



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, March 25, 2014 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

Steve Harrison Mayor
Weldon Smith Ward One
John Titsworth Ward Two
Travis Read Ward Three
Vacant Ward Four
Buddy Garvin Ward Five
Jason Barnett Ward Six

Peter J. Stasiak City Manager
William J. Ervin City Attorney
Cora M. Middleton City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Betty Shelby Amos Temple

ROLL CALL

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the March 11, 2014, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the March 11, 2014, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for March 5, 2014 through March 18, 2014. *(Toni Ervin, Chief Financial Officer)*
- D. Accept and place on file information presented on the Capital Improvement Program Project #1, Engineering Design. This is funded through our Bond Streets Reconstruction Program. *(John Modzelewski, P.E., City Engineer and Public Works Director)*
- E. Consider and act upon, authorization of payment to Poe & Associates, Inc. Invoice #0-203031-8541 in the amount of \$9,475.65 for engineering services related to CIP#2 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John Modzelewski, P.E., City Engineer and Public Works Director)*
- F. Consider and act upon, authorization of payment to Poe & Associates, Inc. Invoice #0-203031-8559 in the amount of \$39,110.94 for engineering services related to CIP#2 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John Modzelewski, P.E., City Engineer and Public Works Director)*
- G. Concur with Mayor's Re-Appointment of Walter Bethune, 215 E. Choctaw, McAlester 74501 to the Audit and Finance Advisory Board for a term to expire March, 2016. *(Steve Harrison, Mayor)*
- H. Concur with Mayor's Re-Appointment of Steve Foster, 300 Oklahoma, McAlester 74501 to the Audit and Finance Advisory Board for a term to expire March, 2016. *(Steve Harrison, Mayor)*
- I. Tabled from Previous Meeting. Consider, and act upon, approving ADDENDUM NO. 6, to the Water Purchase Contract between the City of McAlester and Oklahoma State Penitentiary and authorizing the Mayor to sign ADDENDUM NO. 6. *(Cora Middleton, City Clerk)*
- J. Tabled from Previous Meeting. Consider, and act upon, approving ADDENDUM NO. 6, to the Water Purchase Contract between the City of McAlester and Pittsburg County Rural Water District No. 6 and authorizing the Mayor to sign ADDENDUM NO. 6. *(Cora Middleton, City Clerk)*

ITEMS REMOVED FROM CONSENT AGENDA

SCHEDULED BUSINESS

1. Consider, and act upon, authorizing the Mayor to sign a contract between the City of McAlester and Goodwin & Goodwin for the construction of 2013 CDBG Water Improvements along West Street and Birch Street. *(John Modzelewski, P.E., City Engineer and Public Works Director)*

Executive Summary

The recommendation is to enter into an agreement with Goodwin & Goodwin for the construction of 2013 CDBG Water Improvements along West Street and Birch Street for a total bid equal to \$83,480.

2. Consider, and act upon, a Professional Services Agreement with a consultant, Mehlburger Brawley, for the design of road and infrastructure improvements for a segment of Second Street from Comanche Avenue to Modoc Avenue. *(John Modzelewski, P.E., City Engineer and Public Works Director)*

Executive Summary

Motion to approve authorizing the Mayor to sign a Professional Services Agreement with a consultant, Mehlburger Brawley for the design of road and infrastructure improvements for a segment of Second Street from Comanche Avenue to Modoc Avenue. The Fee Proposal is a lump sum amount of \$176,000.

3. Consider and act upon, an InterAct Public Safety Systems GIS Sales Order to provide McAlester/Pittsburg County with a complete GIS map maintenance solution on a bi-monthly basis for one (1) year. *(Peter J. Stasiak, City Manager)*

Executive Summary

Motion to approve GIS Quotation/Sales Order for one (1) year period.

4. A) Consider and act upon Change Order No. 1 to the contract 2013 Concrete Panel Replacement Project 4 with Katcon, Inc. adding \$26,272.44 to their contract for a total amount of \$292,420.44. *(Buddy Garvin, Ward 5 – City Councilman)*

B) Consider and act upon payment to Katcon, Inc. in the amount of \$26,272.44. *(Buddy Garvin, Ward 5 – City Councilman)*

Executive Summary

A) Motion to approve Change Order No. 1 (Final) to Katcon, Inc. of McAlester and authorizing the Mayor to sign the Change Order changing the Contract amount to \$292,420.44.

B) Motion to approve payment of \$26,272.44.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER'S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL

MAYORS COMMENTS AND COMMITTEE APPOINTMENTS

RECESS COUNCIL MEETING

CONVENE AS McALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the March 11, 2014 Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending March 18, 2014. *(Toni Ervin, Chief Financial Officer)*

ADJOURN MAA

CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the March 11, 2014 Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending March 18, 2014. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item D, information presented on the Capital Improvement Program Project #1, Engineering Design. This is funded through our Bond Streets Reconstruction Program. *(John Modzelewski, P.E., City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item E, authorization of payment to Poe & Associates, Inc. Invoice #0-203031-8541 in the amount of \$9,475.65 for engineering services related to CIP#2 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John Modzelewski, P.E., City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item F, authorization of payment to Poe & Associates, Inc. Invoice #0-203031-8559 in the amount of \$39,110.94 for engineering

services related to CIP#2 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John Modzelewski, P.E., City Engineer and Public Works Director)*

- Tabled from previous meeting: Confirm action taken on City Council Agenda Item I, NO. 6, to the Water Purchase Contract between the City of McAlester and Oklahoma State Penitentiary and authorizing the Mayor to sign ADDENDUM NO. 6. *(Cora Middleton, City Clerk)*
- Tabled from previous meeting: Confirm action taken on City Council Agenda Item J, approving ADDENDUM NO. 6, to the Water Purchase Contract between the City of McAlester and Pittsburg County Rural Water District No. 6 and authorizing the Mayor to sign ADDENDUM NO. 6. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item 1, authorizing the Mayor to sign a contract between the City of McAlester and Goodwin & Goodwin for the construction of 2013 CDBG Water Improvements along West Street and Birch Street. *(John Modzelewski, P.E., City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item 2, a Professional Services Agreement with a consultant, Mehlburger Brawley, on CIP #3 project for the design of road and infrastructure improvements for a segment of Second Street from Comanche Avenue to Modoc Avenue. *(John Modzelewski, P.E., City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item 4A, Change Order No. 1 to the contract 2013 Concrete Panel Replacement Project 4 with Katcon, Inc. adding \$26,272.44 to their contract for a total amount of \$292,420.44. *(Buddy Garvin, Ward 5 – City Councilman)*

Confirm action taken on City Council Agenda Item 4B, payment to Katcon, Inc. in the amount of \$26,272.44. *(Buddy Garvin, Ward 5 – City Councilman)*

ADJOURN MPWA

CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the February 25, 2014, Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of March 2014. *(Toni Ervin, CFO)*

ADJOURN MRTA

EXECUTIVE SESSION

Recess into Executive Session in compliance with Section Title 25 Section 307 B.2 et.seq. Oklahoma Statutes, to wit:

- 1) Proposed executive session pursuant to Title 25, Sec. 307 (B) (2), to discuss negotiations concerning employees and representatives of employee groups: FOP

RECONVENE COUNCIL MEETING

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2014 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk