



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, August 9, 2011 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

- Kevin E. Priddle Mayor
- Weldon Smith Ward One
- Steve Harrison Ward Two
- John Browne..... Vice-Mayor, Ward Three
- Robert Karr Ward Four
- Buddy Garvin Ward Five
- Sam Mason..... Ward Six

- Peter J. Stasiak City Manager
- William J. Ervin City Attorney
- Cora M. Middleton..... City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Brandon Parker, New Life 4 Today Ministries

ROLL CALL

AWARD PRESENTATION

Employee of the Month for July 2011 is LaDana DeTello, Payroll Officer-Finance Department.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the June 12, 2011 Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the June 21 2011 Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for July 20, 2011 through August 2, 2011. *(Gayla Duke, Chief Financial Officer)*
- D. Accept and place on file Pride-In-McAlester Financial Report January-June 30, 2011. *(Justin Few, President-Pride-In-McAlester)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

SCHEDULED BUSINESS

- 1. Presentation of Actuarial Report as of July 1, 2011, for the City of McAlester Non-Uniform Defined Benefit Retirement Plan and Trust. *(Bruce R. Nordstrom, ASA, EA, MAAA, Principal and Senior Consulting Actuary)*

Executive Summary

Update on the City of McAlester Non-Uniform Defined Benefit Retirement Plan and Trust.

- 2. Consider and accept presentation of the Audited Financial Statements and Independent Auditor's Report for Fiscal Year ending June 30, 2010. *(Rheba Henderson with Hulme Rahhal Henderson, Inc.)*

Executive Summary

Motion to accept the annual audit for Fiscal Year ending June 30, 2010 for the City of McAlester.

3. Consider and act upon, approval of the attached City of McAlester, Oklahoma, Governmental Fund Balance Policy. *(Gayla Duke, CFO)*

Executive Summary

Due to implementation of Governmental Accounting Standards Board Statement No. 54, the City of McAlester must adopt a Fund Balance Policy.

4. Consider and act upon, authorizing the Mayor to execute a contract for Professional Services between Robison International, Inc. and McAlester Defense Support Association and the City of McAlester to retain consultant as an independent contractor to render certain described consulting services. *(Peter J. Stasiak, City Manager)*

Executive Summary

Motion to approve authorizing the Mayor to sign a contract for professional services between Robison International, Inc., and McAlester Defense Support Association, and the City of McAlester.

5. Consider and act upon authorizing the Mayor to sign a renewal Loan Agreement #119817 with First National Bank in the amount of \$333,909.56 for an additional 5 years at 4.25% interest with a monthly payment of \$2,510.00. *(Mel Priddy, Director of Community Services)*

Executive Summary

Motion to approve authorizing the Mayor to sign a renewal Loan Agreement #119817 with First National Bank.

6. Discussion and possible action, on a recommendation by Councilman Sam Mason to rescind Ordinance 2391 (restriction on sales of pseudoephedrine) based on the Oklahoma Attorney General's Opinion. *(Councilman Sam Mason)*

Executive Summary

A recommendation to rescind Ordinance 2391.

7. Consider, and act upon the City Council setting appropriate charges/fees for copies of proposed Ward Redistricting Maps and related information.

Executive Summary

Motion to approve the City Council setting appropriate charges/fees for copies of proposed Ward Redistricting Maps and related information.

8. **TABLED** - Consider, and act upon, a bid award to Total Radio Inc., for the purchase of thirty-eight (38) hand held radios and forty-three (43) mobile radios.

Executive Summary

Motion to approve a \$52,483.35 bid from Total Radio, Inc. for the purchase of new radios.

9. **TABLED** - Consider, and act upon, an Agreement for Engineering Services with Meshek & Associates, PLC for Phase II Stormwater Management Program Permit for the City of McAlester to meet Oklahoma Department of Environmental Quality (ODEQ) requirements and EPA's National Pollutant Discharge Elimination System (NPDES). *(John C. Modzelewski, PE, City Engineer and PW Director)*

Executive Summary

Motion to approve an Agreement for Engineering Services with Meshek & Associates, LLC for Phase II Stormwater Management Program activities during FY 2011-2012 for a fee not to exceed \$50,000.

10. **TABLED** - Consider, and act upon, an Agreement for Engineering Services with Meshek & Associates, PLC for the development of Storm Water Pollution Prevention Plan (SWPPP) for the East and West Wastewater Treatment Plants. This will allow the City of McAlester to continue to meet Oklahoma Department of Environmental Quality (ODEQ) requirements and EPA's National Pollutant Discharge Elimination System (NPDES).

Executive Summary

Motion to approve an Agreement for Engineering Services with Meshek & Associates, PLC for the development of Storm Water Pollution Prevention Plan (SWPPP) for the East and West Wastewater Treatment Plants Storm Water Management Program activities during FY 2011-2012 for a fee not to exceed \$50,000.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER'S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL**RECESS COUNCIL MEETING****CONVENE AS McALESTER AIRPORT AUTHORITY**

Majority of a Quorum required for approval

- Approval of the Minutes from the July 26, 2011 Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending July 5, 2011. *(Gayla Duke, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 2, accept presentation of the Audited Financial Statements and Independent Auditor's Report for Fiscal Year ending June 30, 2010. *(Rheba Henderson with Hulme Rahhal Henderson, Inc.)*
- Confirm action taken on City Council Agenda Item 3, approval of the attached City of McAlester, Oklahoma, Governmental Fund Balance Policy. *(Gayla Duke, CFO)*

- Confirm action taken on City Council Agenda Item 4, authorizing the Mayor to execute a contract for Professional Services between Robison International, Inc. and McAlester Defense Support Association and the City of McAlester to retain consultant as an independent contractor to render certain described consulting services. *(Peter J. Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 5, authorizing the Mayor to sign a renewal Loan Agreement #119817 with First National Bank in the amount of \$333,909.56 for an additional 5 years at 4.25% interest with a monthly payment of \$2,510.00. *(Mel Priddy, Director of Community Services)*

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CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the July 26, 2011 Regular Meeting of the McAlester Public Works Authority *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending July 5, 2011. *(Gayla Duke, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 2, accept presentation of the Audited Financial Statements and Independent Auditor's Report for Fiscal Year ending June 30, 2010. *(Rheba Henderson with Hulme Rahhal Henderson, Inc.)*
- Confirm action taken on City Council Agenda Item 3, approval of the attached City of McAlester, Oklahoma, Governmental Fund Balance Policy. *(Gayla Duke, CFO)*
- Confirm action taken on City Council Agenda Item 4, authorizing the Mayor to execute a contract for Professional Services between Robison International, Inc. and McAlester Defense Support Association and the City of McAlester to retain consultant as an independent contractor to render certain described consulting services. *(Peter J. Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 5, authorizing the Mayor to sign a renewal Loan Agreement #119817 with First National Bank in the amount of \$333,909.56 for an additional 5 years at 4.25% interest with a monthly payment of \$2,510.00. *(Mel Priddy, Director of Community Services)*
- Confirm action taken on City Council Agenda Item 9, an Agreement for Engineering Services with Meshek & Associates, PLC for Phase II Stormwater Management Program Permit for the City of McAlester to meet Oklahoma Department of Environmental Quality (ODEQ) requirements and EPA's National Pollutant Discharge Elimination System (NPDES). *(John C. Modzelewski, PE, City Engineer and PW Director)*

- Confirm action taken on City Council Agenda Item 10, an Agreement for Engineering Services with Meshek & Associates, PLC for the development of Storm Water Pollution Prevention Plan (SWPPP) for the East and West Wastewater Treatment Plants. This will allow the City of McAlester to continue to meet Oklahoma Department of Environmental Quality (ODEQ) requirements and EPA's National Pollutant Discharge Elimination System (NPDES).

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RECONVENE COUNCIL MEETING

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2011 at ____ a.m./ p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk