



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, November 12, 2013 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

Steve Harrison Mayor
Weldon Smith Ward One
John Titsworth Ward Two
Travis Read Ward Three
Robert Karr Ward Four
Buddy Garvin Ward Five
Sam Mason, Vice Mayor Ward Six

Peter J. Stasiak City Manager
William J. Ervin City Attorney
Cora M. Middleton City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

Stephanie Swinnea, Pastor, All Saints Episcopal Church

ROLL CALL

RECOGNITION AWARDS

Oklahoma Municipal League, Inc. – Honor Roll of Service. *(Mayor Steve Harrison)*

Recognition of a Quarter Century of Service to the City of McAlester

Charley Gilbertson
Darrell Miller
Steve White

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the October 22, 2013, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the October 24, 2013, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for October 16, 2013 through November 5, 2013. *(Toni Ervin, Chief Financial Officer)*
- D. Consider and act upon to authorize the Mayor to execute a City-County Jail Services Agreement. *(Peter J. Stasiak, City Manager)*
- E. Consider and act upon to authorize the Mayor to sign a lease with Pitney Bowes for Postage Meter and UB & C Folding Machine. *(Toni Ervin, Chief Financial Officer)*
- F. Consider and act upon to authorize the Mayor to sign an agreement between City of McAlester and Mutual Assurance Administrators, Inc. for the purpose of Mutual Assurance Administrations to obtain written consent prior to assigning the Agreement to a third party HealthSmart Benefit Solutions, Inc. *(Peter J. Stasiak, City Manager)*
- G. Ratify and approve for a one year term the Emergency Medical Technician Basic, Intermediate & Paramedic Field Clinical Agreement between the City of McAlester and Kiamichi Technology Center. *(Cora Middleton, City Clerk)*
- H. Ratify and approve for a one year term the Service and License Agreement between Civic Plus and the City of McAlester. *(Cora Middleton, City Clerk)*

- I. Accept and place on file the McAlester Public Schools Roofing Project and Expenditure Report. *(Marsha Gore, Superintendent, McAlester Public Schools)*
- J. Accept and Place on File the Pride In McAlester First Quarter Report for FY 2013-2014. *(Stephanie Giacomo, Executive Director Pride in McAlester)*
- K. Accept and place on file the Oklahomans for Independent Living Quarterly Report for FY 2013-2014. *(Pam Pulchny, Executive Director, Oklahomans for Independent Living)*
- L. Consider and act upon to authorize the Mayor to sign a Single Advisory Contract ("Agreement") between Morgan Stanley Smith Barney LLC and the City of McAlester for the City of McAlester Defined Benefit Plan and Trust. *(Peter J. Stasiak, City Manager)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2467 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2013-14; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.

SCHEDULED BUSINESS

1. Presentation and update by David Keith, CEO McAlester Regional Hospital. *(David Keith, CEO, McAlester Regional Hospital)*

Executive Summary

Discussion only.

2. Discussion on Long-Term Planning for McAlester City Government and a Request for Proposal (RFP) for Long-Term Planning/Teambuilding Services. *(Cora Middleton, City Clerk)*

Executive Summary

Discussion only.

3. Consider, and act upon, an Ordinance amending Ordinance No. 2467 which established the budget for fiscal year 2013-2014; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Motion to approve the budget amendment ordinance.

4. Consider and act upon request that 30 parcels of land belonging to the City of McAlester and located within the City limits be declared salvage property. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Motion to approve request for 30 parcels of land to be declared salvage property.

5. Consider, and act upon a Work Order for Professional Services with Mehlburger Brawley for engineering services required for the design of the Proposed Relocation of the 20-inch water main at Talawanda Lake No. 2. *(John Modzelewski, P.E., City Engineer and Public Works Director)*

Executive Summary

Motion to approve and authorize the Mayor to sign the Work Order for Professional Services for Mehlburger Brawley for Professional Engineering Services to complete work required for the design of the Proposed Relocation of the 20-inch water main at Talawanda Lake No. 2. Estimated fee for this Work Order for Professional Services is \$69,232.50.

6. Consider and act upon award of bid to Haynes Equipment Co., L.L.C. for the supply of one (1) above ground pumping station in the amount of \$41,957.00. *(John Modzelewski, P.E., City Engineer and Public Works Director)*

Executive Summary

Motion to award the bid received on October 29, 2013 by Haynes Equipment Co., L.L.C. of Oklahoma City Oklahoma, for the supply of one above ground pumping station and authorizing the Mayor to purchase the equipment in the amount of \$41,957.00.

7. Consider, and act upon a **“Proposed Schedule for CIP Streets”**. *(John Modzelewski, P.E., City Engineer and Public Works Director)*

Executive Summary

Motion to approve and accept the **“Proposed Schedule for CIP Streets”**.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER’S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL

MAYORS COMMENTS AND COMMITTEE APPOINTMENTS

RECESS COUNCIL MEETING

CONVENE AS McALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the October 22, 2013 Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending October 5, 2013. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item L, to authorize the Mayor to sign a Single Advisory Contract ("Agreement") between Morgan Stanley Smith Barney LLC and the City of McAlester for the City of McAlester Defined Benefit Plan and Trust. *(Peter J. Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 3, an Ordinance amending Ordinance No. 2467 which established the budget for fiscal year 2013-2014; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*

ADJOURN MAA

CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the October 22, 2013 Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending October 5, 2013. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item L, to authorize the Mayor to sign a Single Advisory Contract ("Agreement") between Morgan Stanley Smith Barney LLC and the City of McAlester for the City of McAlester Defined Benefit Plan and Trust. *(Peter J. Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 3, an Ordinance amending Ordinance No. 2467 which established the budget for fiscal year 2013-2014; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*

- Confirm action taken on City Council Agenda Item 5, a Work Order for Professional Services with Mehlburger Brawley for engineering services required for the design of the Proposed Relocation of the 20-inch water main at Talawanda Lake No. 2. *(John Modzelewski, P.E., City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item 6, award of bid to Haynes Equipment Co., L.L.C. for the supply of one (1) above ground pumping station in the amount of \$41,957.00. *(John Modzelewski, P.E., City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item 7, a **“Proposed Schedule for CIP Streets”**. *(John Modzelewski, P.E., City Engineer and Public Works Director)*

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RECONVENE COUNCIL MEETING

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2013 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk

- D. Accept and place on file the McAlester Main Street Quarterly Report for Fiscal Year 2013-2014. (*Ginny Webb, Executive Director*)
- E. Authorize the Mayor to sign BizTel Installation Agreement for new phone system. This will utilize the fiber optic internet line that has recently been installed at City Hall. This is one of the final stages to completing the upgrade to our phone system and internet use that will result in lowering our annual phone and internet expenditures. (*James Stanford, Computer Specialist*)

There was no discussion and the vote was taken as follows:

AYE: Councilman Smith, Titsworth, Read, Karr, Garvin, Mason & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

A motion was made by Councilman Smith and seconded by Councilman Read to open a Public Hearing to address a proposed Ordinance amending Chapter 2, Article IV, Division 1 of the City of McAlester Code of Ordinances. There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Garvin, Mason, Titsworth, Karr & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried, and the Public Hearing was opened at 6:04 P.M.

Public Hearing

AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA AMENDING THE CODE OF ORDINANCES, CHAPTER 2, ARTICLE IV, DIVISION 1, SECTIONS 2-117, 2-118 AND ADDING SECTIONS 2-119 AND 2-120 REGARDING THE CREATION, ECONOMIC DEVELOPMENT MANAGER POSITION AND DUTIES; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; AND DECLARING AN EMERGENCY.

There were no comments from the Council or citizens and Mayor Harrison asked for a motion to close the Public Hearing.

Vice-Mayor Mason moved to close the Public Hearing. The motion was seconded by Councilman Karr and the vote was taken as follows:

AYE: Councilman Mason, Karr, Read, Garvin, Smith, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried and the Public Hearing was closed at 6:05 P.M.

Scheduled Business

1. Consider and act upon, an Ordinance of the City of McAlester amending the Code of Ordinances, CHAPTER 2, ARTICLE IV, DIVISION 1, SECTIONS 2-117, 2-118 and adding SECTIONS 2-119 AND 2-120 regarding the creation, Economic Development Manager Position and duties; providing for repealing, savings, and severability clauses; and providing for an emergency clause. (*Peter J. Stasiak, City Manager*)

Executive Summary

Motion to approve ordinance to restructure the City of McAlester Community and Economic Development Department.

ORDINANCE NO. 2481

AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA AMENDING THE CODE OF ORDINANCES, CHAPTER 2, ARTICLE IV, DIVISION 1, SECTIONS 2-117, 2-118 AND ADDING SECTIONS 2-119 AND 2-120 REGARDING THE CREATION, ECONOMIC DEVELOPMENT MANAGER POSITION AND DUTIES; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; AND DECLARING AN EMERGENCY.

A motion was made by Councilman Smith and seconded by Councilman Read to approve **ORDINANCE NO. 2481.**

Before the vote, Manager Stasiak commented that this subject had been presented to the Council previously and this ordinance would address the creation of the Economic Development Manager. He then briefly reviewed that position's duties.

Attorney Ervin informed the Council that he had reviewed the Ordinance and it was ready for their consideration.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Karr, Garvin, Mason, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

Councilman Read moved to approve the EMERGENCY CLAUSE, seconded by Vice-Mayor Mason. There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Mason, Garvin, Smith, Titsworth, Karr & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

2. Presentation and Financial Update as of September 30, 2013. *(Peter J. Stasiak, City Manager)*
Executive Summary
Financial Update as of September 30, 2013.

Manager Stasiak briefly reviewed the City of McAlester's financial status as of September 30, 2013. He informed them that Sales Tax Revenue was down approximately \$59,000.00 and he commented that some of the expense accounts had one (1) time payments early in the year and those accounts would level out over the year. He stated that the City was in good shape for the year at this time.

3. Consider, and act upon, an Agreement for Engineering Services with Meshek & Associates, PLC for Phase II Stormwater Management Program Assistance for the City of McAlester to meet Oklahoma Department of Environmental Quality (ODEQ) requirements and EPA's National Pollutant Discharge Elimination System (NPDES).
(John C. Modzelewski, P.E., City Engineer and Public Works)

Executive Summary

Motion to approve an Agreement for Engineering Services with Meshek & Associates, Inc. for Phase II Stormwater Management Program activities during FY 2013-2014 for a fee not to exceed \$40,000.

A motion was made by Councilman Smith and seconded by Councilman Read to approve an agreement for Engineering Services with Meshek & Associates, Inc. for Phase II Stormwater Management Program activities during FY 2013-2014 for a fee not to exceed \$40,000.

Before the vote, John Modzelewski addressed the Council explaining that in July of 2008 the City Council had approved the selection of Meshek & Associates PLC as the City's engineering consultant for the Phase II Stormwater Management Program. He stated that all the requirements for the first permit had been completed and that the Oklahoma Department of Environmental Quality were preparing the requirements for the next permit cycle of the EPA's National Pollutant Discharge Elimination System (NPDES), Phase II Stormwater Management Program. He added this agreement would allow Meshek & Associates PLC to continue working with the City to be in compliance with NPDES Permit Phase II requirements.

There was a brief discussion among the Council and Mr. Modzelewski regarding the services that Meshek & Associates PLC furnished to the City.

Brandon Claborn with Meshek & Associates PLC addressed the Council explaining the various steps taken and programs during each permit cycle. He added that this was an unfunded mandate on the City.

There was another brief discussion among the Council and Mr. Claborn regarding the permit that the City was working under, the requirements for the next phase of the permit cycle, the costs related to those requirements, which agency put more requirements on the cities and if the company followed up on their recommendations to insure that the City was following those recommendations.

There was no further discussion and the vote was taken as follows:

AYE: Councilman Smith, Read, Mason, Titsworth, Karr, Garvin & Mayor Harrison
NAY: None

Mayor Harrison declared the motion carried.

4. Update and Discussion on what the City of McAlester is doing to solve the problem with the water supply line that runs under the McAlester Lake. (*Councilman Buddy Garvin, Ward 5*)

Executive Summary
Discussion Only.

Councilman Garvin asked to discuss the ten (10) points furnished in the agenda addressing the problem with the water supply line that runs under the McAlester Lake.

Manager Stasiak informed the Council that he and Mr. Modzelewski had put the information together. He stated that they got estimated costs which were between \$275,000.00 and \$300,000.00 and that was not budgeted for this fiscal year. He then reviewed the steps recommended for rerouting the water line around Lake McAlester, which were as follows:

1. Identify a funding source
2. Discuss with the Choctaw Nation if an easement could be obtained
3. Survey and describe easement
4. Design the waterline resolution
5. Obtain a DEQ Construction Permit
6. Prepare Bid Packets (if not constructed in-house)
7. Bid out Project
8. Construction management and Inspection
9. Test the waterline
10. Put new line in Service

There was a brief discussion concerning the condition of the remaining water supply line, the urgency of repairing the broken water line in the lake, the number of times that one of the lines had broken, the amount that had been cut from this years budget, why the lines had been laid in the lake, how to fund this matter, and the potential problem of rock in the area where a new line might be laid.

Manager Stasiak commented that he would identify a funding source and bring this matter back before the Council.

5. Update and Discussion of the services in the amount of \$25,000 provided by Gullick & Associates, LLC. (*Councilman Buddy Garvin, Ward 5*)

Executive Summary
Discussion Only.

Councilman Garvin commented that the report had answered his questions.

Councilman Smith commented that there were a lot of generalities in the report and he would like to see more specifics in the future. He then asked about the status of the Economic

Development website, what its' cost was and he inquired about the cost benefit analysis. Councilman Smith asked about the burrowing beetle that had been mentioned in the report that had been furnished to the Council. He also asked about any time lines that could be tied to the items mentioned in the report, the mention of working with the McAlester Foundation and Project Broadway.

Manager Stasiak informed the Council that the website had been approved for approximately \$17,000.00 and the cost benefit analysis was being done in house and he would be distributing it to the Council. Manager Stasiak added that the beetle was currently hibernating but in the Spring, traps would be set and if any inhabited the property in the Industrial Park they would be trapped and relocated. He informed the Council that Project Broadway had come from the State and the business had asked not to be disclosed at this time.

6. Update and Discussion of the cost of Re-surfacing of 14th Street from Fleming to Keller.
(*Councilman Buddy Garvin, Ward 5*)

Executive Summary

Discussion Only.

Councilman Garvin commended the City of McAlester's Street Department for the job they had done on the re-surfacing of 14th Street. He inquired about the labor costs.

Manager Stasiak commented that the City normally didn't track the labor of its' employees. He reviewed the information that could be obtained concerning the total cost if the Council requested it.

Tim Adams, Public Works Operations Supervisor commented on how long it had taken to re-surface 14th Street, how much asphalt was used and the steps that had been done during that project.

7. Consider, and act upon, rescheduling the December 24, 2013 regularly scheduled Council Meeting. (*Cora Middleton, City Clerk*)

Executive Summary

Motion to approve the rescheduling of the December 24, 2013 regularly scheduled Council Meeting.

Mayor Harrison stated that part of the Statute and Ordinances referenced in the agenda packet. He verified with the City Attorney that December 24th could be considered a holiday. He then mentioned that if the Council did not meet on the 24th there would be a five (5) week gap between the December 10th meeting and the first meeting in January, 2014. He added that it was important that the Council schedule a meeting sometime when a quorum would be available.

There was a brief discussion regarding scheduling the meeting on the 19th, having several individuals on vacation during the Christmas Holiday, how this matter was handled last year, and being able to pay the bills that needed to be paid if the rescheduled meeting was held on December 19th.

Manager Stasiak commented that if the Council scheduled the meeting for December 19th the City would make it work.

Mayor Harrison asked for a motion to reschedule the December 24th Council meeting on Thursday, December 19th. Councilman Smith moved to reschedule the December 24th meeting for December 19th at 6:00 P.M. The motion was seconded by Councilman Titsworth, and the vote was taken as follows:

AYE: Councilman Smith, Titsworth, Read, Karr, Garvin, Mason & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

New Business

There was no new business.

City Manager's Report

Manager Stasiak reported that the Parks Department had started putting up Christmas lights on Carl Albert Parkway, and that after the annexation of the land west of the Industrial Park was approved, the City did receive four (4) letters of objection. He informed the Council that the City Attorney was not anticipating any problems or concerns with that. He stated that a very exciting project came in last week and the individuals were planning on building three (3) structures on the property adjacent to Highway 270 and West Street. He added that this would be a very good project for the community. Manager Stasiak informed the Council that the 17th Street project was on schedule. He then reviewed the answers to the questions that Councilman Garvin had asked at the previous meeting, which were as follows:

1. The cost to the City for a Special Election was between \$2,000 and \$2,000.
2. The Street Department currently has thirteen (13) budgeted positions and the Utility Maintenance Department had eight (8) budgeted positions.
3. The six (6) new pieces of equipment and the two (2) converted Trash Trucks were being used according to need and their operation was affected by employee absenteeism.
4. Due to employee turn over, illness or injury employees from the Airport and Utility Maintenance Department were cross trained to help with the reading of the City's water meters.
5. The Street Department is required to submit an annual report to DEQ concerning the work that had been accomplished each year and that Department made every attempt to clean the canals on an annual basis.
6. The use of the City's equipment was covered in an exhibit included in the Special report.

Manager Stasiak informed the Council that he had included exhibits for each of the topics that had been covered.

Remarks and Inquiries by City Council

Councilmen Smith, Titsworth, Read, Karr and Garvin had no comments for the evening.

Vice-Mayor Mason commented on the appearance of the City of McAlester's Recycling Center and the KIBOIS labor that was used at the Center.

Mayor's Comments and Committee Appointments

Mayor Harrison had no comments for the evening.

Recess Council Meeting

Mayor Harrison asked for a motion to recess the Regular Meeting to convene the Authorities. Councilman Smith moved to recess the Regular Meeting and convene the Authorities. The motion was seconded by Councilman Garvin.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Garvin, Karr, Mason, Titsworth, Read & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried and the meeting was recessed at 7:26 P.M.

Reconvene Council Meeting

The Regular Meeting was reconvened at 7:28 P.M.

Adjournment

There being no further business to come before the Council, Councilman Smith moved for the meeting to be adjourned, seconded by Councilman Garvin. There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Garvin, Karr, Mason, Titsworth, Read & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried, and the meeting was adjourned at 7:29 P.M.

ATTEST:

Steve Harrison, Mayor

Karen Boatright, Deputy City Clerk

The McAlester City Council met in Special session on Thursday, October 24, 2013, at 5:30 P.M. after proper notice and agenda was posted, October 18, 2013, at 2:01 P.M.

Call to Order

Mayor Harrison called the meeting to order.

Roll Call

Council Roll Call was as follows:

Present: Weldon Smith, Travis Read, Sam Mason & Steve Harrison
Absent: John Titsworth, Robert Karr & Buddy Garvin,
Presiding: Steve Harrison, Mayor

Staff Present: Peter J. Stasiak, City Manager; John Modzelewski, City Engineer/Public Works Director; and Karen Boatright, Deputy City Clerk

Scheduled Business

1. Discussion regarding Capital Improvement Plan (CIP), STREETS RECONSTRUCTION PROGRAM

Manager Stasiak informed the Council that Mr. Modzelewski had information to present to the Council and would be able to answer questions from them.

John Modzelewski addressed the Council commenting that this was to refresh the Council on the information regarding the City's proposed Street Reconstruction Program. Mr. Modzelewski reviewed the nine (9) streets that had been chosen for the proposed program and how those streets had been selected. He commented that after the sales tax modification bond passed in May of this year, it was realized that there would be less funding available so the list was shortened to seven (7) streets. He added that if the list had to be pared down further would be determined by the prices that were received with the bids. Mr. Modzelewski informed the Council that the first project to be bid had been for Seventeenth (17th) Street and it had advertised last Sunday. He explained the process that was set out for the 17th Street bid and how that would affect the number of bidders. He reviewed the timeline for the 17th Street project and stressed the timing requirements for the bond issue. He added that 5% of the bond money had to be encumbered within six (6) months and the entire amount of the bond issue had to be encumbered by June, 2015. Mr. Modzelewski reviewed the traffic counts.

There was discussion among the Council including Mr. Modzelewski concerning the location of the traffic counts, the change in street priority, the replacement of any water and sewer lines

under the streets, the second phase of the street survey, and the information from the inclement weather street clearing map.

Councilman Smith distributed information that he had combined information from the street survey, the inclement weather street clearing map, the street reconstruction proposals, and estimated costs for the various repairs. He asked if entire streets would be reconstructed if only sections needed to be replaced.

There was discussion regarding what had been proposed to the citizens regarding the replacement of water and sewer, what most of the citizens would prefer to have repaired, the problems that arise from spot repairs of streets, what the difference was between concrete streets and asphalt streets, curb and guttering, Stormwater drainage, how the streets were constructed in the past, how long it takes to go through the entire bid process, what the quality of the streets would be if they were not replaced properly, and the estimates furnished by the consultants.

Mayor Harrison commented that his understanding was that the City was looking for direction for the next projects so not to fall behind on the schedule. He stated that he was comfortable with what the City proposed with the priority list and he provided a brief background on how the City had gotten to this point. He reminded the Council of the information that had been provided to the citizens prior to the Special Election in May and that was what the voters would be looking for the City to do. Mayor Harrison stated that the City needed to find a way to accomplish what was presented to the citizens before any other streets were addressed. He added that at some point along the timeline the City would need to decide if they go out after the other \$4.9 million and nobody knows what the economy will look like then.

There was discussion among the Council regarding the quality of the City of McAlester's streets, what the other cities in the State had experienced with the surveys done by IMS Infrastructure Management, the problems with the intersections of many of the streets, and which streets in the proposed schedule could be repaired without a complete reconstruction.

Mayor Harrison asked if there was any issue with taking the two (2) items shown as proposed schedule two (2) on the list and suggest that they submit those to the Council with the stipulation that they look at 6th Street trying to see what really needs to be reconstructed.

Councilman Read proposed coming back with five (5) and six (6) at the Council meeting in November. He commented that staff needs to have some direction from the Council. He added that the City to come back with two (2) proposals, one from the schedule from the October 24th meeting and one from the newest schedule presented tonight.

There was a brief discussion concerning the City's need for direction overall and giving the Council information on projects 4, 5, 6 and 7 and when the City would come back before the Council to get approval on the engineering services for other projects.

Adjournment

There being no further business to come before the Council, Councilman Read moved to adjourn the meeting. The motion was seconded by Councilman Smith and the vote was taken as follows:

AYE: Councilman Read, Smith, Mason & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried and the meeting was adjourned at 6:40 P.M.

ATTEST:

Steve Harrison, Mayor

Karen Boatright, Deputy City Clerk

CLAIMS FROM

**OCTOBER 16, 2013
THRU
NOVEMBER 5, 2013**

PACKET: 10460 CLAIMS FOR 11/12/2013

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	GARY WANSICK	I-201310165511	01 -5321331	EMPLOYEE TRAV TRAVEL EXP POLICE CHIEF TRAINI	066660	137.25
	MICHELE GARRETT	I-201310305541	01 -5324331	EMPLOYEE TRAV TRAVEL EXP-PUBLIC SAFETY CONF	066734	80.90
	COLT SANDERS	I-201310305543	01 -5431207	CLOTHING ALLO REIMB CLOTHING ALLOWANCE	066736	65.34
	CORA MIDDLETON	I-201310305544	01 -5212331	EMPLOYEE TRAV TRAVEL EXP-CMCTFOA FAUL CONF	066737	193.13
01-A00026	AT & T LONG DISTANCE					
		I-201310235517	01 -5215315	TELEPHONE UTI PHONE UTIL-LONG DIST SVS	066685	198.79
01-A00150	ACME JANITORIAL					
		I-628897	01 -5431202	OPERATING SUP JANITORIAL SUPPLIES	066760	81.60
		I-629344	01 -5431202	OPERATING SUP JANITORIAL SUPPLIES	066760	363.44
		I-629689	01 -5431202	OPERATING SUP JANITORIAL SUPPLIES	066760	58.20
01-A00267	AIRCAS, INC					
		I-9020460326	01 -5432202	OPERATING SUP EMS SUPPLIES & OXYGEN	066762	45.31
		I-9020915683	01 -5432202	OPERATING SUP EMS SUPPLIES & OXYGEN	066762	176.35
		I-9912793023	01 -5432202	OPERATING SUP EMS SUPPLIES & OXYGEN	066762	268.00
01-A00362	ALLEGIANCE COMMUNICATIO					
		I-201310165505	01 -5431328	INTERNET SERV INTERNET SVS-N FIRE STATION	066661	62.95
		I-201310235520	01 -5547328	INTERNET SERV INTERNET SVS-CEMETERY	066666	59.95
		I-201310235520	01 -5431328	INTERNET SERV INTERNET SVS-S FIRE STATION	066686	62.95
		I-201310305535	01 -5431328	INTERNET SERV INTERNET SVS-EMER RESP CTR	066738	62.95
		I-201310305535	01 -5565328	INTERNET SERV INTERNET SVS-PUBLIC WKS FAC	066738	83.88
01-A00500	AMERICAN MUNICIPAL SERV					
		I-201310305551	01 -2105	COLLECTION AG COURT COLLECTION FEES-OCT 2013	066763	4,559.09
01-A00539	AMERICAN RAMP CO					
		I-22681	01 -5542203	REPAIRS & MAI PAINT FOR SKATE PARK	066764	349.38
01-A00751	ATWOODS					
		I-1757/9	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	066765	16.99
		I-1758/9	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	066765	45.12
		I-1760/9	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	066765	51.96
		I-1766/9	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	066765	79.98
01-B00369	BANK OF OKLAHOMA					
		I-5077732	01 -5547306	CONTRACTED SE CEM CARE FUND ADMIN FEE	066770	367.99
01-B00180	UNION IRON WORKS, INC.					
		I-S1751527.001	01 -5542203	REPAIRS & MAI MISC PLBG SUPPLIES	066772	100.89
		I-S1754609.002	01 -5544203	REPAIRS & MAI PLBG REPAIR PARTS-SBC	066772	586.89
		I-S1754921.001	01 -5542203	REPAIRS & MAI MISC PLBG SUPPLIES	066772	40.71
		I-S1756096.001	01 -5542203	REPAIRS & MAI MISC PLBG SUPPLIES	066772	18.16
01-B00243	BIG V FEED					
		I-41374	01 -5322202	OPERATING SUP DOG FOOD FOR POUND	066774	5.95

PACKET: 10460 CLAIMS FOR 11/12/2013

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-B00490	BRIGGS PRINTING					
		I-61146	01 -5321202	OPERATING SUP BUS CARDS & NOTECARDS	066777	67.50
		I-61147	01 -5321202	OPERATING SUP BUS CARDS & NOTECARDS	066777	172.50
01-C00320	CENTERPOINT ENERGY AKKL					
		I-201310305534	01 -5215314	GAS UTILITY GAS UTIL-607 VILLAGE BLVD	066739	24.02
		I-201310305534	01 -5215314	GAS UTILITY GAS UTIL-1600 COLLEGE AVE C	066739	31.34
01-C00664	CONSTRUCTION INDUSTRIES					
		I-13-00956	01 -5548331	EMPLOYEE TRAV RENEWAL APPLICATION FEE	066780	20.00
01-C00840	CRAWFORD & ASSOCIATES					
		I-7699	01 -5215302	CONSULTANTS CONSULTANT FEES	066782	5,450.00
01-C00900	CYNTHIE CUMBLE dba CUST					
		I-1252	01 -5431207	CLOTHING ALLO CLOTHING ALLOWANCE	066784	1,239.80
		I-459334	01 -5431207	CLOTHING ALLO UNIFORM SHIRTS	066784	76.00
01-D00006	D & D ELEVATOR INC					
		I-102	01 -5548317	ELEVATOR REPA MONTHLY MAINT FEE	066785	400.00
01-D00097	DASH MEDICAL GLOVES					
		I-INVO822130	01 -5432202	OPERATING SUP MEDICAL GLOVES	066786	203.70
		I-INVO822366	01 -5321202	OPERATING SUP LATEX GLOVES FOR POLICE	066786	304.50
01-D00130	DATA FLOW					
		I-70404	01 -5211202	OPERATING SUP YEAR END FORMS	066787	400.91
01-E00266	ERVIN & ERVIN ATTORNEYS					
		I-201311015557	01 -5214302	CONSULTANTS CONTRACT LEAGAL SVS-NOV 2013	066747	3,125.00
01-E00279	EST, INC.					
		I-30989	01 -5865218	STREET REPAIR CORE SAMPLES & ANALYSIS	066793	1,753.00
01-F00001	4IMPRINT					
		I-8220003	01 -5212202	OPERATING SUP PENS/JAR OPENERS	066794	180.32
		I-8220003	01 -5212317	ADVERTISING & PENS/JAR OPENERS	066794	209.47
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201310305554	01 -5865212	FUEL EXPENSE FUEL EXP-STREETS	066795	163.71
		I-201310305554	01 -5547212	FUEL EXPENSE FUEL EXP-CEMETERY	066795	44.67
		I-201310305554	01 -5542212	FUEL EXPENSE FUEL EXP-PARKS	066795	531.24
		I-201310305554	01 -5321212	FUEL EXPENSE FUEL EXP-POLICE	066795	94.86
		I-201310305554	01 -5544212	FUEL EXPENSE FUEL EXP-RECREATION	066795	123.91
		I-201310305555	01 -5322212	FUEL EXPENSE FUEL EXP-ANIMAL CONT	066796	397.44
		I-201310305555	01 -5321212	FUEL EXPENSE FUEL EXP-POLICE	066796	11,058.28
		I-201310305555	01 -5431212	FUEL EXPENSE FUEL EXP-FIRE	066796	1,927.65
		I-201310305555	01 -5542212	FUEL EXPENSE FUEL EXP-PARKS	066796	2,219.08
		I-201310305555	01 -5548212	FUEL EXPENSE FUEL EXP-FAC MAINT	066796	668.15

PACKET: 10460 CLAIMS FOR 11/12/2013

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-F00015	FLEETCOR TECHNOLOGIES	continued				
		I-201310305555	01 -5865212	FUEL EXPENSE FUEL EXP-STREETS	066796	3,504.92
		I-201310305555	01 -5544212	FUEL EXPENSE FUEL EXP-RECREATION	066796	178.18
		I-201310305555	01 -5652212	FUEL EXPENSE FUEL EXP-COMM DEV/CODES	066796	496.69
		I-201310305555	01 -5225212	FUEL EXPENSE FUEL EXP-IT	066796	128.09
		I-201310305555	01 -5653212	FUEL EXPENSE FUEL EXP-HR/SAFETY	066796	37.43
		I-201310305555	01 -5547212	FUEL EXPENSE FUEL EXP-CEMETERY	066796	396.07
		I-201310305555	01 -5432212	FUEL EXPENSE FUEL EXP-AMBULANCE SRV	066796	1,771.75
01-F00141	FIRE STORE					
		I-E1116181	01 -5431207	CLOTHING ALLO CLOTHING ALLOWANCE	066797	54.48
		I-E1122338	01 -5431207	CLOTHING ALLO CLOTHING ALLOWANCE	066797	156.46
01-F00142	FIRE-TECK LLC					
		I-2013-1308	01 -5432203	REPAIR & MAIN MISC AUTO PARTS	066798	91.38
01-G00130	GALL'S, AN ARAMARK CO.,					
		I-BC0026943	01 -5431207	CLOTHING ALLO CLOTHING ALLOWANCE	066801	5.95
		I-BC0027170	01 -5431207	CLOTHING ALLO CLOTHING ALLOWANCE	066801	169.99
		I-BC0027794	01 -5431207	CLOTHING ALLO CLOTHING ALLOWANCE	066801	178.64
		I-BC0027859	01 -5431207	CLOTHING ALLO CLOTHING ALLOWANCE	066801	449.89
		I-BC0027963	01 -5431207	CLOTHING ALLO CLOTHING ALLOWANCE	066801	342.89
		I-BC0028149	01 -5431207	CLOTHING ALLO CLOTHING ALLOWANCE	066801	125.14
		I-BC0028150	01 -5431207	CLOTHING ALLO CLOTHING ALLOWANCE	066801	231.64
		I-BC0028151	01 -5431207	CLOTHING ALLO CLOTHING ALLOWANCE	066801	250.34
		I-BC0030146	01 -5431207	CLOTHING ALLO CLOTHING ALLOWANCE	066801	345.93
01-G00375	GRAINGER, INC.					
		I-9266287290	01 -5215202	OPERATING SUP SUPPLIES-MOVIES IN PARK	066802	115.88
01-H00020	H L'S PAWN SHOP					
		I-848650	01 -5431207	CLOTHING ALLO BOOT ALLOWANCE	066805	149.99
01-H00048	HAMPTON INN - STILLWATE					
		I-B1222564	01 -5212331	EMPLOYEE TRAV TRAVEL EXP-OMCTFOA CONF	066807	350.26
01-I00000	IAFC					
		I-94689	01 -5431330	DUES & SUBSCR IAFC MEMBERSHIP DUES	066808	239.00
01-I00049	IDEAL CLEANING					
		I-003	01 -5548203	REPAIRS & MAI CLEANING SERVICE	066810	1,275.00
01-I00061	RICOH USA, INC.					
		I-5028118752	01 -5321308	CONTRACTED SE CPOIER MAINT. FEE	066811	243.98
01-I00110	IMPRESS OFFICE SUPPLY					
		I-035858	01 -5215250	CONTINGENCY - NEW OFFICE FURNITURE	066812	2,463.49
		I-035876	01 -5215202	OPERATING SUP OFFICE SUPPLIES	066812	3.59

PACKET: 10460 CLAIMS FOR 11/12/2013

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-100115	INTERMEDIX TECHNOLOGIES					
		I-201310305553	01 -5432308	CONTRACTED SE CONTRACT SRV (9/01-09/30/2013)	066813	2,589.13
01-100120	TYLER TECHNOLOGIES					
		I-201310305556	01 -5213336	FEES MONTHLY SUPPORT FEES-COURT	066814	200.00
		I-201310305556	01 -5225349	SOFTWARE MAIN MONTHLY SUPPORT FEES-IT	066814	210.00
01-K00103	KEEP OKLAHOMA BEAUTIFUL					
		I-2503	01 -5210202	OPERATING SUP TICKETS FOR AWARD BANQUET	066818	65.00
01-K00165	KENNEDY EYE CARE, LLC					
		I-6702	01 -5653213	SAFETY EXPENS SAFETY GLASSES	066819	179.95
01-100325	LIBERTY FLAGS INC					
		I-67314	01 -5542203	REPAIRS & MAI REPLACEMENT FLAGS	066822	231.10
01-L00428	LOWE'S CREDIT SERVICES					
		I-01109	01 -5322401	CAPITAL OUTLA MATERIALS FOR DOG POUND	066824	34.50
		I-01167	01 -5548203	REPAIRS & MAI BUILDING MATERIALS	066824	94.68
		I-01273	01 -5865218	STREET REPAIR FORMING MATERIALS	066824	28.45
		I-01642	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	066824	159.60
		I-02185	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	066824	62.70
		I-02504	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	066824	104.44
		I-02688	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	066824	34.57
		I-05376	01 -5322401	CAPITAL OUTLA MATERIALS FOR DOG POUND	066824	30.77
		I-06252	01 -5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	066824	129.56
		I-06458	01 -5431203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	066824	40.74
		I-07710	01 -5215202	OPERATING SUP MISC SUPP-MOVIES IN PARK	066824	7.12
		I-08181	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	066824	16.72
01-M00470	MILLER BROTHERS ENTERPR					
		I-13146-06	01 -5548203	REPAIRS & MAI MISC. MAINT & REPAIRS	066827	150.00
01-M00480	MILLER GLASS					
		I-14881	01 -5548203	REPAIRS & MAI WINDOW REPLACEMENT E.	066828	59.95
01-M00570	MOORE MEDICAL CORP.					
		I-97923799 I	01 -5432202	OPERATING SUP EMS MEDICAL SUPPLIES	066830	369.56
		I-97945816 I	01 -5432202	OPERATING SUP MISC EMS SUPPLIES	066830	423.38
01-M00593	MOST DEPENDABLE FOUNTAI					
		I-INV31028	01 -5542203	REPAIRS & MAI FOUNTAIN REPAIR ITEMS	066831	588.52
01-M00098	MCAFFEE & TAFT					
		I-412725	01 -5210302	CONSULTANTS/L LEGAL FEES	066835	1,530.74
		I-412726	01 -5210302	CONSULTANTS/L LEGAL FEES	066835	630.00
		I-412727	01 -5210302	CONSULTANTS/L LEGAL FEES	066835	135.00
		I-412728	01 -5210302	CONSULTANTS/L LEGAL FEES	066835	157.50
		I-412729	01 -5210302	CONSULTANTS/L LEGAL FEES	066835	247.50

PACKET: 10460 CLAIMS FOR 11/12/2013

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-MC0098	MCAFFEE & TAFT		continued			
		I-412730	01 -5210302	CONSULTANTS/L LEGAL FEES	066835	202.50
		I-412731	01 -5210302	CONSULTANTS/L LEGAL FEES	066835	337.50
01-MC0226	MC DONALDS RESTURANT					
		I-076	01 -5321202	OPERATING SUP PRISONER MEAL AS NEEDED	066837	11.94
01-N00250	MCALESTER NEWS CAPITAL					
		I-03613731	01 -5865202	OPERATING SUP PUBLICATION FEE	066838	87.00
		I-05612144	01 -5653317	ADVERTISING & MISC. JOB ADVERTISEMENTS	066838	41.73
01-N00343	NORTHERN SAFETY CO INC					
		I-900640383	01 -5853213	SAFETY EXPENS SAFETY SUPPLIES	066840	197.75
01-000082	OAKLEY					
		I-726667719	01 -5431207	CLOTHING ALLO SAFETY GLASSES	066843	95.68
		I-726754757	01 -5431207	CLOTHING ALLO SAFETY GLASSES	066843	77.68
01-000160	OKLA ASSOC. CHIEF/POLIC					
		I-13-00988	01 -5321202	OPERATING SUP 2014 MEMBERSHIP FEE	066845	75.00
01-000222	OKLA CODE ENFORCEMENT A					
		I-2014 MEMBERSHIP	01 -5652330	DUES & SUBSCR OCEA MEMBERSHIP RENEWAL	066846	35.00
01-000274	OKLA CONSTRUCTION INDUS					
		I-RENEWAL-ESTRADA	01 -5652330	DUES & SUBSCR LICENSE RENEWAL	066887	20.00
		I-RENEWAL-GILBERTSON	01 -5652330	DUES & SUBSCR LICENSE RENEWAL	066887	35.00
01-000358	OKLA ST DEPT OF HEALTH					
		I-EMS LIC- C ENLOW	01 -5432331	EMPLOYE TRAVE EMT STATE LICENSE FEE	066888	85.00
01-000520	OIL-CK INDEPENDENT LIVI					
		I-201310305548	01 -5101355	OIL-OK FOR IN CONTRACT WITH OIL	066849	1,800.00
01-000561	OMCCA					
		I-1189	01 -5213331	EMPLOYEE TRAV OMCCA DIST MTG FEE	066850	50.00
01-P00020	P F BUSINESS FORMS					
		I-619274	01 -5213317	ADVERTISING & CITATION JACKETS	066851	2,603.40
01-P00078	PAMUJ N. JOSLIN					
		I-592	01 -5652207	CLOTHING ALLO CLOTHING ALLOWANCE	066853	77.94
		I-593	01 -5225207	CLOTHING ALLO CLOTHING ALLOWANCE	066853	137.78
		I-594	01 -5652207	CLOTHING ALLO CLOTHING ALLOWANCE	066853	149.94
		I-597	01 -5547207	CLOTHING ALLO CLOTHING ALLOWANCE	066853	228.00
		I-598	01 -5653207	CLOTHING ALLO CLOTHING ALLOWANCE	066853	70.00
		I-602	01 -5548207	CLOTHING ALLO CLOTHING ALLOWANCE	066853	235.88
		I-603	01 -5542207	CLOTHING ALLO CLOTHING ALLOWANCE	066853	812.80
		I-604	01 -5544207	CLOTHING ALLO CLOTHING ALLOWANCE	066853	270.82

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-P00078	PAMLI N. JOSLIN			continued		
		1-607	01 -5865207	CLOTHING ALLO CLOTHING ALLOWANCE	066854	989.76
01-P00087	PARADISE DONUTS					
		1-6627-8	01 -5653215	AWARDS/NUC PR DONUTS FOR EMF MEETING	066855	52.65
01-P00208	PEARSON VJE					
		1-13-01007	01 -5652331	EMPLOYEE TRAV BLDG INSP. TEST FEE	066856	160.00
01-P00310	PITNEY BOWES INC					
		1-3127966-0T13	01 -5215312	EQUIPMENT REN LEASE ON POST. MACHINE	066858	783.99
		1-SUPPLIES 11/17/13	01 -5215317	POSTAGE POSTAGE	066858	33.02
01-P00510	PRO-KIL, INC					
		1-75244	01 -5546203	REPAIRS & MAI PEST CONTROL-CITY HALL	066861	116.00
		1-75397	01 -5542308	CONTRACTED SE MONTHLY PEST CONTROL	066861	126.00
01-P00560	PUBLIC SERVICE/AEP					
		1-201310235519	01 -5215313	ELECTRIC UTIL ELECT UTIL-KOMAR PAV	066669	50.03
		1-201310235519	01 -5215313	ELECTRIC UTIL ELECT UTIL-KOMAR PARK BLDG	066669	40.08
		1-201310305536	01 -5215313	ELECTRIC UTIL ELECT UTIL-PD/NARC	066740	85.88
		1-201310305536	01 -5215313	ELECTRIC UTIL ELECT UTIL-EMER RESP CTR	066740	586.84
		1-201310305536	01 -5215313	ELECTRIC UTIL ELECT UTIL-1699 CARL ALBERT	066740	25.86
		1-201310305536	01 -5215313	ELECTRIC UTIL ELECT UTIL-1016 E SOUTH ST	066740	278.78
01-Q00017	JOSHUA HASS dba QUALITY					
		1-003821	01 -5542203	REPAIRS & MAI JANITORIAL SUPPLIES	066862	178.75
01-R00247	RESONANCE BROADBAND					
		1-1287	01 -5225401	COMPUTER TECH WIFI HARDWARE FOR EXPO	066863	495.99
01-R00492	RONALD W BARNES					
		1-201311055561	01 -5544308	CONTRACT LABO UMPIRE FEES-10 GAMES	066866	250.00
01-S00009	SADLER PAPER CO					
		1-16289	01 -5542203	REPAIRS & MAI JANITORIAL SUPPLIES	066867	271.86
01-S00130	SEARS COMMERCIAL ONE					
		1-034679014957	01 -5225202	OPERATING SUP SMALL SCREW DRIVER SET	066868	29.68
01-S00190	SECURITY SYS. & ENG. IN					
		1-29006	01 -5321308	CONTRACTED SE ALARM MONITOR FEE-REPEATE	066869	45.00
		1-29007	01 -5320308	CONTRACTED SE ALARM MONITORING FEE-CID	066869	45.00
		1-29008	01 -5321325	FIRING RANGE ALARM MONITORING-FIRE RAN	066869	45.00
01-S00244	SHAWN SMITH					
		1-201310175513	01 -5653213	SAFETY EXPENS TRAVEL EXP-W/C DEPOSITION	066666	110.79
		1-201310305545	01 -5653213	SAFETY EXPENS TRAVEL EXP-W/C COURT IN OKC	066741	153.16

PACKET: 10460 CLAIMS FOR 11/12/2013

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-S00245	SHEILA R NORMAN					
		I-201310165510	01 -5211331	EMPLOYEE TRAV TRAVEL EXP-INCODE TRAINING	066669	213.63
01-S00642	SPECIAL OES UNIFORMS, I					
		I-747686	01 -5321207	CLOTHING ALLO CLOTHING ALLOWANCE	066873	1,265.26
01-S00726	STAPLES ADVANTAGE					
		I-3208260976	01 -5215202	OPERATING SUP MISC. OFFICE SUPPLIES	066874	9.69
		I-3208260979	01 -5215202	OPERATING SUP MISC. OFFICE SUPPLIES	066874	127.21
		I-3209174750	01 -5215202	OPERATING SUP MISC. OFFICE SUPPLIES	066874	99.99
		I-3209174751	01 -5215202	OPERATING SUP MISC. OFFICE SUPPLIES	066874	72.00
		I-3209583963	01 -5215202	OPERATING SUP MISC. OFFICE SUPPLIES	066874	128.34
		I-3209583964	01 -5215202	OPERATING SUP MISC. OFFICE SUPPLIES	066874	11.97
		I-3210561831	01 -5215202	OPERATING SUP MISC. OFFICE SUPPLIES	066874	23.80
		I-3210561832	01 -5215202	OPERATING SUP MISC. OFFICE SUPPLIES	066874	63.19
		I-3210561833	01 -5215202	OPERATING SUP MISC. OFFICE SUPPLIES	066874	10.90
		I-3210561834	01 -5215202	OPERATING SUP MISC. OFFICE SUPPLIES	066874	43.24
		I-3211313255	01 -5215202	OPERATING SUP MISC. OFFICE SUPPLIES	066874	187.76
		I-3212087996	01 -5215202	OPERATING SUP MISC. OFFICE SUPPLIES	066874	99.30
		I-3212087997	01 -5215202	OPERATING SUP MISC. OFFICE SUPPLIES	066874	35.99
		I-3212087998	01 -5215202	OPERATING SUP MISC. OFFICE SUPPLIES	066874	38.69
		I-3212568558	01 -5215202	OPERATING SUP MISC. OFFICE SUPPLIES	066875	11.98
		I-3212568559	01 -5215202	OPERATING SUP MISC. OFFICE SUPPLIES	066875	221.10
01-S00956	SWANK MOTION PICTURES,					
		I-13-00658	01 -5215202	OPERATING SUP MOVIE RENTAL FEE	066876	6.50
01-T00010	T. H. ROGERS LUMBER CO.					
		I-479992	01 -5865218	STREET REPAIR MISC. MATERIALS	066877	44.10
01-T00429	THOMAS J DAVIS					
		I-201311055362	01 -5544308	CONTRACT LABO UMPIRE FEES-4 GAMES	066878	100.00
01-T00537	TRAVIS, WOLFF & CO, LLP					
		I-9943650	01 -5653508	CONTRACTED SE PLAN ADMIN CHARGE	066880	840.00
01-T00630	TWIN CITIES READY MIX,					
		I-85738ADD	01 -5865218	STREET REPAIR CONCRETE FOR REPAIRS	066881	306.00
		I-86296	01 -5865218	STREET REPAIR CONCRETE FOR REPAIRS	066881	1,488.00
01-U00020	UNITED STATES CELLULAR					
		I-201310165506	01 -5215315	TELEPHONE UTI CELL PHONE EXP-GENERAL FUND	066670	76.86
		I-201310305538	01 -5215315	TELEPHONE UTI CELL PHONE EXP-GENERAL	066743	1,762.32
01-U00025	U S FOOD SERVICE					
		I-4425345	01 -5653215	AWARDS/NUC PR AWARDS BREAKFAST FOOD	066882	584.97
01-W00040	WALMART COMMUNITY BRC					
		C-03173	01 -5653215	AWARDS/NUC PR EMPLOYEE AWARDS	066885	130.00-

PACKET: 10460 CLAIMS FOR 11/12/2013

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-W00040	WALMART COMMUNITY BRC		continued			
		C-03175	01 -5653215	AWARDS/NUC PR EMPLOYEE AWARDS	066885	130.00-
		I-002927	01 -5653215	AWARDS/NUC PR EMPLOYEE AWARDS	066885	125.00
		I-00325	01 -5653215	AWARDS/NUC PR AWARDS BREAKFAST SUPPLIES	066885	98.38
		I-009339	01 -5547202	OPERATING SUP NEW VACUUM CLEANER	066885	156.80
		I-01108	01 -5431202	OPERATING SUP MISC OPERATING SUPPLIES	066885	13.97
		I-02923	01 -5653215	AWARDS/NUC PR EMPLOYEE AWARDS	066885	50.00
		I-02924	01 -5653215	AWARDS/NUC PR EMPLOYEE AWARDS	066885	50.00
		I-02925	01 -5653215	AWARDS/NUC PR EMPLOYEE AWARDS	066885	74.92
		I-02926	01 -5653215	AWARDS/NUC PR EMPLOYEE AWARDS	066885	74.92
		I-02928	01 -5653215	AWARDS/NUC PR EMPLOYEE AWARDS	066885	23.92
		I-02971	01 -5653215	AWARDS/NUC PR EMPLOYEE AWARDS	066885	130.00
		I-02973	01 -5653215	AWARDS/NUC PR EMPLOYEE AWARDS	066886	130.00
		I-03177	01 -5653215	AWARDS/NUC PR EMPLOYEE AWARDS	066886	166.00
		I-03178	01 -5653215	AWARDS/NUC PR EMPLOYEE AWARDS	066886	166.00
		I-04912	01 -5431202	OPERATING SUP MISC OPERATING SUPPLIES	066886	148.76
		I-C6036	01 -5225202	OPERATING SUP SUPPLIES-MOVIES IN THE PK	066886	63.52
01-W00270	WHITE ELECTRICAL SUPPLY					
		C-65864	01 -5548203	REPAIRS & MAI MISC REPAIR ITEMS	066889	364.97-
		I-S1661629.001	01 -5548203	REPAIRS & MAI MISC REPAIR ITEMS	066889	23.16
		I-S1661894.001	01 -5548203	REPAIRS & MAI MISC REPAIR ITEMS	066889	72.70
		I-S1663089.001	01 -5548203	REPAIRS & MAI MISC REPAIR ITEMS	066889	8.26
		I-S1663717.001	01 -5548203	REPAIRS & MAI MISC REPAIR ITEMS	066889	76.58
		I-S1667727.001	01 -5548203	REPAIRS & MAI MISC REPAIR ITEMS	066889	201.63
		I-S1669026.001	01 -5548203	REPAIRS & MAI MISC REPAIR ITEMS	066889	22.34
		I-S1669135.001	01 -5548203	REPAIRS & MAI MISC REPAIR ITEMS	066889	7.51
		I-S1671362.001	01 -5548203	REPAIRS & MAI MISC REPAIR ITEMS	066889	233.48
01-W00381	WILLIAM D ROBERTSON					
		I-201311055563	01 -5544308	CONTRACT LABO UMPIRE FEES-10 GAMES	066890	250.00
01-X00020	XEROX CORP-MAJOR ACCOUN					
		I-800622909	01 -5215312	EQUIPMENT REN LEASE PMT ON COPIERS	066891	1,821.42
01-Y00019	YOUNG REPORTING SERVICE					
		I-5945	01 -5210302	CONSULTANTS/L LEGAL FEES-ARBITRATION	066892	568.25
			FUND 01 GENERAL FUND	TOTAL:		86,418.60

PACKET: 10460 CLAIMS FOR 11/12/2013

VENDOR SET: 01

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00103	ACCURATE LABS & MINING					
		I-3J09058	02 -5974304	LAB TESTING TESTING	066759	460.00
		I-3J09059	02 -5974304	LAB TESTING TESTING	066759	90.00
		I-3J09060	02 -5974304	LAB TESTING TESTING	066759	115.00
		I-ES2652	02 -5974304	LAB TESTING WTP DBP STUDY FEES	066759	6,155.00
01-A00170	ADA PAPER CO.					
		I-367594	02 -5973203	REPAIRS & MAI JANITORIAL SUPPLIES	066761	429.21
01-A00362	ALLEGIANCE COMMUNICATIO					
		I-201310165505	02 -5975328	INTERNET SERV INTERNET SVS-UTM OFFICE	066661	62.95
		I-201310305535	02 -5973328	INTERNET SERV INTERNET SVS-E WMM PLANT	066738	68.65
01-A00423	ALLIED WASTE SERVICES O					
		I-201310165507	02 -5866306	CONTRACTED RE WASTE SVS FEE-SEPT 2013	066662	152,647.56
		I-201310165507	02 -5866306	CONTRACTED RE BAD DEBT WRITE OFF	066662	287.89-
01-A00751	ATWOODS					
		I-1763/9	02 -5974203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	066765	38.44
01-B00180	UNION IRON WORKS, INC.					
		I-S1756153.001	02 -5974203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	066772	25.87
		I-S1756183.001	02 -5975209	UTILITY MAINT MISC. REPAIR PARTS	066772	13.21
		I-S1756197.001	02 -5975209	UTILITY MAINT MISC. REPAIR PARTS	066772	15.59
		I-S1757671.001	02 -5973203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	066772	202.83
		I-S1757982.001	02 -5975209	UTILITY MAINT MISC. REPAIR PARTS	066772	38.03
		I-S1758489.001	02 -5974203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	066772	58.87
		I-S1758890.001	02 -5975209	UTILITY MAINT MISC. REPAIR PARTS	066772	0.88
		I-S1759450.001	02 -5975209	UTILITY MAINT MISC. REPAIR PARTS	066772	12.94
01-B00360	BLUE BOOK (USA)					
		I-172423	02 -5974317	ADVERTISING/P CHLORINE CHART RECORDER	066776	1,126.66
01-B00491	BRENNTAG SOUTHWEST					
		I-BSW444398	02 -5974206	CHEMICALS AQUARIUM FOR WTP	066778	3,745.81
01-C00271	CBSA					
		I-201310165501	02 -2512	CBSA COLLECTI UB&C COLLECTION FEES-SEPT 2013	066664	55.04
01-C00320	CENTERPOINT ENERGY ARKL					
		I-201310165504	02 -5267314	GAS UTILITY GAS UTIL-301 E POLK	066665	48.33
01-C00840	CRAWFORD & ASSOCIATES					
		I-7699	02 -5267302	CONSULTANTS CONSULTANT FEES	066782	7,587.31
01-C00880	CULLIGAN WATER COND INC					
		I-6945	02 -5974304	LAB TESTING LAB TEST SUPPLIES	066783	24.00
01-D00158	DAVID T HARDGRAVE					

PACKET: 10460 CLAIMS FOR 11/12/2013

VENDOR SET: 01

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-D00158	DAVID T HARDGRAVE		continued			
		I-4-1307	02 -5973302	CONSULTANTS (MONTHLY PRETREATMENT FEE	066788	1,639.74
01-D00322	DEPT. OF ENVIR. QUALITY					
		I-3RD QUART FEE	02 -5864329	DEQ FEES DEQ QUARTERLY REPORTS	066789	98.07
01-D00540	DOLESE BROTHERS					
		I-AG13114267	02 -5975218	STREET REPAIR CONCRETE FOR REPAIRS	066791	782.40
		I-AG13117206	02 -5975218	STREET REPAIR CONCRETE FOR REPAIRS	066791	336.57
		I-AG13119826	02 -5975218	STREET REPAIR CONCRETE FOR REPAIRS	066791	763.43
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201310305554	02 -5216212	FUEL EXPENSE FUEL EXP-UTIL BILLING	066795	621.20
		I-201310305554	02 -5864212	FUEL EXPENSE FUEL EXP-LANDFILL	066795	14.28
		I-201310305554	02 -5866212	FUEL EXPENSE FUEL EXP-SANITATION	066795	768.01
		I-201310305554	02 -5871212	FUEL EXPENSE FUEL EXP-ENG	066795	405.78
		I-201310305554	02 -5974212	FUEL EXPENSE FUEL EXP-WTP	066795	793.60
		I-201310305554	02 -5973212	FUEL EXPENSE FUEL EXP-WWTP	066795	1,094.99
		I-201310305554	02 -5975212	FUEL EXPENSE FUEL EXP-UTM	066795	2,627.48
		I-201310305555	02 -5216212	FUEL EXPENSE FUEL EXP-UTIL BILLING	066796	55.20
		I-201310305555	02 -5975212	FUEL EXPENSE FUEL EXP-E-UTM	066796	338.22
01-F00170	FIRST NATIONAL BANK					
		I-112013-#134	02 -5864510	LEASE PAYMENT CATERPILLAR & COMPACTOR	066799	8,524.37
01-H00040	HACH CHEMICAL					
		I-8527706	02 -5974304	LAB TESTING LAB SUPPLIES	066806	458.99
		I-8529731	02 -5974304	LAB TESTING LAB SUPPLIES	066806	222.00
01-H00279	HUGHES NET					
		I-201310165503	02 -5974328	INTERNET SERV INTERNET SVS-WTP	066666	93.50
01-I00020	I B T, INC					
		I-6158775	02 -5974203	REPAIRS & MAJ FITTINGS-TUBING-PLBG SUPP	066809	523.88
01-I00120	TYLER TECHNOLOGIES					
		I-201310305556	02 -5216336	FEES MONTHLY SUPPORT FEES-UB&C	066814	293.16
01-I00237	INTERSTATE ELECTRICAL					
		I-90172252	02 -5974316	REPAIRS & MAJ FEE TO REBUILD LAKE PUMP	066815	5,455.00
01-K00005	K-BAR CO CONSTRUCTION					
		I-4359	02 -5974316	REPAIRS & MAJ CRANE SERVICE FEE	066817	1,350.00
01-K00210	KIAMICHI ELECTRIC COOP.					
		I-201310165502	02 -5267313	ELECTRIC UTIL ELECT UTIL-HEREFORD LAND	066667	549.72
01-K00225	KI BOIS COMMUNITY ACTIO					
		I-09/30/2013	02 -5866307	CONTRACTED RE RECYCLING CENTER LABOR	066820	1,800.00

PACKET: 10460 CLAIMS FOR 11/12/2013

VENDOR SET: 01

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-100020	L S INSTRUMENTS					
		I-80395	02 -5871202	OPERATING SUP SURVEY PAINT	066821	363.52
		I-80403	02 -5975202	OPERATING SUP MARKING PAINT	066821	247.76
01-100428	LOWE'S CREDIT SERVICES					
		I-07550	02 -5974203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	066824	51.24
01-M00200	MAXWELL SUPPLY OF TULSA					
		I-227638	02 -5975209	UTILITY MAINT MISC TOOLS & SUPPLIES	066826	153.52
		I-227640	02 -5975209	UTILITY MAINT MISC TOOLS & SUPPLIES	066826	1,984.51
01-M00532	MISTY VALLEY WATER CO.					
		I-83991	02 -5866230	RECYCLING CEN WATER FOR RECYCLE CTR	066829	21.76
		I-85854	02 -5866230	RECYCLING CEN WATER FOR RECYCLE CTR	066829	21.76
01-M00008	MCCABE CRANE & SIGN					
		I-566665	02 -5973316	REPAIRS & MAI CRANE SERVICES FOR WWM	066833	180.30
01-N00250	MCALISTER NEWS CAPITAL					
		I-05612135	02 -5973330	DUES & SUBSCR PUBLICATION FEE	066836	11.00
01-000275	OKLA DEPT OF COMMERCE					
		I-112013-#8908	02 -5267521	CDBG LOAN #89 CDBG - EDIF #8908	066848	1,145.83
01-P00040	PACF ANALYTICAL SERVICE					
		I-137505036	02 -5973304	LAB TESTING MONTHLY TESTING FEES	066852	189.47
		I-137505168	02 -5973304	LAB TESTING MONTHLY TESTING FEES	066852	54.47
		I-137505485	02 -5973304	LAB TESTING MONTHLY TESTING FEES	066852	189.47
01-P00078	PAMLI N. JOSLIN					
		I-596	02 -5864207	CLOTHING ALLO CLOTHING ALLOWANCE	066853	186.00
		I-599	02 -5975207	CLOTHING ALLO CLOTHING ALLOWANCE	066853	594.98
		I-605	02 -5216207	CLOTHING ALLO CLOTHING ALLOWANCE	066853	392.00
		I-606	02 -5973207	CLOTHING ALLO CLOTHING ALLOWANCE	066854	652.96
01-P00420	POSTMASTER					
		I-13-00968	02 -5216317	POSTAGE UB&C POSTAGE	066892	15,000.00
		I-UTIL BILL POSTAGE	02 -5216317	POSTAGE POSTAGE UTILITY BILLS	066859	15,000.00
01-P00560	PUBLIC SERVICE/AEP					
		I-201310305536	02 -5267313	ELECTRIC UTIL ELECT UTIL-5200 WATERWORKS RD	066740	111.00
01-S00009	SADLER PAPER CO					
		I-13983	02 -5974203	REPAIRS & MAI JANITORIAL SUPPLIES	066867	309.44
01-S00212	SERVICE & EQUIPMENT INT					
		I-2013-1021	02 -5973316	REPAIRS & MAI ALTERNATOR BELT & BATTERY	066870	75.00
		I-2013-1021	02 -5973316	REPAIRS & MAI ALTERNATOR BELT & BATTERY	066870	79.94
		I-2013-1022	02 -5974203	REPAIRS & MAI BATTERIES FOR 750 KW CAT	066870	697.50

PACKET: 10460 CLAIMS FOR 11/12/2013

VENDOR SET: 01

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-S00212	SERVICE & EQUIPMENT INT		continued			
		I-7-051714	02 -5973316	REPAIRS & MAI ANNUAL SERVICE AGREEMENT	066870	2,737.79
		I-7-051714	02 -5974316	REPAIRS & MAI ANNUAL SERVICE AGREEMENT	066870	2,737.79
01-S00530	SOUTHWEST CHEMICAL SERV					
		I-98225	02 -5974206	CHEMICALS CAUSTIC SODA (PH CONTROL)	066872	4,056.50
01-T00499	TRACTOR SUPPLY COMPANY					
		I-179386	02 -5216207	CLOTHING ALLO CLOTHING ALLOWANCE	066879	30.00
01-T00630	TWIN CITIES READY MIX,					
		I-86242	02 -5975218	STREET REPAIR CONCRETE FOR REPAIRS	066881	1,581.00
		I-86295	02 -5975218	STREET REPAIR CONCRETE FOR REPAIRS	066881	200.00
		I-86432	02 -5975218	STREET REPAIR CONCRETE FOR REPAIRS	066881	720.00
		I-86483	02 -5975218	STREET REPAIR CONCRETE FOR REPAIRS	066881	686.00
		I-86692	02 -5975218	STREET REPAIR CONCRETE FOR REPAIRS	066881	465.00
		I-86738-1	02 -5975218	STREET REPAIR CONCRETE FOR REPAIRS	066881	465.00
01-U00020	UNITED STATES CELLULAR					
		I-201310305538	02 -5267315	TELEPHONE UTI CELL PHONE EXP-MPWA	066743	651.87
01-U00051	UTILITY SUPPLY CO.					
		I-071377	02 -5975211	WATER METERS WATER METERS-RESIDENTIAL	066883	803.48
		I-071378	02 -5975209	UTILITY MAINT PARTS FOR REPAIRS	066883	476.89
		I-071379	02 -5975209	UTILITY MAINT PARTS FOR REPAIRS	066883	326.00
		I-071381	02 -5975209	UTILITY MAINT PARTS FOR REPAIRS	066883	47.40
		I-071382	02 -5975209	UTILITY MAINT PARTS FOR REPAIRS	066883	115.36
		I-071383	02 -5975235	WATER MAIN RE PARTS FOR REPAIRS	066883	910.80
01-U00128	UNITED PACKAGING & SHIP					
		I-126827	02 -5973203	REPAIRS & MAI SHIPPING FEES (SAMPLES)	066884	30.58
			FUND 02 MPWA	TOTAL:		257,128.47

PACKET: 10460 CLAIMS FOR 11/12/2013

VENDOR SET: 01

FUND : 03 AIRPORT AUTHORITY

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201310305554	03 -5876212	FUEL EXPENSE FUEL EXP-AIRPORT	066795	90.70
01-F00170	FIRST NATIONAL BANK					
		I-112013-#119817	03 -5876511	FNB LOAN #119 LOAN #119817 - AIRPORT AUTH	066799	5,020.00
01-F00078	FAMLI N. JOSLIN					
		I-601	03 -5876207	CLOTHING ALLO CLOTHING ALLOWANCE	066853	64.00
01-F00560	PUBLIC SERVICE/AEP					
		I-201310305536	03 -5876313	ELECTRIC UTIL ELECT UTIL-AIRPORT	066740	993.16
01-Q00017	JOSHUA HASS dba QUALITY					
		I-003819	03 -5876203	REPAIRS & MAI JANITORIAL SUPPLIES	066862	474.05
01-U00020	UNITED STATES CELLULAR					
		I-201310305538	03 -5876315	TELEPHONE UTI CELL PHONE EXP-AIRPORT	066743	27.20
01-W00269	WHITES TRACTORS					
		I-647570	03 -5876203	REPAIRS & MAI MISC REPAIR PARTS	066888	146.00
			FUND 03	AIRPORT AUTHORITY	TOTAL:	6,815.11

PACKET: 10460 CLAIMS FOR 11/12/2013

VENDOR SET: 01

FUND : 08 NUTRITION

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-E00207	EMMA E. BELLIS					
		I-201311055566	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	066792	165.00
		I-201311055567	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	066792	124.30
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201310305555	08 -5549312	FUEL EXPENSE FUEL EXP-NUTRITION	066796	643.93
01-L00426	LOUISE MCCONNELL					
		I-201311055564	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	066823	150.00
		I-201311055565	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	066823	92.66
01-P00078	FAMLI N. JOSLIN					
		I-600	08 -5549207	CLOTHING ALLO CLOTHING ALLOWANCE	066853	320.86
01-R00304	RICHELLE CHEYFNE					
		I-201311055569	08 -5549308	CONTRACT SERV REIMS MILEAGE FOR MEAL DEL	066864	187.58
01-S00560	AT & T					
		I-201310235518	08 -5549315	TELEPHONE UTI PHON E UTIL-NUTRITION	066691	170.00
01-U00020	UNITED STATES CELLULAR					
		I-201310305538	08 -5549315	TELEPHONE UTI CELL PHONE EXP-NUTRITION	066743	81.60
			FUND	08 NUTRITION	TOTAL:	1,935.93

FUND : 09 LANDFILL RES./SUB-TITLE D

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-B00244	BIG MAC					
		I-SI030962	09 -5864327	SUB TITLE D F LEACH WATER REMOVAL FEE	066775	1,890.00
		I-SI030992	09 -5864327	SUB TITLE D F LEACH WATER REMOVAL FEE	066775	367.50
				FUND 09 LANDFILL RES./SUB-TITLE D TOTAL:		2,257.50

PACKET: 10460 CLAIMS FOR 11/12/2013

VENDOR SET: 01

FUND : 27 TOURISM FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00469	CITY OF MCALESTER SPECI					
		I-EXPO RENTAL FEE	27 -5655214	TOURISM EXPEN EXPO RENTAL	066779	4,625.00
01-MC0134	MCALESTER MAIN STREET					
		I-201310305549	27 -5655353	MAIN STREET P CONTRACT SERVICES OCT 2013	066836	1,050.00
01-P00450	PRIDE IN MCALESTER					
		I-201310305547	27 -5655352	MISC PRIDE IN CONTRACT SERVICE OCT 2013	066860	2,250.00
01-W00040	WALMART COMMUNITY BRC					
		I-000323	27 -5655214	TOURISM EXPEN WINDOW PAINT	066885	64.60
			FUND	27 TOURISM FUND	TOTAL:	7,989.60

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	CAKE PATTON	I-201310305539	29 -5324331	EMPLOYEE TRAV TRAVEL EXP-PUBLIC SAFETY CONF	066732	36.45
	KINDRA SPARKS	I-201310305542	29 -5324331	EMPLOYEE TRAV TRAVEL EXP-PUBLIC SAFETY CONF	066735	69.43
01-000146	CANADIAN VALLEY TELEPHO					
		I-201310165508	29 -5324315	TELEPHONE UTI PHONE UTIL-911 CTY TRUNK LINE	066663	113.36
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201310305555	29 -5324212	FUEL EXPENSE FUEL EXP-E-911	066796	143.09
01-S00580	AT & T					
		I-201310305533	29 -5324315	TELEPHONE UTI PHONE UTIL-E-911	066742	2,200.26
01-U00020	UNITED STATES CELLULAR					
		I-201310305538	29 -5324315	TELEPHONE UTI CELL PHONE EXP-E-911	066743	27.20
01-W00392	WINDSTREAM CORPORATION					
		I-201310305537	29 -5324315	TELEPHONE UTI PHONE UTIL-911 CTY TRUNK LINE	066744	444.81
			FUND	29 E-911	TOTAL:	3,034.60

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VENDOR SET: 01

FUND : 30 ECONOMIC DEVELOPMENT

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	LLOYD MATTHES	I-201310165509	30 -5652331	EMPLOYEE TRAV TRAVEL EXP - ED INTERVIEW	066659	1,567.80
	LEROY ALSUP	I-201310305540	30 -5652331	EMPLOYEE TRAV TRAVEL EXP-OKLA SE FISHING EVE	066733	134.47
01-B00490	BRIGGS PRINTING					
		I-61178	30 -5652350	BUSINESS DEVE BUSINESS CARDS	066777	61.00
01-MC0134	MCALESTER MAIN STREET					
		I-201310305549	30 -5211353	MAIN STREET P CONTRACT SERVICES OCT 2013	066836	1,050.00
01-000275	OKLA DEPT OF COMMERCE					
		I-112013--#12248	30 -5211510	CDBG / EDIF D CDBG - EDIF CONT #12248	066847	282.50
01-P00450	PRIDE IN MCALESTER					
		I-201310305547	30 -5211352	MISC PRIDE IN CONTRACT SERVICE OCT 2013	066860	2,250.00
01-P00464	ROBINSON INTERNATIONAL,					
		I-201310305550	30 -5211361	LOBBYING SERV LOBBYING SERVICES-MDSA	066865	2,000.00
			FUND	30 ECONOMIC DEVELOPMENT	TOTAL:	7,345.77

PACKET: 10460 CLAIMS FOR 11/12/2013

VENDOR SET: 01

FUND : 32 GRANTS & CONTRIBUTIONS

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-MC0095	RICK MCFADDEN					
		I-002496	32 -5215214	EXPENSES-DOG FENCE INSTALL AT DOG PARK	066834	1,450.00
01-P60078	PAUL N. JOSLIN					
		I-608	32 -5215222	MOVIES IN THE MOVIES IN PARK T-SHIRTS	066854	600.00
			FUND	32 GRANTS & CONTRIBUTIONS	TOTAL:	2,050.00

PACKET: 10460 CLAIMS FOR 11/12/2013

VENDOR SET: 01

FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-A00770	BOLTE ENTERPRISES, INC					
		C-934003	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066766	60.65-
		C-934344	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066766	27.78-
		C-934431	35 -5862203	REPAIRS & MAI MISC. AUTO PARTS	066766	5.94-
		I-933634	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066766	17.16
		I-933662	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066766	46.97
		I-933664	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066766	79.53
		I-933679	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066766	172.91
		I-933742	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066766	27.35
		I-933795	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066766	76.47
		I-933803	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066766	88.64
		I-933945	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066766	3.98
		I-934005	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066766	119.03
		I-934211	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066766	16.66
		I-934323	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066766	180.88
		I-934377	35 -5862203	REPAIRS & MAI MISC. AUTO PARTS	066767	52.00
		I-934417	35 -5862203	REPAIRS & MAI REPAIR & MAINT ITEMS	066767	1,006.79
		I-934421	35 -5862203	REPAIRS & MAI MISC. AUTO PARTS	066767	50.08
		I-934474	35 -5862203	REPAIRS & MAI MISC. AUTO PARTS	066767	47.45
01-A00779	AXLE SURGEON OF OKLAHOM					
		I-20375	35 -5862203	REPAIRS & MAI REPAIR PARTS/LABOR-UTM 43	066768	1,050.00
01-B00043	B & S SUPPLY, INC.					
		I-63166	35 -5862203	REPAIRS & MAI MISC SHOP SUPPLIES	066769	301.68
01-B00150	BEALES GOODYEAR TIRES					
		I-MC-210091	35 -5862203	REPAIRS & MAI TIRES	066771	770.82
		I-MC-210092	35 -5862203	REPAIRS & MAI NEW TIRES FOR S-33	066771	1,903.00
		I-MC-210223	35 -5862203	REPAIRS & MAI NEW TIRES FOR EX-1	066771	565.76
		I-MC-210367	35 -5862203	REPAIRS & MAI TIRES	066771	158.44
		I-MC-210393	35 -5862203	REPAIRS & MAI TIRES	066771	252.82
		I-MC-210427	35 -5862203	REPAIRS & MAI NEW TIRES	066771	964.80
		I-MC-210428	35 -5862203	REPAIRS & MAI NEW TIRES	066771	192.96
		I-MC-210541	35 -5862203	REPAIRS & MAI TIRES FOR S-22	066771	532.86
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201310305555	35 -5862212	FUEL EXPENSE FUEL EXP-FLEET MAINT	066796	239.19
01-F00310	FRONTIER INTNL. TRUCKS,					
		I-890695	35 -5862203	REPAIRS & MAI PARTS FOR UTM 43	066800	669.61
01-G00490	GRISOM IMPLEMENT INC					
		C-369143	35 -5862203	REPAIRS & MAI SMALL REPAIR PARTS	066803	176.63-
		I-369144	35 -5862203	REPAIRS & MAI SMALL REPAIR PARTS	066803	171.97
		I-375596	35 -5862203	REPAIRS & MAI CHAIN SAW & WERDEATER SUP	066803	417.48
		I-378038	35 -5862203	REPAIRS & MAI REPAIR PARTS FOR WW-15	066803	82.08
		I-378040	35 -5862203	REPAIRS & MAI SMALL REPAIR PARTS	066803	133.87

PACKET: 10460 CLAIMS FOR 11/12/2013

VENDOR SET: 01

FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-H09019	HD ROUSE dba HDR SERVIC					
	I-0282	35 -5862203	REPAIRS & MAI WRECKER SVS-UTM 43	066804	200.00	
01-M09149	MARTY'S MUFFLER & BRAKE					
	I-10/11/2013	35 -5862203	REPAIRS & MAI MUFFLER REPAIRS	066825	335.99	
01-N09271	FREEDOM FORD INC					
	I-150478	35 -5862203	REPAIRS & MAI MISC MAINT & REPAIR	066839	45.45	
	I-150692	35 -5862203	REPAIRS & MAI MISC MAINT & REPAIR	066839	45.45	
	I-150849	35 -5862203	REPAIRS & MAI MISC MAINT & REPAIR	066839	42.95	
	I-80234	35 -5862203	REPAIRS & MAI MISC MAINT & REPAIR	066839	73.35	
	I-80248	35 -5862203	REPAIRS & MAI MISC MAINT & REPAIR	066839	28.22	
01-000075	O'REILLY AUTO PARTS					
	C-0230-150888	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066841	68.44-	
	C-0230-151870	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066841	115.16-	
	C-0230-153330	35 -5862203	REPAIRS & MAI MISC SMALL PARTS	066841	94.38-	
	I-0230-149889	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066841	29.52	
	I-0230-149961	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066841	49.16	
	I-0230-150087	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066841	87.06	
	I-0230-150203	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066841	236.32	
	I-0230-150407	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066841	19.94	
	I-0230-150702	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066841	132.88	
	I-0230-150781	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066841	20.89	
	I-0230-150840	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066841	13.58	
	I-0230-150871	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066841	11.37	
	I-0230-151307	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066841	31.68	
	I-0230-151393	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066841	103.76	
	I-0230-151412	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066842	6.27	
	I-0230-151526	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066842	31.88	
	I-0230-151617	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066842	234.81	
	I-0230-151869	35 -5862203	REPAIRS & MAI MISC SMALL PARTS	066842	86.10	
	I-0230-152008	35 -5862203	REPAIRS & MAI MISC SMALL PARTS	066842	32.57	
	I-0230-152706	35 -5862203	REPAIRS & MAI MISC SMALL PARTS	066842	8.69	
	I-0230-152760	35 -5862203	REPAIRS & MAI MISC SMALL PARTS	066842	97.74	
	I-0230-152807	35 -5862203	REPAIRS & MAI MISC SMALL PARTS	066842	18.25	
	I-0230-152960	35 -5862203	REPAIRS & MAI MISC SMALL PARTS	066842	295.00	
	I-0230-152972	35 -5862203	REPAIRS & MAI MISC SMALL PARTS	066842	94.38	
	I-0230-153352	35 -5862203	REPAIRS & MAI MISC SMALL PARTS	066842	29.72	
01-000122	OK TIRE					
	I-10814	35 -5862203	REPAIRS & MAI MISC TIRE REPAIRS	066844	59.95	
	I-10828	35 -5862203	REPAIRS & MAI REPAIRS FOR S-1	066844	575.95	
	I-10859	35 -5862203	REPAIRS & MAI MISC TIRE REPAIRS	066844	54.95	
	I-10878	35 -5862203	REPAIRS & MAI MISC TIRE REPAIRS	066844	59.95	
01-P00078	PAMLI N. JOCLIN					
	I-595	35 -5862207	CLOTHING ALLO CLOTHING ALLOWANCE	066853	90.00	

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-800356	SIMONS PETROLEUM	I-90731959	35 -5862203	REPAIRS & MAJ SHOP PETROLEUM PRODUCTS	066871	3,847.35
01-000020	UNITED STATES CELLULAR	I-201310305538	35 -5862315	TELEPHONE UTI CELL PHONE EXP-FLEET MAINT	066743	60.67
01-W00195	WELDON PARTS INC.	C-1119049-00	35 -5862203	REPAIRS & MAJ REPAIR PARTS	066887	40.22-
		I-1118024-00	35 -5862203	REPAIRS & MAJ REPAIR PARTS	066887	169.12
		I-1124363-00	35 -5862203	REPAIRS & MAJ MISC REPAIR PARTS	066887	95.36
		I-1134183-00	35 -5862203	REPAIRS & MAJ REPAIR PARTS	066887	543.52
		I-1138308-00	35 -5862203	REPAIRS & MAJ MISC REPAIR PARTS	066887	125.34
		I-1140175-00	35 -5862203	REPAIRS & MAJ MISC TRUCK PARTS-	066887	82.03
01-W00269	WHITES TRACTORS	I-896066	35 -5862203	REPAIRS & MAJ HYDRAULIC CYL REPAIRS	066888	95.00
			FUND 35	FLEET MAINTENANCE	TOTAL:	18,083.18

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 10460 CLAIMS FOR 11/12/2013

VENDOR SET: 01

FUND : 36 WORKER'S COMPENSATION

VENDOR	NAME	ITEM #	G/I. ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-M00629	MUTUAL ASSURANCE ADMIN					
		I-10189	36 -5215315	THIRD PARTY A W/C ADMIN	066832	941.68
			FUND	36 WORKER'S COMPENSATION	TOTAL:	941.68

PACKET: 10460 CLAIMS FOR 11/12/2013

VENDOR SET: 01

FUND : 41 CIP FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-D00371	DEUTSH INC.	I-13-0679	41 -5542401	CAPITAL OUTLA EQUIP MOVIES IN THE PARK	066790	16,350.25
01-F00170	FIRST NATIONAL BANK	I-112013-#137	41 -5865510	LEASE PAYMENT LEASE PAYMENT ON DURAPATCHER	066799	3,378.54
01-N00271	FREEDOM FORD INC	I-13-00990	41 -5210480	CONTINGENCY FOR EXPLORER-ED DIRECTOR	066839	24,998.35
			FUND 41 CIP FUND	TOTAL:		44,727.44
				REPORT GRAND TOTAL:		454,997.79

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	*****LINE ITEM*****		*****GROUP BUDGET*****	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2013-2014	01 -2105	COLLECTION AGENCY 25% (COU	4,559.09				
	01 -5101355	OIL-OK FOR INDEPENDENT LIV	1,800.00	21,600	14,400.00		
	01 -5210202	OPERATING SUPPLIES	65.00	2,900	1,910.04		
	01 -5210302	CONSULTANTS/LABOR RELATION	3,808.99	42,000	16,431.75		
	01 -5211202	OPERATING SUPPLIES	400.91	3,500	2,000.74		
	01 -5211331	EMPLOYEE TRAVEL & TRAININ	213.63	3,200	1,755.27		
	01 -5212202	OPERATING SUPPLIES	180.32	600	419.68		
	01 -5212317	ADVERTISING & PRINTING	209.47	2,000	1,244.03		
	01 -5212331	EMPLOYEE TRAVEL & TRAININ	543.39	2,750	1,707.61		
	01 -5213317	ADVERTISING & PRINTING	2,603.40	2,748	0.56		
	01 -5213331	EMPLOYEE TRAVEL & TRAINING	50.00	1,600	527.87		
	01 -5213336	FEES	200.00	3,000	2,800.00		
	01 -5214302	CONSULTANTS	3,125.00	75,000	24,375.00		
	01 -5215202	OPERATING SUPPLIES	1,318.44	28,500	9,955.49		
	01 -5215250	CONTINGENCY - (CTY MGR)	2,463.49	25,000	22,536.51		
	01 -5215302	CONSULTANTS	5,450.00	25,000	12,760.00		
	01 -5215312	EQUIPMENT RENTALS	2,605.41	31,500	45.00-	Y	
	01 -5215313	ELECTRIC UTILITY	1,069.47	287,000	187,936.13		
	01 -5215314	GAS UTILITY	55.36	6,000	5,800.05		
	01 -5215315	TELEPHONE UTILITY	2,037.97	38,224	27,914.25		
	01 -5215317	POSTAGE	33.02	12,600	2,600.00		
	01 -5225202	OPERATING SUPPLIES	93.20	2,000	1,302.56		
	01 -5225207	CLOTHING ALLOWANCE	137.78	250	112.22		
	01 -5225212	FUEL EXPENSE	128.09	1,813	1,377.65		
	01 -5225349	SOFTWARE MAINTENANCE	210.00	62,100	16,632.35		
	01 -5225401	COMPUTER TECHNOLOGY	495.99	11,000	5,544.74		
	01 -5320308	CONTRACTED SERVICES	45.00	1,500	1,320.00		
	01 -5321202	OPERATING SUPPLIES	631.44	11,300	6,314.19		
	01 -5321207	CLOTHING ALLOWANCE	1,285.26	27,200	5,902.00		
	01 -5321212	FUEL EXPENSE	11,153.14	122,427	87,113.44		
	01 -5321308	CONTRACTED SERVICES	288.98	10,700	5,039.14		
	01 -5321325	FIRING RANGE	45.00	7,100	2,645.00		
	01 -5321331	EMPLOYEE TRAVEL & TRAININ	137.25	5,500	4,118.30		
	01 -5322202	OPERATING SUPPLIES	5.95	2,500	2,186.02		
	01 -5322212	FUEL EXPENSE	397.44	4,000	2,824.48		
	01 -5322401	CAPITAL OUTLAY	65.27	7,840	1,325.27		
	01 -5324331	EMPLOYEE TRAVEL & TRAINING	80.90	2,000	1,919.10		
	01 -5431202	OPERATING SUPPLIES	665.97	12,900	7,780.98		
	01 -5431203	REPAIRS & MAINT SUPPLIES	40.74	9,900	6,924.36		
	01 -5431207	CLOTHING ALLOWANCE	4,015.06	18,000	6,302.35		
	01 -5431212	FUEL EXPENSE	1,927.65	22,068	17,388.74		
	01 -5431328	INTERNET SERVICE	188.85	4,000	3,244.60		
	01 -5431330	DUES & SUBSCRIPTIONS	239.00	5,700	1,820.77		
	01 -5432202	OPERATING SUPPLIES	1,486.30	18,900	8,523.74		
	01 -5432203	REPAIR & MAINT SUPPLIES	91.38	4,300	3,316.94		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
01	-5432212	FUEL EXPENSE	1,771.75	17,604	12,633.38		
01	-5432308	CONTRACTED SERVICES	2,589.13	40,302	31,578.55		
01	-5432331	EMPLOYEE TRAVEL & TRAINING	85.00	2,800	2,215.00		
01	-5542203	REPAIRS & MAINT SUPPLIES	2,024.71	50,000	28,638.59		
01	-5542207	CLOTHING ALLOWANCE	812.80	2,000	1,187.20		
01	-5542212	FUEL EXPENSE	2,750.32	47,436	35,251.60		
01	-5542308	CONTRACTED SERVICES	126.00	14,400	7,898.09		
01	-5544203	REPAIRS & MAINTENANCE SUPP	586.89	7,500	6,503.08		
01	-5544207	CLOTHING ALLOWANCE	270.82	500	229.18		
01	-5544212	FUEL EXPENSE	302.09	3,088	2,086.06		
01	-5544308	CONTRACT LABOR	600.00	15,900	9,068.00		
01	-5547202	OPERATING SUPPLIES	156.80	600	443.20		
01	-5547207	CLOTHING ALLOWANCE	228.00	1,250	1,022.00		
01	-5547212	FUEL EXPENSE	440.74	16,275	10,316.60		
01	-5547308	CONTRACTED SERVICES	367.99	4,500	84.00		
01	-5547328	INTERNET SERVICE	59.95	360	120.20		
01	-5548203	REPAIRS & MAINTENANCE SUPP	2,432.62	44,000	12,663.01		
01	-5548207	CLOTHING ALLOWANCE	235.88	1,000	764.12		
01	-5548212	FUEL EXPENSE	668.15	5,374	3,432.06		
01	-5548317	ELEVATOR REPAIR/MAINTENANC	400.00	4,400	675.54		
01	-5548331	EMPLOYEE TRAVEL & TRAINING	20.00	1,000	980.00		
01	-5652207	CLOTHING ALLOWANCE	227.86	750	522.12		
01	-5652212	FUEL EXPENSE	496.69	5,228	3,758.68		
01	-5652330	DUES & SUBSCRIPTIONS	90.00	1,500	570.00		
01	-5652331	EMPLOYEE TRAVEL & TRAININ	180.00	1,600	720.05		
01	-5653207	CLOTHING ALLOWANCE	70.00	250	108.98		
01	-5653212	FUEL EXPENSE	37.43	408	109.56		
01	-5653213	SAFETY EXPENSE	641.65	24,000	17,912.54		
01	-5653215	AWARDS/NUC PROGRAM	1,466.76	6,000	708.39		
01	-5653308	CONTRACTED SERVICES	840.00	5,000	1,680.00		
01	-5653317	ADVERTISING & PRINTING	41.73	1,400	1,256.85	Y	
01	-5865202	OPERATING SUPPLIES	87.00	1,200	1,113.00		
01	-5865207	CLOTHING ALLOWANCE	989.76	3,188	2,257.99		
01	-5865212	FUEL EXPENSE	3,968.63	44,413	27,128.34		
01	-5865218	STREET REPAIRS & MAINTENAN	3,619.55	265,102	165,961.15		
01	-5865328	INTERNET SERVICE	83.88	960	320.64		
02	-5212	CRSA COLLECTION FEES	55.04				
02	-5216207	CLOTHING ALLOWANCE	422.08	750	328.00		
02	-5216212	FUEL EXPENSE	676.40	8,730	6,633.86		
02	-5216317	POSTAGE	30,000.00	50,400	5,400.00		
02	-5216336	FEES	293.16	4,500	3,034.20		
02	-5267302	CONSULTANTS	7,587.31	25,000	12,412.69		
02	-5267313	ELECTRIC UTILITY	660.72	359,123	235,027.09		
02	-5267314	GAS UTILITY	48.32	7,223	7,055.49		
02	-5267315	TELEPHONE UTILITY	681.87	50,000	24,695.80		

** G/I, ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
02	-5267521	CDBG LOAN #8908	1,145.83	13,750	8,020.85		
02	-5864207	CLOTHING ALLOWANCE	186.00	563	377.00		
02	-5864212	FUEL EXPENSE	14.28	697	438.66		
02	-5864329	DEQ FEES	98.07	2,000	652.29		
02	-5864510	LEASE PAYMENTS	8,524.37	102,293	59,671.15		
02	-5866212	FUEL EXPENSE	768.31	13,525	10,882.99		
02	-5866230	RECYCLING CENTER EXPENSE	43.52	2,800	1,095.50		
02	-5866306	CONTRACTED REFUSE SERVICES	152,359.67	1,799,800	1,344,252.60		
02	-5866307	CONTRACTED RECYCLE SERVICE	1,800.00	25,500	10,740.00		
02	-5871202	OPERATING SUPPLIES	363.52	3,000	2,558.05		
02	-5871212	FUEL EXPENSE	405.78	3,438	2,150.22		
02	-5973203	REPAIRS & MAINT SUPPLIES	662.62	54,000	37,407.24		
02	-5973207	CLOTHING ALLOWANCE	652.96	3,000	2,347.04		
02	-5973212	FUEL EXPENSE	1,094.99	14,511	11,329.40		
02	-5973302	CONSULTANTS (IND. PRETREAT	1,639.74	26,900	18,900.00		
02	-5973304	LAB TESTING	433.41	25,100	9,367.19		
02	-5973316	REPAIRS & MAINTENANCE	3,072.73	22,900	19,121.12		
02	-5973328	INTERNET SERVICE	68.65	750	475.40		
02	-5973330	DUES & SUBSCRIPTIONS	11.00	800	700.00		
02	-5974203	REPAIRS & MAINT SUPPLIES	1,705.24	80,000	38,585.78		
02	-5974206	CHEMICALS	7,802.31	393,872	281,697.55		
02	-5974212	FUEL EXPENSE	793.60	20,006	15,266.96		
02	-5974304	LAB TESTING	7,524.99	35,000	18,875.00		
02	-5974316	REPAIRS & MAINTENANCE	9,542.79	70,000	45,102.21		
02	-5974317	ADVERTISING/PRINTING/POSTA	1,126.66	3,000	1,873.34		
02	-5974328	INTERNET SERVICE	93.50	1,300	1,019.50		
02	-5975202	OPERATING SUPPLIES	247.76	5,000	3,136.56		
02	-5975207	CLOTHING ALLOWANCE	594.98	2,000	1,205.03		
02	-5975209	UTILITY MAINTENANCE SUPP.	3,184.33	32,500	11,193.61		
02	-5975211	WATER METERS	803.48	125,000	115,000.00		
02	-5975212	FUEL EXPENSE	2,965.70	48,409	38,938.76		
02	-5975218	STREET REPAIRS & MAINTENAN	5,999.40	84,236	2,197.84-	Y	
02	-5975235	WATER MAIN REPAIR	910.80	50,000	17,790.85		
02	-5975328	INTERNET SERVICE	62.95	1,500	999.48		
03	-5876203	REPAIRS & MAINT SUPPLIES	620.05	2,000	1,379.95		
03	-5876207	CLOTHING ALLOWANCE	64.00	750	686.00		
03	-5876212	FUEL EXPENSE	90.70	2,600	1,600.21		
03	-5876313	ELECTRIC UTILITY	993.16	11,770	7,748.57		
03	-5876315	TELEPHONE UTILITY	27.20	300	217.91		
03	-5876511	FNB LOAN #119817 PAYMENTS	5,020.00	60,240	35,140.00		
08	-5549207	CLOTHING ALLOWANCE	320.86	1,000	613.14		
08	-5549212	FUEL EXPENSE	643.93	9,400	7,082.64		
08	-5549308	CONTRACT SERVICES	719.54	15,500	9,894.19		
08	-5549315	TELEPHONE UTILITY	251.60	3,000	2,077.61		
09	-5864327	SUB TITLE D EXPENSE	2,257.50	80,000	60,945.00		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	27 -5655214	TOURISM EXPENSE	4,689.60	48,500	33,376.00		
	27 -5655352	MISC PRIDE IN MCALESTER	2,250.00	27,000	18,000.00		
	27 -5655353	MAIN STREET PROGRAM	1,050.00	12,600	8,400.00		
	28 -5654203	REPAIR & MAINT SUPPLIES	1,439.34	18,846	12,193.02		
	28 -5654210	CONCESSION SUPPLIES	2,108.02	17,721	8,111.82		
	28 -5654212	FUEL EXPENSE	77.45	2,059	1,474.26		
	28 -5654313	ELECTRIC UTILITY	12,092.30	57,000	33,346.45		
	28 -5654316	TELEPHONE UTILITY	108.80	3,383	1,434.64		
	28 -5654316	REPAIRS & MAINTENANCE	200.00	20,000	11,497.50		
	28 -5654328	INTERNET SERVICE	243.50	1,148	474.00		
	29 -5324212	FUEL EXPENSE	143.09	1,494	1,172.60		
	29 -5324315	TELEPHONE UTILITY	2,785.63	55,720	39,117.03		
	29 -5324331	EMPLOYEE TRAVEL & TRAININ	105.88	4,500	4,097.12		
	30 -5211352	MISC PRIDE IN MCALESTER	2,250.00	27,000	18,000.00		
	30 -5211353	MAIN STREET PROGRAM	1,050.00	12,600	8,400.00		
	30 -5211361	LOBBYING SERVICES	2,000.00	24,000	16,000.00		
	30 -5211510	CDBG / EDIF DURALINE LOAN	282.50	3,390	1,977.50		
	30 -5652331	EMPLOYEE TRAVEL & TRAINING	1,702.27	10,900	7,536.63		
	30 -5652350	BUSINESS DEVELOPMENT EXPEN	61.00	24,600	7,169.00		
	32 -5215214	EXPENSES-DOG PARK	1,450.00	0	18,937.51-	Y	
	32 -5215222	MOVIES IN THE PARK	600.00	0	1,200.00-	Y	
	35 -5862203	REPAIRS & MAINTENANCE SUPP	17,693.32	245,700	104,466.79		
	35 -5862207	CLOTHING ALLOWANCE	90.00	1,000	910.00		
	35 -5862212	FUEL EXPENSE	239.19	5,818	4,832.26		
	35 -5862315	TELEPHONE UTILITY	60.67	0	183.11-	Y	
	36 -5215315	THIRD PARTY ADM FEES	941.68	12,000	700.00		
	41 -5210480	CONTINGENCY	24,996.35	75,000	50,001.65		
	41 -5542401	CAPITAL OUTLAY	16,350.25	153,556	125,608.77		
	41 -5865510	LEASE PAYMENTS	3,378.84	40,547	23,652.80		
** 2013-2014 YEAR TOTALS **			454,997.79				

NO ERRORS

** END OF REPORT **

PACKET: 10460 CLAIMS FOR 11/12/2013
 VENDOR SET: 01
 BANK : FNB FIRST NATIONAL BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
01	10/2013	4,589.68CR
01	11/2013	81,828.92CR
02	10/2013	169,030.73CR
02	11/2013	88,097.74CR
03	10/2013	1,020.36CR
03	11/2013	5,794.75CR
08	10/2013	251.60CR
08	11/2013	1,684.33CR
09	11/2013	2,257.50CR
27	11/2013	7,989.60CR
28	10/2013	12,444.60CR
28	11/2013	3,825.31CR
29	10/2013	2,891.51CR
29	11/2013	143.09CR
30	10/2013	1,702.27CR
30	11/2013	5,643.50CR
32	11/2013	2,050.00CR
35	10/2013	60.67CR
35	11/2013	18,022.51CR
36	11/2013	941.68CR
41	11/2013	44,727.44CR
=====		
ALL		454,997.79CR

COUNTY JAIL SERVICES AGREEMENT

THIS JAIL SERVICES AGREEMENT is made and entered into on this 21st day of October, 2013 by and between the CITY OF MCALESTER, a charter city of the State of Oklahoma, hereinafter referred to as "McAlester" or "City", and the PITTSBURG COUNTY CRIMINAL JUSTICE CENTER, hereinafter referred to as "PCCJC", each party having been duly organized and existing under the laws of the State of Oklahoma.

WITNESSETH:

WHEREAS, PCCJC, on behalf of Pittsburg County, and McAlester, are authorized by law and agreement to have charge and custody of the Pittsburg County Criminal Justice Center and the McAlester City Jail respectively; and the prisoners or inmates thereof; and,

WHEREAS, Pittsburg County has caused to be constructed a new jail facility on West Street to be thereafter managed and operated by PCCJC and the Pittsburg County Sheriff; and

WHEREAS, McAlester will designate PCCJC as a place of confinement for the incarceration of one (1) or more but not to exceed ten (10) inmates lawfully committed to its custody (city inmates); and,

WHEREAS, PCCJC is desirous of accepting and keeping in its custody such prisoners or inmates in the new Pittsburg County Criminal Justice Center for a rate of compensation mutually agreed upon by the parties hereto; and,

WHEREAS, the governing bodies of the City of McAlester, Pittsburg County and PCCJC have approved and confirmed this agreement as authorized and provided for by law.

NOW, THEREFORE, in consideration of the above and foregoing recitals, the payments to be made hereunder, the mutual promises and covenants herein contained, and for other good and valuable consideration, the adequacy of which is hereby acknowledged, the parties hereto agree as follows:

1. GOVERNING LAW: The parties hereto agree that, except where expressly otherwise provided, the laws and administrative rules and regulations of the State of Oklahoma shall govern in any matter relating to any prisoners or inmates confined pursuant to this Agreement.

2. DURATION:

A. The primary term of this agreement shall be for a period of approximately one (1) year commencing when the Pittsburg County Sheriff notifies the Chief of Police and McAlester, that he is prepared to accept city inmates, which estimated time is October 21, 2013, and said term shall end June 30, 2014. The primary term shall end on June 30, 2014 without further notice

or action, unless the continuation of this agreement for the ensuing fiscal year ratified by the parties herein as set forth below.

B. This agreement is subject to annual appropriation by McAlester, through its governing body each fiscal year. Before the beginning of each fiscal year, the McAlester's governing body shall determine whether to appropriate funds for these expenditures under this agreement for the ensuing fiscal year, as is required under the City's Charter, and the Oklahoma constitution and statutes.

C. This agreement shall be renewable for successive one (1) year terms under such terms and conditions as the parties may determine. McAlester shall notify PCCJC and the Sheriff not less than ninety (90) days prior to the end of any period or term of its desire to renew this agreement. If no renewal agreement is entered into prior to the end of the preceding term, then no renewal shall occur and the existing operative agreement between the parties shall continue at the will of each party, terminable by either party upon ninety (90) days written notice of termination.

3. TERMINATION:

A. This agreement may be terminated by either party upon ninety (90) days, written notice of termination delivered to the other party. Prior to the termination date any and all outstanding invoices shall be paid in full.

B. In the event of termination of this agreement for any reason, McAlester shall continue to compensate PCCJC for any prisoner(s) or inmate(s) housed in the Pittsburg County Criminal Justice Center after such termination until the City of McAlester retakes its prisoner(s) or inmate(s), in the same manner and at the same rates as if this agreement had not been terminated.

4. MAILING ADRESSES – NOTICES:

A. All notices, reports and correspondence to the respective parties of this agreement shall be sent, mailed or delivered to the following:

PCCJC:

Pittsburg County Criminal Justice Center Attention: Sheriff

1210 N. West Street

McAlester, OK 74501

McAlester:

City of McAlester

Attention: McAlester City Clerk

P.O. Box 578

McAlester, OK 74502

B. Notices duly mailed shall be deemed given on the date mailed. The parties shall notify each other in writing of any change of address or contact persons.

5. DEFINITIONS: The parties hereby agree that the following terms shall have the specified meanings unless indicated otherwise herein:

A. "year" or "service year" or "annual". Unless the context indicates otherwise, these terms shall be measured or understood on a fiscal year basis from July 1 of one year to June 30 of the following year.

B. "inmate classifications" shall be made pursuant to the then current inmate classification system utilized by the Pittsburg County Sheriff pursuant to law for all prisoners in his charge. This includes minimum, medium and maximum security classifications.

c. "city prisoner" or "city inmate". These are the adult persons housed in the Pittsburg County Criminal Justice Center for whom McAlester is primarily responsible. No juveniles can be kept or housed at the Pittsburg County Criminal Justice Center. This classification of inmate shall be determined as follows:

1. Any adult person arrested or taken into custody on charges or warrants based on allegations of conduct or offense from within the limits of the City of McAlester, whether by warrant or not, is a possible city inmate. The arresting officer shall make the initial classification by indicating whether the charges sought will be city charges or county charges (Le. state charges) or both, or whether surrendering on a city warrant or state warrant. If the arrest or surrender involves only city charges or city warrants, the person is a city inmate until released, unless county charges subsequently take precedence and the city is substantially delayed in completing its proceedings. If an inmate remains incarcerated on county charges after the city charges have been completed, he or she shall become a county inmate at that time and no longer be a city inmate.

2. If the arresting officer indicates both city and county charges will be sought, the tentative classification shall be as a county inmate and the county charges shall take priority. If the Pittsburg County District Attorney does in fact file state charges out of that incident and arrest, the person will remain classified as a county inmate until the proceedings are complete. Thereafter, such person shall be classified as a city inmate until the city proceedings are complete. If the Pittsburg County District Attorney declines to file any state charged out of that incident and arrest, the inmate shall be a city inmate from arrest to release.

D. "daily rate service payment" is the agreed daily payment from McAlester to PCCJC for the housing of city inmates. This payment covers the daily costs of the housing, feeding, and

routine, minor nursing medical services performed by Pittsburg County nursing staff of the city inmates only. All other medical or other needs of the city inmates, including prescription drugs, are the additional responsibility and expense of McAlester, unless expressly agreed otherwise herein. The daily service is payable in full, regardless of the average city inmate population history or other measure of utilization. PCCJC agrees to provide said bill monthly. McAlester agrees to make payment to PCCJC within thirty (30) days of receipt of such bill.

6. COMPENSATION:

A. PCCJC will provide the City of McAlester with ten (10) beds in the Pittsburg County Criminal Justice Center as the new "McAlester City Jail". The ten (10) beds available to McAlester shall be utilized under the same rules of classification and separation as county inmate beds. It is understood that this could mean maximum capacity is less than ten (10) persons. The Sheriff of Pittsburg County will notify the McAlester Chief of Police or his designee whenever the city inmate population is eighty percent (80%) of capacity or when only two (2) McAlester beds remain available.

B. For the service provided with the availability of ten (10) beds, McAlester agrees to pay PCCJC a daily service payment of \$44.00 per day per inmate. PCCJC agrees to provide said bill monthly. McAlester agrees to make payment to PCCJC within thirty (30) days of receipt of such bill.

C. In the event the number of city inmates exceeds the capacity of the ten (10) bed city jail, McAlester agrees to pay PCCJC for each such additional city inmate a daily rate per inmate of \$70.00 per day. PCCJC is not required to accept any city inmates above the capacity of the ten (10) beds.

D. PCCJC will provide McAlester with an itemized bill for all additional services provided by PCCJC for a city inmate, including daily rate calculations. PCCJC agrees to provide said bill monthly. McAlester agrees to make payment to PCCJC within thirty (30) days of receipt of such bill.

E. The daily rate service payment shall be adjusted upward according to the same daily rate then charged by PCCJC to county/district inmates. Not less than ninety (90) days before the end of the current year, both parties shall notify the other of annual adjustment negotiations. Each party shall engage in good faith in such negotiations. The daily rate service payment shall be as mutually agreed, but in any event, any increase shall not exceed ten percent (10%) per

year. The factors to be considered by the parties in determining the increase for the following year are as follows:

1. Inflationary factors, including indexes, changes in the actual cost of goods, salary increases, etc.
2. Legal and regulatory changes, including increased staffing, structural changes, etc.
3. Experience, including unexpected situations, acts of God, etc.
4. Actual utilization rates and comparisons to a daily rate method of payment etc.
5. Any other relevant and material factors.

If the parties are unable to reach an agreement as to the amount of the increase, the matter shall be submitted to the Dispute Resolution Board, whose decision is final.

7. RIGHT OF INSPECTION: McAlester shall have the right to inspect, at all reasonable times and upon notice, all of the Pittsburg County Criminal Justice Center facilities in which city inmates are confined in order to determine if such jail maintains standards of confinement acceptable to McAlester and that the City inmates are treated equally regardless of race, religion, color, creed or national origin; provided, however, that PCCJC shall be obligated to manage, maintain and operate its facilities consistent with all applicable federal, state and local laws and regulations.

8. FURLOUGHS, WORK RELEASE, ETC.: PCCJC agrees that no early releases or alternatives to incarceration, including furloughs, electronic home detention or work release shall be granted to any inmate housed pursuant to this agreement without written authorization by the committing court.

9. INMATE ACCOUNTS: No City Inmate shall be allowed to have an Inmate Trust Fund Checking Account, unless that inmate is deemed to also have county/district charges that take precedence over the city charges. It will be the sole responsibility of the Sheriff or his designee to take possession and responsibility for all monies and/or evidence belonging to City of McAlester inmates or relating to the arrest and booking of city inmates.

10. RESPONSIBILITY FOR OFFENDER'S CUSTODY: It shall be the responsibility of PCCJC to confine the city prisoner(s) or inmate (s); to provide treatment, including the furnishing of subsistence and all necessary minor medical services and supplies; to provide for the inmate's physical needs; to make available to them treatment consistent with the individual needs' to retain them in said custody; to supervise them; to maintain proper discipline and control; to make certain that they receive no special privileges and that the sentence and orders of the committing court are faithfully executed; provided that nothing herein contained shall be construed to require PCCJC, or any of its agents, to provide treatment, facilities or programs for any inmates confined pursuant to this agreement. Nothing herein shall be construed as to require PCCJC to provide services, treatment, facilities or programs to city inmates above, beyond or in

addition to that which is require by applicable law.

11. MEDICAL SERVICES:

A. Inmates deemed city inmates shall receive such medical, psychiatric and dental treatment when emergent and necessary to safeguard their health while housed at the Pittsburg County Criminal Justice Center. The McAlester Chief of Police or his designee shall provide for or arrange for the providing of such medical, psychiatric and dental services. Except for routine, minor nursing medical services provided in the Pittsburg County Criminal Justice Center, the McAlester Chief of Police or his designee shall be notified of any treatment or care needed prior to an inmate receiving any care. In emergencies, the McAlester Chief of Police or his designee will be notified prior to treatment or transport for care. McAlester shall be responsible as provided by law for such medical, psychiatric and dental treatment provided outside the Pittsburg County Criminal Justice Center for the benefit of city inmates and such other like treatment outside the scope of routine, minor nursing medical services performed by Pittsburg County nursing staff.

In such circumstances where a City inmate is being treated at an emergency medical facility or admitted into a medical facility, it will be the sole responsibility of the McAlester Chief of Police or his designee to provide transportation (unless deemed necessary by the McAlester Chief of Police or his designee that an ambulance needs to be dispatched for transport) and security for said City inmate until said City inmate is released or discharged from medical facility.

B. An adequate record of all such services shall be kept by PCCJC for McAlester's review at its request, to the extent consistent with confidentiality regulations.

C. Should medical, psychiatric or dental services be required, the McAlester Chief of Police or his designee will authorize the services and the City of McAlester shall be billed and/or the inmate pursuant to 11 O. S. § 14-113, 74 O. S. § 192 or other similar authority.

12. DISCIPLINE: PCCJC shall have physical control over and power to execute disciplinary authority over all inmates of the City of McAlester. However, nothing contained herein shall be construed to authorize or permit the imposition of a type of discipline prohibited by the laws of the State of Oklahoma, the United States Constitution or applicable laws of the United States.

13. RECORDS AND REPORTS: PCCJC shall keep all necessary and pertinent records concerning such city inmates in the manner consistent with the maintenance of all other PCCJC inmate records. During a city inmate's confinement in the Pittsburg County Criminal Justice Center, The McAlester Chief of Police or his designee, and McAlester, shall upon request be entitled to receive and be furnished with copies of any report or record associated with said inmate(s) incarceration, to the extent permitted by law.

14. REMOVAL FROM THE JAIL: An inmate of the city legally confined in the Pittsburg County Criminal Justice Center shall not be removed by any person without written or

verbal order of any court having jurisdiction or the McAlester Chief of Police or his designee. PCCJC agrees that no early releases, furloughs, work release, or electronic home detention shall be granted to any inmate without authorization from the Chief of Police, his designee, or the Municipal Court. This paragraph shall not apply to an emergency necessitating the immediate removal of the inmate for medical, dental, psychiatric treatment or other catastrophic condition presenting an eminent danger to the safety of the inmate or to inmates or personnel of PCCJC. In the event of any such emergency removal, PCCJC shall inform the McAlester Chief of Police or his designee of the whereabouts of the inmate(s) so removed, at the earliest practicable time, and shall exercise all reasonable care for the safekeeping and custody of such inmate(s).

15. ESCAPES: In the event any city inmate shall escape from PCCJC custody, PCCJC will use all reasonable means to recapture the inmate. PCCJC shall have the primary authority to direct the pursuit and retaking of the inmate(s) within its own territory.

16. DEATH OF AN INMATE:

A. In the event of the death of a city inmate, the Pittsburg County Medical Examiner shall be notified. The McAlester Chief of Police or his designee shall receive copies of any records made at or in connection with such notification.

B. PCCJC shall immediately notify the McAlester Chief of Police or his designee and the City of McAlester of the death of a city inmate, furnish information as requested and follow the instructions of McAlester Chief of Police or his designee with regard to the disposition of the body. The McAlester Chief of Police or his designee will designate the official(s) authorized to request information from and provide instructions to PCCJC regarding deceased inmate. The body shall not be released except on written or verbal order of the appropriate officials of the State Medical Examiner's Office. Written notice shall be provided within three weekdays of receipt of notice of such death. All expenses relative to any necessary preparation of the body and shipment charges shall be paid by McAlester. With McAlester's consent, PCCJC may arrange for burial and all matters related or incidental thereto, and all such expenses shall be paid by McAlester. The provisions of this paragraph shall govern only the relations between or among the parties hereto and shall not affect the liability of any relative or other person for the disposition of the deceased or for any expenses connected therewith.

17. DISPUTE RESOLUTION: In case of a dispute over the performance or meaning of the provisions of this agreement, which has not been resolved through discussion between the parties, said dispute shall be submitted to a Dispute Resolution Board consisting of three individuals; one appointed by each party and the third selected by the two initial members. Said board shall decide matters by majority vote. If either party is not satisfied with the result, except where otherwise provided, it may utilize any other remedy to which it may be entitled at law or in equity.

18. MISCELLANEOUS:

A. PCCJC shall have the right to refuse to accept any individual from the city who, in the judgment of PCCJC, exercised by the Sheriff of Pittsburg County, has a current illness, disease

or injury which may adversely affect the operations of the Pittsburg County Criminal Justice Center or has a history of serious medical problems. At the discretion of PCCJC, a clearance from an attending physician may be required before the individual is booked into custody at the Pittsburg County Criminal Justice Center.

B. City inmates incarcerated in the Pittsburg County Criminal Justice Center pursuant to this agreement shall be transported to and from the jail by the McAlester Police Department. PCCJC is not responsible for transportation of city inmates under this agreement and shall be reimbursed by McAlester for any actual expenses incurred in transport of city inmates if in fact transportation of an inmate by PCCJC becomes necessary.

C. In providing services under this contract, PCCJC is an independent contractor and neither it, nor its officers, agents, or employees are employees of McAlester for any purpose, including responsibility for any federal or state tax, industrial insurance or Social Security liability. Neither shall the provision of services under this agreement give rise to any claim of career service or civil service rights, which may accrue to an employee of McAlester under any applicable law, rule, or regulation.

D. The Sheriff of Pittsburg County and the McAlester Chief of Police shall cooperate with one another and develop and prepare written rules to implement this agreement and to insure its effective operation over time. The rules shall govern the details of the administration and operation consistent with this agreement. Such rules shall govern issues and matters not expressly addressed by this agreement and shall remain in force until this agreement is modified, by the parties to the contrary. The initial rules will be submitted to both parties and the Board of County Commissioners of Pittsburg County for approval prior to becoming effective. Subsequent amendments or additions to the rules may be made by the written agreement of the Sheriff and Chief. Copies of any such changes shall be furnished to both parties and the Board of County Commissioners of Pittsburg County.

19. GENERAL PROVISIONS:

A. Severability. In the event any of the provisions of this agreement shall be determined to be unenforceable or otherwise invalid for any reason, such provisions shall be enforced and valid to the extent permitted by law. All provisions of this agreement are severable and the unenforceability or invalidity of a single provision herein shall not affect the remaining provisions.

B. Governing Law and Venue. This agreement is governed by the laws of the State of Oklahoma. Venue for any lawsuit shall be in the District Court of Pittsburg County, State of Oklahoma.

C. Waiver of Breach. The waiver by either party of the breach of any provision of this agreement by the other party must be in writing and shall not operate nor be construed as a waiver of any subsequent breach by such other party.

D. Savings Clause. Nothing herein shall be construed so as to require the commission of

any act contrary to law, and wherever there is any conflict between the provisions of this agreement and any statute, law, public regulation or ordinance, the latter shall prevail, but in such event, the provisions of this agreement affected shall be curtailed and limited only to the extent necessary to bring it within legal requirements.

E. Interpretation. This agreement has been submitted to the scrutiny of all parties and their counsel, if desired, and it shall be given a fair and reasonable interpretation in accordance with its words, without consideration or weight given to its being drafted by any party or its counsel. All words used in the singular shall include the plural; the present tense shall include the future; and the masculine gender shall include the feminine and neuter gender.


F. Access to Records. The parties hereby agree that authorized representatives of the parties shall have access to any books, documents, paper and record of the other party, which are pertinent or relevant to this agreement for the purposes of making audits, examinations, excerpts and transcriptions. All such records and all other records pertinent or relevant to this agreement and work undertaken pursuant to this agreement shall be retained by the parties for a period of three (3) years after the final expiration date of this agreement or any amendments hereto, unless a longer period is required to resolve audit findings or litigation. In such cases, the parties may expressly agree by an amendment or separate agreement for such longer period for record retention.

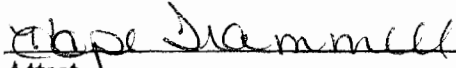
G. Amendment. This agreement may be amended by mutual written agreement of the parties.

IN WITNESS WHEREOF, the above and foregoing agreement has been executed in duplicate by the parties hereto and made effective on the day and year first above written.



PITTSBURG COUNTY CRIMINAL JUSTICE CENTER


By: Joel Kerns, Pittsburg County Sheriff


Attest.

THE CITY OF MCALESTER, OKLAHOMA

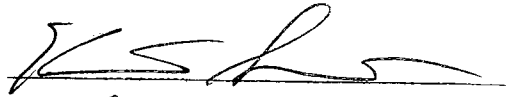
By: Steve Harrison, Mayor

Attest.

APPROVED:

BOARD OF COUNTY COMMISSIONERS OF PITTSBURG COUNTY, STATE OF OKLAHOMA

Chairman of the Board

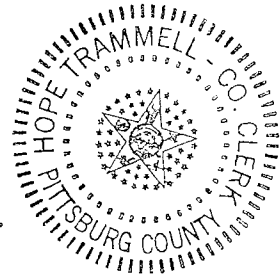


Commissioner



Commissioner

Attest: Hope Trammell
county clerk



APPROVED AS TO FORM:

City Attorney:



Pittsburg County District Attorney:



WSCA/NASPO FMV Lease Option C Agreement

Account # 10

Your Business Information

MCALESTER PUBLIC WORKS AUTHORITY

Full Legal Name of Customer	DBA Name of Customer	Tax ID # (FEIN/TIN)
BOX 578	MCALESTER	OK 74502-0578
Billing Address: Street	City	State Zip+4
		00279109888
Billing Contact Name	Billing Contact Phone #	Billing CAN #
28 E WASHINGTON AVE	MCALESTER	OK 74501-4644
Installation Address (If different from billing address): Street	City	State Zip+4
		57066960204
Installation Contact Name	Installation Contact Phone #	Installation CAN #
Fiscal Period (from - to)	Customer PO #	Delivery CAN #

Your Business Needs

Qty	Business Solution Description	
1	Mail Stream Solution - 2	
1	Connect+ 2000 Series	
1	Connect+ Series Meter	
1	130/70 LPM Feature	
1	5 lb Interfaced Weighing	
1	Black Graphics Upgrade	
1	15 in. Display - High Res Apps Center	
1	Connect+ Mono Printer	
1	Connect+ Drop Stacker	
1	IntelliLink Subscription	
1	15lb Scale Platform/Stand	
	Additional Items on following page	

Check items to be included in customer's payment

☒ Equipment Maintenance(Included with your payments for the initial term)
Provides service coverage including certain parts and labor

☐ Software Maintenance (1st year included)
Provides revision updates and technical assistance

☒ Soft-Guard® Subscription (Included with your meter rental)
Provides postal and carrier updates

☒ IntelliLink® Subscription/Meter Rental
Provides simplified billing and includes () resets per year

() Confirmation Services Electronic access to postal confirmation service.
Receive an invoice for postage, consolidated billing, and enhanced management reporting information.

() Purchase Power®

Your Payment Plan

Number Of Months	Monthly Amount *
First 60	\$704.99

(*Does not include any applicable taxes)

- () Required advance check of \$() received
Tax Exempt# State Tax (If applicable)
() Tax Exempt Certificate Attached
() Tax Exempt Certificate Not Required

Your Signature Below

By signing below, you agree to be bound by this FMV Lease Option C Agreement (this "Lease"). This Lease is made and entered into pursuant to your State's/Entity's Participating Addendum, which is made in connection with the WSCA/NASPO Contract # ADSP011-00000411-7 ("Agreements"), all of which are available at www.pb.com/states. The terms and conditions of the Agreements govern this transaction, and in the event of any inconsistency with this Lease, the Agreements will supersede this Lease. This Lease will be binding on PBGFS only after PBGFS has completed its credit and documentation approval process and an authorized PBGFS employee signs below.

ITSW1008

Customer Signature	Date	State's/Entity's Participating Addendum #
Print Name	Title	Email Address

Sales Information

Raymond Payne	059	
Account Rep Name	District Office	PBGFS Acceptance

Equipment Vendor: Pitney Bowes Inc. for Sales and Service call 1-800-322-8000



WSCA/NASPO FMV Lease Option C Agreement

Account # 10

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Agreement Number

Your Business Information

MCALESTER PUBLIC WORKS AUTHORITY

Full Legal Name of Customer

DBA Name of Customer

Tax ID # (FEIN/TIN)

BOX 578

MCALESTER

OK

74502-0578

Billing Address: Street

City

State

Zip+4

00279109888

Billing Contact Name

Billing Contact Phone #

Billing CAN #

28 E WASHINGTON AVE

MCALESTER

OK

74501-4644

Installation Address (If different from billing address): Street

City

State

Zip+4

57066960204

Installation Contact Name

Installation Contact Phone #

Installation CAN #

Fiscal Period (from - to)

Customer PO #

Delivery CAN #

Your Business Needs

1 3 Station DI425 without OMR

1 Operator Training for DI380/DI425, 1 hour

Post Office Box 42048
Oklahoma City, OK 73123-3048

405.848.1975 ■ FAX 405.607.2633
maa-tpa.com

October 11th, 2013

Peter Stasiak
City of McAlester
28 E. Washington
McAlester, OK 74501

Re: Assignment of Administrative Services Agreement

Dear Peter,

As you have been recently made aware, Mutual Assurance Administrators, Inc., is in the process of selling substantially all of its assets to HealthSmart Benefit Solutions, Inc. ("HBS"), with a planned effective date of November 1, 2013 (the "Transaction"). The asset purchase is anticipated to include the Administrative Services Agreement (the "Agreement") between MAA and your organization.

The Agreement requires MAA to obtain your written consent prior to assigning the Agreement to a third party. By way of this letter, MAA is requesting your consent to assign all of its rights and obligations under the Agreement to HBS effective as of the closing of the Transaction, after which the Agreement will continue in full force and effect with HBS pursuant to the terms and conditions of the Agreement and the current fee schedule already in place between the parties.

In order for our files to reflect that the parties to the above-referenced Agreement have acknowledged and agreed to such assignment, we request that you sign this letter in the space provided below and return it to the following address as soon as possible:

Judy Walraven, General Counsel
Mutual Assurance Administrators, Inc.
3121 Quail Springs Parkway
Oklahoma City, OK 73134
Email: judywalraven@maa-tpa.com
Phone: 405-607-2627

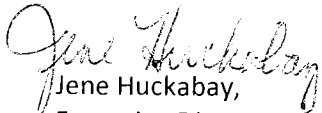
By signing below, both you and MAA are also acknowledging that the Agreement is currently in full force and effect and that neither you nor MAA are aware of any actual or alleged breaches or defaults by any party under the Agreement. This letter will be countersigned by HBS upon the closing of the Transaction. After that time, a fully executed copy will be returned for your files.

Post Office Box 42048
Oklahoma City, OK 73123-3048

405.848.1975 ■ FAX 405.607.2633
maa-tpa.com

Should you have any questions or concerns, please feel free to contact me at 405/607-2634.
Thank you for your assistance in this matter.

Best regards,


Jene Huckabay,
Executive Director,
Risk Management Division

ACCEPTED AND AGREED TO THIS ____ DAY OF _____, 2013:

City of McAlester:

SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____

DATE: _____

Mutual Assurance Administrators, Inc.

SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____

DATE: _____

HealthSmart Benefit Solutions, Inc.:

SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____

**EMERGENCY MEDICAL TECHNICIAN
BASIC, INTERMEDIATE & PARAMEDIC
FIELD CLINICAL AGREEMENT**



KIAMICHI TECHNOLOGY CENTER

AND

CITY OF MCALESTER

McAlester Fire Department EMS

**EMERGENCY MEDICAL TECHNICIAN
BASIC, INTERMEDIATE AND PARAMEDIC
FIELD CLINICAL AGREEMENT**

This Agreement is made and entered into this 8th day of November, 2011, by and between **Kiamichi Technology Center** hereinafter referred to as "School" and the **City of McAlester** hereinafter referred to as the "Service".

WHEREAS, the School and the Service both acknowledge a public obligation to contribute to community health education,

WHEREAS, the School conducts clinical educational programs, and such programs require certain educational experiences and clinical practice in patient care available on the Service; and

WHEREAS, the Service has available clinical facilities to provide the EMT Paramedic Course certain educational experiences and clinical practice on the Service; and

NOW THEREFORE, in consideration of the covenants, conditions, and stipulations hereinafter expressed and in consideration of mutual benefits to be derived therefrom, the parties hereto agree as follows:

I. RESPONSIBILITIES AND PRIVILEGES OF THE SCHOOL

- A. The EMT Students of the School will observe the policies, practices, procedures and regulations of the Service and comply with established standards in relation to the care and welfare of patients in the Service.
- B. The School will, in cooperative effort with the Service, arrange for the faculty to become familiar with Service policies, practices, procedures, regulations and facilities. This orientation is to be completed prior to clinical instruction.
- C. The School shall be responsible for the planning and implementation of the educational programs. The number of EMT students allowed to be present, at a given time, for their clinical experience on the Service will not exceed (1) one. Only those students that are signed up for that date and the hours noted on the student's schedule will be allowed to be present at the Service for clinical experience, unless approved by the supervisor on duty. The student schedule will be posted each week. The Service supervisor or designated preceptor will provide instruction and supervision of students while receiving clinical experience on the Service.

- D. The School shall be responsible for implementing and maintaining all students' records in conjunction with the education experience at the Service.
- E. The School shall specify appropriate student dress subject to Service approval, which distinguishes students from the Service's regular personnel.
- F. The School shall assign for clinical experience only those students who meet the health requirements of both the Service and the School, and whose academic records and preparation for clinical experience meet the School requirements. The School will provide adequate laboratory facilities for instruction and practice in basic techniques, with emphasis on adjustment to specific Service routine, prior to entrance into the Service for clinical experience.
- G. The students of the School shall be subject to the requirements and restrictions specified jointly by representatives of the School and the Service.
- H. The School shall provide and be responsible for educational materials not specifically provided by the Service.
- I. The School shall schedule meetings with the Medical Director, supervisors and other designated persons in the Hospital for the purpose of interpreting, discussing, and evaluating the clinical instruction program as needed.
- J. Students in training under this Agreement shall receive no wages, either from the School or the Service, and shall be considered volunteers on the Service, and must sign a liability release form provided by the Service (if required).
- K. The School warrants that this program will be conducted in accordance with all applicable governmental boards and bodies.
- L. School shall carry liability insurance on each student while the student is in training, naming the City of McAlester, OK as additional insured. The minimum limits for this coverage shall be \$125,000 per each claim; \$1,000,000 aggregate; and \$125,000 on behalf of the student. Certificates evidencing this coverage will be furnished to the Service on request. Nothing contained herein is intended to nor shall it be construed to waive any exemption from liability under the Oklahoma Governmental Tort Claims Act.

- M. The School and the Service offer equal opportunities for employment, enrollment, and job placement for students without regard to disability, religious beliefs, gender, race, age, national origin or ethnic background.
- N. School shall supply the students with all the necessary information pertaining to the hepatitis B virus and vaccine. School shall supply the students with all the necessary information pertaining to the hepatitis B virus and vaccine. School will not be responsible for providing the hepatitis vaccination but shall require each participating student to be inoculated with the hepatitis B vaccine unless otherwise exempted by Oklahoma or federal law. Students shall supply School with proof of inoculation. School shall keep appropriate records of vaccination on every student vaccinated. If a student does not take the vaccination because he or she is exempted by law, then the student shall execute a release form stating his or her refusal, and the school shall keep such release form on file. Said release shall release both School and Service from any liability to the student and hold harmless the School and Service from any liability to any third party for acts of the student. Further, those records kept by School referred to above shall be provided to Service upon request. Service retains the right to refuse training to any student under this agreement that it may deem to present an unreasonable risk to its employees or patients its employees treat. Upon making such determination, the Service will immediately notify the School and the student involved.
- O. The School shall assure that its students keep all verbal and written patient information confidential and do not copy, distribute or remove Hospital or patient records, procedure books and policy manuals from the Service premises.

II. RESPONSIBILITIES AND PRIVILEGES OF THE SERVICE

- A. The Service will maintain standards, which make it eligible for approval as an Extended Campus for students enrolled in the EMT Paramedic Course.
- B. The Service will permit the students of the School to utilize Service facilities as agreed to in the plan for clinical instruction, subject to revision to meet the needs of the Service or the School.
- C. The Service will provide regular staffing in the areas of the Service where students are obtaining clinical experience. As part of the clinical experience, students will actively assist emergency medical technicians in the basic care

of patients, including but not limited to checking vital signs, splinting broken and fractured bones, and administering cardiopulmonary resuscitation, commonly known as CPR. Any service rendered by the student during this experience is to be considered in addition to planned patient care in that area. Additionally, to the extent possible, the Service shall obtain patient consent before permitting a student to treat and/or observe the patient. Provided, no service shall be rendered by any student to a patient, unless it shall be under the direct supervision of the Service's licensed paramedic with such paramedic being personally present at the time such service is rendered.

- D. The Service, through its Director, will designate a person to serve as a coordinator and liaison between the Service and the School. The staff of the Service will be provided with time to meet with the School for planning and implementation of the clinical experiences.
- E. The Service will provide the following physical facilities for the program of School during clinical experience sessions:
 - 1. Reasonable use of parking areas.
 - 2. Locker, rest room and dressing areas for students.
 - 3. Provisions for students to purchase meals while assigned to the Service, at prices offered to the Service's employees if agreed upon by the vendor.
- F. The Service will allow information access to the following materials and supplies for the students from the School.
 - 1. Patient run sheets.
 - 2. Procedure books and policy manuals, including amendments, deletions and revisions.
 - 3. Standard reference books, and dictionaries.
 - 4. Supplies and equipment, as used for patient care, for the purpose of demonstration and practice.
 - 5. Use of the Service Medical Library.
- G. The Service will permit its paramedical employees to participate in the education program as resource persons and clinical experts provided that such participation does not interfere with assigned duties.

OBJECTIVE:

It is desired that the EMT student perform assessments and assist in the management of emergency scenes and pre-hospital patients under the direct supervision of the preceptor according to related standing orders and protocols for field treatment.

III. RESPONSIBILITIES OF BOTH PARTIES

- A. Neither party shall provide transportation for students to and from the school and the Service, nor shall they provide meals to students without cost.
- B. The Students are responsible for their own payment of costs in the event of personal illness.
- C. Informing the students of, and assuring that they abide by, the existing rules and regulations of the Service and School.
- D. Informing the student of, and holding them accountable for, payment of cost for equipment and/or supplies that they damage through personal negligence.
- E. That the students are knowledgeable about and maintain high standards of conduct.

It is understood that the School may discontinue the assignment of any student at any time during the period of this Agreement. The Service may, at any time, recommend the discontinuance of the assignment of any student and the School shall comply with the Service's recommendation.

It is understood that this Agreement may be terminated by either party giving 30 days notice in writing to the other party by registered mail at the address set forth herein. Such termination shall not take effect, however, with regard to students already enrolled until such time as those students have completed their respective courses. Notice may be given as follows:

If to Service:

McAlester Fire Department EMS
PO Box 578
McAlester, OK 74502

If to School:

Kiamichi Technology Center
Attn: Superintendent
P.O. Box 548
Wilburton, OK 74578-0548

THIS AGREEMENT may be modified or revised at any time, by mutual written consent. The Agreement shall be effective on the **8th** day of **November, 2011**, and shall be for a term of twelve (12) months, unless terminated by either party by written notice to the other party.

IN WITNESS WHEREOF, the School and the Service have caused this Agreement to be executed by their duly authorized officers the day and year written above.

KIAMICHI TECHNOLOGY CENTER:

CITY OF MCALESTER:

By: Eddie Coleman

By: [Signature]

Title: Superintendent

Title: Mayor

Date: 14 Nov 2011

Date: 11/14/2011

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KIAMICHI TECHNOLOGY CENTER:

CITY OF MCALESTER:

By: Eddie Coleman

By: [Signature]

Title: Superintendent

Title: Mayor

Date: 14 Nov 2011

Date: 11/14/2011



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/8/2011

PRODUCER Oklahoma Schools Property Casualty Cooperative 5030 N. May Ave, Box 106 Oklahoma City, OK 73112	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.												
INSURED Kiamichi Technology Ctr. PO Box 543 Willburton, Ok 74578	<table border="1"><tr><td>INSURERS AFFORDING COVERAGE</td><td>NAIC #</td></tr><tr><td>INSURER A: Oklahoma Schools Property Casualty Cooperative</td><td></td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr></table>	INSURERS AFFORDING COVERAGE	NAIC #	INSURER A: Oklahoma Schools Property Casualty Cooperative		INSURER B:		INSURER C:		INSURER D:		INSURER E:	
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INSURER A: Oklahoma Schools Property Casualty Cooperative													
INSURER B:													
INSURER C:													
INSURER D:													
INSURER E:													

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	ADD'L	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS														
A	X	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	OSPCC 0022	07/01/2011	07/01/2012	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$500,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$1,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$1,000,000</td></tr><tr><td>PRODUCTS - COM/OP AGG</td><td>\$1,000,000</td></tr><tr><td>Medical Malpractice</td><td>1,000,000</td></tr></table>	EACH OCCURRENCE	\$1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$500,000	MED EXP (Any one person)	\$	PERSONAL & ADV INJURY	\$1,000,000	GENERAL AGGREGATE	\$1,000,000	PRODUCTS - COM/OP AGG	\$1,000,000	Medical Malpractice	1,000,000
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		EXCESS / UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$</td></tr><tr><td>AGGREGATE</td><td>\$</td></tr><tr><td></td><td>\$</td></tr><tr><td></td><td>\$</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$	AGGREGATE	\$		\$		\$		\$				
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		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under SPECIAL PROVISIONS below Y/N <input type="checkbox"/>				<table border="1"><tr><td>WC STATU-TORY LIMITS</td><td>OTH-ER</td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$</td></tr></table>	WC STATU-TORY LIMITS	OTH-ER	E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYEE	\$	E.L. DISEASE - POLICY LIMIT	\$						
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E.L. DISEASE - POLICY LIMIT	\$																			
		OTHER EDUCATORS LEGAL LIABILITY	OSPCC 0022	07/01/2011	07/01/2012	\$1,000,000 PER OCCURRENCE														

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Certificate Holder as Additional Insured in regards instructuional activity with Kiamichi Technology Ctr.

CERTIFICATE HOLDER

McAlester Fire Department EMS
P.O. Box 578
McAlester, OK 74502

Attn: Brett Brewer

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

This Certificate of Insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

Organization	City of McAlester	URL	http://www.cityofmcalester.com/
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Street Address	28 E. Washington
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Address 2	P.O. Box 578
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City	McAlester	State	OK	Postal Code	74502
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CivicPlus provides telephone support for all trained clients from 7am –7pm Central Time, Monday-Friday (excluding holidays). Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for ensuring CivicPlus has current updates.

Emergency Contact & Mobile Phone	Pete Stasiak, 918-421-9900
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Emergency Contact & Mobile Phone	James Stanford, 918-424-4961
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Emergency Contact & Mobile Phone	Linda Daniels, 405-488-8388
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Billing Contact	Toni Ervin	E-Mail	toni.ervin@cityofmcalester.com
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Phone	918-423-9300	Ext.	4961	Fax	918-421-4970
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Billing Address	P.O. Box 578
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Address 2	28 E. Washington
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City	McAlester	ST	OK	Postal Code	74502
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Tax ID #	736005314	Sales Tax Exempt #	736005314
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Billing Terms	Annual	Account Rep	Carrie Broeckelmann
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Info Required on Invoice (PO or Job #)	PO
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Contract Contact	Pete Stasiak	Email	pete.stasiak@cityofmcalester.com
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Phone	918-423-9300	Ext.	4964	Fax	918-421-4970
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Project Contact	James Stanford	Email	james.stanford@cityofmcalester.com
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Phone	918-423-9300	Ext.	2591	Fax	918-421-4970
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Terms & Conditions

Client Deliverable

1. Icon Enterprises, Inc., d/b/a CivicPlus will create a unique website for the City of McAlester (Client) that includes all functionality as defined in Exhibit A – CivicPlus Project Deliverables, attached hereto.
2. After 48 consecutive months under these terms and associated pricing, Client becomes fully eligible for a CP Advanced Redesign at no additional cost. See Exhibit B for complete details.

Additional Services

3. Client may contract with CivicPlus for additional Consulting, Website Design, Setup, Programming, site modification, Training services (Project Development Services), Additional Page and/or Graphic Design that exceed those defined in Exhibit A. CivicPlus will invoice Client for the additional services immediately prior to project Go-Live. Services that involve billable time beyond the contracted amount will be documented and invoiced. Written approval by the Client is necessary before billable time is incurred.
4. Client may contract with CivicPlus for additional Annual Support, Maintenance & Hosting services that exceed those defined in Exhibit A. CivicPlus will invoice Client for annual services immediately prior to project Go-Live. Modules that incur additional usage fees may be purchased and activated at any time.

Billing & Payment Terms

5. One-third of the total Project Development fee will be billed upon completion of design (Objective 1, Exhibit A); one-third of the total Project Development fee will be billed upon completion of content (Objective 2, Exhibit A). The remainder of the Project Development fee and any additional Project Development services will be invoiced upon Go-Live (Objective 4, Exhibit A).
6. The client shall sign a project completion and acceptance form prior to project go-live. The date may be extended if material system or operational failures are encountered. Immediately upon project Go-Live the final bill for the project development services will be billable and payable. All Parties agree that the website will not go-live until the project is accepted in writing by the client.
7. Project Development invoices are due by the first of the following month, but no later than 30 days from invoice date. Project Development will be discontinued if payment is not made within 30 days after the invoice due date.
8. Invoicing for Annual Support, Maintenance & Hosting begins six months from contract signing or upon project Go-Live whichever occurs first.
9. Annual Support, Maintenance & Hosting invoices may be prorated in order to correlate with the Client's budget year, and are Invoiced prior to the year of service.
10. After project go-live, if the Client's account exceeds 90 days past due, Annual Support, Maintenance & Hosting will be discontinued until the Client's account is made current. Client will be given 30 days notice prior to discontinuation of services for non-payment.
11. Provided the Client's account is current, at any time the Client may request an electronic copy of the website Customer Content (graphic designs, web content, page designs and banners), and Content Management System (CMS) Software. Client agrees to pay \$250 per completed request. Provided the Client's account is current, upon termination of services client may request a complimentary electronic copy of website Customer Content and CMS Software.

Agreement Renewal

12. This contract shall remain in effect for a period of one year (12 months) from signing. After 48 consecutive months under the terms of this contract and associated pricing, Client will be fully eligible for a CP Advanced Redesign at no additional cost. The contract may be renewed on its existing terms by agreement of the parties.
13. Either party may terminate the agreement at the end of the contract term by providing the other party with 60 days written notice prior to the contract renewal date.
14. In the event of contract termination, Client forfeits eligibility for the CP Advanced Redesign and all funds applied to such eligibility.
15. Each year this Agreement is in effect, charges for Annual Support, Maintenance & Hosting services will not be increased by more than 5% per annum.



Support

16. CivicPlus will provide unlimited telephone support Monday-Friday, 7:00 am – 7:00 pm (Central Time) excluding holidays, for all trained Client staff. Emergency Support is provided on a 24/7/365 basis for emergency contacts named by the Client. Client is responsible for providing CivicPlus with contact updates.
17. Support includes providing technical support of the CivicPlus Content Management Software, application support (pages and modules), and technical maintenance of Client's website. Following initial setup, additional page design, graphic design, user training, site modification, and custom programming may be contracted separately for an additional fee.
18. During the period of this agreement and subsequent annual renewals, CivicPlus warrants that it will, without additional charge to the client, take action to correct any problems or defects discovered in the Software and reported to CivicPlus by the client, such warranty to include ongoing maintenance upgrades and technical error correction.
19. CivicPlus provides online website statistics software at no extra charge. If Client desires to use other website statistic software, CivicPlus will provide the necessary log file access.

Marketing

20. Client will work with the CivicPlus Marketing Department to make a reasonable attempt to gather information and meet deadlines associated with website award contest entries throughout the term of this agreement, and to create a case study related to their website.
21. Client permits CivicPlus to include an example of the Client's home page and a link to the Client's website on the CivicPlus corporate website.
22. Client will make a reasonable attempt to work with the CivicPlus Marketing Department to create a news item to be released in conjunction with their project Go-Live date. Client will provide CivicPlus with contact information for local and regional media outlets. CivicPlus may use the press release in any marketing materials as desired throughout the term of this Agreement.
23. Client allows CivicPlus to display a "Powered by CivicPlus" insignia, and web link at the bottom of their web pages. Client understands that the pricing and any related discount structure provided under this agreement assumes such perpetual permission.

Intellectual Property, Ownership & Content Responsibility

24. Upon full and complete payment of submitted invoices for the Project Development and launch of the website, client will own the graphic designs, web content, page designs and banners ("Customer Content"), as well as the CMS Software.
25. Upon completion of the development of the site, client will assume full responsibility for website content maintenance and content administration. Client, not CivicPlus, shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and intellectual property ownership or right to use of all Customer Content.
26. Client shall not (i) license, sublicense, sell, resell, transfer, assign, distribute or otherwise commercially exploit or make available to any third party the Software in any way; (ii) modify or make derivative works based upon the software; (iii) create Internet "links" to the Software or "frame" or "mirror" any functionality on any other server or wireless or Internet-based device; or (iv) reverse engineer or access the Software in order to (a) build a competitive product or service, (b) build a product using similar ideas, features, functions or graphics of the Software, or (c) copy any ideas, features, functions or graphics of the Software.
27. The CivicPlus name, the CivicPlus logo, and the product and module names associated with the CMS System are trademarks of CivicPlus, and no right or license is granted to use them.

Indemnification

28. CivicPlus will not be liable for any act, omission of act, negligence or defect in the quality of service of any underlying carrier or other service provider whose facilities or services are used in furnishing any portion of the service received by the customer. CivicPlus will not be liable for any failure of performance that is caused by or the result of any act or omission by customer or any entity other than CivicPlus that furnishes services, facilities or equipment used in connection with CivicPlus services or facilities.
29. Except as expressly provided in this Agreement, CivicPlus makes no expressed or implied representations or warranties, including any warranties regarding merchantability or fitness for a particular cause.



Force Majeure

30. No party shall have any liability to the other hereunder by reason of any delay or failure to perform any obligation or covenant if the delay or failure to perform is occasioned by force majeure, meaning any act of God, storm, fire, casualty, unanticipated work stoppage, strike, lockout, labor dispute, civic disturbance, riot, war, national emergency, act of Government, act of public enemy, or other cause of similar or dissimilar nature beyond its control.



Service & License Agreement for McAlester, OK

Acceptance

We, the undersigned, agreeing to the conditions specified in this document, understand and authorize the provision of services outlined in this Agreement.


The City of McAlester, OK


Date


CivicPlus


Date

Sign and Fax this Copy

Attn: Contract Manager

Fax: 785-587-8951

And – Mail Two (2) Signed Originals

CivicPlus Contract Manager

317 Houston St., Suite E

Manhattan, KS 66502

We will fax a counter-signed copy of the faxed contract back to you so we can begin your project. Upon receipt of two signed originals, we will counter-sign and return one copy for your files.

--Remainder of this page left intentionally blank--



Exhibit A - CivicPlus Project Deliverables

All Quotes are in US Dollars and Valid for 30 Days from October 25, 2011.

Project Development	\$24,965
First Year's Annual Support, Maintenance & Hosting	FREE
Server Storage not to exceed 20x GB; Media Center Storage not to exceed 10 GB	
Total Fees Year 1	\$24,965

Year 2 and Beyond Annual Support, Maintenance & Hosting	
Subject to annual 5% increase	\$4,265

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Project Development

Objective 1: Establishing Your Site's Focus		
Phase 1: Analysis and Timeline Development <u>Deliverable:</u> Project Timeline and worksheets		\$2,214
Phase 2: Website Design <u>Deliverable:</u> Website Design Composition		\$5,206
Phase 3: Navigation Architecture Development <u>Deliverable:</u> Navigation structure optimized for your website		\$826
Objective 2: Content Development and Page Layout		
Phase 4: Modules and Site Setup <u>Deliverable:</u> Set up fully functional site, software that runs the site, and site's statistical analysis.		\$2,253
Phase 5: Content Development of 50 standard pages and up to 250 supporting elements <u>Deliverable:</u> Website content development and module content.		\$3,107
Phase 6: Test and Review, Establish Future Expectations <u>Deliverable:</u> List of items that need to be addressed		\$1,992
Objective 3: Equipping Your Staff for Successful Website Maintenance		
Phase 7: (4) Four Days of On-Site Training for up to 10 people per session <i>Travel expenses are included in quote.</i> <u>Deliverable:</u> Train System Administrator(s) on CMS Administration, permissions, setting up groups and users, module administration. Basic User training on pages, module entries, applying modules to pages. Applied use and usability consulting to result in effective communication through your website.		\$7,600
Objective 4: Website Deployment		
Phase 8: Go-Live and Project Review <u>Deliverable:</u> Final project review report		\$1,314
Phase 9: Marketing <u>Deliverable:</u> Registration of site with all major search engines		\$453
Phase 10: Ongoing Consultation <u>Deliverable:</u> Site review with recommendations for enhancements to improve visitor interaction; layout, design and content recommendations.		Included
Expandable Modules		
None		n/a
Additional Functionality		
None		n/a
Gov 2.0 Upgrades		
Blog	Share	Included
Facebook Integration	Twitter Integration	Included
Options Included in One-Time Fee		
None		n/a
Total Project Development Fee		\$24,965
First Year Annual Support, Maintenance and Hosting Fee Server storage not to exceed 20 GB; Media Center storage not to exceed 10 GB		FREE
Total Fees Year 1		\$24,965



Project Development Includes the Following:	
Modules	Functionality
<ul style="list-style-type: none"> • Agenda Center • Alerts Center & Emergency Alert Notification • Archive Center • Bid Postings • Business/Resource Directory • Calendar • Carbon Calculator • Document Center • ePay • Facilities & Reservations • FAQs • Featured Info Module • Forms Development Tool • Healthy City Initiative • Intranet • Job Postings • Media Center • My Dashboard • NewsFlash • NotifyMe Email Subscription • Online Job Application w/1 Generic Application • Opinion Poll • Permits & Licensing • Photo Gallery • Postcard Module • Quick Links • Real Estate Locator • Request Tracker (5 users) • Staff Directory 	<ul style="list-style-type: none"> • Action Items Queue • Audit Trail / History Log • Automated PDF Converter • Automatic Content Archiving • Content Library • Dynamic Breadcrumbs • Dynamic Sitemap • Expiring Items Library • Graphic Link Administration • Links Redirect and Broken Links Finder • Menu Management • Mouse-over Menu Structure • Online Editor for Editing and Page Creation (WYSIWYG) • Online Web Statistics (Only with CivicPlus Hosting) • Page Wizard w/Multiple Layouts • Printer Friendly/Email Page • Rotating Content • RSS • Search Engine Registration • Site Layout Options • Site Search & Entry Log • Slideshow • User & Group Administration Rights • Web Page Upload Utility • Website Administrative Log

Annual Support, Maintenance & Hosting Service Include the Following:		
Support	Maintenance of CivicPlus Application & Modules	Hosting
7-7 (CST) Mon-Fri (excluding holidays) 24/7 Emergency Support Dedicated Support Personnel 2-hour Response during Normal Hours Usability Improvements Integration New & Upgraded Services Proactive Support for Updates & Fixes Online Training Manuals Monthly Newsletters Phone Consulting CivicPlus Connection CivicPlus University	Install Service Patches for OS Upgrades Fixes Improvements Integration Testing Development Usage License	Shared Web/SQL Server DNS Consulting & Maintenance Monitor Bandwidth-Router Traffic Redundant ISP Redundant Cooling Natural Gas Powered Generator Daily Tape Backup Intrusion Detection & Prevention Antivirus Protection Upgrade Hardware



Exhibit B – Redesign Details

**CivicPlus Project Development Services & Scope of Services for
CP Advanced Redesign**

- New CP Advanced Redesign
- Redevelop banner
- Up to 3 graphic buttons to promote special services
- Redevelop navigation method (may choose top drop-down or other options)
- Select color scheme to match new graphics
- Design setup – wireframe
- Print this page option
- Email this page option
- Breadcrumbs
- Sitemap
- Redevelop graphic elements of website (Newsflash, FAQs, Calendar, etc.)
- Project Management
- Testing
- Review
- Content Migration – Includes retouching of all existing pages on the redesigned website to ensure proper formatting, menu structure, and application of new site styles. Note: Content will be rewritten or pages broken up (shortened or resectioned)
- Site styles and page layouts will be touched so all pages match the new design and migrate cleanly



“Engaging Minds, Inspiring Hearts, Pursuing Excellence”

October 21, 2013

McAlester Public Schools
Roofing Project and Expenditure Report

Project Update:

- Puterbaugh Middle School Phase 1 (back part of building) completed (TPO)
- McAlester High School (original building) completed (TPO)
- Jefferson Early Childhood Center, completed (TPO)
- William Gay Early Childhood Center, completed (TPO)
- Edmond Doyle Elementary, completed (TPO)
- Puterbaugh Middle School Phase 2, sloped metal roof, completed.

Expenditures to date – draws made by contractor and related architect fees paid by McAlester Public Schools:

- \$118,872 (July 2012)
- \$21,735 (August 2012)
- \$61,126.45 (September 2012)
- \$59,051.55 (October 2012)
- \$75,315.00 (November 2012)
- \$49,698.38 (December 2012)
- \$0.00 (January 2013)
- \$133,000 (February 2013)
- \$113,620 (March 2013)
- \$0.00 (April 2013)
- \$139,175.00 (May 2013)
- \$49,252.66 (June 2013)
- \$0.00 (July, 2013)
- \$101,840.00 (August 2013)
- \$33,510.84 (September 2013)
- \$102,634.24 (October 2013)

Total: \$1,058,831.12

Pride In McAlester

First Quarter Report

FY 2013-2014



Board of Directors:

Justin Few, President

Mel Priddy, Vice President

Carol Bishop, Treasurer

Cara Dorrell, Secretary

Margaret Fields

David Beall

Gwen Titsworth

Staff:

Stephanie Giacomo, Executive Director

Krystal Baker, Project Assistant

Membership:

24 Individual Members

15 Family Memberships

11 Lifetime Memberships

4 Non-Profit Members

11 Business Members

PIM Board Meetings

Pride In McAlester Board of Director Meetings are held on the first Thursday of every month at 12:00 pm at the PIM Office located at 1 E. Choctaw, Suite 525 in McAlester. Regular meetings were held on August 8 and September 5. No meeting was scheduled for July.

PIM Membership Meetings

Pride In McAlester Membership Meetings are held on the second Thursday of every month at 6:00pm in Room 110 of the McAlester Campus of Eastern Oklahoma State College. Meetings were held on July 11, August 8, and September 12. An average of eleven people attended PIM Meetings during the first quarter of 2013-2014.

Volunteerism

PIM held five volunteer events during the first quarter of 2013-2014: Adopt-A-Block litter pickup on July 13, CultureFest on August 17, Fresh Paint Days on September 7 and 14, and the Citywide Litter Pickup on September 28.

Eighty-nine volunteers spent 256 hours working in the community from July to September 2013.

PIM Flea Market

From July 1, 2013 to September 30, 2013, eighteen non-duplicated PIM Volunteers contributed 2,337 hours to the Flea Market. 300 donation pickups were conducted and ten recycling trips were completed by Flea Market Volunteers. More than 200 citizens donated goods to be resold.

Pride In McAlester 2013-2014		
Budget	First Quarter	Yearly Budget
Revenue		
Donations & Miscellaneous Fundraisers	\$ 487.50	\$ 10,200.00
Fundraiser	\$ 11,101.85	\$ 44,700.00
Grants & Sponsorships	\$ 75.00	\$ 2,700.00
McAlester City Contract	\$ 14,000.00	\$ 54,000.00
Membership	\$ 200.00	\$ 2,400.00
		\$
Total Revenue	\$ 25,864.35	114,000.00
Operating Expenses		
Advertising	\$ 0.00	\$ 1,000.00
Fundraiser Expenses	\$ 5,189.32	\$ 21,000.00
		\$
Facilities, Equipment, & Misc.	\$ 2,475.96	10,000.00
Office Supplies	\$ 781.37	\$ 3,500.00
Payroll and Expenses	\$ 12,919.58	\$ 50,000.00
Travel Expenses	\$ 190.00	\$ 2,500.00
Project Expenses	\$ 2,516.26	\$ 30,000.00
Total Expenses	\$ 24,072.49	\$ 118,000.00
Net Income	\$ 1,791.86	\$ (4,000.00)

Social Media

Pride In McAlester continued to manage the Pride In McAlester, OKLA Theater, and McAlester Recycling Center Facebook pages for social media outreach. Number of "Likes" as of September 30, 2013:

Pride In McAlester: 609

McAlester's OKLA Theater: 2,421

McAlester Recycling Center: 226



Print Media

Regular advertising, articles, and press releases were sent to local newspapers, including the *McAlester News-Capital* and the *Oklahoma Bargain Journal*. From January to March 2013, approximately sixteen articles in the *McAlester News-Capital* contained information concerning Pride In McAlester. Additionally, "Pride In McAlester and City of McAlester Place Recycling Bins at City Parks" was featured in the Oklahoma Recycling Association's Newsletter in July 2013.

McAlester Radio

Executive Director Stephanie Giacomo continued radio shows as the guest of Megan Waters on KNED AM 1150 on July 3rd, August 7th, and September 4th.



Websites

Online web pages were maintained and updated for Pride In McAlester and the OKLA Theater.

www.prideinmcalester.com www.oklatheater.com

Monthly PIM Newsletters

Pride In McAlester publishes a monthly e-mail newsletter to keep members and supporters up-to-date on activities within the organization. Newsletters were sent on July 30th, August 30th, and September 30th. The Newsletter mailing list as of September 30th consisted of 206 email addresses.

July Community Volunteer Day



PIM volunteers participated in its first Adopt A Block pickup during the month of July. Volunteers picked up litter along Strong Avenue on Saturday, July 13th.

In total, five bags of litter were picked up, from just four blocks!



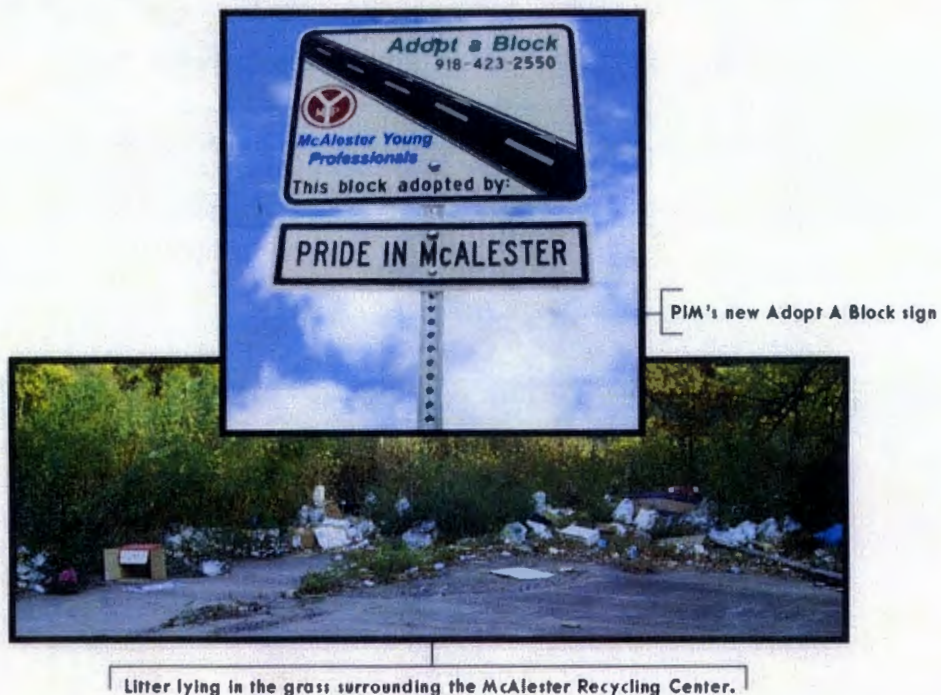
Community Volunteer Day

July 13th

Come help with PIM's first Adopt A Block litter pickup of the year!

Volunteers will be picking up litter in PIM's Adopt A Block area, on Strong Ave. from Polk to Electric (on the east side of the road.)

We will also be picking up litter around the McAlester Recycling Center.



Volunteers will meet at the McAlester Recycling Center at 9 am.

(The recycling center is located at Choctaw Ave. and Main St.)



McAlester honored as Clean Community by DEQ

McAlester was honored as an Oklahoma Clean Community by the Department of Environmental Quality at a ceremony on Tuesday, July 30th.

DEQ's Ferrella March, of the Land Protection Division, spoke about the Clean Community Project to the audience. March described PIM and the City as "good environmental stewards" for participating in tire recycling programs.

During the ceremony, DEQ Executive Director Steve Thompson said, "It is like projects like this, and communities like this, where the community is showing this overarching pride in their community that gives me the opportunity to come out here, to talk about the pride of the citizens of McAlester, through a whole array of projects not only at the city level, but through Pride In McAlester."

Mayor Steve Harrison accepted the award and spoke about how McAlester is striving to improve, and is not done yet.



August Community Volunteer Day



CultureFest



August 17th hosted McAlester's second annual CultureFest, which held a variety of music, food, and festivities on downtown Choctaw Avenue from 11 am until 8 pm. This event was free to the public and had a fantastic turnout.

Featured band Cleghorn played Celtic fiddle and bagpipe music, and Bandan Koro, African drum and dance ensemble, also performed for the crowds. Other musicians who performed included the Captain Ledge Band, Aislinn and the Snake River Gang, and Limited Supply, and Signs of Warning. There were also Choctaw Indian dancers and a Tae Kwon Do demonstration.



August 17th, 2013

"Celebrating Diversity"

Food!

Live music!

Performances!

Vendors!



11:00 am to 8:00 pm

Downtown Choctaw Avenue in McAlester, Oklahoma

▼ Cleghorn, original folk/rock songwriting, high energy Celtic fiddle & bagpipe



Cleghorn

Bandan Koro

Captain Ledge Band

Aislinn and the Snake River Gang

Limited Supply

... and more!



▲ Aislinn and the Snake River Gang, country and gospel



▲ Bandan Koro, African drum and dance ensemble

▼ Captain Ledge Band, "newgrass"/bluegrass



▲ Limited Supply, alternative rock

WANDA L. BASS
FOUNDATION



First National Bank
A Trust Co. of McAlester, Inc.



Brought to you by these sponsors and participating organizations:

The Ardeneum of Oklahoma
Charitable and Education Foundation

THE CHAMBER
McALESTER, OK

McALESTER
MAIN STREET
101 Turner Blvd. Suite 100 • McAlester, OK



McALESTER AREA
Arts and Humanities Council



September Community Volunteer Days

Fresh Paint Days

Pride In McAlester participated in Keep Oklahoma Beautiful's Fresh Paint Days program in September. The program is designed to encourage volunteers to seek out unsightly community structures and renovate them with the creative use of resources.

Thanks to donated paint from H.I.S. Coatings and a \$75 stipend made possible by Public Service Company of Oklahoma, the building at 1106 N. Main Street has been transformed.

Volunteers worked on two separate days to complete this project. On September 7th, volunteers removed old paint to prepare for the painting that occurred on September 14th. PIM was assisted by volunteers from Hope House on both occasions.

This fresh coat of paint helped improve the appearance of the building, thereby helping improving the surrounding area.



FRESH PAINT DAYS



Volunteers will meet at
1106 N. Main St.

- September 7th – Paint Preparation
- September 14th – Painting

9 AM on both days

Don't forget to wear your paint clothes!




**Fresh Paint Days
In Oklahoma!**

Volunteers transforming Oklahoma
one gallon of paint at a time



Fresh Paint Days is a Keep Oklahoma Beautiful project designed to encourage volunteers to seek out unsightly community structures and renovate them with the creative use of resources.

Citywide Litter Pickup

Although working under the stormy clouds and occasional drizzle of rain, 25 volunteers turned out on September 28 to help with Pride In McAlester's Citywide Litter Pickup. Volunteers from Pittsburg County Bar Association, Hope House, McAlester High School Service Learning program, and Pride In McAlester all helped to pick up litter around town.

In only three hours, more than 20 bags of litter were picked up around the parking lot around the McAlester Recycling Center. Several additional bags of litter were also picked up around the Pittsburg County Courthouse and in the south part of McAlester.

PIM holds the Citywide Litter Pickup to help combat the litter scattered around our town. Litter not only contributes to the unsightliness of our city, but is also a safety hazard because it contributes to fires, pest infestations, and water pollution.

"Litter is a continuous problem, and the Citywide Litter Pickup helps to make an impact on the litter around town. From just 8 a.m. to 11 a.m., we collected numerous bags of litter. Pride In McAlester couldn't make such an impact without the help of its volunteers," said PIM Project Assistant Krystal Baker.





Citywide Litter Pickup Sept. 28



A group from Jackie Brannon Correctional Center stands with the litter they collected during last year's Citywide Litter Pickup.

*6 good reasons to pick up litter
even if it isn't yours:*

- It lowers property values and affects businesses.
- It is unhealthy for humans and animals.
- It is bad for the environment and contaminates our water sources such as lakes and rivers.
- It can cause accidents for pedestrians and drivers.
- It is an easy problem to correct.
- In the U.S., an estimated \$11.5 billion each year is spent on litter cleanup, according to Keep America Beautiful.

On September 28th, PIM is hosting a Citywide Litter Pickup in McAlester.

Litter is unsightly, attracts pests, and contributes to problems such as fires and water pollution.

Take the time to pick up litter in your area or form a team!

Teams will register at Choctaw Parking Lot between 8am and 11 am.



Come out and help make your community a safer, cleaner place to live!



To register for this event or to get additional information,
please contact PIM at 918-426-4444 or via email at project@prideinmcalester.com.

Free trash bags will be provided to anyone who would like to participate!

Safety vests and trash grabbers are also available for use on a first come, first serve basis.



Central Bark

McAlester's Upcoming Dog Park!

The groundbreaking ceremony for the community dog park was July 19th at 3:30 pm. There was a great turnout of attendees, with many bringing their dogs to celebrate.

The name of the dog park was also announced at the ceremony. "Central Bark" is what the new park will be named. The name was chosen through a contest in which names were submitted and then voted on by the public via an online poll. Loren Hilbert submitted the winning name. As a dog owner, Hilbert is excited to have a dog park established in McAlester.



Pride In McAlester Represents Oklahoma as One of 51 Finalists in the Running to Earn \$10,000 in Funding



PIM was selected as the only finalist from Oklahoma in the fifth annual Tom's of Maine "50 States for Good" community giving program for a chance to win \$10,000. This money will help grow important community projects and services that will promote methods to reduce the negative impact of litter on our community, resulting in a cleaner community.

The "50 States for Good" program seeks to uncover local nonprofit groups that address community needs and engage volunteers to get the work done. Pride In McAlester's Anti-Litter Campaign will entail programs, signage, and other materials to help discourage littering.



McAlester Recycling Center



Pride In McAlester continued to educate the McAlester citizens about the various recycling options in the community. Support was also given to the City of McAlester and Kibois Community Action in operating the McAlester Recycling Center and participating in talks about the future of recycling in McAlester.

Community Recycling

Pride In McAlester offers community recycling during both private and public events in McAlester. During the first quarter of 2013-2014, PIM provided recycling bins, materials collection, and delivery of recyclables to McAlester Recycling Center during CultureFest on August 17th, the McAlester High School Football Game on September 13th, the Movie in the Park on September 14th, and Relay for Life on September 27th.



Complementary Cardboard Recycling



For new residents of McAlester, or citizens who have recently moved, Pride In McAlester offers a cardboard pickup at no cost. The cardboard collected is recycled through the McAlester Recycling Center.

Cooking Oil Recycling

Pride In McAlester continued to offer free cooking oil recycling at the PIM Flea Market.





During July 2013, proposal for consulting work on the OKLA Theater Asbestos and Lead Based Paint abatement project were sought. In August of 2013, Enercon was selected to provide the services on the project, including:

- Analysis of Brownfield Cleanup Alternatives
 - Community Relations Plan
 - Quality Assurance Project Plan
- Asbestos Abatement Project Design
- Abatement Project Management
- Final Report and Grant Close-Out



From July 1, 2013 to September 30, 2013 eight messages were displayed on the OKLA Marquee.

Community Events and Partnerships



McAlester CultureFest - Partnership with McAlester Arts and Humanities, McAlester Area Chamber of Commerce, and McAlester Main Street. Twelve meetings were held during the first quarter.



During the first quarter of 2013-2014, PIM staff and members continued to attend and participate in Chamber of Commerce and McAlester Young Professionals events and programs.

PIM representatives also attended planning meetings for Make A Difference Day, the 8th Grade Career and College Expo, the McAlester Main Street Trick or Treat Party in the Street, and the Wild West Festival.



Community Presentations

The Executive Director presented to McAlester Fortnightly on September 23rd with approximately fifteen people in attendance.

Professional Development and Conferences

The Executive Director attended the following professional development conference calls and webinars:

Citizen's Institute on Rural Design "Secrets of Successful Communities" August 22nd

Oklahoma Center for Nonprofits "Fundraising in Small Towns" September 10th

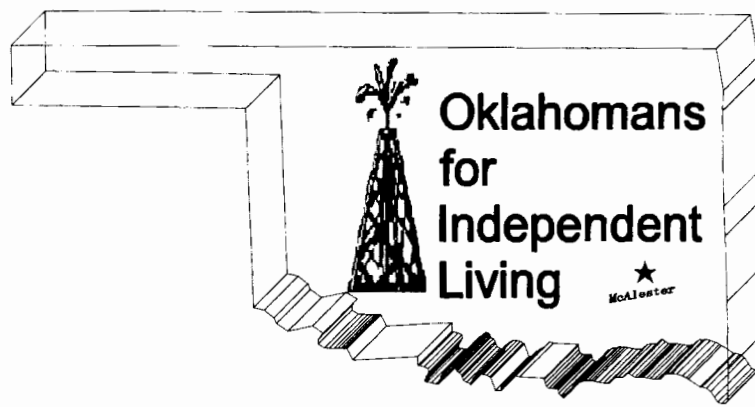
Keep America Beautiful "Recycling on the Go: Best Practices for Parks, Streetscapes, and Events" September 12th

Oklahoma Center for Nonprofits "The Power of Using Stories in Fundraising" September 20th

Keep America Beautiful "America Recycles Day 2013" September 24th

Additionally, the Executive Director attended the Pittsburg County Health Department Food Handling Course and received the appropriate permit.

Center for Independent Living
ADvantage Case Management
Independent Living Services
Community Integration
Transportation
Employment
Recreation



601 E. Carl Albert Parkway, McAlester, Oklahoma 74501 ~ 918 426 6220 V/TDD ~ 800 568 6821 V/TDD

October 10, 2013

Mr. Peter Stasiak
City Manager
P.O. Box 578
Municipal Building
McAlester, OK 74502

Dear Mr. Stasiak,

During the months of July, August, September, 2013, the Oklahomans for Independent Living (O.I.L) provided transportation to 97 individuals. The individuals took a total of **1,392 trips**. O.I.L transported to **200** different locations including doctor's offices, pharmacies, McAlester Regional Hospital, Indian Clinic, DHS, Carl Albert Mental Health Center, DRS, Social Security, Goodwill, Shared Blessings, utility companies, grocery stores, Wal-Mart, restaurants, theater, and a variety of other sites.

Costs for the Transportation Program for the 3 month period are as follows:

Drivers	\$ 6,674
Fringe Benefits	1,343
Fuel	1,701
Maintenance	919
Insurance/fees	250
Occupancy/Phone/Supplies	<u>700</u>
	\$11,587

OIL has also provided its core services of information and referral, advocacy, peer counseling, and independent living skills training. OIL sends a monthly newsletter with resources and services available to the community. For the 3rd quarter, there were **1,627** newsletters mailed. O.I.L. provided information and referral on disability related issues on **538** requests.

Individual advocacy and systemic was provided on disability related issues that concern civil rights, housing, mental health, environmental modifications, the Americans with Disabilities Act, employment, and program access.

Peer support activities included individual counseling and group activities. **315** individuals participated in **8** peer support and community integration activities. These events also included education with Native Americans and ADA Rights, Rural Housing Solutions, Emergency Management Preparedness, Brain Injury Support Groups, Community Meetings and Group Socials. Community integration activities included **253** individuals participating in fundraising events for the up-coming annual Children's Christmas Party and Dinner.

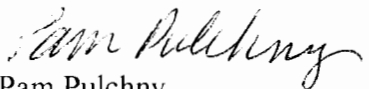
Independent living skills training was provided to **5** individuals in the forms of money management, reading, computer skills training, etc.

Usable equipment is donated to OIL and OIL passes the equipment on to individuals with disabilities. **20** individuals benefited from the used equipment exchange. This included items such as power wheelchairs, standard wheelchairs, hospital beds, shower benches, walkers, crutches, canes and numerous other items.

OIL provided case management services for **42** individuals at risk of nursing home placement. O.I.L. is currently assisting **6** individuals in moving out of a nursing facility and into the community with high potential. Case management services ensure community resources are developed and used to assist people to live in their homes versus nursing home placement.

OIL appreciates the City of McAlester support and its commitment to the community integration and involvement of people with disabilities.

Sincerely,


Pam Pulchny,
Executive Director

Cc Mayor Steve Harrison

**CITY OF McALESTER FOR THE BENEFIT OF
THE CITY OF McALESTER DEFINED BENEFIT PLAN AND TRUST**

1. ROLES AND RELATIONSHIPS

We have prepared this Single Advisory Contract ("Agreement") in order to simplify the documentation of your advisory relationship with Morgan Stanley Smith Barney LLC ("MSSB", "we", "us" or "our"). Client is the City of McAlester, a governmental entity acting on behalf of The City of McAlester Defined Benefit Plan and Trust (the "Plan"). The words "you" and "your" refer to the account owner(s) who sign this Agreement below ~~(note that, in the case of an Individual Retirement Account ("IRA"), "you" refers to "you" as the beneficial owner of the account custodied by MSSB, or, in the case of a Coverdell Education Savings Account ("CESA"), "you" refers to "you" as the individuals that may be involved in the CESA account (such as the "Contributor" to the account, the designated Beneficiary or the applicable "Responsible Individual", as the case may be, each as defined in the CESA document)).~~

The terms and conditions of this Agreement apply to accounts in the advisory programs described in paragraph 4 below (the "Advisory Programs"). The terms and conditions of this Agreement apply to any and all accounts (including IRA and CESA accounts) in the Advisory Programs that you, in any and all capacities, open and maintain with or through MSSB or its direct or indirect subsidiaries and affiliates, now or in the future.

Working with your Financial Advisor or Private Wealth Advisor ("Financial Advisor") to achieve your investment goals, you can select from a broad range of Advisory Programs that address a range of financial needs and objectives. Once you have signed this Agreement, you will be able to add many new Advisory Programs and services simply by indicating your choice to your Financial Advisor. In most cases, you will not have to sign additional forms or keep track of repetitive documents. We will update our records to reflect any new Advisory Program and avoid sending you duplicative paperwork for your signature.

MSSB is registered as both a broker-dealer and as an investment adviser under federal and state securities laws, and offers services in both capacities. It is important that you understand the differences between brokerage and advisory services. A welcome package containing an explanation of the differences between brokerage and advisory services will be sent to you within 10 days. Also included in this welcome package is a copy of our Privacy Notice. Please be sure to read it as it represents MSSB's commitment to protecting the privacy of our client's personal information.

Unless specifically disclosed in writing, investments and services offered through MSSB are not insured by the FDIC, are not deposits or other obligations of, or guaranteed by, a bank, and involve investment risks, including the possible loss of the principal amount invested.

Your heirs, executors, administrators, assigns or successors will also be bound by the terms of this Agreement, as will any successor organization or assign of MSSB. Except for the statute of limitations applicable to claims, this Agreement is governed by

the laws of Oklahoma state, without giving effect to principles of the conflict of laws. The statute of limitations for claims will be governed by the law of the state in which you reside. If any part of this Agreement is unenforceable, the remainder of this Agreement remains in effect.

2. OPENING NEW ADVISORY ACCOUNTS AND ADVISORY PROGRAMS – INCORPORATION BY REFERENCE OF SPECIFIC PROGRAM AGREEMENTS INTO THIS AGREEMENT AND DISCRETIONARY TRADING AUTHORIZATION

When you open a new Advisory Program account (an "Account") or select a new Advisory Program for an existing Account, we will provide you with the specific written program agreement ("Program Agreement"), any Client Agreement (as defined below) and any related disclosure documents or descriptive brochures for that Advisory Program, confirm the applicable fee in writing, and confirm your selection of that Advisory Program.

In order to open an Account, you may be required to also execute a brokerage account client agreement (a "Client Agreement"). All the terms of this Agreement, any specific Program Agreement that you receive from us for the Advisory Program that you have selected, and any Client Agreement will detail our mutual obligations regarding the Advisory Programs for Accounts that you open with MSSB.

Hard or electronic copies of the Program Agreements for each of the Advisory Programs described in this Agreement are available to you at any time. Please contact your Financial Advisor if you would like to receive a copy of the Program Agreement for any of the Advisory Programs described in this Agreement.

In addition, as you review the description of the Advisory Programs in paragraph 4 below, you will note that many of the Advisory Programs offer discretionary portfolio management (including discretion to change asset allocation investment models, investment products, and third-party or affiliated portfolio managers and sub-managers (such portfolio managers and sub-managers collectively, "Managers") where applicable) or discretionary account rebalancing. This means that investment decisions in that regard will be made by your Financial Advisor or MSSB, a third-party or affiliated Manager or another third party, and not by you. By signing this Agreement, you are granting discretionary trading and investment authority to your Financial Advisor, MSSB, third-party or affiliated Managers, or another third party as applicable, in accordance with the terms of the Program Agreements for the Advisory Programs you select.

In addition, where applicable, you authorize MSSB to convert any open end mutual fund, (each a "Fund") in an Account to a share class of the same Fund which is a load-waived or no-load share class such as an Institutional ("I") share, Financial Intermediary ("FI") share, or advisory program share, to the extent available.

Upon termination of the Account for any reason or the transfer of Fund shares out of the Account into a MSSB retail brokerage account, with approval of Client, you hereby authorize MSSB to

convert I share(s), FI share(s) and/or advisory share class of any Fund to the corresponding Fund's primary or appropriate non-advisory share(s), or to redeem the I share(s) and/or advisory share class. You acknowledge that the primary or appropriate non-advisory share class generally has higher operating expenses than the corresponding FI, I and advisory share classes, which may negatively impact investment performance.

If fractional share positions of equity securities, closed end funds and exchange traded funds are created in any account, we will process a liquidation of those positions on a monthly basis and credit the proceeds to your account.

After receipt of all applicable program agreements by Client, except as otherwise specifically noted herein, the terms of the Program Agreement governing a specific Advisory Program will control if there are any inconsistencies between the terms of the Program Agreement and this Agreement.

3. CHANGING INVESTMENT OPTIONS FOR YOUR ADVISORY ACCOUNTS

Some of the Advisory Programs also allow you to choose among a variety of asset allocation investment models, third-party or affiliated Managers, investment products and/or other investment options. In many cases, by signing this Agreement, you will be able to change the investment providers and/or investment options for your current and future Advisory Program Accounts by indicating your choice to your Financial Advisor and without signing additional documents. For example, notwithstanding any language in the Program Agreements for the Advisory Programs listed in paragraph 4 to the contrary, where available and at our discretion, you hereby authorize us to accept your verbal authorization to close an Account or to change: (i) asset allocation investment models, third-party or affiliated Managers or investment products; (ii) between discretionary and non-discretionary versions of an Advisory Program (and between discretionary versions) where applicable; (iii) rebalancing options, where applicable; (iv) investment styles within the Advisory Program; (v) the amount of the fee charged on an Account (or the methodology for the fee calculation); or (vi) the investment objectives or suitability profile information for an Account. We may confirm in writing your verbal directions to make these changes. All terms of the Program Agreement will apply to the new Managers or investment products as if they were named in the Program Agreement (including any provisions relating to the delivery of proxy materials and trade confirmations).

In addition, at times you may request that we close your Advisory Program Account and open a new Advisory Program in your pre-existing Account number. You agree that in that event, MSSB may determine, in its sole discretion, that the historical Account performance of the old Advisory Program cannot be continued and MSSB may start Account performance from the commencement of the new Advisory Program.

4. ADVISORY PROGRAMS

The Select UMA Program described below is governed by a separate Program Agreement. We will provide you with a copy of this Program Agreement. In addition, this Program Agreement is available to you at any time in hard copy or electronic form through your Financial Advisor.

a) Liability

MSSB shall discharge its duties under this agreement with the care, skill, prudence, and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiar with such matters would use in the conduct of its own affairs or of an enterprise of a like character and with like aims and MSSB shall at all times comply with the highest industry standards for investment managers performing the types of services described in this Agreement ("Standard of Care"). Nothing herein shall in any way constitute a waiver or limitation of any right of any person under the Federal and state securities laws.

b) Errors, Omissions and Bonding Requirements

During the term of this Agreement, MSSB agrees that, at its sole expense, it will maintain an errors and omissions insurance policy in an amount of \$15,000,000 as well as the fidelity bond that covers the acts, errors, and omissions by MSSB, its employees or agents during the term of this Agreement. Upon request by Client, evidence of such insurance and bond will be provided.

c) Disclosure of Fees. At least once a calendar year, or more frequently if requested by Client, MSSB shall provide to Client a summary of all fees, reimbursements or other payments or items of value received from third parties by MSSB, its employees or "affiliates" of any kind whatsoever with respect to the services performed by MSSB under this Agreement; and shall include in such report, by example and not by limitation, fees and the value of services or goods received for "soft dollar" transactions, fees received from any other third party. MSSB agrees that in providing this information to Client, it shall specifically comply with all provisions of applicable laws.

d) Select UMA – Majority Assets

In the Select UMA Program, MSSB shall act as an investment adviser assisting you or your agent in reviewing investment objectives and selecting a portfolio ("Portfolio") to be implemented by an Overlay Manager, comprised of some or all of the following investment products ("Investment Products"), which may or may not be affiliated with MSSB: (i) mutual funds; (ii) exchange traded funds and exchange traded trusts (collectively, "ETFs"); (iii) securities which Overlay Manager shall invest in based on a model portfolio provided by one or more third party or affiliated Manager(s); and/or (iv) securities which Managers shall invest in based on the Managers' own investment decisions.

MSSB selects and approves each Manager, mutual fund and ETF indicated as an Investment Product based on a variety of factors, and then provides due diligence on and monitors those Investment Products. Investment Products for which MSSB, Consulting Group Advisory Services LLC (an MSSB affiliate) or any employee, division, subsidiary or successor of either (i) is the

Manager, (ii) is the sponsor, or (iii) provides investment management or other services, shall be referred to in this Agreement as “MSSB Investment Products.” Notwithstanding anything to the contrary provided in this Agreement, neither MSSB, an affiliate, nor any third party retained by MSSB or an affiliate will evaluate, or perform due diligence on, any MSSB Investment Products.

Currently, MSSB, acting through its MSSB Private Portfolio Group division, is the Overlay Manager.

In order to construct the Portfolio, MSSB and you will first select an asset allocation investment model (the “Model”) from among investment models pre-defined by MSSB (or by you if you select the “custom” version of the Model). If the Model is pre-defined by MSSB, MSSB will be responsible for setting the asset allocation of the Model, and adjusting the asset allocation from time to time as MSSB deems appropriate. This may include adding asset classes to any Model at any time MSSB determines it is appropriate to do so, and populating the new asset classes with an appropriate Manager or Investment Product.

Each of these Models represents a different asset allocation appropriate for a different investment objective/risk tolerance. You may select from either the “tactical”, “strategic” or “custom” version of the Model and you shall advise your Financial Advisor of your choice. Generally speaking, it is anticipated that MSSB will change the asset allocation of the tactical version more frequently than that of the strategic version. If you select the “custom” version, you will define the Model by setting the asset allocation for the Model and adjusting the asset allocation from time to time as you deem appropriate. Once you have selected the Model, you and MSSB will construct the Portfolio by populating each asset class comprising the Model with one of the Investment Products. If an Investment Product utilized in your account is terminated for any reason, MSSB will notify you and ask you to select a new available Investment Product. If you do not do so within the time frame prescribed in our notice and if the notice identifies a proposed replacement Investment Product, that replacement Investment Product will be utilized for your account.

MSSB offers a Financial Advisor Discretion (“FA Discretion”) version of the Select UMA Program. In the FA Discretion version, MSSB will exercise discretion to select and change your Managers or Investment Products and (if you have selected the custom version of the Model) to define and adjust the Model as described above. In the FA Discretion version, MSSB will exercise this discretion primarily through an MSSB employee (the “Discretionary FA”), who shall initially be your Financial Advisor. If for any reason, and in the sole discretion of MSSB, the Discretionary FA is unable to render such services, temporarily or permanently, or terminates his or her employment with MSSB, MSSB shall continue to render such services and shall promptly assign another employee to act as the Discretionary FA on a temporary or permanent basis. As described in paragraph 2 above, by signing this Agreement you delegate discretionary authority to MSSB and the Discretionary FA to select Investment Products and set or adjust your asset allocation for your Select UMA account(s). Please note that the fee for the Discretionary

FA version of the program is higher than the program without this added service.

MSSB also offers a Firm Discretion version of the Select UMA Program. In the Firm Discretion version, if you choose any “Firm Discretion” selection (Mutual Funds only, ETFs only, or any approved Investment Product type), by signing this Agreement you delegate discretionary authority to MSSB or an affiliate to select (and change) Managers or Investment Products for you. In this event, MSSB will restrict its selection of Investment Products to the type of Investment Product (mutual fund, ETF or any Investment Product type) designated by you, and only those investments will be utilized to populate the asset classes comprising the Model. MSSB shall exercise this discretion at any time that MSSB determines that it is appropriate to do so, in light of your investment objectives for the Account as stated in the investment objectives questionnaire for the Account, or as communicated to MSSB by you. If you select Firm Discretion, you may not select a “custom” version of the Model or FA Discretion, and your Account does not qualify for Tax Management (as defined below).

~~We~~ You may choose the FA Discretion or Firm Discretion version of the Select UMA Program by advising your Financial Advisor of your choice.

In the Select UMA Program, you grant MSSB (and the Discretionary FA if you select that version of the program) the authority to invest and reinvest the proceeds in the Account in instruments of any kind, domestic or foreign, including, but not limited to, common and preferred stocks; convertible stocks and bonds; open and closed end mutual funds (including index funds); ETFs; warrants; options; rights; American depository receipts for instruments listed in this paragraph or similar instruments; corporate, municipal or government bonds, notes or bills; certificates of deposit or other deposits in banks or similar financial institutions; cash or cash equivalents including securities issued by money market mutual funds; other instruments of any kind; or repurchase or reverse repurchase agreements for any of the foregoing (collectively, “Securities”). You also grant Overlay Manager the authority to invest and reinvest all of the assets in the Account in Securities of any kind and as more fully provided in the Select UMA Program Agreement. You also agree that in certain strategies, Managers may be granted responsibility by MSSB to implement some or all investment decisions directly by placing orders for the execution of transactions. Notwithstanding the provisions of this paragraph, you understand that as provided in the Select UMA Program Agreement, generally decisions to purchase or sell Securities (other than mutual fund or ETF Investment Products) shall be made by Managers, and not by you, Overlay Manager, MSSB or any affiliate.

~~You also may elect tax management (“Tax Management”) services for your Select UMA Account by completing and providing your Financial Advisor with a signed Tax Management Services form. Tax Management services may conflict with investment decisions of applicable Managers and/or MSSB or Overlay Manager rebalancing decisions. In the event of such conflict, the Tax Management services selected by you will~~

~~prevail over any contrary MSSB, Overlay Manager and/or Manager investment advice.~~

e) Other Services Provided in the Advisory Programs; Sweep Investments

Our services (provided through MSSB) in each of the Advisory Programs also include some or all of the following: custody of securities held in your Account; periodic investment monitors; and cost of trade execution for assets covered by your Program Agreement, except if your Overlay Manager, Manager, MSSB, or Financial Advisor, as applicable for the Advisory Program you have selected, directs trades to firms other than MSSB for execution. Please note that some of the Advisory Programs offer you the ability to pay commissions in lieu of an advisory fee. If you elect to pay commissions in lieu of an advisory fee, you would be charged commissions for trades executed through MSSB as well as other firms.

All uninvested cash and allocations to cash in your Account will automatically “sweep” into interest-bearing bank deposit accounts (“Deposit Accounts”) established under a bank deposit program (the “Bank Deposit Program”) or money market mutual funds including but not limited to those managed by Morgan Stanley Investment Management Inc., or another one of our affiliates (each, a “Money Market Fund” and, together with Deposit Accounts, “Sweep Investments”). Depending on the Advisory Program, allocations to cash that are part of an overall asset allocation may be limited to investments in either Deposit Accounts or an alternative Money Market Fund (if available). Uninvested cash and allocations to cash including assets invested in Sweep Investments are included in the Fee calculation.

The Bank Deposit Program is the default Sweep Investment for all Accounts, unless you affirmatively elect an alternative, if available, or are otherwise ineligible to participate in the Bank Deposit Program (e.g., certain persons residing outside the U.S.).

Through the Bank Deposit Program, Deposit Accounts are established for you at one or more of the following banks (individually and collectively, the “Sweep Banks”): (i) Morgan Stanley Bank, N.A. and/or (ii) Morgan Stanley Private Bank, National Association.

If the Bank Deposit Program is your Sweep Investment, you authorize us, as your agent, to establish the Deposit Accounts for you, and to make deposits into, withdrawals from and transfers among the Deposit Accounts. Terms of the Bank Deposit Program are further described in the Bank Deposit Program Disclosure Statement that will be provided to you. You understand that we may amend the list of Sweep Banks at any time with or without notice to you.

You acknowledge (i) that you (and not MSSB or its affiliates) are responsible to monitor the total amount of deposits that you have at each Sweep Bank in order to determine the extent of available FDIC insurance coverage available to you; and (ii) that MSSB is not responsible for any insured or uninsured portion of your deposits at any of the Sweep Banks.

Unless otherwise specifically disclosed to you in writing, such as in connection with the Bank Deposit Program noted above, investments and services offered through MSSB are not

insured by the FDIC, are not deposits or other obligations of, or guaranteed by, the Sweep Banks, and involve investment risks, including possible loss of the principal invested.

Alternatively, if a Money Market Fund is your Sweep investment, you authorize us, as your agent, to make investments in, and redemptions from the Money Market Fund.

You may obtain information with respect to the current yields and interest rates on Sweep Investments, as well as any applicable Bank Deposit Program Disclosure Statement, by contacting your Financial Advisor or through MSSB’s website at www.morganstanley.com/wealth/services/bankdepositprogram.asp

5. FEES

MSSB will provide you with a written confirmation reflecting the fee that you have agreed with your Financial Advisor to pay MSSB, and where applicable for your Advisory Program, the Overlay Manager, Managers and other third-party or affiliated service providers for the services they will provide pursuant to the Advisory Program that you have selected (the “Fee”). The maximum fee schedules for the Advisory Programs are shown in the ADV brochure that will be provided to you for the Advisory Program that you select.

Your individual Program Agreement will govern when the Fee is due, but for most Advisory Programs the initial Fee shall be due in full on the date the Account is incepted at MSSB (the “opening date”) and shall be based on the market value of Eligible Assets in the Account on or about that date. Inception occurs when MSSB approves the account for trading and has received sufficient funds (or securities) from the client. The initial Fee payment will generally cover the period from the opening date through the last business day of the next full billing quarter and shall be prorated accordingly. Thereafter, the Fee shall be paid quarterly in advance based on the Account’s market value on the last business day of the billing quarter and shall become due the following business day. You authorize MSSB to deduct any and all Fees when due from the assets contained in the Account, or from another client account at MSSB that you designate in a verbal or written notice to your Financial Advisor for deduction of Fees.

Fees charged may be negotiated based on a variety of factors, and the Fee may be modified by MSSB upon notice to you. MSSB shall not be compensated on the basis of a share of capital gains upon or capital appreciation of the funds or any portion of your funds, although MSSB may be compensated based upon the total value of the Account as of definite dates. For the duration of this Agreement, a portion of the Fees or commissions in connection with the Account will be paid to your FA and other employees of MSSB and its affiliates.

The fee provisions of the Program Agreement governing a specific Advisory Program and the fee confirmations that you receive will control if there are any inconsistencies between the terms of those documents and this Agreement.

Fee Schedule attached as Exhibit “A.” The Core Asset Allocation Model is attached as Exhibit “B.”

6. TRADING AND EXECUTION SERVICES

As a general matter, MSSB, its divisions and employees, and Managers, shall use MSSB's execution services to effect transactions for the purchase and/or sale of securities and other investments in your Account. Because the Fee covers transactions only when executed through MSSB (or our affiliates), transactions for the purchase or sale of securities and other investments in the Account will ordinarily be effected through us or our affiliates (which may include ECNs or other ATSS). Please refer to the applicable disclosure document for more information about the use of trading platforms including ECNs and ATSS and a specific list of ECNs and ATSS that are affiliated with us.

Where MSSB or another entity acts as Overlay Manager, in the absence of written instructions to the contrary (unless legal restrictions otherwise require or would make execution impractical and subject to Overlay Manager's and the Manager's obligation to seek best execution), you direct Overlay Manager or the Manager to execute transactions for the Account through or with: (i) MSSB and its affiliates; or (ii) one or more other broker-dealers that may or may not be affiliated with Overlay Manager (for transactions executed through or with Overlay Manager) or the Manager (for transactions executed through or with the Manager).

In addition, with respect to certain transactions, including without limitation block trades in which Overlay Manager or Managers aggregate securities purchases or sales for the Account with those of one or more of their other clients, MSSB, Overlay Manager, or Manager may determine that best execution is more likely to be achieved by having a broker-dealer other than MSSB and its affiliates execute the transaction, even though such broker-dealer requires payment of a commission or commission equivalent to execute the transaction. If MSSB, Overlay Manager or the Manager makes such a determination with respect to such a transaction, MSSB, Overlay Manager or the Manager may cause the Account and, in the case of a block trade, any other included client accounts, to pay the executing broker-dealer the commission or commission equivalent such broker-dealer requires, even though you also pay MSSB a wrap fee hereunder.

In evaluating which broker or dealer will provide the best execution, MSSB, Overlay Manager or the Manager, in their sole discretion and in accordance with applicable law (including the obligation to seek best execution) will consider the full range and quality of a broker's or dealer's services, which may include, among other things, the value of research provided as well as execution capability, commission rate, financial responsibility, and responsiveness. These entities may select broker-dealers which provide MSSB and/or Overlay Manager, or Manager research or other transaction-related services and may cause you to pay such broker-dealer commissions for effecting transactions in excess of the commission other broker-dealers may have charged. Such research and other services may be used for MSSB's and/or Overlay Manager's or Manager's own or other client accounts to the extent permitted by law.

Pursuant to the provisions of Section 11(a) of the Securities Exchange Act of 1934, certain transactions effected by us for certain clients on a national or regional securities exchange may be executed with MSSB and our affiliates only upon receipt of your consent. You specifically consent, in the absence of contrary

instructions, to MSSB or our affiliates acting as broker for your Accounts. Where transactions are effected through MSSB, or our affiliates, such parties may act, in the absence of instructions to the contrary communicated by you to MSSB, on an agency or principal basis, to the extent permitted by law and subject to applicable restrictions and will be entitled to compensation for its or their services.

In connection with transactions effected for your Account, you authorize MSSB, the Manager and Overlay Manager to establish and trade Accounts in your, MSSB's, or the Manager's or Overlay Manager's name with members of national or regional securities exchanges and the Financial Industry Regulatory Authority including "omnibus" accounts established for the purpose of combining orders from more than one client.

You hereby grant MSSB, and each person and entity identified in this Agreement as having investment discretion with the authorization to effect "agency cross" transactions (i.e., transactions in which MSSB, or any person controlling, controlled by or under common control with MSSB, acts as broker for the party or parties on both sides of the transaction) with respect to the Account to the extent permitted by law. You acknowledge that (i) MSSB may receive compensation from the other party to such transactions (ii) as such, we will have a potentially conflicting division of loyalties and responsibilities and (iii) this consent to "agency cross" transactions can be revoked at any time by written notice to MSSB.

7. INDEMNIFICATION

MSSB hereby agrees to indemnify and hold harmless Client and its officers, employees, agents, successors and assigns against any and all claims or liabilities due to the lack of the Standard of Care by virtue of their acting on Client's behalf pursuant to this Agreement instructions. This indemnity shall be binding upon MSSB's heirs, successors and assigns. \

8. PERSONNEL CHANGES AND LITIGATION

MSSB will promptly notify Client immediately of any changes of the personnel of MSSB who normally deal with the Account or any other person who is a member of MSSB's investment committee or who renders decisions which may impact the Account. Further, if MSSB is subject to an investigation by any state or federal governmental entity or organization which would include by example and not by limitation the U.S. Department of Labor, Internal Revenue Service, or the Securities and Exchange Commission, or in the event a judgment is entered against MSSB by a court of competent jurisdiction which judgment relates to the type of services to be provided by MSSB under this Agreement, MSSB shall notify Client within 30 days of its receipt of notice of such investigation or entry of the final judgment.

9. DISPUTE RESOLUTION

The parties agree that either party may submit any claims or dispute which occur under or matters arising out of or relating to this Agreement to a court of competent jurisdiction. Client agrees that each will submit itself to the jurisdiction of a court in Pittsburg County, Oklahoma and the applicable law to be applied will be the law of Oklahoma unless preempted by any other applicable federal law. Only with the consent of Client will the matter be submitted to arbitration. Any arbitration will be held in

McAlester, Oklahoma and will be administered by the American Arbitration Association in accordance with its Commercial (or other) Arbitration Rules (including the Optional Rules for Emergency Measures of Protection). The arbitration shall be heard by a panel of three arbitrators with each party selecting one arbitrator. The arbitrators selected by the party will then select the third (neutral) arbitrator. The determination of the arbitrators shall be final and shall not be subject to judicial review unless Client elects to appeal; provided, however, that any award or determination rendered by the arbitrators may be enforced by any court of competent jurisdiction. The cost of arbitration shall be borne equally by the parties.

10. PROXIES AND RELATED MATERIALS

For Clients Utilizing Managers: By making the appropriate selection in the PROXIES section below and signing this Agreement, you may (i) authorize the Manager to receive the proxy-related materials, annual reports and other issuer-related materials for securities in that portion of the Account allocated to the Manager and (ii) delegate to the Manager the proxy voting rights for those securities (and, thereby, authorize the Manager to further delegate those proxy voting rights to, or otherwise use services provided by, a third party proxy voting or advisory service). If you do so and you are an employee benefit plan as defined in Section 3 of the Employee Retirement Income Security Act of 1974, as amended ("ERISA") or a plan as defined in Section 4975 of the Internal Revenue Code of 1986, as amended (either, a "Plan"), you hereby designate the Manager as a "named fiduciary" (within the meaning of ERISA) with the authority to appoint and delegate a third party proxy voting service satisfactory to the Manager as "investment manager" (within the meaning of ERISA) for the limited purpose of voting proxies with respect to issuers of securities held in the Account.

~~Alternatively, you may expressly reserve the right for you (or another person you specify to us, not including MSSB) to receive the issuer-related materials and exercise the proxy voting rights for securities in your Account.~~

~~For Clients in PM and CGA Advisory Programs: By making the appropriate selection in the PROXIES section below and signing this Agreement, you may (i) authorize us to receive the proxy-related materials, annual reports and other issuer-related materials for securities in the Account and (ii) delegate to us the proxy voting rights for these securities (and, thereby, authorize us to further delegate these proxy voting rights to, or otherwise use services provided by, a third party proxy voting or advisory service). If you do so and you are a Plan, as defined below, you hereby designate MSSB as a "named fiduciary" (within the meaning of ERISA) with the authority to appoint and delegate a third party proxy voting service satisfactory to MSSB as "investment manager" (within the meaning of ERISA) for the limited purpose of voting proxies with respect to issuers of securities held in the Account.~~

~~Alternatively, you may expressly reserve the right for you (or another person you specify to us) to receive the issuer-related materials and exercise the proxy voting rights for securities in your Account.~~

~~Neither MSSB, nor the Managers or Overlay Manager (as applicable), or any of their respective affiliates shall be obligated~~

~~to take any action or render any advice with respect to the voting of proxies with respect to issuers of securities held in your Account or the taking of any action relating to such issuers, which become the subject of any legal proceedings including class action lawsuits and bankruptcies.~~

11. DURATION AND TERMINATION OF THIS AGREEMENT

The provisions of this Agreement shall be continuous and shall inure to the benefit of MSSB's present organization, and any successor organization or assigns. Notwithstanding anything to the contrary herein, this Agreement and any Program Agreement may be terminated at any time upon oral or written notice by either party to the other, and termination will become effective upon receipt of such notice.

Notwithstanding any language in the Program Agreements to the contrary, termination of this Agreement will also terminate all advisory Program Agreements covered by, and incorporated by reference into, this Agreement. Termination of this Agreement will not terminate Program Agreements signed by you prior to signing this Agreement.

Termination of this Agreement will not, however, affect the liabilities or obligations of the parties incurred, or arising from transactions initiated, under this Agreement or the Client Agreement prior to such termination, including the provisions regarding arbitration, which shall survive any expiration or termination of this Agreement. Upon the termination of this Agreement, MSSB shall not be under any obligation whatsoever to recommend any action with regard to, or to liquidate, the securities or other investments in any Account. MSSB retains the right, however, to complete any transactions open as of the termination date and to retain amounts in any Account sufficient to effect such completion.

This Agreement shall not be assignable (within the meaning of the Investment Advisers Act of 1940, as amended) by MSSB to another entity without your prior verbal, written or other consent. You agree that MSSB may amend this Agreement upon sending notice of the amendment to you.

12. MISCELLANEOUS

Depending on the particular advisory account you open with us, you understand that we will provide you with the appropriate ADV brochure and privacy notice ("Privacy Notice"), and if appropriate, any applicable ADV brochure and Privacy Notice for each Manager and Overlay Manager, for the Advisory Program that you select, as required by applicable law.

To the extent permitted by applicable law, all assets held in the Account shall be subject to a general lien for the discharge of all of your debts and obligations to MSSB and/or our affiliates, including any overpayment made by us with respect to the Account. You hereby authorize MSSB, after debiting any uninvested cash or Sweep Investments in the Account, to sell any and all assets in your Account without notice to satisfy this general lien. In enforcing this lien, we shall have the discretion to determine which securities and property are to be sold. We are hereby further authorized to transfer securities and other property from any other account at MSSB or its affiliates in which you have an interest, regardless of whether there are other account owners, in order to satisfy deficiencies in the Account.

Please note that MSSB, the investment managers in its advisory programs, Morgan Stanley and their respective affiliates may give different advice, take different action, or receive more or less compensation, or hold or deal in different securities for any other party, client or account, including their own accounts or those of their affiliates, from the advice given, actions taken, compensation received or securities held or dealt for a client.

You represent that neither you nor any other person who has an ownership interest in or authority over the Account knowingly owns, operates or is associated with a business that uses, at least in part, the Internet to receive or send information that could be used in placing, receiving or otherwise knowingly transmitting a bet or wager.

You understand that, in order to open and continue managing the Account, MSSB is required to obtain certain information from you. If this information is not provided by you fully or in a timely manner, MSSB may suspend trading in your Account until the information is provided and/or terminate the Account. You will deliver to MSSB, in writing, all of the information that MSSB may require or reasonably request to perform their duties hereunder without violating or causing any violation of any applicable law.

13. AUTHORIZATIONS

PROXIES¹

Do you authorize your Manager(s) or MSSB (as applicable) to receive proxy-related materials, annual reports and other issuer-related materials for securities in the Account and delegate to such parties (as applicable) the proxy voting rights for these securities as described in the "Proxies and Related Materials" section above?

Yes: ☒

No: ☐

TRADE CONFIRMATIONS²

To the extent permitted by law, do you want to receive confirmation of transactions on or with your monthly statement instead of individual trade confirmations following each transaction? You will not pay a different fee if you select this option. Selecting this option is not a condition to entering into (or continuing to participate in) the Program.

You may choose to receive from us, at no additional cost, trade confirmations for any period in which you elected not to receive individual trade confirmations. You can also revoke your authorization at any time by giving us written notice in accordance with this Agreement.

Yes: ☒

No: ☐

¹ Not applicable to TRAK Fund Solution or TRAK CGCM Accounts.

² Not applicable to CGA, TRAK Fund Solution or TRAK CGCM Accounts

YOUR CONSENT TO ELECTRONIC DELIVERY OF ADV BROCHURES, BROCHURE SUPPLEMENTS, PRIVACY NOTICES AND OTHER DOCUMENTS.

a. **Electronic delivery:** You authorize us to deliver any type of document relating to your existing and future investment advisory accounts and relationships with MSSB (including MSSB's, Overlay Manager's and each Manager's ADV brochures, Brochure Supplements and privacy notices), instead of paper copies, either by email to an email address you give us, by giving you a CD-ROM to read on a computer, or by referring you to a website.

b. **Website address:** MSSB's, Overlay Manager's and each Manager's ADV brochures, Brochure Supplements and Privacy Notices, and each Manager's profile, for your Account are available now at www.morganstanley.com/ADV. Please review them.

c. **Computer access:** You acknowledge that you have access to a computer which can access these documents (including PDF software, available free of charge at Adobe's website www.adobe.com, and a CD-ROM drive), and that you may incur costs accessing or printing the documents (e.g. online provider fees and printing costs). We are not liable for these costs or any computer problems (including viruses) you incur in accessing the documents.

d. **How to get paper copies:** This consent remains in place until you give written notice to your Financial Advisor that you are revoking it. You may also, without revoking this consent, ask your Financial Advisor for a paper copy of any document that we deliver electronically under this consent.

e. **Other document deliveries:** Sometimes we may deliver paper copies of documents relating to an account. Also, some documents that we can deliver electronically are not covered by this consent and have separate procedures for enrollment and unenrollment in electronic delivery and for obtaining paper copies.

ACKNOWLEDGMENTS

- (1) Any handwritten or other changes made to the form of this Agreement (including by you or by any MSSB representative) before or at the time the Agreement is signed by you and MSSB do not apply. After this Agreement is signed, it may be changed only in accordance with its amendment provision.
- (2) This Agreement contains a predispute arbitration clause (in Section 89 on page 5) under which you agree to arbitrate any disputes with us, and your election on the delivery of trade confirmations set out above. By signing below, you acknowledge receiving a copy of this Agreement.

**Client Name: Morgan Stanley Smith Barney
LLC** _____

Signature: _____

Date: _____

Capacity of Signatory (ies): _____

**Client Name: City of McAlester for the Benefit of the City of
McAlester Defined Benefit Plan "Client" and Trust**

Signature: _____

Date: _____

Capacity of Signatory (ies): _____

Accepted by Morgan Stanley Smith Barney LLC

By: _____

Date: _____

Control # _____



McAlester City Council

AGENDA REPORT

Meeting Date: November 12, 2013
Department: City Manager
Prepared By: Peter Stasiak
Date Prepared: October 31, 2013

Item Number: 1
Account Code: _____
Budgeted Amount: _____
Exhibits: _____

Subject

Presentation and update by David Keith, CEO McAlester Regional Hospital.

Recommendation

Discussion only.

Discussion

Approved By

Department Head
City Manager

P. Stasiak

Initial

PJS

Date

10/31/13



McAlester City Council

AGENDA REPORT

Meeting Date:	November 12, 2013	Item Number:	2
Department:	City Council	Account Code:	
Prepared By:	Cora Middleton	Budgeted Amount:	
Date Prepared:	October 31, 2013	Exhibits:	2

Subject

Discussion on Long-Term Planning for McAlester City Government and a Request for Proposal (RFP) for Long-Term Planning/Teambuilding Services.

Recommendation

Discussion only.

Discussion

Approved By

		Initial	Date
Department Head		CM	10/31/2013
City Manager	P. Stasiak	<i>PJS</i>	11/01/2013

Long-Term Planning for McAlester City Government

Purpose and Scope

A Strategic Planning committee was recently established by the Mayor to advise the Council on long-term (5-year) planning for the city. The committee consists of Mel Stubbings, who was elected chairman, Bill Blanchard, Frank Phillips, Justin Few, Keith Davis, Sam Mason, and Weldon Smith.

At its first meeting, the committee decided that it would be desirable to engage an outside facilitator/consultant to guide this planning effort. It should be noted that the City is currently in the process of recruiting for a city Planning Director. Given that the Planning Director would have the same responsibilities as an outside facilitator/consultant the council would need to decide whether to proceed with a Request for Proposal (RFP). A draft Request for Proposal (RFP) has been written and a copy accompanies this document. If the Council concurs with a final draft of the RFP, it will be sent to several potential facilitator/consultants to solicit bids for the project.

In order to evaluate the RFP, it is important that the purpose and scope of McAlester's long-term planning project be clearly established. The remainder of this document is an attempt to present the impetus behind the current RFP draft.

Each year, the council attempts to evaluate the previous year's performance of the city manager. Since the city manager has been given virtually no concrete directions or expectations, in terms of specific goals/objectives/priorities by the council, an objective evaluation of many aspects of his performance is difficult. It follows that the city manager has little basis for performing a similar function with respect to his department/division heads, making an objective evaluation of their performance difficult. The envisioned long-term plan, including measurable objectives and time lines, will help correct this situation.

All of us would like to see our city government operating in a highly effective and efficient manner while making continual performance improvements. However, since a plan has not been developed that defines how such a vision could be achieved or measured, our city government often functions to some extent, via inertia and "firefighting". Routine tasks are usually accomplished according to how they have always been performed and the "firefighting" involved in responding to new or emergency challenges requires much of the administration's time and energy. Little attention has been paid to setting priorities and objectives at any level of city government. The same holds true with respect to how performance is to be measured within city government. In spite of these challenges, the city manager and his staff have managed to comply with the city charter and current code of ordinances in most instances and have successfully handled a number of pressing and complex issues.

The goal of this long-term planning project is to develop a practical, usable plan that will guide the work of McAlester's city government. If successful, this plan will not collect dust on a shelf, but will be continually referred to, reviewed, and updated. Decisions will be evaluated in accordance with the goals/objectives/priorities of the plan. Initial performance measures will be established in all departments/divisions, with the associated aim of continual improvement. Such a plan will work only if it is collaboratively developed by the city council and city government staff with the assistance and guidance of the the facilitator/consultant.

City of McAlester, Oklahoma

Request for Proposal (RFP) for Long-Term Planning/Teambuilding Services 19 September 2013

Invitation The City of McAlester is requesting proposals from experts in the field of strategic/long-term planning, teambuilding, and organizational behavior to work with elected officials (City Council) and City staff to develop a long-term (5-year) operational plan for McAlester City government. The successful consultant must have extensive strategic/long-term planning experience, including the ability to conduct all required research, coordinate and facilitate the planning process, and create a long-term planning document suitable for public review and presentation. This is not an offer to enter into a contract and those responding to this request for proposal shall not be compensated by the City for responding.

Purpose The purpose of this request for proposal is to select a qualified consultant to provide external assistance to the development of a long-term plan for McAlester's City government. The long-term (5-year) plan is to be an integrated Council-Staff plan that considers all aspects of City government operations. The plan is to include a clear vision and mission as well as defined goals, objectives, priorities, and performance measures that are realistic, achievable, and quantifiable. This plan is intended to improve service to McAlester's citizens by upgrading the effectiveness and efficiency of McAlester's City government.

Background The City of McAlester is located in southeastern Oklahoma and has maintained a population of around 18,000 for several decades. The City currently employs 210 full-time employees, augmented by around 80 part-time, elective, or seasonal employees.. The work force is divided into 7 departments, including Community Services, Finance, Fire, Planning & Community Development, Police, Public Works, and Tourism (See Attachment A). While the Police and Fire Departments are covered by union collective bargaining agreements, they are still administered by the city manager and should be included in the long-term plan. The City's government does not currently have a long-term or strategic plan. Accordingly, the City Manager and Department Heads do not have measurable goals and objectives or performance measures in place.

Scope of Project

This planning project shall include a review of all City government departments and subsidiary divisions, (Attachment A). The Council may choose to utilize the services of multiple persons or firms, based upon expertise in particular service areas. For this reason, respondents to this RFP are asked to specifically list any City departments or divisions they are not qualified to study.

Part of the planning project is expected to entail meetings and interviews with City personnel, including elected officials and City staff. All meetings that include the City Council may be public meetings. Meetings with McAlester citizens can also be scheduled.

The planning project should present alternatives or “best practices” utilized in other organizations that might offer McAlester’s City government better responsiveness to and effectiveness for citizens or achieve lower costs. The project should identify problem areas facing departmental or overall City operations and provide recommended solutions to such problems. The planning project should motivate action and serve as a catalyst for continual improvement.

The planning project should provide and encourage methodologies related to the measurement of City service outcomes and identification of related efficiencies through performance measurement.

Planning Project Outcomes

Outcomes of the planning project may include, but are not limited to, the following:

1. Improve efficiency of City government and services (i.e., are taxpayers getting the most output for the least cost?);
2. Improve effectiveness of City government and services (i.e., are services achieving the results most desired by the taxpayers?);
3. Buy in and concurrence with the plan by the Council, City Manager, and Department Heads;
4. Prioritization of goals and objectives;
5. Overall and department schedules and milestones;
6. Recommended performance statistics to be gathered by departments;
7. Recommended performance measurements for City Manager and Departments;
8. Recommended strategies for generating new or expanded revenues or for substantially reducing the cost to deliver services;
9. Provide strategies for long-term continuous improvement of service delivery processes;
10. Provide strategies for reviewing, revising, and implementing the long-term plan;
11. Identify opportunities for training of elected officials and City employees, including training to inform about best practices and current trends in municipal management; and
12. Identify Capital Improvement Projects that are consistent with the plan or may be required in the future.

Planning Project Deliverables

The consultant will be responsible for providing expert advice throughout the project and for the following deliverables. (Note that consultants are not limited by the deliverables listed and may wish to expand on them.):

1. Project Coordination - including regular meetings and status reports to keep the project on schedule and keep identified stakeholders apprised of the process;
2. Orientation/Training of Participants –in the process and components of strategic/long-term planning;
3. Council/Employee/Community Input - gathering of stakeholder information and input; using appropriate methods of communication and engagement;
4. Process and Meeting Facilitation – assisting discussion and decision-making; ensuring that conversations are forward-looking; action oriented and move the participants towards creating a shared future;
5. Plan Documentation – including creation of a final plan document (and executive summary) for public review and presentation; and
6. In-person presentations - of the planning project's results to the City Council and the City's management.

Seven (7) hard copies of the following (in addition to electronic versions) shall be submitted at the conclusion of the project:

1. A report containing detailed findings and recommendations for the City administration and each functional area (department) studied, including, but not limited to goals, objectives, timelines, milestones, and recommended performance measures for the City administration, including all City departments; and
2. A suggested schedule for implementation and tracking of recommendations.

Following the date of Council selection of the successful consultant, the consultant will be required to enter into a contract with the City within a thirty (30) day period of time. Following full execution of said contract by both parties, the consultant will be required to begin work within fifteen (15) days, by a notice to proceed, following the date of execution of said contract by the City.

Evaluation of Proposals

The evaluation of proposals will be based upon the following:

1. Demonstrated project understanding and methodology;
2. Experience of the consultant with projects of similar size and complexity;
3. A work plan, including time-lines and proposed fee structure;
4. References; and
5. Interview, unless one consultant clearly demonstrates they are the leading candidate after the reference checks.

Instructions for Responding to this RFP

It is the sole responsibility of the Consultant to submit the Proposal to the McAlester City Clerk prior to the closing time of **need time and date**. Proposals received after the due time/date will not be considered Central Standard Time (Daylight Savings, if in effect) is the official time for receipt of all Proposals, whether by hand/courier/postal delivery.

The following items should be enclosed and sealed in an envelope, clearly marked :
“RFP Strategic Planning Consultant Services”:

- 1) One (1) hard copy of the Proposal; and
- 2) one (1) electronic version of the proposal (MS Word, WordPerfect or Personal Data File format) on DVD or USB flash drive.

This envelope should be addressed and delivered to:

McAlester City Clerk
P.O. Box 548
McAlester, OK 74502

Questions regarding this RFP may be submitted to: Cora Middleton, McAlester City Clerk, e-mail: cora.middleton@cityofmcalester.com

Format of RFP Responses

The following outline is offered to assist in the development of your response. You should include:

A cover letter -- the cover letter should include a brief summary of your response, such as indicating to which areas you are responding and must also indicate if supporting documentation is included in your response.

The proposal response itself, covering any or all of the areas of information requested by this RFP.

RFP Response Contact

Entities responding to this RFP shall designate a single contact, (along with an email address, phone number/s, and mailing address) to receive all subsequent information or inquires regarding this RFP.

Copyrighted Material

Proprietary and confidential material shall not be included in your response. Any material received is treated as a public document.



McAlester City Council

AGENDA REPORT

Meeting Date: November 12, 2013
Department: Finance
Prepared By: Toni Ervin
Date Prepared: November 1, 2013

Item Number: 3
Account Code:
Budgeted Amount:
Exhibits: 4

Subject

Consider, and act upon, an Ordinance amending Ordinance No. 2467 which established the budget for fiscal year 2013-2014; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency.

Recommendation

Motion to approve the budget amendment ordinance.

Discussion

The budget amendment ordinance is necessary to cover proposed revenue and/or expenditures not included in the budget for this fiscal year.

See attached.

Approved By

Department Head

City Manager

P. Stasiak

Initial
T. Ervin

A handwritten signature in black ink, appearing to be "T. Ervin".

Date

11/1/2013

11/1/2013

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2467 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2013-14; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.

WHEREAS, the City Council heretofore adopted Ordinance No. 2467 setting forth the Budget for Fiscal Year 2013-2014 beginning July 1, 2013 and ending June 30, 2014; and

WHEREAS, the City Departments and Divisions routinely review their budget appropriations to determine if any changes are necessary; and

WHEREAS, based upon said review the City staff now recommends that certain amendments to the Budget be considered by the City Council; and

WHEREAS, the City Council has the authority to make amendments to the City Budget under Article 5, Section 5.07 (b) of the new City Charter as well as State law; and

WHEREAS, the City Council has determined that the proposed amendment to the FY 2013-2014 Budget, with the revenues and expenditures therein contained, is in the best interest of the City; and therefore, desires to adopt the same by formal action.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF McALESTER, OKLAHOMA:

SECTION 1: The proposed amendment to the FY 2013-2014 Budget of the City of McAlester, Oklahoma, as heretofore adopted by Ordinance, as summarized in Exhibit A-1 through A-4, which is attached hereto and fully incorporated herein by reference, be, and the same hereby are, completely adopted and approved as an amendment to the said FY 2013-2014 Budget.

SECTION 2: All portions of the existing FY 2013-2014 Budget, Ordinance No. 2467 except as specifically herein amended, shall remain in full force and effect, and not be otherwise affected by the adoption of the amendatory ordinance.

SECTION 3: That all other ordinances in conflict herewith are hereby repealed to the extent of any such conflict or inconsistency and all other ordinances not in conflict herewith shall remain in full force and effect.

SECTION 4: Should any paragraph, sentence, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part or parts as declared to be invalid, illegal, or unconstitutional.

SECTION 5: That an emergency is hereby declared to exist, and for the provision of the public peace, health and safety, by reason whereof it is necessary that all acts take effect immediately and be in full force and effect from, and after the passage and approval.

PASSED and the EMERGENCY CLAUSE ruled on separately this _____ day of _____, 2013.

**CITY OF MCALESTER, OKLAHOMA
A Municipal Corporation**

By _____
Steve Harrison, Mayor

ATTEST:

Cora Middleton, City Clerk

Approved as to form and legality this _____ day of _____, 2013.

William J. Ervin, City Attorney

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
41	40999		Fund Balance	-	105,000	105,000
			Total		105,000	

[illegible]

Original Budget - Revenues ***	\$ 679,868
Amendments	
Current Budget - Revenues	\$ 679,868
Original Budget - Expenditures	\$ 460,547
Amendments	587,954
Current Budget - Expenditures	\$ 1,048,501

Appropriate Funds for 3 new police vehicles

A1114-012

November 12, 2013

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
02	40999		Fund Balance	-	70,000	70,000
						-
			Total		70,000	

[illegible]

Original Budget - Revenues ***	\$ 8,361,681
Amendments	-
Current Budget - Revenues	\$ 8,361,681
Original Budget - Expenditures	\$ 8,361,681
Amendments	486,752
Current Budget - Expenditures	\$ 8,848,433

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
01	40999		Fund Balance	-	50,256	50,256
						-
			Total		50,256	

[illegible]

Original Budget - Revenues ***	\$ 13,503,650
Amendments	-
Current Budget - Revenues	\$ 13,503,650
Original Budget - Expenditures	\$ 13,503,650
Amendments	599,494
Current Budget - Expenditures	\$ 14,103,144

Approved by the City Council this
November 12, 2013

Appropriate funds for Planning and Community Development Director payroll expenditures and additional anticipated operating expenditures.

Attest:

A1114-010

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
30	40999		Fund Balance		19,709	19,709
			Total		19,709	

[illegible]

*** Does not include appropriated fund balance.

City Clerk

FY 13-14 Budget Amendments listed by fund

					<u>Revenue</u>	<u>Expense</u>
005	8/27/13	01	General Fund	Budget Supplement to lapse and reappropriate Capital	-	549,238
010	11/12/13	01	General Fund	Appropriate funds for Planning & Comm Director & exp	-	50,256
003	8/27/13	02	MPWA	Budget Supplement to lapse and reappropriate Capital	-	416,752
011	11/12/13	02	MPWA	Appropriate funds for Engineering for 20 inch Water line Relocation project	-	70,000
004	8/27/13	30	Economic Development	Budget Supplement to lapse and reappropriate Capital	-	165,682
007	9/10/13	30	Economic Development	Appropriate funds for Econ Dev Website and Industrial Park clearing	-	34,600
009	11/12/13	30	Economic Development	Appropriate funds for Planning & Comm Director & exp	-	19,709
006	8/27/13	38	Dedicated Sales Tax	Appropriate funds for Sales Tax Revenue Note Series 2013	-	545,265
001	7/23/13	41	Capital Fund	Appropriate funds for 4 Police vehicles	-	140,000
002	8/27/13	41	Capital Fund	Budget Supplement to lapse and reappropriate Capital	-	217,954
008	9/24/13	41	Capital Fund	Appropriate funds for Chadick Park Playground Equipment	-	125,000
011	11/12/13	41	Capital Fund	Appropriate funds for 3 Police Vehicles	-	105,000
					-	2,439,456.00

FY 13-14 Budget Amendments listed by fund

					<u>Revenue</u>	<u>Expense</u>
005	8/27/13	01	General Fund	Budget Supplement to lapse and reappropriate Capital	-	549,238
010	11/12/13	01	General Fund	Appropriate funds for Planning & Comm Director & exp	-	50,256
003	8/27/13	02	MPWA	Budget Supplement to lapse and reappropriate Capital	-	416,752
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009	11/12/13	30	Economic Development	Appropriate funds for Planning & Comm Director & exp	-	19,709
006	8/27/13	38	Dedicated Sales Tax	Appropriate funds for Sales Tax Revenue Note Series 2013	-	545,265
001	7/23/13	41	Capital Fund	Appropriate funds for 4 Police vehicles	-	140,000
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011	11/12/13	41	Capital Fund	Appropriate funds for 3 Police Vehicles	-	105,000
					-	2,439,456.00

NAME	JOB TITLE	JOB CLASS	HOURLY BASE RATE	ANNUAL BASE SALARY (full-time employees)	ANNUAL INCENTIVE AMOUNT	ANNUAL SALARY (includes everything left of this column)	LONGEVITY	HOLIDAY/OT/UNUSED LEAVE/PT -CITY MGR AUTO ALLOW, ETC.	CLOTHING & BOOT ALLOWANCE	TOTAL (includes annual salary, long., OT/holi pay, etc., boot/clothing.)	HEALTH VISION DENTAL & LIFE (ADD LT DISAB. INS (AMT VARIES)	FICA (6.2%)	MEDICARE (1.45%)	UNEMPL #EMP* 20,100*1%	NON-UNIFORM PENSION (On Base, Incentives & Longevity)	POLICE & FIRE PENSION (13%) CITY MANAGER PENSION (8%)	GRAND TOTAL
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PLANNING & COMM. DEVELOPMENT 652

LEROY ALSUP (50%)	PLAN & COM DEV DIRECTOR			\$ 42,500	\$ 450	\$ 42,950	\$ -	\$ -	\$ -	\$ 42,950	\$ 3,063	\$ 2,663	\$ 623	\$ 201	\$ 8,362	\$ -	\$ 57,862
CHARLEY GILBERTSON	BUILDING INSPECTOR	120-14	\$ 19,736	\$ 41,051	\$ 1,980	\$ 43,031	\$ 1,480	\$ -	\$ 250	\$ 44,761	\$ 6,158	\$ 2,775	\$ 649	\$ 201	\$ 8,666	\$ -	\$ 63,210
GEORGE ESTRADA	BUILDING INSPECTOR	120-08	\$ 17,728	\$ 36,874	\$ -	\$ 36,874	\$ 1,500	\$ -	\$ 250	\$ 38,624	\$ 6,143	\$ 2,395	\$ 560	\$ 201	\$ 7,471	\$ -	\$ 55,395
JENNIFER SANTINO	CODE ENFORCEMENT OFF.	117-18	\$ 18,311	\$ 38,087	\$ 2,040	\$ 40,127	\$ 1,500	\$ -	\$ 250	\$ 41,877	\$ 6,148	\$ 2,596	\$ 607	\$ 201	\$ 8,105	\$ -	\$ 59,534
TOTAL				\$ 158,512	\$ 4,470	\$ 162,982	\$ 4,480	\$ -	\$ 750	\$ 168,212	\$ 21,512	\$ 10,429	\$ 2,439	\$ 804	\$ 32,605	\$ -	\$ 236,001

ECONOMIC DEVELOPMENT 30-652

LEROY ALSUP (50%)	PLAN & COM DEV DIRECTOR			\$ 42,500	\$ 450	\$ 42,950	\$ -	\$ -	\$ -	\$ 42,950	\$ 3,063	\$ 2,663	\$ 623	\$ 201	\$ 8,362	\$ -	\$ 57,862
KIRK RIDENOUR	ECONOMIC DEVELOPMENT MANAGER			\$ 40,000	\$ 900	\$ 40,900	\$ -	\$ -	\$ -	\$ 40,900	\$ 6,154	\$ 2,536	\$ 593	\$ 201	\$ 7,963	\$ -	\$ 58,347
ADMIN ASSISTANT	PART TIME PAYROLL					\$ -		\$ 10,400		\$ 10,400		\$ 645	\$ 151	\$ 135	\$ -	\$ -	\$ 11,331
TOTAL				\$ 40,000	\$ 900	\$ 83,850	\$ -	\$ 10,400	\$ -	\$ 94,250	\$ 9,217	\$ 5,844	\$ 1,367	\$ 537	\$ 16,326	\$ -	\$ 127,540

BUDGET AMENDMENT FOR REMAINING AMOUNT OF FISCAL YEAR 2013-2014

PLANNING & COMM. DEVELOPMENT 652

LEROY ALSUP (50%)	PLAN & COM DEV DIRECTOR			\$ 31,875	\$ 450	\$ 32,325	\$ -	\$ -	\$ -	\$ 32,325	\$ 3,063	\$ 2,004	\$ 469	\$ 101	\$ 6,294	\$ -	\$ 44,256
CHARLEY GILBERTSON	BUILDING INSPECTOR	120-14	\$ 19,736	\$ 41,051	\$ 1,980	\$ 43,031	\$ 1,480	\$ -	\$ 250	\$ 44,761	\$ 6,158	\$ 2,775	\$ 649	\$ 201	\$ 8,666	\$ -	\$ 63,210
GEORGE ESTRADA	BUILDING INSPECTOR	120-08	\$ 17,728	\$ 36,874	\$ -	\$ 36,874	\$ 1,500	\$ -	\$ 250	\$ 38,624	\$ 6,143	\$ 2,395	\$ 560	\$ 201	\$ 7,471	\$ -	\$ 55,395
JENNIFER SANTINO	CODE ENFORCEMENT OFF.	117-18	\$ 18,311	\$ 38,087	\$ 2,040	\$ 40,127	\$ 1,500	\$ -	\$ 250	\$ 41,877	\$ 6,148	\$ 2,596	\$ 607	\$ 201	\$ 8,105	\$ -	\$ 59,534
TOTAL				\$ 147,887	\$ 4,470	\$ 152,357	\$ 4,480	\$ -	\$ 750	\$ 157,587	\$ 21,512	\$ 9,770	\$ 2,285	\$ 704	\$ 30,536	\$ -	\$ 222,394

ECONOMIC DEVELOPMENT 30-652

LEROY ALSUP (50%)	PLAN & COM DEV DIRECTOR			\$ 31,875	\$ 450	\$ 32,325	\$ -	\$ -	\$ -	\$ 32,325	\$ 3,063	\$ 2,004	\$ 469	\$ 101	\$ 6,294	\$ -	\$ 44,256
KIRK RIDENOUR	ECONOMIC DEVELOPMENT MANAGER			\$ 40,000	\$ 900	\$ 40,900	\$ -	\$ -	\$ -	\$ 40,900	\$ 6,154	\$ 2,536	\$ 593	\$ 201	\$ 7,963	\$ -	\$ 58,347
ADMIN ASSISTANT	PART TIME PAYROLL					\$ -		\$ 10,400		\$ 10,400		\$ 645	\$ 151	\$ 135	\$ -	\$ -	\$ 11,331
TOTAL				\$ 71,875	\$ 1,350	\$ 73,225	\$ -	\$ 10,400	\$ -	\$ 83,625	\$ 9,217	\$ 5,185	\$ 1,213	\$ 437	\$ 14,257	\$ -	\$ 113,933



McAlester City Council

AGENDA REPORT

Meeting Date:	November 12, 2013	Item Number:	4
Department:	Finance	Account Code:	
Prepared By:	Sheila Norman	Budgeted Amount:	
Date Prepared:	October 31, 2013	Exhibits:	2

Subject

Consider and act upon request that 30 parcels of land belonging to the City of McAlester and located within the City limits be declared salvage property.

Recommendation

Motion to approve request for 30 parcels of land to be declared salvage property.

Discussion

The City of McAlester currently owns 30 parcels of land located in various locations within the City limits. These properties are determined to have no use to the future needs of the City. Currently the City has the expense of maintaining these lots during the summer months. The sale of these properties would not only free up City Employees to do mowing and cleaning elsewhere, but would also generate revenue that could be used for Capital Improvements.


Attached is a listing of the lots we are proposing to sell including the reserve amount we want to put on each parcel in the bid package. Also attached is a map locating all the parcels. Staff has researched several properties within the City that are now listed or have recently sold to arrive at the reserve amounts listed. Land listed or sold varied from 0.50 cents per square foot in the lower economic areas to \$1.00 per square foot in the other areas. In addition, staff consulted with local Real Estate Agent regarding property values. This is what we based our reserve amounts on.


Approved By

	Initial	Date
Department Head	TE	10/31/13
City Manager	P. Stasiak <i>PJS</i>	10/31/13



LEGEND

 **CITY OF McALESTER PROPERTY FOR SALE**

 **PARCEL NUMBER**

CITY OF McALESTER PROPERTY

	Lot Description	Address	Lot Size	Reserve	Zone
Parcel 1:	E/2 Lot 7 Block 441 South McAlester & N 16' of Vacant Kiowa Avenue lying adjacent thereto	313 W. Kiowa	50'x135' (6750 sq ft)	\$2,720.00	R-1B
Parcel 2:	W 62 ½' Lot 7 Block 443 South McAlester	35 W. Kiowa	62.5'x135' (7290 sq ft)	\$2,920.00	R-1B
Parcel 3:	E 50' or E/2 Lot 9 Block 621 South McAlester	51 W. Creek	50'x150' (7500 sq ft)	\$3,000.00	R-1B
Parcel 4:	W/2 Lot 3 Block 220 South McAlester	222 W. Monroe	55'x189.5' (10,422 sq ft)	\$7,040.00	R-1B
Parcel 5:	E/2 Lot 7 Block 265 South McAlester	31 E. Jefferson	50'x170' (8,500 sq ft)	\$3,400.00	C-5
Parcel 6:	W/2 Lot 14 Block 215 South McAlester	335 E. Monroe	50'x150' (7,500 sq ft)	\$5,100.00	R-1B
Parcel 7:	Lot 2 Block 257 South McAlester	1106 Hidden Valley	120'x150' (18,000 sq ft)	\$12,240.00	R-1B
Parcel 8:	Lot 6 Block 279 South McAlester	1123 E. Adams	100'x160' (16,000 sq ft)	\$10,880.00	R-1B
Parcel 9:	E 50' Lot 4 Block 293 South McAlester	1003 E. Washington	50'x160' (8,000)	\$3,200.00	R-1B
Parcel 10:	W 90' Lot 7 Block 342 South McAlester	901 E. Choctaw	90'x150' (13,500 sq ft)	\$10,800.00	R-1B
Parcel 11:	W 60' Lot 5 Block 340 South McAlester	1107 E. Choctaw	60'x150' (9,000 sq ft)	\$6,120.00	R-1B
Parcel 12:	W 80' Lot 5 Block 371 South McAlester	1105 E. Chickasaw	80'x150' (12,000 sq ft)	\$8,160.00	R-1B
Parcel 13:	W 50' or W/2 Lot 3 Block 421 South McAlester	900 E. Cherokee	50'x120' (6,000 sq ft)	\$2,400.00	R-1B
Parcel 14:	W 75' Lot 3 Block 416 South McAlester	1402 E. Cherokee	75'x120' (9,000sq ft)	\$6,120.00	R-1B
Parcel 15:	Lot 3, Block 182, North McAlester	Corner 1st & Court	100'x140' (14,000 sq ft)	\$9,520.00	R-1B
Parcel 16:	Lot 1, Block 150, South McAlester	Corner 10th & Tyler	120'x150' (18,000 sq ft)	\$14,400.00	H-1
Parcel 17:	Lot 2, Block 150, South McAlester	Tyler Between 9th & 10th	115'x150' (17,250 sq ft)	\$13,800.00	H-1
Parcel 18:	Lot 3, Block 150, South McAlester	Corner 9th & Tyler	115'x150' (17,250 sq ft)	\$13,800.00	H-1
Parcel 19:	Lot 5 & 6, Block 331, South McAlester & the E 40' of vacated 15th St Lying adjacent to Lot 5	15th Street & Carl Albert Parkway	400'x71.4' (28,400 sq ft)	\$1,200.00	C-4
Parcel 20:	Lot 7 & S 1/2 Lot 8, Block 394, South McAlester	South Main St. & Cherokee Ave.	166' X 66'9" (11,100sq ft)	\$39,600.00	C-3
Parcel 21:	W. 20' Lot 11, Block 431, South McAlester	Delaware Ave Between A & Main	20'x125' (2500 sq ft)	\$1,600.00	I-1

	Lot Description	Address	Lot Size	Reserve	Zone
Parcel 22:	S. 30' of E. 50', Lot 4, Block 442, South McAlester	Corner of Delaware & B	50'x30' (1500 sq ft)	\$1,020.00	R-1B
Parcel 23:	N. 72', Lot 6, Block 443, South McAlester	Corner of A & Kiowa Ave.	85'x72' (6,120 sq ft)	\$2,460.00	R-1B
Parcel 24:	Lot 1, Block 481B, South McAlester	Corner Elm & Apache	43.8'x111.9' (4,800 sq ft)	\$1,920.00	R-1B
Parcel 25:	N. 55', Lot 10, Block 614, South McAlester	Corner A & Seneca	100'x55' (5,500 sq ft)	\$2,200.00	R-1B
Parcel 26:	Lot 6, Block 545, South McAlester	Strong BLVD Between Osage & Miami	50'x165' (8,250 sq ft)	\$6,600.00	R-1B
Parcel 27:	E 50' or E/2 Lot 10, Block 433 South McAlester	301 W Delaware	50' X 125' (6,250 sq ft)	\$2,900.00	R-1B
Parcel 28:	W/2 of Lot 9, Block 441 South McAlester & N 16' of Vac Kiowa Ave	307 W Kiowa	50' X 145' (7,250 sq ft)	\$2,900.00	R-1B
Parcel 29:	Lot 1 S of Canal & N 25' of Lot 2 Block 493 & E 10' of Vac Alley	509 S 9th	65'99.5' X 175 (14,395 sq ft)	\$11,840.00	R-1B
Parcel 30:	Lots 4 & 5 Block 87 South McAlester	604 W Taylor	50' X 155' (7,750 sq ft)	\$3,100.00	R-1B
ZONING LEGEND					
	R-1B	SINGLE FAMILY RESIDENTIAL			
	C-3	GENERAL COMMERCIAL DISTRICT			
	C-4	RESTRICTED COMMERCIAL DISTRICT			
	C-5	HIGHWAYCOMMERCIAL/COMMERCIAL RECREATION DISTRICT			
	H-1	HEALTH FACILITIES DISTRICT			
	I-1	LIGHT INDUSTRIAL DISTRICT			



McAlester City Council

AGENDA REPORT

Meeting Date: November 12, 2013 Item Number: 5
Department: Public Works/Engineering
Prepared By: John C. Modzelewski, P.E., CFM Account Code: _____
Date Prepared: November 4, 2013 Budgeted Amount: _____
Exhibits: 4

Subject

Consider, and act upon a Work Order for Professional Services with Mehlburger Brawley for engineering services required for the design of the Proposed Relocation of the 20-inch water main at Talawanda Lake No. 2.

Recommendation

Motion to approve and authorize the Mayor to sign the Work Order for Professional Services with Mehlburger Brawley for Professional Engineering Services to complete work required for the design of the Proposed Relocation of the 20-inch water main at Talawanda Lake No. 2. Estimated fee for this Work Order for Professional Services is \$69,232.50.


Discussion

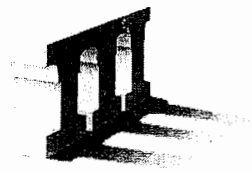
The City of McAlester has experienced three water main breaks under Talawanda Lake No. 2 in the past six years. The City Council, at its meeting on October 22, 2013, requested that City staff pursue the necessary steps to relocate the 20-inch water main from beneath Talawanda Lake No. 2.

The Engineering Division met with Mehlburger Brawley engineers to discuss potential alignments to relocate the 20-inch water main. Copies of the Fee Proposal letter, Work Order for Professional Services, Project Location Map and Opinion of Probable Construction Cost are enclosed.

Per the attached copy of Mehlburger Brawley's Work Order for Professional Services, the fee for providing the necessary engineering services is to be \$69,232.50.

Approved By

	Initial	Date
Department Head	JCM	11/04/13
City Manager	P. Stasiak 	11/04/13



MODZELEWSKI BRAWLEY

November 1, 2013

John C. Modzelewski, P.E., CFM
City Engineer / Public Works Director
City of McAlester Public Works Department
28 East Washington Avenue
McAlester, OK 74501

RE: 20-inch Water Main Relocation, Talawanda Lake No. 2
Engineering Proposal and Schedule

Dear Mr. Modzelewski:

We appreciate the opportunity to submit a proposal to provide engineering services for the proposed relocation of the 20-inch water main at Talawanda Lake No. 2. The following is our understanding of the scope of the project and the services we will provide.

The existing 20-inch water main goes underneath the main body of the lake and has broken multiple times in recent years. The proposed project is to relocate the 20-inch water main around the east edge of the Lake to bypass the main body of water. The proposed route will all be on Choctaw and Chickasaw Nation property and will be approximately 4,800 linear feet with one creek / lake overflow crossing. The estimated project cost is \$496,792.50, as detailed on the attached opinion of probable construction cost.

The following are more detailed items in the scope.

- A. Field meeting with City personnel to kick off project and field locate path of the proposed water main.
- B. Provide the necessary survey for horizontal and vertical control needed for design and construction of water main.
- C. Provide easement / right of way description of the proposed route. Assist City with obtaining the easement from Choctaw Nation. Preliminary discussions with the Real Estate division of the Nation indicate that they foresee no issues with an easement / right of way.
- D. Prepare Environmental Documents ensuring compliance with National Environmental Policy Act (NEPA), National Historic Preservation Act (NHPA), and Endangered Species Act (ESA). Special studies such as archeological field investigations, if needed will not be in scope of our work.

- E. Prepare engineering drawings, specifications, bid documents for City and DEQ approval. Update Cost Estimate with final design quantities.
- F. Upon City approval of Final Plans and Bidding Documents, assist Owner in advertising for and obtaining bids for the work and maintain a record of prospective bidders to whom Bidding Documents have been issued.
- G. Coordinate and administer a Pre-Bid meeting.
- H. Issue Addenda as appropriate to clarify, correct, or change the Bidding Documents.
- I. Attend Bid Opening, prepare Bid Tabulation, and assist City in evaluating bids and in assembling and awarding construction contracts.
- J. General Administration of Construction Contract. Consult with Owner and act as Owner's representative as provided in the General Conditions.
- K. Provide the services of an Resident Project Representative at the Site of the Project to assist the Engineer and to provide more extensive observation of Contractor's work.
- L. Provide Construction Administrative Services including Review Shop Drawings, Submittals, Pay Estimates, Coordinate Final Inspection and Contract Close Out Documents.
- M. Issue Certificates of Completion as required.

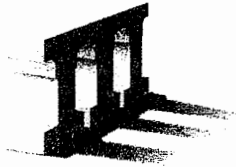
FEE PROPOSAL

We propose to perform the work for a total fee of \$69,232.50. The engineering fee for the project is \$40,700.00; Resident Project Representative \$14,600.00, Surveying and Easement Preparation \$2,500.00, and Environmental Documents \$10,000.00. DEQ Permit fee will be a reimbursable expense, estimated at \$1,432.50.

SCHEDULE

We are proposing the following project Schedule.

Contract Award by City Council	November 12, 2013
Field Meeting with City Personnel	November 13, 2013
Initiate Environmental Studies	November 13, 2013
Submit Plans, Specifications, and Bid Documents to City	December 02, 2013
Submit Plans and Specifications to DEQ for Construction Permit	December 09, 2013
Complete Environmental Studies, excluding special studies	January 06, 2014
Submit Right of Way Application to Choctaw and Chickasaw Nation	January 13, 2014
Receive Choctaw & Chickasaw Approval for Right of Way	June 01, 2014
Receive BIA Approval of Right of Way	July 01, 2014
Advertise Project for Bids	July 07, 2014
Pre Bid Conference with Contractors	July 22, 2014
Bid Opening	July 29, 2014
Prepare Bid Tab and Make Recommendation to City	August 01, 2014
Council Meeting, Award Construction Contract	August 12, 2014
Preconstruction Conference	August 26, 2014
Start Construction	September 08, 2014
Complete Construction	November 08, 2014



MEHLBURGER BRAWLEY

Work Order for Professional Services
City of McAlester / McAlester Public Works Authority
Project Number: MC-13-02

This will constitute authorization by the City of McAlester / McAlester Public Works Authority (Owner) for Infrastructure Solutions Group, LLC dba Mehlburger Brawley (Engineer) to proceed with the following described as "Project":

Project Name: 20-inch Water Main Relocate, Lake Talawanda No. 2

Project Description: Engineering Services for the design and construction for the relocation of the 20-inch water main to be rerouted around the east side of the lake. The estimated length is 4,800 linear feet.

- Prepare Engineering Plans and Specifications, for the referenced project.
- Provide surveying for improvements including legal descriptions for easement preparation. Assist owner with obtaining easements from the Choctaw Nation.
- Prepare Environmental Documents ensuring compliance with National Environmental Policy Act (NEPA), National Historic Preservation Act (NHPA), and Endangered Species Act (ESA). Special studies such as archeological field investigations, if needed will not be in scope of our work.
- Prepare Application for "Permit to Construct" and Coordinate Submittal of P&S to the Oklahoma Department of Environmental Quality for construction permit.
- Upon City approval of plans, prepare bid packages, and assist owner in obtaining bids from contractors for the construction of the improvements.
- Review bids received and make recommendations to Owner.
- Prepare contract documents, coordinate contract execution and preconstruction conference.
- Provide construction management services including review and approve material submittals, shop drawings, contractors pay estimates, change order requests, and work performed by the contractor.
- Provide Resident Project Representative Services during Construction.
- Perform all work in accordance with STANDARD FORM OF AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES as prepared by ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE (EJCDC).

For performing the services described, the Engineer is to be paid based on a lump sum basis. The engineering fee for the project is \$40,700.00; Resident Project Representative \$14,600.00, and Surveying and Easement Preparation will be \$2,500.00, Environmental Documents \$10,000.00. DEQ Permit fee will be a reimbursable expense, estimated at \$1,432.50.

The fee for engineering services shall be further broken down as follows:

Engineering Design Phase	\$ 28,490.00
Engineering Bidding Phase	\$ 4,070.00
Engineering Construction Phase	\$ 8,140.00
Resident Project Representative, during construction	\$ 14,600.00
Survey & Easement Preparation	\$ 2,500.00
Environmental Documents	\$ 10,000.00
DEQ Permit Fee (Estimated Reimbursement)	\$ 1,432.50
Total Fees	\$ 69,232.50

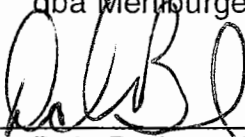
APPROVED:
City of McAlester / PWA

By: _____
Steve Harrison
Mayor / Chairman

ATTEST:

DATE: _____

ACCEPTED:
Infrastructure Solutions Group, LLC
dba Mehlburger Brawley

By: 
Dale Burke, P.E.
President

ATTEST:


Robert Vaughan, P.E.
Branch Manager



MEHLER BRAWLEY

Opinion of Probable Construction Cost

City of McAlester / McAlester PWA

October 31, 2013

Page 1 of 1

Project # MC-13-02

20-inch Water Main Relocate, Talawanda Lake No. 2

Item	Description	Unit	Qty	Unit Price	Total Price
1	Materials including 20" PVC C905, restrained joint ductile iron fittings, valves and hydrant assembly	Lump Sum	1	\$ 250,000.00	\$ 250,000.00
2	Sand Bedding Material including Hauling	Linear Foot	4,800	\$ 1.00	\$ 4,800.00
3	Concrete Force Blocking for Pipe Bends	Cubic Yard	70	\$ 100.00	\$ 7,000.00
4	Labor and Equipment (Contractor) including trench rock removal	Linear Foot	4,800	\$ 22.50	\$ 108,000.00
5	Testing including pressure and disinfection	Lump Sum	1	\$ 3,500.00	\$ 3,500.00
6	Temporary Cofferdam for Spillway Crossing near County Road including Pumping	Lump Sum	1	\$ 3,500.00	\$ 3,500.00
7	Concrete Valve Vault at North Side of Creek Crossing	Lump Sum	1	\$ 3,500.00	\$ 3,500.00
	10% Contingency				\$ 42,260.00
Construction Total					\$ 422,560.00
Engineering, Based on Fee Curve					\$ 40,700.00
Resident Project Representative, Based on Fee Curve					\$ 14,600.00
Survey Fee including Easements					\$ 2,500.00
Environmental Documents: Compliance with NEPA, NHPA and ESA					\$ 10,000.00
Special Studies: Archeological Study on Proposed Route (Estimated, If Needed)					\$ 2,500.00
Certified OAS Appraisal, required for Right of Way Acquisition					\$ 2,500.00
Right of Way Acquisition Cost					TBD*
ODEQ Construction Permit Fee					\$ 1,432.50
Total Project Cost					\$ 496,792.50

The costs shown are estimated costs and represent our best judgment; however these estimated costs are not guarantees that the actual costs will not vary from these estimated costs.

*** Cost of Easement to be negotiated between the City of McAlester , Choctaw Nation and Chickasaw Nation.**



10/31/13	ENGINE, NOT FOR CONSTRUCTION	RDV
Date	Notes	By

Designed RDV
 Checked LDR
 Drawn WJ
 Approved RDV



MEHLBURGER BRAWLEY
 719 S. GEORGE HIGH EXPRESSWAY, MCALISTER, OK. 74501
 (918) 430-9500 • (918) 430-9501 FAX

CITY OF MCALISTER
 MCALISTER PUBLIC WORKS AUTHORITY
20" WATER LINE RELOCATE, TALAWANDA LAKE

EXHIBIT

THIS DOCUMENT
 IS PRELIMINARY
 IN NATURE AND
 IS NOT A FINAL,
 SIGNED & SEALED
 DOCUMENT

Job: MC-13-02
 Scale: 1" = 300'
 Sheet: 1 OF 1



McAlester City Council

AGENDA REPORT

Meeting Date:	November 12, 2013	Item Number:	6
Department:	Public Works/Engineering		
Prepared By:	John C. Modzelewski, P.E., CFM	Account Code:	02-5973401
Date Prepared:	November 4, 2013	Budgeted Amount:	\$54,397
		Exhibits:	1

Subject

Consider and act upon award of bid to Haynes Equipment Co., L.L.C. for the supply of one (1) above ground pumping station in the amount of \$41,957.00.


Recommendation

Motion to award the bid received on October 29, 2013 by Haynes Equipment Co., L.L.C. of Oklahoma City Oklahoma, for the supply of one above ground pumping station and authorizing the Mayor to purchase the equipment in the amount of \$41,957.00.

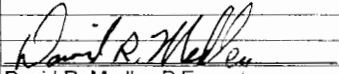
Discussion

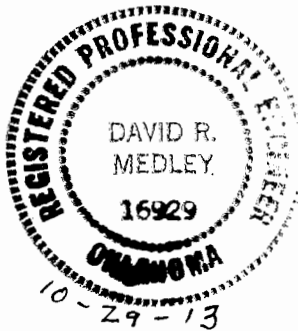
This project will provide an above ground sewage pumping station equipment with two sewage pumps and housing to be located at the Katy Lift Station. The station is in disrepair and currently operating off of portable pumps in the interim. The station will be installed by the City's Wastewater Department Mechanics with the exception of the electrical work. The bid submitted by Smith and Loveless did not meet specifications due to Smith and Loveless pumps being specified and associated equipment. The City Wastewater Department has long standardized all lift station to the Gorman Rupp pumps and keeps these types of replacement parts in stock

Approved By

	Initial	Date
Department Head	JCM	11/04/13
City Manager	P. Stasiak 	11/04/13

**CITY OF MCALESTER/MCALESTER PUBLIC WORKS AUTHORITY
ABOVE GROUND SEWAGE PUMPING STATION
OCTOBER 29, 2013 @ 10:00 A.M.**

BID TABULATION											
					Waste Corp Pumps, LLC P.O. Box 70 Grand Island, NY 14072		Haynes Equipment Co., L.L.C. 117 NW 132nd Street Oklahoma City, OK 73114		Excel Fluid Group, L.L.C. 4548 Industrial Pkwy Cleveland Ohio 44135		Smith and Loveless, Inc. LLC 14040 Santqa Fe Trail Drive Lenexa KS, 66215
Item	Description	Qty.	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Sewage Pumping Station	1	Lump Sum	\$ 71,999.99	\$ 71,999.99	\$41,957.00	\$ 41,957.00	\$ 45,950.00	\$ 45,950.00	\$ 36,389.00	\$ 36,389.00
TOTAL AMOUNT BID					\$ 71,999.99		\$ 41,957.00		\$ 45,950.00		\$ 36,389.00
Note 1) Equipment Bid Does Not Meet Specifications											Note: 1
CERTIFIED AS TRUE AND CORRECT											
 David R. Medley, P.E. Senior Environmental Engineer City of McAlester											





McAlester City Council

AGENDA REPORT

Meeting Date:	November 12, 2013	Item Number:	7
Department:	Public Works/Engineering	Account Code:	
Prepared By:	John C. Modzelewski, P.E., CFM	Budgeted Amount:	
Date Prepared:	November 4, 2013	Exhibits:	1

Subject

Consider, and act upon a **"Proposed Schedule for CIP Streets"**.

Recommendation

Motion to approve and accept the **"Proposed Schedule for CIP Streets"**.

Discussion

The City Council convened Special City Council Meetings on October 10, 2013 and October 24, 2013 to discuss the schedule to reconstruct streets with the Bond money approved for capital improvement projects (CIP) on May 14, 2013. The **"Proposed Schedule for CIP Streets"** is the result of these meetings.

Approved By

		Initial	Date
Department Head		JCM	11/05/13
City Manager	P. Stasiak		11/05/13

PROPOSED SCHEDULE FOR CIP STREETS									
Program	Street	from	to	Conceptual Cost Estimate	TOTAL Rank	Approve Engineer	Advertise	Begin Construction (approximate)	Proposed Schedule
E	Seventeenth St	South Avenue	Comanche Avenue	\$950,000	9	06/11/13	10/20/13	01/20/14	1
W	A Street	Miami Avenue	Comanche Avenue	\$1,240,000	12	12/19/13	05/04/14	08/04/14	2
A	Sixth Street	100' N of Jefferson Ave	Monroe Avenue	\$500,000	12	12/19/13	05/04/14	08/04/14	2
D	Second Street	Modoc Avenue	Comanche Avenue	\$2,290,000	18	01/14/14	06/08/14	09/08/14	3
L	Sixth Street	Chadick Park	Chickasaw Avenue	\$941,000	10	09/09/14	02/08/15	05/15/15	4
R	South Avenue	200' W of Strong Ave	180' E of Franklin St	\$1,700,000	12	09/09/14	02/08/15	05/15/15	4
S	Washington Ave	Main Street	Carl Albert Parkway	\$4,832,000	11	12/09/14	04/05/15	07/06/15	5
	11/12/2013			\$12,453,000					

Council Chambers
Municipal Building
October 22, 2013

The McAlester Airport Authority met in a Regular session on Tuesday, October 22, 2013, at 6:00 P.M. after proper notice and agenda was posted October 18, 2013.

Present: Weldon Smith, John Titsworth, Travis Read, Robert Karr, Buddy Garvin,
Sam Mason & Steve Harrison
Absent: None
Presiding: Steve Harrison, Chairman

A motion was made by Mr. Smith and seconded by Mr. Garvin to approve the following:

- Approval of the Minutes from the October 8, 2013 Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending October 15, 2013. *(Toni Ervin, Chief Financial Officer)* In the amount of \$2,181.22
- Confirm action taken on City Council Agenda Item 7, rescheduling the December 24, 2013 regularly scheduled Council Meeting. *(Cora Middleton, City Clerk)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Karr, Garvin, Mason, Smith, Titsworth, Read & Chairman Harrison
NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority, Mr. Smith moved for the meeting to be adjourned, seconded by Mr. Garvin. There was no discussion and the vote was taken as follows:

AYE: Trustees Karr, Garvin, Mason, Smith, Titsworth, Read & Chairman Harrison
NAY: None

Chairman Harrison declared the motion carried.

ATTEST:

Steve Harrison, Chairman

Karen Boatright, Deputy Secretary

Council Chambers
Municipal Building
October 22, 2013

The McAlester Public Works Authority met in a Regular session on Tuesday, October 22, 2013, at 6:00 P.M. after proper notice and agenda was posted October 18, 2013.

Present: Weldon Smith, John Titsworth, Travis Read, Robert Karr, Buddy Garvin, Sam
Mason & Steve Harrison
Absent: None
Presiding: Steve Harrison, Chairman

A motion was made by Mr. Smith and seconded by Mr. Garvin to approve the following:

- Approval of the Minutes from the October 8, 2013 Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending October 15, 2013. *(Toni Ervin, Chief Financial Officer)* In the amount of \$238,617.91.
- Confirm action taken on City Council Agenda Item 3, an Agreement for Engineering Services with Meshek & Associates, PLC for Phase II Stormwater Management Program Assistance for the City of McAlester to meet Oklahoma Department of Environmental Quality (ODEQ) requirements and EPA's National Pollutant Discharge Elimination System (NPDES). *(John C. Modzelewski, P.E., City Engineer and Public Works)*
- Confirm action taken on City Council Agenda Item 7, rescheduling the December 24, 2013 regularly scheduled Council Meeting. *(Cora Middleton, City Clerk)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Smith, Titsworth, Read, Karr, Garvin, Mason & Harrison
NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority, Mr. Smith moved for the meeting to be adjourned, seconded by Mr. Garvin. There was no discussion and the vote was taken as follows:

AYE: Trustees Smith, Titsworth, Read, Karr, Garvin, Mason & Harrison
NAY: None

Chairman Harrison declared the motion carried.

ATTEST:

Steve Harrison, Chairman

Karen Boatright, Deputy Secretary