



# McAlester City Council

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## NOTICE OF MEETING

### Regular Meeting Agenda

Tuesday, June 28, 2016 – 6:00 pm

McAlester City Hall – Council Chambers  
28 E. Washington

John Browne .....	Mayor
Weldon Smith .....	Ward One
Vacant .....	Ward Two
Travis Read .....	Ward Three
Robert Karr, Vice Mayor .....	Ward Four
Buddy Garvin .....	Ward Five
Jason Barnett .....	Ward Six
Peter J. Stasiak .....	City Manager
William J. Ervin .....	City Attorney
Cora M. Middleton .....	City Clerk

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame.*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

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#### CALL TO ORDER

*Announce the presence of a Quorum.*

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#### INVOCATION & PLEDGE OF ALLEGIANCE

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#### ROLL CALL

**CITIZENS COMMENTS ON NON-AGENDA ITEMS**

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*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

**CONSENT AGENDA**

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*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of Claims for June 8, 2016 through June 21, 2016. *(Toni Ervin, Chief Financial Officer)*
- B. Consider and act upon, authorizing the Mayor to sign an Agreement with Jordan Carris Insurance for Renewal of Excess Worker's Compensation Insurance coverage. The Staff recommendation is for Option 3 at \$55,569.00. *(Toni Ervin, Chief Financial Officer)*
- C. Consider and act upon, authorizing the Mayor to approve and sign a Business Customer Service Agreement between the City of McAlester and U.S. Cellular for wireless telecommunication services and equipment. *(James Stanford, IT Computer Support Specialist)*

**ITEMS REMOVED FROM CONSENT AGENDA**

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**PUBLIC HEARING**

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*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.*

**AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2538 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2015-16; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.**

**SCHEDULED BUSINESS**

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- 1. Discussion and update on the MCC Controls at McAlester Water Treatment Plant. *(Peter Stasiak, City Manager)*

**Executive Summary**

Discussion to include a comparison of 2400V system versus a 480V system.

- 2. Consider and act upon, an Ordinance amending Ordinance No. 2538 which established the budget for fiscal year 2015-16; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, CFO)*

## Executive Summary

Motion to approve the budget amendment ordinance.

3. Discussion and update on Financials. *(Toni Ervin, CFO)*

## Executive Summary

Discussion.

4. Consider and act upon, Amendment No. 9S to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide Additional Construction Inspection for Project 3-40-0057-013-2015 "Replace Existing Drainage Pipe, Damaged Inlets, Lights, Signs, and Connecting Taxiway Pavement". *(Peter Stasiak, City Manager)*

## Executive Summary

Motion to approve Amendment No. 9S to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide Additional Construction Inspection for Project 3-40-0057-013-2015 "Replace Existing Drainage Pipe, Damaged Inlets, Lights, Signs, and Connecting Taxiway Pavement". Not to exceed \$8,850.00.

5. Consider and act upon, accepting Project 3-40-0057-013-2015 "Replace Existing Drainage Pipe, Damaged Inlets, Lights, Signs, and Connecting Taxiway Pavement", completed by Bronze Oak, LLC and authorizing the Mayor to sign the necessary acceptance forms. *(Peter Stasiak, City Manager)*

## Executive Summary

Motion to accept Project 3-40-0057-013-2015 "Replace Existing Drainage Pipe, Damaged Inlets, Lights, Signs, and Connecting Taxiway Pavement" as complete and authorize the Mayor to sign the necessary acceptance forms.

6. Consider and act upon, Amendment No. 10 to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide consulting services, including plans and specifications for Project 3-40-0057-014-2016 "Install New Rotating Beacon and Fencing". *(Peter Stasiak, City Manager, Toni Ervin, CFO)*

## Executive Summary

Motion to approve Amendment No.10 to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide consulting services, including services, including plans and specifications for Project 3-40-0057-014-2016 "Install New Rotating Beacon and Fencing" and acceptance of the fee schedule as per the attached Amendment.

7. Consider and act upon, to authorize a Professional Services Agreement between the City of McAlester and Infrastructure Solutions Group, LLC for construction management and a Resident Project Representative for the Washington Avenue Reconstruction Project. *(Peter Stasiak, City Manager)*

## Executive Summary

Staff recommends authorization of the Professional Services Agreement between the City of McAlester and Infrastructure Solutions Group, LLC for the Washington Avenue Reconstruction Project.

8. General discussion on the Oklahoma State Penitentiary electric chair. *(John Browne, Mayor)*

Executive Summary  
Discussion.

## **NEW BUSINESS**

*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*

## **CITY MANAGER'S REPORT (Peter J. Stasiak)**

- Report on activities for the past two weeks.

## **REMARKS AND INQUIRIES BY CITY COUNCIL**

## **MAYORS COMMENTS AND COMMITTEE APPOINTMENTS**

## **RECESS COUNCIL MEETING**

## **CONVENE AS McALESTER AIRPORT AUTHORITY**

*Majority of a Quorum required for approval*

- Approval of the Minutes from the June 14, 2016, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item A, regarding claims ending June 21, 2016. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item B, authorization for the Mayor to sign an Agreement with Jordan Carris Insurance for Renewal of Excess Worker's Compensation Insurance coverage. The Staff recommendation is for Option 3 at \$55,569.00. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item C, authorizing the Mayor to approve and sign a Business Customer Service Agreement between the City of McAlester and U.S. Cellular for wireless telecommunication services and equipment. *(James Stanford, IT Computer Support Specialist)*
- Confirm action taken on City Council Agenda Item 2, an Ordinance amending Ordinance No. 2538 which established the budget for fiscal year 2015-16; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, CFO)*

- Confirm action taken on City Council Agenda Item 4, Amendment No. 9S to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide Additional Construction Inspection for Project 3-40-0057-013-2015 “Replace Existing Drainage Pipe, Damaged Inlets, Lights, Signs, and Connecting Taxiway Pavement”. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 5, acceptance of Project 3-40-0057-013-2015 “Replace Existing Drainage Pipe, Damaged Inlets, Lights, Signs, and Connecting Taxiway Pavement”, completed by Bronze Oak, LLC and authorizing the Mayor to sign the necessary acceptance forms. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 6, Amendment No. 10 to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide consulting services, including plans and specifications for Project 3-40-0057-014-2016 “Install New Rotating Beacon and Fencing”. *(Peter Stasiak, City Manager)*

#### ADJOURN MAA

#### **CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

*Majority of a Quorum required for approval*

- Approval of the Minutes from the June 14, 2016, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item A, regarding claims ending June 21, 2016. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item B, authorization for the Mayor to sign an Agreement with Jordan Carris Insurance for Renewal of Excess Worker’s Compensation Insurance coverage. The Staff recommendation is for Option 3 at \$55,569.00. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item C, authorization for the Mayor to approve and sign a Business Customer Service Agreement between the City of McAlester and U.S. Cellular for wireless telecommunication services and equipment. *(James Stanford, IT Computer Support Specialist)*
- Confirm action taken on City Council Agenda Item 2, an Ordinance amending Ordinance No. 2538 which established the budget for fiscal year 2015-16; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, CFO)*
- Confirm action taken on City Council Agenda Item 7, authorization of a Professional Services Agreement between the City of McAlester and Infrastructure Solutions Group,

LLC for construction management and a Resident Project Representative for the Washington Avenue Reconstruction Project. *(Peter Stasiak, City Manager)*

#### ADJOURN MPWA

#### **CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the May 24, 2016 Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of June, 2016. *(Toni Ervin, CFO)*

#### ADJOURN MRTA

#### **RECONVENE COUNCIL MEETING**

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#### **EXECUTIVE SESSION**

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*Recess into Executive Session in compliance with Section Title 25 Section 307 B.2 et.seq. Oklahoma Statutes, to wit:*

1. Proposed executive session pursuant to Title 25, Sec. 307 (B) (1), to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: City Manager, Peter Stasiak

#### **RECONVENE INTO OPEN SESSION**

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- Consider and act upon, the City Manager's Contract.

#### **ADJOURNMENT**

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#### **CERTIFICATION**

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*I certify that this Notice of Meeting was posted on this \_\_\_\_\_ day of \_\_\_\_\_ 2016 at \_\_\_\_\_ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

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**Cora M. Middleton, City Clerk**

**CLAIMS FROM**

**June 8, 2016  
Thru  
June 21, 2016**

6/22/2016 9:27 AM  
 PACKET : 14222 14237 14247  
 VENDOR SET: Mult  
 FUND : 01 GENERAL FUND

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 1

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	CAYTLYN SHIELDS	I-201606218715	01 -5544308	CONTRACT LABO CONCESSION LABOR	078928	72.00
	JERRIKA CHINAKA	I-201606218716	01 -5544308	CONTRACT LABO CONCESSION LABOR	078929	16.00
01-A00028	"A" PLUS LAWN SERVICE					
		I-471879	01 -5542308	CONTRACTED SE MOWING CONTRACT	078931	1,250.00
01-A00267	AIRGAS, INC					
		I-9051991746	01 -5543203	REPAIRS & MAI BOTTLE RENTALS	078933	147.44
		I-9052132002	01 -5543203	REPAIRS & MAI BOTTLE RENTALS	078933	132.59
		I-9936711912	01 -5542203	REPAIRS & MAI MO. BOTTLE RNTL-PARK	078933	56.44
		I-9936711912	01 -5543203	REPAIRS & MAI MO. BOTTLE RNTL-POOL	078933	15.44
		I-9936711914	01 -5432202	OPERATING SUP EMS SUPPLIES-OXYGEN	078933	452.77
01-A00362	VYVE BROADBAND					
		I-201606088664	01 -5547328	INTERNET SERV UTIL-INT.SVS-OAK HILL CEMETERY	078797	61.65
		I-201606088664	01 -5542328	INTERNET SERV UTIL-INT.SVS-STIPE CENTER	078797	76.35
		I-201606158699	01 -5542328	INTERNET SERV UTIL-INTERNET SVS-PARKS	078911	75.97
		I-201606158699	01 -5548328	INTERNET SERV UTIL-INTERNET SVS-FAC MAINT.	078911	75.97
		I-201606158699	01 -5865328	INTERNET SERV UTIL-INTERNET SVS-STREETS-T/C	078911	75.96
01-A00751	ATWOODS					
		C-3216/9	01 -5544203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	078935	7.04-
		I-3197/9	01 -5544203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	078935	16.12
		I-3210/9	01 -5544203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	078935	99.98
		I-3211/9	01 -5544203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	078935	159.99
01-B00101	BARCO PRODUCTS INC					
		I-061600592	01 -5542203	REPAIRS & MAI PET LITTER BAGS	078936	224.68
01-B00172	BILLY DALE YOUNG					
		I-471882	01 -5548203	REPAIRS & MAI ELECTRICAL REPAIRS-STIPE	078938	500.00
01-B00423	BOMB DESIGNZ					
		I-0048	01 -5431207	CLOTHING ALLO CLOTHING ALLOWANCE	078939	261.00
01-B00490	BRIGGS PRINTING					
		I-64811	01 -5321332	COMMUNITY SER CHILD ID KITS	078940	326.00
01-B00503	BROKEN ARROW ELECTRIC S					
		C-S2052480.001 CR	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	078941	4.06-
		I-S2052480.002	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	078941	58.40
		I-S2053822.001	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	078941	93.05
		I-S2054508.001	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	078941	38.84
		I-S2055131.001	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	078941	66.20
		I-S2055253.001	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	078941	37.32
01-C00100	CLEET					
		I-201606088667	01 -2100	CLEET PAYABLE CLEET FEES COLLECTED-MAY 2016	078798	6,512.00



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VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00320	CENTERPOINT ENERGY ARKL						
		I-201606088661	01	-5215314	GAS UTILITY UTIL GAS-FIRE STATION #2	078800	34.32
		I-201606088661	01	-5215314	GAS UTILITY UTIL GAS-STIPE CENTER	078800	162.41
01-D00402	DIAMOND TROPHY & ENGRAV						
		I-155100	01	-5542203	REPAIRS & MAI RETIREMENT PLAQUE	078951	54.95
01-D00540	DOLESE BROTHERS						
		I-AG16067940	01	-5865404	STREET REPAIR CRUSHER RUN - ST REPAIRS	078953	1,530.63
		I-AG16068638	01	-5865404	STREET REPAIR CRUSHER RUN - ST REPAIRS	078953	1,138.04
		I-RM16036137	01	-5865218	STREET REPAIR CONCRETE FOR ST REPAIRS	078953	2,289.00
01-D00684	DR. JASON MCELYEA						
		I-016	01	-5432308	CONTRACTED SE EMS CONTRACT SVS-JUNE 2016	078954	1,071.00
01-D00730	DUB ROSS CO., INC						
		I-0098843-IN	01	-5865404	STREET REPAIR STRM DRAIN PIPE-WLKING TR	078955	479.60
01-E00206	EMBLEM ENTERPRISES INC.						
		I-651622	01	-5321207	CLOTHING ALLO PATCHES	078956	460.00
01-E00279	EST, INC.						
		I-37085	01	-5865404	STREET REPAIR TESTING FEES-STREET PROJ	078958	316.00
		I-37090	01	-5865404	STREET REPAIR TESTING FEES-STREET PROJ	078958	447.00
		I-37093	01	-5865404	STREET REPAIR TESTING FEES-STREET PROJ	078958	316.00
		I-37096	01	-5865404	STREET REPAIR TESTING FEES-STREET PROJ	078958	771.00
		I-37100	01	-5865404	STREET REPAIR TESTING FEES-STREET PROJ	078958	155.00
		I-37101	01	-5865404	STREET REPAIR TESTING FEES-STREET PROJ	078958	155.00
		I-37102	01	-5865404	STREET REPAIR TESTING FEES-STREET PROJ	078958	310.00
		I-37103	01	-5865404	STREET REPAIR TESTING FEES-STREET PROJ	078958	310.00
01-F00015	FLEETCOR TECHNOLOGIES						
		I-NP47638939	01	-5321212	FUEL EXPENSE MAY FUEL EXP-POLICE	078961	6,701.71
		I-NP47638939	01	-5431212	FUEL EXPENSE MAY FUEL EXP-FIRE	078961	1,108.07
		I-NP47638939	01	-5542212	FUEL EXPENSE MAY FUEL EXP-PARKS	078961	1,206.72
		I-NP47638939	01	-5547212	FUEL EXPENSE MAY FUEL EXP-CEMETERY	078961	318.17
		I-NP47638939	01	-5548212	FUEL EXPENSE MAY FUEL EXP-FACILITY MAINT.	078961	150.52
		I-NP47638939	01	-5652212	FUEL EXPENSE MAY FUEL EXP-CODES	078961	209.77
		I-NP47638939	01	-5225212	FUEL EXPENSE MAY FUEL EXP-IT	078961	105.13
		I-NP47638939	01	-5322212	FUEL EXPENSE MAY FUEL EXP-ANIMAL CONTROL	078961	291.59
		I-NP47638939	01	-5432212	FUEL EXPENSE MAY FUEL EXP-AMBULANCE	078961	542.28
		I-NP47638939	01	-5544212	FUEL EXPENSE MAY FUEL EXP-SBC	078961	206.60
		I-NP47638939	01	-5865212	FUEL EXPENSE MAY FUEL EXP-STREETS	078961	2,161.90
		I-NP47638939	01	-5653212	FUEL EXPENSE MAY FUEL EXP-SAFETY	078961	78.61
01-F00141	WITMER PUBLIC SAFETY GR						
		I-E1475488	01	-5431207	CLOTHING ALLO CLOTHING ALLOWANCE	078964	333.87
		I-E1475488.001	01	-5431207	CLOTHING ALLO CLOTHING ALLOWANCE	078964	49.98
		I-E1475488.002	01	-5431207	CLOTHING ALLO CLOTHING ALLOWANCE	078964	319.18

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-F00141	WITMER PUBLIC SAFETY GR	continued				
	I-E1475488.003	01 -5431207	CLOTHING ALLO	CLOTHING ALLOWANCE	078964	61.00
	I-E1475488.004	01 -5431207	CLOTHING ALLO	CLOTHING ALLOWANCE	078964	57.18
	I-E1479781	01 -5431207	CLOTHING ALLO	CLOTHING ALLOWANCE	078964	73.84
01-H00075	HARRIS CONSTRUCTION SER					
	I-3233	01 -5865404	STREET REPAIR	ROCK HAULING FEE	078969	6,479.23
01-H00290	HUMPHREY PLUMBING, INC.					
	I-000541	01 -5543203	REPAIRS & MAI	REPAIRS-CHADICK & KOMAR	078971	195.00
01-I00099	IKON OFFICE SOLUTIONS					
	I-28672390	01 -5321308	CONTRACTED SE	COPIER LEASE FEE	078972	490.56
01-I00110	IMPRESS OFFICE SUPPLY					
	I-149	01 -5215202	OPERATING SUP	OFFICE SUPPLIES	078973	5.50
	I-223	01 -5215202	OPERATING SUP	OFFICE SUPPLIES	078973	27.00
01-I00115	INTERMEDIX TECHNOLOGIES					
	I-INVADP118792	01 -5432308	CONTRACTED SE	CONTRACT SVS-FIRE-EMS	078974	2,465.09
01-I00120	TYLER TECHNOLOGIES					
	I-025-158043	01 -5321202	OPERATING SUP	TICKET WRITER PAPER	078975	210.00
	I-025-158414	01 -5225330	DUES & SUBSCR	INCODE ANTIVIRUS RENEWAL	078975	80.00
01-I00140	INDIAN NATION WHOLESALE					
	I-6512777	01 -5544202	OPERATING SUP	CONCESSION SUPPLIES	078976	524.74
	I-6519408	01 -5544202	OPERATING SUP	CONCESSION SUPPLIES	078976	169.32
01-J00110	JACKIE BRANNON CORR. CT					
	I-20160326	01 -5547203	REPAIRS & MAI	MONTHLY INMATE FEES	078977	119.85
	I-20160328	01 -5542308	CONTRACTED SE	MONTHLY INMATE FEES	078977	35.32
01-J00121	JAMESCO ENTERPRISES, LL					
	I-13510	01 -5542203	REPAIRS & MAI	JANITORIAL SUPPLIES	078978	1,084.15
01-J00338	JOB CONSTRUCTION CO INC					
	I-33358	01 -5865218	STREET REPAIR	STREET REPAIRS-ASPHALT	078979	1,348.73
	I-33359	01 -5865218	STREET REPAIR	STREET REPAIRS-ASPHALT	078979	1,272.57
	I-33360	01 -5865218	STREET REPAIR	STREET REPAIRS-ASPHALT	078979	823.20
	I-33361	01 -5865218	STREET REPAIR	STREET REPAIRS-ASPHALT	078979	827.40
	I-33362	01 -5865218	STREET REPAIR	ASPHALT FOR STREET REPAIR	078979	968.10
01-K00159	BSN SPORTS					
	I-9790226	01 -5542203	REPAIRS & MAI	BASKETBALL GOAL RIMS	078980	432.87
01-L00380	LOCKE SUPPLY CO.					
	I-28788415-00	01 -5548203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	078987	22.53
	I-28855014-00	01 -5548203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	078987	171.00

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-L00380	LOCKE SUPPLY CO.	continued				
	I-28855297-00	01	-5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	078987	87.60
01-L00428	LOWE'S CREDIT SERVICES					
	I-02206	01	-5865218	STREET REPAIR MISC REPAIR & MAINT ITEMS	078988	26.58
	I-06882	01	-5431202	OPERATING SUP MISC REPAIR & MAINT ITEMS	078988	15.67
	I-09043	01	-5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	078988	189.05
	I-15-02156	01	-5321316	REPAIRS & MAI OPERATING SUPPLIES-JAIL	078988	172.23
	I-88209600	01	-5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	078988	73.07
	I-902291	01	-5865218	STREET REPAIR MISC REPAIR & MAINT ITEMS	078988	21.83
	I-909970	01	-5544203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	078988	284.05
01-M00336	MIKE CANIGLIA					
	I-201606218717	01	-5431331	EMPLOYEE TRAV TRAVEL EXP-OSFA CONF.	078991	324.36
01-M00487	MILLER OFFICE EQUIPMENT					
	I-MCA382358	01	-5215312	EQUIPMENT REN MONTHLY COPIER SVS FEE	078992	95.40
01-M00570	MOORE MEDICAL CORP.					
	I-99083162	01	-5432204	SMALL TOOLS EMS SUPPLIES	078994	856.97
	I-99084473	01	-5432204	SMALL TOOLS EMS SUPPLIES	078994	119.85
01-M00715	MUSKOGEE COMMUNICATIONS					
	I-001313	01	-5321316	REPAIRS & MAI RADIO REPAIR-VIRDEN	078996	102.00
01-MC0140	MCALESTER PAINT & SUPPL					
	I-00115853	01	-5543206	CHEMICALS CHEMICALS FOR POOLS	078998	916.90
	I-0016162	01	-5543206	CHEMICALS CHEMICALS FOR POOLS	078998	165.48
01-MC0169	MCALESTER REGIONAL HOSP					
	I-CITYLAB5.31.16	01	-5653348	DRUG TESTING/ DRUG TESTING-NEW HIRES	078999	1,453.00
	I-CITYOFMC5.31.16	01	-5653348	DRUG TESTING/ MISC DRUG TESTS	079000	33.00
01-MC0226	MC DONALDS RESTURANT					
	I-0013	01	-5321202	OPERATING SUP MEALS FOR PRISONERS	079001	10.38
01-N00137	NATIONAL PEN COMPANY					
	C-626384	01	-5653202	OPERATING SUP PROMOTIONAL SUPPLIES	079002	27.00-
	I-108706664	01	-5653202	OPERATING SUP PROMOTIONAL SUPPLIES	079002	216.90
01-N00250	MCALESTER NEWS CAPITAL					
	I-229	01	-5101202	OPERATING SUP PUBLICATION FEES	079003	125.00
	I-300007991	01	-5652317	ADVERTISING & PUBLICATION FEE	079003	135.81
	I-300008315	01	-5101350	ELECTIONS COUNCIL PUBLICATIONS	079003	167.30
	I-300008397	01	-5101350	ELECTIONS COUNCIL PUBLICATIONS	079003	114.80
	I-MAY2016	01	-5653317	ADVERTISING & JOB POSTING ADS	079003	73.44
	I-MAY2016A	01	-5653317	ADVERTISING & JOB POSTING ADS	079003	112.00
01-O00075	O'REILLY AUTO PARTS					

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 FUND : 01 GENERAL FUND

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000075	O'REILLY AUTO PARTS		continued			
		I-379966	01 -5431203	REPAIRS & MAI MISC REPAIR PARTS	079006	92.21
01-000082	OAKLEY					
		I-739653167	01 -5431207	CLOTHING ALLO UNIFORM ALLOWANCE	079007	27.39
		I-739653654	01 -5431207	CLOTHING ALLO CLOTHING ALLOWANCE	079007	110.00
		I-739653654	01 -5431207	CLOTHING ALLO UNIFORM ALLOWANCE	079007	399.00
01-000219	OKLA BUREAU OF NARCOTIC					
		I-201606088666	01 -2103	OBN PAYABLE ( OBN FEES COLLECTED-MAY 2016	078803	123.86
01-000427	OKLA UNIFORM BUILDING C					
		I-15-01633	01 -5652336	FEES BLDG PERMIT FEES-MAY 2016	078804	80.00
01-000595	OSBI					
		I-201606088668	01 -2101	AFIS PAYABLE AFIS PAYABLE	078805	3,567.68
		I-201606088668	01 -2102	FORENSICS PAY FORENSIC PAYABLE	078805	3,473.55
		I-201606088668	01 -2106	OSBI-LAB FEE LAB PAYABLE	078805	194.38
01-P00242	PETER STASIAK					
		I-201606088670	01 -5210331	EMPLOYEE TRAV TRAVEL REIMB-ALFA QRTLY MTNG	078806	154.53
01-P00337	PITTS COUNTY CRIMINAL J					
		I-201606208707	01 -5213335	COUNTY INCARC INCARCERATION FEES-APRIL 2016	079012	9,504.00
01-P00510	PRO-KIL, INC					
		I-162171	01 -5542308	CONTRACTED SE MONTHLY PEST CONTROL	079013	68.00
		I-162172	01 -5542308	CONTRACTED SE MONTHLY PEST CONTROL	079013	106.00
		I-162322	01 -5542308	CONTRACTED SE PEST CONTROL-STIPE CNTR	079013	126.00
		I-162384	01 -5543203	REPAIRS & MAI PEST CONTROL-HUTCHISON	079013	126.00
01-P00560	PUBLIC SERVICE/AEP					
		I-201606088663	01 -5215313	ELECTRIC UTIL UTIL-ELECTRIC-STREET LIGHTS	078807	11,583.47
		I-201606088663	01 -5215313	ELECTRIC UTIL UTIL-ELECTRIC-LIBRARY	078807	2,564.00
		I-201606158698	01 -5215313	ELECTRIC UTIL UTIL ELEC-GENERAL	078913	10,288.56
01-R00187	RECREONICS, INC.					
		I-724256	01 -5543203	REPAIRS & MAI POOL SWEEPER W/CART	079018	2,442.35
01-R00210	RED RIVER SPECIALIST, I					
		I-5519*57	01 -5865218	STREET REPAIR STUMP KILLER-30 GAL	079019	765.60
01-R00528	ROWDY WAYNE GIVENS					
		I-179516	01 -5542316	REPAIRS & MAI CHADICK PAV. ROOF REPAIR	079021	2,550.00
01-R00549	CLINT W. ROBERTS, DBA R					
		I-1006	01 -5652318	ABATEMENTS CONTRCT ABATEMENT MOWING	079022	855.00
01-S00060	SANDERS NURSERY					

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-S00060	SANDERS NURSERY	continued				
	I-522584	01	-5542358	TREE BOARD/TR LAND SCAPING MATERIALS	079023	589.60
01-S00184	SECURITY BANK CARD CENT					
	I-201606158700	01	-5542331	EMPLOYEE TRAV UTIL-P-CARD-TRVL EXP-POOL TRN	078914	206.21
	I-201606158700	01	-5213331	EMPLOYEE TRAV UTIL-PCARD-TRVL EXP-OMCCA CONF	078914	461.83
	I-201606158700	01	-5212202	OPERATING SUP UTIL-PCARD-PROMO-FED BLDG PIC	078914	55.63
	I-201606158700	01	-5431202	OPERATING SUP UTIL-PCARD-SAFETY SUPPLIES	078914	133.95
	I-201606158700	01	-5431331	EMPLOYEE TRAV UTIL-PCARD-TRVL EXP-SAFETY SUP	078914	7.27
01-S00190	SECURITY SYS. & ENG. IN					
	I-30816	01	-5544308	CONTRACT LABO SECURITY MONITORING FEE	079024	60.00
01-S00329	SHRED-IT US JV LLC dba					
	I-9411002821	01	-5212308	CONTRACTED SE RECORDS PURGE	079027	1,759.38
01-S00643	SPECIAL OPS UNIFORMS, I					
	I-767587	01	-5431207	CLOTHING ALLO UNIFORM ALLOWANCE	079029	522.91
	I-769317	01	-5431207	CLOTHING ALLO UNIFORM ALLOWANCE	079029	258.48
01-S00726	STAPLES ADVANTAGE					
	I-15.02185	01	-5320121	GRANT- DOJ MA REMOVEABLE HARD DRIVE	079031	59.99
	I-330 400 3653	01	-5225202	OPERATING SUP OFFICE SUPPLIES	079031	229.99
	I-330 400 3654	01	-5653202	OPERATING SUP OFFICE SUPPLIES	079031	18.58
	I-330 400 3655	01	-5544202	OPERATING SUP OFFICE SUPPLIES	079031	284.52
	I-330 400 3658	01	-5101202	OPERATING SUP OFFICE SUPPLIES	079031	713.60
	I-330 400 3659	01	-5210202	OPERATING SUP OFFICE SUPPLIES	079031	22.31
	I-330 520 9312	01	-5101202	OPERATING SUP OFFICE SUPPLIES	079031	299.10
	I-330 520 9313	01	-5211202	OPERATING SUP OFFICE SUPPLIES	079031	84.07
	I-330 520 9315	01	-5210202	OPERATING SUP OFFICE SUPPLIES	079031	113.80
01-T00010	T. H. ROGERS LUMBER CO.					
	C-520713 CR	01	-5542203	REPAIRS & MAI REPAIR ITEMS-CHADICK PAV	079034	103.63-
	I-520393	01	-5865218	STREET REPAIR FORMING MATERIALS	079034	105.94
	I-520393	01	-5865218	STREET REPAIR FORMING MATERIALS	079034	11.40
	I-520638	01	-5542203	REPAIRS & MAI REPAIR ITEMS-CHADICK	079034	1,726.40
	I-520651	01	-5865218	STREET REPAIR FORMING MATERIALS	079034	123.72
01-T00032	TASER INTERNATIONAL					
	I-SI1440211	01	-5321202	OPERATING SUP TASERS & BATTERIES	079035	2,473.75
01-T00429	THOMAS J DAVIS					
	I-201606228720	01	-5544308	CONTRACT LABO UMPIRE FEES-12 GAMES	079037	300.00
01-T00439	TODD HOUSE					
	I-201606228719	01	-5544308	CONTRACT LABO UMPIRE FEES-4 GAMES	079038	100.00
01-U00020	UNITED STATES CELLULAR					
	I-201606088665	01	-5215315	TELEPHONE UTI UTIL-CELL PHONE - GENERAL	078812	1,890.26

01-W00381 WILLIAM D ROBERTSON  
I-201606228721

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	JIMMY PINK	I-201606218718	02 -5975207	CLOTHING ALLO JIMMY PINK: REIMB BOOT ALLOW	078930	87.59
01-A00267	AIRGAS, INC					
		I-9936711913	02 -5973203	REPAIRS & MAI MONTHLY BOTTLE RENTAL	078933	112.88
01-A00362	VYVE BROADBAND					
		I-201606158699	02 -5973328	INTERNET SERV UTIL-INTERNET SVS-E WATER PLNT	078911	66.35
01-A00751	ATWOODS					
		I-3186/9	02 -5975207	CLOTHING ALLO BOOT ALLOWANCE-B.THOMPSON	078935	85.48
01-B00503	BROKEN ARROW ELECTRIC S					
		I-S2054550.001	02 -5973203	REPAIRS & MAI REPAIR & MAINT ITEMS	078941	109.52
01-C00271	CBSA (CREDIT BUREAU SER					
		I-201606208706	02 -2512	CBSA COLLECTI COL. FEES-UB&C-MAY 2016-#5782	078943	7.81
01-C00320	CENTERPOINT ENERGY ARKL					
		I-201606088661	02 -5267314	GAS UTILITY UTIL GAS-301 E. POLK AVENUE	078800	54.10
01-D00010	D & R ELECTRIC, INC					
		I-4979	02 -5973401	CAPITAL OUTLA ELEC KATY LIFT STATION	078944	2,149.55
		I-4980	02 -5973316	REPAIRS & MAI ELECTRICAL REPAIRS	078944	1,540.80
01-D00322	DEPT. OF ENVIR. QUALITY					
		I-5500216060195104	02 -5975329	DEQ FEES WATER LICENSE RENEWAL FEE	078945	46.00
		I-5500216060197999	02 -5973329	DEQ FEES WASTEWATER LIC RENEW FEE	078946	46.00
		I-55028571	02 -5973329	DEQ FEES YRLY NPDES FEES - WWM	078947	15,676.38
		I-55028572	02 -5973329	DEQ FEES YRLY NPDES FEES - WWM	078948	7,819.10
		I-55028573	02 -5974329	DEQ FEES YRLY NPDES / WTR FEES	078949	1,708.16
		I-55366574	02 -5974329	DEQ FEES YRLY NPDES / WTR FEES	078950	7,218.68
01-E00279	EST, INC.					
		I-37089	02 -5871302	CONSULTANTS TESTING FEE-CANAL PROJ	078958	1,481.50
		I-37091	02 -5871302	CONSULTANTS TESTING FEE-CANAL PROJ	078958	1,245.50
01-F00015	FLEETCOR TECHNOLOGIES					
		I-NP47638940	02 -5216212	FUEL EXPENSE MAY FUEL EXP-UTIL BILLING	078962	532.47
		I-NP47638940	02 -5864212	FUEL EXPENSE MAY FUEL EXP-SANITATION	078962	303.79
		I-NP47638940	02 -5871212	FUEL EXPENSE MAY FUEL EXP-ENGINEERING	078962	90.09
		I-NP47638940	02 -5973212	FUEL EXPENSE MAY FUEL EXP-WWT	078962	497.79
		I-NP47638940	02 -5975212	FUEL EXPENSE MAY FUEL EXP-UTM	078962	1,331.36
01-F00037	FASTENAL					
		I-OKMCA143617	02 -5973203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	078963	48.55
		I-OKMCA146904	02 -5973203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	078963	125.91
01-F00251	FORT COBB FUEL AUTHORIT					

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-F00251	FORT COBB FUEL AUTHORIT	continued				
	I-201606088662	02 -5267314	GAS UTILITY	UTIL-GAS-HEREFORD LANE	078802	65.03
01-H00016	HD SUPPLY WATERWORKS, L					
	I-F566393	02 -5975211	WATER METERS	WATER METERS	078968	580.00
01-H00215	HOLLOWAY, UPDIKE AND BE					
	I-NO.3A	02 -5871302	CONSULTANTS	CONSULTANT FEE-AMR/AMI SY	078970	8,550.00
01-H00290	HUMPHREY PLUMBING, INC.					
	I-001977	02 -5975236	WATER MAIN RE	MOVE PRIVATE WATER LINE	078971	290.00
01-I00110	IMPRESS OFFICE SUPPLY					
	I-202	02 -5216202	OPERATING SUP	DISCONNECT NOTICES	078973	244.97
01-J00121	JAMESCO ENTERPRISES, LL					
	I-13492	02 -5975202	OPERATING SUP	JANITORIAL SUPPLIES	078978	84.50
01-K00210	KIAMICHI ELECTRIC COOP.					
	I-201606158697	02 -5267313	ELECTRIC UTIL	UTIL ELEC-UTM-HEREFORD LANE	078912	523.18
01-K00225	KI BOIS COMMUNITY ACTIO					
	I-5/31/2016	02 -5866307	CONTRACTED RE	RECYCLING CENTER LABOR	078982	1,890.00
01-L00380	LOCKE SUPPLY CO.					
	I-28839422-00	02 -5216202	OPERATING SUP	PUMPS FOR METER READERS	078987	355.48
01-L00454	LUM'S SALES & SERVICE					
	I-31419	02 -5975339	VEHICLE/EQUIP	120# AIR GREASE GUN-UTM	078989	1,159.71
01-MC0140	MCALESTER PAINT & SUPPL					
	I-00116132	02 -5216202	OPERATING SUP	SAFETY PAINT	078998	207.84
01-P00560	PUBLIC SERVICE/AEP					
	I-201606088663	02 -5267313	ELECTRIC UTIL	UTIL-ELECTRIC-RECYCLE CENTER	078807	71.22
	I-201606208705	02 -5267313	ELECTRIC UTIL	UTIL-ELECTRIC-MPWA	079015	27,250.32
01-S00216	SEVERN TRENT ENV SVS.,					
	I-1-2517-0616-OP-134	02 -5975308	CONTRACTED SE	UTM MANAGEMENT FEE	079025	7,811.25
	I-125170616QP134647	02 -5974302	CONSULTANTS	OPERATIONAL SVS FOR WTP	079025	103,702.75
01-S00234	SHARE CORPORATION					
	I-951764	02 -5975230	SEWER MAIN RE	SEWER LINE MAINT ITEMS	079026	3,276.44
01-S00580	AT & T					
	I-201606088660	02 -5267315	TELEPHONE UTI	UTIL-TELEPHONE-MPWA	078810	5,995.76
	I-201606158696	02 -5267315	TELEPHONE UTI	UTIL TEL-DATA LINE	078916	330.00
01-S00704	SPROCKET WIRELESS (AKA					



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VENDOR SET: Mult
FUND        : 02      MPWA

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VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-S00704	SPROCKET WIRELESS (AKA	continued					
	I-000570078	02	-5973328	INTERNET SERV UTIL-INTERNET SVS-W WWM PLANT		078811	88.02
01-T00052	TECHNICAL PROGRAMMING S						
	I-97101	02	-5216336	FEES	UB&C MAILING FEE	079036	16.02
	I-97101	02	-5216317	POSTAGE	UB&C MAILING FEE-POSTAGE	079036	36.43
01-T00630	TWIN CITIES READY MIX,						
	I-127321	02	-5975218	STREET REPAIR CONCRETE FOR REPAIRS		079039	235.00
	I-127441	02	-5975218	STREET REPAIR CONCRETE FOR REPAIRS		079039	163.50
	I-127554	02	-5975218	STREET REPAIR CONCRETE FOR REPAIRS		079039	2,180.00
	I-127638	02	-5975218	STREET REPAIR CONCRETE FOR WTR BREAKS		079039	470.00
	I-127639	02	-5975218	STREET REPAIR CONCRETE FOR REPAIRS		079039	2,071.00
	I-127741	02	-5975218	STREET REPAIR CONCRETE FOR REPAIRS		079039	2,180.00
01-U00020	UNITED STATES CELLULAR						
	I-201606088665	02	-5267315	TELEPHONE UTI UTIL-CELL PHONE - MPWA		078812	732.05
01-U00100	UNIFIRST HOLDINGS, L.P.						
	I-8241283280	02	-5267207	CLOTHING ALLO CLOTHING ALLOWANCE-UTM		079040	16.00
	I-8241283686	02	-5267207	CLOTHING ALLO CLOTHING ALLOWANCE		079040	6.54
	I-8241283687	02	-5267207	CLOTHING ALLO CLOTHING ALLOWANCE		079040	4.34
	I-8241283689	02	-5267207	CLOTHING ALLO CLOTH/ALLOW-WWT		079040	18.13
	I-8241285182	02	-5267207	CLOTHING ALLO CLOTHING ALLOWANCE-UTM		079040	16.00
	I-8241285581	02	-5267207	CLOTHING ALLO CLOTHING ALLOWANCE		079040	6.54
	I-8241285588	02	-5267207	CLOTHING ALLO CLOTHING ALLOWANCE		079041	4.34
	I-8241285590	02	-5267207	CLOTHING ALLO CLOTH/ALLOW-WWT		079041	18.13
01-U00128	UNITED PACKAGING & SHIP						
	I-185961	02	-5973304	LAB TESTING	SHIPPING FEES - WWT	079042	29.88
	I-185964	02	-5973304	LAB TESTING	SHIPPING FEES - WWT	079042	36.31
				FUND	02	MPWA	TOTAL:
							213,102.04

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VENDOR SET: Mult

FUND : 03 AIRPORT AUTHORITY

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-F00015	FLEETCOR TECHNOLOGIES					
		I-NP47638940	03 -5876212	FUEL EXPENSE MAY FUEL EXP-AIRPORT	078962	240.47
01-U00020	UNITED STATES CELLULAR					
		I-201606088665	03 -5876315	TELEPHONE UTI UTIL-CELL PHONE - AIRPORT	078812	28.01
01-U00100	UNIFIRST HOLDINGS, L.P.					
		I-8241283686	03 -5876207	CLOTHING ALLO CLOTH/ALLOW-AIRPORT	079040	4.40
		I-8241285587	03 -5876207	CLOTHING ALLO CLOTH/ALLOW-AIRPORT	079040	4.40
				FUND 03 AIRPORT AUTHORITY	TOTAL:	277.28

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VENDOR SET: Mult

FUND : 05 PARKING AUTHORITY

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-P00560	PUBLIC SERVICE/AEP					
		I-201606088663	05 -5218313	ELECTRIC UTIL UTIL-ELEC-PARKING AUTHORITY	078807	122.39
				FUND 05 PARKING AUTHORITY	TOTAL:	122.39

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FUND	08	NUTRITION	TOTAL:	1,238.75
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VENDOR SET: Mult
FUND        : 24      AIRPORT GRANT

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-B00507	BRONZE OAK LLC					
	I-PAY APP #4 C/O	24 -5876406	REHAB TAXIWAY CHG ORDER-AIRPORT PJ		078942	11,179.95
	I-PAY APP. 3	24 -5876406	REHAB TAXIWAY REHAB TAXIWAY DRAINAGE		078942	81,895.05
	I-PAY APP. 4	24 -5876406	REHAB TAXIWAY REHAB TAXIWAY DRAINAGE		078942	19,816.15
01-L00220	LBR, INC.					
	I-5162	24 -5876401	CAPITAL OUTLA CONSULTING FEE-AIRPORT		078986	21,694.00
	I-5162A	24 -5876401	CAPITAL OUTLA INSPECTION FEES		078986	8,850.00
	FUND	24	AIRPORT GRANT		TOTAL:	143,435.15

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 FUND : 27 TOURISM FUND

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VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-B00490	BRIGGS PRINTING						
		I-06072016	27	-5655318	PRINTING	078940	45.00
		I-64698-2	27	-5655318	PRINTING	078940	1,121.00
01-E00417	RAINBOW FIREWORKS, INC						
		I-AB230007	27	-5655348	FESTIVAL/JULY JULY 4TH FIREWORKS	078960	12,000.00
01-F00015	FLEETCOR TECHNOLOGIES						
		I-NP47638939	27	-5655212	FUEL EXPENSE MAY FUEL EXP-TOURISM	078961	51.17
01-000414	OKLA TAX COMMISSION-AUT						
		I-15-02239	27	-5655202	OPERATING SUP TAG & TITLE FEE	079009	39.00
01-000589	ORIENTAL TRADING CO.						
		I-678269415	27	-5655317	ADVERTISING TOURISM EXP-OML CONF	079010	140.39
01-S00184	SECURITY BANK CARD CENT						
		I-201606158700	27	-5655331	TRAVEL & TRAI UTIL-PCARD-TRVL EXP-OITA CONF	078914	447.32
01-S00443	SOUTHEAST EXPO CENTER						
		I-6-17-16	27	-5655214	TOURISM EXPEN EXPO RENTAL-IMPACT	079033	125.00
01-U00020	UNITED STATES CELLULAR						
		I-201606088665	27	-5655315	TELEPHONE UTI UTIL-CELL PHONE-TOURISM	078812	53.01
01-W00040	WALMART COMMUNITY BRC						
		I-07734	27	-5655202	OPERATING SUP SMALL DESK & MISC ITEMS	079043	31.38
					FUND 27 TOURISM FUND	TOTAL:	14,053.27

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FUND	28	SE EXPO CENTER	TOTAL:	4,283.38
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 FUND : 29 E-911

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00146	CANADIAN VALLEY TELEPHO					
		I-1974SZ00801.043	29 -5324315	TELEPHONE UTI UTIL-TEL-911 CO TRUNK LINE	078799	113.36
01-C00856	CROSS TELEPHONE					
		I-00011741	29 -5324315	TELEPHONE UTI UTIL-TEL-911 CO TRUNK LINE	078801	468.40
01-L00084	LANGUAGE LINE SERVICES					
		I-3848630	29 -5324202	OPERATING SUP TRANSLATION SVS-911 CALLS	078985	11.70
01-000276	OKLA DEPT OF PUBLIC SAF					
		I-04-1614596	29 -5324308	CONTRACTED SE TELETYPE RENTAL	079008	350.00
01-P00552	PUBLIC SAFETY GROUP					
		I-2891	29 -5324202	OPERATING SUP 911 TRAINING	079014	359.00
01-S00184	SECURITY BANK CARD CENT					
		I-201606158700	29 -5324202	OPERATING SUP UTIL-PCARD-OPERATING SUPPLIES	078914	148.85
01-S00580	AT & T					
		I-201606088658	29 -5324315	TELEPHONE UTI UTIL-TELEPHONE-E911 WIRELESS	078808	228.36
		I-201606158695	29 -5324401	CAPITAL OUTLA UTIL TEL-EQUIPMENT LEASE	078915	2,403.33
01-S00726	STAPLES ADVANTAGE					
		I-0733	29 -5324202	OPERATING SUP OFFICE & DISPATCH CHAIRS	079031	499.83
		I-330 400 3660	29 -5324202	OPERATING SUP OFFICE SUPPLIES	079031	16.08
01-U00020	UNITED STATES CELLULAR					
		I-201606088665	29 -5324315	TELEPHONE UTI UTIL-ICELL PHONE-E-911	078812	28.01
01-W00040	WALMART COMMUNITY BRC					
		I-61600816443	29 -5324202	OPERATING SUP MISC OPERATING SUPPLIES	079044	116.94
				FUND 29 E-911	TOTAL:	4,743.86



PACKET : 14222 14237 14247  
VENDOR SET: Mult  
FUND : 30 ECONOMIC DEVELOPMENT

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-F00015	FLEETCOR TECHNOLOGIES					
		I-NP47638939	30 -5652212	FUEL EXPENSE MAY FUEL EXP-ECON. DEV.	078961	27.09
01-S00184	SECURITY BANK CARD CENT					
		I-201606158700	30 -5652331	EMPLOYEE TRAV UTIL-PCARD-TRVL EXP-MULLINS	078914	45.00
		I-201606158700	30 -5652202	OPERATING SUP UTIL-PCARD-OFFICE SUPPLIES	078914	13.00
		I-201606158700	30 -5652331	EMPLOYEE TRAV UTIL-PCARD-TRVL EXP-ECON DEV	078914	1,039.02
		I-201606158700	30 -5652350	BUSINESS DEVE UTIL-PCARD-TRVL EXP-OK JOBS	078914	291.54
				FUND 30 ECONOMIC DEVELOPMENT	TOTAL:	1,415.65

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VENDOR SET: Mult

FUND : 32 GRANTS &amp; CONTRIBUTIONS

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-E00415	EXTREME INFLATABLES, IN	I-10808	32 -5215306	EXPENSE FOR J JULY 4TH INFLATABLES	078959	5,390.00
01-L00428	LOWE'S CREDIT SERVICES	I-14475	32 -5215224	ARCHERY PARK ARCHERY PARK SIGN ITEMS	078988	496.23
01-S00947	SUNSET BAND	I-6-20-16 INVOICE	32 -5215306	EXPENSE FOR J BAND FOR JULY 4TH EVENT	079032	450.00
01-W00040	WALMART COMMUNITY BRC	I-004962	32 -5215209	POLICE DONATI FIRING RANGE SUPPLIES	079043	56.00
		I-02822	32 -5215209	POLICE DONATI FIRING RANGE SUPPLIES	079043	129.57
		I-04961	32 -5215209	POLICE DONATI FIRING RANGE SUPPLIES	079043	2,303.99
			FUND 32	GRANTS & CONTRIBUTIONS	TOTAL:	8,825.79

PACKET : 14222 14237 14247  
VENDOR SET: Mult  
FUND : 33 CDBG GRANTS FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-M00488	MILLIE VANCE INC					
	I-2015CDBG		33 -5971517	2015 CDBG PRO 2105 CDBG CONSULTANT FEE	078993	5,000.00
				FUND 33 CDBG GRANTS FUND	TOTAL:	5,000.00

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 VENDOR SET: Mult  
 FUND : 35 FLEET MAINTENANCE

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-A00215	ADVANCE AUTO PARTS					
	C-025803	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	078932	70.32-
	C-201606228722	35	-5862203	REPAIRS & MAI CREDIT TO CORRECT POSTING ERRO	078932	67.26-
	C-8117615974961	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	078932	17.98-
	I-025762	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	078932	43.64
	I-025779	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	078932	70.32
	I-025839	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	078932	18.13
	I-025941	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	078932	5.49
	I-8117615881365	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	078932	93.83
	I-8117615881367	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	078932	89.90
	I-8117615981377	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	078932	160.18
	I-8117616275109	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	078932	59.89
01-B00150	BEALES GOODYEAR TIRES					
	I-1-GS27968	35	-5862203	REPAIRS & MAI TIRE FOR S-53	078937	615.41
	I-1-GS27982	35	-5862203	REPAIRS & MAI TIRES FOR UO-7337	078937	325.32
	I-1-GS27983	35	-5862203	REPAIRS & MAI REPAIR PARTS	078937	294.58
01-F00015	FLEETCOR TECHNOLOGIES					
	I-NP47638939	35	-5862212	FUEL EXPENSE MAY FUEL EXP-FLEET MAINT.	078961	73.41
01-F00305	FRONTIER EQUIP. SALES,					
	I-160610MCA	35	-5862203	REPAIRS & MAI PARTS-UTM FLUSH TRUCK	078965	59.28
01-G00490	GRISSOM IMPLEMENT INC					
	I-558115	35	-5862203	REPAIRS & MAI MISC REPAIR ITEMS	078967	28.15
01-K00205	KIAMICHI AUTOMOTIVE WHO					
	I-024906	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078981	50.58
	I-025217	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078981	9.09
	I-025295	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078981	8.84
	I-025366	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078981	18.31
	I-025546	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078981	16.99
	I-025583	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078981	1.99
	I-025629	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078981	109.85
	I-025636	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078981	33.94
01-K00270	KIRBY-SMITH MACHINERY,					
	I-P06545	35	-5862203	REPAIRS & MAI HYDRAULIC FILTERS-GRADALL	078983	120.42
01-MC0045	MCCRAYS MANUFACTURING					
	I-7627	35	-5862203	REPAIRS & MAI MISC TRAILER PARTS	078997	17.90
	I-7632	35	-5862203	REPAIRS & MAI MISC TRAILER PARTS	078997	12.80
01-N00271	FREEDOM FORD INC					
	I-171965	35	-5862203	REPAIRS & MAI MISC PARTS AND MAINT	079004	42.95
01-O00075	O'REILLY AUTO PARTS					
	C-0230-384606	35	-5862203	REPAIRS & MAI REPAIR PARTS	079005	28.88-

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 FUND : 35 FLEET MAINTENANCE

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-000075	O'REILLY AUTO PARTS	continued				
		C-0230-387100	35 -5862203	REPAIRS & MAI REPAIR PARTS	079005	13.78-
		I-0230-383345	35 -5862203	REPAIRS & MAI REPAIR PARTS	079005	33.90
		I-0230-383543	35 -5862203	REPAIRS & MAI REPAIR PARTS	079005	6.50
		I-0230-384205	35 -5862203	REPAIRS & MAI REPAIR PARTS	079005	14.44
		I-0230-384553	35 -5862203	REPAIRS & MAI REPAIR PARTS	079005	228.89
		I-0230-384745	35 -5862203	REPAIRS & MAI REPAIR PARTS	079005	24.04
		I-0230-384774	35 -5862203	REPAIRS & MAI REPAIR PARTS	079005	29.30
		I-0230-385077	35 -5862203	REPAIRS & MAI REPAIR PARTS	079005	168.89
		I-0230-385428	35 -5862203	REPAIRS & MAI REPAIR PARTS	079005	15.29
		I-0230-385454	35 -5862203	REPAIRS & MAI REPAIR PARTS	079005	7.33
		I-0230-385455	35 -5862203	REPAIRS & MAI REPAIR PARTS	079005	27.70
		I-0230-386044	35 -5862203	REPAIRS & MAI REPAIR PARTS	079005	11.41
		I-0230-386164	35 -5862203	REPAIRS & MAI REPAIR PARTS	079005	18.26
		I-0230-386586	35 -5862203	REPAIRS & MAI REPAIR PARTS	079006	14.06
		I-0230-386663	35 -5862203	REPAIRS & MAI REPAIR PARTS	079006	44.19
		I-0230-386666	35 -5862203	REPAIRS & MAI REPAIR PARTS	079006	8.74
		I-0230-386871	35 -5862203	REPAIRS & MAI REPAIR PARTS	079006	32.04
		I-0230-386871	35 -5862203	REPAIRS & MAI REPAIR PARTS	079006	39.94
		I-0230-386951	35 -5862203	REPAIRS & MAI REPAIR PARTS	079006	38.70
		I-0230-387060	35 -5862203	REPAIRS & MAI REPAIR PARTS	079006	10.19
		I-0230-387082	35 -5862203	REPAIRS & MAI REPAIR PARTS	079006	11.99
		I-0230-387230	35 -5862203	REPAIRS & MAI REPAIR PARTS	079006	199.94
01-P00329	PITSTOP POP A LOCK					
	I-6768		35 -5862203	REPAIRS & MAI KEYS AND MISC ITEMS	079011	40.00
01-R00090	RAM INC					
	I-POS000343		35 -5862203	REPAIRS & MAI PROPANE FOR FLEET SHOP	079017	24.00
01-R00405	RIVERSIDE AUTO PLEX					
	I-CHCS170677		35 -5862203	REPAIRS & MAI OIL CHANGES ON NEW VEH	079020	17.60
	I-CHCS170824		35 -5862203	REPAIRS & MAI OIL CHANGES ON NEW VEH	079020	40.47
01-S00234	SHARE CORPORATION					
	I-949783		35 -5862203	REPAIRS & MAI FL MAINT SHOP SUPPLIES	079026	586.23
01-S00710	STANDARD MACHINE LLC					
	I-246057		35 -5862203	REPAIRS & MAI MISC REPAIRS	079030	117.12
01-U00020	UNITED STATES CELLULAR					
	I-201606088665		35 -5862315	TELEPHONE UTI UTIL-CELL PHONE-FLEET MAINT.	078812	62.41
01-U00100	UNIFIRST HOLDINGS, L.P.					
	I-8241283688		35 -5862207	CLOTHING ALLO CLOTH/ALLOW- FLEET	079040	2.79
	I-8241285589		35 -5862207	CLOTHING ALLO CLOTH/ALLOW- FLEET	079041	2.79
01-W00072	WARREN CAT					
	I-PS150137795		35 -5862203	REPAIRS & MAI A/C CONDENSOR-BACKHOE	079045	1,499.13

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VENDOR SET: Mult  
FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-W00195	WELDON PARTS INC.					
		I-1694560-00	35 -5862203	REPAIRS & MAI TRUCK REPAIR PARTS	079046	196.82
		I-1697192-00	35 -5862203	REPAIRS & MAI TRUCK REPAIR PARTS	079046	200.77
01-W00234	WESTERN MARKETING INC					
		I-1497304	35 -5862203	REPAIRS & MAI GREASE FOR UTM EQUIP	079047	499.50
			FUND	35 FLEET MAINTENANCE	TOTAL:	6,458.34

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PACKET : 14222 14237 14247

VENDOR SET: Mult

FUND : 36 WORKER'S COMPENSATION

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-M00629	MUTUAL ASSURANCE ADIMIN	I-201606	36 -5215315	THIRD PARTY A W/C ADMIN FEE	078995	941.68
			FUND	36 WORKER'S COMPENSATION	TOTAL:	941.68

PACKET : 14222 14237 14247

VENDOR SET: Mult

FUND : 41 CIP FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-H00215	HOLLOWAY, UPDIKE AND BE	I-NO.3	41 -5975411	AMI SYSTEM CONSULTANT FEES-AMR	078970	6,750.00
01-L00456	LUKER HEAT & AIR	I-103351	41 -5210480	CONTINGENCY SBC HVAC REPLACEMENT	078990	4,325.00
01-N00250	MCALESTER NEWS CAPITAL	I-300008300	41 -5975411	AMI SYSTEM AMI BID PUBLICATIONS	079003	197.53
01-S00388	SMILES	I-160533	41 -5321401	CAPITAL OUTLA OUTFITTING 2014 CHARGER	079028	3,453.30
01-Z00045	ZOLL MEDICAL CORP	I-2383179	41 -5210480	CONTINGENCY CARDIAC MONITOR	079049	33,306.72
			FUND 41 CIP FUND	TOTAL:		48,032.55
				REPORT GRAND TOTAL:		573,536.56



## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2015-2016	01 -2100	CLEET PAYABLE (COURT)	6,512.00						
	01 -2101	AFIS PAYABLE - COURT	3,567.68						
	01 -2102	FORENSICS PAYABLE (COURT)	3,473.55						
	01 -2103	OBN PAYABLE (COURT)	123.86						
	01 -2106	OSBI-LAB FEE PAYABLE	194.38						
	01 -5101202	OPERATING SUPPLIES	1,137.70	3,000	873.05				
	01 -5101350	ELECTIONS	282.10	23,939	281.62-	Y			
	01 -5210202	OPERATING SUPPLIES	136.11	2,500	514.97				
	01 -5210331	EMPLOYEE TRAVEL & TRAININ	154.53	6,500	368.25				
	01 -5211202	OPERATING SUPPLIES	84.07	2,000	2.56				
	01 -5212202	OPERATING SUPPLIES	55.63	850	190.57				
	01 -5212308	CONTRACTED SERVICES	1,759.38	2,647	58.38-	Y			
	01 -5213202	OPERATING SUPPLIES	49.76	725	655.99-	Y			
	01 -5213331	EMPLOYEE TRAVEL & TRAINING	461.83	2,600	587.20				
	01 -5213335	COUNTY INCARCERATION EXPEN	9,504.00	85,228	9,504.00-	Y			
	01 -5215202	OPERATING SUPPLIES	32.50	36,000	379.97				
	01 -5215207	CLOTHING ALLOWANCE	192.18	12,313	118.99				
	01 -5215312	EQUIPMENT RENTALS	95.40	30,836	4,556.91				
	01 -5215313	ELECTRIC UTILITY	24,436.03	301,500	611.38-	Y			
	01 -5215314	GAS UTILITY	196.73	30,486	6,912.90				
	01 -5215315	TELEPHONE UTILITY	1,890.26	33,000	1,796.75				
	01 -5225202	OPERATING SUPPLIES	229.99	1,500	162.32-	Y			
	01 -5225212	FUEL EXPENSE	105.13	1,255	437.73				
	01 -5225330	DUES & SUBSCRIPTIONS	80.00	2,000	1,840.00				
	01 -5320121	GRANT- DOJ MARIJUANA OT	59.99	15,000	1,022.67				
	01 -5321202	OPERATING SUPPLIES	2,809.97	12,500	2,685.88				
	01 -5321207	CLOTHING ALLOWANCE	460.00	38,017	568.11				
	01 -5321212	FUEL EXPENSE	6,701.71	99,458	31,424.19				
	01 -5321308	CONTRACTED SERVICES	490.56	10,000	4,580.07				
	01 -5321316	REPAIRS & MAINTENANCE	274.23	3,000	1,077.06				
	01 -5321332	COMMUNITY SERVICES PROGRAM	326.00	7,500	2,374.77				
	01 -5322212	FUEL EXPENSE	291.59	2,895	278.44				
	01 -5431202	OPERATING SUPPLIES	342.28	18,000	3,309.62				
	01 -5431203	REPAIRS & MAINT SUPPLIES	92.21	8,500	1,949.97				
	01 -5431204	SMALL TOOLS	250.00	4,400	1,315.16				
	01 -5431207	CLOTHING ALLOWANCE	2,473.83	28,025	4,271.17				
	01 -5431212	FUEL EXPENSE	1,108.07	18,100	6,929.74				
	01 -5431331	EMPLOYEE TRAVEL & TRAININ	331.63	14,660	3,252.28				
	01 -5432202	OPERATING SUPPLIES	452.77	28,000	2.94				
	01 -5432204	SMALL TOOLS	976.82	4,000	2,900.00				
	01 -5432212	FUEL EXPENSE	542.28	13,474	5,284.79				
	01 -5432308	CONTRACTED SERVICES	3,536.09	67,888	13,906.58				
	01 -5542203	REPAIRS & MAINT SUPPLIES	4,027.73	48,000	780.53				
	01 -5542212	FUEL EXPENSE	1,206.72	20,620	4,576.93				
	01 -5542308	CONTRACTED SERVICES	1,585.32	15,000	2,107.38				

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
01	-5542316	REPAIRS & MAINTENANCE	2,550.00	8,229	3,245.01				
01	-5542328	INTERNET SERVICE	152.32	1,820	8,76-	Y			
01	-5542331	EMPLOYEE TRAVEL & TRAININ	206.21	3,000	1,194.42				
01	-5542358	TREE BOARD/TREES	589.60	5,000	0.41				
01	-5543203	REPAIRS & MAINT SUPPLIES	3,469.21	12,000	466.02-	Y			
01	-5543206	CHEMICALS	1,082.38	16,000	5,844.41				
01	-5544202	OPERATING SUPPLIES	978.58	20,000	8,983.06				
01	-5544203	REPAIRS & MAINTENANCE SUPP	553.10	16,000	2,804.14				
01	-5544212	FUEL EXPENSE	206.60	2,070	550.28				
01	-5544308	CONTRACT LABOR	748.00	20,000	11,762.00				
01	-5547203	REPAIRS & MAINT SUPPLIES	119.85	11,550	155.42				
01	-5547212	FUEL EXPENSE	318.17	5,243	1,094.62				
01	-5547328	INTERNET SERVICE	61.65	750	0.57				
01	-5548203	REPAIRS & MAINTENANCE SUPP	781.13	53,770	16,400.19				
01	-5548212	FUEL EXPENSE	150.52	3,160	1,107.27				
01	-5548328	INTERNET SERVICE	75.97	982	68.21				
01	-5652212	FUEL EXPENSE	209.77	3,025	908.60				
01	-5652317	ADVERTISING & PRINTING	135.81	2,300	1,463.00				
01	-5652318	ABATEMENTS	855.00	15,000	8,970.00				
01	-5652336	FEES	80.00	1,800	538.75				
01	-5653202	OPERATING SUPPLIES	208.48	1,000	328.40				
01	-5653212	FUEL EXPENSE	78.61	805	180.46				
01	-5653317	ADVERTISING & PRINTING	185.44	2,500	610.69				
01	-5653348	DRUG TESTING/PHYSICALS	1,486.00	10,517	58.00				
01	-5865212	FUEL EXPENSE	2,161.90	36,178	15,683.37				
01	-5865218	STREET REPAIRS & MAINTENAN	8,584.07	257,000	546.39				
01	-5865328	INTERNET SERVICE	75.96	1,920	5.77-	Y			
01	-5865404	STREET REPAIR PROJECT	12,407.50	293,500	47,246.39				
02	-2512	CBSA COLLECTION FEES	7.81						
02	-5216202	OPERATING SUPPLIES	808.29	14,000	1,039.72				
02	-5216212	FUEL EXPENSE	532.47	6,995	202.67-	Y			
02	-5216317	POSTAGE	36.43	45,000	503.00-	Y			
02	-5216336	FEES	16.02	11,746	733.03				
02	-5267207	CLOTHING ALLOWANCE	90.02	8,063	1,497.98				
02	-5267313	ELECTRIC UTILITY	27,844.72	396,500	23,909.68				
02	-5267314	GAS UTILITY	119.13	8,643	179.81				
02	-5267315	TELEPHONE UTILITY	7,057.81	98,000	100.18				
02	-5864212	FUEL EXPENSE	303.79	5,676	180.80-	Y			
02	-5866307	CONTRACTED RECYCLE SERVICE	1,890.00	23,000	30.00				
02	-5871212	FUEL EXPENSE	90.09	1,275	595.92				
02	-5871302	CONSULTANTS	11,277.00	139,000	8,601.52-	Y			
02	-5973203	REPAIRS & MAINT SUPPLIES	396.86	50,500	421.27-	Y			
02	-5973212	FUEL EXPENSE	497.79	10,315	2,369.39				
02	-5973304	LAB TESTING	66.19	37,600	37.62				
02	-5973316	REPAIRS & MAINTENANCE	1,540.80	25,000	181.35				

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====	=====GROUP BUDGET=====
				ANNUAL BUDGET	BUDGET OVER ANNUAL BUDGET
				BUDGET AVAILABLE	OVER BUDG
02	-5973328	INTERNET SERVICE	154.37	1,118	65.93- Y
02	-5973329	DEQ FEES	23,541.48	25,531	0.10
02	-5973401	CAPITAL OUTLAY	2,149.55	10,480	1,630.55
02	-5974302	CONSULTANTS	103,702.75	1,226,476	12,043.00
02	-5974329	DEQ FEES	8,926.84	44,561	0.58
02	-5975202	OPERATING SUPPLIES	84.50	2,700	252.97
02	-5975207	CLOTHING ALLOWANCE	173.07	300	73.07- Y
02	-5975211	WATER METERS	580.00	44,500	82.23
02	-5975212	FUEL EXPENSE	1,331.36	17,070	758.91
02	-5975218	STREET REPAIRS & MAINTENAN	7,299.50	95,000	11,582.78
02	-5975230	SEWER MAIN REPAIR	3,276.44	20,000	1,348.56
02	-5975236	WATER MAIN REPLACEMENT	290.00	13,500	3,718.00
02	-5975308	CONTRACTED SERVICES	7,811.25	70,000	23,735.00- Y
02	-5975329	DEQ FEES	46.00	2,000	394.00
02	-5975339	VEHICLE/EQUIP. MAINTENANCE	1,159.71	66,400	13,669.24
03	-5876207	CLOTHING ALLOWANCE	8.80	750	57.94
03	-5876212	FUEL EXPENSE	240.47	2,300	131.72
03	-5876315	TELEPHONE UTILITY	28.01	340	4.34
05	-5218313	ELECTRIC UTILITY	122.39	2,000	594.41
08	-5549207	CLOTHING ALLOWANCE	23.22	1,750	77.04
08	-5549212	FUEL EXPENSE	405.38	8,366	3,448.63
08	-5549308	CONTRACT SERVICES	726.12	15,500	906.16- Y
08	-5549315	TELEPHONE UTILITY	84.03	3,800	234.71- Y
24	-5876401	CAPITAL OUTLAY	30,544.00	263,589	63,975.90
24	-5876406	REHAB TAXIWAY DRAINAGE GRA	112,891.15	283,165	62,159.55
27	-5655202	OPERATING SUPPLIES	70.38	2,250	833.68
27	-5655212	FUEL EXPENSE	51.17	735	283.41
27	-5655214	TOURISM EXPENSE	125.00	34,500	1,781.72
27	-5655315	TELEPHONE UTILITY	53.01	1,000	364.34
27	-5655317	ADVERTISING	140.39	8,181	1,542.57
27	-5655318	PRINTING	1,166.00	18,000	5,671.41
27	-5655331	TRAVEL & TRAINING	447.32	6,049	2,557.21
27	-5655348	FESTIVAL/JULY 4TH	12,000.00	16,000	0.00
28	-5654202	OPERATING SUPPLIES	54.00	2,500	995.84
28	-5654203	REPAIR & MAINT SUPPLIES	684.33	17,000	4,804.29
28	-5654207	CLOTHING ALLOWANCE	9.46	1,625	951.08
28	-5654212	FUEL EXPENSE	42.03	1,450	627.84
28	-5654308	CONTRACT SERVICES	121.11	3,500	2,021.72
28	-5654314	GAS UTILITY	73.88	32,000	14,326.19
28	-5654315	TELEPHONE UTILITY	246.07	2,000	247.98- Y
28	-5654316	REPAIRS & MAINTENANCE	3,052.50	38,131	4,048.85
29	-5324202	OPERATING SUPPLIES	1,152.40	5,000	2,337.99
29	-5324308	CONTRACTED SERVICES	350.00	41,629	4,737.00
29	-5324315	TELEPHONE UTILITY	838.13	89,000	7,798.92- Y
29	-5324401	CAPITAL OUTLAY	2,403.33	104,400	560.04

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
30	-5652202	OPERATING SUPPLIES	13.00	4,000	3,410.28				
30	-5652212	FUEL EXPENSE	27.09	3,700	3,020.83				
30	-5652331	EMPLOYEE TRAVEL & TRAINING	1,084.02	22,500	956.80				
30	-5652350	BUSINESS DEVELOPMENT EXPEN	291.54	24,600	4,932.41				
32	-5215209	POLICE DONATION EXPENSE	2,489.56	9,400	2,489.56-	Y			
32	-5215224	ARCHERY PARK GRANT EXPENSE	496.23	50,689	19,139.25				
32	-5215306	EXPENSE FOR JULY 4TH EVENT	5,840.00	0	7,590.00-	Y			
33	-5971517	2015 CDBG PROJECT	5,000.00	258,012	220,611.97				
35	-5862203	REPAIRS & MAINTENANCE SUPP	6,316.94	240,000	38,816.64				
35	-5862207	CLOTHING ALLOWANCE	5.58	1,250	194.57				
35	-5862212	FUEL EXPENSE	73.41	3,386	1,820.52				
35	-5862315	TELEPHONE UTILITY	62.41	750	2.07				
36	-5215315	THIRD PARTY ADM FEES	941.68	11,300	0.16-	Y			
41	-5210480	CONTINGENCY	37,631.72	137,684	1,741.74-	Y			
41	-5321401	CAPITAL OUTLAY	3,453.30	208,045	53.16				
41	-5975411	AMI SYSTEM	6,947.53	95,000	27,602.47				
** 2015-2016 YEAR TOTALS **			573,536.56						

NO ERRORS

\*\* END OF REPORT \*\*

FUND	PERIOD	AMOUNT
01	6/2016	121,606.43
02	6/2016	213,102.04
03	6/2016	277.28
05	6/2016	122.39
08	6/2016	1,238.75
09	6/2016	0.00
11	6/2016	0.00
16	6/2016	0.00
24	6/2016	143,435.15
26	6/2016	0.00
27	6/2016	14,053.27
28	6/2016	4,283.38
29	6/2016	4,743.86
30	6/2016	1,415.65
32	6/2016	8,825.79
33	6/2016	5,000.00
35	6/2016	6,458.34
36	6/2016	941.68
38	6/2016	0.00
41	6/2016	48,032.55
42	6/2016	0.00
44	6/2016	0.00

573,536.56

573,536.56



# McAlester City Council

## AGENDA REPORT

Meeting Date:	June 28, 2016	Item Number:	Consent Agenda B
Department:			
Prepared By:	Toni Ervin, CFO	Account Code:	
Date Prepared:	June 21, 2016	Budgeted Amount:	
		Exhibits:	1

### Subject

Consider and act upon, authorizing the Mayor to sign Agreements with Jordan Carris Insurance for Renewal of Excess Worker's Compensation Insurance coverage. The Staff recommendation is for Option 3 at \$55,569.00.

### Recommendation

Motion to authorize the Mayor to sign agreements with Jordan Carris for renewal of Insurance for Excess Worker's Compensation Insurance Option #3 which has a claim retention of \$750,000 for an annual premium of \$55,569.00.

### Discussion

### Approved By

*Initial*

*Date*

Department Head

City Manager

P. Stasiak

# JORDAN CARRIS

## INSURANCE & BONDS

Serving Oklahomans Since 1900

1.800.395.4045

P. O. Box 1125 • 212 E. Cherokee • McAlester, Oklahoma 74502 • 918.423.4045

June 14, 2016

City of McAlester  
Toni Ervin  
PO Box 578  
McAlester, OK 74502

Dear Mrs. Ervin,

The excess workers compensation policy is up for renewal on 7/1/2016. You will find the renewal quote attached.

Midwest Employers Casualty Company has provided 3 quote options. Excess employer liability limits of \$1,000,000 apply to all three options. The difference in the options is the retention.

**Option #1** has a claim retention of \$600,000 for all job classifications. (This is your current option)

The annual premium for option #1 is \$66,881

**Option #2** has a claim retention of \$650,000 for all job classifications.

The annual premium for option #2 is \$62,592

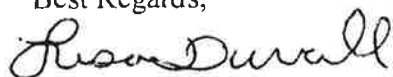
**Option #3** has a claim retention of \$750,000 for all job classifications.

The annual premium for option #3 is \$55,569.

If renewal is desired please advise which option to renew and we will have the policy renewed effective 7/1/2016.

We appreciate the opportunity to provide this quote to you. If you have any questions, or need us to attend the board meeting to explain the quotes and coverage's please do not hesitate to call, we will be happy to answer any questions anyone may have.

Best Regards,



Lisa Duvall



## Excess Workers Compensation Quotation Sheet

Insured: City of M cAlester  
Policy #: EWC006547

Policy Effective Date: 07/01/2016  
Quote Date: 06/14/2016  
Quote Expiration Date: 60 Days

	#1	#2	#3	QUOTE OPTIONS		
POLICY TERMS	0203010	0203587	0203588			
Named States	OK	OK	OK			
<b>SPECIFIC:</b>						
Specific Limit	STATUTORY	STATUTORY	STATUTORY			
Specific Retention	\$600,000	\$650,000	\$750,000			
<b>EMPLOYERS LIABILITY:</b>						
Employers Liability Limit	\$1,000,000	\$1,000,000	\$1,000,000			
Employers Liability Retention	See Specific	See Specific	See Specific			
<b>AGGREGATE:</b>						
Aggregate Limit	\$1,000,000	\$1,000,000	\$1,000,000			
Rate as a % of Normal Premium	309.71%	309.71%	309.71%			
Estimated Aggregate Retention	\$1,459,744	\$1,459,744	\$1,459,744			
Minimum Aggregate Retention	\$1,430,549	\$1,430,549	\$1,430,549			
Aggregate Loss Limitation	\$500,000	\$500,000	\$500,000			
<b>RATING BASE:</b>						
Est. Annual Payroll	\$10,048,935	\$10,048,935	\$10,048,935			
Est. Annual Premium	\$471,326	\$471,326	\$471,326			
Length of Policy (Years)	1.000000	1.000000	1.000000			
Est. Policy Normal Premium	\$471,326	\$471,326	\$471,326			
Rate as a % of Normal Premium	14.19%	13.28%	11.79%			
<b>PREMIUM:</b>						
Total Est Policy Prd Premium (including Flat Charges)	\$66,881	\$62,592	\$55,569			
Policy Minimum Premium	\$60,193	\$56,333	\$50,012			
Deposit Premium	\$66,881	\$62,592	\$55,569			
Deposit Flat Charge(s)	NA	NA	NA			
<b>Total Deposit Due</b>	<del>*\$66,881</del>	<del>*\$62,592</del>	<del>*\$55,569</del>			
Terrorism Risk Ins Act of 2002 (incl in Total Deposit Due above)	\$2,006	\$1,878	\$1,667			
Commission	10%	10%	10%			

### CONDITIONS / COMMENTS:

- \* MECC must be notified of any aircraft changes occurring during the policy period.
- \* A signed application must be received prior to policy issuance.





# McAlester City Council

## AGENDA REPORT

Meeting Date:	<u>June 28, 2016</u>	Item Number:	<u>Consent Agenda C</u>
Department:	<u>James Stanford, IT</u>	Account Code:	<u></u>
Prepared By:	<u>Computer Support Specialist</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>June 22, 2016</u>	Exhibits:	<u>1</u>

### Subject

Consider and act upon, authorizing the Mayor to approve and sign a Business Customer Service Agreement between the City of McAlester and U.S. Cellular for wireless telecommunication services and equipment.

### Recommendation

Motion to approve and authorize the Mayor to sign a Business Customer Service Agreement between the City of McAlester and U.S. Cellular for wireless telecommunication services and equipment.

### Discussion

### Approved By

Department Head  
City Manager

P. Stasiak

*Initial*

*Date*

Business Customer Service Agreement prepared for:

# **City of McAlester**



Submitted by:  
**Shannon Burke**  
918.636.3984  
Shannon.burke@uscellular.com

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**CONFIDENTIAL**

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## **BUSINESS CUSTOMER SERVICE AGREEMENT**

**THIS BUSINESS CUSTOMER SERVICE AGREEMENT** (this “Agreement”), dated July 1st, 2016 (the “Effective Date”), is by and between USCC Services, LLC on behalf of its operating licensed affiliate doing business as U.S. Cellular in the Home Market (“USCC”), and City of McAlester on behalf of its employees and permitted subsidiaries and affiliates (“Customer”).

**WHEREAS**, Customer desires to purchase wireless telecommunication services and equipment from USCC; and

**WHEREAS**, USCC is willing to provide Customer with wireless telecommunication services and equipment in accordance with the provisions and conditions set forth herein.

**NOW, THEREFORE**, the parties agree as follows:

### **1. DEFINITIONS.**

- (a) “Equipment” means wireless telephone, data, and other similar devices and ancillary devices or accessories purchased by Customer from USCC, otherwise provided to Customer by USCC for use in connection with Service, or approved in writing by USCC for use in connection with Service(s).
- (b) “Home Market” means the market in which the USCC switch to which your account is assigned at the time your service is established (“Home Market”).
- (c) “Service(s)” means each and every wireless service (including, without limitation, telecommunication, voice, and data services) that USCC provides directly or indirectly to Customer.

### **2. PROVISION OF SERVICE.**

- (a) USCC shall provide and Customer shall purchase Service and Equipment pursuant to the terms and conditions set forth in this Agreement. This Agreement shall govern and control the provision of Service and any purchase of Equipment or other transaction.
- (b) Service is available to Equipment only when such Equipment is within the operating range of Service as set forth in USCC’s standard coverage maps. The standard coverage maps as of the Effective Date are attached hereto as Exhibit A. Such maps may be updated periodically by USCC. Service is furnished for

Customer's use only. Customer may not resell Service to third parties.

(c) At least 50% of Customer's monthly voice usage on each piece of Equipment must be used in USCC's licensed markets. No more than 400 MB of Customer's data usage in any month on each piece of Equipment may be used in USCC's non-licensed markets.

(d) USCC may impose usage or service limits, suspend service or block certain categories of transmissions in its sole discretion to protect its customers or its business. Customer may not use the service for any unlawful, improper, harassing or abusive purpose or in such a way that interferes with USCC's network, business operations, employees or customers.

(e) **Machine to Machine Services ("M2M").** M2M shall refer to Services where data is transmitted over USCC's network between devices (including wireless devices, modems, computer servers, or other machines) with limited to no manual administration, supervision, or intervention. If Customer utilizes M2M Services, the requirements for use of such Services including rates, equipment, and other terms and conditions, shall be set forth in Exhibit B attached hereto and made a part hereof, and M2M Services shall also be governed by this Agreement along with any applicable third party terms and conditions. M2M Services may require 3<sup>rd</sup> party Equipment, 3<sup>rd</sup> party services such as software-as-a-service ("SAAS"), and/or the acceptance of third party end-user license agreements by Customer. USCC makes no warranties, representations, or other statements regarding such third party Equipment, agreements, or services and Customer agrees that it may only use such 3<sup>rd</sup> party Equipment or services that are approved by USCC for use on its network. M2M lines are data only lines for use with M2M equipment approved by USCC only. USCC may prohibit standard wireless devices and equipment from being activated on M2M lines.

(f) **Wireless Priority Service.** USCC is under contract with Computer Sciences Corporation ("CSC"), the Federal Government's Priority Telecommunications Services contractor, to provide call data for a user's Wireless Priority Service ("WPS") calls and Government Emergency Telecommunications Service ("GETS") calls to CSC and the Department of Homeland Security Office of Emergency Communications for the purpose of evaluating service performance and protecting against fraudulent or unlawful use. If and when Customer uses WPS or GETS, Customer consents to USCC providing Customer's call data for WPS or GETS calls, as applicable, to these parties and for this purpose.

(g) **BlackBerry® Services.** If Customer utilizes BlackBerry Service and Equipment, that use shall be governed by this Agreement and the applicable Blackberry License(s). For purposes of this Agreement, "Blackberry License(s)" means the then current standard software

license(s), in whatever form or medium provided by BlackBerry Limited. The current BlackBerry License(s) can be found at [www.blackberry.com/legal](http://www.blackberry.com/legal).

(h) Additional individual Services offered by USCC are subject to specific terms and conditions. Those terms and conditions are included in the specific brochure or material for that specific Service and are incorporated herein and made a part of this Agreement.

**3. CUSTOMER SUPPORT.**

USCC will provide Customer with customer support, which may include a major account support team, as set forth in Exhibit C.

**4. RATES AND CHARGES.**

(a) Customer shall pay for Service at the rates set forth in Exhibit B or Exhibit D as the case may be. Customer shall also pay applicable additional fees and charges including, without limitation, regulatory cost recovery charges (e.g., Universal Service Fund, Enhanced 911, and Wireless Number Portability), surcharges, and taxes. Customer acknowledges that such additional fees and charges are subject to change without prior notice. USCC will measure and bill voice Service usage in one-minute increments, and each partial minute of usage will be rounded up and billed as a full minute. USCC may bill Customer for calls that are not completed but ring longer than 59 seconds. For completed calls, Customer will be billed from the time Customer pushes the “send” button until the call is terminated.

(b) The business address (not the billing address if different) will be deemed to be the primary place of use of Service for all Equipment for the purposes of calculating certain taxes, surcharges and fees. Customer agrees to inform USCC of any changes to the business address. That business address must always be within USCC’s licensed markets.

(c) If Customer desires to purchase any services offered by USCC for which rates are not set forth in Exhibit B or Exhibit D, then upon request from Customer, USCC may provide to Customer a written offer setting forth the applicable rates and charges therefor. If Customer accepts such offered rates and charges, USCC shall provide such services which shall thereafter be deemed to be part of the Service.

**5. EQUIPMENT.**

(a) USCC will sell Equipment to Customer at the prices set forth in Exhibit B or Exhibit E, if any, as the case may be, for each new line of Service activated by Customer and each Eligible Upgrade. An “Eligible Upgrade” means Customer’s first upgrade of wireless handset Equipment for a line of Service after completing 24 months of Service on such line.

Except for Eligible Upgrades and new activations, all other purchases or upgrades of wireless handset Equipment shall be at full retail price.

(b) Certain Equipment may be purchased utilizing installment plan pricing. Equipment eligible for installment plan pricing and the applicable pricing is set forth in Exhibit E. Customer will be required to execute a separate Retail Installment Contract for Equipment purchases made with installment plan pricing.

(c) At Customer's option, Customer may change the Service rate plan for any of its then-existing Equipment to any other Service rate plan set forth on Exhibit B or Exhibit D, provided that such Equipment is compatible with the chosen Service rate plan.

(d) For M2M, Customer may only utilize Equipment sold by or otherwise provided by USCC, or in the case of Equipment that is obtained directly from a 3<sup>rd</sup> party only Equipment that is approved by USCC for use on its network. USCC reserves the right to revoke any previous approval for Equipment and to refuse to provide Service(s) for any customer owned Equipment at any time and for any reason in its sole discretion.

## **6. BILLING AND PAYMENT.**

(a) USCC shall bill Customer on a monthly basis for all amounts due hereunder. Billing for some calls made/received by Customer outside of Customer's Home Market may occur after the close of the regular billing cycle. Typically this occurs when Customer makes/receives calls late in the billing cycle outside of the Home Market such as when Customer is roaming on another carrier's network or is making/receiving calls on a USCC network other than the Home Market. When this occurs, the minutes used, and associated charges, will be applied against Customers monthly calling plan in the month that the usage appears on the bill rather than the month the calls actually occurred.

(b) USCC may charge a late fee of 18% per annum for any amount not paid when due. Except where prohibited by law, USCC may charge a processing fee of up to \$5.00 on any credit balance due upon termination of Service for any reason. Customer agrees that it may be charged a collection fee if the account is referred to a third party agency for collection. The collection fee will be assessed up to the maximum amount permitted by applicable law. Customer agrees to reimburse USCC for all costs (including, without limitation, reasonable attorneys' fees, collection fees and similar expenses) incurred by USCC in connection with the collection of amounts due from Customer hereunder.

7. **COVERAGE.**

Customer acknowledges that Service may be interrupted or unavailable due to atmospheric or topographical conditions, governmental regulations or orders, or system capacity limitations. Representations of coverage by USCC or its agents are not guarantees. Customer also acknowledges that the BlackBerry portion of the Service or M2M Services may be interrupted or unavailable due to the failure of third party suppliers or the termination of one of more third party supplier relationships.

8. **TERM AND TERMINATION.**

(a) **Term.** Unless terminated earlier as provided herein, the initial term of this Agreement shall commence as of the Effective Date and shall expire two years thereafter (the “Initial Term”). The term of this Agreement shall renew thereafter for successive thirty-day terms (each a “Renewal Term”) unless either party notifies the other party in writing of its intent not to renew this Agreement, and such notice is provided at least thirty days prior to the expiration of the Initial Term or the then-current Renewal Term, as the case may be.

(b) **Termination.** Either party (the “Nondefaulting Party”) may terminate this Agreement if the other party (the “Defaulting Party”): (i) is or becomes insolvent; (ii) makes an assignment for the benefit of creditors, or a receiver is appointed to take charge of all or any part of the Defaulting Party’s assets or business; (iii) is the subject of a bankruptcy, whether voluntary or involuntary; or (iv) materially breaches any of its obligations under this Agreement, and such breach is not cured within ten days after the Nondefaulting Party notifies the Defaulting Party in writing of such breach. USCC may immediately terminate the BlackBerry portion of the Service (A) if USCC is prevented from providing such portion of the Service by any law, regulation, requirement or ruling issued in any form whatsoever by judicial or other government authority, (B) upon termination of any third party relationship that affects such portion of the Service including, without limitation, termination of USCC’s relationship with BlackBerry, or (C) if Customer fails to comply with any applicable BlackBerry License. Additionally, USCC may terminate this Agreement at any time if we cease to provide Service in your Home Market. Customer may terminate service upon written notice to USCC (effective immediately unless a different Termination Date is indicated) and payment of any applicable Early Termination Fees as set forth herein. Customer’s request to port any number will be considered notice to USCC to terminate Service immediately and Customer will be liable for all amounts due including any Early Termination Fees. Monthly recurring Services and applicable charges for those monthly recurring Services shall be prorated to coincide with the termination date and depending on the amount of Service that you have used during the month of termination, such a proration may result in you incurring overage charges. If this Agreement is terminated for any reason during the Initial Term other than

for a breach by USCC continuing beyond any applicable cure period or due to USCC ceasing to provide Service in your Home Market, you may be assessed an early termination fee ("ETF").

(c) **Early Termination Fees.** If this Agreement or any line of Service is terminated during the Initial Term for any reason other than USCC's material breach of this Agreement or for reasons set forth in Section 8(b)(A) or Section 8(b)(B) above, Customer will be subject to a prorated early termination fee ("ETF") of \$150.00 per terminated line of Service for feature phones, modems, hotspot devices, and M2M lines utilizing customer owned Equipment and a \$350.00 ETF per terminated line of Service for smartphones, tablets, and M2M lines utilizing Equipment purchased from USCC at a subsidized price. Regardless of the start and end date of the Initial Term or any Renewal Term of this Agreement, any ETF will be prorated over twenty-four months from the date of initial activation of the Equipment on the terminated line of Service in accordance with the following: an ETF of \$350.00 for a 24 month Initial Term will be reduced by \$8.33 for each of months 1 - 23, \$8.41 for month 23, and further reduced to \$0 after the last day of month 24 (\$150.00 remaining ETF applies during month 24); an ETF of \$150.00 for a 24 month Initial Term will be reduced by \$3.13 for each of months 1 - 23 and further reduced to \$0 at the conclusion of month 24 (\$75.00 remaining ETF applies during month 24); and ETF's of any different amount or for a different Initial Term length will be specifically set forth in pricing Exhibit E. Notwithstanding the foregoing and excluding M2M lines, the aforementioned ETF's shall only apply to lines of Service in which the Customer has purchased subsidized Equipment. ETF's shall not apply to any line on Service in which the Equipment was purchased pursuant to a Retail Installment Contract. For M2M lines, Customer acknowledges that due to the costs of USCC setting up the line for any Equipment, the previously mentioned ETF amounts will apply whether the Equipment was purchased from USCC or provided by Customer, and Exhibit B may state additional requirements for termination of M2M lines.

(d) **Consequences of Termination.** Upon termination or expiration of this Agreement: (i) Customer shall pay all amounts due hereunder to USCC; (ii) USCC shall cease to provide Service hereunder; and (iii) Sections 7 and 9 through 19, as well as any other provision that should naturally extend beyond the termination or expiration of this Agreement, shall survive such expiration or termination of this Agreement for any reason.

## **9. AUTHORIZED USERS.**

Customer may appoint one or more persons to manage Customer's account ("Authorized Users"). These Authorized Users will be able to access and make changes to Customer's account, including but not limited to; view information about the account, add and/or terminate lines of Service, purchase equipment, extend and/or renew the contract term, make



payments on the account, etc. Customer is responsible for any account changes made by the Authorized Users.

**10. THEFT.**

If any Equipment is lost, stolen or otherwise absent from Customer's possession and control, Customer is responsible for all charges until Customer reports the loss, theft, or other occurrence to USCC. USCC may require Customer to provide USCC with a police report or sworn statement verifying the loss or theft before waiving any charges. No such report shall be deemed to be a notice of termination of this Agreement.

**11. ARBITRATION.**

ANY CONTROVERSY OR CLAIM ARISING OUT OF OR RELATING TO THIS AGREEMENT SHALL BE RESOLVED BY BINDING ARBITRATION AT THE REQUEST OF EITHER PARTY PURSUANT TO THE WIRELESS INDUSTRY ARBITRATION RULES AS MODIFIED BY THIS AGREEMENT AND AS ADMINISTERED BY THE AMERICAN ARBITRATION ASSOCIATION ("AAA"). THE AMERICAN ARBITRATION ASSOCIATION SHALL ADMINISTER THE ARBITRATION AND JUDGMENT ON THE AWARD RENDERED BY THE ARBITRATOR MAY BE ENTERED IN ANY COURT HAVING JURISDICTION. BOTH PARTIES ACKNOWLEDGE THAT THIS AGREEMENT IS A TRANSACTION INVOLVING INTERSTATE COMMERCE, AND IS THEREFORE GOVERNED BY THE FEDERAL ARBITRATION ACT. BY AGREEING TO ARBITRATION, BOTH PARTIES ARE WAIVING THEIR RIGHT TO LITIGATE IN COURT INCLUDING ANY RIGHT TO A JURY TRIAL. UNLESS USCC AND CUSTOMER OTHERWISE MUTUALLY AGREE, ALL HEARINGS UNDER SUCH ARBITRATION SHALL TAKE PLACE IN THE COUNTY OF YOUR BILLING ADDRESS. AT YOUR OPTION, YOU MAY BRING AN ACTION AGAINST US IN SMALL CLAIMS COURT, NOTWITHSTANDING THIS AGREEMENT. THE PARTIES AGREE THAT ALL CLAIMS, WHETHER IN ARBITRATION OR IN SMALL CLAIMS COURT, SHALL BE TREATED INDIVIDUALLY AND THERE SHALL BE NO CONSOLIDATION OF CLAIMS, CLASS ACTIONS, REPRESENTATIVE ACTIONS OR PRIVATE ATTORNEY GENERAL ACTIONS. THIS PROVISION REQUIRING INDIVIDUAL TREATMENT OF ALL CLAIMS IS NOT SEVERABLE AND SHOULD THIS PROVISION BE DEEMED UNENFORCEABLE AT ANY TIME BY ANY ARBITRATOR OR BY ANY COURT OF COMPETENT JURISDICTION, THIS ARBITRATION CLAUSE SHALL BE NULL AND VOID IN ITS ENTIRETY. THIS ARBITRATION PROVISION SURVIVES THE TERMINATION OF THIS AGREEMENT. FOR ADDITIONAL INFORMATION ON COMMENCING ARBITRATION AND HOW THE ARBITRATION PROCESS WORKS, YOU MAY

CALL THE AMERICAN ARBITRATION ASSOCIATION AT 800-778-7879 OR VISIT THEIR WEBSITE AT WWW.ADR.ORG.

**12. CERTIFICATE OF AUTHORITY.**

If Customer is a person, firm, or organization other than the individual user of the Service, the individual agreeing to this Agreement on behalf of such Customer hereby certifies having authority to agree on behalf of Customer.

**13. LIMITS OF LIABILITY.**

USCC'S LIABILITY REGARDING CUSTOMER'S USE OF THE SERVICES OR RELATED EQUIPMENT, OR THE FAILURE OF OR INABILITY TO USE THE SERVICE OR EQUIPMENT, IS LIMITED TO THE CHARGES CUSTOMER INCURS FOR THE APPLICABLE SERVICE OR EQUIPMENT DURING THE AFFECTED PERIOD. THIS MEANS USCC IS NOT LIABLE FOR ANY INCIDENTAL, INDIRECT OR CONSEQUENTIAL DAMAGES (INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR LOST BUSINESS OPPORTUNITIES), PUNITIVE OR EXEMPLARY DAMAGES, OR ATTORNEYS' FEES.

**14. DISCLAIMER OF WARRANTIES.**

USCC MAKES NO WARRANTY REGARDING THE SERVICES, EQUIPMENT OR SOFTWARE AND DISCLAIMS ANY IMPLIED WARRANTY, INCLUDING ANY WARRANTIES OF MERCHANTABILITY, INFRINGEMENT OR FITNESS FOR A PARTICULAR PURPOSE. USCC IS NOT RESPONSIBLE FOR CIRCUMSTANCES BEYOND ITS CONTROL, INCLUDING WITHOUT LIMITATION, ACTS OR OMISSIONS OF OTHERS, ATMOSPHERIC CONDITIONS, OR ACTS OF GOD. USCC DOES NOT MANUFACTURE EQUIPMENT OR SOFTWARE, AND CUSTOMER'S ONLY WARRANTIES AND REPRESENTATIONS WITH RESPECT TO EQUIPMENT OR SOFTWARE ARE THOSE PROVIDED BY THE MANUFACTURER (WITH RESPECT TO WHICH USCC HAS NO LIABILITY WHATSOEVER). USCC SHALL HAVE NO LIABILITY TO CUSTOMER OR ANY END USER FOR ANY PORTION OF THE SERVICE PROVIDED BY RIM, ITSELF OR THROUGH OR IN CONJUNCTION WITH USCC, OR FOR THE ACCURACY, TIMELINESS OR CONTINUED AVAILABILITY OF ANY SUCH SERVICE. USCC SHALL HAVE NO LIABILITY TO CUSTOMER OR ANY END USER FOR ANY INTELLECTUAL PROPERTY INFRINGEMENT OR MISAPPROPRIATION WITH RESPECT TO ANY ELEMENT OF THE BLACKBERRY PORTION OF THE SERVICE PROVIDED BY ANY THIRD PARTY INCLUDING, WITHOUT LIMITATION, BY RIM, THROUGH OR IN CONJUNCTION WITH USCC. IN ADDITION, WITHOUT LIMITING

THE GENERALITY OF THE FOREGOING, USCC SPECIFICALLY DISCLAIMS THE SUITABILITY OF THE SERVICE FOR USE IN MISSION CRITICAL APPLICATIONS OR IN HAZARDOUS ENVIRONMENTS REQUIRING FAIL SAFE CONTROLS, INCLUDING WITHOUT LIMITATION, OPERATION OF NUCLEAR FACILITIES, AIRCRAFT NAVIGATION OR COMMUNICATION SYSTEMS, AIR TRAFFIC CONTROL AND LIFE SUPPORT OR WEAPONS SYSTEMS.

**15. ASSIGNMENT.**

Neither party shall have the right to assign or transfer its rights or obligations pursuant to this Agreement without the prior written consent of the other party. Notwithstanding the foregoing, either party may assign or transfer this Agreement to a successor as a result of a merger, consolidation, acquisition, reorganization or sale of all or substantially all of such party's assets without the prior consent of the other party. No such assignment or transfer shall have the effect of increasing the obligations of either party under this Agreement. The terms and conditions of this Agreement will inure to the benefit of, and shall be binding upon, each party's successors and permitted assigns.

**16. ENTIRE AGREEMENT AND AMENDMENT.**

This Agreement is the entire agreement between Customer and USCC. This Agreement supersedes any inconsistent or additional promises made to Customer by any employee or agent of USCC, including but not limited to any customer service agreement between USCC and any affiliate or subsidiary of Customer. In the event of a conflict or inconsistency between the terms of this Agreement and any other referenced agreement or terms and conditions, the terms of this Agreement shall govern and control. Except as otherwise provided herein, this Agreement may not be modified or amended or any rights of a party to it waived except in a writing signed by duly authorized representatives of the parties hereto.

**17. GOVERNING LAW.**

This Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Illinois. In the event of any conflict between this Agreement and the applicable laws or tariffs of any local, state or federal body, such laws or tariffs shall control to the extent applicable. All Exhibits to this Agreement are hereby incorporated into and made a part of this Agreement.

**18. NO WAIVER; SEVERABILITY.**

USCC's failure to enforce any right or remedy available under this Agreement is not a waiver. If any part of this Agreement is held invalid or unenforceable, the remainder of this Agreement will remain in force.

**19. NOTICE.**

All notices, requests, demands and other communications hereunder shall be in writing and shall be deemed given when either personally served or after 3 business day if mailed by certified, registered mail, return receipt requested, or after 1 business day if delivered by a reputable overnight delivery service, or by facsimile transmission to:

**USCC:**

Attn: Shannon Burke  
4700 S. Garnett Rd Ste 100  
Tulsa, OK 74145

**Customer:**

Attn: James Stanford  
28 E. Washington Ave  
McAlester, OK 74501

**With a copy to:**

USCC Services, LLC  
Attn: Legal and Regulatory Affairs  
8410 West Bryn Mawr  
Chicago, IL 60631  
FAX #: (773)864-3133

and to:

Stephen P. Fitzell, Esq.  
Sidley Austin LLP  
One S. Dearborn Street  
Chicago, IL 60603  
FAX #: (312)853-7036

If either party changes its address during the Term, it shall so advise the other party in writing, and all notices thereafter required to be given shall be sent to such new address.

**20. COMPLIANCE WITH LAW.**

Each party shall comply with all applicable laws, rules and regulations in its performance hereunder.

**21. PUBLICITY AND ADVERTISING.**

Neither party shall, without the prior written consent of the other party: (i) use any name, trade name, trademark, service mark or symbol of the other party in advertising, publicity or otherwise, or (ii) represent, directly or indirectly, that any Service or Equipment provided by such party has been approved or endorsed by the other.

**22. IN BUILDING REPEATER SYSTEMS.**

Customer acknowledges that, pursuant to Section 22.383 of the FCC's Rules (47 C.F.R. Section 22.383), only FCC licensees are authorized to install and operate any "in building radiation systems" or "in building repeater systems" as defined in Section 22.99 of the FCC's Rules (47 C.F.R. Section 22.99) and that the installation and operation of any such system can take place only with USCC's consent and under its supervision and control. During the term of this Agreement, Customer shall not install on its premises any such system without USCC's prior written consent.

**23. AFFILIATES AND SUBSIDIARIES.**

Upon request by Customer and subject to USCC's written approval, which may be withheld in its sole discretion, Customer's affiliates and subsidiaries may purchase Service or Equipment from USCC pursuant to the terms and conditions of this Agreement. Customer shall guarantee the performance of its approved affiliates and subsidiaries obligations under this Agreement.

**24. CREDIT INFORMATION.**

Customer authorizes business references or consumer and credit agencies to furnish USCC with credit records, ratings, and history.

**25. CONFIDENTIALITY.**

(a) **Confidential Information.** "Confidential Information" means with respect to a party hereto, this Agreement, together with all business or technical information or materials of such party provided hereunder. Confidential Information shall not include information or material that the receiving party demonstrates: (i) was known to the receiving party prior to the Effective Date free of any obligation of nondisclosure; (ii) was in the public domain prior to the date received by a receiving party hereunder or which subsequently came into the public domain through no fault of the receiving party; (iii) was lawfully received by the receiving party from a third party free of any obligation of nondisclosure; or (iv) was independently developed by the receiving party, employees, consultants or agents without reference to any Confidential Information of the disclosing party.

(b) **Maintaining Confidentiality.**

The parties shall:

(i) hold all Confidential Information in strict confidence and not disclose it to others or use it any way except in performing the receiving party's obligations under this Agreement; and

(ii) take all action reasonably necessary to protect the confidentiality of the Confidential Information including, without limitation, implementing and enforcing operating procedures to minimize the possibility of unauthorized use or copying of the Confidential Information.

**(c) Ownership and Return of Confidential Information.** Confidential Information furnished to the receiving party by the disclosing party will be and shall remain solely the property of the disclosing party. The receiving party agrees to return all Confidential Information and any materials or other property provided by the disclosing party promptly, at the disclosing party's request or upon termination of this Agreement, whichever occurs first. The receiving party agrees not to retain any Confidential Information of the disclosing party or reproductions thereof, or other such property or materials, after such request or termination.

**(d) Required Disclosures.** Notwithstanding the foregoing, the receiving party may disclose the disclosing party's Confidential Information to the extent that the receiving party is required by any subpoena or other lawful process.

\* \* \* \* \*

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

**USCC SERVICES, LLC**

**City of McAlester**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date \_\_\_\_\_

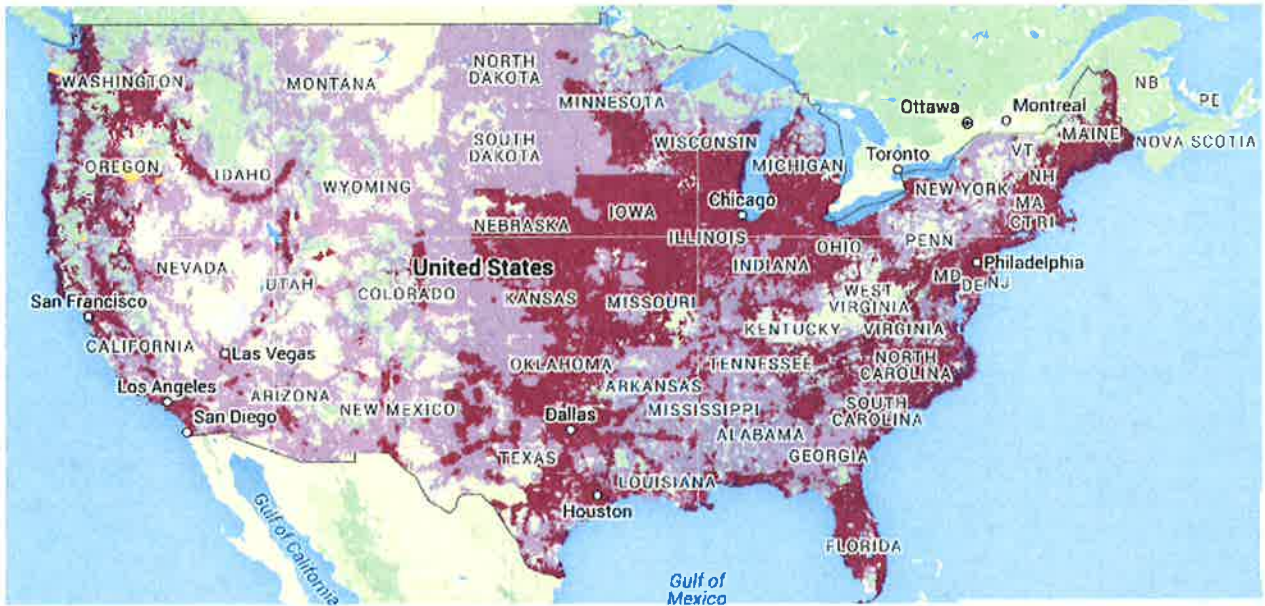
Date \_\_\_\_\_

SIGNATURE PAGE  
TO  
BUSINESS CUSTOMER SERVICE AGREEMENT  
BY AND BETWEEN  
USCC SERVICES, LLC  
AND  
CITY OF MCALESTER

## EXHIBIT A

### CURRENT COVERAGE MAP

#### Data Coverage



#### Voice Coverage





## EXHIBIT B

### M2M Services

#### M2M - MACHINE TO MACHINE

##### Customer Contact Information

City of McAlester  
28 E. Washington Ave  
McAlester, OK 74501

M2M Rate Plans			
M2M Subscriber Plan Name	Allowance	MRC	Overage Charges
N/A			

Equipment purchased from USCC		
Model and/or Description	Equipment Retail Price	Price with 2yr. Service Agreement
N/A		

Flexible IP			
BO ID	Billing Offer (BO) Name	Cost	Frequency
	N/A		

## **EXHIBIT C**

### **CUSTOMER SUPPORT**

We support our business customers with specialized teams that include some of our most experienced associates.

#### **Account Team Contact Information:**

##### **Dedicated Local BAM:**

The **Business Account Manager (BAM)** role will provide your account with personal and local sales/service representation. These representatives work closely with customers to understand their business needs and to offer solutions specifically suited to those needs. The Business Account Manager is also available to assist your account in facilitating phone/live training for new users, fulfilling orders, delivering or shipping equipment, answering questions regarding products and services and other field support.

- Shannon Burke
- 918.636.3984
- Shannon.burke@uscellular.com

#### **Customer Service Contact Information:**

**City of McAlester** will also have access to a specialized Business-to-Business Customer Service and Billing Support Team.

Business Support: **1-800-819-9373**

**EXHIBIT D**  
**RATES**

Rate Plan			
# of Lines	Plan Description	Discounts	Cost Per Month
1	150GB Shared Data Plan	30%	\$787.50
24	Smart Phone Monthly Access Charge \$35.00 ( X 24 lines)		\$840.00
61	Basic Phone Monthly Access Charge \$20.00 ( X 61 lines)		\$1,220.00
4	iPad Monthly Access Charge \$10.00 ( X 4 lines)		\$40.00

<b>Total monthly cost:</b>	<b>\$2,887.50</b>
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**EXHIBIT E**

**EQUIPMENT**

Equipment			
Quantity	Description/ Item ID	Equipment Retail Price	Price with 4yr. Service Agreement
4	Samsung Galaxy S6	\$	\$49.99 (each)
24	iPhone SE	\$	\$0.01 (each)
45	LG Envoy 3 (basic phone)	\$	\$0.01 (each)
12	Kyocera Dura XA (ruggedized phone)	\$	\$49.99 (each)
4	iPad Pro 9.7"	\$	\$729.99 (each)

<b>Total:</b>	<b>\$3,720.49</b>
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Accessories			
Quantity	Description/ Item ID	Discount	Price
Unlimited	All Accessories under \$100	30%	N/A

<b>Total:</b>	<b>N/A</b>
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# McAlester City Council

## AGENDA REPORT

Meeting Date: June 28, 2016

Item Number: 1

Department:

Prepared By: Peter Stasiak, City Manager

Account Code:

Date Prepared: June 23, 2016

Budgeted Amount:

Exhibits: 1

### Subject

Discussion and update on the MCC Controls at McAlester Water Treatment Plant.

### Recommendation

Discussion to include a comparison of 2400V system versus a 480V system.

### Discussion

### Approved By

Initial

Date

Department Head

City Manager

P. Stasiak

*PJS*

*6-23-16*



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June 21, 2016

Mr. Pete Stasiak – City Manager  
City of McAlester  
28 E. Washington Ave.  
McAlester, Ok 74501

Dear Mr. Stasiak:

The 2400 volt (V) Motor Control Center supports four (4), 350-horsepower high service pumps. These pumps move treated water from a clear well storage tank at the water treatment plant into the water distribution system of the City. The pumps cannot operate without a functioning and safe MCC.

The existing MCC is the original equipment installed with the facility which was built around 1981. It is now 35-years old and has reached the end of its service lifespan. Replacement components for the original equipment are increasingly difficult to obtain due to a limited number of manufacturers. The original manufacturer is no longer in business.

After reviewing the information and recommendation provided by Severn Trent and discussing with city staff we are recommending the city proceed with Option 1 which is to replace the 2400 volt High Service Motor Control Center (MCC) System with like kind equipment. Although, the 480 volt system would be preferred, the high cost of the 480 volt system does not justify the added benefits for a 35 year plant.

Below is a summary provided by Severn Trent and Burns/McDonnell of the advantages and disadvantages of all options.

Option	Description	Advantages	Disadvantages
1	<ul style="list-style-type: none"> <li>Replace 2400V Motor Control Center (MCC) only.</li> </ul>	<ul style="list-style-type: none"> <li>Overall lowest capital cost of operations</li> <li>Least amount of impact to operations.</li> </ul>	<ul style="list-style-type: none"> <li>Safety concerns: <ul style="list-style-type: none"> <li>Medium Voltage</li> <li>Undergrounded System</li> </ul> </li> <li>Does not address low voltage equipment at end of useful life within the High Service Pump Building.</li> <li>No VFDs. Continued operation with constant speed pump (frequent pump starts and stops) – leads to motor wear more quickly.</li> <li>Limited local contractors for work on MCC (medium voltage)</li> </ul>
1A	<ul style="list-style-type: none"> <li>Replace 2400V MCC</li> <li>Install Variable Frequency Drives (VFDs)</li> <li>Upgrade low voltage distribution equipment located within the High Service Pump Building</li> </ul>	<ul style="list-style-type: none"> <li>Complete interior electrical upgrade (replace all equipment at the end of its useful life)</li> <li>Additional of VFDs for variable pumping rate: <ul style="list-style-type: none"> <li>Reduced Energy usage.</li> <li>Reduces wear on pump motors from starts and stops</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Safety Concerns: <ul style="list-style-type: none"> <li>Medium voltage</li> <li>Undergrounded system</li> </ul> </li> <li>Higher cost VFDs at 2400V</li> <li>Largest equipment footprint</li> <li>May require HVAC upgrades</li> <li>Complex construction sequencing</li> <li>Highest capital cost</li> <li>Limited local contractors for work on MCC (medium voltage)</li> </ul>
1B	<ul style="list-style-type: none"> <li>Replace 2400V MCC</li> <li>Upgrade low voltage distribution equipment located within the High Service Pump Building</li> </ul>	<ul style="list-style-type: none"> <li>Complete interior electrical upgrade</li> </ul>	<ul style="list-style-type: none"> <li>Safety concerns: <ul style="list-style-type: none"> <li>Medium Voltage</li> <li>Undergrounded System</li> </ul> </li> <li>No VFDs. Continued operation with constant speed pump (frequent pump starts and stops) – leads to motor wear more quickly</li> <li>Complex construction sequencing</li> <li>Limited local contractors for work on MCC (medium voltage)</li> </ul>
2	<ul style="list-style-type: none"> <li>Replace all 2400V distribution equipment with 480V (low voltage)</li> <li>Install VFDs</li> <li>Upgrade low voltage distribution equipment located within the High Service Pump Building</li> </ul>	<ul style="list-style-type: none"> <li>Complete interior electrical upgrade</li> <li>Low voltage system only</li> <li>Grounded system design (improved safety)</li> <li>Addition of VFDs for variable pumping rate (less wear on motors)</li> <li>Fewest pieces of equipment to maintain</li> </ul>	<ul style="list-style-type: none"> <li>May require HVAC upgrades</li> <li>Complex Construction sequencing</li> <li>Requires Motor Replacement</li> </ul>

Opinion of Probable Cost			
Option	Construction	Contingency	Total Construction Cost
#1	\$164,300	\$41,075	\$205,375
#1A	\$908,700	\$252,175	\$1,160,875
#1B	\$244,650	\$83,663	\$328,313
#2	\$666,380	\$194,905	\$861,285

Scopes of Work for MCC Option #1- Replace 2,400V MCC only.

- Remove existing 2,400V MCC, replace in kind.
- Reuse existing 2,400V switch and feeder conductors.
- All existing motors to be reused as is.
- All motor starting will be full voltage non-reversing (FVNR) via contactor.

If you have any questions please feel free call the office at (918) 420-5500.

Sincerely,

Infrastructure Solutions Group, LLC

A handwritten signature in black ink, appearing to read "Dale Burke", is written over a horizontal line.

Dale Burke, P.E.  
President

DB/ks

Project #: MC-16-01, Project 19





# McAlester City Council

## AGENDA REPORT

Meeting Date:	June 28, 2016	Item Number:	2
Department:	Finance		
Prepared By:	Toni Ervin	Account Code:	
Date Prepared:	June 21, 2016	Budgeted Amount:	
		Exhibits:	2

### Subject

Consider and act upon, an Ordinance amending Ordinance No. 2538 which established the budget for fiscal year 2015-16; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency.

### Recommendation


Motion to approve the budget amendment ordinance.

### Discussion

The budget amendment ordinance is necessary to cover proposed revenue and/or expenditures not included in the budget for this fiscal year.

See attached.

### Approved By

	Initial	Date
Department Head		
City Manager	P. Stasiak 	6-23-16

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA,  
AMENDING ORDINANCE NO. 2538 WHICH ESTABLISHED THE  
BUDGET FOR FISCAL YEAR 2015-16; REPEALING ALL  
CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY  
CLAUSE; AND DECLARING AN EMERGENCY.**

**WHEREAS**, the City Council heretofore adopted Ordinance No. 2538 setting forth the Budget for Fiscal Year 2015-2016 beginning July 1, 2015 and ending June 30, 2016; and

**WHEREAS**, the City Departments and Divisions routinely review their budget appropriations to determine if any changes are necessary; and

**WHEREAS**, based upon said review the City staff now recommends that certain amendments to the Budget be considered by the City Council; and

**WHEREAS**, the City Council has the authority to make amendments to the City Budget under Article 5, Section 5.07 (b) of the new City Charter as well as State law; and

**WHEREAS**, the City Council has determined that the proposed amendment to the FY 2015-2016 Budget, with the revenues and expenditures therein contained, is in the best interest of the City; and therefore, desires to adopt the same by formal action.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF McALESTER,  
OKLAHOMA:**

SECTION 1: The proposed amendment to the FY 2015-2016 Budget of the City of McAlester, Oklahoma, as heretofore adopted by Ordinance, as summarized in Exhibit A-1 through A-3, which is attached hereto and fully incorporated herein by reference, be, and the same hereby are, completely adopted and approved as an amendment to the said FY 2015-2016 Budget.

SECTION 2: All portions of the existing FY 2015-2016 Budget, Ordinance No. 2538 except as specifically herein amended, shall remain in full force and effect, and not be otherwise affected by the adoption of the amendatory ordinance.

SECTION 3: That all other ordinances in conflict herewith are hereby repealed to the extent of any such conflict or inconsistency and all other ordinances not in conflict herewith shall remain in full force and effect.

SECTION 4: Should any paragraph, sentence, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part or parts as declared to be invalid, illegal, or unconstitutional.

SECTION 5: That an emergency is hereby declared to exist, and for the provision of the public peace, health and safety, by reason whereof it is necessary that all acts take effect immediately and be in full force and effect from, and after the passage and approval.

**PASSED and the EMERGENCY CLAUSE ruled on separately this \_\_\_\_\_ day of \_\_\_\_\_, 2016.**

**CITY OF MCALESTER, OKLAHOMA  
A Municipal Corporation**

By \_\_\_\_\_  
**John Browne, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Cora Middleton, City Clerk**

**Approved as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 2016.**

\_\_\_\_\_  
**William J. Ervin, City Attorney**

Estimated Revenue or Fund Balance				Amount of	
Fund Number	Account Number	Department	Description	Balance Before Amendment	Balance After Amendment
21	40650		Bond Proceeds	-	12,615,000
21	40640		Reimbursement - School	-	129,814
21	40702		Transfer in - 2002	1,155,180	(966,362)
21	40710		Transfer in - 2015	-	783,268
21	40999		Fund Balance	-	7,255,996
			Total		19,817,716

[illegible]

Original Budget - Revenues ***	\$ 6,019,607
Amendments	<u>12,561,720</u>
Current Budget - Revenues	<b>\$18,581,327</b>
Original Budget - Expenditures	\$ 6,019,607
Amendments	<u>19,817,716</u>
Current Budget - Expenditures	<b>\$25,837,323</b>

Approved by the City Council this  
June 28, 2016

Appropriate funds for Bonds funds activities and Bond Issuance 2015.

Mayor

Posted By	Date	BA#	Pkl.#
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A1116-042

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
11	40999		Fund Balance	-	319,321	319,321
						-
						-
			Total		319,321	

[illegible]

Original Budget - Revenues ***	\$ 4,174,710
Amendments	-
Current Budget - Revenues	<u>\$ 4,174,710</u>
Original Budget - Expenditures	\$ 978,699
Amendments	<u>319,321</u>
Current Budget - Expenditures	<u>\$ 1,298,020</u>

Approved by the City Council this  
June 28, 2016

Explanation of Budget Amendment:  
Appropriate funds for additional retirees.

Милуоги

Posted By \_\_\_\_\_ Date \_\_\_\_\_ BA# \_\_\_\_\_ Pkt# \_\_\_\_\_

A1116-043

Estimated Revenue or Fund Balance				Balance	Amount of	Balance
Fund	Account	Department	Description	Before	Increase	After
Number	Number			Amendment	(Decrease)	Amendment
28	40999		Fund Balance	369,124	45,000	414,124
						-
						-
			Total		45,000	

[illegible]

\*49 Does not include appropriated fund balance.

Appropriate funds for additional Worker's Compensation Council Approved.

City Clerk

# FY 15-16 Budget Amendments listed by Fund

					Revenue	Expense
001	8/25/15	01	General Fund	Budget Supplement to lapse and reappropriate expenditures for the Capital Expenditures related to	-	135,500
014	9/8/15	01	General Fund	Appropriate funds for Airport Drainage Project to Rehab Taxiway	-	29,208
016	11/24/15	01	General Fund	Appropriate Funds for Worker's Compensation Allocation and EMS Contract with Dr.	-	64,000
026	1/26/16	01	General Fund	Appropriate funds for additional funds for Mid Year Review. Pension - Defined Benefit Allocation	-	-
028	1/26/16	01	General Fund	Appropriate funds for additional funds for Mid Year Review.	(110,000)	671,490
002	8/25/15	02	MPWA	Budget Supplement to lapse and reappropriate expenditures for the Capital Expenditures related to	-	10,480
017	11/24/15	02	MPWA	Appropriate Funds for Worker's Compensation Allocation.	-	-
023	12/8/15	02	MPWA	Appropriate Funds for flood damage done to Sandy Creek Canal.	-	95,000
027	1/26/16	02	MPWA	Appropriate funds for additional funds for Mid Year Review. Pension - Defined Benefit Allocation	-	-
029	1/26/16	02	MPWA	Appropriate funds for additional funds for Mid Year Review.	-	-
040	5/10/16	02	MPWA	Appropriate Funds for 2016 CDBG Grant	-	86,699
010	6/28/16	11	Employee Retirement	Appropriate Funds for additional Retirees	-	319,321
003	8/25/15	16	State Forfeiture	Budget Supplement to lapse and reappropriate expenditures for the Capital Expenditures related to	37,375	37,375
013	6/28/16	21	Bond Trustee Fund	Appropriate Funds for Bond Refunding 2015 and Bond activities for 2015-2016.	12,561,720	19,817,716
019	8/25/15	24	Airport Grant	Budget Supplement to lapse and reappropriate expenditures for the Capital Expenditures related to	668,528	668,528
004	9/8/15	24	Airport Grant	Appropriate funds for Airport Drainage Project to Rehab Taxiway	283,165	283,165
021	11/24/15	26	Education Fund	Appropriate funds for the Memorandum of Understanding for the Driveway behind Will Rogers Elen	-	129,814
041	8/25/15	27	Tourism	Budget Supplement to lapse and reappropriate expenditures for the Capital Expenditures related to	-	8,940
020	11/24/15	27	Tourism	Appropriate funds for the transfer for Repairs & Maintenance, Liability Ins., WC, and new sign	-	68,931
005	6/14/16	27	Tourism	Appropriate funds for Tourism Vehicle.	20,500	20,500
018	11/24/15	28	South East Expo	Appropriate funds for Repairs & Maintenance, Liability Ins., WC, and new sign	68,931	68,931
006	6/28/16	28	South East Expo	Appropriate Funds for additional Worker's Compensation.	-	45,000
022	8/25/15	29	E911	Budget Supplement to lapse and reappropriate expenditures for the Capital Expenditures related to	-	125,065
007	11/24/15	29	E911	Appropriate funds for electrical upgrade for E911 generator	-	11,000
031	8/25/15	30	Economic Development	Budget Supplement to lapse and reappropriate expenditures for the Capital Expenditures related to	-	681,171
036	11/24/15	30	Economic Development	Appropriate funds for the 2016 OSMPC Grant for Defense Development	193,257	193,257
008	8/25/15	32	Grants, Gifts, & Contributions	Budget Supplement to lapse and reappropriate expenditures for the Capital Expenditures related to	-	145,870
039	1/26/16	32	Grants, Gifts, & Contributions	Appropriate funds for additional funds for Mid Year Review.	55,032	55,032
035	4/12/16	32	Grants, Gifts, & Contributions	Appropriate funds for additional funds for Donation for Park at Mike Deak.	25,000	25,000
009	8/25/15	33	CDBG Grants	Budget Supplement to lapse and reappropriate expenditures for the Capital Expenditures related to	-	438,238
012	5/10/16	33	CDBG Grants	Appropriate Funds for 2016 CDBG Grant	86,699	173,398
015	3/22/16	35	Fleet Maintenance	Appropriate funds for Repairs and Maintenance covered by insurance reimbursements.	10,038	10,038
024	8/25/15	41	Capital Fund	Budget Supplement to lapse and reappropriate expenditures for the Capital Expenditures related to	-	1,561,237
025	9/8/15	41	Capital Fund	Appropriate Funds for flood damage done to Sandy Creek Canal.	-	87,000
030	10/13/15	41	Capital Fund	Appropriate Funds for 20 Inch Water Line Relocate	-	48,820
041	12/8/15	41	Capital Fund	Appropriate Funds for flood damage done to Sandy Creek Canal.	95,000	95,000
034	1/12/16	41	Capital Fund	Appropriate Funds for additional flood damage done to Sandy Creek Canal.	180,000	180,000
037	1/26/16	41	Capital Fund	Appropriate funds for additional funds for Mid Year Review.	576,490	576,490
033	3/8/16	41	Capital Fund	Appropriate funds for Streets Dump Truck and Softball Complex	53,110	53,110
011	3/22/16	41	Capital Fund	Appropriate Funds for Patrol Vehicles	-	26,000
042	4/12/16	41	Capital Fund	Appropriate funds for matching Donation for the park at Mike Deak and AMI system	-	136,221
043	3/22/16	42	Federal Forfeiture	Appropriate Funds for Patrol Vehicles	-	5,000
044	8/25/15	44	Technology Fund	Budget Supplement to lapse and reappropriate expenditures for the Capital Expenditures related to	-	21,236
038	5/10/16	46	Storm Water Fund	Appropriate Funds for Drainage Projects: Swan Lane, North Main, Preakness Ave., Village Blvd.	207,000	207,000
					15,011,845	27,415,781



# McAlester City Council

## AGENDA REPORT

Meeting Date:	<u>June 28, 2016</u>	Item Number:	<u>3</u>
Department:	<u>Finance</u>	Account Code:	<u></u>
Prepared By:	<u>Toni Ervin</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>June 21, 2016</u>	Exhibits:	<u>Multiple</u>

### Subject

Discussion and update on Financials.

### Recommendation

### Discussion

Discussion on City of McAlester's Financials as of May 31, 2016.

### Approved By

Department Head  
City Manager

P. Stasiak

*Initial*

*PJS*

*Date*

*6-23-16*



City of McAlester  
Financial Summary as of May 31, 2016  
Percentage of year complete: 91.67%

GENERAL FUND AT A GLANCE				
	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 2,279,605	\$ 2,279,605	\$ 2,279,605	
REVENUES	13,125,678	13,125,678	11,499,978	87.61%
EXPENDITURES	(13,844,425)	(14,138,925)	(11,829,449)	83.67%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ (718,747)	\$ (1,013,247)	\$ (329,472)	
TRANSFERS IN	\$ 2,061,559	\$ 1,951,559	\$ 1,264,371	64.79%
TRANSFERS OUT	(1,342,812)	(1,948,510)	(1,836,609)	94.26%
NET TRANSFERS	\$ 718,747	\$ 3,049	\$ (572,238)	
INCREASE (DECREASE) TO BEGINNING CARRYOVER BALANCE	\$ -	\$ (1,010,198)	\$ (901,710)	
ENDING CARRYOVER BALANCE	\$ 2,279,605	\$ 1,269,407	\$ 1,377,895	

MPWA FUND AT A GLANCE				
	ORIGINAL BUDGET	CURRENT BUDGET	ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 1,160,968	\$ 1,160,968	\$ 1,160,968	
REVENUES	8,847,881	8,847,881	7,804,475	88.21%
EXPENDITURES	(6,786,322)	(6,906,802)	(5,812,780)	84.16%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ 2,061,559	\$ 1,941,079	\$ 1,991,694	
TRANSFERS IN	\$ -	\$ -	\$ -	
TRANSFERS OUT	(2,415,007)	(2,486,706)	(1,799,518)	72.37%
	\$ (2,415,007)	\$ (2,486,706)	\$ (1,799,518)	
INCREASE (DECREASE) TO BEGINNING CARRYOVER BALANCE	\$ (353,448)	\$ (545,627)	\$ 192,176	
ENDING CARRYOVER BALANCE	\$ 807,520	\$ 615,341	\$ 1,353,144	

# SALES TAX RECEIPT SUMMARY - BUDGET ANALYSIS - 6/2016

Analysis A - These numbers are calculating by evenly dividing budgets and multiplying projections. (ie: 9 months divided by 12)

			YTD	% of the year	Projected Year	Budget less	Budget	Projected	
			Collections	complete	End	Projected	(12/12)	Annual	
Fund		Budget for year	JUNE 2016	(12/12)				Difference	
								(over budget)	
01	General	2 cents	8,178,924	7,935,538	1.0000	7,935,538	243,386	8,178,924	243,386
26	Educational	0.25cent	1,017,280	991,942	1.0000	991,942	25,338	1,017,280	25,338
30	Economic Development	0.25cent	1,017,280	991,942	1.0000	991,942	25,338	1,017,280	25,338
38	Dedicated Sales Tax	1 cent	4,144,248	3,967,769	1.0000	3,967,769	176,479	4,144,248	176,479
			14,357,732	13,887,191		13,887,191	470,541		470,541

Analysis B - These numbers are calculating by using three year average numbers for percentage of year completion on total collections and

									Projected
				YTD	% of year				Annual
				Collections	collected	Projected Year	Budget less	Budget per 3	Difference
Fund	Budget for year			JUNE 2016	(3 yr average)	End	Projected	year average	(over budget)
01	General	2 cents	8,178,924	7,935,538	1.0000	7,935,538	243,386	8,178,924	243,386
26	Educational	0.25cent	1,017,280	991,942	1.0000	991,942	25,338	1,017,280	25,338
30	Economic Development	0.25cent	1,017,280	991,942	1.0000	991,942	25,338	1,017,280	25,338
38	Dedicated Sales Tax	1 cent	4,144,248	3,967,769	1.0000	3,967,769	176,479	4,144,248	176,479
			14,357,732	13,887,191		13,887,191	470,541		470,541

## Current Year - General Fund Collections

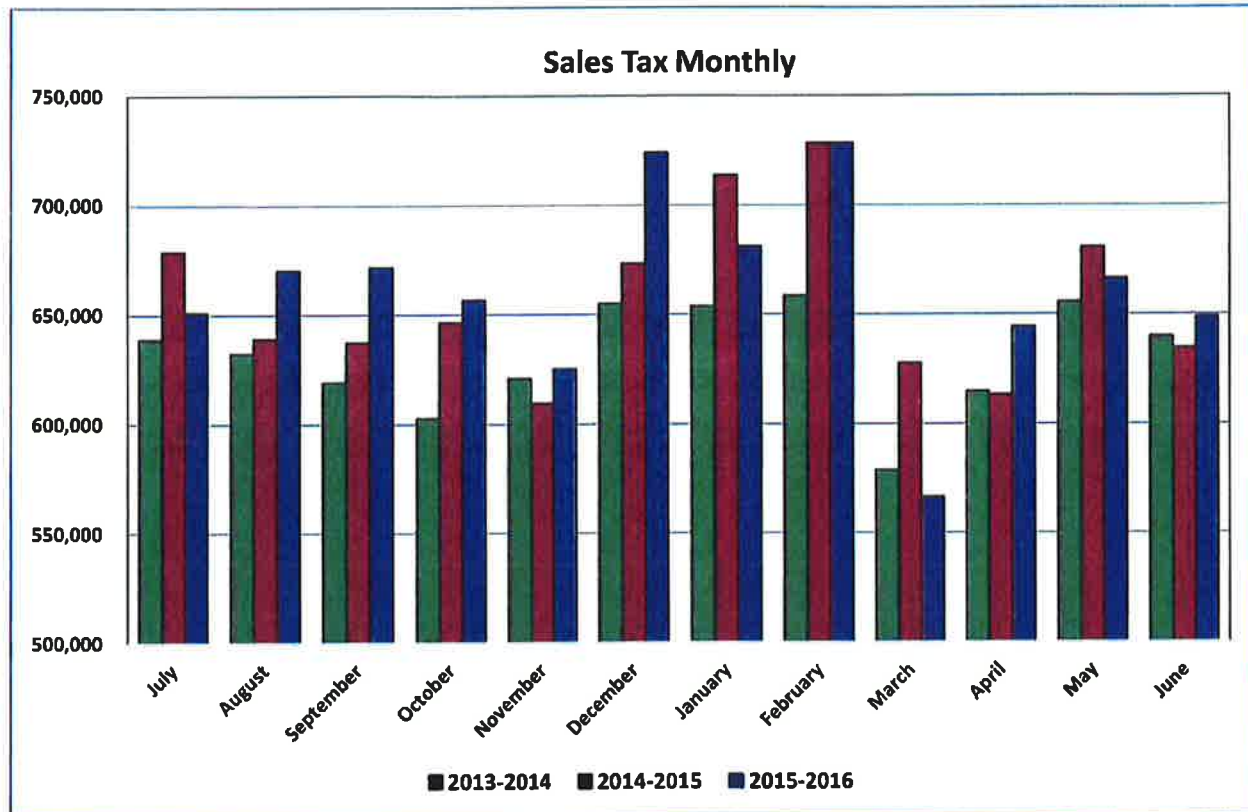
Collections Average based on General Fund Only.

	2012-2013	%of year	2013-2014	%of year	2014-2015	%of year	3 yr average
1,139,473 JUL	744,546	0.0963	638,883	0.0844	678,826	0.0861	0.0889
1,173,339 AUG	638,574	0.0826	632,369	0.0835	639,149	0.0811	0.0824
1,175,680 SEP	642,133	0.0831	619,254	0.0818	637,490	0.0809	0.0819
1,149,529 OCT	663,465	0.0858	602,907	0.0796	646,480	0.0820	0.0825
1,094,480 NOV	606,497	0.0784	621,063	0.0820	609,468	0.0773	0.0793
1,267,523 DEC	665,163	0.0860	655,147	0.0865	673,245	0.0854	0.0860
1,191,913 JAN	667,177	0.0863	653,898	0.0864	713,781	0.0905	0.0877
1,274,807 FEB	657,434	0.0850	658,527	0.0870	728,463	0.0924	0.0881
991,248 MAR	582,693	0.0754	578,831	0.0765	627,860	0.0796	0.0772
1,127,635 APR	607,303	0.0785	614,862	0.0812	613,352	0.0778	0.0792
1,166,302 MAY	640,153	0.0828	655,718	0.0866	680,791	0.0864	0.0853
1,135,263 JUN	616,698	0.0798	639,904	0.0845	634,765	0.0805	0.0816
13,887,191	7,731,837	1	7,571,364	1	7,883,669	1	

## GENERAL FUND - SALES TAX REVENUE

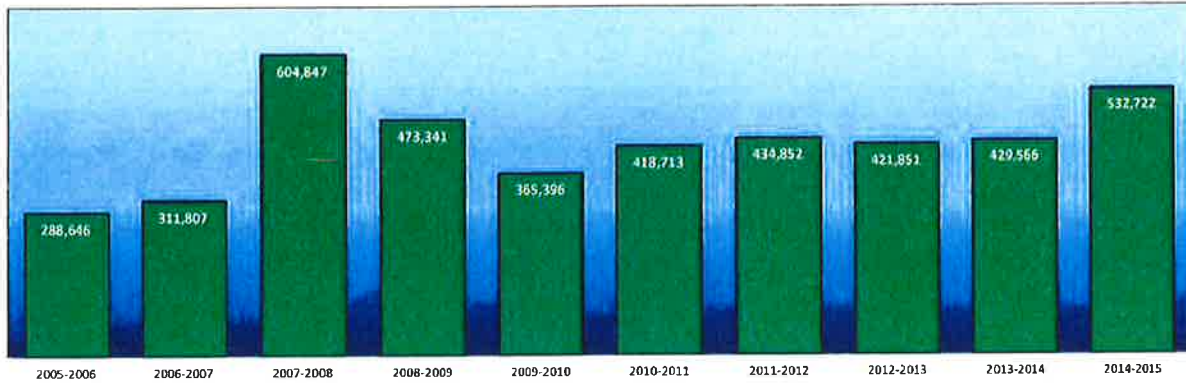
### Year - to - Date Comparison

Month	2013-2014	2014-2015	2015-2016
July	638,883	678,826	651,128
August	632,369	639,149	670,479
September	619,254	637,490	671,817
October	602,907	646,480	656,874
November	621,063	609,468	625,417
December	655,147	673,245	724,299
January	653,898	713,781	681,093
February	658,527	728,463	728,461
March	578,831	627,860	566,427
April	614,862	613,352	644,363
May	655,718	680,791	666,458
June	639,904	634,765	648,722
	7,571,363	7,883,669	7,935,538

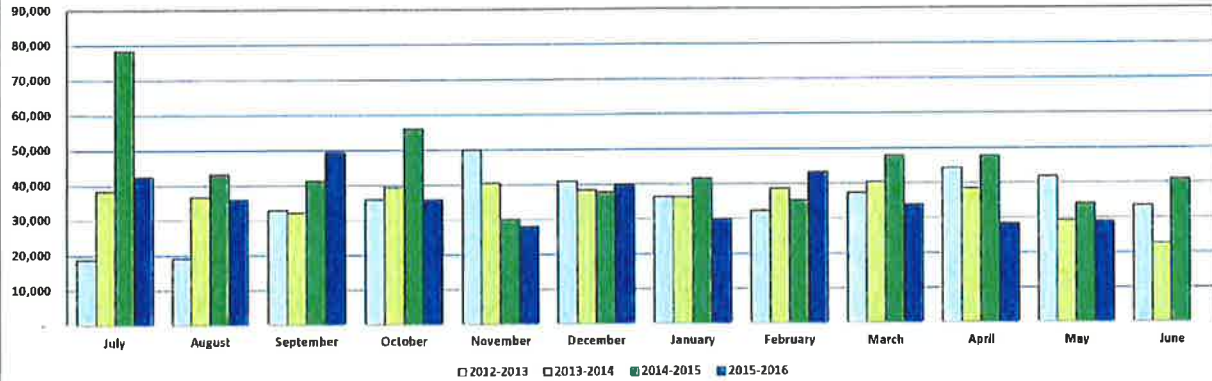


## History of Ambulance Revenue

### Annual Ambulance Revenue



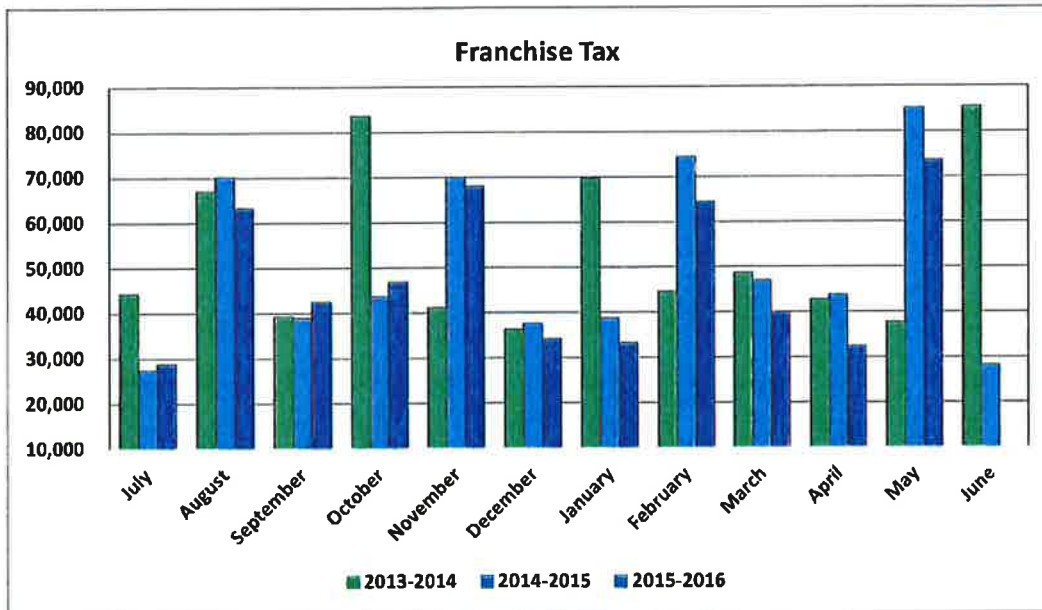
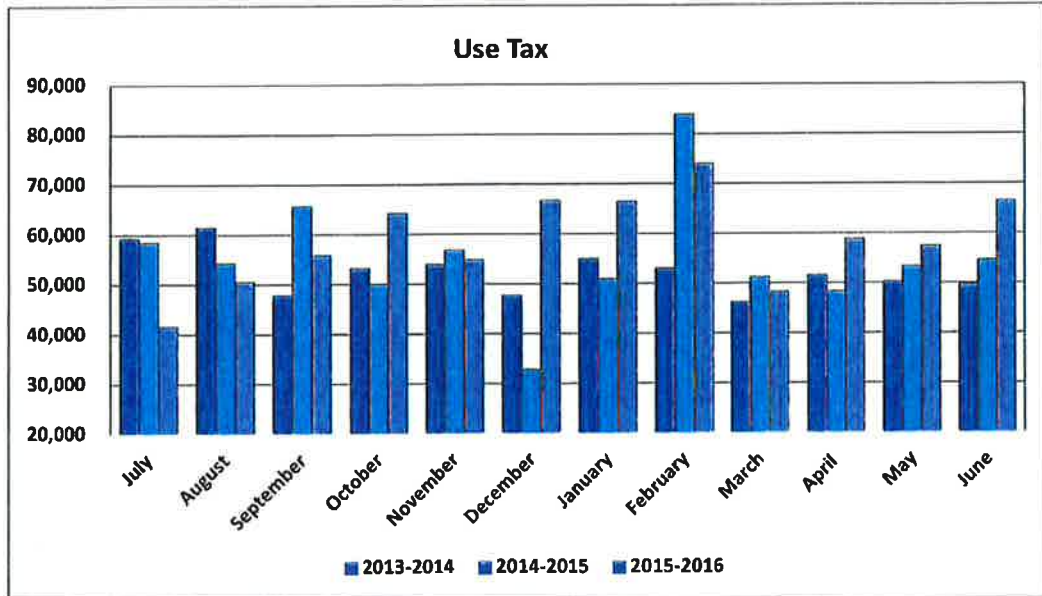
### Monthly Ambulance Revenue



AMBULANCE REVENUE				
	2012-2013	2013-2014	2014-2015	2015-2016
July	18,756	38,277	78,360	42,436
August	19,059	36,544	43,055	35,826
September	32,713	31,984	41,111	49,194
October	35,763	39,262	55,862	35,697
November	49,908	40,334	29,939	28,001
December	40,826	38,214	37,618	39,645
January	36,205	36,098	41,423	29,774
February	32,217	38,556	35,161	43,163
March	37,162	40,245	47,821	33,799
April	44,190	38,383	47,584	28,301
May	41,621	29,107	33,909	28,911
June	33,431	22,564	40,880	
	421,851	429,566	532,722	394,746

	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	Through May 31, 2016 2015-2016
EMS Revenue	\$ 418,713	\$ 434,852	\$ 421,851	\$ 429,566	\$ 532,722	\$ 394,746
Total Materials & Supplies	38,491	65,454	43,553	43,700	43,506	35,860
Total Other Services & Charges	52,360	43,401	48,991	42,065	53,246	60,357
<b>Total EMS Expenditures</b>	<b>\$ 90,851</b>	<b>\$ 108,855</b>	<b>\$ 92,544</b>	<b>\$ 85,765</b>	<b>\$ 96,752</b>	<b>\$ 96,217</b>
Revenue over Expenditures	\$ 327,862	\$ 325,997	\$ 329,307	\$ 343,801	\$ 435,970	\$ 298,529

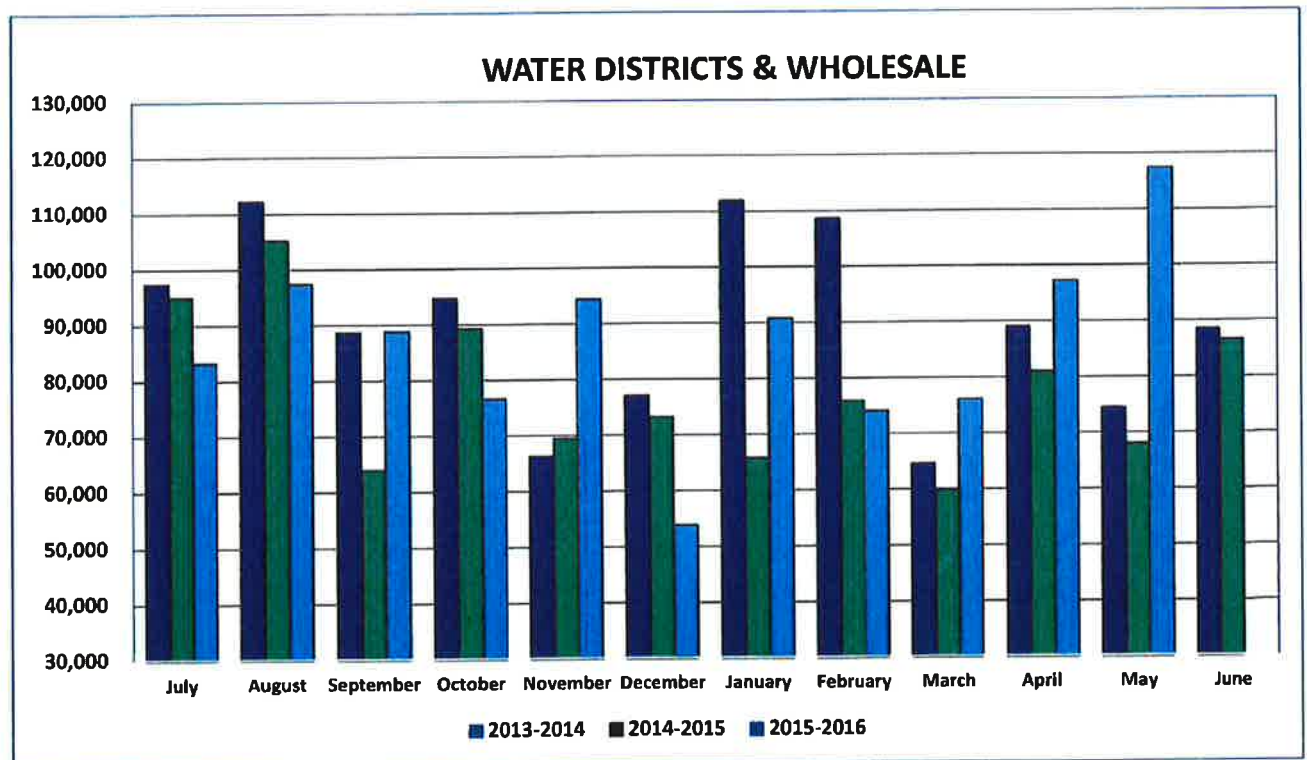
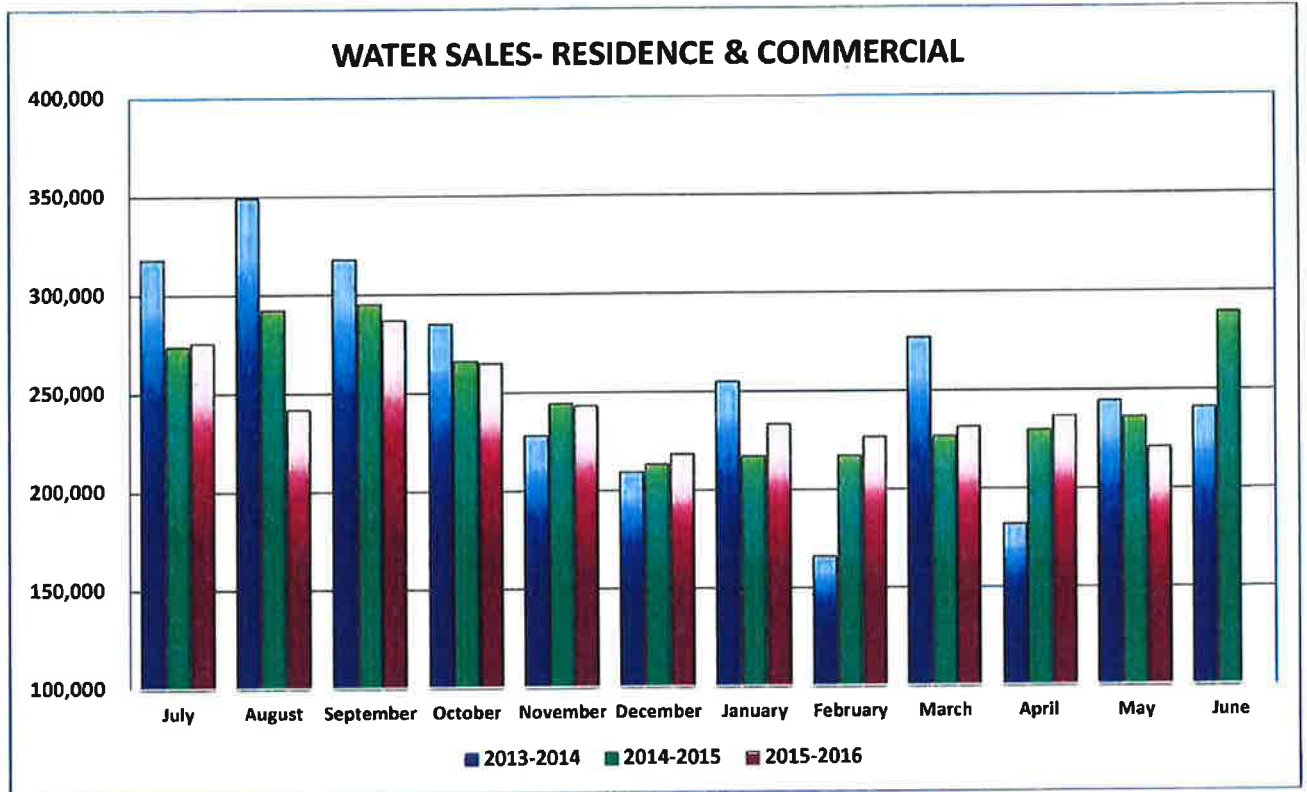
## GENERAL FUND REVENUES



FRANCHISE TAX			
	2013-2014	2014-2015	2015-2016
July	44,345	27,478	28,825
August	67,072	70,182	63,298
September	39,314	38,916	42,497
October	83,603	43,711	46,823
November	41,136	70,015	68,092
December	36,302	37,603	34,206
January	69,630	38,700	33,295
February	44,532	74,408	64,514
March	48,713	47,002	40,023
April	42,778	43,782	32,446
May	37,629	85,132	73,653
June	85,452	28,264	-
	640,506	605,192	527,673

USE TAX			
	2013-2014	2014-2015	2015-2016
July	59,313	58,513	41,616
August	61,443	54,249	50,528
September	47,849	65,698	55,845
October	53,232	49,936	64,231
November	53,959	56,840	54,870
December	47,665	32,844	66,743
January	54,984	50,932	66,517
February	53,026	83,901	74,096
March	46,178	51,167	48,228
April	51,593	48,362	58,857
May	50,255	53,266	57,400
June	49,619	54,575	66,519
	629,114	660,283	705,448

## MPWA REVENUES - May 2016





**CITY OF MCALESTER**  
**TREASURY REPORT**

**MAY 2016**

<b>BANK/AGENCY</b>	<b>BALANCE 5/31/2016</b>	<b>HIGHEST BALANCE OF MONTH</b>
<b>FIRST NATIONAL BANK:</b>		
POOLED CASH	\$ 12,146,728	\$ 13,006,780
PAYROLL	618,318	76,610
NON UNIFORM COUNCIL	5,695	5,898
2003 A BOND EDUCATIONAL	192,102	192,102
2003B/2004 ECONOMIC DEV	193,335	193,335
STATE FORFIETURE (PD REVOLVING EVIDENCE)	52,380	52,380
EMERGENCY FUND ACCOUNT	2,801,693	2,801,693
ECONOMIC DEVELOPMENT	209,740	209,740
WORKER'S COMP	64	97
 CD - Emergency -#73557	 873,185	 873,185
CD - CIP -#73556	322,749	322,749
CD -#73558	545,740	545,740
TOTAL	\$ 17,961,729	\$ 18,280,308
LESS FDIC COVERAGE	(500,000)	(500,000)
LESS MARKET VALUE OF COLLATERAL PLEDGED	<u>(18,697,466)</u>	<u>(18,697,466)</u>
 (OVER)/UNDER PLEDGED	 <u>\$ (1,235,737)</u>	 <u>\$ (917,158)</u>

**BANK OF OKLAHOMA:**

Cash:

BOK Short-Term Cash 340,833

\$ 340,833

GENERAL FUND - CLAIM ON POOLED CASH =	<u>\$1,367,368</u>
MPWA - CLAIM ON POOLED CASH =	<u>\$1,139,980</u>

City of McAlester

Financial Summary as of May 31, 2016

Percentage of year complete: 91.67%

AIRPORT AUTHORITY FUND AT A GLANCE				
	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 98,064	\$ 98,064	\$ 98,064	
REVENUES	100,045	100,045	99,672	99.63%
EXPENDITURES	(235,010)	(235,010)	(218,166)	92.83%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ (134,965)	\$ (134,965)	\$ (118,494)	
TRANSFERS IN	\$ 134,965	\$ 134,965	\$ 123,718	91.67%
TRANSFERS OUT	-	-	-	0.00%
NET TRANSFERS	\$ 134,965	\$ 134,965	\$ 123,718	
INCREASE (DECREASE) TO BEGINNING CARRYOVER BALANCE	\$ -	\$ -	\$ 5,224	
ENDING CARRYOVER BALANCE	\$ 98,064	\$ 98,064	\$ 103,288	

NUTRITION FUND AT A GLANCE				
	ORIGINAL BUDGET	CURRENT BUDGET	ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 54,787	\$ 54,787	\$ 54,787	
REVENUES	61,690	61,690	61,829	100.22%
EXPENDITURES	(267,204)	(267,204)	(248,214)	92.89%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ (205,514)	\$ (205,514)	\$ (186,385)	
TRANSFERS IN	\$ 205,514	\$ 205,514	\$ 188,388	91.67%
TRANSFERS OUT	-	-	-	
	\$ 205,514	\$ 205,514	\$ 188,388	
INCREASE (DECREASE) TO BEGINNING CARRYOVER BALANCE	\$ -	\$ -	\$ 2,003	
ENDING CARRYOVER BALANCE	\$ 54,787	\$ 54,787	\$ 56,790	



City of McAlester  
Financial Summary as of May 31, 2016  
Percentage of year complete: 91.67%

LANDFILL FUND AT A GLANCE				
	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 1,169,744	\$ 1,169,704	\$ 1,169,744	
REVENUES	388,008	388,008	368,227	94.90%
EXPENDITURES	(220,125)	(220,125)	(103,007)	46.79%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ 167,883	\$ 167,883	\$ 265,220	
TRANSFERS IN	\$ -	\$ -	\$ -	0.00%
TRANSFERS OUT	-	-	-	0.00%
NET TRANSFERS	\$ -	\$ -	\$ -	
INCREASE (DECREASE) TO BEGINNING CARRYOVER BALANCE	\$ 167,883	\$ 167,883	\$ 265,220	
ENDING CARRYOVER BALANCE	\$ 1,337,627	\$ 1,337,587	\$ 1,434,964	

E911 FUND AT A GLANCE				
	ORIGINAL BUDGET	CURRENT BUDGET	ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 1,253,447	\$ 1,253,447	\$ 1,253,447	
REVENUES	613,100	613,100	542,903	88.55%
EXPENDITURES	(739,800)	(875,865)	(796,279)	90.91%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ (126,700)	\$ (262,765)	\$ (253,376)	
TRANSFERS IN	\$ -	\$ -	\$ -	0.00%
TRANSFERS OUT	-	-	-	
	\$ -	\$ -	\$ -	
INCREASE (DECREASE) TO BEGINNING CARRYOVER BALANCE	\$ (126,700)	\$ (262,765)	\$ (253,376)	
ENDING CARRYOVER BALANCE	\$ 1,126,747	\$ 990,682	\$ 1,000,071	

City of McAlester

Financial Summary as of May 31, 2016

Percentage of year complete: 91.67%

EDUCATIONAL FUND AT A GLANCE				
	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 1,538,800	\$ 1,538,800	\$ 1,538,800	
REVENUES	1,023,280	1,023,280	918,731	89.78%
EXPENDITURES	(31,008)	(31,008)	-	0.00%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ 992,272	\$ 992,272	\$ 918,731	
TRANSFERS IN	\$ -	\$ -	\$ -	0.00%
TRANSFERS OUT	(641,000)	(770,814)	(724,003)	0.00%
NET TRANSFERS	\$ (641,000)	\$ (770,814)	\$ (724,003)	
INCREASE (DECREASE) TO BEGINNING CARRYOVER BALANCE	\$ 351,272	\$ 221,458	\$ 194,728	
ENDING CARRYOVER BALANCE	\$ 1,890,072	\$ 1,760,258	\$ 1,733,528	

ECONOMIC DEVELOPMENT FUND AT A GLANCE				
	ORIGINAL BUDGET	CURRENT BUDGET	ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 3,163,676	\$ 3,163,676	\$ 3,163,676	
REVENUES	1,030,280	1,223,537	1,635,353	133.66%
EXPENDITURES	(448,716)	(1,323,144)	(491,594)	37.15%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ 581,564	\$ (99,607)	\$ 1,143,758	
TRANSFERS IN	\$ -	\$ -	\$ -	
TRANSFERS OUT	(895,411)	(895,411)	(824,570)	92.09%
	\$ (895,411)	\$ (895,411)	\$ (824,570)	
INCREASE (DECREASE) TO BEGINNING CARRYOVER BALANCE	\$ (313,847)	\$ (995,018)	\$ 319,188	
ENDING CARRYOVER BALANCE	\$ 2,849,829	\$ 2,168,658	\$ 3,482,864	

City of McAlester  
Financial Summary as of May 31, 2016  
Percentage of year complete: 91.67%

CAPITAL FUND AT A GLANCE				
	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 1,810,914	\$ 1,810,914	\$ 1,810,914	
REVENUES	302,454	535,564	692,232	129.25%
EXPENDITURES	(1,304,787)	(4,068,665)	(2,264,242)	55.65%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ (1,002,333)	\$ (3,533,101)	\$ (1,572,010)	
TRANSFERS IN	\$ 1,002,333	\$ 1,673,823	\$ 1,590,295	95.01%
TRANSFERS OUT	-	-	-	0.00%
NET TRANSFERS	\$ 1,002,333	\$ 1,673,823	\$ 1,590,295	
INCREASE (DECREASE) TO BEGINNING CARRYOVER BALANCE	\$ -	\$ (1,859,278)	\$ 18,285	
ENDING CARRYOVER BALANCE	\$ 1,810,914	\$ (48,364)	\$ 1,829,199	

DEDICATED SALES TAX FUND AT A GLANCE				
	ORIGINAL BUDGET	CURRENT BUDGET	ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 103,017	\$ 103,017	\$ 103,017	
REVENUES	4,144,748	4,144,748	3,643,718	87.91%
EXPENDITURES	(15,000)	(15,000)	(7,000)	46.67%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ 4,129,748	\$ 4,129,748	\$ 3,636,718	
TRANSFERS IN	\$ 353,448	\$ 353,448	\$ 353,448	100.00%
TRANSFERS OUT	(4,483,196)	(4,483,196)	(3,962,233)	88.38%
	\$ (4,129,748)	\$ (4,129,748)	\$ (3,608,785)	
INCREASE (DECREASE) TO BEGINNING CARRYOVER BALANCE	\$ -	\$ -	\$ 27,933	
ENDING CARRYOVER BALANCE	\$ 103,017	\$ 103,017	\$ 130,950	

City of McAlester  
Financial Summary as of May 31, 2016  
Percentage of year complete: 91.67%

TOURISM FUND AT A GLANCE				
	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 544,411	\$ 544,411	\$ 544,411	
REVENUES	631,300	631,300	705,570	111.76%
EXPENDITURES	(258,404)	(267,344)	(221,772)	82.95%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ 372,896	\$ 363,956	\$ 483,798	
TRANSFERS IN	\$ -	\$ -	\$ -	
TRANSFERS OUT	(369,124)	(438,055)	(407,295)	92.98%
NET TRANSFERS	\$ (369,124)	\$ (438,055)	\$ (407,295)	
INCREASE (DECREASE) TO BEGINNING CARRYOVER BALANCE	\$ 3,772	\$ (74,099)	\$ 76,503	
ENDING CARRYOVER BALANCE	\$ 548,183	\$ 470,312	\$ 620,913	

SOUTH EAST EXPO FUND				
	ORIGINAL BUDGET	CURRENT BUDGET	ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 108,050	\$ 108,050	\$ 108,050	
REVENUES	151,000	151,000	125,290	82.97%
EXPENDITURES	(520,124)	(589,055)	(559,448)	94.97%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ (369,124)	\$ (438,055)	\$ (434,159)	
TRANSFERS IN	\$ 369,124	\$ 438,055	\$ 407,295	92.98%
TRANSFERS OUT	-	-	-	
	\$ 369,124	\$ 438,055	\$ 407,295	
INCREASE (DECREASE) TO BEGINNING CARRYOVER BALANCE	\$ -	\$ -	\$ (26,864)	
ENDING CARRYOVER BALANCE	\$ 108,050	\$ 108,050	\$ 81,187	



# McAlester City Council

## AGENDA REPORT

Meeting Date:	<u>June 28, 2016</u>	Item Number:	<u>4</u>
Department:	<u></u>		
Prepared By:	<u>Peter Stasiak, City Manager</u>	Account Code:	<u></u>
Date Prepared:	<u>June 20, 2016</u>	Budgeted Amount:	<u></u>
		Exhibits:	<u>1</u>

### Subject

Consider and act upon, Amendment No. 9S to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide Additional Construction Inspection for Project 3-40-0057-013-2015 "Replace Existing Drainage Pipe, Damaged Inlets, Lights, Signs, and Connecting Taxiway Pavement".


### Recommendation

Motion to approve Amendment No. 9S to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide Additional Construction Inspection for Project 3-40-0057-013-2015 "Replace Existing Drainage Pipe, Damaged Inlets, Lights, Signs, and Connecting Taxiway Pavement". Not to exceed \$8,850.00.

### Discussion

Approving this amendment will allow LBR, Inc., to provide additional construction inspection required by the FAA for inspection of drainage pipe installed per Bronze Oak, LLC Change Order Number 2 approved on February 9, 2016.

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	TE	June 20, 2016
City Manager	P. Stasiak 	6-23-16

AMENDMENT NO. 9S

This Amendment, made as of the \_\_\_\_\_ day of \_\_\_\_\_, 2010, by and between the City of McAlester, and LBR Inc., shall be made a part of the Agreement for Professional Airport Consulting Services between said parties, dated October 13, 2009.

1. The following service shall be added to Section I. A.1:

A. Provide Additional Construction Inspection for "Replace Existing Drainage Pipe, Damaged Inlets, Lights, Signs, and Connecting Taxiway Pavement," AIP Project 3-40-0057-013-2015 at McAlester Regional Airport.

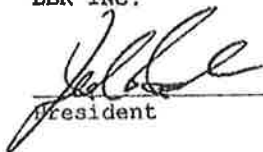
2. The following fee shall be added to Section V. B. as related to the above item:

1A. \$ 75.00 per hour, not to exceed \$ 8,850.00

In witness whereof, the parties hereto have made and executed this Amendment the day and year first written above.

LBR INC.

CITY OF McALESTER

  
\_\_\_\_\_  
President

\_\_\_\_\_  
Mayor

ATTEST

ATTEST

  
\_\_\_\_\_  
Secretary

\_\_\_\_\_  
City Clerk

(Seal)



Certification of Legality:  
Approved as to form and legality

\_\_\_\_\_  
City Attorney



# McAlester City Council

## AGENDA REPORT

Meeting Date:	<u>June 28, 2016</u>	Item Number:	<u>5</u>
Department:	<u></u>	Account Code:	<u></u>
Prepared By:	<u>Peter Stasiak, City Manager</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>June 20, 2016</u>	Exhibits:	<u>6</u>

### Subject

Consider and act upon, accepting Project 3-40-0057-013-2015 "Replace Existing Drainage Pipe, Damaged Inlets, Lights, Signs, and Connecting Taxiway Pavement", completed by Bronze Oak, LLC and authorizing the Mayor to sign the necessary acceptance forms.

### Recommendation

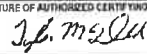
Motion to accept Project 3-40-0057-013-2015 "Replace Existing Drainage Pipe, Damaged Inlets, Lights, Signs, and Connecting Taxiway Pavement" as complete and authorize the Mayor to sign the necessary acceptance forms.

### Discussion

Bronze Oak, LLC was awarded and has completed the contract: "Replace Existing Drainage Pipe, Damaged Inlets, Lights, Signs, and Connecting Taxiway Pavement". The City's Airport Consultant, LBR, Inc. has completed the closeout documents, included in the exhibits, in accordance with the FAA Grant requirements. The first exhibits are requests for reimbursement for FAA with summary page attached, the second exhibit is supplemental agreement #3 with Bronze Oak. The third exhibit is a letter to the FAA requesting additional funding for overage. The fourth exhibit is the final acceptance certificate for the grant. The fifth exhibit is the final acceptance letter for the OAC. The sixth exhibits are the quarterly and final financial reports. The seventh exhibit is the distribution sheet. All exhibits need to be approved and signed by the Mayor.

### Approved By

	Initial	Date
Department Head	TE	June 20, 2016
City Manager	P. Stasiak <u>PJS</u>	<u>6-23-16</u>

<b>OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT FOR CONSTRUCTION PROGRAMS</b>  <i>(See Instructions on back)</i>		Approved by Office of Management and Budget No. 80-RD181		PAGE 1 OF 1 PAGES	
		1. TYPE OF REQUEST <input type="checkbox"/> FINAL <input checked="" type="checkbox"/> PARTIAL		2. BASIS OF REQUEST <input checked="" type="checkbox"/> CASH <input type="checkbox"/> ACCRUAL	
3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED  Federal Aviation Administration		4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY  AIP 3-40-0057-013-2018		5. PARTIAL PAYMENT REQUEST NO.  Five	
6. EMPLOYER IDENTIFICATION NUMBER  73-6005314	7. RECIPIENT ACCOUNT OR OTHER IDENTIFYING NUMBER	PERIOD COVERED BY THIS REPORT			
		FROM (Month, day, year) 5/25/16 TO (Month, day, year) 6/3/16			
8. RECIPIENT ORGANIZATION Name City of McAlester No. And Street P. O. Box 578 City, State and Zip Code McAlester, Oklahoma 74502		10. PAYEE (Where check should be sent if different than item 9) Name (same) No. And Street City, State and Zip Code			
<b>11 STATUS OF FUNDS</b>					
CLASSIFICATION		PROGRAMS - FUNCTIONS - ACTIVITIES			TOTAL
		(a) Grant Amount	(b) Previous Requests	(c) Current Request	
Grant Amount \$253,957.00					
a. Administrative Expense Advertising		\$ 400.00	\$ 0.00	\$ 311.12	\$ 311.12
b. Preliminary expense - FPD, Env, DBE		13,500.00	13,500.00	0.00	13,500.00
c. Land, Structures, Right-of-Way Survey		3,200.00	3,200.00	0.00	3,200.00
d. Architectural engineering basic fees		29,640.00	29,640.00	0.00	29,640.00
e. Other architectural engineering fees					\$
f. Project inspection fees		15,000.00	0.00	23,850.00	23,850.00
g. Land development					\$
h. Relocation expense Construction Testing		11,600.00	0.00	6,694.00	6,694.00
i. Relocation payments to individuals & businesses					\$
j. Demolition and removal					\$
k. Construction and project improvement cost		209,825.00	190,009.35	30,996.10	221,005.45
l. Equipment					\$
m. Miscellaneous cost					\$
n. Total cumulative to date (sum of lines a thru m)		283,165.00	236,349.35	61,851.22	298,200.57
o. Less Ineligible Exclusions (insurance)					-990.00
p. Net cumulative to date (line n minus line o)					297,210.57
q. Federal share to date		253,957.00	211,823.00	42,134.00	253,957.00
r. Rehabilitation grants (100% reimbursement)					
s. Total Federal share (sum of lines q and r)					253,957.00
t. Federal payment previously requested					211,823.00
u. Amount requested for reimbursement		\$	\$	\$	\$ 42,134.00
v. Percentage of physical completion of project:		%	%	%	100%
12. CERTIFICATION  I certify that to the best of my knowledge and belief the billed costs or disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the award		SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		DATE REPORT SUBMITTED	
		TYPED OR PRINTED NAME AND TITLE		TELEPHONE (Area code, number and extension)	
		John Browne, Mayor		918 / 423-2500	
		SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		DATE SIGNED	
b. Representative certifying to line 11v.		 TYPED OR PRINTED NAME AND TITLE Tyler McDonald, Airport Consultant		6/13/16 TELEPHONE (Area code, number and extension) 405/377-8276	



<b>OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT FOR CONSTRUCTION PROGRAMS</b>		Approved by Office of Management and Budget, No. 80-R0181		PAGE 1 OF 1 PAGES	
(See Instructions on back)		1. TYPE OF REQUEST <input checked="" type="checkbox"/> FINAL <input type="checkbox"/> PARTIAL		2. BASIS OF REQUEST <input checked="" type="checkbox"/> CASH <input type="checkbox"/> ACCRUAL	
3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED  Federal Aviation Administration		4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY  AIP 3-40-0067-013-2016		5. PARTIAL PAYMENT REQUEST NO.  Six-Final	
6. EMPLOYER IDENTIFICATION NUMBER  73-6005314	7. RECIPIENT ACCOUNT OR OTHER IDENTIFYING NUMBER	PERIOD COVERED BY THIS REPORT			
		FROM (Month, day, year) 5/25/16		TO (Month, day, year) 6/3/16	
8. RECIPIENT ORGANIZATION Name City of McAlester No. And Street P. O. Box 578 City, State and Zip Code McAlester, Oklahoma 74502		10. PAYEE (Where check should be sent if different than item 8) Name (same) No. And Street City, State and Zip Code			
<b>11 STATUS OF FUNDS</b>					
CLASSIFICATION		PROGRAMS - FUNCTIONS - ACTIVITIES			TOTAL
		(a) Grant Amount	(b) Previous Requests	(c) Current Request	
Grant Amount \$253,957.00					
a. Administrative Expense Advertising		\$ 400.00	\$ 0.00	\$ 311.12	\$ 311.12
b. Preliminary expense - EPO, Env, DBE		13,500.00	13,500.00	0.00	13,500.00
c. Land, Structures, Right-of-Way Survey		3,200.00	3,200.00	0.00	3,200.00
d. Architectural engineering basic fees		29,640.00	29,640.00	0.00	29,640.00
e. Other architectural engineering fees					
f. Project inspection fees		15,000.00	0.00	23,850.00	23,850.00
g. Land development					
h. Relocation expense Construction Testing		11,600.00	0.00	6,694.00	6,694.00
i. Relocation payments to individuals & businesses					
j. Demolition and removal					
k. Construction and project improvement cost		209,825.00	190,009.35	30,996.10	221,005.45
l. Equipment					
m. Miscellaneous cost					
n. Total cumulative to date (sum of lines a thru m)		283,165.00	236,349.35	61,851.22	298,200.57
o. Less Ineligible Exclusions (Insurance)					-990.00
p. Net cumulative to date (line n minus line o)					297,210.57
q. Federal share to date		253,957.00	253,957.00	13,532.00	267,489.00
r. Rehabilitation grants (100% reimbursement)					
s. Total Federal share (sum of lines q and r)					267,489.00
t. Federal payment previously requested					253,957.00
u. Amount requested for reimbursement					13,532.00
v. Percentage of physical completion of project		%	%	%	100%
12. CERTIFICATION  I certify that to the best of my knowledge and belief the billed costs or disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the award		a. RECIPIENT		SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	
				TYPED OR PRINTED NAME AND TITLE	
		John Browne, Mayor		TELEPHONE (Area code, number and extension)	
				918 / 423-2500	
b. Representative certifying to line 11v.		SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		DATE REPORT SUBMITTED	
		Tyler McDonald, Airport Consultant		DATE SIGNED	
		6/13/16		TELEPHONE (Area code, number and extension)	
				405/377-8276	

Summary of Sponsor Invoice #5

Grant # 3-40-0067-013-2015

Contractor/Consultant Name	Inv #	Inv Date	Billed Amount	AIP Costs	Non-AIP Costs	Worksite Name	Short Summary of Billing
Bronze Oak	4		5/23/2016 \$30,996.10	\$27,896	\$3,099.61	McAlester Regional	Airport Drainage Project
LBR Inc.	5162		6/3/2016 \$30,544.00	\$27,490			
McAlester News-Capital			6/18/2016 \$311.12	\$280			
			<b>Total Requested:</b>	<b>\$55,666.00</b>			

**SUPPLEMENTAL AGREEMENT NO. 3****1. Sponsor's (Public Agency) Name and Address**

City of McAlester  
28 East Washington Avenue  
McAlester, Oklahoma 74501

2. Name of Airport  
McAlester Regional Airport

3. Project Numbers  
FAA AIP 3-40-0057-013-2015

4. Date Prepared - Prepared by:  
June 3, 2016 - Tyler McDonald

**5. Name and Address of Contractor**

Bronze Oak, LLC  
8218 East 121st  
Bixby, Oklahoma, 74008

**6. Description of Work Included in Contract**

"Replace Existing Drainage Pipe, Damaged Inlets, Lights, Signs, and Connecting Taxiway Pavement"

**7. Changes Ordered and Reason Ordered (List individual changes as A, B, C, D etc.)**

- A. - The quantity of sod was increased to cover the sloped areas that were eroding.  
B. - Failed Testing Invoice 396 was charged back to the contractor, according to the specifications. See attachment.  
C. - Liquidated damages were charged due to the project going over the allotted 35 working days. A total of five days were charged at \$400 per working day, according to the contract and specifications.

8. Contract Changes	Bid Item No.	Original Estimated Quantity	Contract Unit Price	Revised Estimated Quantity	Negotiated C.O. Unit Price	Original Estimated Cost	Revised Estimated Cost	
Base Bid								
A.	19	600	\$3.60	960	\$3.60	\$2,160.00	\$3,456.00	
B.	Failed Testing-Not Originally Bid			Lump Sum	-\$435.00	\$0.00	-\$435.00	
C.	Liquidated Damages-Not Originally Bid			5	-\$400.00	\$0.00	-\$2,000.00	
					Total:	\$2,160.00	\$1,021.00	

9. Original Contract Amount	\$186,218.00
Supplemental Agreement #1	\$23,607.50
Supplemental Agreement #2	\$12,318.95
Supplemental Agreement #3	<u>-\$1,139.00</u>
New Contract Amount After SA #2	\$221,005.45

10. Original Contract Time: 25 workdays New Contract time: 35 workdays

**This Change Order Subject to All Original Contract Provisions.**

**11. ISSUED FOR REASONS INDICATED ABOVE**

*Tyler McDonald*

Signature

Consultant

Title

6/3/2016

Date

**12. ACCEPTED BY SPONSOR**

Signature

Title

Date

**13. ACCEPTED BY CONTRACTOR**

Signature

Title

Date



June 21, 2016

Kathy Franklin, Program Manager  
Arkansas/Oklahoma Airports Development Office  
Federal Aviation Administration

Dear Ms. Franklin,

The City of McAlester is requesting an increase to the grant amount of AIP Project No 3-40-0057-013-2015 for the following reasons:

- The existing corrugated metal pipe (CMP) being removed in this project was not originally installed as expected. The survey for the project anticipated that the pipe was placed in a straight line between drainage structures, as is normally done. However, as the existing CMP was removed, it was discovered that 45-degree bends were used which altered its course from a straight line. This resulted in the CMP being in a different trench under the existing connecting taxiway pavement. The trench for the new reinforced concrete pipe (RCP) under the paving is being backfilled with a low strength concrete material, "Controlled Low-Strength Material", or CLSM, to prevent settlement of the new pavement. The CLSM for the RCP backfill was bid as a part of the RCP installation, but not as a separate bid item. The trench for the removed CMP needs to be backfilled with the CLSM to prevent settlement. However, since the CMP was expected to follow the same alignment as the new RCP, no provision for additional CLSM backfill was made prior to bid. As a result, there is no bid item included in the Base Bid for additional CLSM backfill. Also, during the process to remove the existing CMP, the existing soil surrounding the pipe was found to be totally saturated and unstable. In order to stabilize the base to provide an adequate foundation to support the new RCP and the pavement of the connecting taxiway, large rock was placed through the saturated area. The price being proposed by the contractor includes all labor and material necessary to accomplish the work. Other line items of the bid remain unchanged. Ten working days of additional time were granted for this additional work. Also, additional Inspection was required due to the additional working days granted. (See Attached SA#2)
- More Sod was required than originally estimated to sufficiently cover the sloped areas and keep them from eroding. (See Attached SA#3)

The total cumulative costs for the project were estimated at \$283,165.00 with a Federal Share of \$253,957.00 (90%) and a Local Share of \$29,208.00 (10%).

The overage for the project is \$15,035.57.

The City of McAlester is requesting an additional \$13,532.00 in federal funds to close out this project.

We appreciate your favorable consideration of these requests. We are prepared to close out the grant, with your concurrence.

Sincerely,

John Browne  
Mayor  
City of McAlester

cc. LBR Inc.

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## Construction Project Final Acceptance Airport Improvement Program Sponsor Certification

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Sponsor: City of McAlester

Airport: McAlester Regional Airport

Project Number: 3-40-0057-013-2015

Description of Work: Replace Existing Drainage Pipe, Damaged Inlets, Lights, Signs, and Connecting Taxiway Pavement

### Application

49 USC § 47105(d), authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program. General standards for final acceptance and close out of federally funded construction projects are in 2 CFR § 200.343 – Closeout and supplemented by FAA Order 5100.38. The sponsor must determine that project costs are accurate and proper in accordance with specific requirements of the grant agreement and contract documents.

### Certification Statements

Except for certification statements below marked not applicable (N/A), this list includes major requirements of the construction project. Selecting "yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The personnel engaged in project administration, engineering supervision, project inspection and acceptance testing were or will be determined to be qualified and competent to perform the work (Grant Assurance).  
☒ Yes   ☐ No   ☐ N/A
  
2. Construction records, including daily logs, were or will be kept by the resident engineer/construction inspector that fully document contractor's performance in complying with:
  - a. Technical standards (Advisory Circular (AC) 150/5370-12);
  - b. Contract requirements (2 CFR part 200 and FAA Order 5100.38); and
  - c. Construction safety and phasing plan measures (AC 150/5370-2).☒ Yes   ☐ No   ☐ N/A
  
3. All acceptance tests specified in the project specifications were or will be performed and documented. (AC 150/5370-12).  
☒ Yes   ☐ No   ☐ N/A

4. Sponsor has taken or will take appropriate corrective action for any test result outside of allowable tolerances (AC 150/5370-12).
- ☒ Yes ☐ No ☐ N/A
5. Pay reduction factors required by the specifications were applied or will be applied in computing final payments with a summary made available to the FAA (AC 150/5370-10).
- ☒ Yes ☐ No ☐ N/A
6. Sponsor has notified, or will promptly notify the Federal Aviation Administration (FAA) of the following occurrences:
- a. Violations of any federal requirements set forth or included by reference in the contract documents (2 CFR part 200);
  - b. Disputes or complaints concerning federal labor standards (29 CFR part 5); and
  - c. Violations of or complaints addressing conformance with Equal Employment Opportunity or Disadvantaged Business Enterprise requirements (41 CFR Chapter 60 and 49 CFR part 26).
- ☒ Yes ☐ No ☐ N/A
7. Weekly payroll records and statements of compliance were or will be submitted by the prime contractor and reviewed by the sponsor for conformance with federal labor and civil rights requirements as required by FAA and U.S. Department of Labor (29 CFR Part 5).
- ☒ Yes ☐ No ☐ N/A
8. Payments to the contractor were or will be made in conformance with federal requirements and contract provisions using sponsor internal controls that include:
- a. Retaining source documentation of payments and verifying contractor billing statements against actual performance (2 CFR § 200.302 and FAA Order 5100.38);
  - b. Prompt payment of subcontractors for satisfactory performance of work (49 CFR § 26.29);
  - c. Release of applicable retainage upon satisfactory performance of work (49 CFR § 26.29); and
  - d. Verification that payments to DBEs represent work the DBE performed by carrying out a commercially useful function (49 CFR §26.55).
- ☒ Yes ☐ No ☐ N/A
9. A final project inspection was or will be conducted with representatives of the sponsor and the contractor present that ensure:
- a. Physical completion of project work in conformance with approved plans and specifications (Order 5100.38);
  - b. Necessary actions to correct punch list items identified during final inspection are complete (Order 5100.38); and
  - c. Preparation of a record of final inspection and distribution to parties to the contract (Order 5100.38);
- ☒ Yes ☐ No ☐ N/A

10. The project was or will be accomplished without material deviations, changes, or modifications from approved plans and specifications, except as approved by the FAA (Order 5100.38).

☒ Yes ☐ No ☐ N/A

11. The construction of all buildings have complied or will comply with the seismic construction requirements of 49 CFR § 41.120.

☒ Yes ☐ No ☐ N/A

12. For development projects, sponsor has taken or will take the following close-out actions:

- a) Submit to the FAA a final test and quality assurance report summarizing acceptance test results, as applicable (Grant Condition);
- b) Complete all environmental requirements as established within the project environmental determination (Order 5100.38); and
- c) Prepare and retain as-built plans (Order 5100.38).

☒ Yes ☐ No ☐ N/A

13. Sponsor has revised or will revise their airport layout plan (ALP) that reflects improvements made and has submitted or will submit an updated ALP to the FAA no later than 90 days from the period of performance end date. (49 USC § 47107 and Order 5100.38).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "no" response.

#### **Sponsor's Certification**

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Name of Sponsor: City of McAlester

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

**Signature** of Sponsor's Authorized Official: \_\_\_\_\_

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.





June 13, 2016

Ms. Kathy Franklin  
Arkansas/Oklahoma Airports Development Office  
Federal Aviation Administration

RE: FY 2015 Airport Project Cost Analysis

Dear Ms. Franklin:

The City of McAlester and its representatives have performed a cost analysis for supplemental agreements #2 and #3 on AIP Project 3-40-0057-013-2015 at McAlester Regional Airport. The City and its representatives have found the costs to be reasonable according to recent, similar projects. Also, Amendment 9S with LBR Inc. for additional inspection time is found to be reasonable. The additional work required by the contractor to finish the project required that the inspection be increased by a corresponding amount. The hourly rate was the same as the rest of the project. The City of McAlester requests that the FAA accepts this analysis.

We appreciate the continuing support of our airport by the OAC and the FAA. Please contact us if you require additional information.

Sincerely,

John Browne  
Mayor

(Follow form instructions)

Standard Form 425  
OMB Approval Number: 0348-0061  
Expiration Date: 10/31/2011

**Paperwork Burden Statement**  
According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0348-0061. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0061), Washington, DC 20503.

# FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted FAA		2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) 3-40-0057-013-2015		Page <b>1</b>	of <b>1</b>	pages
3. Recipient Organization (Name and complete address including Zip code) City of McAlester 28 E Washington, PO Box 578, McAlester, OK 74502						
4a. DUNS Number 074263849	4b. EIN 73-6005314	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)		6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual	
8. Project/Grant Period From: (Month, Day, Year) (August 13, 2015)		To: (Month, Day, Year) (June 3, 2016)		9. Reporting Period End Date (Month, Day, Year) (June 3, 2016)		
10. Transactions					Cumulative	
<i>(Use lines a-c for single or multiple grant reporting)</i>						
<b>Federal Cash (To report multiple grants, also use FFR Attachment):</b>						
a. Cash Receipts				\$267,489		
b. Cash Disbursements				\$267,489		
c. Cash on Hand (line a minus b)				0		
<i>(Use lines d-o for single grant reporting)</i>						
<b>Federal Expenditures and Unobligated Balance:</b>						
d. Total Federal funds authorized				\$267,489		
e. Federal share of expenditures				\$267,489		
f. Federal share of unliquidated obligations				0		
g. Total Federal share (sum of lines e and f)				\$267,489		
h. Unobligated balance of Federal funds (line d minus g)				0		
<b>Recipient Share:</b>						
i. Total recipient share required				\$30,711.57		
j. Recipient share of expenditures				\$30,711.57		
k. Remaining recipient share to be provided (line i minus j)				0		
<b>Program Income:</b>						
l. Total Federal program income earned				0		
m. Program income expended in accordance with the deduction alternative				0		
n. Program income expended in accordance with the addition alternative				0		
o. Unexpended program income (line l minus line m or line n)				0		
11. Indirect Expense	a. Type	b. Rate	c. Period From	d. Base	e. Amount Charged	f. Federal Share
				g. Totals:		
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:						
13. Certification: By signing this report, I certify that it is true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)						
a. Typed or Printed Name and Title of Authorized Certifying Official					c. Telephone (Area code, number and extension)	
					d. Email address	
b. Signature of Authorized Certifying Official					e. Date Report Submitted (Month, Day, Year)	
14. Agency use only:						

Standard Form 425  
OMB Approval Number: 0348-0061  
Expiration Date: 10/31/2011

## Paperwork Burden Statement

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0348-0061. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0060), Washington, DC 20503.

[illegible]

John Browne, Mayor



# McAlester City Council

## AGENDA REPORT

Meeting Date:	June 28, 2016	Item Number:	6
Department:			
Prepared By:	Peter Stasiak, City Manager, Toni Ervin, CFO	Account Code:	
Date Prepared:	June 21, 2016	Budgeted Amount:	
		Exhibits:	1

### Subject

Consider and act upon, Amendment No. 10 to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide consulting services, including plans and specifications for Project 3-40-0057-014-2016 "Install New rotating Beacon and Fencing".

### Recommendation

Motion to approve Amendment No.10 to the Agreement for Professional Airport Consulting Services with LBF, Inc., to provide consulting services, including services, including plans and specifications for Project 3-40-0057-014-2016 "Install New Rotating Beacon and Fencing" and acceptance of the fee schedule as per the attached Amendment.

### Discussion

### Approved By

		Initial	Date
Department Head			
City Manager	P. Stasiak		6-23-16

**AMENDMENT NO. 10**

This Amendment, made as of the \_\_\_\_\_ day of \_\_\_\_\_, 2016, by and between the **City of McAlester**, and **LBR Inc.**, shall be made a part of the Agreement for Professional Airport Consulting Services between said parties, dated October 13, 2009.

1. The following service shall be added to Section I. A.1:

- A. Provide Plans and Specifications for "Install New Rotating Beacon and Fencing," AIP Projects 3-40-0057-014-2016 at McAlester Regional Airport.
- B. Complete FAR's for the above project.
- C. Provide Construction Inspection for the above project.
- D. Complete Environmental Coordination for the above project.\*

\*This item includes an environmental categorical exclusion only. Any other environmental requirements are not included.

2. The following fee shall be added to Section V. B. as related to the above item:

- 1A. \$ 8,200.00
- 1B. \$ 3,100.00
- 1C. \$ 75.00 per hour, not to exceed \$ 9,000.00
- 1D. \$ 2,200.00

In witness whereof, the parties hereto have made and executed this Amendment the day and year first written above.

**LBR INC.**

**CITY OF McALESTER**

\_\_\_\_\_  
President

\_\_\_\_\_  
Mayor

ATTEST

ATTEST

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
City Clerk

(Seal)

(Seal)

Certification of Legality:  
Approved as to form and legality

\_\_\_\_\_  
City Attorney

June 15, 2016

Mr. Glenn Boles  
Arkansas/Oklahoma Airports Development Office  
Federal Aviation Administration  
10101 Hillwood Parkway  
Fort Worth, TX 76177

RE: FY 2016 Airport Project Letter of Commitment

Dear Mr. Boles:

The City of McAlester is committed to and has the required matching funds for an FY 2016 NPE AIRPORT DEVELOPMENT GRANT for the project to:

**Install New Rotating Beacon and Fencing**

at McAlester Regional Airport.

We appreciate the continuing support of our airport by the OAC and the FAA.  
Please contact us if you require additional information.

Sincerely,



# McAlester City Council

## AGENDA REPORT

Meeting Date: June 28, 2016 Item Number: 7  
Department: \_\_\_\_\_  
Prepared By: Peter Stasiak, City Manager Account Code: \_\_\_\_\_  
Date Prepared: June 21, 2016 Budgeted Amount: \_\_\_\_\_  
Exhibits: 2

### Subject

Consider and act upon, to authorize a Professional Services Agreement between the City of McAlester and Infrastructure Solutions Group, LLC for construction management and a Resident Project Representative for the Washington Avenue Reconstruction Project.

### Recommendation

Staff recommends authorization of the Professional Services Agreement between the City of McAlester and Infrastructure Solutions Group, LLC for the Washington Avenue Reconstruction Project.

### Discussion

### Approved By

*Initial*

*Date*

Department Head

City Manager

P. Stasiak

*PJS*

*6-23-16*





August 12, 2015

Pete Stasiak, City Manager  
City of McAlester  
P.O. Box 578  
28 East Washington  
McAlester, Oklahoma 74501

Re: Washington Avenue Reconstruction - 6th to 8th Street  
Professional Services Agreement  
Construction Management and Resident Project Representative

Dear Mr. Stasiak:

Pursuant to your request, enclosed please find three (3) copies of the Professional Services Agreement for the above referenced project.

The Construction Management, CM, portion of the fee is lump sum and based on the standard fee curve for percent of construction. The Resident Project Representative is on site daily and will be billed at our standard hourly rate. The amount in the Work Order is based on worst case, 120 calendar days in the construction contract, working 40 hours per week. This amount shown is the maximum not to exceed amount and will most likely end up below this amount.

Upon Council Approval, please have the Mayor to sign all three (3) copies of the Agreement. Also please ask the City Clerk to attest the Mayor's signature. Please retain two (2) copies of the Agreement for your records and return one (1) copy to our office.

Thank you and should you have any questions please do not hesitate to contact our office at (918) 420-5500.

Sincerely,  
Infrastructure Solutions Group, LLC

Robert Vaughan, P.E.  
Branch Manager

RV  
Enclosures

Project No. McAlester Engineering Agreements File



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**WORK ORDER FOR PROFESSIONAL SERVICES**  
**City of McAlester / McAlester Public Works Authority**  
**Project Number MC-15-02A**

This will constitute authorization by the City of McAlester / McAlester Public Works Authority (Owner) for Infrastructure Solutions Group, LLC (Engineer) to proceed with the following described as "Project":

**Project Name:** Washington Ave Reconstruction, 6th to 8th, CM & RPR

**Project Description:** Provide daily representation on the site during construction,  
Provide engineering management of the construction contract.

- Provide Construction Management (CM) services including review and approve material submittals, shop drawings, contractors pay estimates, change order requests, and work performed by the contractor.
- Provide Resident Project Representative (RPR) during construction on an as needed basis with emphasis on critical times such as installation and testing of the new underdrains.
- Perform all work in accordance with STANDARD FORM OF AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES as prepared by ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE (EJCDC).

For performing the services described, the Engineer is to be compensated for the CM on a lump sum basis for \$8,600.00 and RPR on an hourly basis at \$80.00 per hour with an estimated not to exceed \$55,000.00 based on 120 calendar days left in the construction contract.

The estimated fee for engineering services shall be further broken down as follows:

Construction Management, Lump Sum	\$ 8,600.00
Resident Project Representative, Hourly Not to Exceed	<u>\$ 55,000.00</u>
Total Fees	\$ 63,600.00

APPROVED:

City of McAlester/  
McAlester Public Works Authority

By: \_\_\_\_\_  
John Browne  
Mayor

ATTEST:

\_\_\_\_\_  
Cora Middleton  
City Clerk

DATE: \_\_\_\_\_

ACCEPTED:

Infrastructure Solutions Group, LLC

By: \_\_\_\_\_  
Dale Burke, P.E.  
President

ATTEST:

\_\_\_\_\_  
Robert Vaughan, P.E.  
Branch Manager



# McAlester City Council

## AGENDA REPORT

Meeting Date:	June 28, 2016	Item Number:	8
Department:		Account Code:	
Prepared By:	John Browne, Mayor	Budgeted Amount:	
Date Prepared:	June 21, 2016	Exhibits:	1

### Subject

General discussion on the Oklahoma State Penitentiary electric chair.

### Recommendation

Discussion.

### Discussion

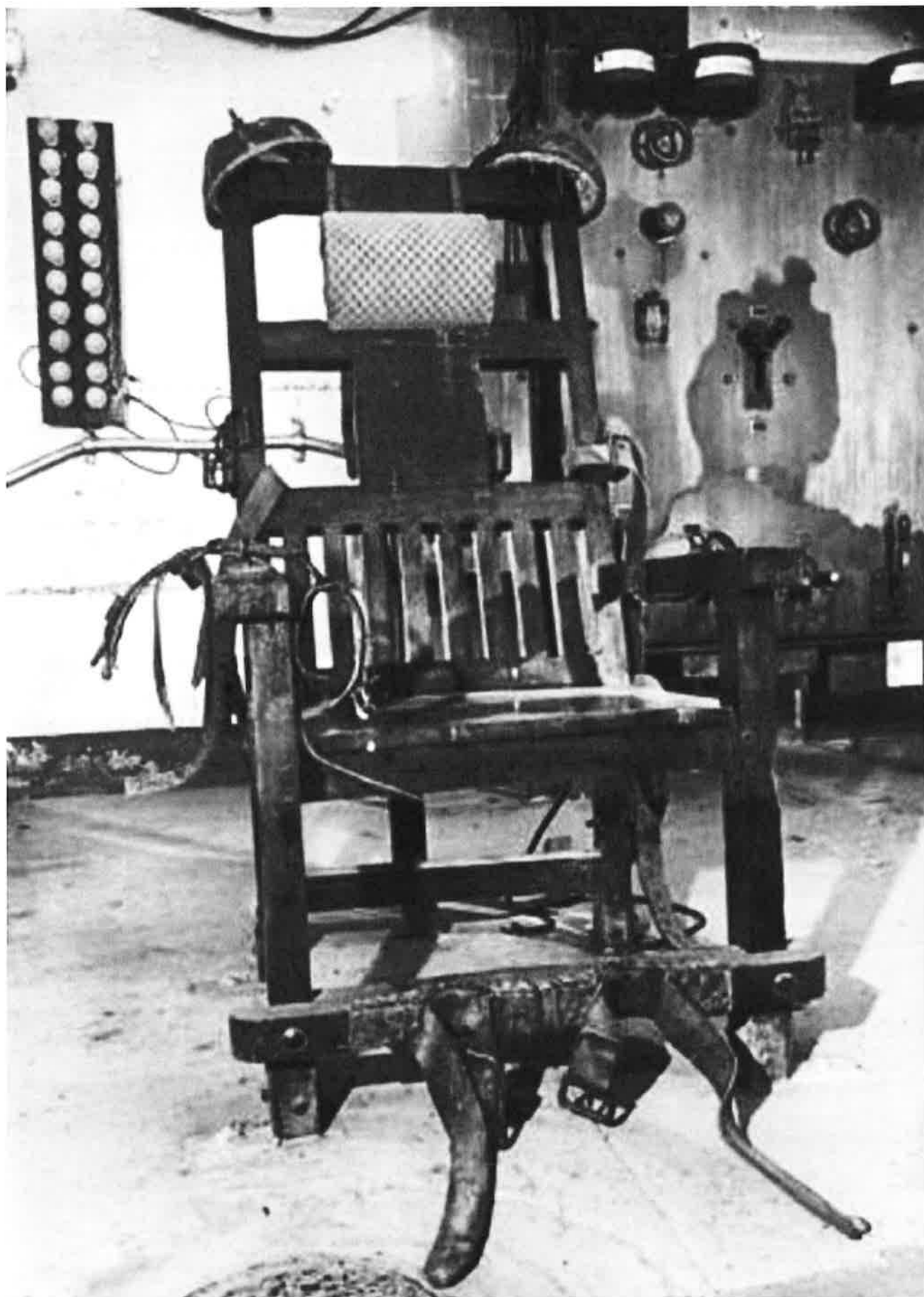
### Approved By

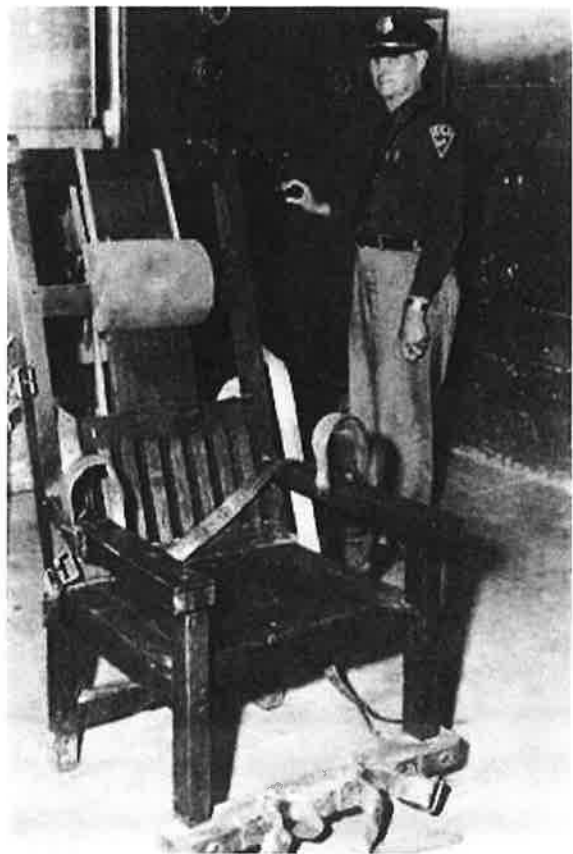
Department Head  
City Manager

P. Stasiak

*Initial*

*Date*





## **City Manager Report to the Council**

**June 28, 2016**

### **Business:**

- The City has received final sales tax numbers for the period April 16, 2016 through May 15, 2016. The final sales tax number to be received from the Oklahoma Tax Commission is \$1.132M. The budgeted number for this period is \$1.165M or \$32K under budget. For the fiscal year completed, the City has received \$13.887M in sales tax revenue as compared to a budgeted number of \$14.358M or \$471K under budget.
- Water sales, district water sales, sewer and garbage sales for the month of May 2016 equaled \$693K. The budgeted sales for May is \$696K or \$3K under budget for the month. For the first eleven months of the fiscal year, the City has received \$7.639M in sales as compared to a budgeted number of \$8.129M or \$490K under budget. These numbers have been seasonally adjusted.

### **Project Updates:**

- 2015 CDBG Water line Project (Short Stonewall and Court Ave.): Engineers (Infrastructure Solutions) have completed the design of the water line. City staff has reviewed and approved the DEQ permit application. The contract has been awarded by the Council. The bids came in well below the project estimated costs. An additional bidding package is being prepared and will be re-advertised for bidding.
- Asphalt Street Repair Project – “A” Street Area: The project has been awarded by the City Council. Engineering is currently setting up the preconstruction meeting with the contractor. Contractor is currently moving equipment on-site to begin reconstruction.
- CIP #3, Second Street: The contractor, T. McDonald is currently working through the pre-final walk through list. Once this list is completed a final walk through will occur with project closeout to follow.

- CIP #5, Washington Avenue (6<sup>th</sup>. to 8<sup>th</sup>.): Katcom is the successful bidder on the project. Construction will begin in early July 2016 with a 120 day construction time line.
- Archery Park: Bathroom facilities for the Archery Range have been a challenge. Staff is currently working on a solution. We are planning for a July dedication and will advise the community once the date is decided.
- Swan Lane drainage: The contractor will be on-site May 23, 2016. Project to be completed in June. Contractor is currently pouring concrete. The new drainage system has been installed.
- Adams Street 8" sewer line replacement: The project has been awarded by the City Council. The Preconstruction meeting is scheduled for June 2, 2016. Construction schedule is 120 days.
- Miami Avenue 8" sewer line replacement: The project has been awarded by the City Council. The Preconstruction meeting is scheduled for June 2, 2016. Construction to begin June 12, 2016 with 120 construction schedule.
- 500 N. Main Drainage Improvement: The design of the project is complete.
  - The project is being re-designed due to higher than anticipated pricing.
- Preakness Avenue Drainage: Cost estimate is being prepared by Infrastructure Solutions for review and scheduling.
- 2016 CDBG Water Line Project: The project location has been identified and currently working on a cost estimate. These CDBG projects are great for the community. This is a 50% match to the community's monies.
- Sandy Creek Canal Project #2: Project is COMPLETE.
- Carl Albert Parkway Signalization: ODOT Engineering is currently designing the project. The project is currently scheduled for bidding in September 2016.
- Belmont Trail Bridge Replacement: The old bridge will be removed May 23, 2016. The notice to proceed for construction and preparation of the new bridge has been issued for an effective date of May 24, 2016. The new bridge has been constructed and will be delivered in June, once the site is prepared for placement. Once the new bridge is in place then the approaches will be re-constructed and new asphalt laid.



- Strong Boulevard Concrete Panel Replacement: City crews are focusing on replacing damaged panels on Strong from South Street to Carl Albert Parkway. The crews are currently focusing on panels south of Wyandotte Avenue. Panel replacement is anticipated to be completed the end of May. Once this work is completed,
- Strong Boulevard Concrete Panel Replacement #2: Project is COMPLETE.
- Water Treatment Plant: Filter #5 replacement and underdrain. The underdrain demolition has begun the week of May 9, 2016. Construction of the underdrain has been completed offsite and delivered to the yard in Sapulpa Oklahoma. Upon completion of the demolition of the underdrain, the new underdrain and filter will be delivered and installed. Project will be complete in mid July.
- Automated Meter Reading System (AMI): HUB Engineering is currently designing the system. The plans and specifications for advertisement and bidding has been completed.
  - Bid Opening July 12, 2016
  - Interviews of low bidders is July 26, 2016
  - Contract award August 9, 2016
- Street Striping Program: Project is COMPLETE.
- Canal Wall Maintenance and Failure Mitigation Program: Infrastructure Solutions is working on a block by block evaluation of existing canal walls and proposed maintenance and mitigation improvements. Possible solutions to include structural reinforcement with piers and cabling, steel struts on top of walls. A pilot project is currently being designed on a 32 foot section that is leaning.
- Alleyway Drainage at 2<sup>nd</sup>. Street north of Choctaw Avenue: Infrastructure Solutions is preparing a cost estimate with options on solutions. No new updates.
- Village Boulevard Drainage Improvements: Field investigation completed from the Fire Station to the Bridge. No new updates.
- Village Boulevard asphalt overlay: The project has been designed and will be advertised on May 22, 2016. This is reconstruction from the new fire station to the intersection at the top of the hill.

**Public Works Department:**

- Report Attached, Severn Trent Services, Exhibit "A"

**Community Services Department:**

- Report Attached, EXPO, Exhibit “B”
- EXPO Calendar of Events 2016

**Personnel:**

- Report Attached, Exhibit “C”
- Open Positions
  - Communications E911 (1)
  - Fire Fighter (2)
  - Engineering (1)
  - Cemetery (1)
  - Streets (1)
  - Utility Maintenance (2)

**Fire Department:**

- Report Not Available

**Police Department:**

- Report Attached, Exhibit “E”

**Finance Department:**

- Report Not Available

**City Clerk:**

- Report Not Available

**Grants & Public Relations Manager:**

- Report Attached, Exhibit “H”

**Fraternal Order of Police (FOP):**

- Grievance – August 13, 2014, Patrolman Chris Troussel nepotism.

**International Association of Fire Fighters (IAFF):**

**New Grievances Submitted:**

- FMLA Leave Request, Heath Marco. Fire Fighter Marco has been on FMLA Leave for a qualified family member. FF Marco requested to use his holiday, vacation or comp leave in lieu of utilizing his sick leave. FMLA is not clear on the matter and we reverted back to the definitions outlined in the contract. The contract addresses leave and is not specific to which leave. Do to the grey area of interpretation, we have settled the grievance allowing substitute pay other than sick pay.

**Ongoing Grievances:**

- Grievance – February 15, 2016, Kevin Austin Step Increase Skipped.
- Grievance – November 15, 2015, Aaron Boatright discipline. Arbitration Requested
- Unfair Labor Practice (ULP) filed with Professional Employees Relation Board (PERB). The City filed this action for the following reasons:
  - Local 2284 has committed unfair labor practices and violated the Fire and Police Arbitration Act on numerous occasions involving multiple grievances and arbitrations during July 2015 through November 2015. These violations include, but are not limited to:
    - a. Delaying, refusing and/or interfering with the discussion and processing of pending grievances and arbitrations and thereby preventing disputes to be determined and resolved.
    - b. Delaying, refusing and/or interfering with the selection of arbitrators.
    - c. Delaying, refusing and/or interfering with the scheduling of arbitration hearing.
  - The City through our labor attorney has been working diligently for months to get these remaining grievances scheduled for arbitration. The Union has requested arbitration on a number of these grievances, but they do not respond to our requests to move these forward.
  - Unfair Labor Practice Hearing is scheduled for April 14, 2016. The PERB did not rule in favor of the Union's Request for Summary Judgement. The hearing has been scheduled for June 2016.
- Grievance – July 20, 2015, Facial Hair/Insubordination.
  - Mediation scheduled for January 28, 2016.
  - Additional language to be inserted in the Rules and Regulations during contract negotiations.

- Grievance – July 13, 2015, Abuse of sick leave for use of Outside Employment
  - IAFF requests arbitration 7/20/15
- Grievance – May 29, 2015, Colt Sanders Termination.
  - Arbitrator Durham has denied the grievance. The City had just cause to terminate the Grievant's employment for his willful failure to disclose outside employment with Manhattan Pipeline, misleading and concealing the nature and scope of his secondary employment, and calling in sick on days when he worked an outside job.
- Grievance – September 10, 2014, Driver/Operator Kenny Barone discipline.
  - IAFF requests arbitration 9/19/14
  - Mediation to be re-scheduled
- Grievance – September 10, 2014, Retired Captain Rick Beams wage dispute. Arbitration Requested.
- Grievance – June 27, 2014, Retired captain Rick Beams accumulated leave, comp time, holidays and 1986 Zerboni Award.
- Grievance – May 13, 2013, Unused Holidays for 2012-2013 fiscal year. This grievance disputes the hours paid to Fire Fighters for unused Holidays for the fiscal year.
- Grievance – Minimum Compliment, This relates to the equipment and clothing issued to new Fire Fighters. This grievance was not settled during Mediation in February. For the fiscal year 2012-2013, 2013-2014, 2014-2015, 2015-2016 all new hires have been provided the minimum complement required under the rules and regulations for the IAFF. **Negotiating a possible compromise.**

**Water Fees Waived:**

- 303 W. Carl Albert Parkway – Humphrey's Plumbing, leak in the yard repaired, leak adjustment \$1,079.13
- 1407 N. 5<sup>th</sup>. – Patrick & Sons, water line in the yard repaired, leak adjustment \$54.89.
- 3 McBee Road – American Leak Detection, leak repaired in the slab, leak adjustment \$196.95.
- 612 E. Rock Ave. – Donny Dodd Plumbing, copper service line leaking, leak adjustment \$254.95
- 160 Shady Mountain Road – All About U Plumbing, leak under the slab, leak adjustment \$134.97
- 1501 E. Electric Ave. – All About U Plumbing, leak in the concrete, leak adjustment \$1,227.14

- 504 E. Madison – Patrick & Son Plumbing, leak repaired in driveway, leak adjustment \$19.79

**Payable Checks Released:**

- Ervin & Ervin

**Meetings Attended:**

- Main Street Board Meeting
- Chamber of Commerce Board Meeting
- Audit & Finance Meeting
- Storm Water Committee Meeting

## City of McAlester

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May 2016

6/3/2016

## Summary

The drying beds have been sitting for over 45 days with no additional solids being added. The sludge in the drying beds is drying out, but the recent rains have added more water to the solids. It will take hot, dry weather to further dry the solids.

Technicians from Eaton performed an inspection and cleaning on the MCC panels. The techs also replaced some electrical components to improve the reliability of the existing MCC. There are now three out of the four MCC panels in operation. The fourth MCC panel was not evaluated due to the cost associated and the future MCC replacement.

Many other capital projects are beginning to take shape. The new SCADA system is being constructed along with other process improvements. The Phosphate system is nearing completion and has been delayed slightly by equipment lead times. These projects are laid out in the initial CIP list.

L & L Construction has begun demolition work on Filter #5. The rain has caused some delays in their work, but the foreman informed us the new materials have arrived at their shop.

## Items Requiring Approval

We would ask your consideration and approval of the following:

Request	Impact	Est. Cost
MCC Replacement	Critical in delivering water to customers	\$1.3M
Lagoon Cleaning Management	Determine best method for sludge removal, prepare RFP, contractor management	\$60,000
Filter Rehab	Meet DEQ requirements, comply with industry standards, and deliver quality water to customers.	\$1.6M

## Noteworthy Events

We have not had any security issues to report. The new automatic gate should be installed soon and will help keep out anyone who does not belong on the property. The gate contractor is backed up on work for about 30 days.

## Operations

There were two violations in May for the pond discharge. All other sampling was well within limits. We began sampling from our new Bac-T sites this month and have no issues to report. We sample again for DBP's in June.

Chemicals used for the month of May are as follows:

Performance Metrics	Current Month	Contract Year to Date
Water Treated (MG)	137.149	1,443.773
Finished Water (MG)	113.513	1,381.787
ACH (JH-100) (lbs.)	38,316	513,091
Chlorine (lbs.)	4,471	51,375
Sodium Permanganate (lbs.)	2,289	32,657
Carbon (lbs.)	600	23,080
Caustic (lbs.)	2,978	7,730
Polymer (lbs.)	0	0
Phosphate (lbs.)	0	0

## Maintenance & Repair

Some of the MCC parts were replaced to help improve the reliability until this equipment gets replaced.

Work has begun on the phosphate system. Equipment has been ordered and we hope to have this system operational by the end of June.

We have been replacing couplings at KFC booster and the HSP station. We have switched to a newer, better design with easier install and less expensive replacement parts.

We also replaced all three controllers for the turbidimeters. The new controllers were found in the parts building and only needed a few components in order to be installed. These new units will replace the old units that are no longer serviceable.

Below is a quick summary of the work orders completed. The remaining 19 work orders will be completed in June.

Work Orders	Current Month	
	Opened	Closed
Predictive, Preventative, Corrective Maintenance	189	170
<b>Total</b>		



## Financial Update

Currently, the original amount in the Maintenance Cap has been spent. There is an additional \$30,000 allotted by the City for the remainder of the contract year.

The Chemical Cap is on track to finish over the allotted amount with only 10% remaining. Additional funds will be needed to finish the contract year. We have spent additional chemicals on sludge pumping this year.

<b>Caps</b>	<b>This Month</b>	<b>Contract Year to Date</b>	<b>Remaining Balance</b>
Chemical Cap	\$7,791.60	\$315,921.91	\$34,248.09
Maintenance Cap	\$0	\$100,000	\$0
Additional Maintenance Cap	\$14,603.88	\$15,567.11	\$14,432.89

## Health & Safety

Employees have been keeping up to date with their safety training and daily tailgate meetings. Our new online training has been implemented and employees are adapting well. The training offers a variety of topics each month and encourages employees to select topics that are important to them.

## Personnel

We acquired an operator from our Clinton project to fill an open position when our temp operator left. We are now fully staffed and are continuing to train operators including testing for higher licenses.

## Appendix

- Equipment Status Report
- MOR
- DMR
- Maintenance Cap
- Chemical Cap

## City of McAlester Equipment/Process Status Report

**Report Month:** May  
**Submitted By:** Jake Walton

**Date Submitted:**

6/3/2016

[illegible]

**Status Key:**

- Equipment or treatment process fully operational. No issues.  
■ Treatment process not 100%. Some equipment out of service or needing minor repair.  
■ All equipment out of service. Major repairs needed or treatment process impaired.

City of McAlester  
Community Services Department  
Monthly Report  
May 2016

**Land Maintenance:**

Sherman Miller, Supervisor

- Kept litter picked up in parks and right of ways.
- Mowed 69 bypass
- Mowed 270 Highway west
- Prepared Chadick Park for family fun fest
- Trimmed landscape material
- Worked at Archery Park
- Prepared Expo for Italian Festival
- Mowed parks twice
- Finished first round of right of way mowing
- Serviced equipment as needed
- Mounted, serviced and calibrated mosquito foggers
- Attended public health training at Expo
- Mowed police firing range twice with tractors.
- Planted 14 trees
- Attended safety training at Vo-Tech
- Helped take out bridge at Mike Deak
- Cleaned two blind corners
- Trimmed low limbs at two locations
- Started applying round up to parks
- Cleaned up Puterbaugh Park after contractors
- Put movie screen back on repaired Movie in the Park screen.

**Cemetery:**

Rusty Clifton, Cemetery Sexton

▪ Cemetery lot sale, speculative	15
▪ Cemetery lot sales, actual City	5
▪ Catholic section	3
▪ Masonic section	2
▪ Golden Meadows	0
▪ Monument Company assistance, locating, taping and staking.	17
▪ Genealogy inquires	20
▪ Location searches for friends and family	32
▪ Disinterment	1
▪ Funerals and burials	10
▪ Deeds issued	3
▪ Inquiries from florists	-

- Safety meetings

4

### **EXPO Center:**

Jerry Lynn Wilson, Expo Supervisor

**(See Attached Reports)**

### **Nutrition Center:**

Diane Chadsey, Nutritional Supervisor

- Meals served 4734 (open 22 days)
- 179 Seniors participated in our enhanced fitness class
- Vans transported 395 seniors
- Vans made 769 trips
- Van #1 went back into shop for repairs.
- Triad Eye Institute did eye screenings for 21 seniors on 05/13/16.
- State Health Inspector was here on 5/18/2016. He made several suggestions for improvements to the center.
- Site manager and W. Kiowa manager went to Wilburton for a meeting with the Director of FNFOK on 05/03/2016.

### **Parks & Recreation:**

B.J. Boatright, Recreational Supervisor

- Unload and stock food truck every Monday.
- Pickup trash on Choctaw Ave. twice weekly.
- Pick up trash at skatepark daily.
- Clean bathrooms in parks daily.
- Set up exercise class for seniors three times per week.
- Check oils and fluids in vehicles weekly.
- Inspect and sign off on all fire extinguishers in building monthly.
- Repairs on pools.

**City of McAlester**  
**EXPO CENTER**  
**ACTIVITY REPORT – MAY 2016**

<u>SEE ATTACHED REPORTS</u>	<u>CURRENT MONTH</u>	<u>FISCAL Y-T-D TOTALS</u>
Event Attendance	11,852	70,945
Rental Income	\$4,650.00	\$80,481.00
Concession Income	\$2,199.75	\$46,699.30
Catering Income	-0-	\$1,903.00
Center Point Grant	-0-	\$3,999.00

**DAILY OPERATIONS, MAINTENANCE & EVENTS**

Update City website, Expo Foyer Monitor and Marquee with upcoming Expo Events.

Oversee daily operations: schedule and coordinate events. Schedule staff according to events. Confer with events on logistical needs and employees on issues. Input employee time to INCODE. Prepare and conduct safety meetings and staff meetings. Request price quotes on equipment/services. Order supplies. Make repairs or request outside services for repairs to maintain facility. Oversee budget, process purchase requests and purchase orders timely. Compile monthly reports of Expo activity.

Work events, supervise inmate labor; clean, maintain and set up facility before and after each event.

## EXPO CONCESSION INCOME REPORT

MAY 2016

DATE	PAYMENT	RECEIPT#	EVENT	DATE OF EVENT
Y-T-D TOTAL	\$44,499.55			
5-16-16	\$1,959.25	41197	Italian Festival	5/14-15/16+
5-31-16	240.50	41906	Gospel Singing Convention	5/26-28/16
MONTHLY TOTAL	\$2,199.75			
Y-T-D TOTAL	\$46,699.30			

## EXPO ATTENDEE'S REPORT

MAY 2016

<b>DATE</b>	<b>EVENT</b>	<b>ATTENDANCE</b>
	<b>Y-T-D TOTAL</b>	<b>59,093</b>
5-3-16	LP Gas Training	80
5-5-16	Armed Forces Day Luncheon	275
5-6-16	Savanna Graduation	900
5-6-16	City Clerk – MC& T Training	80
5-7-16	Resource Family Training	34
5-7-16	Mother/Son Dance	100
5-11-16	Sonic Training	40
5-12-16	Tannehill Graduation & Dance	400
5-12-16	Petro Quest Safety Meeting	120
5-13-16	Italian Festival Set up	100
5-14-16	Italian Festival	5000
5-14-16	Resource Family Training	40
5-14-16	Wedding	75
5-15-16	Italian Festival	800
5-17-16	ODOT Meeting	35
5-19-16	Friends of NRA Banquet	170
5-20-16	McAlester High School Graduation	3000
5-20-16	Graduation Party	60
5-21-16	Resource Family Training	33
5-24-16	Komar Bingo	300
5-26-16	Gospel Singing Convention	35
5-27-16	Gospel Singing Convention	75
5-28-16	Gospel Singing Convention	80
5-29-16	Gospel Singing Convention	20
	<b>MONTHLY TOTAL</b>	<b>11,852</b>
	<b>YEAR TO DATE</b>	<b>70,945</b>



# EXPO RENTAL INCOME REPORT

MAY 2016

DATE	PAYMENT	RECEIPT#	EVENT	DATE OF EVENT
<b>Y-T-D TOTAL</b>	<b>\$75,831.00</b>			
5-2-16	\$125.00	867955	Mother/Son Dance	5-7-16
5-5-16	\$65.00	41192	Birthday Party	8-5-16
5-9-16	\$65.00	870646	ODOT – CDL Training	5-17-16+
5-9-16	\$315.00	870554	Jr. Sunbelt Banquet	6-9-16
5-11-16	\$125.00	871095	Sonic Meeting	5-11-16+
5-11-16	\$75.00	41193	Wedding/Reception	5-14-16+
5-12-16	\$65.00	41194	Baby Shower	6-4-16+
5-12-16	\$315.00	41195	Tannehill School	5-12-16+
5-13-16	\$570.00	41196	OHCE SE District Mtg.	3/27-28/17+
5-17-16	\$65.00	41198	Baby Shower	7-23-16+
5-18-16	\$65.00	41199	Graduation Party	5-20-16+
5-19-16	\$65.00	41200	Birthday Party	8-6-16+
5-20-16	\$130.00	41901	Propane Gas Training	5/3/16+
5-20-16	\$250.00	41902	Junk Utopia	10/20-22/16+
5-23-16	\$125.00	41903	Riddle Reunion	7-30-16+
5-23-16	\$125.00	873725	Choctaw Nation - Career Development	6-8-16+
5-24-16	\$65.00	874133	Baby Shower	8-20-16+
5-24-16	\$1,625.00	41904	Okla. Gospel Singing Conv.	5/25-29/16
5-24-16	\$100.00	948778	Wedding/Reception	9/30-10/1/16+
5-25-16	\$315.00	41905	Friends of NRA	5-19-16
<b>MONTHLY TOTAL</b>	<b>\$4,650.00</b>			
<b>Y-T-D TOTAL</b>	<b>\$80,481.00</b>			

## HEADCOUNT SUMMARY

As of May 31, 2016

DIVISION	DEPARTMENT	BUDGETED FULL-TIME 2015-2016	MAY 2016 ACTUAL FULL-TIME	OVER / UNDER BUDGET	BUDGETED PART-TIME 2015-2016	MAY 2016 ACTUAL PART-TIME	OVER / UNDER BUDGET	CHANGES	APRIL 2016 ACTUAL FULL-TIME	APRIL 2016 ACTUAL PART-TIME
CITY MANAGER	CITY MANAGER	3	3						3	
TOURISM	CITY MANAGER	1	1		1	1			1	1
ECONOMIC DEVELOPMENT	CITY MANAGER	1	1		1	0	1	1 P/T POSITION REMAINS OPEN	1	0
CITY COUNCIL	CITY COUNCIL				7	6	1	1 ELECTED POSITION REMAINS OPEN		6
CITY CLERK	CITY COUNCIL	2	2						2	
PLANNING & ED	P&CD	5	5						5	
HUMAN RESOURCES	FINANCE	2	2		1	0	1	1 P/T REMAINS OPEN	2	0
COURT/LEGAL	FINANCE	2	2		4	5	+1	1 P/T OVER BUDGET	2	5
UTILITY OFFICE	FINANCE	8	8		2	1	1	1 P/T REMAINS OPEN	8	1
FINANCE	FINANCE	4	4		1	1			4	1
INFORMATION SERVICES	FINANCE	1	1						1	
<b>TOTAL</b>		<b>29</b>	<b>29</b>		<b>17</b>	<b>14</b>	<b>3</b>		<b>29</b>	<b>14</b>
POLICE	POLICE	39	39						39	
CID (DETECTIVES)	POLICE	8	8						8	
ANIMAL CONTROL	POLICE	1	1						1	
COMMUNICATIONS	POLICE	4	4						4	
COMMUNICATIONS E911	E911	10	9	1				1 F/T POSITION REMAINS OPEN	9	
<b>TOTAL</b>		<b>62</b>	<b>61</b>	<b>1</b>		<b>0</b>	<b>0</b>		<b>61</b>	<b>0</b>
FIRE	FIRE	43	41	2				2 F/T POSITIONS REMAIN OPEN	40	
<b>TOTAL</b>		<b>43</b>	<b>41</b>	<b>2</b>					<b>40</b>	<b>0</b>
PARKS	COMMUNITY SVC	11	11		2	4	+2	2 SEASONAL POSITIONS OVER BUDGET	11	0
RECREATION	COMMUNITY SVC	3	3		13	8	5	P/T POSITIONS REMAINS OPEN DUE TO SEASONAL EMPLOYEES	3	7
NUTRITION	COMMUNITY SVC	4	4		7	8	+1	1 P/T POSITION OVER BUDGET DUE TO 2 P/T EMPLOYEES SPLITTING HOURS	4	6
SWIMMING POOLS	COMMUNITY SVC				33	11	22	P/T POSITIONS REMAIN OPEN DUE TO SEASONAL EMPLOYEES		0
CEMETERY	COMMUNITY SVC	5	4	1	1	0	1	1 F/T AND 1 P/T POSITION REMAINS OPEN	5	0
EXPO	COMMUNITY SVC	4	4		7	7			4	7
<b>TOTAL</b>		<b>27</b>	<b>26</b>	<b>1</b>	<b>63</b>	<b>38</b>	<b>25</b>		<b>27</b>	<b>20</b>

## HEADCOUNT SUMMARY CONTINUED

As of May 31, 2016

DIVISION	DEPARTMENT	BUDGETED FULL-TIME 2015-2016	MAY 2016 ACTUAL FULL-TIME	OVER / UNDER BUDGET	BUDGETED PART-TIME 2015-2016	MAY 2016 ACTUAL PART-TIME	OVER / UNDER BUDGET	CHANGES	APRIL 2016 ACTUAL FULL-TIME	APRIL 2016 ACTUAL PART-TIME
ENGINEERING	PUBLIC WORKS	5	4	1				1 F/T POSITION REMAINS OPEN	4	
FACILITY MAINTENANCE	PUBLIC WORKS	3	3						3	
FLEET MAINTENANCE	PUBLIC WORKS	5	5						5	
AIRPORT	PUBLIC WORKS	3	3						3	
STREETS	PUBLIC WORKS	14	13	1	0	5	+5	1 F/T POSITION REMAINS OPEN & 5 SEASONAL POSITIONS OVER BUDGET	14	
LANDFILL	PUBLIC WORKS	2	2						2	
<b>TOTAL</b>		<b>32</b>	<b>30</b>	<b>2</b>	<b>0</b>	<b>5</b>	<b>+5</b>		<b>31</b>	<b>0</b>
WASTE WATER	UTILITIES	12	12						11	
UTILITY MAINT.	UTILITIES	10	8	2				2 F/T POSITIONS REMAIN OPEN	9	
<b>TOTAL</b>		<b>22</b>	<b>20</b>	<b>2</b>					<b>20</b>	<b>0</b>
<b>GRAND TOTAL</b>		<b>215</b>	<b>207</b>	<b>8</b>	<b>80</b>	<b>57</b>	<b>23</b>		<b>208</b>	<b>34</b>

Prepared by Sheila Maldonado, HR Coordinator

Generated June 14, 2016

**McAlester Police Department  
Monthly Report  
May, 2016**

**Activity**

	2015	2016	% +/-
<b>Persons Jailed:</b>	162	185	+12
<b>Offense Reports:</b>	244	224	-09
<b>Total Crimes in Reports:</b>	356	363	+02

**Specific Crimes of Note**

Crime	2015	2016	% +/-
Assault	29	19	-34
Burglary	24	37	+35
Public Intox.	17	13	-23
Larceny	41	34	-17
Shoplifting	25	17	-32
Stolen Vehicle	03	06	+100
Vandalism	16	22	+27
DUI	13	05	-62
Drug Violation	75	93	+19

**Traffic Accidents**

	2015	2016	% +/-
<b>Accident Reports:</b>	50	40	-20
<b>Injured:</b>	06	09	+50
<b>Killed:</b>	-0-	-0-	-0-

### **Traffic Enforcement**

	2015	2016	% +/-
Citations:	1025	1275	+20

### **911/Communications Activity**

	2015	2016	% +/-
Communications Entries:	6321	6295	-004

### **Training**

In May, 2016 Officers of the McAlester Police Department received training in the following areas:

Law Enforcement and the Media

Wildlife and Exotic Animals

Less Lethal Instruments

Ballistics/Patrol Vests

Extreme Heat/Hydration

Advanced Felony Stop Procedures

Defensive Tactics

Conflict and Dispute Resolution

Excited Delirium

Knock and Talk

**Activities for the Community Services division of the Police Department:**

05-02-16: Church Alliance Meeting at Western Sizzlin.

05-5-16: Team William Gay, 5 classes of Kindergarten, Lesson #7 Emergency Preparedness.

05-07-16: Booth at City Fun Fest.

05-11-16: High School and Middle School Internet Safety lesson at Moyers school by Antlers to approximately 100 students.

05-12-16: Team Will Rogers, 7 teaching times to 13 classes of grades 1st-4th, Internet Safety lessons.

05-12-16: Fraud and Scam presentation to Pittsburg County quilt guild.

5-13-16: Team Will Rogers, 6 teaching times to 9 classes of 1st-4th graders. Internet Safety lessons.

05-20-16: Oklahoma City Police Officers Memorial Ceremony to induct Heavy Duty McIntosh.

05-25-16: Round Table discussion at Mt. Triumph Baptist Church. Designed to build bridges with the Black Community.

On May 20, 2016 Officer Jeremy Busby and I attended the Oklahoma Police Memorial Service at the Department of Public Safety in Oklahoma City. During this service the name of Herbert "Heavy Duty" McIntosh was added to the wall of fallen officers. "Duty" had been an officer for the police department 10 years by 1984. In May of that year he suffered a heart attack while on patrol and passed away. "Duty" was a man of great stature and reputation in the police department as well as the African-American community, his passing was grieved by many.

Respectfully,

Gary Wansick  
Chief of Police

**City of McAlester  
Finance Department  
Monthly Report  
MAY 2016**

**Finance Division; Toni Ervin, CFO**

**Finance:**

- ◆ See Attached financial reports.
- ◆ Processed accounts receivable, business license, hotel taxes, check reconciliation, utility bad debt, and cash collections reconciliation, grant folder information

**Accounts Payable:**

- ◆ Process invoices for payment, city utility payments, purchase orders
- ◆ Bid: No Bids

**Human Resources:**

- ◆ Head count: Full time 207; part time 57 See attached report.  
Job openings: 4  
New Hires: full-time/part-time 26 Retirements/Left Employment: 1

**Payroll:**

- ◆ Processed payroll for Non-Uniform, Retirees, Police and Fire Union wages. Processed employee benefits, Oklahoma Tax Commission and Federal Taxes.

**IT:**

- ◆ See attached report.

**Safety:**

- ◆ See attached report.

**Court:**

- ◆ See attached report

**Utility Billing & Collections:**

- ◆ Process daily cash collections, customer service, bills, late notices, drafts and miscellaneous

Utility water accounts per class: current

Residential: 6,313      Commercial: 1,050      Bulk Water 7

Service Orders: Meter Readers and Utility Maintenance

Totals by Job Code

JOB CODE	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
REINS - REINSTATE	220	0	5	0	1
ON - TURN ON SERVICE	84	0	0	0	1
OCC - OCCUPANT CHANGE	53	0	0	0	1
RR - RE-READ (AFTER BILLING	51	1	0	0	3
OFF - TURN OFF SERVICE	88	2	0	0	3
MTRI - METER INFORMATION	82	4	0	0	0
MISC - MISCELLANEOUS	24	0	0	0	1
LEAK - LEAK/CITY SIDE	2	0	0	0	0
SWAP - METER SWAP	24	0	0	0	0
SVCHG - SET NEW SERVICE	2	0	0	0	0
TOTAL ALL CODES	630	7	5	0	10

Monthly Transaction Report

TYPE	COUNT	AMOUNT
ADJUSTMENT	750	5,101.61CR
BILL	7,630	777,599.59
CUTOFF	290	11,470.00
APPLIED DEPOSIT	67	6,852.85CR
CC DRAFT	128	9,838.69CR
LATE CHARGE	1,759	12,655.76
MEMO	3,008	0.00
PAYMENT	6,342	734,337.58CR
REFUND CHECK	27	1,119.72
DRAFT	955	130,244.61CR
WEB PAYMENT	700	65,867.87CR
DEPOSIT	99	8,931.34
REVERSE PAYMENT	3	392.66
TOTAL FOR PERIOD	21,758	140,074.14CR



**Ginny Webb, Grants & Public Relations Manager  
May 2016 Activity Report**

**Meetings**

**May 9**

- Attended McAlester Chamber of Commerce community calendar meeting

**May 13**

- Met with Meshek, Engineering, and Utility Billing to train staff to maintain storm water fees

**May 23**

- Attended Let's Talk About Drugs Forum

**May 26**

- Attended McAlester Chamber of Commerce shop local meeting

**Tasks**

- ▶ **Storm Water Fee Implementation**
  - Responded to customer complaints
  - Worked with Meshek, Engineering, and Utility Billing to correct mistakes in fees and maps
  - Updated spreadsheet and InCode as corrections were made
  - Revised procedure for storm water fee collection
  - Trained Utility Billing to maintain storm water fees
- ▶ **USDA FMPP grant application for farmer's market/kitchen incubator feasibility study and business plan**
  - Worked with Economic Development to submit final application
- ▶ **National Park Service "Obtaining Real Property for Historic Monument Purposes" application for the Carl Albert Federal Building & U.S. Courthouse**
  - Continued completing application
- ▶ **May 3 Water Main Break**
  - Wrote and distributed press releases and public service announcements
  - Worked with Emergency Management to distribute information via Facebook
  - Worked with Engineering to send out telephone alerts
  - Responded to media and customers by phone
- ▶ **Let's Talk About Drugs Forum**
  - Wrote and distributed press release
  - Generated and placed ads via newspaper and radio
  - Distributed information via Facebook
- ▶ Worked with Tourism on marketing materials
- ▶ Worked with Information Technology on design for upcoming website refresh
- ▶ Wrote and distributed press release regarding repairs to Strong Boulevard and A Street detour area
- ▶ Submitted annual Bulletproof Vest Partnership funding request as well as BVP reimbursement requests
- ▶ Submitted documentation and reimbursement requests for airport grants

Council Chambers  
Municipal Building  
June 14, 2016

The McAlester Airport Authority met in Regular session on Tuesday June 14, 2016, at 6:00 P.M. after proper notice and agenda was posted June 13, 2016.

Present: Weldon Smith, Jason Barnett, Travis Read, Robert Karr & John Browne  
Absent: Buddy Garvin  
Presiding: John Browne, Chairman

A motion was made by Mr. Smith and seconded by Mr. Read to approve the following:

- Approval of the Minutes from the May 24, 2016, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending June 7, 2016. *(Toni Ervin, Chief Financial Officer)* in the amount of \$ 6,041.65.
- Confirm action taken on City Council Agenda Item C, authorizing the Mayor to sign an Agreement between BizTel Communications, LLC and the City of McAlester to maintain and service Samsung iDCS Digital and Analog Telephone sets located at City Hall. *(James Stanford, IT Computer Support Specialists)*
- Confirm action taken on City Council Agenda Item D, authorizing the Mayor to sign an Agreement between BizTel Communications, LLC and the City of McAlester to maintain and service all 1 and 2 line non-system telephones and associated wiring owned by the City of McAlester within various locations of the City of McAlester. *(James Stanford, IT Computer Support Specialists)*
- Confirm action taken on City Council Agenda Item E, authorizing the Mayor to ratify and approve an agreement between the City of McAlester and MegaPath for providing local and long distance calling services. *(James Stanford, IT Computer Support Specialists)*
- Confirm action taken on City Council Agenda Item F, authorizing the Mayor to ratify and approve a Master Agreement between the City of McAlester and AT&T for Internet Services. *(James Stanford, IT Computer Support Specialists)*
- Confirm action taken on City Council Agenda Item G, authorizing the Mayor to ratify and approve an annual Service Maintenance & License Agreement between the City of McAlester and CivicPlus for the City website. *(James Stanford, IT Computer Support Specialists)*

- Confirm action taken on City Council Agenda Item 1, an Ordinance adopting the budget of the City of McAlester, Oklahoma, for the fiscal year 2016-2017; providing for severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Smith, Read, Karr, Barnett & Chairman Browne

NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority, Mr. Smith moved for the meeting to be adjourned, seconded by Mr. Read.

There was no discussion and the vote was taken as follows:

AYE: Trustees Smith, Barnett, Karr, Read & Chairman Browne

NAY: None

Chairman John Browne declared the motion carried.

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John Browne, Chairman

ATTEST:

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Cora Middleton, Secretary

Council Chambers  
Municipal Building  
June 14, 2016

The McAlester Public Works Authority met in Regular session on Tuesday June 14, 2016, at 6:00 P.M. after proper notice and agenda was posted June 13, 2016.

Present: Weldon Smith, Jason Barnett, Travis Read, Robert Karr & John Browne  
Absent: Buddy Garvin  
Presiding: John Browne, Chairman

A motion was made by Mr. Smith and seconded by Mr. Read to approve the following:

- Approval of the Minutes from the May 24, 2016, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending June 7, 2016. *(Toni Ervin, Chief Financial Officer)* in the amount of \$192,486.46.
- Confirm action taken on City Council Agenda Item C, authorizing the Mayor to sign an Agreement between BizTel Communications, LLC and the City of McAlester to maintain and service Samsung iDCS Digital and Analog Telephone sets located at City Hall. *(James Stanford, IT Computer Support Specialists)*
- Confirm action taken on City Council Agenda Item D, authorizing the Mayor to sign an Agreement between BizTel Communications, LLC and the City of McAlester to maintain and service all 1 and 2 line non-system telephones and associated wiring owned by the City of McAlester within various locations of the City of McAlester. *(James Stanford, IT Computer Support Specialists)*
- Confirm action taken on City Council Agenda Item E, authorizing the Mayor to ratify and approve an agreement between the City of McAlester and MegaPath for providing local and long distance calling services. *(James Stanford, IT Computer Support Specialists)*
- Confirm action taken on City Council Agenda Item F, authorizing the Mayor to ratify and approve a Master Agreement between the City of McAlester and AT&T for Internet Services. *(James Stanford, IT Computer Support Specialists)*
- Confirm action taken on City Council Agenda Item G, authorizing the Mayor to ratify and approve an annual Service Maintenance & License Agreement between the City of McAlester and CivicPlus for the City website. *(James Stanford, IT Computer Support Specialists)*
- Confirm action taken on City Council Agenda Item M, receipt of the Permit No. WL000061160310 from the Oklahoma Department of Environmental Quality (ODEQ)

for the construction of 1,740 linear feet of six (6) inch PVC potable water line and all appurtenances to serve the City of McAlester Project #1, Short Stonewall and Project #2, East Court Ave. *(Peter J. Stasiak, City Manager)*

- Confirm action taken on City Council Agenda Item O, concur with the Mayor's appointment of Peter Stasiak to Director of the Association for Landfill Financial Assurance's Board. *(John Browne, Mayor)*
- Confirm action taken on City Council Agenda Item Q, authorizing the Mayor to ratify and approve an Agreement between McAlester Public Works Authority and Severn Trent Environmental Services, Inc. to Manage, Operate and Maintain the Water Treatment Plant. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item S, concurrence with Oklahoma Municipal Assurance Group on the denial of Claim No. 201994-ME. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item 1, an Ordinance adopting the budget of the City of McAlester, Oklahoma, for the fiscal year 2016-2017; providing for severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 3, consideration and action on final acceptance of 2014 CDBG Waterline Replacement Project and authorizing the Mayor to sign the closeout documents. *(Millie Vance, Millie Vance, Inc.)*
- Confirm action taken on City Council Agenda Item 4, acceptance of the bid for the 2015 CDBG Waterline Replacement Project in the amount of \$111,700.00 from Cook's Consulting, LLC and authorizing the Mayor to sign the Award of Contract. *(Millie Vance, Millie Vance, Inc.)*
- Confirm action taken on City Council Agenda Item 5, adoption of a Resolution to Apply for FY-2016 CDBG Grant. *(Millie Vance, Millie Vance, Inc.)*
- Confirm action taken on City Council Agenda Item 6, adoption of a Resolution to Leverage (Matching) funds for FY-2016 CDBG Water Line Replacement Project. *(Millie Vance, Millie Vance, Inc.)*
- Confirm action taken on City Council Agenda Item 7, adoption of a Residential Anti-Displacement Plan for FY-2016 CDBG Water Line Replacement Project. *(Millie Vance, Millie Vance, Inc.)*
- Confirm action taken on City Council Agenda Item 8, adoption of a Contract with Millie Vance Incorporated to prepare FY-2016 CDBG grant application and administer project. *(Millie Vance, Millie Vance, Inc.)*

- Confirm action taken on City Council Agenda Item 10, acceptance of the bid amount of \$449,984.00 from Katcon, Inc. for the Washington Ave. Street Reconstruction Project and authorizing the Mayor to sign the Notice of Award to Katcon, Inc. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 11, declaring certain vehicles and equipment surplus property in accordance with the Code of Ordinances Sec 2-286 and authorize the City Manager to sell them in accordance with the Code of Ordinances Sec 2-287. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 13, authorization for the Mayor to sign a contract with Chillie Joe Bills, Auctioneer, for the sale of surplus items. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 14, rejection of all bids received for the 500 N. Main Drainage Improvements. *(Peter Stasiak, City Manager)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Smith, Barnett, Karr, Read & Chairman Browne.

NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority. Mr. Smith moved for the meeting to be adjourned, and the motion was seconded by Mr. Read. There was no discussion and the vote was taken as follows:

AYE: Trustees Smith, Barnett, Karr, Read & Chairman Browne.

NAY: None

Chairman Browne declared the motion carried.

ATTEST:

\_\_\_\_\_  
John Browne, Chairman

\_\_\_\_\_  
Cora Middleton, Secretary

Council Chambers  
Municipal Building  
May 24, 2016

The McAlester Retirement Trust Authority met in Regular session on Tuesday, May 24, 2016, at 6:00 P.M. after proper notice and agenda was posted May 20, 2016.

Present: Jason Barnett & Travis Read, Weldon Smith, Buddy Garvin, & John Browne  
Absent: Robert Karr  
Presiding: John Browne, Chairman

A motion was made by Mr. Read and seconded by Mr. Smith to approve the following:

- Approval of the Minutes from the April 26, 2016 Regular Meeting of the McAlester Retirement Trust Authority. (*Cora Middleton, City Clerk*)
- Approval of Retirement Benefit Payments for the Period of May, 2016. (*Toni Ervin, CFO*) in the amount of \$ 85,443.87.

There was no discussion, and the vote was taken as follows:

AYE: Trustees Read, Smith, Barnett, Garvin & Chairman Browne  
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority. Mr. Read moved for the meeting to be adjourned, seconded by Mr. Smith. The vote was taken as follows:

AYE: Trustees Read, Smith, Barnett, Garvin & Chairman Browne.  
NAY: None

Chairman Browne declared the motion carried.

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John Browne, Chairman

ATTEST:

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Cora Middleton, Secretary