



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, May 22, 2018 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

John Browne	Mayor
Weldon Smith	Ward One
Cully Stevens, Interim Vice Mayor	Ward Two
Travis Read	Ward Three
James Brown	Ward Four
Buddy Garvin	Ward Five
Jason Barnett	Ward Six
Peter J. Stasiak	City Manager
William J. Ervin	City Attorney
Cora M. Middleton	City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

RECOGNITION AND AWARDS

Employee of the Month for May, 2018 is Patrolman Jonathan O'Dell of the McAlester Police Department. *(John Browne, Mayor)*

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the April 24, 2018, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the May 8, 2018, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for May 2, 2018 through May 15, 2018. *(Toni Ervin, Chief Financial Officer)*
- D. Accept and place on file the Oklahomans for Independent Living 3rd^d Quarter report for the months of January through March, 2018. *(Pam Pulchny, Executive Director)*
- E. Consider and act upon, a "Pledge and Guarantee" document which authorizes the annual renewal of the City of McAlester's Participation Agreement with the Association for Landfill Financial Assurance (ALFA). *(Peter Stasiak, City Manager)*
- F. Consider and act upon, a request from the Pittsburg County Chapter NAACP to use the Michael J. Hunter Park, 14th and Chickasaw, Oklahoma on Saturday, June 16, 2018 from 9:00 a.m. until 5:00 p.m. to hold the Juneteenth Celebration. *(Cora Middleton, City Clerk)*
- G. Consider and act upon, authorizing the Mayor to sign an Agreement between Oklahomans for Independent Living and the City of McAlester for funding in the amount of \$24,000. *(Peter Stasiak, City Manager)*
- H. Consider and act upon, authorizing the Mayor to sign an agreement with "Feed the Need Foundation for Rural Oklahoma" (KEDDO) for funding of the City of McAlester's Title III nutrition centers. *(Mel Priddy, Community Services Director)*

- I. Consider and act upon, authorizing the Mayor to sign a contract between the City of McAlester and Pride-in-McAlester for funding in the amount of \$60,000. *(Stephanie Giacomo, Executive Director)*
- J. Consider and act upon, receipt of the Permit No. WL000061180056 from the Oklahoma Department of Environmental Quality (ODEQ) for the construction of 3,250 linear feet of six (6) inch HDPE and PVC potable water line and all appurtenances to serve the 2017 CDBG Water System Improvements for the City of McAlester. *(Dalton Carlton, Utility Maintenance)*
- K. Consider and act upon, approval of Ward 4 Councilman James Brown attending the New Municipal Officials Institute on June 28, 2018 at the Tulsa Tech, Lemley Campus in Tulsa, OK. *(Cora Middleton, City Clerk)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

A PUBLIC HEARING ON THE PROPOSED BUDGET FOR FY 2018/2019 FOR THE CITY OF MCALESTER.

SCHEDULED BUSINESS

- 1. Consider and act upon, Building Demolition & Site Clearance Contracts with Henry Moss dba Moss Trucking in the sum of \$5,985.00. *(Jayme Clifton, Community & Economic Development Director)*

Executive Summary

Motion to award Building Demolition & Site Clearance Contracts with Henry Moss dba Moss Trucking in the sum of \$5,985.00 and to authorize the Mayor to execute the respective Building Demolition & Site Clearance Contract.

- 2. Consider and act upon, accepting the bid amount of \$39,905.00 from Built Right Construction, LLC, and authorizing the Mayor to sign the Notice of Award for the Canal Wall Repair, 8th and Kiowa Avenue. *(Robert Vaughan, Infrastructure Solutions Group, LLC)*

Executive Summary

The recommendation is to accept the bid from Built Right Construction, LLC for a total of \$39,905.00 and authorize the Mayor to sign the Notice of Award for the Canal Wall Repair, 8th & Kiowa Avenue.

3. Consider and act upon, Amendment No. 3 to the consulting and design services agreement for AIP Project 3-40-0057-016-2018 (Rehabilitate Runway 2/20 and Connecting Taxiways) with LBR, Inc. *(David Horinek, Public Works Director)*

Executive Summary

Motion to approve and authorize the Mayor to sign Amendment No. 3 to the consulting and design services agreement to provide construction administration and testing services for the Rehabilitation of Runway 2/20 and Connecting Taxiways AIP Project 3-40-0057-016-2018 at the McAlester Airport.

4. Discussion and possible action, on approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services. *(Brett Brewer, Fire Chief)*

Executive Summary

Motion to approve the cost of painting the McAlester Fire Departments 2010 Freightliner and 5,000 gallon potable water tank. The cost of the painting not to exceed \$2300.00. Payment will be made with funds from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services.

5. Discussion and update on Financials. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Discussion.

6. Consider and act upon, authorizing the Mayor to sign an Engagement Letter with Finley & Cook, PLLC for audit services for the next 3 fiscal years of 2018-2019, 2019-2020, and 2020-2021. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Motion to authorize the Mayor to sign the Engagement Letter with Finley & Cook, PLLC.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER'S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL

MAYORS COMMENTS AND COMMITTEE APPOINTMENTS

RECESS COUNCIL MEETING

CONVENE AS McALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the May 8, 2018, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending May 15, 2018. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 3, Amendment No. 3 to the consulting and design services agreement for AIP Project 3-40-0057-016-2018 (Rehabilitate Runway 2/20 and Connecting Taxiways) with LBR, Inc. *(David Horinek, Public Works Director)*
- Confirm action taken on City Council Agenda Item 6, authorization for the Mayor to sign an Engagement Letter with Finley & Cook, PLLC for audit services for the next 3 fiscal years of 2018-2019, 2019-2020, and 2020-2021. *(Toni Ervin, Chief Financial Officer)*

ADJOURN MAA**CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

Majority of a Quorum required for approval

- Approval of the Minutes from the May 8, 2018, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C regarding claims ending May 15, 2018. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item E, a “Pledge and Guarantee” document which authorizes the annual renewal of the City of McAlester’s Participation Agreement with the Association for Landfill Financial Assurance (ALFA). *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item J, receipt of the Permit No. WL000061180056 from the Oklahoma Department of Environmental Quality (ODEQ) for the construction of 3,250 linear feet of six (6) inch HDPE and PVC potable water line and all appurtenances to serve the 2017 CDBG Water System Improvements for the City of McAlester. *(Dalton Carlton, Utility Maintenance)*
- Confirm action taken on City Council Agenda Item 2, acceptance of the bid amount of \$39,905.00 from Built Right Construction, LLC, and authorizing the

Mayor to sign the Notice of Award for the Canal Wall Repair, 8th and Kiowa Avenue. *(Robert Vaughan, Infrastructure Solutions Group, LLC)*

- Confirm action taken on City Council Agenda Item 6, authorization for the Mayor to sign an Engagement Letter with Finley & Cook, PLLC for audit services for the next 3 fiscal years of 2018-2019, 2019-2020, and 2020-2021. *(Toni Ervin, Chief Financial Officer)*

ADJOURN MPWA

CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the April 24, 2018 Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of May, 2018. *(Toni Ervin, Chief Financial Officer)*

ADJOURN MRTA

EXECUTIVE SESSION

Recess into Executive Session in compliance with Section Title 25 Section 307 B.2 et.seq. Oklahoma Statutes, to wit:

- Proposed Executive Session pursuant to Title 25, Sec. 307 (B) (2), to discuss negotiations concerning employees and representatives of employee groups: FOP
- Proposed Executive Session pursuant to Title 25, Sec. 307 (B) (2), to discuss negotiations concerning employees and representatives of employee groups: IAFF
- Proposed Executive Session pursuant to Title 25, Sec. 307 (B) (1), to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: City Manager, Peter Stasiak

RECONVENE INTO OPEN SESSION

- Consider and act upon, the proposed FOP Contract.
- Consider and act upon, the proposed IAFF Contract.

- Consider and act upon, the evaluation and contract of City Manager, Peter Stasiak.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2018 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk

The McAlester City Council met in a Regular session on Tuesday, April 24, 2018, at 6:00 P.M. after proper notice and agenda was posted, April 23, 2018 at 4:55 P.M.

Call to Order

Interim Vice-Mayor Stevens called the meeting to order.

William J. Ervin gave the invocation and led the Pledge of Allegiance.

Roll Call

Council Roll Call was as follows:

Present: Weldon Smith, Cully Stevens, Travis Read, James Brown, Buddy Garvin & Jason Barnett
Absent: John Browne
Presiding: Cully Stevens, Interim Vice-Mayor

Staff Present: Peter Stasiak, City Manager; Toni Ervin, CFO; Jayme Clifton, Community Development Director; David Horinek, Public Works Director; Kirk Ridenour, Economic Development Director; Gary Wansick, Police Chief; William J. Ervin, City Attorney and Cora Middleton, City Clerk

Citizen's Comments on Non-Agenda Items

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

There were no citizen comments.

Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the March 27, 2018, Regular Meeting of the McAlester City Council. (Cora Middleton, City Clerk)
- B. Approval of Claims for April 3, 2018 through April 17, 2018. (Toni Ervin, Chief Financial Officer) In the following amounts: General Fund - \$122,354.67; Parking Authority - \$203.94; Nutrition - \$2,034.39; Landfill Res./Sub-Title D - \$2,255.00; Tourism Fund - \$8,596.29; SE Expo Center - \$17,418.05; E-911 - \$13,197.10; Economic Development - \$675.51; Fleet Maintenance - \$9,723.19; CIP Fund - \$10,652.00; Technology Fund - \$8,138.92 and Stormwater Fund - \$70,118.81.

- C. Accept and place on file the Pride in McAlester 3rd Quarter Report for the months of January through March, 2018. *(Stephanie Giacomo, Executive Director)*
- D. Consider and act upon, concurrence with the City Manager's recommendations and completing a Ballot for the Election of two (2) Trustees to the Board of Trustees of the Oklahoma Municipal Assurance Group. *(Cora Middleton, City Clerk)*
- E. Consider and act upon, authorizing the Mayor to sign the attached "Outlay Report and Request for Reimbursement for Construction Programs" for Project 3-40-0057-015-2017 "Rehabilitate Runway 2/20 and Connecting Taxiways (Design Only)". *(David Horinek, Public Works)*
- F. Consider and act upon, concurrence with the Oklahoma Municipal Assurance Group (OMAG) recommendation to deny Claim No. 204390-ME. *(Cora Middleton, City Clerk)*

A motion to approve the Consent Agenda was made by Councilman Smith and seconded by Councilman Read.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Brown, Garvin, Barnett & Interim Vice-Mayor Stevens

NAY: None

Interim Vice-Mayor Stevens declared the motion carried.

Councilman Smith thanked Pride in McAlester for the work that they do.

A motion to open the Public Hearing, to address three proposed ordinances was made by Councilman Smith and seconded by Councilman Read.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Brown, Garvin, Barnett & Interim Vice-Mayor Stevens

NAY: None

Interim Vice-Mayor Stevens declared the motion carried, and the Public Hearing was opened at 6:06 P.M.

Public Hearing

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

CONSIDER AND ACT UPON AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA; AMENDING MCALESTER CITY CODE CHAPTER 22, BUSINESSES, ARTICLE IV, PEDDLERS AND SOLICITORS, DIVISION 2, AGGRESSIVE BEGGING,

PANHANDLING OR SOLICITATION, SECTION 22-126, DEFINITIONS, AND REPEALING ALL CONFLICTING ORDINANCES.

AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2604 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2017-18; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.

AN ORDINANCE AMENDING THE GENERAL ZONING ORDINANCE AND ACCOMPANYING MAP THERETO KNOWN AS GENERAL ZONING ORDINANCE NO. 1843 (1989), BY CHANGING THE CLASSIFICATION OF THE ZONING DISTRICT FOR THE ALL THAT PART OF NE ¼ NE ¼ OF SECTION 19, TOWNSHIP 5 NORTH, RANGE 15 EAST OF THE INDIAN BASE AND MERIDIAN, LYING SOUTH OF HIGHWAY NO. 69, IN PITTSBURG COUNTY, STATE OF OKLAHOMA, FROM R-1B SINGLE-FAMILY RESIDENTIAL DISTRICT TO C-5 HIGHWAY COMMERCIAL AND COMMERCIAL RECREATION DISTRICT.

There was no comments and a motion to close the Public Hearing was made by Councilman Read. The motion was seconded by Councilman Smith.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Smith, Brown, Garvin, Barnett & Interim Vice-Mayor Stevens

NAY: None

Interim Vice-Mayor Stevens declared the motion carried, and the Public Hearing was closed at 6:06 P.M.

Scheduled Business

1. Presentation of Oklahoma Municipal Assurance Group's OMAG Municipal Liability Protection Plan (MLPP) ***Recognition Program.*** *(Cora Middleton, City Clerk)*

Executive Summary
Presentation.

Bill Tackett, Director of Risk Management Services with Oklahoma Municipal Assurance Group (OMAG) addressed the Council informing them of the Retention and Recognition programs that OMAG had started the first of July, 2017. He briefly reviewed the requirements for the Retention program in order for the City to receive approximately \$27,000.00 and explained how the City could earn \$10,000.00 by participating in the Recognition program. He then reviewed the steps that the Council would need to take to qualify for the award.

There was a brief discussion concerning how long the training session would take.

There was no vote on this item.

2. Acceptance of the MDSA Quarterly Report and introduction of the new Director. (*Kevin Priddle, MDSA*)

Executive Summary
Presentation.

Kevin Priddle with MDSA addressed the Council introducing the new Executive Director of MDSS, Jessica Gregg. Mr. Priddle then reviewed the activities of the Association for the previous quarter which included the meeting with Senator Inhofe, working on a website to increase visibility, participating in calls with The Spectrum Group to plan the McAlester Stampede, implementing fundraising events and adopting a mission statement.

There was no vote on this item.

3. Consider and act upon, a request from the property owner for a 90 day extension of Special Remodel Permit No. 17065 for the condemned property at 629 N C Street. (*George Estrada, Building Inspector, Jayme Clifton, Director*)

Executive Summary
Motion to grant a 90 day extension of Special Remodel Permit No. 17065 for the condemned property at 629 N C Street.

Director Clifton addressed the Council explaining that the property owner of 629 N. "C" Street had requested a ninety (90) day extension of Special Remodel Permit No. 17065. She added that extensive work had been done to the property.

Councilman Read asked if the house was secured.

Mr. Priddle, 314 W. Jackson explained that the house was secured but they continued to have theft of supplies. He explained some of the obstacles that the renovation had come across and commented that he was confident that this would be finished on time.

A motion to approve the ninety (90) day extension of Special Remodel Permit No. 17065 was made by Councilman Brown. The motion was seconded by Councilman Smith, and the vote was taken as follows:

AYE: Councilman Brown, Smith, Garvin, Barnett, Read & Interim Vice-Mayor Stevens
NAY: None

Interim Vice-Mayor Stevens declared the motion carried.

4. Consider and act upon, an ordinance of the City of McAlester amending Chapter 22, Article IV, Division 2, Aggressive Begging, Panhandling or Solicitation, Section 22-126, Definitions, and repealing all conflicting ordinances. (*Gary Wansick, Chief of Police*)

Executive Summary
Motion to pass and approve the Mayor to sign an ordinance amending Chapter 22, Article IV, Division 2, Aggressive Begging, Panhandling or Solicitation, Section 22-126, Definitions, and repealing all conflicting ordinances.

Chief Wansick addressed the Council explaining that language in Section 22-126 of the City's Code of Ordinances could have some problems. He stated that he had discussed this with the City Attorney and the City Prosecutor.

There was a brief discussion concerning addressing the language as a safety matter, the Code prohibiting aggressive panhandling but not restricting some one's ability to ask for help and how businesses could address panhandling.

ORDINANCE NO. 2623

CONSIDER AND ACT UPON AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA; AMENDING MCALESTER CITY CODE CHAPTER 22, BUSINESSES, ARTICLE IV, PEDDLERS AND SOLICITORS, DIVISION 2, AGGRESSIVE BEGGING, PANHANDLING OR SOLICITATION, SECTION 22-126, DEFINITIONS, AND REPEALING ALL CONFLICTING ORDINANCES.

A motion was made by Councilman Smith and seconded by Councilman Garvin to approve **ORDINANCE NO. 2623**, amending language in section 22-126 of the City of McAlester Code of Ordinances. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Garvin, Barnett, Read, Brown & Interim Vice-Mayor Stevens

NAY: None

Interim Vice-Mayor Stevens declared the motion carried.

5. Consider and act upon, bids received for the Emergency Canal Wall Repair at 1000 E. Miami Avenue. (*Robert Vaughan, Infrastructure Solutions Group, LLC*)

Executive Summary

Staff recommends acceptance of the bid recommendation by Infrastructure Solutions Group, LLC for the Emergency Canal Wall Repair at 1000 E. Miami Avenue.

Robert Vaughan, P.E. Branch Manager Infrastructure Solutions Group, LLC addressed the Council explaining that on April 10, 2018 the Council had passed an Emergency Declaration waiving the standard bidding requirements to address the potential collapse of the canal wall at 1000 E. Miami. He stated that four (4) contractors had submitted bids at the bid opening at 2:00 P.M. this afternoon and Built Right Construction, LLC had been the apparent low bidder.

After a brief discussion concerning previous experience with the contractor and the length of the warranty that would be furnished with this project, a motion to award the contract to Built Right Construction, LLC was made by Councilman Read. The motion was seconded by Councilman Smith, and the vote was taken as follows:

AYE: Councilman Read, Smith, Barnett, Brown, Garvin & Interim Vice-Mayor Stevens

NAY: None

Interim Vice-Mayor Stevens declared the motion carried.

6. Consider and act upon, accepting the bid amount of \$19,850.00 from MJM Construction, LLC, and authorizing the Mayor to sign the Notice of Award for the Canal Wall Mitigation – Osage Avenue to 7th Street. (*Robert Vaughan, Infrastructure Solutions Group, LLC*)

Executive Summary

The recommendation is to accept the bid from MJM Construction, LLC for a total of \$19,850.00 and authorize the Mayor to sign the Notice of Award for the Canal Wall Mitigation – Osage Avenue to 7th Street.

Robert Vaughan, P.E. Branch Manager Infrastructure Solutions Group, LLC addressed the Council explaining that this was a Stormwater project and bids had been opened on April 3, 2018 at 2:00 P.M. He stated that seven (7) contractors had submitted bids with MJM Construction, LLC being the apparent low bidder. He added that he had received good feedback when MJM's references had been checked.

A motion to accept the bid from MJM Construction, LLC for \$19,850.00 and authorize the Mayor to sign the Notice of Award for the Canal Wall Mitigation at Osage Avenue to 7th Street was made by Councilman Smith. The motion was seconded by Councilman Brown. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Brown, Read, Garvin, Barnett & Interim Vice-Mayor Stevens

NAY: None

Interim Vice-Mayor Stevens declared the motion carried.

7. Consider and act upon, accepting the bid amount of \$18,500.00 from Built Right Construction, LLC, and authorizing the Mayor to sign the Notice of Award for the Canal Wall Repair 703 S. 12th Street. (*Robert Vaughan, Infrastructure Solutions Group*)

Executive Summary

The recommendation is to accept the bid from Built Right Construction, LLC for a total of \$18,500.00 and authorize the Mayor to sign the Notice of Award for the Canal Wall Repair 703 S. 12th Street.

Robert Vaughan, P.E. Branch Manager Infrastructure Solutions Group, LLC addressed the Council explaining that this was a Stormwater project and bids had been opened on April 17, 2018 at 2:00 P.M. He stated that six (6) contractors had submitted bids with Built Right Construction, LLC being the apparent low bidder.

There was no discussion, and a motion to accept the bid from Built Right Construction, LLC in the amount of \$18,500.00 and authorize the Mayor to sign the Notice of Award for the Canal Wall Repair 703 S. 12th Street was made by Councilman Brown. The motion was seconded by Councilman Smith, and the vote was taken as follows:

AYE: Councilman Brown, Smith, Garvin, Barnett, Read & Interim Vice-Mayor Stevens

NAY: None

Interim Vice-Mayor Stevens declared the motion carried.

8. Consider and act upon, an Ordinance amending Ordinance No. 2604 which established the budget for fiscal year 2017-2018; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Motion to approve the budget amendment ordinance.

CFO Ervin addressed the Council reviewing the exhibit for the budget amendment. She explained that this amendment was to appropriate funds for the request for funds from the McAlester Public Schools that had been approved at the April 10, 2018 Council meeting.

ORDINANCE NO. 2624

AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2604 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2017-18; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.

A motion to approve **ORDINANCE NO. 2624** was made by Councilman Read and seconded by Councilman Smith. There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Smith, Brown, Garvin, Barnett & Interim Vice-Mayor Stevens

NAY: None

Interim Vice-Mayor Stevens declared the motion carried.

A motion to approve the EMERGENCY CLAUSE was made by Councilman Read and seconded by Councilman Brown. There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Brown, Garvin, Barnett, Smith & Interim Vice-Mayor Stevens

NAY: None

Interim Vice-Mayor Stevens declared the motion carried

9. Discussion and update on Financials. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Discussion.

CFO Ervin addressed the Council updating them on the City's financials as of March 31, 2018. During her update CFO Ervin explained that the City was seventy-five percent (75%) through the year and the General Fund Revenues were 1.1% over budget and Expenses were .3% under budget. She added that MPWA Revenues were 1.1% under budget but the expenses were 4% under budget. CFO Ervin reviewed the various reports that were furnished to the Council. CFO Ervin also explained that the variation in water sales was due to the heavy rains the City had experienced. She stated that some of the meters had to be estimated and some of the meters had been changed from measuring cubic inches to measuring gallons.

There was no vote on this item.

10. Consider and act upon, an Ordinance amending the general zoning ordinance and accompanying map, thereto known as General Zoning Ordinance No. 1843 (1989), by changing the classification of the zoning districts for All that Part of NE ¼ NE ¼ of Section 19, Township 5 North, Range 15 East of the Indian Base and Meridian, lying South of Highway No. 69, in Pittsburg County, State of Oklahoma, from R-1B Single-family Residential District to C-5 Highway Commercial and Commercial Recreation District.
(Jayme Clifton, Director)

Executive Summary

Motion to act upon and approve the above Ordinance changing the classification of the zoning districts for the property identified in the Ordinance from R-1B Single-family Residential District to C-5 Highway Commercial and Commercial Recreation District and authorizing the Mayor to sign the ordinance.

Director Clifton addressed the Council explaining that the 36.95 acre parcel was split between C-5 Highway Commercial and Commercial Recreation District and R-1B Single-family Residential. She stated that the applicant had requested that all of the 36.95 acre parcel be zoned as C-5 Highway Commercial and Commercial Recreation District. Director Clifton informed the Council that the Planning and Zoning Commission had met on April 9, 2018 and voted unanimously to recommend the applicant's request to the Council. She added that the Notice to Property Owners was sent to all owners within three hundred (300) feet as required and that three (3) of the owners had expressed their support of the change.

Ryan Wiley, 14 Crooked Oak Lane and Pam Nguyen, 43 Quail Court expressed their opposition to the rezoning.

There was a brief discussion concerning what type of screening would be constructed between the development and the private property.

Karla Taylor, 701 S. 13th Street expressed her support for the rezoning and added that she hoped the Council would be able to allay some of the property owners concerns.

There was another brief discussion concerning the possible extension of 14th Street and if there had been any plans to construct apartments in that area.

ORDINANCE NO. 2625

AN ORDINANCE AMENDING THE GENERAL ZONING ORDINANCE AND ACCOMPANYING MAP THERETO KNOWN AS GENERAL ZONING ORDINANCE NO. 1843 (1989), BY CHANGING THE CLASSIFICATION OF THE ZONING DISTRICT FOR THE ALL THAT PART OF NE ¼ NE ¼ OF SECTION 19, TOWNSHIP 5 NORTH, RANGE 15 EAST OF THE INDIAN BASE AND MERIDIAN, LYING SOUTH OF HIGHWAY NO. 69, IN PITTSBURG COUNTY, STATE OF OKLAHOMA, FROM R-1B SINGLE-FAMILY RESIDENTIAL DISTRICT TO C-5 HIGHWAY COMMERCIAL AND COMMERCIAL RECREATION DISTRICT.

A motion to approve **ORDINANCE NO. 2625** was made by Councilman Read and seconded by Councilman Smith. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Read, Smith, Brown, Garvin, Barnett & Interim Vice-Mayor Stevens
NAY: None

Interim Vice-Mayor Stevens declared the motion carried.

11. Consider and act upon, a Resolution to adopt the Capital Improvement Program for 2018/2019-2022/2023. *(Peter Stasiak, City Manager)*

Executive Summary

Motion to approve the Resolution adopting the Capital Improvement Program for 2018/2019-2022/2023.

Manager Stasiak addressed the Council commenting that the 2018/2019-2022/2023 Capital Improvement Plan had been in place for a couple of months and the City had not received any questions or changes.

Interim Vice-Mayor Stevens asked if the improvements to the Expo Center were still in the Plan and if the changes that had been implemented to the Expo fees had seen any results. Manager Stasiak stated that what had been in the Capital Plan when presented was still included in the Plan. He added that there had not been enough time since the changes to the Expo fees to see any effect.

A motion to approve RESOLUTION NO. 18-09, adopting the Capital Improvement Program for 2018/2019-2022/2023 was made by Councilman Read. The motion was seconded by Councilman Smith, and the vote was taken as follows:

AYE: Councilman Read, Smith, Brown, Garvin, Barnett & Interim Vice-Mayor Stevens
NAY: None

Interim Vice-Mayor Stevens declared the motion carried.

12. Presentation and discussion of Fiscal Year 2018/2019 Budget. *(Peter Stasiak, City Manager)*

Executive Summary

Presentation.

Manager Stasiak addressed the Council presenting the preliminary budget for Fiscal Year 2018/2019. During his presentation Manager Stasiak stated that the budget was a work in progress and he reviewed some of the changes that were being made to the City's Organizational Chart with the addition of an Assistant City Manager's position. He added that the Assistant City Manager would report to the City Manager and oversee the operational side of the City. He stated that the City was required to have a balanced budget and maintain ten percent (10%) in an Emergency Fund. Manager Stasiak reviewed the changes to the General Funds revenue, and the projected increases in job opportunities in the coming year. He then reviewed the McAlester Public Works Authority's projected revenues and expenses for the coming year. He also reviewed the City's expenditures by department for both the General Fund and the Public Works Authority. Manager Stasiak covered the City's bond Debt and the benefits that the City would continue to offer employees. He explained that in addition to the Assistant City Manager the City would

change the part-time Benefits position to full-time giving the City 222 employees and 80 seasonal employees.

Manager Stasiak reviewed the Capital Improvements Fund, its' recurring payments, projected programs and equipment purchases. He reviewed City's infrastructure needs and funding.

There was a brief discussion concerning prioritizing the City's needs and making more progress in those areas rather than throwing a little money at everything, the City's old water lines and holding a workshop in a couple of weeks to address questions and recommendations.

Manager Stasiak also informed the Council that the City would be adding two (2) funds; one would be for the 1/8 % Education sales tax receipts and the other for the 1/8 % Hospital funding. He asked that any comments or questions be submitted to him.

There was no vote on this item.

New Business

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

There was no new business.

City Manager's Report

- Report on activities for the past two weeks.

Manager Stasiak reported that he had nothing to report as he was in the middle of negotiations and finalizing the budget.

Remarks and Inquiries by City Council

The Council did not have any comments for the evening.

Mayor's Comments and Committee Appointments

Interim Vice-Mayor Stevens did not have any comments for the evening.

Recess Council Meeting

Councilman Brown moved to recess the Regular Meeting and convene the Authorities. The motion was seconded by Councilman Read. There was no discussion, and the vote was taken as follows:

AYE: Councilman Brown, Read, Garvin, Barnett, Smith & Interim Vice-Mayor Stevens

NAY: None

Interim Vice-Mayor Stevens declared the motion carried and the meeting was recessed at 7:44 P.M.

Reconvene Council Meeting

The Regular Meeting was reconvened at 7:19 P.M.

AYE: Councilman Smith, Read, Stevens, Brown, Garvin, Barnett & Mayor Browne

NAY: None

Mayor Browne declared the motion carried and the meeting was recessed at 7:46 P.M.

Adjournment

There being no further business to come before the Council, Councilman Read moved for the meeting to be adjourned. The motion was seconded by Councilman Smith.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Smith, Garvin, Barnett, Brown & Interim Vice-Mayor Stevens

NAY: None

Mayor Browne declared the motion carried, and the meeting was adjourned at 7:46 P.M.

ATTEST:

Cully Stevens, Interim Vice-Mayor

Cora Middleton, City Clerk

The McAlester City Council met in a Special session on Tuesday, May 8, 2018, at 5:30 P.M. after proper notice and agenda was posted, May 7, 2018 at 12:40 P.M.

Call to Order

Mayor Browne called the meeting to order.

Roll Call

Council Roll Call was as follows:

Present: Weldon Smith, Travis Read, James Brown, Buddy Garvin & John Browne
Absent: Cully Stevens & Jason Barnett
Presiding: John Browne, Mayor

Staff Present: Peter Stasiak, City Manager; Toni Ervin, CFO; Kirk Ridenour, Economic Development Director; Jayme Clifton, Community Development Director; William J. Ervin, City Attorney and Cora Middleton, City Clerk

Audit & Finance Advisory Committee: Carl Gullick

Scheduled Business

WORKSHOP

1. Discussion of Fiscal Year 2018/2019 Budget.

Manager Stasiak addressed the Council explaining that this information was the same as presented at the previous meeting. He then reviewed the preliminary budget pointing out the proposed changes to the Organizational Chart, the proposed Sales and Use Tax revenues in the General Fund and the proposed MPWA revenues. Manager Stasiak then reviewed the expenses for both the General Fund and the Public Works Authority. During that review he covered the various department expenditure percentages with Fire and Police having the highest percentages in the General Fund and Refuse Collection having the highest percentage in the Public Works Authority. Manager Stasiak then briefly reviewed the other services and entities that the City provided or helped to fund. He also explained the City's planned changes to the benefits provided to the employees.

There was discussion concerning the change in the insurance deductible and co-pay amounts, if there had been any feedback from the employees, if the local clinic and hospital were in the insurance's network of providers, and if a pay increase was included for all employees.

Manager Stasiak reviewed the proposed infrastructure projects and the new funds that the City would receive from the sales tax.

There was discussion concerning the infrastructure sales tax, where it would be placed, the decrease in the incarceration expense in Municipal Court, the changes in the legal part-time payroll, the change in Criminal Investigation Department funding and the change in the Fire Department funding.

Manager Stasiak commented that he would gather the information requested and meet with Councilman Read regarding his questions and concerns about the proposed budget.

Mayor Browne stated that he should meet with both Councilman Read and Councilman Garvin.

Adjournment

There being no further business to come before the Council, Councilman Smith moved for the meeting to be adjourned. The motion was seconded by Councilman Read.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Brown, Garvin & Mayor Browne

NAY: None

Mayor Browne declared the motion carried, and the meeting was adjourned at 6:00 P.M.

ATTEST:

John Browne, Mayor

Cora Middleton, City Clerk

CLAIMS FROM

**May 2, 2018
Thru
May 15, 2018**

5/16/2018 11:19 AM
PACKET : 16475 16485 16491
VENDOR SET: Mult
FUND : 01 GENERAL FUND

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 1

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00154	PROPHET EQUITY II-B					
	I-5726220	01 -5865312	EQUIPMENT REN OFFIC RENTAL-STREETS	087470	318.87	
01-A00156	ACT					
	I-1200472	01 -5321202	OPERATING SUP WORK KEYS TESTING	087471	72.00	
01-A00202	ADT SECURITY SERVICES					
	I-659165764	01 -5542308	CONTRACTED SE MO. SECURITY MONITORING	087473	46.79	
01-A00267	AIRGAS, INC					
	I-9075422085	01 -5432202	OPERATING SUP EMS OXYGEN & SUPPLIES	087475	130.69	
	I-9953159718	01 -5432203	REPAIR & MAIN OXYGEN & EMS SUPPLIES	087475	603.40	
	I-9953159719	01 -5542203	REPAIRS & MAI BOTTLE RENTAL	087475	70.20	
	I-9953159721	01 -5542203	REPAIRS & MAI BOTTLE RENTAL	087475	35.70	
01-A00362	VYVE BROADBAND					
	I-201805020836	01 -5865328	INTERNET SERV INTERNET SVS-CENTRAL GARAGE	087298	88.90	
	I-201805020836	01 -5320328	INTERNET SERV INTERNET SVS-DET DIV	087298	89.95	
	I-201805020836	01 -5431328	INTERNET SERV INTERNET SVS-EMER RESP	087298	62.95	
	I-201805090848	01 -5542328	INTERNET SERV INTERNET UTILITY-STIPE	087432	83.64	
	I-201805090848	01 -5542328	INTERNET SERV INTERNET UTILITY-PARKS	087432	77.63	
	I-201805090848	01 -5548328	INTERNET SERV INTERNET UTILITY-FAC MAINT	087432	77.63	
	I-201805090848	01 -5865328	INTERNET SERV INTERNET UTILITY-STREETS	087432	77.64	
01-A00662	APCO INTERNATIONAL, INC					
	I-509208	01 -5324331	EMPLOYEE TRAV EMD CERT B WILLIAMSON	087478	439.00	
01-A00713	ARMANINO LLP					
	I-416547	01 -5653308	CONTRACTED SE PLAN ADMIN FEE (2 QTRS)	087480	1,180.00	
01-A00751	ATWOODS					
	I-4405/9	01 -5431204	SMALL TOOLS MISC SUPPLIES	087481	39.99	
01-B00503	BROKEN ARROW ELECTRIC S					
	I-S2347777.001	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	087486	72.38	
	I-S2348373.001	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	087486	62.79	
	I-S2351957.003	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	087486	37.08	
	I-S2353155.001	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	087486	10.79	
	I-S2353323.001	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	087486	95.60	
	I-S2354322.001	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	087486	28.66	
	I-S2356158.001	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	087486	39.31	
01-C00100	CLEET					
	I-APRIL 2018	01 -2100	CLEET PAYABLE CLEET PAYABLE	087300	6,442.44	
01-C00149	CANON FINANCIAL SERVICE					
	I-18579432	01 -5215312	EQUIPMENT REN MONTHLY COPIER LEASE	087434	725.00	
01-C00195	CARROT-TOP INDUSTRIES, I					

PACKET : 16475 16485 16491

VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
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01-C00195	CARROT-TOP INDUSTRIES, I	continued				
	I-38358300	01 -5542203	REPAIRS & MAI	REPLACEMENT PARTS-FLAGS	087488	265.63
01-C00320	CENTERPOINT ENERGY ARKL					
	I-201805020835	01 -5215314	GAS UTILITY	GAS UTILITY-STIPE	087301	294.16
	I-201805020835	01 -5215314	GAS UTILITY	GAS UTILITY-1600 COLL AVE C	087301	71.10
	I-201805020835	01 -5215314	GAS UTILITY	GAS UTILITY-FIRE STAT 3	087301	161.23
	I-201805020835	01 -5215314	GAS UTILITY	GAS UTILITY-CITY HALL	087301	228.59
	I-201805020835	01 -5215314	GAS UTILITY	GAS UTILITY-CEMETERY	087301	207.79
	I-201805020835	01 -5215314	GAS UTILITY	GAS UTILITY-OAK HILL	087301	57.52
	I-201805020835	01 -5215314	GAS UTILITY	GAS UTILITY-MAINT SHOP	087301	335.67
	I-201805020835	01 -5215314	GAS UTILITY	GAS UTILITY-LIBRARY	087301	111.76
	I-201805020835	01 -5215314	GAS UTILITY	GAS UTILITY-315 E KREBS	087301	25.14
	I-201805020835	01 -5215314	GAS UTILITY	GAS UTILITY-EMER RESP	087301	470.25
	I-201805090850	01 -5215314	GAS UTILITY	GAS UTILITY-RESERVE BLDG	087435	0.00
	I-201805090850	01 -5215314	GAS UTILITY	GAS UTILITY-802 E HARRISON	087435	79.00
	I-201805090850	01 -5215314	GAS UTILITY	GAS UTILITY-FIRE STAT 2	087435	159.97
01-C00495	CLEAN SOURCE SERVICE CO					
	I-S1828627	01 -5431202	OPERATING SUP	BUNK GEAR LAUNDRY DET	087489	174.00
01-C00667	HESSEL HOLDING CO. dba					
	I-1808719	01 -5865218	STREET REPAIR	ASPHALT RAKE & SHOVEL	087490	211.22
01-D00097	DASH MEDICAL GLOVES, IN					
	I-INV1103933	01 -5432202	OPERATING SUP	MEDICAL SUPPLIES	087492	615.20
01-D00214	DEBORAH HACKLER					
	I-201805040842	01 -5214331	EMPLOYEE TRAV	TRAVEL EXP-JUDGES CONF OMJA	087494	109.00
01-D00684	DR. JASON MCELYEA					
	I-201805150866	01 -5432308	CONTRACTED SE	CONTRACTED SVS-5/1-5/15/18	087497	1,071.00
	I-201805150867	01 -5432308	CONTRACTED SE	CONTRACTED SVS-4/16-4/30/18	087497	1,071.00
01-D00763	DUN & BRADSTREET, INC					
	I-13691272	01 -5101330	DUES & SUBSCR	YEARLY DUES-2018	087498	1,599.00
01-E00237	ENNIS PAINT					
	I-347656	01 -5865203	REPAIR & MAIN	PAINT FOR TRAFFIC CO	087500	1,000.00
01-F00015	FLEETCOR TECHNOLOGIES					
	I-201805150864	01 -5321212	FUEL EXPENSE	FUEL EXP APR 2018-POLICE	087504	7,637.20
	I-201805150864	01 -5431212	FUEL EXPENSE	FUEL EXP APR 2018-FIRE	087504	1,775.40
	I-201805150864	01 -5542212	FUEL EXPENSE	FUEL EXP APR 2018-PARKS	087504	1,129.88
	I-201805150864	01 -5547212	FUEL EXPENSE	FUEL EXP APR 2018-CEMETERY	087504	406.14
	I-201805150864	01 -5548212	FUEL EXPENSE	FUEL EXP APR 2018-FAC MAINT	087504	447.81
	I-201805150864	01 -5652212	FUEL EXPENSE	FUEL EXP APR 2018-CODES	087504	215.42
	I-201805150864	01 -5225212	FUEL EXPENSE	FUEL EXP APR 2018-IT	087504	65.36
	I-201805150864	01 -5322212	FUEL EXPENSE	FUEL EXP APR 2018-ANIMAL CNTRL	087504	322.68

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 PACKET : 16475 16485 16491
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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
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01-F00015	FLEETCOR TECHNOLOGIES	continued				
	I-201805150864	01 -5432212	FUEL EXPENSE	FUEL EXP APR 2018-AMBULANCE	087504	848.64
	I-201805150864	01 -5544212	FUEL EXPENSE	FUEL EXP APR 2018-SBC	087504	109.33
	I-201805150864	01 -5865212	FUEL EXPENSE	FUEL EXP APR 2018-STREETS	087504	3,607.27
	I-201805150864	01 -5653212	FUEL EXPENSE	FUEL EXP APR 2018-SAFETY	087504	59.22
01-F00116	FIREFLY U.S. HOLDINGS I					
	I-38935	01 -5225331	EMPLOYEE TRAV	IT ONLINE TRNG SUBSCRIPTI	087505	2,300.00
01-G00010	G C RENTAL CENTER, INC					
	I-52013	01 -5865218	STREET REPAIR	EQUIPMENT RENTAL FEE	087508	212.50
01-G00490	GRISSOM IMPLEMENT INC					
	I-679720	01 -5544203	REPAIRS & MAI	REPAIR PARTS	087509	11.51
	I-680626	01 -5542339	VEHICLE/EQUIP	REPAIR PARTS	087509	317.16
	I-680928	01 -5542339	VEHICLE/EQUIP	REPAIR PARTS	087509	99.76
01-I00115	INTERMEDIX TECHNOLOGIES					
	I-201805150868	01 -5432308	CONTRACTED SE	EMS CONTRACT SVS-APR 2018	087511	3,167.24
01-I00223	INTERNAT'L CODE COUNCIL					
	I-1000897307	01 -5652202	OPERATING SUP	TRAINING BOOKS	087513	132.95
01-J00110	JACKIE BRANNON CORR. CT					
	I-APR2018CEM	01 -5547308	CONTRACTED SE	INMATE FEES-CEMETERY	087514	360.00
	I-APR2018PKWY	01 -5542308	CONTRACTED SE	INMATE FEES-PARKS	087514	360.00
01-J00121	JAMESCO ENTERPRISES, LL					
	I-18188	01 -5542203	REPAIRS & MAI	JANITORIAL SUPPLIES	087515	1,250.33
01-K00220	KIAMICHI TECHNOLOGY CNT					
	I-1390	01 -5321202	OPERATING SUP	WORK KEYS TEST-J HOLMAN	087518	27.00
01-L00067	COMPLIANCE RESOURCE GRO					
	I-44923	01 -5653348	DRUG TESTING/	RANDOM DRUG TESTING	087521	50.00
	I-44924	01 -5653348	DRUG TESTING/	RANDOM DRUG TESTING	087521	50.00
	I-44925	01 -5653348	DRUG TESTING/	RANDOM DRUG TESTING	087521	52.00
01-L00380	LOCKE SUPPLY CO.					
	I-34164004-00	01 -5548203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	087523	40.65
	I-34241429-00	01 -5548203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	087523	19.21
01-L00428	LOWE'S CREDIT SERVICES					
	I-02090	01 -5548203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	087524	152.72
	I-02170	01 -5548203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	087524	18.47
	I-02239	01 -5548203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	087524	92.08
	I-02454	01 -5548203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	087524	33.69
	I-902606	01 -5548203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	087524	18.96
	I-906770	01 -5431202	OPERATING SUP	OPERATING SUPPLIES	087524	20.86

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VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-M00570	MOORE MEDICAL CORP.					
	I-99890490	01 -5432202	OPERATING SUP EMS SUPPLIES	087527	589.08	
01-MC0050	MCLESTER CHAMBER OF CO					
	I-7181	01 -5210330	DUES & SUBSCR MEMBERSHIP INVESTMENT	087530	960.00	
01-MC0140	MCLESTER PAINT & SUPPL					
	I-00132405	01 -5543203	REPAIRS & MAI PARTS FOR POOLS	087531	957.39	
01-MC0170	MCLESTER REGIONAL HOSP					
	I-CITYLAB 4-30-18	01 -5653348	DRUG TESTING/ DRUG SCREENINGS	087532	135.00	
01-MC0200	MCLESTER SCOTTISH RITE					
	I-700638	01 -5548311	PARKING RENTA PARKING LOT RENTAL FEE	087533	485.00	
01-N00028	NATHAN R OSBORNE DBA SO					
	I-SOS-2018-1	01 -5652318	ABATEMENTS CONTRACT ABATEMENT MOWING	087534	490.00	
01-N00061	NATIONAL FIRE PROTECTIO					
	I-18-19TUCKER2843217	01 -5431330	DUES & SUBSCR NAT'L FIRE CODES SUBSCRIP	087535	1,345.50	
01-N00153	NATIONAL SAFETY COUNCIL					
	I-2018-2019	01 -5653213	SAFETY EXPENS YEARLY RENEWAL	087536	395.00	
01-N00250	MCLESTER NEWS CAPITAL					
	I-300019574	01 -5212317	ADVERTISING & COUNCIL PUBLICATIONS	087537	32.95	
	I-300019575	01 -5212317	ADVERTISING & COUNCIL PUBLICATIONS	087537	19.30	
	I-300019578	01 -5212317	ADVERTISING & COUNCIL PUBLICATIONS	087537	63.25	
	I-300019579	01 -5652317	ADVERTISING & PUBLICATION FEES	087537	71.80	
	I-300019580	01 -5652317	ADVERTISING & PUBLICATION FEES	087537	61.37	
	I-300019581	01 -5652317	ADVERTISING & PUBLICATION FEES	087537	59.47	
	I-300019584	01 -5212317	ADVERTISING & COUNCIL PUBLICATIONS	087537	178.00	
	I-APRIL 2018	01 -5653317	ADVERTISING & MISC JOB POSTINGS	087537	36.00	
01-O00219	OKLA BUREAU OF NARCOTIC					
	I-APRIL 2018	01 -2103	OBN PAYABLE (OBN PAYABLE	087302	77.14	
01-O00270	OKLA DEPT OF AGRICULTUR					
	I-2018-2019	01 -5542331	EMPLOYEE TRAV PESTICIDE PERMITS	087542	800.00	
01-O00273	OKLA DEPT OF HEALTH					
	I-#12 2018-2018	01 -5543202	OPERATING SUP LICENSE RENEWAL-POOLS	087543	75.00	
	I-#25 2018-2019	01 -5543202	OPERATING SUP LICENSE RENEWAL-POOLS	087543	75.00	
	I-#26 2018-2019	01 -5543202	OPERATING SUP LICENSE RENEWAL-POOLS	087543	75.00	
	I-#35 2018-2019	01 -5543202	OPERATING SUP LICENSE RENEWAL-POOLS	087543	75.00	
	I-#8 2018-2019	01 -5543202	OPERATING SUP LICENSE RENEWAL-POOLS	087543	75.00	
01-O00427	OKLA UNIFORM BUILDING C					
	I-APRIL2018	01 -5652336	FEES BUILDING PERMIT FEES	087437	60.00	

PACKET : 16475 16485 16491
 VENDOR SET: Mult
 FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000530	OML-OK MUNICIPAL LEAGUE					
	I-D.HACKLER-JUDGES C	01 -5214331	EMPLOYEE TRAV JUDGES CONF FEE-D HACKLER	087545	125.00	
01-P00215	3KD INC. dba PERFORMANC					
	I-1-700723-01	01 -5865203	REPAIR & MAIN JACKHAMMER	087548	979.99	
01-P00242	PETER STASIAK					
	I-APR 2018 DUES	01 -5210330	DUES & SUBSCR MEMBERSHIP DUES	087303	400.00	
01-P00510	PRO-KIL, INC					
	I-172842	01 -5548203	REPAIRS & MAI PEST CONTROL-CITY BLDGS	087549	106.00	
	I-172959	01 -5542308	CONTRACTED SE PEST CONTROL-STIPE	087549	126.00	
01-P00560	PUBLIC SERVICE/AEP					
	I-201805020839	01 -5215313	ELECTRIC UTIL ELECTRIC UTILITY-1699 E CARL A	087304	19.82	
	I-201805090844	01 -5215313	ELECTRIC UTIL ELECTRIC UTILITY-LIBRARY	087438	2,002.65	
	I-201805090844	01 -5215313	ELECTRIC UTIL ELECTRIC UTILITY-FEDERAL BLDG	087438	226.72	
	I-201805090844	01 -5215313	ELECTRIC UTIL ELECTRIC UTILITY-GENERAL	087438	11,076.36	
01-R00412	RPM STAFFING PROFESSION					
	I-93540	01 -5865308	CONTRACT SERV TEMP EMPLOYEE-STREETS	087555	1,435.22	
	I-93622	01 -5865308	CONTRACT SERV TEMP EMPLOYEE-STREETS	087555	1,408.81	
01-R00498	DICKIE WOODRUFF DBA PAI					
	I-17-01754	01 -5543316	REPAIRS & MAI PAINT @ JEFF LEE BATHHOUS	087556	1,440.00	
01-S00190	SECURITY SYS. & ENG. IN					
	I-31854	01 -5321308	CONTRACTED SE ALARM MONITORING FEE	087557	45.00	
	I-31855	01 -5320308	CONTRACTED SE ALARM MONITORING FEE	087557	45.00	
	I-31856	01 -5321325	FIRING RANGE ALARM MONITORNG FEE	087557	45.00	
01-S00249	MORGAN STANLEY SMITH BA					
	I-MAY 2018	01 -5215110	PENSION - DEF PENSION CONT-GENERAL	087558	19,543.00	
01-S00329	SHRED-IT US JV LLC dba					
	I-8124542789	01 -5212308	CONTRACTED SE MONTHLY SHRED SERVICE	087559	77.44	
01-S00726	STAPLES BUSINESS ADVANT					
	I-3376342261	01 -5321332	COMMUNITY SER MISC OFFICE SUPPLIES	087561	44.49	
	I-3376342262	01 -5215202	OPERATING SUP OFFICE SUPPLIES	087561	143.98	
	I-3376342263	01 -5215202	OPERATING SUP OFFICE SUPPLIES	087561	313.36	
	I-3376342264	01 -5215202	OPERATING SUP OFFICE SUPPLIES	087561	232.76	
01-T00010	T. H. ROGERS LUMBER CO.					
	I-551214	01 -5865218	STREET REPAIR FORMING MATERIALS	087563	28.80	
	I-551418	01 -5865218	STREET REPAIR FORMING MATERIALS	087563	36.00	
	I-551707	01 -5865218	STREET REPAIR FORMING MATERIALS	087563	50.33	
	I-551714	01 -5865218	STREET REPAIR FORMING MATERIALS	087563	90.44	
	I-551716	01 -5865218	STREET REPAIR FORMING MATERIALS	087563	37.55	

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PACKET      : 16475 16485 16491
VENDOR SET: Mult
FUND        : 01      GENERAL FUND

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VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-T00010	T. H. ROGERS LUMBER CO.	continued						
	I-551731	01	-5865218	STREET REPAIR FORMING MATERIALS		087563	24.09	
01-T00033	TASER PROTECT LIFE							
	I-SI-1534232	01	-5321202	OPERATING SUP TRAINING CARTRIDGES		087564	896.00	
01-T00630	TWIN CITIES READY MIX,							
	I-162435	01	-5865218	STREET REPAIR CONCRETE-STREET REPAIRS		087568	1,635.00	
	I-163351	01	-5865218	STREET REPAIR CONCRETE-STREET REPAIRS		087568	599.50	
	I-163546	01	-5865218	STREET REPAIR CONCRETE-STREET REPAIRS		087568	708.50	
	I-163776	01	-5865218	STREET REPAIR CONCRETE-STREET REPAIRS		087568	1,199.00	
	I-164019	01	-5865218	STREET REPAIR CONCRETE-STREET REPAIRS		087568	470.00	
	I-164218	01	-5865218	STREET REPAIR CONCRETE-STREET REPAIRS		087568	1,253.50	
	I-164323	01	-5865218	STREET REPAIR CONCRETE-STREET REPAIRS		087568	872.00	
	I-164419	01	-5865218	STREET REPAIR CONCRETE-STREET REPAIRS		087568	188.00	
	I-164420	01	-5865218	STREET REPAIR CONCRETE-STREET REPAIRS		087568	1,526.00	
01-U00020	UNITED STATES CELLULAR							
	I-201805090846	01	-5215315	TELEPHONE UTI PHONE UTILITY-GENERAL		087441	1,863.29	
	I-201805090846	01	-5215315	TELEPHONE UTI TICKET WRITERS		087441	3,833.34	
	I-201805090847	01	-5544328	INTERNET SERV INTERNET UTILITY-SBC		087441	52.55	
01-W00040	WALMART COMMUNITY BRC							
	I-04755	01	-5431202	OPERATING SUP OPERATING SUPPLIES		087570	314.76	
	I-07161	01	-5431202	OPERATING SUP OPERATING SUPPLIES		087570	86.06	
	I-08200	01	-5431202	OPERATING SUP OPERATING SUPPLIES		087570	34.94	
				FUND	01	GENERAL FUND	TOTAL:	107,566.20

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-A00154	PROPHET EQUITY II-B					
	I-5714954	02 -5864312	EQUIPMENT REN TRAILER RENTAL-LANDFILL		087470	334.78
01-A00267	AIRGAS, INC					
	I-9953159720	02 -5973203	REPAIRS & MAI MONTHLY BOTTLE RENTAL FEE		087475	132.90
01-A00362	VYVE BROADBAND					
	I-201805020836	02 -5973328	INTERNET SERV INTERNET SVS-E WWM		087298	73.28
	I-201805090848	02 -5866230	RECYCLING CEN INTERNET UTILITY-RECY CTR		087432	62.00
01-A00423	ALLIED WASTE SERVICES O					
	I-201805040843	02 -5866306	CONTRACTED RE WASTE SVS FEES-APRIL 2018		087477	154,312.95
	I-201805040843	02 -5866306	CONTRACTED RE BAD DEBT WRITE OFF		087477	349.40-
01-A00751	ATWOODS					
	I-4401/9	02 -5973207	CLOTHING ALLO CLOTHING ALLOWANCE-WWT		087481	89.99
	I-4404/9	02 -5973203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS		087481	427.38
	I-4413/9	02 -5973203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS		087481	128.88
	I-4422/9	02 -5216207	CLOTHING ALLO BOOT ALLOWANCE-UB&C		087481	100.00
01-B00180	UNION IRON WORKS, INC.					
	I-S2069270.001	02 -5975202	OPERATING SUP MISC REPAIR ITEMS		087484	39.51
	I-S2069568.001	02 -5973316	REPAIRS & MAI MISC REPAIR & MAINT ITEMS		087484	39.51
	I-S2070125.001	02 -5973316	REPAIRS & MAI MISC REPAIR & MAINT ITEMS		087484	79.03
01-B00314	BIO-AQUATIC TESTING, IN					
	I-00052785	02 -5973304	LAB TESTING QUARTERLY TESTING-WWT		087485	2,692.00
01-C00320	CENTERPOINT ENERGY ARKL					
	I-201805020835	02 -5267314	GAS UTILITY GAS UTILITY-CENTRAL GARAGE		087301	262.63
	I-201805090850	02 -5267314	GAS UTILITY GAS UTILITY-ARMORY ON POLK		087435	350.96
01-D00158	DAVID T HARDGRAVE					
	I-4-1810	02 -5973302	CONSULTANTS (CONSULTANT FEES		087493	1,800.00
01-E00238	ENVIRONMENTAL RESOURCE					
	I-43772	02 -5973304	LAB TESTING MONTHLY TESTING FEES		087501	420.00
01-F00015	FLEETCOR TECHNOLOGIES					
	I-201805110855	02 -5216212	FUEL EXPENSE APRIL FUEL EXP-MPWA-UB&C		087503	566.88
	I-201805110855	02 -5864212	FUEL EXPENSE APRIL FUEL EXP-MPWA-LANDFILL		087503	56.51
	I-201805110855	02 -5866212	FUEL EXPENSE APRIL FUEL EXP-MPWA-SANITATION		087503	772.73
	I-201805110855	02 -5871212	FUEL EXPENSE APRIL FUEL EXP-MPWA-ENG		087503	89.75
	I-201805110855	02 -5973212	FUEL EXPENSE APRIL FUEL EXP-MPWA-WWT		087503	708.77
	I-201805110855	02 -5975212	FUEL EXPENSE APRIL FUEL EXP-MPWA-UTM		087503	2,346.49
	I-201805150864	02 -5871212	FUEL EXPENSE FUEL EXP APR 2018-ENGINEERING		087504	17.57
01-F00251	FORT COBB FUEL AUTHORIT					
	I-201805090849	02 -5267314	GAS UTILITY GAS UTILITY-HEREFORD LN		087436	248.61

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VENDOR SET: Mult

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-H00016	CORE & MAIN LP					
		I-I723782	02 -5975230	SEWER MAIN RE SEWERLINE REPAIR	087510	164.80
		I-I771175	02 -5975230	SEWER MAIN RE SEWERLINE REPAIR	087510	118.27
01-I00187	WATER HOLDINGS ACQUISIT					
		I-29879	02 -5974302	CONSULTANTS OPERATIONAL SVS-WTP	087512	107,508.38
01-J00121	JAMESCO ENTERPRISES, LL					
		I-18146	02 -5267202	OPERATING SUP JANITORIAL SUPPLIES	087515	336.62
01-K00225	KI BOIS COMMUNITY ACTIO					
		I-04/30/2018	02 -5866307	CONTRACTED RE RECYCLING CTR LABOR	087519	1,890.00
01-L00428	LOWE'S CREDIT SERVICES					
		I-02012	02 -5975209	UTILITY MAINT MISC REPAIR & MAINT ITEMS	087524	51.93
01-M00487	MILLER OFFICE EQUIPMENT					
		I-MCA406595	02 -5267312	EQUIPMENT REN MONTHLY COPIER SERVICE	087526	107.18
01-O00075	O'REILLY AUTO PARTS					
		I-0230-152954	02 -5973203	REPAIRS & MAI LIFT STATION REPAIR ITEMS	087540	233.10
01-P00560	PUBLIC SERVICE/AEP					
		I-201805110856	02 -5267313	ELECTRIC UTIL ELECTRIC UTILITY-MPWA	087551	37,543.30
01-R00412	RPM STAFFING PROFESSION					
		I-93541	02 -5975308	CONTRACTED SE TEMP EMPLOYEE-UTM	087555	1,657.56
		I-93623	02 -5975308	CONTRACTED SE TEMP EMPLOYEE-UTM	087555	2,137.45
01-R00600	RURAL WATER DISTRICT #1					
		I-201805020840	02 -5267316	REPAIRS & MAI WATER UTILITY-LANDFILL	087305	27.25
01-S00249	MORGAN STANLEY SMITH BA					
		I-MAY 2018	02 -5267110	PENSION - DEF PENSION CONT-MPWA	087558	9,632.00
01-S00580	AT & T					
		I-201805090845	02 -5267315	TELEPHONE UTI PHONE UTILITY-MPWA	087439	7,905.06
01-S00704	BRAVADO WIRELESS FORMER					
		I-0089026	02 -5973328	INTERNET SERV INTERNET UTILITY-W WWT	087440	88.43
01-S00956	SWANK MOTION PICTURES,					
		I-RG 2502876	02 -5267202	OPERATING SUP MOVIES IN THE PARK	087562	423.00
		I-RG 2504184	02 -5267202	OPERATING SUP MOVIES IN THE PARK	087562	378.00
01-T00052	TECHNICAL PROGRAMMING S					
		I-101374	02 -5216336	MAILING FEES UB&C MAILING FEE	087565	835.23
		I-101374	02 -5216317	POSTAGE UB&C MAILING FEE-POSTAGE	087565	1,197.57

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FUND : 02 MPWA

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-U00020	UNITED STATES CELLULAR					
		I-201805090846	02 -5267315	TELEPHONE UTI PHONE UTILITY-MPWA	087441	746.46
01-U00051	UTILITY SUPPLY CO., INC					
		I-114563	02 -5975209	UTILITY MAINT WATERLINE REPAIR ITEMS	087569	460.65
		I-114564	02 -5975209	UTILITY MAINT WATERLINE REPAIR ITEMS	087569	339.48
		I-114565	02 -5975230	SEWER MAIN RE REPAIR ITEMS-SEWERLINE	087569	26.32
01-W00465	WORTH HYDROCHEM OF OKLA					
		I-4199IN90	02 -5973401	CAPITAL OUTLA CHEMICALS @ E PLANT	087572	2,025.00
				FUND 02 MPWA	TOTAL:	341,636.75

PACKET : 16475 16485 16491
VENDOR SET: Mult
FUND : 03 AIRPORT AUTHORITY

VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00320	CENTERPOINT ENERGY ARKL							
		I-201805020835	03	-5876314	GAS UTILITY	GAS UTILITY-AIRPORT	087301	36.29
01-F00015	FLEETCOR TECHNOLOGIES							
		I-201805110855	03	-5876212	FUEL EXPENSE	APRIL FUEL EXP-MPWA-AIRPORT	087503	49.18
01-P00560	PUBLIC SERVICE/AEP							
		I-201805020839	03	-5876313	ELECTRIC UTIL	ELECTRIC UTILITY-AIRPORT	087304	1,126.98
01-S00249	MORGAN STANLEY SMITH BA							
		I-MAY 2018	03	-5876110	PENSION-DEFIN	PENSION CONT-AIRPORT	087558	747.00
01-U00020	UNITED STATES CELLULAR							
		I-201805090846	03	-5876315	TELEPHONE UTI	PHONE UTILITY-AIRPORT	087441	25.95
					FUND	03 AIRPORT AUTHORITY	TOTAL:	1,985.40

PACKET : 16475 16485 16491

VENDOR SET: Mult

FUND : 05 PARKING AUTHORITY

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-P00560	PUBLIC SERVICE/AEP					
		I-201805090844	05 -5218313	ELECTRIC UTIL ELECTRIC UTILITY-PARKING AUTH	087438	184.97
			FUND	05 PARKING AUTHORITY	TOTAL:	184.97

PACKET : 16475 16485 16491

VENDOR SET: Mult

FUND : 08 NUTRITION

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00324	ALISHA RAE HOWELL					
		I-201805150859	08 -5549308	CONTRACT SERV MEAL DEL-12 DAYS	087476	180.00
		I-201805150860	08 -5549308	CONTRACT SERV REIMB MILEAGE-MEAL DEL	087476	131.89
01-D00054	DANIEL E. REAGAN					
		I-201805150862	08 -5549308	CONTRACT SERV MEAL DEL-12 DAYS	087491	180.00
		I-201805150863	08 -5549308	CONTRACT SERV REIMB MILEAGE-MEAL DEL	087491	125.90
01-E00207	EMMA E. BELLIS					
		I-201805150861	08 -5549308	CONTRACT SERV REIMB MILEAGE-MEAL DEL	087499	113.91
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201805150864	08 -5549212	FUEL EXPENSE FUEL EXP APR 2018-NUTRITION	087504	537.97
01-R00412	RPM STAFFING PROFESSION					
		I-93539	08 -5549308	CONTRACT SERV TEMP EMP-NUTRITION	087555	90.72
		I-93621	08 -5549308	CONTRACT SERV TEMP EMP-NUTRITION	087555	328.86
01-S00249	MORGAN STANLEY SMITH BA					
		I-MAY 2018	08 -5549110	PENSION-DEFIN PENSION CONT-NUTRITION	087558	823.00
01-U00020	UNITED STATES CELLULAR					
		I-201805090846	08 -5549315	TELEPHONE UTI PHONE UTILITY-NUTRITION	087441	77.83
				FUND 08 NUTRITION	TOTAL:	2,590.08

PACKET : 16475 16485 16491
VENDOR SET: Mult
FUND : 11 EMPLOYEE RETIREMENT

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-A00664	MHBT INC.	I-590060	11 -5220302	CONSULTANTS YRLY ACTURIAL SERVICE	087479	11,235.00
				FUND 11 EMPLOYEE RETIREMENT	TOTAL:	11,235.00

PACKET : 16475 16485 16491
VENDOR SET: Mult
FUND : 24 AIRPORT GRANT

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-N00250	MCLESTER NEWS CAPITAL					
		I-300019583	24 -5876408	REHAB RUNWAY PUBLICATION FEES	087537	292.51
				FUND 24 AIRPORT GRANT	TOTAL:	292.51

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PACKET      : 16475 16485 16491
VENDOR SET: Mult
FUND        : 27      TOURISM FUND

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VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00362	VYVE BROADBAND	I-201805090848	27	-5655328	INTERNET SERV INTERNET UTILITY-TOURISM	087432	87.00
01-F00001	4IMPRINT, INC	I-15746055	27	-5655214	TOURISM EXPEN MCALESTER SOUVENIRS	087502	880.48
01-F00015	FLEETCOR TECHNOLOGIES	I-201805150864	27	-5655212	FUEL EXPENSE FUEL EXP APR 2018-TOURISM	087504	46.23
01-000137	OKLA TOURISM/RECREATION	I-1351-14697	27	-5655214	TOURISM EXPEN BROCHURE MAILING FEES	087541	240.64
		I-42-EG-1806	27	-5655214	TOURISM EXPEN TRAVELOK ROADSHOW FEES	087541	175.00
01-S00249	MORGAN STANLEY SMITH BA	I-MAY 2018	27	-5655110	PENSION-DEFIN PENSION CONT-TOURISM	087558	427.00
01-S00698	SPRING HILL PRESS	I-201714	27	-5655317	ADVERTISING ADVERTISING-TOURISM	087560	395.00
01-U00020	UNITED STATES CELLULAR	I-201805090846	27	-5655315	TELEPHONE UTI PHONE UTILITY-TOURISM	087441	41.58
01-W00040	WALMART COMMUNITY BRC	I-00518	27	-5655214	TOURISM EXPEN MISC OFFICE SUPPLIES	087570	17.96
		I-907443	27	-5655214	TOURISM EXPEN MISC OFFICE SUPPLIES	087570	56.73
			FUND	27	TOURISM FUND	TOTAL:	2,367.62

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PACKET      : 16475 16485 16491
VENDOR SET: Mult
FUND        : 28      SE EXPO CENTER

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VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-C00320	CENTERPOINT ENERGY ARKL	I-201805090850	28	-5654314	GAS UTILITY	GAS UTILITY-EXPO	087435	4,678.22
01-J00338	JOB CONSTRUCTION CO INC	I-034709	28	-5654401	CAPITAL OUTLA	ASPHALT-EXPO PARKING LOT	087516	9,260.13
01-P00210	PEPSI COLA	I-81060905	28	-5654210	CONCESSION SU	CONCESSION SUPPLIES	087547	722.50
01-P00540	PRUETTS FOOD, INC	I-7 7 3 106	28	-5654210	CONCESSION SU	CONCESSION SUPPLIES	087550	21.48
01-P00560	PUBLIC SERVICE/AEP	I-201805020839	28	-5654313	ELECTRIC UTIL	ELECTRIC UTILITY-EXPO	087304	6,211.72
01-S00249	MORGAN STANLEY SMITH BA	I-MAY 2018	28	-5654110	PENSION-DEFIN	PENSION CONT-EXPO	087558	1,077.00
01-S00580	AT & T	I-201805090845	28	-5654315	TELEPHONE UTI	PHONE UTILITY-ATM LINE @ EXPO	087439	156.92
01-S00704	BRAVADO WIRELESS FORMER	I-0089026	28	-5654328	INTERNET SERV	INTERNET UTILITY-EXPO	087440	88.43
01-U00020	UNITED STATES CELLULAR	I-201805090846	28	-5654315	TELEPHONE UTI	PHONE UTILITY-EXPO	087441	119.42
					FUND	28 SE EXPO CENTER	TOTAL:	22,335.82

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PACKET      : 16475 16485 16491
VENDOR SET: Mult
FUND        : 29      E-911

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	KIM BOYLES	I-201805150865	29 -5324207	CLOTHING ALLO KIM BOYLES:REIMB CLOTHING ALLO	087469	100.00
01-A00581	AT&T					
		I-201805020838	29 -5324315	TELEPHONE UTI PHONE UTILITY-HOST CIR PITTS C	087299	198.00
		I-201805020838	29 -5324315	TELEPHONE UTI PHONE UTILITY-HOST CIR CITY	087299	781.25
01-A00662	APCO INTERNATIONAL, INC					
		I-529003	29 -5324331	EMPLOYEE TRAV EMD CERTIFICATION A WHITE	087478	404.00
01-C00146	CANADIAN VALLEY TELEPHO					
		I-1974SZ00801.066	29 -5324315	TELEPHONE UTI 911 COUNTY TRUNK LN	087433	113.36
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201805150864	29 -5324212	FUEL EXPENSE FUEL EXP APR 2018-E911	087504	99.64
01-L00084	LANGUAGE LINE SERVICES					
		I-4316327	29 -5324202	OPERATING SUP TRANSLATION SVS-E- 911	087522	5.25
01-M00715	MUSKOGEE COMMUNICATIONS					
		I-2018036	29 -5324316	REPAIRS-MAINT MISC RADIO REPAIRS	087529	535.00
01-O00276	OKLA DEPT OF PUBLIC SAF					
		I-01-1803223	29 -5324308	CONTRACTED SE TELETYPE RENTAL	087544	700.00
01-R00123	RAVE WIRELESS, INC. DBA					
		I-S03703	29 -5324308	CONTRACTED SE MASS NOTIF SYSTEM CONTRAC	087553	8,977.50
01-S00249	MORGAN STANLEY SMITH BA					
		I-MAY 2018	29 -5324110	PENSION-DEFIN PENSION CONT-E911	087558	3,083.00
01-S00580	AT & T					
		I-201805020837	29 -5324315	TELEPHONE UTI PHONE UTILITY-E911	087306	5,161.68
		I-201805090845	29 -5324315	TELEPHONE UTI PHONE UTILITY-911 WIRELESS	087439	228.36
01-U00020	UNITED STATES CELLULAR					
		I-201805090846	29 -5324315	TELEPHONE UTI PHONE UTILITY-E911	087441	67.53
				FUND 29 E-911	TOTAL:	20,454.57

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FUND : 30 ECONOMIC DEVELOPMENT

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-R00260	RETAIL ATTRACTIONS LLC	I-0753	30	-5652302	CONSULTANTS CONSULTING FEES	087554	2,500.00
01-S00249	MORGAN STANLEY SMITH BA	I-MAY 2018	30	-5652114	PENSION-DEFIN PENSION CONT-ECON DEV	087558	651.00
01-T00231	THE SPECTRUM GROUP MEMB	I-12182	30	-5211361	DEFENSE CONSU CONSULTANT FEE-OSMPC GRAN	087566	1,666.67
		I-12182	30	-5652343	2016 OSMPC GR CONSULTANT FEE-OSMPC GRAN	087566	3,333.33
				FUND	30 ECONOMIC DEVELOPMENT	TOTAL:	8,151.00

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VENDOR SET: Mult

FUND : 32 GRANTS & CONTRIBUTIONS

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-W00040	WALMART COMMUNITY BRC	I-06988	32 -5215215	NON-UNIFORM C GRILL FOR NUC	087570	166.62
				FUND 32 GRANTS & CONTRIBUTIONS TOTAL:		166.62

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====							
01-A00154	PROPHET EQUITY II-B						
		I-5726219	35	-5862312	EQUIPMENT REN OFFICE RENTAL-FLEET MAINT	087470	318.87
01-A00200	ADAM TRUE VALUE & AG SU						
		I-344075	35	-5862203	REPAIRS & MAI MISC REPAIR PARTS	087472	174.00
01-A00215	ADVANCE AUTO PARTS						
		I-8117812040418	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	087474	89.42
01-B00043	B & S SUPPLY, INC.						
		I-65396	35	-5862203	REPAIRS & MAI MISC SHOP SUPPLIES	087482	350.47
01-B00150	BEALES GOODYEAR TIRES						
		I-1-47998	35	-5862203	REPAIRS & MAI TIRES FOR PK-28	087483	642.00
		I-1-GS48254	35	-5862203	REPAIRS & MAI TIRES FOR ROLLOFF TRUCK	087483	3,926.64
01-D00448	DISCOUNT STEEL						
		I-19892	35	-5862203	REPAIRS & MAI STEEL FOR TAILGATE-UTM-13	087496	220.00
01-F00015	FLEETCOR TECHNOLOGIES						
		I-201805150864	35	-5862212	FUEL EXPENSE FUEL EXP APR 2018-FLEET	087504	206.27
01-F00305	FRONTIER EQUIP. SALES,						
		I-180501MCA	35	-5862203	REPAIRS & MAI PRESSURE SENSOR-UTM-13	087507	197.39
01-K00205	KIAMICHI AUTOMOTIVE WHO						
		I-066666	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	087517	23.98
		I-066741	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	087517	56.02
01-K00270	KIRBY-SMITH MACHINERY,						
		I-P36455	35	-5862203	REPAIRS & MAI SWING LIGHT ASSEMBLY-S37	087520	252.56
01-N00271	FREEDOM FORD INC						
		I-188885	35	-5862203	REPAIRS & MAI MISC PARTS & SERVICE	087538	42.95
		I-189213	35	-5862203	REPAIRS & MAI MISC PARTS & SERVICE	087538	72.45
		I-93028	35	-5862203	REPAIRS & MAI MISC PARTS & SERVICE	087538	28.59
		I-93042	35	-5862317	EMERGENCY VEH AIR BAG ASSEMBLY-MED-2	087538	608.17
01-O00075	O'REILLY AUTO PARTS						
		C-0230-149531	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	087539	45.00-
		C-0230-151104	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	087539	51.56-
		C-0230-151454	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	087539	140.00-
		C-0230-152005	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	087539	18.00-
		I-0230-150445	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	087539	19.76
		I-0230-150602	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	087539	96.44
		I-0230-150603	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	087539	101.48
		I-0230-151096	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	087539	74.99
		I-0230-151132	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	087539	33.55
		I-0230-151530	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	087539	65.49

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PACKET      : 16475 16485 16491
VENDOR SET: Mult
FUND        : 35      FLEET MAINTENANCE

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000075	O'REILLY AUTO PARTS		continued			
		I-0230-151864	35 -5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	087539	23.98
		I-0230-151959	35 -5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	087539	16.62
		I-0230-151980	35 -5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	087539	154.49
		I-0230-152026	35 -5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	087539	16.62
01-P00134	PATRIOT AUTO GROUP LLC					
		I-317063	35 -5862203	REPAIRS & MAI MISC AUTO REPAIRS	087546	70.68
		I-65463	35 -5862203	REPAIRS & MAI MISC AUTO REPAIRS	087546	3.00
01-Q00022	KEITH COFFEE DBA QUALIT					
		I-2450	35 -5862317	EMERGENCY VEH REBUILD TRANS-PD-94	087552	2,571.53
01-S00249	MORGAN STANLEY SMITH BA					
		I-MAY 2018	35 -5862110	PENSION-DEFIN PENSION CONT-FLEET	087558	1,559.00
01-T00612	ATC FREIGHTLINER GROUP,					
		I-125229044	35 -5862203	REPAIRS & MAI MISC REPAIR & MAINT PARTS	087567	191.31
		I-125230968	35 -5862203	REPAIRS & MAI MISC REPAIR & MAINT PARTS	087567	187.94
		I-12603349	35 -5862203	REPAIRS & MAI TURBO ACTUATOR-S-53	087567	2,275.46
01-U00020	UNITED STATES CELLULAR					
		I-201805090846	35 -5862315	TELEPHONE UTI PHONE UTILITY-FLEET MAINT	087441	51.89
01-W00195	WELDON PARTS INC.					
		I-2081007-00	35 -5862203	REPAIRS & MAI MISC REPAIR PARTS	087571	47.70
		I-2081224-00	35 -5862203	REPAIRS & MAI MISC REPAIR PARTS	087571	39.84
		I-2082149-00	35 -5862203	REPAIRS & MAI MISC REPAIR PARTS	087571	80.72
				FUND 35 FLEET MAINTENANCE	TOTAL:	14,637.71

PACKET : 16475 16485 16491

VENDOR SET: Mult

FUND : 36 WORKER'S COMPENSATION

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-M00629	HEALTHSMART	BENEFITS SO				
		I-363114	36 -5215315	THIRD PARTY A W/C ADMIN	087528	941.68
			FUND	36 WORKER'S COMPENSATION	TOTAL:	941.68

PACKET : 16475 16485 16491

VENDOR SET: Mult

FUND : 44 TECHNOLOGY FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-C00046	C D W GOVERNMENT, INC					
	I-MNW8937		44 -5225401	TECHNOLOGY UP AUDIO/VISUAL EQUIP	087487	2,908.66
	I-MPF7410		44 -5225401	TECHNOLOGY UP AUDIO/VISUAL EQUIP	087487	6,725.48
	I-MPM9588		44 -5225401	TECHNOLOGY UP AUDIO/VISUAL EQUIP	087487	1,358.50
	I-MQC5380		44 -5225401	TECHNOLOGY UP AUDIO/VISUAL EQUIP	087487	405.20
	I-MQL3205		44 -5225401	TECHNOLOGY UP AUDIO/VISUAL EQUIP	087487	64.92
	I-MQS2666		44 -5225401	TECHNOLOGY UP AUDIO/VISUAL EQUIP	087487	31.24
	I-MRB3959		44 -5225401	TECHNOLOGY UP AUDIO/VISUAL EQUIP	087487	1,256.38
01-D00445	DIRSEC, INC					
	I-cit-050218		44 -5225402	SOFTWARE & TE CYLANCE ANTIVIRUS	087495	7,150.00
01-S00726	STAPLES BUSINESS ADVANT					
	I-3375696559		44 -5225402	SOFTWARE & TE MISC HARDWARE & SOFTWARE	087561	100.95
	I-3375696560		44 -5225402	SOFTWARE & TE MISC HARDWARE & SOFTWARE	087561	45.99
			FUND 44	TECHNOLOGY FUND	TOTAL:	20,047.32

PACKET : 16475 16485 16491

VENDOR SET: Mult

FUND : 46 STORMWATER FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-F00240	FORESTRY SUPPLIERS INC.					
		I-351506-00	46 -5871401	CAPITAL OUTLA STORMWATER TEST SUPPLIES	087506	99.66
01-M00304	MESHEK & ASSOC., PLC					
		I-5479	46 -5871404	MASTER DRAINAGE MASTER DRAINAGE PLAN	087525	31,550.00
		I-5492	46 -5871401	CAPITAL OUTLA CONSULTANT FEE	087525	4,839.17
			FUND 46	STORMWATER FUND	TOTAL:	36,488.83
					REPORT GRAND TOTAL:	591,082.08

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2017-2018	01 -2100	CLEET PAYABLE (COURT)	6,442.44						
	01 -2103	OBN PAYABLE (COURT)	77.14						
	01 -5101330	DUES & SUBSCRIPTIONS	1,599.00	25,000	2,041.51				
	01 -5210330	DUES & SUBSCRIPTIONS	1,360.00	3,300	728.66				
	01 -5212308	CONTRACTED SERVICES	77.44	3,580	527.50				
	01 -5212317	ADVERTISING & PRINTING	293.50	2,500	132.13				
	01 -5214331	EMPLOYEE TRAVEL & TRAININ	234.00	1,000	7.42-	Y			
	01 -5215110	PENSION - DEFINED BENEFIT	19,543.00	234,513	19,540.00				
	01 -5215202	OPERATING SUPPLIES	690.10	35,000	738.66				
	01 -5215312	EQUIPMENT RENTALS	725.00	27,000	963.77-	Y			
	01 -5215313	ELECTRIC UTILITY	13,325.55	318,725	24,035.71				
	01 -5215314	GAS UTILITY	2,202.18	36,450	1,670.71				
	01 -5215315	TELEPHONE UTILITY	5,696.63	51,300	5,145.42				
	01 -5225212	FUEL EXPENSE	65.36	1,000	195.63				
	01 -5225331	EMPLOYEE TRAVEL & TRAINING	2,300.00	6,500	3,620.28				
	01 -5320308	CONTRACTED SERVICES	45.00	1,000	100.00				
	01 -5320328	INTERNET SERVICE	89.95	1,500	600.50				
	01 -5321202	OPERATING SUPPLIES	995.00	11,875	6,481.52				
	01 -5321212	FUEL EXPENSE	7,637.20	75,000	2,815.47				
	01 -5321308	CONTRACTED SERVICES	45.00	7,000	2,607.33				
	01 -5321325	FIRING RANGE	45.00	15,000	7,702.91				
	01 -5321332	COMMUNITY SERVICES PROGRAM	44.49	7,500	3,244.17				
	01 -5322212	FUEL EXPENSE	322.68	3,895	853.12				
	01 -5324331	EMPLOYEE TRAVEL & TRAINING	439.00	1,800	300.71				
	01 -5431202	OPERATING SUPPLIES	630.62	13,901	580.60				
	01 -5431204	SMALL TOOLS	39.99	3,400	821.19				
	01 -5431212	FUEL EXPENSE	1,775.40	12,929	160.87				
	01 -5431328	INTERNET SERVICE	62.95	2,351	399.55				
	01 -5431330	DUES & SUBSCRIPTIONS	1,345.50	8,000	1,481.67				
	01 -5432202	OPERATING SUPPLIES	1,334.97	25,600	378.46				
	01 -5432203	REPAIR & MAINT SUPPLIES	603.40	3,750	1,837.25				
	01 -5432212	FUEL EXPENSE	848.64	9,000	481.91-	Y			
	01 -5432308	CONTRACTED SERVICES	5,309.24	65,500	6,777.28				
	01 -5542203	REPAIRS & MAINT SUPPLIES	1,621.86	38,157	2,943.28				
	01 -5542212	FUEL EXPENSE	1,129.88	17,000	887.15-	Y			
	01 -5542308	CONTRACTED SERVICES	532.79	13,500	6,423.32				
	01 -5542328	INTERNET SERVICE	161.27	1,845	71.13				
	01 -5542331	EMPLOYEE TRAVEL & TRAININ	800.00	3,000	3.68				
	01 -5542339	VEHICLE/EQUIP. MAINTENANCE	416.92	46,139	0.13				
	01 -5543202	OPERATING SUPPLIES	375.00	8,000	5,811.09				
	01 -5543203	REPAIRS & MAINT SUPPLIES	957.39	13,000	179.52				
	01 -5543316	REPAIRS & MAINTENANCE	1,440.00	7,500	1,960.86				
	01 -5544203	REPAIRS & MAINTENANCE SUPP	11.51	9,806	4,153.06				
	01 -5544212	FUEL EXPENSE	109.33	2,070	445.75				
	01 -5544328	INTERNET SERVICE	52.55	630	105.68				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
01	-5547212	FUEL EXPENSE	406.14	5,539	683.09				
01	-5547308	CONTRACTED SERVICES	360.00	4,920	0.00				
01	-5548203	REPAIRS & MAINTENANCE SUPP	828.39	36,500	267.66				
01	-5548212	FUEL EXPENSE	447.81	3,000	316.86				
01	-5548311	PARKING RENTAL	495.00	5,820	0.00				
01	-5548328	INTERNET SERVICE	77.63	912	58.91				
01	-5652202	OPERATING SUPPLIES	132.95	1,900	915.80				
01	-5652212	FUEL EXPENSE	215.42	2,525	438.14				
01	-5652317	ADVERTISING & PRINTING	192.64	2,300	254.42				
01	-5652318	ABATEMENTS	490.00	15,000	5,329.00				
01	-5652336	FEES	60.00	1,800	558.00				
01	-5653212	FUEL EXPENSE	59.22	1,100	613.79				
01	-5653213	SAFETY EXPENSE	395.00	21,784	5,098.50				
01	-5653308	CONTRACTED SERVICES	1,180.00	6,750	1,115.00				
01	-5653317	ADVERTISING & PRINTING	36.00	2,000	302.69				
01	-5653348	DRUG TESTING/PHYSICALS	287.00	10,056	499.20-	Y			
01	-5865203	REPAIR & MAINT-TRAFFIC CON	1,979.99	37,220	3,615.30				
01	-5865212	FUEL EXPENSE	3,607.27	33,162	2,657.55				
01	-5865218	STREET REPAIRS & MAINTENAN	9,142.43	258,750	63.98				
01	-5865308	CONTRACT SERVICES	2,844.03	22,500	7,990.53-	Y			
01	-5865312	EQUIPMENT RENTALS	318.87	3,755	0.56				
01	-5865328	INTERNET SERVICE	166.54	1,920	101.04				
02	-5216207	CLOTHING ALLOWANCE	100.00	1,625	116.06				
02	-5216212	FUEL EXPENSE	566.88	8,437	3,089.17				
02	-5216317	POSTAGE	1,197.57	32,000	4,742.96				
02	-5216336	MAILING FEES	835.23	24,100	1,360.74				
02	-5267110	PENSION - DEFINED BENEFIT	9,632.00	118,740	12,788.00				
02	-5267202	OPERATING SUPPLIES	1,137.62	12,500	6,890.96				
02	-5267312	EQUIPMENT RENTALS	107.18	0	1,200.00-	Y			
02	-5267313	ELECTRIC UTILITY	37,543.30	415,818	30,091.64				
02	-5267314	GAS UTILITY	862.20	8,312	2,760.33-	Y			
02	-5267315	TELEPHONE UTILITY	8,651.52	112,320	7,027.66				
02	-5267316	REPAIRS & MAINTENANCE	27.25	210	51.26-	Y			
02	-5864212	FUEL EXPENSE	56.51	6,700	4,404.36				
02	-5864312	EQUIPMENT RENTALS	334.78	3,946	0.14				
02	-5866212	FUEL EXPENSE	772.73	7,850	1,294.58				
02	-5866230	RECYCLING CENTER EXPENSE	62.00	2,308	59.08-	Y			
02	-5866306	CONTRACTED REFUSE SERVICES	153,963.55	1,840,331	298,196.05				
02	-5866307	CONTRACTED RECYCLE SERVICE	1,890.00	23,000	70.00				
02	-5871212	FUEL EXPENSE	107.32	1,100	116.75				
02	-5973203	REPAIRS & MAINT SUPPLIES	922.26	45,500	5,824.40-	Y			
02	-5973207	CLOTHING ALLOWANCE	89.99	3,000	485.39				
02	-5973212	FUEL EXPENSE	708.77	6,950	476.47-	Y			
02	-5973302	CONSULTANTS (IND. PRETREAT	1,800.00	21,600	0.00				
02	-5973304	LAB TESTING	3,112.00	32,100	2,917.17				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
02	-5973316	REPAIRS & MAINTENANCE	118.54	22,800	3,409.29		
02	-5973328	INTERNET SERVICE	161.71	2,978	1,277.59		
02	-5973401	CAPITAL OUTLAY	2,025.00	27,600	13,041.70		
02	-5974302	CONSULTANTS	107,508.38	1,219,976	36,131.82		
02	-5975202	OPERATING SUPPLIES	39.51	2,565	575.38		
02	-5975209	UTILITY MAINTENANCE SUPP.	852.06	140,907	3,515.82		
02	-5975212	FUEL EXPENSE	2,346.49	20,500	205.23		
02	-5975230	SEWER MAIN REPAIR	309.39	16,284	0.44		
02	-5975308	CONTRACTED SERVICES	3,795.01	25,000	19,938.02-	Y	
03	-5876110	PENSION-DEFINED BENEFIT	747.00	8,966	749.00		
03	-5876212	FUEL EXPENSE	49.18	2,400	834.22		
03	-5876313	ELECTRIC UTILITY	1,126.98	18,175	3,191.96		
03	-5876314	GAS UTILITY	36.29	607	229.88		
03	-5876315	TELEPHONE UTILITY	25.95	410	133.87		
05	-5218313	ELECTRIC UTILITY	184.97	2,000	19.66-	Y	
08	-5549110	PENSION-DEFINED BENEFIT	823.00	9,873	820.00		
08	-5549212	FUEL EXPENSE	537.97	5,730	1,195.05		
08	-5549308	CONTRACT SERVICES	1,151.28	15,500	4,108.33-	Y	
08	-5549315	TELEPHONE UTILITY	77.83	4,610	658.42		
11	-5220302	CONSULTANTS	11,235.00	38,020	20.00		
24	-5876408	REHAB RUNWAY - DESIGN ONLY	292.51	306,600	2,792.51-	Y	
27	-5655110	PENSION-DEFINED BENEFIT	427.00	5,129	432.00		
27	-5655212	FUEL EXPENSE	46.23	537	291.10		
27	-5655214	TOURISM EXPENSE	1,370.81	35,500	3,822.48		
27	-5655315	TELEPHONE UTILITY	41.58	420	14.53-	Y	
27	-5655317	ADVERTISING	395.00	11,000	1,105.00		
27	-5655328	INTERNET SERVICE	87.00	1,045	169.06		
28	-5654110	PENSION-DEFINED BENEFIT	1,077.00	13,388	1,541.00		
28	-5654210	CONCESSION SUPPLIES	743.98	25,000	1,445.37-	Y	
28	-5654313	ELECTRIC UTILITY	6,211.72	68,400	1,872.23		
28	-5654314	GAS UTILITY	4,678.22	21,280	17,535.70-	Y	
28	-5654315	TELEPHONE UTILITY	276.34	2,554	190.14-	Y	
28	-5654328	INTERNET SERVICE	88.43	7,920	211.84		
28	-5654401	CAPITAL OUTLAY	9,260.13	20,000	7,025.51		
29	-5324110	PENSION-DEFINED BENEFIT	3,083.00	36,998	3,085.00		
29	-5324202	OPERATING SUPPLIES	5.25	5,000	3,007.44		
29	-5324207	CLOTHING ALLOWANCE	100.00	2,500	783.19		
29	-5324212	FUEL EXPENSE	99.64	1,449	787.41		
29	-5324308	CONTRACTED SERVICES	9,677.50	36,800	10,581.10		
29	-5324315	TELEPHONE UTILITY	6,550.18	98,015	10,852.27		
29	-5324316	REPAIRS-MAINTENANCE	535.00	2,800	76.47		
29	-5324331	EMPLOYEE TRAVEL & TRAININ	404.00	5,200	22.52-	Y	
30	-5211361	DEFENSE CONSULTANT SERVICE	1,666.67	87,385	63,385.00		
30	-5652114	PENSION-DEFINED CONTRIBUTI	651.00	4,266	6,657.21-	Y	
30	-5652302	CONSULTANTS	2,500.00	195,000	48,475.49		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	30 -5652343	2016 OSMPC GRANT-DEFENSE D	3,333.33	151,641	89,216.34				
	32 -5215215	NON-UNIFORM COUNCIL EXPENS	166.62	3,647	273.90				
	35 -5862110	PENSION-DEFINED BENEFIT	1,559.00	18,710	1,561.00				
	35 -5862203	REPAIRS & MAINTENANCE SUPP	9,321.98	202,193	15,092.13				
	35 -5862212	FUEL EXPENSE	206.27	1,871	153.57-	Y			
	35 -5862312	EQUIPMENT RENTALS	318.87	3,755	0.56				
	35 -5862315	TELEPHONE UTILITY	51.89	750	194.08				
	35 -5862317	EMERGENCY VEHICLES	3,179.70	60,000	145.21-	Y			
	36 -5215315	THIRD PARTY ADM FEES	941.68	11,300	0.00				
	44 -5225401	TECHNOLOGY UPGRADES	12,750.38	362,273	12,230.39-	Y			
	44 -5225402	SOFTWARE & TECHNOLOGY UPDA	7,296.94	66,730	10,247.04				
	46 -5871401	CAPITAL OUTLAY	4,938.83	291,706	70,372.63				
	46 -5871404	MASTER DRAINAGE	31,550.00	272,440	0.00				
	** 2017-2018 YEAR TOTALS **		591,082.08						

NO ERRORS

** END OF REPORT **

PACKET : 16475 16485 16491

VENDOR SET: Multiple

BANK : Multiple

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
01	0/0000	78,026.37CR
01	5/2018	29,539.83CR
02	0/0000	331,872.07CR
02	5/2018	9,764.68CR
03	0/0000	796.18CR
03	5/2018	1,189.22CR
05	5/2018	184.97CR
08	0/0000	2,512.25CR
08	5/2018	77.83CR
11	0/0000	11,235.00CR
24	0/0000	292.51CR
27	0/0000	2,239.04CR
27	5/2018	128.58CR
28	0/0000	11,081.11CR
28	5/2018	11,254.71CR
29	0/0000	13,904.39CR
29	5/2018	6,550.18CR
30	0/0000	8,151.00CR
32	0/0000	166.62CR
35	0/0000	14,585.82CR
35	5/2018	51.89CR
36	0/0000	941.68CR
44	0/0000	20,047.32CR
46	0/0000	36,488.83CR
ALL		591,082.08CR



McAlester City Council

AGENDA REPORT

Meeting Date:	<u>May 22, 2018</u>	Item Number:	<u>Consent Agenda D</u>
Department:	<u></u>	Account Code:	<u></u>
Prepared By:	<u>Pam Pulchny, Exec Dir</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>May 15,, 2018</u>	Exhibits:	<u>3</u>

Subject

Accept and place on file the Oklahomans for Independent Living 3rd^d Quarter report for the months of January through March, 2018.

Recommendation

Staff recommends acceptance of the Quarterly Reports of Oklahomans for Independent Living.

Discussion

Approved By

Initial

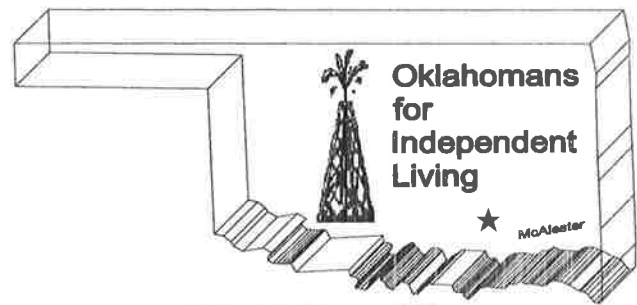
Date

Department Head

City Manager

P. Stasiak

Center for Independent Living
ADvantage Case Management
Independent Living Services
Community Integration
Transportation
Employment
Recreation



601 E. Carl Albert Parkway, McAlester, Oklahoma 74501 ~ 918 426 6220 V/TDD ~ 800 568 6821 V/TDD

**Oklahomans for Independent Living
Transportation Program
Quarterly Report
January through March 2018**

From January 2018 through March 2018 – *OIL has transported citizens to medical appointments, banking, utility companies, shopping, beauty shops, restaurants, mental health services, tribal health services, Social Security, Health Department and Department of Human Services.*

- **During this quarter, OIL transported 126 people and provided 553 trips.** At each of those 553 trips, citizen's either
- paid a bill,
- bought groceries or received services that they needed,
- ate a meal or splurged on themselves, family or friends,
- or conducted business or received healthcare.
- All of which generated income for area businesses and the City. Citizens had access to Lift Equipped Public Transportation.

During this quarter, OIL has provided 1,571 miles in public transportation.

The OIL Transportation Program expenses include an On-Call Bus Driver, fringe benefits, insurance, fuel, maintenance, occupancy, phone and office supply.

Personnel:	\$ 6,724
Fringe Benefits:	1,314
Insurance:	250
Fuel:	584
Maintenance:	759
Occupancy/Phone/Supply:	<u>700</u>
	\$10,331

The OIL Transportation Program is all that some citizens have in the way of transportation. Without the program, citizens would be secluded to their homes more often and goods and services would not be received.

Sincerely,

Pamela Pulchny,
Executive Director

*Attached are the Programs and Services quarterly report utilized by citizens of Pittsburg County.

Consumer Services Report

from 01/01/2018 to 03/31/2018

Pittsburg, OK	Request Total	Distinct Received	Total Received
Adult/Employment Transition (Vocational Services)	0	0	0
Advocacy/Legal Services	4	4	0
Assistive Technology	5	5	0
Children's Services	0	0	0
Communication Services	0	0	0
Community Based Services (Personal Assistance Services)	3	2	0
Counseling and related services	0	0	0
Family Services	0	0	0
High School/Employment Transition (Vocational Services)	0	0	0
Housing, Home Modification, and Shelter Services	0	0	0
IL Skills Training and Life Skills Training	47	47	0
Information and Referral Services	88	85	0
Mental Restoration Services	0	0	0
Mobility training	0	0	0
NCF Transition (Personal Assistance Services)	0	0	0
Other	0	0	0
Peer Counseling Services	137	137	0
Personal Assistance Services	5	5	0
Physical Restoration Services	0	0	0
Preventive Services	0	0	0
Prostheses, Orthotics, and other appliances	0	0	0
Recreational Services	171	171	0
Rehabilitation Technology Services	0	0	0
Therapeutic Treatment	0	0	0
Transportation Services	148	146	267
Vocational Services	0	0	0
Youth/Transition Services	0	0	0
Totals	608	602	267

Total of all Counties - Requested: 608, Distinct Received: 602, Total Received: 267

Disabilities Report

from 01/01/2018 to 03/31/2018

Pittsburg, OK	Disability Total
Alzheimer's Disease	1
Amputation	3
Arthritis	26
Autism	5
Back Injury	16
Blindness	4
Burn Injury	1
Cancer	7
Cardiac/Circulatory Condition	12
Cerebral Palsy	6
Cystic Fibrosis	0
Deafness/Hearing Loss	8
Developmental Disability	48
Diabetes	13
Down Syndrome	2
Drug/Alcohol Abuse	2
Emotional/Behavioral Disabilities	1
End-Stage Renal Disease	0
Endocrine/Metabolic Condition	1
Environmental Sensitivity	0
Epilepsy	4
Hansens Disease	0
Hard of Hearing/Hearing Loss	2
Head Injury	4
Heart Disease	8
Hemiplegia	0
Hemophilia	0
HIV/AIDS	0
Hydrocephalus	0
Learning Disability	21
Mental Disability	1
Mental Illness/Emotional Illness	12
Mental Retardation	0
Multiple Sclerosis	4
Muscular Dystrophy	0
Musculo-Skeletal	1
Neurological Disorder	3
Neuromuscular	3
Orthopedic	4
Other Cognitive	4

Pittsburg, OK	Disability Total
Other Congenital Birth Anomaly	1
Other Hearing Disabilities	2
Other Mental Illness	7
Other Physical Disabilities	25
Other Visual Disabilities	0
Paraplegia	2
Quadriplegia	1
Respiratory Condition	6
Respiratory/Pulmonary	7
Sickle_cell Anemia	0
Specific Learning Disability	1
Speech Impairment	2
Spina Bifida	2
Spinal Cord Injury	2
Stroke	5
Traumatic or Other Brain Injury	2
Visual Impairment	8
Total	300



McAlester City Council

AGENDA REPORT

Meeting Date:	<u>May 22, 2018</u>	Item Number:	<u>Consent Agenda E</u>
Department:	<u></u>	Account Code:	<u></u>
Prepared By:	<u>Peter Stasiak, City Manager</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>May 15, 2018</u>	Exhibits:	<u>2</u>

Subject

Consider and act upon, a "Pledge and Guarantee" document which authorizes the annual renewal of the City of McAlester's Participation Agreement with the Association for Landfill Financial Assurance (ALFA).

Recommendation

Staff recommends authorization for the Mayor to sign the "Pledge & Guarantee" approving the renewal of the Participation Agreement.

Discussion

Approved By

Initial

Date

Department Head

City Manager

P. Stasiak



ASSOCIATION FOR LANDFILL FINANCIAL ASSURANCE
100 E Street SW, Ste 200, Ardmore, OK 73401
Phone: (580) 223-6454, Fax: (800) 858-9329

Date: May 2, 2018

To: David Horinek

Re: Participation Agreement Renewal for FY 2018 - 2019

Enclosed are originals of the annual "Pledge and Guarantee" document, which includes language authorizing the subject renewal. Upon execution by the appropriate parties, this document will also become Exhibit "B" in the Participation Agreement.

Please process these documents for approval and execution. Retain one original to add as Exhibit B in your copy of the Participation Agreement. Send the other original back to me for ALFA's records and so I can send a copy to ODEQ along with ALFA's annual financial assurance report.

I would like to have ALFA's original of the executed Pledge and Guarantee returned to me within the next 30 days or sooner if possible.

If I can be of any further help or if you have any questions, please let me know.

Thank you,

Rheba Henderson,
ALFA Secretary

cc: Mr. Steve Schuller
Gable & Gotwals

Exhibit B

PLEDGE AND GUARANTEE

WHEREAS, The City of McAlester (hereinafter "City") is the beneficial owner of a Municipal Solid Waste Landfill (hereinafter "MSWLF") owned and operated by the McAlester Public Works Authority (hereinafter "Trust"), and

WHEREAS, The City and the Trust are required to comply with financial assurance requirements for the closure of its MSWLF and for post-closure care for thirty (30) years after closing the MSWLF pursuant to RCRA Subtitle D regulations and Oklahoma Department of Environmental Quality rules and regulations, and

WHEREAS, The City and the Trust are in compliance with the aforementioned rules, regulations and laws by its participation as a member of the Association for Landfill Financial Assurance, an Oklahoma not for profit association (hereinafter "ALFA"), such entity being an approved mechanism under the laws of the state of Oklahoma for compliance with all financial assurance requirements, and

WHEREAS, The City and the Trust are required pursuant to the ALFA Participation Agreement to annually reaffirm its membership and pledge and guarantee to provide funding for the closure and post-closure care costs which are currently unfunded, where current estimated closure and post-closure care costs less the current Escrow Balance equals, and is hereinafter referred to as, "Unfunded Costs."

WHEREFORE, The City and the Trust hereby reaffirm and renew their membership in ALFA, (the City through the fiscal year ending June 30, 2019), pursuant to the terms and covenants as contained in said Participation Agreement dated July 25, 1995, an original copy of which is on file in the offices of the Trust.

WHEREFORE, both the City and Trust hereby pledge to pay any Unfunded Costs for the closure costs and post-closure care in the event its MSWLF should close or cease to operate prior to the time full funding has been accumulated in the ALFA Escrow Account according to the terms of the Participation Agreement.

WHEREFORE, both the City and Trust further assign any proceeds of this pledge and guarantee to the ALFA, or its successors or assigns as security for the financial obligations of the City and Trust for closure and post-closure care of its MSWLF and the related obligations under law to the Oklahoma Department of Environmental Quality and/or the United States Environmental Protection Agency in the event the City or Trust fails to comply with applicable Federal and State laws for the closure and post-closure care of the MSW Facility.

Dated this ____ day of _____, 2018.

MAYOR

Attest:

City Clerk

Exhibit B

PLEDGE AND GUARANTEE

WHEREAS, The City of McAlester (hereinafter "City") is the beneficial owner of a Municipal Solid Waste Landfill (hereinafter "MSWLF") owned and operated by the McAlester Public Works Authority (hereinafter "Trust"), and

WHEREAS, The City and the Trust are required to comply with financial assurance requirements for the closure of its MSWLF and for post-closure care for thirty (30) years after closing the MSWLF pursuant to RCRA Subtitle D regulations and Oklahoma Department of Environmental Quality rules and regulations, and

WHEREAS, The City and the Trust are in compliance with the aforementioned rules, regulations and laws by its participation as a member of the Association for Landfill Financial Assurance, an Oklahoma not for profit association (hereinafter "ALFA"), such entity being an approved mechanism under the laws of the state of Oklahoma for compliance with all financial assurance requirements, and

WHEREAS, The City and the Trust are required pursuant to the ALFA Participation Agreement to annually reaffirm its membership and pledge and guarantee to provide funding for the closure and post-closure care costs which are currently unfunded, where current estimated closure and post-closure care costs less the current Escrow Balance equals, and is hereinafter referred to as, "Unfunded Costs."

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WHEREFORE, both the City and Trust hereby pledge to pay any Unfunded Costs for the closure costs and post-closure care in the event its MSWLF should close or cease to operate prior to the time full funding has been accumulated in the ALFA Escrow Account according to the terms of the Participation Agreement.

WHEREFORE, both the City and Trust further assign any proceeds of this pledge and guarantee to the ALFA, or its successors or assigns as security for the financial obligations of the City and Trust for closure and post-closure care of its MSWLF and the related obligations under law to the Oklahoma Department of Environmental Quality and/or the United States Environmental Protection Agency in the event the City or Trust fails to comply with applicable Federal and State laws for the closure and post-closure care of the MSW Facility.

Dated this ____ day of _____, 2018.

MAYOR

Attest:

City Clerk



McAlester City Council

AGENDA REPORT

Meeting Date:	<u>May 22, 2018</u>	Item Number:	<u>Consent Agenda F</u>
Department:	<u></u>		
Prepared By:	<u>Cora Middleton, City Clerk</u>	Account Code:	<u></u>
Date Prepared:	<u>May 15, 2018</u>	Budgeted Amount:	<u></u>
		Exhibits:	<u>1</u>

Subject

Consider and act upon, a request from the Pittsburg County Chapter NAACP to use the Michael J. Hunter Park, 14th and Chickasaw, Oklahoma on Saturday, June 16, 2018 from 9:00 a.m. until 5:00 p.m. to hold the Juneteenth Celebration.

Recommendation

Staff recommends approval of the request from the Pittsburg County Chapter NAACP to use the Michael J. Hunter Park to hold the annual Juneteenth Celebration.

Discussion

Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	<u>CMM</u>	<u>05/15/18</u>
City Manager	<u>P. Stasiak</u>	<u></u>

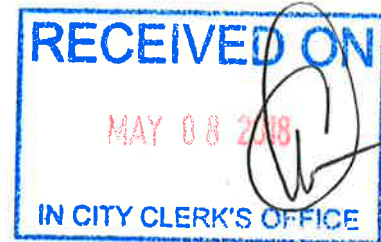
P.O. Box 13

McAlester, Oklahoma 74502

McAlester City Council

First & Washington

McAlester, Oklahoma 74501



Re: Juneteenth Celebration

Saturday, June 16, 2018

To The Mayor and Councilmembers:

This letter is a formal request to the City of McAlester to proclaim Saturday, June 16, 2018 as Juneteenth Day. We are also wanting to reserve Michael J. Hunter Park, 14th & Chickasaw on the same day from 9:00 a.m. to 5:00 p.m.

The celebration will commemorate the 153th years as the date of Major General Gordon Granger and the Union Soldiers arrival on June 19, 1865 in Galveston, Texas. He read the news that the war had ended and the slaves were free. The official Emancipation Proclamation signed by President Lincoln was dated January 1, 1863.

Your past support has been greatly appreciated. You and your families are cordially invited.

The event will include a speaker, food concession, family picnics, music and more.

Thank you for helping us with this important community event.

Sincerely

A handwritten signature in cursive script, appearing to read "Miller M. Newman".

Miller M. Newman, President

Pittsburg County Chapter-NAACP

(918)423-6396



McAlester City Council

AGENDA REPORT

Meeting Date:	<u>May 22, 2018</u>	Item Number:	<u>Consent Agenda G</u>
Department:	<u></u>	Account Code:	<u></u>
Prepared By:	<u>Peter Stasiak, City Manager</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>May 15, 2018</u>	Exhibits:	<u>2</u>

Subject

Consider and act upon, authorizing the Mayor to sign an Agreement between Oklahomans for Independent Living and the City of McAlester for funding in the amount of \$24,000.

Recommendation

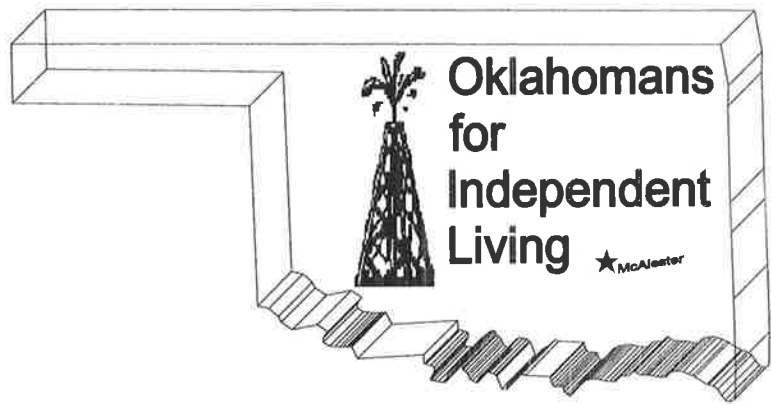
Staff recommends authorizing the Mayor to sign an Agreement between Oklahomans for Independent Living and the City of McAlester for funding in the amount of \$24,000.

Discussion

Approved By

	<i>Initial</i>	<i>Date</i>
Department Head		
City Manager	P. Stasiak	

Center for Independent Living
ADvantage Case Management
Independent Living Services
Community Integration
Transportation
Employment
Recreation



601 E. Carl Albert Parkway, McAlester, Oklahoma 74501 ~ 918 426 6220 V/TDD ~ 800 568 6821 V/TDD

May 4, 2018

Mr. Peter Stasiak
City Manager
City of McAlester
P.O. Box 578
McAlester, OK 74502

Dear Mr. Stasiak,

The Oklahomans for Independent Living (O.I.L.) is requesting a continuation of funding in the amount of \$24,000.00 for the accessible, door to door transportation program for McAlester's citizens that have disabilities or are elderly without a means of transportation.

O.I.L. has been met with several challenges this year, but continues to overcome and provide the same services, that our citizens utilize and continue to need. The loss of United Way funding has effected the Transportation Program in many ways. The Transportation Program is now managed with an On-Call Bus Driver. The Bus Driver checks the schedule each day and works only the hours requested and needed from the prior day. The change has decreased payroll and fringe benefits. The same service is being provided and the Transportation Program is one of the most use programs that O.I.L. provides and is requested within our community.

I am available to meet with you to provide additional information as needed. On behalf of those people with disabilities that are served by O.I.L., I respectfully submit this request for your consideration.

Sincerely,

Pamela Pulchny,
Executive Director

Cc Mayor John Brown

AGREEMENT BETWEEN THE CITY OF MCALESTER
AND
OKLAHOMANS FOR INDEPENDENT LIVING

This Agreement, made and entered into this 1st day of July, 2018 by and between the City of McAlester, Oklahoma hereinafter called the (the "City"), and Oklahomans for Independent Living, hereinafter called ("OIL").

It is the intent of the Agreement that OIL is to perform such services as outlined herein:

OIL agrees to provide services for people with disabilities such as transportation, assistive technology, recreation, volunteer programs, Americans with Disabilities Act and disability awareness training, employment assistance, information and referral, advocacy, peer counseling, Independent Living Skills training, nursing facility transition/diversion and youth transition from school to post-secondary life.

OIL and the City shall maintain an arrangement for professional contact. This will be in the form of informal discussion by and with the staff of both agencies in order to identify areas of need, gaps in service and to coordinate available resources of both agencies for the benefit of People with Disabilities. Confidentiality standards will be observed.

In performing this agreement Oklahomans for Independent Living acts as an independent contractor and nothing contained in this agreement shall be construed to establish a relationship of agency or employment between said entity and the City.

OIL will contract with the City in providing the following services to the City and the citizens of McAlester:

- 1) Door-to-door transportation to be provided to individuals with disabilities and elderly persons with functional limitations to facilitate living; a minimum of twenty-four (24) hours is required; and
- 2) Back-up service to the Community Services Senior Citizens bus service; and
- 3) Disability information and referrals; and
- 4) Equipment loan program for items necessary for independence when equipment is available (items such as walkers, shower benches/chairs, crutches, wheelchairs, etc.); and
- 5) Social and recreational programs for McAlester citizens with disabilities; and
- 6) Pharmaceutical indigent service to help people obtain necessary medications at no cost from pharmaceutical companies; and

- 7) Employment assistance to people with disabilities; and
- 8) Peer counseling and support groups to promote independence for people with disabilities;
and
- 9) Individual assistance to advocate and encourage independence; and
- 10) ADA information and assistance for individuals, business and the City to help improve access
and compliance with the regulations.
- 11) Nursing facility transition back into the community or diversion from entering the nursing
facility.
- 12) Youth transition from school and into the workforce and assistance in obtaining secondary
education. Provide readiness skills such as resume building, dress for success, job etiquette,
and application assistance.

OIL further agrees to make periodic reports on basic services provided as a benefit to the City and provide an accounting of funds expended for the services provided. OIL shall provide these reports on a quarterly basis.

Oklahomans for Independent Living hereby holds harmless and indemnifies the City of McAlester from any claims or actions arising from the performance of this agreement for acts of negligence or wanton conduct of its agents or employees and agrees to keep in force adequate general liability insurance during the term of this agreement to insure against such liability and to provide proof thereof when requested by the City.

The City agrees to provide the following funding to ensure the delivery of public services to citizens with disabilities:

- 1) The City will provide funding in the amount of \$24,000 to assist in the transportation and associated services provided by OIL; and
- 2) The disbursement of said funds shall be in monthly payments that are determined by taking \$24,000 and dividing by 12 for monthly payments in the amount of \$2,000.

The term of this agreement shall be for the 2018-2019 fiscal year of the City of McAlester, and shall terminate at 12:00 A.M. on June 30, 2019, unless sooner mutually ratified by both parties hereto in which case this agreement shall continue for the ensuing fiscal year upon the same terms or upon such amended terms as the parties may agree.

This agreement is to be binding upon our administrators, successor, and assigns.

Agreed to and executed the date first written above, irrespective of the actual date of signing.

CITY OF MCALESTER
An Oklahoma Municipal Corporation

John Browne, Mayor

Cora Middleton, City Clerk

Executed for and on behalf of Oklahomans for Independent Living on the ____ day of _____, 2018.

OKLAHOMANS FOR INDEPENDENT LIVING

A handwritten signature in cursive script, appearing to read "Pamela Pulchny", is written over a horizontal line.

Pamela Pulchny, Executive Director

Approved as for form and legality:

Ervin & Ervin Attorneys, by William J. Ervin
City Attorney



McAlester City Council

AGENDA REPORT

Meeting Date: May 22, 2018 **Item Number:** Consent Agenda H

Department: Mel Priddy, Community Services Director **Account Code:**

Prepared By: May 15, 2018 **Budgeted Amount:**

Date Prepared: **Exhibits:** 3

Subject

Consider and act upon, authorizing the Mayor to sign an agreement with "Feed the Need Foundation for Rural Oklahoma" (KEDDO) for funding of the City of McAlester's Title III nutrition centers.

Recommendation

Staff recommends authorizing the Mayor to sign an agreement for funding with "Feed the Need Foundation for Rural Oklahoma".

Discussion

Approved By

	<i>Initial</i>	<i>Date</i>
Department Head		
City Manager	P. Stasiak	



FEED THE NEED
FOUNDATION
— FOR RURAL OKLAHOMA —

4/30/2018

• • •

City of McAlester
PO BOX 548
McAlester, OK 74502

Dear Center Sponsor,

The Title III nutrition centers in the KEDDO area will continue to be administered by Feed the Need Foundation for Rural Oklahoma during the upcoming 2018-2019 Fiscal year beginning July 1, 2018.

I have enclosed the center sponsor agreement with this correspondence. We are requiring signed agreements be faxed to our office (580 981 7005) no later than June 16. Return the hard copy via mail (P.O. Box 100, Wright City, OK 74766) before July 1. State policy dictates that we cannot provide services without a signed agreement in place. Specifically, your site cannot serve meals beginning July 1 if we have not received a signed agreement.

After much deliberation and in cooperation with our monitoring agency, we are cautiously presenting an agreement which does not include an increase in sponsor support. Please know, we are continually coordinating and communicating with KEDDO's Area Agency on Aging in regard to funding information. At any time that we receive information indicating that there is a need for either an increase or a decrease in sponsor support, we will contact you and revise the agreement.

I am available for questions at (580) 236 3705. Please feel free to contact me at any time. Our primary goal is to continue providing these vital services to the senior citizens in your community.

Your time, support, and dedication as our partner is greatly appreciated and cannot be adequately expressed herein.

Respectfully yours,

Ellen L. Green Young, Registered and Licensed Dietitian
Executive Director

P.O. Box 100, Wright City, Oklahoma 74766

580 236 3705 / 580 981 7005 (FAX)/eyoungrd@feedtheneedfoundationok.org

Center Sponsor Contract/Agreement



This contract is entered between Feed the Need Foundation for Rural Oklahoma, "FNF OK", and the City of McAlester, "Center Sponsor". The contract is effective for the one year period beginning the 1st day of July 2018 and ending the 30th day of June 2019.

In consideration of the mutual promises and covenants herein, FNF OK and the Center Sponsor agree as follows:

I. FNF OK shall provide and be responsible for the following:

A. Reimburse the Center Sponsor on a regular basis to assist in defraying center staff salaries, travel, fringe benefits, and other budgeted center expenses as described in the annual budget.

1. Funds are contingent upon continued federal and state funding.
2. Funds dispersed to the Center Sponsor on a monthly basis cannot exceed one twelfth (1/12) of the budget unless an explanation of additional expense is detailed in writing on the monthly financial report.
3. Expense reimbursement will not occur unless and until FNF OK receives reimbursement monies from its funding agency for the corresponding month.

II. The Center Sponsor shall provide and be responsible for the following:

- A. Provide and be responsible for the local nutrition center facility, bookkeeper and services pertinent to the operation of the center, agreed annual amount totaling **\$18,735.12** to offset all operational expenses and any additional necessary monies. Grantee shall be apportioned **monthly** at a rate of **\$1,561.26**. Beginning July 1, 2018, quarterly and/or annual allotments are not accepted.
- B. Responsible for the fire/safety and health standard of the facility and shall assure FNF OK that the facility meets the appropriate and required local and state ordinances, codes and regulations.
- C. Cooperatively interview applicants for center staff employment and, where appropriate, follow recommendations for individual (s) to be employed, disciplined, and/or terminated. Withholding reimbursement funds, whole or in part, for failing to comply with policies and procedures by the Center Sponsor is at the discretion of FNF OK, Inc.
- D. Include center staff on the Center Sponsor payroll. Center staff are employees of the Center Sponsor. The Center's budget allocates funding for 262 days per year. There are 250 serving days and 12 paid holidays. If funds are

available, longevity payments will be made to eligible employees per the OK DHS Nutrition Longevity Payment Schedule.

- E. Provide all insurances necessary for the facility and its contents.
- F. Maintain necessary personnel records for center staff and make these records available to FNF OK for review.
- G. Provide necessary personnel for daily operation of the nutrition center and comply with monthly reporting requirements.
- H. Provide congregate services, home delivered services, and other appropriate program services on a regularly scheduled basis.
- I. Establish hours of operation to accommodate the greatest number of potential participants.
- J. Serve meals 250 days per year to congregate and home delivered participants.
- K. Provide FNF OK the supporting documents and required monthly financial report by the 3rd working day of each month.

III. Duties and Regulation of the Nutrition Center Site Manager include but are not limited to the following:

- A. Adhere to policies set forth in the program application and policies of the center sponsor.
- B. Responsible to the center sponsor and FNF OK for the timely submission for all records, documents, monthly reports and other requirements all due to FNF OK no later than the 2nd working day of each month. Reports include but are not limited to: S-19 Report, S-38 Report, Contribution Check (if applicable), KF-1 (contribution sheet), OAA Intake and Update Forms, ADvantage Calendars, OAA Scan Sheets, and Nutrition Education Sign-In Sheets.
- C. Where applicable, responsible for the banking and record-keeping of all project donations.
- D. Maintain all records and make them available for review by FNF OK as necessary.
- E. Responsible for the coordination of staff members, of social activities, of participant transportation to and from the center and any additional activities required by state and federal guidelines.
- F. Conduct and complete Intake and Update forms on all congregate and home bound participants according to OAA policy.
- G. Attend all site manager meetings and additional training as required by FNF OK.


IV. At any such time FNF OK ceases to provide Title III nutrition services, the center sponsor agrees to dispose of equipment purchased with Title III funds in the manner mandated by the KEDDO Area Agency on Aging and federal regulation as promulgated by the Older Americans Act and the Special Unit on Aging, Aging Division, of the Oklahoma Department of Human Services.

In consideration of the promises and covenants stated herein, FNF OK agrees to provide to the center sponsor: administrative assistance, training, other assistance and supervision necessary to provide, through a congregate nutrition center, all program components required by state and federal laws, rules, and regulations for both a Title III nutrition program and ADvantage.

This contract is based on the availability of funds from the KEDDO Area Agency on Aging and may be expanded or reduced according to the availability of said funds. FNF OK shall not be liable for program objectives for which funds are not made available.

IN WITNESS WHEREOF, the parties hereto have caused this contractual agreement to be signed by the duly authorized officers:

For Feed the Need Foundation for Rural Oklahoma



SIGNATURE of Authorized Agent
SIGNATURE DATE **04/30/2018**
Ellen L. Green Young, Registered and Licensed Dietitian
Executive Director

Feed the Need Foundation for Rural Oklahoma, Inc.
P.O. Box 100
Wright City, Oklahoma 74766
580 236 3705 (CELL) / 580 981 7005 (FAX)
eyoungrd@feedtheneedfoundationok.org



For Center Sponsor

SIGNATURE of Authorized Agent
SIGNATURE DATE: _____
Print Name of Authorized Agent: _____
Title of Authorized Agent: _____

TENTATIVE BUDGET JUSTIFICATION

PROJECT NAME: FNF OK Nutrition Program

SFY 2019

CATEGORY	TITLE III C-1 Congregate Funding	TITLE III C-1 Homebound Funding	LOCAL FUNDING	NSIP FUNDING	TOTAL Title III less Other FUNDING	Non-Older Americans Act Funding	TOTAL Center Cost
McALESTER - Cooking Site			OAA Program Income and Contributions			Advantage Income Funds	
Site Manager Job Family Descriptor: Z20C Level III Salary/Pay Band E -							
E Annual \$23,294.96 \$26,370.60							
Monthly \$1,939.58 \$2,197.55							
Hourly \$12.12 \$13.73							
Diane Chadsey (7/2001)							
\$8.00/hr X 8/hrs/day X 252 days = 16,128	8,870	5,725			14,596	1,532	16,128
Full Time: 40/hrs/week							
Longevity 1,266	696	449			1,146	120	1,266
FICA: 7.65% X 16128 1,234	679	438			1,117	117	1,234
W.C. .53% X 16128 85	47	30			77	8	85
Unemp. 1.5% X 16128 242	133	86			219	23	242
Total Fringe 2,827	1,555	1,004	-	-	2,559	269	2,827
Total Site Manager 18,955	10,425	6,729	-	-	17,154	1,801	18,955
Cook Job Family Descriptor: Z20B Level I Salary/Pay Band E -							
E Annual \$21,788 \$23,274							
Monthly \$1,815.67 \$1,939.50							
Hourly \$11.35 \$12.12							
Anna Hellarud (8/2014)							
\$7.25/hr X 8/hrs/day X 252 days = 14,616	8,039	5,189			13,227	1,389	14,616
Full Time: 40 /hrs/week							
Longevity 320	176	114			290	30	320
FICA: 7.65% X 14616 1,118	615	397			1,012	106	1,118
W.C. .53% X 14616 77	43	28			70	7	77
Unemp. 1.5% X 14616 219	121	78			198	21	219
1,735	954	616	-	-	1,570	165	1,735
Total Cook 16,351	8,993	5,805	-	-	14,798	1,553	16,351
Cook Aide Job Family Descriptor: Z20A Level I Salary/Pay Band C -							
C Annual \$20,750 \$22,236.24							
Monthly \$1,729.17 \$1,853.02							
Hourly \$10.81 \$11.58							
Peggy Summerville (02/2018)							
\$7.25/hr X 8/hrs/day X 252 days = 14,616	8,039	5,189			13,227	1,389	14,616
Full Time: 40/hrs/week							
Longevity 188	103	67			170	18	188
FICA: 7.65% X 14616 1,118	615	397			1,012	106	1,118
W.C. .53% X 14616 77	43	28			70	7	77
Unemp. 1.5% X 14616 219	121	78			198	21	219
1,603	882	569	-	-	1,451	152	1,603
Total Cook Aide 16,219	8,920	5,758	-	-	14,678	1,541	16,219

Food Transporter								
Job Family Descriptor: F54A Level I								
Salary/Pay Band C -								
C Annual	\$20,750	\$22,236.24						
Monthly	\$1,729.17	\$1,853.02						
Hourly	\$10.81	\$11.58						
Emma Bellis (04/2015)								
\$7.25/hr X 4 hrs/day X 252 days =	7,308	4,019	2,594			6,614	694	7,308
Part Time: 20 /hrs/week								
Longevity	192	106	68			174	18	192
FICA: 7.65% X 7308	559	307	198			506	53	559
W.C. .53% X 7308	39	21	14			35	4	39
Unemp. 1.5% X 7308	110	60	39			99	10	110
	899	495	319	-	-	814	85	899
Total Food Transporter	8,207	4,514	2,914	-	-	7,428	780	8,207
Custodian								
Job Family Descriptor: F50A Level I								
Salary/Pay Band B -								
C Annual	\$20,750	\$21,018.24						
Monthly	\$1,729.17	\$1,751.52						
Hourly	\$10.81	\$10.95						
Larry McLendon (10/2017)								
\$7.25/hr X 4 hrs/day X 252 days =	7,308	4,019	2,594			6,614	694	7,308
Part Time: 20 hrs/week								
Longevity	112	62	40			101	11	112
FICA: 7.65% X 7308	559	307	198			506	53	559
W.C. .53% X 7308	39	21	14			35	4	39
Unemp. 1.5% X 7308	110	60	39			99	10	110
	819	451	291	-	-	742	78	819
Total Custodian	8,127	4,470	2,885	-	-	7,355	772	8,127
TOTAL PERSONNEL	67,860	37,323	24,090	-	-	61,413	6,447	67,860
TRAVEL								
Site Manager training: 62 miles X .47 X 12 meetings	350	192	124			316	33	350
Home Delivered Meals 15745 @ \$.47	7,400		2,590			2,590	4,810	7,400
TOTAL TRAVEL	7,750	192	2,714	-	-	2,907	4,843	7,750
FOOD								
75 Cong. meals X 1.30 / meal X 250 days =	24,375	24,375				24,375		24,375
68 HD meals X 1.30 / meal X 250 days =	22,100		11,050			11,050	11,050	22,100
paid out of Admin budget								
TOTAL FOOD	46,475	24,375	11,050	-	-	35,425	11,050	46,475
RENT & UTILITIES								
Rent donated by City of McAlester	-	-	-			0	-	0
Trash \$0/per month X 12 months paid by city	-	-	-			0	-	0
Gas \$0/per month X 12 months paid by city	-	-	-			0	-	0
Electric \$0/per month X 12 months paid by city	-	-	-			0	-	0
TOTAL RENT & UTILITIES	-	-	-	-	-	-	-	-

<u>Other Costs</u>								
Office Supplies \$25/per month X 12 months	300	165	107			272	29	300
Contract Bookkeeper \$0/per month X 12 months	-	-	-			0	-	0
Communications: \$120/mo X 12 months	1,440	792	511			1,303	137	1,440
Pest Control: \$0/per month X 12 months	-	-	-			0	-	0
Total Other Costs	1,740	957	618	-	-	1,575	165	1,740
TOTAL COSTS McALESTER SITE	77,350	38,472	27,422	-	-	65,894	11,455	77,350
City Sponsor Grantee	18,735			18,735				(18,735)
FY 2018 McALESTER BUDGET								58,614



McAlester City Council

AGENDA REPORT

Meeting Date: May 22, 2018

Item Number: Consent Agenda I

Department: _____

Prepared By: Peter Stasiak, City Manager

Account Code: _____

Date Prepared: May 15, 2018

Budgeted Amount: _____

Exhibits: 1

Subject

Consider and act upon, authorizing the Mayor to sign a contract between the City of McAlester and Pride-in-McAlester for funding in the amount of \$60,000.

Recommendation

Staff recommends authorizing the Mayor to sign a contract between the City of McAlester and Pride-in-McAlester for funding in the amount of \$60,000.

Discussion

Approved By

Initial

Date

Department Head

City Manager

P. Stasiak

CONTRACT

This Contract is made between the City of McAlester, a municipal corporation ("City") and Pride In McAlester, Inc., a non-profit corporation ("PIM"). In this Contract, either the City or PIM may also be referred to individually as "Party" or jointly as the "Parties."

WITNESSETH:

WHEREAS, the City desires to assist PIM in its efforts to enhance the community with activities to beautify and clean up McAlester; and

WHEREAS, PIM possess the knowledge, skills, and ability to assist the City in achieving these desires,

NOW, THEREFORE, in consideration of the mutual promises, obligations, representations, and assurances in this Contract, the Parties agree to the following:

1. SCOPE OF SERVICES

- A. PIM will engage in clean up and beautification activities on behalf of the City in order to promote the general welfare of the community and its citizens.
- B. PIM will provide procedural assistance on behalf of the City to promote and accomplish its announced purpose to improve the overall appearance, cleanliness, and sustainability of the City.
- C. The City and PIM will jointly establish a set of measurable goals and objectives to provide accountability and assess the effectiveness of PIM's efforts. Goals shall be as specific as possible. They shall not include service on boards or commissions.
- D. In furtherance of the agreed-upon goals and objectives, PIM shall provide quarterly reports to the City that shall include the current measurements against the goals and objectives and financial statements. Said reports shall be presented to the city manager within thirty days following the end of the City's fiscal quarters.
- E. The City will independently monitor PIM's progress against its goals and objectives and may request written reports from the City's Audit and Finance Advisory Committee and other boards and committees. PIM will provide its full cooperation in the preparation of such reports and will attend board and Committee meetings upon the City's request.

- F. PIM will provide to the City a written ~~quarterly and~~ annual performance report on activities within thirty days following the end of the City's fiscal ~~quarters and~~ years.
- G. The City of McAlester will provide use of the Former National Guard Armory located at 301 E. Polk Avenue for cleanup activities during October and April and provide reasonable support of these efforts for waste removal and recycling services.
- H. The Pride In McAlester Board of Directors and staff shall comply with the Oklahoma Open Meetings Act (Title 25, Oklahoma Statutes §§ 301-304) and the Oklahoma Open Records Act (Title 51, Oklahoma Statutes §§ 24A.1-24A.30). Notice of meetings shall be sent to the City Clerk and publicly posted within the time specified by law.

2. PAYMENT FOR SERVICES

- A. In support of PIM's normal cost of operations, the City will pay to PIM the amount of \$60,000.00 during the term of this Contract in monthly payments as the Parties deem most appropriate to assist PIM in accomplishing its goals.
- B. PIM shall provide appropriate documentation to the City in support of a written request for payment. Requests for payment may be submitted at any time but are limited to no more than one request per calendar month.
- C. The City shall process requests for payments through its normal payment procedures.

3. EFFECTIVE DATE AND TERMINATION

- A. The effective date of this Contract shall be July 1, 2018, and unless otherwise terminated or cancelled as provided below, it shall end on June 30, 2019, at which date this Contract expires without any further act or notice of either Party being required. The Parties are under no obligation to renew or extend this Contract.
- B. The City or PIM may terminate and/or cancel this Contract, or any part thereof, at any time during its term upon thirty days' notice, for any reason without incurring obligation or penalty of any kind. The effective date of notice for termination or cancellation shall be the date of council or PIM board action providing for said termination or cancellation.
- C. The City's sole obligation in the event of termination is for payment for services rendered by PIM before the effective date of termination and shall

be based on a proportionate share of the total amount provided in this contract, earned to date of termination, as determined by the City.

- D. Notices given under this Contract shall be in writing and shall either be personally delivered or sent by first class U.S. mail, postage prepaid.
- E. Any modifications, amendments, recessions, waivers, or releases to this Contract must be in writing and agreed to by both Parties.

If notice is sent to PIM, it shall be addressed to:

President of Board of Directors
Pride In McAlester
P.O. Box 583
McAlester, OK 74502

If notice is sent to the City, it shall be addressed to:

City Clerk
City of McAlester
City Hall
First and Washington
McAlester, OK 74501

4. ASSURANCES AND WARRANTIES

- A. PIM warrants that all services performed hereunder will be performed in a manner that complies with all applicable laws, statutes, regulations, ordinances, and professional standards.
- B. PIM shall be solely responsible for all costs and expenses incident to the performance of all services for the City.
- C. PIM shall solely control, direct and supervise all PIM employees with respect to all obligations under this Contract. PIM will be solely responsible for the conduct and supervision of any of its employees. Nothing in this Contract is intended to establish an employer-employee relationship between the City and either PIM or any PIM employee. All PIM employees assigned to provide services under this Contract by PIM shall, in all cases, be deemed employees of PIM and not employees, agents or subcontractors of the City.
- D. Nothing in this Contract is intended to authorize PIM to obligate the City regarding any commitment to a third party, including but not necessarily limited to, cash or non-cash incentives and the sale, lease or donation of

real or personal property, without the prior specific consent of the city council as evidenced by a recorded majority vote in open session.

5. INDEMNIFICATION

- A. PIM shall indemnify and hold the City harmless from any and all claims which are asserted against the City by any person or entity, alleged to have been caused or found to arise, from the acts, performances, errors, or omissions of PIM or its employees.
- B. PIM shall have no rights against the City for any indemnification (e.g., contractual, equitable, or by implication), contribution, subrogation, and/or any other right to be reimbursed by the City except as expressly provided herein.
- C. PIM waives and releases all actions, liabilities, loss and damages including any subrogated rights it may have against the City based upon any claim brought against the City do to the negligent acts or omission of a PIM employee.

6. GENERAL TERMS AND CONDITIONS

- A. Access and Records. PIM will maintain accurate books and records in connection with the services provided under this Contract for 36 months after the end of this Contract, and provide the City with reasonable access to such books and records.
- B. Captions. The section and subsection numbers, captions, and any index to such sections and subsections contained in the Contract are intended for the convenience of the reader and are not intended to have any substantive meaning and shall not be interpreted to limit or modify any substantive provisions of this Contract. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or non-possessive use in this Contract shall be deemed the appropriate plurality, gender, or possession as the context requires.
- C. City Right to Suspend Services. Upon written notice, the City may suspend performance of this Contract if PIM has failed to comply with Federal, State, or Local laws, or any requirements contained in this Contract. The right to suspend services is in addition to the City's right to terminate and/or cancel this Contract. The City shall incur no penalty, expense, or liability to PIM if the city suspends services under this section.
- D. Compliance with Laws. PIM shall comply with all Federal, State, and Local laws, statutes, ordinances, regulations, insurance policy

requirements, and requirements applicable to its activities under this Contract.

- E. Conflict of Interest. To avoid any real or perceived conflict of interest, PIM shall refrain from hiring any person who is presently employed by the City, or relatives of any persons who are presently employed by the City. Further, the City shall be notified if any such person serves in any position or office of PIM.
- F. Entire Contract. This Contract represents the entire Contract and understanding between the Parties. This Contract supersedes all other prior oral or written understandings, communications, agreements or Contracts between the Parties. The language of this Contract shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.
- G. Force Majeure. Notwithstanding any other term or provision of this Contract, neither Party shall be liable to the other for any failure of performance hereunder if such failure is due to any cause beyond the reasonable control of that Party and that Party cannot reasonably accommodate or mitigate the effects of any law, order, regulation, direction, action, or request of the United States government or of any other government, national emergencies, insurrections, riots, wars, strikes, lockouts, work stoppages, or other labor difficulties. Reasonable notice shall be given to the affected Party of any such event.
- H. No Implied Waiver. Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any right or remedy under this Contract shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Contract. No waiver of any term, condition, or provision of this Contract, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Contract. No waiver by either Party shall subsequently affect its right to require strict performance of this Contract.
- I. No Third Party Beneficiaries. Except as provided for the benefit of the Parties, this Contract does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to surrogate to the Parties' rights in the Contract, and/or any other right, in favor or immunity of the City.
- J. Reservation of Rights. This Contract does not, and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty or immunity of the City.

- K. Severability. If a court of competent jurisdiction finds a term, condition, or provision of this Contract to be illegal or invalid, then the term, condition, or provision shall be deemed severed from this Contract. All other terms, conditions, and provisions of this Contract shall remain in full force and effect. Notwithstanding the above, if PIM's promise to indemnify or hold the City harmless is found illegal or invalid, PIM shall contribute the maximum it is permitted to pay by law toward the payment and satisfaction of any claims against the City.
- L. Survival of Terms and Conditions. The following terms and conditions shall survive and continue in full force beyond the termination and/or cancellation of this Contract (or any part thereof) until the terms and conditions are fully satisfied or expire by their very nature:
- a. "ASSURANCES AND WARRANTIES"
 - b. "INDEMNIFICATION";
 - i. "SEVERABILITY"; AND
 - ii. "SURVIVAL OF TERMS AND CONDITIONS"

Executed and adopted upon motion duly made, seconded and passed this _____ day of _____, 2018, for the City of McAlester.

CITY OF MCALESTER, OKLAHOMA
A Municipal Corporation

John Browne
Mayor

Cora Middleton
City Clerk

APPROVED AS TO FORM AND LEGALITY:

William J. Ervin, City Attorney

Executed and adopted upon motion duly made, seconded and passed this _____ day of _____, 2018, for the Pride In McAlester.

PRIDE IN MCALESTER

Justin Few
President

ATTEST

Margaret Fields
Secretary



PROPOSED FY 2018-2019 GOALS AND OBJECTIVES

OBJECTIVE: Maintain and grow the Pride In McAlester Organization.

GOAL: Average at least 15 volunteers assisting with each PIM Activity

GOAL: Build membership base to ~~90~~ 115.

GOAL: Host Annual Awards Banquet and award members for outstanding service.

GOAL: Host monthly luncheon for membership and community member outreach.

GOAL: Research, apply, manage, and report on grants to support community enhancement and organizational operations.

OBJECTIVE: Continue to raise public awareness on PIM events and initiatives.

GOAL: Have 12 radio interviews and 3 public service announcements.

GOAL: Work with print news media by sending regular press releases about activities.

GOAL: Promote PIM events and initiatives through at least two social media outlets.

GOAL: Send monthly newsletters and regular updates via email and continue to grow the email recipient list.

GOAL: Give at least one presentation every quarter at various civic organizations, businesses, and other groups as available.

OBJECTIVE: Work with educational institutions and organizations

GOAL: Give at least one presentation ~~per semester~~ at schools and organizations working with children.

GOAL: Participate in school workshops ~~twice~~ once a year.

GOAL: Develop and distribute flyers and posters on sustainability, volunteer days, community clean ups, and recycling.

GOAL: Support and award the Pride In McAlester Scholarship.

OBJECTIVE: Serve the McAlester community through beautification projects.

GOAL: Organize 8 10 community volunteer days to address and complete painting and other improvements in community areas.

GOAL: ~~Work towards improvement and~~ Complete the installation of at least one piece of public art ~~installations.~~

GOAL: Paint at least 30 40 fire hydrants.

OBJECTIVE: Promote and encourage recycling.

GOAL: ~~Prepare and distribute 200 McAlester Recycling Center Brochures per year.~~

GOAL: Work with community organizations, public school systems, and other public avenues to educate about the importance of recycling.

GOAL: Work with volunteers, waste haulers, recycling partners, businesses, and city officials towards the improvement of recycling options in the McAlester Community.

GOAL: Work to explore and make recommendations towards curbside recycling.

OBJECTIVE: Continue to work towards a cleaner McAlester

GOAL: Host Fall Cleanup including bulk waste, tires, electronics recycling and scrap metal.

GOAL: Host Spring Cleanup including bulk waste, tires, scrap metal, Household Hazardous Waste, Electronics Recycling and Prescription Drug Disposal.

GOAL: Continue to grow the Adopt-A-Block program to ~~twenty-five~~ thirty-five participants.

OBJECTIVE: Promote and implement Keep Oklahoma Beautiful and Keep America Beautiful initiatives in McAlester.

GOAL: Promote America Recycles Day

GOAL: Carry out Great American Cleanup™ activities.

GOAL: Conduct a Holiday Recycling Promotion.

GOAL: Paint at least one building for Fresh Paint Days.

GOAL: Conduct an Arbor Day Activity

GOAL: Conduct a National Planting Day Activity

OBJECTIVE: Work with and maintain membership with other organizations.

GOAL: Maintain affiliation status and participation with Keep Oklahoma Beautiful and Keep America Beautiful.

GOAL: Continue to partner and support the activities of other national, statewide, and local organizations working towards beautification and sustainability.

Pride In McAlester 2018-2019 Budget

Revenue

Donations & Miscellaneous Fundraisers

\$	12,000
----	--------

Grants & Sponsorships

\$	7,000
----	-------

McAlester City Contract

\$	60,000
----	--------

Membership

\$	3,000
----	-------

Total Revenue

\$	82,000
----	---------------

Operating Expenses

Advertising

\$	1,200
----	-------

Awards and Banquet

\$	3,500
----	-------

Office and Storage Rent

\$	7,400
----	-------

Office Supplies

\$	2,000
----	-------

Payroll and Payroll Tax

\$	40,000
----	--------

Travel and Meetings

\$	2,500
----	-------

Insurance

\$	1,300
----	-------

Household Hazardous Waste

\$	13,000
----	--------

Electronic Recycling

\$	10,000
----	--------

Dues, Fees, and Memberships

\$	800
----	-----

Volunteer Projects

\$	2,000
----	-------

Scholarship

\$	500
----	-----

Public Art

\$	2,000
----	-------

Vehicle Expenses

\$	1,200
----	-------

Total Expenses

\$	87,400
----	---------------

Net (loss)

\$	5,400
----	--------------



McAlester City Council

AGENDA REPORT

Meeting Date:	<u>May 22, 2018</u>	Item Number:	<u>Consent Agenda J</u>
Department:	<u>Dalton Carlton, Utility</u>	Account Code:	<u></u>
Prepared By:	<u>Maintenance</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>March 21, 2017</u>	Exhibits:	<u>1</u>

Subject

Consider and act upon, receipt of the Permit No. WL000061180056 from the Oklahoma Department of Environmental Quality (ODEQ) for the construction of 3,250 linear feet of six (6) inch HDPE and PVC potable water line and all appurtenances to serve the 2017 CDBG Water System Improvements for the City of McAlester.

Recommendation

Staff recommends acceptance of the Permit No. WL000061180056 from the Oklahoma Department of Environmental Quality (ODEQ) for the construction of 3,250 linear feet of six (6) inch HDPE and PVC potable water line and all appurtenances to serve the 2017 CDBG Water System Improvements for the City of McAlester.

Discussion

Approved By

Initial

Date

Department Head

City Manager

P. Stasiak



SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

April 25, 2018

Mr. John Browne, Mayor/Chairman
City of McAlester
PO Box 578
McAlester, Oklahoma 74501

Re: Permit No. WL000061180056
Water System Improvements
Facility No. 1020609

Dear Mr. Browne:

Enclosed is Permit No. WL000061180056 for the construction of 3,250 linear feet of six (6) inch HDPE and PVC potable water line and all appurtenances to serve the Water System Improvements, Pittsburg County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on April 25, 2018. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of McAlester, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Respectfully,

A handwritten signature in black ink, appearing to read "D. Adam Divine".

D. Adam Divine, E.I.
Construction Permit Section
Water Quality Division

AD/RC/ag

Enclosure

c: Jeff Brents, Regional Manager, DEQ
MCALESTER DEQ OFFICE
Robert D. Vaughan, P.E., Infrastructure Solutions Group, LLC





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

PERMIT No. WL000061180056

WATER LINES

FACILITY No. 1020609

PERMIT TO CONSTRUCT

April 25, 2018

Pursuant to O.S. 27A 2-6-304, the City of McAlester is hereby granted this Tier I Permit to construct 3,250 linear feet of six (6) inch HDPE and PVC potable water line and all appurtenances to serve the Water System Improvements, located in SE 1/4 of SW 1/4 of NE 1/4 of Section 32, T-6-N, R-15-E, Pittsburg County, Oklahoma, in accordance with the plans approved April 25, 2018.

By acceptance of this permit, the permittee agrees to operate and maintain the facility in accordance with the Public Water Supply Operation rules (OAC 252:631) and to comply with the State Certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) This water line provides adequate fire flow in accordance with the 2009 International Fire Code through the approved hydraulic analysis. The fire flow provided is 1,000 gpm.
- 2) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 3) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 4) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for the permit.
- 5) That the Oklahoma Department of Environmental Quality shall be kept informed on occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 6) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with Public Water Supply Construction Standards [OAC 252:626-19-2].
- 7) That before placing this facility into service, at least two samples of the water, taken on different days, shall be tested for bacteria to show that it is safe for drinking purposes.





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

PERMIT No. WL000061180056

WATER LINES

FACILITY No. 1020609

PERMIT TO CONSTRUCT

- 8) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.
- 9) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 10) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 11) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. Section 2-6-201 *et seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 12) That any notations or changes recorded on the official set of plans and specifications in the Oklahoma Department of Environmental Quality files shall be part of the plans as approved.
- 13) That water lines shall be located at least fifteen (15) feet from all parts of septic tanks and absorption fields, or other sewage treatment and disposal systems.
- 14) That whenever plastic pipe is approved and used for potable water, it shall bear the seal of the National Sanitation Foundation and meet the appropriate commercial standards.





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

PERMIT No. WL000061180056

WATER LINES

FACILITY No. 1020609

PERMIT TO CONSTRUCT

- 15) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in Public Water Supply Construction Standards OAC 252:626-19-2(h)(1) and OAC 252:626-19-2(h)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested to the highest pressure obtainable under the most severe head conditions of the collection system prior to backfilling.

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

 GREG CARR, P.E.
FOR ROCKY CHEN

Rocky Chen, P.E., Engineering Manager, Construction Permit Section
Water Quality Division

10





McAlester City Council

AGENDA REPORT

Meeting Date:	<u>May 22, 2018</u>	Item Number:	<u>Consent Agenda K</u>
Department:	<u>City Council</u>		
Prepared By:	<u>Cora Middleton, City Clerk</u>	Account Code:	<u>01-5101331</u>
Date Prepared:	<u>May 16, 2018</u>	Budgeted Amount:	<u>250.00</u>
		Exhibits:	<u>2</u>

Subject

Consider and act upon, approval of Ward 4 Councilman James Brown attending New Municipal Officials Institute on June 28, 2018 at the Tulsa Tech, Lemley Campus in Tulsa, OK.

Recommendation

Motion to approve Ward 4 Councilman James Brown attending New Municipal Officials Institute on June 28, 2018 at the Tulsa Tech, Lemley Campus in Tulsa, OK and authorize expenditures of registration, mileage, and miscellaneous expenses of approximately \$250.00.

Discussion

State law requires each person elected or appointed for the first time as an officer of a municipality to attend an institute for municipal officials. The statute is codified at Title 11 O.S. Section 8-114.

An officer is defined in 11 O.S. Section 1-102 as "any person who is elected to an office in municipal government or is appointed to fill an unexpired term of an elected office, and the clerk and the treasurer whether elected or appointed. When "officer" or "official" is modified by a term which refers to a personnel position or duty, the holder of the position or duty is not an officer or official of the municipality for any purpose."

The Oklahoma Municipal League is certified by the Department of Career and Technology as a trainer to implement this Act.

Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	CM	05.16.18
City Manager	P. Stasiak	



Champion For Effective Local Government

REGISTRATION - \$85

State law requires each person elected for the first time to a position of a municipality on or after January 1, 2005, **OR** appointed for the first time on or after July 1, 2006, to attend an institute for municipal officials consisting of eight (8) hours of training. The statute is codified at Title 11 O.S., Section 8-114.

An officer is defined in 11 O.S. Section 1-102 as "any person who is elected to an office in municipal government or is appointed to fill an unexpired term of an elected office, and the clerk and the treasurer whether elected or appointed. When "officer" or "official" is modified by a term which refers to a personnel position or duty, the holder of the position or duty is not an officer or official of the municipality for any purpose."

The Oklahoma Municipal League is certified by the Department of Career and Technology as a trainer to implement this Act.

Additional Information:

- This workshop offers 8 hours of CMO (Certified Municipal Officials) credit.
- This workshop also fulfills State Certification requirements for the MC&T Certification Program.

201 N.E. 23rd Street
Oklahoma City, OK 73105

Questions?

Email: sarah@oml.org

Phone: 405-528-7515

Fax: 405-528-7560

www.oml.org

NEW MUNICIPAL OFFICIALS INSTITUTE

June 14, 2018

Rose State College
Professional Training Center
1720 Hudiburg Dr.
Midwest City, OK 73110

June 28, 2018

Tulsa Tech, Lemley Campus
Career Service Center (CSC)
Section A
3420 S Memorial Dr
Tulsa, OK 74145

AGENDA

8:00–8:30 a.m.	Registration
8:30–8:55 a.m.	Principles of Municipal Government
8:55–9:45 a.m.	Debt Limitation & Budgeting
9:55–10:35 a.m.	Liability of Municipal Officials
10:35 – 11:10 a.m.	Purchasing & Spending
11:20 a.m. – 12:10 p.m.	Fair Labor Standards Act
12:10 – 1:10 p.m.	Lunch <i>(on your own)</i>
1:10 – 2:20 p.m.	Open Meetings
2:30 – 3:00 p.m.	Open Records
3:00 – 3:20 p.m.	Hot Button Employment Issues
3:20 – 3:50 p.m.	Meeting Procedures & Decorum
4:00 – 4:30 p.m.	Ethics
4:30 – 5:00 p.m.	Conflicts of Interest and Nepotism

MORE 2018 - 2019 DATES TO COME!

New Municipal Officials Institute

REGISTRATION FORM

**THANKS TO THE OKLAHOMA MUNICIPAL ASSURANCE GROUP
FOR SPONSORING THE NEW OFFICIALS INSTITUTE.**

If you are newly elected or appointed, who did you replace? _____

Attendance for the following date only:

☐ June 14, 2018 – MWC

☐ June 28, 2018 – Tulsa

Please duplicate form for additional registrants.

Name & Title _____

Municipality _____

Address _____

City/Town & Zip _____

Phone _____ Fax _____ E-Mail Address _____

PAYMENT PROCESSING: (\$85 per person)

☐ Payment Enclosed ☐ Master Card ☐ Visa ☐ American Express ☐ Please invoice, Purchase order # _____

Name (as it appears on your card): _____

Card No. _____ Exp. Date (Month/Year) _____ Security Code _____

(The Security Code for Visa/Mastercard is the 3 digit code on the back; for AMEX it is the 4 digit code on the front)

Credit Card Billing Address / Zip Code _____

Signature _____ Email for Receipt _____

3 Ways To Register

- ☐ **Register online** by going to www.oml.org and clicking on the 'calendar' button.
- ☐ **Mail** this form to arrive no later than 5:00 p.m. on the Friday before the meeting to OML, 201 N.E. 23rd Street, Oklahoma City, OK, 73105; or
- ☐ **FAX** this form no later than 5:00 p.m. on the Friday before the meeting to OML at 405-528-7560.

Please plan to register onsite after the deadline for pre-registration.

NO TELEPHONE RESERVATIONS WILL BE ACCEPTED

CANCELLATION POLICY:

*For a full refund, cancellations must be received in writing no later than 5:00 p.m. on the Monday before each meeting. Cancellations made after that time will not receive a refund. No cancellations will be accepted the day of the meeting. All registrants will be billed. **Registration is confirmation to attend.***

NOW REGISTER ONLINE! Go to www.oml.org and click on the 'CALENDAR' button, where you can also find maps and directions to the Institutes

For additional information, call OML, 1-800-324-6651 long distance or 528-7515 locally.



McAlester City Council

AGENDA REPORT

Meeting Date:	<u>May 22, 2018</u>	Item Number:	<u>1</u>
Department:	<u>Community & Economic Development</u>		
Prepared By:	<u>Jayne Clifton, Director</u>	Account Code:	<u>N/A</u>
Date Prepared:	<u>May 15, 2018</u>	Budgeted Amount:	<u>N/A</u>
		Exhibits:	<u>5</u>

Subject

Consider and act upon, Building Demolition & Site Clearance Contracts with Henry Moss dba Moss Trucking in the sum of \$5,985.00.

Recommendation

Motion to award Building Demolition & Site Clearance Contracts with Henry Moss dba Moss Trucking in the sum of \$5,985.00 and to authorize the Mayor to execute the respective Building Demolition & Site Clearance Contract.

Discussion

Three dilapidated structures were condemned by Resolution No 18-02 on January 23, 2018. Of the three condemned structures, the two at 519 W Carl Albert Parkway and 509 E Delaware Avenue, have been demolished and the sites cleared. The recommended contract is for the demolition and site clearance of the two-story structure at 712 S 8th Street.

Balance of funding in the FY2017-2018 Budget for Demolition (01-5652319) - \$12,608.00

The following documents are attached for your reference:

1. Contract for Building Demolition & Site Clearance Services to Henry Moss dba Moss Trucking
2. Building Demolition & Site Clearance Bid Tabulation from May 8, 2018
3. Moss Trucking Building Demolition & Site Clearance Bid
4. Affidavit of Publication – Notice to Bidders published on Sunday, April 29 & Saturday, May 5, 2018
5. Resolution No. 18-02 recorded by Pittsburg County Clerk on January 26, 2018

Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	J. Clifton	
City Manager	P. Stasiak <i>PJS</i>	<i>5-17-18</i>

ATTACHMENT # 1
CONTRACT FOR BUILDING DEMOLITION AND SITE CLEARANCE SERVICES

City of McAlester
Community & Economic Development Department
Municipal Building, 28 East Washington, McAlester, Oklahoma 74501

This Contract made this 22nd day of May, 2018 by and between the City of McAlester, hereinafter referred to as the "City" and, Henry Moss dba Moss Trucking, hereinafter referred to as the "Contractor".

WITNESSETH, that the City and the Contractor for the considerations stated herein mutually agree as follows:

SECTION 1 -Statement of Work

The Contractor shall furnish all supervision, equipment and labor to perform and complete all work required for the demolition and site clearance. Pursuant to the Building Demolition Specifications & Special Conditions (Attachment #3), Contractor will remove structure and resulting debris from the lot; will remove all slabs, foundations, fences, sidewalks, out-buildings and any other construction on the lot; will level lot to a smooth surface free from irregular surface changes; and leave lot in a mowable condition with all small trees and bushes removed; will plug and secure sewer line at a depth of not less than 24 inches from the ground surface; will dispose of all construction and other debris only in a landfill approved by the DEQ. The Contractor will comply with all applicable Federal, State and local laws, ordinances and regulations, and applicable industry standards. All real property shall be returned to its natural terrain at the following legally described property(s):

Legal Description:

Street Address:

SECTION 2 -Contract Price

The city will pay the Contractor for the performance of said contract the sum of \$5,985.00. In addition, all salvageable materials shall become the property of the Contractor; however, storage of these items or materials on-site is not permitted. This sum shall include all required permits and all landfill dumping fees.

SECTION 3 -Contract Documents

The Contract Documents which comprise this Contract for Building Demolition and Site Clearance Services consists of the following documents attached hereto and incorporated herein by reference as if fully set out herein:

- Instructions to bidders (Bid Package)
- This Building Demolition & Site Clearance Services Contract (Attachment #1)
- Bid Form (Attachment #2)
- Building Demolition Specifications & Special Conditions (Attachment #3)

SECTION 4 -Insurance

The contractor agrees to provide a Public or Contractor's Liability Insurance Certificate in the amount specified below and to indemnify and hold the City harmless from any acts of negligence on the part of said Contractor.

The Contractor shall maintain in force, between the time that the Contractor commences the Building Demolition and Site Clearance Work provided for in this Contract and the time that such work is completed, comprehensive public liability insurance protecting the City for not less than \$100,000/\$300,000 in the event of bodily injury, including death, and \$100,000 in the event of property damage arising out of the Contractor's operations under this Contract, whether such operations be by the Contractor, any subcontractors or suppliers engaged by the Contractor in connection with such operations, or anyone directly or indirectly employed by either the Contractor or such subcontractors or suppliers, and such insurance or other coverage as is required by Oklahoma law governing Workman's Compensation. Before commencing the Building Demolition and Site Clearance Work provided for in this Contract, the Contractor shall furnish the City with certificates showing that the required insurance is in force and shall be endorsed to provide that the policies will not expire or be cancelled or changed until ten (10) days after written notice of expiration, cancellation or change has been delivered to the City.

SECTION 5 -Worker's Compensation Insurance

It is understood and agreed to by the parties hereto that the Contractor is an independent contractor and not the employee of the City and the Contractor shall provide the City with a Certificate of Worker's Compensation Insurance Coverage as required by Oklahoma law governing Workman's Compensation; or

1. If the Contractor is a sole proprietor without any employees, the Contractor may execute and provide an "Affidavit of Exempt Status Under the Worker's Compensation Act- Form Edition 21014" in lieu of providing a Certificate of Worker's Compensation Insurance; or
2. If the Contractor has employees, but by definition they are not classified as employees pursuant to 85A O.S. § 2 (OSCN 2015) 18 b "the term employee shall not include" for Worker's Compensation Insurance purposes, the Contractor may provide documentation to show their employees fall under one of the exemptions provided by 85A O.S. § 2 (OSCN 2015) 18 b and execute and provide an "Affidavit of Exempt Status Under the Worker's Compensation Act- Form Edition 21014" for themselves in lieu of providing a Certificate of Worker's Compensation Insurance.

SECTION 6 - Accident Prevention

The Contractor shall exercise proper precaution at all times for the protection of persons and property and shall be responsible for damages to person or property, either on or off the site, which occur as a result of his execution of the work under this Contract. The safety provisions of applicable laws and building and construction codes shall be observed and the Contractor shall take or cause to be taken such additional safety and health measures as the City may determine to be reasonable and necessary.

SECTION 7- Care of Work

The Contractor shall keep the premises clean and orderly during the course of the Building Demolition and Site Clearance Work, conducting operations to ensure minimum interference with roads, streets, walkways and adjacent occupied facilities. The Contractor shall take necessary steps to protect buildings and facilities on adjacent properties and the existing utilities serving adjacent structures.

SECTION 8- Contract Changes

No modifications of this Contract shall be made after its execution by the Contractor and the City except by written instrument signed by the Contractor, accepted by the City.

SECTION 9- Inspection

The Contractor shall permit inspection by the City and other appropriate officials in order to confirm that work is conducted in accordance with the terms and conditions of this contract, and that work is satisfactorily completed.

SECTION 10-Completion and Liquidated Damages

The Contractor agrees to commence work on the date to be specified in a written "Notice to Proceed" and fully complete the project within the agreed upon consecutive calendar days thereafter. Contractor agrees to pay as liquidated damages, the sum of \$50 for each consecutive calendar day thereafter as provided by this bid package and Contract until the project is completed in full. The Bidder will be expected to complete Building Demolition and Site Clearance Services for all properties identified herein within 90 days from the date to commence work as specified in a written "Notice to Proceed", or within a time frame that is agreed to by City and Contractor.

SECTION 11 -Permits

Contractor shall be responsible for and obtain all permits required to perform the work described in this agreement. Contractor is responsible for requesting and verifying disconnection of services with all utility companies before work begins.

SECTION 12- Payment of Contract Price

Full payment will be issued by City to Contractor upon completion of all work for each individual property address awarded to the Contractor as they are completed. No Progress payments shall be made on individual properties.

SECTION 13- Hold Harmless Clause

The Contractor shall indemnify, and hold harmless the Owner and Owner's officials and employees from all liability and claims for damages because of bodily injury, death, property damage, sickness, disease, or loss and expense suffered or alleged to have been suffered by any person as a result of, or arising from, the Contractor's operations under this Contract, whether such operations be by the Contractor, any subcontractors or suppliers engaged by the Contractor in connection with such operations, or anyone directly or indirectly employed by either the Contractor or such subcontractors and suppliers.


SECTION 14- Assignment of Contract

The Contractor shall not assign this Contract without the prior written consent of the City.

(SIGNATURES ON NEXT PAGE)

IN WITNESS WHEREOF, the parties hereto have cause this Contract to be executed on the day and year first above written.

Contractor:



Signature of Owner/Authorized Agent*

**Must have the authority to bind the contractor and to answer questions with respect to the Contract.*

City of McAlester, Oklahoma
A Municipal Corporation:

John Browne, Mayor

ATTEST:

Cora Middleton, City Clerk

City of McAlester

Bid Opening for McAlester Building Demolition & Site Clearance Services
Tuesday, May 8, 2018, at 10:00 AM

Property Address	Bidder Name		Individual Low Bidder
	Willard White	Henry Moss	Henry Moss
712 S 8th St, McAlester, OK	\$24,000.00	\$5,985.00	\$5,985.00
		\$	5,985.00
Total	\$ 24,000.00	\$ 5,985.00	\$ 5,985.00

Samantha Remy

May 6

**INSTRUCTION TO BIDDERS
BUILDING DEMOLITION AND SITE CLEARANCE SERVICES**

**City of McAlester
Community & Economic Development Department
Municipal Building, 28 East Washington, McAlester, Oklahoma 74501**

Notice is hereby given that the City of McAlester, Oklahoma will accept sealed bids until **10:00 a.m. (CST), Tuesday, May 8, 2018** for Building Demolition and Site Clearance Services for the residential and related structures on the properties listed below:

PROPERTY ADDRESS	TYPE OF STRUCTURE
712 S 8 th St	Two Story Frame

At **10:00 a.m. (CST), Tuesday, May 8, 2018**, the bids will be opened and read aloud at the Community & Economic Development Department Office, located at the Municipal Building, 28 East Washington, McAlester, Oklahoma 74501.

Please submit one (1) original and one (1) copy of your bid in a sealed envelope reflecting on the outside thereof the bidder's name and "**Sealed Bid for Building Demolition and Site Clearance Services**". Bids may be hand delivered to the address provided above or mailed to the Community & Economic Development Department, City of McAlester, PO Box 578, McAlester, Oklahoma 74501.

Any bid received more than ninety-six (96) hours excluding Saturdays, Sundays and holidays before the time set for the opening of bids, or any bid so received after the time set for opening of bids, shall not be considered and shall be returned unopened to the bidder submitting same. The City of McAlester shall be the sole judge of the bid(s) and the resulting agreement that is in its' best interest and the City's decision shall be final. All bidding and award procedures undertaken by the City in regard to this project shall be consistent with the City's adopted procurement procedures. Bid prices shall remain in effect for 90 days after bid opening.

INFORMATION FOR BIDDERS:

1. The City may consider informal any bid not prepared and submitted in accordance with the provisions herein and may waive any informalities or reject any and all bids. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof.
2. Each bid must be prepared and submitted on the prescribed forms (contained herein as Attachment #2- Bid Form). All blank spaces for bid prices must be completed in ink or typewritten, in both words and figures, and all required certifications, affidavits, and forms must be fully completed and executed when submitted.
3. Subcontracts: The bidder is specifically advised that any person, or other party to whom it is proposed to award a subcontract under this contract must: be acceptable to the owner; and submit all certifications that are also required of the Prime Contractor, as contained herein. Approval of the proposed subcontract award cannot be given by the Owner unless and until the proposed subcontractor has submitted the required Certifications and has been approved by the City.

05/31/2017 Form

Building Demolition And Site Clearance Services Bid Package- See Attachment #1 Contract For Building Demolition And Site Clearance Services; Attachment #2 Bid Form and Attachment #3 Building Demolition Specifications and Special Conditions.

Qualifications of Bidder: The City may make such investigations as necessary to determine the ability of the bidder to perform the work. The City reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the City that such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated herein. Conditional bids will not be accepted.

Time of Completion and Liquidated Damages: Bidder must agree to commence work on the date to be specified in a written "Notice to Proceed" and fully complete the project within ninety (90) consecutive calendar days thereafter or within a time frame that is agreed to by City and Contractor. Bidder must also agree to pay as liquidated damages, the sum of \$50 for each consecutive calendar day thereafter as hereinafter provided by this bid package and Contract until the project is completed.

Conditions of Work: Each bidder must inform himself/herself fully of the conditions relating to the each Demolition & Site Clearance project to be bid on and the employment of labor thereon. Failure to do so will not relieve a successful bidder of his obligation to furnish all material and labor necessary to carry out the provisions of this contract. Insofar as possible the Contractor, in carrying out the work, must employ such methods or means as will not cause any interruption of or interference with the work of any other contractor.

Addenda and Interpretations: **No interpretation of the meaning of the plans, specification or other pre-bid documents will be made to any bidder orally.** Every request for such interpretation should be **made in writing**, addressed to:

George Estrada
Building Inspector
City of McAlester
Community & Economic Development Department
Municipal Building, 28 East Washington, McAlester, Oklahoma 74501
OR george.estrada@cityofmcalester.com

To be given consideration, interpretation requests must be received at least **five (5)** days prior to the date fixed for the opening of bids. Any and all such interpretations and any supplemental instructions will be in the form of written addendum to the specifications which, if issued, will be faxed or mailed to all prospective bidders (at the respective addresses furnished for such purposes), not later than 72 hours prior to the date fixed for the opening of bids. Failure of any bidder to receive any such addendum or interpretation shall not relieve such bidder from any obligation under the bid as submitted. All addenda so issued shall become part of the contract documents.

Payment Method: Payment will be issued by City to Contractor upon completion of all work for each individual property address awarded to the Contractor as they are completed. No Progress payments shall be made on individual properties.

Bids must be submitted on the Bid Form (Attachment #2) contained herein along with the additional documents identified therein.

**ATTACHMENT #2
BID FORM FOR BUILDING DEMOLITION & SITE CLEARANCE SERVICES**

**City of McAlester
Community & Economic Development Department
Municipal Building, 28 East Washington, McAlester, Oklahoma 74501**

The undersigned, having read the documents delineated below, do hereby propose to provide the Building Demolition and Site Clearance Services at the prices stated herein:

- Instructions to Bidders (Bid Package)
- Building Demolition and Site Clearance Services Contract (Attachment #1)
- Bid Form (Attachment #2)
- Building Demolition Specifications & Special Conditions (Attachment #3)
- The following Addenda (receipt of all which are hereby acknowledged): (if none, so state)

ADDENDA NUMBER(S): _____

PROPERTY ADDRESS	TYPE OF STRUCTURE	BID PER ADDRESS ¹
712 S 8 th St	Two Story Frame	\$ 59850
TOTAL BID FOR ALL ADDRESSES ²		\$ 59850
¹ The Bid Price Per address shall include all Landfill Dump Fees.		
² Bidder must indicate a bid price for each individual address & not just a total lump sum for all addresses combined.		

In submitting these bids, the bidder understands that the right is reserved by the City of McAlester to accept or reject any and/or all bids or any portion thereof and to waive any informalities. Bid prices shall remain in effect for 90 days after the date that bids are opened. The City reserves the right to award one contract for all properties, individual contracts for each property or any combination thereof to the lowest and best bidder that provides the most favorable total cost to the City.

Employee Information:

1. Is the Bidder/Contractor a sole proprietor without employees: YES / NO (circle one)
2. If the Bidder/Contractor has employees working for them, how many employees do you employ? 2

(BID FORM CONTINUED ON NEXT PAGE)

Attachment #2**City of McAlester****Bid Form for Building Demolition & Site Clearance Services****Page 2**

Required Attachments:

- Table A- Proposed Subcontracts Breakdown
- Non-Collusion Affidavit
- Conflict of Interest Disclosure Form

Henry Moss Trk
Company or Bidder Name (Please Print or Type)

5-7-18
Date

97 Tow Rd
Mc OR 74501
Mailing Address (Please Print or Type)

918 413 8639
Contact Phone Number

[Signature]
Signature of Owner or Authorized Agent

TABLE A
PROPOSED SUBCONTRACTS BREAKDOWN

COLUMN 1	COLUMN 2	COLUMN 3
Name of Sub-Contractor	Type of Contract (business or profession)	Total Approximate Dollar Amount

Moss Trk
Company

71258
Project Name

[Signature]
Company Officer (Signature)

712 S. 8th St
Project Location

5-7-18
Date

NON-COLLUSION AFFIDAVIT

State of Oklahoma)
County of Pittsburg) SS:

Hampton, of lawful age, being first duly sworn, deposes and says that:

- (1) He is Owner of Moss Trucking, the BIDDER that has submitted the attached BID;
- (2) He is fully informed respecting the preparation and contents of the attached BID and of all pertinent circumstances respecting such BID;
- (3) Such BID is genuine and is not a collusive or sham BID;
- (4) Neither the said BIDDER nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other BIDDER, firm or person to submit a collusive or sham BID in connection with the CONTRACT for which the attached BID has been submitted or to refrain from bidding in connection with such CONTRACT, or has in any manner, directly or indirectly sought by agreement or collusion or communication or conference with any other BIDDER, or to fix any overhead, profit or cost element of the Bid price or the Bid price of any other BIDDER, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of McAlester, McAlester, Oklahoma, or any person interested in the proposed CONTRACT; and
- (5) The price or prices quoted in the attached BID are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the BIDDER or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

[Signature]
(Signed)

Owner
(Title)

Signed before me this 8th day of May, 2018.

[Signature]
Notary Public

My Commission expires: 02/23/21



**CITY OF MCALESTER
CONFLICT OF INTEREST DISCLOSURE FORM**

For purposes of determining any possible conflict of interest, all bidders/proposers, must disclose if any City of McAlester employee(s), elected officials(s), or if any of its agencies is also an owner, corporate officer, agency, employee, etc., of their business.

Indicate either "yes" (a city employee, elected official, or agency is also associated with your business), or "no". If yes, give person(s) name(s) and position(s) with your business.

YES _____ NO X

NAME(S)

POSITION(S)

[Signature]
Signature of Owner or Authorized Agent Date

97 Tow Rd

McAlester, OK 74501
Mailing Address (Please Print or Type)

Henry Moss
Company or Bidder Name (Please Print or Type)

918 423 8639
Contact Phone Number

AFFP

bids for demo \$59.47

McAlester News-Capital

Affidavit of Publication

STATE OF OKLAHOMA }
COUNTY OF PITTSBURG } SS

I, Cindi Irvin, of lawful age, being duly sworn upon oath, deposes and says that I am the authorized representative of McAlester News-Capital, a daily publication that is a "legal newspaper" as that phrase is defined in 25 O.S. § 106, as amended to date, for the city of McAlester, for the county of Pittsburg, in the State of Oklahoma. The attachment hereto contains a true and correct copy of what was published in the regular edition of said newspaper, and not in a supplement, in consecutive issues on the following dates:

April 29, 2018, May 04, 2018

(Published in the McAlester News-Capital April 29th & May 5th, 2018.)

CITY OF McALESTER NOTICE TO BIDDERS

Notice is hereby given that the City of McAlester, Oklahoma will accept sealed bids until 10:00 a.m. (CST), Tuesday, May 8, 2018 for Building Demolition and Site Clearance Services for 712 S 8th Street, a two-story frame structure.

Instruction to Bidders and Bid Packets may be obtained at the City of McAlester, Community & Economic Development Department Office, located on the second floor of the Municipal Building, 28 East Washington, McAlester, Oklahoma 74501 or by emailing George Estrada, Building Inspector at george.estrada@cityofmcalester.com. Bids must be sealed and submitted on City bid documents.

At 10:00 a.m. (CST), Tuesday, May 8, 2018, the bids will be opened and read aloud at the Community & Economic Development Department Office, located at the Municipal Building, 28 East Washington, McAlester, Oklahoma 74501.

The City of McAlester reserves the right to reject any and all bids; waive irregularities and formalities in any bid submitted. In addition, the City reserves the right to contract with one or more parties to perform identical services as deemed appropriate.

/s/ Cora Middleton, City Clerk

Date: 4-26-18

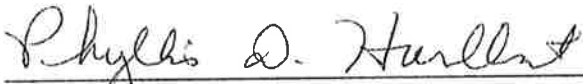
That said newspaper was regularly issued and circulated on those dates.

SIGNED:



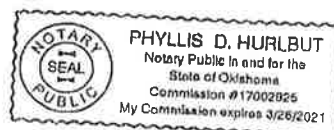
Sales Representative

Subscribed to and sworn to me this 4th day of May 2018.



Phyllis D. Hurlbut, Notary, Pittsburg County, Oklahoma

My commission expires: March 26, 2021



03100051 00021197

McALESTER, CITY OF (LI)
PO Box 578
McALESTER, OK 74502

662
RESOLUTION NO.18-02

A RESOLUTION OF THE CITY OF MCALESTER, OKLAHOMA, DECLARING CERTAIN STRUCTURES AS DILAPIDATED AND DETRIMENTAL TO THE HEALTH, SAFETY, OR WELFARE OF THE GENERAL PUBLIC.

WHEREAS, the City of McAlester desires to remove buildings in the community that are dangerous by reason of being dilapidated and has become detrimental to the health, safety, or welfare of the general public and the community, or the property creates a fire hazard which is dangerous to other property; and

WHEREAS, the procedures as outlined in Article IX Dangerous Buildings, Section 18-531 of the McAlester Code of Ordinances and Oklahoma Statute 11 §, 22-112 Condemnation of Dilapidated Buildings- Notice - Removal - Lien has been complied with.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of McAlester, Oklahoma that:

SECTION 1: Those structures listed in Exhibit "A" attached hereto and incorporated herein by reference as if fully set out herein are hereby determined to be dilapidated and dangerous buildings that constitute a detriment or hazard and that the general welfare of the community will be served by their demolition, clearance of the site, and leveling of the lot.

SECTION 2: The property owner is given thirty (30) days from this date to dismantle the structure(s), clear the site, and level the lot. The property owner is hereby granted fifteen (15) days from this date to remove all personal property from the identified structure(s).

SECTION 3: The City Manager and/or agents of the municipality are granted the right of entry on the property for the performance of the necessary duties as a governmental function of the municipality if the work is not performed by the property owner within the dates herein.

PASSED AND APPROVED by the Council of the City of McAlester, Oklahoma on this 23rd day of January 2018.

CITY OF MCALESTER, OKLAHOMA
A Municipal Corporation

By: John Browne
John Browne, Mayor


Cora Middleton
Cora Middleton, City Clerk

1-2018-000819 Book 2339 Pg:526
01/26/2018 9:39 am Pg 0526-0528
Fee: \$ 17.00 Doc: \$ 0.00
Hope Trammell - Pittsburg County Clerk
State of Oklahoma



STATE OF OKLAHOMA)
)
COUNTY OF PITTSBURG) SS:

Before me, the undersigned, a Notary Public, in and for said County and State, on 23rd day of January, 20 18, personally appeared John Browne, known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its Mayor and acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed of such municipal corporation for the uses and purposes therein set forth.

WITNESS MY HAND and seal the day and year last above written.

MY COMMISSION EXPIRES:
12/11/18

NOTARY PUBLIC:

Jayne L Clifton



1-2018-000819 Book 2339 Pg 527
01/26/2018 9:39 am Pg 0526-0528
Fee \$ 17.00 Doc: \$ 0.00
Hope Trammell - Pittsburg County Clerk
State of Oklahoma

Exhibit A

[illegible]

1-2018-000819 Book 2339 Pg 528
01/26/2018 9:39 am Pg 0526-0528
Fee \$ 17 00 Doc \$ 0 00
Hope Trammell - Pittsburg County Clerk
State of Oklahoma







McAlester City Council

AGENDA REPORT

Meeting Date: May 22, 2018 Item Number: 2

Department: Robert Vaughan,
Infrastructure Solutions

Prepared By: Group Account Code: _____

Date Prepared: May 11, 2018 Budgeted Amount: _____

Exhibits: 3

Subject

Consider and act upon, accepting the bid amount of \$39,905.00 from Built Right Construction, LLC, and authorizing the Mayor to sign the Notice of Award for the Canal Wall Repair, 8th and Kiowa Avenue.

Recommendation

The recommendation is to accept the bid from Built Right Construction, LLC for a total of \$39,905.00 and authorize the Mayor to sign the Notice of Award for the Canal Wall Repair, 8th & Kiowa Avenue.

Discussion

Funds for this project will be provided through the Storm Water Fee.

Approved By

Initial

Date

Department Head

D.
Horinek

5/11/18

City Manager

P. Stasiak

PJS

5-17-18



May 10, 2018

City of McAlester
Attn: David Horinek
28 E Washington
McAlester, OK 74501

Re: Canal Wall Repairs, 8th and Kiowa Ave.
Letter of Recommendation; Notice of Award

Dear Mr. Horinek:

The above referenced project was bid at 2:00 p.m., on May 9, 2018 at the McAlester City Hall. Three (3) contractors had received plans and specifications for this project and Three (3) elected to submit a bid. Enclosed for your information please find a copy of the Bid Tabulation. Built Right Construction, LLC was the apparent low bidder with a bid of \$39,905.00.

We recommend that the City of McAlester award the contract to Built Right Construction, LLC in the amount of \$39,905.00.

Enclosed please find two (2) copies of the Notice of Award. Please place approval of the Notice of Award on the agenda of your next meeting. Upon approval please sign both copies of the Notice of Award and return to our offices for further processing. We will get the required bonds and insurance from the contractor and will coordinate a Pre-Construction Conference, where the Notice to Proceed will be issued.

Thank you and if you have any questions concerning any of the above, please do not hesitate to call us at (918) 420-5500.

Sincerely,

Infrastructure Solutions Group, LLC

Robert Vaughan, P.E.
Branch Manager

RV/dv
Enclosures

Project # MC-17-14

NOTICE OF AWARD

TO: Built Right Construction, LLC
PO Box 366
Savanna, OK 74565

Project Description: Canal Wall Repair, Kiowa Ave. and 8th Street

The OWNER has considered the BID submitted by you for the above described WORK in response to its Advertisement for Bids dated April 17, 2018 & April 24, 2018 and Information for Bidders.

You are hereby notified that your BID has been accepted for items in the amount of:
\$ Thirty-Nine Thousand Nine Hundred Five Dollars (\$39,905.00).

You are required by the Information for Bidders to execute the Agreement and furnish the required CONTRACTOR'S PERFORMANCE BOND, STATUTORY BOND, MAINTENANCE BOND and certificate of insurance within ten (10) calendar days from the date of this Notice to you.

If you fail to execute said Agreement and to furnish said Bonds within ten (10) days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of the NOTICE OF AWARD to the OWNER.

Dated this _____ day of _____, 2018.

City of McAlester
OWNER

By: _____

Title: John Browne

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged by Built Right Construction, LLC this ____ day of _____, 2018.

By: _____ Title: _____

City of McAlester

Canal Wall Repairs, Kiowa Ave. and 8th Street

Wednesday, May 9, 2018 @ 2:00 pm

BID TABULATION

BASE BID			Built Right Construction, LLC PO Box 366 Savanna, OK 74565	A.O. Inc. PO Box 563 Okemah, OK 74859	KATCON, Inc. 1047 Collins Rd. McAlester, OK 74501
ITEM	DESCRIPTION	QTY / UNIT	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE
1	Site #1, Canal Wall Improvements	1 LS	\$ 14,575.00	\$ 16,000.00	\$ 18,850.00
2	Site #2, Canal Wall Improvements	1 LS	\$ 17,380.00	\$ 24,000.00	\$ 26,970.00
3	Site #3, Canal Wall Improvements	1 LS	\$ 7,950.00	\$ 8,000.00	\$ 13,090.00
TOTAL AMOUNT OF BASE BID			\$ 39,905.00	\$ 48,000.00	\$ 58,910.00 *

* - denotes mathematical error

CERTIFIED AS TRUE AND CORRECT

Robert Vaughan, P.E.

Branch Manager

RV/dv

MC-17-14





McAlester City Council

AGENDA REPORT

Meeting Date: May 22, 2018 Item Number: 3
Department: David Horinek, Public Works
Prepared By: Works Account Code:
Date Prepared: May 9, 2018 Budgeted Amount:
Exhibits: 1

Subject

Consider and act upon, Amendment No. 3 to the consulting and design services agreement for AIP Project 3-40-0057-016-2018 (Rehabilitate Runway 2/20 and Connecting Taxiways) with LBR, Inc.

Recommendation

Motion to approve and authorize the Mayor to sign Amendment No. 3 to the consulting and design services agreement to provide construction administration and testing services for the Rehabilitation of Runway 2/20 and Connecting Taxiways AIP Project 3-40-0057-016-2018 at the McAlester Airport.

Discussion

Amendment 3 will provide construction administration, inspection and testing services during the demolition and re-construction of runway 2/20 and connecting taxiways. During this portion of the project the FAA will cover 90% of the construction administration and testing service cost with the City and Oklahoma Aeronautical Commission (OAC) each providing 5 % of the cost.

FAA - \$281,574

OAC - \$15,643

City - \$15,643

Total - \$312,860

Approved By

Initial

Date

Department Head

City Manager

P. Stasiak

PJS

5-17-18

AMENDMENT NO. 3

This Amendment, made as of the _____ day of _____, 2018, by and between the City of McAlester, and LBR Inc., shall be made a part of the Agreement for Professional Airport Consulting Services between said parties, dated June 27, 2017.

1. The following service shall be added to Section I. A.1:

- A. Provide Construction Administration for "Rehabilitate Runway 2/20 and Connecting Taxiways," AIP Project 3-40-0057-016-2018 at McAlester Regional Airport.*
- B. Provide Construction Inspection for the above project.*
- C. Provide Construction Testing for the above project.*
- D. Provide Grant Administration for the above project.*
- E. Provide As-Built Survey for the above project.*

*See Attached Scope of Services.

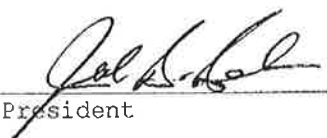
2. The following fee shall be added to Section V. B. as related to the above item:

- 1A. \$ 101,170.00
- 1B. \$ 75.00 per hour, not to exceed \$75,000 (Estimated at 10 hours per day and 100 working days)
- 1C. Actual Cost Plus a Fixed Fee of \$10,000.00, not to exceed \$100,000.00
- 1D. \$ 18,150.00
- 1E. \$ 18,540.00

In witness whereof, the parties hereto have made and executed this Amendment the day and year first written above.

LBR INC.

CITY OF McALESTER



President

Mayor

ATTEST

ATTEST



City Clerk

City Clerk

(Seal)

Certification of Legality:
Approved as to form and legality

City Attorney





McAlester City Council

AGENDA REPORT

Meeting Date:	<u>May 22, 2018</u>	Item Number:	<u>4</u>
Department:	<u>Fire Department</u>		
Prepared By:	<u>Brett Brewer</u>	Account Code:	<u></u>
Date Prepared:	<u>May 15, 2018</u>	Budgeted Amount:	<u></u>
		Exhibits:	<u>3</u>

Subject

Discussion and possible action, on approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services.

Recommendation

Motion to approve the cost of painting the McAlester Fire Departments 2010 Freightliner and 5,000 gallon potable water tank. The cost of the painting not to exceed \$2300.00. Payment will be made with funds from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services.

Discussion

We have recently acquired a 2010 freightliner and a 5,000 gallon potable water tank from the forestry service. Both of them require painting. The money to pay for this expense will come from the city's portion of the county quarter cent excise tax for fire services.

Approved By

		Initial	Date
Department Head	B Brewer	BB	05/15/2018
City Manager	P. Stasiak	<i>PJS</i>	<i>5-17-18</i>

STATEMENT

309316

DATE 5-3-18

TO

McAlester Fire Department
607 Village Blvd
McAlester, OK 74501

TERMS

IN ACCOUNT WITH

Jimmy Don Wilson
55 Dianna Blvd
Hartshorne, OK 74547

List of materials:

4	Gallon Paint @	\$ 170. ⁰⁰ ea.	\$ 680. ⁰⁰
4	Gallon Thinner @	\$ 75. ⁰⁰ ea.	\$ 300. ⁰⁰
4	Cans Hardner @	\$ 30. ⁰⁰ ea.	\$ 120. ⁰⁰
3	Gallon Primer @	\$ 100. ⁰⁰ ea.	\$ 300. ⁰⁰
Sub Total			\$ 1400. ⁰⁰

Labor:

Sand, Prime, mask, Paint
Tractor And Trailer (w) TANK

\$ 900.⁰⁰

Total \$ 2300.⁰⁰

PITTSBURG COUNTY
HOPE TRAMMELL

5/14/2018
2:59:53PM

Appropriation Ledger
Account FD-MCAL-2: MCALESTER FIRE DEPT M&O
Fiscal Year 2017-2018

<u>Dist.</u>	<u>Date</u>	<u>Vendor</u>	<u>PO #</u>	<u>PO Amount</u>	<u>Adjustment</u> <u>Amount</u>	<u>Amount</u> <u>Approved</u>	<u>Paid</u>	<u>Warrant</u> <u>Number</u>	<u>Unexpended</u>	<u>Unliquidated</u> <u>Encumbrances</u>	<u>Unencumbered</u>
	7/3/2017	CARRYOVER BALANCE			\$73727.93	CARRYOVER FROM 2016-2017			73,727.93	0.00	73,727.93
	8/7/2017	MONTHLY APPROPRIATION			\$4930.19	JULY 2017			78,658.12	0.00	78,658.12
	9/5/2017	MONTHLY APPROPRIATION			\$5084.39	AUGUST 2017			83,742.51	0.00	83,742.51
	9/26/2017	PENGUIN MANAGEMENT IN	002413	\$211.71					83,742.51	211.71	83,530.80
	9/26/2017	THE BURROWS AGENCY	002414	\$245.00					83,742.51	456.71	83,285.80
	10/2/2017	MONTHLY APPROPRIATION			\$5040.45	SEPTEMBER 2017			88,782.96	456.71	88,326.25
	10/9/2017	PENGUIN MANAGEMENT IN	002413			\$211.71	10/20/2017	000364	88,571.25	245.00	88,326.25
	10/9/2017	THE BURROWS AGENCY	002414			\$245.00	10/16/2017	000365	88,326.25	0.00	88,326.25
	11/6/2017	MONTHLY APPROPRIATION			\$5457.94	OCOTBER 2017			93,784.19	0.00	93,784.19
	12/4/2017	MONTHLY APPROPRIATION			\$5092.06	NOVEMBER 2017			98,876.25	0.00	98,876.25
	12/19/2017	PANHANDLE BREATHING AI	004740	\$1,925.00					98,876.25	1,925.00	96,951.25
	12/27/2017	TRANSFER			\$-5000.00	TRANSFER TO FD-MCAL-3			93,876.25	1,925.00	91,951.25
	1/2/2018	MONTHLY APPROPRIATION			\$4949.86	DECEMBER 2017			98,826.11	1,925.00	96,901.11
	1/22/2018	PANHANDLE BREATHING AI	004740		\$-90.00				98,826.11	1,835.00	96,991.11
	1/22/2018	PANHANDLE BREATHING AI	004740			\$1,835.00	1/30/2018	000745	96,991.11	0.00	96,991.11
	2/5/2018	MONTHLY APPROPRIATION			\$5047.95	JANUARY 2018			102,039.06	0.00	102,039.06
	3/5/2018	MONTHLY APPROPRIATION			\$5536.93	FEBRUARY 2018			107,575.99	0.00	107,575.99
	3/14/2018	PENGUIN MANAGEMENT IN	007163	\$204.41					107,575.99	204.41	107,371.58
	3/26/2018	PENGUIN MANAGEMENT IN	007163			\$204.41	4/16/2018	001027	107,371.58	0.00	107,371.58
	4/2/2018	MONTHLY APPROPRIATION			\$4978.81	MARCH 2018			112,350.39	0.00	112,350.39
	4/2/2018	Range Totals:		\$2,586.12	\$-90.00	\$2,496.12					

Year Total: \$2,586.12 \$-90.00 \$2,496.12

\$112,350.39 \$0.00 \$112,350.39

Page 1 of 1

* Paid column reflects the date on which the warrant was cancelled or void.

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PITTSBURG COUNTY
HOPE TRAMMELL

5/14/2018
2:59:53PM

Appropriation Ledger

Account FD-MCAL-3: MCALESTER FIRE DEPT CAP OUTLAY

Fiscal Year 2017-2018

<u>Dist.</u>	<u>Date</u>	<u>Vendor</u>	<u>PO #</u>	<u>PO Amount</u>	<u>Adjustment</u> <u>Amount</u>	<u>Amount</u> <u>Approved</u>	<u>Paid</u>	<u>Warant</u> <u>Number</u>	<u>Unexpended</u>	<u>Unliquidated</u> <u>Encumbrances</u>	<u>Unencumbered</u>
	7/3/2017	CARRYOVER BALANCE			\$6180.28	CARRYOVER FROM 2016-2017			6,180.28	0.00	6,180.28
	11/7/2017	MUSKOGEE COMMUNICATI	003650	\$978.00					6,180.28	978.00	5,202.28
	11/13/2017	MUSKOGEE COMMUNICATI	003650			\$978.00	* 11/14/2017	000492	5,202.28	0.00	5,202.28
	11/14/2017	MUSKOGEE COMMUNICATI	003650			\$-978.00	* 11/14/2017	000492	6,180.28	978.00	5,202.28
	12/27/2017	TRANSFER			\$5000.00	TRANSFER FROM FD-MCAL-2			11,180.28	978.00	10,202.28
	1/2/2018	UNITED STATES TREASURY	003650			\$978.00	1/12/2018	000658	10,202.28	0.00	10,202.28
	1/26/2018	PANHANDLE BREATHING AI	005689	\$6,400.00					10,202.28	6,400.00	3,802.28
	3/26/2018	PANHANDLE BREATHING AI	005689			\$6,400.00	4/3/2018	001028	3,802.28	0.00	3,802.28
	3/26/2018	Range Totals:		\$7,378.00	\$0.00	\$7,378.00					

Year Total: \$7,378.00

\$0.00

\$7,378.00

\$3,802.28

\$0.00

\$3,802.28

* Paid column reflects the date on which the warrant was cancelled or void.

Page 1 of 1

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McAlester City Council

AGENDA REPORT

Meeting Date: May 22, 2018
Department: Finance
Toni Ervin, Chief Financial
Prepared By: Officer
Date Prepared: May 15, 2018

Item Number: 5
Account Code: _____
Budgeted Amount: _____
Exhibits: 7

Subject

Discussion and update on Financials.

Recommendation

Discussion.

Discussion

Approved By

Department Head
City Manager

P. Stasiak

Initial

PJS

Date

5-17-18

City of McAlester

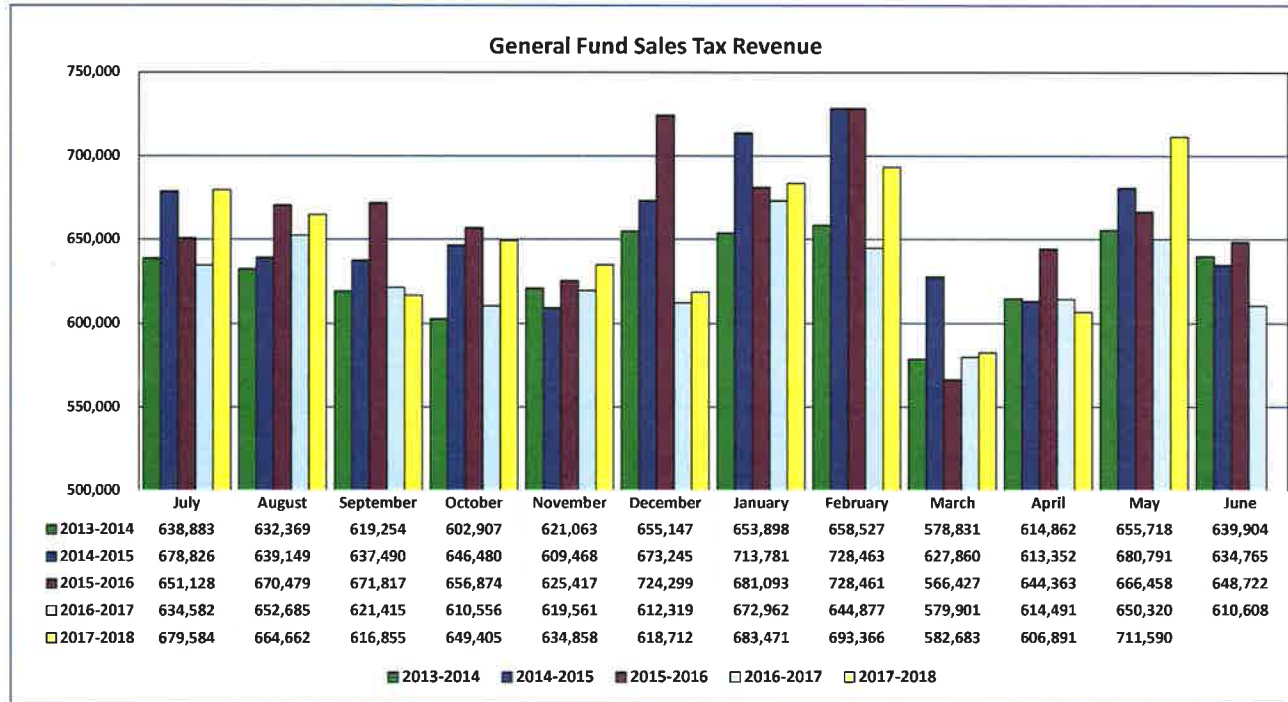
Financial Summary as of May 31, 2018

Percentage of year complete: 83.33%

GENERAL FUND AT A GLANCE				
	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 724,393	\$ 724,393	\$ 724,393	
REVENUES	12,429,214	12,474,214	10,458,437	83.84%
EXPENDITURES	(13,674,905)	(13,521,213)	(11,069,933)	81.87%
REVENUES OVER (UNDER) EXPENDITURES	\$ (1,245,691)	\$ (1,046,999)	\$ (611,495)	
TRANSFERS IN	\$ 2,129,961	2,073,561	\$ 1,539,947	74.27%
TRANSFERS OUT	(884,270)	(1,059,270)	(736,900)	69.57%
NET TRANSFERS	\$ 1,245,691	\$ 1,014,291	\$ 803,047	
INCREASE (DECREASE) TO BALANCE	\$ -	\$ (32,708)	\$ 191,552	
ENDING BALANCE	\$ 724,393	\$ 691,685	\$ 915,945	

MPWA FUND AT A GLANCE				
	ORIGINAL BUDGET	CURRENT BUDGET	ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 541,427	\$ 541,427	\$ 541,427	
REVENUES	9,304,409	9,304,409	7,600,117	81.68%
EXPENDITURES	(6,748,859)	(6,805,259)	(5,467,760)	80.35%
REVENUES OVER (UNDER) EXPENDITURES	\$ 2,555,550	\$ 2,499,150	\$ 2,132,357	
TRANSFERS IN	\$ -	\$ -	\$ -	
TRANSFERS OUT	(2,555,550)	(2,591,086)	(2,081,472)	80.33%
	\$ (2,555,550)	\$ (2,591,086)	\$ (2,081,472)	
INCREASE (DECREASE) TO BALANCE	\$ -	\$ (91,936)	\$ 50,885	
ENDING BALANCE	\$ 541,427	\$ 449,491	\$ 592,312	

City of McAlester: Financial Update



GENERAL FUND - SALES TAX REVENUE

Month	Year - to - Date Comparison				
	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
July	638,883	678,826	651,128	634,582	679,584
August	632,369	639,149	670,479	652,685	664,662
September	619,254	637,490	671,817	621,415	616,855
October	602,907	646,480	656,874	610,556	649,405
November	621,063	609,468	625,417	619,561	634,858
December	655,147	673,245	724,299	612,319	618,712
January	653,898	713,781	681,093	672,962	683,471
February	658,527	728,463	728,461	644,877	693,366
March	578,831	627,860	566,427	579,901	582,683
April	614,862	613,352	644,363	614,491	616,891
May	655,718	680,791	666,458	650,320	711,590
June	639,904	634,765	648,722	610,608	
	7,571,363	7,883,669	7,935,538	7,524,277	7,152,074

SALES TAX RECEIPT SUMMARY - BUDGET ANALYSIS -5/2018

Analysis A - These numbers are calculating by evenly dividing budgets and multiplying projections. (ie: 9 months divided by 12)

				YTD	% of the year	Projected Year	Budget less	Budget	Projected Annual
				Collections	complete	End	Projected	(11/12)	Difference
Fund			Budget for year	May 2018	(11/12)				(over budget)
01	General	2 cents	7,850,344	7,142,074	0.9167	7,791,354	58,990	7,196,149	54,074
26	Educational	0.25cent	981,293	892,759	0.9167	973,919	7,374	899,519	6,759
30	Economic Development	0.25cent	981,293	892,759	0.9167	973,919	7,374	899,519	6,759
38	Dedicated Sales Tax	1 cent	3,925,172	3,571,037	0.9167	3,895,677	29,495	3,598,074	27,037
			13,738,102	12,498,630		13,634,869	103,233		94,630

Analysis B - These numbers are calculating by using three year average numbers for percentage of year completion on total collections and

				YTD	% of year	Projected Year	Budget less	Budget per 3	Projected Annual
				Collections	collected	End	Projected	year average	Difference
Fund			Budget for year	May 2018	(3 yr average)				(over budget)
01	General	2 cents	7,850,344	7,142,074	0.9189	7,772,747	77,597	7,213,375	71,301
26	Educational	0.25cent	981,293	892,759	0.9189	971,593	9,700	901,672	8,913
30	Economic Development	0.25cent	981,293	892,759	0.9189	971,593	9,700	901,672	8,913
38	Dedicated Sales Tax	1 cent	3,925,172	3,571,037	0.9189	3,886,374	38,798	3,606,687	35,650
			13,738,102	12,498,630		13,602,308	135,794		124,776

Current Year -		Collections Average based on General Fund Only.						
General Fund Collections		2014-2015	%of year	2015-2016	%of year	2016-2017	%of year	3 yr average
679,584	JUL	678,826	0.0861	651,128	0.0821	634,582	0.0843	0.0842
664,662	AUG	639,149	0.0811	670,479	0.0845	652,685	0.0867	0.0841
616,855	SEP	637,490	0.0809	671,817	0.0847	621,415	0.0826	0.0827
649,405	OCT	646,480	0.0820	656,874	0.0828	610,556	0.0811	0.0820
634,858	NOV	609,468	0.0773	625,417	0.0788	619,561	0.0823	0.0795
618,712	DEC	673,245	0.0854	724,299	0.0913	612,319	0.0814	0.0860
683,471	JAN	713,781	0.0905	681,093	0.0858	672,962	0.0894	0.0886
693,366	FEB	728,463	0.0924	728,461	0.0918	644,877	0.0857	0.0900
582,683	MAR	627,860	0.0796	566,427	0.0714	579,901	0.0771	0.0760
606,891	APR	613,352	0.0778	644,363	0.0812	614,491	0.0817	0.0802
711,590	MAY	680,791	0.0864	666,458	0.0840	650,320	0.0864	0.0856
	JUN	634,765	0.0805	648,722	0.0817	610,608	0.0812	0.0811
7,142,074		7,883,669	100%	7,935,538	100%	7,524,277	100%	

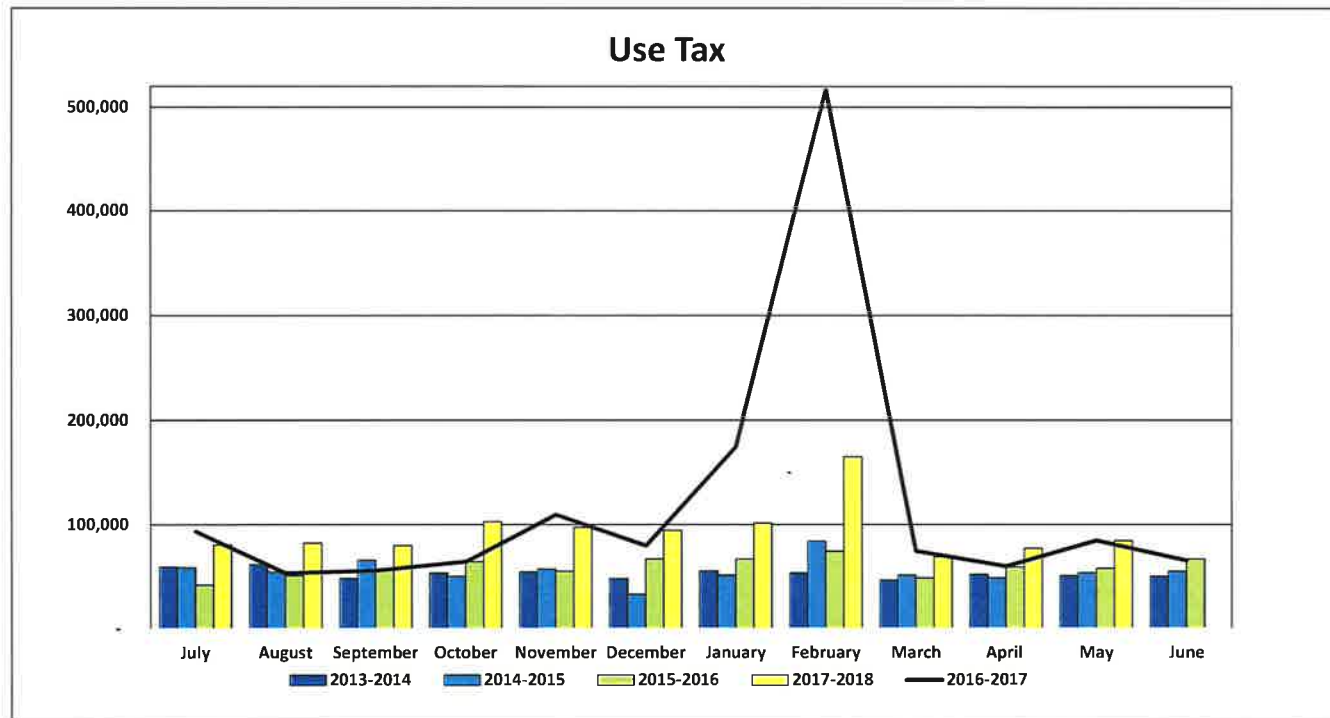
CITY OF MCALESTER
2017-2018 SALES TAX: BUDGETED VS ACTUAL

Actual 2013-14	Actual 2014-15	Actual 2015-16	Actual 2016-17			Total SalesTax Budget 13,738,102	Actual 2017-2018	(under)/ over budget		more than last year	
1,118,044	1,188,107	1,139,473	1,110,519	July	8.420%	1,156,748	1,189,272	32,524	2.81%	78,753	6.62%
1,106,645	1,118,510	1,173,338	1,142,199	August	8.300%	1,140,262	1,163,158	22,895	2.01%	20,959	1.80%
1,083,695	1,115,607	1,185,572	1,087,476	September	8.240%	1,132,020	1,079,496	(52,524)	-4.64%	(7,980)	-0.74%
1,055,087	1,131,339	1,149,566	1,068,472	October	8.150%	1,119,655	1,136,458	16,803	1.50%	67,986	5.98%
1,086,860	1,066,569	1,094,480	1,084,395	November	7.940%	1,090,805	1,111,001	20,195	1.85%	26,606	2.39%
1,146,506	1,178,224	1,267,664	1,071,559	December	8.770%	1,204,832	1,082,745	(122,086)	-10.13%	11,186	1.03%
1,144,320	1,249,117	1,184,698	1,177,683	January	8.760%	1,203,458	1,196,073	(7,384)	-0.61%	18,390	1.54%
1,152,422	1,271,648	1,274,824	1,128,535	February	9.040%	1,241,924	1,213,391	(28,534)	-2.30%	84,856	6.99%
1,012,954	1,078,314	991,248	1,016,414	March	7.580%	1,041,348	1,019,695	(21,653)	-2.08%	3,280	0.32%
1,076,008	1,073,393	1,127,634	1,075,360	April	8.010%	1,100,422	1,062,059	(38,363)	-3.49%	(13,301)	-1.25%
1,147,506	1,191,384	1,166,302	1,142,963	May	8.560%	1,175,982	1,245,282	69,300	5.89%	102,319	8.22%
1,119,832	1,110,838	1,135,263	1,068,564	June	8.230%	1,130,646					
13,249,879	13,773,050	13,890,063	13,174,139		100%	13,738,102	12,498,630	(108,826)	-0.79%	393,055	3.14%

CITY OF MCALESTER
2017-2018 USE TAX: BUDGETED VS ACTUAL

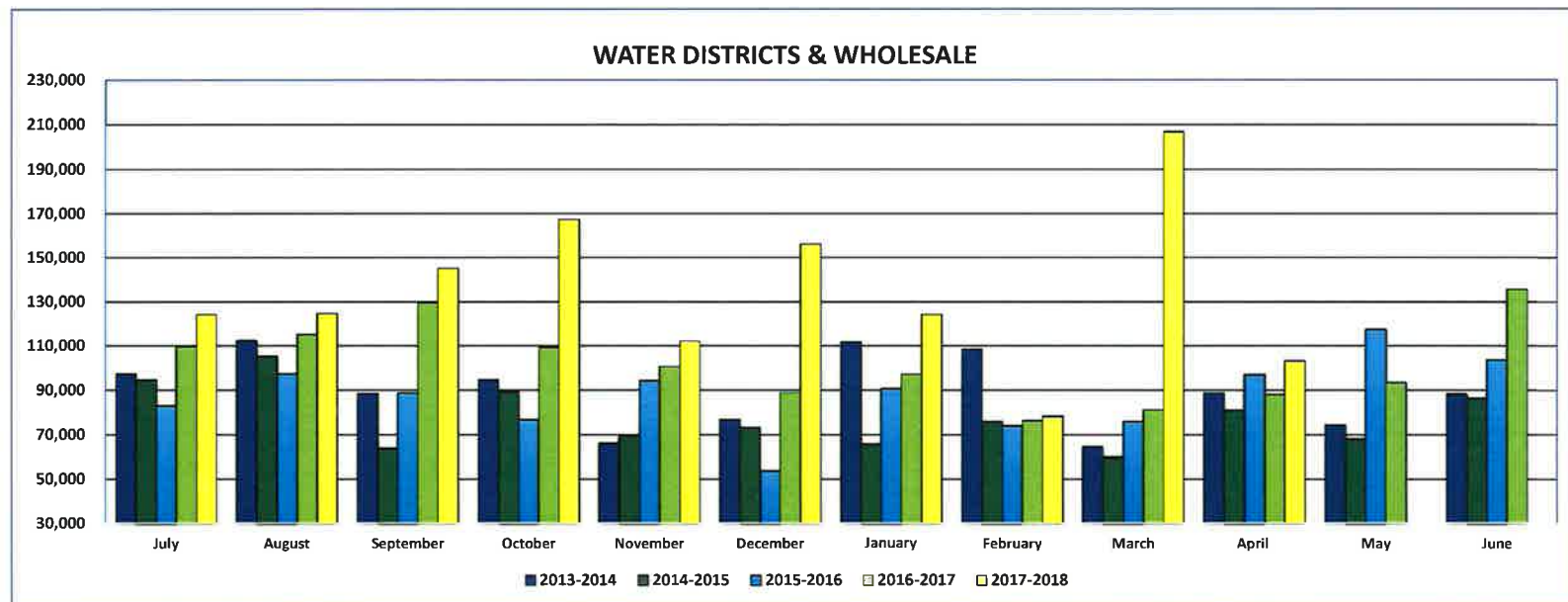
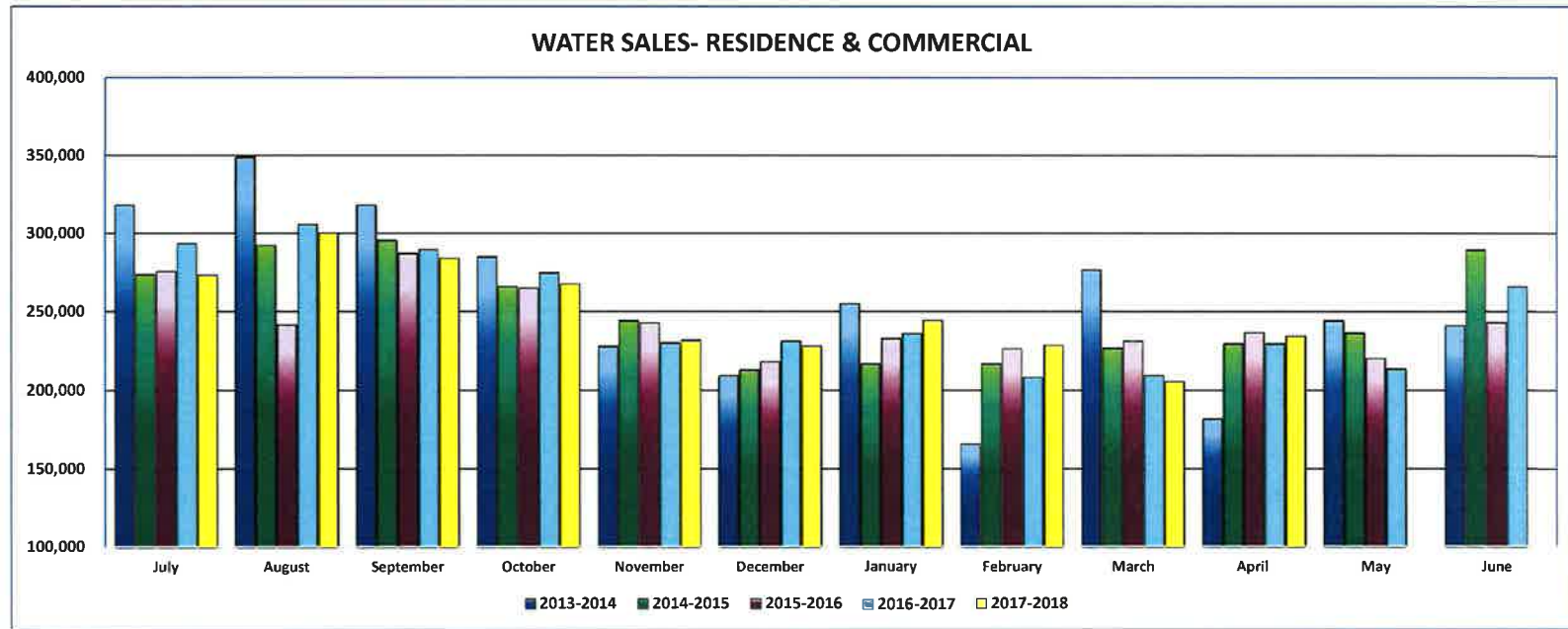
Actual 2013-14	Actual 2014-15	Actual 2015-16	Actual 2016-17			Total Budget 831,795	Actual 2017-2018	(under)/ over budget		more than last year	
59,313	58,513	41,616	93,947	July	8.333%	69,313	80,420	11,107	16.02%	(13,527)	-16.82%
61,443	54,249	50,528	53,079	August	8.333%	69,313	82,148	12,834	18.52%	27,899	33.96%
47,849	65,698	55,845	55,625	September	8.333%	69,313	79,722	10,408	15.02%	14,024	17.59%
53,232	49,936	64,231	64,099	October	8.333%	69,313	102,907	33,594	48.47%	52,971	51.47%
53,959	56,840	54,870	110,278	November	8.333%	69,313	97,336	28,022	40.43%	40,495	41.60%
47,665	32,844	66,633	79,892	December	8.333%	69,313	94,581	25,267	36.45%	61,736	65.27%
54,984	50,932	65,934	174,928	January	8.333%	69,313	101,429	32,116	46.33%	50,498	49.79%
53,026	83,901	74,411	518,000	February	8.333%	69,313	165,109	95,796	138.21%	81,208	49.18%
46,178	51,167	48,228	67,664	March	8.333%	69,313	68,916	(398)	-0.57%	17,749	25.75%
51,593	48,362	58,857	58,320	April	8.333%	69,313	77,001	7,688	11.09%	28,640	37.19%
50,255	53,266	57,645	85,120	May	8.333%	69,313	84,443	15,129	21.83%	31,176	36.92%
49,619	54,575	66,519	65,206	June	8.333%	69,341					
629,114	660,283	705,315	1,426,157		100%	831,790	1,034,012	271,564	32.65%	392,870	37.99%

GENERAL FUND REVENUES



USE TAX					
	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
July	59,313	58,513	41,616	93,558	80,420
August	61,443	54,249	50,528	53,079	82,148
September	47,849	65,698	55,845	55,740	79,725
October	53,232	49,936	64,231	64,099	102,907
November	53,959	56,840	54,870	109,807	97,336
December	47,665	32,844	66,743	79,892	94,581
January	54,984	50,932	66,517	174,928	101,429
February	53,026	83,901	74,096	516,781	165,109
March	46,178	51,167	48,228	74,318	68,916
April	51,593	48,362	58,857	59,681	77,001
May	50,255	53,266	57,400	84,754	84,443
June	49,619	54,575	66,519	65,206	
	629,114	660,283	705,448	1,431,842	1,034,015

MPWA REVENUES 2017-2018



CITY OF MCALESTER
TREASURY REPORT

APRIL 2018

BANK/AGENCY	BALANCE 4/30/2018	HIGHEST BALANCE OF MONTH
FIRST NATIONAL BANK:		
POOLED CASH	\$ 11,207,927	\$ 12,315,732
PAYROLL	10,037	93,640
NON UNIFORM COUNCIL	4,356	4,356
2003 A BOND EDUCATIONAL	158,566	158,566
2003B/2004 ECONOMIC DEV	265,650	340,711
STATE FORFIETURE (PD REVOLVING EVIDENCE)	53,580	53,580
EMERGENCY FUND ACCOUNT	3,753,824	3,753,824
ECONOMIC DEVELOPMENT	769,481	769,481
WORKER'S COMP	65	1,439
SAVINGS (1044699)	2,926	2,926
CD - 73927	251,247	251,247
TOTAL	\$ 16,477,659	\$ 17,745,501
LESS FDIC COVERAGE	(500,000)	(500,000)
LESS MARKET VALUE OF COLLATERAL PLEDGED	(17,678,249)	(17,678,249)
(OVER)/UNDER PLEDGED	\$ (1,700,589)	\$ (432,747)

GENERAL FUND - CLAIM ON POOLED CASH =	<u>\$1,063,298</u>
MPWA - CLAIM ON POOLED CASH =	<u>\$443,434</u>



McAlester City Council

AGENDA REPORT

Meeting Date:	May 22, 2018	Item Number:	6
Department:	CFO		
Prepared By:	Toni Ervin	Account Code:	
Date Prepared:	May 15, 2018	Budgeted Amount:	
		Exhibits:	1

Subject

Consider, and act upon, authorizing the mayor to sign an Engagement Letter with Finley & Cook, PLLC for audit services for the next 3 fiscal years of 2018-2019, 2019-2020, and 2020-2021.

Recommendation

Motion to authorize the Mayor to sign the Engagement Letter with Finley & Cook, PLLC.

Discussion

The City of McAlester went out for RFPs for Auditing Services for the next 3 years. Three proposals were received.

The Audit & Finance Advisory Committee met on May 16, 2018 to review RFPs and make a recommendation to the City Council for Auditing Services for the City of McAlester. The committee ranked each proposal according to a set of predefined criteria including: 1) Number of Employees; 2) Total Bid Price; 3) City/Governmental Accounting Experience; 4) Personnel/Staffing and 5) References. After reviewing the proposals the Committee unanimously agreed to recommend that the City Council award the City of McAlester Financial Independent Audit Services Contract to Finley & Cook, PLLC.

Attachments:

1. Letter to Mayor and City Council - Selection of Independent Auditor from Audit & Finance Advisory Committee.

Approved By

Department Head
City Manager

P. Stasiak

Initial

PS

Date

5-17-18



May 16, 2018

To: McAlester City Council

From: City of McAlester Audit and Finance Committee

Subject: Annual Audit – Contractor Bid Review and Recommendations

The committee met recently to review and discuss the bids received for conducting the City of McAlester Annual Audit. Three bids were received and the committee evaluated the bids based upon several factors listed below:

1. Experience level the organization had with conducting audits on cities of similar sizes
2. Reputation of the organization and review of references
3. Size of the organization
4. Man-hours and bid price submitted
5. Likelihood of being able to complete audit within the time frame outlined in the City Charter.

Based upon the above factors the committee is recommending that Finley & Cook, PLLC be awarded the contract for the Annual Audit.

Thank you for your time and consideration.

Carl Gullick
Chairman

Council Chambers
Municipal Building
May 8, 2018

The McAlester Airport Authority met in Regular session on Tuesday May 8, 2018, at 6:00 P.M. after proper notice and agenda was posted May 7, 2018.

Present: Travis Read, James Brown, Buddy Garvin, Weldon Smith & John Browne
Absent: Cully Stevens & Jason Barnett
Presiding John Browne, Chairman

A motion was made by Mr. Read and seconded by Mr. Smith to approve the following:

- Approval of the Minutes from the April 24, 2018, Regular Meeting of the McAlester Airport Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item C, regarding claims ending May 1, 2018. (*Toni Ervin, Chief Financial Officer*) in the amount of \$ 5,566.00 and Airport Grant - \$2,500.00.

There was no discussion, and the vote was taken as follows:

AYE: Trustees Brown, Garvin, Smith, Read & Chairman Browne
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority, Mr. Read moved for the meeting to be adjourned, seconded by Mr. Smith.

There was no discussion and the vote was taken as follows:

AYE: Trustees Brown, Garvin, Smith, Read & Chairman Browne
NAY: None

Chairman Browne declared the motion carried.

John Browne, Chairman

ATTEST:

Cora Middleton, Secretary

Council Chambers
Municipal Building
May 8, 2018

The McAlester Public Works Authority met in Regular session on Tuesday May 8, 2018, at 6:00 P.M. after proper notice and agenda was posted May 7, 2018.

Present: Travis Read, Weldon Smith, James Brown, Buddy Garvin & John Browne
Absent: Cully Stevens & Jason Barnett
Presiding: John Browne, Chairman

A motion was made by Read and seconded by Mr. Smith to approve the following:

- Approval of the Minutes from the April 24, 2018, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending May 1, 2018. *(Toni Ervin, Chief Financial Officer)* in the amount of \$ 28,929.15.
- Confirm action taken on City Council Agenda Item F, approval of the annual Utility Rate Increases based on this year's Consumer Price Index of 2.1%. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item G, ratification of Change Order #2 to Infrastructure Solutions Group, LLC for the Cardinal Lane Curb & Gutter Improvements in the amount of \$ 2,135.90. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item H, authorization for the Mayor to sign the update to the Districts and Wholesale Water Purchase Contracts. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 6, authorization for the Mayor to sign the Contractor's Final Pay Estimate No. 2 and Certificate of Substantial Completion for the contract with Allen Oilfield Electric, LLC for the High Service Pump Motor Control Center (MCC) Replacement at the Water Treatment Plant and accept the project as completed. *(Dale Burke, Infrastructure Solutions Group, LLC)*

There was no discussion, and the vote was taken as follows:

AYE: Brown, Garvin, Read, Smith & Chairman Browne
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority. Mr. Read moved for the meeting to be adjourned, and the motion was seconded by Mr. Smith. There was no discussion and the vote was taken as follows:

AYE: Trustees Brown, Garvin, Read, Smith & Chairman Browne

NAY: None

Chairman Browne declared the motion carried.

ATTEST:

John Browne, Chairman

Cora Middleton, Secretary

Council Chambers
Municipal Building
April 24, 2018

The McAlester Retirement Trust Authority met in Regular session on Tuesday, April 24, 2018, at 6:00 P.M. after proper notice and agenda was posted April 23, 2018.

Present: Travis Read, Weldon Smith, James Brown, Cully Stevens, Jason Barnett, Buddy Garvin
Absent: John Browne
Presiding: Cully Stevens, Interim Vice-Chairman

A motion was made by Mr. Read and seconded by Mr. Smith to approve the following:

- Approval of the Minutes from the March 27, 2018 Regular Meeting of the McAlester Retirement Trust Authority. (*Cora Middleton, City Clerk*)
- Approval of Retirement Benefit Payments for the Period of April, 2018. (*Toni Ervin, Chief Financial Officer*) in the amount of \$97,236.67.

There was no discussion, and the vote was taken as follows:

AYE: Trustees Read, Smith, Barnett, Garvin, Brown & Interim Vice-Chairman Stevens
NAY: None

Interim Vice-Chairman Stevens declared the motion carried.

There being no further business to come before the Authority. Mr. Read moved for the meeting to be adjourned, seconded by Mr. Smith. The vote was taken as follows:

AYE: Trustees Read, Smith, Brown, Garvin, Barnett & Interim Vice-Chairman Stevens
NAY: None

Interim Vice-Chairman Stevens declared the motion carried.

Cully Stevens, Interim Vice-Chairman

ATTEST:

Cora Middleton, Secretary