



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, May 24, 2016 – 6:00 pm

McAlester City Hall – Council Chambers

28 E. Washington

John Browne	Mayor
Weldon Smith	Ward One
Vacant	Ward Two
Travis Read	Ward Three
Robert Karr, Vice Mayor	Ward Four
Buddy Garvin	Ward Five
Jason Barnett	Ward Six
Peter J. Stasiak	City Manager
William J. Ervin	City Attorney
Cora M. Middleton	City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

Glenn Meyer, Trinity Lutheran Church

ROLL CALL

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the April 26, 2016, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the May 10, 2016, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for May 4, 2016 through May 17, 2016. *(Toni Ervin, Chief Financial Officer)*
- D. Consider and act upon, authorization of payment to Infrastructure Solutions Group, LLC; dba Mehlburger Brawley, Invoice # MC-15-02-07, in the amount of \$7,030.00, for Professional Services related to Washington Avenue Pavement Reconstruction and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account. *(Peter Stasiak, City Manager)*
- E. Consider and act upon, authorization of payment to McAlester News Capital for Invoice # 300007670, in the amount of \$65.69, for Publication Fees related to Washington Avenue Pavement Reconstruction. *(Peter Stasiak, City Manager)*
- F. Consider and act upon, a "Pledge and Guarantee" document which authorizes the annual renewal of the City of McAlester's Participation Agreement with the Association for Landfill Financial Assurance (ALFA). *(Peter Stasiak, City Manager)*
- G. Consider and act upon, to authorize the Mayor to exercise the 180 day third option term in the "Amendment to Option to Purchase Real Property Dated June 18, 2015" agreement with Jimmie D. Key and Evy Laverne Key, Trustees of the J & L Revocable Trust for the Retail Connection Development at 14th Street and U.S. Highway 69 and approve the issuance of a \$5,000 check for the option consideration to Jimmie D. Key and Evy Laverne Key, Trustees of the J & L Revocable Trust. *(Leroy Alsup, Community & Economic Development Director)*
- H. Consider and act upon, authorizing the Mayor to sign an agreement with "Feed the Need Foundation for Rural Oklahoma" (KEDDO) for funding of the City of McAlester's Title III nutrition centers. *(Mel Priddy, Community Services Director)*

- I. Consider and act upon, to concur with the Mayor's re-appointment of Heather Para, 1102 S. 2nd Street, McAlester, 74501 to the McAlester Library Advisory Board for a term beginning July 1, 2016 and ending June 30, 2019. (*John Browne, Mayor*)

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

SCHEDULED BUSINESS

1. Consider and act upon, accepting Change Order #1 in the amount of \$578.00 from Sunrise Contracting, LLC to repair an extra One (1'-0") foot of the Sandy Creek canal wall, and authorizing the Mayor to sign the Change Order to Sunrise Contracting, LLC for the full amount. (*Peter Stasiak, City Manager*)

Executive Summary

The recommendation is to accept the Change Order equal to less than 2% of the total cost of the project in the amount of \$578.00, to repair an extra One (1'-0") foot of the Sandy Creek canal wall.

2. Consider and act upon, authorizing the Mayor to sign the Contractor's Final Pay Estimate No. 2 for the contract with Sunrise Construction, LLC for construction of Fifty One (51'-0") feet of Sandy Creek Canal Wall and accept the project as completed. (*Peter Stasiak, City Manager*)

Executive Summary

Motion to authorize the Mayor to sign the final payment of \$23,160.50 for the 2016 Sandy Creek Canal Wall Project #3 to Sunrise Construction, LLC and accept the project as completed.

3. Consider and act upon, authorizing the Mayor to sign the Contractor's Final Pay Estimate No. 2 for the contract with Rocking "O" Construction, LLC for construction of One Hundred Fifty Seven (157'-0") feet of Sandy Creek Canal Wall and accept the project as completed. (*Peter Stasiak, City Manager*)

Executive Summary

Motion to authorize the Mayor to sign the final payment of \$8,635.00 for the 2015 Sandy Creek Canal Wall Project #1 to Rocking "O" Construction, LLC and accept the project as completed.

4. Consider and act upon, a series of agenda items (see attached) for the FY-16 Community Development Block Grant - Economic Development Infrastructure Financing Program (CDBG-EDIF) regarding the proposed CDBG-EDIF-Krebs Brewing Co., Inc. Industrial Building/Property Project. (*Leroy Alsup, Community & Economic Development Director*)

Executive Summary

Motion to act upon and approve the series of agenda items (see attached) for the FY-16 Community Development Block Grant - Economic Development Infrastructure Financing Program (CDBG-EDIF) regarding the proposed CDBG-EDIF-Krebs Brewing Co., Inc. Industrial Building/Property Project.

5. Consider and act upon, approval of a Resolution setting a Special Election date for vacancy in Ward Two Council seat and authorize the Mayor to issue a Proclamation for Special Election. *(Cora Middleton, City Clerk)*

Executive Summary

Motion to approve a Resolution to set a Special Election date for vacancy in Ward Two Council seat and authorize the Mayor to issue a Proclamation for Special Election.

6. Discussion and update on Financials. *(Peter Stasiak, City Manager)*

Executive Summary

Discussion

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER'S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL**MAYORS COMMENTS AND COMMITTEE APPOINTMENTS****RECESS COUNCIL MEETING****CONVENE AS McALESTER AIRPORT AUTHORITY**

Majority of a Quorum required for approval

- Approval of the Minutes from the May 10, 2016, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending May 17, 2016. *(Toni Ervin, Chief Financial Officer)*

ADJOURN MAA

CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the May 10, 2016, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending May 17, 2016. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item D, authorization of payment to Infrastructure Solutions Group, LLC; dba Mehlburger Brawley, Invoice # MC-15-02-07, in the amount of \$7,030.00, for Professional Services related to Washington Avenue Pavement Reconstruction and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item E, authorization of payment to McAlester News Capital for Invoice # 300007670, in the amount of \$65.69, for Publication Fees related to Washington Avenue Pavement Reconstruction. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item F, a “Pledge and Guarantee” document which authorizes the annual renewal of the City of McAlester’s Participation Agreement with the Association for Landfill Financial Assurance (ALFA). *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 1, acceptance of Change Order #1 in the amount of \$578.00 from Sunrise Contracting, LLC to repair an extra One (1’-0”) foot of the Sandy Creek canal wall, and authorizing the Mayor to sign the Change Order to Sunrise Contracting, LLC for the full amount. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 2, authorization for the Mayor to sign the Contractor’s Final Pay Estimate No. 2 for the contract with Sunrise Construction, LLC for construction of Fifty One (51’-0”) feet of Sandy Creek Canal Wall and accept the project as completed. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 3, authorization for the Mayor to sign the Contractor’s Final Pay Estimate No. 2 for the contract with Rocking “O” Construction, LLC for construction of One Hundred Fifty Seven (157’-0”) feet of Sandy Creek Canal Wall and accept the project as completed. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 4, a series of agenda items (see attached) for the FY-16 Community Development Block Grant - Economic Development Infrastructure Financing Program (CDBG-EDIF) regarding the proposed CDBG-EDIF-Krebs Brewing Co., Inc. Industrial Building/Property Project. *(Leroy Alsup, Community & Economic Development Director)*

ADJOURN MPWA**CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY**

Majority of a Quorum required for approval

- Approval of the Minutes from the April 26, 2016 Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of May, 2016. *(Toni Ervin, CFO)*

ADJOURN MRTA**RECONVENE COUNCIL MEETING**

EXECUTIVE SESSION

Recess into Executive Session in compliance with Section Title 25 Section 307 B.2 et.seq. Oklahoma Statutes, to wit:

1. Proposed executive session pursuant to Title 25, Sec. 307 (B) (2), to discuss negotiations concerning employees and representatives of employee groups: FOP
2. Proposed executive session pursuant to Title 25, Sec. 307 (B) (2), to discuss negotiations concerning employees and representatives of employee groups: IAFF
3. Proposed executive session pursuant to Title 25, Sec. 307 (B) (1), to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: City Manager, Peter Stasiak

RECONVENE INTO OPEN SESSION

- Consider and act upon, the proposed FOP Contract.
- Consider and act upon, the proposed IAFF Contract.
- Consider and act upon, the City Manager's Contract.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2016 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk

The McAlester City Council met in a Regular session on Tuesday, April 26, 2016, at 6:00 P.M. after proper notice and agenda was posted, April 25, 2016 at 1:23 P.M.

Call to Order

Mayor Browne called the meeting to order.

Stephanie Swinnea, All Saints Episcopal Church gave the invocation and led the Pledge of Allegiance.

Roll Call

Council Roll Call was as follows:

Present: Weldon Smith, Travis Read, Robert Karr, Buddy Garvin, Jason Barnett & John Browne
Absent: None
Presiding: John Browne, Mayor

Staff Present: Peter J. Stasiak, City Manager; Toni Ervin, CFO; Community Services Director, Mel Priddy; Community and Economic Development Director, Leroy Alsup; William J. Ervin, City Attorney and Cora Middleton, City Clerk

Citizens Comments on Non-Agenda Items

Janelle Brooks addressed the Council regarding her previous request to have her property rezoned.

Consent Agenda

- A. Approval of the Minutes from the April 12, 2016, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for April 6, 2016 through April 19, 2016. *(Toni Ervin, Chief Financial Officer)* In the following amounts: General fund - \$196,828.59; Parking Authority - \$119.16; Nutrition - \$2,472.76; Landfill Res./Sub-Title D - \$650.00; Tourism Fund - \$13,530.51; SE Expo Center - \$31,841.06; E-911 - \$9,482.71; Economic Development - \$23,377.59; Grants & Contributions - \$600.00; Fleet Maintenance - \$9,122.28; Worker's Compensation - \$1,883.36; CIP fund - \$82,659.85 and Technology Fund - \$286.32.

- C. Consider and act upon, authorizing the Mayor to sign an Agreement for the 2016 Junior Sunbelt Classic between McAlester Public Schools and the City of McAlester for funding in the amount of \$15,000. *(Peter Stasiak, City Manager)*
- D. Consider and act to approve a settlement of a claim in the amount of \$50,000.00 for damage to public property (Washington Street Bridge) arising from a motor vehicle collision that occurred on or about April 14, 2014, and to authorize the Mayor to execute a release. *(Cora Middleton, City Clerk)*
- E. Consider and act upon, authorizing the Mayor to sign an Annual Engagement Letter with Crawford & Associates, P.C., for the period of July 1, 2016 through June 30, 2017. *(Toni Ervin, Chief Financial Officer)*
- F. Consider and act upon, authorizing the Mayor to sign an Engagement Letter with Finley & Cook, PLLC for audit services for the fiscal year ending June 30, 2016. *(Toni Ervin, Chief Financial Officer)*
- G. Consider and act upon, a Personal Service Agreement with Jerry Mincher for hay baling on the Steven Taylor Industrial Park and Hwy 31 west of Indian National Turnpike in the amount of \$10.00. *(Mel Priddy, Community Services Director)*
- H. Consider and act upon, a Quit Claim Deed transferring the remaining seven (7) properties listed on "Exhibit A" from City of McAlester to Pittsburg County Board of Commissioners. *(Cora Middleton, City Clerk)*
- I. Consider and act upon, an agreement with the Oklahoma Dept. of Corrections for use of State property to conduct the Annual Fireworks Display. *(Jerry Lynn Wilson, EXPO Center Manager)*
- J. Consider and act upon, concurrence with the City Manager of the nominations of Mike Nunneley of Mannford and Roger Kolman of Glenpool to the Board of Trustees of the Oklahoma Municipal Assurance Group for terms commencing on July 1, 2016. *(Cora Middleton, City Clerk)*
- K. Consider and act to declare a vacancy in the Ward 2 Council Seat on the McAlester City Council, and to authorize the calling of a special election to fill said vacancy August 23, 2016

Councilman Smith requested that Items "A and C" be removed for individual consideration.

A motion was made by Councilman Smith and seconded by Councilman Read to approve Consent Agenda Items "B and D through K".

There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Karr, Garvin, Barnett & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

Items Removed from Consent Agenda

- A. Approval of the Minutes from the April 12, 2016, Regular Meeting of the McAlester City Council. (*Cora Middleton, City Clerk*)

Councilman Smith stated that the record of vote on Item "I", his re-appointment to the Hospital board needed to be corrected to show that he had abstained from the vote and he added he liked to serve on both boards, that what was good for one board was good for the other board and that he abstained on matters that involved the Hospital board.

A motion to approve the Minutes from the April 12, 2016 Regular Meeting of the McAlester City Council, with the requested changes was made by Councilman Smith and seconded by Vice-Mayor Karr. There was no other discussion, and the vote was taken as follows:

AYE: Councilman Smith, Karr, Read, Garvin, Barnett & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

- C. Consider and act upon, authorizing the Mayor to sign an Agreement for the 2016 Junior Sunbelt Classic between McAlester Public Schools and the City of McAlester for funding in the amount of \$15,000. (*Peter Stasiak, City Manager*)

Councilman Smith commented that he was a supporter of the Sunbelt but the Council had requested, in the past, that they be furnished with the actual expenses and revenue from the previous years' tournament and estimated revenues and expenses for the upcoming tournament. He requested that that information be supplied in the future for this event.

Mayor Browne commented that the school did an incredible job on this event and it brought in a lot of revenue for the City.

A motion was made by Councilman Garvin and seconded by Councilman Barnett to authorize the Mayor to sign an Agreement for the 2016 Junior Sunbelt Classic between McAlester Public Schools and the City of McAlester for funding in the amount of \$15,000. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Garvin, Barnett, Read, Karr, Smith & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

A motion was made by Councilman Smith and seconded by Vice-Mayor Karr to open a Public Hearing to address an Ordinance amending the City of McAlester Code of Ordinances and regulating Emergency Medical Services.

Mayor Browne declared the Public Hearing open at 6:13 P.M.

Public Hearing

AN ORDINANCE OF THE CITY OF McALESTER ESTABLISHING THE REGULATION OF AMBULANCE SERVICES WITHIN THE CITY OF McALESTER, OKLAHOMA; CREATING MCALESTER CITY CODE ARTICLE VII IN CHAPTER 38, TITLED AMBULANCE SERVICE, SECTION 38-175, DEFINITIONS, SECTION 38-176, SOLE SOURCE AMBULANCE SERVICE, SECTION 38-177, INSURANCE REQUIRED; SECTION 38-178, APPLICATION FOR AMBULANCE SERVICE LICENSE AND CERTIFICATION OF NECESSITY; SECTION 38-179, RATES AND CHARGES; SECTION 38-180, APPLICATIONS FOR DRIVERS'; ATTENDANTS' AND ATTENDANT/DRIVERS' PERMITS; SECTION 38-181, STANDARDS FOR DRIVERS'; ATTENDANTS' AND ATTENDANT DRIVERS' PERMIT; SECTION 38-182, DUTIES OF THE ATTENDANT; SECTION 38-183, DUTIES OF THE DRIVER; SECTION 38-184, AMBULANCE TRIP PROCEDURE AND CLEARANCE, SECTION 38-185, RESPONSE TIME PERFORMANCE REQUIRED; SECTION 38-186, PROHIBITION AGAINST REFUSAL TO TRANSPORT; SECTION 38-187, EMS STANDARD OPERATION GUIDELINES; SECTION 38-188, HOURS OF OPERATION; SECTION 38-189, AUTHORITY OF CITY MANAGER; AND, SECTION 38-190, VIOLATIONS AND PENALTIES.

There were no comments regarding the Ordinance and a motion to close the Public Hearing was made by Councilman Smith. The motion was seconded by Councilman Garvin and the vote was taken as follows:

AYE: Councilman Smith, Garvin, Barnett, Read, Karr & Mayor Harrison

NAY: None

Mayor Browne declared the motion carried, and the Public Hearing was closed at 6:14 P.M.

Scheduled Business

1. Consider and act upon, authorizing the Mayor to sign this resolution and restatement of our retirement plan document, a section 457(b) plan. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Motion to authorize the Mayor to sign resolution and the restatement of the plan document.

CFO Ervin addressed the Council explaining this amendment would bring the plan into compliance by adding a loan provision.

Councilman Smith inquired about the change and CFO Ervin explained that this change would allow employees to borrow against their retirement account.

A motion was made by Councilman Garvin and seconded by Councilman Read to authorize the Mayor to sign the resolution and the restatement of plan document. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Garvin, Read, Barnett, Smith, Karr & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

2. Consider and act upon, to authorize the execution of a Professional Services Agreement with The Spectrum Group to provide technical and logistical assistance to establish the goals, objectives, and timing of the 2016 annual Stampede Event and Legislative/Department of Defense monitoring and advocacy services to protect and grow the defense segment of the Southeast Oklahoma Economy. (*Leroy Alsup, Director of Community & Economic Development*)

Executive Summary

Motion to approve and to authorize the execution of the Professional Services Agreement with The Spectrum Group to provide technical and logistical assistance to establish the goals, objectives, and timing of the 2016 annual Stampede Event & Legislative/ Department of Defense monitoring and advocacy services to protect and grow the defense segment of the Southeast Oklahoma Economy.

Director Alsup addressed the Council reviewing the City's past agreement with The Spectrum Group and the past year's activities that The Spectrum Group had participated in for the community. He emphasized the advantages of having a company like this working with the City.

After a brief discussion concerning moving forward with the contract, the professionalism of the company and receiving the reports in a timely manner, Councilman Garvin moved to approve and authorize the execution of a Professional Services Agreement with The Spectrum Group to provide technical and logistical assistance to establish the goals, objectives, and timing of the 2016 annual Stampede Event and Legislative/Department of Defense monitoring and advocacy services to protect and grow the defense segment of the Southeast Oklahoma Economy. The motion was seconded by Councilman Read. There was no other discussion, and the vote was taken as follows:

AYE: Councilman Garvin, Read, Smith, Karr, Barnett & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

3. Consider and act upon, accepting the bid amount of \$176,545.00 from Cook Consulting, LLC to replace 1,171 LF of sanitary sewer line, and authorizing the Mayor to sign the Notice of Award and the Agreement to Cook Consulting, LLC. *(Peter Stasiak, City Manager)*

Executive Summary

The recommendation is to enter into an agreement with Cook Consulting, LLC for the Total Bid equal to \$176,545.00 to replace this 1,171 LF of sanitary sewer line. This recommendation is coming from the consulting engineering firm Holloway, Updike and Bellen, Inc.

Manager Stasiak explained that this item was to address two (2) areas in the City where community sewer lines had been cleaned a number of times. He stated that this item had been bid per State Statute and the City had received six (6) bids that were opened on April 7, 2016 at 10:30 A.M. He added that after review of all bids the recommendation from Holloway, Updike and Bellen, Inc., the City's consulting engineering firm, was to accept the bid from Cook Consulting, LLC.

After discussion regarding the areas where this problem was located, the age and size of the lines and what a community sewer line was, Councilman Read moved to accept the bid and enter into an agreement with Cook Consulting, LLC for the Total Bid equal to \$176,545.00 to replace this 1,171 LF of sanitary sewer line. The motion was seconded by Councilman Smith and the vote was taken as follows:

AYE: Councilman Read, Smith, Karr, Garvin, Barnett & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

4. Consider and act upon, accepting the bid amount of \$54,916.00 from Katcon, Inc. to repair and replace portions of Swan Lane, and new drainage for said street, and authorizing the Mayor to sign the Notice of Award to Katcon, Inc., and the Agreement to complete the repair. *(Peter Stasiak, City Manager)*

Executive Summary

The recommendation is to enter into an agreement with Katcon, Inc. for the Total Bid equal to \$54,916.00, to repair and replace portions of Swan Lane, and new drainage for said street.

Dale Burke, President Infrastructure Solutions Group, LLC addressed the Council explaining the project. He informed the Council that there was a low spot in the road in front of 1902 Swan Lane which would flood the house with each high rain. He then informed the Council that three (3) bids had been received and opened on March 31, 2016 with the lowest being Katcon, Inc.

Councilman Barnett asked if Katcon would be able to do the project for the bid amount and Mr. Burke stated that the company could.

A motion was made by Councilman Smith and seconded by Councilman Read to accept the bid amount of \$54,916.00 from Katcon, Inc. to repair and replace portions of Swan Lane, and new drainage for said street, and authorize the Mayor to sign the Notice of Award to Katcon, Inc., and Agreement.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Karr, Garvin, Barnett & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

5. Consider and act upon, accepting Change Order #1 in the amount of \$1,000.02 from Sunrise Contracting, LLC to repair an extra two (2'-0") feet of the Sandy Creek canal wall, and authorizing the Mayor to sign the Change Order to Sunrise Contracting, LLC for the full amount. *(Peter Stasiak, City Manager)*

Executive Summary

The recommendation is to agree upon the Change Order equal to less than 1% of the total cost of the project in the amount of \$1,000.02, to repair an extra two (2'-0") feet of the Sandy Creek Canal wall.

Manager Stasiak explained that this Change Order was prepared after the work had been completed. He commented that this had not been brought to his attention and it was the result of the old concrete in the canal in the Puterbaugh Park spalling as the new concrete was tied to it. He added that only after the work was completed and the measurements were taken did they realize that the repairs had extended past the original design.

Councilman Read verified that there were no additional days and he requested that that information be reflected in the minutes.

A motion was made by Councilman Read and seconded by Councilman Smith to accept Change Order #1 in the amount of \$1,000.02 from Sunrise Contracting, LLC to repair an extra two (2'-0") feet of the Sandy Creek canal wall, and authorize the Mayor to sign the Change Order to Sunrise Contracting, LLC for the full amount. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Read, Smith, Karr, Garvin, Barnett & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

6. Consider and act upon, authorizing the Mayor to sign the Contractor's Final Pay Estimate No. 3 for the contract with Sunrise Contracting, LLC for construction of two hundred forty nine (249'-0") feet of Sandy Creek Canal Wall and accept the project as completed. *(Peter Stasiak, City Manager)*

Executive Summary

Motion to approve final payment of \$41,747.96 for the 2016 Sandy Creek Canal Wall Project #1 to Sunrise Contracting, LLC and accept the project as completed.

Manager Stasiak addressed the Council explaining that this was the final payment, all items have been signed off on, final inspection has been completed and all work has been done.

Vice-Mayor Karr asked if this completed all of the repairs on the canal wall. Manager Stasiak informed the Council that there were still three (3) sections to be repaired.

After a brief discussion concerning the cost of concrete, Councilman Smith moved to authorize the Mayor to sign the Contractor's Final Pay Estimate No. 3 for the contract with Sunrise Contracting, LLC for construction of two hundred forty nine (249'-0") feet of Sandy Creek Canal Wall and accept the project as completed. The motion was seconded by Vice-Mayor Karr. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Karr, Read, Garvin, Barnett & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

7. Consider and act upon, accepting Change Order #9 in the amount of \$3,300.00 from T. McDonald Construction Inc. to remove and replace Mailboxes closer to the street, and authorizing the Mayor to sign the Change Order to T. McDonald Construction Inc. for the full amount. *(Peter Stasiak, City Manager)*

Executive Summary

The recommendation is to agree upon the Change Order #9 in the amount of \$3,300.00, to remove and replace the mailboxes closer to the street.

Manager Stasiak addressed the Council explaining that Second Street had been rebuilt narrower than it was prior to the repairs and this would move the mailboxes closer to the street.

Mayor Browne explained that this would allow the letter carrier to complete their route in a timely manner. There was no further discussion, Councilman Read moved to accept Change Order #9 in the amount of \$3,300.00 from T. McDonald Construction Inc. to remove and replace Mailboxes closer to the street, and authorize the Mayor to sign the Change Order to T. McDonald Construction Inc. for the full amount. The motion was seconded by Councilman Smith and the vote was taken as follows:

AYE: Councilman Read, Smith, Karr, Garvin, Barnett & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

8. Consider and act upon, accepting Option #2 proposal from Noah's Park and Playground Equipment in the amount of \$48,750.00 for the purchase of playground equipment for Mike Deak Walking Track. *(Mel Priddy, Community Services Director)*

Executive Summary

Staff recommends accepting Option #2 proposal from Noah's Park and Playground Equipment in the amount of \$48,750.00 for the purchase of playground equipment for Mike Deak Walking Track.

Director Priddy addressed the Council explaining that eight (8) companies had submitted proposals for this playground equipment and Noah's Park and Playground Equipment had best met the design and theme of physical development for this playground. He added that the

McGowan family had donated \$25, 000.00 toward the playground and the City will match that amount.

Mayor Browne asked if this was the handicap accessible playground and Director Priddy explained that it would be handicap accessible but the City was still working on another playground with handicap accessibility.

Councilman Smith requested that the other bidders' information be included in the future.

A motion was made by Councilman Read and seconded by Vice-Mayor Karr to accept Option #2 proposal from Noah's Park and Playground Equipment in the amount of \$48,750.00 for the purchase of playground equipment for Mike Deak Walking Track. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Read, Karr, Garvin, Barnett, Smith & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

9. Consider and act upon, an Ordinance amending City Code regulating Emergency Medical Services. *(Cora Middleton, City Clerk)*

Executive Summary

Motion to approve Ordinance amending City Code regulating Emergency Medical Services.

Chief Brewer addressed the Council explaining that they were updating the Emergency Medical Services section of the Code.

After discussion concerning ambulance response time, if eliminating the ambulance service would allow the City to eliminate positions, more detailed financial information for the ambulance service, and having a physical ability requirement, Councilman Garvin moved to approve:

ORDINANCE NO. 2566

CONSIDER AND ACT UPON AN ORDINANCE OF THE CITY OF McALESTER ESTABLISHING THE REGULATION OF AMBULANCE SERVICES WITHIN THE CITY OF McALESTER, OKLAHOMA; CREATING MCALESTER CITY CODE ARTICLE VII IN CHAPTER 38, TITLED AMBULANCE SERVICE, SECTION 38-175, DEFINITIONS, SECTION 38-176, SOLE SOURCE AMBULANCE SERVICE, SECTION 38-177, INSURANCE REQUIRED; SECTION 38-178, APPLICATION FOR AMBULANCE SERVICE LICENSE AND CERTIFICATION OF NECESSITY; SECTION 38-179, RATES AND CHARGES; SECTION 38-180, APPLICATIONS FOR DRIVERS'; ATTENDANTS' AND ATTENDANT/DRIVERS' PERMITS; SECTION 38-181, STANDARDS FOR DRIVERS'; ATTENDANTS' AND ATTENDANT DRIVERS' PERMIT; SECTION 38-182, DUTIES OF THE ATTENDANT; SECTION 38-183, DUTIES OF THE DRIVER; SECTION 38-184, AMBULANCE TRIP PROCEDURE AND

CLEARANCE, SECTION 38-185, RESPONSE TIME PERFORMANCE REQUIRED; SECTION 38-186, PROHIBITION AGAINST REFUSAL TO TRANSPORT; SECTION 38-187, EMS STANDARD OPERATION GUIDELINES; SECTION 38-188, HOURS OF OPERATION; SECTION 38-189, AUTHORITY OF CITY MANAGER; AND, SECTION 38-190, VIOLATIONS AND PENALTIES.

The motion was seconded by Councilman Smith, there was no further discussion, and the vote was taken as follows:

AYE: Councilman Garvin, Smith, Barnett, Read, Karr & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

10. Consider and act upon, to authorize a Professional Services Agreement between the City of McAlester and Severn Trent Services for oversight and design for general services at the McAlester Water Treatment Plant. *(Peter Stasiak, City Manager)*

Executive Summary

Staff recommends authorization of the Professional Services Agreement between the City of McAlester and Severn Trent Services for the oversight and design at the McAlester Water Treatment Plant.

Manager Stasiak addressed the Council explaining that this was a professional services agreement similar to agreements with Infrastructure Solutions Group and it would allow the City to move forward on projects.

After a lengthy discussion among the Council concerning the existing agreement with Severn Trent Services, allowing them to design a project that they would be given to them to complete, the City getting this service cheaper somewhere else, guidelines that set engineering percentages, contracting with other companies to do the work, this agreement setting the framework for moving forward and all projects would be brought before the Council and publicly bid before they could be awarded, Councilman Smith moved to authorize the Mayor sign a Professional Services Agreement between the City of McAlester and Severn Trent Services for oversight and design for general services at the McAlester Water Treatment Plant. The motion was seconded by Councilman Garvin, there was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Garvin, Karr, Barnett & Mayor Browne

NAY: Councilman Read

Mayor Browne declared the motion carried.

11. Consider and act upon, a Resolution to adopt the Capital Improvement Program 2016/2017-2020/2021. *(Peter Stasiak, City Manager)*

Executive Summary

Motion to approve the Resolution adopting the Capital Improvement Program for 2016/2017-2020/2021.

Manager Stasiak informed the Council the process for adopting the Capital Improvement Plan and staff recommended the adoption of the 5-Yr Capital Improvement Plan.

A motion was made by Councilman Read and seconded by Vice-Mayor Karr to approve RESOLUTION NO. 16-05, adopting the 2016/2017-2020/2021 Capital Improvement Program. There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Karr, Garvin, Barnett, Smith & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

12. Discussion and update on Financials. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Discussion.

CFO Ervin addressed the Council reviewing the revenues and expenses for both the General Fund and the McAlester Public Works Authority as of March 31, 2016. During her review she commented that even though revenue was under budget the City's expenses, in both the General Fund and MPWA, were also under budget. She added that the figures would be updated to reflect tonight's changes and the EMS revenue information would be available by next month's update.

Manager Stasiak stated that the final CIP project which would be Washington from 6th Street to 8th Street was be prepared and should be out for bid in the next couple of weeks. He added that it was estimated that there would be approximately \$600,000.00 left in the CIP Fund to do this project.

There was no vote on this item.

New Business

There was no new business.

City Manager's Report

- Report on activities for the past two weeks.

Manager Stasiak reported that there was a tremendous amount of work going on around the City. He commented that things are placed on a list and worked through.

Remarks and Inquiries by City Council

Councilmen Smith, Read, Karr, Garvin and Barnett did not have any comments for the evening.

Mayor's Comments and Committee Appointments

Mayor Browne commented that he had recently had the privilege to do a Mayoral proclamation for Sabra Tate. He stated that Ms. Tate had been with the Community Tree Board since it was created and had recently stepped down as chairman. He thanked Jade and Doreen Odom for the

Shop local, Dine local and Play local campaign they were starting and they had decals that individuals and businesses could get. He commented on the City Manager's report and the good things that were going on in the City.

Recess Council Meeting

Mayor Browne asked for a motion to recess the Regular Meeting to convene the Authorities. Councilman Read moved to recess the Regular Meeting and convene the Authorities. The motion was seconded by Councilman Smith. There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Smith, Karr, Garvin, Barnett & Mayor Browne

NAY: None

Mayor Browne declared the motion carried and the meeting was recessed at 7:17 P.M.

Reconvene Council Meeting

The Regular Meeting was reconvened at 7:19 P.M.

Adjournment

There being no further business to come before the Council, Councilman Smith moved for the meeting to be adjourned. The motion was seconded by Councilman Read.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Karr, Garvin, Barnett & Mayor Browne

NAY: None

Mayor Browne declared the motion carried, and the meeting was adjourned at 7:19 P.M.

ATTEST:

John Browne, Mayor

Cora Middleton, City Clerk

The McAlester City Council met in Special session on Tuesday, May 10, 2016, at 5:30 P.M. after proper notice and agenda was posted, May 9, 2015, at 11:23 P. M.

Call to Order

Mayor Harrison called the meeting to order.

Roll Call

Council Roll Call was as follows:

Present: Weldon Smith, Travis Read, Buddy Garvin, Jason Barnett & John Browne
Absent: Robert Karr
Presiding: John Browne, Mayor

Staff Present: Peter J. Stasiak, City Manager; Toni Ervin, CFO; Brett Brewer, Fire Chief and Cora Middleton, City Clerk

A motion was made by Councilman Read and seconded by Councilman Smith to open a Public Hearing on the City of McAlester Proposed Fiscal Year 2016-2017 Annual Operating Budget. There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Smith, Garvin, Barnett & Mayor Browne
NAY: None

Mayor Browne declared the motion carried and the Public Hearing was opened at 5:31 P.M.

Public Hearing

A PUBLIC HEARING ON THE CITY OF MCALESTER PROPOSED FISCAL YEAR 2016-2017 ANNUAL OPERATING BUDGET.

Scheduled Business

WORKSHOP

1. Discussion of Fiscal Year 2016/2017 Budget.

Manager Stasiak addressed the Council reminding them that the fiscal year 2016/2017 Budget had been distributed two (2) weeks ago. He then proceeded to review the proposed budget, highlighting two (2) changes that had been made internally. He explained that there would be 2 additional part-time employees in the Parks Department and health insurance premiums would

increase 7.5 % instead of the 2.5 % that had originally been thought. He reviewed the personnel changes that would be in this budget, explained that there would not be a COLA in this budget for any employee, but the step/merit increases were still in place. He commented that both the FOP and the IAFF contracts should be ready at the next Council meeting. Manager Stasiak reviewed the funding for the outside agencies. He explained that the budget was very conservative and he then reviewed the City's accomplishments over the past five (5) years.

Vice-Mayor Karr arrived at 5:41 P.M.

Manager Stasiak informed the Council that the City continued to do more with less and the coming fiscal year the City would focus more on the Water Treatment Plant and the City's streets. He then reviewed the Economic Development Department and the progress that the City had made since it had been moved in house.

Councilman Garvin commented that the City had come a long way in the time he had served on the Council and he felt it was moving in the right direction.

Councilman Smith asked about what had been accomplished with the City's debt over the past five (5) years.

Manager Stasiak commented that the City had been able to reduce its' bond debt but it still would not terminate the debt until 2030, 2031 and 2033.

Vice-Mayor Karr commented that he felt that economic development had been doing a good job. Councilman Read and Councilman Barnett both commented on the efforts of the City Manager, CFO, staff and the Audit & Finance Advisory Committee and that the City had done a great job on the budget.

Mayor Browne commended the City for a reasonable budget in such a volatile atmosphere.

Head Librarian, Kathy McGilberry addressed the Council concerning the library and requested that the City consider furnishing a part-time custodian.

Adjournment

There being no further business to come before the Council, Councilman Read moved to adjourn the meeting. The motion was seconded by Councilman Smith and the vote was taken as follows:

AYE: Councilman Read, Smith, Karr, Garvin, Barnett & Mayor Harrison

NAY: None

Mayor Harrison the meeting was adjourned at 5:58 P.M.

ATTEST:

John Brown, Mayor

Cora Middleton, City Clerk

CLAIMS FROM

**May 4, 2016
Thru
May 17, 2016**

5/18/2016 1:48 PM
 PACKET : 14112 14117 14127
 VENDOR SET: Mult
 FUND : 01 GENERAL FUND

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 1

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	JERRIKA CHINAKA	I-201605178595	01 -5544308	CONTRACT LABO CONTRACT LABOR-SBC CONCESSION	078453	48.00
	CAYTLIN SHIELDS	I-201605178596	01 -5544308	CONTRACT LABO CONTRACT LABOR-SBC-CONCESSION	078454	88.00
01-A00021	ACOUSTIMAC LLC					
		I-600505157	01 -5321325	FIRING RANGE SOUND PANELS-FIRING RANGE	078455	954.79
01-A00028	"A" PLUS LAWN SERVICE					
		I-471876	01 -5542308	CONTRACTED SE CONTRACT MOWING	078456	1,250.00
01-A00154	PROPHET EQUITY II-B					
		I-PRI1248685	01 -5215316	REPAIRS & MAI BLDG RENTAL FEES-PW FAC	078457	307.87
		I-PRI1248686	01 -5215316	REPAIRS & MAI BLDG RENTAL FEES-PW FAC	078457	307.87
01-A00267	AIRGAS, INC					
		I-9051178515	01 -5653213	SAFETY EXPENS SAFETY SUPPLIES	078459	1,917.52
		I-9935992462	01 -5542203	REPAIRS & MAI MO.BOTTLE RENTAL-PARKS	078459	62.93
01-A00280	ALERT-ALL CORP.					
		I-216050021	01 -5431329	PROMOTIONAL PROMOTIONAL SUPPLIES	078460	1,139.50
01-A00362	VYVE BROADBAND					
		I-201605048563	01 -5320328	INTERNET SERV INTERNET SVS-DET DIV	078378	98.56
		I-201605048563	01 -5542328	INTERNET SERV INTERNET SVS-STIPE CENTER	078378	76.35
		I-201605048563	01 -5431328	INTERNET SERV INTERNET SVS-EMER RESP CTR	078378	62.95
		I-201605118585	01 -5542328	INTERNET SERV UTIL INTERNET SVS-PARKS SHOP	078428	75.96
		I-201605118585	01 -5548328	INTERNET SERV UTIL INTERNET SVS-FAC MAINT	078428	75.97
		I-201605118585	01 -5865328	INTERNET SERV UTIL INTERNET SVS-TRAFFIC CONT	078428	75.97
01-A00707	ARLEDGE & ASSOCIATES, P					
		I-240	01 -5211331	EMPLOYEE TRAV ACCTG SEMINAR REG. FEES	078464	160.00
01-A00751	ATWOODS					
		I-3182/9	01 -5865218	STREET REPAIR TOOLS FOR CANAL CREW	078465	1,414.87
		I-3187	01 -5431202	OPERATING SUP FIRE HYDRANT PAINT SUPPL.	078465	404.85
01-B00490	BRIGGS PRINTING					
		I-64359-2	01 -5101319	MISCELLANEOUS BUS.CARDS-B.GARVIN	078469	54.00
		I-64712	01 -5101319	MISCELLANEOUS BUS. CARDS-MAYOR	078469	54.00
01-B00503	BROKEN ARROW ELECTRIC S					
		I-S2017552.001	01 -5548203	REPAIRS & MAI MISC ELECTRICAL REPAIR	078470	31.42
		I-S2039864.001	01 -5548203	REPAIRS & MAI MISC ELECTRICAL REPAIR	078470	60.22
01-C00100	CLEET					
		I-201605048572	01 -2100	CLEET PAYABLE CLEET FEES DUE	078382	6,513.68
01-C00279	CELLFILL, LLC					
		I-CF2015-0010	01 -5865404	STREET REPAIR BRIDGE REPAIRS-SBC	078471	5,325.00

5/18/2016 1:48 PM
 PACKET : 14112 14117 14127
 VENDOR SET: Mult
 FUND : 01 GENERAL FUND

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 2

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00320	CENTERPOINT ENERGY ARKL					
	I-201605048562	01 -5215314	GAS UTILITY	GAS UTIL-CEMETERY	078383	121.10
	I-201605048562	01 -5215314	GAS UTILITY	GAS UTIL-N FIRE STATION	078383	40.14
	I-201605048562	01 -5215314	GAS UTILITY	GAS UTIL-LIBRARY	078383	56.17
	I-201605048562	01 -5215314	GAS UTILITY	GAS UTIL-CITY HALL	078383	145.91
	I-201605048562	01 -5215314	GAS UTILITY	GAS UTIL-CEMETERY	078383	32.05
	I-201605048562	01 -5215314	GAS UTILITY	GAS UTIL-STIPE CENTER	078383	199.26
	I-201605048562	01 -5215314	GAS UTILITY	GAS UTIL-PARKS MAINT BLDG	078383	219.15
	I-201605048562	01 -5215314	GAS UTILITY	GAS UTIL-PARKS SHOP	078383	100.47
	I-201605118582	01 -5215314	GAS UTILITY	UTIL GAS-FIRE STATION #2	078430	32.44
01-C00431	CHIEF SUPPLY CO					
	I-113154	01 -5321202	OPERATING SUP	DRUG TEST SUPPLIES	078472	271.84
	I-118921	01 -5321202	OPERATING SUP	DRUG TEST SUPPLIES	078472	139.65
01-C00530	CMI INC					
	I-822473	01 -5321202	OPERATING SUP	500 INTOXILYZER	078473	349.00
01-C00664	CONSTRUCTION INDUSTRIES					
	I-1501956	01 -5652330	DUES & SUBSCR	INSP LIC RENEWAL-ESTRADA	078475	35.00
01-C00667	HESSEL HOLDING CO. dba					
	I-1610467	01 -5865218	STREET REPAIR	STREET REPAIR ITEMS	078476	2,356.00
01-C00677	COOLCOP, LLC					
	I-1459	01 -5653213	SAFETY EXPENS	COOLCOP SYS FOR POLICE	078477	802.35
01-D00540	DOLESE BROTHERS					
	I-AG16028724	01 -5865218	STREET REPAIR	CONCRETE FOR ST REPAIRS	078481	284.49
	I-AG16047343	01 -5544203	REPAIRS & MAI	SCREENINGS-WARNING TRACKS	078481	110.87
01-D00684	DR. JASON MCELYEA					
	I-014	01 -5432308	CONTRACTED SE	CONTRACT SVS-EMS-MAY 2016	078482	1,071.00
01-D00730	DUB ROSS CO., INC					
	I-0098264-IN	01 -5865404	STREET REPAIR	STORM DRAIN PIPE	078483	655.05
01-D00763	DUNN & BRADSTREET, INC					
	I-10365510-FT	01 -5215250	CONTINGENCY -	YEARL DUES - 2016	078484	1,099.00
01-E00279	EST, INC.					
	I-36888	01 -5865218	STREET REPAIR	TESTING FEES-MISC PROJECTS	078487	948.00
	I-36891	01 -5865218	STREET REPAIR	TESTING FEES-MISC PROJECTS	078487	1,178.00
	I-36896	01 -5865218	STREET REPAIR	TESTING FEES-MISC PROJECTS	078487	465.00
	I-36898	01 -5865218	STREET REPAIR	TESTING FEES-MISC PROJECTS	078487	155.00
01-F00015	FLEETCOR TECHNOLOGIES					
	I-201605178594	01 -5321212	FUEL EXPENSE	FUEL EXP-POLICE	078490	5,450.05
	I-201605178594	01 -5431212	FUEL EXPENSE	FUEL EXP-FIRE	078490	1,058.20

5/18/2016 1:48 PM
 PACKET : 14112 14117 14127
 VENDOR SET: Mult
 FUND : 01 GENERAL FUND

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 3

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
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01-F00015	FLEETCOR TECHNOLOGIES	continued				
	I-201605178594	01 -5542212	FUEL EXPENSE	FUEL EXP-PARKS	078490	792.81
	I-201605178594	01 -5547212	FUEL EXPENSE	FUEL EXP-CEMETERY	078490	138.02
	I-201605178594	01 -5548212	FUEL EXPENSE	FUEL EXP-FACILITY MAINTENANCE	078490	107.15
	I-201605178594	01 -5652212	FUEL EXPENSE	FUEL EXP-CODES	078490	171.95
	I-201605178594	01 -5225212	FUEL EXPENSE	FUEL EXP-IT	078490	68.65
	I-201605178594	01 -5322212	FUEL EXPENSE	FUEL EXP-ANIMAL CONTROL	078490	231.50
	I-201605178594	01 -5432212	FUEL EXPENSE	FUEL EXP-AMBULANCE	078490	649.22
	I-201605178594	01 -5544212	FUEL EXPENSE	FUEL EXP-SBC	078490	186.19
	I-201605178594	01 -5865212	FUEL EXPENSE	FUEL EXP-STREETS	078490	1,835.09
	I-201605178594	01 -5653212	FUEL EXPENSE	FUEL EXP-SAFETY	078490	46.69
01-F00020	FAITH MARKETING SOLUTIO					
	I-OD14008385	01 -5321332	COMMUNITY SER	MARKETING SUPPLIES	078491	642.10
01-G00130	GALL'S, LLC					
	I-005335681	01 -5321331	EMPLOYEE TRAV	PATROLMAN BADGES	078492	296.48
01-H00184	HIGHLAND PRODUCTS GROUP					
	I-145003632	01 -5215250	CONTINGENCY -	WAVE BIKE RACKS-STIPE CNT	078496	1,515.14
01-I00099	IKON OFFICE SOLUTIONS					
	I-28541069	01 -5321308	CONTRACTED SE	COPIER LEASE FEE	078497	206.56
01-I00115	INTERMEDIX TECHNOLOGIES					
	I-INVADP118527	01 -5432308	CONTRACTED SE	CONTRACT SVS-EMS-APRIL 2016	078498	2,415.63
01-I00120	TYLER TECHNOLOGIES					
	I-025-157361	01 -5213336	FEES	MONTHLY SUPPORT FEES-COURT	078499	200.00
	I-025-157361	01 -5225349	SOFTWARE MAIN	MONTHLY SUPPORT FEES-IT	078499	220.50
01-I00195	INTEGRIS OCCUPATIONAL H					
	I-2016-21197	01 -5431305	PHYSICALS	PHYSICALS-PENSION BOARD	078501	950.00
01-J00110	JACKIE BRANNON CORR. CT					
	I-20160318	01 -5542308	CONTRACTED SE	MO.INMATE FEES-PARKS	078504	89.17
	I-20160320	01 -5542308	CONTRACTED SE	MO.INMATE FEES-PARKS	078504	42.56
01-J00340	JIM WOOD REFRIGERATION					
	I-16-17646	01 -5548316	REPAIRS & MAI	FREEZER REPAIR-NUTRITION	078505	144.00
01-J00435	JORDAN CARRIS AGENCY					
	I-1502050	01 -5324202	OPERATING SUP	NOTARY BOND-C.SMITH	078506	30.00
01-K00010	KATHRYN DURHAM, J.D., P					
	I-16013	01 -5210302	CONSULTANTS/L	ARBITRATION SVS-SANDERS	078507	5,754.98
01-K00066	KATCON INC.					
	I-PAYMENT#3	01 -5865404	STREET REPAIR	STREET REPAIRS PRJCT #2	078508	20,732.16

5/18/2016 1:48 PM
 PACKET : 14112 14117 14127
 VENDOR SET: Mult
 FUND : 01 GENERAL FUND

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 4

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-L00067	COMPLIANCE RESOURCE GRO	I-045676	01 -5653348	DRUG TESTING/ DRUG TESTING	078511	450.50
01-L00380	LOCKE SUPPLY CO.	I-28488227-00	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	078513	158.64
		I-28519126-00	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	078513	17.17
01-L00428	LOWE'S CREDIT SERVICES	I-02579	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT	078514	37.93
		I-02629	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT	078514	132.80
		I-02905	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT	078514	52.88
		I-02973	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT	078514	19.70
		I-06617	01 -5431203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	078514	154.49
		I-07578	01 -5431203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	078514	25.61
		I-902142	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT	078514	68.15
01-L00456	LUKER HEAT & AIR	I-4754	01 -5544203	REPAIRS & MAI HVAC REPAIR-SBC	078515	75.00
01-M00470	MILLER BROTHERS ENTERPR	I-41081-06	01 -5548316	REPAIRS & MAI GARAGE DOOR REPAIRS	078516	125.00
01-M00570	MOORE MEDICAL CORP.	I-830107701	01 -5432202	OPERATING SUP EMS MEDICAL SUPPLIES	078517	758.26
01-MC0098	MCAFFEE & TAFT	I-483413	01 -5210302	CONSULTANTS/L LEGAL FEES	078521	264.00
01-MC0200	MCALESTER SCOTTISH RITE	I-700611	01 -5548311	PARKING RENTA PARKING LOT RENTAL	078522	485.00
01-N00250	MCALESTER NEWS CAPITAL	I-APRIL2016	01 -5653317	ADVERTISING & MISC JOB POSTING	078523	224.00
01-N00343	NORTHERN SAFETY CO INC	I-901924614/98059874	01 -5653213	SAFETY EXPENS SAFETY SUPPLIES	078526	464.98
01-O00075	O'REILLY AUTO PARTS	I-364383	01 -5431203	REPAIRS & MAI MISC REPAIR PARTS	078530	74.90
		I-377203	01 -5431203	REPAIRS & MAI MISC REPAIR PARTS	078530	6.56
01-O00121	OK FIRE, LLC	I-894	01 -5431203	REPAIRS & MAI PARTS FOR FIRE HOSE	078531	31.02
01-O00219	OKLA BUREAU OF NARCOTIC	I-201605048573	01 -2103	OBN PAYABLE (ONB DRUG FEES DUE	078384	174.43
01-O00358	OKLA ST DEPT OF HEALTH	I-1501971	01 -5432331	EMPLOYE TRAVE OK EMS LICENSE RENEWALS	078534	405.00

5/18/2016 1:48 PM
 PACKET : 14112 14117 14127
 VENDOR SET: Mult
 FUND : 01 GENERAL FUND

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 5

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000380	OKLA ST FIREFIGHTERS AS	I-12203	01 -5431331	EMPLOYEE TRAV OSFA CONV REG FEE	078535	240.00
01-000410	OKLA STATE UNIVERSITY	I-59667	01 -5431331	EMPLOYEE TRAV INVESTIGATION TRAINING	078536	300.00
01-000417	OKLA TAX COMMISSION	I-15-01993	01 -5544202	OPERATING SUP SALES TAX PERMIT-SBC/EXPO	078538	20.00
01-000427	OKLA UNIFORM BUILDING C	I-APRIL 2016	01 -5652336	FEES BUILDING PERMIT FEES	078385	136.00
01-000589	ORIENTAL TRADING CO.	I-4317	01 -5210480	CONTINGENCY FAMILY FUN FEST SUPPLIES	078539	43.17
01-000595	OSBI	I-201605048571	01 -2101	AFIS PAYABLE AFIS FEES DUE	078386	3,424.46
		I-201605048571	01 -2102	FORENSICS PAY FORENSIC FEES DUE	078386	3,361.48
01-P00310	PITNEY BOWES INC	I-3300367357	01 -5215312	EQUIPMENT REN LEASE ON POSTAGE MACH	078541	2,114.97
01-P00560	PUBLIC SERVICE/AEP	I-201605048565	01 -5215313	ELECTRIC UTIL ELECT UTIL-1699 E CARL ALBERT	078387	24.43
		I-201605118583	01 -5215313	ELECTRIC UTIL UTIL ELEC-LIBRARY	078431	1,699.17
		I-201605118583	01 -5215313	ELECTRIC UTIL UTIL ELEC-GENERAL	078431	9,535.71
		I-201605118583	01 -5215313	ELECTRIC UTIL UTIL ELEC-STREET LIGHTS	078431	11,583.47
01-R00187	RECREONICS, INC.	I-716534	01 -5543202	OPERATING SUP MISC ITEMS FOR POOLS	078543	684.64
01-R00498	PAINTER'S PRIDE	I-#20	01 -5543203	REPAIRS & MAI PAINTING-CHADICK&KOMAR	078546	800.00
01-S00180	OKLA SECRETARY OF STATE	I-1502051	01 -5324202	OPERATING SUP NEW NOTARY FEE-C.SMITH	078548	25.00
		I-1502052	01 -5324202	OPERATING SUP NOTARY FILING FEE-C.SMITH	078549	10.00
01-S00184	SECURITY BANK CARD CENT	I-201605118576	01 -5211331	EMPLOYEE TRAV TRAVEL EXP-IAFF/OPEHW MTGS	078432	52.96
		I-201605118576	01 -5431331	EMPLOYEE TRAV TRAVEL EXP-WOODWARD FIRE	078432	148.94
01-S00190	SECURITY SYS. & ENG. IN	I-30762	01 -5321202	OPERATING SUP ELECTRIC DOOR CARDS	078550	100.00
01-S00249	MORGAN STANLEY SMITH BA	I-201605178592	01 -5215110	PENSION - DEF PENSION CONTRIBUTION-GENERAL	078553	25,550.00
01-S00329	SHRED-IT US JV LLC dba					

5/18/2016 1:48 PM
 PACKET : 14112 14117 14127
 VENDOR SET: Mult
 FUND : 01 GENERAL FUND

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 6

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-S00329	SHRED-IT US JV LLC dba	continued				
	I-9410620830	01 -5212308		CONTRACTED SE MONTHLY SHRED SERV	078554	70.40
01-S00350	SIGNS BY JADE					
	I-50216	01 -5321316		REPAIRS & MAI REPAIRS-UNIT #33	078555	45.00
	I-50216-2	01 -5321202		OPERATING SUP RENUMBER POLICE UNITS	078555	135.00
01-S00642	SPECIAL OPS UNIFORMS, I					
	C-201605188606	01 -5321207		CLOTHING ALLO CREDIT TO CORRECT BILLING ERRO	078556	234.00-
	I-768925	01 -5321207		CLOTHING ALLO UNIFORM ALLOWANCE	078556	916.00
	I-768926	01 -5321207		CLOTHING ALLO UNIFORM ALLOWANCE	078556	916.00
	I-768927	01 -5321207		CLOTHING ALLO UNIFORM ALLOWANCE	078556	1,025.99
01-S00710	STANDARD MACHINE LLC					
	I-245796	01 -5431316		REPAIRS & MAI VALVE FOR E-4	078557	60.00
01-S00726	STAPLES ADVANTAGE					
	I-3300222142	01 -5543202		OPERATING SUP OFFICE SUPPLIES	078558	167.09
	I-3301983948	01 -5431202		OPERATING SUP OFFICE SUPPLIES	078558	34.59
01-S00871	STEWART MARTIN EQUIPMEN					
	I-92178S	01 -5547203		REPAIRS & MAI MOWER BLADES	078559	215.81
01-S00941	SHADE STRUCTURES INC					
	I-7106	01 -5542203		REPAIRS & MAI SHADE KITE-CHADICK	078560	833.60
01-S00956	SWANK MOTION PICTURES,					
	I-RG2177179	01 -5215202		OPERATING SUP MOVIES IN THE PARK RENTAL	078562	1,458.00
01-T00010	T. H. ROGERS LUMBER CO.					
	I-518980	01 -5865218		STREET REPAIR FORMING MATERIALS	078563	26.09
	I-519151	01 -5865218		STREET REPAIR FORMING MATERIALS	078563	63.45
01-T00032	TASER INTERNATIONAL					
	I-SI436686	01 -5321331		EMPLOYEE TRAV TASERS & BATTERIES-POLICE	078564	2,473.75
01-T00630	TWIN CITIES READY MIX,					
	I-125761	01 -5865218		STREET REPAIR CONCRETE FOR STREET REPAI	078568	693.00
	I-125851	01 -5865218		STREET REPAIR CONCRETE FOR STREET REPAI	078568	693.00
01-U00020	UNITED STATES CELLULAR					
	I-0134350441	01 -5215315		TELEPHONE UTI CELL PHONE EXP-GENERAL	078438	1,949.30
	I-013491267	01 -5544328		INTERNET SERV INTERNET SVS-SBC	078391	52.08
01-U00100	UNIFIRST HOLDINGS, L.P.					
	I-8241263806	01 -5215207		CLOTHING ALLO CL/ALLOW-PKS,ST,FAC	078570	25.18
	I-8241263809	01 -5215207		CLOTHING ALLO MATS-CITY HALL/LIBRARY	078570	18.00
	I-8241265348	01 -5215207		CLOTHING ALLO CLOTHING ALLOWANCE	078570	95.84
	I-8241265705	01 -5215207		CLOTHING ALLO CL/ALLOW-PKS,ST,FAC	078570	25.18

PACKET : 14112 14117 14127

VENDOR SET: Mult

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-U00100	UNIFIRST HOLDINGS, L.P.	continued				
		I-8241265706	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-CEM	078570	15.15
		I-8241265708	01 -5215207	CLOTHING ALLO MATS-CITY HALL/LIBRARY	078570	18.00
		I-8241266127	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-CEDD	078570	6.50
		I-8241266128	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-REC	078570	6.93
		I-8241266129	01 -5215207	CLOTHING ALLO CLOTHING ALLOWANCE	078570	24.33
		I-8241267685	01 -5215207	CLOTHING ALLO CL/ALLOW-PKS,ST,FAC	078571	25.18
		I-8241267686	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-CEM	078571	15.15
		I-8241267688	01 -5215207	CLOTHING ALLO MATS-CITY HALL/LIBRARY	078571	18.00
		I-8241267712	01 -5215207	CLOTHING ALLO CLOTHING ALLOWANCE	078571	95.55
		I-824126807	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-CEM	078571	15.15
		I-8241268084	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-CEDD	078571	6.50
		I-8241268085	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-REC	078571	6.93
		I-8241268086	01 -5215207	CLOTHING ALLO CLOTHING ALLOWANCE	078571	24.33
		I-8241269575	01 -5215207	CLOTHING ALLO CL/ALLOW-PKS,ST,FAC	078571	25.18
		I-8241269576	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-CEM	078571	15.15
		I-8241269578	01 -5215207	CLOTHING ALLO MATS-CITY HALL/LIBRARY	078572	18.00
		I-8241270002	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-CEDD	078572	6.50
		I-8241270003	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-REC	078572	6.93
		I-8241270004	01 -5215207	CLOTHING ALLO CLOTHING ALLOWANCE	078572	24.33
		I-8241271557	01 -5215207	CLOTHING ALLO CL/ALLOW-PKS,ST,FAC	078572	25.18
		I-8241271558	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-CEM	078572	15.15
		I-8241271560	01 -5215207	CLOTHING ALLO MATS-CITY HALL/LIBRARY	078572	18.00
		I-8241271977	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-CEDD	078572	6.50
		I-8241271978	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-REC	078572	6.93
		I-8241271979	01 -5215207	CLOTHING ALLO CLOTHING ALLOWANCE	078572	24.33
		I-8241273494	01 -5215207	CLOTHING ALLO CL/ALLOW-PKS,ST,FAC	078573	25.18
		I-8241273495	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-CEM	078573	15.15
		I-8241273497	01 -5215207	CLOTHING ALLO MATS-CITY HALL/LIBRARY	078573	18.00
		I-8241273938	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-CEDD	078573	6.50
		I-8241273939	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-REC	078573	6.93
		I-8241273940	01 -5215207	CLOTHING ALLO CLOTHING ALLOWANCE	078573	24.33
		I-8241275496	01 -5215207	CLOTHING ALLO CL/ALLOW-PKS,ST,FAC	078573	25.18
		I-8241275497	01 -5215207	CLOTHING ALLO CLOTHING ALLOWANCE	078573	15.15
		I-8241275499	01 -5215207	CLOTHING ALLO MATS-CITY HALL/LIBRARY	078573	18.00
		I-8241275901	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-CEDD	078573	6.50
		I-8241275902	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-REC	078574	6.93
		I-8241275903	01 -5215207	CLOTHING ALLO CLOTHING ALLOWANCE	078574	24.33
01-W00040	WALMART COMMUNITY BRC					
		I-003754	01 -5431202	OPERATING SUP SUPPLIES	078576	141.04
		I-008934	01 -5431202	OPERATING SUP SUPPLIES	078576	77.47
		I-02451	01 -5431202	OPERATING SUP SUPPLIES	078576	48.50

FUND	01	GENERAL FUND	TOTAL:	152,149.86
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5/18/2016 1:48 PM
 PACKET : 14112 14117 14127
 VENDOR SET: Mult
 FUND : 02 MPWA

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 8

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00267	AIRGAS, INC	I-9935992463	02 -5973203	REPAIRS & MAI MONTHLY BOTTLE RENTAL	078459	109.84
01-A00345	STAPLES ENTERPRISES LLC	I-1ST & CHOCTAW	02 -5975230	SEWER MAIN RE CAMERA SEWER LINE-1ST&CHO	078462	250.00
		I-PIERCE STREET	02 -5975230	SEWER MAIN RE CAMERA SEWER LINE-PIERCE	078462	250.00
01-A00362	VYVE BROADBAND	I-201605048563	02 -5973328	INTERNET SERV INTERNET SVS-E WWM	078378	71.72
01-A00582	AT&T	I-201605048568	02 -5267315	TELEPHONE UTI INTERNET SVS-CITY HALL	078381	1,414.50
01-B00179	BELZONA INDUSTRIAL SOLU	I-1383	02 -5973316	REPAIRS & MAI SHAFT CLEANER FOR WWM	078467	793.00
01-B00180	UNION IRON WORKS, INC.	I-S1924699.001	02 -5973203	REPAIRS & MAI LIFT STATION SUPPLIES	078468	141.69
01-C00320	CENTERPOINT ENERGY ARKL	I-201605118582	02 -5267314	GAS UTILITY UTIL GAS-301 EAST POLK AVE	078430	59.89
01-D00158	DAVID T HARDGRAVE	I-4-1610	02 -5973302	CONSULTANTS (CONSULTANT FEE	078479	1,800.00
01-E00024	STANLEY RAY OWENS DBA E	I-2646	02 -5866230	RECYCLING CEN PORT-A-POT RENTAL	078485	100.00
01-E00279	EST, INC.	I-36884	02 -5871302	CONSULTANTS TESTING FEES-CANAL PRJCTS	078487	1,505.00
		I-36895	02 -5871302	CONSULTANTS TESTING FEES-CANAL PRJCTS	078487	455.00
		I-36897	02 -5871302	CONSULTANTS TESTING FEES-CANAL PRJCTS	078487	155.00
01-F00015	FLEETCOR TECHNOLOGIES	I-201605178593	02 -5216212	FUEL EXPENSE FUEL EXP-UTIL BILLING	078489	534.16
		I-201605178593	02 -5864212	FUEL EXPENSE FUEL EXP-LANDFILL	078489	45.23
		I-201605178593	02 -5866212	FUEL EXPENSE FUEL EXP-SANITATION	078489	313.85
		I-201605178593	02 -5871212	FUEL EXPENSE FUEL EXP-ENGINEER	078489	48.89
		I-201605178593	02 -5973212	FUEL EXPENSE FUEL EXP-WWT	078489	1,191.75
		I-201605178593	02 -5975212	FUEL EXPENSE FUEL EXP-UTM	078489	1,499.99
01-H00016	HD SUPPLY WATERWORKS, L	C-F447357	02 -5975209	UTILITY MAINT MISC REPAIR ITEMS	078495	34.32-
		I-F409108	02 -5975209	UTILITY MAINT MISC REPAIR ITEMS	078495	2,679.39
		I-F462320	02 -5975235	WATER MAIN RE REPAIR PARTS- WATER LINES	078495	52.68
		I-F468198	02 -5975211	WATER METERS METERS	078495	900.00
01-I00120	TYLER TECHNOLOGIES	I-025-157361	02 -5216336	FEES MONTHLY SUPPORT FEES-UB&C	078499	293.16

5/18/2016 1:48 PM
 PACKET : 14112 14117 14127
 VENDOR SET: Mult
 FUND : 02 MPWA

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 9

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-I00188	INFRASTRUCTURE SOLUTION					
	I-MC-16-01-05	02 -5871302	CONSULTANTS	GENERAL CONSULTANT FEE	078500	12,640.00
	I-MC-16-05-02	02 -5871302	CONSULTANTS	500 N MAIN DRAINAGE	078500	3,825.00
	I-MC-16-08-03	02 -5871302	CONSULTANTS	OKIE LOCATES	078500	4,175.60
01-L00428	LOWE'S CREDIT SERVICES					
	I-902971A	02 -5975202	OPERATING SUP	MISC REPAIR & MAINTENANCE	078514	14.12
01-N00250	MCALESTER NEWS CAPITAL					
	I-300007362	02 -5871202	OPERATING SUP	PUBLICATION FEES	078523	134.79
01-000075	O'REILLY AUTO PARTS					
	I-02303-357899	02 -5975202	OPERATING SUP	MISC AUTO PARTS	078530	24.35
	I-02303-367205	02 -5975202	OPERATING SUP	MISC AUTO PARTS	078530	12.99
01-000414	OKLA TAX COMMISSION-AUT					
	I-1502043	02 -5975202	OPERATING SUP	UTILITY TRAILER TITLE FEE	078537	26.50
01-P00040	PACE ANALYTICAL SERVICE					
	I-167533486	02 -5973304	LAB TESTING	MNTHLY LAB TESTING FEES	078540	71.22
	I-167533487	02 -5973304	LAB TESTING	MNTHLY LAB TESTING FEES	078540	137.00
	I-167533488	02 -5973304	LAB TESTING	MNTHLY LAB TESTING FEES	078540	206.22
01-P00560	PUBLIC SERVICE/AEP					
	I-201605118583	02 -5267313	ELECTRIC UTIL	UTIL ELEC-RECYCLE CENTER	078431	68.71
	I-201605178591	02 -5267313	ELECTRIC UTIL	ELEC UTIL-MPWA	078542	28,676.61
01-R00524	ROSE STATE COLLEGE					
	I-WFD334	02 -5975331	EMPLOYEE TRAV	TRAINING FEE	078547	184.00
01-R00600	RURAL WATER DISTRICT #1					
	I-201605048564	02 -5267316	REPAIRS & MAI	WATER UTIL-LANDFILL	078388	14.30
01-S00216	SEVERN TRENT ENV SVS.,					
	I-1251705160P134405	02 -5975308	CONTRACTED SE	UTM MANAGEMENT FEES	078551	7,811.25
	I-134405	02 -5974302	CONSULTANTS	OPERATIONAL FEES-WTP	078551	103,702.75
01-S00249	MORGAN STANLEY SMITH BA					
	I-201605178592	02 -5267110	PENSION - DEF	PENSION CONTRIBUTION-MPWA	078553	14,339.00
01-S00580	AT & T					
	I-201605118578	02 -5267315	TELEPHONE UTI	UTIL TELEPHONE-DATA LINE	078434	330.00
	I-201605118580	02 -5267315	TELEPHONE UTI	UTIL TELEPHONE-MPWA	078436	5,995.76
01-S00704	SPROCKET WIRELESS					
	I-201605118584	02 -5973328	INTERNET SERV	INTERNET SVS-W. WWM PLANT	078437	88.02
01-S00726	STAPLES ADVANTAGE					
	I-3300222143	02 -5267202	OPERATING SUP	OFFICE SUPPLIES	078558	129.04

5/18/2016 1:48 PM
 PACKET : 14112 14117 14127
 VENDOR SET: Mult
 FUND : 02 MPWA

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 10

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-S00726	STAPLES ADVANTAGE		continued			
	I-3301198262		02 -5267202	OPERATING SUP OFFICE SUPPLIES	078558	610.83
	I-3301983947		02 -5267202	OPERATING SUP OFFICE SUPPLIES	078558	53.02
	I-3301983949		02 -5267202	OPERATING SUP OFFICE SUPPLIES	078558	119.79
01-T00052	TECHNICAL PROGRAMMING S					
	I-96904		02 -5216336	FEES UB&C MAILING FEE	078565	819.64
	I-96904		02 -5216317	POSTAGE UB&C MAILING FEE POSTAGE	078565	1,174.97
01-U00020	UNITED STATES CELLULAR					
	I-0134350441		02 -5267315	TELEPHONE UTI CELL PHONE EXP-MPWA	078438	699.88
01-U00051	UTILITY SUPPLY CO., INC					
	I-092144		02 -5975209	UTILITY MAINT MISC MAINT SUPPLIES-UTM	078569	11.10
	I-092145		02 -5975209	UTILITY MAINT MISC MAINT SUPPLIES-UTM	078569	425.92
	I-092146		02 -5975209	UTILITY MAINT MISC MAINT SUPPLIES-UTM	078569	190.78
	I-092147		02 -5975209	UTILITY MAINT MISC MAINT SUPPLIES-UTM	078569	26.00
01-U00100	UNIFIRST HOLDINGS, L.P.					
	I-8241261850		02 -5267207	CLOTHING ALLO CLOTH/ALLOW-UTM, WWT	078570	225.00
	I-8241263808		02 -5267207	CLOTHING ALLO CLOTH/ALLOW-UTM, WWT	078570	16.00
	I-8241265707		02 -5267207	CLOTHING ALLO CLOTH/ALLOW-UTM, WWT	078570	16.00
	I-8241266127		02 -5267207	CLOTHING ALLO CLOTH/ALLOW-ENG	078570	111.04
	I-8241266128		02 -5267207	CLOTHING ALLO CLOTH/ALLOW-LF	078570	4.34
	I-8241266130		02 -5267207	CLOTHING ALLO CLOTH/ALLOW-WWT	078570	18.13
	I-8241267687		02 -5267207	CLOTHING ALLO CLOTH/ALLOW-UTM, WWT	078571	16.00
	I-8241268084		02 -5267207	CLOTHING ALLO CLOTHING ALLOWANCE	078571	6.54
	I-8241268085		02 -5267207	CLOTHING ALLO CLOTH/ALLOW-LF	078571	4.34
	I-8241268087		02 -5267207	CLOTHING ALLO CLOTH/ALLOW-WWT	078571	18.13
	I-8241269577		02 -5267207	CLOTHING ALLO CLOTH/ALLOW-UTM, WWT	078571	16.00
	I-8241270002		02 -5267207	CLOTHING ALLO CLOTHING ALLOWANCE	078572	6.54
	I-8241270003		02 -5267207	CLOTHING ALLO CLOTH/ALLOW-LF	078572	4.34
	I-8241270005		02 -5267207	CLOTHING ALLO CLOTH/ALLOW-WWT	078572	18.13
	I-8241271559		02 -5267207	CLOTHING ALLO CLOTH/ALLOW-UTM, WWT	078572	16.00
	I-8241271977		02 -5267207	CLOTHING ALLO CLOTHING ALLOWANCE	078572	6.54
	I-8241271978		02 -5267207	CLOTHING ALLO CLOTH/ALLOW-LF	078572	4.34
	I-8241271980		02 -5267207	CLOTHING ALLO CLOTH/ALLOW-WWT	078572	18.13
	I-8241273496		02 -5267207	CLOTHING ALLO CLOTH/ALLOW-UTM, WWT	078573	16.00
	I-8241273938		02 -5267207	CLOTHING ALLO CLOTHING ALLOWANCE	078573	6.54
	I-8241273939		02 -5267207	CLOTHING ALLO CLOTH/ALLOW-LF	078573	4.34
	I-8241273941		02 -5267207	CLOTHING ALLO CLOTH/ALLOW-WWT	078573	18.13
	I-8241275498		02 -5267207	CLOTHING ALLO CLOTH/ALLOW-UTM, WWT	078573	16.00
	I-8241275901		02 -5267207	CLOTHING ALLO CLOTHING ALLOWANCE	078573	6.54
	I-8241275902		02 -5267207	CLOTHING ALLO CLOTH/ALLOW-LF	078574	4.34
01-U00128	UNITED PACKAGING & SHIP					
	I-183968		02 -5973304	LAB TESTING SHIPPING FEES - WWT	078575	37.37
	I-183983		02 -5973304	LAB TESTING SHIPPING FEES - WWT	078575	35.76

FUND 02 MPWA TOTAL: 202,040.14

PAGE: 11

FUND	03	AIRPORT AUTHORITY	TOTAL:	2,054.26
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5/18/2016 1:48 PM
PACKET : 14112 14117 14127
VENDOR SET: Mult
FUND : 05 PARKING AUTHORITY

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 12

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-P00560	PUBLIC SERVICE/AEP	I-201605118583	05 -5218313	ELECTRIC UTIL UTIL ELEC-PARKING AUTHORITY	078431	114.44
				FUND 05 PARKING AUTHORITY	TOTAL:	114.44

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PACKET      : 14112 14117 14127
VENDOR SET: Mult
FUND        : 08      NUTRITION

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VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00324	ALISHA RAE HOWELL						
		I-201605178598	08	-5549308	CONTRACT SERV CONTRACT MEAL DEL	078461	165.00
		I-201605178599	08	-5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	078461	118.80
01-D00405	DIANE CHADSEY						
		I-201605178604	08	-5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	078480	33.48
01-E00207	EMMA E. BELLIS						
		I-201605178600	08	-5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	078486	165.00
		I-201605178601	08	-5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	078486	91.80
01-F00015	FLEETCOR TECHNOLOGIES						
		I-201605178594	08	-5549212	FUEL EXPENSE FUEL EXP-NUTRITION	078490	390.41
01-G00288	GERALDINE E MALKOWSKI						
		I-201605178602	08	-5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	078493	165.00
		I-201605178603	08	-5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	078493	82.62
01-S00249	MORGAN STANLEY SMITH BA						
		I-201605178592	08	-5549110	PENSION-DEFIN PENSION CONTRIBUTION-NUTRITION	078553	1,210.00
01-U00020	UNITED STATES CELLULAR						
		I-0134350441	08	-5549315	TELEPHONE UTI CELL PHONE EXP-NUTRITION	078438	84.03
01-U00100	UNIFIRST HOLDINGS, L.P.						
		I-8241263807	08	-5549207	CLOTHING ALLO COTH/ALLOW-NUTRITION	078570	11.61
		I-8241265706	08	-5549207	CLOTHING ALLO COTH/ALLOW-NUTRITION	078570	11.61
		I-8241267686	08	-5549207	CLOTHING ALLO COTH/ALLOW-NUTRITION	078571	11.61
		I-8241269576	08	-5549207	CLOTHING ALLO COTH/ALLOW-NUTRITION	078571	11.61
		I-8241271558	08	-5549207	CLOTHING ALLO COTH/ALLOW-NUTRITION	078572	11.61
		I-8241273495	08	-5549207	CLOTHING ALLO COTH/ALLOW-NUTRITION	078573	11.61
		I-8241275497	08	-5549207	CLOTHING ALLO COTH/ALLOW-NUTRITION	078573	11.61
					FUND 08 NUTRITION	TOTAL:	2,587.41

5/18/2016 1:48 PM
PACKET : 14112 14117 14127
VENDOR SET: Mult
FUND : 11 EMPLOYEE RETIREMENT

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 14

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00664	MHBT INC.	I-374852	11 -5220302	CONSULTANTS YRLY ACTURIAL SVS	078463	12,238.13
			FUND	11 EMPLOYEE RETIREMENT	TOTAL:	12,238.13

PACKET : 14112 14117 14127
VENDOR SET: Mult
FUND : 27 TOURISM FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00900	CYNTHIE CUMBIE dba CUST	I-1414	27 -5655207	CLOTHING ALLO CLOTHING ALLOWANCE	078478	250.00
01-F00015	FLEETCOR TECHNOLOGIES	I-201605178594	27 -5655212	FUEL EXPENSE FUEL EXP-TOURISM	078490	40.53
01-K00208	CHOCTAW COUNTRY	I-1501940	27 -5655214	TOURISM EXPEN MEMBERSHIP DUES	078510	100.00
01-O00137	OKLA TOURISM/RECREATION	I-1351-12988	27 -5655214	TOURISM EXPEN BROUCHER MAILING FEES	078532	299.83
01-S00184	SECURITY BANK CARD CENT	I-201605118576	27 -5655331	TRAVEL & TRAI TOURISM EXP-2016 CONF	078432	697.92
01-S00249	MORGAN STANLEY SMITH BA	I-201605178592	27 -5655110	PENSION-DEFIN PENSION CONTRIBUTION-TOURISM	078553	412.00
01-U00020	UNITED STATES CELLULAR	I-0134350441	27 -5655315	TELEPHONE UTI CELL PHONE EXP-TOURISM	078438	53.01
01-W00040	WALMART COMMUNITY BRC	I-00772A	27 -5655202	OPERATING SUP SMALL DESK & MISC ITEMS	078576	39.80
			FUND	27 TOURISM FUND	TOTAL:	1,893.09

5/18/2016 1:48 PM
PACKET : 14112 14117 14127
VENDOR SET: Mult
FUND : 28 SE EXPO CENTER

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 16

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00320	CENTERPOINT ENERGY ARKL	I-201605118582	28 -5654314	GAS UTILITY UTIL GAS-EXPO	078430	178.30
01-F00015	FLEETCOR TECHNOLOGIES	I-201605178594	28 -5654212	FUEL EXPENSE FUEL EXP-EXPO	078490	46.22
01-P00560	PUBLIC SERVICE/AEP	I-201605048565	28 -5654313	ELECTRIC UTIL ELECT UTIL-EXPO	078387	4,026.68
01-S00190	SECURITY SYS. & ENG. IN	I-30769	28 -5654316	REPAIRS & MAI ALARM MONITORING	078550	135.00
01-S00249	MORGAN STANLEY SMITH BA	I-201605178592	28 -5654110	PENSION-DEFIN PENSION CONTRIBUTION-EXPO	078553	1,195.00
01-S00580	AT & T	I-201605118579	28 -5654315	TELEPHONE UTI UTIL TELEPHONE-ATM @ EXPO	078435	74.52
01-U00020	UNITED STATES CELLULAR	I-0134350441	28 -5654315	TELEPHONE UTI CELL PHONE EXP-EXPO	078438	84.03
01-U00100	UNIFIRST HOLDINGS, L.P.	I-8241266128	28 -5654207	CLOTHING ALL CLOTH/ALLOW-EXPO	078570	4.73
		I-8241268085	28 -5654207	CLOTHING ALL CLOTH/ALLOW-EXPO	078571	4.73
		I-8241270003	28 -5654207	CLOTHING ALL CLOTH/ALLOW-EXPO	078572	4.73
		I-8241271978	28 -5654207	CLOTHING ALL CLOTH/ALLOW-EXPO	078572	4.73
		I-8241273939	28 -5654207	CLOTHING ALL CLOTH/ALLOW-EXPO	078573	4.73
		I-8241275902	28 -5654207	CLOTHING ALL CLOTH/ALLOW-EXPO	078574	4.73
				FUND 28 SE EXPO CENTER	TOTAL:	5,768.13

5/18/2016 1:48 PM
 PACKET : 14112 14117 14127
 VENDOR SET: Mult
 FUND : 29 E-911

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 17

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00581	AT&T					
		I-201605048566	29 -5324315	TELEPHONE UTI PHONE UTIL-CTY 911 TRUNK LINE	078379	396.00
		I-201605048567	29 -5324315	TELEPHONE UTI PHONE UTIL-911 HOST TRUNK LINE	078380	583.25
01-C00146	CANADIAN VALLEY TELEPHO					
		I-201605118581	29 -5324315	TELEPHONE UTI UTIL TEL - 911 CO TRUNK LINE	078429	113.36
01-E00321	EVANS ENTERPRISES, INC.					
		I-1116159	29 -5324402	TECHNOLOGY UP 911 BACKUP GENERATOR	078488	12,058.05
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201605178594	29 -5324212	FUEL EXPENSE FUEL EXP-E911	078490	47.93
01-L00084	LANGUAGE LINE SERVICES					
		I-3829213	29 -5324202	OPERATING SUP TRANSLATION SVS-911 CALLS	078512	17.73
01-000276	OKLA DEPT OF PUBLIC SAF					
		I-1614159	29 -5324308	CONTRACTED SE TELETYPE RENTAL	078533	350.00
01-S00244	SHAWN SMITH					
		I-201605178589	29 -5324207	CLOTHING ALLO REIMB CLOTHING ALLOWANCE	078552	74.45
01-S00249	MORGAN STANLEY SMITH BA					
		I-201605178592	29 -5324110	PENSION-DEFIN PENSION CONTRIBUTION-E911	078553	3,891.00
01-S00580	AT & T					
		I-201605048569	29 -5324315	TELEPHONE UTI PHONE UTIL-E-911	078389	5,882.10
		I-201605048570	29 -5324315	TELEPHONE UTI PHONE UTIL-E-911 WIRELESS	078390	228.36
		I-201605118577	29 -5324401	CAPITAL OUTLA UTIL-TELEPHONE EXP-911 EQUIP	078433	2,403.33
01-S00726	STAPLES ADVANTAGE					
		I-3299618041	29 -5324202	OPERATING SUP OFFICE SUPPLIES	078558	29.98
01-T00058	BIZTEL COMMUNICATIONS					
		I-6721	29 -5324316	REPAIRS-MAINT TELEPHONE & INSTALLATON	078566	330.00
01-U00020	UNITED STATES CELLULAR					
		I-0134350441	29 -5324315	TELEPHONE UTI CELL PHONE EXP-E911	078438	28.01
				FUND 29 E-911	TOTAL:	26,433.55

5/18/2016 1:48 PM
 PACKET : 14112 14117 14127
 VENDOR SET: Mult
 FUND : 30 ECONOMIC DEVELOPMENT

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 18

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	KIRK RIDENOUR	I-201605178590	30 -5652331	EMPLOYEE TRAV TRAVEL EXP REIMB	078452	186.64
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201605178594	30 -5652212	FUEL EXPENSE FUEL EXP-ECON DEV	078490	80.66
01-I00226	INT'L COUNCIL OF SHOPPI					
		I-05092016001	30 -5652330	DUES & SUBSCR MEMBERSHP DUES-ALSUP	078502	100.00
		I-05092016001	30 -5652330	DUES & SUBSCR MEM. DUES-RIDENOUR	078502	50.00
01-J00008	J & L TRUSTEE TRUST					
		I-1502040	30 -5652350	BUSINESS DEVE PROPERTY PUR-OPT 3	078503	5,000.00
01-O00061	OEDC					
		I-77786	30 -5652330	DUES & SUBSCR ANNUAL DUES-RIDENOUR	078528	300.00
01-S00184	SECURITY BANK CARD CENT					
		I-201605118576	30 -5652350	BUSINESS DEVE ECON DEV MTG EXP	078432	26.73
		I-201605118576	30 -5652331	EMPLOYEE TRAV TRVL EXP-ECON DEV SUMMIT-LA	078432	1,642.99
		I-201605118576	30 -5652331	EMPLOYEE TRAV TRVL EXP-ECON DEV SUMMIT-KR	078432	1,699.26
01-S00249	MORGAN STANLEY SMITH BA					
		I-201605178592	30 -5652114	PENSION-DEFIN PENSION CONTRIBUTION-ECON DEV	078553	1,594.00
01-T00231	THE SPECTRUM GROUP MEMB					
		I-10870	30 -5211361	DEFENSE CONSU ECON DEV CONSULTANT FEES	078567	58.91
		I-10870	30 -5652340	MCAPP STRATEG ECON DEV CONSULTANT FEES	078567	18,655.86
		I-10870	30 -5211361	DEFENSE CONSU PROF SVS AGMT/MDSA	078567	58.91
01-W00193	HTW ENTERPRISES INC dba					
		I-68398	30 -5652350	BUSINESS DEVE SIGNS-INDUSTRIAL PARK	078577	147.82
				FUND 30 ECONOMIC DEVELOPMENT	TOTAL:	29,601.78

5/18/2016 1:48 PM
PACKET : 14112 14117 14127
VENDOR SET: Mult
FUND : 33 CDBG GRANTS FUND

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 19

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-N00347	MEHLBURGER BRAWLEY, INC					
	I-MC-15-05-02		33 -5971517	2015 CDBG PRO 2105 CDBG-ENG FEE	078527	2,350.00
			FUND	33 CDBG GRANTS FUND	TOTAL:	2,350.00

5/18/2016 1:48 PM
 PACKET : 14112 14117 14127
 VENDOR SET: Mult
 FUND : 35 FLEET MAINTENANCE

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 20

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00215	ADVANCE AUTO PARTS					
	I-8117613181064	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	078458	3.30
01-A00751	ATWOODS					
	I-3152/9	35	-5862203	REPAIRS & MAI MISC REPAIR ITEMS	078465	18.57
01-B00150	BEALES GOODYEAR TIRES					
	I-1-26993	35	-5862203	REPAIRS & MAI MISC TIRE REPAIRS	078466	124.00
	I-1-GS26941	35	-5862203	REPAIRS & MAI TIRES-FIRE DPT MED-4	078466	592.72
	I-1-GS27048	35	-5862203	REPAIRS & MAI STOCK-POLICE TIRES	078466	1,114.00
	I-1-GS27287	35	-5862203	REPAIRS & MAI TIRES FOR FIRE MED 3	078466	335.86
01-F00015	FLEETCOR TECHNOLOGIES					
	I-201605178594	35	-5862212	FUEL EXPENSE FUEL EXP-FLEET MAINTENANCE	078490	113.70
01-G00490	GRISSOM IMPLEMENT INC					
	I-540415	35	-5862203	REPAIRS & MAI MISC REPAIR ITEMS	078494	85.94
	I-542564	35	-5862203	REPAIRS & MAI MISC REPAIR ITEMS	078494	0.86
01-K00205	KIAMICHI AUTOMOTIVE WHO					
	I-022784	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078509	19.71
	I-022799	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078509	64.82
	I-022942	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078509	29.07
	I-023060	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078509	14.98
	I-023475	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078509	8.97
01-M00590	MOSS WRECKER SERVICE					
	I-1587	35	-5862203	REPAIRS & MAI WRECKER SVS-S-11	078518	400.00
01-MC0045	MCCRAYS MANUFACTURING					
	I-7605	35	-5862203	REPAIRS & MAI MISC TRAILER PARTS	078520	3.75
01-N00271	FREEDOM FORD INC					
	I-171104	35	-5862203	REPAIRS & MAI MISC PARTS AND MAINT	078524	45.95
	I-171124	35	-5862203	REPAIRS & MAI MISC PARTS AND MAINT	078524	79.95
	I-171294	35	-5862203	REPAIRS & MAI MISC PARTS AND MAINT	078524	42.95
	I-171302	35	-5862203	REPAIRS & MAI MISC PARTS AND MAINT	078524	42.95
	I-171335	35	-5862203	REPAIRS & MAI MISC PARTS AND MAINT	078524	79.95
	I-87747	35	-5862203	REPAIRS & MAI MISC PARTS AND MAINT	078524	262.08
01-O00075	O'REILLY AUTO PARTS					
	C-0230-373996	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078529	34.99-
	C-0230-376281	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078529	8.05-
	C-02303-329714	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078529	50.00-
	I-0230-375072	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078529	7.99
	I-0230-375699	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078529	13.30
	I-0230-376092	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078529	320.66
	I-0230-376226	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078529	19.13
	I-0230-376466	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078529	84.78

5/18/2016 1:48 PM
 PACKET : 14112 14117 14127
 VENDOR SET: Mult
 FUND : 35 FLEET MAINTENANCE

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 21

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-000075	O'REILLY AUTO PARTS	continued				
	I-0230-376625	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078529	104.79
	I-0230-376639	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078529	34.99
	I-0230-377411	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078529	29.71
	I-0230-377413	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078529	34.47
	I-0230-377417	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078529	104.65
	I-0230-377491	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078529	101.38
	I-0230-377715	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078530	76.44
	I-0230-377755	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078530	86.24
	I-0230-378152	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078530	13.98
	I-0230-378255	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078530	21.92
	I-0230-378297	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078530	5.00
	I-02303-362492	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	078530	74.70
01-R00405	RIVERSIDE AUTO PLEX					
	I-HCS169423	35	-5862203	REPAIRS & MAI OIL CHANGES ON NEW VEH	078544	41.95
01-S00249	MORGAN STANLEY SMITH BA					
	I-201605178592	35	-5862110	PENSION-DEFIN PENSION CONTRIBUTION-FLEET MNT	078553	1,735.00
01-S00710	STANDARD MACHINE LLC					
	I-245783	35	-5862203	REPAIRS & MAI MISC REPAIRS	078557	79.43
01-U00020	UNITED STATES CELLULAR					
	I-0134350441	35	-5862315	TELEPHONE UTI CELL PHONE EXP-FLEET MAINT	078438	62.41
01-U00100	UNIFIRST HOLDINGS, L.P.					
	I-8241266127	35	-5862207	CLOTHING ALLO CLOTH/ALLOW- FLEET	078570	2.79
	I-8241268086	35	-5862207	CLOTHING ALLO CLOTH/ALLOW- FLEET	078571	2.79
	I-8241270004	35	-5862207	CLOTHING ALLO CLOTH/ALLOW- FLEET	078572	2.79
	I-8241271979	35	-5862207	CLOTHING ALLO CLOTH/ALLOW- FLEET	078572	2.79
	I-8241273940	35	-5862207	CLOTHING ALLO CLOTH/ALLOW- FLEET	078573	2.79
	I-8241275903	35	-5862207	CLOTHING ALLO CLOTH/ALLOW- FLEET	078574	2.79
01-W00195	WELDON PARTS INC.					
	I-1670799-00	35	-5862203	REPAIRS & MAI TRUCK REPAIR PARTS	078578	36.21
	I-1672637-00	35	-5862203	REPAIRS & MAI TRUCK REPAIR PARTS	078578	11.10
	I-1675365-00	35	-5862203	REPAIRS & MAI TRUCK REPAIR PARTS	078578	13.97
01-W00234	WESTERN MARKETING INC					
	I-IN1487343	35	-5862203	REPAIRS & MAI SHOP SUPPLIES	078579	1,128.60
01-W00269	WHITES TRACTORS					
	I-488967	35	-5862203	REPAIRS & MAI MISC REPAIR PARTS	078580	10.50
FUND 35 FLEET MAINTENANCE TOTAL:						7,661.08

5/18/2016 1:48 PM
PACKET : 14112 14117 14127
VENDOR SET: Mult
FUND : 36 WORKER'S COMPENSATION

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 22

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-M00629	MUTUAL ASSURANCE ADIMIN	I-201605	36 -5215315	THIRD PARTY A W/C ADMIN	078519	941.68
				FUND 36 WORKER'S COMPENSATION	TOTAL:	941.68

PACKET : 14112 14117 14127

VENDOR SET: Mult

FUND : 41 CIP FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00603	COLLINS WATERWORKS, LLC	I-#7	41 -5975410	CAPITAL OUTLA 8" WTR LINE-EDISON DR.	078474	19,000.00
01-N00340	BLUE TARP FINANCIAL, IN	I-35255018	41 -5210480	CONTINGENCY REPLACEMENT GENERATOR	078525	658.92
01-R00486	PAT ORTEGA dba ROCKING	I-PYMNT#2-FINAL	41 -5871403	SANDY CREEK C REPAIRS/SANDYCREEK WALL	078545	8,635.00
01-S00949	SUNRISE CONSTRUCTION, L	I-PAYMNT#2-FINAL	41 -5871403	SANDY CREEK C SANDY CREEK PRJ #3	078561	23,160.50
01-W00193	HTW ENTERPRISES INC dba	I-68471	41 -5321401	CAPITAL OUTLA DECALIING-UNITS #86 & #45	078577	85.00
		I-68472	41 -5321401	CAPITAL OUTLA DECALIING-UNITS #86 & #45	078577	425.00
			FUND 41 CIP FUND	TOTAL:		51,964.42

5/18/2016 1:48 PM
PACKET : 14112 14117 14127
VENDOR SET: Mult
FUND : 44 TECHNOLOGY FUND

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 24

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-S00726	STAPLES ADVANTAGE					
		I-3300222141	44 -5225402	SOFTWARE 6 TE COMPUTER HARDWARE	078558	70.38
		I-3301983945	44 -5225402	SOFTWARE 6 TE COMPUTER HARDWARE	078558	59.96
		I-3301983946	44 -5225402	SOFTWARE 6 TE COMPUTER HARDWARE	078558	61.98
				FUND 44 TECHNOLOGY FUND	TOTAL:	192.32
					REPORT GRAND TOTAL:	497,990.29

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2015-2016	01 -2100	CLEET PAYABLE (COURT)	6,513.68						
	01 -2101	AFIS PAYABLE - COURT	3,424.46						
	01 -2102	FORENSICS PAYABLE (COURT)	3,361.48						
	01 -2103	OBV PAYABLE (COURT)	174.43						
	01 -5101319	MISCELLANEOUS	108.00	1,000	952.05				
	01 -5210302	CONSULTANTS/LABOR RELATION	6,018.98	63,113	4,464.00-	Y			
	01 -5210480	CONTINGENCY	43.17	25,000	6,730.63				
	01 -5211331	EMPLOYEE TRAVEL & TRAININ	212.96	5,500	2,024.58				
	01 -5212308	CONTRACTED SERVICES	70.40	1,360	414.00				
	01 -5213336	FEES	200.00	2,400	200.00				
	01 -5215110	PENSION - DEFINED BENEFIT	25,550.00	153,296	25,546.00				
	01 -5215202	OPERATING SUPPLIES	1,458.00	30,000	5,051.53-	Y			
	01 -5215207	CLOTHING ALLOWANCE	826.26	12,313	271.17				
	01 -5215250	CONTINGENCY - (CTY MGR)	2,614.14	25,000	22,385.86				
	01 -5215312	EQUIPMENT RENTALS	2,114.97	30,836	4,556.91				
	01 -5215313	ELECTRIC UTILITY	22,842.78	301,500	23,849.08				
	01 -5215314	GAS UTILITY	946.69	33,800	10,931.83				
	01 -5215315	TELEPHONE UTILITY	1,949.30	33,000	4,154.85				
	01 -5215316	REPAIRS & MAINTENANCE	615.74	8,750	0.00				
	01 -5225212	FUEL EXPENSE	68.65	1,255	542.86				
	01 -5225349	SOFTWARE MAINTENANCE	220.50	70,000	1,154.39-	Y			
	01 -5320328	INTERNET SERVICE	98.56	1,500	415.84				
	01 -5321202	OPERATING SUPPLIES	995.49	12,500	3,207.20				
	01 -5321207	CLOTHING ALLOWANCE	2,623.99	35,315	2,701.45-	Y			
	01 -5321212	FUEL EXPENSE	5,450.05	99,458	38,125.90				
	01 -5321308	CONTRACTED SERVICES	206.56	10,000	4,653.22				
	01 -5321316	REPAIRS & MAINTENANCE	45.00	3,000	1,496.29				
	01 -5321325	FIRING RANGE	954.79	10,000	3,905.21				
	01 -5321331	EMPLOYEE TRAVEL & TRAININ	2,770.23	9,500	2,713.77				
	01 -5321332	COMMUNITY SERVICES PROGRAM	642.10	7,500	3,403.27				
	01 -5322212	FUEL EXPENSE	231.50	2,895	570.03				
	01 -5324202	OPERATING SUPPLIES	65.00	1,000	495.36				
	01 -5431202	OPERATING SUPPLIES	706.45	18,000	5,252.69				
	01 -5431203	REPAIRS & MAINT SUPPLIES	292.58	8,500	3,184.03				
	01 -5431212	FUEL EXPENSE	1,058.20	18,100	8,037.81				
	01 -5431305	PHYSICALS	950.00	12,000	8,125.00				
	01 -5431316	REPAIRS & MAINTENANCE	60.00	3,500	133.00				
	01 -5431328	INTERNET SERVICE	62.95	4,200	2,158.91				
	01 -5431329	PROMOTIONAL	1,139.50	3,500	1,287.91				
	01 -5431331	EMPLOYEE TRAVEL & TRAININ	688.94	14,660	3,583.91				
	01 -5432202	OPERATING SUPPLIES	758.26	28,000	2,959.27				
	01 -5432212	FUEL EXPENSE	649.22	13,474	5,827.07				
	01 -5432308	CONTRACTED SERVICES	3,486.63	78,500	29,125.67				
	01 -5432331	EMPLOYEE TRAVEL & TRAINING	405.00	5,960	1,549.48				
	01 -5542203	REPAIRS & MAINT SUPPLIES	896.53	48,000	7,282.20				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
01	-5542212	FUEL EXPENSE	792.81	20,620	7,021.15				
01	-5542308	CONTRACTED SERVICES	1,381.73	15,000	3,636.70				
01	-5542328	INTERNET SERVICE	152.31	1,820	143.56				
01	-5543202	OPERATING SUPPLIES	851.73	11,000	4,374.77				
01	-5543203	REPAIRS & MAINT SUPPLIES	800.00	12,000	4,000.10				
01	-5544202	OPERATING SUPPLIES	20.00	20,000	9,740.67				
01	-5544203	REPAIRS & MAINTENANCE SUPP	185.87	16,000	3,357.24				
01	-5544212	FUEL EXPENSE	186.19	2,070	756.88				
01	-5544308	CONTRACT LABOR	136.00	20,000	12,616.00				
01	-5544328	INTERNET SERVICE	52.08	1,360	787.25				
01	-5547203	REPAIRS & MAINT SUPPLIES	215.81	11,000	250.99				
01	-5547212	FUEL EXPENSE	138.02	5,243	1,412.79				
01	-5548203	REPAIRS & MAINTENANCE SUPP	578.91	53,770	18,100.40				
01	-5548212	FUEL EXPENSE	107.15	3,160	1,257.79				
01	-5548311	PARKING RENTAL	485.00	4,500	0.00				
01	-5548316	REPAIRS & MAINTENANCE	269.00	27,000	225.21				
01	-5548328	INTERNET SERVICE	75.97	982	144.18				
01	-5652212	FUEL EXPENSE	171.95	3,025	1,118.37				
01	-5652330	DUES & SUBSCRIPTIONS	35.00	3,500	2,292.00				
01	-5652336	FEES	136.00	1,800	554.75				
01	-5653212	FUEL EXPENSE	46.69	805	259.07				
01	-5653213	SAFETY EXPENSE	3,184.85	25,500	1,156.79-	Y			
01	-5653317	ADVERTISING & PRINTING	224.00	2,500	885.69				
01	-5653348	DRUG TESTING/PHYSICALS	450.50	8,000	1,671.50-	Y			
01	-5865212	FUEL EXPENSE	1,835.09	45,406	27,073.27				
01	-5865218	STREET REPAIRS & MAINTENAN	8,276.90	257,000	45.29				
01	-5865328	INTERNET SERVICE	75.97	1,920	154.09				
01	-5865404	STREET REPAIR PROJECT	26,712.21	293,500	82,324.91				
02	-5216212	FUEL EXPENSE	534.16	5,695	970.20-	Y			
02	-5216317	POSTAGE	1,174.97	45,000	2,099.57				
02	-5216336	FEES	1,112.80	4,100	5,225.64-	Y			
02	-5267110	PENSION - DEFINED BENEFIT	14,339.00	86,037	14,342.00				
02	-5267202	OPERATING SUPPLIES	912.68	9,472	2,631.38-	Y			
02	-5267207	CLOTHING ALLOWANCE	597.43	8,063	1,763.71				
02	-5267313	ELECTRIC UTILITY	28,745.32	396,500	52,219.52				
02	-5267314	GAS UTILITY	59.89	8,000	18.03				
02	-5267315	TELEPHONE UTILITY	8,440.14	85,000	4,427.51-	Y			
02	-5267316	REPAIRS & MAINTENANCE	14.30	275	117.44				
02	-5864212	FUEL EXPENSE	45.23	5,676	1,922.99				
02	-5866212	FUEL EXPENSE	313.85	8,065	3,652.35				
02	-5866230	RECYCLING CENTER EXPENSE	100.00	2,300	567.85				
02	-5871202	OPERATING SUPPLIES	134.79	1,500	145.53				
02	-5871212	FUEL EXPENSE	48.89	1,275	686.01				
02	-5871302	CONSULTANTS	22,755.60	119,000	14,074.52-	Y			
02	-5973203	REPAIRS & MAINT SUPPLIES	251.53	40,500	9,023.35-	Y			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
02	-5973212	FUEL EXPENSE	1,191.75	10,315	2,867.18			
02	-5973302	CONSULTANTS (IND. PRETREAT	1,800.00	20,000	0.00			
02	-5973304	LAB TESTING	487.57	32,100	3,378.15-	Y		
02	-5973316	REPAIRS & MAINTENANCE	793.00	25,000	1,177.15			
02	-5973328	INTERNET SERVICE	159.74	824	133.84-	Y		
02	-5974302	CONSULTANTS	103,702.75	1,249,976	139,245.75			
02	-5975202	OPERATING SUPPLIES	77.96	2,700	871.44			
02	-5975209	UTILITY MAINTENANCE SUPP.	3,298.87	89,000	569.95-	Y		
02	-5975211	WATER METERS	900.00	23,000	4,725.77-	Y		
02	-5975212	FUEL EXPENSE	1,499.99	28,025	13,045.27			
02	-5975230	SEWER MAIN REPAIR	500.00	20,000	4,625.00			
02	-5975235	WATER MAIN REPAIR	52.68	44,000	1,627.80-	Y		
02	-5975308	CONTRACTED SERVICES	7,811.25	46,500	39,423.75-	Y		
02	-5975331	EMPLOYEE TRAVEL & TRAININ	184.00	1,000	442.00			
03	-5876110	PENSION-DEFINED BENEFIT	848.00	11,139	854.17			
03	-5876207	CLOTHING ALLOWANCE	26.40	750	57.94			
03	-5876212	FUEL EXPENSE	194.30	2,300	372.19			
03	-5876313	ELECTRIC UTILITY	957.55	14,000	334.29			
03	-5876315	TELEPHONE UTILITY	28.01	340	32.35			
05	-5218313	ELECTRIC UTILITY	114.44	2,000	716.80			
08	-5549110	PENSION-DEFINED BENEFIT	1,210.00	13,049	1,216.10			
08	-5549207	CLOTHING ALLOWANCE	81.27	1,750	111.87			
08	-5549212	FUEL EXPENSE	390.41	8,366	3,854.01			
08	-5549308	CONTRACT SERVICES	821.70	15,500	506.66			
08	-5549315	TELEPHONE UTILITY	84.03	3,800	135.83			
11	-5220302	CONSULTANTS	12,238.13	38,020	24,258.74			
27	-5655110	PENSION-DEFINED BENEFIT	412.00	5,513	417.36			
27	-5655202	OPERATING SUPPLIES	39.80	2,250	874.38			
27	-5655207	CLOTHING ALLOWANCE	250.00	250	0.00			
27	-5655212	FUEL EXPENSE	40.53	735	334.58			
27	-5655214	TOURISM EXPENSE	399.83	34,500	43.28-	Y		
27	-5655315	TELEPHONE UTILITY	53.01	1,000	417.35			
27	-5655331	TRAVEL & TRAINING	697.92	6,049	2,829.53			
28	-5654110	PENSION-DEFINED BENEFIT	1,195.00	17,077	1,200.42			
28	-5654207	CLOTHING ALLOWANCE	28.38	1,625	972.08			
28	-5654212	FUEL EXPENSE	46.22	1,450	669.87			
28	-5654313	ELECTRIC UTILITY	4,026.68	60,000	4,240.79			
28	-5654314	GAS UTILITY	178.30	32,000	14,400.07			
28	-5654315	TELEPHONE UTILITY	158.55	2,000	1.91-	Y		
28	-5654316	REPAIRS & MAINTENANCE	135.00	38,131	7,784.55			
29	-5324110	PENSION-DEFINED BENEFIT	3,891.00	47,369	3,897.56			
29	-5324202	OPERATING SUPPLIES	47.71	5,000	3,224.32			
29	-5324207	CLOTHING ALLOWANCE	74.45	2,500	1,170.13			
29	-5324212	FUEL EXPENSE	47.93	1,449	1,039.06			
29	-5324308	CONTRACTED SERVICES	350.00	41,629	4,407.00			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
29	-5324315	TELEPHONE UTILITY	7,231.08	89,000	158.94				
29	-5324316	REPAIRS-MAINTENANCE	330.00	2,800	1,459.80				
29	-5324401	CAPITAL OUTLAY	2,403.33	104,400	2,963.37				
29	-5324402	TECHNOLOGY UPGRADES	12,058.05	61,065	50.50				
30	-5211361	DEFENSE CONSULTANT SERVICE	117.82	29,000	58.91-	Y			
30	-5652114	PENSION-DEFINED CONTRIBUTI	1,594.00	3,578	6,937.71-	Y			
30	-5652212	FUEL EXPENSE	80.66	3,700	3,047.92				
30	-5652330	DUES & SUBSCRIPTIONS	450.00	8,500	6,050.00				
30	-5652331	EMPLOYEE TRAVEL & TRAINING	3,528.89	22,500	2,040.82				
30	-5652340	MCAPP STRATEGIC PLAN PROJE	18,655.86	260,000	0.00				
30	-5652350	BUSINESS DEVELOPMENT EXPEN	5,174.55	24,600	5,223.95				
33	-5971517	2015 CDBG PROJECT	2,350.00	258,012	225,611.97				
35	-5862110	PENSION-DEFINED BENEFIT	1,735.00	24,140	1,739.90				
35	-5862203	REPAIRS & MAINTENANCE SUPP	5,733.23	240,000	66,203.95				
35	-5862207	CLOTHING ALLOWANCE	16.74	1,250	194.57				
35	-5862212	FUEL EXPENSE	113.70	3,386	1,893.93				
35	-5862315	TELEPHONE UTILITY	62.41	750	64.48				
36	-5215315	THIRD PARTY ADM FEES	941.68	11,300	0.16-	Y			
41	-5210480	CONTINGENCY	658.92	137,684	2,665.32				
41	-5321401	CAPITAL OUTLAY	510.00	208,045	0.02				
41	-5871403	SANDY CREEK CANAL	31,795.50	379,221	1,177.33-	Y			
41	-5975410	CAPITAL OUTLAY	19,000.00	32,550	2,500.00				
44	-5225402	SOFTWARE & TECHNOLOGY UPDA	192.32	20,000	3,562.27				
** 2015-2016 YEAR TOTALS **			497,990.29						

NO ERRORS

** END OF REPORT **

FUND	PERIOD	AMOUNT
01	5/2016	152,149.86
02	5/2016	202,040.14
03	5/2016	2,054.26
05	5/2016	114.44
08	5/2016	2,587.41
09	5/2016	0.00
11	5/2016	12,238.13
16	5/2016	0.00
24	5/2016	0.00
26	5/2016	0.00
27	5/2016	1,893.09
28	5/2016	5,768.13
29	5/2016	26,433.55
30	5/2016	29,601.78
32	5/2016	0.00
33	5/2016	2,350.00
35	5/2016	7,661.08
36	5/2016	941.68
38	5/2016	0.00
41	5/2016	51,964.42
42	5/2016	0.00
44	5/2016	192.32

497,990.29

497,990.29



McAlester City Council

AGENDA REPORT

Meeting Date:	<u>May 24, 2016</u>	Item Number:	<u>Consent Agenda D</u>
Department:	<u></u>	Account Code:	<u></u>
Prepared By:	<u>Peter Stasiak, City Manager</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>May 16, 2016</u>	Exhibits:	<u>2</u>

Subject

Consider and act upon, authorization of payment to Infrastructure Solutions Group, LLC; dba Mehlburger Brawley, Invoice # MC-15-02-07, in the amount of \$7,030.00, for Professional Services related to Washington Avenue Pavement Reconstruction.

Recommendation

Staff recommends approval of payment to Infrastructure Solutions Group, LLC dba Mehlburger Brawley in the amount of \$ 7,030.00.

Discussion

Approved By

	<i>Initial</i>	<i>Date</i>
Department Head		
City Manager	P. Stasiak	

SCHEDULE "D"

THE MCALESTER PUBLIC WORKS AUTHORITY

PAYMENT REQUISITION

SERIES 2014 PROJECT ACCOUNT

THE MCALESTER PUBLIC WORKS AUTHORITY CONSTRUCTION FUND

FROM: Trustees of The McAlester Public Works Authority

TO: BancFirst

DATE: May 9, 2016

Pursuant to the provisions the Series 1999 Revenue Bond Indenture dated as of May 1, 1999, as heretofore supplemented and amended by a Series 2002 Revenue Bond Indenture dated as of July 1, 2002, as supplemented and amended by a Series 2012 Supplemental Note Indenture dated as of December 1, 2012, as further supplemented and amended by a Series 2013 Supplemental Note Indenture dated as of June 1, 2013, and as further supplemented and amended by a Series 2014 Supplemental Note Indenture dated as of May 1, 2014 (collectively, the "Indenture"), all by and between The McAlester Public Works Authority and BancFirst, as Trustee, you are directed to pay Creditor from the Series 2014 Project Account within the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

Infrastructure Solutions Group, LLC	800482036
CREDITOR	TRUST NO.

719 S. George Nigh Expressway
MAILING ADDRESS

Professional Services	Invoice: MC-15-02-07
ITEM	ITEM NO.

April 30, 2016	Washington Ave. Pavement Reconstruction	\$ 7,030.00
DATE	PURPOSE	AMOUNT

AUTHORIZATION AND CERTIFICATE OF CITY MANAGER/CHAIRMAN

With reference to the above requisition, the undersigned certifies:

1. The above requisition is approved.
2. Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually

performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by the certificate of the supervising architect or engineer or other appropriate certification.

3. That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Construction Fund and has not been paid.

4. That there has not been filed with or served upon the Authority, notice of any lien, right to lien, or attachment upon, or claim affecting the right of any such persons, firms or corporations to receive payment of, the respective amounts stated in this requisition which has not been released or will not be released simultaneously with this payment.

5. That such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

THE MCALESTER PUBLIC WORKS AUTHORITY



City Manager or Chairman

Date: May 9, 2016

Date Approved: _____

Date Paid: _____

Authorized Officer

Submit in triplicate:

1 to Trustee Bank

1 to Authority

1 to City



INVOICE SUBMITTED TO:

April 30, 2016

City of McAlester
PO Box 578
McAlester, OK 74502-0578

Invoice # MC-15-02-07

In Reference To: Washington Ave Pavement Reconstruction, (5th to 8th Street)

ENGINEERING-- \$70,300.00	
Plans and Specs - 90% (\$63,270.00) Completed	\$ 63,270.00
Bidding - 10% (\$7,030.00)	\$ 7,030.00
Construction Management - NOT IN CURRENT SCOPE	\$ 0.00
 SURVEYING - \$12,500.00 Completed	 \$ 12,500.00
GEOTECHNICAL - \$10,000.00 Completed	\$ 10,000.00
RESIDENT PROJECT REPRESENTATIVE - \$TBD Hourly	\$ 0.00
NOT IN CURRENT SCOPE	
 TOTAL SERVICES BILLED TO DATE	 \$ 92,800.00
 LESS PREVIOUSLY INVOICED	 -\$ 85,770.00
 <u>TOTAL DUE THIS INVOICE</u>	 <u>\$ 7,030.00</u>

All invoices are payable within 15 days of receipt. Please send payments to

Infrastructure Solutions Group, LLC
719 S. George Nigh Expressway
McAlester, OK 74501

Kimberly Kelly

From: Kayla Satoris <KSatoris@MB-Eng.Com>
Sent: Tuesday, May 10, 2016 9:18 AM
To: Kimberly Kelly
Subject: McAlester Invoice
Attachments: McAlester MC-15-02-07 Revised.pdf

Kim,

Please see the attached invoice. It had to be corrected. I will bring the original to you today.

Thanks,

Kayla Satoris
Administrative Assistant



Infrastructure Solutions Group, LLC
dba Mehlburger Brawley
719 S. George Nigh Expressway
McAlester, OK 74501
(918) 420-5500



McAlester City Council

AGENDA REPORT

Meeting Date: May 24, 2016

Item Number: Consent Agenda E

Department:

Prepared By: Peter Stasiak, City Manager

Account Code:

Date Prepared: May 16, 2016

Budgeted Amount:

Exhibits: 3

Subject

Consider and act upon, authorization of payment to McAlester News Capital for Invoice # 300007670, in the amount of \$65.69, for Publication Fees related to Washington Avenue Pavement Reconstruction.

Recommendation

Staff recommends approval of payment to McAlester News Capital in the amount of \$65.69.

Discussion

Approved By

Initial

Date

Department Head

City Manager

P. Stasiak

SCHEDULE "D"

THE MCALESTER PUBLIC WORKS AUTHORITY

PAYMENT REQUISITION

SERIES 2014 PROJECT ACCOUNT

THE MCALESTER PUBLIC WORKS AUTHORITY CONSTRUCTION FUND

FROM: Trustees of The McAlester Public Works Authority

TO: BancFirst

DATE: May 12, 2016

Pursuant to the provisions the Series 1999 Revenue Bond Indenture dated as of May 1, 1999, as heretofore supplemented and amended by a Series 2002 Revenue Bond Indenture dated as of July 1, 2002, as supplemented and amended by a Series 2012 Supplemental Note Indenture dated as of December 1, 2012, as further supplemented and amended by a Series 2013 Supplemental Note Indenture dated as of June 1, 2013, and as further supplemented and amended by a Series 2014 Supplemental Note Indenture dated as of May 1, 2014 (collectively, the "Indenture"), all by and between The McAlester Public Works Authority and BancFirst, as Trustee, you are directed to pay Creditor from the Series 2014 Project Account within the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

McAlester News Capital	800482036
CREDITOR	TRUST NO.

P.O. Box 987 McAlester, OK 74502
MAILING ADDRESS

Publication Fees	Invoice: 300007670
ITEM	ITEM NO.

May 8, 2016	Washington Ave. Pavement Reconstruction	\$ 65.69
DATE	PURPOSE	AMOUNT

AUTHORIZATION AND CERTIFICATE OF CITY MANAGER/CHAIRMAN

With reference to the above requisition, the undersigned certifies:

1. The above requisition is approved.
2. Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually

performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by the certificate of the supervising architect or engineer or other appropriate certification.

3. That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Construction Fund and has not been paid.

4. That there has not been filed with or served upon the Authority, notice of any lien, right to lien, or attachment upon, or claim affecting the right of any such persons, firms or corporations to receive payment of, the respective amounts stated in this requisition which has not been released or will not be released simultaneously with this payment.

5. That such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

THE MCALESTER PUBLIC WORKS AUTHORITY



City Manager or Chairman

Date: May 12, 2016

Date Approved: _____

Date Paid: _____

Authorized Officer

Submit in triplicate:

1 to Trustee Bank

1 to Authority

1 to City

McAlester News-Capital

Advertising Invoice

McAlester News Capitol

1/1

P.O. Box 987
McAlester, OK 74502

Phone: 918-423-1700
Fax: 918-426-3081

City of McAlester LL
PO Box 578
MCALESTER, OK 74502

Acct. #: 03100051
Phone #: (918)423-9300
Post Date: 05/01/2016
Due Date: **Due Upon Receipt**
Invoice #: 300007670
PO #:

Ad #	Text	Start	Stop	Ins.	Amount	Prepaid	Due
00009618	Concrete Bids \$65.69	05/01/2016	05/08/2016	2	0.01	0.00	0.01

Please return a copy with payment

Total Due

65.69

PROOF OF PUBLICATION

McAlester News-Capital

500 S. Second, McAlester, OK 74501 • 918-423-1700

I, Amy Johns, am of lawful age, being duly sworn upon oath, deposes and says:

That I am publisher of McAlester News-Capital, a daily newspaper printed and published in the City of McAlester, County of Pittsburg, and State of Oklahoma, and that the advertisement referred to, a true and printed copy is hereunto attached, was published in said McAlester News-Capital & in consecutive issues on the following dates to wit:

1st insertion.....May 1st.....2016
2nd Insertion.....May 8th.....2016
3rd Insertion.....2016
4th Insertion.....2016
5th Insertion.....2016

That said newspaper has been published continuously and uninterruptedly in said county during a period one-hundred and four consecutive weeks prior to the publication of the attached notice or advertisement; that it has been admitted to the United States mail as publications (second-class) mail matter, that it has a general paid circulation, and publishes news of general interest, and otherwise conforms with all of the statutes of the State of Oklahoma governing legal publications.

Publication Fee.....\$ 65.69


Publisher

SUBSCRIBED and sworn to before me this

9th day of May, 2016.


Notary Public



#00002414

My Commission expires: 03/23/20

(Published in the
McAlester News-
Capital on May 1st
& 8th, 2016.)

ADVERTISEMENT
FOR BIDS

City of McAlester

Owner

P.O. Box 578,
28 E. Washington
McAlester, Ok
74502

Address

(918) 423-9300

Telephone

Separate sealed
BIDS to reconstruct
East Washington Avenue from 6th Street
to 8th Street which
includes approximately 700 feet of concrete
roadway reconstruction.

will be received by
City of McAlester at
the office of 28 E.
Washington,
McAlester, Ok 74501
at the office of City
Clerk until 2:00 p.m.,
(Local Time), May
31, 2016; and then at
said office publicly
opened and read
aloud.

****Pre-Bid Meeting is
scheduled for May
19, 2016 and 2:00
p.m. at the
McAlester City Hall
in the Second Floor
Conference Room.**

The CONTRACT
DOCUMENTS may
be examined at the
following locations:
City of McAlester: 28
E. Washington Ave.,
McAlester, Ok 74501
Infrastructure Solutions
Group, LLC,
719 S. George Nigh
Expwy, McAlester,
Ok 74501

Copies of the CON-
TRACT DOCUMENTS
may be obtained at the office of
Infrastructure Solutions
Group, LLC,
719 S. George Nigh
Expwy, McAlester,
Ok 74501, upon payment of a nonrefundable
deposit in the amount of \$200.00
for each set.

May 1st & 8th, 2016

Date

Signed/John Brown
Mayor/Chairman



McAlester City Council

AGENDA REPORT

Meeting Date: May 24, 2016 **Item Number:** Consent Agenda F

Department: _____ **Account Code:** _____

Prepared By: Peter Stasiak, City Manager **Budgeted Amount:** _____

Date Prepared: May 16, 2016 **Exhibits:** 3

Subject

Consider and act upon, a "Pledge and Guarantee" document which authorizes the annual renewal of the City of McAlester's Participation Agreement with the Association for Landfill Financial Assurance (ALFA).

Recommendation

Staff recommends authorization for the Mayor to sign the "Pledge & Guarantee" approving the renewal of the Participation Agreement.

Discussion

Approved By

Initial

Date

Department Head

City Manager

P. Stasiak



ASSOCIATION FOR LANDFILL FINANCIAL ASSURANCE

100 E Street SW, Ste 200, Ardmore, OK 73401

Phone: (580) 223-6454, Fax: (800) 858-9329

Date: May 11, 2016

To: Peter Stasiak

Re: Participation Agreement Renewal for FY 2016 - 2017

Enclosed are originals of the annual "Pledge and Guarantee" document, which includes language authorizing the subject renewal. Upon execution by the appropriate parties, this document will also become Exhibit "B" in the Participation Agreement.

Please process these documents for approval and execution. Retain one original to add as Exhibit B in your copy of the Participation Agreement. Send the other original back to me for ALFA's records and so I can send a copy to ODEQ along with ALFA's annual financial assurance report.

I would like to have ALFA's original of the executed Pledge and Guarantee returned to me within the next 30 days or sooner if possible.

If I can be of any further help or if you have any questions, please let me know.

Thank you,

Rheba Henderson,
ALFA Secretary

cc: Mr. Steve Schuller
Gable & Gotwals

Exhibit B

PLEDGE AND GUARANTEE

WHEREAS, The City of McAlester (hereinafter "City") is the beneficial owner of a Municipal Solid Waste Landfill (hereinafter "MSWLF") owned and operated by the McAlester Public Works Authority (hereinafter "Trust"), and

WHEREAS, The City and the Trust are required to comply with financial assurance requirements for the closure of its MSWLF and for post-closure care for thirty (30) years after closing the MSWLF pursuant to RCRA Subtitle D regulations and Oklahoma Department of Environmental Quality rules and regulations, and

WHEREAS, The City and the Trust are in compliance with the aforementioned rules, regulations and laws by its participation as a member of the Association for Landfill Financial Assurance, an Oklahoma not for profit association (hereinafter "ALFA"), such entity being an approved mechanism under the laws of the state of Oklahoma for compliance with all financial assurance requirements, and

WHEREAS, The City and the Trust are required pursuant to the ALFA Participation Agreement to annually reaffirm its membership and pledge and guarantee to provide funding for the closure and post-closure care costs which are currently unfunded, where current estimated closure and post-closure care costs less the current Escrow Balance equals, and is hereinafter referred to as, "Unfunded Costs."

WHEREFORE, The City and the Trust hereby reaffirm and renew their membership in ALFA, (the City through the fiscal year ending June 30, 2017), pursuant to the terms and covenants as contained in said Participation Agreement dated July 25, 1995, an original copy of which is on file in the offices of the Trust.

WHEREFORE, both the City and Trust hereby pledge to pay any Unfunded Costs for the closure costs and post-closure care in the event its MSWLF should close or cease to operate prior to the time full funding has been accumulated in the ALFA Escrow Account according to the terms of the Participation Agreement.

WHEREFORE, both the City and Trust further assign any proceeds of this pledge and guarantee to the ALFA, or its successors or assigns as security for the financial obligations of the City and Trust for closure and post-closure care of its MSWLF and the related obligations under law to the Oklahoma Department of Environmental Quality and/or the United States Environmental Protection Agency in the event the City or Trust fails to comply with applicable Federal and State laws for the closure and post-closure care of the MSW Facility.

Dated this ____ day of _____, 2016.

MAYOR

Attest:

City Clerk

Exhibit B

PLEDGE AND GUARANTEE

WHEREAS, The City of McAlester (hereinafter "City") is the beneficial owner of a Municipal Solid Waste Landfill (hereinafter "MSWLF") owned and operated by the McAlester Public Works Authority (hereinafter "Trust"), and

WHEREAS, The City and the Trust are required to comply with financial assurance requirements for the closure of its MSWLF and for post-closure care for thirty (30) years after closing the MSWLF pursuant to RCRA Subtitle D regulations and Oklahoma Department of Environmental Quality rules and regulations, and

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WHEREFORE, both the City and Trust hereby pledge to pay any Unfunded Costs for the closure costs and post-closure care in the event its MSWLF should close or cease to operate prior to the time full funding has been accumulated in the ALFA Escrow Account according to the terms of the Participation Agreement.

WHEREFORE, both the City and Trust further assign any proceeds of this pledge and guarantee to the ALFA, or its successors or assigns as security for the financial obligations of the City and Trust for closure and post-closure care of its MSWLF and the related obligations under law to the Oklahoma Department of Environmental Quality and/or the United States Environmental Protection Agency in the event the City or Trust fails to comply with applicable Federal and State laws for the closure and post-closure care of the MSW Facility.

Dated this ____ day of _____, 2016.

MAYOR

Attest:

City Clerk



McAlester City Council

AGENDA REPORT

Meeting Date:	<u>May 24, 2016</u>	Item Number:	<u>Consent Agenda G</u>
Department:	<u>Community & Economic Development</u>	Account Code:	<u></u>
Prepared By:	<u>Leroy Alsup, Director</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>May 16, 2016</u>	Exhibits:	<u>Two</u>

Subject

Consider and act upon, to authorize the Mayor to exercise the 180 day third option term in the "Amendment to Option to Purchase Real Property Dated June 18, 2015" agreement with Jimmie D. Key and Evy Laverne Key, Trustees of the J & L Revocable Trust for the Retail Connection Development at 14th Street and U.S. Highway 69 and approve the issuance of a \$5,000 check for the option consideration to Jimmie D. Key and Evy Laverne Key, Trustees of the J & L Revocable Trust.

Recommendation

Motion to act upon and authorize the Mayor to exercise the 180 day third option term on the "Amendment to Option to Purchase Real Property Dated June 18, 2015" agreement with Jimmie D. Key and Evy Laverne Key, Trustees of the J & L Revocable Trust for the Retail Connection Development at 14th Street and U.S. Highway 69 and approve the issuance of a \$5,000 check for the option consideration to Jimmie D. Key and Evy Laverne Key, Trustees of the J & L Revocable Trust.

Discussion

At the April 12, 2016 City Council meeting, the City Council approved an "Amendment to the Option to Purchase Real Property Dated June 18, 2015" agreement with Jimmie D. Key and Evy LaVerne Key, Co-Trustees of the J & L Revocable Trust for the planned Retail Connections Development at 14th Street & Hwy 69 granting the City of McAlester the opportunity to exercise a third 180 day option term on the property commencing on June 15, 2016.

The current second option term on the Key property expires on June 14, 2016. The City of McAlester must notify the Keys within 10 business days of June 14, 2016 of the City's intent to exercise the 180 day third option term through December 12, 2016 and pay the Keys \$5,000 for the third term option consideration.

The Retail Connection group is attending the International Council of Shopping Centers (ICSC) RECon Global Retail Real Estate Convention during the week of May 23, 2016. Retail Connections has meetings set up with potential key tenants of the planned development at 14th Street and U.S. Highway 69 during the ICSC Convention. City Staff will meet with Retail Connection representatives in June 2016 to discuss opportunities to finalize the store lineup for the planned development.

The following documents are attached for your reference:

1. May 24, 2016 letter with enclosure to exercise the 180 day third term in the amended option agreement
2. Copy of the "Amendment to Option to Purchase Real Estate Dated June 18, 2015 with Jimmie D. Key and Evy Laverne Key, Trustees of the J & L Revocable Trust.

Approved By

		<i>Initial</i>	<i>Date</i>
Department Head	L. Alsup	LA	05/16/2015
City Manager	P. Stasiak		



Jimmie D. Key and
Evy LaVerne Key, Co-Trustees of the
J & L Revocable Trust dated June 14, 2007
707 S. Richmond
Tulsa, OK 74112

May 24, 2016

VIA CERTIFIED MAIL

Dear Mr. and Mrs. Key:

You will recall that on the 18th day of June 2015, the City of McAlester entered into an agreement with you with a title "Option to Purchase Real Property." By Letter dated November 24, 2015, the City of McAlester exercised the second option term, following the expiration of the first term on December 15, 2015. Further, on April 13, 2016, an agreement titled "Amendment to Option to Purchase Real Property Dated June 18, 2015" was executed by you and the City of McAlester, providing for, among other items, an additional option term.

The second option term of One Hundred Eighty (180) days will expire on June 14, 2015. In accordance with the provisions contained within that amended agreement as § 2. *Term of Option to Purchase*, please be advised that the City of McAlester has elected to exercise the third option term of One Hundred Eighty (180) days, beginning on June 15, 2016. We tender with this notice the sum of Five Thousand Dollars (\$5,000.00), representing the sum due in consideration of the third option term.

We have included within this package a copy of this notice for your records. Upon receipt of our notice to exercise third option, please execute the receipt below, and return it to the City of McAlester in the enclosed envelope.

If you have any questions, please do not hesitate to contact Mr. Pete Stasiak, City Manager of the City of McAlester at (918) 423-9300 ext. 4964 or Mr. Leroy Alsup, Community and Economic Development Director, at (918) 423-9300 ext. 4951.

Sincerely,

John Browne
Mayor of the City of McAlester

Enclosures

RECEIPT AND ACKNOWLEDGMENT

We, Jimmie D. Key and Evy Laverne Key, Trustees of the J & L Revocable Trust Dated June 14, 2007, do hereby acknowledge receipt of the written notice of the City of McAlester, exercising the third option term contained within the AMENDMENT TO OPTION TO PURCHASE REAL PROPERTY between the City of McAlester and Jimmie D. Key and Evy Laverne Key, Trustees of the J & L Revocable Trust Dated June 14, 2007, said agreement dated April 13, 2016, and further acknowledge receipt of the sum of Five Thousand Dollars (\$5,000.00) as payment in full for the third option term. With this receipt, we acknowledge that the exercise of the third option to purchase was performed within the scope and terms of said original agreement. Said third option term shall begin effective as of June 15, 2016 and expire 180 days thereafter.

Dated: _____

Jimmie D. Key, Co-Trustee of the
J & L Revocable Trust

Evy LaVerne Key, Co-Trustee of the
J & L Revocable Trust

2726
**AMENDMENT TO OPTION TO PURCHASE REAL PROPERTY
DATED JUNE 18, 2015**

THIS AMENDMENT TO OPTION TO PURCHASE REAL PROPERTY ("Amendment") is entered into on this 3rd day of April, 2016, by and between **The City of McAlester**, an Oklahoma Municipal Corporation ("Grantee") and **Jimmie D. Key and Evy LaVerne Key, Co-Trustees of the J & L Revocable Trust dated June 14, 2007** ("Grantor").

WITNESSETH:

WHEREAS, Grantor and Grantee entered into an OPTION TO PURCHASE REAL PROPERTY ("Agreement") on the 18th of June, 2015; and

WHEREAS, by the terms of that original Agreement, Grantor granted to Grantee the exclusive option to purchase all real property and appurtenances owned by Grantor located at the Southwest corner of the intersection of U. S. Highway 69 Bypass and Fourteenth Street, McAlester, Oklahoma consisting of between 1.34 and 1.44 acres, more or less, more particularly described as follows, to-wit:

The Easterly 257.5 feet of the part of Lot 90, Townsite Addition #4 to the City of McAlester, lying South of U.S. Highway 69 Bypass, Pittsburg County, State of Oklahoma, LESS AND EXCEPT all the oil, gas and other minerals lying thereunder; and

WHEREAS, the Parties desire to amend the Agreement.

NOW, THEREFORE, in consideration of the promises and the mutual terms, covenants and conditions contained herein, and for other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, Grantor and Grantee hereby covenant and agree and amend as follows:

§ 2. Term of Option to Purchase, is hereby amended as follows: At any time during the period commencing on June 18, 2015 to and until the expiration of One Hundred Eighty (180) days after June 18, 2015 ("Term"), Grantee may exercise its option to purchase the Real Property by delivery of written notice of such exercise to Grantor. In the event Grantee does not exercise its option to purchase the Real Property during the initial option term, Grantee may, upon payment of an additional option fee, as set out in § 4 below, receive from Grantor an additional term of One Hundred Eighty (180) days, commencing on December 16, 2015, the day following the last day of the initial Term, provided that Grantee notifies Grantor within ten (10) business days of the date of the expiration of the initial option term of Grantee's intent to exercise the second term, with payment for the second term due to Grantor at the time of the notification of Grantee's election to exercise the second option term. In the event Grantee does not exercise its option to purchase the Real Property during the second option term, Grantee may, upon payment of an additional option fee, as set out in § 4 below, receive from Grantor an additional term of



I-2016-003095 Book 2232 Pg:586
04/19/2016 10:29 am Pg 0586-0595
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One Hundred Eighty (180) days, commencing on June 15, 2016, the day following the last day of the second Term, provided that Grantee notifies Grantor within ten (10) business days of the date of the expiration of the second option term due to Grantor at the time of the notification of Grantee's election to exercise the third option term.

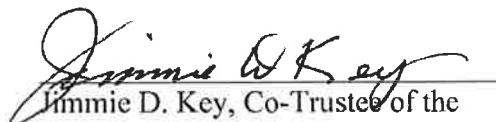
§ 4. Sale and Purchase, is hereby amended as follows: Grantor agrees to sell, assign, convey, transfer and deliver the Real Property to Grantee, in a form acceptable to Grantee and Grantee's counsel, free and clear of any and all charges, claims, liens, mortgages, options, restrictions, security agreements and interests, and other encumbrances of every kind or nature whatsoever upon receipt of notice of grantee's election to exercise said option to purchase; the purchase price of the real property shall be FIVE HUNDRED FIFTY THOUSAND AND NO/100s DOLLARS (\$550,000.00), subject to adjustment for the Option Consideration referenced in § 4, infra, and § 5, prorations, credits and adjustments, title and appropriate zoning contingencies and requirements, survey conditions, etc., and, unless extended by the parties hereto, shall be closed within ninety (90) days of the expiration of said Second Term. In the event Grantee exercises the third option Term provided in § 2, the purchase price of the real property shall be FIVE HUNDRED SIXTY THOUSAND AND NO/100s DOLLARS (\$560,000.00), subject to adjustment for the Option Consideration referenced in § 4, infra, and § 5, prorations, credits and adjustments, title and appropriate zoning contingencies and requirements, survey conditions, etc., and, unless extended by the parties hereto, shall be closed within ninety (90) days of the expiration of said Third Term. Upon the exercise of the option, Grantor and Grantee shall enter into a purchase contract with terms to be agreed upon by the parties, in substantially the form as the attached Exhibit "A" (as amended).

§ 5. Option to Purchase Consideration, is hereby amended as follows: The purchase price for the Option to purchase is FIVE THOUSAND AND NO/100s DOLLARS (\$5,000.00), receipt whereof is hereby acknowledged by Grantor ("Option Consideration"); said Option Consideration shall be non-refundable, but fully applicable to reduce the purchase price referenced in § 4, supra. The purchase price for the second Option is an additional FIVE THOUSAND AND NO/100s DOLLARS (\$5,000.00), with said second Option Consideration also non-refundable, but fully applicable to reduce the purchase price referenced in § 4, supra. The purchase price for the third Option is an additional FIVE THOUSAND AND NO/100s DOLLARS (\$5,000.00), with said third Option Consideration also non-refundable except as noted in the section, but fully applicable to reduce the purchase price referenced in § 4, supra. In the event a Phase I Environmental Audit, or similar environmental study, reveals an environmental contamination issue to the extent that Grantee elects not to exercise its option to purchase, Grantee shall provide to Grantor said report or reports, and upon the demand of Grantee, Grantor shall return to Grantee the third option fee only, namely the sum of FIVE THOUSAND AND NO/100s DOLLARS (\$5,000.00) paid to Grantor with this Amendment and the obligations under this agreement, at the election of Grantee, shall become null and void. Additionally, in the event Grantor is unable to provide clear and marketable title, as agreed by the parties in §§ 4 and 6.07 of the Agreement and Amendment, upon the demand of Grantee, Grantor shall return to Grantee the third option fee only, and the obligations under this agreement, at the election of Grantee, shall become null and void.

Grantor and Grantee agree that except for the foregoing changes, the original Agreement is hereby confirmed in all other respects.


IN WITNESS WHEREOF, Grantee and Grantor have executed and delivered this Amendment to the Agreement in multiple counterparts, each of which shall be deemed to be an original and shall constitute one and the same instrument, on the day and year first above stated.

Grantor


Jimmie D. Key, Co-Trustee of the
J & L Revocable Trust


Evy LaVerne Key, Co-Trustee of the
J & L Revocable Trust

Grantee


John Browne, Mayor of the
City of McAlester

STATE OF OKLAHOMA,

SS:

COUNTY OF ~~TULSA,~~
Pittsburg

1-2016-003095 Book 2232 Pg:588
04/19/2016 10:29 am Pg 0586-0595
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Before me, the undersigned notary public in and for said county and state, on the 13th day of April 2016, personally appeared Jimmie D. Key and Evy LaVerne Key, Co-Trustees of the J & L Revocable Trust, to me well known to be the identical persons who executed the foregoing instrument and acknowledged to me that they executed the same as their free and voluntary act and deed for the uses and purposes therein set forth.

GIVEN under my hand and seal of office the day and year last above written.

Jaime Clifton
NOTARY PUBLIC

My Commission Expires: 12/11/18
My Commission No.: 14010995

STATE OF OKLAHOMA,

SS:

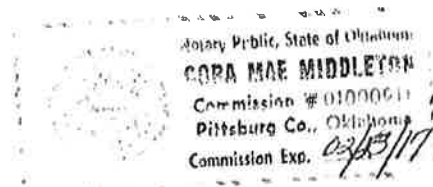
COUNTY OF PITTSBURG,

Before me, the undersigned notary public in and for said county and state, on the 12th day of April 2016, personally appeared John Browne, to me well known to be the identical person who subscribed the name of the City of McAlester an Oklahoma Municipal corporation, to the foregoing instrument as its Mayor, and acknowledged to me that he executed the same as his free and voluntary act and deed, and as the free and voluntary act and deed of said municipal corporation, for the uses and purposes therein set forth.

GIVEN under my hand and seal of office the day and year last above written.

Cora Mae Middleton
NOTARY PUBLIC

My Commission Expires: 02/23/17
My Commission No.: 01000941



1-2016-003095 Book 2232 Pg: 589
04/19/2016 10:29 am Pg 0586-0595
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EXHIBIT "A"

COMMERCIAL REAL ESTATE PURCHASE AGREEMENT

THIS COMMERCIAL REAL ESTATE PURCHASE AGREEMENT ("Agreement"), made and entered into this ____ day of _____, 20____, by and between the **City of McAlester**, an Oklahoma Municipal Corporation ("Purchaser"), and , **Jimmie D. Key and Evy LaVerne Key, Co-Trustees of the J & L Revocable Trust dated June 14, 2007** ("Seller") (Purchaser and Seller hereinafter "Party" or "Parties").

WITNESSETH:

WHEREAS, Seller is the holder of fee simple title in and to the tract of real property more particularly described as follows:

The Easterly 257.5 feet of the part of Lot 90, Townsite Addition #4 to the City of McAlester, lying South of U.S. Highway 69 Bypass, Pittsburg County, State of Oklahoma, LESS AND EXCEPT all the oil, gas and other minerals lying thereunder.

NOW THEREFORE, for and in consideration of the premises and the mutual covenants contained herein, the Parties hereby agree as follows:

Property.

§ 1. Property. Purchaser agrees to purchase from Seller and Seller agrees to sell, transfer and convey to Purchaser that certain tract of Property situated in Pittsburg County, Oklahoma, and more particularly described above, together with all and singular the rights and appurtenances thereto in any way belonging, including all buildings and fixtures located thereon.

Consideration.

§ 2. Consideration. Subject to credits, adjustments and prorations as hereinafter provided, the total purchase price for the Property, shall be FIVE HUNDRED SIXTY THOUSAND and NO/100 dollars (\$560,000.00) (the "Purchase Price"), (or such greater or lesser amount as may be required after credits, adjustments and prorations, including credit to Purchaser for the amount paid as option to purchase real property fees) payable to Seller at Closing as hereinafter specified.

Title Requirements.

§ 3. Title Requirements. Purchaser shall procure, at Purchaser's own expense, a Commitment for title insurance (the "Title Commitment"). The Title Commitment covering the Property shall be addressed to the Purchaser and bind the title company to issue to Purchaser, at

closing, an American Land Title Association (ALTA) standard form Owner's Policy of Title Insurance (the "Title Policy"), in the amount of the purchase price. The Title Commitment shall set forth the status of the Title to the Property, showing and having attached copies of all liens, claims, encumbrances, easements, rights-of-way, encroachments, reservations, restrictions and any other matters affecting the Property. If the Seller fails to provide Purchaser with said Owner's Policy of Title Insurance Purchaser may elect to terminate this agreement, provided that Purchaser gives Seller written notice of the election, whereon Seller shall return to Purchaser only the third option fee paid under the Option to Purchase Real Property executed between the parties on the 18th day of June, 2015, and the Amendment to Option to Purchase Real Property executed on the ____ day of ____, 2016 and this Agreement shall become null and void and of no further force and effect at law and in equity.

Risk of Loss.

§ 4. Risk of Loss. Until Closing, risk of loss to the Property, ordinary wear and tear excepted, shall be upon Seller; after Closing such risk shall be upon Purchaser.

Conditions of Closing.

§ 5. Conditions of Closing. The Parties agree that Closing shall be conditioned upon the following items:

§ 5.01. This Agreement has not been terminated pursuant to § 3, supra, and all other contingencies and requirements contained in this Agreement have either been provided for, waived, or otherwise satisfied.

Closing.

§ 6. Closing. This transaction shall be closed at _____, McAlester, Oklahoma, or at such other place as may be agreed upon by Purchaser and Seller, after all conditions of Closing and other requirements have been satisfied, waived or otherwise provided for on or about the ____ day of ____, 20____, unless the date of Closing is accelerated or extended in a written instrument signed by Seller and Purchaser.

Deliveries at Closing.

§ 7. Deliveries at Closing. At the time of Closing, Seller shall execute and deliver a good and sufficient General Warranty Deed (the "Deed") in recordable form with sufficient revenue stamps thereon (paid by Seller), conveying all right, title and interest thereto, free and clear of all liens and encumbrances whatsoever. At the time of Closing, Purchaser shall deliver the sum due as set forth in § 2, supra. Purchaser shall pay the cost of recording said General Warranty Deed.

Insurance, Risk of Loss and Adjustments.

§ 8. Insurance, Risk of Loss and Adjustments. Seller shall keep and maintain all insurance presently in effect on the Property until Closing, and until Closing the risk of loss of

any part of the Property shall be on Seller, and Seller shall be entitled to receive all insurance proceeds therefor, whether or not possession of any part of the Property has been delivered to Purchaser.

Proration of Taxes and Assessments.

§ 9. Proration of Taxes and Assessments. All ad valorem taxes and special assessments thereon for the current year shall be prorated to date of Closing. If the amount of ad valorem taxes or special assessments for the current tax year has not been fixed by the date of Closing, the proration of such taxes shall be based upon the rate of levy for the preceding tax year.

Possession.

§ 10. Possession. Possession of the Property shall be delivered to Purchaser at Closing.

Closing Costs.

§ 11. Closing Costs. Seller shall pay all closing costs, its own attorney's fees, broker's fees, any other professional fees incurred by Seller in furtherance of closing, and any required title curative documents, as well as the cost of documentary revenue stamps on the General Warranty Deed. The cost of filing the General Warranty Deed shall be paid by Purchaser, and Purchaser shall be responsible for its own attorney's fees, broker's fees, and any other professional fees incurred by Purchaser in furtherance of closing.

Default/Remedies.

§ 12. Default/Remedies. In the event Seller fails to comply with the terms of this Agreement, Purchaser shall have the right to seek specific performance hereof, and the prevailing Party in any litigation shall have the right to recover all of such Party's expenses and costs incurred by reason of such litigation, including, but not limited to, attorney's fees, court costs, and costs of suit preparation. In the event Purchaser fails to comply with the terms of this Agreement, Seller's remedies shall be limited to any option payments received under the Option to Purchase Real Property executed by the parties on the 18th day of June, 2015 and the Amendment to Option to Purchase Real Property executed by the parties on the ____ day of _____, 2016.

Assignment.

§ 13. Assignment. This Agreement shall be binding upon the parties hereto, their respective heirs, successors and assigns, but shall not be assigned by any party hereto without the written consent of the other Party, provided, however, that Seller hereby consents to any assignment by Purchaser to any entity owned (either as a stockholder or partner) by Purchaser, and Purchaser may specifically assign this agreement to Connected Acquisition Services, LLC.

Headings.

I-2016-003095 Book 2232 Pg:592
04/19/2016 10:29 am Pg 0586-0595
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State of Oklahoma

§ 14. Headings. The headings contained in this Agreement are for reference only and will not affect in any way the meaning or interpretation of this Agreement.

Choice of Law.

§ 15. Choice of Law. This Agreement shall be governed, construed and interpreted in accordance with the laws of the State of Oklahoma.

Covenants and Conditions.

§ 16. Covenants and Conditions. The covenants, conditions, representations and warranties contained herein shall survive the date of Closing.

Conflicts.

§ 17. Conflicts. This Agreement is a final expression of the intent of the Parties and shall be modified only by a duly executed written instrument.

Binding Effect and Special Conditions.

§ 18. Binding Effect and Special Conditions. This Agreement and the terms, covenants and provisions hereof, shall inure to the benefit of and be binding upon the successors and permitted assigns of both Parties hereto.

Counterparts.

§ 19. Counterparts. This Agreement may be executed in counterparts, each of which will be deemed an original and all of which together will constitute one instrument.

Severability.

§ 20. Severability. If any one or more of the provisions of this Agreement shall, for any reason, be held to be invalid, illegal or unenforceable under applicable law, this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein. The remaining provisions of this Agreement shall be given effect to the maximum extent then permitted by law.

Forbearance; Waiver.

§ 21. Forbearance; Waiver. Failure to pursue any legal or equitable remedy or right available to a Party shall not constitute a waiver of such right, nor shall any such forbearance, failure or actual waiver imply or constitute waiver of subsequent default or breach. No waiver of a breach of any provision of this Agreement shall be construed to be a waiver of any breach of any other provision of this Agreement or of any succeeding breach of the same provision. No delay in acting with regard to any breach of any provision of this Agreement shall be construed to be a waiver of such provision.

Authority.

§ 22. Authority. Seller warrants and represents that with respect to Seller's entry into and consummation of this Agreement and the transaction contemplated hereby, all necessary approvals and authorizations required have heretofore been obtained and satisfied; Seller covenants to maintain such authority to and until Closing and agrees to furnish Purchaser with indicia of such authority upon request, including providing purchaser with any and all trust documents or other related agreements.

IN WITNESS WHEREOF, the Parties have hereunto set their hands the day and year first above written.

Seller

Jimmie D. Key, Co-Trustee of the
J & L Revocable Trust

1-2016-003095 Book 2232 Pg 594
04/19/2016 10:29 am Pg 0586-0595
Fee: \$ 31.00 Doc: \$ 0.00
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Evy LaVerne Key, Co-Trustee of the
J & L Revocable Trust

Purchaser

John Browne, Mayor of the
City of McAlester

STATE OF OKLAHOMA,

SS:

COUNTY OF TULSA,

Before me, the undersigned notary public in and for said county and state, on the _____ day of _____, 20____, personally appeared Jimmie D. Key and Evy LaVerne Key, Co-Trustees of the J & L Revocable Trust, to me well known to be the identical persons who

executed the foregoing instrument and acknowledged to me that they executed the same as their free and voluntary act and deed for the uses and purposes therein set forth.

GIVEN under my hand and seal of office the day and year last above written.

NOTARY PUBLIC

My Commission Expires: _____

My Commission No.: _____

STATE OF OKLAHOMA,

I-2016-003095 Book 2232 Pg:595
04/19/2016 10:29 am Pg 0586-0595
Fee: \$ 31.00 Doc: \$ 0.00
Hope Trammell - Pittsburg County Clerk
State of Oklahoma

SS:

COUNTY OF PITTSBURG,

Before me, the undersigned notary public in and for said county and state, on the _____ day of _____, 20____ personally appeared John Browne, to me well known to be the identical person who subscribed the name of the City of McAlester an Oklahoma Municipal corporation, to the foregoing instrument as its Mayor, and acknowledged to me that he executed the same as his free and voluntary act and deed, and as the free and voluntary act and deed of said municipal corporation, for the uses and purposes therein set forth.

GIVEN under my hand and seal of office the day and year last above written.

NOTARY PUBLIC

My Commission Expires: _____

My Commission No.: _____



McAlester City Council

AGENDA REPORT

Meeting Date:	<u>May 24, 2016</u>	Item Number:	<u>Consent Agenda H</u>
Department:	<u></u>		
Prepared By:	<u>Mel Priddy, Community Services Director</u>	Account Code:	<u></u>
Date Prepared:	<u>May 17, 2016</u>	Budgeted Amount:	<u></u>
	<u></u>	Exhibits:	<u>2</u>

Subject

Consider and act upon, authorizing the Mayor to sign an agreement with "Feed the Need Foundation for Rural Oklahoma" (KEDDO) for funding of the City of McAlester's Title III nutrition centers.

Recommendation

Staff recommends authorizing the Mayor to sign an agreement for funding with "Feed the Need Foundation for Rural Oklahoma".

Discussion

Approved By

Department Head
City Manager

P. Stasiak

Initial

Date



FEED THE NEED
FOUNDATION
— FOR RURAL OKLAHOMA —

4/27/2016

...

City of McAlester
P.O. Box 548
McAlester, Oklahoma 74502

Dear Nutrition Center Sponsor,

The Title III nutrition centers in the KEDDO area will continue to be administered by Feed the Need Foundation for Rural Oklahoma during the upcoming 2016-2017 Fiscal year beginning July 1, 2016.

I have enclosed the center sponsor agreement and tentative budget with this correspondence. Please review, sign and return as soon as possible before July 1.

Projected cuts to state funding are at crippling levels this year. We have worked diligently to identify areas in the program to decrease expenses without severely impacting service to our seniors. We are now requesting additional funding from each of our partnering sponsors to help maintain the integrity of our programs and services.

After much deliberation and in cooperation with our monitoring agency, KEDDO, please review the enclosed agreement with the revised sponsor obligation. We are continually coordinating and communicating with KEDDO's Area Agency on Aging in regard to funding information. At any time that we receive information indicating that there is no further need for the requested increase, we will contact you and revise the agreement to a decreased level.

Your time, support, and dedication is greatly appreciated. If you have questions or would like to schedule a meeting to discuss, please contact me, Ellen Young, at (580) 236 3705.

Respectfully yours,

Ellen L. Green Young, Registered and Licensed Dietitian
Executive Director

P.O. Box 100, Wright City, Oklahoma 74766
580 236 3705 / 580 981 7005 (FAX)

Center Sponsor Contract/Agreement

Page 1 of 3



This contract is entered between Feed the Need Foundation for Rural Oklahoma, "FNF OK", and the City of McAlester, "Center Sponsor". The contract is effective for the one year period beginning the 1st day of July 2016 and ending the 30th day of June 2017.

In consideration of the mutual promises and covenants herein, FNF OK and the Center Sponsor agree as follows:

I. FNF OK shall provide and be responsible for the following:

A. Reimburse the Center Sponsor on a monthly basis to assist in defraying center staff salaries, travel, fringe benefits, and other budgeted center expenses as described in the annual budget.

1. Funds are contingent upon continued federal and state funding.
2. Funds dispersed to the Center Sponsor on a monthly basis cannot exceed one twelfth (1/12) of the budget unless an explanation of additional expense is detailed in writing on the monthly financial report.
3. Expense reimbursement will not occur unless and until FNF OK receives reimbursement monies from its funding agency for the corresponding month.

II. The Center Sponsor shall provide and be responsible for the following:

- A. Provide and be responsible for the local nutrition center facility, bookkeeper and services pertinent to the operation of the center, agreed annual amount totaling \$18,735.12 to offset all operational expenses and any additional necessary monies.
- B. Responsible for the fire/safety and health standard of the facility and shall assure FNF OK that the facility meets the appropriate and required local and state ordinances, codes and regulations.
- C. Cooperatively interview applicants for center staff employment and, where appropriate, follow recommendations for individual (s) to be employed.
- D. Include center staff on the Center Sponsor payroll. Center staff are employees of the Center Sponsor. The Center's budget allocates funding for 262 days per year. There are 250 serving days and 12 paid holidays. If

funds are available, longevity payments will be made to eligible employees per the OK DHS Nutrition Longevity Payment Schedule.

- E. Provide all insurances necessary for the facility and its contents.
- F. Maintain necessary personnel records for center staff and make these records available to FNF OK for review.
- G. Provide necessary personnel for daily operation of the nutrition center and comply with monthly reporting requirements.
- H. Provide congregate services, home delivered services, and other appropriate program services on a regularly scheduled basis.
- I. Establish hours of operation to accommodate the greatest number of potential participants.
- J. Serve meals 250 days per year to congregate and home delivered participants.
- K. Provide FNF OK the supporting documents and required monthly financial report by the 3rd working day of each month.

Page 2 of 3

III. Duties and Regulation of the Nutrition Center Site Manager include but are not limited to the following:

- A. Adhere to policies set forth in the program application and policies of the center sponsor.
- B. Responsible to the center sponsor and FNF OK for the timely submission for all records, documents, monthly reports and other requirements all due to FNF OK no later than the 2nd working day of each month. Reports include but are not limited to: S-19 Report, S-38 Report, Contribution Check (if applicable), KF-1 (contribution sheet), OAA Intake and Update Forms, ADvantage Calendars, OAA Scan Sheets, and Nutrition Education Sign-In Sheets.
- C. Where applicable, responsible for the banking and record-keeping of all project donations.
- D. Maintain all records and make them available for review by FNF OK as necessary.
- E. Responsible for the coordination of staff members, of social activities, of participant transportation to and from the center and any additional activities required by state and federal guidelines.
- F. Conduct and complete Intake and Update forms on all congregate and home bound participants according to OAA policy.
- G. Attend all site manager meetings and additional training as required by FNF OK.

IV. At any such time FNF OK ceases to provide Title III nutrition services, the center sponsor agrees to dispose of equipment purchased with Title III funds in the manner mandated by the KEDDO Area Agency on Aging and federal regulation as promulgated by the Older Americans Act and the Special Unit on Aging, Aging Division, of the Oklahoma Department of Human Services.

In consideration of the promises and covenants stated herein, FNF OK agrees to provide to the center sponsor: administrative assistance, training, other assistance and supervision necessary to provide, through a congregate nutrition center, all program components required by state and federal laws, rules, and regulations for both a Title III nutrition program and ADvantage.

This contract is based on the availability of funds from the KEDDO Area Agency on Aging and may be expanded or reduced according to the availability of said funds. FNF OK shall not be liable for program objectives for which funds are not made available.

IN WITNESS WHEREOF, the parties hereto have cause this contractual agreement to be signed by the duly authorized officers:

For Feed the Need Foundation for Rural Oklahoma

Handwritten signature of Ellen L. Green Young in cursive, followed by the printed name "Ellen L. Green Young" and the title "R.D.".

SIGNATURE of Authorized Agent

SIGNATURE DATE 04/27/2016

Ellen L. Green Young, Registered and Licensed Dietitian
Executive Director

Feed the Need Foundation for Rural Oklahoma, Inc.

P.O. Box 100

Wright City, Oklahoma 74766

580 236 3705 (CELL) / 580 981 7005 (FAX)

eyoung@feedtheneedfoundationok.org

For Center Sponsor

SIGNATURE of Authorized Agent

SIGNATURE DATE: _____

Print Name of Authorized Agent: _____

Title of Authorized Agent: _____

McAlester

PART K.

BUDGET JUSTIFICATION

PROJECT NAME: FNF OK Nutrition Program

SFY 2017

CATEGORY	TITLE III C-1 Congregate Funding	TITLE III C-1 Homebound Funding	LOCAL FUNDING	NSIP FUNDING	TOTAL Title III less Other FUNDING	Non-Older Americans Act Funding	TOTAL Center Cost
McALESTER - Cooking Site			OAA Program Income and Contributions			Advantage Income Funds	
Site Manager Job Family Descriptor: Z20C Level III Salary/Pay Band E - E Annual \$23,294.96 \$26,370.60 Monthly \$1,939.58 \$2,197.55 Hourly \$12.12 \$13.73							
Diane Chadsey (7/2001) \$8.00/hr X 8/hrs/day X 261 days = Full Time: 40/hrs/week	16,704	9,187	5,930		15,117	1,587	16,704
Longevity	1,266	696	449		1,146	120	1,266
FICA: 8.65% X 16704	1,445	795	513		1,308	137	1,445
W.C. .81% X 16704	135	74	48		122	13	135
Unemp. 1.5% X 16704	251	138	89		227	24	251
Total Fringe	3,097	1,703	1,099	-	2,803	294	3,097
Total Site Manager	19,801	10,890	7,029	-	17,920	1,881	19,801
Cook Job Family Descriptor: Z20B Level I Salary/Pay Band E - E Annual \$21,788 \$23,274 Monthly \$1,815.67 \$1,939.50 Hourly \$11.35 \$12.12							
Donna Shiew (6/2012) \$7.25/hr X 8/hrs/day X 261 days = Full Time: 40 /hrs/week	15,138	8,326	5,374		13,700	1,438	15,138
Longevity	320	176	114		290	30	320
FICA: 8.65% X 15138	1,309	720	465		1,185	124	1,309
W.C. .81% X 15138	123	67	44		111	12	123
Unemp. 1.5% X 15138	227	125	81		205	22	227
	1,979	1,089	703	-	1,791	188	1,979
Total Cook	17,117	9,414	6,077	-	15,491	1,626	17,117
Cook Aide Job Family Descriptor: Z20A Level I Salary/Pay Band C - C Annual \$20,750 \$22,236.24 Monthly \$1,729.17 \$1,853.02 Hourly \$10.81 \$11.58							
Anna Hellarud (8/2014) \$7.25/hr X 8/hrs/day X 261 days = Full Time: 40/hrs/week	15,138	8,326	5,374		13,700	1,438	15,138
Longevity	188	103	67		170	18	188
FICA: 8.65% X 15138	1,309	720	465		1,185	124	1,309
W.C. .81% X 15138	123	67	44		111	12	123
Unemp. 1.5% X 15138	227	125	81		205	22	227
	1,847	1,016	656	-	1,672	175	1,847
Total Cook Aide	16,985	9,342	6,030	-	15,372	1,614	16,985

McAlester

<u>Other Costs</u>								
Office Supplies \$25/per month X 12 months	300	165	107			272	29	300
Contract Bookkeeper \$0/per month X 12 months	-	-	-			0	-	0
Communications: \$136.25/mo X 12 months	1,635	899	580			1,480	155	1,635
Pest Control: \$0/per month X 12 months	-	-	-			0	-	0
Total Other Costs	1,935	1,064	687	-	-	1,751	184	1,935
TOTAL COSTS McALESTER SITE	82,134	40,679	29,117	-	-	69,796	12,339	82,134
City Sponsor Grantee	18,735			18,735				(18,735)
FY 2017 McALESTER BUDGET								63,399



McAlester City Council

AGENDA REPORT

Meeting Date: May 24, 2016

Item Number: Consent Agenda I

Department:

Prepared By:

Account Code:

Date Prepared: May 17, 2016

Budgeted Amount:

Exhibits: 3

Subject

Consider and act upon, to concur with the Mayor's re-appointment of Heather Para, 1102 S. 2nd Street, McAlester, 74501 to the McAlester Library Advisory Board for a term beginning July 1, 2016 and ending June 30, 2019.

Recommendation

Staff recommends concurrence with the Mayor's re-appointment of Heather Para to the McAlester Library Advisory Board.

Discussion

Approved By

Initial

Date

Department Head

City Manager

P. Stasiak



**Southeastern Public Library
System of Oklahoma**

401 North Second Street
McAlester, Oklahoma 74501
918.426.0456

A large, stylized handwritten signature, likely belonging to Rhonda Reed, located in the upper right corner of the letter.

May 03, 2016

Mayor John Browne
PO Box 578
McAlester, OK 74502

Dear Mayor John Browne,

Enclosed are the Certification of Appointment papers that need to be completed for Heather Para to serve a second term as a trustee on the Southeastern Public Library System's Board of Trustees. That term being: July 1, 2016 through June 30, 2019.

Please sign all three copies, retaining one for the city records. Mail two copies back to me, one for our records and one to be filed with the Oklahoma Department of Libraries.

Thank you for your timely consideration of this matter.

Sincerely,

A handwritten signature of Rhonda Reed, located below the word "Sincerely,".

Rhonda Reed, Administrative Manager
Southeastern Public Library System of Oklahoma
401 N 2nd Street, McAlester, OK 74501
918-426-0456
reed@oklibrary.net

CERTIFICATION OF LIBRARY BOARD APPOINTMENT

This is to certify to the Oklahoma Department of Libraries that the following person has been appointed by the City of McAlester to the Southeastern Public Library System of Oklahoma Board of Trustees in accordance with the provisions of the Oklahoma Library Code, State of Oklahoma.

NAME: _____

ADDRESS: _____

_____ has been appointed to serve a second term as provided for in the Oklahoma Library Code. That term being: July 1, 2016 through June 30, 2019.

Executed the _____ day of _____, 2016

CITY OF MCALESTER

_____ Mayor

Attest:

City Clerk

(Seal)

Heather Para
1102 S. 2nd St.
McAlester, Ok 74501

Heather Para is an adjunct professor of history for American Military University. Previously she has worked as curator at a variety of museums around the country, to include the Totem Heritage Center in Ketchikan, Alaska, the Soldiers and Sailors Museum in Pittsburgh, Pennsylvania, and the Museum of Mobile in Mobile, Alabama. Ms. Para holds two masters degrees and a bachelor of arts, and is currently pursuing her PhD. Ms. Para's travels have taken her to sixteen countries, three continents, and all but one of the American states thus far.



McAlester City Council

AGENDA REPORT

Meeting Date:	<u>May 24, 2016</u>	Item Number:	<u>1</u>
Department:	<u></u>	Account Code:	<u></u>
Prepared By:	<u>Kevin Hardwick, Eng. Tech.</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>May 9, 2016</u>	Exhibits:	<u>1</u>

Subject

Consider and act upon, accepting Change Order #1 in the amount of \$578.00 from Sunrise Contracting, LLC to repair an extra One (1'-0") foot of the Sandy Creek canal wall, and authorizing the Mayor to sign the Change Order to Sunrise Contracting, LLC for the full amount.

Recommendation

The recommendation is to accept the Change Order equal to less than 2% of the total cost of the project in the amount of \$578.00, to repair an extra One (1'-0") foot of the Sandy Creek canal wall.

Discussion

Original measurement of 50 feet was taken by City Engineering staff. The canal wall had fallen and debris in the canal made an exact measurement not possible. The wall was replaced from joint to joint of good wall on each side of failed section. After construction, a final measurement was taken and it has been determined that there was one extra foot (1'-0") that was between the two (2) joints that had been originally estimated for the contract. A total of 51'-0" of canal wall was replaced. The bid was unit price bid and the change order reflects the three unit items increased by 1 foot.

Approved By

	<i>Initial</i>	<i>Date</i>
Department Head		05/09/16
City Manager	P. Stasiak <u>PJS</u>	<u>5-19-16</u>

CITY OF McALESTER, OKLAHOMA

CHANGE ORDER NO. 1

OWNER: CITY OF McALESTER

DATE OF AGREEMENT: 4/3/14

DATE OF CHANGE ORDER: 5/9/16

PROJECT: Sandy Creek Canal Wall Repair Project #3

CONTRACTOR: Sunrise Construction, LLC

The following changes are made to the CONTRACT Documents:

change lineal footage from 50 to 51

JUSTIFICATION:

Original CONTRACT Price:

\$ 37,500.00

Present CONTRACT Price:

\$ 37,500.00

The CONTRACT price due to this

Change Order No. 1 will be (Increased) (Decreased) by \$ 578.00

The new CONTRACT price including

This Change Order will be:

\$ 38,078.00

THE DATE FOR COMPLETION OF ALL WORK WILL BE:

Work is already completed.

ATTEST:

CITY OF McALESTER, OWNER

By: _____

Cora Middleton

City Clerk

By: _____

John Browne

City Mayor

(SEAL)

CONTRACTOR:

Sunrise Construction, LLC

By: 77L

ATTEST



McAlester City Council

AGENDA REPORT

Meeting Date:	<u>May 24, 2016</u>	Item Number:	<u>2</u>
Department:	<u></u>	Account Code:	<u></u>
Prepared By:	<u>Kevin Hardwick, Eng. Tech.</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>May 9, 2016</u>	Exhibits:	<u>3</u>

Subject

Consider and act upon, authorizing the Mayor to sign the Contractor's Final Pay Estimate No. 2 for the contract with Sunrise Construction, LLC for construction of Fifty One (51'-0") feet of Sandy Creek Canal Wall and accept the project as completed.

Recommendation

Motion to authorize the Mayor to sign the final payment of \$23,160.50 for the 2016 Sandy Creek Canal Wall Project #3 to Sunrise Construction, LLC and accept the project as completed.

Discussion

This project consisted of removing and replacing Fifty One (51'-0") feet of Sandy Creek Canal Wall.

Approved By

	<i>Initial</i>	<i>Date</i>
Department Head		05/09/16
City Manager	P. Stasiak <u><i>PJS</i></u>	<u>5-19-16</u>

Contractor's Application For Payment No. 2

Application Period: <u>April 13 - May 2</u>		Application Date: <u>5/9/16</u>
To (Owner): <u>City of McAlester</u>	From (Contractor): <u>Sunrise Construction LLC</u>	Via (Engineer): <u>Kevin Hardwick</u>
Project: <u>Sandy Creek Canal Wall #3</u>	Contract: <u>Sandy Creek Canal Wall Repair Project #3</u>	
Owner's Contract No.: <u>Sandy Creek Canal Wall 2016 Repair Project #3</u>	Contractor's Project No.:	Engineer's Project No.:

Application for Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
<u>1</u>	<u>578.00</u>	
TOTALS		
NET CHANGE BY CHANGE ORDERS		<u>\$ 578.00</u>

1. ORIGINAL CONTRACT PRICE	\$ <u>37,500.00</u>
2. Net change by Change Orders	\$ <u>578.00</u>
3. Current Contract Price (Line 1 ± 2)	\$ <u>38,078.00</u>
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)	\$ <u>38,078.00</u>
5. RETAINAGE:	
a. ____ % x \$ _____ Work Completed	\$ _____
b. ____ % x \$ _____ Stored Material	\$ _____
c. Total Retainage (Line 5a + Line 5b)	\$ <u>0</u>
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	\$ <u>38,078.00</u>
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$ <u>14,917.50</u>
8. AMOUNT DUE THIS APPLICATION	\$ <u>23,160.50</u>
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)	\$ <u>0</u>

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: [Signature] Date: 5/9/16

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is recommended by: _____ (Engineer) _____ (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by: _____ (Funding Agency (if applicable)) _____ (Date)

Progress Estimate (Unit Item Bids)

Contractor's Application

For (contract): <u>Sandy Creek Canal Wall 2016 Repair Project #3</u>				Application Number: <u>2</u>				
Application Period: <u>April 13 - May 2</u>				Application Date: <u>5/9/16</u>				
A		B	Work Completed		E	F		G
Item		Scheduled Value	C	D	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (E) B	Balance to Finish (B - F)
Specification Section No.	Description		From Previous Application (C + D)	This Period				
1	Site clearing	6500.00	6500.00			6500.00		
2	Cut & remove Canal floor & wall	4175.00	4175.00			4175.00		
3	formed vertical wall & footing	23,600.00	5900.00	17,700.00		23,600.00		
4	Chain link fence	1125.00		1125.00		1125.00		
5	Sod placement	2100.00		2100.00		2100.00		
6	Change order 1	578.00		578.00		578.00		
Totals		38,078.00	16,575.00	21,503.00		38,078.00		

RELEASE OF CLAIMANTS

Date 5/9/16
Project Sandy Creek Canal Wall 2016 Repair Project #3
Owner City of McAlester

Dear Sir:

I hereby acknowledge receipt of Thirty eight thousand seventy eight
Dollars (\$ 38,078.00) in full payment of my contract dated 3/9/16,
for improvement work which I did for you and which is described in my contract.

I certify that I have paid in full for all materials purchased and all labor employed
in the performance of this contract and that there are no claims against me as an
employer under this contract on account of injuries sustained by workmen
employed by me thereunder. I hereby release you from any claims arising by
virtue of this contract.

WARNING

The making of any false statement or representation herein may be a crime
punishable under Title 18 U.S.C. §1001 which provides in part: "Whoever, in any
matter within the jurisdiction of any department or agency of the United States
knowingly and willfully makes false representation, or makes or uses any false
writing or document knowing the same to contain any false, fictitious, or
fraudulent statement or entry, shall be fined not more than \$10,000.00 or
imprisoned not more than five years, or both."

Sincerely Sunrise Construction, LLC

Contractor

By 

(Signature)

Name _____

(Print or Type)

Title _____

(Print or Type)



McAlester City Council

AGENDA REPORT

Meeting Date: May 24, 2016 Item Number: 3
Department: _____
Prepared By: Kevin Hardwick, Eng. Tech. Account Code: _____
Date Prepared: May 9, 2016 Budgeted Amount: _____
Exhibits: 2

Subject

Consider and act upon, authorizing the Mayor to sign the Contractor's Final Pay Estimate No. 2 for the contract with Rocking "O" Construction, LLC for construction of One Hundred Fifty Seven (157'-0") feet of Sandy Creek Canal Wall and accept the project as completed.

Recommendation

Motion to authorize the Mayor to sign the final payment of \$8,635.00 for the 2015 Sandy Creek Canal Wall Project #1 to Rocking "O" Construction, LLC and accept the project as completed.

Discussion

This project consisted of removing and replacing One Hundred Fifty Seven (157'-0") feet of Sandy Creek Canal Wall.

Approved By

	Initial	Date
Department Head		05/09/16
City Manager	P. Stasiak <u>PJS</u>	<u>5-19-16</u>

Contractor's Application For Payment No. 2

To (Owner): <u>City of McAlester</u>	Application Period: <u>Final</u>	Application Date: <u>5/9/16</u>
Project: <u>Sandy Creek Wall</u>	From (Contractor): <u>Reeking Construction, LLC</u>	Via (Engineer): <u>Mehlburger Brawley, Inc.</u>
Owner's Contract No.: <u>Project 1</u>	Contract:	Original (Days): <u>60</u> Revised (Days): <u>-</u> Remaining (Days):
	Contractor's Project No.:	Engineer's Project No.:

APPLICATION FOR PAYMENT

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
TOTALS		
NET CHANGE BY CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE	\$	<u>86,350</u>
2. Net change by Change Orders	\$	<u>-</u>
3. CURRENT CONTRACT PRICE (Line 1 ± 2)	\$	<u>86,350</u>
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)	\$	<u>86,350</u>
5. RETAINAGE:		
a. ____ % x \$ _____ Work Completed	\$	<u>- 0</u>
b. ____ % x \$ _____ Stored Material	\$	<u>- 0</u>
c. Total Retainage (Line 5a + Line 5b)	\$	<u>- 0</u>
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	\$	<u>86,350</u>
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$	<u>77,715</u>
8. AMOUNT DUE THIS APPLICATION	\$	<u>8,635</u>
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)	\$	<u>- 0</u>

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of:	\$ <u>8,635.00</u>	(Line 8 or other - attach explanation of other amount)
is recommended by:	<u>[Signature]</u>	(Date) <u>5/9/2016</u>
	(Engineer)	
Payment of:	\$ _____	(Line 8 or other - attach explanation of other amount)
is approved by:	_____	(Date) _____
	(Owner)	
Approved by:	_____	(Date) _____
	Funding Agency (if applicable)	

By: [Signature] Date: 5/9/16

RELEASE OF CLAIMANTS

Date 5/9/16

Project Sandy Creek Canal

Owner City of Mc Alester

Dear Sir:

I hereby acknowledge receipt of Eighty six thousand three hundred fifty & 00/100
Dollars (\$ 86,350.00) in full payment of my contract dated 9/10/15
for improvement work which I did for you and which is described in my contract.

I certify that I have paid in full for all materials purchased and all labor employed in the performance of this contract and that there are no claims against me as an employer under this contract on account of injuries sustained by workmen employed by me thereunder. I hereby release you from any claims arising by virtue of this contract.

WARNING

The making of any false statement or representation herein may be a crime punishable under Title 18 U.S.C. §1001 which provides in part: "Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly and willfully makes false representation, or makes or uses any false writing or document knowing the same to contain any false, fictitious, or fraudulent statement or entry, shall be fined not more than \$10,000.00 or imprisoned not more than five years, or both."

Sincerely Rocking O Construction, LLC

Contractor

By Pat Ortega

(Signature)

Name Pat Ortega

(Print or Type)

Title Managing Member

(Print or Type)



McAlester City Council

AGENDA REPORT

Meeting Date: May 24, 2016 **Item Number:** 4
Department: Community & Economic Development **Account Code:**
Millie Vance- Municipal Grant Consultant- State Certified CDBG Administrator
Prepared By: Leroy Alsup, Community & Economic Development Director
Date Prepared: May 18, 2016 **Budgeted Amount:**
Exhibits: Ten

Subject

Consider and act upon a series of agenda items as outlined below for the FY-16 Community Development Block Grant - Economic Development Infrastructure Financing Program (CDBG-EDIF) regarding the proposed CDBG-EDIF-Krebs Brewing Co., Inc. Industrial Building/Property Project.

Recommendation

Motion to act upon and approve the series of agenda items as outlined below for the FY-16 Community Development Block Grant - Economic Development Infrastructure Financing Program (CDBG-EDIF) regarding the proposed CDBG-EDIF-Krebs Brewing Co., Inc. Industrial Building/Property Project.

Discussion

● Krebs Brewing Company, Inc. Expansion Project

In 2004, Zach Prichard founded Krebs Brewing Company to expand production and distribution of Choc Beer. Since that time, the company has expanded the Choc Beer family to include an ever-growing selection of craft beers and has produced beer for multiple other labels.

Most notably, Prairie Artisan Ales, founded in 2012, has collaborated with Krebs Brewing Company to produce many award-winning brews. Prairie Artisan Ales was named a top 100 brewer out of 22,000 breweries in the world for the third year in a row and the best brewery in Oklahoma at the 2016 RateBeer Best Awards. Krebs Brewing Company produces approximately 95 percent of Prairie Artisan Ales' beer.

The beers produced by Krebs Brewing are an internationally-recognized product. Since 2008, the brewery has received more than 40 awards at beer competitions and won a dedicated following of craft beer enthusiasts. Currently, Krebs Brewing Company distributes beer in 22 states, in 15 countries, and on every continent except Africa and Antarctica.

Krebs Brewing Company has experienced rapid growth in recent years, with annual sales increasing from approximately a half million to more than six million in the last five years. Since 2013, the company has added 23 of its 27 employees. Last year, they experienced approximately a 70 percent increase in production and sales over the previous year.

The future for continued growth is bright. According to the Brewers Association, the U.S. craft beer industry generated \$22.3 million in sales in 2015, a 16 percent increase over 2014. While overall beer sales saw a slight decline, craft beers increased their market share by 12.8 percent.

Krebs Brewing currently brews all their beer on the same site as Pete's Place Restaurant. With the growth, they have

outgrown their space and need to expand.

In January, 2016 Krebs Brewery executed a short term five-year lease on a 52,000 square foot facility (former QFI facility) at the Steven Taylor Industrial Park in McAlester. Working with the City of McAlester to obtain a Community Development Block Grant- Economic Development Infrastructure Financing (CDBG-EDIF) grant, the brewery will be able to have a long term twenty-year lease with an option to eventually acquire the production facility at an attractive price.

While the existing facility (at Pete's Place) will still be used, the new production facility sits on 17 acres and will provide three times the amount of floor space they have now, with room to grow. This will instantly allow the brewery five to six times the current production capacity. According to Krebs brewing, this will allow them to have more and better beer. With the larger facilities and greater production capacity, Krebs Brewing projects that their employment should double in the next three years.

The building needs to be retrofitted to accommodate beer production. In addition to the CDBG-EDIF grant investment, Krebs Brewing Company, over the next three years, will be investing approximately \$4 million of equity into leasehold improvements to add drains to the floors, electrical modifications and acquisition and set-up of new brewing equipment.

- Community Development Block Grant- Economic Development Infrastructure Financing (CDBG-EDIF) Grant**

The CDBG Program is authorized under Title I of the Housing and Community Development Act of 1974, as amended. Oklahoma's CDBG-EDIF program is administered by the Oklahoma Department of Commerce (ODOC) and is designed to provide infrastructure financing to eligible units of local government for the benefit of new or expanding industries.

Eligible units of local government sponsor applications for public infrastructure financing on behalf of private businesses that will create jobs resulting from the improvements. A CDBG-EDIF award is in the form of a grant. The Maximum grant amount is \$1,000,000 based upon jobs and leverage. The unit of local government is responsible for ensuring that the proposed project meets the funding criteria, and all applicable state and federal rules and regulations.

CDBG funds can only be provided where the municipal government owns, maintains, and operates the improvements acquired.

Krebs Brewing Company, Inc.					
CDBG-EDIF Source and Use of Funds					
Use of Funds	Source of Funds				TOTAL
	CDBG-EDIF GRANT	City of McAlester Fund 30- Econ Devlp	Krebs Brewing	Krebs Brewing Holding Co. Inc.	
Infrastructure Improvements - Water					
Infrastructure Improvements - Wastewater					
Infrastructure Improvements - Grading, Site Prep, Pavement					
Infrastructure Improvements - Natural Gas & Electric					
Land and Building Acquisition	\$ 1,000,000.00	\$ 100,000.00			\$ 1,100,000.00
Construction or Renovation - (Office/Lab Bld.)					
Construction - (Process Plant Bld.)					
Furniture and Fixtures					
Machinery and Equipment			\$ 769,817.00 ¹	\$ 225,134.00	\$ 994,951.00
Engineering - Basic & Architect					
Engineering - Resident Inspection (Construction Management)					
Other Professional Fees - Surveying					
Materials Testing					
Project Administration		\$ 25,000.00			\$ 25,000.00
TOTAL	\$ 1,000,000.00	\$ 125,000.00	\$ 769,817.00	\$ 225,134.00	\$ 2,119,951.00

¹ Source- USDA Guaranteed Loan through the First National Bank & Trust Company

- **Acquisition of Property at 103 Steven Taylor Boulevard, McAlester, OK 74501 (17.30 acres more or less in total)**

Owner: First Realty Better Homes and Gardens, Inc.

The Owner has agreed in principal to sell the property and improvements to the City of McAlester

Since the acquisition of the real property is proposed as a part of the CDBG-EDIF project, federal acquisition and relocation requirements are applicable. The City of McAlester will not be able to enter into a formal "Option to Purchase Real Property" with the owner for 103 Steven Taylor Boulevard until after the CDBG-EDIF application is funded, the property is appraised and the final purchase price is negotiated.

103 Steven Taylor Industrial Park — McAlester, Oklahoma



- **Twenty-Year Triple Net Lease to Krebs Brewing Company, Inc. for the property at 103 Steven Taylor Boulevard. McAlester. OK 74501**

The City of McAlester will enter into a twenty-year Triple Net Lease with Krebs Brewing Company. Krebs Brewing will be responsible for paying the building's property taxes, building insurance and the cost of any maintenance or repairs the building may require during the term of the lease. Subject to the approval of the Oklahoma Department of Commerce, Krebs Brewing will be given an option to acquire the property at the end of the twenty-year lease.

Subject to City Council approval the rent charged in the lease will recapture 100% of the expenses of the City of McAlester and the amount of the CDBG-EDIF grant will be treated as an economic incentive to encourage the creation of new jobs and to allow Krebs Brewing Company additional cash flow to invest in the additional lease hold improvements to grow at a more rapid pace.

Since the Lease Agreement cannot be finalized prior to the finalization of the "Option to Purchase Real Property", the City will insert a draft Lease Agreement approved in form by the City Attorney in the CDBG-EDIF Grant Application. Once the property purchase price is finalized, a final Lease Agreement will be presented to the City Council for approval.

● **Agenda Items for the City Council Meeting on May 24, 2016**

- ▶ Consider/Take Action on Adopting Citizens Participation Plan for FY-2016 Community Development Projects. (*Leroy Alsup, Community & Economic Development Director*)

Recommendation- Motion to act upon and adopt the Citizens Participation Plan for FY-2016 Community Development Projects.

- ▶ Public Hearing on the FY-16 Community Development Block Grant - Economic Development Infrastructure Financing Program (CDBG-EDIF) regarding the proposed CDBG-EDIF-Krebs Brewing Co., Inc. Industrial Building/Property Project. (*Leroy Alsup, Community & Economic Development Director*)

- a. Consider/Take Action on approval of Proposed Budget for the CDBG-EDIF Krebs Brewing Industrial Building/Property Project. (*Leroy Alsup, Community & Economic Development Director*)

Recommendation- Motion to act upon and approve the Proposed Budget for the CDBG-EDIF Krebs Brewing Industrial Building/Property Project.

- b. Consider/Take Action on Resolution # _____, A Resolution on Leverage/Matching Funds for CDBG-EDIF Krebs Brewing Industrial Building/Property Project. (*Leroy Alsup, Community & Economic Development Director*)

Recommendation- Motion to act upon and approve the Resolution on Leverage/Matching Funds for CDBG-EDIF Krebs Brewing Industrial Building/Property Project

- c. Consider/Take Action on Resolution # _____, A Resolution to Apply for CDBG-EDIF Funds from the Oklahoma Department of Commerce for the CDBG-EDIF – Krebs Brewing Industrial Building/Property Project. (*Leroy Alsup, Community & Economic Development Director*)

Recommendation- Motion to act upon and approve the Resolution for CDBG-EDIF Funds from the Oklahoma Department of Commerce for the CDBG-EDIF – Krebs Brewing Industrial Building/Property Project and further authorizing the Mayor and City Staff to execute any CDBG-EDIF Application documents consistent with said Resolution to complete the CDBG-EDIF Application process.

- d. Consider/Take Action on Adopting Residential Anti-Displacement Plan for CDBG-EDIF – Krebs Brewing Industrial Building/Property Project. (*Leroy Alsup, Community & Economic Development Director*)

Recommendation- Motion to act upon and adopt the Residential Anti-Displacement Plan for CDBG-EDIF – Krebs Brewing Industrial Building/Property Project.

- ▶ Consider/Take Action on contract with Millie Vance Inc. to prepare CDBG-EDIF grant application and provide Administrative Services for the CDBG-EDIF – Krebs Brewing Industrial Building/Property Project.


Recommendation- Motion to act upon, approve and authorize the Mayor to execute the contract with Millie Vance Inc. to prepare CDBG-EDIF grant application and provide Administrative Services for the CDBG-EDIF – Krebs Brewing Industrial Building/Property Project.

Attachments/ Exhibits:

1. Citizens Participation Plan for FY-2016 Community Development Projects
2. CDBG/EDIF Public Hearing Notice posted on Tuesday, May 17, 2016
3. City of Krebs Letter of Support for the CDBG-EDIF Krebs Brewing Industrial Building/Property Project
4. Proposed Budget for the CDBG-EDIF Krebs Brewing Industrial Building/Property Project

5. Krebs Brewing Equipment Cost Estimate 5-9-16
6. Conditional Funding Letter on USDA Guaranteed Loan through the First National Bank & Trust Company (05-17-2016)
7. Resolution on Leverage/Matching Funds for CDBG-EDIF Krebs Brewing Industrial Building/Property Project
8. Resolution to Apply for CDBG-EDIF Funds from the Oklahoma Department of Commerce for the CDBG-EDIF – Krebs Brewing Industrial Building/Property Project
9. Residential Anti-Displacement Plan for CDBG-EDIF – Krebs Brewing Industrial Building/Property Project
10. Contract with Millie Vance Inc. to prepare CDBG-EDIF grant application and provide Administrative Services for the CDBG-EDIF – Krebs Brewing Industrial Building/Property Project.

Approved By

		<i>Initial</i>	<i>Date</i>
Department Head	L. Alsup	LA	05/18/2016
City Manager	P. Stasiak		5-19-16

CITY OF McALESTER CITIZEN PARTICIPATION PLAN

The **City of McAlester** intends to implement a citizen participation program for its 2016 application process to accomplish the following objectives:

Provide for and encourage citizen participation, particularly by low and moderate income persons who reside in areas where CDBG funds are proposed to be used.

This will be accomplished by:

1. Providing frequent and timely public notice of CDBG program activities in the local newspaper or by posting at the City Hall.
2. Adopting a comprehensive CDBG Statement of Needs.
3. Conducting a Public Hearing to inform citizens of the proposed 2016 CDBG project and authorizing the Mayor to sign a CDBG application in a formal Board meeting.

Ensure that citizens will be given reasonable and timely access to local meetings, information and records relating to proposed and actual use of funds, including, but not be limited to:

1. The amount of CDBG funds to be made available for the current fiscal year, if the proposed project is approved.
2. The range of activities that may be undertaken with those funds.
3. The estimated amount of those funds proposed to be used for activities that will benefit low and moderate income persons.
4. The proposed CDBG activities likely to result in displacement and any anti-displacement and relocation plans developed by the Community in accordance with Section 104(d)(1) and (2) of the Act.
5. The basis on which the **City of McAlester** may provide technical assistance to groups representative of persons of low and moderate income that may request assistance in developing proposals. The level and type of assistance to be provided is at the discretion of the **City of McAlester** and does not necessarily include providing funding to such groups.
6. This requirement will be accomplished by discussing the CDBG proposal during regular Board meetings and in one public hearing prior to the submittal of the **City of McAlester's** 2016 CDBG application. During the hearing the five (5) items listed above will be explained to the public. Records of the 2016 CDBG process will be maintained in the City Hall of the **City of McAlester** by the City Clerk and will be available upon

request for review by the public. A brief summary of the proposed 2016 CDBG project will be available for public review after the Council has made its final selection.

Provide for a minimum of two (2) public hearings; one (1) prior to submission of the application for funding of the project for the purpose of obtaining citizen views and formulating or responding to proposals and questions, and the other at the end of the grant period if the **City of McAlester** receives funding that discusses the **City of McAlester's** accomplishments in relation to initial plans. The application stage hearing will include discussion of CDBG needs and the development of activities being proposed for CDBG funding. There will be reasonable notice of all hearings, which will be scheduled for times and locations convenient to the potential and actual beneficiaries and which will accommodate the handicapped.

This requirement will be met through scheduling a Public Hearing to discuss the **City of McAlester** 2016 CDBG proposal. At this hearing the proposed project will be reviewed for the public and further citizen input will be solicited. Notice will be given seven (7) to ten (10) days in advance of this hearing in the local newspaper or by posting at the City Hall. The hearing will be held in the early evening so that citizens who work may attend. A second hearing will be held at the end of the grant period if the **City of McAlester** is funded in the 2016 CDBG process.

Meet the needs of non-English speaking residents in those instances where a significant number of non-English speaking residents can reasonably be expected to participate.

The **City of McAlester** does not currently have a significant population of non-English speaking citizens. However, every effort will be made to accommodate the needs of any non-English speaking citizens who wish to participate.

Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities not previously described in the **City of McAlester's** funding request and on activities which are proposed to be deleted or substantially changed in terms of purpose, scope, location or beneficiaries.

The proposed seven (7) to ten (10) day notice for all public meetings and hearings in connection with the **City of McAlester's** 2016 CDBG application process is believed by the Community to afford citizens with reasonable advance notice. In addition, if any change is proposed to the purpose, scope, location, or beneficiaries of the proposed project or if the CDBG project budget changes by more than 25%, the public will be notified and afforded an opportunity for additional input.

Provide the place, telephone number and times when citizens are able to submit written complaints or grievances and the process the Community will use to provide a timely, written response to such complaints or grievances.

Citizens with comments or grievances on the 2016 CDBG process may submit them in writing or in person at the City Hall during regular business hours or may call **(918) 423-9300**. The City will respond to such comments or grievances within fifteen (15) working days, where practicable.

By formally adopting this Citizen Participation Plan, the **City of McAlester** City Council accepts the responsibility for implementing its provisions. The City Council further charges all employees and contractors with the responsibility of implementing this plan and living up to the spirit of the citizen participation requirements of the 2016 CDBG program.

Adopted this **24th** day of **May, 2016**, by the **City Council of the City of McAlester**.

CITY OF MCALESTER, OKLAHOMA
A Municipal Corporation

(City Seal)

By: _____
John Browne, Mayor

ATTEST:

Cora Middleton, City Clerk

PUBLIC HEARING NOTICE

The local unit of government of the City of McAlester is considering applying to the Oklahoma Department of Commerce's Community Development Block Grant – Economic Development Infrastructure Financing Program (CDBG-EDIF) for funding assistance. The State of Oklahoma has funds available to units of local government to undertake viable economic development activities that primarily benefit persons defined as low and moderate income.

Economic development has been identified as a City priority need and a tentative decision has been made to seek funding from the Oklahoma Department of Commerce for \$1,000,000 to acquire an industrial building/property to serve Krebs Brewing Co., Inc. a producer of custom beers. The improvements will be located in the Steven Taylor Industrial Park in McAlester, OK. Thirty new full time jobs will be created.

According to the Oklahoma Department of Commerce's income guidelines, the project will benefit at least 51% low and moderate income residents.

The purpose of this public hearing is to enable comments on the specific project activities that are proposed and to provide a clear explanation of the probable impacts on the city and residents should the project be funded.

Many specific details regarding eligible activities and program requirements will be provided at a public hearing which will be held at 6:00 p.m. on May 24, 2016, at the McAlester City Hall located at First and Washington Streets.

Posted At: McAlester City Hall, J. I. Stripe Recreational Center, McAlester Public Library, and City of McAlester Website

Posted By: Cora Middleton, McAlester City Clerk

Date Posted: Tuesday, May 17, 2016



CITY OF KREBS

***5 NE WASHINGTON
P. O. BOX 156
KREBS, OKLAHOMA 74554***

(918) 423-6519

(918) 426-1269 FAX

May 17, 2016

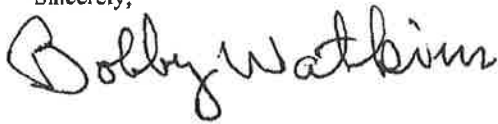
Gentlemen,

Krebs has been afforded a unique history produced through a foundational acceptance of ethnic groups. Indeed the diversity brought into the City has been critical to the heritage famously reflected in the delightful Italian cuisine available.

We have enjoyed working with Mr. Prichard, who has demonstrated an entrepreneurial spirit, and now is involved in the expansion of the brewery. However, is at this juncture that the City of Krebs has to succumb to the realities of this action. The City does not have the infrastructure, water or sewer, necessary to support the increased utility load that accompanies this effort.

The City of Krebs does recognize the important of this economic development venture and the significance it has on the overall area. We therefore without hesitation fully agree the project should proceed and stand proud it all started here.

Sincerely,

A handwritten signature in black ink that reads "Bobby Watkins". The signature is written in a cursive, flowing style.

Bobby Watkins
Mayor

The City of Krebs is an Equal Opportunity Provider and Employer. In accordance with Federal law and the U. S. Department of Agriculture policy, this Institution is prohibited from discriminating on the basis of race, color national origin, sex, age or disability. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W. Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD 711)

SOURCE AND USE FUNDS						
Use of Funds	OTHER SOURCES OF FUNDS					TOTAL
	CDBG-EDIF GRANT	City of McAlester	Krebs Brewing Co., Inc	Krebs Brewery Holding Co.		
Infrastructure Improvements – Water						
Infrastructure Improvements - Wastewater						
Infrastructure Improvements – Grading, Site Prep, Pavement						
Infrast. Imp. –GAS LINE City owned line \$10,000, Gas Co. owned line \$156,000						
Land and Building Acquisition	1,000,000.00	100,000				1,100,000
Construction or Renovation – (Office/Lab Bld.)						
Construction – (Process Plant Bld.)						
Furniture and Fixtures						
Machinery and Equipment			769,817	225,134		994,951
Engineering – Basic & Architect						
Engineering – Resident Inspection (Construction Management)						
Other Professional Fees – Surveying						
Materials Testing						
Project Administration		25,000				25,000
TOTAL	\$1,000,000	\$125,000	\$769,817	\$225,134		\$2,119,951

Kreb's
Brewing Company

Equipment Cost Estimates Rev 5-9-16

Item	Supplier	Billing Terms %	Lead Time	Signed Contract	Lifespan	Engineering	Material	Shipping	Installation	Start-up	Approved Budget \$	Actual Total \$	Cost Difference	Payments 2016	Open Balance \$	Cost Difference Notes
Process Equipment:																
- Air Compressor / Dryer / Filter	Compressor World	100	2 Wks	N	20 Yrs	\$0	\$14,820	\$600	\$0	\$0	\$15,420	\$15,420	\$0	\$0	\$15,420	
- Server Rack, 1 Server, UPS, Switch	Dell - Quickbooks / Orchestrated	100	2 Wks	N	10 Yrs	\$0	\$20,000	\$200	\$2,500	\$2,500	\$25,200	\$25,200	\$0	\$0	\$25,200	
- SKA Depal	SKA Fab	10 / 50 / 40	8 Wks	N	20 Yrs	\$0	\$27,600	\$1,500	\$0	\$2,000	\$31,100	\$31,100	\$0	\$0	\$31,100	
- Brewer's Hoses / Clamps	TBD - Grainger	100	6 Wks	N	10 Yrs	\$0	\$10,000	\$200	\$0	\$0	\$10,200	\$10,200	\$0	\$0	\$10,200	
- Rigging - All Equipment	TBD - Local	N/A	N/A	N	N/A	\$0	\$5,000	\$0	\$25,000	\$0	\$30,000	\$30,000	\$0	\$0	\$30,000	
- Process Equipment Wiring including Control Wiring	TBD - Local	N/A	2 Wks	N	N/A	\$0	\$50,000	\$0	\$50,000	\$0	\$100,000	\$100,000	\$0	\$0	\$100,000	
- Process Piping (Co2, Air, Glycol, Steam, Process, Water)	TBD - Local	N/A	6 Wks	N	N/A	\$0	\$120,000	\$0	\$120,000	\$0	\$240,000	\$240,000	\$0	\$0	\$240,000	
- Keg Line 1 (New)	KHS	30 / 60 / 10	16 Wks	N	20 Yrs	\$0	\$40,000	\$4,500	\$0	\$2,500	\$47,000	\$47,000	\$0	\$0	\$47,000	
- MRO Supplies (Buckets / Brushes, etc.)	TBD - Grainger	100	2 Wks	N	N/A	\$0	\$5,000	\$0	\$0	\$0	\$5,000	\$5,000	\$0	\$0	\$5,000	
- Lab Test Equipment / Cabinets / Desk	TBD - Grainger	100	4 Wks	N	N/A	\$0	\$25,000	\$500	\$0	\$0	\$25,500	\$25,500	\$0	\$0	\$25,500	
- Manual Feed Funnel Table	FormPak	50 / 50	8 Wks	N	30 Yrs	\$0	\$3,900	\$300	\$0	\$0	\$4,200	\$4,200	\$0	\$0	\$4,200	
- Glycol Cooling System (160 HP W/ 1K Tank)	ICS Chillers	50 / 40 / 10	12 Wks	N	20 Yrs	\$0	\$219,689	\$4,000	\$0	\$3,000	\$226,689	\$226,689	\$0	\$0	\$226,689	
- Glycol (1,600 Gallons)	Rhomar Water	100	2 Wks	N	10 Yrs	\$0	\$11,952	\$0	\$0	\$0	\$11,952	\$11,952	\$0	\$0	\$11,952	
- Centrifuge	GEA	35 / 40 / 25	26 Wks	N	30 Yrs	\$0	\$219,690	\$3,000	\$0	\$0	\$222,690	\$222,690	\$0	\$0	\$222,690	
Process Equipment Sub-Totals						\$0	\$772,651	\$14,800	\$197,500	\$10,000	\$994,951	\$994,951	\$0	\$0	\$994,951	

Zach Pritchard, President



May 17, 2016

Mr. Prichard – Based upon the proposed project, we are pleased to offer the following terms for consideration by Krebs Brewery Holding Company:

- Amount - \$769,817.00
- Rate – 5% fixed for five years, then adjusted every 5 years at WSJ + 1.5
- Amortization – 18 months SLOC with interest only payment, monthly, converting to a 7-year fully-amortizing loan with monthly payments.
- Payments – Approximately \$10,881.00 per month.
- Fees – Borrower is responsible for any fees related to USDA guarantee as well as customary closing fees.

Our loan commitment is contingent upon Krebs Brewery Holding Company receiving the CDBG grant from the Oklahoma Department of Commerce as well as obtaining a USDA guarantee on the loan.

If you have any questions about this loan commitment, please do not hesitate to call me at 918-426-2945.

Sincerely,

A handwritten signature in black ink, appearing to read "Victor P. Wheeler". The signature is fluid and cursive, with the first name "Victor" being the most prominent.

Victor P. Wheeler

Senior Vice President

Resolution No. _____

RESOLUTION ON LEVERAGED FUNDS

Whereas, the City of McAlester is making application for Community Development Block Grant-Economic Development Infrastructure Financing (CDBG-EDIF) funds from the Oklahoma Department of Commerce (ODOC) for the Krebs Brewing Co., Inc. Industrial Building/Property Acquisition Project; and

Whereas, the City of McAlester must commit leveraged funds in the CDBG-EDIF grant application to ODOC; and

Whereas, Krebs Brewery, Inc. has provided the **City of McAlester** with supporting documentation of their leverage contributions,

Now therefore, the City of McAlester City Council designates the following source of leveraged funds:

<u>SOURCE</u>	<u>AMOUNT</u>
City of McAlester	\$ 125,000.00
Krebs Brewing Co., Inc.	\$ 769,817.00
Krebs Brewery Holding Company	<u>\$ 225,134.00</u>
TOTAL	\$1,119,951.00

This resolution adopted on this 24th day of May 2016, by the City Council of the **City of McAlester**.

CITY OF MCALESTER, OKLAHOMA
A Municipal Corporation

(City Seal)

By: _____
John Browne, Mayor

ATTEST:

Cora Middleton, City Clerk

**FY 2015 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
ECONOMIC DEVELOPMENT INFRASTRUCTURE FINANCING (EDIF)**

RESOLUTION No. _____

WHEREAS, Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended, authorized the Secretary of Housing and Urban Development, as representative of the United States of America, to grant to the State of Oklahoma funds and administrative responsibility for the "Small Cities Community Development Block Grant" program; and

WHEREAS, the Oklahoma Department of Commerce, pursuant to designation by the Governor as the administering agency of the Community Development Block Grant Program for Small Cities in Oklahoma; is directed to further the purposes of community development in the State, and is authorized and empowered to accept funds from the Federal Government or its agencies and to enter into such contracts and agreements as are necessary to carry out the functions of the Department, and

WHEREAS, the City of McAlester City Council is a local unit of general purpose government and has provided opportunity for input by residents in determining and prioritizing community development needs, and

WHEREAS, the statement of community development needs is attached to this Resolution.

NOW THEREFORE, BE IT FURTHER RESOLVED by the City Council that the City of McAlester affirms its commitment to take all action within its power to facilitate the receipt of the assistance of community development funds if the City Council, City of McAlester affirms its commitment to take all action within its power to facilitate the receipt of the assistance of community development funds if the City of McAlester is awarded a Community Development Block Grant, and upon receipt to administer said grant by the rules and regulations established by the United States of America, the State of Oklahoma, and all empowered agencies thereof.

ADOPTED THIS 24 day of May, 2016, at a regularly scheduled meeting of the governing body, in compliance with the Open Meeting Act, 25 O.S. §§ 301-314 (2001).

John Browne, Chief Elected Official

Attest:

Cora Middleton, Clerk

{SEAL}

RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN

The **City of McAlester** will undertake community economic development activities (Industrial Building/Property Acquisition) funded through the Oklahoma Department of Commerce CDBG-EDIF Grant program. No demolition or conversion of low/moderate-income dwelling units is anticipated by the **City of McAlester** in conjunction with the activities assisted with these funds. Under Section 104 (d) of the housing and Community Development Act of 1974, as Amended, if such demolition or conversion unexpected occurs, before obligating or expending funds that will directly result in such demolition or conversion, the **City of McAlester** will make public and submit to the Oklahoma Department of Commerce the following information in writing:

A description of the proposed assisted activity;

1. The location on a map and number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low/moderate-income dwelling units as a direct result of the assisted activity;
2. A time schedule for commencement and completion of the demolition or conversion;
3. The location on a map and number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
4. The source of funding and a time schedule for the provision of replacement dwelling units; and
5. The basis for concluding that each replacement dwelling unit will remain a low/moderate-income dwelling unit for at least 10 years from the date of initial occupancy;
6. Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units in consistent with the housing needs of units is consistent with the housing needs of low/moderate-income household in the jurisdiction.

If displacement of low/moderate-income households occurs in conjunction with the activities funded with CDBG funds, the **City of McAlester** will provide relocation assistance, as described in 570.496(b)(2) to each low/moderate-income household displaced by the demolition of housing or by the conversion of a low/moderate-income dwelling to another use as direct result of assisted activities.

City of McAlester

By: _____
John Browne, Mayor

Date: _____

(City Seal)

ATTEST

Cora Middleton, City Clerk

CONTRACT FOR ADMINISTRATIVE SERVICES

The City of McAlester hereafter referred to as **City**, and Millie Vance Incorporated hereafter referred to as **Contractor**, for the consideration hereinafter set forth, agree as follows:

This contract shall become effective the ____ day of _____, 2016, and shall be in effect through the ____ day of _____, 2018. The contract period may be extended by mutual agreement of both parties. **This contract will be null and void if no grant funds are received.**

I. SCOPE OF SERVICES

The **Contractor** agrees to perform administrative consulting services as specified in **Administrative Responsibilities, Attachment 2 of CDBG Requirement 402 , (hereby attached to this contract)**, of the CDBG Implementation Manual for the purpose of carrying out the Community Development Block Grant (CDBG-EDIF) project:

Project: CDBG-EDIF 16 Project Name: CDBG-EDIF Krebs Brewing Industrial Building/Property Project

II. COMPENSATION AND METHOD OF PAYMENT

If the project is funded, the **City** agrees to pay the **Contractor**, as compensation for administrative consulting services, a total sum not to exceed **\$25,000.**

III. GENERAL TERMS AND CONDITIONS

- A. **Subcontract Notification Provision:** None of the work and services covered by this contract may be subcontracted without the written consent of the **City**. In no event will any subcontract incur any obligation on the part of the **City**.
- B. **Modification:** This contract is subject to such modification as may be required by Federal or State law or regulations. The work and services to be performed and the total contract amount may be modified only upon written agreement of both parties and approval by the Oklahoma Department of Commerce.
- C. **Interpretation, Remedies:**
1. In the event the parties fail to agree on charges or interpretations of this contract, both parties may jointly agree, in writing, to utilize an outside mediator to assist the parties to come to an agreement.
 2. Neither forbearance nor payment by the **City** shall be construed to constitute waiver of any remedies for any default or breach by the **Contractor** that exists then or occurs later.

D. SEVERABILITY CLAUSE

If any provision under this contract or its application to any person or circumstance is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of this contract or its application that can be given effect without the invalid provision or application.

E. HOLD HARMLESS CLAUSE

Contractor shall, within limitations placed on such entities by State law, save harmless the State of Oklahoma, its agents, officers and employees and the **City**, its agents, officers and employees from all claims and actions and all expenses defending same that are brought as a result of any injury or damage sustained by any person or property in consequence of any act or omission by **Contractor**. **Contractor** shall, within limitations placed on such entities by State law, save harmless the State of Oklahoma, its agents, officers and employees and the **City**, its agents, officers and employees from any claim or amount recovered as a result of infringement of patent, trademark or copyright or from any claims or amounts arising or recovered under Workers' Compensation law or any other law. In any agreement with any subcontractor or any agent for **Contractor**, **Contractor** will specify that such subcontractors or agents shall hold harmless the State of Oklahoma, its agents, officers and employees and the **City**, its agents, officers and employees for all the hereinbefore described expenses, claims, actions or amounts recovered.

F. PERSONNEL

1. The **Contractor** represents that she has or will secure, at her own expense, all personnel required to perform the services under this contract. Such personnel shall not be employees of nor have any contractual relationship with the **City**.
2. The **Contractor** has full responsibility for payment of Workers' Compensation insurance, unemployment insurance, social security, State and federal income tax and any other deductions required by law for its employees.
3. All of the services required hereunder will be performed by the **Contractor** or under her supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and local law to perform such services.

G. TERMINATION OF CONTRACT FOR CAUSE

1. If, for any cause, the **Contractor** shall fail to fulfill in a timely and proper manner her obligations under this contract or if the **Contractor** shall violate any of the covenants, agreements or stipulations of this contract, the **City** shall thereupon have the right to terminate this contract by giving written notice to the Contractor of such termination and specifying the effective date thereof, at least 30 days before the effective date of such termination. In such event, the **Contractor** shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder.
2. Notwithstanding the above, the **Contractor** shall not be relieved of liability to the **City** for damages sustained by the **City** by virtue of any breach of the contract by the **Contractor** and the **City** may withhold any payments to the **Contractor** until such time as the exact amount of damages due the **City** from the **Contractor** is determined.

H. TERMINATION FOR CONVENIENCE OF THE CITY

The **City** may terminate this contract at any time by giving at least 30 days notice in writing to the **Contractor**. If the contract is terminated by the **City** as provided herein, the **Contractor** will be paid for the time provided and all allowable expenses incurred up to the termination date.

I. CONFLICT OF INTEREST

No member of the governing body of the **City** or any other officer, employee or agent of the **City** who exercises any functions or responsibilities in connection with the planning and carrying out of the program shall have any personal financial interest, direct or indirect, in this agreement and the **Contractor** shall take appropriate steps to assure compliance.

J. INTEREST OF CONTRACTOR AND EMPLOYEES

The **Contractor** covenants that she presently has no interest and shall not acquire any interest, direct or indirect, in the project area or any parcels therein or any other interest which would conflict in any manner or degree with the performance of her services hereunder. The **Contractor** further covenants that in the performance of this agreement, no person having any such interest shall be employed.

K. REPORTS AND INFORMATION

1. The **Contractor**, at such times and in such forms as the **City** may require, shall furnish the **City** with such periodic reports as it may request pertaining to the work or services undertaken pursuant to the contract, costs and obligations incurred or to be incurred in connection therewith and any other matters covered by this contract.
2. The **Contractor** shall furnish the **City** with narrative reports and financial reports related to the elements of this contract in the forms and at such times as may be required by the **City** or Federal and State grantor agencies.

L. COMPLIANCE WITH LOCAL LAWS

The **Contractor** shall comply with all applicable laws, ordinances and codes of the State and local governments and the **Contractor** shall save the **City** harmless with respect to any damages arising from any tort done in performing any of the work under this contract.

M. COPYRIGHT

No reports, maps or other documents produced in whole or in part under this contract shall be the subject of an application for copyright by or on behalf of the **Contractor**.

N. RECORDS AND AUDITS

The **Contractor** shall assist the **City** in obtaining and organizing all books, documents, papers, records and other materials involving all activities and transactions related to this contract. The **Contractor** shall also retain **Contractor's** own records relating to this contract for at least three (3) years from the date of submission of the final expenditure report by the **City** or until all audit findings have been resolved, whichever is later. **Contractor** shall permit authorized representatives of the Oklahoma Dept. of Commerce, the U.S. Department of Housing and Urban Development, the Federal or State department of Labor and the U.S. Comptroller General to have full access to and the right to fully examine all such materials.

0. ANTI-KICKBACK REGULATIONS

The **Contractor** shall comply with all applicable anti-kickback regulations covered under Department of Labor Regulation 29 CFR, Part III.

P. EQUAL EMPLOYMENT OPPORTUNITY

The **Contractor** shall comply with the following equal opportunity requirements as part of CDBG assurances:

- 1 . Civil Rights Act of 1964, Title VI:** **Contractor** shall comply with Title VI of the Civil Rights Act of 1964, which provides that no person in the United States shall on the grounds of race, religion, color or national origin be excluded from participation in, be denied the benefits of or be otherwise subjected to discrimination under any program or activity for which the applicant received Federal financial assistance.
- 2 . Housing and Community Development Act of 1974, Section 109:** **Contractor** shall comply with Section 109 of the Housing and Community Development Act of 1974, which provides that no person in the United States shall on the grounds of race, color, religion, national origin or sex be excluded from participation in, be denied the benefits of or be subjected to discrimination under any program or activity funded under the Act.
- 3. Housing and Urban Development Act of 1968, Section 3:** **Contractor** shall comply with Section 3, which provides that, to the greatest extent feasible, training and employment opportunities shall be made available to lower-income residents of the unit of local government or metropolitan area (or non-metropolitan county) in which the project is located and that contracts be awarded to small businesses located within or owned in substantial part by residents of the same metropolitan area (or non-metropolitan county) as the project.
- 4. Affirmative Action:** **Contractor** shall take affirmative action steps to contract with small and minority-owned firms and women's business enterprises as a part of the requirements of 24 CFR, Part 85.36 or 24 CFR, Part 570, Sub-part J. Affirmative action steps include but are not limited to the following:
 - a . Including qualified small, minority and women's business enterprises on solicitation lists;
 - b. Assuring that small, minority and women's business enterprises are solicited whenever they are potential sources;
 - c. When economically feasible, dividing total requirements into smaller tasks or quantities to permit maximum small, minority and women's business enterprises participation;
 - d. Where the requirement permits, establishing delivery schedules which will encourage participation by small, minority and women's business enterprises;
 - e. Using the services and assistance of the Small Business Administration, the Office of Minority Business Enterprise of the U.S. Department of Commerce and the local minority business development center that assists with management and technical aspects and maintains a directory of minority contractors, suppliers and vendors;
 - f . If any subcontracts are to be let, requiring the prime contractor to take the affirmative action steps in a. through e. above.

Q. AGE DISCRIMINATION ACT OF 1975

Contractor shall comply with the provisions of the Age Discrimination Act of 1975, which prohibits discrimination on the basis of age in the delivery of services and benefits supported by Federal funds.

R. REHABILITATION ACT OF 1973, SECTION 504

Contractor shall comply with the provisions of Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of disability in any programs or activities receiving Federal financial assistance.

Executed by:

City of McAlester
Name of City

Signature

John Browne, Mayor
Typed Name & Title

Date

ATTEST:

Signature

Cora Middleton, City Clerk
Typed Name & Title

(CITY SEAL)

Executed by:

Millie Vance Incorporated
Contractor

Signature

Millie Vance, President
Typed Name & Title

Date

(CORPORATE SEAL)

ADMINISTRATIVE RESPONSIBILITIES

I. ADMINISTRATIVE TASKS

When a **Contractor (administrator)** enters into a contract for administrative services, the administrator shall comply with all Federal and State laws and all ODOC requirements. However, the **City** is not relieved of its contractual obligation to ensure compliance. The following list identifies who shall be responsible to ensure the following tasks are completed in a timely manner:

	<u>City</u>	<u>Certified CDBG Administrator</u>
A. Public Hearings	<input type="checkbox"/>	<input checked="" type="checkbox"/>
B. Environmental Review	<input type="checkbox"/>	<input checked="" type="checkbox"/>
C. Release of Funds	<input type="checkbox"/>	<input checked="" type="checkbox"/>
D. Requests for Payment	<input type="checkbox"/>	<input checked="" type="checkbox"/>
E. Monthly Expenditure Reports	<input type="checkbox"/>	<input checked="" type="checkbox"/>
F. Project Files	<input type="checkbox"/>	<input checked="" type="checkbox"/>
G. Quarterly Progress Reports	<input type="checkbox"/>	<input checked="" type="checkbox"/>
H. Bid Documents, Notice of Award, Pre-Construction Conference, Notice to Proceed	<input type="checkbox"/>	<input checked="" type="checkbox"/>
I. Weekly Payrolls	<input type="checkbox"/>	<input checked="" type="checkbox"/>
J. On-site Interviews	<input type="checkbox"/>	<input checked="" type="checkbox"/>
K. Coordinate On-site Visits (Construction)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
L. Closeout Documents	<input type="checkbox"/>	<input checked="" type="checkbox"/>
M. Job Tracking	<input type="checkbox"/>	<input checked="" type="checkbox"/>

II. DEFINITIONS: The following are definitions of the above assigned tasks:

- A. Public Hearing: All public hearings must be held in accordance with the **City's** Citizen Participation Plan in order to comply with 24 CFR 570.486.
- B. Environmental Review: Prepare environmental review record for all activities. Responsibilities include making a recommendation to the local governing body as to a finding of the level of impact, preparation of all required public notices, preparation for Request for Release of Funds and acquiring adequate documentation. For activities not exempt from environmental assessments, an environmental assessment will be prepared. For activities exempt and/or categorically excluded from environmental assessments, prepare a written Finding of Exemption, which should identify the project or activity and under which of the categories of exemption it falls. Also include documentation of compliance with requirements of historic preservation, floodplains and wetlands and other applicable authorities.
- C. Release of Funds: Preparation of Environmental Review, leverage/commitment (if applicable), insurance and bonding, Residential Anti-Displacement Plan, Placement Plan (ED projects only), and Special Conditions (as required). These documents will be presented to the local governing board for approval and signature and submitted to ODOC for processing.

- D. Requests for Payment: Requests for funds must be submitted to ODOC on the approved form and prepared in conformance with the instructions provided. **Only** request funds that can be expended within the allotted time (15 days from date funds received). The following information is needed to complete this form: Engineer pay estimates, approved invoices, Non-collusion affidavits and other documents as required by the governing board. Although the administrator can complete this form, the **City** must sign it.
- E. Monthly Expenditure Reports: The **City** must report all funds received in a timely manner. A Monthly Expenditure Report must be completed and sent to ODOC by the 10th of the following month in which CDBG funds have been received. The administrator can complete this report, however, it must be signed by an authorized representative of the **City**. Failure to submit this report will result in Requests for Payment being held until all funds received have been reported.
- F. Project Files: All originals are to be maintained with the **City** to demonstrate compliance with all applicable State, local, and Federal regulations. Monitor project files throughout the program to ensure they are complete and that all necessary documentation is being retained.
- G. Quarterly Program Reports: This report must be prepared and submitted to ODOC by the 10th day of July, October, January, and April.
- H. Bid Documents, Notice of Award, Pre-construction Conference, and Notice to Proceed: Preparation of the Notice of Award with certification from the construction contractor that he is not listed on the “Debarred List”. Ensure a copy is submitted to ODOC. Conduct the Pre-Construction Conference, prepare a report in conjunction with contractor, engineer, architect, and subcontractor to explain contract requirements.
- I. Weekly Payrolls: Ensure weekly payrolls and statements of compliance are submitted and compared with Davis-Bacon Wage Rates.
- J. On-site Interviews: Conduct on-site interviews of at least 10% of the subcontractor’s employees for each job classification. Interview must be conducted at least once during the course of construction.
- K. On-Site Visits: Coordinate On-Site visits.
- L. Closeout Documents: Transmittal of CDBG Closeout documents, Final Expenditure Reports, Contract Closeout Certifications and Beneficiary Report.
- M. Job Tracking: If applicable to project, track jobs and prepare quarterly reports to submit to ODOC.



McAlester City Council

AGENDA REPORT

Meeting Date:	<u>May 24, 2016</u>	Item Number:	<u>5</u>
Department:	<u>Mayor/Council</u>		
Prepared By:	<u>Cora Middleton, City Clerk</u>	Account Code:	<u>01-5101350</u>
Date Prepared:	<u>May 17, 2016</u>	Budgeted Amount:	<u></u>
		Exhibits:	<u>2</u>

Subject

Consider and act upon, Approval of a Resolution setting a Special Election date for vacancy in Ward Two Council seat and authorize the Mayor to issue a Proclamation for Special Election.

Recommendation

Motion to approve a Resolution to set a Special Election date for vacancy in Ward Two Council seat and authorize the Mayor to issue a Proclamation for Special Election.

Discussion

By law a Resolution must be presented to the County Election Board prior to filing of candidates and at least 75 days before the election. The Resolution must be published no less than ten (10) days prior to the first date of filing. Attached is the Resolution and Proclamation regarding a Special Election date for vacancy in Ward Two Council seat. This date was verified with the City Attorney and the Pittsburg County Election Board.

Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	CM	05.17.16
City Manager	P. Stasiak <u>PJS</u>	<u>5-19-16</u>

PROCLAMATION

WHEREAS, the City of McAlester, Oklahoma, on May 24, 2016, passed a Resolution authorizing the calling and holding of a Special Election in the City of McAlester, Oklahoma, on Tuesday, the 23rd day of August, 2016 for the purpose of filling vacancy in the Office of Ward Two Councilman; providing for said election to be conducted by the Pittsburg County Election Board; providing that polls shall be open continuously from 7:00 A.M. to 7:00 P.M.

NOW, THEREFORE, I, John Browne, Mayor of the City of McAlester, Oklahoma, hereby submit to the qualified electors of said City at a Special Election to be held on August 23, 2016.

WHEREAS, one (1) vacancy exists on the McAlester City Council by reason of the resignation of the Second Ward Councilman; and

WHEREAS, the vacancy is for more than one (1) year; and

WHEREAS, under the provisions of the Charter of the City of McAlester, a Municipal Corporation, a Special Election shall be held for the purpose of electing a suitable person to fill the vacancy of the unexpired term of Ward Two Councilman; and

WHEREAS, the filing period for said Special Election shall be for three (3) days, on a Monday, Tuesday, and Wednesday, as set forth below.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of McAlester, that:

1. There is hereby called a Special Election which shall be held on the 23rd day of August, 2016, between the hours of 7:00 A.M. and 7:00 P.M.
2. The office to be voted upon in said election shall be the Office of Councilman for Ward 2 of the City of McAlester; and every qualified elector of said ward shall be entitled to vote for one candidate for Councilman from said ward.
3. The filing period for said election shall begin at 8:00 A.M., June 13, 2016, and expire at 5:00 P.M., June 15, 2016.
4. The Special Election shall be non-partisan and no party designation or emblem shall be placed on the ballots.
5. The office shall be awarded to the person receiving the greatest number of votes.

6. Persons qualified for the Office of Second Ward Councilman are qualified electors of the City of McAlester, who are at least 25 years of age, who have resided in the City of McAlester at least two (2) years, and who have resided for a period of one (1) year in Second Ward.
7. There shall be no required filing fee for the Office of Councilman.

This Proclamation shall be published in a newspaper of general circulation within the City of McAlester once a week for three weeks – election shall be not less than twenty (20) days, nor more than thirty (30) days after last publication.

I do further direct that said Special Election shall be held by the Election Board of Pittsburg County, in the City of McAlester, in the manner and form provided by law in each precinct in said City and that the polls shall be opened at 7:00 o'clock A.M. and remain open continuously until and be closed at 7:00 o'clock P.M. on the date of the election.

The numbers and location of the polling places shall be as follows:

<u>PRECINCT NUMBER</u>	<u>LOCATION</u>
4	Main & Oklahoma Church of Christ, 1700 S. Main
6	Central Christian Church, 920 Central Ave.
7	Assembly of God Church, 1800 Hardy Springs Rd. East
32	Frink Community Center, 486 Frink Road

IN WITNESS WHEREOF, I hereunto set my hand this _____ day of _____, 2016.

John Browne, Mayor

ATTEST:

Cora Middleton, City Clerk

RESOLUTION NO. _____

A RESOLUTION DECLARING A VACANCY ON THE CITY COUNCIL, SETTING SPECIAL ELECTION AND FILING PERIOD FOR REGISTERED QUALIFIED VOTERS OF THE CITY OF MCALESTER; PROVIDING FOR SAID ELECTION TO BE CONDUCTED BY THE PITTSBURG COUNTY ELECTION BOARD; PROVIDING THAT POLLS SHALL BE OPEN CONTINUOUSLY FROM 7:00 A.M. TO 7:00 P.M.; PROVIDING FOR SEPARABILITY.

* * * * *

WHEREAS, one (1) vacancy exists on the McAlester City Council by reason of resignation of Second (2nd) Ward Councilman; and

WHEREAS, the vacancy is for more than one (1) year; and

WHEREAS, under the provisions of the Charter of the City of McAlester, a Municipal Corporation, a Special Election shall be held for the purpose of electing a suitable person to fill the vacancy of the unexpired term of Ward Two Councilman; and

WHEREAS, the filing period, 26 O.S. § 13-102, commences at 8:00 A.M., June 6, 2016, and expires at 5:00 P.M., June 8, 2016.

WHEREAS, under the provisions of 26 O.S. § 3-101, the Special Election shall be held on the 23rd day of August 2016, between the hours of 7:00 A.M. and 7:00 P.M.

NOW, THEREFORE, BE IT HEREBY RESOLVED:

1. There is hereby called a Special Election which shall be held on the 23rd day of August 2016, between the hours of 7:00 A.M. and 7:00 P.M.
2. The offices to be voted upon in said election shall be the Office of Councilman for Ward 2 of the City of McAlester, and every qualified elector of the City of McAlester shall be entitled to vote for one candidate for Councilman from said ward.
3. The filing period for said election shall begin at 8:00 A.M., June 13, 2016, and expire at 5:00 P.M., June 15, 2016.
4. Persons qualified for the Office of Councilman are qualified electors of the City of McAlester, who are at least 25 years of age, who have resided in the City of McAlester at least two (2) years, and who have resided for a period of one (1) year in Second Ward.
5. There shall be no required filing fee for the Office of Councilman or Mayor.

6. Pursuant to O.S. 2012 Supp. § 13-103, the following precincts are located entirely or partially within the McAlester city limits and will be opened for the above referenced election.

Ward 2-Precincts

4	Main & Oklahoma Church of Christ, 1700 S. Main
6	Central Christian Church, 920 Central Ave.
7	Assembly of God Church, 1800 Hardy Springs Rd. East
32	Frink Community Center, 486 Frink Road

PASSED and **APPROVED** the _____ day of _____, 2016.

CITY OF McALESTER, OKLAHOMA
A Municipal Corporation

By: _____
John Browne, Mayor

ATTEST:

Cora Middleton, City Clerk



McAlester City Council

AGENDA REPORT

Meeting Date: May 24, 2016

Item Number: 6

Department:

Prepared By: Peter Stasiak, City Manager

Account Code:

Date Prepared: May 19, 2016

Budgeted Amount:

Exhibits: 6

Subject

Discussion and update on Financials.

Recommendation

Discussion

Discussion

Approved By

Initial

Date

Department Head

City Manager

P. Stasiak

PJS

5-19-16

City of McAlester
Financial Summary as of April 30, 2016
Percentage of year complete: 83.33%

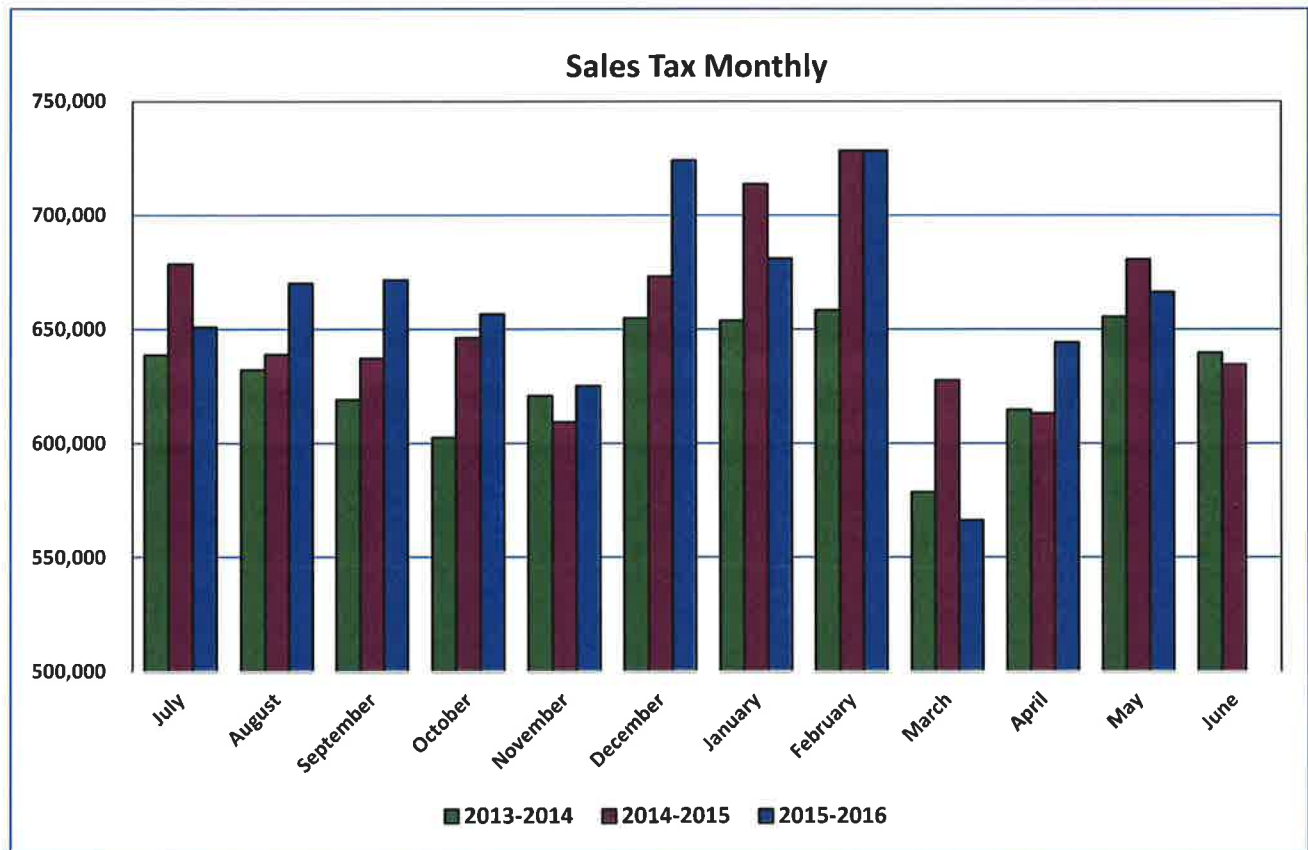
GENERAL FUND AT A GLANCE				
	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 2,279,605	\$ 2,279,605	\$ 2,279,605	
REVENUES	13,125,678	13,125,678	10,419,149	79.38%
EXPENDITURES	(13,844,425)	(14,138,925)	(10,787,892)	76.30%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ (718,747)	\$ (1,013,247)	\$ (368,743)	
TRANSFERS IN	\$ 2,061,559	\$ 1,951,559	\$ 1,092,574	55.98%
TRANSFERS OUT	(1,342,812)	(1,948,510)	(1,724,708)	88.51%
NET TRANSFERS	\$ 718,747	\$ 3,049	\$ (632,134)	
INCREASE (DECREASE) TO BEGINNING CARRYOVER BALANCE	\$ -	\$ (1,010,198)	\$ (1,000,877)	
ENDING CARRYOVER BALANCE	\$ 2,279,605	\$ 1,269,407	\$ 1,278,728	

MPWA FUND AT A GLANCE				
	ORIGINAL BUDGET	CURRENT BUDGET	ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 1,160,968	\$ 1,160,968	\$ 1,160,968	
REVENUES	8,847,881	8,847,881	7,232,726	81.75%
EXPENDITURES	(6,786,322)	(6,906,802)	(5,296,986)	76.69%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ 2,061,559	\$ 1,941,079	\$ 1,935,740	
TRANSFERS IN	\$ -	\$ -	\$ -	
TRANSFERS OUT	(2,415,007)	(2,400,007)	(1,541,022)	64.21%
	\$ (2,415,007)	\$ (2,400,007)	\$ (1,541,022)	
INCREASE (DECREASE) TO BEGINNING CARRYOVER BALANCE	\$ (353,448)	\$ (458,928)	\$ 394,718	
ENDING CARRYOVER BALANCE	\$ 807,520	\$ 702,040	\$ 1,555,686	

GENERAL FUND - SALES TAX REVENUE

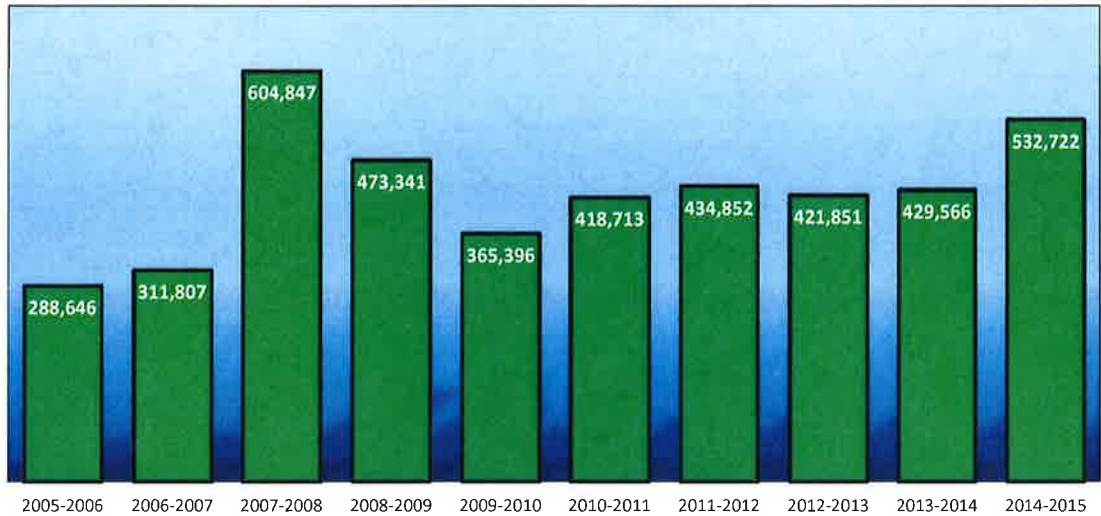
Year - to - Date Comparison

Month	2013-2014	2014-2015	2015-2016
July	638,883	678,826	651,128
August	632,369	639,149	670,479
September	619,254	637,490	671,817
October	602,907	646,480	656,874
November	621,063	609,468	625,417
December	655,147	673,245	724,299
January	653,898	713,781	681,093
February	658,527	728,463	728,461
March	578,831	627,860	566,427
April	614,862	613,352	644,363
May	655,718	680,791	666,458
June	639,904	634,765	-
	7,571,363	7,883,669	7,286,816

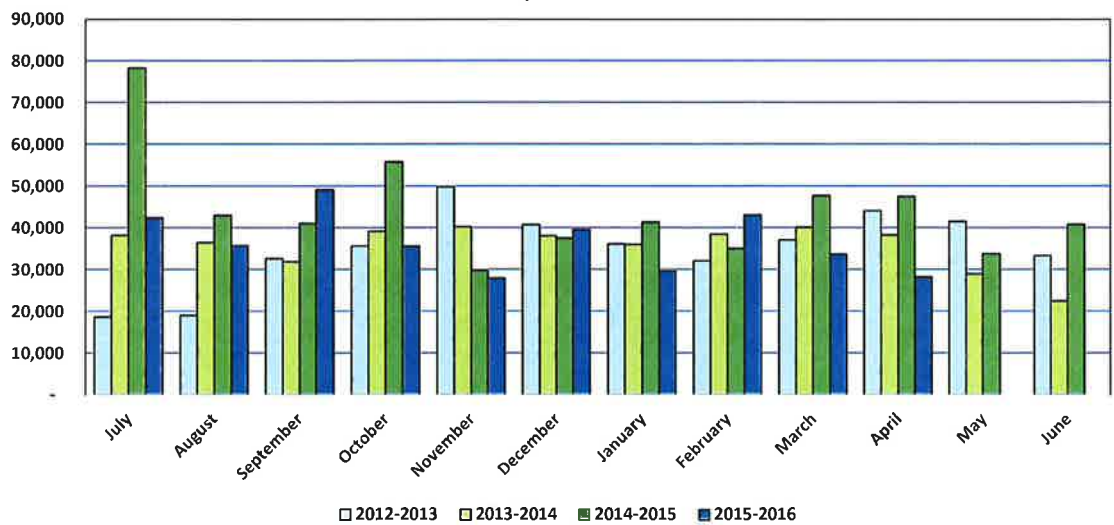


History of Ambulance Revenue

Annual Ambulance Revenue



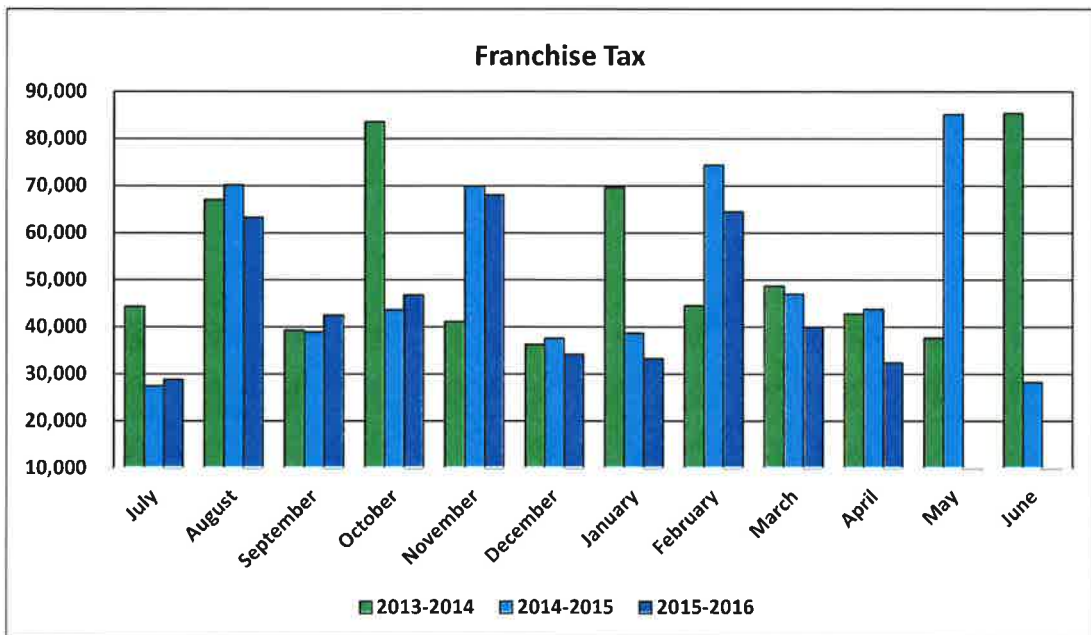
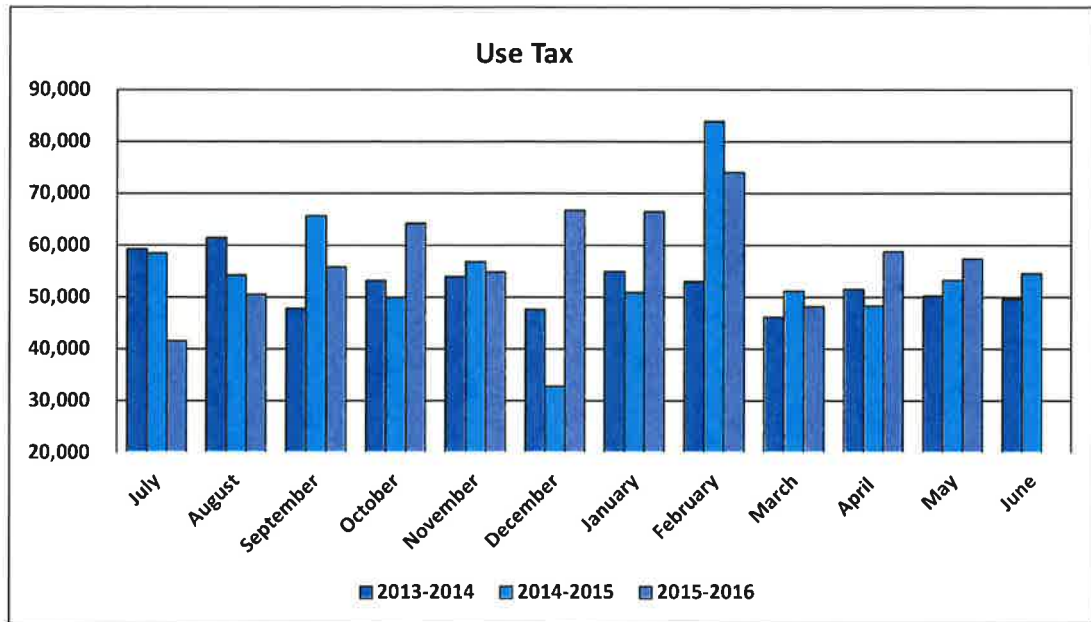
Monthly Ambulance Revenue



AMBULANCE REVENUE

	2012-2013	2013-2014	2014-2015	2015-2016
July	18,756	38,277	78,360	42,436
August	19,059	36,544	43,055	35,826
September	32,713	31,984	41,111	49,194
October	35,763	39,262	55,862	35,697
November	49,908	40,334	29,939	28,001
December	40,826	38,214	37,618	39,645
January	36,205	36,098	41,423	29,774
February	32,217	38,556	35,161	43,163
March	37,162	40,245	47,821	33,799
April	44,190	38,383	47,584	28,301
May	41,621	29,107	33,909	
June	33,431	22,564	40,880	
	421,851	429,566	532,722	365,835

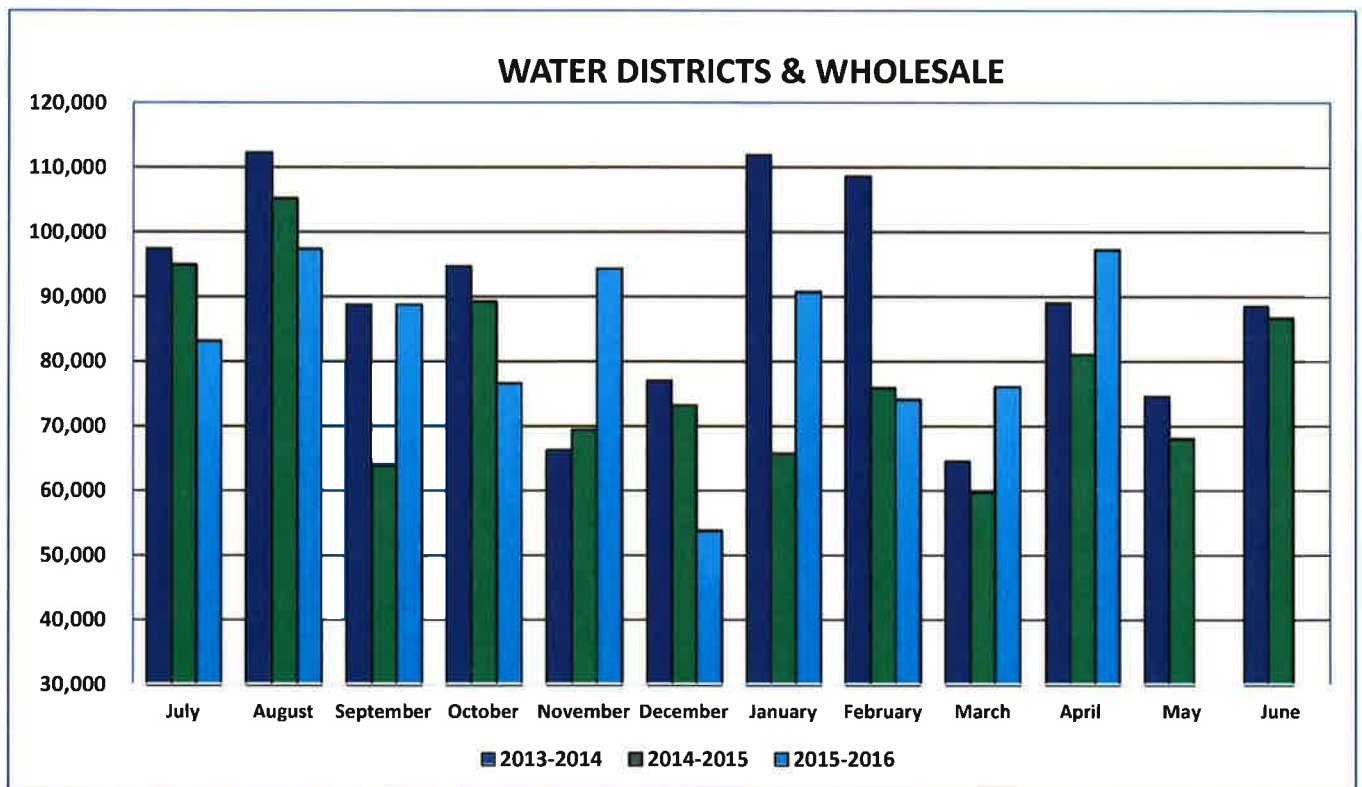
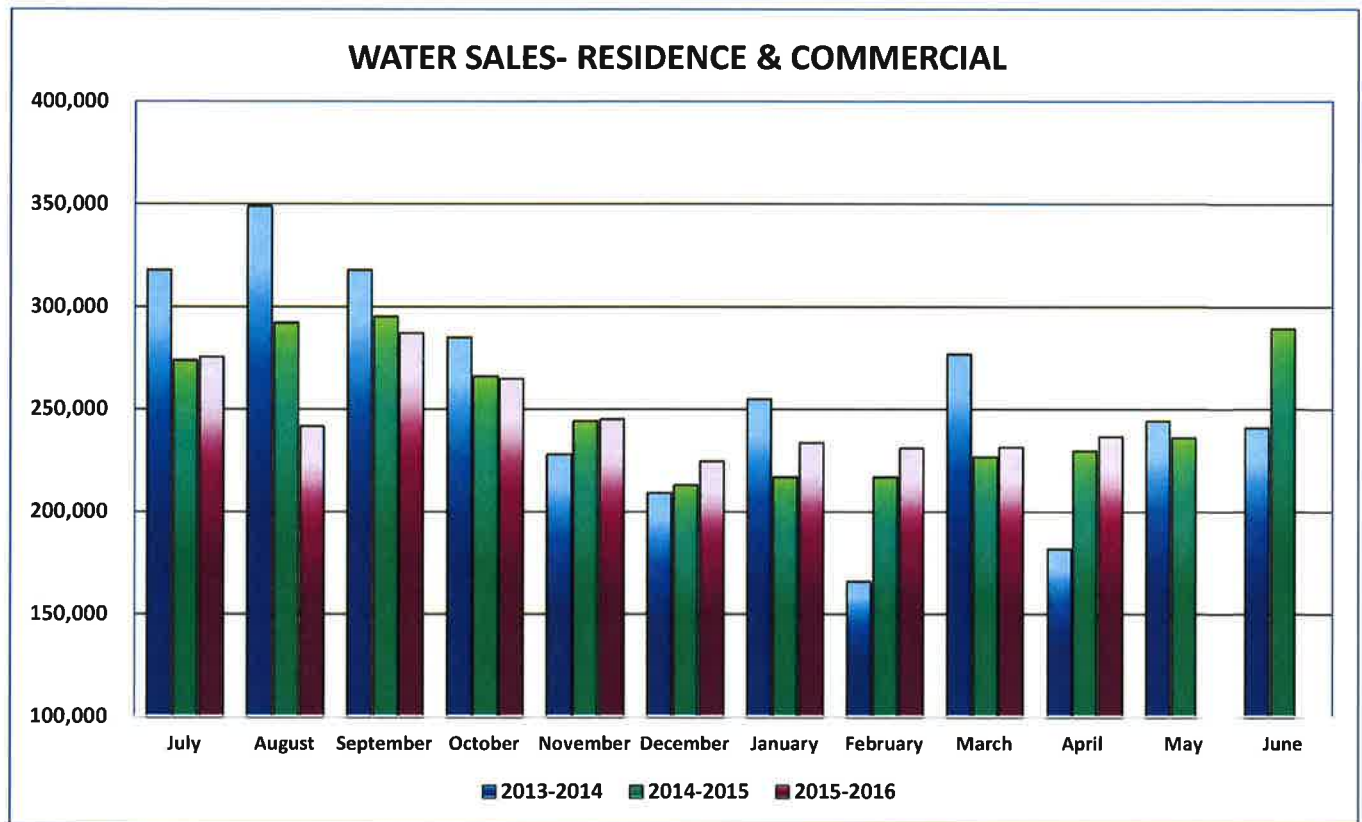
GENERAL FUND REVENUES



FRANCHISE TAX			
	2013-2014	2014-2015	2015-2016
July	44,345	27,478	28,825
August	67,072	70,182	63,298
September	39,314	38,916	42,497
October	83,603	43,711	46,823
November	41,136	70,015	68,092
December	36,302	37,603	34,206
January	69,630	38,700	33,295
February	44,532	74,408	64,514
March	48,713	47,002	40,023
April	42,778	43,782	32,446
May	37,629	85,132	-
June	85,452	28,264	-
	640,506	605,192	454,020

USE TAX			
	2013-2014	2014-2015	2015-2016
July	59,313	58,513	41,616
August	61,443	54,249	50,528
September	47,849	65,698	55,845
October	53,232	49,936	64,231
November	53,959	56,840	54,870
December	47,665	32,844	66,743
January	54,984	50,932	66,517
February	53,026	83,901	74,096
March	46,178	51,167	48,228
April	51,593	48,362	58,857
May	50,255	53,266	57,400
June	49,619	54,575	-
	629,114	660,283	638,929

MPWA REVENUES - April 2016



City of McAlester
Street Projects as of 5-10-16

2013 BOND CONSTRUCTION FUNDS	7,866,403
2014 BOND CONSTRUCTION FUNDS	4,335,881
	12,202,283

ACTUAL	
CIP #1	ORIGINAL BID
	2 CHANGE ORDERS
AUSTIN PAVING	469,890
CARSTENSEN	131,467
EST	100,850
CIP#1 BONDING SETTLEMENT	(122,289)
CITY OF MCALESTER	60,605
TOTAL	640,524

	ACTUAL	ORIGINAL CONTRACT	CHANGE ORDERS	TOTAL
CIP #2				
POE AND ASSOCIATES	\$180,000	\$180,000		\$180,000
CARSTENSEN	\$2,850,020	\$2,882,649	-\$32,629	\$2,850,020
EST	\$149,000	\$149,000		\$149,000
NEWS CAPITAL, TULSA WORLD...	\$1,162	\$1,162		\$1,162
DEQ	\$1,455	\$1,455		\$1,455
TOTAL	\$3,181,637	\$3,214,266	-\$32,629	\$3,181,637

CIP #3				
MEHLBURGER BRAWLEY	\$195,086	\$176,000		\$176,000
T.MCDONALD CONSTR	\$2,556,123	\$2,730,988	\$8,241	\$2,739,229
INFRASTRUCTURE SOLUTION	\$136,612	\$143,500		\$143,500
LOT MAINTENANCE	\$7,050	\$7,050		\$7,050
NEWS CAPITAL	\$159	\$159		\$159
TOTAL	\$2,895,029	\$3,057,697	\$8,241	\$3,065,937

CIP #4				
EST	\$230,100	\$230,100		\$230,100
CARSTENSEN	\$3,163,767	\$2,942,565	\$152,173	\$3,094,738
POE AND ASSOCIATES	\$281,937	\$257,233	\$25,500	\$282,733
LOT MAINTENANCE	\$26,525	\$26,525		\$26,525
DEQ	\$1,669	\$1,669		\$1,669
NEWS CAPITAL	\$175	\$175		\$175
WEDDLE SIGNS	\$7,485	\$7,500		\$7,500
INFRASTRUCTURE SOLUTION	\$6,385	\$3,805		\$3,805
REIMBURSEMENT FROM EDUCATION I \$	(129,814)		\$	(129,814)
TOTAL	\$3,588,230	\$3,469,573	\$177,673	\$3,517,431

CIP #4A				
CARSTENSEN	\$1,048,287	\$1,083,261	-\$13,781	\$1,069,480
EST	\$59,413	\$92,075		\$59,413
INFRASTRUCTURE SOLUTION	\$31,864	\$0		\$31,864
POE & ASSOCIATES	\$756	\$0		\$0
	\$0	\$0		\$0
TOTAL	\$1,140,319	\$1,175,336	-\$13,781	\$1,160,757

WASHINGTON				
INFRASTRUCTURE SOLUTION	\$85,770	\$92,800		\$92,800
		\$0		\$0
TOTAL	\$85,770	\$92,800	\$0	\$92,800

TOTAL CIP PROJECTS	\$11,470,904	\$11,009,672		\$11,505,681
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REMAINING BALANCE	\$731,379.56	\$1,192,612		\$696,601.79
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City Manager Report to the Council

May 24, 2016

Business:

- The City has received final sales tax numbers for the period March 16, 2016 through April 15, 2016. The final sales tax number to be received from the Oklahoma Tax Commission is \$1.166M. The budgeted number for this period is \$1.233M or \$67K under budget. For the first eleven months of the fiscal year, the City has received \$12.755M in sales tax revenue as compared to a budgeted number of \$13.193M or \$438K under budget.
- Water sales, district water sales, sewer and garbage sales for the month of April 2016 equaled \$707K. The budgeted sales for April is \$667K or \$40K over budget for the month. For the first ten months of the fiscal year, the City has received \$6.970M in sales as compared to a budgeted number of \$7.433M or \$4633K under budget. These numbers have been seasonally adjusted.
- Highway 69 bypass reconstruction project is proceeding forward with complete plans being drawn up. The following discussions have occurred in preparation of the construction.
 - Wade Watts Avenue under the overpass will remain two way traffic during construction. This will allow access to the east side of the highway from the north end of the construction for shoppers.
 - Construction will not begin until after the Christmas shopping season. This is anticipated to begin in January 2017.
 - Initial construction will be focused on the widening of the bridge over Wade Watts Avenue along with the construction of the south bound off ramp and the north bound on ramp.

Project Updates:

- 2015 CDBG Water line Project (Short Stonewall and Court Ave.): Engineers (Infrastructure Solutions) have completed the design of the water line. City staff has reviewed and approved the DEQ permit application. This project will be ready for bidding in April 2016. Bid opening is scheduled for May 24, 2016.

- **Asphalt Street Repair Project – “A” Street Area:** The project has been awarded by the City Council. Engineering is currently setting up the preconstruction meeting with the contractor.
- **CIP #3, Second Street:** The contractor, T. McDonald is currently working through the pre-final walk through list. Once this list is completed a final walk through will occur with project closeout to follow.
- **CIP #5, Washington Avenue (6th. to 8th.):** Infrastructure Solutions is preparing the bidding documents for the reconstruction. It is anticipated that there is funds remaining to complete this project.
 - Pre Bid Scheduled 5/19/16
 - Bid Opening 5/31/16
- **Archery Park:** Bathroom facilities for the Archery Range have been a challenge. Staff is currently working on a solution. We are planning for a May dedication and will advise the community once the date is decided.
- **Swan Lane drainage:** The contractor will be on-site May 23, 2016. Project to be completed in June.
- **Adams Street 8” sewer line replacement:** The project has been awarded by the City Council. The Preconstruction meeting is scheduled for June 2, 2016.
- **Miami Avenue 8” sewer line replacement:** The project has been awarded by the City Council. The Preconstruction meeting is scheduled for June 2, 2016.
- **500 N. Main Drainage Improvement:** The design of the project is complete.
 - Pre Bid Scheduled 5/26/16
 - Bid Opening 6/7/16
- **Preakness Avenue Drainage:** Cost estimate is being prepared by Infrastructure Solutions for review and scheduling.
- **2016 CDBG Water Line Project:** The project location has been identified and currently working on a cost estimate. These CDBG projects are great for the community. This is a 50% match to the communities monies.
- **Sandy Creek Canal Project #2:** Contract awarded to Katcon Construction in the amount of \$134,682.30. Construction has begun. Project is 71% complete.
- **Sandy Creek Canal Project #3:** Project is COMPLETE.

- Carl Albert Parkway Signalization: ODOT Engineering is currently designing the project. The project is currently scheduled for bidding in September 2016.
- Belmont Trail Bridge Replacement: The old bridge will be removed May 23, 2016. The notice to proceed for construction and preparation of the new bridge has been issued for an effective date of May 24, 2016. The new bridge has been constructed and will be delivered in June, once the site is prepared for placement. Once the new bridge is in place then the approaches will be re-constructed and new asphalt laid.
- Strong Boulevard Concrete Panel Replacement: City crews are focusing on replacing damaged panels on Strong from South Street to Carl Albert Parkway. The crews are currently focusing on panels south of Wyandotte Avenue. Panel replacement is anticipated to be completed the end of May. Once this work is completed, Engineering has contracted to have the street striped and painted.
- Strong Boulevard Concrete Panel Replacement #2: Katcon Construction is replacing 17 panels south of Chickasaw. This project was deemed to be too big for our crews to be tied up that long on a project. This is anticipated to be completed in June.
- Water Treatment Plant: Filter #5 replacement and underdrain. The underdrain demolition has begun the week of May 9, 2016. Construction of the underdrain has been completed offsite and delivered to the yard in Sapulpa Oklahoma. Upon completion of the demolition of the underdrain, the new underdrain and filter will be delivered and installed.
- Automated Meter Reading System (AMR): HUB Engineering is currently designing the system. The plans and specifications for advertisement and bidding has been completed. The dates for advertising will be established the week of May 16, 2016.
- Street Striping Program: City Council approved the Purchase Order at the meeting on May 12, 2016. The striping crew are expected to be on site in June 2016. This contract will outline approximately 43K feet of lane striping.
- Canal Wall Maintenance and Failure Mitigation Program: Infrastructure Solutions is working on a block by block evaluation of existing canal walls and proposed maintenance and mitigation improvements. Possible solutions to include structural reinforcement with piers and cabling, steel struts on top of walls. A pilot project is currently being designed on a 32 foot section that is leaning.
- Alleyway Drainage at 2nd. Street north of Choctaw Avenue: Infrastructure Solutions is preparing a cost estimate with options on solutions. No new updates.

- Village Boulevard Drainage Improvements: Field investigation completed from the Fire Station to the Bridge. No new updates.
- Village Boulevard asphalt overlay: The project has been designed and will be advertised on May 22, 2016. This is reconstruction from the new fire station to the intersection at the top of the hill.

Public Works Department:

- Report Attached, Severn Trent Services, Exhibit "A"

The following is a summary of the Capital work that is being done at the Water Treatment Plant under Severn Trent Management:

- KFC Booster Station
 - Complete electrical upgrade
 - Lightning protection
 - Telemetry installation
 - VFD installation
- McAlester Lake PLC Upgrade
 - Upgrade the PLC for reliable communication and future expansion.
- Treatment plant SCADA upgrade
 - Current system is old and out of date.
 - New system will be redundant.
 - New system will have greater control of treatment plant including future upgrades.
 - New system will have callouts to operators for alarm conditions.
 - New system will have greater reporting capabilities for state and compliance testing.
 - Will be able to log operator changes and also lockout changes from being made without approval.
- Finished flow meter
 - Current flow meter only has local display.
 - Connect the finished flow meter to SCADA for trending and future pump control.
- Chemical feed flow pacing
 - Current system is manual and has to be adjusted constantly for water demand.
 - New system will automate the feed rate based on raw flow into the treatment plant.

- Polyphosphate Feed
 - Designed by Tetra Tech and approved by DEQ.
 - Construction is underway.
 - Will allow the feeding of an ortho-polyphosphate for corrosion control.

Community Services Department:

- Report Attached, EXPO, Exhibit “B”
- EXPO Calendar of Events 2016

Personnel:

- Report Attached, Exhibit “C”
- Open Positions
 - Communications E911 (1)
 - Fire Fighter (3)
 - Engineering (1)
 - Wastewater (1)
 - Utility Maintenance (1)

Fire Department:

- Report Not Available

Police Department:

- Report Attached, Exhibit “E”

Finance Department:

- Report Attached, Exhibit “F”

City Clerk:

- Report Attached, Exhibit “G”

Grants & Public Relations Manager:

- Report Attached, Exhibit “H”

Fraternal Order of Police (FOP):

- Grievance – August 13, 2014, Patrolman Chris Troussel nepotism.

International Association of Fire Fighters (IAFF):

New Grievances Submitted:

- No grievances filed in April 2016.

Ongoing Grievances:

- Grievance – February 15, 2016, Kevin Austin Step Increase Skipped.
- Grievance – November 15, 2015, Aaron Boatright discipline. Arbitration Requested
- Unfair Labor Practice (ULP) filed with Professional Employees Relation Board (PERB). The City filed this action for the following reasons:
 - Local 2284 has committed unfair labor practices and violated the Fire and Police Arbitration Act on numerous occasions involving multiple grievances and arbitrations during July 2015 through November 2015. These violations include, but are not limited to:
 - a. Delaying, refusing and/or interfering with the discussion and processing of pending grievances and arbitrations and thereby preventing disputes to be determined and resolved.
 - b. Delaying, refusing and/or interfering with the selection of arbitrators.
 - c. Delaying, refusing and/or interfering with the scheduling of arbitration hearing.
 - The City through our labor attorney has been working diligently for months to get these remaining grievances scheduled for arbitration. The Union has requested arbitration on a number of these grievances, but they do not respond to our requests to move these forward.
 - Unfair Labor Practice Hearing is scheduled for April 14, 2016. The PERB did not rule in favor of the Union's Request for Summary Judgement. The hearing has been scheduled for June 2016.
- Grievance – July 20, 2015, Facial Hair/Insubordination.
 - Mediation scheduled for January 28, 2016.
 - Additional language to be inserted in the Rules and Regulations during contract negotiations
- Grievance – July 13, 2015, Abuse of sick leave for use of Outside Employment
 - IAFF requests arbitration 7/20/15

- Grievance – May 29, 2015, Colt Sanders Termination.
 - Arbitrator Durham has denied the grievance. The City had just cause to terminate the Grievant's employment for his willful failure to disclose outside employment with Manhattan Pipeline, misleading and concealing the nature and scope of his secondary employment, and calling in sick on days when he worked an outside job.
- Grievance – September 10, 2014, Driver/Operator Kenny Barone discipline.
 - IAFF requests arbitration 9/19/14
 - Mediation to be re-scheduled
- Grievance – September 10, 2014, Retired Captain Rick Beams wage dispute. Arbitration Requested.
- Grievance – June 27, 2014, Retired captain Rick Beams accumulated leave, comp time, holidays and 1986 Zerboni Award.
- Grievance – May 13, 2013, Unused Holidays for 2012-2013 fiscal year. This grievance disputes the hours paid to Fire Fighters for unused Holidays for the fiscal year.
- Grievance – Minimum Compliment, This relates to the equipment and clothing issued to new Fire Fighters. This grievance was not settled during Mediation in February. For the fiscal year 2012-2013, 2013-2014, 2014-2015, 2015-2016 all new hires have been provided the minimum complement required under the rules and regulations for the IAFF. **Negotiating a possible compromise.**

Water Fees Waived:

- 1414 Country Club Road – Humphrey Plumbing, broken water line in the yard, leak adjustment \$274.18
- 1903 Mockingbird Lane –Patrick & son Plumbing, Inc., repaired a leak in the slab, leak adjustment \$318.38
- 524 W. Jackson Avenue – Humphrey's Plumbing, replace water service line from meter to house, leak adjustment \$13.12
- 1003 E. Delaware Avenue – All About You Plumbing, repaired leak under the house, leak adjustment \$126.68
- 1839 S. 14th. Street – Patrick & Son Plumbing, repaired a leak in the slab, leak adjustment \$195.46
- 1708 S. 9th. Street – Nick's Quality Mechanical Services, repaired water line from the meter to the house, leak adjustment \$18.22
- 401 Steven Taylor Boulevard – owner repaired the leak, National Oilwell Varco, leak under the interior slab, leak adjustment \$1,666.06

Payable Checks Released:

- Ervin & Ervin

Meetings Attended:

- MRHC Loan Signing

**City of McAlester
Public Works Department
Monthly Report
April 2016**

Streets Division:

Miscellaneous: Pride in McAlester spring cleanup, replacing concrete panels on Strong Blvd.

Cleaning catch basins	35 yards removed
Sweeping streets	90 yards removed
Patching pot holes	9 days
Hauling roll-offs	6 days
Clean curb & gutters	13.5 yards removed
Cleaning Ditches	108 yards removed
Concrete poured on	168 yards poured

Traffic Control:

Report Attached

Facility Maintenance:

Report Attached

Water Treatment Plant:

Report Attached

McAlester Regional Airport:

Miscellaneous:

Waste Water Treatment Plant:

Both plants ran daily test which consist of approximately four PH test four DO tests four temperature test one settlometer test and three settlability tests on grab samples taken of the effluent, influent, digesters and basins.

Both plants ran four weekly test which consist of catching a sample every hour for six hours then running PH and Temp on every sample then mixing samples and running CBOD and TSS on the influent and effluent and running three ammonia test on the effluent per week.

West plant treated approximately 55.26 million gallons of wastewater, which is an average of 1.84 million gallons per day. Cleaned and wasted 15 drying beds. Cleaned and

bleached clarifier's weirs. Assist mechanics in repairs done at the plant. Mow and weed eat plant as needed. Shut down and by passed # 3 basin due to a broke shaft.

Northeast plant treated approximately 37.75 million gallons of wastewater, which is an average of 1.26 million gallons per day. Cleaned and wasted 12 drying beds. Cleaned and bleached contact basin and clarifiers. Assist mechanics in repairs done at the plant. Hooked up and checked cl2 and so2 tanks. Mow and weed eat plant as needed. Edited and wrote some new SOP's.

Wastewater maintenance checked all 13 lift stations daily. Installed chlorine regulator and one water valve and repaired water leak at east plants chlorine build

Total Flow Treated for East Plant	37.75
(in million gallons)	
Total Flow Treated for West Plant	55.26
(in million gallons)	

Fleet Maintenance:

Number of Vehicles Worked on Per Department

Airport	3
Animal Control	2
Cemetery	6
Comm. Development/Codes	0
Engineering	0
Expo	1
Facility Maintenance	2
Fire Department	13
Fleet	21
Information Technology	0
Landfill	2
Nutrition	2
Parks	14
Patrol	25
Recreation	1
Safety	0
Streets	30
Utility Office	0
Utility Maintenance	10
Waste Water Treatment	6

Utility Maintenance:

Miscellaneous: paperwork, meetings, and flushing hydrants.

Water Break/Leak Repairs	6
Sewer Repairs/Flushed	25

New Water Meter/Can	23
Repair Meter/Meter Leaks	19
Dirty Water/Flush	14
Replace Meter Lid	5
Checked Leak-on Customer	2
No Water Calls	3
Misc. Calls	6
Low water pressure	4

Landfill:

Miscellaneous

- Monthly Tonnage Total: 82.43Tons

City Managers Report
April, 2016

Repaired lights at North town Fire Station
Repaired lights at Library
Repaired lights at City Hall
Repaired Tornado siren at Hunter Park
Repaired A/C vents at City hall
Replaced all Water Filters City Hall
Replaced All Water Filters at all Fire Stations
Changed all Air Filters at City hall
Worked on drain lines at Mullins Park
Built Shooting table at Archery Park
Repaired A/C unit at Water Office
Installed new water heater at Komar Park
Repaired showers at Komar Park
Installed new wind sock at Water Plant
Repaired gate at Airport
Installed new cover for panel at Chadick Park
Replaced outlets at Chadick Park
Repaired plumbing at Jeff Lee Pool
Repaired Tornado Siren at Mullins Park
Repaired lights at Jail
Replaced valves at Stipe Pool
Repaired A/C unit at Shop
Repaired Traffic Lights at 69 and Hardy Springs
Repaired Traffic Lights at Main and Carl Albert
Traffic Lights at 3rd and Carl Albert

City of McAlester

April 2016

5/4/2016

Summary

We have finished pumping sludge into the drying beds. The material was looking good in terms of dryness, but with the recent rain it has turned everything back into mush. It will take several months for the material to completely dry out and then be hauled to the landfill.

The evaluation for the MCC is complete and waiting on a path to move forward. In the meantime, we are scheduling a technician from Eaton to inspect and clean the existing MCC in hopes to provide short term reliability in the operation of this equipment.

Many other capital projects are beginning to take shape. Several SCADA upgrades will begin in May along with bringing the two booster stations online for remote monitoring. These projects are laid out in the initial CIP list.

Items Requiring Approval

We would ask your consideration and approval of the following:

Request	Impact	Est. Cost
MCC Replacement	Critical in delivering water to customers	\$1.3M
Lagoon Cleaning Management	Determine best method for sludge removal, prepare RFP, contractor management	\$60,000
Filter Rehab	Meet DEQ requirements, comply with industry standards, and deliver quality water to customers.	\$1.6M

Noteworthy Events

We have not had any security issues to report. The new automatic gate should be installed soon and will help keep out anyone who does not belong on the property. The gate contractor is backed up on work for 30-60 days.

Operations

There were two violations in April for the pond discharge. All other sampling was well within limits. We have selected new Bac-T sites per the DEQ's new sampling rules. We will remain at 60 sites but will increase our sampling frequency from twice a month to three times a month. This will give us a more representative sampling along with new sites that are more evenly distributed throughout the distribution system.

Chemicals used for the month of April are as follows:

Performance Metrics	Current Month	Contract Year to Date
Water Treated (MG)	127.093	1,306.624
Finished Water (MG)	112.053	1,268.274
ACH (JH-100) (lbs.)	32,624	474,775
Chlorine (lbs.)	4,087	46,904
Sodium Permanganate (lbs.)	1,914	30,368
Carbon (lbs.)	2,800	22,480
Caustic (lbs.)	2,319	4,752
Polymer (lbs.)	0	0
Phosphate (lbs.)	0	0

Maintenance & Repair

The Chlorine Exhaust Fan has been replaced and is moving the correct amount of air for the space. We have also corrected the safety controls for the chlorine as well.

Work has begun on the phosphate system. Equipment has been ordered and we hope to have this system operational by the end of June.

We have also begun work on some of the outdoor lighting. At night, operators have noticed several lights that do not function. We are working with local electricians to resolve this by replacing many of the fixtures with more efficient LED lighting. These lights are brighter and consume far less power than the existing lighting.

Below is a quick summary of the work orders completed. All work orders opened have been closed for April.

Work Orders	Current Month	
	Opened	Closed
Predictive, Preventative, Corrective Maintenance	174	174
Total		

Financial Update

Currently, the original amount in the Maintenance Cap has been spent. There is an additional \$30,000 allotted by the City for the remainder of the contract year.

The Chemical Cap is on track to finish over the allotted amount with only 12% remaining. Additional funds will be needed to finish the contract year. We have spent additional chemicals on sludge pumping this year.

Caps	This Month	Contract Year to Date	Remaining Balance
Chemical Cap	\$35,471.83	\$308,130.31	\$42,039.69
Maintenance Cap	\$4,888.87	\$100,963.23	\$0
Additional Maintenance Cap	\$963.23	\$963.23	\$29,036.77

Health & Safety

Employees have been keeping up to date with their safety training and daily tailgate meetings. Our new online training has been implemented and employees are adapting well. The training offers a variety of topics each month and encourages employees to select topics that are important to them.

Personnel

Our temp operator has decided to move on to a better position outside our company. We have a candidate in mind from another ST location in Clinton. This operator has ties to McAlester and is interested in staying long term.

Appendix

- Equipment Status Report
- MOR
- DMR
- Maintenance Cap
- Chemical Cap

City of McAlester Equipment/Process Status Report

Report Month: April
Submitted By: Jake Walton

Date Submitted:

5/4/2016

[illegible]

Status Key:

- Equipment or treatment process fully operational. No issues.
■ Treatment process not 100%. Some equipment out of service or needing minor repair.
■ All equipment out of service. Major repairs needed or treatment process impaired.

City of McAlester
Community Services Department
Monthly Report
April 2016

Land Maintenance:

Sherman Miller, Supervisor

- Kept litter picked up in parks and right of ways.
- Worked at Archery Park, finished archery wall, set up six targets, dirt work, installed shooting screen, installed signs made by traffic control department, built A.D.A. shooting bench and planted seven trees.
- Applied roundup to parks and other city properties.
- Cleaned up debris and leaves from several parks.
- Shade kites installed.
- Cleaned and started water feature fountains on Carl Albert Parkway, City Hall and Chadick Park.
- Mowed park areas at Lake McAlester.
- Checked water towers and treated regrowth.
- Rebuilt three charcoal grills for parks.
- Removed saplings growing on right of way along 69 bypass.
- Fixed sprinkler system for street department.
- Started mowing right of ways in town.
- Trimming landscape material.
- Planted nineteen trees.
- Removed five dead or down trees.
- Picked up limbs at four locations.
- Cleaned one blind corner.
- Inspected playgrounds structures and fall material.
- Cleaned off park shelters.
- Serviced equipment as needed.

Cemetery:

Rusty Clifton, Cemetery Sexton

▪ Cemetery lot sale, speculative	25
▪ Cemetery lot sales, actual City	5
▪ Catholic section	2
▪ Masonic section	2
▪ Golden Meadows	0
▪ Monument Company assistance, locating, taping and staking.	7
▪ Genealogy inquires	40
▪ Location searches for friends and family	200
▪ Disinterment	-
▪ Funerals and burials	9

▪ Deeds issued	4
▪ Inquiries from florists	80
▪ Safety meetings	4

EXPO Center:

Jerry Lynn Wilson, Expo Supervisor

(See Attached Reports)

Nutrition Center:

Diane Chadsey, Nutritional Supervisor

- Meals served 4242 (open 20 days)
- 223 Seniors participated in our enhanced fitness class
- Vans transported 489 seniors
- Vans made 1044 trips
- Van #1 was only in service for 16 days in April.
- Site manager and W. Kiowa manager went to Wilburton for a meeting with the Director of FNFOK on 04/03/2016.

Parks & Recreation:

B.J. Boatright, Recreational Supervisor

- Unload and stock food truck every Monday.
- Pickup trash on Choctaw Ave. twice weekly.
- Pick up trash at skatepark daily.
- Clean bathrooms in parks daily.
- Set up exercise class for seniors three times per week.
- Check oils and fluids in vehicles weekly.
- Inspect and sign off on all fire extinguishers in building monthly.
- Repairs on pools.
- Mower repairs.
- Set up targets at Archery Park.
- Roof estimate at Archery Park.

City of McAlester
EXPO CENTER
ACTIVITY REPORT – APRIL 2016

<u>SEE ATTACHED REPORTS</u>	<u>CURRENT MONTH</u>	<u>FISCAL Y-T-D TOTALS</u>
Event Attendance	5,923	59,093
Rental Income	\$6,530.00	\$75,831.00
Concession Income	\$2,466.05	\$44,499.55
Catering Income	\$220.00	\$1,903.00
Grant/Donation	\$3,999.99	\$3,999.00

DAILY OPERATIONS, MAINTENANCE & EVENTS

RECEIVED THE CENTERPOINT INCENTIVE FOR UPGRADES TO EXPO BUILDING.

Update City website and Expo Foyer Monitor with upcoming Expo Events. Marquee installation complete. Learn new software to program marquee.

Oversee daily operations: schedule and coordinate events. Schedule staff according to events. Confer with events on logistical needs and employees on issues. Input employee time to INCODE. Prepare and conduct safety meetings and staff meetings. Request price quotes on equipment/services. Order supplies. Make repairs or request outside services for repairs to maintain facility. Oversee budget, process purchase requests and purchase orders timely. Compile monthly reports of Expo activity.

Plan and coordinate July 4th Festival (Stars & Stripe Funfest).

Work events, supervise inmate labor; clean, maintain and set up facility before and after each event.

EXPO CATERING INCOME REPORT

APRIL 2016

DATE	PAYMENT	RECEIPT#	EVENT	DATE OF EVENT
Y-T-D TOTAL	\$1,683.00			
4-13-16	\$150.00	41182	OK Educ. Publishers Assoc.	2-10-16+
4-22-16	\$70.00	41187	McAlester Chamber Recruit	4-11-16
Monthly Total	\$220.00			
Y-T-D Total	\$1903.00			

EXPO RENTAL INCOME REPORT

APRIL 2016

DATE	PAYMENT	RECEIPT#	EVENT	DATE OF EVENT
Y-T-D TOTAL	\$69,301.00			
4-1-16	\$125.00	861458	Election Board	3-15-16
4-1-16	\$125.00	41167	Birthday Party	4-24-16+
4-1-16	\$65.00	41168	Birthday Party	6-4-16+
4-5-16	\$750.00	41169	Senior Day	4/21-22/16+
4-6-16	\$50.00	41170	Family Reunion	7-2-16+
4-7-16	\$775.00	41172	Baby Fair	4-16-16+
4-7-16	\$195.00	41173	RFT #2104	2/18-20-/16+
4-7-16	\$195.00	41174	RFT#2029	8/27-29/16+
4-8-16	\$125.00	41176	GOP District #2 Meeting	4-9-16+
4-8-16	\$10.00	41177	RV Space-Women's Expo	4-9-16+
4-11-16	\$65.00	863675	Birthday Party	3-5-16
4-11-16	\$315.00	41179	Political Campaign Dinner	4-9-16+
4-12-16	\$535.00	863937	Wedding	7-9-16
4-13-16	\$875.00	864037	Choctaw Fall Festival	9-28-16
4-14-16	\$130.00	864293	Sonic Meetings	4/13-14/16
4-14-16	\$100.00	41183	Women's Expo 2017	4/7-8/16+
4-15-16	\$100.00	41184	Gospel Conf. & Concert	9/23-24/16+
4-18-16	\$65.00	41185	Lip Sense Party	4-24-16+
4-18-16	\$625.00	41186	Chamber luncheon & membership recruit	4-11-16 4/25-28/16+
4-20-16	\$75.00	866284	Calaway Family Reunion	7-2-16
4-22-16	\$65.00	41188	Baby Shower	6-18-16+
4-25-16	\$875.00	41189	4-H Shooting Contest	4-23-16+
4-25-16	\$125.00	41190	Stuart "Unofficial" Reunion	4-22-17
4-25-16	\$100.00	41191	Graduation Party	4-30-16
4-27-16	\$65.00	867136	Sonic	4-27-16
MONTHLY TOTAL	\$6,530.00			
Y-T-D TOTAL	\$75,831.00			

EXPO ATTENDEE'S REPORT - APRIL 2016

DATE	EVENT	ATTENDANCE
	Y-T-D TOTAL	53,170
4-1-16	Kick Boxing	150
4-2-16	Cattlemen's Annual Party	500
4-2-16	Canadian Prom	100
4-2-16	Shower	25
4-3-16	Trooper's Retirement Party	45
4-8-16	OSU Beef Summit	180
4-9-16	GOP District #2 Meeting	160
4-9-16	Mullins Meet and Greet	50
4-9-16	Morris for Sherriff Campaign	260
4-9-16	Women's Expo	500
4-10-16	Birthday Party	50
4-11-16	Reza Illusionist	900
4-13-16	Sonic Meeting	40
4-14-16	Sonic Meeting	40
4-14-16	Petro Quest Safety Meeting	225
4-15-16	T.H. Roger's set up	20
4-16-16	Baby Fair	1000
4-16-16	Birthday Party	60
4-16-16	Baby Shower	50
4-16-16	T.H. Rogers Buyer's Market	175
4-17-16	Birthday Party	30
4-20-16	LEPC	10
4-21-16	KEDDO set up	5
4-22-16	KEDDO	600
4-23-16	4-H Shoot Competition	250
4-23-16	Stuart Reunion	170
4-24-16	Birthday Party	60
4-25-16	Chamber Membership Drive set up	3
4-25-16	City Meeting	30
4-26-16	Chamber Membership Drive	40
4-27-16	Chamber Membership Drive	40
4-27-16	Sonic Meeting	45
4-30-16	Graduation Party	70
4-30-16	Baby Shower	40
	MONTHLY TOTAL	5,923
	YEAR TO DATE	59,093

EXPO CONCESSION INCOME REPORT

APRIL 2016

DATE	PAYMENT	RECEIPT#	EVENT	DATE OF EVENT
Y-T-D TOTAL	\$42,033.50			
4-6-16	\$589.50	41171	Kick Boxing	4-1-16+
4-11-16	\$623.25	41178	Women's Expo	4-9-16+
4-12-16	\$509.80	41181	Reza Illusionist	4-11-16 +
4-12-16	\$743.50	41180	Reza Illusionist	4-11-16+
MONTHLY TOTAL	\$2,466.05			
Y-T-D TOTAL	\$44,499.55			

HEADCOUNT SUMMARY

As of April 30, 2016

DIVISION	DEPARTMENT	BUDGETED FULL-TIME 2015-2016	APRIL 2016 ACTUAL FULL-TIME	OVER / UNDER BUDGET	BUDGETED PART-TIME 2015-2016	APRIL 2016 ACTUAL PART-TIME	OVER / UNDER BUDGET	CHANGES	MARCH 2016 ACTUAL FULL-TIME	MARCH 2016 ACTUAL PART-TIME
CITY MANAGER	CITY MANAGER	3	3						3	
TOURISM	CITY MANAGER	1	1		1	1			1	1
ECONOMIC DEVELOPMENT	CITY MANAGER	1	1		1	0	1	1 P/T POSITION REMAINS OPEN	1	0
CITY COUNCIL	CITY COUNCIL				7	6	1	1 ELECTED POSITION REMAINS OPEN		7
CITY CLERK	CITY COUNCIL	2	2						2	
PLANNING & ED	P&CD	5	5						5	
HUMAN RESOURCES	FINANCE	2	2		1	0	1	1 P/T REMAINS OPEN	2	0
COURT/LEGAL	FINANCE	2	2		4	5	+1	1 P/T OVER BUDGET	2	5
UTILITY OFFICE	FINANCE	8	8		2	1	1	1 P/T REMAINS OPEN	7	1
FINANCE	FINANCE	4	4		1	1			4	1
INFORMATION SERVICES	FINANCE	1	1						1	
TOTAL		29	29		17	14	3		28	15
POLICE	POLICE	39	39						39	
CID (DETECTIVES)	POLICE	8	8						8	
ANIMAL CONTROL	POLICE	1	1						1	
COMMUNICATIONS	POLICE	4	4						4	
COMMUNICATIONS E911	E911	10	9	1				1 F/T POSITION REMAINS OPEN	9	
TOTAL		62	61	1		0	0		61	0
FIRE	FIRE	43	40	3				3 F/T POSITIONS REMAIN OPEN	39	
TOTAL		43	40	3					39	0
PARKS	COMMUNITY SVC	11	11		2	0	2	P/T POSITION REMAIN OPEN DUE TO SEASONAL EMPLOYEES	11	0
RECREATION	COMMUNITY SVC	3	3		13	7	6	P/T POSITIONS REMAINS OPEN DUE TO SEASONAL EMPLOYEES	3	5
NUTRITION	COMMUNITY SVC	4	4		7	6	1	1 P/T POSITION REMAINS OPEN	4	7
SWIMMING POOLS	COMMUNITY SVC				33	0	33	P/T POSITIONS REMAIN OPEN DUE TO SEASONAL EMPLOYEES		0
CEMETERY	COMMUNITY SVC	5	5		1	0	1	1 P/T POSITION REMAINS OPEN	5	0
EXPO	COMMUNITY SVC	4	4		7	7			4	7
TOTAL		27	27	0	63	20	43		27	19

HEADCOUNT SUMMARY CONTINUED

As of April 30, 2016

DIVISION	DEPARTMENT	BUDGETED FULL-TIME 2015-2016	APRIL 2016 ACTUAL FULL-TIME	OVER / UNDER BUDGET	BUDGETED PART-TIME 2015-2016	APRIL 2016 ACTUAL PART-TIME	OVER / UNDER BUDGET	CHANGES	MARCH 2016 ACTUAL FULL-TIME	MARCH 2016 ACTUAL PART-TIME
ENGINEERING	PUBLIC WORKS	5	4	1				1 F/T POSITION REMAINS OPEN	4	
FACILITY MAINTENANCE	PUBLIC WORKS	3	3						3	
FLEET MAINTENANCE	PUBLIC WORKS	5	5						5	
AIRPORT	PUBLIC WORKS	3	3						3	
STREETS	PUBLIC WORKS	14	14						14	
LANDFILL	PUBLIC WORKS	2	2						2	
TOTAL		32	31	1	0	0	0		31	0
WASTE WATER	UTILITIES	12	11	1				1 F/T REMAINS OPEN	11	
UTILITY MAINT.	UTILITIES	10	9	1				1 F/T POSITION REMAIN OPEN	7	
TOTAL		22	20	2					18	0
GRAND TOTAL		215	208	7	80	34	46		204	34

Prepared by Sheila Maldonado, HR Coordinator

Generated May 9, 2016

**McAlester Police Department
Monthly Report
April, 2016**

Activity

	2015	2016	% +/-
Persons Jailed:	148	174	+18
Offense Reports:	222	221	-0-
Total Crimes in Reports:	370	380	+03

Specific Crimes of Note

Crime	2015	2016	% +/-
Assault	34	21	-38
Burglary	19	38	+100
Public Intox.	16	12	-25
Larceny	29	37	+28
Shoplifting	12	25	+108
Stolen Vehicle	4	7	+75
Vandalism	17	13	-24
DUI	12	12	-0-
Drug Violation	70	87	+24

Traffic Accidents

	2015	2016	% +/-
Accident Reports:	39	36	-08
Injured:	12	09	-25
Killed:	01	00	-100

Traffic Enforcement

2015	2016	% +/-
1114	947	-15

911/Communications Activity

	2015	2016	% +/-
Communications Entries:	6,449	6,207	-04

Training

In April, 2016 Officers of the McAlester Police Department received training in the following areas:

Police Accreditation

Child Abuse Training

Clandestine Laboratory

Crimes against Women

Law Enforcement Driver Training Instructor

Activities for the Community Services Division of the Police Department for the month of April, 2016:

Activities for the Community Services Division of the Police Department:

04-16-16: Church Alliance Meeting at the Western Sizzlin to discuss community outreach.

04-15-16: Healthy Communities/ Wellness Survey conducted at the Detective Division.

05-16-16: Kids Fair booth, handed out safety material and coloring books. Had the 911 simulator phone for kids to make emergency calls, had Patrol Unit for kids to see, and had big screen with Safety videos streaming.

05-19-16: Pittsburg County Healthy Initiative Board meeting at the Pittsburg County Health Department.

05-21-16: Team William Gay, 5 Kindergarten classes, Gun Safety Lessons.

05-22-16: Kite Flying Day at Jefferson Schools.

05-28-16: Team William Gay, lesson #6 Internet Safety, 5 Kindergarten Classes.

Still Working on finishing High School PowerPoint lessons.

In April, 2016 Property Evidence Clerk Sheila Lovett prepared and presented to City Prosecutor Roger Wiley a list of property held in the police evidence rooms. She also notified persons with possible interest in the items that the city intended to convert them to city property and posted the items publically, as required by law. Mr. Wiley then presented the list of property to the Pittsburg County District Court for hearings to convert the items to city property. A few items were ordered by the court to be returned to the person appearing in the hearings concerning the items. The remaining items were then ordered converted to city property.

Respectfully submitted,

Gary Wansick
Chief of Police

**City of McAlester
Finance Department
Monthly Report
APRIL 2016**

Finance Division; Toni Ervin, CFO

Finance:

- ◆ See Attached financial reports.
- ◆ Processed accounts receivable, business license, hotel taxes, check reconciliation, utility bad debt, and cash collections reconciliation, grant folder information

Accounts Payable:

- ◆ Process invoices for payment, city utility payments, purchase orders
- ◆ Bid: No Bids

Human Resources:

- ◆ Head count: 207 Full time; 34 part time See attached report.
Job openings: 6
New Hires: 3 full-time/part-time Retirements/Left Employment: 1

Payroll:

- ◆ Processed payroll for Non-Uniform, Retirees, Police and Fire Union wages. Processed employee benefits, Oklahoma Tax Commission and Federal Taxes.

IT:

- ◆ See attached report.

Safety:

- ◆ See attached report.

Court:

- ◆ See attached report

Utility Billing & Collections:

- ◆ Process daily cash collections, customer service, bills, late notices, drafts and miscellaneous

Utility water accounts per class: current

Residential: 6,322 Commercial: 1,046 Bulk Water 8

Service Orders: Meter Readers and Utility Maintenance

Totals by Job Code

JOB CODE	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
OFF - TURN OFF SERVICE	79	4	0	0	7
OCC - OCCUPANT CHANGE	43	1	0	0	1
RR- RE-READ (AFTER BILLING	59	0	0	0	1
MTRI - METER INFORMATION	92	5	0	0	1
ON - TURN ON SERVICE	66	1	0	0	0
SWAP - METER SWAP	37	0	0	0	0
HYDRA - HYBRANT LEAK	1	0	0	0	0
REINS - REINSTATE	162	0	2	0	1
LEAK - LEAK/CITY SIDE	3	0	0	0	0
MISC - MISCELLANEOUS	24	0	0	0	1
W FLU - WATER FLUSH	2	0	1	0	0
SVCHG - SET NEW SERVICE	8	0	0	0	0
NO WA - NO WATER	1	0	0	0	0
FLUSH - SEWER FLUSH	1	0	0	0	0
CHK - CHECK MTR DAMAGE/REPLA	1	0	0	0	0
TOTAL ALL CODES	579	11	3	0	12

Monthly Transaction Report

TYPE	COUNT	AMOUNT
ADJUSTMENT	788	14,241.24CR
BILL	7,541	840,078.96
CUTOFF	246	9,750.00
APPLIED DEPOSIT	73	6,455.00CR
CC DRAFT	121	9,430.81CR
LATE CHARGE	1,569	12,923.42
MEMO	2,653	0.00
PAYMENT	4,912	535,337.54CR
REFUND CHECK	31	1,321.17
DRAFT	968	113,682.49CR
WEB PAYMENT	693	62,411.89CR
DEPOSIT	71	6,521.84
REVERSE PAYMENT	3	219.20
TOTAL FOR PERIOD	19,669	129,255.62

CITY OF MCALESTER
TREASURY REPORT

APRIL 2016

BANK/AGENCY	BALANCE 4/31/2016	HIGHEST BALANCE OF MONTH
FIRST NATIONAL BANK:		
POOLED CASH	\$ 11,465,550	\$ 12,463,640
PAYROLL	10,013	92,848
NON UNIFORM COUNCIL	5,901	6,056
2003 A BOND EDUCATIONAL	245,921	245,921
2003B/2004 ECONOMIC DEV	268,237	343,199
STATE FORFIETURE (PD REVOLVING EVIDENCE)	52,352	52,352
EMERGENCY FUND ACCOUNT	2,800,220	2,800,220
ECONOMIC DEVELOPMENT	209,630	209,630
WORKER'S COMP	90	99
 CD - Emergency -#73557	 873,185	 873,185
CD - CIP -#73556	322,590	322,590
CD -#73558	545,740	545,740
TOTAL	\$ 16,799,428	\$ 17,955,478
LESS FDIC COVERAGE	(500,000)	(500,000)
LESS MARKET VALUE OF COLLATERAL PLEDGED	(18,784,180)	(18,784,180)
 (OVER)/UNDER PLEDGED	 \$ (2,484,752)	 \$ (1,328,701)

BANK OF OKLAHOMA:

Cash:

BOK Short-Term Cash 340,771

\$ 340,771

GENERAL FUND - CLAIM ON POOLED CASH =	<u>\$1,348,205</u>
MPWA - CLAIM ON POOLED CASH =	<u>\$998,774</u>

**Ginny Webb, Grants & Public Relations Manager
April 2016 Activity Report**

Meetings

Apr. 6

- Attended McAlester Chamber of Commerce shop local campaign meeting

Apr. 11

- Attended McAlester Chamber of Commerce membership event training

Apr. 12

- Attended City Council meeting for discussion of storm water fee

Apr. 13

- Attended Refresh Leadership Live Simulcast hosted by Express Employment Professionals

Apr. 14

- Attended McAlester Main Street design committee meeting

Apr. 20

- Presented shop local campaign plans during McAlester Chamber of Commerce board meeting

Apr. 27

- Attended McAlester Chamber of Commerce membership event

Apr. 28

- Attended McAlester Main Street Lunch Bunch

Tasks

- ▶ **ODOT Transportation Alternative Program grant application for Water Way Trail**
 - Worked with Infrastructure Solutions to make recommended revisions and submitted final application
- ▶ **Storm Water Fee Implementation**
 - Responded to customer complaints
 - Worked with Meshek and the Engineering and Utility Billing departments to correct mistakes in fees and maps
 - Updated spreadsheet and InCode as corrections were made
 - Revised procedure for storm water fee collection
 - Created water bill insert to update customers on changing rate
- ▶ **USDA FMPP grant application for farmer's market/kitchen incubator feasibility study and business plan**
 - Continued working on application with Economic Development
 - Will submit in May
- ▶ **National Park Service "Obtaining Real Property for Historic Monument Purposes" application for the Carl Albert Federal Building & U.S. Courthouse**
 - Continued completing application
- ▶ Completed nomination of Krebs Brewing Company for the Lt. Governor's Small Business Award of Excellence
- ▶ Completed spring newsletter for water bills
- ▶ Submitted quarterly COPS Hiring Program reports and funding request

Council Chambers
Municipal Building
May 10, 2016

The McAlester Airport Authority met in Regular session on Tuesday May 10, 2016, at 6:00 P.M. after proper notice and agenda was posted May 9, 2016.

Present: Weldon Smith, Robert Karr, Jason Barnett, Travis Read, Buddy Garvin & John Browne
Absent: None
Presiding: John Browne, Chairman

A motion was made by Mr. Smith and seconded by Mr. Read to approve the following:

- Approval of the Minutes from the April 26, 2016, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item A, regarding claims ending May 3, 2016. *(Toni Ervin, Chief Financial Officer)* in the amount of \$5,504.51.

There was no discussion, and the vote was taken as follows:

AYE: Trustees Smith, Read, Karr, Garvin, Barnett & Chairman Browne
NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority, Mr. Smith moved for the meeting to be adjourned, seconded by Mr. Read.

There was no discussion and the vote was taken as follows:

AYE: Trustees Smith, Karr, Barnett, Garvin, Read & Chairman Browne
NAY: None

Chairman John Browne declared the motion carried.

John Browne, Chairman

ATTEST:

Cora Middleton, Secretary

Council Chambers
Municipal Building
May 10, 2016

The McAlester Public Works Authority met in Regular session on Tuesday May 10, 2016, at 6:00 P.M. after proper notice and agenda was posted May 9, 2016.

Present: Weldon Smith, Robert Karr, Jason Barnett, Travis Read, Buddy Garvin & John Browne
Absent: None
Presiding: John Browne, Chairman

A motion was made by Mr. Karr and seconded by Mr. Smith to approve the following:

- Approval of the Minutes from the April 26, 2016, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item A, regarding claims ending May 3, 2016. *(Toni Ervin, Chief Financial Officer)* in the amount of \$192,401.45.
- Confirm action taken on City Council Agenda Item E, concurrence with the Mayor's appointments of Zack Pritchard and Sam Wampler for two year terms ending May of 2018, and Dustin Vicars, Lori Few and Cully Stevens for three year terms ending May of 2019, to the Storm Water Drainage System Advisory Committee. *(John Browne, Mayor)*
- Confirm action taken on City Council Agenda Item 2, an Ordinance amending Ordinance No. 2538 which established the budget for fiscal year 2015-16; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 4, authorization of the Mayor to accept and sign State Contract #0-3703 for a period of one year for the supplies, pavement marking and striping services of city streets pursuant to Section 2-275 of the McAlester City Code. *(Peter Stasiak, City Manager)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Smith, Karr, Barnett, Garvin, Read & Chairman Browne.

NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority. Mr. Karr moved for the meeting to be adjourned, and the motion was seconded by Mr. Smith. There was no discussion and the vote was taken as follows:

AYE: Trustees Smith, Karr, Barnett, Garvin, Read & Chairman Browne.
NAY: None

Chairman Browne declared the motion carried.

ATTEST:

John Browne, Chairman

Cora Middleton, Secretary

Council Chambers
Municipal Building
April 26, 2016

The McAlester Retirement Trust Authority met in Regular session on Tuesday, April 26, 2016, at 6:00 P.M. after proper notice and agenda was posted April 25, 2016.

Present: Robert Karr, Jason Barnett & Travis Read, Weldon Smith, Buddy Garvin, & John Browne
Absent: None
Presiding: John Browne, Chairman

A motion was made by Mr. Read and seconded by Mr. Smith to approve the following:

- Approval of the Minutes from the March 22, 2016 Regular Meeting of the McAlester Retirement Trust Authority. (*Cora Middleton, City Clerk*)
- Approval of Retirement Benefit Payments for the Period of April, 2016. (*Toni Ervin, CFO*) in the amount of \$85,443.87.

There was no discussion, and the vote was taken as follows:

AYE: Trustees Karr, Read, Smith, Barnett, Garvin & Chairman Browne
NAY: None

Chairman Browne declared the motion carried.

There being no further business to come before the Authority. Mr. Read moved for the meeting to be adjourned, seconded by Mr. Smith. The vote was taken as follows:

AYE: Trustees Karr, Read, Smith, Barnett, Garvin & Chairman Browne.
NAY: None

Chairman Browne declared the motion carried.

John Browne, Chairman

ATTEST:

Cora Middleton, Secretary