

Council Chambers
Municipal Building
July 17, 2012

The McAlester City Council met in Special session on Tuesday, July 17, 2012, at 5:30 P.M. after proper notice and agenda was posted, July 13, 2012, at 4:44 P. M.

Call to Order

Mayor Harrison called the meeting to order.

Roll Call

Council Roll Call was as follows:

Present: John Titsworth, Travis Read, Robert Karr, Buddy Garvin, Sam Mason & Steve Harrison

Absent: Weldon Smith

Presiding: Steve Harrison, Mayor

Staff Present: John Modzelewski, City Engineer/Public Works Director; Toni Ervin, Chief Finance Officer; David Medley, Utilities Director; Peter Stasiak, City Manager; William J. Ervin, City Attorney and Cora Middleton, City Clerk

Consent Agenda

- A. Authorize the Mayor to sign an Agent of Record Designation letter appointing MC & H Life Agency Inc., as the City of McAlester exclusive insurance broker and Agent of Record for the City's employee benefits insurance program for plan year 2012-2013.
(Cora Middleton, City Clerk)

A motion was made by Councilman Read and seconded by Councilman Titsworth to authorize the Mayor to sign an Agent of Record Designation letter appointing MC & H Life Agency Inc., as the City of McAlester exclusive insurance broker and Agent of Record for the City's employee benefits insurance program for plan year 2012-2013.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Titsworth, Read, Karr, Garvin, Mason & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

Scheduled Business

Mayor Harrison stated that agenda item 4 would be addressed first tonight.

4. Discussion and presentation by John Abbate of Marketing Alliance intended to help the city develop a vision and marketing plan in connection with a rebranding effort for McAlester. (*Mayor Steve Harrison*)

Executive Summary

Develop a vision and marketing plan in connection with a rebranding effort for McAlester.

John Abbate of Marketing Alliance addressed the Council concerning the “Branding of Communities.” He explained that “Branding” was communicating a message. He added that the message should be consistent from all organizations in the community. He stated that he had begun working with MPower to develop a message. Mr. Abbate stressed that the City needed a marketing plan to identify goals. He then reviewed the steps for marketing success.

There was a brief discussion among the Council regarding what Marketing Alliance had done with other communities, and the City’s tourism department at the Expo Center.

There was no vote on this item.

1. Consider and act upon authorizing the City of McAlester to implement a Citizen Participation Plan for the application process for its 2012 Community Development Block Grant (CDBG) from the Oklahoma Department of Commerce. (*David Medley, P.E., Director of Utilities*)

Executive Summary

Motion to approve implementing a Citizen Participation Plan for the application process to seek funding from the Oklahoma Department of Commerce through the Community Development Block Grant (CDBG) 2010 State Small Cities Program and authorize the Mayor to sign the Citizen Participation Plan.

A motion was made by Councilman Karr and seconded by Vice-Mayor Mason to authorize the City of McAlester to implement a Citizen Participation Plan for the application process for its 2012 Community Development Block Grant (CDBG) from the Oklahoma Department of Commerce.

Before the vote, David Medley addressed the Council explaining that the Department of Commerce had certain requirements for application in the CDBG grant programs, which were a Citizen Participation Plan, a Public Hearing and a Resolution approved by the governing board authorizing the City to seek a CDBG grant. He informed the Council that the Public Hearing was scheduled for 5:00 P.M., Thursday, July 19, 2012 at City Hall.

There was a brief discussion among the Council concerning the time of the Public Hearing, having more citizen participation in the development of the projects and possibly putting more than one (1) project out for consideration.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Titsworth, Read, Karr, Garvin, Mason & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

2. Consider and act upon a Resolution authorizing the City of McAlester to seek a Community Development Block Grant (CDBG) from the Oklahoma Department of Commerce. *(David Medley, P.E, Director of Utilities)*

Executive Summary

Motion to approve a Resolution to seek funding from the Oklahoma Department of Commerce through the Community Development Block Grant (CDBG) 2012 State Small Cities Program and authorize the Mayor to sign the CDBG application.

A motion was made by Councilman Read and seconded by Councilman Karr to approve a Resolution authorizing the City of McAlester to seek a Community Development Block Grant (CDBG) from the Oklahoma Department of Commerce.

Before the vote, David Medley addressed the Council informing them that the Oklahoma Department of Commerce had funding in the amount of \$78,081.00 for improvements in low to moderate income areas within the community. He added that this was a 50/50 match and there were two (2) projects that would meet the income requirement. He informed the Council that the projects would be 2200 linear feet, of water line, on Short Stonewall between West Street and North D Street and 930 linear feet, of water line, on Birch Street between Park Avenue and Townsend Street. There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Karr, Garvin, Mason, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

3. Consider, and act upon a Work Order for Mehlburger Brawley Corporation for engineering services required for the design of construction of 14th Street/US 69 Sewer Extension. *(David Medley, P.E, Director of Utilities)*

Executive Summary

Motion to approve and authorize the Mayor to sign the work order for Mehlburger Brawley to complete engineering services required for 14th Street/US 69 Sewer Extension for an estimated fee of \$30,400, surveying services for a fee of \$1,500 and inspection services for \$11,300 upon review and approval of by the City Attorney's Office.

Councilman Read moved to authorize the Mayor to sign a work order for Mehlburger Brawley to complete engineering services required for 14th Street/US 69 Sewer Extension for an estimated fee of \$30,400, surveying services for a fee of \$1,500 and inspection services for \$11,300 upon review and approval of by the City Attorney's Office. The motion was seconded by Councilman Karr.

Before the vote, David Medley commented that the Council had approved this project at the July 10th meeting. He added that the engineer's services were based on a percentage of projected construction costs.

There was no other discussion, and the vote was taken as follows:

AYE: Councilman Karr, Garvin, Mason, Titsworth, Read & Mayor Harrison
NAY: None

Mayor Harrison declared the motion carried.

Recess Special Meeting

Mayor Harrison asked for a motion to recess the Special Meeting to convene the McAlester Public Works Authority. A motion was made by Councilman Read and seconded by Councilman Titsworth to recess the Special Meeting to convene the McAlester Public Works Authority. There was no discussion, and the vote was taken as follows:

AYE: Councilman Titsworth, Read, Karr, Garvin, Mason & Mayor Harrison
NAY: None

Mayor Harrison declared the motion carried, and the Special Meeting was recessed at 6:15 P.M.

Reconvene Special Meeting

The Special Meeting was reconvened at 6:16 P.M.

Vice-Mayor Mason moved to recess the Special Meeting for a proposed Executive Session in accordance with Title 25, Sec. 307.C.10: All nonprofit foundations, boards, bureaus, commissions, agencies, trusteeships, authorities, councils, committees, public trusts, task forces or study groups, supported in whole or part by public funds or entrusted with the expenditure of public funds for purposes of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business. More specifically a proposed expansion of an existing McAlester employer/business: (Project Spider). The motion was seconded by Councilman Karr.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Garvin, Mason, Titsworth, Read, Karr & Mayor Harrison
NAY: None

Mayor Harrison declared the motion carried, and the Special Meeting was recessed at 6:18 P.M.

Executive Session

Recess into Executive Session in compliance with Section Title 25 Section 307 C (10) et.seq. Oklahoma Statutes, to wit:

- 1) Proposed executive session pursuant to Title 25, Sec. 307 (C) (10): All nonprofit foundations, boards, bureaus, commissions, agencies, trusteeships, authorities, councils, committees, public trusts, task forces or study groups, supported in whole or part by public funds or entrusted with the expenditure of public funds for purposes of conferring

on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business. More specifically a proposed expansion of an existing McAlester employer/business: (Project Spider).

Reconvene into open Session

The Special Meeting was reconvened at 7:44 P.M. Mayor Harrison reported that the Council had recessed into Executive Session in accordance with Title 25, Sec. 307.C.10: All nonprofit foundations, boards, bureaus, commissions, agencies, trusteeships, authorities, councils, committees, public trusts, task forces or study groups, supported in whole or part by public funds or entrusted with the expenditure of public funds for purposes of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business. More specifically a proposed expansion of an existing McAlester employer/business: (Project Spider). Only that matter was discussed, no action was taken, and the Council returned to open session at 7:44 P.M., and this constituted the Minutes of the Executive Session.

Adjournment

There being no further business to come before the Council, Councilman Read moved for the meeting to be adjourned, seconded by Councilman Garvin. There was no discussion, and the vote was taken as follows:

AYE: Councilman Mason, Titsworth, Read, Karr, Garvin & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried, and the meeting was adjourned at 7:46 P.M.

ATTEST:

Steve Harrison, Mayor

Cora Middleton, City Clerk