST:

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John Browne, Mayor

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Cora Middleton, City Clerk

**CLAIMS FROM**

**January 2, 2019**

**Thru**

**January 15, 2019**

PACKET : 17240 17249 17250 17251 17257 17267 17268

VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	KRISTINA RIBEIRO	I-201901091608	01 -5324207	CLOTHING ALLO KRISTINA RIBEIRO:SHOE REIMB	090310	85.01
01-A00026	AT & T LONG DISTANCE					
		I-201901091594	01 -5215315	TELEPHONE UTI AT & T LONG DISTANCE	090311	52.57
01-A00267	AIRGAS, INC					
		I-9083761482	01 -5432202	OPERATING SUP SUPPLIES & OXYGEN	090368	101.83
		I-9958789396	01 -5432202	OPERATING SUP SUPPLIES & OXYGEN	090368	642.64
		I-9958789397	01 -5543203	REPAIRS & MAI BOTTLE RENTAL	090368	74.83
		I-9958790819	01 -5543203	REPAIRS & MAI BOTTLE RENTAL	090368	90.35
		I-9959026065	01 -5543203	REPAIRS & MAI BOTTLE RENTAL	090368	365.00
01-A00362	VYVE BROADBAND					
		I-201901021570	01 -5320328	INTERNET SERV DETECTIVE DIVISION (2 MNTHS)	090271	95.95
		I-201901021570	01 -5431328	INTERNET SERV FIRE EMERGENCY RESPONSE COMPLE	090271	62.95
		I-201901091593	01 -5542328	INTERNET SERV STIPE CENTER	090312	83.64
		I-201901091593	01 -5542328	INTERNET SERV PARKS SHOP	090312	77.63
		I-201901091593	01 -5548328	INTERNET SERV FACILITY MAINTENANCE	090312	77.63
		I-201901091593	01 -5865328	INTERNET SERV STREETS/TRAFFIC CONTROL	090312	77.64
01-A00751	ATWOODS					
		I-4782/9	01 -5652207	CLOTHING ALLO CLOTH ALLOW PLANNING	090375	24.99
		I-4783/9	01 -5652207	CLOTHING ALLO CLOTH ALLOW PLANNING	090375	116.96
		I-4784/9	01 -5548207	CLOTHING ALLO CLOTH ALLOW FAC MAIN	090375	150.00
		I-4785/9	01 -5548207	CLOTHING ALLO CLOTH ALLOW FAC MAIN	090375	150.00
		I-4786/9	01 -5865207	CLOTHING ALLO CLOTH ALLOW STREETS	090375	37.00
		I-4787/9	01 -5865207	CLOTHING ALLO CLOTH ALLOW STREETS	090375	69.00
		I-4788/9	01 -5547207	CLOTHING ALLO CLOTH ALLOW CEMETERY	090375	59.98
		I-4792/9	01 -5865207	CLOTHING ALLO CLOTH ALLOW STREETS	090375	150.00
		I-4793/9	01 -5544207	CLOTHING ALLO CLOTH ALLOW RECREATI	090375	150.00
		I-4794/9	01 -5547207	CLOTHING ALLO CLOTH ALLOW CEMETERY	090375	89.99
		I-4795/9	01 -5865207	CLOTHING ALLO CLOTH ALLOW STREETS	090376	144.95
		I-4801/9	01 -5547207	CLOTHING ALLO CLOTH ALLOW CEMETERY	090376	150.00
		I-4803/9	01 -5542207	CLOTHING ALLO CLOTH ALLOW PARKS	090376	26.00
		I-4804/9	01 -5542207	CLOTHING ALLO CLOTH ALLOW PARKS	090376	116.95
		I-4805/9	01 -5865207	CLOTHING ALLO CLOTH ALLOW STREETS	090376	150.00
		I-4813/9	01 -5542207	CLOTHING ALLO CLOTH ALLOW PARKS	090377	85.96
		I-4823/9	01 -5542207	CLOTHING ALLO CLOTH ALLOW PARKS	090377	116.92
		I-4825/9	01 -5542207	CLOTHING ALLO CLOTH ALLOW PARKS	090377	66.00
		I-4844/9	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	090378	9.99
		I-4846/9	01 -5542207	CLOTHING ALLO CLOTH ALLOW PARKS	090378	150.00
		I-E36369/9	01 -5865207	CLOTHING ALLO CLOTH ALLOW STREETS	090378	10.00
		I-E36382/9	01 -5865207	CLOTHING ALLO CLOTH ALLOW STREETS	090378	150.00
		I-M23883/9	01 -5542207	CLOTHING ALLO CLOTH ALLOW PARKS	090379	150.00
		I-M25812/9	01 -5865207	CLOTHING ALLO CLOTH ALLOW STREETS	090379	150.00
		I-M25845/9	01 -5865207	CLOTHING ALLO CLOTH ALLOW STREETS	090379	150.00

01-B00180 UNION IRON WORKS, INC.

PACKET : 17240 17249 17250 17251 17257 17267 17268

VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-B00180	UNION IRON WORKS, INC.	continued				
	I-S2117821.001	01 -5548203	REPAIRS & MAI	REPAIR & MAINT ITEMS	090381	208.93
01-B00380	BOARD OF TEST FOR ALCOH					
	I-7879	01 -5321331	EMPLOYEE TRAV	INTOXILYZER CERTIFICATION	090382	248.00
01-B00503	BROKEN ARROW ELECTRIC S					
	I-S2442077.001	01 -5548203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	090383	216.76
	I-S2446427.003	01 -5548203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	090383	374.58
	I-S2459376.001	01 -5548203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	090383	6.60
	I-S2459611-001	01 -5548203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	090383	139.15
	I-S2460346.001	01 -5548203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	090383	108.12
	I-S2460438.001	01 -5548203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	090383	200.65
	I-S2460463.001	01 -5548203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	090383	50.06
	I-S2460800.001	01 -5548203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	090383	35.42
	I-S2462150.001	01 -5542203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	090383	1.68
01-C00100	CLEET					
	I-201901091600	01 -2100	CLEET PAYABLE	CLEET FEES DEC 2018	090313	5,892.46
01-C00149	CANON FINANCIAL SERVICE					
	I-19594877	01 -5215312	EQUIPMENT REN	MNTHLY COPIER LEASE 12/18	090315	725.00
01-C00251	CAVENDER'S STORE, INC					
	I-21741	01 -5865207	CLOTHING ALLO	CLOTHING ALLOW-STREETS	090384	150.00
01-C00320	CENTERPOINT ENERGY ARKL					
	I-201901021569	01 -5215314	GAS UTILITY	315 E KREBS	090272	28.48
	I-201901021569	01 -5215314	GAS UTILITY	FIRE EMERGENCY RESPONSE COMPLE	090272	762.19
	I-201901021569	01 -5215314	GAS UTILITY	CITY HALL	090272	916.29
	I-201901021569	01 -5215314	GAS UTILITY	FIRE STATION #2	090272	289.97
	I-201901021569	01 -5215314	GAS UTILITY	MAINTENANCE SHOP	090272	775.65
	I-201901021569	01 -5215314	GAS UTILITY	OAKHILL CEMETERY	090272	73.13
	I-201901021569	01 -5215314	GAS UTILITY	CEMETERY	090272	259.46
	I-201901021569	01 -5215314	GAS UTILITY	LIBRARY (12.5% OF BILL)	090272	1,172.63
	I-201901021569	01 -5215314	GAS UTILITY	1600 E COLLEGE AVE "C"	090272	250.03
	I-201901091596	01 -5215314	GAS UTILITY	STIPE CENTER	090316	607.54
	I-201901091596	01 -5215314	GAS UTILITY	802 E HARRISON	090316	178.46
	I-201901091596	01 -5215314	GAS UTILITY	RESERVE BUILDING	090316	0.00
	I-201901091596	01 -5215314	GAS UTILITY	FIRE STATION #2	090316	414.31
	I-201901091596	01 -5215314	GAS UTILITY	301 E CARL ALBERT (FED BUILD)	090316	48.98
01-C00443	CHRIS HEAROD					
	I-192053	01 -5548308	CONTRACTED SE	CLEAN CARPET-FED BUILDING	090386	1,190.00
01-C00469	CITY OF MCALESTER SPECI					
	I-OCT-DEC 2018	01 -5210115	DEFERRED COMP	DEFERRED COMP OCT-DEC 18	090276	1,004.25
01-D00170	DAVIS PIPE & SUPPLY					

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VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-D00170	DAVIS PIPE & SUPPLY			continued		
	I-S1536335.002	01	-5210480	CONTINGENCY CHRISTMAS DECOR PROJECT	090388	888.96
	I-S1536335.004	01	-5210480	CONTINGENCY CHRISTMAS DECOR PROJECT	090388	2,206.92
01-D00402	DIAMOND TROPHY & ENGRAV					
	I-20180699	01	-5215202	OPERATING SUP PLAQUES-EMPLOY OF THE MNT	090390	16.95
01-D00731	DUDE SOLUTIONS INC. DBA					
	I-INV-37642	01	-5225349	SOFTWARE MAIN YRLY SOFTWARE MAINT. FEE	090392	5,874.55
01-E00024	STANLEY RAY OWENS DBA E					
	I-3641	01	-5542203	REPAIRS & MAI 4 MOS BATHROOM SVS-ARCHER	090393	240.00
	I-3642	01	-5542203	REPAIRS & MAI 4 MOS BATHROOM SVS-ARCHER	090393	450.00
01-E00266	ERVIN & ERVIN ATTORNEYS					
	I-JAN2019	01	-5214302	CONSULTANTS CONTRACT LEGAL SVS	090278	3,233.33
01-F00015	FLEETCOR TECHNOLOGIES					
	I-201901141616	01	-5210212	FUEL EXPENSE CITY MANAGER	090398	17.52
	I-201901141616	01	-5321212	FUEL EXPENSE POLICE	090398	6,171.80
	I-201901141616	01	-5431212	FUEL EXPENSE FIRE	090398	891.72
	I-201901141616	01	-5542212	FUEL EXPENSE PARKS	090398	648.79
	I-201901141616	01	-5547212	FUEL EXPENSE CEMETERY	090398	211.60
	I-201901141616	01	-5548212	FUEL EXPENSE FAC MAINT.	090398	149.37
	I-201901141616	01	-5652212	FUEL EXPENSE CODES	090398	121.70
	I-201901141616	01	-5225212	FUEL EXPENSE IT	090398	70.50
	I-201901141616	01	-5322212	FUEL EXPENSE ANIMAL CTRL	090398	101.01
	I-201901141616	01	-5432212	FUEL EXPENSE AMBULANCE	090398	1,044.12
	I-201901141616	01	-5544212	FUEL EXPENSE SBC	090398	16.29
	I-201901141616	01	-5865212	FUEL EXPENSE STREETS	090398	1,481.06
	I-201901141616	01	-5653212	FUEL EXPENSE SAFETY	090398	19.20
01-F00037	FASTENAL					
	I-OKMCA170079	01	-5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	090399	0.82
01-F00170	FIRST NATIONAL BANK					
	I-575BOXRENT2019	01	-5215202	OPERATING SUP SAFE DEPOSIT BOX	090400	17.00
01-I00049	IDEAL CLEANING					
	I-3484	01	-5548308	CONTRACTED SE MNTHLY CLEANING DEC 2018	090318	1,835.00
01-I00120	TYLER TECHNOLOGIES					
	I-130-4007	01	-5225349	SOFTWARE MAIN AVL/CAD MAINTENANCE 18/19	090403	17,325.00
01-I00262	INVESTIGATIVE CONCEPTS,					
	I-1212127647	01	-5653348	DRUG TESTING/ BACKGROUND CHECKS	090406	99.80
	I-1212127807	01	-5653348	DRUG TESTING/ MISC BACKGROUND CHECKS	090406	10.00
	I-1212127949	01	-5653348	DRUG TESTING/ MISC BACKGROUND CHECKS	090406	48.40

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VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-J00204	JEMASCO, INC					
		I-165321	01 -5542209	PLAYGROUND MA MULCH FOR PARKS	090409	1,920.00
01-K00159	BSN SPORTS					
		I-904107049	01 -5542203	REPAIRS & MAI BASKETBALLS FOR GYM	090411	666.69
01-K00226	CROWNOVER VETERINARY db					
		I-201632	01 -5321208	CANINE UNIT S BOARDING FEES	090415	24.00
01-L00067	COMPLIANCE RESOURCE GRO					
		I-2019-1	01 -5653348	DRUG TESTING/ RANDOM DRUG TESTING	090416	480.00
		I-49608	01 -5653348	DRUG TESTING/ RANDOM DRUG TESTING	090416	100.00
		I-49609	01 -5653348	DRUG TESTING/ RANDOM DRUG TESTING	090416	50.00
01-L00161	LAW ENFORCEMENT SEMINAR					
		I-84721547066641	01 -5321331	EMPLOYEE TRAV BACKGROUND INVEST POLICE	090418	350.00
01-L00164	LAW ENFORCEMENT PSYCHOL					
		I-2019005	01 -5321202	OPERATING SUP MMPI TEST FOR J BRANT	090419	120.00
01-L00325	LIBERTY FLAGS INC					
		I-87872	01 -5542203	REPAIRS & MAI FLAGS FOR PARKS	090420	649.90
01-L00380	LOCKE SUPPLY CO.					
		I-36182949-00	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	090421	11.20
01-L00428	LOWE'S CREDIT SERVICES					
		I-02936	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	090422	46.59
		I-07160	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	090422	39.78
		I-09330	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	090422	43.65
		I-907339	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	090422	162.05
01-M00487	MILLER OFFICE EQUIPMENT					
		I-MOE108592	01 -5215312	EQUIPMENT REN FEB 2019	090426	107.18
01-MC0170	MCALESTER REGIONAL HOSP					
		I-CITYLAB 12-31-18	01 -5653348	DRUG TESTING/ DRUG SCREEN-NEW HIRES	090428	90.00
01-MC0200	MCALESTER SCOTTISH RITE					
		I-700647	01 -5548311	PARKING RENTA PARKING LOT RENTAL FEE	090429	485.00
01-MC0226	MC DONALDS RESTURANT					
		I-909	01 -5321202	OPERATING SUP MEALS FOR PRISONERS	090430	17.84
01-N00250	MCALESTER NEWS CAPITAL					
		I-300023542	01 -5652317	ADVERTISING & REZONING	090433	37.35
		I-662	01 -5653317	ADVERTISING & MISC JOB POSTINGS	090433	360.00
01-000219	OKLA BUREAU OF NARCOTIC					



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VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000219	OKLA BUREAU OF NARCOTIC	continued				
	I-201901091602	01 -2103	OBN PAYABLE (	OBN DEC 2018	090319	72.14
01-000595	OSBI					
	I-201901091601	01 -2101	AFIS PAYABLE	AFIS FEES DEC 2018	090320	5,797.57
	I-201901091601	01 -2102	FORENSICS PAY	FORENSIC FEES DEC 2018	090320	5,553.00
	I-201901091601	01 -2106	OSBI-LAB FEE	LAB FEES DEC 2018	090320	0.00
01-P00083	PANHANDLE BREATHING AIR					
	I-7516	01 -5432316	REPAIRS & MAI	REPAIRS TO SCBA	090439	1,345.00
01-P00242	PETER STASIAK					
	I-JAN 2019	01 -5210112	VEHICLE ALLOW	AUTO ALLOWANCE-JAN 2019	090277	500.00
01-P00250	PETTY CASH					
	I-201901091610	01 -5542202	OPERATING SUP	OPERATING SUPPLIES OCT 2018	090321	24.99
	I-201901091610	01 -5211331	EMPLOYEE TRAV	REIMB MEAL EXP-IGNITE MCALESTE	090321	12.00
	I-201901091610	01 -5432331	EMPLOYEE TRAVE	TOLL FEES-OKC OCT 2018	090321	5.00
	I-201901091610	01 -5652336	FEES	FILING FEES OCT 2018	090321	17.00
	I-201901091610	01 -5431202	OPERATING SUP	RECORD REQUEST&MONEY ORDER FEE	090321	64.50
	I-201901091610	01 -5652336	FEES	FILING FEES OCT 2018	090321	15.00
	I-201901091610	01 -5652336	FEES	FILING FEES OCT 2018	090321	13.00
	I-201901091610	01 -5431202	OPERATING SUP	POSTAGE 2018	090321	24.70
	I-201901091610	01 -5210202	OPERATING SUP	BREAKROOM SUPPLIES OCT 2018	090321	58.35
	I-201901091610	01 -5652336	FEES	FILING FEES OCT 2018	090321	13.00
	I-201901091610	01 -5101202	OPERATING SUP	EXECUTIVE SESSION OCT 2018	090321	5.82
	I-201901091610	01 -5215250	CONTINGENCY -	PIZZA FOOD DR WINNERS NOV 2018	090321	97.24
	I-201901091610	01 -5215250	CONTINGENCY -	DRINK FOOD DR WINNERS NOV 2018	090321	21.75
	I-201901091610	01 -5324207	CLOTHING ALLO	CLOTHING ALLOWANCE NOV 2018	090321	44.49
	I-201901091610	01 -5210202	OPERATING SUP	TAG & TITLE-CR-V NOV 2018	090321	42.50
	I-201901091610	01 -5652336	FEES	FILING FEES NOV 2018	090321	28.00
	I-201901091610	01 -5653331	EMPLOYEE TRAV	TRAVEL EXP-TOLLS NOV 2018	090321	5.00
	I-201901091610	01 -5210480	CONTINGENCY	CHRISTMAS PROJECT DECOR NOV 18	090321	56.87
	I-201901091610	01 -5215250	CONTINGENCY -	MEAL FOR FOOD DR WINNERS NOV18	090321	80.00
	I-201901091610	01 -5211202	OPERATING SUP	BREAKFAST INCODE TRAIN NOV2018	090321	26.92
	I-201901091610	01 -5652339	VEHICLE/EQUIP	WWASH WORK TRUCK NOV 2018	090321	5.00
	I-201901091610	01 -5210202	OPERATING SUP	COFFEE NOV 2018	090321	74.90
	I-201901091610	01 -5210331	EMPLOYEE TRAV	EMPLY MEAL JOE'S LAST DAY11/18	090321	58.49
	I-201901091610	01 -5652336	FEES	FILING FEES DEC 2018	090321	15.00
	I-201901091610	01 -5210480	CONTINGENCY	CHRISTMAS DECOR PROJECT 12/18	090321	46.91
	I-201901091610	01 -5210202	OPERATING SUP	EMP MTG EXP-GIFT CARDS DEC2018	090321	304.80
	I-201901091610	01 -5210480	CONTINGENCY	CHRISTMAS DECOR PROJECT 12/18	090321	74.90
	I-201901091610	01 -5652336	FEES	FILING FEE NOV 2018	090321	15.00
01-P00310	PITNEY BOWES INC					
	I-3307929422	01 -5215312	EQUIPMENT REN	LEASE ON POSTAGE MACHINE	090441	2,114.97
01-P00337	PITTS COUNTY CRIMINAL J					
	I-201901141615	01 -5213335	COUNTY INCARC	DECEMBER 2018	090442	572.00

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VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-P00510	PRO-KIL, INC					
		I-176599	01 -5548316	REPAIRS & MAI PEST CONTROL CITY BUILDIN	090444	196.00
		I-176681	01 -5542308	CONTRACTED SE PEST CONTROL-STIPE	090444	126.00
01-P00560	PSO/SOUTHWESTERN ELECTR					
		I-201901021568	01 -5215313	ELECTRIC UTIL 1699 E CARL ALBERT	090273	17.75
		I-201901091598	01 -5215313	ELECTRIC UTIL GENERAL	090323	10,833.86
		I-201901091598	01 -5215313	ELECTRIC UTIL 301 E CARL ALBERT (FED BUILD)	090323	1,209.54
		I-201901091598	01 -5215313	ELECTRIC UTIL STREET LIGHTS	090323	13,071.65
		I-201901091598	01 -5215313	ELECTRIC UTIL LIBRARY	090323	1,857.68
01-S00184	SECURITY BANK CARD CENT					
		I-201901091606	01 -5101331	EMPLOYEE TRAV METTING EXP-EMPLOYEE MEETING	090324	134.62
		I-201901091606	01 -5101331	EMPLOYEE TRAV METTING EXP-ODOT	090324	43.14
		I-201901091606	01 -5210480	CONTINGENCY CHRISTMAS DECOR PROJECT	090324	1,213.38
		I-201901091606	01 -5210480	CONTINGENCY CHRISTMAS DECOR PROJECT	090324	299.60
		I-201901091606	01 -5210480	CONTINGENCY CHRISTMAS DECOR PROJECT	090324	1,168.44
		I-201901091606	01 -5210480	CONTINGENCY CHRISTMAS DECOR PROJECT	090324	988.68
		I-201901091606	01 -5210480	CONTINGENCY CHRISTMAS DECOR PROJECT	090324	24.57
		I-201901091606	01 -5210480	CONTINGENCY CHRISTMAS DECOR PROJECT	090324	20.00
		I-201901091606	01 -5211202	OPERATING SUP SAM'S MEMBERSHIP	090324	45.00
		I-201901091606	01 -5211202	OPERATING SUP PCARD FINANCE CHARGES	090324	96.16
		I-201901091606	01 -5431331	EMPLOYEE TRAV EMPLY TRAVEL&TRAIN-HAZMAT OPS	090324	82.95
		I-201901091606	01 -5431331	EMPLOYEE TRAV EMPLY TRAVEL&TRAIN-HAZMAT OPS	090324	93.45
		I-201901091606	01 -5431331	EMPLOYEE TRAV EMPLY TRAVEL&TRAIN-EMS MEETING	090324	65.89
01-S00726	STAPLES BUSINESS ADVANT					
		I-3399896064	01 -5215202	OPERATING SUP OFFICE SUPPLIES	090445	426.87
01-T00010	T. H. ROGERS LUMBER CO.					
		I-560499	01 -5865218	STREET REPAIR FORMING MATERIALS	090447	8.55
		I-561412	01 -5865218	STREET REPAIR FORMING MATERIALS	090447	58.09
01-T00370	TEDFORD & ASSOCIATES, L					
		I-779800	01 -5215322	LIABILITY INS PUBLIC OFFICIAL BOND	090450	1,330.00
01-T00499	TRACTOR SUPPLY COMPANY					
		I-323956	01 -5547207	CLOTHING ALLO CLOTHING ALLOW-CEM	090451	63.72
01-U00020	UNITED STATES CELLULAR					
		I-201901091604	01 -5215315	TELEPHONE UTI CELL PHONE EXP-TICKET WRITERS	090326	3,474.87
		I-201901091605	01 -5215315	TELEPHONE UTI CELL PHONE EXPENSE-GENERAL	090326	1,595.32
01-W00040	WALMART COMMUNITY BRC					
		I-01400	01 -5321208	CANINE UNIT S K9 SUPPLIES	090457	88.84
		I-09923	01 -5210202	OPERATING SUP SUPPLIES	090457	15.92
		I-09930	01 -5431202	OPERATING SUP SUPPLIES	090457	159.92
01-W00151	WAV11, LLC					

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VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-W00151	WAV11, LLC		continued			
		I-9430	01 -5215330	DUES & SUBSCR JAN 2019 EMAIL ACCESS-WAVE11	090458	2,056.00
01-W00371	WILLIAMS SCOTSMAN, INC.					
		I-6334270	01 -5865312	EQUIPMENT REN OFFICE RENTAL-STREETS	090462	318.87
				FUND 01 GENERAL FUND	TOTAL:	128,184.92

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	GERL RUSSELL	I-201901021572	02 -5973207	CLOTHING ALLO GERL RUSSELL:CLOTH ALLOW REIMB	090270	108.00
01-A00267	AIRGAS, INC					
		I-9958790818	02 -5973203	REPAIRS & MAI MONTHLY BOTTLE RENTAL	090368	142.16
01-A00362	VYVE BROADBAND					
		I-201901021570	02 -5866230	RECYCLING CEN RECYCLING CENTER	090271	62.01
		I-201901021570	02 -5973328	INTERNET SERV E WASTE WATER PLANT	090271	73.28
01-A00423	ALLIED WASTE SERVICES O					
		I-375-000419654	02 -5866306	CONTRACTED RE CONTRACT RESIDENT TRASH SVC	090369	58,133.47
		I-375-000419654	02 -5866306	CONTRACTED RE CONTRACT COMMERCIAL TRASH SVC	090369	104,000.40
		I-375-000419654	02 -5866306	CONTRACTED RE WRITE OFF BAD DEBT	090369	70.91-
		I-375-000419654	02 -5866306	CONTRACTED RE EXPO EXTRA YRDS (NO CHARGE)	090369	15.00-
01-A00501	AMERICHEMM, LLC					
		I-1891	02 -5975210	RESIDUAL HAND POLYMER FOR SLUDGE BOXES	090370	9,526.40
01-A00751	ATWOODS					
		I-4781/9	02 -5975207	CLOTHING ALLO CLOTHING ALLOW UTM	090375	142.93
		I-4789/9	02 -5975207	CLOTHING ALLO CLOTHING ALLOW UTM	090375	94.97
		I-4791/9	02 -5975207	CLOTHING ALLO CLOTHING ALLOW UTM	090375	149.95
		I-4796/9	02 -5973207	CLOTHING ALLO CLOTHING ALLOW WW	090376	83.94
		I-4797/9	02 -5973207	CLOTHING ALLO CLOTHING ALLOW WW	090376	147.94
		I-4799/9	02 -5216207	CLOTHING ALLO CLOTH ALLOW UTIL OFF	090376	82.97
		I-4800/9	02 -5973207	CLOTHING ALLO CLOTHING ALLOW WW	090376	146.96
		I-4809/9	02 -5975207	CLOTHING ALLO CLOTHING ALLOW UTM	090376	144.89
		I-4811/9	02 -5973207	CLOTHING ALLO CLOTHING ALLOW WW	090377	133.93
		I-4812/9	02 -5973207	CLOTHING ALLO CLOTHING ALLOW WW	090377	150.00
		I-4817/9	02 -5973207	CLOTHING ALLO CLOTHING ALLOW WW	090377	18.06
		I-4820/9	02 -5973207	CLOTHING ALLO CLOTHING ALLOW WW	090377	129.95
		I-4824/9	02 -5973207	CLOTHING ALLO CLOTHING ALLOW WW	090377	82.00
		I-4830/9	02 -5975207	CLOTHING ALLO CLOTHING ALLOW UTM	090377	5.00
		I-4832/9	02 -5216207	CLOTHING ALLO CLOTH ALLOW UTIL OFF	090378	110.96
		I-4833/9	02 -5216207	CLOTHING ALLO CLOTH ALLOW UTIL OFF	090378	11.69
		I-4836/9	02 -5973207	CLOTHING ALLO CLOTHING ALLOW WW	090378	56.16
		I-4866/9	02 -5973203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	090378	59.99
		I-E36454/9	02 -5975207	CLOTHING ALLO CLOTHING ALLOW UTM	090378	150.00
		I-E39199/9	02 -5973207	CLOTHING ALLO CLOTHING ALLOW WW	090378	150.00
		I-E46127/9	02 -5975207	CLOTHING ALLO CLOTHING ALLOW UTM	090379	150.00
01-C00320	CENTERPOINT ENERGY ARKL					
		I-201901021569	02 -5267314	GAS UTILITY CENTRAL GARAGE	090272	520.80
		I-201901091596	02 -5267314	GAS UTILITY 301 E POLK NATIONAL GUARD ARM	090316	925.30
01-C00339	CERTIFIED LABORATORIES					
		I-3393431	02 -5973203	REPAIRS & MAI GREASE W PLANT	090385	335.95

PACKET : 17240 17249 17250 17251 17257 17267 17268

VENDOR SET: Mult

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-D00158	DAVID T HARDGRAVE					
	I-4-1906	02 -5973302	CONSULTANTS {	PRETREATMENT FEE-CONSULTA	090387	1,800.00
01-D00322	DEPT. OF ENVIR. QUALITY					
	I-4TH QUARTER 2018	02 -5864329	DEQ FEES	4TH QUARTER 2018	090389	15.04
01-E00238	ENVIRONMENTAL RESOURCE					
	I-47864	02 -5973304	LAB TESTING	MONTHLY TESTING FEE	090394	420.00
01-E00241	ENVIRONMENTAL SYSTEMS R					
	I-93573318	02 -5871302	CONSULTANTS	ARCGIS MAINT FEE	090396	1,500.00
01-F00015	FLEETCOR TECHNOLOGIES					
	I-201901111612	02 -5216212	FUEL EXPENSE	UTILITY BILLING	090397	246.09
	I-201901111612	02 -5864212	FUEL EXPENSE	LANDFILL	090397	524.24
	I-201901111612	02 -5866212	FUEL EXPENSE	SANITATION	090397	563.68
	I-201901111612	02 -5871212	FUEL EXPENSE	ENGINEER	090397	48.08
	I-201901111612	02 -5973212	FUEL EXPENSE	WWT	090397	510.22
	I-201901111612	02 -5975212	FUEL EXPENSE	UTM	090397	2,065.80
	I-201901141616	02 -5216212	FUEL EXPENSE	UTIL BILLING	090398	0.00
	I-201901141616	02 -5871212	FUEL EXPENSE	ENGINEERING	090398	0.00
	I-201901141616	02 -5973212	FUEL EXPENSE	WWM	090398	41.27
01-F00037	FASTENAL					
	I-OKMCA170051	02 -5973203	REPAIRS & MAI	SUPPLIES FOR PLANTS	090399	88.66
01-F00251	FORT COBB FUEL AUTHORIT					
	I-201901091592	02 -5267314	GAS UTILITY	DEC 2019	090317	797.27
01-I00120	TYLER TECHNOLOGIES					
	I-025-246571	02 -5216317	POSTAGE	NOTIFICATION CALL FEES	090403	667.30
01-I00187	WATER HOLDINGS ACQUISIT					
	I-36256	02 -5974302	CONSULTANTS	MAINTENANCE CAP OVERAGE @ WTP	090405	18,605.97
	I-36996	02 -5974302	CONSULTANTS	OPERATION SVS @ WTP JAN 2019	090405	109,020.60
01-K00225	KI BOIS COMMUNITY ACTIO					
	I-12/31/2018	02 -5866307	CONTRACTED RE	RECYCLING CTR LABOR	090414	1,710.00
01-M00304	MESHEK & ASSOC., PLC					
	I-6053	02 -5871302	CONSULTANTS	GIS VIEWER HOSTING 2019	090425	3,000.00
01-P00250	PETTY CASH					
	I-201901091610	02 -5973331	EMPLOYEE TRAV	TTRAVEL EXP-WAGONER CLASS OCT	090321	19.08
	I-201901091610	02 -5871331	EMPLOYEE TRAV	TTRAVEL EXP-EMP MEAL REIM12/18	090321	16.27
	I-201901091610	02 -5871202	OPERATING SUP	COPY FEES-DEED DEC 2018	090321	3.00
01-P00420	POSTMASTER					
	I-BOX#907	02 -5267202	OPERATING SUP	BOX RENT 2019-907	090443	470.00

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VENDOR SET: Mult
FUND        : 02      MPWA

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-P00560	PSO/SOUTHWESTERN ELECTR	I-201901091597	02 -5267313	ELECTRIC UTIL MPWA DEC 2018	090323	37,757.13
01-R00600	RURAL WATER DISTRICT #1	I-201901021567	02 -5267316	REPAIRS & MAI DEC 2018	090274	14.30
01-S00580	AT & T	I-201901091595	02 -5267315	TELEPHONE UTI MPWA	090325	8,826.81
01-T00052	TECHNICAL PROGRAMMING S	I-102913	02 -5216336	MAILING FEES UB&C MAILING FEE Z4	090448	15.28
		I-102913	02 -5216317	POSTAGE UB&C POSTAGE FEE Z4	090448	32.90
01-T00499	TRACTOR SUPPLY COMPANY	I-323972	02 -5975207	CLOTHING ALLO CLOTHING ALLOW-UTM	090451	141.41
		I-323974	02 -5975207	CLOTHING ALLO CLOTHING ALLOW-UTM	090451	141.91
		I-348307	02 -5216207	CLOTHING ALLO CLOTHING ALLOW-UB&C	090451	69.98
01-T00630	TWIN CITIES READY MIX,	I-176905	02 -5975218	STREET REPAIR 5TH & 6TH ALLEY	090452	4,710.00
		I-177055	02 -5975218	STREET REPAIR PSO & ELECTRIC	090452	1,884.00
		I-177273	02 -5975218	STREET REPAIR PSO & ELECTRIC	090452	2,943.75
01-U00020	UNITED STATES CELLULAR	I-201901091605	02 -5267315	TELEPHONE UTI CELL PHONE EXPENSE-MWPA	090326	768.93
01-U00051	UTILITY SUPPLY CO., INC	I-122720	02 -5975209	UTILITY MAINT WATER MAIN REPAIR PARTS	090453	31.51
		I-122722	02 -5975209	UTILITY MAINT WATER MAIN REPAIR PARTS	090453	78.91
		I-122723	02 -5975230	SEWER MAIN RE SEWER REPAIR ITEMS	090453	127.25
		I-122724	02 -5975209	UTILITY MAINT WATER MAIN REPAIR PARTS	090453	35.27
		I-122924	02 -5975209	UTILITY MAINT WATER MAIN REPAIR PARTS	090453	13.16
01-U00052	UTILITY TECHNOLOGY SERV	I-S102796233.005	02 -5975209	UTILITY MAINT WATER MAIN REPAIR PARTS	090454	1,371.35
		I-S102796301-005	02 -5975209	UTILITY MAINT WATER MAIN REPAIR PARTS	090454	667.36
01-W00290	WHOLESALE ELECTRIC SUPP	I-S5930957.001	02 -5973203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	090461	152.18
01-W00371	WILLIAMS SCOTSMAN, INC.	I-6288913	02 -5864312	EQUIPMENT REN OFFICE RENTAL-LANDFILL	090462	334.78
			FUND	02 MPWA	TOTAL:	378,194.89

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VENDOR SET: Mult

FUND : 03 AIRPORT AUTHORITY

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00751	ATWOODS					
		I-4790/9	03 -5876207	CLOTHING ALLO CLOTH ALLOW AIRPORT	090375	149.97
		I-4810/9	03 -5876207	CLOTHING ALLO CLOTH ALLOW AIRPORT	090376	99.95
		I-4814/9	03 -5876207	CLOTHING ALLO CLOTH ALLOW AIRPORT	090377	150.00
01-C00320	CENTERPOINT ENERGY ARKL					
		I-201901021569	03 -5876314	GAS UTILITY AIRPORT	090272	100.42
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201901111612	03 -5876212	FUEL EXPENSE AIRPORT	090397	44.94
01-P00560	PSO/SOUTHWESTERN ELECTR					
		I-201901021568	03 -5876313	ELECTRIC UTIL AIRPORT	090273	1,340.75
01-U00020	UNITED STATES CELLULAR					
		I-201901091605	03 -5876315	TELEPHONE UTI CELL PHONE EXPENSE-AIRPORT	090326	26.34
			FUND	03 AIRPORT AUTHORITY	TOTAL:	1,912.37

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VENDOR SET: Mult

FUND : 05 PARKING AUTHORITY

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-P00560	PSO/SOUTHWESTERN ELECTR					
		I-201901091598	05 -5218313	ELECTRIC UTIL PARKING AUTHORITY	090323	159.09
				FUND 05 PARKING AUTHORITY	TOTAL:	159.09



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VENDOR SET: Mult

FUND : 08 NUTRITION

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00751	ATWOODS					
		I-4802/9	08 -5549207	CLOTHING ALLO CLOTH ALLOW NUTRITIO	090376	89.91
		I-4815/9	08 -5549207	CLOTHING ALLO CLOTH ALLOW NUTRITIO	090377	29.97
		I-4822/9	08 -5549207	CLOTHING ALLO CLOTH ALLOW NUTRITIO	090377	59.98
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201901141616	08 -5549212	FUEL EXPENSE NUTRITION	090398	471.72
01-P00250	PETTY CASH					
		I-201901091610	08 -5549202	OPERATING SUP POSTAGE-OVERNIGHT DHS CK 11/18	090321	24.70
01-U00020	UNITED STATES CELLULAR					
		I-201901091605	08 -5549315	TELEPHONE UTI CELL PHONE EXPENSE-NUTRITION	090326	79.01
01-W00040	WALMART COMMUNITY BRC					
		I-00194	08 -5549202	OPERATING SUP MISC REPAIR & MAINT ITEMS	090457	94.02
			FUND	08 NUTRITION	TOTAL:	849.31

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VENDOR SET: Mult

FUND : 09 LANDFILL RES./SUB-TITLE D

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00745	ALFA- ASSOC FOR LANDFIL	I-193	09 -5864365	ALFA ESCROW L LANDFILL PARTICIPATION FE	090374	3,921.00
01-D00540	DOLESE BROTHERS					
	I-AG18148655	09 -5864410	LAND IMPROVEM 1 1/2 CRUSHER RUN	090391	1,300.36	
	I-AG18150121	09 -5864410	LAND IMPROVEM 1 1/2 CRUSHER RUN	090391	209.13	
	I-AG18150778	09 -5864410	LAND IMPROVEM 1 1/2 CRUSHER RUN	090391	1,537.64	
	I-AG18152355	09 -5864410	LAND IMPROVEM 1 1/2 CRUSHER RUN	090391	211.78	
	I-AG19002834	09 -5864410	LAND IMPROVEM 1 1/2 CRUSHER RUN	090391	1,427.68	
			FUND 09	LANDFILL RES./SUB-TITLE DTOTAL:		8,607.59

PACKET : 17240 17249 17250 17251 17257 17267 17268

VENDOR SET: Mult

FUND : 27 TOURISM FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00362	VYVE BROADBAND	I-201901091593	27 -5655328	INTERNET SERV TOURISM	090312	87.01
01-A00737	ASSOC OF CHILDREN'S MUS	I-MEMBER ID# 146	27 -5655214	TOURISM EXPEN ANNUAL MEMBERSHIP	090373	400.00
01-A00751	ATWOODS	I-4839/9	27 -5655214	TOURISM EXPEN SKATING RINK SUPPLIES	090378	657.87
01-F00015	FLEETCOR TECHNOLOGIES	I-201901141616	27 -5655212	FUEL EXPENSE TOURISM	090398	36.33
01-J00121	JAMESCO ENTERPRISES, LL	I-19656	27 -5655214	TOURISM EXPEN SHOE COVERS-ICE RINK	090408	140.19
01-L00428	LOWE'S CREDIT SERVICES	I-902935	27 -5655214	TOURISM EXPEN SKATING RINK SUPPLIES	090422	55.06
01-M00078	STEVEN RICE DBA MAP INC	I-PO#18-00020	27 -5655318	PRINTING TOURISM BROCHURE FEES	090423	2,797.00
01-N00250	MCALESTER NEWS CAPITAL	I-75	27 -5655317	ADVERTISING ADVERTISING	090433	1,205.00
01-O00137	OKLA TOURISM/RECREATION	I-1351-15307	27 -5655214	TOURISM EXPEN BROCHURE MAILING FEES	090437	366.08
01-O00557	OKLAHOMA TODAY	I-1300-JF19-181	27 -5655317	ADVERTISING AD FOR 150TH CELEBRATION	090438	9,120.00
01-S00184	SECURITY BANK CARD CENT	I-201901091606	27 -5655331	TRAVEL & TRAI EMPLY TRAVEL&TRAIN-TOURISM	090324	84.00
01-S00726	STAPLES BUSINESS ADVANT	I-3399896063	27 -5655202	OPERATING SUP OFFICE SUPPLIES	090445	14.79
01-U00020	UNITED STATES CELLULAR	I-201901091605	27 -5655315	TELEPHONE UTI CELL PHONE EXPENSE-TOURISM	090326	41.96
			FUND 27	TOURISM FUND	TOTAL:	15,005.29

FUND : 28 SE EXPO CENTER

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00751	ATWOODS						
		I-4840/9	28	-5654203	REPAIR & MAIN MISC REPAIR & MAINT ITEMS	090378	32.98
01-C00320	CENTERPOINT ENERGY ARKL						
		I-201901091596	28	-5654314	GAS UTILITY EXPO	090316	8,453.56
01-F00015	FLEETCOR TECHNOLOGIES						
		I-201901141616	28	-5654212	FUEL EXPENSE EXPO	090398	88.19
01-I00140	INDIAN NATION WHOLESALE						
		I-7042565	28	-5654210	CONCESSION SU CONCESSION SUPPLIES	090404	739.26
01-J00110	JACKIE BRANNON CORR. CT						
		I-DEC2018EXPO	28	-5654308	CONTRACT SERV INMATE FEES (OCT-DEC)	090407	540.00
01-L00078	LAMBERT MECHANICAL INC						
		I-180465	28	-5654316	REPAIRS & MAI REPAIR A/C @ EXPO	090417	1,275.51
01-P00210	PEPSI COLA						
		C-81061003	28	-5654210	CONCESSION SU CONCESSION SUPPLIES	090440	88.00-
		I-10003470	28	-5654210	CONCESSION SU CONCESSION SUPPLIES	090440	172.00
		I-81090014	28	-5654210	CONCESSION SU CONCESSION SUPPLIES	090440	510.50
		I-81090015	28	-5654210	CONCESSION SU CONCESSION SUPPLIES	090440	27.50
01-P00250	PETTY CASH						
		I-201901091610	28	-5654202	OPERATING SUP LOWE'S FOR EXPO NOV 2018	090321	171.93
01-P00560	PSO/SOUTHWESTERN ELECTR						
		I-201901021568	28	-5654313	ELECTRIC UTIL EXPO	090273	6,400.98
01-S00184	SECURITY BANK CARD CENT						
		I-201901091606	28	-5654480	CONTINGENCY ( EXPO LASER LIGHTS	090324	455.91
		I-201901091606	28	-5654480	CONTINGENCY ( CHRISTMAS DECOR EXPO	090324	256.58
		I-201901091606	28	-5654480	CONTINGENCY ( CHRISTMAS DECOR EXPO	090324	229.80
		I-201901091606	28	-5654480	CONTINGENCY ( CHRISTMAS DECOR EXPO	090324	367.33-
01-S00580	AT & T						
		I-201901091595	28	-5654315	TELEPHONE UTI ATM LINE AT EXPO	090325	181.94
01-U00020	UNITED STATES CELLULAR						
		I-201901091605	28	-5654315	TELEPHONE UTI CELL PHONE EXPENSE-EXPO	090326	120.96
01-W00040	WALMART COMMUNITY BRC						
		I-011171	28	-5654210	CONCESSION SU CONCESSION SUPPLIES	090457	70.72
					FUND 28 SE EXPO CENTER	TOTAL:	19,272.99



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VENDOR SET: Mult

FUND : 30 ECONOMIC DEVELOPMENT

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00731	ASSOC OF DEFENSE COMMUN	I-MW19-299913	30 -5652330	DUES & SUBSCR KIRK RIDENOUR ANN MEM 19	090372	345.00
01-E00240	EOSC	I-#4	30 -5652304	SMALL BUSINES LOCAL MATCH FOR OSBDC	090395	3,800.00
01-F00015	FLEETCOR TECHNOLOGIES	I-201901141616	30 -5652212	FUEL EXPENSE ECON DEV	090398	0.00
01-L00078	LAMBERT MECHANICAL INC	I-180650	30 -5652350	BUSINESS DEVE FORMER FLIGHT SVC REHAB	090417	3,861.50
01-L00428	LOWE'S CREDIT SERVICES	I-02372	30 -5652401	CAPITAL OUTLA AIRPORT FEDERAL BUILDING	090422	163.19
		I-02919	30 -5652401	CAPITAL OUTLA AIRPORT FEDERAL BUILDING	090422	105.83
		I-902116	30 -5652401	CAPITAL OUTLA AIRPORT FEDERAL BUILDING	090422	76.00
		I-902131	30 -5652401	CAPITAL OUTLA AIRPORT FEDERAL BUILDING	090422	153.85
		I-902251	30 -5652401	CAPITAL OUTLA AIRPORT FEDERAL BUILDING	090422	251.45
01-M00277	MDSS MCALESTER DEFENSE	I-201901041575	30 -5652343	2016 OSMPC GR MNTHLY SALARY-PAYROLL TAXES	090424	1,610.96
		I-201901041575	30 -5652343	2016 OSMPC GR MNTHLY CELL PHONE	090424	95.00
		I-201901041575	30 -5652343	2016 OSMPC GR MNTHLY TRAVEL REIMBURSEMENT	090424	250.00
		I-201901041575	30 -5652343	2016 OSMPC GR MNTHLY CHAMBER SPACE	090424	650.00
		I-201901041575	30 -5652343	2016 OSMPC GR MILEAGE	090424	145.80
		I-201901041575	30 -5652343	2016 OSMPC GR CREDIT CARD PURCHASES	090424	8.77
01-N00238	NEW MEDIA TECHNOLOGY GR	I-10861	30 -5652320	ECON DEV WEBS ECONOMIC DEVEL WEBSITE	090432	414.00
01-T00231	THE SPECTRUM GROUP MEMB	I-12525	30 -5652345	2018 OSMPC GR ADVOCACY JAN 2019	090449	5,500.00
			FUND 30 ECONOMIC DEVELOPMENT	TOTAL:		17,431.35



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VENDOR SET: Mult

FUND : 33 CDBG GRANTS FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-M00488	MILLIE VANCE INC					
		I-ADMIN FEE 12/28/18	33 -5971520	2018 CDBG SEW ADMIN SVC 2018 CDBG	090427	3,025.00
				FUND 33 CDBG GRANTS FUND	TOTAL:	3,025.00



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VENDOR SET: Mult

FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00215	ADVANCE AUTO PARTS					
	I-8117836277465	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	090367	28.80
	I-8117836535044	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	090367	87.09
	I-8117836577484	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	090367	11.00
	I-8117900861126	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	090367	33.92
01-A00751	ATWOODS					
	I-4808/9	35	-5862207	CLOTHING ALLO CLOTH ALLOW FLEET	090376	85.95
	I-4831/9	35	-5862207	CLOTHING ALLO CLOTH ALLOW FLEET	090377	104.95
	I-E39245/9	35	-5862207	CLOTHING ALLO CLOTH ALLOW FLEET	090378	150.00
01-B00150	BEALES GOODYEAR TIRES					
	I-1-55025	35	-5862203	REPAIRS & MAI CAT 950 LOADER S-36	090380	89.95
	I-1-55326	35	-5862203	REPAIRS & MAI TIRES FOR PK-16 & LABOR	090380	1,030.00
	I-1-55394	35	-5862203	REPAIRS & MAI UTM7829	090380	37.50
	I-1-GS55365	35	-5862317	EMERGENCY VEH TIRES FOR PD VEHICLES	090380	2,344.00
01-F00015	FLEETCOR TECHNOLOGIES					
	I-201901141616	35	-5862212	FUEL EXPENSE FLEET MAINT	090398	275.14
01-K00190	YELLOWHOUSE MACHINERY C					
	I-394684	35	-5862203	REPAIRS & MAI CUTTING EDGES FOR S-31	090412	982.60
01-K00205	KIAMICHI AUTOMOTIVE WHO					
	I-080842	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	090413	6.38
	I-080884	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	090413	40.25
	I-081190	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	090413	26.09
	I-081313	35	-5862203	REPAIRS & MAI MISC REPAIR PARTS	090413	189.51
	I-081403	35	-5862203	REPAIRS & MAI MISC REPAIR PARTS	090413	42.66
	I-081720	35	-5862203	REPAIRS & MAI MISC REPAIR PARTS	090413	12.49
	I-081776	35	-5862203	REPAIRS & MAI MISC REPAIR PARTS	090413	124.92
01-N00271	FREEDOM FORD INC					
	I-94598	35	-5862203	REPAIRS & MAI MISC PARTS	090434	130.60
01-O00075	O'REILLY AUTO PARTS					
	C-0230-210370	35	-5862203	REPAIRS & MAI MICS AUTO REPAIR PARTS	090435	46.22-
	I-0230-208967	35	-5862203	REPAIRS & MAI MICS AUTO REPAIR PARTS	090435	74.79
	I-0230-209033	35	-5862203	REPAIRS & MAI MICS AUTO REPAIR PARTS	090435	6.59
	I-0230-209118	35	-5862203	REPAIRS & MAI MICS AUTO REPAIR PARTS	090435	14.07
	I-0230-209263	35	-5862203	REPAIRS & MAI MICS AUTO REPAIR PARTS	090435	12.41
	I-0230-209310	35	-5862203	REPAIRS & MAI MICS AUTO REPAIR PARTS	090435	20.22
	I-0230-209740	35	-5862203	REPAIRS & MAI MICS AUTO REPAIR PARTS	090435	10.18
	I-0230-210349	35	-5862203	REPAIRS & MAI MICS AUTO REPAIR PARTS	090435	50.04
	I-0230-210353	35	-5862203	REPAIRS & MAI MICS AUTO REPAIR PARTS	090435	121.01
	I-0230-210378	35	-5862203	REPAIRS & MAI MICS AUTO REPAIR PARTS	090435	40.59
	I-0230-210549	35	-5862203	REPAIRS & MAI MICS AUTO REPAIR PARTS	090435	28.75
	I-0230-210587	35	-5862203	REPAIRS & MAI MICS AUTO REPAIR PARTS	090435	25.77
	I-0230-211238	35	-5862203	REPAIRS & MAI MICS AUTO REPAIR PARTS	090435	173.70

PACKET : 17240 17249 17250 17251 17257 17267 17268

VENDOR SET: Mult

FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000075	O'REILLY AUTO PARTS			continued		
		I-0230-211245	35 -5862203	REPAIRS & MAI MICS AUTO REPAIR PARTS	090435	10.98
		I-0230-211269	35 -5862203	REPAIRS & MAI MICS AUTO REPAIR PARTS	090436	20.99
		I-0230-211606	35 -5862203	REPAIRS & MAI MICS AUTO REPAIR PARTS	090436	14.75
		I-0230-211737	35 -5862203	REPAIRS & MAI MICS AUTO REPAIR PARTS	090436	24.12
		I-0230-211824	35 -5862203	REPAIRS & MAI MICS AUTO REPAIR PARTS	090436	10.15
01-U00020	UNITED STATES CELLULAR					
		I-201901091605	35 -5862315	TELEPHONE UTI CELL PHONE EXPENSE-FLEET MAINT	090326	68.28
01-U00127	UNITED ENGINES, LLC					
		I-2147503	35 -5862316	REPAIRS & MAI REPAIRS TO GRADALL	090455	61.11
		I-4094617	35 -5862316	REPAIRS & MAI REPAIRS TO GRADALL	090455	1,083.55
01-U00143	UNITED ROTARY BRUSH COR					
		I-CI227870	35 -5862203	REPAIRS & MAI GUTTER BROOMS-ST SWEEPER	090456	1,407.63
01-W00195	WELDON PARTS INC.					
		I-2187927-00	35 -5862203	REPAIRS & MAI BRAKE PARTS FOR S-29	090459	350.96
01-W00371	WILLIAMS SCOTSMAN, INC.					
		I-6334269	35 -5862312	EQUIPMENT REN OFFICE RENTAL-FLEET	090462	318.87
				FUND 35 FLEET MAINTENANCE	TOTAL:	9,737.09

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PACKET : 17240 17249 17250 17251 17257 17267 17268

VENDOR SET: Mult

FUND : 36 WORKER'S COMPENSATION

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201901141616	36 -5215303	ADMINISTRATIO W/C ADMIN	090398	0.00
				FUND 36 WORKER'S COMPENSATION	TOTAL:	0.00

PACKET : 17240 17249 17250 17251 17257 17267 17268

VENDOR SET: Mult

FUND : 41 CIP FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-G00354	GLOBAL EQUIPMENT COMPA					
	I-113574570	41 -5321401	CAPITAL OUTLA FILE CAB/LOCKERS FED BUIL	090402	1,196.05	
01-L00428	LOWE'S CREDIT SERVICES					
	I-74631	41 -5321401	CAPITAL OUTLA SHELVES FED BUILDING POLI	090422	2,602.54	
01-N00180	NAT'L. BUSINESS FURNITU					
	I-CV951066-MRN	41 -5321401	CAPITAL OUTLA FURNITURE FED BUILD/POLIC	090431	721.04	
	I-CV951066-OFF	41 -5321401	CAPITAL OUTLA FURNITURE FED BUILD/POLIC	090431	2,735.72	
01-S00999	STRYKER SALES CORPORATI					
	I-2568784M	41 -5431401	CAPITAL OUTLA POWER PRO COT/STAIR PRO	090446	18,349.90	
			FUND 41 CIP FUND	TOTAL:	25,605.25	

PACKET : 17240 17249 17250 17251 17257 17267 17268

VENDOR SET: Mult

FUND : 44 TECHNOLOGY FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-S00726	STAPLES BUSINESS ADVANT					
		C-3398756727	44 -5225401	TECHNOLOGY UP MISC HARDWARE 4 SOFTWARE	090445	97.19~
		I-3398756725	44 -5225401	TECHNOLOGY UP MISC HARDWARE 6 SOFTWARE	090445	97.19
		I-3398756728	44 -5225401	TECHNOLOGY UP MISC HARDWARE 6 SOFTWARE	090445	49.99
		I-3398756729	44 -5225401	TECHNOLOGY UP MISC HARDWARE 6 SOFTWARE	090445	21.49
		I-3399326928	44 -5225401	TECHNOLOGY UP MISC HARDWARE 6 SOFTWARE	090445	97.19
			FUND 44	TECHNOLOGY FUND	TOTAL:	168.67

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PACKET : 17240 17249 17250 17251 17257 17267 17268

VENDOR SET: Mult

FUND : 46 STORMWATER FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-K00066	KATCON INC.	I-PMT2PELICAN	46 -5871405	STORMWATER PR PELICAN DR DRAIN IMPROVE	090410	22,107.00
			FUND	46 STORMWATER FUND	TOTAL:	22,107.00

PACKET : 17240 17249 17250 17251 17257 17267 17268

VENDOR SET: Mult

FUND : 48 INFRASTRUCTURE FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-B00503	BROKEN ARROW ELECTRIC S	I-S2459381.001	48 -5548401	INFRASTRUCTUR ELECTRIC ITEMS FED BUILD	090383	13.20
01-G00010	G C RENTAL CENTER, INC	I-55815	48 -5548401	INFRASTRUCTUR TOOL/EQUIP RENT FED BUILD	090401	90.00
01-I00078	LAMBERT MECHANICAL INC	I-180791	48 -5548401	INFRASTRUCTUR PRESS LINES FOR GAS TURN	090417	4,804.88
		I-180885	48 -5548401	INFRASTRUCTUR BOILER START UP/INSPECTIO	090417	5,709.71
		I-180913	48 -5548401	INFRASTRUCTUR TEST & REVIEW HVAC CONTRO	090417	932.20
01-P00329	PATRICK WALLING DBA PIT	I-A11925	48 -5548401	INFRASTRUCTUR LOCK HARDWARE W/MAST KEY	090322	12,505.00
01-S00184	SECURITY BANK CARD CENT	I-201901091606	48 -5548401	INFRASTRUCTUR PD KY LOCK BOX FOR FED BUILD	090324	89.56
		I-201901091606	48 -5548401	INFRASTRUCTUR PD KY LOCK BOX FOR FED BUILD	090324	60.55
01-W00233	WESTERN INTERIOR	I-962026	48 -5548401	INFRASTRUCTUR PAINTING FED BUILDING	090308	16,000.00
		I-962027	48 -5548401	INFRASTRUCTUR PAINTING FED BUILDING	090460	16,000.00
			FUND 48	INFRASTRUCTURE FUND TOTAL:		56,205.10
				REPORT GRAND TOTAL:		694,360.75

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2018-2019	01 -2100	CLEET PAYABLE (COURT)	5,892.46						
	01 -2101	AFIS PAYABLE - COURT	5,797.57						
	01 -2102	FORENSICS PAYABLE (COURT)	5,553.00						
	01 -2103	OBN PAYABLE (COURT)	72.14						
	01 -2106	OSBI-LAB FEE PAYABLE	0.00						
	01 -5101202	OPERATING SUPPLIES	5.82	1,900	1,771.00				
	01 -5101331	EMPLOYEE TRAVEL & TRAININ	177.76	3,000	988.81				
	01 -5210112	VEHICLE ALLOWANCE	500.00	6,000	2,500.00				
	01 -5210115	DEFERRED COMPENSATION-CONT	1,004.25	3,900	916.50				
	01 -5210202	OPERATING SUPPLIES	496.47	2,500	1,076.20				
	01 -5210212	FUEL EXPENSE	17.52	320	266.04				
	01 -5210331	EMPLOYEE TRAVEL & TRAININ	58.49	7,500	6,014.80				
	01 -5210480	CONTINGENCY	6,989.23	28,600	3,770.95-	Y			
	01 -5211202	OPERATING SUPPLIES	168.08	1,500	250.40				
	01 -5211331	EMPLOYEE TRAVEL & TRAININ	12.00	6,500	1,229.55				
	01 -5213335	COUNTY INCARCERATION EXPEN	572.00	18,500	2,264.00				
	01 -5214302	CONSULTANTS	3,233.33	63,000	26,469.71				
	01 -5215202	OPERATING SUPPLIES	460.82	38,000	8,790.37				
	01 -5215250	CONTINGENCY - (CTY MGR)	198.99	35,000	26,551.01				
	01 -5215312	EQUIPMENT RENTALS	2,947.15	27,000	900.00				
	01 -5215313	ELECTRIC UTILITY	26,990.48	398,552	203,955.10				
	01 -5215314	GAS UTILITY	5,777.12	32,690	19,012.07				
	01 -5215315	TELEPHONE UTILITY	5,122.76	54,540	11,870.71				
	01 -5215322	LIABILITY INSURANCE/BONDS	1,330.00	135,500	570.38				
	01 -5215330	DUES & SUBSCRIPTIONS	2,056.00	16,320	10,184.00				
	01 -5225212	FUEL EXPENSE	70.50	1,048	510.47				
	01 -5225349	SOFTWARE MAINTENANCE	23,199.55	110,500	21,271.38-	Y			
	01 -5320328	INTERNET SERVICE	95.95	1,080	624.25				
	01 -5321202	OPERATING SUPPLIES	137.84	12,000	4,733.78				
	01 -5321208	CANINE UNIT SUPPLIES	112.84	2,500	1,825.46				
	01 -5321212	FUEL EXPENSE	6,171.80	94,218	46,994.09				
	01 -5321331	EMPLOYEE TRAVEL & TRAININ	598.00	10,000	4,725.08				
	01 -5322212	FUEL EXPENSE	101.01	4,021	2,482.04				
	01 -5324207	CLOTHING ALLOWANCE	129.50	1,000	648.21				
	01 -5431202	OPERATING SUPPLIES	249.12	13,600	5,740.53				
	01 -5431212	FUEL EXPENSE	891.72	12,982	5,663.43				
	01 -5431328	INTERNET SERVICE	62.95	2,300	1,166.90				
	01 -5431331	EMPLOYEE TRAVEL & TRAININ	242.29	9,000	6,163.61				
	01 -5432202	OPERATING SUPPLIES	744.47	25,600	10,007.87				
	01 -5432212	FUEL EXPENSE	1,044.12	11,014	3,504.00				
	01 -5432316	REPAIRS & MAINTENANCE	1,345.00	4,700	3,130.00				
	01 -5432331	EMPLOYEE TRAVEL & TRAINING	5.00	3,500	870.00				
	01 -5542202	OPERATING SUPPLIES	24.99	7,000	990.19				
	01 -5542203	REPAIRS & MAINT SUPPLIES	2,310.33	38,500	8,978.90				
	01 -5542207	CLOTHING ALLOWANCE	711.83	2,750	310.24				



\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
01	-5542209	PLAYGROUND MAINTENANCE SUP	1,920.00	10,000	6,893.00				
01	-5542212	FUEL EXPENSE	648.79	21,728	11,076.91				
01	-5542308	CONTRACTED SERVICES	126.00	13,500	4,704.00				
01	-5542328	INTERNET SERVICE	161.27	1,960	914.75				
01	-5543203	REPAIRS & MAINT SUPPLIES	530.18	8,469	3,865.27				
01	-5544207	CLOTHING ALLOWANCE	150.00	1,125	389.00				
01	-5544212	FUEL EXPENSE	16.29	2,293	1,055.17				
01	-5547207	CLOTHING ALLOWANCE	363.69	1,250	31.31				
01	-5547212	FUEL EXPENSE	211.60	5,640	1,629.99				
01	-5548203	REPAIRS & MAINTENANCE SUPP	1,352.29	35,200	5,760.30				
01	-5548207	CLOTHING ALLOWANCE	300.00	750	0.00				
01	-5548212	FUEL EXPENSE	149.37	3,349	1,757.00				
01	-5548308	CONTRACTED SERVICES-CLEANI	3,025.00	22,000	8,800.00				
01	-5548311	PARKING RENTAL	485.00	5,820	0.00				
01	-5548316	REPAIRS & MAINTENANCE	196.00	19,000	5,224.41				
01	-5548328	INTERNET SERVICE	77.63	935	391.57				
01	-5652207	CLOTHING ALLOWANCE	141.95	1,000	398.05				
01	-5652212	FUEL EXPENSE	121.70	2,360	986.38				
01	-5652317	ADVERTISING & PRINTING	37.35	2,300	821.77				
01	-5652336	FEES	116.00	1,800	831.00				
01	-5652339	VEHICLE/EQUIP. MAINTENANCE	5.00	4,000	2,990.92				
01	-5653212	FUEL EXPENSE	19.20	640	364.01				
01	-5653317	ADVERTISING & PRINTING	360.00	2,000	37.60				
01	-5653331	EMPLOYEE TRAVEL & TRAININ	5.00	1,752	1,352.00				
01	-5653348	DRUG TESTING/PHYSICALS	878.20	8,920	661.70				
01	-5865207	CLOTHING ALLOWANCE	1,160.95	3,438	470.05				
01	-5865212	FUEL EXPENSE	1,481.06	38,018	15,685.25				
01	-5865218	STREET REPAIRS & MAINTENAN	66.64	42,912	13,677.14	- Y			
01	-5865312	EQUIPMENT RENTALS	318.87	3,900	73.56				
01	-5865328	INTERNET SERVICE	77.64	2,050	973.14				
02	-5216207	CLOTHING ALLOWANCE	275.60	1,625	924.40				
02	-5216212	FUEL EXPENSE	246.09	5,746	2,782.83				
02	-5216317	POSTAGE	700.20	30,100	13,071.01				
02	-5216336	MAILING FEES	15.28	25,100	11,955.84				
02	-5267202	OPERATING SUPPLIES	470.00	12,500	7,905.00				
02	-5267313	ELECTRIC UTILITY	37,757.13	352,233	107,510.79				
02	-5267314	GAS UTILITY	2,243.37	12,700	8,920.07				
02	-5267315	TELEPHONE UTILITY	9,595.74	124,020	69,530.27				
02	-5267316	REPAIRS & MAINTENANCE	14.30	3,000	2,495.29				
02	-5864212	FUEL EXPENSE	524.24	4,208	1,124.62				
02	-5864312	EQUIPMENT RENTALS	334.78	4,020	2.64				
02	-5864329	DEQ FEES	15.04	1,000	800.00				
02	-5866212	FUEL EXPENSE	563.68	7,628	3,962.67				
02	-5866230	RECYCLING CENTER EXPENSE	62.01	800	402.58				
02	-5866306	CONTRACTED REFUSE SERVICES	162,047.96	1,890,290	922,841.89				

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
02	-5866307	CONTRACTED RECYCLE SERVICE	1,710.00	23,000	1,040.00				
02	-5871202	OPERATING SUPPLIES	3.00	1,400	1,260.22				
02	-5871212	FUEL EXPENSE	48.08	1,242	599.85				
02	-5871302	CONSULTANTS	4,500.00	98,200	72,206.94				
02	-5871331	EMPLOYEE TRAVEL & TRAININ	16.27	3,000	2,965.29				
02	-5973203	REPAIRS & MAINT SUPPLIES	778.94	50,500	28,647.84				
02	-5973207	CLOTHING ALLOWANCE	1,206.94	3,000	57.06				
02	-5973212	FUEL EXPENSE	551.49	9,945	2,560.36				
02	-5973302	CONSULTANTS (IND. PRETREAT	1,800.00	21,600	0.00				
02	-5973304	LAB TESTING	420.00	32,100	9,420.54				
02	-5973328	INTERNET SERVICE	73.28	1,945	702.75				
02	-5973331	EMPLOYEE TRAVEL & TRAININ	19.08	1,000	918.92				
02	-5974302	CONSULTANTS	127,626.57	1,388,556	717,338.65				
02	-5975207	CLOTHING ALLOWANCE	1,121.06	3,000	930.94				
02	-5975209	UTILITY MAINTENANCE SUPP.	2,197.56	30,000	1,517.45				
02	-5975210	RESIDUAL HANDLING CHEMICAL	9,526.40	15,000	4,887.70				
02	-5975212	FUEL EXPENSE	2,065.80	25,984	8,396.84				
02	-5975218	STREET REPAIRS & MAINTENAN	9,537.75	103,500	15,901.22	Y			
02	-5975230	SEWER MAIN REPAIR	127.25	20,500	13,912.03				
03	-5876207	CLOTHING ALLOWANCE	399.92	750	8.08				
03	-5876212	FUEL EXPENSE	44.94	2,511	831.11				
03	-5876313	ELECTRIC UTILITY	1,340.75	18,380	10,237.12				
03	-5876314	GAS UTILITY	100.42	730	494.85				
03	-5876315	TELEPHONE UTILITY	26.34	336	179.90				
05	-5218313	ELECTRIC UTILITY	159.09	2,580	1,546.95				
08	-5549202	OPERATING SUPPLIES	118.72	1,000	881.28				
08	-5549207	CLOTHING ALLOWANCE	179.86	1,750	1,054.01				
08	-5549212	FUEL EXPENSE	471.72	5,752	2,457.93				
08	-5549315	TELEPHONE UTILITY	79.01	4,720	2,533.76				
09	-5864365	ALFA ESCROW LIABILITY PAYM	3,921.00	24,000	8,000.00				
09	-5864410	LAND IMPROVEMENTS	4,686.59	120,000	106,449.90				
27	-5655202	OPERATING SUPPLIES	14.79	2,500	1,597.62				
27	-5655212	FUEL EXPENSE	36.33	300	108.02				
27	-5655214	TOURISM EXPENSE	1,619.20	34,500	14,167.40				
27	-5655315	TELEPHONE UTILITY	41.96	540	195.37				
27	-5655317	ADVERTISING	10,325.00	40,000	4,795.00				
27	-5655318	PRINTING	2,797.00	30,000	9,550.82				
27	-5655328	INTERNET SERVICE	87.01	1,045	522.97				
27	-5655331	TRAVEL & TRAINING	84.00	4,000	3,428.50				
28	-5654202	OPERATING SUPPLIES	171.93	4,400	3,154.08				
28	-5654203	REPAIR & MAINT SUPPLIES	32.98	16,238	4,503.07				
28	-5654210	CONCESSION SUPPLIES	1,431.98	30,000	12,429.69				
28	-5654212	FUEL EXPENSE	88.19	805	372.68				
28	-5654308	CONTRACT SERVICES	540.00	6,000	1,140.00				
28	-5654313	ELECTRIC UTILITY	6,400.98	72,650	27,497.75				

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
28	-5654314	GAS UTILITY	8,453.56	35,500	19,431.77		
28	-5654315	TELEPHONE UTILITY	302.90	3,500	1,619.62		
28	-5654316	REPAIRS & MAINTENANCE	1,275.51	34,000	20,294.45		
28	-5654480	CONTINGENCY (CITY MGR)	574.96	508	66.96-	Y	
29	-5324207	CLOTHING ALLOWANCE	196.30	2,500	2,160.15		
29	-5324212	FUEL EXPENSE	0.00	818	586.49		
29	-5324315	TELEPHONE UTILITY	6,014.50	95,400	40,445.36		
29	-5324331	EMPLOYEE TRAVEL & TRAININ	92.00	5,200	2,152.00		
30	-5652212	FUEL EXPENSE	0.00	240	240.00		
30	-5652304	SMALL BUSINESS - ECON DEV	3,800.00	38,000	0.00		
30	-5652320	ECON DEV WEBSITE	414.00	2,300	1,886.00		
30	-5652330	DUES & SUBSCRIPTIONS	345.00	8,500	7,755.00		
30	-5652343	2016 OSMPC GRANT-DEFENSE D	2,760.53	243,642	219,814.05		
30	-5652345	2018 OSMPC GRANT	5,500.00	158,000	98,600.00		
30	-5652350	BUSINESS DEVELOPMENT EXPEN	3,861.50	24,600	2,445.86		
30	-5652401	CAPITAL OUTLAY	750.32	24,570	9,426.38-	Y	
32	-5215215	NON-UNIFORM COUNCIL EXPENS	253.94	4,533	1,658.19		
32	-5215229	BOMB DISPLAY EXPENSES	1,338.10	1,376	37.90		
33	-5971520	2018 CDBG SEWER LINE PROJE	3,025.00	0	9,025.00-	Y	
35	-5862203	REPAIRS & MAINTENANCE SUPP	5,245.24	209,848	111,905.76		
35	-5862207	CLOTHING ALLOWANCE	340.90	1,250	316.10		
35	-5862212	FUEL EXPENSE	275.14	2,306	1,130.40		
35	-5862312	EQUIPMENT RENTALS	318.87	3,900	73.56		
35	-5862315	TELEPHONE UTILITY	68.28	674	301.95		
35	-5862316	REPAIRS & MAINTENANCE	1,144.66	25,000	10,731.08		
35	-5862317	EMERGENCY VEHICLES	2,344.00	42,000	6,296.84		
36	-5215303	ADMINISTRATION FEES	0.00	17,200	15,069.44		
41	-5321401	CAPITAL OUTLAY	7,255.35	14,830	261.32		
41	-5431401	CAPITAL OUTLAY	18,349.90	43,070	0.10		
44	-5225401	TECHNOLOGY UPGRADES	168.67	28,900	14,409.85		
46	-5871405	STORMWATER PROJECT	22,107.00	177,266	73,566.00		
48	-5548401	INFRASTRUCTURE IMPROVEMENT	56,205.10	80,000	72,797.15-	Y	
** 2018-2019 YEAR TOTALS **			694,360.75				

NO ERRORS

\*\* END OF REPORT \*\*

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
01	1/2019	128,184.92CR
02	1/2019	378,194.89CR
03	1/2019	1,912.37CR
05	1/2019	159.09CR
08	1/2019	849.31CR
09	1/2019	8,607.59CR
27	1/2019	15,005.29CR
28	1/2019	19,272.99CR
29	1/2019	6,302.80CR
30	1/2019	17,431.35CR
32	1/2019	1,592.04CR
33	1/2019	3,025.00CR
35	1/2019	9,737.09CR
41	1/2019	25,605.25CR
44	1/2019	168.67CR
46	1/2019	22,107.00CR
48	1/2019	56,205.10CR
ALL		694,360.75CR



# McAlester City Council

## AGENDA REPORT

**Meeting Date:** January 22, 2019  
**Department:** Legal  
**Prepared By:** Cora Middleton, City Clerk  
**Date Prepared:** January 14, 2019

**Item Number:** Consent Agenda D  
**Account Code:** \_\_\_\_\_  
**Budgeted Amount:** \_\_\_\_\_  
**Exhibits:** N/A

### Subject

Consider and act upon, to concur with the City Manager's reappointment of Municipal Judge Deborah Hackler for a two (2) year term.

### Recommendation

Motion to concur with the City Manager's reappointment of Municipal Judge Deborah Hackler for a two (2) year term.

### Discussion

City of McAlester Code of Ordinances:

#### **Section 30-2. City Judge, city prosecutor; appointment, removal.**

The city judge and city prosecutor shall be appointed by the City Manager, subject to confirmation by the City Council. The city judge and city prosecutor shall serve at the pleasure of the City Manager, and may be removed by the City Manager.

#### **Section 30-62. Term of office.**

The official term of the judge expires on February 12, in each odd-numbered year.

### Approved By

	<i>Initial</i>	<i>Date</i>
<b>Department Head</b>	CM	01.14.19
<b>City Manager</b>	P. Stasiak	



# McAlester City Council

## AGENDA REPORT

Meeting Date:	January 22, 2019	Item Number:	Consent Agenda E
Department:	City Clerk	Account Code:	
Prepared By:	Cora Middleton, City Clerk	Budgeted Amount:	
Date Prepared:	January 14, 2019	Exhibits:	Several

### Subject

Consider and act upon, concurrence with the Oklahoma Municipal Assurance Group (OMAG) recommendation to deny Claim No. 205678-ME.

### Recommendation

Motion to concur with the Oklahoma Municipal Assurance Group (OMAG) recommendation to deny Claim No. 205678-ME.

### Discussion

OMAG, the City of McAlester's Liability Insurance carrier has found no liability on the City's part regarding the incident related to Claim No. 205678-ME and are recommending that the City officially deny this claim in compliance with the Governmental Tort Claims Act, 51 Okla. Sec. 157(A) and (B).

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	CM	01.14.19
City Manager	P. Stasiak	



3650 S. Boulevard • Edmond, OK 73013 • omag.org  
405.657.1400 • 800.234.9461 • FAX 405.657.1401

December 20, 2018

City of McAlester  
Attn: Cora Middleton  
P.O. Box 578  
McAlester, OK 74502-0578



RE: Member : City of McAlester  
Claimant : Phillip Anderson  
Date of Loss : 9/13/2018  
Claim No. : 205678-ME

Dear Ms. Middleton:

We have completed our investigation regarding the above referenced claim. It is our recommendation to the City of McAlester that this claim be denied. We find no liability on the City's part regarding this incident.

Under the Governmental Tort Claims Act, 51 Okla. Sec. 157(A), this claim will be deemed denied ninety (90) days after it was received by the City of McAlester. 51 Okla. Stat. Sec. 157 (B) requires any lawsuit under the Act to be commenced within one hundred eighty (180) days after denial of the claim.

Thus to begin the 180-day statute of limitations prior to 2/18/19, you must deny this claim in writing before 2/18/19. For the 180-day period to start running, the claimant **must be notified at the address on the claim within five (5) days of the denial.** To document compliance with the Act, we recommend that you send notice of denial of this claim by certified mail.

Please advise us as soon as possible of any official action taken by you on denial of this claim.

Sincerely,

Mary Ellis, CPCU, AIC  
Claims Supervisor



3650 S. Boulevard • Edmond, OK 73013 • omag.org  
405.657.1400 • 800.234.9461 • FAX 405.657.1401

December 20, 2018

Phillip Anderson  
404 South 14th  
McAlester, OK 74501

RE: Member : City of McAlester  
Claimant : Phillip Anderson  
Date of Loss : 9/13/2018  
Claim No. : 205678-ME

Dear Mr. Anderson:

As the adjuster for the Oklahoma Municipal Assurance Group, the insurer for the City of McAlester, we are recommending denial of this claim and find no liability on the City of McAlester's part.

Oklahoma law has consistently held that a municipality is not an insurer of its sanitary sewer system. This means that a municipality is not automatically liable for damages to property which results from a sewage backup. A municipality may be liable only if it had prior notice of a defect or problem in the sewer line and failed to take appropriate remedial action within a reasonable time before the damage occurred.

Our investigation indicates that the cause of this sewer backup was in your private line as the city line was unobstructed. The City of McAlester had no notice of this problem prior to the sewer backup at 404 South 14th, McAlester, Oklahoma.

Therefore, we have determined that the City of McAlester was not negligent in its maintenance of the sanitary sewer line. Accordingly, while we regret the inconvenience and distress involved in the clean up, we do not believe that state law authorizes us to pay for these damages on behalf of the City of McAlester.

Sincerely,

Mary Ellis, CPCU, AIC  
Claims Supervisor

cc: City of McAlester ✓



# **NOTICE OF TORT CLAIM**

## **OKLAHOMA MUNICIPAL ASSURANCE GROUP - MUNICIPAL LIABILITY PROTECTION PLAN**

### **A. CLAIMANT REPORT**

To the City of McAlester  
Public entity you are filing this claim against.

### **PLEASE PRINT OR TYPE AND SIGN**

**IMPORTANCE NOTICE:** The filing of this form with the City Clerk's office is only the initial step in the claim process and does not indicate in any manner the acceptance of responsibility by the City or its related entities. Written notice is required by law and shall be filed with the City Clerk within one (1) year from the date of occurrence. It will then be sent to OMAG Claims Dept. for investigation. You may expect them to contact you. Failure to file within such time frame may result in the claim being barred in its entirety. Other limitations to your claim may apply. (See Oklahoma Statutes Title 51, Section 151-172).

CLAIMANT(S) PHILLIP ANDERSON CLAIMANT(S) SOCIAL SECURITY NO. 444-78-3322  
ADDRESS 404 SOUTH 14TH CLAIMANT(S) DATE OF BIRTH 02-06-1964  
PHONE: HOME( 918 ) 429-9929 BUS.( )

Continue on another sheet if needed  
for any information requested)

1. DATE AND TIME OF INCIDENT 9-13-18 11 a.m. ( ) p.m.
2. LOCATION OF INCIDENT 404 SOUTH 14TH
3. DESCRIBE INCIDENT SEE ATTACHED

### **4. LIST ALL PERSONS AND/OR PROPERTY FOR WHICH YOU ARE CLAIMING DAMAGES:**

**BODILY INJURY:** WAS CLAIMANT INJURED? YES \_\_\_ NO \_\_\_ If yes, complete this section

Describe injury \_\_\_\_\_

WERE YOU ON THE JOB AT THE TIME OF INJURY? YES \_\_\_ NO \_\_\_ If so, please give name, address and phone number of company \_\_\_\_\_

NAME OF DOCTOR OR HOSPITAL \_\_\_\_\_

ALL MEDICAL BILLS (attach Copies) \$ \_\_\_\_\_

LIST OTHER DAMAGES CLAIMED \$ \_\_\_\_\_

TOTAL BODILY INJURY. . . . . \$ \_\_\_\_\_

**PROPERTY DAMAGE:** Proof that you are the owner of the vehicle or property allegedly damaged as specified in your claim will be required.

VEHICLE NAME \_\_\_\_\_ BODY TYPE \_\_\_\_\_ YEAR \_\_\_\_\_

NOTE: If damage is to a vehicle, a photocopy of your motor vehicle title is required.

IF NOT A VEHICLE, DESCRIBE PROPERTY AND LOSS SEE ATTACHED

PROPERTY DAMAGE (Attach repair bills or two estimates) \$ \_\_\_\_\_

LIST OTHER DAMAGES CLAIMED \$ \_\_\_\_\_

TOTAL PROPERTY . . . . . \$ \_\_\_\_\_

5. NAME OF YOUR INSURANCE CO. \_\_\_\_\_ POLICY NO. \_\_\_\_\_ AMOUNT CLAIMED \_\_\_\_\_ AMOUNT RECEIVED \_\_\_\_\_

### **6. The names of any witnesses known to you.**

BRETT WHINEY 1200 S. MAIN 423-2078  
Name Address Phone Number

\_\_\_\_\_  
Name Address Phone Number

STATE THE EXACT AMOUNT OF COMPENSATION YOU WOULD ACCEPT AS FULL SETTLEMENT ON THIS CLAIM.

TOTAL CLAIM . . . . . \$ 1,964.85

SIGNATURE(S)

DATE

**B. THIS SECTION IS FOR USE BY THE PUBLIC ENTITY WHICH RECEIVES THE CLAIM**

To inquire about this claim you may write to OMAG Claims Dept. or call 1-800-234-9461; or in Oklahoma City call 525-6624

This Notice of Tort Claim was received by

(Title)

, on

For further information on this claim contact

(Title)

, by telephone at

The following reports, statements or other documentation, which support our understanding of the facts relating to this claim, are attached:

Statement from claimant, photos provided by claimant, repair invoice, copy of Okie locate and statement from City Clerk

Persons who have knowledge of the circumstances surrounding this claim are:

Name

Title/Position

Telephone

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Submitted by:

Date

Title:

AFTER THE PUBLIC ENTITY HAS RECEIVED THIS CLAIM, PLEASE PROVIDE INFORMATION REQUESTED ABOVE AND IMMEDIATELY SEND TO:

OMAG Claims Dept.  
4130 N. Lincoln Blvd  
Oklahoma City, OK 73105-5209  
Fax (405) 525-0009

sewar.txt

The sewer system backed up into the house on multiple occasions. Humphrey's Plumbing was called to check into and fix the plumbing system. Humphrey's Plumbing discovered that the problem was in the City's sewer pipes, requiring them to excavate and replace approximately 3 feet of the City's 8 inch main sewer pipes. See attached photographs.

HUMPHREY'S PLUMBING, HEAT & AIR

PO BOX 1781  
MCALESTER OK 74502

# Invoice

Date	Invoice #
9/13/18	7111

<b>Bill To</b>  ANDERSON, PHILLIP 404 S 14TH MCALESTER, OK 74501
--

**PAID**  
**09/14/18**

<b>Ship To</b>  RAN CAMERA FOUND BAD SPOT IN SEWER LINE. REPLACED 10" OF SEWER LINE CLOSE TO STREET. CITY USED JETTER TO CLEAR UNDER RD.
--

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due on receipt	BAW	9/13/18			
Quantity	Item Code	Description	Price Each	Amount		
13.5	Labor-Plumbing Re...	Labor-Plumbing Residential	85.00	1,147.50		
1	Sewer Camera	Sewer Camera	250.00	250.00		
1	Track Hoe	Track Hoe Use	325.00	325.00		
10	4" PVC	4" PVC pipe	4.25	42.50		
1	Meter Box	10"1 Meter Box	22.50	22.50		
1	4" Clay X 4" PVC ...	4" Clay X 4" PVC Fernco Adapter	8.00	8.00		
11	4 X 4 CI/PL ADPTR	4" Fernco 4X4 CI/PL ADAPTER	12.25	134.75		
1	4" PVC 45	4" PVC 45 El	11.75	11.75		
1	Processing Fee	Processing Fee	2.00	2.00		
1	Professional Fee		58.95	58.95		
	Cash Discount		-58.95	-58.95		
		SAVE \$58.95 BY REMITTING PAYMENT WITHIN 10 DAYS USING CASH OR CHECK (PAY \$1,964.85)				
		Sales Tax	9.50%	20.85		
			<b>Total</b>	\$1,964.85		















November 29, 2018

Claims Department;

On Tuesday, November 20, 2018 I received a Notice of Tort Claim from Mr. Phillip Anderson along with some back up documents and photos. I contacted the Public Works Admin. and the Safety/Risk Mgmt. Officer and left messages with both asking for any information pertaining to this claim.

Doug Basinger, Safety/Risk Mgmt. Officer called me back and informed me that he had not received any calls regarding this claim.

On Tuesday, November 27, 2018, Shelli Colbert, Public Works Admin. brought me a copy of an OKIE Locate from September 7, 2018 for 404 S. 14<sup>th</sup> Street. She also informed me that no one in the Public Works Department had been called out to 404 S. 14<sup>th</sup> Street on the date of this alleged event.

I spoke with Kim Boyles, 911 Coordinator and asked her to check the calls into dispatch on September 9, 2018 and the day before and after. Ms. Boyles contacted me yesterday and informed me that there were no calls to Dispatch regarding the address in question.

After reviewing the photos with Ms. Colbert it was apparent that the individual in the photos is not an employee of the City of McAlester. Mr. Anderson's statement saying that the plumber had to excavate and replace 3 feet of the City's 8" sewer main cannot be factual. Only during special projects does the City use contractors to work on any City lines.

I do not know exactly what happened at 404 S. 14<sup>th</sup> Street, but this claim was not turned into me for over 2 months which prevented the City of McAlester from performing any type of investigation.

Respectfully,



Cora Middleton, CMO, CMC  
City Clerk



Shelli Colbert

**From:** geocall@callokie.com  
**Sent:** Friday, September 07, 2018 11:33 AM  
**To:** mcalesterokielocates@gmail.com  
**Subject:** OKIE811 Locate Request - 18090711321666 - Normal



T05045 -- 3 -- OKOCS -- 09/07/2018 11:32 -- 18090711321666 -- Normal

## OOC SI LOCATE REQUEST

**Ticket Number:** 18090711321666      **Old Ticket Number:**  
**Message Type:** Normal      **Lead Time:** 48  
**Prepared:** 09/07/18 at 11:32      **By:** dtroutman

**Excavator**

<b>Name</b>	HUMPHREY'S PLUMBING	<b>Phone:</b> (918) 423-2078
<b>Address:</b>	PO BOX 1781	
<b>City:</b>	MCALESTER	<b>State:</b> OK <b>Zip:</b> 74502
<b>Caller:</b>	SHERI ENGLISH	<b>Phone:</b> (918) 423-2078 Ext:
		<b>Email:</b> HUMPPHA@YAHOO.COM
<b>Contact:</b>	BRETT WHINERY	<b>Phone:</b> (918) 617-0121 Ext:
<b>Contact Fax:</b>		<b>Email:</b> HUMPPHA@YAHOO.COM
<b>Add'l Callback:</b>		

## Work

**To Begin:** 09/11/18 at 11:30      **State:** OK  
**County:** PITTSBURG      **Place:** MCALESTER  
**Address:** 404      **Street:** S 14TH ST

**Nearby Major Intersection:** HWY 270 AND HWY 69

**Latitude:** 34.922239      **Longitude:** -95.752839  
**Secondary Latitude:** 34.923616      **Secondary Longitude:** -95.751053

**Addresses in Remarks:** N

**Work Type:** Sewer - Service Line      **Done For:** PHILLIP ANDERSON      **Extent:** 1 DAY  
**Job Number:**

## Location Information

REPLACING SEWER SERVICE LINE -- -- LOCATE ENTIRE WEST SIDE OF PPTY --

**Explosives:** N      **White Paint:** N      **Access Issues:** N  
**Directional Boring:** N      **Multiple Ticket:** N

## Grids

15EI05N08NW

## Utilities Notified

Code	Name	Code	Name
S00440	USIC/Dobson/Intelleg S0...	T0954A	USIC/OpticTel T0954A
T05045	McAlester City of (Wate...	T03300	OK Western Telephone T0...
T11158	AT&T Distribution T11158	T0500R	Centerpoint Energy OK G...
S00153	Public Services of OK/A...		

404 S 14<sup>th</sup>  
Phillip Anderson  
Sept. 13<sup>th</sup> Sewer  
Tort + Claim  
\*No Calls from  
404 S. 14<sup>th</sup>



# McAlester City Council

## AGENDA REPORT

Meeting Date: January 22, 2019 Item Number: Consent Agenda F  
Department: \_\_\_\_\_  
Prepared By: John Browne, Mayor Account Code: \_\_\_\_\_  
Date Prepared: January 15, 2019 Budgeted Amount: \_\_\_\_\_  
Exhibits: \_\_\_\_\_

### Subject

Concur with the Mayor's appointment of Justice Steven Taylor to the McAlester Regional Health Center Authority Board for a term to expire on February 28, 2025.

### Recommendation

Motion to approve the Mayor's appointment of Justice Steven Taylor to the McAlester Regional Health Center Authority Board for a term to expire on February 28, 2025.

### Discussion

### Approved By

*Initial*

*Date*

Department Head

City Manager

P. Stasiak



# McAlester City Council

## AGENDA REPORT

Meeting Date:	<u>January 22, 2019</u>	Item Number:	<u>Consent Agenda G</u>
Department:	<u>City Council</u>		
Prepared By:	<u>Cora Middleton, City Clerk</u>	Account Code:	<u></u>
Date Prepared:	<u>January 15, 2019</u>	Budgeted Amount:	<u>\$500</u>
		Exhibits:	<u>None</u>

### Subject

Consider and act upon, authorization of an expenditure up to \$500.00 (\$250 per person) of City Funds for the Mayor and Councilman Brown to attend the Oklahoma Municipal League Congress of Mayors to be held January 25<sup>th</sup> at the Oklahoma State Capitol.

### Recommendation

Motion to approve and to authorize an expenditure up to \$500.00 of City Funds for the Mayor and Councilman Brown to attend the Oklahoma Municipal League Congress of Mayors to be held January 25<sup>th</sup> at the Oklahoma State Capitol.

### Discussion

### Approved By

*Initial*

*Date*

Department Head

City Manager

P. Stasiak



# McAlester City Council

## AGENDA REPORT

<b>Meeting Date:</b>	<u>January 22, 2019</u>	<b>Item Number:</b>	<u>Consent Agenda H</u>
<b>Department:</b>	<u>City Council</u>	<b>Account Code:</b>	<u></u>
<b>Prepared By:</b>	<u>William Ervin, City Attorney</u>	<b>Budgeted Amount:</b>	<u></u>
<b>Date Prepared:</b>	<u>January 15, 2019</u>	<b>Exhibits:</b>	<u>2 (Resolution and Extension Letter)</u>

### Subject

Consider and act upon, approval of a Resolution to extend the term of the Cable Television Permit with Vyve Broadband A, LLC.

### Recommendation

Motion to pass and approve a Resolution to extend the term of the Cable Television Permit with Vyve Broadband A, LLC.

### Discussion

Vyve Broadband A, LLC has requested the City of McAlester grant a temporary extension of the Cable Television Permit for April 8, 2019, until the new Permit is formally approved by the City.

### Approved By

	<i>Initial</i>	<i>Date</i>
<b>Department Head</b>		
<b>City Manager</b>	P. Stasiak	

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION TO EXTEND THE TERM OF THE CABLE TELEVISION PERMIT**

**WHEREAS**, Vyve Broadband A, LLC (“Vyve”), as assignee of Allegiance Communications, LLC, currently holds a cable permit with the City of McAlester, Oklahoma (“CITY”); and

**WHEREAS**, The City enacted Ordinance No. 2074 (“Ordinance”) providing for the construction and operation of a cable system; and

**WHEREAS**, the Ordinance, under Section 100-59(b) thereof, allows a Permit to establish the term thereof; and

**WHEREAS**, the City granted a Permit to Allegiance, as successor in interest, by that certain Permit Agreement dated October 28, 1997 (“Permit”); and

**WHEREAS**, the Permit was for a period of five (5) years, with an automatic five (5) year extension upon certain requirements which Allegiance complied with; and

**WHEREAS**, the Permit was extended for an additional five (5) years to October 28, 2017; and

**WHEREAS**, Vyve and City extended the Permit for ninety (90) days, as allowed by the Ordinance; and

**WHEREAS**, it was in the public interest to extend the Permit for ninety (90) days so that cable service to the public would not be interrupted;

**WHEREAS**, the permit was temporarily extended an addition sixty (60) days so as not to interrupt the cable service to the public;

**NOW, THEREFORE**, in consideration of the foregoing, Vyve and City agree as follows:

**Section 1:** The term of the Permit is hereby temporarily extended an additional sixty (60) days so as not to interrupt the cable service to the public, and will now expire on April 8, 2019, with action needed by March 26, 2019.

**Section 2:** All other terms and conditions of the Permit shall continue in full force and effect, subject to applicable law.

**PASSED AND APPROVED** this 22nd day of January, 2019.

**CITY OF MCALESTER, OKLAHOMA**  
**A Municipal Corporation**

By: \_\_\_\_\_  
John Browne, Mayor

ATTEST:

\_\_\_\_\_  
Cora Middleton, City Clerk



January 15, 2019

(Via Email)  
City of McAlester  
28 E. Washington Avenue  
P.O. Box 578  
McAlester, OK 74502  
Attn: Tabitha Todd, Paralegal

Re: Request to Temporarily Extend Franchise

Dear Ms. Todd,

Vyve Broadband A, LLC ("Vyve"), as assignee of Allegiance Communications, LLC, is currently providing video communications services to the City of McAlester (the "City") pursuant to the terms and conditions of Resolution No. 12-08, dated June 12, 2012 (as amended, the "Permit"). As you know, the Permit expired on October 28, 2017 and was temporarily extended until February 7, 2019 (the "Expiration Date"). It is our understanding that the negotiation and approval of Vyve's new franchise will not occur before such Expiration Date.

In light of the foregoing, we are hereby requesting that the City grant Vyve a further 60-day temporary extension of the Permit until April 8, 2019, or the earlier date when the new franchise is agreed to and formally approved by the City. Please acknowledge the City's agreement to such extension by having this letter agreement signed by an authorized representative of the City in the space provided below and returning an executed copy to my attention at your earliest convenience.

Thank you for your prompt attention to this matter. If you have any questions regarding this temporary extension, please feel free to contact me at 914.234.8321. The employees of Vyve take pride in providing cable services to your residents and we look forward to continuing to service your community.

Sincerely,

A handwritten signature in dark ink that reads "Edward J. Bennett".

Edward J. Bennett, Associate General Counsel  
Vyve Broadband A, LLC

Acknowledged and agreed:

City of McAlester

By: \_\_\_\_\_

Name:

Title:



# McAlester City Council

## AGENDA REPORT

**Meeting Date:** January 22, 2019 **Item Number:** Consent Agenda I

**Department:** Jessica Gregg, Executive Director

**Prepared By:** Jessica Gregg, Executive Director **Account Code:**

**Date Prepared:** January 15, 2019 **Budgeted Amount:**

**Exhibits:** 1

### Subject

Accept and place on file the McAlester Defense Support Association 4th Quarter report.

### Recommendation

To accept and place on file the McAlester Defense Support Association 4th Quarter report.

### Discussion

### Approved By

**Department Head**  
**City Manager**

P. Stasiak

*Initial*

*Date*



## Report to City Council – January 2018

MDSA/MDSS is excited to share the progress of our fourth quarter!

A recap of some of the events/work which MDSA/MDSS have been involved with recently are:

- Main projects MDSA/MDSS continues to focus on in the fourth quarter include: The Enhanced Use Lease (EUL), Rail Line, C-Line MilCon, Direct Hire / Term to Perm, and results of the 2018 Stampede. MDSA and McAlester City Leaders discussed all projects with the Oklahoma Delegation and Department of Defense leaders.
- Enhanced Use Lease – At this time, McAAP is currently working through their chain of command, The Army Corps of Engineers, to prepare documentation/data needed to request the EUL. It is our understanding the Tulsa Corps of Engineers is in the process of completing the environmental study; which is required before submitting the application for EUL. MDSS/MDSA is currently on standby.
- Rail line – Congressman Russell's office has taken point on the rail issue in past years. Because Russell was not re-elected, Senator Lankford or Senator Inhofe's office will take point going forward. Caleb Cochran, Southeast Field Rep. Senator Lankford's office stated he is working to organize a multi-community meeting to discuss how the rail can benefit our areas and how we will proceed with a collaborated effort. MDSA will participate and ensure to involve other area leaders.
- C-Line Milcon – This project is expected to break ground in 2021 and is in the Future Years development plan for DoD. MDSS/MDSA will continue to advocate for this Milcon Project with our Oklahoma Delegation so it does not slip through the next budget. Because it is in the Future Years plan and is part of a Strategic Plan for DoD, it is not likely to be pushed back; however, we cannot assume that isn't a possibility. We have been encouraged by the Oklahoma Delegation to look to state and local leaders for funding the road improvements needed on Highway 31 and Highway 270. **Project still on schedule.**
- McAAP has been awarded \$3.3M by DoD to improve the Haywood gate to allow truck access for shipping and receiving materials. McAAP will begin construction in early 2019 with an expected completion date in 2020. **Project still on schedule.**
- MDSA/MDSS received notification from John Ross, Director of Ammo Operations McAAP, that A-line is expected to be completed in December 2019.





- Direct Hire/ Term to Perm - MDSA/MDSS is continuously communicating with offices of Senator Inhofe, Senator Lankford, and Congressman Mullin in regards to the benefits of Direct Hire/Term to Perm for the installation. Congressional members agree to push for its permanency.
- As stated before, The City of McAlester and MDSA hosted the 7<sup>th</sup> Annual McAlester Stampede. It was a great opportunity to share needs with the Department of Defense and the Oklahoma Delegation. They were incredibly supportive. DoD shared that McAlester is strategic in DoD's efforts to support the warfighter and a key component to increasing readiness and lethality.

#### Future Events:

- MDSA/MDSS to host a Community Leader Tour of McAlester Army Ammunition Plant on March 26<sup>th</sup>, 2019 and April 30<sup>th</sup>, 2019. Leaders from surrounding communities and McAlester are invited to tour McAAP and enjoy lunch hosted by MDSA. The tour is a tool to educate community leaders and to build membership.
- MDSA/MDSS to host an Open House before the end of Fiscal Year, June 30<sup>th</sup>, 2019. Executive Director has spoken with Congressman Markwayne Mullin's office and MDSA is asking for him to attend as a guest speaker. Date will be set according to Congressman Mullin's schedule.
- Jessica has attended the following public events/meetings:
  - October 30, 2018- met with Tonja Weaver, Board Member for Holdenville Chamber of Commerce. Tonja invited Jessica to speak at a Chamber Luncheon. Jessica contacted the Chamber Director and will be scheduled to speak on December 20<sup>th</sup>, 2018.
  - November 1<sup>st</sup>, 2018- met with Brian Foris, Development Director McAAP, and Paul Rogers, Procurement Director McAAP, for an educational meeting. Brian shared what role business development and procurement offer to McAAP. Brian also coordinated meetings for Jessica to meet with other directorates at McAAP on a monthly basis. Scheduled:
    - December 6, 2018 – Ammunition Operations (AO) – Mr. John Ross
    - January 10, 2019 – Directorate of Engineering and Public Works (DE) – Mr. Steve Cox
    - February 14<sup>th</sup>, 2019 – Depot Operations (DO) - Mr. Brad Rutledge
    - March 14, 2019 – Resource Management (RM) – Mr. Robert Mabray
    - April 11<sup>th</sup>, 2019 – Chief of Staff (CS) – Mr. Brian Lott



- Met with Brian Foris and agreed to begin meeting in April, 2019 to begin formulating talking points for the 2019 McAlester Stampede.
- November 7, 2019 – met with Kirk Ridnour, City of McAlester, and participated in a conference call with Don Fix of Spectrum Group and Ivan Bolden, Chief of Army Partnerships, to discuss EUL's and Intragovernmental Service agreements. Mr. Bolden was interested in learning more about McAAP's interests and how he could help. No further action is needed at this time due to McAAP submitting their needs through their chain of command.
- Attended the 4 County Consortium Meeting on November 9<sup>th</sup>, 2018 as the guest speaker.
- Presented to Krebs City Council on November 20<sup>th</sup>, 2018.
- Presented to Kiowa City Council on November 29<sup>th</sup>, 2018.
- December 4<sup>th</sup>, 2018- met with Mr. John Ross, Director of Ammunition (AO) McAAP. John shared AO is doing well, currently, and expecting to grow. John gave details on how the Air Force invested dollars into the A-line project; the current Milcon Project for C-Line and potential growth for assembling and packing. Jessica also had the opportunity to meet with Holly Price, Planning Director McAAP. Holly gave insight on how jobs are acquired and how MDSA could assist with helping McAAP look for new industry opportunities.
- December 6<sup>th</sup>, 2019- Caleb Cochran, Southeast Field Representative for Senator Lankford, visited the office to share his plans for a community meeting regarding the rail. We also discussed Direct Hire / Term to Perm.
- December 20<sup>th</sup>, 2018- Presented at the Holdenville Chamber of Commerce Luncheon. There were approximately 20 – 25 attendees. The Chamber expressed interest in membership and expressed interest in talking with their city leaders to join as well. Jessica is to coordinate presenting to the city and Hughes County in 2019. There was also a large interest for the community tour, so the second date on April 30<sup>th</sup>, 2019 was added.

➤ New members:

- Kennedy Eye Care – Silver Member \$500.00
- Pittsburg County - Platinum Member \$5,000.00
- City of Krebs – Silver Member \$500.00



➤ Members considering Membership:

- Re/Max Advantage
- Murray State College
- The City of Eufaula
- Eufaula Chamber of Commerce
- Atoka Industrial Park
- McAlester News-Capital
- Fastenal
- Holdenville Chamber of Commerce
- City of Kiowa

➤ Renewals:

- Sam Wampler's Freedom Ford – Gold / \$1,000.00
- Pete's Place – Gold / \$1,000.00
- Nix Auto Center – Gold / \$1,000.00
- Infrastructure Solutions – Associate / \$250.00
- FloodServe, Inc. – Supporting / \$100.00
- First National Bank and Trust Co. – Gold / \$1,000.00
- Fenton Nissan – Gold / \$1,000.00
- Edward Jones – Associate / \$250.00
- Shirley Donaldson Century 21 – Gold / \$1,000.00
- Bemac Supply – Silver / \$500.00





# McAlester City Council

## AGENDA REPORT

Meeting Date:	<u>January 22, 2019</u>	Item Number:	<u>1</u>
Department:	<u>Finance</u>		
	<u>Toni Ervin, Assistant City</u>	Account Code:	<u></u>
Prepared By:	<u>Manager</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>January 16, 2019</u>	Exhibits:	<u>1</u>

### Subject

Discussion and presentation of the Mid-Year Review of Fiscal Year 2018-2019.

### Recommendation

Mid-Year Review of Fiscal Year 2018-2019 Budget.

### Discussion

### Approved By

*Initial*

*Date*

Department Head  
City Manager

T. Ervin  
P. Stasiak

*PJS*

*1-17-19*

# Mid-Year Budget Review

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Toni Ervin, Assistant City Manager  
January 22, 2019



## City of McAlester

Financial Summary as of DECEMBER 31, 2018

Percentage of year complete: 50%

<b>GENERAL FUND AT A GLANCE</b>				
	ORIGINAL	AMENDED		% OF
	<u>BUDGET</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>
BEGINNING FUND BALANCE	\$ 663,016	\$ 663,016	\$ 663,016	
REVENUES	12,974,578	12,974,578	6,463,633	49.82%
EXPENDITURES	(14,008,727)	(14,008,727)	(6,684,424)	47.72%
REVENUES OVER (UNDER) EXPENDITURES	\$ (1,034,149)	\$ (1,034,149)	\$ (220,791)	
TRANSFERS IN	\$ 1,853,493	2,084,170	\$ 1,157,424	55.53%
TRANSFERS OUT	(819,344)	(1,050,021)	(640,349)	60.98%
NET TRANSFERS	\$ 1,034,149	\$ 1,034,149	\$ 517,075	
INCREASE (DECREASE) TO BALANCE	\$ -	\$ -	\$ 296,284	
ENDING BALANCE	\$ 663,016	\$ 663,016	\$ 959,300	

## City of McAlester

Financial Summary as of DECEMBER 31, 2018

Percentage of year complete: 50%

### MPWA FUND AT A GLANCE

	ORIGINAL	CURRENT		% OF
	<u>BUDGET</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>
BEGINNING FUND BALANCE	<u>\$ 694,792</u>	<u>\$ 694,792</u>	<u>\$ 694,792</u>	
REVENUES	9,403,386	9,403,386	4,713,896	50.13%
EXPENDITURES	<u>(6,967,064)</u>	<u>(6,967,064)</u>	<u>(2,990,793)</u>	42.93%
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ 2,436,322</u>	<u>\$ 2,436,322</u>	<u>\$ 1,723,103</u>	
TRANSFERS IN	\$ -	\$ 230,677	\$ 45,761	
TRANSFERS OUT	<u>(2,436,322)</u>	<u>(2,666,999)</u>	<u>(1,448,838)</u>	54.32%
	<u>\$ (2,436,322)</u>	<u>\$ (2,436,322)</u>	<u>\$ (1,403,077)</u>	
INCREASE (DECREASE) TO BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 320,026</u>	
ENDING BALANCE	<u>\$ 694,792</u>	<u>\$ 694,792</u>	<u>\$ 1,014,818</u>	

**City Of McAlester**  
**Budgetary Fund Balances as of June 30, 2018**

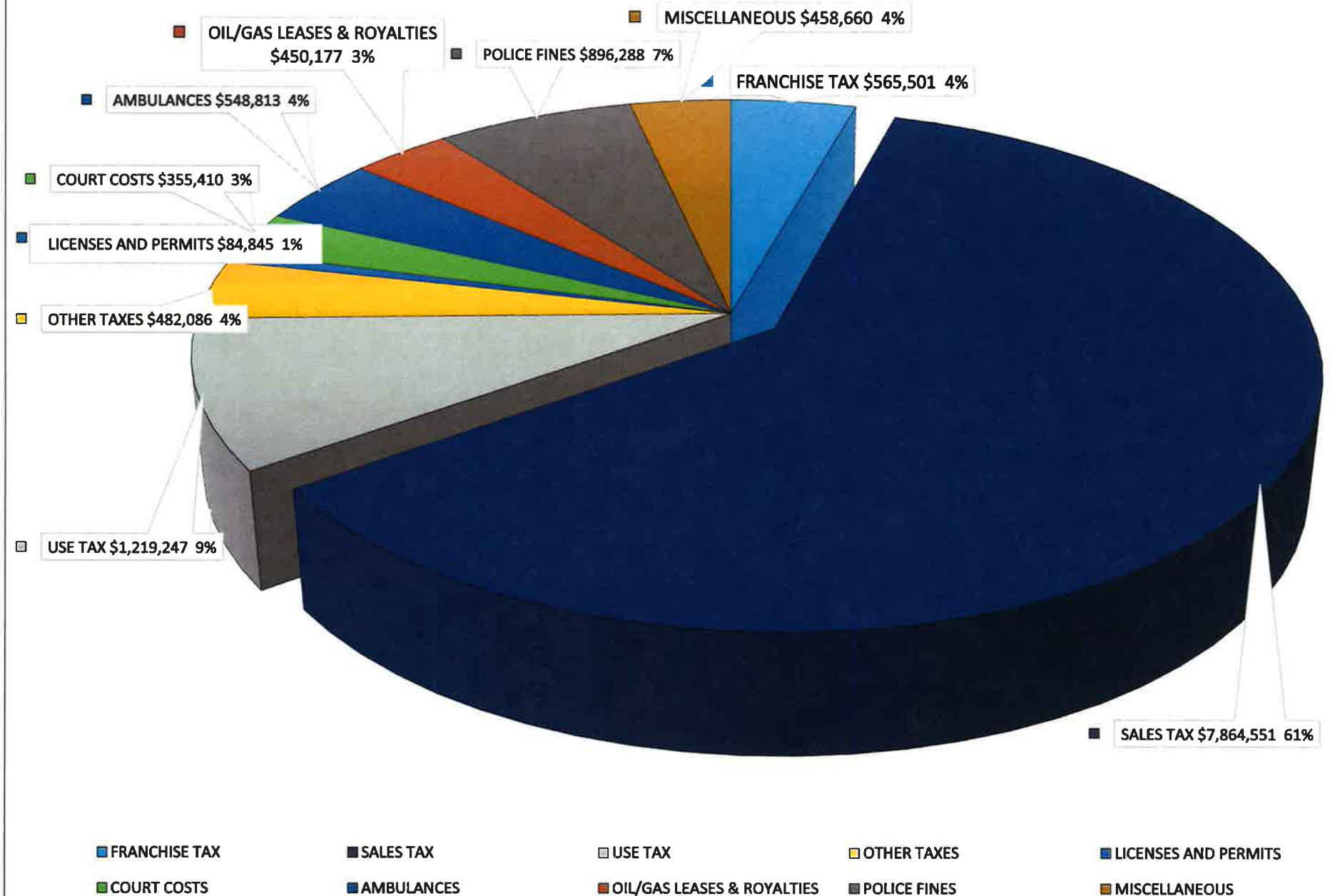
<b>Employee Retirement</b>	<b>11</b>	<b>13,797,024</b>
<b>Emergency Fund</b>	<b>40</b>	<b>3,767,482</b>
<b>Economic Development</b>	<b>30</b>	<b>2,848,467</b>
<b>Bond Trustee Fund</b>	<b>21</b>	<b>2,731,898</b>
<b>Educational Fund</b>	<b>26</b>	<b>2,575,063</b>
<b>Landfill Reserve/Subtitle D</b>	<b>09</b>	<b>2,553,771</b>
<b>E911 Fund</b>	<b>29</b>	<b>770,925</b>
<b>Tourism Fund</b>	<b>27</b>	<b>685,026</b>
<b>Storm Water Fund</b>	<b>46</b>	<b>472,247</b>
<b>Cemetery Perpetual Trust</b>	<b>20</b>	<b>385,940</b>
<b>CIP Fund</b>	<b>41</b>	<b>239,396</b>
<b>SE Expo Fund</b>	<b>28</b>	<b>110,631</b>



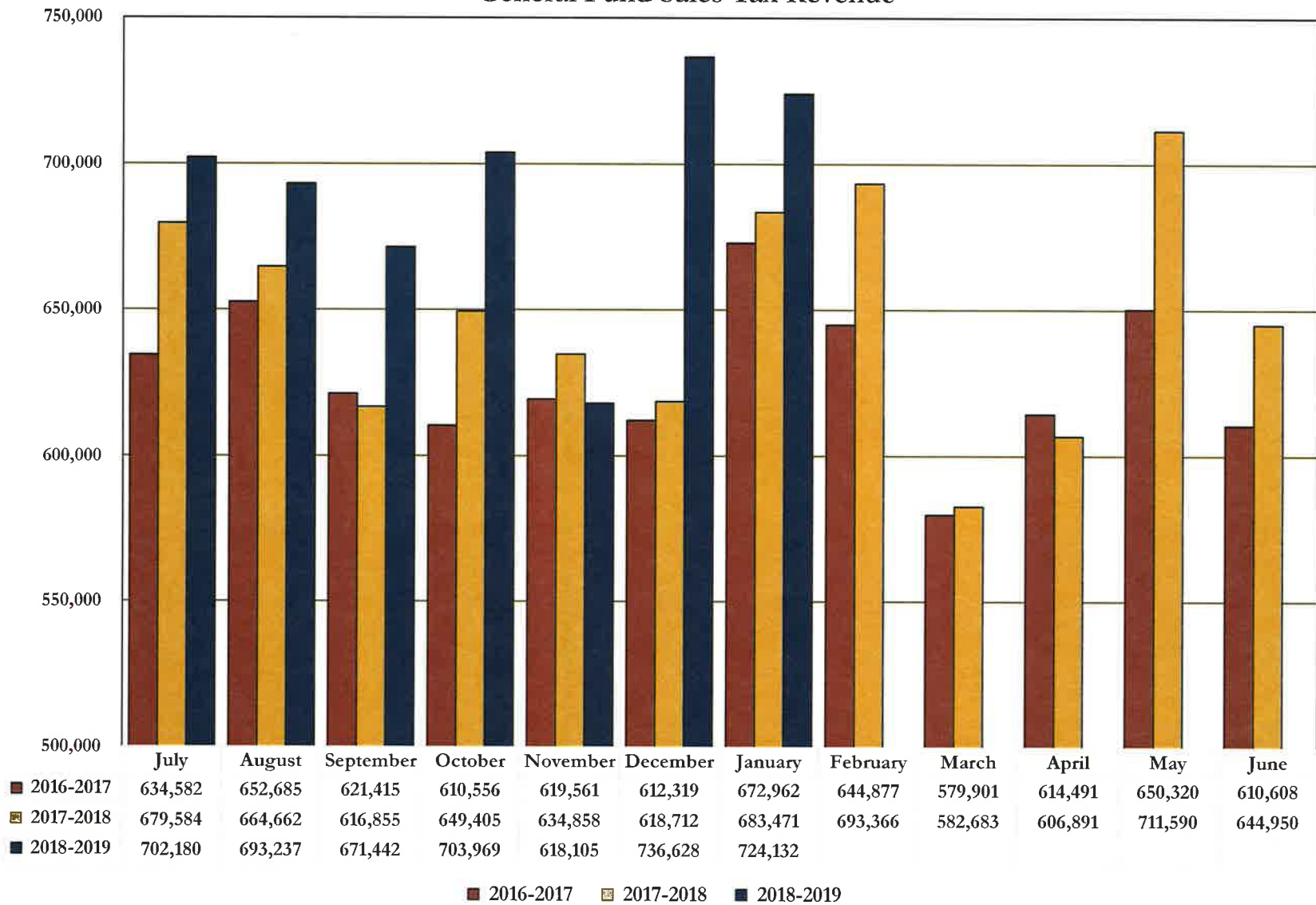
**City Of McAlester****Budgetary Fund Balances as of June 30, 2018**

<b>Gifts &amp; Contributions Fund</b>	<b>32</b>	<b>110,460</b>
<b>CDBG Grants Fund</b>	<b>33</b>	<b>67,834</b>
<b>Parking Authority</b>	<b>05</b>	<b>66,925</b>
<b>Fleet Maintenance</b>	<b>35</b>	<b>42,059</b>
<b>Airport Hangars Fund</b>	<b>25</b>	<b>36,760</b>
<b>Nutrition Fund</b>	<b>08</b>	<b>25,093</b>
<b>State Forfeiture Fund</b>	<b>16</b>	<b>23,780</b>
<b>Airport Authority</b>	<b>03</b>	<b>21,345</b>
<b>Technology Fund</b>	<b>44</b>	<b>23,121</b>
<b>Worker's Comp Fund</b>	<b>36</b>	<b>18,169</b>
<b>Federal Forfeiture Fund</b>	<b>42</b>	<b>11,693</b>
<b>Airport Grant Fund</b>	<b>24</b>	<b>4,471</b>
<b>Dedicated Sales Tax</b>	<b>38</b>	<b>3,974</b>
<b>Juvenile Fine/Reserve</b>	<b>13</b>	<b>2,972</b>
<b>Police Grant Fund</b>	<b>14</b>	<b>2,677</b>
<b>Fire Improvement Fund</b>	<b>19</b>	<b>260</b>

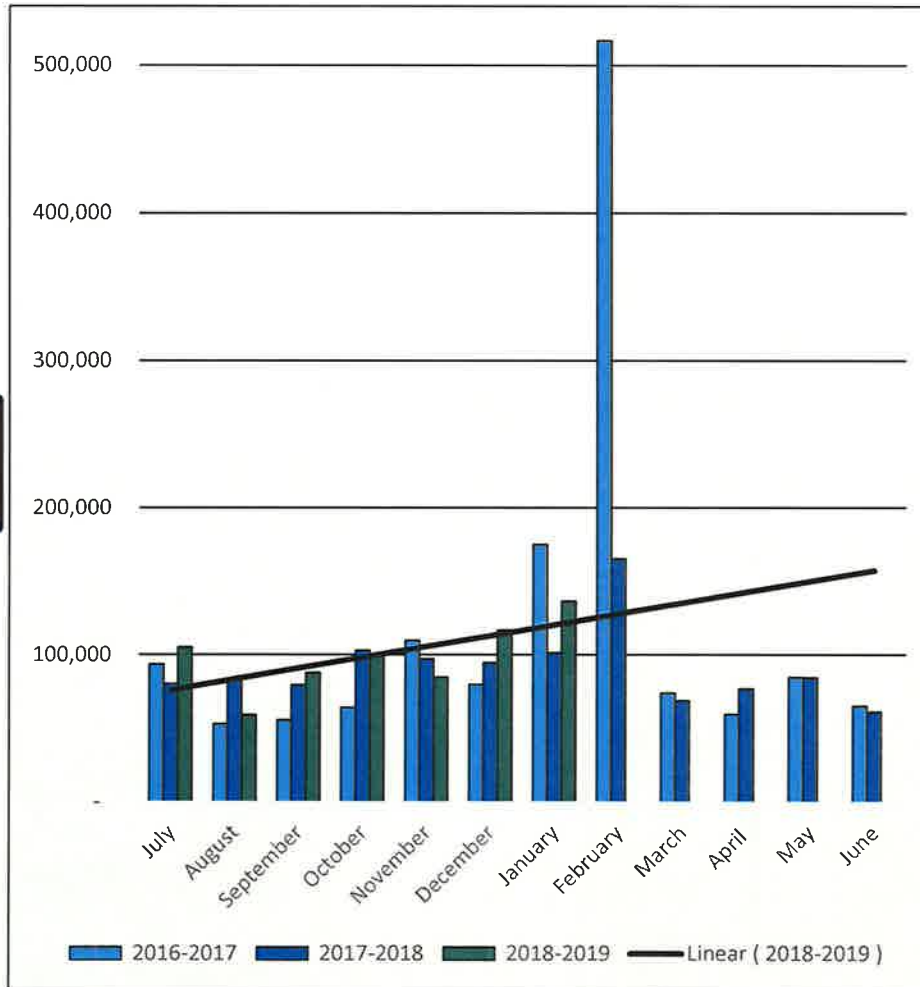
# McAlester General Fund Resources



## General Fund Sales Tax Revenue



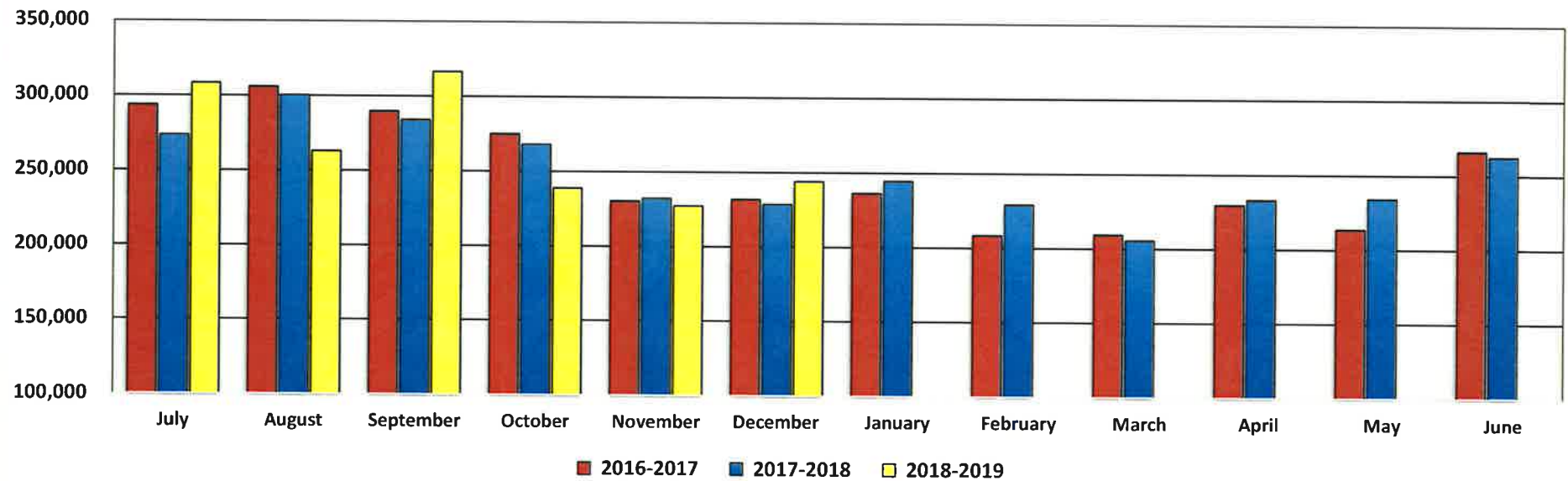
## General Fund Use Tax Revenue



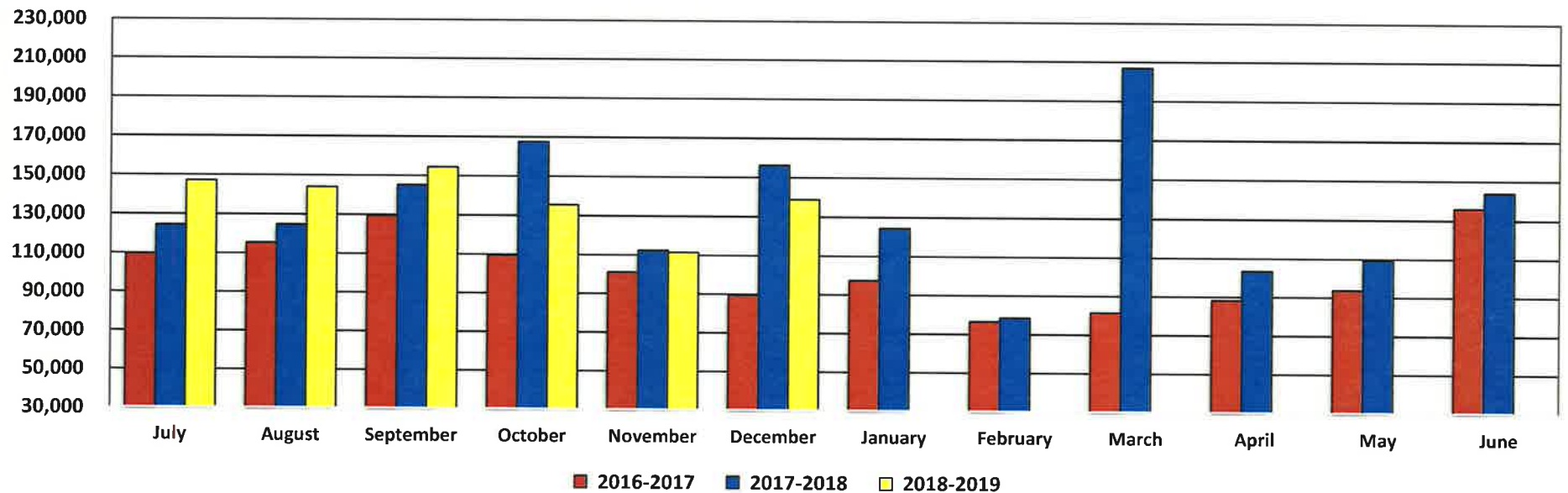
### USE TAX

	2016-2017	2017-2018	2018-2019
July	93,558	80,420	105,151
August	53,079	82,148	59,045
September	55,740	79,725	87,770
October	64,099	102,907	98,998
November	109,807	97,336	84,757
December	79,892	94,581	116,751
January	174,928	101,429	136,147
February	516,781	165,109	
March	74,318	68,918	
April	59,681	77,001	
May	84,754	84,443	
June	65,206	61,250	
	1,431,842	1,095,267	688,619

## WATER SALES- RESIDENCE & COMMERCIAL



## WATER DISTRICTS & WHOLESALE

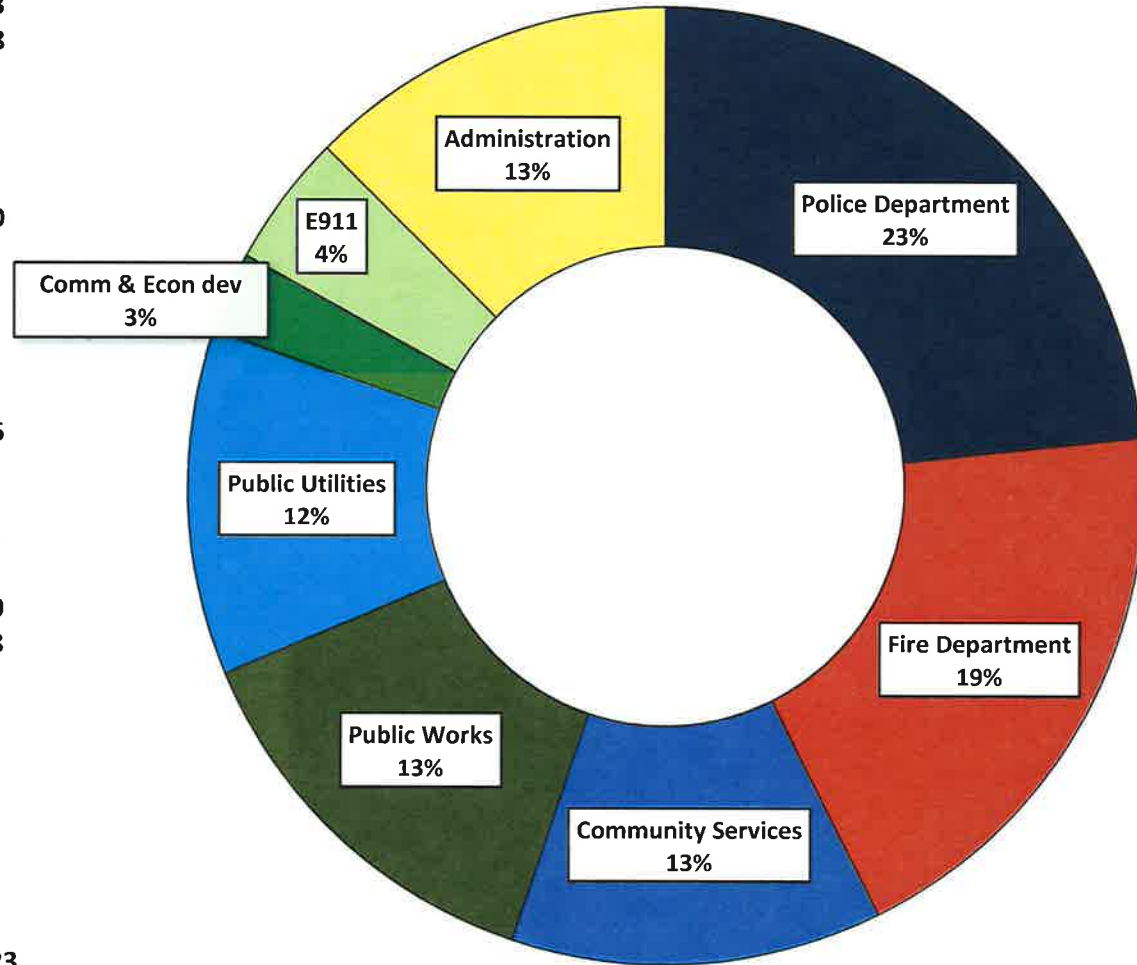




# CITY OF MCALESTER EMPLOYEE HEADCOUNT BUDGETED FY2018-2019

Police Department	52
Fire Department	43
Community Services	28
Parks	
Recreation	
Nutrition	
Cemetery	
Public Works	30
Streets	
Facility Maintenance	
Fleet Maintenance	
Airport	
Landfill	
Public Utilities *	26
Waste Water	
Utility Maintenance	
Community & Economic Dev	6
Planning	
E911	10
Administration	28
EXPO	
Tourism	
Engineering	
Human Resources	
Information Technology	
Finance	
Municipal Court	
City Clerk	
<b>Total Full Time Employees</b>	<b>223</b>

## DEPARTMENTAL STAFFING



\*Includes two additional UTM employees at MidYear

## INFRASTRUCTURE COMPLETED or IN PROGRESS PROJECTS

Total over \$1.5 Million

<u>Completed</u>		<u>Funded/In Progress</u>	
\$34,298	Water Line Replacement	\$40,701	Water Line Replacement
\$4,613	Sewer Line Replacement	\$70,000	Sewer Line Replacement
\$282,158	Asphalt Overlay	\$300,000	Asphalt Overlay
\$39,926	Concrete Panel Replacement	\$60,073	Concrete Panel Replacement
		\$314,808	Street Reconstruction
		\$144,500	Secondary Water Source
		\$120,000	Raw Water Pump-30 Inch Line
		\$176,360	Streetscape Project
		\$35,000	Arvest Park
		\$100,000	Lift Stations

# CAPITAL COMPLETED or IN PROGRESS PROJECTS

Total over \$1 million

---

<u>Completed</u>		<u>Funded/In Progress</u>	
\$ 18,349	Power Pro Cot/Stair Chair	\$ 325,000	Cont. Water Tower Maintenance
\$ 24,720	Remount Ambulance	\$ 230,000	UTM Dump Truck
\$ 71,258	Pup Trash Truck	\$ 140,000	4 Patrol Vehicles
\$ 9,304	Zero turn Mower -Parks	\$ 64,500	Tractor -Parks
\$ 6,199	Zero turn Mower - Airport	\$ 26,000	Truck -Facility Maint.
		\$ 13,000	Cemetery Jackhammer attachment
		\$ 63,452	Thunderbird Park Equipment
		\$ 85,793	Mini-Excavator & Trailer -UTM
		\$ 45,000	Jeff Lee Pool Tank



# STORM WATER COMPLETED or IN PROGRESS PROJECTS

## Completed

\$	19,500	Osage to Seminole
\$	18,500	703 S. 12th
\$	39,905	420 S. 8th
\$	32,500	910 E. Park
\$	22,500	1000 E. Miami
\$	31,200	1000 E. Seneca
\$	54,704	Cardinal Lane
\$	85,900	400 S. A Street
\$	44,540	415 S. A Street
\$	349,249	

## Funded/In Progress

\$	39,750	2500 Pelican Box Replacement
\$	200,000	10th & MacArthur Canal
\$	35,000	Mill and Main Box Repair
\$	20,000	Delaware & 13th
\$	20,000	Coal-Robin to R.R.
\$	314,750	

## Future Projects

\$200,000	102 Saunier Way
\$ 73,750	Indiana 5th to 9th
\$182,350	Saunier Way North side
\$100,000	Newton Circle Drainage to 14th
\$ 37,750	Hunter Park
\$ 75,000	B & Polk
\$ 75,000	1223 West Street Box
\$ 90,000	Berrypatch to Douglas
\$ 27,000	Belmont and Preakness

# Update principles of effective internal control

## Control Environment

1. Demonstrates commitment to integrity and ethical values
2. Exercises oversight responsibility
3. Establishes structure, authority and responsibility
4. Demonstrates commitment to competence
5. Enforces accountability

## Risk Assessment

6. Specifies suitable objectives
7. Identifies and analyzes risk
8. Assesses fraud risk
9. Identifies and analyzes significant change

## Control Activities

10. Selects and develops control activities
11. Selects and develops general controls over technology
12. Deploys through policies and procedures

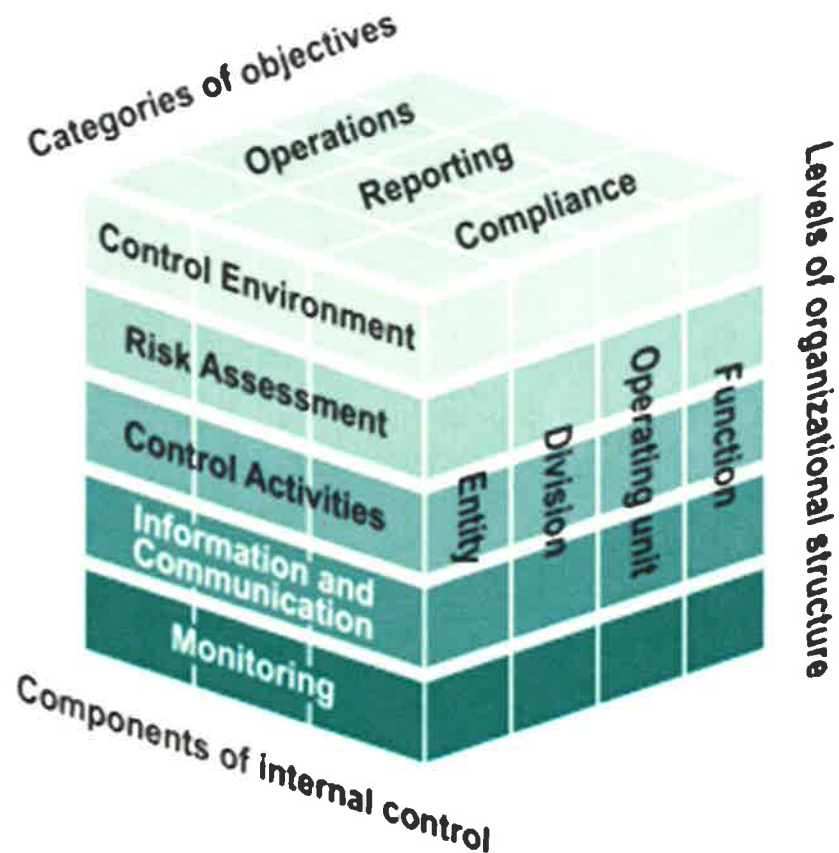
## Information & Communication

13. Uses relevant information
14. Communicates internally
15. Communicates externally

## Monitoring Activities

16. Conducts ongoing and/or separate evaluations
17. Evaluates and communicates deficiencies

# Components of Internal Control



Sources: COSO and GAO. | GAO-14-704G



# McAlester City Council

## AGENDA REPORT

Meeting Date:	January 22, 2019	Item Number:	2
Department:	Finance		
Prepared By:	Toni Ervin	Account Code:	
Date Prepared:	January 15, 2019	Budgeted Amount:	
		Exhibits:	13

### Subject

Consider and act upon, an Ordinance amending Ordinance No. 2626 which established the budget for fiscal year 2018-2019; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency.

### Recommendation

Motion to approve the budget amendment ordinance.

### Discussion

The budget amendment ordinance is necessary to cover proposed revenue and/or expenditures not included in the budget for this fiscal year. See attachments.

### Approved By

	Initial	Date
Department Head		
City Manager	P. Stasiak <i>PJS</i>	1-17-19

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA,  
AMENDING ORDINANCE NO. 2626 WHICH ESTABLISHED THE  
BUDGET FOR FISCAL YEAR 2018-2019; REPEALING ALL  
CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY  
CLAUSE; AND DECLARING AN EMERGENCY.**

**WHEREAS**, the City Council heretofore adopted Ordinance No. 2626 setting forth the Budget for Fiscal Year 2018-2019 beginning July 1, 2018 and ending June 30, 2019; and

**WHEREAS**, the City Departments and Divisions routinely review their budget appropriations to determine if any changes are necessary; and

**WHEREAS**, based upon said review the City staff now recommends that certain amendments to the Budget be considered by the City Council; and

**WHEREAS**, the City Council has the authority to make amendments to the City Budget under Article 5, Section 5.07 (b) of the new City Charter as well as State law; and

**WHEREAS**, the City Council has determined that the proposed amendment to the FY 2018-2019 Budget, with the revenues and expenditures therein contained, is in the best interest of the City; and therefore, desires to adopt the same by formal action.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF McALESTER,  
OKLAHOMA:**

SECTION 1: The proposed amendment to the FY 2018-2019 Budget of the City of McAlester, Oklahoma, as heretofore adopted by Ordinance, as summarized in Exhibit A-1 through A-13, which is attached hereto and fully incorporated herein by reference, be, and the same hereby are, completely adopted and approved as an amendment to the said FY 2018-2019 Budget.

SECTION 2: All portions of the existing FY 2018-2019 Budget, Ordinance No. 2626 except as specifically herein amended, shall remain in full force and effect, and not be otherwise affected by the adoption of the amendatory ordinance.

SECTION 3: That all other ordinances in conflict herewith are hereby repealed to the extent of any such conflict or inconsistency and all other ordinances not in conflict herewith shall remain in full force and effect.

SECTION 4: Should any paragraph, sentence, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part or parts as declared to be invalid, illegal, or unconstitutional.

SECTION 5: That an emergency is hereby declared to exist, and for the provision of the public peace, health and safety, by reason whereof it is necessary that all acts take effect immediately and be in full force and effect from, and after the passage and approval.

**PASSED and the EMERGENCY CLAUSE ruled on separately this \_\_\_\_\_ day of \_\_\_\_\_, 2019.**

**CITY OF MCALESTER, OKLAHOMA  
A Municipal Corporation**

**By \_\_\_\_\_  
John Browne, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Cora Middleton, City Clerk**

**Approved as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 2019.**

\_\_\_\_\_  
**William J. Ervin, City Attorney**

[illegible][illegible]

## A1119-011



Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
02	40999		Appropriated Fund Balance	230,677	166,239	396,916
02	40721		Transfer from Bond Trustee Fund	-	45,761	45,761
						*
						*
						*
						*
						*
						*
						*
						*
						*
						*
						*
						*
						*
						*
			Total		212,000	*

[illegible]

Original Budget - Revenues ***	\$ 9,403,386
Amendments	45,000
Current Budget - Revenues	<u>\$ 9,448,386</u>
Original Budget - Expenditures	\$ 9,403,386
Amendments	442,677
Current Budget - Expenditures	<u>\$ 9,846,063</u>

Approved by the City Council this  
January 22, 2019

Appropriate funds for Mid-Year Review.

Attest:

Posted By \_\_\_\_\_ Date \_\_\_\_\_ BA# \_\_\_\_\_ Pkt.# \_\_\_\_\_

A1119-012



Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
03	4-0-720		Transfer From General	302,634	13,000	315,634
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
			Total		13,000	-

[illegible]

## A1119-013

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
16	40500		Forfeitures	-	13,000	13,000
16	40999		Fund Balance	-	22,332	22,332
						*
						*
						*
						*
						*
						*
						*
						*
						*
						*
						*
						*
			Total		35,332	

[illegible]

Original Budget - Revenues ***	\$ -
Amendments	<u>13,000</u>
Current Budget - Revenues	\$ 13,000
Original Budget - Expenditures	\$ -
Amendments	<u>35,332</u>
Current Budget - Expenditures	\$ 35,332

Explanation of Budget Amendment:  
Appropriate funds for Mid-Year Review.

A1119-014

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
21	4-0-999		Appropriated Fund Balance		45,762	45,762
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
			Total		45,762	*

[illegible]

Original Budget - Revenues ***	\$ 6,226,238
Amendments	-
Current Budget - Revenues	<b>\$ 6,226,238</b>
Original Budget - Expenditures	\$ 6,226,238
Amendments	45,762
Current Budget - Expenditures	<b>\$ 6,272,000</b>

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
27	4-0-999		Appropriated Fund Balance		64,235	64,235
					-	-
					-	-
					-	-
					*	*
					*	*
					*	*
					*	*
					*	*
					*	*
					*	*
					*	*
					*	*
					*	*
					*	*
					*	*
			Total		64,235	*

[illegible]

## A1119-016

[illegible][illegible]

Original Budget - Revenues ***	\$ 699,385
Amendments	-
Current Budget - Revenues	<b>\$ 699,385</b>
Original Budget - Expenditures	\$ 891,832
Amendments	131,406
Current Budget - Expenditures	<b>\$ 1,023,238</b>

Approved by the City Council this  
January 22, 2019

Appropriate funds for Mid-Year Review.

Appropriate funds for the E-911 Carl Albert Building remodel.

Mayor

City Clerk \_\_\_\_\_ Posted By \_\_\_\_\_ Date \_\_\_\_\_ BA# \_\_\_\_\_ Pkt.# \_\_\_\_\_

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
30	4-0-999		Appropriated Fund Balance		102,935	102,935
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
			Total		102,935	-

[illegible]

Original Budget - Revenues ***	\$ 13,000
Amendments	<u>158,000</u>
Current Budget - Revenues	\$ 171,000
Original Budget - Expenditures	\$ 893,172
Amendments	<u>1,020,205</u>
Current Budget - Expenditures	\$ 1,913,377

Approved by the City Council this  
January 22, 2019

Appropriate funds for Mid-Year Review.

Appropriate funds for the Consultants, Business Expense, Capital Outlay (FAA Building) & Streetscape Project.

Mayor

Posted By	Date	BA#	Pkl.#
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A1119-018

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
32	4-0-628		Donations-Mullen Splash Pad	55,200	19,600	74,800
32	4-0-632		Wayfinding Signs	-	6,000	6,000
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
			Total		25,600	-

[illegible]

Original Budget - Revenues ***	\$ -
Amendments	<u>109,475</u>
Current Budget - Revenues	\$ <b>109,475</b>
Original Budget - Expenditures	\$ -
Amendments	<u>109,475</u>
Current Budget - Expenditures	\$ <b>109,475</b>

Approved by the City Council this  
January 22, 2019

Appropriate funds for Mid-Year Review.

Appropriate funds for the Mullen Splash Pad & Wayfinding Signs.

Mayor

City Clerk \_\_\_\_\_ Posted By \_\_\_\_\_ Date \_\_\_\_\_ BA# \_\_\_\_\_ Pkt. # \_\_\_\_\_

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
33	40330		Grant Revenue	-	195,469	195,469
33	40742		Transfer from Infrastructure	-	112,869	112,869
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
			Total		308,338	

[illegible]

Original Budget - Revenues ***	\$ -
Amendments	<u>308,338</u>
Current Budget - Revenues	\$ 308,338
Original Budget - Expenditures	\$ -
Amendments	<u>308,338</u>
Current Budget - Expenditures	\$ 308,338



Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
41	40720		Transfer from General	\$16,315	183,350	699,665
41	40330		Grant Revenue	-	22,303	22,303
41	40625		Reimbursements	-	41,149	41,149
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
			Total		246,802	-

[illegible]

\*\*\* Does not include appropriated fund balance.

City Clerk

[illegible][illegible]

Original Budget - Revenues ***	\$ 99,900
Amendments	-
Current Budget - Revenues	\$ 99,900
Original Budget - Expenditures	\$ 99,900
Amendments	3,000
Current Budget - Expenditures	\$ 102,900

A1119-022

[illegible][illegible]

Original Budget - Revenues ***	\$ 2,071,037
Amendments	-
Current Budget - Revenues	<b>\$ 2,071,037</b>
Original Budget - Expenditures	\$ 2,071,037
Amendments	-
Current Budget - Expenditures	<b>\$ 2,071,037</b>

A1119-023

## FY 2018-19 Budget Amendments listed by fund

					<u>Revenue</u>	<u>Expense</u>
009	10/23/18	01	General Fund	Appropriate funds for the New Airport Grant.	230,677	230,677
011	1/22/19	01	General Fund	Mid- Year Review	-	271,350
010	10/23/18	02	MPWA	Appropriate funds for the New Airport Grant.	-	230,677
012	1/22/19	02	MPWA	Mid- Year Review	45,761	212,000
008	10/23/18	03	Airport Fund	Appropriate funds for the New Airport Grant.	230,677	230,677
013	1/22/19	03	Airport Fund	Mid- Year Review	13,000	13,000
014	1/22/19	16	State Forfeiture	Mid- Year Review	35,332	35,332
015	1/22/19	21	Bond Trustee Fund	Mid- Year Review	45,762	45,762
007	10/23/18	24	Airport Grant Fund	Appropriate funds for the New Airport Grant.	4,644,693	4,644,693
016	1/22/19	27	Tourism Fund	Mid- Year Review	-	64,235
001	10/9/18	29	E911	Budget Supplement to lapse and reappropriate expenditures for the ongoing capital pr	-	35,000
017	1/22/19	29	E911	Mid- Year Review	-	96,406
002	10/9/18	30	Economic Development	Budget Supplement to lapse and reappropriate expenditures for the ongoing capital pr	158,000	917,270
018	1/22/19	30	Economic Development	Mid- Year Review	-	102,935
003	10/9/18	32	Gifts, Grants, & Contributio	Budget Supplement to lapse and reappropriate expenditures for the ongoing capital pr	83,875	83,875
019	1/22/19	32	Gifts, Grants, & Contributio	Mid- Year Review	25,600	25,600
020	1/22/19	33	CDBG Fund	Mid- Year Review	308,338	308,338
004	10/9/18	41	Capital Fund	Budget Supplement to lapse and reappropriate expenditures for the ongoing capital pr	-	188,318
021	1/22/19	41	Capital Fund	Mid- Year Review	246,802	246,802
005	10/9/18	44	Technology Fund	Budget Supplement to lapse and reappropriate expenditures for the ongoing capital pr	-	3,000
022	1/22/19	44	Technology Fund	Mid- Year Review	-	-
006	10/9/18	46	Stormwater Fund	Budget Supplement to lapse and reappropriate expenditures for the ongoing capital pr	-	406,306
023	1/22/19	48	Infrastructure Fund	Mid- Year Review	-	-
					<u>6,068,517</u>	<u>8,392,253</u>



# McAlester City Council

## AGENDA REPORT

Meeting Date: January 22, 2019 Item Number: 3  
Department: City Manager  
Toni Ervin, Assistant City  
Prepared By: Manager Account Code: \_\_\_\_\_  
Date Prepared: January 15, 2019 Budgeted Amount: \_\_\_\_\_  
Exhibits: 3

### Subject

Consider and act upon, two resolutions authorizing the addition of 2 Full Time Positions to the Utilities Maintenance department and placing them on the Non-Uniform Pay plan for the FY 2018-2019.

### Recommendation

Motion to approve the resolutions.

### Discussion

The creation of these positions in Utility Maintenance will be a more efficient use of our funds. The amount saved from what are now currently contracted services will more than pay for these positions.

See attached:

1. Resolutions.
2. Analysis of hauling fees.

### Approved By

*Initial*

*Date*

Department Head

City Manager

P. Stasiak

*Pfs*

*1-17-19*

**RESOLUTION NO. \_\_\_\_\_**

**Resolution to authorize the creation of the Full Time Position of CDL Driver in Utility  
Maintenance FY 2018-2019**

.....

**Whereas**, the primary function of this position would include all operation of the hauling process and equipment transportation designed for the more efficient use of the funds currently being expended for contracting these services.

**Whereas**, this position would be required to have a CDL and be placed on our pay scale at a Level 116 under the Utilities Maintenance Department.

**Whereas**, this position would be responsible for the operation and maintenance of the 10 Wheel dump truck, follow all applicable traffic laws, secure cargo for transport using ropes, blocks, chains, or covers, inspection of the trailers before and after trips, and record any defects that are found.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and City Council of the City of McAlester, that:

\*The creation of a full time position is hereby approved with the funding for the position to come from the Utilities Maintenance Division (02-975).

**PASSED AND APPROVED** by the Council of the City of McAlester, Oklahoma on this 22nd day of January, 2019.

CITY OF MCALESTER, OKLAHOMA  
A Municipal Corporation

By: \_\_\_\_\_  
John Browne, Mayor

ATTEST:

\_\_\_\_\_  
Cora Middleton, City Clerk

**RESOLUTION NO. \_\_\_\_\_**

**Resolution to authorize the creation of the Full Time Position of Utility Line Locator in  
Utility Maintenance FY 2018-2019**

.....

**Whereas**, the primary function of this position would include line locating, marking and data collection, making plans and specifications to assist and report to the Utilities Superintendent with mapping of utilities. This position is created for the more efficient use of the funds currently being expended for contracting these services.

**Whereas**, this position would be required to GPS lines, accurately record all lines, including fire hydrants, gas, sewer, water, etc. This position would provide mapping and be placed on our pay scale at a Level 123 under the Utilities Maintenance Department.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and City Council of the City of McAlester, that:

\*The creation of a full time position is hereby approved with the funding for the position to come from the Utilities Maintenance Division (02-975).

**PASSED AND APPROVED** by the Council of the City of McAlester, Oklahoma on this 22nd day of January, 2019.

CITY OF MCALESTER, OKLAHOMA  
A Municipal Corporation

By: \_\_\_\_\_  
John Browne, Mayor

ATTEST:

\_\_\_\_\_  
Cora Middleton, City Clerk

## ANALYSIS OF HAULING FEES

July 2016 thru December 2018

		ROCK	ASPHALT	SOIL	SLUDGE	DEMOLITION	WATER TRK	TRACKHOE TRANS	
Harris Construction	2016/2017	\$19,981.84		\$1,400.00	\$19,999.99				\$41,381.83
	2017/2018		\$4,080.00	\$2,300.00		\$7,349.98			\$13,729.98
	2018/2019		\$17,255.00						\$17,255.00
Justin Buckner	2016/2017	\$19,970.28							\$19,970.28
	2017/2018	\$40,626.72							\$40,626.72
	2018/2019	\$11,212.95							\$11,212.95
K-Bar Construction	2016/2017	\$2,422.50	\$5,185.00	\$6,770.00			\$425.00		\$14,802.50
	2017/2018		\$2,720.00	\$1,080.00				\$720.00	\$4,520.00
	2018/2019		\$8,563.50					\$300.00	\$8,863.50
<b>TOTALS</b>	2016/2017	\$42,374.62	\$5,185.00	\$8,170.00	\$19,999.99	\$0.00	\$425.00	\$0.00	\$76,154.61
	2017/2018	\$40,626.72	\$6,800.00	\$3,380.00	\$0.00	\$7,349.98	\$0.00	\$720.00	\$58,876.70
	2018/2019	\$11,212.95	\$25,818.50	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$37,331.45

### 2016/2017

Cemetery				\$1,320.00					\$1,320.00
Comm Development									\$0.00
Projects (Streetscape, Archery Park, Bomb Display)	\$3,138.63		\$5,450.00						\$8,588.63
Streets	\$35,238.19	\$5,185.00	\$1,400.00				\$425.00		\$42,248.19
UTM	\$3,997.80				\$19,999.99				\$23,997.79
									\$76,154.61

### 2017/2018

Cemetery			\$1,580.00						\$1,580.00
Comm Development						\$7,349.98			\$7,349.98
Projects (Streetscape, Archery Park, Bomb Display)			\$1,800.00						\$1,800.00
Streets	\$32,434.45	\$6,800.00							\$39,234.45
UTM	\$8,192.27							\$720.00	\$8,912.27
									\$58,876.70

### 2018/2019

Cemetery									\$0.00
Comm Development									\$0.00
Projects (Streetscape, Archery Park, Bomb Display)									\$0.00
Streets	\$6,239.40	\$25,818.50							\$32,057.90
UTM	\$4,973.55							\$300.00	\$5,273.55
									\$37,331.45

### NOTES:

City currently owns 2 - 10 wheel dump trucks which are converted trash tracks. There are 2 - 6 wheel dump trucks (one has a snow plow attachment) which are under lease payments. The snow plow truck has a cost of \$141,910 which is \$2,555.73 a month through April, 2020. The second 6 wheel has a cost of \$84,299 with \$1,517.90 monthly payments through March, 2020.

Snow plow capable - \$2,555.27 X 12 (months) equals \$30,663.24 per year

6 wheel dump truck - \$1,517.90 X 12 (months) equals \$18,214.80 per year

The estimated cost of 1 employee at a rate of \$17.00 per hour (with benefits) is \$51,837 per year.

The estimated costs of transporting the recyclables are:

Manpower	76 hours per quarter (burdened)	\$2,261 X 4 = \$9,044
Truck	473 gallons @ \$3.25/gal (per quarter)	\$1,537 X 4 = \$6,148
		\$15,192 per year





# McAlester City Council

## AGENDA REPORT

Meeting Date:	<u>January 22, 2019</u>	Item Number:	<u>4</u>
Department:	<u>Economic Development</u>		
Prepared By:	<u>Kirk Ridenour</u>	Account Code:	<u></u>
Date Prepared:	<u>January 15, 2019</u>	Budgeted Amount:	<u></u>
		Exhibits:	<u>2</u>

### Subject

Consider and act upon, to approve a financial commitment from the City of McAlester of \$176,360 to the Downtown McAlester Streetscape Project, contingent upon the remainder of the total project funding being raised.

### Recommendation

Staff recommends approval of the financial commitment toward the Streetscape Project.

### Discussion

In July 2018, City staff approached the City Council for a pledge of \$128,470 to go towards the Downtown Streetscape Project, with the intention of approaching the Choctaw Nation for a grant to finalize the funding necessary to complete the project. The Council approved this request and the application was submitted.

In December 2018, the Choctaw Nation reviewed and approved our application, pledging \$149,440 toward the project. This amount matched the City's portion of funding for the project and left \$176,360 to be funded.

Also during this period, the \$125,000 pledge from the Puterbaugh Foundation expired.

We are now requesting the City Council consider pledging an additional \$176,360 toward this project, with the intention of reapproaching the Puterbaugh Foundation to renew its \$125,000 pledge, which would finalize all project funding.

### Approved By

Department Head	<i>Initial</i> KR	<i>Date</i> January 15, 2019
City Manager	P. Stasiak <i>PJS</i>	<i>1-17-19</i>



## **Application Community & Economic Development Approval E-mail**

December 6, 2018

City of McAlester  
Attn: Peter Stasiak, City Manager  
28 E. Washington Ave.  
McAlester, OK 74501

Dear Mr. Stasiak:

Congratulations! The Choctaw Development Fund Committee has conditionally approved the funding of your project for the amount of \$149,440.00. This amount reflects the amount of funding the City of McAlester is contributing to the project. The Development Fund will make this funding available upon invoice submission once the remaining project funds of \$176,400.00 have been raised and all other funding sources utilized. This offer remains effective for six months from the date of the signed and returned approval agreement.

If you agree to these terms please sign and return the attached funding agreement that outlines the terms.

Sincerely,

A handwritten signature in black ink that reads "Angel Rowland". The signature is written in a cursive, flowing style.

Angel Rowland  
Choctaw Development Fund Manager  
Choctaw Nation of Oklahoma  
PO Box 1210  
Durant, OK 74702  
580-924-8280 Ext. 2371  
580-380-2410  
[arowland@choctawnation.com](mailto:arowland@choctawnation.com)

## Exhibit B: Funding Breakdown

### Engineering Documents

City of McAlester	\$	20,970
TSET Healthy Living	\$	14,500
McAlester Main Street	\$	7,500
<b>Total Spent</b>	<b>\$</b>	<b>42,970</b>

### Donations

Arvest Bank	\$	5,000
The Emmons	\$	2,500
McAlester Main Street	\$	1,530
Bank of Oklahoma	\$	600
Common Roots	\$	500
Clem Santine	\$	500
The Mabrays	\$	100
Harper and Grey House	\$	100
Dotties	\$	100
Jill Gotcher	\$	50
Kevin Priddle	\$	50
<b>Total Donations</b>	<b>\$</b>	<b>11,030</b>

### Pledges

Choctaw Nation of OK	\$	149,440
City of McAlester	\$	128,470
Puterbaugh Foundation	\$	125,000
The Fugitt Foundation	\$	21,500
The Bank N.A.	\$	5,000
BancFirst	\$	5,000
<b>Total Pledges</b>	<b>\$</b>	<b>434,410</b>

Total Costs	\$	664,770
Spent / Collected / Pledged	\$	488,410
Remaining Balance	\$	176,360



# McAlester City Council

## AGENDA REPORT

Meeting Date: January 22, 2019  
Department: Finance  
Prepared By: Toni Ervin  
Date Prepared: December 14, 2018

Item Number: 5  
Account Code: \_\_\_\_\_  
Budgeted Amount: \_\_\_\_\_  
Exhibits: 1

### Subject

Consider and act upon, declaring a wrecked PD vehicle as surplus property so the Fleet Maintenance department can begin using its parts.

### Recommendation

Motion to declare PD-102, a wrecked 2009 Crown Victoria, as surplus property.

### Discussion

A 2009 Ford Crown Vic was involved in an accident and sustained damage that would be costly to repair.

If it is declared as surplus, the Fleet Maintenance department will be able to use parts from the PD-102 vehicle to repair/replace on other City equipment.

VIN: 2FAHP71V79X129150

Tag: 12850

### Approved By

Department Head

City Manager

P. Stasiak

Initial  
TE

A handwritten signature in blue ink, appearing to be "P. Stasiak", written over a horizontal line.

Date

12-14-2018

1-17-19

## Fixed Asset Information Sheet

(To be filled out and turned into the fixed assets officer every time a new purchase is made; an asset is moved from one department to another; and when an asset is unusable or salvaged)

2009 FORD C/V.

Asset: \_\_\_\_\_

City ID: PD-102

Yr/Make

2009 FORD

Model

CROWN VIC

Vin #

2FAHP71V79X129158

Tag #

12850

2FAHP71V79X129158

New: \_\_\_\_\_

Used: \_\_\_\_\_

Salvage: ☒

Original Location: P.D.

New Location: \_\_\_\_\_

Method of Salvage: WAS WRECKED.

Additional Comments:

CAR WAS WRECKED

AND PETE DOES NOT WANT TO FIX. HE

SAID TO PUT ON NEXT COUNCIL MEETING.

FLEET WILL USE FOR PARTS.

Signature: Don Salinas

Date: 12/14/2018



# McAlester City Council

## AGENDA REPORT

Meeting Date:	<u>January 22, 2019</u>	Item Number:	<u>6</u>
Department:	<u>Community &amp; Economic Development</u>		
Prepared By:	<u>Jayne Clifton, Director</u>	Account Code:	<u>N/A</u>
Date Prepared:	<u>January 14, 2019</u>	Budgeted Amount:	<u>N/A</u>
		Exhibits:	<u>7</u>

### Subject

Consider and act upon, Building Demolition & Site Clearance Contracts with Greg Burkett dba American Demolition in the sum of \$11,968.00, with Dustin Harris dba Harris Construction Services in the sum of \$32,573.93, and with Henry Moss dba Moss Trucking in the sum of \$27,450.00.

### Recommendation

Motion to award Building Demolition & Site Clearance Contracts with Greg Burkett dba American Demolition in the sum of \$11,968.00, with Dustin Harris dba Harris Construction Services in the sum of \$32,573.93, and with Henry Moss dba Moss Trucking in the sum of \$27,450.00 and to authorize the Mayor to execute the respective Building Demolition & Site Clearance Contracts.

### Discussion

Twenty dilapidated structures were condemned by Resolution No 18-18 on August 14, 2018. The recommended contracts are for the demolition and site clearance for fifteen of those properties.

Balance of funding in the FY2018-2019 Budget for Demolition (01-5652319) - \$28,451.00

Cost of demolition and lot clearance on 15 properties presented - \$71,991.93

Amount of additional funding in the FY2018-2019 Budget for Demolition (01-5652319) - \$43,540.93

The following documents are attached for your reference:

1. Contract for Building Demolition & Site Clearance Services to Greg Burkett dba American Demolition
2. Contract for Building Demolition & Site Clearance Services to Dustin Harris dba Harris Construction
3. Contract for Building Demolition & Site Clearance Services to Henry Moss dba Moss Trucking
4. Building Demolition & Site Clearance Bid Tabulation from November 19, 2018
5. Demolition & Site Clearance Bids Received
6. Affidavit of Publication – Notice to Bidders published on November 3 & November 10, 2018
7. Resolution No. 18-18 recorded with Pittsburg County Clerk on August 16, 2018

### Approved By

		Initial	Date
Department Head	J. Clifton	JC	01/14/2019
City Manager	P. Stasiak		1-17-19

## CONTRACT FOR BUILDING DEMOLITION AND SITE CLEARANCE SERVICES

**City of McAlester**  
**Community & Economic Development Department**  
**Municipal Building, 28 East Washington, McAlester, Oklahoma 74501**

This Contract made this 22<sup>nd</sup> day of January, 2019 between the City of McAlester, hereinafter referred to as the "City", and Greg Burkett dba American Demolition, hereinafter referred to as the "Contractor".

WITNESSETH, that the City and the Contractor for the considerations stated herein mutually agree as follows:

### SECTION 1 -Statement of Work

The Contractor shall furnish all supervision, equipment and labor to perform and complete all work required for the demolition and site clearance. Pursuant to the Building Demolition Specifications & Special Conditions (Attachment #3), Contractor will remove structure and resulting debris from the lot; will remove all slabs, foundations, fences, sidewalks, out-buildings and any other construction on the lot; will level lot and leave lot in a mowable condition with all small trees and bushes removed; will plug and secure sewer line at a depth of not less than 24 inches from the ground surface; will dispose of all construction and other debris only in a landfill approved by the DEQ. All real property shall be returned to its natural terrain at the following legally described property(s):

PROPERTY ADDRESS	TYPE OF STRUCTURE	BID PER ADDRESS
118 E Polk Avenue	One-Story Structure	\$ 5,568.00
532 W Adams Avenue	One-Story Structure	6,400.00
TOTAL AWARD		\$ 11,968.00

### SECTION 2 -Contract Price

The city will pay the Contractor for the performance of said contract the sum of \$11,968.00. In addition, all salvageable materials shall become the property of the Contractor. This sum shall include all landfill dumping fees.

### SECTION 3 -Contract Documents

The Contract Documents which comprise this Contract for Building Demolition and Site Clearance Services consists of the following documents attached hereto and incorporated herein by reference as if fully set out herein:

- Instructions to bidders (Bid Package)
- This Building Demolition & Site Clearance Services Contract (Attachment #1)
- Bid Form (Attachment #2)
- Building Demolition Specifications & Special Conditions (Attachment #3)

#### SECTION 4 -Insurance

The contractor agrees to provide a Public or Contractor's Liability Insurance Certificate in the amount specified below and to indemnify and hold the City harmless from any acts of negligence on the part of said Contractor.

The Contractor shall maintain in force, between the time that the Contractor commences the Building Demolition and Site Clearance Work provided for in this Contract and the time that such work is completed, comprehensive public liability insurance protecting the City for not less than \$100,000/\$300,000 in the event of bodily injury, including death, and \$100,000 in the event of property damage arising out of the Contractor's operations under this Contract, whether such operations be by the Contractor, any subcontractors or suppliers engaged by the Contractor in connection with such operations, or anyone directly or indirectly employed by either the Contractor or such subcontractors or suppliers, and such insurance or other coverage as is required by Oklahoma law governing Workman's Compensation. Before commencing the Building Demolition and Site Clearance Work provided for in this Contract, the Contractor shall furnish the City with certificates showing that the required insurance is in force and shall be endorsed to provide that the policies will not expire or be cancelled or changed until ten (10) days after written notice of expiration, cancellation or change has been delivered to the City.

#### SECTION 5 -Worker's Compensation Insurance

It is understood and agreed to by the parties hereto that the Contractor is an independent contractor and not the employee of the City and the Contractor shall provide the City with a Certificate of Worker's Compensation Insurance Coverage as required by Oklahoma law governing Workman's Compensation; or

1. If the Contractor is a sole proprietor without any employees, the Contractor may execute and provide an "Affidavit of Exempt Status Under the Worker's Compensation Act- Form Edition 21014" in lieu of providing a Certificate of Worker's Compensation Insurance; or
2. If the Contractor has employees, but by definition they are not classified as employees pursuant to 85A O.S. 2015 § 2(18)(b) "the term employee shall not include" for Worker's Compensation Insurance purposes, the Contractor may provide documentation to show their employees fall under one of the exemptions provided by 85A O.S. 2015 § 2(18)(b) and execute and provide an "Affidavit of Exempt Status Under the Worker's Compensation Act-Form Edition 21014" for themselves in lieu of providing a Certificate of Worker's Compensation Insurance.

#### SECTION 6 - Accident Prevention

The Contractor shall exercise proper precaution at all times for the protection of persons and property and shall be responsible for damages to person or property, either on or off the site, which occur as a result of his execution of the work under this Contract. The safety provisions of applicable laws and building and construction codes shall be observed and the Contractor shall take or cause to be taken such additional safety and health measures as the City may determine to be reasonable and necessary.

#### SECTION 7- Care of Work

The Contractor shall keep the premises clean and orderly during the course of the Building Demolition and Site Clearance Work.



#### SECTION 8- Contract Changes

No modifications of this Contract shall be made after its execution by the Contractor and the City except by written instrument signed by the Contractor, accepted by the City.

#### SECTION 9- Inspection

The Contractor shall permit inspection by the City and other appropriate officials in order to confirm that work is conducted in accordance with the terms and conditions of this contract, and that work is satisfactorily completed.

#### SECTION 10-Completion and Liquidated Damages

The Contractor agrees to commence work on the date to be specified in a written "Notice to Proceed" and fully complete the project within the agreed upon consecutive calendar days thereafter. Contractor agrees to pay as liquidated damages, the sum of \$50 for each consecutive calendar day thereafter as provided by this bid package and Contract until the project is completed in full. The Bidder will be expected to complete Building Demolition and Site Clearance Services for all properties identified herein within 90 days from the date to commence work as specified in a written "Notice to Proceed", or within a time frame that is agreed to by City and Contractor.

#### SECTION 11 -Permits

Contractor shall be responsible for and obtain all permits required to perform the work described in this agreement. Contractor is responsible for requesting and verifying disconnection of services with all utility companies before work begins.

#### SECTION 12- Payment of Contract Price

Full payment will be issued by City to Contractor upon completion of all work for each individual property address awarded to the Contractor as they are completed. No Progress payments shall be made on individual properties.

#### SECTION 13- Hold Harmless Clause

The Contractor shall indemnify, and hold harmless the Owner and Owner's officials and employees from all liability and claims for damages because of bodily injury, death, property damage, sickness, disease, or loss and expense suffered or alleged to have been suffered by any person as a result of, or arising from, the Contractor's operations under this Contract, whether such operations be by the Contractor, any subcontractors or suppliers engaged by the Contractor in connection with such operations, or anyone directly or indirectly employed by either the Contractor or such subcontractors and suppliers.

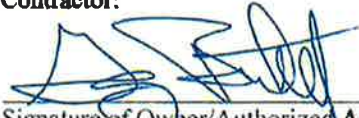
#### SECTION 14- Assignment of Contract

The Contractor shall not assign this Contract without the prior written consent of the City.

(SIGNATURES ON NEXT PAGE)

IN WITNESS WHEREOF, the parties hereto have cause this Contract to be executed on the day and year first above written.

Greg Burkett dba American Demolition  
Contractor:



Signature of Owner/Authorized Agent\*

*\*Must have the authority to bind the contractor and to answer questions with respect to the Contract.*

City of McAlester, Oklahoma  
A Municipal Corporation:

---

John Browne, Mayor

ATTEST:

---

Cora Middleton, City Clerk

## CONTRACT FOR BUILDING DEMOLITION AND SITE CLEARANCE SERVICES

**City of McAlester**  
**Community & Economic Development Department**  
**Municipal Building, 28 East Washington, McAlester, Oklahoma 74501**

This Contract made this 22<sup>nd</sup> day of January, 2019 between the City of McAlester, hereinafter referred to as the "City", and Dustin Harris dba Harris Construction Services, hereinafter referred to as the "Contractor".

WITNESSETH, that the City and the Contractor for the considerations stated herein mutually agree as follows:

### SECTION 1 -Statement of Work

The Contractor shall furnish all supervision, equipment and labor to perform and complete all work required for the demolition and site clearance. Pursuant to the Building Demolition Specifications & Special Conditions (Attachment #3), Contractor will remove structure and resulting debris from the lot; will remove all slabs, foundations, fences, sidewalks, out-buildings and any other construction on the lot, will level lot and leave lot in a mowable condition with all small trees and bushes removed; will plug and secure sewer line at a depth of not less than 24 inches from the ground surface; will dispose of all construction and other debris only in a landfill approved by the DEQ. All real property shall be returned to its natural terrain at the following legally described property(s):

PROPERTY ADDRESS	TYPE OF STRUCTURE	BID PER ADDRESS
1021 S A Street	One-Story Structure	\$4,399.99
2803 N Hickory Ave	One-Story Structure	1,999.99
317 W Bolen Avenue	One-Story Structure	5,474.00
410 W Jackson Avenue	One-Story Structures	3,799.99
232 W Chickasaw Avenue	One-Story Structure	5,499.99
514 (518) W Cherokee Avenue	One-Story Structure	3,499.99
51 W Ottawa Avenue	One-Story Structure	3,899.99
733 S 3 <sup>rd</sup> Street	One-Story Structure	4,899.99
TOTAL AWARD		\$ 32,573.93

### SECTION 2 -Contract Price

The city will pay the Contractor for the performance of said contract the sum of \$ 32,573.93. In addition, all salvageable materials shall become the property of the Contractor. This sum shall include all landfill dumping fees.

### SECTION 3 -Contract Documents

The Contract Documents which comprise this Contract for Building Demolition and Site Clearance Services consists of the following documents attached hereto and incorporated herein by reference as if fully set out herein:

- Instructions to bidders (Bid Package)

- This Building Demolition & Site Clearance Services Contract (Attachment #1)
- Bid Form (Attachment #2)
- Building Demolition Specifications & Special Conditions (Attachment #3)

#### SECTION 4 -Insurance

The contractor agrees to provide a Public or Contractor's Liability Insurance Certificate in the amount specified below and to indemnify and hold the City harmless from any acts of negligence on the part of said Contractor.

The Contractor shall maintain in force, between the time that the Contractor commences the Building Demolition and Site Clearance Work provided for in this Contract and the time that such work is completed, comprehensive public liability insurance protecting the City for not less than \$100,000/\$300,000 in the event of bodily injury, including death, and \$100,000 in the event of property damage arising out of the Contractor's operations under this Contract, whether such operations be by the Contractor, any subcontractors or suppliers engaged by the Contractor in connection with such operations, or anyone directly or indirectly employed by either the Contractor or such subcontractors or suppliers, and such insurance or other coverage as is required by Oklahoma law governing Workman's Compensation. Before commencing the Building Demolition and Site Clearance Work provided for in this Contract, the Contractor shall furnish the City with certificates showing that the required insurance is in force and shall be endorsed to provide that the policies will not expire or be cancelled or changed until ten (10) days after written notice of expiration, cancellation or change has been delivered to the City.

#### SECTION 5 -Worker's Compensation Insurance

It is understood and agreed to by the parties hereto that the Contractor is an independent contractor and not the employee of the City and the Contractor shall provide the City with a Certificate of Worker's Compensation Insurance Coverage as required by Oklahoma law governing Workman's Compensation; or

1. If the Contractor is a sole proprietor without any employees, the Contractor may execute and provide an "Affidavit of Exempt Status Under the Worker's Compensation Act- Form Edition 21014" in lieu of providing a Certificate of Worker's Compensation Insurance; or
2. If the Contractor has employees, but by definition they are not classified as employees pursuant to 85A O.S. 2015 § 2(18)(b) "the term employee shall not include" for Worker's Compensation Insurance purposes, the Contractor may provide documentation to show their employees fall under one of the exemptions provided by 85A O.S. 2015 § 2(18)(b) and execute and provide an "Affidavit of Exempt Status Under the Worker's Compensation Act-Form Edition 21014" for themselves in lieu of providing a Certificate of Worker's Compensation Insurance.

#### SECTION 6 - Accident Prevention

The Contractor shall exercise proper precaution at all times for the protection of persons and property and shall be responsible for damages to person or property, either on or off the site, which occur as a result of his execution of the work under this Contract. The safety provisions of applicable laws and building and construction codes shall be observed and the Contractor shall take or cause to be taken such additional safety and health measures as the City may determine to be reasonable and necessary.

#### SECTION 7- Care of Work

The Contractor shall keep the premises clean and orderly during the course of the Building Demolition and Site Clearance Work.

#### SECTION 8- Contract Changes

No modifications of this Contract shall be made after its execution by the Contractor and the City except by written instrument signed by the Contractor, accepted by the City.

#### SECTION 9- Inspection

The Contractor shall permit inspection by the City and other appropriate officials in order to confirm that work is conducted in accordance with the terms and conditions of this contract, and that work is satisfactorily completed.

#### SECTION 10-Completion and Liquidated Damages

The Contractor agrees to commence work on the date to be specified in a written "Notice to Proceed" and fully complete the project within the agreed upon consecutive calendar days thereafter. Contractor agrees to pay as liquidated damages, the sum of \$50 for each consecutive calendar day thereafter as provided by this bid package and Contract until the project is completed in full. The Bidder will be expected to complete Building Demolition and Site Clearance Services for all properties identified herein within 90 days from the date to commence work as specified in a written "Notice to Proceed", or within a time frame that is agreed to by City and Contractor.

#### SECTION 11 -Permits

Contractor shall be responsible for and obtain all permits required to perform the work described in this agreement. Contractor is responsible for requesting and verifying disconnection of services with all utility companies before work begins.

#### SECTION 12- Payment of Contract Price

Full payment will be issued by City to Contractor upon completion of all work for each individual property address awarded to the Contractor as they are completed. No Progress payments shall be made on individual properties.

#### SECTION 13- Hold Harmless Clause

The Contractor shall indemnify, and hold harmless the Owner and Owner's officials and employees from all liability and claims for damages because of bodily injury, death, property damage, sickness, disease, or loss and expense suffered or alleged to have been suffered by any person as a result of, or arising from, the Contractor's operations under this Contract, whether such operations be by the Contractor, any subcontractors or suppliers engaged by the Contractor in connection with such operations, or anyone directly or indirectly employed by either the Contractor or such subcontractors and suppliers.

#### SECTION 14- Assignment of Contract

The Contractor shall not assign this Contract without the prior written consent of the City.

IN WITNESS WHEREOF, the parties hereto have cause this Contract to be executed on the day and year first above written.

Dustin Harris dba Harris Construction Services  
Contractor:



Signature of Owner/Authorized Agent\*

*\*Must have the authority to bind the contractor and to answer questions with respect to the Contract.*

City of McAlester, Oklahoma  
A Municipal Corporation:

John Browne, Mayor

ATTEST:

Cora Middleton, City Clerk

## CONTRACT FOR BUILDING DEMOLITION AND SITE CLEARANCE SERVICES

**City of McAlester**  
**Community & Economic Development Department**  
**Municipal Building, 28 East Washington, McAlester, Oklahoma 74501**

This Contract made this 22nd day of January, 2019 between the City of McAlester, hereinafter referred to as the "City", and Henry Moss dba Moss Trucking, hereinafter referred to as the "Contractor".

WITNESSETH, that the City and the Contractor for the considerations stated herein mutually agree as follows:

### SECTION 1 -Statement of Work

The Contractor shall furnish all supervision, equipment and labor to perform and complete all work required for the demolition and site clearance. Pursuant to the Building Demolition Specifications & Special Conditions (Attachment #3), Contractor will remove structure and resulting debris from the lot; will remove all slabs, foundations, fences, sidewalks, out-buildings and any other construction on the lot; will level lot and leave lot in a mowable condition with all small trees and bushes removed; will plug and secure sewer line at a depth of not less than 24 inches from the ground surface; will dispose of all construction and other debris only in a landfill approved by the DEQ. All real property shall be returned to its natural terrain at the following legally described property(s):

PROPERTY ADDRESS	TYPE OF STRUCTURE	BID PER ADDRESS
623 Short Stonewall Avenue	One-Story Structure	\$ 3,900.00
1115 S 4 <sup>th</sup> Street	Two-Story & One-Story Structures	6,800.00
805 W Harrison Avenue	One-Story Structure	3,450.00
823 E Delaware Avenue	One-Story Structure	5,800.00
708 S 8 <sup>th</sup> Street	Two-Story Structure	7,500.00
TOTAL AWARD		\$ 27,450.00

### SECTION 2 -Contract Price

The city will pay the Contractor for the performance of said contract the sum of \$27,450.00. In addition, all salvageable materials shall become the property of the Contractor. This sum shall include all landfill dumping fees.

### SECTION 3 -Contract Documents

The Contract Documents which comprise this Contract for Building Demolition and Site Clearance Services consists of the following documents attached hereto and incorporated herein by reference as if fully set out herein:

- Instructions to bidders (Bid Package)
- This Building Demolition & Site Clearance Services Contract (Attachment #1)
- Bid Form (Attachment #2)
- Building Demolition Specifications & Special Conditions (Attachment #3)

#### SECTION 4 -Insurance

The contractor agrees to provide a Public or Contractor's Liability Insurance Certificate in the amount specified below and to indemnify and hold the City harmless from any acts of negligence on the part of said Contractor.

The Contractor shall maintain in force, between the time that the Contractor commences the Building Demolition and Site Clearance Work provided for in this Contract and the time that such work is completed, comprehensive public liability insurance protecting the City for not less than \$100,000/\$300,000 in the event of bodily injury, including death, and \$100,000 in the event of property damage arising out of the Contractor's operations under this Contract, whether such operations be by the Contractor, any subcontractors or suppliers engaged by the Contractor in connection with such operations, or anyone directly or indirectly employed by either the Contractor or such subcontractors or suppliers, and such insurance or other coverage as is required by Oklahoma law governing Workman's Compensation. Before commencing the Building Demolition and Site Clearance Work provided for in this Contract, the Contractor shall furnish the City with certificates showing that the required insurance is in force and shall be endorsed to provide that the policies will not expire or be cancelled or changed until ten (10) days after written notice of expiration, cancellation or change has been delivered to the City.

#### SECTION 5 -Worker's Compensation Insurance

It is understood and agreed to by the parties hereto that the Contractor is an independent contractor and not the employee of the City and the Contractor shall provide the City with a Certificate of Worker's Compensation Insurance Coverage as required by Oklahoma law governing Workman's Compensation; or

1. If the Contractor is a sole proprietor without any employees, the Contractor may execute and provide an "Affidavit of Exempt Status Under the Worker's Compensation Act- Form Edition 21014" in lieu of providing a Certificate of Worker's Compensation Insurance; or
2. If the Contractor has employees, but by definition they are not classified as employees pursuant to 85A O.S. 2015 § 2(18)(b) 'the term employee shall not include' for Worker's Compensation Insurance purposes, the Contractor may provide documentation to show their employees fall under one of the exemptions provided by 85A O.S. 2015 § 2(18)(b) and execute and provide an "Affidavit of Exempt Status Under the Worker's Compensation Act-Form Edition 21014" for themselves in lieu of providing a Certificate of Worker's Compensation Insurance.

#### SECTION 6 - Accident Prevention

The Contractor shall exercise proper precaution at all times for the protection of persons and property and shall be responsible for damages to person or property, either on or off the site, which occur as a result of his execution of the work under this Contract. The safety provisions of applicable laws and building and construction codes shall be observed and the Contractor shall take or cause to be taken such additional safety and health measures as the City may determine to be reasonable and necessary.

#### SECTION 7- Care of Work

The Contractor shall keep the premises clean and orderly during the course of the Building Demolition and Site Clearance Work.



#### SECTION 8- Contract Changes

No modifications of this Contract shall be made after its execution by the Contractor and the City except by written instrument signed by the Contractor, accepted by the City.

#### SECTION 9- Inspection

The Contractor shall permit inspection by the City and other appropriate officials in order to confirm that work is conducted in accordance with the terms and conditions of this contract, and that work is satisfactorily completed.

#### SECTION 10-Completion and Liquidated Damages

The Contractor agrees to commence work on the date to be specified in a written "Notice to Proceed" and fully complete the project within the agreed upon consecutive calendar days thereafter. Contractor agrees to pay as liquidated damages, the sum of \$50 for each consecutive calendar day thereafter as provided by this bid package and Contract until the project is completed in full. The Bidder will be expected to complete Building Demolition and Site Clearance Services for all properties identified herein within 90 days from the date to commence work as specified in a written "Notice to Proceed", or within a time frame that is agreed to by City and Contractor.

#### SECTION 11 -Permits

Contractor shall be responsible for and obtain all permits required to perform the work described in this agreement. Contractor is responsible for requesting and verifying disconnection of services with all utility companies before work begins.

#### SECTION 12- Payment of Contract Price

Full payment will be issued by City to Contractor upon completion of all work for each individual property address awarded to the Contractor as they are completed. No Progress payments shall be made on individual properties.

#### SECTION 13- Hold Harmless Clause

The Contractor shall indemnify, and hold harmless the Owner and Owner's officials and employees from all liability and claims for damages because of bodily injury, death, property damage, sickness, disease, or loss and expense suffered or alleged to have been suffered by any person as a result of, or arising from, the Contractor's operations under this Contract, whether such operations be by the Contractor, any subcontractors or suppliers engaged by the Contractor in connection with such operations, or anyone directly or indirectly employed by either the Contractor or such subcontractors and suppliers.

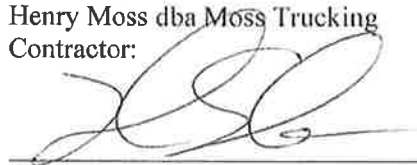
#### SECTION 14- Assignment of Contract

The Contractor shall not assign this Contract without the prior written consent of the City.

(SIGNATURES ON NEXT PAGE)

IN WITNESS WHEREOF, the parties hereto have cause this Contract to be executed on the day and year first above written.

Henry Moss dba Moss Trucking  
Contractor:



\_\_\_\_\_  
Signature of Owner/Authorized Agent\*

*\*Must have the authority to bind the contractor and to answer questions with respect to the Contract.*

City of McAlester, Oklahoma  
A Municipal Corporation:

\_\_\_\_\_  
John Browne, Mayor

ATTEST:

\_\_\_\_\_  
Cora Middleton, City Clerk

## BID TABULATION

**City of McAlester**  
**Bid Opening for Building Demolition and Site Clearance Services**  
**Monday, November 19, 2018, at 11:00 AM**

Property Address	Bids Received				Individual Low Bidder			
	American Demolition	Barnett Construction	Harris Construction	Moss Wrecker	American Demolition	Barnett Construction	Harris Construction	Moss Wrecker
2803 N Hickory Ave	\$ 3,249.00	\$ 4,000.00	\$ 1,999.99	\$ 2,500.00			\$ 1,999.99	
317 W Bolen Ave	\$ 9,309.00	\$ 8,000.00	\$ 5,474.00	\$ 6,850.00			\$ 5,474.00	
118 E Polk Ave	\$ 5,568.00	\$ 8,000.00	\$ 7,499.99	\$ 5,700.00	\$ 5,568.00			
805 W Harrison Ave	\$ 4,184.00	\$ 4,500.00	\$ 3,999.99	\$ 3,450.00				\$ 3,450.00
735 W Monroe Ave	NB	NB	\$ 3,899.99	\$ 3,900.00			\$ 3,899.99	
410 W Jackson Ave	\$ 8,549.00	\$ 4,750.00	\$ 3,799.99	\$ 5,900.00			\$ 3,799.99	
532 W Adams Ave	\$ 6,400.00	\$ 8,750.00	\$ 7,699.00	\$ 7,850.00	\$ 6,400.00			
232 W Chickasaw Ave	\$ 6,758.00	\$ 7,900.00	\$ 5,499.99	\$ 7,850.00			\$ 5,499.99	
514 (518) W Cherokee Ave	\$ 6,106.00	\$ 4,700.00	\$ 3,499.99	\$ 4,500.00			\$ 3,499.99	
823 E Delaware Ave	\$ 8,525.00	\$ 8,000.00	\$ 8,499.99	\$ 5,800.00				\$ 5,800.00
501 S A St	NB	\$ 4,500.00	\$ 3,999.99	\$ 4,500.00			\$ 3,999.99	
51 W Ottawa Ave	\$ 7,655.00	\$ 8,000.00	\$ 3,899.99	\$ 8,400.00			\$ 3,899.99	
733 S 3rd St	\$ 8,809.00	\$ 7,800.00	\$ 4,899.99	\$ 6,500.00			\$ 4,899.99	
708 S 8th St	\$ 9,438.00	\$ 10,000.00	\$ 8,499.99	\$ 7,500.00				\$ 7,500.00
64 W Osage Ave	NB	NB	NB	\$ 4,500.00				\$ 4,500.00
1115 S 4th St	\$ 16,394.00	\$ 12,500.00	\$ 9,999.99	\$ 6,800.00				\$ 6,800.00
1021 S A St	\$ 7,549.00	\$ 7,500.00	\$ 3,499.99	\$ 4,800.00			\$ 3,499.99	
623 Short Stonewall	\$ 5,203.00	\$ 4,500.00	\$ 4,475.00	\$ 3,900.00				\$ 3,900.00
<b>Total</b>	<b>\$ 113,696.00</b>	<b>\$ 113,400.00</b>	<b>\$ 91,147.86</b>	<b>\$ 101,200.00</b>	<b>\$ 11,968.00</b>	<b>\$ -</b>	<b>\$ 40,473.91</b>	<b>\$ 31,950.00</b>
								<b>\$ 84,391.91</b>

 11/19/18  
Samantha Perry Date

Bid Opening Attendees: George Estrada, Samantha Perry, George Gomez, Jayme Clifton, Henry Moss, Fran Harris

**ATTACHMENT #2**  
**BID FORM FOR BUILDING DEMOLITION & SITE CLEARANCE SERVICES**

City of McAlester  
 Community & Economic Development Department  
 Municipal Building, 28 East Washington, McAlester, Oklahoma 74501

The undersigned, having read the documents delineated below, do hereby propose to provide the Building Demolition and Site Clearance Services at the prices stated herein:

- Instructions to Bidders (Bid Package)
- Building Demolition and Site Clearance Services Contract (Attachment #1)
- Bid Form (Attachment #2)
- Building Demolition Specifications & Special Conditions (Attachment #3)
- The following Addenda (receipt of all which are hereby acknowledged): (if none, so state)

ADDENDA NUMBER(S): \_\_\_\_\_

PROPERTY ADDRESS	TYPE OF STRUCTURE	BID PER ADDRESS <sup>1</sup>
2803 N Hickory Ave	One-Story Structure	\$ 2500.00
317 W Bolen Ave	One-Story Structure	6250.00
118 E Polk Ave	One-Story Structure	5700.00
805 W Harrison Ave	One-Story Structure	3450.00
735 W Monroe Ave	One-Story Structure	3900.00
410 W Jackson Ave	One-Story Structures	5900.00
532 W Adams Ave	One-Story Structure	7850.00
232 W Chickasaw Ave	One-Story Structure	<del>4450.00</del> 7250.00
514 (518) W Cherokee Ave	One-Story Structure	<del>5500.00</del> 4500.00
823 E Delaware Ave	One-Story Structure	<del>4450.00</del> 5800.00
501 S A Street	One-Story Structures	4500.00
51 W Ottawa Ave	One-Story Structure	8400.00
733 S 3 <sup>rd</sup> St	One-Story Structure	6500.00
708 S 8 <sup>th</sup> St	Two-Story Structure	7500.00
64 W Osage Ave	One-Story Structure	4500.00
1115 S 4 <sup>th</sup> St	Two-Story & One-Story Structures	6800.00 6800.00
1021 S A Street	One-Story Structures	4800.00
623 Short Stonewall	One-Story Structure	3900.00
		\$
<sup>1</sup> The Bid Price Per address shall include all Landfill Dump Fees.		
<sup>2</sup> Bidder must indicate a bid price for each individual address & not just a total lump sum for all addresses combined.		

In submitting these bids, the bidder understands that the right is reserved by the City of McAlester to accept or reject any and/or all bids or any portion thereof and to waive any informalities. Bid prices shall remain in effect for 90 days after the date that bids are opened. The City reserves the right to award one contract for all properties, individual contracts for each property or any combination thereof to the lowest and best bidder that provides the most favorable total cost to the City.

**05/31/2017 Form**

**Attachment #2**  
**City of McAlester**  
**Bid Form for Building Demolition & Site Clearance Services**

**Page 2**

Employee Information:

1. Is the Bidder/Contractor a sole proprietor without employees: YES (NO (circle one))  
2. If the Bidder/Contractor has employees working for them, how many do you employ? 2

Required Attachments:

- Table A- Proposed Subcontracts Breakdown
- Non-Collusion Affidavit
- Conflict of Interest Disclosure Form

Moss  
Company or Bidder Name (Please Print or Type)

9778W Rd

Mc OK 74501  
Mailing Address (Please Print or Type)

[Signature]  
Signature of Owner or Authorized Agent

11-15-18  
Date

9184238639  
Contact Phone Number

NON-COLLUSION AFFIDAVIT

State of OK )  
County of Pitts ) SS:

Henry Moss, of lawful age, being first duly sworn, deposes and says that:

- (1) He is Owner of Mosses, the BIDDER that has submitted the attached BID;
- (2) He is fully informed respecting the preparation and contents of the attached BID and of all pertinent circumstances respecting such BID;
- (3) Such BID is genuine and is not a collusive or sham BID;
- (4) Neither the said BIDDER nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other BIDDER, firm or person to submit a collusive or sham BID in connection with the CONTRACT for which the attached BID has been submitted or to refrain from bidding in connection with such CONTRACT, or has in any manner, directly or indirectly sought by agreement or collusion or communication or conference with any other BIDDER, or to fix any overhead, profit or cost element of the Bid price or the Bid price of any other BIDDER, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of McAlester, McAlester, Oklahoma, or any person interested in the proposed CONTRACT; and
- (5) The price or prices quoted in the attached BID are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the BIDDER or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

[Signature]  
(Signed)

Owner  
(Title)

Signed before me this 19th day of November, 2018.

[Signature]  
Notary Public

My Commission expires: 02/23/21




**CITY OF MCALESTER  
CONFLICT OF INTEREST DISCLOSURE FORM**

For purposes of determining any possible conflict of interest, all bidders/proposers, must disclose if any City of McAlester employee(s), elected official(s), or if any of its agencies is also an owner, corporate officer, agency, employee, etc., of their business.

Indicate either "yes" (a city employee, elected official, or agency is also associated with your business), or "no". If yes, give person(s) name(s) and position(s) with your business.

YES \_\_\_\_\_ NO X

NAME(S)	POSITION(S)

  
Signature of Owner or Authorized Agent      Date

97 TOW RD

M. OIL  
Mailing Address (Please Print or Type)

Moss LIX  
Company or Bidder Name (Please Print or Type)

918 423 8639  
Contact Phone Number      863 1

**ATTACHMENT #2  
BID FORM FOR BUILDING DEMOLITION & SITE CLEARANCE SERVICES**

**City of McAlester  
Community & Economic Development Department  
Municipal Building, 28 East Washington, McAlester, Oklahoma 74501**

The undersigned, having read the documents delineated below, do hereby propose to provide the Building Demolition and Site Clearance Services at the prices stated herein:

- Instructions to Bidders (Bid Package)
- Building Demolition and Site Clearance Services Contract (Attachment #1)
- Bid Form (Attachment #2)
- Building Demolition Specifications & Special Conditions (Attachment #3)
- The following Addenda (receipt of all which are hereby acknowledged): (if none, so state)

ADDENDA NUMBER(S): NONE

PROPERTY ADDRESS	TYPE OF STRUCTURE	BID PER ADDRESS <sup>1</sup>
2803 N Hickory Ave	One-Story Structure	\$ 3249.00
317 W Bolen Ave	One-Story Structure	89309.00
118 E Polk Ave	One-Story Structure	5568.00
805 W Harrison Ave	One-Story Structure	4184.00
735 W Monroe Ave	One-Story Structure	N/A
410 W Jackson Ave	One-Story Structures	8549.00
532 W Adams Ave	One-Story Structure	6400.00
232 W Chickasaw Ave	One-Story Structure	6758.00
514 (518) W Cherokee Ave	One-Story Structure	6106.00
823 E Delaware Ave	One-Story Structure	8525.00
501 S A Street	One-Story Structures	N/A
51 W Ottawa Ave	One-Story Structure	7655.00
733 S 3 <sup>rd</sup> St	One-Story Structure	8809.00
708 S 8 <sup>th</sup> St	Two-Story Structure	9438.00
64 W Osage Ave	One-Story Structure	N/A
1115 S 4 <sup>th</sup> St	Two-Story & One-Story Structures	16394.00
1021 S A Street	One-Story Structures	7549.00
623 Short Stonewall	One-Story Structure	5203.00
		\$ 113,696.00
<sup>1</sup> The Bid Price Per address shall include all Landfill Dump Fees.		
<sup>2</sup> Bidder must indicate a bid price for each individual address & not just a total lump sum for all addresses combined.		

In submitting these bids, the bidder understands that the right is reserved by the City of McAlester to accept or reject any and/or all bids or any portion thereof and to waive any informalities. Bid prices shall remain in effect for 90 days after the date that bids are opened. The City reserves the right to award one contract for all properties, individual contracts for each property or any combination thereof to the lowest and best bidder that provides the most favorable total cost to the City.

**05/31/2017 Form**



**Attachment #2  
City of McAlester  
Bid Form for Building Demolition & Site Clearance Services**

**Page 2**

Employee Information:

1. Is the Bidder/Contractor a sole proprietor without employees: YES / NO (circle one)
2. If the Bidder/Contractor has employees working for them, how many do you employ? 19

Required Attachments:

- Table A- Proposed Subcontracts Breakdown
- Non-Collusion Affidavit
- Conflict of Interest Disclosure Form

AMERICAN DEMOLITION

Company or Bidder Name (Please Print or Type)

5263 S 65<sup>th</sup> W AVE

TULSA, OK. 74107

Mailing Address (Please Print or Type)



Signature of Owner or Authorized Agent

11-16-18

Date

918-241-1100

Contact Phone Number

TABLE A  
PROPOSED SUBCONTRACTS BREAKDOWN

COLUMN 1 Name of Sub-Contractor	COLUMN 2 Type of Contract (business or profession)	COLUMN 3 Total Approximate Dollar Amount
EC PLUMBING	Plumber	10,500.00

AMERICAN DEMOLITION  
Company

Project Name

  
Company Officer (Signature)

Project Location

11-16-18  
Date

NON-COLLUSION AFFIDAVIT

State of OKLAHOMA )  
 ) SS:  
County of TULSA )

GREG BUNKETT, of lawful age, being first duly sworn, deposes and says that:

- (1) He is PRESIDENT of AMERICAN DEMOLITION the BIDDER that has submitted the attached BID;
- (2) He is fully informed respecting the preparation and contents of the attached BID and of all pertinent circumstances respecting such BID;
- (3) Such BID is genuine and is not a collusive or sham BID;
- (4) Neither the said BIDDER nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other BIDDER, firm or person to submit a collusive or sham BID in connection with the CONTRACT for which the attached BID has been submitted or to refrain from bidding in connection with such CONTRACT, or has in any manner, directly or indirectly sought by agreement or collusion or communication or conference with any other BIDDER, or to fix any overhead, profit or cost element of the Bid price or the Bid price of any other BIDDER, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of McAlester, McAlester, Oklahoma, or any person interested in the proposed CONTRACT; and
- (5) The price or prices quoted in the attached BID are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the BIDDER or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

GREG BUNKETT  
(Signed)

PRESIDENT  
(Title)

Signed before me this 16 day of NOVEMBER, 2018.

Ben Smith  
Notary Public

My Commission expires: 12-11-19

**CITY OF MCALESTER  
CONFLICT OF INTEREST DISCLOSURE FORM**

For purposes of determining any possible conflict of interest, all bidders/proposers, must disclose if any City of McAlester employee(s), elected officials(s), or if any of its agencies is also an owner, corporate officer, agency, employee, etc., of their business.

Indicate either "yes" (a city employee, elected official, or agency is also associated with your business), or "no". If yes, give person(s) name(s) and position(s) with your business.

YES \_\_\_\_\_ NO X

NAME(S)	POSITION(S)
_____	_____
_____	_____
_____	_____
_____	_____

B. J. S. 11-16-18  
Signature of Owner or Authorized Agent Date

AMERICAN DEMOLITION  
Company or Bidder Name (Please Print or Type)

5263 S 65TH W AVE

918-241-1100  
Contact Phone Number

TULSA, OK. 74107  
Mailing Address (Please Print or Type)

**ATTACHMENT #2  
BID FORM FOR BUILDING DEMOLITION & SITE CLEARANCE SERVICES**

**City of McAlester**  
**Community & Economic Development Department**  
**Municipal Building, 28 East Washington, McAlester, Oklahoma 74501**

The undersigned, having read the documents delineated below, do hereby propose to provide the Building Demolition and Site Clearance Services at the prices stated herein:

- Instructions to Bidders (Bid Package)
- Building Demolition and Site Clearance Services Contract (Attachment #1)
- Bid Form (Attachment #2)
- Building Demolition Specifications & Special Conditions (Attachment #3)
- The following Addenda (receipt of all which are hereby acknowledged): (if none, so state)

ADDENDA NUMBER(S): \_\_\_\_\_

PROPERTY ADDRESS	TYPE OF STRUCTURE	BID PER ADDRESS <sup>1</sup>
2803 N Hickory Ave	One-Story Structure	\$ 1999.89
317 W Bolen Ave	One-Story Structure	5474.82
118 E Polk Ave	One-Story Structure	7499.82
805 W Harrison Ave	One-Story Structure	2999.82
735 W Monroe Ave	One-Story Structure	2889.82
410 W Jackson Ave	One-Story Structures	3789.82
532 W Adams Ave	One-Story Structure	7689.82
232 W Chickasaw Ave	One-Story Structure	5489.82
514 (518) W Cherokee Ave	One-Story Structure	3489.82
823 E Delaware Ave	One-Story Structure	8489.82
501 S A Street	One-Story Structures	2889.82
51 W Ottawa Ave	One-Story Structure	3889.82
733 S 3 <sup>rd</sup> St	One-Story Structure	4.889
708 S 8 <sup>th</sup> St	Two-Story Structure	8489.82
64 W Osage Ave	One-Story Structure	
1115 S 4 <sup>th</sup> St	Two-Story & One-Story Structures	9,999.84
1021 S A Street	One-Story Structures	3489.82
623 Short Stonewall	One-Story Structure	4475.82
		\$ 82,647.78
<sup>1</sup> The Bid Price Per address shall include all Landfill Dump Fees.		
<sup>2</sup> Bidder must indicate a bid price for each individual address & not just a total lump sum for all addresses combined.		

In submitting these bids, the bidder understands that the right is reserved by the City of McAlester to accept or reject any and/or all bids or any portion thereof and to waive any informalities. Bid prices shall remain in effect for 90 days after the date that bids are opened. The City reserves the right to award one contract for all properties, individual contracts for each property or any combination thereof to the lowest and best bidder that provides the most favorable total cost to the City.

**05/31/2017 Form**

**Attachment #2**  
**City of McAlester**  
**Bid Form for Building Demolition & Site Clearance Services**

**Page 2**

Employee Information:

1. Is the Bidder/Contractor a sole proprietor without employees: YES / NO (circle one) NO
2. If the Bidder/Contractor has employees working for them, how many do you employ? 6

**Required Attachments:**

- Table A- Proposed Subcontracts Breakdown
- Non-Collusion Affidavit
- Conflict of Interest Disclosure Form

DARRIS CONST SVC  
Company or Bidder Name (Please Print or Type)

PO BOX 1185

REBS OK 74554  
Mailing Address (Please Print or Type)

[Signature]  
Signature of Owner or Authorized Agent

11/18/18  
Date

918/424/2811  
Contact Phone Number

[illegible]

Project Name

### Project Location

**Company Officer (Signature)**

Date \_\_\_\_\_

State of OKLAHOMA )  
 ) SS:  
 County of Pittsburg )

DUSTIN HARRIS, of legal age, being first duly sworn, deposes and says that:

(1) He is OWNER of HCS, the BIDDER that has submitted the attached BID;

(2) He is fully informed respecting the preparation and contents of the attached BID and of all pertinent circumstances respecting such BID;

(3) Such BID is genuine and is not a collusive or sham BID;

(4) Neither the said BIDDER nor any of its officers, partners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other BIDDER, firm or person to submit a collusive or sham BID in connection with the CONTRACT for which the attached BID has been submitted or to refrain from bidding in connection with such CONTRACT, or has in any manner, directly or indirectly sought by agreement or collusion or communication or conference with any other BIDDER, or to fix any overhead, profit or cost element of the bid price or the bid price of any other BIDDER, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of McAlester, McAlester, Oklahoma, or any person interested in the proposed CONTRACT; and

(5) The price or prices quoted in the attached BID are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the BIDDER or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Dustin Harris  
 (Signed)

OWNER  
 (Title)

Signed before me this 19<sup>th</sup> day of November, 2018.

Patricia A. Weddle  
 Notary Public

My Commission expires: 6/12/2021





CITY OF McALESTER  
CONFLICT OF INTEREST DISCLOSURE FORM

For purposes of determining any possible conflict of interest, all bidders/proposers, must disclose if any City of McAlester employee(s), elected official(s), or if any of its agencies is also an owner, corporate officer, agency, employee(s), of your business.

Indicate either "yes" or "no" employee(s), elected official(s) or agency is also associated with your business, or "no". If yes, give person(s) name(s) and position(s) with your business.

YES \_\_\_\_\_ NO                     

NAME(S)	POSITION(S)

Robert Williams 4/18/18  
Signature of Owner or Authorized Agent      Date

POBX 1185

KREBS OK 74554  
Mailing Address (Please Print or Type)

HCS  
Continuity or Bidder Name (Please Print or Type)

918/424/2811  
Contact Phone Number

AFFP  
DEMO BID \$102.12

# McAlester News-Capital

## Affidavit of Publication

STATE OF OKLAHOMA }  
COUNTY OF PITTSBURG } SS

I, Cindi Irvin, of lawful age, being duly sworn upon oath, deposes and says that I am the authorized representative of McAlester News-Capital, a daily publication that is a "legal newspaper" as that phrase is defined in 25 O.S. § 106, as amended to date, for the city of McAlester, for the county of Pittsburg, in the State of Oklahoma. The attachment hereto contains a true and correct copy of what was published in the regular edition of said newspaper, and not in a supplement, in consecutive issues on the following dates:

November 03, 2018, November 10, 2018

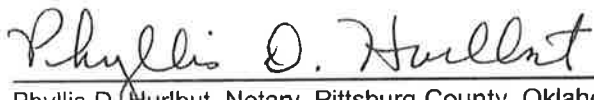
That said newspaper was regularly issued and circulated on those dates.

SIGNED:



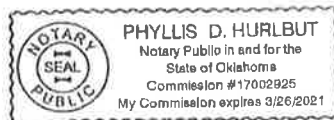
Sales Representative

Subscribed to and sworn to me this 10th day of November 2018.



Phyllis D. Hurlbut, Notary, Pittsburg County, Oklahoma

My commission expires: March 26, 2021



03100051 00024280

MCALESTER, CITY OF (LI)  
PO Box 578

MCALESTER, OK 74502  
Community & Economic  
Development Department

NOV 16 2018

Received

(Published in the McAlester News-Capital on November 3rd & 10th, 2018.)

CITY OF McALESTER  
NOTICE TO BIDDERS

Notice is hereby given that the City of McAlester, Oklahoma will accept sealed bids until 11:00 a.m. (central time), Monday, November 19, 2018 for Building Demolition and Site Clearance Services for the various residential and related structures on the properties listed below:

PROPERTY ADDRESS	TYPE OF STRUCTURE
2803 N Hickory Ave	One-Story Structure
317 W Bolen Ave	One-Story Structure
118 E Polk Ave	One-Story Structure
805 W Harrison Ave	One-Story Structure
735 W Monroe Ave	One-Story Structure
410 W Jackson Ave	One-Story Structures
532 W Adams Ave	One-Story Structure
232 W Chickasaw Ave	One-Story Structure
514 (518) W Cherokee Ave	One-Story Structure
823 E Delaware Ave	One-Story Structure
501 S A Street	One-Story Structures
51 W Ottawa Ave	One-Story Structure
733 S 3rd St	One-Story Structure
708 S 8th St	Two-Story Structure
64 W Osage Ave	One-Story Structure
1115 S 4th St	Two-Story & One-Story Structures
1021 S A Street	One-Story Structures
623 Short Stonewall	One-Story Structure

Instruction to Bidders and Bid Packets may be obtained at the City of McAlester, Community & Economic Development Department Office, located on the second floor of the Municipal Building, 28 East Washington, McAlester, Oklahoma 74501 or by emailing George Estrada, Building Inspector at [george.estrada@cityofmcalester.com](mailto:george.estrada@cityofmcalester.com). Bids must be sealed and submitted on City bid documents.

At 11:00 a.m. (central time), Monday, November 19, 2018, the bids will be opened and read aloud at the Community & Economic Development Department Office, located at the Municipal Building, 28 East Washington, McAlester, Oklahoma 74501.

The City of McAlester reserves the right to reject any and all bids; waive irregularities and formalities in any bid submitted. In addition, the City reserves the right to contract with one or more parties to perform identical services as deemed appropriate.

/S/Corra Middleton, City Clerk  
Date: 10/31/18

6115

**RESOLUTION NO. 18-18**

**A RESOLUTION OF THE CITY OF MCALESTER, OKLAHOMA, DECLARING CERTAIN STRUCTURES AS DILAPIDATED AND DETRIMENTAL TO THE HEALTH, SAFETY, OR WELFARE OF THE GENERAL PUBLIC.**

\*\*\*\*\*

**WHEREAS**, the City of McAlester desires to remove buildings in the community that are dangerous by reason of being dilapidated and has become detrimental to the health, safety, or welfare of the general public and the community, or the property creates a fire hazard which is dangerous to other property; and

**WHEREAS**, the procedures as outlined in Article IX Dangerous Buildings, Section 18-531 of the McAlester Code of Ordinances and Oklahoma Statute 11 §, 22-112 Condemnation of Dilapidated Buildings- Notice - Removal - Lien has been complied with.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of McAlester, Oklahoma that:

**SECTION 1:** Those structures listed in Exhibit "A" attached hereto and incorporated herein by reference as if fully set out herein are hereby determined to be dilapidated and dangerous buildings that constitute a detriment or hazard and that the general welfare of the community will be served by their demolition, clearance of the site, and leveling of the lot.

**SECTION 2:** The property owner is given thirty (30) days from this date to dismantle the structure(s), clear the site, and level the lot. The property owner is hereby granted fifteen (15) days from this date to remove all personal property from the identified structure(s) and/or obtain a Special Remodeling Permit.

**SECTION 3:** The City Manager and/or agents of the municipality are granted the right of entry on the property for the performance of the necessary duties as a governmental function of the municipality if the work is not performed by the property owner within the dates herein.

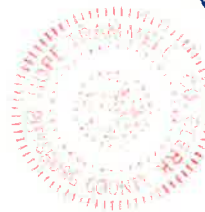
**PASSED AND APPROVED** by the Council of the City of McAlester, Oklahoma on this 14<sup>th</sup> day of August 2018.



  
Cora Middleton, City Clerk

CITY OF MCALESTER, OKLAHOMA  
A Municipal Corporation

By:   
John Browne, Mayor



✓ I-2018-007708 Book 2373 Pg 604  
08/16/2018 11:58 am Pg 0604-0608  
Fee: \$ 21.00 Doc: \$ 0.00  
Hope Trammell - Pittsburg County Clerk  
State of Oklahoma

STATE OF OKLAHOMA )  
 )  
COUNTY OF PITTSBURG )

SS:

I-2018-007708 Book 2373 Pg:605  
08/16/2018 11:58 am Pg 0604-0608  
Fee: \$ 21.00 Doc: \$ 0.00  
Hope Trammell - Pittsburg County Clerk  
State of Oklahoma

Before me, the undersigned, a Notary Public, in and for said County and State, on 14th day of August, 2018, personally appeared John Browne, known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its Mayor and acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed of such municipal corporation for the uses and purposes therein set forth.

WITNESS MY HAND and seal the day and year last above written.

MY COMMISSION EXPIRES:

12/11/18

NOTARY PUBLIC:

Jayne L. Clinton



Exhibit A

Property Owner with Mailing Address	Property Address	Legal Description	Mortgage Holder	Reason for Condemnation	Date of Notification
1. Ella Byington 2803 N Hickory St McAlester, OK 74501	2803 N Hickory Ave	N 25 1/8 & S 75 1/8 Block 72 North McAlester	N/A	Dilapidated/Dangerous Structure Unoccupied & Vacant Inadequate Light, Air, or Sanitation	Posted on Property: 08/02/2018 Mailed Cert Ret Rec: 08/03/2018 Legal Publication: 08/04/2018
2. John H Scoggans 364 W Bolen Ave McAlester, OK 74501	317 W Bolen Ave	Lots 10 & 11 Block 148 North McAlester	N/A	Dilapidated/Dangerous Structure Unoccupied & Vacant Inadequate Light, Air, or Sanitation	Posted on Property: 08/02/2018 Mailed Cert Ret Rec: 08/03/2018 Legal Publication: 08/04/2018
3. Debra I Marshall & Wayne D Kline 714 W 1851 Ada, OK 74820	118 E Polk Ave	E 60' Lot 1 Block 122 South McAlester	N/A	Dilapidated/Dangerous Structure Unoccupied & Vacant Inadequate Light, Air, or Sanitation	Posted on Property: 08/02/2018 Mailed Cert Ret Rec: 08/03/2018 Legal Publication: 08/04/2018
4. Brent White PO Box 1244 Krebs, OK 74554	305 W Harrison Ave	E 50' Lot 5 Block 135 South McAlester	Vanguard Operating LLC 5847 San Felipe Suite 3000 Houston, TX 77057  US Bank NA PO Box 6335 Fargo, ND 58125  Delaware Trust Co 251 Little Falls Dr Wilmington, DE 19808	Dilapidated/Dangerous Structure Inadequate Light, Air, or Sanitation	Posted on Property: 08/02/2018 Mailed Cert Ret Rec: 08/03/2018 Legal Publication: 08/04/2018
5. Anthony R & Darlene I. Nail 1267 N Bache Rd McAlester, OK 74501	735 W Monroe Ave	Lot 6 Block 182 South McAlester	N/A	Dilapidated/Dangerous Structure Unoccupied & Vacant Inadequate Light, Air, or Sanitation	Posted on Property: 08/02/2018 Mailed Cert Ret Rec: 08/03/2018 Legal Publication: 08/04/2018
6. Krystal M Lay & The Estate of Candice R Lay 706 W Carl Albert Pkwy Apt 1 McAlester, OK 74501	410 W Jackson Ave	Lot 4 Block 184 South McAlester	N/A	Dilapidated/Dangerous Structure Inadequate Light, Air, or Sanitation	Posted on Property: 08/02/2018 Mailed Cert Ret Rec: 08/03/2018 Legal Publication: 08/04/2018
7. Betty Jean Lowry 532 W Adams Ave McAlester, OK 74501	532 W Adams Ave	W 15 1/4 & 1/2 L5 Block 306 South McAlester	N/A	Dilapidated/Dangerous Structure Unoccupied & Vacant Inadequate Light, Air, or Sanitation	Posted on Property: 08/02/2018 Mailed Cert Ret Rec: 08/03/2018 Legal Publication: 08/04/2018
8. Daniel E Munoz & Ashli Marie Munoz 94 Pecan St Hartshorne, OK 74547	232 W Chickataw Ave	W 52 5' Lot 5 Block 391 South McAlester	Lindell Wilton 26 Georgetown Circle McAlester, OK 74501	Dilapidated/Dangerous Structure Unoccupied & Vacant Inadequate Light, Air, or Sanitation	Posted on Property: 08/02/2018 Mailed Cert Ret Rec: 08/03/2018 Legal Publication: 08/04/2018

1-2016-007708 Book 2373 Pg 806  
08/16/2018 11:58 am Pg 0804-0808  
Fee: \$ 21.00 Doc: \$ 0.00  
Hoping Springs, OK 74501  
State of Oklahoma  
County Clerk

Exhibit A

Property Owner with Mailing Address	Property Address	Legal Description	Mortgage Holder	Reason for Condemnation	Date of Notification
9 Anthony Ross 502 W Cherokee Ave McAlester, OK 74501	504 W Cherokee Ave	E 90' Lot 1 Block 435 South McAlester	N/A	Delapidated/Dangerous Structure Unsecured & Vacant Inadequate Light, Air, or Sanitation	Posted on Property: 08/02/2018 Mailed Cert Ret Rec: 08/03/2018 Legal Publication: 08/04/2018
10 Cheryl D Cooner & Elton Craig Cooner 514 W Cherokee Ave McAlester, OK 74501	514 W Cherokee Ave (518 W Cherokee)	W 60' 1.2 & E 92' L.J Block 435 South McAlester	N/A	Delapidated/Dangerous Structure Unsecured & Vacant Inadequate Light, Air, or Sanitation	Posted on Property: 08/02/2018 Mailed Cert Ret Rec: 08/03/2018 Legal Publication: 08/04/2018
11 Robert & Carolyn Edwards % Linda Hardwick 813 S Carter Ave McAlester OK 74501  Robert & Carolyn Edwards % Linda Hardwick 2709 Glen Oaks Dr Norman, OK 73071	823 E Delaware Ave	E 53 1/2' Lot 8 Block 451 South McAlester	N/A	Delapidated/Dangerous Structure Inadequate Light, Air, or Sanitation	Posted on Property: 08/02/2018 Mailed Cert Ret Rec: 08/03/2018 Legal Publication: 08/04/2018
12 Theodore Wendell Fredrick PO Box 218 McAlester, OK 74502	501 S A St	E 92' Lot 1 Block 482 South McAlester	N/A	Delapidated/Dangerous Structure Unsecured & Vacant Inadequate Light, Air, or Sanitation	Posted on Property: 08/02/2018 Mailed Cert Ret Rec: 08/03/2018 Legal Publication: 08/04/2018
13 Christopher D Gibson 1408 Aspen Rd McAlester, OK 74501	51 W Ottawa Ave	Lot 7 Block 533 South McAlester	Bank First 501 E Carl Albert Pkwy McAlester, OK 74501	Delapidated/Dangerous Structure Inadequate Light, Air, or Sanitation	Posted on Property: 08/02/2018 Mailed Cert Ret Rec: 08/03/2018 Legal Publication: 08/04/2018
14 Bradley & Sasha Barrett 57 Cross Creek Circle Ardmore, OK 73401	733 S 3rd St	S 50' Lot 4 Block 537 South McAlester	First Bank 160 Harper Valley Rd Kilwa, OK 74553	Delapidated/Dangerous Structure Inadequate Light, Air, or Sanitation	Posted on Property: 08/02/2018 Mailed Cert Ret Rec: 08/03/2018 Legal Publication: 08/04/2018
15 Juan Gaytan Montiel 624 E Jackson Ave McAlester, OK 74501	708 S 8th St	N 47' S 111 & S 22' S 112 Block 543 South McAlester	N/A	Delapidated/Dangerous Structure Inadequate Light, Air, or Sanitation	Posted on Property: 08/02/2018 Mailed Cert Ret Rec: 08/03/2018 Legal Publication: 08/04/2018
16 Carlos & Flor K. Mercado PO Box 115 Krebs, OK 74554	64 W Onaga Ave	W/2 Lot 3 Block 582 South McAlester	N/A	Delapidated/Dangerous Structure Unsecured & Vacant Inadequate Light, Air, or Sanitation	Posted on Property: 08/02/2018 Mailed Cert Ret Rec: 08/03/2018 Legal Publication: 08/04/2018
17 Christopher Van Hout 3747 NE Hwy 270 McAlester, OK 74501	1115 S 4th St	N 70' Lot 6 Block 608 South McAlester	N/A	Delapidated/Dangerous Structure Unsecured & Vacant Inadequate Light, Air, or Sanitation	Posted on Property: 08/02/2018 Mailed Cert Ret Rec: 08/03/2018 Legal Publication: 08/04/2018

1,2018-007708 Block 2373 Pg. 607  
08/16/2018 11:56 am 8/08/2018  
Fee: \$ 21.00  
Hoping Springs, Oklahoma County Clerk  
Hoping Springs, Oklahoma

Exhibit A

Property Owner with Mailing Address	Property Address	Legal Description	Mortgage Holder	Reason for Condemnation	Date of Notification
18 Roger Dezaullenied McLaurie Lynn Holbrook 1021 S A Street McAlester, OK 74501	1021 S A Street	S 50' of N 105' Lot 10 Block 614 South McAlester	N/A	Delapidated/Dangerous Structure Unsecured Inadequate Light, Air, or Sanitation	Posted on Property: 08/03/2018 Mailed Cert Ret Rec: 08/03/2018 Legal Publication: 08/04/2018
19 Duane Marcote 145 E Van Buren McAlester, OK 74501	621 Short Stonewall	E/2 Lot 167 Townsite Addition No. 1	BankFirst 501 E Carl Albert Pkwy McAlester, OK 74501	Delapidated/Dangerous Structure Unsecured & Unsafe Inadequate Light, Air, or Sanitation	Posted on Property: 08/02/2018 Mailed Cert Ret Rec: 08/03/2018 Legal Publication: 08/04/2018
20 Cheryl Decann Keith PO Box 1512 Lone Grove, OK 73443	1308 Chestnut	Lot 8, 9, 10 & 11 Block 5 Takosunda Heights	N/A	Delapidated/Dangerous Structure Unsecured & Unsafe Inadequate Light, Air, or Sanitation Burned Structure	Posted on Property: 08/02/2018 Mailed Cert Ret Rec: 08/03/2018 Legal Publication: 08/04/2018

1/2018-03/2018 Book 2373 Pg 608  
08/16/2018 1:08 am Pg 0804-0808  
Fee 21.00 Doc 5.00  
Type Terminal - Pottawatomie County Clerk  
State of Oklahoma



# McAlester City Council

## AGENDA REPORT

Meeting Date: January 22, 2019 Item Number: 7  
Department: Grants Administration  
Prepared By: Stephanie Giacomo Account Code: \_\_\_\_\_  
Date Prepared: January 15, 2019 Budgeted Amount: \_\_\_\_\_  
Exhibits: 2

### Subject

Consider and act upon, a resolution committing the City of McAlester to Adopt and Implement a Workplace Wellness Policy.

### Recommendation

Staff recommends adoption of the resolution and implementation of the policy.

### Discussion

Working with the Pittsburg County TSET Healthy Living Program, City of McAlester employees formed a Wellness Committee to create and recommend a Workplace Wellness Policy.

Passage and implementation of the policy will allow the City of McAlester to show interest in applying for funding from the 2019 TSET Healthy Incentive Program for Communities.

### Approved By

	Initial	Date
Department Head	SG	January 15, 2019
City Manager	P. Stasiak <i>PJS</i>	<i>1-17-19</i>



**RESOLUTION NUMBER \_\_\_\_\_**

**Resolution Committing the City of McAlester to Adopt and Implement a Workplace Wellness Policy**

.....

**WHEREAS**, the health, safety, and well-being of the employees of the City of McAlester are critical for a prosperous and sustainable City; and

**WHEREAS**, research shows that 50% of adults in Oklahoma report eating fruits less than once a day<sup>1</sup> and 27% of adults in Oklahoma report eating vegetables less than once a day<sup>1</sup>; and

**WHEREAS**, research shows 80% of adults do not participate in the recommended amounts of physical activity<sup>2</sup>; and

**WHEREAS**, poor diet and lack of physical activity are key contributors to obesity<sup>3</sup>; and

**WHEREAS**, obesity is a chronic condition associated with heart disease, stroke, cancer, and diabetes—preventable diseases that are among the leading causes of death in the United States<sup>4</sup>; and

**WHEREAS**, Oklahoma has one of the highest rates of type 2 diabetes in the country<sup>5</sup>; and

**WHEREAS**, a higher percentage of Oklahoma adults smoke than the national average<sup>6</sup>; and

**WHEREAS**, tobacco use is the number one cause of preventable death in the United States, killing more than 7,500 Oklahomans every year<sup>7</sup>; and

**WHEREAS**, tobacco use causes cancer, heart disease, and respiratory illnesses<sup>8</sup>; and

**WHEREAS**, tobacco smoke contains at least 250 harmful chemicals and at least 69 known carcinogens,<sup>8</sup> and there is no safe level of exposure to secondhand smoke<sup>9</sup>; and

**WHEREAS**, many vapor products have been shown to emit chemicals known to cause cancer<sup>10, 11, 12, 13, 14, 15, 16</sup>; and

**WHEREAS**, approximately 24% of adults in Oklahoma have tried vapor products,<sup>17</sup> and vapor product use has the potential to expose children, youth, pregnant women, and other people to aerosolized nicotine<sup>18</sup>; and

**WHEREAS**, chronic diseases place a high burden on the economy due to illness-related loss

of productivity, compromised employee performance, and increased health costs<sup>19</sup>; and

**WHEREAS**, Oklahoma has spent more than \$1.7 billion in a single year, or \$588 per adult, on obesity-related costs<sup>20</sup>; and

**WHEREAS**, Oklahoma has spent \$1.62 billion in a single year on smoking-related medical care and lost \$2.1 billion in one year due to smoking-related lost productivity<sup>7</sup>; and

**WHEREAS**, tobacco use annually costs employers at least \$5,800 per person who smokes in direct health care expenses, lost productivity due to sick days and smoke breaks, and lower productivity because of nicotine addiction<sup>21</sup>; and

**WHEREAS**, health care costs for inactive adults are approximately \$1,400 higher than the costs for active adults<sup>22</sup>; and

**WHEREAS**, the state of Oklahoma is already implementing a workplace wellness program for state employees<sup>23, 24</sup>; and

**WHEREAS**, more than 55 peer-reviewed research studies have shown that tobacco-free policies reduce tobacco use, exposure to secondhand smoke, and tobacco-related illnesses and death<sup>25</sup>; and

**WHEREAS**, the Centers for Disease Control and Prevention's review of nearly 200 peer-reviewed research studies found that multicomponent worksite obesity prevention programs and tobacco-free policies are cost-effective and improve health within 5 years<sup>26</sup>; and

**WHEREAS**, employee participation in workplace wellness programs has been found to increase exercise frequency, decrease smoking, and improve weight control,<sup>19</sup> all of which help to reduce the risk of developing chronic diseases, such as hypertension, heart disease, type 2 diabetes, and obesity<sup>4</sup>; and

**NOW THEREFORE BE IT RESOLVED** that the City of McAlester adopts the following Workplace Wellness Policy, attached hereto and incorporated herein as Exhibit A, to help improve the health and wellness of its employees by creating a wellness team, committee, or champion and by providing and promoting healthy food and beverage options, opportunities for physical activity, and tobacco-free and vapor-free environments. This Resolution is not intended not to expand, reduce, or otherwise alter any municipal activities already regulated by federal or state law.

**PASSED AND APPROVED** by the Council of the City of McAlester, Oklahoma on this \_\_\_\_ day of \_\_\_\_\_, 2019.

CITY OF MCALESTER, OKLAHOMA  
A Municipal Corporation

ATTEST:

By: \_\_\_\_\_  
John Browne, Mayor

\_\_\_\_\_  
Cora Middleton, City Clerk

**Attachment: Exhibit A**

## **Exhibit A**

This City of McAlester Workplace Wellness Policy was adopted by Resolution No. \_\_\_\_ by the Council of the City of McAlester, Oklahoma on this \_\_\_\_ day of \_\_\_\_\_, 2019.

### **SECTION I. DEFINITIONS**

The City of McAlester establishes the following definitions for the words and phrases used in this Policy, unless context clearly requires otherwise:

- a. "Hosting" means the use of municipal facilities or other resources for a function, an event, or an activity. Examples include fairs, community gardens, classes, support groups, sporting or athletic events, concerts, etc.
- b. "Indoor Area" means any enclosed area used or visited by municipal employees, regardless of whether work is being performed. Indoor Area includes work areas, employee lounges, restrooms, conference rooms, classrooms, employee cafeterias, hallways, parking garages, municipal vehicles, and any other spaces used or visited by employees, as well as all space between a floor and ceiling that is predominantly or totally enclosed by walls or windows, regardless of openings such as doors, doorways, open or closed windows, or stairways.
- c. "Municipal Property" means all buildings, Indoor Areas, and Outdoor Areas, including but not limited to recreational areas and other property, or portions thereof, owned or operated by the City, including but not limited to vehicles and equipment owned by the municipality.
- d. "Outdoor Area" means any area that is not an Indoor Area, and includes outdoor recreational areas.
- e. "Smoking" means the carrying by a person of a lighted cigar, cigarette, pipe, or other lighted smoking device.
- f. "Sponsoring" means providing financial or in-kind support of resources and services for programs, classes, farmers markets, or other types of events and activities promoting healthy living.
- g. "Tobacco Product" means any product that contains tobacco and is intended for human consumption. Tobacco Product does not include any product approved by the United States Food and Drug Administration (FDA) for sale as a tobacco cessation product.
- h. "Vapor Product" means any noncombustible product, that may or may not contain nicotine, that employs a mechanical heating element, battery, electronic circuit, or other mechanism, regardless of shape or size, that can be used to produce a vapor in a

solution or other form. Vapor Product includes any vapor cartridge or other container with or without nicotine or other form that is intended to be used with an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device and any vapor cartridge or other container of a solution, that may or may not contain nicotine, that is intended to be used with or in an electronic cigarette, electronic cigar, electronic cigarillo, or electronic smoking device.

## **SECTION II. WELLNESS PROGRAM SUPPORT**

The City of McAlester commits to creating a workplace environment that is conducive to eating healthy, being physically active, and living tobacco free and vapor free by doing the following:

- a. Establishing and providing support for a wellness committee, team, or champion to implement the Wellness Policy, to identify and pursue opportunities to improve health, and to monitor the success of the Policy;
- b. Promoting healthy behaviors and choices through appropriate communications resources, such as pamphlets, brochures, posters, newsletters, webinars, and meetings;
- c. Establishing wellness programs for employees;
- d. Expanding wellness programs, resources, and benefits to make them available to family members of employees, as appropriate;
- e. Conducting ongoing evaluations of wellness policies and programs; and
- f. Hosting, sponsoring, or promoting health events, such as health fairs, classes, and races.

## **SECTION III. NUTRITIOUS FOODS AND BEVERAGES**

The City of McAlester commits to making healthy food and beverage options widely available and easily accessible to its employees by doing the following:

- a. Selling and offering foods and beverages throughout the workplace that follow these guidelines:
  - (1) 75% of foods contain 0 grams of trans fat per serving;
  - (2) 75% of snack foods contain no more than 230 mg of sodium per serving (excluding refrigerated meals);
  - (3) 100% of individual meal items contain no more than 480 mg of sodium per serving;

- (4) 75% of packaged foods contain no more than 200 calories per package, no more than 10% of total calories from saturated fat, and no more than 35% of total calories from sugar (excluding nuts and seeds without added fats, oils, or sweeteners, and fruits or vegetables without added caloric sweeteners);
  - (5) 90% of beverages contain no more than 40 calories per serving (excluding 100% fruit juice and unsweetened milk);
  - (6) 90% of milk and milk products will be unsweetened and nonfat or lowfat (1%);
  - (7) 90% of juice will be unsweetened and will contain 100% juice;
  - (8) 100% of vegetable juice will contain no more than 230 mg of sodium per serving; and
  - (9) 100% of foods are cooked without frying (eg, steaming, grilling, roasting, broiling, baking, poaching, sautéing).
- b. Promoting good nutrition and healthy eating habits through these activities and services:
- (1) Making cool drinking water available throughout the day at no cost;
  - (2) Providing employees with access to a refrigerator, microwave, and sink with a water faucet;
  - (3) Encouraging employees to bring healthy foods to special occasions such as events, birthdays, and retirement parties, or celebrating with nonfood items;
  - (4) Ensuring access to a private space (other than a restroom) that has an electrical outlet, and providing flexible paid or unpaid break times to allow mothers to express breast milk and/or breastfeed;
  - (5) Providing nutritional information on foods and beverages sold and offered in the workplace;
  - (6) Identifying healthy food and beverage menu items with signs, symbols, and/or colors;
  - (7) Offering smaller portion sizes;
  - (8) Promoting the purchase of healthy foods and beverages through practices such as pricing strategies, posting flyers, or employee challenges and programming;
  - (9) Providing nutrition education through activities such as seminars, workshops, classes, meetings, and newsletters; and

- (10) Sponsoring or promoting a farmers market on or near  
Municipal Property that is open to community members.

#### **SECTION IV. OPPORTUNITIES FOR PHYSICAL ACTIVITY**

The City of McAlester commits to making physical activity opportunities widely available and easily accessible by doing the following:

- a. Providing employees with at least 30 minutes of physical activity break time (combining two 15 minute breaks), in addition to their regularly scheduled meal break, based on supervisory approval;
- b. Incorporating physical activity breaks into every hour of sedentary meetings, trainings, and other workplace gatherings;
- c. Promoting short activity breaks throughout the workday;
- d. Promoting walking meetings;
- e. Providing flexible work arrangements to accommodate physical activity breaks based on supervisory approval;
- f. Promoting stairwell use throughout the workday by making stairs accessible and appealing;
- g. Using posters, pamphlets, employee challenges and other forms of communication to promote physical activity;
- h. Promoting employee participation in physical activity by creating exercise clubs or groups, sponsoring events, encouraging employee participation in extracurricular sports teams;
- i. Providing an on-site fitness facility at the following sites; City Hall and the J.I. Stipe Center.
- j. Providing access to an on-site changing room or locker rooms at the J.I. Stipe Center.
- k. Providing employees with access to an off-site fitness facility, including but not limited to purchasing corporate memberships as part of employee benefits packages, subsidizing membership expenses, or negotiating a discounted rate;
- l. Providing safe and secure bicycle parking for employees and visitors to municipal workplaces;
- m. Providing information about local resources and facilities such as events, walking trails, community parks, and recreational facilities; and

- n. Promoting physical activity through activities such as seminars, workshops, classes, newsletters, and meetings.

## **SECTION V. TOBACCO FREE AND VAPOR FREE**

The City of McAlester commits to supporting employees' access to clean air by limiting exposure to secondhand tobacco smoke and secondhand vapor by doing the following:

- a. Supporting existing local and state laws that prohibit Smoking and the use of Tobacco Products and Vapor Products in Indoor Areas and on Municipal Property, through educational materials, requisite signage, and enforcement assistance where applicable;
- b. Enforcing the Local Tobacco-Free and Vapor-Free Ordinance at the City of McAlester Municipal Code;
- c. Prohibiting employees from Smoking or using Tobacco Products or Vapor Products in personal vehicles during all hours of employment while such vehicles are on Municipal Property;
- d. Providing cessation support for employees by doing the following:
  - (1) Referring employees interested in quitting use of Tobacco Products and Vapor Products to the Oklahoma Tobacco Helpline and other cessation resources, if available;
  - (2) Promoting the Oklahoma Tobacco Helpline (1-800-QUIT-NOW or OKHelpline.com) to ensure awareness of the statewide services that are available;
  - (3) Providing insurance benefits and access to the following types of assistance with no prior authorization or out-of-pocket cost to the employee:
    - (A) Group, individual, and phone counseling:
      - (i) A minimum of 4 counseling sessions of at least 10 minutes each per attempt
      - (ii) Two quit attempts per year
      - (iii) Free cessation counseling is also offered by the Oklahoma Tobacco Helpline (1-800-QUIT-NOW)



- (B) All 7 FDA-approved cessation aids;
- (4) Communicating and promoting the available tobacco cessation benefits and insurance coverage for employees to all prospective employees, new employees at the time of hire, and all existing employees on an annual basis; and
- e. Providing specific implementation and enforcement support for the local and state laws mentioned above, including but not limited to:
  - (1) Posting any required signs informing people of applicable tobacco-free and vapor-free laws and policies at entrances to all buildings on Municipal Property; and
  - (2) Including copies of applicable tobacco-free and vapor-free laws and policies in relevant municipal policy manuals, handbooks, or employee training materials. Employees are responsible for familiarizing themselves with these laws and policies and their applicable enforcement measures.

The City of McAlester commits to supporting employees' access to clean air by limiting workplace exposure to secondhand tobacco smoke and secondhand vapor by doing the following:

- a. Supporting existing local and state laws that prohibit Smoking and the use of Tobacco Products and Vapor Products in Indoor Areas and on Municipal Property, through educational materials, requisite signage, and enforcement assistance where applicable;
- b. Prohibiting employees from Smoking or using Tobacco Products and Vapor Products on Municipal Property during all hours of employment, including in Indoor Areas, such as elevators, and Outdoor Areas, such as parks and recreational areas;
- c. Prohibiting employees from Smoking or using Tobacco Products and Vapor Products in all vehicles owned or leased by the City, at all times;
- d. Prohibiting employees from Smoking or using Tobacco Products or Vapor Products in personal vehicles during all hours of employment while such vehicles are on Municipal Property;
- e. Prohibiting ash receptacles and other Tobacco Product and Vapor Product waste receptacles on Municipal Property or in vehicles owned or leased by the City;
- f. Providing cessation support for employees by doing the following:

- (1) Referring employees interested in quitting use of Tobacco Products and Vapor Products to the Oklahoma Tobacco Helpline and other cessation resources, if available;
- (2) Promoting the Oklahoma Tobacco Helpline (1-800-QUIT-NOW or OKHelpline.com) to ensure awareness of the statewide services that are available;
- (3) Providing insurance benefits and access to the following types of assistance with no prior authorization or out-of-pocket cost to the employee:
  - (A) Group, individual, and phone counseling:
    - (i) A minimum of 4 counseling sessions of at least 10 minutes each per attempt
    - (ii) Two quit attempts per year
    - (iii) Free cessation counseling is also offered by the Oklahoma Tobacco Helpline (1-800-QUIT-NOW)
  - (B) All 7 FDA-approved cessation aids;
- (4) Communicating and promoting the available tobacco cessation benefits and insurance coverage for employees to all prospective employees, new employees at the time of hire, and all existing employees on an annual basis; and
- g. Providing specific implementation and enforcement support for the laws mentioned above, including but not limited to:
  - (1) Posting signs informing people of applicable tobacco-free and vapor-free laws and policies at entrances to all buildings on Municipal Property;
  - (2) Including copies of applicable tobacco-free and vapor-free laws and policies in relevant municipal policy manuals, handbooks, or employee training materials. Employees are responsible for familiarizing themselves with these laws and policies and their applicable enforcement measures; and
  - (3) Following the employee handbook or policy manual's standard disciplinary procedures if an employee violates sections (b) or (c) of this Policy, treating the violation of these tobacco-free and vapor-free provisions like any other violation of municipal policy.

## **SECTION VI. GENERAL STATEMENT OF POLICY**

It is the intent of the city council that this Resolution is a general statement of City policy that cannot form the basis of a private right of action.

## **SECTION VII. SEVERABILITY**

If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this Resolution, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases of this Resolution, or its application to any other person or circumstance. The city council of the the City of McAlester hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause, or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases hereof be declared invalid or unenforceable.

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Council Chambers  
Municipal Building  
December 28, 2018

The McAlester Airport Authority met in Special session on Friday, December 28, 2018, at 5:30 P.M. after proper notice and agenda was posted December 27, 2018.

Present: James Brown, Zach Prichard, Travis Read, Weldon Smith, Cully Stevens & John Browne  
Absent: None  
Presiding John Browne, Chairman

A motion was made by Mr. Brown and seconded by Mr. Stevens to approve the following:

- Confirm action taken on City Council Agenda Item 1, acceptance of the annual City of McAlester Audited Financial Statements and Independent Auditor's Report for Fiscal Year ending June 30, 2018. *(Toni Ervin, Asst. City Manager, Dan Bledsoe, Finley and Cook)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Brown, Stevens, Prichard, Smith, Read & Chairman Browne  
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority, Mr. Brown moved for the meeting to be adjourned, seconded by Mr. Stevens. There was no discussion and the vote was taken as follows:

AYE: Trustees Brown, Stevens, Prichard, Smith, Read & Chairman Browne  
NAY: None

Chairman Browne declared the motion carried.

ATTEST:

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John Browne, Chairman

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Cora Middleton, Secretary

Council Chambers  
Municipal Building  
January 8, 2019

The McAlester Airport Authority met in Regular session on Tuesday January 8, 2019, at 6:00 P.M. after proper notice and agenda was posted January 7, 2019.

Present: James Brown, Zach Prichard, Weldon Smith & John Browne  
Absent: Cully Stevens & Travis Read  
Presiding John Browne, Chairman

A motion was made by Mr. Smith and seconded by Mr. Brown to approve the following:

- Approval of the Minutes from the December 26, 2018, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending January 2, 2019. *(Toni Ervin, Assistant City Manager)* in the amount of \$ 336.00. Airport Grant \$ 274,884.82.
- Confirm action taken on City Council Agenda Item 3, authorization for the Mayor to sign the attached "Outlay Report and Request for Reimbursement for Construction Programs" for Project AIP 3-40-0057-016-2018 and OAC Grant Partial Payment Request for Grant MLC-19-FS for rehabilitation of runway 2/20 and connecting taxiways. *(David Horinek, Public Works, Tyler McDonald, LBR)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Brown, Prichard, Smith & Chairman Browne  
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority, Mr. Smith moved for the meeting to be adjourned, seconded by Mr. Brown.

There was no discussion and the vote was taken as follows:

AYE: Trustees Brown, Prichard, Read & Chairman Browne  
NAY: None

Chairman Browne declared the motion carried.

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John Browne, Chairman

ATTEST:

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Cora Middleton, Secretary



Council Chambers  
Municipal Building  
December 28, 2018

The McAlester Public Works Authority met in Special session on Friday, December 28, 2018, at 5:30 P.M. after proper notice and agenda was posted December 27, 2018.

Present: James Brown, Zach Prichard, Travis Read, Weldon Smith, Cully Stevens & John Browne  
Absent: None  
Presiding: John Browne, Chairman

A motion was made by Mr. Prichard and seconded by Mr. Stevens to approve the following:

- Confirm action taken on City Council Agenda Item 1, acceptance of the annual City of McAlester Audited Financial Statements and Independent Auditor's Report for Fiscal Year ending June 30, 2018. (*Toni Ervin, Asst. City Manager, Dan Bledsoe, Finley and Cook*)

There was no discussion, and the vote was taken as follows:

AYE: Trustees Prichard, Stevens, Smith, Read, Brown & Chairman Browne  
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority. Mr. Prichard moved for the meeting to be adjourned, and the motion was seconded by Mr. Stevens.

There was no discussion and the vote was taken as follows:

AYE: Trustees Prichard, Stevens, Smith, Read, Brown & Chairman Browne  
NAY: None

Chairman Browne declared the motion carried.

ATTEST:

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John Browne, Chairman

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Cora Middleton, Secretary

Council Chambers  
Municipal Building  
January 8, 2019

The McAlester Public Works Authority met in Regular session on Tuesday January 8, 2019, at 6:00 P.M. after proper notice and agenda was posted January 7, 2019.

Present: James Brown, Zach Prichard, Weldon Smith & John Browne  
Absent: Cully Stevens & Travis Read  
Presiding: John Browne, Chairman

A motion was made by Mr. Smith and seconded by Mr. Brown to approve the following:

- Approval of the Minutes from the December 26, 2018, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending January 2, 2019. *(Toni Ervin, Assistant City Manager)* in the amount of \$ 134,052.15.
- Confirm action taken on City Council Agenda Item 4, authorization for the Mayor to sign the Certificate of Substantial Completion for the contract with SMC Utility Construction, for construction of the 2017 CDBG Water Improvements and accept the project as completed. *(Robert Vaughan, Infrastructure Solutions Group)*
- Confirm action taken on City Council Agenda Item 5, authorization for the Mayor to sign the Work Order for Professional Services with Infrastructure Solutions Group, LLC for engineering services required for the 2018 CDBG Sewer Project.

There was no discussion, and the vote was taken as follows:

AYE: Trustees Brown, Prichard, Smith & Chairman Browne.  
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority. Mr. Smith moved for the meeting to be adjourned, and the motion was seconded by Mr. Brown.

There was no discussion and the vote was taken as follows:

AYE: Trustees Brown, Prichard, Smith & Chairman Browne.  
NAY: None

Chairman Browne declared the motion carried.

ATTEST:

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John Browne, Chairman

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Cora Middleton, Secretary

Council Chambers  
Municipal Building  
December 26, 2018

The McAlester Retirement Trust Authority met in Regular session on Tuesday December 26, 2018, at 6:00 P.M. after proper notice and agenda was posted December 20, 2018.

Present: Travis Read, James Brown, Zach Prichard, Weldon Smith, Cully Stevens & John Browne  
Absent: None  
Presiding: John Browne, Chairman

A motion was made by Mr. Read and seconded by Mr. Smith to approve the following:

- Approval of the Minutes from the November 27, 2018 Regular Meeting of the McAlester Retirement Trust Authority. (*Cora Middleton, City Clerk*)
- Approval of Retirement Benefit Payments for the Period of December, 2018. (*Toni Ervin, Assistant City Manager*) in the amount of \$ 99,955.87.

There was no discussion, and the vote was taken as follows:

AYE: Trustees Read, Prichard, Brown, Smith, Stevens & Chairman Browne  
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority. Mr. Read moved for the meeting to be adjourned, seconded by Mr. Smith. The vote was taken as follows:

AYE: Trustees Read, Brown, Prichard, Smith, Stevens & Chairman Browne  
NAY: None

Chairman Browne declared the motion carried.

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John Browne, Chairman

ATTEST:

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Cora Middleton, Secretary

Council Chambers  
Municipal Building  
December 28, 2018

The McAlester Retirement Trust Authority met in Special session on Friday, December 28, 2018, at 5:30 P.M. after proper notice and agenda was posted December 27, 2018.

Present: Travis Read, James Brown, Zach Prichard, Weldon Smith, Cully Stevens & John Browne  
Absent: None  
Presiding: John Browne, Chairman

A motion was made by Mr. Prichard and seconded by Mr. Stevens to approve the following:

- Confirm action taken on City Council Agenda Item 1, acceptance of the annual City of McAlester Audited Financial Statements and Independent Auditor's Report for Fiscal Year ending June 30, 2018. *(Toni Ervin, Asst. City Manager, Dan Bledsoe, Finley and Cook)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Prichard, Stevens, Read, Brown, Smith & Chairman Browne  
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority. Mr. Prichard moved for the meeting to be adjourned, seconded by Mr. Stevens. The vote was taken as follows:

AYE: Trustees Prichard, Stevens, Read, Brown, Smith & Chairman Browne  
NAY: None

Chairman Browne declared the motion carried.

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John Browne, Chairman

ATTEST:

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Cora Middleton, Secretary