



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, August 28, 2018 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

John Browne	Mayor
Weldon Smith	Ward One
Cully Stevens, Vice Mayor	Ward Two
Travis Read	Ward Three
James Brown	Ward Four
Buddy Garvin	Ward Five
Zach Prichard	Ward Six
Peter J. Stasiak	City Manager
William J. Ervin	City Attorney
Cora M. Middleton	City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

RECOGNITION AND AWARDS

Recognition of the volunteers and city employees that participated in the construction and set up of the ADA Playground in Chadick Park. *(John Browne, Mayor)*

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the August 14, 2018, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for August 8, 2018 through August 21, 2018. *(Toni Ervin, Chief Financial Officer)*
- C. Concur with the Mayor's reappointment of Sam Wampler to the McAlester Stormwater Advisory Committee for a term to expire on August 31, 2021. *(John Browne, Mayor)*
- D. Concur with the Mayor's reappointment of Chris Plunkett to the McAlester Board of Ethics for a term to expire on August 31, 2022. *(John Browne, Mayor)*
- E. Concur with the Mayor's appointment of DaMaria Maddox to the McAlester Expo Board for a term to expire on June 30, 2022. *(John Browne, Mayor)*
- F. Consider and act upon, authorizing the Mayor to sign an addendum to our existing agreement with ACC Business for managed Internet Service for ISP, 100 mbps Fiber, New Police Station (Federal Building). *(James Stanford, IT Computer Support Specialist, Joe Breeden, BizTel)*
- G. Consider and act upon, to accept the resignation of Councilman Weldon Smith as Chairman of the McAlester Downtown Area Reinvestment Review Committee and to confirm the Mayor's appointment of Zach Prichard as his replacement as Chairperson. *(John Browne, Mayor)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

SCHEDULED BUSINESS

1. Consider and act upon, approving the unified Branding and use of the NEW City of McAlester Logo, presented by Billy Sumner, Tourism/Expo Manager. *(Billy Sumner, Expo Manager)*

Executive Summary

Motion to approve the unified Branding and use of the NEW City of McAlester Logo, across all platforms and departments.

2. Consider and act upon, the approval of the Safe Routes to School Resolution for planning of safer and easier routes for children and their families to walk or bike to school, allowing kids to be physically active on a daily basis. *(Jayme Clifton, Community & Economic Development Director)*

Executive Summary

Motion to act upon and approve the Complete Streets Resolution and authorizing the mayor to sign the resolution.

3. Consider and act upon, authorizing the Mayor to sign Change Order # 1 from MJM Construction, LLC in the amount of \$4,875.00. The additional work is to add a concrete wall section 8 foot by 24 foot with gravel drain and 1 foot wide floor section by 121 foot for the Canal Wall and Floor Repair, 910 E. Park Avenue. *(Robert Vaughan, Infrastructure Solutions Group)*

Executive Summary

Motion to authorize the Mayor to sign Change Order #1 from MJM Construction, LLC in the amount of \$4,875.00. The additional work is to add a concrete wall section 8 foot by 24 foot with gravel drain and 1 foot wide floor section by 121 foot for the Canal Wall and Floor Repair, 910 E. Park Avenue. Funding for this project is to be provided by the Stormwater Fund. There will be no additional days added to the completion time.

4. Consider and act upon, to approve a service contract between the City of McAlester and Jerry Whorton LLC, dba Consolidated Benefits Resources to provide services for workers' compensation claims administration. *(Peter Stasiak, City Manager)*

Executive Summary

Approve and authorize the Mayor to sign a service contract between the City of McAlester and Jerry Whorton LLC, dba Consolidated Benefits Resources to provide services for workers' compensation claims administration.

5. Discussion on Monthly Financial update. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Discussion on City of McAlester's Financial update.

6. Consider and act upon, to approve a developer agreement in form only, for “The Shops At McAlester Project”, located at the corner of 14th Street and the George Nigh Expressway, in the City of McAlester, Oklahoma. *(William Ervin, City Attorney)*

Executive Summary

The attached Draft Developer Agreement has been approved by the Southside Area Reinvestment Development Review Committee, and is ready for consideration and approval or modification by the council as to form only.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER’S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL

MAYORS COMMENTS AND COMMITTEE APPOINTMENTS

RECESS COUNCIL MEETING

CONVENE AS McALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the August 14, 2018, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending August 21, 2018. *(Toni Ervin, Chief Financial Officer)*

ADJOURN MAA

CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the August 14, 2018, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*

- Confirm action taken on City Council Agenda Item B regarding claims ending August 21, 2018. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 3, authorization for the Mayor to sign Change Order # 1 from MJM Construction, LLC in the amount of \$4,875.00. The additional work is to add a concrete wall section 8 foot by 24 foot with gravel drain and 1 foot wide floor section by 121 foot for the Canal Wall and Floor Repair, 910 E. Park Avenue. *(Robert Vaughan, Infrastructure Solutions Group)*

ADJOURN MPWA

CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the July 24, 2018 Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of August, 2018. *(Toni Ervin, Chief Financial Officer)*

ADJOURN MRTA

MCALESTER ECONOMIC DEVELOPMENT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the June 24, 2018 Regular Meeting of the McAlester Economic Development Authority. *(Cora Middleton, City Clerk)*
- Consider and act upon, to approve a Developer Agreement for the Shops at McAlester Project located at 14th Street and George Nigh Expressway in the City of McAlester, Oklahoma. *(William Ervin, City Attorney)*
- Consider and act upon, to approve a Resolution of the McAlester Economic Development Authority to facilitate administration of the funds allocated to the MEDA from TIF District Number 1 for the City of McAlester. *(William Ervin, City Attorney)*

ADJOURN MEDA

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2018 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk

The McAlester City Council met in a Regular session on Tuesday, August 14, 2018, at 6:00 P.M. after proper notice and agenda was posted, August 13, 2018 at 2:44 P.M.

Call to Order

Mayor Browne called the meeting to order.

Lance Yeley gave the invocation and led the Pledge of Allegiance.

Roll Call

Council Roll Call was as follows:

Present: Weldon Smith, Cully Stevens, Travis Read, James Brown, Buddy Garvin, Zach Prichard & John Browne

Absent: None

Presiding: John Browne, Mayor

Staff Present: Pete Stasiak, City Manager; Toni Ervin, CFO; Jayme Clifton, Community Development Director; David Horinek, Public Works Director; Kirk Ridenour, Economic Development Director; Gary Wansick, Police Chief; Billy Sumner, Tourism/Expo Manager; George Estrada, Building Inspector; William J. Ervin, City Attorney and Cora Middleton, City Clerk

Recognition and Awards

A video of the City of McAlester Police Department's Facebook Lip Sync Challenge was played, after which Mayor Browne presented Master Patrolman Chuck Sutterfield as July, 2018 Employee of the Month. Officer Sutterfield received a certificate of appreciation, a \$25.00 gift certificate, a pen set, and a City of McAlester padfolio.

Chief Wansick commented that the Department had received help from Lance Weeks for the production of the video. He explained that Lance was the son of Officer Mitch Weeks, who had passed away while on duty. He then presented Lance with a plaque of appreciation.

Officer Sutterfield presented Lance with a gift certificate in appreciation of the help he had given in the production of the video.

Citizens Comments on Non-Agenda Items

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

There were no comments for the evening.

Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the July 16, 2018, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the July 24, 2018, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for July 18, 2018 through August 7, 2018. *(Toni Ervin, Chief Financial Officer)* In the following amounts: General Fund - \$106,838.39; Nutrition - \$2,470.49; Police Grant Fund - \$748.00; State Forfeiture Fund - \$748.00; Educational Fund - \$383,746.32; Tourism Fund - \$25,909.30; SE Expo Center - \$11,664.61; E-911 - \$17,637.85; Economic Development - \$17,862.48; Grants & Contributions - \$8,097.90; Fleet Maintenance - \$12,539.46; CIP Fund - \$36,022.00; Federal Forfeiture Fund - \$500.00; Technology Fund - \$2,788.05; Stormwater Fund - \$85,541.29 and Infrastructure Fund - \$8,764.42.
- D. Accept and place on file the Pride in McAlester Annual Report for Fiscal Year 2017-2018. *(Stephanie Giacomo, Executive Director)*
- E. Accept and place on file the McAlester Main Street Annual Report for Fiscal Year 2017-2018. *(Christine Hermsmeyer, Executive Director)*
- F. Concur with the Mayor's reappointment of Primus Moore, Carl Gullick, and Karen Stobaugh to the McAlester Planning Commission for terms to expire on August 31, 2021. *(John Browne, Mayor)*
- G. Concur with the Mayor's appointment of Sandra Henslee to the Audit & Finance Committee for a term to expire March 31, 2019. Ms. Henslee will be completing the term left vacant by Ms. Brandi McWilliams. *(John Browne, Mayor)*
- H. Consider and act upon, authorization for the Mayor to sign the addendum requested from the County Commissioners to the 911 Agreement with the County. *(Toni Ervin, Chief Financial Officer)*
- I. Consider and act upon, authorizing the City Manager to sign the Proposed Award from the Oklahoma Office of Homeland Security - 2016 Homeland Security Grant Program; QRae III Project; #860.043 in the amount of \$2,999.76. *(Brett Brewer, Fire Chief)*

Councilman Smith requested that "Item D" be removed for individual consideration and Manager Stasiak requested that "Item C" be pulled for individual consideration.

A motion to approve the Consent Agenda items “A, B and E through I” was made by Councilman Prichard. The motion was seconded by Councilman Smith. There was no discussion, and the vote was taken as follows:

AYE: Councilman Prichard, Smith, Stevens, Read, Brown, Garvin & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

Items removed from Consent Agenda

- C. Approval of Claims for July 18, 2018 through August 7, 2018. (*Toni Ervin, Chief Financial Officer*) In the following amounts: General Fund - \$106,838.39; Nutrition - \$2,470.49; Police Grant Fund - \$748.00; State Forfeiture Fund - \$748.00; Educational Fund - \$383,746.32; Tourism Fund - \$25,909.30; SE Expo Center - \$11,664.61; E-911 - \$17,637.85; Economic Development - \$17,862.48; Grants & Contributions - \$8,097.90; Fleet Maintenance - \$12,539.46; CIP Fund - \$36,022.00; Federal Forfeiture Fund - \$500.00; Technology Fund - \$2,788.05; Stormwater Fund - \$85,541.29 and Infrastructure Fund - \$8,764.42.

Manager Stasiak explained that he wanted to address the payment to the McAlester Public School on page sixteen (16). He informed the Council that the amount was for the full payment of the revised amount that the School had requested and in the past the City had requested confirmation of what the funds were to be spent on prior to releasing funds.

There was a brief discussion concerning the process, if the total request would eventually be paid and if the information included with the request would work as confirmation of what the funds would be spent on.

A motion was made by Vice-Mayor Stevens to disperse the amount in claims to the McAlester Public Schools as presented. The motion was seconded by Councilman Brown. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Stevens, Brown, Read, Garvin, Prichard, Smith & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

- D. Accept and place on file the Pride in McAlester Annual Report for Fiscal Year 2017-2018. (*Stephanie Giacomo, Executive Director*)

Councilman Smith stated that he just wanted to thank Pride In McAlester for the work that they have done for the City.

Mayor Browne agreed with Councilman Smith.

A motion to accept and place on file the Pride In McAlester Annual Report for Fiscal Year 2017-2018 was made by Councilman Smith. The motion was seconded by Vice-Mayor Stevens. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Stevens, Read, Brown, Garvin, Prichard & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

A motion to open the Public Hearing to address a proposed ordinance amending Chapter 48 of the Code of Ordinances and to address the structures on the condemnation list was made by Councilman Read and seconded by Councilman Smith. There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Brown, Garvin, Prichard, Stevens, Read & Mayor Browne

NAY: None

Mayor Browne declared the motion carried, and the Public Hearing was opened at 6:17 P.M.

Public Hearing

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

CONSIDER AND ACT UPON AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA; AMENDING MCALESTER MUNICIPAL CODE CHAPTER 48, FEES, CHARGES AND SERVICE RATES, CHAPTER 6, ARTICLE II, DIVISION 3, OCCUPATION TAX; SECTION 6-66, REPEALING ALL CONFLICTING ORDINANCES; AND ESTABLISHING AN EFFECTIVE DATE OF OCTOBER 1, 2018.

CONDUCT A PUBLIC HEARING ON STRUCTURES DEEMED BY CITY STAFF TO BE DILAPIDATED BY REASON OF DETERIORATION, AGE OR OBSOLESCENCE, INADEQUATE PROVISION OF VENTILATION, LIGHT, AIR OR SANITATION, NEGLECT, NEED OF REPAIR, OR ACCUMULATION OF DEBRIS, WHERE THE SAME CONSTITUTES A DANGER TO THE SAFETY OF THE NEIGHBORHOOD AND CONSIDER, AND ACT UPON, A RESOLUTION DECLARING CERTAIN STRUCTURES AS DILAPIDATED AND DETRIMENTAL TO THE HEALTH, SAFETY, OR WELFARE OF THE GENERAL PUBLIC.

There were no further comments and a motion to close the Public Hearing was made by Councilman Smith. The motion was seconded by Councilman Garvin, and the vote was taken as follows:

AYE: Councilman Smith, Garvin, Prichard, Stevens, Read, Brown & Mayor Browne

NAY: None

Mayor Browne declared the motion carried, and the Public Hearing was opened at 6:19 P.M.

Scheduled Business

1. Consider and act upon, approving a contribution to the McAlester Area Arts & Humanities Council for the CultureFest 2018 in the amount of \$10,335.00. (*Mary Helfenbein, McAlester Area Arts & Humanities*)

Executive Summary

Motion to approve a contribution to the McAlester Area Arts & Humanities Council for the CultureFest 2018 in the amount of \$10,335.00.

Mary Helfenbein, President of the McAlester Area Arts & Humanities Council addressed the Council requesting that they partner with the McAlester Area Arts & Humanities Council to assist in the production of the annual CultureFest Festival. Ms. Helfenbein reviewed the activities planned for the festival and commented that this year the festival was planned for two (2) days. She reviewed the expenses for the festival, the groups collaborating, the sponsors and income that had been generated to date. She added that this year's request was three thousand (\$3,000.00) less than last year.

There was discussion concerning the funding request, if this had been budgeted, what last years' receipts or report was, how there was no agreement, the development of a written agreement, what department the money would come from and the balance in the Tourism Fund.

Councilman Prichard moved to approve the request pursuant to a written agreement being created. The motion was seconded by Vice-Mayor Stevens, and the vote was taken as follows:

AYE: Councilman Prichard, Stevens, Smith, Read, Brown, Garvin & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

2. Consider and act upon, an ordinance of the City of McAlester; amending Chapter 48 Fees, Charges and Service Rates, Chapter 6, Article II, Division 3, Occupation Tax; Section 6-66, repealing all conflicting ordinances; and establishing an effective date of October 1, 2018. (*Peter Stasiak, City Manager*)

Executive Summary

Motion to pass and approve the ordinance amending occupation tax fees and establishing an effective date of October 1, 2018.

Manager Stasiak informed the Council that this was to adopt new fees for the upcoming liquor laws changes. He stated that the changes reflected Title 37A § 2-101 and updated the Occupations and amounts.

Mayor Browne asked if the City's cost to administer this had increased and if a new employee was being added.

Manager Stasiak stated that cost had increased with the increase in employee benefits but the City would not be adding a new employee to administer this.

ORDINANCE NO. 2634

CONSIDER AND ACT UPON AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA; AMENDING MCALESTER MUNICIPAL CODE CHAPTER 48, FEES, CHARGES AND SERVICE RATES, CHAPTER 6, ARTICLE II, DIVISION 3, OCCUPATION TAX; SECTION 6-66, REPEALING ALL CONFLICTING ORDINANCES; AND ESTABLISHING AN EFFECTIVE DATE OF OCTOBER 1, 2018.

A motion to approve **ORDINANCE NO. 2634**, was made by Councilman Smith. The motion was seconded by Councilman Read. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Stevens, Brown & Garvin

NAY: Mayor Browne

ABSTAIN: Councilman Prichard (counted as a no vote)

Mayor Browne declared the motion carried.

3. Consider and act upon, to authorize the Mayor to sign a Memorandum of Understanding between the City of McAlester and Eastern Oklahoma State College for the financial support to employ a small business advisor through the Oklahoma Small Business Development Center. (*Kirk Ridenour, Economic Development*)

Executive Summary

Staff recommends approval of the FY19 Memorandum of Understanding.

Director Ridenour addressed the Council reviewing what the Oklahoma Small Business Development Center was, what it would do for the businesses in this area and the advantage of having a second business advisor based in Pittsburg County.

Dana Hugle, OKSBDC Consultant, Small Business Development Specialist housed at Eastern addressed the Council reviewing the requirements for the position, how the individual could affect the small businesses in the area, and what defined a small business.

Dr. Steve Smith, President Eastern Oklahoma State College addressed the Council explaining that this was a 50/50 matching program with Federal funds. He reviewed some of the areas where an advisor could help a new or existing business.

There was discussion, concerning the salary and benefits of the position, the requirements of the position, what was used to measure the effectiveness of the program, the number of clients serviced since October 1st, what percentage of those were in McAlester and how the second position could increase the services in this area.

Manager Stasiak informed the Council that the quarterly meeting was coming up and anyone interested in attending were welcome to ride with him and Director Ridenour.

A motion to authorize the Mayor to authorize the Mayor to sign a Memorandum of Understanding between the City of McAlester and Eastern Oklahoma State College for the

financial support to employ a small business advisor through the Oklahoma Small Business Development Center was made by Councilman Smith. The motion was seconded by Councilman Brown. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Brown, Garvin, Prichard, Stevens, Read & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

4. Discussion of the McAlester Downtown Area Reinvestment Review Committee. (*Kirk Ridenour, Economic Development*)

Executive Summary

No action requested by staff.

Director Ridenour addressed the Council explaining that he had been asked to update the Council on the Downtown TIF. He stated that with the highway development nearing conclusion work on the Downtown TIF could begin. He explained the steps that the Downtown Area Reinvestment Review Committee would have to complete and he added that this process could take six (6) to eight (8) months.

There was discussion concerning Kristen Lloyd's resignation from the Committee, the appointment of a new At-Large member, the number of members on the Committee and who those members represented.

There was no vote on this item.

5. Consider and act upon, authorizing the Mayor to sign the Contractor's Final Pay Estimate No. 1 - Final and Certificate of Substantial Completion for the contract with Built Right Construction, LLC for the Canal Wall Repair, Kiowa and 8th Street and accept the project as completed. (*Robert Vaughan, Infrastructure Solutions Group*)

Executive Summary

Motion to authorize the Mayor to sign the Contractor's Final pay Estimate No. 1 - Final in the amount of \$42,565.32 and the Certificate of Substantial Completion for the contract with Built Right Construction, LLC for the Canal Wall Repair, Kiowa and 8th Street and accept the project as completed.

Robert Vaughan, PE, Infrastructure Solutions Group, LLC Branch Manager addressed the Council explaining that this completion of another Stormwater project. He stated that the two (2) year warranty period would begin on July 17, 2018, the effective date of completion.

After a brief discussion concerning the work that had been done and clarification of the warranty period, a motion to authorize the Mayor to sign the Contractor's Final pay Estimate No. 1 - Final in the amount of \$42,565.32 and the Certificate of Substantial Completion for the contract with Built Right Construction, LLC for the Canal Wall Repair, Kiowa and 8th Street and accept the project as completed was made by Councilman Prichard. The motion was seconded by Councilman Smith, and the vote was taken as follows:

AYE: Councilman Prichard, Smith, Stevens, Read, Brown, Garvin & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

6. Consider and act upon, authorizing the Mayor to sign the State Grant application for Airport Improvements and any other grant related documents for State assistance from the Oklahoma Aeronautics Commission. (*David Horinek, Public Works*)

Executive Summary

Motion to approve and authorize the Mayor to sign a grant application and any other grant related documents for State assistance from the Oklahoma Aeronautics Commission.

Director Horinek addressed the Council explaining that this item was the Oklahoma Aeronautics Commission (OAC) grant application requesting financial assistance to rehabilitate the Airport runway and taxiways. He added that OAC was providing five percent (5%) of the construction costs for the project with the City matching the same.

There was no further discussion, and a motion to authorize the Mayor to sign the State Grant application for Airport Improvements and any other grant related documents for State assistance from the Oklahoma Aeronautics Commission was made by Councilman Smith. The motion was seconded by Councilman Garvin, and the vote was taken as follows:

AYE: Councilman Smith, Garvin, Stevens, Read, Brown, Prichard & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

7. Discussion and possible action, on approval of certain costs related to the Fire Department. (*Brett Brewer, Fire Chief*)

Executive Summary

Motion to approve and accept the bid from Emergency Service Supply in the amount of \$24,720.00 for the remounting of one (1) Type III ambulance to be placed on our Ford E-450 chassis.

Manager Stasiak addressed the Council explaining that the City had purchased a new E-450 Cab and Chassis for the Fire Department and they had recently opened bids for the remount of the Type III ambulance box that was on the old ambulance that the City was replacing. He stated that two (2) bids had been received and after review of both bids, Staff had recommended awarding the bid to Emergency Service Supply. He commented that Emergency Service Supply came highly recommended and their bid included several services that had not been requested in the bid, such as replacing the AC unit in the ambulance box, replacing the siren and making any necessary repairs to the control panel.

A motion was made by Vice-Mayor Stevens and seconded by Councilman Prichard to approve and accept the bid from Emergency Service Supply in the amount of \$24,720.00 for the remounting of one (1) Type III ambulance to be placed on the City's Ford E-450 chassis.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Stevens, Prichard, Read, Brown, Garvin, Smith & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

8. Consider and act upon, declaring certain equipment surplus property in accordance with the Code of Ordinances Sec. 2-410 and authorize the City Manager to sell them in accordance with the Code of Ordinances Sec. 2-411. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Motion to declare certain equipment surplus property and authorize the sale of said equipment.

CFO Ervin addressed the Council stating that this was a routine list. She added that the list had been recommended by the Fleet Maintenance Superintendent and the 2001 Ford Taurus would be sold at the local auction and the other items would be listed on the online auction sites.

There was no other discussion, and Councilman Brown moved to declare certain equipment surplus property in accordance with the Code of Ordinances Sec. 2-410 and authorize the City Manager to sell them in accordance with the Code of Ordinances Sec. 2-411. The motion was seconded by Councilman Smith, and the vote was taken as follows:

AYE: Councilman Brown, Smith, Garvin, Prichard, Stevens, Read & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

9. Conduct a Public Hearing on structures deemed by City Staff to be dilapidated by reason of deterioration, age or obsolescence, inadequate provision of ventilation, light, air or sanitation, neglect, need of repair, or accumulation of debris, where the same constitutes a danger to the safety of the neighborhood and consider, and act upon, a resolution declaring certain structures as dilapidated and detrimental to the health, safety, or welfare of the general public. *(Jayme Clifton, Director, George Estrada, Building Inspector)*

Executive Summary

Upon the conclusion of the Public Hearing, motion to approve a resolution declaring certain structures as dilapidated and detrimental to the health, safety, or welfare of the general public.

Director Clifton addressed the Council informing them that her department was moving forward with a list of twenty-two (22) structures they are presenting for Council consideration. She stated that notices had been mailed to the owners of record, posting on the properties had been done and publication of notice to the property owners had been placed in the August 4, 2018 McAlester News-Capital she reminded them on the list that was presented to them on June 26, 2018, stating that fourteen (14) structures had been condemned, two (2) had been demolished by the owners and one (1) had requested a variance and rezoning from the Board of Adjustment. She added that her department was advertising for demo bids and would be opening those bids on August 22, 2018 on eleven of those structures.

Mayor Browne asked if anyone present was there to address the Council concerning property presented on the list.

Betty Lowry, 305 Hickory Bend addressed the Council regarding property at 532 W Adams Ave. She informed the Council that the property had been secured and she was planning to empty the structure then demolish it on her own. She asked that this property be removed from the list.

Lance Yeley, 330 E. Choctaw addressed the Council regarding property at 25 W. Kiowa Ave. He informed the Council that he had acquired this property through a County Tax sale and had been advised not to do anything to the property until he had clear title. He requested that this structure be removed from the list so he could get the necessary permits.

Mildred O'Hare and David Gore, 220 W. Kiowa addressed the Council regarding property at 501 S. "A" Street. They requested that this property be removed from the list so they could remodel the structure and keep the City from having another vacant lot.

Brad Barrett, 441 Acorn Road, Ardmore, OK addressed the Council regarding property at 733 S. 3rd Street. He stated that the mailing address shown on the list was he had not received any notification from the City and asked that the property be removed from the list so he could move forward with renovations

Deborah Marriott, 714 W. 18th, Ada, OK addressed the Council regarding property at 118 E. Polk Ave. She informed the Council that she had purchased the property to repair and into. She stated that there had been issues with the structure being broken into and vandalized. She requested that the property be removed from the list.

Warna Gibson, 1608 Redbud Lane addressed the Council regarding property at 51 W. Ottawa Ave. She stated that she had inherited the property and needed information on how to address demolishing the structure.

Dusty Swing, P.O. Box 1576 addressed the Council regarding property at 305 W. Monroe Ave. He stated that he had owned the property for four (4) years and requested that this property be removed from the list.

Jim Holbird, 1021 S. "A" St., addressed the Council regarding this property. He informed the Council that this was his home and he was currently living in the house. He stated that he could produce ownership documents and he asked that this property be removed from the list.

There was lengthy discussion during this item in which Director Clifton and George Estrada, Building Inspector reviewed the process leading up to a property being placed on the demolition list, how notification was sent to property owners of record, that the properties were posted and notice was also published in the newspaper. During the discussion the property owners were informed of the steps they needed to take to work toward getting their properties removed from the list and that if certain requirements were not or could not be met the property could not be removed. Tabitha Howell, Code Enforcement Officer addressed the Council regarding the issues that property at 1021 S. "A" had and the numerous complaints that were received on the property.

Vice-Mayor Stevens stated that he had received an email from Damon Mascoto requesting that his property at 623 Short Stonewall be removed from the list. In the email Mr. Mascoto stated that he had intentions to renovate the structure.

Donald Brownlee, 620 Short Stonewall addressed the Council regarding the property at 623 Short Stonewall. Mr. Brownlee stated that the property was continuously in a state of disrepair and not secured.

Councilman Read moved to approve the list of properties contained in Exhibit A except items number seven (7) at 305 W. Monroe Ave. and number twelve (12) at 25 W. Kiowa Ave. The motion was seconded by Vice-Mayor Stevens.

Mayor Browne amended the motion to add the removal of item number twenty (20) at 1021 S. "A" St. and to consider that item separately. Both Councilman Read and Vice-Mayor Stevens accepted the amendment.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Read, Stevens, Garvin, Prichard, Smith, Brown & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

Councilman Read moved to approve the condemnation of the property at 1021 S. "A" St. The motion was seconded by Councilman Smith. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Read, Smith, Brown & Garvin

NAY: Councilman Prichard, Stevens & Mayor Browne

Mayor Browne declared the motion carried.

New Business

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

There was no new business.

City Manager's Report

- Report on activities for the past two weeks.

Manager Stasiak updated the Council on the City's current projects that were still in process or had been completed. He stated that the Utility Maintenance Department had recently completed that replacement of five hundred feet (500') of twelve inch (12") water line in Steven Taylor Industrial Park along Capital Drive. He explained that the Public Works Department had finished the asphalt overlays in Connolly Addition and were currently working on "B, C and D"

streets off of Miami and Seneca. He stated that Waste Water Plant was at about forty percent (40%) sludge in the clarifiers and that Department was working on cleaning them. He informed them that they were working through the schedule on getting the Coal Creek Pump Station working and it was planned to move the Police Department, CID, 911 and Courts to the Federal Building by December 25th of this year.

Remarks and Inquiries by City Council

Councilman Read asked Manager Stasiak to contact A-OK Railroad about the railroad crossing at “A” and “D” streets south of Hwy 31. He commented that those crossings were in terrible condition.

Councilman Garvin thanked the Public Works Department for the work they had done in Connolly Addition and the Codes Department for getting the City cleaned up.

Councilman Prichard asked if an explanation of the process of condemnation could be sent out with all the notices. He commented that this could help reduce the confusion. He then asked if McAlester was planning to apply to bid for the Veteran’s Administration (VA) for the relocation of the facility in Talihina.

Manager Stasiak stated that the City was working diligently with the McAlester Regional Health Center on the matter.

Councilmen Smith, Stevens and Brown did not have any comments for the evening.

Mayor’s Comments and Committee Appointments

Mayor Browne thanked Director Clifton, George Estrada and the Council for the work that had been put into condemnations on tonight’s agenda. He thanked local Attorney Mike Miller and Shared Blessings for the Back to School Backpack program. He thanked the young girl that had also sold lemonade to raise funds for backpacks for children in need. He reminded everyone that School was back in session and asked everyone to keep their eyes open watching for kids. He then asked everyone to be mindful of crosswalks and handicapped parking.

Manager Stasiak reminded the Council of the Town Hall meeting that the State Auditor had conducted and the presentation that he had made on July 31, 2018. He stated that the State Auditor had not had any findings. He then congratulated the employees for the turn around that they had made to the City over the past ten (10) years. He added that the State Auditor had told him that McAlester was the first City that had no findings.

Recess Council Meeting

Councilman Prichard moved to recess the Regular Meeting and convene the Authorities. The motion was seconded by Councilman Smith.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Prichard, Smith, Brown, Garvin, Stevens, Read & Mayor Browne
NAY: None

Mayor Browne declared the motion carried and the meeting was recessed at 8:43 P.M.

Reconvene Council Meeting

The Regular Meeting was reconvened at 8:46 P.M.

Adjournment

There being no further business to come before the Council, Vice-Mayor Stevens moved for the meeting to be adjourned. The motion was seconded by Councilman Smith. There was no discussion, and the vote was taken as follows:

AYE: Councilman Stevens, Smith, Read, Brown, Garvin, Prichard & Mayor Browne
NAY: None

Mayor Browne declared the motion carried, and the meeting was adjourned at 8:47 P.M.

ATTEST:

John Browne, Mayor

Cora Middleton, City Clerk

CLAIMS FROM

**August 8, 2018
Thru
August 21, 2018**

8/22/2018 10:49 AM
PACKET : 16823 16827 16830 16836
VENDOR SET: Mult
FUND : 01 GENERAL FUND

REGULAR DEPARTMENT PAYMENT REGISTER

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	AN-CHEN LAI	I-201808211171	01 -5211331	EMPLOYEE TRAV TRAVEL EXP-GFOAO TRAINING	088611	154.60
	VIRGIL YOUNG	I-201808221186	01 -5547207	CLOTHING ALLO BOOT ALLOWANCE	088612	100.00
01-A00026	AT & T LONG DISTANCE					
		I-201808161154	01 -5215315	TELEPHONE UTI PHONE EXP-LONG DISTANCE	088555	53.54
01-A00202	ADT SECURITY SERVICES					
		I-668125669	01 -5542308	CONTRACTED SE SECURITY ALARM	088613	46.79
01-A00267	AIRGAS, INC					
		I-9078911682	01 -5432202	OPERATING SUP OXYGEN	088615	76.82
		I-9955243926	01 -5543203	REPAIRS & MAI BOTTLE RENTAL	088615	72.04
		I-9955245639	01 -5542203	REPAIRS & MAI BOTTLE RENTAL	088615	90.35
01-A00362	VYVE BROADBAND					
		I-201808091143	01 -5542328	INTERNET SERV INTERNET SVS-PARKS	088534	77.63
		I-201808091143	01 -5548328	INTERNET SERV INTERNET SVS-FAC MAINT	088534	77.64
		I-201808091143	01 -5865328	INTERNET SERV INTERNET SVS-STREETS	088534	77.63
		I-201808091143	01 -5542328	INTERNET SERV INTERNET SVS-STIPE CTR	088534	83.64
		I-201808161152	01 -5431328	INTERNET SERV INTERNET SVS-N FIRE STATION	088556	62.95
01-A00751	ATWOODS					
		I-4559/9	01 -5544203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	088618	58.08
		I-4563/9	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	088618	16.99
		I-4568/9	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	088618	37.99
		I-4573/9	01 -5544203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	088618	41.31
		I-4575/9	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	088618	31.96
		I-4577/9	01 -5544203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	088618	35.94
		I-4580/9	01 -5544203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	088618	59.42
		I-4585/9	01 -5544203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	088618	54.91
		I-4587/9	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	088618	94.68
		I-4588/9	01 -5544203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	088618	148.73
01-B00180	UNION IRON WORKS, INC.					
		I-S2090218.001	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	088622	186.99
01-B00503	BROKEN ARROW ELECTRIC S					
		I-S2392869.002	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	088625	224.46
		I-S2395544.001	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	088625	157.56
		I-S2396183.001	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	088625	133.81
		I-S2396942.001	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	088625	24.84
		I-S2397375.001	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	088625	71.58
01-C00100	CLEET					
		I-JULY 2018	01 -2100	CLEET PAYABLE CLEET PAYABLE	088536	6,245.32
01-C00149	CANON FINANCIAL SERVICE					
		I-18689490	01 -5215312	EQUIPMENT REN MONTHLY COPIER LEASE	088537	725.00

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-C00149	CANON FINANCIAL SERVICE	continued				
	I-18850900	01	-5215312	EQUIPMENT REN COPIER LEASE-UB&C	088537	101.00
	I-18850900	01	-5321202	OPERATING SUP COPIER LEASE-PATROL	088537	306.00
	I-18909088	01	-5215312	EQUIPMENT REN MONTHLY COPIER LEASE	088537	797.50
	I-19096141	01	-5215312	EQUIPMENT REN COPIER LEASE-UB&C	088557	101.00
	I-19096141	01	-5215312	EQUIPMENT REN COPIER LEASE-UB&C	088557	20.35
	I-19096141	01	-5321202	OPERATING SUP COPIER LEASE-PATROL	088557	306.00
	I-19096141	01	-5321202	OPERATING SUP COPIER LEASE-PATROL	088557	20.35
01-C00320	CENTERPOINT ENERGY ARKL					
	I-201808091147	01	-5215314	GAS UTILITY GAS UTILITY-RES BLDG	088538	0.00
	I-201808091147	01	-5215314	GAS UTILITY GAS UTILITY-802 E HARRISON	088538	25.14
	I-201808091147	01	-5215314	GAS UTILITY GAS UTILITY-FIRE STAT 2	088538	34.86
	I-201808091147	01	-5215314	GAS UTILITY GAS UTILITY-STIPE CTR	088538	165.69
	I-201808091147	01	-5215314	GAS UTILITY GAS UTILITY-1600 E COLLEGE AVE	088538	26.40
	I-201808091147	01	-5215314	GAS UTILITY GAS UTILITY-FIRE STAT 3	088538	25.14
	I-201808091147	01	-5215314	GAS UTILITY GAS UTILITY-CITY HALL	088538	58.22
	I-201808091147	01	-5215314	GAS UTILITY GAS UTILITY-CEMETERY	088538	41.24
	I-201808091147	01	-5215314	GAS UTILITY GAS UTILITY-OAK HILL	088538	29.55
	I-201808091147	01	-5215314	GAS UTILITY GAS UTILITY-MAINT SHOP	088538	25.14
	I-201808091147	01	-5215314	GAS UTILITY GAS UTILITY-LIBRARY	088538	83.06
01-D00097	DASH MEDICAL GLOVES, IN					
	I-INV1117673	01	-5432202	OPERATING SUP SUPPLIES AS NEEDED	088630	503.30
01-D00202	DAYTON BAG & BURLAP CO.					
	I-263577	01	-5542203	REPAIRS & MAI TRUNK SHIELDS FOR TREES	088631	1,031.00
01-D00233	SONICWALL SERVICES (CON					
	I-CR1858575	01	-5225349	SOFTWARE MAIN SONICWALL LICENSE RENEWAL	088632	1,465.00
01-D00448	DISCOUNT STEEL					
	I-20667	01	-5542203	REPAIRS & MAI ARCHERY PARK MATERIALS	088635	215.00
01-D00500	DLT SOLUTIONS					
	I-4690658A	01	-5225349	SOFTWARE MAIN AUTO CAD RENEWAL	088636	602.36
01-D00684	DR. JASON MCELYEA					
	I-201808221185	01	-5432308	CONTRACTED SE CONTRACT EMS SVS-8/1-8/15/18	088638	1,071.00
01-E00266	ERVIN & ERVIN ATTORNEYS					
	I-8-14-18	01	-5214302	CONSULTANTS LEGAL FEES	088549	675.00
01-F00015	FLEETCOR TECHNOLOGIES					
	I-201808201160	01	-5321212	FUEL EXPENSE JULY FUEL EXP-POLICE	088641	9,018.12
	I-201808201160	01	-5431212	FUEL EXPENSE JULY FUEL EXP-FIRE	088641	1,370.86
	I-201808201160	01	-5542212	FUEL EXPENSE JULY FUEL EXP-PARKS	088641	2,057.98
	I-201808201160	01	-5547212	FUEL EXPENSE JULY FUEL EXP-CEMETERY	088641	459.37
	I-201808201160	01	-5548212	FUEL EXPENSE JULY FUEL EXP-FAC MAINT	088641	287.45

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-F00015	FLEETCOR TECHNOLOGIES	continued				
	I-201808201160	01 -5652212	FUEL EXPENSE	JULY FUEL EXP-CODES	088641	222.81
	I-201808201160	01 -5225212	FUEL EXPENSE	JULY FUEL EXP-IT	088641	66.28
	I-201808201160	01 -5322212	FUEL EXPENSE	JULY FUEL EXP-ANIMAL CTRL	088641	372.88
	I-201808201160	01 -5432212	FUEL EXPENSE	JULY FUEL EXP-EMS	088641	1,262.73
	I-201808201160	01 -5544212	FUEL EXPENSE	JULY FUEL EXP-SBC	088641	350.07
	I-201808201160	01 -5865212	FUEL EXPENSE	JULY FUEL EXP-STREETS	088641	3,673.47
	I-201808201160	01 -5653212	FUEL EXPENSE	JULY FUEL EXP-SAFETY	088641	66.51
01-F00037	FASTENAL					
	I-166885	01 -5865203	REPAIR & MAIN PARTS FOR SIGNS & LIGHTS		088642	308.86
	I-OKMCA166452	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS		088642	125.64
	I-OKMCA166818	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS		088642	8.69
01-G00010	G C RENTAL CENTER, INC					
	I-53597	01 -5547203	REPAIRS & MAI EQUIP RENTAL-GRAVES		088643	521.49
	I-53615	01 -5865218	STREET REPAIR EQUIPMENT RENTAL FEE		088643	313.00
01-G00494	GT DISTRIBUTORS, INC					
	I-INV0672551	01 -5321207	CLOTHING ALLO CLOTHING & EQUIPMENT		088644	1,520.91
01-I00110	IMPRESS OFFICE SUPPLY					
	I-1531	01 -5101202	OPERATING SUP NAME PLATE WARD 6		088646	9.00
01-I00115	INTERMEDIX TECHNOLOGIES					
	I-201808221184	01 -5432308	CONTRACTED SE CONTRACT EMS SVS JULY 2018		088647	1,354.51
01-J00110	JACKIE BRANNON CORR. CT					
	I-JULY2018CEMETERY	01 -5547308	CONTRACTED SE INMATE FEES-CEMETERY		088648	405.00
	I-JULY2018PKWY	01 -5542308	CONTRACTED SE INMATE FEES-PARKS		088648	405.00
01-J00121	JAMESCO ENTERPRISES, LL					
	I-18683	01 -5542202	OPERATING SUP JANITORIAL SUPPLIES		088649	288.67
	I-18749	01 -5542202	OPERATING SUP JANITORIAL SUPPLIES		088649	434.28
	I-18796	01 -5215202	OPERATING SUP JANITORIAL SUPPLIES		088649	735.96
01-J00126	JAMES M. O'REILLY					
	I-mcaff-1	01 -5210302	CONSULTANTS/L ARBITRATION SVS-IAFF		088650	1,045.00
01-K00185	KENNEDY EYE CARE, LLC					
	I-ANDREW MASSEY	01 -5653213	SAFETY EXPENS PRESCRIPTION SAFETY GLASS		088652	150.00
01-K00226	CROWNOVER VETERINARY db					
	I-194289	01 -5321208	CANINE UNIT S BOARDING FEES		088655	51.00
01-L00380	LOCKE SUPPLY CO.					
	I-34997534-00	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS		088657	48.83
	I-35113351-00	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS		088657	91.60

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-L00418	MICHAEL TODD HOAGLAND D					
	I-8718	01 -5210480	CONTINGENCY	STATE AUDITOR CONFERENCE	088540	150.00
01-L00428	LOWE'S CREDIT SERVICES					
	I-02276	01 -5542203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	088658	18.96
	I-02365	01 -5542203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	088658	73.90
	I-02534	01 -5542203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	088658	103.30
	I-02930	01 -5542203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	088658	278.67
	I-02975	01 -5548203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	088658	3.85
	I-902491	01 -5865218	STREET REPAIR	MISC REPAIR & MAINT ITEMS	088658	63.78
	I-9902491	01 -5542203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	088658	83.72
	I-9906291	01 -5542203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	088658	8.49
01-M00487	MILLER OFFICE EQUIPMENT					
	I-MCA409611	01 -5215312	EQUIPMENT REN	MONTHLY COPIER SVS	088659	107.18
01-MC0050	MCLESTER CHAMBER OF CO					
	I-7278	01 -5101319	MISCELLANEOUS	BANQUET TICKETS	088662	40.00
	I-7278	01 -5321202	OPERATING SUP	BANQUET TICKETS	088662	40.00
	I-7278	01 -5652202	OPERATING SUP	BANQUET TICKETS	088662	80.00
01-MC0140	MCLESTER PAINT & SUPPL					
	I-00135677	01 -5543206	CHEMICALS	CHLORINE FOR POOLS	088664	4,459.60
01-MC0200	MCLESTER SCOTTISH RITE					
	I-700642	01 -5548311	PARKING RENTA	PARKING LOT RENTAL FEE	088665	485.00
01-N00028	NATHAN R OSBORNE DBA SO					
	I-SOS-2018-10	01 -5652318	ABATEMENTS	ABATEMENT MOWING	088667	625.00
01-N00250	MCLESTER NEWS CAPITAL					
	I-14330 18-19 RENEWA	01 -5321202	OPERATING SUP	18-19 SUBSCRIPTIONRENEWAL	088668	203.88
	I-24057 18-19	01 -5212202	OPERATING SUP	NEWSPAPER SUBSCRIPTION	088668	203.88
	I-300021100	01 -5212317	ADVERTISING &	ORD. #2632 (TIF)	088668	553.35
	I-300021355	01 -5652317	ADVERTISING &	PUBLICATION FEES	088668	99.53
01-O00039	OCCUPATIONAL MEDICINE					
	I-8/4/18	01 -5653348	DRUG TESTING/	PHYSICAL AGILITY TESTING	088671	392.00
01-O00219	OKLA BUREAU OF NARCOTIC					
	I-JULY 2018	01 -2103	OBN PAYABLE (OBN PAYABLE	088541	85.00
01-O00276	OKLA DEPT OF PUBLIC SAF					
	I-21-1900281	01 -5225349	SOFTWARE MAIN	OLETS MOBILE MESSENGER	088674	50.00
	I-21-1900282	01 -5225349	SOFTWARE MAIN	OLETS MOBILE MESSENGER	088674	50.00
	I-21-1900283	01 -5225349	SOFTWARE MAIN	OLETS MOBILE MESSENGER	088674	50.00
	I-21-1900284	01 -5225349	SOFTWARE MAIN	OLETS MOBILE MESSENGER	088674	50.00
	I-21-1900285	01 -5225349	SOFTWARE MAIN	OLETS MOBILE MESSENGER	088674	50.00
	I-21-1900286	01 -5225349	SOFTWARE MAIN	OLETS MOBILE MESSENGER	088674	50.00

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000415	OKLA STATE UNIVERSITY					
		I-UMS18-1933	01 -5542331	EMPLOYEE TRAV PESTICIDE STUDY GUIDES	088675	180.00
01-000427	OKLA UNIFORM BUILDING C					
		I-JULY 2018	01 -5652336	FEES BUILDING PERMIT FEES	088542	68.00
01-000595	OSBI					
		I-18-007286-S	01 -5225349	SOFTWARE MAIN ODIS SUPPORT FEE 18-19	088676	5,000.00
		I-JULY 2018	01 -2101	AFIS PAYABLE AFIS PAYABLE	088543	5,998.36
		I-JULY 2018	01 -2102	FORENSICS PAY FORENSIC PAYABLE	088543	5,746.74
01-P00210	PEPSI COLA					
		I-10002405	01 -5544202	OPERATING SUP CONCESSION SUPPLIES	088679	41.00
01-P00329	PATRICK WALLING DBA PIT					
		I-10216	01 -5542203	REPAIRS & MAI KEYS FOR NUTRITION CTR	088680	25.00
01-P00510	PRO-KIL, INC					
		I-174190	01 -5548316	REPAIRS & MAI PEST CONTROL-GENEOLOGY	088681	196.00
		I-174437	01 -5548316	REPAIRS & MAI PEST CTRL @ CITY BLDGS	088681	106.00
		I-174520	01 -5542308	CONTRACTED SE PEST CONTROL-STIPE	088681	126.00
01-P00529	PROFESSIONAL TURF PRODU					
		I-1425286-00	01 -5544339	VEHICLE/EQUIP GAS SPRING ASSEMBLY-SWEEP	088682	149.10
01-P00560	PSO/SOUTHWESTERN ELECTR					
		I-201808091142	01 -5215313	ELECTRIC UTIL ELECTRIC UTILITY-GENERAL	088544	19,652.40
		I-201808091142	01 -5215313	ELECTRIC UTIL ELECTRIC UTILITY-LIBRARY	088544	4,916.19
		I-201808161151	01 -5215313	ELECTRIC UTIL ELECTRIC UTILITY-STREET LIGHTS	088560	14,432.15
		I-201808161151	01 -5215313	ELECTRIC UTIL ELECTRIC UTILITY-FEDERAL BLDG	088560	1,376.80
01-Q00007	QFS, LLC					
		I-10013	01 -5431203	REPAIRS & MAI SERVICES AS NEEDED	088684	193.00
01-R00412	RPM STAFFING PROFESSION					
		I-94802	01 -5865308	CONTRACT SERV TEMP EMPLOYEE-STREETS	088687	1,514.49
		I-94907	01 -5865308	CONTRACT SERV TEMP EMPLOYEE-STREETS	088687	2,220.95
01-R00413	RLI INSURANCE COMPANY					
		I-LSM0140615	01 -5215322	LIABILITY INS BOND RENEWALS	088688	1,330.00
01-S00190	SECURITY SYS. & ENG. IN					
		I-31979	01 -5542308	CONTRACTED SE SEC MONITORING-PARKS	088691	120.00
		I-31980	01 -5321308	CONTRACTED SE ALARM MONITORING - CITY	088691	45.00
		I-31981	01 -5320308	CONTRACTED SE ALARM MONITORING - CID	088691	45.00
		I-31982	01 -5321325	FIRING RANGE ALARM MONITORING-FIRING R	088691	45.00
01-S00249	MORGAN STANLEY SMITH BA					
		I-AUGUST 2018	01 -5215110	PENSION - DEF PENSION-DEFINED BENEFIT-GEN	088692	19,168.08

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VENDOR SET: Mult
FUND : 01 GENERAL FUND

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-S00249	MORGAN STANLEY SMITH BA	continued				
	I-JULY 2018	01 -5215110	PENSION - DEF	PENSION-DEFINED BENEFIT-GEN	088692	19,168.08
01-S00384	MOWER PARTS, INC.					
	I-855905	01 -5542339	VEHICLE/EQUIP	MOWER BLADES-PARKS	088693	256.20
	I-855905	01 -5547339	VEHICLE/EQUIP	MOWER BLADES-CEMETER	088693	256.20
01-S00643	SPECIAL OPS UNIFORMS, I					
	I-784698	01 -5321207	CLOTHING ALLO	NEW OFFICER EQUIPMENT	088694	43.98
	I-784699	01 -5321207	CLOTHING ALLO	NEW OFFICER EQUIPMENT	088694	372.96
	I-784700	01 -5321207	CLOTHING ALLO	NEW OFFICER EQUIPMENT	088694	16.99
	I-784858	01 -5321207	CLOTHING ALLO	NEW OFFICER EQUIPMENT	088694	16.99
	I-784859	01 -5321207	CLOTHING ALLO	NEW OFFICER EQUIPMENT	088694	286.97
01-S00710	STANDARD MACHINE LLC					
	I-254185	01 -5548203	REPAIRS & MAI	REPAIRS TO POLE-AIRMED HA	088695	1,120.00
01-S00726	STAPLES BUSINESS ADVANT					
	I-3385109666	01 -5215202	OPERATING SUP	OFFICE SUPPLIES	088696	294.93
	I-3386075672	01 -5215202	OPERATING SUP	OFFICE SUPPLIES	088696	219.11
01-S00956	SWANK MOTION PICTURES,					
	I-RG2552421	01 -5215202	OPERATING SUP	MOVIES RENTALS AND LIGHTS	088698	423.00
01-T00010	T. H. ROGERS LUMBER CO.					
	I-555425	01 -5865218	STREET REPAIR	FORMING MATERIALS	088699	43.48
	I-555459	01 -5865218	STREET REPAIR	FORMING MATERIALS	088699	45.23
01-T00630	TWIN CITIES READY MIX,					
	I-169926	01 -5865218	STREET REPAIR	CONCRETE FOR STREET REPAI	088701	1,404.00
	I-170016	01 -5865218	STREET REPAIR	CONCRETE FOR STREET REPAI	088701	624.00
01-U00020	UNITED STATES CELLULAR					
	I-201808091139	01 -5215315	TELEPHONE UTI	CELL PHONE EXP-GENERAL	088547	1,854.64
	I-201808091140	01 -5215315	TELEPHONE UTI	CELL PHONE EXP-TICKET WRITERS	088547	3,071.72
	I-201808091141	01 -5544328	INTERNET SERV	INTERNET SVS-SBC	088547	52.53
01-U00128	UNITED PACKAGING & SHIP					
	I-233058	01 -5542203	REPAIRS & MAI	SHIPPING & HANDLING	088704	15.44
	I-233226	01 -5542203	REPAIRS & MAI	SHIPPING & HANDLING	088704	82.34
01-W00040	WALMART COMMUNITY BRC					
	I-00998	01 -5431202	OPERATING SUP	SUPPLIES AS NEEDED	088705	58.41
	I-01608	01 -5542203	REPAIRS & MAI	MISC REPAIR AND MAINT ITE	088705	160.85
	I-02543	01 -5321208	CANINE UNIT S	SUPPLIES AS NEEDED	088705	92.85
	I-07193	01 -5544202	OPERATING SUP	CONCESSION SUPPLIES	088705	62.82
	I-09329	01 -5210202	OPERATING SUP	SUPPLIES AS NEEDED	088705	56.25
	I-901875	01 -5321202	OPERATING SUP	SUPPLIES AS NEEDED	088705	15.00
	I-905200	01 -5543202	OPERATING SUP	MISC OPERATING SUPPLIES	088705	15.92

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 FUND : 02 MPWA

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VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00267	AIRGAS, INC						
		I-9955243927	02	-5973203	REPAIRS & MAI MONTHLY BOTTLE RENTAL	088615	136.58
01-A00362	VYVE BROADBAND						
		I-201808091143	02	-5866230	RECYCLING CEN INTERNET SVS-RECY CTR	088534	62.00
		I-201808161152	02	-5975328	INTERNET SERV INTERNET SVS-HEREFORD LN	088556	73.64
01-A00661	APAC-CENTRAL, INC.						
		I-7001139967	02	-5975218	STREET REPAIR ASPHALT FOR WATER BREAKS	088617	3,533.38
01-A00751	ATWOODS						
		I-4564/9	02	-5216202	OPERATING SUP METER READER SUPPLIES	088618	11.94
01-B00180	UNION IRON WORKS, INC.						
		I-S2092027.001	02	-5973203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	088622	125.80
01-B00314	BIO-AQUATIC TESTING, IN						
		I-00053299	02	-5973304	LAB TESTING QUARTERLY TESTING	088623	2,692.00
		I-00053424	02	-5973304	LAB TESTING QUARTERLY TESTING	088623	559.41
01-C00320	CENTERPOINT ENERGY ARKL						
		I-201808091147	02	-5267314	GAS UTILITY GAS UTILITY-ARMORY ON POLK	088538	49.80
01-C00339	CERTIFIED LABORATORIES						
		I-3222720	02	-5973203	REPAIRS & MAI GREASE FOR WEST PLANT	088627	335.95
01-D00322	DEPT. OF ENVIR. QUALITY						
		I-OE 4536779	02	-5973329	DEQ FEES EXAM FEES-WWT	088633	62.00
		I-OE 4536780	02	-5973329	DEQ FEES EXAM FEES-WWT	088634	62.00
01-D00540	DOLESE BROTHERS						
		I-AG18090589	02	-5975218	STREET REPAIR 1 1/2" CRUSHER RUN	088637	982.83
01-F00015	FLEETCOR TECHNOLOGIES						
		I-201808201159	02	-5216212	FUEL EXPENSE JULY FUEL EXP-UB&C	088640	489.35
		I-201808201159	02	-5864212	FUEL EXPENSE JULY FUEL EXP-LANDFILL	088640	107.58
		I-201808201159	02	-5866212	FUEL EXPENSE JULY FUEL EXP-SANITATION	088640	684.56
		I-201808201159	02	-5871212	FUEL EXPENSE JULY FUEL EXP-ENGINEERING	088640	164.24
		I-201808201159	02	-5973212	FUEL EXPENSE JULY FUEL EXP-WWT	088640	1,511.89
		I-201808201159	02	-5975212	FUEL EXPENSE JULY FUEL EXP-UTM	088640	2,110.39
		I-201808201160	02	-5871212	FUEL EXPENSE JULY FUEL EXP-ENGINEERING	088641	36.59
01-F00037	FASTENAL						
		I-OKMCA166771	02	-5973203	REPAIRS & MAI SUPPLIES FOR PLANTS	088642	36.93
01-F00251	FORT COBB FUEL AUTHORIT						
		I-201808091146	02	-5267314	GAS UTILITY GAS UTILITY-HEREFORD LN	088539	17.51
01-K00210	KIAMICHI ELECTRIC COOP.						

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-K00210	KIAMICHI ELECTRIC COOP.	continued				
	I-201808161153	02 -5267313	ELECTRIC UTIL	ELECTRIC UTILITY-HEREFORD LN	088558	754.71
01-K00225	KI BOIS COMMUNITY ACTIO					
	I-7/31/2018	02 -5866307	CONTRACTED RE	RECYCLING CTR LABOR	088654	1,890.00
01-L00428	LOWE'S CREDIT SERVICES					
	I-01406	02 -5975235	WATER MAIN RE	MISC REPAIR & MAINT ITEMS	088658	238.20
	I-02113	02 -5973203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	088658	151.92
01-M00688	MUNICIPAL MAINTENANCE S					
	I-1149	02 -5973316	REPAIRS & MAI	SENSOR, ENCLOSURE, RECORD	088661	7,020.00
01-MC0095	RICK MCFADDEN					
	I-003182	02 -5267323	DAMAGES	REPLACE GATE @ RECY CTR	088663	1,150.00
01-P00560	PSO/SOUTHWESTERN ELECTR					
	I-201808201158	02 -5267313	ELECTRIC UTIL	ELECTRIC UTILITY-MPWA	088683	44,767.00
01-R00412	RPM STAFFING PROFESSION					
	I-94803	02 -5973308	CONTRACT SERV	TEMP EMP-WWT	088687	814.80
	I-94909	02 -5973308	CONTRACT SERV	TEMP EMP-WWT	088687	988.40
01-S00249	MORGAN STANLEY SMITH BA					
	I-AUGUST 2018	02 -5267110	PENSION - DEF	PENSION-DEFINED BENEFIT-MPWA	088692	8,935.58
	I-JULY 2018	02 -5267110	PENSION - DEF	PENSION-DEFINED BENEFIT-MPWA	088692	8,935.58
01-S00580	AT & T					
	I-201808091145	02 -5267315	TELEPHONE UTI	PHONE EXP-MPWA	088545	8,076.79
	I-201808161150	02 -5267315	TELEPHONE UTI	PHONE EXP-DATA LINE	088561	434.00
01-S00704	BRAVADO WIRELESS FORMER					
	I-0106650	02 -5973328	INTERNET SERV	INTERNET SVS-W WWT PLANT	088546	88.43
01-T00052	TECHNICAL PROGRAMMING S					
	I-101966	02 -5216336	MAILING FEES	UB&C MAILING FEE	088700	811.07
	I-101966	02 -5216317	POSTAGE	UB&C MAILING FEE-POSTAGE	088700	1,202.97
01-T00630	TWIN CITIES READY MIX,					
	I-170017	02 -5975218	STREET REPAIR	CONCRETE FOR WTR BREAKS	088701	832.00
01-U00020	UNITED STATES CELLULAR					
	I-201808091139	02 -5267315	TELEPHONE UTI	CELL PHONE EXP-MPWA	088547	742.59
01-U00051	UTILITY SUPPLY CO., INC					
	I-117801	02 -5975235	WATER MAIN RE	WATERLINE REPAIR ITEMS	088702	252.60
	I-117802	02 -5975235	WATER MAIN RE	WATERLINE REPAIR ITEMS	088702	191.81
	I-117803	02 -5975235	WATER MAIN RE	WATERLINE REPAIR ITEMS	088702	408.29
	I-117804	02 -5975235	WATER MAIN RE	WATERLINE REPAIR ITEMS	088702	310.21

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VENDOR SET: Mult
FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-U00051	UTILITY SUPPLY CO., INC		continued			
		I-117949	02 -5975235	WATER MAIN RE WATERLINE REPAIR ITEMS	088702	2,366.64
		I-117950	02 -5975235	WATER MAIN RE WATERLINE REPAIR ITEMS	088702	1,548.36
		I-117951	02 -5975235	WATER MAIN RE WATERLINE REPAIR ITEMS	088702	896.18
		I-117952	02 -5975235	WATER MAIN RE WATERLINE REPAIR ITEMS	088702	198.76
		I-117953	02 -5216202	OPERATING SUP METER READER SUPPLIES	088702	56.50
		I-118075	02 -5975235	WATER MAIN RE WATERLINE REPAIR ITEMS	088702	1,374.42
		I-118076	02 -5975235	WATER MAIN RE WATERLINE REPAIR ITEMS	088702	249.80
		I-118077	02 -5975235	WATER MAIN RE WATERLINE REPAIR ITEMS	088702	1,151.14
		I-118078	02 -5975235	WATER MAIN RE WATERLINE REPAIR ITEMS	088702	749.40
		I-118079	02 -5975235	WATER MAIN RE WATERLINE REPAIR ITEMS	088702	121.04
01-U00052	UTILITY TECHNOLOGY SERV					
		I-S102697886.007	02 -5975235	WATER MAIN RE MISC REPAIR ITEMS & PARTS	088703	1,491.87
		I-S102715717.001	02 -5975235	WATER MAIN RE FIRE HYDRANTS & VALVES	088703	9,989.79
				FUND 02 MPWA	TOTAL:	123,037.22

PACKET : 16823 16827 16830 16836
VENDOR SET: Mult
FUND : 03 AIRPORT AUTHORITY

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-F00015	FLEETCOR TECHNOLOGIES						
		I-201808201159	03	-5876212	FUEL EXPENSE JULY FUEL EXP-AIRPORT	088640	384.17
01-S00249	MORGAN STANLEY SMITH BA						
		I-AUGUST 2018	03	-5876110	PENSION-DEFIN PENSION-DEFINED BENEFIT-AIRPOR	088692	685.50
		I-JULY 2018	03	-5876110	PENSION-DEFIN PENSION-DEFINED BENEFIT-AIRPOR	088692	685.50
01-U00020	UNITED STATES CELLULAR						
		I-201808091139	03	-5876315	TELEPHONE UTI CELL PHONE EXP-AIRPORT	088547	25.81
			FUND	03	AIRPORT AUTHORITY	TOTAL:	1,780.98

PACKET : 16823 16827 16830 16836
VENDOR SET: Mult
FUND : 05 PARKING AUTHORITY

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-P00560	PSO/SOUTHWESTERN ELECTR	I-201808091142	05 -5218313	ELECTRIC UTIL ELECTRIC UTILITY-PARKING AUTH	088544	196.11
				FUND 05 PARKING AUTHORITY	TOTAL:	196.11

FUND : 08 NUTRITION

FUND	08	NUTRITION	TOTAL:	4,011.52
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PACKET : 16823 16827 16830 16836

VENDOR SET: Mult

FUND : 09 LANDFILL RES./SUB-TITLE D

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-U00128	UNITED PACKAGING & SHIP	I-232878	09 -5864327	SUB TITLE D E SHIPPING FEES	088704	153.04
				FUND 09 LANDFILL RES./SUB-TITLE D	TOTAL:	153.04

PACKET : 16823 16827 16830 16836
 VENDOR SET: Mult
 FUND : 27 TOURISM FUND

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====							
01-B00490	BRIGGS PRINTING						
		I-67179	27	-5655318	PRINTING TOURISM BROCHURES	088624	359.00
01-C00636	COMMON ROOTS LLC						
		I-14-5903	27	-5655214	TOURISM EXPEN DESIGN & PROMO FEES	088628	85.00
01-F00015	FLEETCOR TECHNOLOGIES						
		I-201808201160	27	-5655212	FUEL EXPENSE JULY FUEL EXP-TOURISM	088641	26.79
01-O00137	OKLA TOURISM/RECREATION						
		I-1351-14927	27	-5655214	TOURISM EXPEN BROCHURE MAILING FEES	088673	215.68
01-S00249	MORGAN STANLEY SMITH BA						
		I-AUGUST 2018	27	-5655110	PENSION-DEFIN PENSION-DEFINED BENEFIT-TOURIS	088692	429.75
		I-JULY 2018	27	-5655110	PENSION-DEFIN PENSION-DEFINED BENEFIT-TOURIS	088692	429.75
01-U00020	UNITED STATES CELLULAR						
		I-201808091139	27	-5655315	TELEPHONE UTI CELL PHONE EXP-TOURISM	088547	41.37
				FUND	27 TOURISM FUND	TOTAL:	1,587.34

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PACKET      : 16823 16827 16830 16836
VENDOR SET: Mult
FUND        : 28      SE EXPO CENTER

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VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT		
01-C00320	CENTERPOINT ENERGY ARKL								
		I-201808091147	28	-5654314	GAS UTILITY	GAS UTILITY-EXPO	088538	129.22	
01-N00250	MCALESTER NEWS CAPITAL								
		I-326 2018	28	-5654317	ADVERTISING & AD FOR JULY 4TH EVENT		088668	908.29	
01-S00249	MORGAN STANLEY SMITH BA								
		I-AUGUST 2018	28	-5654110	PENSION-DEFIN	PENSION-DEFINED BENEFIT-EXPO	088692	817.17	
		I-JULY 2018	28	-5654110	PENSION-DEFIN	PENSION-DEFINED BENEFIT-EXPO	088692	817.17	
01-S00580	AT & T								
		I-201808091145	28	-5654315	TELEPHONE UTI	PHONE EXP-ATM LINE @ EXPO	088545	171.14	
01-S00704	BRAVADO WIRELESS FORMER								
		I-0106650	28	-5654328	INTERNET SERV	INTERNET SVS-EXPO	088546	88.43	
01-U00020	UNITED STATES CELLULAR								
		I-201808091139	28	-5654315	TELEPHONE UTI	CELL PHONE EXP-EXPO	088547	118.79	
					FUND	28	SE EXPO CENTER	TOTAL:	3,050.21

PACKET : 16823 16827 16830 16836
 VENDOR SET: Mult
 FUND : 29 E-911

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-A00581	AT&T					
		I-201808091144	29 -5324315	TELEPHONE UTI E911 WIRELESS	088535	228.36
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201808201160	29 -5324212	FUEL EXPENSE JULY FUEL EXP-E911	088641	47.19
01-J00435	JORDAN CARRIS AGENCY					
		I-FANT 2018	29 -5324202	OPERATING SUP NOTARY-BOND FEE-FANT	088651	30.00
01-O00276	OKLA DEPT OF PUBLIC SAF					
		I-21-1900393	29 -5324308	CONTRACTED SE TELETYPE RENTAL 18-19	088674	350.00
01-S00180	OKLA SECRETARY OF STATE					
		I-FANT 2018	29 -5324202	OPERATING SUP NOTARY-IVY FANT	088690	25.00
		I-FANT 2018 (2)	29 -5324202	OPERATING SUP NOTARY-FILING FEE-FANT	088690	10.00
01-S00249	MORGAN STANLEY SMITH BA					
		I-AUGUST 2018	29 -5324110	PENSION-DEFIN PENSION-DEFINED BENEFIT-E911	088692	2,848.33
		I-JULY 2018	29 -5324110	PENSION-DEFIN PENSION-DEFINED BENEFIT-E911	088692	2,848.33
01-S00580	AT & T					
		I-201808161150	29 -5324401	CAPITAL OUTLA PHONE EXP-EQUIP LEASE	088561	2,403.33
01-U00020	UNITED STATES CELLULAR					
		I-201808091139	29 -5324315	TELEPHONE UTI CELL PHONE EXP-E911	088547	67.18
				FUND 29 E-911	TOTAL:	8,857.72

PACKET : 16823 16827 16830 16836
VENDOR SET: Mult
FUND : 30 ECONOMIC DEVELOPMENT

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-E00266	ERVIN & ERVIN ATTORNEYS					
		I-8-14-18	30 -5652302	CONSULTANTS LEGAL FEES-TIF	088549	1,815.00
=====						
01-S00249	MORGAN STANLEY SMITH BA					
		I-AUGUST 2018	30 -5652114	PENSION-DEFIN PENSION-DEFINED BENEFIT-ECON D	088692	587.17
		I-JULY 2018	30 -5652114	PENSION-DEFIN PENSION-DEFINED BENEFIT-ECON D	088692	587.17
=====						
			FUND 30	ECONOMIC DEVELOPMENT	TOTAL:	2,989.34

FUND : 32 GRANTS & CONTRIBUTIONS

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK#	AMOUNT
01-R00122	RAPTOR ENTERPRISES, INC							
		I-0098367-IN	32	-5215224	ARCHERY PARK	REPLACE TARGETS-ARCHERY P	088685	3,320.00
01-S00030	SAM'S CLUB							
		C-2978	32	-5215215	NON-UNIFORM C	CONCESSION SUPPLIES	088689	13.74-
		I-9094	32	-5215215	NON-UNIFORM C	CONCESSION SUPPLIES	088689	69.78
		I-9095	32	-5215215	NON-UNIFORM C	CONCESSION SUPPLIES	088689	12.98
01-W00040	WALMART COMMUNITY BRC							
		I-01527	32	-5215215	NON-UNIFORM C	CONCESSION SUPPLIES	088705	102.43
		I-05025	32	-5215215	NON-UNIFORM C	CONCESSION SUPPLIES	088705	101.92
		I-900453	32	-5215215	NON-UNIFORM C	CONCESSION SUPPLIES	088705	57.74
					FUND	32 GRANTS & CONTRIBUTIONS	TOTAL:	3,651.11

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 VENDOR SET: Mult
 FUND : 35 FLEET MAINTENANCE

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VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====							
01-A00215	ADVANCE AUTO PARTS						
		I-8117821337742	35	-5862203	REPAIRS & MAI MISC REPAIR PARTS	088614	2.87
		I-8117822575292	35	-5862203	REPAIRS & MAI MISC REPAIR PARTS	088614	10.73
01-B00043	B & S SUPPLY, INC.						
		I-65692	35	-5862203	REPAIRS & MAI SHOP SUPPLIES	088619	283.78
01-B00150	BEALES GOODYEAR TIRES						
		I-1-GS51416	35	-5862203	REPAIRS & MAI TIRES FOR WW-1	088621	246.16
		I-1-GS51771	35	-5862203	REPAIRS & MAI TIRES FOR PK-9	088621	303.54
		I-1-GS51773	35	-5862317	EMERGENCY VEH TIRES FOR PD-76	088621	581.52
01-B00570	BUCK WILSON BODY SHOP I						
		I-1131	35	-5862317	EMERGENCY VEH REPAIRS ON PD-92	088626	1,798.12
01-F00015	FLEETCOR TECHNOLOGIES						
		I-201808201160	35	-5862212	FUEL EXPENSE JULY FUEL EXP-FLEET	088641	130.85
01-G00010	G C RENTAL CENTER, INC						
		I-53572	35	-5862203	REPAIRS & MAI FUEL CAP ASSEMBLY-S-25	088643	51.00
01-K00205	KIAMICHI AUTOMOTIVE WHO						
		I-073153	35	-5862203	REPAIRS & MAI MISC REPAIR PARTS	088653	104.00
		I-073206	35	-5862203	REPAIRS & MAI MISC REPAIR PARTS	088653	63.00
		I-073262	35	-5862203	REPAIRS & MAI MISC REPAIR PARTS	088653	22.69
		I-073487	35	-5862203	REPAIRS & MAI MISC REPAIR PARTS	088653	7.04
		I-073488	35	-5862203	REPAIRS & MAI MISC REPAIR PARTS	088653	281.81
		I-073571	35	-5862203	REPAIRS & MAI MISC REPAIR PARTS	088653	88.98
01-M00543	MONTAGE ENTERPRISES INC						
		I-65336	35	-5862203	REPAIRS & MAI SKID SHOES - PK-3	088660	210.02
01-MC0210	MCCULLARS MOTOR SPORTS						
		I-012274	35	-5862317	EMERGENCY VEH REPAIRS ON PD-98	088666	1,574.10
01-N00271	FREEDOM FORD INC						
		I-191960	35	-5862317	EMERGENCY VEH PARTS FOR PD-25	088669	1,253.44
		I-192141	35	-5862317	EMERGENCY VEH PARTS FOR MED-3	088669	293.45
		I-192315	35	-5862203	REPAIRS & MAI MISC PARTS & SERVICE	088669	139.63
		I-93642	35	-5862203	REPAIRS & MAI MISC PARTS & SERVICE	088669	42.36
		I-93683	35	-5862203	REPAIRS & MAI MISC PARTS & SERVICE	088669	143.59
01-N00340	BLUE TARP FINANCIAL, IN						
		I-40882757	35	-5862203	REPAIRS & MAI PUMP UNIT FOR C-30	088670	339.99
01-O00075	O'REILLY AUTO PARTS						
		I-0230-176058	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	088672	30.47
		I-0230-176205	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	088672	6.78
		I-0230-176389	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	088672	50.30

PACKET : 16823 16827 16830 16836
 VENDOR SET: Mult
 FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-000075	O'REILLY AUTO PARTS	continued				
	I-0230-176687	35 -5862203	REPAIRS & MAI	MISC AUTO REPAIR PARTS	088672	196.85
	I-0230-176774A	35 -5862203	REPAIRS & MAI	MISC AUTO REPAIR PARTS	088672	71.39
	I-0230-176819	35 -5862203	REPAIRS & MAI	MISC AUTO REPAIR PARTS	088672	62.89
	I-0230-177609	35 -5862203	REPAIRS & MAI	MISC AUTO REPAIR PARTS	088672	23.56
	I-0230-177824A	35 -5862203	REPAIRS & MAI	MISC AUTO REPAIR PARTS	088672	9.99
	I-0230-177905	35 -5862203	REPAIRS & MAI	MISC AUTO REPAIR PARTS	088672	27.98
	I-0230-178007	35 -5862203	REPAIRS & MAI	MISC AUTO REPAIR PARTS	088672	3.70
01-P00023	P & K EQUIPMENT, INC					
	I-1626540	35 -5862203	REPAIRS & MAI	MISC PARTS	088677	18.92
	I-2952254	35 -5862203	REPAIRS & MAI	PARTS FOR PK-28	088677	1,394.67
	I-2952261	35 -5862203	REPAIRS & MAI	MISC PARTS	088677	14.62
	I-2962469	35 -5862316	REPAIRS & MAI	FUEL REGULATOR-PK-3	088677	1,148.34
01-P00134	PATRIOT AUTO GROUP LLC					
	I-5002279	35 -5862203	REPAIRS & MAI	MISC PARTS	088678	45.00
01-R00376	RINKER AUTOMOTIVE PRODU					
	I-7645	35 -5862203	REPAIRS & MAI	TIRE SHOP SUPPLIES	088686	256.62
01-S00249	MORGAN STANLEY SMITH BA					
	I-AUGUST 2018	35 -5862110	PENSION-DEFIN	PENSION-DEFINED BENEFIT-FLEET	088692	1,428.00
	I-JULY 2018	35 -5862110	PENSION-DEFIN	PENSION-DEFINED BENEFIT-FLEET	088692	1,428.00
01-S00710	STANDARD MACHINE LLC					
	I-254292	35 -5862203	REPAIRS & MAI	DRIVE SHAFT ON UTM-43	088695	298.00
01-S00871	STEWART MARTIN EQUIPMEN					
	I-7013S	35 -5862203	REPAIRS & MAI	PARTS FOR C-77 MOWER	088697	857.66
01-U00020	UNITED STATES CELLULAR					
	I-201808091139	35 -5862315	TELEPHONE UTI	CELL PHONE EXP-FLEET MAINT	088547	51.61
01-W00193	HTW ENTERPRISES INC dba					
	I-71186	35 -5862317	EMERGENCY VEH	DECALS ON PD-98	088706	269.71
01-W00234	WESTERN MARKETING INC					
	I-1016984-IN	35 -5862203	REPAIRS & MAI	OIL - 200 GALLONS	088707	2,600.94
01-W00371	WILLIAMS SCOTSMAN, INC.					
	I-6012424	35 -5862312	EQUIPMENT REN	OFFICE RENTAL-FLEET	088708	318.87
FUND 35 FLEET MAINTENANCE TOTAL:						18,587.54

PACKET : 16823 16827 16830 16836

VENDOR SET: Mult

FUND : 38 DEDICATED SALES TAX-MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-B00093	BANCFIRST-TRUST DEPT	I-5002190	38 -5215520	AGENT FEES BOND AGENT FEES	088620	500.00
			FUND	38 DEDICATED SALES TAX-MPWA TOTAL:		500.00

PACKET : 16823 16827 16830 16836
VENDOR SET: Mult
FUND : 41 CIP FUND

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00661	APAC-CENTRAL, INC.						
		I-7001132660	41	-5865403	CAPITAL PROJE ASPHALT-GARNDEN LN	088617	7,388.00
		I-7001132661	41	-5865403	CAPITAL PROJE ASPHALT-GARDEN LN	088617	5,637.00
01-L00079	LANDPLAN CONSULTANTS, I						
		I-625.00-1	41	-5210480	CONTINGENCY LWCF GRANT PREP/SUBMISSIO	088656	8,250.00
01-N00271	FREEDOM FORD INC						
		I-2018 PUP TRUCK	41	-5542401	CAPITAL OUTLA 2018 PUP TRASH TRUCK	088559	71,257.66
			FUND	41	CIP FUND	TOTAL:	92,532.66

PACKET : 16823 16827 16830 16836

VENDOR SET: Mult

FUND : 44 TECHNOLOGY FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-S00726	STAPLES BUSINESS ADVANT					
		C-3386737457	44 -5225401	TECHNOLOGY UP HARDWARE/SOFTWARE/SUPPLIE	088696	39.99-
		I-3386075668	44 -5225401	TECHNOLOGY UP HARDWARE/SOFTWARE/SUPPLIE	088696	70.73
		I-3386737454	44 -5225401	TECHNOLOGY UP HARDWARE/SOFTWARE/SUPPLIE	088696	193.98
		I-3386737456	44 -5225401	TECHNOLOGY UP HARDWARE/SOFTWARE/SUPPLIE	088696	60.03
		I-3386737456	44 -5225401	TECHNOLOGY UP HARDWARE/SOFTWARE/SUPPLIE	088696	38.79
		I-3386737458	44 -5225401	TECHNOLOGY UP HARDWARE/SOFTWARE/SUPPLIE	088696	44.94
			FUND	44 TECHNOLOGY FUND	TOTAL:	368.48

PACKET : 16823 16827 16830 16836
VENDOR SET: Mult
FUND : 46 STORMWATER FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-N00250	MCLESTER NEWS CAPITAL	I-300021098	46 -5871401	CAPITAL OUTLA PUBLICATION FEES	088668	56.59
			FUND	46 STORMWATER FUND	TOTAL:	56.59

PACKET : 16823 16827 16830 16836

VENDOR SET: Mult

FUND : 48 INFRASTRUCTURE FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-A00661	APAC-CENTRAL, INC.					
		I-7001132442	48 -5865403	ASPHALT OVERL ASPHALT - TENNESSEE ST	088617	19,930.00
		I-7001137007	48 -5865403	ASPHALT OVERL ASPHALT - 11TH ST	088617	18,515.68
		I-7001137008	48 -5865403	ASPHALT OVERL ASPHALT-FLEMING	088617	6,823.72
		I-7001137009	48 -5865403	ASPHALT OVERL ASPHALT-15TH&FLEMING	088617	6,860.30
		I-7001137280	48 -5865403	ASPHALT OVERL ASPHALT-MIAMI AVE	088617	11,160.00
		I-7001139714	48 -5865403	ASPHALT OVERL ASPHALT-MIAMI AVE	088617	12,400.00
01-D00540	DOLESE BROTHERS					
		I-AG18089994	48 -5865403	ASPHALT OVERL 1 1/2 CRUSHER RUN	088637	1,378.34
		I-AG18091237	48 -5865403	ASPHALT OVERL 1 1/2 CRUSHER RUN	088637	1,581.42
01-H00016	CORE & MAIN LP					
		I-J162360	48 -5975402	WATER LINE RE BACKUP PIPE FOR DAM	088645	5,743.00
		I-J263755	48 -5975402	WATER LINE RE WATER LINE REPLACEMENT	088645	9,301.22
			FUND 48	INFRASTRUCTURE FUND	TOTAL:	93,693.68
REPORT GRAND TOTAL:						520,736.12

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2017-2018	28 -5654317	ADVERTISING & PRINTING	908.29	4,480		92.39			
** 2017-2018 YEAR TOTALS **			908.29						
2018-2019	01 -2100	CLEET PAYABLE (COURT)	6,245.32						
	01 -2101	AFIS PAYABLE - COURT	5,998.36						
	01 -2102	FORENSICS PAYABLE (COURT)	5,746.74						
	01 -2103	OBV PAYABLE (COURT)	85.00						
	01 -5101202	OPERATING SUPPLIES	9.00	1,900		1,891.00			
	01 -5101319	MISCELLANEOUS	40.00	500		230.05			
	01 -5210202	OPERATING SUPPLIES	56.25	2,500		2,200.00			
	01 -5210302	CONSULTANTS/LABOR RELATION	1,045.00	45,000		33,434.00			
	01 -5210480	CONTINGENCY	150.00	25,000		22,205.00			
	01 -5211331	EMPLOYEE TRAVEL & TRAININ	154.60	5,500		4,151.59			
	01 -5212202	OPERATING SUPPLIES	203.88	650		446.12			
	01 -5212317	ADVERTISING & PRINTING	553.35	2,500		1,446.65			
	01 -5214302	CONSULTANTS	675.00	63,000		50,533.34			
	01 -5215110	PENSION - DEFINED BENEFIT	38,336.16	230,017		191,680.84			
	01 -5215202	OPERATING SUPPLIES	1,673.00	38,000		25,327.24			
	01 -5215312	EQUIPMENT RENTALS	1,852.03	27,000		900.00			
	01 -5215313	ELECTRIC UTILITY	40,377.54	398,552		358,154.86			
	01 -5215314	GAS UTILITY	514.44	32,690		32,079.68			
	01 -5215315	TELEPHONE UTILITY	4,979.90	54,540		40,629.48			
	01 -5215322	LIABILITY INSURANCE/BONDS	1,330.00	135,500		1,900.38			
	01 -5225212	FUEL EXPENSE	66.28	1,048		981.72			
	01 -5225349	SOFTWARE MAINTENANCE	7,367.36	79,500		11,291.23			
	01 -5320308	CONTRACTED SERVICES	45.00	3,600		3,420.00			
	01 -5321202	OPERATING SUPPLIES	891.23	12,000		6,510.12			
	01 -5321207	CLOTHING ALLOWANCE	2,258.80	37,455		11,544.09			
	01 -5321208	CANINE UNIT SUPPLIES	143.85	2,500		2,007.15			
	01 -5321212	FUEL EXPENSE	9,018.12	94,218		85,199.88			
	01 -5321308	CONTRACTED SERVICES	45.00	1,000		820.00			
	01 -5321325	FIRING RANGE	45.00	15,000		14,820.00			
	01 -5322212	FUEL EXPENSE	372.88	4,021		3,648.12			
	01 -5431202	OPERATING SUPPLIES	58.41	13,600		10,943.01			
	01 -5431203	REPAIRS & MAINT SUPPLIES	193.00	7,005		6,519.36			
	01 -5431212	FUEL EXPENSE	1,370.86	12,982		11,611.14			
	01 -5431328	INTERNET SERVICE	62.95	2,300		2,048.20			
	01 -5432202	OPERATING SUPPLIES	580.12	25,600		23,201.64			
	01 -5432212	FUEL EXPENSE	1,262.73	11,014		9,751.27			
	01 -5432308	CONTRACTED SERVICES	2,425.51	65,025		60,457.49			
	01 -5542202	OPERATING SUPPLIES	722.95	7,000		2,719.24			
	01 -5542203	REPAIRS & MAINT SUPPLIES	2,681.27	38,500		20,394.10			
	01 -5542212	FUEL EXPENSE	2,057.98	21,728		19,670.02			
	01 -5542308	CONTRACTED SERVICES	697.79	13,500		6,556.00			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
01	-5542328	INTERNET SERVICE	161.27	1,960	1,721.10				
01	-5542331	EMPLOYEE TRAVEL & TRAININ	180.00	3,000	915.86				
01	-5542339	VEHICLE/EQUIP. MAINTENANCE	256.20	59,415	52,952.74				
01	-5543202	OPERATING SUPPLIES	15.92	7,540	3,158.98				
01	-5543203	REPAIRS & MAINT SUPPLIES	72.04	13,000	10,000.00				
01	-5543206	CHEMICALS	4,459.60	15,500	2,422.91				
01	-5544202	OPERATING SUPPLIES	103.82	16,250	10,744.95				
01	-5544203	REPAIRS & MAINTENANCE SUPP	398.39	8,982	6,975.32				
01	-5544212	FUEL EXPENSE	350.07	2,293	1,942.93				
01	-5544328	INTERNET SERVICE	52.53	630	577.47				
01	-5544339	VEHICLE/EQUIP. MAINTENANCE	149.10	5,650	5,500.90				
01	-5547203	REPAIRS & MAINT SUPPLIES	521.49	11,000	8,007.04				
01	-5547207	CLOTHING ALLOWANCE	100.00	1,250	1,150.00				
01	-5547212	FUEL EXPENSE	459.37	5,640	3,252.63				
01	-5547308	CONTRACTED SERVICES	405.00	0	5,760.00-	Y			
01	-5547339	VEHICLE/EQUIP. MAINTENANCE	256.20	10,403	9,552.60				
01	-5548203	REPAIRS & MAINTENANCE SUPP	1,885.22	35,200	23,684.53				
01	-5548212	FUEL EXPENSE	287.45	3,349	3,061.55				
01	-5548311	PARKING RENTAL	485.00	5,820	0.00				
01	-5548316	REPAIRS & MAINTENANCE	302.00	21,000	10,981.86				
01	-5548328	INTERNET SERVICE	77.64	935	779.72				
01	-5652202	OPERATING SUPPLIES	80.00	2,400	2,051.06				
01	-5652212	FUEL EXPENSE	222.81	2,360	2,137.19				
01	-5652317	ADVERTISING & PRINTING	99.53	2,300	1,579.00				
01	-5652318	ABATEMENTS	625.00	15,000	11,110.00				
01	-5652336	FEES	68.00	1,800	1,400.00				
01	-5653212	FUEL EXPENSE	66.51	640	573.49				
01	-5653213	SAFETY EXPENSE	150.00	25,500	16,275.42				
01	-5653348	DRUG TESTING/PHYSICALS	392.00	7,920	2,820.00				
01	-5865203	REPAIR & MAINT-TRAFFIC CON	308.86	37,250	31,188.65				
01	-5865212	FUEL EXPENSE	3,673.47	38,018	34,344.53				
01	-5865218	STREET REPAIRS & MAINTENAN	2,493.49	41,912	3,794.12				
01	-5865308	CONTRACT SERVICES	3,735.44	41,912	31,097.28				
01	-5865312	EQUIPMENT RENTALS	318.87	3,900	73.56				
01	-5865328	INTERNET SERVICE	77.63	2,050	1,805.84				
02	-5216202	OPERATING SUPPLIES	68.44	10,450	8,950.00				
02	-5216212	FUEL EXPENSE	489.35	6,746	6,256.65				
02	-5216317	POSTAGE	1,202.97	30,100	27,522.31				
02	-5216336	MAILING FEES	811.07	25,100	22,325.13				
02	-5267110	PENSION - DEFINED BENEFIT	17,871.16	107,227	89,355.84				
02	-5267313	ELECTRIC UTILITY	45,521.71	352,233	306,711.29				
02	-5267314	GAS UTILITY	67.31	12,700	12,602.07				
02	-5267315	TELEPHONE UTILITY	9,253.38	124,020	114,332.62				
02	-5267323	DAMAGES	1,150.00	7,000	5,850.00				
02	-5864212	FUEL EXPENSE	107.58	2,208	2,100.42				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
02	-5866212	FUEL EXPENSE	684.56	8,628	7,943.44				
02	-5866230	RECYCLING CENTER EXPENSE	62.00	800	663.00				
02	-5866307	CONTRACTED RECYCLE SERVICE	1,890.00	23,000	12,200.00				
02	-5871212	FUEL EXPENSE	200.83	1,242	1,041.17				
02	-5973203	REPAIRS & MAINT SUPPLIES	787.18	50,500	35,260.27				
02	-5973212	FUEL EXPENSE	1,511.89	9,945	8,433.11				
02	-5973304	LAB TESTING	3,251.41	32,100	21,108.59				
02	-5973308	CONTRACT SERVICES	1,803.20	0	7,259.20-	Y			
02	-5973316	REPAIRS & MAINTENANCE	7,020.00	17,800	8,280.00				
02	-5973328	INTERNET SERVICE	88.43	1,945	1,694.86				
02	-5973329	DEQ FEES	124.00	25,000	24,876.00				
02	-5975212	FUEL EXPENSE	2,110.39	25,984	23,873.61				
02	-5975218	STREET REPAIRS & MAINTENAN	5,348.21	103,500	58,850.00				
02	-5975235	WATER MAIN REPAIR	21,538.51	51,500	1,154.48				
02	-5975328	INTERNET SERVICE	73.64	890	742.72				
03	-5876110	PENSION-DEFINED BENEFIT	1,371.00	8,226	6,855.00				
03	-5876212	FUEL EXPENSE	384.17	2,511	2,126.83				
03	-5876315	TELEPHONE UTILITY	25.81	336	310.19				
05	-5218313	ELECTRIC UTILITY	196.11	2,580	2,383.89				
08	-5549110	PENSION-DEFINED BENEFIT	1,508.00	9,048	7,540.00				
08	-5549212	FUEL EXPENSE	671.36	5,752	5,080.64				
08	-5549308	CONTRACT SERVICES	1,754.75	15,500	10,235.29				
08	-5549315	TELEPHONE UTILITY	77.41	4,720	4,642.59				
09	-5864327	SUB TITLE D EXPENSE	153.04	80,000	56,688.93				
27	-5655110	PENSION-DEFINED BENEFIT	859.50	5,157	4,297.50				
27	-5655212	FUEL EXPENSE	26.79	300	273.21				
27	-5655214	TOURISM EXPENSE	300.68	34,500	24,714.06				
27	-5655315	TELEPHONE UTILITY	41.37	540	498.63				
27	-5655318	PRINTING	359.00	30,000	14,148.00				
28	-5654110	PENSION-DEFINED BENEFIT	1,634.34	9,806	8,171.66				
28	-5654314	GAS UTILITY	129.22	35,500	35,370.78				
28	-5654315	TELEPHONE UTILITY	289.93	3,500	3,210.07				
28	-5654328	INTERNET SERVICE	88.43	8,980	8,803.14				
29	-5324110	PENSION-DEFINED BENEFIT	5,696.66	34,180	28,483.34				
29	-5324202	OPERATING SUPPLIES	65.00	5,000	4,335.00				
29	-5324212	FUEL EXPENSE	47.19	818	770.81				
29	-5324308	CONTRACTED SERVICES	350.00	36,800	31,478.00				
29	-5324315	TELEPHONE UTILITY	295.54	95,400	87,213.26				
29	-5324401	CAPITAL OUTLAY	2,403.33	28,900	24,093.34				
30	-5652114	PENSION-DEFINED CONTRIBUTI	1,174.34	4,465	2,641.64				
30	-5652302	CONSULTANTS	1,815.00	115,000	6,315.00-	Y			
32	-5215215	NON-UNIFORM COUNCIL EXPENS	331.11	115,000	114,133.73				
32	-5215224	ARCHERY PARK GRANT EXPENSE	3,320.00	0	3,745.01-	Y			
35	-5862110	PENSION-DEFINED BENEFIT	2,856.00	17,136	14,280.00				
35	-5862203	REPAIRS & MAINTENANCE SUPP	8,311.53	209,848	172,558.66				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	35 -5862212	FUEL EXPENSE	130.85	2,306	2,175.15				
	35 -5862312	EQUIPMENT RENTALS	318.87	3,900	73.56				
	35 -5862315	TELEPHONE UTILITY	51.61	674	622.39				
	35 -5862316	REPAIRS & MAINTENANCE	1,148.34	25,000	23,606.05				
	35 -5862317	EMERGENCY VEHICLES	5,770.34	42,000	30,550.65				
	38 -5215520	AGENT FEES	500.00	7,000	3,500.00				
	41 -5210480	CONTINGENCY	8,250.00	75,000	64,662.05				
	41 -5542401	CAPITAL OUTLAY	71,257.66	0	71,257.66-	Y			
	41 -5865403	CAPITAL PROJECTS	13,025.00	0	12,699.00-	Y			
	44 -5225401	TECHNOLOGY UPGRADES	368.48	28,900	1,492.59				
	46 -5871401	CAPITAL OUTLAY	56.59	285,000	196,847.35				
	48 -5865403	ASPHALT OVERLAY PROGRAM	78,649.46	350,000	184,785.30				
	48 -5975402	WATER LINE REPLACEMENT	15,044.22	75,000	53,055.78				
	** 2018-2019 YEAR TOTALS **		519,827.83						

NO ERRORS

** END OF REPORT **

PACKET : 16823 16827 16830 16836
VENDOR SET: Multiple
BANK : Multiple

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
01	8/2018	165,682.58CR
02	8/2018	123,037.22CR
03	8/2018	1,780.98CR
05	8/2018	196.11CR
08	8/2018	4,011.52CR
09	8/2018	153.04CR
27	8/2018	1,587.34CR
28	8/2018	3,050.21CR
29	8/2018	8,857.72CR
30	8/2018	2,989.34CR
32	8/2018	3,651.11CR
35	8/2018	18,587.54CR
38	8/2018	500.00CR
41	8/2018	92,532.66CR
44	8/2018	368.48CR
46	8/2018	56.59CR
48	8/2018	93,693.68CR
ALL		520,736.12CR



McAlester City Council

AGENDA REPORT

Meeting Date: August 28, 2018

Department: _____

Prepared By: John Browne, Mayor

Date Prepared: August 22, 2018

Item Number: Consent Agenda C

Account Code: _____

Budgeted Amount: _____

Exhibits: 1

Subject

Concur with the Mayor's reappointment of Sam Wampler to the McAlester Stormwater Advisory Committee for a term to expire on August 31, 2021.

Recommendation

Motion to approve the Mayor's reappointment of Sam Wampler to the McAlester Stormwater Advisory Committee for a term to expire on August 31, 2021.

Discussion

Approved By

Department Head

City Manager

P. Stasiak

Initial

Date



McAlester City Council

AGENDA REPORT

Meeting Date: August 28, 2018

Department: _____

Prepared By: John Browne, Mayor

Date Prepared: August 22, 2018

Item Number: Consent Agenda D

Account Code: _____

Budgeted Amount: _____

Exhibits: 1

Subject

Concur with the Mayor's reappointment of Chris Plunkett to the McAlester Board of Ethics for a term to expire on August 31, 2022.

Recommendation

Motion to approve the Mayor's reappointment of Chris Plunkett to the McAlester Board of Ethics for a term to expire on August 31, 2022.

Discussion

Approved By

Initial

Date

Department Head

City Manager

P. Stasiak



Christopher Plunkett is a 1993 graduate of McAlester High School and currently resides in the city of McAlester. He is the director of marketing at McAlester Regional Health Center. In this role, Chris leads a team providing all aspects of marketing including advertising, physician recruitment and public relations.

Chris holds a degree in business from University of Maryland, University College (UMUC).

Chris is no stranger to public service, having spent 21 years and retired in 2014 as a recruiter and a contractor in the United States Air Force.

To contact Chris please email clplunkett@mrhcok.com.



McAlester City Council

AGENDA REPORT

Meeting Date: August 28, 2018

Item Number: Consent Agenda E

Department: _____

Prepared By: John Browne, Mayor

Account Code: _____

Date Prepared: August 22, 2018

Budgeted Amount: _____

Exhibits: 1

Subject

Concur with the Mayor's appointment of DaMaria Maddox to the McAlester Expo Board for a term to expire on June 30, 2022.

Recommendation

Motion to approve the Mayor's appointment of DaMaria Maddox to the McAlester Expo Board for a term to expire on June 30, 2022.

Discussion

Approved By

Initial

Date

Department Head

City Manager

P. Stasiak

Susan Hooper

From: John Browne
Sent: Monday, August 20, 2018 4:26 PM
To: Susan Hooper
Subject: Fwd: Bio.

Sent from my iPhone

Begin forwarded message:

From: DaMaria Maddox <damaria@sbcglobal.net>
Date: August 16, 2018 at 7:23:08 PM CDT
To: john.browne@cityofmcalester.com <john.browne@cityofmcalester.com>
Subject: Bio.
Reply-To: DaMaria Maddox <damaria@sbcglobal.net>

My name is DaMaria Maddox, I was born in Cleveland Ohio and raised in Far Rockaway N.Y. I met Jerry Maddox in Temple Texas and we moved to McAlester Ok. in 1978, In June of 1979 Jerry started working for the city of McAlester on the trash truck for about a year and moved to the water Department in all he worked for the city for 36 of faithful service.

I own a business DaMaria's Boutique. My Husband has been a Pastor at different churches for 20 years he is now the pastor of East Star Baptist Church for the last 9 years. We have three children and 7 grandchildren. I live at 1609 East Comanche Ave. I want to do all I can for McAlester.

DaMaria Maddox



McAlester City Council

AGENDA REPORT

Meeting Date:	<u>August 28, 2018</u>	Item Number:	<u>Consent Agenda F</u>
Department:	<u>IT</u> <u>James Stanford, IT</u> <u>Computer Support Specialist</u>	Account Code:	<u></u>
Prepared By:	<u>Joe Breeden, BizTel</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>August 22, 2018</u>	Exhibits:	<u>1</u>

Subject

Consider and act upon, authorizing the Mayor to sign an addendum to our existing agreement with ACC Business for managed Internet Service for ISP, 100 mbps Fiber, New Police Station (Federal Building).

Recommendation

Motion to approve ACC Business Agreement addendum for managed Internet Service.

Discussion

This addendum will allow for the installation of managed Internet service at the new Police Station for an additional cost of \$868.00 per month, or \$10,416.00 per year.

Approved By


Initial

Date

Department Head

City Manager

P. Stasiak

		ACC PS160		ACC SSE OTIS 170907	
For Administrative Use Only Master Agreement #: 3017063UA AT&T DEDICATED INTERNET SERVICE PRICING SCHEDULE For Customer Service Call 1-888-286-2685					
SECTION 1. ACC BUSINESS REPRESENTATION					
Agent / Retention Manager Debbie Clavadetscher			Agent Channel ID # A2498		
			Sub-Agent Channel ID #		
Agent Partner Contact Joe Breeden			Additional Agent Partner Contact Sherri Breeden		
Agent Contact Email Address joe.breeden@biztelok.com			Additional Agent Contact Email sherri.breeden@biztelok.com		
Agent Contact Phone # (918) 429-0000			Additional Agent Contact Phone # (918) 429-0000		
SECTION 2. ACCOUNT INFORMATION (All fields required)					
I. Company Name City of McAlester			II. Billing Company Name: City of McAlester		
Company Street 28 E Washington Ave		Billing Street 1 PO Box 578			
City McAlester		State OK		Zip Code 74501	
Contact Person John Browne			Billing Contact Person Kelsey Roberson		
Contact Email Address james.stanford@cityofmcalester.com			Billing Contact Email Address kelsey.roberson@cityofmcalester.com		
Phone # (918) 423-9300			Billing Contact Phone # (918) 423-9300		
III. REQUIRED FOR ALL: Legal Company Name (Parent Company) City of McAlester					
SECTION 3. ADI SERVICE LOCATION INFORMATION FOR SINGLE LOCATION					
Demarc Company Name City of McAlester					
On-Site Local Contact Name (LCON) (required) James Stanford		Alt LCON Contact Name (required)		Joe Breeden	
LCON Phone # (required) (918) 424-4961		Alt LCON Phone # (required)		(918) 429-0000	
LCON Email Address (required) james.stanford@cityofmcalester.com		ALT LCON Email Address (required)		joe.breeden@biztelok.com	
LCON Mobile Phone # (918) 424-4961		ALT LCON Mobile Phone #		(918) 470-4209	
Street Demarc 301 E Carl Albert Pkwy		Telephone # of nearest neighbor/business			
Demarc Room & Floor (required - please overwrite the default entry of "1st Flr Telco" if confirmed. <i>Inside Wiring is the customer's responsibility.</i>) (default) 1st Flr Telco		Primary Technical Customer Contact Name (required) James Stanford			
City McAlester		State OK		Primary Technical Customer Contact Phone # (required) (918) 424-4961	
Zip Code 74501		Primary Technical Customer Contact Email Address (required) james.stanford@cityofmcalester.com			
Active phone number at Demarc location (required)		Dedicated Analog Phone # (required for Included CPE)			
Remarks:					
Is this site a Carrier Hotel/Data Center?		NO		If yes, who owns the Carrier Hotel/Data Center?	
				LSO NPA-NXX (INTERNAL USE ONLY)	
SECTION 4A. ACCOUNT DETAIL INFORMATION					
New Account: NO		Existing Account: YES		Account Number:	
SECTION 4B. BILLING OPTIONS (refer to Billing Options document, found on A.I.M.)					
STANDARD BILLING (Single Account Billing)		YES			
CORPORATE BILLING [†] : \$6.50/mo. Administrative Fee [†] plus \$3.00/mo. each service location [†]		NO			
Corporate Billing Option:		Standard - Single Location Billing			
Corporate Billing: Is the above Service address the HQ Location?		NO			
Corporate Billing: Location #					
BILLING REPORT OPTIONS (please provide supporting paperwork):					
Access-a-Bill [†] \$19.95 per month		NO			
BILLING CYCLE (Bill Date Preference)		CYCLE 10			
[†] Charges marked by [†] are not stabilized for the Term, are illustrative to reflect the current Service Guide rates and will vary in accordance with the corresponding charges set forth in the Service Guide.					

SECTION 4C. ORDER TYPE							
New	YES	Renewal	NO	Inside Move	NO	Outside Move	NO
CHANGE (Change in port speed, CPE, DNS, firewall, etc.)			NO			Multiple (ADI Orders)	NO
Is this Order replacing or changing an existing ACC circuit? *				No			
*If yes, list existing circuit ID and details directly below (note: for multi-location orders, enter details for each site on the ADIMultiloc sheet)							
Existing circuit IDs (required):		Reason for replacement or change (Move, Upgrade/ Downgrade, Tech Migration, etc.):					
SECTION 5A. PRICING SCHEDULE TERM AND PROMOTIONS							
Term: 3 Years		Promo Code(s):					
Other:							
SECTION 5B. SERVICE CHARGES & RATE PLANS (will be totaled for multiple locations)							
Applicable supporting documentation (SIMPL printout, quote letter and ICB) must be attached							
	PORT SPEED	Monthly Port Charges and Other Charges all Multi Locations	Total Number Selected	Monthly Port Charges and Other Charges Single Location	CPE Option/Install Charge Totals for a Single Location (No Tele-Install over 100Mbps)		
Full T1	SELECT				SELECT ONE		
NxT1	SELECT				SELECT ONE		
Fractional + Full T3	SELECT				SELECT ONE		
OCX	SELECT				SELECT ONE		
Ethernet	100 Mbps		1	\$264	Included CPE, Tele-Install \$1,500 (waived) Onsite required for over 100Mbps		
Other Charges	For Changes Complete Section 4C						
					Installation Charges	Amount Waived	
Total Port Charges Single Location:			1	\$264	\$1,500	\$1,500	

			Monthly Circuit Charges all Multi Locations	Total Number Selected	Monthly Charge Per Circuit Single Location	Installation Charges (Renewals=\$0 Prov. Order = SIMPL. charges)	Amount Waived
LOCAL ACCESS							
128K-NxT1 (25 miles from PoP in the 48 states)							
128K-NxT1 (On-Net, Hawaii or 26+ miles from PoP in the 48 states)		SELECT					
Ethernet	Circuit Speed	Total Service (default)		1	\$604		
	100 Mbps						
Fractional/Full T3, OC3, or T3/OC3 On-Net		SELECT					
Full OC12 or OC48 Access arrangement		SELECT					
Ethernet Interface		100 Base TX Electrical					
Business in a Box Router		SELECT					
Total Local Access Charges Single Location				1	\$604	\$0	\$0
SECTION 5C. OPTIONAL SERVICES & CHARGES - SINGLE LOCATION							
IPv6/Dual Stack requested		* SELECT					
Domain Name used for service: (additional domains identified during technical interview)							
Primary. # of domains (up to 15 included per ADI port):				SELECT	(additional Primary DNS is \$100/month per 15 domains)		
Secondary. # of domains (up to 15 included per ADI port):				SELECT	(additional Secondary DNS is \$100/month per 15 domains)		
COS (Class of Service)					Monthly Charges	One-Time Install Charges (Waived)	
COS (NxT1 ports require MLPPP)				SELECT	\$0		
PNT (Private Network Transport)					Monthly Charges	One-Time Install Charges (Waived)	
PNT (NxT1 ports require MLPPP)				SELECT	\$0		
				Quantity	Monthly Charges	One-Time Install Charges	
Type?		SELECT	0	\$0			
Choke Router/Outbound Load Balancing?		SELECT		\$0			
Redundant CPE (Cold Standby)?		SELECT		\$0			
Single Location Optional Services Totals:				0	\$0	\$0	
SECTION 5D. ONE-TIME MOVE CHARGES - SINGLE LOCATION							
						One-Time Move Charge	
Move Charges T1, NxT1, fractional T3, T3 & OCX.					SELECT	\$0	

SECTION 5E. TOTAL ALL CHARGES		BILLED	WAIVED
Total Single Location Monthly Port, Local Access, and Optional Service Charges:		\$868	
Total Single Location Non Recurring Port, Local Access, Optional Service, and Move Charges:		\$0	\$1,500
SECTION 5F. MINIMUM PAYMENT AND MINIMUM RETENTION PERIOD			
Portion of Monthly Service Fees Applicable to Minimum Payment Period 50%	Service Components All Service components	Minimum Payment Period Until end of Pricing Schedule Term, but not less than 12 months per component (from original activation date)	
The minimum retention period is 12 months for all service components			
SECTION 6. TERMINATION			
<p>The Customer may terminate service without incurring Termination Charges prior to the end of the service term, provided the Customer is current in payment to ACC Business for services provided and replaces this Pricing Schedule with either:</p> <ol style="list-style-type: none"> 1) other domestic and/or international telecommunications services provided by ACC Business having a new revenue commitment equal to or greater than the revenue commitment set forth in this Pricing Schedule; or 2) the same services provided by ACC Business having a new revenue commitment equal to or greater than the remaining revenue commitment of this Pricing Schedule. <p>Additionally, ACC Business may terminate this Pricing Schedule in the event that (i) AT&T determines that Special Construction is necessary for ACC Business to provide the Service hereunder and (ii) Customer does not execute and return an ACC Business Special Construction Pricing Schedule within the time period designated by ACC Business. ACC Business may also terminate this Pricing Schedule in the event that Customer orders On-Net access and no capacity is available. Customer will not incur any Termination Charges in the event that ACC Business exercises its right of termination under this paragraph.</p>			
SECTION 7. TAX EXEMPT INFORMATION			
Tax Exempt: Certifications for all jurisdictions that apply must be attached: Applicable taxes will be applied to all invoices until supporting tax exempt documentation is provided.		Federal	YES
		State	YES
		County	YES
		City	YES
SIGNATURE BELOW BY YOUR AUTHORIZED REPRESENTATIVE IS CUSTOMER'S CONSENT TO THE TERMS AND CONDITIONS OF THIS PRICING SCHEDULE			
<p>Customer acknowledges that the terms and conditions set forth in this ADI Pricing Schedule ("Pricing Schedule") apply to Service for the duration of the Service Period. Additional terms, conditions and charges can be viewed on the AT&T Service Guide ("Service Guide") located at http://serviceguidenew.att.com/</p> <p>Customer further acknowledges that it must comply with the terms of the Acceptable Use Policy located at http://www.att.com/aup/</p> <p>When service is ordered for multiple locations of a Corporate Billed account the rates in the ADI Multi Location Worksheet apply.</p> <p>NOTE: AT&T Dedicated Internet as sold by ACC Business (ADI) (formerly known as ACC Business Managed Internet Service (MIS))</p>			
Customer		ACC Business	
Name (Printed) <u>John Browne</u>	Name (Printed) _____		
Signature By (x) _____	Signature By (x) _____		
Date <u>8/22/2018</u>	Date _____		
Company <u>City of McAlester</u>	Company <u>ACC Business</u>		
Title <u>Mayer</u>	Title <u>Contract Specialist</u>		



McAlester City Council

AGENDA REPORT

Meeting Date: August 28, 2018
Department: _____
Prepared By: John Browne, Mayor
Date Prepared: August 22, 2018

Item Number: Consent Agenda G
Account Code: _____
Budgeted Amount: _____
Exhibits: _____

Subject

Consider and act upon, to accept the resignation of Councilman Weldon Smith as Chairman of the McAlester Downtown Area Reinvestment Review Committee and to confirm the Mayor's appointment of Zach Prichard as his replacement as Chairperson.

Recommendation

Confirm the Mayor's appointment of Zach Prichard as Chairperson of the Downtown Area Reinvestment Review Committee.

Discussion

Approved By

Department Head

City Manager

P. Stasiak

Initial

Date



McAlester City Council

AGENDA REPORT

Meeting Date:	<u>August 28th, 2018</u>	Item Number:	<u>1</u>
Department:	<u>Expo – Finance Dept</u>	Account Code:	<u></u>
Prepared By:	<u>Billy Sumner, Expo Mgr.</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>August 22nd, 2018</u>	Exhibits:	<u>1</u>

Subject

Consider and act upon, approving the unified Branding and use of the NEW City of McAlester Logo, presented by Billy Sumner, Tourism/Expo Manager.

Recommendation

Motion to approve the unified Branding and use of the NEW City of McAlester Logo, across all platforms and departments.

Discussion

Approved By

Department Head
City Manager

T. Ervin
P. Stasiak

Initial

Date

PJS

8-23-18

McAlester
THE GREAT AMERICAN
EXPERIENCE



McALESTEROK

Small Town. Big Frontier.

EAT
SHOP
PLAY
STAY

Nestled in the heart of scenic Southeast Oklahoma, McAlester is affordable, growing & rich in history. Residents & guests enjoy the easy pace of small-town living within a relatively short drive to the state's largest metropolitan centers, Oklahoma City & Tulsa. Located at the crossroads of U.S. Highway 69 & 270, McAlester's diverse economy is anchored by oil & gas, agriculture, health care, tourism & the defense industry.



Just a mere 10 minutes from beautiful Lake Eufaula, McAlester offers a full list of amenities & experiences perfect for any visitor. Whether your interest is business or pleasure, you've come to the right place! Entertain yourself at our NEW all-inclusive playground or one of our family fun centers for bowling, mini-golf or batting cages. Need a little adult time? Try sampling some of our award winning wine or beer, all produced right here in McAlester.

Be sure to grab a bite to eat before turning in at one of our 17 different lodging locations. From great BBQ, Japanese and Mexican, to classic burger joints & local flavors, McAlester has it all. Want a little more? Travel to nearby Krebs, known as Oklahoma's Little Italy, and visit one of their renowned Italian restaurants or market.

Try your luck at the Choctaw Casino or visit the 80,000 sq. ft. McAlester Expo Center, located just 3 miles west of the city, for a host of public and private events, including the award winning Italian Festival, held yearly in May.

Visit McAlester & take a stroll through our charming downtown while you shop at our many unique stores. Looking for a bit of history? McAlester's full of rich history that includes Native Americans & pioneers, outlaws & lawmen, oil & cattle tycoons, as well as immigrants from many nations who came to the area to mine coal. Explore the Union Pacific walking/driving trail located in McAlester's historic Old Town or browse through their many one-of-a-kind antique shops. Running through the heart of Old Town is Business 69 Hwy, once known as the Jefferson Highway, which was a historic stretch of highway running from Winnipeg to New Orleans.

Surround yourself with our natural beauty & rich history while you eat, shop & play in McAlester!

Visit: cityofmcalester.com or facebook.com/visitmcalester Tourism: (918)424-9600 Expo: (918)420-3976

Travel Guide



1869

McALESTEROK
Small Town. Big Frontier.

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Small Town. Big Frontier.

Stop By

the McAlester Visitors Bureau

119 E Choctaw Ave, McAlester OK
(918)423-9300 x4996 or (918)424-9600

*McAlester Souvenirs
&
FREE Brochures*

For events: localendar.com/public/visitmcalester



[facebook.com/visitmcalester](https://www.facebook.com/visitmcalester/)

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McAlester Visitors Bureau

119 E Choctaw Ave, Ste 101

McAlester, OK 74501

(918) 423-9300 ext. 4996

<https://www.facebook.com/visitmcalester/>



*Nearly 20 years of event hosting...
with over 80,000 sq ft
of event space*



McAlester
EXPO CENTER

Small Town. Big Events.

4500 W. Highway 270 McAlester, OK 74501

★NEW RATES★

Book your next event TODAY!

Call: (918) 420-EXPO (3976)
Email: billy.sumner@cityofmcalester.com

Nearly 20 years of event hosting...



McAlester
EXPO CENTER

Small Town. Big Events.

4500 W. Highway 270 McAlester, OK 74501

Book your next event TODAY!

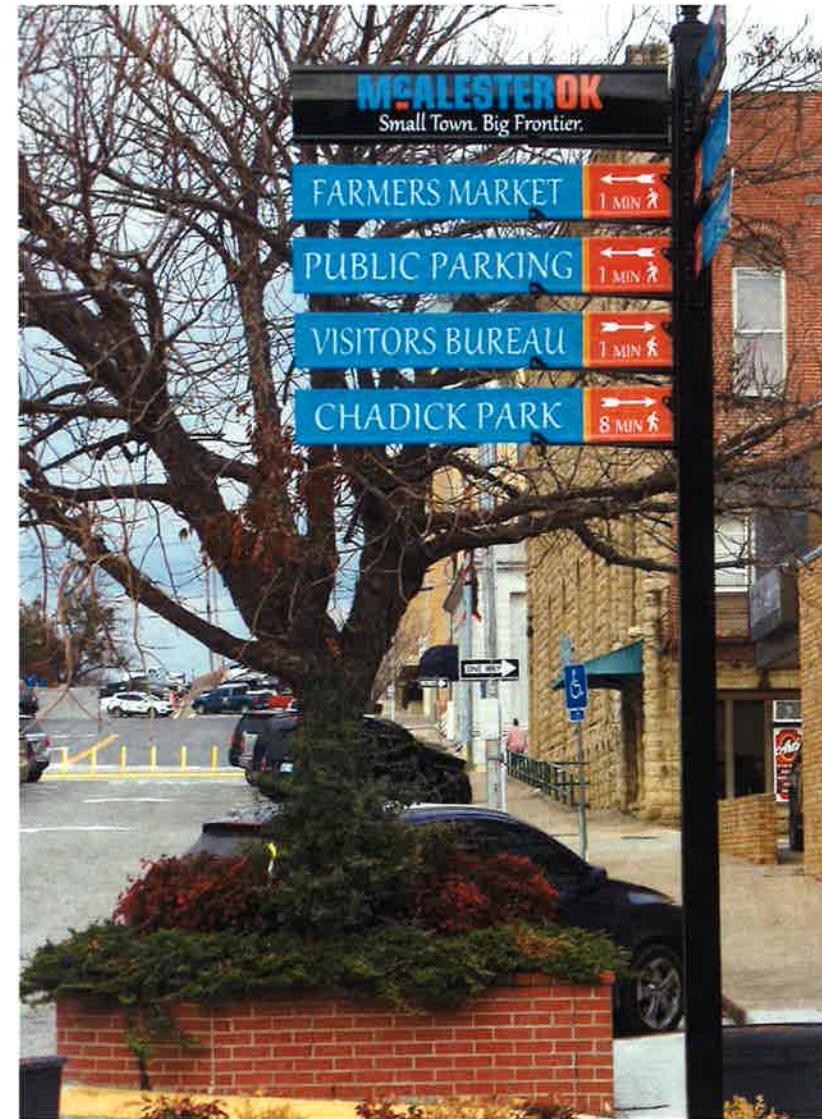
Call: (918) 420-EXPO (3976)
Email: billy.sumner@cityofmcalester.com



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PO Box 578 (1st & Washington) McAlester, Oklahoma 74502 918-423-9300 FAX 918-421-4971 www.cityofmcalester.com

June 8, 2018

Welcome to McAlester!

We are very happy to once again be the host city for the annual **Junior Sunbelt Classic**. I truly hope you enjoy your time spent in our city and that you have a chance to look around our Downtown and Old Town areas. Downtown has some unique stores where you can find anything from women's boutiques to locally produced items. For those looking for dining, you can find that in both areas. Artisan pizza, locally roasted coffee and for the grownups there are two wineries. In Old Town, dining includes a Bistro and a custom cupcake store. For shopping, there are numerous antique stores.

McAlester is a town with a lot of history. From its founding trading post by J.J. McAlester, whose original, historically restored home is located in Old Town, to the coal mining days that brought many Italian immigrants, which to this day keeps us well known though out the state for great Italian cuisine, to the Oklahoma State Penitentiary which opened in 1908, one year after statehood. OSP has a long and colorful history and I highly recommend, if you have time, to visit the Tannehill Museum which houses an extensive amount of historic memorabilia about the prison.

Once again, thank you for choosing to visit our city. If there is anything I or the city administration can do to make your stay more enjoyable, please do not hesitate to contact us. Good luck to all the teams competing and have a great tournament!

John Browne
City of McAlester Mayor

FRONT

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Toni Ervin
Chief Financial Officer

918-423-9300 ext. 4936 (Office) *Physical:* 28 E. Washington
918-424-4902 (Cell) McAlester, OK 74501
918-421-4970 (Fax) *Mailing:* P.O. Box 578
toni.ervin@cityofmcalester.com McAlester, OK 74502

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Peter J. Stasiak
City Manager

918-423-9300 ext. 4964 (Office) *Physical:* 28 E. Washington
918-421-9900 (Cell) McAlester, OK 74501
918-421-4970 (Fax) *Mailing:* P.O. Box 578
peter.stasiak@cityofmcalester.com McAlester, OK 74502

BACK

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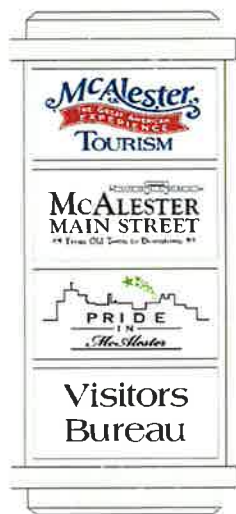
www.cityofmcalester.com

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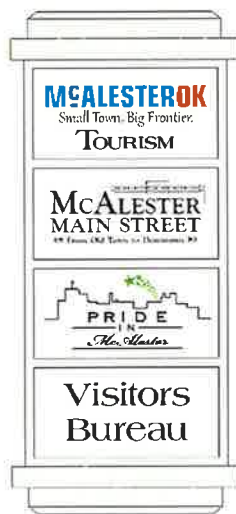
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CURRENT



PROPOSED

W WEDDLE
SIGNS
18 WEST CHEROKEE AVENUE - MCALISTER, OK 74601
918-423-4619



WEDDLE SIGN COMPANY

18 West Cherokee Avenue - McAlester, Oklahoma 918-423-4619

“Thank you so much for meetings with us yesterday. Kerrie and I had so much fun during our tour of downtown with you. McAlester Tourism has the same affect as Chick-fil-A hospitality and exceptionally consistent customer service. Every time we go back it’s the exact same brilliant experience and yesterday was no different, as it has been every time I have come to visit... We truly appreciate your kindness. We always enjoy our conversations and learning more about all the fantastic upcoming projects you have for this year and beyond.”

- Daneka Allen

***Oklahoma Tourism & Recreation Department
& former Miss Oklahoma***



Business Cards

\$25 for 500

50 sets needed

Total: \$1,250

Car/Equipment Decals

600 decals (300 sets)

Total: \$4,440 (\$7.40 each)

Embroidery for City Uniforms

\$2 more per piece for new logo

(currently only "City of McAlester")

City Letterhead

No Cost (Digital)

Envelopes & Thank You Cards

As needed basis

Minimal set-up charges

Tourism Sign (Change out)

\$520.86

Welcome Signs (Change out – 3 signs)

Total: \$9,847.02

Total Cost: \$16,057.88



McAlester City Council

AGENDA REPORT

Meeting Date:	August 28, 2018	Item Number:	2
Department:	Community & Economic Development	Account Code:	
Prepared By:	Jayne Clifton, Director	Budgeted Amount:	
Date Prepared:	August 21, 2018	Exhibits:	4

Subject

Consider and act upon, the approval of the Safe Routes to School Resolution for planning of safer and easier routes for children and their families to walk or bike to school, allowing kids to be physically active on a daily basis.

Recommendation

Motion to act upon and approve the Complete Streets Resolution and authorizing the mayor to sign the resolution.

Discussion

The resolution is intended to support Safe Routes to School and the aligned partnerships with local schools that encourage the improvement of routes that children take to get to school safely. The policy has the goal of improving safety, reducing traffic, and supporting healthier kids by implementing a variety of available programs and projects such as creating safer street crossings, providing sidewalks, and sharing education programs that teach children how to walk and bicycle safely to school.

Attachments:

1. Safe Routes to School Streets Resolution
2. Draft Minutes of the August 21, 2018 McAlester Planning Commission Meeting
3. Excerpt from the *Sample Safe Routes to Schools Resolution for Oklahoma Local Governments* publication from TSET Healthy Living
4. *What is Safe Routes to School: Background and Statistics* from Safe Routes to School National Partnership

Approved By

		Initial	Date
Department Head	J. Clifton		
City Manager	P. Stasiak	<i>PJS</i>	8-23-18

RESOLUTION NO. _____

Resolution to adopt a Safe Routes to School Policy

WHEREAS, obesity is one of the most serious threats to American public health, putting people at risk for many of the leading causes of death in the United States;

WHEREAS, motor vehicle crashes are also a leading cause of death and injury to children;

WHEREAS, low-income and moderate-income areas, whether they are located in rural, urban, or suburban communities, are typically the least safe for pedestrians and bicyclists, especially for children walking and biking to school, due to long-standing infrastructure disparities and a higher concentration of streets with faster-moving and/or higher-volume traffic;

WHEREAS, between 1969 and 2009 the percentage of children walking and biking to school dramatically declined from 48% to 13%;

WHEREAS, an overall decrease in daily physical activity corresponds with a dramatic increase in childhood obesity that has resulted in a nationwide health epidemic;

WHEREAS, when students walk or bike to school they get more physical activity, reduce their risk of obesity and diabetes, and improve their overall health, and healthier children miss fewer days of school;

WHEREAS, when students exercise before school, they arrive focused and ready to learn, without taking time away from existing school-day activities or placing additional burdens on teachers;

WHEREAS, when more people walk and bicycle, neighborhood streets become safer and more welcoming for anyone who is not driving;

WHEREAS, 10% to 14% of morning rush-hour traffic is attributable to families driving their children to school, so children walking or riding bikes to school can reduce traffic congestion;

WHEREAS, encouraging people to walk, bicycle, and use public transit saves energy resources, reduces air pollution and related chronic diseases, and reduces emissions of global warming gases;

WHEREAS, a balanced transportation system where people can easily and safely walk and bicycle to everyday destinations like schools enhances neighborhood economic vitality;

NOW THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of McAlester, as follows:

1. That the City of McAlester adopts the Safe Routes to School policy attached hereto as Exhibit A, and made part of this Resolution.

2. That the next substantive revision of the City of McAlester's Comprehensive Plan shall incorporate Safe Routes to School policies and principles consistent with the Policy.

PASSED AND APPROVED by the Council of the City of McAlester, Oklahoma on this ____ day of _____, 20____.

CITY OF MCALESTER, OKLAHOMA
A Municipal Corporation

ATTEST:

By: _____
John Browne, Mayor

Cora Middleton, City Clerk

Attachment: Exhibit A

McAlester Planning Commission Minutes
Tuesday, August 21, 2018 Regular Meeting
City Council Chambers
6:30 PM

DRAFT

Item 1 Call to Order and Roll Call

Chairman Emmons called the meeting to order at 6:30 p.m. Roll was called and a quorum was present.

Commissioners Present: 8

Michelle Mabry	Steve Cox	Primus Moore	Tony Korp
Mark Emmons	Justin Few	Frank Phillips	Karen Stobaugh

Commissioners Absent: 3

Chris Taylor	Carl Gullick	Susan Kanard
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Item 2 Approval of the Minutes from June 21, 2018

A motion made by Commissioner Stobaugh was seconded by Commissioner Korp to approve the June 21, 2018 special meeting minutes. The vote was taken.

The vote was 7-0

AYE: Cox, Phillips, Few, Korp, Emmons, Moore, Stobaugh

NAY: None

ABSTAIN: Mabry

The motion carried.

GENERAL BUSINESS:

Item 3 Public Hearing: Discussion and action on P.C. #415, a request to rezone Lot 11 Block 391 in the City of McAlester, formerly South McAlester, Pittsburg County, State of Oklahoma, located West of 201 W Cherokee Avenue and/or 111 S A Street, McAlester, Oklahoma from R-1B Single-family Residential District to C-4 Restricted Commercial District.

Chairman Emmons opened the item for public hearing at 6:31 p.m. Jayme Clifton, Community Development Director, presented the staff report to the Commission and it is hereby incorporated in the minutes by reference. Mrs. Clifton clarified that both addresses were included in the notice due to one being the current physical address used and the other being on the County Assessor's records. Staff reported the property met the minimum lot requirements and recommended approval of the request. Mrs. Clifton noted Damon Thompson, the applicant, was available for questions. Mr. Thompson stated he was going to put a storage building in for his business Floodserv. Commissioner Phillips asked if there was any response to the notices. Samantha Perry, Planning Technician for the Community Development Department stated one call was received for questions on what the notice was for.

Chairman Emmons asked if anyone else would like to speak in favor of or against the application. No one spoke at this point. Chairman Emmons closed the public hearing at 6:34 p.m. and called for a motion. Commissioner Phillips motioned to approve the applicant's request to rezone Lot 11 Block 391 in the City of McAlester, formerly South McAlester, from R-1B Single-family Residential District to C-4 Restricted Commercial District. Commissioner Moore seconded the motion. Commissioner Emmons asked if there was any other discussion. There was not. Roll was called.

The vote was 8-0

AYE: Mabry, Cox, Phillips, Emmons, Moore, Few, Stobaugh, Korp

NAY:

The motion carried

Item 4

Public Hearing: Discussion and action on P.C. #416, a request to rezone Lot 11, in Block 545, Fairview Place Subdivision of the City of McAlester, formerly South McAlester, Pittsburg County, State of Oklahoma, located at 1015 E Osage Avenue, 1017 E Osage Avenue and 1019 E Osage Avenue, all in McAlester, Oklahoma, from R-1B Single-family Residential District to R-2 Two-Family (Duplex) District.

Chairman Emmons opened the item for public hearing at 6:35 p.m. Mrs. Clifton presented the staff report to the Commission and it is hereby incorporated in the minutes by reference. Mrs. Clifton stated the three addresses were included in the application because the structure was a triplex so they were all included on the notices. The structure was condemned on June 26, 2018 by the city council and the owners were wanting to apply for a special remodeling permit but due to the nonconforming use and the nonconforming area regulations a permit would not be issued unless it was rezoned or variances obtained. Mrs. Clifton noted an application for variances had also been made. Staff recommended to deny the request to rezone. Mark Emmons asked if anyone would like to speak on behalf of this application.

Lucas Lowe, 49 Sunny Slope Drive, Hartshorne, Oklahoma, stated they were there to get it rezoned, get the variances granted, and planned to get it remodeled. Leslie Lowe, Lucas Lowe's father of 9938 NW Highbridge Road, Wilburton, Oklahoma, also spoke and stated he had owned the triplex for over 20 years before giving it to his son and it had always been occupied. He stated he was told 20 years ago that it was grandfathered in and there was no problem with it. Chairman Emmons explained that by city codes when a nonconforming property, or "grandfathered", became vacant or dilapidated to the point of condemnation that the status no longer applied to the property and it then must meet zoning codes. Lindsey Lowe, wife of Lucas Lowe, came forward and stated that it was not vacant and Jason Valenzuela, the previous co-owner of the property, was the current occupant. Leslie Lowe stated they had put in several thousand dollars to improve the property with windows and a roof. Chairman Emmons commented that looking at the survey the structure required four variances in setbacks and maximum lot coverage, and it was his concern. Commissioner Moore verified the condemnation date and Commissioner Stobaugh asked if it was condemned while being occupied. Leslie Lowe answered yes. Mrs. Clifton answered the condemn date and that no it wasn't occupied. She clarified that staff used utility account records in the condemn process to determine vacancies. She recalled there had been no active account at the address for some time. The Lowes said there were multiple meters and Mrs. Clifton stated all were inactive. Commissioner Few requested what area regulations were required and inquired about safety if there were a fire. Mrs. Clifton outlined the area regulations for both zoning districts and noted the current setbacks and percentage of coverage according to the survey provided by the applicants. She added there had been fires, one occurred in May, and due to the fire a portion of the back wall was torn out. Mrs. Clifton noted the property was unsecured because of that. Leslie Lowe stated the previous co-owner lived in the garage apartment and they were having trouble getting him out. Commissioner Few asked about the special permitting process and Mrs. Clifton outlined the process including the cash bond required, allowed time, available extensions and that at final inspection it would have to meet current building, electrical, plumbing and mechanical codes. The Lowe family discussed their remodeling plans. Mrs. Clifton noted that due to the current setbacks and building codes that walls would have to be improved in regards to fire separation. Commissioner Few questioned what kind of hazard the lack of setback could create, asked if the Fire Marshall could look into it, and asked the Lowes if their occupant

was able to exit safely. Leslie Lowe stated that he was able to, then noted the house was built in 1952. Chairman Emmons noted it was built before the zoning codes. Mrs. Clifton stated the Fairview Subdivision was platted in 1905 and no setbacks were established then. Commissioner Stobaugh asked if the occupant was going to be evicted or if he was a squatter. Leslie Lowe stated yes and that Jason was willing to move and was waiting for the decision on the applications. Commissioner Moore asked if they were able to complete work in 90 days and Leslie Lowe stated they would and that they would hire a crew to do the work. Commissioner Few asked the Commission if there was any other future risks that could be foreseen due to the setbacks being nonexistent, stated fire hazards was his concern along with the street and right-of-ways. The Commission discussed issues the city might incur due to the property being so close to the platted street and right-of-ways. Chairman Emmons asked if anyone else would like to speak in favor or against the application. No one spoke at this point. Chairman Emmons closed the public hearing at 7:01 p.m.

Chairman Emmons asked if there was any other discussion. Mrs. Clifton stated that there was not enough Board of Adjustment members present to vote in their meeting for the variance application but the rezoning application could still move forward to the council if the Planning Commission approved. Chairman Emmons called for a motion. Commissioner Phillips motioned to deny the applicants request to rezone from R-1B Single-family Residential District to R-2 Two-Family (Duplex) District. Commissioner Cox seconded the motion. Commissioner Emmons asked if there was any other discussion about the motion. There was not. Roll was called.

The vote was 7-1

AYE: Phillips, Cox, Emmons, Stobaugh, Mabry, Korp, Few

NAY: Moore

The motion carried

Item 5

Discussion and action for a Safe Routes to School Policy as a resolution for the planning of safer and easier routes for children and their families to walk or bike to school, allowing kids to be physically active on a daily basis.

Chairman Emmons opened the item for public hearing at 7:02 p.m. Mrs. Clifton stated that staff had worked with TSET to prepare a resolution that would be presented to city council at the August 28, 2018 meeting. She noted the policy overall would encourage improvements to routes that children take to get to school, such as creating safer street crossings, providing sidewalks, and sharing education programs that teach how to walk and bicycle safely to school. Mrs. Clifton said she had met with McAlester Public Schools administration the week prior and received positive feedback from Superintendent Randy Hughes along with many of the school principles. She noted the school district had already implemented policies that would support the program as well. The policy would also assist the City when seeking grants for improvement projects. Staff requested a recommendation of approval for the resolution before it moved forward to the council.

D'Elbie Walker with the Pittsburg County Health Department spoke in favor of the resolution. She provided a letter of support and noted how the resolution benefited children with living a healthier life style by having safer ways to walk and bike to school. Commissioner Few questioned if the policy would be conjoined with the City's Master Trails Plan and if it would be included in the Comprehensive Plan as well. Mrs. Clifton answered that both would be done if it was accepted by the council. Commissioner Mabry noted the language in the policy that indicated it would become part of the comprehensive plan. She then stated the policy would apply towards two grants, one from the TSET Healthy Living Program up to \$120,000 and the other was from the Department of

Transportation with the Safe Routes to School up to \$700,000. Mrs. Clifton discussed the sidewalk improvements planned that would be included in the DOT grant application.

Mark Emmons asked if anyone else would like to speak in favor or in opposition to the resolution. No one spoke at this point. Chairman Emmons closed the public hearing at 7:14 p.m. and called for a motion. A motion made by Commissioner Few was seconded by Commissioner Moore to approve the Safe Routes to School resolution and recommend approval by the city council. Commissioner Emmons asked if there was any other discussion. There was not. Roll was called.

The vote was 8-0

AYE: Emmons, Moore, Few, Mabry, Cox, Phillips, Stobaugh, Korp

NAY:

The motion carried

Item 6 New Business
None

Item 7 Staff Report
Mrs. Clifton provided an update to the Moving McAlester Forward comprehensive plan project. She stated according to Guernsey's timeline that a draft plan is estimated to be available for the public sometime in September or October. After public review it would then move onto the Planning Commission and the City Council. Commissioner Phillips and Commissioner Cox expressed concerns the Guernsey team was not getting the public input that was discussed in the proposal process before they were contracted, specifying the many community events where they could have gathered input. Mrs. Clifton stated she would relay the concerns to the project manager at Guernsey. Mrs. Clifton then updated the Commission on the predevelopment and preliminary design meetings that have been implemented, and the success and positive feedback received with previous meetings.

Item 8 Commission Report
Chairman Emmons stated the TIF Committee had a final Southside TIF meeting for the 14th street retail project and that agreement was passed and sent to the city council for approval. Commissioner Phillips brought up concerns with commission attendance and Commissioner Few concurred. Mrs. Clifton stated she would send the code language out and noted that staff kept track of the attendance and would begin recording reasons for absenteeism.

Item 9 Adjournment
A motion made by Commissioner Korp was seconded by Commissioner Mabry to adjourn the meeting at 7:37 p.m. There was no objection. Role was called.

The vote was 8-0

AYE: Korp, Cox, Phillips, Moore, Emmons, Few, Stobaugh

NAY:

The motion carried

Approved:

Planning Commission Chairman

Date

EXHIBIT A

This Safe Routes to School Policy was adopted by Resolution No. _____ by the Council of the City of McAlester, Oklahoma on this ____ day of _____, 20____.

SAFE ROUTES TO SCHOOL POLICY OF THE CITY OF MCALESTER

A. Definitions

1. “High-need area” means any area within 2 miles of a school in which: (1) at least 50% of the children are eligible to receive free and reduced-price meals under the National School Lunch Program, (2) there is limited access to safe routes for walking and biking compared with other such areas in the community, or (3) there is a high number of pedestrian and/or bicycle collisions.
2. “Safe routes to school” means the methodology and set of tools used by governments, local leaders, advocacy groups, schools, and the families of students to improve the safety, health, and connectedness of their communities by making schools safe and easy to access via walking, biking, and public transit.
3. “Underrepresented people” means residents of a local population that historically and/or currently have limited involvement in decisions that affect their lives. Limited involvement may be related to age, gender, race, ethnicity, religion, or socioeconomic factors—to name a few—and will vary by community.

B. Safe Routes to School Actions

The City of McAlester shall take the following actions upon the effective date of this policy:

1. IDENTIFY the Community Planning and Public Works Department as the lead entities to take responsibility for implementing this policy, working with all affected departments or agencies, and with the community more broadly, to implement safe routes to schools through the actions listed in this policy.
2. COLLABORATE with local stakeholders from organizations working on issues related to physical activity, transportation, students, schools, health equity and other sectors affected by this policy to coordinate implementation, which shall include managing safe routes to schools task force open to representatives from all related agencies or departments, as well as from resident populations.
3. ASSESS community needs to establish a baseline and set priorities for safe routes to school efforts, which shall include the following actions: The safe routes to schools task force will undertake an assessment to determine community needs and to identify high-need areas (if any). Based on this assessment, the Community Planning and Public Works Department will prioritize the areas and activities that are most needed in the community, to guide implementation efforts. The task force will provide opportunities for residents who work during the day to participate in the assessments by offering online survey tools and information.

4. PLAN to take safe routes to school considerations into account during related City-wide decisions and processes and require any local project proposals to include an evaluation of how the project may affect safe routes to school. The next substantive revision of the City of McAlester's Comprehensive Plan shall incorporate these policies and principles consistent with the Safe Routes to Schools Policy. In addition, encourage schools to incorporate safe routes to school goals into their wellness policies.
5. SUPPORT safe routes to school by identifying and facilitating funding opportunities for new projects and for the ongoing maintenance of this policy. Identify local, state, federal, and non-governmental funding opportunities for safe routes to schools projects to improve pedestrian infrastructure and safety campaigns to promote the walkability and bikeability of our community.
6. IMPROVE local infrastructure to increase the availability of accessible, safe active transportation options to and from schools, especially in high-need areas. Invest in transportation improvements to increase the types of active transportation options available to and from schools and the connections between various types of transportation options. Make improvements to increase the safety of people using active transportation to and from schools, such as speed-zone enforcement measures, signals, striping, signage, and streetscape changes to slow traffic and increase bicycle and pedestrian visibility.
7. EDUCATE stakeholders and the community about safe routes to school goals and benefits. Offer information, trainings and printed materials about safe routes to school to address walking and biking safety, the benefits of physical activity, and related health information through a variety of outlets and types of media to reach different ages and types of stakeholders.
8. PROMOTE safe routes to school efforts and successes at the local, state, and federal level, which may include coordinating promotional events with Oklahoma-based and national organizations that support safe routes to school efforts, such as National Walk to School Days with the Safe Routes to School National Partnership.
9. TRACK implementation by gathering reports about safe routes to school activities. Follow up with any participating departments, agencies, or schools to gather information about the status of their safe routes to schools efforts. Using the performance measures determined in Section C of this policy, monitor the policy's impact and look for potential unintended consequences for all affected stakeholders have affected nearby residents.
10. EVALUATE and improve the actions taken as a result of this policy, which shall include in accordance with the reporting requirements under Section D of this policy, evaluate all identified consequences with a focus on how the policy and its implementation may be improved.

C. Performance Measures

The City of McAlester, through or with the help of the lead entity, will develop performance measures to track the effects of this policy. This includes intended benefits and unintended

consequences, both good and bad.

D. Reporting

One year from the effective date of this policy, and annually thereafter, the Community Planning Department will provide a report to the City Council of the tracking and evaluation components of this policy, which include, at a minimum, the following:

1. Baseline and updated tracking information, based on the Performance Measures created under Section C, as applicable
2. A summary and evaluation, per Section B(10): Evaluate, of:
 - a. Infrastructure improvements and maintenance priorities
 - b. Promotional activities
 - c. Evaluation results and conclusions, as applicable
 - d. Mileage of new and existing bicycle infrastructure (e.g., bicycle lanes, paths, and boulevards)
 - e. Linear feet of new and existing pedestrian infrastructure (e.g., sidewalks, trails)
 - f. Number of new and existing ADA-compliant curb ramps installed
 - g. Number of new street trees planted
 - h. Type and number of pedestrian- and bicycle-friendly signage and landscaping improvements, including street furniture and lighting
3. Any recommendations for improving implementation of this policy

E. General Statement of Policy

It is the intent of the City Council that this resolution is a general statement of City of McAlester policy that cannot form the basis of a private right of action.

F. Severability

If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this resolution, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases of this resolution, or its application to any other person or circumstance. The City Council of the City of McAlester hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause, or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases hereof be declared invalid or unenforceable.

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www.changelabsolutions.org/publications/resolution-SRTS-MPO.



Sample Safe Routes to School Resolution for Oklahoma Local Governments



Local governments in Oklahoma have multiple tools for improving the accessibility and safety of routes to and from schools. Diversifying school transportation options gives staff, students, and their families new opportunities to improve their health, safety, and sense of community. Safe routes to school policies change how decisions are made about school and transportation infrastructure, ensuring that people of all backgrounds, ages, and abilities have abundant opportunities to access their schools safely and easily by foot, bicycle, and public transit.

WHY HAVE A SAFE ROUTES TO SCHOOL POLICY?

Many streets around schools are designed primarily for cars, with few features that support safe travel for people walking and bicycling. This is especially dangerous for people who are more likely to be harmed in pedestrian-vehicle crashes, such as children from low-income households. These children are more likely to be hurt as compared with children from wealthier areas.^{1,2} Streets that prioritize cars over other modes of transportation near schools are also a missed opportunity: walking or biking to and from school or a bus stop provides daily opportunities for physical activity and engagement with the surrounding community. Safe spaces for physical activity and social engagement are significantly rarer in low-income communities and among priority populations.³⁻⁶ Concerns related to priority populations will vary in different communities, reflecting local demographics and socioeconomics, as well as the equity, safety, and health goals expressed in their community assessments. Lack of physical activity among children increases their risks for a range of health problems over the course of their lives: obesity,^{7,8} stress and depression,⁹ certain cancers, stroke, asthma,¹⁰ and chronic diseases such as diabetes, heart disease, high blood pressure, and high cholesterol.¹¹⁻¹⁷ These harms are also costly for communities.¹⁸⁻²⁰ **The ways children get to school raise crucial issues about health, safety, and equity in our communities.**

Safe routes to school policies change how decisions about school and transportation infrastructure are made by balancing the needs of students traveling to school by car with those traveling by foot, bicycle, and bus (or public transit where available). This ensures that people of all ages, backgrounds, and abilities will have abundant opportunities both to access their schools safely and easily and to add more physical activity into their daily routines. Local governments can use safe routes to school policies to improve the ways that people commute to and from schools by facilitating:

- Healthier commutes (for people and the environment²¹)
- Daily opportunities for physical activity, even in areas with few recreational spaces
- Safer routes for walking and bicycling
- More transportation options, many low- or no-cost to users
- Reduced traffic^{22,23} (and frustration)
- Positive interactions between school users and surrounding neighborhoods



In Oklahoma, local governments (such as cities, towns, and counties) make decisions that affect the locations of schools, the types of transportation available around them, and the safety of surrounding areas. Local governments, in particular, have multiple tools for improving the safety and accessibility of transportation options around schools. Policy is one of those tools.

Safe routes to school policies are listed as one of the outcomes for the Active Living & Transportation activities in the TSET Healthy Living Program. Refer to the Active Living & Transportation Playbook for more information.

Policies are useful when changes need to apply consistently, over time, in order for a community to achieve its goal. Many public health policies, such as building codes and zoning regulations that protect us from unsafe or hazardous environments, have made healthy environments the norm. Oklahoma communities can use a safe routes to school policy to create healthier, safer,^{24,25} and more connected communities for some of their most vulnerable populations.^{26,27} Safe routes to school policies can help ensure related projects are incorporated into planning activities and may help secure funding through transportation grants and allocations.²⁸ Throughout the policy development and implementation phases, community partners can help support outreach efforts, organize coalition meetings, facilitate school walking audits, collect data, and evaluate progress.

A POLICY IS

1. A written statement that reflects the values and decisions of a public body or private organization
2. Binding on those whose actions it directs
3. Broadly applicable throughout a community, type of institution or space, and/or group of people

WHAT IS A RESOLUTION?

A resolution is a policy that is adopted by a legislative body, such as a city council or county board of commissioners. Resolutions are generally used to:

- Set official government policy
- Direct internal government operations
- Establish a task force or committee to study an issue and propose next steps
- Accomplish short-term tasks
- Issue commendations
- Suggest desirable actions for businesses and other nongovernmental organizations that are not legally obligated to follow a resolution's directives

While resolutions do not become part of a municipal code—and therefore may be easier to enact than an ordinance—they do set official government policy. By articulating policy goals for staff across city departments and in outside agencies, resolutions can result in substantive changes to a range of government processes that are affected by the policy. For example, a Safe Routes to School Resolution may lead a planning department to adopt an implementation plan or amend elements of the municipality's master plan by incorporating new requirements for schools, health, or transportation projects that influence safe routes to school. All such documents that direct local staff to undertake or manage activities that may affect safe routes to school should be updated to reflect the resolution's vision statement and actions, and should refer readers to the resolution itself.

Safe Routes to School Resolutions can effect meaningful policy change if they are action-oriented and contain strong language. A resolution with clear, specific steps directs government agencies, departments, or officials to accomplish implementation tasks within a given time period. It also establishes a lead entity responsible for ensuring all the tasks are accomplished on time. The lead is accountable to the legislative body (e.g., city council) that adopted the resolution.



WORKING TOGETHER TO CREATE SAFE ROUTES TO SCHOOL

Developing a safe routes to school policy begins with an honest look at a community's existing strengths and needs. The health goals, existing policies and resources, and physical components of a community will determine which policy actions to take, and how to prioritize them.

The Center for the Advancement of Wellness can be contacted for additional guidance and policy development.

Assessment resources and toolkits for the Healthy Living program are located on the [Oklahoma In the Know](#) website, and include:

- Informal Conversation Guide
- Safe Routes to School Policy and Practice Tool
- Organizational Readiness Assessment Manual
- Getting Started Guide for Active Living and Transportation Playbook
- Get Kids Moving with Programs Assessment Toolkit, including the Safe Routes to School Walkability Checklist, the Parent Survey, and the Student In-Class Travel Tally

From starting a community assessment to implementing a comprehensive safe routes to school policy, collaboration is essential to success. Advocates should work with many different groups, organizations, departments, and agencies to create a policy that is rooted in their community's unique strengths and needs. For example, some cities may have a strong network of schools and parent organizations that can be the boots on the ground, garnering support for and educating leaders about safe routes to school.

For more information about working with schools and school groups, see the [No School Is an Island](#) fact sheet.

Other towns may have a passionate elected official who drives the movement toward a policy. Still other communities, such as those with large health departments, may find that a safe routes to school policy aligns with other community health objectives, such as a complete streets policy or a regional active transportation plan. Wherever the process gets started, the strongest policies are those that incorporate feedback from all types of stakeholders—from residents to state leaders.

WORKING WITH THE OKLAHOMA DEPARTMENT OF TRANSPORTATION

The Oklahoma Department of Transportation (ODOT) manages federal and state transportation funding programs. The policies within this agency can affect the availability of funding and design flexibility for projects that support biking and walking around schools.

Who to contact at ODOT

Safe Routes to School is a piece of the Transportation Alternatives Program (TAP). At the Oklahoma Department of Transportation, TAP is managed by the Urban Programs section of the Local Government Division. To reach the main line of the Local Government Division at ODOT, call (405) 521-2553.

Rural, Urban, Big, Small, and Everything in Between

Communities may follow a similar process to create safe routes to school policies using the sample included in this guide, but successful implementation should look different in every community. A policy must be tailored to a community's specific needs and must be culturally relevant to its residents.

Communities should make a special effort to incorporate the perspectives of people and populations in the community typically not involved or included in decision-making about transportation options.

All Shapes and Sizes

In rural communities, small towns, or small suburbs, implementation of a safe routes to school policy may be streamlined for many reasons. The community may be smaller, with fewer departments to work with. It may be facing different issues such as longer distances to schools and fewer transportation options. But safe routes to school policies are no less relevant to residents of these communities.

For example, widening main streets in small towns may compromise pedestrian safety and harm the local economy.²⁹ Bigger-picture transportation planning solutions to ease congestion in downtown areas, with the help of the Oklahoma Department of Transportation where applicable, may help create safer pedestrian routes while preserving the character of central commercial districts. Roads surrounded by agricultural lands may simply need wider shoulders to accommodate safer bicycling and walking to nearby schools.

Varying Community Culture

In some places, residents may be avid about biking and walking, and that will drive the process of promoting these modes of transportation. Priority will be on creating more speed limit zones and bike parking at schools. In other places, neighborhoods near schools may have active "front porch" cultures, and priority will be on facilitating community watch programs to ensure students are safe during key transit times.

Starting the policymaking process with a thoughtful assessment is the first step to ensure any safe routes to school policy will be tailored to address the specific needs and strengths of a community, whatever its size or characteristics.

EXAMPLES



For examples of communities currently engaged in this work, as of 2016, see the Oklahoma Department of Transportation's list of *communities awarded transportation alternative grants* to pursue safe routes to school projects. This includes Tecumseh Public Schools and the towns of Earlsboro and Apache.



WHAT DOES THIS RESOLUTION DO?

A local government can use the Sample Resolution and Policy provided on page 10 to (1) resolve to adopt and implement the attached Safe Routes to School Policy, and (2) describe the specific actions that the government will take under the policy. The sample policy's 10 elements provide a foundation of safe routes to school actions for communities at all readiness levels. Each action comes with guidance, such as free or low-cost implementation suggestions. Guidance may also include suggestions for ways communities can bolster each provision to reach more people in more contexts (though they may require more time or financial investment). The Sample Safe Routes to School Policy actions are found in Section 2 on page 12 of the policy, outlined as follows:

1. **Identify** a lead entity
(see page 12 in the sample policy)
2. **Collaborate** with stakeholders
(see page 13 in the sample policy)
3. **Assess** strengths, needs, goals
(see page 13 in the sample policy)
4. **Plan** and set priorities
(see page 14 in the sample policy)
5. **Support** the work
(see page 15 in the sample policy)
6. **Improve** infrastructure
(see page 15 in the sample policy)
7. **Educate** about goals and benefits
(see page 16 in the sample policy)
8. **Promote** events and successes
(see page 16 in the sample policy)
9. **Track** good and bad effects
(see page 16 in the sample policy)
10. **Evaluate** and suggest improvements
(see page 17 in the sample policy)

***Lawton, Oklahoma**'s safe routes to school work focused on low-income areas of the community and fostered neighborhood engagement during the creation of safe routes by using local volunteers to lead walking school buses from remote drop-off locations.*

***Coweta, Oklahoma**, focused its safe routes to school efforts on creating walking maps around its schools and prioritizing sidewalk infrastructure improvements in its planning process.*

***Pryor Creek, Oklahoma**, integrated safe routes to school projects into its Complete Streets ordinance (based on the model policy included as an Active Living & Transportation activity in the TSET Healthy Living Program). The community also coordinated its efforts in partnership with the local Cherokee Nation leaders.*

***Tulsa, Oklahoma**, partnered with local churches to implement community-focused walk-to-school days as part of the Schools for Healthy Lifestyles program. The event included incorporating bicycle safety into lesson plans.*



WHAT IS SAFE ROUTES TO SCHOOL?

Background and Statistics

Safe Routes to School (SRTS) is a national and international movement to create safe, convenient, and fun opportunities for children to bicycle and walk to and from schools. The program has been designed to reverse the decline in children walking and bicycling to schools. Safe Routes to School can also play a critical role in reversing the alarming nationwide trend toward childhood obesity and inactivity.

In 1969, approximately 50% of children walked or bicycled to school, with approximately 87% of children living within one mile of school walking or bicycling. Today, fewer than 15% of schoolchildren walk or bicycle to school. As a result, kids today are less active, less independent, and less healthy. As much as 10 to 14% of morning traffic can be generated by parents driving their children to schools, and traffic-related crashes are the top cause of death and major injury for children in the U.S. ages 1 to 17.

Concerned by the long-term health and traffic consequences of this trend, in 2005, the U.S. Congress approved \$612 million in funding for five years of state implementation of SRTS programs in all 50 states and the District of Columbia. Communities are using this funding to construct new bike lanes, pathways, and sidewalks, as well as to launch Safe Routes to School education, promotion and enforcement campaigns in K-8 schools.

Safe Routes to School programs are built on collaborative partnerships among many stakeholders that include educators, parents, students, elected officials, engineers, city planners, business and community leaders, health officials, and bicycle and pedestrian advocates. The most successful SRTS programs incorporate the five E's—evaluation, education, encouragement, engineering, and enforcement. The goal of Safe Routes to School is to get more children bicycling and walking to schools safely every day.

Helpful Statistics on Safe Routes to School

Traffic Congestion: Neighborhoods are becoming increasingly clogged by traffic. By boosting the number of children walking and bicycling, Safe Routes to School projects reduce traffic congestion.

- Within the span of one generation, the percentage of children walking or bicycling to school has dropped precipitously, from approximately 50% in 1969¹ to just 13% in 2009.²
- While distance to school is the most commonly reported barrier to walking and bicycling³, private vehicles still account for half of school trips between 1/4 and 1/2 mile⁴—a distance easily covered on foot or bike.
- In 2009, American families drove 30 billion miles and made 6.5 billion vehicle trips to take their children to and from schools, representing 10-14 percent of traffic on the road during the morning commute.⁵
- A California study showed that schools that received infrastructure improvements through the Safe Routes to School program yielded walking and bicycling increases in the range of 20 to 200 percent.⁶

Safety: Safe Routes to School projects focus on infrastructure improvements, student traffic education, and driver enforcement that improve safety for children, many of whom already walk or bicycle in unsafe conditions.

- Pedestrians are more than twice as likely to be struck by a vehicle in locations without sidewalks.⁷
- In 2009, approximately 23,000 children ages 5-15 were injured and more than 250 were killed while walking or bicycling in the United States.⁸
- From 2000-2006, 30% of traffic deaths for children ages 5-15 occurred while walking or bicycling.⁹
- The medical costs for treating children's bicycle and pedestrian fatalities cost \$839 million in 2005 and another \$2.2 billion in lifetime lost wage costs.¹⁰
- A safety analysis by the California Department of Transportation estimated that the safety benefit of the SRTS was up to a 49 percent decrease in the childhood bicycle and pedestrian collision rates.¹¹

Health and Obesity: Children today are simply not getting enough physical activity, contributing to growing rates of obesity and obesity-related health problems, such as diabetes. Safe Routes to School projects make it safer for more children to walk and bicycle to school, which will help address this obesity crisis among children by creating increases in physical activity.

- Over the past 40 years, rates of obesity have soared among children of all ages in the United States, and approximately 25 million children and adolescents—more than 33%—are now overweight or obese or at risk of becoming so.¹²
- Kids are less active today, and 23% of children get no free time physical activity at all.¹³
- The prevalence of obesity is so great that today's generation of children may be the first in over 200 years to live less healthy and have a shorter lifespan than their parents.¹⁴
- Today, approximately one-quarter of health care costs in the United States are attributable to obesity,¹⁵ and health care costs just for childhood obesity are estimated at approximately \$14 billion per year.¹⁶
- People living in auto-oriented suburbs drive more, walk less, and are more obese than people living in walkable communities. For each hour of driving per day, obesity increases 6 percent, but walking for transportation reduces the risk of obesity.¹⁷
- Walking one mile to and from school each day is two-thirds of the recommended sixty minutes of physical activity a day. Children who walk to school have higher levels of physical activity throughout the day.^{18 19}

Environment: Safe Routes to School projects increase the number of children walking and bicycling to school, which also cuts down on the number of cars. As cars emit pollutants for each mile traveled, reducing traffic can improve the quality of air that children breathe in and around their schools.

- Children exposed to traffic pollution are more likely to have asthma, permanent lung deficits, and a higher risk of heart and lung problems as adults.²⁰
- Over the last 25 years, among children ages 5 to 14, there has been a 74 percent increase in asthma cases.²¹ In addition, 14 million days of school are missed every year due to asthma.²²
- One-third of schools in "air pollution danger zones."²³
- Schools that are designed so children can walk and bicycle have measurably better air quality.²⁴
- A 5% increase in a neighborhood's "walkability" reduces vehicle miles traveled by 6%.²⁵
- Returning to 1969 levels of walking and bicycling to school²⁶ would save 3.2 billion vehicle miles, 1.5 million tons of carbon dioxide and 89,000 tons of other pollutants²⁷—equal to keeping more than 250,000 cars off the road for a year.

Bus Transportation Costs: Schools often make cutbacks in bus routes to save money—meaning that more children will be walking and bicycling in potentially unsafe conditions, or more parents will drive their children, which increases traffic congestion and air quality concerns.

- Approximately 55% of children are bused, and we spend \$21.5 billion nationally each year on school bus transportation, an average of \$854 per child transported per year.²⁸
- Eliminating one bus route, based on average per-pupil expenditure and average number of pupils per bus, would save a school district approximately \$45,000 per year.²⁹
- Nationwide, approximately 22 percent of school districts made busing reductions during the 2010-2011 school year due to fuel price increases.³⁰

About the Safe Routes to School National Partnership

Launched in August 2005, the Safe Routes to School National Partnership is a fast-growing network of hundreds of organizations, government agencies and groups working to set goals, share best practices, secure funding, and provide educational materials to agencies that implement Safe Routes to School programs. The Safe Routes to School National Partnership's mission is to serve a diverse national community of organizations that advocates for safe bicycling and walking to and from schools throughout the United States. www.saferoutespartnership.org

End Notes

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- ⁴ Federal Highway Administration, National Household Travel Survey 2001; NHTS Brief on Travel to School, January 2008.
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- ⁶ Marla R. Orenstein, Nicolas Gutierrez, Thomas M. Rice, Jill F. Cooper, and David R. Ragland, "Safe Routes to School Safety and Mobility Analysis" (April 1, 2007). *UC Berkeley Traffic Safety Center*. Paper UCB-TSC-RR-2007-1. <http://repositories.cdlib.org/its/tsc/UCB-TSC-RR-2007-1>
- ⁷ R. Knoblauch, B. Tustin, S. Smith, and M. Pietrucha. "Investigation of Exposure-Based Pedestrian Accident Areas: Crosswalks, Sidewalks, Local Streets, and Major Arterials." Washington DC: US Dept of Transportation; 1987.
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- ⁹ Borse, N, et al., *CDC Childhood Injury Report. Patterns of Unintentional Injuries among 0-19 Year Olds in the United States, 2000-2006*, December 2008. Available at <http://www.cdc.gov/SafeChild/images/CDC-ChildhoodInjury.pdf>
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- ¹⁴ S. Jay Olshansky, Ph.D., Douglas J. Passaro, M.D., Ronald C. Hershow, M.D., Jennifer Layden, M.P.H., Bruce A. Carnes, Ph.D., Jacob Brody, M.D., Leonard Hayflick, Ph.D., Robert N. Butler, M.D., David B. Allison, Ph.D., and David S. Ludwig, M.D., Ph.D., "A Potential Decline in Life Expectancy in the United States in the 21st Century," *New England Journal of Medicine*: Volume 352: 1138-1145, March 17, 2005.
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McAlester City Council

AGENDA REPORT

Meeting Date: August 28, 2018 Item Number: 3
Department: Robert Vaughan,
Infrastructure Solutions
Prepared By: Group Account Code: _____
Date Prepared: August 17, 2018 Budgeted Amount: _____
Exhibits: 2

Subject

Consider and act upon, authorizing the Mayor to sign Change Order # 1 from MJM Construction, LLC in the amount of \$4,875.00. The additional work is to add a concrete wall section 8 foot by 24 foot with gravel drain and 1 foot wide floor section by 121 foot for the Canal Wall and Floor Repair, 910 E. Park Avenue.

Recommendation

Motion to authorize the Mayor to sign Change Order #1 from MJM Construction, LLC in the amount of \$4,875.00. The additional work is to add a concrete wall section 8 foot by 24 foot with gravel drain and 1 foot wide floor section by 121 foot for the Canal Wall and Floor Repair, 910 E. Park Avenue. Funding for this project is to be provided by the Stormwater Fund. There will be no additional days added to the completion time.

Discussion

On Monday, August 6th a site visit discovered more wall failure that required another 8 foot by 24 foot wall section and a 1 foot by 121 foot floor section to be replaced.

Approved By

	Initial	Date
Department Head	D. Horinek	8/18/18
City Manager	P. Stasiak	8-23-18



August 13, 2018

City of McAlester
Attn: David Horinek
28 E. Washington
McAlester, OK 74502

Re: Change Order No. One (1)
Canal Wall and Floor Repair, 910 East Park Ave.

Dear Mr. Horinek:

Enclosed for your review and execution are four (4) copies of Change Order No. One (1), which results in an addition of \$4,875.00 to the contract amount. This change order adds items in the current contract. Please see the Change Order for a full breakdown of the changes.

Please place this item on the agenda for approval at your next meeting and upon approval please sign all four (4) copies. Please return three (3) copies to our office located at 719 S. George Nigh Expressway, McAlester, OK 74501 for distribution. Retain one (1) copy for your records.

Should you have any questions, please do not hesitate to contact our office at (918) 420-5500.

Sincerely,

Infrastructure Solutions Group, LLC

Robert Vaughan, P.E.
Branch Manager

RV/dv
Enclosures

Project No. MC-18-06

CHANGE ORDER
No. One (1)

Date of Issuance: 8/28/2018

Effective Date: 8/28/2018

Project: Canal Wall and Floor Repair, 910 E. Park Ave.	Owner: City of McAlester	Owners Contract No.: MC-18-06
Contract: Canal Wall and Floor Repair, 910 E. Park Ave.	Date of Contract: July 16, 2018	
Contractor: MJM Construction, LLC		

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Add a concrete wall section 8 ft X 24 ft with gravel drain and and 1 ft wide floor section X 121 ft a lump sum addition of \$4,875.00.

Attachments: (documents supporting change):

None.

Change in Contract Price:	Change in Contract Times:
Original Contract Price: \$ <u>32,500.00</u>	Original Contract Time: Calendar Days Substantial Completion: <u>45 days</u> <u>September 9, 2018</u>
Increase from previously approved Change Orders No. <u> </u> to No. <u> </u> . \$ <u> </u>	Increase from previously approved Change Orders No. <u> </u> to No. <u> </u> . Substantial Completion: <u>0 days</u>
Contract Price prior to this Change Order: \$ <u>32,500.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>45 days</u> <u>September 9, 2018</u>
Increase of this Change Order: \$ <u>4,875.00</u>	Increase of this Change Order: Substantial Completion: <u>0 days</u>
Contract Price incorporating this Change Order: \$ <u>37,375.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>45 days</u> <u>September 9, 2018</u>

Recommended:

Accepted:

Accepted:

by:  _____

ISG, LLC Project Manager

by: _____

Owner (Authorized Signature) / Title

by:  _____

Contractor (Authorized Signature) / Title

Date: 8/28/18

Date: _____

Date: 8-10-18



McAlester City Council

AGENDA REPORT

Meeting Date:	<u>August 28, 2018</u>	Item Number:	<u>4</u>
Department:	<u>City Council</u>	Account Code:	<u></u>
Prepared By:	<u>Peter Stasiak, City Manager</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>August 15, 2018</u>	Exhibits:	<u>1 (Service Contract)</u>

Subject

Consider and act upon, to approve a service contract between the City of McAlester and Jerry Whorton LLC, dba Consolidated Benefits Resources to provide services for workers' compensation claims administration.

Recommendation

Approve and authorize the Mayor to sign a service contract between the City of McAlester and Jerry Whorton LLC, dba Consolidated Benefits Resources to provide services for workers' compensation claims administration.

Discussion

Consolidated Benefits Resources conducts and operates a claims management program for the prevention, investigation, processing, accounting and payment of workers' compensation claims.

Approved By

Initial

Date

Department Head

City Manager

P. Stasiak

Pfs

8-23-18

SERVICE CONTRACT

This contract is made effective September 1, 2018 between **the City of McAlester, Oklahoma (COMC)** and **Jerry Whorton LLC, dba Consolidated Benefits Resources (CBR)**.

Recitals:

- COMC desires to retain CBR to provide services for workers' compensation claims administration.
- CBR conducts and operates a claims management program for the prevention, investigation, processing, accounting and payment of workers' compensation claims.

IN CONSIDERATION of the following terms and provisions, COMC and CBR agree regarding self-insurance claims subject to the Oklahoma Workers' Compensation Code or Administrative Workers' Compensation Act as follows:

CBR Agrees To:

- Provide a workers' compensation claims management program in accordance with the highest standards of its profession and CBR's usual and customary practices including, but not limited to:
- Compliance with COMC's claim requests during the life of the contract.
- Preparation and/or assistance with the filing of the Oklahoma MITF quarterly reports, the Oklahoma MITF annual reports, and Oklahoma Workers' Compensation Commission renewal.
- Approve and pay medical bills, after reviewing and reducing them after application of the Medical Fee Schedule, utilization of PPO's for additional discounts, and review of the ODG guidelines for utilization review.
- Provide copies of documentation designating CBR's Oklahoma licensed adjusters upon request.
- Attend scheduled meetings with representatives of COMC to review and discuss claims and loss prevention strategies.
- Coordinate receipt of information and reports with outside medical providers in support or denial of an alleged injury.
- Investigate all submitted claims to determine validity in establishing that temporary total disability exists and make payment on a weekly basis.
- Determine validity and make payment of all Permanent Partial Disability (PPD), Permanent Total Disability (PTD), Vocational Rehabilitation, Taxes, Fees, and any other costs or benefits due under the statutes.
- Develop work related injury claim files after receipt of the First Notice of Injury.
- During the term of the Contract, and any extensions or renewals of the Contract, maintain in good standing its permit issued by the Oklahoma Workers' Compensation Commission to act as a servicing organization.
- Generate at least monthly unit or participant loss analysis reports with Plan totals to reflect medical and indemnity payments, reserves, litigation status, expense reconciliation and alphabetical claim listing.

- Maintain insurance coverage which reflects the following:
 - Statutory workers' compensation
 - \$1 million errors and omissions
 - \$500,000 fidelity bond or employee dishonesty policy
 - \$1 million combined single limit of general liability, owned automobiles, non-owned automobiles, or hired automobiles.
- Medical management assignments will be jointly approved by COMC and CBR's claim supervisor prior to issuance. Said assignments will be issued on serious injuries when such professional management dictates, and when such cost will be accepted and approved by COMC.
- Obtain recorded statements and/or personal interviews of all new reports of injury that are questioned by participants or questionable in the view of CBR regarding compensability.
- Process all bills for payment and notify adverse party as to the amount of the claim.
- Aid in protecting the subrogation rights of COMC.
- Coordinate Legal defense with outside attorney selected by COMC.
- Coordinate Excess Insurance filings for COMC. These filings include: file quarterly loss data reports, notify and coordinate claims that penetrate the SIR or Aggregate layer, file necessary reports to obtain claim reimbursement from the Excess Carrier and remit reimbursements to COMC.
- Submit data pursuant to Medicare Section 111 on behalf of COMC.
- Submit applicable data to the Insurance Services Office on behalf of COMC.
- Submit applicable data to the Oklahoma Workers' Compensation Commission on behalf of COMC.

COMC Agrees To:

- Provide appropriate personnel to coordinate workers' compensation claims between CBR and COMC.
- Authorize settlements when warranted. Provide settlement authority to CBR within an amount to be determined by COMC.
- Choose legal representative and pay all legal fees directly related to each claim file if such fees are generated and approved by COMC.
- File all CC-Form 2's or equivalent with CBR within 1 day of the date COMC was notified of the injury, or as soon as practicable.
- Timely fund claims payment account.

Service Fees:

In consideration of the services outlined in this contract, the service fees will be as follows:

CBR will charge a flat fee of \$1,750 per month for the first annual contract period. This amount covers unlimited number of claims, regardless of claim type. This fee is inclusive of all services that CBR provides, there are no fees for extra claims, Medicare Section 111 reporting & correspondence, bill review, reports, claims reviews, Claim system access, mediation attendance, subrogation recovery, managed care fees, seminars & training, etc.

CBR will charge a \$2 handling fee per transaction for transactions submitted to the Oklahoma Workers' Compensation Commission for their Electronic Data Interface mandate effective September 1, 2018. The cost will be billed to the claim file as an Allocated Loss Adjustment Expense.

Terms and Cancellation Rights:

The contract is a "life of contract" in that should the contract terminate, CBR's role and services cease. If open claims remain when the contract has been terminated and these claims still require professional services, CBR's services can be extended beyond the termination date if mutually agreed upon by both parties. Service fees for an extension are also subject to agreement by both parties.

The term of this contract shall remain in force and effect for a period from September 1, 2018 through June 30, 2019 subject to the cancellation right in this paragraph.

In the event COMC files for Chapter 7 or Chapter 11 bankruptcy protection or loses/surrenders its permit to self-insure in Oklahoma, this contract will terminate 30 days after date of filing of bankruptcy or ending date of the Oklahoma self-insurance permit. CBR's services can be extended beyond this contract termination date if mutually agreed upon by both parties.

In the event COMC deems that CBR is not performing its services in the industry's usual and customary manner, COMC will give CBR written notice by certified mail specifying the way COMC deems that CBR has failed to perform its services. CBR shall have 30 days from receipt of notice in which to correct defects in its performance. If the defects are not corrected, COMC may cancel this contract on 30 days written notice to CBR. Likewise, CBR may cancel this contract with 30 days' notice to COMC if COMC fails to perform any material obligation under this Contract and COMC fails to correct defects of their performance obligations.

Either party may cancel this contract without cause upon (60) sixty days' notice of the other party's receipt of written notice of cancellation.

Official notice may be served in writing as follows:

City of McAlester
Attn: Pete Stasiak, City Manager
P.O. Box 578
McAlester, OK 74502

Consolidated Benefits Resources
Attn: Richard M. Fisher, President
PO Box 13770
Oklahoma City, OK 73113

Complete Agreement:

This contract supersedes all prior understandings between the parties and may only be modified by further written agreement signed by the parties hereto.

Severability:

Each of the provisions of this contract shall be enforceable independently of any other provision of this contract and independent of any other claim or cause of action.

Assignment:

This Contract may not be assigned by CBR without the express written approval of COMC.

Records:

All records, of any kind, relating to this Contract or to claims received, reviewed, processed or paid, shall be the property of COMC and shall be available for inspection or audit by COMC at any time. Upon termination or cancellation of this Agreement, all such records shall be held in trust by CBR for 6 months following the last transaction arising under this Agreement, unless demand for possession of any or all such records is made by COMC whereupon any or all such records shall be immediately delivered by CBR to COMC.

Signatures:

This contract is offered for execution jointly by COMC and CBR.

City of McAlester

By _____
John Browne, Mayor

Date

Consolidated Benefits Resources (CBR)

By _____
Richard M Fisher, President/Manager

Date



McAlester City Council

AGENDA REPORT

Meeting Date: August 28, 2018
Department: Finance
Prepared By: Toni Ervin
Date Prepared: August 23, 2018

Item Number: 5
Account Code: _____
Budgeted Amount: _____
Exhibits: 5

Subject

Discussion on Monthly Financial update.

Recommendation

Discussion on City of McAlester's Financial update.

Discussion

See attached reports.

Approved By

Department Head
City Manager

P. Stasiak

Initial

PJS

Date

8-23-18

City of McAlester

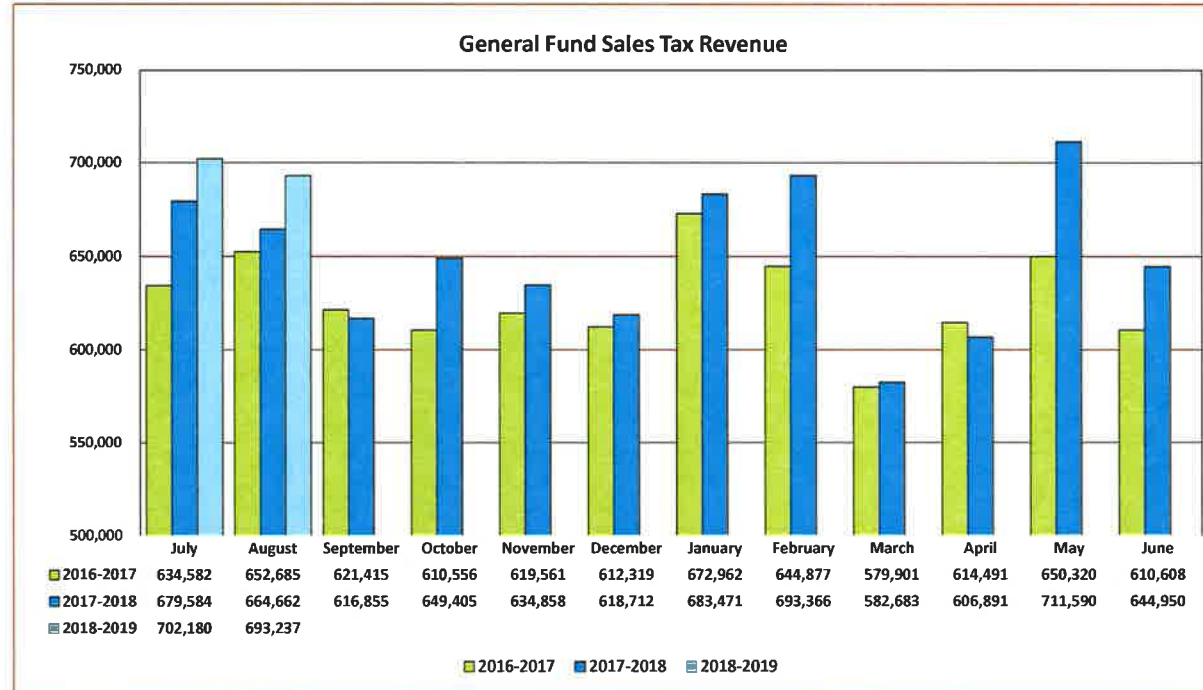
Financial Summary as of JULY 31, 2018

Percentage of year complete: 8.33%

GENERAL FUND AT A GLANCE				
	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 724,393	\$ 724,393	\$ 724,393	
REVENUES	12,974,578	12,974,578	1,139,765	8.78%
EXPENDITURES	(14,008,727)	(14,008,727)	(1,151,464)	8.22%
REVENUES OVER (UNDER) EXPENDITURES	\$ (1,034,149)	\$ (1,034,149)	\$ (11,699)	
TRANSFERS IN	\$ 1,853,493	1,853,493	\$ 154,458	8.33%
TRANSFERS OUT	(819,344)	(819,344)	(68,279)	8.33%
NET TRANSFERS	\$ 1,034,149	\$ 1,034,149	\$ 86,179	
INCREASE (DECREASE) TO BALANCE	\$ -	\$ -	\$ 74,480	
ENDING BALANCE	\$ 724,393	\$ 724,393	\$ 798,873	

MPWA FUND AT A GLANCE				
	ORIGINAL BUDGET	CURRENT BUDGET	ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 609,994	\$ 609,994	\$ 609,994	
REVENUES	9,403,386	9,403,386	809,903	8.61%
EXPENDITURES	(6,967,064)	(6,967,064)	(506,613)	7.27%
REVENUES OVER (UNDER) EXPENDITURES	\$ 2,436,322	\$ 2,436,322	\$ 303,290	
TRANSFERS IN	\$ -	\$ -	\$ -	
TRANSFERS OUT	(2,436,322)	(2,436,322)	(203,027)	8.33%
	\$ (2,436,322)	\$ (2,436,322)	\$ (203,027)	
INCREASE (DECREASE) TO BALANCE	\$ -	\$ -	\$ 100,263	
ENDING BALANCE	\$ 609,994	\$ 609,994	\$ 710,257	

City of McAlester: Financial Update

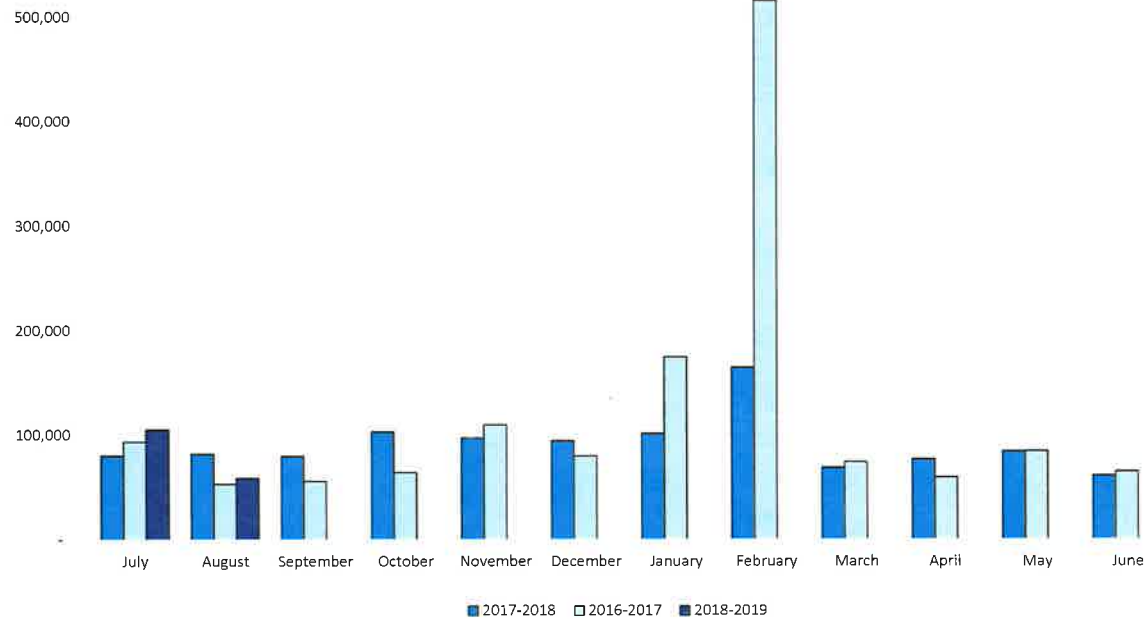


GENERAL FUND - SALES TAX REVENUE

Month	Year - to - Date Comparison		
	2016-2017	2017-2018	2018-2019
July	634,582	679,584	702,180
August	652,685	664,662	693,237
September	621,415	616,855	
October	610,556	649,405	
November	619,561	634,858	
December	612,319	618,712	
January	672,962	683,471	
February	644,877	693,366	
March	579,901	582,683	
April	614,491	606,891	
May	650,320	711,590	
June	610,608	644,950	
	7,524,277	7,787,024	1,395,417

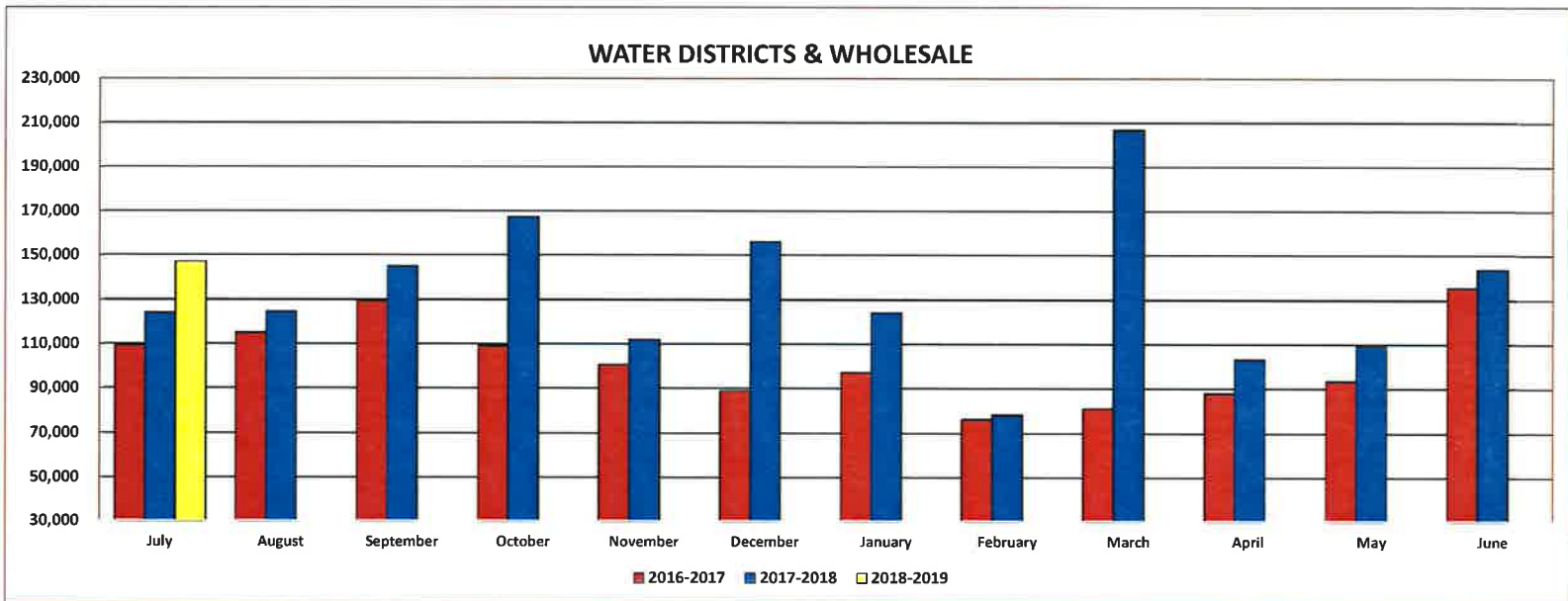
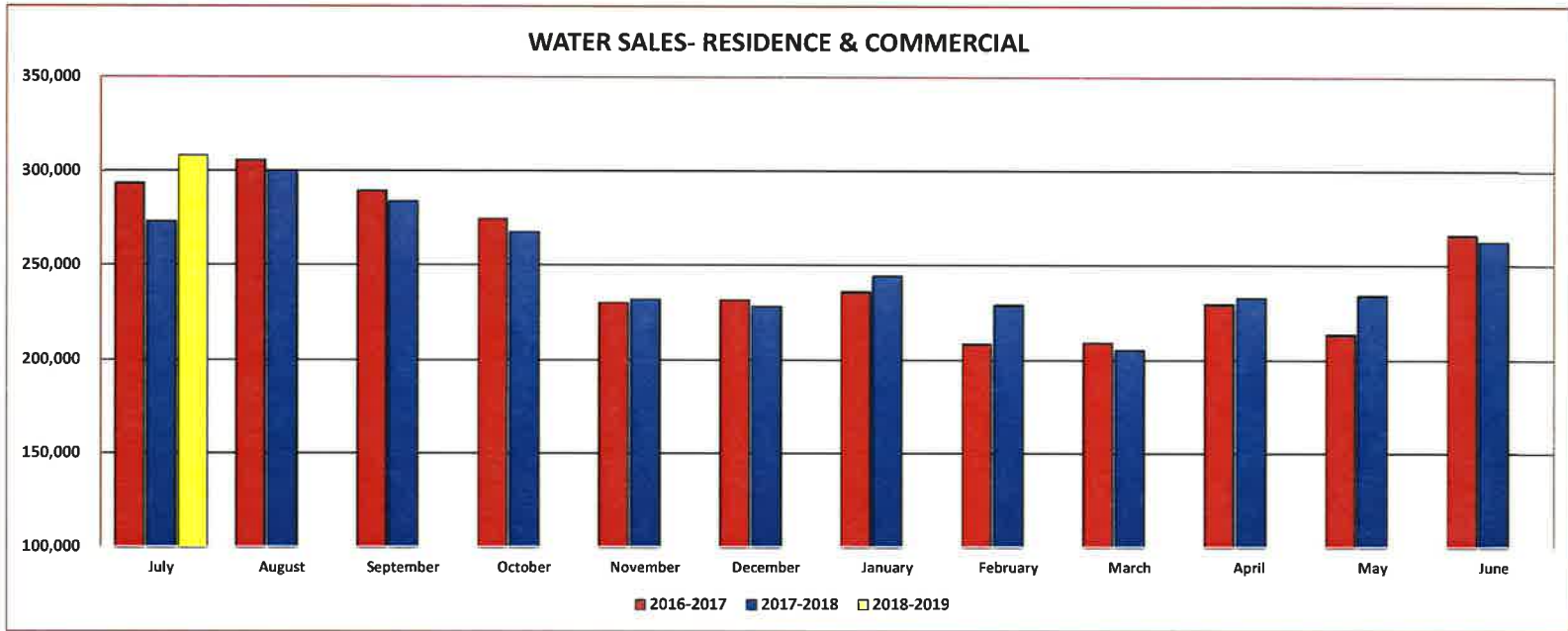
GENERAL FUND REVENUES

Use Tax



USE TAX						
	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
July	59,313	58,513	41,616	93,558	80,420	105,151
August	61,443	54,249	50,528	53,079	82,148	59,045
September	47,849	65,698	55,845	55,740	79,725	
October	53,232	49,936	64,231	64,099	102,907	
November	53,959	56,840	54,870	109,807	97,336	
December	47,665	32,844	66,743	79,892	94,581	
January	54,984	50,932	66,517	174,928	101,429	
February	53,026	83,901	74,096	516,781	165,109	
March	46,178	51,167	48,228	74,318	68,918	
April	51,593	48,362	58,857	59,681	77,001	
May	50,255	53,266	57,400	84,754	84,443	
June	49,619	54,575	66,519	65,206	61,250	
	629,114	660,283	705,448	1,431,842	1,095,267	164,196

MPWA REVENUES 2018-2019



CITY OF MCALESTER
TREASURY REPORT

JULY 2018

BANK/AGENCY	BALANCE 7/30/2018	HIGHEST BALANCE OF MONTH
FIRST NATIONAL BANK:		
POOLED CASH	\$ 11,373,329	\$ 12,647,669
PAYROLL	10,142	31,958
NON UNIFORM COUNCIL-CLOSED	-	-
2003 A BOND EDUCATIONAL	54,332	54,332
2003B/2004 ECONOMIC DEV	40,490	40,490
STATE FORFIETURE (PD REVOLVING EVIDENCE)	53,845	53,845
EMERGENCY FUND ACCOUNT	3,772,437	3,772,437
ECONOMIC DEVELOPMENT	773,297	773,297
WORKER'S COMP	32	99
SAVINGS (1044699)	3,903	3,903
CD - 73927	251,627	251,627
TOTAL	\$ 16,333,433	\$ 17,629,657
LESS FDIC COVERAGE	(500,000)	(500,000)
LESS MARKET VALUE OF COLLATERAL PLEDGED	(18,062,260)	(18,062,260)
(OVER)/UNDER PLEDGED	\$ (2,228,827)	\$ (932,603)

GENERAL FUND - CLAIM ON POOLED CASH =	<u>\$735,918</u>
MPWA - CLAIM ON POOLED CASH =	<u>\$860,089</u>



McAlester City Council

AGENDA REPORT

Meeting Date: August 28, 2018 Item Number: 6
Department: Legal
Prepared By: City Attorney Account Code: _____
Date Prepared: August 22, 2018 Budgeted Amount: _____
Exhibits: 1

Subject

Consider and act upon, to approve a developer agreement in form only, for "The Shops At McAlester Project", located at the corner of 14th street and the George Nigh Expressway, in the City of McAlester, Oklahoma.

Recommendation

The attached Draft Developer Agreement has been approved by the Southside Area Reinvestment Development Review Committee, and is ready for consideration and approval or modification by the council as to form only.

Discussion

The attached agreement is the form of the proposed agreement between the McAlester Economic Development Authority and the Developer of the Shops At McAlester Project for the delivery of project cost reimbursement incentive payments, and providing for the rights and obligations of the MEDA and the developer. The City of McAlester is not a party to the developer agreement, but is being consulted on the form and content of the agreement before it is considered by the MEDA.

Approved By

		Initial	Date
Department Head	W. Ervin	WJE	08/22/2018
City Manager	P. Stasiak		8-23-18

**DEVELOPER AGREEMENT
SHOPS AT MCALESTER**

This DEVELOPER AGREEMENT (“Agreement”) is made and entered into this _____ day of _____, 2018, by and between the MCALESTER ECONOMIC DEVELOPMENT AUTHORITY (“Authority”), a public trust of the City of McAlester, Oklahoma (“City”), and Burk Collins Company, a limited liability corporation (“Developer”). Authority and Developer are sometimes referred to herein individually as “Party” and collectively as “Parties.” References contained in the Agreement to “City” or “City Council” shall refer to the City of McAlester, Oklahoma or the City Council of said City.

WITNESSETH:

WHEREAS, Developer intends to construct a retail development with an investment of approximately \$27 million and estimated annual sales of approximately \$45 million when fully developed and occupied, designated as the Shops at McAlester, on land described on Exhibit A attached hereto and made a part hereof.

WHEREAS, the retail development and accompanying improvements contemplated by Developer will promote economic development, stimulate business and commerce, create additional employment opportunities, offer retail shopping opportunities not now available, and generate new property and sales tax revenue.

WHEREAS, Developer has advised Authority that a contributing factor that would induce Developer to develop the Shops at McAlester would be an agreement by Authority to provide economic development incentives in the form of project cost reimbursements. The reimbursement will defray the costs to be incurred by Developer for on-site infrastructure, improvements, public utilities, and other work necessitated by the development.

WHEREAS, Authority is authorized under the laws of the State of Oklahoma including Article 10, Section 14 of the Oklahoma Constitution and the cases decided thereunder to establish economic development programs and to provide sales tax increments for development as part of its economic development plan and for its public purpose as defined in Article 10, Section 14.

WHEREAS, Authority has determined that providing economic development incentives pursuant to this Agreement will further public purposes and the economic development goals of the Authority.

WHEREAS, in connection with the furtherance of public purposes and the economic development goals of the Authority, Authority has determined that the contemplated improvements to and the use of the land described on Exhibit A are in compliance with the laws and policy of the State of Oklahoma and the City of McAlester.

WHEREAS, the McAlester City Council, McAlester Planning Commission, the McAlester Southside Area Reinvestment Review Committee, and the Pittsburg County Commissioners have each approved the creation of a Tax Increment Financing District to recruit the Shops at McAlester project.

NOW, THEREFORE, Authority and Developer, for good and valuable consideration, do mutually agree as follows:

1. DEFINITIONS. As utilized herein, the following terms shall have the meanings indicated:
 - a. "Occupant" means an occupant of the Project that is operating a business within the Project and either (a) owns fee simple title to the site of its business or (b) operates its business pursuant to a written lease agreement with Developer or its assigns.
 - b. "Point of Sale" means the physical location at which a sale of tangible personal property or services taxable under the Oklahoma Sales Tax Code is made in the course of the occupant's business, to be determined as set forth in 68 O.S. 1352 as it may be amended from time to time.
 - c. "Project" means the land described on Exhibit A attached hereto and made a part hereof and the improvements thereon. Attached hereto as Exhibit B is a proposed preliminary depiction of the Project.
 - d. "Sales Tax Receipts" means any sales taxes generated from retail sales conducted within the Project area.
 - e. "Reimbursement Period" means the period of time beginning when the first retail sale occurs within the Project ("Effective Date") and ending when the reimbursement is paid in full or for a period of sixty (60) months after the Effective Date, whichever occurs first. For calculation of the Termination Date, month one (1) begins on the first day of the month immediately following said first retail sale.

2. OWNERSHIP INTEREST IN PROJECT. Each party acknowledges and agrees that the Project does not include any property that is owned or leased by a member of the McAlester City Council, by a member of the Authority, by a member of the McAlester Planning Commission, or by an employee of the City.

Developer warrants to Authority that Developer is or will be the fee simple owner of that real property described in Exhibit A or, that by conveyance or agreement, Developer has the equitable title thereto and the right and authority to develop such land as provided by this Agreement. This warranty shall be accomplished before any obligation of the Authority is required.

3. PUBLIC INFRASTRUCTURE IMPROVEMENTS. In connection with its construction of the Project, and as a consideration for the reimbursement of project costs made by the Authority in a sum not to exceed \$5,500,000.00, Developer will be constructing certain public infrastructure improvements necessitated by the Project as listed on Exhibit C attached hereto. These public improvements are subject to Developer's compliance with all City Ordinances and regulations with respect to the construction performed by Developer. Specifically, Developer agrees to construct those public water, sewer, and roadway improvements as indicated within the Final Plat, as approved by the City's Community Development Department, to be attached hereto and made a part hereof upon the approval and such other items, including, but not limited to, those items listed on Exhibit C attached hereto.
4. POINT OF SALE REQUIREMENTS. Developer shall include in the contract it enters into with each contractor for construction of improvements to the Project a requirement that such contractor shall cause construction purchases to be delivered to the Project and use the appropriate McAlester street address for such purchases and deliveries in such a manner that Oklahoma, Pittsburg County, and McAlester sales and/or use taxes, to the extent applicable, shall apply to such purchases of building items and construction materials. Developer will provide Authority lists of purchase prices or copies of invoices Developer receives from such contractors. Developer agrees that Authority or its agent shall have the right to inspect and audit the books and records of Developer to confirm the total amount of purchases.
5. REIMBURSEMENT CALCULATION. Authority hereby agrees to provide to Developer reimbursement payments in an amount not to exceed \$5,500,000. The amount of reimbursement provided will be calculated based on the following:

- a. The reimbursement payments will equal ninety percent (90%) of all City of McAlester and Pittsburg County sales taxes that are collected in the Project area, not to exceed a maximum reimbursement of \$5,500,000, or until the Termination Date.
- b. It is understood and agreed by Developer that if the Project fails to generate sufficient retail sales to result in the transfer of the maximum reimbursement, Authority will only transfer those reimbursement payments which Developer qualifies for, based on the criteria set forth in Agreement.
- c. Except for the reimbursement set out above, Developer acknowledges and agrees that Authority has not offered or provided any other financial incentive(s) or assistance as an inducement to construct the Project and any on-site and off-site infrastructure or utility improvements necessitated by the Project.
- d. Authority covenants and agrees that it will not take any action which would otherwise place Developer in a subordinated position to receive reimbursement payments under this Agreement from the Project, it being the intent of the parties that Developer shall have the first right to receive the reimbursement described in this Agreement.
- e. Any reimbursement payment which remains unpaid after the Termination Date and which accrued prior to the expiration of the Reimbursement Period, shall be paid after the termination of this Agreement.

6. REIMBURSEMENT PAYMENTS

- a. Sixty (60) days after the first twelve (12) month period following the Effective Date, and sixty (60) days after the end of every twelve (12) month period thereafter during the Reimbursement Period, Authority will transfer a reimbursement payment for that applicable period as set forth in this Agreement. If Authority has any inquiries concerning the Sales Tax Receipts for any Occupant(s) of the Project (including, without limitation, the inability of the Oklahoma Tax Commission to segregate the sales taxes attributable to the location of an Occupant(s))

location in the Project versus other locations of such retailer in the City of McAlester), Authority shall have the right to withhold any reimbursement amount with respect of such Occupant(s) that Authority may dispute until Authority receives such additional information as Authority shall reasonably require.

- b. Developer shall obtain from each Occupant of the Project such Occupant's Federal Tax Identification Number and such Occupant's Sales Tax Permit Number issued by the Oklahoma Tax Commission. Developer will cooperate with Authority's efforts to obtain the Sales Tax Receipts information.
- c. Subject to Authority's obligation below to use reasonable efforts to maintain the confidentiality of the Project Sales Tax Receipts, Developer hereby waives any and all right of confidentiality, which Developer may have in respect of sales taxes generated from the Project. Developer shall cause all leases of the Project and other contracts with Occupants relating to occupancy of the Project that are executed after the date of this Agreement to include provisions in which the Occupant waives, for the benefit of Authority, any and all rights of confidentiality which such Occupant may have in respect of sales taxes generated from its business at the Project that are reported in such Occupant's normal course of business.
- d. Authority will obtain from the Oklahoma Tax Commission such sales tax reports as are necessary to confirm the Sales Tax Receipts for Occupants within the Project. If Authority is unable to obtain the amount of sales taxes generated from the business of an Occupant, then such Occupant shall be deemed to have generated no sales taxes for the purposes of calculating the reimbursement payment unless and until such sales are reported. Authority shall maintain the confidentiality of the Sales Tax Receipts, subject to any laws that may require disclosure thereof. Performance of this provision shall be deemed to have been completed at the end of the Reimbursement Period.

- 7. MAXIMUM REIMBURSEMENT. Notwithstanding anything contained herein to the contrary, in no event shall the sum of the cumulative reimbursement payments made by Authority under this Agreement exceed the sum of \$5,500,000. Accordingly, notwithstanding any other provision of this Agreement, if the sum of

the amounts described herein prior to the expiration of the Reimbursement Period reaches \$5,500,000, then as of such date Developer shall not be entitled to any further reimbursements or other incentives under this Agreement.

8. TENANT RESTRICTIONS. Developer will not be eligible for a reimbursement from sales taxes collected from any Occupant that relocated its operation to the Project from another location within the city limits of McAlester. For any Occupant that locates an additional operation to the Project, Occupant must continue to operate other said location(s) for Developer to be eligible to receive a reimbursement from sales taxes collected from such Occupant.
9. TENANT REQUIREMENTS. Developer shall be required to provide the following specific tenant mix in the Project:
 - a. At least one (1) national anchor, such as HOBBY LOBBY, of at least fifty thousand (50,000) square feet in size.
 - b. At least two (2) national junior anchors, such as TJ MAXX or ROSS, each of at least fifteen thousand (15,000) square feet in size.
 - c. At least four (4) restaurants or related businesses in which food or beverages are sold for immediate consumption.
10. VALIDITY OF INCENTIVES. It is understood and expressly agreed by Developer that Authority does not warrant or guarantee that the transfer of reimbursements as provided for in this Agreement will be upheld as valid, lawful, enforceable or constitutional in the event the statutory authority is challenged by court action. In the event such action related to this Agreement is instituted, Developer shall be responsible for defending itself, this Agreement, and the reimbursement payments hereunder, at Developer's sole cost of defense. Developer and Authority shall cooperate with each other in defending against such action to the extent permitted by applicable law. Should such action result in the loss of reimbursement payments as previously paid as provided herein, Developer shall be solely responsible for the payment of any repayment due, including all taxes which otherwise would have been paid to City or County, without recourse to either, and without any obligation by Authority to reimburse same back to Developer.

In the event of any legislative or judicial action that limits or restricts Authority's ability to pay as herein provided or otherwise extracts or imposes any penalty or

other restriction upon the payment of same, such reimbursement payments will cease and be of no further force, effect, or consequence, in which event Authority shall be under no further obligation to Developer. However, Authority and Developer may agree to modify the reimbursement payments provided for herein to the extent permitted by such legislative or judicial action to the fullest extent then authorized without penalty or other restriction upon Authority for the reimbursement payment of same. Each party shall be responsible for its respective attorney's fees.

In the event the Oklahoma Tax Commission determines, for any reason, that any sales taxes were erroneously paid from the sales provided for herein and Authority shall be required to reimburse or repay any portion of such taxes, the amount of such reimbursement or repayment shall be deducted from the calculation of the reimbursement payments to Developer. In the event the calculation of sales taxes for that period shall reflect an overpayment of the reimbursement payments, as provided for herein, by Authority to Developer, Developer agrees to reimburse Authority the amount of such overpayment, through an adjustment from the next payment due in the next ensuing period or following completion of this Agreement should the overpayment occur in the final reimbursement period.

11. INDEMNITY. It is understood and agreed between the parties that Developer, in performing its obligation hereunder, is acting independently and Authority assumes no responsibility or liability in connection therewith to third parties. Developer agrees to forever indemnify, defend, and hold harmless Authority, its officers, agents, and employees, against any and all claims, lawsuits, judgements, costs and expenses for personal injury (including death), property damage, or other harm for which recovery of damages is sought, suffered by any person or persons that may arise out of or be occasioned by Developer's breach of any of the terms or provisions of this Agreement, or by any negligent act or omission of Developer, its officers, agents, employees, or representatives, except that the indemnity provided in this paragraph shall not apply to any liability resulting from the sole negligence of Authority, its officers, agents, employees, contractors, or representatives.
12. DEFAULT. In the event Developer breaches any of the terms and conditions of this Agreement, then Developer shall be in default under this Agreement. In the event of such default, Authority shall give Developer written notice of such default, and if Developer has not cured such default in its entirety within ninety (90) days of said written notice, this Agreement may be terminated by Authority, in which event

Developer shall no longer have the benefit of any reimbursements set forth herein that accrue on or after the date of such termination.

13. NOTICES. All notices required to be given hereunder shall be in writing and shall be addressed as follows, or as either party may subsequently designate by written notice to the other. All notices shall be delivered by facsimile, recognized overnight delivery service, or hand-delivery and shall be deemed effective upon delivery.

To Developer: Burk Collins Company
 1840 Norwood Plaza, Suite 101
 Hurst, Texas 76054
 Phone: (817) - 268 - 5489

To Authority: McAlester Economic Development Authority
 c/o City Manager
 P.O. Box 578
 McAlester, Oklahoma 74502
 Phone: (918) 423 - 9300
 Fax: (918) 421 - 4970

14. ASSIGNMENT. In connection with a sale or financing of the Project or any part thereof to a bona fide third party purchaser or related entity or affiliate, Developer shall not have the right, without Authority's prior written consent, to either: (a) assign its rights and obligations under this Agreement; or (b) to retain its rights and obligations under this Agreement should Developer sell or seek to sell any interest in the Project. Within thirty (30) days prior to a sale of the Project, Developer shall provide Authority written notice of its election of (a) above. In the event Developer elects (a) above, then the assignee ("New Developer") shall execute and deliver to Authority an instrument, reasonably satisfactory to Authority in form and substance, whereby New Developer (i) agrees that it will continue to operate the Project as a retail shopping center during the remaining term of this Agreement, and (ii) assumes all the obligations of Developer under this Agreement and agrees to be bound by the provisions of this Agreement during the remaining term of this Agreement as if New Developer had been the original Developer hereunder.
15. BINDING EFFECT. This Agreement and the terms, covenants, and provisions hereof shall enure to the benefit of and be binding upon the successors and permitted assigns of both parties.

16. COUNTERPARTS. This Agreement may be executed in counterparts, each of which will be deemed an original and all of which will constitute one instrument.
17. APPLICABLE LAW. This Agreement shall be governed, construed, and interpreted in accordance with the laws of the State of Oklahoma, without giving effect to its principles of conflicts of law.
18. VENUE. The obligations of the parties to this Agreement are performable in Pittsburg County, Oklahoma, and if legal action is necessary to enforce same, exclusive venue shall lie in Pittsburg County, Oklahoma.
19. SEVERABILITY. In the event any one or more of the provisions herein, or any application thereof, shall be invalid, illegal or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions contained herein, and any other application thereof, shall not in any way be affected or impaired thereby and shall be enforced to the greatest extent permitted by law.
20. ARTICLE X, SECTION 26, OKLAHOMA CONSTITUTION. Notwithstanding any provision contained herein, the parties hereto expressly declare their intention that the covenants of the Authority regarding the reimbursement payments shall not constitute a debt or obligation of the City in violation of Article X, Section 26 of the Oklahoma Constitution, but that the payments being made to the Developer shall be payable hereunder only to the extent that funds are available by the governing body of the Authority in any given fiscal year.
21. FUTHER ASSURANCES. Each party hereto shall from time to time execute and deliver such further documents and take such further actions as the other party or its counsel may reasonably request to effectuate the intent of this Agreement.

“Authority”

MCALESTER ECONOMIC
DEVELOPMENT AUTHORITY, a public
trust.

By John Browne

Trustee

Notice Address: c/o City Manager
P.O. Box 578
McAlester, OK 74502

“Developer”

BURK COLLINS COMPANY, LLC

ATTEST

By _____
Managing Partner

Notice Address: 1840 Norwood Plaza
Suite 101
Hurst, Texas 76054

Council Chambers
Municipal Building
August 14, 2018

The McAlester Airport Authority met in Regular session on Tuesday August 14, 2018, at 6:00 P.M. after proper notice and agenda was posted August 13, 2018.

Present: Travis Read, James Brown, Zach Prichard, Weldon Smith, Cully Stevens, Buddy Garvin & John Browne
Absent: None
Presiding John Browne, Chairman

A motion was made by Mr. Prichard and seconded by Mr. Smith to approve the following:

- Approval of the Minutes from the July 24, 2018, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending August 7, 2018. *(Toni Ervin, Chief Financial Officer)* in the amount of \$ 2,394.18.
- Confirm action taken on City Council Agenda Item 6, authorization for the Mayor to sign the State Grant application for Airport Improvements and any other grant related documents for State assistance from the Oklahoma Aeronautics Commission. *(David Horinek, Public Works)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Brown, Smith, Read, Prichard, Garvin, Stevens & Chairman Browne
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority, Mr. Prichard moved for the meeting to be adjourned, seconded by Mr. Smith. There was no discussion and the vote was taken as follows:

AYE: Trustees Brown, Smith, Read, Prichard, Garvin, Stevens & Chairman Browne
NAY: None

Chairman John Browne declared the motion carried.

ATTEST:

John Browne, Chairman

Cora Middleton, Secretary

Council Chambers
Municipal Building
August 14, 2018

The McAlester Public Works Authority met in Regular session on Tuesday August 14, 2018, at 6:00 P.M. after proper notice and agenda was posted August 13, 2018.

Present: Travis Read, Weldon Smith, James Brown, Zach Prichard, Buddy Garvin & Cully Stevens & John Browne
Absent: None
Presiding: John Browne, Chairman

A motion was made by Mr. Prichard and seconded by Mr. Read to approve the following:

- Approval of the Minutes from the July 24, 2018, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending August 7, 2018. *(Toni Ervin, Chief Financial Officer)* in the amount of \$ 211,929.74.
- Confirm action taken on City Council Agenda Item 5, authorization for the Mayor to sign the Contractor's Final Pay Estimate No. 1 - Final and Certificate of Substantial Completion for the contract with Built Right Construction, LLC for the Canal Wall Repair, Kiowa and 8th Street and accept the project as completed. *(Robert Vaughan, Infrastructure Solutions Group)*
- Confirm action taken on City Council Agenda Item 8, the declaration of certain equipment as surplus property in accordance with the Code of Ordinances Sec. 2-410 and authorize the City Manager to sell them in accordance with the Code of Ordinances Sec. 2-411. *(Toni Ervin, Chief Financial Officer)*

There was no discussion, and the vote was taken as follows:

AYE: Brown, Read, Smith, Prichard, Garvin, Stevens & Chairman Browne.

NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority. Mr. Prichard moved for the meeting to be adjourned, and the motion was seconded by Mr. Read.

There was no discussion and the vote was taken as follows:

AYE: Trustees Brown, Read, Smith, Prichard, Garvin, Stevens & Chairman Browne.

NAY: None

Chairman John Browne declared the motion carried.

ATTEST:

John Browne, Chairman

Cora Middleton, Secretary

Council Chambers
Municipal Building
July 24, 2018

The McAlester Retirement Trust Authority met in Regular session on Tuesday, July 24, 2018, at 6:00 P.M. after proper notice and agenda was posted July 20, 2018.

Present: Travis Read, Weldon Smith, James Brown, Cully Stevens, Zach Prichard, Buddy Garvin & John Browne
Absent: None
Presiding: John Browne, Chairman

A motion was made by Mr. Read and seconded by Mr. Smith to approve the following:

- Approval of the Minutes from the June 26, 2018 Regular Meeting of the McAlester Retirement Trust Authority. (*Cora Middleton, City Clerk*)
- Approval of Retirement Benefit Payments for the Period of July, 2018. (*Toni Ervin, Chief Financial Officer*) in the amount of \$ 98,413.24.
- Confirm action taken on City Council Agenda Item 5, an Ordinance amending Ordinance No. 2604 which established the budget for fiscal year 2017-2018; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. (*Toni Ervin, Chief Financial Officer*)

There was no discussion, and the vote was taken as follows:

AYE: Trustees Read, Smith, Prichard, Garvin, Brown, Stevens & Chairman Browne
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority. Mr. Read moved for the meeting to be adjourned, seconded by Mr. Smith. The vote was taken as follows:

AYE: Trustees Read, Smith, Brown, Garvin, Prichard, Stevens & Chairman Browne
NAY: None

Chairman John Browne declared the motion carried.

ATTEST:

John Browne, Chairman

Cora Middleton, Secretary

Council Chambers
Municipal Building
July 24, 2018

The McAlester Economic Development Authority met in Regular session on Tuesday June 24, 2018, at 6:00 P.M. after proper notice and agenda was posted July 20, 2018.

Present: Travis Read, Weldon Smith, James Brown, Zach Prichard, Cully Stevens, Buddy Garvin & John Browne
Absent: None
Presiding: John Browne, Chairman

A motion was made by Mr. Brown and seconded by Mr. Smith to approve the following:

- Confirm action taken on City Council Agenda Item 4, an Ordinance of the City of McAlester relating to the exercise of certain constitutional powers in regards to the McAlester Southside Reinvestment Area Project Plan and the establishment and administration of a Tax Increment Finance District. *(Joe Ervin, City Attorney)*

There was no discussion, and the vote was taken as follows:

AYE: Brown, Read, Smith, Prichard, Garvin, Stevens & Chairman Browne.
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority. Mr. Brown moved for the meeting to be adjourned, and the motion was seconded by Mr. Smith. There was no discussion and the vote was taken as follows:

AYE: Trustees Brown, Read, Smith, Prichard, Stevens, Garvin & Chairman Browne.
NAY: None

Chairman Browne declared the motion carried.

ATTEST:

John Browne, Chairman

Cora Middleton, Secretary

Resolution

Be It Resolved this ____ day of _____, 2018 by the McAlester Economic Development Authority (Authority) as follows:

Whereas, the City of McAlester (City) by and through it's governing body, the City Council and Mayor, with the approval of the Board of County Commissioners on behalf of Pittsburg County, Oklahoma, (County) have created a tax increment financing district to be known as Increment District Number One (1), City of McAlester in compliance with the provisions of the Oklahoma Local Development Act, title 62 Okl. Stat. Sec 850, et seq.; and

Whereas, the geographic area of said Increment District Number One (1), City of McAlester is coextensive with an area located totally within the municipal limits of the City of McAlester, Pittsburg County, Oklahoma, which has been designated by the McAlester Southside Area Reinvestment Review Committee in keeping with the project plan approved by it and the governing body of said City as an investment area for private investment and known by said Project Plan as the Project Area to be named The Shops at McAlester; and

Whereas, said Authority has now approved a Developer's Agreement with a private contractor, Burk Collins & Company, LLC, (Developer) to develop and improve said Project Area in keeping with said Project Plan, which calls for payment by Authority for reimbursement to Developer for certain development expenses incurred from sales taxes generated by retail sales within the project area in an amount not to exceed the sum of \$5,500,000.00 or for a period of time not to exceed sixty (60) calendar months after the date of the first retail sale reported within the project area, which ever may first occur; and

Whereas, said sales tax to be used to pay such reimbursement expenses will be received by the City of McAlester and the County of Pittsburg as the taxing entities and under the TIF Increment Financing Ordinance ninety percent of such sales tax is to be apportioned and paid by each such taxing entities to the Authority to provide the necessary funds to reimburse the Developer for the agreed improvement costs in accordance with the provisions of the TIF increment ordinance, the Project Plan and the Developer's Agreement.

Now therefore, in order to accomplish the obligations created by such ordinance, plan and agreement, it is resolved by the Authority as follows:

1. That the Authority shall fulfill all obligations placed upon it pursuant to the provisions of McAlester City Ordinance No. 2632; the Project Plan for the McAlester Southside Area Reinvestment Development Project and the Developers Agreement between the Authority and Burk Collins & Company, LLC.

2. That it will receive all sales tax revenue provided to it by the City and County; that it will keep accurate and complete records of the same; that it will establish any bank accounts required to effectuate payments of such proceeds received by it to the Developer and it will preform all duties required of it by said ordinance, plan and agreement regarding payments to and accountings required of it from the Developer.

Secretary of the Board
of Trustees:

John Browne, Chairman
Board of Trustees

Certificate

I, the undersigned Secretary of the Board of Trustees of the McAlester Economic Development Authority certify that the above resolution was duly approved by a majority of the trustees of said Authority sitting in regular session on the ____ day of _____ 2018, and that said Resolution is still in effect having not been rescinded by said Board of Trustees.

Date

Secretary