



# McAlester City Council

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## NOTICE OF MEETING

### Regular Meeting Agenda

Tuesday, August 8, 2017 – 6:00 pm  
McAlester City Hall – Council Chambers  
28 E. Washington

John Browne .....	Mayor
Weldon Smith .....	Ward One
Cully Stevens .....	Ward Two
Travis Read .....	Ward Three
Robert Karr, Vice Mayor .....	Ward Four
Buddy Garvin .....	Ward Five
Jason Barnett .....	Ward Six
Peter J. Stasiak .....	City Manager
William J. Ervin .....	City Attorney
Cora M. Middleton .....	City Clerk

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame.*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

#### CALL TO ORDER

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*Announce the presence of a Quorum.*

#### INVOCATION & PLEDGE OF ALLEGIANCE

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#### ROLL CALL

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#### CITIZENS COMMENTS ON NON-AGENDA ITEMS

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*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

**CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the July 6, 2017, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the July 11 2017, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for July 19, 2017 through August 1, 2017. *(Toni Ervin, Chief Financial Officer)*
- D. Accept and place on file the McAlester Main Street Annual Performance Report for FY 2016-2017. *(Amy Newman, Executive Director)*
- E. Accept and place on file the Pride in McAlester Annual Performance Report for FY 2016-2017. *(Stephanie Giacomo, Executive Director)*

**ITEMS REMOVED FROM CONSENT AGENDA****PUBLIC HEARING**

*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.*

**SCHEDULED BUSINESS**

- 1. Consider and act upon, Amendment No. 1 to the Agreement for Professional Airport consulting Services with LBR, Inc., to provide consulting services, including plans and specifications for Project 3-40-0057-015-2017 "Rehabilitate Runway 2/20 and Connecting Taxiways (Design Only)" *(David Horinek, Public Works)*

**Executive Summary**

Motion to approve and authorize the Mayor to sign Amendment No. 1 to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide consulting services, including services, including plans and specifications for Project 3-40-0057-015-2017 "Rehabilitate Runway 2/20 and connecting Taxiways (Design Only)" and acceptance of the fee schedule as per the attached Amendment.

- 2. Consider and act upon, a Use Permit After Review in the Wade Watts Corridor for the use of the property at 1415 E Wade Watts Avenue for "professional offices". *(Jayme Clifton, Community & Economic Development Director)*

**Executive Summary**

Motion to approve a Use Permit After Review in the Wade Watts Corridor for the use of the property at 1415 E Wade Watts Avenue for “professional offices” and to authorize the Mayor to sign the Use Permit after Review approval form.

3. Discussion and possible action for a pledge of funds for the construction and/or expansion of a Sports Complex in the City of McAlester. *(Peter Stasiak, City Manager)*

**NEW BUSINESS**

*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes*

**CITY MANAGER’S REPORT (Peter J. Stasiak)**

- Report on activities for the past two weeks.

**REMARKS AND INQUIRIES BY CITY COUNCIL****MAYORS COMMENTS AND COMMITTEE APPOINTMENTS****RECESS COUNCIL MEETING****CONVENE AS McALESTER AIRPORT AUTHORITY**

*Majority of a Quorum required for approval*

- Approval of the Minutes from the July 25, 2017, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending August 1, 2017. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 1, Amendment No. 1 to the Agreement for Professional Airport consulting Services with LBR, Inc., to provide consulting services, including plans and specifications for Project 3-40-0057-015-2017 “Rehabilitate Runway 2/20 and Connecting Taxiways (Design Only)” *(David Horinek, Public Works)*

**ADJOURN MAA****CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

*Majority of a Quorum required for approval*

- Approval of the Minutes from the July 25, 2017, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending August 1, 2017. *(Toni Ervin, Chief Financial Officer)*

ADJOURN MPWA

RECONVENE COUNCIL MEETING

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ADJOURNMENT

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**CERTIFICATION**

*I certify that this Notice of Meeting was posted on this \_\_\_\_\_ day of \_\_\_\_\_ 2017 at \_\_\_\_\_ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

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**Cora M. Middleton, City Clerk**



Council Chambers  
Municipal Building  
July 6, 2017

The McAlester City Council met in a Special session on Thursday, July 6, 2017, at 5:30 P.M. after proper notice and agenda was posted, June 29, 2017, at 9:27 A.M.

### **Call to Order**

Mayor Browne called the meeting to order.

### **Roll Call**

Council Roll Call was as follows:

Present: Weldon Smith, Cully Stevens, Travis Read, Buddy Garvin, Jason Barnett & John Browne  
Absent: Robert Karr  
Presiding: John Browne, Mayor

Staff Present: Pete Stasiak, City Manager; Mel Priddy, Community Services Director; Toni Ervin, CFO; Jayme Clifton, Community Development Director; Brett Brewer, Fire Chief; Gary Wansick, Police Chief; David Horinek, Public Works Director; Kirk Ridenour, Economic Development Director and Cora Middleton, City Clerk

### **Scheduled Business**

#### **Town Hall**

1. Discussion of the Comprehensive Plan for the City of McAlester.

Director Clifton addressed the Council explaining what a Comprehensive Plan was and she then presented the Council with an overview of how the Comprehensive Plan for the City of McAlester would be developed. She also reviewed the steps that had been followed to obtain the Request for Proposals (RFPs) and then the process that had been followed to evaluate the five (5) RFPs that had been received on March 17, 2017 and make the selection of which firm to recommend to develop the new Comprehensive Plan for the City of McAlester.

Following Director Clifton's presentation there was discussion concerning if other cities had been contacted about their experience with the Guernsey firm, how long the process to develop the new plan would take, how the firm planned on getting public participation, if additional meetings could be held, if the firm planned on having a presence in the City during the development of the plan, the types of businesses that might come to the City, how the steering

committee was formed, how the firm would be paid for their services and how this plan should be a working plan that is used and not put on a shelf.

There was no vote on this item.

**Adjournment**

The meeting was adjourned at 6:23 P.M.

ATTEST:

\_\_\_\_\_  
John Browne, Mayor

\_\_\_\_\_  
Cora Middleton, City Clerk

Council Chambers  
Municipal Building  
July 11, 2017

The McAlester City Council met in a Regular session on Tuesday, July 11, 2017, at 6:00 P.M. after proper notice and agenda was posted, July 10, 2017 at 4:45 P.M.

### **Call to Order**

Mayor Browne called the meeting to order.

Vice-Mayor Karr gave the invocation and led the Pledge of Allegiance.

### **Roll Call**

Council Roll Call was as follows:

Present: Weldon Smith, Cully Stevens, Travis Read, Robert Karr, Jason Barnett & John Browne

Absent: Buddy Garvin

Presiding: John Browne, Mayor

Staff Present: Peter J. Stasiak, City Manager; David Horinek, Public Works Director; Jayme Clifton, Community Development Director; Toni Ervin, CFO; Gary Wansick, Police Chief; Brett Brewer, Fire Chief; Kirk Ridenour, Economic Development Director; William J. Ervin, City Attorney and Cora Middleton, City Clerk

### **Citizens Comments on Non-Agenda Items**

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

Gabriel Santiago, 1 Colonial Circle addressed the Council asking them to fix his road. He distributed photos of the road in front of his home.

Zach Prichard, 520 S. 2<sup>nd</sup>, addressed the Council commenting that the City seemed to have problems effectively communicating with the community to get input and disperse information.

### **Consent Agenda**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the June 13, 2017, Regular Meeting of the McAlester City Council. (Cora Middleton, City Clerk)

- B. Approval of Claims for June 21, 2017 through July 5, 2017. *(Toni Ervin, Chief Financial Officer)* General Fund - \$188,026.53; Nutrition - \$2,334.65; Landfill Res./Sub-Title D - \$5,460.00; Tourism Fund - \$12,794.13; SE Expo Center - \$27,602.39; E-911 - \$1,922.97; Economic Development - \$4,130.85; Grants & Contributions - \$3,554.75; Fleet Maintenance - \$8,229.34; Worker's Compensation - \$1,883.36; CIP Fund - \$38,940.45; Technology Fund - \$2,474.56 and Stormwater Fund - \$26,722.41.
- C. Consider and act upon, signing a lease with Miller Office Supply for lease of a copier for the Expo Office. *(Toni Ervin, Chief Financial Officer)*
- D. Consider and act upon, approval of a request from McAlester Public Schools to partner with them for the rental fee for the use of the Southeast Expo Center Room 103 for their "Back to School Kickoff" set for August 4, 2017 in the amount of \$315.00. *(Toni Ervin, Chief Financial Officer)*
- E. Consider and act upon, approval of a request from McAlester Public Schools to partner with them for the rental fee for the use of the Southeast Expo Center Expo Hall for their Technology Expo set for November 16 & 17, 2017 in the amount of \$1,500.00. *(Toni Ervin, Chief Financial Officer)*
- F. Concur with the Mayor's appointment of Helen Wheeler, 749 Tennessee Ave., to the Ethics Board for a term to expire February, 2020. *(John Browne, Mayor)*

A motion was made by Councilman Read and seconded by Councilman Smith to approve the Consent Agenda. There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Smith, Stevens, Karr, Barnett & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

### **Scheduled Business**

1. Discussion of the ODOT Highway 270 (Carl Albert Parkway) Traffic Signal Project. *(John Browne, Mayor)*

Executive Summary

Discussion of the Signal Project being performed by ODOT along Carl Albert Parkway beginning at A Street and ending at Tandy Town.

Mayor Browne commented that there were strong feelings about this issue on both sides. He stated that this had not been done to create a hardship on anyone. He then turned the floor over to Anthony Echelle, ODOT Division 2 Engineer.

Mr. Echelle addressed the Council reviewing the steps that had been taken by ODOT and the City of McAlester to get to this point in the project. He explained that this was a mutual partnership, it would modernize the remaining signal lights and ODOT's recommendations to remove several of the traffic signals had been based on a National Standards Analysis. He added

that when complete the changes would make Carl Albert Parkway/270 Highway safer for pedestrians and drivers.

There was discussion among the Council and Mr. Echelle concerning the “A” Street intersection, if there was a problem with the Contractor, “U” turns at the hooded left turns, if the speed limit would be decreased, what would be done if speed became an issue, how this change could affect emergency response time, the cost of changing the pedestrian crosswalk around 3<sup>rd</sup> street to a full signal, the other cities that had this type of traffic control, the height of the barriers in the hooded left turns, and the type of traffic control that would be used at the pedestrian crossings.

The following citizens expressed their concerns with the change to the traffic signals on Carl Albert Parkway/270 Highway:

Mike Pruitt, 213 E. Madison

Lucinda Heikkinen, 312 W. Monroe

Sayer Brenner, 600 Nelson Lane

John Titsworth, 1010 Douglas addressed the Council expressing his support of the project and commented that Carl Albert Parkway was not a city street, but was a federal highway that was there to aid in the transfer of travelers going east and west. He also added that the two (2) highways that had been previously used as examples were bypasses around those communities and not highways through the communities.

The discussion ended with citizens and some Council inquiring if changes to the project could still be made and Mr. Echelle informing them that no changes could be made to the project.

There was no vote on this item.

2. Consider and act upon, approval and authorization for the Mayor to sign a Contract for Services with the McAlester Defense Support Association (MDSA) and McAlester Defense Support Services, Inc. (MDSS) for the support of a full time office and Executive Director position for MDSS. This contract includes shared funding with the MDSA for FY 2017-2018. (*Kevin Priddle, MDSA/MDSS*)

Executive Summary

Motion to approve and authorize the Mayor to sign the Contract for Services with MDSA and MDSS.

Manager Stasiak introduced Kevin Priddle as the new President of MDSS.

Mr. Priddle addressed the Council providing them with a written update and reviewed what MDSA and MDSS did for the City and the McAlester Army Ammunition Plant. He added that the plan was to bring in more communities in the future to inform and help support this program.

Mayor Browne commented that it was important that the public know why the City of McAlester had this agreement. He explained that it was illegal for cities to lobby but MDSA could lobby on behalf of the city.

A motion to approve and authorize the Mayor to sign the contract for Services with MDSA and MDSS was made by Vice-Mayor Karr and seconded by Councilman Stevens. There was no discussion, and the vote was taken as follows:

AYE: Councilman Karr, Stevens, Read, Barnett, Smith & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

3. **TABLED FROM THE JUNE 27, 2017 MEETING:** Consider and act upon, to approve the selection of Guernsey as the most suitable firm for the update of the City of McAlester Comprehensive Plan and to authorize staff to begin negotiations with Guernsey for the efforts of negotiating a contract for review, consideration, and approval by the Council. *(Jayme Clifton, Community & Economic Development)*

Executive Summary

Motion to approve the selection of Guernsey as the most suitable firm for the update of the City of McAlester Comprehensive Plan and to authorize staff to begin negotiations with Guernsey, for the efforts of negotiating a contract for review, consideration, and approval by the Council.

Director Clifton addressed the Council informing them that at the Town Hall Meeting on July 6<sup>th</sup> many of the questions had been answered.

Councilman Stevens inquired about Phase 6 in Guernsey's proposal and Director Clifton stated that modifications could be made to the process.

A motion was made by Councilman Read to approve the selection of Guernsey as the most suitable firm for the update of the City of McAlester Comprehensive Plan and to authorize staff to begin negotiations with Guernsey for the efforts of negotiating a contract for review, consideration, and approval by the Council. The motion was seconded by Councilman Smith. There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Smith, Karr, Barnett, Stevens & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

4. Consider and act upon, acceptance and authorization for the Mayor to sign the Change Order No. 2 for the Automatic Meter Reading System by Utility Technology Services, Inc. *(Toni Ervin, Chief Financial Officer, Sherri Swift, Accountant)*

Executive Summary

Staff recommends that the Council approve Change Order No. 2.

Sherri Swift, Accountant addressed the Council updating them on the AMI project and explaining why the Change Order was needed.

Councilman Smith asked if the system was working on the new installed meters, if they were communicating with the citizens and how much the usage had gone up.

Ms. Swift stated that the new meters were working but there was still training to do with staff. She commented that usage had shown to go up but she did not have the figures. She added that she would get that information for him. She stated that this would allow the City to be proactive with the customers.

Councilman Read commented that the leak detection was not working and he was concerned with a contractor that could not perform according to the contract.

Manager Stasiak commented that there had been 150 leaks detected and the Utility office was attempting to get the information out. He added that some of the problems were the pipes that had been previously used and if the issue was a maintenance problem then the City would handle. But if it was the size of the meter then it would be added to the second phase of the project.

There was no further discussion, and a motion was made by Councilman Stevens to accept and authorize the Mayor to sign Change Order No. 2 for the Automatic Meter Reading System by Utility Technology Services, Inc. The motion was seconded by Councilman Smith, and the vote was taken as follows:

AYE: Councilman Stevens, Smith, Karr, Barnett, Read & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

### **New Business**

*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*

There was no new business.

### **City Manager's Report**

- Report on activities for the past two weeks.

Manager Stasiak updated the Council on the Residuals Handling Project at the Water Treatment Plant. He informed them that the MCC Controls for the Water Treatment Plant had been ordered, they were being constructed and should be delivered no later than August 25, 2017. He updated the Council on a recent occurrence with Severn Trent, a United Kingdom based company, selling their operations to a U.S. management team and private investors. He added that they would be maintaining the Severn Trent name in the United States but would be moving away from the United Kingdom.

Manager Stasiak stated that he had received news on the construction on the Highway 69 project. He commented that on July 20<sup>th</sup> from 10:00 P.M. to 6:00 A.M. on July 21<sup>st</sup> the Comanche intersection and the east side of the frontage road would be shut down so the contractor could install the east side of the frontage road the goes down to Wade Watts. He added that phase one's (1) projected completion date was the end of July first of August.

Manager Stasiak furnished the Council with a list of storm shelters that were available to the public. Which were the McAlester Public Schools Administration Building, the McAlester Police Department and the Emergency Response Center. He added that possible future locations could be the Pittsburg County Sheriff's Complex, the old National Guard Armory and the old Army Reserve Building.

Vice-Mayor Karr inquired about any liability that the City would have with public storm shelters.

Manager Stasiak commented that many communities were recommending that citizens' shelter where you are at and the communities were moving away from public shelters.

Attorney Ervin commented that by law the City was not responsible for the early warning system or providing storm shelters. So nothing by law attaches to the City's liability.

### **Remarks and Inquiries by City Council**

Councilman Stevens inquired about the ordinance that regulated how citizens apply for water service and asked for a copy.

Councilman Read thanked Manager Stasiak for the information on the storm shelters and asked that it be posted on the City's website and Facebook page.

Vice-Mayor Karr suggested that when that information was put out to the community that they be encouraged to go to the shelter early.

### **Mayor's Comments and Committee Appointments**

Mayor Browne asked that a heavy rotation of information regarding the road closure be put out to the community. He then informed the Council that Saturday on Choctaw Avenue there would be quite a few water slides for the citizens to enjoy. He thanked Gabriel Santiago for addressing the Council concerning his road and he thanked everyone that came and expressed their opinion and encouraged the citizens to continue to inform the Council of what they wanted.

### **Recess Council Meeting**

Mayor Browne asked for a motion to recess the Regular Meeting to convene the Authorities. Councilman Stevens moved to recess the Regular Meeting and convene the Authorities. The motion was seconded by Councilman Smith.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Stevens, Smith, Karr, Barnett, Read & Mayor Browne

NAY: None



Mayor Browne declared the motion carried and the meeting was recessed at 8:25 P.M.

Reconvene Council Meeting

The Regular Meeting was reconvened at 8:26 P.M.

Adjournment

There being no further business to come before the Council, Councilman Smith moved for the meeting to be adjourned. The motion was seconded by Councilman Stevens. There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Stevens, Barnett, Read, Karr & Mayor Browne

NAY: None

Mayor Browne declared the motion carried, and the meeting was adjourned at 8:26 P.M.

ATTEST:

\_\_\_\_\_  
John Browne, Mayor

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Cora Middleton, City Clerk

**CLAIMS FROM**

**July 19, 2017  
Thru  
August 1, 2017**

PACKET : 15554 15566 15578 15583 15592 15618

VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00026	AT & T LONG DISTANCE					
		I-201707250038	01 -5215315	TELEPHONE UTI PHONE EXP-LONG DISTANCE	084043	70.48
01-A00267	AIRGAS, INC					
		I-9065641896	01 -5653213	SAFETY EXPENS SAFETY SUPPLIES	084067	18.75
		I-9065641897	01 -5653213	SAFETY EXPENS SAFETY SUPPLIES	084067	1,322.63
01-A00345	STAPLES ENTERPRISES LLC					
		I-17-00271	01 -5543316	REPAIRS & MAI REPAIR TO DRAINAGE LINE	084069	125.00
01-A00362	VYVE BROADBAND					
		I-201707180021	01 -5431328	INTERNET SERV INTERNET SVS-FIRE STATION #2	084000	62.95
		I-201707180021	01 -5431328	INTERNET SERV INTERNET SVS-FIRE STATION #3	084000	62.95
		I-201707250042	01 -5865328	INTERNET SERV INTERNET SVS-CENTRAL GARAGE	084044	89.07
		I-201707250042	01 -5547328	INTERNET SERV INTERNET SVS-OAK HILL CEMETERY	084044	62.79
01-A00500	AMERICAN MUNICIPAL SERV					
		I-34957	01 -2105	COLLECTION AG COURT COLLECTION FEES-JUNE 17	084070	8,908.40
01-A00707	ARLEDGE & ASSOCIATES, P					
		I-250	01 -5211331	EMPLOYEE TRAV SEMINAR REGISTRATION FEES	084071	160.00
01-A00732	ASHLIE E. RIDENOUR					
		I-201708020072	01 -5544308	CONTRACT LABO CONSESSION LABOR - SBC	084073	96.00
01-B00180	UNION IRON WORKS, INC.					
		I-S2000163.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084078	1,555.07
		I-S2011485.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084078	644.94
01-B00503	BROKEN ARROW ELECTRIC S					
		I-S2220227.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084079	62.49
		I-S2229548.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084079	60.41
01-C00443	CHRIS HEAROD					
		I-201707260053	01 -5544308	CONTRACT LABO UMPIRE FEES-6 GAMES	084084	175.00
		I-201708020077	01 -5544308	CONTRACT LABO UMPIRE FEES - 6 GAMES	084084	150.00
01-C00463	CITY MANAGERS ASSOCIATI					
		I-17-00327	01 -5210330	DUES & SUBSCR CMAO MEMBERSHIP RENEWAL	084085	640.00
01-C00840	CRAWFORD & ASSOCIATES P					
		I-10798	01 -5215302	CONSULTANTS CONSULTING FEES	084086	120.00
01-D00500	DLT SOLUTIONS					
		I-4600347A	01 -5225349	SOFTWARE MAIN AUTO CAD RENEWAL FEE	084094	603.31
01-D00525	DOG WASTE DEPOT					
		I-167920	01 -5542203	REPAIRS & MAI DOG WASTE BAGS-DOG PARK	084095	159.96

PACKET : 15554 15566 15578 15583 15592 15618

VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-D00684	DR. JASON MCELYEA					
		I-043	01 -5432308	CONTRACTED SE CONTRACT EMS SVS-JULY 2017	084097	1,071.00
01-E00264	ERIK CRENSHAW					
		I-201707260050	01 -5544308	CONTRACT LABO UMPIRE FEES-16 GAMES	084101	400.00
		I-201708020078	01 -5544308	CONTRACT LABO UMPIRE FEES - 4 GAMES	084101	100.00
01-E00266	ERVIN & ERVIN ATTORNEYS					
		I-7-19-17	01 -5214302	CONSULTANTS LEGAL FEES	083999	2,970.00
		I-AUGUST 2017	01 -5214302	CONSULTANTS CONTRACT LEGAL SVS-AUG 2017	084025	3,233.33
01-F00037	FASTENAL					
		I-OKMCA158174	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084102	223.09
01-F00141	WITMER PUBLIC SAFETY GR					
		I-E1610329.002	01 -5431207	CLOTHING ALLO BADGES FOR FIRE DEPT	084103	79.00
01-G00010	G C RENTAL CENTER, INC					
		I-47614	01 -5865218	STREET REPAIR EQUIPMEMT RENTAL FEE	084105	259.00
		I-47745	01 -5865218	STREET REPAIR EQUIPMEMT RENTAL FEE	084105	239.00
01-H00223	CLEVELAND PETROLEUM PRO					
		I-111571	01 -5542212	FUEL EXPENSE DIESEL FOR PARKS SHOP	084107	1,416.00
01-I00049	IDEAL CLEANING					
		I-JULY 2017	01 -5548308	CONTRACTED SE MONTHLY CLEANING SERVICE	084108	1,835.00
01-I00110	IMPRESS OFFICE SUPPLY					
		I-1000	01 -5215202	OPERATING SUP OFFICE SUPPLIES	084109	1.50
		I-998	01 -5215202	OPERATING SUP OFFICE SUPPLIES	084109	30.00
01-I00115	INTERMEDIX TECHNOLOGIES					
		I-INVADPI23271	01 -5432308	CONTRACTED SE EMS CONTRACT SVS-JUNE 2017	084110	5,271.12
01-I00120	TYLER TECHNOLOGIES					
		I-025-196658	01 -5213336	FEES MONTHLY SUPPORT FEES-COURT	084111	200.00
		I-025-196658	01 -5225349	SOFTWARE MAIN MONTHLY SUPPORT FEES-IT	084111	220.50
01-K00159	BSN SPORTS					
		I-900180596	01 -5542202	OPERATING SUP BASKETBALLS FOR STIPE CTR	084116	456.12
01-K00205	KIAMICHI AUTOMOTIVE WHO					
		I-072517	01 -5431203	REPAIRS & MAI MISC AUTO PARTS	084118	5.00
01-L00380	LOCKE SUPPLY CO.					
		I-31946215-00	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084121	17.38
		I-31960603-00	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084121	9.74
		I-31981023-00	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084121	206.76
		I-32005132-00	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084121	55.01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-L00423	LOUIS G VIETTA					
		I-201707260051	01 -5544308	CONTRACT LABO UMPIRE FEES-9 GAMES	084122	225.00
		I-201708020074	01 -5544308	CONTRACT LABO UMPIRE FEES - 18 GAMES	084122	450.00
01-L00428	LOWE'S CREDIT SERVICES					
		C-7904	01 -5431203	REPAIRS & MAI SUPPLIES FOR FIRE DEPT	084123	9.48-
		I-01334	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084123	31.91
		I-02211	01 -5548204	SMALL TOOLS DRILL BATTERIES	084123	197.51
		I-02497	01 -5548204	SMALL TOOLS DRILL BATTERIES	084123	33.32
		I-06245	01 -5865218	STREET REPAIR MISC MAINT & REPAIR ITEMS	084123	6.79
		I-07533	01 -5548204	SMALL TOOLS DRILL BATTERIES	084123	361.90
		I-07904	01 -5431203	REPAIRS & MAI SUPPLIES FOR FIRE DEPT	084123	9.48
		I-08281	01 -5431203	REPAIRS & MAI SUPPLIES FOR FIRE DEPT	084123	124.94
		I-90006080	01 -5865218	STREET REPAIR MISC MAINT & REPAIR ITEMS	084123	17.07
		I-902496	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084124	46.92
		I-906993	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084124	27.50
01-M00280	MEGAPATH CLOUD COMPANY,					
		I-8416017	01 -5215315	TELEPHONE UTI PHONE EXP-LONG DISTANCE	084046	420.24
01-M00470	MILLER BROTHERS ENTERPR					
		I-C 40278	01 -5542203	REPAIRS & MAI CEILING TILES @ STIPE CTR	084128	200.00
01-M00487	MILLER OFFICE EQUIPMENT					
		I-MCA396054	01 -5215312	EQUIPMENT REN MONTHLY COPIER SVS	084130	634.75
01-M00570	MOORE MEDICAL CORP.					
		I-99547398	01 -5432202	OPERATING SUP EMS MEDICAL SUPPLIES	084132	821.75
01-M00620	MSDSONLINE, INC.					
		I-164188	01 -5653213	SAFETY EXPENS ONLINE SUBSCRIPTION FEE	084133	1,720.00
01-M00715	MUSKOGEE COMMUNICATIONS					
		I-823	01 -5431316	REPAIRS & MAI COMMUNICATION SUPPLIES	084135	117.00
		I-830	01 -5431316	REPAIRS & MAI COMMUNICATION SUPPLIES	084135	176.55
01-MC0098	MCAFEE & TAFT					
		I-516832	01 -5214302	CONSULTANTS LEGAL FEES-IAFF	084137	75.00
01-MC0140	MCALESTER PAINT & SUPPL					
		I-00126339	01 -5543206	CHEMICALS CHEMICALS FOR POOLS	084139	4,110.10
01-MC0146	PITTSBURG COUNTY EMERGE					
		I-201707270055	01 -5101353	PITTSBURG EME EMERGENCY MGMT SVS-AUG 2017	084140	4,166.67
01-MC0200	MCALESTER SCOTTISH RITE					
		I-700628	01 -5548311	PARKING RENTA PARKING LOT RENTAL FEE	084141	485.00
01-N00191	NBI DBA NATIONAL BUSINE					

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PACKET : 15554 15566 15578 15583 15592 15618		
VENDOR SET: Mult		
FUND : 01 GENERAL FUND		

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-N00191	NBI DBA NATIONAL BUSINE	continued				
	I-619972	01 -5652331	EMPLOYEE TRAV LAND USE SEMINAR REG FEE	084142	349.00	
01-N00325	NORTH TEXAS TOLLWAY AUT					
	I-17-00346	01 -5321331	EMPLOYEE TRAV TOLL FEES	084145	8.25	
01-000520	OIL-OK INDEPENDENT LIVI					
	I-072017-2015-2016	01 -5101355	OIL-OK FOR IN CONTRACT-OK FOR INDEPENDENT LI	084151	2,000.00	
01-P00242	PETER STASIAK					
	I-201707180019	01 -5210331	EMPLOYEE TRAV TRAVEL EXP-CMAO CONF	084003	100.08	
	I-201707250040	01 -5210331	EMPLOYEE TRAV TRAVEL EXP-OPEH&W MEETING	084047	149.22	
01-P00337	PITTS COUNTY CRIMINAL J					
	I-201707310062	01 -5213335	COUNTY INCARC INCARCERATION FEES-JUNE 2017	084153	13,332.00	
01-P00510	PRO-KIL, INC					
	I-168303	01 -5431316	REPAIRS & MAI PEST CONTROL	084155	96.00	
	I-168304	01 -5431316	REPAIRS & MAI PEST CONTROL	084155	96.00	
	I-168305	01 -5431316	REPAIRS & MAI PEST CONTROL	084155	96.00	
	I-168413	01 -5542308	CONTRACTED SE PEST CONTROL-STIPE	084155	126.00	
01-P00560	PUBLIC SERVICE/AEP					
	I-201707180020	01 -5215313	ELECTRIC UTIL ELECTRIC EXP-STREET LIGHTS	084004	13,187.50	
01-R00210	RED RIVER SPECIALIST, I					
	I-602415	01 -5542206	CHEMICALS HERBICIDE FOR PARKS	084156	1,200.00	
01-S00329	SHRED-IT US JV LLC dba					
	I-8122739695	01 -5212308	CONTRACTED SE MONTHLY SHRED SERVICE	084160	77.44	
01-S00512	SOUTHWEST CODE					
	I-20170413	01 -5652331	EMPLOYEE TRAV SW CODES CONF REG	084161	100.00	
01-S00726	STAPLES ADVANTAGE					
	I-3346302863	01 -5543202	OPERATING SUP OFFICE SUPPLIES	084163	99.99	
	I-3346302864	01 -5215202	OPERATING SUP OFFICE SUPPLIES	084163	386.04	
	I-3346302866	01 -5215202	OPERATING SUP OFFICE SUPPLIES	084163	248.65	
	I-3346897725	01 -5215202	OPERATING SUP OFFICE SUPPLIES	084163	12.59	
	I-3346897726	01 -5215202	OPERATING SUP OFFICE SUPPLIES	084163	457.54	
01-S00871	STEWART MARTIN EQUIPMEN					
	I-411S	01 -5547339	VEHICLE/EQUIP MOWER REPAIR PARTS	084164	780.60	
01-S00956	SWANK MOTION PICTURES,					
	I-RG 2368238	01 -5215202	OPERATING SUP MOVIE RENTAL FEES	084166	413.00	
01-T00010	T. H. ROGERS LUMBER CO,					
	I-539271	01 -5865218	STREET REPAIR FORMING MATERIALS	084167	121.14	

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PACKET      : 15554 15566 15578 15583 15592 15618
VENDOR SET: Mult
FUND        : 01      GENERAL FUND

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-T00010	T. H. ROGERS	LUMBER CO.,	continued			
		I-539372	01 -5865218	STREET REPAIR FORMING MATERIALS	084167	12.86
		I-539463	01 -5865218	STREET REPAIR FORMING MATERIALS	084167	43.17
		I-539477	01 -5865218	STREET REPAIR FORMING MATERIALS	084167	24.82
		I-539577	01 -5865218	STREET REPAIR FORMING MATERIALS	084167	65.79
		I-539678	01 -5865218	STREET REPAIR FORMING MATERIALS	084167	51.12
01-T00056	TED ALEXANDER					
		I-201707260048	01 -5544308	CONTRACT LABO UMPIRE FEES-20 GAMES	084168	500.00
		I-201708020075	01 -5544308	CONTRACT LABO UMPIRE FEES - 13 GAMES	084168	325.00
01-T00320	THYSSENKRUPP	ELEVATOR C				
		I-6000259757	01 -5548317	ELEVATOR REPA REPAIRS TO ELEVATOR PHONE	084171	1,269.00
01-T00429	THOMAS J DAVIS					
		I-201707260049	01 -5544308	CONTRACT LABO UMPIRE FEES-18 GAMES	084172	450.00
		I-201708020073	01 -5544308	CONTRACT LABO UMPIRE FEES - 18 GAMES	084172	450.00
01-T00439	TODD HOUSE					
		I-201707260052	01 -5544308	CONTRACT LABO UMPIRE FEES-5 GAMES	084173	200.00
		I-201708020076	01 -5544308	CONTRACT LABO UMPIRE FEES - 7 GAMES	084173	175.00
01-T00630	TWIN CITIES READY MIX,					
		I-148054	01 -5865218	STREET REPAIR CONCRETE FOR ST REPAIRS	084174	327.00
		I-148055	01 -5865218	STREET REPAIR CONCRETE FOR ST REPAIRS	084174	1,090.00
		I-148175	01 -5865404	STREET REPAIR 14TH ST PROJECT	084174	1,170.00
		I-148321	01 -5865404	STREET REPAIR 14TH ST PROJECT	084174	2,340.00
		I-148405	01 -5865404	STREET REPAIR 14TH ST PROJECT	084174	1,287.00
		I-148960	01 -5865218	STREET REPAIR CONCRETE FOR ST REPAIRS	084174	117.00
01-U00020	UNITED STATES CELLULAR					
		I-0202801546	01 -5215315	TELEPHONE UTI CELL PHONE EXP-GENERAL	084175	2,228.24
01-W00040	WALMART COMMUNITY BRC					
		I-001665	01 -5431202	OPERATING SUP MISC OPERATING SUPPLIES	084179	60.17
		I-00754	01 -5431202	OPERATING SUP MISC OPERATING SUPPLIES	084179	71.84
		I-06983	01 -5431202	OPERATING SUP MISC OPERATING SUPPLIES	084179	201.87
		I-07513	01 -5431202	OPERATING SUP MISC OPERATING SUPPLIES	084179	25.92
01-W00195	WELDON PARTS INC.					
		I-1916863-00	01 -5431316	REPAIRS & MAI SUPPLIES FOR FIRE DEPT.	084182	22.80
01-W00381	WILLIAM D ROBERTSON					
		I-201707260054	01 -5544308	CONTRACT LABO UMPIRE FEES-4 GAMES	084185	100.00
				FUND 01 GENERAL FUND	TOTAL:	93,944.31

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR						
	TERRY DANIELS	I-201708010069	02	-5975330	DUES & SUBSCR TERRY DANIELS: CDL PERMIT FEE	084062	73.29
01-A00103	ACCURATE LABS & MINING						
		I-S13576	02	-5216331	TRAVEL & TRAI CLASS D WATRR EXAM FEE	084063	20.00
01-A00154	PROPHET EQUITY II-B						
		I-PRI1456838	02	-5864312	EQUIPMENT REN TRAILER RENTAL-LANDFILL	084064	328.78
01-A00345	STAPLES ENTERPRISES LLC						
		I-17-00382	02	-5975209	UTILITY MAINT SWR LINE CAMERA INSPECTIO	084069	250.00
01-A00362	VYVE BROADBAND						
		I-201707180021	02	-5975328	INTERNET SERV INTERNET SVS-HEREFORD LANE	084000	67.49
01-A00768	AT&T CORP DBA ACC BUSIN						
		I-171928911	02	-5267315	TELEPHONE UTI INTERNET SVS-CITY HALL	084045	942.36
01-B00180	UNION IRON WORKS, INC.						
		I-S2010219.001	02	-5973203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084078	53.71
		I-S2011438.001	02	-5975209	UTILITY MAINT MISC REPAIR ITEMS	084078	23.98
01-B00503	BROKEN ARROW ELECTRIC S						
		I-S2228410.001	02	-5973203	REPAIRS & MAI ELECTRICAL REPAIR ITEMS	084079	124.16
01-D00322	DEPT. OF ENVIR. QUALITY						
		I-OE 4534413	02	-5216331	TRAVEL & TRAI WATER LICENSE FEES-UB&C	084090	62.00
		I-OE 4534414	02	-5216331	TRAVEL & TRAI WATER LICENSE FEES-UB&C	084091	62.00
		I-TOC 4505290	02	-5973329	DEQ FEES LICENSE FEE	084092	62.00
01-D00540	DOLESE BROTHERS						
		I-AG17084622	02	-5975218	STREET REPAIR CRUSHER RUN FOR UTM	084096	1,208.95
		I-AG17085184	02	-5975218	STREET REPAIR CRUSHER RUN FOR UTM	084096	412.80
01-E00024	STANLEY RAY OWENS DBA E						
		I-3124	02	-5866230	RECYCLING CEN PORT-A-POT RENTAL FEE	084098	100.00
01-E00242	ENVIRO CLEAN CARDINAL L						
		I-ECE1004	02	-5871302	CONSULTANTS ALFA CALCULATIONS	084100	630.00
01-F00037	FASTENAL						
		I-OKMCA158014	02	-5973203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	084102	28.32
01-H00016	HD SUPPLY WATERWORKS, L						
		I-H422960	02	-5975209	UTILITY MAINT MISC MAINT & REPAIR ITEMS	084106	187.47
		I-H445948	02	-5975209	UTILITY MAINT MISC MAINT & REPAIR ITEMS	084106	1,375.50
		I-H475449	02	-5975209	UTILITY MAINT MISC MAINT & REPAIR ITEMS	084106	486.48
01-I00120	TYLER TECHNOLOGIES						



VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-I00120	TYLER TECHNOLOGIES	continued				
		I-025-196658	02 -5216336	FEES MONTHLY SUPPORT FEES-UB&C	084111	293.16
01-I00188	INFRASTRUCTURE SOLUTION					
		I-MC-17-01-06	02 -5871302	CONSULTANTS CONSULTING FEE	084112	3,200.00
		I-MC-17-02-07	02 -5871302	CONSULTANTS OKIE LOCATES	084112	3,838.04
01-K00210	KIAMICHI ELECTRIC COOP.					
		I-201707180018	02 -5267313	ELECTRIC UTIL ELECTRIC EXP-HEREFORD LANE	084002	640.33
01-K00225	KI BOIS COMMUNITY ACTIO					
		I-07/31/2017	02 -5866307	CONTRACTED RE RECYCLING CENTER LABOR	084120	1,800.00
01-L00428	LOWE'S CREDIT SERVICES					
		I-02662	02 -5975209	UTILITY MAINT MISC MAINT & REPAIR ITEMS	084123	56.76
		I-02942	02 -5975209	UTILITY MAINT MISC MAINT & REPAIR ITEMS	084123	15.20
		I-02943	02 -5975209	UTILITY MAINT MISC MAINT & REPAIR ITEMS	084123	52.22
		I-9002222	02 -5975209	UTILITY MAINT MISC MAINT & REPAIR ITEMS	084123	9.48
01-N00250	MCLESTER NEWS CAPITAL					
		I-300015397	02 -5871330	DUES & SUBSCR PUBLICATION FEES-WTP	084143	21.45
01-O00275	OKLA DEPT OF COMMERCE					
		I-082017-#8908	02 -5267521	CDBG LOAN #89 CDBG - EDIF #8908	084150	1,145.83
01-P00040	PACE ANALYTICAL SERVICE					
		I-177555523	02 -5973304	LAB TESTING MONTHLY TESTING FEES	084152	206.22
		I-177555592	02 -5973304	LAB TESTING MONTHLY TESTING FEES	084152	71.22
01-S00216	SEVERN TRENT ENV SVS.,					
		I-20464	02 -5974302	CONSULTANTS OPERATIONAL SVS-WTP	084157	118,202.28
		I-21407	02 -5974302	CONSULTANTS OPERATIONAL SVS-WTP	084157	103,202.28
		I-22062	02 -5974302	CONSULTANTS WTP OPERATIONAL SVS-8/17	084157	103,202.28
01-S00218	SEVIER COUNTY WATER ASS					
		I-17-00359	02 -5975211	WATER METERS WATER METERS	084158	2,800.00
01-S00234	SHARE CORPORATION					
		I-25807	02 -5973203	REPAIRS & MAI BEARING CLEANER FOR WWTP	084159	149.95
01-S00580	AT & T					
		I-201707180017	02 -5267315	TELEPHONE UTI PHONE EXP-DATA LINE	084005	378.00
01-S00710	STANDARD MACHINE LLC					
		I-250175	02 -5973210	RESIDUAL HAND RESIDUAL HANDLING PARTS	084162	32.00
		I-250181	02 -5973210	RESIDUAL HAND RESIDUAL HANDLING PARTS	084162	80.00
01-T00630	TWIN CITIES READY MIX,					
		I-147945	02 -5975218	STREET REPAIR CONCRETE FOR WATER BREAKS	084174	819.00

PACKET : 15554 15566 15578 15583 15592 15618

VENDOR SET: Mult

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-T00630	TWIN CITIES READY MIX,	continued				
	I-148322	02	-5975218	STREET REPAIR CONCRETE FOR WATER BREAKS	084174	2,925.00
	I-148406	02	-5975218	STREET REPAIR CONCRETE FOR WATER BREAKS	084174	1,111.50
	I-148612	02	-5975218	STREET REPAIR CONCRETE FOR WATER BREAKS	084174	351.00
	I-148682	02	-5975218	STREET REPAIR CONCRETE FOR WATER BREAKS	084174	175.50
	I-148775	02	-5975218	STREET REPAIR CONCRETE FOR WATER BREAKS	084174	2,398.50
	I-148858	02	-5975218	STREET REPAIR CONCRETE FOR WATER BREAKS	084174	1,404.00
	I-148859	02	-5975218	STREET REPAIR CONCRETE FOR WATER BREAKS	084174	1,404.00
01-U00020	UNITED STATES CELLULAR					
	I-0202801546	02	-5267315	TELEPHONE UTI CELL PHONE EXP-MPWA	084175	898.31
01-U00070	ULTRA-CHEM, INC.					
	I-1193131	02	-5973203	REPAIRS & MAI RUST INHIBATOR FOR WWTP	084176	258.48
01-U00128	UNITED PACKAGING & SHIP					
	I-210104	02	-5973203	REPAIRS & MAI SHIPPING FEES	084178	34.12
01-V00072	VERIZON WIRELESS SERVIC					
	I-9789231284	02	-5216328	INTERNET SERV INTERNET SVS-AMI BASE STATIONS	084050	50.04
FUND 02 MPWA				TOTAL:	357,725.44	

PACKET : 15554 15566 15578 15583 15592 15618

VENDOR SET: Mult

FUND : 03 AIRPORT AUTHORITY

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-D00152	DAVID P RUDROW/DAVID'S	I-421547	03 -5876203	REPAIRS & MAI MOWER REPAIR PARTS	084087	229.00
01-F00170	FIRST NATIONAL BANK	I-082017-#119817	03 -5876511	FNB LOAN #119 LOAN #119817 - AIRPORT AUTH	084104	5,020.00
01-J00404	JOHN OR LUCILLE WHETSEL	I-082017-LEASE FMT	03 -5876501	OUTER MARKER AIRPORT OUTERMARKER LEASE	084114	225.00
01-U00020	UNITED STATES CELLULAR	I-0202801546	03 -5876315	TELEPHONE UTI CELL PHONE EXP-AIRPORT	084175	32.66
01-W00269	WHITES TRACTORS	I-236065	03 -5876203	REPAIRS & MAI MOWER PARTS	084184	102.00
				FUND 03 AIRPORT AUTHORITY	TOTAL:	5,608.66

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00324	ALISHA RAE HOWELL					
		I-201708010067	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	084068	180.00
		I-201708010068	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	084068	129.47
01-E00207	EMMA E. BELLIS					
		I-201708010064	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	084099	111.82
01-M00279	MEGAN TODD					
		I-201708010065	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	084126	180.00
		I-201708010066	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	084126	96.30
01-S00580	AT & T					
		I-201707250039	08 -5549315	TELEPHONE UTI PHONE EXP-NUTRITION	084049	302.53
01-U00020	UNITED STATES CELLULAR					
		I-0202801546	08 -5549315	TELEPHONE UTI CELL PHONE EXP-NUTRITION	084175	97.98
			FUND 08 NUTRITION	TOTAL:		1,098.10

PACKET : 15554 15566 15578 15583 15592 15618

VENDOR SET: Mult

FUND : 09 LANDFILL RES./SUB-TITLE D

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00745	ALFA- ASSOC FOR LANDFIL					
		I-164	09 -5864365	ALFA ESCROW L PARTICIPATION FEE-LF	084074	2,255.00
01-B00097	BANK OF OKLAHOMA					
		I-411	09 -5864327	SUB TITLE D E ESCROW DEPOSITE-LANDFILL	084076	1,000.00
				FUND 09 LANDFILL RES./SUB-TITLE DTOTAL:		3,255.00

PACKET : 15554 15566 15578 15583 15592 15618

VENDOR SET: Mult

FUND : 27 TOURISM FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00149	CANON FINANCIAL SERVICE	I-17521648	27 -5655318	PRINTING MONTHLY COPIER LEASE	084001	71.00
01-MC0134	MCALESTER MAIN STREET	I-072017-2015-2016	27 -5655353	MAIN STREET P CONTRACT- MCALESTER MAIN ST	084138	1,250.00
01-P00450	PRIDE IN MCALESTER	I-072017-2015-2016	27 -5655352	MISC PRIDE IN CONTRACT-PRIDE IN MCALESTER	084154	2,500.00
01-S00877	STIGLER NEWS-SENTINEL,	I-INV19531	27 -5655317	ADVERTISING YEARLY EVENT CALENDAR AD	084165	450.00
01-T00500	PARROTT COMPANY, LLC	I-AUGUST 2017	27 -5655340	OFFICE RENT TOURISM OFFICE RENT-AUG 2017	000000	1,292.50
01-U00020	UNITED STATES CELLULAR	I-0202801546	27 -5655315	TELEPHONE UTI CELL PHONE EXP-TOURISM	084175	48.27
			FUND 27 TOURISM FUND	TOTAL:		5,611.77

FUND : 28 SE EXPO CENTER

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00768	AT&T CORP DBA ACC BUSIN	I-171947952	28	-5654328	INTERNET SERV INTERNET SVS-EXPO	084045	659.00
01-L00428	LOWE'S CREDIT SERVICES	I-08679	28	-5654203	REPAIR & MAIN MISC REPAIR & MAINT ITEMS	084123	74.93
01-M00480	MILLER GLASS COMPANY, I	I-C 41167	28	-5654316	REPAIRS & MAI DOOR GLASS REPAIRS	084129	150.00
01-N00250	MCALESTER NEWS CAPITAL	I-358	28	-5654317	ADVERTISING & JULY 4TH ADS	084143	695.00
01-P00560	PUBLIC SERVICE/AEP	I-201707250041	28	-5654313	ELECTRIC UTIL ELECTRIC EXP-RV PARK @ EXPO	084048	93.46
01-S00726	STAPLES ADVANTAGE	I-3346302862	28	-5654202	OPERATING SUP MISC OFFICE SUPPLIES	084163	37.99
		I-3346897724	28	-5654202	OPERATING SUP MISC OFFICE SUPPLIES	084163	28.76
01-U00020	UNITED STATES CELLULAR	I-0202801546	28	-5654315	TELEPHONE UTI CELL PHONE EXP-EXPO	084175	142.50
01-W00040	WALMART COMMUNITY BRC	I-03712	28	-5654203	REPAIR & MAIN MISC MAINT & REPAIR ITEMS	084179	9.94
			FUND	28	SE EXPO CENTER	TOTAL:	1,891.50

PACKET : 15554 15566 15578 15583 15592 15618

VENDOR SET: Mult

FUND : 29 E-911

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00144	COMPUTER PROJECTS OF IL	I-17-07-94ME	29 -5324308	CONTRACTED SE OLETS LICENSE & MAINT FEE	084081	1,728.00
01-S00580	AT & T	I-201707180017	29 -5324401	CAPITAL OUTLA PHONE EXP-EQUIP LEASE	084005	2,403.33
01-U00020	UNITED STATES CELLULAR	I-0202801546	29 -5324315	TELEPHONE UTI CELL PHONE EXP-E-911	084175	32.66
01-U00100	UNIFIRST HOLDINGS, L.P.	I-824 1398309	29 -5324207	CLOTHING ALLO CLOTHING ALLOWANCE	084177	41.18
		I-824 1398310	29 -5324207	CLOTHING ALLO CLOTHING ALLOWANCE	084177	61.77
01-W00392	WINDSTREAM CORPORATION	I-201707250043	29 -5324315	TELEPHONE UTI PHONE EXP-911 CTY TRUNK LINE	084051	456.07
	FUND	29	E-911	TOTAL:		4,723.01



PACKET : 15554 15566 15578 15583 15592 15618

VENDOR SET: Mult

FUND : 30 ECONOMIC DEVELOPMENT

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00149	CANON FINANCIAL SERVICE	I-17521648	30 -5652202	OPERATING SUP MONTHLY COPIER LEASE	084001	28.00
01-K00223	KIAMICHI TECH CTR - WIL	I-11382	30 -5652350	BUSINESS DEVE PROPERTY PURCHASE OPTION	084119	3,000.00
01-M00277	MDSS MCALESTER DEFENSE	I-1007	30 -5652343	2016 OSMPC GR MDSS MANAGEMENT CONTRACT- 8/17	084125	1,750.00
		I-112-A	30 -5652343	2016 OSMPC GR MDSS EX DIR SUPPORT-JULY	084125	350.00
		I-113	30 -5652343	2016 OSMPC GR MDSS EX DIR SUPPORT-JULY	084125	1,857.65
01-MC0134	MCALESTER MAIN STREET	I-072017-2015-2016	30 -5211353	MAIN STREET P CONTRACT- MCALESTER MAIN ST	084138	1,250.00
01-O00275	OKLA DEPT OF COMMERCE	I-082017-#12248	30 -5211510	CDBG / EDIF D CDBG - EDIF CONT #12248	084149	282.50
01-P00450	PRIDE IN MCALESTER	I-072017-2015-2016	30 -5211352	MISC PRIDE IN CONTRACT-PRIDE IN MCALESTER	084154	2,500.00
01-T00231	THE SPECTRUM GROUP MEMB	I-11706	30 -5211361	DEFENSE CONSU CONSULTANT FEE-OSMPC GRAN	084170	1,666.67
		I-11706	30 -5652343	2016 OSMPC GR CONSULTANT FEE-OSMPC GRAN	084170	3,333.33
			FUND 30 ECONOMIC DEVELOPMENT	TOTAL:		16,018.15

PACKET : 15554 15566 15578 15583 15592 15618  
VENDOR SET: Mult  
FUND : 32 GRANTS & CONTRIBUTIONS

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-D00178	DAVIS BUILDINGS, INC	I-27146	32 -5215224	ARCHERY PARK BUILDING FOR ARCHERY PARK	084088	4,390.00
01-D00448	DISCOUNT STEEL	I-16641	32 -5215224	ARCHERY PARK RESTROOM BLDG MATERIALS	084093	605.20
01-W00192	WEBCOAT PROD. MFG.BY VI	I-INV0115379	32 -5215331	VETERAN MEMOR BENCHES FOR VET MEMORIAL	084180	2,163.00
			FUND 32 GRANTS & CONTRIBUTIONS	TOTAL:		7,158.20

PACKET : 15554 15566 15578 15583 15592 15618

VENDOR SET: Mult

FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====							
01-A00215	ADVANCE AUTO PARTS						
		I-8117719877329	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084065	14.01
		I-8117719877332	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084065	7.82
		I-8117719877334	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084065	60.90
		I-8117719885127	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084065	1.22
		I-8117719885140	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084065	23.96
		I-8117719977353	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084065	80.58
		I-8117719977354	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084065	6.27
		I-8117719977364	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084065	159.76
		I-8117720077385	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084065	20.65
		I-8117720177442	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084065	35.00
		I-8117720577493	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084065	78.92
		I-8117720577496	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084065	97.43
		I-8117720677524	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084065	11.29
		I-8117720677527	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084065	32.89
		I-8117720777572	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084066	2.83
01-B00043	B & S SUPPLY, INC.						
		I-65118	35	-5862203	REPAIRS & MAI MISC SHOP SUPPLIES	084075	350.47
01-B00150	BEALES GOODYEAR TIRES						
		I-1-39754	35	-5862203	REPAIRS & MAI TIRES FOR PK-3	084077	2,026.00
		I-1-GS39447	35	-5862317	EMERGENCY VEH TIRES FOR MED-4	084077	294.10
		I-1-GS39448	35	-5862203	REPAIRS & MAI TIRES FOR S-5	084077	528.60
		I-1-GS39449	35	-5862203	REPAIRS & MAI TIRES FOR WW-5	084077	211.68
01-B00570	BUCK WILSON BODY SHOP I						
		I-5270	35	-5862317	EMERGENCY VEH HOOD REPAIR - MEDIC 2	084080	655.00
01-C00148	KEVIN HARRIS dba CAR BO						
		C-278139	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084082	15.00-
		I-278138	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084082	75.00
01-C00245	CATHEY & ASSOCIATES, L						
		I-42749	35	-5862203	REPAIRS & MAI BACK GLASS REPAIR ON C-40	084083	250.00
01-J00310	JET TIRE SERVICE						
		I-118694	35	-5862203	REPAIRS & MAI VEHICLE ALIGNMENTS	084113	53.95
01-K00190	YELLOWHOUSE MACHINERY C						
		I-254834	35	-5862203	REPAIRS & MAI MISC REPAIR PARTS	084117	318.29
01-K00205	KIAMICHI AUTOMOTIVE WHO						
		C-050281	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084118	10.70-
		I-050079	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084118	123.99
		I-050328	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084118	8.99
		I-050337	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084118	22.27
		I-050392	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084118	109.98
		I-050430	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	084118	6.99

PACKET : 15554 15566 15578 15583 15592 15618  
VENDOR SET: Mult  
FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-K00205	KIAMICHI AUTOMOTIVE WHO	continued				
		I-050591	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	084118	344.28
		I-050691	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	084118	10.99
		I-050838	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	084118	35.88
01-M00543	MONTAGE ENTERPRISES INC					
		I-56025	35 -5862203	REPAIRS & MAI PARTS FOR PK-3 & PK-60	084131	1,165.20
01-MC0002	MCALESTER AUTO COLLISIO					
		I-CITYO-40-2	35 -5862316	REPAIRS & MAI REPAIRS TO I-2	084136	2,283.60
01-N00271	FREEDOM FORD INC					
		I-181244	35 -5862203	REPAIRS & MAI MISC AUTO PARTS & REPAIRS	084144	42.95
01-O00050	OCT EQUIPMENT, INC.					
		I-P16495	35 -5862203	REPAIRS & MAI FILTERS FOR S-33	084146	168.05
01-O00075	O'REILLY AUTO PARTS					
		C-230-484662	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	084147	0.85-
		C-230-486028	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	084147	67.98-
		C-230-486147	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	084147	89.81-
		C-230-486179	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	084147	28.00-
		I-230-484279	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	084147	13.66
		I-230-484355	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	084147	2.54
		I-230-484651	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	084147	151.62
		I-230-484812	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	084147	78.31
		I-230-484858	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	084147	30.00
		I-230-484940	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	084147	80.48
		I-230-485755	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	084147	125.79
		I-230-486000	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	084147	67.98
		I-230-486034	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	084147	30.00
		I-230-486048	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	084147	59.58
		I-230-486050	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	084148	72.27
		I-230-486051	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	084148	31.02
		I-230-486144	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	084148	65.39
		I-230-486394	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	084148	6.06
		I-RP 230-479404	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	084148	67.00
01-S00710	STANDARD MACHINE LLC					
		I-250170	35 -5862203	REPAIRS & MAI MISC REPAIR PARTS	084162	13.34
01-U00020	UNITED STATES CELLULAR					
		I-0202801546	35 -5862315	TELEPHONE UTI CELL PHONE EXP-FLEET MAINT	084175	65.22
01-W00234	WESTERN MARKETING INC					
		I-IN1625647	35 -5862203	REPAIRS & MAI OIL FOR VEHICLES	084183	1,795.50
		I-IN1625648	35 -5862203	REPAIRS & MAI OIL FOR VEHICLES	084183	1,915.95
		I-IN1626137	35 -5862203	REPAIRS & MAI OIL FOR VEHICLES	084183	489.87
FUND 35 FLEET MAINTENANCE				TOTAL:		14,669.03

PACKET : 15554 15566 15578 15583 15592 15618  
VENDOR SET: Mult  
FUND : 36 WORKER'S COMPENSATION

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-M00629	MUTUAL ASSURANCE ADIMIN	I-356207	36 -5215315	THIRD PARTY A W/C ADMIN	084134	941.68
			FUND	36 WORKER'S COMPENSATION	TOTAL:	941.68

PACKET : 15554 15566 15578 15583 15592 15618

VENDOR SET: Mult

FUND : 41 CIP FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-A00712	ARVEST BANK dba ARVEST					
		I-082017-002	41 -5862401	CAPITAL OUTLA VEHICLE LEASE 800-1503001-002	084072	2,485.55
		I-082017-1503001-3	41 -5865510	LEASE PAYMENT EQUIP LEASE -800-1503001-003	084072	1,326.45
		I-082017-800150300	41 -5862401	CAPITAL OUTLA VEHICLE LEASE 800-1503001-001	084072	3,210.15
01-D00217	DEERE CREDIT, INC.					
		I-082017-#0063527	41 -5865510	LEASE PAYMENT LEASE PMT #0063527-EXCAVATOR	084089	1,140.15
		I-082017-0063527-0	41 -5865510	LEASE PAYMENT LEASE PMT-JD 624K LOADER	084089	1,821.57
01-F00170	FIRST NATIONAL BANK					
		I-082017-#135002	41 -5974501	MCC CONTROLS LOAN #135002-MCC CONTROLS	084104	4,709.36
		I-082017-LN#134438	41 -5975510	UTM LOAN PAYM AMI LOAN PAYMENT LOAN #134438	084104	18,395.29
01-W00194	WELCH STATE BANK					
		I-082017-55766	41 -5865510	LEASE PAYMENT LEASE PMT-2015 DUMP TRUCK	084181	1,517.90
		I-082017-55820	41 -5865510	LEASE PAYMENT LEASE PMT-2015 DUMP TRUCK	084181	2,555.73
				FUND 41 CIP FUND	TOTAL:	37,162.15

PACKET : 15554 15566 15578 15583 15592 15618

VENDOR SET: Mult

FUND : 44 TECHNOLOGY FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-B00503	BROKEN ARROW ELECTRIC S					
		I-S2223854.001	44 -5225402	SOFTWARE & TE NETWORK SUPPLIES	084079	98.43
		I-S2224553.001	44 -5225402	SOFTWARE & TE NETWORK SUPPLIES	084079	31.34
		I-S2225105.001	44 -5225402	SOFTWARE & TE NETWORK SUPPLIES	084079	32.13
01-I00120	TYLER TECHNOLOGIES					
		I-025-186992	44 -5225401	TECHNOLOGY UP PUBLIC SAFETY SUITE-JUNE 2017	084111	2,099.00
		I-025-194959	44 -5225401	TECHNOLOGY UP SOFTWARE FEE-UB&C	084111	14,650.00
01-T00058	BIZTEL COMMUNICATIONS					
		I-7251	44 -5225402	SOFTWARE & TE PHONE & ROUTER INSTALL	084169	255.00
			FUND 44	TECHNOLOGY FUND	TOTAL:	17,165.90

PACKET : 15554 15566 15578 15583 15592 15618  
VENDOR SET: Mult  
FUND : 46 STORMWATER FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00712	ARVEST BANK dba ARVEST	I-082017-004	46 -5871501	LOAN PAYMENTS LOAN PMT-SWEEPER 1503001-004	084072	3,284.13
01-K00066	KATCON INC.	I-922	46 -5871402	CANAL WALL RE CANAL WALL MITIGATION	084115	8,280.00
01-M00304	MESHEK & ASSOC., PLC	I-4784	46 -5871404	MASTER DRAINA MASTER DRAINAGE PLAN	084127	11,710.00
			FUND 46 STORMWATER FUND	TOTAL:		23,274.13
				REPORT GRAND TOTAL:		590,247.11



## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2016-2017	01 -2105	COLLECTION AGENCY 25% (COU	8,908.40						
	01 -5213335	COUNTY INCARCERATION EXPEN	13,332.00	117,000	23,624.00-	Y			
	01 -5214302	CONSULTANTS	75.00	85,746	74.72-	Y			
	01 -5215313	ELECTRIC UTILITY	13,187.50	314,522	28,755.13-	Y			
	01 -5215315	TELEPHONE UTILITY	70.48	38,000	4,238.33-	Y			
	01 -5431316	REPAIRS & MAINTENANCE	117.00	8,938	21.55				
	01 -5432308	CONTRACTED SERVICES	5,271.12	70,500	1,227.73-	Y			
	02 -5267313	ELECTRIC UTILITY	640.33	423,835	9,745.13				
	02 -5974302	CONSULTANTS	118,202.28	1,259,986	20,188.50				
	27 -5655317	ADVERTISING	450.00	21,000	6,077.48				
	30 -5652350	BUSINESS DEVELOPMENT EXPEN	3,000.00	24,600	736.65				
	36 -5215315	THIRD PARTY ADM FEES	941.68	11,300	0.16-	Y			
	44 -5225401	TECHNOLOGY UPGRADES	16,749.00	274,774	18,273.26				
**	2016-2017 YEAR TOTALS	**	180,944.79						
2017-2018	01 -5101353	PITTSBURG EMERGENCY MGMT	4,166.67	50,000	41,666.66				
	01 -5101355	OIL-OK FOR INDEPENDENT LIV	2,000.00	24,000	22,000.00				
	01 -5210330	DUES & SUBSCRIPTIONS	640.00	3,300	2,610.00				
	01 -5210331	EMPLOYEE TRAVEL & TRAININ	249.30	6,700	6,450.70				
	01 -5211331	EMPLOYEE TRAVEL & TRAININ	160.00	5,500	5,340.00				
	01 -5212308	CONTRACTED SERVICES	77.44	3,580	2,536.00				
	01 -5213336	FEES	200.00	3,000	2,600.00				
	01 -5214302	CONSULTANTS	6,203.33	70,000	57,533.34				
	01 -5215202	OPERATING SUPPLIES	1,549.32	35,000	24,509.25				
	01 -5215302	CONSULTANTS	120.00	35,000	20,000.00				
	01 -5215312	EQUIPMENT RENTALS	634.75	27,000	2,200.00				
	01 -5215315	TELEPHONE UTILITY	2,648.48	38,000	29,755.24				
	01 -5225349	SOFTWARE MAINTENANCE	823.81	72,000	15,744.36				
	01 -5321331	EMPLOYEE TRAVEL & TRAININ	8.25	9,500	9,491.75				
	01 -5431202	OPERATING SUPPLIES	359.80	15,100	13,900.00				
	01 -5431203	REPAIRS & MAINT SUPPLIES	129.94	7,075	4,929.48				
	01 -5431207	CLOTHING ALLOWANCE	79.00	23,025	6,525.00				
	01 -5431316	REPAIRS & MAINTENANCE	487.35	3,325	1,837.00				
	01 -5431328	INTERNET SERVICE	125.90	2,351	2,225.10				
	01 -5432202	OPERATING SUPPLIES	821.75	25,600	22,450.00				
	01 -5432308	CONTRACTED SERVICES	1,071.00	70,500	68,358.00				
	01 -5542202	OPERATING SUPPLIES	456.12	3,800	1,918.60				
	01 -5542203	REPAIRS & MAINT SUPPLIES	359.96	40,850	35,037.34				
	01 -5542206	CHEMICALS	1,200.00	15,000	13,800.00				
	01 -5542212	FUEL EXPENSE	1,416.00	16,500	15,084.00				
	01 -5542308	CONTRACTED SERVICES	126.00	13,500	10,283.32				
	01 -5543202	OPERATING SUPPLIES	99.99	10,000	9,641.01				
	01 -5543206	CHEMICALS	4,110.10	15,500	10,389.90				
	01 -5543316	REPAIRS & MAINTENANCE	125.00	9,500	9,375.00				

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL	BUDGET OVER	ANNUAL	BUDGET OVER
				BUDGET	AVAILABLE BUDG	BUDGET	AVAILABLE BUDG
01	-5544308	CONTRACT LABOR	3,796.00	15,000	8,975.58		
01	-5547328	INTERNET SERVICE	62.79	750	687.21		
01	-5547339	VEHICLE/EQUIP. MAINTENANCE	780.60	10,403	9,622.40		
01	-5548203	REPAIRS & MAINTENANCE SUPP	2,941.22	36,500	28,040.87		
01	-5548204	SMALL TOOLS	592.73	1,000	407.27		
01	-5548308	CONTRACTED SERVICES-CLEANI	1,835.00	22,000	20,165.00		
01	-5548311	PARKING RENTAL	485.00	5,820	0.00		
01	-5548317	ELEVATOR REPAIR/MAINTENANC	1,269.00	1,200	69.00-	Y	
01	-5652331	EMPLOYEE TRAVEL & TRAININ	449.00	3,600	2,752.00		
01	-5653213	SAFETY EXPENSE	3,061.38	25,500	16,128.62		
01	-5865218	STREET REPAIRS & MAINTENAN	2,374.76	308,750	245,440.00		
01	-5865328	INTERNET SERVICE	89.07	1,920	1,754.97		
01	-5865404	STREET REPAIR PROJECT	4,797.00	221,924	206,614.00		
02	-5216328	INTERNET SERVICE	50.04	0	50.04-	Y	
02	-5216331	TRAVEL & TRAINING	144.00	1,000	856.00		
02	-5216336	FEES	293.16	24,100	23,513.68		
02	-5267315	TELEPHONE UTILITY	2,218.67	112,320	102,932.21		
02	-5267521	CDBG LOAN #8908	1,145.83	13,750	11,458.34		
02	-5864312	EQUIPMENT RENTALS	328.78	13,750	9,804.64		
02	-5866230	RECYCLING CENTER EXPENSE	100.00	2,300	192.45		
02	-5866307	CONTRACTED RECYCLE SERVICE	1,800.00	23,000	12,200.00		
02	-5871302	CONSULTANTS	7,668.04	100,000	91,961.96		
02	-5871330	DUES & SUBSCRIPTIONS	21.45	1,300	1,200.00		
02	-5973203	REPAIRS & MAINT SUPPLIES	648.74	40,500	23,885.78		
02	-5973210	RESIDUAL HANDLING-CHEMICAL	112.00	50,000	48,700.00		
02	-5973304	LAB TESTING	277.44	32,100	28,300.00		
02	-5973329	DEQ FEES	62.00	25,000	24,042.58		
02	-5974302	CONSULTANTS	206,404.56	1,219,976	1,013,571.44		
02	-5975209	UTILITY MAINTENANCE SUPP.	2,457.09	84,000	66,050.55		
02	-5975211	WATER METERS	2,800.00	20,000	12,200.00		
02	-5975218	STREET REPAIRS & MAINTENAN	12,210.25	96,000	57,526.50		
02	-5975328	INTERNET SERVICE	67.49	810	742.51		
02	-5975330	DUES & SUBSCRIPTIONS	73.29	400	326.71		
03	-5876203	REPAIRS & MAINT SUPPLIES	331.00	1,900	928.00		
03	-5876315	TELEPHONE UTILITY	32.66	410	377.34		
03	-5876501	OUTER MARKER LEASE PAYMENT	225.00	2,700	2,250.00		
03	-5876511	FNB LOAN #119817 PAYMENTS	5,020.00	60,240	50,200.00		
08	-5549308	CONTRACT SERVICES	697.59	15,500	14,239.78		
08	-5549315	TELEPHONE UTILITY	400.51	4,610	4,209.49		
09	-5864327	SUB TITLE D EXPENSE	1,000.00	80,000	66,670.00		
09	-5864365	ALFA ESCROW LIABILITY PAYM	2,255.00	24,000	8,000.00		
27	-5655315	TELEPHONE UTILITY	48.27	420	371.73		
27	-5655318	PRINTING	71.00	15,000	12,100.00		
27	-5655340	OFFICE RENT	1,292.50	15,510	12,925.00		
27	-5655352	MISC PRIDE IN MCALESTER	2,500.00	30,000	27,500.00		

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
27	-5655353	MAIN STREET PROGRAM	1,250.00	15,000	13,750.00		
28	-5654202	OPERATING SUPPLIES	66.75	2,400	2,141.00		
28	-5654203	REPAIR & MAINT SUPPLIES	84.87	19,600	15,100.00		
28	-5654313	ELECTRIC UTILITY	93.46	68,400	68,306.54		
28	-5654315	TELEPHONE UTILITY	142.50	2,554	2,270.95		
28	-5654316	REPAIRS & MAINTENANCE	150.00	34,000	29,661.47		
28	-5654317	ADVERTISING & PRINTING	695.00	5,500	4,705.00		
28	-5654328	INTERNET SERVICE	659.00	7,920	7,169.65		
29	-5324207	CLOTHING ALLOWANCE	102.95	2,500	2,335.87		
29	-5324308	CONTRACTED SERVICES	1,728.00	36,800	32,528.00		
29	-5324315	TELEPHONE UTILITY	488.73	98,015	89,962.64		
29	-5324401	CAPITAL OUTLAY	2,403.33	28,900	26,496.67		
30	-5211352	MISC PRIDE IN MCALESTER	2,500.00	30,000	27,500.00		
30	-5211353	MAIN STREET PROGRAM	1,250.00	15,000	13,750.00		
30	-5211361	DEFENSE CONSULTANT SERVICE	1,666.67	87,385	63,385.00		
30	-5211510	CDBG / EDIF DURALINE LOAN	282.50	3,390	2,825.00		
30	-5652202	OPERATING SUPPLIES	28.00	4,000	3,664.00		
30	-5652343	2016 OSMPC GRANT-DEFENSE D	7,290.98	0	43,957.65-	Y	
32	-5215224	ARCHERY PARK GRANT EXPENSE	4,995.20	0	7,606.53-	Y	
32	-5215331	VETERAN MEMORIAL PJT EXPEN	2,163.00	0	2,966.85-	Y	
35	-5862203	REPAIRS & MAINTENANCE SUPP	11,371.11	210,965	176,336.28		
35	-5862315	TELEPHONE UTILITY	65.22	750	684.78		
35	-5862316	REPAIRS & MAINTENANCE	2,283.60	30,000	27,100.32		
35	-5862317	EMERGENCY VEHICLES	949.10	45,000	42,100.64		
41	-5862401	CAPITAL OUTLAY	5,695.70	66,985	55,593.60		
41	-5865510	LEASE PAYMENTS	8,361.80	128,650	111,926.40		
41	-5974501	MCC CONTROLS - WTP	4,709.36	56,513	47,094.28		
41	-5975510	UTM LOAN PAYMENTS	18,395.29	220,745	183,954.42		
44	-5225402	SOFTWARE & TECHNOLOGY UPDA	416.90	50,000	48,413.10		
46	-5871402	CANAL WALL REPLACEMENT	8,280.00	165,000	156,720.00		
46	-5871404	MASTER DRAINAGE	11,710.00	210,580	61,860.00-	Y	
46	-5871501	LOAN PAYMENTS-STREET SWEEP	3,284.13	39,420	32,851.74		
** 2017-2018 YEAR TOTALS **			409,302.32				

NO ERRORS

\*\* END OF REPORT \*\*

FUND	PERIOD	AMOUNT
01	8/2017	93,944.31
02	8/2017	357,725.44
03	8/2017	5,608.66
05	8/2017	0.00
08	8/2017	1,098.10
09	8/2017	3,255.00
11	8/2017	0.00
14	8/2017	0.00
16	8/2017	0.00
24	8/2017	0.00
26	8/2017	0.00
27	8/2017	5,611.77
28	8/2017	1,891.58
29	8/2017	4,723.01
30	8/2017	16,018.15
32	8/2017	7,158.20
33	8/2017	0.00
35	8/2017	14,669.03
36	8/2017	941.68
38	8/2017	0.00
41	8/2017	37,162.15
42	8/2017	0.00
44	8/2017	17,165.90
46	8/2017	23,274.13
		590,247.11
		590,247.11



# McAlester City Council

## AGENDA REPORT

**Meeting Date:** August 8, 2017 **Item Number:** Consent Agenda D

**Department:** Amy Newman, Executive

**Prepared By:** Director **Account Code:** \_\_\_\_\_

**Date Prepared:** August 1, 2017 **Budgeted Amount:** \_\_\_\_\_

**Exhibits:** 1

### Subject

Accept and place on file the McAlester Main Street Annual Performance Report for FY 2016-2017.

### Recommendation

Staff recommendation is to accept and place on file the Annual Performance Report for McAlester Main Street for FY 2016-2017.

### Discussion

### Approved By

*Initial*

*Date*

**Department Head**

**City Manager**

P. Stasiak



# McALESTER MAIN STREET

☞ From Old Town to Downtown ☛

Annual Performance Report for the City of McAlester  
July 2016 – June 2017

Prepared on July 19, 2017



## **Board of Directors, Staff, & Committees**

### **Board of Directors**

Christi John, President  
Lee Anderson, Vice President  
Kristen Lloyd, Secretary  
Sue Bomer, Treasurer  
Kathy Cowl  
Billy Ray Holt  
Rachael Sellmeyer  
David Smith  
Tony Edwards  
Nicole Stufflebean  
Christy Moore

### **Executive Director**

Amy Newman

### **Organization Committee**

Christi John, Chair  
Brenda Baxter  
Rachael Sellmeyer  
Josh Hass  
Eddie Grey  
Jamie Jewell  
Sheryl Potter  
Lisa Sockey

### **Promotion Committee**

Christi John, Chair  
Nicole Stufflebean  
Taryn Grippando  
Eddie Gray  
Crysti Wesley  
Pam Nave  
Kristen Lloyd  
Christi Moore  
Brett White

### **Design Committee**

Kristen Lloyd, Chair  
Micky Lloyd  
Adam Gronwald  
Kindra Riddell  
Ginny Bailey  
Michelle Mabry

Stephanie Giacomo  
Morgan Stevens  
David Smith  
Vanessa Dawson  
Eddie Gray

**Economic Vitality**

Lee Anderson, Chair  
Rebekah Kelton  
Carl Gullick  
Billy Ray Holt  
Kirk Ridenour  
Zach Prichard  
Vanessa Dawson

**Members**

The Art Spot  
Ashley's Bail Bonds  
Bargain Journal  
Barnett Construction  
Breaking the Mold  
Buffalo Gals Antiques  
Chamber of Commerce  
Chris Sewell Custom Jeweler  
Common Roots  
The Compass  
Crowded Closet  
Designer Cakes  
Dottie's  
George M Kern  
The Grand Event Center  
Harper & Grey House  
JJ McAlester Antiques  
Legacy Energy Consulting, LLC  
The Meeting Place  
Prairie Artisan Ales  
Penner and Co.  
Rockn' R Antiques  
Shelly's Antiques  
Sinclair/Polar Bear Store  
Spaceship Earth Coffee  
Terrie's Red Barn  
The Pink Buffalo  
Urban Wine Works  
The Venue  
Whispering Meadows  
Whistle-Stop Bistro  
Yellow Gazebo  
ZR & Co.



**Platinum Sponsors**

City of McAlester

**Gold Sponsors**

McAlester Radio

The Bank NA

**Silver Sponsors**

BancFirst

First National Bank

Choctaw Nation

**Friends of Main Street**

Amy Johns

Brandon John

Carl Gullick

Cathy Swope

Christi John

Crystal Barlow

Crystal Leybas

Daniel McAfee

Gary Bryant

Gary Wansick

Greg McCann

Janet Wansick

Janice Dixon

Jill Gotcher

Joel Kerns

Karl Scifres

Kathy Crawl

Kathy Scoffers

Kathy Wall

Kirk Ridenour

Lee Anderson

Linda McAfee

Michael W. Cathey

Nick McGuire

Orlean Smith

Rebecca Cassel

Ronda Bailey

Sayer Brenner

Shane Smith

Sheena Brenner

Stephanie & Michael Giacomo

Steve Harrison

Twylia & Don Kelly

Ginny Bailey



## State of the Program

McAlester Main Street is organized by using a four-point approach, in this approach, we focus on these four points through committees. These committees overlap in many instances and are constantly working together to maximize efforts to create a viable Downtown and Old Town.

### Organization

The Organization Committee works very hard to raise funds through special fundraising events, most of which are partnered with the Promotion Committee. The Organization Committee also is in charge of gathering Volunteers, Memberships, and Sponsorships.

Our membership has grown from 17 last year to 33 memberships this year our volunteer base has grown exponentially – nearly 100% increase from last year. We have gathered quite a bit interest and help from the community, each of the committees has grown and are very focused on their tasks and work well together.

Last year's McAlester Main Street volunteer hours were 362, this year we have almost doubled that with 674 recorded.

On December 10, as an annual volunteer project, we partnered with Pride in McAlester where we painted the flower pots downtown to be a gray color, this helped to enhance the downtown look! 13 volunteers showed up to help complete the project; all pots were painted from Main to 5<sup>th</sup> Street.

March 30<sup>th</sup>, the Organization Committee help an annual merchant and membership meeting. This meeting was very well attended with 16 attendees, including the City Manager and 2 City Councilmen. We were able to educate people on what McAlester Main Street is, and what we are doing – after the event there were several merchants who said they were inspired and excited about what is going on with Downtown and Old Town!

This fiscal year we held our First Annual Banquet on July 21, 2016, that went exceptionally well. On June 1<sup>st</sup> 2017, the Organization Committee held the 2<sup>nd</sup> Annual McAlester Main Street Banquet. We recognized many people in the community for all of their help over the last year. We plan to continue this banquet for it is a great way to recognize our community and helps share what we have accomplished over the year. The banquet held on June 1<sup>st</sup>, was a great fundraiser as it brought in a total profit of \$3,404.93. At the banquet, we were also able to give out two \$500.00 Scholarships from money raised at our last year's Bingo.

June 28, 2017, the Board of Directors held a Board Retreat where a facilitator came from a successful Tulsa program to work with strategizing and creating the future for Main Street. From this, we worked out the strengths and weaknesses of our districts, and we were able to come up to create this year's annual work plan for our next successful year.

There were many fundraisers that were put on this last year; they will be depicted in the Promotion Committee as they are also run by that committee as "Promotion Events".

## Design

The Design Committee works together to find ways to beautify our districts, Downtown and Old Town.

McAlester Main Street Partnered with Choctaw Nation to host Domestic Violence Awareness Month for October. The Design Committee partnered with the City to decorate Choctaw Ave with purple lights strung over Choctaw Avenue. Downtown Businesses also decorated store fronts with the color purple and purple ribbons were hung from the light poles. After the month of October, these lights were changed to Red, Green, and Yellow for Christmas and in January were then changed over to the white lights that they are right now. These lights are a great contribution to the aesthetics of Choctaw Avenue.

Also in October, we partnered with the city once again to help install vibrantly painted bike racks. The Bike racks were painted by Design Committee Member, Kindra Riddell who donated her time to create a unique look to each bike rack that was strategically placed on Choctaw Avenue and installed with the help of the city.

The Design Committee has had quite a year! Last year we finalized our plans for the Choctaw Ave. Street Scape Design. This year we were able to partner with TSET Healthy Living and the City of McAlester to pay for the final renderings. With these plans, bids will be put in, and the final cost of the project and be better estimated.

## Promotion

The Promotion Committee works hard to raise awareness of our Downtown and Old Town through promotional activities to bring customers to the area. When possible to fundraise as events, they partner with the Organization Committee

In August 2016, Main Street held the annual Crazy Day Sales in conjunction with the tax-free holiday weekend. Businesses opened at 8 a.m. and held special sales all day long. Items were placed on the side walk to help draw more attention as well as the theme "Through the Years" with the Downtown and Old Town decorated different decades throughout history and the store owners dressed for the occasion. For every \$1,000.00 spent in the businesses on the day the business owners bought 1 case of papers to donate to area schools. Over a dozen cases of paper were bought and donated thanks to the successful Crazy Day sales.

In August, Main Street participated in the Shop Lokal event downtown on Choctaw hosted by the Chamber of Commerce. We partnered by hosting a booth during the event, promoting the importance of shopping local and how it benefits McAlester businesses.

In October, McAlester Main Street co-hosted the Wild West Festival with Old Town Association that brought in thousands of people into the Old Town District to shop and dine. The event had activities for both adults and children, live music, food vendors, arts & crafts, and a tour of the Tannehill Museum. This is a great promotional and image building event for our Old Town district.

On October 31, 2016, McAlester Main Street hosted our annual Trick or Treat Party on the Street. McAlester Main Street businesses hosted carnival games for the children and an all ages costume contest judged by Miss McAlester. This year was the most successful yet. We had over 1,000 people attend the event. The event made a positive impact on downtown, we received 5 different unsolicited 5-star reviews on our Facebook Page, generally saying that the event was great and that they have a great time. With so much support from the community, McAlester Main Street was able to raise \$6,644.40 from the whole event, \$1,600.00 went to Relay for Life for their contributions to this Event.

McAlester Main Street partnered with American Express to host Small-Business Saturday on November 28<sup>th</sup>. McAlester Main Street businesses were given complimentary items provided by American Express to help promote their inventory and promoting the importance of shopping local. Many shoppers came to visit Downtown and Old Town to show their love of Small Business Saturday!

McAlester Main Street hosted the Christmas Parade on December 2, 2016. Many volunteers in the community helped create an amazing event to bring in the Christmas time; this year's theme was Star Spangled Christmas. We had 72 entries in the parade this year making it the biggest thus far.

February 10, 2017, we held our 1<sup>st</sup> Annual Chocolate Tour. We received great feedback from this event and will plan to have it every year. This event served as a great Promotional Event as is made aware of the McAlester Downtown, Old Town and all the stores in between. This event also served as a good fundraiser for McAlester Main Street as we were able to profit \$1,800.00.

A promotional event for Easter took place April 14, 2017. The event was held downtown, and this was the first year we had games, food, and lots of sales. Many people who attended enjoyed the event. We will look into doing an Easter Sales Day event for Shoppers in the future.

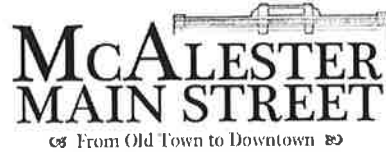
McAlester Main Street was able to design and purchase a new website. This website is beautifully designed and is easy for the organization to keep up to date with members, sponsorships, and upcoming events. The new website is [www.mcalestermainstreet.org](http://www.mcalestermainstreet.org)

## **Economic Vitality**

The Economic Vitality Committee works hard to bring in new business to our Downtown and Old Town districts to help fill vacant properties.

Over the last fiscal year, we have seen quite a bit of growth in our Downtown District. Currently, we have two downtown businesses that we are expanding their square footage, they are The Compass, and Common Roots. We have 3 buildings that have been purchased and are undergoing renovation, that will inhabit 3 new businesses: a brew pub, Dottie's (newly owned and opening in a new location) and a bakery. We have two new businesses in Old Town: Pink Buffalo and Breaking the Mold. In addition, Main Street Junction was purchased and remodeled.

The Economic Vitality Committee is also working with the City to explore the possibility of a TIF district in Downtown and Old Town. TIFs generate income to help generate funds to encourage more people to invest in Downtown and Old Town. We are hoping to do an incentive program to help building owners afford renovations for loft living and façade updates in the near future.



## Activities and Tasks

Fiscal Year 2017-2018

### Organization

Activity	Tasks Necessary to Complete Activity
Develop Fundraising Plan to secure diversified and sustainable funding	Identify stakeholders/potential partners; define sponsorship opportunities; focus on growing the number of operating support contributors; identify outreach methods.
Review/update board members commitment agreement, and staff member contract /employment policy	Review documents for updates, prepare reports to board.
Review/update by-laws and change 501(c)(6) status to 501(c)(3)	Update By-Laws to allow changes for nonprofit status, present to the board. Request Status Changes with IRS.
Capture all business owners and contact info for Old Town and Downtown	Research all businesses and gather phone number, address, and email addresses then categorize them into mail chimp for easy contact of merchant when needed (like for event notifications)
Continue to gather in-district and out of district memberships or sponsorships	Use Database to send letters to all current members, strategize and implement plan to each more businesses to become members, target getting 10 more new businesses
Produce "2018 Banquet."	Evaluate previous year's event, solicit sponsorship, recruit volunteers; recruit florist, decorator, caterer and find location

### Design

Activity	Tasks Necessary to Complete Activity
Develop strategic plan to fundraise for the Streetscape	Identify the best strategy, stakeholders, and grant opportunities
Develop strategies for districts beautification	Decide a fresh paint date with Pride, watering plans, etc.
Create and Produce "Better Block" Event	Decide date and details and how it will be executed

## Promotion

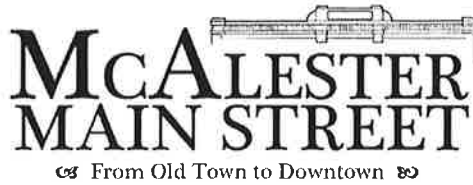
Activity	Tasks Necessary to Complete Activity
Create and Produce "Splash Bash" event – cohosting with Relay for Life	Evaluate previous year's event, solicit sponsorship, recruit volunteers; help Relay for Life with the details
Produce "Crazy Day's" Event	Evaluate previous year's event, solicit sponsorship, recruit volunteers; follow action plan for all details
Continue to help "Culture Fest."	Evaluate previous year's event, solicit sponsorship, recruit volunteers; attend meeting with Culture Fest Committee to see how we can best help with this event
Continue to help with the production of "Wild West Festival."	Evaluate previous year's event, solicit sponsorship, recruit volunteers; work with Old Town Association to see how we can best be of help
Produce "Trick or Treat Party on the Street."	Evaluate previous year's event, solicit sponsorship, recruit volunteers; follow action plan for all details
Produce "American Express Shop Small" Event	Order Supplies, distribute supplies to all members and participating stores, promote event
Produce "Christmas Parade."	Create new parade form, email out to parade email list in yahoo account, and continue following work plan for all details.
Continue to help with the production of Old Town's "Vintage Christmas."	Evaluate previous year's event, solicit sponsorship, recruit volunteers; work with Old Town Association to see how we can best be of help; Promote Event
Produce "Chocolate Tour."	Evaluate previous year's event, solicit sponsorship, recruit volunteers; follow action plan for all details
Create a strategy on how we will help in the "Armed Forces Day Parade."	Attend Arm Forces Day Committee Meeting, strategize how both committees can help with the parade and work well together
Create and produce coupon book or merchant card	Create the campaign that will best serve as a fundraiser, create the booklet or card, print and distribute

## Economic Vitality

Activity	Tasks Necessary to Complete Activity
Continue creating TIF District	Work with the TIF District Work Group to continue forming the TIF for Downtown and Old Town
Capture all building owners and contact info for Old Town and Downtown	Break up different areas for each committee member to do research to gather the owners of each building and their contact information; this information will then be put on the website
Develop strategic plan to advocate for codes ordinance changes with city planning	Work with City Council to show our support of what we would like to have changed in the

## Staff and Board Members

Activity	Tasks Necessary to Complete Activity
Continue website/social media updates	Communicate with local merchants and property owners to learn about their activities' write copy; take photos
Continue two public meetings for Merchants and Community Members	Schedule meeting in Spring and Fall; book meeting space; invite stakeholders via email; social media and flyer; prepare report of district news; maintain list of all attendees
Achieve recognition and have strong McAlester stakeholder attendance at OK Main Street Banquet	Gather information from property owners; gather photographs; write applications; submit at least 6 applications; send invitations to MMS finalists, merchant, sponsors and board members



Program Budget - Calendar Year 2017-2018

**Category**

<b>Payroll:</b>	<b>CASH (\$)</b>	<b>In-Kind</b>	<b>Total</b>
Base Salary	\$30,000.00	\$0.00	\$30,000.00
Incentives	\$6,550.00	\$0.00	\$6,550.00
Taxes	\$5,100.00	\$0.00	\$5,100.00
Insurance	\$0.00	\$0.00	\$0.00

**Office Expense:**

Rent	\$4,500.00	\$0.00	\$4,500.00
Utilities	\$0.00	\$1,152.00	\$1,152.00
Equipment	\$0.00	\$500.00	\$500.00
Supplies	\$1,000.00	\$0.00	\$1,000.00
Telephone/Fax	\$0.00	\$672.00	\$672.00
Postage	\$200.00	\$0.00	\$200.00
Other	\$0.00	\$0.00	\$0.00

**Professional Development:**

Travel	\$4,000.00	\$0.00	\$4,000.00
Materials	\$0.00	\$0.00	\$0.00
Conferences	\$1,000.00	\$0.00	\$1,000.00

**Promotion:**

Printing/Copying	\$500.00	\$0.00	\$500.00
Advertising	\$1,500.00	\$500.00	\$2,000.00
Other	\$0.00	\$0.00	\$0.00

**Committee Expenses:**

Executive	\$0.00	\$0.00	\$0.00
Fundraising	\$3,000.00	\$0.00	\$3,000.00
Membership	\$50.00	\$0.00	\$50.00
Promotion	\$2,000.00	\$4,536.00	\$6,536.00
Design	\$500.00	\$2,520.00	\$3,020.00
Economic Vitality	\$100.00	\$1,260.00	\$1,360.00
<b>Total Expenses:</b>	<b>\$60,000.00</b>	<b>\$11,140.00</b>	<b>\$71,140.00</b>



McAlester Main Street 2016-2017 Budget		Year End Actual	Yearly Budget
Revenue			
In-Kind (accounting)	\$	1,200.00	\$ 5,575.00
Fundraiser	\$	17,633.62	\$ 9,000.00
Interest Income	\$	23.86	\$ 0
McAlester City Contract	\$	30,000.00	\$ 30,000.00
Membership	\$	14,175.79	\$ 14,000
Total Revenue			
	\$	63,453.73	\$ 58,575.00
Operating Expenses			
Advertising	\$	380.45	\$ 7,450.92
Insurance (Liability)	\$	3,798.74	\$ 2,131.00
In Kind (accounting)	\$	1,200.00	\$ 5,575.00
Office Supplies	\$	1,423.31	\$ 500.00
Payroll and Expenses	\$	35,491.68	\$ 29,720.08
Travel Expenses	\$	4,075.61	\$ 3,500.00
Website	\$	1,334.99	\$ 1,800.00
Rent (paid for one-year advance – paid up to March 2018)	\$	4,897.88	\$ \$2,198.00
Committee Expenses	\$	671.73	\$ 5,450.00
Contingency	\$	0.00	\$ 250.00
Fundraising Downtown	\$	5,361.92	\$ 0
Total Expenses	\$	51,353.94	\$ 58,575.00
Net Income	\$	58.636.31	\$ 0
Cash Assets (Actual cash in bank + \$100 petty cash in drawer)	\$	4,917.42	



# McAlester City Council

## AGENDA REPORT

Meeting Date: August 8, 2017 Item Number: Consent Agenda E  
Department: \_\_\_\_\_  
Prepared By: Stephanie Giacomo, Account Code: \_\_\_\_\_  
                  Executive Director  
Date Prepared: August 1, 2017 Budgeted Amount: \_\_\_\_\_  
Exhibits: 1

### Subject

Accept and place on file the Pride in McAlester Annual Performance Report for FY 2016-2017.

### Recommendation

Staff recommendation is to accept and place on file the Annual Performance Report for Pride in McAlester for FY 2016-2017.

### Discussion

### Approved By

Department Head

City Manager

P. Stasiak

*Initial*

*Date*

# ANNUAL REPORT

July 2016 - June 2017



Keep Pride In McAlester  
McAlester Beautiful

KEEP AMERICA BEAUTIFUL AFFILIATE

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# Board of Directors

Justin Few, President

David Beall, Vice President

Carol Bishop, Treasurer

Tabetha Howell, Secretary

Margaret Fields

Mel Priddy

Cara Dorrell

Vicki Cherry

Steve Harrison



## Organizational Memberships



## Staff

Stephanie Giacomo,  
Executive Director



Board and organizational members contributed 554 hours of volunteer work to Pride In McAlester during 2016-2017. Fourteen PIM Board Meetings were held with an average attendance of seven members. One new board member, Steve Harrison, joined the directors in September 2016.

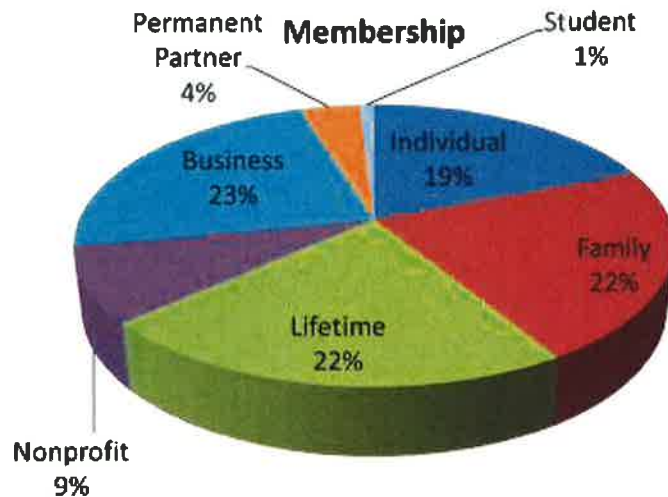
**Monthly Lunch Meeting**  
**Second Thursday of Each Month**  
**12:00 pm**  
**Taco Bob's**  
**Fiesta Grille**  
**307 S. Main Street**



Eleven membership lunch meetings were held with an average attendance of nine.

# Membership

20 Individual Members  
 23 Family Memberships  
 23 Lifetime Memberships  
 9 Non-Profit Members  
 24 Business Members  
 4 Permanent Partners  
 1 Students



# Partnerships



McAlester Community Garden  
 McAlester Tree Board  
 Pittsburg County Drug Court  
 Pittsburg County Sheriff's Department

# Oklahoma Clean Community

On July 11, 2016, the Oklahoma Department of Environmental Quality and Keep Oklahoma Beautiful recognized Pride In McAlester as an Oklahoma Clean Community during a ceremony at Kiamichi Technology Center in McAlester. Accepting the award on behalf of Pride In McAlester and the City of McAlester were PIM Board President Justin Few and McAlester Mayor John Browne. Speaking to the impact of PIM and the importance of this award included ODEQ representatives Fenton Rood and Ferrella March, KOB Director Jeanette Nance, State Representative Brian Renegar, and past McAlester Mayors Steve Harrison and Kevin Priddle.







Keep Oklahoma Beautiful (KOB) hosted its 26th Annual Environmental Excellence Celebration on November 17th. This event, held at the National Cowboy & Western Heritage Museum in Oklahoma City, celebrates the work of municipalities, businesses, organizations, and individuals doing their part to keep Oklahoma beautiful. This year, several organizations in the McAlester area were recognized for their beautification efforts. Recognized groups were the Pittsburg County Drug Court and McAlester Main Street. The City of McAlester and Pride In McAlester were named finalists.



The Pittsburg County Drug Court Program was the recipient of KOB's Law Enforcement Program Award. The Pittsburg County Drug Court program supported the Pride In McAlester Fall and Spring Cleanups during the 2015-2016 year with more than sixty people and 217 community service hours. Their work and effort during these events saved the City of McAlester and Pride In McAlester more than \$4,500 in labor costs. Under the leadership of Judge Tim Mills, the Pittsburg County Drug Court community service participants have become important and reliable partners for McAlester's Fall and Spring Cleanups.

McAlester Main Street was awarded the Nonprofit, Service Pop. 15,000-40,000 Award for their work on The Old Town Pocket Park. McAlester Main Street took a tiny space in their community and changed it in a big way. The Old Town Pocket Park project took a vacant space between two of the businesses in the Historic Old Town district and turned it into a quaint pocket park.







*Local Organization Recognized for Exemplary Performance, Standard of Excellence*

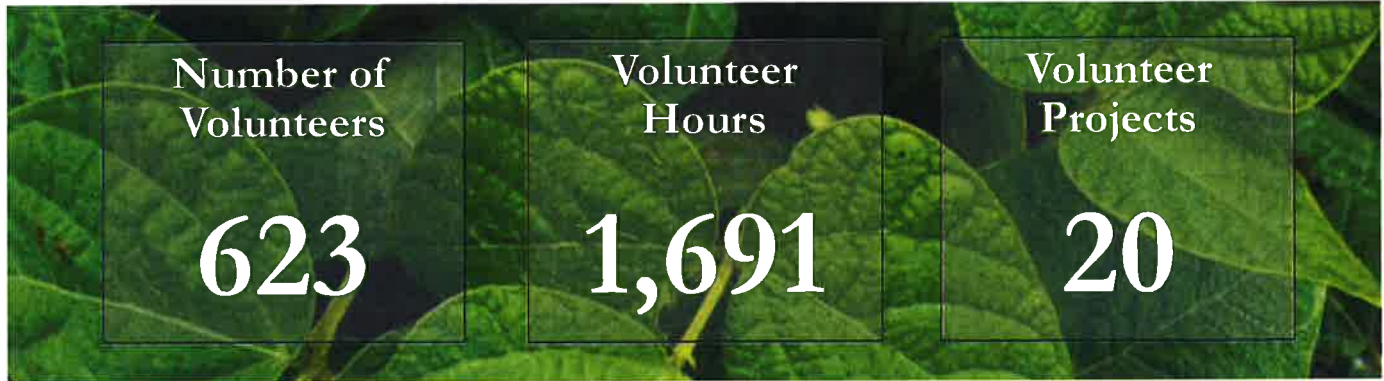
Keep America Beautiful presented Pride In McAlester with its President's Circle Award at the recent Keep America Beautiful National Conference, which took place in Washington, D.C. The President's Circle Award recognizes exemplary performance by certified affiliates of the national nonprofit in creating clean, green and beautiful communities.

In qualifying for a President's Circle Award, Pride In McAlester has met Keep America Beautiful's standards of merit by conducting an annual Community Appearance Index, calculating the affiliate's cost/benefit ratio, and administering activities in the areas of Ending Littering, Improving Recycling, and Beautifying McAlester's Community. Established in 1953, Keep America Beautiful consists of a national network of more than 620 community-based affiliates whose programs, initiatives and efforts, supported by millions of volunteers, help transform public spaces into beautiful places.

"One of Keep America Beautiful's most effective tools is the work of our grassroots network of affiliate organizations, which has an impact on millions of Americans each year," said Keep America Beautiful COO Becky Lyons. "Our affiliates are providing real solutions that help create communities that are socially connected, environmentally healthy and economically sound."

"It is an amazing honor to see the hard work of our board, volunteers, partners, and staff recognized on a national level," said Justin Few, President of the Pride In McAlester Board of Directors.

# Volunteer Projects



DATE	PROJECT	LOCATION
July 16, 2016	Community Volunteer Day	Chadick Park
August 13, 2016	Community Volunteer Day	Old Town
September 3, 2016	National Planting Day	Buffalo Run Disc Golf Course
September 17, 2016	Fresh Paint Days	Tobucksy Courthouse
September 17, 2016	Cigarette Litter Prevention	Choctaw Avenue Cruise Night
September 24, 2016	Fresh Paint Days	Tobucksy Courthouse
October 8, 9, 15, & 16, 2017	Fall Cleanup	Former National Guard Armory
October 12, 2017	Will Rogers Drop Off Painting	Will Rogers Elementary
October 20, 2017	MHS Student Council Volunteer Day	Thunderbird Park, Connally Park, McAlester Public Library
November 12, 2017	Community Volunteer Day	McAlester Community Garden
December 10, 2017	Community Volunteer Day	Choctaw Avenue
February 16, 2017	Volunteer Appreciation Banquet	McAlester Country Club
February 18, 2017	Tree Care Workshop	Southeast EXPO Center
March 18, 2017	Community Volunteer Day	B and Jefferson Park
March 25, 2017	Baptist Youth Litter Pickup	Various Locations
April 6, 2017	MHS Student Council Litter Pickup	Van Buren Ave
April 8, 9, 15, 16, 22, 23, 29, & 30, 2017	Spring Cleanup	Former National Guard Armory
April 25, 2017	Graffiti Abatement & Mural Prep	2nd Street & A Street
April 27, 2017	Girl Scout Litter Pickup	Chadick Park
May 10, 2017	Arbor Day Planting	Thunderbird Park
May 17, 2017	Memorial Flower Planting	Chadick Park
June 10, 2017	Community Volunteer Day	Michael J. Hunter Park
Year-Round	Adopt-A-Block Program	Various Locations



# July Volunteer Day

On Saturday, July 16, 2016 twenty Pride In McAlester volunteers worked at Chadick Park to paint light poles, trash can holders, and remove weeds and vines at the Coal Miners Memorial. The guard rail at the park along Sixth Street was also given a fresh coat of paint.





# August Volunteer Day



Clogged drains, polluted water, and a fine from the city are just a few things that can result from stormwater contamination in McAlester. Nineteen volunteers met on Saturday, August 13th in Historic Old Town and spent a combined thirty hours promoting clean water during a Pride In McAlester Community Volunteer Day. Forty-nine stormwater drains received new markers reminding citizens that the water in the drain flows directly to natural water sources such as streams, rivers, and lakes. Volunteers also spent time picking up litter and removing debris. Organized by Pride In McAlester and the City of McAlester's Environmental Programs office, the project helps educate citizens about environmental and infrastructure issues. The rain and other runoff that enters the stormwater system does not undergo treatment or filtering at a water treatment plant. Any harmful items or chemicals that go down a drain directly affect the cleanliness of the water and the health of the wildlife and plants that live in these habitats. Citizens are urged to be mindful of any substances that may flow into drains, including litter and yard debris. The City of McAlester's ordinances prohibit residents from pouring any chemicals or oils into the stormwater system and also forbid anyone from mowing yard clippings into the street. In addition to being an eyesore, grass cuttings and other yard debris on roads can build up and restrict the movement of water out of yards and streets. Clogged drains can cost property owners and local government thousands of dollars a year in water damage.



Pride In McAlester and several partners celebrated Keep America Beautiful's National Planting Day on September 3, 2016. Twenty volunteers planted forty-three trees along McAlester's Buffalo Run Disc Golf Course at Rotary Park. This project was a partnership between the Buffalo Run Disc Golf Course promoters, the City of McAlester, Pride In McAlester, and McAlester's Tree Board. City of McAlester Land Maintenance Superintendent Sherman Miller and Gardener Robbie Patton started the day with a demonstration on proper planting techniques. Volunteers then prepared the trees by removing containers, placing them at the proper height, filling the holes, and adding top soil and mulch donated by Lowe's Home Improvement Store of McAlester to the base of the tree.

The trees were purchased by Matt House, local disc golf professional and designer of the Buffalo Run Course, with funds raised from tournaments. "This park and disc golf course is quickly becoming one of the best in the State," House said. "I'm humbled by the community's awesome support and willingness to help make it the best Park and Course in Oklahoma."

Loblolly Pines, a native species that grow fast and is hardy to the condition of Southeastern Oklahoma, were planted for National Planting Day, which puts particular emphasis on planting indigenous trees throughout the United States. According to the Keep America Beautiful website, National Planting Day is a "call to action designed to mobilize Americans to support local ecosystems."







A little paint can go a long way to beautifying and protecting a historic property. On September 17th and 24th, sixteen volunteers spent a combined forty-six hours completing Pride In McAlester's Fresh Paint Days project. Fresh Paint Days is a program founded on the collaboration between HIS Coatings and Keep Oklahoma Beautiful. KOB, with the help of sponsors, provides the paint and a stipend for supplies; selected communities supply the volunteers and elbow grease. This program has helped to revitalize communities across Oklahoma with a fresh coat of paint. The Tobucksy County Courthouse is a pre-statehood structure located in the Old Town district of McAlester and once served as a government building for the Choctaw Nation. In a team effort, the City of McAlester also contributed to this beautification project by conducting minor repairs before painting began.



# Fall Cleanup

Pride In McAlester's 2016 Fall Cleanup brought record numbers of citizens to drop off bulk trash, brush, metal, electronics, tires, household hazardous waste, and prescription drugs during October. More than 1,532 citizens in 851 vehicles pulled through the gates of the Former National Guard Armory, more than twice the number of citizens utilizing the Fall Cleanups in previous years.



Eighty-four on-site volunteers and community service participants spent 342 hours at the cleanup helping direct traffic, unload trucks, and sort recyclables. The City of McAlester and Republic Services provided heavy equipment operators and truck drivers to the program. Other partners included Pittsburg County Drug Court, Neighbors Building Neighborhoods, and Pittsburg County Sheriff's Department.



The Fall Cleanup relies on many donors for supplies, equipment, volunteer meals, and promotion. This year's donors included SE Oklahoma Box Company, Papa John's Pizza, Domino's Pizza, McAlester Radio, and Country Mart.





## Waste

## Weight

Electronics	27,828 lbs
Metal	35,520 lbs
Household Hazardous Waste	10,772 lbs
Tires	6,520 lbs
Bulk Waste	291,700 lbs
Brush	51,760 lbs
Prescription Drugs	100+ lbs
Batteries	335 lbs
<b>Total</b>	<b>424,535 lbs</b>





# 2016 Fall Cleanup

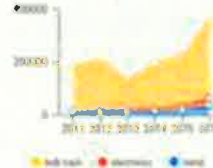
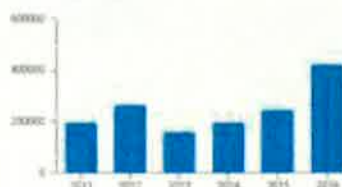
Pride In McAllester

## Waste Collected - Pounds

- 285,707 lbs Bulk Trash
- 12,760 lbs Stone
- 15,870 lbs Scrap Metal
- 37,826 lbs Appliances
- 13,772 lbs Household Hazardous Waste
- 4,520 lbs Tires
- 205 lbs Batteries
- 100 lbs Prescription Drugs



## Comparing The Years - Total Pounds



1,532



25 Volunteers

59 Community Service Participants

## Promotion and Marketing



Social Media

Flyers and Posters

Website Blog Post

Radio

Word of Mouth



Newspaper



Email

## Income



\$1,599.88  
Onsite  
Donations



\$583.05  
Scrap Metal  
Sales



\$1,045.88  
Value of In-Kind  
Donations

## Expenses



\$13,279.65  
HHW  
Disposal



\$7,900.00  
Electronics  
Recycling



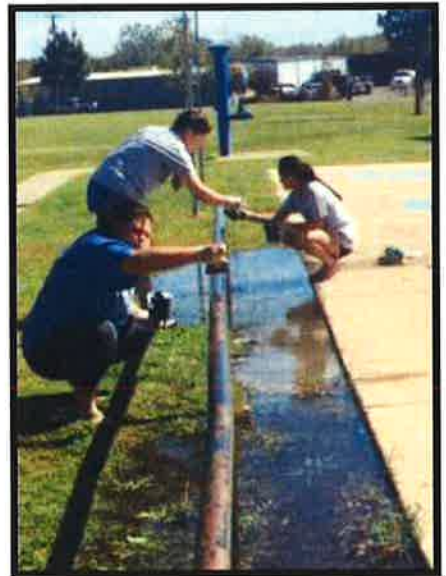
\$132.61  
Supplies &  
Marketing



# MHS Student Council



Thirty members of the McAlester High School Student Council worked with Pride In McAlester on Thursday, October 20th to beautify city areas. Meeting first at Thunderbird Park on East Pierce, students broke into three teams to tackle projects throughout the city. One team stayed at the park to clean and paint playground equipment, seating, and signage at the area dedicated to members of the 45th Infantry Division.







Another crew of students traveled to Connally Park on North 12th street where they prepared and painted a guard rail that runs along the parking lot. The third team, consisting of fifteen students and the faculty advisor, went to the McAlester Public Library where they recoated a white guard rail with paint around the parking lot on East Adams Avenue. Each site was also cleared of litter during the workday.



# Will Rogers Painting



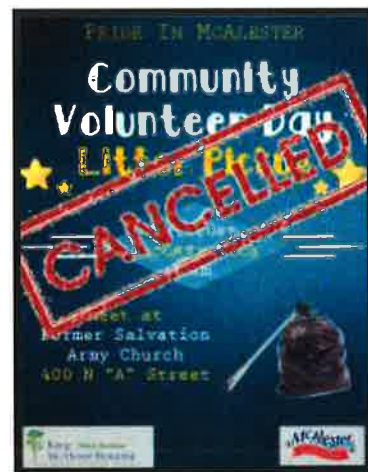
PIM President Justin Few has carried the spirit of Pride In McAlester to Will Rogers Elementary School.

Justin and his family improved several painted symbols on the east side of the school used to increase safety during the drop off and pick up of students.

Through his own donation and a coming partnership with the Choctaw Nation Going Green program, recycling will now be available in Will Rogers Classrooms!

## Canceled Dates

Pride In McAlester had scheduled a volunteer day for Saturday, October 29th to assist the City of McAlester in installing and setting up the Holiday Light display along Carl Albert Parkway. The workday was canceled after city crews were able to complete the work prior to the scheduled work day.



Due to rain and sleet, the Pride In McAlester Community Volunteer Day scheduled for January 14th was canceled.



# November Volunteer Day



Five volunteers worked on Saturday, November 12th at the J.I. Stipe Center McAlester Community Garden location. The adult and student workers removed weeds, dead plants, and debris from the more than 15 beds maintained by Community Garden participants. The work was completed due to the ending of the 2016 growing season. The volunteers spent 7.5 hours and removed more than eight trash bags worth of materials from the site!





# December Volunteer Day



Thirteen volunteers painted planters on Choctaw Avenue in Historic Downtown McAlester on Saturday, December 10th. Working both indoors and on the streets, the flowerpots between Main Street and Third Street were transformed from a terracotta red to a charcoal gray. Pride In McAlester and McAlester Main Street have partnered on many projects along Choctaw Avenue to clean up and beautify the corridor to improve the experience for tourists, businesses, and citizens.





# March Volunteer Day



Fourteen volunteers met at B and Jefferson Park on Saturday, March 8th to paint fire hydrants in parts of the city's First, Third, and Fourth Wards.



Pride In McAlester Volunteers were joined by members of the Choctaw Nation Youth Advisory Board Crowder Chapter and within two and a half hours, fifty-one hydrants had a fresh coat of paint!

The hydrant project is possible thanks to a partnership with the City of McAlester Fire Department. They provide paint and a map with the updated hydrant colors indicating green, orange, or red based on output.

Painting fire hydrants not only helps to Keep McAlester Beautiful, but also helps the city be safer by ensuring that fire fighters can easily and accurately identify water pressure in case of a fire in the neighborhood.



# Spring Cleanup



Pride In McAlester conducted the annual Spring Cleanup on April 8, 9, 15, 16, 22, 23, 29, and 30 of 2017. The event collected bulk trash, metal, tires, brush, and electronics from McAlester citizens, free of charge and relied on numerous partnerships for success. On April 29<sup>th</sup>, household hazardous waste, prescription drugs, and paper shredding were also accepted. 1,245 vehicles came through the cleanup on weekends during the month of April, a good turnout despite several days of bad weather. Thirty-four volunteers and forty-eight community service participants were joined by a few employees of Republic Services and the City of McAlester to complete more than 419 hours of work towards this project. In-kind donations included pizza, Gaylord boxes, water, banners, shirts, vests, gloves, trash bags, pallets, snacks, and shrink wrap. Local sponsors and donors included Compass Capital Management, Krebs Brewing Company, Papa Johns, Domino's, Duraline, the CJ Harmon Foundation, and Southeast Box Company. Statewide sponsors include Keep Oklahoma Beautiful, Oklahoma Department of Transportation, OGE, Oklahoma Department of Environmental Quality, the Oklahoma Turnpike Authority, P&K Equipment, Warren CAT, the Oklahoma Beverage Association, and others. National Sponsors included Keep America Beautiful, Glad, and Lowe's.





**KEEP AMERICA  
BEAUTIFUL  
GREAT AMERICAN  
CLEANUP**

**OGI-E**



**KEEP  
OKLAHOMA  
BEAUTIFUL**  
KEEP AMERICA BEAUTIFUL AFFILIATE



## Spring Cleanup Totals

Material	Weight
Metal Recycling	54,600 lbs
Batteries	392 lbs
Prescription Drugs	40 lbs
Household Hazardous Waste	3,220 lbs
Brush	95,060 lbs
Paper Shredding	5,760 lbs
Tire Recycling	18,600 lbs
Electronics Recycling	28,500 lbs
Bulk Waste	411,720 lbs
<b>Total Waste Collected</b>	<b>617,892 lbs</b>

# Graffiti Abatement & Mural Prep



Local oil and gas pipeline company, Enable Midstream Partners, paired up with Pride In McAlester on Tuesday, April 25th to paint two retaining walls in McAlester. The first wall runs along North 2nd Street just north of Adams Avenue and received a fresh coat of light yellow paint in preparation for a mural by Anita Caldwell-Jackson honoring McAlester-born poet John Berryman. The second wall painted by the group is on North A Street and covered long-standing graffiti.





# Arbor Day



Pride In McAlester partnered with the McAlester High School Student Council on May 10th to plant trees in honor of Arbor Day. Thanks to funding provided by Public Service Company of Oklahoma and assistance from the City of McAlester, three Cypress trees were planted at Thunderbird Park on East Pierce Avenue.

Cypress trees are native to our area and are prepared to thrive in the Oklahoma climate and wet conditions often found at this City location. Arbor Day is a national initiative of the Arbor Day Foundation and is set aside as a special day of tree planting. It's been going on since 1872 and you can read all about this great program at [arborday.org](http://arborday.org). The official 2017 Arbor Day was set for April 28th, but the student planting was delayed due to rainy conditions.



The McAlester High School Student Council was a great partner for beautification projects this year. The Arbor Day tree planting follows a Fall project to repaint structures and playground equipment.



# Memorial Day Flower Planting



Children and parents involved in the McAlester Homeschool Co-op planted eight Japanese Tulip plants at the Chadick Park War Memorial in advance of Memorial Day. The flowers were donated by McClendon's Garden Center and Pride In McAlester provided the supplies for the project.

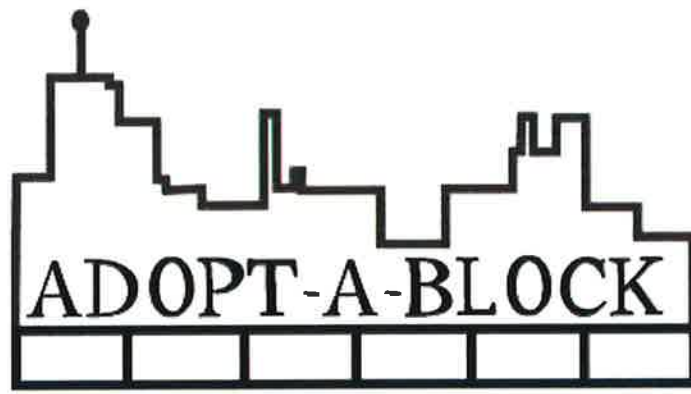




# June Volunteer Day

Pride In McAlester volunteers worked in McAlester's Michael J. Hunter Park on Saturday, June 10th removing broken glass, cigarette butts, and other litter from the park in advance of the city's Juneteenth Celebration. This project, supported by the Pittsburg County TSET Healthy Living Program and the Choctaw Nation Youth Advisory Board, sought to make this city park a cleaner and safer place for citizens and children to encourage a healthier lifestyle through active living and play. More than twenty volunteers contributed time to improving this park and we look forward to additional work days at this location that is a central part of a neighborhood serving many low-income and minority residents.





Pride In McAlester (PIM) relaunched McAlester's Adopt-A-Block program in November 2016. This opportunity encourages businesses, churches, organizations, and families to choose a portion of the city to care for throughout the year. Adopt-A-Block helps enhance the cleanliness, safety, and health of McAlester. There is no cost to Adopt-A-Block and includes the installation of a sign on the street displaying the commitment of the entities that choose to participate. By completing a project and turning in a simple report during the year, the sign stays in place.



Participants in the Adopt-A-Block program work with Pride In McAlester to beautify and clean selected areas of the city. By conducting litter pickups or other projects, adopters are able to set an example of environmental and community stewardship, dramatically improving quality of life. According to a study conducted by Keep America Beautiful, 85% of littering is the result of individual attitudes and costs U.S. businesses \$9.1 billion annually. PIM helps participants by providing tools, expertise, and promotion for neighborhood and business district transformations. This includes trash grabbers, trash bags, safety vests, gloves, paint, tools, or other materials for the various projects. They also work with local agencies and property owners to ensure improvements are carried out in an appropriate way.



Name	Area Adopted
Diana Curran Family	E. Morris and Crisler 20 to 100
Blaine and Tre' Smith	Douglas Avenue
Primus M. Moore Family	400 Block of North 10th Street and the 900 Block of East Jefferson
Edmond Doyle Elementary	Smith & Vine & Short Street
Compass Capital Management	East Wyandotte Avenue from 8th Street East to Strong Avenue
The Few Family	14th St. from South St. to Timber Ln.
McKenzie Mercer	500 block of east Choctaw
Kennedy Eyecare	1400 Block of Wade Watts Ave
The Newman Family	4th street from South Avenue to Redbud and Redbud from 4th to Hickory Bend
Warren Clinic	Van Buren Avenue between Strong and Industrial Boulevard.
McAlester Homeschool Co-op	The alley behind Taco Bob's.
First Realty, Inc.	East Comanche between 2 <sup>nd</sup> and 3 <sup>rd</sup> Streets
Stevens, Green, and Auld Families	Wood Road
The Fields Family	Tanglewood Drive from behind Riverside AutoPlex to Peaceable Road
The Kaniard Family	Peaceable Road city limits to Tanglewood Drive
Steve & Patty Harrison	Wade Watts Avenue from 17th Street East to Service Road
Kiamichi Technology Center	Kiamichi Drive and 17th street from Wade Watts to South Avenue
Sons of Confederate Veterans Camp 775	North 3rd Street between Polk Avenue and Fillmore Avenue
Old Town Association	Smith Avenue to 4th Street, 4th Street to Krebs Street, Krebs Street to Main Street
In Memory of Joey Schoggins	North 1st Street from Adams to Van Buren
CREOKS Behavioral Health Services	700 Block of East Wyandotte
In Memory of Bradley Don Tabers	West Washington Ave from West Street to F
The Young Family	1300 Block of Vieux Drive
L'Ouverture Alumni Association	1400 block of East Chickasaw and East Cherokee and the block of South 14th between the two
Allford, Cherry, Derichsweiler, and House Families	South 14th St between MacArthur & Douglas
Pittsburg County Republican Women	East Wyandotte from Main to 4th



# Litter Prevention



In addition to relaunching the Adopt-A-Block program, Pride In McAlester continued to support litter pickups by providing the use of trash grabbers and vests and giving away free trash bags.

During the second quarter, the Few Family, Compass Capital Management, and the McAlester Homeschool Co-op all took advantage of this service.

In March and April, twenty-four members of the McAlester High School Student Council spent numerous hours picking up litter near the high school. On April 27th, four members of a local Girl Scout Troop picked up litter in Chadick Park.







During the third quarter, the Pittsburg Baptist Association Youth picked up litter on March 28, 2017. More than 100 volunteers spent a combined 200 hours picking up litter along many of the city's main corridors. Pride In McAlester provided area maps, coordinated dumpster use in each area, and equipped the students with trash grabbers, vests, gloves, and trash bags.







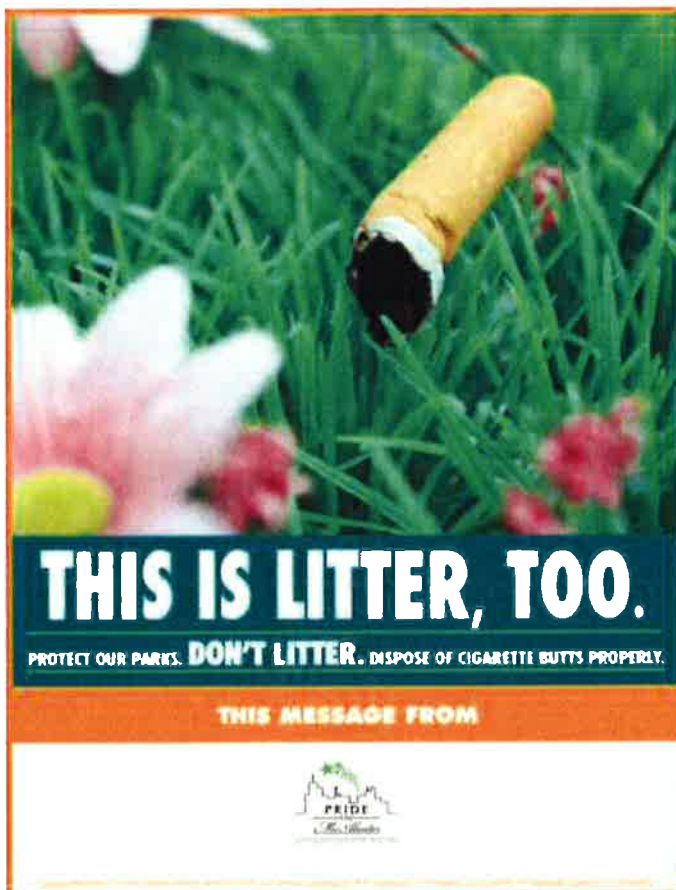
# Cigarette Litter Prevention Program

A KEEP AMERICA BEAUTIFUL INITIATIVE

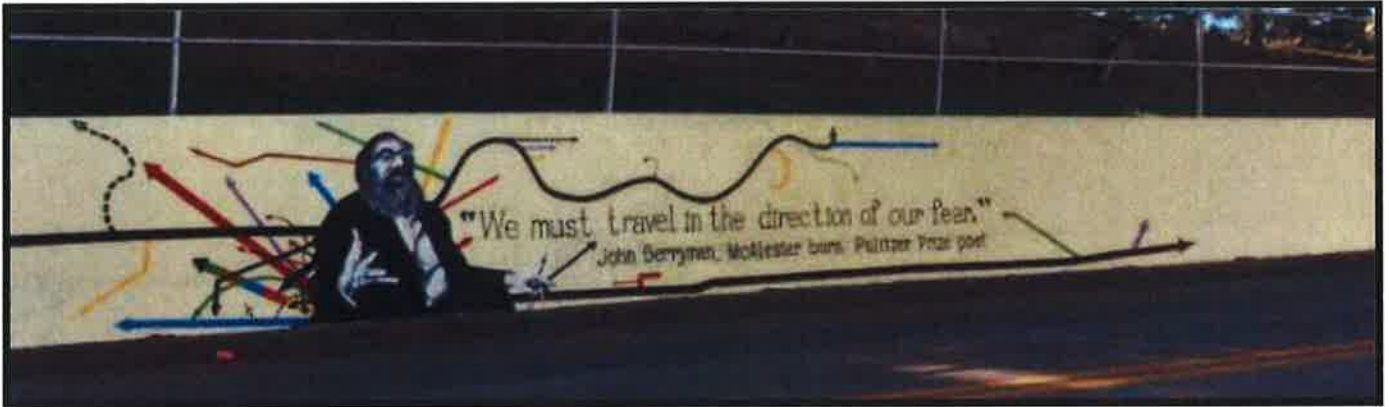
## Cigarette Litter Prevention

Staff completed the annual cigarette litter survey in July and found that the litter in the designated areas had increase over the last two years. With that data, the organization became motivated to distribute supplies on hand, order additional supplies, and get the materials into the cars and pockets of citizens.

Pride In McAlester staff and volunteers have hit the streets to prevent cigarette litter. During McAlester's Cruise Night on September 17th and the Wild West Festival on September 30th and October 1st more than 200 cup and pocket ashtrays were given to residents free of charge. This program is possible thanks to a grant and supplies from Keep America Beautiful.



# Berryman Mural



Pride In McAlester worked with the City of McAlester to secure the rights to install a mural on a retaining wall near the McAlester Public Library to highlight internationally known Pulitzer Prize winning poet, McAlester born John Berryman. The project made it through completion thanks to a Roadside Beautification Grant from Keep Oklahoma Beautiful and the Oklahoma Department of Transportation. On April 25, 2017, nine volunteers from Enable Midstream Partners, an oil and gas pipeline company, painted a base coat along the length of the wall in preparation for the mural. Pride In McAlester worked with local artist Anita Caldwell-Jackson on the concept of the mural. The artist worked on Saturday, May 6th and Sunday, May 7th to paint the mural which includes a likeness of John Berryman and a quote from a poem that reads "We must travel in the direction of our fear." The mural also contains the attribute "John Berryman, McAlester born Pulitzer Prize Poet" and many arrows traveling in various directions. A clear coat of protection was applied upon completion. Pride In McAlester used funds to pay for the supplies and paint for the base coat and the clear coat. The artist charged her standard rate of \$25.00 per square foot and provided the supplies and paint for the artwork. The City of McAlester also provided road closures on all three days of work to ensure the safety of the volunteers and artist.



More than twenty people gathered on June 12, 2017 at the McAlester Public Library for the John Berryman Mural Dedication and Poetry Reading. Steve Harrison, board member to both Pride In McAlester and the Southeastern Public Library System of Oklahoma, served as emcee to the event that included comments from Michael Hull, director of SEPLSO, Anita Caldwell-Jackson, artist, Stephanie Giacomo, director of PIM, and a poetry reading from Heath Stanfield, library employee.



# “Defending Our Freedom”



U.S. Army photos by Kevin Jackson

Pride In McAlester Board Member Steve Harrison took on the responsibility of overseeing the redesign of an installation on South Highway 69. Previously just replicas of four bombs manufactured at the McAlester Army Ammunition Plant, the redesign included the installation of flag poles, repainting the existing replicas, adding a replica “MOAB” bomb, and installing concrete and gravel in the shape of a bomb on the ground. The fundraising efforts were led by the McAlester Regional Health Center and Pride In McAlester Board Members. The design, labor, and installation of the “Defending Our Freedom” monument was handled by the City of McAlester. The construction took place during the months of March and April with a dedication ceremony on May 6th during Armed Forces Day Celebration activities. The organizers are still actively raising funds to install a sign that reads “Defending Our Freedom” at the site.

## **Defending Our Freedom Donors**

City of McAlester  
Compass Capital Management  
Dolese  
Fugitt Foundation  
K-Bar Company  
Keep Oklahoma Beautiful  
Oklahoma Department of Transportation  
McAlester Regional Health Center  
McAlester Regional Health Center Foundation  
McAlester Rotary Club  
McGowan Family Foundation  
National Association of Letter Carriers Branch No. 1166  
Pride in McAlester  
Public Service Company of Oklahoma  
Dr. Brian and Theresa Renegar  
Sertoma Club of McAlester  
Sam Wampler’s Freedom Ford



# Outreach

Pride In McAlester conducts outreach in a variety of ways. From social media to handwritten thank you cards, we ensure that the citizens of McAlester are aware of our initiatives, members are informed of activities, students are taught about our environment and sustainability, and donors are aware of their impact on our city.

Staff continued to publish monthly newsletters and conduct radio shows on McAlester Radio's AM1150.

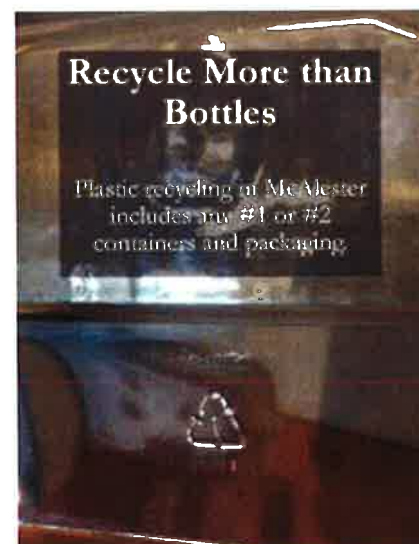


Fifty-seven direct emails were sent to supporters during the fiscal year with an average open rate of twenty-nine percent.

Direct email distribution grew from 320 in July 2016 to 435 in June 2017, an increase of thirty-six percent.

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During the first quarter of 2016-2017, social media outreach grew substantially with Pride In McAlester Facebook followers increasing from 1544 in July 2016 to 1,834 in June 2017, a twenty-five percent increase. The McAlester Recycling Center Facebook following grew eleven percent from 417 in July 2016 to 463 in June 2017.



# Logo Redesign

The Pride In McAlester Board of Directors worked with a local design firm to have the Pride In McAlester logo redesigned. After seven years of the cityscape and stars design, a cleaner, more direct logo was created. The new image includes the beginning of a rebrand to “Keep McAlester Beautiful” and a Pine Tree to represent the organization’s dedication to the environment and pays homage to a historic Pine Tree that once lived on Grand Avenue, now Carl Albert Parkway.



Shortly after the new logo went into use by the organization, the Executive Director redesigned the Pride In McAlester website to match the more modern look of the logo. The new site was updated with new aesthetics and improved content and functionality.





# Volunteer Appreciation Banquet



More than 120 people attended the Pride In McAlester 8th Annual Volunteer Appreciation Banquet on February 16th at the McAlester Country Club to honor Pride In McAlester supporters from 2016. This year's banquet brought all nine Pride In McAlester Board Members and Mayor John Browne before the audience to present awards and celebrate PIM's 2016 accomplishments. The Pride In McAlester Spirit Award went to Matt House and the Buffalo Run Disc Golf Course while Will Rogers Elementary School received the Community Sustainability Award. The Community Partner of the Year went to Choctaw Nation Going Green, the Outstanding Student was Brynn Vaughan, and Volunteers of the Year were the Alexander Family.



PRESENTING SPONSOR

The Banquet was possible thanks to the generosity of the Presenting Sponsor, Sam Wampler's Freedom Ford as well as numerous Corporate and Silent Auction Sponsors. This year's event raised more than \$3,000 for volunteer activities!

PRIDE IN MCALESTER  
8TH ANNUAL  
**VOLUNTEER  
APPRECIATION  
BANQUET**

**FEBRUARY 16, 2017**  
MCALESTER COUNTRY CLUB  
SILENT AUCTION, MUSIC, & CASH BAR 5:30 PM  
DINNER & AWARDS 6:30 PM

INDIVIDUAL TICKETS \$25.00

TICKETS & SPONSORSHIPS AVAILABLE ONLINE AT  
**WWW.PRIDEINMCALESTER.COM**  
OR CALL 918-426-4444

RSVP BY FEBRUARY 10, 2017

 **Keep McAlester Beautiful**  
KEEP AMERICA BEAUTIFUL AFFILIATE

**CORPORATE SPONSORS**

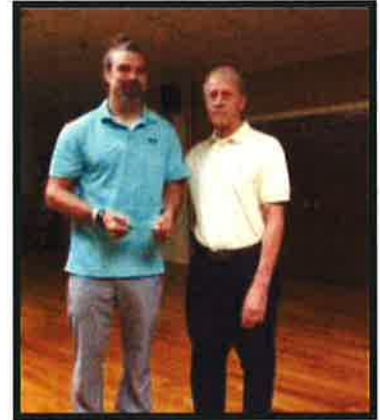
**SILENT AUCTION DONORS**

BEALE TIRE	ERNEST & BRENDA
CAROL BISHOP	RUSSELL
TRE & BLAINE SMITH	HARBOR MOUNTAIN
STEVE & PATTY HARRISON	COFFEE HOUSE
STEPHANIE GIACOMO	JJ MCALESTER ANTIQUES
CHRISTINA THURBER	TABITHA & BJ HOWELL
DAVID BRALL	PEPE'S PLACE
CARA DORRELL	JAY HENRY'S
KREBS BREWING CO.	STARSHIP EARTH COFFEE
PRAIRIE ARTISAN ALES	HL'S SPORTS SHOP
COMMON ROOTS	LOVERA'S GROCERY
THE ART SPOT	HARPER & GREY HOUSE
ART'S CUSTOM PICTURE FRAMING	



Volunteers of the Year, **Matt Alexander and his family** regularly contributed time, resources and hard work to the organization and enthusiastically promoted the mission of PIM throughout the year. The family participated in numerous projects including Fresh Paint Days, Community Volunteer Days, Cigarette Litter Prevention, and education programs.

**Matt House with the Buffalo Run Disc Golf Course** received the Pride In McAlester Spirit Award for commitment to the enhancement of McAlester. The disc golf course project has displayed many of the core values of Pride In McAlester, including the promotion of healthy lifestyles, volunteerism, beautification, and sustainability.



**Choctaw Nation Going Green**, Community Partner of the Year, is the recycling initiative of the Choctaw Nation and has continuously been a resource for Pride In McAlester and City of McAlester efforts. Choctaw Nation Going Green relentlessly works to generate recycling opportunities for citizens and serves as advisors in the pursuit of sustainability for our region.

**Will Rogers Elementary School** was awarded the Community Sustainability Award for introducing recycling efforts in the classroom. Working with PIM President Justin Few and Choctaw Nation Going Green, Will Rogers Elementary School has introduced the habit and skill of recycling to nearly five hundred McAlester elementary school children.



**Brynn Vaughan** is the Pride In McAlester Outstanding Student for her organization of the McAlester High School Student Council work day to paint playground and structural equipment in City Parks. She also volunteered during numerous projects including Fresh Paint Days, National Planting Day, and Fall Cleanup.



# Free Tree Care Workshop



Approximately 18 attendees to a Free Tree Care workshop on February 18th heard from speakers Dr. Mike Schnelle of Oklahoma State University Department of Horticulture and Landscape Architecture, Riley Coy of the Oklahoma Department of Forestry, and Sherman Miller of the City of McAlester. Pride In McAlester assisted this effort through promotion of the event.



# Website

Pride In McAlester makes regular updates and blog posts on the [www.prideinmcalester.com](http://www.prideinmcalester.com) website. During 2016-2017 twenty-six posts were made on the website.

<b>July 13, 2016</b>	<b>Why Pokémon Go is Good for McAlester</b>	<b>2009 views</b>
<a href="http://www.prideinmcalester.com/why-pokemon-go-is-good-for-mcalester/">http://www.prideinmcalester.com/why-pokemon-go-is-good-for-mcalester/</a>		
<b>July 19, 2016</b>	<b>It's Time to Recycle Phone Books</b>	<b>256 views</b>
<a href="http://www.prideinmcalester.com/its-time-to-recycle-phone-books/">http://www.prideinmcalester.com/its-time-to-recycle-phone-books/</a>		
<b>July 26, 2016</b>	<b>Volunteers Improve McAlester's Chadick Park</b>	<b>630 views</b>
<a href="http://www.prideinmcalester.com/volunteers-improve-mcalesters-chadick-park/">http://www.prideinmcalester.com/volunteers-improve-mcalesters-chadick-park/</a>		
<b>August 9, 2016</b>	<b>Stormwater in McAlester</b>	<b>540 views</b>
<a href="http://www.prideinmcalester.com/stormwater-in-mcalester/">http://www.prideinmcalester.com/stormwater-in-mcalester/</a>		
<b>August 16, 2016</b>	<b>Volunteers Promote Clean Water</b>	<b>216 views</b>
<a href="http://www.prideinmcalester.com/volunteers-promote-clean-water-in-mcalester/">http://www.prideinmcalester.com/volunteers-promote-clean-water-in-mcalester/</a>		
<b>August 23, 2016</b>	<b>Pride In McAlester to Paint Tobucksy Courthouse</b>	<b>405 views</b>
<a href="http://www.prideinmcalester.com/pride-in-mcalester-to-paint-tobucksy-county-courthouse-local-group-participates-in-keep-oklahoma-beautiful-initiative/">http://www.prideinmcalester.com/pride-in-mcalester-to-paint-tobucksy-county-courthouse-local-group-participates-in-keep-oklahoma-beautiful-initiative/</a>		
<b>August 31, 2016</b>	<b>Native Trees for McAlester</b>	<b>240 views</b>
<a href="http://www.prideinmcalester.com/native-trees-for-mcalester/">http://www.prideinmcalester.com/native-trees-for-mcalester/</a>		
<b>September 8, 2016</b>	<b>Volunteers Celebrate National Planting Day</b>	<b>248 views</b>
<a href="http://www.prideinmcalester.com/volunteers-celebrate-national-planting-day/">http://www.prideinmcalester.com/volunteers-celebrate-national-planting-day/</a>		
<b>September 27, 2016</b>	<b><u>What is a Pride In McAlester Cleanup?</u></b>	<b>4813 views</b>
<a href="http://www.prideinmcalester.com/what-is-a-pride-in-mcalester-cleanup/">http://www.prideinmcalester.com/what-is-a-pride-in-mcalester-cleanup/</a>		
<b>October 4, 2016</b>	<b><u>Fall Cleanup is Here!</u></b>	<b>397 views</b>
<a href="http://www.prideinmcalester.com/fall-cleanup-is-here/">http://www.prideinmcalester.com/fall-cleanup-is-here/</a>		
<b>October 24, 2016</b>	<b><u>MHS Student Council works to Keep McAlester Beautiful</u></b>	<b>582 views</b>
<a href="http://www.prideinmcalester.com/mhs-student-council-works-to-keep-mcalester-beautiful/">http://www.prideinmcalester.com/mhs-student-council-works-to-keep-mcalester-beautiful/</a>		
<b>November 3, 2016</b>	<b><u>Pride In McAlester Partners with McAlester Community Garden on Volunteer Day</u></b>	<b>767 views</b>
<a href="http://www.prideinmcalester.com/pride-in-mcalester-partners-with-mcalester-community-garden-on-volunteer-day/">http://www.prideinmcalester.com/pride-in-mcalester-partners-with-mcalester-community-garden-on-volunteer-day/</a>		
<b>November 7, 2016</b>	<b><u>America Recycles Day—I want to be Recycled</u></b>	<b>388 views</b>
<a href="http://www.prideinmcalester.com/america-recycles-day-i-want-to-be-recycled/">http://www.prideinmcalester.com/america-recycles-day-i-want-to-be-recycled/</a>		
<b>November 14, 2016</b>	<b><u>How McAlesterites Recycle</u></b>	<b>274 views</b>
<a href="http://www.prideinmcalester.com/how-mcalesterites-recycle/">http://www.prideinmcalester.com/how-mcalesterites-recycle/</a>		
<b>November 22, 2016</b>	<b><u>Fall Cleanup Results</u></b>	<b>205 views</b>
<a href="http://www.prideinmcalester.com/fall-cleanup-results/">http://www.prideinmcalester.com/fall-cleanup-results/</a>		





**December 12, 2016**     **Pride In McAlester Offers Scholarship to Students**     **189 views**  
<http://www.prideinmcalester.com/pride-in-mcalester-offers-scholarship-to-students/>

**December 28, 2016**     **Pride In McAlester Year In Review**     **451 views**  
<http://www.prideinmcalester.com/pride-in-mcalester-year-in-review/>

**January 9, 2017**     **Banquet**     **349 views**  
[www.prideinmcalester.com/banquet](http://www.prideinmcalester.com/banquet) (now inactive)

**January 11, 2017**     **January Volunteer Day Canceled**     **367 views**  
<http://www.prideinmcalester.com/january-volunteer-day-canceled/>

**January 23, 2017**     **Honor McAlester Volunteers**     **706 views**  
<http://www.prideinmcalester.com/honor-mcalester-volunteers/>



**January 31, 2017**     **Pride In McAlester earns Keep America Beautiful President's Circle Award Recognition**     **635 views**  
<http://www.prideinmcalester.com/pride-in-mcalester-earns-keep-america-beautiful-presidents-circle-award-recognition/>

**February 28, 2017**     **Pride In McAlester 8th Annual Volunteer Appreciation Banquet**     **334 views**  
<http://www.prideinmcalester.com/pride-in-mcalester-8th-annual-volunteer-appreciation-banquet/>

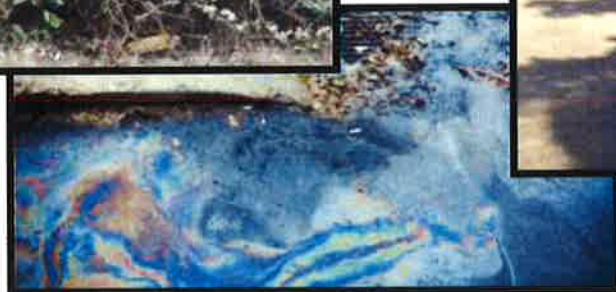
**March 21, 2017**     **2017 Spring Cleanup!**     **3,016 views**  
<http://www.prideinmcalester.com/2017-spring-cleanup/>



**March 21, 2017**     **McAlester Volunteers Paint Fire Hydrants**     **232 views**  
<http://www.prideinmcalester.com/mcalester-volunteers-paint-fire-hydrants/>

**April 21, 2017**     **Free McAlester Hazardous Waste Disposal and Paper Shredding Set for April 29th**     **713 views**  
<http://www.prideinmcalester.com/free-mcalester-hazardous-waste-disposal-and-paper-shredding-set-for-april-29th/>

**May 12, 2017**     **PSO & MHS Student Council Honor Arbor Day**     **950 views**  
<http://www.prideinmcalester.com/pso-mhs-student-council-honor-arbor-day/>





Pride In McAlester placed six exhibits throughout the McAlester area in recognition of America Recycles Day, a nationwide initiative of Keep America Beautiful. The locations included Puterbaugh Middle School, McAlester Public Library, McAlester Regional Wellness Center, Eastern Oklahoma State College's McAlester Campus, McAlester City Hall, and the J.I. Stipe Center. Additionally, recycling information and America Recycles Day stickers were provided to all students attending Will Rogers Elementary school in celebration of their new recycling efforts.





# Holiday Recycling Promotion

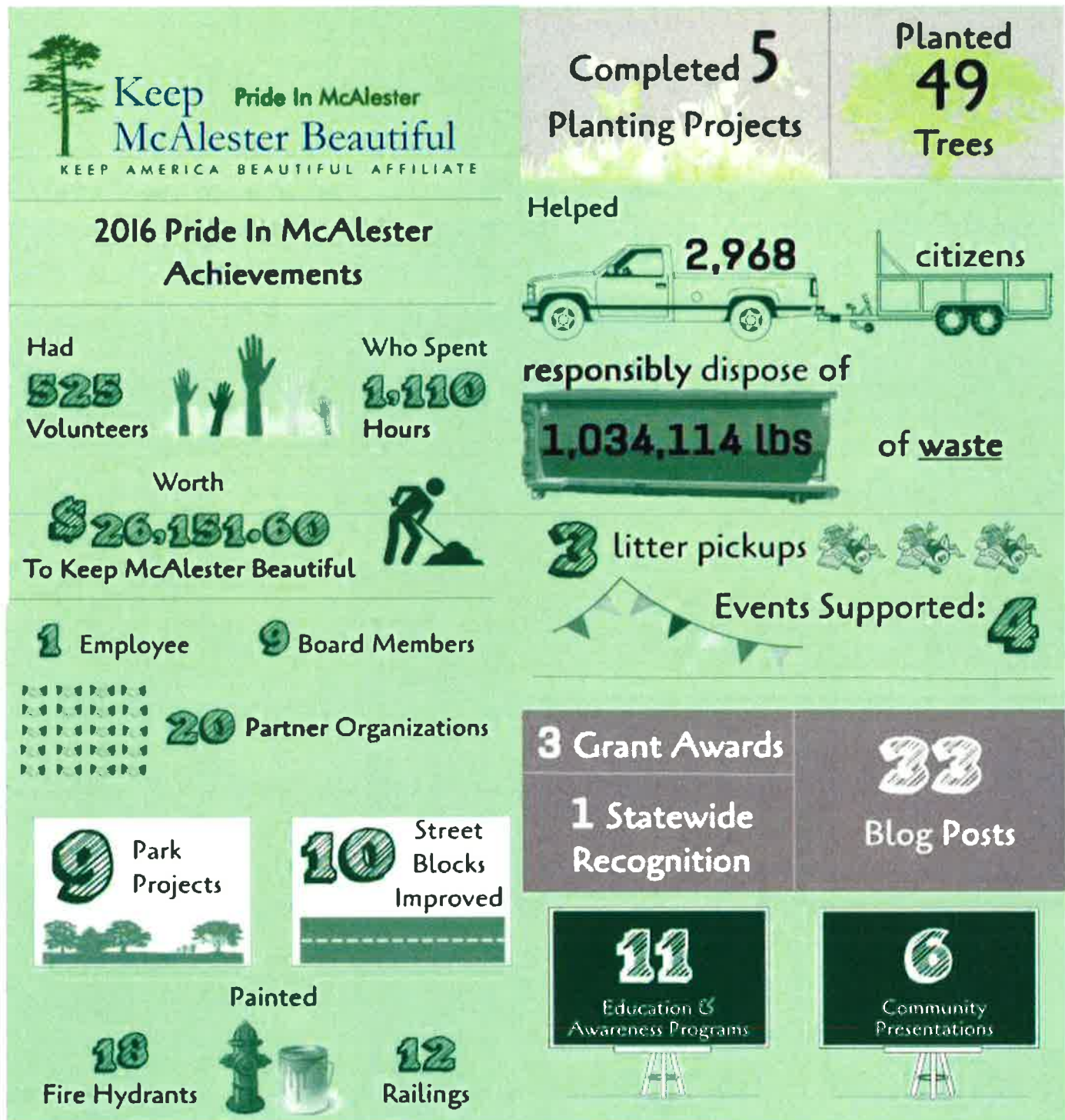


USE LESS STUFF THIS SEASON.  
BUY MEMORIES INSTEAD OF CLUTTER.



# 2016 Year In Review

This infographic was created to demonstrate the impact of Pride In McAlester during the 2016 Calendar Year.





# Flyers

## Need to ditch some 'scripts?

### Prescription Disposal Event



Saturday, October 15th  
9:00 am – 3:00 pm  
Former National Guard Armory  
3rd and Polk – McAlester, OK



Neighbors Building Neighborhoods

McAlester



PRIDE IN MCALESTER

8TH ANNUAL  
**VOLUNTEER APPRECIATION BANQUET**

**FEBRUARY 16, 2017**  
MCALESTER COUNTRY CLUB  
SILENT AUCTION, MUSIC, & CASH BAR 5:30 PM  
DINNER & AWARDS 6:30 PM

INDIVIDUAL TICKETS \$25.00

TICKETS & SPONSORSHIPS AVAILABLE ONLINE AT  
[WWW.PRIDEINMCALESTER.COM](http://WWW.PRIDEINMCALESTER.COM)  
OR CALL 918-426-4444

RSVP BY FEBRUARY 10, 2017

Keep McAlester Beautiful  
KEEP AMERICA BEAUTIFUL AFFILIATE



PRIDE IN MCALESTER

**Community Volunteer Day**  
**Litter Pickup**

Saturday  
January 14th  
9 am

Meet at  
Former Salvation Army Church  
400 N "A" Street



Keep McAlester Beautiful



**Community Volunteer Day**

Saturday, November 12th  
9:00 am

McAlester Community Garden  
J.I. Stipe Center Location

Help cleanup, repair, and relocate garden beds.

Bring weed eater, rake, loppers, pruners, or power drill.



Keep McAlester Beautiful  
KEEP AMERICA BEAUTIFUL AFFILIATE



McAlester

**FALL CLEANUP**  
BULK WASTE - METAL - TIRES - ELECTRONICS

OCTOBER 8, 9, 15, & 16  
3RD & POLK

SATURDAYS 9 AM - 3 PM  
SUNDAYS 12 PM - 3 PM



PRESCRIPTION DRUGS & HOUSEHOLD HAZARDOUS WASTE  
OCTOBER 15TH ONLY



**ELECTRONICS RECYCLING EVENT**




McAlester Residents Only - No Commercial Business Please

CALL 918-426-4444 OR VISIT [WWW.PRIDEINMCALESTER.COM](http://WWW.PRIDEINMCALESTER.COM)

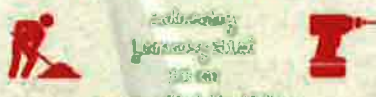
McAlester Community Garden

**COMMUNITY GARDEN WORK DAY**

Volunteers  
Working Site  
10 am  
August 12th - 12:00 pm  
200 N. A Street



HELP TAKE APART GARDEN BEDS TO BE DISTRIBUTED TO AREA CHURCHES AND SCHOOLS FOR USE. BRING TOOL IF POSSIBLE.



Pride In McAlester

**Community Volunteer Day**

Saturday, December 10th  
9:00 am

Second Street & Choctaw Avenue


Join us to paint downtown planters!



Keep McAlester Beautiful




Join Pride In McAlester and the McAlester Public Library for a  
**John Berryman Mural Dedication & POETRY Reading**



**Monday, June 12th 11:00 am**  
 McAlester Public Library  
 Lower Level Parking Lot on 2nd Street

**PRIDE IN McALESTER**  
**COMMUNITY VOLUNTEER DAY**  
 HELP PAINT FIRE HYDRANTS FOR A CLEANER & SAFER CITY

**RESCHEDULED TO**  
**SATURDAY, MARCH 18TH**  
**9 AM**



**MEET AT B & JEFFERSON PARK IN McALESTER**

**6-10 PM FREE CITY OF McALESTER GARBAGE DISPOSAL**

**PRIDE In McAlester**  
**Fresh Paint Days In Oklahoma!**  
 Residents transforming Oklahoma one gallon at a time or a 1000




**Help paint the Historic Tobacco County Courthouse**  
**RESCHEDULED TO**  
**September 17, 2016**  
**9:00 am**  
**Hutchison Park**  
**9th Street & Krebs Avenue**  
 For more information, call  
 Pride In McAlester at 918-435-4444

**Pride In McAlester**  
**Community Volunteer Day**  
 to remove glass and cigarette litter at  
**Michael J. Hunter Park**  
 14th Street & Chickasaw Avenue  
**Saturday, June 10th - 9 AM**



**Supplies provided. Please wear closed toe footwear.**

**PRIDE In McAlester**  
**Community Volunteer Day**

**Come prepared to paint in city parks!**

**Saturday, July 16th**  
**9:00 am**  
**Coal Miner's Memorial Chadick Park**



**PRIDE In McAlester**  
**COMMUNITY VOLUNTEER DAY**

**NO DUMPING**  
**Keep Our Water Clean**  
 For more information, call 918-435-4444

**INSTALLATION OF STORMWATER MARKERS AND FIRE HYDRANT PAINTING**  
**Volunteers needed 9:00 am - 12:00 pm**  
**For 6 Hydrants on 14th Street**  
**ALL OTHERS WELCOME!**

**SATURDAY, AUGUST 6TH**  
**9:00 AM**  
**HUTCHISON PARK**  
**9TH & KREBS**  
**McALESTER, OK 74501**

**PRIDE In McAlester**  
**Pride In McAlester Adopt-A-Block Development Committee**


**Adopt efforts to maintain & clean and beautify city**

**Wednesday, August 17, 2016**  
**12:00 pm**  
**Pride In McAlester Office Conference Room**  
**119 E. Choctaw Avenue**

**Household Hazardous Waste Disposal**

**Dispose of:**  
 Motor Oils  
 Grease  
 Antifreeze  
 Transmission Fluids  
 Air Conditioners  
 Chemicals  
 Flammable Liquids  
 Paints  
 Tires  
 Batteries  
 Fluorescent Lightbulbs  
 Oil-based and Water-based Paints  
 Pesticides  
 Lawn Care Products  
 Pool Chemicals  
 Miscellaneous Household Items

**Saturday, October 19th**  
**Former National Guard Armory**  
**3rd and Polk**  
**9 am - 3 pm**



**All household hazardous waste disposal is free.**



## FREE Hazardous Waste Disposal

Safely remove harmful materials from your home.  
**Saturday, April 29th 9 am - 3 pm**  
 Former National Guard Armory 3rd and Polk

**Oil Based Aerosol & Hobby Paints**  
 Liquid Mercury Thermometers  
 Ammunition (.50 caliber & less)  
 Spray Paint  
 Propane Cylinders  
 Lamp Oils  
 Camping Fuel  
 Pool Chemicals  
 Fluorescent Bulbs  
 Batteries  
 Syringes & Sharps

**Automotive Fluids**  
 Cleaners  
 Yard Care Products  
 Pesticides / Herbicides  
 Acids / Caustics  
 Thinners  
 Gasoline & Lighter Fluids  
 Fryer Oil & Grease  
 Smoke Alarms  
 Prescription Drugs  
 Liquid Medications

**McAlester Residents Only**  
 No Commercial Businesses  
 Call 918-426-4444  
 for more information.

## National Planting Day

**Saturday**  
**September 3, 2016**  
**9:00 am**

**McAlester's**  
**Buffalo Run Pro Disc Golf Course**  
 801 North 6th Street

Help plant fifty native species trees in  
 McAlester's beautiful disc golf course.

**LOWES** **McAlester** **PRIDE**

Please bring a shovel and rake if available.

Pride in McAlester

## Spring Cleanup

**April 8-9, 15-16, 22-23, & 29-30**

**BULK WASTE - METAL - TIRES**  
**ELECTRONICS RECYCLING**

**3rd & Polk** **Saturdays 9 am - 3 pm**  
**Sundays 12 pm - 3 pm**

**Prescriptions, Household Hazardous Waste &  
 Paper Shredding**  
**April 29th ONLY**

**NO LATEX PAINTS** - Liquid Medications & Sharps Accepted

Preserve trees from cuts.  
 McAlester Residents Only - No Commercial Businesses please.

**Call 918-426-4444 or visit [www.prideinmcalester.com](http://www.prideinmcalester.com)**

## FREE Document Destruction for McAlester Residents

Clean up your piles and boxes of papers to help protect  
 against identity theft.

**Saturday, April 29th 9 am - 3 pm**

**Former National Guard  
 Armory  
 3rd & Polk Ave.**

All documents shredded on site.  
 No need to remove staples, paper clips, or plastic envelope windows.

**Keep McAlester Beautiful** **COMPASS**

No commercial waste, please.  
 Call 918-426-4444 for more information.

## Event Recycling

Make your next event greener.

**Call 918-426-4444  
 for more information.**

**Keep McAlester Beautiful**  
 PRIDE IN McALESTER

**Honor the McAlester Defense Industry and all  
 active military and veterans.**

**Support the  
 Southside Bomb Monument**

Donate by calling Pride in McAlester at (918) 426-4444 or  
 email [john@prideinmcalester.com](mailto:john@prideinmcalester.com)

Help paint the historic Tobucksky County Courthouse.

**Saturday, September 24th**  
**9:00 am**  
**Hutchinson Park**  
**4th & Krebs**

**Wear your paint clothes!**  
**Call (918) 426-4444 for more information.**

**Fresh Paint Days  
 In Oklahoma!**  
 Volunteers transforming Oklahoma  
 one stroke of paint at a time.

**McAlester**

Electronics contain  
 lead, arsenic, &  
 mercury.

**Recycle with  
 Pride In McAlester**

**October 8, 9, 15, 16**  
**Saturdays 9 am - 3 pm**  
**Sundays 12 pm - 3 pm**

**Former National Guard Armory  
 3rd & Polk**

**McAlester**



**Waste tires are a breeding ground for mosquitos.**

**FREE Tire Disposal for McAlester**

**October 8, 9, 15, & 16**  
Former National Guard Armory  
3rd & Polk

**Saturdays 9:00 am - 3:00 pm**  
**Sundays 12:00 pm - 3:00 pm**

**Remove Tires from Rim**  
**No Commercial Waste Accepted**



McAlester Tree Board

# Tree Giveaway

Free Trees to McAlester Residents  
While Supplies Last

Friday, October 21st  
1:00 pm  
Mike Deak Stadium Parking Lot





## Social Media Posts & Emails

 **Keep McAlester Beautiful**  
Pride In McAlester  
KEEP AMERICA BEAUTIFUL AFFILIATE

*Ways to have a GREEN Thanksgiving!*

- Buy Local.** Save the gas and help our local economy. McAlester has all you need to feed your guests.
- Buy in Bulk.** To guests, feeding a crowd, buying in bulk helps reduce packaging waste.
- Play Outside.** Cut down on energy consumption by taking the family to the outdoors after dinner.
- Get Fancy.** Break out the china and dishes to give your meal a touch of elegance.
- Be Crafty.** From turkey place cards to linens, dress up the special feast, dinner, and give your guests a special surprise.
- Recycle.** Simply say yes to extra fun, thank labor, and collect the glass, aluminum, and plastic for recycling.

**Black Friday. Cyber Monday.**

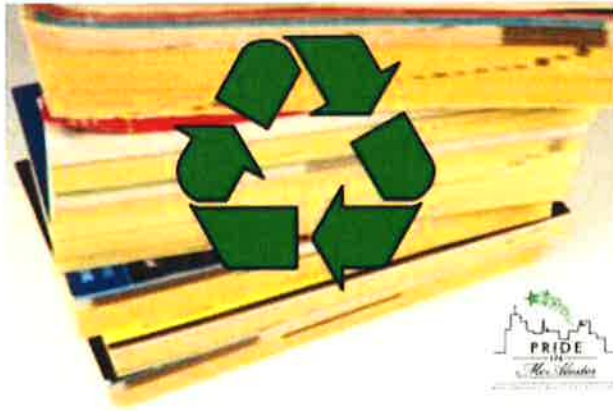
# #GIVINGTUESDAY™

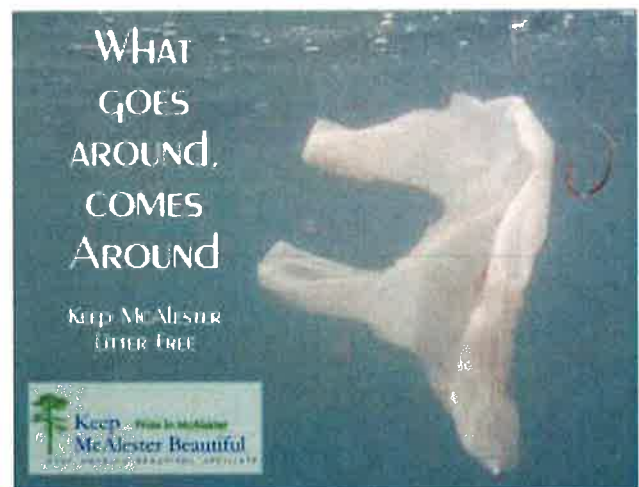
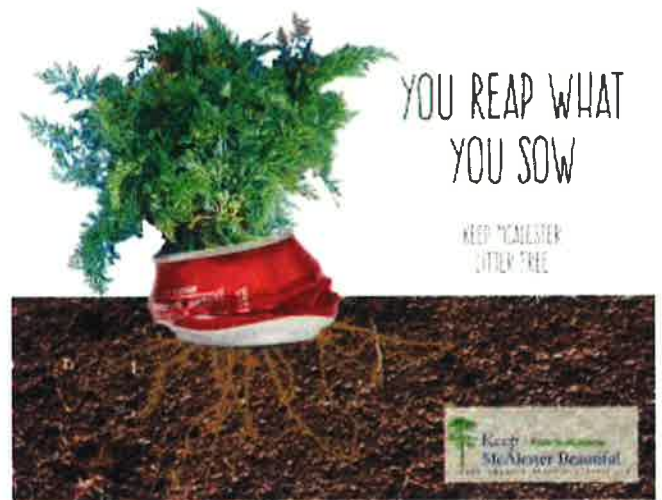
**November 29, 2016**

 **Keep McAlester Beautiful**  
Pride In McAlester  
KEEP AMERICA BEAUTIFUL AFFILIATE











# Presentations



Executive Director Stephanie Giacomo presented during the Keep Oklahoma Beautiful Affiliate Forum on July 28th about the importance of generating community buy-in.

On September 28, Giacomo presented to the McAlester Lion's Club about Pride In McAlester and the many programs of the organization.



Pride In McAlester President Justin Few and his son, Noah Few, worked together on presenting to first graders at Will Rogers Elementary School on the importance of bees and other pollinators in our environment. Approximately twenty-three students were in attendance for the presentation.

Additionally, Justin Few presented to the Will Rogers Parent Teacher Organization on September 24th to twenty-five attendees about the importance of recycling in McAlester.



Pride In McAlester participated in the 8th Grade Career and College Expo on October 12th at the Southeast Expo Center. Volunteer Heather Alexander joined Executive Director Stephanie Giacomo to provide education about recycling and green jobs to more than 600 students from eight area schools.



Pride In McAlester Executive Director Stephanie Giacomo presented to the Rotary Club of McAlester on March 28, 2017 to an audience of twenty-nine. Joined by board member David Beall, Stephanie Giacomo presented to Pittsburg County Drug Court, also on March 28th, to an audience of approximately fifty people. Pride In McAlester Executive also presented a recycling program to the children enrolled in the Grand Avenue Community Center Summer Program in June.



# Proclamations



*Photo courtesy of the McAlester News-Capital.*

On October 4, 2016, members of Pride In McAlester joined McAlester Mayor John Browne for a Proclamation recognizing PIM's efforts during October.



The Great American Cleanup is the nation's largest community improvement program that works with more than 10,000 communities each spring. This wonderful program cleans up trash, but it also encourages and promotes the idea of recycling and composting to reduce waste and protect the environment.

**WHEREAS** Great American Cleanup is a non-profit, non-partisan organization that promotes a healthy, clean environment in a safe, green and beautiful place to live and work; and

**WHEREAS** Great American Cleanup is a great program that helps to improve and beautify the City of McAlester; and

**WHEREAS** the City of McAlester wishes to support the efforts of Great American Cleanup and to encourage the citizens of McAlester to participate in the program;

**WHEREAS** the City of McAlester wishes to support the efforts of Great American Cleanup and to encourage the citizens of McAlester to participate in the program;

**WHEREAS** the City of McAlester wishes to support the efforts of Great American Cleanup and to encourage the citizens of McAlester to participate in the program;

**NOW, THEREFORE, I, Mayor John Browne, Mayor of the City of McAlester, do hereby proclaim April 2017 as**

**"Great American Cleanup Month"**

In the City of McAlester and to encourage the citizens of McAlester to participate in the program and to support the efforts of Great American Cleanup and to encourage the citizens of McAlester to participate in the program.

Attest my hand and the seal of the City of McAlester, this 4th day of April, 2017.



John Browne, Mayor

Cara McElroy, City Clerk



*Photo courtesy of the McAlester News-Capital.*



The McAlester Tree Board joined Mayor John Browne on Friday, May 26th to dedicate a newly planted tree at McAlester's Central Bark Dog Park. Mayor Browne read aloud an Arbor Day proclamation with members of the McAlester Tree Board and citizens.

# Financial Report

Revenue	Budget		Year End Actual	%
Donations & Miscellaneous Fundraisers	\$	30,000.00	\$ 33,107.65	110%
Special Project Income (Bomb Monument)	\$	18,000.00	\$ 18,600.00	103%
Grants & Sponsorships	\$	9,000.00	\$ 14,200.00	157%
McAlester City Contract	\$	60,000.00	\$ 60,000.00	100%
Membership	\$	2,500.00	\$ 4,530.00	181%
<b>Total Revenue</b>	\$	<b>119,500.00</b>	<b>\$ 130,437.65</b>	

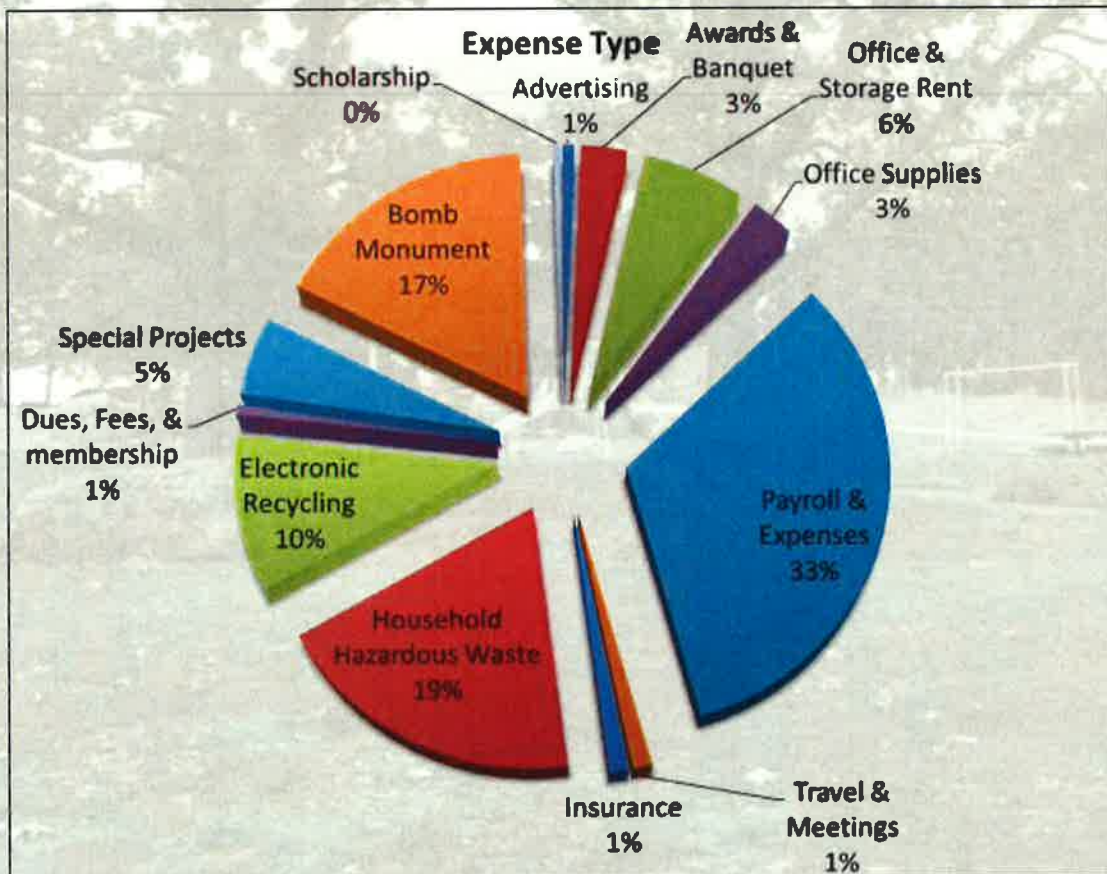
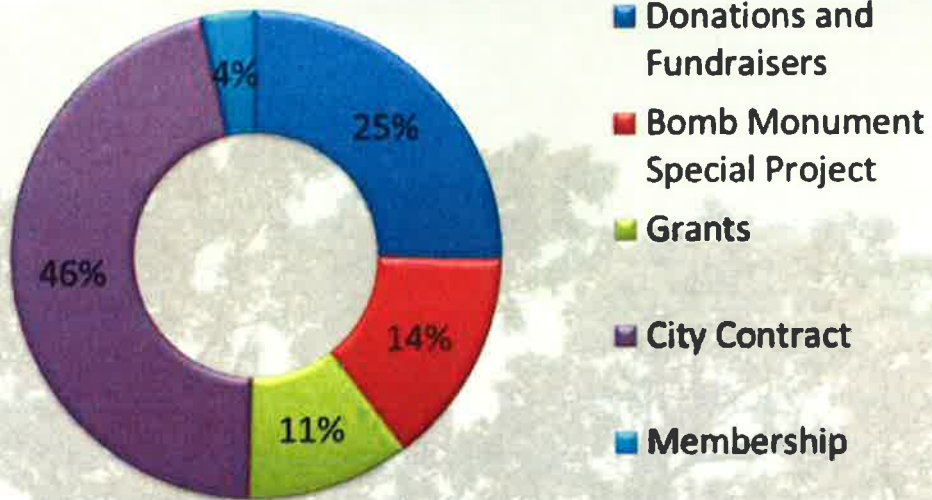
## Operating Expenses

Advertising	\$	1,600.00	\$ 858.70	54%
Awards & Banquet	\$	3,400.00	\$ 3,353.04	99%
Office and Storage Rent	\$	7,200.00	\$ 7,629.73	106%
Office Supplies	\$	2,500.00	\$ 3,249.68	130%
Payroll and Expenses	\$	40,000.00	\$ 38,782.49	97%
Travel & Meetings	\$	1,700.00	\$ 1,359.70	80%
Insurance	\$	1,300.00	\$ 1,304.00	100%
Household Hazardous Waste	\$	26,000.00	\$ 22,266.60	86%
Electronic Recycling	\$	16,000.00	\$ 11,752.50	73%
Dues, Fees, & Membership	\$	700.00	\$ 759.24	108%
Special Projects	\$	6,500.00	\$ 5,959.95	92%
Special Projects - Bomb Monument	\$	20,000.00	\$ 20,100.00	100%
Scholarship	\$	500.00	\$ 500.00	100%
<b>Total Expenses</b>	\$	<b>127,400.00</b>	<b>\$ 117,875.63</b>	
<b>Net</b>	<b>\$</b>	<b>-7,900.00</b>	<b>\$ 12,562.02*</b>	
Value of In-Kind Labor, Donations & Discounts	\$	5,000.00	\$ 49,578.40	992%

\* \$9,500 of carry-over is grant funds that are designated for Fiscal Year 2017-2018 projects.

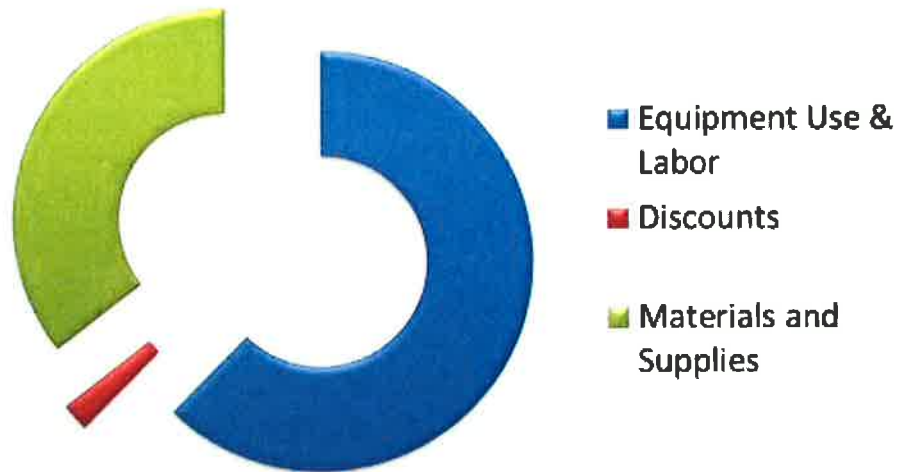


## Income Sources



# In-Kind Donations

## In-Kind Donations



Thanks to our relationship with Keep America Beautiful, Earth Friendly Products provided Pride In McAlester with glass cleaner, graffiti remover, and hand soap for use by volunteers during projects.

Lowe's of McAlester donated 25 bags of top soil and 25 bags of mulch to National Planting Day activities.



H.I.S. Coatings of Oklahoma City provided fifteen gallons of paint as part of Keep Oklahoma Beautiful's Fresh Paints Days project



Southeast Box Company, Krebs Brewing Company, Country Mart and Duraline provided Gaylord boxes, pallets and plastic wrap used to prepare electronics during the Fall and Spring Cleanups.

## Other In-Kind Donations:

- Pizza
- Donuts
- Office and volunteer equipment
- America Recycles Day promotional items
- Surplus Paint
- Banners



Pride In McAlester's activities rely on in-kind donations from various entities to provide the supplies for programs. Keep Oklahoma Beautiful and Keep America Beautiful, the Pittsburg County TSET Healthy Living Program and numerous businesses provide items and discounts for our volunteers. We thank them for all of their support



PIM was a grantee of The Tree Bank Foundation to participate in the Great Tree Giveaway! Thanks to their program, 25 new trees were given to residents in partnership with the annual give away of the City of McAlester and the McAlester Tree Board.



Keep American Beautiful and Lowe's Home Improvement donated 20 cases of water to Pride In McAlester for volunteer support.



# Witch Hazel Donation



Through a partnership with Keep America Beautiful, Pride In McAlester received an American Witch Hazel Pollinator Garden designed by Rare Find Nursery. This kit provides local pollinators a multi-season pollen source with flowers blooming throughout the year. Throughout the year, pollinators collect pollen from flower gardens. In winter, when all of the flowers have withered away, bees and other pollinators rely on the power of Witch Hazel Plants to gather and store pollen. That pollen is then used in the spring to feed the first batch of baby bees and other pollinators before spring flowers bloom.





# Grants

Granting Organization	Amount	Purpose
Keep Oklahoma Beautiful	\$300 + Paint	Fresh Paint Days - 'Tobucksy Courthouse
Keep Oklahoma Beautiful and OGE	\$300	Great American Cleanup Growth Grant - Spring Cleanup
Keep Oklahoma Beautiful and Oklahoma Department of Environmental Quality	\$1,500	Environmental Beautification Grant - Spring Cleanup
Keep Oklahoma Beautiful and Oklahoma Department of Transportation	\$1,500	Roadside Beautification Grant - Bomb Monument
Keep Oklahoma Beautiful and Oklahoma Department of Transportation	\$1,000	Roadside Beautification Grant - Berryman Mural
Union Pacific Foundation	\$5,000	Volunteer Project Support
Keep America Beautiful and UPS	\$5,000	Community Tree Planting Grant - National Planting Day



*Photos courtesy of the McAlester News-Capital.*

# Goals & Objectives



= Met Goal or Objective



= Partial Completion



= Standards Not Met

## Maintain and grow the Pride In McAlester Organization



Average at least 15 volunteers assisting with each PIM Activity

*Average was 29 volunteers.*



Build Membership Base to 85.

*Membership Base is 105.*



Host Annual Awards Banquet and award members for outstanding service.

*Annual Awards Banquet was held on February 16th.*



Host monthly luncheon for membership and community member outreach.

*Eleven monthly lunch meetings were held with an average attendance of 9.*



Research, apply, manage, and report on grants to support community enhancement and organizational operations.

*Twenty-five grant applications were submitted and eight were awarded.*

## Continue to raise public awareness on PIM events and initiatives



Have 12 radio interviews and 5 public service announcements

*11 Radio interviews and 5 public service announcements.*



Work with print news media by sending regular press releases about activities.

*Numerous press releases and articles were sent and published.*



Promote every PIM event and initiatives through at least two social media outlets.

*Numerous Facebook and Twitter posts throughout the year.*



Send monthly newsletters and regular updates via email and continue to grow the email recipient list.

*Monthly newsletters and other emails send with an average open rate of 29% and an email recipient growth rate of 36%.*



Give at least one presentation every quarter at various civic organizations, businesses, and other groups as available.

*Eight total community presentations.*



Prepare and distribute Pride In McAlester brochures.

*New brochures were not designed and the organization opted instead to redesign and maintain the website.*

## **Work with educational institutions and organizations**



Give at least one presentation per semester at schools and organizations working with children.

*2 presentations given during the year.*



Participate in school workshops twice a year.

*Participated in 1 and another was canceled due to rain.*



Coordinate, participate in, and support locker cleanouts at appropriate MPS locations.

*No locker cleanups were assisted due to lack of resources.*



Develop and distribute flyers and posters on sustainability, community clean ups, and recycling.

*Flyers were created and promoted for all events and promotions.*



Support and award the Pride In McAlester Scholarship.

*Scholarship was awarded in May 2017.*

## **Serve the McAlester community through beautification projects**



Work on at least 3 community areas in need of paint or other upgrades per year.

*11 community areas were improved during the year.*



Organize 8 community volunteer days to address and complete painting and other improvements in community areas.

*22 volunteer days were held during the year.*



Work towards improvement and installation of public art installations.

*2 public art installations were completed.*



Paint at least 30 fire hydrants.

*51 fire hydrants were painted.*

## **Promote and encourage recycling**



Prepare and distribute 200 McAlester Recycling Center Brochures per year.

*Materials distributed during America Recycles Day.*



Work with community organizations, public school systems, and other public avenues to educate about the importance of recycling.

*Three presentations completed.*



Work with volunteers, waste haulers, recycling partners, businesses, and city officials towards the improvement of recycling options in the McAlester Community.





*7 meetings held and future plans developed.*



Work to explore and make recommendations towards curbside recycling.

*3 meetings held to explore options and prospective plans.*






### **Continue to work towards a cleaner McAlester**

-  Host Fall Cleanup including bulk waste, tires, electronics recycling, and scrap metal.  
*Completed in October 2016.*
-  Host Spring Cleanup including bulk waste, tires, scrap metal, Household Hazardous Waste, Electronics Recycling and Prescription Drug Disposal.  
*Completed in April 2017.*
-  Maintain and promote “At Your Leisure” Trash Pickup opportunities for community volunteers.  
*7 community groups used the program during the year.*
-  Develop and relaunch the Adopt-A-Block program.  
*Program launched in November 2016. 27 current adopters and 16 reported activities.*

### **Promote and implement Keep Oklahoma Beautiful and Keep America Beautiful initiatives in McAlester**

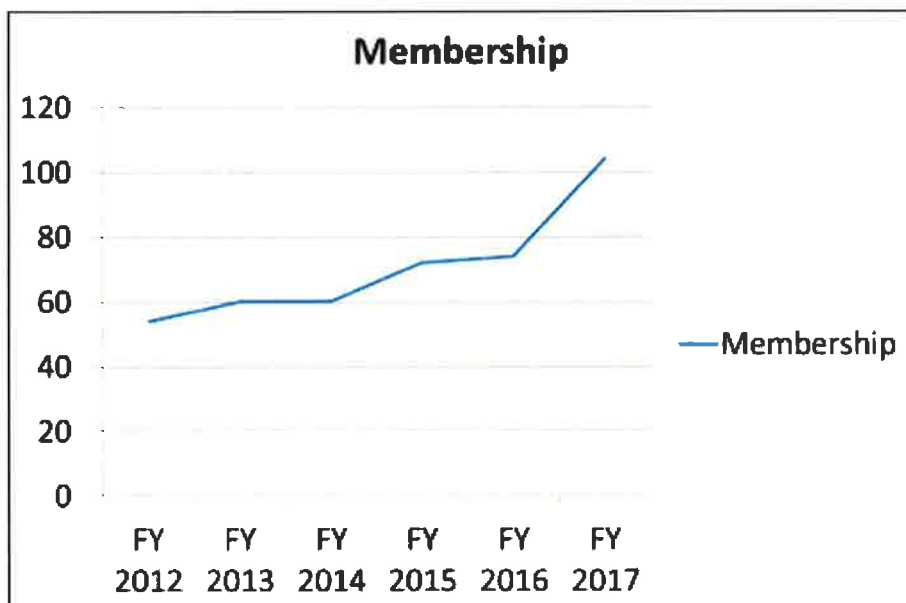
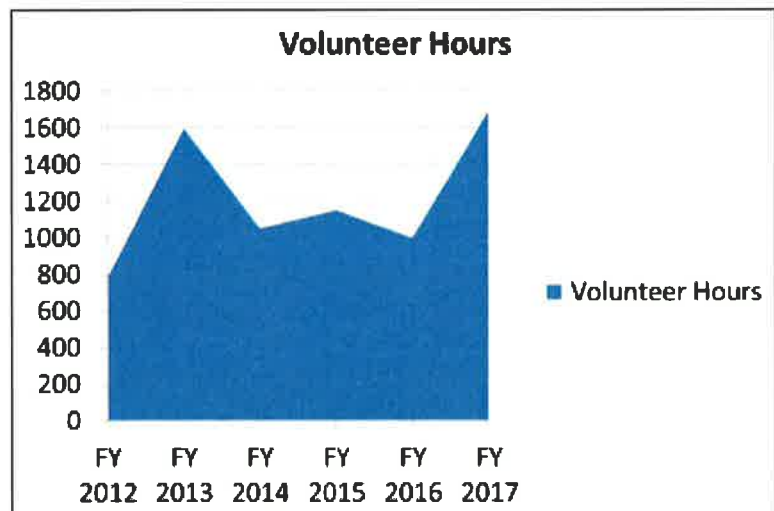
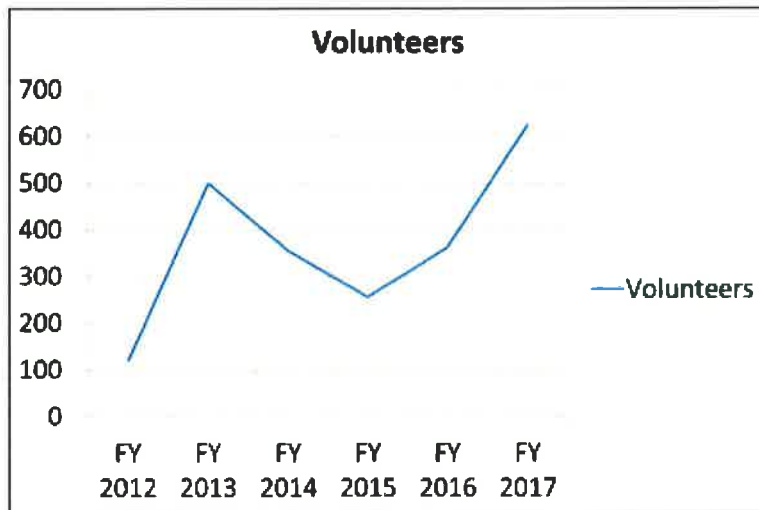
-  Promote America Recycles Day  
*Exhibits and promotion in November 2016.*
-  Carry out Great American Cleanup™ activities.  
*Year-round beautification and cleanup activities.*
-  Conduct a Holiday Recycling Drive.  
*Promotion in November and December 2016.*
-  Paint at least one building for Fresh Paint Days.  
*Painted Tobucksy Courthouse in September 2016.*
-  Conduct an Arbor Day Activity  
*Tree plantings in April and May 2017.*
-  Conduct a National Planting Day Activity  
*Tree plantings in September 2016.*

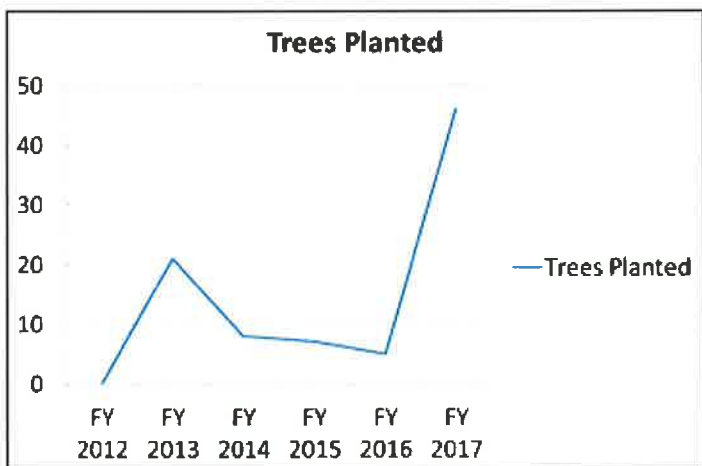
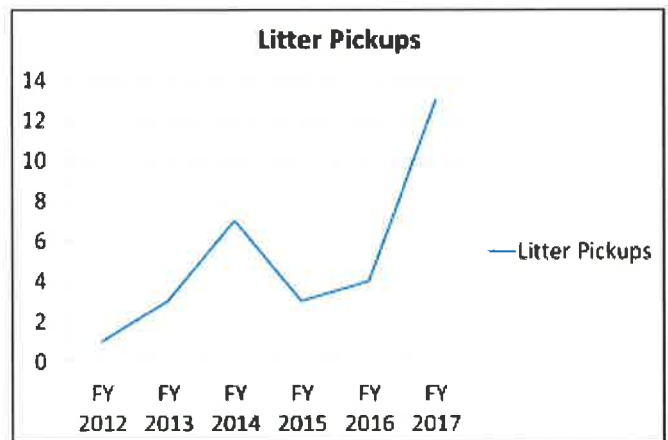
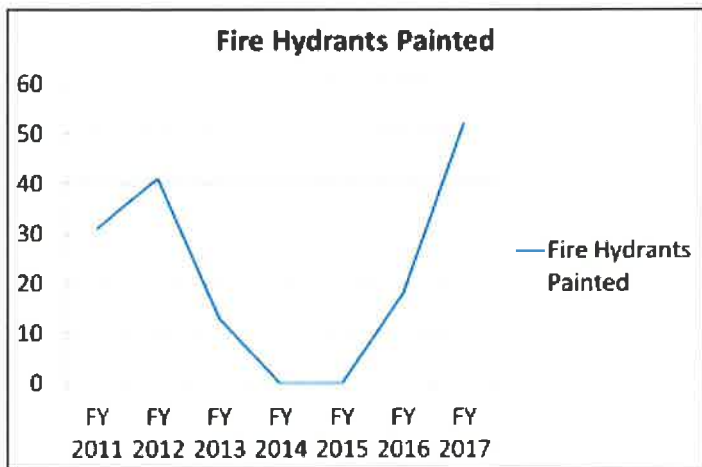
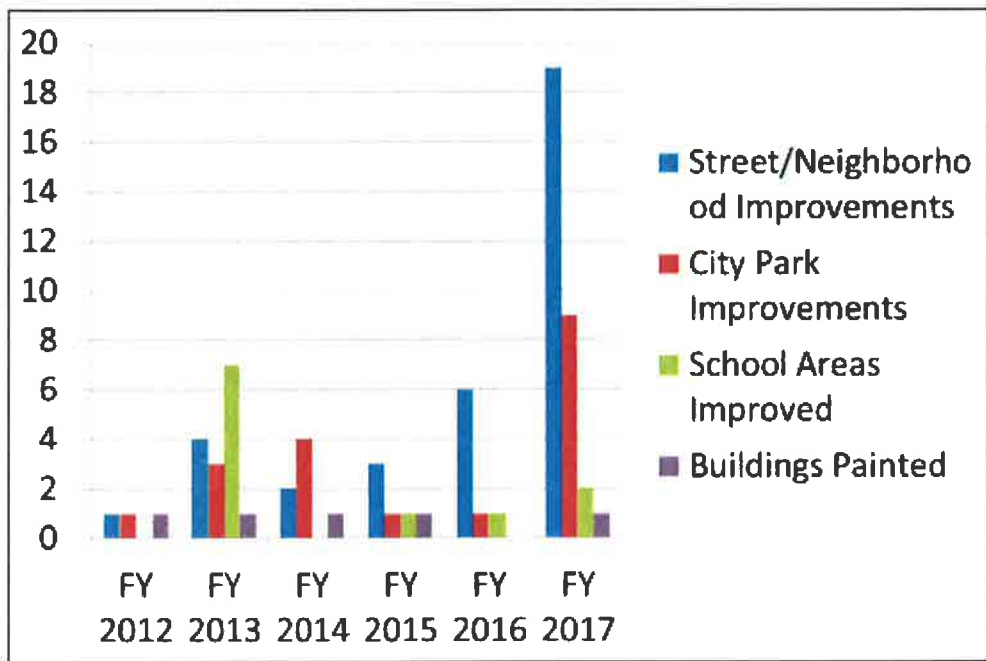
### **Work with and maintain membership with other organizations.**

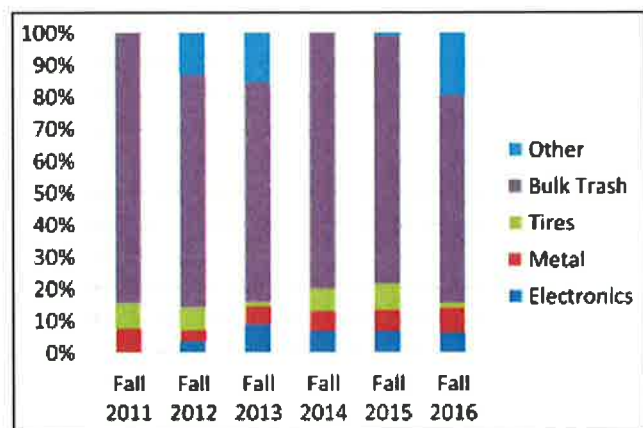
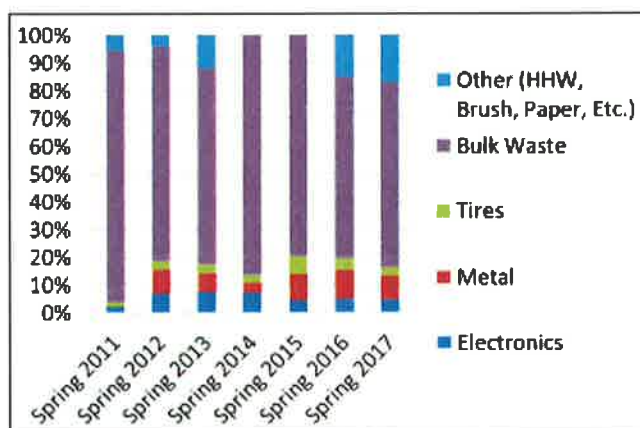
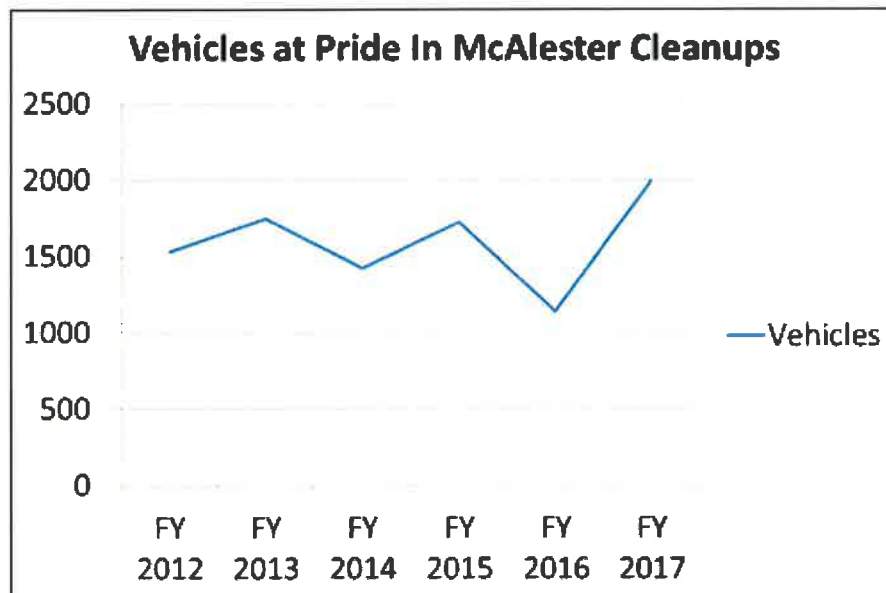
-  Maintain affiliation status and participation with Keep Oklahoma Beautiful and Keep America Beautiful.
-  Maintain participation and membership with the Oklahoma Recycling Association.
-  Maintain participation and membership with the Oklahoma Center for Nonprofits.
-  Maintain participation and membership with the McAlester Area Chamber of Commerce.
-  Maintain participation and membership with McAlester Main Street.



# Previous Year Comparisons







# Upcoming Projects



July 13, 2017

**Community Volunteer Day**

Painting at Jefferson Early Childhood Center

August 12, 2017

**Community Volunteer Day**

Stormwater Markers in First Ward

August 18, 2017

**Commercial Electronics Collection**

Former National Guard Armory

September 9, 2017

**National Planting Day**

Redbud Trees - McAlester Regional Health Center

September 23, 2017

**Fresh Paint Days -TBD**

October 14-15 & 21-22, 2017

**Fall Cleanup**

Former National Guard Armory

November 15, 2017

**America Recycles Day**

Programs Throughout City

December 16, 2017

**Community Volunteer Day - TBD**

February 8, 2018

**Volunteer Appreciation Banquet**

March 10, 2018

**Community Volunteer Day -TBD**

Weekends in April 2018

**Spring Cleanup**

Former National Guard Armory

April 26, 2018

**Arbor Day -TBD**

June 16, 2018

**Community Volunteer Day -TBD**





# McAlester City Council

## AGENDA REPORT

Meeting Date: August 8, 2017  
Department: Public Works  
Prepared By: David Horinek  
Date Prepared: August 2, 2017

Item Number: 1  
Account Code: \_\_\_\_\_  
Budgeted Amount: \_\_\_\_\_  
Exhibits: 2

### Subject

Consider and act upon, Amendment No. 1 to the Agreement for Professional Airport consulting Services with LBR, Inc., to provide consulting services, including plans and specifications for Project 3-40-0057-015-2017 "Rehabilitate Runway 2/20 and Connecting Taxiways (Design Only)"

### Recommendation

Motion to approve and authorize the Mayor to sign Amendment No. 1 to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide consulting services, including services, including plans and specifications for Project 3-40-0057-015-2017 "Rehabilitate Runway 2/20 and connecting Taxiways (Design Only)" and acceptance of the fee schedule as per the attached Amendment.

### Discussion

In 2016, the Oklahoma Aeronautics Commission contracted Garver to provide a Preliminary report on the condition of the Runway and Taxiways at the airport. The evaluation of this report produced a recommendation that Runway 2/20 undergo a major rehabilitation. The FAA and OAC are to provide grants covering 95% of the rehabilitation costs. The City will provide the remaining 5%. Amendment No. 1 totals \$300,400.00 of which the City's portion is \$15,020 (5%).

#### Cost Breakdown

FAA	90%	\$270,360.00
OAC	5%	\$15,020.00
City	5%	\$15,020.00

### Approved By

Department Head  
City Manager

P. Stasiak

Initial  
DJH

*P/S*

Date  
8/2/17

*8-3-17*

**AMENDMENT NO. 1**

This Amendment, made as of the \_\_\_\_\_ day of \_\_\_\_\_, 2017, by and between the City of McAlester, and LBR Inc., shall be made a part of the Agreement for Professional Airport Consulting Services between said parties, dated June 27, 2017.

1. The following service shall be added to Section I. A.1:

- A. Provide Field Survey for "Rehabilitate Runway 2/20 and Connecting Taxiways (Design Only)," AIP Project 3-40-0057-015-2017 at McAlester Regional Airport.\*
- B. Complete Preliminary Design Services for the above project.\*
- C. Complete Final Design Services for the above project.\*
- D. Complete Bidding Services for the above project.\*
- E. Complete Grant Administration Services for the above project.\*

\*See Attached Scope of Services.

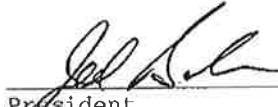
2. The following fee shall be added to Section V. B. as related to the above item:

- 1A. \$ 12,000.00
- 1B. \$ 193,300.00
- 1C. \$ 77,900.00
- 1D. \$ 8,400.00
- 1E. \$ 8,800.00

In witness whereof, the parties hereto have made and executed this Amendment the day and year first written above.

LBR INC.

CITY OF McALESTER

  
\_\_\_\_\_  
President

\_\_\_\_\_  
Mayor

ATTEST

ATTEST

  
\_\_\_\_\_  
Secretary

\_\_\_\_\_  
City Clerk

(Seal)



Certification of Legality:  
Approved as to form and legality

\_\_\_\_\_  
City Attorney

## **MCALESTER REGIONAL AIRPORT RUNWAY REHABILITATION**

### **SCOPE OF SERVICES**

#### **2.1 General**

Generally, the scope of services includes surveying, preliminary design, and final design, for improvements to McAlester Regional Airport. Improvements will consist primarily of rehabilitation of Runway 2-20 and connector taxiways, drainage improvements, and runway lighting rehabilitation. Pavement shall consist of a combination of full depth reconstruction, concrete patching, and grinding.

#### **2.2 Topographic Surveys**

While some survey data is available, Engineer will provide additional field survey data for drainage improvements, and this survey will be tied to the Owner's control network. In addition, Engineer shall establish control points for use during construction.

#### **2.3 Design Services**

##### **2.3.1 General:**

Engineer will prepare detailed construction drawings, specifications, instructions to bidders, general provisions and special provisions, all based on guides furnished to Engineer by the Owner and FAA. Contract Documents (Plans, Specifications, and Estimates) will be prepared for award of one (1) construction contract. These designs shall be in accordance with sound engineering principles and shall be submitted to the FAA office from which approval must be obtained. Detailed specifications shall be developed using FAA "Standards for Specifying Construction for Airports" AC 150/5370-10 (latest edition) or other appropriate standards approved for use by the FAA. A specimen copy of the General Provisions and applicable prevailing wage rates will be obtained by Engineer from the FAA or Department of Labor as appropriate for incorporation into the specifications for the proposed project.

##### **2.3.2 Quality Control**

Engineer will establish a Quality Control Plan (QCP) for the project. The QCP will outline schedules, project goals, and team member responsibilities. Engineer will also provide QC reviews at the preliminary and final design stages. QC reviews will be completed by a senior construction observer and project manager. Weekly internal progress meetings will be held during the preliminary and final design phases to ensure adequate quality control throughout the design phases.

##### **2.3.3 Environmental Coordination:**

Not included.

##### **2.3.4 Stormwater Coordination**

Once selected, the prime contractor(s) (herein called "Contractor(s)") will develop, coordinate, and submit to Owner for approval a Stormwater Pollution Prevention Plan (SWPPP), including erosion control plans and details for Engineer and Owner review. This plan will then be submitted to the state environmental agency for permitting approval as required. Contractor will incorporate any state agency comments into the final SWPPP, to be executed prior to construction.

### 2.3.5 Site Visits

Civil and electrical staff engineers will make two (2) site visits during the design phase to document existing conditions, verify topographical surveys, and determine rehabilitation areas.

### 2.3.6 Airspace Analysis

Engineer will prepare and submit the project to the FAA for airspace clearance on the Obstruction Evaluation and Airport Airspace Analysis (OE/AAA) website and coordinate approval with FAA representatives.

### 2.3.7 Pavement Rehabilitation Design:

Engineer will evaluate the rehabilitation analysis recommendations included in the 2017 Preliminary Engineering Report performed by others. For full depth reconstruction areas, Engineer will re-evaluate the pavement design in the Preliminary Engineering Report. Engineer will offer opinions on the advantages and disadvantages of the proposed pavement design, and analyze up to two further pavement design options using an aircraft fleet mix provided by the Owner. Engineer will use FAARFIELD and life cycle cost analysis methods to develop a recommendation for the most economical pavement design. Based on this analysis and discussions with the Owner, a pavement design for the project will be chosen. For concrete pavement design, Engineer will design joint patterns and jointing details.

### 2.3.8 Airfield Layout:

Engineer will review the requirements of AC 150/5300-13A, especially the design criteria of taxiway fillets. Engineer will analyze all areas where aircraft turning movements take place and, if necessary, provide fillet designs for all taxiway connectors adjacent to reconstruction areas.

### 2.3.9 Grading and Drainage:

Engineer will review the existing grades and design recommendations from the PER. Engineer will design grading improvements to allow positive drainage around the runway.

### 2.3.10 Airfield Electrical:

New circuits will be provided throughout the existing runway can and conduit lighting system. If necessary, runway edge lights and threshold lights shall be adjusted to match proposed grade. Existing runway edge lights and threshold lights shall be replaced with LED MIRLs.

### 2.3.11 Airfield Pavement Markings

Airfield pavement will be marked in accordance with AC 150/5340-1L including possible marking of parallel taxiway as a temporary runway during construction, removal of temporary markings, and reinstallation of taxiway markings.

### 2.3.12 Construction Safety and Phasing Plans (CSPP):

Engineer will develop a construction safety and phasing plan (CSPP). As part of the CSPP development, Engineer will hold two workshops as described below.

- Airport Tenant Workshop – Engineer will hold a meeting at the Airport Terminal Building with airport tenants to obtain feedback regarding flight operations during construction for each



potential phasing plan.

- Contractor Workshop – Engineer will hold a meeting with prospective bidders to determine the available construction capacity for the project.

Multiple phasing alternatives will be discussed at each workshop. Phasing alternatives will include, but will not be limited to, the following:

- Displace Thresholds to Reduce Runway Downtime – The runway rehabilitation will be divided into 3 phases. Phase 1 and Phase 2 will include the north and south 1,000-ft of runway and will be completed first with displaced thresholds. This will allow the runway to remain open with an operational length of no less than 3,000-ft. During Phase 3, the runway will be closed and the parallel taxiway will be restriped as a runway.
- Complete All Work in a Single Phase – The runway rehabilitation will be completed in a single phase. All traffic will be diverted to a temporary runway located on the restriped parallel taxiway.

After receiving comments from each workshop, Engineer will develop a preliminary construction safety and phasing plan (CSPP) for the Owner's review prior to submission to the FAA. Upon Owner approval, this plan will be submitted to the FAA for review. The plan will be submitted to the FAA in two phases. The first submission will include "Points of Interest" identifying the limits of each construction phase. The second submission will include the full CSPP.

#### 2.3.13 Utility Coordination

As necessary, Engineer will coordinate with the Airport and FAA to locate and protect any existing utilities or Navigational Aid cables.

#### 2.3.14 Geotechnical Review

Engineer will utilize a geotechnical subconsultant to perform a geotechnical review of the preliminary design plans. The geotechnical review will include a review of the proposed subgrade recommendations.

#### 2.3.15 DBE Coordination:

Engineer will coordinate with the FAA's Office of Civil Rights and complete a three year DBE goal for the airport's federal projects. It is also expected that Engineer will update the airport's overall DBE program and develop a Small Business Element to conform to the most recent Part 39 revisions.

### 2.4 Preliminary Design

#### 2.4.1 Preliminary Plans, Specifications, & Engineer's Report

Engineer will develop preliminary plans, specifications, and engineer's report and submit these to the Owner and FAA for review.

#### 2.4.2 Preliminary Owner Review Meeting

Engineer will meet with the Owner to review the preliminary plans, specifications, and engineer's report and to receive Owner comments and direction. Engineer will submit the preliminary plans to the FAA after incorporating any Owner comments.

## **2.5 Final Design**

### **2.5.1 Final Plans, Specifications, & Engineer's Report**

Engineer will incorporate any FAA comments from the preliminary review and will prepare for final publication of documents. Engineer will furnish plans, specifications, and Engineer's Report to the Owner and FAA.

## **2.6 Bidding Services**

Engineer will assist the Owner in advertising for and obtaining bids or negotiating proposals for one prime contract for construction, materials, equipment and services; and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, attend a pre-bid conference and receive and process deposits for Bidding Documents. The Owner will pay advertising costs outside of this contract. Engineer will issue addenda as appropriate to interpret, clarify or expand the Bidding Documents. Engineer will consult with and advise the Owner as to the acceptability of subcontractors, suppliers and other persons and organizations proposed by the Contractor for those portions of the work as to which such acceptability is required by the Bidding Documents. Engineer will consult with the Owner concerning and determine the acceptability of substitute materials and equipment proposed by Contractor(s) when substitution prior to the award of contracts is allowed by the Bidding Documents. Engineer will attend the bid opening, prepare bid tabulation sheets and assist the Owner in evaluating bids or proposals and in assembling and awarding contracts for construction, materials, equipment and services. Engineer will assist the Owner in the execution of all contract documents and furnish a sufficient number of executed documents for the Owner, Contractor, FAA, and Oklahoma Aeronautics Commission (OAC).

## **2.7 Grant Administration Services**

Grant Application: Engineer will prepare FAA and OAC grant applications for this project.

FAA Quarterly Reports: Engineer will prepare FAA quarterly reports for Owner's execution and submittal

Requests for Reimbursement: Engineer will prepare FAA and OAC request for reimbursement forms for Owner's execution and submittal.

Grant Closeout Documentation: Engineer will prepare all FAA and OAC grant closeout documentation for Owner's execution and submittal.

## **2.8 Construction Phase Services, Construction Management Plan, and Closeout Services**

To be added through contract amendment.

## **2.9 Project Deliverables**

The following will be submitted to the Owner, or others as indicated, by Engineer:

1. Preliminary Design Documents (1 copy to Owner, OAC, and FAA)
  - a. Preliminary Engineer's Report
  - b. Preliminary Plans
2. Final Plans, Specifications, and Engineer's Report (1 copy to Owner, OAC, and FAA)
  - a. Final Engineer's Report
  - b. Final Plans
  - c. Contract Documents and Specifications
3. Electronic files as requested.

## **2.10 Extra Work**

The following items are not included under this agreement but will be considered as extra work:

1. Redesign for the Owner's convenience or due to changed conditions after previous alternate direction and/or approval.
2. Submittals or deliverables in addition to those listed herein.
3. Additional rehabilitation design or rehabilitation analysis beyond that included in the recommendations from the 2017 PER.
4. Design of any utilities relocation.
5. Bidding, construction phase, materials testing, or closeout services. This work is anticipated to be included under a contract amendment.
6. Environmental Handling and Documentation, including wetlands identification or mitigation plans or other work related to environmentally or historically (culturally) significant items.

Extra Work will be as directed by the Owner in writing for an additional fee as agreed upon by the Owner and Engineer.



# McAlester City Council

## AGENDA REPORT

Meeting Date:	August 8, 2017	Item Number:	2
Department:	Community & Economic Development	Account Code:	N/A
Prepared By:	Jayne Clifton, Director	Budgeted Amount:	N/A
Date Prepared:	July 31, 2017	Exhibits:	(11) Eleven

### Subject

Consider and act upon, a Use Permit After Review in the Wade Watts Corridor for the use of the property at 1415 E Wade Watts Avenue for "professional offices".

### Recommendation

Motion to approve a Use Permit After Review in the Wade Watts Corridor for the use of the property at 1415 E Wade Watts Avenue for "professional offices" and to authorize the Mayor to sign the Use Permit after Review approval form.

### Discussion


The property is zoned R-1B single family residential and located in the Wade Watts Corridor Development overlay. The applicant has an option to purchase at this time and wishes to construct a new building on the property. The building will be for a professional speech pathology office with two employees, one therapist, and one administrative staff, and will serve clients Monday thru Friday from 8:00 a.m. to 5:00 p.m.

The McAlester Planning and Zoning Commission met on July 18, 2017 and voted (6-Yes, 0-No, 1-Abstention) to recommend that the applicant's Use Permitted After Review request be approved.

The following documents are attached for your reference:

1. Draft Minutes of the July 18, 2017 Planning Commission Meeting
2. Draft Use Permitted After Review Approval Form for the property at 1415 E Wade Watts Ave
3. Planning and Zoning Staff Report
4. Use Permitted After Review Application Form
5. Applicants Site Plan(s)
6. Abstractor's Certificate
7. Area of Request & Site Location Map
8. Notice to Property Owners within 300 feet
9. Proof of Publication of Notice in Newspaper
10. Picture of Sign Posted on Property
11. Wyandotte & Wade Watts Corridor Development Map

### Approved By

	Initial	Date
Department Head		08/01/2017
City Manager	P. Stasiak 	08/01/2017



**McAlester Planning Commission Minutes**  
Tuesday, July 18, 2017 Meeting  
City Council Chambers  
6:30 PM

**DRAFT**

**Item 1            Call to Order and Roll Call**

Chairman Emmons called the meeting to order at 6:31 P.M. Roll was called and a quorum was present.

**Commissioners Present: 7**

Mark Emmons	Justin Few	Carl Gullick	Susan Kanard
Karen Stobaugh	Frank Phillips	Steve Cox	

**Commissioners Absent: 4**

Karl Scifres	Primus Moore	Chris Taylor	Tony Korp
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**Item 2            Approval of the Minutes from April 18, 2017**

A motion made by Commissioner Cox was seconded by Commissioner Gullick to approve the April 18, 2017 Regular Meeting Minutes. The vote was taken.

The vote was 7-0

AYE: Few, Gullick, Kanard, Cox, Phillips, Emmons, Stobaugh

NAY: None

The motion carried.

**Approval of the Minutes from May 16, 2017**

A motion made by Commissioner Phillip was seconded by Commissioner Gullick to approve the May 16, 2017 Regular Meeting Minutes. The vote was taken.

The vote was 7-0

AYE: Few, Gullick, Kanard, Cox, Phillips, Emmons, Stobaugh

NAY: None

The motion carried.

**GENERAL BUSINESS:**

**Item 3            Introduction of Samantha Perry, Executive Assistant/Planning Technician**

Samantha Perry, Executive Assistant and Planning Technician was introduced to the Planning Commission.

**Item 4            Public Hearing: Discussion and action on U.P. #061, a "Use Permitted After Review in the Wade Watts Corridor Development" application filed for the property described as Lot 8, in Block 416, City of McAlester, formerly South McAlester, Pittsburg County, State of Oklahoma, located at 1415 E Wade Watts Avenue, for "professional offices".**

Chairman Emmons opened the item for public hearing at 6:33 P.M. Jayme Clifton, Director of Community Development, presented the staff report to the Commission and it is hereby incorporated in the minutes by reference. Mrs. Clifton presented information on definitions of clinics versus professional offices within the Code of Ordinances, and the application would be considered for professional office. The plans had been received and included in the packet, the applicants were present for questions, and staff recommended approval of the use permitted after review application. Commissioner Phillips stated he would abstain on this particular case due to his personal and professional relationship with the clients.

Speaking on behalf of the applicants, Todd and Ashley Monks, was Andrew Scherman of Scherman Engineering, PLLC. Mr. Scherman provided a summary of the building construction and plans. He noted that it was a 2,500 square foot wood frame building with brick veneer, having a store front entry with windows across the front. Chairman Emmons requested the elevation plans and inquired if the site would meet the landscaping requirements. Mr. Scherman stated they would meet the requirements with two beds and additional vegetation applied to property. The applicants Todd and Ashley Monks shared their opinion the office would benefit the City of McAlester. Mrs. Monks stated she currently worked for Rite Care, a nonprofit organization that provided speech therapy for children in the area. She said once her office was established Rite Care would continue providing the funding through scholarships to children to receive services for speech therapy and reading difficulties. Chairman Emmons asked if anyone else wished to speak for or against the application. No one else came forward.

Chairman Emmons closed discussion on the matter at 6:45 P.M. and called for a motion. Commissioner Gullick motioned to approve the applicants request for a use permit after review for professional offices be granted. The motion was seconded by Commissioner Few. Roll was called.

The vote was 6-0-1

AYE: Stobaugh, Cox, Few, Gullick, Kanard, Emmons

NAY: None

ABSTAIN: Phillips

The motion carried.

*(Item 4 appeared twice on the agenda, in error, and was noted)*

#### Item 5

**Public Hearing: Discussion and action on U.P. #062, a "Use Permitted After Review in the Wade Watts Corridor Development" application filed for the property described as Lot 2 and Lot 7, in Block 457, City of McAlester, formerly South McAlester, Pittsburg County, State of Oklahoma, located on E Wade Watts Avenue, for a "car wash."**

Chairman Emmons opened the item for public hearing at 6:47 P.M. Mrs. Clifton presented the staff report to the Commission and it is hereby incorporated in the minutes by reference. She noted the car wash was nearly a mile from preexisting car wash on Wyandotte and was of a different type. Staff recommended the approval of the use permitted after review application.

The applicant Cody Knight spoke on behalf of the application and described the automatic car wash and building. Chairman Emmons stated it would be a higher end carwash compared to what already exists in the area. Mr. Knight explained the hours of 8:00 a.m. to 9:00 p.m., average pricing of \$9 to \$15 and employees would be present for pre-inspection of vehicles, suggestion of wash needs, and direction of traffic. Chairman Emmons requested the elevation plans and inquired if the site would meet exterior standards. Mr. Knight answered the building was a CFI building with stucco finish and had a metal roof but that no rendering was provided due to corrections made to the initial planned roof and siding. He stated that he would have them soon so that he could meet his time frame of an open business in three to four months. Chairman Emmons asked if anyone else wished to speak for or against the application. No one else came forward.

Chairman Emmons asked if anyone had anything else to discuss. Commissioner Cox expressed concern of the professional offices on both sides and had just approved another

professional office across the street from proposed property. Chairman Emmons inquired if Mr. Knight had purchased the property. Mr. Knight answered that he had. Chairman Emmons closed discussion on the matter at 6:55 P.M. and suggested a continuance until the elevations for the car wash was provided. Commissioner Gullick motioned to table the item until the next meeting and Commissioner seconded the motion. Chairman Emmons asked if there was any other discussion from the Commission. There was none, and roll was called.

The vote was 7-0

AYE: Stobaugh, Cox, Phillips, Few, Gullick, Kanard, Emmons

NAY: None

The motion carried

**Item 6      Discussion of an Ordinance to amend the McAlester City Code, Chapter 62 Land Development, Planning, Zoning and Subdivisions to allow Pocket Neighborhood Community Development, cluster home developments using small cottage housing on infill lots.**

Chairman Emmons opened discussion at 6:58 P.M. Mrs. Clifton briefly reviewed the information included in the packets and requested Commissioner Steven Cox to provide more detailed explanation on the item based on the information he had provided for the item. Commissioner Cox communicated that he had found millennials and seniors like the pocket neighborhood concept because of less yard work, sense of community, closer neighbors, and common areas in neighborhoods with 600 to 700 square foot homes that were 1.5 to 2 story with a cottage feel.

Commissioner Phillips inquired about the Guernsey group incorporating pocket neighborhoods into the Comprehensive Plan. Commissioner Cox answered that it may be a process prolonged and noted interested developers had suggested the pocket neighborhood concept as upcoming projects in the near future and discussed 3<sup>rd</sup> ward as an ideal area. Mrs. Clifton asked if a pocket neighborhood development could be accomplished with the Planned Unit Development (PUD) or as an overlay district. Chairman Emmons said he felt a PUD could make the process more complicated than it needed to be and agreed with the possibility of an overlay for specific areas as discussed. Commissioner Phillips and Mr. Monks asked about utility hookups, such as with AEP/PSO. Commissioner Cox stated that as he understood the poles could run from the inside of the shared properties and the back of the houses faced the street and designed in such a way they looked like the front of the house.

Chairman Emmons asked if there was any other comments or discussion and there was none. Discussion closed at 7:14 P.M. Chairman Emmons requested Mrs. Clifton to provide a draft ordinance for review, consideration, and action.

**Item 7      New Business**  
There was no new business.

**Item 8      Staff Report**  
Mrs. Clifton provided a summary on the Comprehensive Plan Update and shared the selection of Guernsey was approved by the City Council on July 11<sup>th</sup>. She noted the contract for Guernsey would then be presented to the City Council for approval in August and that she would keep the Planning Commission informed for their continued involvement.

**Item 9      Commission Report**  
There was no commission report.

**Item 10**

**Adjournment**

A motion made by Commissioner Few was seconded by Commissioner Gullick to adjourn the meeting at 7:17 PM. There was no objection.

The vote was 7-0

AYE: Cox, Phillips, Few, Gullick, Kanard, Stobaugh, Emmons

NAY: None

The motion carried.

Approved:

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Planning Commission Chairman

Date





## City of McAlester

### Community & Economic Development

1<sup>st</sup> & Washington • P.O. Box 578 • McAlester, OK 74502 • (918) 423-9300

#### USE PERMITTED AFTER REVIEW LAND USE ACCEPTANCE

According to the provisions of the McAlester Zoning Ordinance, the following Land Use is hereby approved by the McAlester Planning Commission and the McAlester City Council.

**Zoning District:** R-1B Single Family Residential (Wade Watts Corridor Development)

**Location:** 1415 E Wade Watts Avenue, McAlester, Oklahoma

**Legal Description:** Lot 8, in Block 416, City of McAlester, formerly South McAlester, Pittsburg County, State of Oklahoma.

**Use Permit After Review:**

Professional Speech Pathologists of McAlester, PLLC / Ashley Monks is requesting a Use Permit After Review in Wade Watts Avenue Corridor Development for “Professional offices” at the above referenced parcel of real property. The issuance of a Building Permit for said professional offices is hereby authorized by the McAlester City Council, subject to the applicable provisions of the Chapter 62 Land Development, Planning, Zoning and Subdivision Code of the City’s Code of Ordinances and the following specific special conditions shall also apply to the development of this property:

1. The exterior standards/visual appeal guidelines set forth in Zoning Ordinance Sec. 62-272 (g) of the Wade Watts Corridor Development incorporated herein by reference.
2. The access allowance requirements for land having frontage on Wade Watts Avenue set forth in Zoning Ordinance Sec. 62-272 (h) of the Wade Watts Corridor Development incorporated herein by reference.
3. The landscaping and screening requirements set forth in Zoning Ordinance Sec 62-272 (i) of the Wade Watts Corridor Development incorporated herein by reference.

#### PLANNING COMMISSION

#### CITY COUNCIL

---

Mark Emmons, Chairman

---

John Browne, Mayor

Jayne Clifton - Community Development Director  
(918) 423-9300 ext.4951

Kirk Ridenour - Economic Development Director  
(918) 423-9300 ext.4982

Samantha Perry - Executive Asst./Planning Tech.  
(918) 423-9300 ext. 4984

Code Enforcement Inspector  
(918) 423-9300 ext. 4986

George Estrada - Building Inspector  
(918) 423-9300 ext. 4985

Jim Roberts - Plumbing/Electrical Inspector  
(918) 423-9300 ext. 4987



## City of McAlester

Community & Economic Development

1<sup>st</sup> & Washington • P.O. Box 578 • McAlester, OK 74502 • (918) 423-9300

**PLANNING COMMISSION  
STAFF REPORT- UP Case #61  
July 18, 2017**

**To:** McAlester Planning Commission  
**From:** Jayme Clifton, Community Development Director  
Samantha Perry, Planning Technician/Executive Assistant  
**Date:** July 14, 2017

**Case: UP #61                      Use Permitted After Review**

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**Applicant:** Professional Speech Pathologists of McAlester, PLLC / Ashley Monks  
**Zoning District:** R-1B Single Family Residential (Wade Watts Corridor)  
**Location:** 1415 E Wade Watts Avenue, McAlester, Oklahoma  
**Legal Description:** Lot 8, in Block 416, in the City of McAlester, formerly South McAlester, Pittsburg County, State of Oklahoma

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**General Description:**

Applicant is requesting Use Permitted After Review in the Wade Watts Corridor for professional offices.

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**General Notifications:**

Posting of Sign on Property	June 27, 2017
Publication in McAlester News Capital	July 2, 2017

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**Notification:**

Property Owners within 300 feet	28 ( <i>Mailed on June 28, 2017</i> )
Notification receipts received	13
Notification Returned Unclaimed	7
Notifications Still Out	8

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**Attachments:**

“Use Permitted After Review” Approval Form  
Application  
Applicants Project Plan(s)  
Applicants Plat of Survey  
Abstractor’s Certificate  
Area Zoning & Site Location Map

Jayme Clifton - Community Development Director  
(918) 423-9300 ext.4951

Kirk Ridenour- Economic Development Director  
(918) 423-9300 ext.4982

Samantha Perry - Executive Asst./Planning Tech  
(918) 423-9300 ext. 4984

Code Enforcement Inspector  
(918) 423-9300 ext. 4986

George Estrada- Building Inspector  
(918) 423-9300 ext. 4985

Jim Roberts- Plumbing/Electrical Inspector  
(918) 423-9300 ext. 4987

Notice to Property Owners within 300 feet  
Affidavit of Publication  
Picture of Sign Posted on Property  
Wyandotte & Wade Watts Corridor Development Map

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**Background Information:**

The property is zoned R-1B single family residential and located in the Wade Watts Corridor Development overlay. The applicant has an option to purchase at this time and wishes to construct a new building on the property. The building will be for a professional speech pathology office with two employees, one therapist and one administrative, and will serve clients Monday thru Friday from 8:00 a.m. to 5:00 p.m.

**Sec. 62-1. Definitions.**

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Dental clinic or medical clinic* means a facility for the examination and treatment of ill and afflicted human outpatients; provided, however, that patients are not kept overnight except under emergency conditions. The term "dental clinic" or "medical clinic" includes dental and/or doctor's offices.

*Professional office* means the office of persons engaged in the practice of the following recognized professions: law, accountancy, architecture, chiropody, chiropractic, dentistry, engineering, medicine (other than veterinary medicine), optometry, osteopath, healing arts, electrology, real estate broker, insurance and funeral homes.

**Sec. 62-256. R-1B single-family residential district.**

(a) *General description.* The R-1B single-family residential district is established as a district in which the use of land is for single-family dwellings, yet providing for a somewhat higher density with basic restrictions similar to the R-1A single family residential district. The development and continued use of this land for residential dwellings is encouraged and the encroachment of commercial and industrial use or any other use which would substantially interfere with the development of or continuation of this district as residential is prohibited. Any use which would generate traffic or create congestion on neighborhood streets other than normal traffic which serves the residences on the street is discouraged. Encouraged are those uses, which, because of character or size would not create additional requirements and costs for public services, which are in excess of such requirements and costs if the district were developed solely for residential dwellings.

**Sec. 62-272. Wade Watts Corridor Development.**

(a) *Creation.* There is hereby created the Wade Watts Avenue Corridor Development ("WW district").

(b) *Purpose.* The planning commission and city council find conditions and purposes within the Wade Watts Avenue corridor that merit special consideration in order to protect the health, safety, and general welfare of the city. It shall be the purpose of these regulations to provide guidelines for the application of a special regulation created to ensure conformity with objectives of good planning and zoning practices. Further, by adoption of these regulations the city council makes specific findings that special regulations are necessary to secure safety from fire, panic, traffic and other dangers and for the protection of the public from overcrowding of land, to avoid undue concentration of population, to promote a more

homogeneous relationship and transition between land uses, to protect property values and to regulate the use of land in accordance with the comprehensive plan. The provisions of the Wade Watts Avenue corridor development district are further intended to protect and stabilize adjacent areas, provide safe and efficient traffic flows, and promote the efficient use of urban land and previous public investments.

(c) *General provisions and descriptions.* The WW district and its regulations may be applied to property located within one block north of Wade Watts Avenue and one block south of Wade Watts Avenue between Strong Boulevard and George Nigh Expressway (Highway 69) except that lots south of the east/west alley in Blocks 454, 455 and 456 are excluded. More particularly, this area as described in the following platted blocks of the original plat of the city: all of Blocks 412, 413, 414, 415, 416, 417, 418, 419, 457, 458, 459, 460 and 461; and lots north of the east/west alley in Blocks 454, 455 and 456. The WW district and its regulations may be applied to the described properties even though, and at the same time, the property is under the regulations of the R-1B (single-family residential) district, C-2 (neighborhood convenience commercial) district and C-5 (highway commercial and commercial recreation) district.

(e) *Uses permitted after review:*

- (1) a. Medical and/or dental clinics;
- b. Professional offices;

(f) *Area regulations.* The following requirement shall apply to all uses permitted. All lots shall comply with the specific lot definition and yard definition found in section 62-1.

- (1) *Minimum lot area and use intensity.* The minimum lot area for this district shall not be less than 12,000 square feet. (The 50,000 square foot requirement does not apply to this WW District)
- (2) *Minimum lot frontage.* The minimum lot frontage shall be not less than 75 feet.
- (3) *Maximum percentage of coverage.* Main and accessory buildings shall not cover more than 75 percent of the lot
- (4) *Maximum height.* The maximum height shall be 2.5 stories.
- (5) *Front yard setback.* The following requirements shall apply:
  - a. All buildings shall set back from the street right-of-way lines not less than 25 feet.
  - b. When motor fuel is sold in this district, fuel pumps shall be no closer than 11 feet to any property line, nor closer than 15 feet to any building.
- (6) *Side yard.* The following requirements shall apply:
- (7) *Rear yard.* When building will be serviced from the rear, a minimum of 20-foot setback shall be provided. Where there is no rear service, there will be no rear setback required.

(g) *Exterior Standards/visual appeal.* This development area has as its goal to promote a visual appealing environment. To accomplish this goal the following objectives are established and shall apply to all structures:

- (1) To implement quality building design and construction throughout this district. Various exterior wall finishes will be considered by the planning commission and city council (brick, vinyl, stucco, stone, wood and cosmetically equivalent exterior siding, etc) except that no metal exterior walls may be visible from any street.)
- (2) To correct deteriorating areas and structures through their revitalization, redevelopment and/or screening.
- (3) To develop signage that compliments to visual appeal of this district.

(h) *Access allowance.*

- (1) *Land not having frontage on Wade Watts Avenue.* The residentially zoned lots and land not having frontage on Wade Watts Avenue shall have individual access to the public streets and alleys upon



which they border as elsewhere provided in the zoning ordinance and any other applicable regulations of the city.

- (2) *Land having frontage on Wade Watts Avenue.* In accordance with the purpose of the Wade Watts Avenue district, provisions are made for access to lots and land having frontage onto Wade Watts Avenue, as follows: The entrance and exit shall be so designed to discourage cross traffic on Wade Watts Avenue.

(i) *Landscaping and screening.*

- (1) *Purpose.* To provide a visually appealing and ecologically sound district and assure the purpose of the "WW" corridor is accomplished.
  - (2) *Plan.* A landscape plan shall accompany any applications within this district. The plan shall show the location, size, spacing and quality of all existing and proposed materials.
  - (3) *Buffer.* A landscape buffer will be provided between Wade Watts Avenue and all parking. The buffer shall be a minimum of four feet wide and grass and/or shrubs. All corner lots will maintain a 30-foot site triangle with no plant material over two feet in height.
  - (4) *Screening.* Screening shall be required between any development that abuts any existing residential structure. The screen shall be constructed in such a way to be compatible with the proposed development and the abutting residential. Screening shall also be required to screen dumpsters and other trash receptacles from public streets and adjoining residential properties.
- (Code 1993, § 62-213; Ord. No. 2195, § 1, 6-28-2005; Ord. No. 2218, § 1, 12-13-2005; Ord. No. 2350, § 1, 3-9-2010; Ord. No. 2586, § 1, 11-8-2016)

JUN 08 2017

Received

# APPLICATION

## USE PERMITTED AFTER REVIEW IN WADE WATTS AVENUE CORRIDOR DEVELOPMENT

Applicant: Professional Speech Pathologists of McAlester, PLLC / Todd & Ashley Monks

Status of Applicant: ☐ Owner ☒ Option to Purchase ☐ Agent of Owner

Legal Description: Lot 8, in Block 416, in the City of McAlester, formerly South  
McAlester, Pittsburg County, State of Oklahoma

Address: 1415 E Wade Watts Ave, McAlester, OK

The following information and attachments are REQUIRED for the review of your application. If they are missing or incomplete, your application **will not** be considered until the information is provided.

(In some cases additional information and/or agreements may be requested at the meeting.)

(1) Proposed Use: The proposed use should be explained in enough detail for the Commission to understand anticipated traffic generation, noise, time of day, etc. If the proposed use is general, such as "office" and no specific tenant is present, you must explain the type of tenant anticipated.

(Note: Medical, dental or financial institutions are not office uses.)

Outline Proposed Use: A professional speech pathology office with two employees, one  
therapist and one administrative, serving clients Monday through Friday from 8:00 a.m. to  
to 5:00 p.m.

(2) The following are required submittals before the application will be considered. The process will not start before all submittals are provided.

- a. Site Plan: Site plan must show complete lot – distance of the lot from all right-of-ways (streets & alley) – all proposed landscaping, including trees, shrubs, grass area, etc. – any and all proposed signs and complete parking layouts.

(Site Plan shall be drawn to scale and no smaller than 11" x 17" and no larger than 11" x 24".)

- b. The existing building or proposed building must be fully dimensioned.

- c. Elevation: A completed front elevation of the proposed building, (even if an existing building) all elevations that are visible from a side street. The elevation must state type of materials to be used on exterior surface.

- d. All entrances and exits must be shown.

Signature of Applicant(s)



Address

557 Broken Feather Lane

(918) 916-1538

McAlester, OK 74501

(day time phone #)

(day time phone #)

(day time phone #)

The required information shall be submitted to the Planning Department, City of McAlester, 28 E. Washington, McAlester, OK at least 22 days prior to the meeting of the Planning Commission. The Planning Commission meets the 3<sup>rd</sup> Tuesday of each month.

A non-refundable fee is due when the application is filed.

The Planning Commission shall transmit to the City Council its report as to the effect of such proposed building or use upon the character of the neighborhood, traffic conditions, public utilities and other matters pertaining to the general welfare of the community.

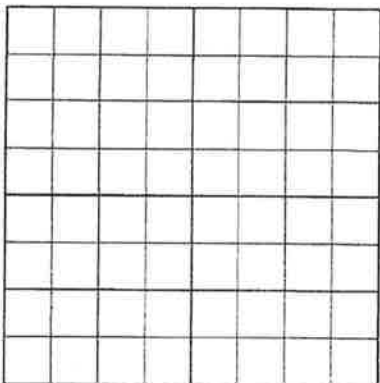
FOR OFFICE USE ONLY

DATE: 06/08/17 APPLICATION #: UP#61

A filing fee of \$ 105.00 has been paid. Receipt #41535

Application to be reviewed by the Planning Commission on

July 18, 20 17 at 6:30 p.m.



# PLAT OF SURVEY

## LEGAL DESCRIPTION

Lot 8 of Block 416 in the City of McAlester,  
Pittsburg County, State of Oklahoma.  
Containing 11990.72 Square feet, more or less.

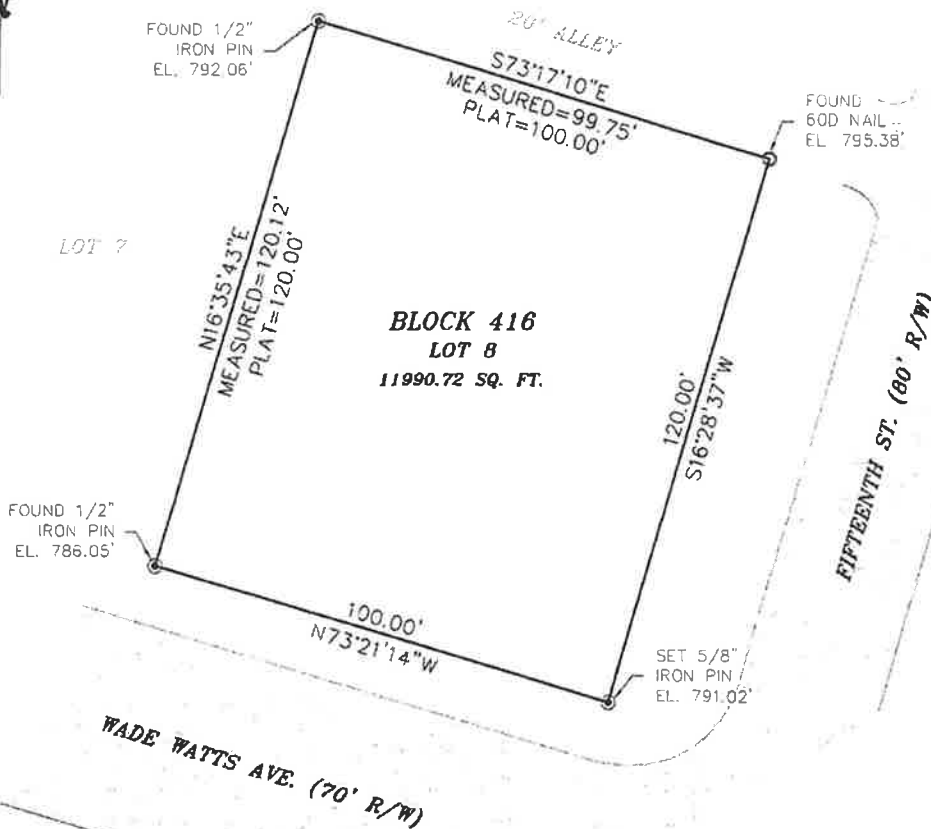
## LOCATION MAP

SEC. \_\_\_\_\_ T \_\_\_\_\_ N, R \_\_\_\_\_ E

SCALE: 1" = 30'

⊙ = IRON PIN

—x— = FENCE



TONY ROBISON, LAND SURVEYOR NO. 1686

**Heartland Surveying &  
Mapping, PLLC**

CA #4849

800 Emporia St., Ste. "C"  
Muskogee, Oklahoma 74401

(918) 682-7796

FOR: TODD MONKS

DATE: 4/12/17

THIS SURVEY MEETS MINIMUM TECHNICAL SURVEY STANDARDS.



BEARINGS ARE BASED ON  
NAD83(93) OKLAHOMA  
STATE PLANE COORDINATE  
SYSTEM, NORTH ZONE.

W.O.# 5933

SURVEYED BY: RG/DR

DRAWN BY: DR

Last Site Visit: 4/7/17

FILE NAME  
Apr 12, 2017 - 10:48am  
S:\CADD - HEARTLAND - FILES\W05933.dwg

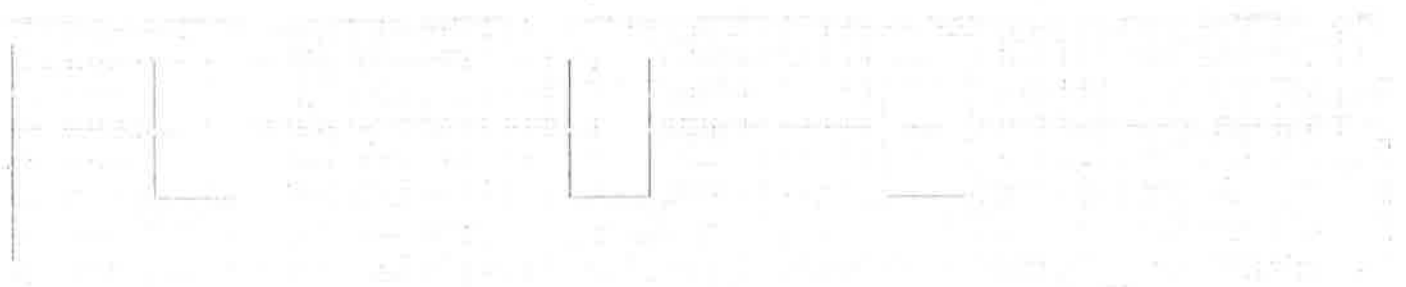


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LEFT



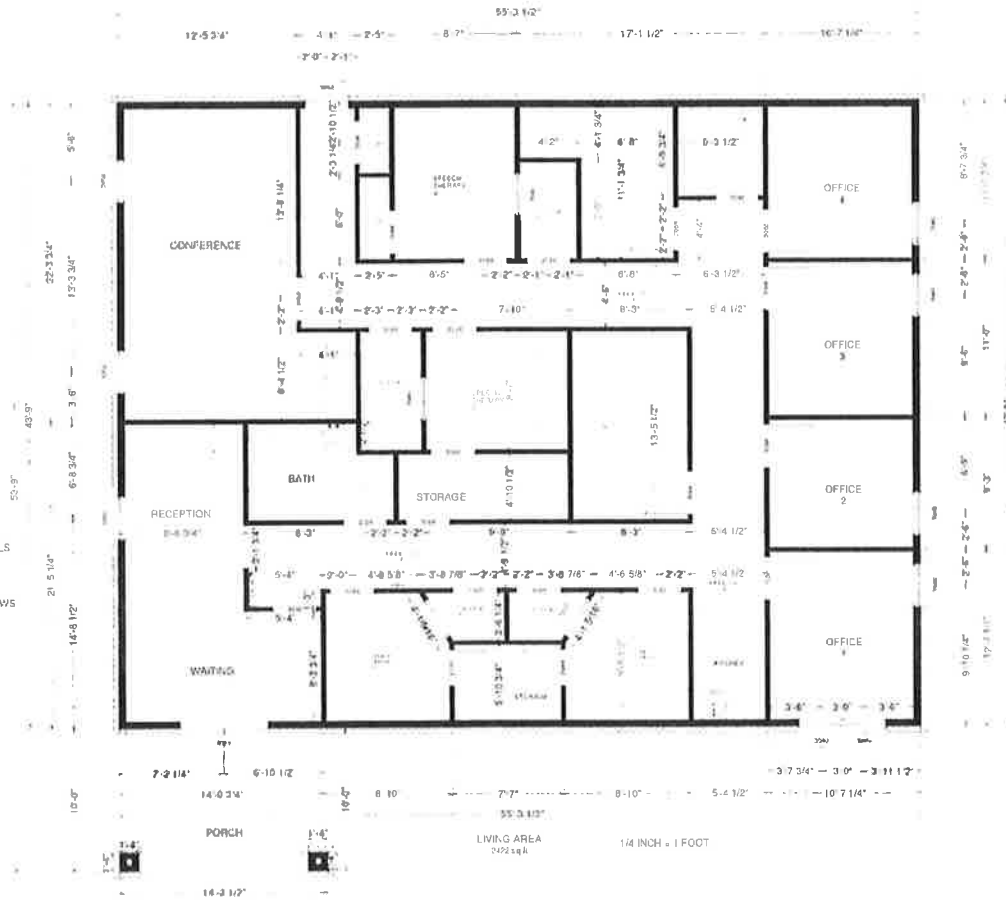
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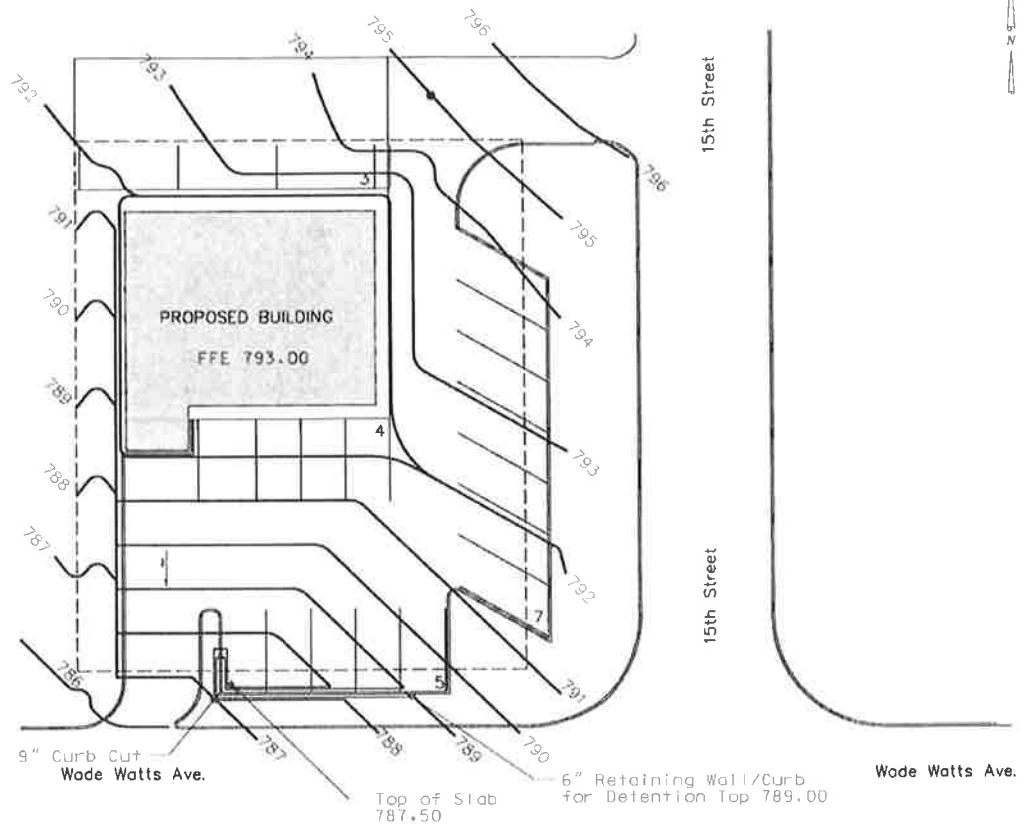






2x6 EXTERIOR WALLS  
9' CEILING HEIGHT  
METAL ROOF  
8x12 POSTS  
BRICK EXTERIOR  
VINYL CLAD WINDOWS  
METAL FASCIA  
VINYL SOFFIT





<b>SCHERMAN</b> <b>ENGINEERING, PLLC</b> PO BOX 245 - MALESTER, OK 74102 (405) 462-7413 SCHERMANENGINEERING@GMAIL.COM	
Client: Professional Speech Pathologist of McAlister, PLLC PO BOX 245 - MALESTER, OK 74102 (405) 462-7413 SCHERMANENGINEERING@GMAIL.COM	Project: Proposed Contours Date: 04-MAY-2011 By: RLS/ST
Sheet: 01 of 01 Date: 04-MAY-2011 By: RLS/ST	Project: Proposed Contours Date: 04-MAY-2011 By: RLS/ST

Community & Economic  
Development Department  
JUN 05 2017  
Received

# Professional Speech Pathologists of McAlester, PLLC 15th & Wade Watts



Project Location

## Contents:

- Cover Sheet
- G1 Site Plan
- C1 Existing Contours
- C2 Proposed Contours
- C3 Traffic Plan
- C4 Erosion Control Plan
- C5



Client: Professional Speech Pathologists  
of McAlester, PLLC  
Todd Monks  
(918) 424-7913  
tvmmonks@aep.com

SCHERMAN  
ENGINEERING, PLLC  
PO BOX 243 - McALESTER, OK 74502  
(918) 820-2288  
SCHERMANENGINEERING@HOTMAIL.COM

DATE

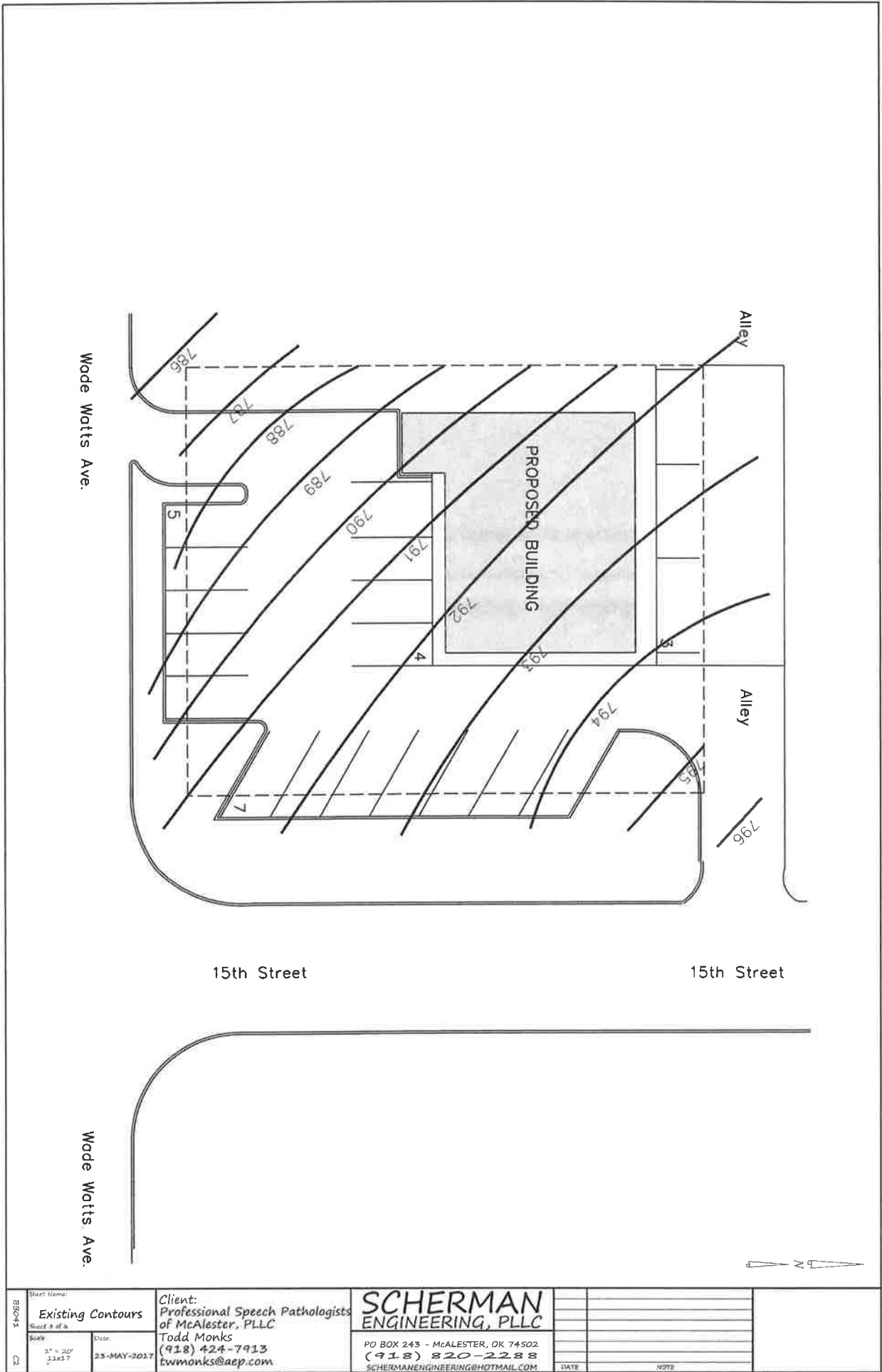
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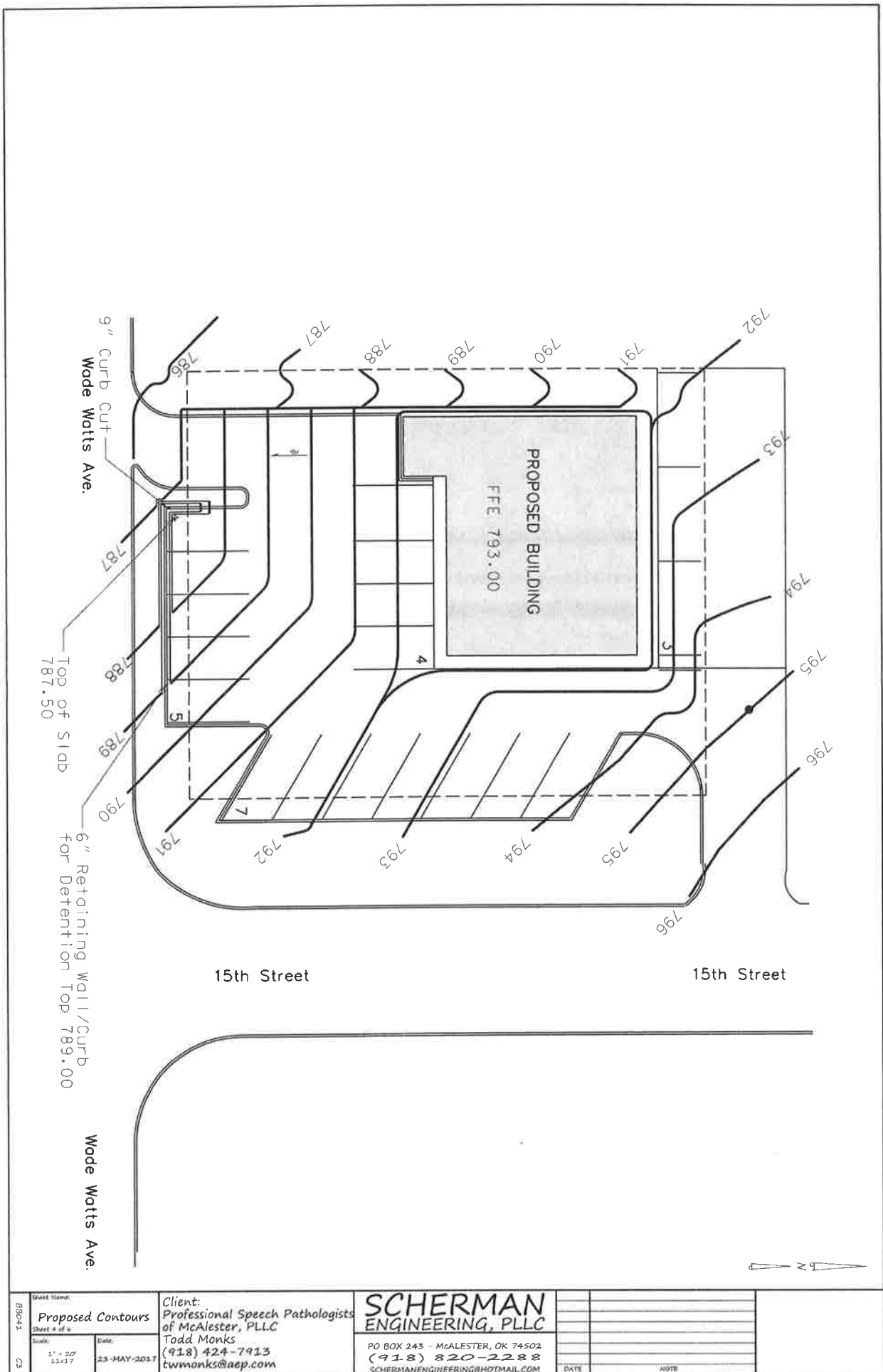
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23-MAY-2017  
Date: 23-MAY-2017  
Cover Sheet



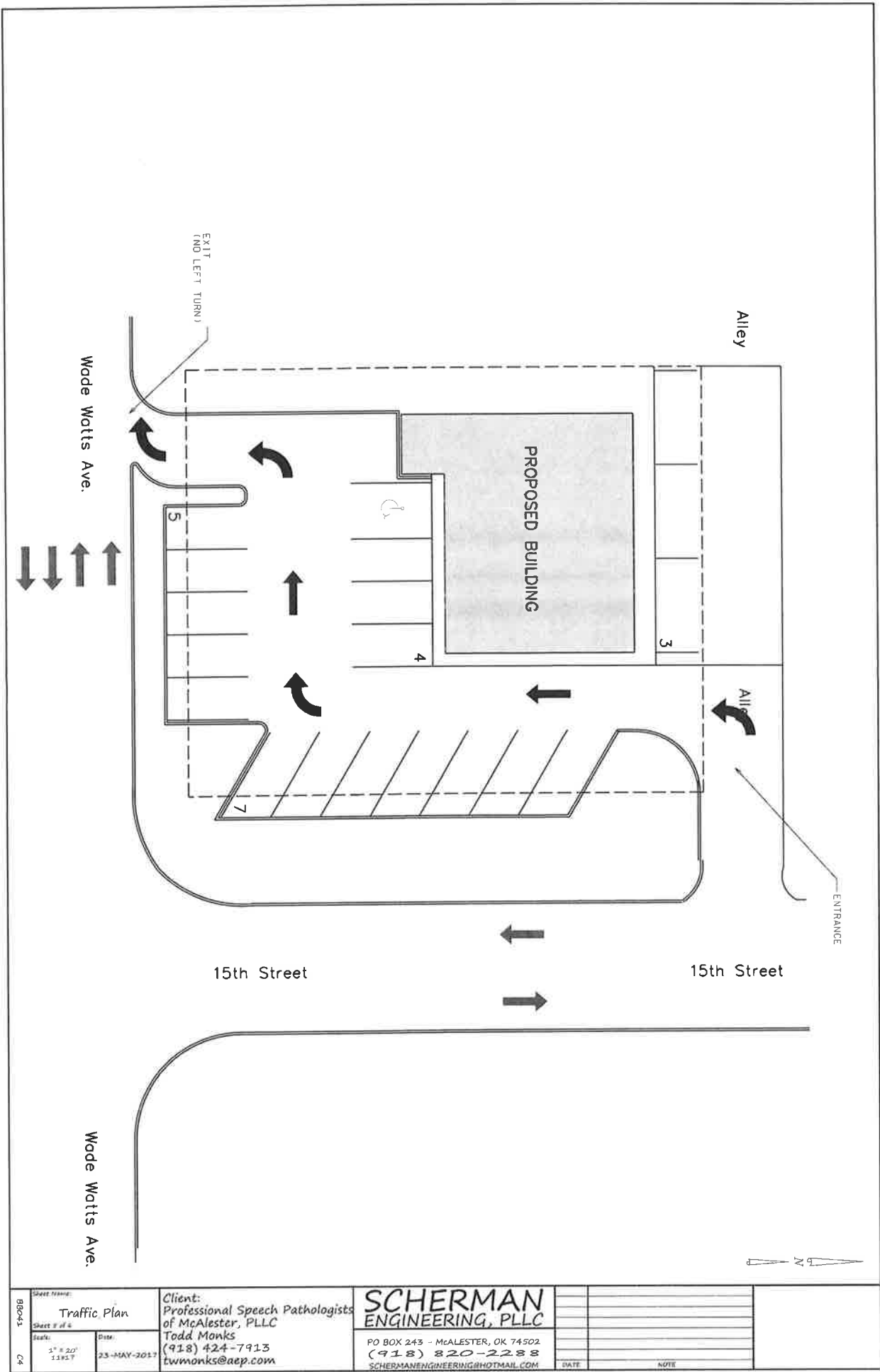




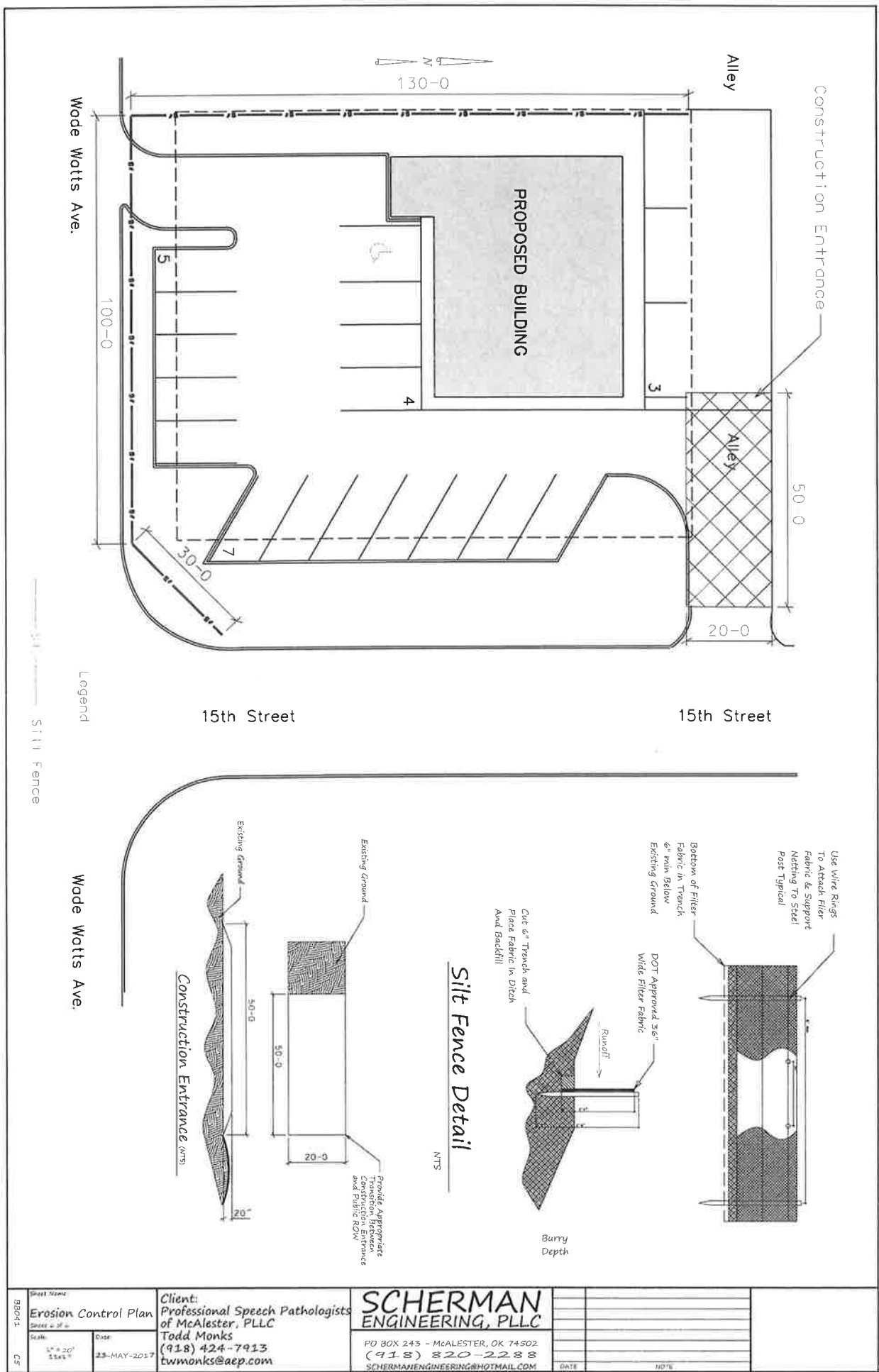
B3043	Sheet Name: <b>Existing Contours</b>		Client: Professional Speech Pathologists of McAlester, PLLC Todd Monks (918) 424-7913 twwmonks@aep.com	SCHERMAN ENGINEERING, PLLC PO BOX 243 - McALESTER, OK 74502 (918) 820-2288 SCHERMANENGINEERING@HOTMAIL.COM	DATE	NOTE	
	Scale: 1" = 20' 13x17	Date: 23-MAY-2017					



B36+41	Sheet Name: <b>Proposed Contours</b>		Client: Professional Speech Pathologists of McAlester, PLLC Todd Monks (918) 424-7913 twmonks@aep.com	<b>SCHERMAN ENGINEERING, PLLC</b>  PO BOX 243 - McALESTER, OK 74502 (918) 820-2288 SCHERMANENGINEERING@HOTMAIL.COM																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				</
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Sheet Name: <b>Traffic Plan</b> Sheet 8 of 8 Scale: 1" = 20' 11x17	Date: 23-MAY-2013	Client: Professional Speech Pathologists of McAlester, PLLC Todd Monks (918) 424-7913 twmonks@aep.com	<b>SCHERMAN ENGINEERING, PLLC</b> PO BOX 243 - McALESTER, OK 74502 (918) 820-2288 SCHERMANENGINEERING@HOTMAIL.COM		
				DATE	NOTE





**PIONEER ABSTRACT COMPANY**

**Of McAlester, Inc.**  
101 E. Carl Albert Pkwy.  
McAlester, Oklahoma 74501  
918-423-0817

Community & Economic  
Development Department  
JUN 05 2017  
Received

**CERTIFICATE**

**Lot 8, in Block 416, in the City of McAlester, formerly South  
McAlester, Pittsburg County, State of Oklahoma.**

I, Jami Hatridge, of PIONEER ABSTRACT COMPANY of McAlester, Inc., Bonded and Licensed Abstractor, hereby certifies that the attached list constitutes all the names of all owners of record as shown by the current year's tax rolls in the Office of the County Treasurer of Pittsburg County and State of Oklahoma, of property abutting and within three hundred feet in any direction from the legal description shown above. All persons required to be notified by 11 O. S. Section 659.3 (1975) and all mailing addresses obtainable are indicated as required.

ABSTRACTOR'S NOTE: We have checked the records pertaining to the above described real estate and have recorded our findings as requested. We have exercised due care in preparing this report; however, we assume no liability on our abstractor's bond for the correctness of information furnished or interpretation of any instrument filed of record.

Dated this 19<sup>th</sup> day of May, 2017.



JAMI HATRIDGE, Bonded Abstractor  
PIONEER ABSTRACT COMPANY  
Of McAlester, Inc.

Subscribed and sworn to before me this 19<sup>th</sup> day of May, 2017.

My commission expires:

2-28-18  
62003696

  
Notary Public

Order #9773-17 sc

**RECORD OWNER****LEGAL DESCRIPTION OF PROPERTY**

McAlester School District No. 80  
301 East Adams  
McAlester, Oklahoma 74501

All of Block 407, South McAlester.

Will Ella Davis  
Dawn Lowe  
Karla Ellis  
Natasha Colter  
212 South 15<sup>th</sup> Street  
McAlester Oklahoma 74501

Lot 5, in Block 408, South McAlester, and the Southerly 8.5 feet of the alley lying adjacent thereto.

McAlester Housing Authority  
620 West Kiowa  
McAlester, Oklahoma 74501

Lots 1, 2, 3, 4 and 6, 7, 8, in Block 408, and Lots 1, 2, 3, 4, 5, 6, 7, 8, in Block 409, South McAlester, and all of the alley in Block 409, and all of vacated 16<sup>th</sup> Street lying between Block 408 and Block 409, South McAlester, and the Southerly 35 feet of Chickasaw Avenue from the East Line of 15<sup>th</sup> Street to the West Line of 17<sup>th</sup> Street, and all of the alley lying between Lots 1, 2, 3 and Lots 6, 7 and 8, in Block 408, and the Northerly 8.5 feet of the alley lying adjacent to Lot 4, in Block 408, South McAlester.

Kiamichi Area Vo-Tech  
School District No. 7  
McAlester Campus  
301 Kiamichi Drive  
McAlester, Oklahoma 74501

Lots 1, 2, 3 and Lots 6, 7 and 8, in Block 415, South McAlester, and the Westerly 40 feet of Vacated 16<sup>th</sup> Street lying adjacent to Lots 1 and 8, and the alley lying adjacent to Lots 1, 2, 3 and Lots 6, 7 and 8.

Damon Mascoto  
345 East Van Buren Avenue  
McAlester, Oklahoma 74501

Lot 4, in Block 415, South McAlester.

Javersak Chiropractic and  
Spine Center, Inc PC  
1501 East Wade Watts  
McAlester, Oklahoma 74501

Lot 5, in Block 415, South McAlester.

Terry L. Fry  
Cynthia Ann Fry  
1508 South Maywood Avenue  
Independence, Missouri 64052

Lots 1A, 1B and 1C, in Block 416, South McAlester.

Christy Thompson  
207 East Madison Avenue  
McAlester, Oklahoma 74501

Lot 1D and the Easterly 50 feet of Lot 2, in Block 416, South McAlester.

Mary E. Davis  
Alfred K. Haylett  
1422 East Cherokee Avenue  
McAlester, Oklahoma, 74501

The Westerly 50 feet of Lot 2 and the Easterly 25 feet of Lot 3, in Block 416, South McAlester.

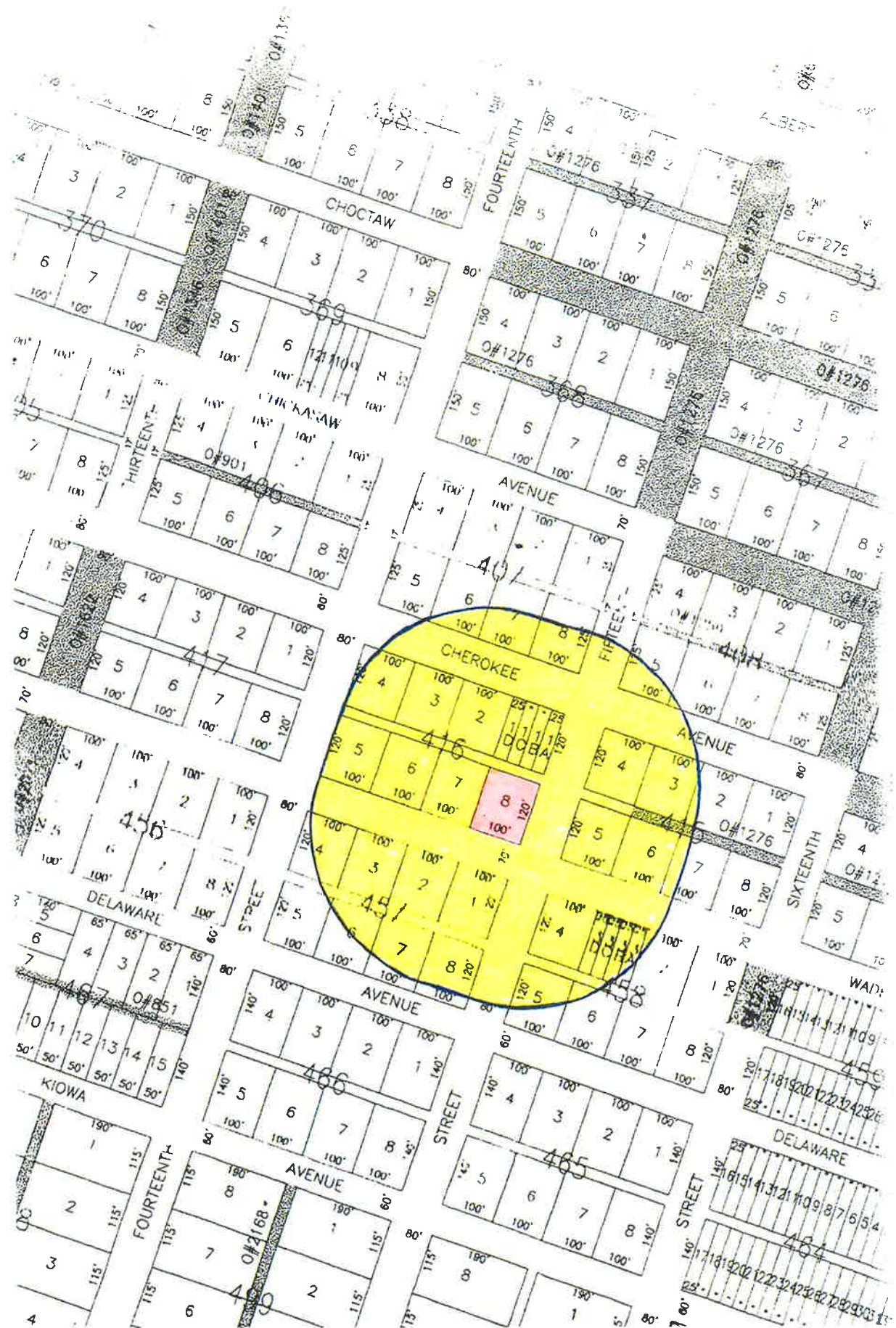
Pittsburg County  
115 East Carl Albert Parkway  
McAlester, Oklahoma 74501

The Westerly 75 feet of Lot 3, in Block 416, South McAlester.

David Robershaw  
1400 East Cherokee Avenue  
McAlester, Oklahoma 74501

Lot 4, in Block 416, South McAlester.

Renfro Family Trust 520 Oklahoma Avenue McAlester, Oklahoma 74501	Lot 5, in Block 416, South McAlester.
Coluah Stanfield P.O. Box 595 McAlester, Oklahoma 74502	The Westerly 50 feet of Lot 6, in Block 416, South McAlester.
Jeanette V. Maddox Jerry R. Maddox 1409 East Wyandotte McAlester, Oklahoma 74501	The Easterly 50 feet of Lot 6 and All of Lot 7, in Block 416, South McAlester.
Janice T. McBee Family Revocable Trust 3212 Riverwalk drive Norman, Oklahoma 73072	½ Interest in Lot 8, in Block 416, South McAlester.
Harry S. Lindley Peggy T. Lindley 1290 North Pine Hollow Road McAlester, Oklahoma 74501	½ Interest in Lot 8, in Block 416, South McAlester.
Linden Paul Dean 36 Pecan Court Eufaula, Oklahoma 74432	Lot 1 and Lot 8, in Block 457, South McAlester.
Cody Matthew Knight Angela Christine Knight 3853 North Pine Hollow Road McAlester, Oklahoma 74501	Lot 2, in Block 457, South McAlester.
CK Eyecare Holdings LLC 1400 Wade Watts Avenue McAlester, Oklahoma 74501	Lots 3, 4, 5 and 6, in Block 457, South McAlester.
Cody Matthew Knight Angela Christine Knight 3853 North Pine Hollow Road McAlester, Oklahoma 74501	Lot 7, in Block 457, South McAlester.
Kiamichi Area Vo-Tech School District No. 7 McAlester Campus 301 Kiamichi Drive McAlester, Oklahoma 74501	Lots 1, 2, 3A, 3B, 3C, 3D and Lot 4, in Block 458, South McAlester, and that part of Vacated 16 <sup>th</sup> Street adjacent to Lot 1.
Jared C. Hitchcock 501 East Washington McAlester, Oklahoma 74501	Lots 5, 6, 7 and 8, in Block 458, South McAlester.
City of McAlester McAlester, Oklahoma	Easements, Alleys, Public Ways.
Pittsburg County Board of County Commissioners	Easements, Alleys, Public Ways.



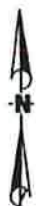








## **SITE LOCATION**



SCALE: 1"=100'



Prepared By:  
**City of McAlester  
Engineering Department**



**City of McAlester**  
Community & Economic Development

1<sup>st</sup> & Washington • P.O. Box 578 • McAlester, OK 74502 • (918) 423-9300

June 28, 2017

RE: U.P. Case #61

Dear Property Owner:

An application has been filed with the Community and Economic Development Department, City of McAlester requesting "Use Permitted After Review in the Wade Watts Corridor" for the following described property:

**LEGAL:** Lot 8, in Block 416, City of McAlester, formerly South McAlester, Pittsburg County, State of Oklahoma.

**LOCATION:** 1415 E Wade Watts Avenue, McAlester, Oklahoma

**PROPOSED USE:** Professional offices

A Public Hearing will be held by the McAlester Planning Commission on Tuesday, July 18, 2017 at 6:30 p.m. in the City Council Chambers, Municipal Building, located at 28 E. Washington Avenue. At that time, you may submit your views on the matter in person or by representative. You may also write to the Community and Economic Development Department prior to the Public Hearing. Written comments should be received by Wednesday, July 11, 2017.

Please be advised that if the Tuesday, July 18, 2017 McAlester Planning Commission meeting is canceled due to any reason such as but not limited to adverse weather conditions, lack of a quorum, etc. the meeting will be adjourned to be continued to a new specific date and time as announced at the respective July 18, 2017 meeting to conduct the above Public Hearing, or the Public Hearing will automatically be rescheduled and placed on the agenda for the Tuesday, August 15, 2017 Regular Planning Commission meeting.

If you know of any interested property owner who, for any reason, has not received a copy of this letter, it would be appreciated if you would inform them of the time and place of the Public Hearing.

Sincerely,

Jayme Clifton  
Community Development Director

Attachment: Area of Request Map & Site Location Map

cc: John Browne, Mayor  
Jason Barnett, Sixth Ward Councilman  
Mark Emmons, Planning Commission Chairman

Jayme Clifton - Community Development Director  
(918) 423-9300 ext 4951

Kirk Ridenour - Economic Development Director  
(918) 423-9300 ext 4982

Samantha Perry - Executive Asst /Planning Tech  
(918) 423-9300 ext. 4984

James Schulz - Code Enforcement Inspector  
(918) 423-9300 ext 4986

George Estrada - Building Inspector  
(918) 423-9300 ext 4985

Jim Roberts - Plumbing/Electrical Inspector  
(918) 423-9300 ext 4987

AFFP

1415 E Wade Watts \$41.45

UP#61

# McAlester News-Capital

## Affidavit of Publication

STATE OF OKLAHOMA }  
COUNTY OF PITTSBURG } SS

(Published in the McAlester News-Capital on July 2nd, 2017.)

Cindi Irvin, being duly sworn, says:

That she is Sales Representative of the McAlester News-Capital, 500 S 2nd in McAlester, OK, a daily newspaper of general circulation, printed and published in , Pittsburg County, Oklahoma; that the publication, a copy of which is attached hereto, was published in the said newspaper on the following dates:

July 02, 2017

That said newspaper was regularly issued and circulated on those dates.

SIGNED:

CITY OF McALESTER  
NOTICE OF  
HEARING ON

USE PERMITTED AFTER REVIEW

NOTICE IS HEREBY GIVEN to all property owners and residents of the City of McAlester, that a Public Hearing will be held before the McAlester Planning Commission on Tuesday, July 18, 2017 at 6:30 p.m. concerning a "Use Permitted After Review in the Wade Watts Corridor" application filed for the following described property:

LEGAL: Lot 8, in Block 416, City of McAlester, formerly South McAlester, Pittsburg County, State of Oklahoma.

LOCATION: 1415 E Wade Watts Avenue, McAlester, Oklahoma

PROPOSED USE: Professional offices

Any person wishing to appear in support or opposition to the proposed "Use Permitted After Review in the Wade Watts Corridor" may do so in the Council Chambers, Municipal Building, located at 28 E. Washington Avenue, McAlester, Oklahoma, at the above date and time.

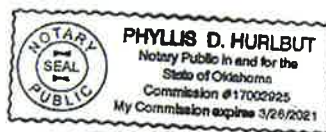
FURTHER NOTICE IS HEREBY GIVEN to all property owners and residents of the City of McAlester, that if the Tuesday, July 18, 2017 Regular Planning Commission meeting is canceled due to any reason such as but not limited to adverse weather conditions, lack of a quorum, etc., the meeting will be adjourned to be continued to a new specific date and time as announced at the respective July 18, 2017 meeting to conduct the above Public Hearing, or the Public Hearing will automatically be rescheduled and placed on the agenda for the Tuesday, August 15, 2017 Regular Planning Commission meeting.

Date: 6/26/17

/S/Cora Middleton,  
City Clerk

  
Sales Representative

Subscribed to and sworn to me this 2nd day of July 2017.



  
Phyllis D. Hurlbut, Notary, Pittsburg County, Oklahoma

My commission expires: March 26, 2021

03100051 00016813

City of McAlester LL  
PO Box 578  
McALESTER, OK 74502





06/27/2017



- |      |  |     |  |
|------|--|-----|--|
| A-1  |  | C-3 |  |
| R-1a |  | C-4 |  |
| R-1B |  | C-5 |  |
| R-2  |  | H-1 |  |
| R-3  |  | I-1 |  |
| C-1  |  | I-2 |  |
| C-2  |  |     |  |



SCALE: 1" = 400'



Prepared By:  
City of McAlester  
Engineering Department

REVISED: 10/26/15





# McAlester City Council

## AGENDA REPORT

Meeting Date: August 8, 2017 Item Number: 3  
Department: \_\_\_\_\_  
Prepared By: Peter Stasiak, City Manager Account Code: \_\_\_\_\_  
Date Prepared: August 3, 2017 Budgeted Amount: \_\_\_\_\_  
Exhibits: 3

### Subject

Discussion and possible action for a pledge of funds for the construction and/or expansion of a Sports Complex in the City of McAlester.

### Recommendation

### Discussion

### Approved By

*Initial*

*Date*

Department Head  
City Manager

P. Stasiak

*Pfs*

*8-3-17*



## MEMO

To: Mayor and City Council  
From: Peter Stasiak  
Date: August 2, 2017  
RE: Sertoma Ball Fields

The City of McAlester through Ordinance 2130 dated July 2001 established an initial hotel/motel tax of 4%. The City Council subsequently increased the tax an additional 2% through Ordinance 2503 dated August 2014. This 6% hotel/motel tax is estimated to generate \$795,680 for fiscal year 2017/2018. The hotel/motel tax is used to fund two departments within the City of McAlester. The Tourism Department operating budget for fiscal year 2017/2018 is \$273,043 and the McAlester EXPO operating budget for fiscal year 2017/2018 is \$514,618.

The Tourism unaudited fund balance is estimated to be \$582,659 as of June 30, 2017.

**Revenue:**

Hotel/Motel Tax 2017/2018	\$795,680	
EXPO Sales	153,740	
<b>Total Revenue</b>		<b>\$949,420</b>

**Expenditures:**

Tourism Department	\$273,043	
EXPO Department	514,618	
<b>Total Expenditures</b>		<b><u>787,661</u></b>

<b>Revenue over (under) expenditures</b>	<b><u>\$161,759</u></b>
--	-------------------------

Over the last year, the City and the Sertoma Club has looked at various opportunities to build a Sports Complex to foster Tourism and Economic Development in the region. The four scenarios looked at are:

1. Steven Taylor Industrial Park
2. Management and operation of the softball complex west of town to include conversion of the fields for baseball.
3. Expansion of Mike Deak/Bud Hale Fields Complex.
4. Unnamed property contiguous to the City of McAlester.

### **Scenario # 1**

The City of McAlester owns approximately 100 acres of land on the west side of the Indian Nation Turnpike. This property was initially offered to the Sertoma Club for construction of a Sports Complex. The City of McAlester would donate or lease the land to the Sertoma Club. Infrastructure Solutions, working with the Sertoma Club and the City of McAlester designed the complex to insure that all structures could be built on the property. The proposed complex (**Exhibit # 1**) consisted of the following:

1. High School Baseball Stadium (2)
2. Baseball fields 12U (8)
3. Soccer Fields (1)
4. Football Fields (1)
5. Parking
6. Access Roads
7. Bathrooms, concessions and press boxes (3)
8. Irrigation ponds (2)

#### **Advantages:**

- All fields located in one convenient location.

#### **Deterrents:**

- The land is not flat and would require a substantial amount of dirt work.
- The property is located approximately three (3) miles west of town.
- Lack of infrastructure (water, sewer, roads and power)
- High cost to construct. (In excess of \$8M)

### **Scenario #2**

This was an idea put out by the Sertoma Club to take over management and operation of the baseball complex west of town. This has not been analyzed at this time.

### **Scenario #3**

The Mike Deak / Bud Hale Facilities are located off 13<sup>th</sup> Street between McArthur Lane to the South and Will Rogers School to the north. Infrastructure Solutions has completed a preliminary design of the fields along with estimated costs. This proposal includes a new high school baseball field, additional parking and improvements to the Bud Hale complex (softball and 12U fields). The estimated costs to build and improve the existing complex (**Exhibit # 2**) are:

- |  |                |
|--|----------------|
| 1. High School Baseball Stadium                  | \$770,242      |
| - Seating and press box                          |                |
| - Concessions, bathrooms and equipment storage   |                |
| 2. Parking Improvements (120 spaces)             | 196,960        |
| - Expanded parking behind Puterbaugh School      |                |
| - Additional parking off 13 <sup>th</sup> Street |                |
| 3. Bud Hale Complex Improvements                 | <u>377,680</u> |
| - Renovation of bathrooms and concessions        |                |
| - Addition of second story press box             |                |

<b>Total</b>	<b>\$1,344,882</b>
--------------	--------------------

**Advantages:**

- All facilities located at one location
- Relatively low cost to expand
- Maintenance

**Deterrents:**

- Close proximity to housing (noise and traffic)
- Reduction of open space for the general public

**Scenario #4**

This property is contiguous to the City of McAlester and consists of approximately 18 to 20 developable acres of land. The purchase price of the property is estimated to be in the \$450K to \$600K range. This property would be developed in addition to the Mike Deak Complex to include:

1. Purchase of land	\$450,000	\$600,000
2. Clearing and grubbing	20,000	40,000
3. High School Baseball Stadium	770,242	770,242
4. Bud Hale Improvements	377,680	377,680
5. Baseball fields 12U (2)	200,000	400,000
6. Parking	200,000	250,000
<b>Total</b>	<b>\$2,017,922</b>	<b>\$2,437,922</b>

**Advantages:**

- Relatively close proximity to Mike Deak/Bud Hale Complex
- New investment in an area of town that would benefit from the investment.

**Deterrents:**

- Operation of two facilities for tournaments and events.
- Maintenance

**Summary:**

The City of McAlester has the funding in place to meet the requested investment of \$350,000. This money could be pledged for matching funds. Staff does not recommend distributing the funds until all monies have been raised and committed. In addition, Staff recommends that the Sertoma Club submit an in depth maintenance plan for the facilities.





8/16/16 EXHIBIT POTENTIAL LAYOUT	SJH
Date	Notes
	By

Designed SJH  
 Checked WH  
 Drawn SJH  
 Approved LDB




CITY OF MCALESTER  
 STEVEN TAYLOR INDUSTRIAL PARK  
 PITTSBURG COUNTY, OKLAHOMA

SERTOMA SPORTS COMPLEX  
 POTENTIAL LAYOUT

Job: MC-16-01 #35  
 Scale: 1" = 400'  
 Sheet: 1 OF 1




 <b>INFRASTRUCTURE SOLUTIONS GROUP, LLC</b> Consulting Engineers	<b>Opinion of Probable Construction Cost</b>	
	<b>Sertoma Club of McAlester</b>	
	<b>March 24, 2017</b>	
	<b>Page 1 of 1</b>	<b>Project # SER-17-01</b>
<b>13th Street Sports Facilities Improvements</b>		
<b>Summary of Project Cost Estimates</b>		
<b>Item</b>	<b>Description</b>	<b>Total Price</b>
1	New High School Baseball Field	\$ 770,242.50
2	13th Street and Puterbaugh Parking Improvements (120 spaces)	\$ 196,960.00
3	Bud Hale Improvements (Softball and 12U Fields)	\$ 377,680.00
4	New 12U Field Improvements (South of Mike Deak Field Parking)	\$ -
5	New Football Field Improvements	\$ -
6	New Parking on West Side of Canal from Macarthur Ave	\$ -
<i>The costs shown are estimated costs and represent our best judgment; however these estimated costs are not guarantees that the actual costs will not vary from these estimated costs.</i>		

1,344,882.50

**DRAFT**

This document is preliminary in nature and is not a final signed and sealed document.


Date: 3/24/17

 <div>INFRASTRUCTURE SOLUTIONS GROUP, LLC Consulting Engineers</div>		Opinion of Probable Construction Cost			
		Sertoma Club of McAlester			
		March 24, 2017			
		Page 1 of 1		Project # SER-17-01	
13th Street Sports Facilities Improvements					
Proposed High School Baseball Field					
Item	Description	Unit	Qty	Unit Price	Total Price
1	Rough Grading (Site is sloping at 1% draining to the Northwest, Home Plate will be raised so Infield will drain to the <u>perimeter</u> )	Cubic Yard	1,000	\$ 15.00	\$ 15,000.00
2	Field Playing Surface: Infield and outfield, Athletic <b>sod</b> turf, Infield and mound, Irrigation etc (Eckroat Seed Co Quote dated 12/03/2016) <b>(Add \$230,000 to go to Synthetic Infield)</b>	Lump Sum	1	\$ 107,000.00	\$ 107,000.00
3	New Building: Concrete Block with Metal Roof; Bathrooms, Equipment storage and Concessions. (30'X55')	Square Feet	1,650	\$ 75.00	\$ 123,750.00
4	Sidewalks: ADA Compliant from parking lot to bathrooms and seating area. (Estimated 400 linear feet)	Lump Sum	1	\$ 17,500.00	\$ 17,500.00
5	Elevated Bleachers: Three Sections; One on each side and one center with Press Box for a total <b>seating capacity</b> of 350+.	Lump Sum	1	\$ 75,000.00	\$ 75,000.00
6	Metal Canopy for <b>Bleachers</b> : For Shade and Protection from Foul Balls	Lump Sum	1	\$ 25,000.00	\$ 25,000.00
6	Lighting: 6 - 70' Mounting Height Steel Poles, Fixture Crossarms, 52 - 1500 Watt <b>Metal Halide</b> Lights, Wireless Controls <b>(Add \$85,000 for LED Lights)</b>	Lump Sum	1	\$ 120,000.00	\$ 120,000.00
7	Site Electrical Work: Power to Light Poles and Buildings	Lump Sum	1	\$ 15,000.00	\$ 15,000.00
8	Drainage Improvements including 175 LF 18" Pipe, 1 junction box on existing 30" pipe, two area inlets and 650 LF of French Drain around Perimeter of Infield and <b>pipd</b> to drainage.	Lump Sum	1	\$ 40,000.00	\$ 40,000.00
9	Fencing: Field Fencing and perimeter fencing. 150' of 20' tall fence (backstop and left field line) 510' of 12' tall outfield fence 555' of 6' tall fence along left and right field lines 900' of 6' tall perimeter fencing and tying into Mike Deak. Fence <b>top rail safety cap</b> on field.	Lump Sum	1	\$ 80,000.00	\$ 80,000.00
7	Infield Tarp, 170'X170' Standard Weight	Lump Sum	1	\$ 8,500.00	\$ 8,500.00
8	Dugouts, Need feedback on desired type of <b>dugout</b> . Concrete <b>Block</b> , 30' Long, 6' Wide, 8'	Each	2	\$ 5,000.00	\$ 10,000.00
9	Scoreboard with 9 inning count, balls, strikes and outs. Include remote control and electrical / power and pole design	Lump Sum	1	\$ 10,000.00	\$ 10,000.00
10	Safety Netting outside left field fence for walking <b>track</b> pedestrian protection. 20' Wide, 100 Foot Long, pole mounted vertically.	Lump Sum	1	\$ 5,000.00	\$ 5,000.00
Contingency 10%					\$ 71,692.50
<b>Construction Total</b>					<b>\$ 723,442.50</b>
Engineering Design Fees (Fee from Industry Standard Sliding Fee Curve based on % of construction) This includes preparation of construction plans; grading and drainage plans; fencing details; bleacher and pressbox design; building plans.					\$ 43,300.00
<b>DRAFT</b> Construction Management and Resident Project Representative Fee					TBD
Survey Fee					\$ 3,500.00
<b>Total Project Cost</b>					<b>\$ 770,242.50</b>
This document is preliminary and represents our best judgment; however these estimated costs are not guarantees that the actual costs will not vary from these estimated costs					

This document is preliminary in nature and is not a final signed and sealed document.

Date:


3/24/17

 <b>INFRASTRUCTURE SOLUTIONS GROUP, LLC</b> Consulting Engineers		<b>Opinion of Probable Construction Cost</b>			
		<b>Sertoma Club of McAlester</b>			
		<b>March 24, 2017</b>			
		<b>Page 1 of 1</b>	<b>Project # SER-17-01</b>		
<b>13th Street Sports Facilities Improvements</b>					
<b>Parking Improvements</b>					
<b>Puterbaugh Parking Expansion - This will add approximately 60 parking spaces on the west end of the existing parking lot.</b>					
<b>Item</b>	<b>Description</b>	<b>Unit</b>	<b>Qty</b>	<b>Unit Price</b>	<b>Total Price</b>
1	PC Concrete Placement	SY	2,050	\$20.00	\$ 41,000.00
2	PC Concrete Pavement (5" Thick)	CY	285	\$110.00	\$ 31,350.00
3	Concrete Joint Sealing	LF	3,500	\$2.00	\$ 7,000.00
4	Concrete Curb (6" Barrier-Integral)	LF	165	\$10.00	\$ 1,650.00
5	Paint Striping	LF	950	\$1.00	\$ 950.00
6	Lime Stabilized Subgrade	SY	2,050	\$6.00	\$ 12,300.00
7	Aggregate Type A, (4" Thick)	CY	225	\$50.00	\$ 11,250.00
8	Earthwork (9" Excavation for Agg Base & Pavement)	CY	512	\$10.00	\$ 5,120.00
Contingency 10%					\$ 12,170.00
Engineering Design Fees (Fee from Industry Standard Sliding Fee Curve based on % of construction)					\$ 10,200.00
<b>Puterbaugh Parking Construction Subtotal</b>					<b>\$ 122,790.00</b>
<b>13th Street Parking Expansion - Beyond Centerfield of New HS Baseball Field</b>					
<b>Pave, Stripe and Expand Existing Gravel Parking Area for approximately 60 spaces</b>					
<b>Item</b>	<b>Description</b>	<b>Unit</b>	<b>Qty</b>	<b>Unit Price</b>	<b>Total Price</b>
1	Lime Stabilized Subgrade (Currently unpaved area)	SY	770	\$6.00	\$ 4,620.00
2	Aggregate Type A, (4" Thick) (Currently Unpaved Area)	CY	85	\$50.00	\$ 4,250.00
3	Asphalt Paving, (3" Thick)	Ton	460	\$100.00	\$ 46,000.00
4	Pipe Railing	LF	260	\$10.00	\$ 2,600.00
5	Paint Striping	LF	1,350	\$1.00	\$ 1,350.00
3	Safety Netting outside centerfield fence for vehicle / pedestrian protection. 20' Taller than fence, 175 Foot Long, pole mounted vertically.	Lump Sum	1	\$ 8,000.00	\$ 8,000.00
Contingency 10%					\$ 7,350.00
Engineering Design Fees (Fee from Industry Standard Sliding Fee Curve based on % of construction)					\$ 6,700.00
<b>13th Street Parking Construction Subtotal</b>					<b>\$ 74,170.00</b>
Construction Management and Resident Project Representative Fee					TBD
<b>Total Project Cost</b>					<b>\$ 196,960.00</b>
<i>The costs shown are estimated costs and represent our best judgment; however these estimated costs are not guarantees that the actual costs will not vary from these estimated costs.</i>					

**DRAFT**

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Date: 3/24/17

 <div>INFRASTRUCTURE SOLUTIONS GROUP, LLC <small>Consulting Engineers</small></div>		Opinion of Probable Construction Cost			
		Sertoma Club of McAlester			
		March 24, 2017			
		Page 1 of 1		Project # SER-17-01	
13th Street Sports Facilities Improvements					
Proposed Bud Hale Softball Complex Improvements					
Item	Description	Unit	Qty	Unit Price	Total Price
1	Renovate Fields. Top Dressing program to level outfields, import sand, aerify, blending, fertilize and vibratory roller. Infield Improvements including 2" of Infield Material, TURFACE Infield Conditioner, Tilling, laser gradd and set bases. Note: No Irrigation. HS Field is already has irrigation system.	Lump Sum	1	\$ 17,500.00	\$ 17,500.00
2	Barrier Netting Above Concession and Seating area; Side Netting Angled from Backstop to Dugouts-All fields; Four New Taller poles next to dugouts on fields 1 and 2.	Square Feet	11,000	\$ 1.50	\$ 16,500.00
3	Building Improvements: Build Second Story with pressbox windows to all fields.	Lump Sum	1	\$ 100,000.00	\$ 100,000.00
4	Sidewalks: ADA Compliant from parking lot to bathrooms and seating area. (Estimated 500 linear feet)	Lump Sum	1	\$ 20,000.00	\$ 20,000.00
5	New Bleachers: Behind Home Plate of High School Field. Aluminum, 5 Rows X 33feet with Vertical Aisle, Seats 94, Minor Concrete Work for Support.	Lump Sum	1	\$ 7,500.00	\$ 7,500.00
6	Lighting: Relocate two existing light poles in outfield of High School Field closer to back of fence, Rewire. Reuse all existing Lighting on fields. Option for High School Field Only: New Metal Halide Lights \$80,000 or New LED Lights \$125,000	Lump Sum	1	\$ 12,500.00	\$ 12,500.00
7	Drainage Improvements for HS Softball and 12U Field including 480 LF 18" Pipe, 4 Concrete Inlet Boxes and 850 LF of French Drain around Perimeter of Infields and piped to drainage.	Lump Sum	1	\$ 75,000.00	\$ 75,000.00
8	Miscellaneous Fencing Repairs Fence top rail safety cap on 3 fields. Move (Deepen) Rightfield Fence of JH Softball Field and Install Taller fence in Leftfield along Walking Track	Lump Sum	1	\$ 12,500.00	\$ 12,500.00
9	Infield Tarp for HS Softball Field, Junior High Field and 12U and 10U field, 110'X110' Standard Weight	Each	4	\$ 4,000.00	\$ 16,000.00
10	Scoreboard for HS Softball Field with 7 inning count, balls, strikes and outs. Include remote control and electrical / power and pole design	Lump Sum	1	\$ 7,500.00	\$ 7,500.00
11	Scoreboards with time score, inning, balls, strikes and outs. Include remote control and electrical / power and pole design	Each	3	\$ 3,500.00	\$ 10,500.00
12	Asaphalt Paving for Parking and Drainage Improvements at Softball Locker Room and Hitting Cages	Lump Sum	1	\$ 40,000.00	\$ 40,000.00
Contingency 10%					\$ 34,980.00
Construction Total					\$ 352,980.00
Engineering Design Fees (Fee from Industry Standard Sliding Fee Curve based on % of construction) This includes preparation of construction plans; grading and drainage plans; fencing details; bleacher and pressbox design; building plans.					\$ 24,700.00
Construction Management and Resident Project Representative Fee					TBD
Total Project Cost					\$ 377,680.00
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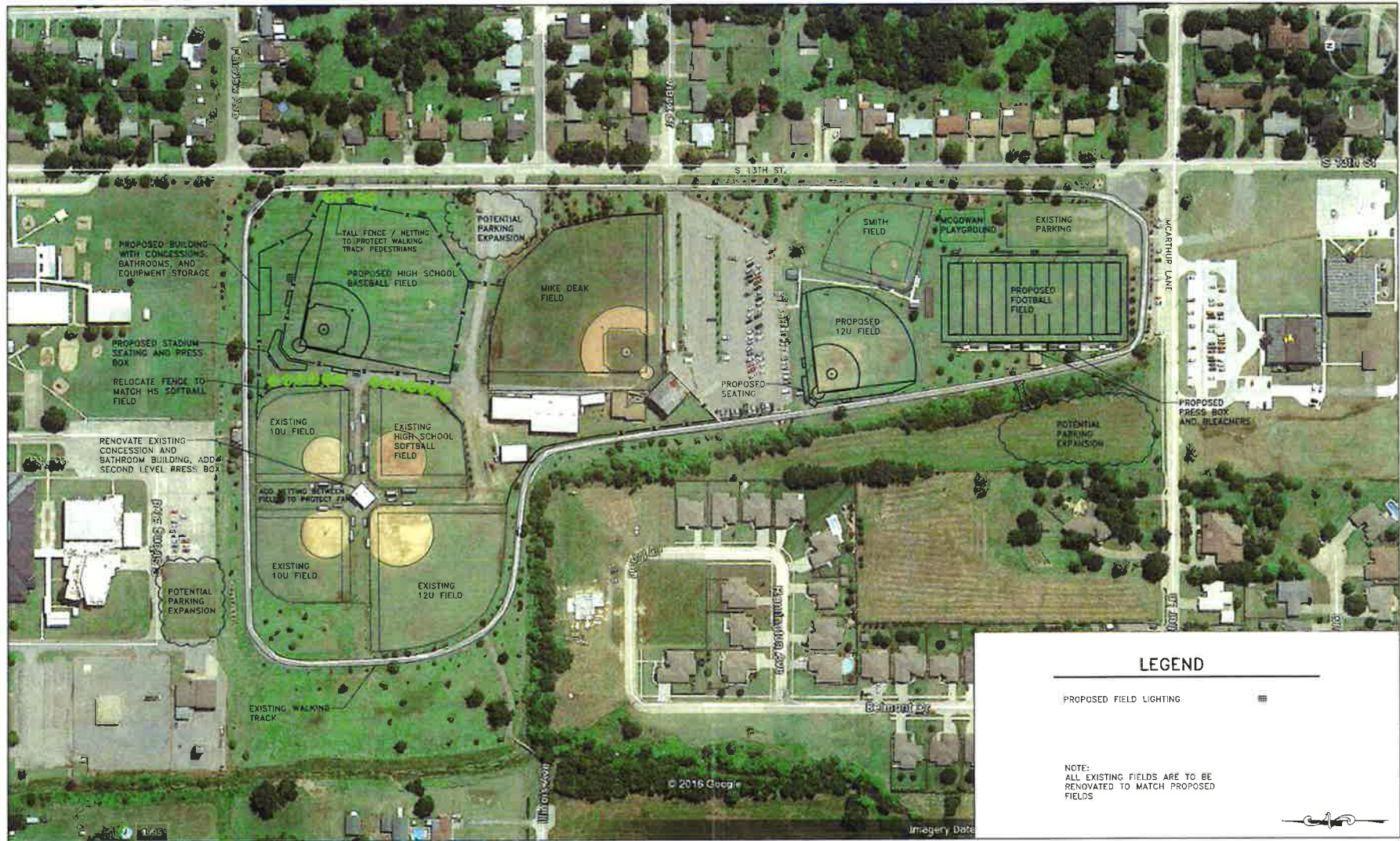
*New for other fields  
All covered*

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Date: 3/24/17

The costs shown are estimated costs and represent our best judgment; however these estimated costs are not guarantees that the actual costs will be the same as the estimated costs.





11/18/16	EXHIBIT POTENTIAL LAYOUT	SJH
12/12/16	REVISED POTENTIAL LAYOUT	SJH
01/31/17	REVISED PROPOSED HS BASEBALL	RDV
Date	Notes	By

Designed SJH  
 Checked WH  
 Drawn SJH  
 Approved LDB



CITY OF MCALESTER  
 MIKE DEAK / BUD HALE FACILITIES  
 PITTSBURG COUNTY, OKLAHOMA

SERTOMA SPORTS COMPLEX  
 POTENTIAL IMPROVEMENTS

Job:  
 MC-16-01 #35  
 Scale:  
 1" = 200'  
 Sheet:  
 1 OF 1



Council Chambers  
Municipal Building  
July 25, 2017

The McAlester Airport Authority met in Regular session on Tuesday July 25, 2017, at 6:00 P.M. after proper notice and agenda was posted July 20, 2017.

Present: Buddy Garvin, Robert Karr, Travis Read, Weldon Smith, Cully Stevens & John Browne  
Absent: Jason Barnett  
Presiding: John Browne, Chairman

A motion was made by Mr. Stevens and seconded by Mr. Smith to approve the following:

- Approval of the Minutes from the July 11, 2017, Regular Meeting of the McAlester Airport Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item C, regarding claims ending July 18, 2017. (*Toni Ervin, Chief Financial Officer*) in the amount of \$ 6,867.66.

There was no discussion, and the vote was taken as follows:

AYE: Trustees Garvin, Karr, Read, Smith, Stevens & Chairman Browne  
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority, Mr. Stevens moved for the meeting to be adjourned, seconded by Mr. Smith.

There was no discussion and the vote was taken as follows:

AYE: Trustees Garvin, Karr, Read, Smith, Stevens & Chairman Browne  
NAY: None

Chairman John Browne declared the motion carried.

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John Browne, Chairman

ATTEST:

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Cora Middleton, Secretary

Council Chambers  
Municipal Building  
July 25, 2017

The McAlester Public Works Authority met in Regular session on Tuesday July 25, 2017, at 6:00 P.M. after proper notice and agenda was posted July 20, 2017.

Present: Cully Stevens, Travis Read, Weldon Smith, Buddy Garvin, Robert Karr & John Browne  
Absent: Jason Barnett  
Presiding: John Browne, Chairman

A motion was made by Mr. Smith and seconded by Mr. Stevens to approve the following:

- Approval of the Minutes from the July 11, 2017, Regular Meeting of the McAlester Public Works Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item C regarding claims ending July 18, 2017. (*Toni Ervin, Chief Financial Officer*) in the amount of \$ 64,693.10.
- Confirm action taken on City Council Agenda Item E, concur with the Mayor's appointment of David Horinek to Director of the Association for Landfill Financial Assurance's Board. (*John Browne, Mayor*)

There was no discussion, and the vote was taken as follows:

AYE: Garvin, Karr, Read, Smith, Stevens & Chairman Browne.  
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority. Mr. Smith moved for the meeting to be adjourned, and the motion was seconded by Mr. Stevens. There was no discussion and the vote was taken as follows:

AYE: Trustees Garvin, Karr, Read, Smith, Stevens & Chairman Browne.  
NAY: None

Chairman Browne declared the motion carried.

ATTEST:

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John Browne, Chairman

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Cora Middleton, Secretary