



# McAlester City Council

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## NOTICE OF MEETING

### Regular Meeting Agenda

Tuesday, March 25, 2014 – 6:00 pm  
McAlester City Hall – Council Chambers  
28 E. Washington

Steve Harrison .....	Mayor
Weldon Smith .....	Ward One
John Titsworth .....	Ward Two
Travis Read.....	Ward Three
Vacant.....	Ward Four
Buddy Garvin .....	Ward Five
Jason Barnett .....	Ward Six
Peter J. Stasiak .....	City Manager
William J. Ervin .....	City Attorney
Cora M. Middleton.....	City Clerk

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame.*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

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#### CALL TO ORDER

*Announce the presence of a Quorum.*

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#### INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Betty Shelby Amos Temple

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#### ROLL CALL

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#### CITIZENS COMMENTS ON NON-AGENDA ITEMS

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

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#### CONSENT AGENDA

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*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the March 11, 2014, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the March 11, 2014, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for March 5, 2014 through March 18, 2014. *(Toni Ervin, Chief Financial Officer)*
- D. Accept and place on file information presented on the Capital Improvement Program Project #1, Engineering Design. This is funded through our Bond Streets Reconstruction Program. *(John Modzelewski, P.E., City Engineer and Public Works Director)*
- E. Consider and act upon, authorization of payment to Poe & Associates, Inc. Invoice #0-203031-8541 in the amount of \$9,475.65 for engineering services related to CIP#2 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John Modzelewski, P.E., City Engineer and Public Works Director)*
- F. Consider and act upon, authorization of payment to Poe & Associates, Inc. Invoice #0-203031-8559 in the amount of \$39,110.94 for engineering services related to CIP#2 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John Modzelewski, P.E., City Engineer and Public Works Director)*
- G. Concur with Mayor's Re-Appointment of Walter Bethune, 215 E. Choctaw, McAlester 74501 to the Audit and Finance Advisory Board for a term to expire March, 2016. *(Steve Harrison, Mayor)*
- H. Concur with Mayor's Re-Appointment of Steve Foster, 300 Oklahoma, McAlester 74501 to the Audit and Finance Advisory Board for a term to expire March, 2016. *(Steve Harrison, Mayor)*
- I. Tabled from Previous Meeting. Consider, and act upon, approving ADDENDUM NO. 6, to the Water Purchase Contract between the City of McAlester and Oklahoma State Penitentiary and authorizing the Mayor to sign ADDENDUM NO. 6. *(Cora Middleton, City Clerk)*
- J. Tabled from Previous Meeting. Consider, and act upon, approving ADDENDUM NO. 6, to the Water Purchase Contract between the City of McAlester and Pittsburg County Rural Water District No. 6 and authorizing the Mayor to sign ADDENDUM NO. 6. *(Cora Middleton, City Clerk)*

#### **ITEMS REMOVED FROM CONSENT AGENDA**

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**SCHEDULED BUSINESS**

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1. Consider, and act upon, authorizing the Mayor to sign a contract between the City of McAlester and Goodwin & Goodwin for the construction of 2013 CDBG Water Improvements along West Street and Birch Street. *(John Modzelewski, P.E., City Engineer and Public Works Director)*

**Executive Summary**

The recommendation is to enter into an agreement with Goodwin & Goodwin for the construction of 2013 CDBG Water Improvements along West Street and Birch Street for a total bid equal to \$83,480.

2. Consider, and act upon, a Professional Services Agreement with a consultant, Mehlburger Brawley, for the design of road and infrastructure improvements for a segment of Second Street from Comanche Avenue to Modoc Avenue. *(John Modzelewski, P.E., City Engineer and Public Works Director)*

**Executive Summary**

Motion to approve authorizing the Mayor to sign a Professional Services Agreement with a consultant, Mehlburger Brawley for the design of road and infrastructure improvements for a segment of Second Street from Comanche Avenue to Modoc Avenue. The Fee Proposal is a lump sum amount of \$176,000.

3. Consider and act upon, an InterAct Public Safety Systems GIS Sales Order to provide McAlester/Pittsburg County with a complete GIS map maintenance solution on a bi-monthly basis for one (1) year. *(Peter J. Stasiak, City Manager)*

**Executive Summary**

Motion to approve GIS Quotation/Sales Order for one (1) year period.

4. A) Consider and act upon Change Order No. 1 to the contract 2013 Concrete Panel Replacement Project 4 with Katcon, Inc. adding \$26,272.44 to their contract for a total amount of \$292,420.44. *(Buddy Garvin, Ward 5 – City Councilman)*  
  
B) Consider and act upon payment to Katcon, Inc. in the amount of \$26,272.44. *(Buddy Garvin, Ward 5 – City Councilman)*

**Executive Summary**

- A) Motion to approve Change Order No. 1 (Final) to Katcon, Inc. of McAlester and authorizing the Mayor to sign the Change Order changing the Contract amount to \$292,420.44.
- B) Motion to approve payment of \$26,272.44.

**NEW BUSINESS**

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*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*

**CITY MANAGER'S REPORT (Peter J. Stasiak)**

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- Report on activities for the past two weeks.

## **REMARKS AND INQUIRIES BY CITY COUNCIL**

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## **MAYORS COMMENTS AND COMMITTEE APPOINTMENTS**

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## **RECESS COUNCIL MEETING**

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### **CONVENE AS McALESTER AIRPORT AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the March 11, 2014 Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending March 18, 2014. *(Toni Ervin, Chief Financial Officer)*

### **ADJOURN MAA**

### **CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the March 11, 2014 Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending March 18, 2014. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item D, information presented on the Capital Improvement Program Project #1, Engineering Design. This is funded through our Bond Streets Reconstruction Program. *(John Modzelewski, P.E., City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item E, authorization of payment to Poe & Associates, Inc. Invoice #0-203031-8541 in the amount of \$9,475.65 for engineering services related to CIP#2 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John Modzelewski, P.E., City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item F, authorization of payment to Poe & Associates, Inc. Invoice #0-203031-8559 in the amount of \$39,110.94 for engineering



services related to CIP#2 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John Modzelewski, P.E., City Engineer and Public Works Director)*

- Tabled from previous meeting: Confirm action taken on City Council Agenda Item I, NO. 6, to the Water Purchase Contract between the City of McAlester and Oklahoma State Penitentiary and authorizing the Mayor to sign ADDENDUM NO. 6. *(Cora Middleton, City Clerk)*
- Tabled from previous meeting: Confirm action taken on City Council Agenda Item J, approving ADDENDUM NO. 6, to the Water Purchase Contract between the City of McAlester and Pittsburg County Rural Water District No. 6 and authorizing the Mayor to sign ADDENDUM NO. 6. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item 1, authorizing the Mayor to sign a contract between the City of McAlester and Goodwin & Goodwin for the construction of 2013 CDBG Water Improvements along West Street and Birch Street. *(John Modzelewski, P.E., City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item 2, a Professional Services Agreement with a consultant, Mehlburger Brawley, on CIP #3 project for the design of road and infrastructure improvements for a segment of Second Street from Comanche Avenue to Modoc Avenue. *(John Modzelewski, P.E., City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item 4A, Change Order No. 1 to the contract 2013 Concrete Panel Replacement Project 4 with Katcon, Inc. adding \$26,272.44 to their contract for a total amount of \$292,420.44. *(Buddy Garvin, Ward 5 – City Councilman)*

Confirm action taken on City Council Agenda Item 4B, payment to Katcon, Inc. in the amount of \$26,272.44. *(Buddy Garvin, Ward 5 – City Councilman)*

#### ADJOURN MPWA

#### **CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY**

*Majority of a Quorum required for approval*

- Approval of the Minutes from the February 25, 2014, Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of March 2014. *(Toni Ervin, CFO)*

#### ADJOURN MRTA

## **EXECUTIVE SESSION**

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*Recess into Executive Session in compliance with Section Title 25 Section 307 B.2 et.seq. Oklahoma Statutes, to wit:*

- 1) Proposed executive session pursuant to Title 25, Sec. 307 (B) (2), to discuss negotiations concerning employees and representatives of employee groups: FOP

## **RECONVENE COUNCIL MEETING**

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## **ADJOURNMENT**

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## **CERTIFICATION**

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*I certify that this Notice of Meeting was posted on this \_\_\_\_\_ day of \_\_\_\_\_ 2014 at \_\_\_\_\_ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

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**Cora M. Middleton, City Clerk**



## **City Manager Report to the Council**

**March 25, 2014**

### **Business:**

- The City has received final sales tax numbers for the period January 16, 2014 through February 15, 2014. The sales tax received from the Oklahoma Tax Commission is \$1.013M. The budgeted number for this period is \$1.059M or \$46K under budget. Although a smaller sales tax receipt number was anticipated based on history, this is our lowest receipt for the fiscal year. Water sales have been compiled for the month of January. Water sales, district water sales and sewer sales collected for the month is \$399.7K as compared to the budget of \$470.6K or \$70.9K under budget. These sales have not been seasonally adjusted and will continue to decrease during the winter months. Oil and gas leases and royalties remain strong with \$742.8K collected as compared to \$656.7 budgeted, or \$86.1K over budget for the fiscal year to date. Overall, the City continues to remain in a stabilized position for the budget year.
- Although the fiscal year for the City of McAlester does not end until June 30, 2014 staff has begun the budgeting process. Administration is currently reviewing revenue trends for the upcoming fiscal year and forecasting revenue collections.

### **Planning & Community Development:**

- Report Attached, Exhibit "A"

### **Personnel Services:**

- The City currently has 202 full time regular employees as compared to 210 budgeted full time regular employees. Open positions within the City are:
  - Detectives (1)
  - Communications (3) – Shawn Smith to fill one position as Manager.
  - Nutrition (1)
  - Engineering (1)
  - Streets (1)
  - Waste Water (1)





- I am pleased to announce that Shawn Smith has been promoted to E911 Manager. Shawn has spent the last three years as our Safety Coordinator for the City. She will be moving into this position full time upon the filling of the Safety Coordinator position.
- Report Attached, Exhibit "B"

**Grants Department:**

- Report Attached, Exhibit "C"

**Tourism Department:**

- Report Attached, Exhibit "D"

**Police Department:**

- Report Attached, Exhibit "E"
- Contract Negotiations for fiscal year 2014-2015:
  - Meeting March 5, 2014, City delivered to the FOP contract Articles for discussion. FOP delivered to the City contract Articles for discussion.
  - Meeting March 12, 2014, City and FOP discussed details of concerns and challenges.
  - Meeting scheduled for March 19, 2014
- McAlester City Council approved the appropriation to purchase three (3) additional SUV Police Vehicles. The City received one (1) response to our proposal with an increase in pricing of approximately \$5,500 per vehicle. The Purchasing Department has determined that it is in the best interest of the City to re-bid the vehicles because of the substantial price increase.

**Fire Department:**

- Report Attached, Exhibit "F"
- Contract Negotiations for fiscal year 2014-2015:
  - Meeting March 7, 2014, City delivered to the IAFF contract Articles for discussion. IAFF had no proposal for the City at that time.
  - Meeting March 13, 2014, IAFF did not have contract Articles for discussion. The City and the IAFF agreed that both sides are open at this time for introduction of additional Articles.
  - Meeting scheduled for March 28, 2014



- Grievance – January 16, 2014, Captain Rick beams Leave. Staff met with Mr. Beams and Mike Caniglia, President IAFF to discuss the merits of the grievance on February 20, 2014. A difference of opinion in the interpretation of injury leave and workman compensation exists. Staff was not able to reach agreement and the grievance will be set for arbitration in the future.
  - Grievance has been set with Federal Mediation and Conciliation Service (FMCS), Case Number 140306-53984-1. A list of five (5) Arbitrators has been received. Both sides will now strike an Arbitrator until we are down to one (1).

**Public Works Department:**

- Report Attached, Exhibit “G”

**Finance Department:**

- Report Attached, Exhibit “H”

**Community Services Department:**

- Report Attached, Exhibit “I”

**City Clerk:**

- Report Attached, Exhibit “J”

**Water Break Adjustments:**

- Harvey, work performed by Customer: \$58.63
- Naush, work performed by AAA Plumbing: \$137.27
- Turner, work performed by customer, supplies receipt brought in: \$136.71
- Duncan, work performed by 911 Plumbing: \$68.80
- Giacomo, work performed by Fields Plumbing: \$113.29

**Upcoming Events:**

- Junk Hippy Road Show: March 21 – 23, 2014
- KEDDO Senior Day and Wellness Fair: April 11, 2014
- Gathering of the Tribes Pow Wow: April 25 – 27, 2014
- Regional Wildlife Conference: June 23 – 24, 2014
- Bass Masters Tournament: June 2014



- Charity Bicycle Ride (Fall 2014)

**Meetings Attended:**





**Community & Economic Development Department  
February 2014 Activity Report**

**Leroy Alsup, Community & Economic Development Director**

**Major Items in February 2014:**

- ▶ Leroy/Kirk- Submitted response to 2<sup>nd</sup> round RFP questions from ODOC Project Orion
- ▶ Leroy/Kirk- Submitted response to ODOC info request for a Cool Planet Bio Fuels Project
- ▶ Submitted 2014/15 thru 2018/19 Capital Improvement Plan (CIP) Budget Worksheets
- ▶ February 18<sup>th</sup> Planning Commission Meeting
  - Hearing on V.E. Case #145, a request from Calvary Baptist Church to close/vacate the alley in Block 472- After the Public Hearing was completed, this item was continued to the March Meeting.
  - General discussion of potential future planning efforts
    - Development of a Community Vision & Strategic Plan
    - Review/Update 1996 Comprehensive Plan for the City of McAlester
    - Review/Update of Zoning Ordinance No. 1843 adopted on 2-14-1989
    - Explore mixed-use zoning for Oldtown & Downtown (i.e., Loft Apartments, etc.)
    - Explore entertainment district zoning (i.e., Sidewalk Cafes, etc.)
    - Explore development of a historic district
    - Review/Update 1974 Sign Ordinance
    - Review/Update of Subdivision Regulations Ordinance No. 1492 adopted on 7-27-1976
- ▶ February 11th City Council Meeting
  - Kirk/Leroy presented Affordable Housing Report- a study on demand/need for additional tax-credit funded housing developments in McAlester
- ▶ 2014 Livability.com McAlester Publication
  - City of McAlester ads completed.
- ▶ Submission of documentation for Planning Commission & Board of Adjustment Appointments
  - Re-appointment of four individuals to the Planning Commission for new three-year terms through May 31, 2017. (Harvey Bollinger/Mark Emmons/Justin Few/John McNally)
  - Reappointment of John McNally to the Board of Adjustment (BOA) for a new three-year term through March 31, 2017.
- ▶ Leroy/Staff reviewed updated Horvath Communications Telecommunications Facility Building Permit Application- West side of 2425 N Main Street between E Park Ave/E Mill
  - Without modifications their new permit application will not meet City Regulations
- ▶ Construction Documents under review by CEDD/Public Works/FD Staff
  - Carland Group- Belfair Senior Care Complex- Review Mtg set up for Thur, March 13<sup>th</sup>
  - MRHC New Dialysis Center- Review Mtg set up for Thur, March 20<sup>th</sup>
  - Choctaw Nation- Food Distribution/Head Start/Community center
  - Indian Nation Turnpike Travel Plaza- McDonald's & EZ-Go
  - Berry Plastics/McAlester Foundation Building- Waiting on Construction Documents

**Activity/Meeting Details**

- ▶ Thursday, February 6<sup>th</sup>- Community & Economic Development Dept. Staff Meeting



- ▶ Friday, February 7<sup>th</sup>- Meeting at EOSC to discuss Countywide Vision & Strategic Planning (Attendees- Dr. Steve Smith; Dr. Janet Wansick; April Murray; Pete Stasiak & Leroy Alsup) (Unable to attend- Mayor Steve Harrison & David Keith)
- ▶ Wednesday, February 12<sup>th</sup>-
  - OEDC Economic Development Day at the Capitol
  - Met with State Reps Condit, Renegar & O'Donnell (Senator Boggs out of office sick)
  - Met with Martin Roberts Director, Business Customer Service & Charles Kimbrough, Director, National Recruiting Services, Oklahoma Department of Commerce
- ▶ Thursday, February 13<sup>th</sup>
  - Met Enercon to discuss environmental study requirements to certify Industrial Sites
  - Attended Kiamichi Technology Centers- McAlester Campus Open House
- ▶ Friday, February 14<sup>th</sup>
  - Pete/Kirk/Leroy met with the Donoley's (AOK Railroad)
  - Leroy/Jennifer met with Dr. Emory Hilton on potential development of Block #63
- ▶ Tuesday, February 18<sup>th</sup>
  - Attended MDSA meeting with MLA team prior to their visit and briefing at McAAP
  - Leroy/Kirk attended Oklahoma Southeast ED Organization Meeting in Seminole
  - Leroy/Jennifer- Attended Planning Commission Meeting
- ▶ Wednesday, February 19<sup>th</sup> – Pete/Leroy attended TEX-21 US 75/69 Corridor Task Force Mtg
- ▶ Thursday, February 20<sup>th</sup>
  - Pete/Kirk/Leroy- Meeting with Komar Representatives
  - Kirk/Leroy met with Cheryl Garner out of Fort Smith on potential Railroad Development
  - Kirk/Leroy Met with Chamber to discuss proposed July & Oct Economic Development Update Luncheons and Business Summit on Hwy 69 Reconstruction Project
  - Attended Pride in McAlester Volunteer Appreciation Banquet
- ▶ Friday, February 21<sup>st</sup>
  - Jennifer/Leroy- Intro meeting with Regina Peoples (New Pride in McAlester Director)
  - Attended ODOT briefing on Hwy 69 Preliminary Reconstruction Plans
- ▶ Monday, February 24<sup>th</sup>- Pete/Kirk/Leroy- Met with Krebs Mayor Bobby Watkins & other Krebs City Officials
- ▶ Tuesday, February 25<sup>th</sup>
  - Pete/Kirk/Leroy- Met with Ricky Hayes, Retail Attractions- to discuss McAlester's retail growth strategy
  - Kirk/Leroy/Richard Cotton- Met with Harve Taylor, H. J. Taylor & Associates to discuss preliminary Hwy 69 Reconstruction in relation to his development (Tractor Supply, etc.)
- ▶ Thursday, February 27<sup>th</sup>
  - Attended McAlester Local Leaders Lunch
  - Attended 2014 Annual Chamber Gala
- ▶ Friday, February 28<sup>th</sup>- Pete/Leroy- Lunch with Steve Davis- Warren Clinic/ Chamber Chairman





**City of McAlester- Community & Economic Development Department**  
**Building Permit Monthly Activity Report- February 2014**

2014 McAlester Building Permit Log										Prior Year	Prior Year
										Comparison	Comparison
Commercial			Residential			Storage	2014			2013	2012
New	Alteration	Addition	New	Alteration	Addition	Building	Demolition	Totals		Totals	Totals
<b>JANUARY</b>											
Permits	2	2		7	3	1	5	20		7	8
Value	\$432,564	\$22,411		\$733,460	\$40,700	\$96,000	\$21,450	\$1,346,185		\$500,652	\$3,300,475
Fees	\$3,914	\$160		\$6,629	\$90	\$340	\$150	\$11,483		\$3,530	\$17,519
<b>FEBRUARY</b>											
Permits		2	1	1	5			9		6	7
Value		\$28,500	\$36,000	\$100,000	\$39,824			\$204,324		\$1,078,060	\$389,000
Fees		\$160	\$222	\$918	\$242			\$1,542		\$3,887	\$2,493
<b>MARCH</b>											
Permits								0		7	3
Value								\$0		\$648,900	\$1,898,300
Fees								\$0		\$5,815	\$6,258
<b>APRIL</b>											
Permits								0		6	7
Value								\$0		\$1,761,300	\$648,000
Fees								\$0		\$7,152	\$3,031
<b>MAY</b>											
Permits								0		9	13
Value								\$0		\$560,200	\$737,100
Fees								\$0		\$5,456	\$5,266
<b>JUNE</b>											
Permits								0		16	7
Value								\$0		\$3,373,450	\$851,000
Fees								\$0		\$3,576	\$4,302
<b>JULY</b>											
Permits								0		14	10
Value								\$0		\$949,000	\$1,630,650
Fees								\$0		\$6,717	\$7,919
<b>AUGUST</b>											
Permits								0		11	9
Value								\$0		\$377,955	\$1,802,900
Fees								\$0		\$3,250	\$7,551
<b>SEPTEMBER</b>											
Permits								0		7	3
Value								\$0		\$524,100	\$211,000
Fees								\$0		\$2,969	\$2,063
<b>OCTOBER</b>											
Permits								0		9	7
Value								\$0		\$ 2,257,000	\$ 457,500
Fees								\$0		\$ 5,305	\$ 3,167
<b>NOVEMBER</b>											
Permits								0		\$305	
Value								\$0		\$1,059,579	\$3,817,060
Fees								\$0		\$6,175	\$36,660
<b>DECEMBER</b>											
Permits								0		3	7
Value								\$0		\$645,000	\$646,200
Fees								\$0		\$3,274	\$4,046
<b>YEAR-TO-DATE</b>											
Permits	2	4	1	8	0	8	1	5	29	106	126
Value	\$432,564	\$50,911	\$36,000	\$833,460	\$0	\$80,124	\$96,000	\$21,450	\$1,550,509	\$13,735,196	\$16,389,185
Fees	\$3,914	\$520	\$222	\$7,547	\$0	\$332	\$340	\$150	\$13,025	\$57,106	\$100,275

**City of McAlester- Community & Economic Development Department**  
**Code Violations Activity Report - February 2014**

DATE	PROPERTY	NOTICE FILED	FOLLOW UP		COMMENTS
			DATE	Compliant	
02/06/2014	429 E. Smith	Clean up	02/16/2014	Yes	Mailed notice to owner & occupant
02/06/2014	701 W. Polk	Clean up/Vehicle(1)	02/21/2014	In Process	Mailed notice to owner & occupant
02/06/2014	760 E. Polk	Clean up	02/16/2014	Yes	Mailed notice to occupant
02/06/2014	604 E. Polk	Clean up	02/16/2014	Yes	Gave notice to owner
02/06/2014	369 W. Monroe	Clean up	02/16/2014	No	Mailed to owner/Returned/Resent
02/06/2014	212 S. C	Clean up	02/16/2014	Yes	Mailed notice to owner
02/06/2014	1100 E. Miami	Clean up	02/16/2014	Yes	Mailed notice to occupant
02/06/2014	114 Saunier Way	Clean up	02/16/2014	Yes	Mailed notice to occupant
02/06/2014	307 W. Polk	Trailer	02/12/2014	Yes	Mailed notice to occupant
02/11/2014	619 E. South	Sign	02/19/2014	Yes	Mailed notice to owner
02/13/2014	357 E. Monroe	Vehicle	02/28/2014		Mailed to occupant/Ext. until 3/12/14
02/13/2014	700 E. Cherokee	Clean up	02/23/2014	No	Mailed to occupant/Notifying Owner
02/13/2014	1001 S. A	Clean up	02/23/2014	No	Mailed to occupant/Notifying Owner
02/13/2014	1103 N. 2nd	Clean up	02/23/2014	Yes	Mailed notice to occupant
02/13/2014	413 E. Seminole	Clean up	02/23/2014	Yes	Mailed notice to owner & occupant
02/13/2014	16 E. Monroe	Clean up	02/23/2014	Yes	Mailed notice to occupant
02/13/2014	115 E. Monroe	Clean up	02/23/2014	Yes	Mailed notice to owner
02/13/2014	609 N. 2nd	Clean up	02/19/2014	Yes	Mailed notice to owner/Final
02/19/2014	12 Crooked Oak	Trailer	02/26/2014	Yes	Gave notice to owner
02/19/2014	6 Crooked Oak	Trailer	02/26/2014	Yes	Gave notice to owner
02/19/2014	317 S. 2nd	Signs	02/26/2014	Yes	Gave notice to owner
02/20/2014	512 E. Comanche	Clean up	03/02/2014	No	Mailed notice to owner/Sent Final
02/20/2014	78 W. Miami	Clean up	03/02/2014	No	Mailed notice to occupant/Sent Final
02/20/2014	76 W. Miami	Clean up	03/02/2014	No	Mailed notice to owner/Sent Final
02/20/2014	223 W. Cherokee	Clean up	03/02/2014	In Process	Mailed notice to owner
02/20/2014	809 E. Polk	Clean up	03/02/2014	Yes	Mailed notice to owner
02/20/2014	2002 N. 15th	Clean up	03/02/2014	Yes	Mailed notice to owner
02/20/2014	2014 N. 14th	Clean up	03/02/2014	Yes	Mailed notice to occupant & owner
02/20/2014	2007 N. 14th	Clean up	03/02/2014	No	Mailed to occupant/Notifying Owner
02/20/2014	1305 Fleming	Clean up	03/02/2014	No	Mailed to occupant/Notifying Owner
02/20/2014	224 W. Miami	Clean up	03/08/2014		Mailed notice to owner/Final
02/20/2014	369 W. Monroe	Clean up	03/02/2014	Yes	Mailed notice to owner
02/21/2014	1415 E. Seminole	Clean up	03/03/2014	Yes	Mailed notice to occupant
02/24/2014	201 W. Electric	Clean up	03/06/2014		Mailed notice to occupant & owner
02/24/2014	2602 N. B	Clean up	03/06/2014		Mailed notice to owner/Ext.
02/24/2014	2602 N. B	Vehicle (2)	03/11/2014		Mailed notice to owner/Ext.
02/24/2014	3114 N. Ash	Trailer (2)	03/05/2014	Yes	Mailed notice to occupant
02/24/2014	230 W. Stonewall	Secure	03/12/2014		Mailed notice to owner
02/24/2014	610 S. Strong	Secure	03/12/2014		Mailed notice to owner
02/26/2014	1020 E. South	Signs		Yes	Left notice on door
02/26/2014	707 E. Wyandotte	Signs		Yes	Left notice on door
02/26/2014	NW 2nd/South	Signs		Yes	Left notice on door
02/26/2014	NW 7th/South	Signs		Yes	Gave notice to occupant
02/26/2014	1300 S. Main	Signs		Yes	Gave notice to occupant
02/26/2014	1306 S. 6th	Signs		Yes	Left notice on door
02/26/2014	512 E. Comanche	Vehicle (1)	03/13/2014	Yes	Gave notice to occupant
02/26/2014	525 E. Choctaw	Signs		Yes	Left notice on door
02/26/2014	600 E. Jackson	Signs		Yes	Left notice on door
02/26/2014	NW 5th/Harrison	Signs		Yes	Left notice on door
02/26/2014	603 E. Polk	Signs		Yes	Left notice on door
02/26/2014	509 E. Smith	Signs		Yes	Left notice on door
02/26/2014	2001 N. Spruce	Signs		Yes	Gave notice to occupant
02/26/2014	1012 S. Elm	Clean up	03/08/2014		Gave notice to occupant
02/27/2014	220 W. Kiowa	Clean up	03/09/2014		Mailed notice to occupant/owner
02/27/2014	6 S. A	Clean up	03/09/2014		Mailed notice to owner
<b>Summary</b>					
Clean Up Violations: 32		Can at Curb: 0	Vehicles: 4		
High Grass Violations: 0		Sight Obstructions: 0	Total Violations: 56		
Trailer Violations: 4		Grass in Street: 0			

## Code Violations Activity Report - February 2014

DATE	PROPERTY	NOTICE FILED	FOLLOW UP DATE	Compliant	COMMENTS
ROW Violations: 0		Other (Sign, Secure, etc.): 17			

## **February 2014 Activity Report**

- Held multiple meetings with Cory Richards to help finalize Livability ads. Provided pictures and contact information and requested changes to ads after review by city staff. Contacted Livability to ensure correct ad specs. Update: Livability ads are officially completed and ready for magazine distribution this summer.
- Began contacting Small Business Development Partners for the McAlester area. Intending to establish a Small Business “group” to increase organization and cooperation. Currently interested in OKSBDC, REI, Choctaw Nation, MainStreet, Eastern, Kiamichi, OSU Extension, and Chamber as potential members.
- Contacted Ginny Webb (MainStreet), Ronnie DeGiacomo (Kiamichi), and Nancy Jackson (OKSBDC) about Small Business Group. All were receptive to the idea.
- Provided direction to Website designers on the formation of an interactive property map, railroad map, and port map. Continued to add content to the site.
- (2/26) Attended Choctaw Career Day at Expo. Established contact with Billy Harrison (REI) and Jill Reyna (Choctaw Nation). Gained insight into their small business processes and proposed the meeting of major small business partners. They were interested and agreed to a future meeting.

### **Performed with Leroy**

- Made it to round 2 for Project Orion. Provided additional information to address specific concerns they had about sites in McAlester. Proposed additional site in Krebs for their consideration. Awaiting additional information from ODOC.
- (2/10) Attended railroad consultant meeting to discuss railroad span between McAlester and Oklahoma City.
- (2/12) Visited Oklahoma City. Attended the OEDC Economic Development Day, met with our state representatives, and discussed McAlester economic programs with the Department of Commerce.
- (2/13) Meeting with Enercon to discuss their environmental study proposal of our industrial site and to gain some insight into the “American Burrowing Beetle” development restrictions.
- (2/14) Meeting with A-OK Railroad to discuss the cooperation between their company and McAlester. They revealed their short term plans and potential business development avenues that could benefit our area.
- (2/18) Attended SouthEast meeting in Seminole. Met local leaders for Southeast Oklahoma and gained insight of the groups intentions for economic development.

- (2/20) Meeting with local industry representatives about future expansion plans within McAlester. Began research to assist that industry with their information needs related to available sites and incentive packages.
- (2/20) Meeting with railroad consultant to discuss railroad span between McAlester and OK City.
- (2/20) Met with the Chamber to attempt to organize a common vision between our organizations. Discussed appropriate topics for future Chamber luncheons.
- (2/24) Leroy, Pete, and I met with Krebs officials to establish goodwill relations. We will attempt to work together on future projects when appropriate.
- (2/27) Local Leader Luncheon and Chamber Banquet.
- (2/28) Responded to information request by Cool Planet about potential bio fuels project in McAlester. Awaiting additional information from ODOC.



# HEADCOUNT SUMMARY

As of February 28, 2014

DIVISION	DEPARTMENT	BUDGETED FULL-TIME 2013-2014	FEBRUARY 2014 ACTUAL FULL-TIME	OVER / UNDER BUDGET	BUDGETED PART-TIME 2013-2014	FEBRUARY 2014 ACTUAL PART-TIME	OVER / UNDER BUDGET	CHANGES	JANUARY 2014 ACTUAL FULL-TIME	JANUARY 2014 ACTUAL PART-TIME
CITY MANAGER	CITY MANAGER	3	3						3	0
TOURISM	CITY MANAGER	1	1		1		-1	1 P/T POSITION REMAINS OPEN	1	0
ECONOMIC DEVELOPMENT	CITY MANAGER	1	1		1		-1	1 P/T POSITION REMAINS OPEN	1	0
CITY COUNCIL	CITY COUNCIL				7	7				7
CITY CLERK	CITY COUNCIL	1	1		1	1			1	1
CODE ENFORCEMENT	P&CD	4	4		1		-1	1 P/T POSITION REMAINS OPEN	4	0
HUMAN RESOURCES	FINANCE	2	2		1	1			2	1
COURT/LEGAL	FINANCE	2	2		4	4			2	4
UTILITY OFFICE	FINANCE	7	7		1	2	1	1 P/T POSITION IS BEING USED TO COVER FOR P/T POSITION LEFT VACANT AT THE END OF THE MONTH	7	2
FINANCE	FINANCE	3	3		1	1			3	1
INFORMATION SERVICES	FINANCE	1	1						1	0
<b>TOTAL</b>		<b>25</b>	<b>25</b>	<b>0</b>	<b>18</b>	<b>16</b>	<b>-2</b>		<b>25</b>	<b>16</b>
POLICE	POLICE	36	36						35	0
CID (DETECTIVES)	POLICE	8	7	-1				1 P/T POSITIONS REMAINS OPEN	7	0
ANIMAL CONTROL	POLICE	1	1						1	0
COMMUNICATIONS	POLICE	4	4						4	0
COMMUNICATIONS E911	E911	10	7	-3				3 P/T POSITION REMAINS OPEN	9	0
<b>TOTAL</b>		<b>59</b>	<b>55</b>	<b>-4</b>		<b>0</b>	<b>0</b>		<b>56</b>	
FIRE	FIRE	43	43						43	0
<b>TOTAL</b>		<b>43</b>	<b>43</b>	<b>0</b>					<b>43</b>	
PARKS	COMMUNITY SVC	11	11		2		-2	2 P/T POSITIONS REMAIN OPEN DUE TO SEASONAL EMPLOYEES	11	0
RECREATION	COMMUNITY SVC	2	2		13	4	-9	P/T POSITIONS REMAINS OPEN DUE TO SEASONAL EMPLOYEES	2	4
NUTRITION	COMMUNITY SVC	5	4	-1	7	7		1 P/T POSITION REMAINS OPEN	4	7
SWIMMING POOLS	COMMUNITY SVC				33		-33	P/T POSITIONS REMAINS OPEN DUE TO SEASONAL EMPLOYEES		0
CEMETERY	COMMUNITY SVC	5	5		1		-1	P/T POSITION REMAINS OPEN DUE TO SEASONAL EMPLOYEES	5	0
EXPO	COMMUNITY SVC	3	3		7	6	-1	1 P/T POSITION REMAINS OPEN	3	6
AIRPORT	COMMUNITY SVC	3	3						3	0
<b>TOTAL</b>		<b>29</b>	<b>28</b>	<b>-1</b>	<b>63</b>	<b>17</b>	<b>-46</b>		<b>28</b>	<b>17</b>

## HEADCOUNT SUMMARY CONTINUED

As of February 28, 2014

DIVISION	DEPARTMENT	BUDGETED FULL-TIME 2013-2014	FEBRUARY 2014 ACTUAL FULL-TIME	OVER / UNDER BUDGET	BUDGETED PART-TIME 2013-2014	FEBRUARY 2014 ACTUAL PART-TIME	OVER / UNDER BUDGET	CHANGES	JANUARY 2014 ACTUAL FULL-TIME	JANUARY 2014 ACTUAL PART-TIME
ENGINEERING	PUBLIC WORKS	4	3	-1		1	1	1 F/T TIME POSITION OPEN, 1 P/T OVER BUDGET FOR TRAINING	3	1
FACILITIES MAINTENANCE	PUBLIC WORKS	3	3						3	0
FLEET MAINTENANCE	PUBLIC WORKS	5	5						5	0
STREETS	PUBLIC WORKS	13	12	-1				(D. VOGEL MADE INACTIVE IN SYSTEM) 1 F/T POSITION REMAINS OPEN	12	0
LANDFILL	PUBLIC WORKS	2	2						2	0
<b>TOTAL</b>		<b>27</b>	<b>25</b>		<b>0</b>	<b>1</b>	<b>1</b>		<b>25</b>	<b>1</b>
WASTE WATER	UTILITIES	12	11	-1				1 F/T POSITION REMAINS OPEN	12	0
WATER TREATMENT	UTILITIES	7	7						6	0
UTILITY MAINT.	UTILITIES	8	8						7	0
<b>TOTAL</b>		<b>27</b>	<b>26</b>	<b>-1</b>					<b>25</b>	
<b>GRAND TOTAL</b>		<b>210</b>	<b>202</b>	<b>-8</b>	<b>81</b>	<b>34</b>	<b>-47</b>		<b>202</b>	<b>34</b>

Prepared by Joanne Bednarck, HR Assistant  
Generated March 3, 2014



Linda Daniels

*Exhibit "C"*

**From:** Pamela Kirby  
**Sent:** Monday, March 17, 2014 10:15 AM  
**To:** Peter Stasiak; Linda Daniels  
**Subject:** Grants Department Update

## Grants Update March 17, 2014

1. **LAND & WATER CONSERVATION FUND** ..... \$91,750.00  
Submitted PROPOSAL January 30, 2014 for Connolly Park SplashPad
2. **CDBG SMALL CITIES 2013** ..... \$72,771.00  
Should be completed by end of March to apply for CDBG -SC
3. **OK STATE PARKS - Oklahoma Tourism and Recreation Department** \$160,000.00  
Preparing to go out to bid for project.
4. **OK STATE DEPT OF HEALTH - Certified Healthy Communities** ..... \$92,000.00  
**ON HOLD** until passing of appropriate Ordinances  
2013 Grant Funds went to supplement Chadick Park Playground..... \$8,000.00
5. **UNION PACIFIC RAILROAD FOUNDATION** ..... \$15,000.00  
UPR Train Ride & Trail Dedication April 1, 2014
6. **CHOCTAW TOBAKSI VILLAGE**..... **Phase I completed**  
**March 12, 2014 met with** Choctaw Nation Tourism Director Lana Sleeper, **Councilman Bob Pate** and Susan M. Kennedy, M.A., M.T.A., Heritage & Tourism Specialist, **special consultant** to discuss tourism partnerships and potential grant partnerships
7. **PROMISE ZONE DESIGNATION** ..... meeting planned  
before end of March with Dana McDaniel Bonham, Senior Director, Grants and Development and Lana Sleeper, Tourism Director, Choctaw Nation of Oklahoma **to determine grants that are appropriate partnerships for Choctaw Nation and City of McAlester**
8. **COMMUNITY POLICING - DATA COLLECTION**.....  
**this is our second month of data collection under supervision of Dr Bert Thomas for McAlester Police Dept to gather data to apply for Community Policing Grants**
9. **COMMUNITY POLICING - CRIME-FREE NEIGHBORHOODS**.....  
**partnering with Norman OK for training**
10. **CHRISTMAS ON THE HILL November 29, 2014**.....  
**next meeting July 25, 2014**

03/17/2014

11. **MCALESTER SAFE NEIGHBORHOODS PROGRAM** .....  
promoting Safe Neighborhood meetings throughout McAlester with McAlester PD and developing  
powerpoint presentation for schools and community groups - should be completed by March 30, 2014.
12. **HIDTA designation collecting letters of support and congressional support for petition.**
13. **Victims of Crime Act (VOCA) Offered By Oklahoma District Attorneys Council**  
..... application submitted March 7, 2014.
14. **OHSO Highway Safety Application FFY2015 for McAlester, City of**  
**Offered By** Oklahoma Highway Safety Office ..... submitted March 2, 2014
15. **FireWise Grant proposal** ..... submitted March 15, 2014 for Trailer & Equipment  
..... to clear brush/grass/wildland areas.

**Submitted by Pamela Kirby, Friday, March 14, 2014.**

Pamela Kirby, MHR  
City Hall - Grants Division

28 East Washington Ave  
McAlester OK 74501  
Office 918-423-9300 x4935  
Cell 918-470-5349  
[pamela.kirby@cityofmcalester.com](mailto:pamela.kirby@cityofmcalester.com)

February 2014 / March 2014 Tourism Report  
Kathy Wall

**Projects:**

**Status:**

New Office

Hopefully, Moving into office  
first week of March

Helping Italian Festival  
Committee with Advertising  
And Entertainment

Helping with advertising  
This is their 44 annual IF.  
Thousands attend.

PBR/Prison Rodeo meetings

Assisting with logistical needs;  
Contacted Mr. Patton with the  
Ok. Dept. of Corrections. He was  
very receptive, he will be down in  
March and hopes to meet with us  
then. He is a very big fan of PBR  
and JW Hart.

Mrs. Rose

Jr. Golf tournament. Waiting for  
response.

Red Frog Events

Warrior Dash/ waiting for  
response.

BMX & Rock Concert

Coming back in March to look at  
venue.

The Battle of Perryville

Working with Eddie Gray and  
Jerry Lynn, Brett Brewer and Mel  
to meet the needs for the  
Old Town Festival. This group  
will set up camp on Expo grounds.

Wal-Mart Fish a thon for the  
Children's Miracle Network

Working with local Wal-Mart  
May 17<sup>th</sup> to help with fund  
Raiser for the Children's Hospital

Family Fun Day

Working with other city employees  
To hold a family fun day at Chadick  
Park on May 3<sup>rd</sup>. All proceeds will  
go to Hope House.

Harlem Globe Trotters

Trying to get on 2015 Tour  
Waiting on reply

Meetings with Amy Johns &  
Rodney Briggs

Partnering with The McAlester News  
Capitol and Briggs Printing on  
developing a new McAlester Tourism  
Guide

Meetings with James Tannehill

Planning an Open House in April to  
get supporters for "Friends of the  
Tannehill Museum date set April 24.

Sports Vista

Bicycling Group; rides with Tulsa  
Tough, wanting to come in the fall of  
2014. Working out details

Gameplan Oklahoma

Emailing sporting directors looking for  
venues.

Muskogee Tourism

Traveled Muskogee Feb. 26<sup>th</sup> the City  
of McAlester, will be partnering with  
Muskogee on Bus tours, motor cycle  
tours and the Jefferson Highway tours.  
Received great information on placing  
kiosk's around our city for transients.  
They called to my attention a tourism  
school and a conference that will be  
very beneficial to attend. I've sent in a  
request.

Red Frog Events “Warrior Dash”

Waiting on reply/ trying to get the warrior dash here for 2015. This event attracts thousands.

National Boat Races

Went to Men’s shelter, to see if they would like to work the National Boat races for a fund raiser. They are waiting to speak to their board the third week of March.

SE Hunting & Fishing Expo

This is the second year for the SE Hunting & Fishing Expo. I started advertising it on social media and had 196 hits within 30 minutes. Looks like another successful event for McAlester!

Walking with the Dinosaurs

They are holding two dates at the expo, waiting on a date to best fit their schedule.

**Advertising with;**

- Travel Ok (Free)
- Social Media (Free)
- Livability Magazine
- Kiamichi Country
- Travel Ok New 2014 Travel Guide
- City Website



City of McAelster

Police Department  
Monthly Report  
February 2014 Activity

The following information is provided concerning statistics from the McAlester Police Department for February 2014; a comparison to February 2013 is provided:

<b>Activity</b>	<b>2014</b>	<b>2013</b>	<b>+/-</b>
Persons jailed:	179	133	+35%
Offense reports:	205	190	+08%
Crimes in reports:	317	317	-00%
(Crimes of note)			
Assaults	21	22	
Burglaries	15	15	
Burg. from vehicle	05	12	
Drug violations	52	67	
Drunkenness	22	19	
Larceny	35	27	
Shoplifting	18	15	
Stolen Vehicle	11	06	
Vandalism	13	14	
Accident reports:	30	34	-13%
Communications Center entries:	4974	4622	+08%
Citations Issued:	891	751	+19%
Miles driven by MPD:	41,267		



The police department is assessing a new program in which we are very interested. A brief explanation of the program is as follows:

#### T.E.A.M. SCHOOL LIAISON PROJECT

The Community Services Officer is in the process of setting up a T.E.A.M. school liaison class for officers of the police department as well as members of nearby departments. TEAM stands for Teaching, Educating & Mentoring and is a school based "law -related" education program taught by specially trained law enforcement officers. TEAM is a proactive effort to make schools and communities safer, promote responsible citizenship, and encourage positive character traits.

Curriculum is provided for Elementary School, Middle School and High School students. It provides numerous age appropriate safety topics to be taught by our officers to young people in the community.

I have been in conversation with the school superintendent, Dr. Marsh Gore, and she is interested in obtaining more information about the program and its possible implementation during the next school year.



Gary Wansick  
Chief of Police

Crime rate Oklahoma cities with populations ranked 5 above and 5 below McAlester  
2012

City	Population	Crime rate per 1000 residents
Chickasha	16,300	63.70
Durant	16,200	63.35
Ada	17,000	61.77
Del City	21,900	59.41
<b><u>McAlester</u></b>	<b><u>18,400</u></b>	<b><u>57.60</u></b>
Tahlequah	16,100	45.97
Sand Springs	20,800	42.53
Bethany	19,500	40.46
El Reno	17,400	32.69
Claremore	18,800	29.16
Bixby	21,200	19.47
<b><u>Average</u></b>	<b><u>18,500</u></b>	<b><u>45</u></b>

These are crime rates sent by police departments to the Oklahoma State Bureau of Investigation and subsequently sent to the FBI for the Uniform Crime Report.

McAlester Police Department  
 Tickets issued by cities with officer numbers closest to McAlester

City	Officers	Citations	Average
Ponca City	52	11726	226
Ardmore	49	2252	46
Sand Springs	47	6711	143
Owasso	46	5985	130
Altus	42	2655	63
<b>McAlester</b>	<b>41(-02%)</b>	<b>9453(+201%)</b>	<b>231(+172%)</b>
Yukon	41	9774	238
Woodward	39	5097	131
Durant	38	3386	89
Del City	35	8419	240
Claremore	35	2717	78
<b>Average:</b>	<b>42</b>	<b>4700</b>	<b>138</b>

### McAlester Fire Department Monthly Activity Report

Feb	2013	2014	YTD	% INCREASE/ DECREASE
Structure Fires	4	3	5	-25%
All Other Fires	6	7	18	16.6%
Ems	191	184	377	-3.6%
False Alarms	12	8	15	-33.3%
All Other Responses	18	16	29	-11.1%

Comments: Attend Choctaw Career Fair, NIMS Training 16 Hours, 911 Board Meeting, LEPC Meeting, Brush 2 Into service, Beams grievance meeting, Shift safety meetings, Prepare for IAFF negotiations, Install smoke alarms, Fire Inspections-3, Fire Investigations- 2, Code Enforcement Calls- 6.

**City of McAlester  
Public Works Department  
Monthly Report  
February 2014**

**Engineering:**

John C. Modzelewski, P.E., CFM

- Project Accounting Report attached

Kevin Hardwick:

- Project Accounting Report attached

**Streets Division:****Timmy Don Adams:**

- Project Accounting Report attached

**Miscellaneous**

- Mill alley between Choctaw and C.A. from D Street to F Street, Build Dirt Pad North Town Park,

Snow and Ice Removal	10 Pallets of Salt Used
Cleaning Curb & Gutter	48 yards removed
Clean Out Bridge Header	6 yards removed
No. of Digout/Pour Back/Clean-Up Water Breaks	5 water break cuts/8 yards of concrete poured
Pour Sidewalk-Chadick Park	10 yards
Cleaning Catch Basins	16 yards removed
Clean Canals	150 yards removed
Clean up put back sewer lines cut from plumbers	5 street/alley cuts/8 yards of flowable fill poured/4 yards of concrete poured

**Traffic Control:****Miscellaneous**

- Set-p, pick-up, and clear work zones, Check all work zones and materials, Work on traffic control garage, Paperwork, Staff meetings, Assist utility maintenance find water breaks, Repair stop signs, Install new poles, Install new no parking signs (including doing okie locates), Prepare no gun signs for library, and Assist with new playground.

**Facility Maintenance:**

Report Attached

**Water Treatment Plant:**

No. of Gallons of Water treated	118,485,000
---------------------------------	-------------

No. of Gallons of Water Used to Backwash Filters	6,732,000
No. of Pounds of Alum Used to Treat Water	97,016
No. of Pounds of Polymer Used to Treat Water	541
No. of Pounds of Caustic Used to Treat Water	58,818
No. of Pounds of Carbon Used to Treat Water	4,250

#### **McAlester Regional Airport:**

##### Miscellaneous

- Airport crew helped with snow and ice removal, clear trees and bush on AP Industrial Park, clean and clear 8 acres at AP for Industrial Development, started spraying AP approximately 200 acres for weed and bush control.

#### **Waste Water Treatment Plant:**

##### Miscellaneous

- Progress Report attached

Total Flow Treated for East Plant (in million gallons)	35.19
Total Flow Treated for West Plant (in million gallons)	40.03

#### **Fleet Maintenance:**

##### Number of Jobs and/or Vehicles Worked on Per Department

Airport	2
Animal Control	1
Cemetery	3
Comm. Development/Codes	1
Engineering	0
Facility Maintenance	4
Fire Department	19
Fleet	26
IT	1
Landfill	1
Nutrition	2
Parks	14
Patrol	34
Recreation	3
Streets	27
Utility Office	2
Utility Maintenance	14
Waste Water Treatment	2
Water Treatment	6

**Utility Maintenance:**

## Miscellaneous

- Misc. OKIE Locates, Staff Meetings Paper Work, Misc. Inspects, ect.

Water Break Repairs	45
Sewer Repairs/Flushed	18
New Water Meter	10
Check Meters at School	7
Backfill/Clean-Up	3
Turned Water Off	7
Water Flush	5
Dye Testing	1
Meter Locate	2
Missing Meter Lid	2
Low Water Pressure	2
Check Contractor's Work	1
Meter Leak	4
No Water Calls	1

**Landfill:**

## Miscellaneous Landfill Duties

- Monthly Tonnage Total: 20.35 Tons

Facility Maintenance  
City Managers Report  
February 2014

Worked on Animal Shelter  
Repaired Traffic Light at Main and Monroe  
Repair drain line at City Hall  
Repair water leak at Main Fire Station  
Repair faucet at Garage  
Repair Traffic light at Parkway and 3<sup>rd</sup>.  
Repair exhaust fan at west plant  
Repair Traffic light at Strong and Parkway  
Checked boiler at Library  
Repair locks at North town Fire Dept.  
Replaced Airport lights on runway wind sock  
Repair lights at City Hall  
Repair bathroom at Komar Park  
Repair light at A and Parkway  
Repair Garage Door at Armory  
Replaced locks at Welding Shop  
Repair Door at PD  
Repair bathrooms at Rotary Park  
Repair electric at UTM shop  
Replace fan motor at Softball Complex  
Removed pump motor from Jeff Lee Pool  
Replaced 6 Traffic Light lamps  
Reprogram timing on Traffic Controllers  
Installed Heaters in Controllers  
Repair Heater at Monroe Shop  
Replaced light at Library



## Waste Water Report February 2014

Both plants ran daily test which consist of approximately four PH test four DO tests four temperature test one settlometer test and three settlability tests on grab samples taken of the effluent, influent, digesters and basins.

Both plants ran four weekly test which consist catching a sample every hour for six hours then running PH and Temp on every sample then mixing samples and running CBOD and TSS on the influent and effluent and running ammonia on the effluent.

West plant treated approximately 40.03 million gallons of wastewater. Cleaned and wasted 8 drying beds. Cleaned and bleached clarifiers weirs weekly. put safety guard on #1 basin. Unclog return pump and replace belts. Replaced a bearing on #1 basin.

Northeast plant treated approximately 35.19 million gallons of wastewater. Cleaned and wasted 8 drying beds and one decant bed. Repaired backup generator. Replaced heater in contact basin pump.

**City of McAlester Public Works Department**  
**Project Status Report**  
February 28, 2014

<u>PROJECT</u>	<u>STATUS</u>
CIP #1 Construction Contract	Austin Paving, LLC: \$584,043 Work began 01/25/14 Change Order #1 adds 6 days due to weather Change Order #2 adds 7 days to relocate sewer line; cost = \$ 27,439 Gas Company 50% complete relocating lines
CIP #1 Construction Management	EST, Inc: \$65,850 Daily reports document progress
CIP #2 Engineering	Poe & Associates selected and approved by City Council on 01/14/14: fee=\$180,000 Survey complete; preliminary plans @ 10%
Water Treatment Plant ODEQ Consent Order Task D	Tetra Tech, Inc.: \$31,000 Disinfection By-Products Study Review comments discussed with ODEQ; waiting for response to request for 90 day extension.
Water Treatment Plant Operation & Maintenance Public Private Partnership (PPP)	Proposal with Severn Trent Services, Inc. reviewed by City Attorney; decision made to "Competitively bid" the "project"
Water Meter Replacement Program	Poindexter Plumbing is near 50% complete Progress delayed due to weather. Public Works UTM continues to monitor work.
MRHC Dialysis Center	Engineering staff working with consultants preparing plans
Belfair of McAlester	Construction began on 01/13/14; Engineering staff working with consultant for water and sewer permits from ODEQ; Project design plans still in progress

**City of McAlester Public Works Department  
Project Status Report**

February 28, 2014

(page 2)

PROJECT

STATUS

Lake Talawanda 20-inch Water Line

Mehlburger Brawley : \$69,233  
Environmental Documents complete and submitted to the Choctaw Nation. The required easement has been approved by the Choctaw and Chickasaw Nations. Now awaiting approvals from Bureau of Indian Affairs/ Chickasaw Agency, and Bureau of Indian Affairs/ Eastern Oklahoma Regional Office

30-inch Water Plant Pump Header Replacement

Mehlburger Brawley \$24,400  
Plans and specifications complete; City Council appropriated \$230,000 at meeting on 2/25/14. Project to be advertised March 2 and 9

2013 CDBG Water Project

Mehlburger Brawley \$20,350  
Project #1: 450LF water main on West Street. Project #2: 760 LF water main on Birch Street; Bid Opening on 2/25/14  
Apparent low bid = \$83,480; contractor references being checked

# Project Accounting Report

Name John C. Modzelewski, P.E.,CFM

Week Ending 2/2/14

Description	Mon.	Tues.	Wed.	Thurs	Fri.	Sat.	Sun.	Total
Staff Meeting	2.5			4.5	2.5			9.5
Purchase Orders	0.5		0.5	0.5	0.5			2
CIP #1	2		0.5	1	1			4.5
CIP #2	0.5		0.5			1		2
Fleet	0.5		0.5	0.5				1.5
Landfill								0
30" header replacement								0
Water Treatment Plant			0.5	1	0.5			2
UTM	0.5				0.5			1
20" water line relocate								0
Public Private Partnership	2	1.5	3	1				7.5
H R			0.5	0.5	0.5			1.5
Streets	0.5		1	0.5	1.5			3.5
Facility				0.5				0.5
Traffic Control	0.5		0.5		0.5			1.5
ODOT Training: Environmental Issues on Construction Sites		10						10
NPDES Stormwater Permit			0.5					0.5
City Council		1.5						1.5
2013 CDBG Water Improvement								0
Payroll					0.5	1.5		2
MRHC Dilaysis Center			0.5					0.5
Waste Water Treatment Plant								0
Water Rates					1	1		2
ODEQ Consent Order								0
CFM issues			0.5					0.5
Sick								0
HOLIDAY								0
TOTAL HOURS	9.5	13	9	10	9	3.5	0	54

Employee Signature

*John C. Modzelewski* 03/17/14

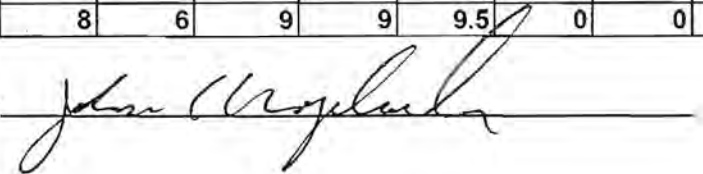
# Project Accounting Report

Name John C. Modzelewski, P.E.,CFM

Week Ending 2/9/14

Description	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Total
Staff Meeting								0
Purchase Orders			0.5	0.5	0.5			1.5
CIP #1		0.5	0.5	0.5	1.5			3
CIP #2					0.5			0.5
Fleet				0.5				0.5
Landfill			2	0.5	0.5			3
30" header replacement		1						1
Water Treatment Plant		0.5	0.5	0.5	2.5			4
UTM				0.5	1			1.5
20" water line relocate				0.5				0.5
Public Private Partnership			2	1.5	0.5			4
H R					1			1
Streets		0.5	0.5	1.5	1			3.5
Facility								0
Traffic Control		0.5	0.5	0.5	0.5			2
Belfair				0.5				0.5
NPDES Stormwater Permit				1				1
City Council		0.5						0.5
2013 CDBG Water Improvement		0.5						0.5
Payroll		1	0.5					1.5
Airport			0.5					0.5
Waste Water Treatment Plant		0.5						0.5
Water Rates		0.5						0.5
ODEQ Consent Order			1	0.5				1.5
Budget			0.5					0.5
Sick	8							8
HOLIDAY								0
TOTAL HOURS	8	6	9	9	9.5	0	0	41.5

Employee Signature



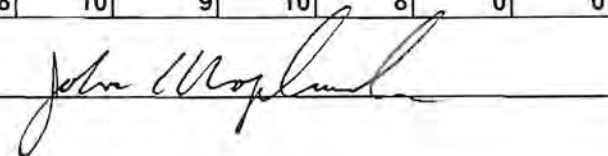
# Project Accounting Report

Name John C. Modzelewski, P.E.,CFM

Week Ending 2/16/14

Description	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Total
Staff Meeting	1.5		0.5	1.5	1			4.5
Purchase Orders	0.5	0.5			0.5			1.5
CIP #1	0.5	0.5	0.5	2.0	1.5			5
CIP #2								0
Fleet			0.5	0.5	0.5			1.5
Landfill			0.5		0.5			1
30" header replacement								0
Water Treatment Plant	1	0.5	0.5		1.0			3
UTM	1	0.5	0.5		0.5			2.5
20" water line relocate								0
Public Private Partnership	0.5		1	0.5				2
H R	0.5	0.5	0.5	1.5	0.5			3.5
Streets	0.5	1	1	0.5	1.5			4.5
Facility	0.5	0.5						1
Traffic Control								0
Belfair								0
NPDES Stormwater Permit								0
City Council		1.5						1.5
CFM issues		0.5		0.5				1
Payroll								0
Airport	0.5	1						1.5
Waste Water Treatment Plant			0.5					0.5
Manager Report				2	0.5			2.5
Planning Commission				0.5				0.5
C I P Budget	1	3	3	0.5				7.5
Sick								0
HOLIDAY								0
TOTAL HOURS	8	10	9	10	8	0	0	45

Employee Signature



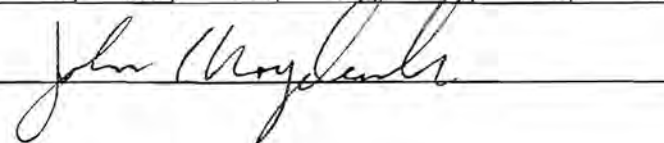
# Project Accounting Report

Name John C. Modzelewski, P.E.,CFM

Week Ending 2/23/14

Description	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Total
Staff Meeting								0.0
Purchase Orders								0.0
CIP #1		0.5	1.5	1.0				3.0
CIP #2		1.5	0.5	1.0				3.0
Fleet			0.5					0.5
Landfill								0.0
30" header replacement								0.0
Water Treatment Plant		0.5		0.5				1.0
UTM		0.5		2.5				3.0
20" water line relocate								0.0
Public Private Partnership								0.0
H R			3.5					3.5
Streets		0.5	1.0	1.5				3.0
Facility			0.5	0.5				1.0
Traffic Control			0.5	0.5				1.0
OML & OMUP Water/Environmental Summit					12.0			12.0
CDBG		1.0						1.0
City Council		2.0	1.0					3.0
WTP DEQ Consent Order			0.5	1.5				2.0
Payroll		1.5						1.5
Airport				0.5				0.5
Waste Water Treatment Plant								0.0
Manager Report		1.0						1.0
Planning Commission		1.5						1.5
Holiday	8							8.0
Sick								0.0
HOLIDAY								0.0
TOTAL HOURS	8	10.5	9.5	9.5	12	0	0	49.5

Employee Signature





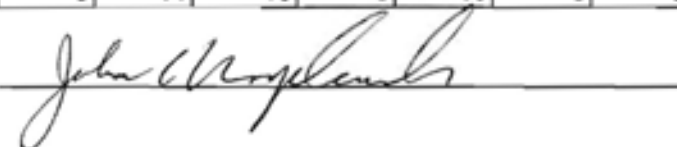
# Project Accounting Report

Name John C. Modzelewski, P.E.,CFM

Week Ending 3/2/14

Description	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Total
Staff Meeting	1.5			2.0				3.5
Purchase Orders	0.5	0.5			0.5			1.5
CIP #1	1.0	1.5	1.5	3.0	0.5			7.5
CIP #2		0.5				0.5		1.0
Fleet	0.5	0.5	0.5					1.5
Landfill				0.5	0.5			1.0
30" header replacement	0.5							0.5
Water Treatment Plant								0.0
UTM	0.5	0.5	0.5		0.5			2.0
Trails		0.5						0.5
Public Private Partnership				0.5	0.5	0.5		1.5
H R	0.5							0.5
Streets	1.0	1.0	2.0	1.0	1.5			6.5
Facility								0.0
Traffic Control	0.5	0.5						1.0
CDBG		0.5	0.5					1.0
CFM issues	1.0	0.5						1.5
City Council		3.0						3.0
WTP DEQ Consent Order	0.5							0.5
Chamber Meeting				1.0				1.0
Airport						0.5		0.5
Waste Water Treatment Plant								0.0
CIP Budget	1.0	1.0	5.0		6.0			13.0
Belfair		0.5						0.5
Payroll						1.5		1.5
Sick								0.0
HOLIDAY								0.0
TOTAL HOURS	9	11	10	8	10	3	0	51

Employee Signature





# Project Accounting Report

Name Kevin Hardwick

Week Ending 2/9/14

Description	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Total
2-3-14 Storm Water Atlas Revision	4.0							4.0 0
	4.0							4.0 0
								0
2-4-14 Building Permit for 1st E Morris		4.0						4.0 0
Storm Water Atlas Revision		4.0						4.0 0
								0
2-5-14 Reviewing Dialysis Plans			2.5					2.5 0
Reviewing Bellfair Plans			1.5					1.5 0
Reviewing Plans & Documents			4.0					4.0 0
								0
2-6-14 Revision of Storm Water Atlas				4.0				4.0 0
Going over Storm Water Atlas & Sanitary Sewer Atlas w/ Richard				4.0				4.0 0
								0
2-7-14 Revision of Zoning Map for Codes					4.0			4.0 0
Revisions of Storm Water Atlas					4.0			4.0 0
								0
								0
								0
								0
								0
								0
								0
								0
Vacation								0
Holiday								0
Sick								0
Other								0
TOTAL HOURS	8.0 0	8.0 0	8.0 0	8.0 0	8.0 0	0	0	40.0 0

Employee Signature Kevin Hardwick

# Project Accounting Report

Name

Week Ending 2/16/14

Description	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Total
2-10-14 Revision of Storm Sewer Atlas	4.0							4.0 0
Revision of Storm Sewer Atlas	4.0							4.0 0
								0
2-11-14 Revision of Storm Sewer Atlas & Sanitary Sewer Atlas		4.0						4.0 0
Revision of Storm Sewer Atlas & Sanitary Sewer Atlas		4.0						4.0 0
								0
2-12-14 Revision of Sanitary Sewer & Storm Sewer Atlas			4.0					4.0 0
Revision of Sanitary Sewer & Storm Sewer Atlas			4.0					4.0 0
								0
2-13-14 Revision of Atlas				.50				.5 0
Staff meeting				1.50				1.50 0
Revision of Atlas				2.0				2.0 0
Revision of Atlas				1.0				1.0 0
17th St. meeting				1.0				1.0 0
Revision of Atlas				2.0				2.0 0
								0
2-14-14 Revision of Atlas					4.0			4.0 0
Atlas Revisions					4.0			4.0 0
								0
								0
								0
								0
								0
Vacation								0
Holiday								0
Sick								0
Other								0
TOTAL HOURS	8.0 0	8.0 0	8.0 0	8.0 0	8.0 0	0	0	0

Employee Signature



# Project Accounting Report

Name Kevin Hardwick

Week Ending 2/23/14

Description	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Total
2/17/14 Holiday	8.0							8.0 0
2/18/14 Revision of Atlas		4.0						4.0 0
" " "		1.0						1.0 0
CDBG Meeting on West Street		1.0						1.0 0
CIP #2 Meeting		2.0						2.0 0
2/19/14 17 <sup>th</sup> Street			2.5					2.5 0
Revisions to Atlas			1.0					1.0 0
Revisions to Atlas			1.5					1.5 0
T.I.P. checking on progress			.5					.5 0
Revisions to Atlas			2.5					2.5 0
2/20/14 Atlas Revisions				4.0				4.0 0
Atlas Revisions				4.0				4.0 0
2/21/14 Atlas Revisions					2.0			2.0 0
ODOT Meeting					1.5			1.5 0
Atlas Revisions					.5			.5 0
Atlas Revisions					3.5			3.5 0
Putting stuff together for Pete					.5			.5 0
Vacation								0
Holiday								0
Sick								0
Other								0
TOTAL HOURS	8.0 0	8.0 0	1.0 0	7.0 0	8.0 0	0	0	40.0 0

Employee Signature Kevin Hardwick

# Project Accounting Report

Name Kevin Hardwick

Week Ending 3/2/14

Description	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Total
2/24/14 Atlas Revision	.50							.5 0
Dr. appointment	2.00							2.0 0
Atlas Revisions	1.50							1.5 0
Atlas Revisions	4.0							4.0 0
2/25/14 Atlas Revision 7:00am-8:00am		1.0						1.0 0
Atlas Revision		4.0						4.0 0
Atlas Revision		4.0						4.0 0
2/26/14 Atlas Revision 7:00am-8:00am			1.0					1.0 0
Atlas Revisions			4.0					4.0 0
Atlas Revisions			4.0					4.0 0
2/27/14 Staff meeting				2.0				2.0 0
Bldg Permit for 17 Colonial Drive				2.0				2.0 0
Atlas Revisions				1.0				1.0 0
17th St Progress Meeting				3.0				3.0 0
2/28/14 Atlas Revisions					4.0			4.0 0
Atlas Revisions					1.5			1.5 0
Bldg Permit for Turnpike Travel Plaza Review					1.0			1.0 0
Atlas Revisions					1.5			1.5 0
								0
								0
								0
								0
								0
Vacation								0
Holiday								0
Sick								0
Other								0
TOTAL HOURS	6.0 0	9.0 0	9.0 0	8.0 0	8.0 0	0	0	40.0 0

Employee Signature Kevin E Hardwick

# Project Accounting Report

Name Kevin E Hardwick

Week Ending 3/9/14

Description	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Total
3/3/14 Atlas Revisions	4.0							4.0 0
Atlas Revisions	4.0							4.0 0
3/4/14 Atlas Revisions		4.0						4.0 0
Atlas Revisions		1.0						1.0 0
Review of Turnpike Plaza		3.0						3.0 0
3/5/14 Atlas Revisions			1.0					1.0 0
Atlas Revisions			3.0					3.0 0
Atlas Revisions			2.0					2.0 0
Printing Zoning Maps & cutting apart			1.0					1.0 0
Check on 17 <sup>th</sup> St & S Main & fill truck up w/gas			1.0					1.0 0
Going over Dialysis Plans w/Richard			1.0					1.0 0
3/6/14 Atlas Revision				1.0				1.0 0
Printing Sex Offender Maps				.5				.5 0
Updating Sewer & Water Atlas Sheets				1.0				1.0 0
Atlas Revisions				2.5				2.5 0
Checking on 17 <sup>th</sup> St & S. Main				1.5				1.5 0
Atlas Revisions				2.5				2.5 0
3/7/14 Converting Sewer & Water maps into R14 files					4.0			4.0 0
" " " " " " "					4.0			4.0 0
								0
								0
								0
								0
Vacation								0
Holiday								0
Sick								0
Other								0
TOTAL HOURS	8.0 0	8.0 0	9.0 0	9.0 0	8.0 0	0	0	42.0 0

Employee Signature Kevin E Hardwick

# Project Accounting Report

Name Kevin E Hardwick

Week Ending 3/16/14

Description	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Total
3/10/14 Converting 2005 DWGs to R14	2.0							2.0 0
Mandatory Meeting in Council Chambers	.5							.5 0
Converting 2005 DWGs into R14	1.5							1.5 0
Converting 2005 DWGs into R14	4.0							4.0 0
3/11/14 Converting 2005 DWGs to R14		1.0						1.0 0
Converting DWGs from 2005 to R14		3.0						3.0 0
3/12/14 Converting DWGs into R14			1.0					1.0 0
Updating DWGs			4.0					4.0 0
Updating DWGs			2.5					2.5 0
Final Inspection for S Main			.5					.5 0
Setting meeting w/David Robinson 800 S 17 <sup>th</sup> St			1.0					1.0 0
3/13/14 Updating DWGs				1.0				1.0 0
Staff meeting				2.0				2.0 0
Belfair Meeting				2.0				2.0 0
17 <sup>th</sup> St progress meeting				2.0				2.0 0
Meeting with Mr. Robinson				2.0				2.0 0
3/14/14 Updating DWG's					4.0			4.0 0
Updating DWG's					2.0			2.0 0
Checking 17 <sup>th</sup> St.					.5			.5 0
Updating DWG's					1.5			1.5 0
								0
								0
								0
Vacation								0
Holiday								0
Sick								0
Other								0
TOTAL HOURS	8.0 0	4.0 0	9.0 0	9.0 0	8.0 0	0	0	38.0 0

Employee Signature Kevin E Hardwick



# Project Accounting Report

Name Timmy Don Adams

Week Ending January 27<sup>th</sup> to 31<sup>st</sup>

27 28 29 30 31 1<sup>st</sup> 2<sup>nd</sup>

Description	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Total
-Public Works Complex	8 hours				S	S	snow	0
City Hall	1 hour	45 min			N	N		0
Belfare Retirement Center Project At West <sup>st</sup> and Carl Albert	30 min	15 min	30 min	30 min	O	O	}	0
Street cut For New Sewer Tap B <sup>st</sup> and Kiowa					w	w	}	0
Meet Richard On East Monroe To Fixed Storm drain		1 Hour			a	{	}	0
IT Comanche to South CIP Project			30 min	30 min	nd	{	"	0
Check on contractor At Water Plant			3 min	30 min	D	{	}	0
Employee Meeting At Expo				1 1/2 hr	E	{	}	0
Staff Meeting Webinar					C	{	}	0
Ice and Snow Event					e	{	}	0
								0
								0
								0
								0
								0
								0
								0
								0
								0
								0
Vacation								0
Holiday								0
Sick								0
Other								0
TOTAL HOURS	0	0	0	0	0	0	0	0

Employee Signature Timothy Don Adams

3 4 5 6 7 8

Employee Signature Timothy Don Adams



# Project Accounting Report

Name Timmy Don Adams

Week Ending Feb 10<sup>th</sup> to 14<sup>th</sup>

10 11 12 13 14

Description	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Total
Public Works Complex		7 hours						0
City Hall	8 hour		2 hour	2 hours				0
17 <sup>th</sup> and Comanche to South CIP Project Progress Meeting	C	30 min	30 min	1 hour				0
Belfare Retirement Center Project	O	30 min		30 min				0
Alley cut For New sewer Tap 602 East Comanche	M							0
Alley cut For New sewer Tap 1319 East Chickasaw	P							0
17 <sup>th</sup> street Project Need Need Fire hydrant 17 <sup>th</sup> and Seminole	T	30 min			30 min			0
Water Department crew water Leak on Edgewood	a				30 min			0
Water Department crew water Break 26 West Walker	K				1 hour			0
Water Department crew water Leak 807 West Polk	e				1 hour			0
Water Breaks 6 <sup>th</sup> Between Jackson and Vanburen	n				30 min			0
water Break 5 <sup>th</sup> and Harrison					30 min			0
Meet Water department on 1 <sup>st</sup> Between Adams and Jackson			30 min					0
Meet Chris Shriver and water department Employees					45 min			0
Public work staff Meeting								0
308 West Kiowa Water Leak								0
								0
								0
								0
								0
								0
								0
								0
Vacation								0
Holiday								0
Sick								0
Other								0
TOTAL HOURS	0	0	0	0	0	0	0	0

Employee Signature

Timmy Don Adams

# Project Accounting Report

Name Timmy Don Adams

Week Ending Feb 17<sup>th</sup> to 21<sup>st</sup>

Holiday 17 18 19 20 21

Description	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Total
Public Works Complex		4 Hours	30 min	1 hour	1 hour			0
City Hall		1 Hour		30 min	30 min			0
17 <sup>th</sup> and Comanche to south CIP Project Identify unknown Sewer Lines	6 Hours	4 Hours	5 Hours	1 hour	1 hour			0
1 <sup>st</sup> Adams to Jefferson water leak		30 min	30 min	30 min				0
Asphalt zipper Project Alley from D <sup>st</sup> to E <sup>st</sup> Between Carl A. and Chestnut			1 Hour					0
Lookin for Possible water leak in Front of <del>Hotel</del> Hotel Carl Albert			30 min					0
CDBG Preconstruction Meeting			30 min					0
Engineering Meeting for CIP #2 Project			1 1/2					0
26 West Walker Crew's cleaning up Mess from Water Break				1 Hour	4 Hours			0
1303 South 3 <sup>rd</sup> Water Line Repair				1 Hour				0
224 West Miami check to see if Dumpster can Be set					30 min			0
Canal Walk in front of I.H. Deans Inspection				1 Hour	2 Hours			0
Trash in the Road 6 <sup>th</sup> & 7 <sup>th</sup> Police Call				30 min				0
Trash in Road 2 <sup>nd</sup> Miami				30 min				0
Pipe line Group safety Training				1 1/2 Hour				0
Staff Meeting Tim Adams Tim Murray John Mod				1 Hour				0
								0
								0
								0
								0
								0
								0
								0
Vacation								0
Holiday								0
Sick								0
Other								0
TOTAL HOURS	0	0	0	0	0	0	0	0

Employee Signature Timmy Don Adams

John copy

# Project Accounting Report

Name Timmy Don Adams

Week Ending Feb 24<sup>th</sup> to 28<sup>th</sup>

March 2<sup>nd</sup>

	24	25	26	27	28			
	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Total
Description								
Public Works Complex			2 Hours				S	0
City Hall		1 1/2 Hour	1 1/2				1	0
26 West Walker Finish Cleanup and Meet Property owner water PP	1 hour	30 min					e	0
Cleanup Mud from water line Repair West <sup>st</sup> and Polk water Depart	1 hour						e	0
Council Meeting City Hall		2 1/2					t	0
Mud in street 200 Edgewood Water Department							F	0
Build Dirt Mound For Indian that in Park 4 <sup>th</sup> and Krebs for Pete		2 Hours	1 Hour				r	0
Pour Concrete on street cut 3 <sup>rd</sup> and Kiowa Plumber street cut							e	0
Hauling Salt from Army 3 <sup>rd</sup> and Polk to Public work Complex		1 hour 30					Z	0
Inspect Contractor Making Concrete Pour on Canal Floor T.H Rogers		2 Hours	2 Hours	2 Hours	2 Hours		Z	0
Check call About Pothole 601 East Wyandotte		30 min					i	0
check call About Pothole 300 West Carl Albert		15 min					n	0
check call About Pothole 527 East Tyler Ave.		15 min					g	0
Help Tim Murray Find Possible water leak on skyway Drive Next to Airways			1 Hour				.	0
Meet Contractor and Inspector 17 <sup>th</sup> Comanche to south sewer line 1000 country club			2 Hours	2 Hours			Rain	0
Public Works Staff Meeting				2 1/2 hour				0
Progress Report Contractor 17 <sup>th</sup>				1 1/2 hour				0
Asphalt Zipper Project Alley between Carl Albert and Choctaw Dr to F <sup>st</sup>				1 hour	2 Hours			0
City Hall Talks with John mad About Budget					1 Hour			0
Meet Timmy Murray About Completing Some water line Project Sand Bayrel					2 Hours			0
							6 Hours	0
								0
								0
Vacation								0
Holiday								0
Sick								0
Other								0
TOTAL HOURS	0	0	0	0	0	0	0	0

Employee Signature

Timmy Don Adams

**City of McAlester  
Finance Department  
Monthly Report  
February 2014**

**Finance Division:**

Toni Ervin, CFO

- ◆ See Attached financial reports.
- ◆ Processed accounts receivable, business license, hotel taxes, check reconciliation, utility bad debt, and cash collections reconciliation, organizing grant folders.
- ◆ 6-30-2013 Audit approved at council meeting.

**Accounts Payable:**

- ◆ Process invoices for payment, city utility payments, purchase orders
- ◆ Bids: None

**Human Resources:**

- ◆ Head count: See attached report.
- ◆ New Personnel Policies approved at council meeting.
- Job openings: 4
- New Hires:5 Retirements:0 Left Employment: 2

**Payroll:**

- ◆ Processed payroll for Non-Uniform, Retirees, Police and Fire Union wages. Processed employee benefits, Oklahoma Tax Commission and Federal Taxes.

**Utility Billing & Collections:**

- ◆ Process daily cash collections, customer service, bills, late notices, drafts and miscellaneous

Utility water accounts per class: current

Residential: 6,402      Commercial: 1,030      Bulk Water 6

ADJUSTMENT	685	1,319.37CR
BILL	7,640	646,015.64
CUTOFF	108	2,700.00
APPLIED DEPOSIT	91	7,775.00CR
LATE CHARGE	1,771	14,387.31
MEMO	1,481	0.00

PAYMENT	5,559	579,265.13CR
REFUND CHECK	3	91.29
DRAFT	861	78,607.72CR
WEB PAYMENT	444	33,219.88CR
DEPOSIT	87	8,180.00
REVERSE PAYMENT	10	698.77
 TOTAL FOR PERIOD	 18,740	 28,114.09CR

Service Orders: Meter Readers and Utility Maintenance

Job Code	Completed	Outstanding	Void
Turn On Service	40	15	1
Occupant Change	39	13	0
Meter Swap	23	4	0
Turn Off Service	49	13	1
Re-Read after Billing	68	17	1
Check Meter	3	6	2
Miscellaneous	2	1	0
Leak/City side	2	4	0
Sewer Flush	6	1	0
Pot Hole	1	4	0
Low Water	2	0	0
Break	1	0	0
Sewer Leak	1	1	0

**IT:**

- ♦ See attached report.

**Safety:**

- ♦ See attached report.

**Court:**

- ♦ See attached report



3-11-14

MUNICIPAL COURT STATS  
FEB 2014

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o Officers report attached(citations issued)\_\_\_\_\_891

o Violation type report attached\_\_\_\_\_x

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o Deposit total\_\_\_\_\_ \$ 173,947.38

▪ This total includes the following

IT Fees\_\_\_\_\_ \$ (17,167.28)

ADM/Defer Fees\_\_\_\_\_ \$ (4,881.00)

▪ State Fees collected \$ (13,442.28)

▪ Collection Fees \_\_\_\_\_ \$ (16,675.48)

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o Warrants Issued by Karla\_\_\_\_\_ \$ 199,478.50

o Warrants Jailed\_\_\_\_\_372

o Warrants Collected\_\_\_\_\_ \$ 88,871.38

o Failure to Appear/Comply issued by Karla\_\_\_\_\_ \$ 72,165.00

o DL suspension for non-payment - \_\_DL\_\_ \$\$ value \$ 24,054.00

o Bill for incarceration for month of \_\_\_\_\_ \$

FYI\*\*\*\*\*

**City of McAlester  
Community Services  
Monthly Report  
February 2014**

**Land Maintenance:**

**Sherman Miller, Supervisor**

- Helped with removal of Snow and Ice
- serviced vehicles and equipment
- calibrated ROW and Parks Sprayers
- installed wind kite poles and build handrail for Chadick Park Playground
- assembled picnic tables & drinking fountain for Chadick Playground
- assisted traffic control in completing (2) projects
- inspected playground equipment in all parks
- picked up litter in parks, ROW, and Choctaw ave.
- finished project at Airport
- finished trimming trees & shrubs. Cleaned (3) alleys
- moved equipment from Polk St. Armory back to shop
- removed trees on Kiamich Drive for Phoenix Communication
- removed (5) dead trees from ROW
- started applying Herbicide in Parks & other city areas
- received (tree board )trees, obtained Okie locates & installing trees around city areas

**EXPO:**

**Jerry Lynn, EXPO Mgr.**

( See attached report)

**NUTRITION:**

**Diane Chadsey, Supervisor**

- 
- 4,038 meals served (open 20 days)
- 164 seniors participated in our enhances fitness class
- West Kiowa & Stipe Center Managers went to Suicide Prevention class put on by KIBOIS on 2-17-14
- The vans transported: 404 Seniors and made: 830 Trips
- Painting of the Cafeteria was completed
- Handrails were installed in the hallway to the Cafeteria



## **OakHill Cemetery :**

### **Rusty Clifton, Sexton**

▪ Cemetery lot sales speculative	15
▪ Cemetery lot sales actual (city)	7
▪ Catholic Section	0
▪ Masonic Section	3
▪ Speculative inquiries about Golden	0
▪ Meadows in N. McAlester Cemetery	0
▪ Monument Co. Assistance, taping, & staking	5 monuments
▪ Monument Co. Engraver Asst.	5
▪ Genealogy Inquiries	6
▪ Location Search (friends & family)	47
▪ Disinterments	0
▪ Funerals/Burials	12
▪ Safety Meetings conducted	4
▪ Inquiries from Florist	14
▪ Trees Planted	22

Cemetery Board Meeting

## **Parks & Recreation:**

### **B.J. Boatright, Supervisor**

- Cleared and removed ice from walkways
- Picked up trash on Choctaw street & SkatePark
- Picked up Senior Citizen Van in Tulsa
- Put heaters in and cleaned Park Bathrooms
- cleaned leaves and repaired leaks under Stipe Pool
- Check oil and fluids in all vehicles weekly
- Stock food from truck into freezer on Mondays
- setup Sr. Citizen exercise class
- setup volleyball poles for practice
- scheduled referees & scorekeepers for Basketball
- finished basketball league
- cleaned bathrooms in parks
- buff gym floor weekly
- removed items stored at Armory

**EXPO CENTER**  
**February 2014 Report**

<u>See attached Reports</u>	<u>Current Month</u>	<u>Fiscal Year-to-date</u>
Event Attendance	3126	55,394
Rental Income	\$6,530.00	\$54,240.00
Concession Income	\$1,775.00	\$41,843.35

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**Schedule/Booking Events/Managerial Operations**

Daily task of operation.

**Incentive Project**

Met with Mr. King, of Crafton Tull consultants, on the A/C project regarding specifics of Expo Hall.

**CITY WEBSITE**

Upload "Expo Events" to City's website.

**Repairs & Maintenance**

Daily – maintained and set up facility for each event; make necessary repairs to maintain a professional standard.

Boiler/heating units – continued work and repair.

Alarms – Simplex Grinnell performed annual inspection and repaired minor issues.

Marquee – is still not operable.

# SOUTHEAST EXPO CENTER

## February 2014 - RENTAL INCOME

DATE	PAYMENT	RECEIPT #	EVENT	DATE OF EVENT
<b>Y-T-D</b>	<b>\$47,701.00</b>			
2-4-14	\$65.00	674190	Vaughn Birthday Party	2-8-14+
2-4-14	\$195.00	674212	RFT #1691 – OU	1/16-18/14+
2-5-14	\$65.00	39969	Wofford Shower	2-8-14+
2-5-14	\$65.00	674508	Pagent BD Party	4-6-14+
2-7-14	\$875.00	39972	Choc.Nation/Octoberfest	10-15-14+
2-10-14	\$2,125.00	664064	PBR – City Tourism	11/14-16/14+
2-10-14	\$125.00	C #002877	Shero Wed/Rec	5/18/14
2-11-13	\$315.00	39973	McCoy Wed/Rec	7-19-14+
2-13-14	\$125.00	39974	Williams BD Party	3-7-14+
2-18-14	\$130.00	39975	Braum's Emp. Meetings	2-18-14+
2-18-14	\$210.00	39976	Morris Wed. & Rec.	3/7-9/14+
2-18-14	\$75.00	39977	Adkisson Wed. & Rec.	3-1-14+
2-18-14	\$315.00	C#T6836Z	Anniversary Party	10/3-4/14
2-18-14	\$65.00	39978	Helfenbein BD Party	2-22-14+
2-18-14	\$125.00	00677595	Choctaw Nation Political Spkg.	3-11-14+
2-18-14	\$125.00	39979	Riddle Reunion	7-19-14+
2-21-14	\$50.00	39980	Hammons Wed. & Rec.	7-10-14+
2-21-14	\$40.00	39981	Lewis/Reunion	6-7-14+
2-21-14	\$65.00	C#824377	Shropshire Birthday Party	3-22-14
2-21-14	\$65.00	00678543	Pendleton Painting Party	2-28-14+
2-21-14	\$215.00	39982	Birthday Party –Pimentel	11-30-14+
2-21-14	\$315.00	39983	Birthday Party- Spencer	2-22-14+
2-25-14	\$275.00	39984	NWTF Annual Banquet	3-22-14+
2-26-14	\$65.00	39985	Quintero BD Party	3-8-14+
2-27-14	\$125.00	39986	Vann Book Release Party	4-12-14+
2-28-14	\$315.00	39987	National Oilwell Party	12-13-14
<b>MONTHLY TOTAL</b>	<b>\$6,530.00</b>			
<b>Y-T-D TOTAL</b>	<b>\$54,240.00</b>			

SOUTHEAST EXPO CENTER  
**February 2014 – CONCESSION INCOME**

<b>DATE</b>	<b>PAYMENT</b>	<b>RECEIPT #</b>	<b>EVENT</b>	<b>DATE OF EVENT</b>
<b>Y-T-D</b>	<b>\$40,068.35</b>			
2-6-14	\$1,015.50	39970	Regional Archery Shoot Out	2-5-14+
2-6-14	\$759.50	39971	Regional Archery Shoot Out	2-5-14+
<b>MONTHLY TOTAL</b>	<b>\$1,775.00</b>			
<b>Y-T-D TOTAL</b>	<b>\$41,843.35</b>			

SOUTHEAST EXPO CENTER

## February 2014 Attendees

<b>DATE</b>	<b>EVENT</b>	<b>ATTENDANCE *</b>
	<b>Beginning y-t-d total</b>	<b>52,268</b>
1 <sup>st</sup>	BD Party	30
	BD Party	20
4-5 <sup>th</sup>	Regional Archery Shoot Out	500
8 <sup>th</sup>	Party	10
	Party	15
12-13 <sup>th</sup>	Medical Screening	50
15 <sup>th</sup>	BD Party	30
18 <sup>th</sup>	Braum's Employee Meetings	75
20 <sup>th</sup>	Pipeline safety meeting	120
	T.H. Roger's employee meeting	16
	OU/DHS seminar	150
22 <sup>nd</sup>	BD Party	100
	BD Party	40
24 <sup>th</sup>	Choctaw Career Set up	20
25 <sup>th</sup>	Choctaw Career Set up	20
26 <sup>th</sup>	Choctaw Career Day	1500
27 <sup>th</sup>	Chamber Banquet	400
28 <sup>th</sup>	Painting Party	30
	<b>TOTAL</b>	<b>3,126</b>
	<b>YEAR-TO-DATE</b>	<b>55,394</b>
	*Numbers are approximations	

**City of McAlester  
City Clerk  
Monthly Report  
Month of February 2014**

1. Produced minutes for 2 Regular Council meetings.
2. Answered Open Records requests.
3. Submitted adopted Ordinances, to date, to Municipal Code for codification.
4. Attended 1 Bid opening.
6. Published Ordinances adopted during the February 25th meeting.
7. Submitted insurance claims: 1 – Vehicle Damage  
1 – Property damage

The McAlester City Council met in Special session on Tuesday, March 11, 2014 at 5:00 P.M. after proper notice and agenda was posted, March 7, 2014 at 3:19 P.M.

**Call to Order**

Mayor Harrison called the meeting to order.

**Roll Call**

Council Roll Call was as follows:

Present: Weldon Smith, Travis Read, John Titsworth, Jason Barnett & Steve Harrison  
Absent: Buddy Garvin  
Presiding: Steve Harrison, Mayor

Staff Present: Peter J. Stasiak, City Manager; Gary Wansick, Police Chief; Brett Brewer, Fire Chief; Mel Priddy, Community Services Director; Leroy Alsup, Community & Economic Development Director; Toni Ervin, Chief Financial Officer; John Modzelewski, City Engineer/Public Works Director and Cora Middleton, City Clerk

**Scheduled Business**

1. Submission, and Presentation of the 5-Year Capital Improvements Plan for FY 2014/15-2018/19. *(Peter J. Stasiak, City Manager)*

Manager Stasiak presented the 5-Year Capital Improvements Plan for FY 2014/15-2018/19 to the Council. He commented that it was difficult to forecast the capital needs when this plan was being developed a month before the operating budget was developed. He reviewed the core services that the City provided to the community. He then reviewed the various programs in each of the departments. Manager Stasiak commented that there was a tremendous amount of equipment on the CIP and he reviewed each of the departments needs. He explained that the departments were sharing resources and managing the City's resources a lot more efficiently.

There was a brief discussion among the Council and Manager Stasiak concerning furnishing more specific information in the operating budget, why all of the City's vehicles were not on a replacement rotation, purchasing good quality used vehicles opposed to new vehicles, the possibility of financing the capital needs of the City, a plan to heat and cool the area of the Expo that is not currently climate controlled, developing a cost sharing plan with the County for large improvements to the Expo, further prioritizing the needs of the departments, incorporating all of the information into one (1) document and developing funding sources for the various capital needs.



### **Adjournment**

There being no further business to come before the Council, Councilman Smith moved to adjourn the meeting. The motion was seconded by Vice-Mayor Read and the vote was taken as follows:

AYE: Councilman Smith, Read, Titsworth, Barnett & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried and the meeting was adjourned at 5:42 P.M.

ATTEST:

\_\_\_\_\_  
Steve Harrison, Mayor

\_\_\_\_\_  
Cora Middleton, City Clerk

The McAlester City Council met in Regular session on Tuesday, March 11, 2014, at 6:00 P.M. after proper notice and agenda was posted, March 7, 2014, at 3:19 P.M.

**Call to Order**

Mayor Harrison called the meeting to order.

Pastor J.T. Carnell, First Church of the Nazarene, gave the invocation and led the Pledge of Allegiance.

**Roll Call**

Council Roll Call was as follows:

Present: Weldon Smith, John Titsworth, Travis Read, Buddy Garvin, Jason Barnett & Steve Harrison

Absent: None

Presiding: Steve Harrison, Mayor

Staff Present: Peter J. Stasiak, City Manager; John Modzelewski, City Engineer/Public Works Director; Kirk Ridenour, Economic Development Manager; Toni Ervin, CFO; Timmy Don Adams, Public Works Operations Supervisor; Tim Murray, Utility Maintenance Foreman; William J. Ervin, Jr., City Attorney and Cora Middleton, City Clerk

Mayor Harrison presented Councilman Karr with plaque of appreciation for his four (4) years of service as Ward 4 Councilman. Mayor Harrison mentioned that there was a plaque for former Councilman Mason but he had been unable to attend the meeting.

**Swearing-in Ceremony**

Judge Deborah Hackler administered the Oath of Office to John Titsworth as Ward 2 Councilman.

**Citizen's Comments on Non-agenda Items**

There were none.

**Consent Agenda**

- A. Approval of the Minutes from the February 25, 2014, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*

- B. Approval of Claims for February 18, 2014 through March 4, 2014. *(Toni Ervin, Chief Financial Officer)* In the following amounts: General Fund - \$68,470.22; Nutrition - \$5,773.29; Employee Retirement - \$112.50; Police Grant Fund - \$8,391.46; Tourism Fund - \$6,507.53; SE Expo Center - \$30,283.40; E-911 - \$4,166.58; Economic Development - \$6,382.50; Fleet Maintenance - \$6,927.71; Dedicated Sales Tax – MPWA - \$2,500.00 and CIP Fund - \$4,899.26.
- C. Concur with Mayor's Re-Appointment of Mark Emmons, 504 E. Washington, McAlester 74501 to the Planning Commission for a term to expire May 31, 2017. *(Steve Harrison, Mayor)*
- D. Concur with Mayor's Re-Appointment of Harvey Bollinger, 2702 Hardy Springs, McAlester 74501 to the Planning Commission for a term to expire May 31, 2017. *(Steve Harrison, Mayor)*
- E. Concur with Mayor's Re-Appointment of Justin Few, 1423 Timber Lane, McAlester, Ok 74501 to the Planning Commission for a term to expire May 31, 2017. *(Steve Harrison, Mayor)*
- F. Concur with Mayor's Re-Appointment of John McNally, 702 Flamingo, McAlester 74501 to the Planning Commission for a term to expire May 31, 2017. *(Steve Harrison, Mayor)*
- G. Concur with Mayor's Re-Appointment of John McNally, 702 Flamingo, McAlester 74501 to the Board of Adjustment (BOA) for a term to expire March 31, 2017. *(Steve Harrison, Mayor)*
- H. Consider and act upon, authorizing the Mayor to sign an agreement between the City of McAlester and MegaPath for providing local and long distance calling services. *(James Stanford, IT Computer Specialist)*
- I. Ratify and approve for a one-year term an Agreement between the City of McAlester and the Missouri-Kansas-Texas Railroad Company for a Private Road Crossing License. *(Cora Middleton, City Clerk)*
- J. Ratify and approve for a one-year term Agreement between the City of McAlester ex rel McAlester Public Library Board and the Southeastern Public Library Board System of Oklahoma, a multi-county public library system, relating to the use of that part of the premises for administrative offices and service center. *(Cora Middleton, City Clerk)*
- K. Tabled from Previous Meeting. Consider, and act upon, approving ADDENDUM NO. 6, to the Water Purchase Contract between the City of McAlester and Oklahoma State Penitentiary and authorizing the Mayor to sign ADDENDUM NO. 6. *(Cora Middleton, City Clerk)*

- L. Tabled from Previous Meeting. Consider, and act upon, approving ADDENDUM NO. 6, to the Water Purchase Contract between the City of McAlester and Pittsburg County Rural Water District No. 6 and authorizing the Mayor to sign ADDENDUM NO. 6.  
*(Cora Middleton, City Clerk)*

Mayor Harrison commented that Manager Stasiak had asked that items "K" and "L" be pulled from the Consent agenda. Manager Stasiak confirmed the request and stated that they would be brought back at the next meeting.

A motion was made by Councilman Smith and seconded by Vice-Mayor Read to approve Consent Agenda items "A through J".

There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Titsworth, Garvin, Barnett & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

#### **Items Removed from Consent Agenda**

There were none to consider.

A motion was made by Councilman Smith and seconded by Vice-Mayor Read to open a Public Hearing to address an Ordinance amending the fiscal year 2013-2014 Budget. There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Titsworth, Garvin, Barnett & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried and the Public Hearing was opened at 6:11 P.M.

#### **Public Hearing**

AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2467 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2013-14; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.

There were no comments from the Council or the audience. Councilman Smith moved to close the Public Hearing, seconded by Councilman Titsworth. There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Titsworth, Read, Garvin, Barnett & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried and the Public Hearing was closed at 6:11 P.M.

**Scheduled Business**

- I. Take necessary steps to fill Ward 4 Council seat. *(Cora Middleton, City Clerk)*
  - a. Consider, and act upon, declaring a vacancy in Ward 4 Council seat.
  - b. Consider, and act upon, a resolution setting the Special election date for Ward 4.

Executive Summary

- a. Motion to declare Ward 4 Council seat as vacant.
- b. Motion to approve resolution setting the Special election dates for Ward 4.

Vice-Mayor Read moved to declare Ward 4 Council seat as vacant. The motion was seconded by Councilman Smith. There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Garvin, Barnett Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried

A motion was made by Councilman Smith and seconded by Councilman Titsworth to approve RESOLUTION NO. 14-03, calling for and setting the date for a Special Election to fill the Ward 4 vacancy.

After a brief discussion concerning the dates for the filing period the vote was taken as follows:

AYE: Councilman Smith, Titsworth, Garvin, Barnett, Read & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

2. Consider, and act upon, an Ordinance amending Ordinance No. 2467 which established the budget for fiscal year 2013-2014; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Motion to approve the budget amendment ordinance.

**ORDINANCE NO. 2491**

**AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2467 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2013-14; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.**

A motion was made by Councilman Smith and seconded by Vice-Mayor Read to approve **ORDINANCE NO. 2491**, amending the fiscal year 2013-2014 Operating Budget to appropriate funds for a new ambulance and for the changes in the bond payments.

Before the vote, Toni Ervin addressed the Council reviewing the exhibits for the amendment. There was no other discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Barnett, Titsworth, Garvin & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

Vice-Mayor Read moved to approve the EMERGENCY CLAUSE, seconded by Councilman Titsworth. There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Titsworth, Smith, Garvin, Barnett & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

3. Discussion, and possible action, on approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services. *(Brett Brewer, Fire Chief)*

Executive Summary

Motion to approve the purchase of Firefighting Bunker Gear, approx. cost not to exceed \$6,000.00, with funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services.

A motion was made by Councilman Smith and seconded by Vice-Mayor Read to approve the purchase of Firefighting Bunker Gear, approx. cost not to exceed \$6,000.00, with funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services.

Before the vote, there was a brief discussion concerning why the Bunker gear was needed, the number of Fire recruits and who the gear would go to. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Garvin, Barnett, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

4. Discussion, and possible action, on approval of expenditures related to the Fire Department. *(Brett Brewer, Fire Chief)*

Executive Summary

Motion to approve the replacement of our 2001 Ford E-350 ambulance. Approx. cost to the city, \$150,000.

A motion was made by Councilman Smith and seconded by Vice-Mayor Read to approve the replacement of a 2001 Ford E-350 ambulance with approximate cost of \$150,000.00.



Before the vote, there was a brief discussion concerning the cost to repair the ambulance, and what would be done with the old ambulance. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Garvin, Barnett, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

5. Consider and act upon a recommendation from the McAlester Cemetery Board to expend Cemetery Perpetual Care Funds for the purchase of (2) zero turn mowers, roof replacement at office building, trees for Cemetery grounds and funeral set-up supplies.  
*(Mel Priddy, Community Services Director)*

Executive Summary

Motion to approve Cemetery Board recommendation to purchase (2) zero turn mowers, roof replacement for office, trees for grounds and funeral set-up supplies.

A motion was made by Councilman Smith and seconded by Councilman Titsworth to approve a recommendation from the McAlester Cemetery Board to expend Cemetery Perpetual Care Funds for the purchase of (2) zero turn mowers, roof replacement at office building, trees for Cemetery grounds and funeral set-up supplies in the amount of \$50,130.00.

Before the vote, there was a brief discussion regarding the purchases, having documentation from the Cemetery Board, a letter or copy of their minutes, how long the roof had needed to be repaired and possibly using some trees from the Highway project. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Titsworth, Read, Garvin, Barnett & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

6. Consider and act upon to approve agreement with Tyler Technologies to provide products and services and authorize the Mayor to sign subject to the City Attorney recommended change.

Executive Summary

Motion to approve agreement and authorize the Mayor to sign.

A motion was made by Councilman Smith and seconded by Vice-Mayor Read to approve agreement with Tyler Technologies to provide products and services and authorize the Mayor to sign subject to the City Attorney recommended change.

Before the vote, Attorney Ervin explained that he had recommended removing the indemnity language in the contract. He added that the rest of the language was okay. There was no other discussion, and the vote was taken as follows:



AYE: Councilman Smith, Read, Garvin, Barnett, Titsworth & Mayor Harrison  
NAY: None

Mayor Harrison declared the motion carried.

### **New Business**

There was no new business.

### **City Manager's Report**

- Report on activities for the past two weeks.

Manager Stasiak stated that he had provided his report in the agenda packet and if there were any questions he would be ready to answer them. He also informed the Council that he would be off the following Friday but he would be available if needed.

### **Remarks and Inquiries by City Council**

Councilmen Barnett, Read and Smith did not have any comments for the evening.

Councilman Garvin commented about the train whistles and the trains blocking the tracks in North Town. He asked Manager Stasiak to look into those matters. Councilman Garvin then inquired about who responded to calls in North Town when the firemen that manned that station were out of the station and what was the response time from the fire station on Village Boulevard to North Town.

Manager Stasiak commented that the main station at City Hall, the south station and the station on Village Boulevard would respond to calls in North Town. Chief Brewer informed the Council that it would be approximately six (6) or seven (7) minutes at least.

Councilman Garvin asked how the calls were handled in rotation by the stations.

Chief Brewer commented that each station had a specific district it responded to and he had a map that he could furnish that showed the various districts.

Councilman Garvin then commented on concerns expressed by some of the Ward 4 residents regarding the retention pond at the corner of Electric Avenue and north "D" Street. He added that there was no fencing around the pond and this could be a safety problem.

Councilman Titsworth commented that he had received calls from members of the Cemetery Advisory Board concerning the Perpetual Care Fund. He asked if Attorney Ervin could update the Council on the status of that matter.

Attorney Ervin explained that the Council had authorized him to file an action to terminate the Trust. He stated that since it was a stand alone Trust it had to dissolve itself. He reviewed the history of the Trust and informed the Council that there now was an individual at the Bank of

Oklahoma that was assisting the City in dissolving the Trust. He added that it was possible to see the dissolution of the Trust and return of funds to the City before the end of this fiscal year.

### **Mayor's Comments and Committee Appointments**

Mayor Harrison commented that he has also received complaints regarding the train whistles and he would like to see a public meeting for the citizens to ask questions and get information regarding the trains.

Mayor Harrison announced that there was still an opening on the Audit & Finance Advisory Board for a citizen member. He asked any interested individual to contact either himself or the City Clerk or on the City's website there was an area where they could go to express their interest.

### **Recess Council Meeting**

Mayor Harrison asked for a motion to recess the Regular Meeting to convene the Authorities. Councilman Smith moved to recess the Regular Meeting and convene the Authorities. The motion was seconded by Vice-Mayor Read. There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Garvin, Barnett, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried and the meeting was recessed at 6:34 P.M.

### **Reconvene Council Meeting**

The Regular Meeting was reconvened at 6:35 P.M.

Councilman Smith moved to recess the Regular meeting for an Executive Session in accordance with Title 25, sec. 307.B.2, to discuss negotiations concerning employees and representatives of employee groups: IAFF and FOP. The motion was seconded by Vice-Mayor Read.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Garvin, Barnett, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried and the meeting was recessed at 6:36 P.M.

### **Executive Session**

*Recess into Executive Session in compliance with Section Title 25 Section 307 B.2 et seq. Oklahoma Statutes, to wit:*

- 1) Proposed executive session pursuant to Title 25, Sec. 307 (B) (2), to discuss negotiations concerning employees and representatives of employee groups: IAFF & FOP

### **Reconvene Council Meeting**

The Regular Meeting was reconvened at 8:26 P.M. Mayor Harrison reported that the Council had recessed the Regular Meeting for an Executive Session in accordance with Title 25, Sec. 307.B.2, to discuss negotiations concerning employees and representatives of employee groups: IAFF & FOP. Only that matter was discussed, no action was taken and the Council returned to open session at 8:26 P.M., and this constituted the Minutes of the Executive Session.

### **Adjournment**

There being no further business to come before the Council, Councilman Smith moved for the meeting to be adjourned, seconded by Vice-Mayor Read. There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Garvin, Barnett, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried, and the meeting was adjourned at 8:26 P.M.

ATTEST:

\_\_\_\_\_  
Steve Harrison, Mayor

\_\_\_\_\_  
Cora Middleton, City Clerk

**CLAIMS FROM**

**March 5, 2014  
Thru  
March 18, 2014**

PACKET: 11199 CLAIMS FOR 03/25/2014

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	DARRELL MILLER	I-201403114010	01 -5321331	EMPLOYEE TRAV DARRELL MILLER; TRAVEL EXP	068439	94.75
01-A00362	ALLEGIANCE COMMUNICATIO					
		I-201403045985	01 -5320328	INTERNET SERV INTERNET SVS-DET DIV	068338	116.75
		I-201403045985	01 -5547328	INTERNET SERV INTERNET SVS-CEMETERY	068338	59.95
		I-201403045985	01 -5431328	INTERNET SERV INTERNET SVS-FIRE EMER RESP CT	068338	62.95
		I-201403115999	01 -5542328	INTERNET SERV INTERNET SVS-PARKS SHOP	068441	75.96
		I-201403115999	01 -5548328	INTERNET SERV INTERNET SVS-FAC MAINT	068441	75.96
		I-201403115999	01 -5865328	INTERNET SERV INTERNET SVS-STREETS	068441	75.96
		I-201403115999	01 -5542328	INTERNET SERV INTERNET SVS-STIPE CENTER	068441	72.95
01-A00751	ATWOODS					
		I-1954/9	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	068455	119.99
		I-1956/9	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	068455	51.42
01-B00180	UNION IRON WORKS, INC.					
		I-21768431.001	01 -5542203	REPAIRS & MAI TOLIET TISSUE DISPENSERS	068460	358.50
		I-21777023.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIRS	068460	372.83
		I-21781394.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIRS	068460	78.67
		I-21781415.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIRS	068460	70.00
01-B00380	BOARD OF TEST FOR ALCON					
		I-1447	01 -5320331	EMPLOYEE TRAV INTONILIZER RE-CERT	068464	62.00
01-C00100	CLEET					
		I-201403116007	01 -2100	CLEET PAYABLE CLEET FEES COLLECTED	068443	6,352.69
01-C00320	CENTERPOINT ENERGY A&R					
		I-201403045984	01 -5215314	GAS UTILITY GAS-CITY HALL	068341	1,453.50
		I-201403045984	01 -5215314	GAS UTILITY GAS-CEMETERY	068341	386.13
		I-201403045984	01 -5215314	GAS UTILITY GAS-GAKHILL CEMETERY	068341	103.63
		I-201403045984	01 -5215314	GAS UTILITY GAS-FIRE STATION #3	068341	398.89
		I-201403045984	01 -5215314	GAS UTILITY GAS-1400 E COLLEGE AVE C	068341	365.99
		I-201403045984	01 -5215314	GAS UTILITY GAS-STIPE CENTER	068341	1,547.98
		I-201403045984	01 -5215314	GAS UTILITY GAS-MAINT SHOP	068341	1,029.82
		I-201403045984	01 -5215314	GAS UTILITY GAS-LIBRARY	068341	2,279.98
		I-201403115998	01 -5215314	GAS UTILITY GAS-FIRE STATION #2	068444	436.96
		I-201403115999	01 -5215314	GAS UTILITY GAS-802 E HARRISON	068444	156.37
01-D00330	DEPT. OF PUBLIC SAFETY					
		I-04-1404563	01 -5324202	OPERATING SUP 911 CENTER OLETS EXPENSE	068473	75.00
01-D00402	DIAMOND TROPHY & ENGRAV					
		I-F03042017	01 -5101319	MISCELLANEOUS OUTGOING COUNCIL PLAQUES	068474	77.90
01-D00520	DOERNER SAUNDERS DANIEL					
		I-174199	01 -5653308	CONTRACTED SE LEGAL FEE- EMP HANDBOOK	068475	168.00

PACKET: 11199 CLAIMS FOR 03/25/2014

VENDOR SET: 01

FUND: 1 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000540 DOLESE BROTHERS						
	C-CREDIT PAYMENT	01 -5865218	STREET REPAIR ROCK & SCREENINGS		068476	189.77-
	I-AG14021059	01 -5865218	STREET REPAIR ROCK & SCREENINGS		068476	651.44
	I-AG14021670	01 -5865218	STREET REPAIR ROCK & SCREENINGS		068476	1,163.99
	I-AG14022145	01 -5865218	STREET REPAIR ROCK & SCREENINGS		068476	529.18
	I-AG14022544	01 -5865218	STREET REPAIR ROCK & SCREENINGS		068476	986.01
	I-AG14023066	01 -5865218	STREET REPAIR ROCK & SCREENINGS		068476	516.32
	I-AG14023603	01 -5865218	STREET REPAIR ROCK & SCREENINGS		068476	520.42
01-000775 JUSTIN DUVALL						
	I-201403156012	01 -5544308	CONTRACT LABO REFEREE FEES- 2 GAMES		068477	50.00
01-000266 ERVIN & ERVIN ATTORNEYS						
	I-3-5-14	01 -5214302	CONSULTANTS LEGAL EXPENSES		068329	3,915.00
01-000015 FLEETCOR TECHNOLOGIES						
	I-201403156013	01 -5322212	FUEL EXPENSE FUEL EXP-ANIMAL CONTROL		068480	311.28
	I-201403156013	01 -5321212	FUEL EXPENSE FUEL EXP-POLICE		068480	9,892.38
	I-201403156013	01 -5431212	FUEL EXPENSE FUEL EXP-FIRE		068480	1,619.39
	I-201403156013	01 -5542212	FUEL EXPENSE FUEL EXP-PARKS		068480	1,296.07
	I-201403156013	01 -5548212	FUEL EXPENSE FUEL EXP-FAC MAINT		068480	392.39
	I-201403156013	01 -5865212	FUEL EXPENSE FUEL EXP-STREETS		068480	2,552.41
	I-201403156013	01 -5544212	FUEL EXPENSE FUEL EXP-RECREATION		068480	116.27
	I-201403156013	01 -5652212	FUEL EXPENSE FUEL EXP-CODES		068480	401.03
	I-201403156013	01 -5225212	FUEL EXPENSE FUEL EXP-IT		068480	113.83
	I-201403156013	01 -5653212	FUEL EXPENSE FUEL EXP-NR/SAFETY		068480	9.08
	I-201403156013	01 -5547212	FUEL EXPENSE FUEL EXP-CEMETERY		068480	360.99
	I-201403156013	01 -5432212	FUEL EXPENSE FUEL EXP-EMS		068480	1,247.12
	I-201403156014	01 -5865212	FUEL EXPENSE FUEL EXP-STREETS		068481	217.89
	I-201403156014	01 -5547212	FUEL EXPENSE FUEL EXP-CEMETERY		068481	32.83
	I-201403156014	01 -5542212	FUEL EXPENSE FUEL EXP-PARKS		068481	18.92
	I-201403156014	01 -5544212	FUEL EXPENSE FUEL EXP-RECREATION		068481	88.88
01-000037 FASTENAL						
	I-GMCA122453	01 -5542203	REPAIRS & MAI MASON BITS & RUBBER FEET		068482	54.76
	I-GMCA122684	01 -5542203	REPAIRS & MAI MASON BITS & RUBBER FEET		068482	6.70
01-000038 FED EX						
	I-2-565-43785	01 -5210302	CONSULTANTS/L SHIPPING FEES		068483	22.35
01-000371 FIELDS PLUMBING						
	I-291898	01 -5542203	REPAIRS & MAI DRAIN REPAIRS		068485	200.00
01-000316 GIVENS LAW FIRM, P.C.						
	I-14	01 -5214302	CONSULTANTS LEGAL FEES- GREEN		068486	2,339.40
01-000490 GRISSOM IMPLEMENT INC						
	I-391744	01 -5542204	SMALL TOOLS BLOWER & VAC.		068487	279.99
	I-391747	01 -5542204	SMALL TOOLS BLOWER & VAC.		068487	24.72

PACKET: 11199 CLAIMS FOR 03/25/2014

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000490	GRISCOM IMPLEMENT INC	continued				
		1-391748	01 -5542204	SMALL TOOLS BLOWER & VAC.	068487	30.69
01-100110	IMPRESS OFFICE SUPPLY					
		1-036148	01 -5321202	OPERATING SUP HPD: COMMISSIONED CARDS	068488	42.00
		1-036256	01 -5101319	MISCELLANEOUS MISC SUPPLIES FOR COUNCIL	068488	8.00
		1-036298	01 -5215202	OPERATING SUP OFFICE SUPPLIES	068488	58.30
		1-036306	01 -5215202	OPERATING SUP OFFICE SUPPLIES	068488	24.09
		1-036320	01 -5215202	OPERATING SUP OFFICE SUPPLIES	068488	6.00
01-100115	INTERMEDIUM TECHNOLOGIES					
		1-INVTECH4110	01 -5432308	CONTRACTED SE CONTRACT BILLING SVS-FEB-2014	068489	3,022.96
01-J00004	J & S FENCING					
		1-568863	01 -5542308	CONTRACTED SE FENCE REPAIRS & LABOR	068491	1,180.00
01-J00110	JACKIE BRANNON CORR. CT					
		1-20140148	01 -5542308	CONTRACTED SE MONTHLY INMATE FEE	068492	54.56
01-K00101	KEITH A. BARNES					
		1-201403156015	01 -5544308	CONTRACT LABO REFEREE FEES- 2 GAMES	068493	50.00
01-L00067	COMPLIANCE RESOURCE GRO					
		1-039798	01 -5653348	DRUG TESTING/ MISC. DRUG TESTING	068496	50.00
01-L00170	LAW ENFORCEMENT SYS., I					
		1-184188	01 -5321202	OPERATING SUP OKLAHOMA CITATIONS	068498	928.00
01-L00380	LOCKE SUPPLY CO.					
		1-21873895-01	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIRS	068500	6.87
		1-22513497-00	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIRS	068500	67.74
01-L00428	LOWE'S CREDIT SERVICES					
		1-01066	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIRS	068501	75.65
		1-01436	01 -5322401	CAPITAL OUTLA MATERIALS FOR DOG POUND	068501	175.39
		1-04905	01 -5865203	REPAIR & MAIN MISC REPAIR & MAINT ITEMS	068501	292.65
		1-07784	01 -5865218	STREET REPAIR FORMING MATERIALS	068501	37.97
		1-901173	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIRS	068501	41.91
		1-901342	01 -5865218	STREET REPAIR FORMING MATERIALS	068501	28.69
		1-901531	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIRS	068501	29.35
01-M00239	MOSA (MCALISTER DEFENSE					
		1-103-14	01 -5210331	EMPLOYEE TRAV TRAVEL EXP-MOSA STAMPEDE	068505	300.00
01-M00140	MCALISTER PAINT & SUPPL					
		1-00094320	01 -5543202	OPERATING SUP POOL PAINT FOR ALL POOLS	068509	8,840.00
01-M00149	MCALISTER REGIONAL HOSP					
		1-CITYLAB 02/28/14	01 -5653348	DRUG TESTING/ MISC DRUG TESTING	068510	180.00



PACKET: 11199 CLAIMS FOR 03/25/2014

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-MC0200	MCLESTER SCOTTISH RITE	I-700584	01 -5548311	PARKING RENTA PARKING LOT RENTAL FEE	068511	375.00
01-M00040	NAT'L. ASSOC. OF FIRE	I-2014 DUES	01 -5431330	DUES & SUBSCR ANNUAL DUES	068512	55.00
01-M00250	MCLESTER NEWS CAPITAL	I-05413607	01 -5321202	OPERATING SUP BID AD - NEW POLICE CARE	068514	38.74
		I-05413632	01 -5212317	ADVERTISING & COUNCIL PUBLICATIONS	068514	13.55
		I-05413633	01 -5212317	ADVERTISING & COUNCIL PUBLICATIONS	068514	16.70
		I-249	01 -5453317	ADVERTISING & MISC JOB ADS	068514	122.40
01-M00343	NORTHERN SAFETY CO INC	I-900788784	01 -5453213	SAFETY EXPENS SAFETY SUPPLIES	068515	513.16
01-000219	OKLA BUREAU OF NARCOTIC	I-201403116006	01 -2103	GRN PAYABLE ( DRUG EDUCATION FEES	068446	69.51
01-000427	OKLA UNIFORM BUILDING C	I-FEB 2014	01 -5452336	FEES BLDG PERMIT FEES	068344	64.00
01-000595	GSBI	I-201403116005	01 -2101	AFIS PAYABLE AFIS FEES	068447	3,494.30
		I-201403116005	01 -2102	FORENSICS PAY FORENSIC FEES	068447	3,382.73
01-P00242	PETER STASIAK	I-201403116008	01 -5210331	EMPLOYEE TRAV MCAFEE & TAFT SEMINAR	068448	104.80
01-P00340	PITTS. COUNTY ELEC. BOA	I-3/4/14 ELECTION	01 -5101350	ELECTIONS ELECTION EXPENSES	068523	2,478.24
		I-4/1/14 ELECTION	01 -5101350	ELECTIONS ELECTION EXPENSES	068523	1,198.66
01-P00510	PRO-KIL, INC	I-77707	01 -5542308	CONTRACTED SE QUARTERLY PEST CONTROL	068524	68.00
		I-77711	01 -5548203	REPAIRS & MAI PEST CONTROL CITY HALL	068524	170.00
		I-77712	01 -5544308	CONTRACT LABO QUARTERLY PEST CONTROL	068524	106.00
01-P00560	PUBLIC SERVICE/SEP	I-201403045983	01 -5215313	ELECTRIC UTIL ELECTRIC-1699 E CARL ALBERT PK	068345	23.39
		I-201403045983	01 -5215313	ELECTRIC UTIL ELECTRIC-1016 E SOUTH AVE	068345	182.14
		I-201403045983	01 -5215313	ELECTRIC UTIL ELECTRIC-1099 E WYANDOTTE	068345	41.07
		I-201403045983	01 -5215313	ELECTRIC UTIL ELECTRIC-301 W JEFFERSON	068345	36.66
		I-201403115997	01 -5215313	ELECTRIC UTIL ELECTRIC-STREET LIGHTS	068449	11,474.52
		I-201403115997	01 -5215313	ELECTRIC UTIL ELECTRIC-LIBRARY	068449	1,536.42
		I-201403115997	01 -5215313	ELECTRIC UTIL ELECTRIC-RECYCLE CENTER	068449	82.22
		I-201403115997	01 -5215313	ELECTRIC UTIL ELECTRIC-333 E CARL ALBERT	068449	36.88
		I-201403115997	01 -5215313	ELECTRIC UTIL ELECTRIC-GENERAL	068449	11,486.57
01-M00210	RED RIVER SPECIALIST, I					

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====					
01-800210 RED RIVER SPECIALIST, I		continued			
	I-454782	01 -5542206	CHEMICALS CHEMICALS FOR FXS & ROW	068526	700.00
01-800523 ROY J. ENGLEMAN					
	I-560271	01 -5865218	STREET REPAIR REPAIR CANAL WALL	068528	24,380.00
01-800009 ZADLER PAPER CO					
	I-27326	01 -5548203	REPAIRS & MAI JANITORIAL SUPPLIES	068529	306.94
01-800013 SAF-T-GLOVE INC					
	I-716947-00	01 -5653213	SAFETY EXPENS SAFETY SUPPLIES	068530	160.43
	I-716947-01	01 -5653213	SAFETY EXPENS SAFETY SUPPLIES	068530	120.73
01-800100 JODY LYNN MOOD dba SCOR					
	I-13-01752	01 -5542203	REPAIRS & MAI CONCRETE WORK @ CHADICK	068531	2,449.00
01-800190 SECURITY SYS. & ENG. IN					
	I-29258	01 -5547203	REPAIRS & MAI SECURITY MONITORING FEE	068532	120.00
	I-29259	01 -5547203	REPAIRS & MAI SECURITY MONITORING FEE	068532	120.00
	I-29260	01 -5548316	REPAIRS & MAI ALARM MONITORING SERVICE	068532	60.00
	I-29261	01 -5544308	CONTRACT LABO QUART ALARM FEE @ SBC	068532	60.00
01-800250 SHERATON MIDWEST CITY M					
	I-278264	01 -5321331	EMPLOYEE TRAV CENTENNIAL CONF-4 NIGHTS	068533	324.00
01-800329 SHRED-IT USA, INC-OKLAH					
	I-9403286061	01 -5212306	CONTRACTED SE SHREDDING SERVICE FEE	068534	64.00
01-800726 STAPLES ADVANTAGE					
	C-3224401147	01 -5225202	OPERATING SUP COMPUTER SUPPLIES	068536	199.99-
	I-07562	01 -5225202	OPERATING SUP COMPUTER SUPPLIES	068536	49.18
	I-07755	01 -5225202	OPERATING SUP COMPUTER SUPPLIES	068536	117.98
	I-3223596122	01 -5215202	OPERATING SUP OFFICE SUPPLIES	068536	58.26
	I-3223596123	01 -5215202	OPERATING SUP COPY PAPER FOR ALL DEPTS	068536	599.80
	I-3224401146	01 -5225202	OPERATING SUP COMPUTER SUPPLIES	068536	214.93
	I-3224401150	01 -5225202	OPERATING SUP COMPUTER SUPPLIES	068536	177.14
	I-3224401151	01 -5215202	OPERATING SUP OFFICE SUPPLIES	068536	59.32
	I-3224401152	01 -5215202	OPERATING SUP OFFICE SUPPLIES	068536	200.43
01-T00032 TASER INTERNATIONAL					
	I-31350689	01 -5321331	EMPLOYEE TRAV TASER CARTRIDGES	068537	831.86
01-T00458 TONYA M BARNES					
	I-201403156016	01 -5544308	CONTRACT LABO SCOREKEEPER FEES- 2 GAMES	068538	30.00
01-T00630 TWIN CITIES READY MIX,					
	I-90547	01 -5865218	STREET REPAIR CONCRETE FOR REPAIRS	068540	465.00
	I-90676	01 -5865218	STREET REPAIR CONCRETE FOR REPAIRS	068540	93.00

PACKET: 11199 CLAIMS FOR 03/25/2014

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000020	UNITED STATES CELLULAR					
		1-201403124011	01 -5215315	TELEPHONE UTI CELL EXP-GENERAL	068451	1,834.10
01-V00150	VULCAN SIGN					
		1-249489	01 -5865203	REPAIR & MAIN SUPPLIES FOR T/C SIGNS	068543	3,020.00
			FUND	01 GENERAL FUND	TOTAL:	135,640.76

PACKET: 11199 CLAIMS FOR 03/25/2014

VENDOR SET: 01

FUND: 02 MPWA

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====					
01-1 MISC VENDOR					
JOE STURGEON	I-201403116009	02 -5216207	CLOTHING ALLO JOE STURGEON: KEIMR BOOT ALLOW	068438	98.09
01-A00267 AIRGAS, INC					
	I-9916475488	02 -5974203	REPAIRS & MAI BOTTLE RENTAL & REFILLS	068454	59.10
	I-9916475490	02 -5973203	REPAIRS & MAI MONTHLY BOTTLE RENTAL FEE	068454	83.16
01-A00362 ALLEGIANCE COMMUNICATIO					
	I-201403045985	02 -5973328	INTERNET SERV INTERNET SVS-EAST WMTF	068338	68.65
	I-201403115999	02 -5975328	INTERNET SERV INTERNET SVS-UTM	068441	62.95
01-A00423 ALLIED WASTE SERVICES O					
	I-375-000340879	02 -5864306	CONTRACTED RE WASTE SVS FEES-FEB 2014	068339	151,803.92
	I-375-000340879	02 -5864306	CONTRACTED RE CREDIT FOR BAD DEBT WRITE OFF	068339	435.25-
01-A00582 AT&T					
	I-201403055990	02 -5247315	TELEPHONE UTI PHONE EXP-INTERNT SVS& INSTALL	068340	5,675.45
01-A00751 ATWOODS					
	I-1935/9	02 -5974203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	068455	34.77
	I-1945/9	02 -5974203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	068455	37.98
	I-1949/9	02 -5974203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	068455	92.19
	I-1953/9	02 -5974203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	068455	27.96
01-A00770 BOLTE ENTERPRISES, INC					
	I-939708	02 -5974203	REPAIRS & MAI AIR LINES FOR WTP	068456	52.33
	I-939952	02 -5974203	REPAIRS & MAI AIR LINES FOR WTP	068456	47.88
	I-940124	02 -5974203	REPAIRS & MAI AIR LINES FOR WTP	068457	91.04
01-B00180 UNION IRON WORKS, INC.					
	I-01778870.001	02 -5975209	UTILITY MAINT MISC REPAIR PARTS	068460	6.54
	I-01778897.001	02 -5975209	UTILITY MAINT MISC REPAIR PARTS	068460	13.46
	I-01779385.001	02 -5975209	UTILITY MAINT MISC REPAIR PARTS	068460	199.15
	I-01779405.001	02 -5975209	UTILITY MAINT MISC REPAIR PARTS	068460	72.87
	I-01779968.001	02 -5975209	UTILITY MAINT MISC REPAIR PARTS	068460	45.59
	I-01780095.001	02 -5975209	UTILITY MAINT MISC REPAIR PARTS	068460	179.56
	I-01780105.001	02 -5975209	UTILITY MAINT MISC REPAIR PARTS	068460	70.73
	I-01780214.001	02 -5975209	UTILITY MAINT MISC REPAIR PARTS	068460	255.81
	I-01780468.001	02 -5975209	UTILITY MAINT MISC REPAIR PARTS	068460	55.23
	I-01780516.001	02 -5975209	UTILITY MAINT MISC REPAIR PARTS	068460	15.18
	I-01781463.001	02 -5975209	UTILITY MAINT MISC REPAIR PARTS	068461	95.30
	I-01781472.001	02 -5975209	UTILITY MAINT MISC REPAIR PARTS	068461	92.78
	I-01781495.001	02 -5975209	UTILITY MAINT MISC REPAIR PARTS	068461	109.57
	I-01781690.001	02 -5975209	UTILITY MAINT MISC REPAIR PARTS	068461	74.24
	I-01781735.001	02 -5975209	UTILITY MAINT MISC REPAIR PARTS	068461	20.60
01-B00360 BLUE BOOK (USA)					
	I-277454	02 -5974203	REPAIRS & MAI FINISH WATER PUMP-WTP	068463	814.95

PACKET: 11199 CLAIMS FOR 03/25/2014

VENDOR SET: 01

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-800491	BRENTAG SOUTHWEST					
		I-82W480585	02 -5974206	CHEMICALS CARBON FOR WTP	068465	3,194.00
		I-82W480968	02 -5974206	CHEMICALS ALUM FOR WTP	068465	3,285.40
01-C00320	CENTERPOINT ENERGY AKEL					
		I-201403115998	02 -5267314	GAS UTILITY GAS-301 E POLK AVE	068464	631.54
01-C00880	CULLIGAN WATER COND INC					
		I-7636	02 -5974304	LAB TESTING LAB TEST SUPPLIES	068470	24.00
01-D00158	DAVID T HARGRAVE					
		I-4-1402	02 -5973302	CONSULTANTS ( MONTHLY PRE-TREATMENT FEE	068471	1,870.46
01-D00322	DEPT. OF ENVIR. QUALITY					
		I-TOC 4504152	02 -5974331	EMPLOYEE TRAV REQ CERTIFICATION	068472	62.00
01-E00024	STANLEY RAY OWENS DBA E					
		I-1827	02 -5866230	RECYCLING CEN PORT-A POT RENTAL	068478	100.00
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201403154013	02 -5975212	FUEL EXPENSE FUEL EXP-UTM	068480	373.77
		I-201403154014	02 -5216212	FUEL EXPENSE FUEL EXP-UTIL BILLING	068481	546.90
		I-201403154014	02 -5866212	FUEL EXPENSE FUEL EXP-SANITATION	068481	832.24
		I-201403154014	02 -5871212	FUEL EXPENSE FUEL EXP-ENG	068481	79.20
		I-201403154014	02 -5974212	FUEL EXPENSE FUEL EXP-WTP	068481	733.85
		I-201403154014	02 -5973212	FUEL EXPENSE FUEL EXP-WWTP	068481	989.61
		I-201403154014	02 -5975212	FUEL EXPENSE FUEL EXP-UTM	068481	2,769.28
01-F00251	FORT COBB FUEL AUTHORITY					
		I-201403055999	02 -5267314	GAS UTILITY GAS UTIL-UTM OFFICE	068483	1,139.86
01-N00279	NUGHES NET					
		I-201403116003	02 -5974328	INTERNET SERV INTERNET SVS-WTP	068485	187.00
01-I00110	IMPRESS OFFICE SUPPLY					
		I-036291	02 -5216202	OPERATING SUP RECEIPT BOOKS FOR UB4C	068488	226.57
01-K00225	KI BOIS COMMUNITY ACTION					
		I-DEC 2013	02 -5866307	CONTRACTED RE RECYCLING CENTER LABOR	068495	1,755.00
		I-FEB 2014	02 -5866307	CONTRACTED RE RECYCLING CENTER LABOR	068495	1,710.00
		I-JAN 2014	02 -5866307	CONTRACTED RE RECYCLING CENTER LABOR	068495	1,980.00
01-L00428	LOWE'S CREDIT SERVICES					
		I-01455	02 -5974203	REPAIRS & MAINT MISC MAINT & REPAIRS	068501	9.29
		I-04786	02 -5975209	UTILITY MAINT MISC MAINT & REPAIR ITEMS	068501	247.13
		I-06912	02 -5975209	UTILITY MAINT MISC MAINT & REPAIR ITEMS	068501	97.56
		I-902026	02 -5975209	UTILITY MAINT MISC MAINT & REPAIR ITEMS	068501	35.12
		I-902752	02 -5973203	REPAIRS & MAINT MISC REPAIR & MAINT ITEMS	068501	45.49

PACKET: 11199 CLAIMS FOR 03/25/2014

VENDOR SET: 01

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-L00433	LOVE ENVELOPES					
		I-0026722-IN	02 -5216202	OPERATING SUP ENVELOPES FOR WB4C	068502	1,464.19
01-M00304	MESHEK & ASSOC., PLC					
		I-2215	02 -5871302	CONSULTANTS PHASE II STORMWATER PCM	068506	2,661.96
		I-2241	02 -5871302	CONSULTANTS PHASE II STORMWATER PCM	068506	3,510.26
01-N00250	MCALISTER NEWS CAPITAL					
		I-05413436	02 -5974317	ADVERTISING/P BID AD FEES	068514	69.40
01-Q00075	O'REILLY AUTO PARTS					
		I-0230-166761	02 -5975209	UTILITY MAINT MISC REPAIR ITEMS	068517	17.34
		I-0230-167176	02 -5975209	UTILITY MAINT MISC REPAIR ITEMS	068517	17.34
		I-0230-161193	02 -5973203	REPAIRS & MAI MISC MAINT ITEMS	068517	41.47
01-P00040	PACE ANALYTICAL SERVICE					
		I-147509161	02 -5973304	LAB TESTING MONTHLY TESTING FEE	068522	137.00
		I-147509162	02 -5973304	LAB TESTING MONTHLY TESTING FEE	068522	191.47
01-P00560	PUBLIC SERVICE/NEP					
		I-201403045983	02 -5267313	ELECTRIC UTIL ELECTRIC-5200 WATERWORKS B	068345	381.62
		I-201403045983	02 -5267313	ELECTRIC UTIL ELECTRIC-MPWA	068345	35,785.32
01-R00600	RURAL WATER DISTRICT #1					
		I-201403045982	02 -5267316	WATER UTILITY UTILITIES-WATER/LANDFILL	068346	20.73
01-S00530	SOUTHWEST CHEMICAL SERV					
		I-99056	02 -5974206	CHEMICALS CAUSTIC FOR WTP	068535	3,949.60
01-S00580	AT & T					
		I-201403116001	02 -5267315	TELEPHONE UTI PHONE EXP-MPWA	068450	4,701.63
		I-201403116001	02 -5267315	TELEPHONE UTI PHONE EXP-DATA LINE	068450	160.00
01-U00020	UNITED STATES CELLULAR					
		I-201403116004	02 -5975328	INTERNET SERV UTM MONTHLY INTERNET EXP	068451	51.76
		I-201403126011	02 -5267315	TELEPHONE UTI CELL EXP-MPWA	068451	684.89
01-U00051	UTILITY SUPPLY CO.					
		I-074157	02 -5975235	WATER MAIN RE PIPE FOR ALDRIDGE REPAIRS	068541	743.20
01-U00128	UNITED PACKAGING & SHIP					
		I-135700	02 -5973203	REPAIRS & MAI SAMPLE SHIPPING FEES	068542	75.00
		I-135795	02 -5216202	OPERATING SUP SHIPPING FEES	068542	18.97
			FUND 02 MPWA	TOTAL:		237,563.20



PACKET: 11199 CLAIMS FOR 03/25/2014

VENDOR SET: 01

FUND: 1 03 AIRPORT AUTHORITY

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201403156014	03 -5876212	FUEL EXPENSE FUEL EXP-AIRPORT	068481	529.32
01-U00020	UNITED STATES CELLULAR					
		I-201403126011	03 -5876315	TELEPHONE UTI CELL EXP-AIRPORT	068451	27.33
			FUND: 03	AIRPORT AUTHORITY	TOTAL:	556.65

PACKET: 11199 CLAIMS FOR 03/25/2014

VENDOR SET: 01

FUND 1 05 PARKING AUTHORITY

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-P00560	PUBLIC SERVICE/SEP					
		1-201403115997	05 -5218313	ELECTRIC UTIL ELECTRIC-PARKING AUTHORITY	048449	145.11
			FUND 05	PARKING AUTHORITY	TOTAL:	145.11

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 PACKET: 11199 CLAIMS FOR 03/25/2014  
 VENDOR SET: 01  
 FUND : 08 NUTRITION

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00143	CAROLYN SMITH					
		I-201403176017	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	068466	75.00
		I-201403176018	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	068466	44.24
01-E00207	EDNA E. BELLIS					
		I-201403176019	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	068479	135.00
		I-201403176020	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	068479	100.80
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201403156013	08 -5549212	FUEL EXPENSE FUEL EXP-NUTRITION	068480	685.05
01-M00156	MARY J. LEROUX					
		I-201403176021	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	068503	90.00
		I-201403176022	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	068503	53.20
01-R00304	RICHHELLE CHEYENNE					
		I-201403176023	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	068527	83.44
01-U00020	UNITED STATES CELLULAR					
		I-201403126011	08 -5549315	TELEPHONE UTI CELL EXP-NUTRITION	068451	81.99
			FUND 08 NUTRITION	TOTAL:		1,348.72

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 PACKET: 11199 CLAIMS FOR 03/25/2014  
 VENDOR SET: 01  
 FUND : 27 TOURISM FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	KATHY WALL	I-201403045986	27 -5655214	TOURISM EXPEN KATHY WALL: TRAVEL EXP	068337	123.94
01-C00469	CITY OF MCALISTER SPECI					
		I-13-01715	27 -5655214	TOURISM EXPEN EXPO RENTAL-POW WOM	068468	875.00
		I-RENTAL FEE 3-10-14	27 -5655214	TOURISM EXPEN EXPO RENTAL FEE	068468	2,750.00
01-L00075	LAKE EUFAULA ASSOC INC					
		I-13-01285	27 -5655214	TOURISM EXPEN ADVERTISEMENT FEE	068497	50.00
01-000137	OKLA TOURISM/RECREATION					
		I-11280	27 -5655214	TOURISM EXPEN TOURISM BROCHERS	068520	356.72
01-000525	OKLA TRAVEL INDUSTRY AS					
		I-13-01732	27 -5655214	TOURISM EXPEN MEMBERSHIP FEES	068521	100.00
01-U00020	UNITED STATES CELLULAR					
		I-201403126011	27 -5655214	TOURISM EXPEN CELL EXP-TOURISM	068451	52.33
01-W00040	WALMART COMMUNITY BRC					
		I-06661	27 -5655202	OPERATING SUP OFFICE SUPPLIES	068544	106.94
			FUND 27	TOURISM FUND	TOTAL:	4,414.93



PACKET: 11199 CLAIMS FOR 03/25/2014

VENDOR SET: 01

FUND: 29 E-911

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00033 AT&T	I-201403116002	29 -5324401	CAPITAL OUTLA PHONE EXP-911 EQUIPMENT LEASE	068440	2,403.33
01-A00581 AT&T	I-201403116000	29 -5324315	TELEPHONE UTI PHONE EXP-HOST CIRCUIT E911	068442	781.25
	I-201403116000	29 -5324315	TELEPHONE UTI PHONE EXP-HOST CIRCUIT E911 CT	068442	198.00
01-C00856 CROSS TELEPHONE COMPANY	I-201403055988	29 -5324315	TELEPHONE UTI PHONE EXP-CTY TRUNK LINE 911	068342	381.44
01-S00330 DEPT. OF PUBLIC SAFETY	I-04-1404563	29 -5324202	OPERATING SUP 911 CENTER OLETS EXPENSE	068473	225.00
	I-04-1405166	29 -5324308	CONTRACTED SE TELETYPE RENTAL FEE	068473	350.00
01-P00015 FLEETCOR TECHNOLOGIES	I-201403156013	29 -5324212	FUEL EXPENSE FUEL EXP-E 911	068480	27.25
01-S00580 AT & T	I-201403045981	29 -5324315	TELEPHONE UTI PHONE EXP-E 911	068347	2,244.32
	I-201403055987	29 -5324315	TELEPHONE UTI PHONE EXP-911 WIRELESS	068348	228.36
01-000020 UNITED STATES CELLULAR	I-201403126011	29 -5324315	TELEPHONE UTI CELL EXP-E911	068451	27.33
FUND	29	E-911	TOTAL:		6,866.28

PACKET: 11199 CLAIMS FOR 03/25/2014

VENDOR SET: 01

FUND : 30 ECONOMIC DEVELOPMENT

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-100254	INTERNATIONAL CITY/COGN					
		1-197110	30 -5652330	DOES & SUBSCR MEMBERSHIP FEE	068490	446.25
01-100354	LITTLE DIXIE COMMUNITY					
		1-201400571	30 -5652331	EMPLOYEE TRAV TRAVEL EXP-LT GOV HUNT	068499	249.00
01-M00239	MOGA OKALESTER DEFENSE					
		1-103-14	30 -5652331	EMPLOYEE TRAV TRAVEL EXP-MOGA STAMPEDE	068505	300.00
			FUND	30 ECONOMIC DEVELOPMENT	TOTAL:	995.25



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VENDOR SET: 01

FUND : 32 GRANTS &amp; CONTRIBUTIONS

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-800101	BARCO PRODUCTS INC					
		1-021400422	32 -5215214	EXPENSES-DOG SIGNS FOR DOG PARK	068458	63.39
01-800192	WEBCOAT PROD. HFG.BY V1					
		1-INT0034636	32 -5215216	UNION PACIFIC BENCHES FOR WALKING TRAIL	068545	1,125.00
			FUND 32	GRANTS & CONTRIBUTIONS	TOTAL:	1,188.39

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 VENDOR SET: 01  
 FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-A00770	BOLTE ENTERPRISES, INC					
		1-939545	35 -5862203	REPAIRS & MAI MISC SHOP SUPP & PAR	068456	153.58
		1-939678	35 -5862203	REPAIRS & MAI MISC SHOP SUPP & PAR	068456	13.15
		1-939684	35 -5862203	REPAIRS & MAI MISC SHOP SUPP & PAR	068456	31.56
		1-939694	35 -5862203	REPAIRS & MAI MISC SHOP SUPP & PAR	068456	57.86
		1-939723	35 -5862203	REPAIRS & MAI MISC SHOP SUPP & PAR	068456	14.82
		1-939824	35 -5862203	REPAIRS & MAI MISC SHOP SUPP & PAR	068456	6.58
		1-939890	35 -5862203	REPAIRS & MAI FUEL PRESSURE TEST KIT	068456	300.20
		1-939896	35 -5862203	REPAIRS & MAI MISC SHOP SUPP & PAR	068456	66.54
		1-939926	35 -5862203	REPAIRS & MAI MISC SHOP SUPP & PAR	068456	7.49
		1-939986	35 -5862203	REPAIRS & MAI MISC SHOP SUPP & PAR	068456	36.66
		1-940061	35 -5862203	REPAIRS & MAI MISC SHOP SUPP & PAR	068456	34.92
		1-940082	35 -5862203	REPAIRS & MAI MISC SHOP SUPP & PAR	068456	15.69
		1-940107	35 -5862203	REPAIRS & MAI MISC SHOP SUPP & PAR	068457	4.40
		1-940123	35 -5862203	REPAIRS & MAI MISC SHOP SUPP & PAR	068457	23.97
		1-940259	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	068457	178.93
01-B00150	BEALES GOODYEAR TIRES					
		1-1-2019	35 -5862203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	068459	12.95
		1-1-2104	35 -5862203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	068459	10.00
		1-1-G01323	35 -5862203	REPAIRS & MAI TIRES FOR N-1	068459	408.76
		1-1-G01401	35 -5862203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	068459	136.75
		1-1-G01588	35 -5862203	REPAIRS & MAI TIRES FOR UD-2	068459	359.24
		1-1-G01589	35 -5862203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	068459	120.79
01-C00430	CHIEF FIRE & SAFETY CO.					
		1-170901	35 -5862203	REPAIRS & MAI REPAIR PARTS FOR ENGINE 1	068467	164.95
		1-170915	35 -5862203	REPAIRS & MAI REPAIR PARTS- FIRE E-1	068467	529.96
01-F00015	FLEETCON TECHNOLOGIES					
		1-201403156013	35 -5862212	FUEL EXPENSE FUEL EXP-FLEET MAINT	068480	289.69
01-F00310	FRONTIER INTNL. TRUCKS,					
		1-900443	35 -5862203	REPAIRS & MAI REPAIR PARTS FOR S-35	068484	120.54
01-G00490	GRISOM IMPLEMENT INC					
		1-391578	35 -5862203	REPAIRS & MAI SMALL REPAIR PARTS	068487	35.55
		1-392338	35 -5862203	REPAIRS & MAI SMALL REPAIR PARTS	068487	213.22
01-K00190	YELLOWHOUSE MACHINERY C					
		1-09 909382	35 -5862203	REPAIRS & MAI WATER PUMP FOR WP-25	068494	1,181.70
01-L00380	LOCKE SUPPLY CO.					
		1-22462993-00	35 -5862203	REPAIRS & MAI COIL CLEANER	068500	14.85
		1-22499865-00	35 -5862203	REPAIRS & MAI COIL CLEANER	068500	44.55
01-M00002	MCALISTER AUTO COLLISIO					
		1-2524149	35 -5862203	REPAIRS & MAI REPAIRS TO PK-29	068508	2,492.54

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VENDOR SET: 01

FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-W00099	NAT'L BUS SALES, INC db					
		I-445	35 -5862203	REPAIRS & MAI REPAIRS TO SR CITIZEN VAN	068513	716.00
01-C00075	O'REILLY AUTO PARTS					
		I-0230-179539	35 -5862203	REPAIRS & MAI MISC SHOP SUPP & PARTS	068517	17.54
		I-0230-179828	35 -5862203	REPAIRS & MAI MISC SHOP SUPP & PARTS	068517	173.74
		I-0230-179932	35 -5862203	REPAIRS & MAI MISC SHOP SUPP & PARTS	068517	482.18
		I-0230-180980	35 -5862203	REPAIRS & MAI MISC SHOP SUPP & PARTS	068517	7.50
		I-0230-181108	35 -5862203	REPAIRS & MAI MISC SHOP SUPP & PARTS	068517	18.07
		I-0230-181544	35 -5862203	REPAIRS & MAI 55 GAL DRUM ANTIFREEZE	068517	550.00
		I-0230-181575	35 -5862203	REPAIRS & MAI MISC SHOP SUPP & PARTS	068517	19.98
		I-0230-181590	35 -5862203	REPAIRS & MAI MISC SHOP SUPP & PARTS	068517	52.69
		I-0230-181672	35 -5862203	REPAIRS & MAI MISC SHOP SUPP & PARTS	068517	11.99
		I-0230-181936	35 -5862203	REPAIRS & MAI MISC SMALL AUTO PARTS	068517	202.35
		I-0230-182557	35 -5862203	REPAIRS & MAI MISC SMALL AUTO PARTS	068517	119.64
		I-0230-183018	35 -5862203	REPAIRS & MAI MISC SMALL AUTO PARTS	068518	18.67
		I-0230-183216	35 -5862203	REPAIRS & MAI MISC SMALL AUTO PARTS	068518	17.55
01-C00122	OK TIRE					
		I-12450	35 -5862203	REPAIRS & MAI MISC TIRE REPAIRS	068519	59.95
01-R00090	RAM INC					
		I-102204	35 -5862203	REPAIRS & MAI FUEL FOR FL MAINT	068525	34.00
01-T00612	TULSA FREIGHTLINER					
		I-63465622	35 -5862203	REPAIRS & MAI REPAIRS TO S-53	068539	803.55
01-U00020	UNITED STATES CELLULAR					
		I-201403126011	35 -5862315	TELEPHONE UTI CELL EXP-9M	068451	60.96
01-W00195	WELDON PARTS INC.					
		I-1194104-00	35 -5862203	REPAIRS & MAI MISC REPAIR TRUCK PARTS	068546	101.82
01-W00269	WHITES TRACTORS					
		I-879603	35 -5862203	REPAIRS & MAI HYDRAULIC CYL REPAIRS	068547	75.00
		I-879620	35 -5862203	REPAIRS & MAI HYDRAULIC CYL REPAIRS	068547	55.00
			FUND	35 FLEET MAINTENANCE	TOTAL:	10,682.59

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VENDOR SET: 01

FUND : 36 WORKER'S COMPENSATION

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-M00429	MUTUAL ASSURANCE ADMIN	1-201403	36 -5215315	THIRD PARTY A W/C ADMIN	068507	941.68
			FUND	36 WORKER'S COMPENSATION	TOTAL:	941.68

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VENDOR SET: 01

FUND : 41 CIP FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-M00200	MAXWELL SUPPLY OF TULSA					
		1-232321	41 -5542401	CAPITAL OUTLA GROUND COVERING	048504	1,140.00
01-M00347	MEHLBUNGER BRAKLEY, INC					
		1-MC-13-03-03	41 -5974402	30 INCH PUMP 30" PUMP HEADER REPLACE	048516	755.00
01-S00100	JODY LYNN WOOD dba SCOR					
		1-13-01719	41 -5542401	CAPITAL OUTLA LABOR TO FINISH CONCRETE	048531	1,926.00
		1-13-01739	41 -5542401	CAPITAL OUTLA LABOR/MAINT-CONCRETE PADS	048531	2,318.00
			FUND 41 CIP FUND	TOTAL:		6,139.00
				REPORT GRAND TOTAL:		423,734.50

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	*****LINE ITEM*****		*****GROUP BUDGET*****	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2013-2014	01 -2100	CLEET PAYABLE (COURT)	6,352.69				
	01 -2101	AFIS PAYABLE - COURT	3,494.30				
	01 -2102	FORENSICS PAYABLE (COURT)	3,382.73				
	01 -2103	CBN PAYABLE (COURT)	69.51				
	01 -5101319	MISCELLANEOUS	85.90	1,000	822.10		
	01 -5101350	ELECTIONS	3,676.90	22,000	1,252.63		
	01 -5210302	CONSULTANTS/LABOR RELATION	22.35	42,000	9,793.21		
	01 -5210331	EMPLOYEE TRAVEL & TRAININ	404.80	5,950	2,047.62		
	01 -5212308	CONTRACTED SERVICES	64.00	1,050	285.00		
	01 -5212317	ADVERTISING & PRINTING	30.25	2,000	753.97		
	01 -5214302	CONSULTANTS	6,254.40	100,000	24,021.50		
	01 -5215202	OPERATING SUPPLIES	1,008.20	38,500	8,392.10		
	01 -5215313	ELECTRIC UTILITY	24,900.09	287,000	66,325.74		
	01 -5215314	GAS UTILITY	8,159.25	6,000	4,472.94-	Y	
	01 -5215315	TELEPHONE UTILITY	1,834.10	48,924	9,263.86		
	01 -5225202	OPERATING SUPPLIES	359.24	2,000	1,002.55		
	01 -5225212	FUEL EXPENSE	113.83	1,813	808.36		
	01 -5320328	INTERNET SERVICE	114.75	1,500	566.00		
	01 -5320331	EMPLOYEE TRAVEL & TRAINING	62.00	2,500	2,378.00		
	01 -5321202	OPERATING SUPPLIES	1,008.74	13,300	5,447.63		
	01 -5321212	FUEL EXPENSE	9,892.38	122,427	39,144.21		
	01 -5321331	EMPLOYEE TRAVEL & TRAININ	1,250.61	5,500	2,269.93		
	01 -5322212	FUEL EXPENSE	311.28	4,000	1,188.19		
	01 -5322401	CAPITAL OUTLAY	175.39	7,840	1,027.95		
	01 -5324202	OPERATING SUPPLIES	75.00	1,000	440.00		
	01 -5431212	FUEL EXPENSE	1,619.39	19,068	6,439.45		
	01 -5431328	INTERNET SERVICE	62.95	2,000	552.15		
	01 -5431330	DOCS & SUBSCRIPTIONS	55.00	8,100	1,453.77		
	01 -5432212	FUEL EXPENSE	1,247.12	19,004	7,966.03		
	01 -5432308	CONTRACTED SERVICES	3,022.96	37,302	10,778.55		
	01 -5542203	REPAIRS & MAINT SUPPLIES	3,440.37	50,000	8,867.73		
	01 -5542204	SMALL TOOLS	335.40	2,000	1,334.02		
	01 -5542206	CHEMICALS	700.00	15,000	7,093.00		
	01 -5542212	FUEL EXPENSE	1,314.99	47,436	27,161.99		
	01 -5542308	CONTRACTED SERVICES	1,302.56	14,400	5,779.25		
	01 -5542328	INTERNET SERVICE	148.91	1,800	459.81		
	01 -5543202	OPERATING SUPPLIES	8,840.00	12,000	3,160.00		
	01 -5544212	FUEL EXPENSE	205.15	3,088	1,444.87		
	01 -5544308	CONTRACT LABOR	296.00	15,900	6,227.00		
	01 -5547203	REPAIRS & MAINT SUPPLIES	240.00	10,478	3,788.91		
	01 -5547212	FUEL EXPENSE	393.82	14,775	7,138.52		
	01 -5547328	INTERNET SERVICE	59.95	360	125.60-	Y	
	01 -5548203	REPAIRS & MAINTENANCE SUPP	1,220.16	58,100	14,409.27		
	01 -5548212	FUEL EXPENSE	392.39	5,374	1,505.09		
	01 -5548311	PARKING RENTAL	375.00	4,500	0.00		

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	*****LINE ITEM*****		*****GROUP BUDGET*****	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
01	-5548316	REPAIRS & MAINTENANCE	60.00	17,500	6,857.82		
01	-5548328	INTERNET SERVICE	75.96	456	227.64-	Y	
01	-5452212	FUEL EXPENSE	401.03	6,228	3,129.69		
01	-5452336	FEES	64.00	1,800	182.00		
01	-5453212	FUEL EXPENSE	9.08	808	309.36		
01	-5453213	SAFETY EXPENSE	794.32	24,000	8,155.62		
01	-5453308	CONTRACTED SERVICES	168.00	8,111	3,231.00		
01	-5453317	ADVERTISING & PRINTING	122.40	3,400	293.15		
01	-5453348	DRUG TESTING/PHYSICALS	230.00	12,000	5,271.25		
01	-5445203	REPAIR & MAINT-TRAFFIC CON	3,312.65	88,300	52,719.26		
01	-5445212	FUEL EXPENSE	2,770.30	44,413	4,556.60		
01	-5445218	STREET REPAIRS & MAINTENAM	29,182.25	265,102	73,458.19		
01	-5445328	INTERNET SERVICE	75.96	960	394.68-	Y	
02	-5216202	OPERATING SUPPLIES	1,709.73	16,300	8,023.70		
02	-5216207	CLOTHING ALLOWANCE	96.09	750	69.92-	Y	
02	-5216212	FUEL EXPENSE	546.90	8,730	3,199.97		
02	-5267313	ELECTRIC UTILITY	36,166.94	359,123	55,564.40		
02	-5267314	GAS UTILITY	1,771.40	7,223	162.93		
02	-5267315	TELEPHONE UTILITY	11,221.97	89,000	539.83-	Y	
02	-5267316	WATER UTILITY	20.73	4,232	4,081.62		
02	-5446212	FUEL EXPENSE	832.24	13,525	6,346.63		
02	-5446230	RECYCLING CENTER EXPENSE	100.00	2,800	885.50		
02	-5446306	CONTRACTED REFUSE SERVICES	151,368.67	1,799,800	583,151.15		
02	-5446307	CONTRACTED RECYCLE SERVICE	5,445.00	25,300	10,515.00		
02	-5471212	FUEL EXPENSE	79.20	3,438	1,018.68		
02	-5471302	CONSULTANTS	6,172.22	125,632	52,966.02		
02	-5473203	REPAIRS & MAINT SUPPLIES	245.12	54,000	25,661.41		
02	-5473212	FUEL EXPENSE	989.61	14,511	2,333.56		
02	-5473302	CONSULTANTS (IND. PRETREAT	1,870.46	26,900	10,860.76		
02	-5473304	LAB TESTING	328.47	25,100	1,137.55		
02	-5473328	INTERNET SERVICE	68.65	750	194.80		
02	-5474203	REPAIRS & MAINT SUPPLIES	1,247.49	80,000	17,904.73		
02	-5474206	CHEMICALS	10,420.00	378,872	128,368.68		
02	-5474212	FUEL EXPENSE	773.85	20,006	6,659.01		
02	-5474304	LAB TESTING	24.00	35,000	9,900.94		
02	-5474317	ADVERTISING/PRINTING/POSTA	69.40	3,000	1,634.28		
02	-5474328	INTERNET SERVICE	187.00	1,300	552.00		
02	-5474331	EMPLOYEE TRAVEL & TRAININ	62.00	2,500	2,281.00		
02	-5475209	UTILITY MAINTENANCE SUPP.	1,723.10	32,500	5,039.98		
02	-5475212	FUEL EXPENSE	3,149.05	38,409	16,878.97		
02	-5475235	WATER MAIN REPAIR	743.20	50,000	1,053.89		
02	-5475328	INTERNET SERVICE	114.71	1,500	356.06		
03	-5476212	FUEL EXPENSE	529.32	2,600	181.24		
03	-5476315	TELEPHONE UTILITY	27.33	300	81.56		
05	-5218313	ELECTRIC UTILITY	145.11	1,400	426.81		



## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	*****LINE ITEM*****		*****GROUP BUDGET*****	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	08 -5549212	FUEL EXPENSE	685.95	9,400	3,325.84		
	08 -5549308	CONTRACT SERVICES	581.68	15,500	4,719.73		
	08 -5549315	TELEPHONE UTILITY	81.99	3,000	948.59		
	27 -5655202	OPERATING SUPPLIES	104.94	5,100	4,600.60		
	27 -5655214	TOURISM EXPENSE	4,307.99	48,500	8,705.93		
	28 -5654203	REPAIR & MAINT SUPPLIES	33.20	18,846	5,554.61		
	28 -5654210	CONCESSION SUPPLIES	1,965.03	17,721	2,976.41		
	28 -5654212	FUEL EXPENSE	76.43	2,059	890.70		
	28 -5654313	ELECTRIC UTILITY	4,926.60	57,000	16,008.77		
	28 -5654914	GAS UTILITY	10,168.77	16,000	6,818.45- Y		
	28 -5654915	TELEPHONE UTILITY	81.99	3,683	943.71		
	29 -5324202	OPERATING SUPPLIES	225.00	5,000	1,495.68		
	29 -5324212	FUEL EXPENSE	27.25	1,494	826.18		
	29 -5324308	CONTRACTED SERVICES	350.00	54,447	13,936.00		
	29 -5324315	TELEPHONE UTILITY	3,860.70	55,720	20,177.03		
	29 -5324401	CAPITAL OUTLAY	2,403.33	30,713	9,083.63		
	30 -5652330	DUES & SUBSCRIPTIONS	446.25	3,500	1,963.75		
	30 -5652331	EMPLOYEE TRAVEL & TRAINING	549.00	17,500	13,521.90		
	32 -5215214	EXPENSES-DOG PARK	63.39	21,229	491.12		
	32 -5215216	UNION PACIFIC TRAILS PROJE	1,125.00	15,000	888.50		
	35 -5862203	REPAIRS & MAINTENANCE SUPP	10,331.94	285,700	12,460.77		
	35 -5862212	FUEL EXPENSE	289.69	5,818	3,347.48		
	35 -5862315	TELEPHONE UTILITY	60.96	740	252.75		
	36 -5215315	THIRD PARTY ADM FEES	941.68	12,000	700.00		
	41 -5542401	CAPITAL OUTLAY	5,384.00	162,056	16,749.77		
	41 -5974402	30 INCH PUMP HEADER REPLAC	755.00	254,400	230,000.00		
** 2013-2014 YEAR TOTALS **			423,734.58				

NO ERRORS

\*\* END OF REPORT \*\*

3/18/2014 10:44 AM

A / P CHECK REGISTER

PACKET: 11199 CLAIMS FOR 03/25/2014

VENDOR SET: 01

BANK : FNB FIRST NATIONAL BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK DOB	CHECK AMOUNT
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## \*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
01	3/2014	135,640.76CR
02	3/2014	237,543.20CR
03	3/2014	556.45CR
05	3/2014	145.11CR
08	3/2014	1,348.72CR
27	3/2014	4,414.93CR
28	3/2014	17,252.02CR
29	3/2014	6,866.28CR
30	3/2014	995.75CR
32	3/2014	1,198.39CR
35	3/2014	10,682.59CR
36	3/2014	941.68CR
41	3/2014	6,139.00CR
=====		
ALL		423,734.58CR

## SCHEDULE "D"

### FORM OF PAYMENT REQUISITION

PAYMENT REQUISITION  
SERIES 2013 PROJECT ACCOUNT  
THE MCALESTER PUBLIC WORKS AUTHORITY CONSTRUCTION FUND

FROM: Trustees of The McAlester Public Works Authority

TO: BancFirst

DATE: February 7, 2014

Pursuant to the provisions the Series 1999 Revenue Bond Indenture dated as of May 1, 1999, as heretofore supplemented and amended by a Series 2002 Revenue Bond Indenture dated as of July 1, 2002, as supplemented and amended by a Series 2012 Supplemental Note Indenture dated as of December 1, 2012, and as further supplemented and amended by a Series 2013 Supplemental Note Indenture dated as of June 1, 2013 (collectively, the "Indenture"), all by and between The McAlester Public Works Authority and BancFirst, as Trustee, you are directed to pay Creditor from the Series 2013 Project Account within the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

City of McAlester	874081029
CREDITOR	TRUST NO.

28 E. Washington Avenue, McAlester , OK 74501

#### MAILING ADDRESS

ODEQ Permit Fee	2
ITEM	ITEM NO.

December 3, 2013	Water Main Relocation Permit	\$406.50
------------------	------------------------------	----------

DATE	PURPOSE	AMOUNT
------	---------	--------

#### AUTHORIZATION AND CERTIFICATE OF CITY MANAGER/CHAIRMAN

With reference to the above requisition, the undersigned certifies:

1. The above requisition is approved.

2. Each obligation therein has been properly incurred and is now due and has been paid with City funds, and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by the certificate of the supervising architect or engineer or other appropriate certification.

3. That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Construction Fund and has been paid.

4. That there has not been filed with or served upon the Authority, notice of any lien, right to lien, or attachment upon, or claim affecting the right of any such persons, firms or corporations to receive payment of, the respective amounts stated in this requisition which has not been released or will not be released simultaneously with this payment.

5. That such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

THE MCALESTER PUBLIC WORKS AUTHORITY

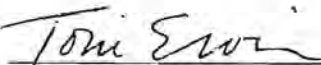


City Manager or Chairman

Date: February 7, 2014

Date Approved: November 26, 2013

Date Paid: 12/03/13



Authorized Officer

Submit in triplicate:

1 to Trustee Bank

1 to Authority

1 to City

**CITY OF McALESTER**

First & Washington  
PO BOX 578  
McAlester OK 74502-0578  
(918) 423-9300

# PURCHASE ORDER

PO Number	Date	Vendor #	Payment
13-01176	12/02/2013	01-D00323	

SHOW PURCHASE ORDER NUMBER ON ALL INVOICES, SHIPPING PAPERS, CORRESPONDENCE AND CONTAINERS.

**ISSUED TO:** DEPT. OF ENVIR. QUALITY  
WATER QUALITY DIVISION  
PO BOX 1677  
OKLA. CITY, OK 73101-1677

**SHIP TO:** ENGINEERING DEPT.  
28 E. WASHINGTON  
MCALISTER, OK. 74501  
JOHN MODZELEWSKI

I hereby certify the articles listed have been received or  
services performed and this claim is approved for payment.

NAME

DATE

ITEM	UNITS	DESCRIPTION	G/L ACCOUNT	PRICE	AMOUNT
1		PERMIT FEE	01 -5865403		406.50

Permit fee 406.50

**TOTAL THIS PO** 406.50

## AFFIDAVIT

STATE OF ( ) COUNTY OF ( )

The undersigned person of says that this invoice is true and correct and that (s)he is authorized to submit the invoice pursuant to a contract or purchase order. Affiant further states that the (work, services or materials) as shown by the invoice have been (completed or supplied) in accordance with the plans, specification, orders, requests or contract furnished or executed by the affiant. Affiant further states that (s)he has made no payment, directly or indirectly to an elected official, officer or employee of the purchasing agency or money or any other thing of value to obtain payment.

Contractor ( )

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_

Notary ( )

THIS DOCUMENT IS SUBJECT TO  
THE APPROVAL OF THE GOVERNING BOARD.

DIVISION DIRECTOR

-000323 \*\* DEPT. OF ENVIR. QUALITY \*\*

067173 12/03/2013

DATE	I.D.	PO #	DESCRIPTION	AMOUNT
12/03/2013	CIP PERMIT FEE	13-01176	PERMIT FEE	406.50

CHECK TOTAL 406.50

## CITY OF McALESTER

1ST & WASHINGTON  
P.O. BOX 578  
McALESTER, OK 74502  
918-423-9300THE FIRST NATIONAL BANK & TRUST CO.  
McALESTER, OK 74502

86-21/1031

67173

DATE 12/03/2013 067173

AMOUNT \$\*\*\*\*\*406.50

VOID AFTER 180 DAYS

PAY ----- FOUR HUNDRED SIX &amp; 50/100 DOLLARS -----

TO THE  
ORDER  
OF\*\* DEPT. OF ENVIR. QUALITY \*\*  
WATER QUALITY DIVISION  
PO BOX 1677  
OKLA. CITY, OK 73101-1677

VOID AFTER 90 DAYS

  
Toni Erwin

⑈067173⑈ ⑆103100218⑆

⑈1044699⑈

CITY OF McALESTER 1ST & WASHINGTON, P.O. BOX 578, McALESTER, OK 74502

67304

01-E00279 \*\* EST, INC. \*\*

067304 12/12/2013

DATE	I.D.	PO #	DESCRIPTION	AMOUNT
12/12/2013	31214	13-00385	ENG SVS-17TH ST PROJECT	1,500.00

\*\* EST, INC. \*\*  
3201 S BERRY RD  
NORMAN, OK 73072

CHECK TOTAL 1,500.00





615 N Hudson, Suite 300  
Oklahoma City, OK 73102  
Phone: (405) 815-3600  
Fax: (405) 815-4080

13-00385 (close)

November 28, 2013

Project No: 6004066.000

Invoice No: 31214

City of McAlester  
Public Works Department - John Modzelewski  
28 East Washington Avenue  
McAlester, OK 74501

Project 6004066.000 17th Street from Comanche Ave to South Ave  
Fee

Billing Phase	Fee	Percent Complete	Earned
Design Ready Topographic Survey	9,200.00	100.00	9,200.00
Right of Way / Boundary Survey	2,800.00	100.00	2,800.00
Geotechnical Services	5,000.00	100.00	5,000.00
Roadway Plans	35,000.00	100.00	35,000.00
Waterline Plans	6,500.00	100.00	6,500.00
Bidding Process	1,500.00	100.00	1,500.00
Total Fee	60,000.00		60,000.00
		Previous Fee Billing	58,500.00
		Current Fee Billing	1,500.00
Total Fee			1,500.00
		Total this Invoice	\$1,500.00

CITY OF McALESTER 1ST & WASHINGTON, P.O. BOX 578, McALESTER, OK 74502

67011

01-E00279 \*\* EST, INC. \*\*

067011 11/19/2013

DATE	I.D.	PO #	DESCRIPTION	AMOUNT
11/18/2013	31100	13-00385	ENG SVS-17TH ST PROJECT	29,050.00

\*\* EST, INC. \*\*  
3201 S BERRY RD  
NORMAN, OK 73072

CHECK TOTAL 29,050.00



615 N Hudson, Suite 300  
Oklahoma City, OK 73102  
Phone: (405) 815-3600  
Fax: (405) 815-4080

October 31, 2013  
Project No: 6004066.000  
Invoice No: 31100

City of McAlester  
Public Works Department - John Modzelewski  
28 East Washington Avenue  
McAlester, OK 74501

Project 6004066.000 17th Street from Comanche Ave to South Ave  
Fee

Billing Phase	Fee	Percent Complete	Earned
Design Ready Topographic Survey	9,200.00	100.00	9,200.00
Right of Way / Boundary Survey	2,800.00	100.00	2,800.00
Geotechnical Services	5,000.00	100.00	5,000.00
Roadway Plans	35,000.00	100.00	35,000.00
Waterline Plans	6,500.00	100.00	6,500.00
Bidding Process	1,500.00	0.00	0.00
Total Fee	60,000.00		58,500.00
		Previous Fee Billing	29,450.00
		Current Fee Billing	29,050.00
Total Fee			29,050.00
		Total this Invoice	\$29,050.00

OK  
John Modzelewski  
10/28/13

CITY OF McALESTER 1ST & WASHINGTON, P.O. BOX 578, McALESTER, OK 74502

65800

01-E00279 \*\* EST, INC. \*\*

065800 08/20/2013

DATE	I.D.	PO #	DESCRIPTION	AMOUNT
08/19/2013	30405	13-00401	CORE SAMPLES & ANALYSIS	641.00
08/19/2013	30406	13-00401	CORE SAMPLES & ANALYSIS	699.50
08/16/2013	30546	13-00385	ENG SVS-17TH ST PROJECT	29,450.00

\*\* EST, INC. \*\*  
3201 S BERRY RD  
NORMAN, OK 73072

CHECK TOTAL 30,790.50

3-0000 1/1/13



615 N Hudson, Suite 300  
Oklahoma City, OK 73102  
Phone: (405) 815-3600  
Fax: (405) 815-4080

August 08, 2013  
Project No: 6004066.000  
Invoice No: 30546

City of McAlester  
Public Works Department - John Modzelewski  
28 East Washington Avenue  
McAlester, OK 74501

Project 6004066.000 17th Street from Comanche Ave to South Ave  
Fee

Billing Phase	Fee	Percent Complete	Earned
Design Ready Topographic Survey	9,200.00	100.00	9,200.00
Right of Way / Boundary Survey	2,800.00	100.00	2,800.00
Geotechnical Services	5,000.00	100.00	5,000.00
Roadway Plans	35,000.00	30.00	10,500.00
Waterline Plans	6,500.00	30.00	1,950.00
Bidding Process	1,500.00	0.00	0.00
Total Fee	60,000.00		29,450.00
		Previous Fee Billing	0.00
		Current Fee Billing	29,450.00
Total Fee			29,450.00
Total this Invoice			\$29,450.00

ok for payment  
John Modzelewski  
8/13/13

**CITY OF McALESTER**

First &amp; Washington

PO BOX 578

McAlester OK 74502-0578

(918) 423-9300

**PURCHASE ORDER**

PO Number	Date	Vendor #	Payment
13-00385	8/01/2013	01-E00279	

SHOW PURCHASE ORDER NUMBER ON ALL INVOICES, SHIPPING PAPERS, CORRESPONDENCE AND CONTAINERS

**ISSUED TO:**

EST, INC.  
3201 S BERRY RD  
NORMAN, OK 73072

**SHIP TO:**

ENGINEERING DEPT.  
28 E. WASHINGTON  
MCALESTER, OK. 74501  
JOHN MODZELEWSKI

I hereby certify the articles listed have been received or  
services performed and this claim is approved for payment.

NAME

DATE

ITEM	UNITS	DESCRIPTION	G/L ACCOUNT	PRICE	AMOUNT
1		ENG SVS-17TH ST PROJECT	01 -5865403		29,450.00
2		ENG SVS-17TH ST PROJECT	01 -5865403		29,050.00
3		ENG SVS-17TH ST PROJECT	01 -5865403		1,500.00

**TOTAL THIS PO** 60,000.00**AFFIDAVIT**

STATE OF ( ) COUNTY OF ( )

The undersigned person of says that this invoice is true and correct and that (s)he is authorized to submit the invoice pursuant to a contract or purchase order. Affiant further states that the (work, services or materials) as shown by the invoice have been (completed or supplied) in accordance with the plans, specification, orders, requests or contract furnished or executed by the affiant. Affiant further states that (s)he has made no payment, directly or indirectly to an elected official, officer or employee of the purchasing agency or money or any other thing of value to obtain payment.

Contractor ( )

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_

Notary ( )

THIS DOCUMENT IS SUBJECT TO  
THE APPROVAL OF THE GOVERNING BOARD.

DIVISION DIRECTOR

## SCHEDULE "D"

### FORM OF PAYMENT REQUISITION

PAYMENT REQUISITION  
SERIES 2013 PROJECT ACCOUNT  
THE MCALESTER PUBLIC WORKS AUTHORITY CONSTRUCTION FUND

FROM: Trustees of The McAlester Public Works Authority

TO: BancFirst

DATE: February 7, 2014

Pursuant to the provisions the Series 1999 Revenue Bond Indenture dated as of May 1, 1999, as heretofore supplemented and amended by a Series 2002 Revenue Bond Indenture dated as of July 1, 2002, as supplemented and amended by a Series 2012 Supplemental Note Indenture dated as of December 1, 2012, and as further supplemented and amended by a Series 2013 Supplemental Note Indenture dated as of June 1, 2013 (collectively, the "Indenture"), all by and between The McAlester Public Works Authority and BancFirst, as Trustee, you are directed to pay Creditor from the Series 2013 Project Account within the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

City of McAlester	874081029
CREDITOR	TRUST NO.

28 E. Washington Avenue, McAlester , OK 74501

#### MAILING ADDRESS

Engineering Services	1
ITEM	ITEM NO.

December 12, 2013	Design Plans, Specifications, Estimates	\$60,000
-------------------	---	----------

DATE	PURPOSE	AMOUNT
------	---------	--------

#### AUTHORIZATION AND CERTIFICATE OF CITY MANAGER/CHAIRMAN

With reference to the above requisition, the undersigned certifies:

- I. The above requisition is approved.

2. Each obligation therein has been properly incurred and is now due and has been paid with City funds, and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by the certificate of the supervising architect or engineer or other appropriate certification.

3. That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Construction Fund and has been paid.

4. That there has not been filed with or served upon the Authority, notice of any lien, right to lien, or attachment upon, or claim affecting the right of any such persons, firms or corporations to receive payment of, the respective amounts stated in this requisition which has not been released or will not be released simultaneously with this payment.

5. That such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

THE MCALESTER PUBLIC WORKS AUTHORITY

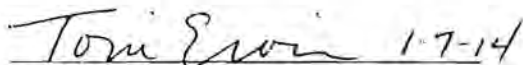


City Manager or Chairman

Date: February 7, 2014

Date Approved: June 25, 2013

Date Paid: \_08/20/13 (\$29,450), 11/19/13 ((\$29,050), 12/12/13 (\$1,500)



Authorized Officer

Submit in triplicate:

1 to Trustee Bank

1 to Authority

1 to City



## SCHEDULE "D"

### FORM OF PAYMENT REQUISITION

PAYMENT REQUISITION  
SERIES 2013 PROJECT ACCOUNT  
THE MCALESTER PUBLIC WORKS AUTHORITY CONSTRUCTION FUND

FROM: Trustees of The McAlester Public Works Authority

TO: BancFirst

DATE: March 17, 2014

Pursuant to the provisions the Series 1999 Revenue Bond Indenture dated as of May 1, 1999, as heretofore supplemented and amended by a Series 2002 Revenue Bond Indenture dated as of July 1, 2002, as supplemented and amended by a Series 2012 Supplemental Note Indenture dated as of December 1, 2012, and as further supplemented and amended by a Series 2013 Supplemental Note Indenture dated as of June 1, 2013 (collectively, the "Indenture"), all by and between The McAlester Public Works Authority and BancFirst, as Trustee, you are directed to pay Creditor from the Series 2013 Project Account within the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

Poe and Associates, Inc.	874081029
CREDITOR	TRUST NO.

1601 Northwest Expressway, Suite 400 Oklahoma City, OK 73118
MAILING ADDRESS

Professional Services	Invoice: 0-203031-8541
ITEM	ITEM NO.

February 10, 2014	CIP #2	\$9,475.65
DATE	PURPOSE	AMOUNT

#### AUTHORIZATION AND CERTIFICATE OF CITY MANAGER/CHAIRMAN

With reference to the above requisition, the undersigned certifies:

1. The above requisition is approved.
2. Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was

actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by the certificate of the supervising architect or engineer or other appropriate certification.

3. That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Construction Fund and has not been paid.

4. That there has not been filed with or served upon the Authority, notice of any lien, right to lien, or attachment upon, or claim affecting the right of any such persons, firms or corporations to receive payment of, the respective amounts stated in this requisition which has not been released or will not be released simultaneously with this payment.

5. That such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

THE MCALESTER PUBLIC WORKS AUTHORITY

 3-17-14  
City Manager or Chairman

Date: March 17, 2014

Date Approved: \_\_\_\_\_

Date Paid: \_\_\_\_\_

\_\_\_\_\_  
Authorized Officer

Submit in triplicate:

1 to Trustee Bank

1 to Authority

1 to City

**POE & ASSOCIATES, INC.**

1601 Northwest Expressway, Suite 400

Oklahoma City, OK 73118

(405) 949-1962

Federal ID No. 73-1293747

**INVOICE**0-203031- **8541**

City of McAlester - CIP #2

2/10/2014

**City of McAlester Public Works Department**  
**Attn: John Modzelewski, PE, CFM**  
**City Engineer/Public Works Director**  
**28 East Washington (PO Box 578)**  
**McAlester, OK 74501**

**CIP #2**

2013 Street Reconstruction Program  
 A Street - Comanche to Miami  
 Sixth Street - Jefferson to Monroe

Last Invoice:

n/a

**For Professional Services:**

		<u>TOTAL TO DATE</u>	<u>THIS INVOICE</u>
<b>Design &amp; Utility Survey</b>	<b>\$39,000.00</b>		
"A" Street		\$ 3,933.99	\$ 3,933.99
Sixth Street		\$ 1,842.66	\$ 1,842.66
		\$ 5,776.65	\$ 5,776.65
<b>Roadway Plans</b>	<b>\$121,000.00</b>		
"A" Street		\$ 1,301.50	\$ 1,301.50
Sixth Street		\$ 1,301.50	\$ 1,301.50
		\$ 2,603.00	\$ 2,603.00
<b>Utilities</b>	<b>\$13,000.00</b>		
Plan & Coordination		\$ 1,096.00	\$ 1,096.00
<b>Geotechnical Study</b>	<b>\$7,000</b>	\$ -	\$ -
	<b>\$180,000</b>		
TOTAL INVOICES TO DATE:			\$ 9,475.65
TOTAL PREVIOUS INVOICES:			\$ -
AMOUNT DUE:			<b>\$ 9,475.65</b>

POE & ASSOCIATES, INC.  
 Consulting Engineers

By: 

Authorized Representative

*OK for payment*  
*John Modzelewski*  
*3/17/14*

Interest of 1.5% per month will be charged on  
 unpaid balance after 30 days

**INVOICE AMOUNT****\$9,475.65**

## SCHEDULE "D"

### FORM OF PAYMENT REQUISITION

PAYMENT REQUISITION  
SERIES 2013 PROJECT ACCOUNT  
THE MCALESTER PUBLIC WORKS AUTHORITY CONSTRUCTION FUND

FROM: Trustees of The McAlester Public Works Authority

TO: BancFirst

DATE: March 17, 2014

Pursuant to the provisions the Series 1999 Revenue Bond Indenture dated as of May 1, 1999, as heretofore supplemented and amended by a Series 2002 Revenue Bond Indenture dated as of July 1, 2002, as supplemented and amended by a Series 2012 Supplemental Note Indenture dated as of December 1, 2012, and as further supplemented and amended by a Series 2013 Supplemental Note Indenture dated as of June 1, 2013 (collectively, the "Indenture"), all by and between The McAlester Public Works Authority and BancFirst, as Trustee, you are directed to pay Creditor from the Series 2013 Project Account within the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

Poe and Associates, Inc.	874081029
CREDITOR	TRUST NO.

1601 Northwest Expressway, Suite 400 Oklahoma City, OK 73118
MAILING ADDRESS

Professional Services	Invoice: 0-203031-8559
ITEM	ITEM NO.

February 10, 2014	CIP #2	\$39,110.94
DATE	PURPOSE	AMOUNT

#### AUTHORIZATION AND CERTIFICATE OF CITY MANAGER/CHAIRMAN

With reference to the above requisition, the undersigned certifies:

1. The above requisition is approved.
2. Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was


actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by the certificate of the supervising architect or engineer or other appropriate certification.

3. That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Construction Fund and has not been paid.

4. That there has not been filed with or served upon the Authority, notice of any lien, right to lien, or attachment upon, or claim affecting the right of any such persons, firms or corporations to receive payment of, the respective amounts stated in this requisition which has not been released or will not be released simultaneously with this payment.

5. That such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

THE MCALESTER PUBLIC WORKS AUTHORITY

 3-17-14  
City Manager or Chairman

Date: March 17, 2014

Date Approved: \_\_\_\_\_

Date Paid: \_\_\_\_\_

\_\_\_\_\_  
Authorized Officer

Submit in triplicate:

1 to Trustee Bank

1 to Authority

1 to City



**POE & ASSOCIATES, INC.**  
1601 Northwest Expressway, Suite 400  
Oklahoma City, OK 73118  
(405) 949-1962

Federal ID No. 73-1293747

## INVOICE

0-203031- **8559**

City of McAlester - CIP #2

3/7/2014

**City of McAlester Public Works Department**  
**Attn: John Modzelewski, PE, CFM**  
**City Engineer/Public Works Director**  
**28 East Washington (PO Box 578)**  
**McAlester, OK 74501**

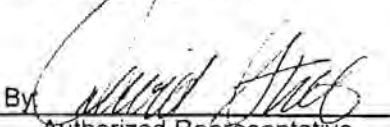
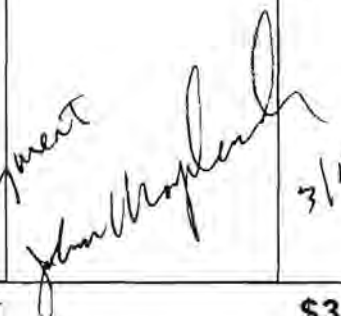
### CIP #2

2013 Street Reconstruction Program  
A Street - Comanche to Miami  
Sixth Street - Jefferson to Monroe

Last Invoice:

2/10/2014

### For Professional Services:

		<u>TOTAL TO DATE</u>	<u>THIS INVOICE</u>
<b>Design &amp; Utility Survey</b> \$38,220.00			
02	"A" Street (including expenses)	\$ 23,579.35	\$ 19,645.36
02a	Sixth Street (including expenses)	\$ 12,491.74	\$ 10,649.08
		\$ 36,071.09	\$ 30,294.44
<b>Roadway Plans</b> \$118,580.00			
03	"A" Street (including expenses)	\$ 3,753.00	\$ 2,451.50
03a	Sixth Street (including expenses)	\$ 3,616.00	\$ 2,314.50
		\$ 7,369.00	\$ 4,766.00
<b>Utilities</b> \$12,740.00			
04	Plan & Coordination	\$ 4,261.50	\$ 3,165.50
05	<b>Meetings/Admin</b> \$3,460.00	\$ 885.00	\$ 885.00
06	<b>Geotechnical Study</b> \$7,000.00	\$ -	\$ -
		\$ 5,146.50	\$ 4,050.50
TOTAL INVOICES TO DATE:			\$ 48,586.59
TOTAL PREVIOUS INVOICES:			\$ (9,475.65)
AMOUNT DUE:			<b>\$ 39,110.94</b>
POE & ASSOCIATES, INC. Consulting Engineers			
By  Authorized Representative		OK for payment  3/17/14	

Interest of 1.5% per month will be charged on  
unpaid balance after 30 days

**INVOICE AMOUNT**

**\$39,110.94**

## Linda Daniels

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**From:** Cora Middleton  
**Sent:** Wednesday, March 05, 2014 4:47 PM  
**To:** Linda Daniels  
**Subject:** FW: audit & finance board members

Linda,  
  
These terms will expire March 31, 2016 for both Walter Bethune and Steve Foster.  
  
Cora

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**From:** Steve [mailto:stevepattyharrison@sbcglobal.net]  
**Sent:** Wednesday, March 05, 2014 4:33 PM  
**To:** Peter Stasiak; Cora Middleton  
**Subject:** Fwd: audit & finance board members

Please put on Consent for second March meeting. Thanks.

Sent from my iPhone

Begin forwarded message:

**From:** "Foster, Steve" <[SFoster@TENASKA.com](mailto:SFoster@TENASKA.com)>  
**Date:** March 5, 2014, 3:48:22 PM CST  
**To:** 'Cora Middleton' <[cora.middleton@cityofmcalester.com](mailto:cora.middleton@cityofmcalester.com)>  
**Cc:** 'Steve or Patty Harrison' <[stevepattyharrison@sbcglobal.net](mailto:stevepattyharrison@sbcglobal.net)>  
**Subject:** RE: audit & finance board members

Cora,

I talked with Walter Bethune and he and I are willing to serve another term if the City Council so desires or at least until a suitable replacement can be arranged.

Stephen Foster

Maintenance Manager  
Tenaska - Kiowa Power Partner Facility  
4386 Old 69 Rd  
Kiowa, OK 74553

Tel: 918-432-5117 x 1010  
Fax: 918-432-5226

Email: [sfoster@tenaska.com](mailto:sfoster@tenaska.com)

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**From:** Cora Middleton [mailto:[cora.middleton@cityofmcalester.com](mailto:cora.middleton@cityofmcalester.com)]  
**Sent:** Friday, February 14, 2014 4:20 PM  
**To:** Foster, Steve

03/05/2014



**Subject:** audit & finance board members

Steve,

Mayor Harrison has asked me to contact you regarding your membership on the Audit & Finance Advisory Board. Your term and Walter Bethune's term end on March 31, 2014. Mayor Harrison wanted to know if you would be interested in serving another term? I am asking you as current Chairman of the board if you would contact Mr. Bethune and find out if he would be interested in serving another term. Please let me know your decision and what Mr. Bethune's decision is.

Thank you,

*Cora Middleton, CMC*  
City Clerk  
City of McAlester  
(918)423-9300 ext. 4956

The information contained in this electronic mail message and any attachments is intended only for use of the individual or entity to which it is addressed and may contain legally privileged, confidential information or work product. If the reader of this message is not the intended recipient, you are hereby notified that any use, dissemination, distribution, or forwarding of the E-mail is strictly prohibited. If you have received this message in error, please notify me by E-mail reply, and delete the original message from your system.

03/05/2014



ADDENDUM NO. 6

12 2014

The Water Purchase Contract between the City of McAlester, Oklahoma, hereafter referred to as the "City" and Oklahoma State Penitentiary, hereafter referred to as the "District", dated January 1, 2008, is amended in the following particulars by mutual agreement of the City and the District in consideration of those mutual promises made:

1. Term of Contract: That the term of the water purchase contract is hereby renewed and extended for a period of one (1) year. That the effective dates of such contract shall be from January 1, 2014 to and including December 31, 2014.

2. Rate of Payment: That the wholesale rate to be paid the City by the District during this contract period for water purchased shall be \$ 3.00 per 1,000 gallons.

3. Other Amendments:

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In all other respects, the provisions of the water purchase contract between the City and the District dated January 1, 2008, which are unaffected by the above stated amendments shall remain in full force and effect during such extended contract period.

Agreed and signed as of this \_\_\_\_ day of \_\_\_\_\_ 2014, regardless of the actual date of signing.

(SEAL)

Attest:

City of McAlester, Oklahoma

\_\_\_\_\_  
City Clerk

by: \_\_\_\_\_  
Mayor

(SEAL)

Attest:

Oklahoma State Penitentiary

*Melody Bryant*  
expired 8-18-14  
#10004908



by: *Quintus Jammal*

## ADDENDUM NO. 6

The Water Purchase Contract between the City of McAlester, Oklahoma, hereafter referred to as the "City" and Pittsburg County Rural Water District No. 6, hereafter referred to as the "District", dated January 1, 2008, is amended in the following particulars by mutual agreement of the City and the District in consideration of those mutual promises made:

1. Term of Contract: That the term of the water purchase contract is hereby renewed and extended for a period of one (1) year. That the effective dates of such contract shall be from January 1, 2014 to and including December 31, 2014.
2. Rate of Payment: That the wholesale rate to be paid the City by the District during this contract period for water purchased shall be \$ 3.00 per 1,000 gallons.
3. Other Amendments:

---

---

---

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---

In all other respects, the provisions of the water purchase contract between the City and the District dated January 1, 2008, which are unaffected by the above stated amendments shall remain in full force and effect during such extended contract period.

Agreed and signed as of this \_\_\_\_ day of \_\_\_\_\_, 2014, regardless of the actual date of signing.

(SEAL)

Attest:

City of McAlester, Oklahoma

\_\_\_\_\_  
City Clerk

by: \_\_\_\_\_  
Mayor

(SEAL)

Attest:

Pittsburg County RWD No. 6

  
Board Secretary

by:   
Chairman



# McAlester City Council

## AGENDA REPORT

Meeting Date: March 25, 2014  
Department: Public Works - Engineering  
Prepared By: John C. Modzelewski, PE  
Date Prepared: March 19, 2014

Item Number: 1  
Account Code: \_\_\_\_\_  
Budgeted Amount: \_\_\_\_\_  
Exhibits: 1

### Subject

Consider, and act upon, authorizing the Mayor to sign a contract between the City of McAlester and Goodwin & Goodwin for the construction of 2013 CDBG Water Improvements along West Street and Birch Street.

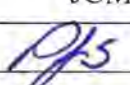
### Recommendation

The recommendation is to enter into an agreement with Goodwin & Goodwin for the construction of 2013 CDBG Water Improvements along West Street and Birch Street for a total bid equal to \$83,480.

### Discussion

This project includes the construction/replacement of small water lines in two locations; West Street and Birch Street. The new water lines will be six-inch lines with valves and fire hydrant assemblies. A mandatory Pre-Bid Conference, held on February 18, 2014, was attended by three construction companies. These companies submitted Bid Documents that were received and opened on February 25, 2014. After reviewing the Bid Documents, the City of McAlester's design engineer, Mehlburger Brawley determined that Goodwin & Goodwin was the lowest, responsible, qualified bidder.

### Approved By

	Initial	Date
Department Head	JCM	03/18/14
City Manager	P. Stasiak 	03/18/14



## MEHLBURGER BRAWLEY

---

March 11, 2014

John Modzelewski, P.E., City Engineer  
City of McAlester  
28 E. Washington Ave.  
McAlester, OK 74501

Re: 2013 CDBG Water Improvements  
Letter of Recommendation, Notice of Award

Dear Mr. Modzelewski:

The above referenced project was bid at 10:00 a.m., on February 25, 2014 at the McAlester City Hall. Four contractors had received the bid packages for this project and three elected to attend the Pre Bid Meeting and submit a bid. The Bid Tabulation was submitted to you under separate cover.

Goodwin & Goodwin of Poteau, Oklahoma was the apparent low bidder with a bid of \$83,480.00, which is within the project budget. We researched the qualifications and references of the low bidder and found no reason not to recommend them for this project.

We recommend that the City of McAlester award the contract to Goodwin & Goodwin in the amount of \$83,480.00. Enclosed please find two (2) copies of the Notice of Award. Please review and sign both copies of the Notice of Award and return to our offices for further processing. We will coordinate a Pre-Construction Conference after the Bonds and Insurance has been provided, where the Notice to Proceed will be issued.

If you have any questions concerning these documents, please contact our offices.

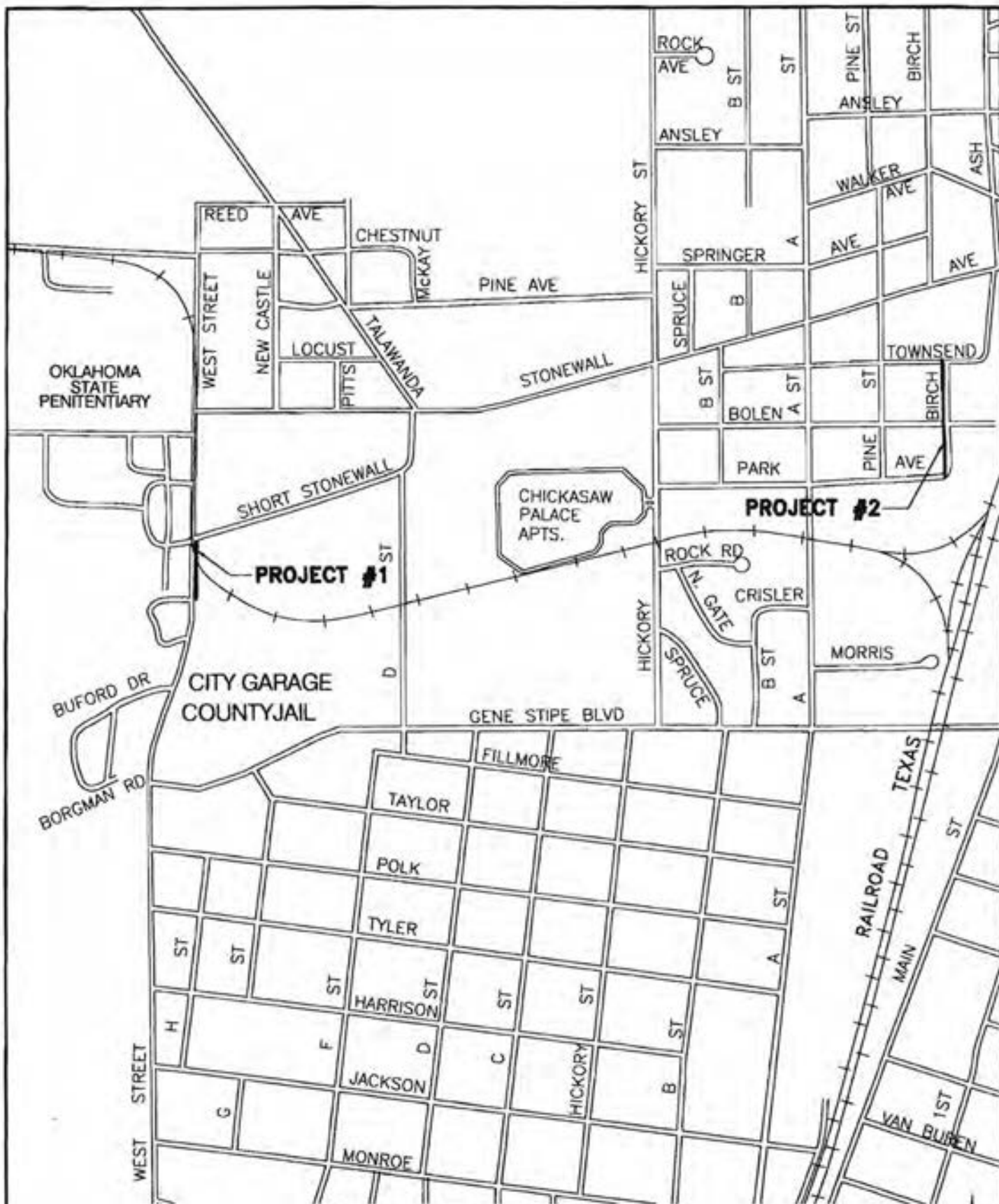
Sincerely,  
Mehlburger Brawley

Robert Vaughan, P.E.  
President

RV/mj  
Enclosures

Project # MC-13-01

cc w/enclosure:  
Millie Vance, CDBG Grant Administrator



## CITY OF MCALESTER

### CDBG PROJECT LOCATION MAP

SCALE: 1" = 800'

MAY 2, 2013



**NOTICE OF CONTRACT AWARD****A. Contractor Information:**

TO: Goodwin & Goodwin, Inc.  
3503 Free Ferry Road  
Fort Smith, AR 72903  
Phone #: 479-651-7321

CDBG Contract No. 15654 CDBG 13  
 Project Description: 2013 CDBG Water Imp  
City of McAlester, Oklahoma  
 FEI #: 71-0744718

**B. Acceptance of Bid:**

The Owner has considered the bid submitted by you for the described work in response to the Advertisement for Bids dated January 19, 2014 and January 26, 2014 and in the Information for Bidders, and opened on February 11, 2014. You are hereby notified that your bid has been accepted for bid items in the amount of Eighty Three Thousand Four Hundred Eighty Dollars & 0/100 --- (\$83,480.00). If you fail to execute said agreement and furnish applicable bonds and insurance within ten (10) days from the date of this notice, said Owner will be entitled to consider all your rights arising out of the Owner's acceptance of your bid as abandoned and as a forfeiture of your bid bond. The Owner will be entitled to such other rights as may be granted by law. You are required to return an acknowledged copy of this Notice of Award to the Owner.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

Owner: City of McAlester

By: \_\_\_\_\_

Typed Name & Title: Steve Harrison, Mayor

**C. Contractor Eligibility**

Receipt of this Notice of Contract Award is hereby acknowledged by Goodwin & Goodwin, Inc. this \_\_\_\_\_ day of \_\_\_\_\_, 2014, and I hereby certify that this firm does not appear on the List of Parties excluded from Federal Procurement and Non-Procurement Programs i.e., the list of Debarred Contractors.

By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

(<http://epls.arnet.gov>)

**D. Contractor Information:**

1. Type of Trade: \_\_\_\_\_ Construction \_\_\_\_\_ Education/Training \_\_\_\_\_ Other  
 (includes Admin. & Engineering)
2. Business Ownership: \_\_\_\_\_ Black or African Americans; \_\_\_\_\_ Asians, Hispanics, or Latinos;  
 \_\_\_\_\_ American Indian or Alaskan Natives; \_\_\_\_\_ Native Hawaiian or Other Pacific Islanders;  
 \_\_\_\_\_ Whites.
3. Minority/Women Owned Business: Yes \_\_\_\_\_ No \_\_\_\_\_
4. Section 3 Contractor: Yes \_\_\_\_\_ No \_\_\_\_\_

## Notice of Award Instructions

- Section A. Contractor Information: Enter the name, address and phone number of the construction contractor. Enter the CDBG Contract Number, the Project Description, and the contractor's FEI (Federal Employer Identification) Number. If the contractor does not have an FEI Number, enter the Social Security Number.
- Section B. Acceptance of Bid: Enter the date of the bid opening and the amount of the contractor's bid. Enter the date of the Award. Enter the name of the CDBG grantee on the line beside "Owner". Obtain the signature of the Chief Executive Official (CEO) the of the CDBG grantee on the line beside "By". Type the Name and Title of the CDBG grantee and the CEO.
- Section C. Contractor Eligibility: The construction contractor must complete this Section with the company's name and date of his/her receipt of the Award. The construction contractor must sign at the end of this Section certifying that the company is not on the Federal debarred list and is eligible to work on the project. Review of the contractor's eligibility on the worldwide web at <http://epls.arnet.gov>
- Section D: Contractor Information:
1. Type of Trade: Check beside appropriate trade for contractor.
  2. Business Ownership: Check beside the appropriate race/ethnicity of the contractor.
  3. Check yes or no for minority/women-owned business. (A minority/women-owned business enterprise is defined as a business with at least 51% ownership by women and/or minorities).
  4. Section 3 Contractor: Contracts of more than \$100,000 require the construction contractor to provide, to the greatest extent feasible, training and employment opportunities to lower-income residents of the project area and award contracts to small businesses within the project area or owned in substantial part by project area residents. If the contractor is able to provide such employment/contracts, check "Yes" and, if not, check "No". Such contractor shall also complete the Section 3 Plan, Page 405-105 in the CDBG Contractors Implementation Manual.

**NOTICE OF CONTRACT AWARD****A. Contractor Information:**

TO: Goodwin & Goodwin, Inc.  
3503 Free Ferry Road  
Fort Smith, AR 72903  
Phone #: 479-651-7321

CDBG Contract No. 15654 CDBG 13  
 Project Description: 2013 CDBG Water Imp  
City of McAlester, Oklahoma  
 FEI #: 71-0744718

**B. Acceptance of Bid:**

The Owner has considered the bid submitted by you for the described work in response to the Advertisement for Bids dated January 19, 2014 and January 26, 2014 and in the Information for Bidders, and opened on February 11, 2014. You are hereby notified that your bid has been accepted for bid items in the amount of Eighty Three Thousand Four Hundred Eighty Dollars & 0/100 ----- (\$83,480.00). If you fail to execute said agreement and furnish applicable bonds and insurance within ten (10) days from the date of this notice, said Owner will be entitled to consider all your rights arising out of the Owner's acceptance of your bid as abandoned and as a forfeiture of your bid bond. The Owner will be entitled to such other rights as may be granted by law. You are required to return an acknowledged copy of this Notice of Award to the Owner.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

Owner: City of McAlester

By: \_\_\_\_\_

Typed Name & Title: Steve Harrison, Mayor

**C. Contractor Eligibility**

Receipt of this Notice of Contract Award is hereby acknowledged by Goodwin & Goodwin, Inc. this \_\_\_\_\_ day of \_\_\_\_\_, 2014, and I hereby certify that this firm does not appear on the List of Parties excluded from Federal Procurement and Non-Procurement Programs i.e., the list of Debarred Contractors.

By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

(<http://epls.arnet.gov>)

**D. Contractor Information:**

1. Type of Trade: \_\_\_\_\_ Construction \_\_\_\_\_ Education/Training \_\_\_\_\_ Other  
(includes Admin. & Engineering)
2. Business Ownership: \_\_\_\_\_ Black or African Americans; \_\_\_\_\_ Asians, Hispanics, or Latinos;  
\_\_\_\_\_ American Indian or Alaskan Natives; \_\_\_\_\_ Native Hawaiian or Other Pacific Islanders;  
\_\_\_\_\_ Whites.
3. Minority/Women Owned Business: Yes \_\_\_\_\_ No \_\_\_\_\_
4. Section 3 Contractor: Yes \_\_\_\_\_ No \_\_\_\_\_



**Notice of Award Instructions**

- Section A. Contractor Information: Enter the name, address and phone number of the construction contractor. Enter the CDBG Contract Number, the Project Description, and the contractor's FEI (Federal Employer Identification) Number. If the contractor does not have an FEI Number, enter the Social Security Number.
- Section B. Acceptance of Bid: Enter the date of the bid opening and the amount of the contractor's bid. Enter the date of the Award. Enter the name of the CDBG grantee on the line beside "Owner". Obtain the signature of the Chief Executive Official (CEO) the of the CDBG grantee on the line beside "By". Type the Name and Title of the CDBG grantee and the CEO.
- Section C. Contractor Eligibility: The construction contractor must complete this Section with the company's name and date of his/her receipt of the Award. The construction contractor must sign at the end of this Section certifying that the company is not on the Federal debarred list and is eligible to work on the project. Review of the contractor's eligibility on the worldwide web at <http://epls.arnet.gov>
- Section D: Contractor Information:
1. Type of Trade: Check beside appropriate trade for contractor.
  2. Business Ownership: Check beside the appropriate race/ethnicity of the contractor.
  3. Check yes or no for minority/women-owned business. (A minority/women-owned business enterprise is defined as a business with at least 51% ownership by women and/or minorities).
  4. Section 3 Contractor: Contracts of more than \$100,000 require the construction contractor to provide, to the greatest extent feasible, training and employment opportunities to lower-income residents of the project area and award contracts to small businesses within the project area or owned in substantial part by project area residents. If the contractor is able to provide such employment/contracts, check "Yes" and, if not, check "No". Such contractor shall also complete the Section 3 Plan, Page 405-105 in the CDBG Contractors Implementation Manual.



## MEHLBURGER BRAWLEY

---

February 25, 2014

John Modzelewski, P.E., City Engineer  
City of McAlester  
28 E. Washington Ave.  
McAlester, OK 74501

Re: 2013 CDBG Water Improvements  
City of McAlester, Oklahoma  
Bid Tabulation

Dear Mr. Modzelewski:

Enclosed for your information please find one copy of the Bid Tabulation for the above referenced project. We are checking references and will be making our recommendation for award of the contract shortly.

Should you have any questions, please feel free to contact our offices at (918) 420-5500.

Sincerely,

Mehlburger Brawley

---

Robert Vaughan, P.E.  
Project Manager

RV/mj  
Enclosures

Project # MC-13-01

cc w/enclosure: Millie Vance, CDBG Grant Administrator

CITY OF MCALESTER  
2013 CDBG WATER IMPROVEMENTS  
TUESDAY, FEBRUARY 25, 2014 @ 10:00 A.M.

BID TABULATION

Goodwin & Goodwin  
34499 Jacob Rd.  
Poteau, OK 74953

Lone Hickory Cattle, LLC  
5433 S.E. 235th Rd.  
Talihina, OK 74571

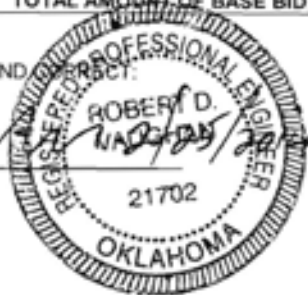
McKee Excavating, Inc.  
10469 S. Highway 99  
Prague, OK 74864

BASE BID

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE		UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	6-Inch PVC C-900 Water Main	1,210	LF	\$28.00	\$33,880.00	\$25.00	\$30,250.00	\$40.00	\$48,400.00
2	6-Inch Gate Valve	5	EA	\$1,400.00	\$7,000.00	\$1,200.00	\$6,000.00	\$1,200.00	\$6,000.00
3	4-Inch Gate Valve	1	EA	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4	Connect Proposed 6-Inch to Existing 4-Inch Water Main	1	EA	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
5	Connect Proposed 6-Inch to Existing 6-Inch Water Main	2	EA	\$2,000.00	\$4,000.00	\$2,500.00	\$5,000.00	\$2,500.00	\$5,000.00
6	6" X 6" Tapping Tee	1	EA	\$1,500.00	\$1,500.00	\$3,000.00	\$3,000.00	\$1,370.00	\$1,370.00
7	4" X 4" Tapping Tee	1	EA	\$1,200.00	\$1,200.00	\$2,500.00	\$2,500.00	\$1,300.00	\$1,300.00
8	New Fire Hydrant Assembly	2	EA	\$3,000.00	\$6,000.00	\$4,000.00	\$8,000.00	\$5,000.00	\$10,000.00
9	Reconnect Existing Fire Hydrant	1	EA	\$2,000.00	\$2,000.00	\$3,500.00	\$3,500.00	\$2,500.00	\$2,500.00
10	Water Service Reconnection (Short)	2	EA	\$500.00	\$1,000.00	\$1,000.00	\$2,000.00	\$600.00	\$1,200.00
11	Water Service Reconnection (Long)	4	EA	\$2,000.00	\$8,000.00	\$1,500.00	\$6,000.00	\$900.00	\$3,600.00
12	Concrete Surface Repair	52	LF	\$75.00	\$3,900.00	\$100.00	\$5,200.00	\$50.00	\$2,600.00
13	Asphalt Surface Repair	250	LF	\$50.00	\$12,500.00	\$50.00	\$12,500.00	\$20.00	\$5,000.00
TOTAL AMOUNT OF BASE BID					\$83,480.00		\$86,950.00		\$89,970.00

CERTIFIED AS TRUE AND  
Mehlburger Brawley

Robert Vaughan, P.E.  
Project Manager  
RV/MJ - # MC-13-01





# McAlester City Council

## AGENDA REPORT

Meeting Date:	March 25, 2014	Item Number:	2
Department:	Public Works-Engineering	Account Code:	
Prepared By:	John C. Modzelewski, PE	Budgeted Amount:	
Date Prepared:	March 18, 2014	Exhibits:	2

### Subject

Consider, and act upon, a Professional Services Agreement with a consultant, Mehlburger Brawley, for the design of road and infrastructure improvements for a segment of Second Street from Comanche Avenue to Modoc Avenue.

### Recommendation


Motion to approve authorizing the Mayor to sign a Professional Services Agreement with a consultant, Mehlburger Brawley for the design of road and infrastructure improvements for a segment of Second Street from Comanche Avenue to Modoc Avenue. The Fee Proposal is a lump sum amount of \$176,000.

### Discussion

This Professional Services Agreement will allow the consultant to provide engineering services for the design of road and infrastructure improvements for a segment of Second Street from Comanche Avenue to Modoc Avenue. The engineering services include: design and utility survey, geotechnical study, utilities plan and coordination, roadway plans, and bid documents, including final plans and specifications.

The funding source for these C I P projects is the McAlester Public Works Authority Construction Fund Series 2013 Project Account.

### Approved By

	Initial	Date
Department Head	JCM	03/18/14
City Manager	P. Stasiak 	03/18/14





MB ENGINEERING BRAWLEY

March 14, 2014

City of McAlester  
John Modzelewski P.E., City Engineer  
P.O. Box 578  
28 East Washington  
McAlester, Oklahoma 74501

Re: CIP#3 Engineering Services Proposal  
Proposed Improvements to Second Street  
McAlester, OK

Dear Mr. Modzelewski:

We appreciate the opportunity to submit a proposal to provide Engineering Services for the proposed Capital Improvements Project #3, Second Street from Comanche Avenue to Modoc Avenue. Improvements shall include the reconstruction of the existing 2-lane street to include grading, drainage, utility improvements and sidewalks.

All design will be in accordance with the current Oklahoma Department of Transportation (ODOT) Design Manual, AASHTO Policy on Geometric Design of Highways and Streets, the Manual on Uniform Traffic Control Devices, all applicable ODOT policies and procedures, the Department of Environmental Quality (ODEQ) Construction Standards and City of McAlester Standards.

The following is our understanding of the scope of the project and the services we propose to provide.

#### SCOPE OF PROJECT

- A. Provide the necessary survey for horizontal and vertical control needed for design and construction.
- B. Locate all above ground and underground utilities. Underground utilities to be marked by contacting Call-Okie or 811.
- C. Perform exploratory borings and tests of subsurface conditions, necessary to determine thickness and stability of base and sub-base material, with appropriate professional interpretation thereof.
- D. Review feasibility of reconstruction, relocation, or rehabilitation of existing water, sewer and drainage infrastructure. Meet with City to discuss and approve.
- E. Prepare Preliminary Design Phase documents consisting of final design criteria, preliminary drawings, outline specifications and written descriptions of the Project.

- F. Provide to City maps showing the general location of required construction easements and permanent easements and the land to be acquired, if required.
- G. Based on the information contained in the Preliminary Design Phase Documents, submit a current opinion of probable Construction Cost and assist City in collating the various cost categories which comprise the total project cost.
- H. Furnish the Preliminary Design Phase documents and review them with the City.
- I. Upon City approval of the Preliminary Design Phase, proceed to the Final Design Phase further delineated as 50%, 95% and Final.
- J. Prepare 50%, 95% and Final Drawings indicating the scope, extent, and character of the Work to be performed and furnished by Contractor.
- K. For 95%, Specifications will be provided in general conformance with the 16-division format of the Construction Specifications Institute.
- L. Provide technical criteria, written descriptions, and design data for the City's use in filing applications for permits for approvals of governmental authorities having jurisdiction to review or approve the final design of the project and assist City in obtaining permits with appropriate authorities (DEQ Permit for Water and Sewer Line Improvements).
- M. Submit Final Copies of Bid Documents and a current opinion of probable construction cost to the City.
- N. Upon approval of Final Plans and Bidding Documents, assist Owner in advertising for and obtaining bids for the work and maintain a record of prospective bidders to whom Bidding Documents have been issued.
- O. Coordinate and administer a Pre-Bid meeting.
- P. Issue Addenda as appropriate to clarify, correct, or change the Bidding Documents.
- Q. Attend Bid Opening, prepare Bid Tabulation, and assist City in evaluating bids and in assembling and awarding contracts for the Work.

#### NOT IN SCOPE OF PROJECT

- A. Environmental clearances documentation should not be necessary and are not part of this project.
- B. Any permit fees, advertisement fees, right-of-ways, easements and access required for construction are not part of this project.

#### PROPOSED SCHEDULE

March 25, 2014	Recommend Consultant to City Council
March 27, 2014	Notice to Proceed
August 4, 2014	Final Plans, Specifications and Estimates
August 31, 2014	Advertise Construction Project
September 23, 2014	Bid Opening
October 27, 2014	Begin Construction

FEE PROPOSAL

We propose to perform the work for the lump sum fee below.

ENGINEERING SERVICES

Engineering Services	\$158,000.00
Surveying Services	\$ 8,500.00
Geotechnical Services	<u>\$ 9,500.00</u>
	\$176,000.00

Thank you and if you have any questions concerning any of the above, please do not hesitate to call us at (918) 420-5500.

Sincerely,  
Infrastructure Solutions Group, LLC  
dba Mehlburger Brawley



Dale Burke, P.E.  
President

DB/mj

## PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (herein "**Agreement**") is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 2014 by and between the CITY OF McALESTER, OKLAHOMA, an Oklahoma municipal corporation, (herein the "**CITY**") and Infrastructure Solutions Group, LLC dba Mehlburger Brawley an Oklahoma LLC (herein the "**CONSULTANT**").

### W I T N E S S E T H:

WHEREAS, the CITY desires to retain a professional to render services in connection with Proposed Improvements to Second Street (CIP#3) (herein the "**Project**") prepared, and

WHEREAS, the services of a competent professional engineering consultant will be required for surveys, engineering design, preparation of construction plans and other related services for the Project, and

WHEREAS, such services are of a distinct and non-competitive nature, and

WHEREAS, the CONSULTANT has the requisite experience, abilities and resources to perform the foregoing, and

WHEREAS, the CONSULTANT has submitted a "Scope of Project" for the aforesaid work dated March 14, 2014 in the form attached hereto and made a part hereof as **Exhibit A** (herein the "**Scope of Project**"), and

WHEREAS, the CONSULTANT desires to enter into this Agreement as an independent contractor and is ready, willing and able to provide the services in accordance with the terms of and subject to the conditions in this Agreement.

NOW, THEREFORE, for good and valuable consideration, received or to be received, the sufficiency of which the parties acknowledge, the parties agree as follows:

#### **1.00    SCOPE OF AGREEMENT**

The CONSULTANT shall perform those services enumerated in the Proposal. The CITY shall pay the CONSULTANT in accordance with the terms of the Proposal. If so specified in the Proposal, the CITY shall also perform services and provide materials in accordance with the terms of the Proposal.

#### **2.00    ADDITIONAL SERVICES**

In the event the CITY, in writing, requests that the CONSULTANT perform additional services not covered by the Proposal, the CONSULTANT shall perform such additional services after the CITY and the CONSULTANT enter into an equitable agreement regarding the additional services, such agreement to be subject to the approval of the CITY.



### **3.00 NOTICE TO PROCEED**

The CONSULTANT shall commence the professional services called for under this Agreement upon the written notice to proceed issued by the CITY.

### **4.00 CONSULTANT'S PERSONNEL**

The CONSULTANT certifies that it presently employs, and shall continue to employ throughout the term of this Agreement, adequate qualified personnel for the performance of the services contemplated under this Agreement.

### **5.00 CONFLICT OF INTEREST**

The CONSULTANT declares that neither the Mayor, nor any Councilmen, nor any other CITY official holds a direct or indirect interest in this Agreement. The CONSULTANT pledges that it will notify the CITY in writing should any CITY official become either directly or indirectly interested in this Agreement. The CONSULTANT declares that as of the date of this declaration that it has not given or donated or promised to give or donate, either directly or indirectly, to any official or employee of the CITY, or to pay anyone else for the benefit of any official or employee of the CITY any sum of money or other thing of value for aid or assistance in obtaining this Agreement. The CONSULTANT further pledges that neither it nor any of its owners, officers or employees will give or donate or promise to give or donate, directly or indirectly, to any official or employee of the CITY or anyone else for the benefit thereof any sum of money or other thing of value for aid or assistance in obtaining any change order to this Agreement.

### **6.00 DISPUTES**

Any dispute concerning a question of fact in connection with the work not disposed of by agreement between the CITY and the CONSULTANT shall be referred to the City Engineer, or his duly authorized representative, whose decision regarding such disputed question of fact shall be final and binding.

### **7.00 ESTIMATES**

The parties to this Agreement hereby acknowledge that the CONSULTANT has no control over: the cost of labor, materials and equipment; the methods of determining prices; or competitive bidding and market conditions except with regard to the CONSULTANT's services. Therefore, the CONSULTANT hereby warrants that the estimates of cost for the Project contained in the Proposal are made on the basis of the CONSULTANT's experience and qualifications and represent the CONSULTANT's best judgment as a design professional familiar with the construction industry.

#### **8.00 CONSULTANT'S ASSISTANCE WITH BIDDING**

In the event that the lowest bid received by the CITY is greater than the CITY's budget for the Project, the CONSULTANT agrees to work with the CITY, without additional compensation to the CONSULTANT, (i) to consider all alternatives available to reduce the anticipated cost of the Project and (ii) to prepare any new bid documents for the Project.

#### **9.00 COMPLIANCE WITH LAWS**

The CONSULTANT agrees to observe and to comply at all times with all applicable Federal, State, and local laws, ordinances, and regulations in any manner affecting the conduct of the work and to comply with all instructions and orders issued by the CITY regarding this Project.

#### **10.00 TERMINATION**

Upon thirty (30) days written notice, with or without cause, the CITY may terminate this Agreement. Following such termination, the CITY and the CONSULTANT shall agree upon an estimate of the percentage of completion of the CONSULTANT's services rendered hereunder as of the date such notice is given. The CITY shall pay the CONSULTANT a pro rata fee based upon the agreed estimated percentage of completion of the CONSULTANT's services rendered hereunder.

#### **11.00 OWNERSHIP OF DOCUMENTS**

All documents, including, but not limited to, plans, drawings, specifications, and data or programs stored electronically, prepared by CONSULTANT in connection with the provision of professional services under this Agreement shall be delivered to and become the sole and exclusive property of the CITY and may be used by the CITY and the CITY shall not be restricted in any way whatever in its use of such material.

#### **12.00 CONFERENCES AND VISITS TO SITE**

The CONSULTANT agrees to attend all conferences related to the Project to be held at the request of the CITY. The CONSULTANT agrees further to visit the site of the work at any time when requested to do so by the CITY.

#### **13.00 CONSULTANT'S ENDORSEMENT**

The CONSULTANT's seal and endorsement shall be placed on all required reports, final plans, specifications, estimates, shop drawings and other data furnished to the CITY by the CONSULTANT.

#### **14.00 CONTROL**

All work by the CONSULTANT is to be done in a manner consistent with professional standards satisfactory to the CITY and in accordance with the established customs, practices, standards and procedures of the CITY except as such might not be consistent with established

professional standards. The decision of the CITY is to control in all questions regarding location, type of design, dimension of design and similar questions. Throughout the Project, the CONSULTANT shall request and the CITY shall provide conferences to assure that the CONSULTANT's work is being done in a satisfactory manner and that all designs are in accordance with the desires of the CITY.

#### **15.00 REVISIONS OF PLANS**

It is understood that minor revisions in final plans, including change orders, will be made by the CONSULTANT without additional compensation as the work progresses. However, in the event that the CITY requests major changes during the progress of the work or after completion of the work which will require revisions of work otherwise satisfactorily accomplished, the CONSULTANT will make the necessary revisions as required by the CITY and shall be paid additional compensation as outlined in the Paragraph 2.00 herein, provided that such changes are not required due to any error or omission by the CONSULTANT.

#### **16.00 DELAYS AND EXTENSIONS**

16.01. Discretionary Extensions of Time. The CITY may grant, within the CITY's sole discretion, an extension of time to the CONSULTANT for delays beyond the CONSULTANT's control, or for delays caused by tardy approvals of work in progress by those official agencies charged with inspecting such work. No additional compensation shall be allowed for such delays.

16.02. Consent to Extension of Time. It is understood that time is of the essence in the performance and completion of the CONSULTANT's work. It is agreed that no extension of time will be valid without the CITY's prior written consent, and no such consent is assumed.

16.03. Cooperation with the CITY. The CONSULTANT understands that the completion of the overall Project is dependent upon the CONSULTANT's performance in an expeditious manner conforming to the time schedule contained in this Agreement. The CONSULTANT shall cooperate with the CITY in scheduling and performing the CONSULTANT's work to avoid conflict or interference with the work of others and shall perform its work efficiently, expeditiously, and in a manner that will not cause delay in the progress of the Project.

16.04. Withholding of Payments. Without limiting the CITY's rights or remedies for the CONSULTANT's default or delay, the CITY may withhold payment or decline to make payment to the CONSULTANT of all or any portion of the CONSULTANT's fee or reimbursable expense whenever, in the CITY's absolute discretion, the CONSULTANT's work is defective or inadequate, or reasonable evidence exists that the CONSULTANT's work will not be completed within the foregoing time schedule, or the CONSULTANT has otherwise failed or refused to comply with its obligations to the CITY.

#### **17.00 REIMBURSEMENT FOR EXPENSES**

The CONSULTANT shall not be reimbursed for any expenses, unless such expenses either are authorized in accordance with the Proposal or are authorized in writing by the CITY before the CONSULTANT incurs any such expenses.

#### **18.00 CLAIMS, LIABILITY AND INDEMNITY**

The CONSULTANT shall assume all risk in connection with the performance of this Agreement, and shall be liable for any damages to persons or property resulting from negligence of the CONSULTANT, its agents, servants, and employees in connection with the prosecution and completion of the work covered by this Agreement. The CONSULTANT agrees that it will indemnify and hold the CITY and its employees harmless from all claims of any type and for any expenses and costs including attorney's fees and court costs which may be incurred by the CITY arising from the acts, errors, or omissions of the CONSULTANT, its agents, servants and employees in the performance of this Agreement, and the CONSULTANT will carry sufficient general liability insurance to provide the above indemnification.

#### **19.00 EQUAL EMPLOYMENT OPPORTUNITY**

19.01. Non-discrimination. In carrying out its professional services under this Agreement, the CONSULTANT shall not discriminate against any employee or applicant for employment because of race, creed, color, national origin or sex. The CONSULTANT shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, creed, color, national origin or sex. Such action shall include, but not be limited to, the following: employing; upgrading; demoting; or transferring; recruiting or paying recruitment compensation; and selecting for training, including apprenticeships.

19.02. Posting and Advertising. The CONSULTANT agrees to post in conspicuous spaces available to employees and applicants for employment, a notice to be provided by the CITY, setting forth the provisions of this non-discrimination clause. The CONSULTANT shall, in all solicitations for advertisements for employees placed by, or on behalf of, the CONSULTANT, state that all qualified applicants shall receive consideration for employment without regard to race, creed, color, national origin or sex. The CONSULTANT shall incorporate the foregoing requirements of this Paragraph 19.02 in all subcontracts, if any, for services covered by this Agreement.

#### **20.00 TRANSFER, ASSIGNMENT OR SUBLETTING**

This Agreement shall not be transferred or assigned or sublet without prior written consent of the CITY.

**[Signatures to Follow on Next Page]**

WITNESS THE DUE EXECUTION HEREOF.

**THE CITY OF McALESTER**

**INFRASTRUCTURE SOLUTIONS GROUP, LLC**

**DBA MEHLBURGER BRAWLEY**

By: \_\_\_\_\_

By: 

Steve Harrison, Mayor

Its: Dale Burke, P.E., President

CONSULTANT's Mailing Address:

719 S. George Nigh Expressway

McAlester, OK 74501

CONSULTANT's Telephone Number:

(918) 420-5500

CONSULTANT's Facsimile Number:

(918) 420-5501

Attest:

By: \_\_\_\_\_

City Clerk

APPROVED AS TO FORM AND CONTENT:

\_\_\_\_\_

City Attorney



# McAlester City Council

## AGENDA REPORT

Meeting Date: March 25, 2014  
Department: Communications  
Peter J. Stasiak, City  
Manager and Shawn Smith,  
Prepared By: 911 Manager  
Date Prepared: March 16, 2014

Item Number: 3  
Account Code: \_\_\_\_\_  
Budgeted Amount: \_\_\_\_\_  
Exhibits: 1

### Subject

Consider and act upon, an InterAct Public Safety Systems GIS Sales Order to provide McAlester/Pittsburg County with a complete GIS map maintenance solution on a bi-monthly basis for one (1) year.

### Recommendation

Motion to approve GIS Sales Order for one (1) year period.

### Discussion

The City Attorney has reviewed this contract.

InterAct's GIS Maintenance will provide GPS field collection once every two months for up to 45 structures along with implementation into McAlester/Pittsburg County's master geodatabase.

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head		
City Manager	P. Stasiak <u>PJS</u>	<u>03/17/14</u>





## GIS Quotation/Sales Order

**Date:** 3/19/14

**Customer:** McAlester/Pittsburg County, OK

**Attn:** Lisa Sutterfield

**Address:** 28 E Washington

**City/State/Zip:** McAlester, OK 74501

**Phone:** (918) 423-9300

**Email:** [lisa.sutterfield@cityofmcalester.com](mailto:lisa.sutterfield@cityofmcalester.com)

**Description of Project Services to be performed ("Project"):** The following Quotation/Sales order includes such steps as necessary to provide McAlester/Pittsburg County, OK with a complete map maintenance solution consisting of one (1) year of bi-monthly (once every two months) GIS map maintenance.

This Quotation/Sales Order, hereinafter known as "Sales Order," is based on all work and costs included. This Sales Order is based on information provided by the Customer and the scope of work to be provided as outlined in the Technical Proposal section of this Sales Order. Any increase or change in the scope of work must be agreed upon in writing between the Customer and InterAct. Such scope of work changes will likely result in schedule and Project costs changes. Any timelines quoted do not represent any delays in time due to acts of God (such as inclement weather) or receiving requested feedback from the Customer. At InterAct's discretion, a more detailed schedule and timeline will be developed in conjunction with the Project Manager upon signing of the Sales Order. InterAct makes no data or spatial accuracy claims. Pricing valid for 60 days from date of this Sales Order.

### Technical Proposal

InterAct's GIS Maintenance is designed to provide McAlester/Pittsburg County with a complete map maintenance solution on a bi-monthly basis for one (1) year.

InterAct's GIS Maintenance will provide GPS field collection once every two months for up to 45 structures along with implementation into McAlester/Pittsburg County's master geodatabase. The first collection period will take place in March of 2014 with the last collection period to take place in January of 2015.

### Statement of Work Responsibilities

This section lists the responsibilities upon which this Statement of work is based, defines the tasks to be performed by InterAct and Customer.

Requested changes to this Statement of Work will be processed in the form of authorized written Change Orders. Investigation and implementation of changes may result in changes in the estimated schedule, charges, or other terms of this Statement of Work.

The data to be delivered consists of bi-monthly, new address GPS collection, updated road centerline file and updated structure point file.

#### ***InterAct's Responsibilities:***

- Receive new locations to be collected from McAlester/Pittsburg County via email attachment in Excel format.
- Prepare new locations to be collected.





## GIS Quotation/Sales Order

- Travel to Pittsburg County on or within one week of the 15<sup>th</sup> every other month (total of 6 times) for one (1) year and perform GPS data collection. The first collection period will take place in March of 2014 with the last collection period to take place in January of 2015.
- GPS collect and assign address numbers to new locations and/or GPS collect roads provided by McAlester/Pittsburg County.
- Process newly collected GPS data and merge into existing McAlester/Pittsburg County GIS map data.
- Remotely update McAlester/Pittsburg County's master geodatabase.

### ***Customer's Responsibilities:***

Customer will provide InterAct with the following in order to carry out the Project:

- Provide new addresses and/or roads to be collected for each bi-monthly collection period via emailed Excel document.
- McAlester/Pittsburg County residents must have driveways clearly marked by two (2) wooden stakes. Stake placement shall be one on each side of the driveway (or driveway location to be), where easily viewable from intersecting road.
- Any resident location that cannot be found will be the responsibility of McAlester/Pittsburg County to discern and will be GPS collected and addressed the following bi-monthly period.
- McAlester/Pittsburg County will require all residents to provide adequate information to allow InterAct quick discernment of the new address location. This information will include address location, road name (per County road signs), road intersections on both ends of the road in which request is made, and placement of wooden stakes.
- Provide remote access to 911/GIS laptop or computer housing the master geodatabase.
- Update Telephone Company MSAG as applicable.
- Notify residents of new addresses.

The Customer will be responsible for the identification and interpretation of any applicable laws, regulations, statutes and ordinances concerning road names.

### **Payment Schedule**

InterAct shall submit invoices to Customer for payment upon completion of each of the following payment milestones:

March 2014 Collection/Implementation (Part #DS-MAP-DATA)	\$3,575
May 2014 Collection/Implementation (Part #DS-MAP-DATA)	\$3,575
July 2014 Collection/Implementation (Part #DS-MAP-DATA)	\$3,575
September 2014 Collection/Implementation (Part #DS-MAP-DATA)	\$3,575
November 2014 Collection/Implementation (Part #DS-MAP-DATA)	\$3,575
Januray 2015 Collection/Implementation (Part #DS-MAP-DATA)	\$3,575

**Total Project Cost    \$21,450**



## GIS Quotation/Sales Order

This Sales Order and the prices quoted herein are issued under and incorporated into the Project Services Terms and Conditions, attached hereto and made a part hereof. Customer's signature below acknowledges its agreement to said terms and conditions. Any applicable sales tax due will be charged for services delivered in a jurisdiction wherein they are due. Sales tax will be added to an invoice at the time of issuance.

### Sales Order Acceptance:

COLOSSUS, Incorporated d/b/a  
InterAct Public Safety

CUSTOMER: McAlester/Pittsburg County, OK  
McAlester/Pittsburg 911

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## GIS Quotation/Sales Order

### PROJECT SERVICES – TERMS & CONDITIONS

The Parties hereby agree the following terms and conditions shall govern the Project Services to be delivered by InterAct to Customer as described in the attached Sales Order. InterAct represents that it has the expertise, knowledge, ability, and is qualified to render certain Project Services and that it is willing to provide such Project Services under the terms and conditions contained herein for a sum of no less than the Total Project Cost.

**Terms:** Customer, in consideration of the services to be provided to Customer, agrees to pay InterAct the prices set forth herein with regard to Project Services described in the attached Sales Order. Payment for all Project Services furnished to Customer during the contract period shall be made in accordance with the Payment Schedule outlined in the attached Sales Order. The total purchase price of the Project Services ordered shall be paid either by cashier's check, or by Customer check, wire transfer or credit card, unless the Parties agree otherwise in writing. In the event of default in any payment, Customer agrees to reimburse to InterAct, InterAct's costs of collection including but not limited to reasonable attorney's fees and costs. Modifications of this Sales Order must be in writing and executed by both Parties prior to such change actually becoming effective. The parties agree that customer may terminate this contract at any time upon payment for all services completed and upon 30 days written notice.

**Confidential Information:** The Parties agrees to maintain in strict confidence and, except as provided herein, not to disclose, reproduce or copy any materials, or specifications which are marked confidential or proprietary and are provided to either Party hereunder.

**Warranty:** InterAct warrants that it shall perform its services as described in the Sales Order in a professional manner, using that degree of care and skill ordinarily exercised by and consistent with the standards of competent contractors, and in accordance with the practice of the industry, exercising competent professional knowledge, judgment, and skill. InterAct's obligations hereunder and liability, if any, shall be limited to the Customer and no third party may make claims based upon this Sales Order, regardless of the basis or legal theory of such claims.

**Delivery & Acceptance of Project Services:** The Parties explicitly agree that Customer will own all data resulting from the Project Services and provided by InterAct to Customer in accordance with the Sales Order, attachments and amendments made hereto, and Customer is entitled to use all data as it deems appropriate. Furthermore, both Parties expressly recognize that all data provided under the Sales Order may be located at various sites throughout the Customer's agency, and can be so distributed at Customer's discretion. The Parties agree that InterAct may use the data for demonstration purposes unless the Customer advises InterAct otherwise in writing.

**Force Majeure:** Neither Party shall be liable to the other party for any alleged loss or damages resulting from delays in performance (including for InterAct, loss or damages resulting from delivery of the Products being delayed) caused by any act of God, fire, casualty, flood, war, failure of public utilities, injunction or any act, exercise, assertion or requirement of governmental authority, earthquake, labor strike, riot, accident, shortage, delay in transportation or any other cause beyond the reasonable control of the party invoking this provision, and if such party shall have used its best efforts to avoid such occurrence and minimize its duration and has given prompt written notice to the other party, then the affected party's performance shall be excused and the time for performance shall be extended for the period of delay or inability to perform due to such occurrence.

**Governing Law:** This Contract shall be governed by the laws of the State of Oklahoma. Any disputes hereunder will be heard in the appropriate federal and state courts located in Pittsburg County, Oklahoma.

**Entire Agreement:** This Sales Order supersedes any or all other agreements or understandings (oral or written) between the Parties hereto with respect to the subject matter hereof, and no other agreement, statement or provision related to the Project Services which is not contained herein shall be valid or binding.



# McAlester City Council

## AGENDA REPORT

Meeting Date:	<u>March 25, 2014</u>	Item Number:	<u>4</u>
Department:	<u>Council</u>		
	<u>Buddy Garvin, Ward 5</u>		
Prepared By:	<u>Councilman</u>	Account Code:	<u>01-5865403</u>
Date Prepared:	<u>March 17, 2014</u>	Budgeted Amount:	<u>\$307,000</u>
		Exhibits:	<u>Change Order No.1 (Final)</u>

### Subject

- A) Consider and act upon Change Order No. 1 to the contract 2013 Concrete Panel Replacement Project 4 with Katcon, Inc. adding \$26,272.44 to their contract for a total amount of \$292,420.44.
- B) Consider and act upon payment to Katcon, Inc. in the amount of \$26,272.44.


### Recommendation

- A) Motion to approve Change Order No. 1 (Final) to Katcon, Inc. of McAlester and authorizing the Mayor to sign the Change Order changing the Contract amount to \$292,420.44.
- B) Motion to approve payment of \$26,272.44.

### Discussion

This project replaced dilapidated concrete street panels in the area of Electric Street from G Street to D Street. 3,006 additional sq. ft. were required to completely restore the street in the area. The panel replacement amounts were verified by City Engineering Staff.

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head		03/17/14
City Manager	P. Stasiak 	03/18/14



CITY OF McALESTER, OKLAHOMA

CHANGE ORDER NO. 1

OWNER: CITY OF McALESTER

DATE OF AGREEMENT: June 21, 2013

CONTRACTOR: KATCON, INC.

DATE OF CHANGE ORDER: December 10, 2013

PROJECT: 2013 Concrete Panel Replacement  
Project No. 4

The following changes are made to the CONTRACT Documents:

Item No. 1, Panel Replacement, Quantity changed from 30,000 square feet to 33,006 square feet

JUSTIFICATION:

Original CONTRACT Price:	\$ 266,148.00
Present CONTRACT Price:	\$ 266,148.00
The CONTRACT price due to this Change Order No. <u>1</u> will be (Increased) ( <del>Decreased</del> ) by:	\$ 26,272.44
The new CONTRACT price including this Change Order will be:	\$292,420.44

THE DATE FOR COMPLETION OF ALL WORK WILL BE: November 14, 2013

ATTEST:  
CITY OF McALESTER, OWNER

By:

\_\_\_\_\_  
Cora M. Middleton, City Clerk

\_\_\_\_\_  
Steve Harrison, Mayor

ATTEST:

CONTRACTOR:

Katcon, Inc.

By: 

A/P PAYMENT REGISTER

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
01-K00066 KATCOM INC.									
I CHANGE ORDER #1		STREET PROJECT NO. 4	FNB		R	4/08/2014	26,272.44	26,272.44CR	
		G/L ACCOUNT					26,272.44		
	01 5865403	STREETS RECONSTRUCTION PROJECT				26,272.44	CHANGE ORDER #1		
		VENDOR TOTALS		REG. CHECK			26,272.44	26,272.44CR	0.00
							26,272.44	0.00	

Council Chambers  
Municipal Building  
March 11, 2014

The McAlester Airport Authority met in a Regular session on Tuesday, March 11, 2014, at 6:00 P.M. after proper notice and agenda was posted March 7, 2014.

Present: Weldon Smith, John Titsworth, Travis Read, Buddy Garvin, Jason Barnett & Steve Harrison  
Absent: None  
Presiding: Steve Harrison, Chairman

A motion was made by Mr. Smith and seconded by Mr. Read to approve the following:

- Approval of the Minutes from the February 25, 2014 Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending March 4, 2014. *(Toni Ervin, Chief Financial Officer)* In the amount of \$9,875.61.
- Confirm action taken on City Council Agenda Item H, authorizing the Mayor to sign an agreement between the City of McAlester and MegaPath for providing local and long distance calling services. *(James Stanford, IT Computer Specialist)*
- Confirm action taken on City Council Agenda Item 1 Confirm action taken on City Council Agenda Item 1, to take necessary steps to fill Ward 4 Council seat. *(Cora Middleton, City Clerk)*
  - a. Consider, and act upon, declaring a vacancy in Ward 4 Council seat.
  - b. Consider, and act upon, a resolution setting the Special election date for Ward 4.
- Confirm action taken on City Council Agenda Item 2, an Ordinance amending Ordinance No. 2467 which established the budget for fiscal year 2013-2014; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Garvin, Barnett, Smith, Titsworth, Read & Chairman Harrison  
NAY: None



Chairman Harrison declared the motion carried.

There being no further business to come before the Authority, Mr. Smith moved for the meeting to be adjourned, seconded by Mr. Read.

There was no discussion and the vote was taken as follows:

AYE: Trustees Garvin, Barnett, Smith, Titsworth, Read & Chairman Harrison

NAY: None

Chairman Harrison declared the motion carried.

ATTEST:

\_\_\_\_\_  
Steve Harrison, Chairman

\_\_\_\_\_  
Cora Middleton, Secretary

Council Chambers  
Municipal Building  
March 11, 2014

The McAlester Public Works Authority met in a Regular session on Tuesday, March 11, 2014, at 6:00 P.M. after proper notice and agenda was posted March 7, 2014.

Present: Weldon Smith, John Titsworth, Travis Read, Buddy Garvin, Jason Barnett  
& Steve Harrison  
Absent: None  
Presiding: Steve Harrison, Chairman

A motion was made by Mr. Garvin and seconded by Mr. Smith to approve the following:

- Approval of the Minutes from the February 25, 2014 Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending March 4, 2014. *(Toni Ervin, Chief Financial Officer)* In the amount of \$101,933.88.
- Confirm action taken on City Council Agenda Item K, Consider, and act upon, approving ADDENDUM NO. 6, to the Water Purchase Contract between the City of McAlester and Oklahoma State Penitentiary and authorizing the Mayor to sign ADDENDUM NO. 6. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item L, Consider, and act upon, approving ADDENDUM NO. 6, to the Water Purchase Contract between the City of McAlester and Pittsburg County Rural Water District No. 6 and authorizing the Mayor to sign ADDENDUM NO. 6. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item 1, to take necessary steps to fill Ward 4 Council seat. *(Cora Middleton, City Clerk)*
  - a. Consider, and act upon, declaring a vacancy in Ward 4 Council seat.
  - b. Consider, and act upon, a resolution setting the Special election date for Ward 4.
- Confirm action taken on City Council Agenda Item 2, an Ordinance amending Ordinance No. 2467 which established the budget for fiscal year 2013-2014; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Smith, Titsworth, Read, Garvin, Barnett, & Chairman Harrison  
NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority, Mr. Garvin moved for the meeting to be adjourned, seconded by Mr. Smith. There was no discussion and the vote was taken as follows:

AYE: Trustees Smith, Titsworth, Read, Garvin, Barnett & Chairman Harrison

NAY: None

Chairman Harrison declared the motion carried.

ATTEST:

\_\_\_\_\_  
Steve Harrison, Chairman

\_\_\_\_\_  
Cora Middleton, Secretary

Council Chambers  
Municipal Building  
February 25, 2014

The McAlester Retirement Trust Authority met in Regular session on Tuesday, February 25, 2014 at 6:00 P.M. after proper notice and agenda was posted February 24, 2014.

Present: Weldon Smith, John Titsworth, Travis Read, Robert Karr, Jason Barnett & Steve Harrison  
Absent: Buddy Garvin  
Presiding: Steve Harrison, Chairman

A motion was made by Mr. Smith and seconded by Mr. Read to approve the following:

- Approval of the Minutes from the January 28, 2013, Regular Meeting of the McAlester Retirement Trust Authority. (*Cora Middleton, City Clerk*)
- Approval of Retirement Benefit Payments for the Period of February 2014. (*Toni Ervin, CFO*) In the amount of \$82,351.02.

There was no discussion, and the vote was taken as follows:

AYE: Trustees Titsworth, Read, Karr, Barnett, Smith & Chairman Harrison  
NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority, Mr. Smith moved for the meeting to be adjourned, seconded by Mr. Read. The vote was taken as follows:

AYE: Trustees Titsworth, Read, Karr, Barnett, Smith & Chairman Harrison  
NAY: None

Chairman Harrison declared the motion carried.

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Steve Harrison, Chairman

ATTEST:

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Cora Middleton, Secretary