



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Wednesday, December 26th, 2018 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

- John Browne Mayor
- Weldon Smith Ward One
- Cully Stevens, Vice Mayor Ward Two
- Travis Read Ward Three
- James Brown Ward Four
- Vacant Ward Five
- Zach Prichard Ward Six
- Peter J. Stasiak City Manager
- William J. Ervin City Attorney
- Cora M. Middleton City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

RECOGNITION AND AWARDS

The Oklahoma Municipal League and the City of McAlester would like to recognize and express our appreciation to Wayne Russell for 25 years of service in municipal government.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the December 11, 2018, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the December 11, 2018, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for December 5, 2018 through December 18, 2018. *(Toni Ervin, Assistant City Manager)*
- D. Accept and place on file the McAlester Main Street 1st Quarter Report for Fiscal Year 2018-2019. *(Christine Hermsmeyer, Executive Director)*
- E. Discussion and possible action, on approval of an agreement for mutual aid between Haywood-Arpelar Volunteer Fire Department and City of McAlester Fire Department. *(Brett Brewer, Fire Chief)*

ITEMS REMOVED FROM CONSENT AGENDA

SCHEDULED BUSINESS

1. Consider and act, to declare a vacancy in the Ward 5 Council Seat on the McAlester City Council, and to authorize the calling of a Special Election to fill said vacancy. *(Cora Middleton, City Clerk)*

Executive Summary

Motion to declare Ward 5 Council seat as vacant and authorize the calling of a Special Election.

2. Consider and act upon, approval of a Resolution setting a Special Election date for vacancy in Ward Five (5) Council seat and authorize the Mayor to issue a Proclamation for Special Election. *(Cora Middleton, City Clerk)*

Executive Summary

Motion to approve a Resolution to set a Special Election date for vacancy in Ward Five (5) Council seat and authorize the Mayor to issue a Proclamation for Special Election.

3. Discussion and possible action on the estimated costs of repairing/replacing the sewer drainage located at 411 and 415 East Miami Ave. *(Dalton Carlton, Utility Maintenance Superintendent)*

Executive Summary

For discussion and/or possible action.

4. Discussion on Monthly Financial update. *(Toni Ervin, Assistant City Manager)*

Executive Summary

Discussion on City of McAlester's Financial update.

5. Consider and act upon, accepting the annual City of McAlester Audited Financial Statements and Independent Auditor's Report for Fiscal Year ending June 30, 2018. *(Toni Ervin, Assistant City Manager)*

Executive Summary

Motion to accept the annual Audit for Fiscal Year ending June 30, 2018 for the City of McAlester.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER'S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL

MAYORS COMMENTS AND COMMITTEE APPOINTMENTS

RECESS COUNCIL MEETING

CONVENE AS McALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the December 11, 2018, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending December 18, 2018. *(Toni Ervin, Assistant City Manager)*
- Confirm action taken on City Council Agenda Item 5, acceptance of the annual City of McAlester Audited Financial Statements and Independent Auditor's Report for Fiscal Year ending June 30, 2018. *(Toni Ervin, Assistant City Manager)*

ADJOURN MAA

CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the December 11, 2018, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C regarding claims ending December 18, 2018. *(Toni Ervin, Assistant City Manager)*
- Confirm action taken on City Council Agenda Item 3, discussion and possible action on the estimated costs of repairing/replacing the sewer drainage located at 411 and 415 East Miami Ave. *(Dalton Carlton, Utility Maintenance Superintendent)*
- Confirm action taken on City Council Agenda Item 5, acceptance of the annual City of McAlester Audited Financial Statements and Independent Auditor's Report for Fiscal Year ending June 30, 2018. *(Toni Ervin, Assistant City Manager)*

ADJOURN MPWA

CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the November 27, 2018 Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of December, 2018. *(Toni Ervin, Assistant City Manager)*

ADJOURN MRTA

RECONVENE COUNCIL MEETING

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2018 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk