



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, February 23, 2016 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

Steve Harrison Mayor
Weldon Smith Ward One
John Titsworth Ward Two
Travis Read, Vice Mayor..... Ward Three
Robert Karr Ward Four
Buddy Garvin Ward Five
Jason Barnett Ward Six

Peter J. Stasiak City Manager
William J. Ervin City Attorney
Cora M. Middleton City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the February 9, 2016, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for February 3, 2016 through February 17, 2016. *(Toni Ervin, Chief Financial Officer)*
- C. Consider and act upon, authorization of payment to Weddle Signs, Invoice 68048, in the amount of \$5,225.00, for the installation of one LED Marquee sign in front of Puterbaugh School and the installation of one double poled sign in front of Will Rodgers School, related to CIP#4 and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account. *(Peter Stasiak, City Manager)*
- D. Consider and act upon, to amend and approve the contract for legal services between the City of McAlester, Oklahoma and Ervin & Ervin, Attorneys at Law, L.L.P.. *(Peter Stasiak, City Manager)*
- E. Consider and act upon, authorizing the Mayor to sign the signed Pliant Wholesale Water Purchase Contract. *(Toni Ervin, Chief Financial Officer)*
- F. Accept and place on file, the Oklahomans for Independent Living (OIL) quarterly report for the period of October 1, 2015 through December 31, 2015. *(Pam Pulchny, Executive Director O.I.L.)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

SCHEDULED BUSINESS

- 1. Consider and act upon, acceptance of the Utility Easement as more particularly described on the attached survey. *(Peter Stasiak, City Manager)*

Executive Summary

Staff recommendation is to accept the Utility Easement as more particularly described on the attached survey.

2. Discussion and possible action, on approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services. *(Brett Brewer, Fire Chief)*

Executive Summary

Motion to approve the cost of equipment necessary for Wildland firefighting respiratory mask. Funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services. Approx. cost \$5000.00.

3. Consider and act upon, accepting the Change Order from Katcon, Inc. for eleven (11) weather days only. There is no increase or decrease in the contract price. *(Peter Stasiak, City Manager)*

Executive Summary

The recommendation is to accept this Change Order from Katcon, Inc. for eleven (11) weather days only. There is no increase or decrease in the contract price.

4. Discussion on the Storm Water Fee adopted by Ordinance 2554 dated December 22, 2015. *(Councilman John Titsworth)*

Executive Summary

Discussion.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER'S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL**MAYORS COMMENTS AND COMMITTEE APPOINTMENTS****RECESS COUNCIL MEETING****CONVENE AS McALESTER AIRPORT AUTHORITY**

Majority of a Quorum required for approval

- Approval of the Minutes from the February 9, 2016, Regular Meeting of the McAlester Airport Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item B, regarding claims ending February 17, 2016. (*Toni Ervin, Chief Financial Officer*)
- Confirm action taken on City Council Agenda Item D, to amend and approve the contract for legal services between the City of McAlester, Oklahoma and Ervin & Ervin, Attorneys at Law, L.L.P.. (*Peter Stasiak, City Manager*)

ADJOURN MAA

CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the February 9, 2016, Regular Meeting of the McAlester Public Works Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item B, regarding claims ending February 17, 2016. (*Toni Ervin, Chief Financial Officer*)
- Confirm action taken on City Council Agenda Item C, authorization of payment to Weddle Signs, Invoice 68048, in the amount of \$5,225.00, for the installation of one LED Marquee sign in front of Puterbaugh School and the installation of one double poled sign in front of Will Rodgers School, related to CIP#4 and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account. (*Peter Stasiak, City Manager*)
- Confirm action taken on City Council Agenda Item D, to amend and approve the contract for legal services between the City of McAlester, Oklahoma and Ervin & Ervin, Attorneys at Law, L.L.P.. (*Peter Stasiak, City Manager*)
- Confirm action taken on City Council Agenda Item E, authorization for the Mayor to sign the signed Pliant Wholesale Water Purchase Contract. (*Toni Ervin, Chief Financial Officer*)
- Confirm action taken on City Council Agenda Item 1, acceptance of the Utility Easement as more particularly described on the attached survey. (*Peter Stasiak, City Manager*)
- Confirm action taken on City Council Agenda Item 3, acceptance of the Change Order from Katcon, Inc. for eleven (11) weather days only. There is no increase or decrease in the contract price. (*Peter Stasiak, City Manager*)

ADJOURN MPWA

CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the January 26, 2016 Regular Meeting of the McAlester Retirement Trust Authority. (*Cora Middleton, City Clerk*)
- Approval of Retirement Benefit Payments for the Period of February, 2016. (*Toni Ervin, CFO*)

ADJOURN MRTA**RECONVENE COUNCIL MEETING****EXECUTIVE SESSION**

Recess into Executive Session in compliance with Section Title 25 Section 307 B.2 et.seq. Oklahoma Statutes, to wit:

- Consider and act to convene in Executive Session pursuant to Title 25, Sec. 307 (B) (4) for Confidential communications between a public body and its attorney concerning a pending investigations, claims, or actions, more particularly City of McAlester v. Austin Paving (bond claim)".

RECONVENE INTO OPEN SESSION

- Consider and act to settle the remaining bond claims against Austin Paving and its bonding company related to CIP 1.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2016 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk

The McAlester City Council met in a Regular session on Tuesday, February 9, 2016, at 6:00 P.M. after proper notice and agenda was posted, February 5, 2016 at 4:26 P.M.

Call to Order

Mayor Harrison called the meeting to order.

City Attorney William J. Ervin gave the invocation and led the Pledge of Allegiance.

Roll Call

Council Roll Call was as follows:

Present: Weldon Smith, John Titsworth, Travis Read, Robert Karr, Buddy Garvin, Jason Barnett & Steve Harrison
Absent: None
Presiding: Steve Harrison, Mayor

Staff Present: Peter J. Stasiak, City Manager; Toni Ervin, CFO; William J. Ervin, City Attorney and Cora Middleton, City Clerk

Citizens Comments on Non-Agenda Items

Lacey Sudderth, Director McAlester Main Street Association addressed the Council inviting all of them to the membership meeting on Wednesday, at the Grand Event Center.

Consent Agenda

- A. Approval of the Minutes from the January 12, 2016, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the January 26, 2016, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for January 20, 2016 through February 2, 2016. *(Toni Ervin, Chief Financial Officer)* In the following amounts: General Fund - \$63,065.59; Nutrition - \$856.60; Landfill Res./Sub-Title D. - \$800.00; Tourism Fund - \$4,864.90; SE Expo Center - \$5,377.72; E-911 - \$11,452.03; Economic Development - \$6,532.50; Grants & Contributions - \$8,160.18; CDBG Grants Fund - \$29,765.34; Fleet Maintenance - \$7,104.89; CIP Fund - \$96,807.12 and Federal Forfeiture Fund - \$750.00.

- D. Accept and place on file, the McAlester Main Street Second Quarter Report for Fiscal Year 2015-2016. *(Lacey Sudderth, Executive Director)*
- E. **TABLED FROM THE JANUARY 26TH MEETING:** Concur with Oklahoma Municipal Assurance Group denial of Claim No. 201398-LR. *(Cora Middleton, City Clerk)*
- F. Consider and act upon, ratification of Supplemental Agreement Change Order #2 to Bronze Oak, LLC for the Airport Drainage Project in the amount of \$12,318.95 and adding 10 additional work days. *(Peter Stasiak, City Manager)*
- G. Consider and act upon, ratification of Change Order #6 to Carstensen Contracting for CIP#4 South Sixth Street in the amount of (\$27,112.36). *(Peter Stasiak, City Manager)*
- H. Consider and act upon, authorization of payment to Infrastructure Solutions Group, LLC; dba Mehlburger Brawley, Invoice # MC-15-02-05, in the amount of \$ 13,045.00, for Professional Services related to Washington Avenue Pavement Reconstruction and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account. *(Peter Stasiak, City Manager)*
- I. Consider and act upon, authorization of payment to Infrastructure Solutions Group, LLC; dba Mehlburger Brawley, Invoice # MC-16-02-02, in the amount of \$2,580.00, for Engineering Services related to CIP#4 Final Quantity Audit and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account. *(Peter Stasiak, City Manager)*
- J. Consider and act upon, authorization of payment to Infrastructure Solutions Group, LLC; dba Mehlburger Brawley, Invoice # MC-16-03-01, in the amount of \$17,227.15, for Engineering Services and Construction Testing related to CIP#4A 6th Street and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account. *(Peter Stasiak, City Manager)*
- K. Consider and act upon, authorization of payment to Carstensen Construction, Inc., Contractor's Application for Payment #5, in the amount of \$209,610.14, for Construction Services related to CIP#4 6th Street and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account. *(Peter Stasiak, City Manager)*
- L. Consider and act upon, authorization of payment to T. McDonald Construction, Inc., Contractor's Application for Payment #15, in the amount of \$31,886.17, for the construction of road and infrastructure improvements related to CIP#3 and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account. *(Peter Stasiak, City Manager)*
- M. Consider and act upon, a request by the "OETA Ready to Learn Program" to partner with them for the rental fee for the use of the Southeast Expo Center for the "Stories Around the Campfire" in the amount of \$125.00. *(Jerry Lynn Wilson, Expo Center)*

N. Concur with Oklahoma Municipal Assurance Group denial of Claim No. 201478-LR.
(Cora Middleton, City Clerk)

Manager Stasiak commented that on Item "F" the additional days needed to be changed to five (5) days instead of ten (10).

A motion was made by Vice-Mayor Read and seconded by Councilman Smith to approve the Consent Agenda. There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Smith, Titsworth, Karr, Garvin, Barnett & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

Public Hearing

No Ordinances to be considered at this meeting.

Scheduled Business

1. Presentation of the Mayor's Annual State of the City Address. (Steve Harrison, Mayor)
Executive Summary
Presentation.

Mayor Harrison delivered his 2016 Annual State of the City presenting the Council with a PowerPoint that illustrated the various accomplishments that the City had achieved. He highlighted how the City over the past ten (10) had reduced its' bond debt from \$160 million to about \$80 million and had realized more than \$12 million that had been invested into the City's street system. He then reviewed the various Street CIP projects that had been completed or were nearing completion, the improvements to the Water Treatment Plant and future planned improvements to that facility including the relocation of the 20" water main. He added that the City had started addressing the problems with its' Stormwater system and commented that the recently enacted Stormwater fee would allow the City to begin making progress on the aging system. He reminded the Council of the \$19 million in electrical upgrades that Public Service Company was in the process of constructing that included two (2) new substations and eight (8) miles of transmission line. He commented that these improvements would help to meet the needs of the City of McAlester and the Steven Taylor Industrial Park. He commented on economic development projects that were in process or had been completed. He reviewed some of the donations and grants that the City had received and the accomplishments that were tied to each, including the acquisition of a K-9 for the Police Department, body cameras for the Police Department and the new playground equipment that had been gotten for Mullen and Chadick Parks. He commended the City's Finance Department for the Certificate for Achievement for Excellence in Financial Reporting they had received. He reminded everyone that the McAlester Downtown District had been added to the National Register and stated that McAlester Main Street was pursuing the same designation for the Old Town historic area. He commented on the pocket parks the City had recently completed and the one that was in the planning stage for the intersection of 1st Street and Choctaw Avenue. He thanked everyone for doing such a great job

and commemorated Pam Kirby the City's grant writer that had passed away last year for all of the work she had done, commenting that much of the City's accomplishments would not have happened if not for her dedication and civic-mindedness. He ended his address commenting on the healthy initiative that had been started in McAlester and Pittsburg County, stating that this was to help promote overall wellness for all members of the community and he thanked everyone involved and everyone listening to his address.

2. **TABLED FROM THE JANUARY 26TH MEETING;** Consider and act upon, authorizing the Mayor to sign a service contract with ExecuTime Software, LLC for installation and maintenance of time entry software that interfaces with our Tyler Incode accounting software. *(Toni Ervin, Chief Financial Officer).*

Executive Summary

Staff recommends that the Council authorize the Mayor to sign ExecuTime Agreements.

A motion was made by Vice-Mayor Read and seconded by Councilman Smith to authorize the Mayor to sign a service contract with ExecuTime Software, LLC for installation and maintenance of time entry software that interfaces with our Tyler Incode accounting software.

Before the vote, CFO Ervin addressed the Council stating that she had included Return on Investment information, a recommendation letter from the City of Stillwater, changes recommended by the City Attorney and the memo and references that had been previously included. She commented that she hoped the information would answer the questions that had been previously asked.

Attorney Ervin commented that the current agreement had incorporated his recommended changes and it was in proper legal form.

After a brief discussion concerning what departments would be included in using this system, who would enter the employees time, the system interfacing with Incode, the Supervisors still approving all time, which hardware would be used and the price range, the vote was taken as follows:

AYE: Councilman Read, Smith, Titsworth, Karr, Garvin, Barnett & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

3. Consider and act upon, authorizing the Mayor to sign a resolution allowing the execution of a license agreement in favor of Public Service Company of Oklahoma (PSO) for a temporary staging area during emergency conditions. *(Peter Stasiak, City Manager)*

Executive Summary

Staff recommends authorizing the Mayor to sign the resolution and license agreement in favor of Public Service Company of Oklahoma (PSO).

A motion was made by Councilman Garvin and seconded by Councilman Karr to authorize the Mayor to sign a RESOLUTION NO. 16-03, allowing the execution of a license agreement in

favor of Public Service Company of Oklahoma (PSO) for a temporary staging area during emergency conditions.

Before the vote, Manager Stasiak address the Council explaining that Public Service Company of Oklahoma had used the Expo Center in the past during emergencies but wanted to have something in writing. He added that all comments and corrections had been incorporated into the agreement and the City Attorney had reviewed the agreement. There was no other discussion, and the vote was taken as follows:

AYE: Councilman Garvin, Karr, Read, Barnett, Smith, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

4. Consider and act upon, authorizing the Mayor to sign the Engineer's Certificate of Completion and the Certificate of Substantial Completion for the 2014 CDBG Water Improvements. *(Peter Stasiak, City Manager)*

Executive Summary

Staff recommends approval and authorization for the Mayor to sign the Engineer's Certificate of Completion and the Certificate of Substantial Completion accepting the project as complete.

A motion was made by Councilman Smith and seconded by Vice-Mayor Read to authorize the Mayor to sign the Engineer's Certificate of Completion and the Certificate of Substantial Completion for the 2014 CDBG Water Improvements.

Before the vote, Manager Stasiak addressed the Council informing them that Collins Waterworks, LLC, had completed all work associated with the project and the City's engineer on the project, Infrastructure Solutions dba Mehlburger Brawley, Inc. had recommended the approval and execution of these documents. There was no other discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Karr, Garvin, Barnett, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

5. Consider and act upon, authoring the Mayor to sign the Final and Contractor's Pay Estimate No. Three (3) for the 2014 CDBG Water Improvements with Collins Waterworks, LLC. *(Peter Stasiak, City Manager)*

Executive Summary

Motion to approve final payment of \$12,797.29 for the 2014 CDBG Water Improvements to Collins Waterworks, LLC.

Councilman Garvin moved to authorize the Mayor to sign the Final and Contractor's Pay Estimate No. Three (3), in the amount of \$12,797.29, for the 2014 CDBG Water Improvements with Collins Waterworks, LLC. The motion was seconded by Councilman Karr.

Before the vote, Manager Stasiak reiterated that Collins Waterworks, LLC had completed all work associated with the project and Infrastructure Solutions dba Mehlburger Brawley, Inc., the City's engineer on the project recommended approval of the Final Pay Estimate. There was no other discussion, and the vote was taken as follows:

AYE: Councilman Garvin, Karr, Barnett, Smith, Titsworth, Read & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

6. Consider and act upon, authorizing the Mayor to sign Change Order No. 3 to the contract with Katcon Inc. for Illinois Ave. Drainage Improvements. *(Peter Stasiak, City Manager. (Peter Stasiak, City Manager)*

Executive Summary

Motion to approve Change Order No. 3 to the contract with Katcon Inc., and authorizing the Mayor to sign Change Order No. 3 adding 11 rain days.

A motion was made by Councilman Smith and seconded by Vice-Mayor Read to approve and authorize the Mayor to sign Change Order No. 3 to the contract with Katcon, Inc. adding eleven (11) days.

Before the vote, Manager Stasiak explained that the eleven (11) days had occurred around Christmas.

After a brief discussion concerning the completion date, the vote was taken as follows:

AYE: Councilman Smith, Read, Barnett, Titsworth, Karr, Garvin & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

7. Consider and act upon, accepting the bid amount of \$134,682.30 from Katcon, Inc. to repair two (2) portions of the Sandy Creek canal wall, and authorizing the Mayor to sign the Notice of Award to Katcon, Inc., and the Agreement to complete the repair. *(Peter Stasiak, City Manager)*

Executive Summary

The recommendation is to enter into an agreement with Katcon, Inc. for the Total Bid equal to \$134,682.30, to repair two (2) portions of the Sandy Creek canal wall.

A motion was made by Councilman Garvin and seconded by Councilman Karr to accept the bid from Katcon, Inc. in the amount of \$134,682.30 to repair two (2) portions of the Sandy Creek canal wall and authorize the Mayor to sign the Notice of Award and the Agreement.

Before the vote, Manager Stasiak addressed the Council that during May and June of 2015, the excessive rains damaged two (2) sections of Sandy Creek canal walls in the vicinity of 730 S. Ninth Street and 902 E. Osage Ave. He stated that both sections had been fenced off for public safety. He added that this project was part of FEMA reimbursement. The City would pay for

repairs up front and then FEMA would reimburse ninety percent (90%). He explained that after reviewing the bids that had been received and opened on January 26, 2016, the Engineering Division and Infrastructure Solutions Group, LLC recommended awarding the contract to Katcon. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Garvin, Karr, Smith, Titsworth, Read, Barnett & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

8. Consider and act upon, accepting the bid amount of \$37,500.00 from Sunrise Construction, LLC to repair a portion of the Sandy Creek canal wall, and authorizing the Mayor to sign the Notice of Award to Sunrise Construction, LLC, and the Agreement to complete the repair. *(Peter Stasiak, City Manager)*

Executive Summary

The recommendation is to enter into an agreement with Sunrise Construction, LLC. for the Total Bid equal to \$37,500.00, to repair a portion of the Sandy Creek canal wall.

A motion was made by Vice-Mayor Read and seconded by Councilman Smith to accept the bid from Sunrise Construction, LLC in the amount of \$37,500.00 to repair a portion of the Sandy Creek canal wall and authorize the Mayor to sign the Notice of Award and Agreement.

Before the vote, Manager Stasiak addressed the Council explaining that the excessive rain in May and June of 2015 severely damaged a section of the Sandy Creek canal wall in the vicinity of 911 S. Tenth Street. He commented that the project had been advertised on January 3 and 10, 2016, and on January 26, 2016, four (4) bids had been received and opened with Sunrise Construction, LLC being the apparent low bidder. He stated that after review of all received bids the Engineering Division and Infrastructure Solutions Group, LLC had recommended the award of the contract to Sunrise Construction, LLC. Manager Stasiak also informed the Council that the City would not receive any FEMA aid for this repair project.

After a brief discussion concerning experience with the contractor, why the City had not qualified for FEMA aid, and the amount of water that the canal carried, the vote was taken as follows:

AYE: Councilman Read, Smith, Karr, Garvin, Barnett, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

New Business

There was no new business.

City Manager's Report

- Report on activities for the past two weeks.

Manager Stasiak reported that the CIP #4A was approximately 98% complete and the preliminary walk through had been performed. He stated that there had been eleven (11) minor problems and the final walk through would be Friday. Manager Stasiak informed the Council that the Storm Water fee had been enacted, the letters had been sent out and there had been thirty-three (33) inquiries. He added that the City was making corrections to its' mapping information.

Remarks and Inquiries by City Council

Vice-Mayor Read commented that CIP #3, Second Street was open and it looked great.

Councilmen Smith, Titsworth, Karr, Garvin and Barnett did not have any comments for the evening.

Mayor's Comments and Committee Appointments

Mayor Harrison did not have any comments for the evening.

Recess Council Meeting

Mayor Harrison asked for a motion to recess the Regular Meeting to convene the Authorities. Vice-Mayor Read moved to recess the Regular Meeting and convene the Authorities. The motion was seconded by Councilman Smith. There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Smith, Karr, Garvin, Barnett, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried and the meeting was recessed at 6:51 P.M.

Reconvene Council Meeting

The Regular Meeting was reconvened at 6:52 P.M.

Adjournment

There being no further business to come before the Council, Vice-Mayor Read moved for the meeting to be adjourned. The motion was seconded by Councilman Smith.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Smith, Karr, Garvin, Barnett, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried, and the meeting was adjourned at 8:50 P.M.

ATTEST:

Steve Harrison, Mayor

Cora Middleton, City Clerk

CLAIMS FROM

**February 3, 2016
Thru
February 17, 2016**

2/17/2016 3:26 PM
PACKET : 13762 13771 13779 13781
VENDOR SET: Mult
FUND : 01 GENERAL FUND

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 1

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	TIM ADAMS	I-201602128293	01 -5215207	CLOTHING ALLO REIMB BOOT ALLOWANCE	077288	100.00
	ALBERT SMITH	I-201602128294	01 -5215207	CLOTHING ALLO REIMB BOOT ALLOWANCE	077289	100.00
	LARRY SUTTON	I-201602178305	01 -5215207	CLOTHING ALLO REIMB BOOT ALLOWANCE PURCHASE	077291	100.00
01-A00200	ADAM TRUE VALUE & AG SU					
	I-28620	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	077295	8.00	
01-A00267	AIRGAS, INC					
	I-9047847915	01 -5653213	SAFETY EXPENS SAFETY SUPPLIES	077297	145.56	
	I-9047847916	01 -5432202	OPERATING SUP OXYGEN & EMS SUPPLIES	077297	256.25	
	I-9933298397	01 -5542308	CONTRACTED SE MONTHLY BOTTLE RENTAL	077297	60.83	
	I-9933300119	01 -5432202	OPERATING SUP OXYGEN & EMS SUPPLIES	077297	427.00	
01-A00362	VYVE BROADBAND					
	I-201602038262	01 -5542328	INTERNET SERV INTERNET SVS-STIPE CENTER	077209	76.34	
	I-201602038262	01 -5431328	INTERNET SERV INTERNET SVS-EMER RESP CENTER	077209	69.95	
	I-201602038262	01 -5320328	INTERNET SERV INTERNET SVS-DECETIVE DIV	077209	98.56	
	I-201602108286	01 -5542328	INTERNET SERV INTERNET SVS-PARKS SHOP	077263	75.95	
	I-201602108286	01 -5548328	INTERNET SERV INTERNET SVS-FAC MAINT	077263	75.95	
	I-201602108286	01 -5865328	INTERNET SERV INTERNET SVS-TC	077263	75.95	
01-A00500	AMERICAN MUNICIPAL SERV					
	I-28148	01 -2105	COLLECTION AG COLLECTION FEES-COURT-DEC	077300	7,829.17	
01-A00751	ATWOODS					
	I-2995/9	01 -5542203	REPAIRS & MAI MISC REPAIR ITEMS	077301	7.35	
	I-3002/9	01 -5547203	REPAIRS & MAI MISC REPAIR ITEMS	077301	62.98	
	I-3003/9	01 -5542203	REPAIRS & MAI MISC REPAIR ITEMS	077301	81.97	
	I-3006/9	01 -5542203	REPAIRS & MAI MISC REPAIR ITEMS	077301	11.75	
	I-3009/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077301	99.99	
	I-3010/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077301	100.00	
	I-3011/9	01 -5542203	REPAIRS & MAI MISC REPAIR ITEMS	077301	8.76	
	I-3014/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077301	99.99	
	I-3015/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077301	89.99	
	I-3019/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077301	69.99	
	I-3020/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077301	99.99	
	I-3021/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077301	79.99	
	I-3028/9	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	077302	71.95	
	I-3030/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077302	99.99	
	I-3031/9	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	077302	99.99	
	I-3035/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077302	79.99	
	I-3036/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077302	100.00	
	I-3037/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077302	99.99	
	I-3040/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077303	99.99	
	I-3043/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077303	99.99	
	I-3044/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077303	69.99	
	I-3047/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077303	100.00	
	I-3050/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077303	100.00	

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=====						
01-A00751	ATWOODS	continued				
		I-3053/9	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	077303	39.98
		I-3055/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077303	99.99
		I-3056/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077303	99.94
		I-3059/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077304	99.94
		I-J03187/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077304	100.00
		I-J04151/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077304	100.00
		I-J04640/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077304	100.00
		I-J04668/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077304	100.00
		I-J05065/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077304	99.99
		I-J11304/9	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077305	100.00
01-B00180	UNION IRON WORKS, INC.					
		I-S1908242.001	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	077308	84.90
		I-S1909140.001	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	077308	9.04
01-B00490	BRIGGS PRINTING					
		I-6429	01 -5210202	OPERATING SUP BUSINESS CARDS-G WEBB	077310	54.00
01-B00503	BROKEN ARROW ELECTRIC S					
		I-S1995878.001	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	077311	42.60
		I-S2003997.001	01 -5548203	REPAIRS & MAI MISC ELECT. REPAIR	077311	75.00
		I-S2006264.001	01 -5548203	REPAIRS & MAI MISC ELECT. REPAIR	077311	46.20
01-C00100	CLEET					
		I-201602108276	01 -2100	CLEET PAYABLE CLEET FEES DUE	077264	6,709.10
01-C00251	CAVENDER'S STORE, INC					
		I-79578	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077315	100.00
		I-79699	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077315	100.00
		I-88034	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077315	100.00
		I-88518	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077315	100.00
01-C00320	CENTERPOINT ENERGY ARKL					
		I-201602038258	01 -5215314	GAS UTILITY GAS UTIL-LIBRARY	077211	1,600.54
		I-201602038258	01 -5215314	GAS UTILITY GAS UTIL-N FIRE STATION	077211	399.84
		I-201602038258	01 -5215314	GAS UTILITY GAS UTIL-CITY HALL	077211	1,381.21
		I-201602038258	01 -5215314	GAS UTILITY GAS UTIL-CEMETERY OFFICE	077211	380.55
		I-201602038258	01 -5215314	GAS UTILITY GAS UTIL-CEMETERY GARAGE	077211	90.43
		I-201602038258	01 -5215314	GAS UTILITY GAS UTIL-PARKS SHOP	077211	337.27
		I-201602038258	01 -5215314	GAS UTILITY GAS UTIL-PARKS OFFICE	077211	957.02
		I-201602038258	01 -5215314	GAS UTILITY GAS UTIL-STIPE CENTER	077211	1,090.96
		I-201602038258	01 -5215314	GAS UTILITY GAS UTIL-315 E KREBS	077211	23.78
		I-201602038258	01 -5215314	GAS UTILITY GAS UTIL-EMER RESPONSE CTR	077211	630.86
		I-201602108287	01 -5215314	GAS UTILITY GAS UTIL-S FIRE STATION	077266	323.51
		I-201602108287	01 -5215314	GAS UTILITY GAS UTIL-802 E HARRISON	077266	1,087.14
01-C00431	CHIEF SUPPLY CO					
		I-453512	01 -5321202	OPERATING SUP BATTERIES FOR WALKIE	077317	570.00

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01-C00474	CITY OF TAHLEQUAH					
	I-FIRE TRAINING FEE	01 -5432331	EMPLOYE TRAVE	INSTRUCTOR TRAINING FEE	077319	23.00
01-D00231	DELANE ARRINGTON					
	I-201602178304	01 -5215207	CLOTHING ALLO	REIMB BOOT ALLOWANCE PURCHASE	077322	99.94
01-D00540	DOLESE BROTHERS					
	I-AG16011578	01 -5865218	STREET REPAIR 4"	ODOT FILTER BLANKET-WT	077324	1,346.44
	I-AG16012311	01 -5865218	STREET REPAIR 4"	ODOT FILTER BLANKET-WT	077324	836.39
	I-AG16012312	01 -5865218	STREET REPAIR 4"	ODOT FILTER BLANKET-WT	077324	1,041.84
	I-AG16012987	01 -5865218	STREET REPAIR 4"	ODOT FILTER BLANKET-WT	077324	506.83
	I-RM16004647	01 -5865218	STREET REPAIR	CONCRETE FOR ST REPAIRS	077324	1,170.75
	I-RM16005022	01 -5865218	STREET REPAIR	CONCRETE FOR ST REPAIRS	077324	567.50
	I-RM16005367	01 -5865218	STREET REPAIR	CONCRETE FOR ST REPAIRS	077324	1,134.00
01-D00684	DR. JASON MCELYEA					
	I-008	01 -5432308	CONTRACTED SE	CONTRACT SVS-EMS-FEB 2016	077325	1,071.00
01-E00266	ERVIN & ERVIN ATTORNEYS					
	I-2-10-2016	01 -5214302	CONSULTANTS	LEGAL FEES	077278	4,580.75
01-E00279	EST, INC.					
	I-36313	01 -5865218	STREET REPAIR	CONCRETE TEST FEES	077327	1,323.25
01-F00015	FLEETCOR TECHNOLOGIES					
	I-NP46586885	01 -5321212	FUEL EXPENSE	FUEL EXP-JAN-POLICE	077328	4,599.14
	I-NP46586885	01 -5431212	FUEL EXPENSE	FUEL EXP-JAN-FIRE	077328	628.97
	I-NP46586885	01 -5542212	FUEL EXPENSE	FUEL EXP-JAN-PARKS	077328	698.17
	I-NP46586885	01 -5547212	FUEL EXPENSE	FUEL EXP-JAN-CEMETERY	077328	234.38
	I-NP46586885	01 -5548212	FUEL EXPENSE	FUEL EXP-JAN-FAC MAINT	077328	170.79
	I-NP46586885	01 -5652212	FUEL EXPENSE	FUEL EXP-JAN-CODES	077328	108.00
	I-NP46586885	01 -5225212	FUEL EXPENSE	FUEL EXP-JAN-IT	077328	62.39
	I-NP46586885	01 -5322212	FUEL EXPENSE	FUEL EXP-JAN-ANIMAL CONTROL	077328	158.33
	I-NP46586885	01 -5432212	FUEL EXPENSE	FUEL EXP-JAN-EMS	077328	536.30
	I-NP46586885	01 -5544212	FUEL EXPENSE	FUEL EXP-JAN-SBC	077328	67.54
	I-NP46586885	01 -5865212	FUEL EXPENSE	FUEL EXP-JAN-STREETS	077328	946.58
	I-NP46586885	01 -5653212	FUEL EXPENSE	FUEL EXP-JAN-SAFETY	077328	54.54
01-F00112	FINLEY & COOK, PLLC					
	I-SI0013814	01 -5215301	AUDITING	ANNUAL AUDIT FEES	077330	750.00
01-F00145	FIRE UNION					
	I-1501479	01 -5431331	EMPLOYEE TRAV	REIMB-TRAVEL EXP	077331	418.84
01-F00170	FIRST NATIONAL BANK					
	I-2016 RENT-BOX 575	01 -5211202	OPERATING SUP	SAFETY DEPOSIT BOX RENT	077332	17.00
01-G00010	G & C RENTAL CENTER, IN					
	I-38209	01 -5547203	REPAIRS & MAI	EQUIP RENTAL-CEMETERY	077333	568.30

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01-G00010	G & C RENTAL CENTER, IN		continued			
		I-38463	01 -5547203	REPAIRS & MAI EQUIP RENTAL-CEMETERY	077333	297.66
		I-38642	01 -5865218	STREET REPAIR TOOL & EQUIP RENTAL	077333	807.50
01-G00354	GLOBAL INDUSTRIAL					
		I-108918129	01 -5215202	OPERATING SUP FILE CABINETS FOR COURT	077335	1,112.27
01-H00075	HARRIS CONSTRUCTION SER					
		I-3213	01 -5865218	STREET REPAIR ROCK HAULING FEE	077338	2,524.81
01-I00061	RICOH USA, INC.					
		I-28121875	01 -5321308	CONTRACTED SE COPIER MAINT FEES	077341	361.44
		I-5040187701	01 -5321308	CONTRACTED SE POLICE COPIER MAINT. FEE	077341	209.66
01-I00070	I P M A					
		I-13356-R2Q2Q8	01 -5653348	DRUG TESTING/ FIRE ENTRY TEST	077342	107.50
01-I00110	IMPRESS OFFICE SUPPLY					
		I-038163	01 -5215202	OPERATING SUP OFFICE SUPPLIES	077343	15.35
		I-247	01 -5215202	OPERATING SUP OFFICE SUPPLIES	077343	84.00
		I-HR LEAVE SLIPS	01 -5215202	OPERATING SUP OFFICE SUPPLIES	077343	6.00
01-I00115	INTERMEDIX TECHNOLOGIES					
		I-INVADEP117495	01 -5432308	CONTRACTED SE COLLECTION FEES-EMS	077344	2,728.35
01-I00120	TYLER TECHNOLOGIES					
		I-COURT TRAINING FEE	01 -5213331	EMPLOYEE TRAV INCODE TRAINING FEES	077345	500.00
01-J00110	JACKIE BRANNON CORR. CT					
		I-20160295	01 -5547203	REPAIRS & MAI MONTHLY INMATE FEES	077347	87.54
		I-20160297	01 -5542308	CONTRACTED SE MONTHLY INMATE FEES	077347	80.93
01-J00229	JEREMY LEWIS					
		I-30019	01 -5865207	CLOTHING ALLO BOOT ALLOWANCE REIMB	077350	84.99
01-K00205	KIAMICHI AUTOMOTIVE WHO					
		I-017394	01 -5431203	REPAIRS & MAI MISC AUTO PARTS FOR REPAI	077352	18.99
01-L00067	COMPLIANCE RESOURCE GRO					
		I-045061	01 -5653348	DRUG TESTING/ QURTLY DRUG TESTS	077353	397.50
		I-045345	01 -5653348	DRUG TESTING/ QURTLY DRUG TESTS	077353	50.00
		I-045346	01 -5653348	DRUG TESTING/ QURTLY DRUG TESTS	077353	156.00
		I-045390	01 -5653348	DRUG TESTING/ QURTLY DRUG TESTS	077353	125.00
		I-045400	01 -5653348	DRUG TESTING/ QURTLY DRUG TESTS	077353	50.00
01-L00380	LOCKE SUPPLY CO.					
		I-27803116-00	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	077354	6.94
		I-27840284-00	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	077354	0.76

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01-L00428	LOWE'S CREDIT SERVICES					
	C-0075474 CR	01	-5544203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	077355	14.40-
	C-0076433 CR	01	-5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	077355	89.63-
	C-12139 CR	01	-5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	077355	94.99-
	I-02872	01	-5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	077355	55.90
	I-02931	01	-5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	077355	111.18
	I-06204	01	-5544203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	077355	31.80
	I-06956	01	-5547203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	077355	73.04
	I-07490	01	-5548204	SMALL TOOLS SMALL TOOLS	077356	134.88
	I-07844	01	-5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	077356	130.33
	I-12140	01	-5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	077356	66.49
	I-901124	01	-5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	077356	90.55
	I-902328	01	-5542203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	077356	23.26
	I-902331	01	-5548204	SMALL TOOLS SMALL TOOLS	077356	454.92
	I-906407	01	-5547203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	077356	47.48
01-M00470	MILLER BROTHERS ENTERPR					
	I-39128-01	01	-5542203	REPAIRS & MAI CEILING TILES FOR STIPE C	077358	264.45
01-M00480	MILLER GLASS COMPANY, I					
	I-17752	01	-5542203	REPAIRS & MAI REPAIR DOORS @ STIPE CTR	077359	407.00
01-MC0169	MCALESTER REGIONAL HOSP					
	I-CITY LAB	01	-5653348	DRUG TESTING/ MISC DRUG TESTS	077365	123.00
	I-CITYOFMC	01	-5653348	DRUG TESTING/ MISC DRUG TESTS	077366	33.00
01-MC0200	MCALESTER SCOTTISH RITE					
	I-700608	01	-5548311	PARKING RENTA PARKING LOT RENTAL	077367	375.00
01-N00060	NAT'L. FIRE PROTECTION					
	I-2016 DUES-2827474	01	-5431330	DUES & SUBSCR ANNUAL DUES-CHIEF	077369	175.00
01-N00250	MCALESTER NEWS CAPITAL					
	I-300005983	01	-5652317	ADVERTISING & PUBLICATION FEES	077370	35.60
	I-JAN 2016	01	-5653317	ADVERTISING & MISC JOB POSTINGS	077370	336.00
01-N00343	NORTHERN SAFETY CO INC					
	I-901791514	01	-5653213	SAFETY EXPENS SAFETY SUPPLIES	077372	124.86
01-O00075	O'REILLY AUTO PARTS					
	I-352421	01	-5431203	REPAIRS & MAI MISC REP PARTS	077376	63.97
01-O00128	OKLA MUN CLERKS, TREAS &					
	I-2016 DUES	01	-5212330	DUES & SUBSCR MEMBERSHIP DUES 2016	077378	30.00
	I-2016 DUES/2	01	-5211330	DUES & SUBSCR MEMBERSHIP DUES 2016	077378	60.00
01-O00219	OKLA BUREAU OF NARCOTIC					
	I-201602108275	01	-2103	OBN PAYABLE (DRUG ED FEES DUE	077269	96.15

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000222	OKLA CODE ENFORCEMENT A					
	I-1501487	01 -5652330	DUES & SUBSCR	OCEA MEMBERSHIP	077380	35.00
01-000305	OKLA NURSERY & LANDSCAP					
	I-2016.044	01 -5542330	DUES & SUBSCR	ANNUAL SUBSCRIPTION-2016	077382	35.00
01-000595	OSBI					
	I-201602108274	01 -2101	AFIS PAYABLE	AFIS FEES DUE	077270	3,692.63
	I-201602108274	01 -2102	FORENSICS PAY	FORENSIC FEES DUE	077270	3,564.19
01-000599	OKLAHOMA STATE UNIVERSI					
	I-V0001254	01 -5212331	EMPLOYEE TRAV	OMC&T TRAINING FEES	077383	499.00
	I-V0001290	01 -5211331	EMPLOYEE TRAV	OMC&T TRAINING FEES	077383	375.00
01-P00337	PITTS COUNTY CRIMINAL J					
	I-201602178308	01 -5213335	COUNTY INCARC	INCARCERATION FEES-NOV 2015	077388	8,052.00
	I-201602178309	01 -5213335	COUNTY INCARC	INCARCERATION FEES-DEC 2015	077388	8,404.00
01-P00341	PITTS. COUNTY HEALTH DE					
	I-1-21-2016	01 -5653213	SAFETY EXPENS	HEPATITIS B VACCINES (3)	077389	80.00
01-P00450	PRIDE IN MCALESTER					
	I-BANQUET TKS-PARKS	01 -5210330	DUES & SUBSCR	BANQUET TICKETS-PARKS	077391	50.00
	I-CITY MGR-TICKET	01 -5210202	OPERATING SUP	BANQUET TICKET	077391	25.00
01-P00451	PURCHASE POWER / PITNEY					
	I-2-03-2016	01 -5215317	POSTAGE	POSTAGE FOR POSTAGE	077392	750.00
01-P00510	PRO-KIL, INC					
	I-159702	01 -5542308	CONTRACTED SE	MONTHLY PEST CONTROL	077393	126.00
01-P00560	PUBLIC SERVICE/AEP					
	I-201602038259	01 -5215313	ELECTRIC UTIL	ELECT UTIL-1699 E CARL ALBERT	077212	24.50
	I-201602108283	01 -5215313	ELECTRIC UTIL	ELECT UTIL-STREET LIGHTS	077271	11,625.25
	I-201602108283	01 -5215313	ELECTRIC UTIL	ELECT UTIL-LIBRARY	077271	1,617.45
	I-201602108283	01 -5215313	ELECTRIC UTIL	ELECT UTIL-GENERAL	077271	11,100.96
01-Q00035	QUILL OFFICE SUPPLIES,					
	I-2604466	01 -5215202	OPERATING SUP	OFFICE SUPPLIES	077396	372.46
	I-2812502	01 -5215202	OPERATING SUP	OFFICE SUPPLIES	077396	111.98
01-R00210	RED RIVER SPECIALIST, I					
	I-538266	01 -5542206	CHEMICALS	HERBICIDE CHEMICALS-PARKS	077397	1,841.89
01-S00184	SECURITY BANK CARD CENT					
	I-201602108273	01 -5210331	EMPLOYEE TRAV	TRAVEL EXP-CITY MGR CONF	077272	279.06
	I-201602108273	01 -5213331	EMPLOYEE TRAV	TRAVEL EXP-INCODE TRAINING	077272	299.86
	I-201602108273	01 -5865218	STREET REPAIR	STREETS DEPT SUPPLIES	077272	133.96

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01-S00190	SECURITY SYS. & ENG. IN					
	I-30626	01 -5542308	CONTRACTED SE ALARM MONITORING FEE	077400	120.00	
	I-30627	01 -5321308	CONTRACTED SE QTLY ALARM MONITORING	077400	45.00	
	I-30628	01 -5320308	CONTRACTED SE QTLY ALARM MONITORING	077400	45.00	
	I-30629	01 -5321325	FIRING RANGE QTLY ALARM MONITORING	077400	45.00	
01-S00249	MORGAN STANLEY SMITH BA					
	I-201602128288	01 -5215110	PENSION - DEF PENSION CONTRIBUTION-GEN	077403	25,550.00	
01-S00642	SPECIAL OPS UNIFORMS, I					
	I-766870	01 -5321207	CLOTHING ALLO CLOTHING ALLOWANCE	077405	1,722.45	
01-S00726	STAPLES ADVANTAGE					
	I-3290076167	01 -5225349	SOFTWARE MAIN OFFICE SUPPLIES-ALL DEPTS	077407	91.99	
	I-3290076169	01 -5225349	SOFTWARE MAIN OFFICE SUPPLIES-ALL DEPTS	077407	49.46	
	I-3290076172	01 -5225349	SOFTWARE MAIN OFFICE SUPPLIES-ALL DEPTS	077407	129.99	
	I-3291611752	01 -5431202	OPERATING SUP OFFICE SUPPLIES-ALL DEPTS	077407	14.28	
01-T00499	TRACTOR SUPPLY COMPANY					
	I-209956	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077414	99.99	
	I-210316	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077414	100.00	
	I-210366	01 -5215207	CLOTHING ALLO BOOT ALLOWANCE	077414	99.99	
01-T00610	TULSA FREELANCE REPORTE					
	I-15-01495	01 -5210302	CONSULTANTS/L ARBITRATION FEES-SANDERS	077415	920.55	
01-U00020	UNITED STATES CELLULAR					
	I-0120380611	01 -5544328	INTERNET SERV INTERNET SVS-SBC	077215	52.08	
	I-0120524368	01 -5215315	TELEPHONE UTI CELL PHONE EXP-GENERAL	077215	1,893.70	
01-U00100	UNIFIRST HOLDINGS, L.P.					
	I-8241244213	01 -5215207	CLOTHING ALLO CL/ALLOW-PKS,ST,FAC	077419	25.18	
	I-8241244214	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-CEM	077419	15.15	
	I-8241244216	01 -5215207	CLOTHING ALLO MATS-CITY HALL/LIBRARY	077419	18.00	
	I-8241244688	01 -5215207	CLOTHING ALLO CLOTHING ALLOWANCE	077419	146.37	
	I-8241246176	01 -5215207	CLOTHING ALLO CL/ALLOW-PKS,ST,FAC	077419	25.18	
	I-8241246177	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-CEM	077419	15.15	
	I-8241246179	01 -5215207	CLOTHING ALLO MATS-CITY HALL/LIBRARY	077419	18.00	
	I-8241246605	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-CEDD	077419	6.50	
	I-8241246606	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-REC	077419	6.93	
	I-8241246607	01 -5215207	CLOTHING ALLO CLOTH/ALLOW- STREETS	077419	17.15	
	I-8241246611	01 -5215207	CLOTHING ALLO MATS-CITY HALL/LIBRARY	077419	18.00	
	I-8241248187	01 -5215207	CLOTHING ALLO CL/ALLOW-PKS,ST,FAC	077420	25.18	
	I-8241248188	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-CEM	077420	15.15	
	I-8241248190	01 -5215207	CLOTHING ALLO MATS-CITY HALL/LIBRARY	077420	18.00	
	I-8241248614	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-CEDD	077420	6.50	
	I-8241248615	01 -5215207	CLOTHING ALLO CLOTH/ALLOW-REC	077420	6.93	
	I-8241248616	01 -5215207	CLOTHING ALLO CLOTH/ALLOW- STREETS	077420	17.15	
	I-8241248619	01 -5215207	CLOTHING ALLO MATS-CITY HALL/LIBRARY	077420	18.00	

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FUND        : 01      GENERAL FUND

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VENDOR	NAME	ITEM #	G/L	ACCOUNT	NAME	DESCRIPTION	CHECK#	AMOUNT
01-U00100	UNIFIRST HOLDINGS, L.P.	continued						
		I-8241250094	01	-5215207	CLOTHING ALLO	CL/ALLOW-PKS, ST, FAC	077420	25.18
		I-8241250095	01	-5215207	CLOTHING ALLO	CLOTH/ALLOW-CEM	077420	15.15
		I-8241250097	01	-5215207	CLOTHING ALLO	MATS-CITY HALL/LIBRARY	077421	18.00
		I-8241250521	01	-5215207	CLOTHING ALLO	CLOTH/ALLOW-CEDD	077421	6.50
		I-8241250522	01	-5215207	CLOTHING ALLO	CLOTH/ALLOW-REC	077421	6.93
		I-8241250523	01	-5215207	CLOTHING ALLO	CLOTH/ALLOW- STREETS	077421	17.15
		I-8241250527	01	-5215207	CLOTHING ALLO	MATS-CITY HALL/LIBRARY	077421	18.00
01-U00128	UNITED PACKAGING & SHIP							
		I-138385	01	-5431202	OPERATING SUP	SHIPPING FEES	077422	13.14
01-W00040	WALMART COMMUNITY BRC							
		I-001357	01	-5210202	OPERATING SUP	MISC OFFICE SUPPLIES	077424	23.88
		I-00292	01	-5431202	OPERATING SUP	MISC OPERATING SUPPLIES	077424	185.93
		I-01082	01	-5431329	PROMOTIONAL	MISC SUPPLIES	077424	144.83
		I-02275	01	-5431329	PROMOTIONAL	MISC SUPPLIES	077424	22.22
		I-07575	01	-5431329	PROMOTIONAL	MISC SUPPLIES	077424	49.98
		I-07831	01	-5431202	OPERATING SUP	MISC OPERATING SUPPLIES	077424	3.42
01-W00195	WELDON PARTS INC.							
		I-1613989-00	01	-5431203	REPAIRS & MAI	PARTS FOR ENGINE-1	077425	43.23
		I-1618730-00	01	-5431203	REPAIRS & MAI	PARTS FOR ENGINE-1	077425	211.67
					FUND	01 GENERAL FUND	TOTAL:	150,545.32

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	RICK BROWN	I-201602128289	02 -5267207	CLOTHING ALLO REIMB BOOT ALLOW	077284	100.00
	WESLEY SENNETT	I-201602128290	02 -5267207	CLOTHING ALLO REIMB BOOT ALLOWANCE	077285	100.00
	RYAN CHRISTY	I-201602128291	02 -5267207	CLOTHING ALLO REIMB BOOT ALLOWANCE	077286	100.00
	ALLEN WOLLET	I-201602128292	02 -5267207	CLOTHING ALLO REIMB BOOT ALLOWANCE	077287	76.63
01-A00103	ACCURATE LABS & MINING					
		I-6B03086	02 -5975209	UTILITY MAINT SAMPLE TESTING FEES	077293	25.00
		I-6B04045	02 -5975209	UTILITY MAINT SAMPLE TESTING FEES	077293	25.00
01-A00154	PROPHET EQUITY II-B					
		I-PRI1211683	02 -5864510	LEASE PAYMENT MOBILE OFFICE-LANDFI	077294	1,681.86
01-A00267	AIRGAS, INC					
		I-9933300118	02 -5973203	REPAIRS & MAI MONTHLY BOTTLE RENTAL	077297	106.41
01-A00345	STAPLES ENTERPRISES LLC					
		I-2217GM.1	02 -5975230	SEWER MAIN RE CAMERA FEE FOR SEWER LINE	077299	250.00
		I-2217GM.2	02 -5975230	SEWER MAIN RE CAMERA FEE FOR SEWER LINE	077299	250.00
		I-54BOLEN	02 -5975230	SEWER MAIN RE CAMERA FEE FOR SEWER LINE	077299	125.00
01-A00362	VYVE BROADBAND					
		I-201602038262	02 -5973328	INTERNET SERV INTERNET SVS-EAST WWM	077209	70.67
01-A00751	ATWOODS					
		I-3012/9	02 -5267207	CLOTHING ALLO BOOT ALLOWANCE	077301	99.94
		I-3024/9	02 -5267207	CLOTHING ALLO BOOT ALLOWANCE	077302	79.99
		I-3026/9	02 -5267207	CLOTHING ALLO BOOT ALLOWANCE	077302	99.99
		I-3027/9	02 -5267207	CLOTHING ALLO BOOT ALLOWANCE	077302	99.88
		I-3034/9	02 -5267207	CLOTHING ALLO BOOT ALLOWANCE	077302	99.99
		I-3042/9	02 -5267207	CLOTHING ALLO BOOT ALLOWANCE	077303	79.99
		I-3058/9	02 -5267207	CLOTHING ALLO BOOT ALLOWANCE	077303	99.99
		I-J04364/9	02 -5267207	CLOTHING ALLO BOOT ALLOWANCE	077304	100.00
		I-J04487/9	02 -5267207	CLOTHING ALLO BOOT ALLOWANCE	077304	100.00
		I-J07565/9	02 -5267207	CLOTHING ALLO BOOT ALLOWANCE	077304	100.00
		I-J08810/9	02 -5267207	CLOTHING ALLO BOOT ALLOWANCE	077304	100.00
		I-J08949/9	02 -5267207	CLOTHING ALLO BOOT ALLOWANCE	077305	100.00
		I-J09292/9	02 -5267207	CLOTHING ALLO BOOT ALLOWANCE	077305	100.00
		I-J09642/9	02 -5267207	CLOTHING ALLO BOOT ALLOWANCE	077305	100.00
01-B00180	UNION IRON WORKS, INC.					
		I-S1908156001	02 -5973203	REPAIRS & MAI LIFT STATION SUPPLIES	077308	218.98
01-C00251	CAVENDER'S STORE, INC					
		I-88042	02 -5267207	CLOTHING ALLO BOOT ALLOWANCE	077315	97.49
01-C00271	CBSA					
		I-201602178306	02 -2512	CBSA COLLECTI COLLECTION FEES-UB&C-5781	077316	64.27
		I-201602178306	02 -2512	CBSA COLLECTI COLLECTION FEES-UB&C-5782	077316	20.00

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00320	CENTERPOINT ENERGY ARKL					
	I-201602038258	02 -5267314	GAS UTILITY	GAS UTIL-FLEET MAINT	077211	641.71
	I-201602108287	02 -5267314	GAS UTILITY	GAS UTIL-ARMORY BLDG	077266	498.89
01-D00158	DAVID T HARDGRAVE					
	I-4-1607	02 -5973302	CONSULTANTS (MONTHLY PRE-TREATMENT FEE	077320	1,800.00
01-D00540	DOLESE BROTHERS					
	I-RM16005984	02 -5975218	STREET REPAIR	CONCRETE FOR WATER BREAKS	077324	669.00
01-E00024	STANLEY RAY OWENS DBA E					
	I-2540	02 -5866230	RECYCLING CEN	PORT-A-POT RENTAL	077326	100.00
01-F00015	FLEETCOR TECHNOLOGIES					
	I-NP46586885	02 -5973212	FUEL EXPENSE	FUEL EXP-JAN-WWM	077328	44.26
	I-NP46586886	02 -5216212	FUEL EXPENSE	FUEL EXP - JAN -UB&C	077329	244.10
	I-NP46586886	02 -5864212	FUEL EXPENSE	FUEL EXP - JAN - LANDFILL	077329	25.00
	I-NP46586886	02 -5866212	FUEL EXPENSE	FUEL EXP - JAN - SANITATION	077329	324.28
	I-NP46586886	02 -5871212	FUEL EXPENSE	FUEL EXP - JAN - ENGINEERING	077329	34.22
	I-NP46586886	02 -5973212	FUEL EXPENSE	FUEL EXP - JAN - WWM	077329	626.16
	I-NP46586886	02 -5975212	FUEL EXPENSE	FUEL EXP - JAN - UTM	077329	1,142.71
01-F00112	FINLEY & COOK, PLLC					
	I-SI0013814	02 -5267301	AUDITING	ANNUAL AUDIT FEES	077330	4,225.00
01-F00251	FORT COBB FUEL AUTHORIT					
	I-201602108285	02 -5267314	GAS UTILITY	GAS UTIL-UTM OFFICE	077268	1,253.77
01-H00016	HD SUPPLY WATERWORKS, L					
	I-F002796	02 -5975211	WATER METERS	WATER METERS	077337	175.89
	I-F032938	02 -5975211	WATER METERS	WATER METERS	077337	739.04
	I-F035412	02 -5975211	WATER METERS	WATER METERS	077337	540.00
	I-F035547	02 -5975236	WATER MAIN RE	FIRE HYDRANTS	077337	7,492.00
01-H00100	HAYNES EQUIPMENT, LLC					
	I-8114938-IN	02 -5973316	REPAIRS & MAI	CALIBRATE FLOW METER	077339	823.00
01-I00020	I B T, INC					
	I-6727806	02 -5973203	REPAIRS & MAI	REPAIR PARTS/WWM	077340	154.17
01-L00428	LOWE'S CREDIT SERVICES					
	I-01578	02 -5973203	REPAIRS & MAI	MISC REPAIR & MAINT ITEMS	077355	84.40
	I-06375	02 -5975209	UTILITY MAINT	MISC REPAIR & MAINT ITEMS	077355	15.94
	I-06755	02 -5975209	UTILITY MAINT	MISC REPAIR & MAINT ITEMS	077355	26.30
	I-902179	02 -5975209	UTILITY MAINT	MISC REPAIR & MAINT ITEMS	077356	22.12
	I-909738	02 -5975209	UTILITY MAINT	MISC REPAIR & MAINT ITEMS	077356	5.36
01-M00304	MESHEK & ASSOC., PLC					
	I-3588	02 -5871302	CONSULTANTS	CONSULTANT FEE-STM WTR MG	077357	8,645.00

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VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-M00532	CWL. INC.						
		I-101032	02	-5866230	RECYCLING CEN WATER FOR RECYCLE CNTR	077360	21.76
01-P00040	PACE ANALYTICAL SERVICE						
		I-157527172	02	-5973304	LAB TESTING LAB TESTING	077384	137.00
		I-157527207	02	-5973304	LAB TESTING LAB TESTING	077384	206.22
		I-157527642	02	-5973304	LAB TESTING SLUDGE TEST FEES-WWM	077384	447.75
		I-157527722	02	-5973304	LAB TESTING SLUDGE TEST FEES-WWM	077384	772.75
		I-157527723	02	-5973304	LAB TESTING SLUDGE TEST FEES-WWM	077384	1,417.25
		I-167527957	02	-5973330	DUES & SUBSCR LAB TESTING	077384	71.22
		I-167527958	02	-5973304	LAB TESTING LAB TESTING	077384	71.22
		I-167528578	02	-5973304	LAB TESTING LAB TESTING	077384	137.00
01-P00560	PUBLIC SERVICE/AEP						
		I-201602108283	02	-5267313	ELECTRIC UTIL ELECT UTIL-RECYCLE CENTER	077271	82.12
		I-201602178297	02	-5267313	ELECTRIC UTIL ELECT UTIL-MPWA 95043496827	077394	34,007.54
01-R00600	RURAL WATER DISTRICT #1						
		I-201602038263	02	-5267316	WATER UTILITY WATER UTIL-LANDFILL	077213	14.30
01-S00184	SECURITY BANK CARD CENT						
		I-201602108273	02	-5871202	OPERATING SUP ENGINEERING OFFICE SUPPLIES	077272	44.99
		I-201602108273	02	-5975202	OPERATING SUP UTM SUPPLIES-MARKING PAINT	077272	169.38
01-S00216	SEVERN TRENT ENV SVS.,						
		I-1-2517-0216-OP-133	02	-5974302	CONSULTANTS OPERATIONAL FEE WTP-FEB 2016	077401	98,702.75
		I-125170216OP133671	02	-5975308	CONTRACTED SE UTM MGMT FEE-FEB	077401	7,811.25
01-S00234	SHARE CORPORATION						
		I-937964	02	-5975209	UTILITY MAINT CHEMICALS FOR UTM	077402	2,154.71
01-S00249	MORGAN STANLEY SMITH BA						
		I-201602128288	02	-5267110	PENSION - DEF PENSION CONTRIBUTION-MPWA	077403	14,339.00
01-S00580	AT & T						
		I-201602108277	02	-5267315	TELEPHONE UTI PHONE EXP-DATA LINE	077273	375.00
		I-201602108281	02	-5267315	TELEPHONE UTI PHONE EXP-MPWA	077277	6,095.13
01-S00726	STAPLES ADVANTAGE						
		I-3290076173	02	-5267202	OPERATING SUP OFFICE SUPPLIES-ALL DEPTS	077407	47.95
		I-3290076174	02	-5267202	OPERATING SUP OFFICE SUPPLIES-ALL DEPTS	077407	62.99
		I-3290076175	02	-5267202	OPERATING SUP OFFICE SUPPLIES-ALL DEPTS	077407	66.91
		I-3290076176	02	-5267202	OPERATING SUP OFFICE SUPPLIES-ALL DEPTS	077407	207.50
		I-3290649235	02	-5267202	OPERATING SUP OFFICE SUPPLIES-ALL DEPTS	077407	777.33
		I-3291611756	02	-5267202	OPERATING SUP OFFICE SUPPLIES-ALL DEPTS	077407	14.98
		I-3291611757	02	-5267202	OPERATING SUP OFFICE SUPPLIES-ALL DEPTS	077408	17.79
		I-3291611770	02	-5267202	OPERATING SUP OFFICE SUPPLIES-ALL DEPTS	077408	317.79
01-T00499	TRACTOR SUPPLY COMPANY						

FUND	02	MPWA	TOTAL:	208,564.30
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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00751	ATWOODS					
		I-3008/9	03 -5876207	CLOTHING ALLO BOOT ALLOWANCE	077301	99.99
		I-3029/9	03 -5876207	CLOTHING ALLO BOOT ALLOWANCE	077302	99.99
		I-J04623/9	03 -5876207	CLOTHING ALLO BOOT ALLOWANCE	077304	100.00
01-C00320	CENTERPOINT ENERGY ARKL					
		I-201602038258	03 -5876314	GAS UTILITY GAS UTIL-AIRPORT	077211	126.13
01-F00015	FLEETCOR TECHNOLOGIES					
		I-NP46586886	03 -5876212	FUEL EXPENSE FUEL EXP - JAN - AIRPORT	077329	60.32
01-P00560	PUBLIC SERVICE/AEP					
		I-201602038259	03 -5876313	ELECTRIC UTIL ELECT UTIL-AIRPORT	077212	1,349.49
01-R00210	RED RIVER SPECIALIST, I					
		I-538267	03 -5876208	LAND MAINTENA HERBICIDE CHEMICALS	077397	990.00
01-S00249	MORGAN STANLEY SMITH BA					
		I-201602128288	03 -5876110	PENSION-DEFIN PENSION CONTRIBUTION-AIRPORT	077403	848.00
01-U00020	UNITED STATES CELLULAR					
		I-0120524368	03 -5876315	TELEPHONE UTI CELL PHONE EXP-AIRPORT	077215	28.03
01-U00100	UNIFIRST HOLDINGS, L.P.					
		I-8241246605	03 -5876207	CLOTHING ALLO CLOTH/ALLOW-AIRPORT	077419	4.40
		I-8241248614	03 -5876207	CLOTHING ALLO CLOTH/ALLOW-AIRPORT	077420	4.40
		I-8241250521	03 -5876207	CLOTHING ALLO CLOTH/ALLOW-AIRPORT	077421	4.40
			FUND	03 AIRPORT AUTHORITY	TOTAL:	3,715.15

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-P00560	PUBLIC SERVICE/AEP					
		I-201602108283	05 -5218313	ELECTRIC UTIL ELECT UTIL-PARKING AUTH	077271	125.73
				FUND 05 PARKING AUTHORITY	TOTAL:	125.73

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	SHELIA YOUNG	I-201602128295	08 -5549207	CLOTHING ALLO REIMB BOOT ALLOWANCE	077290	99.99
	DONNA SHIEW	I-201602178307	08 -5549207	CLOTHING ALLO REIMB BOOT ALLOW PURCHASE	077292	74.98
01-A00324	ALISHA RAE HOWELL					
		I-201602178299	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	077298	135.00
		I-201602178300	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	077298	95.04
01-A00751	ATWOODS					
		I-3048/9	08 -5549207	CLOTHING ALLO BOOT ALLOWANCE	077303	89.99
01-D00405	DIANE CHADSEY					
		I-201602178298	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	077323	45.36
01-F00015	FLEETCOR TECHNOLOGIES					
		I-NP46586885	08 -5549212	FUEL EXPENSE FUEL EXP-JAN-NUTRITION	077328	248.35
01-G00288	GERALDINE E MALKOWSKI					
		I-201602178301	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	077334	150.00
		I-201602178302	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	077334	91.80
01-R00304	RICHELLE CHEYENNE					
		I-201602178303	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	077398	95.58
01-S00249	MORGAN STANLEY SMITH BA					
		I-201602128288	08 -5549110	PENSION-DEFIN PENSION CONTRIBUTION-NUTRITION	077403	1,210.00
01-U00020	UNITED STATES CELLULAR					
		I-0120524368	08 -5549315	TELEPHONE UTI CELL PHONE EXP-NUTRITION	077215	84.09
01-U00100	UNIFIRST HOLDINGS, L.P.					
		I-8241244214	08 -5549207	CLOTHING ALLO COTH/ALLOW-NUTRITION	077419	11.61
		I-8241246177	08 -5549207	CLOTHING ALLO COTH/ALLOW-NUTRITION	077419	11.61
		I-8241248188	08 -5549207	CLOTHING ALLO COTH/ALLOW-NUTRITION	077420	11.61
		I-8241249352	08 -5549207	CLOTHING ALLO CLOTHING ALLOWANCE	077420	110.00
		I-8241250095	08 -5549207	CLOTHING ALLO COTH/ALLOW-NUTRITION	077420	11.61
			FUND	08 NUTRITION	TOTAL:	2,576.62

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FUND	27	TOURISM FUND	TOTAL:	6,876.53
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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00751	ATWOODS					
		I-3052/9	28 -5654207	CLOTHING ALL BOOT ALLOWANCE	077303	79.99
01-B00192	BEN E. KEITH					
		I-63006134	28 -5654210	CONCESSION SU CONCESSION SUPPLIES	077309	491.95
01-C00251	CAVENDER'S STORE, INC					
		I-79596	28 -5654207	CLOTHING ALL BOOT ALLOWANCE	077315	84.99
01-C00320	CENTERPOINT ENERGY ARKL					
		I-201602108287	28 -5654314	GAS UTILITY GAS UTIL-EXPO	077266	5,856.66
01-D00205	DAYLIGHT DONUTS					
		I-1501458	28 -5654224	CATERING CATERING SUPPLIES	077321	55.20
01-F00015	FLEETCOR TECHNOLOGIES					
		I-NP46586885	28 -5654212	FUEL EXPENSE FUEL EXP-JAN-EXPO	077328	35.18
01-I00140	INDIAN NATION WHOLESALE					
		I-6442288	28 -5654210	CONCESSION SU CONCESSION SUPPLIES	077346	807.72
01-J00110	JACKIE BRANNON CORR. CT					
		I-20160298	28 -5654308	CONTRACT SERV INMATE FEES	077347	169.46
01-J00121	JAMESCO ENTERPRISES, LL					
		I-12649	28 -5654203	REPAIR & MAIN JANITORIAL SUPPLIES	077348	309.55
01-L00428	LOWE'S CREDIT SERVICES					
		I-06957	28 -5654203	REPAIR & MAIN MISC REPAIR & MAINT ITEMS	077355	83.28
		I-07319	28 -5654203	REPAIR & MAIN MISC REPAIR & MAINT ITEMS	077355	11.31
01-N00250	MCALESTER NEWS CAPITAL					
		I-1501294	28 -5654317	ADVERTISING & EXPO AD FEES	077370	1,585.00
01-P00210	PEPSI COLA					
		I-1775414	28 -5654210	CONCESSION SU CONCESSION SUPPLIES	077385	437.00
01-P00251	KENNETH J. PETERSON dba					
		I-2482	28 -5654316	REPAIRS & MAI INSTALL DOOR SEAL @ EXPO	077386	2,400.00
01-P00560	PUBLIC SERVICE/AEP					
		I-201602038259	28 -5654313	ELECTRIC UTIL ELECT UTIL-EXPO	077212	4,954.34
		I-201602038259	28 -5654313	ELECTRIC UTIL ELECT UTIL-EXPO RV PARK	077212	46.24
01-Q00007	QFS, LLC					
		I-7526	28 -5654316	REPAIRS & MAI ANNUAL INSP FEE	077395	749.50
		I-7527	28 -5654316	REPAIRS & MAI ANNUAL INSP FEE	077395	88.00
		I-7528	28 -5654316	REPAIRS & MAI ANNUAL INSP FEE	077395	299.00

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-S00190	SECURITY SYS. & ENG. IN	I-30625	28 -5654316	REPAIRS & MAI ALARM MONITORING	077400	135.00
01-S00249	MORGAN STANLEY SMITH BA	I-201602128288	28 -5654110	PENSION-DEFIN PENSION CONTRIBUTION-EXPO	077403	1,195.00
01-S00580	AT & T	I-201602108280	28 -5654315	TELEPHONE UTI PHONE EXP-ATM @ EXPO	077276	74.66
01-S00726	STAPLES ADVANTAGE	C-3287469118 CR	28 -5654203	REPAIR & MAIN REPLACEMENT CHAIR DOLLIES	077407	20.49-
		C-3289416992 CR	28 -5654203	REPAIR & MAIN REPLACEMENT CHAIR DOLLIES	077407	400.00-
		I-3286885493	28 -5654203	REPAIR & MAIN REPLACEMENT CHAIR DOLLIES	077407	643.96
		I-3291611763	28 -5654203	REPAIR & MAIN REPLACEMENT CHAIR DOLLIES	077408	407.98
01-U00020	UNITED STATES CELLULAR	I-0120524368	28 -5654315	TELEPHONE UTI CELL PHONE EXP-EXPO	077215	84.09
01-U00100	UNIFIRST HOLDINGS, L.P.	I-8241246606	28 -5654207	CLOTHING ALL CLOTH/ALLOW-EXPO	077419	4.73
		I-8241248615	28 -5654207	CLOTHING ALL CLOTH/ALLOW-EXPO	077420	4.73
		I-8241250522	28 -5654207	CLOTHING ALL CLOTH/ALLOW-EXPO	077421	4.73
01-W00040	WALMART COMMUNITY BRC	I-004794	28 -5654210	CONCESSION SU CONCESSION SUPPLIES	077424	69.24
			FUND 28 SE EXPO CENTER	TOTAL:		20,748.00

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 VENDOR SET: Mult
 FUND : 29 E-911

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00581	AT&T					
		I-201602038260	29 -5324315	TELEPHONE UTI PHONE UTIL- 911 HOST CIRCUIT	077210	781.25
		I-201602038260	29 -5324315	TELEPHONE UTI PHONE UTIL- 911 CTY HOST CIRCU	077210	198.00
01-C00146	CANADIAN VALLEY TELEPHO					
		I-1974S200801.039	29 -5324315	TELEPHONE UTI PHONE EXP-COUNTY TRUNK LINE	077265	113.36
01-C00457	CIRCA INCORPORATED					
		I-INV-20347	29 -5324308	CONTRACTED SE BATTERIES FOR 911 UPS UNI	077318	2,480.00
01-C00856	CROSS TELEPHONE COMPANY					
		I-00011495	29 -5324315	TELEPHONE UTI PHONE EXP-911 COUNTY TRUNK LIN	077267	468.40
01-F00015	FLEETCOR TECHNOLOGIES					
		I-NP46586885	29 -5324212	FUEL EXPENSE FUEL EXP-JAN-E-911	077328	15.17
01-M00715	MUSKOGEE COMMUNICATIONS					
		I-517	29 -5324316	REPAIRS-MAINT RADIO REPAIRS-DISPATCH	077362	425.00
01-O00276	OKLA DEPT OF PUBLIC SAF					
		I-04-1609163	29 -5324308	CONTRACTED SE TELETYPE RENTAL	077381	350.00
		I-04-1609384	29 -5324308	CONTRACTED SE TELETYPE RENTAL	077381	300.00
01-S00249	MORGAN STANLEY SMITH BA					
		I-201602128288	29 -5324110	PENSION-DEFIN PENSION CONTRIBUTION-E-911	077403	3,891.00
01-S00580	AT & T					
		I-201602038261	29 -5324315	TELEPHONE UTI PHONE UTIL- E-911	077214	5,861.90
		I-201602108278	29 -5324401	CAPITAL OUTLA PHONE EXP-911 EQUIP LEASE	077274	2,403.33
		I-201602108279	29 -5324315	TELEPHONE UTI PHONE EXP-E911 WIRELESS	077275	228.36
01-U00020	UNITED STATES CELLULAR					
		I-0120524368	29 -5324315	TELEPHONE UTI CELL PHONE EXP-E-911	077215	28.03
				FUND 29 E-911	TOTAL:	17,543.80

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-F00015	FLEETCOR TECHNOLOGIES					
		I-NP46586885	30 -5652212	FUEL EXPENSE FUEL EXP-JAN-ECON DEV	077328	24.37
01-P00450	PRIDE IN MCALESTER					
		I-TICKETS-ECON DEV	30 -5652331	EMPLOYEE TRAV ANNUAL BANQUET TICKETS	077391	75.00
01-S00184	SECURITY BANK CARD CENT					
		I-201602108273	30 -5652202	OPERATING SUP TRAVEL EXP-SHOT SHOW	077272	10.85
		I-201602108273	30 -5652331	EMPLOYEE TRAV TRAVEL EXP-SHOT SHOW	077272	169.68
		I-201602108273	30 -5652350	BUSINESS DEVE ECON DEV MTG EXP	077272	44.01
		I-201602108273	30 -5652331	EMPLOYEE TRAV TRAVEL EXP-SHOW SHOW	077272	2,539.49
01-S00249	MORGAN STANLEY SMITH BA					
		I-201602128288	30 -5652114	PENSION-DEFIN PENSION CONTRIBUTION-ECON DEV	077403	1,594.00
01-T00231	THE SPECTRUM GROUP MEMB					
		I-10702	30 -5211361	DEFENSE CONSU ECON DEV CONSULTANT FEES	077412	544.84
		I-10702	30 -5652340	MCAPP STRATEG ECON DEV CONSULTANT FEES	077412	20,629.07
		I-10702	30 -5211361	DEFENSE CONSU PROF SVS AGMT/MDSA	077412	544.84
				FUND 30 ECONOMIC DEVELOPMENT	TOTAL:	26,176.15

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-L00428	LOWE'S CREDIT SERVICES					
	I-06050	32 -5215225	DEAK WALKING	MISC REPAIR & MAINT ITEMS	077355	10.50
	I-06920	32 -5215225	DEAK WALKING	MISC REPAIR & MAINT ITEMS	077355	17.83
				FUND 32 GRANTS & CONTRIBUTIONS	TOTAL:	28.33

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 VENDOR SET: Mult
 FUND : 35 FLEET MAINTENANCE

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00215	ADVANCE AUTO PARTS					
	I-8117602970777	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	077296	24.87
	I-8117603080028	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	077296	356.87
	I-8117603370857	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	077296	176.72
	I-8117603470891	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	077296	7.80
	I-8117603971044	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	077296	81.06
	I-8117603980109	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	077296	286.12
01-A00751	ATWOODS					
	I-3023/9	35	-5862207	CLOTHING ALLO BOOT ALLOWANCE	077302	79.99
	I-3038/9	35	-5862207	CLOTHING ALLO BOOT ALLOWANCE	077302	100.00
	I-3039/9	35	-5862207	CLOTHING ALLO BOOT ALLOWANCE	077303	100.00
	I-3060/9	35	-5862207	CLOTHING ALLO BOOT ALLOWANCE	077304	79.99
	I-J08722/9	35	-5862207	CLOTHING ALLO BOOT ALLOWANCE	077304	100.00
01-B00150	BEALES GOODYEAR TIRES					
	I-1-24753	35	-5862203	REPAIRS & MAI MISC TIRE REPAIRS	077307	54.95
	I-1-24783	35	-5862203	REPAIRS & MAI MISC TIRE REPAIRS	077307	54.95
	I-1-GS24547	35	-5862203	REPAIRS & MAI TIRES FOR WW-1	077307	293.12
	I-1-GS24587	35	-5862317	EMERGENCY VEH TIRES FOR POLICE VEH	077307	1,551.34
01-B00570	BUCK WILSON BODY SHOP I					
	I-12489	35	-5862317	EMERGENCY VEH REPAIRS TO PD-33	077312	1,770.25
01-C00148	KEVIN HARRIS dba CAR BO					
	I-269969	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077313	150.00
01-C00245	CATHEY & ASSOCIATES, L.					
	I-39444	35	-5862317	EMERGENCY VEH WINDSHIELD FOR FIRE VEHIC	077314	220.00
01-F00015	FLEETCOR TECHNOLOGIES					
	I-NP46586885	35	-5862212	FUEL EXPENSE FUEL EXP-JAN-FLEET MAINT	077328	51.68
01-G00490	GRISSOM IMPLEMENT INC					
	I-533545	35	-5862203	REPAIRS & MAI MISC REPAIR ITEMS	077336	95.90
01-J00143	JAMES SUPPLIES, LLC					
	I-07111015	35	-5862203	REPAIRS & MAI WELDING SUPPLIES	077349	0.72
	I-126063316	35	-5862203	REPAIRS & MAI WELDING SUPPLIES	077349	234.80
01-K00205	KIAMICHI AUTOMOTIVE WHO					
	I-016504	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077352	96.99
	I-016530	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077352	14.06
	I-016656	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077352	89.43
	I-016666	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077352	1.29
	I-016726	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077352	13.99
	I-016860	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077352	49.35
01-M00769	MYDER FIRE SUPPORT SERV					

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-M00769	MYDER FIRE SUPPORT SERV		continued			
	I-ML02374	35	-5862317	EMERGENCY VEH YRLY NFPA INSP-FIRE TRUCK	077363	915.00
	I-ML02375	35	-5862317	EMERGENCY VEH YRLY NFPA INSP-FIRE TRUCK	077363	475.00
	I-ML02376	35	-5862317	EMERGENCY VEH YRLY NFPA INSP-FIRE TRUCK	077363	1,295.00
	I-ML02377	35	-5862317	EMERGENCY VEH YRLY NFPA INSP-FIRE TRUCK	077363	625.00
01-MC0210	MCCULLARS MOTOR SPORTS					
	I-D24A2905	35	-5862317	EMERGENCY VEH REPAIRS TO PD68	077368	1,443.82
01-N00271	FREEDOM FORD INC					
	I-168502	35	-5862203	REPAIRS & MAI MISC PARTS AND MAINTENANC	077371	42.95
	I-168898	35	-5862203	REPAIRS & MAI MISC PARTS AND MAINTENANC	077371	42.95
	I-168992	35	-5862317	EMERGENCY VEH REPAIRS TO MED-4	077371	956.92
	I-169066	35	-5862203	REPAIRS & MAI MISC PARTS AND MAINTENANC	077371	45.95
	I-169075	35	-5862203	REPAIRS & MAI MISC PARTS AND MAINTENANC	077371	79.95
	I-86938	35	-5862203	REPAIRS & MAI MISC PARTS AND MAINTENANC	077371	179.47
01-000050	OCT EQUIPMENT, INC.					
	I-P08536	35	-5862203	REPAIRS & MAI CUTTING EGE FOR S-33	077373	394.64
01-000075	O'REILLY AUTO PARTS					
	C-0230-352256 CR	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077374	57.59-
	C-0230-352284 CR	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077374	45.00-
	C-0230-352286 CR	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077374	119.19-
	C-0230-353185 CR	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077374	37.98-
	C-0230-354488 CR	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077374	11.99-
	I-0230-351082	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077374	215.80
	I-0230-351471	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077374	57.59
	I-0230-352211	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077374	36.46
	I-0230-352249	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077374	286.37
	I-0230-352270	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077374	129.99
	I-0230-352502	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077374	30.00
	I-0230-352600	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077374	4.33
	I-0230-352628	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077374	99.20
	I-0230-352662	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077374	5.08
	I-0230-352756	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077375	6.04
	I-0230-352824	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077375	4.42
	I-0230-352825	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077375	4.42
	I-0230-352966	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077375	37.98
	I-0230-353175	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077375	39.24
	I-0230-353349	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077375	111.75
	I-0230-353395	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077375	15.19
	I-0230-353407	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077375	7.99
	I-0230-353408	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077375	35.59
	I-0230-353965	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077375	220.78
	I-0230-354139	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077375	140.39
	I-0230-354351	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077375	72.81
	I-0230-354480	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077375	11.99
	I-0230-354640	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	077376	17.52

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FUND	35	FLEET MAINTENANCE	TOTAL:	18,441.22
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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-M00629	MUTUAL ASSURANCE ADIMIN	I-201602	36 -5215315	THIRD PARTY A W/C ADMIN	077361	941.68
				FUND 36 WORKER'S COMPENSATION	TOTAL:	941.68

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-B00093	BANCFIRST-TRUST DEPT	I-5000970	38 -5215520	AGENT FEES BOND AGENT FEES	077306	2,500.00
				FUND 38 DEDICATED SALES TAX-MPWA TOTAL:		2,500.00

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FUND : 41 CIP FUND

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-K00066	KATCON INC.					
		I-PAYMENT #4	41 -5865407	9TH & ILLINOI 9TH & ILLINIOS DRAIN/REP	077351	19,581.74
01-MC0095	RICK MCFADDEN					
		I-002517	41 -5210480	CONTINGENCY BRACES FOR BACKSTOPS	077364	650.00
		I-002518	41 -5210480	CONTINGENCY FENCE REPLACEMENT-SBC	077364	9,760.00
01-S00949	SUNRISE CONSTRUCTION, L					
		I-PAYMENT #1	41 -5871403	SANDY CREEK C SANDY CRK CANAL PJT	077410	28,282.18
01-T00128	TETRA TECH, INC					
		I-51015807	41 -5974404	WTP FILTER ENG-WTP FILTER 5 REHAB	077411	1,730.00
01-T00451	TOMMY R. WALKER					
		I-307904	41 -5548401	CAPITAL IMPRO REPAIRS @ S. FIRE STATION	077413	8,975.00
				FUND 41 CIP FUND	TOTAL:	68,978.92

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-S00184	SECURITY BANK CARD CENT					
	I-201602108273		42 -5321401	CAPITAL OUTLA TRAVEL EXP-POLICE TRAINING	077272	448.81
			FUND	42 FEDERAL FORFEITURE FUND	TOTAL:	448.81

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VENDOR SET: Mult
FUND : 44 TECHNOLOGY FUND

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-S00726	STAPLES ADVANTAGE					
		I-3291611758	44 -5225402	SOFTWARE & TE COMPUTER HARDWARE	077408	29.98
		I-3291611760	44 -5225402	SOFTWARE & TE COMPUTER HARDWARE	077408	48.99
		I-3291611761	44 -5225402	SOFTWARE & TE COMPUTER HARDWARE	077408	35.08
		I-3291611764	44 -5225402	SOFTWARE & TE OFFICE SUPPLIES-ALL DEPTS	077408	339.98
		I-3291611768	44 -5225402	SOFTWARE & TE OFFICE SUPPLIES-ALL DEPTS	077408	55.78
		I-3291611769	44 -5225402	SOFTWARE & TE COMPUTER HARDWARE	077408	169.99
				FUND 44 TECHNOLOGY FUND	TOTAL:	679.80
					REPORT GRAND TOTAL:	528,890.36

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2015-2016	01 -2100	CLEET PAYABLE (COURT)	6,709.10						
	01 -2101	AFIS PAYABLE - COURT	3,692.63						
	01 -2102	FORENSICS PAYABLE (COURT)	3,564.19						
	01 -2103	OBN PAYABLE (COURT)	96.15						
	01 -2105	COLLECTION AGENCY 25% (COU	7,829.17						
	01 -5210202	OPERATING SUPPLIES	102.88	2,500	1,623.61				
	01 -5210302	CONSULTANTS/LABOR RELATION	920.55	45,000	27,113.45				
	01 -5210330	DUES & SUBSCRIPTIONS	50.00	3,300	271.53				
	01 -5210331	EMPLOYEE TRAVEL & TRAININ	279.06	6,500	1,676.91				
	01 -5211202	OPERATING SUPPLIES	17.00	2,000	889.46				
	01 -5211330	DUES & SUBSCRIPTIONS	60.00	1,000	195.00				
	01 -5211331	EMPLOYEE TRAVEL & TRAININ	375.00	5,500	3,050.61				
	01 -5212330	DUES & SUBSCRIPTIONS	30.00	615	342.00				
	01 -5212331	EMPLOYEE TRAVEL & TRAININ	499.00	3,070	1,293.14				
	01 -5213331	EMPLOYEE TRAVEL & TRAINING	799.86	2,600	1,800.14				
	01 -5213335	COUNTY INCARCERATION EXPEN	16,456.00	79,500	22,872.00				
	01 -5214302	CONSULTANTS	4,580.75	115,000	47,816.33				
	01 -5215110	PENSION - DEFINED BENEFIT	25,550.00	153,296	102,196.00				
	01 -5215202	OPERATING SUPPLIES	1,702.06	30,000	1,196.61				
	01 -5215207	CLOTHING ALLOWANCE	4,015.09	12,313	709.74-	Y			
	01 -5215301	AUDITING	750.00	20,000	4,500.00				
	01 -5215313	ELECTRIC UTILITY	24,368.16	301,500	92,151.85				
	01 -5215314	GAS UTILITY	8,303.11	33,800	17,111.47				
	01 -5215315	TELEPHONE UTILITY	1,893.70	33,000	11,682.71				
	01 -5215317	POSTAGE	750.00	10,000	500.00				
	01 -5225212	FUEL EXPENSE	62.39	1,255	707.75				
	01 -5225349	SOFTWARE MAINTENANCE	271.44	70,000	1,329.17				
	01 -5320308	CONTRACTED SERVICES	45.00	3,500	2,420.60				
	01 -5320328	INTERNET SERVICE	98.56	1,500	711.52				
	01 -5321202	OPERATING SUPPLIES	570.00	12,500	8,833.78				
	01 -5321207	CLOTHING ALLOWANCE	1,722.45	35,315	6,224.55				
	01 -5321212	FUEL EXPENSE	4,599.14	106,870	60,842.05				
	01 -5321308	CONTRACTED SERVICES	616.10	10,000	5,774.63				
	01 -5321325	FIRING RANGE	45.00	10,000	4,860.00				
	01 -5322212	FUEL EXPENSE	158.33	2,895	1,156.60				
	01 -5431202	OPERATING SUPPLIES	216.77	18,000	10,392.48				
	01 -5431203	REPAIRS & MAINT SUPPLIES	337.86	8,500	4,424.40				
	01 -5431212	FUEL EXPENSE	628.97	18,100	10,623.26				
	01 -5431328	INTERNET SERVICE	69.95	4,200	2,864.05				
	01 -5431329	PROMOTIONAL	217.03	3,500	1,096.41				
	01 -5431330	DUES & SUBSCRIPTIONS	175.00	8,000	3,792.42				
	01 -5431331	EMPLOYEE TRAVEL & TRAININ	418.84	14,660	4,418.21				
	01 -5432202	OPERATING SUPPLIES	683.25	28,000	9,687.31				
	01 -5432212	FUEL EXPENSE	536.30	13,474	7,769.09				
	01 -5432308	CONTRACTED SERVICES	3,799.35	78,500	45,209.09				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
01	-5432331	EMPLOYE TRAVEL & TRAINING	23.00	5,960	2,458.48		
01	-5542203	REPAIRS & MAINT SUPPLIES	1,180.90	48,000	20,817.62		
01	-5542206	CHEMICALS	1,841.89	15,000	10,808.11		
01	-5542212	FUEL EXPENSE	698.17	20,620	10,336.85		
01	-5542308	CONTRACTED SERVICES	387.76	15,000	7,010.26		
01	-5542328	INTERNET SERVICE	152.29	1,820	602.81		
01	-5542330	DUES & SUBSCRIPTIONS	35.00	500	167.12		
01	-5544203	REPAIRS & MAINTENANCE SUPP	17.40	16,000	4,577.76		
01	-5544212	FUEL EXPENSE	67.54	2,070	1,006.10		
01	-5544328	INTERNET SERVICE	52.08	1,360	943.49		
01	-5547203	REPAIRS & MAINT SUPPLIES	1,137.00	11,000	3,902.26		
01	-5547212	FUEL EXPENSE	234.38	5,243	1,941.98		
01	-5548203	REPAIRS & MAINTENANCE SUPP	378.83	53,770	24,862.37		
01	-5548204	SMALL TOOLS	589.80	1,000	410.20		
01	-5548212	FUEL EXPENSE	170.79	3,160	1,634.76		
01	-5548311	PARKING RENTAL	375.00	4,500	0.00		
01	-5548328	INTERNET SERVICE	75.95	982	374.40		
01	-5652212	FUEL EXPENSE	108.00	3,025	1,526.06		
01	-5652317	ADVERTISING & PRINTING	35.60	2,300	1,499.70		
01	-5652330	DUES & SUBSCRIPTIONS	35.00	3,500	2,700.00		
01	-5653212	FUEL EXPENSE	54.54	805	380.92		
01	-5653213	SAFETY EXPENSE	350.42	25,500	6,896.55		
01	-5653317	ADVERTISING & PRINTING	336.00	2,500	1,295.13		
01	-5653348	DRUG TESTING/PHYSICALS	1,042.00	8,000	1,529.25		
01	-5865207	CLOTHING ALLOWANCE	84.99	0	74.99-	Y	
01	-5865212	FUEL EXPENSE	946.58	45,406	33,587.31		
01	-5865218	STREET REPAIRS & MAINTENAN	11,393.27	235,000	9,138.20		
01	-5865328	INTERNET SERVICE	75.95	1,920	642.91		
02	-2512	CBSA COLLECTION FEES	84.27				
02	-5216212	FUEL EXPENSE	244.10	5,695	348.39		
02	-5267110	PENSION - DEFINED BENEFIT	14,339.00	86,037	57,359.00		
02	-5267202	OPERATING SUPPLIES	1,513.24	9,472	2,654.26		
02	-5267207	CLOTHING ALLOWANCE	2,532.55	8,063	2,068.16		
02	-5267301	AUDITING	4,225.00	20,518	5,043.00		
02	-5267313	ELECTRIC UTILITY	34,089.66	396,500	139,756.88		
02	-5267314	GAS UTILITY	2,394.37	8,000	2,762.43		
02	-5267315	TELEPHONE UTILITY	7,276.40	85,000	21,084.17		
02	-5267316	WATER UTILITY	14.30	275	160.34		
02	-5864212	FUEL EXPENSE	25.00	5,676	2,002.41		
02	-5864510	LEASE PAYMENTS	1,681.86	0	5,221.44-	Y	
02	-5866212	FUEL EXPENSE	324.28	8,065	4,591.35		
02	-5866230	RECYCLING CENTER EXPENSE	121.76	2,300	567.85		
02	-5871202	OPERATING SUPPLIES	44.99	1,500	907.45		
02	-5871212	FUEL EXPENSE	34.22	1,275	832.96		
02	-5871302	CONSULTANTS	8,645.00	75,000	8,174.81		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL	BUDGET	OVER	ANNUAL	BUDGET	OVER
				BUDGET	AVAILABLE	BUDG	BUDGET	AVAILABLE	BUDG
02	-5973203	REPAIRS & MAINT SUPPLIES	563.96	37,500		76.40			
02	-5973212	FUEL EXPENSE	670.42	10,315		5,706.12			
02	-5973302	CONSULTANTS (IND. PRETREAT	1,800.00	20,000		3,000.00			
02	-5973304	LAB TESTING	3,259.98	32,100		7,430.13			
02	-5973316	REPAIRS & MAINTENANCE	823.00	24,000		6,489.71			
02	-5973328	INTERNET SERVICE	70.67	824		260.08			
02	-5973330	DUES & SUBSCRIPTIONS	71.22	800		548.18			
02	-5974302	CONSULTANTS	98,702.75	1,249,976		460,354.00			
02	-5975202	OPERATING SUPPLIES	169.38	2,700		1,443.91			
02	-5975209	UTILITY MAINTENANCE SUPP.	2,274.43	84,000		18,385.19			
02	-5975211	WATER METERS	2,677.16	20,000		3,419.23			
02	-5975212	FUEL EXPENSE	1,142.71	28,025		17,102.99			
02	-5975218	STREET REPAIRS & MAINTENAN	2,403.00	95,000		29,133.84			
02	-5975230	SEWER MAIN REPAIR	625.00	20,000		5,675.00			
02	-5975235	WATER MAIN REPAIR	417.37	40,000		9,636.88			
02	-5975236	WATER MAIN REPLACEMENT	7,492.00	25,000		17,508.00			
02	-5975308	CONTRACTED SERVICES	7,811.25	0		62,490.00-	Y		
03	-5876110	PENSION-DEFINED BENEFIT	848.00	11,139		3,398.17			
03	-5876207	CLOTHING ALLOWANCE	313.18	750		57.94			
03	-5876208	LAND MAINTENANCE SUPP.	990.00	2,000		1,024.02			
03	-5876212	FUEL EXPENSE	60.32	2,300		848.08			
03	-5876313	ELECTRIC UTILITY	1,349.49	14,000		3,542.06			
03	-5876314	GAS UTILITY	126.13	450		50.51			
03	-5876315	TELEPHONE UTILITY	28.03	340		116.42			
05	-5218313	ELECTRIC UTILITY	125.73	2,000		1,067.10			
08	-5549110	PENSION-DEFINED BENEFIT	1,210.00	13,049		4,846.10			
08	-5549207	CLOTHING ALLOWANCE	421.40	1,750		1.87			
08	-5549212	FUEL EXPENSE	248.35	8,366		4,873.39			
08	-5549308	CONTRACT SERVICES	612.78	15,500		5,160.38			
08	-5549315	TELEPHONE UTILITY	84.09	3,800		1,262.98			
27	-5655110	PENSION-DEFINED BENEFIT	412.00	5,513		1,653.36			
27	-5655202	OPERATING SUPPLIES	133.48	2,250		1,058.58			
27	-5655212	FUEL EXPENSE	18.98	735		435.38			
27	-5655214	TOURISM EXPENSE	903.10	34,500		15,029.25			
27	-5655315	TELEPHONE UTILITY	53.03	1,000		576.42			
27	-5655317	ADVERTISING	641.94	18,000		13,690.75			
27	-5655318	PRINTING	1,500.00	18,000		9,714.50			
27	-5655356	PITTSBURG REGIONAL EXPO AU	3,214.00	0		3,214.00-	Y		
28	-5654110	PENSION-DEFINED BENEFIT	1,195.00	17,077		4,785.42			
28	-5654203	REPAIR & MAINT SUPPLIES	1,035.59	17,000		7,073.07			
28	-5654207	CLOTHING ALLOWANCE	179.17	1,625		972.08			
28	-5654210	CONCESSION SUPPLIES	1,805.91	17,000		29.23			
28	-5654212	FUEL EXPENSE	35.18	1,450		839.00			
28	-5654224	CATERING	55.20	1,000		504.40			
28	-5654308	CONTRACT SERVICES	169.46	3,500		2,376.35			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
28	-5654313	ELECTRIC UTILITY	5,000.58	60,000	17,259.14				
28	-5654314	GAS UTILITY	5,856.66	32,000	20,915.11				
28	-5654315	TELEPHONE UTILITY	158.75	2,000	585.03				
28	-5654316	REPAIRS & MAINTENANCE	3,671.50	38,131	10,469.55				
28	-5654317	ADVERTISING & PRINTING	1,585.00	7,000	2,465.00				
29	-5324110	PENSION-DEFINED BENEFIT	3,891.00	47,369	15,570.56				
29	-5324212	FUEL EXPENSE	15.17	1,449	1,192.01				
29	-5324308	CONTRACTED SERVICES	3,130.00	54,629	32,632.00				
29	-5324315	TELEPHONE UTILITY	7,679.30	66,500	1,666.85				
29	-5324316	REPAIRS-MAINTENANCE	425.00	2,800	12.00				
29	-5324401	CAPITAL OUTLAY	2,403.33	113,900	19,673.36				
30	-5211361	DEFENSE CONSULTANT SERVICE	1,089.68	29,000	0.00				
30	-5652114	PENSION-DEFINED CONTRIBUTI	1,594.00	3,578	2,305.45-	Y			
30	-5652202	OPERATING SUPPLIES	10.85	4,000	3,588.44				
30	-5652212	FUEL EXPENSE	24.37	3,700	3,214.88				
30	-5652331	EMPLOYEE TRAVEL & TRAINING	2,784.17	22,500	9,087.94				
30	-5652340	MCAPP STRATEGIC PLAN PROJE	20,629.07	260,000	0.00				
30	-5652350	BUSINESS DEVELOPMENT EXPEN	44.01	24,600	13,145.77				
32	-5215225	DEAK WALKING TRACK EXPENSE	28.33	25,000	1,224.66				
35	-5862110	PENSION-DEFINED BENEFIT	1,735.00	24,140	6,944.90				
35	-5862203	REPAIRS & MAINTENANCE SUPP	6,211.86	240,000	103,347.48				
35	-5862207	CLOTHING ALLOWANCE	489.89	1,250	194.57				
35	-5862212	FUEL EXPENSE	51.68	3,386	2,254.71				
35	-5862315	TELEPHONE UTILITY	62.46	750	251.81				
35	-5862317	EMERGENCY VEHICLES	9,890.33	50,000	5,922.85				
36	-5215315	THIRD PARTY ADM FEES	941.68	11,300	944.68				
38	-5215520	AGENT FEES	2,500.00	15,000	7,000.00				
41	-5210480	CONTINGENCY	10,410.00	79,129	10,004.29-	Y			
41	-5548401	CAPITAL IMPROVEMENTS	8,975.00	50,000	2,863.90				
41	-5865407	9TH & ILLINOIS DRAINAGE PR	19,581.74	280,598	1,868.14-	Y			
41	-5871403	SANDY CREEK CANAL	28,282.18	362,000	16,220.31-	Y			
41	-5974404	WTP FILTER	1,730.00	198,525	175,000.00				
42	-5321401	CAPITAL OUTLAY	448.81	33,000	5,618.19				
44	-5225402	SOFTWARE & TECHNOLOGY UPDA	679.80	20,000	11,848.74				
** 2015-2016 YEAR TOTALS **			528,890.36						

NO ERRORS

** END OF REPORT **

FUND	PERIOD	AMOUNT
01	2/2016	150,545.32
02	2/2016	208,564.30
03	2/2016	3,715.15
05	2/2016	125.73
08	2/2016	2,576.62
09	2/2016	0.00
11	2/2016	0.00
16	2/2016	0.00
24	2/2016	0.00
26	2/2016	0.00
27	2/2016	6,876.53
28	2/2016	20,748.00
29	2/2016	17,543.80
30	2/2016	26,176.15
32	2/2016	28.33
33	2/2016	0.00
35	2/2016	18,441.22
36	2/2016	941.68
38	2/2016	2,500.00
41	2/2016	68,978.92
42	2/2016	448.81
44	2/2016	679.80

528,890.36

528,890.36



McAlester City Council

AGENDA REPORT

Meeting Date: February 23, 2016 Item Number: Consent Agenda
Department: _____
Prepared By: Peter Stasiak, City Manager Account Code: _____
Date Prepared: February 12, 2016 Budgeted Amount: _____
Exhibits: 2

Subject

Consider and act upon, authorization of payment to Weddle Signs, Invoice 68048, in the amount of \$5,225.00, for the installation of one LED Marquee sign in front of Puterbaugh School and the installation of one double poled sign in front of Will Rodgers School, related to CIP#4 and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account.

Recommendation

Staff recommends payment of \$5,225.00 to Weddle Signs for the installation of signs in front of Puterbaugh and Will Rodgers Schools.

Discussion

Approved By

	<i>Initial</i>	<i>Date</i>
Department Head		
City Manager	P. Stasiak <u>PJS</u>	<u>2-18-16</u>

SCHEDULE "D"

THE MCALESTER PUBLIC WORKS AUTHORITY

PAYMENT REQUISITION
SERIES 2014 PROJECT ACCOUNT
THE MCALESTER PUBLIC WORKS AUTHORITY CONSTRUCTION FUND

FROM: Trustees of The McAlester Public Works Authority

TO: BancFirst

DATE: February 8, 2016

Pursuant to the provisions the Series 1999 Revenue Bond Indenture dated as of May 1, 1999, as heretofore supplemented and amended by a Series 2002 Revenue Bond Indenture dated as of July 1, 2002, as supplemented and amended by a Series 2012 Supplemental Note Indenture dated as of December 1, 2012, as further supplemented and amended by a Series 2013 Supplemental Note Indenture dated as of June 1, 2013, and as further supplemented and amended by a Series 2014 Supplemental Note Indenture dated as of May 1, 2014 (collectively, the "Indenture"), all by and between The McAlester Public Works Authority and BancFirst, as Trustee, you are directed to pay Creditor from the Series 2014 Project Account within the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

Weddle Signs	800482036
CREDITOR	TRUST NO.

18 west Cherokee Avenue McAlester, OK 74501
MAILING ADDRESS

Re-install signs at the schools	Invoice: 68048
ITEM	ITEM NO.

December 28, 2015	CIP # 4	\$ 5,225.00
DATE	PURPOSE	AMOUNT

AUTHORIZATION AND CERTIFICATE OF CITY MANAGER/CHAIRMAN

With reference to the above requisition, the undersigned certifies:

1. The above requisition is approved.
2. Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually

performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by the certificate of the supervising architect or engineer or other appropriate certification.

3. That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Construction Fund and has not been paid.

4. That there has not been filed with or served upon the Authority, notice of any lien, right to lien, or attachment upon, or claim affecting the right of any such persons, firms or corporations to receive payment of, the respective amounts stated in this requisition which has not been released or will not be released simultaneously with this payment.

5. That such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

THE MCALESTER PUBLIC WORKS AUTHORITY



City Manager or Chairman

Date: February 8, 2016

Date Approved: _____

Date Paid: _____

Authorized Officer

Submit in triplicate:

1 to Trustee Bank

1 to Authority

1 to City



McAlester City Council

AGENDA REPORT

Meeting Date:	<u>February 23, 2016</u>	Item Number:	<u>Consent Agenda</u>
Department:	<u>City Attorney</u>		
Prepared By:	<u>William J. Ervin, City Atty</u>	Account Code:	<u></u>
Date Prepared:	<u>February 17, 2016</u>	Budgeted Amount:	<u></u>
		Exhibits:	<u>1</u>

Consider and act, to amend and approve the contract for legal services between the City of McAlester, Oklahoma and Ervin & Ervin, Attorneys at Law, L.L.P..

Recommendation

The contract for legal services has not been updated since 2013. The proposed changes are underlined. The contract has been amended to adjust the date, provide for a change in compensation from \$37,500.00 per year to \$38,800.00, and to provide for a paralegal to assist the City Attorney on city legal matters.

Discussion

Approved By

Department Head		Initial	Date
		WJE	01/05/2016
City Manager	P.Stasiak	<u>PJS</u>	<u>2-18-16</u>

AGREEMENT FOR LEGAL SERVICES

THIS AGREEMENT FOR LEGAL SERVICES, hereinafter referred to as the "Agreement," is made and entered into this ___ day of February, 2016, by and between the City of McAlester, Oklahoma, hereinafter referred to as the "City" and the firm of Ervin & Ervin, Attorneys at Law, L.L.P, hereinafter referred to as the "City Attorney" or the "Firm."

Recitals

- A. The City is a political subdivision of the State of Oklahoma, and maintains its principal place of operations at the 28 E. Washington, McAlester, Oklahoma, 74501.
- B. The Firm is a limited liability partnership organized and existing under the laws of the State of Oklahoma, and has its principal place of business and office at 215 East Choctaw, Suite 104, McAlester, Oklahoma 74501.

THEREFORE, in consideration of the premises and mutual covenants expressed herein and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged by the parties, the parties agree as follows:

1. Position.

The City hereby employs, engages and hires the Firm to serve as and to perform the duties and responsibilities of City Attorney pursuant to the Charter of the City of McAlester and the general laws of the State of Oklahoma. Further, the Firm represents that its partners meet the professional requirements for the position of City Attorney as prescribed by law, and will maintain compliance with such requirements throughout the effective term of this agreement.

2. Term.

The term of this Agreement shall commence upon execution of this Agreement, and shall, at the pleasure of the City Council, continue in effect unless terminated by either party by giving ninety (90) days written notice.

3. Services to be Performed.

- A. General. The Firm shall serve as the City Attorney and will perform all duties required thereof, pursuant to the Charter of the City of McAlester and the general laws of the State of Oklahoma. The Firm shall act as legal advisor to, and Attorney for, the City and all of its officers in matters relating to their official duties.

B. **Routine Legal Services:** The routine legal services to be provided on a recurring basis shall include the following:

1. Preparation for and attendance at all regular, special meetings or work sessions of the City Council when requested by the City Council or City Manager.
2. Preparation for and attendance at any City Committee, Board, or other meeting when requested by the City Council or City Manager.
3. Consultation with the City Council members, City Manager, or City Clerk regarding the Council agenda or other City matters.
4. Preparation of formal legal opinions requested by the City Council or City Manager.
5. Consultation with staff of various departments and divisions of the City on matters affecting their operations.
6. Draft or review of all ordinances and resolutions of the City.
7. Draft or review of all contracts, leases, franchises, agreements and documents of a strategic or operational nature involving the City.
8. Review of all claims made against the City to determine potential liability and to advise appropriate officials of the City as to the proper method for the disposition thereof.
9. The rendering of advice concerning the potential claims of the City against other persons or entities.
10. Draft or review of all proposed code amendments.
11. Coordinate and oversee research and legal functions even when associated with outside counsel and provide liaison from the City to outside counsel.
12. Conduct internal workshops as requested.
13. Render personnel advice.
14. The City Attorney shall advise the City Council as to its compliance or noncompliance with the provisions of the Charter of the City of McAlester and Oklahoma Statutes.
15. The City Attorney shall provide written activity reports to the City Council at the second city council meeting of the month in January, and the second city

council meeting of the month in July each year. These reports shall include: the total compensation paid by the City to the Firm during the preceding six (6) months, itemized per category and/or specific matter; a summary of the City's litigation activities in said period, including but not limited to the resolution or disposition of any suit or claim; and any other information specifically requested by the City Council, regarding the services and/or activities of the City Attorney.

C. Special Legal Services. The "Special Legal Services" which may be provided by the Firm to the City include, but are not limited to:

- a. Serving as counsel for the City in any and all legal actions, including, but not limited to, civil lawsuits, administrative hearings or proceedings, mediation or arbitration proceedings in which the City is a party or in which it has an interest;
- b. Serving as counsel for the City in the appeal of any legal action in which the City is a party or in which it has an interest;
- c. Acting as counsel for the City in any employee grievance proceedings;
- d. Investigating and responding to charges filed against the City with the EEOC;
- e. Investigating complaints of employment discrimination against the City;
- f. Representing the City in eminent domain or condemnation proceedings, including negotiations, mediation and arbitration.
- g. Any other specially requested and/or separately contracted legal services to be performed.

D. Request for Information or Advice. The City Attorney shall answer all City initiated requests for information or advice in a timely fashion. Generally, telephone calls shall be returned within 24 hours, telephone inquiries shall be answered within 3 business days, and written documents shall be produced or reviewed within 7 business days, or within a mutually agreed upon time frame.

The City Attorney will, upon request, give an estimate of the time frame or schedule for delivery or specific legal services or projects. It is understood that such schedules may include estimates of the events, or the work, cooperation or completion of tasks by third parties, over which the City Attorney has no control. The City attorney will advise the council or the city manager immediately if an estimated time frame or schedule must be amended, due to unforeseen circumstances or developments beyond the City Attorneys Control.

The Firm shall meet its commitments for delivery of all first party legal services within the time frame or schedule provided.

4. **Compensation.**

The City shall pay the Firm the following compensation for the various types of legal services provided by the Firm:

- a. Routine Legal Services at an annual retainer of \$38,800.00 to be paid in twelve equal installments. The amount of the annual retainer set forth in this Agreement may be reviewed and renegotiated, at the City's or City Attorney's discretion, in April of each year this Agreement is in effect; provided, that any change in amount will not take effect until July 1 of said year.
- b. Special Legal Services at the rate of \$150.00 per hour and litigation or administrative appeal services at the rate of \$175.00 per hour.
- c. The City acknowledges that the City Attorney may incur various expenses in providing services to the City and agrees to reimburse City Attorney for such out of pocket expenses whether for routine or litigation services. Expenses, above Five Hundred Dollars (\$500.00) will be authorized by the City before the charge is incurred.
- d. The City, subject to available funds and appropriation, shall employ and provide a paralegal to assist the City Attorney on city legal matters, or in the alternative, subject to available funds and appropriation, shall reimburse the City Attorney the reasonable costs of paralegal services incurred by the City Attorney in connection with the legal services required herein.

5. **Billing.**

The Firm will submit an itemized statement to the City for Special Legal Services and Expenses, and payment shall be due upon receipt. The statement for the annual retainer shall be submitted by the first of each month and shall be due by the end of each month.

6. **Controlling Law.**

This Agreement shall be governed by the laws of the State of Oklahoma.

7. **Termination.**

This Agreement may be terminated by either party by giving the other party ninety (90) days written notice.

8. **Independent Contractor.**

It is agreed that the City Attorney is an independent contractor, and all persons working for or under the direction of the City Attorney, are agents, servants and employees of the Firm, and said persons shall not be deemed agents, servants or employees of the City.

9. **Severability.**

The invalidity or partial invalidity of any portion of this Agreement will not affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect.

10. **Integration.**

The Agreement sets forth and establishes the entire understanding between the City and the Firm relating to the employment of the Firm by the City. Any prior discussions or representations by or between the parties are merged into and rendered null and void by the Agreement. No amendment or modification of this Agreement shall be valid or effective unless it is in writing and properly executed by all parties thereto.

11. **Annual Evaluation.**

The City Council shall conduct an annual evaluation of the performance of the City Attorney.

12. **City Property.**

The Firm agrees that all files, documents, correspondence, notes, reports, data, specifications, drawings and other material prepared by or furnished to the City Attorney in connection with this Agreement hereunder shall be and remain the exclusive property of the City.

IN WITNESS WHEREOF, the parties executed this Agreement in Pittsburg County, Oklahoma this ____ day of February, 2016.

CITY OF McALESTER, OKALHOMA

Steve Harrison, Mayor

Attest:

By: _____
Cora Middleton, City Clerk

ERVIN & ERVIN, ATTORNEYS AT LAW, L.L.P.

William J. Ervin, Jr.



McAlester City Council

AGENDA REPORT

Meeting Date:	February 23, 2016	Item Number:	Consent Agenda
Department:	Finance	Account Code:	
Prepared By:	Toni Ervin	Budgeted Amount:	
Date Prepared:	February 16, 2016	Exhibits:	2

Subject

Consider and act upon, authorizing the Mayor to sign the signed Pliant Wholesale Water Purchase Contract.

Recommendation

Staff recommends that the Council make a motion to authorize Mayor to sign attached Contract.

Discussion

Attached:

1. The request for changes for Pliant, LLC wholesale contract. These requests were sent to legal and approved before sending to Pliant, LLC for signature.
2. The returned signed copy of changes of Pliant, LLC wholesale contract.

Approved By

Department Head
City Manager

P. Stasiak

Initial

PJS

Date

2-18-16

WATER PURCHASE CONTRACT

This contract for the sale and purchase of water is entered into as of the 1st day of January, 2016 by and between the City of McAlester, Oklahoma, hereinafter referred to as the "CITY", and Pliant, LLC (formerly known as Pliant Corporation), Pittsburg County, Oklahoma, hereinafter referred to as "Wholesale Customer".

WITNESSETH:

WHEREAS, the City owns and operates a water distribution system contiguous to the Wholesale Customer, which distribution system is currently capable of serving the present customers of the City system and the estimated water user by the said Wholesale Customer; and

WHEREAS, the Wholesale Customer has negotiated with the City for the purchase of water from said City.

1. THE CITY HEREBY AGREES:

A. Quality and Quantity

To furnish the Wholesale Customer, during the term of this contract or any renewal or extension thereof, potable treated water in such quantity as may be required by the Wholesale Customer.

B. Point of Delivery and Pressure

That water will be furnished at a reasonably constant normal pressure from the City system from such point or points as may be agreeable to the parties hereto.

It is understood that there may be some interruption in the delivery of water by the City to the Wholesale Customer. The City will not be held liable for such interruption period. The City will give reasonable notice of such interruption to the Wholesale Customer, where possible.

Emergency failure of pressure or supply due to main supply main breaks, power failure, flood, fire and use of water to fight fire, earthquakes or other catastrophe, shall excuse the City from providing water service for such reasonable period of time as may be necessary to restore service. In the event of such an emergency, the service may be interrupted without notice and without liability to the City.

C. Billing Procedure

To furnish the Secretary-Treasurer of the Wholesale Customer at McAlester, Oklahoma, not later than the 10th day of each month, with an itemized statement of the amount of water furnished the Wholesale Customer during the preceding month.

D. Metering Equipment

To furnish, install, operate, and maintain at its own expense at point of delivery, the

necessary metering equipment, including a meter house or pit, and required devices of standard type for properly measuring the quantity of water delivered to the Wholesale Customer and to test such metering equipment whenever requested by the Wholesale Customer but not more frequently than once every twelve (12) months. A meter registering not more than two percent (2%) above and below the test result shall be deemed to be accurate. The previous readings of any meter disclosed to such test in accordance with the percentage of inaccuracy found by such tests. If any meter fails to register for any period, the amount of water furnished during such period shall be deemed to be the amount of water delivered in the corresponding period immediately prior to the failure, unless City and the Wholesale Customer shall agree upon a different amount. The metering equipment shall be read each month.

II. THE WHOLESALE CUSTOMER AGREES:

A. Rates and Payment Rate

To pay the City not later than the 20th day of each month for water delivered at a rate of \$3.49 per 1,000 gallons used per month through June 30, 2016.

On July 1, 2016, and each July 1st thereafter, the above rates shall be adjusted after a review of the Consumer Price Index (CPI-U) for the preceding calendar year. The CPI-U is the consumer price index for all items for urban customers, U.S. City average, that is calculated by the U.S. Department of Labor Statistics on a monthly and annual basis.

III. IT IS FURTHER MUTUALLY AGREED BETWEEN THE CITY AND THE WHOLESALE CUSTOMER AS FOLLOWS:

A. Terms of Contract

This contract shall be in effect for one (1) year with a one-year July 1 through June 30 renewal option at the agreement of both parties.

B. Failure to Deliver

In the event of any extended shortage of water, or the supply of water available to the City is otherwise diminished over an extended period of time, the supply of water to the Wholesale Customer shall be reduced or diminished in the same ratio or proportion as the supply to the City customers is reduced or diminished.

In cases of voluntary or mandatory rationing of non-essential uses of water, when so notified by the City, the Wholesale Customer shall be responsible for notifying its customers of the nature and extent of the rationing and/or restrictions.

C. Modification of Contract

It is mutually agreed that the provisions of this contract may be modified or altered by mutual agreement of the parties.

It is stipulated that the wholesale water rate stated herein is based on operation,

maintenance, and administrative costs of production and the delivery of potable water and an estimated cost for required modification and/or upgrading of our water treatment facility. At such time as the scope of an additional Water Treatment Plant and ancillary equipment is determined to meet increased water consumption on the City of McAlester water system, rates may be adjusted by the City to reflect updated charges for capital to finance a portion of projected constructed costs. Further, upon completion of construction, rates will be adjusted to reflect actual construction costs.

D. Regulatory Agencies

That this contract is subject to such rules, regulations, or laws as may be applicable to similar agreements in the State of Oklahoma, and the City and the Wholesale Customer will collaborate in obtaining such permits, certificates or the like, as may be required to comply therewith.

E. Assignment

This contract may be assigned by the Wholesale Customer to the United States Government, or other financing agency, as a consideration for any loans to the Wholesale Customer, made or insured, or to be made or insured, in financing the construction or extension of the water system of the Wholesale Customer. Except as above stated, this contract shall not be sublet or assigned by either of the parties hereto without written consent of the other party.

F. Miscellaneous

That the construction of the water supply distribution system by the Wholesale Customer is being financed by a loan from (or a loan insured by) the United States of America, acting through the Farmers Home Administration of the United States Department of Agriculture, and the provisions hereof pertaining to the undertakings of the Wholesale Customer are conditioned upon the approval, in writing, of the State Director of Oklahoma, of the Farmers Home Administration.

G. Successor to the Wholesale Customer

That in the event of any occurrence rendering the Wholesale Customer incapable of performing under this contract, any successor of the Wholesale Customer, whether the result of legal process, assignment, or otherwise, shall succeed to the rights of the Wholesale Customer hereunder

IN WITNESS WHEREOF, the parties hereto, acting under authority of their respective governing bodies, have caused this contract to be duly executed in three counterparts, each of which shall constitute an original.

CITY OF McALESTER, OKLAHOMA
A Municipal Corporation

By _____
Mayor

ATTEST:

DATE: _____

City Clerk

PLANT LLC in
Pittsburg County, Oklahoma

By Acn Wagon

ATTEST:

DATE: 2/10/16

Clerk

Approved as to form and legality this _____ day of _____ 2016.

By _____
City Attorney

**F A X**

Date: 1-5-16 Pages: 5
To: Peter Stasiak Fax: 918-421-4971
Company: City of McA Phone: _____
From: Shannon Dandry Fax: 918-423-8997
Re: Water Purchase Contract

Plants legal dept has looked over the
Contract and suggested some changes.
Please look them over and let me
know what you think.

direct 918-421-7307

WATER PURCHASE CONTRACT

This contract for the sale and purchase of water is entered into as of the 1st day of January, 2016 by and between the City of McAlester, Oklahoma, hereinafter referred to as the "CITY", and ~~Pliant Corporation dba Berry Plastics, Pittsburg County, Oklahoma~~, hereinafter referred to as "District".

Pliant, LLC (formerly known as Pliant Corporation)

WITNESSETH:

Cannot find the Statutes
WHEREAS, the District has been organized and established under the provisions of Section 1301-1322, 82 Oklahoma Statutes, for the purpose of constructing and operating a water supply distributions system serving water users in the District, and to accomplish this purpose, the District will require a supply of treated water; and

WHEREAS, the City owns and operates a water distribution system contiguous to the District, which distribution system is currently capable of serving the present customers of the City system and the estimated number of water users to be served by the District; and

WHEREAS, the District has negotiated with the City for the purchase of water from said City.

1. THE CITY HEREBY AGREES:**A. Quality and Quantity**

To furnish the District, during the term of this contract or any renewal or extension thereof, potable treated water in such quantity as may be required by the District.

B. Point of Delivery and Pressure

That water will be furnished at a reasonably constant normal pressure from the City system from such point or points as may be agreeable to the parties hereto.

It is understood that there may be some interruption in the delivery of water by the City to the District. The City will not be held liable for such interruption period. The City will give reasonable notice of such interruption to the District, where possible.

Emergency failure of pressure or supply due to main supply main breaks, power failure, flood, fire and use of water to fight fire, earthquakes or other catastrophe, shall excuse the City from providing water service for such reasonable period of time as may be necessary to restore service. In the event of such an emergency, the service may be interrupted without notice and without liability to the City.

C. Billing Procedure

To furnish the Secretary-Treasurer of the District customers at McAlester, Oklahoma, not later than the 10th day of each month, with an itemized statement of the amount of water furnished the District during the preceding month.

D. Metering Equipment

To furnish, install, operate, and maintain at its own expense at point of delivery, the necessary metering equipment, including a meter house or pit, and required devices of standard type for properly measuring the quantity of water delivered to the District and to test such metering equipment whenever requested by the District but not more frequently than once every twelve (12) months. A meter registering not more than two percent (2%) above and below the test result shall be deemed to be accurate. The previous readings of any meter disclosed to such test in accordance with the percentage of inaccuracy found by such tests. If any meter fails to register for any period, the amount of water furnished during such period shall be deemed to be the amount of water delivered in the corresponding period immediately prior to the failure, unless City and the District shall agree upon a different amount. The metering equipment shall be read on the 10th of each month.

II. THE DISTRICT AGREES:

A. Rates and Payment Rate

To pay the City not later than the 20th day of each month for water delivered at a rate of \$3.49 per 1,000 gallons used per month through June 30, 2016.

On July 1, 2016, and each July 1st thereafter, the above rates shall be adjusted after a review of the Consumer Price Index (CPI-U) for the preceding calendar year. The CPI-U is the consumer price index for all items for urban customers, U.S. City average, that is calculated by the U.S. Department of Labor Statistics on a monthly and annual basis.

III. IT IS FURTHER MUTUALLY AGREED BETWEEN THE CITY AND THE DISTRICT AS FOLLOWS:

A. Terms of Contract

This contract shall be in effect for one (1) year with a one-year renewal option at the agreement of both parties.

B. Failure to Deliver

In the event of any extended shortage of water, or the supply of water available to the City is otherwise diminished over an extended period of time, the supply of water to the District shall be reduced or diminished in the same ratio or proportion as the supply to the City customers is reduced or diminished.

x immediate contradiction - should both be a hard date?

In cases of voluntary or mandatory rationing of non-essential uses of water, when so notified by the City, the District shall be responsible for notifying its customers of the nature and extent of the rationing and/or restrictions.

C. Modification of Contract

It is mutually agreed that the provisions of this contract may be modified or altered by mutual agreement of the parties.

It is stipulated that the wholesale water rate stated herein is based on operation, maintenance, and administrative costs of production and the delivery of potable water and an estimated cost for required modification and/or upgrading of our water treatment facility. At such time as the scope of an additional Water Treatment Plant and ancillary equipment is determined to meet increased water consumption on the City of McAlester water system, rates may be adjusted by the City to reflect updated charges for capital to finance a portion of projected constructed costs. Further, upon completion of construction, rates will be adjusted to reflect actual construction costs.

D. Regulatory Agencies

That this contract is subject to such rules, regulations, or laws as may be applicable to similar agreements in the State of Oklahoma, and the City and the District will collaborate in obtaining such permits, certificates or the like, as may be required to comply therewith.

E. Assignment

This contract may be assigned by the District to the United States Government, or other financing agency, as a consideration for any loans to the District, made or insured, or to be made or insured, in financing the construction or extension of the water system of the District. Except as above stated, this contract shall not be sublet or assigned by either of the parties hereto without written consent of the other party.

F. Miscellaneous

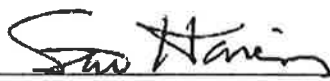
That the construction of the water supply distribution system by the District is being financed by a loan from (or a loan insured by) the United States of America, acting through the Farmers Home Administration of the United States Department of Agriculture, and the provisions hereof pertaining to the undertakings of the District are conditioned upon the approval, in writing, of the State Director of Oklahoma, of the Farmers Home Administration.

G. Successor to the District

That in the event of any occurrence rendering the District incapable of performing under this contract, any successor of the District, whether the result of legal process, assignment, or otherwise, shall succeed to the rights of the District hereunder

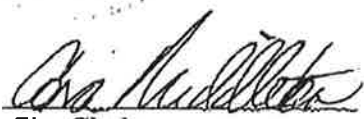
IN WITNESS WHEREOF, the parties hereto, acting under authority of their respective governing bodies, have caused this contract to be duly executed in three counterparts, each of which shall constitute an original.

CITY OF McALESTER, OKLAHOMA
A Municipal Corporation

By 
Mayor

DATE: 12/08/15

ATTEST:


City Clerk

~~Pittsburg County, Oklahoma~~
Pliant, LLC

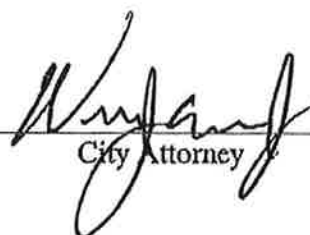
By _____

ATTEST:

DATE: _____

Clerk

Approved as to form and legality this 8 day of Dec 2015.

By 
City Attorney



McAlester City Council

AGENDA REPORT

Meeting Date: February 23, 2016 **Item Number:** Consent Agenda
Department: Pam Pulchny, Executive Dir.
Prepared By: Dir. **Account Code:** _____
Date Prepared: February 18, 2016 **Budgeted Amount:** _____
Exhibits: 1

Subject

Accept and place on file, the Oklahomans for Independent Living (OIL) quarterly report for the period of October 1, 2015 through December 31, 2015.

Recommendation

Staff recommendation is to accept and place on file the OIL Quarterly Report.

Discussion

Approved By

Department Head
City Manager

P. Stasiak

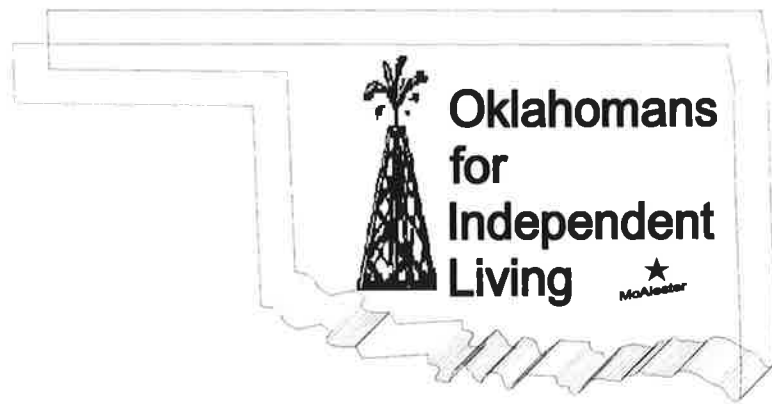
Initial

PJS

Date

2-18-16

Center for Independent Living
ADvantage Case Management
Independent Living Services
Community Integration
Transportation
Employment
Recreation



601 E. Carl Albert Parkway, McAlester, Oklahoma 74501 ~ 918 426 6220 V/TDD ~ 800 568 6821 V/TDD

February 9, 2016

Mr. Peter Stasiak
City Manager
Municipal Building
P.O. Box 578
McAlester, OK 74502

Dear Mr. Stasiak,

During the months of **October, November and December 2015**, the Oklahomans for Independent Living (O.I.L) provided transportation to 72 individuals. The individuals took a total of 1,134 trips for a total of 2,053 miles. O.I.L transported to 68 different locations including doctor offices, pharmacies, McAlester Regional Hospital, Urgent Care, Indian Clinic, Department of Human Service, Carl Albert Mental Health Center, Wound Care, Department of Rehabilitation Services, Social Security Office, Pittsburg County Public Library, Pittsburg County Health Department, McAlester City Hall, Pittsburg County Court House, Goodwill, Shared Blessings, utility companies, banks; area businesses such as grocery stores, Wal-Mart, restaurants, theater, nursing homes and a variety of other sites.

Costs for the Transportation Program for the 3 month period, are as follows:

Drivers	\$ 6,273
Fringe Benefits	709
Fuel/Maintenance	670
Insurance/fees	585
Occupancy/Phone/Supplies	<u>700</u>
	\$ 8,937

OIL has also provided its core services of information and referral, advocacy, peer counseling, and independent living skills training. OIL sends a monthly newsletter with resources and services available to the community. For the reporting months, there were 1,350 newsletters mailed to area members, citizens and businesses.

Individual advocacy and systemic advocacy was provided on disability related issues that concern civil rights, housing, mental health, environmental modifications, the Americans with Disabilities Act, employment, and program access.

City of McAlester Quarterly Service Report

October 1, to December 31, 2015

- 1) October 1 to December 31, 2015, OIL has provided 72 individuals with door-to-door transportation trips. OIL provided 6 Shopping Days on Thursdays, during the 3 months and 3 Saturday Shopping Days.
- 2) October 1 to December 31, 2015, *OIL has not provided any Back-up service to the Community Services Senior Citizens bus service.*
- 3) October 1 to December 31, 2015, OIL has provided 17 different Social and Recreational Programs for McAlester citizens with disabilities to include:
 - 3 Event - Men Social Group, 18 attending, 54 trips.
 - 3 Events - Women Social Group, 15 attending, 45 trips.
 - 3 Events - OIL Social held at a local restaurant with 11 individuals receiving transportation, 33 trips, the annual Thanksgiving Dinner held at the 1st Baptist Church with 134 attending and 18 individuals receiving transportation, 54 trips, and the annual Children's with Disabilities Christmas Dinner held at the McAlester High School, 284 attending and 19 individuals receiving transportation, 57 trips.
 - Bingo Fundraiser held at the American Legion, McAlester with 153 attending and 8 individuals receiving transportation, 24 trips.
 - 2 Events – Great Balls of Fire, bowling, 15 attending, 45 trips.
1 Event – Movie at the Aldridge, 13 attending and 2 individuals receiving transportation for a total of 6 trips.
 - 2 Events – Christmas Shopping to Muskogee Mall & Lunch, with 17 individuals receiving transportation, 68 trips.
 - 1 Event – Christmas Craft Day, 9 attending and 5 individuals receiving transportation, 15 trips.
- 4) October 1 to December 31, 2015, OIL has provided core services for the following:
 - 18 individuals with Advocacy
 - 8 individuals with Housing, Home Modification, and Shelter Services
 - 11 individuals with IL Skills Training and Life Skills Training
 - 93 individuals with Information and Referral Services

- 21 individuals with Peer Counseling
 - 6 individuals with Referrals to Community Based Waiver Programs
 - 82 individuals with Recreational and Social Services
 - 5 individuals with Employment or Vocational Services
- 5) October 1 to December 31, 2015, OIL has provided 5 Traumatic Brain Injury Support Group Meetings with 30 trips provided. Support groups promote independence for people with disabilities.
- 6) October 1 to December 31, 2015, OIL has provided 17 equipment loans. These loans consist of donated equipment from individuals within our community. The equipment increases independence and includes items such as walkers, shower benches/chairs, crutches, wheelchairs, etc.

OIL provides case management services for 83 individuals at risk of nursing home placement. Community Based Services include Case Management. Case Management ensures community resources are developed and provided in order to assist individuals with disabilities to live independently within their own home, versus nursing home placement.

As of December 31, 2015, O.I.L. has **518 Active Consumer Service Records**.

OIL appreciates the City of McAlester support and its commitment to the community integration and involvement of people with disabilities.

Sincerely,



Pam Pulchny,
Executive Director



McAlester City Council

AGENDA REPORT

Meeting Date: February 23, 2016
Department: Engineering Division
Prepared By: Kevin Hardwick, Eng. Tech.
Date Prepared: February 5, 2016

Item Number: 1
Account Code: _____
Budgeted Amount: _____
Exhibits: Two

Subject

Consider and act upon, acceptance of the Utility Easement as more particularly described on the attached survey (attachment "A").

Recommendation

Staff recommendation is to accept the Utility Easement as more particularly described on the attached survey (attachment "A").

Discussion

The new Choctaw Nation Complex off of Elks Road will be connected to the City of McAlester's sanitary sewer system. The Choctaw Nation is granting a twenty (20) foot utility easement on their property for the public sewer lines that will serve the buildings they have constructed to date. The layout and legal description of the utility easement is shown on survey (attachment "A").

Exhibits:

1. Utility Easement Document
2. Attachment "A" (Survey)

Approved By

Department Head
City Manager

P. Stasiak

Initial

PJS

Date

02/05/16

2-18-16

UTILITY EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

THIS AGREEMENT IS BETWEEN THE CHOCTAW NATION OF OKLAHOMA, HEREBY KNOWN AS THE "GRANTOR", AND THE CITY OF McALESTER, HEREBY KNOWN AS THE "GRANTEE". THIS IS A PERMANENT UTILITY EASEMENT DESCRIBED ON ATTACHMENT "A". THIS EASEMENT WILL NOT ALLOW ANY BUILDING/STRUCTURE OF ANY SORT TO BE BUILT OR MOVED ONTO THE SAID PROPERTY UNDER ANY CIRCUMSTANCES. THE GRANTEE WILL USE THIS PROPERTY FOR PUBLIC UTILITIES ONLY.

SEE ATTACHMENT "A"

PLUS ALL RIGHT, TITLE AND INTEREST IN AND TO ALL LAND, FIXTURES, AND APPURTENANCES WITH THE BOUNDARIES OF THE SUBJECT PROPERTY, INCIDENTALLY REMOVED DURING THE USE OF SAID EASEMENT, FOR THE USE OF THE CITY OF McALESTER FOR THE EXCLUSIVE PURPOSE OF CONSTRUCTING, MAINTAINING, AND OPERATING A SANITARY SEWER AND OTHER PUBLIC UTILITIES AND APPURTENANCES THERETO, OVER, UNDER, THROUGH AND UPON THE SAME. SHOULD THE "GRANTEE" ABANDON THE PERMANENT EASEMENT AND RIGHT-OF-WAY FOR THE PURPOSES ABOVE STATED, THEN THE SAID EASEMENT SHALL REVERT TO THE "GRANTOR", ITS SUCCESSORS AND/OR ASSIGNS.

DATED THIS _____ DAY OF _____, 20_____.

Grantor

(SEAL)

By: _____

Name: _____

Title: _____

ATTEST:

Name: _____

Title: _____

Grantee

By: _____

Name: Steve Harrison

Title: City Mayor

(SEAL)

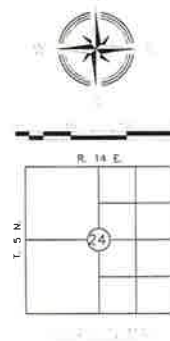
ATTEST:

Name: Cora Middleton

Title: City Clerk

AS-BUILT SURVEY

A piece or parcel of land lying in the SE¼ of Section 24, Township 5 North, Range 14 East, of the Indian Meridian, Pittsburg County, Oklahoma



A piece or parcel of land lying in the NE¼ of the SE¼ of Section 24, Township 5 North, Range 14 East, of the Indian Meridian, Pittsburg County, Oklahoma, more particularly described as follows, to-wit: Starting at the SW Corner of the NE¼ of the SE¼ of said Section 24, thence N 01°13'29" W a distance of 356.11 feet, thence S 88°46'31" W a distance of 32.53 feet to the POINT OF BEGINNING, thence N 73°22'33" E a distance of 346.08 feet, thence S 01°21'42" E a distance of 103.70 feet, thence N 89°10'40" E a distance of 372.06 feet, thence N 00°49'20" W a distance of 20.00 feet, thence S 89°10'40" W a distance of 352.24 feet, thence N 01°21'42" W a distance of 355.56 feet, thence N 88°56'41" E a distance of 366.47 feet, thence N 01°20'19" W a distance of 20.00 feet, thence S 88°56'41" W a distance of 386.58 feet, thence S 01°21'42" E a distance of 501.05 feet, thence S 73°22'33" W a distance of 351.34 feet, thence S 16°37'27" E a distance of 20.00 feet, to the POINT OF BEGINNING, containing 0.78 acres, more or less.



T.D. Chappell



CHAPPELL LAND SURVEYING, PC

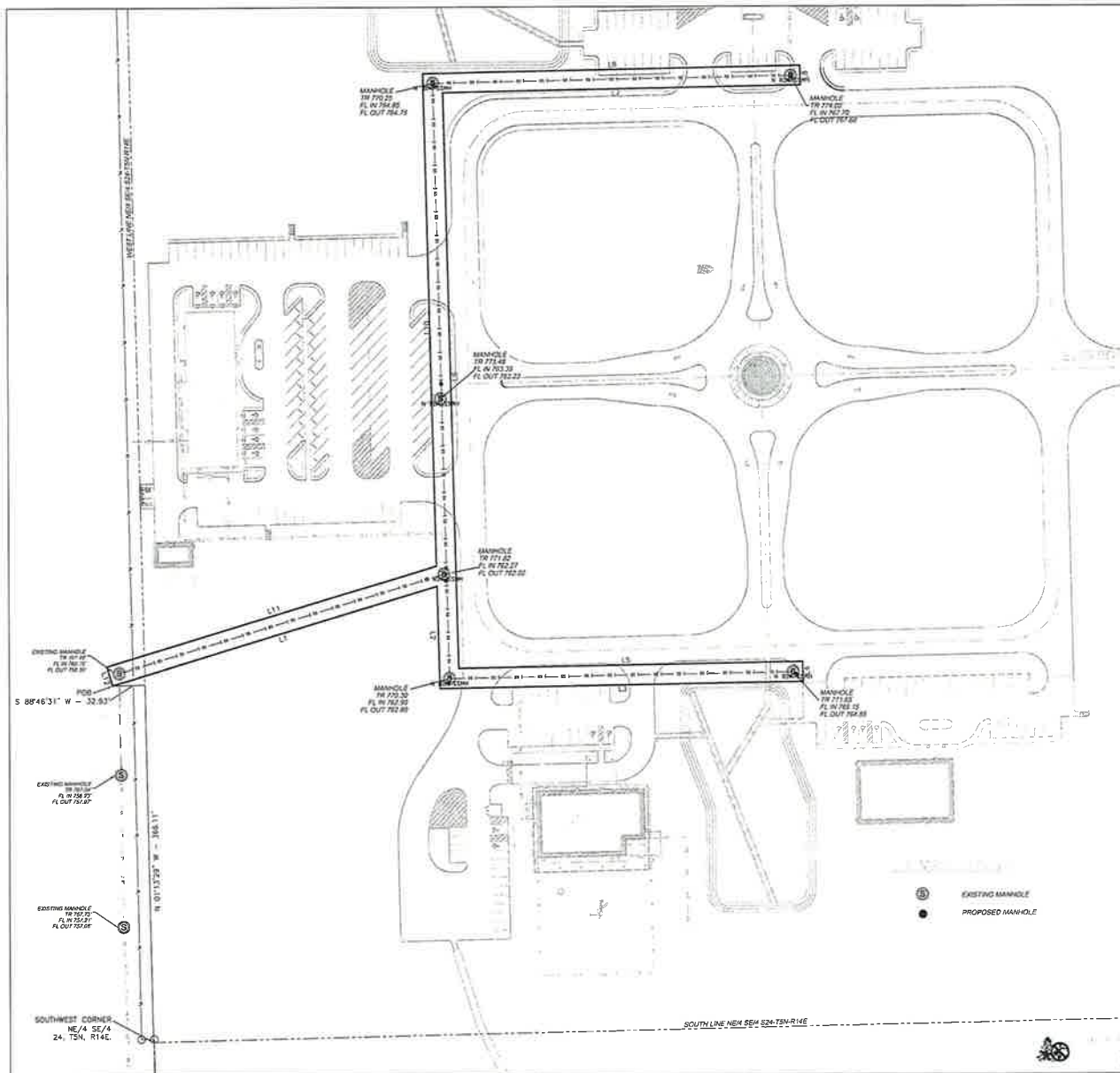
P. O. Box 863, Hugo, OK, 74743, 580-326-5588
Certificate of Authorization No. 5072, Exp. June 30, 2015

REVISIONS	BY	DATE
UPDATE LEGAL DESCRIPTION	TC	2/2/16

Drawn By: JN Checked By: TC Proj. No:
Date: 02/03/2016 Scale: 1"=50' Sheet 1 of 1



Professional Seal of T.D. Chappell, No. 1873, State of Oklahoma





McAlester City Council

AGENDA REPORT

Meeting Date: 02/23/2016
Department: Fire Department
Prepared By: Brett Brewer
Date Prepared: 02/16/2016

Item Number: 2
Account Code:
Budgeted Amount:
Exhibits: 5

Subject

Discussion and possible action, on approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services.

Recommendation

Motion to approve the cost of equipment necessary for Wildland firefighting respiratory mask. Funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services. Approx. cost \$5000.00

Discussion

The McAlester Fire Department has a need for Wildland firefighting respiratory mask. Wildland Firefighter Face Masks are a highly flame resistant face protector designed for use in all wildland firefighting operations. It offers extreme protection against burns to the face/neck with the added benefit of blocking and reducing the inhalation of smoke & ash particulate. The equipment would be paid for out of the fire departments portion of the county quarter cent excise tax for fire services.

Quotes:

Chief Fire & Safety Co., Inc.	\$ 4,158.00
OK Fire, L.L.C	\$ 4,598.50

MFD Fund Balances

M&O	\$86,612.87
Capital Outlay	\$ 359.93

Approved By

	Initial	Date
Department Head	BB	02/16/2016
City Manager	P. Stasiak <i>PJS</i>	<i>2-18-16</i>



"Protection of Life and Property is Our Goal"

Fire & Safety Co., Inc.

Quotation

PO Box 1214 927 South 4th Street
Chickasha, Oklahoma 73023
Federal ID # 73-1032744
Phone: 405-224-2596 Fax: 405-224-2653
Toll Free: 1-800-654-4060

To: McAlester FD

Quotation Date:	2/4/2016
Estimated Ship Date:	30 Days ARO
Shipped Via:	Best Way
F.O.B.	Fire Dept.
Terms:	Net 30

Quantity	Description	Unit Price	Total
42	Hot Shield - HS-2 - Hot Shield wildland mask with 2 filters.	\$64.00	\$ 2,688.00
42	ESS 0 740-0377 - Fire Pro wildland goggle.	\$35.00	\$ 1,470.00
			<u>\$ 4,158.00</u>
		Shipping	0.00

Richard Payne

Richard Payne--Sales Manager

***This quotation is valid for 30 days. Thereafter it is subject to change without notice.
Thank you for your continued support of Oklahoma owned and operated businesses and the
Oklahoma economy.***

OK FIRE, L.L.C.

PO Box 729
McAlester, OK
74502

ESTIMATE

McAlester Fire Department
28 E Washington
McAlester, OK 74501

Date	ESTIMATE
2/5/2016	450

P.O. No.	Terms	PROJECT
	Due on receipt	

Description	Qty	Rate	Total
Hotshield Wild land firefighter protector mask	42	64.50	2,709.00
740-0377, Low-profile frame, one-piece wrap-around strap w/Velcro helmet tabs	42	42.25	1,774.50
Estimated Shipping/Freight	1	90.00	90.00
Subtotal			\$4,573.50

E-mail	Phone #
okfire_llc@yahoo.com	918-423-1117

Sales Tax (0.0%)	\$0.00
Total	\$4,573.50

Signature _____

OK FIRE, L.L.C.

PO Box 729
McAlester, OK
74502

ESTIMATE

McAlester Fire Department
28 E Washington
McAlester, OK 74501

Date	ESTIMATE
2/5/2016	451

P.O. No.	Terms	PROJECT
	Due on receipt	

Description	Qty	Rate	Total
Filter for HS-2 Hotshield These are filters for the hotshield. They come 10 to a box.	10	2.50	25.00
Subtotal			\$25.00

E-mail	Phone #
okfire_llc@yahoo.com	918-423-1117

Sales Tax (0.0%)	\$0.00
Total	\$25.00

Signature _____

Appropriation Ledger

Account FD-MCAL-3: MCALESTER FIRE DEPT CAP OUTLAY
Fiscal Year 2015-2016

<u>Dist.</u>	<u>Date</u>	<u>Vendor</u>	<u>PO #</u>	<u>PO Amount</u>	<u>Adjustment</u> <u>Amount</u>	<u>Amount</u> <u>Approved</u>	<u>Paid</u>	<u>Warrant</u> <u>Number</u>	<u>Unexpended</u>	<u>Unliquidated</u> <u>Encumbrances</u>	<u>Unencumbered</u>
	7/6/2015	CARRYOVER BALANCE			\$8369.23				8,369.23	0.00	8,369.23
	9/21/2015	MUSKOGEE COMMUNICATI	002375	\$3,659.00					8,369.23	3,659.00	4,710.23
	9/21/2015	DEFRANGE AUTO	002376	\$2,125.00					8,369.23	5,784.00	2,585.23
	9/28/2015	TRANSFER			\$10000.00				18,369.23	5,784.00	12,585.23
	10/2/2015	CHIEF FIRE & SAFETY	002763	\$5,835.00					18,369.23	11,619.00	6,750.23
	11/16/2015	DEFRANGE AUTO	002376			\$2,125.00	11/30/2015	000492	16,244.23	9,494.00	6,750.23
	11/23/2015	CHIEF FIRE & SAFETY	002763		\$-20.00				16,244.23	9,474.00	6,770.23
	11/23/2015	CHIEF FIRE & SAFETY	002763			\$5,815.00	12/2/2015	000522	10,429.23	3,659.00	6,770.23
	2/1/2016	RESCUE RESPONSE GEAR	006018	\$5,565.30					10,429.23	9,224.30	1,204.93
	2/11/2016	CHIEF FIRE & SAFETY	006387	\$845.00					10,429.23	10,069.30	359.93
	2/11/2016	Range Totals:		\$18,029.30	\$-20.00	\$7,940.00					

Year Total: \$18,029.30

\$-20.00

\$7,940.00

\$10,429.23

\$10,069.30

\$359.93

* Paid column reflects the date on which the warrant was cancelled or void.

PITTSBURG COUNTY
HOPE TRAMMELL

2/16/2016
11:52:58AM

Appropriation Ledger

Account FD-MCAL-2: MCALESTER FIRE DEPT M&O

Fiscal Year 2015-2016

<u>Dist.</u>	<u>Date</u>	<u>Vendor</u>	<u>PO #</u>	<u>PO Amount</u>	<u>Adjustment</u> <u>Amount</u>	<u>Amount</u> <u>Approved</u>	<u>Paid</u>	<u>Warant</u> <u>Number</u>	<u>Unexpended</u>	<u>Unliquidated</u> <u>Encumbrances</u>	<u>Unencumbered</u>
	7/6/2015	CARRYOVER BALANCE			\$74776.77	CARRYOVER FROM 2014-2015			74,776.77	0.00	74,776.77
	7/30/2015	VICARS FURNITURE	000867	\$6,000.00					74,776.77	6,000.00	68,776.77
	8/3/2015	MONTHLY APPROPRIATION			\$5180.54	JULY 2015			79,957.31	6,000.00	73,957.31
	8/10/2015	TRANSFER			\$1726.20	TRANSFER FROM FD-GNCRK-2			81,683.51	6,000.00	75,683.51
	8/17/2015	TECH RESQ	001399	\$3,800.00					81,683.51	9,800.00	71,883.51
	8/27/2015	THE FIRE STORE	001694	\$1,478.94					81,683.51	11,278.94	70,404.57
	9/8/2015	MONTHLY APPROPRIATION			\$5403.75	AUGUST 2015			87,087.26	11,278.94	75,808.32
	9/14/2015	VICARS FURNITURE	000867			\$6,000.00	9/24/2015	000261	81,087.26	5,278.94	75,808.32
	9/21/2015	WEDDLE SIGNS	002373	\$1,212.00					81,087.26	6,490.94	74,596.32
	9/21/2015	MUSKOGEE COMMUNICATI	002374	\$3,945.10					81,087.26	10,436.04	70,651.22
	9/21/2015	DEFRANGE AUTO	002377	\$400.00					81,087.26	10,836.04	70,251.22
	9/21/2015	TECH RESQ	001399		\$-2045.00				81,087.26	8,791.04	72,296.22
	9/21/2015	TECH RESQ	001399			\$1,755.00	10/5/2015	000279	79,332.26	7,036.04	72,296.22
	9/28/2015	TRANSFER			\$-10000.00	TRANSFER TO FD-MCAL-3			69,332.26	7,036.04	62,296.22
	10/5/2015	MONTHLY APPROPRIATION			\$4613.33	SEPTEMBER 2015			73,945.59	7,036.04	66,909.55
	10/26/2015	THE FIRE STORE	001694			\$1,478.94	11/5/2015	000409	72,466.65	5,557.10	66,909.55
	11/2/2015	MONTHLY APPROPRIATION			\$5508.47	OCTBOER 2015			77,975.12	5,557.10	72,418.02
	11/16/2015	WEDDLE SIGNS	002373			\$1,212.00	11/30/2015	000490	76,763.12	4,345.10	72,418.02
	11/16/2015	DEFRANGE AUTO	002377			\$400.00	11/30/2015	000491	76,363.12	3,945.10	72,418.02
	12/7/2015	MONTHLY APPROPRIATION			\$5005.47	NOVEMBER 2015			81,368.59	3,945.10	77,423.49
	1/4/2016	MONTHLY APPROPRIATION			\$4534.92	DECEMBER 2015			85,903.51	3,945.10	81,958.41
	2/1/2016	MONTHLY APPROPRIATION			\$5432.06	JANUARY 2016			91,335.57	3,945.10	87,390.47
	2/11/2016	MOTOROLA SOLUTIONS	006388	\$777.60					91,335.57	4,722.70	86,612.87
	2/11/2016	Range Totals:		\$17,613.64	\$-2,045.00	\$10,845.94					

Year Total: \$17,613.64

\$-2,045.00

\$10,845.94

\$91,335.57

\$4,722.70

\$86,612.87

* Paid column reflects the date on which the warrant was cancelled or void.



McAlester City Council

AGENDA REPORT

Meeting Date: February 23, 2016 Item Number: 3
Department: _____
Prepared By: Kevin Hardwick, Eng. Tech Account Code: _____
Date Prepared: February 17, 2016 Budgeted Amount: _____
Exhibits: 2

Subject

Consider and act upon, accepting the Change Order from Katcon, Inc. for eleven (11) weather days only. There is no increase or decrease in the contract price.

Recommendation

The recommendation is to accept this Change Order from Katcon, Inc. for eleven (11) weather days only. There is no increase or decrease in the contract price.

Discussion

Approved By

	<i>Initial</i>	<i>Date</i>
Department Head		
City Manager	P. Stasiak <u>PJS</u>	<u>2-18-16</u>

CITY OF McALESTER, OKLAHOMA

CHANGE ORDER NO. 4

OWNER: CITY OF McALESTER

DATE OF AGREEMENT:

CONTRACTOR: Katcon Inc.

DATE OF CHANGE ORDER: February 17 , 2016

PROJECT: Illinois Ave. Drainage Improvements

The following changes are made to the CONTRACT Documents:

11 Weather days.

JUSTIFICATION:

Original CONTRACT Price:	\$278,261.39
Present CONTRACT Price:	\$280,130.14
The CONTRACT price due to this Change Order No. 3 will be (Increased) (Decreased) by:	\$ 0
The new CONTRACT price including this Change Order will be:	\$ 280,130.14

THE DATE FOR COMPLETION OF ALL WORK WILL BE: February 13, 2016
See attached letter

ATTEST:

CITY OF McALESTER, OWNER

By: _____
Cora M. Middleton City Clerk

By: _____
Steve Harrison, Mayor

(SEAL)

CONTRACTOR:

By: Kellyman

ATTEST:

By: Robney St

KATCON, INC.

1047 COLLINS ROAD ~ McAlester, Oklahoma 74501

Phone: (918) 429-8992

E MAIL- k-ward111@sbcglobal.net

February 17, 2016

Kevin Hardwick Sr. Eng Tech
CITY OF McALESTER
28 East Washington
McAlester, Ok. 74501

RE: Illinois Avenue Rain days

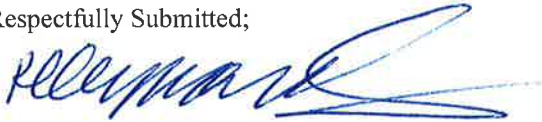
Dear Kevin;

We had a total of 8 days where we could not work on the above project during this pay period. On January 26th the City had a water line break in the area which ran off into this project causing work stoppage on this for January 26th, 27th, 28th, 29th, 30th, and 31st.

On January 29th, the concrete testing showed the air content at 7.1% was determined by the City to be too high and the pour was stopped and freshly poured concrete removed before it set up. Later that same day after the concrete was removed, the City determined that the air content on that pour was within tolerance. Because the pour wasn't completed that day we were not able to backfill. The repour occurred on Monday February 1st. The days lost were Friday January 29th, 30th, 31st, February 1st, and 2nd.

We request these 11 additional days be added to our contract and new completion date of February 13th, 2016 by Change Order #4.

Respectfully Submitted;



Kelly Ward, President



McAlester City Council

AGENDA REPORT

Meeting Date: February 23, 2016
Department: Councilman John Titsworth
Prepared By: Peter Stasiak, City Manager
Date Prepared: February 18, 2016

Item Number: 4
Account Code: _____
Budgeted Amount: _____
Exhibits: _____

Subject

Discussion on the Storm Water Fee adopted by Ordinance 2554 dated December 22, 2015.

Recommendation

Discussion

Discussion

Approved By

Department Head
City Manager

P. Stasiak

Initial

PJS

Date

2-18-16

December 2, 2015

Pete Stasiak
City Manager
City of McAlester

RE: Storm Water Utility Fee – Updated Analysis and Recommendation

Mr. Stasiak,

The City of McAlester has taken several steps to improve the level of flood protection and floodplain management within its borders as part of its participation in the National Flood Insurance Program (NFIP). Additionally, the City has been designated a Small MS4 by the ODEQ and is subject to permitting under Phase II of the National Pollutant Discharge Elimination System (NPDES) program, which requires the proper management of storm water runoff. Compliance with NFIP and NPDES requirements often leads to the development of storm water utility fees as a source of revenues supporting infrastructure improvements and storm water related activities.

On July 14, 2015, an agreement between the City of McAlester and Meshek & Associates to develop and assist with the implementation of a Storm Water Utility Fee (SUF) was approved. Meshek has been working with the City on various projects since 2006. The need for a dedicated source of revenue to provide funding for water quality, drainage studies and drainage related capital improvement projects has been discussed many times. In 2007, Meshek performed an initial estimate of the potential for a SUF. In 2012, Meshek performed a drainage study for the upper portion of Tributary C of Sandy Creek. This study identified five problem areas within the 640 acre drainage basin. Recommendations totaling \$3.17M were identified. The recommended improvements at Mallard & Flamingo have been designed and constructed. Phase one of the recommended improvements at 9th & Illinois have been designed and construction is set to start this month.

The format for the proposed fee is the most common format used in SUF's in the region and includes two categories: Residential and Non-Residential. The average residential lot is generally estimated as having an average impervious area of 2,650 square feet. This is referred to as an Equivalent Service Unit (ESU). For non-residential customers, we have calculated the impervious area within the boundaries of each service address. The total impervious area is divided by 2,650 to determine how many ESU's a non-residential customer will pay.

Each community that uses this approach sets a fee for each ESU. This fee is paid monthly by all residential customers and non-residential customers and is often determined by defining the annual funding needs for the City and determining the fee. The following items have been identified by the City as items that could be funded in whole or part with this fee with a total annual need of over \$1.04M.

1. Drainage Related Capital Improvements \$530,000/year
 - a. The Upper Tributary C study was approximately 20% of the total basin area within the City. We can project the \$3.17M to the rest of the City and estimate a

total of \$15.9M in projects. Assuming a 30-year time horizon, this would result in an annual need of \$530,000/yr. It is important to note that this is a projected estimate and other projects may require property acquisition which is generally more expensive. Other projects may be much larger in size and scope.

2. Annual Maintenance to the Drainage System \$408,000/year
 - a. Several repairs have been made to the drainage system in the past few years. The canal system is aging and we anticipate a need of \$350,000 per year for maintenance and repair.
 - b. Storm Water Repairs performed by public works staff are estimated at \$13,000/year based on recent costs.
 - c. Small drainage improvement projects performed by contractors are estimated at \$45,000/year based on recent costs.
3. Storm Water Quality Program \$50,000/year
 - a. The historical cost for consultants to assist with the Storm Water Management Program have varied from \$30k to \$60k. ODEQ released a new permit on November 1, 2015 which will require more work than the last few years.
4. Drainage Related Equipment \$50,000/year
 - a. Street sweepers, grade-alls, flush truck and other equipment that are primarily used for storm water maintenance. This amount could increase based on future needs.

Based on our calculations, there are a total of 19,005 ESU's in the City. We recommend a \$4 fee (per month, per ESU) which would generate \$76,020 per month or \$912,240 per year. This rate can be adjusted up or down in the future as the demand for funding are identified and projects are implemented.

A comparison of other communities is attached for reference.

Sincerely,



Brandon Claborn, PE, CFM
Meshek & Associates, PLC
CA 1487 Expires 6/30/17

❑ Other Communities with a Stormwater Utility Fee

- Many Communities Similar in size to McAlester
- Stormwater Utility Fee is an expected expense in many communities
- Funding is specifically earmarked for Stormwater Related

Stormwater Management Program - Utility Fee Schedule As of November 2015

City	State	Population (US Census Data 2010)	Residential (single-family) per Month	Non-Residential per Month	ESU (or ERU) - equivalent stormwater unit	Program Began
Broken Arrow	OK	98,850	\$4.77	\$4.77 (per each ESU)	2650	2002
Tulsa	OK	391,906	\$5.43	\$5.43 (per each ESU)	2650	1987
Bixby	OK	20,884	\$2.00	\$2.00 (per ESU)	N/A	1987
Claremore	OK	18,581	\$2.50	\$2.50 (per ESU)	2650	2014
Jenks	OK	16,924	\$2.00	N/A	N/A	2002
Stillwater	OK	45,688	\$1.00	\$5.00	5000	1997
Sapulpa	OK	20,544	\$4.15	\$3.51 (per each ESU)	2650	2007
Enid	OK	49,379	\$4.25	\$21.27 minimum (see link)	5000	1994
OKC	OK	579,999	\$5.69	\$5.69 - \$658.92 - see link	N/A	1992
Edmond	OK	81,405	\$3.00	\$6 and up (based on sq. ft)	4860	1994
Okmulgee	OK	12,321	\$3.00	\$3	4356	2009
Owasso	OK	28,915	\$3.00	\$5 (per each ESU)	2650	2006
Muskogee	OK	39,223	\$2.00	\$3 and up - see link	N/A	2005
McAlester	OK	18,383	N/A	N/A	N/A	N/A
Lawrence	KS	87,643	\$4 (per each ESU - see link)	N/A	2366	1997
Denton	TX	113,383	\$0.50 and up - see link	N/A	N/A	1998
Minneapolis	MN	382,578	\$8.96-14.93 - see link	N/A	1530	UNKNOWN
Boulder	CO	97,385	\$13.46-20.20 and up - see link	see link	N/A	UNKNOWN

Impervious Area Study for Non-Residential Property Stormwater Utility Fee Calculation

The City of McAlester has recently taken steps to improve the level of flood protection and floodplain management within its borders as part of its participation in the National Flood Insurance Program (NFIP) and as part of the preparation of a Stormwater Master Plan (SMP). Additionally, the City has been designated a Small Municipal Separate Storm Sewer System community (MS4) by the Oklahoma Department of Environmental Quality (ODEQ) and is subject to permitting under Phase II of the National Pollutant Discharge Elimination System (NPDES) program. This program requires the proper management of stormwater run-off. Compliance with NFIP and NPDES requirements often leads to the development of stormwater utility fees as a source of revenues supporting infrastructure improvements and stormwater related activities. To accomplish this, stormwater management systems rely on accurate and current impervious surface area information to determine the stormwater fee.

The amount of impervious area for a residential parcel is typically averaged to a single Equivalent Service Unit (ESU) and assigned a base billing rate. McAlester's base rate was set at \$4.00/ESU. In addition, a review of typical McAlester residential parcels performed by City staff determined that an ESU size of 2,650 square feet of impervious surface was appropriate. The area used to define the ESU and the base charges per ESU are typically determined, as they were in this case, at the discretion of the community.

 **City of McAlester**
Impervious Area Study

Page # 99-9999-99
11/12/2016



Index Map

1 inch = 80 feet

Customer Name	MCALESTER CUSTOMER
Service Address	1234 N MAIN ST
City Billing Account	99-9999-99
Property Type	Single Account
Impervious Area	10,000
Property ESUs	4
Accounts on Property	1
Monthly Fee (Per Account)	\$16.00
Annual Fee (Per Account)	\$192.00

Page # corresponds to account number from City of McAlester Municipal water bill

Blue lines on the map delineate the property boundary from Pittsburg County Assessor's Office

Red areas on the map designate impervious area within the property boundary

Customer Name, Service Address and City Billing Account refer to the City of McAlester's Municipal water billing account

Property Type describes if more than one person or business has a water account on said property

Impervious Area is the amount of impervious area for the property given in square feet

Property ESUs is the amount of impervious area divided by 2650 sq. ft.

Accounts on Property is the total number of water accounts listed for the property

Monthly Fee is calculated as Property ESUs X \$4.00 (amount of fee per ESU) divided by the Accounts on Property

Annual Fee is calculated as the Monthly Fee X 12 (number of months in a year)

Stormwater Utility Fee

City of McAlester



Brandon Claborn, P.E., CFM

creating a better tomorrow...



CIVIL & WATER RESOURCE ENGINEERING
GEOGRAPHIC INFORMATION SYSTEMS

- ☐ Existing Drainage Problems
- ☐ Street Improvements
- ☐ Basin Wide Study Proposed
 - Hydrology Models
 - Storm Sewer Models
 - Open Channel & Floodplain Analysis

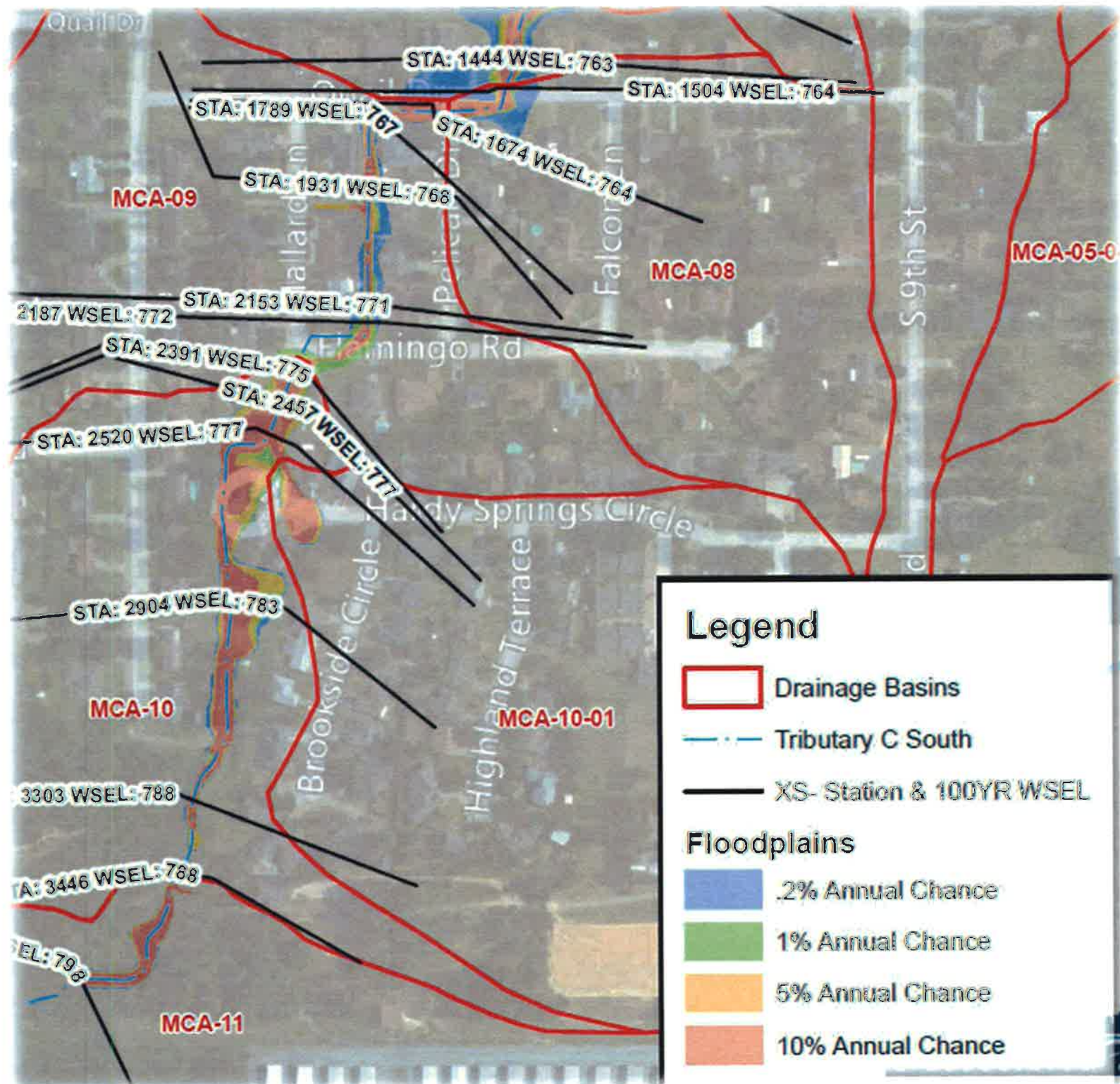


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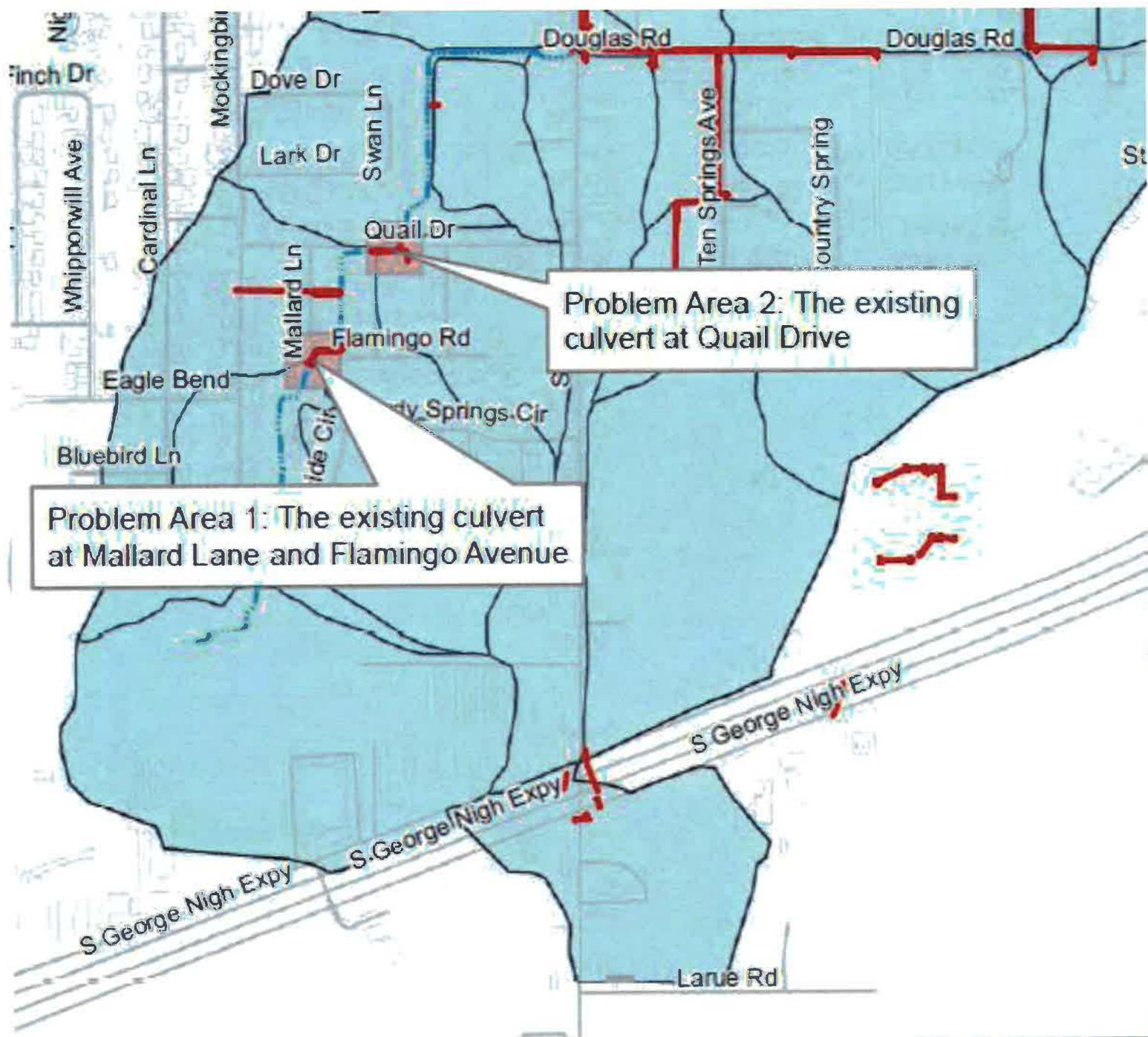
—•— Tributary C South

ESHEK
ASSOCIATES, P.L.C.

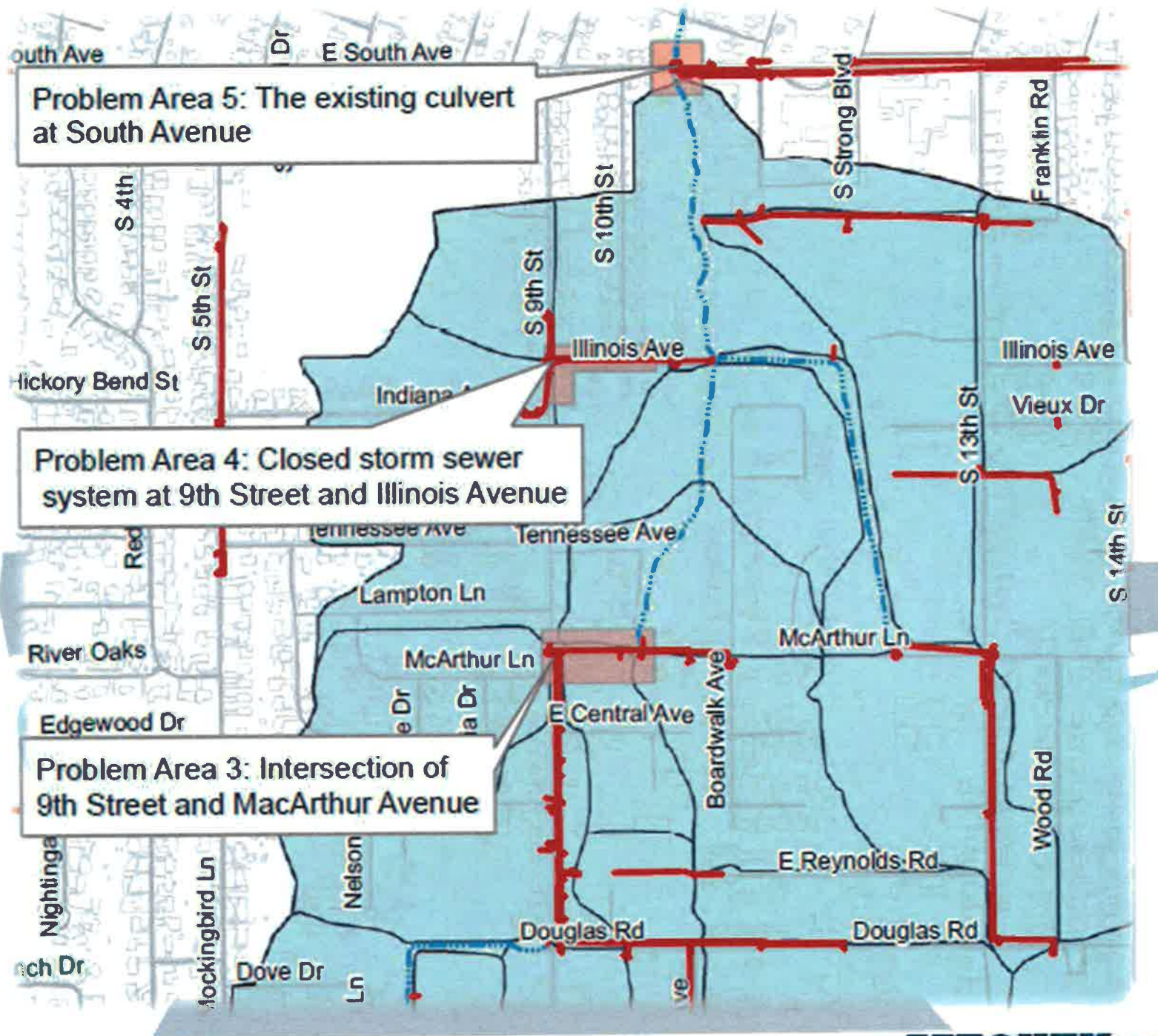
FLOODPLAIN ANALYSIS



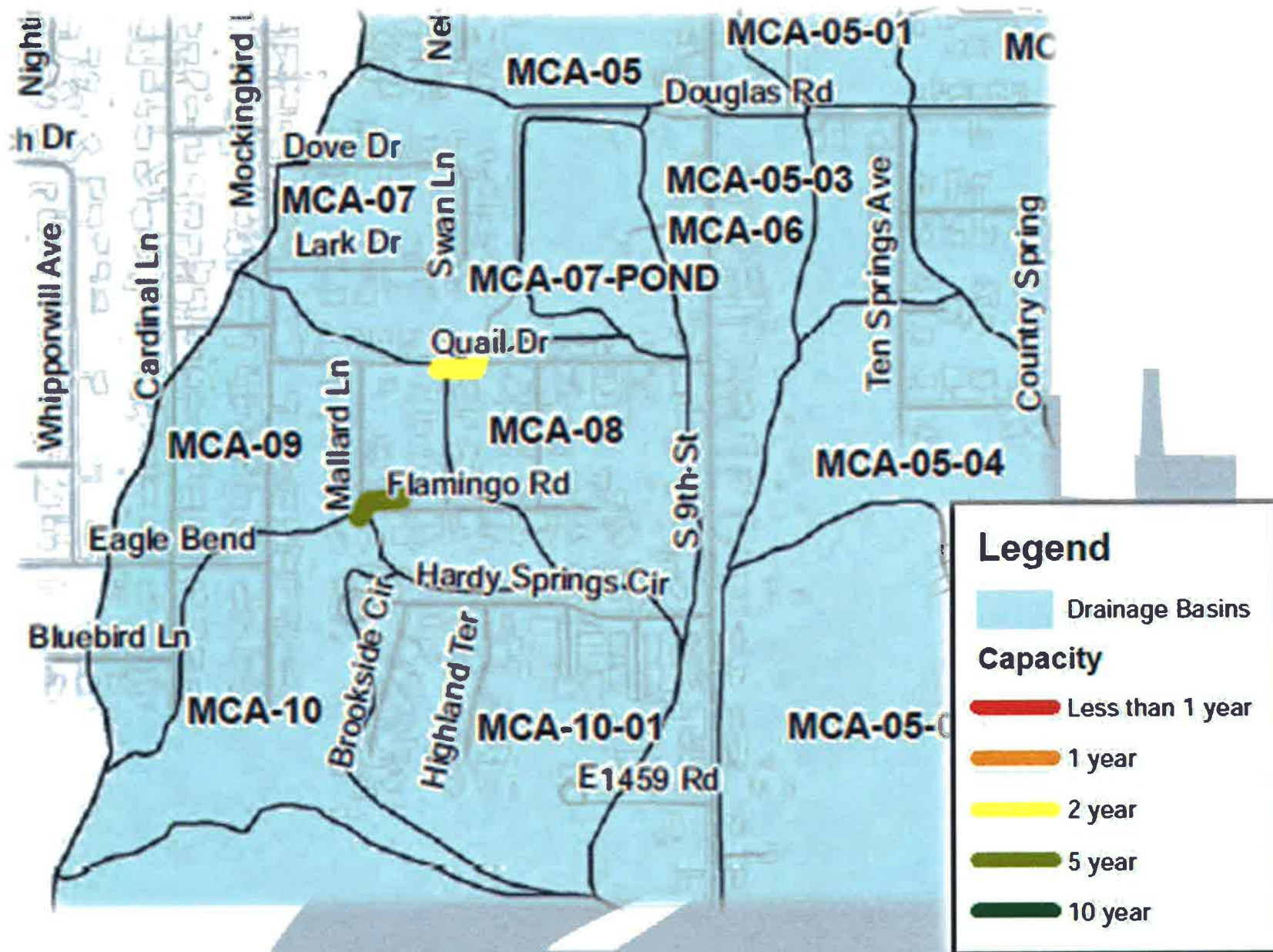
PROBLEM AREAS



PROBLEM AREAS



FLOW CAPACITIES



FLOW CAPACITIES

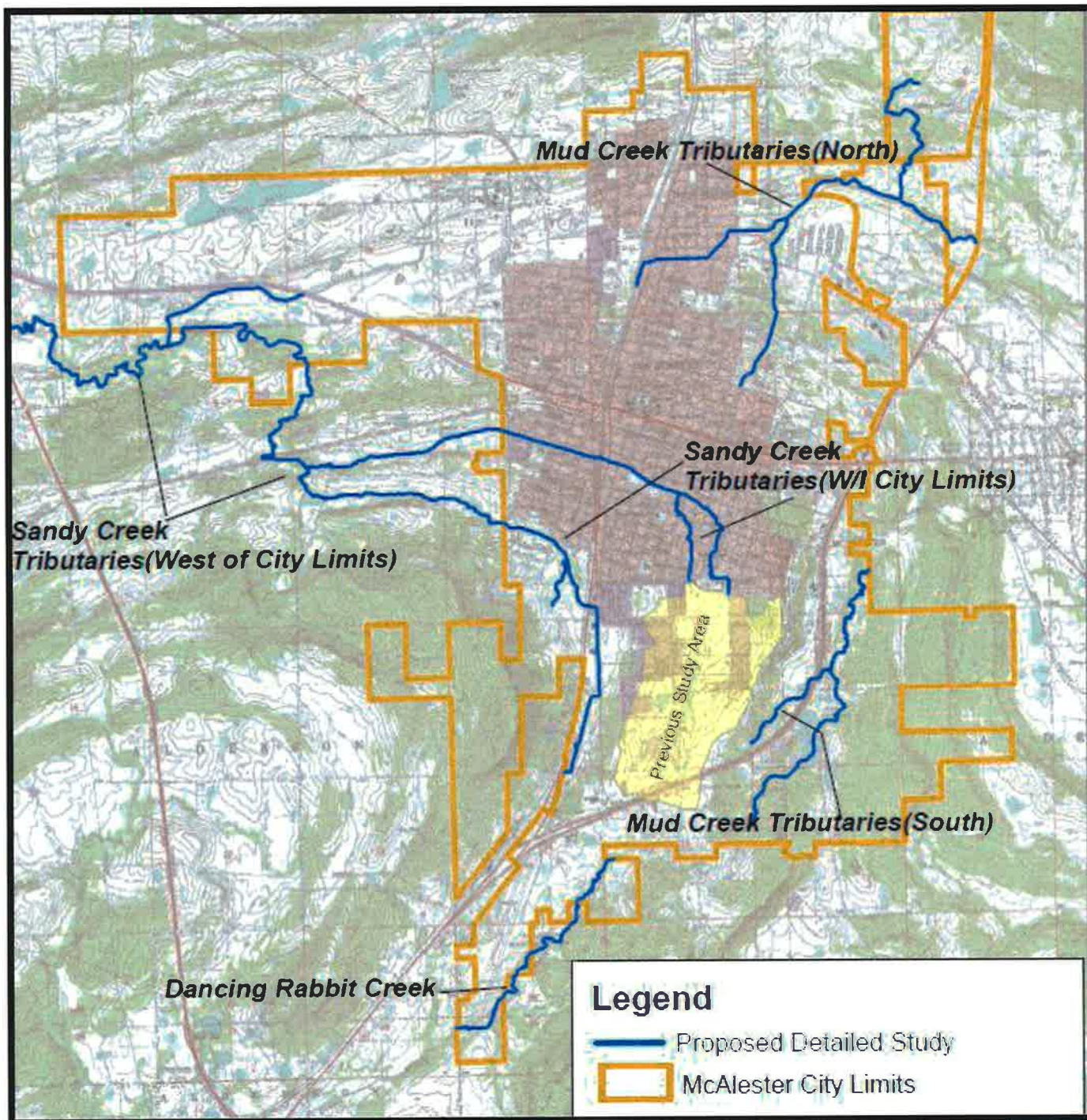


Legend

- Drainage Basins
- Capacity**
- Less than 1 year
- 1 year
- 2 year
- 5 year
- 10 year

- ☐ Problem Area 1 – Alternative 3 \$451,000
- ☐ Problem Area 2 – Alt 2 \$485,000
- ☐ Problem Area 3 – Alt 2 \$75,000
- ☐ Problem Area 4 – Alt 2 \$1,080,000
- ☐ Problem Area 5 – Alt 2 \$990,000
- ☐ Total - \$3.08 Million

CITY WIDE STUDY



☐ Upper Trib C – 1 mile detailed stream study

☐ Cost - \$24,800

☐ City Wide Study – 27.5 Stream Miles

☐ Approximate Cost - \$325,000*

☐ Total Capital Improvement Costs?

– \$35-\$50 Million

* - depends on scope of study

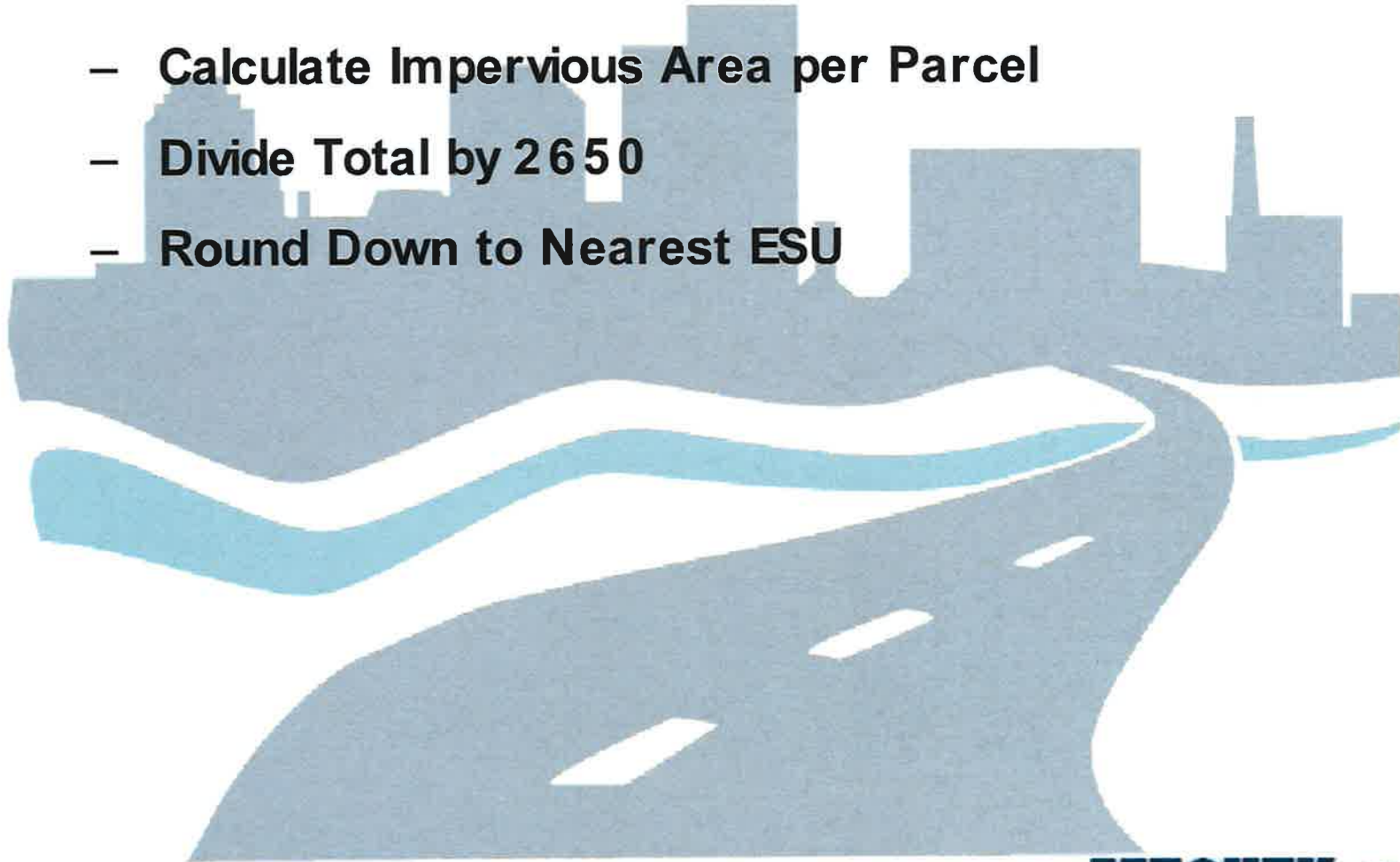
☐ Stormwater Costs the City

- Maintenance
- Improvements
- MS4 Program

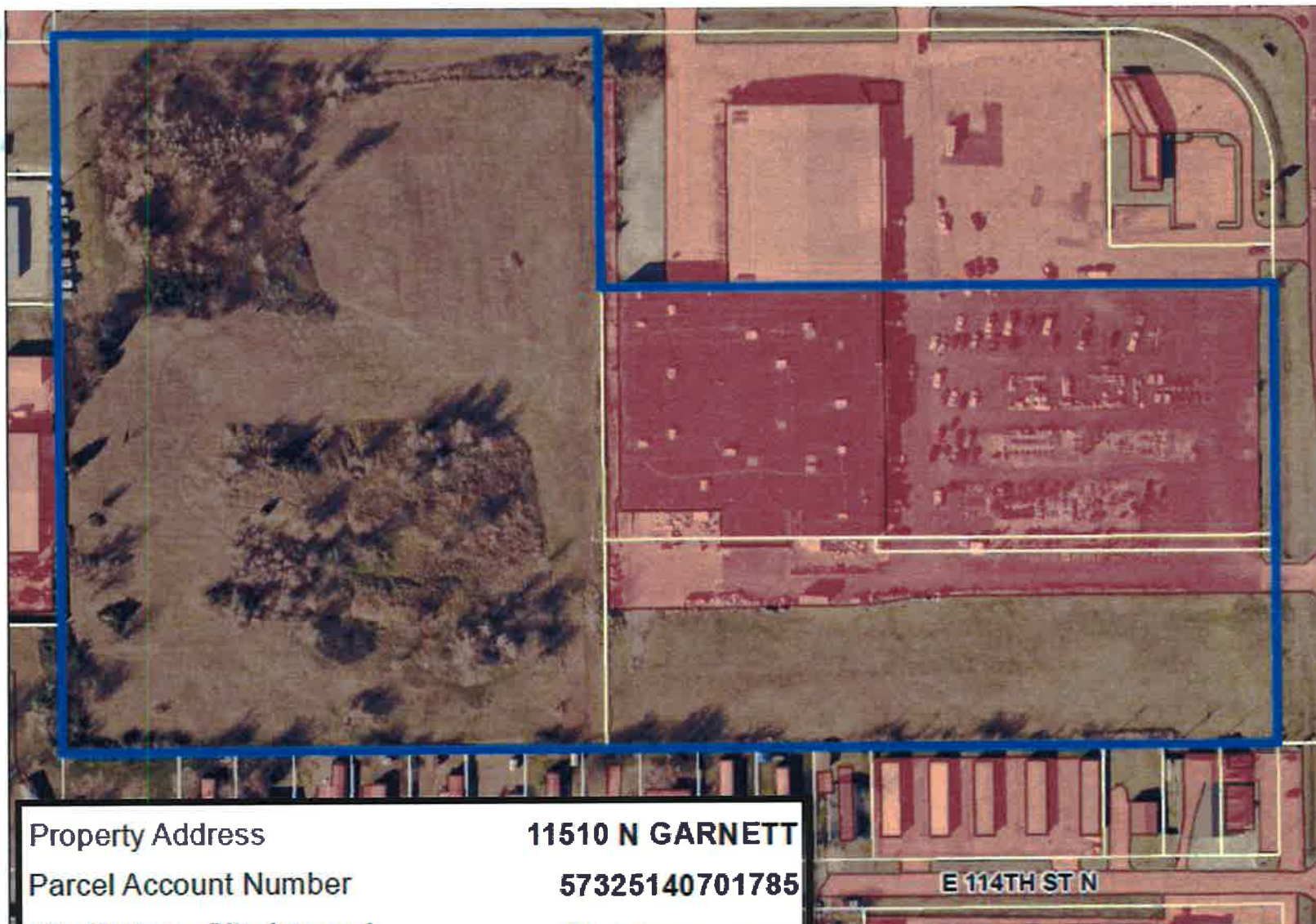
☐ Stormwater Utility Fee Options

- Residential vs. Non-Residential
- Flat Fee
- Impervious Area Calculations for Non-Residential

- ☐ Monthly Fee Per Equivalent Service Unit (ESU)
- ☐ Residential = 2650 square ft of impervious area
- ☐ Non-Residential
 - Calculate Impervious Area per Parcel
 - Divide Total by 2650
 - Round Down to Nearest ESU



IMPERVIOUS FEE BASED



Property Address	11510 N GARNETT
Parcel Account Number	57325140701785
City Status - City Account	Matched - 8732
Parcel Classification	Commercial
Account Billing Information	1 meter(s)
Total Impervious Area	220909 sq. ft.
Total ESUs	74 unit(s)

☐ Advantages

- Fee is proportional to contribution
- Non-Residential customers get an itemized bill
- Typically Generates Higher Revenue

☐ Disadvantages

- Development Cost
- Reconcile with Current Billing
- Government and Non-Profits
- Delay Implementation

☐ Advantages

- Low Initial Cost
- Fast Implementation

☐ Disadvantages

- Generally Produces Lower Revenue
- All Non-Residential Pay the Same

FLAT FEE SCENARIO #1

Scenario 1: Uniform Rates, Flat Fee	
Residential Collections:	\$233,262
Non-Residential Collections:	\$31,824
Annual Total:	\$265,086
<i>\$3 Single, \$1.50 Multi (Res. and Non-Res.) per month</i>	
Account Information Used:	
Residential Accounts	
Single-Unit	6045
Multi-Unit	869 (in 60 units)
Non-Residential Accounts	
Single-Unit	850
Multi-Unit	68 (in 17 units)

FLAT FEE SCENARIO #2

Scenario 2: Differentiated Rates, Flat Fee	
Residential Collections:	\$233,262
Non-Residential Collections:	\$49,572
Annual Total:	\$282,834
<i>\$3 Single, \$1.50 Multi (Res); \$4.50 Non-Res. per month</i>	
Account Information Used:	
Residential Accounts	
Single-Unit	6045
Multi-Unit	869 (in 60 units)
Non-Residential Accounts	
Single-Unit	850
Multi-Unit	68 (in 17 units)

FLAT FEE SCENARIO #3

Scenario 3: Differentiated Rates, Flat Fee		
Residential Collections:		\$414,840
Non-Residential Collections:		\$165,240
Annual Total:		\$580,080
<i>\$5 Residential, \$15 Non-Residential</i>		
Account Information Used:		
Residential Accounts		
Single-Unit	6045	
Multi-Unit	869	(in 60 units)
Non-Residential Accounts		
Single-Unit	850	
Multi-Unit	68	(in 17 units)

IMPERVIOUS SCENARIO #4

Scenario 4: Impervious Areas, Differentiated Rates - Estimated	
Residential Collections:	\$388,770
Non-Residential Collections:	\$770,040
Annual Total:	\$1,158,810
<i>\$5 Single, \$2.50 Multi (Res); \$5 Non-Res. Per ESU (est. 2,650 sqft), non-residential parcels and their impervious areas estimated -- per month</i>	
Account Information Used:	
Residential Accounts	
Single-Unit	6045
Multi-Unit	869 (in 60 units)
Non-Residential Accounts	
Single-Unit	850
Multi-Unit	68 (in 17 units)

- ☐ **Implement Scenario #3**
- ☐ **Use Revenue to Fund City Wide Master Drainage Plan**
 - Results in a Prioritized Capital Improvement Plan
- ☐ **Re-Evaluate Stormwater Utility Fee**
 - Consider Impervious Area Based Fee for Non-Residential Customers
 - Adjust Flat Fee Based on Needs
- ☐ **OR – Implement Scenario #4**

Questions?



Brandon Claborn, P.E. CFM
Project Manager/ Associate Principal
bclaborn@meshekengr.com

creating a better tomorrow...

MESHEK
& ASSOCIATES, PLC

CIVIL & WATER RESOURCE ENGINEERING
GEOGRAPHIC INFORMATION SYSTEMS



City Manager Report to the Council

February 23, 2016

Business:

- The City has received final sales tax numbers for the period December 16, 2015 through January 15, 2016. The final sales tax number to be received from the Oklahoma Tax Commission is \$1.275M. The budgeted number for this period is \$1.275M or \$539 under budget. For the first eight months of the fiscal year, the City has received \$9.470M in sales tax revenue as compared to a budgeted number of \$9.673M or \$203K under budget. The City of McAlester continues to show a strong economy compared to the rest of the state. McAlester's economy continues to remain strong with sales tax receipts remaining \$145K higher than last year's sales tax receipts.
- Water sales, district water sales, sewer and garbage sales for the month of January 2016 equaled \$670K. The budgeted sales for January is \$726K or \$56K under budget for the month. For the first six months of the fiscal year, the City has received \$4.944M in sales as compared to a budgeted number of \$5.455M or \$511K under budget. These numbers have been seasonally adjusted.

Project Updates:

- 9th. & Illinois Drainage: The project met substantial completion on Friday, February 12, 2016. The Contractor has cleanup remaining.
- 2015 CDBG Water line Project (Short Stonewall and Court Ave.): Engineers (Infrastructure Solutions) has completed the design of the water line. Engineer anticipates submitting plans to City for review and DEQ application for permit to construct in early March 2016.
- Asphalt Street Repair Project – “A” Street Area: This project is designed and ready for bidding. The advertisement for bid will be printed in the newspaper on February 14th. and 21st. Bid opening is scheduled for March 8, 2016.

- CIP #1, 17th. Street: The settlement offer has been received in writing from the bonding company and will be presented to the Council at the second meeting in February 2016.
- CIP #2, A Street: This project is currently going through a final audit of quantities and costs by our project inspectors, EST Inc. The City has received the final change order for this project. This will be brought to the City Council at the first meeting in March..
- CIP #2, 6th Street: This project is a continuation of CIP #2, A Street and is currently going through a final audit of quantities and costs by our project inspectors, EST Inc. The City has received the final change order for this project. This will be brought to the City Council at the first meeting in March.
- CIP #3, Second Street: The contractor, T. McDonald is currently laying sod in the right of ways. Substantial completion has been met with a pre-final walk through scheduled for the week of February 22, 2016.
- CIP #4A, 6th. Street: The project met substantial completion on Friday, February 12, 2016 and the roadway was opened to the general public. Two items are left to be resolved in the future. The first is a curb that does not line up and the second is a possible drainage issue on Delaware.
- Washington Avenue (6th. to 8th.): The design of the pavement replacement is currently at 90% completion. The Engineer anticipates submitting plans to the City at the end of February 2016. This project is not yet funded and staff will not know if funding will be available until CIP 4A is completed.
- Archery Park: This project is located on Highway 270 by the softball complex. The observation deck is in place and completed. The covered structure for the shooting area has been framed and support beams in place. The concrete has been poured for the handicap parking and shooting area. PSO has brought electrical power to the facility. The bathrooms are the remaining items to be resolved.
- EXPO Sign Reconstruction: The contractor is prepared to install the new posts for the sign. This has been delayed because of weather. The sign has been assembled off-site and is ready for installation.
- Swan Lane drainage: The pre design meeting with staff has been completed. The design is complete and bid advertisement is being prepared.
- Adams Street 8" sewer line replacement: The project is currently out for bid.
- Miami Avenue 8" sewer line replacement: The project is currently out for bid.

- Sandy Creek Canal Project #2: Contract awarded to Katcon Construction in the amount of \$134,682.30.
- Sandy creek Canal Project #3: Contract awarded to Sunrise Construction in the amount of \$37,500.00.
- North Main Street Drainage Improvement: The project is currently being designed. This project is located in the 500 block of North Main and is the last block of open drainage on the street.

Public Works Department:

- Report Attached, Severn Trent Services, Exhibit "A"
- The City has received the design and specifications for the reconstruction of Filter 5 at the Water Treatment Plant. This project was designed by Tetra Tech Engineering and is for an underdrain replacement. The project has been advertised for bid with a scheduled bid opening for March 2, 2016.

Community Services Department:

- Report Attached, EXPO, Exhibit "B"
- EXPO Calendar of Events 2016

Personnel:

- Report Attached, Exhibit "C"
- Open Positions
 - Police Officer (3)
 - Communications E911 (1)
 - Fire Fighter (3)
 - Engineering (1)
 - Wastewater (1)
 - Utility Maintenance (2)

Fire Department:

- Report Attached, Exhibit "D"

Police Department:

- Report Attached, Exhibit "E"

Finance Department:

- Report Attached, Exhibit “F”

City Clerk:

- Report Attached, Exhibit “G”

Grants & Public Relations Manager:

- Report Attached, Exhibit “H”

Fraternal Order of Police (FOP):

- Grievance – August 13, 2014, Patrolman Chris Troussel nepotism.

International Association of Fire Fighters (IAFF):

The Executive Board of the IAFF requested mediation with the City on several older grievances that they felt could be resolved fairly quickly and with little difficulty. The following grievances were discussed in meetings on January 28 and February 5, 2016 and settled:

- OSFA Convention Reimbursement
- Facial Hair
- Jason Fassio Sick Leave

A third meeting has been scheduled for February 25, 2016 to finalize discussion on the Kenny Barone discipline. The IAFF will be sending a list of additional grievances to discuss for possible mediation.

- Grievance – November 15, 2015, Aaron Boatright discipline. Arbitration Requested
- Unfair Labor Practice (ULP) filed with Professional Employees Relation Board (PERB). The City filed this action for the following reasons:
 - Local 2284 has committed unfair labor practices and violated the Fire and Police Arbitration Act on numerous occasions involving multiple grievances and arbitrations during July 2015 through November 2015. These violations include, but are not limited to:
 - a. Delaying, refusing and/or interfering with the discussion and processing of pending grievances and arbitrations and thereby preventing disputes to be determined and resolved.
 - b. Delaying, refusing and/or interfering with the selection of arbitrators.
 - c. Delaying, refusing and/or interfering with the scheduling of arbitration hearing.

- The City through our labor attorney has been working diligently for months to get these remaining grievances scheduled for arbitration. The Union has requested arbitration on a number of these grievances, but they do not respond to our requests to move these forward.
- Unfair Labor Practice Hearing is scheduled for April 2016.
- Grievance – July 20, 2015, Facial Hair/Insubordination.
 - Mediation scheduled for January 28, 2016.
- Grievance – July 13, 2015, Abuse of sick leave for use of Outside Employment
 - IAFF requests arbitration 7/20/15
- Grievance – May 29, 2015, Colt Sanders Termination.
 - IAFF requests arbitration 6/16/15.
 - Grievance scheduled for arbitration 01/27/2016
 - Additional arbitration day scheduled for February 17, 2016
- Grievance – September 10, 2014, Driver/Operator Kenny Barone discipline.
 - IAFF requests arbitration 9/19/14
 - Mediation scheduled for January 28, 2016.
- Grievance – September 10, 2014, Retired Captain Rick Beams wage dispute. Arbitration Requested.
- Grievance – June 27, 2014, Retired captain Rick Beams accumulated leave, comp time, holidays and 1986 Zerboni Award.
- Grievance – May 13, 2013, Unused Holidays for 2012-2013 fiscal year. This grievance disputes the hours paid to Fire Fighters for unused Holidays for the fiscal year.
- Grievance – Minimum Compliment, This relates to the equipment and clothing issued to new Fire Fighters. This grievance was not settled during Mediation in February. For the fiscal year 2012-2013, 2013-2014, 2014-2015 all new hires were provided the minimum complement required under the rules and regulations for the IAFF. **Negotiating a possible compromise.**

Water Fees Waived:

- 518 E. Adams, water leak in copper pipe under house, adjustment \$107.50
- 317 W. Tyler Ave., plumber replaced old galvanized pipe, adjustment \$606.93
- 1413 N. 5th. St., plumber replaced pipe in crawl space, adjustment \$253.43
- 512 N. C St., plumber repaired leak under house, adjustment \$105.99

- 3001 W. Hereford Lane, plumber repaired leak under slab, adjustment \$7.42
- 3 Miller Road, plumber repaired leak under slab, adjustment \$32.96
- 315 W. Washington, vandal's cut copper pipe and left water running, adjustment \$56.50

Payable Checks Released:

- Ervin & Ervin

Meetings Attended:

- CMAO Board Meeting – Edmond, OK

City of McAlester
Community Services Department
Monthly Report
January 2016

Land Maintenance:

Sherman Miller, Supervisor

- Kept litter picked up in parks
- Cleaned five alleys
- Cut low hanging limbs at five locations
- Cut on tree
- Cleaned on blind corner
- Helped street department clean catch basins in 4th ward
- Applied round up in four parks and Carl Albert Parkway
- Assembled and installed new park benches at Mike Deak
- Installed new exercise equipment at Mike Deak
- Applied 80 cubic yards of mulch at Mike Deak
- Removed, repaired and stored Christmas lights
- Serviced equipment as needed
- Repaired lights at Coal Miners Memorial
- Removed stakes and trimmed young trees
- Helped with construction at Archery Park
- Stored equipment at Polk St. Armory for winter
- Started applying chemical to city owned locations for summer weeds
- Attended safety training sponsored by City of McAlester
- Removed flood debris from softball complex
- Moved surplus sale items from City Hall to reserve building
- Moved items from city barn to Polk Armory for storage

Cemetery:

Rusty Clifton, Cemetery Sexton

- | | |
|--|----|
| ▪ Cemetery lot sale, speculative | - |
| ▪ Cemetery lot sales, actual City | 4 |
| ▪ Catholic section | 3 |
| ▪ Masonic section | 2 |
| ▪ Golden Meadows | 0 |
| ▪ Monument Company assistance, locating, taping and staking. | 5 |
| ▪ Genealogy inquires | 12 |
| ▪ Location searches for friends and family | - |
| ▪ Disinterment | - |
| ▪ Funerals and burials | - |
| ▪ Deeds issued | 3 |
| ▪ Inquiries from florists | - |

▪ Safety meetings	4
▪ Burials	11

EXPO Center:

Jerry Lynn Wilson, Expo Supervisor

(See Attached Reports)

Nutrition Center:

Diane Chadsey, Nutritional Supervisor

- Meals served 3,937 (open 19 days)
- 236 Seniors participated in our enhanced fitness class
- Vans transported 415 seniors
- Vans made 813 trips
- We had both vans in the various times throughout the month and had to use the car to transport Senior due to buses breaking down.
- Site Manager and W. Kiowa Manager went to Wilburton for a meeting with the Director of FNFOK.

Parks & Recreation:

B.J. Boatright, Recreational Supervisor

- Unload and stock food truck every Monday.
- Pickup trash on Choctaw Ave. twice weekly.
- Pick up trash at skatepark daily.
- Clean bathrooms in parks daily.
- Set up exercise class for seniors three times per week.
- Check oils and fluids in vehicles weekly.
- Inspect and sign off on all fire extinguishers in building monthly.
- Cleaned leaves out of pools
- Began pool repairs
- Shooting shelter and shooting platform completed at Archery Park
- Bid out lagoon, concrete for ADA parking and plumbing for bathrooms
- Replaced damaged ceiling tiles at Stipe Center
- Installed new chlorinator at Jeff Lee

City of McAlester
EXPO CENTER
ACTIVITY REPORT – JANUARY 2016

<u>SEE ATTACHED REPORTS</u>	<u>CURRENT MONTH</u>	<u>FISCAL Y-T-D TOTALS</u>
Event Attendance	6,243	38,551
Rental Income	\$6,725.00	\$46,365.00
Concession Income	\$13,533.00	\$34,161.00
Catering Income	-0-	\$1,283.00

DAILY OPERATIONS, MAINTENANCE & EVENTS

Update City website and Expo Foyer Monitor with upcoming Expo Events.

Oversee daily operations: schedule and coordinate events. Schedule staff according to events. Confer with events on logistical needs and employees on issues. Input employee time to INCODE. Prepare and conduct safety meetings and staff meetings. Request price quotes on equipment/services. Order supplies. Make repairs or request outside services for repairs to maintain facility. Oversee budget, process purchase requests and purchase orders timely. Compile monthly reports of Expo activity.

Work events, supervise inmate labor; clean, maintain and set up facility before and after each event.

JANUARY EVENTS

3 rd Church of Christ Services	18-19 & 21-23 Pitt 8 Tournament
4-6 th Emergency Management	22 nd Wedding & Reception
6 th AEP Classes	23 rd Shower, Shower & Birthday Party
7 th Petro Quest Safety Meeting	24 th Quarterback Club Banquet
10 th Birthday Party	29 th Gun Show set up
14 th Grissom Employee Meetings	30-31 Gun Show
16 th Mock Trial	30 th Birthday Party & Snowball Dance
17 th Birthday Party	

EXPO ATTENDEES REPORT

JANUARY 2016

DATE	EVENT	ATTENDANCE
	Y-T-D TOTAL	32,308
1-3-16	Church of Christ	260
1-4-16	Emergency Mgmt.	10
1-6-16	PSO/AEP	30
1-7-16	Petro Quest Safety Meeting	125
1-10-16	Birthday Party	35
1-14-16	Grissom Employee Meeting	150
1-16-16	Mock Trial	20
1-17-16	Birthday Party	40
1-18-16	Pitt 8 Tournament	750
1-19-16	Pitt 8 Tournament	1000
1-21-16	Pitt 8 Tournament	1500
1-22-16	Pit 8 Tournament	700
1-22-16	Wedding/Reception	45
1-23-16	Birthday Party	8
1-23-16	Shower	27
1-23-16	Pitt 8 Tournament	350
1-23-16	Shower	48
1-24-16	QB Club Banquet	375
1-29-16	Gun Show Set up	20
1-30-16	Snowball Dance	80
1-30-16	Gun Show	500
1-30-16	Birthday Party	30
1-31-16	Gun Show	140
	MONTHLY TOTAL	6243
	YEAR TO DATE	38,551

EXPO CATERING INCOME REPORT

JANUARY 2016

DATE	PAYMENT	RECEIPT#	EVENT	DATE OF EVENT
Y-T-D TOTAL	\$1,283.00			
Monthly Total				
Y-T-D Total	\$1,283.00			

EXPO CONCESSION INCOME REPORT

JANUARY 2016

DATE	PAYMENT	RECEIPT#	EVENT	DATE OF EVENT
Y-T-D TOTAL	\$20,628.00			
1-19-16	\$2132.50	40856	Pitt 8 Basketball Tourn.	1-18-16+
1-20-16	\$2341.00	40859	Pitt 8 Basketball Tourn.	1-19-16+
1-22-16	\$3353.00	40860	Pitt 8 Basketball Tourn.	1-21-16+
1-25-16	\$1829.00	40862	Pitt 8 Basketball Tourn.	1-23-16+
1-25-16	\$1690.50	40863	Pitt 8 Basketball Tourn.	1-25-16+
1-25-16	\$2187.00	40864	Pitt 8 Basketball Tourn.	1-23-16+
MONTHLY TOTAL	\$13,533.00			
Y-T-D TOTAL	\$34,161.00			

EXPO RENTAL INCOME REPORT

JANUARY 2016

DATE	PAYMENT	RECEIPT#	EVENT	DATE OF EVENT
Y-T-D TOTAL	\$39,640.00			
1-4-16 (12-29-15)	\$100.00	41796	Wedding Rec.	6/9-10/17+
1-6-16	\$195.00	41797	Litigation Consultants	1-16-16+
1-7-16	\$100.00	41798	Wedding/Reception	6/17-18/16+
1-8-16	\$65.00	41799	Shower	1-23-16+
1-11-16	\$250.00	41800	Roller Derby-Thanksgiving Mash Up	11-6-16+
1-11-16	\$25.00	841728	Birthday Party	1-30-16
1-12-16	\$375.00	841956	Wedding/Reception	2/19-21/16+
1-12-16	\$100.00	40851	Women's Expo	4-9-16+
1-13-16	\$50.00	40852	Birthday Party	1-23-16+
1-15-16	\$65.00	40853	Wedding Shower	1-23-16+
1-15-16	\$65.00	40854	Birthday Party	1-17-16+
1-15-16	\$65.00	40855	OK Codes Class	2-27-16+
1-19-16	\$125.00	40857	OSU Cowboy Caravan	6-17-16+
1-19-16	\$75.00	40858	Birthday Party	1-23-16+
1-20-16	\$75.00	844131	Savanna Snowball Dance	1-30-16
1-20-16	\$65.00	844413	Baby Shower	2-6-16+
1-22-16	\$75.00	844905	Wedding	2-6-16+
1-25-16	\$125.00	40861	Wedding/Reception	6-10-16+
1-27-16	\$40.00	845752	Birthday Party	1-30-16+
1-27-16	\$65.00	40866	Baby Shower	3-12-16+
1-27-16	\$125.00	40867	Manager's Meeting	2-26-16
1-27-16	\$2,000.00	845544	Tourism/Pro Rodeo	2/10-14/16+
1-27-16	\$2,000.00	845544	Tourism/Wildlife Expo	3/10-13/16+
1-27-16	\$500.00	845544	Tourism/Junk Utopia	3/18-19/16+
MONTHLY TOTAL	\$6,725.00			
Y-T-D TOTAL	\$46,365.00			

HEADCOUNT SUMMARY

As of January 31, 2016

DIVISION	DEPARTMENT	BUDGETED FULL-TIME 2015-2016	JANUARY 2016 ACTUAL FULL-TIME	OVER/ UNDER BUDGET	BUDGETED PART-TIME 2015-2016	JANUARY 2016 ACTUAL PART-TIME	OVER/ UNDER BUDGET	CHANGES	DECEMBER 2015 ACTUAL FULL-TIME	DECEMBER 2015 ACTUAL PART-TIME
CITY MANAGER	CITY MANAGER	3	3						2	
TOURISM	CITY MANAGER	1	1		1	1			1	0
ECONOMIC DEVELOPMENT	CITY MANAGER	1	1		1	0	1	1 P/T POSITION REMAINS OPEN	1	
CITY COUNCIL	CITY COUNCIL				7	7			0	7
CITY CLERK	CITY COUNCIL	2	2						2	
PLANNING & ED	P&CD	5	5							0
HUMAN RESOURCES	FINANCE	2	2		1	0	1	1 P/T REMAINS OPEN	2	0
COURT/LEGAL	FINANCE	2	2		4	5	+1	1 P/T OVER BUDGET	2	5
UTILITY OFFICE	FINANCE	8	8		2	2			8	2
FINANCE	FINANCE	4	4		1	0	1	1 P/T REMAINS OPEN	4	1
INFORMATION SERVICES	FINANCE	1	1						1	0
TOTAL		29	29		17	15	2		28	15
POLICE	POLICE	39	36	3				3 F/T POSITIONS REMAINS OPEN	37	
CID (DETECTIVES)	POLICE	8	8						8	
ANIMAL CONTROL	POLICE	1	1						1	
COMMUNICATIONS	POLICE	4	3	1				1 F/T POSITION REMAINS OPEN	3	
COMMUNICATIONS E911	E911	10	10						10	
TOTAL		62	58	4		0	0		59	0
FIRE	FIRE	43	40	3				3 F/T POSITIONS REMAIN OPEN	41	
TOTAL		43	40	3					41	0
PARKS	COMMUNITY SVC	11	11		2	0	2	P/T POSITION REMAIN OPEN DUE TO SEASONAL EMPLOYEES	11	1
RECREATION	COMMUNITY SVC	3	3		13	5	8	P/T POSITIONS REMAINS OPEN DUE TO SEASONAL EMPLOYEES	3	5
NUTRITION	COMMUNITY SVC	4	4		7	8	+1	1 P/T OVER BUDGET DUE TO 2 P/T POSITIONS SPLITTING HOURS (ONE WORKS MORNING, OTHER EVENING)	4	8
SWIMMING POOLS	COMMUNITY SVC				33	0	33	P/T POSITIONS REMAIN OPEN DUE TO SEASONAL EMPLOYEES	0	0
CEMETERY	COMMUNITY SVC	5	5		1	0	1	1 P/T POSITION REMAINS OPEN	5	0
EXPO	COMMUNITY SVC	4	4		7	7			4	5
TOTAL		27	27	0	63	20	43		27	19

HEADCOUNT SUMMARY CONTINUED

As of January 31, 2016

DIVISION	DEPARTMENT	BUDGETED FULL-TIME 2015-2016	JANUARY 2016 ACTUAL FULL-TIME	OVER / UNDER BUDGET	BUDGETED PART-TIME 2015-2016	JANUARY 2016 ACTUAL PART-TIME	OVER / UNDER BUDGET	CHANGES	DECEMBER 2015 ACTUAL FULL-TIME	DECEMBER 2015 ACTUAL PART-TIME
ENGINEERING	PUBLIC WORKS	5	4	1				1 FT POSITION REMAINS OPEN	4	
FACILITY MAINTENANCE	PUBLIC WORKS	3	3						3	
FLEET MAINTENANCE	PUBLIC WORKS	5	5						5	
AIRPORT	PUBLIC WORKS	3	3						3	
STREETS	PUBLIC WORKS	14	14						11	0
LANDFILL	PUBLIC WORKS	2	2						2	
TOTAL		32	31	1	0	0	0		28	0
WASTE WATER	UTILITIES	12	11	1				1 FT REMAINS OPEN	12	
UTILITY MAINT.	UTILITIES	10	8	2				2 FT POSITIONS REMAIN OPEN	9	
TOTAL		22	19	3					21	0
GRAND TOTAL		215	204	11	80	35	45		204	34

Prepared by Sheila Maldonado, HR Coordinator
Generated February 11, 2016

McAlester Fire Department Monthly Activity Report

Jan	2015	2016	YTD	% INCREASE/ DECREASE
Structure Fires	3	1	1	-66.6%
All Other Fires	4	8	8	100%
Ems	181	195	195	7.7%
False Alarms	6	10	10	66.6%
All Other Responses	15	21	21	40%

Comments: firefighter Classic planning, EMT refresher training, hazard communication training,

Station Tours- 0

Birthday party- 0

Fire Investigations - 1

Fire Inspections -5

Code Enforcement Calls-6

McAlester Police Department**Monthly Report****January, 2016****Activity**

	2015	2016	% +/-
Persons Jailed:	225	181	-20
Offense Reports:	243	228	-06
Total Crimes in Reports:	397	339	-15

Specific Crimes of Note

Crime	2015	2016	% Change
Assault	29	27	-07
Burglary	40	26	-35
Public Intox.	22	17	-23
Larceny	29	33	+14
Shoplifting	24	15	-38
Stolen Vehicle	07	06	-14
Vandalism	15	16	+07
DUI	16	09	-44
Drug Violation	64	68	+06

Traffic Accidents

	2015	2016	% +/-
Accident Reports:	35	40	+14
Injured:	05	11	+120
Killed:	-0-	-0-	-0-

Traffic Enforcement

	2015	2016	% +/-
Citations:	955	1046	+10

Patrol/911 Activity

	2015	2016	% +/-
Communications Entries:	5,918	6,368	+08

Training

In December, 2016 training for MPD officers included the following:

Post-Traumatic Stress Disorder

Riot Response

Courtroom Testimony

Basic Firearm Safety

Off Duty conduct

Powers of Arrest

Racial Profiling

Use of Force

Bomb Threat Response

Interviews and Interrogations

Dealing with Intoxicated Individuals

Conflict and Dispute Resolution

Critical Response

Lessons learned from ISIS inspired attacks

McAlester Police Officer Jonathan O'Dell resigned in January, 2016

Police applications have been received and the hiring process is underway for three open positions following three resignations the past two months.

Community Services Officer

01-06-16: 8:00 A.M. Dealing with Irrate Customers and Armed Customers at the Social Security Office, for approximately 15 employees.

1:25 P.M.- 3:00 P.M., Team Frink, Kicked off Middle School lesson #1, laws and rules what is the difference? For 2 6th grade classes. Approximately 25 in each class.

01-08-16: Team Frink, Lesson #1, Why do we have rules and Laws, for two classes of 4th graders, approximately 25 students in each class.

01-12-16: Team Washington, Lesson #1, Big 5 safety rules for 5 Kindergarten classes, approximately 25 students in each class.

01-13-16: Team Frink, Lesson #2 for 6th graders, Crime and Community.

01-13-16: 7:00 P.M.-8:00 P.M., Max Clark taught k-2 Lesson #1 Big Five Safety Rules to approximately 30 Kids at St. John's Catholic Church, Busby taught at same time to approximately 40 3rd-6th graders, Internet Safety Lesson at St. John's Catholic church.

01-14-16: Team Will Rogers, Lesson #4, Fire Safety, 3-1st grade classes, and 1-4th grade class.

01-15-16: 8:15 A.M.-9:45 A.M., Team Frink, Lesson #2, I Will Stay Safe, to 2-4th grade classes.

01-15-16: 1:00 P.M.-2:50 P.M., Team Will Rogers, Lesson #4, Fire Safety, to 2-4th grade classes.

01-19-16: 8:30 A.M.-11:00 A.M., Team Washington, 5-K classes, Lesson #2, what is 911, Heather Howard assisted.

01-20-16: stayed home during the day with sick kid, but taught at St. John's Catholic Church at 7:00 P.M., to their youth, Taught High school lesson on Internet Safety to approximately 60 Youth.

01-21-16: Team Will Rogers, Lesson #4 Fire Safety, 1-2nd grade class and 1-3rd Grade class.

01-22-16: 8:15A.M.- 9:45 A.M., Team Frink, Lesson #3 Drugs are Dangerous, 2-4th grade classes.

01-22-16: 12:15P.M.-1:30 P.M., Team Will Rogers, Lesson #4 Fire Safety, 2-2nd grade classes and 2-1st grade classes.

01-26-16: 8:30A.M.-11:00A.M., Team Washington, Lesson #3 Someone Special, Someone Safe, that's me, 5-k classes.

01-26-16: Taught brand new Active Shooter presentation to Calvary Baptist Church security team. Approximately 10 People there.

01-27-16: Team Frink, Lesson #3 Being Safe, Means Recognizing Danger, to 2-6th grade classes.

01-28-16: Team Will Rogers, lesson #4 Fire Safety, 1-2nd grade class, 2-4th grade classes, and 1-3rd grade class.

01-29-16: Team Frink, Lesson #4 Fire Safety, 2-4th grade classes.

01-29-16: Team Will Rogers, Lesson #4 Fire Safety, 1-1st grade class, 1-2nd grade class, and 2-3rd grade classes.

Submitted,

Gary Wansick
Chief of Police

**City of McAlester
Finance Department
Monthly Report
January 2016**

Finance Division; Toni Ervin, CFO

Finance:

- ◆ See Attached financial reports.
- ◆ Submitted June 30, 2014 Audited Financials for C.A.F.R. award and to the State Auditors office
- ◆ Processed accounts receivable, business license, hotel taxes, check reconciliation, utility bad debt, and cash collections reconciliation, grant folder information

Accounts Payable:

- ◆ Process invoices for payment, city utility payments, purchase orders
- ◆ Bid: No Bids

Human Resources:

- ◆ Head count: 204 Full time; 35 part time See attached report.
Job openings: 1
New Hires: 2 full-time/part-time Retirements/Left Employment: 6

Payroll:

- ◆ Processed payroll for Non-Uniform, Retirees, Police and Fire Union wages. Processed employee benefits, Oklahoma Tax Commission and Federal Taxes.

Safety:

- ◆ See attached report.

Court:

- ◆ See attached report

Utility Billing & Collections:

- ◆ Process daily cash collections, customer service, bills, late notices, drafts and miscellaneous

Utility water accounts per class: current

Residential: 6,334 Commercial: 1,056 Bulk Water 9

Service Orders: Meter Readers and Utility Maintenance

Totals by Job Code

JOB CODE	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
MISC - MISCELLANEOUS	31	2	2	0	0
REINS - REINSTATE	187	7	2	0	0
OFF - TURN OFF SERVICE	61	5	0	0	1
FLUSH - SEWER FLUSH	6	0	3	0	0
OCC - OCCUPANT CHANGE	46	0	0	0	1
ON - TURN ON SERVICE	48	2	0	0	0
RR RE-READ (AFTER BILLING	75	5	0	0	1
LEAK - LEAK/CITY SIDE	20	0	5	0	0
CHK CHECK MTR DAMAGE/REPLA	9	0	4	0	0
MTRI METER INFORMATION	42	11	0	0	1
SWAP - METER SWAP	52	0	0	0	0
W FLU - WATER FLUSH	2	0	3	0	0
SLEAK - SEWER LEAK	1	0	0	0	1
LOWLOW WATER PRESSURE	1	0	0	0	0
NO WA - NO WATER	1	0	0	0	0
TOTAL ALL CODES	582	32	19	0	5

Monthly Transaction Report

TYPE	COUNT	AMOUNT
ADJUSTMENT	629	1,184.80CR
BILL	7,632	729,079.00
CUTOFF	297	11,625.00
APPLIED DEPOSIT	85	11,505.00CR
CC DRAFT	117	8,075.13CR
LATE CHARGE	1,970	16,268.96
MEMO	2,433	0.00
PAYMENT	5,100	478,324.87CR
REFUND CHECK	34	1,471.16
DRAFT	953	78,524.17CR
WEB PAYMENT	604	47,179.98CR
DEPOSIT	72	6,425.00
REVERSE PAYMENT	2	144.71
TOTAL FOR PERIOD	19,928	140,219.88

MEMORANDUM

DATE: January 28, 2016

TO: Honorable Steve Harrison and Members of the McAlester City Council

THRU: Peter J. Stasiak, City Manager

FROM: Toni Ervin, CFO

RE: AUTOMATIC UTILITY RATE INCREASES DUE TO CPI INCREASE

In accordance with the Consumer Price Index (CPI) clause adopted by the City Council in several Utility Rate Ordinances in the past, on January 1, 2016, the City is to adjust the utility rates based on changes to the CPI during the previous calendar year. The CPI increase for all of year 2015 is 0.7 percent. A copy of the Consumer Price Index Summary for 2015 is attached for your review.

The CPI increase of 0.7 percent will go into effect on February 1, 2016. After adding the CPI increases, the residential water and sewer utility bills are as follows:

	<u>Usage</u> <u>(Cubic Ft.)</u>	<u>City Users</u> <u>Current Rate</u>	<u>City Users</u> <u>New Rate</u>	<u>Outside City</u> <u>Current Rate</u>	<u>Outside City</u> <u>New Rate</u>
<u>Water Rates:</u>					
<u>Cubic Feet</u>	1-300	\$ 10.93 Min.	\$ 11.00 Min.	\$ 16.55 Min.	\$ 16.67 Min.
	Over 300	\$ 3.96 /100cf	\$ 3.99 /100cf	\$ 5.94 /100cf	\$ 5.98 /100cf
<u>Gallons</u>	1-2244	\$ 10.93 Min.	\$ 11.00 Min.	\$ 16.55 Min.	\$ 16.67 Min.
	over 2244	\$ 5.29 /1000gal	\$ 5.33 /1000gal	\$ 7.93 /1000gal	\$ 7.99 /1000gal
<u>Sewer Rates:</u>					
<u>Cubic Feet</u>	1-300	\$ 6.72 Min.	\$ 6.77 Min.	\$ 10.22 Min.	\$ 10.29 Min.
	Over 300	\$ 2.14 /100cf	\$ 2.15 /100cf	\$ 3.19 /100cf	\$ 3.21 /100cf
<u>Gallons</u>	1-2244	\$ 6.72 Min.	\$ 6.77 Min.	\$ 10.22 Min.	\$ 10.29 Min.
	over 2244	\$ 2.85 /1000gal	\$ 2.87 /1000gal	\$ 4.25 /1000gal	\$ 4.28 /1000gal

CONSUMER PRICE MOVEMENTS DECEMBER 2015

The Consumer Price Index for All Urban Consumers (CPI-U) declined 0.1 percent in December on a seasonally adjusted basis, the U.S. Bureau of Labor Statistics reported today. Over the last 12 months, the all items index increased 0.7 percent before seasonal adjustment.

The indexes for energy and food both declined for the second month in a row, leading to the decline in the seasonally adjusted all items index. The energy index fell 2.4 percent as all major component energy indexes declined. The food index fell 0.2 percent as the index for food at home decreased 0.5 percent, led by a sharp decline in the index for meats, poultry, fish, and eggs.

The index for all items less food and energy rose 0.1 percent in December, its smallest increase since August. The index for shelter continued to rise, and the indexes for medical care, household furnishings and operations, motor vehicle insurance, education, used cars and trucks, and tobacco also increased in December. However, a number of indexes declined, including those for apparel, airline fares, personal care, new vehicles, and communication.

The all items index rose 0.7 percent over the last 12 months, compared to the 0.5 percent 12 month increase for the period ending November. The food index rose 0.8 percent over the last 12 months, though the index for food at home declined. The energy index fell 12.6 percent, with all its major components decreasing. The index for all items less food and energy increased 2.1 percent over the last 12 months.

Table A. Percent changes in CPI for All Urban Consumers (CPI-U): U.S. city average

	Seasonally adjusted changes from preceding month							Un-adjusted 12-mos. ended Dec. 2015
	June 2015	July 2015	Aug. 2015	Sep. 2015	Oct. 2015	Nov. 2015	Dec. 2015	
All items	0.3	0.1	-0.1	-0.2	0.2	0.0	-0.1	0.7
Food3	.2	.2	.4	.1	-.1	-.2	.8
Food at home4	.3	.3	.3	.1	-.3	-.5	-.4
Food away from home ¹2	.0	.2	.5	.2	.2	.1	2.6
Energy	1.7	.1	-2.0	-4.7	.3	-1.3	-2.4	-12.6
Energy commodities	3.1	.7	-4.1	-8.6	.4	-2.4	-4.0	-20.0
Gasoline (all types)	3.4	.9	-4.1	-9.0	.4	-2.4	-3.9	-19.7
Fuel oil ¹	-1.9	-3.4	-8.1	-2.4	-1.1	-1.3	-7.8	-31.4
Energy services2	-.6	.5	-.4	.2	-.1	-.8	-4.3
Electricity2	-.4	.3	-.5	.4	.3	-.4	-1.2
Utility (piped) gas service3	-1.4	1.2	-.3	-.7	-1.9	-2.3	-14.9
All items less food and energy2	.1	.1	.2	.2	.2	.1	2.1
Commodities less food and energy commodities	-.1	-.1	-.1	.0	-.1	-.2	-.1	-.4
New vehicles1	-.2	.0	-.1	-.2	.1	-.1	.2
Used cars and trucks	-.4	-.6	-.4	-.2	-.3	-.1	.1	.4
Apparel	-.1	.3	.3	-.3	-.8	-.3	-.2	-.9
Medical care commodities0	.1	.3	-.2	.2	.3	-.1	1.5
Services less energy services3	.2	.1	.3	.3	.3	.2	2.9
Shelter3	.4	.2	.3	.3	.2	.2	3.2
Transportation services4	-.2	-.3	.1	.2	.6	.3	2.6
Medical care services	-.2	.1	.0	.3	.8	.4	.1	2.9

¹ Not seasonally adjusted.

Consumer Price Index Data for December 2015

Food

The food index decreased 0.2 percent in December, after declining 0.1 percent in November. The food at home index fell 0.5 percent, its largest decline since March 2015. Five of the six major grocery store food group indexes declined in December. The meats, poultry, fish, and eggs index declined the most, falling 1.4 percent, its largest decrease since August 1979. The index for beef fell 2.4 percent and the eggs index declined 3.4 percent. The index for fruits and vegetables fell 0.5 percent in December after rising in each of the last 5 months. The fresh vegetables index rose 0.4 percent but the index for fresh fruits declined 1.0 percent. The index for other

Table 24. Historical Consumer Price Index for All Urban Consumers (CPI-U): U. S. city average, all items-Continued

(1982-84=100, unless otherwise noted)

Year	Semiannual averages		Annual avg.	Percent change from previous	
	1st half	2nd half		Dec.	Annual avg.
1970			38.8	5.6	5.7
1971			40.5	3.3	4.4
1972			41.8	3.4	3.2
1973			44.4	8.7	6.2
1974			49.3	12.3	11.0
1975			53.8	6.9	9.1
1976			56.9	4.9	5.8
1977			60.6	6.7	6.5
1978			65.2	9.0	7.6
1979			72.6	13.3	11.3
1980			82.4	12.5	13.5
1981			90.9	8.9	10.3
1982			96.5	3.8	6.2
1983			99.6	3.8	3.2
1984	102.9	104.9	103.9	3.9	4.3
1985	106.6	108.5	107.6	3.8	3.6
1986	109.1	110.1	109.6	1.1	1.9
1987	112.4	114.9	113.6	4.4	3.6
1988	116.8	119.7	118.3	4.4	4.1
1989	122.7	125.3	124.0	4.6	4.8
1990	128.7	132.6	130.7	6.1	5.4
1991	135.2	137.2	136.2	3.1	4.2
1992	139.2	141.4	140.3	2.9	3.0
1993	143.7	145.3	144.5	2.7	3.0
1994	147.2	149.3	148.2	2.7	2.6
1995	151.5	153.2	152.4	2.5	2.8
1996	155.8	157.9	156.9	3.3	3.0
1997	159.9	161.2	160.5	1.7	2.3
1998	162.3	163.7	163.0	1.6	1.6
1999	165.4	167.8	166.6	2.7	2.2
2000	170.8	173.6	172.2	3.4	3.4
2001	176.6	177.5	177.1	1.6	2.8
2002	178.9	180.9	179.9	2.4	1.6
2003	183.3	184.6	184.0	1.9	2.3
2004	187.6	190.2	188.9	3.3	2.7
2005	193.2	197.4	195.3	3.4	3.4
2006	200.6	202.6	201.6	2.5	3.2
2007	205.709	208.976	207.342	4.1	2.8
2008	214.429	216.177	215.303	.1	3.8
2009	213.139	215.935	214.537	2.7	-4
2010	217.535	218.576	218.056	1.5	1.6
2011	223.598	226.280	224.939	3.0	3.2
2012	228.850	230.338	229.594	1.7	2.1
2013	232.366	233.548	232.957	1.5	1.5
2014	236.384	237.088	236.736	.8	1.6
2015	236.265	237.769	237.017	.7	.1

- Data not available.

NOTE: Index applies to a month as a whole, not to any specific date.

City of McAlester
City Clerk
Monthly Report
Month(s) January, 2016

1. Meetings attended: 2 Regular
January 12 and January 26 – Regular
2. Produced minutes for Regular Council meetings.
January 12, 2015
January 26, 2015
3. Open Records requests Completed:
None
4. Status of Recodification of Code of Ordinances:
Waiting on Ordinance from City Attorney addressing conflicts with State Law.
5. Bid openings: January 4, 2016; Sandy Creek Canal Project #1
January 26, 2016: Sandy Creek Canal Project #2 and #3
6. Submitted Notice of Tort claims: 0 - Vehicle Damage
(Filed w/OMAG) 0 - Property Damage
0 – Misc.
7. OMAG Tort Claim Denials:
Claim No. 201287-LR filed November 10, 2015; Auto Damage Denial received Jan. 13, 2016 – Council did not agree with denial, accepted liability and chose to pay this claim.
Claim No. 201398-LR filed December 10, 2015; Tire Damage Denial received Jan. 19, 2016 – Pulled for more information.
8. OMAG Tort Claim Settlements:
Claim No. 201422-BD filed December 17, 2015; Auto Damage to a 2014 Ford Explorer “PD #68”; received settlement on Jan. 5, 2016, in the amount of \$2,489.85.
Claim No. 201445-KW filed December 23, 2015; Auto Damage to a 2014 Ford Explorer “PD #33”; received settlement on Jan. 25, 2016, in the amount of \$1,225.05.
9. Claims Filed for Damage to Municipal Property:
Filed 01.25.16; Damage to “Warning Sign”; Repair Invoice = \$48.19
Filed 01.25.16; Damage to “Stop Sign”; Repair Invoice = \$217.29
Filed 01.28.16; Damage to “Traffic Signal”; Repair Invoice = \$3,867.00
10. Claims filed for Damage to Municipal Property, Settlement Received:
None received this month.
11. Training attended: No training

**Ginny Webb, Grants & Public Relations Manager
January 2016 Activity Report**

Meetings

Jan. 7

- Toured Carl Albert Federal Building & U.S. Courthouse with City staff in preparation for the National Park Service application for “Obtaining Real Property For Historic Monument Purposes”
- Attended McAlester Main Street Design Committee with City staff and Mehlburger Brawley to discuss plans for the intersection of First Street & Choctaw Avenue

Jan. 13

- Attended a meeting hosted by the Choctaw Nation in Durant with City staff to discuss cycling friendly community initiatives, including trail development

Jan. 19

- Met with McAlester Chamber of Commerce staff to discuss distribution of City releases/notices, Shop Local efforts, and grant opportunities.

Jan. 29

- Toured City firing range with City staff to discuss needed improvements

Tasks

- ▶ **ODOT Transportation Alternative Program grant application for trails system**
 - Contacted Danny Baldwin of KEDDO for grant information
 - Reviewed program and began completing application
 - Awaiting estimates and data from Mehlburger Brawley
- ▶ **Storm Water Fee Implementation**
 - Included notice of residential storm water fees in winter newsletter
 - Provided information to employees likely to answer customer questions
 - Checked commercial storm water fee spreadsheet from Meshek & Associates, PLC against utility billing accounts
 - Worked with Meshek and the Engineering and Utility Billing departments to correct mistakes in fees and maps
 - Prepared press release to be sent in February when data is received from Meshek
 - Prepared notices for non-residential customers to be mailed in February when data is received from Meshek
 - Drafted procedure for storm water fee collection
- ▶ **National Park Service “Obtaining Real Property For Historic Monument Purposes” application for the Carl Albert Federal Building & U.S. Courthouse**
 - Reviewed application and obtained data from the Oklahoma State Historic Preservation Office
 - Began completing application
- ▶ Completed winter newsletter for water bills
- ▶ Submitted quarterly COPS Hiring Program reports and funding request
- ▶ Organized previous grant files, gained access to existing grant accounts
- ▶ Researched HIDTA designation implications for funding and funding for firing ranges

City of McAlester
Financial Summary as of January 31, 2016
Percentage of year complete: 58.33%

GENERAL FUND AT A GLANCE				
	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 2,279,605	\$ 2,279,605	\$ 2,279,605	
REVENUES	13,125,678	13,125,678	7,279,843	55.46%
EXPENDITURES	(13,844,425)	(14,138,925)	(7,503,218)	53.07%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ (718,747)	\$ (1,013,247)	\$ (223,375)	
TRANSFERS IN	\$ 2,061,559	\$ 1,951,559	\$ 1,202,574	61.62%
TRANSFERS OUT	(1,342,812)	(1,948,510)	(783,307)	40.20%
NET TRANSFERS	\$ 718,747	\$ 3,049	\$ 419,267	
INCREASE (DECREASE) TO BEGINNING CARRYOVER BALANCE	\$ -	\$ (1,010,198)	\$ 195,892	
ENDING CARRYOVER BALANCE	\$ 2,279,605	\$ 1,269,407	\$ 2,475,497	

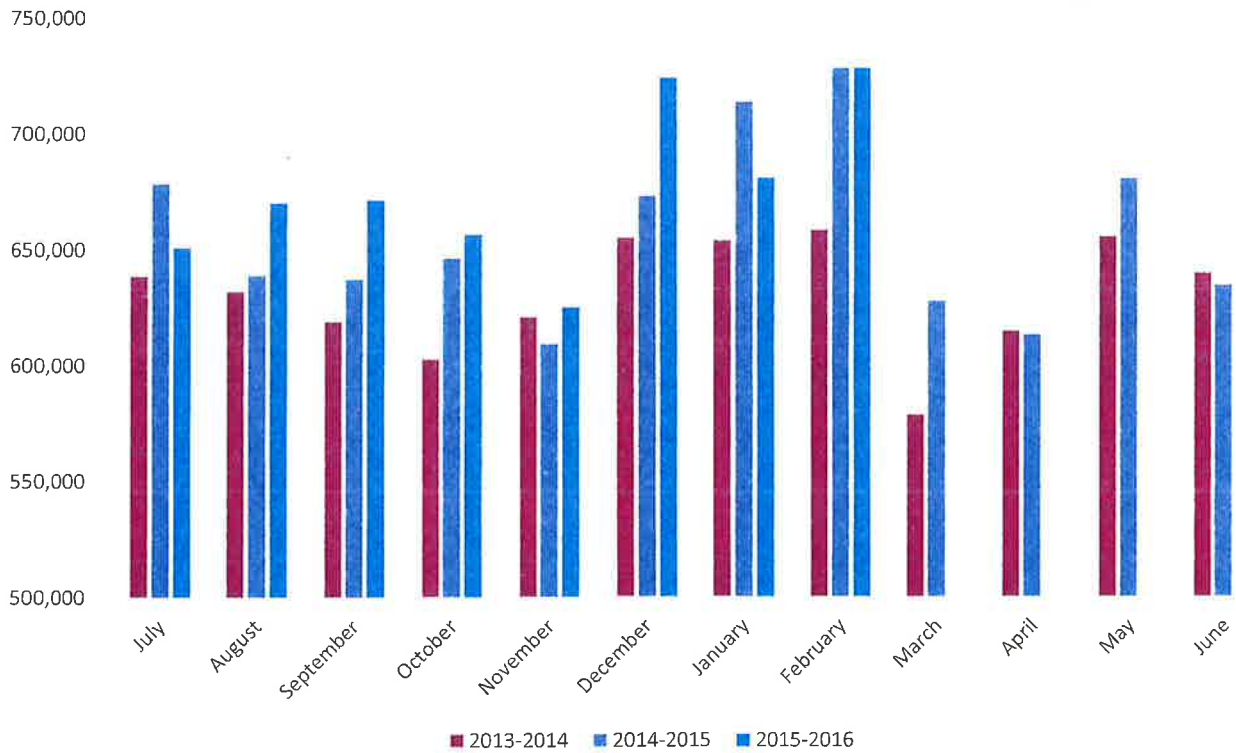
MPWA FUND AT A GLANCE				
	ORIGINAL BUDGET	CURRENT BUDGET	ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 1,160,968	\$ 1,160,968	\$ 1,160,968	
REVENUES	8,847,881	8,847,881	5,190,794	58.67%
EXPENDITURES	(6,786,332)	(6,906,802)	(3,651,326)	52.87%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ 2,061,549	\$ 1,941,079	\$ 1,539,468	
TRANSFERS IN	\$ -	\$ -	\$ -	
TRANSFERS OUT	(2,415,007)	(2,400,007)	(1,330,574)	55.44%
	\$ (2,415,007)	\$ (2,400,007)	\$ (1,330,574)	
INCREASE (DECREASE) TO BEGINNING CARRYOVER BALANCE	\$ (353,458)	\$ (458,928)	\$ 208,894	
ENDING CARRYOVER BALANCE	\$ 807,510	\$ 702,040	\$ 1,369,862	

GENERAL FUND - SALES TAX REVENUE

Year - to - Date Comparison

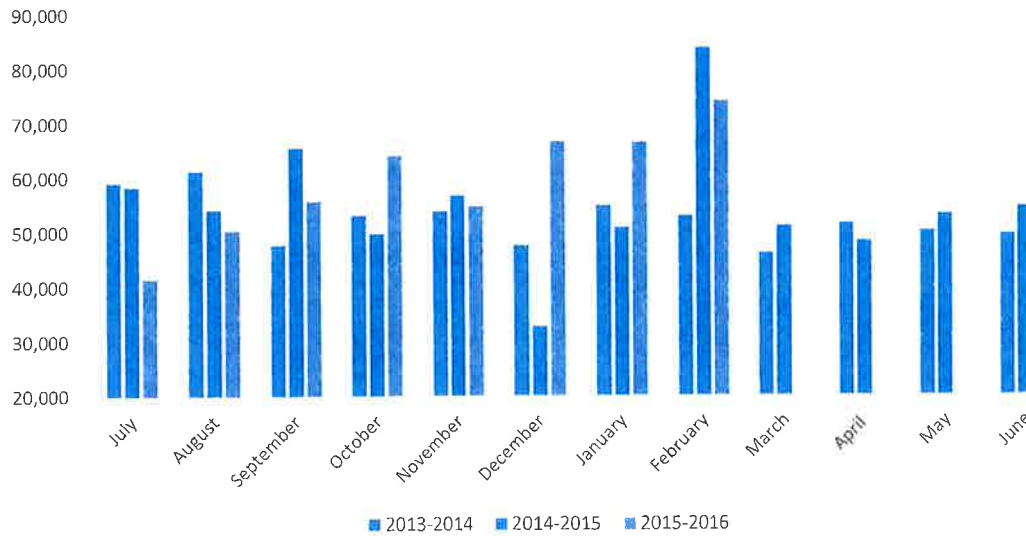
Month	2013-2014	2014-2015	2015-2016
July	638,883	678,826	651,128
August	632,369	639,149	670,479
September	619,254	637,490	671,817
October	602,907	646,480	656,874
November	621,063	609,468	625,417
December	655,147	673,245	724,299
January	653,898	713,781	681,093
February	658,527	728,463	728,461
March	578,831	627,860	-
April	614,862	613,352	-
May	655,718	680,791	-
June	639,904	634,765	-
	7,571,363	7,883,669	5,409,568

Sales Tax Monthly

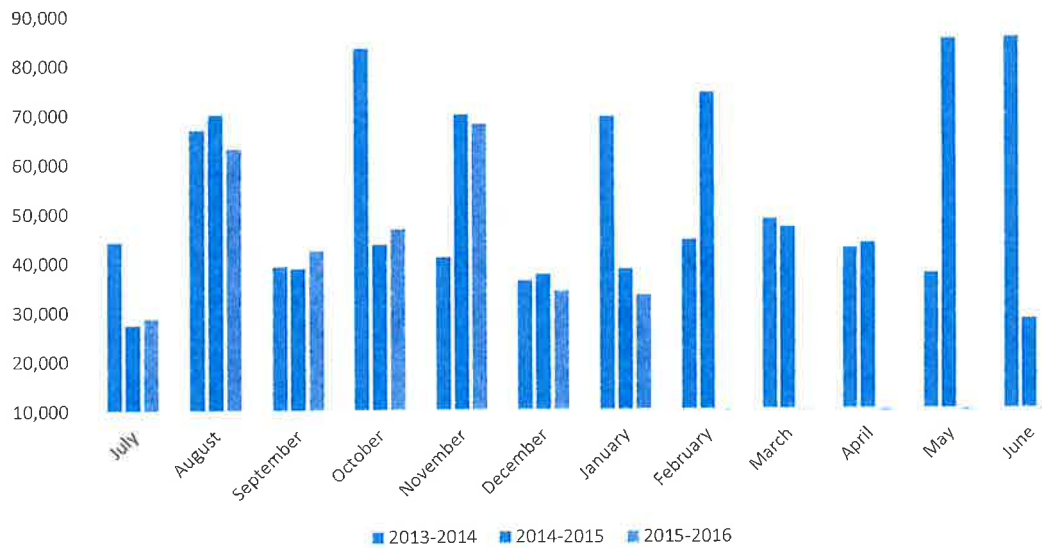


GENERAL FUND REVENUES

Use Tax



Franchise Tax

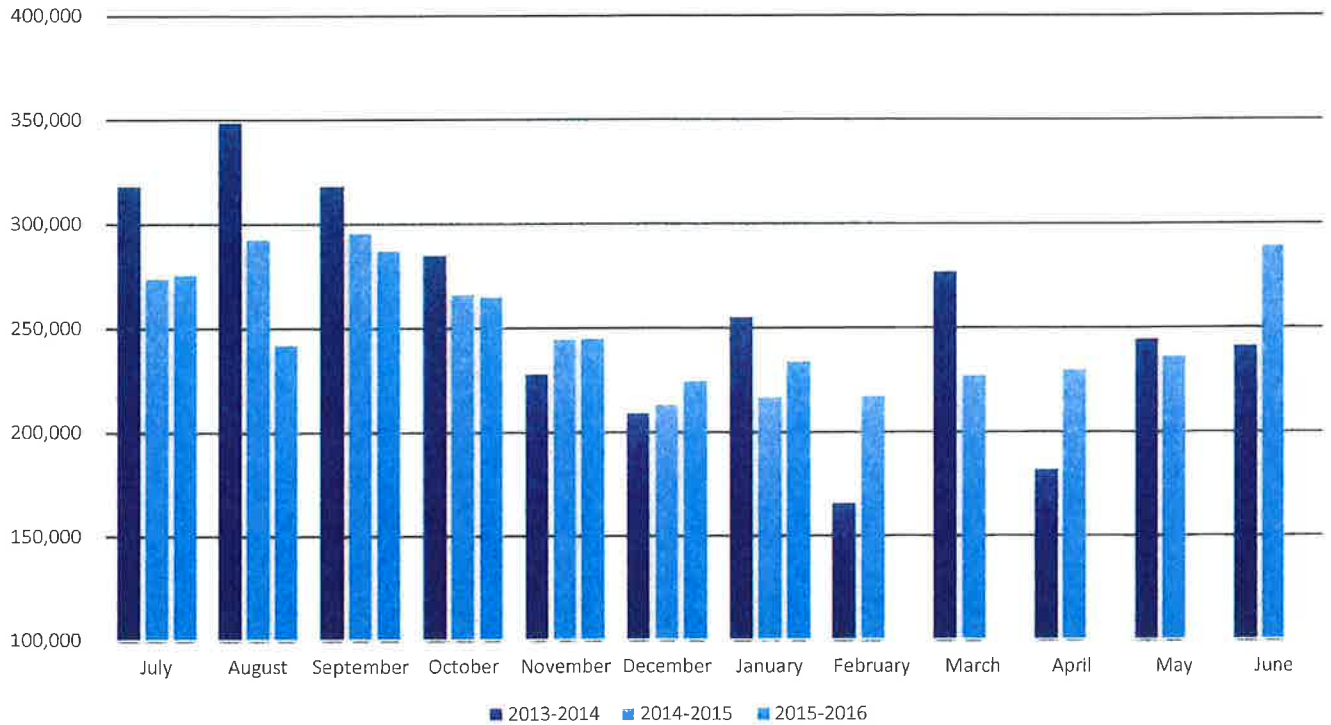


FRANCHISE TAX			
	2013-2014	2014-2015	2015-2016
July	44,345	27,478	28,825
August	67,072	70,182	63,298
September	39,314	38,916	42,497
October	83,603	43,711	46,823
November	41,136	70,015	68,092
December	36,302	37,603	34,206
January	69,630	38,700	33,295
February	44,532	74,408	-
March	48,713	47,002	-
April	42,778	43,782	-
May	37,629	85,132	-
June	85,452	28,264	-
	640,506	605,192	317,037

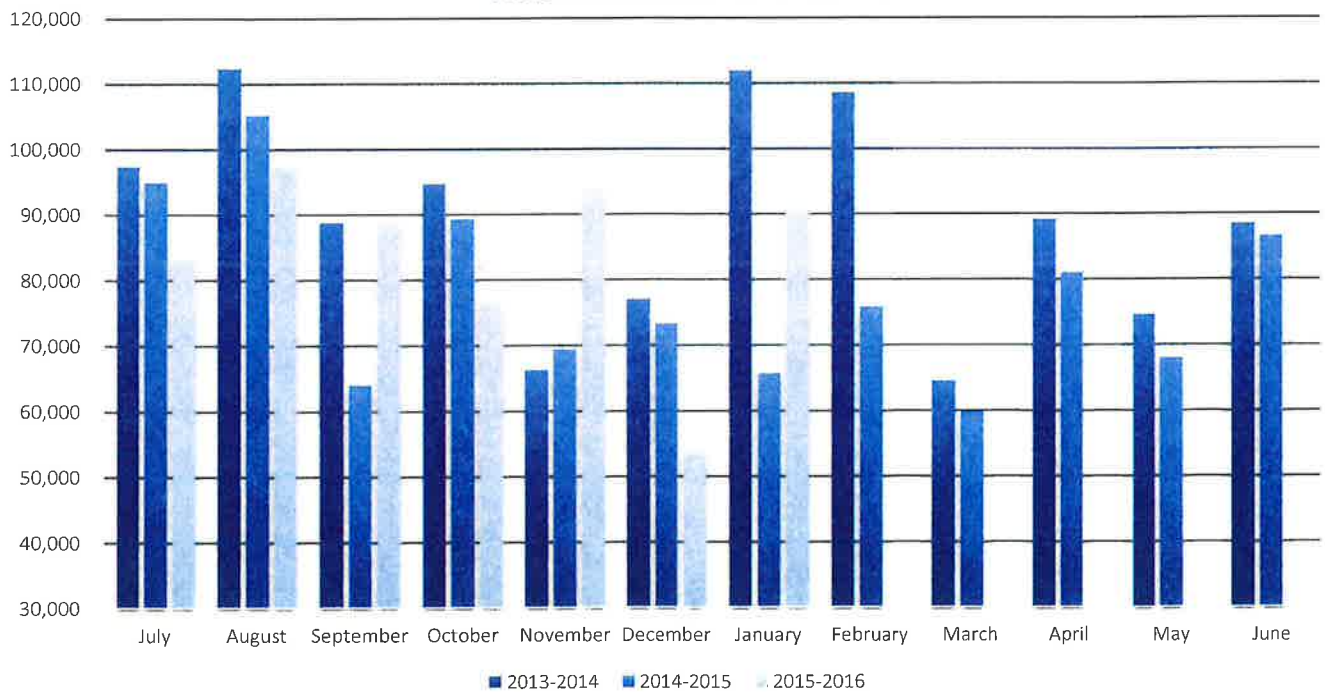
USE TAX			
	2013-2014	2014-2015	2015-2016
July	59,313	58,513	41,616
August	61,443	54,249	50,528
September	47,849	65,698	55,845
October	53,232	49,936	64,231
November	53,959	56,840	54,870
December	47,665	32,844	66,743
January	54,984	50,932	66,517
February	53,026	83,901	74,096
March	46,178	51,167	-
April	51,593	48,362	-
May	50,255	53,266	-
June	49,619	54,575	-
	629,114	660,283	474,444

MPWA REVENUES - January 2016

WATER SALES- RESIDENCE & COMMERCIAL



WATER DISTRICTS & WHOLESALE



CITY OF MCALESTER**TREASURY REPORT**

January 2016

BANK/AGENCY	BALANCE 1/31/2016	HIGHEST BALANCE OF MONTH
FIRST NATIONAL BANK:		
POOLED CASH	\$ 11,679,027	\$ 12,793,571
PAYROLL	64,572	71,387
NON UNIFORM COUNCIL	7,049	7,049
FLEXIBLE CAFETERIA	-	-
2003 A BOND EDUCATIONAL	107,443	107,443
2003B/2004 ECONOMIC DEV	193,208	193,208
STATE FORFIETURE (PD REVOLVING EVIDENCE)	52,266	52,266
EMERGENCY FUND ACCOUNT	2,795,627	2,795,627
ECONOMIC DEVELOPMENT	209,286	209,286
WORKER'S COMP	12	100
CD - Emergency -	872,641	872,641
CD - CIP -	322,431	322,431
CD -	545,400	545,400
TOTAL	\$ 16,848,963	\$ 17,970,411
LESS FDIC COVERAGE	(500,000)	(500,000)
LESS MARKET VALUE OF COLLATERAL PLEDGED	(16,220,672)	(16,220,672)
(OVER)/UNDER PLEDGED	\$ 128,291	\$ 1,249,739

BANK OF OKLAHOMA:Cash:

BOK Short-Term Cash

340,613

\$ 340,613

GENERAL FUND - CLAIM ON POOLED CASH =

\$2,483,644

MPWA - CLAIM ON POOLED CASH =

\$871,079

SALES TAX RECEIPT SUMMARY - BUDGET ANALYSIS - 2/2016

Analysis A - These numbers are calculating by evenly dividing budgets and multiplying projections. (ie: 9 months divided by 12)

Fund		YTD Collections FEB 2016	% of the year complete (08/12)	Projected Year		Budget less	Budget	Projected Annual Difference (over budget)
				Budget for year		Projected	(08/12)	
01	General	8,178,924	0.6667	8,114,351	64,573	5,452,616	43,048	
26	Educational	1,017,280	0.6667	1,014,294	2,986	678,187	1,991	
30	Economic Development	1,017,280	0.6667	1,014,294	2,986	678,187	1,991	
38	Dedicated Sales Tax	4,144,248	0.6667	4,057,176	87,072	2,762,832	58,048	
		14,357,732		14,200,115	157,617		105,078	

Analysis B - These numbers are calculating by using three year average numbers for percentage of year completion on total collections and

Fund		YTD Collections	FEB 2016	% of year collected (3 yr average)	Projected Year		Budget less Projected	Budget per 3 year average	Projected Annual Difference (over budget)
					Budget for year	End			
01	General	2 cents	8,178,924	5,409,568	0.6768	7,992,687	186,237	5,535,615	126,048
26	Educational	0.25cent	1,017,280	676,196	0.6768	999,086	18,194	688,510	12,314
30	Economic Development	0.25cent	1,017,280	676,196	0.6768	999,086	18,194	688,510	12,314
38	Dedicated Sales Tax	1 cent	4,144,248	2,704,784	0.6768	3,996,344	147,904	2,804,888	100,104
			14,357,732	9,466,743		13,987,203	370,529		250,780

Current Year -

General Fund Collections

Collections Average based on General Fund Only.

	2012-2013		2013-2014		2014-2015		3 yr average	
	%of year		%of year		%of year			
1,139,473 JUL	0.0963	744,546	638,883	0.0844	678,826	0.0861	0.0889	
1,173,339 AUG	0.0826	638,574	632,369	0.0835	639,149	0.0811	0.0824	
1,175,680 SEP	0.0831	642,133	619,254	0.0818	637,490	0.0809	0.0819	
1,149,529 OCT	0.0858	663,465	602,907	0.0796	646,480	0.0820	0.0825	
1,094,480 NOV	0.0784	606,497	621,063	0.0820	609,468	0.0773	0.0793	
1,267,523 DEC	0.0860	665,163	655,147	0.0865	673,245	0.0854	0.0860	
1,191,913 JAN	0.0863	667,177	653,898	0.0864	713,781	0.0905	0.0877	
1,274,807 FEB	0.0850	657,434	658,527	0.0870	728,463	0.0924	0.0881	
MAR	0.0754	582,693	578,831	0.0765	627,860	0.0796	0.0772	
APR	0.0785	607,303	614,862	0.0812	613,352	0.0778	0.0792	
MAY	0.0828	640,153	655,718	0.0866	680,791	0.0864	0.0853	
JUN	0.0798	616,698	639,904	0.0845	634,765	0.0805	0.0816	
		7,731,837	7,571,364	1	7,883,669	1		
9,466,743								

Council Chambers
Municipal Building
February 9, 2016

The McAlester Airport Authority met in Regular session on Tuesday February 9, 2016, at 6:00 P.M. after proper notice and agenda was posted February 5, 2016.

Present: Weldon Smith, Robert Karr, Jason Barnett, John Titsworth, Travis Read, Buddy Garvin & Steve Harrison
Absent: None
Presiding: Steve Harrison, Chairman

A motion was made by Mr. Read and seconded by Mr. Smith to approve the following:

- Approval of the Minutes from the January 26, 2016, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending February 2, 2016. *(Toni Ervin, Chief Financial Officer)* in the amount of \$ 5,033.20.
- Confirm action taken on City Council Agenda Item F, ratification of Supplemental Agreement Change Order #2 to Bronze Oak, LLC for the Airport Drainage Project in the amount of \$12,318.95 and adding 10 additional work days. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 2, **TABLED FROM THE JANUARY 26TH MEETING**; Consider and act upon, authorizing the Mayor to sign a service contract with ExecuTime Software, LLC for installation and maintenance of time entry software that interfaces with our Tyler Incode accounting software. *(Toni Ervin, Chief Financial Officer)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Smith, Read, Karr, Garvin, Barnett, Titsworth, & Chairman Harrison

NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority, Mr. Read moved for the meeting to be adjourned, seconded by Mr. Smith.

There was no discussion and the vote was taken as follows:

AYE: Trustees Smith, Karr, Barnett, Garvin, Read, Titsworth & Chairman Harrison

NAY: None

Chairman Steve Harrison declared the motion carried.

Steve Harrison, Chairman

ATTEST:

Cora Middleton, Secretary

Council Chambers
Municipal Building
February 9, 2016

The McAlester Public Works Authority met in Regular session on Tuesday February 9, 2016, at 6:00 P.M. after proper notice and agenda was posted February 5, 2016.

Present: Weldon Smith, Robert Karr, Jason Barnett, John Titsworth, Travis Read, Buddy Garvin & Steve Harrison
Absent: None
Presiding: Steve Harrison, Chairman

A motion was made by Mr. Garvin and seconded by Mr. Karr to approve the following:

- Approval of the Minutes from the January 26, 2016, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending February 2, 2016. *(Toni Ervin, Chief Financial Officer)* in the amount of \$ 200,365.27.
- Confirm action taken on City Council Agenda Item E, **TABLED FROM THE JANUARY 26TH MEETING:** Concur with Oklahoma Municipal Assurance Group denial of Claim No. 201398-LR. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item G, ratification of Change Order #6 to Carstensen Contracting for CIP#4 South Sixth Street in the amount of (\$27,112.36). *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item H, authorization of payment to Infrastructure Solutions Group, LLC; dba Mehlburger Brawley, Invoice # MC-15-02-05, in the amount of \$ 13,045.00, for Professional Services related to Washington Avenue Pavement Reconstruction and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item I, authorization of payment to Infrastructure Solutions Group, LLC; dba Mehlburger Brawley, Invoice # MC-16-02-02, in the amount of \$2,580.00, for Engineering Services related to CIP#4 Final Quantity Audit and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item J, authorization of payment to Infrastructure Solutions Group, LLC; dba Mehlburger Brawley, Invoice # MC-16-03-01, in the amount of \$17,227.15, for Engineering Services and Construction Testing related to CIP#4A 6th Street and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account. *(Peter Stasiak, City Manager)*

- Confirm action taken on City Council Agenda Item K, authorization of payment to Carstensen Construction, Inc., Contractor's Application for Payment #5, in the amount of \$209,610.14, for Construction Services related to CIP#4 6th Street and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account.. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item L, authorization of payment to T. McDonald Construction, Inc., Contractor's Application for Payment #15, in the amount of \$31,886.17, for the construction of road and infrastructure improvements related to CIP#3 and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item N, concur with Oklahoma Municipal Assurance Group denial of Claim No. 201478-LR. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item 2, **TABLED FROM THE JANUARY 26TH MEETING**; Consider and act upon, authorizing the Mayor to sign a service contract with ExecuTime Software, LLC for installation and maintenance of time entry software that interfaces with our Tyler Incode accounting software. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 4, authorizing the Mayor to sign the Engineer's Certificate of Completion and the Certificate of Substantial Completion for the 2014 CDBG Water Improvements. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 5, authoring the Mayor to sign the Final and Contractor's Pay Estimate No. Three (3) for the 2014 CDBG Water Improvements with Collins Waterworks, LLC. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 6, authorizing the Mayor to sign Change Order No. 3 to the contract with Katcon Inc. for Illinois Ave. Drainage Improvements. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 7, accepting the bid amount of \$134,682.30 from Katcon, Inc. to repair two (2) portions of the Sandy Creek canal wall, and authorizing the Mayor to sign the Notice of Award to Katcon, Inc., and the Agreement to complete the repair. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 8, accepting the bid amount of \$37,500.00 from Sunrise Construction, LLC to repair a portion of the Sandy Creek canal wall, and authorizing the Mayor to sign the Notice of Award to Sunrise Construction, LLC., and the Agreement to complete the repair. *(Peter Stasiak, City Manager)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Smith, Karr, Barnett, Titsworth, Garvin, Read & Chairman Harrison.

NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority. Mr. Garvin moved for the meeting to be adjourned, and the motion was seconded by Mr. Karr. There was no discussion and the vote was taken as follows:

AYE: Trustees Smith, Karr, Barnett, Titsworth, Garvin, Read & Chairman Harrison.

NAY: None

Chairman Harrison declared the motion carried.

ATTEST:

Steve Harrison, Chairman

Cora Middleton, Secretary

Council Chambers
Municipal Building
January 26, 2016

The McAlester Retirement Trust Authority met in Regular session on Tuesday, January 26, 2016, at 6:00 P.M. after proper notice and agenda was posted January 22, 2016.

Present: Robert Karr, Jason Barnett & Travis Read, Weldon Smith, Buddy Garvin, John
Titsworth & Steve Harrison
Absent: None
Presiding: Steve Harrison, Chairman

A motion was made by Mr. Smith and seconded by Mr. Read to approve the following:

- Approval of the Minutes from the December 22, 2015 Regular Meeting of the McAlester Retirement Trust Authority. (*Cora Middleton, City Clerk*)
- Approval of Retirement Benefit Payments for the Period of January, 2016. (*Toni Ervin, CFO*) in the amount of \$86,629.00.
- Confirm action taken on City Council Agenda Item 4, an Ordinance amending Ordinance No. 2538 which established the budget for fiscal year 2015-16; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. (*Toni Ervin, Chief Financial Officer*)

Before the vote, Mr. Read commented that the payment amount was not visible and he asked if it could be made visible for the next meeting. There was no further discussion, and the vote was taken as follows:

AYE: Trustees Karr, Read, Smith, Barnett, Garvin, Titsworth & Chairman Harrison
NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority. Mr. Smith moved for the meeting to be adjourned, seconded by Mr. Read. The vote was taken as follows:

AYE: Trustees Karr, Read, Smith, Barnett, Garvin, Titsworth & Chairman Harrison.
NAY: None

Chairman Harrison declared the motion carried.

ATTEST: Steve Harrison, Chairman

Cora Middleton, Secretary