



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, November 13, 2018 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

John Browne	Mayor
Weldon Smith	Ward One
Cully Stevens, Vice-Mayor	Ward Two
Travis Read.....	Ward Three
James Brown.....	Ward Four
Buddy Garvin	Ward Five
Zach Prichard	Ward Six
Peter J. Stasiak	City Manager
William J. Ervin	City Attorney
Cora M. Middleton.....	City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

RECOGNITION AND AWARDS

Employee of the Month for September is Aaron Boatright of the McAlester Fire Department.
(John Browne, Mayor)

Employee and Volunteer of the Month for October is Doug Basinger, Safety Officer and Stephanie Giacomo, Pride in McAlester Executive Director.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the October 23, 2018, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for October 17, 2018 through November 6, 2018. *(Toni Ervin, Assistant City Manager)*
- C. Accept and place on file the McAlester Defense Support Association 3rd Quarter report. *(Jessica Gregg, Executive Director)*
- D. Accept and place on file the Pride in McAlester Quarterly Report for the months of July to September, 2018. *(Stephanie Giacomo, Executive Director)*
- E. Consider and act upon, entering into an updated lease agreement with Pitney Bowes, the lessor of our postage equipment, to begin on 1/30/2019. The equipment included will lower costs and better fit our mailing needs. *(Toni Ervin, Assistant City Manager)*
- F. Discussion and possible action, on approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services. *(Brett Brewer, Fire Chief)*
- G. Discussion and possible action, on approval of an agreement for mutual aid between McAlester Ammunition Plant and City of McAlester Fire Department. *(Brett Brewer, Fire Chief)*
- H. Consider and act upon, an agreement between Intermedix and the City of McAlester in regards to ambulance billing. *(Brett Brewer, Fire Chief)*

- I. Consider and act upon, a request by Charles Everett, on behalf of Savanna High School, to partner with them for the rental fee and use of Room #101 of the McAlester Expo Center, for their annual ACT Prep Testing. *(Billy Sumner, Expo Manager)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

AN ORDINANCE TO CLOSE THE ALLEY THAT LIES BETWEEN LOTS 1 AND 6, IN BLOCK 640, SOUTH MCALESTER, CITY OF MCALESTER, IN PITTSBURG COUNTY, STATE OF OKLAHOMA.

CONSIDER AND ACT UPON AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA; AMENDING MCALESTER CITY CODE CHAPTER 6, ALCOHOL AND NONINTOXICATING BEVERAGES, ARTICLE II, DIVISION 1, SECTION 6-28, EMPLOYMENT OF MINORS; REPEALING ALL CONFLICTING ORDINANCES.

CONSIDER AND ACT UPON AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA; AMENDING MCALESTER CITY CODE CHAPTER 102, TRAFFIC AND VEHICLES, ARTICLE VI, DIVISION 2, SECTION 102-302, APPLICATION; REPEALING ALL CONFLICTING ORDINANCES.

SCHEDULED BUSINESS

1. Approval and reading of 2018 US Census Bureau Partner Proclamation for Census 2020. *(Jayme Clifton, Community Development Director)*

Executive Summary

Motion to approve the 2018 US Census Bureau Partner Proclamation for Census 2020.

2. Consider and act upon, an Ordinance to close the alley lying between Lots 1 and 6, in Block 640, South McAlester, City of McAlester, in Pittsburg County, State of Oklahoma, subject to the special condition that a utility easement be maintained. *(Jayme Clifton, Community Development Director)*

Executive Summary

Motion to approve and act upon the Ordinance to close the alley lying between Lots 1 and 6, in Block 640, South McAlester, City of McAlester, in Pittsburg County, State of Oklahoma, subject to the special condition that a utility easement be maintained, and to authorize the Mayor to sign the Ordinance.

3. Consider and act upon, a request for the temporary installation of trailers to be used as mobile offices or classrooms for public health, safety, and educational purposes on properties located at 501 S C Street, described as Lots 1 through 12, in Block 484, South McAlester, Pittsburg County, State of Oklahoma and at 600 W Madison Avenue, described as Lots 1 through 6, Block 230 & the Closed Alley Lying Therein, South McAlester, Pittsburg County, State of Oklahoma. *(Jayme Clifton, Community Development Director)*

Executive Summary

Motion to approve a request for the temporary installation of trailers to be used as mobile offices or classrooms for public health, safety, and educational purposes on properties located at 501 S C Street, described as Lots 1 through 12, in Block 484, South McAlester, Pittsburg County, State of Oklahoma and at 600 W Madison Avenue, described as Lots 1 through 6, Block 230 & the Closed Alley Lying Therein, South McAlester, Pittsburg County, State of Oklahoma, to determine the duration of such occupancy, and to authorize the Mayor to sign the approval form.

4. Consider and act upon, amendment of an ordinance of the City of McAlester; Chapter 6, Alcohol and Non-intoxicating Beverages, Article II, Division I, Section 6-28, Employment of Minors, repealing all conflicting ordinances. *(Peter Stasiak, City Manager)*

Executive Summary

Motion to approve the ordinance amending Chapter 6, Article II, Division I, Section 6-28, Employment of Minors.

5. Consider and act upon, the amendment of an ordinance of the City of McAlester; Chapter 102, Traffic and Vehicles, Article VI, Division 2, Section 102-302, Application, repealing all conflicting ordinances. *(Peter Stasiak, City Manager)*

Executive Summary

Motion to approve an ordinance amending Chapter 102, Article VI, Division 2, Section 102-302, amending the parade application time period from the previous period of 7-10 days to the new period of 60-180 days.

6. Discussion and possible action, on approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services. *(Brett Brewer, Fire Chief)*

Executive Summary

Motion to approve the purchase of communications equipment with funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services.

7. Consider and act upon, authorizing the Mayor to sign the Contractor's Final Pay Estimate No. 1 - Final and Certificate of Substantial Completion for the contract with Built Right Construction, LLC for the Canal Wall Replacement, 415 S. "A" Street and accept the project as completed. *(Robert Vaughan, Infrastructure Solutions Group)*

Executive Summary

Motion to authorize the Mayor to sign the Contractor's Final Pay Estimate No. 1 - Final in the amount of \$44,540.00 and the Certificate of Substantial Completion for the contract with Built Right Construction, LLC for the Canal Wall Replacement, 415 S. "A" and accept the project as completed.

8. Consider and act upon, awarding the bid in the amount of \$35,460.00, for Cat 6a Cabling, switches, and server racks for new Police Department (Federal Building). (*James Stanford, IT Computer Support Specialist*)

Executive Summary

Motion to approve the award of the bid to BizTel, 906 E. Wyandotte Ave, McAlester, OK 74501.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes

CITY MANAGER'S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY THE COUNCIL

MAYORS COMMENTS AND COMMITTEE APPOINTMENTS

RECESS COUNCIL MEETING

CONVENE AS McALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the October 23, 2018, Regular Meeting of the McAlester Airport Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item B, regarding claims ending November 6, 2018. (*Toni Ervin, Assistant City Manager*)

ADJOURN MAA

CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the October 23, 2018, Regular Meeting of the McAlester Public Works Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item B, regarding claims ending November 6, 2018. (*Toni Ervin, Assistant City Manager*)

- Confirm action taken on City Council Agenda Item 8, authorization for the Mayor to sign the Contractor's Final Pay Estimate No. 1 - Final and Certificate of Substantial Completion for the contract with Built Right Construction, LLC for the Canal Wall Replacement, 415 S. "A" Street and acceptance of the project as completed. (*Robert Vaughan, Infrastructure Solutions Group*)

ADJOURN MPWA

RECONVENE COUNCIL MEETING

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2018 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk