



# McAlester City Council

---

## NOTICE OF MEETING

### Regular Meeting Agenda

Tuesday, July 28, 2015 – 6:00 pm  
McAlester City Hall – Council Chambers  
28 E. Washington

Steve Harrison .....	Mayor
Weldon Smith .....	Ward One
John Titsworth .....	Ward Two
Travis Read, Vice Mayor.....	Ward Three
Robert Karr .....	Ward Four
Buddy Garvin .....	Ward Five
Jason Barnett .....	Ward Six
Peter J. Stasiak .....	City Manager
William J. Ervin .....	City Attorney
Cora M. Middleton .....	City Clerk

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame.*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

---

#### CALL TO ORDER

*Announce the presence of a Quorum.*

---

#### INVOCATION & PLEDGE OF ALLEGIANCE

Captain Robert Daniels

---

#### ROLL CALL

**CITIZENS COMMENTS ON NON-AGENDA ITEMS**

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

**CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the June 9, 2015, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for July 8, 2015 through July 21, 2015. *(Toni Ervin, Chief Financial Officer)*
- C. Consider and act upon, a request by Eastern Oklahoma State College, E.O.S.C., McAlester Campus, to partner with them for the rental fee for the use of the Southeast Expo Center for the 8<sup>th</sup> Annual Career & College Tour set for October 28-29, 2015 in the amount of \$2,000.00. *(Jerry Lynn Wilson, Community Services)*
- D. Consider and act upon, acceptance of funds in the amount of \$9,400.00 from Life Church of McAlester to put towards the purchase of a Drug Dog for the City of McAlester. *(Peter Stasiak, City Manager)*
- E. Consider and act upon, authorization to expend funds in the amount of \$3,000.00 for the Mayor to attend the McAlester Stampede in Washington D.C. on September 28<sup>th</sup> through October 2, 2015. *(Peter Stasiak, City Manager)*
- F. Consider and act upon, authorizing the Mayor to sign a Campus Police Agreement between the Board of Education for the McAlester School District and the City of McAlester. *(Gary Wansick, Police Chief)*
- G. Consider and act upon, authorization of payment to Carstensen Contracting, Inc. "Contractor's Application for Payment #1", in the amount of \$108,602.96, for the construction of road and infrastructure improvements related to CIP#1 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- H. Consider and act upon, authorization of payment to Carstensen Contracting, Inc. "Contractor's Application for Payment #7", in the amount of \$213,619.28, for the construction of road and infrastructure improvements related to CIP#2 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- I. Consider and act upon, authorization of payment to Carstensen Contracting, Inc. "Contractor's Application for Payment #2", in the amount of \$369,583.28, for the

construction of road and infrastructure improvements related to CIP#4 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*

- J. Consider and act upon, to concur with the Oklahoma Municipal Assurance Group recommendation to deny Claim No. 200705-KW. *(Cora Middleton, City Clerk)*
- K. Consider and act upon, to concur with the Oklahoma Municipal Assurance Group recommendation to deny Claim No. 200554-ME. *(Cora Middleton, City Clerk)*
- L. Consider and act upon, to concur with the Oklahoma Municipal Assurance Group recommendation to deny Claim No. 200538-ME. *(Cora Middleton, City Clerk)*

## **ITEMS REMOVED FROM CONSENT AGENDA**

---

### **PUBLIC HEARING**

*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.*

### **SCHEDULED BUSINESS**

---

- 1. Consideration and action to accept the 2016 OSMPC Incentive Fund Award in the amount of \$193,256.60 from the Oklahoma Strategic Military Planning Commission and to authorize the execution and submittal of Invoice No. 20150728-001 to the Oklahoma Department of Commerce to draw down the \$193,256.60 of funds. *(Leroy Alsup, Community and Economic Development Director)*

#### **Executive Summary**

Motion to approve and accept the 2016 OSMPC Incentive Fund Award in the amount of \$193,256.60 from the Oklahoma Strategic Military Planning Commission and to authorize the execution and submittal of Invoice No. 20150728-001 to the Oklahoma Department of Commerce to draw down the \$193,256.60 of funds.

- 2. Consideration and action to approve and to authorize bid letting for a specific section of the Belmont Trail Project as designated by the City Council and subsequently approved by the Oklahoma Tourism and Recreation Department (OTRD). *(Leroy Alsup, Community and Economic Development Director)*

#### **Executive Summary**

Motion to approve and to authorize the bid letting of a specific section of the Belmont Trail Project as designated by the City Council and subsequently approved by the Oklahoma Tourism and Recreation Department (OTRD).

- 3. Discussion and possible action on resolution for a Visit McAlester Program for Tourism, *(Toni Ervin, Chief Financial Officer)*

**Executive Summary**

Staff recommends passing the resolution to recognize the importance of attracting, “encouraging, promoting, and fostering conventions, conferences, and tourism development”.

4. Discussion and possible action, on approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester Fire Department’s portion of the county quarter cent excise tax for fire services. *(Brett Brewer, Fire Chief)*

**Executive Summary**

Motion to approve the purchase of new mattresses for the dorms of the fire departments. The cost of the mattresses not to exceed \$6,000.00. Purchase to be made with funds from the City of McAlester Fire Department’s portion of the county quarter cent excise tax for fire services.

5. Consider and act upon, authorizing the Mayor to sign a Professional Services Agreement with EST, Inc., for Construction Management Services related to CIP#4 Amendment, which includes a segment of Sixth Street from Chadick Park to Wyandotte Avenue. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*

**Executive Summary**

Motion to approve authorizing the Mayor to sign a Professional Services Agreement with EST, Inc. to provide Construction Management Services related to CIP#4 Amendment, which includes a segment of Sixth Street from Chadick Park to Wyandotte Avenue. The total fee to perform these services is a lump sum amount of \$92,075.00.

6. Consider and act upon, Change Order No. 5 to the contract with T. McDonald Construction, Inc. for the construction of Second Street Improvements and authorize the Mayor to sign Change Order No. 5 resulting in the addition of seven (7) days and adding \$2,930.00 to the Contract Price. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*

**Executive Summary**

Motion to approve Change Order No.5 to the contract with T. McDonald Construction, Inc. and authorizing the Mayor to sign the Change Order changing the Contract Substantial Completion to November 29, 2015 and the cost increase of \$2,390.00 that changes the Contract amount to \$2,735,941.50.

7. Consider and act upon, Final and Contractor’s Pay Estimate No. 4 for contract with Garrow Construction, LLC, to construct the 30-inch Water Plant Pump Header Replacement, and necessary appurtenances, at the Water Treatment Plant, and accept the project as completed. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*

**Executive Summary**

Motion to approve final payment of \$37,253.30 for the 30-inch Water Plant Pump Header Replacement, and necessary appurtenances, at the Water Treatment Plan to Garrow Construction, LLC, and accept the project as completed.

8. Consider and act upon, Change Order No. 1 to the contract with Carstensen Contracting, Inc. for the construction of CIP#4 Improvements and authorize the Mayor to sign Change Order No. 1. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*

**Executive Summary**

Motion to approve Change Order No. 1 to the contract with Carstensen Contracting, Inc. and authorizing the Mayor to sign Change Order No. 1 which includes the addition of surge rock stabilization for the construction of the access driveway behind Will Rogers School. The cost of this change order, \$40,050.92, is offset by the lime stabilization line items that are not utilized with this project.

**NEW BUSINESS**

---

*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*

**CITY MANAGER'S REPORT (Peter J. Stasiak)**

---

- Report on activities for the past two weeks.

**REMARKS AND INQUIRIES BY CITY COUNCIL**

---

**MAYORS COMMENTS AND COMMITTEE APPOINTMENTS**

---

**RECESS COUNCIL MEETING**

---

**CONVENE AS McALESTER AIRPORT AUTHORITY**

---

*Majority of a Quorum required for approval*

- Approval of the Minutes from the July 14, 2015, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending July 21, 2015. *(Toni Ervin, Chief Financial Officer)*

**ADJOURN MAA****CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

---

*Majority of a Quorum required for approval*

- Approval of the Minutes from the July 14, 2015, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending July 21, 2015. *(Toni Ervin, Chief Financial Officer)*

- Confirm action taken on City Council Agenda Item G, authorization of payment to Carstensen Contracting, Inc. "Contractor's Application for Payment #1", in the amount of \$108,602.96, for the construction of road and infrastructure improvements related to CIP#1 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item H, authorization of payment to Carstensen Contracting, Inc. "Contractor's Application for Payment #7", in the amount of \$213,619.28, for the construction of road and infrastructure improvements related to CIP#2 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item I, authorization of payment to Carstensen Contracting, Inc. "Contractor's Application for Payment #2", in the amount of \$369,583.28, for the construction of road and infrastructure improvements related to CIP#4 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item J, to concur with the Oklahoma Municipal Assurance Group recommendation to deny Claim No. 200705-KW. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item K, to concur with the Oklahoma Municipal Assurance Group recommendation to deny Claim No. 200554-ME. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item L, to concur with the Oklahoma Municipal Assurance Group recommendation to deny Claim No. 200538-ME. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item 5, authorizing the Mayor to sign a Professional Services Agreement with EST, Inc., for Construction Management Services related to CIP#4 Amendment, which includes a segment of Sixth Street from Chadick Park to Wyandotte Avenue. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item 6, Change Order No. 5 to the contract with T. McDonald Construction, Inc. for the construction of Second Street Improvements and authorize the Mayor to sign Change Order No. 5 resulting in the addition of seven (7) days and adding \$2,930.00 to the Contract Price. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*

- Confirm action taken on City Council Agenda Item 7, Final and Contractor's Pay Estimate No. 4 for contract with Garrow Construction, LLC. to construct the 30-inch Water Plant Pump Header Replacement, and necessary appurtenances, at the Water Treatment Plant, and accept the project as completed. (*John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director*)
- Confirm action taken on City Council Agenda Item 8, Change Order No. 1 to the contract with Carstensen Contracting, Inc for the construction of CIP#4 Improvements and authorize the Mayor to sign Change Order No. 1. (*John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director*)

#### ADJOURN MPWA

#### **CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY**

---

*Majority of a Quorum required for approval*

- Approval of the Minutes from the June 23, 2015 Regular Meeting of the McAlester Retirement Trust Authority. (*Cora Middleton, City Clerk*)
- Approval of Retirement Benefit Payments for the Period of July, 2015. (*Toni Ervin, CFO*)

#### ADJOURN MRTA

#### **RECONVENE COUNCIL MEETING**

---

#### **ADJOURNMENT**

---

#### **CERTIFICATION**

*I certify that this Notice of Meeting was posted on this \_\_\_\_\_ day of \_\_\_\_\_ 2015 at \_\_\_\_\_ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

---

**Cora M. Middleton, City Clerk**

The McAlester City Council met in a Regular session on Tuesday, June 9, 2015, at 6:00 P.M. after proper notice and agenda was posted, July 13, 2015 at 10:04 A.M.

### **Call to Order**

Mayor Harrison called the meeting to order.

City Attorney William J. Ervin gave the invocation and led the Pledge of Allegiance.

### **Roll Call**

Council Roll Call was as follows:

Present: Weldon Smith, John Titsworth, Travis Read, Robert Karr, Buddy Garvin, Jason Barnett & Steve Harrison

Absent: None

Presiding: Steve Harrison, Mayor

Staff Present: Peter J. Stasiak, City Manager; John Modzelewski, City Engineer/Public Works Director; Ralph Jernigen, Assistant Fire Chief; Timmy Don Adams, Public Works Operations Supervisor; William J. Ervin, City Attorney and Cora Middleton, City Clerk

### **City Manager Report**

Manager Stasiak updated the Council on the events that had occurred with the City's water supply over the last week and half. He reviewed the steps that had been taken repairing the 20" water line break that had occurred on Sunday, July 5, 2015 and explained that normal procedures had been followed with chlorination at the break site and additional input at the water plant. He then reviewed the steps that had been taken during the voluntary/precautionary water boil advisory. Manager Stasiak stated that notifications for the Precautionary Boil Advisory had been sent out to the Pittsburg County Health Department, Pittsburg County Emergency Management, the newspaper, McAlester Regional Health Center, the local radio, Rural Water Districts 5, 6, 7, 9 and 16 and the information had been placed on the City's website and TV channel. He then informed the Council when the additional samples had been collected and the testing had come back as negative for contamination that notice had been sent out by phone, email and text messaging. He then commented that the City was working on getting approval for new collection sites to collect samples from.

Councilman Garvin asked that Jake Walton address any questions that the Council might have.

Jake Walton with Severn Trent addressed the Council explaining how the water line break had affected the City and how it had been located and repaired.

There was discussion among the Council, Manager Stasiak and Mr. Walton regarding the normal sampling procedures, which line had broken and which Rural Water District that line supplied, the number of contaminated samples, if there had been any related sickness to the precautionary boil order and when the relocation of the 20" water line would begin.

### **Citizens Comments on Non-Agenda Items**

Janelle Brooks addressed the Council concerning her previous request to be placed back on the agenda to address her rezoning request and the hardship that she was now facing since the building she was currently in had been sold and the rent was going up.

Maureen Harrison addressed the Council on behalf of Ms. Brooks asking if there was anything that could be done to address Ms. Brooks' problem.

### **Consent Agenda**

- A. Approval of the Minutes from the June 9, 2015, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the June 23, 2015, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for June 17, 2015 through July 7, 2015. *(Toni Ervin, Chief Financial Officer)* In the following amounts: General Fund - \$307,771.32; Nutrition - \$2,115.90; Landfill Res./Sub-Title D - \$9,815.00; Tourism Fund - \$9,208.36; SE Expo Center - \$19,417.30; E-911 - \$98,631.67; Economic Development - \$27,253.57; Grants & Contributions - \$5,007.37; Fleet Maintenance - \$9,820.30; CIP Fund - \$76,785.59 and Technology Fund - \$11,770.69.  
  
ACH – Tourism Fund - \$558.20.
- D. Consider and act upon, the Pride in McAlester Year-End Report for July 2014 through June 2015. *(Elizabeth Megaffin, Executive Director)*
- E. Consider and act upon, authorizing the Mayor to sign an Agreement with Jordan Carris Insurance for Renewal of Excess Worker's Compensation Insurance coverage. The Staff recommendation is for Option 3 at \$53,942.00. *(Toni Ervin, Chief Financial Officer)*
- F. Consider and act upon, authorization of payment to Infrastructure Solutions Group, LLC; dba Mehlburger Brawley, Invoice # MC-14-06-08, in the amount of \$ 10,906.00, for Construction Management and Resident Project Representative Services related to CIP#3 and funded through the McAlester Public Works Authority Construction Fund Series

2013 Project Account. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*

- G. Consider and act upon, authorization of payment to T. McDonald Construction, Inc., Contractor's Application for Payment #8, in the amount of \$91,123.34, for the construction of road and infrastructure improvements related to CIP#3 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- H. Consider and act upon, authorization of payment to EST, Inc., Invoice #34811, in the amount of \$18,630.00 for Construction Management Services and Materials Testing Services related to CIP#2 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- I. Consider and act upon, authorization of payment to EST, Inc., Invoice #34813, in the amount of \$25,212.50 for Construction Management Services and Materials Testing Services related to CIP#1 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- J. Consider and act upon, authorization of payment to EST, Inc., Invoice #34812, in the amount of \$21,859.50 for Construction Management Services and Materials Testing Services related to CIP#4 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- K. Consider and act upon, authorizing the Mayor to sign a Lease Agreement with Canon for a copier to be placed in the Tourism Office. *(James Stanford, IT Computer Support Specialist)*
- L. Consider and act upon, authorizing the Mayor to sign a letter of intent to continue the lease of the office space at 119 E. Choctaw, Suite 101, for Tourism. *(Steve Harrison, Mayor)*

Councilman Smith requested that item "D" be removed for individual consideration.

A motion was made by Vice-Mayor Read and seconded by Councilman Smith to approve Consent Agenda items "A, B, C, and E through L". There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Smith, Titsworth, Karr, Garvin, Barnett & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

### **Items Removed from Consent Agenda**

- D. Consider and act upon, the Pride in McAlester Year-End Report for July 2014 through June 2015. *(Elizabeth Megaffin, Executive Director)*

A motion was made by Vice-Mayor Read and seconded by Councilman Smith to accept the Pride in McAlester Year-End Report for July 2014 through June 2015.

Before the vote, Councilman Smith commended Pride In McAlester for their activities but he would like to see their goals quantified. After a brief discussion, regarding the goals that were listed in their year-end report the vote was taken as follows:

AYE: Councilman Read, Smith, Titsworth, Karr, Garvin, Barnett & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

### **Scheduled Business**

1. Consider and act upon, accepting the project completed by Bronze Oak, LLC: "Improve Runway 2-20 Safety Areas and Remove Runway 2-20 Approach Surface Obstructions", and authorizing the Mayor to sign the necessary acceptance forms. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*

#### **Executive Summary**

The recommendation is to accept the project completed by Bronze Oak, LLC: "Improve Runway 2-20 Safety Areas and Remove Runway 2-20 Approach Surface Obstructions", and to authorize the Mayor to sign the necessary acceptance forms.

A motion was made by Councilman Garvin and seconded by Councilman Karr to accept the project completed by Bronze Oak, LLC: "Improve Runway 2-20 Safety Areas and Remove Runway 2-20 Approach Surface Obstructions", and to authorize the Mayor to sign the necessary acceptance forms.

Before the vote, Director Modzelewski addressed the Council explaining that the City's Airport Consultant, LBR, Inc., had completed the closeout documents in accordance with the FAA Grant requirements. He added that the construction had come in over the original amount but the overall project had come in well under the budget of the grants.

After a brief discussion concerning the project and the quality of the work the vote was taken as follows:

AYE: Councilman Garvin, Karr, Read, Barnett, Smith, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

2. Consider and act upon, authorizing the Mayor to sign a Professional Services Agreement with Meshek & Associates, PLC for Phase II Stormwater Management Program Assistance for the City of McAlester to meet Oklahoma Department of Environmental Quality (ODEQ) requirements and EPA's National Pollutant Discharge Elimination System (NPDES). (*John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director*)

Executive Summary

Motion to approve authorizing the Mayor to sign a Professional Services Agreement with Meshek & Associates, Inc. for Phase II Stormwater Management Program activities during FY 2015-2016 for a fee not to exceed \$30,000.

Vice-Mayor Read moved to authorize the Mayor to sign a Professional Services Agreement with Meshek & Associates, Inc. for Phase II Stormwater Management Program activities during FY 2015-2016 for a fee not to exceed \$30,000. The motion was seconded by Councilman Smith.

Before the vote, Director Modzelewski addressed the Council explaining that Meshek & Associates PLC had been the City's engineering consultant for the Phase II Stormwater Management Program since July of 2008. He stated that the requirements for the first permit had been completed and that ODEQ was preparing to send out the next permit for the NPDES Phase II Stormwater Management Program. He added that this Professional Services Agreement would allow Meshek & Associates PLC to continue to assist the City with the Permit application required for the new permit and keep the City in compliance with NPDES Permit Phase II requirements.

After a brief discussion concerning the permit and the changing requirements the vote was taken as follows:

AYE: Councilman Read, Smith, Karr, Garvin, Barnett, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

3. Discussion on the opportunity to automate the water meter reading process by implementing an automated meter network system, including water meters, computer software and appurtenant infrastructure. (*John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director*)

Executive Summary

Discussion, and possible action, on the opportunity to automate the water meter reading process by implementing an automated meter network system, including water meters, computer software and appurtenant infrastructure. .

Director Modzelewski addressed the Council explaining that the City had been looking at options to address various problems with water metering, reading the meters and gathering information. He commented that an automated meter network system could address these issues and that the City had been discussing this matter with consultants at Holloway, Updike and Bellen. He added that two (2) representatives were present to speak to the Council regarding this

matter. Director Modzelewski introduced Mr. Jay Updike and Mr. Clay McAlpine of Holloway, Updike and Bellen.

Mr. Updike addressed the Council providing a brief summary of his firm's activities. He then turned the presentation over to Clay McAlpine.

Mr. McAlpine presented the Council with a power point presentation regarding the advantages of having an automated meter network. During the presentation there was discussion concerning the types of automated meters, their life expectancy, limited funding and the reporting and notification capabilities that were available with an automated meter system.

There was no action taken on this item.

4. Consider and act upon, Change Order No. 4 to the contract with T. McDonald Construction, Inc. for the construction of Second Street Improvements and authorize the Mayor to sign Change Order No. 4 resulting in the addition of twenty-one (21) days. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*

Executive Summary

Motion to approve Change Order No. 4 to the contract with T. McDonald Construction, Inc. and authorizing the Mayor to sign the Change Order changing the Contract Substantial Completion to November 22, 2015.

A motion was made by Councilman Garvin and seconded by Councilman Karr to approve Change Order No. 4 to the contract with T. McDonald Construction, Inc. and authorizing the Mayor to sign the Change Order changing the Contract Substantial Completion to November 22, 2015.

Before the vote, Director Modzelewski addressed the Council explaining that the contract had allowed for four (4) adverse weather days for the month of May and during May the City had experienced twenty-five (25) adverse weather days. He added that this would change the substantial completion date to November 22, 2015.

Vice-Mayor Read inquired about the absence of a copy of the Change Order. Mayor Harrison commented that the Council would move on to the next items and the readdress this item at the end of the meeting after the copy could be provided to the Council.

5. Consider and act upon, authorizing the Mayor to sign CIP#4 Amendment between the City of McAlester and Carstensen Contracting, Inc. for the construction of road and infrastructure improvements related to CIP#4, which includes a segment of Sixth Street from Chadick Park to Wyandotte Avenue. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*

Executive Summary

The recommendation is to approve CIP#4 Amendment with Carstensen Contracting, Inc. for the construction of road and infrastructure improvements related to CIP#4, which includes a segment of Sixth Street from Chadick Park to Wyandotte Avenue.

A motion was made by Councilman Smith and seconded by Vice-Mayor Read to approve and authorize the Mayor to sign CIP#4 Amendment between the City of McAlester and Carstensen Contracting, Inc. for the construction of road and infrastructure improvements related to CIP#4, which includes a segment of Sixth Street from Chadick Park to Wyandotte Avenue.

Before the vote, Director Modzelewski addressed the Council explaining that CIP #4 consisted of two (2) areas of construction and when the project was approved on April 28, 2015 there was no funding available for the second area of proposed construction. He informed the Council that the City's consulting engineer, Poe & Associates, Inc. had reviewed the bid information and determined that the road and infrastructure improvements from Chadick Park to Wyandotte Avenue could be constructed. He added that this amendment would allow Carstensen Contracting, Inc. to construct the road and infrastructure improvements on Sixth Street from Chadick Park to Wyandotte Avenue for a total cost of \$1,083.261.40.

There was a brief discussion among the Council concerning the number of bidders, the scope of the original contract and any documentation from Poe & Associates, Inc. The bid was then taken as follows:

AYE: Councilman Smith, Read, Barnett, Titsworth, Karr, Garvin & Mayor Harrison  
NAY: None

Mayor Harrison declared the motion carried.

6. Consider and act upon, rejecting the one bid received for the construction of drainage improvements on Illinois Avenue between Ninth Street and Tenth Street and approve re-advertising the project. (*John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director*)

Executive Summary

Motion to approve the rejection of the one bid received for the construction of drainage improvements on Illinois Avenue between Ninth Street and Tenth Street and approve the re-advertising of the project.

A motion was made by Councilman Karr and seconded by Councilman Garvin to reject the one bid received for the construction of drainage improvements on Illinois Avenue between Ninth Street and Tenth Street and approve re-advertising the project.

Before the vote, Director Modzelewski addressed the Council informing them that only one (1) bid had been received for the "Drainage Improvements on Illinois Avenue between Ninth Street and Tenth Street and when opened on June 16, 2015 it had been almost twice the Engineer's Estimate. He explained that was why the City was requesting the bid be rejected and then re-advertised.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Karr, Garvin, Smith, Titsworth, Read, Barnett & Mayor Harrison  
NAY: None

Mayor Harrison declared the motion carried.

7. Consider and act upon, acceptance of Option #1 Proposal from Bears Playground Equipment in the amount of \$87,000.00 for the purchase of playground equipment for Mullen Park. (*Mel Priddy, Community Services Director*)

Executive Summary

Staff recommends accepting Option #1 Proposal from Bears Playground Equipment in the amount of \$87,000.00 for the purchase of playground equipment for Mullen Park.

A motion was made by Councilman Garvin and seconded by Councilman Karr to accept Option #1 Proposal from Bears Playground Equipment in the amount of \$87,000.00 for the purchase of playground equipment for Mullen Park.

Before the vote, Director Priddy addressed the Council explaining that McAlester had been certified as a "Healthy Community" which gave it the ability to apply for grants. A Community Group had been formed and had decided to apply for a grant for a "Natural Park". He added that bids were advertised for phase one (1) of the Park and opened on June 23, 2015. The Community Group had met and chose Option #1 of the Bear's Playground Equipment.

After a brief discussion concerning the quality of the equipment, if and how the walking trail would be upgraded and if this funding had been budgeted, the vote was taken as follows:

AYE: Councilman Garvin, Karr, Barnett, Smith, Titsworth, Read & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

8. Discussion and possible action, on approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services. (*Brett Brewer, Fire Chief*)

Executive Summary

Motion to approve the cost of training, funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services. Approx. cost \$4000.00.

Councilman Smith moved to approve cost of training, funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services. Approx. cost \$4000.00. The motion was seconded by Vice-Mayor Read.

Before the vote, Assistant Fire Chief Jernigen addressed the Council explaining that this training would be for "Swift Water Rescue".

There was a brief discussion concerning the training and the vote was taken as follows:

AYE: Councilman Smith, Read, Titsworth, Karr, Garvin, Barnett & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

9. Discussion and possible action, on approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services. (*Brett Brewer, Fire Chief*)

Executive Summary

Motion to approve the funds need for the accessory package for the new support vehicle, which has been approved for the McAlester Fire Department. Funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services. Approx. cost \$12,000.00.

A motion was made by Councilman Garvin and seconded by Councilman Karr to approve funds needed for the accessory package for the new support vehicle, which has been approved for the McAlester Fire Department. Funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services. Approx. cost \$12,000.00.

Before the vote, Assistant Fire Chief Jernigen addressed the Council explaining that the Fire Department would be replacing a support vehicle but there was additional equipment that needed to be added to the vehicle. There was no further discussion, and the vote was taken as follow:

AYE: Councilman Garvin, Karr, Titsworth, Read, Barnett, Smith & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

10. Consider and act upon, authorizing the Mayor to sign a lease purchase agreement with Arvest Bank pursuant to section 2-275 of the McAlester City Code, for 6 new and unused work trucks. (*Peter Stasiak, City Manager, Sheila Norman, Purchasing*)

Executive Summary

Staff recommends authorizing the lease purchase agreement with Arvest Bank for 6 new and unused work trucks.

A motion was made by Councilman Smith and seconded by Vice-Mayor Read to authorize the Mayor to sign a lease purchase agreement with Arvest Bank pursuant to section 2-275 of the McAlester City Code, for 6 new and unused work trucks.

Before the vote, Manager Stasiak addressed the Council explaining that Reynolds Ford of Norman had not been able to fulfill their obligation to the bid they had been awarded and had only delivered seven (7) of the thirteen (13) vehicles in the original order. He stated that Ford Motor Co. had been contacted directly and were told that the remaining six (6) vehicles would not be scheduled until sometime after August 2015, staff felt it necessary to purchase the remaining vehicle through State Contract. He added that this would help in insuring that City employees would have adequate vehicles for their daily work duties and the increase in cost was due to the fact that some of these vehicles would have additional equipment of different body styles than the original specifications. Manager Stasiak informed the Council that the increase would be in the amount of \$6,317.04. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Karr, Garvin, Barnett, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

11. Consider and act upon, approval and acceptance of the revised Safety Manual. (*Doug Basinger, Safety Officer/Risk Management*)

Executive Summary

Staff recommends approval of the revised Manual.

Councilman Smith moved to approve and accept the revised Safety Manual. The motion was seconded by Vice-Mayor Read.

Before the vote, Safety/Risk Management Officer Doug Basinger addressed the Council informing them that the City of McAlester's "Safety Manual" had not changed since 2005. He added that some of the changes included updated language and definitions and that three (3) new sections had been added. He noted that the City currently followed those new sections, but they had not been specifically addressed in the manual. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Karr, Garvin, Barnett, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

12. Consider and act upon, acceptance of the letter and adoption of the amendment submitted to Internal Revenue Service amending Section 4.9 of the City of McAlester Defined Benefit Retirement Plan. (*Toni Ervin, Chief Financial Officer*)

Executive Summary

Staff recommendation is to accept the letter submitted on our behalf by McAfee & Taft to the Internal Revenue Service and to adopt the amendment as per their instructions.

A motion was made by Councilman Smith and seconded by Vice-Mayor Read to accept the submitted on our behalf by McAfee & Taft to the Internal Revenue Service amending Section 4.9 of the City of McAlester Defined Benefit Retirement Plan, as per their instructions.

Before the vote, Manager Stasiak addressed the Council that McAfee & Taft had worked with the City on a matter dealing with the City's Defined Benefit Retirement Plan and this was the amendment that would make address that matter. There was no other discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Garvin, Barnett, Titsworth, Karr & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

13. **TABLED FROM JUNE 9TH MEETING:** Discussion on the purchase of the FAA Building located at the McAlester Airport by Pittsburg County Economic Development Authority. (*Peter Stasiak, City Manager*)

#### Executive Summary

Discussion to proceed with appraisal and preparatory information to have the building released by FAA for purchase by Pittsburg County Economic Development Authority.

Manager Stasiak addressed the Council explaining that the FAA Building was located on Airport property and that unless a release was obtained from the FAA then there were stricter guidelines on what could or could not be done with the building.

There was discussion among the Council and Manager Stasiak regarding regulations that affected the FAA building, if the City owned the Airport, if the release was obtained how that could affect how the building could be marketed and Staff's recommendation to move forward with obtaining the release of the building from the FAA.

There was no action taken on this item.

#### **New Business**

There was no new business.

#### **City Manager's Report**

- Report on activities for the past two weeks.

Manager Stasiak reported that James Stanford would begin the process of upgrading the City's email server this Friday at 5:00P.M. He informed the Council that Life Church was planning to donate \$9,400.00 to the City to acquire a non-vicious "Drug Dog".

Mayor Harrison commented that that donation would need to be brought before the Council so action could be taken to accept the gift.

Manager Stasiak informed the Council that the City had recently undergone a Department of Labor Audit today and the Auditor had commented that the City was top notch. Finance staff and HR had all requested documents available.

Mayor Harrison commented that the location of where the 20" water line at Lake McAlester was being relocated to was currently under water and he asked if this was a normal occurrence.

Public Works Operations Supervisor Adams explained that this area was not normally under water and where the line was going to cross the lake was at the spill way and only 50' of the lake would be crossed. He also explained how the water line would be protected at that point of the lake.

City Attorney Ervin asked to thank two (2) of the City's Firefighters, Williams and Barone, for their service that his family had needed about ten (10) days ago. He commended them for their professionalism and courtesy.

### **Remarks and Inquiries by City Council**

Councilman Barnett, Garvin and Karr did not have any comments for the evening.

Vice-Mayor Read asked about when the cleanup on "A" Street would be done, since the construction was complete.

Manager Stasiak commented that the Contractor would be working with the City to get the area cleaned up.

Councilman Titsworth asked if any of the other Councilmen had received calls regarding the local cable service.

Manager Stasiak stated that the City had not been receiving any complaints to his knowledge.

Councilman Smith thanked the water personnel for getting the water line break repaired as quickly as they had.

Manager Stasiak commented that the employees had done an outstanding job.

### **Mayor's Comments and Committee Appointments**

Mayor Harrison agreed with the comment on the water line break repair. He then informed the Council that there would be a Special Meeting next Tuesday, July 21<sup>st</sup> at 5:30 P.M.

### **Recess Council Meeting**

Mayor Harrison asked for a motion to recess the Regular Meeting to convene the Authorities. Councilman Smith moved to recess the Regular Meeting and convene the Authorities. The motion was seconded by Vice-Mayor Read. There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Karr, Garvin, Barnett, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried and the meeting was recessed at 7:51 P.M.

### **Reconvene Council Meeting**

The meeting was reconvened at 7:52 P.M. Councilman Smith moved to recess the Regular meeting for an Executive Session in accordance with Title 25, Sec. 307.B.1, to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: City Manager, Peter. The motion was seconded by Vice-Mayor Read. There was no discussion and the vote was taken as follows:

AYE: Councilman Smith, Read, Barnett, Titsworth, Karr, Garvin & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried and the meeting was recessed at 7:53 P.M.

**Executive Session**

*Recess into Executive Session in compliance with Section Title 25 Section 307 B.1 et.seq. Oklahoma Statutes, to wit:*

- 1) Proposed executive session pursuant to Title 25, Sec. 307 (B) (1), to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: City Manager, Peter Stasiak

The Regular Meeting was reconvened at 8:55 P.M. Mayor Harrison reported that the Council had recessed the Regular Meeting for an Executive Session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: City Manager, Peter. Only that matter was discussed, no action was taken and the Council returned to open session at 8:55 P.M., and this constituted the Minutes of the Executive Session.

**Item 4 continued.**

The Changer Order had been placed at the Council's assigned seats during the Executive Session and after a brief discussion concerning the calculation of adverse weather days; the vote was taken as follows:

AYE: Councilman Garvin, Karr, Barnett, Smith, Titsworth, Read & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

**Adjournment**

There being no further business to come before the Council, Vice-Mayor Read moved for the meeting to be adjourned. The motion was seconded by Councilman Garvin. There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Garvin, Smith, Titsworth, Karr, Barnett & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried, and the meeting was adjourned at 8:58 P.M.

ATTEST:

\_\_\_\_\_  
Steve Harrison, Mayor

\_\_\_\_\_  
Cora Middleton, City Clerk

**CLAIMS FROM**

**July 8, 2015  
Thru  
July 21, 2015**

PACKET: 13042 CLAIMS FOR 07/28/2015

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	JAMES VINSON	I-201507147608	01 -5431331	EMPLOYEE TRAV TRAVEL EXP-ROPE RESCUE CLASS	074652	58.28
	JAMES BARNES	I-201507147610	01 -5431331	EMPLOYEE TRAV TRAVEL EXP-ROPE RESCUE CLASS	074653	244.91
	JAMES VINSON	I-201507217639	01 -5431331	EMPLOYEE TRAV REIMB EMT/EMS TUITION FEES	074655	2,460.00
	JAMES BARNES	I-201507217640	01 -5431331	EMPLOYEE TRAV JAMES BARNES: RESCUE CLASS	074656	291.40
01-A00026	AT & T LONG DISTANCE					
		I-201507157612	01 -5215315	TELEPHONE UTI PHONE EXP-LONG DISTANCE	074639	68.74
01-A00048	AMY YARGEE dba A.C. LAW					
		I-15-00186	01 -5652318	ABATEMENTS CONTRACT MOWING	074638	750.00
01-A00267	AIRGAS, INC					
		I-9041032008	01 -5431202	OPERATING SUP OXYGEN FOR EMS	074659	92.78
		I-9041124268	01 -5431202	OPERATING SUP OXYGEN FOR EMS	074659	133.52
		I-9041217876	01 -5653213	SAFETY EXPENS SAFETY SUPPLIES	074659	417.94
		I-9041333546	01 -5653213	SAFETY EXPENS SAFETY SUPPLIES	074659	70.26
		I-9928233340	01 -5431202	OPERATING SUP OXYGEN FOR EMS	074659	370.15
		I-9928233341	01 -5542203	REPAIRS & MAI MONTHLY BOTTLE RENTAL FEE	074659	66.60
		I-9928233341	01 -5543203	REPAIRS & MAI MONTHLY BOTTLE RENTAL FEE	074659	52.90
01-A00345	ALL ABOUT U PLUMBING					
		I-15-00176	01 -5543316	REPAIRS & MAI FR DRAIN AT KOMAR POOL	074661	2,665.00
01-A00362	VYVE BROADBAND					
		I-201507087584	01 -5320328	INTERNET SERV INTERNET SVS-DET DIV	074606	98.56
		I-201507087584	01 -5542328	INTERNET SERV INTERNET SVS-STIPE CENTER	074606	75.21
		I-201507157616	01 -5542328	INTERNET SERV INTERNET SVS-PARKS SHOP	074640	75.95
		I-201507157616	01 -5548328	INTERNET SERV INTERNET SVS-FAC MAINT	074640	75.95
		I-201507157616	01 -5865328	INTERNET SERV INTERNET SVS-STREETS T/C	074640	75.95
		I-201507157616	01 -5431328	INTERNET SERV INTERNET SVS-FIRE STATION #3	074640	62.95
01-A00662	APCO INTERNATIONAL, INC					
		I-00021223	01 -5324331	EMPLOYEE TRAV TRAVEL EXP-EMD CERT	074663	439.00
01-A00751	ATWOODS					
		C-2025/9 CR	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	074665	16.99-
		C-A71285	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	074665	1.00-
		I-2671/9	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	074665	22.22
01-B00101	BARCO PRODUCTS INC					
		I-071500094	01 -5542202	OPERATING SUP CIGARETTE RECEPTACLE	074666	129.29
01-B00180	UNION IRON WORKS, INC.					
		I-S1867646.001	01 -5543316	REPAIRS & MAI REPAIR & MAINT ITEMS	074668	228.72
		I-S1869597.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	074668	66.33
01-C00046	C D W GOVERNMENT, INC					
		I-WP91563	01 -5225349	SOFTWARE MAIN SECURITY CERT FOR E-MAIL	074670	1,175.00

PACKET: 13042 CLAIMS FOR 07/28/2015

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-G00010	G & C RENTAL CENTER, IN					
	I-34610	01 -5547203	REPAIRS & MAI EQUIP RENTAL FEE	074687	482.66	
	I-34827	01 -5865218	STREET REPAIR FORMING MAT RENTAL	074687	165.00	
	I-34884	01 -5547203	REPAIRS & MAI EQUIP RENTAL FEE	074687	519.15	
	I-35201	01 -5865218	STREET REPAIR TOOL & EQUIP RENTAL	074687	100.00	
	I-35261	01 -5865218	STREET REPAIR TOOL & EQUIP RENTAL	074687	153.00	
01-H00290	HUMPHREY PLUMBING, INC.					
	I-0444	01 -5544316	REPAIRS & MAI HVAC REPAIRS - SBC	074692	852.50	
01-I00061	RICOH USA, INC.					
	I-5036655589	01 -5321308	CONTRACTED SE POLICE COPIER MAINT. FEE	074694	72.50	
01-I00110	IMPRESS OFFICE SUPPLY					
	I-037696	01 -5215202	OPERATING SUP OFFICE SUPPLIES	074695	28.70	
	I-037707	01 -5215202	OPERATING SUP OFFICE SUPPLIES	074695	19.45	
01-I00115	INTERMEDIIX TECHNOLOGIES					
	I-INVTECH5855	01 -5432308	CONTRACTED SE EMS BILLING SVS-JUNE 2015	074696	3,668.20	
01-J00110	JACKIE BRANNON CORR. CT					
	I-20150241	01 -5542308	CONTRACTED SE MONTHLY INMATE FEE	074697	181.93	
01-J00121	JAMESCO ENTERPRISES, LL					
	I-11186	01 -5542202	OPERATING SUP JANITORIAL SUPPLIES	074698	1,119.94	
	I-11187	01 -5215202	OPERATING SUP JANITORIAL SUPPLIES	074698	255.60	
01-J00338	JOB CONSTRUCTION CO INC					
	I-032500	01 -5865218	STREET REPAIR ASPHALT FOR ST REPAIRS	074699	582.48	
01-K00159	BSN SPORTS					
	I-97030580	01 -5544316	REPAIRS & MAI REPLACEMENT BASES	074700	1,177.16	
01-L00067	COMPLIANCE RESOURCE GRO					
	I-043577	01 -5653348	DRUG TESTING/ RANDOM DRUG TESTING FEE	074703	100.00	
	I-043623	01 -5653348	DRUG TESTING/ RANDOM DRUG TESTING FEE	074703	100.00	
	I-043745	01 -5653348	DRUG TESTING/ RANDOM DRUG TESTS	074703	410.75	
01-L00325	LIBERTY FLAGS INC					
	I-73893	01 -5431202	OPERATING SUP FLAGS FOR FIRE STATIONS	074706	129.20	
01-L00380	LOCKE SUPPLY CO.					
	I-26239472-00	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	074707	31.50	
	I-26239598-00	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	074707	85.80	
	I-26299738-00	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	074707	35.52	
01-L00423	LOUIS G VIETTA					
	I-201507217628	01 -5544308	CONTRACT LABO UMPIRE FEES-5 GAMES	074708	125.00	

PACKET: 13042 CLAIMS FOR 07/28/2015

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-MC0200	MCALESTER SCOTTISH RITE	I-700601	01 -5548311	PARKING RENTA PARKING LOT RENTAL	074725	375.00
01-MC0226	MC DONALDS RESTURANT	I-07/02/2015	01 -5321202	OPERATING SUP MEALS FOR PRISONERS	074726	13.56
		I-07/15/15	01 -5321202	OPERATING SUP MEALS FOR PRISONERS	074726	11.94
01-N00250	MCALESTER NEWS CAPITAL	I-216	01 -5653317	ADVERTISING & MISC JOB ADS	074727	146.52
		I-300001681	01 -5215202	OPERATING SUP BID AD FEES	074727	29.29
		I-32896-2015	01 -5431330	DUES & SUBSCR YEARLY SUBSCRIPTION FEE	074727	119.58
01-000075	O'REILLY AUTO PARTS	I-0230-292343	01 -5431203	REPAIRS & MAI MISC AUTO PARTS	074729	74.90
01-000219	OKLA BUREAU OF NARCOTIC	I-201507087597	01 -2103	OBN PAYABLE { DRUG EDUCATION FEES-JUNE 2015	074612	37.93
01-000532	OKLA POLICE SUPPLY, LLC	I-0014899	01 -5321207	CLOTHING ALLO UNIFORM ALLOWANCE	074734	42.95
01-000595	OSBI	I-201507087598	01 -2101	AFIS PAYABLE AFIS FEES-JUNE 2015	074613	3,441.69
		I-201507087598	01 -2102	FORENSICS PAY FORENSIC FEES-JUNE 2015	074613	3,322.96
01-P00210	PEPSI COLA	I-1766680	01 -5544203	REPAIRS & MAI CONCESSION SUPPLIES	074735	453.00
		I-1766703	01 -5544203	REPAIRS & MAI CONCESSION SUPPLIES	074735	35.25
01-P00310	PITNEY BOWES INC	I-7215429-JY15	01 -5215312	EQUIPMENT REN LEASE ON POSTAGE MACH.	074736	2,114.97
01-P00329	PITSTOP	I-7004	01 -5544316	REPAIRS & MAI CHANGE LOCKS @ SBC	074737	161.00
01-P00337	PITTS COUNTY CRIMINAL J	I-201507157617	01 -5213335	COUNTY INCARC INCARCERATION FEES-JUNE 2015	074738	11,968.00
01-P00560	PUBLIC SERVICE/AEP	I-201507087588	01 -5215313	ELECTRIC UTIL ELECTRIC EXP-STREET LIGHTS	074643	12,109.02
		I-201507087589	01 -5215313	ELECTRIC UTIL ELECTRIC EXP-RECYCLE CENTER	074614	75.39
		I-201507087589	01 -5215313	ELECTRIC UTIL ELECTRIC EXP-LIBRARY	074614	3,097.71
		I-201507087589	01 -5215313	ELECTRIC UTIL ELECTRIC EXP-GENERAL	074614	14,991.71
01-Q00017	JOSHUA HASS dba QUALITY	I-004348	01 -5542202	OPERATING SUP JANITORIAL SUPPLIES	074740	382.50
01-Q00035	QUILL OFFICE SUPPLIES	I-5562902	01 -5215202	OPERATING SUP INK FOR STOCK	074741	1,047.84

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-W00040	WALMART COMMUNITY BRC					
	I-001741	01 -5432203	REPAIR & MAIN MISC OPERATING SUPPLIES	074763	11.91	
	I-003051	01 -5215310	EDUCATION PRO SUPPLIES FOR INCODE TRAIN	074763	46.91	
	I-005402	01 -5215310	EDUCATION PRO SUPPLIES FOR INCODE TRAIN	074763	19.20	
	I-006375	01 -5215202	OPERATING SUP WATER FOR EMPLOYEES	074763	415.76	
	I-02253	01 -5215310	EDUCATION PRO SUPPLIES FOR INCODE TRAIN	074763	33.70	
	I-02590	01 -5215310	EDUCATION PRO SUPPLIES FOR INCODE TRAIN	074763	10.97	
	I-04178	01 -5215310	EDUCATION PRO SUPPLIES FOR INCODE TRAIN	074763	15.09	
	I-05098	01 -5432203	REPAIR & MAIN MISC OPERATING SUPPLIES	074763	123.14	
	I-06121	01 -5215310	EDUCATION PRO SUPPLIES FOR INCODE TRAIN	074763	20.65	
	I-06386	01 -5432203	REPAIR & MAIN MISC OPERATING SUPPLIES	074763	43.40	
	I-06721	01 -5432203	REPAIR & MAIN MISC OPERATING SUPPLIES	074763	91.42	
	I-08726	01 -5432203	REPAIR & MAIN MISC OPERATING SUPPLIES	074763	82.37	
01-W00270	WHITE ELECTRICAL SUPPLY					
	I-S1911789.001	01 -5548203	REPAIRS & MAI ELECTRICAL SUPPLIES	074765	24.30	
	I-S1917789.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	074765	96.59	
	I-S1918106.001	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	074765	57.79	
	I-S1918222.001	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	074765	36.90	
	I-S1918499.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	074765	34.68	
	I-S1918711.001	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	074765	692.00	
	I-S1919863.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	074765	3.95	
	I-S1921364.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	074765	28.29	
	I-S1922655.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	074765	70.46	
01-W00381	WILLIAM D ROBERTSON					
	I-201507217633	01 -5544308	CONTRACT LABO UMPIRE FEES-4 GAMES	074766	100.00	

PACKET: 13042 CLAIMS FOR 07/28/2015

VENDOR SET: 01

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-F00037	FASTENAL					
		I-OKMCA135069	02 -5973203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	074686	162.81
		I-OKMCA135108	02 -5973203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	074686	77.75
		I-OKMCA135158	02 -5973203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	074686	43.26
01-F00251	FORT COBB FUEL AUTHORIT					
		I-201507087582	02 -5267314	GAS UTILITY GAS EXP-HEREFORD LN	074611	21.06
01-G00375	GRAINGER, INC.					
		I-9778566217	02 -5975209	UTILITY MAINT MISC TOOLS & SUPPLIES	074689	1,633.62
		I-9778566225	02 -5975209	UTILITY MAINT MISC TOOLS & SUPPLIES	074689	107.34
		I-9778857350	02 -5975209	UTILITY MAINT MISC TOOLS & SUPPLIES	074689	1,197.84
		I-9778857368	02 -5975209	UTILITY MAINT MISC TOOLS & SUPPLIES	074689	34.32
01-H00100	HAYNES EQUIPMENT, LLC					
		I-8113878-IN	02 -5973316	REPAIRS & MAI FLOW METER REPAIRS	074691	2,813.00
01-I00020	I B T, INC					
		I-3594045	02 -5973203	REPAIRS & MAI HUB & BEARINGS FOR WWTP	074693	1,739.40
		I-6589296	02 -5973203	REPAIRS & MAI HUB & BEARINGS FOR WWTP	074693	497.09
01-I00110	IMPRESS OFFICE SUPPLY					
		I-037723	02 -5216202	OPERATING SUP TREASURER'S RECEIPTS	074695	230.78
		I-037723	02 -5216202	OPERATING SUP CUT OFF DOOR NOTICES	074695	124.89
01-L00428	LOWE'S CREDIT SERVICES					
		I-09262	02 -5975209	UTILITY MAINT MISC MAINT & REPAIR ITEMS	074709	80.60
		I-901686	02 -5975209	UTILITY MAINT MISC REPAIR & MAINT ITEMS	074709	48.32
		I-905412	02 -5975209	UTILITY MAINT MISC REPAIR & MAINT ITEMS	074709	18.90
		I-906624	02 -5975209	UTILITY MAINT MISC REPAIR & MAINT ITEMS	074710	20.44
		I-907389	02 -5975209	UTILITY MAINT MISC REPAIR & MAINT ITEMS	074710	8.11
		I-908155	02 -5975209	UTILITY MAINT MISC REPAIR & MAINT ITEMS	074710	45.24
01-L00433	LOVE ENVELOPES					
		I-0052099-IN	02 -5216202	OPERATING SUP UB&C BILLING ENVELOPES	074711	1,485.72
01-M00102	OW INVESTORS, LLC dba M					
		I-0150701-IN	02 -5216202	OPERATING SUP WATER METER LOCKS	074712	60.00
01-O00075	O'REILLY AUTO PARTS					
		I-0230-289893	02 -5973203	REPAIRS & MAI MISC AUTO PARTS	074729	19.99
		I-0230-290643	02 -5973203	REPAIRS & MAI MISC AUTO PARTS	074729	22.75
01-P00452	PRIMARY STRUCTURE, INC.					
		I-071315	02 -5975230	SEWER MAIN RE SEWER MAIN HOLE	074739	421.00
01-S00216	SEVERN TRENT ENV SVS.,					
		I-201507217638	02 -5974302	CONSULTANTS OPERATIONAL SVS FEE-WTP	074749	106,514.00

7/21/2015 2:26 PM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 11

PACKET: 13042 CLAIMS FOR 07/28/2015

VENDOR SET: 01

FUND : 03 AIRPORT AUTHORITY

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-F00015	FLEETCOR TECHNOLOGIES	I-201507217637	03 -5876212	FUEL EXPENSE FUEL EXP-AIRPORT	074685	423.49
01-Q00017	JOSHUA HASS dba QUALITY	I-004342	03 -5876203	REPAIRS & MAI JANITORIAL SUPPLIES	074740	750.00
			FUND	03 AIRPORT AUTHORITY	TOTAL:	1,173.49

PACKET: 13042 CLAIMS FOR 07/28/2015

VENDOR SET: 01

FUND : 08 NUTRITION

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00324	ALISHA RAE HOWELL					
		I-201507177619	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	074660	165.00
		I-201507177620	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	074660	124.78
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201507147609	08 -5549212	FUEL EXPENSE FUEL EXP-NUTRITION	074684	654.07
01-G00288	GERALDINE E MALKOWSKI					
		I-201507177622	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	074688	165.00
		I-201507177623	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	074688	97.75
01-R00304	RICHELLE CHEYENNE					
		I-201507177625	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	074743	103.50
			FUND	08 NUTRITION	TOTAL:	1,310.10

PACKET: 13042 CLAIMS FOR 07/28/2015

VENDOR SET: 01

FUND : 24 AIRPORT GRANT

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-B00507	BRONZE OAK LLC					
		I-2015 PMT # 7 CH OR	24 -5876401	CAPITAL OUTLA CHG ORDER-RUNWAY PJT	074669	97,374.10
		I-2015 PMT #7	24 -5876401	CAPITAL OUTLA RUNWAY IMPROVEMENT-AIRPOR	074669	82,025.35
01-L00220	LBR, INC.					
		I-5141	24 -5876401	CAPITAL OUTLA CONSULTANT FEE-AIRPORT	074705	52,909.50
				FUND 24 AIRPORT GRANT	TOTAL:	232,308.95

PACKET: 13042 CLAIMS FOR 07/28/2015

VENDOR SET: 01

FUND : 28 SE EXPO CENTER

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00320	CENTERPOINT ENERGY ARKL					
		I-201507157615	28 -5654314	GAS UTILITY GAS EXP-EXPO	074642	44.46
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201507147609	28 -5654212	FUEL EXPENSE FUEL EXP-EXPO	074684	228.66
01-L00428	LOWE'S CREDIT SERVICES					
		I-06705	28 -5654203	REPAIR & MAIN MISC MAINT & REPAIR ITEMS	074709	238.45
01-S00580	AT & T					
		I-201507087587	28 -5654315	TELEPHONE UTI PHONE EXP-ATM LINE @ EXPO	074615	84.07
				FUND 28 SE EXPO CENTER	TOTAL:	595.64

7/21/2015 2:26 PM REGULAR DEPARTMENT PAYMENT REGISTER PAGE: 19  
 PACKET: 13042 CLAIMS FOR 07/28/2015  
 VENDOR SET: 01  
 FUND : 30 ECONOMIC DEVELOPMENT

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	KIRK RIDENOUR	I-201507217627	30 -5652340	MCAPP STRATEG MDSA SITE TOUR MTG EXPENSE	074654	51.90
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201507147609	30 -5652212	FUEL EXPENSE FUEL EXP-ECON DEV	074684	38.38
			FUND 30	ECONOMIC DEVELOPMENT	TOTAL:	90.28

PACKET: 13042 CLAIMS FOR 07/28/2015

VENDOR SET: 01

FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-G00490	GRISSOM IMPLEMENT INC		continued			
	I-493093	35	-5862203	REPAIRS & MAI MISC SMALL PARTS	074690	39.40
	I-494604	35	-5862203	REPAIRS & MAI MISC SMALL PARTS	074690	43.90
01-K00190	YELLOWHOUSE MACHINERY C					
	I-70282	35	-5862203	REPAIRS & MAI MISC REPAIR PARTS	074701	157.39
01-K00205	KIAMICHI AUTOMOTIVE WHO					
	I-002958	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074702	212.38
	I-003195	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074702	69.34
	I-003228	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074702	76.85
	I-003302	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074702	3.14
	I-003370	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074702	94.99
	I-003372	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074702	7.64
	I-003406	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074702	9.68
	I-003437	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074702	23.24
	I-003503	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074702	18.78
	I-003506	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074702	37.56
	I-003877	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074702	145.84
	I-003889	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074702	94.99
	I-003945	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074702	16.60
01-M00149	MARTY'S MUFFLER & BRAKE					
	I-15-00249	35	-5862317	EMERGENCY VEH CAT CONVERTER FOR PD-86	074713	423.49
01-M00543	MONTAGE ENTERPRISES INC					
	I-39236	35	-5862203	REPAIRS & MAI PK-60 & PK-3 REPAIR PARTS	074717	1,106.22
	I-39471	35	-5862203	REPAIRS & MAI PK-60 & PK-3 REPAIR PARTS	074717	71.44
01-N00271	FREEDOM FORD INC					
	I-164262	35	-5862203	REPAIRS & MAI MISC AUTO REPAIRS	074728	42.95
01-O00075	O'REILLY AUTO PARTS					
	C-0230-289895 CR	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	074729	19.99-
	C-0230-298138 CR	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074729	298.99-
	C-0230-298308 CR	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074729	10.00-
	C-0230-301541 CR	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074729	22.94-
	I-0230-298796	35	-5862203	REPAIRS & MAI ANTIFREEZE FOR PK-3	074729	425.00
	I-0230-300081	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074729	34.32
	I-0230-300169	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074729	25.62
	I-0230-300258	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074729	6.78
	I-0230-300354	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074729	33.34
	I-0230-300378	35	-5862203	REPAIRS & MAI ANTIFREEZE FOR GARAGE	074729	550.00
	I-0230-300455	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074729	11.39
	I-0230-300539	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074730	25.41
	I-0230-300679	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074730	8.41
	I-0230-300685	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074730	11.50
	I-0230-300728	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074730	37.83
	I-0230-300760	35	-5862203	REPAIRS & MAI SMALL AUTO PARTS	074730	68.75

7/21/2015 2:26 PM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 23

PACKET: 13042 CLAIMS FOR 07/28/2015

VENDOR SET: 01

FUND : 36 WORKER'S COMPENSATION

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-M00629	MUTUAL ASSURANCE ADIMIN	I-201507	36 -5215315	THIRD PARTY A W/C ADMIN	074719	941.68
			FUND	36 WORKER'S COMPENSATION	TOTAL:	941.68

PACKET: 13042 CLAIMS FOR 07/28/2015

VENDOR SET: 01

FUND : 44 TECHNOLOGY FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-S00726	STAPLES ADVANTAGE					
		I-123807	44 -5225402	SOFTWARE & TE OFFICE SUPPLIES	074752	85.98
		I-24850	44 -5225402	SOFTWARE & TE OFFICE SUPPLIES	074752	239.96
				FUND 44 TECHNOLOGY FUND	TOTAL:	325.94
					REPORT GRAND TOTAL:	707,200.91

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	02 -5267302	CONSULTANTS	2,825.00	42,000	876.01				
	02 -5267314	GAS UTILITY	108.91	8,000	4,014.28-	Y			
	02 -5864212	FUEL EXPENSE	40.91	4,000	4.71				
	02 -5866212	FUEL EXPENSE	499.65	14,000	6,760.98				
	02 -5866230	RECYCLING CENTER EXPENSE	100.00	2,300	546.26				
	02 -5866306	CONTRACTED REFUSE SERVICES	157,395.61	1,810,540	68,895.08-	Y			
	02 -5871212	FUEL EXPENSE	112.10	3,200	1,559.52				
	02 -5973203	REPAIRS & MAINT SUPPLIES	146.29	45,000	8,647.01				
	02 -5973212	FUEL EXPENSE	794.20	15,200	4,235.59				
	02 -5973316	REPAIRS & MAINTENANCE	2,813.00	22,000	688.40				
	02 -5974308	CONTRACTED SERVICES	7,000.00	85,000	8,898.79				
	02 -5975209	UTILITY MAINTENANCE SUPP.	16,877.45	82,500	8,807.08				
	02 -5975212	FUEL EXPENSE	1,645.00	33,000	9,300.59				
	02 -5975230	SEWER MAIN REPAIR	621.00	20,000	15,333.53-	Y			
	02 -5975329	DEQ FEES	92.00	2,000	1,446.00				
	03 -5876212	FUEL EXPENSE	423.49	3,701	689.43				
	08 -5549212	FUEL EXPENSE	654.07	11,000	3,697.36				
	24 -5876401	CAPITAL OUTLAY	134,934.85	1,823,620	182,831.83				
	27 -5655212	FUEL EXPENSE	82.73	1,100	541.02				
	27 -5655214	TOURISM EXPENSE	68.21	48,000	29,139.78				
	28 -5654212	FUEL EXPENSE	228.66	2,300	789.07				
	28 -5654314	GAS UTILITY	44.46	66,000	5,224.64				
	29 -5324212	FUEL EXPENSE	28.33	2,000	716.03				
	29 -5324315	TELEPHONE UTILITY	979.25	59,499	4,605.31				
	30 -5652212	FUEL EXPENSE	38.38	3,699	2,996.74				
	35 -5862203	REPAIRS & MAINTENANCE SUPP	89.11	240,000	24,337.30				
	35 -5862212	FUEL EXPENSE	198.92	5,000	2,210.94				
	41 -5865406	CIP#1 - 17TH STREET	179.67	119,020	41,238.59				
	** 2014-2015 YEAR TOTALS **		405,526.61						
2015-2016	01 -5210480	CONTINGENCY	2,160.00	25,000	22,840.00				
	01 -5214302	CONSULTANTS	2,730.00	115,000	86,875.00				
	01 -5215202	OPERATING SUPPLIES	3,402.31	30,000	14,203.24				
	01 -5215310	EDUCATION PROJECTS	4,476.36	4,000	476.36-	Y			
	01 -5215312	EQUIPMENT RENTALS	2,204.97	30,836	9,893.89				
	01 -5215313	ELECTRIC UTILITY	18,164.81	301,500	283,335.19				
	01 -5215315	TELEPHONE UTILITY	68.74	33,000	28,080.00				
	01 -5320308	CONTRACTED SERVICES	300.00	3,500	3,020.00				
	01 -5320328	INTERNET SERVICE	98.56	1,500	1,401.44				
	01 -5321202	OPERATING SUPPLIES	25.50	12,500	12,200.00				
	01 -5321207	CLOTHING ALLOWANCE	42.95	30,615	17,132.05				
	01 -5321308	CONTRACTED SERVICES	72.50	10,000	7,820.00				
	01 -5321316	REPAIRS & MAINTENANCE	331.11	3,000	2,370.89				
	01 -5321330	DUES	1,250.00	1,250	0.00				

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	28 -5654203	REPAIR & MAINT SUPPLIES	238.45	17,000	14,500.00				
	28 -5654315	TELEPHONE UTILITY	84.07	2,000	1,832.02				
	29 -5324315	TELEPHONE UTILITY	810.12	66,500	63,133.71				
	29 -5324331	EMPLOYEE TRAVEL & TRAININ	439.00	4,500	2,583.00				
	29 -5324401	CAPITAL OUTLAY	2,403.33	38,900	38,503.33-	Y			
	30 -5652340	MCAPP STRATEGIC PLAN PROJE	51.90	0	260,051.90-	Y			
	35 -5862203	REPAIRS & MAINTENANCE SUPP	10,987.78	240,000	199,168.91				
	35 -5862317	EMERGENCY VEHICLES	423.49	50,000	38,161.51				
	36 -5215315	THIRD PARTY ADM FEES	941.68	11,300	0.00				
	44 -5225402	SOFTWARE & TECHNOLOGY UPDA	325.94	20,000	18,674.06				
** 2015-2016 YEAR TOTALS **			301,674.30						

NO ERRORS

\*\* END OF REPORT \*\*

PACKET: 13042 CLAIMS FOR 07/28/2015

VENDOR SET: 01

BANK : FNB FIRST NATIONAL BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
--------	-------------	------	---------------	---------------	----------	--------	--------------	-----------------

## \*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
01	7/2015	138,168.13CR
02	7/2015	311,182.07CR
03	7/2015	1,173.49CR
05	7/2015	129.18CR
08	7/2015	1,310.10CR
09	7/2015	3,778.00CR
24	7/2015	232,308.95CR
27	7/2015	658.45CR
28	7/2015	595.64CR
29	7/2015	4,660.03CR
30	7/2015	90.28CR
35	7/2015	11,699.30CR
36	7/2015	941.68CR
41	7/2015	179.67CR
44	7/2015	325.94CR
ALL		707,200.91CR



# McAlester City Council

## AGENDA REPORT

**Meeting Date:** July 28, 2015  
**Department:** Expo – Community Services  
**Prepared By:** Jerry Lynn Wilson  
**Date Prepared:** July 13, 2015

**Item Number:** \_\_\_\_\_  
**Account Code:** \_\_\_\_\_  
**Budgeted Amount:** \_\_\_\_\_  
**Exhibits:** \_\_\_\_\_

### Subject

Consider and act upon, a request by Eastern Oklahoma State College, E.O.S.C., McAlester Campus, to partner with them for the rental fee for the use of the Southeast Expo Center for the 8<sup>th</sup> Annual Career & College Tour set for October 28-29, 2015 in the amount of \$2,000.00.

### Recommendation

Consider approval to partner with E.O.S.C. in the amount of \$2,000.00 for the use of the entire building of the Expo Center for two days.

### Discussion

The Southeast Expo Center Rental Policy and Procedure, which was adopted by the McAlester City Council on January 8, 2008 via Resolution No. 08-04. Clause 13 of the Rules and Regulations states: "Waiver of Rental Fees – The City of McAlester will not waive any rental fees to any organizations. The City will consider partnering with organizations for educational and economic development projects if the project is open to the residents of the City of McAlester and no fee is charged to the residents of the City of McAlester. Any request for partnering must be made to the City of McAlester."

### Approved By

	<i>Initial</i>	<i>Date</i>
<b>Department Head</b>	_____	_____
<b>City Manager</b>	P. Stasiak _____	_____

City of McAlester

"Southeast EXPO Center"

4500 W. Highway 270

P.O. Box 578

McAlester, OK 74502

Phone: 918-420-3976

Fax: 918-423-1092

## Partnership Request

Date of Request: July 13, 2015

**NAME:** Ann Brooks, M.A., Dean  
**ORGANIZATION:** McAlester Campus of E.O.S.C.  
**PHONE:** 918-302-3603

---

Date of Event:	<u>October 28 – 29, 2015</u>	
Description & Rate:	<u>8<sup>th</sup> Annual Career &amp; College Tour, Entire Building - 2 days</u>	<u>\$2,000.00</u>
	<b>TOTAL REQUEST</b>	<b>\$2,000.00</b>

---

### APPROVED PARTNERSHIPS

**2015/16 APPROVED PARTNERSHIP BUDGET AMOUNT:** \$15,000.00

**APPROVED PARTNERSHIP TOTAL AMOUNT FOR 2015/2016:** -0-

APPROVED GROUPS	REQUESTED DATE	EVENT DATE/S	AMOUNT
None			

**2015/2016 BUDGETED AMOUNT BALANCE** \$15,000.00

City of McAlester

RE: Southeast Expo Center

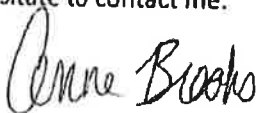
I am writing to request a partnership for the use of the Southeast Expo Center on October 28th for set-up and October 29<sup>th</sup> for the 8<sup>th</sup> Annual Career and College Tour. We are requesting the use of room 101/103, the Mezzanine and Expo Hall. As you are aware, this annual event has been held at the Expo Center for the past 6 years.

The Career and College Tour takes a hands-on approach to exposing our youth to opportunities as they start planning their futures and preparing for life after high school. The event brings members of business, industry, institutional and professional communities together to present interactive exhibits for area students.

The group has worked diligently over the years to grow and build a program specifically designed for eighth grade students. The career fair started to help bridge the career connection between schools and the workplace. Over the years, **the number of students involved has grown to over 1,200!** In addition, business exhibitors now include over 100 partners from across the state. Business, industry, and education see the true value in the program.

With budgetary cutbacks, events like the Career & College Tour are becoming much harder to sustain. The monetary cost of the event has grown to almost \$20,000 annually; however, the lifelong skills students receive continue to make it a valuable investment for the community. With the number of students we reach, I know you will understand the worth and timeliness of supporting the cause.

Thank you for your consideration of this matter. If you need any further information, please do not hesitate to contact me.



Anne Brooks, M.A.  
Dean, McAlester Campus  
Eastern Oklahoma State College  
(918) 302- 3603  
[iwanslck@eosc.edu](mailto:iwanslck@eosc.edu)



# McAlester City Council

## AGENDA REPORT

Meeting Date:	July 28, 2015	Item Number:	
Department:		Account Code:	
Prepared By:	Peter Stasiak	Budgeted Amount:	\$9,400.00
Date Prepared:	July 22, 2015	Exhibits:	1

### Subject

Consider and act upon, acceptance of funds in the amount of \$9,400.00 from Life Church of McAlester to put towards the purchase of a Drug Dog for the City of McAlester.

### Recommendation

Accept and authorize funds in the amount of \$9,400.00 from Life Church for the purchase of a non-aggressive Drug Dog for the City of McAlester.

### Discussion

### Approved By

*Initial*

*Date*

Department Head

City Manager

P. Stasiak

**LIFE CHURCH INC. OF MCALESTER**  
1300 S. GEORGE NIGH EXPWY  
MCALESTER, OKLAHOMA 74501

**THE BANK N.A.**  
SECOND AND CARL ALBERT PARKWAY  
MCALESTER, OKLAHOMA 74502  
86-25-1031



11071  
11071

PAY TO THE ORDER OF MCALESTER POLICE DEPARTMENT

07/02/2015

\$

9400.00

Nine thousand four hundred and 00/100\*\*\*\*\*

DOLLARS

MCALESTER POLICE DEPARTMENT

  
AUTHORIZED SIGNATURE

MEMO FP - DRUG DOG

⑈011071⑈ ⑆103100250⑆ ⑈10035222⑈

**LIFE CHURCH INC. OF MCALESTER**  
MCALESTER POLICE DEPARTMENT  
07/02/2015 FAITH PROMISE

MCALESTER POLICE DEPARTME

11071  
9,400.00  
9,400.00

CHECK AMOUNT



# McAlester City Council

## AGENDA REPORT

Meeting Date:	<u>July 28, 2015</u>	Item Number:	<u>                    </u>
Department:	<u>City Council</u>	Account Code:	<u>                    </u>
Prepared By:	<u>Peter Stasiak</u>	Budgeted Amount:	<u>\$3,000.00</u>
Date Prepared:	<u>July 22, 2015</u>	Exhibits:	<u>1</u>

### Subject

Consider and act upon, authorization to expend funds in the amount of \$3,000.00 for the Mayor to attend the McAlester Stampede in Washington D.C. on September 28<sup>th</sup> through October 2, 2015.

### Recommendation

Authorize funds in the amount of \$3,000.00 for the Mayor to attend the McAlester Stampede in Washington D.C. on September 28<sup>th</sup> through October 2, 2015.

### Discussion

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	<u>                    </u>	<u>                    </u>
City Manager	P. Stasiak <u>                    </u>	<u>                    </u>

## Susan Hooper

---

**From:** Peter Stasiak  
**Sent:** Tuesday, July 14, 2015 5:04 PM  
**To:** Susan Hooper  
**Subject:** FW: Agenda item

FYI

Pete

-----Original Message-----

From: Steve [mailto:stevepattyharrison@sbcglobal.net]  
Sent: Tuesday, July 14, 2015 4:23 PM  
To: Peter Stasiak  
Subject: Agenda item

We need to include authorization for my Stampede expenses in the July 28 consent agenda.

Sent from my iPhone



**CAMPUS POLICE AGREEMENT  
BETWEEN THE BOARD OF EDUCATION FOR THE  
McALESTER SCHOOL DISTRICT AND THE CITY OF McALESTER**

THIS AGREEMENT made and entered into on this 13<sup>th</sup> day of July, 2015, by and between Independent School District No. 80 of Pittsburg County, Oklahoma, also known as the McAlester Public Schools and hereinafter referred to as "District", and the City of McAlester, an Oklahoma municipal corporation, hereinafter referred to as "City".

WHEREAS, District owns, leases and rents property within the city limits of City hereinafter referred to as "District's property"; and,

WHEREAS, District and City have duly established and authorized police departments for the purpose of providing police protection for property and persons within each of its own jurisdictional areas; and,

WHEREAS, 74 O.S. 1991 §360.15 et seq. authorizes an agreement between City and District for the purpose of delineating responsibilities between the two police departments, delineating geographical boundaries thereof, and further, for the purpose of authorizing campus police departments to exercise authority and jurisdiction within areas of municipal police jurisdiction.

NOW, THEREFORE, District and City agree as follows:

1. The McAlester Campus Police Department, hereinafter referred to as "Campus Police Department", and its duly commissioned and certified officers, while on duty, shall have the authority to enforce any criminal statutes and McAlester municipal ordinances in response to observed violations thereof on all streets, highways, roads, alleys, easements, and other public ways or public areas which are within the incorporated boundaries of the City of McAlester.
2. The McAlester Campus Police Department and its duly commissioned and certified officers are further authorized to exercise their power and authority as peace officers within the police jurisdiction of McAlester in the following situations:
  - a. When necessary to complete any enforcement activities which began on District's property or property abutting thereto; and
  - b. When reasonably related to the activities of the Campus Police Officers on District's property or the investigation of incidents occurring on District's property.

3. The Chief of the McAlester Campus Police Department and the Chief of the McAlester Police Department shall adopt such written policies as are necessary to coordinate and regulate the activities authorized pursuant to this Agreement.
4. Authority as used in this Agreement means the authority and power vested by the Oklahoma Statutes in Peace Officers, except the service and execution of civil summons, and includes, but is not limited to, making of arrests, issuing of citations, the conduction of criminal investigations, and traffic accident investigations.
5. The jurisdiction of the Campus Police Department in the situations as set forth in paragraph one (1) and two (2) is concurrent with the jurisdiction of the McAlester Police Department. As used herein, concurrent jurisdiction denotes the authority shared by the two police departments at the same time, or the same subject matter, and within the same territory. Provided, the performance of duties within the area of concurrent police jurisdiction by Campus Police Department personnel shall be subject to review by the Chief of the McAlester Police Department and the right to continue such performance may be revoked by said Chief of Police with written notice thereof to the Chief of the Campus Police Department.
6. The Campus Police Department will have the primary responsibility of law enforcement, patrolling, crime investigation, and traffic control on District's property.
7. In all other areas within City's police jurisdiction, including the areas wherein the Campus Police Department and the McAlester Police Department have by this agreement concurrent jurisdiction, the Police Department of the City will have the primary responsibility for law enforcements, patrolling, criminal investigation, call response, traffic accident investigation, and traffic control.
8. Each party shall be solely responsible for the acts of its own police officers, employees, and agents taken under this agreement, but not for the acts of the police officers, employees, or agents of the other party. It is expressly understood and agreed that nothing herein shall be construed as creating an employment or agency relationship between each party and the other party's police department, their officers, employees, or agents, nor between each party's police department and the other party's police department, officer, employees, or agents.
9. The Campus Police Department shall follow the standard operating procedures of the McAlester Police Department and the McAlester Municipal Court in filing any municipal charges or issuing and filing any

traffic citation with the City. The Campus Police Department shall be responsible for the attendance of its officers at all Court hearings required for prosecution of offenses in which the Campus Police Department was involved. The Campus Police Department shall be responsible for any compensation or witness fees for its officers.

10. This Agreement is of indefinite duration and may be terminated immediately by either party upon written notice to the other party.

IN WITNESS WHEREOF, the parties have set their hand and seals this 13<sup>th</sup> day of July, 2015.

INDEPENDENT SCHOOL DISTRICT NO. 80  
OF PITTSBURG COUNTY, OKLAHOMA

  
\_\_\_\_\_  
President

ATTEST:

  
\_\_\_\_\_  
Clerk

THE CITY OF MCALESTER, OKLAHOMA,  
A municipal corporation

\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
Clerk

## **SCHEDULE "D"**

### **FORM OF PAYMENT REQUISITION**

**PAYMENT REQUISITION  
SERIES 2013 PROJECT ACCOUNT  
THE MCALESTER PUBLIC WORKS AUTHORITY CONSTRUCTION FUND**

**FROM:** Trustees of The McAlester Public Works Authority

**TO:** BancFirst

**DATE:** July 21, 2015

Pursuant to the provisions the Series 1999 Revenue Bond Indenture dated as of May 1, 1999, as heretofore supplemented and amended by a Series 2002 Revenue Bond Indenture dated as of July 1, 2002, as supplemented and amended by a Series 2012 Supplemental Note Indenture dated as of December 1, 2012, and as further supplemented and amended by a Series 2013 Supplemental Note Indenture dated as of June 1, 2013 (collectively, the "Indenture"), all by and between The McAlester Public Works Authority and BancFirst, as Trustee, you are directed to pay Creditor from the Series 2013 Project Account within the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

<u>Carstensen Contracting</u>	<u>800276032</u>
CREDITOR	TRUST NO.

<u>P.O. Box 754 Pipestone, MN 56164</u>
MAILING ADDRESS

<u>Construction Services</u>	<u>Invoice: Payment # 1</u>
ITEM	ITEM NO.

<u>July 1, 2015</u>	<u>CIP #1</u>	<u>\$ 108,602.96</u>
DATE	PURPOSE	AMOUNT

### **AUTHORIZATION AND CERTIFICATE OF CITY MANAGER/CHAIRMAN**

With reference to the above requisition, the undersigned certifies:

1. The above requisition is approved.

2. Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by the certificate of the supervising architect or engineer or other appropriate certification.

3. That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Construction Fund and has not been paid.

4. That there has not been filed with or served upon the Authority, notice of any lien, right to lien, or attachment upon, or claim affecting the right of any such persons, firms or corporations to receive payment of, the respective amounts stated in this requisition which has not been released or will not be released simultaneously with this payment.

5. That such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

THE MCALESTER PUBLIC WORKS AUTHORITY



City Manager or Chairman

Date: July 21, 2015

Date Approved: \_\_\_\_\_

Date Paid: \_\_\_\_\_

\_\_\_\_\_  
Authorized Officer

Submit in triplicate:

1 to Trustee Bank

1 to Authority

1 to City

# CONTRACTOR'S APPLICATION FOR PAYMENT NO.

1

Application Period: 6-1-2015 To 7-1-2015		Application Date: 7/1/2015	
To (Owner): City of McAlester	From (Contractor): Carstensen Contracting, Inc.	Via (Engineer): Miles Hunter, P.E.	
Project: CIP 1 - 17th Street Road Improvements	Contract: CIP 1	Original (Days): 240	Charged (Days): 0
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: #6005601	

## Application for Payment

### Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
	0	-
TOTALS	0	-
NET CHANGE BY CHANGE ORDERS		-

1. ORIGINAL CONTRACT PRICE	\$ 114,319.50
2. Net change by Change Orders	\$ -
3. CURRENT CONTRACT PRICE (Line 1 ± 2)	\$ 114,319.50
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Report)	\$ 114,318.90
5. MATERIALS STORED ON HAND	\$ -
a. Paid This Estimate	\$ -
b. Removed This Estimate	\$ -
5. RETAINAGE:	
a. 5% x \$ 114,318.90 Work Completed	\$ 5,715.95
b. - x \$ 300.00 Liquidated Damages	\$ -
c. Total Retainage (Line 5a + Line 5b)	\$ 5,715.95
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	\$ 108,602.96
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$ -
8. AMOUNT DUE THIS APPLICATION	\$ 108,602.96
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 Above)	\$ 0.60

## Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against and such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: John Doe Date: 7/1/2015

Payment of: \$ 108,602.96  
(Line 8 or other - attach explanation of other amount)

is recommended by: [Signature] 7/22/15  
(Engineer) (Date)

Payment of: \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_  
Funding Agency (if applicable) (Date)

Progress Estimate (South Ave Roadway)

Contractor's Application

For (contract):				CIP 1 - 17th Street				Application Number:				Pay Application #1					
Application Period:								Application Date:									
ITEM		A		B		C		D		E		F		G		H	
Specification Section No.	Description	Bid Quantity	Unit Price	Bid Value	Total Bid Value	Estimate Quantity Installed	Estimate Value	Materials Presently Installed (not in C)	Total Completed and Stored to Date (D + E)	Total \$ Completed and Stored to Date	%(F/B)	Balance to Finish (B - F)	Total Spent on Unit Price Items				
1	Solid Slab Sodding	2,165.00	SY	\$ 6.50	\$ 14,072.50	2,165.00	\$ 14,072.50	-	2,165.00	14,072.50	100%	\$ -	\$ 14,072.50				
2	Aggregate Base Type A	170.00	CY	\$ 70.50	\$ 11,985.00	170.00	\$ 11,985.00	-	170.00	11,985.00	100%	\$ -	\$ 11,985.00				
3	Slope Wall	80.00	SY	\$ 92.00	\$ 7,360.00	80.00	\$ 7,360.00	-	80.00	7,360.00	100%	\$ -	\$ 7,360.00				
4	Forms for Curb and Gutter	510.00	LF	\$ 19.00	\$ 9,690.00	510.00	\$ 9,690.00	-	510.00	9,690.00	100%	\$ -	\$ 9,690.00				
5	Four Inch Concrete Sidewalk	436.00	SY	\$ 57.00	\$ 24,852.00	436.00	\$ 24,852.00	-	436.00	24,852.00	100%	\$ -	\$ 24,852.00				
6	Type A Topsoil	365.00	CY	\$ 49.00	\$ 17,885.00	365.00	\$ 17,885.00	-	365.00	17,885.00	100%	\$ -	\$ 17,885.00				
7	Forms for Concrete Driveways	4,681.00	SF	\$ 3.00	\$ 14,043.00	3,308.00	\$ 9,924.00	-	3,308.00	9,924.00	73%	\$ 4,119.00	\$ 9,924.00				
8	Tactile Warning Device	64.00	SF	\$ 68.00	\$ 4,352.00	64.00	\$ 4,352.00	-	64.00	4,352.00	100%	\$ -	\$ 4,352.00				
9	Seal Concrete Joints	4,200.00	LF	\$ 2.40	\$ 10,080.00	5,916.00	\$ 14,198.40	-	5,916.00	14,198.40	141%	\$ (4,118.40)	\$ 14,198.40				
					\$ 114,318.90						\$ 114,318.90			\$ 0.50			
					Total This Estimate					\$ 114,318.90							
										To Finish Unit Price Items					\$ 0.80		

ESCC No. C-420 (2002 Edition)

Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

Page 2 of 2

## **SCHEDULE "D"**

### **FORM OF PAYMENT REQUISITION**

**PAYMENT REQUISITION  
SERIES 2013 PROJECT ACCOUNT  
THE MCALESTER PUBLIC WORKS AUTHORITY CONSTRUCTION FUND**

**FROM:** Trustees of The McAlester Public Works Authority

**TO:** BancFirst

**DATE:** July 20, 2015

Pursuant to the provisions the Series 1999 Revenue Bond Indenture dated as of May 1, 1999, as heretofore supplemented and amended by a Series 2002 Revenue Bond Indenture dated as of July 1, 2002, as supplemented and amended by a Series 2012 Supplemental Note Indenture dated as of December 1, 2012, and as further supplemented and amended by a Series 2013 Supplemental Note Indenture dated as of June 1, 2013 (collectively, the "Indenture"), all by and between The McAlester Public Works Authority and BancFirst, as Trustee, you are directed to pay Creditor from the Series 2013 Project Account within the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

<u>Carstensen Contracting</u>	<u>800276032</u>
CREDITOR	TRUST NO.

<u>P.O. Box 754 Pipestone, MN 56164</u>
MAILING ADDRESS

<u>Construction Services</u>	<u>Invoice: Payment # 7</u>
ITEM	ITEM NO.

<u>July 1, 2015</u>	<u>CIP #2</u>	<u>\$ 213,619.28</u>
DATE	PURPOSE	AMOUNT

#### **AUTHORIZATION AND CERTIFICATE OF CITY MANAGER/CHAIRMAN**

With reference to the above requisition, the undersigned certifies:

1. The above requisition is approved.

2. Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by the certificate of the supervising architect or engineer or other appropriate certification.

3. That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Construction Fund and has not been paid.

4. That there has not been filed with or served upon the Authority, notice of any lien, right to lien, or attachment upon, or claim affecting the right of any such persons, firms or corporations to receive payment of, the respective amounts stated in this requisition which has not been released or will not be released simultaneously with this payment.

5. That such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

THE MCALESTER PUBLIC WORKS AUTHORITY



City Manager or Chairman

Date: July 20, 2015

Date Approved: \_\_\_\_\_

Date Paid: \_\_\_\_\_

\_\_\_\_\_  
Authorized Officer

Submit in triplicate:

1 to Trustee Bank

1 to Authority

1 to City

# CONTRACTOR'S APPLICATION FOR PAYMENT NO.

7

Application Period: June 1 to July 1 2015		Application Date: 7/1/2015	
To (Owner): City of McAlester	From (Contractor): Carstensen Contracting, Inc.	Via (Engineer): Caleb Riemer, Ph.D., P.E.	
Project: Reconstruction of A Street and 6th Street	Contract: CIP 2	Original (Days): 180	Charged (Days): 125
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: #6005029	

## Application for Payment

### Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
	0	(2,572.17)
TOTALS	0	(2,572.17)
NET CHANGE BY CHANGE ORDERS		(2,572.17)

1. ORIGINAL CONTRACT PRICE	\$	2,882,649.25
2. Net change by Change Orders	\$	(2,572.17)
3. CURRENT CONTRACT PRICE (Line 1 ± 2)	\$	2,880,077.08
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Report)	\$	2,723,522.63
5. MATERIALS STORED ON HAND	\$	-
a. Paid This Estimate	\$	-
b. Removed This Estimate	\$	-
5. RETAINAGE:		
a. 5% x \$ 2,723,522.63 Work Completed	\$	136,176.13
b. - x \$ 300.00 Unliquidated Damages	\$	-
c. Total Retainage (Line 5a + Line 5b)	\$	136,176.13
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	\$	2,587,346.49
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$	2,373,727.21
8. AMOUNT DUE THIS APPLICATION	\$	213,619.28
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 Above)	\$	156,554.46

## Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against and such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: 	Date: 7/6/15
---	--------------

Payment of:	\$	213,619.28	
		(Line 8 or other - attach explanation of other amount)	
is recommended by:			7/8/15
		(Engineer)	(Date)
Payment of:	\$		
		(Line 8 or other - attach explanation of other amount)	
is approved by:			
		(Owner)	(Date)
Approved by:			
		Funding Agency (if applicable)	(Date)

# Progress Estimate (LUMP SUM BIDS)

# Contractor's Application

For (contract): CIP 2			Application Number:						Pay Application #7		
Application Period: 6/1/15 to 7/1/15			Application Date: 7/1/2015								
A		B	Work Completed								
ITEM		Scheduled Value	C	D	E	F		G			
Pay Item No.	Description		From Previous Application (C+D)	This Period	Materials Presently	Total Completed and Stored to Date (C + D + E)		% (F/B)	Balance to Finish (B - F)		
A Street - Roadway											
1	Clearing and Grubbing	\$ 8,800.00	\$ 8,800.00		\$ -	\$ 8,800.00	1.00	\$ -			
4	Type A Salvaged Topsoil	\$ 14,500.00	\$ 14,500.00		\$ -	\$ 14,500.00	1.00	\$ -			
42	Removal of Structures & Obstructions	\$ 4,000.00	\$ 4,000.00		\$ -	\$ 4,000.00	1.00	\$ -			
	Construction Traffic Control	\$ 25,600.00	\$ 25,600.00		\$ -	\$ 25,600.00	1.00	\$ -			
	Traffic Items	\$ 25,600.00	\$ 25,600.00		\$ -	\$ 25,600.00	1.00	\$ -			
	SWPPP Documentation and Management	\$ 8,500.00	\$ 8,500.00		\$ -	\$ 8,500.00	1.00	\$ -			
	Mobilization	\$ 80,000.00	\$ 80,000.00		\$ -	\$ 80,000.00	1.00	\$ -			
	Construction Staking Level II	\$ 15,000.00	\$ 15,000.00		\$ -	\$ 15,000.00	1.00	\$ -			
A Street - Water											
96	Hydrostatic Pressure Testing & Disinfection	\$ 6,700.00	\$ 6,700.00		\$ -	\$ 6,700.00	1.00	\$ -			
A Street - Sewer											
116	Deflection & Pressure Test (8" Pipe and Manholes)	\$ 2,530.00	\$ 2,530.00		\$ -	\$ 2,530.00	1.00	\$ -			
						191,230.00					

Total This Estimate \$ -

To Finish Lump Sum Items \$ -

# Progress Estimate (A St Roadway)

## Contractor's Application

For (contract): CIP 2					Application Number:		Pay Application #7					
Application Period: 6/1/2015 to 7/1/15					Application Date: 7/1/2015							
ITEM		Bid Quantity	Unit Price	Bid Value	Total Bid Value	Estimate Quantity Installed	Estimate Value	Materials Presently Installed (not In C)	Total Completed and Stored to Date (D + E)	Total \$ Completed and Stored to Date	% (F/B)	Balance to Finish (B - F)
Specification Section No.	Description											
2	Unclassified Excavation	2,805.00	CY	\$ 9.00	\$ 25,245.00		\$ -	3,390.06	3,390.06	30,510.54	121%	\$ (5,265.54)
3	Unclassified Borrow	149.00	CY	\$ 34.00	\$ 5,066.00		\$ -	149.00	149.00	5,066.00	100%	\$ -
5	Temporary Silt Fence	200.00	LF	\$ 4.00	\$ 800.00		\$ -	200.00	200.00	800.00	100%	\$ -
6	Temporary Fiber Log	160.00	LF	\$ 9.00	\$ 1,440.00		\$ -	160.00	160.00	1,440.00	100%	\$ -
7	Solid Slab Sodding	5,586.00	CY	\$ 5.00	\$ 27,930.00	5,586.00	\$ 27,930.00	-	5,586.00	27,930.00	100%	\$ -
8	Watering	10.00	KGAL	\$ 250.00	\$ 2,500.00	20.00	\$ 5,000.00	-	20.00	5,000.00	200%	\$ (2,500.00)
9	Aggregate Base Type 'A'	1,319.00	CY	\$ 45.00	\$ 59,355.00		\$ -	2,357.00	2,357.00	106,065.00	179%	\$ -
10a	Scarify	7,914.00	SY	\$ 4.90	\$ 38,778.60		\$ -	7,914.00	7,914.00	38,778.60	100%	\$ -
11a	Recompact	7,914.00	SY	\$ 6.40	\$ 50,649.60		\$ -	7,914.00	7,914.00	50,649.60	100%	\$ -
13	Separator Fabric	8,883.00	SY	\$ 1.50	\$ 13,324.50		\$ -	9,027.00	9,027.00	13,540.50	102%	\$ (216.00)
14	Traffic Bound Surface Course Type A	485.00	SY	\$ 175.00	\$ 84,875.00		\$ -	485.00	485.00	84,875.00	100%	\$ -
15	Tack Coat	150.00	GAL	\$ 20.00	\$ 3,000.00		\$ -	-	-	-	0%	\$ 3,000.00
16	Prime Coat	2,770.00	GAL	\$ 20.00	\$ 55,400.00		\$ -	-	-	-	0%	\$ 55,400.00
17	Superpave Type S3 (PG64-22 OK)	20.00	TON	\$ 300.00	\$ 6,000.00		\$ -	-	-	-	0%	\$ 6,000.00
18	Dowel Jointed P.C.C.P. (Placement)	7,519.00	SY	\$ 21.00	\$ 157,899.00		\$ -	7,519.00	7,519.00	157,899.00	100%	\$ -
19	P.C.C.P. for Pavement	1,671.00	CY	\$ 121.00	\$ 202,191.00		\$ -	1,700.00	1,700.00	205,700.00	102%	\$ (3,509.00)
20	Reinforcing Steel	10,700.00	LB	\$ 1.50	\$ 16,050.00		\$ -	10,700.00	10,700.00	16,050.00	100%	\$ -
21	Class A Concrete	100.00	CY	\$ 121.00	\$ 12,100.00		\$ -	100.00	100.00	12,100.00	100%	\$ -
22	Concrete Curb (6" Barrier-Integral)	3,289.00	LF	\$ 24.00	\$ 78,996.00		\$ -	3,629.00	3,629.00	87,096.00	110%	\$ (8,160.00)
24	4" Concrete Sidewalk	1,625.00	SY	\$ 62.00	\$ 100,750.00		\$ -	2,235.00	2,235.00	138,570.00	138%	\$ (37,820.00)
25	6" Concrete Driveway	580.00	SY	\$ 75.00	\$ 43,500.00		\$ -	580.00	580.00	43,500.00	100%	\$ -
26	Tactile Warning Device (New)	560.00	SF	\$ 62.00	\$ 34,720.00		\$ -	375.00	375.00	23,250.00	67%	\$ 11,470.00
27	Manhole (4' Dia)	4.00	Ea	\$ 2,550.00	\$ 10,200.00		\$ -	4.00	4.00	10,200.00	100%	\$ -
28	Add'l Depth in MH	6.00	VF	\$ 325.00	\$ 1,950.00		\$ -	6.00	6.00	1,950.00	100%	\$ -
29	Inlet CI Des. 3 (STD)	1.00	Ea	\$ 4,900.00	\$ 4,900.00		\$ -	1.00	1.00	4,900.00	100%	\$ -
30	Inlet CI Des. 3 (B)	5.00	Ea	\$ 5,700.00	\$ 28,500.00		\$ -	5.00	5.00	28,500.00	100%	\$ -
31	Inlet CDI RCP Des. 1	1.00	Ea	\$ 2,500.00	\$ 2,500.00		\$ -	1.00	1.00	2,500.00	100%	\$ -
32	Inlet CDI RCP Des. 5	1.00	Ea	\$ 5,800.00	\$ 5,800.00		\$ -	1.00	1.00	5,800.00	100%	\$ -
35	Inlet (SMD - Type 1)	2.00	Ea	\$ 2,700.00	\$ 5,400.00		\$ -	2.00	2.00	5,400.00	100%	\$ -
36	Add'l Depth in Inlet CI Des. 3	12.00	VF	\$ 900.00	\$ 10,800.00		\$ -	12.00	12.00	10,800.00	100%	\$ -
39	18" RCP CL-III	230.00	LF	\$ 60.50	\$ 13,915.00		\$ -	224.00	224.00	13,552.00	97%	\$ 363.00
40	24" RCP CL-III	270.00	LF	\$ 72.00	\$ 19,440.00		\$ -	249.00	249.00	17,928.00	92%	\$ 1,512.00
41	30" RCP CL-III	185.00	LF	\$ 92.00	\$ 17,020.00		\$ -	174.00	174.00	16,008.00	94%	\$ 1,012.00
43	Removal of Concrete Pavement	7,615.00	SY	\$ 12.75	\$ 97,091.25		\$ -	8,230.50	8,230.50	104,938.88	108%	\$ -
44	Removal of Asphalt Pavement	1,661.00	SY	\$ 7.00	\$ 11,627.00		\$ -	1,661.00	1,661.00	11,627.00	100%	\$ -
45	Removal of Sidewalk	730.00	SY	\$ 15.00	\$ 10,950.00		\$ -	790.00	790.00	11,850.00	108%	\$ (900.00)
46	Sawing Pavement	200.00	LF	\$ 2.50	\$ 500.00		\$ -	450.00	450.00	1,125.00	225%	\$ (625.00)
47	Remove and Reconstruct Fence	495.00	LF	\$ 28.00	\$ 13,888.00		\$ -	-	-	-	0%	\$ 13,888.00
48	Remove and Reset Mailbox	3.00	Ea	\$ 450.00	\$ 1,350.00		\$ -	-	-	-	0%	\$ 1,350.00
	Field Office	1.00	EA	\$ 4,100.00	\$ 4,100.00		\$ -	1.00	1.00	4,100.00	100%	\$ -
8001	B6 Manhole Adaptation	1.00	L.SUM	\$ 2,478.84	\$ 2,478.84		\$ -	1.00		2,478.84	100%	\$ -
8002	Junction Box(48"x48")	1.00	EA	\$ 8,872.79	\$ 8,872.79		\$ -	1.00		8,872.79	100%	\$ -
					\$ 1,291,792.58					\$ 1,311,350.75		

Total This Estimate \$ 32,930.00

To Finish Unit Price Items \$ 34,999.45

# Progress Estimate (A St Water)

## Contractor's Application

For (contract): CIP 2					Application Number: Pay Application #7							
Application Period: 6/1/2015 to 7/1/15					Application Date: 7/1/2015							
A			B		C		D	E	F		G	
ITEM												
Specification Section No.	Description	Bid Quantity	Unit Price	Bid Value	Total Bid Value	Estimate Quantity Installed	Estimate Value	Materials Presently Installed (not in C)	Total Completed and Stored to Date (D + E)	Total \$ Completed and Stored to Date	% (F/B)	Balance to Finish (B - F)
50	Unclassified Excavation	695.00	CY	\$ 9.00	\$ 6,255.00		\$ -	937.56	937.56	8,438.04	135%	\$ (2,183.04)
51	Aggregate Base Type 'A'	40.00	CY	\$ 46.00	\$ 1,840.00		\$ -	40.00	40.00	1,840.00	100%	\$ -
52	Stabilized Subgrade	115.00	SY	\$ 10.00	\$ 1,150.00		\$ -	115.00	115.00	1,150.00	100%	\$ -
53	Prime Coat	20.00	GAL	\$ 19.00	\$ 380.00		\$ -		-	-	0%	\$ 380.00
54	Superpave Type S3 (Patch) (PG64-22 OK)	35.00	TON	\$ 250.00	\$ 8,750.00		\$ -		-	-	0%	\$ 8,750.00
55	Full Depth PCC Patching (Placement Only)	45.00	SY	\$ 61.00	\$ 2,745.00		\$ -	45.00	45.00	2,745.00	100%	\$ -
56	PCCP For Pavement	10.00	CY	\$ 122.00	\$ 1,220.00		\$ -	10.00	10.00	1,220.00	100%	\$ -
57	CLSM Backfill	1.00	CY	\$ 460.00	\$ 460.00		\$ -	4.15	4.15	1,909.00	415%	\$ (1,449.00)
59	16" PVC	85.00	LF	\$ 107.00	\$ 9,095.00		\$ -	85.00	85.00	9,095.00	100%	\$ -
61	8" PVC	360.00	LF	\$ 46.00	\$ 16,560.00		\$ -	346.00	346.00	15,916.00	96%	\$ 544.00
62	6" PVC	1,340.00	LF	\$ 39.00	\$ 52,260.00		\$ -	1,377.50	1,377.50	53,722.50	103%	\$ (1,462.50)
63	16" Gate Valve	1.00	Ea	\$ 7,600.00	\$ 7,600.00		\$ -	2.00	2.00	15,200.00	200%	\$ (7,600.00)
65	8" Gate Valve	5.00	Ea	\$ 1,500.00	\$ 7,500.00		\$ -	3.00	3.00	4,500.00	60%	\$ 3,000.00
66	6" Gate Valve	21.00	Ea	\$ 1,100.00	\$ 23,100.00		\$ -	17.00	17.00	18,700.00	81%	\$ 4,400.00
68	Standard Valve Box	27.00	Ea	\$ 590.00	\$ 14,310.00		\$ -	20.00	20.00	10,600.00	74%	\$ 3,710.00
69	Fire Hydrant and Assembly	5.00	Ea	\$ 3,350.00	\$ 16,750.00		\$ -	4.00	4.00	13,400.00	80%	\$ 3,350.00
70	16" Solid Sleeve	2.00	Ea	\$ 1,365.00	\$ 2,730.00		\$ -	2.00	2.00	2,730.00	100%	\$ -
72	8" Solid Sleeve	2.00	Ea	\$ 450.00	\$ 900.00		\$ -	2.00	2.00	900.00	100%	\$ -
73	6" Solid Sleeve	8.00	Ea	\$ 330.00	\$ 2,640.00		\$ -	8.00	8.00	2,640.00	100%	\$ -
74	4" Solid Sleeve	1.00	Ea	\$ 285.00	\$ 285.00		\$ -	1.00	1.00	285.00	100%	\$ -
75	2" Solid Sleeve	1.00	Ea	\$ 360.00	\$ 360.00		\$ -	2.00	2.00	720.00	200%	\$ (360.00)
80	Service Connection (Short) 6x1	8.00	Ea	\$ 1,200.00	\$ 9,600.00		\$ -	6.00	6.00	7,200.00	75%	\$ 2,400.00
81	Service Connection (Short) 8x1	5.00	Ea	\$ 1,650.00	\$ 8,250.00		\$ -	2.00	2.00	3,300.00	40%	\$ 4,950.00
82	Service Connection (Long) 6x1	6.00	Ea	\$ 1,900.00	\$ 11,400.00		\$ -	6.00	6.00	11,400.00	100%	\$ -
83	Service Connection (Long) 8x1	3.00	Ea	\$ 1,900.00	\$ 5,700.00		\$ -	2.00	2.00	3,800.00	67%	\$ 1,900.00
84	8" 45 Fitting	8.00	Ea	\$ 465.00	\$ 3,720.00		\$ -	8.00	8.00	3,720.00	100%	\$ -
85	6" 45 Fitting	13.00	Ea	\$ 365.00	\$ 4,745.00		\$ -	27.00	27.00	9,855.00	208%	\$ (5,110.00)
86	4x2 Reducing Fitting	2.00	Ea	\$ 345.00	\$ 690.00		\$ -	2.00	2.00	690.00	100%	\$ -
87	6x4 Reducing Fitting	2.00	Ea	\$ 335.00	\$ 670.00		\$ -	2.00	2.00	670.00	100%	\$ -
88	8" Plug	2.00	Ea	\$ 285.00	\$ 570.00		\$ -	2.00	2.00	570.00	100%	\$ -
89	6" Plug	2.00	Ea	\$ 265.00	\$ 530.00		\$ -	2.00	2.00	530.00	100%	\$ -
90	16x16x8 TEE	1.00	Ea	\$ 2,100.00	\$ 2,100.00		\$ -	1.00	1.00	2,100.00	100%	\$ -
91	8x8x8 TEE	3.00	Ea	\$ 850.00	\$ 2,550.00		\$ -	1.00	1.00	850.00	33%	\$ 1,700.00
93	8x8x6 TEE	1.00	Ea	\$ 810.00	\$ 810.00		\$ -	1.00	1.00	810.00	100%	\$ -
94	6x6x6 TEE	13.00	Ea	\$ 750.00	\$ 9,750.00		\$ -	12.00	12.00	9,000.00	92%	\$ 750.00
97	Removal of Concrete Pavement	45.00	SY	\$ 13.50	\$ 607.50		\$ -	45.00	45.00	607.50	100%	\$ -
98	Removal of Asphalt Pavement	70.00	SY	\$ 12.00	\$ 840.00		\$ -	105.00	105.00	1,260.00	150%	\$ (420.00)
					\$ 239,422.50					\$ 222,073.04		

Total This Estimate	\$ -
---------------------	------

To Finish Unit Price Items	\$ 17,349.46
----------------------------	--------------

## Contractor's Application

Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

# Progress Estimate (6 th St LUMP SUM BIDS)

## Contractor's Application

For (contract):			CIP 2		Application Number:		Pay Application #7										
Application Period:			6/1/2015 to 7/1/15		Application Date:		7/1/2015										
A		B		Work Completed		E		F		G							
ITEM		Scheduled Value		C		D		E		F		G					
Pay Item No.				Description		From Previous Application (C+D)		This Period		Materials Presently		Total Completed and Stored to Date (C + D + E)		% (F/B)		Balance to Finish (B - F)	
		6th Street - Roadway															
1		Clearing and Grubbing		\$ 4,500.00		\$ 4,500.00				\$ -		\$ 4,500.00		1.00		\$ -	
4		Type A Salvaged Topsoil		\$ 4,700.00		\$ 4,700.00				\$ -		\$ 4,700.00		1.00		\$ -	
42		Removal of Structures & Obstructions		\$ 10,200.00		\$ 10,200.00				\$ -		\$ 10,200.00		1.00		\$ -	
		Construction Traffic Control		\$ 22,600.00		\$ 16,950.00				\$ -		\$ 16,950.00		0.75		\$ 5,650.00	
		Traffic Items		\$ 25,000.00		\$ -		\$ -		\$ -		\$ -		0.00		\$ 25,000.00	
		SWPPP Documentation and Management		\$ 6,500.00		\$ 4,875.00		\$ 1,625.00		\$ -		\$ 6,500.00		1.00		\$ -	
		Mobilization		\$ 14,250.00		\$ 14,250.00		\$ -		\$ -		\$ 14,250.00		1.00		\$ -	
		Construction Staking Level II		\$ 12,500.00		\$ 9,375.00		\$ 3,125.00		\$ -		\$ 12,500.00		1.00		\$ -	
		A Street - Water															
96		Hydrostatic Pressure Testing & Disinfection		\$ 6,100.00		\$ 6,100.00				\$ -		\$ 6,100.00		1.00		\$ -	
		A Street - Sewer															
116		Deflection & Pressure Test (8" Pipe and Manholes)		\$ 1,375.00		\$ 1,375.00				\$ -		\$ 1,375.00		1.00		\$ -	
												77,075.00					

Total This Estimate \$ 4,750.00

To Finish Lump Sum Items \$ 30,650.00

# Progress Estimate (6th St Roadway)

## Contractor's Application

Progress Estimate (6th St Roadway)					Application Number:		Pay Application #7					
For (contract): CIP 2					Application Date:		7/1/2015					
Application Period: 6/1/2015 to 7/1/15												
A		B		C		D		E		F		G
ITEM		Bid Quantity	Unit Price	Bid Value	Total Bid Value	Estimate Quantity Installed	Estimate Value	Materials Presently Installed (not In C)	Total Completed and Stored to Date (D + E)	Total \$ Completed and Stored to date	% (F/B)	Balance to Finish (B - F)
Specification Section No.	Description											
		1,571.00	CY	\$ 9.00	\$ 14,139.00	81.00	\$ 729.00	2,141.00	2,222.00	\$ 19,998.00	141%	\$ (5,859.00)
2	Unclassified Excavation	129.00	CY	\$ 34.00	\$ 4,386.00	129.00	\$ 4,386.00		129.00	4,386.00	100%	\$ -
3	Unclassified Borrow	200.00	LF	\$ 4.00	\$ 800.00		\$ -	200.00	200.00	800.00	100%	\$ -
5	Temporary Silt Fence	96.00	LF	\$ 9.00	\$ 864.00		\$ -	96.00	96.00	864.00	100%	\$ -
6	Temporary Fiber Log	1,885.00	SY	\$ 5.00	\$ 9,425.00		\$ -		-	-	0%	\$ 9,425.00
7	Solid Slab Sodding	4.00	KGAL	\$ 250.00	\$ 1,000.00		\$ -		-	-	0%	\$ 1,000.00
8	Watering	692.00	CY	\$ 45.00	\$ 31,140.00	298.00	\$ 13,410.00	3,444.47	3,742.47	168,411.15	541%	\$ (137,271.15)
9	Aggregate Base Type 'A'	75.00	Ton	\$ 280.00	\$ 21,000.00		\$ -		-	-	0%	\$ 21,000.00
10	Lime	4,150.00	SY	\$ 4.90	\$ 20,335.00	533.00	\$ 2,611.70	5,832.00	6,365.00	31,188.50	153%	\$ (10,853.50)
10A	Scarify	4,150.00	SY	\$ 6.40	\$ 26,560.00	533.00	\$ 3,411.20	5,832.00	6,365.00	40,736.00	153%	\$ (14,176.00)
10B	Recompact	4,150.00	SY	\$ 8.00	\$ 33,200.00		\$ -		-	-	0%	\$ 33,200.00
11	Lime Stabilized Subgrade	4,650.00	SY	\$ 1.50	\$ 6,975.00	2,053.00	\$ 3,079.50	3,661.00	5,714.00	8,571.00	123%	\$ (1,596.00)
13	Separator Fabric	175.00	Ton	\$ 175.00	\$ 30,625.00		\$ -		-	-	0%	\$ 30,625.00
14	Traffic Bound Surface Course Type A	75.00	GAL	\$ 19.00	\$ 1,425.00		\$ -		-	-	0%	\$ 1,425.00
15	Tack Coat	1,455.00	GAL	\$ 20.00	\$ 29,100.00		\$ -		-	-	0%	\$ 29,100.00
16	Prime Coat	10.00	TON	\$ 225.00	\$ 2,250.00		\$ -		-	-	0%	\$ 2,250.00
17	Superpave Type S3 (PG64-22 OK)	3,808.00	SY	\$ 21.00	\$ 79,968.00	2,466.00	\$ 51,786.00	327.50	2,793.50	58,663.50	73%	\$ 21,304.50
18	Dowel Jointed P.C.C.P. (Placement)	847.00	CY	\$ 121.00	\$ 102,487.00	622.00	\$ 75,262.00	75.00	697.00	84,337.00	82%	\$ 18,150.00
19	P.C.C.P. for Pavement	5.00	CY	\$ 121.00	\$ 605.00		\$ -		-	-	0%	\$ 605.00
21	Class A Concrete For Small Structures	1,775.00	LF	\$ 24.00	\$ 42,600.00	1,328.00	\$ 31,872.00		1,328.00	31,872.00	75%	\$ 10,728.00
22	Concrete Curb (6" Barrier-Integral)	120.00	LF	\$ 40.00	\$ 4,800.00		\$ -		-	-	0%	\$ 4,800.00
23	Concrete Header Curb (6x16)	948.00	SY	\$ 62.00	\$ 58,776.00		\$ -		-	-	0%	\$ 58,776.00
24	4" Concrete Sidewalk	120.00	SY	\$ 75.00	\$ 9,000.00		\$ -		-	-	0%	\$ 9,000.00
25	6" Concrete Driveway	240.00	SF	\$ 62.00	\$ 14,880.00		\$ -		-	-	0%	\$ 14,880.00
26	Tactile Warning Device (New)	2.00	Ea	\$ 2,550.00	\$ 5,100.00		\$ -	3.00	3.00	7,650.00	150%	\$ -
27	Manhole (4' Dia)	1.00	Ea	\$ 4,900.00	\$ 4,900.00		\$ -	1.00	1.00	4,900.00	100%	\$ -
29	Inlet CI Des. 3 (STD)	1.00	Ea	\$ 5,650.00	\$ 5,650.00		\$ -	1.00	1.00	5,650.00	100%	\$ -
30	Inlet CI Des. 3 (B)	1.00	Ea	\$ 9,250.00	\$ 9,250.00		\$ -	1.00	1.00	9,250.00	100%	\$ -
33	Inlet w/Large Jct. Box, CI Des. 3 (STD)	1.00	Ea	\$ 10,000.00	\$ 10,000.00		\$ -	1.00	1.00	10,000.00	100%	\$ -
34	Inlet w/Large Jct. Box, CI Des. 3 (B)	1.00	Ea	\$ 3,000.00	\$ 3,000.00		\$ -	1.00	1.00	3,000.00	100%	\$ -
35	Inlet (SMD - Type 1)	4.00	VF	\$ 990.00	\$ 3,960.00		\$ -	4.00	4.00	3,960.00	100%	\$ -
36	Add'l Depth In Inlet CI Des. 3	2.00	VF	\$ 1,230.00	\$ 2,460.00		\$ -	2.00	2.00	2,460.00	100%	\$ -
37	Add'l Depth In Inlet w/LB, CI Des. 3 (STD)	3.00	VF	\$ 1,230.00	\$ 3,690.00		\$ -	3.00	3.00	3,690.00	100%	\$ -
38	Add'l Depth In Inlet w/LB, CI Des. 3 (B)	475.00	LF	\$ 60.50	\$ 28,737.50		\$ -	475.00	475.00	28,737.50	100%	\$ -
39	18" RCP CI-III	3,836.00	SY	\$ 13.00	\$ 49,868.00	45.00	\$ 585.00	3,836.00	3,881.00	50,453.00	101%	\$ (585.00)
43	Removal of Concrete Pavement	61.00	SY	\$ 7.00	\$ 427.00		\$ -	293.00	293.00	2,051.00	480%	\$ -
44	Removal of Asphalt Pavement	602.00	SY	\$ 15.00	\$ 9,030.00		\$ -	602.00	602.00	9,030.00	100%	\$ -
45	Removal of Sidewalk	133.00	LF	\$ 2.50	\$ 332.50	20.00	\$ 50.00	133.00	153.00	382.50	115%	\$ (50.00)
46	Sawing Pavement	312.00	LF	\$ 28.00	\$ 8,736.00		\$ -		-	-	0%	\$ 8,736.00
47	Remove and Reconstruct Fence	1.00	EA	\$ 4,100.00	\$ 4,100.00		\$ -	1.00	1.00	4,100.00	100%	\$ -
	Field Office				\$ 695,341.00					594,901.15		\$ 104,613.85

Total This Estimate \$ 187,182.40

To Finish Unit Price Items

\$ 104,613.85

Progress Estimate (6th St Water)

Contractor's Application

For (contract): CIP 2					Application Number: Pay Application #7							
Application Period: 6/1/2015 to 7/1/15					Application Date: 7/1/2015							
A		B			C		D	E	F		G	
ITEM		Bid Quantity	Unit Price	Bid Value	Total Bid Value	Estimate Quantity Installed	Estimate Value	Materials Presently Installed (not in C)	Total Completed and Stored to Date (D + E)	Total \$ Completed and Stored to Date	% (F/B)	Balance to Finish (B - F)
Specification Section No.	Description											
50	Unclassified Excavation	460.00	CY	\$ 9.00	\$ 4,140.00		\$ -	537.00	537.00	4,833.00	117%	\$ (693.00)
57	CLSM Backfill	1.00	CY	\$ 460.00	\$ 460.00		\$ -	1.00	1.00	460.00	100%	\$ -
59	12" PVC	80.00	LF	\$ 77.00	\$ 6,160.00		\$ -	120.00	120.00	9,240.00	150%	\$ (3,080.00)
61	6" PVC	1,040.00	LF	\$ 39.00	\$ 40,560.00		\$ -	1,040.00	1,040.00	40,560.00	100%	\$ -
63	12" Gate Valve	2.00	Ea	\$ 3,250.00	\$ 6,500.00		\$ -	2.00	2.00	6,500.00	100%	\$ -
65	6" Gate Valve	14.00	Ea	\$ 1,100.00	\$ 15,400.00		\$ -	9.00	9.00	9,900.00	64%	\$ 5,500.00
66	4" Gate Valve	1.00	Ea	\$ 865.00	\$ 865.00		\$ -	1.00	1.00	865.00	100%	\$ -
67	Standard Valve Box	17.00	Ea	\$ 530.00	\$ 9,010.00		\$ -	8.00	8.00	4,240.00	47%	\$ 4,770.00
68	Fire Hydrant and Assembly	3.00	Ea	\$ 3,250.00	\$ 9,750.00		\$ -	2.00	2.00	6,500.00	67%	\$ 3,250.00
70	12" Solid Sleeve	2.00	Ea	\$ 955.00	\$ 1,910.00		\$ -	2.00	2.00	1,910.00	100%	\$ -
72	6" Solid Sleeve	3.00	Ea	\$ 330.00	\$ 990.00		\$ -	3.00	3.00	990.00	100%	\$ -
75	1 1/2" Sleeve	1.00	Ea	\$ 250.00	\$ 250.00		\$ -		-	-	0%	\$ 250.00
76	1 1/4" Sleeve	1.00	Ea	\$ 250.00	\$ 250.00		\$ -		-	-	0%	\$ 250.00
77	2" x 1 1/2" Sleeve Adapter	1.00	Ea	\$ 325.00	\$ 325.00		\$ -		-	-	0%	\$ 325.00
78	2" x 1 1/4" Sleeve Adapter	1.00	Ea	\$ 320.00	\$ 320.00		\$ -		-	-	0%	\$ 320.00
79	Service Connection (Short) 6x1	3.00	Ea	\$ 1,700.00	\$ 5,100.00		\$ -		-	-	0%	\$ 5,100.00
80	Service Connection (Short) 6x2	1.00	Ea	\$ 1,900.00	\$ 1,900.00		\$ -		-	-	0%	\$ 1,900.00
81	Service Connection (Long) 6x1	3.00	Ea	\$ 1,900.00	\$ 5,700.00		\$ -	2.00	2.00	3,800.00	67%	\$ 1,900.00
85	6" 45 Fitting	4.00	Ea	\$ 360.00	\$ 1,440.00		\$ -	15.00	15.00	5,400.00	375%	\$ (3,960.00)
86	4x2 Reducing Fitting	2.00	Ea	\$ 350.00	\$ 700.00		\$ -		-	-	0%	\$ 700.00
87	6x4 Reducing Fitting	1.00	Ea	\$ 335.00	\$ 335.00		\$ -	1.00	1.00	335.00	100%	\$ -
91	12x12x6 TEE	1.00	Ea	\$ 1,600.00	\$ 1,600.00		\$ -	1.00	1.00	1,600.00	100%	\$ -
94	6x6x6 TEE	7.00	Ea	\$ 750.00	\$ 5,250.00		\$ -	6.00	6.00	4,500.00	86%	\$ 750.00
95	6x6x4 TEE	1.00	Ea	\$ 730.00	\$ 730.00		\$ -		-	-	0%	\$ 730.00
					\$ 119,645.00					101,633.00	\$ 18,012.00	

Total This Estimate	\$ -	To Finish Unit Price Items	\$ 18,012.00
---------------------	------	----------------------------	--------------

Progress Estimate (6th St Sewer)

Contractor's Application

For (contract): CIP 2				Application Number: Pay Application #7								
Application Period: 6/1/2015 to 7/1/15				Application Date: 7/1/2015								
A			B		C	D	E	F		G		
ITEM												
Specification Section No.	Description	Bid Quantity	Unit Price	Bid Value	Total Bid Value	Estimate Quantity Installed	Estimate Value	Materials Presently Installed (not in C)	Total Completed and Stored to Date (D + E)	Total \$ Completed and Stored to Date	% (F/B)	Balance to Finish (B - F)
100	Unclassified Excavation	710.00	CY	\$ 9.00	\$ 6,390.00		\$ -	710.00	710.00	6,390.00	100%	\$ -
101	Aggregate Base Type A	85.00	CY	\$ 45.00	\$ 3,825.00		\$ -	85.00	85.00	3,825.00	100%	\$ -
102	Stabilized Subgrade	250.00	SY	\$ 6.50	\$ 1,625.00		\$ -		-	-	0%	\$ 1,625.00
103	Full Depth PCC Patching (Placement Only)	250.00	SY	\$ 44.00	\$ 11,000.00		\$ -		-	-	0%	\$ 11,000.00
104	PCCP for Pavement	60.00	CY	\$ 121.00	\$ 7,260.00		\$ -		-	-	0%	\$ 7,260.00
105	Concrete Curb (6" Barrier - Integral)	150.00	LF	\$ 23.50	\$ 3,525.00		\$ -		-	-	0%	\$ 3,525.00
106	4" Concrete Sidewalk	65.00	SY	\$ 58.00	\$ 3,770.00		\$ -		-	-	0%	\$ 3,770.00
107	Manhole (4' Dia) Standard	2.00	Ea	\$ 3,200.00	\$ 6,400.00		\$ -	4.00	4.00	12,800.00	200%	\$ (6,400.00)
109	Manhole (4' Dia) Drop	6.00	Ea	\$ 3,200.00	\$ 19,200.00		\$ -	4.00	4.00	12,800.00	67%	\$ 6,400.00
110	Add'l Depth in MH	25.00	VF	\$ 330.00	\$ 8,250.00		\$ -	25.00	25.00	8,250.00	100%	\$ -
111	Video Inspection of Conduit (Pre-Const)	817.00	LF	\$ 2.00	\$ 1,634.00		\$ -	817.00	817.00	1,634.00	100%	\$ -
112	Video Inspection of Conduit (Post-Const)	817.00	LF	\$ 2.00	\$ 1,634.00		\$ -	817.00	817.00	1,634.00	100%	\$ -
113	8" PVC Sewer	817.00	LF	\$ 33.00	\$ 26,961.00		\$ -	841.00	841.00	27,753.00	103%	\$ (792.00)
114	4" PVC Sewer Service	275.00	LF	\$ 52.00	\$ 14,300.00		\$ -	91.00	91.00	4,732.00	33%	\$ 9,568.00
115	Sewer Service Connection	11.00	Ea	\$ 1,300.00	\$ 14,300.00		\$ -	3.00	3.00	3,900.00	27%	\$ 10,400.00
117	Removal of Concrete Pavement	250.00	SY	\$ 13.00	\$ 3,250.00		\$ -	250.00	250.00	3,250.00	100%	\$ -
118	Removal of Sidewalk	65.00	SY	\$ 15.00	\$ 975.00		\$ -	65.00	65.00	975.00	100%	\$ -
119	Sawing Pavement - 6S	200.00	LF	\$ 2.50	\$ 500.00		\$ -	200.00	200.00	500.00	100%	\$ -
				\$ -								
				\$ 134,799.00						88,443.00		\$ 46,356.00

Total This Estimate \$ -

To Finish Unit Price Items \$ 46,356.00

## SCHEDULE "D"

### FORM OF PAYMENT REQUISITION

PAYMENT REQUISITION  
SERIES 2013 PROJECT ACCOUNT  
THE MCALESTER PUBLIC WORKS AUTHORITY CONSTRUCTION FUND

FROM: Trustees of The McAlester Public Works Authority

TO: BancFirst

DATE: July 20, 2015

Pursuant to the provisions the Series 1999 Revenue Bond Indenture dated as of May 1, 1999, as heretofore supplemented and amended by a Series 2002 Revenue Bond Indenture dated as of July 1, 2002, as supplemented and amended by a Series 2012 Supplemental Note Indenture dated as of December 1, 2012, and as further supplemented and amended by a Series 2013 Supplemental Note Indenture dated as of June 1, 2013 (collectively, the "Indenture"), all by and between The McAlester Public Works Authority and BancFirst, as Trustee, you are directed to pay Creditor from the Series 2013 Project Account within the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

Carstensen Contracting	800276032
CREDITOR	TRUST NO.

P.O. Box 754 Pipestone, MN 56164
MAILING ADDRESS

Construction Services	Invoice: Payment # 2
ITEM	ITEM NO.

July 6, 2015	CIP #4	\$ 369,583.28
DATE	PURPOSE	AMOUNT

#### AUTHORIZATION AND CERTIFICATE OF CITY MANAGER/CHAIRMAN

With reference to the above requisition, the undersigned certifies:

1. The above requisition is approved.

2. Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by the certificate of the supervising architect or engineer or other appropriate certification.

3. That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Construction Fund and has not been paid.

4. That there has not been filed with or served upon the Authority, notice of any lien, right to lien, or attachment upon, or claim affecting the right of any such persons, firms or corporations to receive payment of, the respective amounts stated in this requisition which has not been released or will not be released simultaneously with this payment.

5. That such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

THE MCALESTER PUBLIC WORKS AUTHORITY



City Manager or Chairman

Date: July 20, 2015

Date Approved: \_\_\_\_\_

Date Paid: \_\_\_\_\_

\_\_\_\_\_  
Authorized Officer

Submit in triplicate:

1 to Trustee Bank

1 to Authority

1 to City



# Progress Estimate (LUMP SUM BIDS)

# Contractor's Application

For (contract):		CIP 4	Application Number:		Pay Application #2				
Application Period:			Application Date: 7/6/2015						
A		B	Work Completed		E	F		G	
ITEM		Scheduled Value	C	D	E	F		G	
Pay Item No.	Description		From Previous Application (C+D)	This Period	Materials Presently	Total Completed and Stored to Date (C + D + E)	% (F/B)	Balance to Finish (B - F)	
South Ave - Roadway									
1	Clearing and Grubbing	\$ 6,871.00	\$ -	\$ 2,267.43	\$ -	\$ 2,267.43	0.33	\$ 4,603.57	
4	Type A Salvaged Topsoil	\$ 15,577.00	\$ -	\$ 5,140.41	\$ -	\$ 5,140.41	0.33	\$ 10,436.59	
42	Removal of Structures & Obstructions	\$ 14,984.00	\$ -	\$ 4,944.72	\$ -	\$ 4,944.72	0.33	\$ 10,039.28	
55	Construction Traffic Control	\$ 6,329.00	\$ 9,280.00	\$ (6,115.50)	\$ -	\$ 3,164.50	0.50	\$ 3,164.50	
56	Traffic Items	\$ 18,100.00	\$ -	\$ -	\$ -	\$ -	0.00	\$ 18,100.00	
52	SWPPP Documentation and Management	\$ 8,745.00	\$ 2,186.25	\$ 2,186.25	\$ -	\$ 4,372.50	0.50	\$ 4,372.50	
54	Mobilization	\$ 76,395.00	\$ 76,395.00	\$ -	\$ -	\$ 76,395.00	1.00	\$ -	
57	Construction Staking Level II	\$ 27,495.00	\$ 2,749.50	\$ 10,998.00	\$ -	\$ 13,747.50	0.50	\$ 13,747.50	
South Ave - Water									
105	CLSM Backfill - Fill Existing Waterline	\$ 28,905.00	\$ -	\$ 9,538.65	\$ -	\$ 9,538.65	0.33	\$ 19,366.35	
106	Hydrostatic Pressure Testing & Disinfection	\$ 11,757.00	\$ -	\$ 3,879.81	\$ -	\$ 3,879.81	0.33	\$ 7,877.19	
107	3"Master Meter Vault For Puterbaugh School	\$ 26,237.00	\$ -	\$ -	\$ -	\$ -	0.00	\$ 26,237.00	
108	3"Master Meter Vault For Will Rogers School	\$ 26,155.00	\$ -	\$ -	\$ -	\$ -	0.00	\$ 26,155.00	
109	Remove Exist Master Meter Vault For Puterbaugh School	\$ 3,940.00	\$ -	\$ -	\$ -	\$ -	0.00	\$ 3,940.00	
110	Remove Exist Master Meter Vault For Will Rogers School	\$ 3,940.00	\$ -	\$ -	\$ -	\$ -	0.00	\$ 3,940.00	
South Ave - Sewer									
112	CLSM Backfill - Fill Existing Waterline	\$ 8,163.00	\$ -	\$ 2,040.75	\$ -	\$ 2,040.75	0.25	\$ 6,122.25	
122	Leakage Test(Sanitary Sewer Manholes)By Neg.Pres.(vacuum)	\$ 1,550.00	\$ -	\$ 387.50	\$ -	\$ 387.50	0.25	\$ 1,162.50	
123	Deflection & Leakage Test (Sanitary Sewer Mains)	\$ 3,055.00	\$ -	\$ 763.75	\$ -	\$ 763.75	0.25	\$ 2,291.25	
		\$ 288,198.00				126,642.52			

Total This Estimate \$ 36,031.77

To Finish Lump Sum Items \$ 161,555.48

Progress Estimate (South Ave Roadway)

Contractor's Application

For (Contract): CIP 4				Application Number: Pay Application #2													
Application Period:				Application Date: 7/6/2015													
A				B		C		D		E		F		G		H	
Specification Section No.	Description	Bid Quantity	Unit Price	Bid Value	Total Bid Value	Estimate Quantity Installed	Estimate Value	Materials Presently Installed (not in C)	Total Completed and Stored to Date (D + E)	Total \$ Completed and Stored to Date	% (#/8)	Balance to Finish (B - F)	Total Spent on Unit Price Items				
2	Unclassified Excavation	4,670.00	CY	\$ 11.00	\$ 51,370.00	165.00	\$ 1,815.00	-	165.00	1,815.00	4%	\$ 49,555.00	\$ 1,815.00				
3	Embankment	31.00	CY	\$ 14.00	\$ 434.00	10.00	\$ 140.00	-	10.00	140.00	22%	\$ 294.00	\$ 140.00				
5	Temporary SR Fence	4,062.00	LF	\$ 2.70	\$ 10,967.40	4,000.00	\$ 10,800.00	-	4,000.00	10,800.00	98%	\$ 167.40	\$ 10,967.40				
6	Temporary Sediment Filter	7.00	EA	\$ 150.00	\$ 1,050.00	7.00	\$ 1,050.00	-	7.00	1,050.00	100%	\$ -	\$ 1,050.00				
7	(PL) Temporary Inlet Sediment Filter	56.00	EA	\$ 150.00	\$ 8,400.00	26.00	\$ 3,900.00	-	26.00	3,900.00	46%	\$ 4,500.00	\$ 8,400.00				
8	Solid Slab Sodding	2,912.00	SY	\$ 4.75	\$ 13,832.00	0.00	\$ -	-	-	-	0%	\$ 13,832.00	\$ -				
9	Vegetative Mulching	1.00	AC	\$ 2,250.00	\$ 2,250.00	0.00	\$ -	-	-	-	0%	\$ 2,250.00	\$ -				
10	Mowing	1.00	AC	\$ 1,000.00	\$ 1,000.00	0.00	\$ -	-	-	-	0%	\$ 1,000.00	\$ -				
11	Aggregate Base Type A	1,886.00	CY	\$ 67.00	\$ 126,362.00	0.00	\$ -	-	-	-	0%	\$ 126,362.00	\$ -				
12	Lime	184.00	TON	\$ 191.00	\$ 35,144.00	0.00	\$ -	-	-	-	0%	\$ 35,144.00	\$ -				
12A	Stabilized Subgrade	11,306.00	SY	\$ 3.50	\$ 39,571.00	0.00	\$ -	-	-	-	0%	\$ 39,571.00	\$ -				
13	Lime Stabilized Subgrade	11,306.00	SY	\$ 6.50	\$ 73,469.00	0.00	\$ -	-	-	-	0%	\$ 73,469.00	\$ -				
13A	Subgrade Method B	11,306.00	SY	\$ 5.50	\$ 62,183.00	0.00	\$ -	-	-	-	0%	\$ 62,183.00	\$ -				
14	Separator Fabric	12,654.00	SY	\$ 1.50	\$ 18,981.00	0.00	\$ -	-	-	-	0%	\$ 18,981.00	\$ -				
15	Tack Coat	210.00	GAL	\$ 8.40	\$ 1,764.00	0.00	\$ -	-	-	-	0%	\$ 1,764.00	\$ -				
16	Prime Coat	2,416.00	GAL	\$ 8.40	\$ 20,294.40	0.00	\$ -	-	-	-	0%	\$ 20,294.40	\$ -				
17	Superpave - Type 54(PG64-22 OK)	320.00	TON	\$ 245.00	\$ 78,400.00	0.00	\$ -	-	-	-	0%	\$ 78,400.00	\$ -				
18	Superpave - Type 53(PG64-22 OK)	160.00	TON	\$ 245.00	\$ 39,200.00	0.00	\$ -	-	-	-	0%	\$ 39,200.00	\$ -				
19	Dowel Jointed P.C. Concrete Pavement Placement	8,814.00	SY	\$ 28.60	\$ 252,080.40	0.00	\$ -	-	-	-	0%	\$ 252,080.40	\$ -				
20	P.C. Concrete For Placement	1,969.00	CY	\$ 118.00	\$ 232,342.00	0.00	\$ -	-	-	-	0%	\$ 232,342.00	\$ -				
21	Handdrilling	200.00	LF	\$ 65.00	\$ 13,000.00	0.00	\$ -	-	-	-	0%	\$ 13,000.00	\$ -				
22	4"x4" Precast Reinforced Concrete Box	978.00	LF	\$ 378.00	\$ 370,662.00	175.00	\$ 66,150.00	-	175.00	66,150.00	18%	\$ 304,512.00	\$ 66,150.00				
23	6"x3" Precast Reinforced Concrete Box	365.00	LF	\$ 250.00	\$ 91,250.00	0.00	\$ -	-	-	-	0%	\$ 91,250.00	\$ -				
24	Class C Concrete	9.00	CY	\$ 120.00	\$ 1,080.00	2.00	\$ 240.00	-	2.00	240.00	23%	\$ 840.00	\$ 240.00				
25	Concrete Curb 16" Barrier-Innerall	4,144.00	CY	\$ 36.00	\$ 149,184.00	0.00	\$ -	-	-	-	0%	\$ 149,184.00	\$ -				
26	4" Concrete Sidewalk	1,378.00	SY	\$ 76.00	\$ 104,576.00	0.00	\$ -	-	-	-	0%	\$ 104,576.00	\$ -				
27	8" Concrete Orinweaver	185.00	SY	\$ 74.00	\$ 12,210.00	0.00	\$ -	-	-	-	0%	\$ 12,210.00	\$ -				
28	Tactile Warning Device-New	410.00	SF	\$ 72.00	\$ 29,520.00	0.00	\$ -	-	-	-	0%	\$ 29,520.00	\$ -				
29	Inlet CI Des. 2101	7.00	EA	\$ 4,505.00	\$ 31,535.00	3.00	\$ 13,515.00	-	3.00	13,515.00	43%	\$ 18,020.00	\$ 13,515.00				
30	Inlet W/ING. Inlet Box CI Des. 2101	5.00	EA	\$ 14,314.00	\$ 71,570.00	0.00	\$ -	-	-	-	0%	\$ 71,570.00	\$ -				
31	Inlet W/ING. Inlet Box CI Des. 2101	5.00	EA	\$ 15,344.00	\$ 76,720.00	0.00	\$ -	-	-	-	0%	\$ 76,720.00	\$ -				
32	(PL) Guard Gate Trench Inlet Special	1.00	EA	\$ 5,558.00	\$ 5,558.00	0.00	\$ -	-	-	-	0%	\$ 5,558.00	\$ -				
33	Junction Boxes	406.00	CF	\$ 75.00	\$ 30,450.00	0.00	\$ -	-	-	-	0%	\$ 30,450.00	\$ -				
34	Connect To Existing Manhole	2.00	EA	\$ 1,896.00	\$ 3,792.00	1.00	\$ 1,896.00	-	1.00	1,896.00	50%	\$ 1,896.00	\$ 1,896.00				
35	18" R.C.Pipe Class III	38.00	LF	\$ 66.50	\$ 2,517.00	0.00	\$ -	-	-	-	0%	\$ 2,517.00	\$ -				
36	24" R.C.Pipe Class III	354.00	LF	\$ 83.00	\$ 29,382.00	96.00	\$ 7,968.00	-	96.00	7,968.00	27%	\$ 21,414.00	\$ 7,968.00				
37	30" R.C.Pipe Class III	81.00	LF	\$ 97.00	\$ 7,857.00	0.00	\$ -	-	-	-	0%	\$ 7,857.00	\$ -				
38	36" R.C.Pipe Class III	62.00	LF	\$ 116.00	\$ 7,192.00	0.00	\$ -	-	-	-	0%	\$ 7,192.00	\$ -				
39	48" R.C.Pipe Class III	183.00	LF	\$ 260.00	\$ 47,580.00	0.00	\$ -	-	-	-	0%	\$ 47,580.00	\$ -				
40	18" Prefab Culvert End Section, Round	1.00	EA	\$ 1,175.00	\$ 1,175.00	1.00	\$ 1,175.00	-	1.00	1,175.00	100%	\$ -	\$ 1,175.00				
41	24" Prefab Culvert End Section, Round	3.00	EA	\$ 1,334.00	\$ 4,002.00	0.00	\$ -	-	-	-	0%	\$ 4,002.00	\$ -				
43	Removal Of Concrete Pavement	7,084.00	SY	\$ 7.50	\$ 53,130.00	3,844.00	\$ 28,580.00	-	3,844.00	28,580.00	56%	\$ 24,550.00	\$ 28,580.00				
44	Removal Of Asphalt Pavement	1,620.00	SY	\$ 5.00	\$ 8,100.00	830.00	\$ 4,150.00	-	830.00	4,150.00	51%	\$ 3,950.00	\$ 4,150.00				
45	Removal Of Sidewalk	1,423.00	SY	\$ 9.00	\$ 12,807.00	802.00	\$ 7,218.00	-	802.00	7,218.00	58%	\$ 5,607.00	\$ 7,218.00				
46	Sewer Parastitch	270.00	LF	\$ 3.70	\$ 1,009.00	0.00	\$ -	-	-	-	0%	\$ 1,009.00	\$ -				
47	Fence-Style CLF 18" High, Class A1	572.00	LF	\$ 19.00	\$ 10,867.00	572.00	\$ 10,867.00	-	572.00	10,867.00	100%	\$ -	\$ 10,867.00				
48	Gates-Style CLF 18" High x 16' Long	1.00	EA	\$ 1,000.00	\$ 1,000.00	1.00	\$ 1,000.00	-	1.00	1,000.00	100%	\$ -	\$ 1,000.00				
49	Gates-Style CLF 18" High x 16' Long	4.00	EA	\$ 1,674.00	\$ 6,696.00	0.00	\$ -	-	-	-	0%	\$ 6,696.00	\$ -				
50	Remove And Reconstruct Fence	350.00	LF	\$ 7.84	\$ 2,739.00	350.00	\$ 2,739.00	-	350.00	2,739.00	100%	\$ -	\$ 2,739.00				
51	(PL) Remove And Reset Light Pole	1.00	EA	\$ 3,280.00	\$ 3,280.00	1.00	\$ 3,280.00	-	1.00	3,280.00	100%	\$ -	\$ 3,280.00				
53	Field Office	1.00	EA	\$ 10,760.00	\$ 10,760.00	1.00	\$ 10,760.00	-	1.00	10,760.00	100%	\$ -	\$ 10,760.00				
				\$ 3,270,672.20													

Progress Estimate (S.AVE Water)

Contractor's Application

For (Contract):		CIP 4		Application Number:		Pay Application #2					
Application Period:				Application Date:		7/6/2015					
ITEM											
Specification Section No.	Description	Bid Quantity	Unit Price	Bid Value	Estimate Quantity Installed	Estimate Value	Materials Presently Installed (not in C)	Total Completed and Stored to Date (D + E)	% (F/B)	Balance to Finish (B - F)	Total Spent on Unit Price Items
73	Undersized Excavation	3,050.00	CV	\$ 14.60	\$ 44,530.00	437.00	\$ 8,380.30	437.00	42%	\$ 8,949.60	\$ 6,380.20
74	8" PolyVinyl Chloride (PVC) Pipe	3,185.00	LF	\$ 44.50	\$ 141,732.50	3,235.00	\$ 144,557.50	-	57%	\$ 47,775.00	\$ 54,957.50
75	8" PolyVinyl Chloride (PVC) Pipe	180.00	LF	\$ 56.60	\$ 10,188.00	71.00	\$ 4,018.60	-	47%	\$ 2,861.40	\$ 2,396.60
76	12" PolyVinyl Chloride (PVC) Pipe	50.00	LF	\$ 33.00	\$ 1,650.00	20.00	\$ 660.00	-	40%	\$ 990.00	\$ 660.00
77	Fire Hydrant and Assembly R.J.	3.00	EA	\$ 3,843.00	\$ 11,529.00	0.00	\$ -	-	0%	\$ 11,529.00	\$ -
78	8" Gate Valve R.J.	18.00	EA	\$ 1,889.00	\$ 34,002.00	8.00	\$ 15,112.00	-	46%	\$ 10,028.00	\$ 6,886.00
80	8" Gate Valve R.J.	6.00	EA	\$ 1,279.00	\$ 7,674.00	2.00	\$ 2,558.00	-	50%	\$ 15,112.00	\$ 15,112.00
81	12" Gate Valve R.J.	2.00	EA	\$ 897.00	\$ 1,794.00	1.00	\$ 897.00	-	50%	\$ 1,794.00	\$ 1,794.00
82	Standard Valve Box	24.00	EA	\$ 164.00	\$ 3,936.00	7.00	\$ 1,148.00	-	29%	\$ 2,788.00	\$ 1,148.00
83	8" Solid Sleeve R.J.	1.00	EA	\$ 435.00	\$ 435.00	2.00	\$ 870.00	-	200%	\$ (435.00)	\$ 870.00
84	8" Solid Sleeve R.J.	3.00	EA	\$ 323.00	\$ 969.00	1.00	\$ 323.00	-	200%	\$ (323.00)	\$ 646.00
85	8" Solid Sleeve R.J.	1.00	EA	\$ 272.50	\$ 272.50	1.00	\$ 272.50	-	200%	\$ (272.50)	\$ 545.00
86	12" Solid Sleeve (Coupling) R.J.	6.00	EA	\$ 782.00	\$ 4,692.00	0.00	\$ -	-	0%	\$ 4,692.00	\$ -
87	8" 45 Fitting R.J.	10.00	EA	\$ 674.00	\$ 6,740.00	10.00	\$ 6,740.00	-	100%	\$ -	\$ 6,740.00
88	8" 45 Fitting (Vertical) R.J.	12.00	EA	\$ 913.00	\$ 10,956.00	13.00	\$ 11,869.00	-	108%	\$ (913.00)	\$ 12,259.00
89	8" 45 Fitting R.J.	2.00	EA	\$ 332.00	\$ 664.00	0.00	\$ -	-	0%	\$ 664.00	\$ -
90	8" 45 Fitting (Vertical) R.J.	12.00	EA	\$ 827.00	\$ 9,924.00	2.00	\$ 1,654.00	-	17%	\$ 8,270.00	\$ 1,654.00
91	8" 45 Fitting (Vertical) R.J.	2.00	EA	\$ 406.00	\$ 812.00	2.00	\$ 812.00	-	100%	\$ -	\$ 812.00
92	8" 45 Fitting R.J.	4.00	EA	\$ 247.00	\$ 988.00	0.00	\$ -	-	0%	\$ 988.00	\$ -
93	8" 21 1/2" Fitting R.J.	2.00	EA	\$ 622.00	\$ 1,244.00	1.00	\$ 622.00	-	0%	\$ 1,244.00	\$ -
94	8" 21 1/2" Fitting R.J.	4.00	EA	\$ 400.00	\$ 1,600.00	1.00	\$ 400.00	-	25%	\$ 1,200.00	\$ 400.00
95	8" x 6" Reducing Fitting R.J.	5.00	EA	\$ 478.00	\$ 2,390.00	1.00	\$ 478.00	-	20%	\$ 1,912.00	\$ 478.00
96	8" x 6" Reducing Fitting R.J.	1.00	EA	\$ 459.00	\$ 459.00	0.00	\$ -	-	0%	\$ 459.00	\$ -
97	8" x 6" Tee R.J.	2.00	EA	\$ 738.00	\$ 1,476.00	0.00	\$ -	-	0%	\$ 1,476.00	\$ -
98	8" x 6" Tee R.J.	2.00	EA	\$ 925.00	\$ 1,850.00	2.00	\$ 1,850.00	-	100%	\$ -	\$ 1,850.00
99	8" x 6" Tee R.J.	5.00	EA	\$ 716.00	\$ 3,580.00	1.00	\$ 716.00	-	22%	\$ 2,864.00	\$ 716.00
100	8" x 6" Tee R.J.	2.00	EA	\$ 812.00	\$ 1,624.00	1.00	\$ 812.00	-	50%	\$ 812.00	\$ 812.00
101	8" Plug R.J.	1.00	EA	\$ 320.00	\$ 320.00	2.00	\$ 640.00	-	200%	\$ (320.00)	\$ 640.00
102	6" x 1/2" Water Service Connection (Standard) R.J.	11.00	EA	\$ 1,246.00	\$ 13,706.00	0.00	\$ -	-	0%	\$ 13,706.00	\$ -
103	6" x 1/2" Water Service Connection (Standard) R.J.	10.00	EA	\$ 1,449.00	\$ 14,490.00	4.00	\$ 5,796.00	-	40%	\$ 9,694.00	\$ 5,796.00
104	12" Water Service Connection (Port) R.J.	1.00	EA	\$ 3,170.00	\$ 3,170.00	0.00	\$ -	-	0%	\$ 3,170.00	\$ -
				\$ 283,589.00							
					Total This Estimate	\$ 124,997.80	To Finish Unit Price Items		\$ 140,601.30		

ICCDC No. C-430 (2012 Edition)

Prepared by the Engineer's Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

Page 4 of 5

Progress Estimate (S. AVE Sewer)

Contractor's Application

For (contract):				CIP 4		Application Number:				Pay Application # 2			
Application Period:						Application Date:				7/6/2015			
ITEM				B		C		D	E	F		G	H
Specification Section No.	Description	Bid Quantity	Unit Price	Bid Value	Total Bid Value	Estimate Quantity Installed	Estimate Value	Materials Presently Installed (not in C)	Total Completed and Stored to Date (D + E)	Total \$ Completed and Stored to Date	% (F/B)	Balance to Finish (B - F)	Total Spent on Unit Price Items
111	Unclassified Excavation	700.00	CY	\$ 9.74	\$ 6,818.00	47.00	\$ 457.78	-	47.00	457.78	7%	\$ 6,360.22	\$ 457.78
113	10" Polyvinyl Chloride (PVC) Pipe (Sewer Main)	710.00	LF	\$ 44.00	\$ 31,240.00	0.00	\$ -	-	-	-	0%	\$ 31,240.00	\$ -
114	8" Polyvinyl Chloride (PVC) Pipe (Sewer Main)	333.00	LF	\$ 39.00	\$ 13,065.00	225.00	\$ 8,775.00	-	225.00	8,775.00	67%	\$ 4,290.00	\$ 8,775.00
115	Manhole (4' Dia) Standard	10.00	EA	\$ 3,241.00	\$ 32,410.00	3.00	\$ 9,723.00	-	3.00	9,723.00	30%	\$ 22,687.00	\$ 9,723.00
116	Add'l Depth in MH (4' Diameter)	15.00	VF	\$ 225.00	\$ 3,375.00	0.00	\$ -	-	-	-	0%	\$ 3,375.00	\$ -
117	Sanitary Sewer Service Connection (10"x4")	12.00	EA	\$ 385.00	\$ 4,620.00	0.00	\$ -	-	-	-	0%	\$ 4,620.00	\$ -
118	Sanitary Sewer Service Connection (8"x4")	4.00	EA	\$ 262.00	\$ 1,048.00	1.00	\$ 262.00	-	1.00	262.00	25%	\$ 786.00	\$ 262.00
119	4" Polyvinyl Chloride (PVC) Pipe (Sewer Service Line)	550.00	LF	\$ 35.00	\$ 19,250.00	0.00	\$ -	-	-	-	0%	\$ 19,250.00	\$ -
120	(PL) Video Inspection of Conduit (Pre-Const)	1,045.00	LF	\$ 3.00	\$ 3,135.00	0.00	\$ -	-	-	-	0%	\$ 3,135.00	\$ -
121	(PL) Video Inspection of Conduit (Post-Const)	1,045.00	LF	\$ 3.00	\$ 3,135.00	0.00	\$ -	-	-	-	0%	\$ 3,135.00	\$ -
					\$ 118,096.00				19,217.78	\$ 88,878.22			
						Total This Estimate		\$ 19,217.78		To Finish Unit Price Items		\$ 98,878.22	

EJCOC No. C-620 (2002 Edition)

Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

Page 5 of 5



## Oklahoma Municipal Assurance Group

3650 S. Boulevard • Edmond, OK 73013-5581 • 405/657-1400 • 800/234-9461 • fax: 405/657-1401 • www.omag.org

July 15, 2015

City of McAlester  
Attn: Cora Middleton  
P.O. Box 578  
McAlester, OK 74502-0578



RE: Member : City of McAlester  
Claimant : Shelby Lusk  
Date of Loss : 7/2/2015  
Claim No. : 200705-KW

Dear Ms. Middleton:

We have completed our investigation regarding the above referenced claim. It is our recommendation to the City of McAlester that this claim be denied. We find no liability on the City's part regarding this incident.

Under the Governmental Tort Claims Act, 51 Okla. Sec. 157(A), this claim will be deemed denied ninety (90) days after it was received by the City of McAlester. 51 Okla. Stat. Sec. 157 (B) requires any lawsuit under the Act to be commenced within one hundred eighty (180) days after denial of the claim.

Thus to begin the 180-day statute of limitations prior to 9/30/15, you must deny this claim in writing before 9/30/15. For the 180-day period to start running, the claimant **must be notified at the address on the claim within five (5) days of the denial.** To document compliance with the Act, we recommend that you send notice of denial of this claim by certified mail.

Please advise us as soon as possible of any official action taken by you on denial of this claim.

Sincerely,

Kyle Waid  
Claims Examiner



## Oklahoma Municipal Assurance Group

3650 S. Boulevard • Edmond, OK 73013-5581 • 405/657-1400 • 800/234-9461 • fax: 405/657-1401 • [www.omag.org](http://www.omag.org)

July 15, 2015

~~Shelby Lusk  
404 4th Street  
Indianola, OK 74442~~

RE:   Member       :   City of McAlester  
      Claimant       :   Shelby Lusk  
      Date of Loss   :   7/2/2015  
      Claim No.     :   200705-KW

Dear Ms. Lusk:

As the adjuster for the Oklahoma Municipal Assurance Group, the insurer for the City of McAlester, I am recommending denial of this claim and find no liability on the City's part for this claim.

A municipality may be liable only if it had prior notice of a defect or problem and failed to take appropriate remedial action within a reasonable time before the damage occurred.

The City of McAlester had no notice of this issue prior to your incident. Based on this information we are recommending denial of this claim to the City of McAlester.

Sincerely,

Kyle Waide  
Claims Examiner

cc. City of McAlester



## Oklahoma Municipal Assurance Group

3650 S. Boulevard • Edmond, OK 73013-5581 • 405/657-1400 • 800/234-9461 • fax: 405/657-1401 • [www.omag.org](http://www.omag.org)

July 8, 2015

Shelby Lusk  
404 4th Street  
Indianola, OK 74442

Re: Member	:	City of McAlester
Claimant	:	Shelby Lusk
Date of Loss	:	7/2/2015
Claim Number	:	200705-KW

Dear Ms. Lusk,

This will acknowledge receipt of the above captioned claim. The undersigned will be directing the handling of this matter and will be in touch in the near future.

Sincerely,

Kyle Waid  
Claims Examiner

KW/jp

cc: City of McAlester

**FAX MESSAGE  
FROM  
OMAG  
Oklahoma Municipal Assurance Group  
3650 S. BOULEVARD, EDMOND, OK 73013-5581**

*PAGE 1 OF 2*

Bus: (405) 657-1400

Fax: (405) 657-1401

---

DATE: 7/8/15

FAX: 918-421-4971

TO: City of McAlester

ATTN: Cora Middleton

FROM: OMAG Claims Department

RE: Acknowledgement Letter

---

NOTES/COMMENTS:

If you have any questions or additional information, please contact the Adjuster indicated in the letter.

Thank you!

**\*\*\*Please note our new address as well as our new phone and fax numbers\*\*\***

**Cora Middleton**

**From:** Cora Middleton  
**Sent:** Thursday, July 02, 2015 4:52 PM  
**To:** 'claimsdepartment@omag.org'  
**Subject:** Auto Damage claim  
**Attachments:** 15.07.02, Shelby Lusk, Photos.pdf; 15.07.02, Damage Report, Shelby Lusk.docx; 15.07.02, Shelby Lusk - Notice of Tort Claim and repair estimate.pdf

To whom it May Concern;

Attached is a Notice of Tort Claim and supporting information regarding auto damage to a vehicle owned by Shelby Lusk. Please process. If you need any further information please do not hesitate to contact me.

Thank you,

*Cora Middleton, CMC  
City of McAlester  
City Clerk  
P.O. Box 578  
McAlester, OK 74502  
(918)423-9300 Ext. 4956*

7/2/2015

# NOTICE OF TORT CLAIM

## OKLAHOMA MUNICIPAL ASSURANCE GROUP - MUNICIPAL LIABILITY PROTECTION PLAN

### A. CLAIMANT REPORT

To the

City of McAlester

Public entity you are filing this claim against.

JUL 02 2015

### PLEASE PRINT OR TYPE AND SIGN

IMPORTANCE NOTICE: The filing of this form with the City Clerk's office is only the initial step in the claim process and does not indicate in any manner the acceptance of responsibility by the City or its related entities. Written notice is required by law and shall be filed with the City Clerk within one (1) year from the date of occurrence. It will then be sent to OMAG Claims Dept. for investigation. You may expect them to contact you. Failure to file within such time frame may result in the claim being barred in its entirety. Other limitations to your claim may apply (See Oklahoma Statutes Title 51, Section 151-172).

CLAIMANT(S) Shelly Lusk

CLAIMANT(S) SOCIAL SECURITY NO. \_\_\_\_\_

ADDRESS 404 4th St

CLAIMANT(S) DATE OF BIRTH \_\_\_\_\_

Indiana OK 74442

PHONE: HOME \_\_\_\_\_

US ( ) \_\_\_\_\_

1. DATE AND TIME OF INCIDENT 7-2-15 11:45 a.m. ( ) p.m.

Continue on another sheet if needed for any information requested)

2. LOCATION OF INCIDENT Main Electric

3. DESCRIBE INCIDENT was going over main west end Electric and went over pump and hit a big piece of concrete in road

4. LIST ALL PERSONS AND/OR PROPERTY FOR WHICH YOU ARE CLAIMING DAMAGES:

BODILY INJURY: WAS CLAIMANT INJURED? YES \_\_\_ NO X If yes, complete this section

Describe injury \_\_\_\_\_

WERE YOU ON THE JOB AT THE TIME OF INJURY? YES \_\_\_ NO \_\_\_ If so, please give name, address and phone number of company \_\_\_\_\_

NAME OF DOCTOR OR HOSPITAL \_\_\_\_\_

ALL MEDICAL BILLS (attach Copies) \$ \_\_\_\_\_

LIST OTHER DAMAGES CLAIMED \$ \_\_\_\_\_

TOTAL BODILY INJURY. . . . . \$ \_\_\_\_\_

PROPERTY DAMAGE: Proof that you are the owner of the vehicle or property allegedly damaged as specified in your claim will be required.

VEHICLE NAME Nissan

BODY TYPE Maxima

YEAR 2013

NOTE: If damage is to a vehicle, a photocopy of your motor vehicle title is required.

IF NOT A VEHICLE, DESCRIBE PROPERTY AND LOSS \_\_\_\_\_

PROPERTY DAMAGE (Attach repair bills or two estimates) \$ \_\_\_\_\_

LIST OTHER DAMAGES CLAIMED \$ \_\_\_\_\_

TOTAL PROPERTY . . . . . \$ \_\_\_\_\_

5. NAME OF YOUR INSURANCE CO. USAA

POLICY NO. \_\_\_\_\_

AMOUNT CLAIMED \_\_\_\_\_

AMOUNT RECEIVED \_\_\_\_\_

6. The names of any witnesses known to you,

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

STATE THE EXACT AMOUNT OF COMPENSATION YOU WOULD ACCEPT AS FULL SETTLEMENT ON THIS CLAIM.

TOTAL CLAIM . . . . . \$ \_\_\_\_\_

7-2-15

SIGNATURE(S)

DATE

**B. THIS SECTION IS FOR USE BY THE PUBLIC ENTITY WHICH RECEIVES THE CLAIM**

To inquire about this claim you may write to OMAG Claims Dept. or call 1-800-234-9461; or in Oklahoma City call 525-6624

This Notice of Tort Claim was received by

(Title)

on

For further information on this claim contact

(Title)

by telephone at

The following reports, statements or other documentation, which support our understanding of the facts relating to this claim, are attached:

Report from Safety/Risk Mgmt. Officer, Photos and  
1 repair estimate

Persons who have knowledge of the circumstances surrounding this claim are:

Name

Title/Position

Telephone

1.

2.

3.

4.

Submitted by:

Date

Title:

AFTER THE PUBLIC ENTITY HAS RECEIVED THIS CLAIM, PLEASE PROVIDE INFORMATION REQUESTED ABOVE AND IMMEDIATELY SEND TO:

OMAG Claims Dept.  
4130 N. Lincoln Blvd  
Oklahoma City, OK 73105-5209  
Fax (405) 525-0009



Dillon Ketchum  
 McAlester Auto Collision  
 3804 N. 5th Street  
 McAlester, OK 74501  
 Work Cell Phone: 918-429-2296  
 Business Phone: 918-715-3173  
 mcalesterautocollision@gmail.com

**Estimate**  
 Est #621, ID #3289908

**Veh. Info:** 2013 Nissan Maxima 3.5 SV 4 Door Sedan FWD 3.5L 6 Cyl Gas Injected Auto Trans , VIN#: 1N4AA5AP2DC809987

Description	Part #	Price	Qty	Labor	Paint	Other
<b>FRONT BUMPER</b>						
Replace FRT BUMPER COVER 1.1hrs. Clearcoat	62022-9N00H	\$433.20	1	Included	2.8 hrs. 1.1 hrs.	
Overhaul FRT BUMPER COVER ASSY				2.3 Body hrs.		
Replace R FRT BUMPER STIFFENER	62058-9N00A	\$17.38	1			
<b>FRONT FENDER</b>						
Repair R FENDER PANEL 0.8hrs. Clearcoat	63100-9N15A			1.0 Body hrs.	2.0 hrs. 0.8 hrs.	
Replace R FENDER LINER R&I R FENDER ASSY	63842-ZX70A	\$79.69	1	0.4 Body hrs. 2.7 Body hrs.		
<b>WHEEL</b>						
Replace ALLOY WHEEL	40300-9DA1D	\$523.81	1	0.3 Body hrs.		

## Totals

Type	Hours	Rate/hr	Total	Taxable
OEM Parts			\$1,054.08	✓
Body Labor	6.7	\$42.00	\$281.40	
Paint Labor	6.7	\$40.00	\$268.00	
Body Supplies	6.7	\$18.00	\$120.60	✓
Paint Supplies	6.7	\$18.00	\$120.60	✓
Taxable Amount			\$1,295.28	
Tax 9.000%			\$116.58	
Nontaxable Amount			\$549.40	
Grand Total			\$1,961.26	
Net Total			\$1,961.26	



## Oklahoma Municipal Assurance Group

P.O. Box 691719 • Tulsa, OK 74169 • 918/439-9442 • 800/234-9461 • fax: 918/439-9443 • www.omag.org

July 11, 2015

Ms. Cora Middleton  
City of McAlester  
PO Box 578  
McAlester, OK 74502-0578



RE:     Member        :     City of McAlester  
         Claimant       :     Roscoe Johnson  
         Date of Loss   :     5/10/15  
         Claim No.      :     200554-ME

Dear Ms. Middleton:

We have completed our investigation regarding the above referenced claim. It is our recommendation to the City of McAlester that this claim be denied. We find no liability on the City's part regarding this incident.

Under the Governmental Tort Claims Act, 51 Okla. Sec. 157(A), this claim will be deemed denied ninety (90) days after it was received by the City of McAlester. 51 Okla. Stat. Sec. 157 (B) requires any lawsuit under the Act to be commenced within one hundred eighty (180) days after denial of the claim.

Thus to begin the 180-day statute of limitations prior to 9/3/15, you must deny this claim in writing before 9/3/15. For the 180-day period to start running, the claimant **must be notified at the address on the claim within five (5) days of the denial.** To document compliance with the Act, we recommend that you send notice of denial of this claim by certified mail.

Please advise us as soon as possible of any official action taken by you on denial of this claim.

Sincerely,

*Mary Ellis*

Mary Ellis, CPCU, AIC  
Claims Supervisor



## Oklahoma Municipal Assurance Group

P.O. Box 691719 • Tulsa, OK 74169 • 918/439-9442 • 800/234-9461 • fax: 918/439-9443 • www.omag.org

July 11, 2015

Mr. Roscoe Johnson  
800 W. Polk  
McAlester, OK 74501

RE:   Member       :   City of McAlester  
      Claimant     :   Roscoe Johnson  
      Date of Loss :   5/10/15  
      Claim No.   :   200554-ME

Dear Mr. Johnson:

As the adjuster for the Oklahoma Municipal Assurance Group, the insurer for the City of McAlester, I am recommending denial of this claim and find no liability on the City's part for this claim.

The City of McAlester received record rainfalls during the month of May 2015. As you are aware, your house sits below the street level and below the drains located near your home. The City is not liable for the flooding on your property.

Sincerely,

*Mary Ellis*

Mary Ellis, CPCU, AIC  
Claims Supervisor

Cc: City of McAlester ✓



## Oklahoma Municipal Assurance Group

3650 S. Boulevard • Edmond, OK 73013-5581 • 405/657-1400 • 800/234-9461 • fax: 405/657-1401 • www.omag.org

June 9, 2015

Roscoe Johnson  
800 W. Polk Ave.  
McAlester, OK 74501

Re:	Member	:	City of McAlester
	Claimant	:	Roscoe Johnson
	Date of Loss	:	5/10/2015
	Claim Number	:	200554-ME

Dear Mr. Johnson,

This will acknowledge receipt of the above captioned claim. The undersigned will be directing the handling of this matter and will be in touch in the near future.

Sincerely,

Mary Ellis, CPCU  
Claims Supervisor

ME/jp

cc: City of McAlester

**FAX MESSAGE  
FROM  
OMAG  
Oklahoma Municipal Assurance Group**  
3650 S. BOULEVARD, EDMOND, OK 73013-5581

PAGE 1 OF 2

Bus: (405) 657-1400

Fax: (405) 657-1401

---

DATE: 6/9/15

FAX: 918-421-4971

TO: City of McAlester

ATTN: Cora Middleton

FROM: OMAG Claims Department

RE: Acknowledgement Letter

---

NOTES/COMMENTS:

If you have any questions or additional information, please contact the Adjuster indicated in the letter.

Thank you!

\*\*\*Please note our new address as well as our new phone and fax numbers\*\*\*

**Cora Middleton**

**From:** Cora Middleton  
**Sent:** Friday, June 05, 2015 12:20 PM  
**To:** 'claimsdepartment@omag.org'  
**Subject:** Notice of Tort Claim  
**Attachments:** photo 12.JPG; 15.05.18, R. Johnson-water damage.doc; Damage Report 800 W Polk.docx; Notice of tort claim.pdf; photo 1.JPG; photo 2.JPG; photo 3.JPG; photo 4.JPG; photo 5.JPG; photo 6.JPG; photo 7.JPG; photo 8.JPG; photo 9.JPG; photo 10.JPG; photo 11.JPG

To Whom It May Concern:

Attached is a Notice of Tort Claim and supporting documents regarding an alleged flood damage at 800 W. Polk, McAlester, OK. The property is owned by Roscoe Johnson.

If you have any questions please do not hesitate to contact me.

Thank you,

*Cora Middleton, CMC  
City of McAlester  
City Clerk  
P.O. Box 578  
McAlester, OK 74502  
(918)423-9300 Ext. 4956*

6/5/2015

# NOTICE OF TORT CLAIM

## OKLAHOMA MUNICIPAL ASSURANCE GROUP - MUNICIPAL LIABILITY PROTECTION PLAN

### A. CLAIMANT REPORT

To the

City of McAlester

Public entity you are filing this claim against.

JUN 05 2015

### PLEASE PRINT OR TYPE AND SIGN

**IMPORTANCE NOTICE:** The filing of this form with the City Clerk's office is only the initial step in the claim process and does not indicate in any manner the acceptance of responsibility by the City or its related entities. Written notice is required by law and shall be filed with the City Clerk within one (1) year from the date of occurrence. It will then be sent to OMAG Claims Dept. for investigation. You may expect them to contact you. Failure to file within such time frame may result in the claim being barred in its entirety. Other limitations to your claim may apply (See Oklahoma Statutes Title 51, Section 1-1-17)

CLAIMANT(S) Roscoe Johnson

CLAIMANT(S) SOCIAL SECURITY

ADDRESS 800 W Polk McAlester OK 74401

CLAIMANT(S) DATE OF BIRTH

918-916-2178

PHONE: HOME( )

1. ☒ DATE AND TIME OF INCIDENT 11 a.m. ( ) p.m.

Continue on another sheet if needed for any information requested)

2. LOCATION OF INCIDENT 800 W Polk McAlester Ok

3. DESCRIBE INCIDENT Flood twice. Ruined floor, sheet rock, furniture, Personal items. Water was 3 1/2 in - 4 in deep in room. Bought pump to assist with water extraction. Ruined linoleum and now has mold

4. LIST ALL PERSONS AND/OR PROPERTY FOR WHICH YOU ARE CLAIMING DAMAGES:

**BODILY INJURY:** WAS CLAIMANT INJURED? YES ☐ NO ☒ If yes, complete this section

Describe injury N/A

WERE YOU ON THE JOB AT THE TIME OF INJURY? YES ☐ NO ☒ If so, please give name, address and phone number of company

NAME OF DOCTOR OR HOSPITAL

ALL MEDICAL BILLS (attach Copies) \$

LIST OTHER DAMAGES CLAIMED \$

TOTAL BODILY INJURY. . . . . \$

**PROPERTY DAMAGE:** Proof that you are the owner of the vehicle or property allegedly damaged as specified in your claim will be required.

VEHICLE NAME BODY TYPE YEAR

NOTE: If damage is to a vehicle, a photocopy of your motor vehicle title is required.

IF NOT A VEHICLE, DESCRIBE PROPERTY AND LOSS

Flooding, furniture base boards, Debris left, Insulation (2 ft up wall)  
Water Damage to one Room - Sheet rock  
1st estimate from Flood Service \$2500.00

PROPERTY DAMAGE (Attach repair bills or two estimates) \$

LIST OTHER DAMAGES CLAIMED \$

TOTAL PROPERTY . . . . . \$

5. NAME OF YOUR INSURANCE CO. POLICY NO. AMOUNT CLAIMED AMOUNT RECEIVED

N/A

6. The names of any witnesses known to you,

Terri Steidley

711 W 12th St McAlester, Ok

Name

Address

Phone Number

Demetrice Johnson

800 W Polk McAlester Ok

Name

Address

Phone Number

STATE THE EXACT AMOUNT OF COMPENSATION YOU WOULD ACCEPT AS FULL SETTLEMENT ON THIS CLAIM.

TOTAL CLAIM . . . . .

\$3000.00

Roscoe Johnson Sr  
SIGNATURE(S)

6-3-2015  
DATE

To Whom it may concern  
I Roscoe Johnson am writing in  
Regards to the flood in several of  
my rooms, Mother day, week.  
There was ~~so~~ much water in  
some rooms I had to buy a  
pump to get the water out.

All the drains are backing up  
in my yard sewerage and all.  
Therefore nobody will insure me.  
When we bought this house,  
they ~~said~~ said it was not a  
flood area we've been lied  
to ever since we moved here  
act of (God) (Gods) not a man  
that he should lie, nor a man  
that he should Repent. If when  
he says something he will do it.  
And he will not Repent.

My Wife and I both have breathing  
disorders. (Asthma) (Bronchitis) (Emphysema)

Yours truly Roscoe Johnson

**B. THIS SECTION IS FOR USE BY THE PUBLIC ENTITY WHICH RECEIVES THE CLAIM**

To inquire about this claim you may write to OMAG Claims Dept. or call 1-800-234-9461; or in Oklahoma City call 525-6624

This Notice of Tort Claim was received by Cora Middleton  
(Title) City Clerk, on June 5, 2015

For further information on this claim contact \_\_\_\_\_  
(Title) \_\_\_\_\_, by telephone at ( \_\_\_\_\_ ) \_\_\_\_\_

The following reports, statements or other documentation, which support our understanding of the facts relating to this claim, are attached:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Persons who have knowledge of the circumstances surrounding this claim are:

	<u>Name</u>	<u>Title/Position</u>	<u>Telephone</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

Submitted by: Cora Middleton Date June 5, 2015  
Title: City Clerk

AFTER THE PUBLIC ENTITY HAS RECEIVED THIS CLAIM, PLEASE PROVIDE INFORMATION REQUESTED ABOVE AND IMMEDIATELY SEND TO:

OMAG Claims Dept.  
4130 N. Lincoln Blvd  
Oklahoma City, OK 73105-5209  
Fax (405) 525-0009



## Oklahoma Municipal Assurance Group

P.O.Box 691719 • Tulsa, OK 74169 • 918/439-9442 • 800/234-9461 • fax: 918/439-9443 • www.omag.org

July 6, 2015

Ms. Cora Middleton  
City of McAlester  
PO Box 578  
McAlester, OK 74502-0578



RE:     Member        :     City of McAlester  
         Claimant       :     Delta Vieux  
         Date of Loss   :     5/26/15  
         Claim No.     :     200538-ME

Dear Ms. Middleton:

We have completed our investigation regarding the above referenced claim. It is our recommendation to the City of McAlester that this claim be denied. We find no liability on the City's part regarding this incident.

Under the Governmental Tort Claims Act, 51 Okla. Sec. 157(A), this claim will be deemed denied ninety (90) days after it was received by the City of McAlester. 51 Okla. Stat. Sec. 157 (B) requires any lawsuit under the Act to be commenced within one hundred eighty (180) days after denial of the claim.

Thus to begin the 180-day statute of limitations prior to 8/30/15, you must deny this claim in writing before 8/30/15. For the 180-day period to start running, the claimant **must be notified at the address on the claim within five (5) days of the denial.** To document compliance with the Act, we recommend that you send notice of denial of this claim by certified mail.

Please advise us as soon as possible of any official action taken by you on denial of this claim.

Sincerely,

Mary Ellis, CPCU, AIC  
Claims Supervisor



## Oklahoma Municipal Assurance Group

P.O. Box 691719 • Tulsa, OK 74169 • 918/439-9442 • 800/234-9461 • fax: 918/439-9443 • [www.omag.org](http://www.omag.org)

July 6, 2015

Ms. Delta Vieux  
2619 Buffalo Mt. Rd.  
McAlester, OK 74501

RE:     Member        :     City of McAlester  
         Claimant        :     Delta Vieux  
         Date of Loss    :     5/26/15  
         Claim No.       :     200538-ME

Dear Ms. Vieux:

We represent the City of McAlester for their general liability coverage.

Title 51 O.S. Section 155.1 of the Governmental Tort Claims Act - "Claim Founded upon Loss Occurring from Defect or Dangerous Condition on Road, Street or Highway" states:

"To the extent that the state is required by law to maintain a road, street, or highway within the territorial limits of a political subdivision, the political subdivision shall not be liable for any loss occurring from a defect or dangerous condition in the area required to be maintained by the state."

The above-mentioned accident occurred on the service road for Highway 69 Bypass, which is maintained by the State of Oklahoma. Therefore, we are taking no further action regarding your claim.

Sincerely,

*Mary Ellis*

Mary Ellis, CPCU  
Claims Supervisor

Cc: City of McAlester ✓



## Oklahoma Municipal Assurance Group

3650 S. Boulevard • Edmond, OK 73013-5581 • 405/657-1400 • 800/234-9461 • fax: 405/657-1401 • www.omag.org

June 8, 2015

Delta Vieux  
2619 Buffalo Mountain Rd.  
McAlester, OK 74501

Re:	Member	:	City of McAlester
	Claimant	:	Delta Vieux
	Date of Loss	:	5/26/2015
	Claim Number	:	200538-ME

Dear Ms. Vieux,

This will acknowledge receipt of the above captioned claim. The undersigned will be directing the handling of this matter and will be in touch in the near future.

Sincerely,

Mary Ellis, CPCU  
Claims Supervisor

ME/jp

cc: City of McAlester

**FAX MESSAGE  
FROM  
OMAG  
Oklahoma Municipal Assurance Group  
3650 S. BOULEVARD, EDMOND, OK 73013-5581**

*PAGE 1 OF 2*

Bus: (405) 657-1400

Fax: (405) 657-1401

---

DATE: 6/8/15

FAX: 918-421-4971

TO: City of McAlester

ATTN: Cora Middleton

FROM: OMAG Claims Department

RE: Acknowledgement Letter

---

**NOTES/COMMENTS:**

If you have any questions or additional information, please contact the Adjuster indicated in the letter.

Thank you!

**\*\*\*Please note our new address as well as our new phone and fax numbers\*\*\***

**Cora Middleton**

**From:** Cora Middleton  
**Sent:** Wednesday, June 03, 2015 11:40 AM  
**To:** 'claimsdepartment@omag.org'  
**Subject:** Notice of Tort Claim  
**Attachments:** Notice of Tort Claim & repair estimates.pdf

To Whom It May Concern:

Attached is the Notice of Tort Claim for alleged auto damage that occurred on the Service Road for Hwy 69 Bypass in McAlester, OK., which is owned and maintained by the State of Oklahoma. The owner of the vehicle is Delta Vieux. This incident happened around May 26 or 27 during or after torrential rains that fell during that time. I have been unable to locate any information confirming that Ms. Vieux contacted the City of McAlester Police Department the evening that this happened. I have no other information on this claim. If you have any questions please do not hesitate to contact me.

Thank you,

*Cora Middleton, CMC  
City of McAlester  
City Clerk  
P.O. Box 578  
McAlester, OK 74502  
(918)423-9300 Ext. 4956*

6/3/2015

# NOTICE OF TORT CLAIM

## OKLAHOMA MUNICIPAL ASSURANCE GROUP - MUNICIPAL LIABILITY PROTECTION PLAN

### A. CLAIMANT REPORT

To the

City of McAlester

Public entity you are filing this claim against.

PLEASE PRINT OR TYPE AND SIGN

**IMPORTANCE NOTICE:** The filing of this form with the City Clerk's office is only the initial step in the claim process and does not indicate in any manner the acceptance of responsibility by the City or its related entities. Written notice is required by law and shall be filed with the City Clerk within one (1) year from the date of occurrence. It will then be sent to OMAG Claims Dept. for investigation. You may expect them to contact you. Failure to file within such time frame may result in the claim being barred in its entirety. Other limitations to your claim may apply (See Oklahoma Statutes Title 51, Section 151-172).

CLAIMANT(S) Delta View  
ADDRESS 2619 Buffalo Mt Rd  
McAlester, OK 74501

CLAIMANT(S) SOCIAL SECURITY NO. \_\_\_\_\_

CLAIMANT(S) DATE OF BIRTH \_\_\_\_\_

PHONE: HOME( ) \_\_\_\_\_

BUS.( ) \_\_\_\_\_

Continue on another sheet if needed  
for any information requested)

- DATE AND TIME OF INCIDENT 11 a.m. ( ) p.m.
- LOCATION OF INCIDENT In front of Blaums on side road
- DESCRIBE INCIDENT Driving south in front of Blaums saw asphalt  
look like hole was not opened so kept driving  
about 20-25 mph hit the hole @ my front end hit hit  
it and you heard everything underneath hit when the back hit
- LIST ALL PERSONS AND/OR PROPERTY FOR WHICH YOU ARE CLAIMING DAMAGES:

**BODILY INJURY:** WAS CLAIMANT INJURED? YES \_\_\_ NO ☒ If yes, complete this section

Describe injury \_\_\_\_\_

WERE YOU ON THE JOB AT THE TIME OF INJURY? YES \_\_\_ NO ☒ If so, please give name, address and  
phone number of company \_\_\_\_\_

NAME OF DOCTOR OR HOSPITAL Ø

ALL MEDICAL BILLS (attach Copies) \$ Ø

LIST OTHER DAMAGES CLAIMED \$ Ø

TOTAL BODILY INJURY. . . . . \$ Ø

**PROPERTY DAMAGE:** Proof that you are the owner of the vehicle or property allegedly damaged as specified in your claim will be required.

VEHICLE NAME Honda Civic BODY TYPE 4 door YEAR 2011

NOTE: If damage is to a vehicle, a photocopy of your motor vehicle title is required.

IF NOT A VEHICLE, DESCRIBE PROPERTY AND LOSS \_\_\_\_\_

PROPERTY DAMAGE (Attach repair bills or two estimates) \$ \_\_\_\_\_

LIST OTHER DAMAGES CLAIMED \$ \_\_\_\_\_

TOTAL PROPERTY . . . . . \$ \_\_\_\_\_

5. NAME OF YOUR INSURANCE CO. Farmers Rhones POLICY NO. \_\_\_\_\_ AMOUNT CLAIMED Ø AMOUNT RECEIVED Ø

6. The names of any witnesses known to you.

Name Madison View

Address 2619 Buffalo Mt Rd

Name Brian Bittle

Address 2619 Buffalo Mt Rd

Phone Number \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

STATE THE EXACT AMOUNT OF COMPENSATION YOU WOULD ACCEPT AS FULL SETTLEMENT ON THIS CLAIM.

TOTAL CLAIM . . . . . \$ \_\_\_\_\_

Delta View

SIGNATURE(S)

5-20-15

DATE

it pouned like every thing fell out. I stopped at KFC let it sit for abit called M. Police Dept. Cause it was appoximately 7:30-8:00pm Keep looking under neath see if anything was leaking did not see anything at time. So drove it home it was pulling all over road. Parked it got flooded in and when I got to drive it again the tire blew out dented the passenger side front fender. I can not even drive to work cause I have my downut on it. When u turn on A.C. it makes a funny noise when fans kick on!

The new job hasnt started yet cause I have one more leg surgery to go and I'm disabled w/ Lupus & RA.

message phone

Deborah Adams

918-470-1185

Amanda Adams

918-470-1188

my phone should be fix by Wed- 6-3-15

Thank you  
Delta View

**B. THIS SECTION IS FOR USE BY THE PUBLIC ENTITY WHICH RECEIVES THE CLAIM**

To inquire about this claim you may write to OMAG Claims Dept. or call 1-800-234-9461; or in Oklahoma City call 525-6624

This Notice of Tort Claim was received by Cora Middleton  
(Title) City Clerk, on June 1, 20 15

For further information on this claim contact \_\_\_\_\_  
(Title) \_\_\_\_\_, by telephone at ( \_\_\_\_\_ ) \_\_\_\_\_

The following reports, statements or other documentation, which support our understanding of the facts relating to this claim, are attached:

2 repair estimates  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Persons who have knowledge of the circumstances surrounding this claim are:

	<u>Name</u>	<u>Title/Position</u>	<u>Telephone</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

Submitted by: Cora Middleton Date June 3, 2015  
Title: City Clerk

AFTER THE PUBLIC ENTITY HAS RECEIVED THIS CLAIM, PLEASE PROVIDE INFORMATION REQUESTED ABOVE AND IMMEDIATELY SEND TO:

OMAG Claims Dept.  
4130 N. Lincoln Blvd  
Oklahoma City, OK 73105-5209  
Fax (405) 525-0009

Date: 6/ 1/2015 02:25 PM  
Estimate ID: 16450  
Estimate Version: 0  
Preliminary  
Profile ID: MCCULLAR

## McCullar Motorsports

900 N. Main, McAlester, OK 74501  
(918) 429-0887  
Fax: (918) 429-0895  
Email: mccullarmotorsports@yahoo.com  
Tax ID: 94-3423396



Damage Assessed By: Keith McCullar  
Classification: Drive-In

Deductible: UNKNOWN  
route vir N

Insured: delta vieux  
Telephone: Home Phone: (918) 470-0447

Mitchell Service: 910607

Description: 2011 Honda Civic LX  
Body Style: 4D Sed  
VIN: 2HGFA1F5XBH531755  
OEM/ALT: O  
Options:

Drive Train: 1.8L Inj 4 Cyl 5A FWD

Search Code: None

PASSENGER AIRBAG, POWER LOCK, POWER WINDOW, POWER STEERING, REAR WINDOW DEFOGGER  
AIR CONDITIONING, CRUISE CONTROL, TILT STEERING COLUMN, AM/FM STEREO  
DRIVER AIRBAG, FRONT SIDE AIRBAG WITH HEAD PROTECTION, ANTI-LOCK BRAKE SYS.  
TIRE INFLATION/PRESSURE MONITOR, ANTI-THEFT SYSTEM, AUXILIARY INPUT, CD PLAYER  
POWER ADJUSTABLE EXTERIOR MIRROR, FIRST ROW BUCKET SEAT, CLOTH SEAT  
SIDE AIRBAGS, SECOND ROW SIDE AIRBAG WITH HEAD PROTECTION, MP3 PLAYER  
DAYTIME RUNNING LIGHTS, KEYLESS ENTRY SYSTEM, REAR BENCH SEAT

Line Item	Entry Number	Labor Type	Operation	Line Item Description	Part Type/ Part Number	Dollar Amount	Labor Units
<u>Front Bumper</u>							
1	005244	BDY	OVERHAUL	Frt Bumper Cover Assy			2.2 #
2	004745	BDY	REPAIR	Frt Bumper Cover	Existing		2.0* #
3		REF	REFINISH	Frt Bumper Cover			C 2.6
<u>Front Fender</u>							
4	000244	BDY	REMOVE/REPLACE	R Fender Panel	60211-SNA-A90ZZ	195.12	1.8 #
5		REF	REFINISH	R Fender Outside			C 2.0
6		REF	REFINISH	R Add To Edge Fender			C 0.5
<u>Front Door</u>							
7	002403	REF	BLEND	R Frt Door Outside			C 0.9
8	002695	BDY	REMOVE/INSTALL	R Frt Otr Belt Moulding			0.3
9	002697	BDY	REMOVE/INSTALL	R Frt Rear View Mirror			INC #
10	002707	BDY	REMOVE/INSTALL	R Frt Otr Door Handle			0.3 #
<u>FRAME</u>							
11	931105	MCH	ALIGN	FOUR WHEEL ALIGNMENT	Sublet	69.95 *	0.0*
<u>MANUAL ENTRIES</u>							
12	900500	BDY *	REMOVE/REPLACE	maxxis ma202 205/55r16	Sublet	145.24 *	0.3*
<u>ADDITIONAL OPERATIONS</u>							
13		REF	ADD'L OPR	Clear Coat			1.7
<u>Additional Costs &amp; Materials</u>							
14			ADD'L COST	Paint/Materials		269.50 *	
15			ADD'L COST	Hazardous Waste Disposal		5.00 *	

ESTIMATE RECALL NUMBER: 06/01/2015 14:20:18 16450

Mitchell Data Version: OEM: APR\_15\_V

Copyright (C) 1994 - 2015 Mitchell International  
All Rights Reserved

Software Version: 7.1.177

Page 1 of 2

Date: 6/ 1/2015 02:25 PM  
Estimate ID: 16450  
Estimate Version: 0  
Preliminary  
Profile ID: MCCULLAR

\* - Judgment Item  
# - Labor Note Applies  
C - Included in Clear Coat Calc

## Estimate Totals

												Amount
I. Labor Subtotals	Units	Rate	Add'l Labor Amount	Sublet Amount	Totals	II. Part Replacement Summary	Amount					
Body	6.9	48.00	0.00	0.00	331.20	Taxable Parts	340.36					
Refinish	7.7	48.00	0.00	0.00	369.60	Sales Tax @ 9.000%	30.63					
Mechanical	0.0	75.00	0.00	69.95	69.95	Total Replacement Parts Amount	370.99					
Non-Taxable Labor					770.75							
Labor Summary	14.6				770.75							
III. Additional Costs					Amount	IV. Adjustments	Amount					
Taxable Costs					269.50	Customer Responsibility	0.00					
Sales Tax	@	9.000%			24.26							
Non-Taxable Costs					5.00							
Total Additional Costs					298.76							
Paint Material Method: Rates												
Init Rate = 35.00 , Init Max Hours = 99.9, Addl Rate = 0.00												
						I. Total Labor:	770.75					
						II. Total Replacement Parts:	370.99					
						III. Total Additional Costs:	298.76					
						Gross Total:	1,440.50					
						IV. Total Adjustments:	0.00					
						Net Total:	1,440.50					

**This is a preliminary estimate.**  
**Additional changes to the estimate may be required for the actual repair.**

Date: 6/1/2015 03:00 PM  
 Estimate ID: 11603  
 Estimate Version: 0  
 Preliminary  
 Profile ID: Shop

## BUCK WILSON FRAME AND BODY INC.

103 Oklahoma Ave., McAlester, OK 74501  
 (918) 423-3161  
 Fax: (918) 423-3416  
 Email: office@buckwilsoncustoms.com  
 Tax ID: 26-0029861



Damage Assessed By: Jason Wilson  
 Classification: Field

Deductible: 0.00  
 Claim Number: 11603

Insured: Delta Vieux

Mitchell Service: 910607

Description: 2011 Honda Civic LX  
 Body Style: 4D Sed  
 VIN: 2HGFA1F5XBH531755  
 OEM/ALT: O  
 Options: PASSENGER AIRBAG, POWER LOCK, POWER WINDOW, POWER STEERING, REAR WINDOW DEFOGGER  
 AIR CONDITIONING, CRUISE CONTROL, TILT STEERING COLUMN, AM/FM STEREO  
 DRIVER AIRBAG, FRONT SIDE AIRBAG WITH HEAD PROTECTION, ANTI-LOCK BRAKE SYS.  
 TIRE INFLATION/PRESSURE MONITOR, ANTI-THEFT SYSTEM, AUXILIARY INPUT, CD PLAYER  
 POWER ADJUSTABLE EXTERIOR MIRROR, FIRST ROW BUCKET SEAT, CLOTH SEAT  
 SIDE AIRBAGS, SECOND ROW SIDE AIRBAG WITH HEAD PROTECTION, MP3 PLAYER  
 DAYTIME RUNNING LIGHTS, KEYLESS ENTRY SYSTEM, REAR BENCH SEAT

Drive Train: 1.8L Inj 4 Cyl 5A FWD  
 Search Code: None

Line Item	Entry Number	Labor Type	Operation	Line Item Description	Part Type/ Part Number	Dollar Amount	Labor Units
<b>Front Bumper</b>							
1	004745	BDY	REPAIR	Frt Bumper Cover	Existing		2.0* #
2		REF	REFINISH	Frt Bumper Cover			C 2.6
<b>Front Fender</b>							
3	000244	BDY	REMOVE/REPLACE	R Fender Panel	60211-SNA-A90ZZ	195.12	2.9 #
4		REF	REFINISH	R Fender Outside			C 2.0
5		REF	REFINISH	R Add To Edge Fender			C 0.5
6	000262	BDY	REMOVE/REPLACE	R Fender Liner	74101-SNA-A00	52.58	INC #
<b>Wheel</b>							
7	003989	BDY	REMOVE/REPLACE	Wheel	42700-SNA-A11	87.64	0.3
8	000391	BDY	REMOVE/REPLACE	Wheel Cover	44733-SNE-A10	28.13	
<b>FRAME</b>							
9	931105	MCH	ADD'L LABOR OP	FOUR WHEEL ALIGNMENT	Sublet	69.95 *	0.2*
<b>Wheel</b>							
10	000395	BDY	REMOVE/REPLACE	Wheel Valve Stem	42753-SB8-661	1.23	
<b>Engine/Body Under Covers</b>							
11	005102	BDY	REMOVE/REPLACE	Engine Under Cover	74111-SNA-A00	66.47	0.3
12	005534	BDY	REMOVE/REPLACE	Lwr Engine Clip 2@2.60	91505-S9A-003	5.20	
<b>Front Door</b>							
13	002403	REF	REFINISH	R Frt Door Outside			C 1.7
14	002695	BDY	REMOVE/INSTALL	R Frt Otr Belt Moulding			0.3
15	002697	BDY	REMOVE/INSTALL	R Frt Rear View Mirror			INC #
16	001518	BDY	REMOVE/REPLACE	R Frt Door Adhesive Moulding	75302-SNE-A02ZC	58.02	0.2 #
17		BDY	REMOVE/INSTALL	R Frt Door Trim Panel			INC
<b>Body Components</b>							
18	931118	BDY	REMOVE/REPLACE	Right Front Tire	** QUAL REPL PART	169.00 *	0.3*

ESTIMATE RECALL NUMBER: 06/01/2015 15:00:53 11603

Mitchell Data Version: OEM: APR\_15\_V

Software Version: 7.1.177

Copyright (C) 1994 - 2015 Mitchell International  
 All Rights Reserved

Page 1 of 3

Date: 6/ 1/2015 03:00 PM  
 Estimate ID: 11603  
 Estimate Version: 0  
 Preliminary  
 Profile ID: Shop

<u>Front Door</u>					
19	002707	BDY	REMOVE/INSTALL	R Frt Otr Door Handle	0.3 #
<u>ADDITIONAL OPERATIONS</u>					
20		REF	ADD'L OPR	Clear Coat	1.9
21	933005	BDY	ADD'L OPR	Restore Corrosion Protection	10.00 *
22	933018	REF	ADD'L OPR	Mask For Overspray	5.00 *
<u>Additional Costs &amp; Materials</u>					
23			ADD'L COST	Paint/Materials	304.50 *
24			ADD'L COST	Shop Materials	10.00 *
25			ADD'L COST	Hazardous Waste Disposal	5.00 *

\* - Judgment Item  
 # - Labor Note Applies  
 C - Included in Clear Coat Calc

#### Remarks

may have hidden suspension damage. there may also be some damage to the rt side of the dash. the car will have to be put on a lift and checked at the time of repairs. the customer states that the dash is now making a noise. it could be related to front suspension issues.

## Estimate Totals

											Amount
I.	Labor Subtotals	Units	Rate	Add'l Labor Amount	Sublet Amount	Totals			II.	Part Replacement Summary	Amount
	Body	6.6	48.00	10.00	0.00	326.80	T			Taxable Parts	663.39
	Refinish	8.7	48.00	5.00	0.00	422.60	T			Sales Tax @ 9.000%	59.71
	Mechanical	0.2	75.00	0.00	69.95	84.95	T			Total Replacement Parts Amount	723.10
	Taxable Labor					834.35					
	Labor Summary	15.5				834.35					
III.	Additional Costs					Amount			IV.	Adjustments	Amount
	Taxable Costs					314.50				Insurance Deductible	0.00
	Sales Tax @ 9.000%					28.31				Customer Responsibility	0.00
	Non-Taxable Costs					5.00					
	Total Additional Costs					347.81					
	Paint Material Method: Rates Init Rate = 35.00 , Init Max Hours = 99.9, Addl Rate = 0.00										
									I.	Total Labor:	834.35
									II.	Total Replacement Parts:	723.10
									III.	Total Additional Costs:	347.81
										Gross Total:	1,905.26
									IV.	Total Adjustments:	0.00
										Net Total:	1,905.26

ESTIMATE RECALL NUMBER: 06/01/2015 15:00:53 11603

Mitchell Data Version: OEM: APR\_15\_V

Software Version: 7.1.177

Copyright (C) 1994 - 2015 Mitchell International  
 All Rights Reserved

Page 2 of 3

Date: 6/ 1/2015 03:00 PM  
Estimate ID: 11603  
Estimate Version: 0  
Preliminary  
Profile ID: Shop

**This is a preliminary estimate.**

**Additional changes to the estimate may be required for the actual repair.**

All our work is guaranteed for as long as you own this vehicle.  
(Excludes rock chips, scratches and normal wear items, or incidents  
determined to be unrelated to this claim.)  
Thank You.

ESTIMATE RECALL NUMBER: 06/01/2015 15:00:53 11603

Mitchell Data Version: OEM: APR\_15\_V

Software Version: 7.1.177

Copyright (C) 1994 - 2015 Mitchell International  
All Rights Reserved

Page 3 of 3



# McAlester City Council

## AGENDA REPORT

**Meeting Date:** July 28, 2015  
Community & Economic  
**Department:** Development  
**Prepared By:** Leroy D. Alsup  
**Date Prepared:** July 22, 2015

**Item Number:** 1  
**Account Code:** \_\_\_\_\_  
**Budgeted Amount:** \_\_\_\_\_  
**Exhibits:** Two (2)

### Subject

Consideration and action to accept a 2016 OSMPC Incentive Fund Award in the amount of \$193,256.60 from the Oklahoma Strategic Military Planning Commission and to authorize the execution and submittal of Invoice No. 20150728-001 to the Oklahoma Department of Commerce to draw down the \$193,256.60 of funds.

### Recommendation

Motion to approve and accept a 2016 OSMPC Incentive Fund Award in the amount of \$193,256.60 from the Oklahoma Strategic Military Planning Commission and to authorize the execution and submittal of Invoice No. 20150728-001 to the Oklahoma Department of Commerce to draw down the \$193,256.60 of funds.

### Discussion

#### ► Section 5402 - Purpose of Oklahoma Strategic Military Planning Commission

74 O.S. § 5402 (OSCN 2013)

- A. The purpose of the Oklahoma Strategic Military Planning Commission shall be to analyze state policies affecting military facilities currently in use by the United States Department of Defense and the Oklahoma Army and Air National Guard located within the state and such infrastructure as may support or be affected by these Department of Defense or National Guard facilities or any activity therein. Provided further that the Commission may assist financially with projects designed to enhance the operation, security, or support of such facilities and associated activities, pursuant to the provisions of Section 5403 of this title. The Commission shall also examine methods for improving the private sector market value or potential for such military facilities.

#### ► Section 5403 - Oklahoma Strategic Military Planning Commission Incentive Fund

74 O.S. § 5403 (OSCN 2013)

- A. The Legislature finds that the five military installations in this state, Tinker Air Force Base, Vance Air Force Base, Altus Air Force Base, Fort Sill Army Post and the McAlester Army Ammunition Plant, are vital to the economic health of Oklahoma businesses and communities and an integral and important part of the state economy. It is therefore in the state interest that these installations not only be retained but if possible, be expanded from their current substantial workforces.
- B. There is hereby established a fund within the State Treasury for the Department of Commerce to be known as the "Oklahoma Strategic Military Planning Commission Incentive Fund". The fund shall consist of all monies deposited into the fund by law. The fund shall be a continuing fund not subject to fiscal year limitations. Monies in the fund shall be distributed by the Department to voluntary associations of Oklahoma local governmental jurisdictions or other legal entities which perform functions for the benefit of or which exist for the primary benefit of Oklahoma local governmental entities, for distribution to eligible local governments, as approved by the Oklahoma Strategic Military Planning Commission.

► **2016 OSMPC Incentive Fund Award granted to the City of McAlester.**

On July 16, 2015 the Oklahoma Strategic Military Planning Commission (OSMPC) approved a 2016 Incentive Fund Award in the amount of \$193,256.60 to the City of McAlester as follows:

	2016 OSMPC Incentive Funds	Local Match <sup>1</sup>	Total
A. Year 2 & 3 Supplemental & Follow-up Services on Defense Sector Strategic Plan Professional Services Agreement	\$100,000.00	\$10,000.00	\$110,000.00
B. Defense Industrial Park	\$93,256.60	\$9,325.66	\$102,582.26
<b>TOTAL</b>	<b>\$193,256.60</b>	<b>\$19,325.66</b>	<b>\$212,582.26</b>

<sup>1</sup>To the degree possible, the City of McAlester plans to utilize staff man-hours and in-kind services to provide the required local match in lieu of cash funds.

► **Summary of open 2013, 2014, 2015 & 2016 OSMPC Incentive Fund Award**

<b>Defense/ Homeland Security Industrial Park Project</b>				
	OSMPC Funds	Local Match <sup>1</sup>	Total	Status
2014 OSMPC Award	\$216,000.00	\$21,600.00	\$237,600.00	City Fund 30- Unencumbered
2015 OSMPC Award	\$204,504.33	\$20,450.43	\$224,954.76	City Fund 30- Unencumbered
<i>2016 OSMPC Award</i>	<i>\$93,256.60</i>	<i>\$9,325.66</i>	<i>\$102,582.26</i>	<i>Dept. of Commerce Invoice</i>
<b>TOTAL</b>	<b>\$513,760.93</b>	<b>\$51,376.09</b>	<b>\$565,137.02</b>	

<b>Defense Sector Strategic Plan Project (The Spectrum Group Contract)</b>				
	OSMPC Funds	Local Match <sup>1</sup>	Total	Status
2013 OSMPC Award	\$260,000.00	\$26,000.00	\$286,000.00	City Fund 30- Encumbered
<i>2016 OSMPC Award</i>	<i>\$100,000.00</i>	<i>\$10,000.00</i>	<i>\$110,000.00</i>	<i>Dept. of Commerce Invoice</i>
<b>TOTAL</b>	<b>\$360,000.00</b>	<b>\$36,000.00</b>	<b>\$396,000.00</b>	

Attachments/Exhibits:

- 2016 Incentive Fund Award Application submitted to the OSMPC.
- Invoice No. 20150728001 to be submitted to the Oklahoma Department of Commerce in the amount of \$193,256.60.

**Approved By**

*Initial*

*Date*

**Department Head**

L. Alsup

07/22/2015

**City Manager**

P. Stasiak

# City of McAlester



## Community and Economic Development Department

P.O. BOX 578 ▪ 1<sup>ST</sup> & WASHINGTON ▪ McALESTER, OK 74502 ▪  
918-423-9300 ▪ FAX 918-421-4970

## INVOICE

20150728-001

DATE: JULY 28, 2015

**TO:**

Oklahoma Department of Commerce  
Accounts Payable  
900 N. Stiles Avenue  
Oklahoma City, OK

**FOR:**

2015 Oklahoma Strategic Military Planning  
Commission Incentive Fund Award to the City of  
McAlester- \$204,504.33  
Department of Commerce PO # TBD

DESCRIPTION	AMOUNT
2016 Oklahoma Strategic Military Planning Commission Incentive Fund Award	
A. Year 2 & 3 Supplemental & Follow-up Services on Defense Sector Strategic Plan Professional Services Agreement <sup>1</sup>	\$100,000.00
B. Defense Industrial Park <sup>1</sup>	\$93,256.60
<sup>1</sup> See attached 2016 OSMPC Incentive Fund Award Application for details.	
Department of Commerce Agency Contact:	
Donald R. Hackler, Jr.	
405-815-5359	
don_hackler@okcommerce.gov	
City of McAlester Agency Contact:	
Peter J. Stasiak, City Manager	
918-423-9300 ext 4964	
peter.stasiak@cityofmcalester.com	
<b>BALANCE DUE</b>	<b>\$193,256.60</b>

Please remit payment to: City of McAlester, PO Box 578, McAlester, OK 74502 **Attention: Community & Economic Development Department.**

Payment is due within 30 days.

If you have any questions concerning this invoice, contact Leroy D. Alsup at 918-423-9300 ext. 4951.

Authorized Signature

Peter Stasiak, City Manager

**OKLAHOMA STRATEGIC MILITARY PLANNING COMMISSION  
2016 LOCAL ASSESSMENT INCENTIVE GRANT APPLICATION FORM**

1. Name of Applicant:

McAlester Defense Support Association/City of McAlester

2. Description of Applicant (Check One):

☒ Municipal Government  
☐ County Government  
☐ Sub-state Planning District  
☐ Public Trust Whose Beneficiary is Municipality, County or State  
(Attach Trust Document Showing Beneficiary)  
☐ Voluntary Association of any of the Above Entities  
☐ Other (Please Attach Description)

3. Applicant Contact Person:

Name: Leroy D. Alsup  
Address: P.O. Box 578  
McAlester, OK 74502  
Telephone: (918) 423-9300 ext. 4951  
Fax: (918) 421-4970  
E-mail: leroy.alsup@cityofmcalester.com

4. Statement that closure or realignment of one of Oklahoma's military installations would adversely affect Applicant's community of interest:

<sup>1</sup>McAlester Army Ammunition Plant (McAAP) employed 1,758 military personnel, federal civilians and contractors in FY 2010, which created an additional 1,493 jobs for a total employment impact of 3,251 jobs in Oklahoma's economy. Average wages for the federal civilians, contractors and military personnel at McAAP equaled \$53,200, which was more than 80% greater than the \$29,300 average wage in the region's economy. McAAP contributed \$203.8 million to the state's economy in FY 2010.

<sup>1</sup>Source- 2011 Oklahoma's Five Military Installations: An Economic Impact Report prepared by the Oklahoma Department of Commerce and Oklahoma 21<sup>st</sup> Century Foundation, a Research Foundation Affiliate of the State Chamber.

5. Working in partnership, the City of McAlester and the McAlester Defense Support Association (MDSA) will utilize the requested OSMPC Incentive Funds for

A.	\$100,000.00	OSMPC Incentive Funds
	<u>10,000.00</u>	City of McAlester Local Match
	\$110,000.00	Total

Year 2 & 3 Supplemental & Follow-up Services through the Professional Services Agreement with The Spectrum Group/The Principi Group (TSG/TPG) for the development of a multifaceted Defense Sector Strategic Plan to protect and grow McAlester Army Ammunition Plant and the defense and homeland security segment of the Southeast Oklahoma Economy.

B.	\$ 93,256.60	OSMPC Incentive Funds
	<u>9,325.66</u>	City of McAlester Local Match
	\$102,582.26	Total

For various expenses related to the acquisition of land adjacent to the McAlester Army Ammunition Plant (McAAP). The project is inclusive of but not limited to the planning, infrastructure upgrade and acquisition of land adjacent to the facility to broaden McAlester's ability to work with defense contractors interested in relocating operations to Oklahoma. McAAP wants to continue to be a leader in the Army's public/private partnerships.

*Other funds available for the Defense Sector Industrial Park Project:*

2014 OSMPC Incentive Fund Award	\$216,000.00
City of McAlester (10% Match)	<u>21,600.00<sup>1</sup></u>
Total	\$237,600.00

2015 OSMPC Incentive Fund Award	\$204,504.33
City of McAlester (10% Match)	<u>20,450.43<sup>1</sup></u>
Total	\$224,954.76

This project will be administered and managed by the City of McAlester's Economic Development Office.

6. Governing Board Approval:

The MDSA Executive Committee and the McAlester City Council have both indicated their support for the above project.

7. Specific source and amount of funds for local match. (At least 10 percent of total project): Total project cost: \$212,582.26 (estimated)

2016 OSMPC Incentive Fund Award Request	\$193,256.60
City of McAlester (10% Match)	<u>19,325.66<sup>1</sup></u>
	\$212,582.26

<sup>1</sup>To the degree possible, the City of McAlester plans to utilize staff man-hours and in-kind services to provide the required local match in lieu of cash funds.

8. If applicant is a voluntary association, please attach evidence of eligibility. N/A
9. Amount Requested: \$193,256.60

I certify that the information contained in this application is true and correct according to my best information and belief.



\_\_\_\_\_  
Signature

Peter Stasiak, City Manager

\_\_\_\_\_  
Name, Title

July 16, 2015

\_\_\_\_\_  
Date



# McAlester City Council

## AGENDA REPORT

Meeting Date:	July 28, 2015	Item Number:	2
Department:	Community & Economic Development		
Prepared By:	Leroy D. Alsup	Account Code:	
Date Prepared:	July 22, 2015	Budgeted Amount:	Five (5) (Two exhibits to be sent under separate cover.)
		Exhibits:	

### Subject

Consideration and action to approve and to authorize bid letting for a specific section of the Belmont Trail Project as designated by the City Council and subsequently approved by the Oklahoma Tourism and Recreation Department (OTRD).

### Recommendation

Motion to approve and to authorize the bid letting of a specific section of the Belmont Trail Project as designated by the City Council and subsequently approved by the Oklahoma Tourism and Recreation Department (OTRD).

### Discussion

Given the overwhelming feedback received by the City at the June 25, 2015 Belmont Trail Project Public Information Meeting from residents of the Paddocks Subdivision, unfavorable to the realigned Belmont Trail on the east side of the creek from McArthur Street to the Trail Spur, City Staff felt they should provide some alternative options on the Belmont Trail Project to the City Council for consideration.

The Project Agreement between the City of McAlester and the Oklahoma Tourism and Recreation Department for the Belmont Trail Grant Project [State Project No. 13-14/ Federal Project No. NRT-2013 (100)] designated a Project Period from March 2014 through December 2015. OTRD staff have verbally expressed a willingness to work with the City.

- The City could request up to a 12 month extension to the established December 2015 completion date.
- OTRD staff indicated that they would consider approving a revised trail project proposal either including a variation of the original Belmont Trail Project or even a brand new segment of trail from the McAlester Trails Master Plan. They expressed that OTRD approval of a revised trail project proposal including a variation of the original Belmont Trail Project would be substantially easier to obtain.

Below City Staff has tried to lay out alternative options for the City Councils consideration.

Option 1- Bid letting of only the Trail Spur portion of the Belmont Trail Project from Illinois Avenue to the existing Trail in Will Rogers Park. (See attached diagram)

*The Trail Spur from Illinois Avenue to the existing Trail in Will Rogers Park is a key connection. The trail spur provides pedestrians, especially youth, with a safe convenient route to the park and nearby school. The existing pedestrian bridge on this trail spur is not ADA compliant, its structural integrity is diminished, and the replacement bridge has been designed to serve the stormwater flows in this watershed.*

*The cost estimate for construction of the Trail Spur option is in line with the OTRD Belmont Trail Grant Budget and the plan modifications to let this option for bidding would probably allow the City to still*

*complete the project within the established December 2015 project completion date.*

*Given the situation, Option 1 appears to be as close to a win/win opportunity of all of the options submitted.*

- 1. Provides pedestrians, especially youth, with a safe convenient route to the park and nearby school.*
- 2. Replaces a pedestrian bridge that is not ADA compliant, its structural integrity is diminished, and the replacement bridge has been designed to serve the stormwater flows in this watershed.*
- 3. The cost estimate for construction of the Trail Spur option is closely in line with the OTRD Belmont Trail Grant Budget.*
- 4. Would potentially allow the City to still complete the project within the established December 2015 project completion date.*
- 5. Completing the Spur only option from Illinois Avenue to the existing Trail in Will Rogers Park, would not include constructing the Belmont Trail portion through the Paddocks Subdivision to which the neighborhood residents currently find objectionable.*

Option 2- Bid letting of the realigned Belmont Trail on the east side of the creek from McArthur Street to Trail Spur and that portion of the Trail Spur from the existing Trail in Will Rogers Park to the Bridge by Illinois Avenue. (See attached diagram)

*The realigned Belmont Trail on the east side of the creek is a more cost effective manner to install a trail from McArthur Street to the existing Trail in Will Rogers Park. The disturbed area along the creek channel would be drastically minimized. However, the residents of the Paddock Subdivision overwhelmingly expressed their objections to constructing the Belmont Trail portion through their Subdivision.*

Option 3- Bid letting of the original Belmont Trail alignment on the west side of the creek from McArthur Street to the existing Trail in Will Rogers Park. (See attached diagram)

*The original alignment for the Belmont Trail bordered on the west bank of an existing creek. The trail corridor had several tight points between the creek channel, street right-of-way and privately owned property. During preliminary design it was determined that this original alignment would require the trail be reduced from a 10' wide to an 8' wide trail, required additional retaining walls, hand rails, and a re-alignment of the creeks' flow line. This creek is identified as a "Blue-line stream" on a USGS topographic map. Therefore any realignment of the creeks' flow line would require permitting through the Corps of Engineers.*

*Due to the time required for permitting and the costs associated with constructing retaining walls, hand rails, and excessive grading and tree clearing to move the flow line of the creek, it was determined these measures would be cost prohibitive to install the trail within the OTRD Belmont Trail Grant Budget.*

Option 4- Forgo the Belmont Trail Project for now and identify a replacement segment of trail in the McAlester Trails Master Plan and submit a request to use the OTRD Belmont Trail Grant Funding for the replacement Trail Project.

*Finding a replacement segment of trail in the McAlester Trails Master Plan that meets the existing project budget and then completing the trail design and construction bid letting would substantially delay the completion of the project.*


Option 5- Discontinue the Belmont Trail Project entirely and release the OTRD Belmont Trail Grant Funding Award back to the Oklahoma Tourism and Recreation Department.

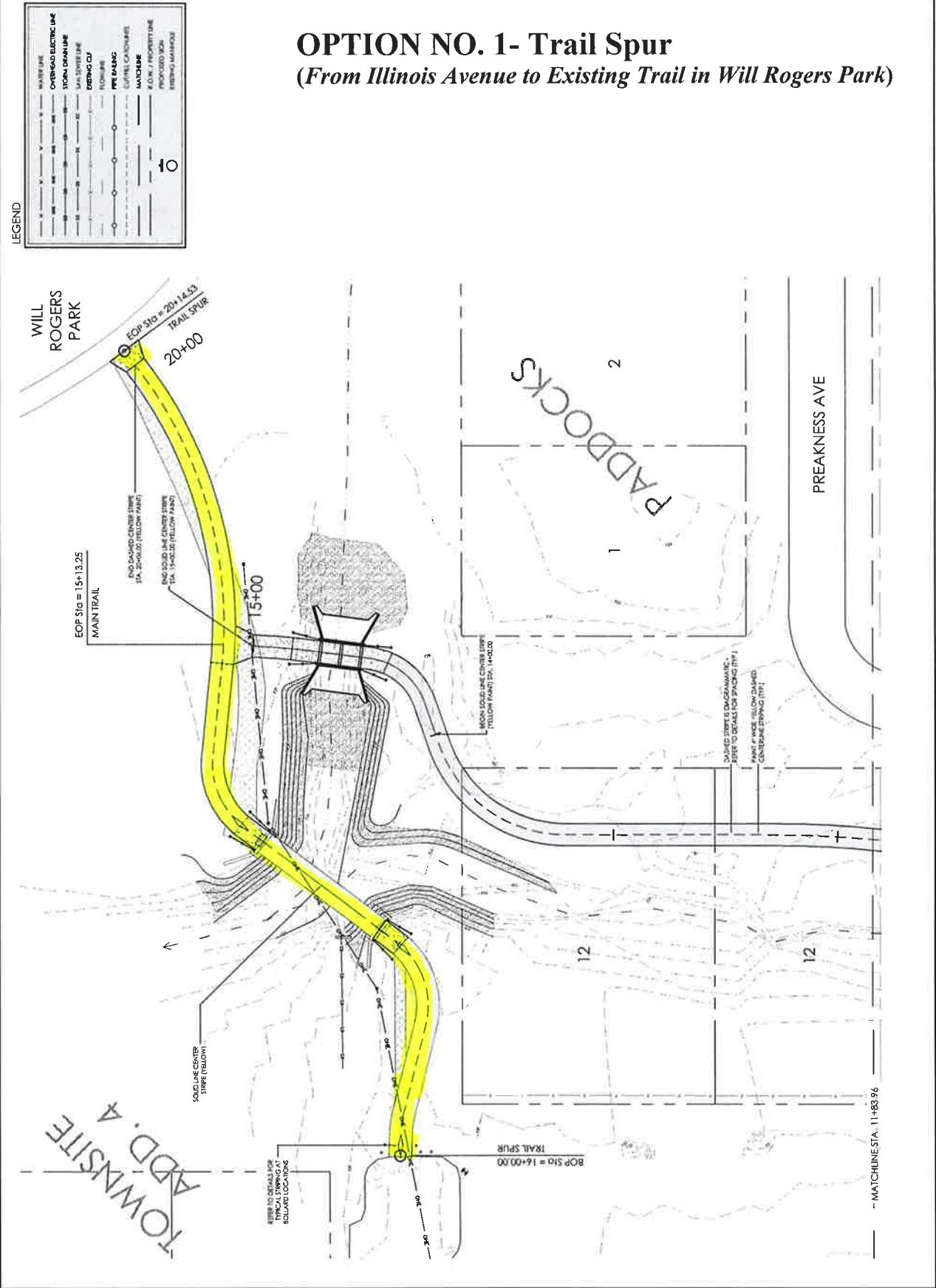
*Under this option we don't move forward, no segment of the McAlester Trails Master Plan would be completed and this approach could have some impact on competing for future OTRD grant funding.*

**Attachments:**

1. Option No. 1 Diagram.
2. Option No. 1 Cost Estimate. (To be distributed under separate cover)
3. Option No. 2 Diagram.
4. Option No. 2 Cost Estimate. (To be distributed under separate cover)
5. Option No. 3 Diagram.

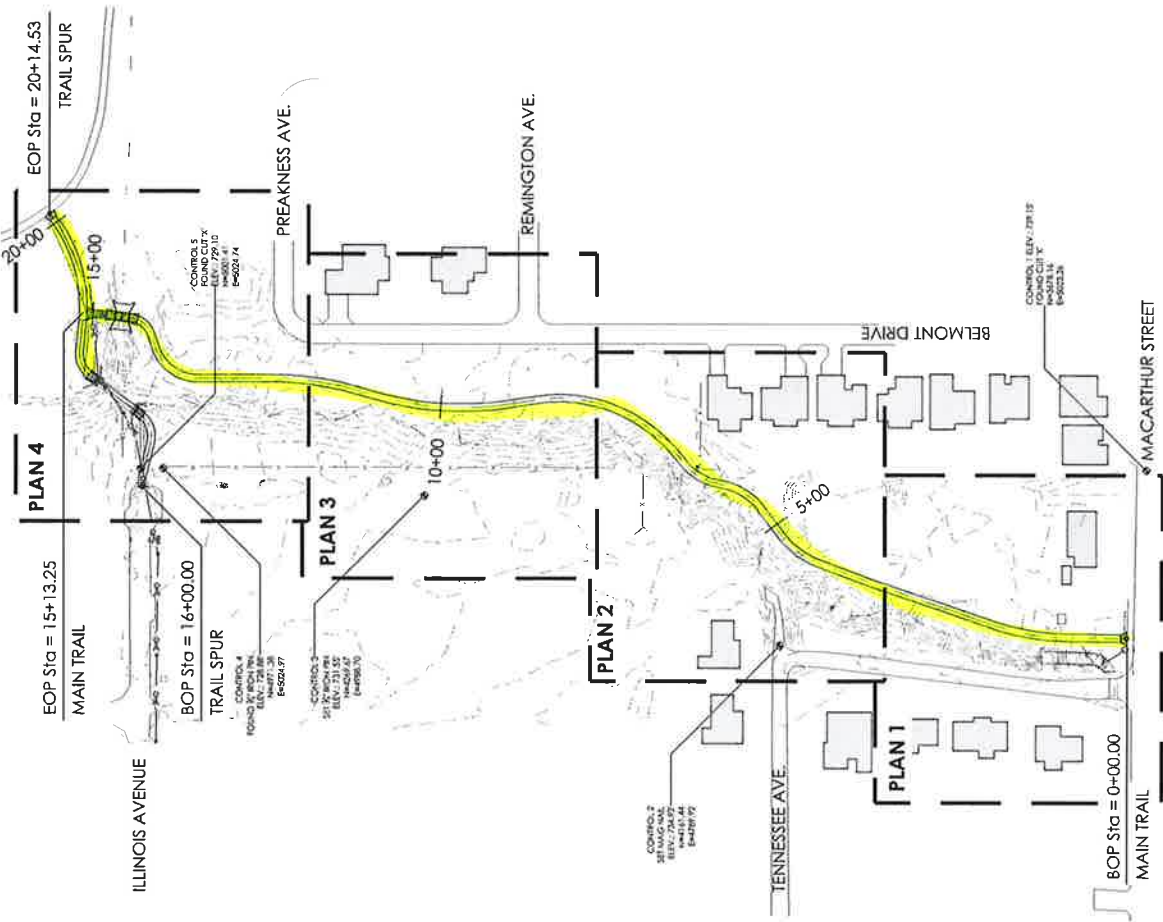
**Approved By**

		<i>Initial</i>	<i>Date</i>
<b>Department Head</b>	L. Alsup	LA	07/22/2015
<b>City Manager</b>	P. Stasiak		07/22/2015



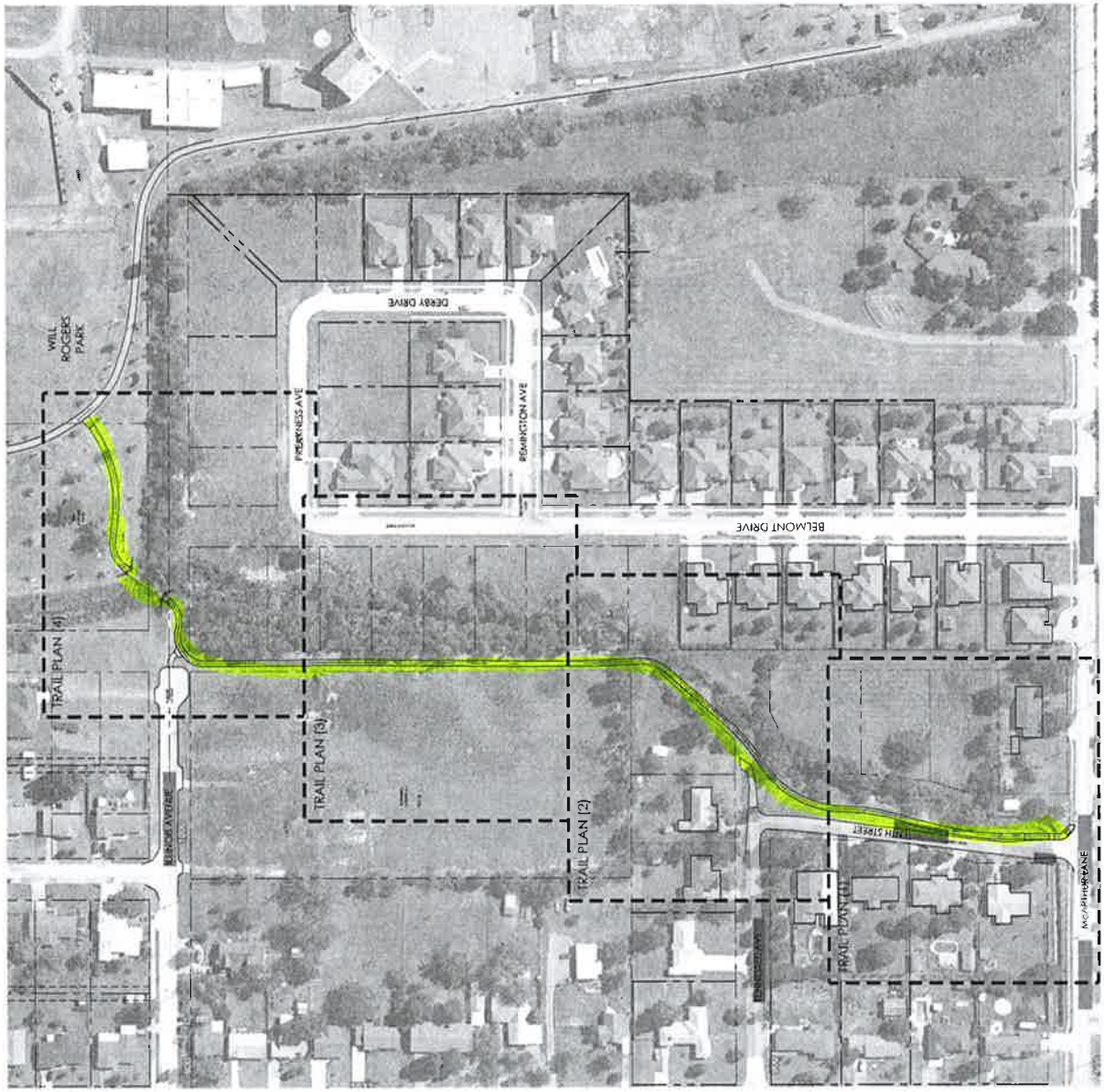
OPTION NO. 2-

- Realigned Belmont Trail from McArthur Street to Trail Spur on east side of the Creek
- Portion of Trail Spur from existing Trail in Will Rogers Park to Bridge by Illinois Avenue



### OPTION NO. 3-

- *Original Belmont Trail alignment on the west side of the creek from McArthur Street to existing Trail in Will Rogers Park*





# McAlester City Council

## AGENDA REPORT

Meeting Date: July 28, 2015 Item Number: 3  
Department: Finance  
Prepared By: Toni Ervin/Peter Stasiak Account Code: \_\_\_\_\_  
Date Prepared: June 10, 2015 Budgeted Amount: \_\_\_\_\_  
Exhibits: 2

### Subject

Discussion and possible action on resolution for a Visit McAlester Program for Tourism.

### Recommendation

Staff recommends passing the resolution to recognize the importance of attracting, "encouraging, promoting, and fostering conventions, conferences, and tourism development".

### Discussion

The intention of this resolution is to recognize the benefits of developing a Visit McAlester Program. This council and city management recognizes the importance of aggressively pursuing tourism dollars.

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head		
City Manager	P. Stasiak <u>PJS</u>	

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF McALESTER AUTHORIZING A VISIT McALESTER PROGRAM.**

**WHEREAS**, the City of McAlester recognizes the importance of tourism dollars for our local businesses and overall economy's success;

**WHEREAS**, the City of McAlester recognizes the importance to foster and assist in the promotion of new meetings and events for the City that are designed to attract overnight visitors;

**WHEREAS**, the City of McAlester recognizes the importance of having a Visit McAlester program that has the sole purpose of "encouraging, promoting and fostering conventions, conferences, and tourism development";

**WHEREAS**, the City of McAlester recognizes that many of these meetings and events are scheduled and planned months in advance and have multiple location possibilities;

**WHEREAS**, the City of McAlester recognizes the importance of being aggressive due to such a competitive market with other communities and event centers; and

**WHEREAS**, the City of McAlester recognizes that it is in the public interest to support a Visit McAlester Incentive Program.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF McALESTER, OKLAHOMA:**

**SECTION 1:** That, in order to stimulate investment in visiting the City of McAlester and improve the economic activity for city businesses, a Visit McAlester Program is hereby established.

**SECTION 2:** That the City Manager and Tourism Manager shall develop and administer all necessary rules, regulations, forms, procedures and controls to ensure that participants in the Visit McAlester Program comply with all requirements of this resolution.

**SECTION 3:** That prior to the event, convention, or conference, an application must be submitted to the Tourism Manager. The application must have a description of the event and must contain an anticipated Convention and Visitors Bureau (CVB) Formula Report.

**SECTION 4:** That prior to approval, each application will be reviewed and approved by the City of McAlester Tourism Manager, City Manager, and Chief Financial Officer and must be included in the Tourism budget with a maximum limit per event of \$5,000.

**SECTION 5:** That applicants may request entry into the program and all approved applications and schedules will be reported to the City council on a regular basis.

**SECTION 6:** After the event, the Tourism Manager will report the comparison of the anticipated to the actual Convention and Visitors Bureau Formula.

## **Visit McAlester**

### **Tourism Incentive Opportunity**

#### **PURPOSE:**

- A Visit McAlester incentive is to foster and assist in the promotion of new meetings and events for McAlester that are designed to attract overnight visitors.
- Incentive applicants must demonstrate visitor spending through hotel room night generation, as well as day visitor spending and sales tax generation. Funding will be determined on a case-by-case basis, used for McAlester venue rentals.

#### **VISIT McAlester FUNDING SOURCE:**

- A 6% hotel/motel lodging tax helps fund the operations of Visit McAlester. This tax is in addition to McAlester regular city, county and state sales taxes and is collected by hotels or lodging facilities on the room rate only.
- This is a dedicated tax defined by City Ordinance 2503 Section 98-123. "Funds collected pursuant to the provisions of this article shall be set aside and used exclusively for the purpose of encouraging, promoting and fostering conventions, conferences, and tourism development in the City of McAlester."

#### **WHO CAN APPLY?**

- Visit McAlester incentive are available to meeting and event coordinators who meet the established criteria.
- **Weddings, Wedding Parties and Private Parties are not eligible to receive a Visit McAlester Incentive.**

#### **ELIGIBILITY:**

- **Applicants must allow Visit McAlester to create a booking lead to be sent to all local hotel partners, in order to collect rate information on hotel group room blocks.**
- Applicants must follow the grid below to determine the dollar amount they are eligible to request.
- Larger incentives may be considered on a case-by-case basis where other factors may be considered in addition to the incentive specifications and requirements by the Tourism Manager and or City Manager.
- Groups may apply for up to three years if needed and can request up to the eligible amount.
- Each subsequent year a group receives a incentive, the amount will decrease by 50%.

		<b>1st Year Applicant</b>	<b>2nd Year Applicant</b>	<b>3rd Year Applicant</b>
<b>Level 1</b>	1 Day	\$500	\$250	\$125
<b>Level 2</b>	2 Days	\$1,000	\$500	\$250
<b>Level 3</b>	3 Days	\$1,500	\$750	\$375
<b>Level 4</b>	3 or more days	\$2,000	\$1,000	\$500

## CRITERIA:

- This is to be considered “**seed money**” for new meetings and events in McAlester to assist in their development. This incentive is not a source of permanent funding.
- It is expected that meetings and events that become regular or annual events will develop a sponsorship base and grow to be successful and independent of a Visit McAlester incentive.
- Marketing and Promotion is always available through Visit McAlester.(outline available upon request)

Applicants will be reviewed based upon the following criteria:

☐ *Visitor Spending:* Number of visitors from outside of McAlester and the number of lodging rooms generated in the McAlester’s tax collection area. An estimated total of visitor spending can be calculated by using \$80 for day visitors and \$140 for overnight visitors. Assistance calculating this amount is available through the Visit McAlester staff.

☐ *Financial Need:* Financial need of project(s); “seed money” to start something new or expand existing program; number of individuals meeting/event will reach; evaluation of meeting/event effectiveness

☐ *Visibility:* Visibility of media coverage (national, regional, local) and use of print and social media of the meeting and or event. *(Marketing and Promotion is always available through Visit McAlester.(outline available upon request)*

☐ *Viability:* Attract visitors during slower times: June-July-August; weekdays (Monday-Thursday)

• *Consult the Visit McAlester Community Calendar of Events at [www.cityofmcalester.com](http://www.cityofmcalester.com) to ensure your date does not conflict with other meetings/events, especially those requiring lodging accommodations. Visit McAlester reserves the right to deny incentive requests that fail to exhibit cooperation among meetings and event organizers, which is vital to maximize the visitor spending within McAlester. .*

Visit McAlester  
Application for Meeting / Event Recruitment  
**ORGANIZATION INFORMATION**

Name of Applicant: \_\_\_\_\_  
Organization/Agency Established: \_\_\_\_\_  
President/Chairman: \_\_\_\_\_  
Daytime phone \_\_\_\_\_  
Event Contact Person: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Website: \_\_\_\_\_

Type of organization (brief description of activities and primary purpose)  
Is your organization for profit or non-profit? Yes or No \_\_\_\_\_ for profit \_\_\_\_\_  
Non-profit \_\_\_\_\_ Government \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Name of Meeting/Event \_\_\_\_\_

Brief Narrative Description of Meeting/Event \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Check one of the following:

☐ Level 1 Request ☐ Level 2 Request ☐ Level 3 Request

Check one of the following: *(Refer to the eligibility table in the guidelines.)*

☐ First Year Applicant ☐ Second Year Applicant ☐ Third Year Applicant

Amount of Eligible Visit McAlester Incentive Requested \$ \_\_\_\_\_

Funds Provided by Applicant \$ \_\_\_\_\_

How will the Visit McAlester Incentive be used?

\_\_\_\_\_  
\_\_\_\_\_

What publicity material will carry the Visit McAlester logo?

\_\_\_\_\_

**Anticipated Visitor Spending in McAlester:**

Local (anticipated number of local attendee's \_\_\_\_\_ X \$80 X \_\_\_\_\_ number of days)  
\$ \_\_\_\_\_

Out of Town (anticipated number of out of town attendees X \$140 X number of days)  
\$ \_\_\_\_\_

**Total Anticipated Visitor Spending: \$ \_\_\_\_\_**

Expected Total Number of Hotel/Motel Room Nights (# nights x # rooms) \_\_\_\_\_

Anticipated McAlester Hotels/Motels to be used:

Host Hotel Overflow Hotels:

\_\_\_\_\_

Anticipated McAlester Meeting / Event Facilities to be used:

\_\_\_\_\_

**DIRECT VISITOR SPENDING:**

Economic Benefit to the Visitor Industry in McAlester estimated revenues. \$ \_\_\_\_\_

\_\_\_\_\_

***\*Must provide Visit McAlester with a copy of your organization's W-9 Form in order to be processed\****

**"We agree all of the information included in this application is true to the best of our knowledge. We agree to provide a final statement of all income and expenses at the conclusion of the event. We understand the Visit McAlester reserves the right to adjust the approved incentive amount based off the actual number of hotel rooms picked up from the event."**

Signature: \_\_\_\_\_ (City Manager)

Date: \_\_\_\_\_

Signature: \_\_\_\_\_ (City CFO)

Date \_\_\_\_\_

Signature: \_\_\_\_\_ (City Tourism Manager)

Date \_\_\_\_\_

**Before submitting incentive, please make sure**

**o all pages have been filled out in their entirety. If a question is not answered, please state why it is not answered.**

**o to sign application agreement.**

**o to include signed rooming agreements from all lodging properties being utilized.**

**o to include a copy of the Organizations W-9 Form.**

***To ensure the inclusion of your grant request as an action item, submit the completed grant application two weeks prior to the Visit McAlester Tourism Office.***



# McAlester City Council

## AGENDA REPORT

Meeting Date:	<u>7/28/2015</u>	Item Number:	<u>4</u>
Department:	<u>Fire Department</u>	Account Code:	<u></u>
Prepared By:	<u>Brett Brewer</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>7/21/2015</u>	Exhibits:	<u>3</u>

### Subject

Discussion and possible action, on approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services.

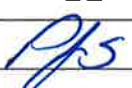
### Recommendation

Motion to approve the purchase of new mattresses for the dorms of the fire departments. The cost of the mattresses not to exceed \$6,000.00. Purchase to be made with funds from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services

### Discussion

The fire department would like to purchase new mattresses for the fire department dorms. The mattresses we have now are in need of replacement. The money to be used from the city's portion of the county quarter cent excise tax for fire services.

### Approved By

		<i>Initial</i>	<i>Date</i>
Department Head	B. Brewer	BB	7/21/2015
City Manager	P. Stasiak		

**Vicars Furniture and Accessories**

215 South Second  
McAlester, OK 74501  
918-426-6111 Fax: 918-426-2818

Quote #:	261
Quote Date:	2/16/2015
Page:	1
Customer #:	16391

Quoted To:  
Mcalester Fire Department

Valid Through: 3/2/2015

Phone: 918-423-6709		Cust PO:		Terms:	
Reference:		Ship Via:		Salesperson:	
Stock Code	Description	Quantity	Price	Extended	
MISC	Serta 2 sided Hotel Mattress- Concierge Suite II Plush- Full XL	8.00	399.00	3,192.00	
MISC	Serta contract box springs	8.00	125.00	1,000.00	
MISC.	Serta 2 sided Hotel Mattress Concierge Suite II Plush Twin	4.00	325.00	1,300.00	
UNI. BED FRAME	Universal Bed Frame	3.00	59.00	177.00	

SubTotal:	5,669.00
Tax:	0.00
Shipping:	0.00
Total:	5,669.00

PITTSBURG COUNTY CLERK  
HOPE TRAMMELL

7/6/2015  
3:31:11PM

## Appropriation Ledger

Account FD-MCAL-2: MCALESTER FIRE DEPT M&O

Fiscal Year 2014-2015

<u>Dist.</u>	<u>Date</u>	<u>Vendor</u>	<u>PO #</u>	<u>PO Amount</u>	<u>Adjustment</u> <u>Amount</u>	<u>Amount</u> <u>Approved</u>	<u>Paid</u>	<u>Warrant</u> <u>Number</u>	<u>Unexpended</u>	<u>Unliquidated</u> <u>Encumbrances</u>	<u>Unencumbered</u>
	7/7/2014	CARRYOVER BALANCE			\$60450.94	CARRYOVER FROM 2013-2014			60,450.94	0.00	60,450.94
	8/4/2014	MONTHLY APPROPRIATION			\$4466.55	JULY 2014			64,917.49	0.00	64,917.49
	9/2/2014	MONTHLY APPROPRIATION			\$4295.17	AUGUST 2014			69,212.66	0.00	69,212.66
	9/29/2014	CARRYOVER BALANCE			\$1921.04	CARRYOVER FROM 2013-2014			71,133.70	0.00	71,133.70
	10/6/2014	MONTHLY APPROPRIATION			\$4442.00	SEPTEMBER 2014			75,575.70	0.00	75,575.70
	10/20/2014	TRANSFER			\$-25000.00	TRANSFER TO FD-MCAL-3			50,575.70	0.00	50,575.70
	11/3/2014	MONTHLY APPROPRIATION			\$4471.53	OCTOBER 2014			55,047.23	0.00	55,047.23
	11/7/2014	CITY OF YUKON	003830	\$600.00					55,047.23	600.00	54,447.23
	12/1/2014	MONTHLY APPROPRIATION			\$4279.25	NOVEMBER 2014			59,326.48	600.00	58,726.48
	12/1/2014	CITY OF YUKON	003830		\$-150.00				59,326.48	450.00	58,876.48
	12/1/2014	CITY OF YUKON	003830			\$450.00	12/12/2014	000566	58,876.48	0.00	58,876.48
	1/5/2015	MONTHLY APPROPRIATION			\$4588.20	DECEMBER 2014			63,464.68	0.00	63,464.68
	2/2/2015	MONTHLY APPROPRIATION			\$4935.53	JANUARY 2015			68,400.21	0.00	68,400.21
	3/2/2015	MONTHLY APPROPRIATION			\$4782.07	FEBRUARY 2015			73,182.28	0.00	73,182.28
	3/11/2015	SIGTRONICS CORPORATION	007133	\$2,500.00					73,182.28	2,500.00	70,682.28
	3/30/2015	TRANSFER			\$-15000.00	TRANSFER TO FD-MCAL-3			58,182.28	2,500.00	55,682.28
	4/6/2015	MONTHLY APPROPRIATION			\$5150.60	MARCH 2015			63,332.88	2,500.00	60,832.88
	5/4/2015	MONTHLY APPROPRIATION			\$4276.93	APRIL 2015			67,609.81	2,500.00	65,109.81
	6/1/2015	MONTHLY APPROPRIATION			\$4687.29	MAY 2015			72,297.10	2,500.00	69,797.10
	6/1/2015	SIGTRONICS CORPORATION	007133		\$-58.16				72,297.10	2,441.84	69,855.26
	6/1/2015	SIGTRONICS CORPORATION	007133			\$2,441.84	6/12/2015	001401	69,855.26	0.00	69,855.26
	6/1/2015	Range Totals:		\$3,100.00	\$-208.16	\$2,891.84					

\$ 4921.51  
after 7-6-15

Year Total: \$3,100.00

\$-208.16

\$2,891.84

\$69,855.26

\$0.00

\$69,855.26

\* Paid column reflects the date on which the warrant was cancelled or void.

Page 1 of 1

F:\Client\Way\Reports\approp\_ledger\_report2.rpt

PITTSBURG COUNTY CLERK 7/6/2015  
HOPE TRAMMELL 3:31:23PM

## Appropriation Ledger

Account FD-MCAL-3: MCALESTER FIRE DEPT CAP OUTLAY

Fiscal Year 2014-2015

<u>Dist.</u>	<u>Date</u>	<u>Vendor</u>	<u>PO #</u>	<u>PO Amount</u>	<u>Adjustment</u> <u>Amount</u>	<u>Amount</u> <u>Approved</u>	<u>Paid</u>	<u>Warrant</u> <u>Number</u>	<u>Unexpended</u>	<u>Unliquidated</u> <u>Encumbrances</u>	<u>Unencumbered</u>
	7/7/2014	CARRYOVER BALANCE			\$4272.55	CARRYOVER FROM 2013-2014			4,272.55	0.00	4,272.55
	10/15/2014	STANDARD MACHINE & WEL	003155	\$1,340.00					4,272.55	1,340.00	2,932.55
	10/20/2014	TRANSFER			\$25000.00	TRANSFER FROM FD-MCAL-2			29,272.55	1,340.00	27,932.55
	10/22/2014	CLEAN SOURCE SERVICE CO	003323	\$14,036.53					29,272.55	15,376.53	13,896.02
	11/7/2014	CASCO INDUSTRIES	003829	\$6,006.50					29,272.55	21,383.03	7,889.52
	11/10/2014	STANDARD MACHINE & WEL	003155			\$1,340.00	12/5/2014	000509	27,932.55	20,043.03	7,889.52
	11/17/2014	CARRYOVER BALANCE			\$1840.00	CARRYOVER FROM 2013-2014			29,772.55	20,043.03	9,729.52
	12/15/2014	CLEAN SOURCE SERVICE CO	003323			\$14,036.53	12/23/2014	000646	15,736.02	6,006.50	9,729.52
	1/20/2015	CASCO INDUSTRIES	003829			\$6,006.50	1/28/2015	000812	9,729.52	0.00	9,729.52
	3/30/2015	TRANSFER			\$15000.00	TRANSFER FROM FD-MCAL-2			24,729.52	0.00	24,729.52
	3/30/2015	CHIEF FIRE & SAFETY	007675	\$13,800.00					24,729.52	13,800.00	10,929.52
	4/27/2015	TRANSFER			\$-2560.29	TRANSFER TO CD-3			22,169.23	13,800.00	8,369.23
	5/18/2015	CHIEF FIRE & SAFETY	007675			\$13,800.00	5/28/2015	001342	8,369.23	0.00	8,369.23
	5/18/2015	Range Totals:		\$35,183.03	\$0.00	\$35,183.03					

Year Total: \$35,183.03

\$0.00

\$35,183.03

\$8,369.23

\$0.00

\$8,369.23

\* Paid column reflects the date on which the warrant was cancelled or void.

Page 1 of 1

F:\Client\Koy\Koylin\_g\app\appserver2.pl



# McAlester City Council

## AGENDA REPORT

Meeting Date: July 28, 2015 Item Number: 5  
Department: Public Works-Engineering  
Prepared By: John C. Modzelewski, P.E., CFM Account Code: \_\_\_\_\_  
Date Prepared: July 22, 2015 Budgeted Amount: \_\_\_\_\_  
Exhibits: 1

### Subject

Consider and act upon, authorizing the Mayor to sign a Professional Services Agreement with EST, Inc., for Construction Management Services related to CIP#4 Amendment, which includes a segment of Sixth Street from Chadick Park to Wyandotte Avenue.


### Recommendation

Motion to approve authorizing the Mayor to sign a Professional Services Agreement with EST, Inc. to provide Construction Management Services related to CIP#4 Amendment, which includes a segment of Sixth Street from Chadick Park to Wyandotte Avenue. The total fee to perform these services is a lump sum amount of \$92,075.00.

### Discussion

This agreement will allow the EST, Inc. to provide Construction Management Services related to CIP#4 Amendment which includes a segment of Sixth Street from Chadick Park to Wyandotte Avenue. These services include engineering oversight, daily onsite observation, documentation, estimate preparation and review, audit and testing services.

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	JCM	07/22/15
City Manager	P. Stasiak 	



Comprehensive Engineering Services

1905 N. 13<sup>th</sup>, Suite A  
McAlester, Oklahoma 74501  
P (918) 423.4877 F (918) 429.0200

June 22, 2015

City of McAlester  
28 E. Washington  
McAlester, OK 74501

Attn: John Modzelewski

**Re: Construction Management Services  
South Sixth Street, from Chadwick Park North to Wyandotte Avenue**

EST, Inc. is pleased to submit the following proposal in response to your request to provide construction inspection and certified lab technician services on the above referenced contract.

EST, Inc. has prepared a Fee Proposal based upon the following:

- 1) Comprehensive construction management services in accordance with ODOT's current Construction Management contract requirements, which includes:
  - Professional Engineering oversight
  - Project Management
  - Daily On-Site Inspection
  - Contract Administration
  - Estimate Preparation and Review
  - Audit
  - Materials Sampling and Testing Services

**General:**

This proposal is submitted for the exclusive use of the City of McAlester for the specific project referenced. If our outlined Scope of Services change, this fee will change accordingly. We will notify the client prior to making changes to the scope of services that may adjust our fee.

We appreciate the opportunity to provide these services and are available to answer any questions regarding this proposal. Should you have any questions, please contact us at (405) 815-3600.

If you are in agreement with this proposal, please indicate your acceptance by signing the Notice to Proceed provided and returning it to the address shown above or via email to [mike@estinc.net](mailto:mike@estinc.net).

Respectfully,

Michael Vahabzadeh, P.E.  
President

Enclosures: Notice to Proceed  
Fee Proposal

Colorado

Oklahoma

Texas



Comprehensive Engineering Services

1905 N. 13<sup>th</sup>, Suite A  
McAlester, Oklahoma 74501  
P (918) 423.4877 F (918) 429.0200

**NOTICE TO PROCEED**

**To:** John Modzelewski

City of McAlester  
28 E. Washington  
McAlester, OK 74501

**Re: Construction Management Support Services**  
**(Estimate based on 240 Days to Substantial Completion and 270 Days to Final Completion.)**

\_\_\_\_ **Comprehensive Construction Management Services**

**South Sixth Street – Lump Sum \$92,075.00**

**Construction Management - \$65,055.00**

**Materials Testing - \$19,820.00**

**Audit Services - \$7,200.00**

**By:** \_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Please Print)

**For:** \_\_\_\_\_  
Name and Address of Firm if different than addressed

**Date:** \_\_\_\_\_

Colorado

Oklahoma

Texas



# McAlester City Council

## AGENDA REPORT

**Meeting Date:** July 28, 2015 **Item Number:** 6  
**Department:** Public Works - Engineering  
**Prepared By:** John C. Modzelewski, P.E, CFM **Account Code:** \_\_\_\_\_  
**Date Prepared:** July 21, 2015 **Budgeted Amount:** \_\_\_\_\_  
**Exhibits:** 2

### Subject

Consider and act upon, Change Order No. 5 to the contract with T. McDonald Construction, Inc for the construction of Second Street Improvements and authorize the Mayor to sign Change Order No. 5 resulting in the addition of seven (7) days and adding \$2,930.00 to the Contract Price.

### Recommendation

Motion to approve Change Order No. 5 to the contract with T. McDonald Construction, Inc and authorizing the Mayor to sign the Change Order changing the Contract Substantial Completion to November 29, 2015 and the cost increase of \$2,390.00 that changes the Contract amount to \$2,735,941.50.

### Discussion

This Project consists of construction of road and infrastructure improvements along a segment of Second Street between Modoc Avenue and Comanche Avenue, and from Comanche Avenue north to the canal. This Change Order includes the following: adding six days due to adverse weather conditions during the month of June. It also includes the increase of \$2,390.00 and adding one day due to the addition of 70 linear feet of six-inch PVC C-900 water main, one six-inch gate valve and aggregate base for surface repair.

### Approved By

**Department Head**  
**City Manager**

P. Stasiak

*Initial*  
JCM

*PJS*

*Date*  
07/22/15



July 21, 2015 (Revised)

John Modzelewski, P.E., City Engineer  
City of McAlester  
P.O. Box 578  
McAlester, OK 74502

Re: Change Order No. Five (5)  
Second Street Improvements (CIP #3)

Dear Mr. Modzelewski:

Enclosed for your review and execution are six (6) copies of Change Order No. Five (5). This Change Order is required to connect the main line that was not shown on the city water atlas. This change order adds \$2,390.00 to the current amount.

This change order also adds one day for the additional work indicated above and six days due to weather for a total of seven additional days.

Please place this item on the agenda for approval at your next meeting and upon approval please sign all six (6) copies. Please return five (5) copies to our office located at 719 S. George Nigh Expressway, McAlester, OK 74501 for distribution. Retain one (1) copy for your records.

Should you have any questions, please do not hesitate to contact our office at (918) 420-5500.

Sincerely,

Infrastructure Solutions Group, LLC  
dba Mehlburger Brawley

Dale Burke, P.E.  
President

DB/mj  
Enclosures

Project No. MC-14-01

cc w/enclosure:  
Cliff Pitner, Resident Project Representative, Infrastructure Solutions Group, LLC

# **Change Order**

## **No. Five (5)**

Effective Date: July 28, 2015

Project:	Owner:	Owner's Contract No.:
SECOND STREET IMPROVEMENTS (CIP #3)	City of McAlester	N/A
Contract:		Date of Contract:
SECOND STREET IMPROVEMENTS (CIP #3)		11/4/2014
Contractor:		Engineer's Project No.:
T. McDonald Construction Inc.		MC-14-01

The Contract Documents are modified as follows upon execution of this Change Order:

**Description:** Change Order required to connect main line that was not shown on the city water atlas.

[illegible]

Add Days for Additional Work	1	days			
Add Days for Weather (See Attachment)	From	6/1/2015	to	6/30/2015	6 days

Attachments: (List documents supporting change): None.

## CHANGE IN CONTRACT PRICE:

Original Contract Price:  
\$2,730,987.50

From previously approved Change  
Orders No. 1 to No. 4:  
\$2,024.00

Contract Price prior to this Change Order:  
\$2,733,011.50

Change of this Change Order:  
\$2,930.00

Contract Price incorporating this Change Order:  
\$2,735,941.50

**CHANGE IN CONTRACT TIMES:**

Original Contract Times:	Working days	X - Calendar days
Substantial completion (days or date):		330 days 10/10/2015
Ready for final payment (days or date) <u>N/A</u>		

Change from previously approved Change  
Orders No. 1 to No. 4:  
Substantial completion (days or date):  
Ready for final payment (days): N/A

Contract Times prior to this Change Order:

Substantial completion (days or date):	373 days	11/22/2015
Ready for final payment (days or date):	N/A	

Change of this Change Order:

Substantial completion (days or date): 7 days

Ready for final payment (days or date): N/A

Contract Times with all approved Change Orders:  
Substantial completion (days or date): 380 days 11/29/2015  
Ready for final payment (days or date): N/A

RECOMMENDED:

ACCEPTED:

By: [Signature] LEC  
Engineer (Authorized Signature)

By: \_\_\_\_\_  
Owner (Authorized Signature)

Date: 7/16/15 1827

Date:

By: [Signature]  
Contractor (Authorized Signature)

Date:

MESONET CLIMATOLOGICAL DATA SUMMARY										June 2015			Time Zone: Midnight-Midnight CST								
(MCAL) McAlester										Nearest City: 4.0 S McAlester			County: Pittsburg								
Latitude: 34-52-56										Longitude: 95-46-51			Elevation: 755 feet								
DAY	TEMPERATURE ( °F )				DEG DAYS		HUMIDITY (%)		RAIN		PRESSURE (in)		WIND SPEED (mph)			SOLAR (MJ/m <sup>2</sup> )	4" SOIL TEMPERATURES				
	MAX	MIN	AVG	DEWPT	HDD	CDD	MAX	MIN	AVG	(in)	STN	MSL	DIR	AVG	MAX		SOD	BARE	MAX	MIN	
1	83	53	67.9	59.9	0	3	100	44	79	0.00	29.26	30.07	ENE	1.8	9.1	27.35	71.0	72.4	84	62	
2	84	61	73.2	64.9	0	8	99	53	77	0.00	29.19	30.00	S	3.9	16.5	27.19	74.4	75.7	84	68	
3	86	65	75.6	65.8	0	11	96	53	73	0.00	29.13	29.93	SE	4.6	18.7	27.54	76.5	77.0	85	69	
4	88	67	78.0	67.0	0	12	95	48	70	0.00	29.18	29.99	S	4.4	16.3	26.81	77.7	78.4	87	71	
5	89	68	78.0	68.1	0	14	95	47	74	0.00	29.22	30.03	S	3.3	12.2	27.22	78.9	79.6	89	72	
6	91	66	78.7	68.9	0	13	99	46	75	0.00	29.19	29.99	SSW	2.4	12.8	26.96	79.7	81.2	91	73	
7	91	67	80.0	67.8	0	14	98	41	69	0.00	29.12	29.93	SSW	4.9	20.0	28.77	80.4	80.9	88	74	
8	90*	70*	79.2*	69.1*	0*	15*	97*	47*	73*	0.00*	29.13*	29.93*	SSW*	3.4*	11.6*	NA	80.9*	80.8*	89*	75*	
9	94	65	78.9	64.6	0	14	99	29	68	0.00	29.10	29.91	ESE	2.3	9.1	30.15	81.8	81.5	91	72	
10	93	65	79.9	66.7	0	14	97	37	68	0.00	29.03	29.84	SSE	2.9	11.0	29.25	83.3	81.9	91	73	
11	91	72	82.2	67.8	0	17	85	44	63	0.00	28.99	29.80	S	6.1	21.9	29.85	84.0	81.3	89	74	
12	90	75	81.4	69.7	0	17	88	47	69	0.00	29.05	29.86	S	5.6	18.1	26.99	84.6	81.4	89	75	
13	86	68	75.4	70.0	0	12	99	62	84	2.78	29.08	29.89	SSE	5.1	30.0	17.61	81.6	79.3	87	74	
14	87	72	76.1	71.4	0	14	97	62	86	0.33	29.11	29.92	SSE	5.6	23.7	20.48	80.5	80.0	87	75	
15	87	71	76.7	72.1	0	14	98	60	87	0.80	29.18	29.99	S	4.8	21.2	21.57	81.4	80.9	88	76	
16	81	71	73.5	72.2	0	11	99	82	96	1.76	29.23	30.04	N	2.6	15.8	8.03	79.5	78.5	84	76	
17	78	71	73.4	72.2	0	10	99	84	96	1.81	29.14	29.94	E	4.5	23.1	4.64	77.2	76.2	78	75	
18	76	71	72.9	71.4	0	8	98	91	95	1.05	28.98	29.79	W	8.5	24.4	8.81	75.8	75.6	78	73	
19	91	67	78.9	71.0	0	14	99	48	79	0.00	29.15	29.96	WNW	3.9	12.2	28.01	78.8	80.4	89	72	
20	87	75	80.0	72.5	0	16	92	63	78	0.00	29.15	29.96	SSW	6.2	20.3	20.48	80.9	80.4	85	76	
21	84	72	77.3	71.6	0	13	95	71	83	0.10	29.22	30.03	S	7.0	27.6	20.26	80.1	79.0	85	74	
22	89	74	81.2	72.5	0	17	94	58	76	0.00	29.22	30.03	SSW	8.1	26.8	26.36	81.0	80.3	87	75	
23	91	73	82.5	72.2	0	17	94	49	73	0.00	29.31	30.12	SSW	4.9	16.8	28.17	82.7	82.5	91	75	
24	92	70	82.1	72.1	0	16	98	47	74	0.00	29.30	30.11	SSW	4.3	16.2	28.80	83.9	83.5	91	76	
25	92	72	82.6	71.5	0	17	91	49	71	0.00	29.22	30.03	SSW	5.3	17.1	28.14	84.2	83.4	91	76	
26	92	70	79.3	71.3	0	16	97	53	78	0.42	29.13	29.94	SSW	5.5	24.3	20.52	83.1	81.6	89	77	
27	83	64	74.8	65.3	0	9	97	46	75	0.00	29.22	30.03	N	5.7	18.4	27.88	81.6	79.8	87	74	
28	87	60	74.7	63.0	0	9	100	43	70	0.00	29.19	30.00	SSW	2.8	13.5	29.54	81.1	79.5	89	70	
29	94	67	79.8	66.4	0	15	89	41	66	0.00	29.13	29.94	SW	4.8	20.2	26.76	82.3	81.3	91	73	
30	92*	64*	78.7*	68.9*	0*	13*	98*	49*	74*	0.00*	29.16*	29.97*	SSW*	3.3*	12.6*	NA	83.1*	81.7*	91*	73*	
	88* 68* 77.8* 68.9*				<- Monthly Averages ->						29.16* 29.97*		SSW* 4.6* 30.0*			24.08*		80.4* 79.9* 88* 73*			
Temperature - Highest: 94* Lowest: 53*							Degree Days - Total HDD: 0* Total CDD: 392*					Number of Days With: Tmax ≥ 90: 14* Rainfall ≥ 0.01 inch: 8* Tmax ≤ 32: 0* Rainfall ≥ 0.10 inch: 8* Tmin ≤ 32: 0* Avg Wind Speed ≥ 10 mph: 0* Tmin ≤ 0: 0* Max Wind Speed ≥ 30 mph: 1*									
Rainfall: Monthly Total: 9.05* in. Greatest 24 Hr: 2.78* in.							Humidity - Highest: 100* Lowest: 29*														

© 1993-2015 Oklahoma Climatological Survey and the Oklahoma Mesonet  
 Monthly data generated at 2015-07-16 12:04:44 UTC

\* Denotes incomplete record

9 weather Days  
 3 Normal Adverse Days Allowed  
6 Days Allowed



# McAlester City Council

## AGENDA REPORT

Meeting Date: July 28, 2015  
Department: Public Works – W.T.P.  
Prepared By: John C. Modzelewski, P.E. CFM  
Date Prepared: July 21, 2015

Item Number: 7  
Account Code: \_\_\_\_\_  
Budgeted Amount: \_\_\_\_\_  
Exhibits: 6

### Subject

Consider and act upon, Final and Contractor's Pay Estimate No. 4 for contract with Garrow Construction, LLC to construct the 30-inch Water Plant Pump Header Replacement, and necessary appurtenances, at the Water Treatment Plant, and accept the project as completed.

### Recommendation

Motion to approve final payment of \$37,253.30 for the 30-inch Water Plant Pump Header Replacement, and necessary appurtenances, at the Water Treatment Plant to Garrow Construction, LLC, and accept the project as completed.

### Discussion

This project included the replacement of the 30-inch header pipe in the basement below the high service pumps at the Water Treatment Plant. This header pipe connects all of the pumps together to supply the distribution system. The internal pressure is in the range of 150 psi. This header pipe is critical to the operation of the water plant. The control valves on each of the four high service pumps have abnormally high leakage. This project will include the rehabilitation of the control valves to reduce excessive leakage. In addition to the header pipe replacement and the control valve rehabilitation, the project included the installation of a 30-inch Mag-meter and vault. After a final inspection, the City of McAlester's design engineer, Mehlburger Brawley determined that Garrow Construction, LLC has completed the project as designed.

### Approved By

Department Head  
City Manager

P. Stasiak

Initial  
JCM

A handwritten signature in blue ink, appearing to be "PJS", written over a horizontal line.

Date  
07/22/15

# Contractor's Application For Payment No. 4 Final

Application Period: <u>Oct. 10, 2014 - June 10, 2015</u>		Application Date: <u>June 10, 2015</u>	
To (Owner): <u>McAlester Public Works Authority</u>	From (Contractor): <u>Garrow Construction</u>	Via (Engineer): <u>Mehlburger Brawley, Inc.</u>	
Project: <u>30-Inch Water Plant Pump Header Replacement</u>	Contract:	Original (Days):	Revised (Days):
Owner's Contract No.: <u>MC-13-03</u>	Contractor's Project No.: <u>30088</u>	Engineer's Project No.:	

## APPLICATION FOR PAYMENT

### Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
TOTALS		
NET CHANGE BY CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE .....	\$	<u>284,316.00</u>
2. Net change by Change Orders .....	\$	<u> </u>
3. CURRENT CONTRACT PRICE (Line 1 ± 2) .....	\$	<u>284,316.00</u>
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate) .....	\$	<u>284,316.00</u>
5. RETAINAGE:		
a. <u>0</u> % x \$ <u> </u> Work Completed .....	\$	<u>0.00</u>
b. <u>0</u> % x \$ <u> </u> Stored Material .....	\$	<u>0.00</u>
c. Total Retainage (Line 5a + Line 5b) .....	\$	<u>0.00</u>
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) .....	\$	<u>284,316.00</u>
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) .....	\$	<u>247,062.70</u>
8. AMOUNT DUE THIS APPLICATION .....	\$	<u>37,253.30</u>
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above) .....	\$	<u>0.00</u>

## CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: [Signature] Date: 6-10-15

Payment of: \$ 37,253.30  
(Line 8 or other - attach explanation of other amount)

is recommended by: [Signature] (Engineer) Date: 7/14/15

Payment of: \$ 37,253.30  
(Line 8 or other - attach explanation of other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_ Funding Agency (if applicable) \_\_\_\_\_ (Date)

# Progress Estimate (UNIT ITEM BIDS)

# Contractor's Application

For (Project): 30-Inch Water Plant Pump Header Replacement

Application Number: 4

Application Period: Oct 10, 2014 to June 10, 2015

Application Date: June 10, 2015

A					B	C	D	E	F		G
Bid Item No.	Item Description	Unit	Bid Quantity	Unit Price	Bid Value	Estimated Quantity Installed	Value	Materials Presently Stored (Not in C)	Total Completed and Stored to Date (D+E)	% (F/B)	Balance to Finish (B-F)
1	30-Inch Steel Pump Header Replacement	LS	1	\$204,500.00	\$204,500.00	100%	\$204,500.00		\$204,500.00	100%	\$0.00
							\$0.00		\$0.00	0%	\$0.00
							\$0.00		\$0.00	0%	\$0.00
							\$0.00		\$0.00	0%	\$0.00
							\$0.00		\$0.00	0%	\$0.00
							\$0.00		\$0.00	0%	\$0.00
2	Rehabilitate Existing Control Valves	EA	4	\$6,504.00	\$26,016.00	100%	\$26,016.00		\$26,016.00	100%	\$0.00
							\$0.00		\$0.00	0%	\$0.00
							\$0.00		\$0.00	0%	\$0.00
							\$0.00		\$0.00	0%	\$0.00
							\$0.00		\$0.00	0%	\$0.00
A1	30" Mag-Meter and Vault	LS	1	\$53,800.00	\$53,800.00	100%	\$53,800.00		\$53,800.00	100%	\$0.00
							\$0.00		\$0.00	0%	\$0.00
							\$0.00				
TOTALS					\$284,316.00		\$284,316.00	\$ -	\$284,316.00	100.0%	\$0.00

*[Signature]*

Date: 6-10-15

Date: \_\_\_\_\_

SECTION 01027

S.A. 81.427 (1985)

AFFIDAVIT FOR PAYMENTS IN EXCESS OF \$1,000.00

STATE OF OKLAHOMA )  
COUNTY OF Creek ) SS

The undersigned (architect, contractor, supplier or engineer), of lawful age, being first duly sworn, on oath says that this invoice or claim is true and correct. Affiant further states that the (work, ~~services~~ or materials) as shown by this invoice or claim have been (completed or supplied) in accordance with the plans, specifications, orders or request furnished the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer or employee of the State of Oklahoma, any county or local subdivision of the state, of money or any other thing of value to obtain payment.

[Signature]  
Architect, contractor, supplier or engineer

Subscribed and sworn to before me this 10 day of June, 2015  
Taylor Parker  
Notary Public (or Clerk or Judge)

Note:

Copy of this Affidavit must be attached to any invoice submitted by an architect, contractor, Engineer or supplier of material in excess of \$1000.00, as required by 74 O.S. 1984, S. 3109



## CONTRACTOR'S CERTIFICATION AND GUARANTEE

Project: 30-Inch Water Plant Pump Header Replacement

Owner: McAlester Public Works Authority

Contractor: Garrow Construction, LLC

Garrow Construction, LLC hereby certifies that all work on the above referenced project has been completed in accordance with the contract documents for the project.

We also certify that all bills have been paid and upon receipt of \$37,253.30, representing final project payment, we do hereby waive our right to lien against the above project.

Furthermore we guarantee all materials and equipment furnished and Work performed for a period of one (1) year from the effective date of completion, June 23, 2015.

By: William Garrow

Date: 7-8-15

Subscribed and sworn to before me this 8 day of July, 2015.

Taylor Parker  
Notary Public

My Commission Expires: 6-24-17



# **Garrow Construction**

## **30-Inch Water Plant Pump Header Replacement McAlester, OK**

July 8, 2015

Listed below is the information regarding the starts and stops on the project.

- August 1, 2014
  - Mehlburger Brawley gave Garrow Construction time stoppage for this project due to the Water Plant pump #3 and #4 having motor and electrical problems.
- September 24, 2014
  - We returned to start work and we had the same problems.
- October 1-3, 2014
  - We returned to set the mag meter vault and mag meter, but due to the plant still being in the bypass mode we could only set the vault. Pump #3 and #4 were still down.
- November 6, 2014
  - We returned to start pump #3 and #4 and still had the same problems.
- December 10-11, 2014
  - Garrow Construction returned to put pump #3 and #4 in operation.
- January 5-8, 2015
  - We returned to pour the concrete drive, remove the bypass piping, and put pump #1 and #2 in service. We had electrical problems with pump #2 and the repair kit for pump #1 would not work because the valve body was unsustainable.
- January 20-21, 2015
  - We received the approval to install the mag meter and order a new valve body. The valve body would take 8-10 weeks to receive.
- January 28- 29, 2015
  - We returned to paint the piping. We got the upper floor piping primed and the water temp inside pipe was below 40 degrees, so we had to stop.
- April 9, 2015
  - We returned to install the pump #1 valve body and to start pump #1 and #2. At that time, we tried to paint the piping but the pipe was sweating too severely to paint.
- June 8-10, 2015
  - We returned to paint the piping and the grade site plant was running.

The working days from August 1, 2014 to completion were only 19 days. Due to all the problems that occurred, Garrow Construction and the City Of McAlester had to work together to get this job completed with no added cost to the City of McAlester. We thank the City for the letting us work with them.

Sincerely,

A handwritten signature in blue ink, appearing to read "William Garrow".

William Garrow  
Garrow Construction

**CONSENT OF  
SURETY COMPANY  
TO FINAL PAYMENT**

AIA DOCUMENT G707

OWNER ☐  
ARCHITECT ☐  
CONTRACTOR ☐  
SURETY ☒  
OTHER

Bond # 1001730

**PROJECT:** 30" Water Plant Pump Header Replacement

**TO (Owner)**  
McAlester Public Works Authority  
McAlester City Hall  
28 E. Washington  
McAlester, OK 74501

**ARCHITECT'S PROJECT NO:**  
**CONTRACT FOR:** Pump Header Replacement

**CONTRACT DATE: :**

**CONTRACTOR:** Garrow Construction, LLC

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the  
(here insert name and address of Surety Company)

Oklahoma Surety Company  
P.O. Box 1409  
Tulsa, OK 74101

,SURETY COMPANY,

on bond of (here insert name and address of contractor)

Garrow Construction, LLC  
P.O. Box 1112

,CONTRACTOR,

Sapulpa, OK 74067

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall  
not relieve the Surety company of any of its obligations to (here insert name and address of Owner)

McAlester Public Works Authority  
McAlester City Hall, 28 E. Washington  
McAlester, OK 74501

,OWNER,

as set forth in the said Surety Company's bond

**IN WITNESS WHEREOF,**

The Surety Company has herunto set its hand this 23rd day of June 20 15

Oklahoma Surety Company

Surety Company

Signature of Authorized Representative

Donna Stevens

Attorney-in-Fact

Title

Attest  
(seal): *Carver Paine*

NOTE: This form is to be used as a companion document to AIA DOCUMENT G706, CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBT AND CLAIMS,  
Current Edition

# OKLAHOMA SURETY COMPANY

1437 SOUTH BOULDER, SUITE 200 • TULSA, OKLAHOMA 74119 • 918-587-7221 • FAX 918-588-1253

## POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the **OKLAHOMA SURETY COMPANY**, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof. Diane Dowdy, Carey L. Payne, Patsy A. Payne, Donna Stevens and Randy D. Webb, all of OKLA CITY, OK

IN WITNESS WHEREOF, the **OKLAHOMA SURETY COMPANY** has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 03 day of September, 2014



ATTEST:

SHARON HACKL

Secretary

OKLAHOMA SURETY COMPANY

TODD BAZATA

VICE PRESIDENT

On this 03 day of September, 2014 before me personally appeared TODD BAZATA, to me known, being duly sworn, deposes and says that s/he resides in Tulsa, Oklahoma, that s/he is a Vice President of **Oklahoma Surety Company**, the company described in and which executed the above Instrument; that s/he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of her/his office under the By-Laws of said Company, and that s/he signed his name thereto by like authority.

STATE OF OKLAHOMA }  
COUNTY OF TULSA } SS



Commission # 11008253

My Commission expires: 09-08-15

JULIE CALLAHAN

Notary Public

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of **Oklahoma Surety Company** by unanimous written consent dated September 25, 2009.

RESOLVED: That the President, the Executive Vice President, the several Senior Vice Presidents and Vice Presidents or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

## CERTIFICATION

I, SHARON HACKL, Secretary of **Oklahoma Surety Company**, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of September 25, 2009 have not been revoked and are now in full force and effect.

Signed and sealed this 23rd day of June, 2015



SHARON HACKL

Secretary

VOID IF BOX IS EMPTY



# McAlester City Council

## AGENDA REPORT

**Meeting Date:** July 28, 2015 **Item Number:** 8  
**Department:** Public Works / Engineering  
**Prepared By:** John C. Modzelewski, P.E., CFM **Account Code:** \_\_\_\_\_  
**Date Prepared:** July 22, 2015 **Budgeted Amount:** \_\_\_\_\_  
**Exhibits:** 1

### Subject

Consider and act upon, Change Order No. 1 to the contract with Carstensen Contracting, Inc. for the construction of CIP#4 Improvements and authorize the Mayor to sign Change Order No. 1.

### Recommendation


Motion to approve Change Order No. 1 to the contract with Carstensen Contracting, Inc. and authorizing the Mayor to sign Change Order No. 1 which includes the addition of surge rock stabilization for the construction of the access driveway behind Will Rogers School. The cost of this change order, \$40,050.92, is offset by the lime stabilization line items that are not utilized with this project.

### Discussion

This Change Order identifies the following changes:

- 1) Decreases Lime Line Item by 157.335 tons resulting in a decrease of \$30,050.93.
- 2) Decreases Lime Stabilized Subgrade Line Item by 1,250 square yards resulting in a decrease of \$8,125.00.
- 3) Decrease Separator Fabric Line Item by 1,250 square yards resulting in a decrease of \$1,875.00.
- 4) Adds Line Item for 8" surge rock stabilization resulting in a cost of \$40,050.92.

### Approved By

	<i>Initial</i>	<i>Date</i>
<b>Department Head</b>	JCM	07/22/15
<b>City Manager</b>	P. Stasiak 	



# CARSTENSEN

## CONTRACTING, INC.

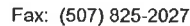
### CARSTENSEN CONTRACTING EXTRA COST DETAIL

Cost for all extras combined together

Item	Description	Quantity	Units	Price	Total
1	8" surge Rock stabilization per CO 001	1	LS	\$40,050.92	\$40,050.92
2	Lime	-157.335	Ton	\$191.00	-\$30,050.93
3	Lime stabilized Subgrade	-1250	SY	\$6.50	-\$8,125.00
4	Separator Fabric	-1250	SY	\$1.50	-\$1,875.00
5			EA		\$0.00
	Total				\$0.00

*John Doe*  
7/22/15

*James D. Doe*  
7/22/2015  
Pac & Associates, Inc.



## NOTICE OF EXTRA WORK



## City Manager Report to the Council

July 28, 2015

### Business:

- The City has received final sales tax numbers for the period May 16, 2015 through June 15, 2015. The final sales tax number to be received from the Oklahoma Tax Commission is \$1.139M. The budgeted number for this period is \$1.212M or \$73K under budget. The City experienced a large number of heavy rain days during this period. This may have led to the lower than anticipated sales tax collections.
- Water sales, district water sales, sewer and garbage sales for the month of June 2015 equaled \$725K. The budgeted sales for June is \$663K or \$62K over budget for the month. These numbers have been seasonally adjusted. Year to date sales are \$8.225M compared to a budgeted amount of \$8.699M or \$474K under budget for the year.
- The 2002 revenue bond refunding continues to face some challenges. Bank of Oklahoma has agreed to refinance the bonds if the City receives a bond rating from Standard & Poors along with a bond insurance policy. Both of these items come with additional costs to the refinancing package. We are currently determining whether it is in the best interest of the City to proceed with the refinancing.
- Representatives from GSA will be in McAlester on Monday to discuss the disposition of the McAlester Federal Courthouse. GSA will be discussing where they are in the process and how they will be proceeding in the future.

### Community Development Department:

- Report Attached Exhibit "A"
  - Code Violation Report
  - Building Permit Report

**Economic Development Department:**

- Report Attached Exhibit “B”

**Public Works Department:**

- Report Attached, Exhibit “C”
  - Water Plant
- CIP #1, 17<sup>th</sup>. Street is nearing completion. The sidewalk has been completed along with a fair amount of sodding of the disturbed areas. A punch list is being developed to determine what is left to be accomplished on the project to meet the contract requirements
- CIP #2, A Street is open and for the most part complete. A clean-up list has been established and will be worked on as the weather allows. The contractor has begun removing the large pile of stock piled dirt and debris. The landscaping contractor has been put on notice that the sodding in many areas is not acceptable. The second half of this project is 6<sup>th</sup>. Street and Carstenson Contracting has completed pouring the roadway surfaces. The sidewalk remains to be poured along with minor tie-ins at the intersections..
- CIP #3, Second Street is progressing and is close to being on schedule with an estimated completion date of December 2015. The contractor is currently working on the water and sewer lines from Seminole Street to Modoc Street. Street paving along with curb, gutter and sidewalk has been completed south of the intersection at Seminole and 2<sup>nd</sup>. Street.
- CIP #4, South Street has begun with the removal of the concrete roadway and the installation of water and sewer lines. The second half of this project is 6<sup>th</sup>. Street from the railroad tracks to Chadick Park.
- Registration for Will Rogers School and Puterbaugh Elementary School are scheduled for July 28<sup>th</sup> and 29<sup>th</sup> at Puterbaugh. Carstenson’s Contracting has pulled all of their crews in town to concentrate on the intersection of Strong and South Street. The goal is to have this intersection open in time for registration to alleviate some of the congestion that is anticipated.

**Community Services Department:**

- Report Attached, Exhibit “D”

**Tourism Department:**

- Report Attached, Exhibit “E”

**Personnel:**

- Report Attached, Exhibit “F”

**Fire Department:**

- Report Attached, Exhibit “G”

**Finance Department:**

- Report Attached, Exhibit “H”
  - Safety Department

**Police Department:**

- Report Attached, Exhibit “I”

**Fraternal Order of Police (FOP):**

- Grievance – August 13, 2014, Patrolman Chris Troussel nepotism.
- Grievance – October 22, 2014, Officer Sterling Taylor termination.
  - Arbitrator Gomez has ruled in favor of the City of McAlester and upheld the termination of Officer Sterling Taylor.

**International Association of Fire Fighters (IAFF):**

- Grievance – July 20, 2015, Facial Hair/Insubordination.
- Grievance – July 13, 2015, Heath Marco Scheduled Day Off
  - IAFF requests arbitration 7/20/15.
- Grievance – July 13, 2015, OSFA Convention Reimbursement
  - IAFF requests arbitration 7/20/15.
- Grievance – July 13, 2015, Abuse of sick leave for use of Outside Employment
  - IAFF requests arbitration 7/20/15.
- Grievance – May 29, 2015, Unused Holiday for FY 2014-2015.
  - IAFF requests arbitration 6/16/15.

- Grievance – May 29, 2015, Mike Caniglia Comp Time
  - IAFF requests arbitration 6/16/15.
- Grievance – May 29, 2015, Colt Sanders Termination.
  - IAFF requests arbitration 6/16/15.
- Grievance – May 29, 2015, Colt Sanders Reprimands in Personnel File.
  - IAFF requests arbitration 6/16/15.
- Grievance – September 10, 2014, Driver/Operator Kenny Barone discipline.
  - IAFF requests arbitration 9/19/14
- Grievance – September 10, 2014, Retired Captain Rick Beams wage dispute.
- Grievance – September 10, 2014, Firefighter Jason Fassio sick leave.
- Grievance – June 27, 2014, Retired captain Rick Beams accumulated leave, comp time, holidays and 1986 Zerboni Award.
- Grievance – May 13, 2013, Unused Holidays for 2012-2013 fiscal year. This grievance disputes the hours paid to Fire Fighters for unused Holidays for the fiscal year.
- Grievance – Minimum Compliment, This relates to the equipment and clothing issued to new Fire Fighters. This grievance was not settled during Mediation in February. For the fiscal year 2012-2013, 2013-2014 all new hires were provided the minimum complement required under the rules and regulations for the IAFF. **Negotiating a possible compromise.**
- Grievance - November 26, 2012, Facial Hair. This relates to the SCBA face mask being tightly sealed to the face. The IAFF and the City are to be working on verbiage to the Rules and Regulations for implementation. **Arbitration Requested.**

**Upcoming Events:**

- See Tourism & EXPO report attached

**Water Fees Waived:**

- Church of Christ, receipt supplied from Humphrey Plumbing, \$766.95
- A.R.M. Inc., receipt supplied by Superior Plumbing, \$128.91
- Eanos, receipt supplied by All About U plumbing, \$54.50

**Payable Checks Released:**

- Ervin & Ervin

**Meetings Attended:**

- Chamber of Commerce Board Meeting

**Community & Economic Development Department  
June 2015 Activity Report**

**Leroy Alsup, Community & Economic Development Director**

**Major Items in June 2015:**

► **McAlester Defense Sector Strategic Plan**

- Prepared final draft of the Professional Services Agreement with The Spectrum Group
- Prepared final draft of the Scope of Services to be completed
- Prepared spreadsheet to document source of funds to pay for the Project
- Initial McAlester research & fact finding site visit for the TSG/TPG Team scheduled for July 13/14, 2015
- Ridenour/Alsup set-up the following meetings for the TSG/TPG Team Visit:
  - Monday, July 13<sup>th</sup> - McAAP tour & briefing; meeting with OSU-IT Okmulgee on their DoD funded research to assess how the defense budget impacts Oklahoma's economy and workforce; meeting with MDSA ADVON Committee to plan the 2015 Stampede event.
  - Tuesday, July 14<sup>th</sup> - Choctaw Defense tour & briefing; and meetings with local representatives from the following stakeholder groups- Education/Workforce Development; Medical/Healthcare Community; Chamber/Financial Institutions; Choctaw Nation; Public Safety & Community Services; Utilities and Realtors/Developers.

► **Belmont Trail Project**

- Construction Plans & Bid Documents were finalized for the Belmont Trail Project.
- 6-25<sup>th</sup> - City Staff held a Public Informational Meeting on the Belmont Trail Realignment
- In response to the feedback received at the June 25<sup>th</sup> Public Information Meeting, City Staff is exploring options to present to the City Council
- Contacted the Grants Administrator at Oklahoma Tourism and Recreation Department (OTRD) to confirm the amount of flexibility they would allow the City on the Belmont Trail Grant.
  - Original Project Period per the Grant Agreement: March 2014 through December 2015. OTRD Grant Administrator indicated that a one year extension to the project period could be granted if needed. The Grant Administrator also stated that OTRD would work with the City on modifying the trail route if necessary as well.

► **Retail Development Activity**

- Jimmy's Egg started site work for their new location at Peaceble Road & Hwy 69
- Shopping Center Project
  - City assisted the Developer in negotiating and securing an option on the final property for the development.
  - Developer in process of completing due diligence on development site- Boundary & Topographical Survey, Geotechnical Investigation, Phase I Environmental, Traffic Study, etc.
  - City Staff and Developer had a preliminary meeting with ODOT to discuss potential signalization, service roads and turn lane improvements to serve the development.
  - City Staff collecting sample Sales Tax Rebate Incentive Agreements from other communities throughout Oklahoma to develop a data base of incentives provided for similar developments in other communities.
- Additional Retail Development Activity- City Staff is in the process of assisting multiple retailers/restaurants currently exploring site locations in McAlester.

► 2015 Building Demolition and Site Clearance Activities

	<u>Property Address</u>	<u>Status</u>
1	1106 E Chickasaw Ave	Competed
2	513 E Seminole Ave	Competed
3	16 W Seminole Ave	Under Contract
4	409 N B St	Competed
5	625 S Oak St	Competed
6	105 W Springer Ave	Competed
7	29 E Jefferson Ave	Competed
8	526 W Adams Ave	Under Contract
9	528 W Adams Ave	Under Contract
10	532 W Adams Ave	Under Contract

Activity/Meeting Details

► Monday, June 1<sup>st</sup>

- Department Head Meeting
- Meeting with Gary W. Smith, Chief Executive Officer, Narconon- Drug Rehabilitation and Education Services & Nathan Cross, Riggs Abney Law Firm to discuss the appropriate zoning classification for Narconon's proposed rehabilitation and planned operational uses of their facility at 1500 S. George Nigh Expressway.

*Current Zoning- C-5 Highway Commercial and Commercial Recreation District*

*It is city staff's understanding that Narconon is proposing to use their facility at 1500 S. George Nigh Expressway at least partially as a medical detox services facility with doctor-supervised overnight patients. A review of the uses permitted within the C-5 Highway Commercial and Commercial Recreation District shows that medical clinics for outpatient treatment are a use permitted within C-5. However, medical clinics as defined by the City of McAlester Code of Ordinances do not allow for overnight patients except for under emergency conditions. Based on this review, a medical detox facility with doctor-supervised overnight patients would be classified as a Hospital under the McAlester Zoning Ordinance. Hospitals are not a use permitted within the C-5 Zoning District. Hospitals are a permitted use under the H-1 Health Facilities District Zoning.*

*Based on staff's review Narconon would have to rezone the property at 1500 S. George Nigh Expressway from C-5 to H-1 based on their current planned operational use of the facility as a medical detox services facility with doctor-supervised overnight patients.*

► Tuesday, June 2<sup>nd</sup>

- Defense Sector Strategic Plan Committee Meeting on Professional Services Agreement with The Spectrum Group.

► Wednesday, June 3<sup>rd</sup>

- Oklahoma Southeast Golf & Striper Fishing Event in Durant-  
*Opportunity to interact with site selectors, developers & brokers attending the event as the group's guests.*

- ▶ Thursday, June 4<sup>th</sup>
  - Oklahoma Southeast Golf & Striper Fishing Event in Durant
- ▶ Friday, June 5<sup>th</sup>
  - Oklahoma Southeast Golf & Striper Fishing Event in Durant
- ▶ Tuesday, June 9<sup>th</sup>
  - City Council Meeting
    - Professional Services Agreement with The Spectrum Group/The Principi Group (TSG/TPG) for the development of a multifaceted Defense Sector Strategic Plan to protect and grow the defense and homeland security segment of the Southeast Oklahoma Economy.
    - An ordinance amending Chapter 99, Telecommunications, of the McAlester City Code by amending Section 99.55 Telecommunication Facility Standards; repealing all conflicting ordinances and declaring an emergency.
    - A resolution supporting MRE Capital, LLC's application for an allocation of 2015 Affordable Housing Tax Credits to acquire and substantially rehabilitate the senior housing development known as the Aldridge Apartments located at 200 East Carl Albert Parkway.
    - A Resolution supporting the Meadows at McAlester, Limited Partnership's application for an allocation of 2015 Affordable Housing Tax Credits and HOME Funds from the Oklahoma Housing Finance Agency (OHFA) and adopting a site specific Affordable Housing Revitalization Plan.
    - Executive Session for the purpose of conferring on matters pertaining to Economic Development, including the transfer or purchase of real property.
- ▶ Wednesday, June 10<sup>th</sup>
  - Prepared Public Notice on Belmont Trail Public Information Meeting for distribution and publication in the newspaper.
- ▶ Thursday, June 11<sup>th</sup>
  - Alsup Vacation Day
- ▶ Friday, June 12<sup>th</sup>
  - Alsup Vacation Day
- ▶ Monday, June 15<sup>th</sup>
  - Department Head Meeting
- ▶ Thursday, June 18<sup>th</sup>
  - Progress Addition Interview, Glen Puit, Editor, McAlester News-Capital
- ▶ Monday, June 22<sup>nd</sup>
  - Department Head Meeting
- ▶ Wednesday, June 24<sup>th</sup>
  - Drafted Building Codes Letter to the Carland Group to document that for the Belfair Senior Care Complex the design professional in responsible charge for the project (Triad Engineering) is required to review all phased, deferred submittal, and amended construction documents prepared by others and forward them to the City of McAlester building official with a notation indicating that the phased, deferred submittal and amended construction documents have been reviewed and found to be compatible with and in general conformance to the original design of the building.

- Finalized Background Informational Sheet on the history of the Belmont Trail Project for distribution at the June 25<sup>th</sup> Public Information Meeting.
- ▶ Thursday, June 25<sup>th</sup>
  - Attended the Mainstreet Lunch Bunch function.
  - Public Informational Meeting on Belmont Trail Realignment
- ▶ Monday, June 29<sup>th</sup>
  - Department Head Meeting
  - Participated in a meeting with Berry Plastic Corporation to discuss water supply issues
  - Drafted a letter to Janell Brooks for the City Manager in regards to her general reimbursement request that she orally presented at the June 9<sup>th</sup> City Council Meeting for expenses that she incurred through her efforts to rezone the property at 804 E Monroe Avenue.
- ▶ Tuesday, June 30<sup>th</sup>
  - Downtown & Old Town Loft Apartments Information Meeting

City of McAlester- Community & Economic Development Department							
Code Violations Activity Report - June 2015							
Current Violation Status by Property Location				Violations Summary			
104	Compliant	Clean Up Violations (CU)	4	Sight Obstruction (SO)	0		
33	Non-Compliant	High Grass Violations (HG)	123	Grass in Street Violation (GS)	0		
6	Need Follow-up (Shown as "U" Below)	Trailer Violations (TR)	0	Vehicle Violation (VH)	0		
143	TOTAL PROPERTIES IN VIOLATION*	Right Of Way Violations (ROW)	0	Others: Sign (SG), Secure (SP), Sidewalk Obstruction (SW), Etc.	7		
		Poly Cart Violations (PC)	12	TOTAL VIOLATIONS*	146		
*Property locations may have more than one violation, therefore totals may not equal.							
NOTICE DATE	PROPERTY LOCATION	VIOLATION 1	VIOLATION 2	VIOLATION 3	METHOD	DEADLINE	COMPLIANT
05/28/15	318 W DELAWARE	HG			Mail	06/08/15	No
05/28/15	211 W DELAWARE	HG			Mail	06/08/15	No
05/28/15	232 W CHICKSAW	HG			Mail	06/08/15	No
05/28/15	230 W CHICKSAW	HG			DH	06/08/15	Yes
05/28/15	513 E SEMENOLE	HG			DH	06/08/15	Yes
05/28/15	320 W SEMENOLE	HG			DH	06/08/15	Yes
05/28/15	1549 S 5	HG			DH	06/08/15	Yes
05/28/15	512 W MADDISON	HG			DH	06/08/15	Yes
05/28/15	807 E CREEK	PC			DH	06/08/15	Yes
05/28/15	818 E MIAMI	PC			DH	06/08/15	Yes
05/28/15	801 E MIAMI	PC			DH	06/08/15	Yes
05/28/15	728 E MIAMI	PC			DH	06/08/15	Yes
05/28/15	712 E MIAMI	PC			DH	06/08/15	Yes
05/28/15	623 E MIAMI	PC			DH	06/08/15	Yes
05/28/15	204 W POLK	HG			DH	06/08/15	Yes
05/28/15	609 W TAYLOR	HG			DH	06/08/15	Yes
05/28/15	1213 S 14	HG			DH	06/08/15	No
05/28/15	1211 S 14	HG			DH	06/08/15	Yes
05/28/15	409 W POLK	HG			DH	06/08/15	Yes
05/28/15	208 W MODOC	HG			DH	06/08/15	Yes
05/28/15	425 W DELAWARE	HG			DH	06/08/15	Yes
05/28/15	525 E TYLER	HG			DH	06/08/15	Yes
05/28/15	350 E TYLER	HG			DH	06/08/15	Yes
05/28/15	315 E TYLER	HG			DH	06/08/15	Yes
05/28/15	1107 N D	SP			DH	06/08/15	Yes
05/28/15	1004 SHADY HOLLOW	HG			DH	06/08/15	Yes
05/28/15	1511 N 2	HG			DH	06/08/15	No
06/02/15	205 E POLK	HG			DH	06/12/15	Yes
06/02/15	803 E MONROE	HG			DH	06/12/15	Yes
06/02/15	1623 S 5	HG			DH	06/12/15	Yes
06/02/15	1606 E WICHTIA	HG			DH	06/12/15	Yes
06/02/15	725 S 12	HG			Mail	06/12/15	Yes
06/02/15	1313 VIEUX	HG			Mail	06/12/15	Yes
06/02/15	612 N F	HG			Mail	06/12/15	Yes
06/02/15	301 W TAYLOR	HG			Mail	06/12/15	Yes
06/02/15	305 W MADDISON	HG			Mail	06/12/15	Yes
06/04/15	733 S 3	HG			DH	06/14/15	Yes
06/04/15	900 MACARUTHER	HG			DH	06/14/15	Yes
06/04/15	5 S A	HG			DH	06/14/15	Yes
06/04/15	301 W TAYLOR	HG			Mail	06/14/15	No
06/04/15	301 E COURT	SG			DH	06/14/15	Yes
06/04/15	1520 BELMONT	SG			DH	06/14/15	Yes
06/04/15	1301 E SEMINOLE	HG			DH	06/14/15	Yes
06/04/15	1915 N 13	HG			DH	06/14/15	Yes
06/04/15	1612 S 5	HG			Mail	06/14/15	Yes
06/04/15	912 MACARTHER	HG			DH	06/14/15	Yes
06/04/15	305 W MADDISON	HG			DH	06/14/15	Yes
06/09/15	1915 N 13	HG			DH	06/19/15	Yes
06/09/15	200 W MONROE	HG			DH	06/19/15	Yes
06/09/15	604 OKLAHOMA	HG			DH	06/19/15	Yes
06/09/15	524 E TAYLOR	HG			DH	06/19/15	Yes
06/09/15	320 E COMANCHE	SG			DH	06/19/15	Yes
06/09/15	81 INDIANA	SG			DH	06/19/15	Yes
06/09/15	308 BLUEBIRD	SG			DH	06/19/15	Yes
06/09/15	711 VIRGINIA	SG			DH	06/19/15	Yes
06/09/15	1205 S 14	SG			DH	06/19/15	Yes
06/09/15	1805 MOCKINGBIRD	HG			DH	06/19/15	Yes
06/11/15	308 W ADAMS	HG			DH	06/21/15	Yes
06/11/15	1317 E CHICKSAW	HG			DH	06/21/15	Yes
06/11/15	VINE & ELECTRIC	HG			DH	06/21/15	Yes

City of McAlester- Community & Economic Development Department							
Code Violations Activity Report - June 2015							
Current Violation Status by Property Location				Violations Summary			
104	Compliant	Clean Up Violations (CU)	4	Sight Obstruction (SO)	0		
33	Non-Compliant	High Grass Violations (HG)	123	Grass in Street Violation (GS)	0		
6	Need Follow-up (Shown as "U" Below)	Trailer Violations (TR)	0	Vehicle Violation (VH)	0		
143	TOTAL PROPERTIES IN VIOLATION*	Right Of Way Violations (ROW)	0	Others: Sign (SG), Secure (SP), Sidewalk Obstruction (SW), Etc.	7		
		Poly Cart Violations (PC)	12	TOTAL VIOLATIONS*	146		
*Property locations may have more than one violation, therefore totals may not equal.							
NOTICE DATE	PROPERTY LOCATION	VIOLATION 1	VIOLATION 2	VIOLATION 3	METHOD	DEADLINE	COMPLIANT
06/11/15	1213 S 8	CU			DH	06/21/15	Yes
06/11/15	324 W MADDISON	HG			DH	06/21/15	Yes
06/11/15	322 W MADDISON	HG			DH	06/21/15	Yes
06/11/15	51 W OTTAWA	HG			DH	06/21/15	Yes
06/11/15	63 W OTTAWA	HG			DH	06/21/15	Yes
06/11/15	1518 REDBUD	HG			DH	06/21/15	Yes
06/11/15	1528 PINEYWOOD	HG			DH	06/21/15	Yes
06/11/15	1529 PINEYWOOD	HG			DH	06/21/15	Yes
06/11/15	537 W WASHINGTON	HG			DH	06/21/15	Yes
06/16/15	1809 HARDY SPRINGS	HG			DH	06/26/15	Yes
06/16/15	1210 S 3	HG			DH	06/26/15	Yes
06/16/15	521 N 2	HG			DH	06/26/15	Yes
06/16/15	315 W ADAMS	HG			DH	06/26/15	Yes
06/16/15	711 E CHROKEE	HG			DH	06/26/15	Yes
06/16/15	312 N E	HG			DH	06/26/15	Yes
06/16/15	317 E DELAWARE	HG			DH	06/26/15	Yes
06/16/15	733 S 3	HG			DH	06/26/15	Yes
06/16/15	215 E MIAMI	HG			DH	06/26/15	Yes
06/16/15	206 E MODOC	HG			Mail	06/26/15	No
06/16/15	1327 S C	HG			DH	06/26/15	Yes
06/18/15	702 W TYLER	HG			Mail	06/28/15	No
06/18/15	214 W TAYLER	HG			Mail	06/28/15	No
06/18/15	1482 N 2ND	HG			Mail	06/28/15	No
06/18/15	529 W HARRISON	HG			Mail	06/28/15	No
06/18/15	2803 N HICKORY	HG			Mail	06/28/15	No
06/18/15	701 W POLK	HG			Mail	06/28/15	No
06/18/15	1011 N H ST	HG			Mail	06/28/15	No
06/18/15	410 W JACKSON	HG			Mail	06/28/15	No
06/18/15	818 S ELM	HG			Mail	06/28/15	No
06/18/15	824 S ELM	HG			Mail	06/28/15	No
06/18/15	1212 S 6TH	HG			Mail	06/28/15	No
06/18/15	926 E COMANCHE	HG			Mail	06/28/15	No
06/18/15	514 E SENECA	HG	CU		Mail	06/28/15	No
06/18/15	309 W CHOCTAW	HG			Mail	06/28/15	No
06/18/15	218 W JEFFERSON	HG			Mail	06/28/15	No
06/18/15	728 E MIAMI	HG			Mail	06/28/15	No
06/18/15	2700 N BIRCH	HG			Mail	06/28/15	No
06/18/15	1516 PARK DR	HG			Mail	06/28/15	No
06/18/15	2018 N B ST	HG			Mail	06/28/15	No
06/18/15	305 W MONROE	HG			Mail	06/28/15	No
06/18/15	733 S 3RD	HG			Mail	06/28/15	No
06/18/15	900 MacArthur	HG			Mail	06/28/15	No
06/18/15	1317 E CHICKASAW	HG			Mail	06/28/15	No
06/18/15	301 W TAYLOR	HG			Mail	06/28/15	No
06/18/15	5 S A	HG	CU		Mail	06/28/15	No
06/18/15	520 W HARRISON	HG			DH	06/28/15	Yes
06/18/15	520 1/2 W HARRISON	HG			DH	06/28/15	Yes
06/18/15	503 E JACKSON	HG			DH	06/28/15	Yes
06/18/15	325 E TYLER	HG			DH	06/28/15	Yes
06/18/15	521 E TYLER	HG			DH	06/28/15	Yes
06/18/15	903 E POLK	HG			DH	06/28/15	Yes
06/18/15	901 E POLK	HG			DH	06/28/15	Yes
06/18/15	805 S 9	HG			DH	06/28/15	Yes
06/18/15	711 E CHEROKEE	HG			DH	06/28/15	Yes
06/18/15	700 CEDAR RIDGE	HG			DH	06/28/15	Yes
06/18/15	617 E CREEK	HG			DH	06/28/15	Yes
06/18/15	735 S 3	HG			DH	06/28/15	Yes
06/22/15	1415 E SEMINOLE	HG			DH	07/02/15	Yes
06/22/15	1325 S 3	HG			DH	07/02/15	Yes
06/22/15	319 W CHEROKEE	HG			DH	07/02/15	Yes

City of McAlester- Community & Economic Development Department							
Code Violations Activity Report - June 2015							
Current Violation Status by Property Location		Violations Summary					
104	Compliant	Clean Up Violations (CU)	4	Sight Obstruction (SO)	0		
33	Non-Compliant	High Grass Violations (HG)	123	Grass in Street Violation (GS)	0		
6	Need Follow-up (Shown as "U" Below)	Trailer Violations (TR)	0	Vehicle Violation (VH)	0		
143	TOTAL PROPERTIES IN VIOLATION*	Right Of Way Violations (ROW)	0	Others: Sign (SG), Secure (SP), Sidewalk Obstruction (SW), Etc.	7		
		Poly Cart Violations (PC)	12	TOTAL VIOLATIONS*	146		
*Property locations may have more than one violation, therefore totals may not equal.							
NOTICE DATE	PROPERTY LOCATION	VIOLATION 1	VIOLATION 2	VIOLATION 3	METHOD	DEADLINE	COMPLIANT
06/22/15	401 W CHEROKEE	HG	CU		DH	07/02/15	No
06/22/15	403 W CHEROKEE	HG			DH	07/02/15	Yes
06/22/15	415 W CHEROKEE	HG			DH	07/02/15	Yes
06/22/15	417 W CHEROKEE	HG			DH	07/02/15	Yes
06/22/15	515 W HARRISON	HG			DH	07/02/15	Yes
06/22/15	817 W HARRISON	HG			DH	07/02/15	Yes
06/22/15	801 W HARRISON	HG			DH	07/02/15	Yes
06/22/15	2808 N BIRCH	HG			DH	07/02/15	Yes
06/22/15	2701 N BIRCH	HG			DH	07/02/15	Yes
06/22/15	804 E POLK	HG			DH	07/02/15	Yes
06/25/15	307 W MONROE	PC			DH	07/05/15	Yes
06/25/15	419 N C	PC			DH	07/05/15	Yes
06/25/15	637 N D	PC			DH	07/05/15	Yes
06/25/15	324 W MADDISON	PC			DH	07/05/15	Yes
06/25/15	435 N HICKORY	PC			DH	07/05/15	Yes
06/25/15	1107 S 14	PC			DH	07/05/15	Yes
06/25/15	231 W POLK	HG			DH	07/05/15	Yes
06/25/15	205 W OTTAWA	HG			DH	07/05/15	Yes
06/30/15	209 W OTTAWA	HG			DH	07/10/15	U
06/30/15	215 W OTTAWA	HG			DH	07/10/15	U
06/30/15	217 W OTTAWA	HG			DH	07/10/15	U
06/30/15	219 W OTTAWA	HG			DH	07/10/15	U
06/30/15	221 W OTTAWA	HG			DH	07/10/15	U
06/30/15	325 W PIORIA	HG			DH	07/10/15	U

**City of McAlester - Community & Economic Development Department**  
**Building Permit Monthly Activity Report - June 2015**

2015 McAlester Building Permit Log										Prior Year Comparison	Prior Year Comparison	Prior Year Comparison
Commercial			Residential			Storage	Demolition	2015		2014	2013	2012
New	Alteration	Addition	New	Alteration	Addition	Building	Building	Totals		Totals	Totals	Totals
JANUARY												
Permits	2	2		2	1	1	1	1	10	20	7	8
Value	\$1,226,718	\$2,512,000		\$230,000	\$4,000	\$23,000	\$6,000	\$3,800	\$4,005,518	\$1,346,185	\$500,652	\$3,300,475
Fees	\$2,521	\$460		\$2,023	\$90	\$90	\$30	\$30	\$5,244	\$11,483	\$3,530	\$17,519
FEBRUARY												
Permits		2	1	1				1	5	9	6	7
Value		\$37,000	\$900,000	\$125,000				\$4,000	\$1,066,000	\$204,324	\$1,078,060	\$389,000
Fees		\$280	\$3,561	\$938				\$30	\$4,809	\$1,542	\$3,887	\$2,493
MARCH												
Permits		4		2		1			7	4	7	3
Value		\$468,000		\$200,000		\$5,000			\$673,000	\$384,160	\$648,900	\$1,898,300
Fees		\$800		\$2,252		\$60			\$3,112	\$1,496	\$5,815	\$6,258
APRIL												
Permits	1	3	1	5		3		2	15	19	6	7
Value	\$55,000	\$67,504	\$78,000	\$744,000		\$26,325		\$10,150	\$980,979	\$3,171,397	\$1,761,300	\$648,000
Fees	\$80	\$160	\$160	\$4,681		\$120		\$60	\$5,261	\$7,858	\$7,152	\$3,031
MAY												
Permits		5		1	2	1		6	15	15	9	13
Value		\$215,400		\$200,000	\$8,400	\$3,650		\$40,095	\$467,545	\$9,183,850	\$560,200	\$737,100
Fees		\$860		\$1,297	\$150	\$30		\$180	\$2,517	\$29,233	\$5,456	\$5,266
JUNE												
Permits		2		2	1	6		2	13	9	16	7
Value		\$189,000		\$520,000	\$4,000	\$110,150		\$8,500	\$831,650	\$3,712,661	\$3,373,450	\$851,000
Fees		\$320		\$2,068	\$60	\$470		\$60	\$2,978	\$30,695	\$3,576	\$4,302
JULY												
Permits									0	15	14	10
Value									\$0	\$1,375,398	\$949,000	\$1,630,650
Fees									\$0	\$7,122	\$6,717	\$7,919
AUGUST												
Permits									0	16	11	9
Value									\$0	\$1,032,500	\$377,955	\$1,802,900
Fees									\$0	\$4,872	\$3,250	\$7,551
SEPTEMBER												
Permits									0	8	7	3
Value									\$0	\$7,567,391	\$524,100	\$211,000
Fees									\$0	\$13,109	\$2,969	\$2,063
OCTOBER												
Permits									0	7	9	7
Value									\$0	\$ 159,500	\$ 2,257,000	\$ 457,500
Fees									\$0	\$ 820	\$ 5,305	\$ 3,167
NOVEMBER												
Permits									0	11	11	45
Value									\$0	\$1,010,000	\$1,059,579	\$3,817,060
Fees									\$0	\$5,630	\$6,175	\$36,660
DECEMBER												
Permits									0	8	3	7
Value									\$0	\$1,552,000	\$645,000	\$646,200
Fees									\$0	\$7,680	\$3,274	\$4,046
YEAR-TO-DATE												
Permits	3	18	2	13	4	12	1	12	65	141	106	126
Value	\$1,281,718	\$3,488,904	\$978,000	\$2,019,000	\$16,400	\$168,125	\$6,000	\$66,545	\$8,024,692	\$30,699,366	\$13,735,196	\$16,389,185
Fees	\$2,601	\$2,880	\$3,721	\$13,259	\$300	\$770	\$30	\$360	\$23,921	\$121,540	\$57,106	\$100,275
2015 McAlester Building Permit Log												
Commercial Development												
New	Alteration	Addition	Total									
Permits	3	18	2	23								
Value	\$1,281,718	\$3,488,904	\$978,000	\$5,748,622								
Fees	\$2,601	\$2,880	\$3,721	\$9,202								
2015 McAlester Building Permit Log												
Residential Development												
New	Alteration	Addition	Total									
Permits	13	4	12	29								
Value	\$2,019,000	\$16,400	\$168,125	\$2,203,525								
Fees	\$13,259	\$300	\$770	\$14,329								

**Kirk Ridenour, Economic Development Manager**  
**June 2015 Activity Report**

**Primary Tasks**

- Defense Sector Strategic Planning
  - (2<sup>nd</sup>) Leroy, Pete, and I met with members of MDSA to hold a final meeting before finalizing the The Spectrum Group's contract for City Council approval. Everyone agreed the contract covered all necessary topics and did not need amending.
    - (9<sup>th</sup>) City Council approved the proposed Contract.
- Retail Development
  - Leroy, Pete, and I continued assisting a major retail developer with legal aspects of closing the deal. They still must perform their site due diligence, but with the last piece of property under contract, the land acquisition portion of development is over.
- Local Business Meetings & Updates
  - (12<sup>th</sup>) Met with David Robinson, the owner of Southeast Box Company/ Packaging Solutions. Since our last meeting, his business has continued to slow, resulting in the manufacturing portion of his business being temporarily suspended. His primary business continues to focus on National Oilwell Varco, but other local businesses are considering using his shipping services, including Berry Plastics, Spirit AeroSystems, and Krebs Brewing Company.
  - (23<sup>rd</sup>) Jennifer Santino updated me about Tricat's current sewer discharge troubleshooting. They have received a Consent Order to comply with discharge standards by November 2016. The plant manager is currently implementing a solution and anticipates that they will be in compliance well before the deadline.
  - (23<sup>rd</sup>) Jennifer Santino updated me about Choctaw Defense's current small arms manufacturing operation. Part of their process involves a metal sludge discharge from the machines. They were curious if our sewage system could handle the discharge, which Jennifer informed me it could not. Instead, they will purchase an evaporator, which will reduce the overall amount of discharge and potentially leave it in a form capable of being recycled.
  - (29<sup>th</sup>) Pete, Community and Economic Development, Engineering, and Mehlburger Brawley met with the Berry Plastics plant manager, Scott Wagnor, to discuss the recent water outages. Normally, water shortages cause their machines to jam, but the City was able to contact Scott in advance, allowing for a safe, temporary shutdown of operations. It was agreed that we needed to implement a program to ensure Berry, and others at the Industrial Park, would be insulated from these potentially damaging outages. The City will attempt to isolate the Park's water line from the rest of the community to ensure breaks in the community will not drain the Park's water tower. Additionally, systems are being implemented to automatically notify officials when water tower levels drop below "safe" thresholds. Finally, Scott requested we submit a formal letter to Berry Plastic's corporate office to explain and address the solutions being implemented.
- Oklahoma Southeast Event
  - (3<sup>rd</sup> – 5<sup>th</sup>) Leroy and I attended the Oklahoma Southeast Golf and Striper Event in Durant. Like the previous OKSE events, we continued to develop relationships with national and regional site selectors, developers, and consultants. A few of the site selectors suggested McAlester would be a great fit for a project they are working on. We will continue to maintain contact and assist with any development needs they might have.

## **Secondary Tasks**

- McAlester News Capital
  - (18<sup>th</sup>) Leroy and I met with Glenn Puit, the editor for the McAlester News Capital, to provide updates for his annual piece over economic development. We discussed recent developments, new store openings, the general economic condition, and growth strategies for the future. The primary topic of discussion, however, was the efforts being made by the City and MDSA to promote the defense sector. We discussed the Defense Sector Strategic Plan being undertaken by the defense consultant, The Spectrum Group. We reiterated the importance of the Base and explained a few of the major themes the strategic plan will be focusing on.
- Public Forums
  - (25<sup>th</sup>) Pete, Leroy, Jayme, and I hosted a public forum on the Belmont Walking/Biking Trail to give residents an opportunity to express their support or opposition to the project. The general consensus was support for the trail system, but with the request that the City move Belmont Trail to the opposite (West) side of the creek. Pete explained the cost prohibitive nature of moving the trail to the West bank and that the City will need to consider all options.

## **Regular Organizational Meetings**

- Ignite McAlester (17<sup>th</sup>)
- MainStreet Lunch Bunch (25<sup>th</sup>)

**City of McAlester  
Public Works Department  
Monthly Report  
June 2015**

**Public Works Projects:**

Report Attached

**Engineering:**

John C. Modzelewski, P.E., CFM

- Project Accounting Report attached

Kevin Hardwick

- Project Accounting Report attached

Jennifer Santino, CFM

- Project Accounting Report attached

**Streets Division:**

Timmy Don Adams, Public Works Operations Supervisor

- Project Accounting Report attached

Miscellaneous

- 3 days pumping water on 17<sup>th</sup> St., 8 days installing new 40in storm drain pipe 14 Jamestown Cir., 4 days installing new 40in storm drain pipe E Central.

Patching with asphalt	15 days
Cleaning catch basins	20 yards removed
Sweeping streets	9 days
Cleaned out ditches	204 yards removed
Cleaning curb and gutters	38 yards removed
Blade & gravel streets & alleys	3 days
Water break cuts	8 yards poured
Fixed holes in storm drains	3 yards poured

**Traffic Control:**

Report Attached

**Facility Maintenance:**

Report Attached

**Water Treatment Plant:**

Report Attached

**Landfill:**

Miscellaneous

- Monthly Tonnage Total: 31.62 Tons

## PUBLIC WORKS PROJECTS 2015

July 17, 2015

### AIRPORT

- |  |       |    |
|--|-------|----|
| 1. FAA Grant reimbursement 011               | JM/TE | P1 |
| 2. FAA Grant reimbursement 012               | JM/TE | P1 |
| 3. <b>Runway Improvements Final Payment</b>  | JM    |    |
| 4. 2015 Drainage improvements Bids in review | JM    |    |

### LANDFILL

- |   |    |    |
|---|----|----|
| 1. <b>Stabilize slopes :P.O. issued to K-Bar</b>    | JS | P1 |
| 2. Modify northwest slope (SMH)                     | JS | P2 |
| 3. Feasibility Study to close or construct new cell | JS | P2 |
| 4. Building   | KH |    |
| 5. <b>Grades to fill; need Surveyor</b>             | KH |    |

### WTP

- |  |    |    |
|--|----|----|
| 1. <b>THM Consent Order</b>  | JS | P1 |
| 2. Residual Handling NON compliance :ODEQ letter coming            | JS | P1 |
| 3. <b>Residual Handling Consent Order; ODEQ letter coming</b>      | JS | P1 |
| 4. Filter #5 replacement:waiting for STS proposal                  | JM | P1 |
| 5. Filters 1-5 evaluation /rehab program; waiting for STS proposal | JS |    |
| 6. Drying beds cleanout  | JS |    |
| 7. <b>30" Pipe Header Project FINAL PAYMENT</b>                    | JM |    |

### STREETS

- |   |    |    |
|---|----|----|
| 1. <b>Complete 17<sup>th</sup> Street; substantial completion 7/15/15</b> | TH | P1 |
| 2. Water / sewer repair locations to be mapped                            | KH |    |
| 3. Pothole repair locations to be mapped                                  | KH |    |
| 4. Street sweeping  | JS |    |
| 5. Drainage ditches and canals cleaning program                           | JS |    |
| 6. Curb and gutter cleaning program                                       | JS |    |
| 7. Catch basin cleaning program   | JS |    |

### ENGINEERING

- |   |          |    |
|---|----------|----|
| 1. NPDES Annual Report (submitted 03/08/15)                       | JS       | P1 |
| 2. 9 <sup>th</sup> / Illinois drainage Bid rejected; re-advertise | JM       | P1 |
| 3. CIP#2 ongoing progress meetings                                | KH       |    |
| 4. CIP#3 ongoing progress meetings                                | KH       |    |
| 5. CIP#4: ongoing progress meetings                               | JM       | P1 |
| 6. <b>CHIP#4 Amendment approved 7/14/15</b>                       | JM/TE/PS |    |
| 7. <b>Berry Plastics water main bids to be received 7/20/15</b>   | KH       |    |
| 8. <b>20" Water Main relocation begin on or before 8/10/15</b>    | JM       |    |
| 9. Water Distribution System Computer Model                       | JM       |    |

**PUBLIC WORKS PROJECTS 2015**  
**July 17, 2015**

**TRAFFIC CONTROL**

- |   |              |           |
|---|--------------|-----------|
| 1. Contract for striping program: Fifth, Sixth, South A | <b>JM/DL</b> | <b>P1</b> |
| 2. Local striping program                               | <b>JM/DL</b> | <b>P1</b> |

**FACILITY**

- |                                      |           |
|--------------------------------------|-----------|
| 1. Reserve Building                  | <b>KH</b> |
| 2. <b>Public Works Complex</b>       | <b>KH</b> |
| 3. Karen office ; waiting for Toni   | <b>KH</b> |
| 4. <b>Genealogical Building Roof</b> | <b>KH</b> |
| 5. South Fire Station roof           | <b>KH</b> |
| 6. Airport Terminal Roof             | <b>KH</b> |
| 7. Detective Building roof           | <b>KH</b> |

**UTM**

- |  |               |           |
|--|---------------|-----------|
| 1. Flushing program checking out <b>automatic flushers</b> | <b>JS/TDA</b> | <b>P1</b> |
| 2. Repair schedule working with Carlos                     | <b>KK</b>     |           |
| 3. Berry Plastics water main; checking schedule w/UTM      | <b>KH</b>     | <b>P1</b> |

**MISCELLANEOUS**

- |   |           |           |
|---|-----------|-----------|
| 1. Water/sewer map updates  | <b>KH</b> |           |
| 2. Permit Book  | <b>JM</b> |           |
| 3. Land Disturbance Permits being revised                         | <b>KH</b> |           |
| 4. Building Permits   | <b>KH</b> |           |
| 5. FY 15/16 CIP Budget  | <b>JM</b> | <b>P1</b> |
| 7. FY 15/16 Budget approved 6/9/15                                | <b>JM</b> | <b>P1</b> |
| 8. Belmont Trail: options being considered                        | <b>KH</b> |           |
| 9. Washington Avenue bridge guardrail; need design specifications | <b>KH</b> |           |
| 12. <b>Automated Meter Infrastructure (AMI) HUB fee proposal</b>  | <b>JM</b> | <b>P1</b> |
| 13. Stormwater Utility Fee (Meshek)                               | <b>JM</b> | <b>P1</b> |
| 14. <b>Miscellaneous Contract #2 bid documents</b>                | <b>KH</b> |           |
| 15. <b>Completion of CIP#1 Carstensen near completion</b>         | <b>KH</b> |           |
| 16. WWTP fence around auger in process                            | <b>KH</b> |           |
| 17. CDBG 2015 approved at City Council meeting 6/9/15             | <b>KH</b> |           |
| 19. Miami and Adams Sewer main repair design HUB chosen           | <b>JM</b> |           |
| 20. <b>Canal wall repairs plans and specifications in process</b> | <b>KH</b> |           |

# City Managers Report

## Traffic Control 6/1/15 6/30/15

- \* Office- Working on Manager Report , Payroll.
- \* Picked up all cones on Ast & Electric & on Main & Electric.
- \* Picked up all materials from UTM Shop.
- \* Set up work zone & lane closure on Collage Ave. & and on Electric Ave.
- \* Set barrels out on West Madison to cover road damage.
- \* Picked up most of the barrels at Ashland & Plum. Some are still there.
- \* Had to put Stop sign back up at 10<sup>th</sup> & MacArthur , Someone pulled it up.
- \* Put a temp. sign up on South Street for the Fire Dept. To help with Traffic by the Fire Dept.
- \* Checking all other work zones.
- \* Re-work work zone at 2010 Cardinal Ln. Picked up some of the barrels.
- \* Cleaning out TC Shop..It flood from the rain again.
- \* Took barrels to a sinkhole @ 2009 Ten Springs.
- \* Picked up barrels @ Tanglewood.
- \* Re-set barrels @ Van Buren & 6<sup>th</sup> Street.
- \* Helped Traffic Control for Parks Dept. on East Washington.
- \* Office- Paper work- Manager Report-Payroll
- \* Picked up cones that was at Tag Office, And on Washington .
- \* Took cones to 8<sup>th</sup> & Seminole for UTM.
- \* Put barrels out and taped off West Madison, Bad spot in street, Called Tim Adams about it.
- \* Went back to Electric to close two lanes, One lane West and one East.
- \* Had to Traffic Control for Parks Dept. on Carl Albert.
- \* Took barrels to Coal & Bst for UTM.
- \* Tommy called—Need barrels at Cst & Harrison.
- \* Tommy called – Needs barrels at 801 West Ridge , for sinkhole.
- \* Going to go check all work zones.
- \* Have to close West Coal & Birch street for UTM.
- \* Re-worked the Stop sign at Oklahoma & Main. It was about on the ground.
- \* Back to Carl Albert so Parks Dept. can get back to spraying round-up.
- \* Took barrels to 1300 block of East Delaware for the contractor.
- \* Picked up all barrels at Coal & Birch.
- \* Going to check on all work zones.
- \* Re-set up work zone, Someone moved barrels an some materials at College Ave & Industrial Ave.

- \* Re-Set barrels up on Electric Ave where we have West & East lines down to one lane each.
- \* Took barrels to Tandy Town by Harbor Mountain Coffee House for contractor. For AAA Plumbing.
- \* Took barrels to 804 east Miami for road work to be done.
- \* Put out more barrels at 8<sup>th</sup> Street & Seminole where road work is being done.
- \* Picked up all barrels at Tandy Town.
- \* Heading to East Delaware & 13<sup>th</sup> Street- Road work is going on.
- \* Going to check on 14<sup>th</sup> Street & Miami work zone.
- \* Picked up all cones & Barrels on Van Buren , Left barrels closing the street for clean up.
- \* Set out barrels at 57 West Townsend for a water line break. Picked up contractors material and took back to 2<sup>nd</sup> Street & Osage.
- \* Country re-turned 3 signs , bases and cones , They still have 12 more of each!
- \* Re-Set up barrels on Electric , people keep hitting them.
- \* Picked up barrels at Miami & 9<sup>th</sup> Street.
- \* Van Buren got cleaned , So picked up remainder of the barrels. Street is open again.
- \* Picked up barrels at C Street & Harrison.
- \* Headed to Townsend Ave , to check work zone on the water break.
- \* Had to put up a Temp. stop sign at 6<sup>th</sup> & Van Buren, They didn't put stop sign back up.
- \* Had to go to 9<sup>th</sup> Street & Illinois Ave to trim a tree.
- \* Had to re-pair Stop sign , pole and base after fishing it out of the canal at 10<sup>th</sup> Street & MacArthur. ( This is the 2<sup>nd</sup> time.).
- \* Had to go back to Illinois & 9<sup>th</sup> Street to pick up brush that was trimmed off.
- \* Dropped off Parks Dept. truck & Equip.
- \* Heading to South / West Townsend to pick up barrels.
- \* Put up new stop sign , pole and base at 6<sup>th</sup> Street & Van Buren.
- \* Put in new base at 1530 South 4<sup>th</sup> Street.
- \* Put up barrels on open water meter in alleyway East Choctaw , 00 hundred block number.
- \* Put a new NO PARKING SIGN , POLE and BASE up at 1530 South 4<sup>th</sup> Street. Someone keeps taking them down , We cant find them. Made a police report on them.(This is the 2<sup>nd</sup> time someone did it).
- \* Took barrels to 812 Cedar Rider , behind house , sinkhole taped it off to.
- \* Re-worked work zone at 1400 South Ave.
- \* Picked up barrels and removed graffiti from stop sign at Newton CR.
- \* Took a lot of barrels to American Inn at 609 South George Nigh Expressway for bus parking for the SUNBELT BOYS. (BASE BALL) (Kristi-918-426-1300)
- \* Office working on paper work-Manager Report-Payroll.
- \* Checking on all work zones.
- \* Calling are round helping getting Quotes for the new light bars for the new trucks.
- \* Kim called about a hill on stonewall- Went to look at it , There no much we (City) can do about it. Lady don't like backing out of her driveway.
- \* Hooked up trailer so we can pick up Electric Ave & College Ave and put speed limit signs back up. ( Not a work zone anymore).
- \* Took barrels to 621 East Comanche.

- \* Had to take barrels to A street & Chickasaw Ave for some road repairs.
- \* Traffic Control for UTM on West Cherokee for a water break.
- \* Setting up a road closure & 1800 Wood RD. UTM is putting in a new tap.
- \* Unloading TC-6 at shop. A lot of excess material on truck.
- \* Loading up Paint trailer.
- \* Painting A Street & Electric Ave. Lanes , cross walks , stop bars.
- \* At shop clearing out Paint spraying Rig.
- \* Heading to City Hall for Inst. Meeting.
- \* Painting streets at A Street & Electric.
- \* Back at shop cleaning paint spraying reg.
- \* Went to City Hall for Ins. Meeting.
- \* Going back to A street & Electric to pick up cones and sweep.
- \* Picked up cones at 1800 wood road.
- \* R/R stop sign , base , pole at F street & Polk.
- \* Going to pick up barrels at 802 ½ North C st.
- \* Picking up barrels at 804 East Miami.
- \* Picking up barrels at 1303 East Kiowa.
- \* Picking up signs an other materials at A st & Seminole.
- \* Went back to North C street for work zone.
- \* Traffic Control for UTM at Hickory & Electric.
- \* Picked up barrels at North C street.
- \* Going to 17<sup>th</sup> street to drop off more barricades and re-set the ones there , an tape off .
- \* Loading trailer with barrels and signs for Traffic Control at Park.
- \* Going to Chadick Park to set up barrels for the bike event.
- \* Back at shop getting more barrels loaded for the Park.
- \* Took a DO NOT ENTER sign to 5<sup>th</sup> & Comanche.
- \* Picked up all barrels at American Inn, That was there for the baseball plays Bus.
- \* Picked up all barrels that was on Jamestown Cr.
- \* Picked up all road signs off highway 270 , That was out there for the bike ride.
- \* Took barrels down town for Pride In McAlester. They was going to do some painting.
- \* R/R stop sign , Base and Pole at 3<sup>rd</sup> Street & Comanche. Car hit it.
- \* Picked up all signs and barrels from Chadick Park.
- \* Back at shop unloading trailer of signs and barrels.
- \* Picked up barrels at 621 East Comanche , 1401 East Miami.
- \* Went to check on work zone at A street & Chickasaw.
- \* Going to go look for Pool Chemical Signs at the pools in town.
- \* Put up two new signs at J.I.Stipe. (On back doors).
- \* Took road workers head signs to 4<sup>th</sup> & Chrisler, for UTM.
- \* Re-Arranged signs at South 14<sup>th</sup> , Road close signs.
- \* Working on created new Chemical Recativity decals for pools.
- \* Dropped barrels on Larure Road for street dept. to do a street cut.
- \* At shop working on sign project for pools.
- \* Working on reports—payroll, Manager Report.
- \* Picked up signs off 4<sup>th</sup> street. UTM are done with them.
- \* Re-place barrel on South Main & Jackson. (Don't know where it went).Put out a 3ft. stand up cone.(Maybe they will not hit it).

- \* Picked up barrels at South Main & Krebs street. Called Tommy about getting back-hole over here, because the holes in road.
- \* Find barrel that was on South Main & Jackson at South Main & Madison, Picked it up to take back to shop.
- \* Finished up sign projects from yesterday.
- \* Loaded barrels on TC-6.
- \* Going to set up precautionary barrels in front of flood zones
- \* Made 2 signs for Jeff Lee Pool for Billy Jack.
- \* Going to put up Hazardous Materials Classification Signs for all pools, for Billy Jack.
- \* Checking on all work zones, Making sure they are barrels up an taped off.
- \* Put out barrels for UTM area on West Cherokee.
- \* Re-set barrels an Taped off areas on 17<sup>th</sup> street & Comanche & Seminole again.
- \* Went to 14<sup>th</sup> street & 69 Hwy to close it off for street dept. Road washed out.
- \* Set barrels out at 208 East Jackson for water break.
- \* Taking barrels to East Chickasaw for event.
- \* Picked up barrels at A street & Chickasaw.
- \* Picked up barrels on Industrial Dr.
- \* Going to paint at 1<sup>st</sup> street & Washington and in front of City Hall.
- \* Going to paint at Wyandotte & Main street.
- \* Shop cleaning out paint sprayer, an putting paint up.
- \* Picking up remaining cones that was out.
- \* Re-setting road close signs on 14<sup>th</sup> street & Douglas, Someone hit them.
- \* Picking up barrels on West Cherokee in front of Weddle Signs.
- \* Heading to A street & Carl Albert to paint & Washington street.
- \* Shop cleaning out paint sprayer.
- \* Out picking up cones left out because paint was still wet.
- \* Went to set barrels on South Main from Carl Albert to Choctaw for fence repair on Main Street.
- \* Closed North Hickory for UTM , Main water break.
- \* Picked up barrels on James Town.

*Facility Maint.*  
City's Managers Report  
June 2015

Replaced Timer at the Duck Pond  
Repaired lights at Health Dept  
Replaced sink, trap and faucet at south fire station  
Installed wiring and fan in parks storage building  
Repaired door lock at city hall  
Installed new stove at Expo kitchen  
Repaired Signal lights at 6<sup>th</sup> and Wyandotte  
Worked on door at Library  
Repaired water line at Stipe Center kitchen  
Repaired A/C at Main fire station  
Repaired water filter at Jeff Lee Pool  
Adjusted front door at City Hall  
Reset ice machine at city hall  
Worked on test stand at shop  
Installed new door lock for Cora's office  
Repaired 911 desk  
Replaced A/C unit at water office  
Repaired water leak at Stipe Center Men's bathroom  
Repaired Signals at 5<sup>th</sup> and Carl Albert  
Repaired Signal lights at Main and Carl Albert  
Cleaned Shop  
Test load switches at shop  
Repaired roof at West water plant  
Removed smoke alarm at city hall  
Worked on over head door at north town fire station  
Built stand for oak hill  
Repaired A/C for Traffic  
Repaired fridge at Jeff Lee Pool  
Replaced Fan motor for Traffic

Repaired lights at Chadick Park

Repaired signal lights at 69 and Peaceable

Cleaned cameras on all Traffic Lights

Repaired A/C for codes

Repaired lights at Hutchenson Park

Cleaned coils on shop A/C

Replaced second fan motor for Traffic

Repaired lights at bathroom in City Hall

Repaired lights at Coal Miners Repaired Fan at Water Plant

# McAlester, Oklahoma

June 2015  
Monthly Report

Date 7/21/2015



UNDERSTANDING  
A VALUABLE RESOURCE

SEVERN  
TRENT  
SERVICES



Tuesday, July 21, 2015

Severn Trent Services  
16337 Park Row  
Houston, TX 77084  
United States

T: +1 281 578 4200  
TF: +1 800 460 6565  
F: +1 281 398 3697

[www.severntrentservices.com](http://www.severntrentservices.com)

Jake Walton  
Project Manager  
Severn Trent Services  
5200 Water Works Rd  
McAlester, OK 74501

Dear John:

The sludge ponds continue to fill up with solids and we are exceeding the permit levels for TSS in our sampling. We continue to work on proposals to clean out the ponds and provide a long term solution for solids management.

We have provided feedback to Tetra Tech on their phosphate design. Several items need to be changed before we can submit to DEQ for a construction permit.

Sincerely,

Jake Walton  
Project Manager

---

## Executive Summary

We continue to clean the clarifiers on a rotating basis. We are trying to control the algae growth with Sodium Permanganate and appear to be having mild success. We are adjusting dosages to find the optimum range for algae control along with taste and odor control. We are also looking into modifying the existing carbon feed to make it more reliable.

Several proposals are in the works for plant control upgrades. The remaining two water towers (Taylor Industrial and Skyline) will be online soon with remote monitoring from the Treatment Plant. We also plan to improve the chemical feed at the plant by flow pacing all chemical feeds to further dial in the system. This will result in even better chemical control and monitoring.

## Critical Issues

The sludge ponds are in great need of cleaning. As mentioned earlier, our team is looking into providing a proposal for cleaning and long term sludge management.

The Motor Control Center for the High Service Pumps continues to cause concern. Our team is also working on a proposal for replacing the entire MCC. We are running into some trouble locating existing drawings and documents from the modifications made on site over the years. We have contacted several of the manufacturers in hopes they can shed some light on the issues.

The generators are nearing their annual service date. I believe these two units were to be part of a city wide bid for a service contract.

The filters continue to give us trouble occasionally. Partly due to the poor quality of the media and controls. Another reason is the strain being put on the system during peak demand days with Filter #5 being out of commission. I have not heard an update from Tetra Tech on their design progress for Filter #5.

## Noteworthy Events

The City Lake seems to be turning over after all of the rain and the heat. We do not anticipate any problems being able to treat the water effectively. We are working to further improve the reliability of the carbon feed and continue to show positive results with our JH-100 trial. Now that we have the Sodium Permanganate running again, this will further enhance the taste and odor removal of the lake water. This will also help reduce the Iron and Manganese that passes through the system that has caused problems in the past.

## Environmental Compliance

The only samples out of compliance were the TSS for the lagoon pond discharge. This will likely continue until the lagoons are cleaned out.

---

## Other Performance Measures

Chemicals used for the Month of June are as follows:

- Water Treated 129.266 MG
- Finished Water 123.312 MG
- ACH (JH-100) 62,547 lbs.
- Chlorine 4,164 lbs.
- Carbon 2,350 lbs.

## Contract Performance Metrics

The water tower control work should start in July. We will be adding Taylor Industrial and Skyline water towers to the SCADA system. This will allow us to remotely monitor all of the towers in the system and give us more info for the water modeling that Tetra Tech is working on. We will also be performing yearly maintenance on the chlorine system.

## Financial Issues

The final numbers are not in yet but we anticipate a rebate on Chemicals and Maintenance to the City. It is my recommendation that this rebate be applied to this year's Maintenance Cap. With the amount of Capital projects and deferred maintenance, this would be put to good use.

## Safety Performance

Monthly safety meetings continue to be productive along with our daily tailgate meetings. We are working on the Risk Management Plan for the onsite Chlorine. This will likely require some changes to the existing facilities.

## Security

The Operators continue to keep the gate shut and locked after normal business hours. We would like to install an automatic gate to keep any unauthorized people out of the facility at all times. The facility should be closed off at all times to prevent unwanted access.

## Personnel

We have an operator from Chickasha coming to us in July to take over the empty position we have. This will put us back to full staff again.

---

## Public Relations

We had a group of second grade students from the McAlester Public Schools out to the Water Treatment Plant for a tour. The kids had a good time while they learned about the treatment process and where the water comes from.

## Appendix Items

- MOR
- DMR
- Chemical Cap
- Maintenance Cap

**Chemical**  
**June 2015 2015**

[illegible]

**Maintenance**  
**June 2015    2015**

Type	Vendor	Product	Cost	Draw Down	Date
ENDING BALANCE PRIOR MONTH				7,604.64	
	Bemac Supply	stock parts	3.82	\$7,600.82	
	Bemac Supply	lab	1.20	\$7,599.62	
	Hach	yearly lab equipment PM agreement	7,484.15	\$115.47	
	White Electrical Supply	office	16.16	\$99.31	
	Republic Services	trash haul off	264.42	-\$165.11	
	USA Blue Book	filters and battery back up	396.59	-\$561.70	
	Bemac Supply	Lake Pump	78.34	-\$640.04	
	Lowes	buckets and keys	97.00	-\$737.04	
	Standard Machine	High Service Pumps	53.62	-\$790.66	
	Chief Fire	fire hose	497.00	-\$1,287.66	
	Standard Machine	High Service Pumps	150.00	-\$1,437.66	
	Grissoms	Chainsaw-bar and chain	54.83	-\$1,492.49	
	Lowes	Keys, trimmer line, hose parts	132.58	-\$1,625.07	
	Office Depot	APC Battery Backup- Chlorine and ACH	147.68	-\$1,772.75	
	Kiamichi Auto	mowers	88.98	-\$1,861.73	
<b>\$9,466.37</b>		<b>Amount Remaining</b>		<b>(1,861.73)</b>	

**McAlester Regional Airport:****Miscellaneous**

- Week 1: Safety meeting with employees, Leroy Alsup and Airport manager to draw up new lease for Med Trans and submit to manager.
- Week 2: Pre-construction meeting at airport on drainage. 3 bidders attended.
- Week 3: Met with Med Trans (3 days), Med trans to begin August 30 replacing Eagle Med.
- Week 4: Bid opening for Drainage and taxi way repair. Low bidder was Bronze Oak const.

**Waste Water Treatment Plant:**

Both plants ran daily test which consist of approximately four PH test four DO tests four temperature test one settlometer test and three settlability tests on grab samples taken of the effluent, influent, digesters and basins.

Both plants ran five weekly tests which consist of catching a sample every hour for six hours then running PH and Temp on every sample then mixing samples and running CBOD and TSS on the influent and effluent and running ammonia on the effluent. Northeast plant ran fecal tests on the effluent upstream and downstream samples twice a week.

West plant treated approximately 81.74 million gallons of wastewater, which is an average of 2.72 million gallons per day. Cleaned and wasted 13 drying beds. Cleaned and bleached clarifier weirs. Mow weed eat entire plant weekly. Cleaned pumps out when needed due to high water and trash.

Northeast plant treated approximately 55.62 million gallons of wastewater, which is an average of 1.86 million gallons per day. Cleaned and wasted 12 drying beds. Cleaned and bleached contact basin and clarifiers. Mow and weed eat.

Wastewater maintenance checked all 13 Lift stations daily. Prepared Katy lift station for pumps and set them on lift station. Checked lift stations several times due to high flow. Adjusted floats at east plant head works. Replaced flapper valve on # 1 pump at west plant. Repaired shaft and replaced bearings at west plant on aerators. Repair vacuum for east plant lab. Clear clog in # 1 pump and west plant. Replaced carb on air compressor on ww7.

Total Flow Treated for East Plant (in million gallons)	55.62
Total Flow Treated for West Plant (in million gallons)	81.74

**Fleet Maintenance:**

## Number of Vehicles Worked on Per Department

Airport	1
Animal Control	0
Cemetery	13
Comm. Development/Codes	2
Engineering	0
Expo	1
Facility Maintenance	1
Fire Department	15
Fleet	32
Information Technology	0
Landfill	4
Nutrition	1
Parks	25
Patrol	22
Recreation	5
Safety	0
Streets	27
Utility Office	0
Utility Maintenance	15
Waste Water Treatment	8

**Utility Maintenance:**

## Miscellaneous

- Misc. Locates, check on work locations, paperwork, meetings, turned water off and on for CIP projects, 16 in main water break on Hickory

Water Break/Leak Repairs	3
Sewer Repairs/Flushed	18
New Water Meter/Can	4
Clean Up	6
Turned Water Off	1
Repair Meter/Meter Leaks	4
Dirty Water/Flush	8
Replace Meter Lid	3
Turn Water on	1
Checked Leak-on Customer	3
No Water Calls	1
Misc. Calls	7
Locates	237
Low water pressure	4

City of McAlester  
Community Services Department  
Monthly Report  
May 2015

**Land Maintenance:**

Sherman Miller, Supervisor

- Applied round up to all parks
- Applied round up to down town area
- Kept litter picked up in parks
- Helped remove debris from softball complex twice
- Mowed Kibois lots
- Mowed city right of ways and alleys
- Picked up litter on 69 bypass
- Serviced equipment as needed
- Applied herbicide in several parks
- Applied insecticide to landscape material
- Mowed 69 bypass and south Main.
- Prepared parks for four events
- Mowed all parks and city locations three times
- Removed four trees
- Cleaned two blind corners
- Cut low limbs and down limbs at five locations
- Planted seven trees at disk golf course and three at Mike Deak

**Cemetery:**

Rusty Clifton, Cemetery Sexton (Supervisor on vacation, no data available)

- Cemetery lot sale, speculative
- Cemetery lot sales, actual City
- Catholic section
- Masonic section
- Golden Meadows
- Monument Company assistance, locating, taping and staking.
- Genealogy inquires
- Location searches for friends and family
- Disinterment
- Funerals and burials
- Deeds issued
- Inquiries from florists
- Safety meetings

### **EXPO Center:**

Jerry Lynn Wilson, Expo Supervisor

**(See Attached Reports)**

### **Nutrition Center:**

Diane Chadsey, Nutritional Supervisor

- Meals served 4218 (Open 22 days)
- 165 Seniors participated in our enhanced fitness class
- Vans transported 660 seniors
- Vans made 1206 trips
- Vans transported 284 cyclists to and from restaurants in the McAlester and Krebs area for a total of 167 miles.

### **Parks & Recreation:**

B.J. Boatright, Recreational Supervisor

- Unload and stock food truck every Monday.
- Pickup trash on Choctaw Ave. twice weekly.
- Pick up trash at skatepark daily.
- Clean bathrooms in parks daily.
- Set up exercise class for seniors three times per week.
- Check oils and fluids in vehicles weekly.
- Inspect and sign off on all fire extinguishers in building monthly.
- Worked on pools daily.
- Mowed 5 parks weekly
- Picked up trash at Rotary Park daily.
- Scrubbed and buffed gym and hallways daily.
- Picked up and delivered pool chemicals daily.

**City of McAlester  
Community Services  
Monthly Report  
June , 2014**

**Land Maintenance:  
Sherman Miller, Supervisor**

- Set (2) drinking fountains, (2) shelters and (2) false fire hydrants. Mounted Dog bone plaques on fence and turned on the water at Central Bark.
- Started mosquito fogging 3 nights per week.
- Picked up litter in all City parks and Pool areas
- Completed service on all equipment as needed
- Applied roundup to City parks and numerous other areas
- Right of way mowers mowed 69 Bypass, North & South Main, open alleys and numerous other areas that required mowing
- Prepared areas for (4) scheduled events
- Inspected playground equipment and fall surfaces
- Helped Street dept. with (2) projects
- Attended (2) Safety Training classes
- Sprayed insecticide on trees and shrubs
- Trimmed trees & shrubs at various locations in City
- Cleaned (2) blind corners
- picked up several broken and downed limbs off of City streets
- Park's mowers and inmate crew mowed 33 locations, (4) times in the month of June – totaling approx. 600 acres

**EXPO:  
Jerry Lynn, EXPO Mgr.**

( See attached report)

**NUTRITION:  
Diane Chadsey, Supervisor**

- 4,069 meals served (open 21 days)
- 217 seniors participated in our enhanced fitness class
- The vans transported: 481 Seniors and made: 938 Trips

The two Van Drivers and Site Manager took the Defensive Driving Course 6-17-14.

**OakHill Cemetery :**  
**Rusty Clifton, Sexton**

▪ Cemetery lot sales speculative	7
▪ Cemetery lot sales actual (city)	2
▪ Catholic Section	2
▪ Masonic Section	4
▪ Monument Co. Assistance, taping, & staking	5
▪ Monument Co. Engraver Asst.	3
▪ Genealogy Inquiries	25
▪ Location Search (friends & family)	50
▪ Funerals/Burials	4
▪ Inquiries from Florist	60

Lots of rain and the grass is growing fast.

**Parks & Recreation:**  
**B.J. Boatright, Supervisor**

- unload food truck every Monday for Nutrition
- Clean all park bathrooms 1 to 3 times daily
- Clean SkatePark daily
- Set up gym for exercise 3 times a week
- Pick up trash on Choctaw 2 times a week
- Mowed Rotary, Strong Monument, Thunderbird Park & Disc Golf Course
- Check and work on pools everyday (Clifford)
- set walking bridge at Disc Golf Course
- fix waterbreak at Chadick Park & Pool
- poured concrete and fixed fence at Chadick

**City of McAlester**  
**EXPO CENTER**  
**ACTIVITY REPORT - JUNE 2015**

<b><u>SEE ATTACHED REPORTS</u></b>	<b><u>CURRENT MONTH</u></b>	<b><u>FISCAL Y-T-D TOTALS</u></b>
Event Attendance	2681	92,098
Rental Income	\$4,415.00	\$81,469.00
Concession Income	\$2,611.25	\$54,217.54
Catering Income	-0-	\$1,382.50

**DAILY OPERATIONS, MAINTENANCE & EVENTS**

Update City website and Expo Foyer Monitor with upcoming Expo Events.

Oversee daily operations, schedule and coordinate events. Schedule full and part time staff according to events. Confer with events on logistical needs. Handle employee H.R. issues. Prepare and conduct safety meetings and staff meetings.

Take multiple emergency calls after hours on fire alarm. Meet Fire Dept. at facility to monitor emergency call if real or false alarm. Contact Security Systems for evaluation of system. In house repair to clean fire alarms (blew dirt out of monitors).

Request price quotes on regular equipment and services. Order maintenance and concessions supplies. Make necessary repairs or request outside services to repair as need arises to maintain facility to a professional standard. Oversee and monitor budget and process purchase requests and purchase orders timely.

Confer with Center Point Energy and Clear Results on incentive package to reduce annual gas consumption thereby reducing annual cost. Contact contractors for recommended repair/upgrades in facility.

Make deposits from rental, catering and concession income. Get proper denominations of money for startup of concession events. Compile reports, document and input payroll.

Plan, coordinate and follow up on July 4<sup>th</sup> Festival.

Work events, supervise inmate labor; clean, maintain and set up facility before and after each event.

# EXPO ATTENDEES REPORT

## JUNE 2015

<b>DATE</b>	<b>EVENT</b>	<b>ATTENDANCE</b>
	<b>Y-T-D TOTAL</b>	<b>89,417</b>
6-2-15	OSU Cowboy Caravan	135
6-4-15	Sunbelt Classic Banquet	600
6-6-15	National Wild Turkey Federation	65
6-6-15	Birthday Party	20
6-9-15	Focus Groups	17
6-9-15	OU/DHS	24
6-10-15	OU/DHS	24
6-11-15	OU/DHS	24
6-11-15	City/P.D.	20
6-12-15	OU/DHS	24
6-13-15	Dance Recital	250
6-13-15	Showder	20
6-15-15	City/PD	25
6-16-15	City/PD	25
6-17-15	AEP – 205	15
6-17-15	AEP – 209	25
6-19-15	Mark West Company Picnic	450
6-20-15	Wedding	140
6-20-15	Birthday Party	15
6-20-15	Large Auction	350
6-24-15	FEMA	50
6-24-15	Berry Plastic Safety Meeting	300
6-27-15	Baby Shower	20
6-28-15	Ok's Best (Gulley) Pageant	30
6-29-15	Legal Aid Meeting	13
	<b>MONTHLY TOTAL</b>	<b>2681</b>
	<b>YEAR TO DATE</b>	<b>92,098</b>



## EXPO CONCESSION INCOME REPORT

## JUNE 2015

DATE	PAYMENT	RECEIPT#	EVENT	DATE OF EVENT
Y-T-D TOTAL	\$51,606.29			
6-2-15	\$883.75	40799	Ninja Turtles Live Show	5-30-15+
6-2-15	\$820.00	40800	Ninja Turtles Live Show	5-30-15+
6-21-15	\$907.50	41107	Large Equipment Auction	6-19-15+
MONTHLY TOTAL	\$2,611.25			
Y-T-D TOTAL	\$54,217.54			

# EXPO RENTAL INCOME REPORT

JUNE 2015

DATE	PAYMENT	RECEIPT#	EVENT	DATE OF EVENT
<b>Y-T-D TOTAL</b>	<b>\$77,054.00</b>			
6-2-15	\$100.00	40798	Wedding	9-4-15+
6-5-15 (5/19/15)	\$315.00	785770	Choctaw Nation Birthday Bash	4-7-15+
6-5-15	\$125.00	41101	OKIE 811	8-4-15+
6-5-15	\$445.00	790687	Savanna Graduation	5-8-15+
6-9-15 (2/18/15)	\$315.00	764366	Petro Quest Safety Meeting	3-26-15+
6-10-15	\$65.00	41102	Baby Shower	6-13-15+
6-10-15	\$125.00	791564	50 <sup>th</sup> Anniversary Party	7-12-15+
6-10-15	\$1,000.00	791619	McAlester High School Grad.	5-22-15+
6-11-15	\$65.00	41103	Shower	6-27-15+
6-12-15	\$150.00	792276	Wedding & Reception	7/10-11/15+
6-15-15	\$125.00	792510	Dept. of Corrections	1-30-15+
6-15-15	\$100.00	41104	Wedding & Reception	8-7-15+
6-16-15	\$195.00	793084	OU/RFT #1937	5/2, 9, 16/15+
6-16-15	\$65.00	793219	AEP	6-17-15+
6-16-15	\$65.00	41105	Baby Shower	8-1-15+
6-17-15	\$25.00	41106	Wedding Shower	8-15-15+
6-17-15	\$65.00	793337	AEP	6-17-15+
6-17-15	\$65.00	793360	Baby Shower	8-1-15+
6-18-15	\$100.00	793705	Wedding	12/18-19/15+
6-19-15	\$65.00	794273	Wedding Dressing Room	6-20-15+
6-22-15	\$130.00	41108	Focus Groups	7-8-15+
6-22-15	\$130.00	41109	LP Gas Safety	5-5-15+
6-22-15	\$65.00	794553	Legal Aid –Community Awareness	6-29-15
6-23-15	\$125.00	41110	Berry Plastics Safety Mtg.	6-24-15+
6-24-15	\$75.00	795101	OK's Best -Gulley Pageant	6-28-15+
6-30-15	\$315.00	796312	MRHC	10-9-15+
<b>MONTHLY TOTAL</b>	<b>\$4,415.00</b>			
<b>Y-T-D TOTAL</b>	<b>\$81,469.00</b>			

**EXPO PUBLIC & SEMI PUBLIC EVENT SCHEDULE**  
**JULY – SEPTEMBER 2015**

**JULY**

4<sup>th</sup> Stars & Stripe Funfest  
8<sup>th</sup> OPAL Pipeline Safety  
9<sup>th</sup> Petro Quest Safety Meetings  
16-19<sup>th</sup> L'Overture School Reunion  
17<sup>TH</sup> EOYS - Domestic Violence Training  
22<sup>nd</sup> City Employee Meeting  
23<sup>rd</sup> Choctaw Nation-Self Defense Training  
30<sup>TH</sup> NRA Banquet

**AUGUST**

4<sup>th</sup> OKIE 811  
6<sup>th</sup> Petro Quest Safety Meeting  
8<sup>th</sup> Rocky Mtn. Elk Foundation  
10-13<sup>th</sup> Choctaw Nation DVPI & National Sheriff's Assoc.  
14<sup>th</sup> OU/DHS  
18<sup>th</sup> McAlester Chamber Banquet  
22<sup>nd</sup> American Farmers & Ranchers  
25<sup>th</sup> FFA COLT Conference  
27<sup>th</sup> OSU School Counselor's Conference  
27-29<sup>th</sup> OU/Resource Family Training

**SEPTEMBER**

1<sup>st</sup> Taste of McAlester/United Way  
2<sup>nd</sup> FCLA  
3<sup>rd</sup> Tea Party Meeting  
10-12<sup>th</sup> Pittsburg County Fair  
17<sup>th</sup> Petro Quest Safety Meeting  
17-18<sup>th</sup> Shrine Circus  
18-20<sup>th</sup> Metcalf Gun Show  
19<sup>th</sup> Pitts. Co. Cattlemen  
22<sup>nd</sup> Choctaw Nation Fall Festival  
24<sup>th</sup> MRHC Luncheon  
26-27<sup>th</sup> Firefighters Classic

June/ July 2015 **Tourism Report**  
Kathy Wall

**Projects:**

**Status:**

**PBR**

I've started working with the PBR Planning Committee for the 2015 PBR Event.

**Hotels**

I have visited, emailed and called our hotels, also restocked brochures. Meeting with managers/ owners upon request. I am working on setting up a hospitality training for all hotel managers and staff.

**Hospitality Training**

I have been working with Christi Morrison/ CEO of Oklahoma DMO. She has agreed to come to McAlester on July 21, 2015 to put on a Hotel/ Motel Hospitality workshop about how the hotel industries work with their cities. I am currently in the process of working out the details at this time.

**New Choctaw Nation Tourism Team**

I have visited with the Choctaw Nation Tourism Team about partnering together on air-conditioning the expo arena. We will meet on this after the election and budget reviews.

**Choctaw County**

I serve on this board and we are currently working with Choctaw Nation on marketing Southeast Oklahoma.

**Junk Hippy Road Show**

I have started to advertise for them at this time.

**Discover The Ice Age**

I spoke to them July 2<sup>nd</sup> now waiting for their decision.

**McAlester Home & Ranch Show**

I have been working with Janelle & Kim Martin on this years show. We are already in preparations for their October show.

**Family Fun Fest**

Myself and my staff assisted in planning and helped work this years 2<sup>nd</sup> Annual Family Fun Fest.

**Veteran's Day**

I will be working with several organizations to help coordinate a Veteran's Day Parade for 2015.

**Botball Competition**

I contacted this organization to see if we can be a host city for their events. This is an Educational Robotics Program. At the present time I am waiting to hear back from the director.

**Oklahoma Free Wheel**

June 11& 12 The City of McAlester hosted this touring event. We had over 500 people. I believe that this event was very successful. They were able to eat, shop and stay! Some people and families did stay at our hotels.

**Prison Rodeo**

Senator Boggs will be bringing several Dignitaries' to tour the prison rodeo grounds and meet with us in August or September.

**Sesame Street Live**

I have contacted the production company of Sesame Street Live, in regards to bringing their show to McAlester. I am now waiting on a response.

**City Brochures/ Travel OK**

We have distributed City Brochures and Travel OK information to several Travel Plaza and hotels, we routinely restock brochures and mail brochures upon request.

**150 Anniversary Choate Cabin**

I will be working with Mike Cathey on this event. I am currently waiting for him to set up our next meeting.

**Horse Shows**

I am working with American Quarter Horse Assoc. They are going to meet with me and look at our facilities. Currently, waiting for them to come to McAlester to tour our venues, as they have just came off the world finials.

**Tourism Social Media**

I have developed a Facebook and Twitter account for Visit McAlester. This was launched April 28<sup>th</sup>. I am now looking into developing a Visit McAlester website.

**Insane 5K Inflatable**

I have submitted an application on bringing this to McAlester. I am waiting on a reply.

**Oklahoma Employment  
Security Commission**

I am working with OESC, to bring state wide training/ workshops to McAlester.

**Wild West Festival**

I have begun working with Brenda Baxtor on The Wild West Festival set for two days this year.

**TTIA**

I attended the Travel & Tourism College in Austin Tx. June 22-26. There was a wealth of knowledge given! I'm excited about implementing the new methods that were being taught.

**Bowling Tournament**

I am helping Great Balls of Fire promote their upcoming tournament. This is a three day event.

**Oklahoma's Largest Water  
balloon Fight**

I am working with McAlester Main Street and Pam Kirby to promote and help facilitate this event.

## **Fulfillment Report from OK Tourism**

Oklahoma Department of Tourism sent a total of 661 of our McAlester brochures to people in 42 states. The most frequently requested partner received 1,711 requests, and the least active partner that participated all month received 138 requests.

Further analysis of the data shows:

- **Top States:** Oklahoma and Texas were your #1 and #2 requestors. Oklahoma and Texas ranked first and second for all 66 partners this month.
- **Number Three States:** Missouri was your #3 requestor. Thirty-two requestors had Kansas listed as their third requestor. Twenty-four partners had Missouri listed as their #3 requestor this month. The following states were the third requestor for one partner each: Illinois, Louisiana, and Ohio. Seven states had multi-state ties as their third requestor.
- **Surrounding State Activity:** The surrounding states had the following activity: Arkansas tied with another state as a top three requestor this month for one partner. Kansas ranked as the top #3 requestor for thirty-two partners. Missouri ranked third this month for twenty-four partners, and Texas ranked as the second requestor for 66 partners.
- **In-state/Out-of-state Mix:** About 48% of your orders came from Oklahoma. The average partner received 45% of their orders from in-state, so you were above average on your in-state requests.
- **Average Orders:** There were 66 brochures active during the month on the web site order form.

## **Attending:**

- Attended meeting in Durant for Choctaw Country.
- Choctaw Territory Tourism Board in Durant.
- Weekly meetings with Chamber of McAlester, Pride In McAlester, McAlester Main Street.
- Monthly Leadership Meetings.
- State Tourism Conference in OKC.
- TTIA Tourism School

**Advertising with:**

- Visit McAlester Facebook (Free)
- Visit McAlester Twitter (Free)
- Travel Ok online (Free)
- Social Media (Free)
- Livability Magazine / online
- Choctaw Country
- Travel Ok New 2015/2016 Travel Guide
- Lake Eufaula Guide

McAlester News Capital ad will go out to 17 newspapers throughout the state.

# HEADCOUNT SUMMARY

As of June 30, 2015

DIVISION	DEPARTMENT	BUDGETED FULL-TIME 2014-2015	JUNE 2015 ACTUAL FULL-TIME	OVER / UNDER BUDGET	BUDGETED PART-TIME 2014-2015	JUNE 2015 ACTUAL PART-TIME	OVER / UNDER BUDGET	CHANGES	MAY 2015 ACTUAL FULL-TIME	MAY 2015 ACTUAL PART-TIME
CITY MANAGER	CITY MANAGER	3	3						3	
TOURISM	CITY MANAGER	1	1		1	1			1	
ECONOMIC DEVELOPMENT	CITY MANAGER	1	1						1	
CITY COUNCIL	CITY COUNCIL				7	7				
CITY CLERK	CITY COUNCIL	2	2						2	
PLANNING & ED	P&CD	5	5		1	1			5	
HUMAN RESOURCES	FINANCE	2	2		1				2	
COURT/LEGAL	FINANCE	2	2		4	4			2	
UTILITY OFFICE	FINANCE	8	7	1	2	3		1 F/T POSITION REMAINS OPEN, 1 P/T OVER BUDGET TO HELP READ METERS	6	
FINANCE	FINANCE	4	4		1	1	+1		4	
INFORMATION SERVICES	FINANCE	1	1						1	
<b>TOTAL</b>		<b>29</b>	<b>28</b>	<b>1</b>	<b>17</b>	<b>17</b>	<b>+1</b>		<b>27</b>	<b>0</b>
POLICE	POLICE	39	38	1				1 F/T POSITION REMAINS OPEN	38	
CID (DETECTIVES)	POLICE	8	8						8	
ANIMAL CONTROL	POLICE	1	1						1	
COMMUNICATIONS	POLICE	4	4						4	
COMMUNICATIONS E911	E911	10	9	1				1 F/T POSITION REMAINS OPEN	9	
<b>TOTAL</b>		<b>62</b>	<b>60</b>	<b>2</b>					<b>60</b>	<b>0</b>
FIRE	FIRE	43	41	2				2 F/T POSITIONS REMAIN OPEN	41	
<b>TOTAL</b>		<b>43</b>	<b>41</b>	<b>2</b>					<b>41</b>	<b>0</b>
PARKS	COMMUNITY SVC	11	11		2	1	1	P/T POSITION REMAIN OPEN DUE TO SEASONAL EMPLOYEES	11	1
RECREATION	COMMUNITY SVC	3	3		13	13	13		3	13
NUTRITION	COMMUNITY SVC	4	4		7	7	7		4	7
SWIMMING POOLS	COMMUNITY SVC				33	31	2	P/T POSITION REMAINS OPEN DUE TO SEASONAL EMPLOYEES		28
CEMETERY	COMMUNITY SVC	5	5		1	1			5	0
EXPO	COMMUNITY SVC	4	4		7	5	2	2 P/T POSITIONS REMAINS OPEN	4	6
<b>TOTAL</b>		<b>27</b>	<b>27</b>	<b>0</b>	<b>63</b>	<b>58</b>	<b>25</b>		<b>27</b>	<b>55</b>

## HEADCOUNT SUMMARY CONTINUED

As of June 30, 2015

DIVISION	DEPARTMENT	BUDGETED FULL-TIME 2014-2015	JUNE 2015 ACTUAL FULL-TIME	OVER / UNDER BUDGET	BUDGETED PART-TIME 2014-2015	JUNE 2015 ACTUAL PART-TIME	OVER / UNDER BUDGET	CHANGES	MAY 2015 ACTUAL FULL-TIME	MAY 2015 ACTUAL PART-TIME
ENGINEERING	PUBLIC WORKS	4	4						4	
FACILITY MAINTENANCE	PUBLIC WORKS	3	3						3	
FLEET MAINTENANCE	PUBLIC WORKS	5	5						5	
AIRPORT	PUBLIC WORKS	3	3						3	
STREETS	PUBLIC WORKS	13	12	1	0	3	+3	SEASONAL - OVER BUDGET (will balance out on new FY)	13	
LANDFILL	PUBLIC WORKS	2	2						2	
<b>TOTAL</b>		<b>30</b>	<b>29</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>+3</b>		<b>30</b>	<b>0</b>
WASTE WATER	UTILITIES	12	11	1				1 F/T POSITION REMAINS OPEN	11	
UTILITY MAINT.	UTILITIES	10	7	3				3 F/T POSITIONS REMAINS OPEN	9	
<b>TOTAL</b>		<b>22</b>	<b>18</b>	<b>4</b>					<b>20</b>	<b>0</b>
<b>GRAND TOTAL</b>		<b>213</b>	<b>203</b>	<b>10</b>	<b>80</b>	<b>78</b>	<b>21</b>	<b>0</b>	<b>205</b>	<b>55</b>

Prepared by Sheila Maldonado  
Generated July 2, 2015

The				
June	2014	2015	YTD	% INCREASE/ DECREASE
Structure Fires	2	1	14	- 50%
All Other Fires	6	3	25	- 50%
Ems	214	181	1,146	- 15%
False Alarms	11	10	48	- 9%
All Other Responses	19	21	107	10.5%

Comments: Co Firefighters meeting, haz-Mat Awareness, Fire Engine Specs meetings, Retired Firefighters Funerals x 4, New fire Recruit interviews, Fed Ex Exercise,

Station Tours- 1

Fire Investigations -1

Fire Inspections -7

Code Enforcement Calls-3

**City of McAlester  
Finance Department  
Monthly Report  
June 2015**

**Finance Division; Toni Ervin, CFO**

**Finance:**

- ◆ See Attached financial reports.
- ◆ Processed accounts receivable, business license, hotel taxes, check reconciliation, utility bad debt, and cash collections reconciliation, grant folder information

**Accounts Payable:**

- ◆ Process invoices for payment, city utility payments, purchase orders  
Bids: Mullen Park Playground Equipment on June 23

**Human Resources:**

- ◆ Head count: 203 Full time; 78 part time See attached report.  
Job openings: 6  
New Hires: 9 full-time/part-time Retirements/Left Employment: 5

**Payroll:**

- ◆ Processed payroll for Non-Uniform, Retirees, Police and Fire Union wages. Processed employee benefits, Oklahoma Tax Commission and Federal Taxes.

**IT:**

- ◆ See attached report.

**Safety:**

- ◆ See attached report.

**Court:**

- ◆ See attached report

**Utility Billing & Collections:**

- ◆ Process daily cash collections, customer service, bills, late notices, drafts and miscellaneous

Utility water accounts per class: current

Residential: 6,361      Commercial: 1,054      Bulk Water 8

### Service Orders: Meter Readers and Utility Maintenance

#### Totals by Job Code

JOB CODE	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
REINS - REINSTATE	351	5	15	0	0
LEAK - LEAK/CITY SIDE	3	7	0	0	0
RR- RE-READ (AFTER BILLING	179	12	2	0	3
OCCOCCUPANT CHANGE	48	5	0	0	1
ON- TURN ON SERVICE	64	5	0	0	2
OFF TURN OFF SERVICE	51	15	0	0	3
MISC MISCELLANEOUS	3	1	2	0	0
FLUSH - SEWER FLUSH	2	0	5	0	0
CHK CHECK MTR DAMAGE/REPLA	2	8	3	0	0
SWAP - METER SWAP	18	2	1	0	1
HYDRA - HYBRANT LEAK	0	0	1	0	0
LOW - LOW WATER PRESSURE	1	0	4	0	0
W FLU - WATER FLUSH	1	0	2	0	0
TOTAL ALL CODES	723	60	35	0	10

### Monthly Transaction Report

TYPE	COUNT	AMOUNT
ADJUSTMENT	825	589.31CR
BILL	7,805	763,278.39
CUTOFF	369	13,345.00
APPLIED DEPOSIT	86	8,610.00CR
CC DRAFT	101	7,688.96CR
LATE CHARGE	1,662	14,011.24
MEMO	3,103	0.00
PAYMENT	6,031	604,133.47CR
REFUND CHECK	35	1,655.49
DRAFT	912	81,337.95CR
WEB PAYMENT	624	55,404.67CR
DEPOSIT	75	6,880.00
REVERSE PAYMENT	2	123.71
TOTAL FOR PERIOD	21,630	41,529.47

City of McAlester  
Safety Office  
Monthly Report June 2015

Date: 7-2-2015

EQUIPMENT: I have plenty of equipment on hand except for a few items. I have been waiting on the new fiscal year to order these. All fire extinguishers are in place and the bill was paid this month. This bill was quite large and I don't anticipate another one quite like it.

TRAINING: We had some training at a few facilities and in the field regarding heat stress.

ACCIDENT: Two accidents this month. A firefighter damaged an ambulance on an awning at the Choctaw Indian Health Clinic. This was simply a case of getting too excited and not paying attention. The Fire Chief was getting estimates to fix the damage. The other accident involved a woman backing into a Police detective's vehicle. The Police are investigating this incident.

INJURIES: Two injuries this month involving the same employee. A police Officer was attempting to arrest a suspect on each occasion and fell. Neither incident required medical attention and are considered non-recordable by the State. We almost made it a month with no injury reports and on the bright side, no employee was seriously injured. We have several employees that have completed all treatments and are considered MMI by their doctors.

DAMAGE: Three damage reports this month. One involved the damage from the rains in May and June at the South Fire Station. One was alleged damage from a woman hitting a piece of concrete on the roadway. One report was a home on W Seneca that received water damage. The water was supposed to have been turned off by the City but in fact never was.

INSPECTIONS: All employees have been doing a good job wearing the required PPE. All employees are aware of the dangers of heat related illnesses and we are taking all precautions to prevent these. I have developed a new checklist to use when doing inspections and if any violations are found a copy will be sent to the Supervisor.

WORKERS COMPENSATION: No new claims this month. I did attend a deposition in OKC and a pretrial hearing involving that case was taken off the docket as the points of the case were determined to be moot according to both attorneys. There will be a pre-trial hearing upcoming involving a former firefighter.

The July Safety newsletter has been printed and distributed to all departments.

We are at 21 injuries reported for the year, which is 6 less than at this time last year. This is not where I would like to be but at least we are still going the right direction. 12 of the 21 injuries did not require medical attention. We had two this month compared to four in June of last year. Neither injury required any medical attention.

Doug Basinger  
Safety/ Risk Management

**McAlester Police Department****Monthly Report****June, 2015****Activity**

	<b>2014</b>	<b>2015</b>	<b>%+/-</b>
<b>Persons jailed:</b>	171	224	+31
<b>Offense reports:</b>	227	246	+08
<b>Crimes in reports:</b>	339	425	+25

**Specific Crimes of Note**

Crime	2014	2015	%+/-
Assault	28	27	-04
Burglary	40	35	-13
Public Intoxication	25	38	+52
Larceny	43	37	-14
Shoplifting	15	16	-07
Stolen Vehicle	4	2	-50
Vandalism	11	5	-55
DUI	8	10	+25
Drug Violations	60	89	+48

**Traffic Accidents**

	<b>2014</b>	<b>2015</b>	<b>%+/-</b>
<b>Accident Reports:</b>	26	52	+100
Injuries:	8	13	+63
Fatalities:	0	0	-0-
<b>Citations:</b>	903	1,107	+23

### **Patrol**

In June 2015 officers logged 46,846 miles patrolled.

	<b>2014</b>	<b>2015</b>	<b>%+/-</b>
<b>Communications entries:</b>	6227	6241	-0-

### **McAlester Police Officer Training June, 2015**

Drug addiction

Drug Interdiction

Prisoner Transport

Advanced Law Enforcement Rapid Response Training

Rifle Armorer School

Glock Armorer School

Analyzing Statements

Managing Police Discipline

Council Chambers  
Municipal Building  
July 14, 2015

The McAlester Airport Authority met in Regular session on Tuesday, July 14, 2015 at 6:00 P.M. after proper notice and agenda was posted July 13, 2015.

Present: Robert Karr, Weldon Smith, Travis Read, John Titsworth, Jason Barnett, Buddy Garvin & Steve Harrison

Absent: None

Presiding: Steve Harrison, Chairman

A motion was made by Mr. Smith and seconded by Mr. Read to approve the following:

- Approval of the Minutes from the June 23, 2015, Regular Meeting of the McAlester Airport Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item C, regarding claims ending July 7, 2015. (*Toni Ervin, Chief Financial Officer*) in the amount of \$10,303.21; Airport Grant - \$311.12.
- Confirm action taken on City Council Agenda Item E, authorizing the Mayor to sign an Agreement with Jordan Carris Insurance for Renewal of Excess Worker's Compensation Insurance coverage. The Staff recommendation is for Option 3 at \$53,942.00. (*Toni Ervin, Chief Financial Officer*)
- Confirm action taken on City Council Agenda Item 1, accepting the project completed by Bronze Oak, LLC: "Improve Runway 2-20 Safety Areas and Remove Runway 2-20 Approach Surface Obstructions", and authorizing the Mayor to sign the necessary acceptance forms. (*John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director*)
- Confirm action taken on City Council Agenda Item 11, approval and acceptance of the revised Safety Manual. (*Doug Basinger, Safety Officer/Risk Management*)
- Confirm action taken on City Council Agenda Item 12, acceptance of the letter and adoption of the amendments submitted to Internal Revenue Service affecting the City of McAlester Defined Benefit Retirement Plan. (*Toni Ervin, Chief Financial Officer*)
- Confirm action taken on City Council Agenda Item 13, discussion on the purchase of the FAA Building located at the McAlester Airport by Pittsburg County Economic Development Authority. (*Peter Stasiak, City Manager*)

There was no discussion, and the vote was taken as follows:

AYE: Trustees Karr, Smith, Read, Titsworth, Barnett, Garvin & Chairman Harrison  
NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority, Mr. Smith moved for the meeting to be adjourned, seconded by Mr. Read.

There was no discussion and the vote was taken as follows:

AYE: Trustees Karr, Smith, Read, Titsworth, Barnett, Garvin & Chairman Harrison  
NAY: None

Chairman Harrison declared the motion carried.

---

Steve Harrison, Chairman

ATTEST:

---

Cora Middleton, Secretary

Council Chambers  
Municipal Building  
July 14, 2015

The McAlester Public Works Authority met in Regular session on Tuesday, July 14, 2015 at 6:00 P.M. after proper notice and agenda was posted July 13, 2015.

Present: Robert Karr, Weldon Smith, Travis Read, John Titsworth, Jason Barnett, Buddy Garvin & Steve Harrison  
Absent: None  
Presiding: Steve Harrison, Chairman

A motion was made by Mr. Karr and seconded by Mr. Smith to approve the following:

- Approval of the Minutes from the June 23, 2015, Regular Meeting of the McAlester Public Works Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item C, regarding claims ending June 2, 2015. (*Toni Ervin, Chief Financial Officer*) in the amount of \$ 133,098.38.
- Confirm action taken on City Council Agenda Item E, authorizing the Mayor to sign an Agreement with Jordan Carris Insurance for Renewal of Excess Worker's Compensation Insurance coverage. The Staff recommendation is for Option 3 at \$53,942.00. (*Toni Ervin, Chief Financial Officer*)
- Confirm action taken on City Council Agenda Item F, authorization of payment to Infrastructure Solutions Group, LLC; dba Mehlburger Brawley, Invoice # MC-14-06-08, in the amount of \$ 10,906.00, for Construction Management and Resident Project Representative Services related to CIP#3 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. (*John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director*)
- Confirm action taken on City Council Agenda Item G, authorization of payment to T. McDonald Construction, Inc., Contractor's Application for Payment #8, in the amount of \$91,123.34, for the construction of road and infrastructure improvements related to CIP#3 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. (*John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director*)
- Confirm action taken on City Council Agenda Item H, authorization of payment to EST, Inc., Invoice #34811, in the amount of \$18,630.00 for Construction Management Services and Materials Testing Services related to CIP#2 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. (*John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director*)

- Confirm action taken on City Council Agenda Item I, authorization of payment to EST, Inc., Invoice #34813, in the amount of \$25,212.50 for Construction Management Services and Materials Testing Services related to CIP#1 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item J, authorization of payment to EST, Inc., Invoice #34812, in the amount of \$21,859.50 for Construction Management Services and Materials Testing Services related to CIP#4 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item 2, authorizing the Mayor to sign a Professional Services Agreement with Meshek & Associates, PLC for Phase II Stormwater Management Program Assistance for the City of McAlester to meet Oklahoma Department of Environmental Quality (ODEQ) requirements and EPA's National Pollutant Discharge Elimination System (NPDES). *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item 3, discussion on the opportunity to automate the water meter reading process by implementing an automated meter network system, including water meters, computer software and appurtenant infrastructure. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item 4, Change Order No. 4 to the contract with T. McDonald Construction, Inc for the construction of Second Street Improvements and authorize the Mayor to sign Change Order No. 4 resulting in the addition of twenty-one (21) days. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item 5, authorizing the Mayor to sign CIP#4 Amendment between the City of McAlester and Carstensen Contracting, Inc. for the construction of road and infrastructure improvements related to CIP#4, which includes a segment of Sixth Street from Chadick Park to Wyandotte Avenue. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item 6, rejecting the one bid received for the construction of drainage improvements on Illinois Avenue between Ninth Street and Tenth Street and approve re-advertising the project. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item 10, authorizing the Mayor to sign a lease purchase agreement with Arvest Bank pursuant to section 2-275 of the McAlester City Code, for 6 new and unused work trucks. *(Peter Stasiak, City Manager, Sheila Norman, Purchasing)*

- Confirm action taken on City Council Agenda Item 11, approval and acceptance of the revised Safety Manual. *(Doug Basinger, Safety Officer/Risk Management)*
- Confirm action taken on City Council Agenda Item 12, acceptance of the letter and adoption of the amendment submitted to Internal Revenue Service amending Section 4.9 of the City of McAlester Defined Benefit Retirement Plan. *(Toni Ervin, Chief Financial Officer)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Karr, Smith, Read, Titsworth, Barnett, Garvin & Chairman Harrison.

NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority. Mr. Karr moved for the meeting to be adjourned, and the motion was seconded by Mr. Smith. There was no discussion and the vote was taken as follows:

AYE: Trustees Karr, Smith, Read, Titsworth, Barnett, Garvin & Chairman Harrison.

NAY: None

Chairman Harrison declared the motion carried.

ATTEST:

\_\_\_\_\_  
Steve Harrison, Chairman

\_\_\_\_\_  
Cora Middleton, Secretary

Council Chambers  
Municipal Building  
June 23, 2015

The McAlester Retirement Trust Authority met in Regular session on Tuesday, June 23, 2015 at 6:00 P.M. after proper notice and agenda was posted June 22, 2015.

Present: John Titsworth, Robert Karr, Jason Barnett & Travis Read, Weldon Smith, & Steve Harrison

Absent: Buddy Garvin

Presiding: Steve Harrison, Chairman

A motion was made by Mr. Smith and seconded by Mr. Read to approve the following:

- Approval of the Minutes from the Tuesday, May 26, 2015 Regular Meeting of the McAlester Retirement Trust Authority. (*Cora Middleton, City Clerk*)
- Approval of Retirement Benefit Payments for the Period of June, 2015. (*Toni Ervin, CFO*) in the amount of \$ 83,599.41.

There was no discussion, and the vote was taken as follows:

AYE: Trustees Titsworth, Karr, Read, Smith, Barnett & Chairman Harrison

NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority, Mr. Smith moved for the meeting to be adjourned, seconded by Mr. Read. The vote was taken as follows:

AYE: Trustees Titsworth, Karr, Read, Smith, Barnett & Chairman Harrison.

NAY: None

Chairman Harrison declared the motion carried.

---

Steve Harrison, Chairman

ATTEST:

---

Cora Middleton, Secretary