



McAlester City Council

NOTICE OF MEETING

City Council and Audit & Finance Advisory Committee Workshop/Meeting Agenda

Tuesday, April 11, 2017 – 5:45 pm
McAlester City Hall – Council Chambers
28 E. Washington

John Browne	Mayor
Weldon Smith	Ward One
Cully Stevens	Ward Two
Travis Read.....	Ward Three
Robert Karr, Vice Mayor	Ward Four
Buddy Garvin	Ward Five
Jason Barnett	Ward Six
Peter J. Stasiak	City Manager
William J. Ervin	City Attorney
Cora M. Middleton	City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the March 14, 2017, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for March 22, 2017 through April 4, 2017. *(Toni Ervin, Chief Financial Officer)*
- C. Consider and act upon, authorizing the Mayor to sign the Annual Engagement Letter with Crawford & Associates, P.C., for the period of July 1, 2017 through June 30, 2018. *(Toni Ervin, Chief Financial Officer)*
- D. Consider and act upon, authorizing the Mayor to sign an Engagement Letter with Finley & Cook, PLLC for audit services for the fiscal year ending June 30, 2017. *(Toni Ervin, Chief Financial Officer)*
- E. Consider and act upon, to concur with Oklahoma Municipal Assurance Group denial of Claim No. 203145-LR. *(Cora Middleton, City Clerk)*
- F. Consider and act upon, a request by the Italian Festival Foundation to partner with them for the rental fee for the use of the Southeast Expo Center for the Annual Italian Festival set for May 12, 13, & 14th, 2017 in the amount of \$2,125.00. *(Mel Priddy, Community Services)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

**A PUBLIC HEARING ON THE PROPOSED CAPITAL PROGRAM
FOR FY2017/2018-2021/2022 FOR THE CITY OF MCALESTER.****AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA,
AMENDING ORDINANCE NO. 2568 WHICH ESTABLISHED THE
BUDGET FOR FISCAL YEAR 2016-17; REPEALING ALL**

CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.

CONSIDER AND ACT UPON AN ORDINANCE OF THE CITY OF MCALESTER ADOPTING AND ENACTING A NEW CODE FOR THE CITY OF MCALESTER, OKLAHOMA; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE; AND DECLARING AN EMERGENCY.

SCHEDULED BUSINESS

1. Discussion of the 5-Year Capital Improvements Plan for FY 2017/18-2021/22. *(Peter Stasiak, City Manager)*

Executive Summary

Review and discussion of proposed plan and updates.

2. Presentation and discussion of the Master Design Plan of a new Sports Complex being proposed by the McAlester Sertoma Club. *(Aaron Heathcock, McAlester Sertoma Club)*

Executive Summary

Presentation and discussion of the proposed plan.

3. Consider and act upon, an Ordinance amending Ordinance No. 2568 which established the budget for fiscal year 2016-17; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Motion to approve the budget amendment ordinance.

4. Consider and act upon, an ordinance enacting a new Code for the City of McAlester; providing for a repeal of certain ordinances not included therein; providing a penalty for the violation thereof; providing for the manner of amending such Code; and providing when such Code and this ordinance shall become effective; and Declaring an Emergency. *(Cora Middleton, City Clerk)*

Executive Summary

Approve the ordinance enacting a new Code for the City of McAlester.

5. Consider and act upon, approval to purchase and outfit one new and unused 2017 Dodge Charger police vehicle. *(Gary Wansick, Chief of Police)*

Executive Summary

Motion to approve the purchase *and outfit one* new and unused 2017 Dodge Charger.

6. Discussion and possible action, on approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester Fire Department's portion of the county quarter cent excise tax for fire services. *(Brett Brewer, Fire Chief)*

Executive Summary

Motion to approve the funds needed for the accessory package for the new Chief – 1, 2017 Chevy Tahoe. Funds to be used from the City of McAlester Fire Department's portion of the county quarter cent excise tax for fire services. Approximate cost \$16,250.00.

7. Discussion and possible action, on approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester Fire Department's portion of the county quarter cent excise tax for fire services. *(Brett Brewer, Fire Chief)*

Executive Summary

Motion to approve the funds needed for Firefighter Skills training materials. Approximate cost \$1,000.00.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes

CITY MANAGER'S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL

MAYORS COMMENTS AND COMMITTEE APPOINTMENTS

RECESS COUNCIL MEETING

CONVENE AS McALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the March 28, 2017, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending April 4, 2017. *(Toni Ervin, Chief Financial Officer)*

- Confirm action taken on City Council Agenda Item C, authorization for the Mayor to sign the Annual Engagement Letter with Crawford & Associates, P.C., for the period of July 1, 2017 through June 30, 2018. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item D, authorization for the Mayor to sign an Engagement Letter with Finley & Cook, PLLC for audit services for the fiscal year ending June 30, 2017. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 4, an ordinance enacting a new Code for the City of McAlester; providing for a repeal of certain ordinances not included therein; providing a penalty for the violation thereof; providing for the manner of amending such Code; and providing when such Code and this ordinance shall become effective; and Declaring an Emergency. *(Cora Middleton, City Clerk)*

ADJOURN MAA

CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the March 28, 2017, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending April 4, 2017. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item C, authorization for the Mayor to sign the Annual Engagement Letter with Crawford & Associates, P.C., for the period of July 1, 2017 through June 30, 2018. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item D, authorization for the Mayor to sign an Engagement Letter with Finley & Cook, PLLC for audit services for the fiscal year ending June 30, 2017. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 3, an Ordinance amending Ordinance No. 2568 which established the budget for fiscal year 2016-17; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 4, an ordinance enacting a new Code for the City of McAlester; providing for a repeal of certain ordinances not included therein; providing a penalty for the violation thereof; providing for the manner of amending such Code; and providing when such Code and this ordinance shall become effective; and Declaring an Emergency. *(Cora Middleton, City Clerk)*

ADJOURN MPWA

RECONVENE COUNCIL MEETING

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2017 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk

April 5, 2017

Mr. Pete Stasiak
City of McAlester
28 East Washington
McAlester, OK 74501

pete
Dear Mr. ~~Stasiak~~,

I want to express my appreciation to City of McAlester employee Tim Adams and the McAlester Police Department for their recognition and valuable assistance in resolving a safety hazard on the north side of Carl Albert Parkway just west of CVS Pharmacy.

During last night's storm in McAlester a wood "H" structure with no power lines attached was blown over. This resulted in the poles lying across the railroad tracks and westbound access road below Carl Albert Parkway. A police officer saw this hazard and notified your police department dispatcher at approximately 10:15pm. The dispatcher then contacted Tim Adams, who called me.

Tim drove to the site and placed safety cones out to prevent traffic from driving down the access road. He also parked his truck with the emergency light bar flashing to further prevent the public from entering this area. The transmission project manager was notified and he immediately sent employees to the scene who moved the downed poles and made the area safe. Without your police officer, dispatcher, and Tim Adams taking the initiative to report this incident and making it safe for the public somebody could have been hurt.

We really appreciate the collaborative partnership PSO has with the City of McAlester. There is no better example of that than our shared commitment to safety as exemplified by the actions taken by your employees last night.

Sincerely,



Frank Phillips
PSO External Affairs Manager

Council Chambers
Municipal Building
March 14, 2017

The McAlester City Council met in a Regular session on Tuesday, March 14, 2017, at 6:00 P.M. after proper notice and agenda was posted, March 9, 2017 at 5:54 P.M.

Call to Order

Mayor Browne called the meeting to order.

Pastor Glenn Myer gave the invocation and led the Pledge of Allegiance.

Roll Call

Council Roll Call was as follows:

Present: Weldon Smith, Cully Stevens, Robert Karr & John Browne
Absent: Travis Read, Buddy Garvin & Jason Barnett
Presiding: John Browne, Mayor

Staff Present: Peter J. Stasiak, City Manager; Jayme Clifton, Administrative Assistant/Planning Tech; Toni Ervin, CFO; William J. Ervin, City Attorney and Cora Middleton, City Clerk

Recognition and Awards

Mayor Browne read a proclamation declaring the month of March 2017, as “Red Cross Month” in the City of McAlester, Oklahoma.

Citizens Comments on Non-Agenda Items

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

Marshall Dalley, 12142 W. 31 Highway addressed the Council regarding his concerns about the ordinance that regulated the amount of time an animal could be chained outside of a residence.

Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the January 31, 2017, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*

- B. Approval of the Minutes from the February 14, 2017, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for February 22, 2017 through March 7, 2017. *(Toni Ervin, Chief Financial Officer)* In the following amounts: General Fund - \$88,890.88; Nutrition - \$798.69; Police Grant Fund - \$7,090.00; Tourism Fund - \$5,281.96; SE Expo Center - \$2,406.85; E-911 - \$973.70; Economic Development - \$13,735.47; Fleet Maintenance - \$16,344.27; CIP Fund - \$19,883.60; Technology Fund - \$394.50 and Stormwater Fund - \$4,867.56.
- D. Consider and act upon, authorizing the Mayor to sign a Maintenance Contract with Miller Office Supply for (4) four copiers. *(Toni Ervin, CFO, Sheila Norman, Purchasing Fixed Assets)*
- E. Consider and act upon, concurrence with the City Manager of the nominations of Earl Burson, City Manager City of Harrah; Janice Cain, City Manager City of Altus and Pam Polk, City Manager City of Collinsville to the Board of Trustees of the Oklahoma Municipal Assurance Group. *(Cora Middleton, City Clerk)*

A motion was made by Councilman Smith and seconded by Councilman Stevens to approve the Consent Agenda. There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Stevens, Karr & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

Scheduled Business

1. Consider and act upon, approval and authorization for the Mayor to sign an Energy Audit Agreement between the City of McAlester and Ameresco, Inc. for the installation of energy conservation measures within City facilities. *(Peter Stasiak, City Manager)*

Executive Summary

Approve and authorize the Mayor to sign the Energy Audit Agreement between the City of McAlester and Ameresco, Inc.

Manager Stasiak addressed the Council briefly explaining the energy conservation program that Ameresco, Inc. was proposing. He added that the Energy Audit could identify areas where the City could cut expenses and have better equipment. He then introduced Randy Wills, Senior Account Executive.

Randy Wills, Senior Account Executive for Ameresco, Inc. addressed the Council reviewing the Energy Audit, what the program included, the cost savings that the City could realize, replacing not only the lights in all of the buildings but also replacing the HVAC systems and the possibility of cooling the large area of the Expo. He added that during any project that the City approved a Project Manager would be on-site.

There was discussion concerning the cost of the Audit, what was guaranteed, how long it would take the City of recoup its' initial investment, the compressors at the water treatment plant and the Stipe Center, if the City would be able to take advantage of any Federal Credits, if a base usage rate of energy could be established and that the document was in the proper legal form.

A motion was made by Councilman Stevens and seconded by Councilman Smith to approve and authorize the Energy Audit Agreement between the City of McAlester and Ameresco, Inc. There was no discussion, and the vote was taken as follows:

AYE: Councilman Stevens, Smith, Karr & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

2. Consider and act upon, authorizing the Mayor to sign the updates to the Wholesale Water Purchase Contracts. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Staff recommends that the Council make a motion to approve and authorize the Mayor to sign the Wholesale Water Purchase Contracts.

CFO Ervin addressed the Council explaining the Wholesale Water Purchase Contracts were being sent out early this year. She reviewed the language that had changed, the terms of the contracts, the actual rate per gallon that the customers would be charged, and how this rate was calculated.

After a brief discussion regarding the new rate and if this rate included all of the costs to produce water for the city of McAlester and its customers and help to maintain the plant a motion was made by Councilman Smith and seconded by Vice-Mayor Karr to approve and authorize the Mayor to sign the Wholesale Water Purchase Contracts. The vote was taken as follows:

AYE: Councilman Smith, Karr, Stevens & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

3. Consider and act upon, acceptance and authorization for the Mayor to sign the Change Order No. One for the Automatic Meter Reading System by Utility Technology Services, Inc. for a deduction of 1100 5/8" x 3/4" Water meters and an addition of 1100 5/8" x 1/2" Water Meters. This is a net \$0 change to the contracted price. *(Toni Ervin, CFO, Sherri Swift, Accountant)*

Executive Summary

Staff recommends that the Council approve Change Order No. One.

CFO Ervin addressed the Council explaining that this change order was because of the varying sizes of the meters. She stated that this would exchange of 1100 5/8" x 3/4" meters for 1100 5/8" x 1/2" meters.

After a brief discussion concerning the use of adapters instead of changing meters, the cost of the meters and how it was more efficient to switch the meters, a motion was made by Vice-Mayor Karr to approve and authorize the Mayor to sign Change Order No. One for the Automatic Meter Reading System by Utility Technology Services, Inc. for a deduction of 1100 5/8" x 3/4" Water meters and an addition of 1100 5/8" x 1/2" Water Meters. This is a net \$0 change to the contracted price. The motion was seconded by Councilman Stevens, and the vote was taken as follows:

AYE: Councilman Karr, Stevens, Smith & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

4. Discussion and possible action, on approval of certain costs related to the Fire Department Funds to be used from the City of McAlester Fire Department's portion of the county quarter cent excise tax for the fire services. *(Brett Brewer, Fire Chief)*

Executive Summary

Motion to approve and accept a bid award to Casco Industries to purchase bunker gear. The bid amount is \$12,666.00. The funds to be used will come from the City of McAlester Fire Department's portion of the county quarter cent excise tax for fire services.

Manager Stasiak addressed the Council explaining that the Fire Chief and the Assistant Fire Chief were in Tulsa with a Firefighter that had been hospitalized. He stated that this item was to purchase four (4) sets of Bunker gear using the City's portion of the county quarter cent excise tax. He added that this was for three (3) new hires and one (1) replacement set.

Councilman Smith asked if only one (1) bid was gotten because it was a small order. Manager Stasiak commented he thought that somewhere in the packet it indicated that it was the only bid that was received. Councilman Smith then commented that in the future it would be good to see the list of companies that were sent bid packets so the Council could see how many packets were sent out.

There was no further discussion, and Councilman Smith moved to approve and accept the bid award to Casco Industries to purchase bunker gear, in the bid amount of \$12,666.00 and funds to be used from the City of McAlester Fire Department's portion of the county quarter cent excise tax for fire services. The motion was seconded by Councilman Stevens and the vote was taken as follows:

AYE: Councilman Smith, Stevens, Karr & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

5. Discussion and possible action, on approval of certain costs related to the Fire Department Funds to be used from the City of McAlester Fire Department's portion of the county quarter cent excise tax for the fire services. *(Brett Brewer, Fire Chief)*

Executive Summary

Motion to approve the purchase of hand guns for the Fire Department with funds to be used from the City of McAlester Fire Department's portion of the county quarter cent excise tax for fire services.

Manager Stasiak addressed the Council explaining that this item was to purchase three (3) sets of fire arms for the Fire Chief, Assistant Fire Chief and the Fire Marshall. He commented that sometimes during investigations they find themselves in precarious situations. He added these fire arms would be for self-defense only and would remain in their vehicle most of the time.

After a lengthy discussion concerning what type of training the Fire Chief, Assistant Fire Chief and Fire Marshall had, how much they should have, what the City's liability could be if those individuals were armed, what CLEET would and would not do for the City's liability, adopting procedures that the Police Department had, what if any certifications that the Assistant Chief and Fire Marshall had, what other fire departments have in place and tabling this item to allow the City Manager and City Attorney time to look into this matter further, a motion was made by Councilman Smith and seconded by Vice-Mayor Karr to postpone this item. There was no other discussion, and the vote was taken as follows:

AYE: Councilman Smith, Karr, Stevens & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

6. Consider and act upon, accepting the bid amount of \$106,974.55 from Katcon, Inc. to repair a portion of Tributary "B" canal wall and floor, and authorizing the Mayor to sign the Notice of Award to Katcon, Inc., and the Agreement to complete the repair. *(Peter Stasiak, City Manager)*

Executive Summary

The recommendation is to enter into an agreement with Katcon, Inc. for the Total Bid equal to \$106,974.55, to repair a portion of Tributary "B" canal wall and floor.

Manager Stasiak addressed the Council explaining that this project was part of the Storm Water Committee recommendations. He commented that the hydraulic pressure under the canal floor appeared to have, at some time, to have caused the floor to buckle up and the walls to shift and start to slide inwards towards the center of the canal. He added that the project included approximately 56' of the canal floor and walls and also about 1,300 square feet of parking area inside the TH Rogers' fenced area. He stated that area was failing because of the shifting of the canal walls.

Manager Stasiak informed the Council that three (3) bids had been received and opened on February 28, 2017 with the low bid being received from Katcon, Inc.

There was no other discussion, and a motion was made by Councilman Smith to accept the bid amount of \$106,974.55 from Katcon, Inc. to repair a portion of Tributary "B" canal wall and floor, and authorize the Mayor to sign the Notice of Award to Katcon, Inc., and the Agreement to complete the repair. The motion was seconded by Councilman Stevens and the vote was taken as follows:

AYE: Councilman Smith, Stevens, Karr & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

7. Consider and act upon, a “Use Permit After Review” for the use of the property at 319 E. Polk Avenue as “municipal uses”. *(Jayme Clifton, Planning Technician)*

Executive Summary

Motion to approve a “Use Permit After Review” for the use of the property at 319 E Polk Avenue as “municipal uses” and to authorize the Mayor to sign the “Use Permit after Review” approval form.

Jayme Clifton, Planning Technician addressed the Council explaining that the City had requested a “Use Permit After Review” for the old National Guard Armory at 319 E. Polk and the Planning Commission at its February 21, 2017 meeting had voted to approve the request for “municipal uses”

There was a brief discussion concerning that this was for use as a recycling center, that the kitchen had always been used for the annual Community Thanksgiving Dinner, where that dinner would be held in the future and if there had been any opposition to this request.

A motion was made by Councilman Stevens and seconded by Councilman Smith to approve a “Use Permit After Review” for the use of the property at 319 E. Polk Avenue as “municipal uses” and authorize the Mayor to sign the “Use Permit after Review”.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Stevens, Smith, Karr & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

8. Submission, and Presentation of the 5-Year Capital Improvements Plan for FY 2017/18-2021/22. *(Peter Stasiak, City Manager)*

Executive Summary

Presentation.

Manager Stasiak presented the 5-Year Capital Program for the City of McAlester as required by the Charter for the period 2017/2018 through 2021/2022. He then reviewed the projected projects and needed equipment for 2017/2018 and reviewed the projects that had been completed or funded and equipment purchased or funded during 2016/2017. Manager Stasiak commented that the top 5 of each department for 2017/2018 totaled \$1,837,123, the total for all of the 2017/2018 CIP was approximately \$4,144,623 and the total for the 5-Year CIP was \$25,244,936. He briefly spoke about the funding of the CIP.

Councilman Smith commented on some items not being on the CIP, like the jail. Manager Stasiak commented that the City was very close to having the jail renovations completed. He then asked the Council to forward him any comments or questions regarding the 5-year CIP.

There was no vote on this item.

9. Consider and act to authorize the public release of the City Council Sub-Committee's Internal Personnel Investigative Report provided to the City Council on February 14, 2017, or in the alternative to designate said report as a confidential personnel record.
(Joe Ervin, City Attorney)

Executive Summary

The City Attorney recommends that the City Council authorize the public release of the final investigative report referenced above.

Attorney Ervin addressed the Council explaining that the next three (3) items on the agenda are related. He began by reminding them of the Sub-Committee they had appointed to investigate an alleged complaint against a Council employee. He stated that there had been multiple requests for the release of the report of the Sub-Committee to the Council. He stated that the document was a personnel record and as such is available for discretionary release, by the governing body of the City, under the Oklahoma Open Records Act. Because there is a public interest in this matter and continuing stories about it, after discussing it with the Manager Stasiak, we are recommending that it be released to the public.

Mayor Browne commented that he had spoken with the employee that was investigated and that employee did not have a problem with it being released.

There was a brief discussion concerning releasing personnel records, the report not containing any personal identifiers, the release of this document serving the interest of general government and transparency, there being no liability on the Council for releasing this document and the other meetings that would possibly use this information.

Attorney Ervin clarified the motion as to release the document.

There was no further discussion, and a motion was made by Councilman Smith and seconded by Councilman Stevens to authorize the release the final investigative report of the City Council Sub-Committee provided to the City Council on February 14, 2017.

The vote was taken as follows:

AYE: Councilman Smith, Stevens, Karr & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

10. Consider and act to authorize the public release of the Internal Personnel Disciplinary Investigative Report prepared by Safety/Human Resources and provided to the City Manager on January 25, 2017, or in the alternative to designate said report as a confidential personnel record. (Joe Ervin, City Attorney)

Executive Summary

The City Attorney recommends that the City Council authorize the public release of the final investigative report referenced above.

Attorney Ervin commented that this was the other report in the packet that was prepared by Safety and Human Resources of their investigation into the allegation. He stated that the City had received requests for this document from both the press and the employees. He added that he believed it was in the best interest to release this document.

A motion was made by Councilman Stevens and seconded by Councilman Smith to authorize the public release of the Internal Personnel Disciplinary Investigative Report prepared by Safety/Human Resources and provided to the City Manager on January 25, 2017.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Stevens, Smith, Karr & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

11. Consider and act to authorize the public release of employee performance evaluations for former city employees Kathy Wall and Jerry Lynn Wilson, or in the alternative to designate said evaluations as confidential personnel records. *(Joe Ervin, City Attorney)*

Executive Summary

The City Attorney recommends that the City Council authorize the release of the individual performance evaluations referenced above to the individual employee who are the subject of the evaluations, but to maintain the records as confidential personnel records in every other respect.

Attorney Ervin stated that this item was a little different. He commented that there had not been a request for this information from the press, but from the employees. He added that he recommended that the information be released to the employees only and what they did with the documents was up to them.

A motion was made by Councilman Smith and seconded by Councilman Stevens to maintain these documents as confidential personnel records but authorize the release of employee performance evaluations for former city employees Kathy Wall and Jerry Lynn Wilson, to the employees only.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Stevens, Karr & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

New Business

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

Manager Stasiak informed the Council that a request from Savanna High School had been received after the deadline. He explained that it was a partnership request to use room 101 of the Southeast Expo Center for ACT Testing for Juniors on March 21, 2017.

A motion was made by Councilman Stevens and seconded by Vice-Mayor Karr to approve a partnership with Savanna High School in the amount of \$125.00 for the use of Room 101 on March 21, 2017 for ACT Testing for their Juniors. There was no discussion, and the vote was taken as follows:

AYE: Councilman Stevens, Karr, Smith & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

City Manager's Report

- Report on activities for the past two weeks.

Manager Stasiak informed the Council that the back of a fire hydrant attached to an 18 inch feeder line from the Water Plant in the location of the Penitentiary, had blown out yesterday. He commented that the repair crew had not been able to locate the valve to shut the line down. He stated that there would be two (2) new valves added to the line so in the future it could be turned off if needed.

Remarks and Inquiries by City Council

Councilman Stevens asked to have additional trash cans placed around the Sertoma fields.

Councilmen Smith and Karr did not have any comments for the evening.

Mayor's Comments and Committee Appointments

Mayor Browne thanked the Utility Maintenance crew for fixing the water leak.

Recess Council Meeting

Mayor Browne asked for a motion to recess the Regular Meeting to convene the Authorities. Councilman Smith moved to recess the Regular Meeting and convene the Authorities. The motion was seconded by Councilman Stevens.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Stevens, Karr & Mayor Browne

NAY: None

Mayor Browne declared the motion carried and the meeting was recessed at 7:46 P.M.

Reconvene Council Meeting

The Regular Meeting was reconvened at 7:47 P.M.

Adjournment

There being no further business to come before the Council, Councilman Smith moved for the meeting to be adjourned. The motion was seconded by Councilman Stevens.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Stevens, Karr & Mayor Browne

NAY: None

Mayor Browne declared the motion carried, and the meeting was adjourned at 7:47 P.M.

ATTEST:

John Browne, Mayor

Cora Middleton, City Clerk

CLAIMS FROM

March 22, 2017

Thru

April 4, 2017

PACKET : 15180 15183 15187 15189 15195 15200 15204

VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	DAVID HORINEK	I-201703299608	01 -5210331	EMPLOYEE TRAV PW DIRECTOR INTERVIEW-MILEAGE	082452	268.92
	LARRY SUTTON	I-201704049635	01 -5548207	CLOTHING ALLO BOOT ALLOWANCE	082480	100.00
	GEORGE GOMEZ	I-201704049636	01 -5225207	CLOTHING ALLO BOOT ALLOWANCE	082481	100.00
	JEREMY LEWIS	I-201704049637	01 -5865207	CLOTHING ALLO BOOT ALLOWANCE	082482	100.00
01-A00026	AT & T LONG DISTANCE					
		I-201703229596	01 -5215315	TELEPHONE UTI UTIL PHONE-LONG DISTANCE	082408	62.04
01-A00154	PROPHET EQUITY II-B					
		I-PR11402029	01 -5865312	EQUIPMENT REN STREETS DEPT OFC RENTAL	082485	312.87
01-A00199	ADAPCO, INC.					
		I-109844	01 -5542206	CHEMICALS CHEMICALS FOR PARKS	082486	3,975.00
01-A00202	ADT SECURITY SERVICES					
		I-619976134	01 -5542308	CONTRACTED SE MO. SECURITY MONITORING	082487	44.39
01-A00267	AIRGAS, INC					
		I-9061664788	01 -5432202	OPERATING SUP OXYGEN & SUPPLIES	082490	66.87
		I-9061790248	01 -5653213	SAFETY EXPENS MISC SAFETY SUPPLIES	082490	272.49
		I-9061790249	01 -5653213	SAFETY EXPENS MISC SAFETY SUPPLIES	082490	258.12
		I-9061790250	01 -5653213	SAFETY EXPENS MISC SAFETY SUPPLIES	082490	74.88
01-A00362	VYVE BROADBAND					
		I-201703229594	01 -5431328	INTERNET SERV UTIL INTERNET-FIRE STATION #2	082409	62.95
		I-201703299604	01 -5547328	INTERNET SERV UTIL INTERNET-OAKHILL CEMETERY	082453	62.22
		I-201703299604	01 -5865328	INTERNET SERV UTIL INTERNET-CENTRAL GARAGE	082453	83.90
		I-201703299604	01 -5431328	INTERNET SERV UTIL INTERNET-FIRE RESPONSE	082453	62.95
01-A00500	AMERICAN MUNICIPAL SERV					
		I-201704059642	01 -2105	COLLECTION AG COLLECTIONS PAYABLE	082494	15,378.65
01-A00710	ARTS ELECTRIC					
		I-004585	01 -5548203	REPAIRS & MAI EXHAUST FAN REPAIRS	082496	150.76
01-A00751	ATWOODS					
		I-3651/9	01 -5431202	OPERATING SUP MISC SUPPLIES	082498	19.65
		I-3675/9	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	082498	71.97
		I-3679/9	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	082498	14.94
		I-3680/9	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	082498	61.70
		I-3682/9	01 -5544203	REPAIRS & MAI MISC REPAIR AND MAINT ITE	082498	15.48
		I-3683/9	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	082498	9.96
		I-3693/9	01 -5544203	REPAIRS & MAI MISC REPAIR AND MAINT ITE	082498	59.90
		I-3696/9	01 -5431202	OPERATING SUP MISC SUPPLIES	082498	55.44
01-B00180	UNION IRON WORKS, INC.					
		I-S1987934.001	01 -5548203	REPAIRS & MAI REPAIR & MAINT ITEMS	082501	44.01

PACKET : 15180 15183 15187 15189 15195 15200 15204

VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-B00503	BROKEN ARROW ELECTRIC S						
	I-S2170564.001	01	-5548203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	082503	259.32
01-C00149	CANON FINANCIAL SERVICE						
	I-17139535	01	-5215312	EQUIPMENT REN	MONTHLY COPIER LEASE	082456	873.50
01-C00167	CARL MARSHALL						
	I-201704049640	01	-5544308	CONTRACT LABO	REFEREE-3 GAMES	082504	75.00
01-C00276	CEDAR VALLEY NURSERIES,						
	I-SI-19864	01	-5542358	TREE BOARD/TR	TREES FOR PARKS AND ROW'S	082507	359.21
01-C00320	CENTERPOINT ENERGY ARKL						
	I-201703299605	01	-5215314	GAS UTILITY	UTIL GAS-FIRE RESPONSE COMPLEX	082457	451.83
	I-201703299605	01	-5215314	GAS UTILITY	UTIL GAS-315 E KREBS	082457	23.78
01-C00462	CITY CARBONIC SALES & S						
	I-54338	01	-5431316	REPAIRS & MAI	HYDROSTATIC TESTING	082508	160.40
01-C00469	CITY OF MCALESTER SPECI						
	I-201704039620	01	-5210115	DEFERRED COMP	DEFERRED COMP-JAN-MARCH 2017	082510	975.00
01-C00823	COUNTRY MART						
	I-4290445102	01	-5544202	OPERATING SUP	CONCESSION SUPPLIES	082511	3.96
01-D00448	DISCOUNT STEEL						
	I-15002	01	-5542203	REPAIRS & MAI	STIPE SIGN REPAIR	082514	90.00
01-D00540	DOLESE BROTHERS						
	I-RM17014406	01	-5865218	STREET REPAIR	CONCRETE-STREET REPAIRS	082515	1,144.50
	I-RM17015019	01	-5865218	STREET REPAIR	CONCRETE-STREET REPAIRS	082515	1,744.00
	I-RM17015647	01	-5865218	STREET REPAIR	CONCRETE-STREET REPAIRS	082515	1,798.50
	I-RM17016219	01	-5865218	STREET REPAIR	CONCRETE-STREET REPAIRS	082515	872.00
01-E00237	ENNIS PAINT						
	I-322665	01	-5865203	REPAIR & MAIN	TRAFFIC CONTROL PAINT	082517	5,250.00
	I-322715	01	-5865203	REPAIR & MAIN	TRAFFIC CONTROL PAINT	082517	1,000.00
01-E00266	ERVIN & ERVIN ATTORNEYS						
	I-3-22-17	01	-5214302	CONSULTANTS	LEGAL FEES	082407	2,760.00
	I-3-31-17	01	-5214302	CONSULTANTS	LEGAL FEES	082463	2,610.00
	I-APRIL 2017	01	-5214302	CONSULTANTS	CONTRACT LEGAL SVS-APRIL 2017	082465	3,233.33
01-F00141	WITMER PUBLIC SAFETY GR						
	I-E1566627.002	01	-5432204	SMALL TOOLS	BADGES	082520	136.00
	I-E1566627.003	01	-5432204	SMALL TOOLS	BADGES	082520	74.00
	I-E1566627.004	01	-5432204	SMALL TOOLS	BADGES	082520	62.00
01-G00010	G C RENTAL CENTER, INC						

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VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-G00010	G C RENTAL CENTER, INC		continued			
		I-45302	01 -5547203	REPAIRS & MAI EQUIP RENTAL-GRAVE OPENIN	082523	956.49
		I-45712	01 -5547203	REPAIRS & MAI EQUIP RENTAL-GRAVE OPENIN	082523	960.32
01-G00130	GALL'S, LLC					
		C-007254154 CR	01 -5321207	CLOTHING ALLO REFLECTIVE VESTS	082524	5.52-
		I-007243187	01 -5321207	CLOTHING ALLO REFLECTIVE VESTS	082524	200.39
01-I00049	IDEAL CLEANING					
		I-3247	01 -5548308	CONTRACTED SE MONTHLY CLEANING SVS	082530	1,515.00
01-I00061	RICOH USA, INC.					
		I-5047738067	01 -5321308	CONTRACTED SE COPIER MAINT FEES-CID	082531	72.50
01-I00140	INDIAN NATION WHOLESALE					
		I-6673457	01 -5544202	OPERATING SUP CONCESSION SUPPLIES	082532	22.30
		I-6673622	01 -5544202	OPERATING SUP CONCESSION SUPPLIES	082532	7.50
		I-6679314	01 -5544202	OPERATING SUP CONCESSION SUPPLIES	082532	313.58
01-I00188	INFRASTRUCTURE SOLUTION					
		I-MC-17-06-01	01 -5865404	STREET REPAIR CARDINAL LANE ST IMPROVEM	082533	4,690.00
01-I00224	INTERNATIONAL CODE COUN					
		I-1000762979	01 -5652331	EMPLOYEE TRAV BLDG & FIRE SAFETY INSTIT	082534	350.00
01-J00121	JAMESCO ENTERPRISES, LL					
		I-15495	01 -5542202	OPERATING SUP JANITORIAL SUPPLIES	082535	316.74
		I-15565	01 -5215202	OPERATING SUP MISC JANITORIAL SUPPLIES	082535	1,045.77
		I-15589	01 -5865202	OPERATING SUP JANITORIAL SUPPLIES	082535	52.00
01-J00340	JIM WOOD REFRIGERATION					
		I-17-18724	01 -5548203	REPAIRS & MAI MISC REPIARS	082538	140.64
		I-17-18731	01 -5542202	OPERATING SUP REFURB ICE MACHINE	082538	350.00
		I-17-18731	01 -5547203	REPAIRS & MAI REFURB ICE MACHINE	082538	350.00
		I-17-18731	01 -5548202	OPERATING SUP REFURB ICE MACHINE	082538	350.00
		I-17-18731	01 -5865203	REPAIR & MAIN REFURB ICE MACHINE	082538	350.00
01-K00117	KENDALL THOMPSON					
		I-201704049641	01 -5544308	CONTRACT LABO REFEREE-3 GAMES	082539	75.00
01-K00205	KIAMICHI AUTOMOTIVE WHO					
		I-042520	01 -5431203	REPAIRS & MAI LIGHT BAR BULBS	082540	165.79
01-L00380	LOCKE SUPPLY CO.					
		I-31038537-00	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	082543	30.21
		I-31039257-00	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	082543	72.12
01-L00428	LOWE'S CREDIT SERVICES					
		I-0901839	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT SUPPL	082544	30.70

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VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-L00428	LOWE'S CREDIT SERVICES	continued				
	I-0902782	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT SUPPL	082544	11.36	
	I-901140	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT SUPPL	082544	99.70	
	I-901249	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT SUPPL	082544	153.37	
	I-902191	01 -5543316	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	082544	52.80	
	I-902482	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT SUPPL	082544	29.18	
	I-902632	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT SUPPL	082544	39.94	
	I-902891	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	082544	47.44	
	I-906566	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	082544	18.04	
	I-906706	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	082544	57.84	
	I-907962	01 -5544203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	082544	55.00	
	I-913917	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	082544	65.52	
01-M00280	MEGAPATH CLOUD COMPANY, I-8332316	01 -5215315	TELEPHONE UTI LONG DISTANCE-MPWA	082411	439.96	
01-M00480	MILLER GLASS COMPANY, I I-18899	01 -5321316	REPAIRS & MAI WINDSHEILD REPAIR	082547	35.00	
01-M00487	MILLER OFFICE EQUIPMENT I-MCA392047 I-MCA392256	01 -5215312 01 -5215312	EQUIPMENT REN MONTHLY COPIER SERVICES EQUIPMENT REN MONTHLY COPIER SERVICES	082548 082548	470.45 114.80	
01-M00570	MOORE MEDICAL CORP. I-99400415I I-99408191I	01 -5432202 01 -5432202	OPERATING SUP MEDICAL SUPPLIES OPERATING SUP MEDICAL SUPPLIES	082550 082550	381.92 109.00	
01-MC0146	PITTSBURG COUNTY EMERGE I-201704039622	01 -5101353	PITTSBURG EME EMERGENCY MGMT SVS-APRIL	082553	4,166.67	
01-N00060	NAT'L. FIRE PROTECTION I-6934488X	01 -5431330	DUES & SUBSCR NFPA RENEWAL DUES	082554	175.00	
01-N00250	MCALESTER NEWS CAPITAL I-30001324 I-300013387 I-300013389 I-300013392	01 -5212317 01 -5212317 01 -5212317 01 -5211202	ADVERTISING & COUNCIL PUBLICATIONS ADVERTISING & COUNCIL PUBLICATIONS ADVERTISING & COUNCIL PUBLICATIONS OPERATING SUP BID ADS	082555 082555 082555 082555	41.65 246.30 24.25 31.90	
01-N00343	NORTHERN SAFETY CO INC I-902353515 I-902359547	01 -5865218 01 -5865218	STREET REPAIR RUBBER BOOTS STREET REPAIR RUBBER BOOTS	082558 082558	254.45 53.14	
01-000121	OK FIRE, LLC I-1065	01 -5431202	OPERATING SUP WILDLAND HELMET	082561	111.50	
01-000240	OKLA CORPORATION COMM. I-6104834-2017	01 -5865202	OPERATING SUP ANNUAL REG FEES-STREETS	082563	50.00	

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VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-000520	OIL-OK INDEPENDENT LIVI					
		I-042017-2015-2016	01 -5101355	OIL-OK FOR IN CONTRACT-OK FOR INDEPENDENT LI	082566	2,000.00
01-000610	OTA PIKEPASS CENTER					
		I-20170200214	01 -5542331	EMPLOYEE TRAV TOLL USAGE	082567	100.00
01-P00242	PETER STASIAK					
		I-201703229597	01 -5210331	EMPLOYEE TRAV TRAVEL EXP-OPEH&W MEETING	082412	146.52
		I-201703299609	01 -5210331	EMPLOYEE TRAV TRAVEL EXP-PW DIRECTOR INTERVI	082459	176.22
01-P00451	PURCHASE POWER / PITNEY					
		I-02/24/2017	01 -5215317	POSTAGE POSTAGE/POSTAGE MACHINE	082570	750.00
01-P00510	PRO-KIL, INC					
		I-166741	01 -5542308	CONTRACTED SE PEST CONTROL - STIPE	082571	126.00
01-Q00007	QFS, LLC					
		I-8319	01 -5431202	OPERATING SUP RECHARGE FIRE EXSTINGUISH	082572	73.00
01-R00090	RAM INC					
		I-POS001221	01 -5865212	FUEL EXPENSE PROPANE-FORKLIFT	082573	26.28
01-S00246	SHEILA MALDONADO					
		I-201704039625	01 -5653331	EMPLOYEE TRAV TRAVEL EXP-HR & THE LAW 2017	082577	175.86
01-S00329	SHRED-IT US JV LLC dba					
		I-8121955864	01 -5212308	CONTRACTED SE MO. SHREDDING SERVICE	082578	134.20
01-S00643	SPECIAL OPS UNIFORMS, I					
		I-775603	01 -5321207	CLOTHING ALLO RECRUIT CLOTHING	082579	201.92
		I-775887	01 -5321207	CLOTHING ALLO RECRUIT CLOTHING	082579	382.95
		I-775888	01 -5321207	CLOTHING ALLO RECRUIT CLOTHING	082579	89.99
		I-775889	01 -5321207	CLOTHING ALLO RECRUIT CLOTHING	082579	89.99
01-T00010	T. H. ROGERS LUMBER CO.					
		I-533314	01 -5865218	STREET REPAIR FORMING MATERIALS	082583	347.76
		I-533382	01 -5865218	STREET REPAIR FORMING MATERIALS	082583	2.10
		I-533418	01 -5865218	STREET REPAIR FORMING MATERIALS	082583	42.30
		I-533637	01 -5865218	STREET REPAIR FORMING MATERIALS	082583	28.16
		I-533640	01 -5865218	STREET REPAIR FORMING MATERIALS	082583	51.62
		I-533902	01 -5865218	STREET REPAIR FORMING MATERIALS	082583	24.84
		I-533941	01 -5865218	STREET REPAIR FORMING MATERIALS	082583	177.32
01-T00499	TRACTOR SUPPLY COMPANY					
		I-292191	01 -5544203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	082585	19.98
01-T00598	TULSA ASPHALT LLC					
		I-17003	01 -5865218	STREET REPAIR ASPHALT-STREET REPAIRS	082586	5,564.90

PACKET : 15180 15183 15187 15189 15195 15200 15204
VENDOR SET: Mult
FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-W00040	WALMART COMMUNITY BRC					
		I-003660	01 -5432202	OPERATING SUP MISC SUPPLIES	082590	116.32
		I-006649	01 -5432202	OPERATING SUP MISC SUPPLIES	082590	38.91
		I-01898	01 -5210202	OPERATING SUP MISC OFFICE SUPPLIES	082590	37.23
		I-07247	01 -5544202	OPERATING SUP CONCESSION SUPPLIES	082590	96.58
		I-08015	01 -5432202	OPERATING SUP MISC SUPPLIES	082590	61.75
01-W00195	WELDON PARTS INC.					
		I-1844141-00	01 -5431203	REPAIRS & MAI TRUCK WASH	082592	6.38
01-W00274	WHITNEY ANDERSON					
		I-201704049639	01 -5544308	CONTRACT LABO SCOREKEEPER-3 GAMES	082594	45.00
			FUND 01 GENERAL FUND	TOTAL:		76,628.18

PACKET : 15180 15183 15187 15189 15195 15200 15204

VENDOR SET: Mult

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	KEVIN HARDWICK	I-201704049638	02 -5871207	CLOTHING ALLO BOOT ALLOWANCE	082483	100.00
	ASHLEY HOBBS	I-201704059643	02 -5216207	CLOTHING ALLO BOOT ALLOWANCE	082484	100.00
01-A00154	PROPHET EQUITY II-B					
		I-PRI1399562	02 -5864312	EQUIPMENT REN LANDFILL OFFICE RENT	082485	328.78
01-A00362	VYVE BROADBAND					
		I-201703299604	02 -5973328	INTERNET SERV UTIL INTERNET-E WASTE WATER	082453	72.27
01-A00423	ALLIED WASTE SERVICES O					
		I-201704049634	02 -5866306	CONTRACTED RE WASTE SVS FEES-MARCH 2017	082493	149,733.40
		I-201704049634	02 -5866306	CONTRACTED RE BAD DEBT WRITE OFF	082493	127.78-
01-A00582	AT&T					
		I-201703299600	02 -5267315	TELEPHONE UTI INTERNET SVS	082454	1,435.50
01-A00759	AT & T					
		I-SWBT-04-201-701-02	02 -5267323	DAMAGES PHONE CABLE REPAIR	082499	1,231.83
01-A00768	AT&T CORP DBA ACC BUSIN					
		I-201703299602	02 -5267315	TELEPHONE UTI UTIL INTERNET-CITY HALL	082455	639.46
01-B00180	UNION IRON WORKS, INC.					
		I-S1982853.002	02 -5973203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	082501	256.38
		I-S1987897.001	02 -5973203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	082501	29.00
01-B00503	BROKEN ARROW ELECTRIC S					
		C-81384 CR	02 -5973203	REPAIRS & MAI ELECTRICAL REPAIR ITEMS	082503	375.28-
		I-S2158666.001	02 -5973203	REPAIRS & MAI ELECTRICAL REPAIR ITEMS	082503	105.88
		I-S2171792.001	02 -5973203	REPAIRS & MAI ELECTRICAL REPAIR ITEMS	082503	314.39
01-C00271	CBSA (CREDIT BUREAU SER					
		I-201704039621	02 -2512	CBSA COLLECTI COLLECTION FEES-IN HOUSE	082506	1,055.07
01-C00320	CENTERPOINT ENERGY ARKL					
		I-201703299605	02 -5267314	GAS UTILITY UTIL GAS-CENTRAL GARAGE	082457	325.09
01-D00322	DEPT. OF ENVIR. QUALITY					
		I-1ST QTR 2017	02 -5864329	DEQ FEES QTRLY RPT FEE-LANDFL	082513	55.36
01-F00037	FASTENAL					
		I-OKMCA154919	02 -5973203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	082519	78.58
01-H00016	HD SUPPLY WATERWORKS, L					
		I-G817298	02 -5975235	WATER MAIN RE WATER LINE REPAIR SUPPLIE	082528	357.00
01-K00225	KI BOIS COMMUNITY ACTIO					
		I-03/31/2017	02 -5866307	CONTRACTED RE RECYCLING CNTR-LABOR	082541	2,070.00

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VENDOR SET: Mult

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000075	O'REILLY AUTO PARTS						
		I-0230-454916	02	-5973203	REPAIRS & MAI MOTOR BELTS FOR WWT	082559	27.27
01-000171	J & L RENTALS, INC						
		I-28289	02	-5973210	RESIDULE HAND SLUDGE REMOVAL-WWP	082562	5,042.32
01-000240	OKLA CORPORATION COMM.						
		I-6110493-2017	02	-5974329	DEQ FEES ANNUAL REG FEES-WWT	082563	25.00
01-000275	OKLA DEPT OF COMMERCE						
		I-042017-#8908	02	-5267521	CDBG LOAN #89 CDBG - EDIF #8908	082565	1,145.83
01-P00040	PACE ANALYTICAL SERVICE						
		I-177549302	02	-5973304	LAB TESTING MONTHLY TESTING FEES	082568	137.00
01-S00710	STANDARD MACHINE LLC						
		I-249006	02	-5973210	RESIDULE HAND HOSES FOR SLUDGE BINS-WTP	082580	943.02
01-S00726	STAPLES ADVANTAGE						
		I-3332787742	02	-5267202	OPERATING SUP MISC OFFICE SUPPLIES	082581	18.97
		I-3332787744	02	-5267202	OPERATING SUP MISC OFFICE SUPPLIES	082581	125.18
		I-3332787746	02	-5267202	OPERATING SUP MISC OFFICE SUPPLIES	082581	174.78
		I-3332787748	02	-5267202	OPERATING SUP MISC OFFICE SUPPLIES	082581	131.16
		I-3333352595	02	-5267202	OPERATING SUP MISC OFFICE SUPPLIES	082581	118.94
		I-3333352598	02	-5267202	OPERATING SUP MISC OFFICE SUPPLIES	082581	362.93
		I-3333352599	02	-5267202	OPERATING SUP MISC OFFICE SUPPLIES	082581	199.99
		I-3333966084	02	-5267202	OPERATING SUP MISC OFFICE SUPPLIES	082581	22.99
		I-3333966085	02	-5267202	OPERATING SUP MISC OFFICE SUPPLIES	082581	122.43
		I-3333966086	02	-5267202	OPERATING SUP MISC OFFICE SUPPLIES	082581	73.56
		I-3334589463	02	-5267202	OPERATING SUP MISC OFFICE SUPPLIES	082582	22.17
		I-3334589466	02	-5267202	OPERATING SUP MISC OFFICE SUPPLIES	082582	19.47
		I-3334589471	02	-5267202	OPERATING SUP MISC OFFICE SUPPLIES	082582	245.28
		I-3334589472	02	-5267202	OPERATING SUP MISC OFFICE SUPPLIES	082582	281.49
		I-3334589474	02	-5267202	OPERATING SUP MISC OFFICE SUPPLIES	082582	265.98
01-T00052	TECHNICAL PROGRAMMING S						
		I-98763	02	-5216336	FEES UB&C MAILING FEES	082584	875.70
		I-98763	02	-5216317	POSTAGE UB&C POSTAGE FEES	082584	1,339.82
01-U00051	UTILITY SUPPLY CO., INC						
		I-102867	02	-5975209	UTILITY MAINT WATER & SEWER REPAIR ITEM	082587	925.67
		I-102868	02	-5975209	UTILITY MAINT WATER & SEWER REPAIR ITEM	082587	855.64
		I-102869	02	-5975209	UTILITY MAINT WATER & SEWER REPAIR ITEM	082587	474.00
		I-102870	02	-5975209	UTILITY MAINT WATER & SEWER REPAIR ITEM	082587	634.00
		I-102871	02	-5975209	UTILITY MAINT WATER & SEWER REPAIR ITEM	082587	51.50
		I-102872	02	-5975209	UTILITY MAINT WATER & SEWER REPAIR ITEM	082587	1,199.58
		I-103025	02	-5975209	UTILITY MAINT WATER & SEWER REPAIR ITEM	082587	66.88
		I-103026	02	-5975209	UTILITY MAINT WATER & SEWER REPAIR ITEM	082587	702.54

PACKET : 15180 15183 15187 15189 15195 15200 15204
VENDOR SET: Mult
FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-U00128	UNITED PACKAGING & SHIP	I-203035	02 -5973203	REPAIRS & MAI SHIPPING FEES	082589	34.66
01-V00072	VERIZON WIRELESS SERVIC	I-9782093740	02 -5216308	CONTRACTED SE AMI BASE STATIONS	082461	50.00
			FUND 02 MPWA	TOTAL:		174,500.68

PACKET : 15180 15183 15187 15189 15195 15200 15204
VENDOR SET: Mult
FUND : 03 AIRPORT AUTHORITY

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00320	CENTERPOINT ENERGY ARKL					
		I-201703299605	03 -5876314	GAS UTILITY UTIL GAS-AIRPORT	082457	32.09
01-F00170	FIRST NATIONAL BANK					
		I-042017-#119817	03 -5876511	FNB LOAN #119 LOAN #119817 - AIRPORT AUTH	082521	5,020.00
01-000240	OKLA CORPORATION COMM.					
		I-6107608-2017	03 -5876203	REPAIRS & MAI ANNUAL REG FEES-AIRPORT	082563	50.00
			FUND 03	AIRPORT AUTHORITY	TOTAL:	5,102.09

PACKET : 15180 15183 15187 15189 15195 15200 15204

VENDOR SET: Mult

FUND : 08 NUTRITION

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00324	ALISHA RAE HOWELL					
		I-201704049629	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	082491	165.00
		I-201704049630	08 -5549308	CONTRACT SERV REIMB MILEAGE-MEAL DELIVERY	082491	117.70
01-E00207	EMMA E. BELLIS					
		I-201704049631	08 -5549308	CONTRACT SERV REIMB MILEAGE-MEAL DELIVERY	082516	101.65
01-G00288	GERALDINE E MALKOWSKI					
		I-201704049627	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	082525	105.00
		I-201704049628	08 -5549308	CONTRACT SERV REIMB MILEAGE-MEAL DELIVERY	082525	57.78
01-G00368	GLORIA SHEILDS					
		I-201704049632	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	082526	60.00
		I-201704049633	08 -5549308	CONTRACT SERV REIMB MILEAGE-MEAL DELIVERY	082526	58.85
01-S00580	AT & T					
		I-201703229595	08 -5549315	TELEPHONE UTI UTIL PHONE-NUTRITION	082413	287.97
			FUND	08	NUTRITION	TOTAL:
						953.95

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PACKET : 15180 15183 15187 15189 15195 15200 15204
VENDOR SET: Mult
FUND : 09 LANDFILL RES./SUB-TITLE D

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-B00244	BIG MAC TANK TRUCKS, LL	I-MID00014436	09 -5864327	SUB TITLE D E LEACHATE REMOVAL	082502	2,152.50
			FUND	09 LANDFILL RES./SUB-TITLE D	TOTAL:	2,152.50

PACKET : 15180 15183 15187 15189 15195 15200 15204
VENDOR SET: Mult
FUND : 27 TOURISM FUND

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00362	VYVE BROADBAND						
		I-201703299604	27	-5655328	INTERNET SERV UTIL INTERNET-TOURISM	082453	87.05
01-A00641	ANDREW WILLINGHAM						
		I-1	27	-5655214	TOURISM EXPEN T-SHIRT DESIGN AWARD	082495	200.00
01-C00149	CANON FINANCIAL SERVICE						
		I-17099619	27	-5655318	PRINTING COPIER LEASE-ECON DEV DEP	082410	71.00
01-C00469	CITY OF MCALESTER SPECI						
		I-16-01523	27	-5655214	TOURISM EXPEN MEGAFEST INCENTIVE-TOURIS	082509	1,500.00
01-F00297	FRANKIE JOHNSON						
		I-3	27	-5655214	TOURISM EXPEN T-SHIRT DESIGN AWARD	082522	50.00
01-J00321	JADE HAYNES						
		I-2	27	-5655214	TOURISM EXPEN T-SHIRT DESIGN AWARD	082537	100.00
01-MC0134	MCALESTER MAIN STREET						
		I-042017-2015-2016	27	-5655353	MAIN STREET P CONTRACT- MCALESTER MAIN ST	082552	1,250.00
01-P00450	PRIDE IN MCALESTER						
		I-042017-2015-2016	27	-5655352	MISC PRIDE IN CONTRACT-PRIDE IN MCALESTER	082569	2,500.00
01-T00500	PARROTT COMPANY, LLC						
		I-201704039623	27	-5655340	OFFICE RENT OFFICE RENT-APRIL 2017	000000	1,292.50
01-U00128	UNITED PACKAGING & SHIP						
		I-203547	27	-5655319	POSTAGE SHIPPING FEES	082589	24.96
				FUND	27 TOURISM FUND	TOTAL:	7,075.51

FUND : 28 SE EXPO CENTER

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00768	AT&T CORP DBA ACC BUSIN	I-201703299601	28 -5654328	INTERNET SERV UTIL INTERNET-EXPO	082455	659.00
01-L00078	LAMBERT MECHANICAL INC	I-170120	28 -5654316	REPAIRS & MAI MISC HEAT & AIR REPAIRS	082542	197.70
01-P00560	PUBLIC SERVICE/AEP	I-201703299607	28 -5654313	ELECTRIC UTIL UTIL ELECTRIC-EXPO RV PARK	082460	44.04
01-S00009	SADLER PAPER CO	I-107483	28 -5654203	REPAIR & MAIN MAINTENANCE SUPPLIES	082576	287.60
01-S00726	STAPLES ADVANTAGE	I-3334589468	28 -5654202	OPERATING SUP MISC OFFICE SUPPLIES	082582	17.16
01-W00040	WALMART COMMUNITY BRC	I-01051	28 -5654224	CATERING CATERING SUPPLIES	082590	11.94
		I-07586	28 -5654203	REPAIR & MAIN MISC SUPPLIES	082590	57.44
			FUND 28	SE EXPO CENTER	TOTAL:	1,274.88

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-U00100	UNIFIRST HOLDINGS, L.P.	I-8241364185	29 -5324207	CLOTHING ALLO UNIFORM SHIRTS	082588	51.18
01-W00392	WINDSTREAM CORPORATION	I-201703299606	29 -5324315	TELEPHONE UTI UTIL PHONE-911 CNTY TRUNK LINE 082462		456.07
			FUND 29 E-911	TOTAL:		507.25

PACKET : 15180 15183 15187 15189 15195 15200 15204
VENDOR SET: Mult
FUND : 30 ECONOMIC DEVELOPMENT

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00149	CANON FINANCIAL SERVICE	I-17099619	30	-5652202	OPERATING SUP COPIER LEASE-ECON DEV DEP	082410	28.00
01-M00277	MDSS MCALESTER DEFENSE	I-1003	30	-5652343	2016 OSMPC GR MDSS MANAGEMENT CONT	082545	1,750.00
01-MC0134	MCALESTER MAIN STREET	I-042017-2015-2016	30	-5211353	MAIN STREET P CONTRACT- MCALESTER MAIN ST	082552	1,250.00
01-000275	OKLA DEPT OF COMMERCE	I-042017-#12248	30	-5211510	CDBG / EDIF D CDBG - EDIF CONT #12248	082564	282.50
01-000610	OTA PIKEPASS CENTER	I-168397 03/08/17	30	-5652331	EMPLOYEE TRAV PIKE PASS REPLENISH	082567	80.00
01-P00450	PRIDE IN MCALESTER	I-042017-2015-2016	30	-5211352	MISC PRIDE IN CONTRACT-PRIDE IN MCALESTER	082569	2,500.00
01-R00260	RETAIL ATTRACTIONS LLC	I-8343	30	-5652302	CONSULTANTS CONSULTING SVS FEE	082574	2,500.00
FUND 30 ECONOMIC DEVELOPMENT					TOTAL:		8,390.50

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-F00022	FACTORY DIRECT	FLAGPOLE				
		I-3316	32 -5215229	BOMB DISPLAY SHIPPING FEE-BOMB DISPLAY	082518	92.23
			FUND	32 GRANTS & CONTRIBUTIONS	TOTAL:	92.23

PACKET : 15180 15183 15187 15189 15195 15200 15204

VENDOR SET: Mult

FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00154	PROPHET EQUITY II-B					
		I-PR11402030	35 -5862312	EQUIPMENT REN FLEET MAINT OFC RENTAL	082485	312.87
01-A00215	ADVANCE AUTO PARTS					
		C-8117705873157 CR	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082488	11.99-
		I-8117704672802	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082488	193.39
		I-8117704772822	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082488	20.76
		I-8117704772828	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082488	95.13
		I-8117704835631	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082488	105.18
		I-8117704872860	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082488	103.60
		I-8117705873156	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082488	34.97
		I-8117705873158	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082488	2.69
		I-8117705873161	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082488	23.91
		I-8117706073237	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082488	5.70
		I-8117706173308	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082488	123.94
		I-8117706273347	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082488	60.19
		I-8117706273353	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082488	9.59
		I-8117706284161	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082488	9.84
		I-8117706573396	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082489	123.94
		I-8117706836539	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082489	23.18
		I-8117707673751	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082489	22.75
		I-8117707973849	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082489	3.30
		I-8117708374037	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082489	46.92
		I-8117708674113	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082489	44.98
		I-8117708674115	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082489	4.13
01-B00150	BEALES GOODYEAR TIRES					
		I-1-35632	35 -5862203	REPAIRS & MAI MISC REPAIRS	082500	111.00
		I-1-35778	35 -5862203	REPAIRS & MAI MISC REPAIRS	082500	15.00
01-C00245	CATHEY & ASSOCIATES, L.					
		I-41934	35 -5862203	REPAIRS & MAI REPLACE REAR GLASS-S-6	082505	395.00
01-G00490	GRISSOM IMPLEMENT INC					
		I-610243	35 -5862203	REPAIRS & MAI MISC REPAIR PARTS	082527	35.00
01-J00143	JAMES SUPPLIES, LLC					
		I-04140934-00	35 -5862203	REPAIRS & MAI WELDING SUPPLIES	082536	130.00
01-K00205	KIAMICHI AUTOMOTIVE WHO					
		I-042087	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082540	285.95
		I-042226	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082540	32.84
		I-042233	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082540	16.68
		I-042300	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082540	52.38
		I-042439	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082540	10.99
		I-042684	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082540	331.58
01-N00270	NIX AUTO CENTER, INC.					
		I-146282	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	082556	41.58

PACKET : 15180 15183 15187 15189 15195 15200 15204

VENDOR SET: Mult

FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-N00271	FREEDOM FORD INC						
		I-90233	35	-5862203	REPAIRS & MAI MISC PARTS& REPAIRS	082557	57.16
01-O00075	O'REILLY AUTO PARTS						
		C-0230-453533 CR	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	082559	7.99-
		C-0230-455508 CR	35	-5862203	REPAIRS & MAI MISC PARTS	082559	12.41-
		I-0230-453380	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	082559	63.49
		I-0230-453413	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	082559	182.28
		I-0230-453427	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	082559	42.83
		I-0230-453502	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	082559	54.38
		I-0230-454098	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	082559	7.01
		I-0230-454100	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	082559	66.30
		I-0230-454154	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	082559	76.69
		I-0230-454429	35	-5862203	REPAIRS & MAI MISC PARTS	082559	38.38
		I-0230-454797	35	-5862203	REPAIRS & MAI MISC PARTS	082559	68.38
		I-0230-454865	35	-5862203	REPAIRS & MAI MISC PARTS	082559	5.20
		I-0230-455028	35	-5862203	REPAIRS & MAI MISC PARTS	082559	134.65
		I-0230-455182	35	-5862203	REPAIRS & MAI MISC PARTS	082560	31.51
		I-0230-455193	35	-5862203	REPAIRS & MAI MISC PARTS	082560	21.41
		I-0230-455523	35	-5862203	REPAIRS & MAI MISC PARTS	082560	46.64
		I-0230-456059	35	-5862203	REPAIRS & MAI MISC PARTS	082560	196.44
		I-0230-456077	35	-5862203	REPAIRS & MAI MISC PARTS	082560	4.69
		I-0230-456318	35	-5862203	REPAIRS & MAI MISC PARTS	082560	4.68
		I-0230-456574	35	-5862203	REPAIRS & MAI MISC PARTS	082560	33.02
01-R00471	ROBERTS AUTO SERVICE						
		I-1551	35	-5862203	REPAIRS & MAI TAIL GATE-UTM 1	082575	660.00
01-S00710	STANDARD MACHINE LLC						
		I-249019	35	-5862203	REPAIRS & MAI MISC REPAIRS	082580	11.00
01-W00195	WELDON PARTS INC.						
		I-1853107-00	35	-5862203	REPAIRS & MAI MISC REPAIR PARTS	082592	82.13
01-W00269	WHITES TRACTORS						
		I-599027	35	-5862203	REPAIRS & MAI MISC PARTS & REPAIRS	082593	105.00
			FUND	35	FLEET MAINTENANCE	TOTAL:	4,789.84

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-M00629	MUTUAL ASSURANCE ADIMIN	I-353318	36 -5215315	THIRD PARTY A W/C ADMIN	082551	941.68
			FUND 36	WORKER'S COMPENSATION	TOTAL:	941.68

FUND : 41 CIP FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00345	STAPLES ENTERPRISES LLC	I-100	41 -5210480	CONTINGENCY NEW GAS LINE-LIBRARY	082492	5,600.00
01-A00712	ARVEST BANK dba ARVEST	I-042017-002	41 -5862401	CAPITAL OUTLA VEHICLE LEASE 800-1503001-002	082497	2,485.55
		I-042017-1503001-3	41 -5865510	LEASE PAYMENT EQUIP LEASE -800-1503001-003	082497	1,326.45
		I-042017-800150300	41 -5862401	CAPITAL OUTLA VEHICLE LEASE 800-1503001-001	082497	3,210.15
01-D00217	DEERE CREDIT, INC.	I-042017-#0063527	41 -5865510	LEASE PAYMENT LEASE PMT #0063527-EXCAVATOR	082512	1,140.15
		I-042017-0063527-0	41 -5865510	LEASE PAYMENT LEASE PMT-JD 624K LOADER	082512	1,821.57
01-F00170	FIRST NATIONAL BANK	I-042017-#135002	41 -5974501	MCC CONTROLS LOAN #135002-MCC CONTROLS	082521	4,709.36
		I-201703299603	41 -5975510	UTM LOAN PAYM INTEREST PMT-AMI LOAN#134438	082458	1,527.31
01-H00215	HOLLOWAY, UPDIKE AND BE	I-STATEMENT #9	41 -5975411	AMI SYSTEM CONSULTANT FEES-AMR-AMI	082529	3,125.00
01-W00194	WELCH STATE BANK	I-042017-55766	41 -5865510	LEASE PAYMENT LEASE PMT-2015 DUMP TRUCK	082591	1,517.90
		I-042017-55820	41 -5865510	LEASE PAYMENT LEASE PMT-2015 DUMP TRUCK	082591	2,555.73
			FUND 41	CIP FUND	TOTAL:	29,019.17

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-S00726	STAPLES ADVANTAGE					
		I-3332787749	44 -5225402	SOFTWARE & TE PHONE REPAIRS	082581	69.99
		I-3333352600	44 -5225402	SOFTWARE & TE PHONE REPAIRS	082581	229.99
		I-3333966087	44 -5225402	SOFTWARE & TE PHONE REPAIRS	082581	109.64
		I-3333966088	44 -5225402	SOFTWARE & TE PHONE REPAIRS	082581	9.99
			FUND 44	TECHNOLOGY FUND	TOTAL:	419.61

PACKET : 15180 15183 15187 15189 15195 15200 15204

VENDOR SET: Mult

FUND : 46 STORMWATER FUND

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-100188	INFRASTRUCTURE SOLUTION						
		I-MC-17-04-01	46	-5871401	CAPITAL OUTLA DRAINAGE IMPROVEMENTS	082533	7,100.00
		I-MC-17-05-01	46	-5871401	CAPITAL OUTLA DRAINAGE IMPROVEMENTS	082533	3,500.00
01-M00304	MESHEK & ASSOC., PLC						
		I-4533	46	-5871404	MASTER DRAINA MASTER DRAINAGE PLAN	082546	22,800.00
01-M00489	MILLIGAN LAND SURVEYING						
		I-3494	46	-5871402	CANAL WALL RE PROPERTY LINE SURVEY	082549	600.00
					FUND 46 STORMWATER FUND	TOTAL:	34,000.00
						REPORT GRAND TOTAL:	345,848.00

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2016-2017	01 -2105	COLLECTION AGENCY 25% (COU	15,378.65				
	01 -5101353	PITTSBURG EMERGENCY MGMT	4,166.67	50,000	8,333.30		
	01 -5101355	OIL-OK FOR INDEPENDENT LIV	2,000.00	24,000	6,000.00		
	01 -5210115	DEFERRED COMPENSATION-CONT	975.00	3,900	975.00		
	01 -5210202	OPERATING SUPPLIES	37.23	2,500	1,390.05		
	01 -5210331	EMPLOYEE TRAVEL & TRAININ	591.66	6,700	487.73-	Y	
	01 -5211202	OPERATING SUPPLIES	31.90	2,000	909.69		
	01 -5212308	CONTRACTED SERVICES	134.20	1,560	475.20		
	01 -5212317	ADVERTISING & PRINTING	312.20	2,500	324.51		
	01 -5214302	CONSULTANTS	8,603.33	70,000	4,008.94		
	01 -5215202	OPERATING SUPPLIES	1,045.77	29,052	3,746.30-	Y	
	01 -5215312	EQUIPMENT RENTALS	1,458.75	27,205	3,155.00		
	01 -5215314	GAS UTILITY	475.61	28,200	9,149.99		
	01 -5215315	TELEPHONE UTILITY	502.00	38,000	5,848.49		
	01 -5215317	POSTAGE	750.00	10,000	143.14		
	01 -5225207	CLOTHING ALLOWANCE	100.00	500	50.00		
	01 -5321207	CLOTHING ALLOWANCE	959.72	39,115	164.74		
	01 -5321308	CONTRACTED SERVICES	72.50	7,000	1,759.87		
	01 -5321316	REPAIRS & MAINTENANCE	35.00	2,850	1,904.93		
	01 -5431202	OPERATING SUPPLIES	259.59	15,100	6,112.65		
	01 -5431203	REPAIRS & MAINT SUPPLIES	172.17	7,075	1,036.32		
	01 -5431316	REPAIRS & MAINTENANCE	160.40	8,325	612.45-	Y	
	01 -5431328	INTERNET SERVICE	125.90	2,351	651.35		
	01 -5431330	DUES & SUBSCRIPTIONS	175.00	8,000	3,644.33		
	01 -5432202	OPERATING SUPPLIES	774.77	25,600	2,912.50		
	01 -5432204	SMALL TOOLS	272.00	3,000	1,933.74		
	01 -5542202	OPERATING SUPPLIES	666.74	5,300	1,717.35		
	01 -5542203	REPAIRS & MAINT SUPPLIES	514.84	40,850	912.79		
	01 -5542206	CHEMICALS	3,975.00	15,000	2,960.91		
	01 -5542308	CONTRACTED SERVICES	170.39	14,000	4,051.55		
	01 -5542331	EMPLOYEE TRAVEL & TRAININ	100.00	3,000	536.95		
	01 -5542358	TREE BOARD/TREES	359.21	5,000	1,758.29		
	01 -5543316	REPAIRS & MAINTENANCE	52.80	9,500	3,050.06		
	01 -5544202	OPERATING SUPPLIES	443.92	17,100	6,573.49		
	01 -5544203	REPAIRS & MAINTENANCE SUPP	150.36	13,480	6,514.47		
	01 -5544308	CONTRACT LABOR	195.00	15,000	5,455.00		
	01 -5547203	REPAIRS & MAINT SUPPLIES	2,266.81	11,400	1,730.47		
	01 -5547328	INTERNET SERVICE	62.22	740	179.96		
	01 -5548202	OPERATING SUPPLIES	350.00	950	600.00		
	01 -5548203	REPAIRS & MAINTENANCE SUPP	983.88	36,500	857.91		
	01 -5548207	CLOTHING ALLOWANCE	100.00	750	90.01-	Y	
	01 -5548308	CONTRACTED SERVICES-CLEANI	1,515.00	22,000	7,870.00		
	01 -5652331	EMPLOYEE TRAVEL & TRAININ	350.00	3,600	2,211.11		
	01 -5653213	SAFETY EXPENSE	605.49	25,500	9,027.48		
	01 -5653331	EMPLOYEE TRAVEL & TRAININ	175.86	2,000	994.71		

** G/L ACCOUNT TOTALS **

				=====LINE ITEM=====			=====GROUP BUDGET=====		
YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	01 -5865202	OPERATING SUPPLIES	102.00	1,140	241.38				
	01 -5865203	REPAIR & MAINT-TRAFFIC CON	6,600.00	46,525	13,120.16				
	01 -5865207	CLOTHING ALLOWANCE	100.00	3,438	529.06	Y			
	01 -5865212	FUEL EXPENSE	26.28	22,962	888.19	Y			
	01 -5865218	STREET REPAIRS & MAINTENAN	12,105.59	325,000	6,188.22				
	01 -5865312	EQUIPMENT RENTALS	312.87	3,695	0.56				
	01 -5865328	INTERNET SERVICE	83.90	1,910	547.21				
	01 -5865404	STREET REPAIR PROJECT	4,690.00	230,047	69,990.35				
	02 -2512	CBSA COLLECTION FEES	1,055.07						
	02 -5216207	CLOTHING ALLOWANCE	100.00	1,625	545.60				
	02 -5216308	CONTRACTED SERVICES	50.00	350	20.31				
	02 -5216317	POSTAGE	1,339.82	32,000	8,518.58				
	02 -5216336	FEES	875.70	24,100	6,055.36				
	02 -5267202	OPERATING SUPPLIES	2,185.32	12,500	3,350.50				
	02 -5267314	GAS UTILITY	325.09	8,000	2,205.69				
	02 -5267315	TELEPHONE UTILITY	2,074.96	109,575	25,136.62				
	02 -5267323	DAMAGES	1,231.83	13,138	9,095.67				
	02 -5267521	CDBG LOAN #8908	1,145.83	13,750	2,291.70				
	02 -5864312	EQUIPMENT RENTALS	328.78	3,862	0.64				
	02 -5864329	DEQ FEES	55.36	1,000	452.29				
	02 -5866306	CONTRACTED REFUSE SERVICES	149,605.62	1,801,388	469,569.85				
	02 -5866307	CONTRACTED RECYCLE SERVICE	2,070.00	23,000	1,220.00				
	02 -5871207	CLOTHING ALLOWANCE	100.00	875	525.50				
	02 -5973203	REPAIRS & MAINT SUPPLIES	470.88	40,500	6,525.11				
	02 -5973210	RESIDULE HANDLING-CHEMICAL	5,985.34	58,800	43,250.97				
	02 -5973304	LAB TESTING	137.00	32,100	789.89				
	02 -5973328	INTERNET SERVICE	72.27	2,574	671.62	Y			
	02 -5974329	DEQ FEES	25.00	6,000	5,975.00				
	02 -5975209	UTILITY MAINTENANCE SUPP.	4,909.81	99,000	2,353.18				
	02 -5975235	WATER MAIN REPAIR	357.00	40,000	14,581.07				
	03 -5876203	REPAIRS & MAINT SUPPLIES	50.00	2,900	266.74				
	03 -5876314	GAS UTILITY	32.09	450	93.69				
	03 -5876511	FNB LOAN #119817 PAYMENTS	5,020.00	60,240	10,040.00				
	08 -5549308	CONTRACT SERVICES	665.98	15,500	3,543.58				
	08 -5549315	TELEPHONE UTILITY	287.97	4,610	1,090.27				
	09 -5864327	SUB TITLE D EXPENSE	2,152.50	80,000	38,545.00				
	27 -5655214	TOURISM EXPENSE	1,850.00	24,400	9,457.08				
	27 -5655318	PRINTING	71.00	20,000	9,409.26				
	27 -5655319	POSTAGE	24.96	500	300.00				
	27 -5655328	INTERNET SERVICE	87.05	1,200	410.56				
	27 -5655340	OFFICE RENT	1,292.50	14,800	4,077.90				
	27 -5655352	MISC PRIDE IN MCALESTER	2,500.00	30,000	7,500.00				
	27 -5655353	MAIN STREET PROGRAM	1,250.00	15,000	3,750.00				
	28 -5654202	OPERATING SUPPLIES	17.16	2,500	1,250.83				
	28 -5654203	REPAIR & MAINT SUPPLIES	345.04	20,000	7,340.52				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	28 -5654224	CATERING	11.94	1,000	254.48		
	28 -5654313	ELECTRIC UTILITY	44.04	72,000	23,147.94		
	28 -5654316	REPAIRS & MAINTENANCE	197.70	35,000	13,408.67		
	28 -5654328	INTERNET SERVICE	659.00	1,200	1,431.18-	Y	
	29 -5324207	CLOTHING ALLOWANCE	51.18	2,500	1,984.08		
	29 -5324315	TELEPHONE UTILITY	456.07	98,015	25,592.74		
	30 -5211352	MISC PRIDE IN MCALESTER	2,500.00	30,000	7,500.00		
	30 -5211353	MAIN STREET PROGRAM	1,250.00	15,000	3,750.00		
	30 -5211510	CDBG / EDIF DURALINE LOAN	282.50	3,390	565.00		
	30 -5652202	OPERATING SUPPLIES	28.00	4,000	2,950.78		
	30 -5652302	CONSULTANTS	2,500.00	115,000	58,205.55		
	30 -5652331	EMPLOYEE TRAVEL & TRAINING	80.00	25,000	12,776.33		
	30 -5652343	2016 OSMPC GRANT-DEFENSE D	1,750.00	193,257	165,369.50		
	32 -5215229	BOMB DISPLAY EXPENSES	92.23	0	13,545.45-	Y	
	35 -5862203	REPAIRS & MAINTENANCE SUPP	4,476.97	226,845	72,020.74		
	35 -5862312	EQUIPMENT RENTALS	312.87	3,700	5.53		
	36 -5215315	THIRD PARTY ADM FEES	941.68	11,300	0.00		
	41 -5210480	CONTINGENCY	5,600.00	99,000	255,503.40-	Y	
	41 -5862401	CAPITAL OUTLAY	5,695.70	66,985	10,028.00		
	41 -5865510	LEASE PAYMENTS	8,361.80	101,825	20,859.90		
	41 -5974501	MCC CONTROLS - WTP	4,709.36	66,000	230,159.31-	Y	
	41 -5975411	AMI SYSTEM	3,125.00	1,030,803	23,097.02		
	41 -5975510	UTM LOAN PAYMENTS	1,527.31	0	3,908.58-	Y	
	44 -5225402	SOFTWARE & TECHNOLOGY UPDA	419.61	50,000	40,489.91-	Y	
	46 -5871401	CAPITAL OUTLAY	10,600.00	223,584	70,645.00		
	46 -5871402	CANAL WALL REPLACEMENT	600.00	165,000	34,349.45		
	46 -5871404	MASTER DRAINAGE	22,800.00	0	337,000.00-	Y	
	** 2016-2017 YEAR TOTALS **		345,848.07				

NO ERRORS

** END OF REPORT **

FUND	PERIOD	AMOUNT
01	4/2017	76,628.18
02	4/2017	174,500.68
03	4/2017	5,102.09
05	4/2017	0.00
08	4/2017	953.95
09	4/2017	2,152.50
11	4/2017	0.00
14	4/2017	0.00
16	4/2017	0.00
24	4/2017	0.00
26	4/2017	0.00
27	4/2017	7,075.51
28	4/2017	1,274.88
29	4/2017	507.25
30	4/2017	8,390.50
32	4/2017	92.23
33	4/2017	0.00
35	4/2017	4,789.84
36	4/2017	941.68
38	4/2017	0.00
41	4/2017	29,019.17
42	4/2017	0.00
44	4/2017	419.61
46	4/2017	34,000.00
		345,848.07
		345,848.07



McAlester City Council

AGENDA REPORT

Meeting Date:	April 11, 2017	Item Number:	Consent Agenda C
Department:	Finance	Account Code:	
Prepared By:	Toni Ervin, CFO	Budgeted Amount:	
Date Prepared:	March 31, 2017	Exhibits:	1

Subject

Consider and act upon, authorizing the Mayor to sign the Annual Engagement Letter with Crawford & Associates, P.C., for the period of July 1, 2017 through June 30, 2018.

Recommendation

Motion to authorize the Mayor to sign the Annual Engagement Letter with Crawford & Associates, P.C.

Discussion

Approved By

		<i>Initial</i>	<i>Date</i>
Department Head			
City Manager	P.Stasiak		



March 28, 2017

Honorable Mayor and Members of the City Council
City of McAlester
P.O. Box 578
McAlester, OK 74502-0578

To the Honorable Mayor and Members of the City Council:

Crawford & Associates, P.C. is pleased that the City of McAlester (the City) continues to express its confidence in our firm and our state and local government expertise. We look forward to a continued long and successful relationship as an integral financial management resource to the City of McAlester management and governing body.

We are prepared to provide a full range of accounting and consulting services to the City of McAlester contingent upon approval of your management and/or governing body. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

Scope of Services

The scope of professional services that are available and can be provided to the City of McAlester are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested to be provided at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

Scope of Available Services

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance
- Budget Preparation and Amendment Assistance
- Capital Asset Records and Accounting Assistance
- Information Technology System Assistance
- Internal Control Policies and Procedures Assistance
- Labor Relations Consulting
- Laws and Regulations Compliance Assistance
- Investigation of Allegations or Concerns
- Tax and Other Regulatory Report Assistance

Initial Services Requested

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance

Services Related to the Preparation of Annual Financial Statements

You have requested that we prepare the annual financial statements of the financial reporting entity of the City of McAlester, Oklahoma as of and for the year ended June 30, 2017. Such financial statements will include:

- a. Basic Financial Statements, including notes to the financial statements
- b. Required Supplementary Information
- c. Supplementary Information (to the extent management elects to include)
- d. Other Information (to the extent management elects to include)

Crawford & Associates' Responsibilities

The objective of our engagement is to prepare the annual financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARSs:

- a. The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements
- b. The prevention and detection of fraud
- c. To ensure that the entity complies with the laws and regulations applicable to its activities
- d. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements

e. To provide us with:

- i. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,
- ii. Additional information that may be requested for the purpose of the preparation of the financial statements, and
- iii. Unrestricted access to persons within the City of McAlester, Oklahoma, of whom we determine necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

Other Requested and Available Services

In conjunction with the other requested and available services (other than the preparation of the annual financial statements) as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that most if not all of these other services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

Crawford & Associates, is not obligated to, but may report or otherwise communicate to management any recommendations, it determines necessary, resulting from the professional services provided.

Management and the governing body will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

Access to Working Papers and Reports

Any working papers prepared by Crawford & Associates in connection with performing the financial statement preparation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. Management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

Fees and Costs

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

Standard Hourly Rates:

- Firm Chairman \$250
- Firm President \$250
- Shareholders \$160
- Consulting Managers \$145
- Consulting Staff \$105
- Clerical Staff \$40

Because Crawford & Associates has no direct control over the type and amount of services requested by the management or the governing body during the term of this engagement, nor does Crawford & Associates have direct control over the quality of your accounting system or records, potential turnover of your staff, or your staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on you to provide us with a copy of approved purchase orders, containing estimated fees and expenses, monitor the cumulative fees and expenses charged, and notify us if and when the cumulative amount approaches the total appropriated level estimated. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. For purposes of purchase order preparation, we will be glad to provide you with an estimated range of fees and expenses upon request.

The term of this engagement is a period from July 1, 2017 through June 30, 2018. Crawford & Associates may perform additional services upon receipt of a formal request from management or the governing body with terms and conditions that are acceptable to both parties.

The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement.

Acceptance

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to continuing our professional relationship with the City of McAlester.

Respectfully submitted and agreed to by,



Frank Crawford
Crawford and Associates, P.C.

Accepted and agreed to for the City of McAlester:

By: _____

Title: _____

Date: _____



McAlester City Council

AGENDA REPORT

Meeting Date:	<u>April 11, 2017</u>	Item Number:	<u>Consent Agenda D</u>
Department:	<u>Finance</u>	Account Code:	<u></u>
Prepared By:	<u>Toni Ervin, CFO</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>March 27, 2017</u>	Exhibits:	<u>1</u>

Subject

Consider and act upon, authorizing the Mayor to sign an Engagement Letter with Finley & Cook, PLLC for audit services for the fiscal year ending June 30, 2017.

Recommendation

Motion to authorize the Mayor to sign an Engagement Letter with Finley & Cook, PLLC.

Discussion

The City of McAlester went out for RFPs for Auditing Services for FY 2014-2015. It was a 3 year RFP allowed by our Charter. The attachment is the third year of the 3 year agreement with Finley & Cook, PLLC.

Approved By

Initial

Date

Department Head

City Manager

P.Stasiak



March 22, 2017

City of McAlester Audit Committee
City Council
City of McAlester
1st Street & Washington Avenue
P.O. Box 578
McAlester, OK 74502-0578

Dear Council Members:

We are pleased to confirm our understanding of the services we are to provide the City of McAlester (the "City") for the year ended June 30, 2017. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the City as of and for the year ended June 30, 2017. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Budget Comparison Information
3. Pension Plan Information

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditors' report on the financial statements:

1. Schedule of Expenditures of Federal Awards
2. Combining Schedules
3. Revenue Bond Coverage Information

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Audit Objectives, Continued

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Honorable Mayor and City Council of the City. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Audit Procedures—Compliance, Continued

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. The purpose of these procedures will be to express an opinion on the City's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Management Responsibilities

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Management Responsibilities, Continued

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management Responsibilities, Continued

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Other Procedures

Compilation

We will compile the schedule of revenues, expenditures, debt, and cash and investments as of and for the year ended June 30, 2017, of the City, to be included in the Annual Survey of City and Town Finances (SA&I Form 2643) in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

The objective of a compilation is to assist you in presenting financial information in the form of financial schedules. We will utilize information that is your representation without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial schedule in order for the schedule to be in conformity with the form prescribed by the Office of the State Auditor and Inspector of the State of Oklahoma.

You are responsible for:

- a) The preparation and fair presentation of the financial schedule in accordance with the form prescribed by the Office of the State Auditor and Inspector of the State of Oklahoma.
- b) Designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial schedule.
- c) Preventing and detecting fraud.
- d) Identifying and ensuring that the City complies with the laws and regulations applicable to its activities.
- e) Making all financial records and related information available to us and for the accuracy and completeness of that information.

Other Procedures, Continued

Compilation, Continued

We will conduct our compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation differs significantly from a review or an audit of financial schedules. A compilation does not contemplate performing inquiry, analytical procedures, or other procedures performed in a review. Additionally, a compilation does not contemplate obtaining an understanding of the City's internal control; assessing fraud risk; testing accounting records by obtaining sufficient appropriate audit evidence through inspection, observation, confirmation, or the examination of source documents (for example, cancelled checks or bank images); or other procedures ordinarily performed in an audit. Accordingly, we will not express an opinion or provide any assurance regarding the financial schedule being compiled.

Our engagement cannot be relied upon to disclose errors, fraud, or illegal acts. However, we will inform the appropriate level of management of any material errors, and of any evidence or information that comes to our attention during the performance of our compilation procedures, that fraud may have occurred. In addition, we will inform you of any evidence or information that comes to our attention during the performance of our compilation procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential. We have no responsibility to identify and communicate deficiencies in your internal control as part of this engagement.

If, for any reason, we are unable to complete the compilation of your financial schedule, we will not issue reports on such schedule as a result of this engagement.

Other Procedures, Continued

**Agreed-upon Procedures, Oklahoma Administrative Code (OAC) 252:515-27-82(d)2—
Local Government Financial Test**

We will perform the following procedures solely to assist you with respect to complying with the OAC 252:515-27-82(d)(2)—Local Government Financial Test. This engagement to apply agreed-upon procedures will be performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the specified users of the report. Consequently, we will make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

1. Per OAC 252:515-27-82(d)(2), the City must satisfy each of the following financial ratios based on its most recent audited annual financial statements:
 - a. A ratio of cash plus marketable securities to total expenditures greater than or equal to 0.05; and
 - b. A ratio of annual debt to total expenditures less than or equal to 0.20.

We will calculate the ratios.

2. We will review the rules at OAC 252:515-27-82(d)(2) and determine the following:
 - a. Does the City have any outstanding general obligation bonds or does it have any obligations in default.
 - b. If there are outstanding general obligation bonds, what are the current ratings.
 - c. Has the City operated at a deficit equal to 5% or more of the total annual revenue in the past 2 years.
 - d. Is the auditors' opinion on the June 30, 2017, financial statements unmodified.

3. Public Notice Component

If the financial statements contain the closure and post-closure care cost required by *Governmental Accounting Standards Board's Statement No. 18*.

Other Procedures, Continued

**Agreed-upon Procedures, Oklahoma Administrative Code (OAC) 252:515-27-82(d)2—
Local Government Financial Test, Continued**

We are not engaged to, and will not, perform an audit, the objective of which would be to express an opinion on the specified elements, accounts, or items. Accordingly, we will not express such an opinion.

The agreed-upon procedures report will be intended solely for the use of specified users and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes.

You are responsible for making all management decisions and performing all management functions and for designating an individual who possesses suitable skill, knowledge, or experience to oversee any other services we provide. In addition, you are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or 9 months after the end of the audit period.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

Engagement Administration, Fees, and Other, Continued

The audit documentation for this engagement is the property of Finley & Cook, PLLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State Auditor and Inspector or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Finley & Cook, PLLC's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of 5 years after the report release date or for any additional period requested by the State Auditor and Inspector. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit during October and November 2017 and to issue our reports no later than December 31, 2017, if the timing is such that we receive the report draft and supporting working papers by November 1, 2017. Dan Bledsoe and Nathan Atchison are the engagement partners and are responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Engagement Administration, Fees, and Other, Continued

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$34,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 45 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. **Our fee of \$34,000 assumes that the City will provide us with a complete report package including draft financial statements, footnotes, and schedules, and that Crawford and Associates will prepare the information.**

Peer Review Report

Our 2016 peer review letter accompanies this letter

Notification of Report Reproduction

You agree that you will notify us and obtain our consent before reproducing our report for any reason and in any medium.

City of McAlester Audit Committee
City Council
City of McAlester
March 22, 2017
Page -15-

We appreciate the opportunity to be of service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

FINLEY & COOK, PLLC
CERTIFIED PUBLIC ACCOUNTANTS



Dan Bledsoe
Partner



Nathan Atchison
Partner

RESPONSE:

This letter correctly sets forth the understanding of
City of McAlester.

Management Signature and Title

Date

Governance Signature and Title

Date

(ALG 2-16/CL-1.2)

EXCERPT FROM 2015 PROPOSAL

CITY OF MCALESTER

FEE PROPOSALS

We strive to achieve the lowest possible professional fees consistent with quality work. Our fees for professional services are based on the time spent on the engagement at hourly rates related to the levels of experience, training, and responsibilities of the individuals assigned. Our fees also include out-of-pocket expenses incurred in conducting our services. We believe that our rates are competitive and, therefore, a key factor is the efficiency with which work is performed and how time is spent. We believe the reasons set forth in the introduction of this proposal will result in maximum audit efficiency.

Based upon the hours and personnel anticipated to be assigned to this engagement and the out-of-pocket expenses for travel, our cost will be as follows:

Year	Hours	Fee to be Billed	Out-of-Pocket Expenses	Total not to exceed fee
2015	320	\$ 28,200	2,775	30,975
2016	320	29,500	3,000	32,500
2017	320	31,000	3,000	34,000


We would expect rates for future year's services to not increase over 5% per year.

A breakdown of the hourly billing rates and estimated hours of team members as of May 4, 2015, are as follows:

Name	Rate	Estimated Hours
Nathan Atchison, Partner	\$ 225	20
Traci Keel, Manager	200	20
Jaclyn Scroggins, Senior	120	160
Assistants	95	120
Total		320

A billing schedule will be determined at the time the contract is awarded, with final payment (10%) after delivery of the audit report. Delivery will be no later than December 15, 2015, (and each year thereafter) as long as all items requested for the audit including the report draft is provided to Finley & Cook in a timely manner. Negotiations, if any, should be made with Mr. Nathan Atchison, Partner, at (405) 878-7326, or email natea@finley-cook.com.

Finley & Cook, PLLC
1421 East 45th Street
Shawnee, OK 74804



Nathan Atchison, Partner
May 4, 2015



McAlester City Council

AGENDA REPORT

Meeting Date: April 11, 2017

Department: _____

Prepared By: Cora Middleton, City Clerk

Date Prepared: April 3, 2017

Item Number: Consent Agenda E

Account Code: _____

Budgeted Amount: _____

Exhibits: Multiple

Subject

Consider and act upon, to concur with Oklahoma Municipal Assurance Group denial of Claim No. 203145-LR.

Recommendation

Motion to concur with Oklahoma Municipal Assurance Group denial of Claim No. 203145-LR.

Discussion

Approved By

Initial

Date

Department Head

City Manager

P. Stasiak



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

March 20, 2017

City of McAlester
Attn: Cora Middleton
P.O. Box 578
McAlester, OK 74502-0578



RE: Member : City of McAlester
Claimant : Walls Bargain Center
Date of Loss : 12/27/2016
Claim No. : 203145-LR

Dear Ms. Middleton:

We have completed our investigation regarding the above referenced claim. It is our recommendation to the City of McAlester that this claim be denied. We find no liability on the City's part regarding this incident.

Under the Governmental Tort Claims Act, 51 Okla. Sec. 157(A), this claim will be deemed denied ninety (90) days after it was received by the City of McAlester. 51 Okla. Stat. Sec. 157 (B) requires any lawsuit under the Act to be commenced within one hundred eighty (180) days after denial of the claim.

Thus to begin the 180-day statute of limitations prior to 5/2/17, you must deny this claim in writing before 5/2/17. For the 180-day period to start running, the claimant **must be notified at the address on the claim within five (5) days of the denial.** To document compliance with the Act, we recommend that you send notice of denial of this claim by certified mail.

Please advise us as soon as possible of any official action taken by you on denial of this claim.

Sincerely,

Lori Randall
Claims Adjuster



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

March 20, 2017

Walls Bargain Center
1530 South Main Street
McAlester, OK 74501



RE: Member : City of McAlester
 Claimant : Walls Bargain Center
 Date of Loss : 12/27/2016
 Claim No. : 203145-LR

Dear Walls Bargain Center:

As the adjuster for the Oklahoma Municipal Assurance Group, the insurer for the City of McAlester, I am recommending denial of this claim and find no liability on the City of McAlester's part.

Oklahoma law has consistently held that a municipality is not an insurer of its sanitary sewer system. This means that a municipality is not automatically liable for damages to property, which result from a sanitary sewer overflow. A municipality may be liable only if it had prior notice of a defect or problem in the sewer line and failed to take appropriate remedial action within a reasonable time before the damage occurred.

The City of McAlester would not be liable for a plumber bill incurred prior to the City of McAlester being notified of a sewer problem.

Sincerely,

Lori Randall
Claims Adjuster

cc: City of McAlester

Cora Middleton

From: Cora Middleton
Sent: Tuesday, February 21, 2017 4:27 PM
To: 'claims@omag.org'
Subject: FW: Notice of Tort Claim - Walls Bargain Center
Attachments: Walls Bargain Store invoice.pdf; Walls Bargain Store, Sewer backup Tort Claim, 12.27.16.docx; Walls Bargain Store, sewer backup, 12.pdf

From: Cora Middleton
Sent: Tuesday, February 21, 2017 4:04 PM
To: 'claimsdepartment@omag.org' <claimsdepartment@omag.org>
Subject: Notice of Tort Claim - Walls Bargain Center

To Whom It May Concern;

Attached is a claim for reimbursement for clogged sewer. If you have any questions please do not hesitate to contact me.

Thank you,

Cora Middleton, CMC
City Clerk

Cora Middleton

From: Cora Middleton
Sent: Tuesday, February 21, 2017 4:04 PM
To: 'claimsdepartment@omag.org'
Subject: Notice of Tort Claim - Walls Bargain Center
Attachments: Walls Bargain Store invoice.pdf; Walls Bargain Store, Sewer backup Tort Claim, 12.27.16.docx; Walls Bargain Store, sewer backup, 12.pdf

To Whom It May Concern;

Attached is a claim for reimbursement for clogged sewer. If you have any questions please do not hesitate to contact me.

Thank you,

Cora Middleton, CMC
City Clerk

NOTICE OF TORT CLAIM

OKLAHOMA MUNICIPAL ASSURANCE GROUP - MUNICIPAL LIABILITY PROTECTION PLAN

A. CLAIMANT REPORT

To the

City of McAlester

Public entity you are filing this claim against.

RECEIVED ON

FEB 01 2017

PLEASE PRINT OR TYPE AND SIGN

IMPORTANCE NOTICE: The filing of this form with the City Clerk's office is only the initial step in the claim process and does not indicate in any manner the acceptance of responsibility by the City or its related entities. Written notice is required by law and shall be filed with the City Clerk within one (1) year from the date of occurrence. It will then be sent to the City's Claims Dept. for investigation. You may expect them to contact you. Failure to file within such time frame may result in the claim being barred in its entirety. Other limitations to your claim may apply (See Oklahoma Statutes Title 51, Section 151-172).

CLAIMANT(S) Wells, Bryan Chr.

CLAIMANT(S) SOCIAL SECURITY NO. _____

ADDRESS 1530 S. Main, McAlester, OK 74501

CLAIMANT(S) DATE OF BIRTH _____

PHONE: HOME() _____

BUS.() _____

1. DATE AND TIME OF INCIDENT Dec. 27 2016 3:00 - 4:00 pm Continue on another sheet if needed

2. LOCATION OF INCIDENT 1530 S Main McAlester, OK for any information requested

3. DESCRIBE INCIDENT we called Humphry's to come unstop 2 ladies, Bathroom they ran into City Main stopped up. So they called City to come out to unlog it. we were charged for it.

4. LIST ALL PERSONS AND/OR PROPERTY FOR WHICH YOU ARE CLAIMING DAMAGES:

BODILY INJURY: WAS CLAIMANT INJURED? YES ___ NO ☒ If yes, complete this section

Describe injury _____

WERE YOU ON THE JOB AT THE TIME OF INJURY? YES ___ NO ___ If so, please give name, address and

phone number of company _____

NAME OF DOCTOR OR HOSPITAL _____

ALL MEDICAL BILLS (attach Copies) \$ _____

LIST OTHER DAMAGES CLAIMED \$ _____

TOTAL BODILY INJURY. \$ _____

PROPERTY DAMAGE: Proof that you are the owner of the vehicle or property allegedly damaged as specified in your claim will be required.

VEHICLE NAME _____

BODY TYPE _____

YEAR _____

NOTE: If damage is to a vehicle, a photocopy of your motor vehicle title is required.

IF NOT A VEHICLE, DESCRIBE PROPERTY AND LOSS _____

PROPERTY DAMAGE (Attach repair bills or two estimates) \$ _____

LIST OTHER DAMAGES CLAIMED \$ _____

TOTAL PROPERTY \$ _____

5. NAME OF YOUR INSURANCE CO. _____

POLICY NO. _____

AMOUNT CLAIMED _____

AMOUNT RECEIVED _____

6. The names of any witnesses known to you.

Robert Mossis

Name

34 Jamestown Circle McAlester

Address

918 916 4631

Phone Number

Humphrey's Plumbing

Name

204 S. Main McAlester, OK

Address

918-423-2078

Phone Number

918 916 4631

STATE THE EXACT AMOUNT OF COMPENSATION YOU WOULD ACCEPT AS FULL SETTLEMENT ON THIS CLAIM.

TOTAL CLAIM \$ 400.00

Kay Haus
SIGNATURE(S)

1-19-17
DATE

B. THIS SECTION IS FOR USE BY THE PUBLIC ENTITY WHICH RECEIVES THE CLAIM

To inquire about this claim you may write to OMAG Claims Dept. or call 1-800-234-9461; or in Oklahoma City call 525-6624

This Notice of Tort Claim was received by Cora Middleton
(Title) City Clerk, on Feb. 1, 20 17

For further information on this claim contact Cora Middleton
(Title) City Clerk, by telephone at (918) 423-9300 ext. 4956

The following reports, statements or other documentation, which support our understanding of the facts relating to this claim, are attached:

Plumbers invoice, statement from City of McAlester Utility Maintenance Superintendent

Persons who have knowledge of the circumstances surrounding this claim are:

	Name	Title/Position	Telephone
1.	<u>Stephen Allen</u>	<u>UTM employee</u>	<u>918-423-9300</u>
2.			
3.			
4.			

Submitted by: Cora Middleton Date Feb. 21, 2017

Title: City Clerk

AFTER THE PUBLIC ENTITY HAS RECEIVED THIS CLAIM, PLEASE PROVIDE INFORMATION REQUESTED ABOVE AND IMMEDIATELY SEND TO:


OMAG Claims Dept.
4130 N. Lincoln Blvd
Oklahoma City, OK 73105-5209
Fax (405) 525-0009

HUMPHREY'S PLUMBING, HEAT & AIR

PO BOX 1781
MCALESTER OK 74502

Invoice

Date	Invoice #
12/29/16	2738

Bill To
WALLS BARGAIN CTR. 1530 S. MAIN MCALESTER, OK. 74501 

Ship To
ATTEMPTED TO CLEAR SEWER LINE THROUGH TWO DIFFERENT CLEAN OUTS. DISCOVERED CITY MAIN STOPPED UP

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due on receipt	JK				
Quantity	Item Code	Description			Price Each	Amount
4	Labor-Plumbing Co...	Labor - Plumbing Commercial			95.00	380.00
1	K-75	Use Sewer machine			20.00	20.00
		Sales Tax			9.50%	0.00

HUMPHREY'S PLUMBING, HEAT & AIR

PO BOX 1781
MCALESTER OK 74502

Invoice

Date	Invoice #
12/29/16	2738

Bill To
WALLS BARGAIN CTR. 1530 S. MAIN MCALESTER, OK. 74501

Ship To
ATTEMPTED TO CLEAR SEWER LINE THROUGH TWO DIFFERENT CLEAN OUTS. DISCOVERED CITY MAIN STOPPED UP

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due on receipt	JK				
Quantity	Item Code	Description			Price Each	Amount
3	Labor-Plumbing Co...	Labor - Plumbing Commercial (4 Men)			125.00	375.00
1	Labor-Plumbing Co...	Labor - Plumbing Commercial			95.00	95.00
1	K-75	Use Sewer machine			20.00	20.00
		Sales Tax			9.50%	0.00



February 22, 2017

Walls Bargain Center
Attn: Kay Haws
1530 South Main Street
McAlester, OK 74501

Re: Member	:	City of McAlester
Claimant	:	Walls Bargain Center
Date of Loss	:	12/27/2016
Claim Number	:	203145-LR

Dear Ms. Haws:

This will acknowledge receipt of the above captioned claim. The claim will be investigated by the following adjuster:

Lori Randall
(405) 657-1400
Fax: (405) 657-1401
lrandall@omag.org

Please note the timeline for the processing of a claim found in Title 51, Section 157 of the Oklahoma Statutes. Should you have any questions, please do not hesitate to contact the adjuster.

Sincerely,

OMAG Claims Department

cc: City of McAlester

Fax Transmission**Date:** 2/22/2017 4:17:26 PM**Subject:** Acknowledgement Letter**Total pages:** 2

To: Cora Middleton**From:** OMAG Claims Department**Company:** McAlester**Phone:** 4056571400**Phone:****Fax:** 4056571401**Fax:** (918) 421-4971

Message:

If you have any questions or additional information, please contact the Adjuster indicated in the letter. Thank you!
OMAG Claims



McAlester City Council

AGENDA REPORT

Meeting Date:	<u>April 11, 2017</u>	Item Number:	<u>Consent Agenda F</u>
Department:	<u>Expo</u>	Account Code:	<u></u>
Prepared By:	<u>Ann J. Wilson, Expo Mgr.</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>April 4, 2017</u>	Exhibits:	<u>1</u>

Subject

Consider and act upon, a request by the Italian Festival Foundation to partner with them for the rental fee for the use of the Southeast Expo Center for the Annual Italian Festival set for May 12, 13, & 14th, 2017 in the amount of \$2,125.00.

Recommendation

Consider approving to partner with the Italian Festival in the amount of \$2,125.00 for the use of the Expo Center for three days.

Discussion

The Southeast Expo Center Rental Policy and Procedure, which was adopted by the McAlester City Council on January 8, 2008 via Resolution No. 08-04. Clause 13 of the Rules and Regulations states: "Waiver of Rental Fees – The City of McAlester will not waive any rental fees to any organizations. The City will consider partnering with organizations for educational and economic development projects if the project is open to the residents of the City of McAlester and no fee is charged to the residents of the City of McAlester. Any request for partnering must be made to the City of McAlester."

Approved By

Department Head
City Manager

P. Stasiak

Initial

Date

Italian Festival

March 9, 2017

Dear City of McAlester:

I am writing this letter of request a City Partnership for the Expo rental fees for the 2017 Italian Festival in the total amount of \$1,125.00 for May 12-14. For the past 46 years the Italian Festival of McAlester has been a tourism destination for the City of McAlester bringing in thousands of people each year. We have sold countless authentic Italian meals, all handmade right here in McAlester. Not only is the festival making charitable donations and giving scholarships to local students they are also paying local city sales tax on the food they buy. In addition, the vendors from the festival and outside visitors are all paying sales tax and hotel tax. The Economic development and tourism that is generated from the Italian Festival would cease to exist if it wasn't for the generous partnership with the City of McAlester.

Therefore, on behalf of the Italian Festival of McAlester we kindly request that you partner with us again this year so that we may continue this wonderful tradition of excellence that showcases McAlester's cultural assets. We appreciate your kindness and thank you in advance for taking the time to review this letter. Without those like you, this opportunity would not be possible.

Sincerely,

A handwritten signature in black ink, appearing to read "Bob Lenardo", with a long, sweeping horizontal line extending to the right.

Bob Lenardo
Italian Festival Committee Member



McAlester City Council

AGENDA REPORT

Meeting Date: April 11, 2017

Item Number: 1

Department: _____

Prepared By: Peter Stasiak, City Manager

Account Code: _____

Date Prepared: April 3, 2017

Budgeted Amount: _____

Exhibits: _____

Subject

Discussion of the 5-Year Capital Improvements Plan for FY 2017/18-2021/22.

Recommendation

Review and discussion of proposed plan and updates.

Discussion

Approved By

Initial

Date

Department Head

City Manager

P. Stasiak

PJS

4-5-17



McAlester City Council

AGENDA REPORT

Meeting Date: April 11, 2017 Item Number: 2
Department: _____
Prepared By: Aaron Heathcock Account Code: _____
Date Prepared: April 3, 2017 Budgeted Amount: _____
Exhibits: 3

Subject

Presentation and discussion of the Master Design Plan of a new Sports Complex being proposed by the McAlester Sertoma Club.

Recommendation

Presentation and discussion of the proposed plan.

Discussion

Approved By

Initial

Date

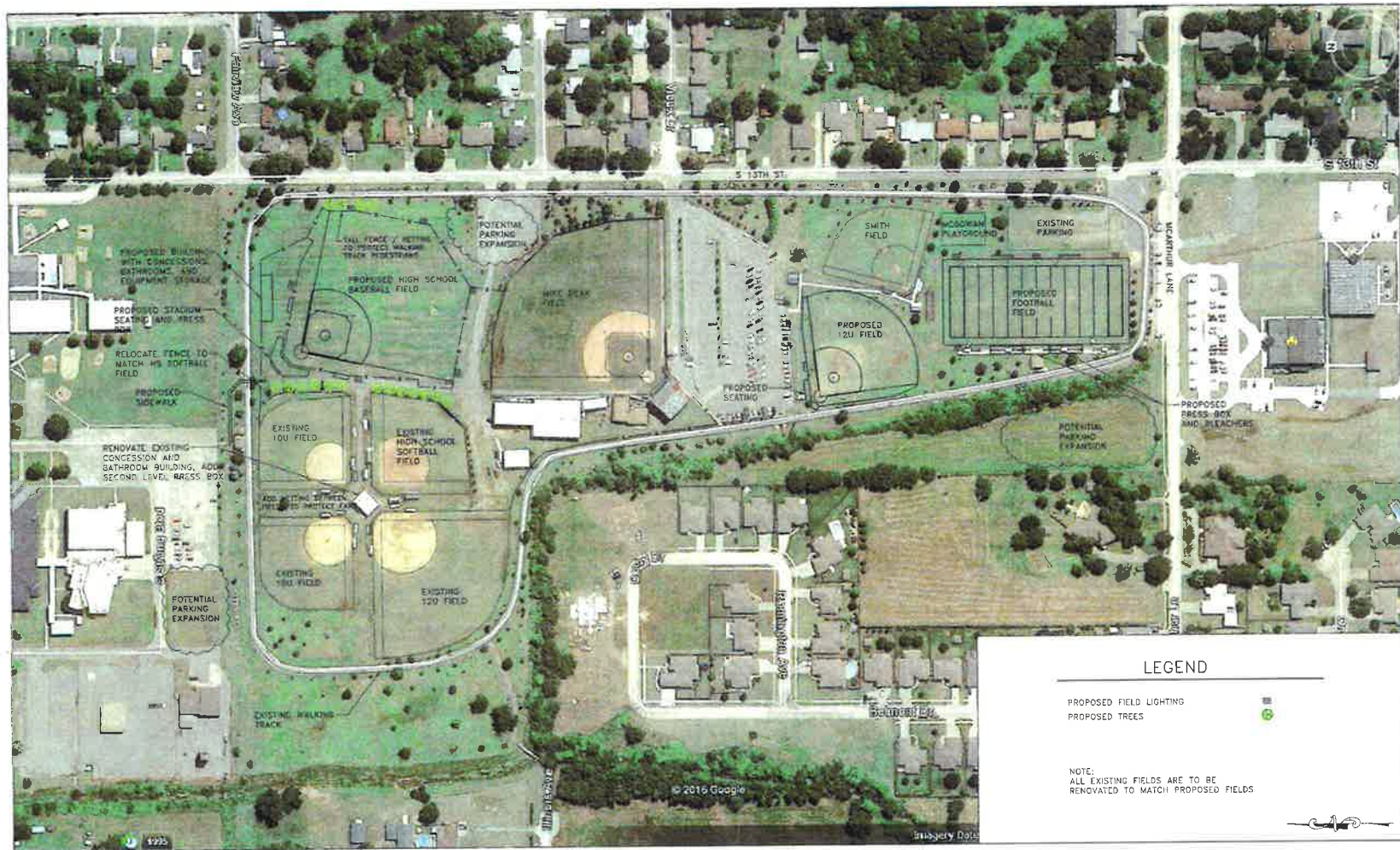
Department Head

City Manager

P. Stasiak

PJS

4-5-17



11/18/16	EXHIBIT POTENTIAL LAYOUT	SJH
12/13/16	REVISED POTENTIAL LAYOUT	SJH
01/31/17	REVISED PROPOSED HS BASEBALL	RDV
Date:	Notes:	By:

Designed: SJH
Checked: WH
Drawn: SJH
Approved: RDV



CITY OF McALESTER
MIKE DEAK / BUD HALE FACILITIES
PITTSBURG COUNTY, OKLAHOMA

SERTOMA SPORTS COMPLEX
POTENTIAL IMPROVEMENTS

Job:
SER-17-01
Scale:
1" = 200'
Sheet:
1 of 1



719 S. GEORGE HIGH EXPRESSWAY MCALISTER, OKLAHOMA (918) 420-5500





McAlester City Council

AGENDA REPORT

Meeting Date:	<u>April 11, 2017</u>	Item Number:	<u>3</u>
Department:	<u>Finance</u>	Account Code:	<u></u>
Prepared By:	<u>Toni Ervin</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>April 3, 2017</u>	Exhibits:	<u>2</u>

Subject

Consider and act upon, an Ordinance amending Ordinance No. 2568 which established the budget for fiscal year 2016-17; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency.

Recommendation

Motion to approve the budget amendment ordinance.

Discussion

The budget amendment ordinance is necessary to cover proposed revenue and/or expenditures not included in the budget for this fiscal year.

Approved By

		<i>Initial</i>	<i>Date</i>
Department Head			
City Manager	P. Stasiak	<u>PJS</u>	<u>4-5-17</u>

ORDINANCE NO. ____

**AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA,
AMENDING ORDINANCE NO. 2568 WHICH ESTABLISHED THE
BUDGET FOR FISCAL YEAR 2016-17; REPEALING ALL
CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY
CLAUSE; AND DECLARING AN EMERGENCY.**

WHEREAS, the City Council heretofore adopted Ordinance No. 2568 setting forth the Budget for Fiscal Year 2016-2017 beginning July 1, 2016 and ending June 30, 2017; and

WHEREAS, the City Departments and Divisions routinely review their budget appropriations to determine if any changes are necessary; and

WHEREAS, based upon said review the City staff now recommends that certain amendments to the Budget be considered by the City Council; and

WHEREAS, the City Council has the authority to make amendments to the City Budget under Article 5, Section 5.07 (b) of the new City Charter as well as State law; and

WHEREAS, the City Council has determined that the proposed amendment to the FY 2016-2017 Budget, with the revenues and expenditures therein contained, is in the best interest of the City; and therefore, desires to adopt the same by formal action.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF McALESTER,
OKLAHOMA:**

SECTION 1: The proposed amendment to the FY 2016-2017 Budget of the City of McAlester, Oklahoma, as heretofore adopted by Ordinance, as summarized in Exhibit A-1 through A-2, which is attached hereto and fully incorporated herein by reference, be, and the same hereby are, completely adopted and approved as an amendment to the said FY 2016-2017 Budget.

SECTION 2: All portions of the existing FY 2016-2017 Budget, Ordinance No. 2568 except as specifically herein amended, shall remain in full force and effect, and not be otherwise affected by the adoption of the amendatory ordinance.

SECTION 3: That all other ordinances in conflict herewith are hereby repealed to the extent of any such conflict or inconsistency and all other ordinances not in conflict herewith shall remain in full force and effect.

SECTION 4: Should any paragraph, sentence, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part or parts as declared to be invalid, illegal, or unconstitutional.

SECTION 5: That an emergency is hereby declared to exist, and for the provision of the public peace, health and safety, by reason whereof it is necessary that all acts take effect immediately and be in full force and effect from, and after the passage and approval.

PASSED and the EMERGENCY CLAUSE ruled on separately this _____ day of _____, 2017.

**CITY OF MCALESTER, OKLAHOMA
A Municipal Corporation**

By _____
John Browne, Mayor

ATTEST:

Cora Middleton, City Clerk

Approved as to form and legality this _____ day of _____, 2017.

William J. Ervin, City Attorney

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
46	40999		Fund Balance	-	199,000	199,000
						-
			Total		199,000	

[illegible]

Original Budget - Revenues ***	\$ 500,000
Amendments	-
Current Budget - Revenues	\$ 500,000
Original Budget - Expenditures	\$ 500,000
Amendments	337,584
Current Budget - Expenditures	\$ 837,584

Approved by the City Council this
April 11, 2017

Appropriate funds for the Master Drainage Plan, additional Drainage project on South Main by TH Rogers, and create payment account for the loan on Street Sweeper purchase.

Mayor

Attest:

City Clerk

Posted By	Date	BA#	Pkt.#
-----------	------	-----	-------

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
16	40500		Forfeitures	-	30,000	30,000
						-
			Total		30,000	

[illegible]

Original Budget - Revenues ***	\$ -
Amendments	30,000
Current Budget - Revenues	\$ 30,000
Original Budget - Expenditures	\$ -
Amendments	30,000
Current Budget - Expenditures	\$ 30,000

Approved by the City Council this
April 11, 2017

Appropriate funds received from State Forfeitures for new Patrol vehicle.

Mayor

Posted By	Date	BA#	Pkt.#
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A1117-028

FY 16-17 Budget Amendments listed by Fund

					Revenue	Expense
004	9/13/16	01	General Fund	Budget Supplement to lapse and reappropriate expenditures for the ongoing capital pr	-	78,647
011	9/27/16	01	General Fund	Appropriate funds for 2 Police 2016 Dodge Chargers and additional light bars & equip	-	60,709
017	1/24/17	01	General Fund	Appropriate Funds for Mid Year Review	276,297	276,297
024	2/14/17	01	General Fund	Appropriate funds for Waterway Trails Project	-	58,334
014	10/25/16	02	MPWA	Appropriate funds for Residual Handling Project: 1 Full Time Employee, 7 months Che	-	164,800
018	1/24/17	02	MPWA	Appropriate Funds for Mid Year Review	-	276,297
022	2/14/17	02	MPWA	Appropriate funds for additional maintenance to Water Treatment Plant for Severn Tre	-	-
013	9/27/16	03	Airport Authority	Appropriate funds for Roof Improvements & building maintenance	-	25,000
003	8/9/16	14	Police Grant Fund	Appropriate funds for purchase of 21 Bulletproof vests with a 50% matching grant.	6,500	13,000
028	4/11/17	16	State Forfeiture	Appropriate funds received from State Forfeiture for patrol vehicle.	30,000	30,000
005	9/13/16	24	Airport Grant	Budget Supplement to lapse and reappropriate expenditures for the ongoing capital pr	-	531,074
020	1/24/17	24	Airport Grant	Appropriate Funds for Mid Year Review	92,700	92,700
026	2/14/17	27	Tourism	Appropriate funds for Waterway Trails Project	-	58,333
001	7/12/16	30	Economic Development	Appropriate funds for reimbursement from MDSA funds.	25,000	25,000
006	9/13/16	30	Economic Development	Budget Supplement to lapse and reappropriate expenditures for the ongoing capital pr	-	614,428
016	12/13/16	30	Economic Development	Appropriate funds for CDBG-EDIF Krebs Brewing project.	1,000,000	1,125,000
025	2/14/17	30	Economic Development	Appropriate funds for Waterway Trails Project	-	58,333
021	1/24/17	32	Gifts, Grants, & Contribu	Appropriate Funds for Mid Year Review	155,616	155,616
007	9/13/16	33	CDBG Grants	Budget Supplement to lapse and reappropriate expenditures for the ongoing capital pr	-	407,092
002	7/12/16	41	Capital Fund	Appropriate funds for Loan payments on the MCC Controls.	-	90,000
008	9/13/16	41	Capital Fund	Budget Supplement to lapse and reappropriate expenditures for the ongoing capital pr	-	1,406,496
012	9/27/16	41	Capital Fund	Appropriate funds for 2 Police 2016 Dodge Chargers and additional light bars & equip	60,709	60,709
015	10/25/16	41	Capital Fund	Appropriate funds for Residual Handling Dump truck.	80,000	80,000
019	1/24/17	41	Capital Fund	Appropriate Funds for Mid Year Review	1,035,000	1,035,000
023	2/14/17	41	Capital Fund	Appropriate funds for Waterway Trails Project and MCC Controls project	1,131,000	1,131,000
009	9/13/16	44	Technology Fund	Budget Supplement to lapse and reappropriate expenditures for the ongoing capital pr	-	130,774
010	9/13/16	46	Storm Water Fund	Budget Supplement to lapse and reappropriate expenditures for the ongoing capital pr	-	138,584
027	4/11/17	46	Storm Water Fund	Appropriate funds for the Master Drainage Plan, drainage project on Main, and	-	199,000
					3,892,822	8,322,223



McAlester City Council

AGENDA REPORT

Meeting Date:	<u>April 11, 2017</u>	Item Number:	<u>4</u>
Department:	<u>City Council</u>	Account Code:	<u>01-5212339</u>
Prepared By:	<u>Cora Middleton, City Clerk</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>April 4, 2017</u>	Exhibits:	<u></u>

Subject

Consider and act upon, an ordinance enacting a new Code for the City of McAlester; providing for a repeal of certain ordinances not included therein; providing a penalty for the violation thereof; providing for the manner of amending such Code; and providing when such Code and this ordinance shall become effective; and Declaring an Emergency.

Recommendation

Approve the ordinance enacting a new Code for the City of McAlester.

Discussion

Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	CMM	04/04/17
City Manager	P. Stasiak <i>PJS</i>	<i>4-5-17</i>

ORDINANCE NO. _____

CONSIDER AND ACT UPON AN ORDINANCE OF THE CITY OF MCALESTER ADOPTING AND ENACTING A NEW CODE FOR THE CITY OF MCALESTER, OKLAHOMA; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE; AND DECLARING AN EMERGENCY.

* * * * *

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MCALESTER, OKLAHOMA, that:

SECTION 1: The Code titled the "Code of Ordinances, City of McAlester, Oklahoma," published by Municipal Code Corporation, consisting of Chapters 1 through 110, each inclusive, is adopted.

SECTION 2: All ordinances of a general and permanent nature enacted on or before December 13, 2016, and not included in the Code or recognized and continued in force by reference therein, are repealed.

SECTION 3: The repeal provided for in Section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

SECTION 4: Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be punished by a fine up to the maximum permitted or required by state law. Each act of violation and each day upon which any such violation shall continue or occur shall constitute a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the city council may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

SECTION 5: Additions or amendments to the Code when passed in such form as to indicate the intention of the City Council to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

SECTION 6: Ordinances adopted after December 13, 2016, that amend or refer to ordinances that have been codified in the Code shall be construed as if they amend or refer to like provisions of the Code.

SECTION 7: This ordinance shall become effective April 11, 2017.

SECTION 8: EMERGENCY CLAUSE. That an emergency is hereby declared to exist, and for the preservation of the public peace, health and safety, by reason whereof it is necessary that all acts take effect immediately and be in full force and effect from and after the passage and approval.

PASSED and the EMERGENCY CLAUSE ruled upon separately by the CITY COUNCIL OF THE CITY OF MCALESTER, OKLAHOMA ON THIS _____ DAY OF _____, 2017.

CITY OF MCALESTER, OKLAHOMA,
A Municipal Corporation

By _____
John Browne, Mayor

ATTEST:

Cora Middleton, City Clerk

Approved as to form and legality this _____ day of _____, 2017.

By _____
William J. Ervin, City Attorney

Certificate of Adoption

I hereby certify that the foregoing is a true copy of the ordinance passed at the regular meeting of the City Council, held on the _____ day of _____, 2017.

Cora Middleton, City Clerk



McAlester City Council

AGENDA REPORT

Meeting Date:	<u>April 11, 2017</u>	Item Number:	<u>5</u>
Department:	<u>Police</u>		
Prepared By:	<u>Darrell Miller</u>	Account Code:	<u>16-5323401</u>
Date Prepared:	<u>April 3, 2017</u>	Budgeted Amount:	<u>\$29,255.58</u>
		Exhibits:	<u>3</u>

Subject

Consider and act upon, approval to purchase and outfit one new and unused 2017 Dodge Charger police vehicle.

Recommendation


Motion to approve the purchase *and outfit one* new and unused 2017 Dodge Charger.

Discussion

The Police Department needs to replace one 2007 Dodge Charger with high mileage and maintenance. The Charger will be purchased from Bob Howard Chrysler, Jeep, Dodge in OKC, which is on the Oklahoma state contract. The funds used for the purchase will be from the Oklahoma State Forfeiture account.

Purchase price	\$22,352.00
Outfitting (SMILES, Ft. Smith AR)	\$6,478.58
Department Decals (Weddle Signs)	\$425.00
TOTAL	\$29,255.58

Approved By

	Initial	Date
Department Head	GW	04-03-2017
City Manager	P. Stasiak 	4-5-17



**BOB HOWARD
CHRYSLER JEEP DODGE**

March 23, 2017

Darrell Miller
McAlester Police Department
PO Box 388
McAlester, OK 74502

RE: 2017 Dodge Charger Police Pursuit Sedan

Dear Mr. Miller;

Attached please find the specifications for a 2017 Dodge Charger Police Pursuit Sedan that I have coming in. Pricing as follows is per the State of Oklahoma Vehicle Contract SW035:

Item # 1000009350	Police Pursuit Vehicle – CARS
2017 Dodge Charger Police Pursuit Sedan	
BASE	\$21,205.00
OPTIONS ADD:	
29A 5.7L H Hemi V-8 Engine	1,037.00
X5X9 Vinyl Rear Bench Seat	110.00
AMV Fleet Park Assist Group (Back up Camera)	N/C
Total for Vehicle	\$22,352.00
COLOR: PX8	Pitch Black
INTERIOR: X5X9	Black Front H.D. Cloth Bucket Seats with Vinyl Rear Bench

If there are any questions please call and thank you,

Tom Ayers

Governmental / Fleet Sales Manager

SMILES Public Safety Store

3435 Zero Street
Fort Smith, AR 72908

Estimate

Date	Estimate #
4/3/2017	6648

Name / Address
McAlester Police Dept PO Box 388 McAlester, OK 74502

			Project
Description	Qty	Rate	Total
2016 Dodge Charger (Marked Unit) PRICE is PER UNIT PB450L4 - Code 3 T-Rex Red/Blue (LIGHT_C3_TRX6RB)	1	788.00	788.00
Pushbumber Center Section			
2014 Dodge Charger PB5 PB300/400 Fender Wraps	1	379.00	379.00
Dodge Charger (2011+) Police Equipment Console - Horizontal Contour 14"	1	312.48	312.48
ABS Dual Cup Holder Faceplate Mount	1	38.69	38.69
CONSOLE ACCESSORY - Universal Arm Rest Adjustable	1	86.30	86.30
2 Head 6 Diode Hide Away Surface Mount LED Kit BB	1	117.00	117.00
2 Head 9 Diode Hide Away LED Kit WW	2	163.80	327.60
Plug & Play Brake Panel Flasher for 2011+ Dodge Charger	1	245.05	245.05
#7S Single Prisoner Transport - Expanded Metal Window - For use w/Stock Seat	1	830.35	830.35
Mirror Intersector Light Blue	1	154.95	154.95
Mirror Intersector Light Red	1	154.95	154.95
6 Diode Multi Mount Black Base RB Mounted Side Rear Interior Doors	2	83.76	167.52
Brooking 100 watt siren speaker, slimline cast Iron	2	151.95	303.90
Banshee Dual Tone Siren	1	354.10	354.10
Coax, 17' with NMO End	1	20.00	20.00
VHF black 1/4 wave antenna	1	20.00	20.00
TSK-14	1	25.94	25.94
Labor	1	165.00	165.00
CODE 3 Mastercom B siren with Mic 100/200 watt system	23	65.00	1,495.00
	1	492.75	492.75
		Subtotal	\$6,478.58
		Sales Tax (0.0%)	\$0.00
		Total	\$6,478.58

Weddle Signs

18 West Cherokee Avenue, McAlester, Oklahoma, 74501

Primary Email: darrin@weddesigns.com

Primary Phone: (918) 423-4619

EIN #: 73-1502751

www.weddesigns.com**Quote 62073****LETTERING ON 2017 DODGE CHARGER**

SALES REP INFO

Darrin Weddle

Old Sign Guy

darrin@weddesigns.com

918-423-4619

QUOTE DATE

04/03/2017

QUOTE EXPIRY DATE

05/03/2017

TERMS

Purchase Order

PAYMENT METHOD

ORDERED BY

MCALESTER POLICE DEPARTMENT

PO BOX 388

28 E. WASHINGTON

MCALESTER, OK, 74501

SHIPPING ADDRESS

MCALESTER POLICE DEPARTMENT

PO BOX 388

28 E. WASHINGTON

MCALESTER, OK, 74501

CONTACT INFO

DARRELL MILLER

darrell.miller@cityofmcalester.com

918-423-9300 x 4943

ITEM

QTY UOM UNIT PRICE TOTAL (EXCL. TAX)

1 Custom Decals

1.0 Each \$425.00 \$425.00

Layout, Cut, and Install White High Performance Vinyl
Lettering on 2017 Dodge Charger, as per established
design.

DEPOSITS & TERMS

Signage We require a 50% start-up fee from all clients to cover any out-of-pocket expenses for materials involved in your project. You will receive an estimate of the total cost of the project before any work is done. Signage or manufactured items that require artwork, design, sketches and/or research will have the design deposit included in the production deposit. The artwork created for your sign project does not entitle you to use it in any other form without our permission. Should you desire to use this artwork, layout or design as a logo or part of a logo, we will gladly work with you and for a reasonable fee, convert it into a logo and re-assign the rights to you. It is strictly unlawful under State and Federal Copyright laws for the unauthorized use of intellectual property and we will protect our rights to the fullest of these laws.

Deposits are non-refundable once the project is started, a partial refund might be in order in some circumstances unless materials have already been acquired for the project and then only on standard items that we normally use as stock materials, any specialty materials cannot be credited once we have purchased them for you. Costs of materials that have been cut to size for your project will not be refunded.

Setup:	\$0
Shipping:	\$0
Finance:	\$0
Misc. Charges:	\$0
Subtotal:	\$425.00
Sales Tax (0%):	\$0
Total:	\$425.00

SIGNATURE:**DATE:**



McAlester City Council

AGENDA REPORT

Meeting Date:	<u>April 11, 2017</u>	Item Number:	<u>6</u>
Department:	<u>Fire</u>	Account Code:	<u></u>
Prepared By:	<u>Brett Brewer</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>April 4, 2017</u>	Exhibits:	<u>9</u>

Subject

Discussion and possible action, on approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester Fire Department's portion of the county quarter cent excise tax for fire services.

Recommendation

Motion to approve the funds needed for the accessory package for the new Chief – 1, 2017 Chevy Tahoe. Funds to be used from the City of McAlester Fire Department's portion of the county quarter cent excise tax for fire services. Approximate cost \$16,250.00

Discussion

The McAlester Fire Department has received a new 2017 Chevy Tahoe; the vehicle does not come with graphics, communication system, etc..... Administration approves these expenses.

Approved By

		Initial	Date
Department Head		BB	04/04/2017
City Manager	P. Stasiak	<u>PJS</u>	<u>4-5-17</u>

Weddle Signs

18 West Cherokee Avenue, McAlester, Oklahoma, 74501

Primary Email: darrin@weddesigns.com

Primary Phone: (918) 423-4619

EIN #: 73-1502751

www.weddesigns.com

WEDDLE *Signs*.com**Quote 62079***graphics
sole source***Chevron Striping and Lettering on Roof of 2017 Red****Tahoe**

SALES REP INFO

Darrin Weddle

Old Sign Guy

darrin@weddesigns.com

918-423-4619

QUOTE DATE

04/03/2017

QUOTE EXPIRY

DATE

05/03/2017

TERMS

Purchase Order

PAYMENT METHOD

ORDERED BY

McALESTER FIRE DEPT

PO BOX 578

McALESTER, OK, 74502

SHIPPING ADDRESS

McALESTER FIRE DEPT

PO BOX 578

McALESTER, OK, 74502

CONTACT INFO

Brett Brewer

brett.brewer@cityofmcalester.com

ITEM

QTY UOM UNIT PRICE TOTAL (EXCL. TAX)

1 Decals - Digital Print

1.0 Each \$224.6096 \$224.61

Digitally Printed Vinyl Decals.

Copy: Chevron Striping with McAlester Fire Dept

Height: 25 Inches

Width: 61 Inches

Print Media: Oralite 5650 RA Reflective

Laminate: 3M 8518 Gloss

Graphic Design - Tier 2

Contour Cutting - Rectangular

2 Decals - Plotter Cut

1.0 Each \$132.911 \$132.91

Plotter Cut Vinyl Lettering

Color: White

Copy: MFD C1

Height: 13 Inches

Width: 52 Inches

Vinyl: 3M Scotchlite 680CR Colors - 15"

Graphic Design - Tier 1

3 SHOP LABOR

5.0 Each \$65.00 \$325.00

Hours of shop labor to install Chevron Striping and Cut

Lettering on Roof

0 * *

682.52 +

4,395.00 +

8,171.00 +

2,998.83 +

16,247.35 *

DEPOSITS & TERMS

Signage We require a 50% start-up fee from all clients to cover any out-of-pocket expenses for materials involved in your project. You will receive an estimate of the total cost of the project before any work is done. Signage or manufactured items that require artwork, design, sketches and/or research will have the design deposit included in the production deposit. The artwork created for your sign project does not entitle you to use it in any other form without our permission. Should you desire to use this artwork, layout or design as a logo or part of a logo, we will gladly work with you and for a reasonable fee, convert it into a logo and re-assign the rights to you. It is strictly unlawful under State and Federal Copyright laws for the unauthorized use of intellectual property and we will protect our rights to the fullest of these laws.

Deposits are non-refundable once the project is started, a partial refund might be in order in some circumstances unless materials have already been acquired for the project and then only on standard items that we normal use as stock materials, any specialty materials cannot be credited once we have purchased them for you. Costs of materials that have been cut to size for your project will not be refunded.

Setup:	\$0
Shipping:	\$0
Finance:	\$0
Misc. Charges:	\$0
Subtotal:	\$682.52
Sales Tax (9.5%):	\$0
Total:	\$682.52

SIGNATURE:

DATE:

PROPOSAL



4242 S. Eagleson Rd. Suite 102, Boise, ID 83705
 Ph: (800) 752-0706
 Duns: 181936493, Cage Code: 1EZW8,
 Fed ID: 45-5379813

Date 3/24/2017

Sole Source

**Quotes are valid for 60 days only.
 Please call for updated pricing.**

Quantity	Product Code	Product Description	Custom Change Order	Sales Price	Total Price
1.00	EBL-1037½	37½" Extendedobed Light steel frame assy, w/ full extension lock & Plywood platform (48"W x 37½"L), w/ short side rails. Includes mounting hardware; 1000 lbs. capacity	47" x 35¾" Platform, w/ 1¼" reversed angle - Upper deck has cutaway - Magnetic map board	\$1,340.00	\$1,340.00
1.00	Kansas (S)	Kansas Carrier Includes: - Multilevel upper with safety screen - Dry-erase map board with containment caging and support screen - Aluminum bookcase enclosure - Dry-erase fold-down table - Full-extension drawer	- Aluminum radio compartment - no bookcase enclosure - magnetic dry-erase fold-down table - Full-extension "file" drawer - Bullet line top of decks and steel carrier structure	\$2,690.00	\$2,690.00
1.00	Crating	Crating		\$100.00	\$100.00
1.00	Ship	Please provide correct shipping address at the time of order. If shipping address is changed once the shipment has left our facility, the buyer will be responsible for any additional shipping costs. *** If damage is suspected at time of delivery, the receiver MUST notate "DAMAGED" on receipt. ***		\$265.00	\$265.00

Totals

Created By	Cody Hoopes	Grand Total	\$4,395.00
Last Modified By	Cody Hoopes		

Additional Notes

TERMS:

- **Prepay** requires payment before unit can be released into production.
- **Net 30** requires payment 30 days after invoice is created.

NOTE: 1½% per month charge on unpaid balances will be added to past due accounts.

SHIPPING: Please request for lift-gate delivery truck if you do not have a fork-lift or loading dock on delivery site. We will charge an extra \$140 for a lift-gate delivery truck to come on site and unload for you.

LEAD TIMES: are estimations only. Please confirm at the time order.

Muskogee Communications, Inc.

1651 N. York
P.O. Box 1613
Muskogee, OK 74402

Estimate

DATE	ESTIMATE NO.
4/3/2017	1329

NAME / ADDRESS
MCALESTER FIRE PO Box 578 MCALESTER, OK 74502

Lights

DESCRIPTION	QTY	COST	TOTAL
4 CORNER STROBE KIT 2 R/W, 2 B/W	1	400.00	400.00T
SHO-ME HEADLIGHT FLASHER	1	75.00	75.00T
WHELEN HEADLIGHT/TAILLIGHT FLASHER	1	150.00	150.00T
TAKE DOWN LIGHTS	2	40.00	80.00T
FENIEX SIREN/LIGHT CONTROL	1	675.00	675.00T
FENIEX SPEAKER	1	150.00	150.00T
FENIEX LICENSE PLATE BRACKET	1	15.00	15.00T
STAR MICROS HIDDEN IN DOORS	6	85.00	510.00T
PUSH BUMPER	1	725.00	725.00T
FENIEX DUALS 180'S R/B	10	108.00	1,080.00T
INSIDE REAR LIGHT BAR FENIEX 800 RRRRB	1	536.00	536.00T
INTERSECTOR R/W B/W	2	180.00	360.00T
JOTTO DESK TAHOE W/ LOCK BOX	1	750.00	750.00T
JOTTO CUP HOLDER	1	52.00	52.00T
JOTTO ARM REST	1	153.00	153.00T
JOTTO 3 POSITION POWER PLATE	1	53.00	53.00T
BUSMAN 150 AMP CIRCUIT BREAKER	1	62.00	62.00T
SHOP SUPPLIES	1	50.00	50.00T
INSTALLATION	1	2,295.00	2,295.00T
Sales Tax		0.00	0.00
		TOTAL	\$8,171.00

Muskogee Communications, Inc.

1651 N. York
P.O. Box 1613
Muskogee, OK 74402

Estimate

DATE	ESTIMATE NO.
4/4/2017	1333

NAME / ADDRESS
MCALESTER FIRE BRETT BREWER PO Box 578 MCALESTER, OK 74502

Radios

DESCRIPTION	QTY	COST	TOTAL
AAM02JQH9JA1_N XPR2500	<i>4</i>	519.27	3,115.62
HAD4017A	<i>4</i>	50.25	301.50T
HAF4017A	<i>1</i>	40.75	40.75T
INSTALL 6 EACH VHF XPR2500 MOBILES AND ANTENNAS.	<i>1</i>	680.00	680.00T
ALSO INSTALL 1 ADDITIONAL 800 ANTENNA.			
Sales Tax		0.00	0.00
		TOTAL	\$4,137.87

2,077.08
201.00

2,998.83

Quote does not include any applicable taxes or shipping.

SMILES Public Safety Store

3435 Zero Street
Fort Smith, AR 72908


Estimate

Date	Estimate #
4/3/2017	6651

Name / Address
McAlester Fire Department

			Project
Description	Qty	Rate	Total
lights 2017 Chevrolet Tahoe			
6 Diode Super Thin Surface Mount BW ONE MOUNTED FRONT SIDE BUMPER AND ONE MOUNTED REAR SIDE BUMPER		80.00	80.00
6 Diode Super Thin Surface Mount RW ONE MOUNTED FRONT SIDE BUMPER AND ONE MOUNTED REAR SIDE BUMPER		80.00	80.00
15 PLUS Headlight /Taillight flasher for Chevy Tahoe	1	76.95	76.95
4800 LUMEN SPOT LAMP 6 DIODE 6" ROUND MOUNTED FACING FOWARD ON GRILLE GUARD WIG/WAG AND STEADY FUNCTION	2	300.00	600.00
Commander 100/200 watt siren light switch control combo	1	450.00	450.00
100 Watt 11 Ohm Cast Speaker	1	151.96	151.96
License Plate Bracket, Vertical Mount for mpower 4" Fascia Light w/ Stud Mount - mounts 2 lights, one on each side of the license place (each)	1	30.00	30.00
mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Dual Color - Red/Blue MOUNTED IN THE LICENSE PLATE BRACKET	2	130.20	260.40
6 Diode Surface Mount RB MOUNTED ON DOORS TO INCLUDE REAR HATCH HIDDEN UNTIL DOOR IS OPEN	6	80.95	485.70
6 Diode Super Thin Surface Mount RB TWO MOUNTED FACING FORWARD ON GRILLE GUARD, TWO ON EACH SIDE OF RUNNING BOARDS	6	86.95	521.70
Legend Series Black Powder Coat Grille Guard (GGC15HBL1) by Ranch Hand®	1	641.72	641.72
RayZR Light Stick 8 Head Red Blue Split MOUNTED IN REAR WINDOW	1	328.00	328.00
Standard Slotted L Bracket for RayZR	2	12.00	24.00
Dual color under mirror light in RED/WHITE	1	215.00	215.00
Dual color under mirror light in BLUE/WHITE	1	215.00	215.00
		Subtotal	
		Sales Tax (0.0%)	
		Total	



SMILES Public Safety Store

3435 Zero Street
Fort Smith, AR 72908

Estimate

Date	Estimate #
4/3/2017	6651

Name / Address
McAlester Fire Department

			Project
Description	Qty	Rate	Total
Tahoe 15+ Console with Locking Lid with 28" Floor Plate and 20" Face Plates	1	750.00	750.00
ABS Dual Cup Holder Faceplate Mount	1	52.00	52.00
CONSOLE ACCESSORY - Universal Arm Rest Adjustable	1	125.16	125.16
Assembly, 3 12V Power Outlets in 3" Faceplate	1	39.05	39.05
Manual Reset Circuit Breaker 150A	1	19.20	19.20
Shop Supplies	1	100.00	100.00
Labor	32	65.00	2,080.00
		Subtotal	\$7,325.84
		Sales Tax (0.0%)	\$0.00
		Total	\$7,325.84

Susan Hooper

From: Carol Janisch
Sent: Wednesday, April 05, 2017 10:30 AM
To: Susan Hooper
Subject: FW: Quote Request

Here you go. we reached out to Fleet Distributors and they turned us down.

Carol Janisch
Administrative Assistant
McAlester Fire Dept.
607 Village Blvd.
McAlester, OK 74501
918-421-4950
fax 918-423-6910

From: Bill Dalton [bill@fleetdistributorsexpress.com]
Sent: Thursday, February 16, 2017 2:33 PM
To: Carol Janisch
Subject: Quote Request

Carol, Thank you for requesting a bid for the new Tahoe for the Fire Department, But we will not be able to bid on this project as we are not distributors for a couple of the vendors that you have requested.

Thank You
Bill Dalton

Fleet Distributors Express

PITTSBURG COUNTY CLERK
HOPE TRAMMELL

4/4/2017
2:24:19PM

Appropriation Ledger
Account FD-MCAL-2: MCALESTER FIRE DEPT M&O
Fiscal Year 2016-2017

<u>Dist.</u>	<u>Date</u>	<u>Vendor</u>	<u>PO #</u>	<u>PO Amount</u>	<u>Adjustment</u> <u>Amount</u>	<u>Amount</u> <u>Approved</u>	<u>Paid</u>	<u>Warant</u> <u>Number</u>	<u>Unexpended</u>	<u>Unliquidated</u> <u>Encumbrances</u>	<u>Unencumbered</u>
	7/5/2016	CARRYOVER BALANCE			\$97494.37	CARRYOVER FROM 2015-2016			97,494.37	0.00	97,494.37
	8/1/2016	MONTHLY APPROPRIATION			\$4629.78	JULY 2016			102,124.15	0.00	102,124.15
	8/23/2016	PENGUIN MANAGEMENT IN	001745	\$211.71					102,124.15	211.71	101,912.44
	9/6/2016	MONTHLY APPROPRIATION			\$4269.50	AUGUST 2016			106,393.65	211.71	106,181.94
	9/6/2016	PENGUIN MANAGEMENT IN	001745			\$211.71	9/23/2016	000241	106,181.94	0.00	106,181.94
	9/12/2016	MCALESTER NEWS CAPITAL	002386	\$36.55					106,181.94	36.55	106,145.39
	9/15/2016	OK FIRE	002532	\$970.00					106,181.94	1,006.55	105,175.39
	9/19/2016	MCALESTER NEWS CAPITAL	002386			\$36.55	9/27/2016	000314	106,145.39	970.00	105,175.39
	9/20/2016	MCALESTER NEWS CAPITAL	002623	\$37.00					106,145.39	1,007.00	105,138.39
	10/3/2016	MONTHLY APPROPRIATION			\$4015.15	SEPTEMBER 2016			110,160.54	1,007.00	109,153.54
	10/17/2016	OK FIRE	002532		\$-70.00				110,160.54	937.00	109,223.54
	10/17/2016	OK FIRE	002532			\$900.00	10/31/2016	000439	109,260.54	37.00	109,223.54
	11/7/2016	MONTHLY APPROPRIATION			\$4242.24	OCTOBER 2016			113,502.78	37.00	113,465.78
	11/14/2016	THE BURROWS AGENCY	004349	\$245.00					113,502.78	282.00	113,220.78
	11/21/2016	TRANSFER			\$-40000.00	TRANSFER TO FD-MCAL-3			73,502.78	282.00	73,220.78
	11/21/2016	MCALESTER NEWS CAPITAL	002623			\$37.00	11/28/2016	000578	73,465.78	245.00	73,220.78
	11/21/2016	THE BURROWS AGENCY	004349			\$245.00	11/28/2016	000579	73,220.78	0.00	73,220.78
	11/23/2016	PANHANDLE BREATHING AI	004546	\$1,695.00					73,220.78	1,695.00	71,525.78
	12/5/2016	MONTHLY APPROPRIATION			\$4080.40	NOVEMBER 2016			77,301.18	1,695.00	75,606.18
	12/28/2016	PANHANDLE BREATHING AI	004546			\$1,695.00	1/9/2017	000708	75,606.18	0.00	75,606.18
	1/3/2017	MONTHLY APPROPRIATION			\$4146.49	DECEMBER 2016			79,752.67	0.00	79,752.67
	1/9/2017	CASCO INDUSTRIES	005835	\$23,673.00					79,752.67	23,673.00	56,079.67
	2/6/2017	MONTHLY APPROPRIATION			\$4701.92	JANUARY 2017			84,454.59	23,673.00	60,781.59
	2/9/2017	MCALESTER NEWS CAPITAL	006827	\$36.15					84,454.59	23,709.15	60,745.44
	2/27/2017	MCALESTER NEWS CAPITAL	006827			\$36.15	3/7/2017	001000	84,418.44	23,673.00	60,745.44
	3/6/2017	MONTHLY APPROPRIATION			\$5478.06	FEBRUARY 2017			89,896.50	23,673.00	66,223.50
	3/8/2017	PANHANDLE BREATHING AI	007580	\$370.00					89,896.50	24,043.00	65,853.50
	3/8/2017	CASCO INDUSTRIES	007583	\$540.00					89,896.50	24,583.00	65,313.50
Year Total:				\$27,814.41	\$-70.00	\$3,161.41			\$89,896.50	\$24,583.00	\$65,313.50

* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK
HOPE TRAMMELL

4/4/2017
2:24:19PM

Appropriation Ledger
Account FD-MCAL-2: MCALESTER FIRE DEPT M&O
Fiscal Year 2016-2017

<u>Dist.</u>	<u>Date</u>	<u>Vendor</u>	<u>PO #</u>	<u>PO Amount</u>	<u>Adjustment</u> <u>Amount</u>	<u>Amount</u> <u>Approved</u>	<u>Paid</u>	<u>Warrant</u> <u>Number</u>	<u>Unexpended</u>	<u>Unliquidated</u> <u>Encumbrances</u>	<u>Unencumbered</u>
	3/8/2017	PENGUIN MANAGEMENT IN	007584	\$211.71					89,896.50	24,794.71	65,101.79
	3/20/2017	PANHANDLE BREATHING AI	007913	\$5,000.00					89,896.50	29,794.71	60,101.79
	3/20/2017	PENGUIN MANAGEMENT IN	007584			\$211.71		001117	89,684.79	29,583.00	60,101.79
	4/3/2017	CASCO INDUSTRIES	007583			\$540.00		001194	89,144.79	29,043.00	60,101.79
	4/3/2017	Range Totals:		\$33,026.12	\$-70.00	\$3,913.12					

Year Total: \$33,026.12 \$-70.00 \$3,913.12 \$89,144.79 \$29,043.00 \$60,101.79

* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK
HOPE TRAMMELL

4/4/2017
2:25:00PM

Appropriation Ledger
Account FD-MCAL-3: MCALESTER FIRE DEPT CAP OUTLAY
Fiscal Year 2016-2017

Dist.	Date	Vendor	PO #	PO Amount	Adjustment Amount	Amount Approved	Paid	Warrant Number	Unexpended	Unliquidated Encumbrances	Unencumbered
	7/5/2016	CARRYOVER BALANCE			\$12630.93				12,630.93	0.00	12,630.93
	7/14/2016	CHIEF FIRE & SAFETY	000499	\$4,950.00					12,630.93	4,950.00	7,680.93
	10/3/2016	CHIEF FIRE & SAFETY	000499			\$4,950.00	10/17/2016	000366	7,680.93	0.00	7,680.93
	10/10/2016	CHIEF FIRE & SAFETY	003305	\$2,475.00					7,680.93	2,475.00	5,205.93
	11/21/2016	TRANSFER			\$40000.00				47,680.93	2,475.00	45,205.93
	11/21/2016	CHIEF FIRE & SAFETY	003305			\$2,475.00	11/30/2016	000580	45,205.93	0.00	45,205.93
	11/23/2016	PANHANDLE BREATHING AI	004544	\$2,785.00					45,205.93	2,785.00	42,420.93
	12/28/2016	PANHANDLE BREATHING AI	004544		\$75.00				45,205.93	2,860.00	42,345.93
	12/28/2016	PANHANDLE BREATHING AI	004544			\$2,860.00	1/9/2017	000709	42,345.93	0.00	42,345.93
	3/8/2017	CASCO INDUSTRIES	007577	\$700.00					42,345.93	700.00	41,645.93
	3/8/2017	CASCO INDUSTRIES	007578	\$12,666.00					42,345.93	13,366.00	28,979.93
	3/8/2017	CHIEF FIRE & SAFETY	007579	\$2,475.00					42,345.93	15,841.00	26,504.93
	4/3/2017	CASCO INDUSTRIES	007577			\$700.00		001195	41,645.93	15,141.00	26,504.93
	4/3/2017	Range Totals:		\$26,051.00	\$75.00	\$10,985.00					

Year Total: \$26,051.00 \$75.00 \$10,985.00 \$41,645.93 \$15,141.00 \$26,504.93

* Paid column reflects the date on which the warrant was cancelled or void.



McAlester City Council

AGENDA REPORT

Meeting Date: April 11, 2017 Item Number: 7
Department: Fire
Prepared By: Brett Brewer Account Code: _____
Date Prepared: April 4, 2017 Budgeted Amount: _____
Exhibits: 1

Subject

Discussion and possible action, on approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester Fire Department's portion of the county quarter cent excise tax for fire services.

Recommendation

Motion to approve the funds needed for Firefighter Skills training materials. Approximate cost \$1,000.00

Discussion

The McAlester Fire Department is putting on a Firefighter Skills training class and needs to purchase materials for the class..... Administration approves these expenses.

Approved By

	Initial	Date
Department Head	BB	04/04/2017
City Manager	P. Stasiak <i>PJS</i>	<i>4-5-17</i>



T.H. ROGERS HOMECENTER MCALESTERSTORE #3
P.O. BOX 488
1420 SOUTH MAIN STREET
MCALESTER, OK 74501
PHONE: (918) 423-3980

PAGE NO 1

VISIT US AT WWW.THROGERS.COM CM

MCALESTER CITY OF***
 PO BOX 578
 ATTN: LADONNA - Accts Payable
 MCALESTER OK 74502

CUST#: 55216
 TERMS: NET 10TH
 P.O.#: *
 TX#: 596266

DOC #: 88367
 DATE : 4/ 5/17 TIME : 8:58
 CLERK: BCJ TERM#565

TAX : 026 #3 - CITY & GOVT.

EXP. DATE: 5/ 5/17

EST.#: 88367

 * ESTIMATE *

LN#	QTY	UM	SKU	DESCRIPTION	UNITS	SUGG	PRICE/PER	EXTENSION
1	40	EA	30410	4' X 8' 7/16" OSB WAFFERBOARD	40	18.57	13.596/EA	543.84
2	14	EA	42015	26"X12' 2-1/2" CORR. GALV. 30GA	14	20.05	16.407/EA	229.70
3	14	EA	SPF24122	2X4-12' STD. & BETTER SPF	14	8.50	6.571/EA	91.99

** ESTIMATE ** ESTIMATE ** ESTIMATE ** ESTIMATE **

TAXABLE 0.00
 NON-TAXABLE 865.53
 SUBTOTAL 865.53



TAX AMOUNT 0.00
 TOTAL AMOUNT 865.53

X

Received By

PITTSBURG COUNTY CLERK
HOPE TRAMMELL

4/4/2017
2:24:19PM

Appropriation Ledger
Account FD-MCAL-2: MCALESTER FIRE DEPT M&O
Fiscal Year 2016-2017

<u>Dist.</u>	<u>Date</u>	<u>Vendor</u>	<u>PO #</u>	<u>PO Amount</u>	<u>Adjustment Amount</u>	<u>Amount Approved</u>	<u>Paid</u>	<u>Warrant Number</u>	<u>Unexpended</u>	<u>Unliquidated Encumbrances</u>	<u>Unencumbered</u>
	7/5/2016	CARRYOVER BALANCE			\$97494.37	CARRYOVER FROM 2015-2016			97,494.37	0.00	97,494.37
	8/1/2016	MONTHLY APPROPRIATION			\$4629.78	JULY 2016			102,124.15	0.00	102,124.15
	8/23/2016	PENGUIN MANAGEMENT IN	001745	\$211.71					102,124.15	211.71	101,912.44
	9/6/2016	MONTHLY APPROPRIATION			\$4269.50	AUGUST 2016			106,393.65	211.71	106,181.94
	9/6/2016	PENGUIN MANAGEMENT IN	001745			\$211.71	9/23/2016	000241	106,181.94	0.00	106,181.94
	9/12/2016	MCALESTER NEWS CAPITAL	002386	\$36.55					106,181.94	36.55	106,145.39
	9/15/2016	OK FIRE	002532	\$970.00					106,181.94	1,006.55	105,175.39
	9/19/2016	MCALESTER NEWS CAPITAL	002386			\$36.55	9/27/2016	000314	106,145.39	970.00	105,175.39
	9/20/2016	MCALESTER NEWS CAPITAL	002623	\$37.00					106,145.39	1,007.00	105,138.39
	10/3/2016	MONTHLY APPROPRIATION			\$4015.15	SEPTEMBER 2016			110,160.54	1,007.00	109,153.54
	10/17/2016	OK FIRE	002532		\$-70.00				110,160.54	937.00	109,223.54
	10/17/2016	OK FIRE	002532			\$900.00	10/31/2016	000439	109,260.54	37.00	109,223.54
	11/7/2016	MONTHLY APPROPRIATION			\$4242.24	OCTOBER 2016			113,502.78	37.00	113,465.78
	11/14/2016	THE BURROWS AGENCY	004349	\$245.00					113,502.78	282.00	113,220.78
	11/21/2016	TRANSFER			\$-40000.00	TRANSFER TO FD-MCAL-3			73,502.78	282.00	73,220.78
	11/21/2016	MCALESTER NEWS CAPITAL	002623			\$37.00	11/28/2016	000578	73,465.78	245.00	73,220.78
	11/21/2016	THE BURROWS AGENCY	004349			\$245.00	11/28/2016	000579	73,220.78	0.00	73,220.78
	11/23/2016	PANHANDLE BREATHING AI	004546	\$1,695.00					73,220.78	1,695.00	71,525.78
	12/5/2016	MONTHLY APPROPRIATION			\$4080.40	NOVEMBER 2016			77,301.18	1,695.00	75,606.18
	12/28/2016	PANHANDLE BREATHING AI	004546			\$1,695.00	1/9/2017	000708	75,606.18	0.00	75,606.18
	1/3/2017	MONTHLY APPROPRIATION			\$4146.49	DECEMBER 2016			79,752.67	0.00	79,752.67
	1/9/2017	CASCO INDUSTRIES	005835	\$23,673.00					79,752.67	23,673.00	56,079.67
	2/6/2017	MONTHLY APPROPRIATION			\$4701.92	JANUARY 2017			84,454.59	23,673.00	60,781.59
	2/9/2017	MCALESTER NEWS CAPITAL	006827	\$36.15					84,454.59	23,709.15	60,745.44
	2/27/2017	MCALESTER NEWS CAPITAL	006827			\$36.15	3/7/2017	001000	84,418.44	23,673.00	60,745.44
	3/6/2017	MONTHLY APPROPRIATION			\$5478.06	FEBRUARY 2017			89,896.50	23,673.00	66,223.50
	3/8/2017	PANHANDLE BREATHING AI	007580	\$370.00					89,896.50	24,043.00	65,853.50
	3/8/2017	CASCO INDUSTRIES	007583	\$540.00					89,896.50	24,583.00	65,313.50
	Year Total:				\$27,814.41	\$-70.00	\$3,161.41		\$89,896.50	\$24,583.00	\$65,313.50

* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY CLERK
HOPE TRAMMELL

4/4/2017
2:24:19PM

Appropriation Ledger
Account FD-MCAL-2: MCALESTER FIRE DEPT M&O
Fiscal Year 2016-2017

<u>Dist.</u>	<u>Date</u>	<u>Vendor</u>	<u>PO #</u>	<u>PO Amount</u>	<u>Adjustment</u> <u>Amount</u>	<u>Amount</u> <u>Approved</u>	<u>Paid</u>	<u>Warant</u> <u>Number</u>	<u>Unexpended</u>	<u>Unliquidated</u> <u>Encumbrances</u>	<u>Unencumbered</u>
	3/8/2017	PENGUIN MANAGEMENT IN	007584	\$211.71					89,896.50	24,794.71	65,101.79
	3/20/2017	PANHANDLE BREATHING AI	007913	\$5,000.00					89,896.50	29,794.71	60,101.79
	3/20/2017	PENGUIN MANAGEMENT IN	007584			\$211.71		001117	89,684.79	29,583.00	60,101.79
	4/3/2017	CASCO INDUSTRIES	007583			\$540.00		001194	89,144.79	29,043.00	60,101.79
	4/3/2017	Range Totals:		\$33,026.12	\$-70.00	\$3,913.12					

Year Total: \$33,026.12 \$-70.00 \$3,913.12 \$89,144.79 \$29,043.00 \$60,101.79

* Paid column reflects the date on which the warrant was cancelled or void.

4/4/2017
2:25:00PM

Appropriation Ledger

<u>Dist.</u>	<u>Date</u>	<u>Vendor</u>	<u>PO #</u>	<u>PO Amount</u>	<u>Amount</u>	<u>Approved</u>	<u>Paid</u>	<u>Number</u>	<u>Unexpended</u>	<u>Encumbrances</u>	<u>Unencumbered</u>
	7/5/2016	CARRYOVER BALANCE			\$12630.93	CARRYOVER FROM 2015-2016			12,630.93	0.00	12,630.93
	7/14/2016	CHIEF FIRE & SAFETY	000499	\$4,950.00					12,630.93	4,950.00	7,680.93
	10/3/2016	CHIEF FIRE & SAFETY	000499			\$4,950.00	10/17/2016	000366	7,680.93	0.00	7,680.93
	10/10/2016	CHIEF FIRE & SAFETY	003305	\$2,475.00					7,680.93	2,475.00	5,205.93
	11/21/2016	TRANSFER			\$40000.00	TRANSFER FROM FD-MCAL-2			47,680.93	2,475.00	45,205.93
	11/21/2016	CHIEF FIRE & SAFETY	003305			\$2,475.00	11/30/2016	000580	45,205.93	0.00	45,205.93
	11/23/2016	PANHANDLE BREATHING AI	004544	\$2,785.00					45,205.93	2,785.00	42,420.93
	12/28/2016	PANHANDLE BREATHING AI	004544		\$75.00				45,205.93	2,860.00	42,345.93
	12/28/2016	PANHANDLE BREATHING AI	004544			\$2,860.00	1/9/2017	000709	42,345.93	0.00	42,345.93
	3/8/2017	CASCO INDUSTRIES	007577	\$700.00					42,345.93	700.00	41,645.93
	3/8/2017	CASCO INDUSTRIES	007578	\$12,666.00					42,345.93	13,366.00	28,979.93
	3/8/2017	CHIEF FIRE & SAFETY	007579	\$2,475.00					42,345.93	15,841.00	26,504.93
	4/3/2017	CASCO INDUSTRIES	007577			\$700.00		001195	41,645.93	15,141.00	26,504.93
4/3/2017		Range Totals:		\$26,051.00	\$75.00	\$10,985.00					

Year Total:	\$26,051.00	\$75.00	\$10,985.00	\$41,645.93	\$15,141.00	\$26,504.93
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* Paid column reflects the date on which the warrant was cancelled or void.

Page 1 of 1

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Platts, CO, Clerk

0004/0004

Council Chambers
Municipal Building
March 28, 2017

The McAlester Airport Authority met in Regular session on Tuesday March 28, 2017, at 6:00 P.M. after proper notice and agenda was posted March 27, 2017.

Present: Cully Stevens, Robert Karr, Travis Read, Buddy Garvin, Jason Barnett & John Browne
Absent: Weldon Smith
Presiding: John Browne, Chairman

A motion was made by Mr. Read and seconded by Mr. Stevens to approve the following:

- Approval of the Minutes from the March 14, 2017, Regular Meeting of the McAlester Airport Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item B, regarding claims ending March 21, 2017. (*Toni Ervin, Chief Financial Officer*) in the amount of \$ \$ 4,058.86.

There was no discussion, and the vote was taken as follows:

AYE: Trustees Stevens, Karr, Garvin, Barnett, Read & Chairman Browne
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority, Mr. Read moved for the meeting to be adjourned, seconded by Mr. Stevens.

There was no discussion and the vote was taken as follows:

AYE: Trustees Stevens, Karr, Garvin, Barnett, Read & Chairman Browne
NAY: None

Chairman John Browne declared the motion carried.

John Browne, Chairman

ATTEST:

Cora Middleton, Secretary

Council Chambers
Municipal Building
March 28, 2017

The McAlester Public Works Authority met in Regular session on Tuesday March 28, 2017, at 6:00 P.M. after proper notice and agenda was posted March 27, 2017.

Present: Cully Stevens, Robert Karr, Travis Read, Buddy Garvin, Jason Barnett & John Browne
Absent: Weldon Smith
Presiding: John Browne, Chairman

A motion was made by Mr. Karr and seconded by Mr. Stevens to approve the following:

- Approval of the Minutes from the March 14, 2017, Regular Meeting of the McAlester Public Works Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item B, regarding claims ending March 21, 2017. (*Toni Ervin, Chief Financial Officer*) in the amount of \$ 73,449.87.
- Confirm action taken on City Council Agenda Item C, concurrence with the Mayor's appointment of Doug Marchant to the Storm Water Committee for a term to expire May, 2019. (*John Browne, Mayor*)
- Confirm action taken on City Council Agenda Item D, receipt of the Permit No. WL000061170120 from the Oklahoma Department of Environmental Quality (ODEQ) for replacement of 1,740 linear feet of 6" PVC potable water line and all appurtenances to serve the City of McAlester. (*Peter Stasiak, City Manager*)
- Confirm action taken on City Council Agenda Item 2, an Ordinance amending Chapter 106, Article II, Section 106-48. Damaging, Disturbing, etc., System property generally, repealing all conflicting ordinances; providing for a severability clause; and establishing an effective date. (*Toni Ervin, Chief Financial Officer*)

There was no discussion, and the vote was taken as follows:

AYE: Stevens, Karr, Barnett, Garvin, Read & Chairman Browne.
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority. Mr. Karr moved for the meeting to be adjourned, and the motion was seconded by Mr. Stevens.

There was no discussion and the vote was taken as follows:

AYE: Trustees Stevens, Karr, Barnett, Garvin, Read & Chairman Browne.
NAY: None

Chairman Browne declared the motion carried.

ATTEST:

John Browne, Chairman

Cora Middleton, Secretary