



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, May 26, 2015 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

| | |
|------------------------------|---------------|
| Steve Harrison | Mayor |
| Weldon Smith..... | Ward One |
| John Titsworth | Ward Two |
| Travis Read, Vice Mayor..... | Ward Three |
| Robert Karr | Ward Four |
| Buddy Garvin | Ward Five |
| Jason Barnett | Ward Six |
| | |
| Peter J. Stasiak..... | City Manager |
| William J. Ervin..... | City Attorney |
| Cora M. Middleton | City Clerk |

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

Captain Robert Daniels

ROLL CALL

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the May 12, 2015, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for May 6, 2015 through May 19, 2015. *(Toni Ervin, Chief Financial Officer)*
- C. Discussion and possible action, on approval of an agreement for mutual aid emergency medical services between Checotah Emergency Medical Service and the McAlester Fire/EMS Department. *(Brett Brewer, Fire Chief)*
- D. Consider and act upon, authorization of payment to Poe and Associates, Inc. Invoice WIC 9585, in the amount of \$4,907.16 for Professional Services related to CIP#4 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John E. Modzelewski, P.E., City Engineer and Public Works Director)*
- E. Consider and act upon, to concur with Oklahoma Municipal Assurance Group denial of Claim No. 200321-ME. *(Cora Middleton, City Clerk)*
- F. Consider and act upon, authorizing the Mayor to sign a Public Works Project (PPWP) Contract between the Oklahoma Department of Corrections and the City of McAlester. *(Peter J. Stasiak, City Manager)*
- G. Concur with the City Manager's recommendation to vote for Patti Shelite of Fort Cobb and Craig Stephenson of Ponca City each to fill a three (3) year term as a Trustee of Oklahoma Municipal Assurance Group Board of Trustees, which commences on July 1, 2015. *(Peter J. Stasiak, City Manager)*
- H. Accept and place on file, the Oklahomans for Independent Living (OIL) quarterly report for the period of January 1, 2015 through March 30, 2015. *(Pam Pulchny, Executive Director O.I.L.)*
- I. Consider and act upon, authorizing the Mayor to sign an Annual Engagement Letter with Crawford & Associates, P.C., for the period of July 1, 2015 through June 30, 2016. *(Toni Ervin, CFO)*
- J. Consider and act upon a request from the Pittsburg County Chapter NAACP to use the Michael J. Hunter Park, 14th and Chickasaw, Oklahoma on Saturday, June 20, 2015 from

8:00am until 5:00 p.m. to hold the Juneteenth Celebration. *(Miller Newman, President, Pittsburg County Chapter NAACP)*

- K. Concur with Mayor's re-appointment of Larry Bishop, 1707 S. 14th Street, McAlester, Ok 74501, to the McAlester Cemetery Board, for a term to end December 31, 2017. *(Steve Harrison, Mayor)*
- L. Concur with Mayor's re-appointment of John Goodyear, 38 Jamestown Circle, McAlester, OK 74501, to the McAlester Cemetery Board, for a term to end December 31, 2017. *(Steve Harrison, Mayor)*
- M. Concur with Mayor's re-appointment of Clark Ward, 804 S. 17th Street, McAlester, Ok 74501, to the McAlester Cemetery Board, for a term to end December 31, 2017. *(Steve Harrison, Mayor)*
- N. Approve and authorize the Mayor to sign a Resolution directing the filing and notification for the publication of supplement number 18 to the McAlester City code of 1972. *(Cora Middleton, City Clerk)*
- O. Consider and act upon, the IAFF, Local 2284, 2015-2016 Contract. *(Peter Stasiak, City Manager)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

SCHEDULED BUSINESS

- 1. Consider and act upon, approval to purchase a new and unused 2016 Ford SUV police package vehicle. *(Gary Wansick, McAlester Police Chief)*

Executive Summary

Motion to approve the purchase of a new and unused 2016 Ford SUV police package vehicle from Freedom Ford in McAlester.

- 2. Consider and act upon, authorizing the purchase of one new, and unused Sewer Equipment Company of America Model 545 Trailer Mounted High Pressure Sewer Cleaner from J&R Equipment, LLC in the amount of \$46,500.00. *(John C. Modzelewski, P.E., City Engineer and Public Works Director)*

Executive Summary

Motion to approve the purchase of one new, and unused, Sewer Equipment Company of America Model 545 Trailer Mounted High Pressure Sewer Cleaner from J&R Equipment, LLC in the amount of \$46,500.00.

3. Review and discussion of changes in the proposed Budget for fiscal year 2015-2016 for the City of McAlester.

Executive Summary

Review and discussion of street maintenance projects and staff recommendations for funding of outside agencies.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER'S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL**MAYORS COMMENTS AND COMMITTEE APPOINTMENTS****RECESS COUNCIL MEETING****CONVENE AS McALESTER AIRPORT AUTHORITY**

Majority of a Quorum required for approval

- Approval of the Minutes from the May 12, 2015, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending May 19, 2015. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item I, authorizing the Mayor to sign an Annual Engagement Letter with Crawford & Associates, P.C., for the period of July 1, 2015 through June 30, 2016. *(Toni Ervin, CFO)*
- Confirm action taken on City Council Agenda Item N, approve and authorize the Mayor to sign a Resolution directing the filing and notification for the publication of supplement number 18 to the McAlester City code of 1972. *(Cora Middleton, City Clerk)*

ADJOURN MAA

CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the May 12, 2015, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending May 19, 2015. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item D, authorization of payment to Poe and Associates, Inc. Invoice WIC 9585, in the amount of \$4,907.16 for Professional Services related to CIP#4 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account *(John C. Modzelewski, P.E., City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item E, to concur with Oklahoma Municipal Assurance Group denial of Claim No. 200321-ME. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item F, authorizing the Mayor to sign a Public Works Project (PPWP) Contract between the Oklahoma Department of Corrections and the City of McAlester. *(Peter J. Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item I, authorizing the Mayor to sign an Annual Engagement Letter with Crawford & Associates, P.C., for the period of July 1, 2015 through June 30, 2016. *(Toni Ervin, CFO)*
- Confirm action taken on City Council Agenda Item N, approve and authorize the Mayor to sign a Resolution directing the filing and notification for the publication of supplement number 18 to the McAlester City code of 1972. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item 2, authorizing the purchase of one new, and unused Model 545 Trailer Mounted High Pressure Sewer Cleaner from J&R Equipment, LLC in the amount of \$46,500.00. *(John C. Modzelewski, P.E., City Engineer and Public Works Director)*

ADJOURN MPWA**CONVENE AS McALESTER RETIREMENT TRUST AUTHORITY**

Majority of a Quorum required for approval

- Approval of the Minutes from the Tuesday, April 28, 2015 Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*

- Confirm action taken on City Council Agenda Item I, authorizing the Mayor to sign an Annual Engagement Letter with Crawford & Associates, P.C., for the period of July 1, 2015 through June 30, 2016. (Toni Ervin, CFO)
- Approval of Retirement Benefit Payments for the Period of May, 2015. (Toni Ervin, CFO)

ADJOURN MRTA

RECONVENE COUNCIL MEETING

EXECUTIVE SESSION

Recess into Executive Session in compliance with Section Title 25 Section 307 B.2 et.seq. Oklahoma Statutes, to wit:

- 1) Proposed executive session pursuant to Title 25, Sec. 307 (B) (1), to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: City Manager, Peter Stasiak
- 2) Proposed executive session pursuant to Title 25, Sec. 307 (B) (1), to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: City Clerk, Cora Middleton

RECONVENE INTO OPEN SESSION

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2015 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk

The McAlester City Council met in Special session on Tuesday, May 12, 2015 at 5:30 P.M. after proper notice and agenda was posted, May 8, 2015, at 3:45 P. M.

Call to Order

Mayor Harrison called the meeting to order.

Roll Call

Council Roll Call was as follows:

Present: Weldon Smith, John Titsworth, Travis Read, Robert Karr, Jason Barnett & Steve Harrison
Absent: Buddy Garvin
Presiding: Steve Harrison, Mayor

Staff Present: Peter J. Stasiak, City Manager; Mel Priddy, Community Services Director; Toni Ervin, CFO; Gary Wansick, Police Chief; Leroy Alsup, Community & Economic Development Director; Brett Brewer, Fire Chief and Cora Middleton, City Clerk

Public Hearing

A PUBLIC HEARING ON THE CITY OF MCALESTER PROPOSED FISCAL YEAR 2015-2016 ANNUAL OPERATING BUDGET.

A motion was made by Councilman Smith and seconded by Vice-Mayor Read to open a Public Hearing on the City of McAlester proposed Fiscal Year 2015-2016 Annual Operating Budget. There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Titsworth, Karr, Barnett & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried and the Public Hearing was opened at 5:32 P.M.

Scheduled Business

WORKSHOP

1. Discussion of Fiscal Year 2015/2016 Budget.

CFO Ervin addressed the Council explaining that the City would be getting an additional .5%, in sales tax, back from the State of Oklahoma. She added that the State had lowered the percentage

they kept for collecting and administering sales tax. She commented that the additional .5% would make the sales tax receipts budgeted for 2015-2016 as a 3.5% increase. CFO Ervin then informed the Council that four (4) additional summer part-time employees had been added to the Street Departments budget to help address more maintenance issues.

There was discussion among the Council including Public Works Operations Foreman, Timmy Don Adams, Manager Stasiak regarding how the proposed budget for the Streets Department would be used during the coming fiscal year. They discussed proposed street maintenance, how the CIP projects had damaged surrounding streets and the repairs needed for them, having a map at the next meeting to illustrate the planned maintenance, streets that needed to be addressed before they needed to be completely rebuilt, getting more money for streets, what it would take to catch up on maintenance, how important the Police and Fire departments, the water and streets in the City were and shrinking other areas if necessary to cover, working more efficiently, and contracting out most of the projects.

Councilman Garvin arrived at 5:53 P.M.

There was further discussion, regarding funding infrastructure repairs, storm water improvements, having a "Master Plan" for street repair and maintenance, if the additional summer help could be used for a longer time frame and identifying additional money in the budget that could be put toward the streets.

The Special Meeting was recessed at 5:59 P.M. to convene the Regular Meeting. The Special meeting was reconvened at 6:03 P.M.

CFO Ervin addressed the Council explaining that the City was moving ahead of the schedule to allow for more time to address any questions. She commented that representatives of the groups that requested funding from the City were in attendance and were available to answer questions.

Each of the representatives addressed the Council regarding their specific requests, needs and proposed plans and projects for the next fiscal year.

There was discussion among the Council regarding the groups activities, how there budgets were used, if the requested increases were to be funded or if the funding levels would remain the same as the past years funding, where some of the groups funding came from in the budget and if they received funding from other sources.

Adjournment

There being no further business to come before the Council, Councilman Smith moved to close the Public Hearing and adjourn. The motion was seconded by Vice-Mayor Read and the vote was taken as follows:

AYE: Councilman Smith, Read, Titsworth, Karr, Garvin, Barnett & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried and the Public Hearing was closed at 7:07 P.M.

ATTEST:

Steve Harrison, Mayor

Cora Middleton, City Clerk

CLAIMS FROM

**May 6, 2015
Thru
May 19, 2015**

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|----------------|------------------|--|--------|----------|
| 01-1 | MISC VENDOR | | | | | |
| | JAMES TEAFATILLER | I-201505187399 | 01 -5324207 | CLOTHING ALLO JAMES TEAFATILLER: REIMB BOOT | 073871 | 59.93 |
| | MEGAN LAHR | I-201505187403 | 01 -5324331 | EMPLOYEE TRAV MEGAN LAHR: E-911 TRAINING EXP | 073873 | 184.32 |
| 01-A00267 | AIRGAS, INC | | | | | |
| | | I-9038716389 | 01 -5432203 | REPAIR & MAIN EMS OXYGEN & SUPPLIES | 073876 | 151.40 |
| | | I-9038922816 | 01 -5653213 | SAFETY EXPENS SAFETY SUPPLIES | 073876 | 142.96 |
| | | I-9926783981 | 01 -5432203 | REPAIR & MAIN OXYGEN & EMS SUPPLIES | 073876 | 373.45 |
| | | I-9926783982 | 01 -5543202 | OPERATING SUP BOTTLE RENTAL FOR POOLS | 073876 | 85.94 |
| 01-A00362 | VYVE BROADBAND | | | | | |
| | | I-201505057380 | 01 -5542328 | INTERNET SERV INTERNET SVS-STIPE CENTER | 073832 | 75.21 |
| | | I-201505057380 | 01 -5320328 | INTERNET SERV INTERNET SVS-DET DIV | 073832 | 98.56 |
| | | I-201505127388 | 01 -5542328 | INTERNET SERV INTERNET SVS-PARKS SHOP | 073848 | 75.95 |
| | | I-201505127388 | 01 -5548328 | INTERNET SERV INTERNET SVS-FAC MAINT | 073848 | 75.95 |
| | | I-201505127388 | 01 -5865328 | INTERNET SERV INTERNET SVS-STREETS T/C | 073848 | 75.95 |
| | | I-201505127388 | 01 -5431328 | INTERNET SERV INTERNET SVS-FIRE STATION #3 | 073848 | 62.95 |
| 01-A00435 | ALWAYS WELDING | | | | | |
| | | I-14-02108 | 01 -5543316 | REPAIRS & MAI WELDING @ JEFF LEE POOL | 073879 | 350.00 |
| | | I-14-02115 | 01 -5543203 | REPAIRS & MAI REPAIRS TO TANK@ JEFF LEE | 073879 | 250.00 |
| 01-A00500 | AMERICAN MUNICIPAL SERV | | | | | |
| | | I-24818 | 01 -2105 | COLLECTION AG COURT COLLECTION FEE-AP 2015 | 073880 | 8,958.95 |
| 01-A00751 | ATWOODS | | | | | |
| | | I-2568/9 | 01 -5542203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 073881 | 111.95 |
| | | I-2579/9 | 01 -5542203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 073881 | 87.96 |
| | | I-2580/9 | 01 -5542203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 073881 | 23.98 |
| | | I-2585/9 | 01 -5544203 | REPAIRS & MAI REPAIR ITEMS | 073881 | 62.45 |
| | | I-2586/9 | 01 -5544203 | REPAIRS & MAI REPAIR ITEMS | 073881 | 34.98 |
| | | I-2590/9 | 01 -5544203 | REPAIRS & MAI REPAIR ITEMS | 073881 | 167.92 |
| 01-B00180 | UNION IRON WORKS, INC. | | | | | |
| | | I-S1855928.001 | 01 -5542203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 073886 | 17.17 |
| | | I-S1856318.001 | 01 -5542203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 073886 | 22.10 |
| | | I-S1856847.001 | 01 -5542203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 073886 | 0.30 |
| 01-C00100 | CLEET | | | | | |
| | | I-201505127393 | 01 -2100 | CLEET PAYABLE CLEET FEES COLLETED-APRIL 2015 | 073849 | 7,042.00 |
| 01-C00314 | CENTER FOR EDUCATION & | | | | | |
| | | I-A25972860 | 01 -5431330 | DUES & SUBSCR PUBLICATION FEE | 073889 | 159.00 |
| 01-C00320 | CENTERPOINT ENERGY ARKL | | | | | |
| | | I-201505057378 | 01 -5215314 | GAS UTILITY GAS EXP-1600 E COLLEGE AVE C | 073834 | 51.51 |
| | | I-201505057378 | 01 -5215314 | GAS UTILITY GAS EXP-STIPE CENTER | 073834 | 189.47 |
| | | I-201505057378 | 01 -5215314 | GAS UTILITY GAS EXP-MAINT SHOP | 073834 | 193.97 |
| | | I-201505057378 | 01 -5215314 | GAS UTILITY GAS EXP-LIBRARY | 073834 | 107.04 |

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|-------------|------------------|--------------------------|--------|----------|
| 01-C00320 | CENTERPOINT ENERGY ARKL | continued | | | | |
| | I-201505057378 | 01 -5215314 | GAS UTILITY | GAS EXP-OAKHILL CEMETERY | 073834 | 30.54 |
| | I-201505057378 | 01 -5215314 | GAS UTILITY | GAS EXP-CITY HALL | 073834 | 132.62 |
| | I-201505057378 | 01 -5215314 | GAS UTILITY | GAS EXP-FIRE STATION #3 | 073834 | 38.90 |
| | I-201505057378 | 01 -5215314 | GAS UTILITY | GAS EXP-CEMETERY | 073834 | 118.87 |
| | I-201505127391 | 01 -5215314 | GAS UTILITY | GAS EXP- FIRE STATION #2 | 073851 | 174.23 |
| 01-D00448 | DISCOUNT STEEL | | | | | |
| | I-5605 | 01 -5543203 | REPAIRS & MAI | SUPPLIES FOR POOL | 073892 | 52.50 |
| 01-D00763 | DUNN & BRADSTREET, INC | | | | | |
| | I-8538354-FT | 01 -5215250 | CONTINGENCY - | 2015 DUES | 073894 | 1,099.00 |
| 01-F00015 | FLEETCOR TECHNOLOGIES | | | | | |
| | I-201505187410 | 01 -5322212 | FUEL EXPENSE | FUEL EXP-ANIMAL CONTROL | 073898 | 236.17 |
| | I-201505187410 | 01 -5321212 | FUEL EXPENSE | FUEL EXP-POLICE | 073898 | 7,048.77 |
| | I-201505187410 | 01 -5431212 | FUEL EXPENSE | FUEL EXP-FIRE | 073898 | 940.23 |
| | I-201505187410 | 01 -5542212 | FUEL EXPENSE | FUEL EXP-PARKS | 073898 | 1,565.99 |
| | I-201505187410 | 01 -5548212 | FUEL EXPENSE | FUEL EXP-FAC MAINT | 073898 | 200.70 |
| | I-201505187410 | 01 -5865212 | FUEL EXPENSE | FUEL EXP-STREETS | 073898 | 2,039.42 |
| | I-201505187410 | 01 -5544212 | FUEL EXPENSE | FUEL EXP-RECREATION | 073898 | 109.24 |
| | I-201505187410 | 01 -5652212 | FUEL EXPENSE | FUEL EXP-CODES | 073898 | 224.46 |
| | I-201505187410 | 01 -5225212 | FUEL EXPENSE | FUEL EXP-IT | 073898 | 52.42 |
| | I-201505187410 | 01 -5653212 | FUEL EXPENSE | FUEL EXP-HR | 073898 | 58.60 |
| | I-201505187410 | 01 -5547212 | FUEL EXPENSE | FUEL EXP-CEMETERY | 073898 | 154.68 |
| | I-201505187410 | 01 -5432212 | FUEL EXPENSE | FUEL EXP-EMS | 073898 | 903.96 |
| 01-F00141 | FIRE STORE | | | | | |
| | I-E1335417.001 | 01 -5431207 | CLOTHING ALLO | CLOTHING ALLOWANCE | 073900 | 9.99 |
| 01-G00010 | G & C RENTAL CENTER, IN | | | | | |
| | I-33718 | 01 -5547203 | REPAIRS & MAI | EQUIP RENTAL FEE | 073901 | 392.66 |
| 01-G00359 | GLOCK PROFESSIONAL INC. | | | | | |
| | I-TRP/100071076 | 01 -5321331 | EMPLOYEE TRAV | ARMOUR TRAINING FEE | 073903 | 250.00 |
| | I-TRP/100071080 | 01 -5321331 | EMPLOYEE TRAV | ARMOUR TRAINING FEE | 073903 | 250.00 |
| 01-G00360 | GLOCK PROFESSIONAL, INC | | | | | |
| | I-SI-0047144 | 01 -5321325 | FIRING RANGE | FIREARM SUPPLIES | 073904 | 20.00 |
| | I-SI-0047557 | 01 -5321325 | FIRING RANGE | FIREARM SUPPLIES | 073904 | 420.00 |
| 01-I00061 | RICOH USA, INC. | | | | | |
| | I-5035762781 | 01 -5321308 | CONTRACTED SE | POLICE COPIER MAINT FEE | 073908 | 298.75 |
| 01-I00099 | IKON OFFICE SOLUTIONS | | | | | |
| | I-26866564 | 01 -5321308 | CONTRACTED SE | POLICE COPIER LEASE | 073909 | 284.00 |
| 01-I00110 | IMPRESS OFFICE SUPPLY | | | | | |
| | I-037527 | 01 -5215202 | OPERATING SUP | OFFICE SUPPLIES | 073910 | 9.26 |

PACKET: 12825 CLAIMS FOR 05/26/2015

VENDOR SET: 01

FUND : 01 GENERAL FUND

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|--------|------------------|--|--------|----------|
| 01-I00110 | IMPRESS OFFICE SUPPLY | | continued | | | |
| | I-037541 | 01 | -5215202 | OPERATING SUP OFFICE SUPPLIES | 073910 | 27.53 |
| 01-I00115 | INTERMEDIX TECHNOLOGIES | | | | | |
| | I-INVTECH5691 | 01 | -5432308 | CONTRACTED SE EMS BILLING SVS-APRIL 2015 | 073911 | 3,844.08 |
| 01-I00120 | TYLER TECHNOLOGIES | | | | | |
| | I-025-124936 | 01 | -5213336 | FEES MONTHLY SUPPORT FEES-COURT | 073912 | 200.00 |
| | I-025-124936 | 01 | -5225349 | SOFTWARE MAIN MONTHLY SUPPORT FEES-IT | 073912 | 220.50 |
| 01-J00110 | JACKIE BRANNON CORR. CT | | | | | |
| | I-20150230 | 01 | -5542308 | CONTRACTED SE MONTHLY INMATE FEE | 073913 | 90.37 |
| 01-J00121 | JAMESCO ENTERPRISES, LL | | | | | |
| | I-10717 | 01 | -5215202 | OPERATING SUP JANITORIAL SUPPLIES | 073914 | 412.76 |
| | I-10718 | 01 | -5215202 | OPERATING SUP JANITORIAL SUPPLIES | 073914 | 155.97 |
| 01-J00340 | JIM WOOD REFRIGERATION | | | | | |
| | I-15-16998 | 01 | -5548316 | REPAIRS & MAI HVAC REPAIRS | 073915 | 536.50 |
| | I-15-17006 | 01 | -5548316 | REPAIRS & MAI HVAC REPAIRS | 073915 | 506.57 |
| 01-J00494 | AUTO ELECTRIC SALES/GPS | | | | | |
| | I-51035 | 01 | -5225401 | COMPUTER TECH VEHICLE LAPTOP MOUNTS | 073916 | 889.02 |
| 01-L00380 | LOCKE SUPPLY CO. | | | | | |
| | I-25734826-00 | 01 | -5548203 | REPAIRS & MAI MSC MAINT & REPAIR ITEMS | 073917 | 148.37 |
| 01-L00428 | LOWE'S CREDIT SERVICES | | | | | |
| | I-09349 | 01 | -5543203 | REPAIRS & MAI SAND FOR POOL FILTERS | 073918 | 327.30 |
| | I-901580 | 01 | -5548203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 073918 | 34.23 |
| | I-902538 | 01 | -5548203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 073918 | 80.08 |
| | I-904637 | 01 | -5431203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 073918 | 6.30 |
| | I-906065 | 01 | -5431203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 073918 | 20.70 |
| 01-M00470 | MILLER BROTHERS ENTERPR | | | | | |
| | I-39724-06 | 01 | -5548316 | REPAIRS & MAI MISC REPAIRS | 073922 | 900.00 |
| 01-M00487 | MILLER OFFICE EQUIPMENT | | | | | |
| | I-MCA368558 | 01 | -5215312 | EQUIPMENT REN MONTHLY COPIER SVS-UB&C | 073923 | 90.00 |
| 01-M00715 | MUSKOGEE COMMUNICATIONS | | | | | |
| | I-213793 | 01 | -5321316 | REPAIRS & MAI REPAIRS TO RADIO REPEATER | 073925 | 197.00 |
| | I-213795 | 01 | -5321316 | REPAIRS & MAI REPAIRS TO RADIO REPEATER | 073925 | 510.00 |
| | I-214119 | 01 | -5321316 | REPAIRS & MAI REPAIRS TO RADIO REPEATER | 073925 | 100.50 |
| 01-MC0140 | MCALESTER PAINT & SUPPL | | | | | |
| | I-00105053 | 01 | -5543203 | REPAIRS & MAI REPAIR ITEMS FOR POOLS | 073927 | 115.35 |
| | I-00105065 | 01 | -5543206 | CHEMICALS CHLORINE FOR POOLS | 073927 | 7,141.38 |
| | I-00105250 | 01 | -5543203 | REPAIRS & MAI POOL DEPTH MARKERS | 073927 | 270.00 |

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 PACKET: 12825 CLAIMS FOR 05/26/2015
 VENDOR SET: 01
 FUND : 01 GENERAL FUND

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| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|-------------|------------------|--------------------------------|--------|----------|
| 01-MC0140 | MCALESTER PAINT & SUPPL | continued | | | | |
| | I-00105681 | 01 -5543203 | REPAIRS & MAI | REPAIR ITEMS FOR POOLS | 073927 | 153.56 |
| 01-MC0169 | MCALESTER REGIONAL HOSP | | | | | |
| | I-CITYLAB 4/30/2015 | 01 -5653348 | DRUG TESTING/ | MISC DRUG SCREENS | 073928 | 264.00 |
| | I-CITYOFMC 4/30/15 | 01 -5653348 | DRUG TESTING/ | PHYSICAL CAPACITY TEST | 073929 | 294.00 |
| 01-MC0200 | MCALESTER SCOTTISH RITE | | | | | |
| | I-700599A | 01 -5548311 | PARKING RENTA | PARKING LOT RENTAL-3/15 | 073930 | 375.00 |
| | I-700599B | 01 -5548311 | PARKING RENTA | PARKING LOT RENTAL-4/15 | 073930 | 375.00 |
| | I-700599C | 01 -5548311 | PARKING RENTA | PARKING LOT RENTAL-5/15 | 073930 | 375.00 |
| 01-N00250 | MCALESTER NEWS CAPITAL | | | | | |
| | I-05618379 | 01 -5211317 | ADVERTISING & | PUBLICATION FEE | 073931 | 54.36 |
| | I-300000311 | 01 -5212317 | ADVERTISING & | COUNCIL PUBLICATION FEES | 073931 | 15.60 |
| 01-000219 | OKLA BUREAU OF NARCOTIC | | | | | |
| | I-201505127392 | 01 -2103 | OBN PAYABLE (| DRUG EDUCATION FEES-APRIL 2015 | 073853 | 100.00 |
| 01-000273 | OKLA DEPT OF HEALTH | | | | | |
| | I-2015-12 | 01 -5543202 | OPERATING SUP | POOL LICENSES | 073936 | 50.00 |
| | I-2015-25 | 01 -5543202 | OPERATING SUP | POOL LICENSES | 073936 | 50.00 |
| | I-2015-26 | 01 -5543202 | OPERATING SUP | POOL LICENSES | 073936 | 50.00 |
| | I-2015-35 | 01 -5543202 | OPERATING SUP | POOL LICENSES | 073936 | 50.00 |
| | I-2015-8 | 01 -5543202 | OPERATING SUP | POOL LICENSES | 073936 | 50.00 |
| | I-2015-9 | 01 -5543202 | OPERATING SUP | POOL LICENSES | 073936 | 50.00 |
| 01-000380 | OKLA ST FIREFIGHTERS | | | | | |
| | I-14-02114 | 01 -5431331 | EMPLOYEE TRAV | OSFA REGISTRATION FEE | 073938 | 240.00 |
| 01-000427 | OKLA UNIFORM BUILDING C | | | | | |
| | I-APRIL 2015 | 01 -5652336 | FEES | BUILDING PERMIT FEES | 073836 | 128.00 |
| 01-000530 | OML-OK MUNICIPAL LEAGUE | | | | | |
| | I-026569 | 01 -5101330 | DUES & SUBSCR | OML MEMBERSHIP | 073939 | 305.00 |
| 01-000532 | OKLA POLICE SUPPLY, LLC | | | | | |
| | I-0012713 | 01 -5321202 | OPERATING SUP | RAIN COVERS | 073940 | 26.50 |
| 01-000589 | ORIENTAL TRADING CO. | | | | | |
| | I-671572497-01 | 01 -5653215 | AWARDS/NUC PR | AWARDS BANQUET SUPPLIES | 073941 | 308.84 |
| 01-000595 | OSBI | | | | | |
| | I-201505127394 | 01 -2101 | AFIS PAYABLE | AFIS FEES-APRIL 2015 | 073854 | 3,882.08 |
| | I-201505127394 | 01 -2102 | FORENSICS PAY | FORENSIC FEES-APRIL 2015 | 073854 | 3,749.94 |
| | I-201505127394 | 01 -2106 | OSBI-LAB FEE | LAB FEES-APRIL 2015 | 073854 | 102.31 |
| 01-P00242 | PETER STASIAK | | | | | |
| | I-201505187416 | 01 -5210331 | EMPLOYEE TRAV | TRAVEL EXP-PERB HEARING/IAFF | 073943 | 158.68 |

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 PACKET: 12825 CLAIMS FOR 05/26/2015
 VENDOR SET: 01
 FUND : 01 GENERAL FUND

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| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|-------------|------------------|--------------------------------|--------|-----------|
| 01-P00341 | PITTS. COUNTY HEALTH DE | | | | | |
| | I-APRIL 2015 | 01 -5653213 | SAFETY EXPENS | HEP-B VACCINES | 073944 | 105.00 |
| 01-P00510 | PRO-KIL, INC | | | | | |
| | I-86388 | 01 -5548316 | REPAIRS & MAI | PEST CONTROL-GUN RANGE | 073945 | 116.00 |
| | I-87536 | 01 -5542308 | CONTRACTED SE | PEST CONTROL AT STIPE | 073945 | 126.00 |
| 01-P00552 | PUBLIC SAFETY GROUP | | | | | |
| | I-2349 | 01 -5324331 | EMPLOYEE TRAV | COMMUNICATIONS TRAINING F | 073946 | 129.00 |
| 01-P00560 | PUBLIC SERVICE/AEP | | | | | |
| | I-201505057383 | 01 -5215313 | ELECTRIC UTIL | ELECTRIC EXP-1099 WYANDOTTE | 073837 | 33.95 |
| | I-201505057383 | 01 -5215313 | ELECTRIC UTIL | ELECTRIC EXP-417 E CHADICK | 073837 | 40.81 |
| | I-201505057383 | 01 -5215313 | ELECTRIC UTIL | ELECTRIC EXP-301 W JEFFERSON | 073837 | 40.81 |
| | I-201505057383 | 01 -5215313 | ELECTRIC UTIL | ELECTRIC EXP-1699 E CARL ALBER | 073837 | 23.94 |
| | I-201505057383 | 01 -5215313 | ELECTRIC UTIL | ELECTRIC EXP-STREET LIGHTS | 073837 | 11,913.43 |
| | I-201505057384 | 01 -5215313 | ELECTRIC UTIL | ELECTRIC EXP-LIBRARY | 073837 | 1,666.84 |
| | I-201505127387 | 01 -5215313 | ELECTRIC UTIL | ELECTRIC EXP-333 E CARL ALBERT | 073855 | 42.72 |
| | I-201505127387 | 01 -5215313 | ELECTRIC UTIL | ELECTRIC EXP-GENERAL | 073855 | 9,153.36 |
| | I-201505127387 | 01 -5215313 | ELECTRIC UTIL | ELECTRIC EXP-302 E FILLMORE | 073855 | 44.17 |
| | I-201505127387 | 01 -5215313 | ELECTRIC UTIL | ELECTRIC EXP-RECYCLE CTR | 073855 | 53.75 |
| 01-R00498 | DICKIE WOODRUFF dba PAI | | | | | |
| | I-14-01995 | 01 -5542316 | REPAIRS & MAI | LABOR TO PAINT IN PARKS | 073953 | 840.00 |
| 01-S00329 | SHRED-IT USA, INC-OKLAH | | | | | |
| | I-9405613655 | 01 -5212308 | CONTRACTED SE | MONTHLY SHREDDING SVS | 073956 | 64.00 |
| 01-S00642 | SPECIAL OPS UNIFORMS, I | | | | | |
| | I-761046 | 01 -5431207 | CLOTHING ALLO | UNIFORM ALLOW | 073957 | 332.97 |
| 01-S00726 | STAPLES ADVANTAGE | | | | | |
| | I-13069 | 01 -5431202 | OPERATING SUP | OFFICE SUPPLIES | 073958 | 40.05 |
| | I-14848 | 01 -5225401 | COMPUTER TECH | COMPUTER SUPPLIES | 073958 | 89.99 |
| | I-14903 | 01 -5225401 | COMPUTER TECH | COMPUTER SUPPLIES | 073958 | 26.28 |
| | I-3263529336 | 01 -5213202 | OPERATING SUP | OFFICE SUPPLIES | 073958 | 177.79 |
| | I-3264126525 | 01 -5652202 | OPERATING SUP | OFFICE SUPPLIES | 073958 | 55.98 |
| | I-3264126527 | 01 -5431202 | OPERATING SUP | OFFICE SUPPLIES | 073958 | 132.99 |
| 01-T00010 | T. H. ROGERS LUMBER CO. | | | | | |
| | I-502597 | 01 -5548203 | REPAIRS & MAI | SUPPLIES FOR OFFICE REMOD | 073960 | 90.49 |
| | I-503103 | 01 -5547203 | REPAIRS & MAI | MISC MAINT & REPAIR ITEMS | 073960 | 826.17 |
| 01-U00020 | UNITED STATES CELLULAR | | | | | |
| | I-0082737454 | 01 -5544328 | INTERNET SERV | SBC MONTHLY INTERNET SVS-5/15 | 073963 | 52.07 |
| | I-0082772365 | 01 -5215315 | TELEPHONE UTI | CELL EXP-GENERAL | 073963 | 1,854.89 |
| 01-V00116 | VIRGINIA G WEBB | | | | | |
| | I-2015-001 | 01 -5210480 | CONTINGENCY | COMMUNICATION SERVICES | 073968 | 400.00 |

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PACKET: 12825 CLAIMS FOR 05/26/2015

VENDOR SET: 01

FUND : 01 GENERAL FUND

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|----------------|------------------|---|--------|-----------|
| 01-W00040 | WALMART COMMUNITY BRC | | | | | |
| | | I-002274 | 01 -5432203 | REPAIR & MAIN MISC SUPPLIES FOR FIRE | 073969 | 176.18 |
| | | I-05708 | 01 -5431202 | OPERATING SUP SUPPLIES FOR FIRE DEPT. | 073969 | 495.76 |
| | | I-06594 | 01 -5321202 | OPERATING SUP OFFICE OPERATING SUPPLIES | 073969 | 337.04 |
| | | I-08780 | 01 -5432203 | REPAIR & MAIN MISC SUPPLIES FOR FIRE | 073969 | 25.94 |
| 01-W00270 | WHITE ELECTRICAL SUPPLY | | | | | |
| | | I-S1894806.001 | 01 -5548203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 073971 | 130.83 |
| | | | FUND 01 | GENERAL FUND | TOTAL: | 94,080.86 |

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 PACKET: 12825 CLAIMS FOR 05/26/2015
 VENDOR SET: 01
 FUND : 02 MPWA

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| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|-----------------|------------------|--|--------|------------|
| 01-A00267 | AIRGAS, INC | | | | | |
| | | I-9926783983 | 02 -5973203 | REPAIRS & MAI MONTHLY BOTTLE RENTAL | 073876 | 99.74 |
| 01-A00362 | VYVE BROADBAND | | | | | |
| | | I-201505127388 | 02 -5975328 | INTERNET SERV INTERNET SVS-HEREFORD LN | 073848 | 65.21 |
| 01-A00423 | ALLIED WASTE SERVICES O | | | | | |
| | | I-375-000359347 | 02 -5866306 | CONTRACTED RE WASTE SVS FEES-APRIL 2015 | 073878 | 157,664.50 |
| | | I-375-000359347 | 02 -5866306 | CONTRACTED RE BAD DEBT WRITE OFF | 073878 | 320.86- |
| 01-B00180 | UNION IRON WORKS, INC. | | | | | |
| | | I-S1857010.001 | 02 -5975209 | UTILITY MAINT MISC MAINT & REPAIR ITEMS | 073886 | 60.80 |
| | | I-S1858081.001 | 02 -5975209 | UTILITY MAINT MISC MAINT & REPAIR ITEMS | 073886 | 46.85 |
| | | I-S1858364.001 | 02 -5975209 | UTILITY MAINT MISC MAINT & REPAIR ITEMS | 073886 | 31.57 |
| | | I-S1858386.001 | 02 -5975209 | UTILITY MAINT MISC MAINT & REPAIR ITEMS | 073886 | 52.95 |
| | | I-S1858424.001 | 02 -5975209 | UTILITY MAINT MISC MAINT & REPAIR ITEMS | 073886 | 36.56 |
| 01-C00271 | CBSA | | | | | |
| | | I-201505187408 | 02 -2512 | CBSA COLLECTI UB&C COLLECTION FEES-AP 2015 | 073887 | 383.57 |
| 01-C00320 | CENTERPOINT ENERGY ARKL | | | | | |
| | | I-201505127391 | 02 -5267314 | GAS UTILITY GAS EXP- 301 E POLK | 073851 | 102.73 |
| 01-D00010 | D & R ELECTRIC, INC | | | | | |
| | | I-0450A | 02 -5973316 | REPAIRS & MAI ELECT CONTROL REPAIRS | 073891 | 255.00 |
| 01-E00024 | STANLEY RAY OWENS DBA E | | | | | |
| | | I-2236 | 02 -5866230 | RECYCLING CEN PORT-A-POT RENTAL | 073895 | 100.00 |
| 01-E00238 | ENVIRONMENTAL RESOURCE | | | | | |
| | | I-25800 | 02 -5973304 | LAB TESTING PRETREATMENT SAMPLE FEE | 073896 | 2,400.00 |
| 01-F00015 | FLEETCOR TECHNOLOGIES | | | | | |
| | | I-201505187409 | 02 -5216212 | FUEL EXPENSE FUEL EXP-UB&C | 073897 | 457.55 |
| | | I-201505187409 | 02 -5864212 | FUEL EXPENSE FUEL EXP-LANDFILL | 073897 | 38.54 |
| | | I-201505187409 | 02 -5866212 | FUEL EXPENSE FUEL EXP-SANITATION | 073897 | 320.86 |
| | | I-201505187409 | 02 -5871212 | FUEL EXPENSE FUEL EXP-ENGINEERING | 073897 | 111.12 |
| | | I-201505187409 | 02 -5973212 | FUEL EXPENSE FUEL EXP-WWTP | 073897 | 837.39 |
| | | I-201505187409 | 02 -5975212 | FUEL EXPENSE FUEL EXP-UTM | 073897 | 1,686.98 |
| 01-F00037 | FASTENAL | | | | | |
| | | I-OKMCA133277 | 02 -5973203 | REPAIRS & MAI MISC MAINT & REPAIR ITEMS | 073899 | 45.02 |
| 01-F00251 | FORT COBB FUEL AUTHORIT | | | | | |
| | | I-201505057377 | 02 -5267314 | GAS UTILITY GAS EXP-HEREFORD LN | 073835 | 108.53 |
| 01-I00120 | TYLER TECHNOLOGIES | | | | | |
| | | I-025-124936 | 02 -5216336 | FEES MONTHLY SUPPORT FEES-UB&C | 073912 | 293.16 |

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 VENDOR SET: 01
 FUND : 02 MPWA

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| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|-------------|--|-------------|--------|-----------|
| 01-M00102 | OW INVESTORS, LLC dba M | | | | | |
| | I-0150161-IN | 02 -5216202 | OPERATING SUP ID WARNING TAGS | | 073920 | 31.39 |
| 01-M00304 | MESHEK & ASSOC., PLC | | | | | |
| | I-2922 | 02 -5871302 | CONSULTANTS CONSULTANT FEE-STM WTR | | 073921 | 1,207.50 |
| 01-N00250 | MCALESTER NEWS CAPITAL | | | | | |
| | I-300000309 | 02 -5871330 | DUES & SUBSCR PUBLICATION FEES | | 073931 | 137.14 |
| 01-P00040 | PACE ANALYTICAL SERVICE | | | | | |
| | I-157518705 | 02 -5973304 | LAB TESTING MONTHLY LAB TESTING FEE | | 073942 | 56.47 |
| 01-P00560 | PUBLIC SERVICE/AEP | | | | | |
| | I-201505187413 | 02 -5267313 | ELECTRIC UTIL ELECTRIC EXP-MPWA | | 073947 | 28,581.03 |
| 01-Q00035 | QUILL OFFICE SUPPLIES | | | | | |
| | I-3723642 | 02 -5267202 | OPERATING SUP INK & TONER FOR PRINTERS | | 073948 | 138.54 |
| | I-3772326 | 02 -5267202 | OPERATING SUP INK & TONER FOR PRINTERS | | 073948 | 361.91 |
| 01-R00600 | RURAL WATER DISTRICT #1 | | | | | |
| | I-201505057379 | 02 -5267316 | WATER UTILITY WATER EXP-LANDFILL | | 073838 | 15.73 |
| 01-S00216 | SEVERN TRENT ENV SVS., | | | | | |
| | I-201505187415 | 02 -5974302 | CONSULTANTS WTP OPERATIONAL SVS-5/15 | | 073954 | 98,702.75 |
| 01-S00234 | SHARE CORPORATION | | | | | |
| | I-9111000 | 02 -5973203 | REPAIRS & MAI LUBRICANT FOR G-R PUMPS | | 073955 | 180.60 |
| 01-S00580 | AT & T | | | | | |
| | I-201505127389 | 02 -5267315 | TELEPHONE UTI PHONE EXP-MPWA | | 073856 | 5,046.20 |
| | I-201505127389 | 02 -5267315 | TELEPHONE UTI PHONE EXP-DATA LINE | | 073856 | 230.00 |
| 01-S00726 | STAPLES ADVANTAGE | | | | | |
| | C-3253743829 CRD | 02 -5267202 | OPERATING SUP OFFICE SUPPLIES | | 073958 | 129.99- |
| | I-3260687214 | 02 -5267202 | OPERATING SUP OFFICE SUPPLIES | | 073958 | 33.38 |
| | I-3263529334 | 02 -5267202 | OPERATING SUP OFFICE SUPPLIES | | 073958 | 13.14 |
| | I-3263529338 | 02 -5267202 | OPERATING SUP OFFICE SUPPLIES | | 073958 | 77.99 |
| | I-3263529340 | 02 -5267202 | OPERATING SUP OFFICE SUPPLIES | | 073958 | 159.28 |
| | I-3263529341 | 02 -5267202 | OPERATING SUP INK FOR ALL PRINTERS | | 073958 | 325.98 |
| | I-3264126523 | 02 -5267202 | OPERATING SUP OFFICE SUPPLIES | | 073958 | 41.55 |
| | I-3264126526 | 02 -5267202 | OPERATING SUP OFFICE SUPPLIES | | 073958 | 161.38 |
| | I-3264126528 | 02 -5267202 | OPERATING SUP OFFICE SUPPLIES | | 073959 | 91.57 |
| | I-3264126529 | 02 -5267202 | OPERATING SUP OFFICE SUPPLIES | | 073959 | 50.50 |
| | I-3264126530 | 02 -5267202 | OPERATING SUP OFFICE SUPPLIES | | 073959 | 17.59 |
| | I-3265203306 | 02 -5267202 | OPERATING SUP OFFICE SUPPLIES | | 073959 | 20.00 |
| | I-3265203308 | 02 -5267202 | OPERATING SUP OFFICE SUPPLIES | | 073959 | 247.04 |
| 01-T00128 | TETRA TECH, INC | | | | | |
| | I-50913255 | 02 -5974308 | CONTRACTED SE CENGINEER COMPUTER MODEL | | 073961 | 10,150.00 |

FUND : 02 MPWA

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|--------|------------------|--|--------|------------|
| 01-T00630 | TWIN CITIES READY MIX, | | | | | |
| | I-108024 | 02 | -5975218 | STREET REPAIR CONCRETE FOR ST. REPAIRS | 073962 | 198.00 |
| | I-108098 | 02 | -5975218 | STREET REPAIR CONCRETE FOR ST. REPAIRS | 073962 | 368.00 |
| | I-108204 | 02 | -5975218 | STREET REPAIR CONCRETE FOR ST. REPAIRS | 073962 | 99.00 |
| 01-U00020 | UNITED STATES CELLULAR | | | | | |
| | I-0082772365 | 02 | -5267315 | TELEPHONE UTI CELL EXP-MPWA | 073963 | 624.02 |
| 01-U00051 | UTILITY SUPPLY CO., INC | | | | | |
| | I-084228 | 02 | -5975209 | UTILITY MAINT WATER METER SUPPLIES | 073964 | 381.25 |
| | I-084229 | 02 | -5975209 | UTILITY MAINT WATER METER SUPPLIES | 073964 | 248.37 |
| | I-084230 | 02 | -5975209 | UTILITY MAINT REPAIR & MAINT SUPPLIES | 073964 | 466.61 |
| | I-084231 | 02 | -5975209 | UTILITY MAINT REPAIR & MAINT SUPPLIES | 073964 | 129.00 |
| | I-084232 | 02 | -5975230 | SEWER MAIN RE SEWER REPAIR SUPPLIES | 073964 | 145.00 |
| | I-084233 | 02 | -5975209 | UTILITY MAINT WATER METER SUPPLIES | 073964 | 321.36 |
| | I-084234 | 02 | -5975209 | UTILITY MAINT REPAIR & MAINT SUPPLIES | 073964 | 736.48 |
| | I-084235 | 02 | -5975209 | UTILITY MAINT REPAIR & MAINT SUPPLIES | 073964 | 472.36 |
| | I-084236 | 02 | -5975209 | UTILITY MAINT WATER METER SUPPLIES | 073964 | 1,742.70 |
| | I-084237 | 02 | -5975209 | UTILITY MAINT REPAIR & MAINT SUPPLIES | 073964 | 39.44 |
| | I-084238 | 02 | -5975209 | UTILITY MAINT REPAIR & MAINT SUPPLIES | 073964 | 96.73 |
| | I-084239 | 02 | -5975209 | UTILITY MAINT WATER METER SUPPLIES | 073964 | 53.51 |
| | I-084240 | 02 | -5975230 | SEWER MAIN RE SEWER REPAIR SUPPLIES | 073964 | 448.69 |
| | I-084241 | 02 | -5975230 | SEWER MAIN RE SEWER REPAIR SUPPLIES | 073964 | 39.44 |
| | I-084242 | 02 | -5975230 | SEWER MAIN RE SEWER REPAIR SUPPLIES | 073965 | 468.12 |
| 01-U00128 | UNITED PACKAGING & SHIP | | | | | |
| | I-161824 | 02 | -5216202 | OPERATING SUP SHIPPING FEES-UB&C | 073966 | 13.73 |
| | I-161877 | 02 | -5973304 | LAB TESTING SHIPPING FEES-WWT | 073966 | 34.36 |
| | I-161882 | 02 | -5973304 | LAB TESTING SHIPPING FEES-WWT | 073966 | 34.36 |
| 01-W00290 | WHOLESALE ELECTRIC SUPP | | | | | |
| | I-S4334829.001 | 02 | -5973203 | REPAIRS & MAI ELECTRICAL SUPPLIES | 073972 | 200.00 |
| | | | | FUND 02 MPWA | TOTAL: | 318,186.97 |

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PACKET: 12825 CLAIMS FOR 05/26/2015
VENDOR SET: 01
FUND : 03 AIRPORT AUTHORITY

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| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|------------------------|----------------|------------------|------------------------------------|--------|----------|
| 01-F00015 | FLEETCOR TECHNOLOGIES | | | | | |
| | | I-201505187409 | 03 -5876212 | FUEL EXPENSE FUEL EXP-AIRPORT | 073897 | 142.68 |
| 01-P00560 | PUBLIC SERVICE/AEP | | | | | |
| | | I-201505057383 | 03 -5876313 | ELECTRIC UTIL ELECTRIC EXP-AIRPORT | 073837 | 902.14 |
| 01-U00020 | UNITED STATES CELLULAR | | | | | |
| | | I-0082772365 | 03 -5876315 | TELEPHONE UTI CELL EXP-AIRPORT | 073963 | 27.97 |
| | | | | | | |
| | | | FUND | 03 AIRPORT AUTHORITY | TOTAL: | 1,072.79 |

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PACKET: 12825 CLAIMS FOR 05/26/2015

VENDOR SET: 01

FUND : 05 PARKING AUTHORITY

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|--------------------|----------------|------------------|---|--------|--------|
| 01-P00560 | PUBLIC SERVICE/AEP | | | | | |
| | | I-201505127387 | 05 -5218313 | ELECTRIC UTIL ELECTRIC EXP-PARKING AUTH | 073855 | 124.08 |
| | | | FUND | 05 PARKING AUTHORITY | TOTAL: | 124.08 |

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PACKET: 12825 CLAIMS FOR 05/26/2015

VENDOR SET: 01

FUND : 08 NUTRITION

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|------------------------|----------------|-------------------|--|--------|----------|
| 01-A00324 | ALISHA RAE HOWELL | | | | | |
| | | I-201505187406 | 08 -5549308 | CONTRACT SERV CONTRACT MEAL DELIVERY | 073877 | 180.00 |
| | | I-201505187407 | 08 -5549308 | CONTRACT SERV REIMB MILEAGE FOR MEAL DEL | 073877 | 139.15 |
| 01-F00015 | FLEETCOR TECHNOLOGIES | | | | | |
| | | I-201505187410 | 08 -5549212 | FUEL EXPENSE FUEL EXP-NUTRITION | 073898 | 586.06 |
| 01-G00288 | GERALDINE E MALKOWSKI | | | | | |
| | | I-201505187411 | 08 -5549308 | CONTRACT SERV CONTRACT MEAL DELIVERY | 073902 | 180.00 |
| | | I-201505187412 | 08 -5549308 | CONTRACT SERV REIMB MILEAGE FOR MEAL DEL | 073902 | 107.53 |
| 01-R00304 | RICHELLE CHEYENNE | | | | | |
| | | I-201505187414 | 08 -5549308 | CONTRACT SERV REIMB MILEAGE FOR MEAL DEL | 073951 | 102.35 |
| 01-U00020 | UNITED STATES CELLULAR | | | | | |
| | | I-0082772365 | 08 -5549315 | TELEPHONE UTI CELL EXP-NUTRITION | 073963 | 83.91 |
| | | | | | | |
| | | | FUND 08 NUTRITION | TOTAL: | | 1,379.00 |

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 12825 CLAIMS FOR 05/26/2015

VENDOR SET: 01

FUND : 09 LANDFILL RES./SUB-TITLE D

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-----------------------------------|--------|------------------|--------------------------------------|--------|--------|
| 01-G00462 | GREEN COUNTRY TESTING, I-52239 | | 09 -5864327 | SUB TITLE D E STM WTR TESTING FEE-LF | 073905 | 495.00 |
| | | | FUND | 09 LANDFILL RES./SUB-TITLE DTOTAL: | | 495.00 |

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 12825 CLAIMS FOR 05/26/2015

VENDOR SET: 01

FUND : 27 TOURISM FUND

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|----------------|------------------|---|--------|--------|
| 01-C00272 | CDP PRODUCTIONS | | | | | |
| | | I-14-02021 | 27 -5655317 | ADVERTISING SPONSORSHIP FOR FILM FEST | 073888 | 100.00 |
| 01-F00015 | FLEETCOR TECHNOLOGIES | | | | | |
| | | I-201505187410 | 27 -5655212 | FUEL EXPENSE FUEL EXP-TOURISM | 073896 | 19.58 |
| 01-000137 | OKLA TOURISM/RECREATION | | | | | |
| | | I-1351-12217 | 27 -5655214 | TOURISM EXPEN MAIL FEE-MCALESTER BROCHU | 073935 | 326.14 |
| 01-U00020 | UNITED STATES CELLULAR | | | | | |
| | | I-0082772365 | 27 -5655315 | TELEPHONE UTI CELL EXP-TOURISM | 073963 | 52.97 |
| | | | | | | |
| | | | FUND | 27 TOURISM FUND | TOTAL: | 498.69 |

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 PACKET: 12825 CLAIMS FOR 05/26/2015
 VENDOR SET: 01
 FUND : 28 SE EXPO CENTER

REGULAR DEPARTMENT PAYMENT REGISTER

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| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|----------------|------------------|---|--------|----------|
| 01-C00320 | CENTERPOINT ENERGY ARKL | I-201505127391 | 28 -5654314 | GAS UTILITY GAS EXP- EXPO | 073851 | 3,588.28 |
| 01-F00015 | FLEETCOR TECHNOLOGIES | I-201505187410 | 28 -5654212 | FUEL EXPENSE FUEL EXP-EXPO | 073898 | 60.83 |
| 01-J00121 | JAMESCO ENTERPRISES, LL | I-10651 | 28 -5654203 | REPAIR & MAIN JANITORIAL SUPPLIES | 073914 | 162.40 |
| 01-P00560 | PUBLIC SERVICE/AEP | I-201505057383 | 28 -5654313 | ELECTRIC UTIL ELECTRIC EXP-EXPO | 073837 | 5,133.29 |
| 01-S00580 | AT & T | I-201505127389 | 28 -5654315 | TELEPHONE UTI PHONE EXP-ATM LINE @ EXPO | 073856 | 77.43 |
| 01-U00020 | UNITED STATES CELLULAR | I-0082772365 | 28 -5654315 | TELEPHONE UTI CELL EXP-EXPO | 073963 | 83.91 |
| | | | FUND | 28 SE EXPO CENTER | TOTAL: | 9,106.14 |

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 PACKET: 12825 CLAIMS FOR 05/26/2015
 VENDOR SET: 01
 FUND : 29 E-911

REGULAR DEPARTMENT PAYMENT REGISTER

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| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|----------------|------------------|--|--------|----------|
| 01-1 | MISC VENDOR | | | | | |
| | SHELIA TRAMMELL | I-201505187401 | 29 -5324207 | CLOTHING ALLO SHELIA TRAMMELL: REIMB BOOT AL | 073872 | 94.97 |
| | TERESA KOPENHIEMER | I-201505187405 | 29 -5324331 | EMPLOYEE TRAV TERESA KOPENHIEMER: E-911 CLAS | 073875 | 144.26 |
| 01-A00581 | AT&T | | | | | |
| | | I-201505057381 | 29 -5324315 | TELEPHONE UTI PHONE EXP-HOST CIRCUIT E-911 | 073833 | 781.25 |
| | | I-201505057381 | 29 -5324315 | TELEPHONE UTI PHONE EXP-HOST CIRCUIT E-911 C | 073833 | 198.00 |
| 01-C00146 | CANADIAN VALLEY TELEPHO | | | | | |
| | | I-201505127390 | 29 -5324315 | TELEPHONE UTI PHONE EXP-E-911 CTY TRUNK LN | 073850 | 113.36 |
| 01-C00856 | CROSS TELEPHONE COMPANY | | | | | |
| | | I-00010934 | 29 -5324315 | TELEPHONE UTI PHONE EXP-E-911 CTY TRUNK LN | 073852 | 473.02 |
| 01-F00015 | FLEETCOR TECHNOLOGIES | | | | | |
| | | I-201505187410 | 29 -5324212 | FUEL EXPENSE FUEL EXP-E-911 | 073898 | 41.19 |
| 01-H00212 | HOLIDAY INN EXPRESS | | | | | |
| | | I-63009080 | 29 -5324331 | EMPLOYEE TRAV TRAVEL EXP-911 TRAINING | 073907 | 424.00 |
| 01-Q00276 | OKLA DEPT OF PUBLIC SAF | | | | | |
| | | I-04-1507906 | 29 -5324308 | CONTRACTED SE TELETYPE RENTAL FOR E-911 | 073937 | 350.00 |
| 01-P00552 | PUBLIC SAFETY GROUP | | | | | |
| | | I-2349 | 29 -5324331 | EMPLOYEE TRAV COMMUNICATIONS TRAINING F | 073946 | 129.00 |
| 01-S00580 | AT & T | | | | | |
| | | I-201505057382 | 29 -5324315 | TELEPHONE UTI PHONE EXP- E-911 | 073839 | 2,580.26 |
| | | I-201505057382 | 29 -5324315 | TELEPHONE UTI PHONE EXP- E-911 WIRELESS | 073839 | 228.36 |
| | | I-201505127389 | 29 -5324401 | CAPITAL OUTLA PHONE EXP-E-911 EQUIP LEASE | 073856 | 2,403.33 |
| 01-U00020 | UNITED STATES CELLULAR | | | | | |
| | | I-0082772365 | 29 -5324315 | TELEPHONE UTI CELL EXP-E-911 | 073963 | 27.97 |
| | | | | | | |
| | | | FUND | 29 E-911 | TOTAL: | 7,988.97 |

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PACKET: 12825 CLAIMS FOR 05/26/2015
VENDOR SET: 01
FUND : 30 ECONOMIC DEVELOPMENT

REGULAR DEPARTMENT PAYMENT REGISTER

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| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|------------------------|----------------|------------------|---|--------|----------|
| 01-1 | MISC VENDOR | | | | | |
| | KIRK RIDENOUR | I-201505187404 | 30 -5652331 | EMPLOYEE TRAV KIRK RIDENOUR: ECON DEV CLASS | 073874 | 210.12 |
| 01-F00015 | FLEETCOR TECHNOLOGIES | | | | | |
| | | I-201505187410 | 30 -5652212 | FUEL EXPENSE FUEL EXP-ECON DEV | 073898 | 80.57 |
| 01-R00260 | RETAIL ATTRACTIONS LLC | | | | | |
| | | I-0625 | 30 -5652302 | CONSULTANTS CONSULTING SVS-ECON DEV | 073950 | 2,500.00 |
| | | | | | | |
| | | | FUND 30 | ECONOMIC DEVELOPMENT | TOTAL: | 2,790.69 |

PACKET: 12825 CLAIMS FOR 05/26/2015

VENDOR SET: 01

FUND : 35 FLEET MAINTENANCE

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|-------------|------------------|---------------------------|--------|----------|
| ===== | | | | | | |
| 01-A00770 | BOLTE ENTERPRISES, INC | | | | | |
| | C-957571 CR | 35 -5862203 | REPAIRS & MAI | MISC AUTO REPAIR PARTS | 073882 | 66.67- |
| | I-956539 | 35 -5862203 | REPAIRS & MAI | SMALL VEHICLE REPAIR PART | 073882 | 17.96 |
| | I-957069 | 35 -5862203 | REPAIRS & MAI | SMALL VEHICLE REPAIR PART | 073882 | 133.10 |
| | I-957075 | 35 -5862203 | REPAIRS & MAI | SMALL VEHICLE REPAIR PART | 073882 | 19.51 |
| | I-957120 | 35 -5862203 | REPAIRS & MAI | SMALL VEHICLE REPAIR PART | 073882 | 8.49 |
| | I-957157 | 35 -5862203 | REPAIRS & MAI | SMALL VEHICLE REPAIR PART | 073882 | 113.25 |
| | I-957243 | 35 -5862203 | REPAIRS & MAI | SMALL VEHICLE REPAIR PART | 073882 | 8.28 |
| | I-957248 | 35 -5862203 | REPAIRS & MAI | SMALL VEHICLE REPAIR PART | 073882 | 138.20 |
| | I-957278 | 35 -5862203 | REPAIRS & MAI | SMALL VEHICLE REPAIR PART | 073882 | 72.75 |
| | I-957319 | 35 -5862203 | REPAIRS & MAI | SMALL VEHICLE REPAIR PART | 073882 | 8.78 |
| | I-957375 | 35 -5862203 | REPAIRS & MAI | MISC SMALL PARTS FOR REPA | 073882 | 53.88 |
| | I-957408 | 35 -5862203 | REPAIRS & MAI | SMALL VEHICLE REPAIR PART | 073882 | 65.27 |
| | I-957494 | 35 -5862203 | REPAIRS & MAI | MISC AUTO REPAIR PARTS | 073882 | 285.60 |
| | I-957537 | 35 -5862203 | REPAIRS & MAI | MISC SMALL PARTS FOR REPA | 073882 | 55.44 |
| | I-957579 | 35 -5862203 | REPAIRS & MAI | MISC AUTO REPAIR PARTS | 073883 | 139.00 |
| | | | | | | |
| 01-B00043 | B & S SUPPLY, INC. | | | | | |
| | I-63927 | 35 -5862203 | REPAIRS & MAI | SHOP SUPPLIES FLEET MAINT | 073884 | 296.44 |
| | | | | | | |
| 01-B00150 | BEALES GOODYEAR TIRES | | | | | |
| | I-1-15684 | 35 -5862203 | REPAIRS & MAI | MISC TIRE REPAIRS | 073885 | 54.95 |
| | I-1-GS14363A | 35 -5862203 | REPAIRS & MAI | MISC TIRE REPAIRS | 073885 | 40.00 |
| | I-1-GS15330 | 35 -5862203 | REPAIRS & MAI | TIRES FOR AP-1 | 073885 | 408.45 |
| | I-1-GS15622 | 35 -5862203 | REPAIRS & MAI | MISC TIRE REPAIRS | 073885 | 166.69 |
| | | | | | | |
| 01-C00430 | CHIEF FIRE & SAFETY CO. | | | | | |
| | I-179467 | 35 -5862317 | EMERGENCY VEH | STEERING BOX FOR ENG #1 | 073890 | 2,953.52 |
| | | | | | | |
| 01-F00015 | FLEETCOR TECHNOLOGIES | | | | | |
| | I-201505187410 | 35 -5862212 | FUEL EXPENSE | FUEL EXP-FLEET MAINT | 073898 | 143.38 |
| | | | | | | |
| 01-F00037 | FASTENAL | | | | | |
| | I-OKMCA133370 | 35 -5862203 | REPAIRS & MAI | SMALL PARTS AS NEEDED | 073899 | 6.40 |
| | | | | | | |
| 01-G00490 | GRISSOM IMPLEMENT INC | | | | | |
| | I-474332 | 35 -5862203 | REPAIRS & MAI | SMALL REPAIR PARTS | 073906 | 19.99 |
| | I-476784 | 35 -5862203 | REPAIRS & MAI | SMALL REPAIR PARTS | 073906 | 153.60 |
| | I-476936 | 35 -5862203 | REPAIRS & MAI | SMALL REPAIR PARTS | 073906 | 12.65 |
| | | | | | | |
| 01-L00455 | LUM ENTERPRISES, INC. | | | | | |
| | I-28996 | 35 -5862203 | REPAIRS & MAI | VEHICLE LIFT INSP FEE | 073919 | 354.08 |
| | | | | | | |
| 01-M00769 | MYDER FIRE SUPPORT SERV | | | | | |
| | I-ML02093 | 35 -5862317 | EMERGENCY VEH | NFPA REPAIRS-FIRE ENG 3 | 073926 | 2,544.33 |
| | I-ML02100 | 35 -5862317 | EMERGENCY VEH | NFPA REPAIRS-FIRE ENG 3 | 073926 | 1,023.15 |
| | | | | | | |
| 01-N00271 | FREEDOM FORD INC | | | | | |
| | I-162696 | 35 -5862203 | REPAIRS & MAI | MISC VEHICLE REPAIR | 073932 | 42.95 |

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------------------------|------------------------|------------------|------------------|--|--------|-----------|
| ===== | | | | | | |
| 01-N00271 | FREEDOM FORD INC | | continued | | | |
| | | I-162738 | 35 -5862203 | REPAIRS & MAI MISC VEHICLE REPAIR | 073932 | 42.95 |
| | | I-162800 | 35 -5862203 | REPAIRS & MAI MISC VEHICLE REPAIR | 073932 | 42.95 |
| | | I-162850 | 35 -5862203 | REPAIRS & MAI PARTS FOR MED 4 | 073932 | 1,102.42 |
| 01-Q00075 | O'REILLY AUTO PARTS | | | | | |
| | | C-0230-283690 CR | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073933 | 3.96- |
| | | C-0230-284850 CR | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073933 | 24.74- |
| | | C-0230-285340 CR | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073933 | 7.49- |
| | | I-0230-282457 | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073933 | 215.96 |
| | | I-0230-282670 | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073933 | 50.04 |
| | | I-0230-282919 | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073933 | 168.20 |
| | | I-0230-283681 | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073933 | 3.96 |
| | | I-0230-283699 | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073933 | 68.85 |
| | | I-0230-283886 | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073933 | 12.48 |
| | | I-0230-283894 | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073933 | 125.96 |
| | | I-0230-283929 | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073933 | 162.60 |
| | | I-0230-283938 | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073933 | 4.53 |
| | | I-0230-284020 | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073933 | 5.83 |
| | | I-0230-284073 | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073933 | 14.06 |
| | | I-0230-284254 | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073934 | 66.02 |
| | | I-0230-284295 | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073934 | 7.49 |
| | | I-0230-284323 | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073934 | 137.19 |
| | | I-0230-284415 | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073934 | 14.98 |
| | | I-0230-285325 | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073934 | 14.98 |
| | | I-0230-285381 | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073934 | 16.83 |
| | | I-0230-285698 | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073934 | 3.14 |
| | | I-0230-285928 | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073934 | 151.08 |
| | | I-0230-285942 | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073934 | 4.89 |
| | | I-0230-286027 | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073934 | 9.99 |
| | | I-0230-286079 | 35 -5862203 | REPAIRS & MAI MISC SMALL AUTO PARTS | 073934 | 8.99 |
| 01-R00090 | RAM INC | | | | | |
| | | I-19738 | 35 -5862203 | REPAIRS & MAI FUEL FOR FLEET MAINT | 073949 | 23.00 |
| 01-R00405 | RIVERSIDE AUTO PLEX | | | | | |
| | | I-CHCS162209 | 35 -5862203 | REPAIRS & MAI MISC AUTO PARTS & MAINT. | 073952 | 39.30 |
| 01-U00020 | UNITED STATES CELLULAR | | | | | |
| | | I-0082772365 | 35 -5862315 | TELEPHONE UTI CELL EXP-FLEET MAINT | 073963 | 62.32 |
| 01-W00195 | WELDON PARTS INC. | | | | | |
| | | I-1459147-00 | 35 -5862203 | REPAIRS & MAI MISC AUTO PARTS | 073970 | 69.48 |
| | | I-1462621-00 | 35 -5862203 | REPAIRS & MAI MISC AUTO PARTS | 073970 | 48.24 |
| | | I-1464151-00 | 35 -5862203 | REPAIRS & MAI MISC AUTO PARTS | 073970 | 86.66 |
| | | I-1466623-00 | 35 -5862203 | REPAIRS & MAI MISC AUTO PARTS | 073970 | 212.23 |
| FUND 35 FLEET MAINTENANCE | | | | TOTAL: | | 12,234.83 |

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PACKET: 12825 CLAIMS FOR 05/26/2015

VENDOR SET: 01

FUND : 36 WORKER'S COMPENSATION

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|----------|------------------|--------------------------|--------|--------|
| 01-M00629 | MUTUAL ASSURANCE ADIMIN | I-201505 | 36 -5215315 | THIRD PARTY A W/C ADMIN | 073924 | 941.68 |
| | | | FUND | 36 WORKER'S COMPENSATION | TOTAL: | 941.68 |

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 PACKET: 12825 CLAIMS FOR 05/26/2015
 VENDOR SET: 01
 FUND : 41 CIP FUND

REGULAR DEPARTMENT PAYMENT REGISTER

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| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|--------------|------------------|--------------------------------------|--------|------------|
| 01-D00540 | DOLESE BROTHERS | | | | | |
| | | I-AG15047346 | 41 -5865406 | CIP#1 - 17TH GRAVEL FOR CIP#1 | 073893 | 139.06 |
| | | I-AG15051471 | 41 -5865406 | CIP#1 - 17TH GRAVEL FOR CIP#1 | 073893 | 268.95 |
| 01-E00024 | STANLEY RAY OWENS DBA E | | | | | |
| | | I-2237 | 41 -5865406 | CIP#1 - 17TH PORT-A-POT RENTAL-CIP#1 | 073895 | 125.00 |
| 01-M00304 | MESHEK & ASSOC., PLC | | | | | |
| | | I-2914 | 41 -5871402 | , STORM WATER P CONSULTANT FEE | 073921 | 9,424.20 |
| | | I-2945 | 41 -5865407 | 9TH & ILLINOI CONSULTANT FEE | 073921 | 5,315.00 |
| 01-T00128 | TETRA TECH, INC | | | | | |
| | | I-50913256 | 41 -5974404 | WTP FILTER ENGINEERING FEE-WTP | 073961 | 5,980.00 |
| 01-V00071 | VERMEER GREATPLAINS | | | | | |
| | | I-E00100 | 41 -5542401 | CAPITAL OUTLA BRUSH CHIPPER | 073967 | 60,600.00 |
| | | | | FUND 41 CIP FUND | TOTAL: | 81,852.21 |
| | | | | REPORT GRAND TOTAL: | | 530,751.91 |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | | =====GROUP BUDGET===== | | |
|-----------|-------------|----------------------------|-----------|---------------------|---------------------|--------------|------------------------|---------------------|--------------|
| | | | | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG |
| 2014-2015 | 01 -2100 | CLEET PAYABLE (COURT) | 7,042.00 | | | | | | |
| | 01 -2101 | AFIS PAYABLE - COURT | 3,882.08 | | | | | | |
| | 01 -2102 | FORENSICS PAYABLE (COURT) | 3,749.94 | | | | | | |
| | 01 -2103 | OBV PAYABLE (COURT) | 100.00 | | | | | | |
| | 01 -2105 | COLLECTION AGENCY 25% (COU | 8,958.95 | | | | | | |
| | 01 -2106 | OSBI-LAB FEE PAYABLE | 102.31 | | | | | | |
| | 01 -5101330 | DUES & SUBSCRIPTIONS | 305.00 | 23,321 | 895.55 | | | | |
| | 01 -5210331 | EMPLOYEE TRAVEL & TRAININ | 158.68 | 6,100 | 328.80- | Y | | | |
| | 01 -5210480 | CONTINGENCY | 400.00 | 25,000 | 16,882.74 | | | | |
| | 01 -5211317 | ADVERTISING & PRINTING | 54.36 | 700 | 500.00 | | | | |
| | 01 -5212308 | CONTRACTED SERVICES | 64.00 | 1,150 | 274.00 | | | | |
| | 01 -5212317 | ADVERTISING & PRINTING | 15.60 | 2,000 | 233.73- | Y | | | |
| | 01 -5213202 | OPERATING SUPPLIES | 177.79 | 600 | 382.21 | | | | |
| | 01 -5213336 | FEES | 200.00 | 2,400 | 110.00- | Y | | | |
| | 01 -5215202 | OPERATING SUPPLIES | 605.52 | 31,500 | 418.56 | | | | |
| | 01 -5215250 | CONTINGENCY - (CTY MGR) | 1,099.00 | 13,429 | 9,507.48 | | | | |
| | 01 -5215312 | EQUIPMENT RENTALS | 90.00 | 21,000 | 3,085.07- | Y | | | |
| | 01 -5215313 | ELECTRIC UTILITY | 23,013.78 | 294,500 | 20,676.09 | | | | |
| | 01 -5215314 | GAS UTILITY | 1,037.15 | 29,200 | 12,594.68- | Y | | | |
| | 01 -5215315 | TELEPHONE UTILITY | 1,854.89 | 35,000 | 3,553.89 | | | | |
| | 01 -5225212 | FUEL EXPENSE | 52.42 | 2,100 | 1,277.49 | | | | |
| | 01 -5225349 | SOFTWARE MAINTENANCE | 220.50 | 75,000 | 15,038.28 | | | | |
| | 01 -5225401 | COMPUTER TECHNOLOGY | 1,005.29 | 15,000 | 918.38 | | | | |
| | 01 -5320328 | INTERNET SERVICE | 98.56 | 1,500 | 419.52 | | | | |
| | 01 -5321202 | OPERATING SUPPLIES | 363.54 | 15,000 | 2,597.05 | | | | |
| | 01 -5321212 | FUEL EXPENSE | 7,048.77 | 107,500 | 26,562.87 | | | | |
| | 01 -5321308 | CONTRACTED SERVICES | 582.75 | 11,000 | 4,071.17 | | | | |
| | 01 -5321316 | REPAIRS & MAINTENANCE | 807.50 | 3,000 | 1,059.32 | | | | |
| | 01 -5321325 | FIRING RANGE | 440.00 | 7,500 | 2,947.02 | | | | |
| | 01 -5321331 | EMPLOYEE TRAVEL & TRAININ | 500.00 | 10,000 | 2,996.49 | | | | |
| | 01 -5322212 | FUEL EXPENSE | 236.17 | 5,300 | 2,432.07 | | | | |
| | 01 -5324207 | CLOTHING ALLOWANCE | 59.93 | 1,000 | 357.96 | | | | |
| | 01 -5324331 | EMPLOYEE TRAVEL & TRAINING | 313.32 | 2,000 | 1,449.21 | | | | |
| | 01 -5431202 | OPERATING SUPPLIES | 668.80 | 16,900 | 2,116.28 | | | | |
| | 01 -5431203 | REPAIRS & MAINT SUPPLIES | 27.00 | 7,900 | 736.25 | | | | |
| | 01 -5431207 | CLOTHING ALLOWANCE | 342.96 | 26,600 | 589.67 | | | | |
| | 01 -5431212 | FUEL EXPENSE | 940.23 | 18,400 | 4,113.68 | | | | |
| | 01 -5431328 | INTERNET SERVICE | 62.95 | 3,829 | 257.17 | | | | |
| | 01 -5431330 | DUES & SUBSCRIPTIONS | 159.00 | 8,000 | 1,712.00 | | | | |
| | 01 -5431331 | EMPLOYEE TRAVEL & TRAININ | 240.00 | 8,300 | 2,753.26 | | | | |
| | 01 -5432203 | REPAIR & MAINT SUPPLIES | 726.97 | 5,000 | 425.39 | | | | |
| | 01 -5432212 | FUEL EXPENSE | 903.96 | 20,000 | 8,841.60 | | | | |
| | 01 -5432308 | CONTRACTED SERVICES | 3,844.08 | 40,302 | 1,139.71 | | | | |
| | 01 -5542203 | REPAIRS & MAINT SUPPLIES | 263.46 | 47,500 | 1,071.95- | Y | | | |
| | 01 -5542212 | FUEL EXPENSE | 1,565.99 | 34,000 | 11,794.89 | | | | |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | | =====GROUP BUDGET===== | | |
|------|----------|----------------------------|------------|---------------------|---------------------|--------------|------------------------|---------------------|--------------|
| | | | | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG |
| 01 | -5542308 | CONTRACTED SERVICES | 216.37 | 14,400 | 2,358.25 | | | | |
| 01 | -5542316 | REPAIRS & MAINTENANCE | 840.00 | 13,000 | 6,630.00 | | | | |
| 01 | -5542328 | INTERNET SERVICE | 151.16 | 1,800 | 157.74 | | | | |
| 01 | -5543202 | OPERATING SUPPLIES | 385.94 | 11,000 | 4,763.23 | | | | |
| 01 | -5543203 | REPAIRS & MAINT SUPPLIES | 1,168.71 | 9,000 | 888.20 | | | | |
| 01 | -5543206 | CHEMICALS | 7,141.38 | 16,000 | 8,023.81 | | | | |
| 01 | -5543316 | REPAIRS & MAINTENANCE | 350.00 | 5,000 | 3,050.00 | | | | |
| 01 | -5544203 | REPAIRS & MAINTENANCE SUPP | 265.35 | 13,500 | 3,201.99 | | | | |
| 01 | -5544212 | FUEL EXPENSE | 109.24 | 2,800 | 1,002.92 | | | | |
| 01 | -5544328 | INTERNET SERVICE | 52.07 | 1,380 | 440.09 | | | | |
| 01 | -5547203 | REPAIRS & MAINT SUPPLIES | 1,218.83 | 11,000 | 1,817.55- | Y | | | |
| 01 | -5547212 | FUEL EXPENSE | 154.68 | 7,600 | 454.14- | Y | | | |
| 01 | -5548203 | REPAIRS & MAINTENANCE SUPP | 484.00 | 50,000 | 742.13- | Y | | | |
| 01 | -5548212 | FUEL EXPENSE | 200.70 | 5,215 | 1,792.56 | | | | |
| 01 | -5548311 | PARKING RENTAL | 1,125.00 | 4,500 | 0.00 | | | | |
| 01 | -5548316 | REPAIRS & MAINTENANCE | 2,059.07 | 22,500 | 8,932.96- | Y | | | |
| 01 | -5548328 | INTERNET SERVICE | 75.95 | 912 | 76.49 | | | | |
| 01 | -5652202 | OPERATING SUPPLIES | 55.98 | 2,400 | 1,551.79 | | | | |
| 01 | -5652212 | FUEL EXPENSE | 224.46 | 5,900 | 3,299.89 | | | | |
| 01 | -5652336 | FEES | 128.00 | 1,800 | 585.00 | | | | |
| 01 | -5653212 | FUEL EXPENSE | 58.60 | 700 | 22.22- | Y | | | |
| 01 | -5653213 | SAFETY EXPENSE | 247.96 | 24,000 | 1,910.51 | | | | |
| 01 | -5653215 | AWARDS/NUC PROGRAM | 308.84 | 9,500 | 581.60 | | | | |
| 01 | -5653348 | DRUG TESTING/PHYSICALS | 558.00 | 12,000 | 2,893.75 | | | | |
| 01 | -5865212 | FUEL EXPENSE | 2,039.42 | 45,000 | 8,123.13 | | | | |
| 01 | -5865328 | INTERNET SERVICE | 75.95 | 1,920 | 161.93 | | | | |
| 02 | -2512 | CBSA COLLECTION FEES | 383.57 | | | | | | |
| 02 | -5216202 | OPERATING SUPPLIES | 45.12 | 10,000 | 1,182.74 | | | | |
| 02 | -5216212 | FUEL EXPENSE | 457.55 | 8,800 | 3,692.08 | | | | |
| 02 | -5216336 | FEES | 293.16 | 4,100 | 582.08 | | | | |
| 02 | -5267202 | OPERATING SUPPLIES | 1,609.86 | 9,472 | 1,277.03 | | | | |
| 02 | -5267313 | ELECTRIC UTILITY | 28,581.03 | 392,448 | 41,680.29 | | | | |
| 02 | -5267314 | GAS UTILITY | 211.26 | 8,000 | 3,609.31- | Y | | | |
| 02 | -5267315 | TELEPHONE UTILITY | 5,900.22 | 83,827 | 5,289.14 | | | | |
| 02 | -5267316 | WATER UTILITY | 15.73 | 3,300 | 3,086.99 | | | | |
| 02 | -5864212 | FUEL EXPENSE | 38.54 | 4,000 | 45.62 | | | | |
| 02 | -5866212 | FUEL EXPENSE | 320.86 | 14,000 | 7,687.21 | | | | |
| 02 | -5866230 | RECYCLING CENTER EXPENSE | 100.00 | 2,300 | 46.26 | | | | |
| 02 | -5866306 | CONTRACTED REFUSE SERVICES | 157,343.64 | 1,810,540 | 246,473.81 | | | | |
| 02 | -5871212 | FUEL EXPENSE | 111.12 | 3,200 | 1,800.45 | | | | |
| 02 | -5871302 | CONSULTANTS | 1,207.50 | 85,000 | 45,000.00 | | | | |
| 02 | -5871330 | DUES & SUBSCRIPTIONS | 137.14 | 1,300 | 348.63 | | | | |
| 02 | -5973203 | REPAIRS & MAINT SUPPLIES | 525.36 | 45,000 | 16,432.40 | | | | |
| 02 | -5973212 | FUEL EXPENSE | 837.39 | 15,200 | 5,666.18 | | | | |
| 02 | -5973304 | LAB TESTING | 2,525.19 | 32,100 | 1,119.58 | | | | |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | | =====GROUP BUDGET===== | | |
|------|-----------------------------|----------------------------|------------|---------------------|---------------------|--------------|------------------------|---------------------|--------------|
| | | | | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG |
| | 02 -5973316 | REPAIRS & MAINTENANCE | 255.00 | 22,000 | 5,354.24 | | | | |
| | 02 -5974302 | CONSULTANTS | 98,702.75 | 1,184,433 | 98,702.75 | | | | |
| | 02 -5974308 | CONTRACTED SERVICES | 10,150.00 | 85,000 | 1,898.79 | | | | |
| | 02 -5975209 | UTILITY MAINTENANCE SUPP. | 4,916.54 | 82,500 | 29,672.07 | | | | |
| | 02 -5975212 | FUEL EXPENSE | 1,686.98 | 33,000 | 12,384.41 | | | | |
| | 02 -5975218 | STREET REPAIRS & MAINTENAN | 665.00 | 115,000 | 15,556.47 | | | | |
| | 02 -5975230 | SEWER MAIN REPAIR | 1,101.25 | 20,000 | 3,167.94 | | | | |
| | 02 -5975328 | INTERNET SERVICE | 65.21 | 756 | 54.51 | | | | |
| | 03 -5876212 | FUEL EXPENSE | 142.68 | 3,701 | 1,207.65 | | | | |
| | 03 -5876313 | ELECTRIC UTILITY | 902.14 | 13,800 | 1,252.73 | | | | |
| | 03 -5876315 | TELEPHONE UTILITY | 27.97 | 350 | 45.25 | | | | |
| | 05 -5218313 | ELECTRIC UTILITY | 124.08 | 1,988 | 586.86 | | | | |
| | 08 -5549212 | FUEL EXPENSE | 586.06 | 11,000 | 4,913.19 | | | | |
| | 08 -5549308 | CONTRACT SERVICES | 709.03 | 15,500 | 2,238.14 | | | | |
| | 08 -5549315 | TELEPHONE UTILITY | 83.91 | 3,386 | 266.56 | | | | |
| | 09 -5864327 | SUB TITLE D EXPENSE | 495.00 | 80,000 | 41,226.22 | | | | |
| | 27 -5655212 | FUEL EXPENSE | 19.58 | 1,100 | 662.99 | | | | |
| | 27 -5655214 | TOURISM EXPENSE | 326.14 | 48,000 | 28,251.25 | | | | |
| | 27 -5655315 | TELEPHONE UTILITY | 52.97 | 900 | 120.25 | | | | |
| | 27 -5655317 | ADVERTISING | 100.00 | 13,600 | 4,499.28 | | | | |
| | 28 -5654203 | REPAIR & MAINT SUPPLIES | 162.40 | 16,846 | 2,192.28 | | | | |
| | 28 -5654212 | FUEL EXPENSE | 60.83 | 2,300 | 1,074.79 | | | | |
| | 28 -5654313 | ELECTRIC UTILITY | 5,133.29 | 57,000 | 646.18- | Y | | | |
| | 28 -5654314 | GAS UTILITY | 3,588.28 | 16,000 | 44,664.57- | Y | | | |
| | 28 -5654315 | TELEPHONE UTILITY | 161.34 | 2,700 | 1,323.75 | | | | |
| | 29 -5324207 | CLOTHING ALLOWANCE | 94.97 | 2,750 | 1,318.14 | | | | |
| | 29 -5324212 | FUEL EXPENSE | 41.19 | 2,000 | 833.95 | | | | |
| | 29 -5324308 | CONTRACTED SERVICES | 350.00 | 65,500 | 1,540.51- | Y | | | |
| | 29 -5324315 | TELEPHONE UTILITY | 4,402.22 | 59,499 | 10,837.64 | | | | |
| | 29 -5324331 | EMPLOYEE TRAVEL & TRAININ | 697.26 | 4,500 | 1,963.31 | | | | |
| | 29 -5324401 | CAPITAL OUTLAY | 2,403.33 | 30,713 | 4,276.37 | | | | |
| | 30 -5652212 | FUEL EXPENSE | 80.57 | 3,699 | 3,035.12 | | | | |
| | 30 -5652302 | CONSULTANTS | 2,500.00 | 125,000 | 97,030.00 | | | | |
| | 30 -5652331 | EMPLOYEE TRAVEL & TRAINING | 210.12 | 17,500 | 5,912.75 | | | | |
| | 35 -5862203 | REPAIRS & MAINTENANCE SUPP | 5,508.13 | 240,000 | 27,018.54 | | | | |
| | 35 -5862212 | FUEL EXPENSE | 143.38 | 5,000 | 2,612.67 | | | | |
| | 35 -5862315 | TELEPHONE UTILITY | 62.32 | 732 | 113.83 | | | | |
| | 35 -5862317 | EMERGENCY VEHICLES | 6,521.00 | 100,000 | 7,065.74- | Y | | | |
| | 36 -5215315 | THIRD PARTY ADM FEES | 941.68 | 12,000 | 600.00 | | | | |
| | 41 -5542401 | CAPITAL OUTLAY | 60,600.00 | 124,100 | 2,988.01 | | | | |
| | 41 -5865406 | CIP#1 - 17TH STREET | 533.01 | 119,020 | 57,344.09 | | | | |
| | 41 -5865407 | 9TH & ILLINOIS DRAINAGE PR | 5,315.00 | 300,000 | 269,000.00 | | | | |
| | 41 -5871402 | STORM WATER PROJECT | 9,424.20 | 67,000 | 0.00 | | | | |
| | 41 -5974404 | WTP FILTER | 5,980.00 | 31,000 | 0.00 | | | | |
| | ** 2014-2015 YEAR TOTALS ** | | 530,751.91 | | | | | | |

NO ERRORS

** END OF REPORT **

5/19/2015 9:34 AM

A / P CHECK REGISTER

PAGE: 13

PACKET: 12825 CLAIMS FOR 05/26/2015
VENDOR SET: 01
BANK : FNB FIRST NATIONAL BANK

| VENDOR | NAME / I.D. | DESC | CHECK TYPE | CHECK DATE | DISCOUNT | AMOUNT | CHECK NO# | CHECK AMOUNT |
|--------|-------------|------|---------------|---------------|----------|--------|--------------|-----------------|
|--------|-------------|------|---------------|---------------|----------|--------|--------------|-----------------|

** POSTING PERIOD RECAP **

| FUND | PERIOD | AMOUNT |
|------|--------|--------------|
| 01 | 5/2015 | 94,080.86CR |
| 02 | 5/2015 | 318,186.97CR |
| 03 | 5/2015 | 1,072.79CR |
| 05 | 5/2015 | 124.08CR |
| 08 | 5/2015 | 1,379.00CR |
| 09 | 5/2015 | 495.00CR |
| 27 | 5/2015 | 498.69CR |
| 28 | 5/2015 | 9,106.14CR |
| 29 | 5/2015 | 7,988.97CR |
| 30 | 5/2015 | 2,790.69CR |
| 35 | 5/2015 | 12,234.83CR |
| 36 | 5/2015 | 941.68CR |
| 41 | 5/2015 | 81,852.21CR |
| ALL | | 530,751.91CR |



McAlester City Council

AGENDA REPORT

5

| | | | |
|----------------|-----------------|------------------|---|
| Meeting Date: | 04/26/2015 | Item Number: | |
| Department: | Fire Department | | |
| Prepared By: | Brett Brewer | Account Code: | |
| Date Prepared: | 05/13/2015 | Budgeted Amount: | |
| | | Exhibits: | 0 |

Subject

Discussion, and possible action, on approval of an agreement for mutual aid emergency medical services between Checotah Emergency Medical Service and the McAlester Fire/EMS Department.

Recommendation

Motion to approve the mutual aid agreement.

Discussion

The purpose of this agreement is to secure to each the benefits of mutual aid within each department's response area.

Approved By

| | | Initial | Date |
|-----------------|------------|---------|------------|
| Department Head | | BB | 04/15/2015 |
| City Manager | P. Stasiak | | |

MUTUAL AID AGREEMENT

THIS AGREEMENT is entered into this 1st day of January 2015 by and between the
Checotah Emergency Medical Service and McAlester FD EMS

Both above named agencies hereby agree to provide Mutual Aid to each other, upon
request. This Mutual Aid will provided at all times for emergency situations except in the
event that in responding to assist, the agency's own area would be placed in jeopardy.

Both agencies agree that in providing Mutual Aid, fees charged if any, for ambulance
services and rendered patient care will be the responsibility of the party (parties)
receiving the service, and not the responsibility of the other agency.

Both agencies agree that in requesting or providing Mutual Aid to the other agency, that
no liability or expenses whatsoever are assumed for the direct or indirect actions of the
other agency or the agency's employees, volunteers or agents. This includes but is not
limited to actions or omissions in patient care rendered and/or injuries, illness, loss or
damage caused or alleged to be caused, by the other agency or the other agency's
employees volunteers, or agents

This agreement will be in effect until the 31st day of December 2015 unless earlier
revoked in writing.



Jerry Lewis, Director
Checotah EMS

1/30/15
Date

Director

Date

SCHEDULE "D"

FORM OF PAYMENT REQUISITION

PAYMENT REQUISITION
SERIES 2013 PROJECT ACCOUNT
THE MCALESTER PUBLIC WORKS AUTHORITY CONSTRUCTION FUND

FROM: Trustees of The McAlester Public Works Authority

TO: BancFirst

DATE: May 18, 2015

Pursuant to the provisions the Series 1999 Revenue Bond Indenture dated as of May 1, 1999, as heretofore supplemented and amended by a Series 2002 Revenue Bond Indenture dated as of July 1, 2002, as supplemented and amended by a Series 2012 Supplemental Note Indenture dated as of December 1, 2012, and as further supplemented and amended by a Series 2013 Supplemental Note Indenture dated as of June 1, 2013 (collectively, the "Indenture"), all by and between The McAlester Public Works Authority and BancFirst, as Trustee, you are directed to pay Creditor from the Series 2013 Project Account within the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

Poe and Associates, Inc.

874081029

CREDITOR

TRUST NO.

1601 Northwest Expressway, Suite 400 Oklahoma City, OK 73118

MAILING ADDRESS

Professional Services

Invoice: WIC 9585

ITEM

ITEM NO.

May 7, 2015

CIP # 4

\$4,907.16

DATE

PURPOSE

AMOUNT

AUTHORIZATION AND CERTIFICATE OF CITY MANAGER/CHAIRMAN

With reference to the above requisition, the undersigned certifies:

1. The above requisition is approved.
2. Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was

actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by the certificate of the supervising architect or engineer or other appropriate certification.

3. That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Construction Fund and has not been paid.

4. That there has not been filed with or served upon the Authority, notice of any lien, right to lien, or attachment upon, or claim affecting the right of any such persons, firms or corporations to receive payment of, the respective amounts stated in this requisition which has not been released or will not be released simultaneously with this payment.

5. That such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

THE MCALESTER PUBLIC WORKS AUTHORITY



City Manager or Chairman

Date: May 18, 2015

Date Approved: _____

Date Paid: _____

Authorized Officer

Submit in triplicate:

1 to Trustee Bank

1 to Authority

1 to City

INVOICE



POE & ASSOCIATES, INC.
1601 Northwest Expressway, Suite 400
Oklahoma City, OK 73118

405.949 1962

Invoice #: WIC 9585
Project: 102096

Invoice Date: 05/07/2015

Federal ID No: 73-1293747

City of McAlester - CIP #4

City of McAlester Public Works Department
Attn: John Modzelewski, PE, CFM
City Engineer/Ublic Works Director
28 East Washington Ave
McAlester, OK 74501

CIP #4

2013 Street Reconstruction Program
Sixth Street
South Avenue

Last Invoice:
04/01/2015

For Professional Services Rendered through:

April 24, 2015

Design & Utility Survey

| | | | |
|----------------|---------|---|-----------|
| A Sixth Street | 100.00% | x | 33,516.50 |
| B South Avenue | 100.00% | x | 38,516.50 |

Geotechnical Study

| | | |
|---------|---|-----------|
| 100.00% | x | 10,449.00 |
|---------|---|-----------|

Utilities Plan & Coordination

| | | |
|--------|---|-----------|
| 98.81% | x | 36,760.00 |
|--------|---|-----------|

Roadway Plan

| | | | |
|----------------|--------|---|-----------|
| A Sixth Street | 96.84% | x | 68,329.60 |
| B South Avenue | 97.40% | x | 95,121.63 |

PROJECT TOTAL 282,693.23

TOTAL INVOICES TO DATE
TOTAL PREVIOUS INVOICES
AMOUNT DUE

TOTAL TO DATE

THIS INVOICE

| | |
|-----------|------|
| 33,516.50 | 0.00 |
| 38,516.50 | 0.00 |

| | |
|-----------|------|
| 10,449.00 | 0.00 |
|-----------|------|

| | |
|-----------|----------|
| 36,324.25 | 1,402.25 |
|-----------|----------|

| | |
|-----------|----------|
| 66,173.68 | 1,222.56 |
| 92,647.90 | 2,282.35 |

| | |
|------------|----------|
| 277,627.83 | 4,907.16 |
|------------|----------|

| |
|-------------------|
| \$277,627.83 |
| \$272,720.67 |
| \$4,907.16 |

POE & ASSOCIATES, INC.
Consulting Engineers

By:

Authorized Representative

INVOICE AMOUNT: \$4,907.16



Oklahoma Municipal Assurance Group

P.O. Box 691719 • Tulsa, OK 74169 • 918/439-9442 • 800/234-9461 • fax: 918/439-9443 • www.omag.org



May 17, 2015

City of McAlester
Attn: Cora Middleton
P.O. Box 578
McAlester, OK 74502-0578

RE: Member : City of McAlester
Claimant : Tom Patterson
Date of Loss : 4/20/2015
Claim No. : 200321-ME

Dear Ms. Middleton:

We have completed our investigation regarding the above referenced claim. It is our recommendation to the City of McAlester that this claim be denied. We find no liability on the City's part regarding this incident.

Under the Governmental Tort Claims Act, 51 Okla. Sec. 157(A), this claim will be deemed denied ninety (90) days after it was received by the City of McAlester. 51 Okla. Stat. Sec. 157 (B) requires any lawsuit under the Act to be commenced within one hundred eighty (180) days after denial of the claim.

Thus to begin the 180-day statute of limitations prior to 7/22/15, you must deny this claim in writing before 7/22/15. For the 180-day period to start running, the claimant **must be notified at the address on the claim within five (5) days of the denial.** To document compliance with the Act, we recommend that you send notice of denial of this claim by certified mail.

Please advise us as soon as possible of any official action taken by you on denial of this claim.

Sincerely,

Mary Ellis, CPCU, AIC
Claims Supervisor



Oklahoma Municipal Assurance Group

P.O. Box 691719 • Tulsa, OK 74169 • 918/439-9442 • 800/234-9461 • fax: 918/439-9443 • www.omag.org

May 18, 2015

Tom Patterson
530 East Peoria Ave.
McAlester, OK 74501

RE: Member : City of McAlester
 Claimant : Tom Patterson
 Date of Loss : 4/20/2015
 Claim No. : 200321-ME

Dear Mr. Patterson:

As the adjuster for the Oklahoma Municipal Assurance Group, the insurer for the City of McAlester, we are recommending denial of this claim and find no liability on the City's part.

Oklahoma law has consistently held that a municipality is not an insurer of its sanitary sewer system. This means that a municipality is not automatically liable for damages to property which results from a sewage backup. A municipality may be liable only if it had prior notice of a defect or problem in the sewer line and failed to take appropriate remedial action within a reasonable time before the damage occurred.

Our investigation indicates that the cause of this sewer backup was in a private line as the city line was unobstructed. The plumber's camera showed that the obstruction was in a common sewer line that has several houses tied to that line. This is illegal by today's standards. The City is not responsible for the maintenance of this common line and the City had no notice of this problem prior to the sewer backup at 530 East Peoria, McAlester, Oklahoma.

Therefore, we have determined that the City of McAlester was not negligent in its maintenance of the sanitary sewer line. Accordingly, while we regret the inconvenience and distress involved in the clean up, we do not believe that state law authorizes us to pay for these damages on behalf of the City of McAlester. The City would not be liable for plumber bills incurred prior to being notified of a sewer main problem.

Sincerely,

Mary Ellis, CPCU, AIC
Claims Supervisor

cc: City of McAlester ✓



Oklahoma Municipal Assurance Group

3650 S. Boulevard • Edmond, OK 73013-5581 • 405/657-1400 • 800/234-9461 • fax: 405/657-1401 • www.omag.org

April 29, 2015

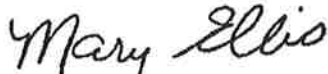
Tom Patterson
530 East Peoria Ave.
McAlester, OK 74501

| | | | |
|-----|--------------|---|-------------------|
| Re: | Member | : | City of McAlester |
| | Claimant | : | Tom Patterson |
| | Date of Loss | : | 4/20/2015 |
| | Claim Number | : | 200321-ME |

Dear Mr. Patterson,

This will acknowledge receipt of the above captioned claim. The undersigned will be directing the handling of this matter and will be in touch in the near future.

Sincerely,


Mary Ellis, CPCU
Claims Supervisor

ME/jp

cc: City of McAlester

FAX MESSAGE
FROM
OMAG
Oklahoma Municipal Assurance Group
3650 S. BOULEVARD, EDMOND, OK 73013-5581

PAGE 1 OF 4

Bus: (405) 657-1400

Fax: (405) 657-1401

DATE: 4/29/15

FAX: 918-421-4971

TO: City of McAlester

ATTN: Cora Middleton

FROM: OMAG Claims Department

RE: Acknowledgement
Letter/Questionnaire

NOTES/COMMENTS:

Upon completion of the Questionnaire, please email, fax or mail it to:

Mary Ellis
OMAG
P.O. Box 691719
Tulsa, OK 74169

mellis@midman.com

(918) 439-9442
(918) 439-9443 (fax)

*****Please note our new address as well as our new phone and fax numbers*****

Cora Middleton

From: Cora Middleton
Sent: Monday, April 27, 2015 11:50 AM
To: 'claimsdepartment@omag.org'
Subject: Notice of Tort claim
Attachments: Notice of Tort Claim & related documents.pdf; map of area with diagram.pdf

To Whom It May Concern:

Attached is a Notice of Tort Claim for Tom Patterson. Mr. Patterson alleges that on April 20, 2015, he had to contact a plumber to address sewage that was running down his drive way.

Please process and do not hesitate to contact me if you need any further information.

Thank you,

*Cora Middleton, CMC
City of McAlester
City Clerk
P.O. Box 578
McAlester, OK 74502
(918)423-9300 Ext. 4956*

4/27/2015

NOTICE OF TORT CLAIM

OKLAHOMA MUNICIPAL ASSURANCE GROUP - MUNICIPAL LIABILITY PROTECTION PLAN

A. CLAIMANT REPORT

To the

City of McAlester

APR 23 2015

Public entity you are filing this claim against.

PLEASE PRINT OR TYPE AND SIGN

IMPORTANCE NOTICE: The filing of this form with the City Clerk's office is only the initial step in the claim process and does not indicate in any manner the acceptance of responsibility by the City or its related entities. Written notice is required by law and shall be filed with the City Clerk within one (1) year from the date of occurrence. It will then be sent to OMAG Claims Dept. for investigation. You may expect them to contact you. Failure to file within such time frame may result in the claim being barred in its entirety. Other limitations to your claim may apply (See Oklahoma Statutes Title 51, Section 151-172).

CLAIMANT(S) TOM PATTERSON
ADDRESS 530 EAST PEORIA AVE
MCALISTER, OK.

CLAIMANT(S) SOCIAL SECURITY NO.

CLAIMANT(S) DATE OF BIRTH

PHONE: HOME (918) 423-4072 BUS. 918 423-8822

Continue on another sheet if needed

1. DATE AND TIME OF INCIDENT 4-20-2015 () a.m. (3:30) p.m. for any information requested)
2. LOCATION OF INCIDENT
3. DESCRIBE INCIDENT HAD SEWAGE RUNNING DOWN DRIVEWAY FROM STOPPED UP SEWER LINE HAD AAA PLUMBING CHECK IF RAN ROTOROOTER, SAID IT WAS ON CITY LINE - CITY SEND OUT CREW, SAID IT WAS ON MAIN LINE (MORE)
4. LIST ALL PERSONS AND/OR PROPERTY FOR WHICH YOU ARE CLAIMING DAMAGES:

BODILY INJURY: WAS CLAIMANT INJURED? YES ___ NO ___ If yes, complete this section

Describe injury _____

WERE YOU ON THE JOB AT THE TIME OF INJURY? YES ___ NO ___ If so, please give name, address and phone number of company _____

NAME OF DOCTOR OR HOSPITAL _____

ALL MEDICAL BILLS (attach Copies) \$ _____

LIST OTHER DAMAGES CLAIMED \$ _____

TOTAL BODILY INJURY. \$ _____

PROPERTY DAMAGE: Proof that you are the owner of the vehicle or property allegedly damaged as specified in your claim will be required.

VEHICLE NAME _____ BODY TYPE _____ YEAR _____

NOTE: If damage is to a vehicle, a photocopy of your motor vehicle title is required.

IF NOT A VEHICLE, DESCRIBE PROPERTY AND LOSS _____

PROPERTY DAMAGE (Attach repair bills or two estimates) \$ _____

LIST OTHER DAMAGES CLAIMED \$ _____

TOTAL PROPERTY \$ _____

5. NAME OF YOUR INSURANCE CO. _____ POLICY NO. _____ AMOUNT CLAIMED _____ AMOUNT RECEIVED _____

6. The names of any witnesses known to you.

Name _____ Address _____ Phone Number _____

Name _____ Address _____ Phone Number _____

STATE THE EXACT AMOUNT OF COMPENSATION YOU WOULD ACCEPT AS FULL SETTLEMENT ON THIS CLAIM.

TOTAL CLAIM \$ 415.00

SIGNATURE(S)

DATE

CALLER FIELDS PLUMBING - THEY CAME
WITH CAMERA - RAN SEWER LINE
AND FOUND CITY LINE TAPPED INTO
MY LINE. ALSO FOUND THAT OTHER
HOUSES WERE ON THAT LINE BOORDED
ON CITY LINE - TWO CITY WORKERS
CAME OUT WHILE PLUMBER WAS STILL
THERE WITH CAMERA, THEY SAW THE
PROBLEM - SAID IT WAS CITY PROBLEM

B. THIS SECTION IS FOR USE BY THE PUBLIC ENTITY WHICH RECEIVES THE CLAIM

To inquire about this claim you may write to OMAG Claims Dept. or call 1-800-234-9461; or in Oklahoma City call 525-6624

This Notice of Tort Claim was received by Cora Middleton
(Title) City Clerk, on Thursday, April 23, 20 15
For further information on this claim contact Tim Adams
(Title) Public Works Oper. Sup., by telephone at (918) 421-1010

The following reports, statements or other documentation, which support our understanding of the facts relating to this claim, are attached:

Copy of invoices from 2 plumbers, Statement from Tim Adams
and map/diagram of area.

Persons who have knowledge of the circumstances surrounding this claim are:

| | <u>Name</u> | <u>Title/Position</u> | <u>Telephone</u> |
|----|-------------|-----------------------|------------------|
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |

Submitted by: Cora Middleton Date April 27, 20 15
Title: City Clerk

AFTER THE PUBLIC ENTITY HAS RECEIVED THIS CLAIM, PLEASE PROVIDE INFORMATION REQUESTED ABOVE AND IMMEDIATELY SEND TO:

OMAG Claims Dept.
4130 N. Lincoln Blvd
Oklahoma City, OK 73105-5209
Fax (405) 525-0009

168490

FIELDS PLUMBING HEAT & AIR LLC

PO Box 1825 - McJester, OK 74502
505-420-8200

RECEIVED ON

APR 22 2015

INVOICE # 168490

| | | |
|----------------------------|-------|---------------|
| CUSTOMER'S ORDER NO. | DEPT. | DATE: 4-20-15 |
| NAME: Tom Patterson | | |
| ADDRESS: 530 E Reno | | |
| CITY, STATE, ZIP: McJester | | |

| | | | | | | |
|----------|------|--------|--------|----------|-----------|----------|
| SOLD BY: | CASH | C.O.D. | CHARGE | ON ACCT. | MDSE RTD. | PAID OUT |
|----------|------|--------|--------|----------|-----------|----------|

| QUANTITY | DESCRIPTION | PRICE | AMOUNT |
|----------|--------------------------------|-------------------|--------|
| 1 | | | |
| 2 | Ran Camera in line | | |
| 3 | which turned out to be | | |
| 4 | city line or a line that has | | |
| 5 | other houses tie into his line | | |
| 6 | coming from his house | | |
| 7 | | | |
| 8 | | | |
| 9 | Ran Camera | 250 ⁰⁰ | |
| 10 | Ran Sewer Machine | 125 ⁰⁰ | |
| 11 | | | |
| 12 | | 375 ⁰⁰ | |
| 13 | | | |
| 14 | | | |
| 15 | | | |

RECEIVED BY:



AAA Plumbing

3885 US 69 Hwy Bus.
McAlester, OK 74501
918-423-4113

INVOICE NO. 090947

Invoice

| | | | |
|--------------------|---------|----------------------|------|
| BILL TO | | SERVICE PERFORMED AT | |
| ADDRESS | | ADDRESS | |
| CITY, STATE, ZIP | | CITY, STATE, ZIP | |
| CUSTOMER ORDER NO. | SOLD BY | TERMS | DATE |

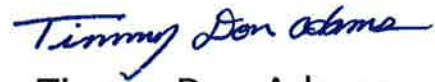
| | | | |
|--|-------------------------|--------------------------|---------|
| | Rot Rot Root | Paid Check No 7069 | \$40.00 |
| | | | \$40.00 |



Cora

At aproxmently 3:00 pm on April 21 2015 a local plumber Lloyd Fields plumbing company called me and asked if he could meet me Timmy Don Adams Public Works Operations Supervisor for the City Of McAlester about a sewer problem at 530 east Peoria. So I called Tim Murray the Foreman for the City of McAlester Utility Maintenance Department to meet the plumber and me at that address. When we arrived the plumber had his sewer camera inside the 4 inch privet sewer line to show us how old and deterataded it was and to bring to our attention that there are several individual sewer lines tied in to this one line. This is called a common sewer line which is illegal by today's standards. These are the addresses that are all tied to this common sewer line 1331 south 6th, 1309 south 6th, 550 East Peoria, 540 East Peoria, and 530 East Peoria. All these tie in to a sewer manhole in the back yard next door or on the West side of the 530 East Peoria that address will be 520 East Peoria. Now at some time years and years ago it's been said that the city installed the manhole in the back yard of 520 East Peoria and ran a 6 inch sewer line back to the west to tie in to our sewer main at 5th street. The obstruction in side of the common sewer line was aproxmently 24 feet east and uphill from the manhole which means it being privet and common sewer line is the responsibility of each property owner to maintain their own individual sewer line and the City Of McAlester responsibility to make sure our sewer mains are

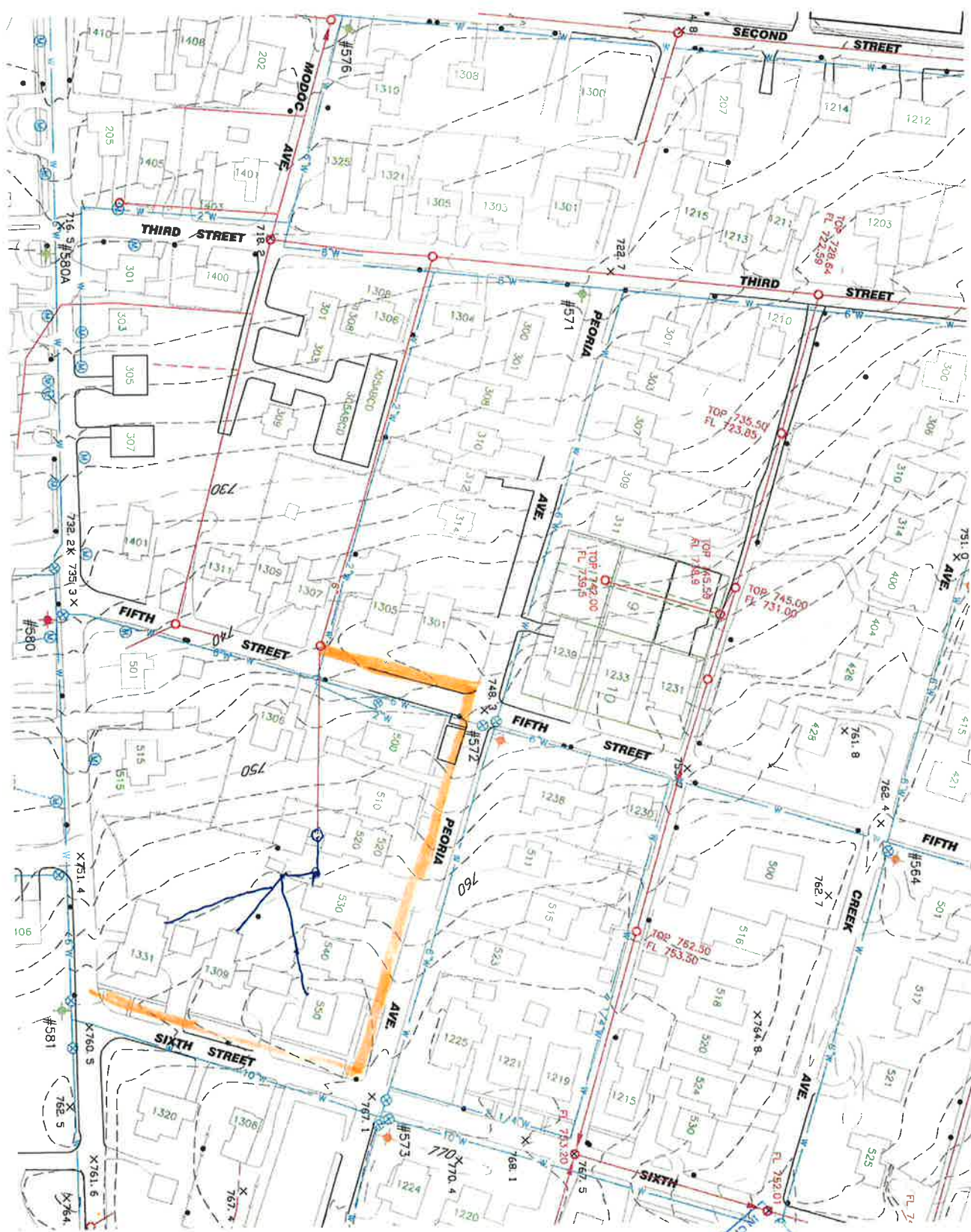
clear and operating properly .The obstruction was not caused from city sewer main being stopped up.



Timmy Don Adams

Public Works Operations Supervisor

City Of Mcalester



4/21/15

ROBERT PATTON
DIRECTOR



MARY FALLIN
GOVERNOR

STATE OF OKLAHOMA
OKLAHOMA DEPARTMENT OF CORRECTIONS
Jackie Brannon Correctional Center

May 1, 2015

City of McAlester
Attn: Pete Stasiak
P.O. Box 578
McAlester, OK 74502

Subject: **PPWP Contract 2015-2016**

Dear Mr. Stasiak:

Once again is time to renew our PPWP Contract for the Expo Center and the Carl Albert Parkway crews.

Attached for your review and approval is the contracts mentioned above. The contract and both Attachment "A's" must be signed, notarized and returned to my attention at JBCC. We will then send them to our Division Manager, Mr. David Parker for signature. When they are returned to us we will return a completed copy to you.

Please return to us at your earliest convenience because the original has to be mailed to Mr. Parker and may take some time. If the PPWP Crews are no longer needed please advise.

Your cooperation is appreciated and we thank you for your patience in this matter.

Sincerely,

A handwritten signature in cursive script, reading "Emma Watts".

Emma Watts, Warden
Jackie Brannon Correctional Center

**PUBLIC WORKS PROJECT CONTRACT
BY AND BETWEEN THE
OKLAHOMA DEPARTMENT OF CORRECTIONS AND
City Of McAlester**

This contractual agreement is entered into by, and between, the Oklahoma Department of Corrections, hereinafter, Department, and the undersigned Oklahoma governmental or political subdivision, City of McAlester, hereinafter, **Public Agency or City of McAlester**, whose governing body has requested in writing, that prisoners be assigned to a Public Works Project heretofore determined by the Oklahoma Board of Corrections to be of necessity for the public well-being and conducive to rehabilitation and the reduction of the recidivism among the participating prisoners. This writing is attached to this agreement and incorporated by reference.

This contract is authorized by 57 O.S. Section 215 et seq. entitled "The Prisoners Public Works Act."

For and in consideration of the following terms, conditions, and covenants the parties herein agree as follows:

1. The Public Agency requests that the offender workers perform the following responsibilities:

Street Maintenance; lawn maintenance; general labor; housekeeping; and trash pickup.

The above explanation should include a brief description of the Public Works Project indicating the location and type of work required and will request the number of prisoners it needs to accomplish the Public Works Project.

The Public Agency will also provide work orders, job duties and assignments, and any training to the prisoners and will provide a safe working environment. The Public Agency will furnish all materials and tools necessary for the Public Works Project.

2. The Public Agency covenants that it is a public entity as required by 57 O.S. Section 216, and is entitled to conduct a Public Works Project and the project will meet the requirements of the Prisoners Public Works Act.
3. The Public Agency agrees to use prisoners assigned to the Public Works Project on public property only, except that offender labor may be used on private property for a public purpose. Labor conducted on private property must be approved by the Department representative prior to said work beginning. Public purpose will be defined as a purpose generally affecting the public good of the inhabitants of the state or political subdivision in aid of exercising a governmental function. The prisoners will be utilized as a group for this purpose and not as individuals.

4. The Public Agency will not use the prisoners to provide personal services for private benefit nor to supervise other offenders or prisoners, nor to operate any motor vehicles. The Public Agency will allow the Department to conduct unscheduled periodic visits to the Public Works Project work site to monitor the prisoners and contract compliance.
5. The Public Agency agrees to comply with the Department's prisoners' work force racial balance requirement, and will, upon request, relinquish any assigned prisoner to the custody of the Department.
6. For community placement prisoners, the Public Agency agrees to cooperate and provide prisoner counts at least twice daily and provide close supervision of the prisoner's whereabouts. For minimum security prisoners, the Public Agency agrees that the supervisor will visually observe each prisoner at least every half hour, and that a formal count will be conducted and documented in a log book every 2 hours. The Public Agency will immediately notify the Department and the local law enforcement agency if any prisoner is missing and believed to have escaped and will immediately report any other serious rule infraction. Failure to return to the facility will be deemed an escape and subject to penalty provided by law. The Department will have the ultimate responsibility for the security of the prisoners.
7. The Public Agency agrees to pay to the Department, the base cost plus ten percent on a monthly billing basis, unless otherwise agreed. Ten percent above the base cost will be charged to cover the cost, if any, of the Department's equipment repair and replacement. The base cost may comprise the following categories:
 - a. The cost of transportation of the prisoners to and from the project;
 - b. The cost of lodging and food for the prisoners and correctional personnel assigned to the project;
 - c. The cost of guarding the prisoners;
 - d. The cost of all tools and materials furnished by the DOC, if any;
 - e. The cost of the salaries of the assigned prisoners; and
 - f. Miscellaneous. Specify: **None**

The Public Agency may be allowed to provide services to the DOC in exchange for the offender labor, as long as the services are enumerated in this agreement and are of an equivalent or greater fair market value.

8. No prisoner so assigned will be considered as an employee of the requesting Public Agency or the Department of Corrections; nor will any such prisoner come within any of the provisions of the State's Labor Code, (40 O.S. 2001 sec. 1 et seq.) or be entitled to any benefits there under whether on behalf of him/herself or that of any other person.

9. The Director of the Department of Corrections or his designee will at all times during the term of this contract have full jurisdiction and authority, to include immediate access, over the discipline and control of the prisoners performing work on the public works project. Unsatisfactory job performance will be documented and reported to the Department by a representative of the Public Agency for discipline, which may include removal and forfeiture of any earned credits or both.
10. The prisoners, while assigned to the Public Works Project, will, for the purpose of punishment for escape, be deemed to be on trusty status and will be under the custody and control of the Department of Corrections. The limits of the place of confinement are extended under the special conditions of this Prisoner Public Works Project pursuant to 57 O.S. sec. 501.1 (A) (4).
11. The Department will select and assign eligible prisoners to work for the Public Agency. The prisoners, while assigned to the Public Works Project, will be exempt from the provisions of the Worker's Compensation Act, (85 O.S. sec. 1 et seq.).
12. The Department will be responsible for the cost of medical and dental health care needs of the prisoners including emergencies while assigned to the Public Works Project, unless said medical condition was caused by the action or lack of action by the Public Agency of one of its representatives, or unless otherwise agreed in writing.
13. The Department will, unless otherwise agreed, provide the transportation to and from the work site of the prisoners assigned to the Public Works Project. The Department will provide lunches to the prisoners unless otherwise agreed.
14. The Department will provide the Public Agency with copies of relevant Department operational policies and procedures that are applicable, as well as the training and orientation required for proper implementation and security.
15. The Public Agency, unless otherwise agreed, will provide work shifts of no longer than eight working hours and to utilize prisoners for no more than eight hours per shift. The normal working hours will be between 0700 and 1800 hours each working day. Weekend and night shifts are not prohibited by this contract but may be utilized under the terms and conditions of this contract. Any additional or different work shifts required will be approved by the warden or district supervisor of the prisoner's correctional facility and attached as an addendum.
16. Either party may immediately terminate this contract for the failure of the other party to perform as per the terms and conditions contained herein. Any damages will be as authorized by law in a court of competent jurisdiction except attorney's fees and related legal costs, which will be, borne by each party separately. Both parties in determining failure to perform will consider any mitigating circumstances.

17. In the event a bona fide dispute or a conflict of interest arises between the parties which cannot be resolved through reasonable diligence, either party may request mediation under the Oklahoma Dispute Resolution Act, 12 O.S. sec. 1801 et seq., as amended. Such request will not be unreasonably refused by the other party. The parties agree that the cost of this process will be borne separately by each party. Any dispute will not effect the performance requirements and duties of this contract. The contract will remain in full force and effect unless otherwise terminated or agreed between the parties.
18. The Public Agency will maintain all records, books of accounts, and such other documents required by law to be maintained and accounted for, and will maintain them in a safe place, and make them available to state and federal officials for inspection as authorized by law, including inspection by the duly authorized officers of the Department. The Public Agency will retain all records, books of accounts, and such other documents relevant to this contract for a period of three years and will make them available for inspection by state and federal officials as required by law, including inspection by the duly authorized officers of the Department.
19. If any provision, clause, or paragraph of this contract or any document incorporated by reference will be determined invalid by a court of competent jurisdiction, such determination will not affect the other provisions, clauses or paragraphs of this contract, which is not affected by the determination. The provisions, clauses or paragraphs, and any documents incorporated by reference are declared severable.
20. This contract will be governed by the laws of the State of Oklahoma, with the venue for any action to be in Oklahoma County.
21. The parties agree that the Governmental Tort Claims Act, 51 O.S. Section 151 et seq., is applicable. Nothing herein will be construed as a waiver of the sovereign immunity defense for the state of Oklahoma or the Department of Corrections.
22. Either party may terminate this contract for any reason by providing 30 days written notification to the other party by certified mail, return receipt requested. The notification period will begin to run upon the next day after the return receipt is signed.
23. All notices required in this contract will be mailed certified mail return receipt requested to the addresses of the parties set forth below.

For the Public Agency:

City of McAlester

P.O. Box 578

McAlester, OK. 74502

For the Department:

Jackie Brannon Correctional Center

P.O. Box 1999

McAlester, OK 74502

24. **Contract Term:** The term of this contract will be for a period beginning on the date of the execution set forth below and ending on the last day of the current fiscal year. The term of this contract may be extended up to a term of three consecutive one year terms, if agreed to by both parties but may be shorter if agreed in writing. Such extension must be in the form of an addendum as set out in Department of Corrections procedure, OP-090106 entitled "Prisoner Public Works Contracts and Assignment of Offenders to Public Works Programs."
25. The parties will execute this contract in duplicate originals by affixing their signatures hereto in the place provided, and by affixing their respective signatures will warrant that each has the authority to execute and bind their agencies.
26. The parties agree and understand that the prisoners will not displace any employee of the Public Agency nor reduce the employment opportunities of any citizen eligible and qualified.
27. A. The Public Agency will not allow any offender to operate or use any type of equipment unless and until the Public Agency has fully trained the offender in the proper and safe use of the equipment, and have documented records to support said training. Under no circumstances will the Public Agency allow an offender to operate any equipment which has had the manufacturer's safety devices modified or removed, nor allow any offender to operate any dangerous or unsafe equipment. Offenders will not be allowed to operate motor vehicles at any time.
- B. The Public Agency will not allow an employee or agent of the Public Agency to direct, manage or supervise an offender assigned to work on behalf of the Agency until the employee or agent has completed all training required by the Department of Corrections procedure, OP-090106 (Section VII. item D.).
28. A. The Public Agency agrees to the following special conditions, should the offender workers be required to work in the area of a school or in a location in which minor children are regularly located:
1. While the offender crew is working on the school grounds, or while the offender crew is supervised by employees or agents of the Public Agency, any damages caused by offenders assigned to the Public Agency will be the responsibility of the Public Agency.

2. Department of Corrections' offenders shall be escorted by the Public Agency employees or agents at all times while away from the facility and when moving between school buildings or on school property.
 3. Department of Corrections' offenders assigned to duties outside of a confined area will be in direct line of sight of public agency employees or agents and monitored in an appropriate manner at such times as the offenders are outside confined spaces.
 4. Department of Corrections' offenders assigned to this agreement shall not be on school property when children are present. All work performed will be done when school is not in session.
- B. The Public Agency agrees to the following special conditions should the offender workers be assigned from Community Residential Supervision:
1. When outside the facility on assigned work detail, the work supervisor will have visual contact with the offender once every hour and the offender will not leave the defined work area without approval of the supervisor.

29. INDEMNIFICATION

- A. Without waiving any defense or immunity, and subject to the Oklahoma Tort Claims Act, the Public Agency agrees to bear all expenses, fines, judgments, and cost(s), including its own attorney fees, which may arise from any and all acts of its officials, agents, and employees in relation to the performance or nonperformance of the Agreement.
- B. Without waiving any defense or immunity, and subject to the Oklahoma Tort Claims Act, the Department agrees to bear all expenses, fines, judgments, and cost(s), including its own attorney fees, which may arise from any and all acts of its officials, agents, and employees in relation to the performance or nonperformance of the Agreement."

DATE OF EXECUTION:

Date: 07/01/2015

for the Oklahoma Department of Corrections

This agreement form has been approved by the Oklahoma Department of Corrections General Counsel.

for the Public Agency

Subscribed and sworn to before me this _____ day of, 20_____

Notary Public

My commission expires: _____

My commission number is: _____

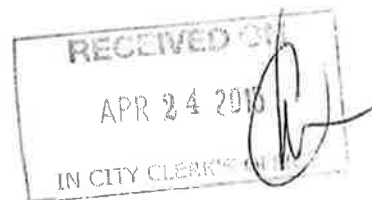
| PUBLIC WORKS CONTRACT OKLAHOMA DEPARTMENT OF CORRECTIONS City of McAlester (Expo Center) | | | |
|--|--|---|---|
| DATE: | | | |
| | | | |
| \$ 0.00 | | A. | The cost of transportation of the offenders to and from the project. |
| | | | |
| | | | |
| \$ 110.00 | | B. | The cost of lodging and food for the offenders and correctional personnel assigned to the project. Food costs for 5 offenders at a rate of \$1.00 per day |
| | | | |
| | | | |
| \$ 0.00 | | C. | The cost of guarding the offenders. |
| | | | |
| | | | |
| \$0.00 | | D. | The cost of all tools and materials furnished by the Department. |
| | | | |
| \$100.00 | | E. | The cost of the salaries of the assigned offenders in accordance with their level assignment. (5 offenders at a rate of not less than \$10.00 per month and not to exceed \$20.00 per month per offender) |
| | | | |
| \$ 0.00 | | F. | Other miscellaneous. (See addendum) |
| | | | |
| | | | |
| \$ 210.00 | | SUBTOTAL | |
| 21.00 | | Plus 10% | |
| | | | |
| | | | |
| \$ 231.00 | | TOTAL COST PLUS TEN PERCENT TO BE BILLED MONTHLY | |
| | | | |
| | | | |
| | | | |
| | | | |
| These costs are provided for in the PPW Act, and if there are none, please put a zero in the line. Any miscellaneous costs may be listed separately in addendum. | | | |

| PUBLIC WORKS CONTRACT OKLAHOMA DEPARTMENT OF CORRECTIONS City of McAlester (Carl Albert Parkway) | | | |
|--|--|---|---|
| DATE: | | | |
| | | | |
| \$ 0.00 | | A. | The cost of transportation of the offenders to and from the project. |
| | | | |
| | | | |
| \$ 132.00 | | B. | The cost of lodging and food for the offenders and correctional personnel assigned to the project. Food Costs for 6 offenders at a rate of \$1.00 per day |
| | | | |
| | | | |
| \$ 0.00 | | C. | The cost of guarding the offenders. |
| | | | |
| | | | |
| \$0.00 | | D. | The cost of all tools and materials furnished by the Department. |
| | | | |
| | | | |
| \$120.00 | | E. | The cost of the salaries of the assigned offenders in accordance with their level assignment.(6 offenders at a rate of not less than \$10.00 per month and not to exceed \$20.00 per month per offender) |
| | | | |
| \$ 0.00 | | F. | Other miscellaneous. (See addendum) |
| | | | |
| | | | |
| \$ 252.00 | | SUBTOTAL | |
| 25.20 | | Plus 10% | |
| | | | |
| | | | |
| | | | |
| \$ 277.20 | | TOTAL COST PLUS TEN PERCENT TO BE BILLED MONTHLY | |
| | | | |
| | | | |
| Oklahoma Department of Corrections | | Agency Representative | |
| | | | |
| These costs are provided for in the PPW Act, and if there are none, please put a zero in the line. Any miscellaneous costs may be listed separately in addendum. | | | |



Oklahoma Municipal Assurance Group

3650 S. Boulevard • Edmond, OK 73013-5581 • 405/657-1400 • 800/234-9461 • fax: 405/657-1401 • www.omag.org



TO: Members of the Oklahoma Municipal Assurance Group

FROM: Jon Woods, Chief Executive Officer

DATE: April 20, 2015

SUBJECT: Election of Two Trustees

Herein is the **OFFICIAL BALLOT** for the governing body of your municipality to use in electing two (2) members to the Board of Trustees of the Oklahoma Municipal Assurance Group for three-year terms commencing July 1, 2015.

Trustees whose terms expire on June 30, 2015 are:

Ms. Patti Shelite, Clerk/Town Administrator of the Town of Fort Cobb
Craig Stephenson, City Manager of the City of Ponca City

PLEASE BE ADVISED THAT THE FAILURE TO PROPERLY SUBMIT THIS BALLOT
WILL INVALIDATE THE BALLOT!

Your Ballot must be:

- (1) Signed by the Mayor;
- (2) Attested by the City Clerk; and
- (3) Received by OMAG no later than May 31, 2015, by:
 - (a) sending a facsimile of the ballot to OMAG at (405) 657-1401;
 - (b) sending the ballot to Karen Jones at kjones@omag.org; or
 - (c) sending OMAG the ballot by certified mail.

BALLOT

OKLAHOMA MUNICIPAL ASSURANCE GROUP 2015 Election of Two Trustees

The biographical sketch for each nominee was written by the person(s) who made the nomination. Nominees are listed in alphabetical order. YOU MAY VOTE FOR TWO (2) NOMINEES.

— **BILL FLANAGAN, Mayor, City of Claremore.** Mayor of Claremore, (retired) CPA/Financial Specialist of 40 years. Served on City Council and Claremore Park Board 18 years. Served on Board of Trustees, Rogers State University Foundation and President/Board of Directors, Hope Harbor Children's Home. Serves as Trustee for Oklahoma Council on Public Affairs, receiving *Pillar Award*. (The City of Claremore participates in the Municipal Liability Protection Plan and the Workers' Compensation Plan.)

— **LINDSEY GRIGG, City Clerk, City of El Reno.** Lindsey has been with the city for 7 years. She received her B.A. in Communications in 2008 and her M.S. in Management in 2014, both from Southwestern Oklahoma State University. Lindsey received her CMC (Certified Municipal Clerk) in 2015 and will continue to work toward her MMC (Master Municipal Clerk). (The City of El Reno participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)

— **KIMBERLY MEEK, City Manager, City of Guymon.** Kimberly Meek is the City Manager of Guymon, Oklahoma. She has a Bachelor's degree in Business Administration and is currently working on her Master's degree. Meek is a member of the CMA, GFOA, ICMA, OMCTFOA, E911 Board, Chamber of Commerce, PREDCI and Guymon Rotary. (The City of Guymon participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)

— **MIKE NUNNELEY, Town Administrator, Town of Mannford.** Mike served as a Trustee and Mayor for the Town of Granite from 1996-2000. From 2000-2005 he was Granite's first Town Administrator. Mike became the Town Administrator of Mannford in 2005. After almost 20 years, Mike truly enjoys the growth, changes and future in municipal government. (The Town of Mannford participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)

X **PATTI SHELITE, Clerk/Town Administrator, Town of Fort Cobb.** 30+ years' experience in municipal government, serving as Clerk/Town Administrator in Fort Cobb. She's been on the OMAG Board since 1994. Patti holds the Certified Municipal Clerk and Certified Finance Administrator designations. She's served on many state task forces and committees and is a past president of the OMCTFOA. (The Town of Fort Cobb participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan and the Workers' Compensation Plan.)

X **CRAIG STEPHENSON, City Manager, City of Ponca City.** Craig is a current incumbent on the OMAG Board, serving as its Secretary. He has 29 years' municipal government experience serving communities as Assistant City Manager and City Manager. Craig holds Bachelor's and Master's degrees in Political Science and has earned the ICMA Credentialed Manager designation. He is CMAO's President. (The City of Ponca City participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)

— **MARK WHINNERY, City Manager, City of Drumright.** Mark Whinnery has been the City Manager in Drumright since October 2012. Mark served 25 years in the Air Force and retired as a Colonel. Mark has a Master's degree in Human Resources. Before serving in the Air Force, Mark worked for the New York State and Local Retirement System. (The City of Drumright participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan and the Workers' Compensation Plan.)

OVER TO SIGN AND ATTEST

OVER TO MARK BALLOT

Ballot cast for the governing body of the municipality of _____

Signed: _____
Mayor

Attested: _____ Date: _____, 2015
Clerk

**PLEASE BE ADVISED THAT THE FAILURE TO PROPERLY SUBMIT THIS BALLOT
WILL INVALIDATE THE BALLOT!**

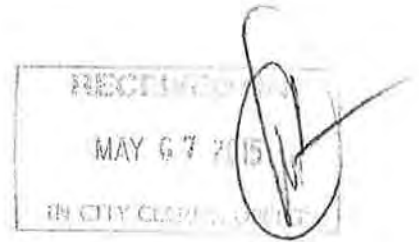
**Your Ballot must be received by the Oklahoma Municipal Assurance Group, 3650 S.
Boulevard, Edmond, OK 73013 no later than *May 31, 2015*, by:**

- (1) sending a facsimile of the ballot to OMAG at (405) 657-1401;**
- (2) sending the ballot to Karen Jones at kjones@omag.org; or**
- (3) sending OMAG the ballot by certified mail.**

Town of Fort Cobb

P.O. Box 328
Fort Cobb, Oklahoma 73038

Office of the City Clerk
Patti S. Kusel
Certified Municipal Clerk
405-643-2682



April 30, 2015

To the Honorable Mayor, City Council Members and Administrators:

Greetings from Fort Cobb. My name is Patti Shelite since 1978 I have served as Clerk/Treasurer/Town Administrator for the Town of Fort Cobb.

I have served on the Oklahoma Municipal Assurance Group's (OMAG) board since 1994. Serving as chair of the board from September 2002-October 2004. I am looking forward to continuing my role as a member of the OMAG board and serving our communities to the fullest extent.

I am a member of the Oklahoma Municipal Clerks, Treasurers and Financial Officials Association and have served as president of the organization, the Municipal Treasurers' of Oklahoma and Government Financial Officials Association.

Serving on the OMAG board since 1994 has given me the opportunity to learn firsthand what this organization does and can do for the municipalities of Oklahoma. It would be an honor to continue to serve on the OMAG board and to work to better our municipal governments.

Insurance is such a large part of all our budgets and I look forward to serving you by helping promote new ideas and programs that will benefit cities and towns. I would like to continue to serve you as trustee on the OMAG board. So I ask that you consider me to represent our cities and towns. If you have any questions or would like to discuss any issues, please give me a call at (405)643-2682 or by email at ftcobb@hintonet.net. I look forward to hearing from you.

Sincerely,

Patti Shelite
City Clerk/Treasurer Fort Cobb Oklahoma

Center for Independent Living
ADvantage Case Management
Independent Living Services
Community Integration
Transportation
Employment
Recreation



601 E. Carl Albert Parkway, McAlester, Oklahoma 74501 ~ 918 426 6220 V/TDD ~ 800 568 6821 V/TDD

April 28, 2015

Mr. Peter Stasiak
City Manager
Municipal Building
P.O. Box 578
McAlester, OK 74502

Dear Mr. Stasiak,

During the months of **January, February, March 2015**, the Oklahomans for Independent Living (O.I.L) provided transportation to **70 individuals**. The individuals took a total of **1,133 trips for a total of 2,236 miles**. O.I.L transported to **108** different locations including doctor offices, pharmacies, McAlester Regional Hospital, Urgent Care, Indian Clinic, Department of Human Service, Carl Albert Mental Health Center, Department of Rehabilitation Services, Social Security Office, Pittsburg County Public Library, Pittsburg County Health Department, McAlester City Hall, Pittsburg County Court House, Goodwill, Shared Blessings, utility companies, grocery stores, Wal-Mart, restaurants, theater, and a variety of other sites.

Costs for the Transportation Program for the 3 month period are as follows:

| | |
|--------------------------|-------------------|
| Drivers | \$ 5,818 |
| Fringe Benefits | 445 |
| Fuel/Maintenance | 784 |
| Insurance/fees | 605 |
| Occupancy/Phone/Supplies | <u>700</u> |
| | \$ 8,352 |

OIL has also provided its core services of information and referral, advocacy, peer counseling, and independent living skills training. OIL sends a monthly newsletter with resources and services available to the community. For the reporting months, there were **1,375** newsletters mailed to area members, citizens and businesses.

Individual advocacy and systemic advocacy was provided on disability related issues that concern civil rights, housing, mental health, environmental modifications, the Americans with Disabilities Act, employment, and program access.

OIL Transportation Quarterly Report

City of McAlester Quarterly Service Report

January 1 to March 30, 2015

- 1) January 1 to March 30, 2015, OIL has provided **70 individuals** with door-to-door transportation trips. OIL provided **5 Shopping Days on Thursdays**, during the 3 months and **4 Saturday Shopping Days** for **172 trips**.
- 2) January 1 to March 30, 2015, *OIL has not provided any Back-up service to the Community Services Senior Citizens bus service.*
- 3) January 1 to March 30, 2015, OIL has provided 15 different Social and Recreational Programs for McAlester citizens with disabilities to include:
 - 3 Events - Men Social Group, 25 attending with **50 trips**.
 - 2 Events - Women Social Group, 8 attending with **16 trips**.
 - 2 Events - Movie Night, 11 attending with **22 trips**.
 - 4 Events - OIL Socials held at local restaurants, 40 attending with **80 trips**.
 - 1 Event - Special Olympics, Bowling, Mid-West City, with 12 attending for a total of **24 trips**.
 - 1 Event - Recreational Planning Meeting, 15 attending with **16 trips**.
 - 1 Event - Valentine Dance, 67 attending with **19 trips**.
 - 1 Event -Special Olympics, Track & Field, Poteau, with 11 attending for a total of **22 trips**.
- 4) January 1 to March 30, 2015, OIL has provided **core services for the following**:
 - 9 individuals with Advocacy
 - 1 individual with Housing, Home Modification, and Shelter Services
 - 37 individuals with IL Skills Training and Life Skills Training
 - 54 individuals with Information and Referral Services
 - 28 individuals with Peer Counseling
 - 8 individuals with Referrals to Community Based Waiver Programs
 - 92 individuals with Recreational and Social Services
 - 2 individuals with Employment or Vocational Services
- 5) January 1 to March 30, 2015, OIL has provided **4 Traumatic Brain Injury Support Group Meetings** with **16 trips** provided. Support groups promote independence for people with disabilities.

- 6) January 1 to March 30, 2015, **OIL has provided 17 equipment loans.** These loans consist of donated equipment from individuals within our community. The equipment increases independence and includes items such as walkers, shower benches/chairs, crutches, wheelchairs, etc.

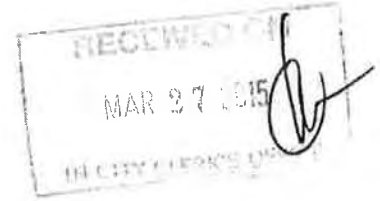
OIL provides case management services for **72 individuals** at risk of nursing home placement. Community Based Services include Case Management. Case Management ensures community resources are developed and provided in order to assist individuals with disabilities to live independently within their own home, versus nursing home placement.

As of March 30, 2015, O.I.L. has **337 Active Consumer Service Records.**

OIL appreciates the City of McAlester support and its commitment to the community integration and involvement of people with disabilities.

Sincerely,


Pam Pulchny,
Executive Director



March 24, 2015

Honorable Mayor and Members of the City Council
City of McAlester
P.O. Box 578
McAlester, OK 74502-0578

To the Honorable Mayor and Members of the City Council:

Crawford & Associates, P.C. is pleased that the City of McAlester (the City) continues to express its confidence in our firm and our state and local government expertise. We look forward to a continued long and successful relationship as an integral financial management resource to the City of McAlester management and governing body.

We are prepared to provide a full range of accounting and consulting services to the City of McAlester contingent upon approval of your management and/or governing body. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

Scope of Services

The scope of professional services that are available and can be provided to the City of McAlester are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested to be provided at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

Scope of Available Services

- Compilation of Annual Financial Statements (Restricted for Management Use Only)
- General Accounting and Advisory Assistance
- Budget Preparation and Amendment Assistance
- Capital Asset Records and Accounting Assistance
- Information Technology System Assistance
- Internal Control Policies and Procedures Assistance
- Labor Relations Consulting
- Laws and Regulations Compliance Assistance
- Investigation of Allegations or Concerns
- Tax and Other Regulatory Report Assistance

Initial Services Requested

- Compilation of Annual Financial Statements (Restricted for Management Use Only)
- General Accounting and Advisory Assistance

Services Related to the Compilation of Annual Financial Statements

The objective of a compilation is to assist you in presenting financial information in the form of financial statements. We will utilize information that is your representation without undertaking to obtain any assurance that there are no material modifications that should be made to the financial statements in order for the statements to be in conformity with the applicable financial reporting framework defined below.

Applicable Financial Reporting Framework

In regards to the applicable financial reporting framework to be used in the compilation of the annual financial statements, it is our understanding that:

- a. Management has elected to present the annual financial statements in accordance with *accounting principles generally accepted in the United States of America*.
- b. Management understands the applicable financial reporting framework and has taken the necessary steps to determine that it is an appropriate and acceptable framework for meeting its financial reporting needs.
- c. While management ultimately intends to use the audited financial statements for general use, management intends for these compiled financial statements to be used solely for providing such statements to the City's external financial statement auditor for their use in conducting the financial statement audit. Therefore, such compiled financial statements will be restricted for management's use only.

Crawford & Associates' Responsibilities

We will compile, from information you provide, the annual financial statements of the financial reporting entity of the City of McAlester as of and for the year ended June 30, 2015. Such financial statements will include the following to the extent they apply to the applicable financial reporting framework defined above:

- a. Management's Discussion and Analysis
- b. Basic Financial Statements
- c. Required Supplementary Information
- d. Other Supplementary Information (to the extent management elects to include)

We will disclose to you any known and uncorrected departures from the applicable financial reporting framework identified in the compilation of the annual financial statements.

We are responsible for conducting the engagement in accordance with the Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants (AICPA) that are applicable to compiled financial statements that are not intended for use by third parties.

The compilation engagement services will result in compiled annual financial statements that are restricted as to use by management solely for the purpose of providing such compiled financial statements to the external auditor for the conduct of the annual financial statement audit. As provided for in the AICPA's Standards for Accounting and Review Services for compilations not expected to be used by third parties, we will not issue a compilation report in conjunction with these compiled financial statements, and instead, we will use this engagement letter as documentation and confirmation of your understanding of the services to be performed and the limitations on the use of the compiled financial statements. As such, we will follow the applicable AICPA guidance and mark each page of the compiled financial statements as "Restricted for Management's Use Only".

Management's Responsibilities

In conjunction with the compilation of the annual financial statements, management is responsible for:

- a. the preparation and fair presentation of the financial statements in accordance with the applicable financial reporting framework as defined above, including all necessary informative disclosures;
- b. designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements;
- c. preventing and detecting fraud;
- d. identifying and ensuring that the entity complies with the laws and regulations applicable to its activities; and
- e. making all financial records and related information available to us.

Limitations of a Compilation

A compilation differs significantly from a review or an audit of financial statements. A compilation does not contemplate performing inquiry, analytical procedures, or other procedures performed in a review. Additionally, a compilation does not contemplate obtaining an understanding of the entity's internal control; assessing fraud risk; testing accounting records by obtaining sufficient appropriate audit evidence through inspection, observation, confirmation, or the examination of source documents (for example, cancelled checks or bank images); or other procedures ordinarily performed in an audit.

Accordingly, we will not express an opinion or provide any assurance regarding the financial statements being compiled.

Our engagement cannot be relied upon to disclose errors, fraud, or illegal acts. However, we will inform the appropriate level of management of any material errors, and of any evidence or information that comes to our attention during the performance of our compilation procedures that fraud may have occurred. In addition, we will report to you any evidence or information that comes to our attention during the performance of our compilation procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential.

The financial statements will not be accompanied by an accountant's report and are for management's use only and are not to be used by a third party. Your external financial statement auditor is not considered a third party for these purposes.

Management's Acknowledgements

In regards to the compilation of the annual financial statements, by signing this engagement letter, management acknowledges its understanding and acceptance of the following:

- a. That the nature and limitations of the compilation services and the restricted use of such financial statements only by the external auditor in conjunction with the financial statement audit;
- b. That a compilation is limited to presenting, in the form of financial statements, information that is the representation of management; and the work performed by Crawford & Associates in compiling the annual financial statements cannot be relied upon to disclose errors, fraud, or illegal acts;
- c. That the financial statements will not be audited by Crawford & Associates and no opinion or any other form of assurance on the financial statements will be provided in conjunction with the compilation;
- d. That management has knowledge about the nature of the procedures to be applied and the applicable financial reporting framework and assumptions to be used in the preparation of the financial statements;

- e. That the compiled financial statements are not to be used by any third parties for any purpose (the financial statement auditor is not considered to be a third party); and
- f. That management is ultimately responsible for the fair presentation of the financial statements and management will make such representations to the external auditors.

Other Requested and Available Services

In conjunction with the other requested and available services (other than the compilation of the annual financial statements) as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that most if not all of these other services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

In conjunction with any services provided related to the preparation of the City's annual budget, such services will be limited to providing management with assistance and guidance in preparing its draft budget document for management's submission and presentation to the governing body, including assistance with the development of draft budget document forms. Management will be responsible for determining all budget amounts and projections, and our services will be limited to assisting management in the preparation and assembly of management's draft budget document. Management will also be responsible for submitting and presenting their proposed budget to the governing body. Our services with regards to budget assistance will not involve a compilation or submission of a budget document in the form of forecasted financial statements pursuant to the attestation standards of the AICPA.

Crawford & Associates, is not obligated to, but may report or otherwise communicate to management any recommendations, it determines necessary, resulting from the professional services provided.

Management and the governing body will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

Access to Working Papers and Reports

Any working papers prepared by Crawford & Associates in connection with performing the compilation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. Management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

Fees and Costs

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

Standard Hourly Rates:

- Firm Chairman \$225
- Firm President \$225
- Shareholders \$155
- Consulting Managers \$140
- Accounting & Consulting Staff \$100
- Clerical Staff \$35

Because Crawford & Associates has no direct control over the type and amount of services requested by the management or the governing body during the term of this engagement, nor does Crawford & Associates have direct control over the quality of your accounting system or records, potential turnover of your staff, or your staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on you to provide us with a copy of approved purchase orders, containing estimated fees and expenses, monitor the cumulative fees and expenses charged, and notify us if and when the cumulative amount approaches the total appropriated level estimated. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. For purposes of purchase order preparation, we will be glad to provide you with an estimated range of fees and expenses upon request.

The City agrees to provide sufficient appropriation for all services requested prior to the services being performed. For purposes of purchase order preparation, we will be glad to provide the City with an estimated range of fees and expenses upon request.

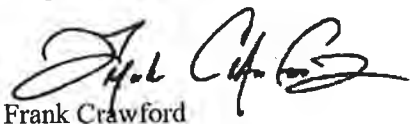
The term of this engagement is a period from July 1, 2015 through June 30, 2016. Crawford & Associates may perform additional services upon receipt of a formal request from management or the governing body with terms and conditions that are acceptable to both parties.

The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement.

Acceptance

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to continuing our professional relationship with the City of McAlester.

Respectfully submitted and agreed to by,



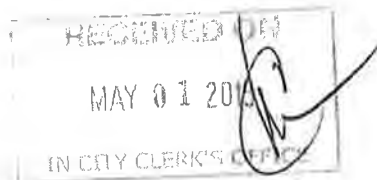
Frank Crawford
Crawford and Associates, P.C.

Accepted and agreed to for the City of McAlester:

By: _____

Title: _____

Date: _____



P. O. Box 13
McAlester, Oklahoma 74502
April 26, 2015

McAlester City Council
City of McAlester
Municipal Building
First & Washington
McAlester, Oklahoma 74501

Re: **Juneteenth Celebration**
Saturday, June 20, 2015

Gentlemen:

This letter is a formal request to the City of McAlester to proclaim **Saturday, June 20, 2015** as **Juneteenth Day**. We are also wanting to reserve Michael J. Hunter Park, 14th & Chickasaw on the same day from 9:00 a.m.- 5:00 p.m.

The celebration will commemorate the 150th year as the date of Major General Gordon Granger and the union soldiers arrival on **June 19, 1865** in Galveston, Texas. He read the news that the war had ended and the slaves were free. The official Emancipation Proclamation signed by President Lincoln was dated January 1, 1863.

Your past support has been greatly appreciated. You and your families are cordially invited.

The event will include a speaker, food concession, family picnics, music and more.

Thank you for helping us with this important community event.

Sincerely,

Miller M. Newman, President
Pittsburg County Chapter – NAACP

(918) 423-6396

xc: File ✓



P.O. BOX 578 • 1ST & WASHINGTON • McALESTER, OKLAHOMA 74502 • 918 423-9300 • FAX 421-4971 • www.cityofmcalester.com



April 30, 2015

Dear Mayor,

I would recommend you reappoint myself, John Goodyear and Clark Ward to another 3 year term on the McAlester Cemetery Board.

Thank you for your consideration on this matter.

Sincerely,


Larry Bishop

JOHN GOODYEAR
38 JAMESTOWN CIRCLE
MCALESTER, OKLAHOMA 74501
(918) 302-0035
JohnGoodyr@aol.com

Brief Bio - John K. Goodyear

I took a Master Gardener Class from Ted Evicks in 2006, obtained my Master Gardener Diploma. I enjoyed learning about trees and plants that grow well in Oklahoma because as a Georgia boy, I always loved trees, mostly Pine trees.

When I was asked to join the Tree Board, jumped at the chance to learn from the folks who kept the Mike Deak Walking Trail and the median strip on Carl Albert Parkway looking spiffy. The Board partners with the City Crew who have made McAlester the envy of many who appreciate beautiful crepe myrtles, roses, oaks of all varieties and nice grass that make this town attractive to everyone living here or driving through.

My wife and I retired here in 1999, I started a vegetable garden, had to check with Ted Evicks frequently on the type of critters who invaded our yard and garden. I love being educated on the variety of trees in McAlester. Gardening is my hobby and strong interest as a retiree.

RESOLUTION NO. _____

**A RESOLUTION DIRECTING FILING AND NOTIFICATION OF THE
PUBLICATION OF BIENNIAL SUPPLEMENTS TO THE McALESTER CITY
CODE OF 1972.**

* * * * * * * * * *

WHEREAS, the City of McAlester contracted with the Municipal Code Corporation to prepare biennial supplements to the City of McAlester Code of Ordinances; and

WHEREAS, one such supplement has been prepared in compliance with the contract dated November 13, 1972; and

WHEREAS, the City is required to publish biennial supplements to its permanent volume of compiled penal ordinances and to deposit a copy of the supplements with the County Law Library pursuant to Sections 14-109 and 14-110 of Title 11 of the Oklahoma Statutes; and

WHEREAS, the City is required to adopt a Resolution notifying the public of the publication of biennial supplements pursuant to Section 14-110 of Title 11 of the Oklahoma Statutes and to file a copy of the Resolution in the Office of the County Clerk.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF McALESTER:

THAT the public is hereby notified of the publication of this biennial supplement to the McAlester City Code of 1972 and that copies of the supplement are available for review in the Office of the City Clerk; and

THAT the City Clerk shall cause to be filed one copy of this Resolution with the Office of the County Clerk of Pittsburg County; and

THAT the City Clerk shall cause to be filed one copy of this Resolution and one copy of the supplement to the McAlester City Code with the Law Library of Pittsburg County; and

THAT the City Clerk shall keep at least three (3) copies of the McAlester City Code of 1972 as updated by the supplements in the Office of the City Clerk for public use, inspection and examination.

ADOPTED this 26th day of May, 2015, by the Mayor and City Council of the City of McAlester.

CITY OF MCALESTER, OKLAHOMA
A Municipal Corporation

By _____
Steve Harrison, Mayor

ATTEST:

Cora Middleton, City Clerk

McALESTER IAFF COLLECTIVE BARGAINING AGREEMENT ~~2014/2015~~ 2015/2016

AGREEMENT

INTERNATIONAL ASSOCIATION OF FIREFIGHTERS

LOCAL 2284

and

CITY OF McALESTER

July 1, ~~2014~~ 2015 through June 30, ~~2015~~ 2016

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ARTICLE 1
PURPOSE OF AGREEMENT

It is the intent and purpose of this Agreement, entered into by and between the City of McAlester, Oklahoma, a municipal corporation, hereinafter referred to as Employer and Local 2284, International Association of Firefighters, AFL-CIO/CLC, hereinafter referred to as Union, to protect the public health, safety and welfare of the citizens of McAlester, Oklahoma, from strikes, work stoppages, or slow-downs by the Union; to insure that the employees in the Bargaining Unit not be denied other well-recognized rights of labor, including the right to be represented by the Bargaining Agent of their choice and the right to bargain collectively with Employer concerning wages, hours and other terms and conditions of employment; and to provide for the equitable and orderly settlement of grievances which may arise during the term of this Agreement. The parties to this Agreement agree that uninterrupted and prompt fire service to the public is the basis for the existence of the fire service.

ARTICLE 2

RECOGNITION

The Union proposes that of the sworn personnel, only the Chief and one designated representative may be excluded from the bargaining unit. The City and Union agree that the following personnel shall be excluded from the bargaining unit:

- A. Fire Chief
- B. Assistant Fire Chief or One (1) Designated Administrative Assistant
- C. Probationary Firefighters
- D. Civilian Employees

ARTICLE 3

AUTHORITY AND TERM

SECTION 1. The articles in this Agreement constitute an agreement by and between the Employer and the Union.

SECTION 2. This Agreement shall be effective as of the 1st day of July ~~2014~~ 2015 and shall remain in full force and effect until the 30th day of June ~~2015~~ 2016.

SECTION 3. The terms of this Agreement shall not exceed one (1) year, provided this Agreement shall continue from year-to-year and be automatically extended for one-year terms unless

McALESTER IAFF COLLECTIVE BARGAINING AGREEMENT ~~2014/2015~~ 2015/2016

written notice of request for negotiations is given by either party at least thirty (30) days before the anniversary date of this Agreement. Should a new agreement be in stages of current negotiations, the existing agreement shall be automatically in effect.

SECTION 4. It shall be the obligation of the Employer to meet at reasonable times and confer in good faith within ten (10) days after receipt by the Employer of written notice from the Union requesting a meeting for collective bargaining purposes.

SECTION 5. Whenever wages, rates of pay, or any other matters requiring the appropriation of monies by the Employer are included as matters of collective bargaining under the provisions of this Agreement, it is the obligation of the Union to serve notice of request for collective bargaining at least one-hundred twenty (120) days before the last day on which monies can be appropriated by the Employer to cover the contract period, which is the subject of the collective bargaining procedure.

SECTION 6. In the event the Union and the Employer are unable within thirty (30) days from and including the date of the first meeting to reach an agreement, any and all unresolved arbitratative issues may be submitted to arbitration at the request

of either party, in accordance with the provisions of Title 11, O.S.A. (1978), Section 51-106 through 51-110.

ARTICLE 4

MANAGEMENT RIGHTS SECTION

SECTION 1. Union recognizes the prerogative of Employer to operate and manage its affairs in all respects and in accordance with its responsibilities, and the power of authority which the Employer has not officially abridged, delegated, granted or modified by this Agreement are retained by the Employer; and all rights, powers and authority the Employer had prior to the signing of this Agreement are retained by the Employer, and remain exclusively without limitation within the rights of the Employer.

SECTION 2. Except as may be limited herein, the Employer retains the right in accordance with the Constitution and Laws of the State of Oklahoma and the responsibilities and duties contained in the Charter of the City of McAlester, Oklahoma, and the ordinances and regulations promulgated thereunder;

A. To determine Fire Department policy, including the right to manage the affairs of the Fire Department in all respects, except as above stated;

McALESTER IAFF COLLECTIVE BARGAINING AGREEMENT 2014/2015–2015/2016

- B. To assign working hours, including overtime;
- C. To direct the members of the Fire Department, including the right to hire, terminate, suspend, discipline, promote or transfer any Firefighter;
- D. To determine the table of organization of the Fire Department, including the right to organize and reorganize the Fire Department and the determination of job classifications and ranks based upon duties assigned;
- E. To determine the safety, health and property protection measures for the Fire Department;
- F. To allocate and assign work to Firefighters within the Fire Department;
- G. To be the sole judge of the qualification of applicants and training of new employees;
- H. To schedule the operations and to determine the number and duration of hours assigned duty per week;
- I. To establish and enforce Fire Department rules, regulations and orders;
- J. To introduce new, improved or different methods and techniques of operation of the Fire Department or change existing methods and techniques;

- K. To determine the amount of supervision necessary;
- L. To control the departmental budget, and;
- M. To take whatever action may be necessary to carry out the mission of the Employer in situations of emergency.

ARTICLE 5

UNION RIGHTS

SECTION 1. The Union President and his two (2) designees shall be granted time off with pay to conduct bona fide and necessary business, up to an aggregate maximum of ninety-six (96) hours during the term of this Agreement, provided, approval is obtained from the Fire Chief or his designee. Records of time off for Union business will be maintained by the Fire Department Administration. A copy of this record will be provided to the Union President and/or his two (2) designees upon request.

SECTION 2. It is agreed by the City that up to three (3) members of the bargaining unit may serve as members of the Union negotiation team for the purpose of negotiating annual agreements and shall be excused from duty without loss of pay, if prior approval is obtained from the Fire Chief. The parties expressly understand that no Union member shall receive additional

McALESTER IAFF COLLECTIVE BARGAINING AGREEMENT 2014/2015–2015/2016

compensation from the City due to the Union member's status as a member of the negotiation committee for the Union.

SECTION 3. The Union may have a bulletin board within the Fire Station, its size and location subject to the approval of the Fire Chief. It is for notices concerning Union; education, recreation and social affairs, and other matters the Union and the Employer may agree upon. It is understood that material of a political, controversial or inflammatory nature shall not be posted. For the purposes of this section, political shall be defined to include matters dealing with the administration of public affairs or pertaining to political activities at the local, state or national level. For the purposes of this Article, inflammatory shall be defined as those comments tending to excite passion, tumult or of a personal derogatory nature, especially those comments directed toward the administration of the fire service, local government or toward elected officials of the City of McAlester. The Fire Chief or his designee shall be authorized to remove any material from the bulletin board that does not conform to the intent of this Article. It shall be the responsibility of the Union to maintain the material they post, to insure prompt removal of out-dated material, and further

insure that the posting of such material is limited only to the bulletin board.

ARTICLE 6

DEFINITIONS

SECTION 1. Grievance - Grievance shall mean any alleged unilateral violation of this Agreement by either party or any dispute or controversy concerning the meaning, interpretation or application of this Agreement or any terms or provisions thereof.

SECTION 2. Management - Management shall mean the City Manager, his designated representative or such other persons carrying out his directions or policies or acting in his behalf.

SECTION 3. Employee - Employee shall mean any full-time employee engaged in the occupation of fire fighting for the City, excluding the Chief and one Assistant Fire Chief or one Administrative Assistant, probationary employees and civilian employees.

SECTION 4. Immediate Family - Immediate family shall mean spouse, children, brothers, sisters, parents, guardians or other relatives of the employee who reside in employee's household and brothers, sisters and parents of employee's spouse.

SECTION 5. Probationary Period – Probationary period shall apply to any employee who has served the City Fire Department less than twelve (12) months. Probationary period for employees advancing into a higher rank shall not be less than six (6) months, or more than twelve (12) months, at the discretion of the Chief, substantiated by written evaluation.

SECTION 6. Twenty (20) Year Anniversary Date – The anniversary date is twenty (20) years from the date of the employee date of hire in the McAlester Fire Department. Any interruption or break in service shall be added to the employee anniversary date to insure that the employee has a full twenty (20) years of service with the McAlester Fire Department.

SECTION 7. Anniversary Date – Anniversary date for all merit evaluations will occur on an employee's initial hire date and will remain with the employee during his/her entire tenure with the City of McAlester Fire Department, irregardless of promotions. For all employees who have an anniversary date based on their last promotion and were not topped out as of 7/1/2006, they will continue to have merit evaluations based on their last promotion. This date will remain with the employee for future merit evaluations irregardless of future promotions until the

employee tops out and reverts to date of hire for anniversary date. (This definition will change language in a number of locations in the agreement and if the parties miss a particular location this definition is controlling.)

ARTICLE 7

PREVAILING RIGHTS

SECTION 1. All rules, regulations, fiscal procedures, working conditions, departmental practices and manner of conducting the operation and administration of the Fire Department currently in effect on the effective date of this Agreement shall be deemed a part of this Agreement, unless and except as modified or changed by the specific terms of this Agreement.

SECTION 2. It is mutually recognized by the parties that this statutory requirement applies equally to each of the parties.

ARTICLE 8

PROHIBITION OF STRIKES

SECTION 1. During the term of this Agreement, the Union agrees to prohibition of any job action, i.e. strikes, work slowdowns, mass absenteeism, or being party to such activities. In addition, the Union agrees not to petition its affiliate, AFLCIO, for legal sanction to strike during the term of this Agreement. The Union shall not be in breach of agreement where the acts and actions heretofore enumerated are not caused or authorized by the Union. Union shall not aid or assist any person or parties engaging in the above prohibited conduct, by giving direction or guidance to such activities and conduct, or by providing funds, financial and other assistance for the conduct or direction of such activities or for the payment of strike, unemployment or other benefit to those persons or parties participating in such prohibited conduct and activities; provided, however, that Union may provide legal representation.

SECTION 2. Upon notification, confirmed in writing by the City to Union, that certain of its members are engaging in wildcat strike. Union shall immediately in writing, order such members to return to work at once and provide City with a copy of

such an order, and a responsible official of Union shall publicly order them to return to work. Such characterization of the strike is in-progress or has taken place or that any particular member is or has engaged in a wildcat strike. The notification shall be made solely on the representation of Employer. In the event that a wildcat strike occurs, Union agrees to take all reasonable, effective and affirmative action to secure the members return to work as promptly as possible.

ARTICLE 9

MUTUAL RESPONSIBILITY TO AVOID DISCRIMINATION

Nothing in this Agreement shall be interpreted as diminishing the obligation of both parties to undertake affirmative action to insure that applicants or employees are treated without regard to race, color, religion, sex, size, national origin, status or union membership, political affiliation or mental or physical handicap. Specifically, pursuant to Equal Employment Opportunity Commission Guidelines, each party is obligated to take positive action in affording equal employment, training and promotional opportunities to all members, as required by Title VII of the Civil Rights Act of 1964, as amended.

ARTICLE 10

UNFAIR LABOR PRACTICE

SECTION 1. The Employer and the Union agree that unfair labor practices, as defined in Title 11 O.S.A. (1978), Section 51-102 (6), (6a), and (6b), shall constitute unfair labor practices for the purpose of this Agreement, and shall be subject to review by the P.E.R.B. of the State of Oklahoma.

ARTICLE 11

PERSONNEL REDUCTION

SECTION 1. In the event of a personnel reduction, the employee with the least seniority shall be laid off first. Seniority shall be determined by the last date of hire within the Fire Department.

SECTION 2. No new employees shall be hired until the employee or employees laid off have been notified that an opening exists by certified or registered mail. Within fifteen (15) days after receipt of such notification, employee or employees on layoff will notify the City Personnel Office of their intention. Any employee's failure to respond within fifteen (15) days shall be considered as indication that the employee does not intend to

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continue his employment with the McAlester Fire Department.

SECTION 3. Employees who have been laid off shall retain the recall preference for a period of twelve (12) months from the date of individual lay off from duty.

ARTICLE 12

GRIEVANCE PROCEDURE

SECTION 1. The City, Union or any employee covered under this Agreement may file a grievance within thirty (30) days of alleged occurrence, as hereinafter defined, and shall be afforded the full protection of this Agreement. For the purposes of this Article, "City" shall mean the Fire Chief or his designated representative.

SECTION 2. The Union President, or his authorized representative, may report an impending grievance to the Fire Chief in an effort to forestall its occurrence; similarly, the Union may be so informed by the City.

SECTION 3. Any controversy between the City and the Union or any employee concerning the interpretation, enforcement or application of any provision of this Agreement shall be adjusted in the following manner:

A. The grievance shall be discussed by the employee involved with the City. The answer shall be orally submitted by the City within ten (10) calendar days to the employee involved and to the Union President.

B. If the grievance is not settled by the provision of Section 3A, it shall be submitted, in writing, to the Union Grievance Committee. Within ten (10) calendar days, the Union Grievance Committee shall determine, in its sole discretion and judgment, whether or not a grievance exists within the terms and conditions of this Agreement.

1. If the Union Grievance Committee finds a grievance does exist, the Committee shall submit, in writing, the grievance and written report of their fact-finding investigation to the Fire Chief for adjustment.

2. If the Union Grievance Committee finds a grievance does not exist, no further proceedings shall be necessary.

C. The Fire Chief shall submit his answer, in writing, to the employee involved and to the Union Grievance

Committee within five (5) business days. If the grievance has not been settled within that time, it then shall be sent to the City Manager for adjustment.

D. The City Manager shall submit his answer, in writing, to the Grievance Committee within ten (10) business days. If the Fire Chief, the employee involved, the City Manager, and the Union Grievance Committee have not settled the grievance within that time, it shall be submitted to arbitration for adjustment as follows:

1. The bargaining agent and the City shall each select and name one (1) arbitrator and shall immediately thereafter notify each other, in writing, of the name and address of the person so selected.
2. The two (2) arbitrators so selected and named shall, within ten (10) days, agree upon and select a third arbitrator.
3. If, on expiration of the period as above stated, the arbitrators are unable to agree upon the selection of a third arbitrator, the bargaining agent and the City shall request the

Federal Mediation and Conciliation Service to provide a list of five (5) arbitrators.

4. Within seven (7) calendar days from the receipt of such panel, the two (2) arbitrators already selected shall meet and alternately strike names until one (1) arbitrator remains who shall be chairman of the Arbitration Board. The parties will alternate who shall strike the first name.
5. The Arbitration Board (acting through its Chairman) shall call a hearing to be held within thirty (30) calendar days after the date of the appointment of the Chairman.
6. Within twenty (20) days after the conclusion of the hearing, the arbitrators shall issue a written opinion containing findings and recommendations with respect to the issue presented. A copy of the opinion shall be mailed or delivered to the Union and the Employer.
7. With respect to the interpretation, enforcement, or application of the provisions of this Agreement, the decision, findings and recommendations of the

arbitrator shall be final and binding on the parties to this Agreement.

8. The arbitrator's authority shall be limited to the interpretation and application of the terms of this Agreement and/or any supplement hereto.

The arbitrator shall have no jurisdiction to establish provisions of a new Agreement or variation of the present Agreement or to arbitrate away, in whole or part, any provisions or amendments thereof. This shall not preclude individual wage grievance.

9. The cost of the impartial arbitrator shall be shared equally between the Union and the City. If a transcript of the proceedings is requested, then the party so requesting shall pay for it.

SECTION 4. All time limits set forth in this Article may be extended by mutual consent but if not so extended, they must be strictly observed. If a party fails to pursue any grievance within the time limits provided, he shall have no further right to continue the grievance.

SECTION 5. It is specifically and expressly understood that filing a grievance under this Article, which has as its last step

final and binding arbitration, constitutes an election of remedies and a waiver of any and all rights by both parties, the Union, or other representatives of the party, to litigate or otherwise contest the last answer rendered through the Grievance Procedure in any Court or other appeal forum.

ARTICLE 13

MAINTENANCE OF PHYSICAL CONDITION AND FITNESS FOR DUTY

SECTION 1. The City and Union mutually recognize that the health and physical fitness of its Firefighters are of paramount importance. It is recognized that it is each employee's responsibility to maintain a physical condition sufficient to perform the position he/she holds. In order to maintain said condition, City may develop, and each employee shall undertake, a program of progressive physical condition and exercise on a regular basis.

SECTION 2. The City agrees that positions shall be filled with due regard to the physical capabilities of applicants and in that regard, the City may, at any time, order an employee to undergo fitness-for-duty medical examinations at the City's

expense. The City will advise the employee, in writing, of the basis for the examination and shall furnish a copy of said examination to the affected employee. If it is determined by the established medical evaluation procedure that the employee in question is not physically fit for duty, a written explanation will be forwarded to the employee at that time. The employee will be placed on probation as required by the appropriate medical authority. If the medical authority determines that a life-threatening condition exists, suspension may be ordered.

SECTION 3. An employee who is suspended or terminated from active duty for failure to meet physical requirements shall not have any of his accrued legal rights penalized by action of this Article.

SECTION 4. It is understood and agreed that the City shall seek and receive from Union input as to review and conditioning programs. It is agreed that the City and Union have, by this Article, made a mutual commitment to improve the physical health and safety of the members of the bargaining unit. The physical conditioning program shall not be employed in a disciplinary or correctional manner. Prior to participation in the program, each employee shall receive medical evaluation to establish participation parameter.

SECTION 5. Prior to implementation of a functional employment testing program and/or a program of progressive physical conditioning and exercise both Management and the Bargaining Agent must agree with the program in its entirety.

ARTICLE 14

MERIT INCREASES

SECTION 1. The parties hereto recognize that increases and steps of pay are to be granted on the basis of merit, knowledge and performance, and that employees are not automatically entitled to step increases. In order to insure proficiency in advancement, the City may administer proficiency examinations.

SECTION 2. The City will prepare proficiency examinations with respect to training and materials actually made available at least sixty (60) days prior to the testing date.

SECTION 3. All employee merit evaluations will occur on his/her current anniversary date and that date thereafter unless the employee is promoted or demoted. Anniversary date is as defined in Article 6 above.

SECTION 4. Employees promoted to a higher rank shall move one step back from the step they were in at a lower rank in the

new higher pay class while the employee is on probation. Once released from probation, the employees will advance to the same pay step they had previously held, but in the new classification. If the increase in pay while on probation is less than 3 percent of the previous base pay the employee will be placed in the same step of the new classification and will not receive an increase when released from probation.

ARTICLE 15

HOURS OF DUTY

SECTION 1. Employees shall work a schedule of twenty-four (24) hours on-duty and forty-eight (48) hours off-duty.

SECTION 2. Employees work period shall be twenty-seven (27) days averaging two hundred and four (204) hours per work period on an annual period.

SECTION 3. Shift change shall be executed at 0700. In the event an employee is moved from one station to another station during the normal shift the employee will receive normal city mileage for the distance they travel from one station to another to compensate him/her for use of their personal vehicle. The travel expense will be calculated and submitted quarterly.

SECTION 4. It is agreed that members of the bargaining unit who are injured as a result of their personal pursuits while on the Employer's premises shall have no basis for claim against the Employer under Title 85 of the Oklahoma Statutes, entitled "Workmen's Compensation".

ARTICLE 16

CALL BACK AND OVERTIME

SECTION 1. Employees who are called back to duty from an off-duty status shall be credited with a minimum of one (1) hour of duty at a time and one-half computation. A callback list shall be established beginning with the most senior fire department member to the least senior member. When situations arise that require one or more employees to be employed for 12 hours or more at time and one-half (1 1/2) their regular rate of pay, due to occurrences relating to manning the employee at the top of the list, will be given the opportunity to work the overtime. Regardless of whether the employee is unable to work or works the callback, his name will go to the bottom of the list. The next employee rotates into the top spot until all employees have been given the opportunity to work the callback.

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SECTION 2. Overtime shall consist of authorized duty in excess of the number of hours in any scheduled work week. Checking in and checking out time shall not be counted when computing overtime. The Fire Chief or City Manager shall have the authority to schedule departmental meetings six (6) times annually. These meetings will be mandatory for attendance.

SECTION 3. No member of the bargaining unit shall be awarded overtime compensation without the prior approval of the Fire Chief or his designee.

SECTION 4. Each employee shall furnish the Manager's Office with a letter from his "outside" employer stating the employee acknowledges that the McAlester Fire Department is his primary responsibility. All "outside" employment shall be approved by the Fire Chief or City Manager each year.

ARTICLE 17

HOLIDAY BANK TIME

SECTION 1. Each employee shall be granted thirteen (13) days of holiday bank time on the first day of January.

SECTION 2. Employees may take holiday bank time at any time subject to the following:

A. It must be approved and scheduled in advance with the Fire Chief or his designee;

B. It must be taken in amounts not less than twenty-four (24) hours at one occurrence.

C. Earned time may be taken in twelve (12) hour increments with approval of Captain. Captains shall request approval from the Fire Chief.

SECTION 3. Holidays observed by the City are:

A. New Year's Day

B. Martin Luther King Day

C. Good Friday

D. Memorial Day

E. Independence Day

F. Labor Day

G. Presidents Day

H. Veterans Day

I. Thanksgiving Day and the Friday following Thanksgiving Day

J. Christmas Day and the day before or the day after, that day being the same as observed by other city employees;

K. Birthday

SECTION 4. In the event other City employees receive an extra holiday during the year, the members of the Fire Department will receive an extra holiday also.

SECTION 5. All holidays are to be scheduled and used in the calendar year in which the hours are accrued. The only exception will be where an individual cannot take certain hours of leave due to the demands of work as determined by the Fire Chief or his designee. All hours not used at the end of the calendar year must be used within the next three months and, if they cannot be used due to work demands as determined by the Fire Chief, the hours will be paid out of the next regular pay period following March 30th of the applicable year. Subject to this exception, holiday leave hours cannot be carried over from year to year.

SECTION 6. Firefighters working holidays shall accrue twelve (12) hours of comp time for working that holiday. This comp time accrual is restricted to fire department employees working the majority of the holiday.

SECTION 7. Firefighters will receive comp time for time spent in class off-duty when the city determines that they are not going to pay for the expenses related to the class or registration fees. These training classes include any class instructed by OSU Fire Service Training or National Fire academy except those

incentives taught at the McAlester Fire Department by McAlester Fire Department instructors with comp time earned on an hour for hour actually spent in class.

ARTICLE 18

SICK LEAVE

SECTION 1. Each member of the bargaining unit shall accumulate accrued sick leave at the rate of one (1) day per month.

SECTION 2. All sick leave accrual shall be subject to a maximum accrual of ninety (90) days as of January 1st of each year.

A. Employees hired prior to July 1, 1997, shall sell back one and one-half (1.5) days of accumulate sick leave per month beginning when the employee reaches seventeen and one-half (17.5) years of employment with the McAlester Fire Department. The hourly rate shall be recalculated in January and July of each year and any increase in pay in the last six (6) months shall be used to calculate buyback rate. After the employee=s twenty (20) year anniversary date the City shall have no further obligation to buy the employee=s accumulated leave. However, the employee following his twenty (20) year anniversary

date shall be able to accumulate up to forty-five (45) shifts of sick leave. This additional accumulation, plus any sick leave that may have been accumulated prior to the twenty (20) year anniversary date that was not subject to buyback, at retirement, these employees will not be compensated for accrued but unused sick leave.

B. Employees hired after July 1, 1997, will not be entitled to sell back or be compensated for accrued but unused sick leave prior to retirement as stated in Subsection A. At retirement, employees will be entitled to be compensated for a maximum of 720 hours of accrued but unused sick leave, depending on the amount of accrued leave.

C. Employees hired after July 1, 2007, will not be entitled to sell back or be compensated fore accrued but unused sick leave prior to retirement as stated in Sub-section A. At retirement, employees will be entitled to be compensated for a maximum of 260 hours of accrued but unused sick leave, depending on the amount of accrued leave.

D. Upon separation, prior to an employee becoming eligible to receive their regular service pension, the employee shall be paid for unused sick leave on a one to three basis i.e. pay for one (1) shift for each three (3) shifts of accumulated leave. However, no employee may receive payment for more than the number of hours set forth in Subparagraph A, B and C above, respectively based on hire date. The parties acknowledge that Administrative Policy No. 27 and Section 3.02 entitled Compensation for Unused Sick Leave contained in the City's Personnel Manual shall not apply to those employees covered by subsection A, B and C above.

SECTION 3. Computation of sick leave shall be accomplished and recorded as of December 31st of each year by crediting each employee with one (1) day of sick leave for each month of employment during that year, and then deducting one (1) day for each shift period used as sick leave.

SECTION 4. Sick leave shall be used when sickness or injury incapacitates employees, which is not job-related.

SECTION 5. Sick leave with pay shall be granted to employees in accordance with the following provisions:

- A. Sick leave used shall not exceed the total amount accrued to the employee at the time of his absence;
- B. Leave without pay may be granted by the Chief or his appointed designee for sickness or injury extending beyond the amount of accrued sick leave;
- C. Non-scheduled work days shall not be included in computing sick leave expenditures; employees shall be granted up to two (2) work days of sick leave as emergency leave with pay in the event of a death or serious illness of the employees or employees' spouses, immediate family and/or grandparents, grandchildren, aunts and uncles.

SECTION 6. Employees who are absent from duty for reasons which entitle them to sick leave shall notify the Chief, or his designee, within a reasonable time after their usual reporting time, if physically able to do so. Reasonable time is generally considered to be one (1) hour after the usual reporting time.

SECTION 7. Sick leave with pay in excess of two (2) work days for reasons of personal illness or injury shall be allowed

only after presentation of a written statement by physician certifying that the employee's condition or his immediate family's condition prevented him from appearing for work or presenting himself for duty. Employee calling in for sick leave shall leave telephone number and address where he/she can be reached. Employee will be checked. Failure to answer telephone check will result in loss of pay for that shift. A written reprimand will accompany the loss of pay.

SECTION 8. All costs for medical care required by employee because of an injury in the line of duty shall be the responsibility of the City through the Workmen's Compensation system. However, an employee may not receive both paid benefits in the form of sick leave and/or injury leave, and concurrently receive benefits in the form of temporary disability payments through the State-required Workmen's Compensation System.

SECTION 9.

A. Employees who accrue sick leave in excess of their maximum accumulation days during any year shall be permitted to exchange such excess for annual leave time on a three to one (3 to 1) basis (three (3) sick days of such leave for one (1) day of annual leave) or to be paid for such excess

on the same basis (payment for one (1) annual leave day for each three (3) sick days). Excess sick leave will be exchanged for annual leave at the rate of three (3) for one (1) in January following the year in which it is earned.

B. A one-day bonus shall be given to any member of the Fire Department who has not used a sick day during the year. Accumulation of ninety (90) sick days is not necessary to receive the bonus day. The City reserves the right to determine whether any buy back of sick leave shall occur. For buy back purposes, refer to Administrative Policy No. 27. Buy back of sick leave under Section 2A shall have no effect on receiving the one (1) day bonus. Bonus day is to be taken and not bought back.

SECTION 10. As a matter of definition, one sick day will be equal to one twenty-four hour shift. This sick day accrual will be at the rate of one day per month.

SECTION 11. Upon depletion of sick leave for any reason, the City will grant an employee one-shift advancement of sick leave for every year of service up to a maximum of twenty (20) shifts. The employee will pay back any advancement within a thirty (30) month period.

Employees will be eligible for the employee donation program if they have exhausted all sick leave, including any advanced leave by the Employer. Any advance not paid back when an employee terminates for any reason may be deducted from employees' last check.

ARTICLE 19

INJURY LEAVE

SECTION 1. Injury leave shall be granted to any member of the bargaining unit who is injured on the job or who contracts an occupational illness on the job.

A. Injury leave will not exceed sixty (60) consecutive scheduled shifts for each injury or occupational illness.

B. Injury leave will be granted only on the written recommendation and evaluation of a medical doctor. In the event an employee is granted injury leave, such employee shall submit a physician's written evaluation for each thirty (30) days so granted for injury leave, or any portion thereof, until said employee returns to work.

C. Injury leave granted under this provision will not be applied against accumulated sick leave. Employees will not

accumulate sick leave during the time they are on injury leave.

D. Should an employee die as a result of an occupational illness or injury sustained on the job, the City agrees to pay funeral expenses of the deceased employee up to a maximum of \$5,000.

ARTICLE 20

SENIORITY

SECTION 1. Seniority shall mean the status attained by length of continuous service for the Employer. It shall commence from the date on which the employee becomes a regular employee upon satisfactory completion of, not to exceed one (1) year, probationary period.

SECTION 2. Upon completion of the probationary period, the employee shall be credited toward seniority with the time served during the probationary period.

SECTION 3. Where two or more employees in the same classification were appointed on the same date, their relative seniority standing shall be determined in the order of their employment application.

SECTION 4. Seniority shall be lost upon the occurrence of any of the following:

- A. Discharge, if not reversed;
- B. Resignation;
- C. Unexcused failure to return to work upon the expiration of a formal leave of absence, and
- D. Retirement.

ARTICLE 21

UNIFORM ALLOWANCE AND PROTECTIVE EQUIPMENT

SECTION 1. Such uniforms and/or equipment will be repaired or replaced by the City, when, in the opinion of the Chief, or his designee, such repairs or replacements are deemed necessary.

SECTION 2. Each employee shall be responsible for the proper care and maintenance of his assigned protective equipment, and if such equipment is lost or damaged through over-sight or inattention by the individual employee, then said employee shall be financially responsible for the repair or replacement of such equipment.

SECTION 3. Each employee shall receive a clothing allowance in the amount of four hundred fifty dollars (\$450.00) per year, to be used only for the purchase and replacement of items of uniformed clothing as prescribed by the Fire Department Rules and

Regulations. Employee may submit requests for uniform purchase, said purchase to be charged against his/her uniform allowance. Footwear shall be limited to a maximum of one hundred fifty dollars (\$150.00) to be deducted from the four hundred fifty dollar (\$450.00) clothing allowance. Scuba or repelling equipment should be limited to a maximum of two hundred seventy-five (\$275.00), which will be deducted from the four hundred and fifty dollar (\$450.00) annual clothing allowance.

SECTION 4. The City shall make every good faith effort to schedule a uniform vendor on the premises, on not less than a quarterly basis.

ARTICLE 22

ANNUAL LEAVE

SECTION 1. Employees with zero (0) to five (5) years of service shall earn twelve (12) hours per month of annual leave with pay each calendar year, or a total of six (6) days per year.

SECTION 2. Employees with five (5) to ten (10) years of service shall earn twenty (20) hours per month of annual leave with pay each calendar year or a total of ten (10) days per year.

SECTION 3. Employees with excess of ten (10) years of service shall earn thirty (30) hours per month of annual leave

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with pay each calendar year or a total of fifteen (15) days per year.

SECTION 4. The vacation schedule shall be posted no later than the 1st day of February, and employees may sign and bid for vacation scheduling through the 1st day of March. Seniority shall be a factor in granting annual leave. The Fire Chief or his designee shall schedule annual leave.

SECTION 5. Employees may accumulate annual leave up to a maximum of forty-five (45) calendar days. The City may buy back any excess annual leave over the forty-five (45) day maximum but not to exceed the (10) days over forty-five (45) days. The City reserves the right to determine whether any buy back shall be affected.

SECTION 6. One (1) day equals twenty-four (24) hours (1 = 24 hours).

SECTION 7. An employee's annual leave accumulation shall be reduced by at least one and one-half (1.5) days per month beginning when the employee reaches seventeen and one-half (17.5) years of employment with the McAlester Fire Department. As the accumulation is reduced, the City shall pay the employee for the excess over accumulation. The City shall be required to purchase

no more than two and one-half (2.5) days per month of excess annual leave at the employee's normal rate of pay on an hour per hour basis. The hourly rate shall be recalculated in January and July of each year and any increase in pay in the last six (6) months shall be used to calculate buyback rate.

SECTION 8. However, the employee following his twenty-year anniversary date shall be able to accumulate up to twenty-two and one half (22.5) shifts of annual leave, the City shall have no further obligation to buy the employee's accumulated leave nor will any additional accumulated leave be subject to buy back.

ARTICLE 23

DUES AND SUBSCRIPTIONS

SECTION 1. The employer agrees to pay all dues, certification fees, recertification fees, and subscription fees for all employees qualified for membership or certification in the following organizations:

- A. Oklahoma State Firefighters Association;
- B. National Registry of Emergency Medical Technicians;
- C. Oklahoma State Emergency Medical Technicians Association.

D. Pittsburgh County Fire Fighters Association

ARTICLE 24

INSURANCE

SECTION 1. The City shall have no responsibility to offer or provide any insurance to members of the bargaining unit. The City shall pay to the designated representative of the members of the bargaining unit an amount equal to the city's cost in providing each City employee with medical, dental and life insurance or \$603.11 per bargaining unit member, whichever is more.

SECTION 2. Should the bargaining agent provide the City thirty days' notice prior to the beginning of a new contract year that they wish to join the City's medical insurance plan, the City agrees to accept all employees subject to acceptance by the City's insurance carrier.

SECTION 3. The Employer agrees to payroll deduct dependent coverage for members of the bargaining unit who have authorized and approved such payroll deduction.

ARTICLE 25

UNIFORM MAINTENANCE ALLOWANCE

SECTION 1. Each employee shall be responsible for cleaning and laundering of uniforms and maintenance of footwear.

ARTICLE 26

LONGEVITY SERVICE PAY

SECTION 1. In addition to the base rate for each position, City agrees to provide a longevity service pay benefit for each member of the bargaining unit, which shall be calculated on a basis of five-dollars (\$5.00) per month for each year of continuous service with the City. The longevity benefit shall commence with the fifth anniversary date of employment. Said longevity shall be paid semi-annually in the months of June and December of each calendar year with a maximum benefit of thirty (30) years.

ARTICLE 27

DUES DEDUCTIONS

SECTION 1. City agrees to deduct regular monthly Union dues from earned wages of those members of the bargaining unit. The

deduction shall be made from one (1) paycheck each month. The check for the total payment of dues withheld by the City shall be made monthly to the Secretary-Treasurer of the Union.

SECTION 2. Employees authorizing deductions shall present an executed authorization card to the City more than thirty (30) days prior to the beginning date of the deduction.

SECTION 3. City shall deduct dues only from employee's paycheck, and will not deduct initiation fees, special assessments, fines or other deductions. Deductions shall be at a stated rate throughout the term of the collective bargaining agreement executed herein. No deductions shall be made when the salary to be paid an employee is not sufficient to cover the amount to be deducted.

SECTION 4. All deductions will be for the month in which they are taken. All deductions refundable at the time of termination or resignation shall be refunded by the Union. The City shall not be responsible for errors or omissions. In the case of an error or improper deduction made by the City, a proper adjustment of same shall be made by the Union with the employee affected.

SECTION 5. The Union shall indemnify, defend, and hold the City harmless against any and all claims made, and against any suit instituted against the City on account of payroll deduction of Union

dues. The cost for the payroll deduction service charged by the City shall be in accordance with the following:

- A. All extra work or expense incurred by the City because of requests or delays in furnishing information, materials, or supplies by the Union, or due to the furnishing of indefinite, erroneous or conflicting data shall be paid for or borne by the Union. The charges are to be based upon the City's actual cost and will be due and owing to the City upon delivery of an itemized invoice to the Union;
- B. For normal services contemplated by this section, the Union shall be charged \$200.00 per year.
- C. City shall not be liable either at law or equity for any damages incurred by the Union which occurs from the City's nonperformance or delay of the duties and obligations of this covenant, where such non-performance or delay is due to fire, electrical or machine failure, strike, lock-out, governmental order or regulation, or any other failure similar or dissimilar beyond the City's reasonable control.
- D. Any member of the Union wishing to stop Union dues deductions shall notify the personnel/payroll office by the first day of each month.

E. Employees in the bargaining unit who are not members of the Union may voluntarily elect to have an amount deducted from their paycheck, which reflects 85% of the monthly Union dues amount. In order to provide for such a voluntary, monthly deduction from a paycheck, an employee must present an executed authorization card to the City more than thirty (30) days prior to the beginning date of the deduction. Further, any such employee may revoke such authorization and such voluntary deduction at any time, upon presenting written notice of revocation to the City more than thirty days prior to the next deduction.

SECTION 6. The Employer agrees to make payroll deductions of an IAFF payroll assessment fee in addition to those provided in Section 1 from the paychecks of dues-paying members of the Union. The assessment shall be applicable to members who have signed and have on file with the Employer a voluntary, effective, authorized and approved payroll deduction card. The special assessment shall be revocable by the Employee notifying Employer in writing. The Union shall be notified of any revocation.

ARTICLE 28

WAGES

SECTION 1. ~~Base Pay: The parties agree to the same across the board percent (%) increase as other city employees may receive for FY 2014-2015~~ The parties agree to a 2% across the board increase (or the same percentage (%) raise as other city employees for 2015/2016, whichever is higher). The rank structure shall be as follows:

FIREFIGHTERS PAY RANGE

Captains C-19

Lieutenants C-17

Operators C-15

Firefighter II C-13

Firefighter I C-11

Probationary Firefighter C-9

SECTION 2.

A. All members of the Fire Department shall obtain State EMT Certification within the first two (2) years of employment with the McAlester Fire Department unless circumstances warrant extending the time period by the Fire Chief. After the first registry obligation there will be no

further requirements to maintain National EMT Certification status. Fire Department personnel who receive their EMT/Paramedic or Advanced EMT/EMT Intermediate license shall be reimbursed for books and tuition upon receiving their certification and license. Fire Department personnel receiving this reimbursement will be required to pay the city back said reimbursement if the employee voluntarily terminates from employment within two (2) years of receiving their license. Incentives for completion of licensure is as follows; Advanced EMT/EMT Intermediate, \$100.00 per month; EMT/Paramedic, \$200.00 per month. Fire Department personnel who received their license prior to July 1st, 2015, will be reimbursed for books and tuition after July 1st, 2015. Each firefighter/officer shall receive an additional \$20.00 per month per training sticker, not to exceed \$470 per month for all stickers and units inclusive and those identified by separate article in Article 36. Only five (5) refresher stickers will be counted toward training sticker incentive pay. The second five (5) training stickers may include one (1) refresher sticker per course only. Each party reserves the right to request reopening this contract if requirements of EMTs change during the course of this contract period.

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B. Each firefighter obtaining an Associate's Degree shall receive \$25.00 per month over base salary. Each firefighter obtaining a Bachelor's Degree shall receive \$50.00 per month over base salary. Each firefighter obtaining a Master's Degree shall receive \$75.00 per month over base salary. These educational incentives are not cumulative, and satisfactory proof of qualification must be provided by the firefighter.

C. Each firefighter shall receive an additional \$10.00 a month for obtaining the first instructor certification and \$5.00 a month for the next three (3), with a maximum of \$25.00 a month. Instructor certifications are limited to Instructor Level I, Instructor Level II, Fire Cause Determination and Investigation (FCDI), Level I, FCDI, Level II and CPR Instructor.

D. Each firefighter/officer shall receive an additional \$50.00 per month over base salary for obtaining the qualifications required to be a Fire Department Inspector/Investigator.

E. Each firefighter/officer shall receive an additional \$5.00 per month per Hazardous Material Training course not to exceed \$25.00 per month. Each firefighter/officer shall

receive an additional \$5.00 per month per Hazardous Material Train-the-Trainer course or Hazardous Material Response Team Instructor (as identified in Article 36, Section 4) not to exceed \$25.00 per month. This incentive is no longer obtainable after 07-01-05. Incentives earned under this subsection prior to 07-01-05 shall continue.

F. Certified EMT instructors shall receive one hundred Fifty dollars (\$150.00) a month incentive pay. No more than two EMT instructors will be eligible to receive this pay and the Fire Chief shall be responsible for making the assignments.

G. No more than three employees will be assigned to perform mechanic duties. These employees will receive an additional \$150.00 per month incentive pay. Duties are outlined in the Rules and Regulations. Designation of the mechanics and any additional duties and responsibilities shall be solely designated by the Fire Chief.

H. Each firefighter will be paid twenty (\$20) dollars per month for completion of any OSU rescue series and vehicle extrication. This is subject to the incentive limitation as identified in Article 28, Section 2a. All members of the

McAlester Fire Department shall obtain and maintain Hazardous Materials Operations Level Certification. Any employee wanting to receive incentive pay and serve on Hazardous Materials Response Team (HMRT) at Technician certification level will be paid an additional seventy-five (\$75.00) per month. Not subject to limitation as identified in Article 28, Sec.2-A. Employees may sign up for this incentive upon completion of the course or each year in July. Employees may remove this incentive after two (2) years of signing up. (This would allow for the choice to be on the HMRT.) Should the number of Techs fall below the required minimum, the Employer may request negotiations and re-open this section of the agreement with ten (10) days notice to the Bargaining Agent.

I. The Fire Marshal shall receive an additional one hundred fifty dollars (\$150) per month for successfully completing and maintaining CLEET Certification and Bonding.

SECTION 3.

A Firefighter shall obtain the rank of Firefighter II after:

A. The successful completion of Oklahoma State Fire Service Training Recruit School.

B. The successful completion of EMT basic training and issuance of the Oklahoma State EMT registration.

C. The successful completion of five (5) Oklahoma State Fire Service training stickers.

D. Anniversary date shall be date of obtaining rank of Firefighter II.

SECTION 4. A new recruit has to have complete OSU training courses A and B, Recognizing and Identifying Hazardous Materials, and Wild Land Fire. Rodney Ragan and Larry Glover shall be grandfathered in as having completed these courses even though OSU Fire Service Training does not recognize that they have completed the course.

ARTICLE 29

SAVINGS CLAUSE

SECTION 1. If any provision of this Agreement or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provision or application, and to this end, the provisions of this Agreement are severable.

SECTION 2. It is understood that the foregoing is a complete understanding of all the terms and conditions of employment to be governed by this Agreement during the contract period, and it cannot be altered in any manner save by the complete written concurrence of the parties subscribing hereto.

SECTION 3. Any Appendices to this Agreement shall be numbered, dated and signed by the Employer and the Union, and shall be subject to the provisions of this Agreement unless the terms of said Appendices specifically delete or change a provision of this Agreement; and all Appendices shall become part of this Agreement as is specifically set forth herein.

SECTION 4. It is understood that all time limits found within this Agreement may be extended by mutual concurrence.

ARTICLE 30

REIMBURSEMENT FOR PERSONAL PROPERTY

SECTION 1. Personal articles necessary to enable Firefighters to better perform their duties that are damaged or broken in the line of duty shall be repaired or replaced at the option of the City; however, with regard to watches, the City's responsibility to repair or replace may not exceed \$75.00.

SECTION 2. Personal articles, as contained in this Article, shall include, but are not limited to: 1. Prescription eyeglasses and/or contact lens; 2. Dentures; 3. Hearing aides; 4. Watches; 5. Medical ID jewelry.

SECTION 3. A written report of the damage or breakage shall be made to the on-duty Shift Commander when such damage or breakage occurs.

SECTION 4. When repair or replacement is necessary, the Firefighter's report stating how, when, and where such damage or breakage occurred shall be forwarded to the Fire Chief.

ARTICLE 31

WORKING OUT OF CLASSIFICATION

SECTION 1. When an authorized budgeted position is temporarily and/or permanently vacant and the Fire Chief has authority to fill said vacancy, the Fire Chief shall appoint an employee to fill said vacancy on a temporary basis.

SECTION 2. After forty-five (45) calendar days from the date of actual vacancy, an employee appointed to fill that position on a temporary basis shall be entitled to receive the base salary pay of that position. Once the position is

permanently filled, this working out of classification pay shall cease on the date of the permanent appointment.

ARTICLE 32

GARNISHMENTS AND LEVY ON WAGES

SECTION 1. Employees shall be expected to pay their bona fide debts so as not to bring discredit to the department and the City.

SECTION 2. Failure to comply with this Article by means of the City being served with a Garnishment and/or Levy on Wages on an employee may be cause for dismissal, providing such employee has had more than two (2) Garnishments and/or Levy on Wages served on the City for process within one (1) calendar year, excluding continuous orders.

ARTICLE 33

UTILITY SUBSIDY

SECTION 1. Each employee residing within the McAlester City limits will be required to pay 100% of his/her municipal utility bill.

ARTICLE 34

SHORT TIME LEAVE

SECTION 1. Fire personnel may take leave off in twelve (12) hour increments, provided such absence does not create manning problems. Such short-time leave shall be deducted from accrued, unused holiday, sick or annual leave, as appropriate under existing criteria for leave usage in Article 17, 18 or 22, subject to Management or Management's designee's discretion as listed in each specific article.

ARTICLE 35

PROMOTION PLANS FOR McALESTER FIRE DEPARTMENT

SECTION 1. The Promotion Board shall consist of five members: City Manager or his designee, Fire Chief, Local 2284 Union President, and two (2) at-large firefighters elected by the Bargaining Unit. The City Manager, Fire Chief, and Union President shall serve as long as they occupy the office described above. The at-large representatives shall serve a period of two (2) years. Each member shall have one (1) vote and the majority

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of the votes shall be the final decision on Promotion Board matters. The Fire Chief shall serve as Board Chairman.

SECTION 2. Eligibility questions and Promotional Issues not contained specifically herein shall be posed to the Promotion Board for a ruling. If such an issue should arise any member will call the Board Chairman and it shall be his purpose to set notice, call meetings, and notify each member when a Promotion Board meeting is required.

SECTION 3. All testing for promotion shall contain at least three (3) applicants. In the event there are not three (3) applicants eligible as identified in Section 4, the Promotion Board shall recess back one day at a time, utilizing time in service, until at least three (3) applicants are obtained. If more than one applicant falls eligible in the same day that the third applicant has become eligible, then these applicants will likewise be eligible.

SECTION 4. Eligibility requirements for promotion shall be:

A. Driver/Operator - Must have been a firefighter for three (3) years without any interrupted service with the McAlester Fire Department.

B. Lieutenant - Must have six (6) years of uninterrupted service with the McAlester Fire Department and three (3) years of the six (6) years must have been as a Driver/Operator.

C. Captain - Must have nine (9) years of uninterrupted service with the McAlester Fire Department and three (3) years of the nine (9) years must have been as Lieutenant.

D. Training Captain/Fire Marshal - Must have nine (9) years of uninterrupted service with the McAlester Fire Department and three (3) years of the nine (9) must have been as a Lieutenant. Must have satisfactorily completed the following O.S.U. Fire

Service Training Courses:

Fire/Arson Detection (12 hours),

Fire Cause Determination and Investigation Level II (72 hours), Fire Instructor Level II

Inspection Practices (60 hours),

Three (3) college hours relating to Fire Inspection Practices or a Fire Service Training Inspection Certificate from O.S.U., and eight (8) weeks of Basic Police Academy Training by C.L.E.E.T.

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Should any employee applying not have the required C.L.E.E.T. training or the three (3) college hours relating to Fire Inspection Practices but meet all other criteria, then these requirements shall be waived. The Fire Marshal appointed will have up to one (1) year to successfully complete these requirements unless Management determines that additional time is necessary to complete these requirements.

SECTION 5. All tests shall be administered by O.S.U. Fire Service Training and shall consist of 100 multiple choice, true/false, or matching questions; the combination to be determined by O.S.U. Each question shall be worth one (1) point each. For Captain the test questions shall come from the most current edition of the following books: Company Officer, 40 questions; Fire Instructor, 30 questions; Essentials, 30 questions. For Lieutenant the test questions shall come from the most current edition of the following books: Company Officer, 35 questions; Fire Instructor, 30 questions; Essentials, 35 questions. For Driver/Operator the test questions shall come from the most current edition of the following books: Apparatus, 60 questions; Essentials, 40 questions. Passing score shall be a minimum of 60 points. If an applicant achieves the minimum passing score, they shall add one (1) point for each year of

service over the minimum eligibility requirement for the position; they shall add one (1) point for each year of in grade service over the minimum eligibility requirements; they shall add one (1) point for each Certified Fire Instructor class (I or II) and one (1) point for each Fire/Arson class (I or II). A practical examination on streets, driving and operation of tools and apparatus utilizing a checklist shall be prepared and agreed upon by both parties on the Driver/Operator exam and a copy of the last street exam be provided to all applicants two weeks prior to the exam. This checklist and street test will be prepared within the Department, with the street test being prepared and the streets chosen on the day of the exam. For Fire Marshal/Training Captain the test questions shall come from the most current edition of the following books: Company Officer, 30 questions; Fire Instructor, 30 questions; Essentials, 10 questions and Inspection Practices, 30 questions.

SECTION 6. The Fire Chief shall make the promotional appointment from either of the top two (2) applicants with the highest total score. If the highest scoring applicant is not chosen the Chief shall give a reasonable explanation of why the highest scoring applicant was not chosen. Scores shall remain valid and eligible for one (1) year. If another vacancy occurs

within this one (1) year, the Chief shall then make his appointment from the top two (2) applicants on the eligibility list.

SECTION 7. Any employee who has been reduced in rank by administrative action or on his/her own accord will not be eligible to test for that position for a period of one year.

SECTION 8. The Chief or his designee shall post an opening for promotion testing within thirty days from the date the position has become vacant.

SECTION 9. Any applicant who is eligible to test for any promotion shall notify the Chief in writing within the allotted deadline.

SECTION 10. Upon the Fire Chief's promotional appointment the successful appointee will have a performance evaluation in six (6) months to sustain the appointment.

ARTICLE 36

DEPARTMENTAL FIRE SERVICE TRAINING

SECTION 1. Basic Continuing Education - Basic firefighting continuing education shall consist of the following O.S.U. Fire

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Service courses and the minimum training required for completion of each course.

Unit 1-U1, Forcible Entry, Rope and Portable Fire

Extinguisher-18 hours

Unit 2-U2, Ladder Practices-30 hours

Unit 3-U3, Hose Practices-30 hours

Unit 4-U4, Salvage and Overhaul Practices-24 hours

Unit 5-U5, Fire Stream Practices-48 hours

Unit 6-U6, Fire Apparatus Practices-60 hours

Unit 7-U7, Ventilation Practices-20 hours

Unit 8-U8, Rescue Practices-48 hours

Unit 9-U9, First Aid Practices-40 hours

Unit 10-U10, Inspection Practices-60 hours

SECTION 2. Change over to New System - Both parties agree that the Fire Department shall change over to the new O.S.U. Fire Service record-keeping system on July 1, 1993.

SECTION 3. Additional Continuing Education Courses
Additional fire-fighting continuing education shall consist of the following O.S.U. Fire Service courses, under the new recordkeeping system, and the minimum training required for completion of each course.

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Unit 11-U11, Basic Strategy and Tactics-30 hours

Unit 12-U12, Firefighter Safety and Protective Equipment-24 hours

Unit 13-U13, Fire Behavior and Chemistry of Fire-24 hours

Unit 14-U14, Self-Contained Breathing Apparatus and Cascade-12 hours

Unit 15-U15, Company Officer-30 hours

Unit 16-U16, Public Fire Education-18 hours

Unit 17-U17, Wild Land Firefighting Fundamentals-16 hours

Unit 18-U18, Leadership for Company Officer-30 hours

Unit 19-U19, Industrial Fire Protection-20 hours

Unit 20-U20, Fire Fighter Health and Safety-36 hours

SECTION 4. Hazardous Material Training - Hazardous material training courses shall consist of the following O.S.U. Fire Service, N.F.A. Fire Service Training courses and/or Train-the-Trainer hand-off courses and the minimum training required for completion of each course.

Hazardous Materials Incident Analysis-12 hours

Hazardous Materials the Pesticide Challenge-12 hours

Recognizing and Identifying Hazardous Materials-8 hours

Incident Command System-12 hours

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Hazardous Materials Response Team Training-36 hours

Hazardous Materials Operations-48 hours

Hazardous Materials Technician-80 hours

LPG Class 12 hours

Emergency Vehicle Driver Training 8 hours

Confined Space Operations 24 hours

Confined Space Rescue 40 hours

Emergency response to terrorism 16 hours

Should any of the "Hazardous Material Train the Trainer" courses be discontinued by the O.S.U. or N.F.A., employees having had the course either within the Fire Department or outside the department and being certified as a Level I or II instructor shall then meet the qualifications required to instruct these courses within the McAlester Fire Department and receive the incentive pay attached to these courses.

Each firefighter who attends Officer and Leadership courses that are only offered through OSU Fire Service Training or National Fire Academy and taught by their instructors will qualify as additional continuing education courses as if listed in Section 3.

ARTICLE 37

PENSION/RETIREMENT

SECTION 1. In accordance with 11 O.S. 49-122, the City shall contribute the statutorily required percentage of the employees' total actual paid gross salaries to the Oklahoma Firefighters Pension and Retirement System.

SECTION 2. In accordance with 11 O.S. 49-122, the employee shall contribute nine percent (9%) to the Oklahoma Firefighters Pension and Retirement System. The new conversion calculation shall begin on November 1, 2013.

SECTION 3. All other terms of pension and retirement shall be governed by the Oklahoma Firefighters Pension and Retirement System as provided in 11 O.S. 49-100.1 to 11 O.S. 49-143, et al.

ARTICLE 38

TRANSFERS

SECTION 1. Any Full-time employee working for the City of McAlester excluded as an employee under the terms and conditions of this agreement may transfer into the Fire Department and the Bargaining Unit subject to approval by the Fire Chief and City

Manager and pursuant to the terms of the agreement and the following sections.

A. Any full-time employee who is approved for transfer into the Fire Department shall be allowed to transfer annual leave and sick leave accumulation into the Fire Department at a rate of eight (8) hours per day of accumulated leave. Annual leave accrual rates shall be based on time in service as an employee as defined in Article 6 of the Agreement.

B. Any full-time employee who is approved for transfer into the Fire Department shall have longevity figured on continuous time in service with the City of McAlester rather than service with the Fire Department.

C. Any full-time employee who is approved for transfer into the Fire Department shall begin his/her salary at the beginning pay classification, Step One (1) for a Fire Recruit. However, if the employee has prior documented fire service experience or is at least a Certified EMT he/she may begin his/her salary at Steps Two (2) or Three (3) but still at the same pay grade of a Fire Recruit.

D. Any successful applicant who is not a City employee shall likewise start at the Fire Recruit pay classification,

Step One (1) unless he/she has prior documented fire service or is at least a Certified EMT. He/she too, must start at the Fire Recruit pay classification but start at a higher step grade as described in Section Four.

SECTION 2. Fire Department Employees (as defined under Article 6) transferring within the Department from a Line position to a Staff position or from a Staff position to a Line position shall make the conversion pursuant to the terms of the agreement and the following sections or sub-sections.

A. Any employee transferring from a Line position to a Staff position shall be allowed to maintain all annual leave and sick leave accumulations based on the total hours allowed under Article 22 and Article 18.

Example: A) 45 days X 24 hrs = 1080 hours of annual leave accumulation. B) 90 days X 24 hrs = 2160 hours of sick leave accumulation. The employee may exercise an option to have all hours of accumulation reduced to eight hour days and to be compensated for all excess leave over and above the maximum accumulations on an hour for hour basis at the employee's regular hourly rate of pay. Example: 1200 hours of annual leave accumulation reduced to maximum of 360 hours leaving

840 hours to be bought back by the City at the employee's hourly rate; or 2400 hours of sick leave accumulation reduced to maximum of 720 hours leaving 1680 hours to be bought back by the City at the employee's hourly rate.

B. Any Employee transferring from a Line position to a Staff position shall accrue or earn annual leave and sick leave in the following manner.

1. Employees with less than nine (9) years of service shall not be allowed to transfer from a Line position to a Staff position.

2. Employees with nine years of service shall earn fourteen (14) hours per month of annual leave with pay each calendar year or a total of twenty-one (21) days per year and shall take annual leave based on eight (8) hours = one (1) day of leave.

3. Staff employees will earn sick leave at a rate of eight (8) hours per month and shall take sick leave based on eight (8) hours = one (1) day of leave.

4. Staff employees will receive thirteen (13) holidays based on eight (8) hours = one (1) holiday.

5. Staff Employees shall begin to earn their leave and Holidays based on an eight (8) hour day (forty (40) hour work-week) on the first (1st) day of the month following the transfer from line to staff. All leave and holidays earned prior to this date will be at the 24hour day. (Fifty-three (53) hour week)

6. Staff Employees shall work a schedule of eight (8) hours per day five (5) days per week or forty (40) hours per week. The daily and weekly work schedule is flexible and may be scheduled with the approval of the Chief as long as forty (40) hours per week are scheduled and worked.

C. Fire Department Employees (as defined under Article 6) transferring within the department from a Staff position to a Line position shall earn and accumulate all leave as listed in the specific article of the agreement for such leave beginning on the first

(1st) day of the month the transfer takes place. All leave and holidays earned while employed as a Staff Employee will be at eight (8) hours = one (1) day rate.

SECTION 3. Transfers within the same pay grade from Staff to Line position or from Line to Staff position may be allowed only if the employee has tested for and is still eligible to fill a position that is created or has become vacant, or the employee is transferring to a position, either Staff or Line, that the employee formerly held.

ARTICLE 39

ALCOHOL AND DRUG TESTING POLICY

SECTION 1. Alcohol and Drug Testing Policy and Purpose

The purpose of this article is to maintain a work environment that is safe and conducive to high work standards. The policy is a joint effort of the City of McAlester and the IAFF Local 2284 for the elimination of substance abuse and the improvement of related job performance. Having a substance abuse problem may render an employee unfit for duty. Such behavior shall not be tolerated and the City will administer a program to educate employees regarding the hazards of substance abuse and to

eliminate such abuse. The City's program shall include efforts to rehabilitate employees suffering from substance abuse problems. This policy shall be in accordance with and administered pursuant to OKLA. STAT. title 40, 551, et, seq.: The Oklahoma Standards for Workplace Drug and Alcohol Testing Act, 49 U.S.C. sections 2717 and 1434 of the Federal statutes and the Department of Transportation (D.O.T.) Rules and Regulations found at 40 CFR Part 121 and 40 CFR Parts 382, 391, and 392 and any amendments thereto. Drug or alcohol testing required by and conducted pursuant to federal law or regulation shall be exempt from the provisions of the Standards for Workplace Drug and Alcohol Testing Act and the rules promulgated pursuant thereto.

SECTION 2. Effective Date

This policy will be effective thirty (30) days after official posting and following distribution of the policy to all members of the bargaining unit.

SECTION 3. Application and Violation

This policy shall apply to all employees of the McAlester Fire Department. Employees who violate any aspect of this policy (including receiving a confirmed positive test or refusing to

submit to testing) may be subject to disciplinary action, up to and including termination.

SECTION 4. Pre-Placement Testing

All applicants for position with the McAlester Fire Department shall undergo drug and alcohol testing as part of their physical prior to assignment.

Job applicants shall be tested only after conditional offer of employment. Refusal to undergo a test, or a confirmed positive test, shall be the basis for withdrawing offer of employment.

SECTION 5. Random Testing

A. The City may request or require unit members to undergo drug testing on a random selection basis.

B. "Random selection basis" means a mechanism for selecting employees for drug testing that:

1. Results in an equal probability that any employee from the group of employees subject to the selection mechanism will be selected; and
2. Does not give the employer discretion to waive the selection of any employee selected under the mechanism.

C. Unit employees shall be randomly tested at the following test rates:

1. The maximum yearly percentage rate for random-controlled substances testing shall be twenty-five (25%) percent of all Fire Department members.

D. The City shall strive to ensure that random-controlled substance tests, conducted pursuant to this article, are unannounced. Following the testing of the pool of Fire Department members, the City will provide the Union President a listing of all members scheduled for testing and those tested.

E. Every unit member who is selected for random drug testing shall proceed to the test site immediately upon notification, unless the unit member is actively performing a safety-sensitive function at the time of notification, which will not reasonably allow his/her replacement. In such cases, the unit member's supervisor shall ensure that the unit member proceeds to the testing site as soon as possible.

F. Unit members will be informed that they have been selected to submit samples after they have arrived at work

on the day of collection. Specimen collections shall occur as soon as possible after the beginning of the work shift.

Unit members shall be tested only during working hours.

G. Fire Department employees shall be considered a separate pool of employees for purposes of random testing.

SECTION 6. Reasonable Suspicion

Drug and alcohol testing may be required of any employee if there is "reasonable suspicion" that the employee is using or has used drugs or alcohol in violation of this policy. Reasonable suspicion is, among other things:

- 6.1 Observable and articulable phenomena, such as physical symptoms or manifestation of being under the influence of drugs or alcohol while at work or on duty:
- 6.2 The direct observation of such use while at work or on duty.
- 6.3 A report of drug or alcohol use while at work or on duty provided by reliable and credible sources and which have been independently corroborated;
- 6.4 Evidence that an employee is involved in the use, possession, sale, solicitation, or transfer of drugs while on duty or while on the employer's premises or

operating the employer's vehicle, machinery, or equipment.

No testing under "reasonable suspicion" shall be initiated unless the circumstances are properly reviewed and agreed upon by a least two (2) supervisory-level personnel within the Fire Department. A written record of the observations leading to any drug or alcohol tests shall be created by the supervisor(s) who made such observations within 8 hours of the observed behavior.

SECTION 7. Post-Accident Testing

Post-accident drug and alcohol testing may be conducted on any employee where there has been damage to City property which the City reasonably believes at the time exceeds Five Hundred Dollars (\$500.00) or where there has been injury to any employee or third party, or where there exists "reasonable suspicion" that the accident, injury, or damage was a result of the use of drugs or alcohol by the employee.

SECTION 8. Post-Rehabilitation Testing

The City of McAlester may require an employee to undergo drug or alcohol testing without notice for a period of two (2) years after returning to work after a confirmed positive test and/or following participation in a drug or alcohol dependency

treatment program. (Post-rehabilitation testing shall be in addition to any other testing the rehabilitation program requires.)

SECTION 9. Substance for Which Test May be Given (Includes Related Metabolites)

9.1 Ethyl Alcohol or Ethanol (beer, liquor, etc.)

9.2 Cannabinoids or Marijuana (pot, weed, grass)

9.3 Cocaine (including crack)

9.4 Amphetamines (including speed)

9.5 Opiates (including morphine, codeine, dilaudid, percodan)

9.6 Phencyclidine (including angel dust, PCP)
Threshold reporting levels shall be those established and maintained by the Federal Department of Transportation and as utilized by the National Institute for Drug Abuse.

SECTION 10. Testing Methods and Collection Procedures

10.1 All collection and testing shall be done in accordance with the rules promulgated by the Oklahoma State Board of Health.

10.2 All sample collection and testing for drugs and alcohol pursuant to the provisions of this article shall be conducted in accordance with the following:

a. Samples shall be collected and tested by labs

deemed qualified by the State Board of Health.

b. The collection of samples shall be performed under reasonable and sanitary conditions.

c. A sample shall be collected in sufficient quantity for splitting into separate specimens pursuant to rules of the State Board of Health to provide for any subsequent independent analysis in the event of challenge of the test results on the main specimen.

d. Samples shall be collected and tested with due regard to the privacy of the individual being tested. In the instance of urinalysis, no employer shall observe an applicant or employee in the process of producing a urine sample.

e. Sample collections shall be documented, and the documentation shall include:

1. Labeling of samples so as reasonably to preclude the probability of erroneous identification of test results, and
2. An opportunity for the applicant or

employee to provide notification of any information which the applicant or employee considers relevant to the test, including identification of currently or recently used prescription or nonprescription drugs, or other relevant information.

SECTION 11. Cost

The City shall pay all costs of testing for drugs or alcohol required by this policy including confirmation tests required by this policy. If an employee requests a retest of a sample in order to challenge the results of a positive test result, the employee shall pay all costs of the retest. If the retest reverses the findings of the challenged positive test, the City shall reimburse the individual for the cost of the retest.

SECTION 12. Refusal to Undergo Testing; Tampering with Samples

Employees refusing to undergo testing according to the terms of this policy shall be subject to disciplinary action up to and including termination. Employees found supplying or attempting to supply an altered sample or a substituted sample, not their

own, by whatever means, shall be subject to disciplinary action up to and including termination.

SECTION 13. Confidentiality

The City shall treat all tests and all information related to such test, including interviews, memoranda, reports, and statements as confidential.

SECTION 14. Disciplinary Action

The City shall not take disciplinary action against any employee who tests positive for drugs or alcohol unless the test is confirmed by a second test performed on the same sample using the methods prescribed by the Oklahoma Standards for Workplace Drug and Alcohol Testing Act. However, this shall not preclude the use of paid leave in cases involving reasonable suspicion. Non-probationary employees with a previously satisfactory work record will be given an opportunity to continue employment after an initial occurrence of a positive drug or alcohol test. Some period of leave with pay may be granted dependent on the employee's leave accrual for the employee to be enrolled in an approved rehabilitation program.

Continued employment, if offered, shall be contingent upon the employee agreeing in writing to undergo random or periodic

drug and/or alcohol post-rehabilitation testing for two (2) years.

If an employee tests positive for drugs and alcohol, said employee may be suspended, demoted, or terminated following a pre-termination hearing. Employees refusing to enroll in an approved rehabilitation program shall be terminated.

SECTION 15. Upon demand that the employee submit a sample for testing, the employee shall receive a written description of his/her rights, obligations and options, as set forth in subsection 1 below. Thereafter, the employee shall be escorted to the designated medical or collection facility where samples will be given for the purpose of analysis.

A. RIGHTS OF EMPLOYEES UNDER THE SUBSTANCE ABUSE POLICY FOR THE CITY OF McALESTER

You, as an employee of the City of McAlester, have been asked to give the City a breath sample for alcohol testing and/or a urine sample for drug testing under the substance abuse policy. You, as an employee, have the following rights:

1. You may refuse to provide the City with the appropriate sample. However, if your refuse, it may result in termination of your employment.

2. If you agree to give a breath and/or urine sample for testing, you will be asked to sign a consent form which authorizes the taking and sending of the sample to the laboratory used by the City to conduct the analysis and to release said results of the analysis to the medical review officer and to the designated Substance Abuse Policy Administrator for the City of McAlester, which is the Personnel Director for the City of McAlester.

3. If you agree to be tested, you will be escorted to a medical facility by the applicable supervisor. If you are tested for alcohol and not drugs, you will be returned to work upon a negative finding subject to special instruction for safety-sensitive employees. If positive, you will be unable to return to work for at least twenty-four (24) hours and will be subject to possible disciplinary action. Upon being tested for drugs under reasonable suspicion, post accident, or post vehicular accident testing, you will be suspended with pay. Suspension will be effective immediately after the testing and shall be for the period of time required to process, screen and confirm test results. If your test results are negative, you will be reinstated and all reference to the suspension shall be removed from

McALESTER IAFF COLLECTIVE BARGAINING AGREEMENT 2014/2015-2015/2016

your personnel file. Random testing and return to duty follow-up testing for drugs does not require immediate suspension.

4. If your test results are positive for drugs or alcohol, you will be given the opportunity to participate in the Employee Assistance Program. Participation in the Employee Assistance Program will not avoid any discipline, including termination, which may be imposed.

5. You may, within seventy-two (72) hours on receipt of the drug test results, request the split specimen be analyzed by a different certified laboratory site. If you request the split specimen test, you will be responsible for its cost unless the test results are negative. On this ____ day of _____, 20__, I _____ have read the foregoing rights and fully understand them.

Employee Signature

Prior to testing, the employee shall sign a consent form authorizing: (1) the medical facility to take the specimen; and (2) authorizing the testing laboratory to release the test

results to the medical review officer and the designated substance abuse policy administrator. The consent form shall provide space for the employee to acknowledge that he or she has been notified of the substance abuse policy. An employee's refusal to sign the consent form shall constitute a refusal to be tested.

MEDICAL CONSENT AND RELEASE OF INFORMATION

The undersigned voluntarily consents and agrees, as a condition of employment, to submit to a drug and/or alcohol test, which may include a urine test for controlled substances and/or evidential breath or blood alcohol test by doctors or other qualified persons.

The results of any such examination and tests may be released to the Personnel Director of the City of McAlester, Oklahoma.

I hereby release the physicians, medical facilities, clinics, and their employees, agents and representatives from any and all liability, except for inaccurate test results arising from the release and use of the information discovered

in such test including the results of any test and any decision regarding my employment or prospective employment with the City of McAlester, Oklahoma.

(Employee Signature)

CONFIDENTIALITY OF TESTING RESULTS AND RECORDS

A. The City shall maintain all drug and alcohol test results and related information including, but not limited to, interviews, reports, statements and memoranda, as confidential records separate from other personnel records.

B. Such records, including the records of the testing facility, shall not be used in a criminal proceeding or a civil or administrative proceeding, except in administrative actions taken by the employer.

C. The records maintained by the City shall be the property of the employer and, upon request of the unit member, shall be made available for inspection and copying to the unit member.

D. The City shall not release records to any person other than the unit member or the City's medical review officer except the list of those scheduled for testing and those who have been tested to the Union President, unless the unit member, in writing following receipt of the test results, has expressly granted permission for the City to release such records or pursuant to valid court order.

E. A testing facility, or any agent, representative or designee of the facility, or any review officer shall not disclose to any employer, based on the analysis of a sample collected from a unit member for the purpose of testing for the presence of drugs or alcohol, any information relating to:

1. The general health, pregnancy or other physical or mental condition of the unit member;

2. The presence of any drug other than the drug or its metabolites that the City requested to be identified and for which a medically acceptable explanation of the positive result, other than the use of drugs, has not been forthcoming from the unit member, provided however, a testing facility shall release the records of the drug or

alcohol test, and any analysis and information related thereto, to the individual tested upon his request.

F. If the test result is negative, the MRO shall only inform the City that the test was negative without disclosing any other information.

EMPLOYEE ASSISTANCE PROGRAM (E.A.P.)

The City shall maintain either an in-house or contract an "Employee Assistance Program", which at a minimum provides for drug and alcohol dependency evaluation and referral services for substance abuse counseling, treatment or rehabilitation.

APPEAL PROCEDURES AND REMEDIES

A. Unit members may appeal any discipline imposed as a result of drug or alcohol testing via the grievance procedure.

B. The Oklahoma Standards for Workplace Drug and Alcohol Testing Act provides that any person aggrieved by a willful violation of the Act may institute a civil action for declaratory or injunctive relief and damages, and provide

for misdemeanor penalties for knowing and willful violations of the Act.

C. The party's agreement to random drug testing in no way diminishes, acquiesces, or removes a unit member's civil rights under the U.S. Constitution.

ARTICLE 40

HEALTH AND SAFETY COMMITTEE

There is hereby established a Health and Safety Committee and responsibilities are as follows:

SECTION 1. Committee shall consist of five (5) members, which include one firefighter, one driver, one lieutenant, one captain, and the Fire Chief or his designee.

SECTION 2. Any and all recommendations shall be presented to the Fire Chief for action or non-action. If this committee disagrees with the Chief's action or non-action, the matter shall automatically go to the Safety Officer.

SECTION 3. The Safety Officer will review all details and submit a final report in writing to the Chief and Safety Committee.

SECTION 4. The Committee of Rank will be selected to serve as follows:

- A) Firefighters will designate their representative
- B) Drivers will designate their representative
- C) Lieutenants will designate their representative
- D) Captains will designate their representative

SECTION 5. It is understood this committee will act solely as an advisory and non-authoritative committee.

ARTICLE 41

AFFILIATION LEAVE

SECTION 1. Any employee who becomes an officer or maintains an appointment on a fire service related board or committee such as Fire Chiefs Association, International Association of Arson Investigators, Oklahoma State Firefighter Pension Board, Oklahoma State Firefighters Association, International Association of Fire Fighters, Professional Fire Fighters of Oklahoma, State Fire Marshals Office at either the state or national level shall be given time off of up to one day per month to attend committee meetings, board meetings, or conventions. This leave will not be accumulated from month to month.

ARTICLE 42

SAFE STAFFING LEVELS

SECTION 1. The parties agree the McAlester Fire Department is an organization of dedicated professionals who are committed to serving the community by protecting life, property, and the environment through fire and injury prevention, education, fire suppression, and emergency medical response.

SECTION 2. The parties agree staffing levels have not been increased since 1981.

SECTION 3. The parties agree to prioritize staffing and strive to increase staffing to adequate levels consistent with the national recommended minimum staffing level needed to safely and efficiently extinguish a 2000 square foot residential structure. The parties further agree that grants or other funding sources will be sought to offset additional costs to the City.

SECTION 4. The parties agree that increasing staffing levels will be incremental in nature and cannot fully be accomplished in one fiscal year. A committee made up of three (3) designated representatives of management and three (3) designated representatives of the bargaining unit will agree on the duration of time needed and the incremental number of staff per fiscal

McALESTER IAFF COLLECTIVE BARGAINING AGREEMENT 2014/2015-2015/2016

year needed to meet the needed staffing level based on revenues available.

Section 5. The parties agree a minimum staffing level of forty (40) bargaining unit employees will the base number of employees for implementing increases in staffing.

IN WITNESS WHEREOF, the parties hereto have set their hands this

_____ day of _____, 2015.

CITY OF McALESTER, OKLAHOMA
A Municipal Corporation

By _____

Steve Harrison, Mayor

INTERNATIONAL ASSOCIATION OF
FIREFIGHTERS
Local 2284
Bargaining Agent

By _____
President of Bargaining Agent

ATTEST:

Attachment 1: IAFF Classified Pay Scale



McAlester City Council

AGENDA REPORT

| | | | |
|----------------|----------------|------------------|-------------|
| Meeting Date: | 05-26-2015 | Item Number: | 1 |
| Department: | Police | | |
| Prepared By: | Darrell Miller | Account Code: | |
| Date Prepared: | 05-08-2015 | Budgeted Amount: | \$39,811.85 |
| | | Exhibits: | 3 |

Subject

Consider and act upon, approval to purchase a new and unused 2016 Ford SUV police package vehicle.

Recommendation

Motion to approve the purchase of a new and unused 2016 Ford SUV police package vehicle from Freedom Ford in McAlester.

Discussion


The police department needs to replace a 2009 Ford Crown Vic that was involved in an accident. Bids were received for a 2016 Ford SUV police package vehicle.

Fleet Distributors in Tulsa, Oklahoma bid \$40,578.28

Freedom Ford in McAlester, Oklahoma bid \$39,811.85

The vehicle from Freedom Ford in McAlester meets the required specs and staff recommends the purchase of the vehicle from Freedom Ford.

Approved By

| | Initial | Date |
|-----------------|--|------------|
| Department Head | GW | 05-08-2015 |
| City Manager | P. Stasiak  | |

BID TABULATION SHEET

1 New & Unused 2015 SUV AWD Police Dept. Vehicle

Bid Opening

May 7, 2015, 2:00 P.M.

Bidder

Amount

Fleet Distributor Cypress
105605 E 40th St
Oulsa, OK 74145

\$ 40,578.28

Freedom Ford

\$39,811.85

$m^{\circ} \text{Al}_2\text{O}_3, \text{ок } 7/50/$



City Of McAlester
28 East Washington
McAlester, OK 74501

Bid Request

For

One (1) New and Unused 2015 Police SUV AWD Vehicle

For

McAlester Police Department

The City of McAlester will be accepting sealed bids for one (1) New and Unused 2015 SUV Police vehicle for the McAlester Police Department at the Office of the City Clerk, 28 E. Washington, McAlester, Oklahoma, until 2:00 PM on May 7, 2015. At that time bids will be opened and read aloud by the City Clerk or her designated representative in the Council Chambers.

All bids will be considered and the lowest and/or best bid will then be presented to the City Council at the next regularly scheduled meeting for approval. The City of McAlester reserves the right to reject any and all bids and to waive any informality in any bid without penalty or prejudice.

Anyone interested in submitting a bid for these vehicles may obtain a bid package from the Office of the City Clerk, 28 E. Washington, McAlester, Oklahoma or by phone at 423-9300 ext. 4956.

Attached are the specifications that the City feels meets the needs of our Police Department. Anyone wishing to submit a bid for a different vehicle should submit their specifications for approval no later than 10 days prior to the bid opening. Anyone who has questions regarding this bid item should contact Darrell Miller, Asst. Police Chief, at 918-423-9300 ext. 4943.

All bids must be in a sealed package marked “ (1) -2015 SUV Police Vehicle for McAlester Police Department”. Bids must be completed, submitted and signed in the full legal name of Bidder, and must be fully and properly executed by an authorized person.

Bids received after the time and date specified shall not be considered and shall be returned unopened.

No bid may be withdrawn for a period of thirty (30) days after the bid closing date.

Bid Specifications

POLICE SUV AWD

Description: 2015 Police Interceptor Utility SUV AWD or equivalent.

MECHANICAL:

Emissions: Federal Requirements

Engine and Drive Train: 3.7L Ti-VCT V6 FFV Engine or equivalent.
AWD Drive-Train

Transmission: 6-speed automatic, exclusively police calibrated for
for maximum acceleration and faster losing speeds.

Suspension: Independent front and rear suspensions

Brakes: Police calibrated high performance system Heavy-Duty disc
w/anti-lock break system

Steering: Electric Power Assist Steering (Heavy Duty)

Alternator: Heavy - Duty 220 Amp

Battery: Heavy-Duty 750 CCA

Other Mechanical: Cooling System - Heavy Duty, large high volume radiator,
engine oil cooler and transmission oil cooler
Engine Hour Meter
Power-train mounts - Heavy-Duty

EXTERIOR:

Tires: P245/55R18 A/S BSW

Wheels: Heavy Duty 18" Steel

Door Handles: Rear Door Handles Inoperable and Hidden Door Lock Plunger

Glass: Solar-Tinted 1st row; Privacy Glass 2nd and 3rd row

Headlights: Projector Halogen; Front Headlight Prep with headlight wig-wags

Tail Lamps: LED Taillight Lighting Prep

Mirrors/Camera: Heated Sideview Power Electric Remote, Manual Folding
With Integrated Blind Spot Mirrors and Rear Camera

INTERIOR:

Flooring: Heavy Duty Vinyl

Key: Fleet Key Factory Remote Keyless Entry System

Pedals: Power adjustable

Speedometer: Certified

Steering Wheel: Tilt Steering Column

Door Locks: Power

| | |
|---------------------------------|--|
| Climate Control: | Duel/Auxiliary |
| Seats: | Front- Heavy Duty Cloth -Bucket - Driver 6 way power-adjustable with manual lumbar. Rear - 60/40 Split Vinyl |
| Windows: | Power, 1-touch Up/Down Driver-Side Rear window power delete, operable from front driver side |
| Other Interior Features: | Column Shifter |
| Police Upfit Friendly: | Consistent 9-inch space between driver and passenger seats for aftermarket consoles Noise Suppression Bands |
| Safety/Security: | Tire Pressure Monitoring System (TPMS) SOS Post-Crash Alert System Battery saver feature LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations Anti-Lock Brakes (ABS) with Traction Control accessory Delay 75-mph Rear End Crash Tested |
| Airbags | Front Side Impact Safety Canopy with rollover sensor |
| Radio: | AM/FM /CD /MP3 Capable /Clock/ 6 speakers |
| Options: | Black/White Exterior with factory Turnkey "Police" Vinyl Word Wrap Overhead Console Driverside Wheelen LED Spotlight Jotto Console with armrest floorplate JD-#425-6411 Utility Equipment Console-Contour(2013+) #AP-425-6193 Master Com Siren with Mic, Airhorn, 9 Level Light Control (C3-3892L6S 200W Compact Speakers Code 3 Banshee, Programmed with Low Frequency Tones Two (2) Whelen 3 1/2" extend led fog lights Red/Blue (WH-PAR28) Jetto 1/2 Cage Partition (Part 475-0318) Wheelen MBFX11JJ Mirror Beams for SUV in Red/Blue Dome Light Red/White in Cargo Area Sync Heated Side View Mirrors |

Additional:

Furnish and install VHF Radio Antenna with coax (FREQ 155.715)

CODE 3 -21TRPLA8 Red/Blue with Takedown and Alley Lights

ABS Duel Cup Holder Faceplate Mount (JD-425-3704)

Code 3 XT6 Red/Blue Lower Center Each Side Rear Window (C3-XT6BR)

Setina PB450-L with PB5 with LED Perimeter and side LED Lighting

Hideablast Corner LED Red 1 Each Side Brakelight C3-HB915R

Hideablast Corner LED Red/Blue One For Each Side Front Lights

Code 3 Citadel Lighting for Rear in Red/Blue

Code 3 MR6 Lighthead Surface/Flush Mount (Red) for Rear Bumper Reflector Slot on Drivers Side and One(Blue) for Passenger Side

Install Motorola XPR-4550 furnished by City of McAlester

Kustom Signals Raptor 1 Duel K-Band with Directional and Same Lane Mode

Warranty:

5 Year Parts and Labor Warranty on Installed Equipment

Bid Sheet

FLEET DISTRIBUTORS EXPRESS, submits the following bid for one (1)
Company Name

new and unused SUV AWD vehicle on this 30 day of APRIL, 2015.

_____. (\$ _____)

and attest that this vehicle meet the specifications set out in this bid
package and that the above bid includes all costs involved in the delivery of said
vehicle.

William H. O'Leary
Owner/Manager

Bid Sheet Page 2
POLICE SUV AWD

Description: 2015 Police Interceptor Utility SUV AWD or equivalent.

MECHANICAL:

| | | YES | NO |
|-------------------------|--|-------------------------------------|--------------------------|
| Emissions: | Federal Requirements | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Engine and Drive Train: | 3.7L Ti-VCT V6 FFV Engine or equivalent. AWD Drive-Train | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Transmission: | 6-speed automatic, exclusively police calibrated for for maximum acceleration and faster losing speeds. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Suspension: | Independent front and rear suspensions | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Brakes: | Police calibrated high performance system Heavy-Duty disc w/anti-lock break system | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Steering: | Electric Power Assist Steering (Heavy Duty) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Alternator: | Heavy - Duty 220 Amp | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Battery: | Heavy-Duty 750 CCA | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Other Mechanical: | Cooling System - Heavy Duty, large high volume radiator, | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| | engine oil cooler and transmission oil cooler | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| | Engine Hour Meter | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| | Power-train mounts - Heavy-Duty | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| EXTERIOR: | | | |
| Tires: | P245/55R18 A/S BSW | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Wheels: | Heavy Duty 18" Steel | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Door Handles: | Rear Door Handles Inoperable and Hidden Door Lock Plunger | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Glass: | Solar-Tinted 1st row; Privacy Glass 2nd and 3rd row | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Headlights: | Projector Halogen; Front Headlight Lighting Solution Housing/Clear | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Tail Lamps: | LED Taillight Lighting Soultion | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mirrors: | Heated Sideview Power Electric Remote, Manual Folding with Integrated Blind Spot Mirrors | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| INTERIOR: | | | |
| Flooring: | Heavy Duty Vinyl | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Key: | Fleet Key Factory Remote Keyless Entry System | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Pedals: | Power adjustable | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|--------------------------|--|--|--|
| Speedometer: | Certified | | |
| Steering Wheel: | Tilt Steering Column | | |
| Door Locks: | Power | | |
| Climate Control: | Duel/Auxiliary | | |
| Seats: | Front- Heavy Duty Cloth -Bucket - Driver 6 way power-adjustable with manual lumbar. Rear - 60/40 Split Vinyl | | |
| Windows: | Power, 1-touch Up/Down Driver-Side Rear window power delete, operable from front driver side | | |
| Other Interior Features: | Column Shifter | | |
| Police Upfit Friendly: | Consistent 9-inch space between driver and passenger seats for aftermarket consoles Noise Suppression Bands | | |
| Safety/Security: | Tire Pressure Monitoring System (TPMS) SOS Post-Crash Alert System Battery saver feature LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations Anti-Lock Brakes (ABS) with Traction Control accessory Delay 75-mph Rear End Crash Tested | | |
| Airbags | Front Side Impact Safety Canopy with rollover sensor | | |
| Radio: | AM/FM /CD /MP3 Capable /Clock/ 6 speakers | | |
| Options: | Black/White Exterior with factory Turnkey "Police" Vinyl Word Wrap | | |
| | Overhead Console | | |
| | Driverside Wheelen LED Spotlight | | |
| | Jotto Console with armrest floorplate JD-#425-6411 | | |
| | Utility Equipment Console-Contour(2013+) #AP425-6193 | | |
| | Master Com Siren with Mic, Airhorn, 9 Level Light Control (C3-3892L6S | | |
| | 200W Compact Speakers | | |

Code 3 Banshee, Programmed with Low Frequency Tones

Two (2) Whelen 3 1/2" extend led fog lights Red/Blue
(WH-PAR28)

Jetto 1/2 Cage Partition (Part 475-0318)

Wheelen MBFX11JJ Mirror Beams for SUV in Red/Blue

Dome Light Red/White in Cargo Area

Sync

Heated Side View Mirrors

Additional:

Furnish and install VHF Radio Antenna with coax
(FREQ 155.715)

CODE 3-21TRPLA8 Red/Blue with Takedown and Alley
Lights

ABS Duel Cup Holder Faceplate Mount (JD-425-3704)

Code 3 XT6 Red/Blue Lower Center Each Side Rear
Window (C3-XT6BR)

** Go RHINO **
Setina PB450-L with PB5 LED Perimeter and side LED Lighting

Code 3 Citadel Lighting for Rear in Red/Blue

Hideablast Corner LED Red 1 Each Side Brakelight
C3-HB915R

Hideablast Corner LED Red/Blue 1 For Each Side Front
Lights

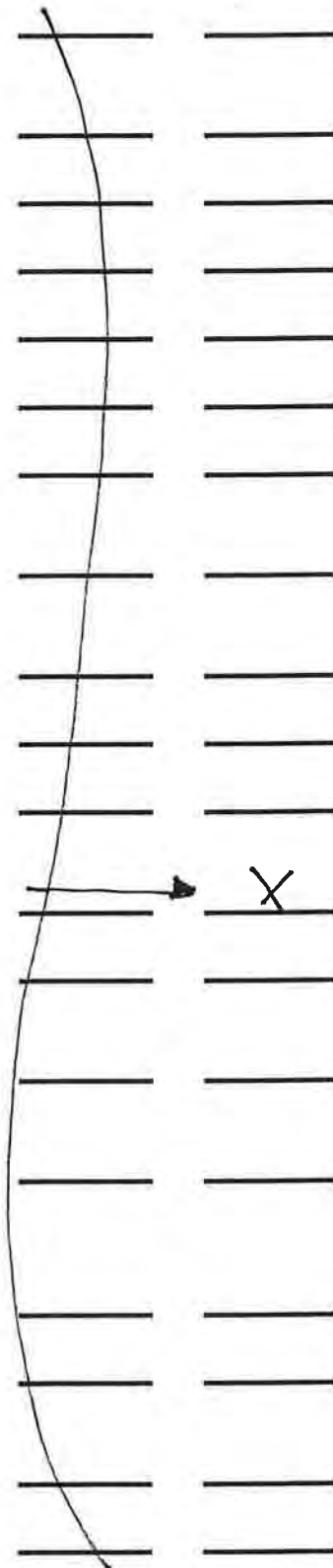
Code 3 MR6 Lighthouse Surface/Flush Mount (Red) for Rear
Bumper Reflector Slot on Drivers Side and One(Blue) for
Passenger Side

Install Motorola XPR-4550 furnished by City of McAlester

Kustom Signals Raptor 1 Duel K-Band with Directional
and Same Lane Mode

Warranty:

5 Year Parts and Labor Warranty on Installed Equipment



BUSINESS RELATIONSHIPS AFFIDAVIT

STATE OF OKLAHOMA \

> SS:

PITTSBURG COUNTY /

William H. Dalton Jr., of lawful age, being first duly sworn, on oath says that (s) he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this statement with architect, engineer, or other party to the project is as follows:

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

(If none of the business relationships hereinabove mentioned exist, affiant should so state.)

Subscribed and sworn to before me this April 30 day of 2015

My commission expires:

2/4/2018

NO: 10000969



Stamp is not inking

NON-COLLUSIVE AFFIDAVIT

By submission of this bid or proposal, the bidder certifies that:

- a) This bid or proposal has been independently arrived at without collusion with any other bidder or with any competitor or potential competitor;
- b) This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor, or potential competitor;
- c) No attempt has been or will be made to induce any other person, partnership, or corporation to submit or not to submit a bid or proposal or to fix overhead, profit, or cost element of said bid price, or that of any other or to secure any advantage against the Housing Authority;
- d) The person, signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf;
- e) That attached hereto (if a corporate bidder) is a certified copy of the resolution authorizing the execution of this certificate by the signator of this bid or proposal in behalf of the corporate bidder.

FLEET Distributors Express, deposes and says that he is William H. Dawson Jr.

the party making the foregoing proposal or bid for M^{rs} ALISTER Police Department (Project description), that such proposal or bid is genuine and not collusive and that all stats herein are true.

Signature:

William H. Dawson Jr. Mar.

Bidder (if the bidder is an Individual)

Partner (if the bidder is a Partnership)

William H. Dawson Jr. V.P.

Officer (if the bidders is a Corporation)

Subscribed and sworn to before me this 30th day of April, 2015.

My commission expires: 2/4/2018.

C. Meissinger

Notary Public

(Seal)





Estimate / Bid

Fleet Distributors Express

P.O. Box 470194 Tulsa, OK. 74147
Ph(918)384-0031 Fax(918)384-0081

Estimate/Bid #

3780

Date

4/30/2015

Rep

McAlester Police Department
P.O.388
McAlester, Ok 74502

Attn: _____ Fax _____

| Item | Description | Qty | Cost | Total |
|-------------------|--|-----|-----------|-----------|
| FDX | 2015 Police Interceptor Utility SUV AWD as Per Bid Spec's | 1 | 28,329.44 | 28,329.44 |
| FDX | Black/White Exterior with Factory "Police" Vinyl Word Wrap | 1 | 895.00 | 895.00 |
| JD-425-6411 | Adjustable Arm Rest Floor Plate Mount | 1 | 94.1439 | 94.14 |
| WH-P46SLC | PAR-46 LED Spotlight | 1 | 135.192 | 135.19 |
| AP-425-6193 | Ford Police Interceptor Utility (PI Utility) Police Equipment Console - Contour (2013+) | 1 | 313.3635 | 313.36 |
| C3-3892L6S | Full Feature 200w Siren w/Hard Wired Mic, Electronic Air Horn, Plus 3 Level Progressive Slide Switch, & 6 Standard Push On/Off Buttons 15 | 1 | 513.1833 | 513.18 |
| FN-S-2009 | Feniex Triton 100 Watt Speaker ..15 | 1 | 130.1535 | 130.15 |
| C3- C3100 | C3100 100 Watt Speaker with Crown Vic Brackets..15 | 2 | 185.9907 | 371.98 |
| C3-3450-Banshee | Banshee Amplifier, Power Harness, Input/Output Harness, 10 ft CAT5 cable, C3100 Speaker | 1 | 415.20 | 415.20 |
| C3-36PARSCRB | Par 36 LED Light Head, Red/Blue. (Requires Mounting Brackets) | 2 | 167.3535 | 334.71 |
| C3-FOGBRKT-EXI | (Pair) Par 36 Fog Light Bracket for Ford Explorer/Interceptor SUV. (Lights Not Included) | 1 | 52.9635 | 52.96 |
| AP-475-0318 | Single Cell Prisoner Transport System for 2013+ Ford PI Utility 15 | 1 | 1,360.00 | 1,360.00 |
| C3-XT4RB | Single 4-LED Split Lighthead - Red/Blue.....1-Each Rear View Mirror | 2 | 69.7035 | 139.41 |
| C3-XT4MMNT | XT4 Mirror Mount Brackets (Each).....Rear View Mirror | 2 | 25.0635 | 50.13 |
| UP-39716 | 8 White LED Strip Light 4"White Cargo Light | 1 | 20.4135 | 20.41 |
| UP-39715 | 8 Red LED Strip Light 4".....Red Cargo Light | 1 | 20.4135 | 20.41 |
| C3-21TRPL47TRS... | 21TRPL47 Lightbar W/ TRS9 LED Modules RB no Traffic Director Config:C37211 | 1 | 1,298.00 | 1,298.00 |
| JD-425-3704 | ABS Dual Cup Holder Faceplate Mount 15 | 1 | 42.1662 | 42.17 |
| C3-XT6RB | Code 3 XT6 RED/BLUELower Rear Window Each Side | 2 | 79.9335 | 159.87 |
| C3-XT6LBKT | TRX6 CODE 3 "L" BRACKET.....Lower Rear Windows | 2 | 7.3563 | 14.71 |
| GR-5340-4L31 | Go Rhino 2012-2014 Ford Explorer Push Bumper with 4 Light Housings for Code 3 TRX Light Heads...Does Not Include Light Heads ---***Does Not Include Freight***15 | 1 | 368.1684 | 368.17 |
| C3-PBH45-Set | Bracket - Push Bumper, Horizontal 45Deg Angle, TRX/XT3/XT445 Deg Side Bumper Brackets | 1 | 54.5631 | 54.56 |
| C3-TRX6RB | TRX6 RED/BLUE.....Push Bumper Lighting | 6 | 79.0965 | 474.58 |
| C3-CITADEL-EXI | Citadel LED Kit for PI Utility. Includes Bracket, 3-XT4RR-CT & 3-XT4BB-CT 14 | 1 | 798.36 | 798.36 |
| C3-HB915R | Hideablast Corner LED Red.....!-Each Rear Brake Light | 2 | 106.9035 | 213.81 |

A 3% Processing Fee will be added for all Credit Card Purchases
Please Review Estimate Sign and Fax back to 918-384-0081
Before Parts Will Be Ordered and Job Scheduled.

Subtotal

Total

**FLEET
DISTRIBUTORS
EXPRESS**

Estimate / Bid

Fleet Distributors Express

P.O. Box 470194 Tulsa, OK. 74147
Ph(918)384-0031 Fax(918)384-0081

Estimate/Bid #

3780

Date

4/30/2015

Rep

McAlester Police Department
P.O.388
McAlester, Ok 74502

Attn: _____ Fax _____

| Item | Description | Qty | Cost | Total |
|-----------------|--|-----|----------|----------|
| C3-HB6PAK-RB | Hide-A-Blast 6 Pak Led RED/BLUE.....1-Each Side Front | 2 | 87.4107 | 174.82 |
| C3-MR6FM-R | MR6 LED Lighthead Surface/Flush Mount RED.....Driver Side Refl Slot Rear | 1 | 88.3035 | 88.30 |
| C3-MR6FM-B | MR6 LED Lighthead Surface/Flush Mount BLUE.....Pass Side Refl Slot Rear | 1 | 88.3035 | 88.30 |
| TB-1259-24 | 3/4 NMO Diecast 24' Co-Ax Cable 14 (Comes in 40 per case) | 2 | 20.98 | 41.96 |
| FDX-MISC | Kustom Signal Radar System Raptor 1 Duel K-Band | 1 | 2,195.00 | 2,195.00 |
| Freight Inbound | Freight Inbound.....Push Bumper, Console | 1 | 60.00 | 60.00 |
| FDX | Installation kit | 1 | 140.00 | 140.00 |
| Installations | Professional Installation of equipment | 14 | 85.00 | 1,190.00 |

A 3% Processing Fee will be added for all Credit Card Purchases
Please Review Estimate Sign and Fax back to 918-384-0081
Before Parts Will Be Ordered and Job Scheduled.

Subtotal \$40,578.28

Total \$40,578.28

Bid Sheet

Freedom Ford, submits the following bid for one (1)
Company Name

new and unused SUV AWD vehicle on this 7 day of May, 2015.

Thirty Nine Thousand Eight Hundred Eleven ⁸⁵/₁₀₀ (\$39,811⁸⁵)

and attest that this vehicle meet the specifications set out in this bid
package and that the above bid includes all costs involved in the delivery of said
vehicle.


Owner/Manager

Bid Sheet Page 1
POLICE SUV AWD

Description: 2015 Police Interceptor Utility SUV AWD or equivalent.

| | | YES | NO |
|--------------------------------|--|-----------|-------------------|
| MECHANICAL: | | | |
| Emissions: | Federal Requirements | <u>XX</u> | <u> </u> |
| Engine and Drive Train: | 3.7L Ti-VCT V6 FFV Engine or equivalent. AWD Drive-Train | <u>XX</u> | <u> </u> |
| Transmission: | 6-speed automatic, exclusively police calibrated for for maximum acceleration and faster losing speeds. | <u>XX</u> | <u> </u> |
| Suspension: | Independent front and rear suspensions | <u>XX</u> | <u> </u> |
| Brakes: | Police calibrated high performance system Heavy-Duty disc w/anti-lock break system | <u>XX</u> | <u> </u> |
| Steering: | Electric Power Assist Steering (Heavy Duty) | <u>XX</u> | <u> </u> |
| Alternator: | Heavy - Duty 220 Amp | <u>XX</u> | <u> </u> |
| Battery: | Heavy-Duty 750 CCA | <u>XX</u> | <u> </u> |
| Other Mechanical: | Cooling System - Heavy Duty, large high volume radiator, | <u>XX</u> | <u> </u> |
| | engine oil cooler and transmission oil cooler | <u>XX</u> | <u> </u> |
| | Engine Hour Meter | <u>XX</u> | <u> </u> |
| | Power-train mounts - Heavy-Duty | <u>XX</u> | <u> </u> |
| EXTERIOR: | | | |
| Tires: | P245/55R18 A/S BSW | <u>XX</u> | <u> </u> |
| Wheels: | Heavy Duty 18" Steel | <u>XX</u> | <u> </u> |
| Door Handles: | Rear Door Handles Inoperable and Hidden Door Lock Plunger | <u>XX</u> | <u> </u> |
| Glass: | Solar-Tinted 1st row; Privacy Glass 2nd and 3rd row | <u>XX</u> | <u> </u> |
| Headlights: | Projector Halogen; Front Headlight Lighting Solution Housing/Clear | <u>XX</u> | <u> </u> |
| Tail Lamps: | LED Taillight Lighting Soutlion | <u>XX</u> | <u> </u> |
| Mirrors: | Heated Sideview Power Electric Remote, Manual Folding with Integrated Blind Spot Mirrors | <u>XX</u> | <u> </u> |
| INTERIOR: | | | |
| Flooring: | Heavy Duty Vinyl | <u>XX</u> | <u> </u> |
| Key: | Fleet Key Factory Remote Keyless Entry System | <u>XX</u> | <u> </u> |
| Pedals: | Power adjustable | <u>XX</u> | <u> </u> |

| | | | |
|---------------------------------|--|-----------|-------------------|
| Speedometer: | Certified | <u>XX</u> | <u> </u> |
| Steering Wheel: | Tilt Steering Column | <u>XX</u> | <u> </u> |
| Door Locks: | Power | <u>XX</u> | <u> </u> |
| Climate Control: | Duel/Auxiliary | <u>XX</u> | <u> </u> |
| Seats: | Front- Heavy Duty Cloth -Bucket - Driver 6 way power-adjustable with manual lumbar. Rear - 60/40 Split Vinyl | <u>XX</u> | <u> </u> |
| Windows: | Power, 1-touch Up/Down Driver-Side Rear window power delete, operable from front driver side | <u>XX</u> | <u> </u> |
| Other Interior Features: | Column Shifter | <u>XX</u> | <u> </u> |
| Police Upfit Friendly: | Consistent 9-inch space between driver and passenger seats for aftermarket consoles Noise Suppression Bands | <u>XX</u> | <u> </u> |
| Safety/Security: | Tire Pressure Monitoring System (TPMS) SOS Post-Crash Alert System Battery saver feature LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations Anti-Lock Brakes (ABS) with Traction Control accessory Delay 75-mph Rear End Crash Tested | <u>XX</u> | <u> </u> |
| Airbags | Front | <u>XX</u> | <u> </u> |
| | Side Impact | <u>XX</u> | <u> </u> |
| | Safety Canopy with rollover sensor | <u>XX</u> | <u> </u> |
| Radio: | AM/FM /CD /MP3 Capable /Clock/ 6 speakers | <u>XX</u> | <u> </u> |
| Options: | Black/White Exterior with factory Turnkey "Police" Vinyl Word Wrap | <u>XX</u> | <u> </u> |
| | Overhead Console | <u>XX</u> | <u> </u> |
| | Driveside Wheelen LED Spotlight | <u>XX</u> | <u> </u> |
| | Jotto Console with armrest floorplate JD-#425-6411 | <u>XX</u> | <u> </u> |
| | Utility Equipment Console-Contour(2013+) #AP425-6193 | <u>XX</u> | <u> </u> |
| | Master Com Siren with Mic, Airhorn, 9 Level Light Control (C3-3892L6S | <u>XX</u> | <u> </u> |
| | 200W Compact Speakers | <u>XX</u> | <u> </u> |

| | | |
|---|-----------|-------------------|
| Code 3 Banshee, Programmed with Low Frequency Tones | <u>XX</u> | <u> </u> |
| Two (2) Whelen 3 1/2" extend led fog lights Red/Blue (WH-PAR28) | <u>XX</u> | <u> </u> |
| Jetto 1/2 Cage Partition (Part 475-0318) | <u>XX</u> | <u> </u> |
| Wheelen MBFX11JJ Mirror Beams for SUV in Red/Blue | <u>XX</u> | <u> </u> |
| Dome Light Red/White in Cargo Area | <u>XX</u> | <u> </u> |
| Sync | <u>XX</u> | <u> </u> |
| Heated Side View Mirrors | <u>XX</u> | <u> </u> |
| Additional: Furnish and install VHF Radio Antenna with coax (FREQ 155.715) | <u>XX</u> | <u> </u> |
| CODE 3-21TRPLA8 Red/Blue with Takedown and Alley Lights | <u>XX</u> | <u> </u> |
| ABS Duel Cup Holder Faceplate Mount (JD-425-3704) | <u>XX</u> | <u> </u> |
| Code 3 XT6 Red/Blue Lower Center Each Side Rear Window (C3-XT6BR) | <u>XX</u> | <u> </u> |
| Setina PB450-L with PB5 LED Perimeter and side LED Lighting | <u>XX</u> | <u> </u> |
| Code 3 Citadel Lighting for Rear in Red/Blue | <u>XX</u> | <u> </u> |
| Hideablast Corner LED Red 1 Each Side Brakelight C3-HB915R | <u>XX</u> | <u> </u> |
| Hideablast Corner LED Red/Blue 1 For Each Side Front Lights | <u>XX</u> | <u> </u> |
| Code 3 MR6 Lighthouse Surface/Flush Mount (Red) for Rear Bumper Reflector Slot on Drivers Side and One(Blue) for Passenger Side | <u>XX</u> | <u> </u> |
| Install Motorola XPR-4550 furnished by City of McAlester | <u>XX</u> | <u> </u> |
| Kustom Signals Raptor 1 Duel K-Band with Directional and Same Lane Mode | <u>XX</u> | <u> </u> |
| Warranty: 5 Year Parts and Labor Warranty on Installed Equipment | <u>XX</u> | <u> </u> |

BUSINESS RELATIONSHIPS AFFIDAVIT

STATE OF OKLAHOMA \

> SS:

PITTSBURG COUNTY /

JEFF CALDWELL

, of lawful age, being first duly sworn, on oath says that (s) he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this statement with architect, engineer, or other party to the project is as follows:

N/A

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

N/A

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

N/A

(If none of the business relationships hereinabove mentioned exist, affiant should so state.)

Subscribed and sworn to before me this

7

May day of ~~2014~~ 2015



Crystal Fryer
(Notary Public)

My commission expires:

June 25 2018

NON-COLLUSIVE AFFIDAVIT

By submission of this bid or proposal, the bidder certifies that:

- a) This bid or proposal has been independently arrived at without collusion with any other bidder or with any competitor or potential competitor;
- b) This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor, or potential competitor;
- c) No attempt has been or will be made to induce any other person, partnership, or corporation to submit or not to submit a bid or proposal or to fix overhead, profit, or cost element of said bid price, or that of any other or to secure any advantage against the Housing Authority;
- d) The person, signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf;
- e) That attached hereto (if a corporate bidder) is a certified copy of the resolution authorizing the execution of this certificate by the signator of this bid or proposal in behalf of the corporate bidder.

SAM WAMPLER, deposes and says that he is PARTNER

the party making the foregoing proposal or bid for 3-2016 SUV POLICE VEHICLES (Project description), that such proposal or bid is genuine and not collusive and that all stats herein are true.

Signature:

Bidder (if the bidder is an Individual)

Partner (if the bidder is a Partnership)

Officer (if the bidders is a Corporation)

Subscribed and sworn to before me this 7 day of MAY, 2015.

My commission expires: June 25 2018.

Notary Public

(Seal)





**SAM WAMPLER'S FREEDOM
FORD**

720 S. George Nigh Expressway,
McAlester, Oklahoma, 74501
Office: 918-423-2800
Fax: 580-225-0471

Customer Proposal

Prepared For:

Mr. DARRELL MILLER
McALESTER POLICE DEPARTMENT
28 EAST WASHINGTON,
McALESTER, OK
Zip Code: 74501
Office: 918-423-9300
FIN: QQ546

Prepared By:

Jeff Caldwell
Office: 918-423-2800
Email: jcaldwell//117@yahoo.com

Date: 05/07/2015

Vehicle: 2016 Utility Police Interceptor
Base
AWD





SAM WAMPLER'S FREEDOM
FORD
720 S. George Nigh Expressway,
Mcalester, Oklahoma, 74501
Office: 918-423-2800

2016 Utility Police Interceptor
AWD Base(K8A)

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FORD
720 S. George Nigh Expressway,
Mcalester, Oklahoma, 74501
Office: 918-423-2800

2019 Ford Police Interceptor
AWD Base(K8A)

Selected Options

| Code | Description | MSRP |
|-------------------|--|-----------|
| Base Vehicle | | |
| K8A | Base Vehicle Price (K8A) | 30,620.00 |
| Packages | | |
| 500A | Order Code 500A | N/C |
| | <i>Includes:</i> - Engine: 3.7L V6 Ti-VCT FFV High efficient police calibrated displacement technology is optimal for long days spent idling or on the job. - Transmission: 6-Speed Automatic Exclusively police calibrated for maximum acceleration and faster closing speeds. - 3.65 Axle Ratio - GVWR: 6,300 lbs - Tires: P245/55R18 AS BSW - Wheels: 18" x 8" 5-Spoke Painted Black Steel Includes center caps and full size spare. - Unique HD Cloth Front Bucket Seats w/Vinyl Rear Includes driver 6-way power track (fore/aft.up/down, tilt with manual recline, 2-way manual lumbar, passenger 2-way manual track (fore/aft. with manual recline) and built-in steel intrusion plates in both front seatbacks. - Radio: MyFord AM/FM/CD/MP3 Capable Includes clock, 6 speakers and 4.2" color LCD screen center-stack Smart Display. | |
| Powertrain | | |
| 99R | Engine: 3.7L V6 Ti-VCT | N/C |
| | <i>High efficient police calibrated displacement technology is optimal for long days spent idling or on the job.</i> | |
| 44C | Transmission: 6-Speed Automatic | N/A |
| | <i>Exclusively police calibrated for maximum acceleration and faster closing speeds.</i> | |
| STDAX | 3.65 Axle Ratio | N/A |
| STDGV | GVWR: 6,300 lbs | N/A |
| Wheels & Tires | | |
| STDTR | Tires: P245/55R18 AS BSW | N/A |
| STDWL | Wheels: 18" x 8" 5-Spoke Painted Black Steel | N/A |
| | <i>Includes center caps and full size spare.</i> | |
| Seats & Seat Trim | | |
| 9 | Unique HD Cloth Front Bucket Seats w/Vinyl Rear | Included |
| | <i>Includes driver 6-way power track (fore/aft.up/down, tilt with manual recline, 2-way manual lumbar, passenger 2-way manual track (fore/aft. with manual recline) and built-in steel intrusion plates in both front seatbacks.</i> | |

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



FORD
720 S. George Nigh Expressway,
Mcalester, Oklahoma, 74501
Office: 918-423-2800

AWD Base(K8A)

Selected Options (cont'd)

| Code | Description | MSRP |
|----------------------|--|--------|
| Other Options | | |
| 113WB | 113" Wheelbase | N/A |
| PAINT | Monotone Paint Application | N/A |
| STDRD | Radio: MyFord AM/FM/CD/MP3 Capable <i>Includes clock, 6 speakers and 4.2" color LCD screen center-stack Smart Display.</i> | N/A |
| 86P | Front Headlamp/Police Interceptor Housing Only <i>Includes pre-drilled hole for side marker police use, does not include LED installed lights (eliminates need to drill housing assemblies) and pre-molded side warning LED holes with standard twist lock sealed capability (does not include LED installed lights).</i> | 125.00 |
| 86T | Tail Lamp/Police Interceptor Housing Only <i>Pre-existing holes with standard twist lock sealed capability (does not include LED installed lights) (eliminates need to drill housing assemblies).</i> | 60.00 |
| 47C | Police Wire Harness Connector Kit - Front <i>For connectivity to Ford PI Package solutions. Includes (2) male 4-pin connectors for siren, (5) female 4-pin connectors for lighting/siren/speaker, (1) 4-pin IP connector for speakers, (1) 4-pin IP connector for siren controller connectivity, (1) 8-pin sealed connector and (1) 14-pin IP connector. Note: See upfitters guide for further detail www.fordpoliceinterceptorupfit.com.</i> | 105.00 |
| 43D | Dark Car Feature <i>Courtesy lamp disabled when any door is opened.</i> | 20.00 |
| 51Y | Driver Only Incandescent Spot Lamp | 215.00 |
| 87R | Rear View Camera <i>Note: This option would replace the camera that comes standard in the 4" center stack area. Camera can only be displayed in the 4" center stack (standard) OR the rear view mirror (87R). Includes: - Electrochromic Rear View Mirror Video is displayed in rear view mirror.</i> | N/C |
| 53M | SYNC Basic (Voice-Activated Communications System) <i>Includes single USB port and single auxiliary audio input jack.</i> | 295.00 |
| 52P | Hidden Door-Lock Plunger/Rr-Door Handles Inoperable | 160.00 |
| 549 | Heated Sideview Mirrors | 60.00 |
| 595 | Remote Keyless Entry Key Fob w/o Key Pad <i>Does not include PATS.</i> | 260.00 |
| 17A | Aux Air Conditioning | 610.00 |

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FORD
720 S. George Nigh Expressway,
McAlester, Oklahoma, 74501
Office: 918-423-2800

AWD Base(K8A)

Selected Options (cont'd)

| Code | Description | MSRP |
|------|---|--------|
| 60R | Noise Suppression Bonds (Ground Straps) | 100.00 |
| 79V | COV Required | N/A |
| C09 | Priced DORA | N/C |

Emissions

| | | |
|--|-----------------------------|-----|
| 422 | California Emissions System | N/C |
| <i>Required code for California Emissions States - California, Connecticut, Delaware, Massachusetts, Maryland, Maine, New Jersey, New York, Oregon, Pennsylvania, Rhode Island, Vermont and Washington registration unless codes 936 or 423 are applicable. Optional for Cross Border state dealers - Arizona, District of Columbia, Idaho, New Hampshire, Nevada, Ohio, Virginia and West Virginia.</i> | | |

Interior Colors

| | | |
|----|----------------|-----|
| 9W | Charcoal Black | N/C |
|----|----------------|-----|

Primary Colors

| | | |
|----|--------------|-----|
| G1 | Shadow Black | N/C |
|----|--------------|-----|

Upfit Options

| | | |
|-----------|---|----------|
| 1115-B | VHF BLACK 1/4 WAVE ANTENNA | 20.00 |
| 1252 | 17' COAX W/NMO END | 20.00 |
| 21TRP47A8 | 47" LIGHT BAR RED BLUE | 1,586.88 |
| 425-3704 | ABS DUAL CUPHOLDER FACEPLATE MOUNT | 51.17 |
| 425-6193 | CONSOLE W/16" OF FACEPLATE AREA | 342.72 |
| 425-6411 | UNIV. ARMREST ADJUSTABLE | 114.14 |
| 475-0318 | SINGLE CELL PRISONER TRANS SYSTEM | 1,419.00 |
| BANSHEE | DUAL TONE | 304.10 |
| CITADEL | REAR HATCH TOP RED/BLUE | 929.80 |
| FL-40FIF | HEADLIGHT FLASHER | 278.85 |
| GRAPHICS | TURNKEY POLICE/BLK SUV/WHT LETTERING | 460.00 |
| HB6PAK-R | REAR TAILLIGHTS(BACK UP LIGHTS | 83.42 |
| HB6PAK-RB | RED/BLUE | 83.42 |
| | 2 @73.42 | |
| INSTALL | INSTALL XPR-4500 PROVIDED BY CITY | 55.00 |
| LS-100 | 100 WATT-11 OHM CAST SPEAKER | 158.48 |

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FORD
720 S. George Nigh Expressway,
Mcalester, Oklahoma, 74501
Office: 918-423-2800

2016 Ford Police Interceptor
AWD Base(K8A)

Selected Options (cont'd)

| Code | Description | MSRP |
|--------------------|--|-------------|
| MASTER COM | B SIREN | 541.68 |
| MBFX11JJ | MIRROR BEAM IN RED/BLUE | 297.43 |
| | 2@297.43 | |
| MR6FM-B | PASSENGER REAR/ON BUMPER 1/2 REFLECTOR | 90.37 |
| MR6FM-R | DRIVER REAR/ON BUMPER 1/2 REFLECTOR | 90.37 |
| PAR28DJ | 3 1/2" WARN LIGHT IN R/B FOG LIGHT AREA | 150.30 |
| | 2@150.3 | |
| PB-450-L | SETINA PUSH BUMPER W/FT & PER LTG | 888.00 |
| PB-5 | SETINA FENDER PROTECTION | 375.00 |
| PL-RWO | 3 POSITION SWITCH | 39.13 |
| RP-1 | RAPTOR DUAL K BAND | 1,895.00 |
| SHIPPING | PARTS SHIPPING | 180.00 |
| UPFITTER LABOR | LABOR FOR SMILES INSTALL | 65.00 |
| WHELEN | WHELEN DRIVER LED SPOT INSERT | 154.94 |
| XT6RB 6 LED SPL | CARGO SIDE | 86.08 |
| SUBTOTAL | | \$43,390.28 |
| Destination Charge | | \$895.00 |
| TOTAL | | \$44,285.28 |

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FORD
720 S. George Nigh Expressway,
Mcalester, Oklahoma, 74501
Office: 918-423-2800

2010 Ford Escape
AWD Base(K8A)

Selected Equipment & Specs

Dimensions

- * Exterior length: 197.1"
- * Exterior height: 69.2"
- * Front track: 67.0"
- * Turning radius: 19.4'
- * Max ground clearance: 8.5"
- * Rear legroom: 41.6"
- * Rear headroom: 40.1"
- * Rear hiproom: 56.8"
- * Rear shoulder room: 60.9"
- * Approach angle: 19.7 deg
- * Cargo volume: 48.1cu.ft.
- * Maximum cargo volume: 85.1cu.ft.
- * Exterior width: 78.9"
- * Wheelbase: 112.6"
- * Rear track: 67.0"
- * Min ground clearance: 6.5"
- * Front legroom: 40.6"
- * Front headroom: 41.4"
- * Front hiproom: 57.3"
- * Front shoulder room: 61.3"
- * Passenger volume: 118.4cu.ft.
- * Departure angle: 21.7 deg
- * Cargo volume seats folded: 85.1cu.ft.

Powertrain

- * 300hp 3.7L DOHC 24 valve V-6 engine with variable valve control, SMPI
- * ULEV II
- * All-wheel drive
- * Fuel Economy Highway: 21 mpg
- * Recommended fuel : regular unleaded
- * 6 speed automatic transmission with overdrive
- * Fuel Economy City: 16 mpg
- * Capless fuel filler

Suspension/Handling

- * Front independent strut suspension with anti-roll bar, gas-pressurized shocks
- * Electric power-assist rack-pinion Steering
- * P245/55WR18 BSW AS front and rear tires
- * Rear independent multi-link suspension with anti-roll bar, gas-pressurized shocks
- * Front and rear 18 x 8 black steel wheels

Body Exterior

- * 4 doors
- * Black door mirrors
- * Body-coloured bumpers
- * Front and rear 18 x 8 wheels
- * Driver and passenger power remote heated folding door mirrors
- * Lip rear spoiler
- * Clearcoat paint

Convenience

- * Manual air conditioning with air filter
- * Auxiliary rear heater
- * Rear HVAC
- * Cruise control with steering wheel controls

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FORD
720 S. George Nigh Expressway,
McAlester, Oklahoma, 74501
Office: 918-423-2800

AWD Base(K8A)

Selected Equipment & Specs (cont'd)

- * Power windows
- * Driver and passenger 1-touch down
- * Manual tilt steering wheel
- * Power adjustable pedals
- * 2 1st row LCD monitors
- * Driver and passenger door bins
- * Driver and passenger 1-touch up
- * Remote power door locks with illuminated entry
- * Day-night rearview mirror with auto-dimming
- * Wireless phone connectivity
- * Dual visor mirrors

Seats and Trim

- * Seating capacity of 5
- * 8-way 6-way power driver seat adjustment
- * Power height adjustable driver seat
- * 60-40 folding rear split-bench seat
- * Metal-look instrument panel insert
- * Front bucket seats
- * Manual driver lumbar support
- * 4-way passenger seat adjustment
- * Cloth seat upholstery

Entertainment Features

- * AM/FM stereo radio
- * MP3 decoder
- * SYNC external memory control
- * 12 speakers
- * Integrated roof antenna
- * Single CD player
- * Auxiliary audio input
- * Steering wheel mounted radio controls
- * Wireless streaming

Lighting, Visibility and Instrumentation

- * LED low beam projector beam headlights
- * Variable intermittent front windshield wipers
- * Fixed interval rear windshield wiper
- * Fixed rearmost windows
- * Front and rear reading lights
- * Camera(s) - rear
- * Trip computer
- * LED brakelights
- * Speed sensitive wipers
- * Rear window defroster
- * Deep tinted windows
- * Tachometer
- * Low tire pressure warning
- * Trip odometer

Safety and Security

- * 4-wheel ABS brakes
- * 4-wheel disc brakes
- * ABS and driveline traction control
- * Brake assist with hill hold control
- * AdvanceTrac w/Roll Stability Control electronic stability
- * Dual front impact airbag supplemental restraint system



FORD
720 S. George Nigh Expressway,
Mcalester, Oklahoma, 74501
Office: 918-423-2800

AWD Base(K8A)

Selected Equipment & Specs (cont'd)

- * Dual seat mounted side impact airbag supplemental restraint system
- * Airbag supplemental restraint system occupancy sensor
- * Manually adjustable front head restraints
- * Safety Canopy System curtain 1st and 2nd row overhead airbag supplemental restraint system
- * Power remote door locks with

Warranty

- * Basic warranty: 36 months/36000 miles
- * Corrosion perforation warranty: 60 months/unlimited miles
- * Powertrain warranty: 60 months/100000 miles
- * Roadside assistance warranty: 60 months/60000 miles

Dimensions

General Weights

Curb 4639 lbs. GVWR 6300 lbs.

Fuel Tank type

Capacity 19 gal. Capless fuel filler Yes

Off Road

Approach angle 20 deg Departure angle 22 deg
Ramp breakover angle 16 deg Min ground clearance 6 "
Max ground clearance 8 " Load floor height 31 "

Interior cargo

Cargo volume 48.1 cu.ft. Cargo volume seats folded 85.1 cu.ft.
Maximum cargo volume 85.1 cu.ft.

Powertrain

Engine Type

Block material Aluminum Cylinders V-6
Head material Aluminum Ignition Electronic
Injection Sequential MPI Liters 3.7L
Orientation Transverse Recommended fuel Regular unleaded
Valves per cylinder 4 Valvetrain DOHC
Variable valve control Yes

Engine Spec

Bore 3.76" Compression ratio 10.8:1
Displacement 227 cu.in. Stroke 3.41"



FORD
720 S. George Nigh Expressway,
Mcalester, Oklahoma, 74501
Office: 918-423-2800

2010 Chevy Tahoe Interceptor
AWD Base(K8A)

Selected Equipment & Specs (cont'd)

Engine Power

Output 300 HP @ 6,250 RPM

Torque 280 ft.-lb @ 4,500 RPM

Alternator

Type HD

Amps 220

Battery

Amp hours 78

Cold cranking amps 750

Type HD

Engine Extras

Oil cooler Yes

Radiator HD

Transmission

Electronic control Yes

Lock-up Yes

Overdrive Yes

Speed 6

Type Automatic

Transmission Gear Ratios

1st 4.484

2nd 2.872

3rd 1.842

4th 1.414

5th 1

6th 0.742

Reverse Gear ratios 2.882

Transmission Extras

Oil cooler Regular

Drive Type

4wd type Automatic full-time

Type All-wheel drive

Drive Feature

Traction control ABS and driveline

Locking hub control Permanent

Drive Axle

Ratio 3.65

Exhaust

Material Stainless steel

System type Dual

Emissions

CARB ULEV II

EPA Tier 2 Bin 5



FORD
720 S. George Nigh Expressway,
Mcalester, Oklahoma, 74501
Office: 918-423-2800

2016 Ford F-Series Super Duty
AWD Base(K8A)

Selected Equipment & Specs (cont'd)

Fuel Economy

| | | | |
|-----------|----------|---------|--------|
| City | 16 mpg | Highway | 21 mpg |
| Fuel type | Gasoline | | |

Fuel Economy (Alternate 1)

| | |
|-----------|-----|
| Fuel type | E85 |
|-----------|-----|

Acceleration

| | |
|--------------|------|
| 0-60 mph (s) | 6.62 |
|--------------|------|

1/4 Mile

| | | | |
|---------|------|-------|--------|
| Seconds | 14.8 | Speed | 93 mph |
|---------|------|-------|--------|

Skid Pad

| | |
|--------------------------|-----|
| Lateral acceleration (g) | 0.8 |
|--------------------------|-----|

Slalom

| | |
|-------|--------|
| Speed | 56 mph |
|-------|--------|

Driveability

Brakes

| | | | |
|------|--------------|--------------|-------|
| ABS | 4-wheel | ABS channels | 4 |
| Type | 4-wheel disc | Vented discs | Front |

Brake Assistance

| | | | |
|--------------|-----|-------------------|-----|
| Brake assist | Yes | Hill hold control | Yes |
|--------------|-----|-------------------|-----|

Suspension Control

| | | | |
|------|---------|----------------------|----------------------------------|
| Ride | Regular | Electronic stability | Stability control with anti-roll |
|------|---------|----------------------|----------------------------------|

Front Suspension

| | | | |
|---------------|-------------|------|-------|
| Independence | Independent | Type | Strut |
| Anti-roll bar | Regular | | |

Front Spring

| | | | |
|------|------|-------|---------|
| Type | Coil | Grade | Regular |
|------|------|-------|---------|

Front Shocks

| | |
|------|-----------------|
| Type | Gas-pressurized |
|------|-----------------|

Rear Suspension

| | | | |
|--------------|-------------|------|------------|
| Independence | Independent | Type | Multi-link |
|--------------|-------------|------|------------|



FORD
720 S. George Nigh Expressway,
Mcalester, Oklahoma, 74501
Office: 918-423-2800

2010 Ford Police Interceptor
AWD Base(K8A)

Selected Equipment & Specs (cont'd)

Anti-roll bar Regular

Rear Spring

Type Coil Grade Regular

Rear Shocks

Type Gas-pressurized

Steering

Activation Electric power-assist Type Rack-pinion

Steering Specs

of wheels 2

Exterior

Front Wheels

Diameter 18" Width 8.00"

Rear Wheels

Diameter 18" Width 8.00"

Spare Wheels

Wheel material Steel

Front and Rear Wheels

Appearance Black Material Steel

Covers Hub

Front Tires

Aspect 55 Diameter 18"

Sidewalls BSW Speed W

Tread AS Type P

Width 245mm

Rear Tires

Aspect 55 Diameter 18"

Sidewalls BSW Speed W

Tread AS Type P

Width 245mm

Spare Tire



FORD
720 S. George Nigh Expressway,
Mcalester, Oklahoma, 74501
Office: 918-423-2800

2010 Chevy Silverado 1500 LTZ
AWD Base(K8A)

Selected Equipment & Specs (cont'd)

| | | | |
|-------|--------------------|------|-----------|
| Mount | Inside under cargo | Type | Full-size |
|-------|--------------------|------|-----------|

Wheels

| | | | |
|----------------|-------|------------|--------|
| Front track | 67.0" | Rear track | 67.0" |
| Turning radius | 19.4' | Wheelbase | 112.6" |

Body Features

| | | | |
|-------------------|-----|---------------|---------------------------|
| Rear spoiler | Lip | Body material | Galvanized steel/aluminum |
| Side impact beams | Yes | | |

Body Doors

| | | | |
|----------------------|--------------|---------------------|--------------|
| Door count | 4 | Left rear passenger | Conventional |
| Right rear passenger | Conventional | Rear cargo | Liftgate |

Exterior Dimensions

| | | | |
|--------------------------|--------|-------------------------|-------|
| Length | 197.1" | Body width | 78.9" |
| Body height | 69.2" | Axle to end of frame | 46.5" |
| Rear door opening height | 32.5" | Rear door opening width | 46.6" |

Safety

Airbags

| | | | |
|------------------------|-----|-----------------------|--|
| Driver front-impact | Yes | Driver side-impact | Seat mounted |
| Occupancy sensor | Yes | Overhead | Safety Canopy System curtain 1st and 2nd row |
| Passenger front-impact | Yes | Passenger side-impact | Seat mounted |

Seatbelt

| | | | |
|---------------------|-------|--------------------|-------|
| Rear centre 3 point | Yes | Height adjustable | Front |
| Pre-tensioners | Front | Pre-tensioners (#) | 2 |

Seating

Passenger Capacity

| | |
|----------|---|
| Capacity | 5 |
|----------|---|

Front Seats

| | | | |
|-------|---------|------|--------|
| Split | Buckets | Type | Bucket |
|-------|---------|------|--------|

Driver Seat

| | | | |
|-----------|--------|-----------------------|-------|
| Fore/aft | Power | Height adjustable | Power |
| Reclining | Manual | Way direction control | 8 |

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



FORD
720 S. George Nigh Expressway,
Mcalester, Oklahoma, 74501
Office: 918-423-2800

2019 **Edin Ford Interceptor**
AWD Base(K8A)

Selected Equipment & Specs (cont'd)

| | | | |
|-----------------------------|-----------------|-------------------------|-----------------------|
| Lumbar support | Manual | Cushion tilt | Power |
| Passenger seat | | | |
| Fore/aft | Manual | Reclining | Manual |
| Way direction control | 4 | | |
| Front Head Restraint | | | |
| Control | Manual | Type | Adjustable |
| Rear Seats | | | |
| Descriptor | Split-bench | Facing | Front |
| Folding | 60-40 | Folding position | Fold forward seatback |
| Type | Fixed | | |
| Front Seat Trim | | | |
| Material | Cloth | Back material | Vinyl |
| Rear Seat Trim Group | | | |
| Material | Vinyl | Back material | Carpet |
| Convenience | | | |
| AC And Heat Type | | | |
| Air conditioning | Manual | Rear HVAC | Yes |
| Air filter | Yes | Underseat ducts | Yes |
| Auxiliary rear heater | Yes | Headliner/pillar ducts | Yes |
| Audio System | | | |
| CD | Single | CD location | In-dash |
| MP3 decoder | MP3 decoder | Auxiliary audio input | Yes |
| Radio | AM/FM stereo | Radio grade | Regular |
| Seek-scan | Yes | External memory control | SYNC |
| Audio Speakers | | | |
| Speaker type | Regular | Speakers | 12 |
| Audio Controls | | | |
| Speed sensitive volume | Yes | Steering wheel controls | Yes |
| Voice activation | Yes | Wireless streaming | Bluetooth yes |
| Audio Antenna | | | |
| Type | Integrated roof | | |

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



FORD
720 S. George Nigh Expressway,
Mcalester, Oklahoma, 74501
Office: 918-423-2800

2015 Chevy Police Interceptor
AWD Base(K8A)

Selected Equipment & Specs (cont'd)

LCD Monitors

| | | | |
|---------|---|-------------------------------|-----|
| 1st row | 2 | Primary monitor size (inches) | 4.2 |
|---------|---|-------------------------------|-----|

Cruise Control

Cruise control With steering wheel controls

Remote Releases

Trunk/hatch/door Power

Convenience Features

| | | | |
|-----------------------------|-----------|--------------------------|-------|
| Driver foot rest | Yes | Retained accessory power | Yes |
| 12V DC power outlet | 2 | Adjustable pedals | Power |
| Wireless phone connectivity | Bluetooth | | |

Door Lock Activation

| | | | |
|------|-------|--------|--------------------|
| Type | Power | Remote | Keyfob (all doors) |
|------|-------|--------|--------------------|

Door Lock Type

| | | | |
|-------------------|-----|-------------------------|--------------------------------|
| Rear child safety | Yes | Tailgate/rear door lock | Included with power door locks |
|-------------------|-----|-------------------------|--------------------------------|

Instrumentation Type

Display Analog

Instrumentation Gauges

| | | | |
|-------------------|-----|--------------------|-----|
| Tachometer | Yes | Engine temperature | Yes |
| Engine hour meter | Yes | | |

Instrumentation Warnings

| | | | |
|---------------------|-----|--------------------|-----|
| Oil pressure | Yes | Engine temperature | Yes |
| Battery | Yes | Lights on | Yes |
| Key | Yes | Low fuel | Yes |
| Low washer fluid | Yes | Door ajar | Yes |
| Trunk/liftgate ajar | Yes | Service interval | Yes |
| Brake fluid | Yes | Low tire pressure | Yes |

Instrumentation Displays

| | | | |
|-------------------------------|------------------|------------------|-----|
| Clock | In-radio display | Systems monitor | Yes |
| Redundant digital speedometer | Yes | Camera(s) - rear | Yes |

Instrumentation Feature



FORD
720 S. George Nigh Expressway,
McAlester, Oklahoma, 74501
Office: 918-423-2800

AWD Base(K8A)

Selected Equipment & Specs (cont'd)

PRND in IP **Yes**

Trip odometer **Yes**

Trip computer **Yes**

Steering Wheel Type

Material **Urethane**

Tilting **Manual**

Front Side Windows

Window 1st row activation **Power**

Windows Rear Side

2nd row activation **Power**

3rd row activation **Fixed**

Window Features

1-touch down **Driver and passenger**

1-touch up **Driver and passenger**

Tinted **Deep**

Front Windshield

Wiper **Variable intermittent**

Sun visor strip **Yes**

Speed sensitive wipers **Yes**

Rear Windshield

Wiper **Fixed interval**

Heating **Wiper park**

Defroster **Yes**

Window **Fixed**

Interior

Driver Visor

Mirror **Yes**

Passenger Visor

Mirror **Yes**

Rear View Mirror

Day-night **Yes**

Auto-dimming **Yes**

Headliner

Coverage **Full**

Material **Cloth**

Floor Trim

Coverage **Full**

Covering **Vinyl/rubber**

Trim Feature

Instrument panel insert **Metal-look**

Gear shift knob **Urethane**

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FORD
720 S. George Nigh Expressway,
McAlester, Oklahoma, 74501
Office: 918-423-2800

2010 Chevy Police Interceptor
AWD Base(K8A)

Selected Equipment & Specs (cont'd)

| | | | |
|-------------------|------------|------------------|------------|
| Door panel insert | Metal-look | Interior accents | Metal-look |
|-------------------|------------|------------------|------------|

Lighting

| | | | |
|----------------------|------|---------------|-----|
| Dome light type | Fade | Front reading | Yes |
| Illuminated entry | Yes | Rear reading | Yes |
| Variable IP lighting | Yes | | |

Overhead Console Storage

| | | | |
|---------|-----|------|------|
| Storage | Yes | Type | Mini |
|---------|-----|------|------|

Storage

| | | | |
|--------------------|-----|-----------|---------|
| Driver door bin | Yes | Glove box | Locking |
| Passenger door bin | Yes | Dashboard | Yes |

Cargo Space Trim

| | | | |
|-------|--------|---------------------------|---------|
| Floor | Carpet | Trunk lid/rear cargo door | Plastic |
|-------|--------|---------------------------|---------|

Cargo Space Feature

| | | | |
|----------------------|-----|-------|-----|
| Tie downs | Yes | Light | Yes |
| Cargo tray/organizer | Yes | | |

Legroom

| | | | |
|-------|-------|------|-------|
| Front | 40.6" | Rear | 41.6" |
|-------|-------|------|-------|

Headroom

| | | | |
|-------|-------|------|-------|
| Front | 41.4" | Rear | 40.1" |
|-------|-------|------|-------|

Hip Room

| | | | |
|-------|-------|------|-------|
| Front | 57.3" | Rear | 56.8" |
|-------|-------|------|-------|

Shoulder Room

| | | | |
|-------|-------|------|-------|
| Front | 61.3" | Rear | 60.9" |
|-------|-------|------|-------|

Interior Volume

| | |
|------------------|--------------|
| Passenger volume | 118.4 cu.ft. |
|------------------|--------------|

Warranty

Basic

| | | | |
|----------|-------------|--------|-----------|
| Distance | 36000 miles | Months | 36 months |
|----------|-------------|--------|-----------|

Powertrain

| | | | |
|----------|--------------|--------|-----------|
| Distance | 100000 miles | Months | 60 months |
|----------|--------------|--------|-----------|

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FORD
720 S. George Nigh Expressway,
Mcalester, Oklahoma, 74501
Office: 918-423-2800

2018 Ford Police Interceptor
AWD Base(K8A)

Selected Equipment & Specs (cont'd)

Corrosion Perforation

| | | | |
|----------|-----------------|--------|-----------|
| Distance | Unlimited miles | Months | 60 months |
|----------|-----------------|--------|-----------|

Roadside Assistance

| | | | |
|----------|-------------|--------|-----------|
| Distance | 60000 miles | Months | 60 months |
|----------|-------------|--------|-----------|



FORD
720 S. George Nigh Expressway,
Mcalester, Oklahoma, 74501
Office: 918-423-2800

AWD Base(K8A)

Pricing

| SUBTOTAL | MSRP |
|--|------------------|
| Vehicle Price | 30,620.00 |
| Options | 2,010.00 |
| Upfitting | 12,742.51 |
| Fuel Charge | 0.00 |
| Destination Charge | 895.00 |
| Total | 46,267.51 |
| Pre-Tax Adjustments | |
| STATE CONCESSION THRU 8/31/15 | 0.00 |
| DISCOUNT INCL.STATE CONC | (6,455.66) |
| Total Pre-Tax Adjustments | (6,455.66) |
| Pre-Tax Total | 39,811.85 |
| Single Vehicle Total 1 (Number of Vehicles) | 39,811.85 |
| Grand Total | 39,811.85 |



McAlester City Council

AGENDA REPORT

| | | | |
|----------------|-------------------------------|------------------|------------|
| Meeting Date: | May 26, 2015 | Item Number: | 2 |
| Department: | Public Works | | |
| Prepared By: | John C. Modzelewski, P.E./CFM | Account Code: | 41-5975407 |
| Date Prepared: | May 20, 2015 | Budgeted Amount: | \$46,500 |
| | | Exhibits: | 3 |

Subject

Consider and act upon, authorizing the purchase of one new, and unused Sewer Equipment Company of America Model 545 Trailer Mounted High Pressure Sewer Cleaner from J&R Equipment, LLC in the amount of \$46,500.00.

Recommendation

Motion to approve the purchase of one new, and unused, Sewer Equipment Company of America Model 545 Trailer Mounted High Pressure Sewer Cleaner from in the amount of \$46,500.00.

Discussion

This Trailer Mounted High Pressure Sewer Cleaner will be utilized by the Streets, Utility Maintenance and Wastewater Divisions of the Public Works Department. It is needed by the Streets Division to assist in cleaning storm drains and tin horns throughout the City. The Utility Maintenance Division will use it to clean sanitary sewers that are not easily accessible with the current sewer vacuum/flush truck. Occasionally, the Wastewater Division needs the vacuum truck to clean sewer lines at the treatment plants. The Trailer Mounted High Pressure Sewer Cleaner will be available to the Utility Maintenance Division while the vacuum truck is needed by the Wastewater Division. J&R Equipment, LLC is the authorized dealer for this Trailer Mounted High Pressure Sewer Cleaner, and has also been awarded a State of Oklahoma Central Purchasing Statewide Contract Number CPSW193 as shown in the enclosed documents. Therefore, this purchase will be in compliance with State and City Bidding requirements.

Approved By

| | | | |
|-----------------|------------|---------|----------|
| Department Head | | Initial | Date |
| | | JCM | 05/20/15 |
| City Manager | P. Stasiak | | |



CONTRACT

State of Oklahoma

Dispatch via Print

Vendor ID 0000242476
J & R EQUIPMENT LLC
PARTS DEPT
25 N COUNCIL RD STE C
OKLAHOMA CITY OK 73127-4923

| | | | |
|-------------------------------|------------------|-----------|-----------|
| Contract ID | Page | | |
| 00000000000000000000000003585 | 1 of 1 | | |
| Contract Dates | Currency | Rate Type | Rate Date |
| 08/27/2013 to 08/26/2015 | USD | CRRNT | PO Date |
| Description: | Contract Maximum | | |
| SW193 Sewer Equipment | 0.00 | | |
| TYPE: STATEWIDE | | | |

Tax Exempt? Y Tax Exempt ID:736017987

| Line # | Cat CD / Item ID / Item Desc | Minimum Order | | Maximum / Open | |
|--------|--|---------------|------|----------------|------|
| | | Qty | Amt | Qty | Amt |
| 1 | 20111610 / Sewer Equipment Agency fill in type of Sewer Equipment and price at time of order. Pricing/Discount Information is attached to the Vendor Contact and order information document. | 1.00 | 0.00 | 0.00 | 0.00 |
| | Contract Base Pricing | 0.01000 | EA | 0001 | |
| 2 | 20111610 / Options/Accessories This line is for options. See options pricing/discount on attachments to the Vendor information and order documents. | 1.00 | 0.00 | 0.00 | 0.00 |
| | Contract Base Pricing | 0.01000 | EA | 0001 | |

COMMENTS:

Final = The price is final after adjustments
Hard = Apply adjustments regardless of other adjustments
Skip = Skip adjustments if any other adjustments have been applied

Authorized Signature



**State of Oklahoma
Central Purchasing**

**Notice of Statewide Contract
Award**

Official signed contract documents are on file with Central Purchasing.

Contract Title: Sewer Equipment

Statewide Contract #: CPSW193

Contract Issuance Date: 08/26/2013

Total Number of Vendors: 7 (For details see: Vendor Information Sheets)

Contract Period: 08/26/2013 through 08/25/2014

Agreement Period: 08/26/2013 through 08/25/17

Authorized Users: This Contract shall be made available to all State Departments, Boards, Commissions, Agencies and Institutions. The Oklahoma Statutes also allow Counties, School Districts and Municipalities to use this contract as well as State entities other than the State of Oklahoma if statutes allow for it.

Contract Priority: Mandatory

Type of Contract: Discount off Manufacturer's List Price

DCS-CP Contact: Joyce Leivas

Phone: 1 - 405 - 521 - 2479

Title: Contracting & Procurement
Officer

Fax: 1 - 405 - 521 - 4475

Email: Joyce.Leivas@omes.ok.gov

shall remit payment of the fee on a quarterly basis in conjunction with the quarterly sales report. The fee amount is not to be invoiced to any contract users, either as an item on a sales invoice or by any other means. Delinquency in payment may be considered cause for contract termination.

- B.11.2.** Supplier shall make payment by company check to DCS-Central Purchasing Division within 30 days of the completion of the quarterly reporting period. To ensure the payment is credited properly, the Supplier must identify the check as "Contract Management Fee" and include the following information with payment: SW193 Sewer Equipment and Parts. The Contract Management Fee shall be mailed to:

**Agency Business Services
Division of OMES
3812 N Santa Fe Ave Ste 290
Oklahoma City OK 73118-8500
Attention: Joyce Leivas**

B.12. Contract Usage Reporting Requirements

- B.12.1.** Reports shall provide the total dollar amounts sold to all political entities that include but are not limited to State Agencies, Counties, Cities, Schools, Hospitals, and Municipalities. The parts can be summed up in one sum, but the equipment should be itemized in order for the Contracting Officer to ascertain what type of equipment is being purchased by those government entities who do not report their purchases to the Central Purchasing Division, i.e. cities and school districts and counties.
- B.12.2.** Reports shall be submitted quarterly regardless of quantity. A standardized form has been developed for Supplier use.
- B.12.3.** If there are no sales reported by the vendor during the contract term, or if the vendor fails to report sales that have been discovered through state purchasing reports, the State reserves the right to terminate the contract.

**Usage reports shall be delivered to Agency Business Services
Division of OMES**

**3812 N Santa Fe Ave Ste 290
Oklahoma City OK 73118-8500**

Attn: Contracting Officer, or electronically by email to the Contracting Officer within 30 days of completion of each quarterly reporting period.

- B.12.3.1.** 1st Quarter: January 1 through March 31
- B.12.3.2.** 2nd Quarter: April 1 through June 30
- B.12.3.3.** 3rd Quarter: July 1 through September 30
- B.12.3.4.** 4th Quarter: October 1 through December 31

C. SOLICITATION SPECIFICATIONS

C.1. Scope

- C.1.1.** The State of Oklahoma Department of Central Services, Central Purchasing Division is charged with developing statewide contracts for all government entities to use that have been competitively solicited for the best possible pricing or percentage discount off pricing based on high volume purchasing. This contract's main customer base will be cities and municipalities.
- C.1.2.** The purpose of this competitive solicitation is to develop a "catalog discount" contract to provide for equipment made available for purchase on a statewide basis. Manufacturers as well as Dealers are encouraged to bid directly on the contract, as this will be a multiple award contract for both equipment and replacement parts.
- C.1.3.** We have determined that the best pricing structure for this type of contract is a simple "percentage off" of the current dated manufacturer's government or commercial catalog or price list with a copy of the catalog pricing page or price list to be made available to the purchaser for their accounting divisions at the time of order.

supplier shall be responsible for the proper care and custody of any state owned equipment in the supplier's possession.

- C.4.9.** Options/Accessories/Attachments on ordered equipment shall include all standard items normally furnished by the manufacturer/dealer for the basic equipment being purchased.

C.5. Insurance

- C.5.1.** Prior to the commencement of this contract, the supplier shall obtain and keep in full force and effect until the termination of this contract, insurance coverage with an insurance company licensed and qualified under the laws of Oklahoma.

- C.5.2.** The supplier shall maintain insurance coverage in an amount not less than \$500,000 at all times during the entire term of this contract. The following types of risks shall be covered in the supplier's policy:

Worker's Compensation Insurance and employer's liability insurance sufficient to cover supplier's employees as required by the State of Oklahoma.

Comprehensive General Liability Insurance to include Products/Completed Operations, Premises Operations, Personal Injury, Medical Expenses and Fire Damage.

Commercial Automobile Insurance, hired and non-owned.

Garage keepers Liability Insurance.

Commercial Property Coverage.

C.6. Quality of Parts

- C.6.1.** Parts under these specifications must be name brand, nationally advertised merchandise. Equivalent substitutions must be approved by the agency contact person.

- C.6.2.** After Market Repair parts must be equal to, or exceed original equipment manufacturer's specifications.

- C.6.3.** Repair parts must be packaged and distributed under their respective nationally known name brands.

- C.6.4.** All rebuilt or remanufactured parts must meet the same requirements as listed above.

- C.6.5.** Some repair parts may be required to be original equipment manufactured repair parts. Suppliers must carry a complete line of OEM parts for all models of equipment they carry.

- C.6.6.** Preservation, packaging, and packing and marking will be in accordance with best commercial practice to provide adequate protection against shipping damage.

C.7. Warranty-Parts

- C.7.1.** Suppliers are required to provide any buy-back, trade-in, or exchange policy concerning repair parts sold to government Entities.

- C.7.2.** Supplier shall correct ordering errors without further cost to the ordering entity.

- C.7.3.** A copy of the Warranty shall be included for replacement parts purchased.

C.8. Material Safety Data Sheets

Supplier shall furnish any required Material Safety Data Sheets or a composite concentration list prior to contract award, with the product invoice, or at the request of Central Purchasing.

C.9. Catalogs and Price Sheets

Suppliers shall provide catalogs and current price lists at no charge upon customer or Contracting Officer's request.

C.10. Equipment Operation and Repair Manuals

All equipment shall be delivered with one copy of the operator's manual, and an illustrated repair parts manual or list. If other manuals are required by the customer, they shall be offered at the discount offered in the Price Sheets.

C.11. Repair Facilities

Repair facilities that will perform the warranty work of items on contract shall be identified on the Pricing Page.

C.12. Ordering

- C.12.1.** No minimum orders will be considered under this contract.

C.18.2. All equipment is to be delivered new, unused, assembled, serviced, oiled and ready for immediate use, unless otherwise requested by the customer. Liability for product delivery remains with the Supplier until delivered and accepted.

C.18.2.1. Delivery shall be made in accordance with instructions on purchase order from each agency. If there is a discrepancy between the purchase order and what is listed on the contract; it is the Supplier's obligation to seek clarification from the ordering party and, if applicable, from the Contracting Officer listed as the contact person in Central Purchasing.

C.18.3. Delivery on parts is to be made within 30 days.

C.18.4. One Operating Manual, an illustrated parts manual or List, and the Warranty, shall be furnished for each new item purchased, as well as any proprietary tools necessary to perform routine service or adjustments, all at no additional cost.

C.18.5. New Products

C.18.5.1. New Products may be added to the contract as they are introduced by a manufacturer however the discount cannot be lowered throughout the contract period.

C.19. Training

C.19.1. Vendor is to provide their training opportunities for the equipment they are bidding with their response to this solicitation

C.20. Price Adjustments

C.20.1. The manufacturer's price list date that you are being asked to provide is considered the "starting point" of the contract and is to be used as a measurement of price increases throughout the contract. (i.e. at the end of the contract year, the purchases will be compared to annotate any price changes that were made.) Since the various manufacturers update their pricing throughout the year and at different times during the year, there will be no pre-determined price adjustment time period for this contract however the discounts provided by the Supplier can be increased during the contract period at any time.

C.20.2. The contract price shall be the Manufacturers dated Price List (MPL) in effect at the time the order is placed less the discount percentage offered. Manufacturer Price lists will be that price list published by the manufacturer.

C.20.3. Vendor is to notify the contracting officer at least 30 days before a price adjustment will occur, or as soon as possible upon notification from the manufacturer.

C.20.4. Vendors are to include information concerning their return policy.

CONTACT INFORMATION FOR: J&R Equipment

Website: <http://www.jandrequipement.com>

| | |
|--|---|
| Company Name | J&R Equipment LLC |
| Doing Business as (if applicable) | |
| Contact Person for Solicitation Response | Rodney Womack |
| Phone | 405-495-5110 |
| Email | rwomack@jrequip.net |
| Address For Purchase Orders-Number & Street-Post Office Box (some companies have ordering addresses that are are different than the payment address) | 25 C N Council Rd |
| City, State, Zip | Oklahoma City OK 73127 |
| Contact Person for Contract/Ordering/Price Information | Rodney Womack |
| Phone | 405-495-5110 |
| Fax | 405-495-5112 |
| Email | rwomack@jrequip.net |
| Secondary Contact for Contract/Ordering | Randy Holtz |
| Phone | 918-640-7474 |
| Fax | |
| Email | rholtz@jrequip.net |
| Address For Payment-Number & Street-Post Office Box (some companies have a different Payment/remittance address than the ordering address) | Same |
| City, State, Zip | Same |
| Contact Person/Department for payment | Julie Murcer |
| Phone | 405-495-5110 |
| Fax | 405-495-5112 |
| Email | |
| Trade-ins | Available |
| | |
| | |
| | |
| Supplier will be responsible for notifying the contracting officer when the contact information changes for ordering and payment. | Notes: (Special ordering instructions-please attach any special instructions on a separate sheet) |

ATTACHMENT A

Sewer Cleaners, Centrifugal Compressor Fan Type, For Truck Mounting

If you have different discounts for different sizes of equipment or options, you WILL have to list the items. If you need more space, attach sheets in the same format as this one.

| BRAND | MODEL (Standard base unit) | Price Book/Catalog Date of Manufacturer's Current Published Retail Price List | Percentage off discount % |
|--------|--------------------------------------|---|---------------------------------|
| VACTOR | All Products offered from Vactor Mfg | 2013/2014 | 3% |
| | 2100 Plus | | 3% |
| | 2100 Classic | | 3% |
| | Ramjet | | 3% |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Attachments/Accessories: 3%

Options: 3%

Installation Charge: Included in pricing structure as a line item.

Special Notes: Alternative fuel is available on some units. Unlimited training included in price.

Warranty & Repair done at our locations in OKC- 25C N Council, OKC, OK 73127 or Tulsa -15051 E Admiral Pl, Tulsa, OK 74116.

Multiple Unit discount: 2% (In addition to the equipment discount) based on 5 Units purchased.

If Units, how many? 5

OEM Repair Parts: 3% After Market Parts: 3%

Electronic (cd, dvd) Repair Parts manual: 3%

"Hard Copy" Repair parts manual: 3%

Electronic (cd, dvd) Operator Manual: 3%

"Hard Copy" Operator's manual: 3%

Electronic (cd, dvd) Service Manual: 3%

'Hard Copy" Service Manual: 3%

**Extended Warranty offered? Yes If yes, please attach information for the extended warranty purchase.
Discount offered 3% off list.**

Scan tools (for diagnostics) offered? Yes 3%

ATTACHMENT B

Sewer Cleaners, Positive Displacement Type, For Truck Mounting

If you have different discounts for different sizes of equipment or options, you **WILL** have to list the items. If you need more space, attach sheets in the same format as this

| BRAND | MODEL (Standard Base Unit) | Price Book/Catalog Date of Manufacturer's Current Published Retail Price List | Can be mounted on customer's already owned chassis? | Percentage off discount _____ % |
|--------|------------------------------------|---|---|---------------------------------|
| VACTOR | All Products offered by Vactor Mfg | 2013/2014 | | 3% |
| | | | | |
| | 2100 Plus | | | 3% |
| | 2100Classic | | | 3% |
| | HXX | | | 3% |
| | | | | |
| | | | | |

Attachments/Accessories: 3%

Options: 3%

Installation Charge: Included in pricing structure as a line item.

Special Notes: Alternative fuel is available on some units. Unlimited training included in price.

Warranty & Repair done at our locations in OKC- 25C N Council, OKC, OK 73127 or Tulsa -15051 E Admiral Pl, Tulsa, OK 74116.

Multiple Unit discount: 2% (In addition to the equipment discount) based on 5 Units purchased.

If Units, how many? 5

OEM Repair Parts: 3% After Market Parts: 3%

Electronic (cd, dvd) Repair Parts manual: 3%

"Hard Copy" Repair parts manual: 3%

Electronic (cd, dvd) Operator Manual: 3%

"Hard Copy" Operator's manual: 3%

Electronic (cd, dvd) Service Manual: 3%

'Hard Copy" Service Manual: 3%

Extended Warranty offered? Yes If yes, please attach information for the extended warranty purchase.

Discount offered 3% off list.

Scan tools (for diagnostics) offered? Yes 3%

ATTACHMENT C

Jet Rodders, For Truck And Trailer Mounting

If you have different discounts for different sizes of equipment or options, you **WILL** have to list the items. If you need more space, attach sheets in the same format as this

| BRAND | MODEL | Price Book/Catalog Date of Manufacturer's Current Published Retail Price List | Percentage off discount % |
|-------------------------------|--|---|---------------------------|
| SEWER EQUIPMENT CO OF AMERICA | All products offered from Sewer Equipment Co. of America | 2013/2014 | 3% |
| | 747 ECO | | 3% |
| | 747 CLASSIC | | 3% |
| | 800 SERIES | | 3% |
| | 184 SERIES | | 3% |
| | 545 SERIES | | 3% |
| | 402 SERIES | | 3% |
| | 123 SERIES | | 3% |
| | 254 SERIES | | 3% |
| | 877 & 866 SERIES | | 3% |
| | 444 SERIES | | 3% |
| VACTOR | RAMJET ALL SERIES | 2013 | 3% |
| | | | |
| | | | |
| | | | |

Attachments/Accessories: 3%

Options: 3%

Installation Charge: Included in pricing structure as a line item.

Special Notes: Alternative fuel is available on some units. Unlimited training included in price.

Warranty & Repair done at our locations in OKC- 25C N Council, OKC, OK 73127 or Tulsa -15051 E Admiral PI, Tulsa, OK 74116.

Multiple Unit discount: 2% (In addition to the equipment discount) based on 5 Units purchased.

If Units, how many? 5

OEM Repair Parts: 3% After Market Parts: 3%

Electronic (cd, dvd) Repair Parts manual: 3%

"Hard Copy" Repair parts manual: 3%

Electronic (cd, dvd) Operator Manual: 3%

"Hard Copy" Operator's manual: 3%

Electronic (cd, dvd) Service Manual: 3%

"Hard Copy" Service Manual: 3%

Extended Warranty offered? Yes If yes, please attach information for the extended warranty purchase.
Discount offered 3% off list.

Scan tools (for diagnostics) offered? Yes 3%

ATTACHMENT D

Hydro-excavators, Truck And Trailer Mounting

If you have different discounts for different sizes of equipment or options, you **WILL** have to list the items. If you need more space, attach sheets in the same format as this

| BRAND | MODEL | Price Book/Catalog Date of Manufacturer's Current Published Retail Price List | Percentage off discount % |
|-------------------------------|---------------------------|---|---------------------------|
| | | | |
| VACTOR | HXX | 2013/2014 | 3% |
| | | | |
| SEWER EQUIPMENT CO OF AMERICA | ALL PRODUCTS FROM RAM VAC | 2013 | 3% |
| | | | |

Attachments/Accessories: 3%

Options: 3%

Installation Charge: Included in pricing structure as a line item.

Special Notes: Alternative fuel is available on some units. Unlimited training included in price.

Warranty & Repair done at our locations in OKC- 25C N Council, OKC, OK 73127 or Tulsa -15051 E Admiral Pl, Tulsa, OK 74116.

Multiple Unit discount: 2% (In addition to the equipment discount) based on 5 Units purchased.

If Units, how many? 5

OEM Repair Parts: 3% After Market Parts: 3%

Electronic (cd, dvd) Repair Parts manual: 3%

"Hard Copy" Repair parts manual: 3%

Electronic (cd, dvd) Operator Manual: 3%

"Hard Copy" Operator's manual: 3%

Electronic (cd, dvd) Service Manual: 3%

"Hard Copy" Service Manual: 3%

Extended Warranty offered? Yes If yes, please attach information for the extended warranty purchase.

Discount offered 3% off list.

Scan tools (for diagnostics) offered? Yes 3%

ATTACHMENT E

Sewer Inspection Equipment

If you have different discounts for different sizes of equipment or options, you **WILL** have to list the items. If you need more space, attach sheets in the same format as this

| BRAND | MODEL | Price Book/Catalog Date of Manufacturer's Current Published Retail Price List | Percentage off discount % |
|-------|------------------------------------|---|---------------------------|
| CUES | ALL EQUIPMENT & PRODUCTS FROM CUES | 2013/2014 | 3% |
| | | | |
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| | | | |

Attachments/Accessories: 3%

Options: 3%

Installation Charge: Included in pricing structure as a line item.

Special Notes: Alternative fuel is available on some units. Unlimited training included in price.

Warranty & Repair done at our locations in OKC- 25C N Council, OKC, OK 73127 or Tulsa -15051 E Admiral Pl, Tulsa, OK 74116.

Multiple Unit discount: 2% (In addition to the equipment discount) based on 5 Units purchased.

If Units, how many? 5

OEM Repair Parts: 3% After Market Parts: 3%

Electronic (cd, dvd) Repair Parts manual: 3%

Electronic (cd, dvd) Operator Manual: 3%

Electronic (cd, dvd) Service Manual: 3%

"Hard Copy" Repair parts manual: 3%

"Hard Copy" Operator's manual: 3%

"Hard Copy" Service Manual: 3%

Extended Warranty offered? Yes If yes, please attach information for the extended warranty purchase.
Discount offered 3% off list.

Scan tools (for diagnostics) offered? Yes 3%

ATTACHMENT F

Miscellaneous Sewer Equipment

If you have different discounts for different sizes of equipment or options, you **WILL** have to list the items. If you need more space, attach sheets in the same format as this

| BRAND | MODEL | Price Book/Catalog Date of Manufacturer's Current Published Retail Price List | Percentage off discount % |
|----------------------------|--------------------------------|---|---------------------------|
| VACTOR | RAMJET | 2013/2014 | 3% |
| | | | |
| WART HOG (STONEAGE) | WARTHOG NOZZLE | 2013/2014 | 3% |
| | | | |
| SEWER EQUIPMENT OF AMERICA | HYDRAULIC BUCKET MACHINE (ALL) | 2013 | 3% |
| | | | |
| SEWER EQUIPMENT OF AMERICA | JAJ EASEMENT MACHINES-ALL | 2013 | 3% |
| | | | |
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Attachments/Accessories: 3%

Options: 3%

Installation Charge: Included in pricing structure as a line item.

Special Notes: Alternative fuel is available on some units. Unlimited training included in price.

Warranty & Repair done at our locations in OKC- 25C N Council, OKC, OK 73127 or Tulsa -15051 E Admiral Pl, Tulsa, OK 74116.

Multiple Unit discount: 2% (In addition to the equipment discount) based on 5 Units purchased.

If Units, how many? 5

OEM Repair Parts: 3% After Market Parts: 3%

Electronic (cd, dvd) Repair Parts manual: 3%

"Hard Copy" Repair parts manual: 3%

Electronic (cd, dvd) Operator Manual: 3%

"Hard Copy" Operator's manual: 3%

Electronic (cd, dvd) Service Manual: 3%

"Hard Copy" Service Manual: 3%

Extended Warranty offered? Yes

If yes, please attach information for the extended warranty purchase.

Discount offered 3% off list.

Scan tools (for diagnostics) offered? Yes 3%



1590 Dutch Road | Dixon, IL 61021
 p 815.835.5566 | f 815.284.5600
 www.SewerEquipment.com

April 3, 2015

PO #

Product Class:

WO#

Distributor: _____
 End User: _____
 Address: _____
 City, State, Zip: _____
 Phone: _____
 Contact: _____
 Email: _____



MODEL 545 Trailer Mounted High Pressure Sewer Cleaner

Engine/Pump:

Caterpillar 60 hp Diesel Engine
 water cooled
 FE Meyers 40 gpm @ 2000 psi
 Lighted NEMA 4 control panel
 Auto Shutdown (for high engine
 temp/low oil pressure)
 Air Purge Valve
 Recirculation System
 Non-Shrouded Design

Hose Reel & Hose:

Rotating Safety Reel
 with 800' capacity of 3/4" hose

Tank & Fill:

700 gal. black Super-Poly water tank
 2.5" Fill System

Trailer:

Tandem Axles 14,000 GVWR
 Electric brakes, 2-5/16 ball hitch
 Steel toolbox, D.O.T. LED Lighting

Accessories:

10' Leader Hose
 BB Hose Guide
 Upstream Pulley Guide
 One (1) 15 degree nozzle
 One (1) 35 degree nozzle
 Finned Nozzle extension
 Nozzle Rack
 Paper Operator/Owner Manual

BASE UNIT AS OUTLINED ABOVE

\$43,731.00 | 1 | \$43,731.00

FOR ALL NON STANDARD OPTIONS PLEASE CONTACT FACTORY FOR PRICING

STANDARD OPTIONS:

ENGINE / PUMP OPTIONS:

| | LIST PRICE | QTY | TOTAL |
|---|------------|-----|----------|
| | | | |
| | | | |
| | | | |
| FOR OPERATING ALTITUDES ABOVE 2000FT CONTACT FACTORY | | | |
| DRAIN VALVES FOR WATER PUMP *RECOMMENDED FOR COLD CLIMATES* | \$144.00 | 1 | \$144.00 |
| | | | |
| | | | |
| HYDRAULIC PRESSURE GAUGE | \$280.00 | 1 | \$280.00 |
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HOSE REEL / HOSE OPTIONS:

| | | | |
|---|--------|-----|------------|
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| | | | |
| SEWER HOSE (3/4" I.D., 2500 P.S.I. OPERATING PRESSURE) PER FT | \$3.65 | 600 | \$2,187.72 |
| | | | |
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TANK & FILL OPTIONS:

| | | | |
|-------------------------------|----------|---|----------|
| 25' FILL HOSE FOR FILL SYSTEM | \$238.00 | 1 | \$238.00 |
| FILL HOSE STORAGE RACK | \$189.00 | 1 | \$189.00 |
| | | | |

TOOL STORAGE OPTIONS:

| | | | |
|--|--|--|--|
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| | | | |
| | | | |

LIGHTING OPTIONS:

| | | | |
|--|----------|---|----------|
| LED FLOOD LIGHT (FACTORY STANDARD) | \$402.00 | 1 | \$402.00 |
| LED STROBE LIGHT (FACTORY STANDARD) | \$469.00 | 1 | \$469.00 |
| | | | |
| HANDHELD WIRELESS 12V/110V RECHARGEABLE LED SPOTLIGHT WITH STORAGE BRACKET | \$299.00 | 1 | \$299.00 |

PENDANT CONTROLS:

| | | | |
|--|--|--|--|
| | | | |
| | | | |

PAINT (REEL, UPRIGHT, ABOVE DECK TOOLBOX, SHROUD):

| | | | |
|---|----------|--|--|
| STANDARD WHITE PAINT | INCLUDED | | |
| | | | |
| CONTACT FACTORY FOR LIST PRICE OF PAINTING OTHER COMPONENTS ON UNIT | | | |

TRAILER OPTIONS:

| | | | |
|--|--|--|--|
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TRUCK OPTIONS:

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MANUALS & TRAINING:

| | | | |
|--|--|--|--|
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| | | | |
| | | | |

LIST PRICE OF SELECTED OPTIONS: \$ 47,939.72

State contract pricing includes freight, training and state fee

Total **\$46,500.00******* FOB FACTORY *** TERMS - NET 30 *****

SIGNATURE

DATE

Please return a signed copy to tiffanypasch@SewerEquipment.com



McAlester City Council

AGENDA REPORT

| | | | |
|----------------|---------------|------------------|---|
| Meeting Date: | May 26, 2015 | Item Number: | 3 |
| Department: | City Manager | Account Code: | |
| Prepared By: | Peter Stasiak | Budgeted Amount: | |
| Date Prepared: | May 21, 2015 | Exhibits: | |

Subject

Review and discussion of changes in the proposed Budget for fiscal year 2015-2016 for the City of McAlester.

Recommendation

Review and discussion of street maintenance projects and staff recommendations for funding of outside agencies.

Discussion

Approved By

Initial

Date

Department Head
City Manager

P. Stasiak

PJS

City of McAlester

The City provides funding to organizations that provide community development, safety, environmental, health and overall improvement to the quality of life.

This chart reflects the history of funding for these organizations.

| ORGANIZATION | 2010-2011 | 2011-2012 | 2012-2013 | 2013-2014 | 2014-2015 | |
|---------------------------------------|----------------|----------------|----------------|----------------|----------------|----|
| PRIDE OF MCALESTER | 50,400 | 55,200 | 60,000 | 54,000 | 54,000 | |
| OKLAHOMANS FOR INDEPENDENT LIVING | 20,160 | 22,080 | 24,000 | 21,600 | 24,000 | |
| MCALESTER MAIN STREET | 25,200 | 25,200 | 28,000 | 25,200 | 27,400 | |
| SUNBELT CLASSIC TOURNAMENT | 7,000 | 15,000 | 15,000 | 15,000 | 15,000 | * |
| OLD TOWN FESTIVAL | | | | 6,000 | 8,000 | |
| PITTSBURG COUNTY EMERGENCY MANAGEMENT | 42,000 | 46,000 | 50,000 | 42,500 | 42,500 | ** |
| | <u>144,760</u> | <u>163,480</u> | <u>177,000</u> | <u>164,300</u> | <u>170,900</u> | |

| 2015-2016 |
|----------------|
| REQUESTED |
| 60,000 |
| 24,000 |
| 37,400 |
| 15,000 |
| 12,800 |
| 52,500 |
| <u>201,700</u> |

| 2015-2016 |
|----------------|
| REQUESTED |
| 60,000 |
| 24,000 |
| 30,000 |
| 15,000 |
| 12,800 |
| 50,000 |
| <u>191,800</u> |

* Event is June 6-11, 2015

** Subject to contract revision



City Manager Report to the Council

May 26, 2015

Business:

- The City has received final sales tax numbers for the period March 16, 2015 through April 15, 2015. The final sales tax number to be received from the Oklahoma Tax Commission is \$1.191M. The budgeted number for this period is \$1.205M or \$14K under budget. Year to date sales tax revenue is \$12.662M compared to a budgeted amount of \$12.705M or \$43K under budget for the year. The City budgeted an increase in sales tax revenue for the fiscal year and fiscal year-to-date the City has collected \$555K over the previous year.
- Water sales, district water sales, sewer and garbage sales for the month of April 2015 equaled \$675K. The budgeted sales for March is \$692K or \$50K under budget for the month. These numbers have been seasonally adjusted. Year to date sales are \$6.833M compared to a budgeted amount of \$7.249M or \$416K under budget for the year.
- The following schedule has been developed by staff for the adoption of the 2015/2016 operating budget for the City:
 - 4/14/15, Presentation of proposed operating budget to City Council and Audit & Finance Committee
 - 4/19/15, Operating budget published in newspaper and website.
 - 5/12/15, Joint budget workshop for City Council and Audit & Finance Committee.
 - 5/12/15, Public hearing on proposed annual budget.
 - 6/09/15, Act upon an ordinance adopting the budget for fiscal year 2015/2016.
- The 2002 revenue bond refunding continues to face some challenges. Bank of America has declined the refinancing with a 12.5 year term. Jon Wolff, Municipal Finance Services has gone back to BB&T Bank with the shorter 12.5 year financing and they are rerunning their model. We should know something later this week which I will pass on immediately.

Community & Economic Development Department:

- Report Attached, Exhibit “A”

Economic Development Department:

- Report Attached, Exhibit “B”

Public Works Department:

- Report Attached, Exhibit “C”
 - Traffic Control
 - Facility Maintenance
- Carstenson’s Contracting is currently getting their bonds and insurance in order for work on 17th. Street. The contractor has a complete crew ready to move to the project. Once work commences, the work can be completed in three to four weeks weather permitting.
- Carstenson’s Contracting has completed the concrete roadway, along with driveway approaches, intersection tie-ins, sidewalks, for CIP #2 at “A” Street. The second half of CIP #2 is 6th. Street. Do to weather conditions, 6th. Street has been plagued with delays. The contractor has been able to pour the concrete approach to the Jefferson Apartments, but has not been able to pour the curb and gutter lines.. Dryer weather conditions will bring this project to a rapid conclusion.
- CIP #3, Second Street is progressing and is on schedule. The intersection at Second and Seminole has been poured. The contractor has completed the asphalt overlay from Seminole to the canal. This portion of the roadway should be opened up to traffic the week of May 25th.
- CIP #4, South Street is scheduled to begin the week of May 25, 2015. The contractor anticipates beginning the removal of concrete from the roadway on Wednesday, May 27th. Currently Carstenson is currently staging equipment and building materials for the project.
- The drainage reconstruction design for 9th. and Illinois has been completed by Meshak & Associates. The project is out for bid with a bid opening date of June 16, 2015. We are anticipating a construction start date in July.

Community Services Department:

- Report Attached, Exhibit “D”

Tourism Department:

- Report Attached, Exhibit “E”

Personnel:

- Report Attached, Exhibit “F”

Fire Department:

- Report Not Available

Finance Department:

- Report Attached, Exhibit “H”
 - Safety Department

Police Department:

- Report Attached, Exhibit “I”

City Clerk:

- Report Attached, Exhibit “J”

Fraternal Order of Police (FOP):

- Grievance – August 13, 2014, Patrolman Chris Troussel nepotism.
- Grievance – October 16, 2014, Patrolman Daryl Dayton discipline.
 - FOP requests arbitration 10/21/14
 - Arbitrator Williams selected 11/7/14
 - Arbitration scheduled 3/11/15
 - **Arbitration was heard by Mr. Williams and we anticipate a decision in approximately thirty days.**

- Grievance – October 16, 2014, Sergeant Kevin Bishop discipline.
 - FOP requests arbitration 10/21/14
 - Arbitrator Williams selected 11/7/14
 - Arbitration scheduled 3/11/15
 - **Arbitration was heard by Mr. Williams and we anticipate a decision in approximately sixty (60) days.**

NOTE: Dayton and Bishop grievances have been combined do to similarity and will be heard at the same time.

- Grievance – October 22, 2014, Officer Sterling Taylor termination.
 - FOP requests arbitration 11/10/14
 - Arbitrator Lynne Gomez selected
 - Arbitration scheduled 3/26/15
 - **Arbitration was heard by Ms. Gomez and we anticipate a decision in approximately sixty (60) days.**
- Grievance – March 6, 2015, Officer Mickey Virden denial of step/merit increase.
 - FOP requests arbitration 4/16/15
- Grievance – March 6, 2015, Officer Windell Henry denial of step/merit increase.
 - FOP requests arbitration 4/16/15.

International Association of Fire Fighters (IAFF):

- Unfair Labor Practice (ULP) filed with the Public Employees Relations Board (PERB) – October 28, 2014, In or about May 2014 the bargaining unit became aware of Chief Brett Brewer direct dealing with individual members of the Bargaining unit by offering them a conversion of Holidays to Annual Leave to avoid their loss of leave when the city decided to not pay for unused holidays from 2013.
 - Depositions were taken on Thursday, March 12, 2015. Those participating in the deposition were the attorneys for both sides and Mike Caniglia representing the IAFF and myself representing the City of McAlester.
 - **UPDATE:** The Unfair Labor Practice (ULP) charge was heard by the Public Employers Relation Board (PERB) on May 17, 2015 in Oklahoma City. McAlester's request for summary judgement was upheld by a 4-1 vote. The PERB determined that the City had not violated any direct dealing with any individual members of the Bargaining Unit.
- Grievance – September 10, 2014, Driver/Operator Kenny Barone discipline.
 - IAFF requests arbitration 9/19/14

- Grievance – September 10, 2014, Retired Captain Rick Beams wage dispute.
- Grievance – September 10, 2014, Firefighter Jason Fassio sick leave.
- Grievance – June 27, 2014, Retired captain Rick Beams accumulated leave, comp time, holidays and 1986 Zerboni Award.
- Grievance – May 13, 2013, Unused Holidays for 2012-2013 fiscal year. This grievance disputes the hours paid to Fire Fighters for unused Holidays for the fiscal year.
- Grievance – Minimum Compliment, This relates to the equipment and clothing issued to new Fire Fighters. This grievance was not settled during Mediation in February. For the fiscal year 2012-2013, 2013-2014 all new hires were provided the minimum complement required under the rules and regulations for the IAFF. **Negotiating a possible compromise.**
- Grievance - November 26, 2012, Facial Hair. This relates to the SCBA face mask being tightly sealed to the face. The IAFF and the City are to be working on verbiage to the Rules and Regulations for implementation. **Arbitration Requested.**

Upcoming Events:

- See Tourism & EXPO report attached

Water Fees Waived:

- Bradish, All About You Plumbing, \$164.65
- Lawrence, Patrick & Son Plumbing, \$20.05
- McClellan, Pace Heating & Air, \$45.19
- Presbyterian Church, Pace Heating & Air, \$163.62

Payable Checks Released:

- Ervin & Ervin

Meetings Attended:

- Housing Authority

**Community & Economic Development Department
March 2015 Activity Report**

Leroy Alsup, Community & Economic Development Director

Major Items in March 2015:

- ▶ **(Project Spigot) local industry expansion. Potential creation of up to 50 new jobs.**
 - Company decided to utilize their available capital to acquire another company. Over 70% of the company's production capacity was tied up producing for this other company. Ownership of this company will provide greater stability to our local industry in the future. Project Spigot's facility expansion project will likely be delayed until at least the later part of 2016.
- ▶ **Retail Development Activity**
 - Retail Strip Mall Development (*proposed shopping center along U.S. HWY 69*)
 - Continued assistance to developer on accumulating options on the balance of the property for the strip mall.
 - Setting up a meeting with ODOT to discuss signalization, turning lanes, other highway improvements necessary to serve the new development.
- ▶ **Completed 2015 McAlester Defense Support Association (MDSA) Membership Drive**

Activity/Meeting Details

- ▶ Sunday, March 1st
 - Publication of Hearing Notice- BOA Case #174- Stipe Investment parking variance request
 - Publication of Hearing Notice- UP Case #55 Stipe Investments (306 E Wyandotte Ave)
 - Publication of Hearing Notice- UP Case #56- A & G Properties- (903/ 915 E. Wyandotte)
- ▶ Monday, March 2nd
 - First Day- James Schulz- New Code Enforcement Officer
 - Submitted recruitment and hiring process forms to retain a Temporary/Part-Time Building Inspector to fill in for Charley Gilbertson
 - Department Head Meeting
- ▶ Tuesday, March 3rd
 - Community & Economic Development Department Staff Meeting
 - Preparation & submission of agenda report, condemnation resolution, and supporting exhibits for the March 10th City Council meeting to condemn dilapidated structure at 526 West Adams Street and outbuildings at 528 & 532 W Adams
- ▶ Wednesday, March 4th
 - Interview by David Dishman, McAlester News-Capital, Reporter
- ▶ Friday, March 6th
 - On-site meeting with AT&T, city staff, & property owner at 3410 N Main to review VE Case #147 alley closure request in Block 17
 - Reviewed and provided feedback on a draft letter prepared by a development group to a local land owner in regards to acquiring their property for a retail development project.
- ▶ Monday, March 9th
 - Department Head Meeting
- ▶ Tuesday, March 10th

- First Day - Jim Roberts- Temporary/Part-Time Building Inspector to fill in for Charley Gilbertson
 - Attended Kiamichi Technology Center CEO Breakfast (Stasiak/Ridenour/Alsup)
 - Meeting with Narconon representatives to discuss the zoning and potential development of their facility at 1500 S. George Nigh Expressway (Former Motel) into a medical detox facility with doctor-supervised overnight patients (Stasiak/Alsup)
 - Meeting with Project Spigot representatives (Stasiak/Ridenour/Alsup)
 - March 10th City Council Meeting- Resolution to condemn dilapidated structure at 526 West Adams Street and outbuildings at 528 & 532 W Adams
- Wednesday, March 11th
- Meeting with City Manager & Finance Department staff on the FY2015-2016 General Fund 01-652 Planning & Community Development Budget & Economic Development Fund 30-652 Planning & Community Development Budget.
- Thursday, March 12th
- Prepared & distributed March 17th Planning Commission Meeting Agenda Packet
 - Prepared & distributed March 17th Special Board of Adjustment Meeting Agenda Packet
- Friday, March 13th
- Alsup Vacation Day
- Monday, March 16th
- Alsup- 4 Hours Sick Leave
 - Meeting with Chamber representatives to discuss joint nominations for the Lt. Governor's 2015 Small Business Award Nomination (Alsup/Ridenour). Selected the following for nominations:
 1. Krebs Brewery
 2. H.L.'s Sport Shop
- Tuesday, March 17th
- Planning Commission Meeting
 1. V. E. Case #147- Jimmy & Tammy Cathey request to close the alley in Block 17 at 3410 N. Main
 2. V. E. Case #149- H. D. Barnhouse request to close the easement that lies in the Southerly 30 feet of Lots 76 and 77, and the Northerly 30 feet of Lots 86 and 87, in Townsite Addition No. 4.
 3. U.P. Case #55- Stipe Investments & Bryan Ragan "Use Permitted after Review" application for a used automobile sales and service business at 306 E Wyandotte Avenue
 4. U.P. Case #56- A & G Properties LLC "Use Permitted after Review" application for a single-tenant office building for a professional services provider at 903/915 East Wyandotte Avenue
 - Special Board of Adjustment Meeting
 1. BOA Case #174- Stipe Investment & Bryan Ragan parking variance request for a used motor vehicle sales and repair establishments at 306 E Wyandotte Avenue
- Thursday, March 19th
- Community & Economic Development Department Staff Meeting
- Friday, March 20th
- Meeting with Loan Dollins, H L's Sport Shop (Ridenour/Alsup)
 - Meeting with Millie Vance, Randy Saunier, and others on the opportunity to use CDBG-EDIF grant funds for a potential project at the former QFI (Quality Finishing's Incorporated) Building.
- Monday, March 23rd
- Department Head Meeting

- Participated in a McAlester Health Care Visioning Session on Vision and the specific attributes of a healthy community (Stasiak/Ridenour/Alsup).
- ▶ Tuesday, March 24th
 - Conference call with Rickey Hayes, Retail Attractions- Discussion on current retail prospects and the renewal of the professional services agreement with Retail Attractions through June 30, 2016 (Stasiak/Ridenour/Alsup)
- ▶ Wednesday, March 25th
 - Belmont Trail- Participated in a conference call with LandPlan Consultants on the preliminary trail plans & amended project budget
 - Attended Oklahoma Southeast meeting in Atoka
- ▶ Friday, March 27th
 - Attended Oklahoma Municipal League (OML) Retail Summit- Topics covered were sale tax regulations and collections, expanding national retailers, tax abatement incentive packages, and marketing techniques (Stasiak/Ridenour/Alsup)
- ▶ Monday, March 30th
 - Department Head Meeting
 - Annual McAlester Defense Support Association (MDSA) Membership Meeting (Stasiak/Ridenour/Alsup)
- ▶ Tuesday, March 31st
 - Community & Economic Development Department Staff Meeting

City of McAlester - Community & Economic Development Department
Building Permit Monthly Activity Report - 2015

| 2015 McAlester Building Permit Log | | | | | | | | | | Prior Year Comparison | Prior Year Comparison | Prior Year Comparison |
|------------------------------------|-------------|-------------|-----------|-------------|------------|----------|----------|------------|-------------|-----------------------|-----------------------|-----------------------|
| | Commercial | | | Residential | | | Storage | Demolition | 2015 | 2014 | 2013 | 2012 |
| | New | Alteration | Addition | New | Alteration | Addition | Building | Building | Totals | Totals | Totals | Totals |
| JANUARY | | | | | | | | | | | | |
| Permits | 2 | 2 | | 2 | 1 | 1 | 1 | 1 | 10 | 20 | 7 | 8 |
| Value | \$1,226,718 | \$2,512,000 | | \$230,000 | \$4,000 | \$23,000 | \$6,000 | \$3,800 | \$4,005,518 | \$1,346,185 | \$500,652 | \$3,300,475 |
| Fees | \$2,521 | \$460 | | \$2,023 | \$90 | \$90 | \$30 | \$30 | \$5,244 | \$11,483 | \$3,530 | \$17,519 |
| FEBRUARY | | | | | | | | | | | | |
| Permits | | 2 | 1 | 1 | | | | 1 | 5 | 9 | 6 | 7 |
| Value | | \$37,000 | \$900,000 | \$125,000 | | | | \$4,000 | \$1,066,000 | \$204,324 | \$1,078,060 | \$389,000 |
| Fees | | \$280 | \$3,561 | \$938 | | | | \$30 | \$4,809 | \$1,542 | \$3,887 | \$2,493 |
| MARCH | | | | | | | | | | | | |
| Permits | | 4 | | 2 | | 1 | | | 7 | 4 | 7 | 3 |
| Value | | \$468,000 | | \$200,000 | | \$5,000 | | | \$673,000 | \$384,160 | \$648,900 | \$1,898,300 |
| Fees | | \$800 | | \$2,252 | | \$60 | | | \$3,112 | \$1,496 | \$5,815 | \$6,258 |
| APRIL | | | | | | | | | | | | |
| Permits | | | | | | | | | 0 | 19 | 6 | 7 |
| Value | | | | | | | | | \$0 | \$3,171,397 | \$1,761,300 | \$648,000 |
| Fees | | | | | | | | | \$0 | \$7,858 | \$7,152 | \$3,031 |
| MAY | | | | | | | | | | | | |
| Permits | | | | | | | | | 0 | 15 | 9 | 13 |
| Value | | | | | | | | | \$0 | \$9,183,850 | \$560,200 | \$737,100 |
| Fees | | | | | | | | | \$0 | \$29,233 | \$5,456 | \$5,266 |
| JUNE | | | | | | | | | | | | |
| Permits | | | | | | | | | 0 | 9 | 16 | 7 |
| Value | | | | | | | | | \$0 | \$3,712,661 | \$3,373,450 | \$851,000 |
| Fees | | | | | | | | | \$0 | \$30,695 | \$3,576 | \$4,302 |
| JULY | | | | | | | | | | | | |
| Permits | | | | | | | | | 0 | 15 | 14 | 10 |
| Value | | | | | | | | | \$0 | \$1,375,398 | \$949,000 | \$1,630,650 |
| Fees | | | | | | | | | \$0 | \$7,122 | \$6,717 | \$7,919 |
| AUGUST | | | | | | | | | | | | |
| Permits | | | | | | | | | 0 | 16 | 11 | 9 |
| Value | | | | | | | | | \$0 | \$1,032,500 | \$377,955 | \$1,802,900 |
| Fees | | | | | | | | | \$0 | \$4,872 | \$3,250 | \$7,551 |
| SEPTEMBER | | | | | | | | | | | | |
| Permits | | | | | | | | | 0 | 8 | 7 | 3 |
| Value | | | | | | | | | \$0 | \$7,567,391 | \$524,100 | \$211,000 |
| Fees | | | | | | | | | \$0 | \$13,109 | \$2,969 | \$2,063 |
| OCTOBER | | | | | | | | | | | | |
| Permits | | | | | | | | | 0 | 7 | 9 | 7 |
| Value | | | | | | | | | \$0 | \$ 159,500 | \$2,257,000 | \$ 457,500 |
| Fees | | | | | | | | | \$0 | \$ 820 | \$ 5,305 | \$ 3,167 |
| NOVEMBER | | | | | | | | | | | | |
| Permits | | | | | | | | | 0 | 11 | 11 | 45 |
| Value | | | | | | | | | \$0 | \$1,010,000 | \$1,059,579 | \$3,817,060 |
| Fees | | | | | | | | | \$0 | \$5,630 | \$6,175 | \$36,660 |
| DECEMBER | | | | | | | | | | | | |
| Permits | | | | | | | | | 0 | 8 | 3 | 7 |
| Value | | | | | | | | | \$0 | \$1,552,000 | \$645,000 | \$646,200 |
| Fees | | | | | | | | | \$0 | \$7,680 | \$3,274 | \$4,046 |
| YEAR-TO-DATE | | | | | | | | | | | | |
| Permits | 2 | 8 | 1 | 5 | 1 | 2 | 1 | 2 | 22 | 141 | 106 | 126 |
| Value | \$1,226,718 | \$3,017,000 | \$900,000 | \$555,000 | \$4,000 | \$28,000 | \$6,000 | \$7,800 | \$5,744,518 | \$30,699,366 | \$13,735,196 | \$16,389,185 |
| Fees | \$2,521 | \$1,540 | \$3,561 | \$5,213 | \$90 | \$150 | \$30 | \$60 | \$13,165 | \$121,540 | \$57,106 | \$100,275 |
| 2015 McAlester Building Permit Log | | | | | | | | | | | | |
| Commercial Development | | | | | | | | | | | | |
| Permits | New | Alteration | Addition | Total | | | | | | | | |
| Value | 2 | 8 | 1 | 11 | | | | | | | | |
| Value | \$1,226,718 | \$3,017,000 | \$900,000 | \$5,143,718 | | | | | | | | |
| Fees | \$2,521 | \$1,540 | \$3,561 | \$7,622 | | | | | | | | |
| 2015 McAlester Building Permit Log | | | | | | | | | | | | |
| Residential Development | | | | | | | | | | | | |
| Permits | New | Alteration | Addition | Total | | | | | | | | |
| Value | 5 | 1 | 2 | 8 | | | | | | | | |
| Value | \$555,000 | \$4,000 | \$28,000 | \$587,000 | | | | | | | | |
| Fees | \$5,213 | \$90 | \$150 | \$5,453 | | | | | | | | |

City of McAlester- Community & Economic Development Department
Code Violations Activity Report
Comparison of 2013 &2014 to 2015

| Month | Clean Up Violations | | | High Grass Violations | | | Trailer Violations | | | ROW Violations | | | Can at Curb Violations | | |
|-----------|---------------------|------|------|-----------------------|------|------|--------------------|------|------|----------------|------|------|------------------------|------|------|
| | 2013 | 2014 | 2015 | 2013 | 2014 | 2015 | 2013 | 2014 | 2015 | 2013 | 2014 | 2015 | 2013 | 2014 | 2015 |
| January | 41 | 61 | 28 | 0 | 0 | 0 | 5 | 2 | 1 | 1 | 0 | 1 | 3 | 5 | 0 |
| February | 42 | 32 | 16 | 0 | 0 | 0 | 0 | 4 | 0 | 1 | 0 | 0 | 5 | 0 | 0 |
| March | 39 | 56 | 32 | 0 | 0 | 0 | 1 | 12 | 0 | 1 | 1 | 0 | 2 | 0 | 0 |
| April | 61 | 57 | | 94 | 44 | | 2 | 5 | | 0 | 0 | | 2 | 5 | |
| May | 10 | 7 | | 307 | 144 | | 5 | 2 | | 0 | 0 | | 0 | 0 | |
| June | 21 | 64 | | 142 | 151 | | 0 | 2 | | 0 | 1 | | 0 | 1 | |
| July | 19 | 45 | | 136 | 138 | | 4 | 43 | | 0 | 5 | | 1 | 2 | |
| August | 13 | 9 | | 146 | 113 | | 0 | 0 | | 0 | 3 | | 1 | 0 | |
| September | 25 | 79 | | 68 | 34 | | 1 | 0 | | 0 | 2 | | 5 | 0 | |
| October | 68 | 31 | | 23 | 40 | | 14 | 3 | | 0 | 3 | | 0 | 0 | |
| November | 25 | 15 | | 8 | 0 | | 2 | 2 | | 0 | 0 | | 4 | 36 | |
| December | 33 | 10 | | 0 | 0 | | 2 | 2 | | 0 | 0 | | 3 | 1 | |
| Totals | 397 | 466 | 76 | 924 | 664 | 0 | 36 | 77 | 1 | 3 | 15 | 1 | 26 | 50 | 0 |

| Month | Sight Obstructions | | | Grass in Street | | | Other (Signs, Secure, Etc.) | | | Vehicle Violations | | | Total Violations | | |
|-----------|--------------------|------|------|-----------------|------|------|-----------------------------|------|------|--------------------|------|------|------------------|------|------|
| | 2013 | 2014 | 2015 | 2013 | 2014 | 2015 | 2013 | 2014 | 2015 | 2013 | 2014 | 2015 | 2013 | 2014 | 2015 |
| January | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 3 | 2 | 3 | 1 | 52 | 72 | 35 |
| February | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 16 | 3 | 5 | 4 | 0 | 54 | 56 | 19 |
| March | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 4 | 3 | 10 | 1 | 46 | 83 | 37 |
| April | 1 | 0 | | 2 | 1 | | 0 | 1 | | 3 | 4 | | 165 | 117 | 0 |
| May | 0 | 0 | | 9 | 0 | | 0 | 0 | | 1 | 1 | | 332 | 154 | 0 |
| June | 0 | 0 | | 4 | 0 | | 1 | 8 | | 2 | 6 | | 170 | 233 | 0 |
| July | 0 | 0 | | 6 | 3 | | 0 | 5 | | 1 | 3 | | 167 | 244 | 0 |
| August | 1 | 3 | | 13 | 1 | | 0 | 26 | | 2 | 0 | | 176 | 155 | 0 |
| September | 0 | 1 | | 0 | 0 | | 0 | 0 | | 0 | 5 | | 99 | 121 | 0 |
| October | 2 | 3 | | 0 | 0 | | 0 | 14 | | 4 | 3 | | 111 | 97 | 0 |
| November | 0 | 0 | | 0 | 0 | | 0 | 4 | | 4 | 0 | | 43 | 57 | 0 |
| December | 0 | 0 | | 0 | 0 | | 0 | 21 | | 3 | 1 | | 41 | 35 | 0 |
| Totals | 4 | 7 | 1 | 34 | 5 | 0 | 2 | 100 | 10 | 30 | 40 | 2 | 1456 | 1424 | 91 |

| City of McAlester- Community & Economic Development Department | | | | | | | |
|---|-------------------------------------|-------------------------------|-------------|---------------------------------|--------|----------|-----------|
| Code Violations Activity Report - March 2015 | | | | | | | |
| Current Violation Status by Property Location | | | | Violations Summary | | | |
| 26 | Compliant | Clean Up Violations (CU) | 32 | Sight Obstruction (SO) | 0 | | |
| 0 | Non-Compliant | High Grass Violations (HG) | 0 | Grass in Street Violation (GS) | 0 | | |
| 11 | Need Follow-up (Shown as "U" Below) | Trailer Violations (TR) | 0 | Vehicle Violation (VH) | 1 | | |
| 37 | TOTAL PROPERTIES IN VIOLATION* | Right Of Way Violations (ROW) | 0 | Others: Sign (SG), Secure (SP), | 4 | | |
| | | Poly Cart Violations (PC) | 0 | Sidewalk Obstruction (SW), Etc | | | |
| | | | | TOTAL VIOLATIONS* | 37 | | |
| *Property locations may have more than one violation, therefore totals may not equal. | | | | | | | |
| NOTICE DATE | PROPERTY LOCATION | VIOLATION 1 | VIOLATION 2 | VIOLATION 3 | METHOD | DEADLINE | COMPLIANT |
| 03/05/15 | 8th and Adams | SG | | | MAIL | 03/16/15 | YES |
| 03/05/15 | 6th and Adams | SG | | | MAIL | 03/16/15 | YES |
| 03/05/15 | 5th and South | SG | | | MAIL | 03/16/15 | YES |
| 03/05/15 | Vine and Electric | SG | | | MAIL | 03/16/15 | YES |
| 03/05/15 | 1305 E FLEMING | CU | | | MAIL | 03/16/15 | YES |
| 03/05/15 | 902 E CHEROKEE | CU | | | MAIL | 03/16/15 | YES |
| 03/05/15 | 302 E VAN BUREN | CU | | | MAIL | 03/16/15 | YES |
| 03/05/15 | 631 N C | CU | | | MAIL | 03/16/15 | YES |
| 03/05/15 | 202 E TYLER | CU | | | MAIL | 03/16/15 | YES |
| 03/05/15 | 437 W CHOCTAW | CU | | | MAIL | 03/16/15 | YES |
| 03/05/15 | 1301 W Pine | CU | | | MAIL | 03/16/15 | YES |
| 03/05/15 | 2020 N 12TH | CU | | | DH | 03/10/15 | YES |
| 03/10/15 | 410 W PARK | CU | | | MAIL | 03/20/15 | YES |
| 03/11/15 | 610 E SHORT | CU | | | MAIL | 03/21/15 | YES |
| 03/11/15 | 903 E Polk | CU | | | MAIL | 03/21/15 | YES |
| 03/11/15 | 407 E Seminole | CU | | | DH | 03/05/15 | YES |
| 03/23/15 | 111 W Springer | CU | | | MAIL | 04/02/15 | YES |
| 03/23/15 | 1213 S 8TH | CU | | | MAIL | 04/02/15 | YES |
| 03/23/15 | 216 E Van Buren | CU | | | MAIL | 04/02/15 | YES |
| 03/23/15 | 532 N A ST | CU | | | MAIL | 04/02/15 | YES |
| 03/23/15 | 2018 N B | CU | | | MAIL | 04/02/15 | YES |
| 03/23/15 | 723 S 10 | CU | | | MAIL | 04/02/15 | YES |
| 03/23/15 | 610 E Harrison | CU | | | MAIL | 04/02/15 | YES |
| 03/23/15 | 3300 N Robin | CU | | | MAIL | 04/02/15 | YES |
| 03/23/15 | 126 W Rock | CU | | | MAIL | 04/02/15 | YES |
| 03/27/15 | 514 E Seneca | CU | | | MAIL | 04/06/15 | YES |
| 03/30/15 | 3302 N Robin | CU | | | DH | 04/06/15 | U |
| 03/30/15 | 1113 S 13th | CU | | | DH | 04/06/15 | U |
| 03/30/15 | 2107 Northgate ave | CU | | | DH | 04/06/15 | U |
| 03/30/15 | 2103 Northgate ave | CU | | | DH | 04/06/15 | U |
| 03/30/15 | 1207 E Kiowa | VH | | | DH | 04/06/15 | U |
| 03/30/15 | 512 E Crisler | CU | | | DH | 04/06/15 | U |
| 03/30/15 | 428 W Harrison | CU | | | DH | 04/06/15 | U |
| 03/30/15 | 212 E Park | CU | | | DH | 04/06/15 | U |
| 03/30/15 | 903 N 1ST | CU | | | DH | 04/06/15 | U |
| 03/30/15 | 707 W Harrison | CU | | | DH | 04/06/15 | U |
| 03/30/15 | 1807 S 9TH | CU | | | DH | 04/06/15 | U |

Kirk Ridenour, Economic Development Manager
March 2015 Activity Report

Primary Tasks

- Housing Development
 - (11th) Met with Steve Perry, a housing developer, at the Oklahoma Housing Finance Agency in OKC. We discussed Steve's intentions of applying for OHFA tax credits to help finance an affordable apartment complex in McAlester. After learning about various methods of enhancing competitiveness, it was agreed that we would connect Steve with Ki Bois in an attempt to foster a partnership.
 - (26th) Introduced John Jones, Housing Director for Ki Bois to Steve Perry and informed him about the housing development project. After some discussion, it was decided that Ki Bois would not be able to partner with Steve this year. Another Community Housing Development Organization was identified and is being pursued as a potential partner.
- Vacant QFI Building
 - (20th) Leroy, Pete, Millie Vance (CDBG Grant Writer), and I met with Randy Saunier to discuss available funding opportunities for industries interested in locating at Randy's vacant warehouse (formally Quality Finishing's Incorporated). Millie explained the process and minimum qualifications for the CDBG Economic Development Infrastructure Financing. Randy shared information about the party interested in his building.
- Local Business Meetings
 - (10th) Leroy, Pete, and I attended KTC's CEO Breakfast Gathering. It included several leaders of major employers in McAlester, including Spirit Aerosystems, Webcoat, and McAAP. A presentation was given over OSU Institute of Technology's sponsorship program for industries. Choctaw Defense is currently participating in the program and is sponsoring two students.
 - (13th) Met with the new Human Resources Manager for Duraline. I explained the Economic Development Department's purpose along with some of our upcoming programs, such as workforce development. She was receptive to maintaining an open line of communication and looked forward to being included in future programs.
 - (18th) Met with the Downtown merchants Mickey and Kristin Lloyd to discuss a possible grant opportunity to cost-share the expenses related to a water-line extension for sprinklers. The purpose of this partnership would be to provide one water-line access point that each business on the block could take advantage of. The Lloyd's were uncertain of the project and needed additional information and time to consider options.
 - (25th) Met with National Pet Products to relay information I received from an outside investor concerning a potential business opportunity. They indicated they were interested in learning more and I presented the investor's contact information. Will follow up and determine what resulted from their discussions.

Secondary Tasks

- Oklahoma Municipal League
 - (27th) Leroy, Pete, and I attended the Oklahoma Municipal League's Annual Retail Summit. Various presentations were given, covering topics such as sale tax regulations and collections, expanding national retailers, creating impactful incentive packages, and understanding useful marketing techniques.

- McAlester Defense Support Association
 - (30th) Leroy, Pete, the Mayor and I attended the McAlester Defense Support Association's Annual Membership Meeting. Everyone made introductions, new members were welcomed, the importance of MDSA was explained, and this year's objectives were detailed. I sat next to representatives from KTC and Eastern and we discussed what barriers and requirements were in place to introduce a technology incubator to the region.
- McAlester Health Care Strategic Initiative
 - (23rd) Leroy, Pete, Mayor Harrison, and I attended the McAlester Health Care Visioning Session. We participated in a conversation with others in the community about what we feel a healthy community should look like and what could enhance health care in McAlester.
- Culinary Incubation Project
 - (13th) Met with Eddie Gray with The Grand Event Center to discuss the possible use of his certified kitchen as a culinary incubator. He was interested and wanted to learn more. He also took me on a tour of his facilities. There are additional incubation opportunities present at The Grand other than just culinary businesses. We agreed to set up a meeting with the proposed incubator anchor tenant.
 - (19th) Connected Eddie and the potential incubator anchor for a meeting. We discussed the needs of both groups and how a deal might be structured. I made everyone aware of a grant opportunity that could be used to upgrade the kitchen facility or equipment.
 - (19th) Met with Terry Don Miller to discuss his desires of establishing a food truck. I was curious to determine what level of interaction his food truck could have with a potential incubator. Ultimately, we determined it would not be a fit with this project, but I will continue to seek out additionally opportunities with him.
 - (23rd) It was determined The Grand was not the right fit for this incubator project. The project is on hold until another location is being found.
- Lt. Governor Todd Lamb's Tour
 - (13th) Assisted Pam Kirby with the preparations for the Lt. Governor's Annual State-wide Tour. Attended the event with numerous individuals from City Hall. Discussed with Lt. Governor Lamb the state incentive package, "Quality Jobs Program." He felt confident the program was a net benefit for the state and was not at risk of being discontinued.
- Small Business Award of Excellence
 - (16th) Leroy and the Chamber met to discuss a potential recipient of the Oklahoma Small Business Award of Excellence. They decided on jointly nominate H.L.'s Sport Shop and Krebs Brewing Company for the award. Afterward, I proceeded to approach each company to gather all the necessary information to craft narratives. The due date for the submission is April 10th.

**City of McAlester
Public Works Department
Monthly Report
April 2015**

Engineering:

John C. Modzelewski, P.E., CFM

- Project Accounting Report attached

Kevin Hardwick

- Project Accounting Report attached

Jennifer Santino, CFM

- Project Accounting Report attached

Streets Division:

Timmy Don Adams, Public Works Operations Supervisor

- Project Accounting Report attached

Miscellaneous

- 17th street project: 15 days, Blade and gravel alleys 2 days, installed safety fence 902 E. Osage

| | |
|---|------------------------|
| Patching with asphalt | 15 days |
| Cleaning catch basins | 22 yards removed |
| Sawing, digging out, & backfilling water break cuts | 8 days |
| Cleaned ditches | 180 yards removed |
| Water break cuts | 24.5 yards poured back |
| Install driveway tin horns | 3 tin horns |

Traffic Control:

Report Attached

Facility Maintenance:

Report Attached

Water Treatment Plant:

Report Attached

Waste Water Treatment Plant:

Miscellaneous

Both plants ran daily test which consist of approximately four PH test four DO tests four temperature test one settlometer test and three settlability tests on grab samples taken of the effluent, influent, digesters and basins.

Both plants ran four weekly tests which consist catching a sample every hour for six hours then running PH and Temp on every sample then mixing samples and running CBOD and TSS on the influent and effluent and running ammonia on the effluent. Northeast plant ran fecal tests on the effluent upstream and downstream samples twice a week. Both plants caught toxicity samples and sent them to biomonitoring lab.

West plant treated approximately 76.9 million gallons of wastewater, which is an average of 2.56 million gallons per day. Cleaned and wasted 10 drying beds. Cleaned and bleached clarifier's weirs. Mow and weedeat entire plant twice its too wet to mow every week. Cleaned pumps out when needed due to high water and trash.reprime # 2 pump twice.

Northeast plant treated approximately 57.8 million gallons of wastewater, which is an average of 1.93 million gallons per day. Cleaned and wasted 8 drying beds. Cleaned and bleached contact basin and clarifiers. Mow and weed eat. Checked chlorinator and dechlorinator ordered one ton cylinder of chlorine getting ready for fecal.

Wastewater maintenance checked all 13 Lift stations daily. Prepared Katy lift station for pumps and set them on lift station. Check lift stations several times due to high flow. Pulled pond aerators off of 9 mil pond at east plant. Repaired floats at midway lift station.

| | |
|---|------|
| Total Flow Treated for East Plant (in million gallons) | 57.8 |
| Total Flow Treated for West Plant (in million gallons) | 76.9 |

Fleet Maintenance:

Number of Vehicles Worked on Per Department

| | |
|-------------------------|----|
| Airport | 2 |
| Animal Control | 1 |
| Cemetery | 2 |
| Comm. Development/Codes | 0 |
| Engineering | 0 |
| Expo | 0 |
| Facility Maintenance | 3 |
| Fire Department | 10 |
| Fleet | 17 |
| Information Technology | 0 |

| | |
|-----------------------|----|
| Landfill | 3 |
| Nutrition | 4 |
| Parks | 18 |
| Patrol | 18 |
| Recreation | 0 |
| Safety | 0 |
| Streets | 32 |
| Utility Office | 4 |
| Utility Maintenance | 16 |
| Waste Water Treatment | 3 |

Utility Maintenance:

Miscellaneous

- Misc. Locates, check on work locations, paperwork, meetings, turned water off and on for CIP projects, and finished hydrant flushing. Worked on Van Buren project.

| | |
|--------------------------|-----|
| Water Break/Leak Repairs | 5 |
| Sewer Repairs/Flushed | 25 |
| New Water Meter/Can | 13 |
| Clean Up | 0 |
| Turned Water Off | 0 |
| Repair Meter/Meter Leaks | 11 |
| Dirty Water/Flush | 4 |
| Replace Meter Lid | 1 |
| Turn Water on | 0 |
| Checked Leak-on Customer | 2 |
| No Water Calls | 2 |
| Misc. Calls | 7 |
| Locates | 178 |
| Low water pressure | 2 |

Landfill:

Miscellaneous

- Monthly Tonnage Total: 49.31 Tons

FACILITY MAINTENANCE
City Managers Report
04/2015

Repaired Garage door at N. Town Fire
Replaced lights at N. Town fire Station
Replaced lights with LED Signal lights
Repaired fan at water Plant
Reset traffic lights all over town
Repaired roof at South fire station
Repaired heater at welding shop
Repaired traffic light at Main and Wyandotte
Repaired lights at City Hall Office
Repaired lights at Detective office
Repaired lights at Monroe Shop
Repaired traffic lights at Main and South
Installed new door closer at water plant
Repaired water closet at water plant
Repair door at Library
Repaired door at Stipe Center
Repaired door and locks at Komar Park
Tested Tornado sirens
Repaired doors at detective building
Repaired heater at City hall Fire dept.
Adjusted Traffic lights at 69 and Hardy Springs
Adjusted traffic lights at 69 and Peaceable
Replaced traffic lights at Tandy Town
Repaired lights at water plant
Repaired wiring in Traffic Light
Repaired heater at City Hall
Repaired lights at Jail
Repaired heater at Jail
Repair light at Elevator
Library air compressor
Installed new batteries in tornado sirens

McAlester, Oklahoma

April 2015
Monthly Report

Date 5/18/2015



UNDERSTANDING
A VALUABLE RESOURCE

SEVERN
TRENT
SERVICES



Monday, May 18, 2015

Severn Trent Services
16337 Park Row
Houston, TX 77084
United States

T: +1 281 578 4200
TF: +1 800 460 6565
F: +1 281 398 3697

www.severntrentservices.com

Jake Walton
Project Manager
Severn Trent Services
5200 Water Works Rd
McAlester, OK 74501

Dear John:

Several capital projects continue to move forward. Tetra Tech is close to submitting the phosphate design to DEQ. The Lake Pump controls are scheduled for installation in May. Our Tech Solutions group is looking at several items and providing input.

The sludge ponds have been looked at by a few vendors for cleaning. The good news is it can be done, but the bad news is initial estimates are very pricey. Once they are cleaned out, we will need to determine the best path forward. Do we continue to use the ponds and clean them out on a regular basis, or do we fix/modify/improve the current sludge box system?

We have cleaned up the scrap metal around the facility and sent it off to the recycler. We also have a dumpster for other debris around the facility and it is filling up quickly. We should finish this in May. Along with this we have disposed of all the old chemical totes that have stored here for years. The facility is looking less like a dump every day.

Sincerely,

Jake Walton
Project Manager

Executive Summary

We will be cleaning the clarifiers starting in May. They are getting a good amount of algae growth in them. I believe we can control it with the addition of a chemical, but we must clean them first. If all of that algae dies off suddenly, there will be a major taste and odor event. Other plants have been successful with this plan.

Our cleanup of the site has started. This will be a two phase process. Phase one is almost complete. Phase two will involve digging to remove old buried equipment sometime this summer.

Critical Issues

The sludge ponds are full and in need of cleaning. The sludge box system is still not working and needs to be evaluated for repair or replacement. I have asked our Tech Solutions group to look into this as well. They will be conducting a site visit in the next few months to look over this and other projects.

The MCC still needs looked at for replacement. Tech Solutions is looking into this as well to provide a recommendation.

The generators are approaching their annual service date. The current vendor will not continue to service our generators. It would be good to include this in a City wide maintenance agreement with a vendor.

Noteworthy Events

We have been fortunate to not receive any damage from the storms that have passed through.

Environmental Compliance

All samples taken were in compliance. We continue to see good results with the JH-100 trial.

Other Performance Measures

Chemicals used for the Month of April are as follows:

- Water Treated 135.675 MG
- Finished Water 105.825 MG
- ACH (JH-100) 51,770 lbs.
- Carbon 3,250 lbs.
- Chlorine 3,761 lbs.

Contract Performance Metrics

Tetra Tech continues to work on the phosphate feed system. They have indicated to us their proposal to ODEQ should be coming soon.

We have scheduled Worth Hydrochem to install the Lake Pump Controls in May. This will allow us to remotely monitor the building and flow pace the permanganate feed system.

Financial Issues

We are getting closer to using all the money allocated in the Maintenance Cap. There is \$10,373 left for the year in maintenance.

Safety Performance

We continue to hold monthly safety meetings and conduct training when applicable. Our corporate safety program is ramping up to include new objectives and initiatives.

Security

Nothing to report. Everything seems to be in order and secure.

Personnel

We continue to look for a qualified person to fill our vacancy. Everyone has renewed their DEQ license for the next year.

Appendix Items

- MOR
- DMR
- Chemical Cap
- Maintenance Cap

Maintenance
April 2015 2015

| Type | Vendor | Product | Cost | Draw Down | Date |
|----------------------------|----------------------------|-----------------------------------|-----------|-------------|------|
| ENDING BALANCE PRIOR MONTH | | | | 17,569.24 | |
| | Bemac Supply | static mixer | 7.99 | \$17,561.25 | |
| | White Electrical Supply | clarifiers | 168.02 | \$17,393.23 | |
| | Standard Machine | grates for clarifiers | 1,440.00 | \$15,953.23 | |
| | Bemac Supply | static mixer | 19.07 | \$15,934.16 | |
| | Boggy Bottom Powdercoating | grates for clarifiers | 255.00 | \$15,679.16 | |
| | USA Blue Book | lake pump house | 5.01 | \$15,674.15 | |
| | USA Blue Book | lake pump house | 432.87 | \$15,241.28 | |
| | USA Blue Book | tank and mixer for copper sulfate | 743.68 | \$14,497.60 | |
| | USA Blue Book | lake pump house | 31.52 | \$14,466.08 | |
| | White Electrical Supply | lake pump house | 88.29 | \$14,377.79 | |
| | Bemac Supply | lake pump house | 20.20 | \$14,357.59 | |
| | USA Blue Book | lake pump house | 127.93 | \$14,229.66 | |
| | Republic Services | cleanup trash disposal | 176.93 | \$14,052.73 | |
| | Air Compressor Supply | air compressor repair | 1,796.24 | \$12,256.49 | |
| | Air Compressor Supply | air compressor repair | 233.16 | \$12,023.33 | |
| | Chief Fire and Safety | fire hose replacement | 666.00 | \$11,357.33 | |
| | Lowe's | grounds supply | 272.45 | \$11,084.88 | |
| | Lowe's | grounds supply | 70.83 | \$11,014.05 | |
| | NAPA Auto Parts | belts for exhaust fans | 70.46 | \$10,943.59 | |
| | Tractor Supply | air hose | 114.42 | \$10,829.17 | |
| | Oreilly Auto | lawn mowers | 68.94 | \$10,760.23 | |
| | Grissoms | lawn mowers | 386.28 | \$10,373.95 | |
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| | | | | | |
| | | | | | |
| | | | | | |
| \$7,195.29 | | Amount Remaining | 10,373.95 | | |

Chemical
April 2015 **2015**

[illegible]

| | |
|-------------|----------|
| Plant: | WTR |
| PWSID: | 1020609 |
| Month: | April-15 |
| Population: | 21360 |

| | |
|-------------|----------|
| Plant: | WTR |
| PWSID: | 1020609 |
| Month: | April-15 |
| Population: | 21360 |

Address

Clay

ZIP

Population: 21360

- | No. OF
SAMPLES | % OF TOTAL
SAMPLES |
|-------------------|-----------------------|
|-------------------|-----------------------|

| | |
|---|----|
| 0 | 0% |
| 0 | 0% |
| 4 | 2% |

179

0.26

0

0

0.07

581

581

581

☒ Yes ☐ No

☒ No. Go to Question 3.

☐ Yes. What date was it?

DID THIS SAME FILTER EXCEED 2.0 NTU IN 2 CONSECUTIVE 15-MIN PERIODS DURING THE LAST MONTH?

☒ No, Go to Question 3.

☐ Yes Schedule Comprehensive Performance Evaluation (CPE) with DEQ.

3 ANY SINGLE FILTER EXCEED 1.0 NTU IN TWO CONSECUTIVE 15 MINUTE PERIODS?

☒ No, Go to Question 3.

☐ Yes. What date was the filter profile completed?

DID THIS SAME FILTER EXCEED 1.0 NTU IN 2 CONSECUTIVE 15-MIN PERIODS DURING THE LAST 2 MONTHS?

☒ No. Go to Question 4.

☐ Yes. What date was the filter self-assessment completed?

4. DID ANY SINGLE FILTER EXCEED 0.5 NTU IN 2 CONSECUTIVE 15-MIN PERIODS AT THE END OF 4 HRS OF OPERATION?

☒ No. You are finished with the checklist.

☐ Yes—What date was the filter profile completed?

*** IF ANY OF QUESTIONS 2 THROUGH 4 ARE CHECKED "YES", YOU MUST**

COMPLETE THE TURBIDITY TRIGGER EVALUATION FORM AND ATTACH TO THIS MOR.

| DAY | RAW | SET | SET | TURBIDITY | | | | | | RESIDUAL DISINFECTANT | | | | | | | | | | COMMENTS |
|-----|-------|------|------|-----------|-----------|-----------|-----------|-----------|-----------|-----------------------------|------|------|------|------|------|--------|------|--|--|----------|
| | | | | 2400-0400 | 0400-0800 | 0800-1200 | 1200-1600 | 1600-2000 | 2000-2400 | ENTRY POINT TO DISTRIBUTION | | | | | | SYSTEM | | | | |
| | | | | | | | | | | 12am | 4am | 8am | 12pm | 4pm | 8pm | | | | | |
| 1 | 55.50 | 1.92 | 2.07 | 0.03 | 0.08 | 0.02 | 0.02 | 0.02 | 0.04 | 2.60 | 1.90 | 1.67 | 1.62 | 1.70 | 1.78 | 0.84 | 0.46 | | | |
| 2 | 56.80 | 1.44 | 1.88 | 0.07 | 0.03 | 0.03 | 0.03 | 0.03 | 0.04 | 1.70 | 1.50 | 1.64 | 1.58 | 1.74 | 1.99 | 1.01 | 0.63 | | | |
| 3 | 57.20 | 1.58 | 5.91 | 0.03 | 0.07 | 0.03 | 0.03 | 0.03 | 0.02 | 1.70 | 1.60 | 1.36 | 1.45 | 1.58 | 1.62 | 0.56 | 1.21 | | | |
| 4 | 55.20 | 2.24 | 1.9 | 0.03 | 0.03 | 0.03 | 0.04 | 0.04 | 0.04 | 1.87 | 1.80 | 1.53 | 1.61 | 1.69 | 1.70 | 0.59 | 0.74 | | | |
| 5 | 55.00 | 3.01 | 2.14 | 0.03 | 0.04 | 0.03 | 0.03 | 0.03 | 0.03 | 1.55 | 1.50 | 1.56 | 1.50 | 1.90 | 1.72 | 0.94 | 0.36 | | | |
| 6 | 58.80 | 1.89 | 1.38 | 0.03 | 0.03 | 0.03 | 0.07 | 0.03 | 0.03 | 1.50 | 1.60 | 1.29 | 1.41 | 1.58 | 1.70 | 0.23 | 0.68 | | | |
| 7 | 55.40 | 1.32 | 1.48 | 0.03 | 0.07 | 0.03 | 0.03 | 0.03 | 0.03 | 1.70 | 1.50 | 1.51 | 1.48 | 1.66 | 1.80 | 0.46 | 1.01 | | | |
| 8 | 59.30 | 1.84 | 1.38 | 0.02 | 0.05 | 0.03 | 0.04 | 0.03 | 0.03 | 1.80 | 1.70 | 1.88 | 1.54 | 1.53 | 1.58 | 1.15 | 0.48 | | | |
| 9 | 59.60 | 4.85 | 6.06 | 0.03 | 0.06 | 0.03 | 0.03 | 0.03 | 0.02 | 1.80 | 1.70 | 1.88 | 1.57 | 1.53 | 1.58 | 0.44 | 0.63 | | | |
| 10 | 58.50 | 2.38 | 2.32 | 0.03 | 0.05 | 0.03 | 0.03 | 0.03 | 0.03 | 1.70 | 1.60 | 1.52 | 1.56 | 1.70 | 1.87 | 0.58 | 0.76 | | | |
| 11 | 58.40 | 2.24 | 2.12 | 0.03 | 0.03 | 0.04 | 0.03 | 0.03 | 0.03 | 1.86 | 1.89 | 1.64 | 1.67 | 1.98 | 2.04 | 1.06 | 0.72 | | | |
| 12 | 58.20 | 1.98 | 2.12 | 0.03 | 0.02 | 0.02 | 0.04 | 0.03 | 0.03 | 1.66 | 1.61 | 1.59 | 1.54 | 1.71 | 1.71 | 0.53 | 0.87 | | | |
| 13 | 69.40 | 2.11 | 4 | 0.03 | 0.03 | 0.03 | 0.02 | 0.03 | 0.02 | 1.70 | 1.70 | 1.72 | 1.78 | 1.63 | 1.54 | 0.65 | 0.48 | | | |
| 14 | 60.30 | 2.97 | 2.66 | 0.03 | 0.03 | 0.04 | 0.03 | 0.03 | 0.03 | 1.60 | 1.50 | 1.30 | 1.57 | 1.49 | 1.47 | 0.93 | 0.39 | | | |
| 15 | 55.60 | 1.96 | 2.25 | 0.03 | 0.04 | 0.08 | 0.03 | 0.03 | 0.02 | 1.50 | 1.50 | 1.63 | 1.45 | 1.50 | 1.10 | 0.89 | 0.31 | | | |
| 16 | 60.80 | 5.13 | 1.83 | 0.03 | 0.03 | 0.03 | 0.03 | 0.04 | 0.03 | 1.70 | 1.80 | 1.99 | 1.67 | 1.67 | 1.63 | 0.90 | 0.34 | | | |
| 17 | 60.40 | 1.82 | 1.55 | 0.06 | 0.03 | 0.09 | 0.03 | 0.03 | 0.03 | 1.70 | 1.60 | 1.60 | 1.70 | 1.54 | 1.79 | 0.84 | 0.34 | | | |
| 18 | 57.40 | 1.58 | 1.28 | 0.03 | 0.03 | 0.03 | 0.03 | 0.04 | 0.03 | 2.07 | 1.87 | 1.64 | 1.56 | 1.83 | 1.69 | 0.80 | | | | |
| 19 | 59.20 | 2.31 | 9.24 | 0.03 | 0.04 | 0.04 | 0.04 | 0.04 | 0.06 | 1.46 | 1.49 | 1.51 | 1.55 | 1.85 | 2.05 | 1.36 | 0.42 | | | |
| 20 | 59.80 | 2.86 | 2.4 | 0.03 | 0.04 | 0.03 | 0.04 | 0.04 | 0.05 | 1.90 | 1.60 | 1.74 | 1.48 | 1.63 | 1.66 | 0.76 | 0.36 | | | |
| 21 | 62.10 | 2.95 | 2.68 | 0.04 | 0.06 | 0.04 | 0.04 | 0.04 | 0.04 | 1.60 | 1.40 | 1.68 | 1.56 | 1.62 | 1.64 | 1.14 | 0.39 | | | |
| 22 | 60.00 | 1.85 | 1.41 | 0.07 | 0.03 | 0.03 | 0.04 | 0.04 | 0.06 | 1.60 | 1.60 | 1.64 | 1.54 | 1.43 | 1.34 | 1.19 | 0.27 | | | |
| 23 | 60.50 | 2.41 | 1.47 | 0.04 | 0.03 | 0.12 | 0.22 | 0.04 | 0.04 | 1.50 | 1.50 | 1.67 | 1.61 | 1.41 | 1.54 | 1.12 | 0.37 | | | |
| 24 | 64.70 | 2.31 | 2.26 | 0.03 | 0.07 | 0.03 | 0.04 | 0.05 | 0.04 | 1.70 | 1.40 | 1.64 | 1.45 | 1.40 | 1.41 | 0.75 | 0.26 | | | |
| 25 | 69.40 | 2.33 | 5.8 | 0.03 | 0.04 | 0.03 | 0.03 | 0.03 | 0.04 | 1.96 | 2.00 | 1.66 | 1.46 | 1.83 | 1.77 | 0.88 | 0.71 | | | |
| 26 | 63.28 | 1.41 | 1.3 | 0.03 | 0.03 | 0.05 | 0.04 | 0.04 | 0.05 | 1.56 | 1.50 | 1.52 | 1.50 | 1.78 | 1.60 | 1.03 | 0.66 | | | |
| 27 | 65.30 | 3.98 | 3.5 | 0.05 | 0.08 | 0.06 | 0.04 | 0.03 | 0.04 | 1.60 | 1.60 | 1.40 | 1.40 | 1.65 | 1.63 | 0.44 | 0.57 | | | |
| 28 | 68.00 | 4.72 | 4.3 | 0.04 | 0.04 | 0.04 | 0.09 | 0.04 | 0.38 | 1.70 | 1.40 | 1.76 | 1.41 | 1.64 | 1.70 | 1.09 | 0.54 | | | |
| 29 | 66.20 | 4.21 | 2.1 | 0.03 | 0.06 | 0.04 | 0.04 | 0.26 | 0.26 | 1.70 | 1.40 | 1.74 | 1.48 | 1.60 | 1.60 | 0.84 | 0.66 | | | |
| 30 | 64.70 | 3.11 | 1.6 | 0.04 | 0.03 | 0.04 | 0.04 | 0.06 | 0.04 | 1.70 | 1.80 | 1.70 | 1.52 | 1.46 | 1.42 | 0.97 | 0.55 | | | |
| 31 | | | | | | | | | | | | | | | | | | | | |

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MONTHLY OPERATIONAL REPORT WATER TREATMENT PLANTS

Mail original before the 10th of the following month

to the Department of Environmental Quality, Water Quality Division

P. O. Box 1677, Oklahoma City, OK 73101-1677

McAlester PWA

System

P.O. Box 578

Address

McAlester

City

74501

ZIP

Plant: WTR

PWSID: 1020609

Month: April-15

Population: 21360

| DAY | WATER TREATED (in 1,000 gal) | FILTER OPERATION | | | | | | WASH WATER IN 1000 GALS. | CHEMICALS USED-LBS. | | | | | | | | | | ALKALINITY | | | | | | | | pH | | | CaCO3 STABILITY | HARDNESS | | Fe (mg/l) | Mn (mg/l) | Phosphate (mg/l) | REMARKS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|-----|---------------------------------|--------------------|---|---|---|---|---|--------------------------------|--------------------------|------|---------|---------------------|--------|-------------------|-----------|-----------|------|-----|------------|-------|------|-----|------|-------|------|-----|------|------|-----|--------------------|----------|-----|--------------|--------------|---------------------|---------|------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | FILTERS USED-HOURS | | | | | | | Sodium Hypermanganate | ACSL | Polymer | Calcium Chloride | Cobalt | Copper Sulfate | Phosphate | CELRORINE | | "P" | | TOTAL | | "P" | | TOTAL | | RAW | FILT | FILT | RAW | | FILT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 1 | 2 | 3 | 4 | 5 | 6 | | | | | | | | | PRE | POST | RAW | FILT | RAW | FILT | RAW | FILT | RAW | FILT | | | | | | | RAW | | | | | FILT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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Power Costs

Labor Costs

Chemicals

Supplies

Repairs

TOTAL

Cost per thousand Gallons

Ave. Rate of Wash (Vert in/min.)

Ave Wash Period (Minutes)

% Wash Water Used

Ave. Head Loss for Washing

I hereby certify the above to be correct to the best of my knowledge.

Signed

Title

Project Manager

DEQ Form # 630-577A

Revised 9/1/2000

Oper. Cert. No.

10386

City of McAlester
Community Services Department
Monthly Report
April 2015

Land Maintenance:

Sherman Miller, Supervisor

- Kept trash picked up in parks
- Delivered items for community gardens at Eugene Field
- Cut low limbs and one tree for street department
- Helped street department fill pot holes
- Completed dirt work at 4th and Krebs around new bathrooms
- Helped BJ install new pool filter at Stipe Center
- Cleaned Dogwood area at Chadick Park
- Installed new chemical building and moved chemical inventory inside
- Cut low limbs and downed trees at several locations
- Applied round up to downtown area
- Edged Carl Albert Parkway
- Planted Tree Board trees at four locations
- Started mowing parks that were not too wet
- Inspected and raked playground equipment areas
- Serviced equipment as needed
- Helped Oakhill Cemetery apply round up
- Applied round up in several parks and right of way locations
- Applied ground sterilant to all water tower areas
- Cleaned drainage ditch for Softball Complex.
- Prepared Hunter Park for event
- Helped Expo set up for event
- Trip to Grove, Okla. To pick up FREE trees
- Fixed drains a Chadick Park
- Patched pot holes in Oakhill Cemetery
- Attended mosquito school
- Set up for fire wise event at Chadick Park
- Helped Pride in McAlester load pallets on trucks at Polk St. Armory

Cemetery:

Rusty Clifton, Cemetery Sexton

- | | |
|-----------------------------------|---|
| ▪ Cemetery lot sale, speculative | 5 |
| ▪ Cemetery lot sales, actual City | 2 |
| ▪ Catholic section | 4 |
| ▪ Masonic section | 3 |
| ▪ Golden Meadows | 0 |

| | |
|--|----|
| ▪ Monument Company assistance, locating, taping and staking. | 15 |
| ▪ Genealogy inquires | 20 |
| ▪ Location searches for friends and family | 25 |
| ▪ Disinterment | 0 |
| ▪ Funerals and burials | 10 |
| ▪ Deeds issued | 1 |
| ▪ Inquiries from florists | 10 |
| ▪ Safety meetings | 4 |

EXPO Center:

Jerry Lynn Wilson, Expo Supervisor

(See Attached Reports)

Nutrition Center:

Diane Chadsey, Nutritional Supervisor

| | |
|--|------|
| ▪ Meals served (Open 20 days) | 4198 |
| ▪ Seniors participated in our enhanced fitness class | 171 |
| ▪ Vans transported | 560 |
| ▪ Trips made by vans | 1065 |
| ▪ Participated in Senior Day at the Expo and made/served 513 meals. Seniors had fun playing bingo. | |
| ▪ Wood shelves in the storage room was brought up to Health Dept. codes with a new coat of polyurethane. | |

Parks & Recreation:

B.J. Boatright, Recreational Supervisor

- Unload and stock food truck every Monday.
- Pickup trash on Choctaw Ave. twice weekly.
- Pick up trash at skatepark daily.
- Clean bathrooms in parks daily.
- Set up exercise class for seniors three times per week.
- Check oils and fluids in vehicles weekly.
- Inspect and sign off on all fire extinguishers in building monthly.
- Cleaned out drainage canal.
- Pumped water off of fields.

- Mow park weekly
- Removed filter tank (Stipe Pool)
- Set new tank for Delane to hookup
- Pick up mower parts
- Started hooking up pools

City of McAlester
EXPO CENTER
ACTIVITY REPORT - APRIL 2015

| <u>SEE ATTACHED REPORTS</u> | <u>CURRENT MONTH</u> | <u>FISCAL Y-T-D TOTALS</u> |
|-----------------------------|----------------------|----------------------------|
| Event Attendance | 7368 | 74,899 |
| Rental Income | \$5,660.00 | \$74,469.00 |
| Concession Income | -0- | \$48,953.29 |
| Catering Income | \$200.00 | \$1,382.50 |

DAILY OPERATIONS, MAINTENANCE & EVENTS

Oversee daily operations, schedule and coordinate events. Schedule staff according to events.
Confer with events on logistical needs. Handle employee H.R. issues.

Prepare and conduct safety meetings and staff meetings.

Request price quotes on equipment and services. Order maintenance and concessions supplies.
Make necessary repairs or request outside services to repair as need arises to maintain facility to a professional standard

Make deposits from rental, catering and concession income. Get proper denominations of money for startup of concession events. Compile reports, document and input payroll.

Plan, coordinate and follow up on July 4th Festival.

Work events, supervise inmate labor; clean, maintain and set up facility before and after each event.

EXPO ATTENDEES REPORT

April 2015

| DATE | EVENT | ATTENDANCE* |
|------------|------------------------------------|-------------|
| | Y-T-D TOTAL | 67,531 |
| | | |
| 4-2-15 | Eagle Med Memorial | 100 |
| 4-6-15 | City PD Training | 25 |
| 4-7-15 | City PD Training | 25 |
| 4-7-15 | Choctaw Birthday Bash | 450 |
| 4-8-15 | Legal Meetings | 4 |
| 4-9-15 | Petro Quest Safety Meeting | 100 |
| 4-9-15 | Legal Meetings | 6 |
| 4-10-15 | OSU Beef Summit | 225 |
| 4-10-15 | Legal Meetings | 4 |
| 4-11-15 | 50 th Anniversary Party | 40 |
| 4-11-15 | Cattlemen Party | 400 |
| 4-11-15 | Baby Shower | 55 |
| 4/13-17/15 | OK Virtual Academy Testing | 109 |
| 4-17-15 | KEDDO Sr. Day | 500 |
| 4-18-15 | Birthday Party | 80 |
| 4-18-15 | Baby Fair | 1200 |
| 4-18-15 | Prom | 80 |
| 4/20-24/15 | OK Virtual Academy Testing | 85 |
| 4-21-15 | OU | 100 |
| 4-24-15 | Child Abuse & Neglect Conference | 400 |
| 4-24-15 | Choctaw Chief's Campaign | 2500 |
| 4-24-15 | Child Abuse –PC Care | 200 |
| 4-25-15 | Stuart Reunion | 175 |
| 4-25-15 | Wedding/Reception | 150 |
| 4-25-15 | Baptismal Party | 100 |
| 4-28-15 | Birthday Party | 25 |
| 4-29-15 | City/Water Meetings | 180 |
| 4-30-15 | City/Water Meetings | 20 |
| 4-30-15 | City/OMAG | 30 |
| | | |
| | | |
| | MONTHLY TOTAL | 7368 |
| | YEAR TO DATE | 74,899 |

EXPO CATERING INCOME REPORT

APRIL 2015

| DATE | PAYMENT | RECEIPT# | EVENT | DATE OF EVENT |
|---------------|------------|----------|-------------------------|---------------|
| | | | | |
| Y-T-D TOTAL | \$1,182.50 | | | |
| | | | | |
| 4-27-15 | \$100.00 | 780607 | Petro Quest Safety Mtg. | 4-9-15+ |
| 4-27-15 | \$100.00 | 780607 | Petro Quest Safety Mtg. | 7-9-15+ |
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| Monthly Total | \$200.00 | | | |
| Y-T-D Total | \$1,382.50 | | | |

EXPO CONCESSION INCOME REPORT

April 2015

| DATE | PAYMENT | RECEIPT# | EVENT | DATE OF EVENT |
|---------------|-------------|----------|-------|---------------|
| Y-T-D TOTAL | \$48,953.29 | | | |
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| MONTHLY TOTAL | -0- | | | |
| Y-T-D TOTAL | \$48,953.29 | | | |

EXPO RENTAL INCOME REPORT

April 2015

| DATE | PAYMENT | RECEIPT# | EVENT | DATE OF EVENT |
|----------------------|--------------------|----------|------------------------------------|--------------------|
| Y-T-D TOTAL | \$68,809.00 | | | |
| 4-2-15 | \$195.00 | 774753 | Legal Case Meetings | 4/8-10/15+ |
| 4-2-15 | \$100.00 | 40767 | United Way -Taste of SE Okla. | 9-1-15+ |
| 4-6-15 | \$65.00 | 775158 | 50 th Anniversary Party | 4-11-15+ |
| 4-6-15 | \$125.00 | 775187 | Birthday Party | 4-18-15+ |
| 4-6-15 | \$65.00 | 775866 | Baby Shower | 4-11-15+ |
| 4-8-15 | \$100.00 | 40768 | Fall Vendor & Artisan Market | 10/2-3-15+ |
| 4-10-15 | \$65.00 | 40769 | Birthday Party | 6-20-15+ |
| 4-10-15 | \$125.00 | 40770 | OSU – Cowboy Caravan | 6-2-15+ |
| 4-13-15 | \$775.00 | 40771 | Baby Fair/McDonald's | 4-18-15+ |
| 4-13-15 (11/13) | \$215.00 | 742409 | DHS Reg. 4 Quar. Training | 10-21-2014+ |
| 4-13-15 | \$1,950.00 | 777510 | OK Virtual Charter Academy | 4/13-17, 20-24/15+ |
| 4-16-15 | \$630.00 | 40772 | T.H. Rogers Buyer's Market | 5/1-2/15+ |
| 4-22-15 | \$50.00 | 40773 | Reception | 2-27-16+ |
| 4-24-15 | \$65.00 | 40774 | T.H. Rogers Buyers Mkt. | 5-2-15+ |
| 4-27-15 | \$125.00 | 780607 | Petro Quest Safety Mtg. | 4/9/15+ |
| 4-27-15 | \$125.00 | 780607 | Petro Quest Safety Mtg. | 7/9/15+ |
| 4-27-15 | \$65.00 | 780658 | Engagement Party | 7-11-15+ |
| 4-27-15 | \$125.00 | 40775 | Birthday Party | 4-28-15+ |
| 4-27-15 | \$65.00 | 40776 | Baby Gender Real Party | 5-9-15+ |
| 4-28-15 | \$65.00 | 40777 | Birthday Party | 5-9-15+ |
| 4-28-15 | \$125.00 | 40778 | Stuart Reunion | 4-23-16+ |
| 4-28-15 | \$125.00 | 40779 | Warden's Retirement Party | 5-29-15 |
| 4-30-15 | \$315.00 | 40780 | NWTF-21 Gun Salute | 7-6-15 |
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| | | | | |
| | | | | |
| MONTHLY TOTAL | \$5,660.00 | | | |
| Y-T-D TOTAL | \$74,469.00 | | | |

EXPO PUBLIC & SEMI PUBLIC EVENT SCHEDULE
MAY – JULY 2015

MAY

- 1-2nd T.H. Rogers Buyer's Market
- 2nd Ruffles & Rust Expo
- 2nd OU - Resource Family Training
- 2nd Big Mac Golf Tournament Banquet
- 4-8th OU/DHS Training
- 5th LP Gas Safety Training
- 7th Tannehill Graduation
- 8th Savanna Graduation
- 9th OU/Resource Family Training
- 13th Crowder High School Revue
- 14th Arkoma Oilmen Golf Tournament Dinner
- 15-17th Italian Festival
- 16th OU – Resource Family Training
- 19th Komar Bingo Party
- 20th OU/DHS
- 26th Attorney/Client meetings
- 29th Retirement Party
- 30th Ninja Turtle Live

JUNE

- 2nd OSU Caravan
- 4th Sunbelt Classic Banquet
- 6th National Wild Turkey Federation
- 8-12th OU/DHS Training
- 13th Dance Recital
- 18-19th Mark West Company Picnic
- 20th Graham Large Equipment Auction
- 23rd OK Ins. Co. Meetings
- 25-27th Gifted Women's Conference
- 28th Pageant

JULY

- 4th Stars & Stripe Funfest
- 7th Choctaw Nation
- 8th OPAL Pipeline Safety
- 9th Petro Quest Safety Meetings
- 16-19th Reunion
- 24-25th Reunion
- 25th Reunion
- 26th Concert
- 23/30TH NRA Banquet

April/ May 2015 **Tourism Report**
Kathy Wall

Projects:

Status:

PBR

I will start working with the PBR Planning Committee for the 2015 PBR Event. The chamber is moving forward with the PBR for 2015.

BASS Masters

This will be a state wide project involving several communities. Since Lake Eufaula is the largest body of water in the state, Bass Masters is working on putting it as a stop on the Bass Masters Trail to Fish Oklahoma. I am waiting to meet with Dick Dutton at this time.

Hotels

I've visited, emailed and called our hotels, also restocking brochures. Meeting managers/ owners upon request. I am working on setting up a hospitality training for all hotel managers and staff.

Hospitality Training

I have been working with Christi Morrison/ CEO of Oklahoma DMO. She has agreed to come to McAlester on July 21, 2015 to put on a Hotel/ Motel Hospitality workshop about how the hotel industries work with their cities. I am working out the details at this time.

Italian Festival

I continue to attend meetings and assist with promoting the 45th Italian Festival.

Junk Hippy Road Show

Junk Hippy has booked their second show in November at the SE Expo Center in McAlester. The only two shows that they have booked within a one year time frame has been in OKC. They have now added McAlester to their two per year shows.

Discover The Ice Age

I am in negotiations at this time.

McAlester Home & Ranch Show

I have been working with Janelle & Kim Martin on this years show. We are already in preparations for their October show.

Harlem Ambassadors

After several months of contacting the Harlem Ambassadors trying to get on their tour, they came to McAlester **April 8th** and had a successful show, they had around 400 people in attendance.

Ruffles & Rust

Ruffles and Rust held a show, at the SE Expo Center in McAlester on May 1-2, 2015. Their show was attended by around 1200 people.

Family Fun Fest

I am working with McAlester City employees to help a charitable organization in our community. This was scheduled for May 9th, 2015, but due to increment weather it has been postponed until June 20th.

Veteran's Day

I will be working with several organizations to help coordinate a Veteran's Day Parade for 2015.

Botball Competition

I contacted this organization to see if we can be a host city for their events. This is an Educational Robotics Program. At the present time I am waiting to hear back from the director.

Tobucksy County Courthouse

I met with Sarah Ora, and her tourism team from the Choctaw Nation. They are interested in restoring the Tobucksy Court House and bringing more Choctaw Culture to this area with the Choctaw Village.

OML Leadership Conference

I won the hospitality city for Citizens Academy Leadership Training 2015-2016 for October. This will consist of a two day training for 25-30 people. This will allow me to show case our city with the goal being for an increase awareness, growth and revenue by potentially larger conferences being held in the McAlester area in the future. I am currently still working on their itinerary.

Oklahoma Free Wheel Tour June 11/12

On June 11th, 2015 approximately 500 + bicyclists with the Oklahoma Free Wheel Tour will be arriving in McAlester throughout the day. They will be escorted by two Highway Patrol officers and travel with two semis; one for showers and one for equipment. They will be followed by several family vehicles. Participants of the 2015 tour will spend one night in McAlester. Participants will campout at Chadick Park and the Boys and Girls Club.

A few of the participants and families will utilize our local hotels. We will provide two buses for transportation throughout the evening to take tour members to our downtown businesses for dinner, shopping and wine tasting. We will show a movie in the park that evening and will also have a band for their entertainment and enjoyment. There will

be one concession truck set up for drinks and snacks at Chadick Park. On the morning of June 12th Walmart has agreed to provide breakfast at the park for all 500 hundred participants of this tour. All proceeds will go to benefit the Children's Miracle Network. The Bank NA has graciously agreed to supply a host gift to all riders. Water Bottles will be given to each rider; this donation has saved \$470.00.

Prison Rodeo

Pete, Mayor and I met with Senator Boggs and Rep. Donny Condit to discuss our next step in moving forward.

Sesame Street Live

I have contacted the production company of Sesame Street Live, in regards to bringing their show to McAlester. I am now waiting on a response.

City Brochures/ Travel OK

I have distributed City Brochures and Travel OK information to several Travel Plazas and hotels. I routinely restock brochures and mail brochures upon request. Listed below is the report from Travel Ok.

150 Anniversary Choate Cabin

I will be working with Mike Cathey on the planning of the 150 Anniversary Choate Cabin historical event. I met with Mike Cathey May 1st on planning this great event.

Armed Forces Day Parade

I worked with Lacey to line up the parade Saturday May 2nd.

Horse Shows

I am working with American Quarter Horse Assoc. At this time, they are coming down to meet with me and look at our facilities.

Facebook & Twitter

I have developed a Facebook and Twitter account for Visit McAlester. This was launched April 28th. I am now looking into developing a Visit McAlester website.

Choctaw Nation

The Choctaw Nation has asked me to work the Oklahoma booth at the Irving TX DWF Tourism Show May 29-31. This is a great opportunity to promote our community and the Choctaw Nation.

New Brochure

In final edit for our new brochures

Insane 5K Inflatable

I have submitted an application on bringing this to McAlester. I am waiting on their reply.

**Oklahoma Employment
Security Commission**

I am working with OESC, to bring state wide training/ workshops to McAlester

Fulfillment Report from OK Tourism

Oklahoma Department of Tourism has sent a total of 707 of your McAlester brochures to people in 41 states and Washington DC. The most frequently requested partner received 1,660 requests, and the least active partner that participated all month received 315 requests.

Further analysis of the data shows:

- **Top States:** Oklahoma and Texas were your #1 and #2 requestors. Oklahoma and Texas ranked first and second for 62 partners this month and one partner had Texas and Missouri tied and their second requestor.
- **Number Three States:** Missouri was your #3 requestor. For a second month in a row, there was almost an even split this month between Kansas and Missouri for the #3 requestor position. Twenty-nine requestors had Missouri listed as their third requestor. Twenty-six partners had Kansas listed as their #3 requestor this month. The following states were the third requestor for one partner each: Arkansas, California, Florida and Pennsylvania. Four states had multi-state ties as their third requestor.
- **Surrounding State Activity:** The surrounding states had the following activity: Arkansas was a top three requestor this month for one partner. Kansas ranked as the #3 requestor for twenty-six partners. Missouri ranked third this month for twenty-nine partners, and Texas ranked as the second requestor for 62 partners and tied with Missouri for the other partner.
- **In-state/Out-of-state Mix:** About 51% of your orders came from Oklahoma. The average partner received 48% of their orders from in-state, so you were above average on your in-state requests.
- **Average Orders:** There were 63 brochures active during the month on the web site order form.

Attending:

- Attended meeting in Durant for Choctaw Country.
- Choctaw Territory Tourism Board in Durant.
- Weekly meetings with Chamber of McAlester, Pride In McAlester, McAlester Main Street.
- Monthly Leadership Meetings.
- State Tourism Conference in OKC.
- DFW Expo in Irving TX.

Advertising with:

- Visit McAlester Facebook
- Visit McAlester Twitter
- Travel Ok online (Free)
- Social Media (Free)
- Livability Magazine / online
- Choctaw Country
- Travel Ok New 2015 Travel Guide
- Lake Eufaula Guide
- McAlester News Capital ad will go out to 17 newspapers throughout the state. This also includes the Oklahoma Geographic (including nature, preserves, zoos/aquariums and outdoors) Museums, Galleries, and Cultural Attractions Charm (boutique businesses, unique Main Street attractions and quaint lodging). Festivals, Events & Rodeos in every corner of the state.
Areas covered in this book will be: Northwest, Northeast (including Tulsa), Central (Oklahoma City metro area), Southwest, and Southeast Oklahoma.

HEADCOUNT SUMMARY

As of April 30, 2015

| DIVISION | DEPARTMENT | BUDGETED FULL-TIME 2014-2015 | APRIL 2015 ACTUAL FULL-TIME | OVER / UNDER BUDGET | BUDGETED PART-TIME 2014-2015 | APRIL 2015 ACTUAL PART-TIME | OVER / UNDER BUDGET | CHANGES | MARCH 2015 ACTUAL FULL-TIME | MARCH 2015 ACTUAL PART-TIME |
|----------------------|---------------|------------------------------------|--------------------------------------|---------------------------|------------------------------------|--------------------------------------|---------------------------|---|-----------------------------------|-----------------------------------|
| CITY MANAGER | CITY MANAGER | 3 | 3 | | | | | | 3 | |
| TOURISM | CITY MANAGER | 1 | 1 | | 1 | 1 | | | 1 | 1 |
| ECONOMIC DEVELOPMENT | CITY MANAGER | 1 | 1 | | 1 | 0 | 1 | 1 P/T POSITION REMAINS OPEN | 1 | 0 |
| CITY COUNCIL | CITY COUNCIL | | | | 7 | 7 | | | | 7 |
| CITY CLERK | CITY COUNCIL | 2 | 2 | | | | | | 2 | |
| PLANNING & ED | P&CD | 5 | 5 | | 1 | 1 | +1 | OVER BUDGET - 1 P/T EMPLOYEE HIRED TO HELP WHILE CHARLEY IS OUT | 5 | 1 |
| HUMAN RESOURCES | FINANCE | 2 | 2 | | 1 | | | | 2 | 1 |
| COURT/LEGAL | FINANCE | 2 | 2 | | 4 | 4 | | | 2 | 4 |
| UTILITY OFFICE | FINANCE | 8 | 7 | 1 | 2 | 0 | 2 | 1 F/T POSITION REMAINS OPEN, 2 P/T POSITIONS REMAIN OPEN, | 8 | 0 |
| FINANCE | FINANCE | 4 | 4 | | 1 | 1 | | | 4 | 1 |
| INFORMATION SERVICES | FINANCE | 1 | 1 | | | | | | 1 | |
| TOTAL | | 29 | 28 | 1 | 17 | 14 | 2 | | 29 | 15 |
| POLICE | POLICE | 39 | 38 | 1 | | | | 1 F/T POSITION REMAINS OPEN | 38 | |
| CID (DETECTIVES) | POLICE | 8 | 8 | | | | | | 8 | |
| ANIMAL CONTROL | POLICE | 1 | 1 | | | | | | 1 | |
| COMMUNICATIONS | POLICE | 4 | 4 | | | | | | 3 | |
| COMMUNICATIONS E911 | E911 | 10 | 9 | 1 | | | | 1 F/T POSITION REMAINS OPEN | 8 | |
| TOTAL | | 62 | 60 | 2 | | | | | 58 | 0 |
| FIRE | FIRE | 43 | 42 | 1 | | | | 1 F/T POSITION REMAINS OPEN | 42 | |
| TOTAL | | 43 | 42 | 1 | | | | | 42 | 0 |
| PARKS | COMMUNITY SVC | 11 | 11 | | 2 | 0 | 2 | P/T POSITION REMAIN OPEN DUE TO SEASONAL EMPLOYEES | 11 | 0 |
| RECREATION | COMMUNITY SVC | 3 | 3 | | 13 | 8 | 5 | P/T POSITIONS REMAINS OPEN DUE TO SEASONAL EMPLOYEES | 3 | 3 |
| NUTRITION | COMMUNITY SVC | 4 | 4 | | 7 | 7 | | | 5 | 7 |
| SWIMMING POOLS | COMMUNITY SVC | | | | 33 | 0 | 33 | P/T POSITION REMAINS OPEN DUE TO SEASONAL EMPLOYEES | | 0 |
| CEMETERY | COMMUNITY SVC | 5 | 5 | | 1 | 0 | 1 | 1 P/T POSITION REMAINS OPEN | 5 | 0 |
| EXPO | COMMUNITY SVC | 4 | 4 | | 7 | 6 | 1 | 1 P/T POSITION REMAINS OPEN | 4 | 7 |
| TOTAL | | 27 | 27 | 0 | 63 | 21 | 42 | | 30 | 17 |

HEADCOUNT SUMMARY CONTINUED

As of April 30, 2015

| DIVISION | DEPARTMENT | BUDGETED FULL-TIME 2014-2015 | APRIL 2015 ACTUAL FULL-TIME | OVER / UNDER BUDGET | BUDGETED PART-TIME 2014-2015 | APRIL 2015 ACTUAL PART-TIME | OVER / UNDER BUDGET | CHANGES | MARCH 2015 ACTUAL FULL-TIME | MARCH 2015 ACTUAL PART-TIME |
|----------------------|--------------|------------------------------------|--------------------------------------|---------------------------|------------------------------------|--------------------------------------|---------------------------|-----------------------------|-----------------------------------|-----------------------------------|
| ENGINEERING | PUBLIC WORKS | 4 | 4 | | | | | | 4 | |
| FACILITY MAINTENANCE | PUBLIC WORKS | 3 | 3 | | | | | | 3 | |
| FLEET MAINTENANCE | PUBLIC WORKS | 5 | 5 | | | | | | 5 | |
| AIRPORT | PUBLIC WORKS | 3 | 2 | 1 | | | | 1 F/T POSITION REMAINS OPEN | 3 | |
| STREETS | PUBLIC WORKS | 13 | 13 | | | | | | 13 | |
| LANDFILL | PUBLIC WORKS | 2 | 2 | | | | | | 2 | |
| TOTAL | | 30 | 29 | 1 | | | | | 30 | 0 |
| WASTE WATER | UTILITIES | 12 | 12 | | | | | | 12 | |
| UTILITY MAINT. | UTILITIES | 10 | 9 | 1 | | | | 1 F/T POSITION REMAINS OPEN | 9 | |
| TOTAL | | 22 | 21 | 1 | | | | | 21 | 0 |
| GRAND TOTAL | | 213 | 207 | 6 | 80 | 35 | 44 | | 207 | 32 |

Prepared by Sheila Maldonado

Generated May 6, 2015

**City of McAlester
Finance Department
Monthly Report
April 2015**

Finance Division; Toni Ervin, CFO

Finance:

- ◆ See Attached financial reports.
- ◆ Processed accounts receivable, business license, hotel taxes, check reconciliation, utility bad debt, and cash collections reconciliation, grant folder information

Accounts Payable:

- ◆ Process invoices for payment, city utility payments, purchase orders
Bids: Pickup truck for Fire Department/Bob Hurley received bid

Human Resources:

- ◆ Head count: 207 Full time; 35 part time See attached report.
Job openings: 2
New Hires: 7 full-time/part-time Retirements/Left Employment: 3

Payroll:

- ◆ Processed payroll for Non-Uniform, Retirees, Police and Fire Union wages. Processed employee benefits, Oklahoma Tax Commission and Federal Taxes.

IT:

- ◆ See attached report.

Safety:

- ◆ See attached report.

Court:

- ◆ See attached report

Utility Billing & Collections:

- ◆ Process daily cash collections, customer service, bills, late notices, drafts and miscellaneous

Utility water accounts per class: current

Residential: 6,361 Commercial: 1,057 Bulk Water 7

Service Orders: Meter Readers and Utility Maintenance

Totals by Job Code

| JOB CODE | TOTAL COMPLETED | TOTAL OUTSTANDING | TOTAL NEW | TOTAL PENDING | TOTAL VOID |
|------------------------------|-----------------|-------------------|-----------|---------------|------------|
| FLUSH - SEWER FLUSH | 12 | 0 | 10 | 0 | 0 |
| REINS - REINSTATE | 157 | 5 | 1 | 0 | 2 |
| W FLU - WATER FLUSH | 2 | 0 | 1 | 0 | 0 |
| CHK - CHECK MTR DAMAGE/REPLA | 3 | 6 | 2 | 0 | 1 |
| OFF - TURN OFF SERVICE | 91 | 4 | 0 | 0 | 14 |
| RR - RE-READ (AFTER BILLING | 151 | 12 | 0 | 0 | 5 |
| ON - TURN ON SERVICE | 62 | 7 | 0 | 0 | 1 |
| OCC - OCCUPANT CHANGE | 37 | 6 | 0 | 0 | 3 |
| MISC - MISCELLANEOUS | 1 | 3 | 1 | 0 | 0 |
| SWAP - METER SWAP | 13 | 11 | 0 | 0 | 0 |
| LEAK - LEAK/CITY SIDE | 2 | 2 | 5 | 0 | 0 |
| LOW - LOW WATER PRESSURE | 0 | 0 | 2 | 0 | 0 |
| NO WA - NO WATER | 1 | 0 | 1 | 0 | 0 |
| BREAK - BREAK | 0 | 0 | 1 | 0 | 0 |
| TOTAL ALL CODES | 532 | 56 | 24 | 0 | 26 |

Monthly Transaction Report

| TYPE | COUNT | AMOUNT |
|------------------|--------|--------------|
| ADJUSTMENT | 896 | 3,377.85CR |
| BILL | 8,814 | 1,238,065.04 |
| CUTOFF | 214 | 8,110.00 |
| APPLIED DEPOSIT | 106 | 8,737.42CR |
| CC DRAFT | 95 | 7,255.43CR |
| LATE CHARGE | 1,761 | 15,272.55 |
| MEMO | 2,833 | 0.00 |
| PAYMENT | 5,718 | 567,187.69CR |
| REFUND CHECK | 42 | 1,698.97 |
| DRAFT | 918 | 76,805.94CR |
| WEB PAYMENT | 577 | 56,008.49CR |
| DEPOSIT | 89 | 9,160.00 |
| REVERSE PAYMENT | 85 | 6,804.19 |
| TOTAL FOR PERIOD | 22,148 | 559,737.93 |

McAlester Police Department

Monthly report

April, 2015

The following information is provided concerning activity from the McAlester Police Department for April, 2015; a comparison to April, 2014 is provided:

| | Activity | | |
|--------------------|----------|------|------|
| | 2014 | 2015 | %+/- |
| Persons jailed: | 166 | 155 | -07 |
| Offense reports: | 209 | 222 | +06 |
| Crimes in reports: | 337 | 369 | +09 |

Specific Crimes of Note

| Crime | 2014 | 2015 | %+/- |
|---------------------|------|------|------|
| Assault | 24 | 34 | +42 |
| Burglary | 46 | 19 | -59 |
| Public Intoxication | 18 | 16 | -11 |
| Larceny | 26 | 29 | +12 |
| Shoplifting | 12 | 12 | -0- |
| Stolen Vehicle | 6 | 9 | +50 |
| Vandalism | 16 | 16 | -0- |
| DUI | 10 | 12 | +20 |
| Drug Violations | 66 | 71 | +08 |

Traffic Accidents

| | 2014 | 2015 | %+/- |
|--------------------------|------|------|------|
| Accident Reports: | 34 | 39 | +15 |
| Injuries: | 13 | 12 | -08 |
| Fatalities: | 0 | 1 | *** |
| Citations: | 882 | 1066 | +21 |

Officers logged 45,603 miles patrolling the City of McAlester in April, 2015.

| | | | |
|--------------------------------|------|------|-----|
| Communications entries: | 5490 | 6449 | +17 |
|--------------------------------|------|------|-----|

Activities for the Community Service Division for the Month of April, 2015:

April 2nd: Team lesson #5, Gun Safety, at Will Rogers School, approximately 225 students, K-2nd.

April 3rd: Team lesson #5, Gun safety, At Will Rogers School, approximately 150 students, 3rd-5th.

April 7th: Team lesson #5, Gun safety, at Washington School, approximately 125 students, Kindergarten.

April 8th: Team lesson #3, Drugs are dangerous, Parker Middle School, Approximately 25 students, 5th grade.

April 14th: Team lesson #6, computers and you, Washington School, approximately 125 students, Kindergarten.

April 18: Pittsburg County Baby Fair. Hundreds of citizens interacted.

April 20: Team Lesson #3, drugs are dangerous, Boys and Girls Club, approximately 50 kids, 1-8 graders.

April 21: Team lesson #7, Get Ready Get Safe, Washington School, approximately 125 students.

April 22: Team lesson #3, Drugs are Dangerous, Parker Middle school, approximately 50 students, 1-8 graders.

April 24: Fraud and Scam program, Library, presented by Sgt. Chris Morris.

April 29th: Team lesson #7, Get Ready Get Safe, Will Rogers School, Approximately 225 students, K-2nd.

April 30: Team lesson #7, Feeling Safe and Secure, Will Rogers School, Approximately 150 students, 3rd-5th.

Training

Officers received training in the following areas:

Domestic Violence

Patrol Rifle Instructor School

Police Officer Engaged Shootings

Advanced Law Enforcement Rapid Response

Respectfully submitted,

Gary Wansick
Chief of Police

**City of McAlester
City Clerk
Monthly Report
Month(s) January through April, 2015**

1. Meetings attended: 7 Regular and 3 Special
January 13 and 27, 2015 – Regular
February 3, 2015 – Special
February 10, 2015 – Regular (Karen Boatright attended)
February 24, 2015 – Regular
March 10 and 24 – Regular
March 24, 2015 – Special
April 15, 2015 – Special
April 15, 2015 – Regular
April 28, 2015 – Regular
2. Produced minutes for 8 Regular Council meetings.
January 13 and 27, 2015
February 10 and 24, 2015
March 10 and 24, 2015
April 15 and 28, 2015

Produced minutes for 3 Special Meetings.
February 3, 2015
March 24, 2015
April 15, 2015
3. Open Records requests Completed:
January 17, 2015 = Request for PO/Vendor Information
March 12, 2015 = Request for PO/Vendor Information
March 12, 2015 = Request for 2008 & 2009 Annual Budgets and 2008 & 2014 Annual Financial Statements
March 19, 2014 = Request for copies of MRHC past year water and sewer bills
April 13, 2015 = Request for the names of the Architect and Contractor that designed and built City Hall
4. Status of Recodification of Code of Ordinances:
Waiting on Ordinance from City Attorney addressing conflicts with State Law
5. 7 Bid openings.
01.15.15 – PD, Body Cams
01.20.15 – Parks, Brush Chipper
02.10.15 – MPWA, 20" Water line relocation @ Lake McAlester (Jana Oliver covered)
03.17.15 – PD, 3 new SUV/AWD Vehicles
03.24.15 – MPWA, CIP #4

Bid openings continued:
03.26.15 – 911, Generator
04.21.15 – MPWA, Misc. Concrete Contract

6. Submitted Notice of Tort claims: 1 – Vehicle Damage
(Filed w/OMAG) 2 Property Damage
_____ – Property Theft
7. Claim Denials/Settlements: Claim #139878-BD, Personal Injury settled as of 01.30.15
Claim #137589, False Arrest settled as of 03.24.15
Claim #141611-KW, Vehicle Damage denied as of 02.10.15
Claim #141642-KW, Property Damage (Water) denied as of 02.24.15
8. Claims filed for Municipal Property Damages:
*2003 Ford F150, Fire Support Vehicle – totaled on 02.09.15; preliminary settlement received on 03.31.15 in the amount of \$1,150.65.
Final settlement received on 04.30.15 in the amount of \$8,386.73.
*Canal Fence at Oklahoma and 9th Street – damaged on 02.07.14; settlement received on 03.31.15 in the amount of \$300.00.
*Washington Street Bridge – damaged on 04.14.14; liability accepted by citizens insurance on 05.06.14; settlement pending.
*2009 Ford Crown Vic., Police Cruiser – totaled on 02.01.15; no insurance submitted on Police Report, filed claim with OMAG; settlement pending payment being process the week of May 18, 2015. Insurance found when driver of citizen's vehicle filed on his own insurance. This information was supplied to OMAG and they will then subrogate against drivers' insurance.
8. Training attended: 2015 Oklahoma Clerks & Treasurers Academy in Stillwater, OK, 02.09.15 through 02.13.15.

Council Chambers
Municipal Building
May 12, 2015

The McAlester Airport Authority met in Regular session on Tuesday May 12, 2015 at 6:00 P.M. after proper notice and agenda was posted May 8, 2015.

Present: Robert Karr, Travis Read, Weldon Smith, Buddy Garvin, John Titsworth, Jason Barnett & Steve Harrison
Absent: None
Presiding: Steve Harrison, Chairman

A motion was made by Mr. Read and seconded by Mr. Smith to approve the following:

- Approval of the Minutes from the April 28, 2015, Regular Meeting of the McAlester Airport Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item B, regarding claims ending May 5, 2015. (*Toni Ervin, Chief Financial Officer*) in the amount of \$ 5,154.79 & Airport Grant in the amount of \$ 75,794.40.
- Confirm action taken on City Council Agenda Item M, to ratify and approve the City of McAlester 2015/2016 5-Year Capital Improvement Plan. (*Peter Stasiak, City Manager*)

There was no discussion, and the vote was taken as follows:

AYE: Trustees Karr, Smith, Read, Garvin, Titsworth, Barnett & Chairman Harrison
NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority, Mr. Read moved for the meeting to be adjourned, seconded by Mr. Smith.

There was no discussion and the vote was taken as follows:

AYE: Trustees Karr, Read, Smith, Garvin, Titsworth, Barnett & Chairman Harrison
NAY: None

Chairman Steve Harrison declared the motion carried.

ATTEST:

Steve Harrison, Chairman

Cora Middleton, Secretary

Council Chambers
Municipal Building
May 12, 2015

The McAlester Public Works Authority met in Regular session on Tuesday May 12, 2015 at 6:00 P.M. after proper notice and agenda was posted May 8, 2015.

Present: Robert Karr, Travis Read, Weldon Smith, Buddy Garvin, John Titsworth, Jason Barnett & Steve Harrison
Absent: None
Presiding: Steve Harrison, Chairman

A motion was made by Mr. Garvin and seconded by Mr. Karr to approve the following:

- Approval of the Minutes from the April 28, 2015, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending May 5, 2015. *(Toni Ervin, Chief Financial Officer)* in the amount of \$ 26,385.73.
- Confirm action taken on City Council Agenda Item C, authorization of payment to Infrastructure Solutions Group, LLC., dba Mehlburger Brawley, Invoice # MC-14-06-06, in the amount of \$9,758.00 for Construction Management and Resident Project Representative Services related to CIP#3 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item D, authorization of payment to T. McDonald Construction, Inc., Contractor's Application for payment #6, in the amount of \$124,014.26, for the construction of road and infrastructure improvements related to CIP#3 and funded through the McAlester Public Works Authority Construction fund Series 2013 Project Account. *(John C. Modzelewski, P.E., City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item E, authorization of payment to McAlester news Capital & Democrat, Ad Number 05618346, in the amount of \$111.45, for publication of Advertisement for Bids related to CIP#1 and funded through the McAlester public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item F, authorization of payment to Carstensen Contracting, Inc., Contractor's Application for Payment #4, in the amount of \$563,450.62, for the construction of road and infrastructure improvements related to CIP#2 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*

- Confirm action taken on City Council Agenda Item G, authorization of payment to EST, Inc., Invoice #34410, in the amount of \$35,880.00, for Construction Management Services and Materials Testing Services related to CIP#2 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item M, to ratify and approve the City of McAlester 2015/2016 5-Year Capital Improvement Plan. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 1, an Ordinance amending Ordinance No. 2501 which established the budget for fiscal year 2014-2015; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 2, authorizing the Mayor to sign a contract between the City of McAlester and Carstensen Contracting, Inc. for the completion of CIP#1 Improvements along Seventeenth Street from Comanche Avenue to South Avenue. *(John C. Modzelewski, P.E., City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item 3, authorizing the Mayor to sign a contract between the City of McAlester and Holland Backhoe, Inc. for the Proposed Relocation of the 20-inch water main at Talawanda Lake. *(John C. Modzelewski, P.E., City Engineer and Public Works Director)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Karr, Smith, Read, Garvin, Titsworth, Barnett & Chairman Harrison.

NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority. Mr. Garvin moved for the meeting to be adjourned, and the motion was seconded by Mr. Karr. There was no discussion and the vote was taken as follows:

AYE: Trustees Karr, Smith, Read, Garvin, Titsworth, Barnett & Chairman Harrison.

NAY: None

Chairman Harrison declared the motion carried.

ATTEST:

Steve Harrison, Chairman

Cora Middleton, Secretary

Council Chambers
Municipal Building
April 28, 2015

The McAlester Retirement Trust Authority met in Regular session on Tuesday, April 28, 2015 at 6:00 P.M. after proper notice and agenda was posted April 27, 2015.

Present: John Titsworth, Robert Karr, Weldon Smith & Travis Read, Buddy Garvin & Steve Harrison
Absent: Jason Barnett
Presiding: Steve Harrison, Chairman

A motion was made by Mr. Garvin and seconded by Mr. Smith to approve the following:

- Approval of the Minutes from the Tuesday, March 24, 2015 Regular Meeting of the McAlester Retirement Trust Authority. (*Cora Middleton, City Clerk*)
- Approval of Retirement Benefit Payments for the Period of April, 2015. (*Toni Ervin, CFO*) in the amount of \$ 83,354.79.

There was no discussion, and the vote was taken as follows:

AYE: Trustees Titsworth, Karr, Smith, Read, Garvin & Chairman Harrison
NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority, Mr. Garvin moved for the meeting to be adjourned, seconded by Mr. Smith. The vote was taken as follows:

AYE: Trustees Titsworth, Karr, Smith, Read, Garvin & Chairman Harrison.
NAY: None

Chairman Harrison declared the motion carried.

Steve Harrison, Chairman

ATTEST:

Cora Middleton, Secretary