



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, September 26, 2017 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

John Browne	Mayor
Weldon Smith	Ward One
Cully Stevens	Ward Two
Travis Read	Ward Three
Robert Karr, Vice Mayor	Ward Four
Buddy Garvin	Ward Five
Jason Barnett	Ward Six
Peter J. Stasiak	City Manager
William J. Ervin	City Attorney
Cora M. Middleton	City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the August 22, 2017, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for September 7, 2017 through September 19, 2017. *(Toni Ervin, Chief Financial Officer)*
- C. Concur with the Mayor's reappointments of Brandon John, 705 S. 10th St, McAlester, and Randy Walters, 24 Georgetown Circle, McAlester, to the McAlester Airport Advisory Board for terms to end October, 2019. *(John Browne, Mayor)*
- D. Concur with the Mayor's appointment of Ben Kennedy, 1402 E. Osage, McAlester, to the McAlester Airport Advisory Board for a term to end October, 2019. *(John Browne, Mayor)*
- E. Consider and act upon, authorizing the Mayor to initial the correction of the final pay request in the amount of \$214,895 from Utility Technology Services, Inc. for Phase 1 of the AMI Project. *(Dale Seaton, Holloway, Updike & Bellen, Inc.)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA, AMENDING CHAPTER 106, ARTICLE II, SECTION 106-28. METER INSTALLATION FEE AND CHAPTER 48 FEES, CHARGES AND SERVICE RATES, REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE OF NOVEMBER 1, 2017.

SCHEDULED BUSINESS

1. Presentation and discussion of the results of a recent survey conducted on the Southeast Expo Center. (*Billy Sumner, Tourism and Expo Manager*)

Executive Summary
Discussion.

2. Consider and act upon, an Ordinance amending Chapter 106, Article II, Section 106-28. Meter Installation Fee and Chapter 48 Fees, Charges, and Service Rates; repealing all conflicting ordinances; providing for a severability clause; and establishing an effective date. (*Robert Karr, Councilman Ward 4*)

Executive Summary
Motion to approve the amendment of the ordinance.

3. Consider and act upon, authorizing the Mayor to sign the Contractor's Final Pay Estimate No. 3 for the contract with Gipson Construction for construction of the 36" Storm Water Drainage Pipe located at 1510 S. Main St., and accept the project as completed. (*David Horinek, Public Works Director*)

Executive Summary
Motion to approve final payment of \$2,415.00 for the 36" Storm Water Drainage Pipe to Gipson Construction and accept the project as completed.

4. Discussion and update on Financials. (*Toni Ervin, Chief Financial Officer*)

Executive Summary
Discussion.

5. Consider and act upon, disqualification of the bid from CD Utilities and Excavation, LLC and award the contract to KATCON, INC. in the amount of \$25,407.00 and authorize the Mayor to sign the Notice of Award and Contract Agreement for the 2015 CDBG Phase III Water Improvements Project. (*Robert Vaughan, Infrastructure Solutions Group*)

Executive Summary
The recommendation is to disqualify the lowest bidder due to incomplete bid documents and enter into an agreement with KATCON, Inc. in the amount of \$25,407.00, for the 2015 CDBG Phase III Water Improvements Project.

6. **TABLED FROM SEPTEMBER 12TH MEETING** - Consider and Act to authorize the Mayor to sign a contract with Ervin & Ervin, Attorneys at Law, L.L.P. in an amount not to exceed thirty thousand dollars (\$30,000.00) for legal services related to the formation of two (2) Tax Increment Financing Districts within the City of McAlester. (*Peter Stasiak, City Manager*)

Executive Summary
This item was tabled at the previous Council Meeting in order to request bids from additional Law Firms to perform this service. Requests were issued on September 18th to twenty (20) individuals with a September 21st closing date. To date, the City has received 2 denials only. The recommendation is to authorize the legal services contract with Ervin & Ervin in the amount not to exceed \$30,000.

7. Consider and act upon, to confirm the Mayor's appointment of representatives to serve on the Downtown McAlester Area Reinvestment Review Committee and the South McAlester Area Reinvestment Review Committee. *(Kirk Ridenour, Director Economic Development)*

Executive Summary

Confirm the Mayor's appointment of representatives to serve on the TIF Review Committees.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER'S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL

MAYORS COMMENTS AND COMMITTEE APPOINTMENTS

RECESS COUNCIL MEETING

CONVENE AS McALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the September 12, 2017, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending September 19, 2017. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item C, the Mayor's reappointments of Brandon John, 705 S. 10th St, McAlester, and Randy Walters, 24 Georgetown Circle, McAlester, to the McAlester Airport Advisory Board for terms to end October, 2019. *(John Browne, Mayor)*
- Confirm action taken on City Council Agenda Item D, the Mayor's appointment of Ben Kennedy, 1402 E. Osage, McAlester, to the McAlester Airport Advisory Board for a term to end October, 2019. *(John Browne, Mayor)*

ADJOURN MAA

CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the September 12, 2017, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B regarding claims ending September 19, 2017. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 2, an Ordinance amending Chapter 106, Article II, Section 106-28. Meter Installation Fee and Chapter 48 Fees, Charges, and Service Rates; repealing all conflicting ordinances; providing for a severability clause; and establishing an effective date. *(Robert Karr, Councilman Ward 4)*
- Confirm action taken on City Council Agenda Item 3, authorization for the Mayor to sign the Contractor's Final Pay Estimate No. 3 for the contract with Gipson Construction for construction of the 36" Storm Water Drainage Pipe located at 1510 S. Main St., and accept the project as completed. *(David Horinek, Public Works Director)*
- Confirm action taken on City Council Agenda Item 5, disqualification of the bid from CD Utilities and Excavation, LLC and awarding the contract to KATCON, INC. in the amount of \$25,407.00 and authorization for the Mayor to sign the Notice of Award and Contract Agreement for the 2015 CDBG Phase III Water Improvements Project. *(Robert Vaughan, Infrastructure Solutions Group)*

ADJOURN MPWA**CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY**

Majority of a Quorum required for approval

- Approval of the Minutes from the August 22, 2017 Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of September, 2017. *(Toni Ervin, Chief Financial Officer)*

ADJOURN MRTA**RECONVENE COUNCIL MEETING**

EXECUTIVE SESSION

Recess into Executive Session in compliance with Section Title 25 Section 307 B.2 et seq. Oklahoma Statutes, to wit:

- Executive Session pursuant to Title 25, Sec. 307(B)(4) for Confidential communications between a public body and its attorney concerning pending investigations, claims, or actions, more particularly: Tim Murray Workers Compensation Lien/Claim.

RECONVENE INTO OPEN SESSION

- Consider and act to settle, compromise, reduce, or to retain and enforce the City's lien for Workers Compensation benefits paid to, or on behalf of, former city employee Tim Murray, for subrogation recovery from third parties.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2017 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk

The McAlester City Council met in a Regular session on Tuesday, August 22, 2017, at 6:00 P.M. after proper notice and agenda was posted, August 17, 2017 at 4:48 P.M.

Call to Order

Mayor Browne called the meeting to order.

William J. Ervin gave the invocation and led the Pledge of Allegiance.

Roll Call

Council Roll Call was as follows:

Present: Weldon Smith, Cully Stevens, Travis Read, Robert Karr, Buddy Garvin, Jason Barnett & John Browne

Absent: None

Presiding: John Browne, Mayor

Staff Present: Peter J. Stasiak, City Manager; David Horinek, Public Works Director; Jayme Clifton, Community Development Director; Toni Ervin, CFO; Gary Wansick, Police Chief; William J. Ervin, City Attorney and Cora Middleton, City Clerk

Recognition and Awards

Mayor Browne recognized Doug Basinger as April 2017 “Employee of the Month” and Tommy Hill as June 2017 “Employee of the Month”. Each of the employees received a Certificate of Appreciation and a personal planner.

Citizens Comments on Non-Agenda Items

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

John Titsworth, 1010 Douglas expressed appreciation to the Council for all of the things that were currently happening in the City and the various opportunities that the City was helping to provide. He then inquired about the possibility of converting the auditorium located on the second floor of City Hall into a community theatre venue.

Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the July 25, 2017, Regular Meeting of the McAlester City Council. (*Cora Middleton, City Clerk*)
- B. Approval of Claims for August 2, 2017 through August 15, 2017. (*Toni Ervin, Chief Financial Officer*) in the following amounts: General Fund - \$128,939.34; Parking Authority - \$202.24; Nutrition - \$2,284.95; Landfill Res./Sub-Title D - \$1,155.00; Tourism Fund - \$16,172.23; SE Expo Center - \$11,802.62; E-911 - \$11,317.77; Economic Development - \$3,271.82; CDBG Grants Fund - \$25,352.55; Fleet Maintenance - \$14,972.65; Worker's Compensation - \$941.68; CIP Fund - \$1,250.00; Technology Fund - \$1,534.42 and Stormwater Fund - \$15,408.57.
- C. Consider and act upon, a request from Eastern Oklahoma State College to partner with them for the rental fee for the use of the Southeast Expo Center for an ACT Prep Workshop for students in southeastern Oklahoma set for September 19, 2017 in the amount of \$315.00. (*Ann Wilson, Expo Manager*)
- D. Consider and act upon, a request from Eastern Oklahoma State College a request from Eastern Oklahoma State College, to partner with them for the rental fee for the use of the Southeast Expo Center for a Career and College Tour for area students set for October 11 & 12, 2017 in the amount of \$2,000.00 (*Ann Wilson, Expo Manager*)
- E. Consider and act upon, authorizing the Mayor to sign a Resolution supporting continued participation in the Main Street Program. (*Amy Newman, Executive Director McAlester Main Street*)
- F. Consider and act upon, authorizing the Mayor to sign a Public Works Project Contract between the Oklahoma Department of Corrections and the City of McAlester. (*Mel Priddy, Community Services Director*)
- G. Consider and act upon, to approve a Mutual Aid Inter-Local Agreement between the Pittsburg County Sheriff's Office and the City of McAlester. (*Gary Wansick, Chief of Police*)
- H. Consider and act upon, to approve a County Jail Services Agreement between the City of McAlester and the Pittsburg County Criminal Justice Center. (*Gary Wansick, Chief of Police*)

Councilman Read requested that Item "H" be removed for individual consideration.

A motion was made by Councilman Smith and seconded by Councilman Stevens to approve the Consent Agenda items "A through DG". There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Stevens, Read, Karr, Garvin, Barnett & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

Items Removed from consent Agenda

- H. Consider and act upon, to approve a County Jail Services Agreement between the City of McAlester and the Pittsburg County Criminal Justice Center. *(Gary Wansick, Chief of Police)*

Councilman Read commented that he did not feel that a City inmate should be used as a Trustee and requested that the last sentence in paragraph eight (8) be removed.

There was a short discussion concerning the amended agreement needing to go back to the County Sherriff for his approval.

Councilman Smith inquired about the plan to stop using the County jail to hold city inmates.

There was a brief discussion concerning the City's plans to start using the City's jail cells, how long the City would be able to hold an individual, the expense of changing those cells to extended holding cells and what fees could be charged to incarcerated individuals.

Councilman Read moved to approve a County Jail Services Agreement between the City of McAlester and the Pittsburg County Criminal Justice Center contingent upon the removal of the last sentence in paragraph eight (8). The motion was seconded by Councilman Smith. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Read, Smith, Stevens, Karr, Garvin Barnett & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

A motion to open a Public Hearing to consider deemed by City Staff to be dilapidated by reason of deterioration, age or obsolescence, inadequate provision of ventilation, light, air or sanitation, neglect, need of repair, or accumulation of debris, where the same constitutes a danger to the safety of the neighborhood was made by Councilman Stevens. The motion was seconded by Councilman Smith and the vote was taken as follows:

AYE: Councilman Stevens, Smith, Read, Karr, Garvin, Barnett & Mayor Browne

NAY: None

Mayor Browne declared the motion carried and the Public Hearing was opened at 6:24 P.M.

Public Hearing

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

- Conduct a Public Hearing on structures deemed by City Staff to be dilapidated by reason of deterioration, age or obsolescence, inadequate provision of ventilation, light, air or

sanitation, neglect, need of repair, or accumulation of debris, where the same constitutes a danger to the safety of the neighborhood.

There were no comments from the Council or audience and a motion to close the Public Hearing was made by Councilman Read. The motion was seconded by Councilman Smith, and the vote was taken as follows:

AYE: Councilman Read, Smith, Karr, Garvin, Barnett, Stevens & Mayor Browne

NAY: None

Mayor Browne declared the motion carried and the Public Hearing was closed at 6:25 P.M.

Scheduled Business

1. Consider and act upon, a resolution declaring certain structures as dilapidated and detrimental to the health, safety, or welfare of the general public. (*Jayme Clifton, Director, George Estrada, Building Inspector*)

Executive Summary

Upon the conclusion of the Public Hearing, Motion to approve a resolution declaring certain structures as dilapidated and detrimental to the health, safety, or welfare of the general public.

George Estrada, City of McAlester Building Inspector addressed the Council explaining that the agenda packet contained information regarding thirteen (13) houses that had been determined to be dilapidated and detrimental to the health, safety, or welfare of the general public. He then described the steps that were taken in determining these structures should be condemned and then reviewed the list of properties with the Council.

Lewis Hall 2120 N. Hall Drive, Wardville addressed the Council regarding his property at 219 W. Ottawa Avenue.

There was discussion concerning the issues with the structure on this property, why it had been placed on the list, how long the structure had been vacant, what would have to be done to have it removed from the list, and how Mr. Hall could apply for a Special Remodel Permit.

Councilman Barnett informed the Council that the owner of the property at 2618 N. Main Street had contacted him to let him know that he had contracted with Moss Wrecker to demolish the structure.

There was no further discussion, and Councilman Read moved to approve RESOLUTION NO. 17-08, declaring certain structures as dilapidated and detrimental to the health, safety, or welfare of the general public. The motion was seconded by Councilman Smith and the vote was taken as follows:

AYE: Councilman Read, Smith, Garvin, Barnett, Stevens, Karr & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

2. Consider and act upon, a Use Permit After Review in the Wade Watts Corridor for the use of the property on E Wade Watts Avenue, described as Lot 2 & Lot 7, in Block 457, South McAlester, Pittsburg County, State of Oklahoma for a “car wash”. *(Jayme Clifton, Director Community & Economic Development)*

Executive Summary

Motion to approve a Use Permit After Review in the Wade Watts Corridor for the use of the property on E Wade Watts Avenue, described as Lot 2 & Lot 7, in Block 457, South McAlester, Pittsburg County, State of Oklahoma for a “car wash” and to authorize the Mayor to sign the Use Permit after Review approval form.

Director Clifton addressed the Council informing them that on August 15, 2017 the McAlester Planning and Zoning Commission met to consider an application for a Use Permitted After Review to construct a tunnel car wash in the Wade Watts Corridor. She added that after their review the Committee voted ten (10) to zero (0) to recommend the applicant’s request be approved.

There was no discussion, and a motion, to approve a Use Permit After Review in the Wade Watts Corridor for the use of the property on E Wade Watts Avenue, described as Lot 2 & Lot 7, in Block 457, South McAlester, Pittsburg County, State of Oklahoma for a “car wash” and to authorize the Mayor to sign the Use Permit after Review approval form, was made by Vice-Mayor Karr. The motion was seconded by Councilman Smith and the vote was taken as follows:

AYE: Councilman Karr, Smith, Barnett, Stevens, Read, Garvin & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

3. Consider and act upon, accepting Change Order #1 for six (6) Weather Days only, there will be no increase or decrease in the contract amount, only an extension in days for the duration of the contract, and authorizing the Mayor to sign the Change Order to Gipson Construction for these weather days. *(Kevin Hardwick, Sr. Eng. Tech.)*

Executive Summary

The recommendation is to accept the Change Order with Gipson Construction for the six (6) Weather Days, to replace a portion of Storm Water Drainage Pipe that has been destroyed.

Director Horinek addressed the Council explaining that Change Order #1 was for six (6) weather days only and would not increase or decrease the contract amount.

Councilman Stevens moved to accept Change Order #1 for six (6) Weather Days only, and authorize the Mayor to sign the Change Order to Gipson Construction for these weather days. The motion was seconded by Councilman Read and the vote was taken as follows:

AYE: Councilman Stevens, Read, Smith, Karr, Garvin, Barnett & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

4. Consider and act upon, authorization for the Mayor to sign the Application for Federal Assistance (Form SF-424) and any other grant related documents for Federal assistance from the FAA. (*David Horinek, Public Works*)

Executive Summary

Motion to approve and authorize the Mayor to sign a grant application and any other grant related documents for Federal assistance from the FAA.

Director Horinek addressed the Council explaining that grant application was a request for financial assistance from the FAA to rehabilitate the Runway and taxiways at the McAlester Municipal Airport. He added that as the City's consultant, LBR, Inc. would aid with the administration of this grant should the City receive its' award. He stated that the City's portion would be 10% of \$30,660.00.

There was no further discussion, and a motion was made by Councilman Smith to approve and authorize the Mayor to sign the Application for Federal Assistance (Form SF-424) and any other grant related documents for Federal assistance from the FAA. The motion was seconded by Vice-Mayor Karr, and the vote was taken as follows:

AYE: Councilman Smith, Karr, Garvin, Barnett, Stevens, Read & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

5. Consider and act upon, Amendment No. 2 to the consulting and design services agreement for Project 3-40-0057-015-2017 (Rehabilitate Runway 2/20 and Connecting Taxiways) with LBR, Inc. to revise the existing runway safety area (RSA) evaluation to comply with the ARP SOP 8.0 including a high level cost estimate. (*David Horinek, Public Works*)

Executive Summary

Motion to approve and authorize the Mayor to sign Amendment No. 2 to the consulting and design services agreement Project 3-40-0057-015-2017 to revise the existing runway safety area (RSA) evaluation to comply with the ARP SOP 8.0 including a high level cost estimate. This was requested by the FAA representative.

Director Horinek addressed the Council explaining that this was a request from the FAA representative for an in-depth examination of the Runway Safety Areas and the study would determine what measures needed to be taken to improve the runway safety areas to FAA standards for grading and drainage.

A motion to approve and authorize the Mayor to sign Amendment No. 2 to the consulting and design services agreement for Project 3-40-0057-015-2017 (Rehabilitate Runway 2/20 and Connecting Taxiways) with LBR, Inc. to revise the existing runway safety area (RSA) evaluation to comply with the ARP SOP 8.0 including a high level cost estimate was made by Councilman Smith. The motion was seconded by Councilman Read.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Stevens, Karr, Garvin, Barnett & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

6. Discussion and update on Financials. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Discussion.

CFO Ervin addressed the Council updating them on the City's financial status as of July 31, 2017. She informed them that currently the beginning fund balances were estimated and she was in the process of closing out the 2016/2017 fiscal year. She added that the General Fund and the McAlester Public Works Authority were currently doing well and to date the sales tax receipts had met Budget.

There was a brief discussion concerning the new digital water meters and if the City had changed out the Water District's meters.

Mayor Browne asked Ms. Ervin to explain what GASB meant.

CFO Ervin explained that GASB was the organization that established and improved the reporting requirements of State and local government entities.

There was no vote on this item.

7. Discussion of the use of tax increment financing (TIF) for community and economic development projects. Consideration of two potential tax increment financing (TIF) districts within McAlester. *(Kirk Ridenour, Director Economic Development)*

Executive Summary

Discussion.

Director Ridenour addressed the Council reviewing a couple of financing options that could be available to the City. He explained what a TIF or tax increment financing was and how it could help a specific area or areas to develop or reinvest in itself.

There was a lengthy discussion concerning how a TIF was created, how it could help with development or reinvestment, what groups would need to participate and how oversight of a TIF could work.

There was no vote on this item.

8. Consider and act upon the proposed tax increment financing (TIF) districts. *(Kirk Ridenour, Director Economic Development)*

Executive Summary

Motion to authorize the Mayor to execute an agreement between the City of McAlester and Ervin & Ervin, Attorneys at Law, L.L.P., not to exceed \$30,000, for the creation of two tax increment financing (TIF) districts within the McAlester City limits. Additionally, authorize the appointment of a member of the McAlester City Council to serve as the Chairman of the TIF Review Committee.

Director Ridenour addressed the Council explaining that this item was requesting that the Council approve a contract with the Ervin & Ervin law firm to aid in the creation of two (2) TIF Districts.

There was a lengthy discussion regarding the need for public input before the Council proceeded, how the TIFs might be set up, if sales tax, ad valorem taxes would be used or a combination of the two (2), having a better understanding of what a TIF was and how it worked, and how long a TIF could be in place.

Mayor Browne stated that there would be a Town Hall meeting next Monday. He then postponed this item until the September 12, 2017 Council meeting and asked the City Manager to contact all taxing entities that could be affected by a TIF.

There was no vote taken on this item.

New Business

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

There was no new business.

City Manager's Report

- Report on activities for the past two weeks.

Manager Stasiak reported that the AMI project was being finalized this week, representatives from Ameresco would be back next week with their report and ideas for the SE Expo Center. He informed the Council that a new Code Enforcement Officer had been hired, was attending two (2) days of training and would start on Friday. He added that Director Clifton and her assistant had been staying on top of Code issues during the absence of a Code Enforcement Officer. He commented that he would be attending a meeting tomorrow with ODOT in Antlers concerning the Highway 69 construction.

Remarks and Inquiries by City Council

Councilman Smith asked when the bridge construction over Wade Watts would be complete.

Manager Stasiak stated construction was about 30 days behind, but he would get an update tomorrow and distribute that information to the Council.

Councilman Read inquired about an article.

Vice-Mayor Karr informed the Council that on September 3rd, North Gate Baptist Church would be celebrating their 64th anniversary.

Councilman Garvin thanked Director Clifton for the job she had done in Fifth Ward.

Councilmen Stevens and Barnett did not have any comments or inquiries for the evening.

Mayor's Comments and Committee Appointments

Mayor Browne informed the audience that the Town Hall meeting would be Monday at 5:30 P.M. at Spaceship Earth Coffee. He stated that he had been approached by a citizen concerning a problem between Sixth and Strong and asked that it be looked into. He then commented that trains that blocks Monroe had a limited amount of time that it could be parked over the crossing.

Councilman Garvin informed the Council of the process that had to be taken to address the matter of trains blocking intersections.

Recess Council Meeting

Mayor Browne asked for a motion to recess the Regular Meeting to convene the Authorities. Councilman Smith moved to recess the Regular Meeting and convene the Authorities. The motion was seconded by Councilman Read.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Karr, Garvin, Barnett, Stevens & Mayor Browne

NAY: None

Mayor Browne declared the motion carried and the meeting was recessed at 7:52 P.M.

Reconvene Council Meeting

The Regular Meeting was reconvened at 7:54 P.M.

Councilman Read moved to recess the Regular Meeting for an Executive Session in accordance with Title 25, Sec. 307.B.3 and C.9, for the purpose of conferring on matters pertaining to Economic Development, including transfer or purchase of real property and discussion of option to purchase real property; and in accordance with Title 25, Sec. 307.B.4, for Confidential communications between a public body and its attorney concerning pending investigations, claims, or actions. The motion was seconded by Councilman Stevens. There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Stevens, Karr, Garvin, Barnett, Smith & Mayor Browne

NAY: None

Mayor Browne declared the motion carried, and the Regular Meeting was recessed at 7:55 P.M.

Executive Session

Recess into Executive Session in compliance with Section Title 25 Section 307 B et.seq. Oklahoma Statutes, to wit:

- Consider and Act to convene in Executive Session for the purpose of conferring on matters pertaining to Economic Development, including transfer or purchase of real

property and discussion of option to purchase real property per Title 25 Oklahoma Statute Sec. 307 B(3) & C(9).

- Consider and act to convene in Executive Session pursuant to Title 25, Sec. 307 (B) (4) for Confidential communications between a public body and its attorney concerning pending investigations, claims, or actions.

Reconvene Council Meeting

The Regular Meeting was reconvened at 8:50 P.M. Mayor Browne reported that the Council had recessed the Regular Meeting for an Executive Session for the purpose of conferring on matters pertaining to Economic Development, including transfer or purchase of real property and discussion of option to purchase real property, in accordance with Title 25, Sec. 307.B.3 and C.9; and for Confidential communications between a public body and its attorney concerning pending investigations, claims, or actions, in accordance with Title 25, Sec. 307.B.4. Only those matters were discussed, no action was taken, and the Council returned to open session at 8:50 P.M., and this constituted the Minutes of the Executive Session.

Adjournment

There being no further business to come before the Council, Councilman Garvin moved for the meeting to be adjourned. The motion was seconded by Vice-Mayor Karr. There was no discussion, and the vote was taken as follows:

AYE: Councilman Garvin, Karr, Barnett, Smith, Stevens, Read, & Mayor Browne

NAY: None

Mayor Browne declared the motion carried, and the meeting was adjourned at 8:50 P.M.

ATTEST:

John Browne, Mayor

Cora Middleton, City Clerk

CLAIMS FROM

**September 7, 2017
Thru
September 19, 2017**

PACKET : 15746 15756 15759

VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-A00267	AIRGAS, INC					
		I-9067251188	01 -5432202	OPERATING SUP EMS & OXYGEN SUPPLIES	084671	244.28
		I-9067289028	01 -5653213	SAFETY EXPENS SAFETY GOGGLES	084671	50.00
		I-9067289029	01 -5653213	SAFETY EXPENS SAFETY GOGGLES	084671	234.25
		I-9067444256	01 -5432202	OPERATING SUP EMS & OXYGEN SUPPLIES	084671	99.55
		I-9067748481	01 -5432202	OPERATING SUP EMS & OXYGEN SUPPLIES	084671	187.58
		I-9947540428	01 -5542203	REPAIRS & MAI BOTTLE RENTAL-PARKS	084671	64.03
		I-9947540428	01 -5543203	REPAIRS & MAI BOTTLE RENTAL-POOLS	084671	36.74
		I-9947540430	01 -5432202	OPERATING SUP EMS & OXYGEN SUPPLIES	084671	608.82
		I-9947540431	01 -5542203	REPAIRS & MAI BOTTLE RENTAL-PARKS	084671	22.74
		I-9947540431	01 -5543203	REPAIRS & MAI BOTTLE RENTAL-POOLS	084671	22.74
01-A00362	VYVE BROADBAND					
		I-201709070174	01 -5542328	INTERNET SERV INTERNET SVS - STIPE CENTER	084614	83.61
		I-201709070174	01 -5320328	INTERNET SERV INTERNET SVS - DET DIV	084614	89.95
		I-201709130184	01 -5431328	INTERNET SERV INTERNET SVS-N FIRE STATION	084652	62.95
		I-201709130184	01 -5542328	INTERNET SERV INTERNET SVS-PARKS SHOP	084652	77.63
		I-201709130184	01 -5540328	INTERNET SERV INTERNET SVS-FAC MAINT OFFICE	084652	77.63
		I-201709130184	01 -5865328	INTERNET SERV INTERNET SVS-PW FACILITY	084652	77.64
01-A00500	AMERICAN MUNICIPAL SERV					
		I-35313	01 -2105	COLLECTION AG COURT COLLECTION FEE-JULY	084673	8,090.76
01-A00662	APCO INTERNATIONAL, INC					
		I-00034342	01 -5324331	EMPLOYEE TRAV EMER MED DISPATCH CERT	084674	30.00
01-A00751	ATWOODS					
		I-4019/9	01 -5544203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	084675	55.63
		I-4020/9	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084675	109.31
01-B00490	BRIGGS PRINTING					
		I-66236	01 -5211202	OPERATING SUP BUS. CARDS-EXPO/GRANTS	084677	69.00
		I-66257	01 -5652317	ADVERTISING & BUSINESS CARDS-CODES	084677	216.00
01-B00503	BROKEN ARROW ELECTRIC S					
		C-S2247487.001 CR	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084678	66.20-
		I-S2245840.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084678	71.58
		I-S2246390.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084678	43.97
		I-S2246791.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084678	109.55
		I-S2247421.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084678	100.98
		I-S2250065.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084678	143.16
		I-S2251102.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084678	19.85
		I-S2251125.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084678	179.69
01-C00100	CLEET					
		I-201709070169	01 -2100	CLEET PAYABLE CLEET FEES - AUG 2017	084616	5,874.52
01-C00149	CANON FINANCIAL SERVICE					
		I-17669624	01 -5215312	EQUIPMENT REN MONTHLY COPIER LEASE	084618	873.50

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-C00320	CENTERPOINT ENERGY ARKL					
	I-201709070177	01 -5215314	GAS UTILITY	GAS UTIL - CEMETERY OFFICE	084619	39.85
	I-201709070177	01 -5215314	GAS UTILITY	GAS UTIL - LIBRARY	084619	66.60
	I-201709070177	01 -5215314	GAS UTILITY	GAS UTIL - STIPE CTR	084619	225.65
	I-201709070177	01 -5215314	GAS UTILITY	GAS UTIL - CEMETERY MAINT	084619	28.19
	I-201709070177	01 -5215314	GAS UTILITY	GAS UTIL - N FIRE STATION	084619	23.78
	I-201709070177	01 -5215314	GAS UTILITY	GAS UTIL - PARKS MAINT	084619	23.78
	I-201709070177	01 -5215314	GAS UTILITY	GAS UTIL - S FIRE STATION	084619	47.27
	I-201709070177	01 -5215314	GAS UTILITY	GAS UTIL - CITY HALL	084619	95.56
	I-201709070177	01 -5215314	GAS UTILITY	GAS UTIL - PARKS OFFICE	084619	24.97
01-C00654	CONDUENT INCORPORATED					
	I-1404075	01 -5225349	SOFTWARE MAIN	FIREHOUSE SOFTWARE YRLY F	084683	1,899.00
01-D00097	DASH MEDICAL GLOVES, IN					
	I-INV1070491	01 -5653213	SAFETY EXPENS	SAFETY GLOVES	084684	283.60
01-D00130	DATA FLOW					
	I-26352	01 -5211202	OPERATING SUP	YR END FORMS FOR FINANCE	084685	383.15
01-D00448	DISCOUNT STEEL					
	I-17363	01 -5865218	STREET REPAIR	STEEL FOR MANHOLE COVER	084688	330.00
01-D00540	DOLESE BROTHERS					
	I-RM17047724	01 -5865218	STREET REPAIR	CONCRETE FOR STREET REPAI	084689	1,144.50
	I-RM17048321	01 -5865218	STREET REPAIR	CONCRETE FOR STREET REPAI	084689	1,362.50
	I-RM17048603	01 -5865218	STREET REPAIR	CONCRETE FOR STREET REPAI	084689	1,144.50
01-D00684	DR. JASON MCELYEA					
	I-046	01 -5432308	CONTRACTED SE	EMS CONTRACT SVS-SEPT 2017	084690	1,071.00
01-F00015	FLEETCOR TECHNOLOGIES					
	I-AUG-2017-GENERAL	01 -5321212	FUEL EXPENSE	FUEL EXP-AUG-POLICE	084692	6,982.02
	I-AUG-2017-GENERAL	01 -5431212	FUEL EXPENSE	FUEL EXP-AUG-FIRE	084692	1,156.48
	I-AUG-2017-GENERAL	01 -5542212	FUEL EXPENSE	FUEL EXP-AUG-PARKS	084692	1,678.36
	I-AUG-2017-GENERAL	01 -5547212	FUEL EXPENSE	FUEL EXP-AUG-CEMETERY	084692	388.85
	I-AUG-2017-GENERAL	01 -5548212	FUEL EXPENSE	FUEL EXP-AUG-FAC MAINT	084692	278.53
	I-AUG-2017-GENERAL	01 -5652212	FUEL EXPENSE	FUEL EXP-AUG-CODES	084692	177.59
	I-AUG-2017-GENERAL	01 -5225212	FUEL EXPENSE	FUEL EXP-AUG-IT	084692	26.15
	I-AUG-2017-GENERAL	01 -5322212	FUEL EXPENSE	FUEL EXP-AUG-ANIMAL CONT	084692	293.25
	I-AUG-2017-GENERAL	01 -5432212	FUEL EXPENSE	FUEL EXP-AUG-EMS	084692	792.04
	I-AUG-2017-GENERAL	01 -5544212	FUEL EXPENSE	FUEL EXP-AUG-SBC	084692	273.09
	I-AUG-2017-GENERAL	01 -5865212	FUEL EXPENSE	FUEL EXP-AUG-STREETS	084692	3,615.91
	I-AUG-2017-GENERAL	01 -5653212	FUEL EXPENSE	FUEL EXP-AUG-SAFETY	084692	63.96
01-G00494	GT DISTRIBUTORS, INC					
	I-INV0629476	01 -5321325	FIRING RANGE	AMMO FOR POLICE OFFICERS	084696	138.90
	I-INV0629939	01 -5321325	FIRING RANGE	AMMO FOR POLICE OFFICERS	084696	1,205.10
	I-INV0630232	01 -5321325	FIRING RANGE	AMMO FOR POLICE OFFICERS	084696	5,135.89

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-H00223	CLEVELAND PETROLEUM PRO	I-113992	01 -5542212	FUEL EXPENSE DIESEL FOR PARKS SHOP	084697	1,640.00
01-I00099	IKON OFFICE SOLUTIONS	I-30757430	01 -5321308	CONTRACTED SE COPIER LEASE-POLICE DEPT	084698	568.00
01-I00110	IMPRESS OFFICE SUPPLY	I-1066	01 -5213317	ADVERTISING & MINUTE ORDERS-COURT	084700	380.00
01-I00262	INVESTIGATIVE CONCEPTS,	I-1212125629	01 -5653348	DRUG TESTING/ MISC BACKGROUND CHECKS	084702	89.95
01-J00121	JAMESCO ENTERPRISES, LL	I-16693	01 -5215202	OPERATING SUP JANITORIAL SUPPLIES	084704	871.44
		I-16712	01 -5542202	OPERATING SUP JANITORIAL SUPPLIES	084704	882.21
01-K00061	KAPICKA INC, DBA SAYITB	I-17-00534	01 -5321332	COMMUNITY SER WRIST BANDS-COM SVS POLIC	084706	299.95
01-K00166	KEVIN HEAROD	I-201709190193	01 -5321331	EMPLOYEE TRAV TRAINING FEE-POLYGRAPH SEMINAR	084707	65.00
01-K00220	KIAMICHI TECHNOLOGY CNT	I-721-STA	01 -5432331	EMPLOYE TRAVE EMT TRAINING FEE-MURRAY	084710	815.00
01-K00226	CROWNOVER VETERINARY db	I-177989	01 -5321208	CANINE UNIT S BOARDING FEE-ANIMAL CONT	084712	64.00
01-L00067	COMPLIANCE RESOURCE GRO	I-049030	01 -5653348	DRUG TESTING/ RANDOM DRUG TESTING	084713	50.00
		I-049081	01 -5653348	DRUG TESTING/ RANDOM DRUG TESTING	084713	50.00
		I-049091	01 -5653348	DRUG TESTING/ RANDOM DRUG TESTING	084713	50.00
01-L00380	LOCKE SUPPLY CO.	I-32389277-00	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084715	31.32
		I-32413569-00	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084715	83.49
01-L00428	LOWE'S CREDIT SERVICES	I-02194	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084716	51.08
		I-07964	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084716	39.73
		I-902541	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	084716	61.21
		I-902688	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	084716	92.13
		I-908426	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084716	99.65
01-M00487	MILLER OFFICE EQUIPMENT	I-MCA397878	01 -5215312	EQUIPMENT REN MONTHLY COPIER SVS	084718	101.12
01-M00570	MOORE MEDICAL CORP.	I-99594470	01 -5432202	OPERATING SUP EMS MEDICAL SUPPLIES	084721	14.76

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-M00570	MOORE MEDICAL CORP.		continued			
		I-99606069	01 -5432202	OPERATING SUP EMS MEDICAL SUPPLIES	084721	528.64
		I-99606783	01 -5432202	OPERATING SUP EMS MEDICAL SUPPLIES	084721	14.76
01-M00715	MUSKOGEE COMMUNICATIONS					
		I-201786	01 -5431316	REPAIRS & MAI COMMUNICATION SUPPLIES	084722	167.25
01-MC0050	MCALISTER CHAMBER OF CO					
		I-6883	01 -5652331	EMPLOYEE TRAV PROF ED TRAINING FEE	084724	395.00
		I-6884	01 -5214331	EMPLOYEE TRAV PROF ED TRAINING FEE	084724	395.00
01-MC0098	MCAFEES & TAFT					
		I-520850	01 -5210302	CONSULTANTS/L LEGAL FEES	084725	50.00
		I-520851	01 -5210302	CONSULTANTS/L LEGAL FEES	084725	1,404.62
		I-520852	01 -5210302	CONSULTANTS/L LEGAL FEES	084725	100.00
01-MC0169	MCALISTER REGIONAL HOSP					
		I-CITYLAB AUG 2017	01 -5653348	DRUG TESTING/ MISC DRUG TESTING	084726	78.00
01-MC0200	MCALISTER SCOTTISH RITE					
		I-700629	01 -5548311	PARKING RENTA PARKING LOT RENTAL FEE	084727	485.00
01-N00250	MCALISTER NEWS CAPITAL					
		I-300016087	01 -5652317	ADVERTISING & PUBLICATION FEE	084728	61.50
		I-300016088	01 -5652317	ADVERTISING & PUBLICATION FEE	084728	44.70
		I-ACCT 16-2017	01 -5210330	DUES & SUBSCR ACCT 16-SUBSCRIPT RENEWAL	084728	167.88
		I-AUGUST 2017	01 -5653317	ADVERTISING & MISC JOB POSTINGS	084728	287.35
01-000039	OCCUPATIONAL MEDICINE					
		I-00119 8-19-17	01 -5653348	DRUG TESTING/ PHYSICAL AGILITY TESTING	084730	98.00
01-000219	OKLA BUREAU OF NARCOTIC					
		I-201709070168	01 -2103	OBN PAYABLE (DRUG FEES - AUG 2017	084621	44.40
01-000556	OMAG-OK MUNICIPAL ASSUR					
		I-2ND QTR PMT - 2017	01 -5215322	LIABILITY INS LIABILITY INS PREMIUMS	084736	16,846.55
		I-2ND QTR PMT-2017	01 -5215322	LIABILITY INS EQUIP INS PREMIUM	084736	345.50
		I-2ND QTR PMT-2017	01 -5215322	LIABILITY INS PROPERTY INS PREMIUM	084736	13,817.75
		I-2ND QTR PMT-2017	01 -5215321	AUTO INSURANC AUTO INS PREMIUMS	084736	8,975.62
01-000595	OSBI					
		I-201709070170	01 -2101	AFIS PAYABLE AFIS FEES-AUG 2017	084622	3,235.22
		I-201709070170	01 -2102	FORENSICS PAY FORENSIC FEES-AUG 2017	084622	3,123.46
01-000600	OSU-FIRE SERVICE TRAINI					
		I-66090	01 -5431202	OPERATING SUP PROMOTION TESTS	084737	750.00
01-P00510	PRO-KIL, INC					
		I-169345	01 -5542308	CONTRACTED SE PEST CONTROL-STIPE	084741	68.00

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-P00510	PRO-KIL, INC		continued			
	I-169346	01 -5544308	CONTRACT LABO PEST CONTROL-SBC	084741	106.00	
	I-169479	01 -5542308	CONTRACTED SE PEST CONTROL-STIPE	084741	126.00	
	I-169508	01 -5548316	REPAIRS & MAI PEST CONTROL @ CITY BLDGS	084741	90.00	
01-P00540	PRUETTS FOOD, INC					
	I-7329114	01 -5544202	OPERATING SUP CONCESSION SUPPLIES	084742	4.14	
01-P00560	PUBLIC SERVICE/AEP					
	I-201709070178	01 -5215313	ELECTRIC UTIL ELECTRIC UTIL - STREET LIGHTS	084623	13,187.50	
	I-201709070178	01 -5215313	ELECTRIC UTIL ELECTRIC UTIL - FED BLDG	084623	557.35	
	I-201709070178	01 -5215313	ELECTRIC UTIL ELECTRIC UTIL - LIBRARY	084623	3,476.60	
	I-201709130185	01 -5215313	ELECTRIC UTIL ELECT UTIL-GENERAL	084653	16,287.41	
01-S00184	SECURITY BANK CARD CENT					
	I-201709130187	01 -5210331	EMPLOYEE TRAV TRAVEL EXP-BUS DEV MTGS	084654	355.19	
	I-201709130187	01 -5211331	EMPLOYEE TRAV TRAVEL EXP-SENSUS CONF	084654	1,400.00	
	I-201709130187	01 -5865203	REPAIR & MAIN STREET EXP-PARTS	084654	18.24	
	I-201709130187	01 -5865203	REPAIR & MAIN STREET EXP-PARTS	084654	188.77	
	I-201709130187	01 -5431331	EMPLOYEE TRAV TRAVEL EXP-FIRE CHIEF	084654	169.13	
	I-201709130187	01 -5431331	EMPLOYEE TRAV TRAVEL EXP-FIRE MARSHAL CONF	084654	308.71	
	I-201709130187	01 -5652331	EMPLOYEE TRAV TRAVEL EXP-CODES TRAINING	084654	266.32	
	I-201709130187	01 -5320121	GRANT- DOJ MA NARC ENFORCERS TRAINING EXP	084654	1,525.71	
01-S00190	SECURITY SYS. & ENG. IN					
	I-31507	01 -5548316	REPAIRS & MAI ALARM MONITORING FEE	084746	60.00	
	I-31508	01 -5547203	REPAIRS & MAI SECURITY MONITORING FEE	084746	120.00	
	I-31509	01 -5547203	REPAIRS & MAI SECURITY MONITORING FEE	084746	120.00	
	I-31510	01 -5544308	CONTRACT LABO SECURITY MONITORING FEE	084746	60.00	
01-S00249	MORGAN STANLEY SMITH BA					
	I-201709190194	01 -5215110	PENSION - DEF PENSION CONTRIBUTION-GENERAL	084748	19,543.00	
01-S00380	SKILLPATH SEMINARS					
	I-8019374	01 -5653331	EMPLOYEE TRAV STAR 12 MEMBERSHIP RENEW	084749	249.00	
01-S00445	PACKAGING SOLUTIONS, LL					
	I-20855	01 -5215202	OPERATING SUP COPY PAPER-ALL DEPTS	084750	899.70	
01-S00707	STACEY STEPHENS LPC, PL					
	I-6-27-2017	01 -5431202	OPERATING SUP COUNSELING FEE	084752	255.00	
01-S00726	STAPLES ADVANTAGE					
	I-3350786549	01 -5215202	OPERATING SUP OFFICE SUPPLIES	084753	579.00	
	I-3350786550	01 -5215202	OPERATING SUP OFFICE SUPPLIES	084753	206.25	
	I-3351797775	01 -5215202	OPERATING SUP OFFICE SUPPLIES	084753	89.19	
	I-3351797776	01 -5215202	OPERATING SUP OFFICE SUPPLIES	084753	159.50	
01-S00956	SWANK MOTION PICTURES,					

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-S00956	SWANK MOTION PICTURES,	continued				
	I-RG 2393352	01 -5215202	OPERATING SUP MOVIE RENTAL FEES	084754	363.00	
01-T00010	T. H. ROGERS LUMBER CO.					
	I-541500	01 -5865218	STREET REPAIR FORMING MATERIALS	084755	28.80	
	I-541516	01 -5865218	STREET REPAIR FORMING MATERIALS	084755	136.03	
01-T00541	TREY STRANGE/TCS DISTRI					
	I-2366357	01 -5544202	OPERATING SUP CONCESSION SUPPLIES	084758	156.00	
01-T00598	TULSA ASPHALT LLC					
	I-17374	01 -5865218	STREET REPAIR ASPHALT FOR EASY STREET	084759	5,717.80	
01-T00630	TWIN CITIES READY MIX,					
	I-152751	01 -5865218	STREET REPAIR CONCRETE FOR ST. REPAIR	084760	545.00	
	I-152975	01 -5865218	STREET REPAIR CONCRETE FOR ST. REPAIR	084760	282.00	
01-U00020	UNITED STATES CELLULAR					
	I-0207481434	01 -5544328	INTERNET SERV INTERNET SVS - SBC	084627	52.31	
	I-0207495014	01 -5215315	TELEPHONE UTI CELL PHONE EXP-GENERAL	084627	2,228.24	
01-V00150	VULCAN SIGN					
	I-313081	01 -5865203	REPAIR & MAIN TRAFFIC CONTROL SUPPLIES	084764	8,758.00	
01-W00040	WALMART COMMUNITY BRC					
	I-001270	01 -5431202	OPERATING SUP OPERATING SUPPLIES	084765	221.12	
	I-002862	01 -5431202	OPERATING SUP OPERATING SUPPLIES	084765	37.08	
	I-07504	01 -5431202	OPERATING SUP OPERATING SUPPLIES	084765	3.54	
	I-09080	01 -5431202	OPERATING SUP OPERATING SUPPLIES	084765	39.91	
		FUND 01	GENERAL FUND	TOTAL:	185,222.24	

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00107	ACCURATE LAB & TRAINING	I-SU26880	02 -5973401	CAPITAL OUTLA TESTING METER - WWM	084669	5,415.66
01-A00267	AIRGAS, INC	I-9947540429	02 -5973203	REPAIRS & MAI MONTHLY BOTTLE RENTAL FEE	084671	129.45
01-A00362	VYVE BROADBAND	I-201709130184	02 -5975328	INTERNET SERV INTERNET SVS-UTM SHOP	084652	73.64
01-C00320	CENTERPOINT ENERGY ARKL	I-201709070177	02 -5267314	GAS UTILITY GAS UTIL - 301 E POLK	084619	58.74
01-D00158	DAVID T HARDGRAVE	I-4-1802	02 -5973302	CONSULTANTS (CONSULTANT FEES	084686	1,800.00
01-D00402	DIAMOND TROPHY & ENGRAV	I-WI20161575	02 -5973203	REPAIRS & MAI RETIREMENT PLAQUE-WWM	084687	52.95
01-F00015	FLEETCOR TECHNOLOGIES	I-AUG-2017-GENERAL	02 -5871212	FUEL EXPENSE FUEL EXP-AUG-ENGINEER	084692	13.79
		I-AUG-2017-GENERAL	02 -5973212	FUEL EXPENSE FUEL EXP-AUG-WWM	084692	26.68
		I-AUG-2017-GENERAL	02 -5216212	FUEL EXPENSE FUEL EXP-AUG-UB&C	084692	35.44
		I-AUG-MPWA-2017	02 -5216212	FUEL EXPENSE FUEL EXP-MPWA-UB&C	084693	598.98
		I-AUG-MPWA-2017	02 -5866212	FUEL EXPENSE FUEL EXP-MPWA-SANITATION	084693	456.33
		I-AUG-MPWA-2017	02 -5871212	FUEL EXPENSE FUEL EXP-MPWA-ENGINEER	084693	119.88
		I-AUG-MPWA-2017	02 -5973212	FUEL EXPENSE FUEL EXP-MPWA-WWM	084693	758.28
		I-AUG-MPWA-2017	02 -5975212	FUEL EXPENSE FUEL EXP-MPWA-UTM	084693	1,994.49
01-F00251	FORT COBB FUEL AUTHORIT	I-201709070171	02 -5267314	GAS UTILITY GAS UTIL-UTM SHOP	084620	17.51
01-G00355	GLOBAL ENERGY SOLUTIONS	I-120404	02 -5973203	REPAIRS & MAI FLOATS & FLAP VALVES-WWM	084695	440.40
		I-120405	02 -5973203	REPAIRS & MAI FLOATS & FLAP VALVES-WWM	084695	1,190.40
01-K00225	KI BOIS COMMUNITY ACTIO	I-8-31-2017	02 -5866307	CONTRACTED RE RECYCLING CENTER LABOR	084711	2,070.00
01-L00429	LOVE BOTTLING CO.	I-31570	02 -5973203	REPAIRS & MAI DISTILLED WATER FOR WWTP	084717	81.00
01-M00532	CWL, INC,	I-0062	02 -5866230	RECYCLING CEN WATER FOR RECYCLE CTR	084719	28.97
01-N00250	MCALESTER NEWS CAPITAL	I-33578 - 2017 RENEW	02 -5871330	DUES & SUBSCR YRLY SUBSCRIPTION-ENGINEE	084728	167.88
01-O00556	OMAG-OK MUNICIPAL ASSUR	I-2ND QTR PMT - 2017	02 -5267322	LIABILITY INS LIABILITY INS PREMIUMS	084736	3,369.31

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 PACKET : 15746 15756 15759
 VENDOR SET: Mult
 FUND : 02 MPWA

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-000556	OMAG-OK MUNICIPAL ASSUR	continued				
		I-2ND QTR PMT-2017	02 -5267322	LIABILITY INS EQUIP INS PREMIUM	084736	158.75
		I-2ND QTR PMT-2017	02 -5267322	LIABILITY INS PROPERTY INS PREMIUM	084736	5,027.25
		I-2ND QTR PMT-2017	02 -5267321	AUTO INSURANC AUTO INS PREMIUMS	084736	1,803.88
01-P00040	PACE ANALYTICAL SERVICE					
		I-177558158	02 -5973304	LAB TESTING MONTHLY TESTING FEES	084738	71.22
01-P00560	PUBLIC SERVICE/AEP					
		I-201709070178	02 -5267313	ELECTRIC UTIL ELECTRIC UTIL - RECYCLE CTR	084623	78.44
		I-201709130188	02 -5267313	ELECTRIC UTIL ELECT UTIL-MPWA	084743	37,785.85
01-R00600	RURAL WATER DISTRICT #1					
		I-201709070173	02 -5267316	REPAIRS & MAI WATER UTIL - LANDFILL	084624	14.30
01-S00184	SECURITY BANK CARD CENT					
		I-201709130187	02 -5216331	TRAVEL & TRAI TRAVEL EXP-SENSUS CONF	084654	700.00
		I-201709130187	02 -5975209	UTILITY MAINT UTM MARKING PAINT EXP	084654	96.64
		I-201709130187	02 -5216202	OPERATING SUP UB&C MARKING PAINT EXP	084654	48.32
01-S00216	SEVERN TRENT ENV SVS.,					
		I-23106	02 -5974302	CONSULTANTS OPERATIONAL SVS FOR WTP-9/2017	084747	103,202.28
01-S00249	MORGAN STANLEY SMITH BA					
		I-201709190194	02 -5267110	PENSION - DEF PENSION CONTRIBUTION-MPWA	084748	9,632.00
01-S00580	AT & T					
		I-201709130181	02 -5267315	TELEPHONE UTI PHONE EXP-CITY HALL DATA LINE	084656	378.00
		I-201709130182	02 -5267315	TELEPHONE UTI PHONE EXP-MPWA	084657	7,450.62
01-S00704	BRAVADO WIRELESS FORMER					
		I-0040599	02 -5973328	INTERNET SERV INTERNET SVS-WEST WWM	084626	88.43
01-T00052	TECHNICAL PROGRAMMING S					
		I-99796	02 -5216336	FEES UB&C MAILING FEE	084756	15.12
		I-99796	02 -5216317	POSTAGE UB&C MAILING FEE-POSTAGE	084756	33.12
01-T00630	TWIN CITIES READY MIX,					
		I-151288	02 -5975218	STREET REPAIR CONCRETE FOR WATER BREAKS	084760	1,755.00
		I-152013	02 -5975218	STREET REPAIR CONCRETE FOR WATER BREAKS	084760	1,170.00
		I-152101	02 -5975218	STREET REPAIR CONCRETE FOR WATER BREAKS	084760	163.50
		I-152174	02 -5975218	STREET REPAIR CONCRETE FOR WATER BREAKS	084760	599.50
01-U00020	UNITED STATES CELLULAR					
		I-0207495014	02 -5267315	TELEPHONE UTI CELL PHONE EXP-MPWA	084627	889.93
01-U00051	UTILITY SUPPLY CO., INC					
		I-107235	02 -5975230	SEWER MAIN RE SEWER LINE REPAIR ITEMS	084761	174.26
		I-107441	02 -5216202	OPERATING SUP METER READER SUPPLIES	084761	462.65

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VENDOR SET: Mult

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-U00051	UTILITY SUPPLY CO., INC		continued			
		I-9171063	02 -5975209	UTILITY MAINT WATER LINE REPAIR PARTS	084761	493.24
		I-9171064	02 -5975209	UTILITY MAINT WATER LINE REPAIR PARTS	084761	257.04
		I-9181065	02 -5975209	UTILITY MAINT WATER LINE REPAIR PARTS	084761	183.56
01-U00128	UNITED PACKAGING & SHIP					
		I-213193	02 -5973203	REPAIRS & MAI SHIPPING FEES	084763	38.82
		I-213215	02 -5973203	REPAIRS & MAI SHIPPING FEES	084763	40.40
			FUND	02 MPWA	TOTAL:	191,711.90

PACKET : 15746 15756 15759

VENDOR SET: Mult

FUND : 03 AIRPORT AUTHORITY

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-F00015	FLEETCOR TECHNOLOGIES					
		I-AUG-MPWA-2017	03 -5876212	FUEL EXPENSE FUEL EXP-MPWA-AIRPORT	084693	413.53
01-000556	OMAG-OK MUNICIPAL ASSUR					
		I-2ND QTR PMT-2017	03 -5876322	INSURANCE/BON EQUIP INS PREMIUM	084736	7.50
		I-2ND QTR PMT-2017	03 -5876322	INSURANCE/BON PROPERTY INS PREMIUM	084736	2,356.50
		I-2ND QTR PMT-2017	03 -5876321	AUTO INSURANC AUTO INS PREMIUMS	084736	107.75
01-S00249	MORGAN STANLEY SMITH BA					
		I-201709190194	03 -5876110	PENSION-DEFIN PENSION CONTRIBUTION-AIRPORT	084748	747.00
01-U00020	UNITED STATES CELLULAR					
		I-0207495014	03 -5876315	TELEPHONE UTI CELL PHONE EXP-AIRPORT	084627	32.66
				FUND 03 AIRPORT AUTHORITY	TOTAL:	3,664.94

PACKET : 15746 15756 15759
VENDOR SET: Mult
FUND : 05 PARKING AUTHORITY

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-P00560	PUBLIC SERVICE/AEP	I-201709070178	05 -5218313	ELECTRIC UTIL ELECTRIC UTIL - PARKING AUTH	084623	195.46
			FUND	05 PARKING AUTHORITY	TOTAL:	195.46

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VENDOR SET: Mult
FUND : 08 NUTRITION

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00324	ALISHA RAE HOWELL					
		I-201709190196	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	084672	165.00
		I-201709190197	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	084672	117.70
01-C00164	CAROL EPPS					
		I-201709190200	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	084679	45.00
		I-201709190201	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	084679	20.33
01-C00278	CELENA C. ARDESE					
		I-201709190198	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	084681	165.00
		I-201709190199	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	084681	85.60
01-E00207	EMMA E. BELLIS					
		I-201709190195	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	084691	91.49
01-F00015	FLEETCOR TECHNOLOGIES					
		I-AUG-2017-GENERAL	08 -5549212	FUEL EXPENSE FUEL EXP-AUG-NUTRITION	084692	525.05
01-O00556	OMAG-OK MUNICIPAL ASSUR					
		I-2ND QTR PMT - 2017	08 -5549322	LIABILITY INS LIABILITY INS PREMIUMS	084736	940.27
		I-2ND QTR PMT-2017	08 -5549321	AUTO INSURANC AUTO INS PREMIUMS	084736	193.00
01-S00249	MORGAN STANLEY SMITH BA					
		I-201709190194	08 -5549110	PENSION-DEFIN PENSION CONTRIBUTION-NUTRITIO	084748	823.00
01-U00020	UNITED STATES CELLULAR					
		I-0207495014	08 -5549315	TELEPHONE UTI CELL PHONE EXP-NUTRITION	084627	97.98
			FUND 08 NUTRITION	TOTAL:		3,269.42

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-T00342	THE CAREL CORPORATION	I-10839	09 -5864327	SUB TITLE D E GROUNDWATER MONITORING	084757	225.00
			FUND	09 LANDFILL RES./SUB-TITLE D	TOTAL:	225.00

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PACKET : 15746 15756 15759
VENDOR SET: Mult
FUND : 16 STATE FORFEITURE FUND

REGULAR DEPARTMENT PAYMENT REGISTER

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-R00003	RACE READY ENT., LLC					
	I-114		16 -5323401	CAPITAL OUTLA OUTFIT POLICE CAR	084744	6,075.36
			FUND	16 STATE FORFEITURE FUND	TOTAL:	6,075.36

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PACKET : 15746 15756 15759
VENDOR SET: Mult
FUND : 27 TOURISM FUND

REGULAR DEPARTMENT PAYMENT REGISTER

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-B00490	BRIGGS PRINTING	I-66236	27 -5655202	OPERATING SUP BUS. CARDS-EXPO/GRANTS	084677	69.00
01-C00149	CANON FINANCIAL SERVICE	I-17627899	27 -5655318	PRINTING MONTHLY COPIER LEASE	084618	71.00
01-F00015	FLEETCOR TECHNOLOGIES	I-AUG-2017-GENERAL	27 -5655212	FUEL EXPENSE FUEL EXP-AUG-TOURISM	084692	21.59
01-MC0003	MCALESTER ARTS & HUMANI	I-17-00599	27 -5655214	TOURISM EXPEN COULTUREFEST SUPPORT	084723	13,000.00
01-O00137	OKLA TOURISM/RECREATION	I-1351-14105	27 -5655214	TOURISM EXPEN BROCHURE MAILING FEES	084733	168.00
01-S00249	MORGAN STANLEY SMITH BA	I-201709190194	27 -5655110	PENSION-DEFIN PENSION CONTRIBUTION-TOURISM	084748	427.00
01-U00020	UNITED STATES CELLULAR	I-0207495014	27 -5655315	TELEPHONE UTI CELL PHONE EXP-TOURISM	084627	48.27
01-W00193	HTW ENTERPRISES INC dba	I-17-00598	27 -5655401	CAPITAL OUTLA WAY FIND SIGNAGE MATCH	084766	8,000.00
			FUND 27 TOURISM FUND	TOTAL:		21,804.86

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 VENDOR SET: Mult
 FUND : 28 SE EXPO CENTER

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-C00149	CANON FINANCIAL SERVICE					
	I-17627899	28	-5654202	OPERATING SUP MONTHLY COPIER LEASE	084618	219.00
01-C00320	CENTERPOINT ENERGY ARKL					
	I-201709070177	28	-5654314	GAS UTILITY GAS UTIL - EXPO	084619	76.29
01-C00469	CITY OF MCALESTER SPECI					
	I-17-00559	28	-5654349	COUNCIL PARTN EOSC PARTNERSHIP	084682	315.00
	I-17-00559	28	-5654349	COUNCIL PARTN EOSC PARTNERSHIP	084682	2,000.00
	I-17-00560	28	-5654349	COUNCIL PARTN MCALESTER SCHOOL PARTNERS	084682	315.00
	I-17-00560	28	-5654349	COUNCIL PARTN MCALESTER SCHOOL PARTNERS	084682	1,500.00
	I-17-00562	28	-5654349	COUNCIL PARTN SAVANNA SCHOOL PARTNERSHI	084682	125.00
01-F00015	FLEETCOR TECHNOLOGIES					
	I-AUG-2017-GENERAL	28	-5654212	FUEL EXPENSE FUEL EXP-AUG-EXPO	084692	50.37
01-I00109	IMPERIAL, LLC					
	I-2870;713781	28	-5654210	CONCESSION SU CONCESSION SUPPLIES	084699	226.25
01-I00140	INDIAN NATION WHOLESALE					
	I-6769494	28	-5654210	CONCESSION SU CONCESSION SUPPLIES	084701	988.99
01-J00110	JACKIE BRANNON CORR. CT					
	I-OP-090106	28	-5654308	CONTRACT SERV MONTHLY INMATE FEES	084703	480.00
01-L00428	LOWE'S CREDIT SERVICES					
	I-06280	28	-5654203	REPAIR & MAIN MISC MAINT & REPAIR ITEMS	084716	22.05
	I-06728	28	-5654203	REPAIR & MAIN MISC MAINT & REPAIR ITEMS	084716	8.68
01-N00250	MCALESTER NEWS CAPITAL					
	I-1001-AUG 2017	28	-5654317	ADVERTISING & ADVERTISING FEE-JULY 4TH	084728	417.16
01-O00556	OMAG-OK MUNICIPAL ASSUR					
	I-2ND QTR PMT - 2017	28	-5654322	LIABILITY INS LIABILITY INS PREMIUMS	084736	783.56
	I-2ND QTR PMT-2017	28	-5654322	LIABILITY INS EQUIP INS PREMIUM	084736	99.00
	I-2ND QTR PMT-2017	28	-5654322	LIABILITY INS PROPERTY INS PREMIUM	084736	6,521.00
	I-2ND QTR PMT-2017	28	-5654321	AUTO INSURANC AUTO INS PREMIUMS	084736	170.75
01-P00342	PITTS. COUNTY FREE FAIR					
	I-17-00568-2017	28	-5654317	ADVERTISING & FREE FAIR EXP-MAGIC SHOW	084740	950.00
01-S00249	MORGAN STANLEY SMITH BA					
	I-201709190194	28	-5654110	PENSION-DEFIN PENSION CONTRIBUTION-EXPO	084748	1,077.00
01-S00580	AT & T					
	I-201709130183	28	-5654315	TELEPHONE UTI PHONE EXP-EXPO CR CARD LINE	084658	142.51
01-S00704	BRAVADO WIRELESS FORMER					
	I-0040599	28	-5654328	INTERNET SERV INTERNET SVS-EXPO	084626	88.43

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PACKET      : 15746 15756 15759
VENDOR SET: Mult
FUND       : 28      SE EXPO CENTER

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-S00726	STAPLES ADVANTAGE					
		I-3351797774	28 -5654202	OPERATING SUP OFFICE SUPPLIES	084753	125.39
01-U00020	UNITED STATES CELLULAR					
		I-0207495014	28 -5654315	TELEPHONE UTI CELL PHONE EXP-EXPO	084627	142.50
01-W00040	WALMART COMMUNITY BRC					
		C-08146 CR	28 -5654203	REPAIR & MAIN MISC MAINT & REPAIR ITEMS	084765	18.86-
		I-07492	28 -5654210	CONCESSION SU MISC MAINT & REPAIR ITEMS	084765	78.43
				FUND 28 SE EXPO CENTER	TOTAL:	16,903.50

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00581	AT&T					
		I-201709070176	29 -5324315	TELEPHONE UTI PHONE UTIL-CTY TRUNK LINE	084615	198.00
		I-201709070176	29 -5324315	TELEPHONE UTI PHONE UTIL-HOST CIRCUIT	084615	781.25
01-C00146	CANADIAN VALLEY TELEPHO					
		I-1974SZ00801.058	29 -5324315	TELEPHONE UTI PHONE UTIL-911 CTY TRUNK LINE	084617	113.36
01-F00015	FLEETCOR TECHNOLOGIES					
		I-AUG-2017-GENERAL	29 -5324212	FUEL EXPENSE FUEL EXP-AUG-E-911	084692	105.94
01-L00084	LANGUAGE LINE SERVICES					
		I-4151226	29 -5324202	OPERATING SUP TRANSLATION SVS-E- 911	084714	8.53
01-000276	OKLA DEPT OF PUBLIC SAF					
		I-11-1802050	29 -5324308	CONTRACTED SE TELETYPE RENTAL	084735	350.00
01-000556	OMAG-OK MUNICIPAL ASSUR					
		I-2ND QTR PMT - 2017	29 -5324322	LIABILITY INS LIABILITY INS PREMIUMS	084736	783.56
		I-2ND QTR PMT-2017	29 -5324321	AUTO INSURANC AUTO INS PREMIUMS	084736	35.50
01-S00249	MORGAN STANLEY SMITH BA					
		I-201709190194	29 -5324110	PENSION-DEFIN PENSION CONTRIBUTION-E-911	084748	3,083.00
01-S00580	AT & T					
		I-201709070175	29 -5324315	TELEPHONE UTI PHONE UTIL - E911 WIRELESS	084625	228.36
		I-201709130180	29 -5324401	CAPITAL OUTLA PHONE EXP-911 EQUIP LEASE	084655	2,403.33
01-U00020	UNITED STATES CELLULAR					
		I-0207495014	29 -5324315	TELEPHONE UTI CELL PHONE EXP-E-911	084627	32.66
				FUND 29 E-911	TOTAL:	8,123.49

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VENDOR SET: Mult

FUND : 30 ECONOMIC DEVELOPMENT

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00149	CANON FINANCIAL SERVICE	I-17627899	30	-5652202	OPERATING SUP MONTHLY COPIER LEASE	084618	28.00
01-F00015	FLEETCOR TECHNOLOGIES	I-AUG-2017-GENERAL	30	-5652212	FUEL EXPENSE FUEL EXP-AUG-ECON DEV	084692	16.62
01-S00184	SECURITY BANK CARD CENT	I-201709130187	30	-5652350	BUSINESS DEVE BUS DEV ANNUAL MTG HOST EXP	084654	431.63
01-S00249	MORGAN STANLEY SMITH BA	I-201709190194	30	-5652114	PENSION-DEFIN PENSION CONTRIBUTION-ECON DEV	084748	651.00
					FUND 30 ECONOMIC DEVELOPMENT	TOTAL:	1,127.25

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VENDOR SET: Mult
FUND : 32 GRANTS & CONTRIBUTIONS

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00195	CARROT-TOP INDUSTRIES, I					
	C-35730900C1	32 -5215331	VETERAN MEMOR PARTS FOR FLAG POLE		084680	175.00-
	I-35730900	32 -5215331	VETERAN MEMOR PARTS FOR FLAG POLE		084680	331.95
01-D00402	DIAMOND TROPHY & ENGRAV					
	I-WI20161562	32 -5215331	VETERAN MEMOR PLAQUES-VET MEMORIAL		084687	53.85
01-R00223	REICH CONSTRUCTION LLC					
	I-1700580	32 -5215227	ADA PLAYGROUN WALKWAY FOR ADA PLAYGRD		084745	5,000.00
01-W00193	HTW ENTERPRISES INC dba					
	I-69809	32 -5215229	BOMB DISPLAY SIGN FOR BOMB DISPLAY		084767	11,500.00
			FUND	32	GRANTS & CONTRIBUTIONS	TOTAL:
						16,710.80

PACKET : 15746 15756 15759

VENDOR SET: Mult

FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====							
01-A00215	ADVANCE AUTO PARTS						
		C-8117724533274 CR	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084670	122.08-
		I-8117724478558	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084670	122.08
		I-8117724478561	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084670	126.48
		I-8117725078684	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084670	38.45
		I-8117725078699	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084670	95.16
		I-8117725078713	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084670	162.83
		I-8117725478774	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084670	13.16
		I-8117725545437	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084670	85.75
		I-8117725578817	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084670	247.88
01-B00150	BEALES GOODYEAR TIRES						
		I-1-40689	35	-5862203	REPAIRS & MAI MISC TIRE REPAIRS	084676	120.00
		I-1-41395	35	-5862203	REPAIRS & MAI MISC TIRE REPAIRS	084676	84.95
01-F00015	FLEETCOR TECHNOLOGIES						
		I-AUG-2017-GENERAL	35	-5862212	FUEL EXPENSE FUEL EXP-AUG-FLEET MAINT	084692	178.43
01-J00310	JET TIRE SERVICE						
		I-119043	35	-5862203	REPAIRS & MAI VEHICLE ALIGNMENTS	084705	53.95
01-K00190	YELLOWHOUSE MACHINERY C						
		I-267512	35	-5862203	REPAIRS & MAI COMPRESSOR FOR UTM-10	084708	1,058.36
01-K00205	KIAMICHI AUTOMOTIVE WHO						
		I-053308	35	-5862203	REPAIRS & MAI AUTO REPAIR PARTS	084709	127.99
		I-053313	35	-5862203	REPAIRS & MAI AUTO REPAIR PARTS	084709	18.00
		I-053348	35	-5862203	REPAIRS & MAI AUTO REPAIR PARTS	084709	5.49
		I-054006	35	-5862203	REPAIRS & MAI AUTO REPAIR PARTS	084709	200.04
		I-054043	35	-5862203	REPAIRS & MAI AUTO REPAIR PARTS	084709	13.07
01-M00543	MONTAGE ENTERPRISES INC						
		I-57982	35	-5862203	REPAIRS & MAI PARTS FOR PK-3 AND PK-60	084720	1,538.40
01-N00271	FREEDOM FORD INC						
		C-91429 CR	35	-5862203	REPAIRS & MAI MISC AUTO PARTS & REPAIRS	084729	2.72-
		I-182593	35	-5862203	REPAIRS & MAI MISC AUTO PARTS & REPAIRS	084729	52.90
		I-182602	35	-5862203	REPAIRS & MAI MISC AUTO PARTS & REPAIRS	084729	147.45
		I-182663	35	-5862203	REPAIRS & MAI MISC AUTO PARTS & REPAIRS	084729	77.27
		I-91389	35	-5862203	REPAIRS & MAI MISC AUTO PARTS & REPAIRS	084729	140.34
		I-91401	35	-5862203	REPAIRS & MAI MISC AUTO PARTS & REPAIRS	084729	9.72
		I-91430	35	-5862203	REPAIRS & MAI MISC AUTO PARTS & REPAIRS	084729	133.99
01-O00075	O'REILLY AUTO PARTS						
		C-230-498061 CR	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084731	136.38-
		I-230-493741	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084731	58.44
		I-230-495336	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084731	133.93
		I-230-495343	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084731	61.14
		I-230-495354	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084731	90.94

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 PACKET : 15746 15756 15759
 VENDOR SET: Mult
 FUND : 35 FLEET MAINTENANCE

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 22

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-000075	O'REILLY AUTO PARTS	continued				
		I-230-495624	35 -5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084731	11.08
		I-230-495700	35 -5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084731	8.50
		I-230-495746	35 -5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084731	70.68
		I-230-495804	35 -5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084731	30.00
		I-230-496544	35 -5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084731	163.36
		I-230-496634	35 -5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084731	11.60
		I-230-496796	35 -5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084731	26.17
		I-230-496808	35 -5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084731	13.98
		I-230-496827	35 -5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084731	79.99
		I-230-496895	35 -5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084732	14.64
		I-230-496896	35 -5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084732	60.89
		I-230-496899	35 -5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084732	32.29
		I-230-497086	35 -5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084732	223.96
		I-230-498023	35 -5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084732	339.57
		I-230-498148	35 -5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084732	43.81
		I-230-498233	35 -5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084732	46.35
		I-230-498377	35 -5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084732	30.85
		I-230-498378	35 -5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	084732	44.18
01-P00134	PATRIOT AUTO GROUP LLC					
		I-600022012	35 -5862203	REPAIRS & MAI MISC AUTO REPAIRS	084739	83.55
01-S00249	MORGAN STANLEY SMITH BA					
		I-201709190194	35 -5862110	PENSION-DEFIN PENSION CONTRIBUTION-FL MAINT	084748	1,559.00
01-S00635	SOUTHWEST TRAILER & EQU					
		I-AI42467	35 -5862203	REPAIRS & MAI TARP ASSY FOR S-28	084751	49.88
01-U00020	UNITED STATES CELLULAR					
		I-0207495014	35 -5862315	TELEPHONE UTI CELL PHONE EXP-FLEET MAINT	084627	65.22
			FUND 35 FLEET MAINTENANCE	TOTAL:		7,944.96

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PACKET : 15746 15756 15759
VENDOR SET: Mult
FUND : 41 CIP FUND

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 23

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000196	OKLA DEPT OF TRANSPORTA	I-32989(04)	41 -5652403	WATERWAY TRAI WATER WAY TRAIL PJT	084734	13,316.00
01-U00052	UTILITY TECHNOLOGY SERV	I-PAY REQ #2-FINAL	41 -5975411	AMI SYSTEM AMI SYSTEM PROJECT	084762	214,895.00
			FUND 41 CIP FUND	TOTAL:		228,211.00

PACKET : 15746 15756 15759

VENDOR SET: Mult

FUND : 44 TECHNOLOGY FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-S00184	SECURITY BANK CARD CENT					
		I-201709130187	44 -5225402	SOFTWARE & TE IT EXP-FINAL CUT PRO SOFTWARE	084654	296.38
01-S00726	STAPLES ADVANTAGE					
		I-3551797777	44 -5225402	SOFTWARE & TE MISC COMPUTER SUPPLIES	084753	91.49
			FUND	44 TECHNOLOGY FUND	TOTAL:	387.87

PACKET : 15746 15756 15759

VENDOR SET: Mult

FUND : 46 STORMWATER FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-G00319	GIPSON CONSTRUCTION, LL					
		I-PATMENT #3	46 -5871401	CAPITAL OUTLA 36" STORMWATER DRAIN	084694	2,415.00
				FUND 46 STORMWATER FUND	TOTAL:	2,415.00
				REPORT GRAND TOTAL:		693,993.05

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2016-2017	01 -5431202	OPERATING SUPPLIES	255.00	14,251	1,374.61				
** 2016-2017 YEAR TOTALS **			255.00						
2017-2018	01 -2100	CLEET PAYABLE (COURT)	5,874.52						
	01 -2101	AFIS PAYABLE - COURT	3,235.22						
	01 -2102	FORENSICS PAYABLE (COURT)	3,123.46						
	01 -2103	OBV PAYABLE (COURT)	44.40						
	01 -2105	COLLECTION AGENCY 25% (COU	8,090.76						
	01 -5210302	CONSULTANTS/LABOR RELATION	1,554.62	45,000	35,000.00				
	01 -5210330	DUES & SUBSCRIPTIONS	167.88	3,300	2,242.12				
	01 -5210331	EMPLOYEE TRAVEL & TRAININ	355.19	6,700	5,308.57				
	01 -5211202	OPERATING SUPPLIES	452.15	2,000	1,097.85				
	01 -5211331	EMPLOYEE TRAVEL & TRAININ	1,400.00	5,500	3,254.99				
	01 -5213317	ADVERTISING & PRINTING	380.00	1,500	1,120.00				
	01 -5214331	EMPLOYEE TRAVEL & TRAININ	395.00	1,000	480.00				
	01 -5215110	PENSION - DEFINED BENEFIT	19,543.00	234,513	175,884.00				
	01 -5215202	OPERATING SUPPLIES	3,168.08	35,000	22,019.36				
	01 -5215312	EQUIPMENT RENTALS	974.62	27,000	2,200.00				
	01 -5215313	ELECTRIC UTILITY	33,508.86	318,725	250,252.51				
	01 -5215314	GAS UTILITY	575.65	25,200	23,939.81				
	01 -5215315	TELEPHONE UTILITY	2,228.24	38,000	27,071.99				
	01 -5215321	AUTO INSURANCE	8,975.62	47,500	11,677.01				
	01 -5215322	LIABILITY INSURANCE/BONDS	31,009.80	135,500	5,976.93				
	01 -5225212	FUEL EXPENSE	26.15	1,000	876.79				
	01 -5225349	SOFTWARE MAINTENANCE	1,899.00	72,000	11,661.86				
	01 -5320121	GRANT- DOJ MARIJUANA OT	1,525.71	0	2,702.66- Y				
	01 -5320328	INTERNET SERVICE	89.95	1,500	1,320.10				
	01 -5321208	CANINE UNIT SUPPLIES	64.00	3,800	3,386.00				
	01 -5321212	FUEL EXPENSE	6,982.02	75,000	61,593.61				
	01 -5321308	CONTRACTED SERVICES	568.00	7,000	3,698.20				
	01 -5321325	FIRING RANGE	6,479.89	15,000	8,340.11				
	01 -5321331	EMPLOYEE TRAVEL & TRAININ	65.00	9,500	8,201.57				
	01 -5321332	COMMUNITY SERVICES PROGRAM	299.95	7,500	6,611.06				
	01 -5322212	FUEL EXPENSE	293.25	3,895	3,319.18				
	01 -5324331	EMPLOYEE TRAVEL & TRAINING	30.00	1,800	1,191.00				
	01 -5431202	OPERATING SUPPLIES	1,051.65	15,100	11,242.44				
	01 -5431212	FUEL EXPENSE	1,156.48	12,929	10,468.17				
	01 -5431316	REPAIRS & MAINTENANCE	167.25	3,325	493.20				
	01 -5431328	INTERNET SERVICE	62.95	2,351	1,910.35				
	01 -5431331	EMPLOYEE TRAVEL & TRAININ	477.84	10,000	7,522.56				
	01 -5432202	OPERATING SUPPLIES	1,698.39	25,600	18,477.11				
	01 -5432212	FUEL EXPENSE	792.04	6,500	5,190.08				
	01 -5432308	CONTRACTED SERVICES	1,071.00	70,500	61,245.88				
	01 -5432331	EMPLOYEE TRAVEL & TRAINING	815.00	3,500	2,685.00				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
01	-5542202	OPERATING SUPPLIES	882.21	3,800	741.51				
01	-5542203	REPAIRS & MAINT SUPPLIES	470.03	40,850	30,849.51				
01	-5542212	FUEL EXPENSE	3,318.36	16,500	10,253.20				
01	-5542308	CONTRACTED SERVICES	194.00	13,500	10,043.32				
01	-5542328	INTERNET SERVICE	161.24	1,845	1,366.58				
01	-5543203	REPAIRS & MAINT SUPPLIES	59.48	15,000	8,018.52				
01	-5544202	OPERATING SUPPLIES	160.14	16,245	10,218.60				
01	-5544203	REPAIRS & MAINTENANCE SUPP	55.63	12,806	11,314.18				
01	-5544212	FUEL EXPENSE	273.09	2,070	1,467.15				
01	-5544308	CONTRACT LABOR	166.00	15,000	8,245.58				
01	-5544328	INTERNET SERVICE	52.31	630	525.38				
01	-5547203	REPAIRS & MAINT SUPPLIES	240.00	11,000	8,738.51				
01	-5547212	FUEL EXPENSE	388.85	6,789	6,069.58				
01	-5548203	REPAIRS & MAINTENANCE SUPP	787.24	36,500	25,430.26				
01	-5548212	FUEL EXPENSE	278.53	3,000	2,470.82				
01	-5548311	PARKING RENTAL	485.00	5,820	0.00				
01	-5548316	REPAIRS & MAINTENANCE	150.00	20,900	10,478.00				
01	-5548328	INTERNET SERVICE	77.63	912	679.96				
01	-5652212	FUEL EXPENSE	177.59	3,525	2,971.49				
01	-5652317	ADVERTISING & PRINTING	322.20	2,300	1,141.06				
01	-5652331	EMPLOYEE TRAVEL & TRAININ	661.32	3,600	2,090.68				
01	-5653212	FUEL EXPENSE	63.96	1,100	964.43				
01	-5653213	SAFETY EXPENSE	567.85	25,500	15,560.77				
01	-5653317	ADVERTISING & PRINTING	287.35	2,000	1,500.00				
01	-5653331	EMPLOYEE TRAVEL & TRAININ	249.00	2,000	1,751.00				
01	-5653348	DRUG TESTING/PHYSICALS	415.95	8,000	4,803.00				
01	-5865203	REPAIR & MAINT-TRAFFIC CON	8,965.01	37,220	19,906.17				
01	-5865212	FUEL EXPENSE	3,615.91	22,962	17,068.92				
01	-5865218	STREET REPAIRS & MAINTENAN	10,691.13	308,750	197,725.25				
01	-5865328	INTERNET SERVICE	77.64	1,920	1,433.32				
02	-5216202	OPERATING SUPPLIES	510.97	10,450	8,330.58				
02	-5216212	FUEL EXPENSE	634.42	8,437	7,282.86				
02	-5216317	POSTAGE	33.12	32,000	25,625.62				
02	-5216331	TRAVEL & TRAINING	700.00	1,000	156.00				
02	-5216336	FEES	15.12	24,100	20,686.02				
02	-5267110	PENSION - DEFINED BENEFIT	9,632.00	118,740	89,844.00				
02	-5267313	ELECTRIC UTILITY	37,864.29	415,818	337,874.85				
02	-5267314	GAS UTILITY	76.25	8,312	8,095.81				
02	-5267315	TELEPHONE UTILITY	8,718.55	112,320	85,348.73				
02	-5267316	REPAIRS & MAINTENANCE	14.30	4,750	4,721.40				
02	-5267321	AUTO INSURANCE - FLEET	1,803.88	12,241	5,105.00				
02	-5267322	LIABILITY INSURANCE/BONDS	8,555.31	47,785	13,413.18				
02	-5866212	FUEL EXPENSE	456.33	7,850	6,948.09				
02	-5866230	RECYCLING CENTER EXPENSE	28.97	2,300	192.45				
02	-5866307	CONTRACTED RECYCLE SERVICE	2,070.00	23,000	11,200.00				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
02	-5871212	FUEL EXPENSE	133.67	1,100	896.96				
02	-5871330	DUES & SUBSCRIPTIONS	167.88	1,300	932.12				
02	-5973203	REPAIRS & MAINT SUPPLIES	1,973.42	40,500	22,224.35				
02	-5973212	FUEL EXPENSE	784.96	10,950	9,526.96				
02	-5973302	CONSULTANTS (IND. PRETREAT	1,800.00	21,600	0.00				
02	-5973304	LAB TESTING	71.22	32,100	23,568.00				
02	-5973328	INTERNET SERVICE	88.43	2,978	2,566.01				
02	-5973401	CAPITAL OUTLAY	5,415.66	14,600	9,184.34				
02	-5974302	CONSULTANTS	103,202.28	1,219,976	910,369.16				
02	-5975209	UTILITY MAINTENANCE SUPP.	1,030.48	84,000	48,362.71				
02	-5975212	FUEL EXPENSE	1,994.49	22,500	18,531.73				
02	-5975218	STREET REPAIRS & MAINTENAN	3,688.00	96,000	56,879.74				
02	-5975230	SEWER MAIN REPAIR	174.26	15,000	11,000.00				
02	-5975328	INTERNET SERVICE	73.64	810	668.87				
03	-5876110	PENSION-DEFINED BENEFIT	747.00	8,966	6,725.00				
03	-5876212	FUEL EXPENSE	413.53	2,400	1,772.56				
03	-5876315	TELEPHONE UTILITY	32.66	410	344.68				
03	-5876321	AUTO INSURANCE	107.75	425	6.00-	Y			
03	-5876322	INSURANCE/BONDS	2,364.00	11,523	1,129.33				
05	-5218313	ELECTRIC UTILITY	195.46	2,000	1,602.30				
08	-5549110	PENSION-DEFINED BENEFIT	823.00	9,873	7,404.00				
08	-5549212	FUEL EXPENSE	525.05	5,730	4,649.03				
08	-5549308	CONTRACT SERVICES	690.12	15,500	12,089.17				
08	-5549315	TELEPHONE UTILITY	97.98	4,610	3,809.37				
08	-5549321	AUTO INSURANCE	193.00	2,982	2,210.00				
08	-5549322	LIABILITY INSURANCE/BONDS	940.27	4,899	1,106.15				
09	-5864327	SUB TITLE D EXPENSE	225.00	80,000	62,470.00				
16	-5323401	CAPITAL OUTLAY	6,075.36	0	6,075.36-	Y			
27	-5655110	PENSION-DEFINED BENEFIT	427.00	5,129	3,848.00				
27	-5655202	OPERATING SUPPLIES	69.00	2,500	2,391.00				
27	-5655212	FUEL EXPENSE	21.59	537	496.05				
27	-5655214	TOURISM EXPENSE	13,168.00	34,500	11,450.00				
27	-5655315	TELEPHONE UTILITY	48.27	420	323.46				
27	-5655318	PRINTING	71.00	15,000	12,100.00				
27	-5655401	CAPITAL OUTLAY	8,000.00	0	9,016.88-	Y			
28	-5654110	PENSION-DEFINED BENEFIT	1,077.00	13,388	10,157.00				
28	-5654202	OPERATING SUPPLIES	344.39	2,400	1,771.70				
28	-5654203	REPAIR & MAINT SUPPLIES	11.87	19,600	12,626.69				
28	-5654210	CONCESSION SUPPLIES	1,293.67	25,000	20,621.57				
28	-5654212	FUEL EXPENSE	50.37	1,450	1,362.26				
28	-5654308	CONTRACT SERVICES	480.00	3,000	2,520.00				
28	-5654314	GAS UTILITY	76.29	21,280	21,127.42				
28	-5654315	TELEPHONE UTILITY	285.01	2,554	1,842.86				
28	-5654317	ADVERTISING & PRINTING	1,367.16	5,500	2,020.68				
28	-5654321	AUTO INSURANCE	170.75	787	104.00				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
28	-5654322	LIABILITY INSURANCE/BONDS	7,403.56	33,768	4,124.19		
28	-5654328	INTERNET SERVICE	88.43	7,920	6,333.79		
28	-5654349	COUNCIL PARTNERSHIP	4,255.00	15,000	10,745.00		
29	-5324110	PENSION-DEFINED BENEFIT	3,083.00	36,998	27,749.00		
29	-5324202	OPERATING SUPPLIES	8.53	5,000	4,220.00		
29	-5324212	FUEL EXPENSE	105.94	1,449	1,305.50		
29	-5324308	CONTRACTED SERVICES	350.00	36,800	31,741.50		
29	-5324315	TELEPHONE UTILITY	1,353.63	98,015	74,803.76		
29	-5324321	AUTO INSURANCE	35.50	482	340.00		
29	-5324322	LIABILITY INSURANCE/BONDS	783.56	3,225	78.17		
29	-5324401	CAPITAL OUTLAY	2,403.33	28,900	21,690.01		
30	-5652114	PENSION-DEFINED CONTRIBUTI	651.00	4,266	1,219.92		
30	-5652202	OPERATING SUPPLIES	28.00	4,000	3,562.88		
30	-5652212	FUEL EXPENSE	16.62	3,700	3,663.68		
30	-5652350	BUSINESS DEVELOPMENT EXPEN	431.63	24,600	22,958.20		
32	-5215227	ADA PLAYGROUND EXPENSE	5,000.00	0	133,918.12-	Y	
32	-5215229	BOMB DISPLAY EXPENSES	11,500.00	0	12,500.00-	Y	
32	-5215331	VETERAN MEMORIAL PJT EXPEN	210.80	0	3,123.80-	Y	
35	-5862110	PENSION-DEFINED BENEFIT	1,559.00	18,710	14,033.00		
35	-5862203	REPAIRS & MAINTENANCE SUPP	6,142.31	210,965	150,111.11		
35	-5862212	FUEL EXPENSE	178.43	1,871	1,607.78		
35	-5862315	TELEPHONE UTILITY	65.22	750	619.56		
41	-5652403	WATERWAY TRAILS PROJECT 20	13,316.00	0	13,316.00-	Y	
41	-5975411	AMI SYSTEM	214,895.00	0	216,770.00-	Y	
44	-5225402	SOFTWARE & TECHNOLOGY UPDA	387.87	50,000	40,660.58		
46	-5871401	CAPITAL OUTLAY	2,415.00	85,000	5,037.00		
** 2017-2018 YEAR TOTALS **			693,738.05				

NO ERRORS

** END OF REPORT **

PACKET : 15746 15756 15759

VENDOR SET: Multiple

BANK : Multiple

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
01	9/2017	185,222.24CR
02	9/2017	191,711.90CR
03	9/2017	3,664.94CR
05	9/2017	195.46CR
08	9/2017	3,269.42CR
09	9/2017	225.00CR
16	9/2017	6,075.36CR
27	9/2017	21,804.86CR
28	9/2017	16,903.50CR
29	9/2017	8,123.49CR
30	9/2017	1,127.25CR
32	9/2017	16,710.80CR
35	9/2017	7,944.96CR
41	9/2017	228,211.00CR
44	9/2017	387.87CR
46	9/2017	2,415.00CR
ALL		693,993.05CR



McAlester City Council

AGENDA REPORT

Meeting Date: September 26, 2017 **Item Number:** Consent Agenda C
Department: _____ **Account Code:** _____
Prepared By: John Browne, Mayor **Budgeted Amount:** _____
Date Prepared: September 18, 2017 **Exhibits:** 2

Subject

Concur with the Mayor's reappointments of Brandon John, 705 S. 10th St, McAlester, and Randy Walters, 24 Georgetown Circle, McAlester, to the McAlester Airport Advisory Board for terms to end October, 2019.

Recommendation

Motion to concur with the Mayor's reappointments of Brandon John and Randy Walters to the McAlester Airport Advisory Board for terms to end October, 2019.

Discussion

Approved By

Initial

Date

Department Head

City Manager

P. Stasiak

Susan Hooper

From: John Browne
Sent: Monday, August 28, 2017 2:42 PM
To: Susan Hooper
Subject: Fwd: Brandon John Airport Advisory Board Bio

Bio

Sent from my iPhone

Begin forwarded message:

From: Brandon John <bjohn@fnbmcalester.com>
Date: August 24, 2017 at 8:23:23 AM CDT
To: "john.browne@cityofmcalester.com" <john.browne@cityofmcalester.com>
Subject: Brandon John Airport Advisory Board Bio

Major Browne

My Name is Brandon John. I work at First National Bank in McAlester. I have worked for First National Bank for 14 years as a pilot and in there I.T. Department. I am a certified flight

instructor for Single Engine Land, Instrument, Multi Engine and current hold an Airline Transport Pilot License. I have been flying since 1991.

Thanks
Brandon John



501 East Carl Albert Parkway
Post Office Box 1107
McAlester, Oklahoma 74502-1107

Telephone (918) 426-0200
FAX (918) 423-7662

Randy Walters
Executive Vice President

August 28, 2017

To: Mayor John Browne

RE: Personal Bio

Dear Mayor Browne,

I was asked to submit this brief bio for consideration to remain on the Airport Advisory Board. I am currently Executive Vice President with BancFirst and have been employed with them for twenty-eight years. I am a former President of the McAlester Boys & Girls Club and McAlester Lions Club. I currently serve on the Community Sentencing Board. My wife, Debbie Ball Walters, is employed with Eastern State College and we have three children who are no longer in the home. Each of our children were born and raised in McAlester.

I feel the airport is a vital asset to our community and I am willing to continue to serve as needed.

Randy S. Walters
Executive Vice President



McAlester City Council

AGENDA REPORT

Meeting Date: September 26, 2017

Item Number: Consent Agenda D

Department: _____

Prepared By: John Browne, Mayor

Account Code: _____

Date Prepared: September 18, 2017

Budgeted Amount: _____

Exhibits: 1

Subject

Concur with the Mayor's appointment of Ben Kennedy, 1402 E. Osage, McAlester, to the McAlester Airport Advisory Board for a term to end October, 2019.

Recommendation

Motion to concur with the Mayor's appointment of Ben Kennedy to the McAlester Airport Advisory Board for term to end October, 2019.

Discussion

Approved By

Initial

Date

Department Head

City Manager

P. Stasiak

Ben Kennedy is a 57 year old husband, father, and grandfather. Born to a veteran of the U.S. Air Force in California, he lived in three different states and one Southeast Asian country before he was 11. When he was 10 years old, his father was stationed at Nellis A.F.B., in Las Vegas, NV, where Ben would later graduate high school, and start his family.

Mr. Kennedy moved his family to McAlester, OK in 1996 to take a maintenance director position with Triad Transport, and within three years was promoted to safety director.

In early 2001, Mr. Kennedy accepted a fleet director position with Big V Feeds, Inc. This position developed into a multi-faceted roll, which included safety director, accounts payable, IT, and grain purchasing. Today he still is active in all rolls except payables.

Ben holds a Bachelor of Ministry, an SEL instrument, private pilot certificate, and is an active reserve deputy for the Pittsburg County Sheriff's Office.



McAlester City Council

AGENDA REPORT

Meeting Date: September 26, 2017 **Item Number:** Consent Agenda E
Department: Dale Seaton, Holloway,
Prepared By: Updike & Bellen, Inc. **Account Code:** _____
Date Prepared: September 19, 2017 **Budgeted Amount:** _____
Exhibits: 1

Subject

Consider and act upon, authorizing the Mayor to initial the correction of the final pay request in the amount of \$214,895 from Utility Technology Services, Inc. for Phase 1 of the AMI Project.

Recommendation

Motion to authorize the Mayor to initial the correction of the final pay request in the amount of \$214,895 from Utility Technology Services, Inc. for Phase 1 of the AMI Project

Discussion

See attachment:
Correction resulted in reduction from \$215,085 to \$214,895, a difference of \$190.

Approved By

Initial

Date

Department Head

City Manager

P. Stasiak

Pay Estimate No. 2 (Final)
Date: 9/1/17

OWNER:
City of McAlester
29 E Washington Ave
McAlester, OK 74501

ENGINEER
Holloway, Updike and Bellen, Inc
905-A South 9th Street
Broken Arrow, OK 74012

CONTRACTOR:
Utility Technology Services, Inc
903 W Reno
Oklaoma City, OK 73107

ISMCALAMR - McAlester AMR System

Item No.	DESCRIPTION	Quantity & Unit	Unit Price	Amount of Bid	Quantity Complete	Earned to Date	Unused Balance
Schedule No. 1 (Base Bid)							
1	2-Way MIU (Materials Only)	3,100 EA	\$100.00	\$310,000.00	3,352	\$331,300.00	\$1,800.00
2	(5/8" x 3/4") Meter Installation w/2 way MIU*	2,300 EA	\$40.00	\$92,000.00	1,739	\$69,560.00	\$22,440.00
3	Water Meter (5/8" x 3/4") (Materials Only)*	2,300 EA	\$115.00	\$264,500.00	1,739	\$199,985.00	\$64,515.00
4	Install Meter Sitter (Labor Only)	100 EA	\$35.00	\$3,500.00	0	\$0.00	\$3,500.00
5	Adjust Existing Meter Box (Labor Only)	100 EA	\$50.00	\$5,000.00	0	\$0.00	\$5,000.00
6	Install New Meter Box (Labor Only)	100 EA	\$95.00	\$9,500.00	0	\$0.00	\$9,500.00
7	Fixed Base Network (2-Towers)	1 LS	\$90,000.00	\$90,000.00	100%	\$90,000.00	\$0.00
CO1	Water Meter (5/8" x 3/4") (Materials Only)*	1,100 EA	\$115.00	\$126,500.00	1,654	\$190,210.00	-\$63,710.00
CO1	(5/8" x 1/2") Meter Installation w/2 way MIU*	1,100 EA	\$40.00	\$44,000.00	1,654	\$66,160.00	-\$22,160.00
CO3	2-way MIU 2-Port (Materials Only)*	41 EA	\$160.00	\$6,560.00	41	\$6,560.00	\$0.00
CO3	Meter Adpt (5/8" x 3/4" to 3/4" Meters)*	1,049 EA	\$13.00	\$13,735.00	1,049	\$13,735.00	\$0.00
CO3	1perl Cables	10 EA	\$25.00	\$250.00	10	\$250.00	\$0.00
TOTAL CONTRACT PRICE				\$997,545.00		\$973,660.00	\$23,885.00

* Change Order No. 1

* Change Order No. 3

ANALYSIS OF CONTRACT AMOUNT TO DATE

Original Contract Amount \$975,000.00
Adjustment for Change Orders (1-3) -\$1,340.00

Adjusted Contract Amount to Date \$973,660.00

ANALYSIS OF WORK PERFORMED:

Amount Earned to Date of Original Contract \$973,660.00
Less Materials Paid by the Owner

Total Amount Earned to Date \$973,660.00

Materials Stored at Close of This Period

Subtotal of Net Earned and Materials Stored \$973,660.00

Percentage Retained This Estimate 0% \$0.00

Subtotal Net Earned, Materials Stored Less Retainage \$973,660.00

Less Previous Payments -\$758,765.00 \$758,765.00* And

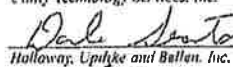

Total Due Contractor This Estimate -\$215,085.00 \$214,895.00* And

Submitted by:


Utility Technology Services, Inc.

9/5/17
Date

Approved by:


Holloway, Updike and Bellen, Inc.

City of McAlester

9/15/17
Date
09/14/17
Date

*Error in Less Previous Payments  (Dale Seaton, P.E.)



McAlester City Council

AGENDA REPORT

Meeting Date: September 26, 2017 Item Number: 1
Department: Billy Sumner, Tourism and Expo Manager
Prepared By: Account Code:
Date Prepared: September 19, 2017 Budgeted Amount:
Exhibits: 1

Subject

Presentation and discussion of the results of a recent survey conducted on the Southeast Expo Center.

Recommendation

Discussion.

Discussion

Approved By

Department Head
City Manager

P. Stasiak

Initial

PJS

Date

9-20-17

McAlester Expo Center Survey

We need your input! We are looking to improve the overall experience and impression of the McAlester Expo Center. Feel free to be candid in your responses and share this survey with others in the McAlester area. Responses will be accepted until Friday, August 18th, 2017. Thank you for participating!



1. On a scale of 1 (extremely low rating) to 10 (extremely high rating), please rate how you regard the Expo Center:
Mark only one oval.

1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. On a scale of 1 (extremely low rating) to 10 (extremely high rating), please rate your opinion of the location of the Expo Center:
Mark only one oval.

1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. **What do you feel are the biggest strengths of the Expo Center?**

4. **What do you feel are the biggest weaknesses of the Expo Center?**

5. **How do you find out what events are coming to the Expo Center?**

6. **How many events have you attended at the Expo Center in the last year? What has kept you from attending more?**

7. **What is your overall opinion of the Expo Center?**

8. **Do you consider the Expo as an essential function of the city? Why or why not?**

9. **What changes would most improve the McAlester Expo Center?**

10. **What types of things would you like to see come to the Expo Center?**

11.

In the past 6 months, how often did you go out of town to see performance acts and/or festivals? What city did you visit the most?

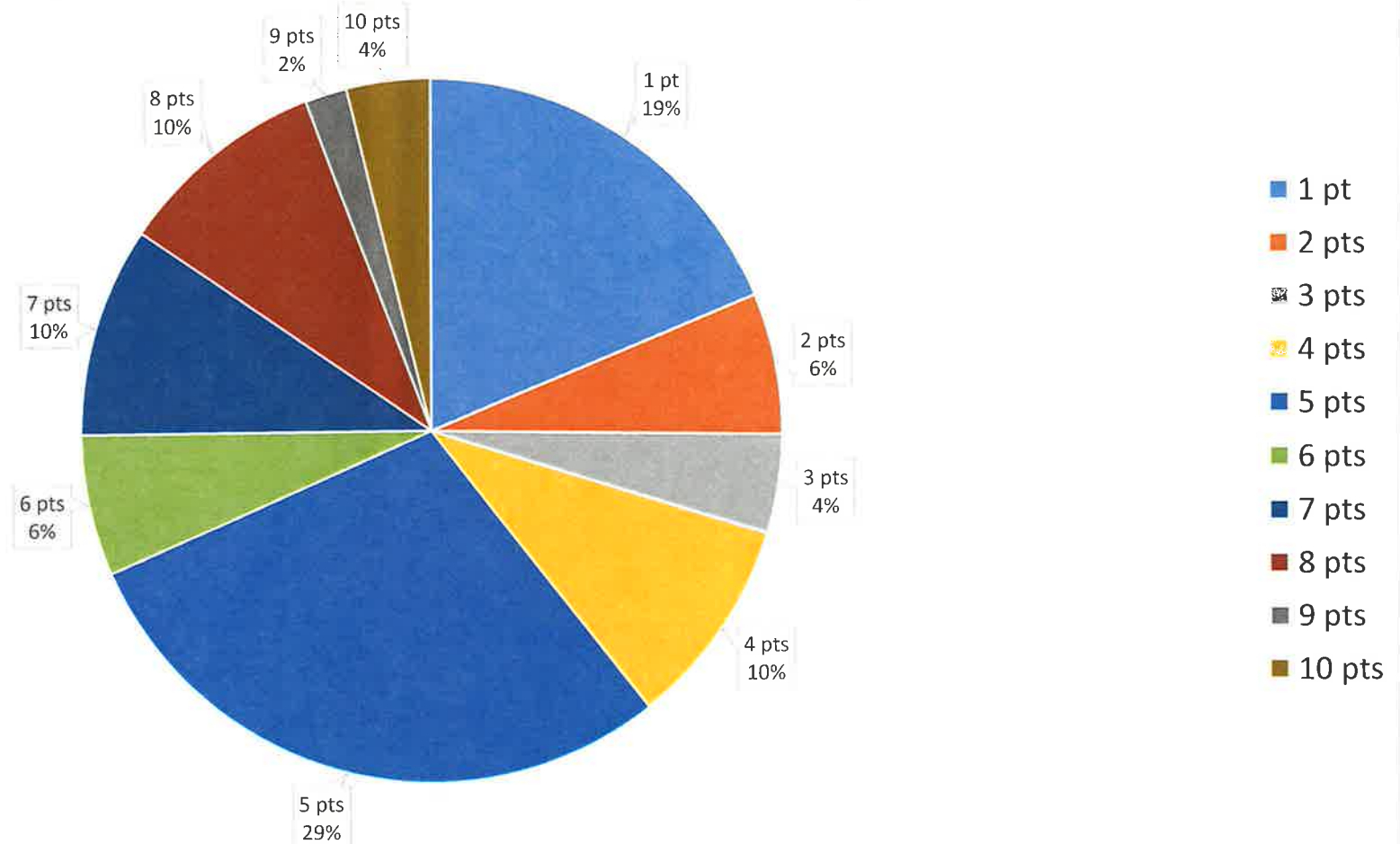
Powered by



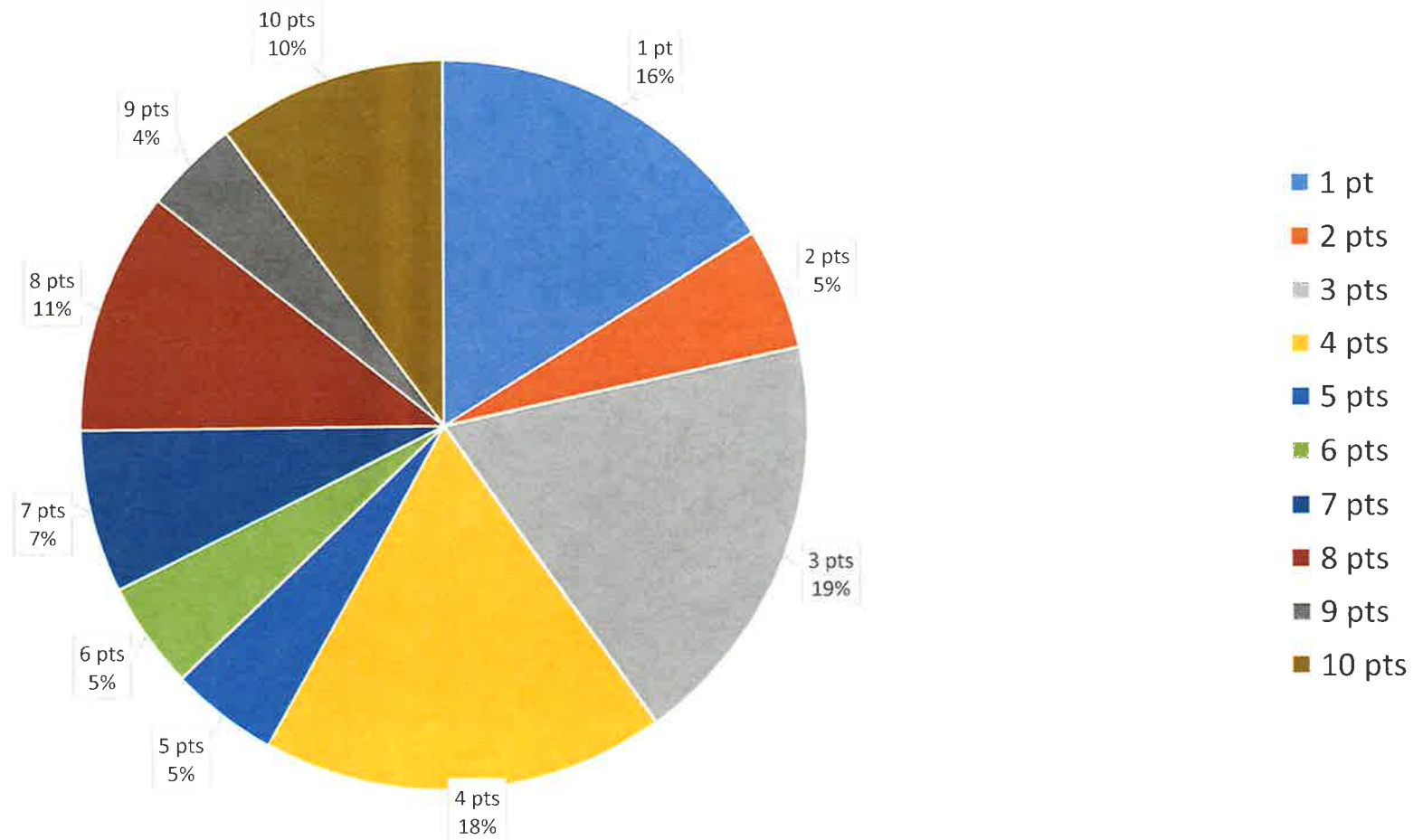


- Designed to engage & receive feedback from the surrounding community on a variety of feelings, concerning the McAlester Expo Center.
- Created through Google Forms & distributed primarily through Facebook.
- Ran for 2 weeks, from August 3rd until August 18th.
- Reached nearly 3,000 people; Shared 32 times; 14 engaging comments.
- Promoted on the No Express Purpose podcast, which was listened to by 114 people.

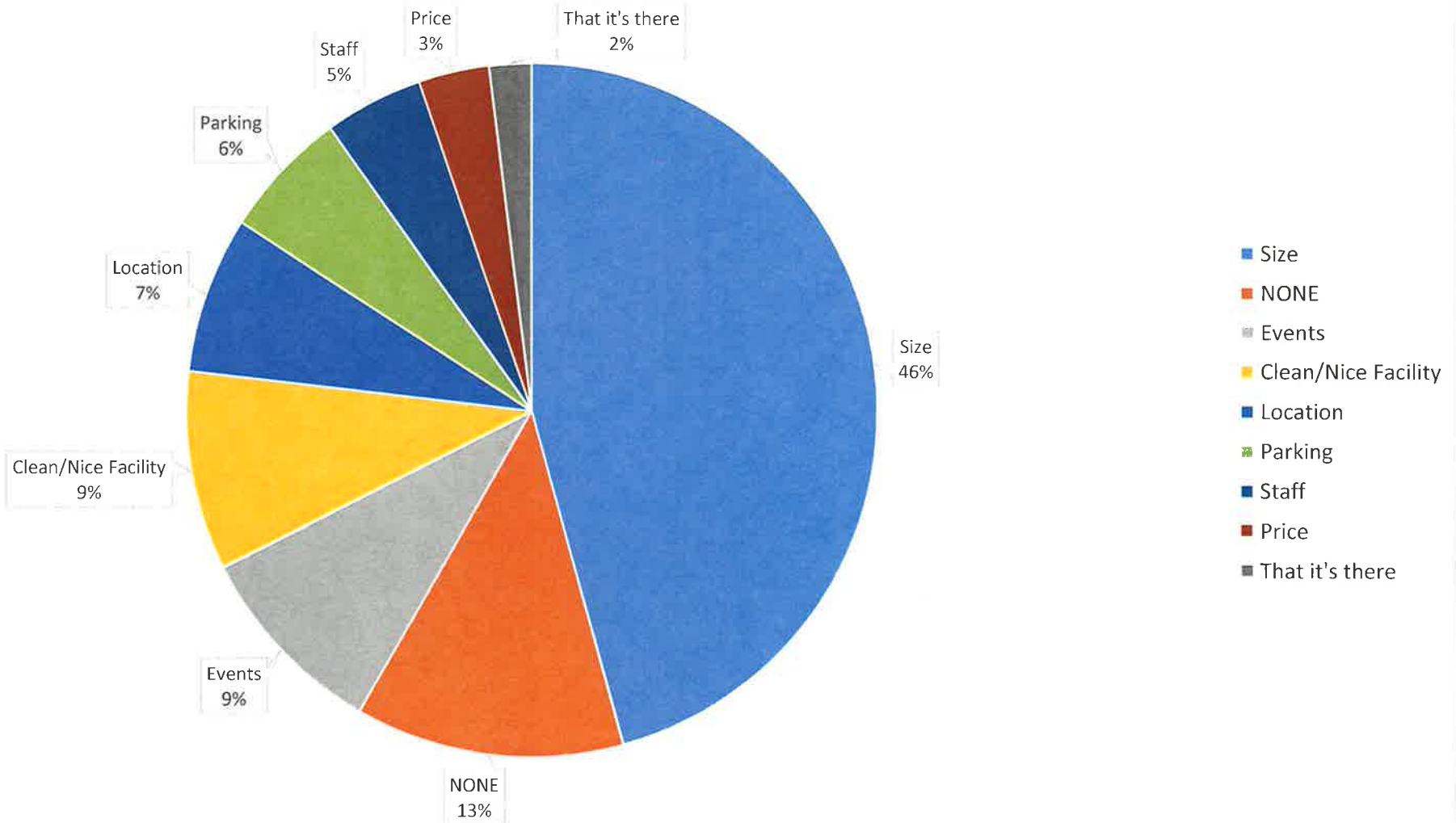
On a scale of 1 (extremely low rating) to 10 (extremely high rating), please rate how you regard the Expo Center.



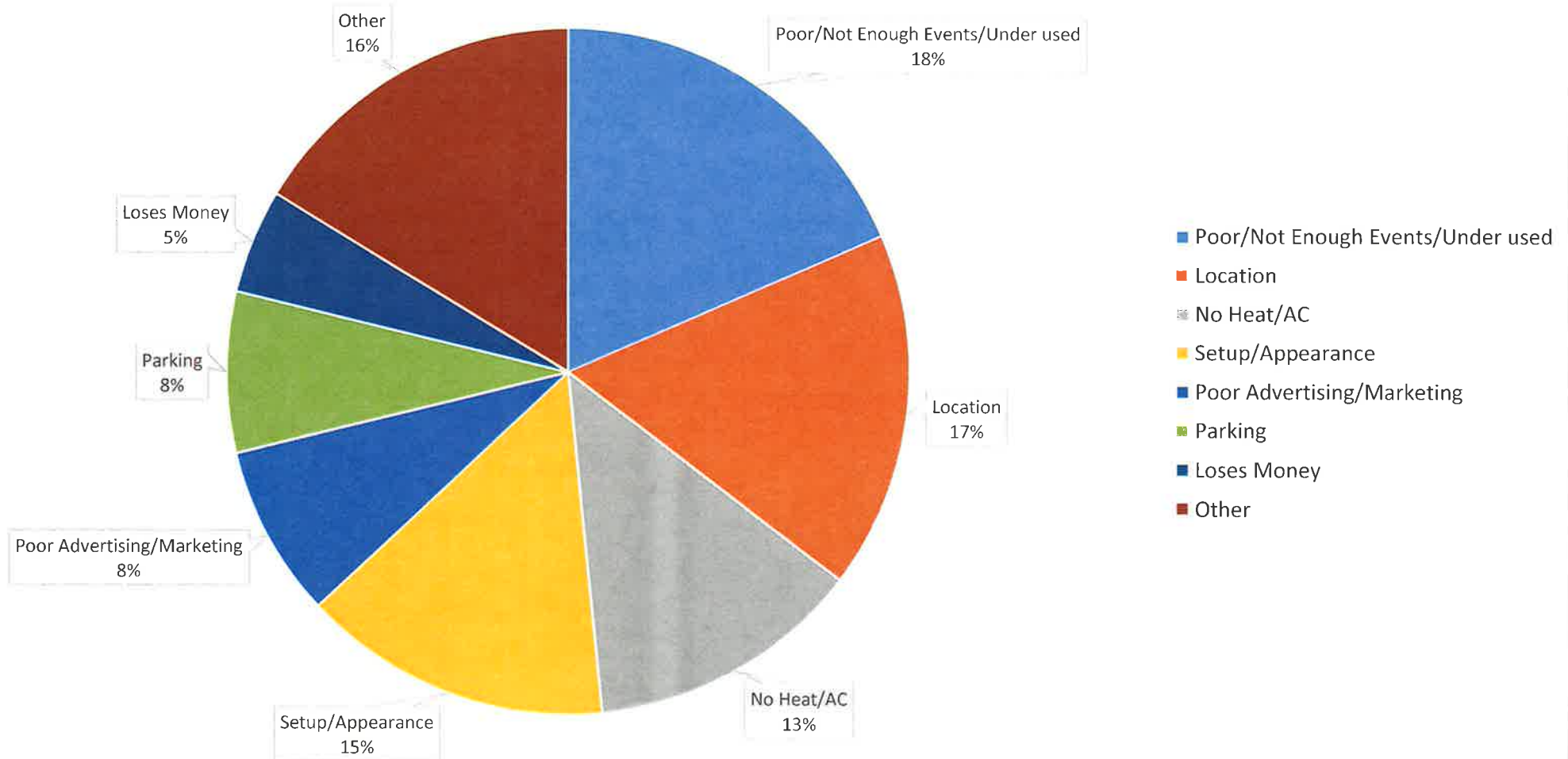
On a scale of 1 (extremely low rating) to 10 (extremely high rating), please rate your opinion of the location of the Expo Center:



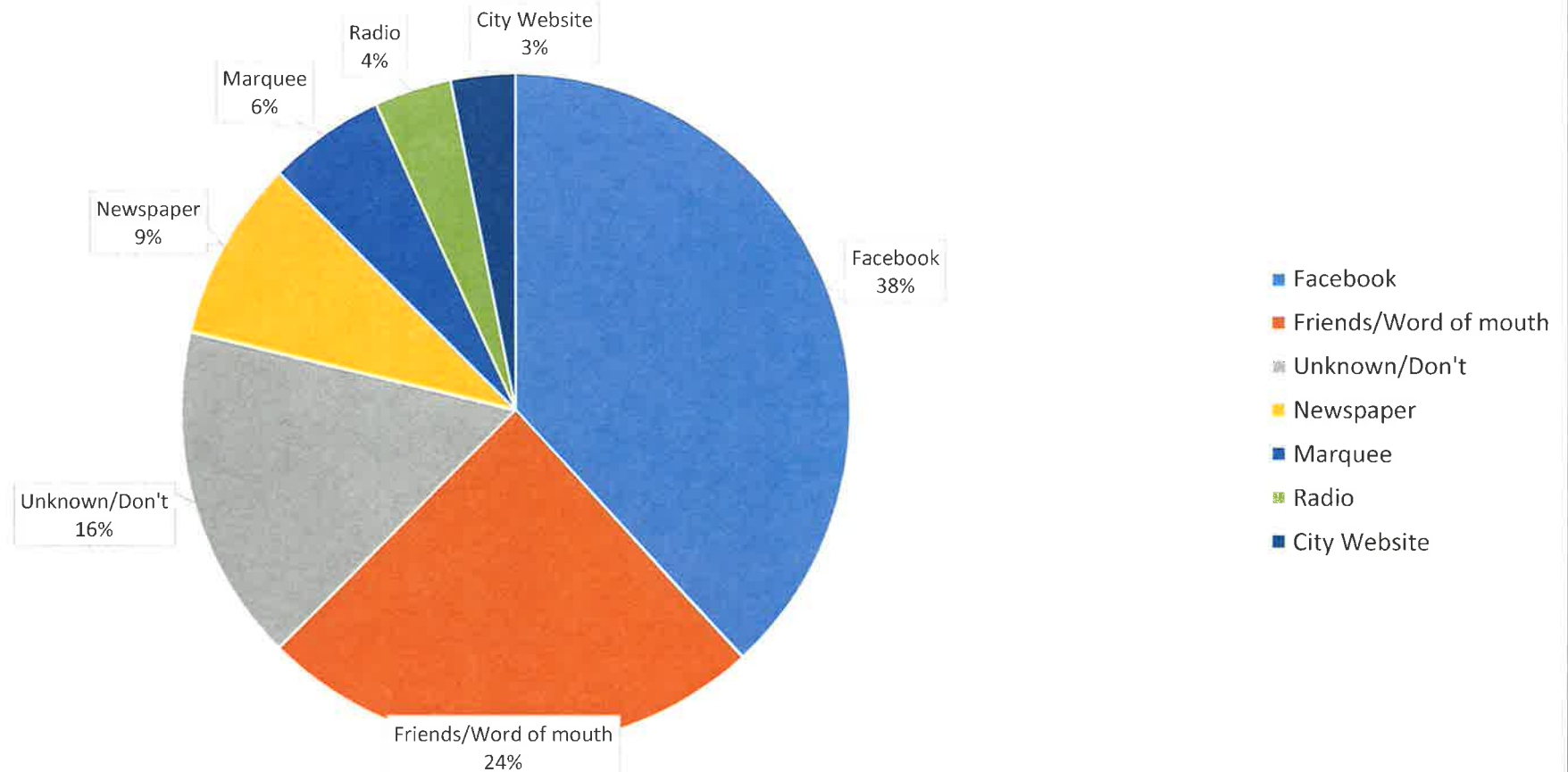
What do you feel are the biggest strengths of the Expo Center?



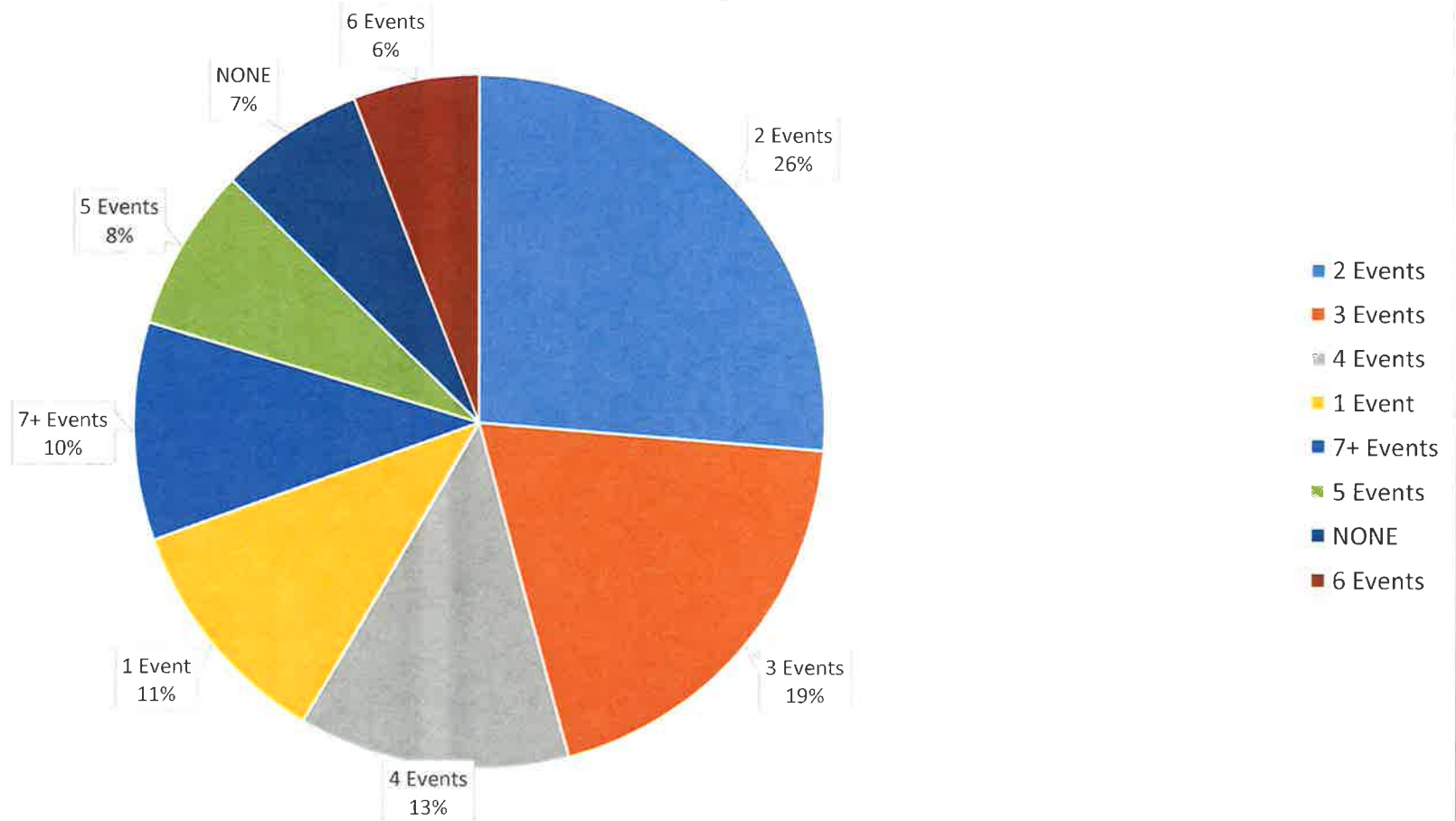
What do you feel are the biggest weaknesses of the Expo Center?



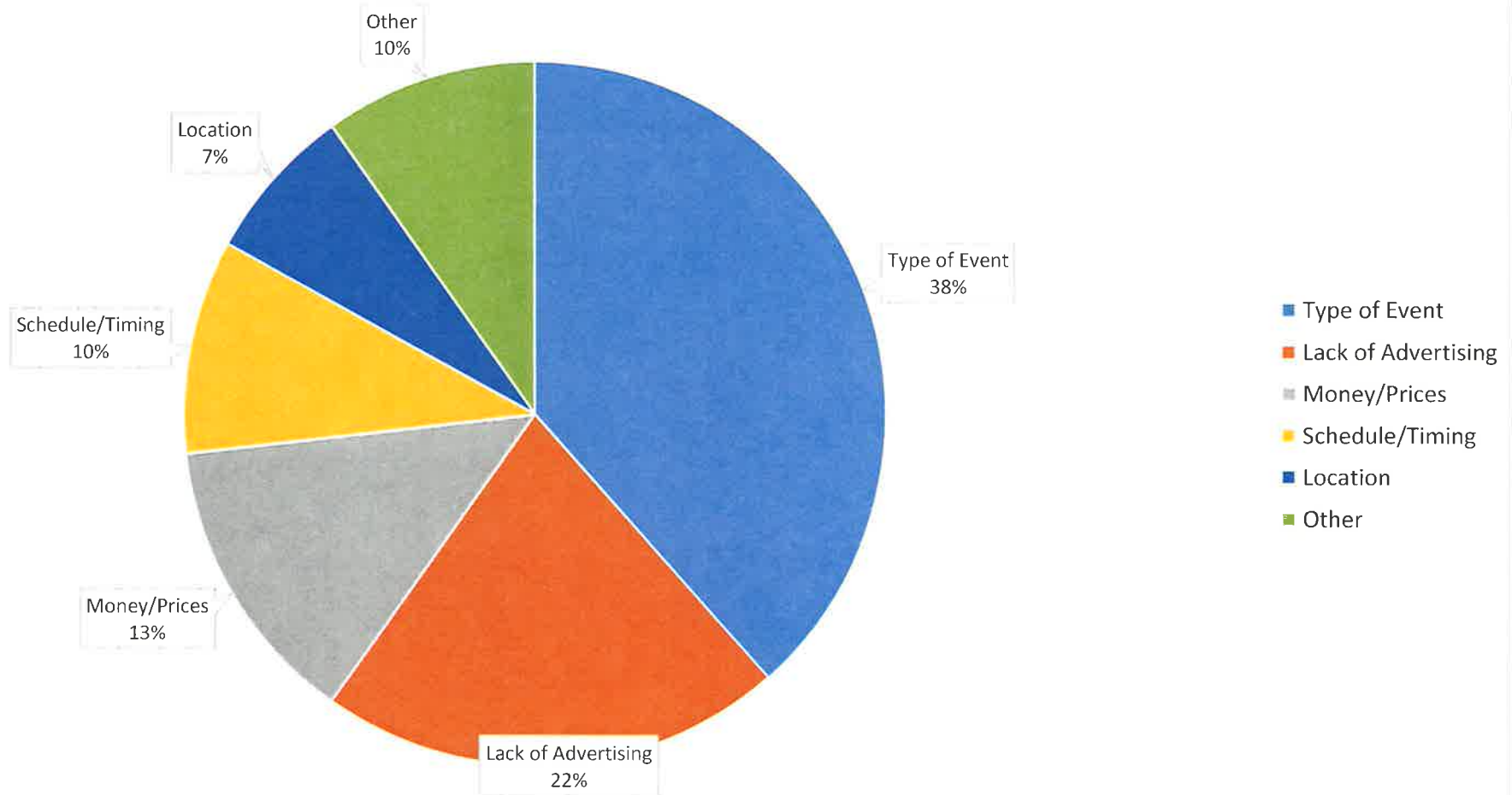
How do you find out what events are coming to the Expo Center?



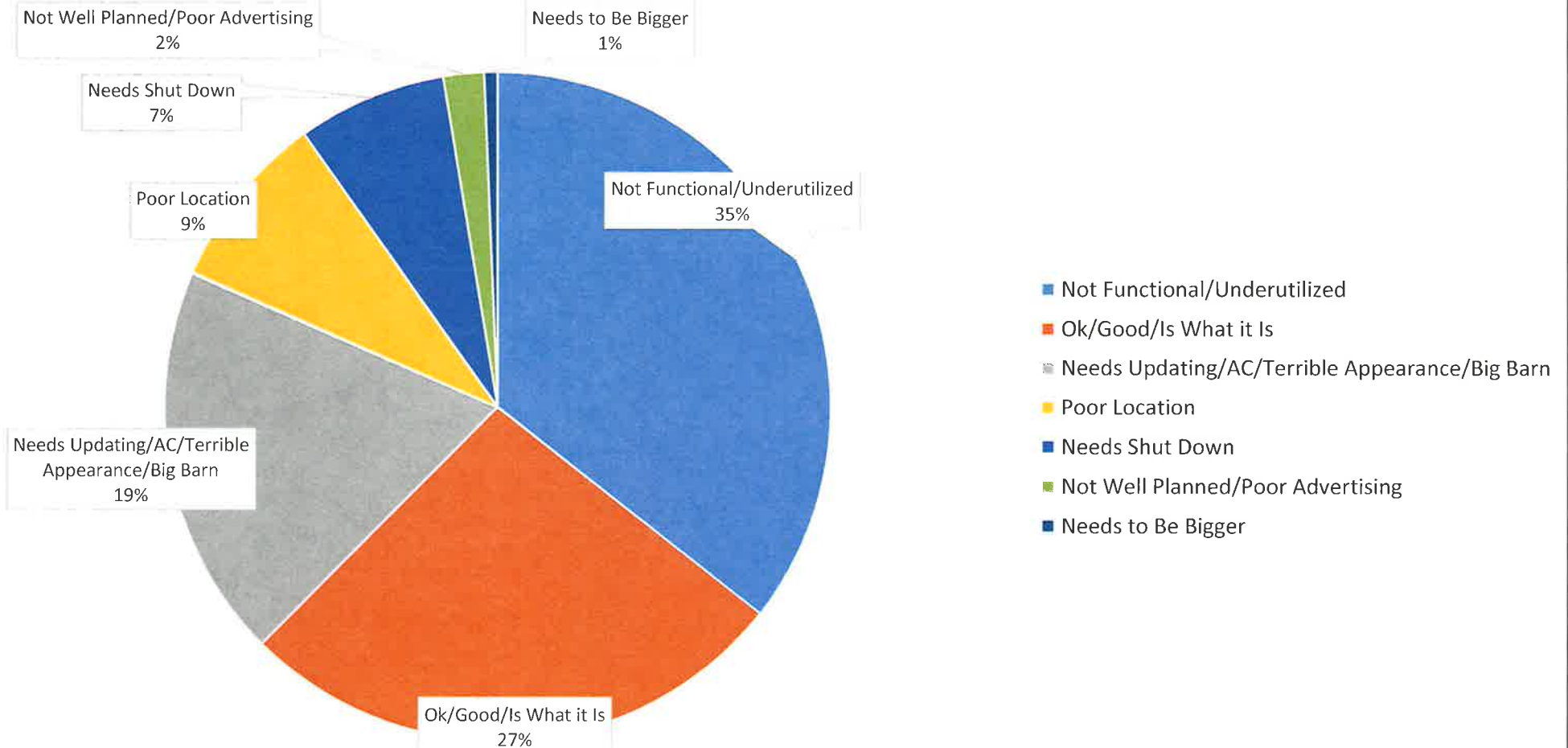
How many events have you attended at the Expo Center in the last year?



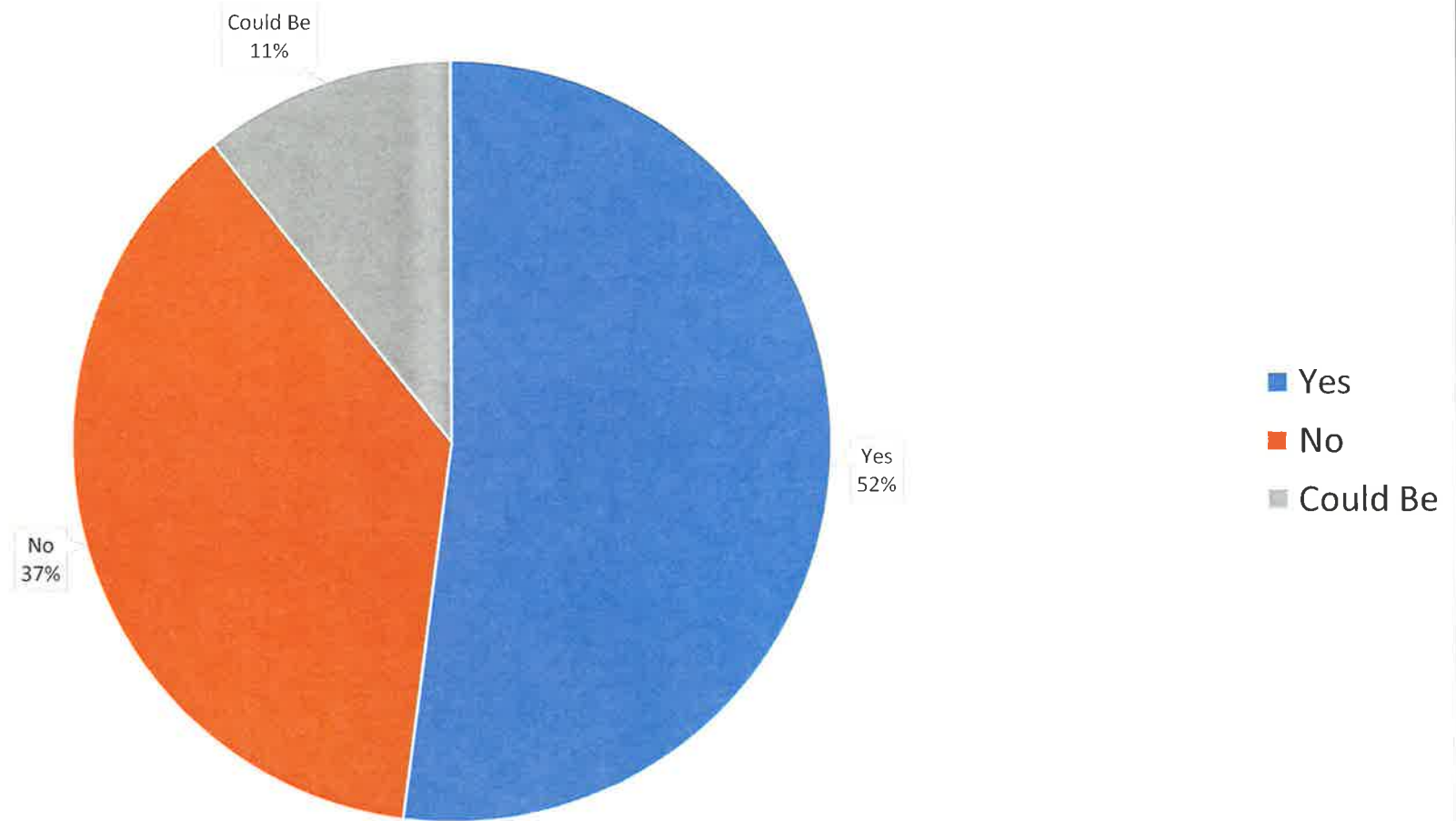
What has kept you from attending more?



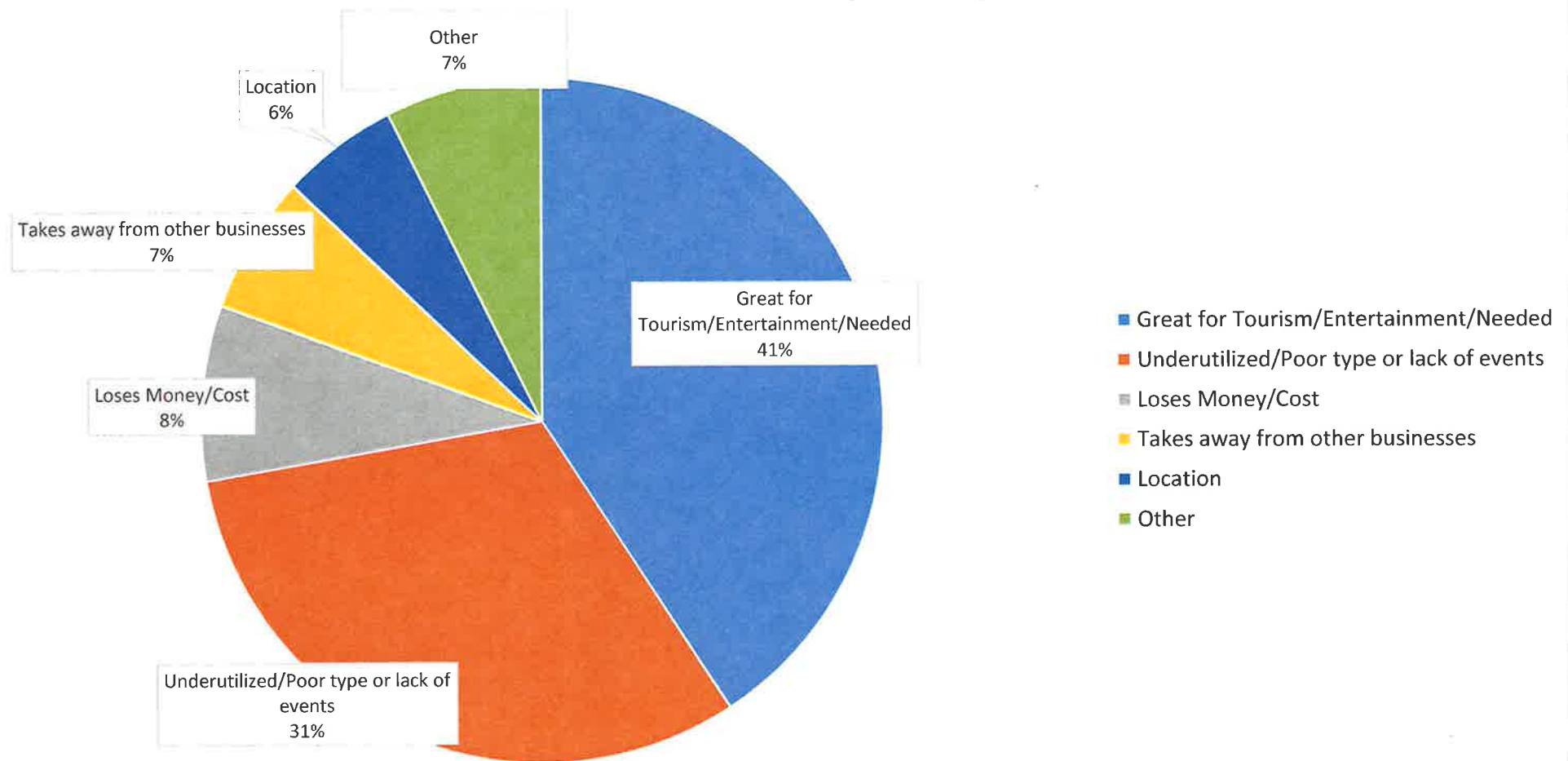
What is your overall opinion of the Expo Center?



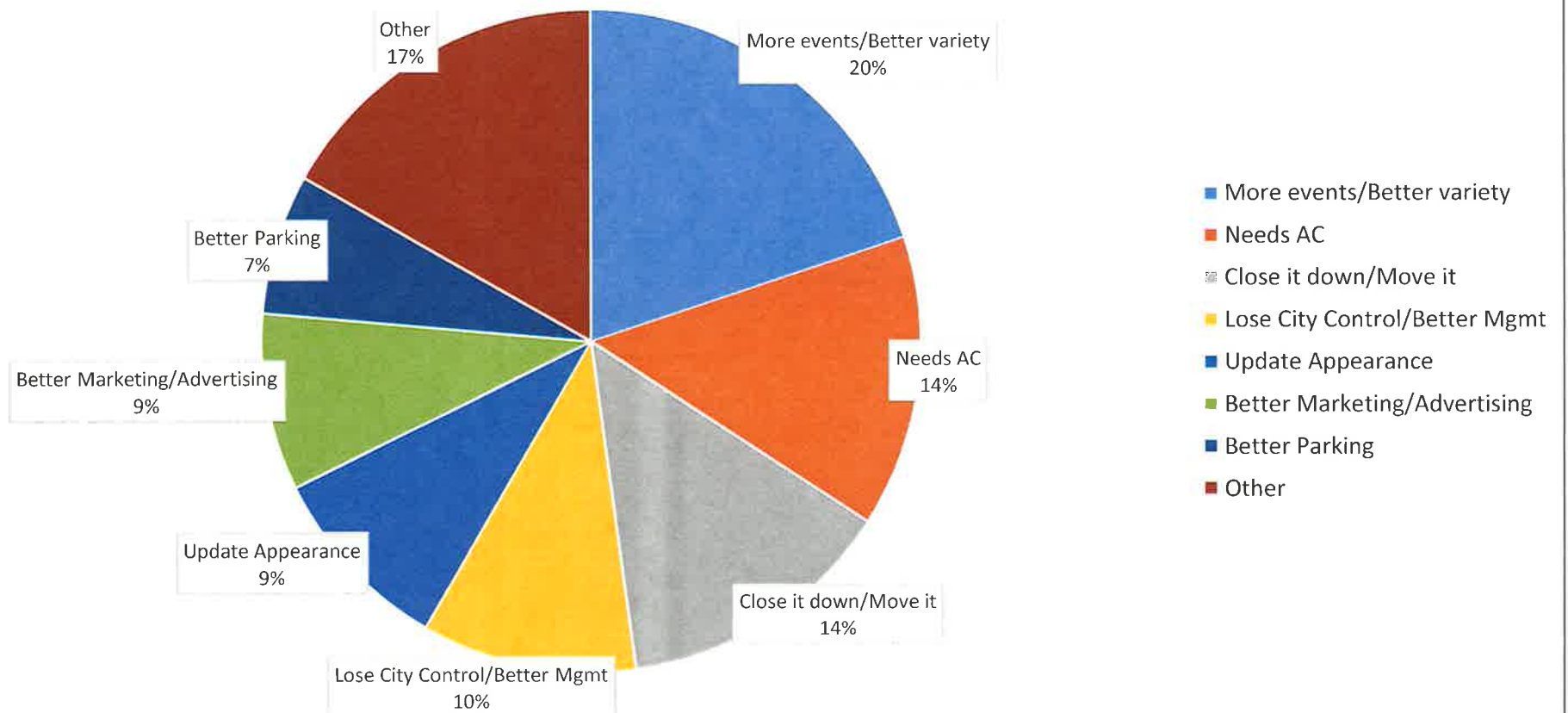
Do you consider the Expo as an essential function of the city?



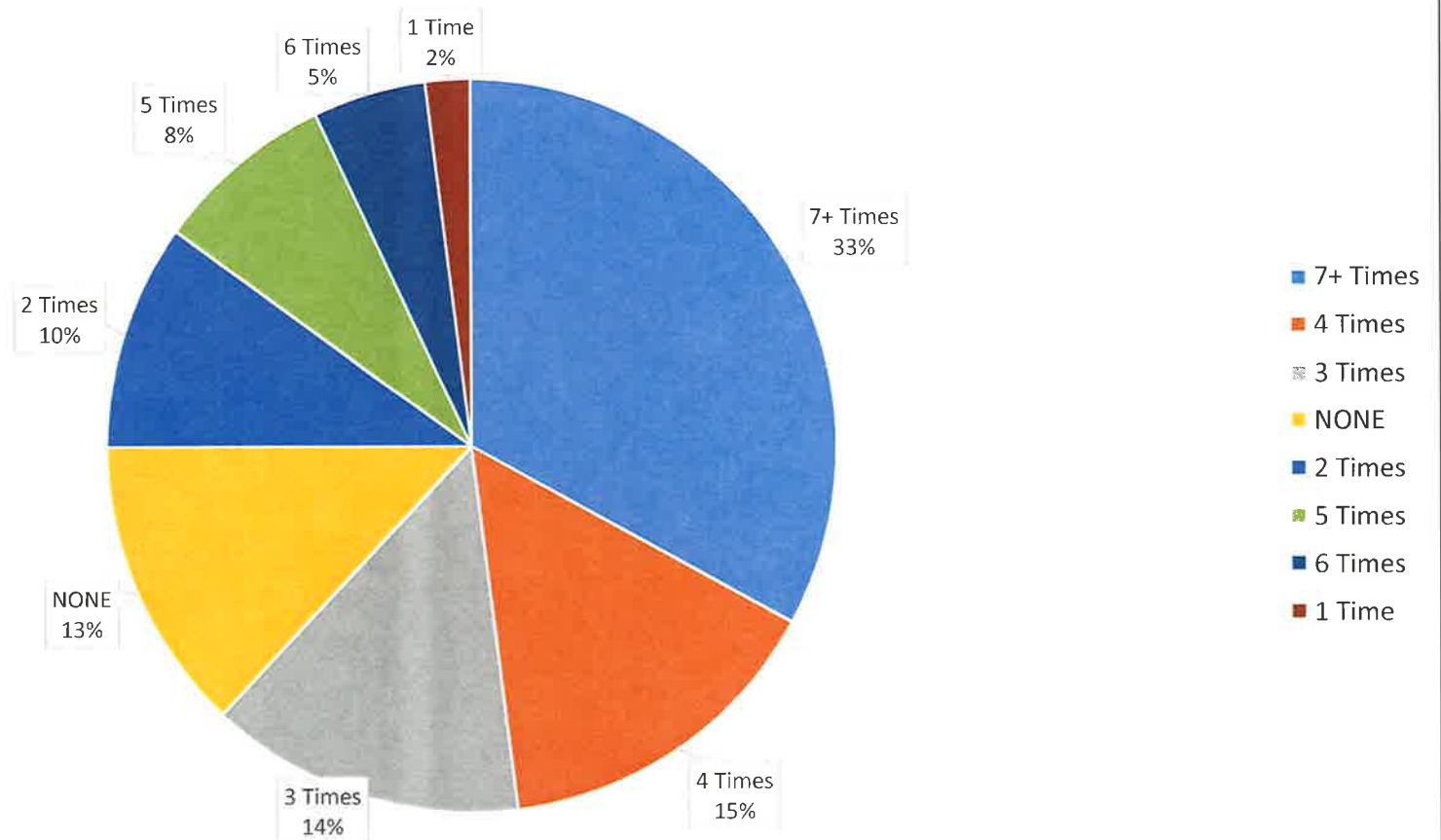
Essential function of the city - Why or why not?



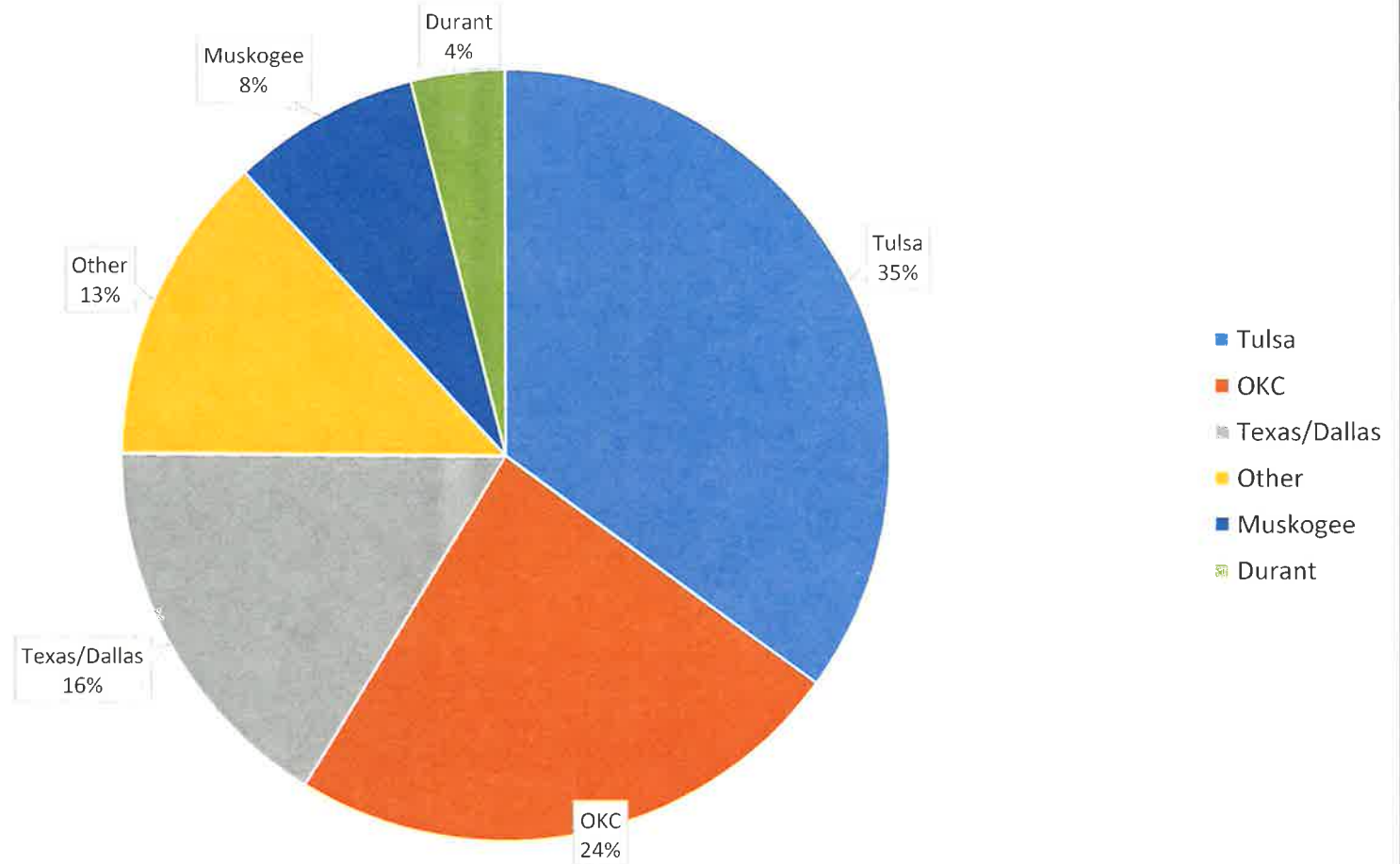
What changes would most improve the McAlester Expo Center?



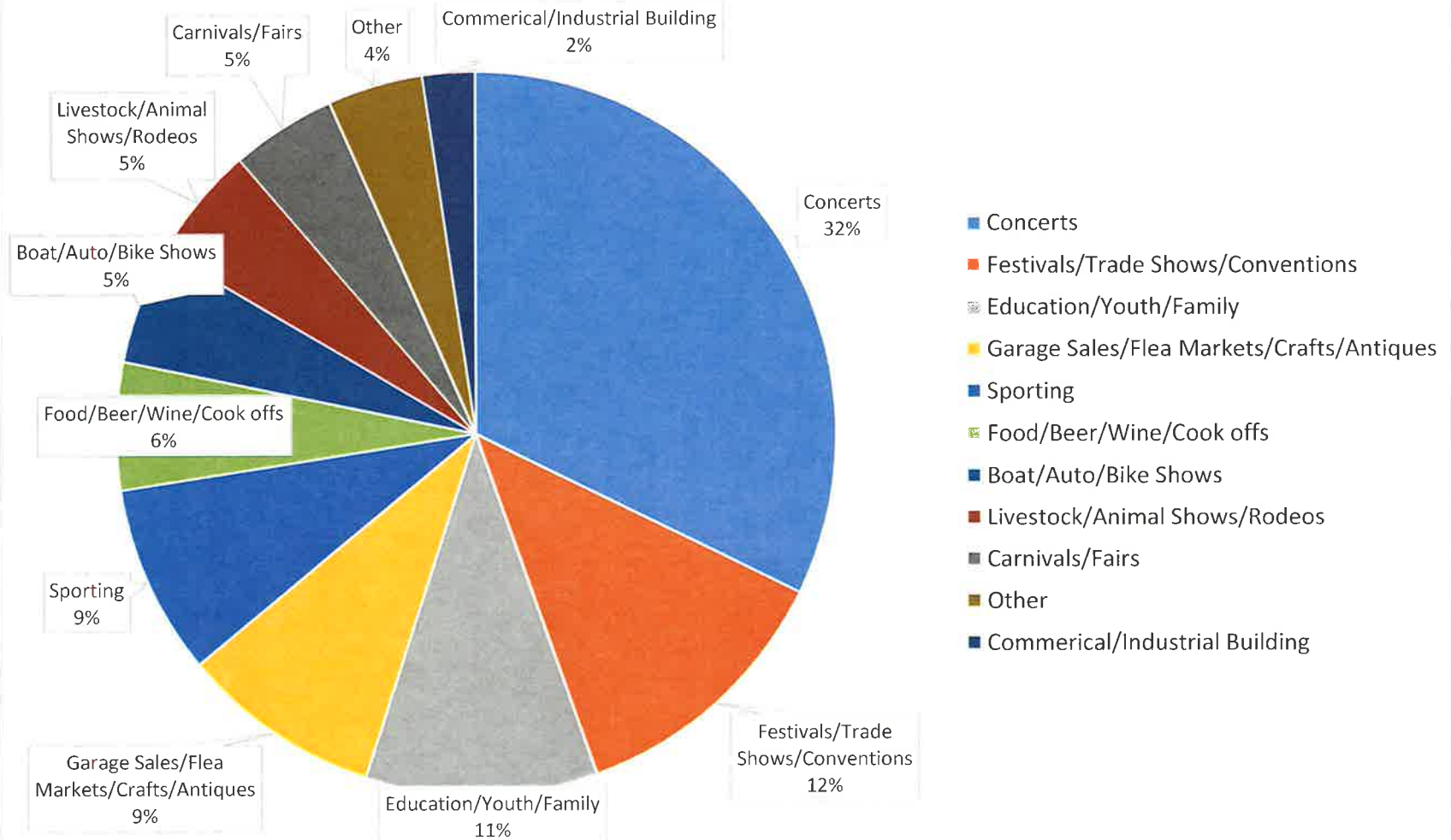
In the past 6 months, how often did you go out of town to see performance acts and/or festivals?



What city did you visit the most?



What types of things would you like to see come to the Expo Center?







McAlester City Council

AGENDA REPORT

Meeting Date:	September 26, 2017	Item Number:	2
Department:			
Prepared By:	Robert Karr, Councilman Ward 4	Account Code:	
Date Prepared:	September 19, 2017	Budgeted Amount:	
		Exhibits:	1

Subject

Consider and act upon, an Ordinance amending Chapter 106, Article II, Section 106-28. Meter Installation Fee and Chapter 48 Fees, Charges, and Service Rates; repealing all conflicting ordinances; providing for a severability clause; and establishing an effective date.

Recommendation

Motion to approve the amendment of the ordinance.

Discussion

Staff recommends council approve the amendment of the ordinance to update the meter installation fee. This ordinance has not been updated according to our code since 1974.

The minimum breakdown of costs of parts for installation is \$475. The minimum labor to install meter is 2 hours for 2 employees of approximately \$100. If you add in use of equipment and fuel, you are easily over \$625 in minimum cost to install a basic meter with no problems. The surrounding area rates are listed below:

Krebs	\$750
District 5	\$775
District 6,7,9,14,15,18	\$1,100

Approved By

Initial

Date

Department Head

City Manager

P. Stasiak

PJS

9-20-17

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA, AMENDING CHAPTER 106, ARTICLE II, SECTION 106-28. METER INSTALLATION FEE AND CHAPTER 48 FEES, CHARGES AND SERVICE RATES, REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE OF NOVEMBER 1, 2017.

* * * * *

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MCALESTER, OKLAHOMA

Sec. 106-28 Meter Installation fee.

- (a) At the time application for water service is made pursuant to section 106-19, the applicant shall pay to the city treasurer a meter installation fee in the amount as found in Chapter 48.

Chapter 48: 106-28 Meter installation fee

106-28	For a 5/8-inch by 3/4-inch meter	\$365.00	\$750.00
	For a 3/4-inch by 3/4-inch meter	\$420.00	\$750.00
	For a one-inch by 1 1/2-inch meter	\$470.00	\$950.00
	For a 1 1/2-inch meter	\$825.00	\$1,050.00
	For a two-inch meter	\$985.00	\$1,250.00
For a meter larger than two inches, the cost shall be determined by the utility superintendent by the actual cost of all necessary materials and meter, plus the estimated labor and equipment.			

PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF MCALESTER, OKLAHOMA ON THIS ____ DAY ____, 2017.

**CITY OF McALESTER, OKLAHOMA
A Municipal Corporation**

By: _____
John Browne, Mayor

ATTEST:

CORA MIDDLETON, City Clerk

Approved as to form and legality this ____ day of ____, 2017.

By: _____
William J. Ervin, City Attorney

PROCEDURES TO RE-ESTABLISH UTILITY SERVICES

Example A.

Active Account – Service Interrupted due to Non-Payment

Customer has active account but past due. 1st month – incurred \$45.00 disconnect charge and water turned off. Doesn't make payment to have service reinstated. Consumption being used and billed. 2nd month - incurred \$45.00 disconnect charge and water turned off again. Meter is locked with plastic lock. Still no payment to reinstate. Billed for the consumption used. Customer breaks lock – replaces lock with metal lock and incurs a \$100.00 tampering fee. Still no payment to reinstate but consumption is being used. At this point meter is pulled. Utility Office Staff follows up in a few days to find an illegal connection to the water line. Straight pipe is removed and account is disconnected in system.

Example B.

Inactive Account – Service never established in tenant or owner's name

Customer is using consumption but has not established water service in their name or paid the necessary deposit. Staff identifies meter has been turned on without an active account. Water is turned off and door hanger is left instructing customer to come to the Water office and open an account. Staff follows up on address to find the meter has been turned back on. Meter is locked. Customer breaks lock and begins using consumption. If address is still not activated staff is instructed to pull meter. Owner/Renter of property comes in to have service established.



McAlester City Council

AGENDA REPORT

Meeting Date: September 26, 2017 Item Number: 3
Department: _____
Prepared By: David Horinek Account Code: _____
Date Prepared: September 19, 2017 Budgeted Amount: _____
Exhibits: 2

Subject

Consider and act upon, authorizing the Mayor to sign the Contractor's Final Pay Estimate No. 3 for the contract with Gipson Construction for construction of the 36" Storm Water Drainage Pipe located at 1510 S. Main St., and accept the project as completed.

Recommendation

Motion to approve final payment of \$2,415.00 for the 36" Storm Water Drainage Pipe to Gipson Construction and accept the project as completed.

Discussion

This project consisted of removing and replacing approximately 240'-0" of 36" Storm Water Drainage Pipe in the location of 1510 S. Main St.

Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	David Horinek _____	09/19/17 _____
City Manager	P. Stasiak _____	_____

Contractor's Application For Payment No. 3

Application Period: August 1, 2017	Application Date: September 18, 2017
From (Contractor): Gipson Construction, LLC	Via (Engineer) Kevin Hartwick
Contract:	
Contractor's Project No.: 36" Storm Drain Repair	Engineer's Project No.:

Change Order Summary

Additions	Deductions	
		1. ORIGINAL CONTRACT PRICE \$ 48,300.00
		2. Net change by Change Orders \$ 0
		3. CURRENT CONTRACT PRICE (Line 1 ± 2) \$ 48,300.00
		4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate) \$ 48,300.00
		5. RETAINAGE:
		a. 5% % x \$ 38,244.14 Work Completed \$ 1,912.21
		b. 5% % x \$ 10,055.86 Stored Material \$ 502.79
		c. Total Retainage (Line 5a + Line 5b) \$ 2,415.00
		6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) \$ 45,885.00
		7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) \$ 45,885.00
		8. AMOUNT DUE THIS APPLICATION \$ 2,415.00
		9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above) \$ 0

NOTATION

certifies that: (1) all previous progress payments of Work done under the Contract have been applied to the Contractor's legitimate obligations incurred in connection with the Work for Payment; (2) title of all Work, materials and equipment used in or covered by this Application is clear of all encumbrances (except such as are covered by a Bond or other agreement binding Owner against any such Liens, security interest or other encumbrances covered by this Application for Payment is in the public records and is not defective.

Payment of:	\$	(Line 8 or other - attach explanation of other amount)
is recommended by:		(Engineer) (Date)
Payment of:	\$	(Line 8 or other - attach explanation of other amount)
is approved by:		(Owner) (Date)
Approved by:		Funding Agency (if applicable) (Date)

Date: 09/18/2017

Contractor's Application For Payment No. 3

	Application Period: August 1, 2017	Application Date: September 18, 2017
To (Owner): City of McAlester	From (Contractor): Gipson Construction, LLC	Via (Engineer) Kevin Hartwick
Project: 36" Storm Drain Repair	Contract:	
Owner's Contract No.:	Contractor's Project No.: 36" Storm Drain Repair	Engineer's Project No.:

APPLICATION FOR PAYMENT

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
TOTALS		
NET CHANGE BY CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE	\$ <u>48,300.00</u>
2. Net change by Change Orders	\$ <u>0</u>
3. CURRENT CONTRACT PRICE (Line 1 ± 2)	\$ <u>48,300.00</u>
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)	\$ <u>48,300.00</u>
5. RETAINAGE:	
a. 5% % x \$ <u>38,244.14</u> Work Completed	\$ <u>1,912.21</u>
b. 5% % x \$ <u>10,055.86</u> Stored Material	\$ <u>502.79</u>
c. Total Retainage (Line 5a + Line 5b)	\$ <u>2,415.00</u>
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	\$ <u>45,885.00</u>
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$ <u>45,885.00</u>
8. AMOUNT DUE THIS APPLICATION	\$ <u>2,415.00</u>
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)	\$ <u>0</u>

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: _____	Date: 09/18/2017
-----------	-------------------------

Payment of:	\$ _____	(Line 8 or other - attach explanation of other amount)
is recommended by:	_____	_____
	(Engineer)	(Date)
Payment of:	\$ _____	(Line 8 or other - attach explanation of other amount)
is approved by:	_____	_____
	(Owner)	(Date)
Approved by:	_____	_____
	Funding Agency (if applicable)	(Date)

Progress Estimate

Contractor's Application

For (contract): 36" Storm Drain Repair					Application Number: 3			
Application Period: August 1, 2017					Application Date: September 18, 2017			
A		B	Work Completed		E	F		G
Item		Scheduled Value	C	D	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (E) B	Balance to Finish (B - F)
Specification Section No.	Description		From Previous Application (C + D)	This Period				
	Pipe/Couplings/Biaxle Geogrid	10,055.86	10,055.86	0	0	10,055.86	100 F	
	Work completed for installation of 36" Storm Drain	35,829.14	35,829.14			35,829.14	100 F	
	Work is complete, submitting for 5% Retainage	2,415.00		2,415.00		2,415.00		0
	Totals	48,300.00	45,885.00	2,415.00	0	48,300.00		0

Reviewed By




McAlester City Council

AGENDA REPORT

Meeting Date: September 26, 2017

Department: Finance
Toni Ervin, Chief Financial Officer

Prepared By: Toni Ervin, Chief Financial Officer

Date Prepared: September 19, 2017

Item Number: 4

Account Code: _____

Budgeted Amount: _____

Exhibits: 6

Subject

Discussion and update on Financials.

Recommendation

Discussion.

Discussion

Approved By

Department Head
City Manager

P. Stasiak

Initial

PJS

Date

9-20-17

City of McAlester

Financial Summary as of August 31, 2017

Percentage of year complete: 16.67%

GENERAL FUND AT A GLANCE				
	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE (estimated)	\$ 768,294	\$ 768,294	\$ 768,294	
REVENUES	12,429,214	12,429,214	2,165,515	17.42%
EXPENDITURES	(13,674,905)	(13,674,905)	(2,281,401)	16.68%
REVENUES OVER (UNDER) EXPENDITURES	\$ (1,245,691)	\$ (1,245,691)	\$ (115,886)	
TRANSFERS IN	\$ 2,129,961	2,129,961	\$ 357,240	16.77%
TRANSFERS OUT	(884,270)	(884,270)	(147,380)	16.67%
NET TRANSFERS	\$ 1,245,691	\$ 1,245,691	\$ 209,860	
INCREASE (DECREASE) TO BALANCE	\$ -	\$ -	\$ 93,974	
ENDING BALANCE	\$ 768,294	\$ 768,294	\$ 862,268	

MPWA FUND AT A GLANCE				
	ORIGINAL BUDGET	CURRENT BUDGET	ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE (estimated)	\$ 615,026	\$ 615,026	\$ 615,026	
REVENUES	9,304,409	9,304,409	1,544,646	16.60%
EXPENDITURES	(6,748,859)	(6,748,859)	(900,271)	13.34%
REVENUES OVER (UNDER) EXPENDITURES	\$ 2,555,550	\$ 2,555,550	\$ 644,375	
TRANSFERS IN	\$ -	\$ -	\$ -	
TRANSFERS OUT	(2,555,550)	(2,555,550)	(357,240)	13.98%
	\$ (2,555,550)	\$ (2,555,550)	\$ (357,240)	
INCREASE (DECREASE) TO BALANCE	\$ -	\$ -	\$ 287,135	
ENDING BALANCE	\$ 615,026	\$ 615,026	\$ 902,161	

SALES TAX RECEIPT SUMMARY - BUDGET ANALYSIS -09/2017

Analysis A - These numbers are calculating by evenly dividing budgets and multiplying projections. (ie: 9 months divided by 12)

				YTD	% of the year	Projected Year	Budget less		Projected
			Budget for year	Collections	complete	End	Projected	Budget (3/12)	Annual
Fund				Sept 2017	(3/12)				Difference
									(over budget)
01	General	2 cents	7,850,344	1,961,100	0.2500	7,844,402	5,942	1,962,586	1,486
26	Educational	0.25cent	981,293	245,138	0.2500	980,550	743	245,323	186
30	Economic Development	0.25cent	981,293	245,138	0.2500	980,550	743	245,323	186
38	Dedicated Sales Tax	1 cent	3,925,172	980,550	0.2500	3,922,201	2,971	981,293	743
			13,738,102	3,431,926		13,727,703	10,399		2,600

Analysis B - These numbers are calculating by using three year average numbers for percentage of year completion on total collections and

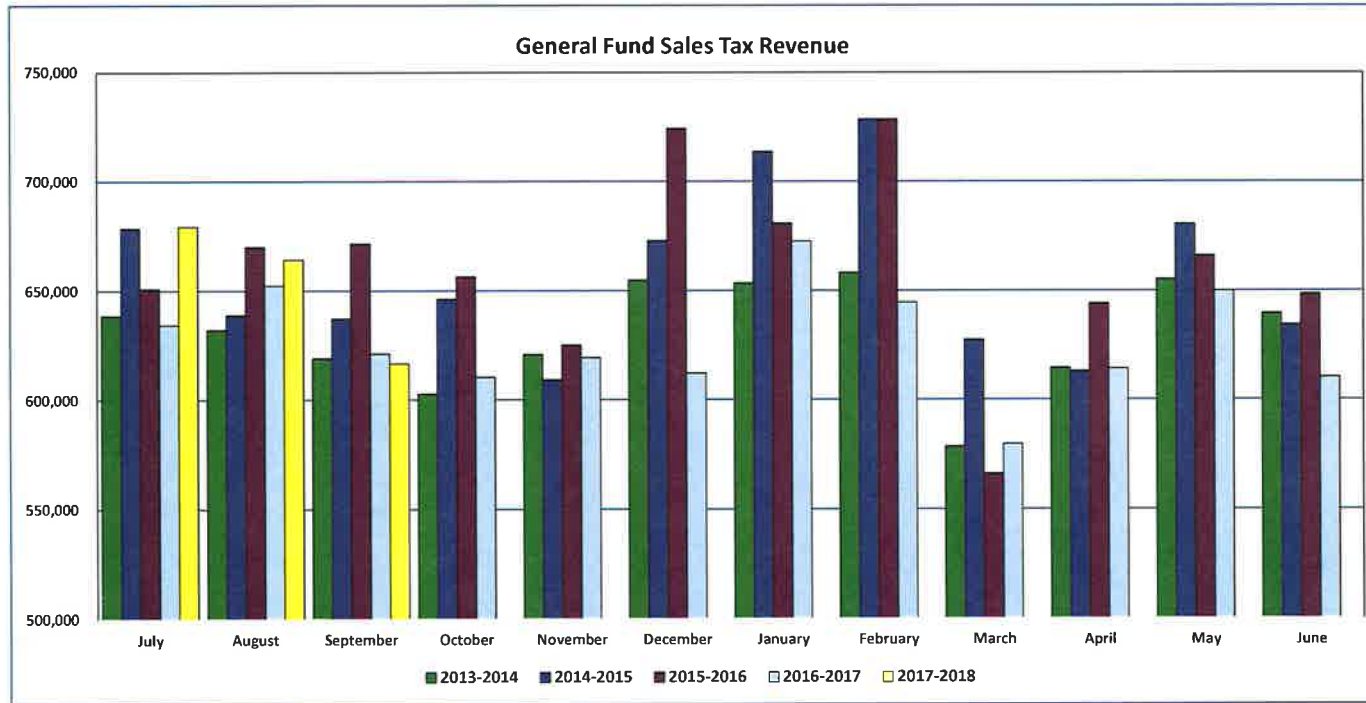
				YTD	% of year	Projected Year	Budget less	Budget per 3	Projected
			Budget for year	Collections	collected	End	Projected	year average	Annual
Fund				Sept 2017	(3 yr average)				Difference
									(over budget)
01	General	2 cents	7,850,344	1,961,100	0.2510	7,814,063	36,281	1,970,206	9,105
26	Educational	0.25cent	981,293	245,138	0.2510	976,758	4,535	246,276	1,138
30	Economic Development	0.25cent	981,293	245,138	0.2510	976,758	4,535	246,276	1,138
38	Dedicated Sales Tax	1 cent	3,925,172	980,550	0.2510	3,907,032	18,140	985,103	4,553
			13,738,102	3,431,926		13,674,611	63,491		15,934

Current Year - General Fund Collections

Collections Average based on General Fund Only.

		2014-2015	%of year	2015-2016	%of year	2016-2017	%of year	3 yr average
679,584	JUL	678,826	0.0861	651,128	0.0821	634,582	0.0843	0.0842
664,662	AUG	639,149	0.0811	670,479	0.0845	652,685	0.0867	0.0841
616,855	SEP	637,490	0.0809	671,817	0.0847	621,415	0.0826	0.0827
	OCT	646,480	0.0820	656,874	0.0828	610,556	0.0811	0.0820
	NOV	609,468	0.0773	625,417	0.0788	619,561	0.0823	0.0795
	DEC	673,245	0.0854	724,299	0.0913	612,319	0.0814	0.0860
	JAN	713,781	0.0905	681,093	0.0858	672,962	0.0894	0.0886
	FEB	728,463	0.0924	728,461	0.0918	644,877	0.0857	0.0900
	MAR	627,860	0.0796	566,427	0.0714	579,901	0.0771	0.0760
	APR	613,352	0.0778	644,363	0.0812	614,491	0.0817	0.0802
	MAY	680,791	0.0864	666,458	0.0840	650,320	0.0864	0.0856
	JUN	634,765	0.0805	648,722	0.0817	610,608	0.0812	0.0811
1,961,100		7,883,669	100%	7,935,538	100%	7,524,277	100%	

City of McAlester: Financial Update

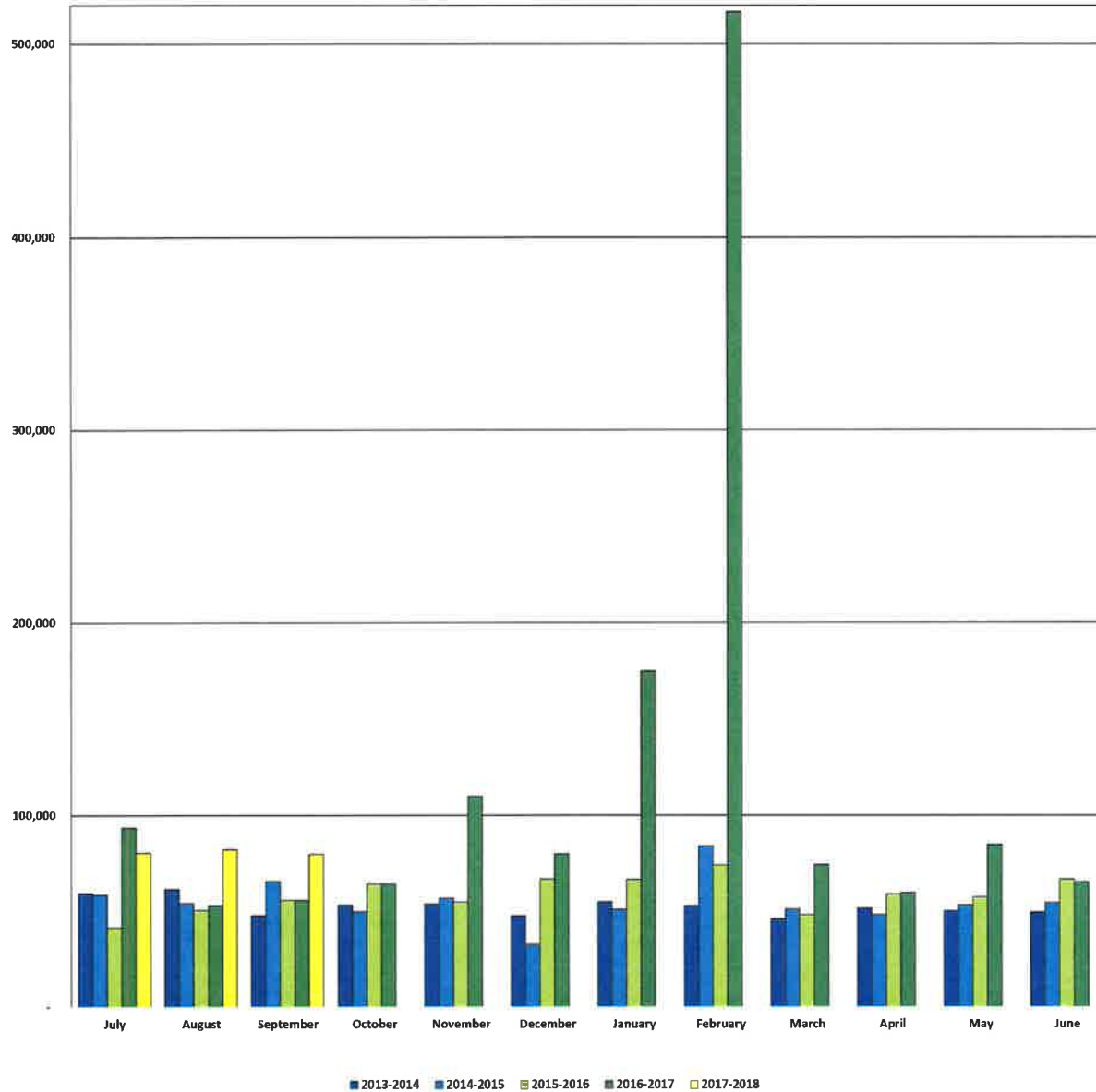


GENERAL FUND - SALES TAX REVENUE

Month	Year - to - Date Comparison				
	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
July	638,883	678,826	651,128	634,582	679,584
August	632,369	639,149	670,479	652,685	664,662
September	619,254	637,490	671,817	621,415	618,855
October	602,907	646,480	656,874	610,556	
November	621,063	609,468	625,417	619,561	
December	655,147	673,245	724,299	612,319	
January	653,898	713,781	681,093	672,962	
February	658,527	728,463	728,461	644,877	
March	578,831	627,860	566,427	579,901	
April	614,862	613,352	644,363	614,491	
May	655,718	680,791	666,458	650,320	
June	639,904	634,765	648,722	610,608	
	7,571,363	7,883,669	7,935,538	7,524,277	1,963,100

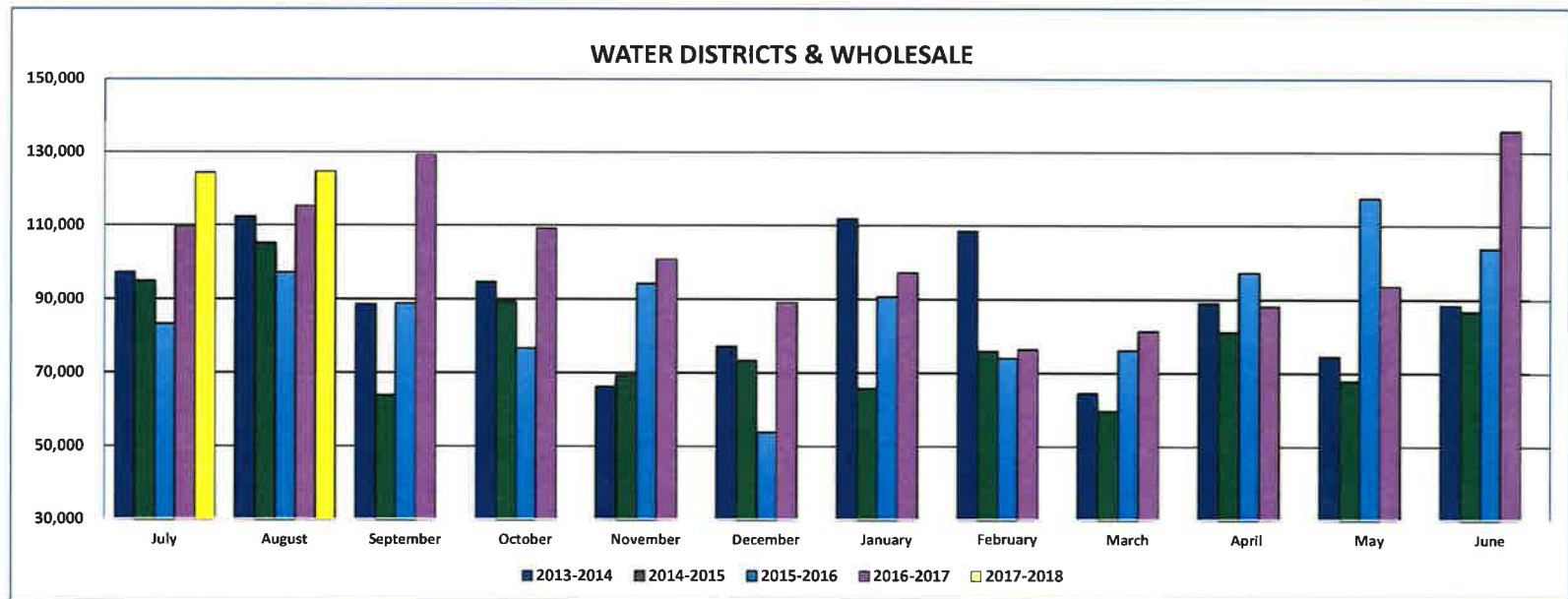
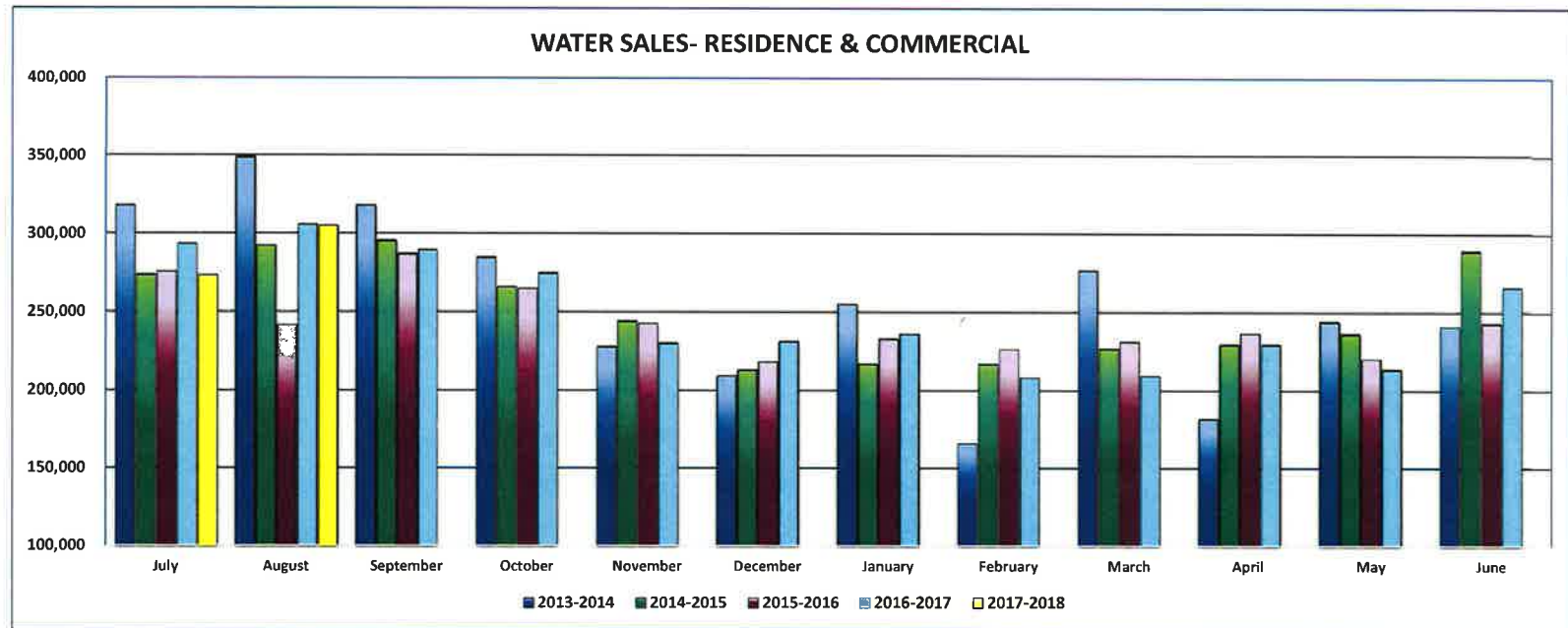
GENERAL FUND REVENUES

Use Tax



USE TAX				
	2013-2014	2014-2015	2015-2016	2016-2017
July	59,313	58,513	41,616	93,558
August	61,443	54,249	50,528	53,079
September	47,849	65,698	55,845	55,740
October	53,232	49,936	64,231	64,099
November	53,959	56,840	54,870	109,807
December	47,665	32,844	66,743	79,892
January	54,984	50,932	66,517	174,928
February	53,026	83,901	74,096	516,781
March	46,178	51,167	48,228	74,318
April	51,593	48,362	58,857	59,681
May	50,255	53,266	57,400	84,754
June	49,619	54,575	66,519	65,206
	629,114	660,283	705,448	1,431,842

MPWA REVENUES 2017-2018



CITY OF MCALESTER
TREASURY REPORT

AUGUST 2017

BANK/AGENCY	BALANCE 8/31/2017	HIGHEST BALANCE OF MONTH
FIRST NATIONAL BANK:		
POOLED CASH	\$ 11,263,135	\$ 12,632,163
PAYROLL	95,723	102,766
NON UNIFORM COUNCIL	3,408	3,567
2003 A BOND EDUCATIONAL	287,889	341,179
2003B/2004 ECONOMIC DEV	266,840	342,235
STATE FORFIETURE (PD REVOLVING EVIDENCE)	52,990	52,990
EMERGENCY FUND ACCOUNT	3,712,502	3,712,502
ECONOMIC DEVELOPMENT	761,011	761,011
WORKER'S COMP	13	101
 Economic Development CD - 73927	 250,437	 250,437
TOTAL	\$ 16,693,946	\$ 18,198,950
LESS FDIC COVERAGE	(500,000)	(500,000)
LESS MARKET VALUE OF COLLATERAL PLEDGED	(18,362,913)	(18,362,913)
 (OVER)/UNDER PLEDGED	 \$ (2,168,966)	 \$ (663,963)

GENERAL FUND - CLAIM ON POOLED CASH =	<u>\$1,212,712</u>
MPWA - CLAIM ON POOLED CASH =	<u>\$870,082</u>



McAlester City Council

AGENDA REPORT

Meeting Date: September 26, 2017 Item Number: 5
Department: Robert Vaughan,
Infrastructure Solutions
Prepared By: Group Account Code: _____
Date Prepared: September 19, 2017 Budgeted Amount: _____
Exhibits: 21

Subject

Consider and act upon, disqualification of the bid from CD Utilities and Excavation, LLC and award the contract to KATCON, INC. in the amount of \$25,407.00 and authorize the Mayor to sign the Notice of Award and Contract Agreement for the 2015 CDBG Phase III Water Improvements Project.

Recommendation

The recommendation is to disqualify the lowest bidder due to incomplete bid documents and enter into an agreement with KATCON, Inc. in the amount of \$25,407.00, for the 2015 CDBG Phase III Water Improvements Project.

Discussion

Due to incomplete information, inaccuracies, and non-executed bid documents from CD Utilities and Excavation, LLC, it is recommended to award the contract to KATCON, Inc. in the amount of \$25,407.00, for the 2015 CDBG Phase III Water Improvements Project.

Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	D. Horinek	09/19/17
City Manager	P. Stasiak <u>PJS</u>	<u>9-20-17</u>



September 18, 2017

City of McAlester
28 E Washington
McAlester, OK 74501

Re: 2015 CDBG Water Improvements Phase III
Letter of Recommendation and Notice of Award

Dear Mr. Horinek:

The above referenced project was bid at 2:00 p.m., on September 12, 2017 at the McAlester City Hall. Two (2) contractors had received plans and specifications for this project and both elected to submit a bid. Enclosed for your information please find a copy of the Bid Tabulation.

The low bid was from CD Utilities and Excavating. Attached is a copy of the bid documents received. We reviewed the bid documents submitted and found a lot of missing information, inaccuracies and non executed documents. Specifically the following:

1. Statement of Qualifications is incomplete with no addresses or dates. It states that the company completed a project for the City of McAlester, which is not accurate.
2. Bid Proposal : Missing Employer ID Number. Missing DUNS Number; Missing SAM's number.
3. Business Relationships Affidavit incomplete and not executed.
4. Non-Collusion Affidavit form incomplete.
5. Payroll Affidavit form incomplete.
6. Contractor Debarment Review Certification for incomplete.
7. Grantee Debarment Review form not filled out.

We met with City Staff, Public Works Director, David Horinek and George Marcangeli, Special Projects Engineer and reviewed the bid documents. The bid form states "Bid Form must be fully completed and executed when submitted". We all three agree that there is too much missing information and inaccuracies and are considering the bid to be non-responsive.

We thoroughly reviewed the second bidders documents, KATCON Inc, also attached, and found them to be fully complete and executed.

We recommend that the City of McAlester reject the bid from CD Utilities and Construction award the contract to KATCON in the amount of \$25,407.00.

Enclosed please find two (2) copies of the Notice of Award. Please place approval of the Notice of Award on the agenda of your next meeting. Upon approval please sign both copies of the Notice of Award and return to our offices for further processing. We will get the required bonds and insurance from the contractor and will coordinate a Pre-Construction Conference, where the Notice to Proceed will be issued.

Thank you and if you have any questions concerning any of the above, please do not hesitate to call us at (918) 420-5500.

Sincerely,

Infrastructure Solutions Group, LLC



Robert Vaughan, P.E.
Branch Manager

RV
Enclosures

Project # MC-15-05B

cc w/enclosure: Millie Vance, Grant Administrator

**Oklahoma Department of Commerce CDBG Programs
Grantee Debarment Review and Certification**

All CDBG sub-recipients are required, by the regulations implementing 24 CFR Part 85.35, to conduct debarment reviews on all services procured with CDBG funds **before any contract award is executed**. These reviews shall be conducted by using the **System for Award Management (SAM) website**, www.sam.gov, to determine if the potential contractor is excluded from receiving Federal contracts by using the **QUICK SEARCH** tool with the **DUNS** number for that entity; **Save/Print the results**. Complete this form and attach the SAM results along with the Notice of Award and Contractor's Certification form from the Bid/Proposal documents.

CDBG Grantee Name and Project Type	City of McAlester Water Improvements			CDBG Contract Number	16438 CDBG 15
*Contractor	KATCON, Inc				
Address	1047 Collins Road			Phone	918-429-8992
City	McAlester	State	OK	Zip Code	74051
Contractor's DUNS Number	879835163				
Debarment Review Completed By			Millie Vance		
Title of Reviewer			Admin., Consultant		
Reviewer's Organization			Millie Vance Inc.		
Chief Elected Official			John Browne		
Title of Chief Elected Official			Mayor		

By signing this certification, both the Reviewer and the Chief Elected Official certify all necessary actions were taken to complete the debarment check and that the contractor listed above is not suspended or debarred from conducting business with, or receiving funding from, the United States government under E.O. 12549.

Signature of Reviewer

Date

Signature of Chief Elected Official

Date

Please upload this document along with other required documentation into OK-Grants "Release of Funds" and submit using the Notice of Award status. Keep the originals in the CDBG project file.

*Contractor is any entity or individual directly procured for contract services by the sub-recipient (grantee), (City, Town, or County), under this CDBG contract award and **must be registered** in the SAM.gov system.

NOTICE OF CONTRACT AWARD

TO: KATCON, Inc
1047 Collins Road
McAlester, OK 74501
Phone#: 918-429-8992
Duns #: 879835163
FEI #: 73-1410223

CDBG Contract No. 16438 CDBG 15
Project Description: 2015 CDBG Water Improvements
Phase III (REBID)
Wage Rate Dec. # OK20160035
Mod # 1 Date 09/01/2017

B. Acceptance of Bid:

The Owner has considered the bid submitted by you for the described work in response to the Advertisement for Bids dated **August 20, 2017 and August 27, 2017** and in the Information for Bidders, and opened on **September 12, 2017**. You are hereby notified that your bid has been accepted for bid items in the amount of \$ 25,407.00. If you fail to execute said agreement and furnish applicable bonds and insurance within ten (10) days from the date of this notice, said Owner will be entitled to consider all your rights arising out of the Owner's acceptance of your bid as abandoned and as a forfeiture of your bid bond. The Owner will be entitled to such other rights as may be granted by law. You are required to return an acknowledged copy of this Notice of Award to the Owner.

Dated this _____ day of _____, 2017.

Name of Grantee: City of McAlester

Signature of Authorized Official: _____

Typed Name & Title: John Browne, Mayor

C. Contractor Information:

1. Type of Trade: Construction Other Service (_____)
2. Business Ownership: Black or African Americans; Asians, Hispanics, or Latinos; American Indian or Alaskan Natives; Native Hawaiian or Other Pacific Islanders; X Whites.
3. Minority/Women Owned Business: Yes _____ No _____
4. Section 3 Contractor: Yes _____ No _____

Acknowledged by: _____ Date: _____
(Contractor Signature and Title)

****Contractor Debarment Review Certification Form and Grantee Debarment Review and Certification Form MUST be attached with this Notice of Contract Award******

Notice of Award Instructions

- Section A. Contractor Information: **Must include all of the Following or this form will be returned.** Enter the name, address and phone number of the construction contractor. Enter the CDBG Contract Number, the Project Description, and the contractor's FEI (Federal Employer Identification) Number, DUNS Number, Approved Davis Bacon Wage Rate Decision(s).
- Section B. Acceptance of Bid: Enter the dates of both Bid Advertisements. Enter the date of the bid opening and the amount of the contractor's bid. Enter the date of the Award. Enter the name of the CDBG grantee on the line beside "Name of Grantee". Obtain the signature of the Authorized Official of the CDBG grantee on the line beside "Signature of Authorized Official". Type the Name and Title of the Authorized Official.
- Section C: Contractor Information:
1. Type of Trade: Check beside appropriate trade for contractor.
 2. Business Ownership: Check beside the appropriate race/ethnicity of the contractor.
 3. Check yes or no for minority/women-owned business. (A minority/women-owned business enterprise is defined as a business with at least 51% ownership by women and/or minorities).
 4. Section 3 Contractor: Contracts of more than \$100,000 require the construction contractor to provide, to the greatest extent feasible, training and employment opportunities to lower-income residents of the project area and award contracts to small businesses within the project area or owned in substantial part by project area residents. If the contractor is able to provide such employment/contracts, check "Yes" and, if not, check "No". Such contractor shall also complete the Section 3 Plan, Page 405-105 in the CDBG Contractors Implementation Manual.

The completed Notice of Contract Award, the Contractor Review Certification and the Grantee Debarment Review and Certification forms must be uploaded into the OKGrants system in the Release of Funds Section.

City of McAlester
 2015 CDBG Water Project Phase - Phase III (REBID)
 Tuesday, September 12, 2017 @ 2:00 p.m.
 BID TABULATION

BASE BID				KATCON, Inc 1047 Collins Rd. McAlester, OK 74501			CD Utilities and Excavation, LLC 26341 E 863 Rd Welling, OK 74474	
ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE		UNIT PRICE	TOTAL PRICE
1	6-inch PVC C900 Water Main	260	LF	\$ 27.10	\$ 7,046.00		\$ 28.00	\$ 7,280.00
2	6-inch HDPE Water Main (bored)	70	LF	\$ 163.00	\$ 11,410.00		\$ 80.00	\$ 5,600.00
3	6-inch Gate Valve	2	Each	\$ 598.00	\$ 1,196.00		\$ 1,100.00	\$ 2,200.00
4	Connect Proposed 6-inch to Existing 6-inch Water Main with 6X6 Tapping Tee	1	Each	\$ 870.00	\$ 870.00		\$ 3,200.00	\$ 3,200.00
5	New Fire Hydrant Assembly	1	Each	\$ 4,885.00	\$ 4,885.00		\$ 3,200.00	\$ 3,200.00
	TOTAL AMOUNT OF BASE BID			\$	25,407.00	*	\$	21,480.00

* - Non Responsive Bid

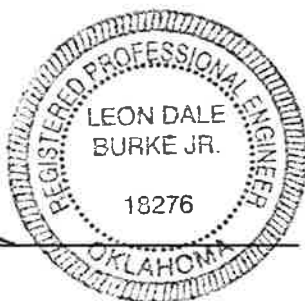
Infrastructure Solutions Group, LLC



Robert Vaughan, P.E.

Branch Manager

RV/dv MC-15-05B



STATEMENT OF QUALIFICATIONS:

CD UTILITIES & ELEMEN
Bidder

26341 E 863 rd

Address

Welling, OK 74781

Similar Projects Completed by Bidder:

1. NAME OF PROJECT: McClinton Bore / Sewer

OWNER: City of Modesto ADDRESS:

DATE STARTED: DATE COMPLETED:

APPROX. QUANTITIES OF MAJOR ITEMS: Sewer 8"

Manholes

VALUE OF CONTRACT: 300,000

2. NAME OF PROJECT: Grove Utility Project

OWNER: Clonche Water ADDRESS:

DATE STARTED: DATE COMPLETED:

APPROX. QUANTITIES OF MAJOR ITEMS: 4 mls

Sewer / water

VALUE OF CONTRACT:

3. NAME OF PROJECT: City of Tulsa

OWNER: City of Tulsa ADDRESS: Tulsa

DATE STARTED: DATE COMPLETED:

APPROX. QUANTITIES OF MAJOR ITEMS: Sewer Water

Storm Sewer

VALUE OF CONTRACT:

4. OTHER PROJECT REFERENCES:

NOTE: This form is to be submitted with the bid.

BID PROPOSAL

Proposal of Chase Dwyer
CD utilities & Excavation
 (hereinafter called "Bidder"), organized and existing under the laws of the State of Ohio
Kenner, doing business as CD utilities & Excavation, to the City of McAlester (hereinafter called "Owner").

In compliance with your Advertisement for Bids, Bidder hereby proposes to perform all work for the construction of 2015 CDBG Water Improvements - Phase III (REBID) in strict accordance with the contract documents within the time set forth therein and at the prices stated below.

By submission of this bid, each Bidder certifies, and in the case of a joint bid each party certifies as to its own organization, that this bid has been arrived at independently, without consultation, communication or agreement as to any matter relating to this bid, with any other Bidder or with any competitor.

Bidder hereby agrees to commence work under this contract within ten (10) days of the date to be specified in the Notice to Proceed and to fully complete the project within 30 consecutive calendar days thereafter. Bidder further agrees to pay as liquidated damages the sum of \$500.00 for each consecutive calendar day thereafter as provided in Section 15 of the General Conditions.

No Bidder may withdraw a bid within 60 days after the actual opening thereof. Each bid must be accompanied by a bid bond payable to Owner for 5% of the amount bid.

Bidder acknowledges receipt of the following addenda: # 1,
2

Bidder agrees to perform all the work described in the contract documents for the following unit prices or lump sum.

NOTE: Bids shall include sales tax.

*Insert "a corporation", "a partnership" or "an individual", as applicable.

Chase Dwyer
 Signature

CD Excavation & Utilities
 Firm Name

owner
 Title

26341 E 863 Rd
Wichita, KS 67211
 Address

Employer I.D.> No.

Address

[(SEAL) if bid is by a corporation]

918-316-7919


Telephone No.

DUN's Number: _____

SAM's Number: _____

ATTEST:

Secretary/Witness



Date

Sept 12, 2011

BID SCHEDULE

BIDDER agrees to perform all the work described in the CONTRACT DOCUMENTS for the following unit prices or lump sum:

NOTE: BIDS shall include sales tax and all other applicable taxes and fees.

BASE BID ITEMS

Item No.	Description	Qty	Unit	Unit Price	Total Price
1	6-inch PVC C900 Water Main	180	Linear Feet	\$	\$
2	6-inch HDPE Water Main (bored)	70	Linear Feet	\$	\$
3	6-inch Gate Valve	2	Each	\$	\$
4	Connect Proposed 6-inch to Existing 6-inch Water Main with 6X6 Tapping Tee	1	Each	\$	\$
5	New Fire Hydrant Assembly	1	Each	\$	\$
6	Water Service Reconnection (Short)	2	Each	\$	\$
7	Water Service Reconnection (Long)	3	Each	\$	\$
8	Connect Proposed 6-inch to Existing 6-inch Water Main with Tee, Elbow and Cut and Plug Old Line.	1	Each	\$	\$
TOTAL AMOUNT OF BASE BID					\$

Payroll Certification

State of Oklahoma Department of Commerce

Community Development Block Grant

I, Chelse Day, an authorized official
of ED Builders & Excavators,

acknowledge that this construction project has Federal funds attached, thereby requiring this project to comply with the Davis-Bacon Act and all related Acts. Therefore, I agree to pay the designated wage rates and supply Certified Payroll documentation as required.



Signature of Authorized Company Official



Printed Name of Authorized Company Official

Sept 12, 2017

Date

THIS FORM TO BE SUBMITTED WITH BID.

NOTE: This form is to be submitted with the bid.

BUSINESS RELATIONSHIPS AFFIDAVIT

STATE OF _____)
) ss.
 COUNTY OF _____)

Chloe D., of lawful age, being first duly sworn upon oath, states that (s)he is the agent authorized by the Bidder to submit the attached bid. Affiant further states that the nature of any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

(If none of the business relationships hereinabove mentioned exist, Affiant should so state.)

NOTARY PUBLIC-STATE OF OKLAHOMA



DHONDA VAUGHAN

COMMISSION # 17000233
PITTSBURG COUNTY

Affiant

Subscribed and sworn to before me this 12 day of September, 2017.

Dhonda Vaughan
 Notary Public

My Commission Expires:

1-9-21

NOTE: This form is to be submitted with the bid.

NON-COLLUSION AFFIDAVIT

STATE OF _____)
) ss.
 COUNTY OF _____)

[Signature], of lawful age, being first duly sworn upon oath, states that (s)he is the agent authorized by the Bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding or with any state official or employee as to quantity, quality or price in the prospective contract or in any discussions between bidders and any State official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

[Signature]
 Affiant

Subscribed and sworn to before me this 12 day of Sept, 2017.

NOTARY PUBLIC-STATE OF OKLAHOMA



DHONDA VAUGHAN
COMMISSION # 17000233
PITTSBURG COUNTY

[Signature]
 Notary Public

My Commission Expires:

1-09-2021

NOTE: This form is to be submitted with the bid.

PAYROLL AFFIDAVIT

STATE OF _____)
) ss.
 COUNTY OF _____)

[Signature], of lawful age, being first duly sworn upon oath, states that (s)he is the agent authorized by the Bidder to submit the attached bid. Affiant further states that (s)he has submitted the required payroll information to the Wage and Hour Division of the Employment Standards Administration of the United States Department of Labor.

[Signature]
 Affiant

Subscribed and sworn to before me this 12 day of September 2017.

NOTARY PUBLIC-STATE OF OKLAHOMA



**DHONDA VAUGHAN
 COMMISSION # 17000233
 PITTSBURG COUNTY**

[Signature]
 Notary Public

My Commission Expires:

1-9-21

NOTE: This form is to be submitted with the bid.

BID BOND

We, the undersigned, _____ as Principal,
 and _____ as Surety, are hereby
 held and firmly bound unto the City of McAlester as Owner in the penal sum of _____

for the payment of which, well and truly to be made, hereby jointly and severally bind
 ourselves, successors and assigns.

Signed, this _____ day of _____, 20__.

The Condition of the above obligation is such that whereas the Principal has
 submitted to the City of McAlester a certain bid, attached hereto and hereby made a
 part hereof to enter into a contract in writing, for the 2015 CDBG Water Improvements –
 Phase III (REBID);

NOW, THEREFORE, if said bid shall be rejected, or if said bid shall be accepted
 and the Principal shall execute and deliver a contract in the form of Contract attached
 hereto (properly completed in accordance with said bid) and shall furnish a bond for
 faithful performance of said contract and for the payment of all persons performing labor
 or furnishing materials in connection therewith, and shall in all other respects perform
 the agreement created by the acceptance of said bid, then this obligation shall be void,
 otherwise the same shall remain in force and effect, it being expressly understood and
 agreed that the liability of the Surety for any and all claims hereunder shall, in no event,
 exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bonds shall be in no way be impaired or affected by any extension of the time within which the Owner may accept such bid and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals and such of them as are corporations have caused their corporate seals to be hereto affixed, and these presents to be signed by their proper officers the day and year first set forth above.

Principal

Surety

By: _____

ATTEST: (If by Corporation)

Type Name & Title

Corporate Seal

Oklahoma Department of Commerce CDBG Programs

CONTRACTOR DEBARMENT REVIEW CERTIFICATION

(Must be submitted with bid proposal)

CDBG Grantee Name (Owner) and Project Type
Number

CDBG Project

ATTENTION ALL BIDDERS:

All CDBG sub-recipients (Cities, Towns, or Counties) are required to conduct debarment reviews on all services procured with CDBG funds by checking the **System for Award Management (SAM)** website, www.sam.gov, to determine if a potential contractor is excluded from receiving Federal contracts.

A contractor must be registered and updated in the SAM.gov system as this review is conducted by the Owner before any contract award is executed.

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension; 7 CFR Part 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989 Federal Register (pages 4722-4733).

- 1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
- 2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective shall attach an explanation to this proposal.

Certified by:

Name & Title (Please Print)

Signature

Date

Date

Duns Number

Oklahoma Department of Commerce CDBG Programs Grantee Debarment Review and Certification

All CDBG sub-recipients are required, by the regulations implementing 24 CFR Part 85.35, to conduct debarment reviews on all services procured with CDBG funds before any contract award is executed. These reviews shall be conducted by using the System for Award Management (SAM) website, www.sam.gov, to determine if the potential contractor is excluded from receiving Federal contracts by using the QUICK SEARCH tool with the DUNS number for that entity; Save/Print the results. Complete this form and attach the SAM results along with the Notice of Award and Contractor's Certification form from the Bid/Proposal documents.

CDBG Grantee Name and Project Type	City of McAlester Water Improvements	CDBG Contract Number	
*Contractor			
Address			Phone
City	State	Zip Code	
Contractor's DUNS Number			
Debarment Review Completed By		Millie Vance	
Title of Reviewer		Admin., Consultant	
Reviewer's Organization		Millie Vance Inc.	
Chief Elected Official		John Browne	
Title of Chief Elected Official		Mayor	

By signing this certification, both the Reviewer and the Chief Elected Official certify all necessary actions were taken to complete the debarment check and that the contractor listed above is not suspended or debarred from conducting business with, or receiving funding from, the United States government under E.O. 12549.

Signature of Reviewer

Date

Signature of Chief Elected Official

Date

Please upload this document along with other required documentation into OK-Grants "Release of Funds" and submit using the Notice of Award status. Keep the originals in the CDBG project file.

*Contractor is any entity or individual directly procured for contract services by the sub-recipient (grantee), (City, Town, or County), under this CDBG contract award and must be registered in the SAM.gov system.

Section 3 Plan

*This form must be completed by all prime contractors and subcontractors with bid amounts over \$100,000 and must be submitted with the bid.

Bid Submitted from: Opportunity Services City of McAlester,
 Name of Business For: 2015 CDBG Water Improvements – Phase III (REBID)
 Project Being Bid Date

What is Section 3? Under Section 3 of the U.S. Department of Housing and Urban Development (HUD) Act of 1968; whenever WJD financial assistance is given for housing or community development, to the greatest extent feasible, economic opportunities will be given to low income residents and businesses in that area. The project being bid has Community Development Block Grant (CDBG) funding which is subject to WJD requirements. ***Covered prime contractors and subcontractors are required to show a good faith effort to:**

- A. Provide employment and training opportunities for Section 3 Residents.
- B. Provide opportunities for Section 3 Businesses for supplies, services, and construction contracts needed to complete this project.

Definition of a Section 3 Resident: A Section 3 Resident is any lower income individual residing in the Section 3 Project Area.

Definition of Section 3 Project Area: For cities requesting bids, the Section 3 project area would be first consideration within city limits and second consideration within the county. For counties requesting bids, the Section 3 project area would be the county.

Definition of a Section 3 Business: A business that meets at least one of the following criteria: (1) Majority ownership held by Section 3 Residents or (2) at least thirty percent (30%) of the permanent full-time employees are Section 3 Residents or were within the first three (3) years of their employment with the business or (3) more than twenty-five percent (25%) of the business' work is subcontracted to a business that meets either of the first two conditions.

Part I. Affirmative Action Plan for hiring and training Section 3 Residents:

- A. The total number of new hires I need for this project is 1.
- B. Activities planned to meet Section 3 hiring objectives (check those applicable):
 - () Recruit through local advertising media (include phrase "equal opportunity employer" in ad").
 - () Recruit through signs placed at the project site.
 - () Recruit by contacting community service organizations serving the project site.
 - () Other.
- C. The total number of my current employees I intend to use on this project is 4. The number of these who would be considered Section 3 Residents is 1.
- D. The total number of *trainees* I intend to use on this project is 1. The number of these trainees that would be considered lower income project area residents is 1.

Part II. Affirmative Action Plan for contracting with Section 3 Businesses:

- A. I will award 1 contracts in connection with these project activities.
- B. The total estimated dollar value of these contracts is \$ 10,000.
- C. Of these contracts 1 will be awarded to Section 3 Businesses.
- D. The total estimated dollar value of contracts awarded to Section 3 Businesses is \$.

I certify to the greatest extent possible I will hire and train Section 3 Residents and will obtain services, supplies and construction subcontracts from Section 3 Businesses.

Signature (Prime Contractor or Subcontractor)

Date

NOTE: This form is to be submitted with bid.

October 2016

Examples of Efforts to Offer Training and Employment Opportunities to Section 3 Residents

1. Entering into "first Source" hiring agreements with organizations representing Section 3 residents.
2. Sponsoring a HUD-certified "Step-Up" employment and training program for Section 3 residents.
3. Establishing training programs, which are consistent with the requirements of the Department of Labor, for public and Indian housing residents and other Section 3 residents in the building trades.
4. Advertising the training and employment positions by distributing flyers (which identify the positions to be filled the qualifications required, and where to obtain additional information about the application process) to every occupied dwelling unit in the housing development or developments where category 1 or category 2 persons (as these terms are defined in Sect. 135.34) reside.
5. Advertising the training and employment positions by posting flyers (which identify the positions to be filled the qualifications required, and where to obtain additional information about the application process) in the common areas or other prominent areas of the housing development or developments. For HAS, post such advertising in the housing development or developments where category 1 or category 2 persons reside; for all other recipients, post such advertising in the housing development or development and transitional housing in the neighborhood or service area of the Section 3 covered project.
6. Contacting resident councils, resident management corporations, or other resident organizations, where they exist, in the housing development or developments where category 1 or category 2 persons reside, and community organizations in HUD-assisted neighborhoods, to request the assistance of these organizations in notifying residents of the training and employment positions to be filled.
7. Sponsoring (scheduling, advertising, financing or providing in-kind services) a job informational meeting to be conducted by an HA or contractor representative or representatives at a location in the housing development or developments where category 1 or category 2 persons reside or in the neighborhood or service area of the Section 3 covered project.
8. Arranging assistance in conducting job interviews and completing job applications for residents of the housing development or developments where Category 1 or Category 2 persons reside and in the neighborhood or service area in which Section 3 project is located.
9. Arranging for a location in the housing development or developments where category 1 persons reside, or the neighborhood or service area of the project, where job applications may be delivered to and collected by a recipient or contractor representative or representatives.
10. Conducting job interviews at the housing development or developments where category 1 or category 2 persons reside, or at a location within the neighborhood or service area of the Section 3 covered project.
11. Contacting agencies administering HUD Youthbuild programs and requesting their assistance in recruiting HUD Youthbuild program participants for the HA's or contractor's training and employment positions.
12. Consulting with State and local agencies administering training programs funded through JTPA or JOBS, probation and parole agencies, unemployment compensation programs, community organizations and other officials or organizations to assist with recruiting Section 3 residents for the HA's or contractor's training and employment positions.
13. Advertising the jobs to be filled through the local media, such as community television networks, newspapers of general circulation, and radio advertising.
14. Employment a job coordinator, or contracting with a business concern that is licensed in the field of job placement that will undertake, on behalf of the HA, other recipient or contractor, the efforts to match eligible and qualified Section 3 residents with the training and employment positions that the HA or contractor intends to fill.
15. For an HA employing Section 3 residents directly on either a permanent or a temporary basis to perform work generated by Section 3 assistance. (This type of employment is referred to as "force account labor" in HUD's Indian housing regulations. See 24 CFR 905.102 and Section 905.201(a)(6).)
16. Where there are more qualified Section 3 residents than there are positions to be filled, maintaining a file of eligible qualified Section 3 residents for future employment positions.
17. Undertaking job counseling, education and related programs in association with local educational institutions.
18. Undertaking such continued job training efforts as may be necessary to ensure the continued employment of Section 3 residents previously hired for employment opportunities.
19. After selection of bidders but prior to execution of contracts, incorporating into the contract a negotiated provision for a specific number of public housing or other section 3 resident to be training or employed on the Section 3 covered assistance.
20. Coordinating plans and implementation of economic development (e.g., job training and preparation, business development assistance for residents) with the planning for housing and community development.

Examples of Efforts to Award Contracts to Section 3 Business Concerns

1. Utilizing procurement procedure for Section 3 business concerns similar to those provided in 24 CFR Part 905 for business concerns owned by Native Americans (see Section III of this Appendix).
2. In determining the responsibility of potential contractors, consider their record of Section 3 compliance as evidenced by past actions and their current plans for the pending contract.
3. Contacting business assistance agencies, minority contractors and community organizations to inform them of contracting opportunities and requesting their assistance in identifying Section 3 businesses which may solicit bids or proposals for contracts for work in connection with Section 3 covered assistance.
4. Advertising contracting opportunities by posting notices, which provide general information, in the common areas or other prominent areas of the housing development or developments owned by and managed by the HA.
5. For Has, contacting resident councils, resident management corporations, or other resident organizations where they exist, and requesting their assistance in identifying category 1 and category 2 business concerns.
6. Providing written notice to all known Section 3 business concerns of the contracting opportunities. This notice should be in sufficient time to allow the Section 3 business concerns to respond to the bid invitations or request for proposals.
7. Following up with Section 3 business concerns that have expressed interest in the contracting opportunities by contacting them to provide additional information on the contracting opportunities.
8. Coordinating pre-bid meetings at which Section 3 business concerns could be informed of upcoming contracting and subcontracting opportunities.
9. Carrying out workshops on contracting procedures and specific contract opportunities in a timely manner so that Section 3 business concerns can take advantage of upcoming contracting opportunities, with such information being made available in languages other than English where appropriate.
10. Advising Section 3 business concerns as to where they may seek assistance to overcome limitations such as inability to obtain bonding, lines of credit, financing or insurance.
11. Arranging solicitations, time for the presentation of bids, quantities, specifications and delivery schedules in ways to facilitate the participation of Section 3 business concerns.
12. Where appropriate, breaking out contract work items into economically feasible units to facilitate participation by Section 3 business concerns.
13. Contacting agencies administering HUD Youthbuild programs, and notifying these agencies of the contracting opportunities.
14. Advertising the contracting opportunities through trade association papers and newsletters, and through the local media.
15. Developing a list of eligible Section 3 business concerns.
16. For Has, participating in the "Contracting with Resident-Owned Businesses" program provided under 24 CFR Part 963.
17. Establishing or sponsoring programs designed to assist residents of public or Indian housing in the creation and development of resident-owned businesses.
18. Establishing numerical goals (number of awards and dollar amount of contracts) for award of contracts to Section 3 business concerns.
19. Supporting businesses which provide economic opportunities to low income persons by linking them to the support services available through the Small Business Administration (SBA), the Department of Commerce and comparable agencies at the State and local levels.
20. Encouraging financial institutions in carrying out their responsibilities under the Community Reinvestment Act, to provide no or low interest loans for providing working capital and other financial business needs.
21. Actively supporting joint ventures with Section 3 business concerns.
22. Actively supporting the development or maintenance of business incubators which assist Section 3 business concerns.

Part II: Contracts Awarded**1. Construction Contracts:**

- A. Total dollar amount of all contracts awarded on the Project \$ _____
- B. Total dollar amount of contracts awarded to Section 3 businesses \$ _____
- C. Percentage of the total dollar amount that was awarded to Section 3 businesses _____ %
- D. Total number of Section 3 businesses receiving contracts _____

2. Non-Construction Contracts:

- A. Total dollar amount of non-construction contracts awarded On the project/activity \$ _____
- B. Total dollar amount of non-construction contracts awarded to Section 3 businesses \$ _____
- C. Percentage of total dollar amount that was awarded to Section 3 businesses _____ %
- D. Total number of Section 3 businesses receiving non-Construction contracts _____

Part III. Summary

Indicate the effects made to direct the employment and other economic opportunities generated by HUD financial Assistance for housing and community development programs to the greatest extent feasible, toward low-and very low-income persons, particularly those who are recipients of government assistance for housing. (check all that apply.)

- ☐ Attempted to recruit low-income residents through: Local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods
- ☐ Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- ☐ Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- ☐ Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located
- ☐ Other. Describe below: _____

Public reporting for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form unless it displays a currently valid OMB number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u, mandates that the Department ensures that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low and very-low income persons, particularly those who are recipients of government assistance housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as self-monitoring tool. The data is entered into a database and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

Form HUD 60002, Section 3 Summary Report, Economic Opportunities for Low-and Very Low-Income Persons.

Instructions: This form is to be used to report annual accomplishments regarding employment and other economic opportunities provided to low-and very low-income persons under Section 3 of the Housing and Urban Development Act of 1968. The Section 3 regulations apply to any **public and Indian housing programs** that receive (1) development assistance pursuant to Section 5 of the U.S. Housing Act of 1937; (2) operating assistance pursuant to section 9 of the U.S. Housing Act of 1937; or (3) modernization grants pursuant to Section 14 of the U.S. Housing Act of 1937 and to **recipients of housing and community development assistance in excess of \$200,000** expended for: (1) housing rehab (including reduction and abatement of lead-based paint hazards); (2) housing construction; or (3) other public construction projects; and to **contracts and subcontracts in excess of \$100,000** awarded in connection with Section 3-covered activity.

Form HUD-60002 has 3 parts, which are to be completed for all programs covered by Section 3. Part I relates to **employment and training**. The recipient has the option to determine numerical employment/training goals either on the basis of the number of hours worked by new hires (columns B,D,E & F). Part II relates to **contracting**, Part III summarizes recipient's efforts to comply with Section 3.

Recipients or contractors subject to Section 3 requirements must maintain appropriate documentation to establish that HUD financial assistance for housing and community development programs are directed toward low- and very low-income persons. * A recipient of Sec. 3 covered assistance shall submit one copy of this report to HUD Headquarters. Where the program providing assistance requires an annual performance report, this Sec. 3 report is to be submitted at the same time the program performance report is submitted. Where an annual report is not required, this Sec. 3 report is to be submitted by January 10 and, if the project ends before December 31, within 10 days of project completion. Only Prime Recipients are required to report to HUD. The report must include accomplishments of all recipients and their Sec. 3 covered contractors and subcontractors.

HUD Field Office: Enter the Field Office Name.

1. **Recipient:** Enter the name and address of the recipient submitted this report.
2. **Federal Identification:** enter the number that appears on the award form (with dashes). The award may be a grant, cooperative agreement or contract.
3. **Dollar Amount of Award:** Enter the dollar amount, rounded to the nearest dollar, received by the recipient.
- 4&5. **Contact Person/Phone:** Enter the name and telephone number of the person with knowledge of the award and the recipient's implementation of Sec. 3
6. **Reporting Period:** Indicate the time period (months and year) this report covers:
7. **Date Report Submitted:** Enter the appropriate date.
8. **Program Code:** Enter the appropriate program code as listed on the bottom of the page.
9. **Program Name:** Enter the name of HUD Program corresponding with the "Program Code" in number 8.

Part I: Employment and Training Opportunities

Column A: Contains various job categories. Professionals are defined as people who have special knowledge of an occupation (i.e. supervisors, architects, surveyors, planners and computer programmers). For construction positions, list each trade and provide data in columns B – F for each trade where persons were employed. The category of "Other" includes occupations such as service workers.

Column B: (Mandatory Field) Enter number of new hires of workers identified in Col. A in connection with this award. New hire refers to a person who is not on the contractor's or recipient's payroll at the time of the selection for the Sec. 3 covered award or at the time of receipt of Sec. 3 covered assistance.

Column C: (Mandatory Field) Enter the number of Sec. 3 new hires for each category of workers identified in Col. A in connection with this award. Sec. 3 new hire refers to a Sec. 3 resident who is not on the contractor's or recipient's payroll at the time of selection for Sec. 3 covered award or at the time of receipt of Sec. 3 covered assistance.

Column D: Enter the percentage of all staff hours of new hires (Sec. 3 residents) in connection with this award.

Column E: Enter the percentage of total staff hours worked for Sec. 3 employees and trainees (including new hires) connected with this award. Include staff hours for full and part time positions.

Column F: (Mandatory Field) enter the number of Sec. 3 residents that were trained in connection with this award.

Part II: Contract Opportunities**Block 1: Construction Contracts**

Item A: Enter the total dollar amount of all contracts awarded on the project/program

Item B: Enter the total dollar amount of contracts connected with the project/program that were awarded to Sec. 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Sec. 3 businesses.

Item D: Enter the number of Sec. 3 businesses receiving awards.

Block 2: Non-Construction Contracts

Item A: Enter the total dollar amount of all contracts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project awarded to Sec. 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Sec. 3 businesses.

Item D: Enter the number of Sec. 3 businesses receiving awards.

Part III: Summary of Efforts – Self Explanatory

Submit one (1) copy of this report to HUD Headquarters Office of Fair Housing and Equal Opportunity, at the same time the performance report is submitted to the program office. The Section 3 report is submitted by January 10. Include only contracts executed during the period specified in Item 8. PHAs/IHAs are to report all contracts/subcontracts.

* The terms low-income persons" and very low-income persons" have the same meanings given the terms in Section 3 (b)(2) of the United States Act of 1937. Low-income persons means families (including single persons) whose incomes do not exceed 80% percent of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families, except that

The Secretary may establish income ceiling higher or lower than 80 percent of the median for the area on the basis of the Secretary's findings such that variations are necessary because of prevailing levels of construction costs or unusually high or low-income families. Very low-income persons mean low-income families (including single persons) whose incomes do not exceed 50% of the median family income area, as determined by the Secretary with adjustments or smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 50 percent of the median for the area on the basis of the Secretary's findings that such variations are necessary because of unusually high or low family incomes.

Section 3 Clause

24 CFR 135, §135.38. This clause must be included in all Section 3 covered contracts:

- A. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 USC 1701u (Section 3). The purpose of Section 3 is to ensure that the employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the **greatest extent feasible**, be directed to low- and very-low-income persons, particularly persons who are **recipients of HUD assistance for housing**.
- B. The parties to this contract agree to comply with HUD's regulations in 24 CFR 135, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the Part 135 regulations.
- C. The contractor agrees to send to each labor organization or representative of works with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this Section 3 clause and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of **apprenticeship** and training positions and the qualifications for each, the name and location of the **person(s) taking applications** for each of the positions and the anticipated date the work shall begin.
- D. The contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR 135.
- E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed and (2) with persons other than those to whom the regulations of 24 CFR 135 required employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR 135.
- F. Non-compliance with HUD's regulations in 24 CFR 135 may result in sanctions, termination of this contract for default and debarment or suspension from future HUD-assisted contracts.
 - A. With respect to work performed in connection with Section 3-covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 USC 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of Section 3 and Section 7(b) agree to comply with Section 3 to the maximum extent feasible but not in derogation of compliance with section 7(b).

BID SCHEDULE

BIDDER agrees to perform all the work described in the CONTRACT DOCUMENTS for the following unit prices or lump sum:

NOTE: BIDS shall include sales tax and all other applicable taxes and fees.

BASE BID ITEMS

Item No.	Description	Qty	Unit	Unit Price	Total Price
1	6-inch PVC C900 Water Main	260	Linear Feet	\$ 28. ⁰⁰	\$ 7280. ⁰⁰
2	6-inch HDPE Water Main (bored)	70	Linear Feet	\$ 80. ⁰⁰	\$ 5600. ⁰⁰
3	6-inch Gate Valve	2	Each	\$ 1100. ⁰⁰	\$ 2200. ⁰⁰
4	Connect Proposed 6-inch to Existing 6-inch Water Main with 6X6 Tapping Tee	1	Each	\$ 3200. ⁰⁰	\$ 3200. ⁰⁰
5	New Fire Hydrant Assembly	1	Each	\$ 3200. ⁰⁰	\$ 3200. ⁰⁰
TOTAL AMOUNT OF BASE BID					\$ 21,480. ⁰⁰

OKLAHOMA SURETY COMPANY

P. O. Box 1409
TULSA, OKLAHOMA 74101

BID BOND

KNOW ALL MEN BY THESE PRESENTS: That We, CD Utilities & Excavation, LLC

as Principal, and the **OKLAHOMA SURETY COMPANY**, a corporation organized and existing under the laws of the State of Ohio, and authorized to do business in the State of Oklahoma as Surety are held and firmly bound unto the City of McAlester

as Oblige, in the amount of Five Percent (05%) of Amount Bid DOLLARS, lawful money of the United States of America, to the payment of which sum of money well and truly to be made, the said Principal and Surety bind themselves, and each of their heirs, executors, administrators, successors and assigns, jointly and severally, by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that, if the Oblige shall make an award to the principal for:

2015 CDBG Waterline Phase 3 rebid

according to the terms of the proposal or bid made by the Principal therefor, and the Principal shall duly make and enter into a contract with the Oblige in accordance with the terms of said proposal or bid and award and shall give bond for the faithful performance thereof, with the **OKLAHOMA SURETY COMPANY** as Surety or with other Surety or Sureties approved by the Oblige; or if the Principal shall, in case of failure so to do, pay to the Oblige the damages which the Oblige may suffer by reason of such failure not exceeding the penalty of this bond, then this obligation shall be null and void; otherwise it shall be and remain in full force and effect.

Signed, sealed and dated this 12th day of September, 2017.

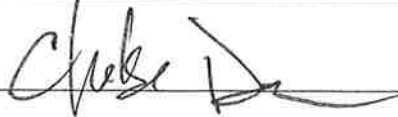


Witness

CD Utilities & Excavation, LLC

Principal

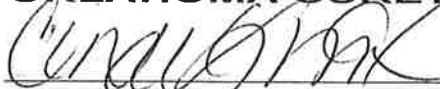
BY



(Seal)

OKLAHOMA SURETY COMPANY

BY



Cindi L. Smith

(Seal)

Attorney-in-fact

OKLAHOMA SURETY COMPANY

1437 SOUTH BOULDER, SUITE 200 · TULSA, OKLAHOMA 74119 · 918-587-7221 · FAX 918-588-1253

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the **OKLAHOMA SURETY COMPANY**, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof. Vicky L. Courtney, Sandra L. Crain, Dayna Harjo and Cindi L. Smith, all of TULSA, OK

IN WITNESS WHEREOF, the **OKLAHOMA SURETY COMPANY** has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 07 day of August, 2017



ATTEST:

Sharon Hackl

SHARON HACKL

Secretary

OKLAHOMA SURETY COMPANY

Todd Bazata

TODD BAZATA

VICE PRESIDENT

On this 07 day of August, 2017 before me personally appeared TODD BAZATA, to me known, being duly sworn, deposes and says that s/he resides in Broken Arrow, Oklahoma, that s/he is a Vice President of **Oklahoma Surety Company**, the company described in and which executed the above instrument; that s/he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of her/his office under the By-Laws of said Company, and that s/he signed his name thereto by like authority.

STATE OF OKLAHOMA }
COUNTY OF TULSA } SS



Commission # 11008253

My Commission expires: 09-08-19

Julie Callahan

JULIE CALLAHAN

Notary Public

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of **Oklahoma Surety Company** by unanimous written consent dated September 25, 2009.

RESOLVED: That the President, the Executive Vice President, the several Senior Vice Presidents and Vice Presidents or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

CERTIFICATION

I, SHARON HACKL, Secretary of **Oklahoma Surety Company**, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of September 25, 2009 have not been revoked and are now in full force and effect.

Signed and sealed this 12th day of September, 2017



Sharon Hackl

SHARON HACKL

Secretary

VOID IF BOX IS EMPTY



**INFRASTRUCTURE
SOLUTIONS GROUP, LLC**
Consulting Engineers

September 5, 2017

City of McAlester
Attn: Pete Stasiak
28 E Washington
PO Box 578
McAlester, OK 74501

Re: 2015 CDBG Water Improvements, Phase III (REBID)
City of McAlester
Addendum No. One (1)

Dear Mr. Stasiak:

Enclosed for your information please find one (1) copy of Addendum No. One (1) for the above referenced project.

If you have any questions concerning these documents, please contact our offices.

Sincerely,

Infrastructure Solutions Group, LLC

Robert Vaughan, P.E.
Branch Manager

RV/dv
Enclosure

Project # MC-15-05B

cc w/enclosure:

Millie Vance, Grant Administrator
Kelly Ward, KATCON
Vicky Reynolds, Dodge Data Analytics
Thressie, Southwest Construction News
Steven Albrinck, CMD



September 5, 2017

ADDENDUM NO. ONE (1)

TO: ALL PLAN HOLDERS

RE: City of McAlester
2015 CDBG Water Project Phase III (REBID)
ADDENDUM NO. ONE (1)

The Contract Documents for the above referenced project are hereby modified as follows:

CONTRACT DOCUMENTS

Replace Original Wage Rates with New Wage Rates dated September 1, 2017 .

Each Bidder shall acknowledge receipt of this Addendum No. One (1) on the first page of the Bid Proposal submitted with his/her bid.

ADDENDUM NO. ONE (1) ISSUED BY:

INFRASTRUCTURE SOLUTIONS GROUP, LLC

Robert Vaughan, P.E.
Branch Manager



Project # MC-15-05B



**INFRASTRUCTURE
SOLUTIONS GROUP, LLC**
Consulting Engineers

September 6, 2017

City of McAlester
Attn: Pete Stasiak
28 E Washington
PO Box 578
McAlester, OK 74501

Re: 2015 CDBG Water Improvements, Phase III (REBID)
City of McAlester
Addendum No. Two (2)

Dear Mr. Stasiak:

Enclosed for your information please find one (1) copy of Addendum No. Two (2) for the above referenced project.

If you have any questions concerning these documents, please contact our offices.

Sincerely,

Infrastructure Solutions Group, LLC

Robert Vaughan, P.E.
Branch Manager

RV/dv
Enclosure

Project # MC-15-05B

cc w/enclosure:

Millie Vance, Grant Administrator
Kelly Ward, KATCON
Vicky Reynolds, Dodge Data Analytics
Thressie, Southwest Construction News
Steven Albrinck, CMD



September 6, 2017

ADDENDUM NO. TWO (2)

TO: ALL PLAN HOLDERS

RE: City of McAlester
2015 CDBG Water Project Phase III (REBID)
ADDENDUM NO. TWO (2)

The Contract Documents for the above referenced project are hereby modified as follows:


CONTRACT DOCUMENTS


1. Replace Original Bid Schedule with New Enclosed Bid Schedule.
2. Replace Original Page 3 of 5 of the Plans with New Enclosed Page 3 of 5 of the Plans.

Each Bidder shall acknowledge receipt of this Addendum No. Two (2) on the first page of the Bid Proposal submitted with his/her bid.

ADDENDUM NO. TWO (2) ISSUED BY:

INFRASTRUCTURE SOLUTIONS GROUP, LLC


Robert Vaughan, P.E.
Branch Manager



Project # MC-15-05B








McAlester City Council

AGENDA REPORT

TABLED FROM SEPTEMBER 12TH MEETING

Meeting Date: September 26, 2017 Item Number: 6

Department: _____

Prepared By: Peter Stasiak, City Manager Account Code: _____

Date Prepared: September 6, 2017 Budgeted Amount: _____

Exhibits: _____

Subject

Consider and Act to authorize the Mayor to sign a contract with Ervin & Ervin, Attorneys at Law, L.L.P. in an amount not to exceed thirty thousand dollars (\$30,000.00) for legal services related to the formation of two (2) Tax Increment Financing Districts within the City of McAlester.

Recommendation

Authorize the legal services contract.

Discussion

This is a necessary expenditure for the exploration and formation of TIF districts in the City of McAlester, to assist in ongoing economic development efforts.

This item was tabled at the previous Council Meeting in order to request bids from additional Law Firms to perform this service. Requests were issued on September 18th to twenty (20) individuals with a September 21st closing date. To date, the City has received 2 denials only. The recommendation is to authorize the legal services contract with Ervin & Ervin in the amount not to exceed \$30,000.

Approved By

Initial

Date

Department Head

City Manager

P. Stasiak

PJS

9-20-17



McAlester City Council

AGENDA REPORT

Meeting Date:	September 26, 2017	Item Number:	7
Department:	Economic Development	Account Code:	
Prepared By:	Kirk Ridenour, Director	Budgeted Amount:	
Date Prepared:	September 20, 2017	Exhibits:	

Subject

Consider and act upon, to confirm the Mayor's appointment of representatives to serve on the Downtown McAlester Area Reinvestment Review Committee and the South McAlester Area Reinvestment Review Committee.

Recommendation

Confirm the Mayor's appointment of representatives to serve on the TIF Review Committees.

Discussion

Representation for the Downtown McAlester Area Reinvestment Review Committee will come from the McAlester City Council, the McAlester Planning Commission, the McAlester Public School district, Pittsburg County, and Kiamichi Technology Centers.

Representation for the South McAlester Area Reinvestment Review Committee will come from the McAlester City Council, the McAlester Planning Commission, the Frink-Chambers Public School district, Pittsburg County, and Kiamichi Technology Centers.

Approved By

		<i>Initial</i>	<i>Date</i>
Department Head	K. Ridenour	KR	09/20/2017
City Manager	P. Stasiak	<i>Pgs by Susan Stasiak</i>	<i>9/21/2017</i>



City Manager Report to the Council

September 26, 2017

Business:

- The City has received final sales tax numbers for the period July 16, 2017 through August 15, 2017. The final sales tax number to be received from the Oklahoma Tax Commission is \$1.079M. The budgeted number for this period is \$1.132M or \$53K under budget. For the first three (3) months of the year, sales tax revenue is over budget \$1K. The Use Tax received for the period is \$80K as compared to \$69K budgeted, or \$11K over budget. For the first three (3) months of the year use tax is \$34K over budget.
- Water sales, district water sales, sewer and garbage sales for the month August 2017 equaled \$789K. The budgeted sales for August is \$804K or \$15K under budget for the month. These numbers have been seasonally adjusted. For the first two (2) months of the year, water sales, district water sales, sewer sales and garbage sales is under budget \$39K.
- The MCC Controls for the Water Plant have again been delayed. The estimated delivery date for the controls is now October 11, 2017.
- The clear well at the water treatment plant has been leaking for quite a while. This is a concrete structure that is capable of holding 1M gallons of water. The leak appeared to be located at a seam on the north wall of the structure. One half of the clear well was drained and a contractor began work on the wall. There is a construction joint that runs north to south in the structure and the contractor could see daylight at several locations in the joint. We will be preparing construction documents to bid this project in the very near future. The estimated cost to repair this seam is \$49,780.
- The asphalt paver that was approved by Council at the last Council meeting will arrive in early October. The paver will be delivered to the EXPO Center where training will be done in the parking lot area. This is a wide open area that our employees can be trained with few obstructions. After training the paver will be moved to town and staff will begin focusing on streets identified in the asphalt condition report received four years ago,

Active Projects:

- Waterway Trail Grant ODOT: Grant Awarded and project ready for design and public forums. ODOT to send contracts. Revised scope sent to ODOT for review. (\$700,000 grant and City match \$175,000).
- 2016 CDBG Water Line Project: Project awarded to Katcom. Notice to Proceed will be issued September 2017.
- Delaware Ave. Drainage: Plans are complete. (On Hold)
- Preakness Avenue Drainage. (On Hold)
- Carl Albert Parkway Signalization. Bid has been awarded. Construction to begin in June 6, 2017. **(Construction 90 days)** Project to be completed by September 30, 2017.
- Alleyway Drainage at 2nd. Street north of Choctaw Avenue: (On Hold)
- Village Boulevard Drainage Improvements Phase II: In Design
- Drainage at 1st. and Taylor: Planning stage
- Water Treatment Plant MCC Control Replacement. Bid awarded. Contract awarded to Allen Oilfield Electric, LLC. Electrical Panels to be delivered no later than 8/25/2017.
- 6th. and Carl Albert Parkway Intersection Improvements: Preliminary design complete. Designing the widening of the north side of the intersection to accommodate better traffic flow for turn lane. (On Hold)
- Time Clock Installations
 - System being tested

New Projects 2017:

- Capital Drive (Steven Taylor Industrial Park) Water Main Replacement: Cost estimate and preliminary plan prepared. To be completed in-house. New valves installed.
- River Oaks Drainage Improvements: Preparing cost estimate and Engineering proposal. **Completed**

- Canal Concrete Repair, west side of Main Street: Preparing cost estimate and Engineering proposal.
- Cardinal Lane, curb repair and asphalt overlay. Design resubmitted back to Engineering for expansion of the project.
- Choctaw Avenue Streetscape, Main to Second Avenue. Artist renditions under way. Engineered plans received and reviewed. Corner of 1st and Choctaw to be completed in house during the month of October 2017

Pending Projects 2017:

- Van Buren water line, 5th. to 6th.
- 1st. Street bridge repair at Polk Ave.
- Sidewalk repair at Main and Choctaw.
- Concrete joint sealing program
- Choctaw Avenue Bandstand

Public Works Department:

- Report Attached, Exhibit “A”

Community Services Department:

- Report Attached, Exhibit “B”
- EXP0 Report

Personnel:

- Report Attached, Exhibit “C”
- Open Positions
 - City Manager (1)
 - Fire (3)
 - Streets (1)
 - Landfill (1)
 - Utility Maintenance (3)

Fire Department:

- Report Attached, Exhibit “D”

Police Department:

- Report Attached, Exhibit “E”

Finance Department:

- Report Attached, Exhibit “F”
- Safety Managers Report

City Clerk:

- Report Attached, Exhibit “G”

Tourism Department:

- Report Attached, Exhibit “H”

Water Department:

- Report Attached, Exhibit “I”

Community Development Department:

- Report Attached, Exhibit “K”

Economic Development Department:

- Report Not Available

Fraternal Order of Police (FOP):

- Grievance – August 13, 2014, Patrolman Chris Troussel nepotism

International Association of Fire Fighters (IAFF):

- Grievance – August 25, 2017, Franchesca Radosevich EMT License Suspension
 - Arbitration Requested
- Grievance – August 25, 2017, Eric Giles EMT License Suspension
 - Arbitration Requested

- Grievance – February 15, 2016, K. Austin Skipped Step Increase
 - Arbitrator selected (Daniel F. Jennings)
- Grievance – September 10, 2014, Driver/Operator Kenny Barone discipline
 - Arbitrator selected (Ahrens)
- Grievance – September 10, 2014, Retired Captain Rick Beams wage dispute.
 - Arbitrator selected (James W. Hoose)
- Grievance – February 15, 2016, Secondary Employment Form
 - Arbitrator selected (David E. Walker)
- Grievance – June 27, 2014, Retired captain Rick Beams accumulated leave, comp time, holidays and 1986 Zerboni Award.
- Grievance – May 13, 2013, Unused Holidays for 2012-2013 fiscal year. This grievance disputes the hours paid to Fire Fighters for unused Holidays for the fiscal year.

Water Leaks Waived:

- 1014 Newton Drive, customer brought in plumbing bill from AAA Plumbing stating they repaired a leak between the meter and driveway, leak adjustment \$136.05
- 203 W. Park Ave., customer brought in plumbing bill from All About U Plumbing stating they had repaired a leak in the slab, leak adjustment \$37.32
- 537 Electric Ave., customer brought in plumbing bill from All About U Plumbing stating they had replaced the existing line, leak adjustment \$67.32
- 350 W. Fillmore, customer brought in plumbing bill from All About U Plumbing stating they had replaced the galvanized pipe, leak adjustment \$304.36

Payable Checks Released:

- Ervin & Ervin

Meetings Attended:

- Planning & Zoning Meeting
- Audit & Finance Meeting
- OML Conference – Oklahoma City

City of McAlester
Public Works Department
Monthly Report
August 2017

Street Department

The street sweeper swept 50 miles of streets and collected 278 cubic yards of sweepings this month.

Street crews cleaned ditches along Main Street from Harrison to Polk, North Street from Main to 6th, Hickory from Coal to Brewer and 14th from McArthur to Douglas. Removed 297 yards of dirt and debris.

The Street crews completed the concrete and asphalt work and cleaned up the area at the Talawanda and Pine intersection.

Water cuts at A Street and Chickasaw, A Street and Cherokee, Vine between Electric and Morris where repaired by the Street crew.

Engineering Department

Staff is updating water, sanitary sewer and storm water atlases as time permits.

Worked with FAA representative Kathy Franklin and OAC representative Dale Williams to complete the grant application and amendment(s) for the Airport Runway Rehabilitation grant. The grant application was accepted by the FAA and funding is being approved.

A boring contractor has been located and will be installing the conduit under the highway that will be used to supply power to the bomb display. When the bore is complete PSO will run a line to the display. Ref: Bore was completed 9/13.

Engineering representatives attended the pre-construction and bid opening meetings for the CDBG 2015 Phase 3 project. This project is for the installation of a 6" water line. Project location starts at the intersection north 14th and Keller and runs south approximately 300 feet.

Fleet Maintenance Department

Fleet Maintenance replaced a tire and repaired a bent rim on unit S5. This damage was caused by the driver striking a trailer. The incident was reported to the Safety Officer.

Waste Water Treatment

The west clarifier at the East Waste Water Plant was drained and then cleaned. The chains were repaired and the wear shoes were also replaced.

City of McAlester
Community Services Department
Monthly Report
August 2017

Land Maintenance:

Sherman Miller, Supervisor

- Kept litter picked up in parks and cleaned bathrooms
- Finished three cycles of parks mowing and trimming
- Completed Hero Memorial at Will Rogers Park
- Poured concrete for flag pole at Hero Memorial
- 1.5 cycles of mowing ROW in city limits
- Applied round up to several locations
- Prepared Chadick Park for two Movies in the Park and Family Funfest
- Nine nights of mosquito fogging
- Serviced equipment as needed
- Trimmed crape myrtles on 2nd Street
- Treated parks for fire ants
- Inspected playgrounds
- Completed steps down pond dam and handrail at tee pad #9 on disc golf course
- Cleared low limbs at two locations
- Cleaned one blind corner
- Cut seven down or dead trees
- Picked up limbs at five locations

Cemetery:

Dale Smith, Cemetery Sexton

- | | |
|--|----|
| ▪ Cemetery lot sale, speculative | 0 |
| ▪ Cemetery lot sales, actual City | 2 |
| ▪ Catholic section | 0 |
| ▪ Masonic section | 0 |
| ▪ Golden Meadows | 0 |
| ▪ Monument Company assistance, locating, taping and staking. | 7 |
| ▪ Genealogy inquires (G4 Statewide Confederate Vets Assoc.) | 0 |
| ▪ Location searches for friends and family | 22 |
| ▪ Disinterment | 0 |
| ▪ Funerals and burials | 10 |
| ▪ (1 baby funeral and 1 indigent) | |
| ▪ Deeds issued | 1 |
| ▪ Inquiries from florists | 0 |
| ▪ Safety meetings | 4 |

Nutrition Center:

Diane Chadsey, Nutritional Supervisor

- Meals served 4798 (open 23 days)
- 313 Seniors participated in our enhanced fitness class
- Vans transported 505 seniors
- Vans made 1075 trips

Parks & Recreation:

Clifford Vanderpool,

- Got money bags from City Hall
- Unclogged sewer at Hutchison park restrooms
- Checked Jeff Lee pool cleaned screen and added chemical when needed
- Checked Stipe pool, Hutchison, Komar and Chadick pool everyday
- Picked up tree limb from 9th St.
- Sprayed wasp nest at Mullen park
- Swept and vacuum Stipe pool
- Cleaned Stipe Center restrooms, offices, water fountains and kitchen
- Set up for the Pooch Plunge at Jeff Lee pool
- Shut down Jeff Lee pool, Hutchison pool and Komar pool, drained pools
- Fixed toilets at Mike Deak restrooms
- Replaced door locks at Hutchison women's restroom and also skate park restrooms
- Readjusted pressure gauge at Stipe pool
- Cleaned Chadick restrooms for them to be painted
- Picked up cans from recycle center
- Movie in the Park
- Took CO2 bottles back to Airgas
- Took tables, chairs and canopy to events when needed.

HEADCOUNT SUMMARY

As of August 31, 2017

DIVISION	DEPARTMENT	BUDGETED FULL-TIME 2017-2018	AUGUST 2017 ACTUAL FULL-TIME	OVER / UNDER BUDGET	BUDGETED PART-TIME 2017-2018	AUGUST 2017 ACTUAL PART-TIME	OVER / UNDER BUDGET	CHANGES	JULY 2017 ACTUAL FULL-TIME	JULY 2017 ACTUAL PART-TIME
CITY MANAGER	CITY MANAGER	3	2	1				F/T POSITION FILLED - BEING TAKEN OUT OF FINANCE/TOURISM DEPT	2	
TOURISM	CITY MANAGER	1							1	
ECONOMIC DEVELOPMENT	CITY MANAGER	1	1						1	
CITY COUNCIL	CITY COUNCIL				7	7				7
CITY CLERK	CITY COUNCIL	2	2						2	
PLANNING & ED	P&CD	5	5						4	
HUMAN RESOURCES	FINANCE	2	2		1	0	1	1 P/T REMAINS OPEN	2	0
COURT/LEGAL	FINANCE	3	3		4	4			3	4
UTILITY OFFICE	FINANCE	8	8		1	1			8	1
FINANCE	FINANCE	5	5		0				5	1
INFORMATION SERVICES	FINANCE	2	2						2	
TOTAL		32	30	1	13	13	1		30	13
POLICE	POLICE	39	39						39	
CID (DETECTIVES)	POLICE	8	8						8	
ANIMAL CONTROL	POLICE	1	1						1	
COMMUNICATIONS	POLICE	4	4						4	
COMMUNICATIONS E911	E911	10	10						10	
TOTAL		62	62	0					62	0
FIRE	FIRE	43	40	3				3 F/T POSITIONS REMAINS OPEN (1 STARTED 08/01/17)	40	
TOTAL		43	40	3					40	0
PARKS	COMMUNITY SVC	12	12		3	3			12	4
RECREATION	COMMUNITY SVC	3	3		13	6	7	P/T POSITIONS REMAINS OPEN DUE TO SEASONAL EMPLOYEES	3	8
NUTRITION	COMMUNITY SVC	4	4		7	8	+1	1 P/T OVER BUDGET DUE TO 2 PART-TIME POSITIONS SPLITTING HOURS	4	8
SWIMMING POOLS	COMMUNITY SVC				33	12	21	P/T POSITIONS REMAINS OPEN DUE TO SEASONAL EMPLOYEES		23
CEMETERY	COMMUNITY SVC	5	5		1			1 P/T POSITION REMAINS OPEN DUE TO SEASONAL EMPLOYEES	5	0
EXPO	COMMUNITY SVC	4	4		7	7			4	7
TOTAL		28	28	0	64	36	27		28	50

HEADCOUNT SUMMARY CONTINUED

As of August 31, 2017

DIVISION	DEPARTMENT	BUDGETED FULL-TIME 2017-2018	AUGUST 2017 ACTUAL FULL-TIME	OVER / UNDER BUDGET	BUDGETED PART-TIME 2017-2018	AUGUST 2017 ACTUAL PART-TIME	OVER / UNDER BUDGET	CHANGES	JULY 2017 ACTUAL FULL-TIME	JULY 2017 ACTUAL PART-TIME
ENGINEERING	PUBLIC WORKS	4	4		1	2	+1	1 P/T OVER BUDGET DUE TO 1 P/T OMITTED IN ERROR FROM BUDGET	4	2
FACILITY MAINTENANCE	PUBLIC WORKS	3	3						3	
FLEET MAINTENANCE	PUBLIC WORKS	5	5						5	
AIRPORT	PUBLIC WORKS	3	3						3	
STREETS	PUBLIC WORKS	14	13	1				1 F/T POSITION REMAINS OPEN	14	
LANDFILL	PUBLIC WORKS	2	1	1				1 F/T POSITION REMAINS OPEN	1	
TOTAL		31	29	2	1	2	+1		30	2
WASTE WATER	UTILITIES	12	13	+1				1 F/T OVER BUDGET DUE TO ERROR ON SPREADSHEET	13	
UTILITY MAINT.	UTILITIES	11	8	3				3 F/T POSITIONS REMAINS OPEN	8	
TOTAL		23	21	2					21	0
GRAND TOTAL		219	210	8	78	51	27		211	65

Prepared by Sheila Maldonado, HR Coordinator
Generated September 12, 2017

McAlester Fire Department

Monthly Report

August 2017

Activity	2016	2017	YTD	% +/-
Structure Fire	1	0	19	- 100 %
All Other Fires	13	3	68	- 76 %
EMS	232	236	1761	1.7 %
False Alarms	7	10	69	42.8 %
All Other Responses	10	15	81	50 %

Training

Personnel of the McAlester Fire Department received training in the following areas during the month of August 2017: EMS Forms, Portable Suction

Services provided for the community by the McAlester Fire Department

Station Tours 0

Fire Investigations 0

Code Enforcement 9

Smoke Detector Installations

Inspections 2

Overview

8/2017: New recruit interviews/ Family meetings

8/4/2017: Firefighter Classic Meeting

8/5/2017: Shared Blessings Back Pack giveaway

8/10/2017: LeFlore County Meeting

8/11/2017: Firefighter Classic meeting

8/11/2017: Meeting at Reserve center (monument Placement)

8/14/2017 Thru 8/16/2017 Emergency Management Conference

8/25/2017: Firefighter Classic meeting

McAlester Police Department**Monthly Report****August, 2017****Activity****Call Response by MPD: 4,419****Offense Reports: 206**

Total Violations: 286

Persons Jailed: 193

Total Violations: 281

Traffic Accidents**Accidents: 47**

Injured: 25

Fatalities: 01

Traffic Citations**Citations Issued: 911****Training**

In August, 2017 Officers of the McAlester Police Department received training in the following areas:

A-One Narcotics Training

Advanced Domestic Violence

Crimes against Children

Narcan Training

De-Escalation Training

DUI Data-Base Training

Criminal Interdiction

Gang Intelligence

New State Statutes

Crisis Intervention

Community Services Division

Presentations and activities for the Community Services Division of the McAlester Police Department include the following:

Presentations and activities for the Community Services Division of the Police Department:

Worked on Investigations through 08-04-17.

08-05-17: Backpack giveaway by Shared Blessings at Main and Oklahoma Church of Christ. Two patrolman and I assisted the Pittsburg County Health Department with Child Identification cards and handing out stuffed animals and other items.

08-14-17: Team Lakewood, High School grades 9-12, Lesson #1, approximately 60 Kids.

08-18-17: Team Frink, 5th graders, Lesson #1, approximately 50 kids.

08-23-17: Team Lakewood, High School grades 9-12, Lesson #2, approximately 60 kids.

08-25-17: Team Frink, 5th graders, Lesson #2, approximately 50 kids.

08-26-17: City Fun Fest. Had booth as well as K-9 Unit. Gave away a lot of safety information.

08-30-17: Team Lakewood, High School grades 9-12, Lesson #3, approximately 60 kids.

Wrote articles for Bargain Journal for publication on:

08-06-17- School Zone Safety. 08-13-17- Drive Sober/ Get Pulled Over.

08-20-17- Identity Theft. 08-27-17- Car Seat Safety.

Also working on Military/ McAlester Public School collaboration for teaching Kids Team Concepts.

Also working on T-shirts and Launchers for public events and for School functions.

Have also been asked to assist on Shattered Dreams event in spring of this school year.

Comments from the Chief

The McAlester Police Department is involved in several projects that have been years in the planning and seem to be coming together at this point in time.

Technology

The Department, along with the IT Department are working on two separate but related proposals.

First we have been looking at purchasing new ticket writers but the high cost of the devices has been a prohibitive factor. A new development by the ticket writer company, Brazos, which is owned by Encode/Tyler Technologies has incorporated the ticket writer software to be used by a smart phone. Therefore officers will be able to use smart phones as ticket writers. In addition they can be used as mugshot cameras, evidence cameras, video and/or audio recorders and of course for communications. This new approach will give officers a multifaceted tool at a savings of tens of thousands of dollars less than the previous proposal.

Secondly, we are in the process of testing new Mobile Data Terminals (MDT's) for use in our cars. These units are the second phase of the new Records Management System (RMS) and Computer Aided Dispatch (CAD) system that we have been working toward for the past 9 months. This system will allow the officers on the street to perform most functions in the car which have to be routed through Dispatch at this time. These will include criminal histories, driver's license records, warrant checks, taking incident reports at the scene, receiving intelligence directly to the MDT, etc. The MDT's will also be used for payroll, as the officer can log in when they get in their car and log out when they go off shift. Another feature is that the units will be tracked by GPS and displayed on Dispatch screens. This will be an important officer safety feature and will also allow dispatch to send calls more efficiently because they will already know the location of the officers.

These aforementioned items can be purchased with funds from the IT budget which the council implemented in 2013 by placing an IT fee on most tickets which are issued by the Police Department.

Gary Wansick
Chief of Police

**City of McAlester
Finance Department
Monthly Report
August 2017**

Finance Division; Toni Ervin, CFO

Finance:

- ◆ See Attached financial reports.
- ◆ Processed accounts receivable, business license, hotel taxes, check reconciliation, utility bad debt, and cash collections reconciliation

Accounts Payable:

- ◆ Process invoices for payment, city utility payments, purchase orders
- ◆ Bid: NOTHING

Human Resources:

- ◆ Head count: Full time 214; part time 51 See attached report.
Job openings: 7
New Hires: full-time/part-time 3 Retirements/Left Employment: 2

Payroll:

- ◆ Processed payroll for Non-Uniform, Retirees, Police and Fire Union wages. Processed employee benefits, Oklahoma Tax Commission and Federal Taxes.

IT:

- ◆ See attached report.

Safety:

- ◆ See attached report.

Court:

- ◆ See attached report

Utility Billing & Collections:

- ◆ Process daily cash collections, customer service, bills, late notices, drafts and miscellaneous

Utility water accounts per class: current

Residential: 6,362 Commercial: 1,061 Bulk Water 8

Service Orders: Meter Readers and Utility Maintenance

Totals by Job Code

JOB CODE	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
OFF - TURN OFF SERVICE	73	2	0	0	5
ON - TURN ON SERVICE	78	0	0	0	2
OCC - OCCUPANT CHANGE	64	0	0	0	0
REINS - REINSTATE	117	0	0	0	2
MTRI - METER INFORMATION	127	4	0	0	7
SWAP - METER SWAP	75	0	0	0	0
LEAK - LEAK/CITY SIDE	5	0	0	0	0
SVCHG - SET NEW SERVICE	3	0	0	0	0
RR - RE-READ (AFTER BILLING	13	0	0	0	0
CHK - CHECK MTR DAMAGE/REPLA	33	0	0	0	0
TOTAL ALL CODES	588	6	0	0	16

Monthly Report

TYPE	COUNT	AMOUNT
ADJUSTMENT	737	908.15CR
BILL	7,562	888,313.44
CUTOFF	180	7,100.00
APPLIED DEPOSIT	100	8,220.00CR
CC DRAFT	230	15,801.11CR
LATE CHARGE	1,706	12,554.01
MEMO	3,316	0.00
PAYMENT	5,465	621,434.62CR
REFUND CHECK	64	2,546.22
DRAFT	980	136,359.46CR
WEB PAYMENT	735	69,386.50CR
DEPOSIT	115	13,739.00
TOTAL FOR PERIOD	21,190	72,142.83

IT Department

Help desk and troubleshooting of systems

Monitor and update IT infrastructure: 175 Computers including laptops, 11 Servers, 24 iphones, 16 ipads, 70 regular phones, internet and phones in 14 locations, base stations at two of water towers.

Time Clocks implementation:

Continuing to add Executime access for all the offices

Installed 5 time clocks at the following locations:

Expo

Central garage

Stipe Center

Utility maintenance

Parks/traffic/building maintenance

Executime training

2 day AMI training

Monitor AMI system

Attended product demos with Panasonic, Getac and Dell for laptop in Police vehicles

Attended meeting with Tyler Technologies to see demo on the CAD (computer aided dispatch) system.

Acquired quotes from Tyler Technologies and US Cellular to possibly add additional ticket writers using smart phones.

Ordered credit card machines for the Expo concession stand and office. This will allow debit and credit cards to be used for rental fees and concession products.

Purchased new MAC desktop computer and video editing software to create media for the city's government access channel.

Purchased new MAC for Paralegal to redact videos for public release.

Monitor and update the city's website.

Perform daily backups of the city's systems.

**City of McAlester
City Clerk
Monthly Report
Month(s) August, 2017**

1. Meetings attended: 1 Regular: August 22, 2017
August 8, 2017 – On vacation, Karen Boatright sat in for me.
2. Produced minutes for 2 Regular.
August 8, 2017 – Regular meeting
August 22, 2017 – Regular meeting
3. Open Records Requests: Multiple Police Department Records Request.
Various Citizen Requests for information
4. Status of Recodification of Code of Ordinances:
Distributing new Code Books.
5. Bid openings: None
6. Submitted Notice of Tort claims: 0 - Vehicle Damage
(Filed w/OMAG) 0 - Property Damage
0 - Misc.
7. OMAG Tort Claim Denials: None
8. OMAG Tort Claim Settlements: None
9. Submitted Risk Mgmt. Claims (Fire Dept. Liability): 0 – Vehicle Damage
0 – Property Damage
0 – Misc.
10. Claims Filed for Damage to Municipal Property: None
11. Training attended: None
12. Misc. meetings: None
13. Misc. items: Working on obtaining information and quotes on a Document Management System.



August 2017 Tourism Report
Tourism Coordinator Eddie Gray

Current Projects:

Status:

Hotels

With continued efforts to maintain dialog with our hotels, we have visited, sent out bids for events and have courtesy called on them. During our bi-weekly visits, we restock our brochures and ask what concerns or problems they are having. This past month, we made sure the hotels were fully stocked with tourism brochures, preparing for Labor Day.

City Brochures/ Travel OK

We are revamping the "Heartbeat" brochure at this time to include more information about our points of interest and add telephone numbers for our restaurants. The new brochure will have a refreshing, updated look. It was intended to have this completed at the beginning of the new budget year but we are looking for a different look/concept for the brochure. We have been having discussions with Maps Ink who printed the "History Map of McAlester" about their pricing and it will be more economical for them to produce this piece than Briggs Printing but we are going to be in touch with McAlester News Capital to check pricing for a tabloid size publication.

Local Calendar

Eddie updates this calendar of events as needed (sometimes daily). Many organizations and people use this calendar to find what events are going on in McAlester. This calendar is located on the city's website on the left-hand side under the "Community Calendar" tab.

1-5 Year Tourism Plan

Still working on Reba tourism for our city. Eddie last spoke to Reba's media person three months ago, but has an idea to reopen dialog with them. An idea about Lake Eufaula tourism is coming back into discussion and we will report in more detail in a future report.

Disc Golf Tournament

We continue to meet with Matt House on helping host the 2017 PDGA A-Tier tournament. This tournament has the potential to bring in 480 players and many spectators. This will be a 3 day tournament so our hotels will hopefully be filled for its duration.

Tourism Social Media

Our Social Media sites are growing daily. This outlet continues to reach many people on a daily basis, bringing information and tourism dollars to our city. More and more people come to us and say they are happy to have us on their Facebook feed because they can see what events are happening in McAlester. We are now the go-to for event listings for McAlester. We are going to be setting up an account with Instagram and Snapchat to go along with the tourism social media outlets. Currently we are only on Facebook and Twitter.

Visitor's Bureau

We receive many visits each week from out of town visitors. We visit with them and find out their interests so we can send them in the right direction. We continue to have visitors who have recently relocated to McAlester, wanting to gain information about our city. Excellent customer service is given to all guests that visit our office.

The history of the Oklahoma State Penitentiary

We are in the beginning stages of developing a historic information piece about our Oklahoma State Penitentiary. This brochure could possibly be made into a bus tour with Tannehill Museum being part of the trip.

Reunions/conferences

Each month we prepare welcome bags to welcome guests traveling in for various functions. These bags included a welcome letter from our Mayor, our Heartbeat brochure, our antique store rack card, the history map and a pen.

CultureFest

A lot of focus has been dedicated in helping the Arts & Humanities Council with the planning and execution of CultureFest. This event will be held on Choctaw avenue on September 23rd and will feature live entertainment, extreme rides, beer gardens, vendors and all kinds of activities. Eddie scheduled Billy Sumner and Mary Helfenbein to an on-air interview on KTUL's "Good Day Tulsa" show for Monday, September 18th to help promote the festival.

Wild West Festival

Wild West Festival is coming up on October 7th and 8th. The festival committee, which we are part of, is doing a great job of getting this festival put together. Pake McEntire will be the featured entertainer. This festival has continued to scale each year and attendance is expected to be at least last year's level of 8,200.

Event Finding

Most days we look for events to come to McAlester and speak to show owners to learn of their booking process and then try to find a suitable partner to make an event happen. It is very difficult to book the Expo hall for seven months out of each year due to lack of air conditioning there.

At this time McAlester Tourism is promoting and helping facilitate these upcoming events/projects:

- Family Fun Fest
- CultureFest
- Splash Bash
- Citywide Garage Sale
- Wild West Festival
- 4th Annual Buffalo Run Pro-Am
- Vintage Christmas Open House
- \$10,000 Drawing
- TIF Districting
- Better Block/Streetscape
- McEntire Family branding

Boards and Committees Eddie currently sits on:

- Old Town Association Board Advisory Member
- SOFA Board
- Arts and Humanities Board
 - Membership Chair
 - Culture Fest Vendor Chair
- TIF Committee
- Main Street – Better Block Committee
 - Design Committee
 - Organization Committee
- Way-finding Signs Committee
- Chamber of Commerce Shop Lokal Committee
- Non-Uniform Council Secretary
 - Family Fun Fest Committee

Fulfillment Report from OK Tourism

- **Top States:** Oklahoma and Texas were your #1 and #2 requestors. Oklahoma ranked first for all partners this month and Texas ranked second for all partners except one, whose second requestor was Florida.
- **Number Three States:** Missouri was your #3 requestor. Thirty partners had Missouri as their third requestor. Kansas was the third requestor for 12 partners, followed by Arkansas (6), Illinois (6), Florida (2) and Louisiana (1). Seventeen partners had a multi-state tie as their third requestor.
- **Surrounding State Activity:** The surrounding states had the following activity: Texas ranked #2 for 73 partners this month. Arkansas was a third requestor for six partners. Kansas ranked third for twelve partners. Missouri ranked third this month for thirty partners.
- **In-state/Out-of-state Mix:** About 44% of your orders came from Oklahoma. The average partner received 42% of their orders from in-state, so you were above average on your in-state requests.
- **Average Orders:** There were 74 brochures active during the month on the web site order form.

Attendance:

- Hotel visits (2 times per month)
- Choctaw Country Inc. Board in Poteau (bi-monthly)
- Weekly meetings with McAlester Area Chamber of Commerce, Pride in McAlester and McAlester Main Street
- Monthly Leadership Meetings
- State Tourism Meetings in OKC
- Oklahoma Road Shows
- Various committee & board meetings

Advertising with:

- Visit McAlester Facebook (Free)
- Visit McAlester Twitter (Free)
- Travel Ok online (Free)
- McAlester & Eastern Radio (Free)
- Social Media (Free unless boosted)
- LoCalendar (Free)
- Livability Magazine / online
- Choctaw Country
- Travel Ok New 2017/2018 Travel Guide
- Lake Eufaula Guide
- Press Releases throughout Oklahoma
- Chamber of Commerce Membership Guide

The McAlester Airport Authority met in Regular session on Tuesday September 12, 2017, at 6:00 P.M. after proper notice and agenda was posted September 8, 2017.

Present: Jason Barnet, Robert Karr, Travis Read, Cully Stevens, Buddy Garvin & John Browne
Absent: Weldon Smith
Presiding: John Browne, Chairman

A motion was made by Mr. Read and seconded by Mr. Garvin to approve the following:

- Approval of the Minutes from the August 22, 2017, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending September 6, 2017. *(Toni Ervin, Chief Financial Officer)* in the amount of \$6,915.64.
- Confirm action taken on City Council Agenda Item C, the Mayor's reappointments of Michael Hogan, P.O. Box 1788, McAlester, and Steve Otis, 911 Summit Ridge, McAlester to the McAlester Airport Advisory Board, for terms to end October, 2018. *(John Browne, Mayor)*
- Confirm action taken on City Council Agenda Item E, the Mayor's appointment of Les Cashmere, 846 Ulan Rd, McAlester, to the McAlester Airport Advisory Board, for a term to end October, 2018. *(John Browne, Mayor)*
- Confirm action taken on City Council Agenda Item 3, an Ordinance amending Ordinance No. 2604 which established the budget for fiscal year 2017-2018; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 5, the Task Order Master Agreement for Consulting Services and Task Order #1 between the City of McAlester and C. H. Guernsey & Company for the development of the City of McAlester's Comprehensive Plan. *(Jayme Clifton, Community & Economic Development Director)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Barnett, Karr, Read, Garvin, Stevens & Chairman Browne

NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority, Mr. Read moved for the meeting to be adjourned, seconded by Mr. Garvin.

There was no discussion and the vote was taken as follows:

AYE: Trustees Garvin, Karr, Read, Garvin, Stevens & Chairman Browne

NAY: None

Chairman Browne declared the motion carried.

John Browne, Chairman

ATTEST:

Cora Middleton, Secretary

The McAlester Public Works Authority met in Regular session on Tuesday September 12, 2017, at 6:00 P.M. after proper notice and agenda was posted September 8, 2017.

Present: Cully Stevens, Travis Read, Jason Barnett, Robert Karr, Buddy Garvin & John Browne
Absent: Weldon Smith
Presiding: John Browne, Chairman

A motion was made by Mr. Stevens and seconded by Mr. Read to approve the following:

- Approval of the Minutes from the August 22, 2017, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending September 6, 2017. *(Toni Ervin, Chief Financial Officer)* in the amount of \$186,676.15.
- Confirm action taken on City Council Agenda Item 3, an Ordinance amending Ordinance No. 2604 which established the budget for fiscal year 2017-2018; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 4, authorization for the Mayor to sign Reconciliation Change Order No.3, the final pay request in the amount of \$215,085 from Utility Technology Services, Inc. for Phase 1 of the AMI Project and accept the project as complete. *(Dale Seaton, Project Engineer, Holloway, Updike and Bellen, Inc.)*
- Confirm action taken on City Council Agenda Item 5, the Task Order Master Agreement for Consulting Services and Task Order #1 between the City of McAlester and C. H. Guernsey & Company for the development of the City of McAlester's Comprehensive Plan. *(Jayme Clifton, Community & Economic Development Director)*
- Confirm action taken on City Council Agenda Item 6, to rescind the bid amount of \$127,501.54 from Gipson Construction, and accepting the second lowest bidder, KATCON, Inc., in the amount of \$133,324.87, and to authorize the Mayor to sign the Notice of Award and Contract Agreement for the 2016 CDBG Water Improvements Project with KATCON, Inc. *(Robert Vaughan, Infrastructure Solutions Group)*
- Confirm action taken on City Council Agenda Item 7, authorization for the Mayor to sign the Engineering Contract Funding Agreement between the City and the Oklahoma Department of Transportation for engineering services involving the City of McAlester. *(David Horinek, Public Works Director)*

- Confirm action taken on City Council Agenda 8, authorization to purchase one new and unused 2017 Weiler Model P385B Asphalt Paver on State of Oklahoma Equipment Contract SB192 pursuant to Section 2-382 of the McAlester City Code. *(Sheila Norman, Purchasing Assets, David Horinek, Public Works)*
- Confirm action taken on City Council Agenda Item 9, accepting Change Order #2 for four (4) Weather Days only. There will be no increase or decrease in the contract amount, only an extension in days for the duration of the contract, and to allow payment for substantial completion of this project and authorizing the Mayor to sign the above mentioned documents to Gipson Construction for this project. *(David Horinek, Public Works Director)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Barnett, Karr, Read, Stevens, Garvin & Chairman Browne
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority. Mr. Stevens moved for the meeting to be adjourned, and the motion was seconded by Mr. Read. There was no discussion and the vote was taken as follows:

AYE: Trustees Barnett, Karr, Read, Stevens, Garvin & Chairman Browne
NAY: None

Chairman Browne declared the motion carried.

ATTEST:

John Browne, Chairman

Cora Middleton, Secretary

Council Chambers
Municipal Building
August 22, 2017

The McAlester Retirement Trust Authority met in Regular session on Tuesday, August 22, 2017, at 6:00 P.M. after proper notice and agenda was posted August 17, 2017.

Present: Weldon Smith, Travis Read, Cully Stevens, Buddy Garvin, Jason Barnett, Robert Karr, & John Browne
Absent: None
Presiding: John Browne, Chairman

A motion was made by Mr. Garvin and seconded by Mr. Karr to approve the following:

- Approval of the Minutes from the July 25, 2017 Regular Meeting of the McAlester Retirement Trust Authority. (*Cora Middleton, City Clerk*)
- Approval of Retirement Benefit Payments for the Period of August, 2017. (*Toni Ervin, Chief Financial Officer*) in the amount of \$ 95,856.77.

There was no discussion, and the vote was taken as follows:

AYE: Trustees Smith, Read, Stevens, Garvin, Karr, Barnett & Chairman Browne
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority. Mr. Garvin moved for the meeting to be adjourned, seconded by Mr. Karr. The vote was taken as follows:

AYE: Trustees Smith, Read, Stevens, Garvin, Karr, Barnett & Chairman Browne.
NAY: None

Chairman Browne declared the motion carried.

John Browne, Chairman

ATTEST:

Cora Middleton, Secretary