



# McAlester City Council

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## NOTICE OF MEETING

### Regular Meeting Agenda

Tuesday, May 24, 2011 – 6:00 pm  
McAlester City Hall – Council Chambers  
28 E. Washington

Kevin E. Priddle ..... Mayor  
Weldon Smith ..... Ward One  
Steve Harrison ..... Ward Two  
John Browne ..... Vice-Mayor, Ward Three  
Robert Karr ..... Ward Four  
Vacant ..... Ward Five  
Sam Mason ..... Ward Six

Peter J. Stasiak ..... City Manager  
William J. Ervin ..... City Attorney  
Cora M. Middleton ..... City Clerk

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame.*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

### CALL TO ORDER

*Announce the presence of a Quorum.*

### INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Bob Tate, First Indian Baptist Church

### ROLL CALL

### AWARD PRESENTATION

Employee of the Month for April 2011 is Karla Taylor, Deputy Court Clerk

**CITIZENS COMMENTS ON NON-AGENDA ITEMS**

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

**CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of Claims for May 11, 2011 through May 24, 2011. *(Gayla Duke, Chief Financial Officer)*
- B. Authorize Mayor to sign an Annual Engagement Letter with Crawford and Associates, P.C, for the period from July 1, 2011 through June 30, 2012. *(Gayla Duke, Chief Financial Officer)*
- C. Accept and place on file the Oklahoma for Independent Living (OIL) Report for the months of January, February and March 2011. *(Mike Ward, Executive Director)*

**ITEMS REMOVED FROM CONSENT AGENDA****PUBLIC HEARING**

*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.*

- **AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2361 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2010-2011; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.**
- **AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA, CREATING AN ECONOMIC DEVELOPMENT AND ARTS DISTRICT; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.**

**SCHEDULED BUSINESS**

- 1. Consider and act upon, to fill the vacancy on the McAlester City Council (Ward 5) for the unexpired term, pursuant to Section 2.06 (c) of the McAlester City Charter. If vacancy is filled a swearing in ceremony will be conducted immediately following.

**Executive Summary**

A motion to fill the Ward 5 vacancy on the McAlester City Council and swearing in ceremony.

- 2. Presentation and Discussion with Representative Brian Renegar regarding a possible new ordinance. *(Oklahoma House of Representative Brian Renegar)*

## Executive Summary

Presentation and Discussion with Representative Brian Renegar

3. Presentation and accept and place on File, Pride In McAlester First Quarter January through March 2011 Report. *(Justin Few, President of Pride In McAlester)*

## Executive Summary

Accept and Place on File the Pride In McAlester First Quarter 2011 Report

4. Consider and act upon, authorizing the Mayor to sign a Renewal Letter with Unitedhealthcare for medical coverage, in the amount of \$507.18/per full time regular employee for the medical insurance. *(Pamela Kirby, Human Resources Manager)*

## Executive Summary

A motion to authorize the Mayor to sign the Renewal Letter with Unitedhealthcare for medical coverage for full time regular employees for a period of July 1, 2011 through June 30, 2012.

5. Consider and act upon, authorizing the Mayor to sign an application for a dental insurance plan for all full time regular employees with Guardian Life for the period of July 1, 2011 through June 30, 2012. *(Pamela Kirby, Human Resources Manager)*

## Executive Summary

A motion to authorize the Mayor to sign the Guardian Life application for dental insurance for full time regular employees for a period of July 1, 2011 through June 30, 2012.

6. Consider and act upon, authorizing the Mayor to sign an application and participation agreement with Lincoln National Life Insurance Company for Life Insurance and Long Term Disability Insurance for full time regular employee. *(Pamela Kirby, Human Resources Manager)*

## Executive Summary

Motion to authorize the Mayor to sign the application and participation agreement with Lincoln National Life Insurance Company for Life Insurance and Long Term Disability for full time regular employees for a period of July 1, 2011 through June 30, 2012.

7. Consider and act upon, authorizing the Mayor to sign an application with Superior Vision Services, Inc. for vision care for full time regular employee for a period of July 1, 2011 through June 30, 2012. *(Pamela Kirby, Human Resources Manager)*

## Executive Summary

Motion to authorize the Mayor to sign the application with Superior Vision Services, Inc. for vision care full time regular employee for a period of July 1, 2011 through June 30, 2012.

8. Consider, and act upon, authorizing the Mayor to sign a Reimbursement Services Agreement with the American Family Life Assurance Company ("Aflac"). *(Pamela Kirby, Human Resources Manager)*

Executive Summary

Motion to approve the Mayor signing agreement with AFLAC for a Medical Care Expense Reimbursement ("URM") Plan and/or a Dependent Care Expense Reimbursement ("DDC") Plan for our Employees in conjunction with our Flexible Benefits Plan.

9. Consider and act upon the repeal of City of McAlester Administrative Policy No. 35 - COUNCIL CONTACT. *(Peter J. Stasiak, City Manager)*

Executive Summary

To repeal the City of McAlester Administrative Policy No. 35 – COUNCIL CONTACT.

10. Consider and act upon adopting Administrative Policy # 46 establishing the Landfill hours of operation for the public and limiting the length of trailers for access to the facility. *(Peter J. Stasiak, City Manager)*

Executive Summary

Motion to act upon and approve adopting Administrative Policy # 46 establishing the Landfill hours of operation for the public, limiting the length of trailers for access to the facility, and securing loads.

11. Consider and Act Upon, to adopt a resolution to support the display of the national motto "IN GOD WE TRUST" in a prominent location in the McAlester City Hall or Council Chambers and authorize the City Manager to order the display with a cost not to exceed \$2,000.00. *(Peter J. Stasiak, City Manager)*

Executive Summary

Motion to approve the Resolution to support the display of the national motto "IN GOD WE TRUST" in the McAlester City Hall or Council Chambers and authorize the City Manager to order the logo with a cost not to exceed \$2,000.00.

12. Consider, and act upon, an Ordinance amending Ordinance No. 2361 which established the budget for fiscal year 2010-2011; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Gayla Duke, Chief Financial Officer)*

Executive Summary

Motion to approve the budget amendment ordinance.

13. Consider, and act upon, authorizing expenditure of \$160,000 to repair a portion of the Sandy Creek canal wall. *(John C. Modzelewski, P.E., City Engineer and PW Director)*

Executive Summary

Motion to authorize the expenditure of \$160,000 to repair a portion of the Sandy Creek canal wall.

14. A. Consider and act upon, authorizing the Mayor to sign forms for 1.1, 3.10, 3.9, 3.7, 1.2 to obtain a Release of Funds for the City of McAlester CDBG Small Cities Grant 13914-CDBG-09. *(David Medley, Director of Utilities)*  
  
B. Consider and act upon, the adoption of a Residential Anti-Displacement and Relocation Assistance Plan – Attachment 15. *(David Medley, Director of Utilities)*



15. Discussion and possible action regarding an Ordinance creating an Economic Development and Arts District in the City of McAlester. *(John Browne, Vice Mayor)*

**Executive Summary**

Staff recommends that the Council evaluate proposed ordinance creating an Economic Development and Arts District in the City of McAlester.

16. Consider and act upon approving a monetary contribution from Economic Development funds in the amount of \$14,001 for Legends at Hickory Ridge, Phase III development. *(Peter J. Stasiak, City Manager)*

**Executive Summary**

Motion to approve a Resolution supporting Legends at Hickory Ridge, Phase III and authorizing a monetary contribution from Economic Development funds in the amount of \$14,001.

**NEW BUSINESS**

*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*

**CITY MANAGER'S REPORT (Peter J. Stasiak)**

- Report on activities for the past two weeks.

**REMARKS AND INQUIRIES BY CITY COUNCIL**

**RECESS COUNCIL MEETING**

**CONVENE AS McALESTER AIRPORT AUTHORITY**

*Majority of a Quorum required for approval*

- Confirm action taken on City Council Agenda Item A, regarding claims ending May 24, 2011. *(Gayla Duke, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 1, to fill the vacancy on the McAlester City Council (Ward 5) for the unexpired term, pursuant to Section 2.06 (c) of the McAlester City Charter. If vacancy is filled a swearing in ceremony will be conducted immediately following. *(Mayor, Kevin Priddle)*
- Confirm action taken on City Council Agenda Item 4, authorizing the Mayor to sign a Renewal Letter with Unitedhealthcare for medical coverage, in the amount of \$507.18/per full time regular employee for medical insurance. *(Pamela Kirby, Human Resources Manager)*

- Confirm action taken on City Council Agenda Item 5, authorizing the Mayor to sign an application for a dental insurance plan for all full time regular employees with Guardian Life for the period of July 1, 2011 through June 30, 2012. *(Pamela Kirby, Human Resources Manager)*
- Confirm action taken on City Council Agenda Item 6, authorizing the Mayor to sign an application and participation agreement with Lincoln National Life Insurance Company for Life Insurance and Long Term Disability Insurance for full time regular employee. *(Pamela Kirby, Human Resources Manager)*
- Confirm action taken on City Council Agenda Item 7, authorizing the Mayor to sign an application with Superior Vision Services, Inc. for vision care for full time regular employee for a period of July 1, 2011 through June 30, 2012. *(Pamela Kirby, Human Resources Manager)*
- Confirm action taken on City Council Agenda Item 8, authorizing the Mayor to sign a Reimbursement Services Agreement with the American Family Life Assurance Company ("Aflac"). *(Pamela Kirby, Human Resources Manager)*
- Confirm action taken on City Council Agenda Item 9, the repeal of City of McAlester Administrative Policy No. 35 - COUNCIL CONTACT. *(Peter J. Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 11, to adopt a resolution to support the display of the national motto "IN GOD WE TRUST" in a prominent location in the McAlester City Hall or Council Chambers and authorize the City Manager to order the display with a cost not to exceed \$2,000.00. *(Peter J. Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 12, an Ordinance amending Ordinance No. 2361 which established the budget for fiscal year 2010-2011; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Gayla Duke, Chief Financial Officer)*

#### ADJOURN MAU

#### **CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

*Majority of a Quorum required for approval*

- Confirm action taken on City Council Agenda Item A, regarding claims ending May 24, 2011. *(Gayla Duke, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 1, to fill the vacancy on the McAlester City Council (Ward 5) for the unexpired term, pursuant to Section 2.06 (c) of the McAlester City Charter. If vacancy is filled a swearing in ceremony will be conducted immediately following. *(Mayor, Kevin Priddle)*

- Confirm action taken on City Council Agenda Item 4, authorizing the Mayor to sign a Renewal Letter with Unitedhealthcare for medical coverage, in the amount of \$507.18/per full time regular employee for the for medical insurance. *(Pamela Kirby, Human Resources Manager)*
- Confirm action taken on City Council Agenda Item 5, authorizing the Mayor to sign an application for a dental insurance plan for all full time regular employees with Guardian Life for the period of July 1, 2011 through June 30, 2012. *(Pamela Kirby, Human Resources Manager)*
- Confirm action taken on City Council Agenda Item 6, authorizing the Mayor to sign an application and participation agreement with Lincoln National Life Insurance Company for Life Insurance and Long Term Disability Insurance for full time regular employee. *(Pamela Kirby, Human Resources Manager)*
- Confirm action taken on City Council Agenda Item 7, authorizing the Mayor to sign an application with Superior Vision Services, Inc. for vision care for full time regular employee for a period of July 1, 2011 through June 30, 2012. *(Pamela Kirby, Human Resources Manager)*
- Confirm action taken on City Council Agenda Item 8, authorizing the Mayor to sign a Reimbursement Services Agreement with the American Family Life Assurance Company ("Aflac"). *(Pamela Kirby, Human Resources Manager)*
- Confirm action taken on City Council Agenda Item 9, the repeal of City of McAlester Administrative Policy No. 35 - COUNCIL CONTACT. *(Peter J. Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 10, adopting Administrative Policy # 46 establishing the Landfill hours of operation for the public and limiting the length of trailers for access to the facility. *(Peter J. Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 11, to adopt a resolution to support the display of the national motto "IN GOD WE TRUST" in a prominent location in the McAlester City Hall or Council Chambers and authorize the City Manager to order the display with a cost not to exceed \$2,000.00. *(Peter J. Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 12, an Ordinance amending Ordinance No. 2361 which established the budget for fiscal year 2010-2011; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Gayla Duke, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 13, authorizing expenditure of \$160,000 to repair a portion of the Sandy Creek canal wall. *(John C. Modzelewski, P.E., City Engineer and PW Director)*

- Confirm action taken on City Council Agenda Item 14 (A), authorizing the Mayor to sign forms for 1.1, 3.10, 3.9, 3.7, 1.2 to obtain a Release of Funds for the City of McAlester CDBG Small Cities Grant 13914-CDBG-09. *(David Medley, Director of Utilities)*

Confirm action taken on City Council Agenda Item 14 (B), the adoption of a Residential Anti-Displacement and Relocation Assistance Plan – Attachment 15. *(David Medley, Director of Utilities)*

- Confirm action taken on City Council Agenda Item 15, action regarding an Ordinance creating an Economic Development and Arts District in the City of McAlester. *(John Browne, Vice Mayor)*
- Confirm action taken on City Council Agenda Item 16, approving a monetary contribution from Economic Development funds in the amount of \$14,001 for Legends at Hickory Ridge, Phase III development. *(Peter J. Stasiak, City Manager)*

#### ADJOURN MPWA

#### **CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY**

*Majority of a Quorum required for approval*

- Approval of Retirement Benefit Payments for the Period of May 2011. *(Gayla Duke, Chief Financial Officer)*

#### ADJOURN MRTA

#### **RECONVENE COUNCIL MEETING**

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#### **EXECUTIVE SESSION**

*Recess into Executive Session in compliance with Section Title 25 Section 307 B.2 and et.seq. Oklahoma Statutes, to wit:*

- **Section 307 (B) (2)** – Discuss negotiations concerning employees and representatives of employee groups: IAFF.

#### **RECONVENE INTO OPEN SESSION**

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*Take any action as a result from Executive Session.*

- Consider, and take necessary action related to negotiations with IAFF.

#### **ADJOURNMENT**

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## **CERTIFICATION**

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*I certify that this Notice of Meeting was posted on this \_\_\_\_\_ day of \_\_\_\_\_ 2011 at \_\_\_\_ a.m./ p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

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**Cora M. Middleton, City Clerk**

**CLAIMS FROM  
MAY 11, 2011  
THRU  
MAY 24, 2011**

PACKET: 06641 CLAIMS FOR 5/24/2011

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	TONI ERVIN	I-201105132509	01 -5211331	EMPLOYEE TRAV TONI ERVIN: TRAVEL EXP REIMB	054999	234.30
01-A00259	AFLAC FLEX ONE					
		I-668366ER	01 -5653348	DRUG TESTING/ FSA & FLEX MONTHLY FEE	055001	55.00
01-A00267	AIRGAS					
		I-106117741	01 -5432202	OPERATING SUP OXYGEN FOR AMBULANCES	055002	104.44
		I-106135158	01 -5432202	OPERATING SUP OXYGEN FOR AMBULANCES	055002	25.41
		I-106662421	01 -5544203	REPAIRS & MAI MONTHLY BOTTLE LEASE	055002	122.00
		I-106938492	01 -5432202	OPERATING SUP OXYGEN FOR AMBULANCES	055002	127.80
		I-106938494	01 -5542203	REPAIRS & MAI MONTHLY BOTTLE LEASE	055002	47.67
		I-106938494	01 -5543203	REPAIRS & MAI MONTHLY BOTTLE LEASE	055002	22.98
01-A00362	ALLEGIANCE COMMUNICATIO					
		I-201105052489	01 -5542328	INTERNET SERV INTERNET SVS-STIPE CENTER	054940	72.95
		I-201105052489	01 -5320328	INTERNET SERV INTERNET SVS-STIPE CENTER	054940	116.75
		I-201105052489	01 -5431328	INTERNET SERV INTERNET SVS-STIPE CENTER	054940	62.95
		I-201105112505	01 -5865328	INTERNET SERV INTERNET SVS-TRAFFIC CONTROL	054993	75.65
		I-201105112505	01 -5548328	INTERNET SERV INTERNET SVS-FAC MAINT	054993	75.65
		I-201105112505	01 -5542328	INTERNET SERV INTERNET SVS-PARKS SHOP	054993	75.65
01-B00060	TARGET SPECIALTY PRODUC					
		I-1379346	01 -5542206	CHEMICALS MOSQUITO CONTROL CHEMS.	055011	1,820.00
01-B00200	BEN MEADOWS CO.					
		I-1017102729	01 -5547202	OPERATING SUP SAFETY EQUIPMENT	055013	111.32
		I-1017102730	01 -5547202	OPERATING SUP SAFETY EQUIPMENT	055013	51.36
		I-1017237448	01 -5547202	OPERATING SUP SAFETY EQUIPMENT	055013	76.70
01-B00243	BIG V FEED					
		I-54702	01 -5322202	OPERATING SUP DOG FOOD FOR POUND	055014	47.25
01-B00486	BRADELY RAY INMAN					
		I-201105132512	01 -5544308	CONTRACT LABO UMPIRE FEES - 7 GAMES	055015	175.00
01-B00490	BRIGGS PRINTING					
		I-54292-4	01 -5211202	OPERATING SUP ENVELOPES & STATIONARY	055016	656.00
		I-55420-6	01 -5211202	OPERATING SUP ENVELOPES & STATIONARY	055016	91.50
		I-57379-2	01 -5211202	OPERATING SUP ENVELOPES & STATIONARY	055016	153.50
01-B00497	BRANDON BECK					
		I-201105132511	01 -5544308	CONTRACT LABO UMPIRE FEES - 7 GAMES	055018	175.00
01-B00650	BWI TEXARKANA, INC.					
		I-10513457	01 -5542206	CHEMICALS INSECTICIDE-FERTILIZER	055019	162.20
		I-10582714	01 -5542206	CHEMICALS INSECTICIDE-FERTILIZER	055019	90.38
01-C00100	CLEET					

PACKET: 06641 CLAIMS FOR 5/24/2011

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00100	CLEET					
			continued			
		I-201105112496	01 -2100	CLEET PAYABLE CLEET FEES COLLECTED	054984	5,509.09
01-C00275	CECIL E. WADE					
		I-201105132519	01 -5542308	CONTRACTED SE CONTRACT MOWING-APRIL 2011	055021	555.00
01-C00320	CENTERPOINT ENERGY ARKL					
		I-201105052484	01 -5215314	GAS UTILITY GAS UTILITY-607 VILLAGE BLVD	054941	27.90
		I-201105052484	01 -5215314	GAS UTILITY GAS UTILITY-CEMETERY	054941	24.18
		I-201105052484	01 -5215314	GAS UTILITY GAS UTILITY-1600 COLLEGE	054941	74.54
		I-201105052484	01 -5215314	GAS UTILITY GAS UTILITY-1600 COLLEGE	054941	327.48
		I-201105052484	01 -5215314	GAS UTILITY GAS UTILITY-LIBRARY	054941	37.09
		I-201105052484	01 -5215314	GAS UTILITY GAS UTILITY-STIFE CENTER	054941	283.35
		I-201105052484	01 -5215314	GAS UTILITY GAS UTILITY-CITY HALL	054941	305.69
		I-201105052484	01 -5215314	GAS UTILITY GAS UTILITY-N FIRE STATION	054941	123.54
		I-201105052484	01 -5215314	GAS UTILITY GAS UTILITY-CEMETERY OFFICE	054941	171.69
		I-201105112506	01 -5215314	GAS UTILITY GAS UTILITY-S FIRE STATION	054994	181.02
01-D00097	DASH MEDICAL GLOVES					
		I-568237	01 -5321202	OPERATING SUP LATEX GLOVES FOR OFFICERS	055028	419.30
01-D00330	DEPT. OF PUBLIC SAFETY					
		I-04-1109102	01 -5321308	CONTRACTED SE TELETYPE RENTAL 6 MCS	055033	350.00
01-D00790	DXP ENTERPRISES					
		I-4070497	01 -5653213	SAFETY SUPPLI SAFETY SUPPLIES	055035	145.10
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201105132521	01 -5865212	FUEL EXPENSE APRIL FUEL BILL - STREETS	055039	163.28
		I-201105132521	01 -5547212	FUEL EXPENSE APRIL FUEL BILL - CEMETERY	055039	40.65
		I-201105132521	01 -5542212	FUEL EXPENSE APRIL FUEL BILL - PARKS	055039	79.44
		I-201105132521	01 -5321212	FUEL EXPENSE APRIL FUEL BILL - POLICE	055039	96.15
		I-201105132521	01 -5544212	FUEL EXPENSE APRIL FUEL BILL - RECREATION	055039	70.03
		I-201105132522	01 -5322212	FUEL EXPENSE APRIL FUEL FEES-ANIMAL CONT	055040	493.84
		I-201105132522	01 -5321212	FUEL EXPENSE APRIL FUEL FEES-POLICE	055040	10,983.12
		I-201105132522	01 -5431212	FUEL EXPENSE APRIL FUEL FEES-FIRE	055040	2,706.36
		I-201105132522	01 -5542212	FUEL EXPENSE APRIL FUEL FEES-PARKS	055040	2,219.35
		I-201105132522	01 -5548212	FUEL EXPENSE APRIL FUEL FEES-FAC MAINT	055040	472.99
		I-201105132522	01 -5865212	FUEL EXPENSE APRIL FUEL FEES-STREETS	055040	2,418.32
		I-201105132522	01 -5544212	FUEL EXPENSE APRIL FUEL FEES-RECREATION	055040	129.19
		I-201105132522	01 -5652212	FUEL EXPENSE APRIL FUEL FEES-COM DEV/CODES	055040	411.27
		I-201105132522	01 -5225212	FUEL EXPENSE APRIL FUEL FEES-INFORM TECH	055040	151.96
		I-201105132522	01 -5653212	FUEL EXPENSE APRIL FUEL FEES-HR/SAFETY	055040	101.39
		I-201105132522	01 -5547212	FUEL EXPENSE APRIL FUEL FEES-CEMETERY	055040	408.84
		I-201105132522	01 -5432212	FUEL EXPENSE APRIL FUEL FEES-EMS	055040	1,604.92
01-G00010	G & C RENTAL CENTER, IN					
		I-7903	01 -5547203	REPAIRS & MAI OPEN PO FOR EQUIP RENTAL	055043	268.75
		I-8088	01 -5548203	REPAIRS & MAI EQUIPMENT RENTAL	055043	101.63



PACKET: 06641 CLAIMS FOR 5/24/2011

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-G00130	GALL'S, AN ARAMARK CO.,	I-5290631	01 -5321202	OPERATING SUP OC SPRAY FOR OFFICERS USE	055044	326.69
01-G00475	GREENLEAF NURSERY	I-D.86673.2	01 -5542316	REPAIRS & MAI TREES FOR CITY ROW'S	055046	356.90
		I-D.86673.2	01 -5542358	TREE BOARD/TR TREES FOR CITY ROW'S	055046	133.00
01-I00110	IMPRESS OFFICE SUPPLY	I-032310	01 -5653202	OPERATING SUP MISC OPERATING SUPPLIES	055050	14.94
		I-032356	01 -5653202	OPERATING SUP MISC OPERATING SUPPLIES	055050	10.99
		I-032359	01 -5653202	OPERATING SUP MISC OPERATING SUPPLIES	055050	14.55
		I-032403	01 -5321202	OPERATING SUP MISC OFFICE SUPPLIES	055050	114.94
		I-032405	01 -5211202	OPERATING SUP MISC OFFICE SUPPLIES AS	055050	8.99
		I-032407	01 -5212202	OPERATING SUP MISC OFFICE SUPPLIES	055050	24.74
01-I00115	INTERMEDI X TECHNOLOGIES	I-201105132520	01 -5432308	CONTRACTED SE EMS BILLING SVS-APRIL 2011	055051	3,701.33
01-I00223	INTERNAT'L CODE COUNCIL	I-2833793	01 -5652330	DUES & SUBSCR MEMBERSHIP DUES-LALLI	055052	125.00
01-J00110	JACKIE BRANNON CORR. CT	I-P184	01 -5542308	CONTRACTED SE MONTHLY INMATE CHARGES	055053	106.33
01-J00326	JIM MIZE	I-201105132510	01 -5544308	CONTRACT LABO UMPIRE FEES - 5 GAMES	055054	125.00
01-K00005	K-BAR CO CONSTRUCTION	I-12990	01 -5542316	REPAIRS & MAI DIRT TO REPAIR BALLFIELDS	055056	400.00
01-L00067	LABORATORY CONSULTANT S	I-030589	01 -5653348	DRUG TESTING/ MONTHLY DRUG TESTING	055057	50.00
		I-030661	01 -5653348	DRUG TESTING/ MONTHLY DRUG TESTING	055057	50.00
		I-030681	01 -5653348	DRUG TESTING/ MONTHLY DRUG TESTING	055057	50.00
01-L00428	LOWE'S CREDIT SERVICES	I-01717	01 -5548203	REPAIRS & MAI SUPPLIES FOR ROOF REPAIR	055059	16.38
		I-01893	01 -5542202	OPERATING SUP MISC OPERATING ITEMS	055059	23.10
		I-08711	01 -5542202	OPERATING SUP MISC OPERATING ITEMS	055059	59.92
		I-11423	01 -5542202	OPERATING SUP MISC OPERATING ITEMS	055059	25.70
		I-14029	01 -5542202	OPERATING SUP MISC OPERATING ITEMS	055059	63.96
		I-14376	01 -5547203	REPAIRS & MAI BEDDING PLANTS	055059	246.87
		I-76403	01 -5653202	OPERATING SUP REFRIGERATOR FOR	055059	485.19
01-M00083	MARGARET MCMORROW - LOV	I-FOP FEES	01 -5210302	CONSULTANTS/L LEGAL FEES-IAFF & FOP	055060	1,171.14
		I-IAFF FEES	01 -5210302	CONSULTANTS/L LEGAL FEES-IAFF & FOP	055060	5,721.40
01-M00593	MOST DEPENDABLE FOUNTAI					

PACKET: 06641 CLAIMS FOR 5/24/2011

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-M00593	MOST DEPENDABLE FOUNTAI	continued				
	I-INV22059	01 -5543203	REPAIRS & MAI	REPAIR PARTS FOR FOUNTAIN	055063	219.00
01-M00614	MOTOSAT					
	I-EQ10993	01 -5431203	REPAIRS & MAI	PARTS TO REPAIR SATELLITE	055064	22.75
01-M00715	MUSKOGEE COMMUNICATIONS					
	I-211296	01 -5321202	OPERATING SUP	LABOR AND MATERIALS	055066	100.50
01-MC0098	MCAFFEE & TAFT					
	I-343751	01 -5210302	CONSULTANTS/L	LEGAL FEES-AS NEEDED	055067	242.00
	I-343752	01 -5210302	CONSULTANTS/L	LEGAL FEES	055067	4,776.70
	I-343753	01 -5210302	CONSULTANTS/L	LEGAL FEES-AS NEEDED	055067	2,073.15
01-MC0140	MCALESTER PAINT & SUPPL					
	I-060873	01 -5543202	OPERATING SUP	MISC ITEMS AS NEEDED	055068	552.06
01-MC0148	MC ALESTER VISION CENTE					
	I-36512	01 -5653213	SAFETY SUPPLI	SAFETY GLASSES	055069	145.00
	I-36644	01 -5653213	SAFETY SUPPLI	SAFETY GLASSES	055069	125.00
	I-36755	01 -5653213	SAFETY SUPPLI	SAFETY GLASSES	055069	125.00
	I-36806	01 -5653213	SAFETY SUPPLI	SAFETY GLASSES	055069	105.00
01-MC0169	MCALESTER REGIONAL HOSP					
	I-CITY LAB 5-2-11	01 -5653348	DRUG TESTING/	DRUG TEST FOR NEW HIRES	055070	338.00
01-MC0200	MCALESTER SCOTTISH RITE					
	I-700512	01 -5548316	REPAIRS & MAI	PARKING LOT RENTAL	055071	750.00
01-MC0226	MC DONALDS RESTURANT					
	I-11-B	01 -5321202	OPERATING SUP	MEALS FOR PRISONERS	055072	9.79
	I-20B	01 -5321202	OPERATING SUP	MEALS FOR PRISONERS	055072	4.89
	I-36B	01 -5321202	OPERATING SUP	MEALS FOR PRISONERS	055072	2.00
	I-42B	01 -5321202	OPERATING SUP	MEALS FOR PRISONERS	055072	4.78
	I-62B	01 -5321202	OPERATING SUP	MEALS FOR PRISONERS	055072	3.23
	I-95B	01 -5321202	OPERATING SUP	MEALS FOR PRISONERS	055072	4.00
01-MC0252	MCALESTER NEW HOLLAND					
	I-976	01 -5542203	REPAIRS & MAI	PARTS FOR TRIMMERS	055073	263.92
	I-978	01 -5542204	SMALL TOOLS	WEEDEATER HARNESSSES	055073	114.93
01-N00250	MCALESTER NEWS CAPITAL					
	I-05601227	01 -5652317	ADVERTISING &	BLANKET PO	055075	21.50
	I-05601228	01 -5652317	ADVERTISING &	BLANKET PO	055075	29.65
	I-05601229	01 -5652317	ADVERTISING &	BLANKET PO	055075	29.60
	I-APRIL 2011	01 -5653317	ADVERTISING &	OPEN PO FOR EMPLOYMENT	055075	61.20
01-000070	OGIELA MOWER SHOP					
	I-00120995	01 -5542202	OPERATING SUP	WEATEATER HEAD FOR PARKS	055078	97.20

PACKET: 06641 CLAIMS FOR 5/24/2011

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000070	OGIELA MOWER SHOP		continued			
		I-00121055	01 -5542202	OPERATING SUP WEATEATER HEAD FOR PARKS	055078	9.72
		I-00121083	01 -5542202	OPERATING SUP WEATEATER HEAD FOR PARKS	055078	25.00
01-000219	OKLA BUREAU OF NARCOTIC					
		I-201105112498	01 -2103	OBV PAYABLE ( DRUG EDUCATION FEES	054985	35.76
01-000341	OSCPA					
		I-71391-112561	01 -5211331	EMPLOYEE TRAV CONFERENCE FEE	055080	328.00
01-000413	OKLA STATE UNIVERSITY					
		I-10-02437	01 -5542206	CHEMICALS PESTICIDE APPLICATOR	055081	40.00
01-000427	OKLA UNIFORM BUILDING C					
		I-APRIL 2011	01 -5652336	FEES MONTHLY PERMIT FEES	055082	56.00
01-000595	OSBI					
		I-201105112497	01 -2101	AFIS PAYABLE AFIS FEES COLLECTED	054986	3,042.92
		I-201105112497	01 -2102	FORENSICS PAY FORENSIC FEES COLLECTED	054986	2,929.35
01-P00310	PITNEY BOWES INC					
		I-10-02535	01 -5215317	POSTAGE POSTAGE FOR CITY MAILINGS	055084	2,500.00
01-P00510	PRO-KIL, INC					
		I-62096	01 -5542308	CONTRACTED SE MONTHLY PEST CONTROL	055087	126.00
01-P00560	PUBLIC SERVICE/AEP					
		I-201105052490	01 -5215313	ELECTRIC UTIL ELECT UTIL-LIBRARY	054943	2,183.90
		I-201105052490	01 -5215313	ELECTRIC UTIL ELECT UTIL-301 W JEFFERSON	054943	38.41
		I-201105112504	01 -5215313	ELECTRIC UTIL ELECT UTILITY-STREET LIGHTS	054995	11,376.56
		I-201105112504	01 -5215313	ELECTRIC UTIL ELECT UTILITY-313 E CARL ALBER	054995	38.41
		I-201105112504	01 -5215313	ELECTRIC UTIL ELECT UTILITY-302 E FILMORE	054995	41.68
		I-201105112504	01 -5215313	ELECTRIC UTIL ELECT UTILITY-GENERAL	054995	9,513.68
01-R00050	RADIO SHACK					
		I-023052	01 -5432203	REPAIR & MAIN MISC PARTS NEEDED	055089	40.34
		I-031444	01 -5432203	REPAIR & MAIN MISC PARTS NEEDED	055089	17.95
01-R00090	RAM INC					
		I-22371	01 -5542212	FUEL EXPENSE 400 GAL DIESEL FOR PARKS	055090	2,697.90
01-R00214	REMMINGTON ARMS CO.					
		I-42487750	01 -5321331	EMPLOYEE TRAV ARMORED SCHOOL-COX	055091	450.00
01-R00228	RENAISSANCE HOTEL-TULSA					
		I-GV2986	01 -5214331	EMPLOYEE TRAV TRAVEL EXP FOR CONFERENCE	055092	94.00
		I-GV2987	01 -5213331	EMPLOYEE TRAV TRAVEL EXPENSE FOR	055092	188.00
01-R00498	PAINTER'S PRIDE					

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VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-R00498	PAINTER'S PRIDE		continued			
	I-10-02186	01	-5542316	REPAIRS & MAI LABOR TO REPAINT	055095	300.00
	I-10-02514	01	-5543316	REPAIRS & MAI LABOR ON CHADICK W POOL	055095	300.00
	I-10-02531	01	-5543316	REPAIRS & MAI LABOR TO PAINT HUNTER	055095	300.00
01-S00006	S & M CONSTRUCTION					
	I-10-02460	01	-5542316	REPAIRS & MAI LABOR TO LAY BRICK	055096	1,700.00
01-S00009	SADLER PAPER CO					
	I-22491	01	-5543202	OPERATING SUP JANITORIAL SUPPLIES	055097	812.94
01-S00190	SECURITY SYS. & ENG. IN					
	I-26904	01	-5321325	FIRING RANGE ALARM MONITORING FEE	055099	45.00
	I-26955	01	-5321202	OPERATING SUP SECURITY CARDS	055099	250.00
01-S00360	SIMPLEXGRINNELL LP					
	I-85508	01	-5215316	REPAIRS & MAI ANNUAL MAINT. CONTRACT	055103	4,118.00
01-S00710	STANDARD MACHINE LLC					
	I-219099	01	-5431316	REPAIRS & MAI REPAIRS ON ENGINE ONE	055107	375.00
01-S00726	STAPLES ADVANTAGE					
	I-53523	01	-5542202	OPERATING SUP MISC OFFICE SUPPLIES	055108	50.39
	I-54149	01	-5210202	OPERATING SUP MISC OFFICE SUPPLIES	055108	31.48
	I-54363	01	-5542202	OPERATING SUP MISC OFFICE SUPPLIES	055108	43.99
	I-7073430456-000001	01	-5653202	OPERATING SUP BULLETIN BOARD FOR HR	055108	70.99
01-T00010	T. H. ROGERS LUMBER CO.					
	I-435102	01	-5542203	REPAIRS & MAI ITEMS NEEDED FOR	055109	47.85
01-T00071	TERRY GREEN					
	I-201105132513	01	-5544308	CONTRACT LABO UMPIRE FEES - 6 GAMES	055110	200.00
01-T00177	HUNTING SHACK INC					
	I-47488	01	-5321325	FIRING RANGE 3000 ROUNDS OF AMMO	055111	842.16
01-T00217	ST. PAUL COMPANIES					
	I-378824	01	-5214302	CONSULTANTS LEGAL FEES-MORRIS CASE	055112	7,878.63
01-T00227	THE PHOENIX GROUP					
	I-20274	01	-5432203	REPAIR & MAIN PARTS TO REPAIR LIGHTS	055113	144.12
01-T00630	TWIN CITIES READY MIX					
	I-53909	01	-5542203	REPAIRS & MAI CONCRETE FOR PLANTER	055115	20.00
01-U00128	UNITED PACKAGING & SHIP					
	I-88021	01	-5321202	OPERATING SUP OPEN PO FOR SHIPPING FEES	055117	13.40
	I-91678	01	-5321202	OPERATING SUP OPEN PO FOR SHIPPING FEES	055117	15.55
	I-95126	01	-5321202	OPERATING SUP OPEN PO FOR SHIPPING FEES	055117	13.34

PACKET: 06641 CLAIMS FOR 5/24/2011

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-U00128	UNITED PACKAGING & SHIP	continued				
	I-95316	01	-5321202	OPERATING SUP OPEN PO FOR SHIPPING FEES	055117	21.22
	I-95504	01	-5321202	OPERATING SUP OPEN PO FOR SHIPPING FEES	055117	21.61
	I-95873	01	-5321202	OPERATING SUP OPEN PO FOR SHIPPING FEES	055117	25.71
	I-97299	01	-5431202	OPERATING SUP SHIPPING FEES AS NEEDED	055117	47.31
01-V00089	VICARS FURNITURE FACTOR					
	I-26470	01	-5431202	OPERATING SUP 4 REPLACEMENT CHAIRS	055118	220.00
01-W00040	WALMART COMMUNITY BRC					
	I-002486	01	-5431203	REPAIRS & MAI MISC SUPPLIES AS NEEDED	055119	207.80
	I-01729-1	01	-5321202	OPERATING SUP MISC. SUPPLIES	055119	56.38
01-W00270	WHITE ELECTRICAL SUPPLY					
	I-S1334724.004	01	-5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	055121	20.87
	I-S1351886.001	01	-5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	055121	42.30
	I-S1353671.001	01	-5548203	REPAIRS & MAI TEMP WIRING AT EXPO	055121	1,759.22
	I-S1353696.001	01	-5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	055121	128.72
	I-S1354055.001	01	-5548203	REPAIRS & MAI MISC ELEC SUPPLIES	055121	180.35
	I-S1354156.001	01	-5548203	REPAIRS & MAI MISC ELEC SUPPLIES	055121	89.66
	I-S1354191.001	01	-5548203	REPAIRS & MAI MISC ELEC SUPPLIES	055121	21.26
	I-S1354199.001	01	-5548203	REPAIRS & MAI MISC ELEC SUPPLIES	055121	4.11
	I-S1354294.001	01	-5548203	REPAIRS & MAI MISC ELEC SUPPLIES	055121	2.85
	I-S1355129.001	01	-5548203	REPAIRS & MAI TEMP WIRING AT EXPO	055121	255.37
FUND 01 GENERAL FUND TOTAL:						116,386.93

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VENDOR SET: 01

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00033	AT&T					
		I-201105112502	02 -5267315	TELEPHONE UTI DATA LINE - 9181475113	054992	59.00
01-A00103	ACCURATE LABS & MINING					
		I-1D12024	02 -5974304	LAB TESTING MONTHLY TESTING FEES	055000	120.00
		I-1D12053	02 -5974304	LAB TESTING MONTHLY TESTING FEES	055000	115.00
01-A00267	AIRGAS					
		I-106662688	02 -5864202	OPERATING SUP REFILL LANDFILL TANKS	055002	122.00
		I-106938493	02 -5973203	REPAIRS & MAI OXYGEN TANK NEEDED	055002	55.56
		I-106938495	02 -5973203	REPAIRS & MAI MONTHLY BOTTLE RENTAL	055002	71.85
01-A00272	ALDERSON REGIONAL LANDF					
		I-003607	02 -5864308	CONTRACTED LA LANDFILL FEE FOR DISPOSAL	055003	5,371.98
01-A00362	ALLEGIANCE COMMUNICATIO					
		I-201105052489	02 -5973328	INTERNET SERV INTERNET SVS-STIPE CENTER	054940	62.95
01-A00423	ALLIED WASTE SERVICES O					
		I-201105172523	02 -5866306	CONTRACTED RE WASTER SVS FEE-APRIL 2011	055005	138,611.49
		I-201105172523	02 -5866306	CONTRACTED RE CREDIT WRITE OFFS FOR DEC 2010	055005	471.61-
01-A00430	ALTIVIA					
		I-197197	02 -5974206	CHEMICALS CAUSTIC FOR WTP	055006	4,175.51
01-A00570	AMERICAN SOD FARMS					
		I-5190	02 -5975332	LAND IMPROVEM 4 PALLETS OF SOD	055007	320.00
01-A00751	ATWOODS					
		I-519/9	02 -5216207	CLOTHING ALLO BOOT ALLOWANCES	055008	94.99
		I-520/9	02 -5216202	OPERATING SUP SHOVELS FOR METER READERS	055008	35.96
01-B00180	BEMAC SUPPLY					
		I-S1588252.001	02 -5975202	OPERATING SUP MISC REPAIR & MAINT ITEMS	055012	56.10
		I-S158827.001	02 -5975202	OPERATING SUP MISC REPAIR & MAINT ITEMS	055012	4.58
		I-S1589755.001	02 -5973203	REPAIRS & MAI REPAIR SUPPLES	055012	91.16
		I-S1590239.001	02 -5975202	OPERATING SUP MISC REPAIR & MAINT ITEMS	055012	82.93
		I-S1590344.001	02 -5975202	OPERATING SUP MISC REPAIR & MAINT ITEMS	055012	40.63
01-B00491	BRENNITAG SOUTHWEST					
		I-BSW252690	02 -5973206	CHEMICALS 1 TON CYLINDER OF SC2	055017	900.00
01-C00880	CULLIGAN WATER COND INC					
		I-1840	02 -5974304	LAB TESTING WATER FOR MONTHLY TESTING	055027	85.00
		I-1871	02 -5974304	LAB TESTING WATER FOR MONTHLY TESTING	055027	24.00
01-D00322	DEPT. OF ENVIR. QUALITY					
		I-29211041500095	02 -5973329	DEQ FEES YEARLY PDES FEES	055030	5,091.38
		I-29211041500096	02 -5973329	DEQ FEES YEARLY PDES FEES	055031	10,099.75

PACKET: 06641 CLAIMS FOR 5/24/2011

VENDOR SET: 01

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-D00322	DEPT. OF ENVIR. QUALITY	continued				
	I-29211041500097	02	-5974329	DEQ FEES YEARLY PDES FEES	055032	1,113.60
01-D00540	DOLESE BROTHERS					
	I-5-35566-11	02	-5975218	STREET REPAIR 1000 TON GRAVEL	055034	638.63
	I-5-36411-11	02	-5975218	STREET REPAIR 1000 TON GRAVEL	055034	1,130.54
	I-5-36910-11	02	-5975218	STREET REPAIR 1000 TON GRAVEL	055034	1,276.19
	I-5-37391-11	02	-5975218	STREET REPAIR 1000 TON GRAVEL	055034	957.41
	I-5-38927-11	02	-5975218	STREET REPAIR 1000 TON GRAVEL	055034	158.13
	I-RM11017455	02	-5975218	STREET REPAIR CONCRETE FOR MISC REPAIRS	055034	602.00
	I-RM11019076	02	-5975218	STREET REPAIR CONCRETE FOR MISC REPAIRS	055034	516.00
	I-RM11022780	02	-5975218	STREET REPAIR CONCRETE FOR MISC REPAIRS	055034	989.00
01-E00235	EPIC INTERNATIONAL INC					
	I-2629	02	-5973203	REPAIRS & MAI FLOATING AERATOR	055038	45.00
	I-2629	02	-5973401	CAPITAL OUTLA FLOATING AERATOR	055038	11,075.00
01-F00015	FLEETCOR TECHNOLOGIES					
	I-201105132521	02	-5216212	FUEL EXPENSE APRIL FUEL BILL - UB&C	055039	511.13
	I-201105132521	02	-5864212	FUEL EXPENSE APRIL FUEL BILL - LANDFILL	055039	326.60
	I-201105132521	02	-5866212	FUEL EXPENSE APRIL FUEL BILL - SANITATION	055039	1,618.95
	I-201105132521	02	-5871212	FUEL EXPENSE APRIL FUEL BILL - ENGINEERING	055039	237.82
	I-201105132521	02	-5974212	FUEL EXPENSE APRIL FUEL BILL - WTF	055039	542.45
	I-201105132521	02	-5973212	FUEL EXPENSE APRIL FUEL BILL - WWT	055039	850.25
	I-201105132521	02	-5975212	FUEL EXPENSE APRIL FUEL BILL - UTM	055039	3,050.59
	I-201105132521	02	-5972212	FUEL EXPENSE APRIL FUEL BILL - UTIL DIR	055039	146.17
	I-201105132522	02	-5216212	FUEL EXPENSE APRIL FUEL FEES-UB&C	055040	158.35
	I-201105132522	02	-5973212	FUEL EXPENSE APRIL FUEL FEES-WWM	055040	58.07
01-F00037	FASTENAL					
	I-OKMCA95935	02	-5973203	REPAIRS & MAI OPEN PO FOR MISC SUPPLIES	055041	47.80
	I-OKMCA95945	02	-5973203	REPAIRS & MAI OPEN PO FOR MISC SUPPLIES	055041	30.45
01-F00251	FORT COBB FUEL AUTHORIT					
	I-201105052488	02	-5267314	GAS UTILITY GAS UTILITY HEREFORD LANE	054942	167.66
01-H00040	HACH CHEMICAL					
	I-7208213	02	-5974304	LAB TESTING LAB TESTING SUPPLIES	055048	158.95
01-I00110	IMPRESS OFFICE SUPPLY					
	I-032337	02	-5216202	OPERATING SUP MISC OFFICE SUPPLIES	055050	41.55
	I-032367	02	-5871202	OPERATING SUP MISC OFFICE SUPPLIES NEED	055050	21.48
	I-032375	02	-5216202	OPERATING SUP MISC OFFICE SUPPLIES	055050	19.15
	I-032413	02	-5216202	OPERATING SUP MISC OFFICE SUPPLIES	055050	43.02
01-L00428	LOWE'S CREDIT SERVICES					
	C-11024 CR	02	-5975202	OPERATING SUP MISC REPAIR& MAINT ITEMS	055059	143.52-
	I-01386	02	-5975202	OPERATING SUP MISC REPAIR& MAINT ITEMS	055059	143.52
	I-02493	02	-5975202	OPERATING SUP MISC REPAIR& MAINT ITEMS	055059	84.16

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VENDOR SET: 01

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-L00428	LOWE'S CREDIT SERVICES		continued			
	I-09288	02	-5975202	OPERATING SUP MISC REPAIR& MAINT ITEMS	055059	114.61
	I-909210	02	-5864203	REPAIRS & MAI MISC TOOLS FOR LANDFILL	055059	153.98
01-M00532	MISTY VALLEY WATER CO.					
	I-64177	02	-5866230	RECYCLING CEN WATER FOR RECYCLE CENTER	055062	14.67
01-N00197	NCL OF WISCONSIN INC					
	I-286069	02	-5973206	CHEMICALS LAB SUPPLIES FOR WWM	055074	1,359.09
01-N00250	MCALESTER NEWS CAPITAL					
	I-05601158	02	-5974317	ADVERTISING & OPEN PO FOR PUBLICATIONS	055075	62.10
01-N00347	MEHLBURGER BRAWLEY, INC					
	I-MC-09-02-05	02	-5974401	CAPITAL OUTLA WTP FILTER: CLEARWELL IMP	055077	4,470.00
01-O00610	OTA PIKEPASS CENTER					
	I-57790-ENG/WTP	02	-5972202	OPERATING SUP REPLENISH PIKE PASS ACCT.	055083	87.75
01-P00329	PITSTOP					
	I-1577	02	-5866230	RECYCLING CEN PORTAPOT RENTAL	055085	100.00
01-P00560	PUBLIC SERVICE/AEP					
	I-201105052490	02	-5267313	ELECTRIC UTIL ELECT UTIL-MPWA	054943	32,074.88
	I-201105112504	02	-5267313	ELECTRIC UTIL ELECT UTILITY-RECYCLE CTR	054995	45.29
01-R00390	RI-TECH IND. PRODUCTS					
	I-0072516-IN	02	-5975207	CLOTHING ALLO 12 SKIN CARE KITS FOR JTM	055093	124.00
01-R00600	RURAL WATER DISTRICT #1					
	I-201105052487	02	-5267316	WATER UTILITY WATER EXP-LANDFILL	054944	228.15
01-S00121	SCS ENGINEERS					
	I-0168337	02	-5871302	CONSULTANTS(H GROUNDWATER MONITORING	055098	1,200.00
01-S00205	SEQUOYAH ENGINEERING, I					
	I-S0350610.41	02	-5973302	CONSULTANTS ( PRETREATMENT PROGRAM FEE	055100	1,173.80
01-S00212	SERVICE & EQUIPMENT INT					
	I-2011-0411	02	-5973203	REPAIRS & MAI ANNUAL REPAIR	055101	1,615.10
	I-2011-0414	02	-5973316	REPAIRS & MAI LABOR FOR REPAIRS	055101	313.00
01-S00234	SHARE CORPORATION					
	I-773994	02	-5973203	REPAIRS & MAI WEED KILLER FOR LIFT STAT	055102	221.51
01-S00382	SKYWAY COMMUNICATION					
	I-1397	02	-5974328	INTERNET SERV 6 MOS. INTERNET SERVICE	055104	164.85
01-S00470	SOUTHCO EQUIPMENT, INC.					



PACKET: 06641 CLAIMS FOR 5/24/2011

VENDOR SET: 01

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-S00470	SOUTHCO EQUIPMENT, INC.	continued					
		I-13055	02	-5974316	REPAIRS & MAI UPGRADE CATHODIC SYSTEM	055105	1,400.00
01-S00530	SOUTHWEST CHEMICAL SERV						
		I-91482	02	-5973206	CHEMICALS SOIL STERILIZER FOR WTP	055106	506.00
01-S00580	AT & T						
		I-201105112503	02	-5267315	TELEPHONE UTI MPWA PHONE EXPENSE	054996	2,584.23
01-S00726	STAPLES ADVANTAGE						
		I-52896	02	-5972202	OPERATING SUP MISC OFFICE SUPPLIES	055108	162.00
		I-54819	02	-5671202	OPERATING SUP PRINTER AND EQUIPMENT	055108	239.91
01-U00053	UTILITY SUPPLY						
		I-052372	02	-5975211	WATER METERS MISC REPAIR ITEMS	055116	6,460.00
		I-052549	02	-5975334	SEWER MAIN RE MISC SUPPLIES AS NEEDED	055116	543.74
		I-052550	02	-5975211	WATER METERS MISC REPAIR ITEMS	055116	1,753.00
		I-052551	02	-5975334	SEWER MAIN RE MISC SUPPLIES AS NEEDED	055116	337.82
		I-052552	02	-5975334	SEWER MAIN RE MISC SUPPLIES AS NEEDED	055116	46.23
		I-052787	02	-5975211	WATER METERS OPEN PO FOR WATER METERS	055116	904.80
		I-052788	02	-5975211	WATER METERS MISC REPAIR ITEMS	055116	1,685.67
		I-052789	02	-5975202	OPERATING SUP MISC REPAIR & MAINT ITEMS	055116	124.58
		I-052790	02	-5975211	WATER METERS MISC REPAIR ITEMS	055116	363.60
		I-052791	02	-5975202	OPERATING SUP MISC REPAIR & MAINT ITEMS	055116	22.67
01-U00128	UNITED PACKAGING & SHIP						
		I-89516	02	-5864202	OPERATING SUP SHIPPING FEES AS NEEDED	055117	63.14
		I-89785	02	-5864202	OPERATING SUP SHIPPING FEES AS NEEDED	055117	52.51
		I-95642	02	-5973316	REPAIRS & MAI OPEN PO FOR SHIPPING FEES	055117	25.27
		I-96735	02	-5973316	REPAIRS & MAI OPEN PO FOR SHIPPING FEES	055117	25.44

FUND	02	MPWA	TOTAL:	252,659.70
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PACKET: 06641 CLAIMS FOR 5/24/2011

VENDOR SET: 01

FUND : 03 AIRPORT AUTHORITY

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201105132521	03 -5876212	FUEL EXPENSE APRIL FUEL BILL - AIRFORT	055039	45.39
01-P00560	PUBLIC SERVICE/AEP					
		I-201105052490	03 -5876313	ELECTRIC UTIL ELECT UTIL-AIRPORT	054943	991.86
01-Q00017	QUALITY JANITORIAL SUPP					
		I-003227	03 -5876203	REPAIRS & MAI JANITORIAL SUPPLIES NEFDE	055088	490.75
			FUND 03	AIRPORT AUTHORITY	TOTAL:	1,528.00

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PACKET: 06641 CLAIMS FOR 5/24/2011

VENDOR SET: 01

FUND : 05 PARKING AUTHORITY

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-P00560	PUBLIC SERVICE/AEP					
		I-201105112504	05 -5218313	ELECTRIC UTIL ELECT UTILITY-PARKING AUTH	054995	120.78
			FUND	05 PARKING AUTHORITY	TOTAL:	120.78

PACKET: 06641 CLAIMS FOR 5/24/2011

VENDOR SET: 01

FUND : 08 NUTRITION

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-A00276	A LEROY DICKS					
		I-201105132518	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL.	055004	70.89
01-D00213	DEBBIE COMPTON					
		I-201105132516	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	055029	120.00
		I-201105132517	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DELIVER	055029	100.98
01-E00207	EMMA E. BELLIS					
		I-201105132514	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	055036	150.00
		I-201105132515	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DELIVER	055036	102.00
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201105132522	08 -5549212	FUEL EXPENSE APRIL FUEL FEES-NUTRITION	055040	793.24
				FUND 08 NUTRITION	TOTAL:	1,337.11

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PACKET: 06641 CLAIMS FOR 5/24/2011

VENDOR SET: 01

FUND : 09 LANDFILL RES./SUB-TITLE D

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-G00462	GREEN COUNTRY TESTING,	I-T43368	09 -5864327	SUB TITLE D E CHLORIDE WATER TESTING	055045	406.00
01-S00121	SCS ENGINEERS	I-0166150	09 -5864327	SUB TITLE D E MONITORING & SAMPLING	055098	1,441.50
		I-0167616	09 -5864327	SUB TITLE D E MONITORING & SAMPLING	055098	1,162.50
			FUND 09	LANDFILL RES./SUB-TITLE DTOTAL:		3,010.00

PACKET: 06641 CLAIMS FOR 5/24/2011

VENDOR SET: 01

FUND : 27 TOURISM FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-P00419	POSTCARD MANIA					
		I-10-02601	27 -5655214	TOURISM EXPEN POST CARDS FOR HARLEY	055086	410.00
				FUND 27 TOURISM FUND	TOTAL:	410.00

FUND : 28 SE EXPO CENTER

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00751	ATWOODS					
		I-500/9	28 -5654207	CLOTHING ALL BOOT ALLOWANCES	055008	79.99
01-C00320	CENTERPOINT ENERGY ARKL					
		I-201105112506	28 -5654314	GAS UTILITY GAS UTILITY-EXPO	054994	1,453.90
01-C00823	COUNTRY MART					
		I-05-06-11	28 -5654210	CONCESSION SU CONCESSION SUPPLIES	055025	12.64
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201105132522	28 -5654212	FUEL EXPENSE APRIL FUEL FEES-EXPO	055040	450.06
01-I00110	IMPRESS OFFICE SUPPLY					
		I-032415	28 -5654202	OPERATING SUP CAPACITY SIGNS	055050	224.00
01-J00340	JIM WOOD REFRIGERATION					
		I-11-12947	28 -5654203	REPAIR & MAIN SERVICE CALL-REFRIGERATOR	055055	124.00
01-L00078	LAMBERT MECHANICAL INC					
		I-110329	28 -5654316	REPAIRS & MAI REPLACEMENT COMPRESSOR	055058	1,300.00
01-L00428	LOWE'S CREDIT SERVICES					
		I-09944	28 -5654203	REPAIR & MAIN MISC REPAIR & MAINT ITEMS	055059	216.70
01-P00560	PUBLIC SERVICE/AEP					
		I-201105112504	28 -5654313	ELECTRIC UTIL ELECT UTILITY-EXPO	054995	4,293.96
01-S00190	SECURITY SYS. & ENG. IN					
		I-26901	28 -5654316	REPAIRS & MAI ALARM MONITORING SVS	055099	60.00
01-S00726	STAPLES ADVANTAGE					
		I-55158	28 -5654202	OPERATING SUP PRINTER & SUPPLIES	055108	79.83
01-W00040	WALMART COMMUNITY BRC					
		I-00436	28 -5654210	CONCESSION SU CONCESSION SUPPLIES	055119	46.27
		I-09079	28 -5654210	CONCESSION SU CONCESSION SUPPLIES	055119	65.85
				FUND 28 SE EXPO CENTER	TOTAL:	8,407.20

PACKET: 06641 CLAIMS FOR 5/24/2011

VENDOR SET: 01

FUND : 29 E-911

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-A00033	AT&T					
		I-201105052485	29 -5324315	TELEPHONE UTI PHONE EXPENSE-911 WIRELESS	054939	456.72
		I-201105112501	29 -5324401	CAPITAL OUTLA E911 EQUIP LEASE-9181470008	054991	2,403.33
01-C00847	CRYSTAL DATA					
		I-184486	29 -5324202	OPERATING SUP PRINTER CARTRIDGE	055026	120.39
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201105132522	29 -5324212	FUEL EXPENSE APRIL FUEL FEES-E911	055040	106.04
01-H00054	HAMPTON INN					
		I-10-02383	29 -5324331	EMPLOYEE TRAV TRAVEL EXP-DISPATCHER	055049	82.00
01-S00580	AT & T					
		I-201105052486	29 -5324315	TELEPHONE UTI PHONE EXP - E911	054945	2,245.10
			FUND	29 E-911	TOTAL:	5,413.58



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PACKET: 06641 CLAIMS FOR 5/24/2011

VENDOR SET: 01

FUND : 30 ECONOMIC DEVELOPMENT

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-M00489	MILLIGAN LAND SURVEYING					
	I-1415		30 -5652350	BUSINESS DEVE TOPO SURVEY OF ELKS RD.	055061	1,800.00
			FUND	30 ECONOMIC DEVELOPMENT	TOTAL:	1,800.00

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PACKET: 06641 CLAIMS FOR 5/24/2011

VENDOR SET: 01

FUND : 32 GIFTS & CONTRIBUTIONS

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-C00573	COAST TO COAST SOLUTION					
		I-IVC0030915	32 -5215209	POLICE DONATI POLICE BADGE STICKERS	055023	211.02
			FUND	32 GIFTS & CONTRIBUTIONS	TOTAL:	211.02

PACKET: 06641 CLAIMS FOR 5/24/2011

VENDOR SET: 01

FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00770	AUTO PARTS CO					
		C-883862	CR	35 -5862203	REPAIRS & MAI OPEN PO FOR SMALL PARTS	055009 10.00-
		I-883425		35 -5862203	REPAIRS & MAI OPEN PO FOR SMALL PARTS	055009 34.12
		I-883450		35 -5862203	REPAIRS & MAI OPEN PO FOR SMALL PARTS	055009 49.83
		I-883461		35 -5862203	REPAIRS & MAI OPEN PO FOR SMALL PARTS	055009 51.28
		I-883520		35 -5862203	REPAIRS & MAI OPEN PO FOR SMALL PARTS	055009 138.17
		I-883525		35 -5862203	REPAIRS & MAI OPEN PO FOR SMALL PARTS	055009 18.98
		I-883542		35 -5862203	REPAIRS & MAI OPEN PO FOR SMALL PARTS	055009 58.23
		I-883597		35 -5862203	REPAIRS & MAI OPEN PO FOR SMALL PARTS	055009 70.26
		I-883611		35 -5862203	REPAIRS & MAI OPEN PO FOR SMALL PARTS	055009 117.10
		I-883613		35 -5862203	REPAIRS & MAI OPEN PO FOR SMALL PARTS	055009 16.32
		I-883840		35 -5862203	REPAIRS & MAI OPEN PO FOR SMALL PARTS	055009 20.18
		I-883854		35 -5862203	REPAIRS & MAI OPEN PO FOR SMALL PARTS	055009 42.68
		I-883856		35 -5862204	SMALL TOOLS IMPACT HAMMER FOR SHOP	055009 201.99
		I-883860		35 -5862203	REPAIRS & MAI OPEN PO FOR SMALL PARTS	055009 7.58
		I-883861		35 -5862203	REPAIRS & MAI OPEN PO FOR SMALL PARTS	055010 18.98
		I-883911		35 -5862203	REPAIRS & MAI OPEN PO FOR SMALL PARTS	055010 46.32
		I-883912		35 -5862203	REPAIRS & MAI OPEN PO FOR SMALL PARTS	055010 31.50
		I-883931		35 -5862203	REPAIRS & MAI OPEN PO FOR SMALL PARTS	055010 33.67
		I-883987		35 -5862203	REPAIRS & MAI OPEN PO FOR SMALL PARTS	055010 71.08
		I-883988		35 -5862203	REPAIRS & MAI OPEN PO FOR SMALL PARTS	055010 16.96
		I-884002		35 -5862203	REPAIRS & MAI OPEN PO FOR SMALL PARTS	055010 14.94
		I-884008		35 -5862203	REPAIRS & MAI OPEN PO FOR SMALL PARTS	055010 3.96
		I-884023		35 -5862203	REPAIRS & MAI BALL JT; CAM BOLT FOR AC1	055010 249.94
		I-884250		35 -5862203	REPAIRS & MAI HYD FLUID FOR GARAGE USE	055010 179.80
		I-884325		35 -5862203	REPAIRS & MAI FRONT END PARTS-WW-2	055010 326.41
		I-884411		35 -5862203	REPAIRS & MAI INTAKE MANIFOLD & SEAL	055010 292.22
01-C00148	CAR BONZ SALVAGE					
		I-231253		35 -5862203	REPAIRS & MAI REPLACEMENT ALUM WHEEL	055020 125.00
01-C00489	UNITED FUEL & ENERGY/CL					
		I-1245456-IN		35 -5862205	PETROLEUM PRO MISC FLUIDS NEEDED -SHOP	055022 3,714.02
01-C00585	COFFEE WRECKER, INC					
		I-13834		35 -5862203	REPAIRS & MAI EMERGENCY PO	055024 900.00
01-E00230	ENLOW FORD TRACTOR, INC					
		I-374539		35 -5862203	REPAIRS & MAI PARTS FOR PARKS MOWER	055037 584.54
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201105132522		35 -5862212	FUEL EXPENSE APRIL FUEL FEES-FLEET MAINT	055040 341.56
01-F00310	FRONTIER INTNL. TRUCKS,					
		I-820411		35 -5862203	REPAIRS & MAI REPAIR PARTS FOR W-4	055042 2,602.36
		I-820482		35 -5862203	REPAIRS & MAI PARTS FOR S-35 & S-29	055042 914.48
		I-820483		35 -5862203	REPAIRS & MAI PARTS FOR S-35 & S-29	055042 63.96
		I-820793		35 -5862203	REPAIRS & MAI SEAT FOR S-29 DUMP TRUCK	055042 1,144.02

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PACKET: 06641 CLAIMS FOR 5/24/2011

VENDOR SET: 01

FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-G00490	GRISSOM IMPLEMENT INC					
		I-191820	35 -5862203	REPAIRS & MAI PARTS FOR PARKS DEPT	055047	116.09
		I-192286	35 -5862203	REPAIRS & MAI PARTS FOR PARKS DEPT	055047	108.92
01-N00270	NIX AUTO CENTER, INC.					
		I-126971	35 -5862203	REPAIRS & MAI OIL CHG & MISC REPAIRS	055076	48.80
01-000070	OGIELA MOWER SHOP					
		I-00120915	35 -5862203	REPAIRS & MAI STARTER FOR PARKS MOWER	055078	24.50
01-000122	OK TIRE					
		I-23009	35 -5862203	REPAIRS & MAI CAR ALIGNMENTS AS NEEDED	055079	49.95
		I-23170	35 -5862203	REPAIRS & MAI CAR ALIGNMENTS AS NEEDED	055079	49.95
		I-23294	35 -5862203	REPAIRS & MAI CAR ALIGNMENTS AS NEEDED	055079	49.95
		I-23356	35 -5862203	REPAIRS & MAI CAR ALIGNMENTS AS NEEDED	055079	49.95
01-R00480	ROGER KEY EQUIPMENT					
		I-87944	35 -5862203	REPAIRS & MAI BRUSH HOG PARTS	055094	761.21
01-W00269	WHITES TRACTORS					
		I-593535	35 -5862203	REPAIRS & MAI REPAIR HYDRAULIC CYL	055120	75.00
			FUND	35 FLEET MAINTENANCE	TOTAL:	13,826.76

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PACKET: 06641 CLAIMS FOR 5/24/2011

VENDOR SET: 01

FUND : 36 WORKER'S COMPENSATION

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-M00629	MUTUAL ASSURANCE ADIMIN					
	I-6427		36 -5215315	THIRD PARTY A YEARLY FEE FOR WC MGMT	055065	941.68
			FUND	36 WORKER'S COMPENSATION	TOTAL:	941.68

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 06641 CLAIMS FOR 5/24/2011

VENDOR SET: 01

FUND : 41 CIP FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-T00448	CLYDE H ZELCH dba	I-011-6	41 -5975401	WATER TOWER C	055114	23,450.00
			FUND	41 CIP FUND	TOTAL:	23,450.00
					REPORT GRAND TOTAL:	429,502.76

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2010-2011	01 -2100	CLEET PAYABLE (COURT)	5,509.09				
	01 -2101	AFIS PAYABLE - COURT	3,042.92				
	01 -2102	FORENSICS PAYABLE (COURT)	2,929.35				
	01 -2103	OBN PAYABLE (COURT)	35.76				
	01 -5210202	OPERATING SUPPLIES	31.48	5,000	3,361.46		
	01 -5210302	CONSULTANTS/LABOR RELATION	13,984.39	96,893	6,028.76		
	01 -5211202	OPERATING SUPPLIES	909.99	7,100	1,147.48		
	01 -5211331	EMPLOYEE TRAVEL & TRAININ	562.30	5,000	1,973.10		
	01 -5212202	OPERATING SUPPLIES	24.74	1,500	246.44		
	01 -5213331	EMPLOYEE TRAVEL & TRAINING	188.00	1,450	342.50		
	01 -5214302	CONSULTANTS	7,878.63	109,200	25,284.13		
	01 -5214331	EMPLOYEE TRAVEL & TRAININ	94.00	800	336.00		
	01 -5215313	ELECTRIC UTILITY	23,192.64	360,000	89,401.42		
	01 -5215314	GAS UTILITY	1,556.48	15,000	2,779.65		
	01 -5215316	REPAIRS & MAINTENANCE	4,118.00	5,825	452.00		
	01 -5215317	POSTAGE	2,500.00	10,000	0.00		
	01 -5225212	FUEL EXPENSE	151.96	1,400	309.91		
	01 -5320328	INTERNET SERVICE	116.75	1,500	209.75		
	01 -5321202	OPERATING SUPPLIES	1,407.33	15,400	4,653.04		
	01 -5321212	FUEL EXPENSE	11,079.27	132,300	36,606.91		
	01 -5321308	CONTRACTED SERVICES	350.00	15,000	8,698.04		
	01 -5321325	FIRING RANGE	887.16	10,000	2,651.21		
	01 -5321331	EMPLOYEE TRAVEL & TRAININ	450.00	3,939	687.03		
	01 -5322202	OPERATING SUPPLIES	47.25	3,500	1,981.32		
	01 -5322212	FUEL EXPENSE	493.84	6,200	1,864.05		
	01 -5431202	OPERATING SUPPLIES	267.31	15,000	2,125.86		
	01 -5431203	REPAIRS & MAINT SUPPLIES	230.55	12,000	169.41		
	01 -5431212	FUEL EXPENSE	2,706.36	16,700	1,463.38		
	01 -5431316	REPAIRS & MAINTENANCE	375.00	6,400	746.37		
	01 -5431328	INTERNET SERVICE	62.95	2,325	221.37		
	01 -5432202	OPERATING SUPPLIES	257.65	14,000	198.96		
	01 -5432203	REPAIR & MAINT SUPPLIES	202.41	7,000	2,043.48		
	01 -5432212	FUEL EXPENSE	1,604.92	15,700	4,164.48		
	01 -5432308	CONTRACTED SERVICES	3,701.33	42,000	6,163.63		
	01 -5542202	OPERATING SUPPLIES	398.98	18,600	739.33		
	01 -5542203	REPAIRS & MAINT SUPPLIES	379.44	36,000	384.91		
	01 -5542204	SMALL TOOLS	114.93	2,000	1,285.07		
	01 -5542206	CHEMICALS	2,112.58	22,100	10,240.60		
	01 -5542212	FUEL EXPENSE	4,996.69	49,000	20,339.86		
	01 -5542308	CONTRACTED SERVICES	787.33	13,500	2,102.44		
	01 -5542316	REPAIRS & MAINTENANCE	2,756.90	17,990	4,279.66		
	01 -5542328	INTERNET SERVICE	148.60	2,000	392.40		
	01 -5542358	TREE BOARD/TREES	133.00	4,500	0.30		
	01 -5543202	OPERATING SUPPLIES	1,365.00	11,500	1,549.74		
	01 -5543203	REPAIRS & MAINT SUPPLIES	241.98	13,000	2,627.82		

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	01 -5543316	REPAIRS & MAINTENANCE	600.00	13,800	181.00		
	01 -5544203	REPAIRS & MAINTENANCE SUPP	122.00	4,500	633.19		
	01 -5544212	FUEL EXPENSE	199.22	1,500	245.73		
	01 -5544308	CONTRACT LABOR	675.00	21,700	6,459.50		
	01 -5547202	OPERATING SUPPLIES	239.38	500	198.64		
	01 -5547203	REPAIRS & MAINT SUPPLIES	515.62	10,925	2,826.91		
	01 -5547212	FUEL EXPENSE	449.49	10,300	4,451.89		
	01 -5548203	REPAIRS & MAINTENANCE SUPP	2,624.72	45,634	456.05		
	01 -5548212	FUEL EXPENSE	472.99	5,700	1,141.67		
	01 -5548316	REPAIRS & MAINTENANCE	750.00	17,000	3,821.08		
	01 -5548328	INTERNET SERVICE	75.65	900	73.85		
	01 -5652212	FUEL EXPENSE	411.27	5,800	2,304.27		
	01 -5652317	ADVERTISING & PRINTING	80.75	2,300	1,406.30		
	01 -5652330	DUES & SUBSCRIPTIONS	125.00	1,500	124.00		
	01 -5652336	FEES	56.00	2,500	1,568.00		
	01 -5653202	OPERATING SUPPLIES	596.66	4,800	1,554.36		
	01 -5653212	FUEL EXPENSE	101.39	800	214.38		
	01 -5653213	SAFETY SUPPLIES	645.10	10,000	3,049.36		
	01 -5653317	ADVERTISING & PRINTING	61.20	1,400	381.00		
	01 -5653348	DRUG TESTING/PHYSICALS	543.00	11,500	3,536.65		
	01 -5865212	FUEL EXPENSE	2,581.60	23,300	3,474.92		
	01 -5865328	INTERNET SERVICE	75.65	1,670	219.35		
	02 -5216202	OPERATING SUPPLIES	139.68	18,180	8,590.77		
	02 -5216207	CLOTHING ALLOWANCE	94.99	1,120	9.10		
	02 -5216212	FUEL EXPENSE	669.48	10,300	3,813.71		
	02 -5267313	ELECTRIC UTILITY	32,120.17	562,000	195,564.94		
	02 -5267314	GAS UTILITY	167.66	6,500	1,137.51		
	02 -5267315	TELEPHONE UTILITY	2,643.23	51,875	5,699.66		
	02 -5267316	WATER UTILITY	228.15	8,300	2,653.09		
	02 -5864202	OPERATING SUPPLIES	237.65	3,500	1,169.65		
	02 -5864203	REPAIRS & MAINT SUPPLIES	153.98	2,000	704.89		
	02 -5864212	FUEL EXPENSE	326.60	37,500	13,007.33		
	02 -5864308	CONTRACTED LANDFILL SERVIC	5,371.98	60,400	15,930.82		
	02 -5866212	FUEL EXPENSE	1,618.95	20,000	5,756.57		
	02 -5866230	RECYCLING CENTER EXPENSE	114.67	12,000	8,139.09		
	02 -5866306	CONTRACTED REFUSE SERVICES	138,139.88	1,577,532	203,728.09		
	02 -5871202	OPERATING SUPPLIES	261.39	4,000	2,018.89		
	02 -5871212	FUEL EXPENSE	237.82	4,000	1,766.92		
	02 -5871302	CONSULTANTS (HMP & SW PHASE	1,200.00	89,000	28,039.47		
	02 -5972202	OPERATING SUPPLIES	249.75	2,750	465.62		
	02 -5972212	FUEL EXPENSE	146.17	2,000	712.46		
	02 -5973203	REPAIRS & MAINT SUPPLIES	2,178.43	57,500	13,099.91		
	02 -5973206	CHEMICALS	2,765.09	6,500	766.26		
	02 -5973212	FUEL EXPENSE	908.32	11,200	1,786.75		
	02 -5973302	CONSULTANTS (IND. PRETREAT	1,173.80	36,500	229.87		



\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
02	-5973316	REPAIRS & MAINTENANCE	363.71	27,960	10,349.30				
02	-5973328	INTERNET SERVICE	62.95	750	138.50				
02	-5973329	DEQ FEES	15,191.13	15,500	308.87				
02	-5973401	CAPITAL OUTLAY	11,075.00	11,075	0.00				
02	-5974206	CHEMICALS	4,175.51	497,000	110,056.40				
02	-5974212	FUEL EXPENSE	542.45	17,000	1,486.71				
02	-5974304	LAB TESTING	502.95	37,200	10,381.61				
02	-5974316	REPAIRS & MAINTENANCE	1,400.00	59,840	350.56				
02	-5974317	ADVERTISING & PRINTING	62.10	2,800	497.53				
02	-5974328	INTERNET SERVICE	164.85	660	165.45				
02	-5974329	DEQ FEES	1,113.60	6,800	5,546.40				
02	-5974401	CAPITAL OUTLAY	4,470.00	28,993	5,000.00				
02	-5975202	OPERATING SUPPLIES	530.26	29,090	3,522.60				
02	-5975207	CLOTHING ALLOWANCE	124.00	2,500	39.09				
02	-5975211	WATER METERS	11,167.07	30,200	3,940.32				
02	-5975212	FUEL EXPENSE	3,050.59	40,000	11,582.01				
02	-5975218	STREET REPAIRS & MAINTENAN	6,267.90	128,350	29,185.30				
02	-5975332	LAND IMPROVEMENTS	320.00	12,000	3,959.60				
02	-5975334	SEWER MAIN REPAIR	927.79	13,325	8,493.70				
03	-5876203	REPAIRS & MAINT SUPPLIES	490.75	3,700	1,422.94				
03	-5876212	FUEL EXPENSE	45.39	3,000	1,223.25				
03	-5876313	ELECTRIC UTILITY	991.86	11,770	5,210.64				
05	-5218313	ELECTRIC UTILITY	120.78	2,900	1,691.53				
08	-5549212	FUEL EXPENSE	793.24	9,400	2,388.79				
08	-5549308	CONTRACT SERVICES	543.87	17,000	5,685.95				
09	-5864327	SUB TITLE D EXPENSE	3,010.00	345,717	283,064.73				
27	-5655214	TOURISM EXPENSE	410.00	20,085	4,879.00				
28	-5654202	OPERATING SUPPLIES	303.83	7,500	1,091.51				
28	-5654203	REPAIR & MAINT SUPPLIES	340.70	16,329	331.54				
28	-5654207	CLOTHING ALLOWANCE	79.99	805	1.02				
28	-5654210	CONCESSION SUPPLIES	124.76	30,000	1,765.71				
28	-5654212	FUEL EXPENSE	450.06	2,400	1,015.95				
28	-5654313	ELECTRIC UTILITY	4,293.96	65,000	11,780.46				
28	-5654314	GAS UTILITY	1,453.90	19,355	1,199.65				
28	-5654316	REPAIRS & MAINTENANCE	1,360.00	23,500	438.46				
29	-5324202	OPERATING SUPPLIES	120.39	5,000	1,246.05				
29	-5324212	FUEL EXPENSE	106.04	2,000	812.20				
29	-5324315	TELEPHONE UTILITY	2,701.82	97,900	61,035.14				
29	-5324331	EMPLOYEE TRAVEL & TRAININ	82.00	5,000	2,508.11				
29	-5324401	CAPITAL OUTLAY	2,403.33	100,000	69,815.70				
30	-5652350	BUSINESS DEVELOPMENT EXPEN	1,800.00	15,000	400.00				
32	-5215209	POLICE DONATION EXPENSE	211.02	1,200	0.00				
35	-5862203	REPAIRS & MAINTENANCE SUPP	9,569.19	412,835	125,314.58				
35	-5862204	SMALL TOOLS	201.99	6,250	3,162.56				
35	-5862205	PETROLEUM PRODUCTS	3,714.02	30,600	444.34-	Y			

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	35 -5862212	FUEL EXPENSE	341.56	12,000		0.60-	Y		
	36 -5215315	THIRD PARTY ADM FEES	941.68	14,000		232.33			
	41 -5975401	WATER TOWER CAPITAL PROJEC	23,450.00	1,500,000		1,151,146.67			
	** 2010-2011 YEAR TOTALS **		429,502.76						

NO ERRORS

\*\* END OF REPORT \*\*

PACKET: 06641 CLAIMS FOR 5/24/2011  
VENDOR SET: 01  
BANK : FNB FIRST NATIONAL BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
--------	-------------	------	---------------	---------------	----------	--------	--------------	-----------------

## \*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
01	5/2011	116,386.93CR
02	5/2011	252,659.70CR
03	5/2011	1,528.00CR
05	5/2011	120.78CR
08	5/2011	1,337.11CR
09	5/2011	3,010.00CR
27	5/2011	410.00CR
28	5/2011	8,407.20CR
29	5/2011	5,413.58CR
30	5/2011	1,800.00CR
32	5/2011	211.02CR
35	5/2011	13,826.76CR
36	5/2011	941.68CR
41	5/2011	23,450.00CR
=====		
ALL		429,502.76CR

April 28, 2011

Honorable Mayor and Members of the City Council  
City of McAlester  
P.O. Box 578  
McAlester, OK 74502-0578

To the Honorable Mayor and Members of the City Council:

Crawford & Associates, P.C. is pleased that the City of McAlester (the City) continues to express its confidence in our firm and our state and local government expertise. We look forward to a continued long and successful relationship as an integral financial management resource to the City of McAlester management and governing body.

We are prepared to provide a full range of accounting and consulting services to the City of McAlester contingent upon approval of your management and/or governing body. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

#### Scope of Services

The scope of professional services that are available and can be provided to the City of McAlester are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested to be provided at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

#### Scope of Available Services

- Compilation of Annual Financial Statements (Restricted for Management Use Only)
- General Accounting and Advisory Assistance
- Budget Preparation and Amendment Assistance
- Capital Asset Records and Accounting Assistance
- Information Technology System Assistance
- Internal Control Policies and Procedures Assistance
- Labor Relations Consulting
- Laws and Regulations Compliance Assistance
- Investigation of Allegations or Concerns
- Tax and Other Regulatory Report Assistance

#### Initial Services Requested

- Compilation of Annual Financial Statements (Restricted for Management Use Only)
- General Accounting and Advisory Assistance

### **Services Related to the Compilation of Annual Financial Statements**

The objective of a compilation is to assist you in presenting financial information in the form of financial statements. We will utilize information that is your representation without undertaking to obtain any assurance that there are no material modifications that should be made to the financial statements in order for the statements to be in conformity with the applicable financial reporting framework defined below.

#### *Applicable Financial Reporting Framework*

In regards to the applicable financial reporting framework to be used in the compilation of the annual financial statements, it is our understanding that:

- a. Management has elected to present the annual financial statements in accordance with *accounting principles generally accepted in the United States of America*.
- b. Management understands the applicable financial reporting framework and has taken the necessary steps to determine that it is an appropriate and acceptable framework for meeting its financial reporting needs.
- c. While management ultimately intends to use the audited financial statements for general use, management intends for these compiled financial statements to be used solely for providing such statements to the City's external financial statement auditor for their use in conducting the financial statement audit. Therefore, such compiled financial statements will be restricted for management's use only.

#### *Crawford & Associates' Responsibilities*

We will compile, from information you provide, the annual financial statements of the financial reporting entity of the City of McAlester as of and for the year ended June 30, 2011. Such financial statements will include the following to the extent they apply to the applicable financial reporting framework defined above:

- a. Management's Discussion and Analysis
- b. Basic Financial Statements
- c. Required Supplementary Information
- d. Other Supplementary Information (to the extent management elects to include)

We will disclose to you any known and uncorrected departures from the applicable financial reporting framework identified in the compilation of the annual financial statements.

We are responsible for conducting the engagement in accordance with the Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants (AICPA) that are applicable to compiled financial statements that are not intended for use by third parties.

The compilation engagement services will result in compiled annual financial statements that are restricted as to use by management solely for the purpose of providing such compiled financial statements to the external auditor for the conduct of the annual financial statement audit. As provided for in the AICPA's Standards for Accounting and Review Services for compilations not expected to be used by third parties, we will not issue a compilation report in conjunction with these compiled financial statements, and instead, we will use this engagement letter as documentation and confirmation of your understanding of the services to be performed and the limitations on the use of the compiled financial statements. As such, we will follow the applicable AICPA guidance and mark each page of the compiled financial statements as "Restricted for Management's Use Only".

### *Management's Responsibilities*

In conjunction with the compilation of the annual financial statements, management is responsible for:

- a. the preparation and fair presentation of the financial statements in accordance with the applicable financial reporting framework as defined above, including all necessary informative disclosures;
- b. designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements;
- c. preventing and detecting fraud;
- d. identifying and ensuring that the entity complies with the laws and regulations applicable to its activities; and
- e. making all financial records and related information available to us.

### *Limitations of a Compilation*

A compilation differs significantly from a review or an audit of financial statements. A compilation does not contemplate performing inquiry, analytical procedures, or other procedures performed in a review. Additionally, a compilation does not contemplate obtaining an understanding of the entity's internal control; assessing fraud risk; testing accounting records by obtaining sufficient appropriate audit evidence through inspection, observation, confirmation, or the examination of source documents (for example, cancelled checks or bank images); or other procedures ordinarily performed in an audit.

Accordingly, we will not express an opinion or provide any assurance regarding the financial statements being compiled.

Our engagement cannot be relied upon to disclose errors, fraud, or illegal acts. However, we will inform the appropriate level of management of any material errors, and of any evidence or information that comes to our attention during the performance of our compilation procedures that fraud may have occurred. In addition, we will report to you any evidence or information that comes to our attention during the performance of our compilation procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential.

The financial statements will not be accompanied by an accountant's report and are for management's use only and are not to be used by a third party. Your external financial statement auditor is not considered a third party for these purposes.

### *Management's Acknowledgements*

In regards to the compilation of the annual financial statements, by signing this engagement letter, management acknowledges its understanding and acceptance of the following:

- a. That the nature and limitations of the compilation services and the restricted use of such financial statements only by the external auditor in conjunction with the financial statement audit;
- b. That a compilation is limited to presenting, in the form of financial statements, information that is the representation of management; and the work performed by Crawford & Associates in compiling the annual financial statements cannot be relied upon to disclose errors, fraud, or illegal acts;
- c. That the financial statements will not be audited by Crawford & Associates and no opinion or any other form of assurance on the financial statements will be provided in conjunction with the compilation;
- d. That management has knowledge about the nature of the procedures to be applied and the applicable financial reporting framework and assumptions to be used in the preparation of the financial statements;

- e. That the compiled financial statements are not to be used by any third parties for any purpose (the financial statement auditor is not considered to be a third party); and
- f. That management is ultimately responsible for the fair presentation of the financial statements and management will make such representations to the external auditors.

#### **Other Requested and Available Services**

In conjunction with the other requested and available services (other than the compilation of the annual financial statements) as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that most if not all of these other services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

Crawford & Associates, is not obligated to, but may report or otherwise communicate to management any recommendations, it determines necessary, resulting from the professional services provided.

Management and the governing body will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

#### **Access to Working Papers and Reports**

Any working papers prepared by Crawford & Associates in connection with performing the compilation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. Management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

#### **Fees and Costs**

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

Standard Hourly Rates:

- Firm Chairman Emeritus and Firm President \$200
- Other Firm Shareholders/Owners and Managers \$135
- Accounting & Consulting Staff \$95
- Clerical Staff \$30

Because Crawford & Associates has no direct control over the type and amount of services requested by the management or the governing body during the term of this engagement, nor does Crawford & Associates have direct control over the quality of your accounting system or records, potential turnover of your staff, or your staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on you to provide us with a copy of approved purchase orders, containing estimated fees and expenses, monitor the cumulative fees and expenses charged, and notify us if and when the cumulative amount approaches the total appropriated level estimated. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. For purposes of purchase order preparation, we will be glad to provide you with an estimated range of fees and expenses upon request.

The City agrees to provide sufficient appropriation for all services requested prior to the services being performed. For purposes of purchase order preparation, we will be glad to provide the City with an estimated range of fees and expenses upon request.

The term of this engagement is a period from July 1, 2011 through June 30, 2012. Crawford & Associates may perform additional services upon receipt of a formal request from management or the governing body with terms and conditions that are acceptable to both parties.

The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement.

#### **Acceptance**

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to continuing our professional relationship with the City of McAlester.

Respectfully submitted and agreed to by,



Frank Crawford  
Crawford and Associates, P.C.

**Accepted and agreed to for the City of McAlester:**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



Center for Independent Living  
ADvantage Case Management  
Independent Living Services  
Community Integration  
Transportation  
Employment  
Recreation

Office of City Manager

MAY 11 2011

Received



Oklahomans  
for  
Independent  
Living



601 E. Carl Albert Parkway, McAlester, Oklahoma 74501 ~ 918 426 6220 V/TDD ~ 800 568 6821 V/TDD

May 5, 2011

Mayor Kevin Priddle  
P.O. Box 578  
Municipal Building  
McAlester, OK 74502

Dear Mayor Priddle,

During the months of January, February and March, the Oklahomans for Independent Living provided transportation to 87 individuals. One hundred and twenty locations were visited including doctor's offices, pharmacies, McAlester Regional Hospital, Indian Clinic, DHS, Carl Albert Mental Health Center, DRS, voting sites, grocery stores, Wal-Mart, restaurants, and a variety of other sites. The total number of trips was 1,144.

Costs for the program for the 3 month period are as follows:

Drivers	\$ 6,567
Fringe Benefits	1,313
Fuel	1,286
Maintenance	448
Insurance/fees	100
Occupancy/Phone/Supplies	<u>700</u>
	\$10,414

OIL has also provided its core services of information and referral, advocacy, peer counseling, and independent living skills training. OIL sends a monthly newsletter to 700 individuals each month. Information and referral on disability related issues was provided on 875 requests.

Advocacy both individual and systemic was provided on disability related issues that concern civil rights, housing, environmental modifications, the Americans with Disabilities Act, employment, and program access.

Peer support activities included individual counseling and group activities. 343 individuals participated in 43 peer support and community integration activities.

Independent living skills training was provided to 18 individuals in the forms of money management, reading, computer skills training and preparation to take the written portion of the driver's examination.

Usable equipment is donated to OIL and OIL passes the equipment on to individuals with disabilities. 33 individuals benefited from the used equipment exchange. This included items such as power wheelchairs, standard wheelchairs, hospital beds, shower benches, walkers, canes and numerous other items.

OIL provided case management services for 86 individuals at risk of nursing home placement. Case management services ensure community resources are developed and used to assist people to live in their homes versus nursing home placement. OIL assisted 1 individual in moving out of nursing homes back into the community.

OIL appreciates the City of McAlester support and its commitment to the community integration and involvement of people with disabilities.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mike Ward', with a stylized, flowing script.

Mike Ward  
Executive Director

Cc Peter Stasiak, City Manager



# McAlester City Council

## AGENDA REPORT

Meeting Date: May 24, 2011

Department: Council

Prepared By: Mayor Kevin Priddle

Date Prepared: May 16, 2011

Item Number: 1

Account Code:

Budgeted Amount:

Exhibits:

### Subject

Consider and act upon, to fill the vacancy on the McAlester City Council (Ward 5) for the unexpired term, pursuant to Section 2.06 (c) of the McAlester City Charter. If vacancy is filled a swearing in ceremony will be conducted immediately following.

### Recommendation

Motion to fill the Ward 5 vacancy on the McAlester City Council and swearing in ceremony.

### Discussion

### Approved By

*Initial*

*Date*

Department Head

City Manager

P. Stasiak

*PJS*

5/16/11



# McAlester City Council

## AGENDA REPORT

Meeting Date:	<u>May 24, 2011</u>	Item Number:	<u>2</u>
Department:	<u>City Manager</u>	Account Code:	<u></u>
Prepared By:	<u>Peter J. Stasiak, CM</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>May 16, 2011</u>	Exhibits:	<u></u>

### Subject

Presentation and Discussion with Representative Brian Renegar regarding a possible new ordinance.

### Recommendation

### Discussion

### Approved By

Department Head  
City Manager

P. Stasiak

*Initial*

*PJS*

*Date*

5/16/11



# McAlester City Council

## AGENDA REPORT

Meeting Date: May 24, 2011  
Department: Council  
Prepared By: Cora Middleton, City Clerk  
Date Prepared: May 16, 2011

Item Number: 3  
Account Code: \_\_\_\_\_  
Budgeted Amount: \_\_\_\_\_  
Exhibits: 1

### Subject

Presentation and accept and place on File, Pride In McAlester First Quarter January through March 2011 Report. (*Justin Few, President of Pride In McAlester*)

### Recommendation

Accept and Place on File the Pride In McAlester First Quarter 2011 Report.

### Discussion

### Approved By

Department Head  
City Manager

P. Stasiak

Initial  
CM

*PJS*

Date

05/03/11

05/16/11

1:27 PM  
05/03/11  
Accrual Basis

**Pride In McAlester**  
**Profit & Loss**  
January through March 2011

	Jan - Mar 11
Ordinary Income/Expense	
Income	
Direct Public Support	
Donations, Individual	200.00
Total Direct Public Support	200.00
Discounts Earned	11.62
Other Types of Income	
Contracted services	12,600.00
Grants	250.00
Total Other Types of Income	12,850.00
Program Income	
Fund Raisers	
Garage Sale	7,577.10
Scrap Metal Sales	121.50
Ticket Sales	770.00
Total Fund Raisers	8,468.60
Membership Dues	1,010.00
Total Program Income	9,478.60
Total Income	22,540.22
Expense	
Advertising	107.40
Contract Services	
Accounting Fees	0.00
Total Contract Services	0.00
Dues - Membership	125.00
Facilities and Equipment	
Lease Equipment	75.49
Maintenance	380.00
Rent - Office	1,200.00
Total Facilities and Equipment	1,655.49
Fund Raiser Expense	1,208.00
Garage Sale Expense	
Maint. - Plaza	1,195.10
Newspaper Ads	251.60
Other misc. expenses	368.93
Rent - Plaza	1,500.00
Utilities - Pride Plaza	1,147.43
Waste Disposal	464.74
Total Garage Sale Expense	4,927.80
Office Supplies	1,278.60
Payroll Expenses	
Payroll Tax	151.21
Wages	5,427.00
Total Payroll Expenses	5,578.21
Project Expense	
Awards	197.84
Total Project Expense	197.84
Scholarships	-250.00
Telephone, Telecommunications	427.48

1:27 PM  
05/03/11  
Accrual Basis

**Pride In McAlester**  
**Profit & Loss**  
January through March 2011

	<u>Jan - Mar 11</u>
Travel and Meetings	
Conference, Convention, Meeting	100.00
Travel	50.00
Travel and Meetings - Other	50.00
<b>Total Travel and Meetings</b>	<u>200.00</u>
<b>Total Expense</b>	<u>15,455.82</u>
<b>Net Ordinary Income</b>	<u>7,084.40</u>
<b>Net Income</b>	<u><u>7,084.40</u></u>

## **PRIDE IN McALESTER 1st QUARTER 2011 HIGHLIGHTS**

### **January:**

- New Officers for 2011 took office. They are: Justin Few, President; Mark Wilkett, Vice President; Carol Bishop, Treasurer; and Gwen Titsworth, Secretary.

### **February:**

- No events during the month of February.

### **March:**

- Sponsored a concert featuring the Oklahoma Master Chorale as a fund raiser for the OKLA Theater Restoration Project.
- Hosted a banquet honoring Pride In McAlester volunteers. June Boyd received the *Volunteer of the Year* award and Mel Priddy received the *All Around Volunteer* award.

Most of our time during the months of January, February and March was spent on planning and preparing for our 2011 Spring Cleanup campaign and the results and highlights of that event will be presented along with the 2<sup>nd</sup> Quarter report in July.





MY HOME • OUR COMMUNITY • THEIR FUTURE

VOLUME 2 EDITION 1 JANUARY 30, 2011

## PIM Community Service Scholarship Announced

Pride In McAlester has established a \$500 Community Service Scholarship to recognize outstanding community leadership in young people and to help students reach their academic goals.

To be eligible for the 2011 Community Service Scholarship, applicants must have participated in a leadership role in community service work and volunteer activities.



Applicants must be enrolled as a senior in McAlester High School and have a grade point average above 3.00 on a 4.0 scale. They must also plan to enroll in the fall of 2011 as a full-time student in an undergraduate course of study at an accredited two- or four-year college or university.

A scholarship committee will carefully review each application in search of the most deserving recipient. The scholarship is for one year only and is limited to undergraduate study. Applications can be obtained at McAlester High School or by contacting the PIM office at 918-426-4444. Applications will be accepted through March 15, 2011.

If you are interested in making a donation to the scholarship fund, please send it to the PIM office at 113 N. 1st Street, McAlester, OK 74501. Be sure to clearly note that the donation is intended for the scholarship fund.

## Why Should I Recycle?

- ▶ Because if you throw something away, it is no longer useful to anyone;
- ▶ because throwing things into a landfill results in environmental contamination;
- ▶ because excessive waste produced by humans has become a global problem;
- ▶ because there is so much synthetic waste that we are running out of space to dispose of it;
- ▶ because 60-75% of all home synthetic waste can be usefully recycled;
- ▶ because recycling allows some waste items to become material for new products;



(continued on page 2)



Past-president Mark Wilkett hands off the gavel to incoming President Justin Few at the January 6, 2011 Pride In McAlester Board of Directors meeting.

## JUST A REMINDER . . .



Membership fees for 2011 are now due. If you haven't received a membership renewal letter in the mail, please contact Cyndi at 918-426-4444. If you became a member after October 1, 2010, your first renewal will be January 2012.

We've made progress over the past few years, but there is still a lot to be done and we need your support. Together we can make a difference in the McAlester community!


Pride in McAlester, 113 N 1st, McAlester, OK 74501

Phone: (918)426-4444 Fax: (918)426-4484

Email: [pim@prideinmcalester.com](mailto:pim@prideinmcalester.com) Web: [www.PrideinMcAlester.com](http://www.PrideinMcAlester.com)



# February 2011

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3 BOD Meeting 3:30 pm PIM Office	4	5
6	7	8	9	10 Organization Mtg 6:00 pm PIM Office	11	12
13	14 	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

## Trash-to-Treasure Bazaar

The Trash-to-Treasure Bazaar continues to be a profitable venture for PIM. Donations have decreased with the colder weather. Please be sure to let others know about PIM's efforts to re-purpose unwanted household items as a fundraiser for PIM. Pick-ups can be arranged for donations when necessary by calling Donna Parson at 479-739-2145 or Linda Collier at 423-1571.

Money raised at the bazaar is used to fund the operations of both the PIM office and the Bazaar location.

The Masonic Lodge has agreed to partner with PIM in hosting another garage sale for PIM and will match funds raised at the sale. The date will be announced once it is confirmed.

## PIM Volunteer Banquet to be Held March 10

Nominations are being accepted for the Volunteer of the Year award and the All Around Volunteer award. You won't want to miss this opportunity to recognize volunteers who have gone above and beyond during the past year! You can pick up a ballot at the PIM office, call in your nominations, or email them to [pim@prideinmcalester.com](mailto:pim@prideinmcalester.com). Nominations must be in no later than February 16, 2011.

Award winners will be announced at the 2011 PIM Volunteer Banquet on March 10, 2011. Specifics of the banquet will be available in time for the February organization meeting.



## Valentine's Day Trivia

According to [www.corsinet.com](http://www.corsinet.com):

- Some people used to believe that if a woman saw a robin flying overhead on Valentine's Day, it meant she would marry a sailor. If she saw a sparrow, she would marry a poor man and be very happy. If she saw a goldfinch, she would marry a millionaire.
- In the 17th century a hopeful maiden ate a hard-boiled egg and pinned five bay leaves to her pillow before going to sleep on Valentine's eve. It was believed this would make her dream of her future husband.
- In the Middle Ages, young men and women drew names from a bowl to see who their valentines would be. They would wear these names on their sleeves for one week. To wear your heart on your sleeve now means that it is easy for other people to know how you are feeling.
- The heart is the most common symbol of romantic love. Ancient cultures believed the human soul lived in the heart. Others thought it to be the source of emotion and intelligence. Some believed the heart embodied a man's truth, strength and nobility.

## Why Should I Recycle? *(continued from page 1)*

- because the cost of recovering raw materials from existing waste items is far less than the original manufacturing costs;
- and because the biggest and most powerful changes lie in the habits and attitudes of ordinary people.

**BE ENVIRONMENTALLY RESPONSIBLE**  
— RECYCLE —

(This information was found on [myzerowaste.com](http://myzerowaste.com). Visit this website for additional information on the importance and impact of recycling.)

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MY HOME • OUR COMMUNITY • THEIR FUTURE

VOLUME 2 EDITION 2 FEBRUARY 28, 2011

***'A Season of Song'***  
***presented by***  
***The Oklahoma Master Choral***

**Directed by: Dr. Nettie Williams**  
**Accompanied by: Dr. Vicki Schaeffer**

**Saturday, March 19, 2011**  
**6:00 p.m.**

First United Methodist Church of McAlester  
225 E. Carl Albert Parkway

**Tickets: \$10.00**  
Contact Pride In McAlester  
918-426-4444

*Seating is limited. Reserve your Ticket Today!*

***An evening of classical***  
***music at its finest!***



This is a benefit concert sponsored by Pride In McAlester to raise funds for the OKLA Theater Restoration Project.

## 2011 Spring Clean-up

Pride In McAlester (PIM) is getting ready to launch its month-long Biannual Spring Clean-up. Keep Oklahoma Beautiful (KOB), in conjunction with the Oklahoma Department of Transportation (ODOT) and Keep America Beautiful, has declared April the Great American Clean-up Month. PIM will once again be joining in that effort to beautify and enhance McAlester by hosting projects throughout the month.

As in past years, PIM is planning several projects for the Clean-up, including: a school poster contest; ODOT Trash-off competition on April 16; roll-off bins for residents to dispose of items not normally picked up curbside each weekend; a Household Hazardous Waste event on April 9; and a closing celebration on April 30. Events will be held every weekend in April, with the exception of Easter weekend.

Last April, a total of 480,599 pounds of trash and recyclables was collected, with 7,728 people participating in the month's events and 4,565 volunteers logging 6,788 volunteer hours. Residential neighborhoods, streets and alleys were cleaned; 65 city fire hydrants were painted; 7,545 pounds of electronics were recycled; and 24 environmental education presentations were given. We are looking forward to even greater results this year.

The success of the Spring Clean-up depends largely on our members and their willingness to volunteer at the events. McAlester residents responded with enthusiasm to the events hosted for the 2010 Great American Clean-up. Please be sure to mark your calendars and reserve time to participate as a volunteer at one or more of this year's events. Invite colleagues and friends to join you in making McAlester a better community in which to live, work, worship and visit!

## PIM Scholarship Application Deadline Approaching

March 15, 2011 is the last day Pride In McAlester will accept applications for the \$500 Community Service Scholarship recognizing outstanding community leadership in young people. Applications can be obtained at McAlester High School or by contacting the PIM office at 918-426-4444.



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# March 2011

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3 BOD Meeting 3:30 pm PIM Office	4	5
6	7	8	9	10 Volunteer Banquet and Organization Mig 6:00 pm Whistle Stop Bistro	11	12
13	14	15	16	17  St. Patrick's Day	18	19
20	21	22	23	24 Organization Mig 6:00 pm PIM Office	25	26
27	28	29	30	31		

## Dale Mooney Memorial Scholarship Established

*Peace of The Rock, Inc.*, has established the *Dale Mooney Memorial Scholarship* and is awarding a \$2,000 scholarship to recognize outstanding Christian leadership in young people. It is the intent of *Peace of The Rock* to spiritually and financially promote Christian leadership in our youth through education.

The scholarship was established in honor of Junior Delroy 'Dale' Mooney, an Elder of the *Peace of The Rock, Inc.*, Board of trustees. Dale spiritually and financially supported *Peace of The Rock*. His love for his Savior was proven in his daily walk with Christ.

Additional information on the scholarship, such as eligibility guidelines, review criteria, applications, and the application process can be obtained by calling Gwen Titsworth at 918-423-2000 or 918-423-6547. The deadline for application submission is April 1, 2011.



## 2011 Volunteer Banquet



**March 10th at 6:00 p.m.**

*Whistle Stop Bistro*  
2700 N. Main Street, McAlester

**\$20.00 per person**

Entrée choices:

Pot Roast, Lasagna, Cornish Hen

**Call 426-4444 to reserve your ticket  
and give your entrée preference.**

## 2011 Pride In McAlester Spring Clean-up Events

Pre-school and Elementary School Poster Contest  
entries must be submitted to the Pride In McAlester office  
no later than April 8th.

- April 2: Roll-off Bin Site at 319 E. Polk  
Open 9am - 3pm
- April 3: Roll-off Bin Site at 319 E. Polk  
Open 12 pm - 3pm
- April 9: Roll-off Bin Site at 319 E. Polk  
Open 9am - 3pm  
Household Hazardous Waste & Recycling  
Choctaw and Main  
Open 9am - 3pm
- April 10: Roll-off Bin Site at 319 E. Polk  
Open 12 pm - 3pm

- April 16: Roll-off Bin Site at 319 E. Polk  
Open 9am - 3pm  
ODOT Trash-off Tournament  
Choctaw and Main  
Open 9am - 3pm
- April 17: Roll-off Bin Site at 319 E. Polk  
Open 12 pm - 3pm
- April 23: Easter Weekend - No Events Scheduled
- April 30: Roll-off Bin Site at 319 E. Polk  
Open 9am - 3pm  
Downtown Award Celebration  
Choctaw Avenue  
6pm - 9pm

*Additional events may be added within the next week or two. Please watch your emails for any additions or changes to this events schedule.*

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## The 2011 Spring Cleanup Off to a Great Start

McAlester residents appeared to be in the midst of a spring cleaning frenzy as trucks and cars lined up at *Pride In McAlester's* (PIM) roll-off bin site last Saturday and Sunday. 319 E. Polk was a hub of activity as residents delivered load after load of old lawn furniture, lumber, metal, brush, furniture, and miscellaneous debris to the drop-off site. Approximately 135 loaded vehicles rolled through the gates as 213 individuals took advantage of this free dumpsite on the kick-off weekend of PIM's Biannual Spring Cleanup. The site will be open each Saturday from 9 a.m. to 3 p.m. and Sunday from 12 p.m. to 3 p.m. during the month of April, with the exception of Easter weekend.

Two small volunteer groups were seen throughout the city Saturday morning painting fire hydrants. The volunteers painted approximately 24 hydrants and are hoping additional volunteers will join them as they continue this project on April 16. Those interested in helping should go to the Fire Department on Washington Street at 9am Saturday, April 16 to obtain instructions, supplies and maps of the hydrants to be painted.

The Household Hazardous Waste, Recycling, Personal Document Shredding and Prescription Disposal event is scheduled for April 9 from 9:00 a.m. to 3:00 p.m. The event will be held at the Main Street and Choctaw Avenue parking lot.

Environmental Management Inc. of Guthrie, Oklahoma and E-Waste Collections of Irving, Texas will oversee proper disposal or recycling of items taken to the drop-off site. Members of the McAlester Police Department have stepped up to volunteer their time to man disposal of prescription drugs, supplements and vitamins, and PIM volunteers will oversee personal document shredding. Please remember that PIM *cannot* accept documents from businesses for shredding.

Waste items to be collected at the drop-off site include:

- ◇ Batteries: alkaline, mercury, Ni-Cad/NiMH, and automotive
- ◇ Electronics: all electronic items
- ◇ Appliances: washers, dryers, stoves, refrigerators, microwaves, etc.
- ◇ Tires: Bristow and rubber
- ◇ Mercury/mercury articles
- ◇ Paints: paints, paint thinners, and similar chemicals
- ◇ Fuels: flammable solids and liquids

- ◇ Miscellaneous: aerosols, fertilizers, corrosive liquids, organic peroxides, oxidizing solids and liquids, pesticide solids and liquids.

PIM hopes to cleanup on the competition in the Oklahoma Department of Transportation statewide Trash-off contest scheduled for April 16. City officials, individual residents, churches, civic clubs, schools, and organizations are invited to participate in this event. Those who wish to participate in the event will need to register with PIM. Awards will be given to category winners during the Downtown Awards Celebration set for April 30.

Individuals and groups will also take on a variety of special projects during the month of April. Volunteers are welcome at any time during the events, for any length of time they can work. Anyone interested in volunteering or participating in the scheduled events or a special project should contact PIM at 918-426-4444 for additional information and/or registration.

### BIANNUAL SPRING CLEANUP SCHEDULE OF EVENTS:

Pre-school and Elementary School Poster Contest  
entries must be submitted to the Pride In McAlester office no later than April 8th.

- April 9: Roll-off Bin Site at 319 E. Polk  
Open 9am - 3pm  
Household Hazardous Waste & Recycling  
Choctaw and Main  
Open 9am - 3pm
- April 10: Roll-off Bin Site at 319 E. Polk  
Open 12 pm - 3pm
- April 16: Roll-off Bin Site at 319 E. Polk  
Open 9am - 3pm  
ODOT Trash-off Tournament  
Choctaw and Main  
Open 9am - 3pm  
Fire Hydrant Painting  
9am at Fire Station, Washington Street
- April 17: Roll-off Bin Site at 319 E. Polk  
Open 12 pm - 3pm
- April 23: Easter Weekend - No Events Scheduled
- April 30: Roll-off Bin Site at 319 E. Polk  
Open 9am - 3pm  
Downtown Award Celebration  
Choctaw Avenue  
6pm - 9pm



# April 2011

SUN	MON	TUE	WED	THU	FRI	SAT
				1		2 Roll-off Bins at Polk Fire Hydrant Painting Special Projects
3	4	5	6	7 Board Meeting 3:30 pm	8	9 Roll-off Bins at Polk HHW, Recycling, Shredding & Prescription Disposal at Main and Choctaw
10 Roll-off Bins at Polk	11	12	13	14 Organization Meeting 6:00 pm	15	16 Roll-off Bins at Polk Fire Hydrant Painting Special Projects
17 Roll-off Bins at Polk	18	19	20	21	22	23
24 Roll-off Bins at Polk	25	26	27	28 Organization Meeting 6:00 pm	29	30 Roll-off Bins at Polk Downtown Awards Celebration on Choctaw

## Pride In McAlester Volunteers Honored at Banquet

The 2nd Annual *Pride In McAlester* (PIM) Volunteer Banquet was held on March 10 at the Whistle Stop Bistro. 30 PIM members enjoyed an evening of good food and fellowship while awaiting the announcement of the "Volunteer of the Year" and "All Around Volunteer" awards Recipients.

Receiving the honors of *Volunteer of The Year* was June Boyd. June has actively participated as a volunteer at PIM's Trash-to-Treasure Bazaar since its inception and has volunteered at a variety of other PIM projects as well. PIM President Justin Few thanked her for her personal dedication to serving as a PIM volunteer while presenting the award.



June has been a volunteer and member of the GFWC-OK McAlester Fortnightly Club in the Literary Department for the past 14 years and has donated countless hours of her time toward community improvement and service projects in McAlester.

Mel Priddy was recognized as the *All Around Volunteer*. Regardless of the need or event, PIM can always count on Mel to be there lending a helping hand. He's

become PIM's unofficial 'go to' person for repairs at the Trash-to-Treasure Bazaar and has offered to serve in whatever capacity needed at PIM events. He's been seen helping at the bazaar, painting fire hydrants, working at the HHW events, and helping out at the Recycling Center.



McAlester is a better community because of the hours June and Mel have given to projects designed to improve the quality of life for area residents. PIM thanks them both for their commitment to improving McAlester on a variety of levels and is honored to have them as members of the organization.

### Downtown Awards Celebration

6pm-9pm April 30th ✦ Downtown Choctaw

Awards for Poster Contest and Trash-off Tournament winners, free inflatables for the kids, concessions, live music, face painting, frisbee spin-art, and rock wall.

**FUN FOR THE ENTIRE FAMILY!**

Pride in McAlester, 113 N 1st, McAlester, OK 74501

Phone: (918)426-4444 Fax: (918)426-4484

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# McAlester City Council

## AGENDA REPORT

Meeting Date:	May 24, 2011	Item Number:	4
Department:	Human Resources		
Prepared By:	Pamela Kirby, HR Mgr.	Account Code:	
Date Prepared:	May 16, 2011	Budgeted Amount:	
		Exhibits:	2

### Subject

Consider and act upon, authorizing the Mayor to sign a Renewal Letter with Unitedhealthcare for medical coverage, in the amount of \$507.18/per full time regular employee for medical insurance.

### Recommendation

Motion to authorize the Mayor to sign the Renewal Letter with Unitedhealthcare for medical coverage for full time regular employees for a period of July 1, 2011 through June 30, 2012.

### Discussion

The Unitedhealthcare Medical Plan design matches the existing PPO plan of benefits. Staff recommends due to the aggressive fully insured proposals, the savings of self-funding is not significant enough to warrant the funding change this year. United Healthcare proposal was a 10.5% premium reduction which is equal to a \$140,742 savings.

### Attachments:

United Healthcare Renewal Letter  
Medical Carrier Plan Comparison

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	PK	5/16/11
City Manager	P. Stasiak <i>PKS</i>	5/16/11

## Medical Renewal Rates

**Customer Name:** CITY OF MCALESTER  
**Medical Policy:** 00703994  
**Renewal Date:** July 1, 2011

• The numbers below are on an illustrative basis. Rates are subject to Underwriting approval.

UHC Platform	
Option 1	NEW
Plan Name	T4T-P (Tiered Phys./Emb Ded/PVY)
Product	Choice Plus *
Rating Group	National Plan
Plan Offering	Single Option
Multiple Option with HRA or HSA	Option(s) N/A No
<b>Benefits*</b>	<b>Network Single/Family</b>
Office Copay (PCP/SPC)	\$20/40 Per Visit
Other Copays (IP/ER/UC)	N/A/\$150 + 20%/\$75
Deductible	\$1000/2000
Coinsurance	80%
Out-of-Pocket	\$3000/6000
Pharmacy	\$10/30/50
	<b>Out of Network Single/Family</b>
Deductible	\$2000/4000
Coinsurance	50%
Out-of-Pocket	\$6000/12000
<b>Enrollment</b>	
Employee	173
Employee + Spouse	9
Employee + Child(ren)	3
Employee + Family	2
Total	187
<b>Rates</b>	
	<b>Current</b> <b>Proposed</b>
Employee	\$566.66 <b>\$507.18</b>
Employee + Spouse	\$1,087.99 <b>\$973.80</b>
Employee + Child(ren)	\$917.99 <b>\$821.64</b>
Employee + Family	\$1,433.66 <b>\$1,283.19</b>
Monthly Premium	\$113,445 <b>\$101,538</b>
Annual Premium	\$1,361,345 <b>\$1,218,461</b>
Change from Current	-10.5%

\*High level benefit summary. Please see your plan summary for more detailed benefit description.

**Signature of Employer Group indicates acceptance of renewal rates.**

Signature



**City of McAlester**  
**Medical Carrier Plan Comparison**

Benefit Plan Features		United Healthcare Current Plan		Blue Cross / Blue Shield		Aetna Proposal	
Deductible (Calendar Year)		In Network	Out-of-Network	In Network	Out-of-Network	In Network	Out-of-Network
Individual		\$1,000	\$2,000	\$1,000	\$2,000	\$1,000	\$2,000
Family		\$2,000	\$4,000	\$2,000	\$4,000	\$2,000	\$4,000
Per Occurrence deductible in-patient		\$0	\$0	\$0	\$0	\$250 then 80%	Ded/50%
Plan Co-Insurance		80%	50%	80%	50%	80%	50%
Out of Pocket Maximum		Calendar Year Accumulation		Calendar Year Accumulation		Calendar Year Accumulation	
(plus deductible) Individual		\$2,000	\$4,000	\$2,000	\$4,000	\$2,000	\$8,000
Family		\$4,000	\$8,000	\$4,000	\$8,000	\$4,000	\$16,000
Network Benefit Schedule							
Preventive Care							
Adult Physical Examination		100% - Deductible waived		100% - Deductible waived		100% - Deductible waived	
Routine Well Child Exam / Immunizations		100% after \$20 Co-pay		100% - Deductible waived		100% - Deductible waived	
Routine Eye Examination		100% after \$20 Co-pay		N/A		N/A	
Physician Office Visits		100% after \$20 Co-pay		100% after \$20 Co-pay		100% after \$20 Co-pay	
Primary Care Physician		100% after \$20 Co-pay		100% after \$20 Co-pay		100% after \$20 Co-pay	
Specialist Office Visits		"Designated specialty network" \$20 Co-pay		100% after \$40 Co-pay		100% after \$40 Co-pay	
		"Non-designated" \$40 Co-pay		100% after \$40 Co-pay		100% after \$40 Co-pay	
Routine Lab and X-Ray Procedures							
As part of office visit and billed by physician		Physician office copayment		100% in-network		Physician office copayment	
MRI, CT Scan, and other complex		Deductible / Coinsurance		Deductible / Coinsurance		Deductible / Coinsurance	
Emergency Services							
Urgent Care Providers		100% after \$75 Co-pay		100% after \$75 Co-pay		100% after \$75 Co-pay	
Emergency Room		80% after \$150 Co-pay		80% after \$150 Co-pay		80% after \$200 Co-pay	
Non-emergency care in ER		80% after deductible		80% after deductible		80% after deductible	
Ambulance		80% after deductible		80% after deductible		80% after deductible	
Prescription Drugs		100% after Co-pay		100% after Co-pay		100% after Co-pay	
Generic / Preferred Brand / Non-Preferred Brand		\$10/ \$30/ \$50		\$10/ \$30/ \$50		\$10/ \$30/ \$50	
Mail Services		\$25/ \$75/ \$125		\$25/ \$75/ \$125		\$25/ \$75/ \$125	
Lifetime Maximum		Unlimited		Unlimited		Unlimited	
Premium Rates		Current Rates	Renewal Rates	Proposed Premium Rates		Proposed Premium Rates	
Employee	170	\$566.66	\$507.18	\$506.03		\$483.62	
Employee & Spouse	9	\$1,087.99	\$973.80	\$971.58		\$1,010.77	
Employee & Children	3	\$917.99	\$821.64	\$819.77		\$899.53	
Family	2	\$1,433.66	\$1,283.19	\$1,280.26		\$1,431.52	
Total Monthly Premium		\$111,745.40		\$99,789.15		\$96,873.96	
Total Annualized Premium		\$1,340,944.80		\$1,197,469.80		\$1,162,487.52	
\$ Change from Current Premium		-\$140,742.45		-\$143,475.00		-\$178,457.28	
% Change from Current Premium		-10.5%		-10.7%		-13.3%	



# McAlester City Council

## AGENDA REPORT

Meeting Date:	May 24, 2011	Item Number:	5
Department:	Human Resources		
Prepared By:	Pamela Kirby, HR Mgr.	Account Code:	
Date Prepared:	May 16, 2011	Budgeted Amount:	
		Exhibits:	2

### Subject

Consider and act upon, authorizing the Mayor to sign an application for a dental insurance plan for all full time regular employees with Guardian Life for the period of July 1, 2011 through June 30, 2012.

### Recommendation

Motion to authorize the Mayor to sign the Guardian Life application for dental insurance for full time regular employees for a period of July 1, 2011 through June 30, 2012.

### Discussion

The Guardian Life Dental Plan is based on more traditional plan designs that are based on procedure types with 100% coverage for preventive services. Deductible and coinsurance applied to restorative and major dental services. Guardian Life's premium is 25% less than the existing self-funded dental plan funding level. Guardian's premium rates are guaranteed for two years.

### Attachments:

Guardian Life Application  
Dental Proposal Summary

### Approved By

	Initial	Date
Department Head	PK	5/16/11
City Manager	P. Stasiak <i>PJS</i>	5/16/11

Please print clearly to ensure accurate processing



Your Insurance Broker is **Mike Scheidegger**  
9400 North Central Expressway  
Suite 1400  
Dallas  
TX 75231

Your Guardian Representative is **David Willey**  
14643 Dallas Parkway,  
Suite 100  
Dallas  
TX 75254  
(972) 458-1032

The Guardian Life Insurance Company Of America | 7 Hanover Square, New York, NY 10004

## APPLICATION FOR A PLAN OF GROUP INSURANCE

REQUESTED COVERAGE	
Applicant: City of McAlester 28 E Washington Avenue McAlester, OK <b>74501</b> SIC Code: 9111	Coverage(s): <b>Dental</b>

If information is incorrect, ask your insurance broker for an updated application.

BUSINESS INFORMATION	
Types of Organization: <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Proprietorship <input type="checkbox"/> S Corp <input checked="" type="checkbox"/> Other: <b>Municipality</b>	Nature of Business <b>Municipality</b> Tax ID Number <b>73-6005314</b> Date Established <b>07/01/1907</b>
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Has your company ever filed, or is it now in the process of filing, for bankruptcy (Chapter 7 or 11) ?	

Complete below if your company or any of its affiliates has ever applied for group insurance with Guardian.		
Company or Affiliate Name (If different from Section 1)	Plan Number	Cancellation Date

Complete below if there are any COBRA or state continuation cases.					
Employee/Dependent	Type	Reason	Continuation Dates		
<b>None</b>	Date of Birth	<input type="checkbox"/> State <input type="checkbox"/> Federal <input type="checkbox"/> Disability <input type="checkbox"/> Extension of benefits <input type="checkbox"/> Non-Disability	Start	End	

For additional names, please attach a separate sheet

AGREEMENT	
<b>Conditions Of Agreement</b> It is understood that only full-time employees and dependents of such shall be eligible.  Full-time employee means one who regularly works the number of hours in the normal work week established by this applicant (but not less than 30 hours per week) at the applicant's normal place of business.	<b>Acceptance of Plan</b> It is further understood that no insurance will be effective until the plan is accepted in writing by the Insurance Company(-ies). No contract of insurance is to be implied in any way on the basis of the completion and submission of the application. Upon acceptance, this application will be attached to and made part of the Group Insurance Policy.  <b>Fraud Warning:</b> Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the

CMA2007



\*00010000000000159783555-03\*

**AGREEMENT Continued**

**Insurance Broker Representation:** It is further understood that no broker has power on behalf of The Guardian Life Insurance Company of America to make or modify any request or application for insurance, or to bind said Insurance Company by making any promise or representation or by giving and receiving any information.

proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

The undersigned applicant certifies that to the best of his/her knowledge and belief, all of the responses given are true, correct and complete. The applicant understands that a false statement or misrepresentation in the application may result in loss of coverage in the policy, the rescission of the policy, or a revision of the rates quoted.

**SIGNATURES**

I have reviewed the statements made by me on this application, and they are true and complete to the best of my knowledge and belief. By my signature below, I acknowledge that City of McAlester endorses the Guardian plan of insurance.

Officer, Partner or Proprietor Signature

Date  
/ /Title *Mayor, Kevin E. Priddle*

Witness Signature

Date  
/ /

Title

Insurance Broker Signature

Date  
/ /

Print Name

*Apex Global Partners, LLC*

CMA2007

Additional Insurance Broker Signature

Date  
/ /

Print Name

Group Plan Number \_\_\_\_\_

Requested Effective Date / /



\*0001000000000159783555-03\*

Dental Plan Features	Current Self-Funded Dental Plan	
	Direct Dental Services	
	Contracted Dentists paid at 90th percentile of R&C	
<b>Insured Pays:</b>		
First \$100 of Expenses	100%	
Next \$50 Expenses	0%	
Next \$500 Expenses	80%	
Next \$1000 Expenses	50%	
<b>Orthodontics:</b>		
Child(ren) to age 19	50%	
Adult	Not Covered	
<b>Lifetime Orthodontic Maximum</b>	\$1,000	
<b>Preventive Incentive / Rollover</b>		
<b>Waiting Periods:</b>	None	
<b>Out of Network Reimbursement</b>	Claims for non-contracted dentists are charged \$20 claim processing fee.	
	<b>Current Funding Rates for self-funded</b>	
<b>Premium Rates:</b>	Enrollment	Rate
Employee	92	\$30.00
Employee & Spouse	59	\$46.05
Employee & Child(ren)	2	\$46.05
Family	24	\$46.05
<b>Total Monthly Premium</b>	<b>177</b>	<b>\$6,674.25</b>
<b>Total Annualized Premium</b>		<b>\$80,091.00</b>

Benefit plan payment regardless of dental procedure.

		Fully Insured Proposals			
		United Healthcare	Delta Dental	United Concordia	Guardian Life
					Low Plan High Plan
	100%	100%	100%	100%	100% 100%
	80%	80%	80%	80%	80% 80%
	50%	50%	50%	50%	n/a 50%
	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000 50%
	\$50 Ind. / \$150 Family				\$50 / 3 fam \$50 / 3 fam
	50%	50%	50%	50%	n/a 50%
	-	-	-	-	n/a
	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
	yes	yes	Yes	Yes	No Rollover
	None	None	None	None	None
	Non contracted dentists are reimbursed at 90th percentile of R&C			Non contracted dentists are reimbursed at 90th percentile of R&C	Non contracted dentists are reimbursed at 90th percentile of R&C
	1 year	1 year	1 year	1 year	2 years
	Fully Insured Rates			Enrollment	Low Plan High Plan
	\$30.00	\$22.10	\$22.90	\$22.90	\$13.22 \$16.50
	\$46.05	\$76.32	\$64.10	\$64.10	\$26.74 \$32.97
	\$46.05		\$64.10	\$64.10	\$31.86 \$43.36
	\$46.05		\$64.10	\$64.10	\$45.39 \$59.83
	\$6,674.25	\$6,536.08	\$7,555.30	\$7,555.30	\$3,946.98 \$4,985.87
	\$80,091.00	\$78,432.96	\$90,663.60	\$90,663.60	\$47,363.76 \$59,830.44
	\$0.00	-\$1,658.04	\$10,572.60	\$10,572.60	-\$32,727.24 -\$20,260.56
	0%	-2.1%	13.2%	13.2%	-40.9% -25.3%

Preventive Services paid at 100% examination and cleaning every 6 months / twice per year, x-rays, space maintainer, fluoride, sealants.

Basic Services paid at 80% include fillings, root canal, perio surgery, scaling & root planing, extractions,

Major Services paid at 50% include single crowns, inlays, onlays, veneers, dentures, bridges



# McAlester City Council

## AGENDA REPORT

Meeting Date: May 24, 2011  
Department: Human Resources  
Prepared By: Pamela Kirby, HR Mgr.  
Date Prepared: May 16, 2011

Item Number: 6  
Account Code: \_\_\_\_\_  
Budgeted Amount: \_\_\_\_\_  
Exhibits: 2

### Subject

Consider and act upon, authorizing the Mayor to sign an application and participation agreement with Lincoln National Life Insurance Company for Life Insurance and Long Term Disability Insurance for full time regular employee.

### Recommendation

Motion to authorize the Mayor to sign the application and participation agreement with Lincoln National Life Insurance Company for Life Insurance and Long Term Disability for full time regular employees for a period of July 1, 2011 through June 30, 2012.

### Discussion


Lincoln Financial presented the most competitive proposals for the Basic Life and AD&D, Voluntary Life and Long Term Disability Insurance package.

Lincoln Financial premium rates for the Basic Life and AD&D are 15% less than the current Mutual of Omaha premium rates and 20.5% less than Mutual's LTD premium for a combined premium reduction of \$9,539. Premium rates are guaranteed for three years.

#### Attachments:

Lincoln National Life Insurance Company Application.  
Participation Agreement  
Basic Life and AD&D Competitor Proposals

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	PK	5/16/11
City Manager	P. Stasiak 	5/16/11

**The Lincoln National Life Insurance Company**  
Group Insurance Service Office  
8801 Indian Hills Drive  
Omaha, Nebraska 68114-4066

Office Use Only ID#

**APPLICATION FOR GROUP INSURANCE**

*Is hereby made to THE LINCOLN NATIONAL LIFE INSURANCE COMPANY (the Company).*

**A. NAME AND ADDRESS**

1. Applicant's Full Legal Name (exactly as to be shown in Group Policy):  
City of McAlester
2. Main Office Address (physical location and group situs state):  
Street 28 E. Washington Avenue City McAlester State OK  
Zip 74501 Phone # 918-423-9300 FAX # 918-421-4998 E-Mail Address  
(if available)

**B. REQUESTED COVERAGES**

The following Group Insurance is applied for as specified in the sold case proposal(s). Complete the requested Effective Date for each coverage.

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Life & AD&D with Effective Date <u>07/01/11</u>          | <input checked="" type="checkbox"/> Voluntary Life with Effective Date <u>07/01/11</u> |
| <input checked="" type="checkbox"/> Long Term Disability with Effective Date <u>07/01/11</u> | <input type="checkbox"/> Voluntary Life & AD&D with Effective Date _____               |
| <input type="checkbox"/> Short Term Disability with Effective Date _____                     | <input type="checkbox"/> Voluntary Long Term Disability with Effective Date _____      |
| <input type="checkbox"/> Dental with Effective Date _____                                    | <input type="checkbox"/> Voluntary Short Term Disability with Effective Date _____     |
|  | <input type="checkbox"/> Voluntary Dental with Effective Date _____                    |

**C. BUSINESS INFORMATION**

1. Nature of Business (Please specify): City Government  
Years in Business 103 Federal Tax ID# 73-6005314
2. Business is Organized As (select one):  
☐ Corporation ☐ Non-Profit Organization  
☐ Partnership ☐ Proprietorship ☒ Other Municipality
3. Financial Risk (If Yes to any part, please explain below.)  
☐ Yes ☒ No Has Applicant ever filed for bankruptcy?  
☐ Yes ☒ No Does Applicant anticipate ceasing or materially reducing active business operations?  
☐ Yes ☒ No Has Applicant opted out (or do they anticipate opting out) of Workers' Compensation?  
Explanation: \_\_\_\_\_
4. Binder payment submitted: Amount \$ \_\_\_\_\_ (if applicable)

**D. REPLACEMENT COVERAGE**

- ☒ Yes ☐ No Will all or part of this coverage replace any similar coverage? If Yes, provide details of the prior plan below and enclose a copy of each inforce contract to be replaced.

Coverage Type	Prior Carrier Name	Prior Plan Effective Date	Termination Date
<u>Basic Life/AD&amp;D</u>	<u>Mutual of Omaha</u>	<u>05/01/05</u>	<u>06/30/11</u>
<u>Voluntary Life</u>	<u>Mutual of Omaha</u>	<u>05/01/05</u>	<u>06/30/11</u>
<u>LTD</u>	<u>Mutual of Omaha</u>	<u>05/01/05</u>	<u>06/30/11</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

## **PARTICIPATION AGREEMENT**

### ***The Lincoln National Life Insurance Company (herein called the Company)***

*Complete only if applying for coverage under The Lincoln National Life Insurance Company Voluntary Insurance Trust.*

**Note: Do not complete in AL, MN, MS, ME, TX, FL, WA, VT, or SD.**

Application is hereby made to become a Participating Employer under The Lincoln National Life Insurance Company's Voluntary Insurance Trust, based on the following statements plus the attached application for group insurance coverage. The Group Employer named below (herein called the Employer) understands that if Voluntary Group Term Life and AD&D or Disability Income insurance is requested and approved, such Employer will become a Participating Employer under The Lincoln National Life Insurance Company Voluntary Insurance Trust, situated in Kansas City, Missouri. The Employer agrees to the terms of the Trust Agreement, each group policy issued to the Trust under which the Employer's employees become insured, and any amendments to them. The Employer understands that group certificates will be supplied and agrees to distribute them to each employee enrolled in the program. After receipt of the group certificates, payment of premium is deemed acceptance of the policy's terms.

The Employer agrees to be responsible for all premiums payable with respect to any of my employees who will be insured under the policy. The Employer agrees to honor and administer on a timely basis the written payroll deduction request of each participant, in the amount required to pay the necessary premium to keep coverage in-force. Payroll deductions will be remitted to the Company on a timely basis, in accord with the billing schedule agreed upon. The Employer agrees to promptly furnish the Company any information reasonably required to administer the coverage and claims under it.

The Employer understands that participation in the program may be terminated at any time by giving prior written notice to the Company. The effective date of termination will be the date the notice is received by the Company's Group Insurance Service Office, or on any later date stated in the notice. The Employer understands that the Company may terminate the Employer's participation based on the following circumstances:

- a) at the end of the grace period during which the required premium has not been paid;
- b) on any premium due date on which participation in the program falls below a minimum level of 10 employees;
- c) on any premium due date when the Employer has failed to perform any duties related to the policy in good faith;
- d) on any premium due date after the premium rate has been in effect for at least 12 months (or any longer Rate Guarantee period agreed upon by the Company).

The Employer understands that the Company may change any premium rate:

- a) when there is a change in the terms of the policy, or in the factors bearing on the risk assumed;
- b) when the policy liability is changed as a result of a change in federal, state or local law;
- c) when a division, subsidiary or affiliate is added, removed, or relocated;
- d) when the number of insured employees has changed by 25% or more since the Rate Guarantee period began;
- e) on any premium due date after the expiration of the Rate Guarantee period agreed upon by the Company.

### **SIGNATURE**

I have read and understand the agreement above and will comply with the agreement as stated. I have reviewed, understand and agree to the proposal, rate structure, and enrollment strategy presented to me by the Company representative. I understand that no agent, broker or field representative has any right to bind the requested coverage, alter the terms of the policies or enrollment materials, adjust any claim for benefits, or waive any of the Company's rights or requirements.

Group Employer Name & ID \_\_\_\_\_ City of McAlester \_\_\_\_\_ 73-6005314 \_\_\_\_\_

\_\_\_\_\_  
Kevin E. Priddle  
Printed Name of Authorized Company Officer

\_\_\_\_\_  
Signature of Authorized Company Officer

\_\_\_\_\_  
Mayor  
Title

\_\_\_\_\_  
Date



**E. FRAUD WARNING**

**COLORADO:** It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Services.

**DC:** It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

**KENTUCKY:** Any person who knowingly and with the intent to defraud an insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information containing any fact material thereto, commits a fraudulent insurance act, which is a crime.

**LOUISIANA:** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**NEW MEXICO:** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties.

**OHIO:** A person commits insurance fraud, if he or she submits an application containing a false or deceptive statement with the intent to defraud (or knowing that he or she is helping to defraud) an insurance company.

**PENNSYLVANIA:** Any person who knowingly and with intent to defraud any insurance company or other person files an application or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

**TENNESSEE:** It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

**OTHER STATES:** A person may be committing insurance fraud if he or she submits an application containing a false or deceptive statement with the intent to defraud (or knowing that he or she is helping to defraud) an insurance company.

**F. AGREEMENT.** The Applicant hereby applies for group insurance. The information in this Application is true and correct to the best of the Applicant's knowledge and belief. It forms the basis for this request for group insurance. Omission or misstatement of known information on this Application could affect the validity of any insurance issued and cause the denial of an otherwise valid claim. The Applicant understands that the requested group insurance will:

- (a) be issued only if the requested insurance is acceptable to the Company and is legally permissible;
- (b) be issued under a group Policy or Policies in the language customarily used by the Company;
- (c) be subject to the Company's usual underwriting requirements (including Evidence of Insurability, if applicable);
- (d) be subject to all exclusions and limitations of the Policy; and
- (e) take effect on the date determined by the Company.

The Applicant understands that no agent or broker has the authority to guarantee the acceptability of the requested insurance. The effective date of insurance for which an employee is required to submit satisfactory Evidence of Insurability will be determined in accord with the Policy's terms, and will be subject to the Active Work requirement. The Applicant agrees not to:

- (a) collect or pay premiums (other than the Binder Premium, if any) for such insurance, before receiving the Company's notice of approval; or
- (b) distribute material describing Policy coverage to persons to be insured, without the Company's prior written consent.

If dental insurance is requested, the Applicant agrees to provide employees and dependents notice of any applicable continuation rights, required by federal COBRA law or any similar state continuation law. Premium rate quotes were based on data submitted to the Company. Final premium rates will be determined by the actual composition of the group. This application and the Binder payment, if any, constitutes the consideration for any Policy issued. After receipt of the Policy, payment of the premium is deemed acceptance of the Policy's terms. If this Application is approved, it will be made a part of any Policy issued.

Writing Agent

Or Broker's Signature

Signed by Applicant's Authorized Representative:

Typed or Printed Name Apex Global Partners, LLC.

Signature \_\_\_\_\_

License Number 10002366 State OK

Typed or Printed Name Kevin E. Priddle

Title Mayor

State Signed Oklahoma Date \_\_\_\_\_

Must be signed prior to Effective Date

**City of McAlester**  
**Basic Life and Accidental Death & Dismemberment Insurance**

Basic Life & AD&D		Competitor Proposals			
Benefit Summary	Current Carrier Mutual of Omaha	Lincoln Financial	CIGNA	Prudential	Guardian
Employee Schedule:	\$25,000, \$40,000, \$50,000	\$25,000, \$40,000, \$50,000	\$25,000, \$40,000, \$50,000	\$25,000, \$40,000, \$50,000	\$25,000, \$40,000, \$50,000
Guarantee Issue:	All Guaranteed	All Guaranteed	All Guaranteed	All Guaranteed	All Guaranteed
AD&D Benefit	Matching the Life	Matching the Life	Matching the Life	Matching the Life	Matching the Life
Age Reduction Schedule:	Reduced to 65% at age 65, then to 50% at age 70	Reduced to 65% at age 70, then to 40% at age 75.	Reduced to 65% at age 65, then to 50% at age 75	Reduced to 65% at age 65, then to 50% at age 70	
Waiver of Premium Provision	Yes, totally disabled prior to age 60	Yes, totally disabled prior to age 60	Yes, totally disabled prior to age 60	Yes, totally disabled prior to age 60	Yes, totally disabled prior to age 60
Living Benefit	50% of life coverage, maximum \$100,000	75% of life coverage, maximum \$250,000	50% of life coverage, maximum \$100,000	90% of life coverage, maximum \$25,000	50%
Safe Driver Benefit	N/A	\$10,000 or 10%, whichever is less	\$25,000 or 10%, whichever is less	\$10,000 or 10%, whichever is less	
	Terminates at retirement	Terminates at retirement	Terminates at retirement	Terminates at retirement	Terminates at retirement
Employer Contribution:	100%	100%	100%	100%	100%
<b>Financial Cost</b>					
Rate Guarantee	2 years	3 years	2 years	3 years	2 years
Premium Rate / \$1,000 coverage	\$0.26	\$0.22	\$0.24	\$0.268	\$0.35
Volume:	\$5,340,000	\$5,340,000	\$5,340,000	\$5,340,000	\$5,340,000
Monthly Premium	<b>\$1,388.40</b>	<b>\$1,174.80</b>	<b>\$1,281.60</b>	<b>\$1,431.12</b>	<b>\$1,869.00</b>
Annualized Premium	<b>\$16,660.80</b>	<b>\$14,097.60</b>	<b>\$15,379.20</b>	<b>\$17,173.44</b>	<b>\$22,428.00</b>
\$ Change from Current Premium		<b>-\$2,563.20</b>	<b>-\$1,281.60</b>	<b>\$512.64</b>	<b>\$5,767.20</b>
		-15%	-8%	3%	35%

Travel Assist  
Beneficiary Assist

Beneficiary Services  
Will Preparation Services  
Secure Travel

Travel Assist  
Spouse and Child Tuition  
Reimbursement - \$2,500  
Day care - \$2,000

**City of McAlester**  
**Voluntary Term Life Insurance**

Voluntary Life			Competitor Proposals		
Benefit Features	Mutual Of Omaha Current Carrier		Lincoln Financial	Cigna	Prudential
Employee Coverage					
Coverage amount	\$10,000 increments		\$10,000 increments	\$10,000 increments	\$10,000 increments
Maximum Benefit	up to 5 times salary, maximum \$500,000		Lesser of 5 times annual compensation to a maximum of \$500,000	Lesser of 5 times annual compensation to a maximum of \$500,000	Lesser of 7 times annual compensation or \$500,000
Guarantee Issue:	\$100,000		\$200,000 or 3 times earnings	\$100,000	\$150,000
Age Reduction Schedule	65% at age 65, 40% at 70, 25% at age 75		Reduced to 65% at age 70, then to 40% at age 75.	65% at age 65, 50% at 75	65% at age 65, 50% at 70
Spouse Coverage:	\$5,000 increments up to 50% of the employee election, terminates at age 70		\$5,000 increments up to 50% of the employee election, terminates at age 70	\$5,000 increments - terminates at age 70	\$5,000 increments
Maximum:	\$100,000		\$100,000	\$100,000	Up to 50% of EE to maximum \$250,000
Guarantee Issue:	\$50,000		\$30,000	\$50,000	\$20,000
Children Coverage:	increments of \$1,000 up to \$10,000		14 days to age 19 or 25 \$10,000	14 days - 6 months = \$500 6 months to 19 or 25 = \$2,000 increments to maximum \$10,000	Live birth to age 18 or 25, \$2,000 increments up to \$10,000
Portability:	yes		yes, after beging covered 12 months.	yes, to age 70	yes
Participation Required:	20%		20%	20%	15%
Premium Rates Per \$1,000	EE	Spouse	Employee & Spouse	Employee & Spouse	Employee & Spouse
25-29	\$0.100	\$0.10	\$0.100	\$0.14	\$0.100
30-34	\$0.113	\$0.11	\$0.100	\$0.14	\$0.113
35-39	\$0.138	\$0.14	\$0.130	\$0.17	\$0.138
40-44	\$0.214	\$0.22	\$0.200	\$0.25	\$0.214
45-49	\$0.364	\$0.36	\$0.330	\$0.37	\$0.364
50-54	\$0.603	\$0.60	\$0.603	\$0.59	\$0.603
55-59	\$0.943	\$0.94	\$0.943	\$0.94	\$0.943
60-64	\$1.471	\$1.47	\$1.280	\$1.45	\$1.471
65-69	\$2.639	\$2.62	\$2.210	\$2.45	\$2.639
70-74	\$4.726		\$5.130	\$5.00	\$4.726
75-89	\$7.793		\$12.480	\$10.09	\$4.726
Voluntary Child Rates	\$0.05 per \$1,000		\$0.10 per \$1,000	\$0.25 per \$1,000	\$0.22 per \$1,000
Matching AD&D	\$0.10 per \$1,000		\$0.02 per \$1,000	Employee only \$0.037/\$1,000 Family \$0.0524/\$1,000	\$0.10 per \$1,000

**City of McAlester**  
**Long Term Disability Insurance**

LTD Benefit Percentage	60% of Base Earnings	60% of Base Earnings	60% of Base Earnings	60% of Base Earnings	60% of Base Earnings
Maximum Benefit Paid	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
Elimination Period / Qualifying Period:	90 days	90 days	90 days	90 days	90 days
Benefit Duration:	Age 65 or SSNRA	Age 65 or SSNRA	To Age 65	Age 65 or SSNRA	SSNRA
Return to Work Incentive	100% for 12 months	100% for duration of claim	100% for 12 months	12 months / no offset	12 months / no offset
Conversion:	No	Yes	No	No	No
Survivor Benefit:	3 months	3 months	3 months	3 months	3 months
Social Security Integration	Full Family	Full Family	Full Family	Full Family	Full Family
<b>Disability qualification during the "own occupation" period</b>	Inability to perform at least one duty of regular occupation AND 20% loss of income	Loss of duties or time	Inability to perform regular occupation and loss of income	Inability to perform regular occupation or loss of income	Inability to perform regular occupation and loss of income
<b>Own Occupation Period</b>	2 years	2 years	2 years	2 years	2 years
Partial Disability Formula	Proportionate Loss	Progressive Partial	Proportionate Loss		
Partial Disability Income Test	20% / 40% loss of earnings	1% / 15% loss of earnings	20% loss of earnings		
<b>Benefit Limitations</b>					
Mental / Illness	24 months per lifetime combined	24 month per claim	24 months per lifetime	24 months per lifetime	24 months
Drug/Alcohol		24 month per claim	24 months per lifetime	24 months per lifetime	24 months
Self-reported/specific Illness including Chronic Fatigue Syndrome, Carpal Tunnel and Environmental Allergic Illness		24 month per claim	None	24 months per lifetime	24 months per lifetime
Pre-Existing Conditions		3 / 12	3 / 12	3 / 12	3 / 12
<b>Premium Rates</b>					
Rate / \$100 covered payroll	\$0.44	\$0.35	\$0.40	\$0.476	\$0.61
Rate guarantee	2 years	3 years	2 years	2 years	2 years
Covered Payroll	\$645,977.75	\$645,977.75	\$645,977.75	\$645,977.75	\$645,977.75
Annualized Premium	<b>\$34,107.63</b>	<b>\$27,131.07</b>	<b>\$31,006.93</b>	<b>\$36,898.25</b>	<b>\$47,285.57</b>
\$ Change from Current Premium		<b>-\$6,976.56</b>	<b>-\$3,100.69</b>	<b>\$2,790.62</b>	<b>\$13,177.95</b>
% Change from Current Premium		-20.5%	-9.1%	8.2%	28.2%



# McAlester City Council

## AGENDA REPORT

Meeting Date:	<u>May 24, 2011</u>	Item Number:	<u>7</u>
Department:	<u>Human Resources</u>	Account Code:	<u></u>
Prepared By:	<u>Pamela Kirby, HR Mgr.</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>May 16, 2011</u>	Exhibits:	<u>2</u>

### Subject

Consider and act upon, authorizing the Mayor to sign an application with Superior Vision Services, Inc. for vision care for full time regular employee for a period of July 1, 2011 through June 30, 2012.

### Recommendation

Motion to authorize the Mayor to sign the application with Superior Vision Services, Inc. for vision care full time regular employee for a period of July 1, 2011 through June 30, 2012.

### Discussion

Superior Vision Services, Inc. presented a competitive plan with premium rates reducing our current plan by 30%. The benefit design of their plan matched closely with our existing plan through UHC.

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	PK	5/16/11
City Manager	P. Stasiak <i>PJS</i>	5/16/11



# NATIONAL GUARDIAN LIFE INSURANCE COMPANY

## GROUP VISION APPLICATION

Administered by: **Superior Vision Services, Inc.**  
11101 White Rock Road, Suite 150  
Rancho Cordova, CA 95670



Group Effective Date: July 1, 2011 Group No. 30199

Legal Group Name	<u>City of McAlester</u>	Tax ID Number	<u>73-6005314</u>
Physical Address	<u>28 East Washington Avenue</u>	ERISA Number	<u>N/A</u>
City \ State \ Zip	<u>McAlester, OK 74501</u>	SIC \ Industry	<u>Municipality</u>
Billing Address	<u>28 East Washington Avenue</u>	# of Employees	<u>175</u>
City \ State \ Zip	<u>McAlester, OK 74501</u>	# of Eligible	<u>175</u>
Eligibility Contact	<u>Sheila Maldonado</u>	Phone	<u>(918) 423-9300 ext. 4988</u>
Billing Contact	<u>Sheila Maldonado</u>	Phone	<u>(918) 423-9300 ext. 4988</u>

### Initial Premium Rates:

Employee Only	\$ <u>5.24</u>	Employee + Spouse	\$ <u>10.36</u>	Employee + Child(ren)	\$ <u>10.14</u>	Employee + Family	\$ <u>15.44</u>
---------------	----------------	-------------------	-----------------	-----------------------	-----------------	-------------------	-----------------

Initial Guarantee Period: Premiums are not guaranteed beyond the below date.

July 1, 2011 through June 30, 2015

Eligibility data will be submitted using: ☐ National Guardian enrollment forms ☐ Email or electronic media

**Eligibility:** Employees working 40 hours per week will be effective for coverage upon: ☐ 30 Days ☐ 60 Days ☐ 90 Days

☒ 1<sup>st</sup> of the month following 90 days

☐ Other \_\_\_\_\_

Eligible Dependents include: Legal Spouse, Domestic Partner ( ☐ Yes ☒ No ) and unmarried Children under the age of \_\_\_\_\_ years old or under the age of \_\_\_\_\_ years old if a full-time student (same as employer health plan).

### Participation:

Depending on group size and coverage elected, specific participation requirements may apply. Participation must be met before the insurance can be effective and must be maintained continuously while insurance is in force to prevent cancellation of coverage. I understand and agree that audits will be made by National Guardian Life Insurance Company now and in the future to verify the number and names of full-time employees of this group. I will furnish with application and upon any future request any other information requested.

Please send Membership Materials and Enrollment Materials to (CHECK ONE):

☒ Group Attn: Pam Kirby Phone (918) 423-9300 Email pamela.kirby@cityofmcalester.com

☐ Agent \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

I understand and agree if, on the effective date, an employee is not in permanent full-time active work or unable to perform usual and customary duties, coverage will not be effective until the employee returns to an active eligible status. I hereby certify that the information provided herein is true and complete to the best of my knowledge and that I have read and understand this form.

The information contained herein describes the essential provisions of the elected coverage(s) discussed between the above client and an authorized National Guardian Life Insurance Co. representative. By signing this form, both parties agree that these are the essential provisions the client is purchasing. The details of this form may be changed by either party with mutual agreement.

**WARNING:** Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: Kevin Priddle Title: Mayor

National Guardian Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Agent  <b>Collin McNeese</b>	Tax I.D. #  <b>20-4634415</b>
Agency  <b>Apex Global Partners, LLC</b>	Phone  <b>(214) 526-2377</b>
Address  <b>9400 North Central Expressway, Suite 1400</b>	Fax
City/State/Zip  <b>Dallas, TX 75231</b>	Email  <b>cmcneese@agpins.com</b>

National Guardian Life Insurance Company appointment on file: ☐ Yes ☒ No ☐ Pending ☐ N/A

**City of McAlester**  
**Vision Plan Renewal and Proposals**

Features/Covered Services	United Healthcare			Superior Vision	Vision Service Plan (VSP)	EyeMed		Vision Care Direct
Frequency of Services	myuhcspecialtybenefits.com				www.vsp.com	www.eyemed.com		www.VisionCareDirect.com
Examination	1 every 12 months			1 exam every 12 months	1 exam every 12 months	1 exam every 12 months		1 exam every 12 months
Materials								
Lenses or Contacts	1 every 12 months			1 exam every 12 months	1 exam every 12 months	1 exam every 12 months		1 exam every 12 months
Frames	1 every 24 months			1 every 24 months	1 every 24 months	1 every 24 months		1 every 24 months
Copayment:								
Exam	\$10 co-pay			\$10 co-pay	\$10 co-pay	\$10 co-pay		\$15 co-pay
Materials:	\$25 co-pay			\$25 co-pay	\$25 co-pay	\$25 co-pay		\$15 co-pay
Benefits (after copayment)	In-Network	Out of Net						
Single Vision Lenses	In Full	\$40.00		Covered in Full	Covered in Full	Covered in Full		Covered in Full
Bifocal Lenses	In Full	\$60.00		Covered in Full	Covered in Full	Covered in Full		Covered in Full
Trifocal Lenses	In Full	\$80.00		Covered in Full	Covered in Full	Covered in Full		Covered in Full
Lenticular Lenses	In Full	\$80.00		Covered in Full	Covered in Full	Covered in Full		Covered in Full
Progressive Lenses	discount			Covered in full up to Lenticular allowance	Covered in full up to Lenticular allowance	Covered at 80% less \$120 allowance		Covered in full up to Lenticular allowance
Scratch resistance coating	standard			Covered in Full		\$15 copay		Add on cost
Ultravilet coat	discount			\$15 copay		\$15 copay		Add on cost
Standard anti-reflective coating	discount					\$15 copay		Add on cost
Frames	\$130 retail allowance			\$130 retail allowance	\$130 allowance	\$130 allowance	\$150 allowance	\$130 allowance
Contact Lenses								
Exam & Fitting	\$105 allowance includes exam & fitting.			\$50 copay	\$130 allowance includes exam and fitting.	\$40 copay		\$130 allowance includes exam and fitting.
Elective Contact lenses	\$105 allowance			\$120 allowance	\$130 allowance	\$105 allowance	\$150 allowance	\$130 allowance
Medically Necessary	Covered in Full			Covered in Full	Covered in Full	Covered in Full		Covered in Full
Other Services								
Refractive Surgery	Laser Vision Network of America - discount			Yes - discounts vary	Yes, discounts with National Vision Network	Yes, U.S. Laser Network 15% off retail or 5% off promo		TBD
Rate Guarantee	2 years			4 years	4 years	4 years	4 years	Not provided
Monthly Premium Rates	Enrollment	Current Rates	Renewal Rates	Rate	Rate	Rate		Rate
Employee	123	\$7.50	\$6.75	\$5.24	\$7.15	\$4.82	\$5.54	\$7.24
Employee & Spouse	23	\$13.72	\$12.35	\$10.36	\$12.50	\$9.16	\$10.52	\$11.60
Employee & Child(ren)	2	\$14.37	\$12.93	\$10.14	\$12.90	\$9.65	\$11.07	\$13.38
Family	25	\$22.51	\$20.26	\$15.44	\$19.96	\$14.14	\$16.28	\$22.74
Total:	\$21,954.60		\$19,759.92	\$15,468.96	\$20,301.00	\$14,116.08	\$16,230.24	\$21,030.96
\$ change from Current Rates	-\$2,194.68			-\$6,485.64	-\$1,653.60	-\$7,838.52	-\$5,724.36	-\$923.64
% change from Current Rates	-10%			-30%	-8%	-36%	-26%	-4%





# McAlester City Council

## AGENDA REPORT

Meeting Date: May 24, 2011  
Department: Human Resources  
Prepared By: Pam Kirby, HR Manager  
Date Prepared: May 16, 2011

Item Number: 8  
Account Code: \_\_\_\_\_  
Budgeted Amount: \_\_\_\_\_  
Exhibits: 1

### Subject

Consider, and act upon, authorizing the Mayor to sign a Reimbursement Services Agreement with the American Family Life Assurance Company ("Aflac").

### Recommendation

Motion to approve the Mayor signing agreement with AFLAC for a Medical Care Expense Reimbursement ("URM") Plan and/or a Dependent Care Expense Reimbursement ("DDC") Plan for our Employees in conjunction with our Flexible Benefits Plan.

### Discussion

See attached agreement for details.

### Approved By

		Initial	Date
Department Head		PK	05/16/11
City Manager	P. Stasiak		05/16/11



# McAlester City Council

## AGENDA REPORT

Meeting Date:	<u>May 24, 2011</u>	Item Number:	<u>9</u>
Department:	<u>City Manager</u>	Account Code:	<u></u>
Prepared By:	<u>Peter J. Stasiak, CM</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>May 6, 2011</u>	Exhibits:	<u>2</u>

### Subject

Consider and act upon the repeal of City of McAlester Administrative Policy No. 35 - COUNCIL CONTACT.

### Recommendation

To repeal the City of McAlester Administrative Policy No. 35 – COUNCIL CONTACT.

### Discussion

This administrative policy is in direct conflict with our City Charter Section 2.05(c). It also violates an individual's right to free speech under the First Amendment to the United States Constitution.

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head		
City Manager	P. Stasiak <u>PJS</u>	<u>5/16/11</u>

**ADMINISTRATIVE POLICY NO. 35**

TO: All Departments

DATE: 11/30/81

FROM: Randy Green, City Manager

SUBJECT: COUNCIL CONTACT

\* \* \* \* \*

It has been brought to Management's attention that numerous individuals have been contacting City Council members about various items.

Since the City Charter prohibits Council members from contacting employees, this Administrative Policy will prohibit employees from contacting City Council members.

A point of clarification; this policy does not prohibit any employee or group of employees from addressing the Council about specific items as long as contact is made at a council meeting or workshop and the notification procedures are followed. This insures that the City Council is addressed as a group and not individually. The text of this policy has been discussed with the City Council and has unanimous support in both directions.

Failure to comply with this Administrative Policy will result in a written reprimand, then a week's suspension and then dismissal.

This policy is in compliance with Senate Bill 170 that was recently enacted. Any questions or problems concerning this policy should be directed to your supervisor or the City Manager's office.

This policy shall be effective immediately and shall remain in effect until a new policy is established.

**Sec. 2.03. Mayor and Vice-Mayor.**

(a) Powers and Duties. The Mayor shall be a voting member of the City Council and shall attend and preside at meetings of the Council, represent the City in intergovernmental relationships, appoint with the advice and consent of the Council the members of citizen advisory boards and commissions, present an annual state of the City message no later than the first regular Council meeting in February, appoint the members and officers of Council committees, assign agenda items to committees subject to the consent of Council, and perform other duties specified by the Council. The Mayor shall be recognized as head of the City government for all ceremonial purposes and by the governor for purposes of military law but shall have no administrative duties.

(b) Election of Mayor and Selection of Vice-Mayor. The Mayor will be elected for a term of four years beginning with the 2008 election and every four years thereafter. After every regular election of Councilmen at two year intervals the Council shall elect from among its members a Vice-Mayor who shall act as Mayor during the absence, disability, or suspension of the Mayor, or if a vacancy occurs in the office of Mayor, until another Mayor is selected by the Council for completion of the unexpired term and qualifies. If the office of Vice-Mayor becomes vacant, the Council shall select from its membership another Vice-Mayor for completion of the unexpired term.

**Sec. 2.04. Compensation; Expenses.**

The salary of the Mayor shall be \$75.00 per month, and the salary of each other Councilman shall be \$50.00 per month. The Mayor and Council members shall receive their actual and necessary expenses incurred in the performance of their duties of office if such expenses are approved in advance by the Council at a public meeting.

**Sec. 2.05. Prohibitions.**

(a) Holding Other Office. Except where authorized by law, no Council member shall hold any other elected public office during the term for which the member was elected to the Council. No

Council member shall hold any other City office or City employment during the term for which the member was elected to the Council. No former Council member shall hold any compensated appointive office or employment with the City until one year after the expiration of the term for which the member was elected to the Council.

Nothing in this section shall be construed to prohibit the Council from selecting any current or former Council member to represent the City on the governing boards of any regional or other intergovernmental agency or on other boards.

(b) Appointments and Removals. Neither the City Council nor any of its members shall in any manner control or demand the appointment or removal of any City administrative officer or employee whom the City Manager or any subordinate of the City Manager is empowered to appoint. However, the Council may express its views and fully and freely discuss with the City Manager anything pertaining to appointment and removal of such officers and employees.

(c) Interference with Administration; Freedom of Communication. Neither the Council nor its members shall give orders to City officers or employees who are subordinate to the City Manager. However, this prohibition shall not prevent Council members from making inquiries of department heads or employees under § 2.08 for the purpose of obtaining information needed by them in the discharge of their duties, including response to constituent requests or requesting assistance that is available to any other citizen, City employees shall use their chain of command for work-related situations and problems, but they have the same rights as any other citizen to communicate with Council members and will not be punished for doing so.

**Sec. 2.06. Vacancies; Forfeiture of Office; Filling of Vacancies.**

(a) Vacancies. The office of a Council member shall become vacant upon the member's death, resignation, removal from office, or forfeiture of office in any manner authorized by this Charter or the laws of the state of Oklahoma.



# McAlester City Council

## AGENDA REPORT

Meeting Date:	<u>May 24, 2011</u>	Item Number:	<u>10</u>
Department:	<u>City Manager</u>	Account Code:	<u>N/A</u>
Prepared By:	<u>Peter Stasiak</u>	Budgeted Amount:	<u>N/A</u>
Date Prepared:	<u>May 17, 2011</u>	Exhibits:	<u>(1) Admn. Policy #46</u>

### Subject

Consider and act upon adopting Administrative Policy # 46 establishing the Landfill hours of operation for the public and limiting the length of trailers for access to the facility.

### Recommendation

Motion to act upon and approve adopting Administrative Policy # 46 establishing the Landfill hours of operation for the public, limiting the length of trailers for access to the facility, and securing loads.

### Discussion

The Landfill is rapidly reaching full capacity for the existing cell. This Administrative Policy will limit the hours of operation of the facility to extend the life of the cell. In addition, for the safety of our citizens this Policy restricts the length of trailers to 12 feet at the working face. Due to the large equipment at the face and small working area, safety of our citizens and workers is most important.

### Approved By

Department Head

City Manager

P. Stasiak

*Initial*

*PJS*

*Date*

May 17, 2011

## **ADMINISTRATIVE POLICY NO. 46**

**TO:** ALL RESIDENTS OF CITY OF MCALESTER

**FROM:** PETER J. STASIAK, CITY MANAGER

**DATE:** MAY 17, 2011

**SUBJECT:** CITY OF MCALESTER LANDFILL

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The City of McAlester Landfill's existing working cell is nearing full capacity. In order to maintain the operation and the safety of our citizens and workers, the following guidelines are hereby established:

### **Hours of Operation:**

Monday through Friday	8:00 a.m. – 12:00 Noon
Saturday	8:00 a.m. – 12:00 Noon

### **Household Waste:**

All loads shall be covered as required by Oklahoma Law.

### **Trailers:**

- Limited to 12 foot trailers on the working cell.
- Trailers greater than 12 feet in length will be provided a roll off bin for disposal of waste.
- Trailers transporting limbs and yard waste are required to be covered or secured with rope.
- Trailers transporting limbs only will not be limited as to length.

The City Council of the City of McAlester authorizes the Administration to change the hours of operation for the Landfill upon notification to the Council.



# McAlester City Council

## AGENDA REPORT

Meeting Date:	<u>May 24, 2011</u>	Item Number:	<u>11</u>
Department:	<u>City Manager</u>	Account Code:	<u></u>
Prepared By:	<u>Peter Stasiak</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>May 16, 2011</u>	Exhibits:	<u>4</u>

### Subject

Consider and Act Upon, to adopt a resolution to support the display of the national motto "IN GOD WE TRUST" in a prominent location in the McAlester City Hall or Council Chambers and authorize the City Manager to order the display with a cost not to exceed \$2,000.00.

### Recommendation

Motion to approve the Resolution to support the display of the national motto "IN GOD WE TRUST" in the McAlester City Hall or Council Chambers and authorize the City Manager to order the logo with a cost not to exceed \$2,000.00.

### Discussion

We have received a request to display the "IN GOD WE TRUST" national motto in the City Hall or Council Chambers. Hundreds of cities across the United States are approving the national motto to be displayed in their City Hall or City Council Chambers. Within the last several weeks, Branson, Marshfield and Buffalo became the first Missouri cities to unanimously approve of displaying our national motto.

#### Attachments:

Resolution, City of McAlester "IN GOD WE TRUST".  
Request letter from the Law Offices of Dee Wampler and Joseph Passanise.  
The History of the National Motto "IN GOD WE TRUST".  
Pictures of sample displays in City Halls.

### Approved By

Initial

Date

Department Head

City Manager

P. Stasiak

*PJS*

5/16/11

RESOLUTION NO. \_\_\_\_\_

**City of McAlester, Oklahoma  
IN GOD WE TRUST**

---

**A RESOLUTION OF THE COUNCIL OF THE CITY OF MCALESTER IN PITTSBURG COUNTY, STATE OF OKLAHOMA, SUPPORTING THE DISPLAY OF THE NATIONAL MOTTO "IN GOD WE TRUST" IN THE MCALESTER COUNCIL CHAMBERS IN A PROMINENT LOCATION.**

**WHEREAS**, "IN GOD WE TRUST" became the United States national motto on July 30, 1956, shortly after our nation led the world through the trauma of World War II; and

**WHEREAS**, the words have been used on U.S. currency since 1864; and

**WHEREAS**, the same inspiring slogan is engraved above the entrance to the Senate Chamber as well as above the Speaker's dais in the House of Representatives; and

**WHEREAS**, in both war and peace, these words have been a profound source of strength and guidance to many generations of Americans; and

**WHEREAS**, the City desires to display this patriotic motto in the Council Chambers as a way to solemnize public occasions and express confidence in our society.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of McAlester, Oklahoma, resolve as follows:

Section 1. That the City Council of the City of McAlester, Oklahoma, does hereby determine that the historic and patriotic words of our national motto, "IN GOD WE TRUST," shall be prominently displayed in the McAlester Council Chambers at City Hall.

Section 2. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

**PASSED, APPROVED AND ADOPTED** at the regular meeting of the City Council of the City of McAlester, Oklahoma, and duly signed by the Mayor this 24th day of May, 2011.

**CITY OF MCALESTER, OKLAHOMA  
A Municipal Corporation**

By \_\_\_\_\_  
Kevin E. Priddle, Mayor



**ATTEST:**

---

**Cora Middleton, City Clerk**

LAW OFFICES OF  
**DEE WAMPLER**  
**JOSEPH PASSANISE**  
TRIAL ATTORNEYS

DEE WAMPLER   JOSEPH S. PASSANISE   ADAM D. WOODY   HOMER D. WAMPLER, JR (1913-1999)

Office of City Manager

APR 03 2011

Received

March 29, 2011

PARALEGALS

BETTY JACKSON

TAMMY JACKSON

KIM RHEA

SANDY ELLIS

TERESA CHADWICK

Mayor Kevin Priddle  
City of McAlester  
PO Box 578  
McAlester, OK 74502

Dear Mayor:

Would you please consider posting "IN GOD WE TRUST" prominently at your City Hall or Council Chambers?

Hundreds of cities across the United States are doing so (over 200 at last count) and within the last several weeks, Branson, Marshfield and Buffalo became the first Missouri cities to unanimously approve of displaying our national motto.

Enclosed please find a sample resolution plus background information on our national motto "IN GOD WE TRUST" approved by Federal Statute.

Sincerely yours,



Dee Wampler

DW/bk  
Enc.

# The History of the National Motto “In God We Trust”

- In September of 1814, during the British bombardment of Fort McHenry, Francis Scott Key composed the poem *Star Spangled Banner*, of which the last line of the second and final stanza is, “and this be our Motto, in God be our Trust.”
- In 1861, Chief Justice Chase of the Supreme Court wrote the following in a letter to the director of the U.S. Mint: “No nation can be strong except in the strength of God, or safe except in His defense. The trust of our people in God should be declared on our national coins.”
- In 1866, Congress enacted legislation authorizing the inscription of the phrase “In God We Trust” to be placed on certain coins.
- In 1931, Congress passed the act officially designating the composition of the words and music of the *Star Spangled Banner* as our National Anthem.
- In 1954, during the Dwight D. Eisenhower Administration, Congress approved the words “Under God” to be added to our Pledge of Allegiance. In our pledge, the United States is described as “One Nation under God.”
- In 1955, Congress mandated the inscription of “In God We Trust” on all coins and paper currency.
- In 1956, during the Eisenhower Administration, Congress and the Supreme Court voted in favor of declaring “In God We Trust” as the national motto of the United States.
- The United States Code itself contains religious references. For example, Congress has directed the President to “...set aside and proclaim a suitable day each year as a National Day of Prayer, on which the people of the United States may turn to God in prayer and meditation at churches, in groups, and as individuals.”
- Our National Motto, “In God We Trust,” is prominently engraved on the wall above the Speaker’s dais in the Chamber of the House of Representatives and is reproduced on every coin minted and every dollar printed by the Federal Government.
- Our Judicial Branch acknowledges the central role of religion in our society. All federal courts open sessions requesting that “God save the United States and this honorable Court.”
- The Ten Commandments are posted in the U.S. Supreme Court Chambers directly above the bench where the nine Supreme Court Justices sit.



## City of Lancaster, CA Display and Cost



The graphic design firm - Davis Communication  
\$170.00 Signs and Designs - \$1109.81

Total cost was \$1279.81



## National Motto Displays – In the City Hall of some of our “Yes” Cities.



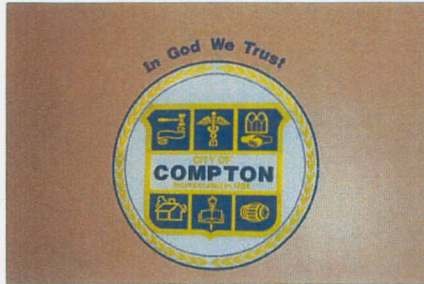
Paso Robles, CA



Bakersfield, CA



Wasco, CA



Compton, CA



Porterville, CA



Lodi, CA



Oceanside, CA



Shafter, CA

*"In God We Trust"*

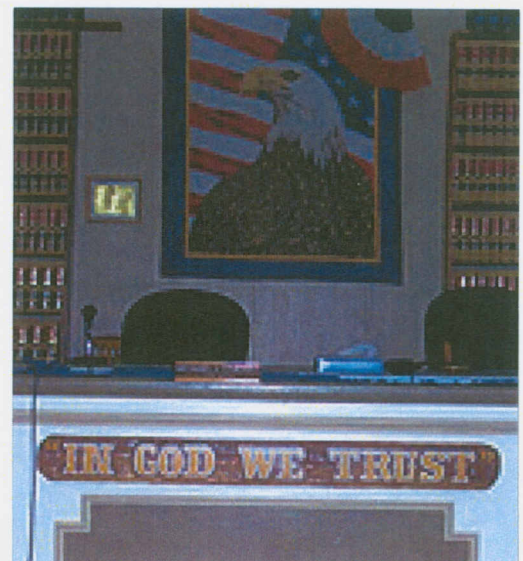


*Service Builds  
Tomorrow's Progress*

Artesia, CA



Carson City, CA



Amador, CA



**City of San Clemente, CA**  
**Display and Cost**



We got our lettering for "In God We Trust" from the following:

Signs by Creations Unlimited  
1323 Calle Valle  
San Clemente, CA 92672

Contact: Phil (949) 492-7337

\*\*\*\*\* The cost for the "In God We Trust" lettering was  
\$344.80.



# McAlester City Council

## AGENDA REPORT

Meeting Date:	<u>May 24, 2011</u>	Item Number:	<u>12</u>
Department:	<u>Finance</u>	Account Code:	<u></u>
Prepared By:	<u>Gayla Duke</u>	Budgeted Amount:	<u></u>
Date Prepared:	<u>May 16, 2011</u>	Exhibits:	<u>Two</u>

### Subject

Consider, and act upon, an Ordinance amending Ordinance No. 2361 which established the budget for fiscal year 2010-2011; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency.

### Recommendation

Motion to approve the budget amendment ordinance.

### Discussion

The budget amendment ordinance is necessary to cover proposed revenue and/or expenditures not included in the budget for this fiscal year.

(See attached List)

### Approved By

		<i>Initial</i>	<i>Date</i>
Department Head		GDD	05/16/11
City Manager	P. Stasiak	<i>PJS</i>	05/16/11

**ORDINANCE NO. \_\_**

**AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2361 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2010-2011; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.**

**WHEREAS**, the City Council heretofore adopted Ordinance No. 2361 setting forth the Budget for Fiscal Year 2010-2011 beginning July 1, 2010 and ending June 30, 2011; and

**WHEREAS**, the City Departments and Divisions routinely review their budget appropriations to determine if any changes are necessary; and

**WHEREAS**, based upon said review the City staff now recommends that certain amendments to the Budget be considered by the City Council; and

**WHEREAS**, the City Council has the authority to make amendments to the City Budget under Article 5, Section 5.07 (b) of the new City Charter as well as State law; and

**WHEREAS**, the City Council has determined that the proposed amendment to the FY 2010-2011 Budget, with the revenues and expenditures therein contained, is in the best interest of the City; and therefore, desires to adopt the same by formal action.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF McALESTER, OKLAHOMA:**

SECTION 1: The proposed amendment to the FY 2010-2011 Budget of the City of McAlester, Oklahoma, as heretofore adopted by Ordinance, as summarized in Exhibit A-1 through A-4, which is attached hereto and fully incorporated herein by reference, be, and the same hereby are, completely adopted and approved as an amendment to the said FY 2010-2011 Budget.

SECTION 2: All portions of the existing FY 2010-2011 Budget, Ordinance No. 2361 except as specifically herein amended, shall remain in full force and effect, and not be otherwise affected by the adoption of the amendatory ordinance.

SECTION 3: That all other ordinances in conflict herewith are hereby repealed to the extent of any such conflict or inconsistency and all other ordinances not in conflict herewith shall remain in full force and effect.

SECTION 4: Should any paragraph, sentence, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the



same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part or parts as declared to be invalid, illegal, or unconstitutional.

SECTION 5: That an emergency is hereby declared to exist, and for the provision of the public peace, health and safety, by reason whereof it is necessary that all acts take effect immediately and be in full force and effect from, and after the passage and approval.

**PASSED and the EMERGENCY CLAUSE ruled on separately this 24th day of May, 2011.**

**CITY OF MCALESTER, OKLAHOMA  
A Municipal Corporation**

By \_\_\_\_\_  
**Kevin E. Priddle, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Cora Middleton, City Clerk**

**Approved as to form and legality this 24th day of May, 2011.**

\_\_\_\_\_  
**William J. Ervin, City Attorney**

**CITY OF MCALESTER**  
**FY 10-11 Budget Amendments listed by Fund**

BA#					<u>Revenue</u>	<u>Expense</u>
006	8/24/10	01	General Fund	Insurance Reimbursement	10,500.00	10,500.00
015	11/9/10	01	General Fund	Appropriate FB-contractual serv.	-	16,115.00
016	11/23/10	01	General Fund	Approp. FB & Grant Rev. correct	6,000.00	17,000.00
024	1/11/11	01	General Fund	Approp. Fund Bal & Revenues	3,600.00	103,600.00
025	1/25/11	01	General Fund	Approp. Fund Bal & Revenues	2,500.00	259,112.00
026	1/25/11	01	General Fund	Appropriate Fund Balance	-	414,912.00
035	1/25/11	01	General Fund	Appropriate Fund Balance	-	21,252.00
038	3/22/11	01	General Fund	Appropriate Oil & Gas Lease Rev	200,000.00	200,000.00
046	5/24/11	01	General Fund	Appropriate Revenues	66,240.00	66,240.00
					<b>288,840.00</b>	<b>1,108,731.00</b>
027	1/25/11	02	MPWA	Approp. Fund Bal & Revenues	4,000.00	258,867.00
036	1/25/11	02	MPWA	Appropriate Fund Balance	-	241,704.00
039	4/26/11	02	MPWA	Approp. Tfr from GF - 1 time pay	41,344.00	41,344.00
045	5/24/11	02	MPWA	Appropriate Revenues	248,450.00	248,450.00
					<b>293,794.00</b>	<b>790,365.00</b>
028	1/25/11	03	Airport Authority	Approp Fund Bal & Reduce Reve.	(26,310.00)	(12,310.00)
040	4/26/11	03	Airport Authority	Approp. Tfr from GF - 1 time pay	2,779.00	2,779.00
					<b>(23,531.00)</b>	<b>(9,531.00)</b>
029	1/25/11	08	Nutrition	Appropriate Revenues	22,982.00	22,982.00
041	4/26/11	08	Nutrition	Approp. Tfr from GF - 1 time pay	3,340.00	3,340.00
					<b>26,322.00</b>	<b>26,322.00</b>
030	1/25/11	09	Landfill Reserve/Sub I	Correct Fund Balance Shortfall	226,800.00	169,967.00
					<b>226,800.00</b>	<b>169,967.00</b>
031	1/25/11	11	Employee Retirement	Appropriate Revenues	46,436.00	18,120.00
					<b>46,436.00</b>	<b>18,120.00</b>
020	12/14/10	14	Police Grant Fund	Appropriate Grant for County	1,330.00	1,330.00
					<b>1,330.00</b>	<b>1,330.00</b>
037	2/8/11	24	Airport Grant Fund	Appropriate grant revenue & exp	27,808.00	27,808.00
					<b>27,808.00</b>	<b>27,808.00</b>
007	8/24/10	27	Tourism Fund	Approp. FB for tourism projects	-	3,000.00
017	11/23/10	27	Tourism Fund	Appropriate FB for tourism	-	8,125.00
032	1/25/11	27	Tourism Fund	Approp. Revenues	25,000.00	25,000.00
					<b>25,000.00</b>	<b>36,125.00</b>
033	1/25/11	28	S.E. Expo Center	Appropriate Revenues	17,500.00	17,500.00
042	4/26/11	28	S.E. Expo Center	Approp. Tfr from GF - 1 time pay	3,202.00	3,202.00
					<b>20,702.00</b>	<b>20,702.00</b>
021	1/11/11	29	E-911 Fund	Appropriate Ins. Reimb. & Interest	8,131.62	8,131.62
047	5/24/11	29	E-911 Fund	Transfer Funds	-	-

**CITY OF MCALESTER**  
**FY 10-11 Budget Amendments listed by Fund**

BA#					<u>Revenue</u>	<u>Expense</u>
					<b>8,131.62</b>	<b>8,131.62</b>
019	12/14/10	30	Economic Development	Approp. Fund Bal for ED Proj.	-	14,001.00
					<b>-</b>	<b>14,001.00</b>
001	7/13/10	32	Gifts & Contributions	Appropriate Fund Balances, etc.	1,040.00	24,362.18
004	8/24/10	32	Gifts & Contributions	Appropriate FB & donations	4,050.00	7,729.53
012	10/12/10	32	Gifts & Contributions	Appropriate Donations, etc.	20,682.60	20,682.60
022	1/11/11	32	Gifts & Contributions	Appropriate Donations	1,354.56	1,354.56
034	1/25/11	32	Gifts & Contributions	Appropriate Donation Revenue	1,040.00	1,040.00
044	4/26/11	32	Gifts & Contributions	Appropriate Donation Revenue	14,399.76	14,399.76
					<b>42,566.92</b>	<b>69,568.63</b>
043	4/26/11	35	Fleet Maintenance	Approp. Tfr from GF - 1 time pay	6,999.00	6,999.00
					<b>6,999.00</b>	<b>6,999.00</b>
002	7/27/10	41	Repayment (CIP)	Approp. Fund Bal for Capital	-	24,962.00
003	8/10/10	41	Repayment (CIP)	Approp. Fund Bal for Capital	-	1,500,000.00
005	8/24/10	41	Repayment (CIP)	Capital & Roll-over projects	-	789,145.00
009	9/14/10	41	Repayment (CIP)	Approp. Fund Bal for Capital	-	22,800.00
010	9/28/10	41	Repayment (CIP)	Approp. Fund Bal for Capital	-	16,000.00
011	10/12/10	41	Repayment (CIP)	Approp. Fund Bal for Capital	-	44,600.00
013	10/26/10	41	Repayment (CIP)	Approp. Fund Bal for Capital	-	125,000.00
014	11/9/10	41	Repayment (CIP)	Approp. Fund Bal for Capital	-	24,000.00
023	1/11/11	41	Repayment (CIP)	Approp. Fund Bal & Tfr from Gen.	100,000.00	109,000.00
048	5/24/11	41	Repayment (CIP)	Appropriate Revenues	141,950.00	-
					<b>241,950.00</b>	<b>2,655,507.00</b>
008	8/24/10	42	Federal Forfeiture	Appropriate forfeiture & Transfer	55,063.76	55,063.76
018	12/14/10	42	Federal Forfeiture	Appropriate forfeiture	220,938.39	220,938.39
					<b>276,002.15</b>	<b>276,002.15</b>

Fund Number	Account Number	Department	Description	Balance	Amount of	Balance
				Before Amendment	Increase (Decrease)	After Amendment
02	4-0-414		Garbage Revenue	2,567,600.00	95,000.00	2,662,600.00
02	4-0-601		Investment Income	1,000.00	12,500.00	13,500.00
02	5267323	Interdepartmental	Damages (Transfer not appropriation)	80,000.00	(13,687.00)	66,313.00
02	4-0-722		Transfer from Bond Construction Account	-	140,950.00	140,950.00
			Total		248,450.00	

[illegible]

\*\*\* Does not include appropriated fund balance.

A1011-045

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
01	4-0-422		Oil & Gas Leases & Royalties Revenue	430,000.00	66,240.00	496,240.00
						-
						-
			Total		66,240.00	-

[illegible]

Original Budget - Revenues ***	\$ 12,881,285
Amendments	288,840
Current Budget - Revenues	<b>\$ 13,170,125</b>
Original Budget - Expenditures	\$ 12,881,285
Amendments	1,108,731
Current Budget - Expenditures	<b>\$ 13,990,016</b>

A1011-046

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
29	5324401		Capital Outlay	100,000.00	(51,420.00)	48,580.00
						-
			Total		(51,420.00)	-

[illegible]

THIS AMENDMENT DOES NOT CHANGE REVENUE OR EXPENDITURES.

A1011-047

Fund Number	Account Number	Department	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
41	4-0-721		Transfer from MPWA	-	141,950.00	141,950.00
41	5865404	Streets	Capital Outlay - Equipment - Excavator	158,340.00	(125,000.00)	33,340.00
41	5975401	Utility Maintenance	Water Tower Capital Project	1,500,000.00	(35,000.00)	1,465,000.00
			Total		141,950.00	

[illegible]

THE REST IS A TRANSFER FROM PRESENT EXPENDITURE ACCOUNTS, SO NO INCREASE IN EXPENDITURES.



# McAlester City Council

## AGENDA REPORT

Meeting Date: May 24, 2011  
Department: Public Works  
Prepared By: John C. Modzelewski, PE  
Date Prepared: May 16, 2011

Item Number: 13  
Account Code: \_\_\_\_\_  
Budgeted Amount: \_\_\_\_\_  
Exhibits: 3

### Subject

Consider, and act upon, authorizing expenditure of \$160,000 to repair a portion of the Sandy Creek canal wall.

### Recommendation

Motion to authorize the expenditure of \$160,000 to repair a portion of the Sandy Creek canal wall.

### Discussion

A recent flash flood event, during Easter weekend, severely damaged a section of the Sandy Creek canal wall at Seneca Avenue near Tenth Street. The damage includes the collapse of approximately 260 linear feet of concrete canal wall, including chain link fence. This project will include the repair of 260 linear feet of vertical wall, footing and 280 linear feet of chain link fence. The site is currently fenced to provide safety in the vicinity of the collapse. The project will be advertised after the funding is in place for the repair.

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	JCM	05/16/11
City Manager	P. Stasiak <i>PJS</i>	05/16/11





04/25/2011 01:33 pm





04/25/2011 01:32 pm





04/25/2011 04:07 pm





# McAlester City Council

## AGENDA REPORT

Meeting Date:	May 24, 2011	Item Number:	14
Department:	Utilities Department		
	Dave Medley, Director of		
Prepared By:	Utilities	Account Code:	33-5871405
Date Prepared:	May 16, 2011	Budgeted Amount:	\$181,260
		Exhibits:	6

### Subject

- A. Consider and act upon, authorizing the Mayor to sign forms for 1.1, 3.10, 3.9, 3.7, 1.2 to obtain a Release of Funds for the City of McAlester CDBG Small Cities Grant 13914-CDBG-09.
- B. Consider and act upon, the adoption of a Residential Anti-Displacement and Relocation Assistance Plan – Attachment 15.

### Recommendation

- A. Motion to authorize the Mayor to sign the appropriate forms for the Release of Funds for the City of McAlester CDBG Small Cities Grant 13914-CDBG-09.
- B. Motion to adopt a Residential Anti-Displacement and Relocation Assistance Plan – Attachment 15.

### Discussion

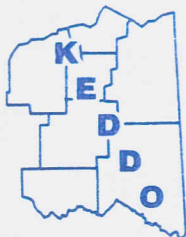
To obtain a Release of Funds for the City of McAlester CDBG Small Cities Grant 13914-CDBG-09.

Attachments:

- 1) Cover Letter from Kiamichi Economic Development District of Oklahoma
- 2) Form 3.11 Public Notice (Posted City of McAlester Website and Published in McAlester News Capital)
- 3) Oklahoma Department of Commerce Forms (1.1, 3.10, 3.9, 3.7, 1.2 and Attachment 15)
- 4) Engineer's Work Order
- 5) Engineer's Project Cost Estimate
- 6) Project Location Map

### Approved By

		Initial	Date
Department Head		DM	5/16/11
City Manager	P. Stasiak	PJS	5/16/11



# KIAMICHI ECONOMIC DEVELOPMENT DISTRICT OF OKLAHOMA

*A Regional Trust Authority of Local Governments*

## MEMBER AND SUPPORTER OF:

Oklahoma Association  
of Regional Councils

Oklahoma Municipal  
League

Association of  
County Commissioners  
of Oklahoma

Oklahoma Rural Water  
Districts Associations

Oklahoma Association of  
Area Agencies on Aging

Workforce Oklahoma  
Employment and  
Training Association

Oklahoma Senior Advocates

Oklahoma Rural  
Elderly Coalition

Kiamichi Country

National Association of  
District Organizations

Oklahoma Association of  
Conservation Districts

National Association of  
Area Agencies on Aging

American Association  
of Retired Persons

National Association of  
County Commissioners

Oklahoma Fire  
Fighters Association

May 13, 2011

Office of City Manager

MAY 16 2011

Received

Mr. Pete Stesiak, City Manager  
City of McAlester  
P.O. Box 578  
McAlester, OK 74502

RE: CDBG Grant Release of Funds Information

Dear Mr. Stesiak:

In order for the City of McAlester to obtain a Release of Funds I need the **Form 3.11** published on May 16 in the newspaper as a legal publication. The mayor needs to sign the following documents: **Forms 1.1, 3.10, 3.9 (last page), 3.7, 1.2**. The City Clerk needs to sign and seal the Certification of Leverage **Form 1.2**.

I also need the following item on your next city council agenda.

1. Consider the adoption of a Residential Anti-displacement and relocation assistance plan. (**Attachment 15**)

In addition I need a copy of the **proof of publication, general liability insurance certificate, a copy of the clerk/treasurer's bond and a copy of your audit**.

Once I receive all the documents with signatures, I will provide you with a complete **Release of Funds Packet**. As always please feel free to call me if you have any questions at 1-800-722-8180.

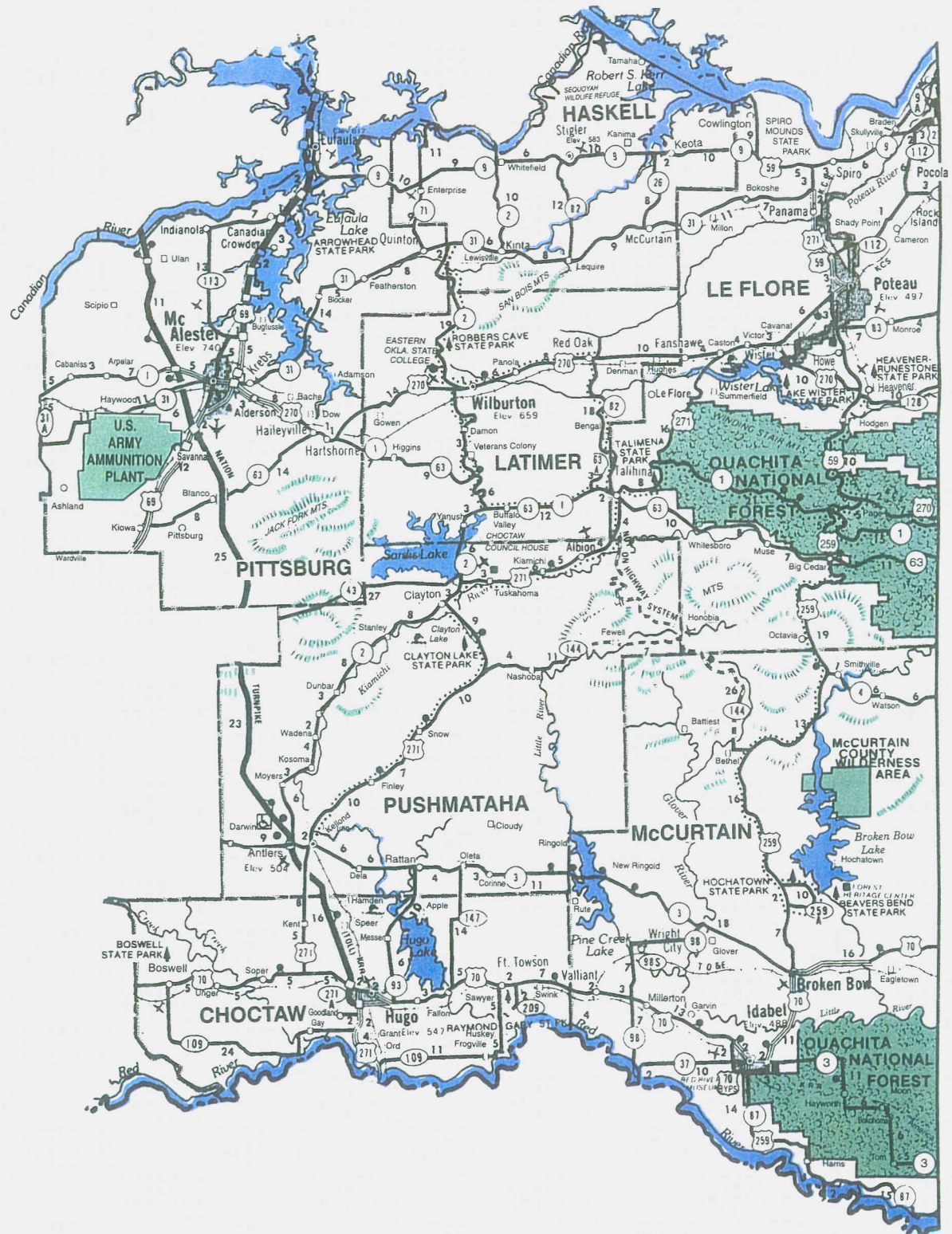
Sincerely,

Patty Adams,  
Program Specialist

Enclosures



# Kiamichi Economic Development District of Oklahoma



COMBINED NOTICE OF FINDING OF NO SIGNIFICANT  
IMPACT AND INTENT TO REQUEST RELEASE OF FUNDS

(May 17, 2011)  
(City of McAlester  
(28 E. Washington (P.O. Box 578)  
(McAlester, OK 74701)  
((918)423-9300)

This Notice shall satisfy the above-cited two separate but related procedural notification requirements.

REQUEST FOR RELEASE OF FUNDS

On or about (June 1, 2011) the (City of McAlester) will submit a request to the Oklahoma Department of Commerce for the release of the Community Development Block Grant funds under Title 1 of the Housing and Community Development Act of 1974, as amended, to undertake a project known as (Grant #13914-CDBG-09), for the purpose of (installing 530 ft. of 8" sewer main and 3 new manholes in the alley between West Kiowa and West Apache from Elm Street to "A" Street; 830 ft of 8" sewer main and 3 new manholes in the alley between West Osage and West Miami from "A" Street to Elm Street; 780' of 8" sewer main and 2 new manholes located on "B" Street from West Peoria to West Modoc and from the intersection of West Modoc and "B" Street to "C" Street; 350' of 6" water main located on Elm Street from West Creek Avenue to Peoria Avenue; and 350' of 6" water main on Seneca Avenue and Elm Street East to the railroad.).

FINDING OF NO SIGNIFICANT IMPACT

The (City of McAlester) has determined that the project will have no significant impact on the human environment. Therefore, an Environmental Impact Statement under the National Environmental Policy Act of 1969 (NEPA) is not required. Additional project information is contained in the Environmental Review Record (ERR) on file at (the McAlester City Hall located at 28 E. Washington, McAlester, OK 74701 and may be examined or copied weekdays (8:00) a.m. to (5:00 ) p.m.

PUBLIC COMMENTS

Any individual, group, or agency disagreeing with this determination or wishing to comment on the project may submit written comments to the (McAlester City Clerk at the address above). All comments received by (June 1, 2011) will be considered by the (City of McAlester) prior to authorizing submission of a request for release of funds. Commentators should specify which part of this Notice they are addressing.

## RELEASE OF FUNDS

The City of McAlester certifies to the Oklahoma Department of Commerce that (Kevin Priddle) in his capacity as (Mayor) consents to accept the jurisdiction of the Federal Courts if an action is brought to enforce responsibilities in relation to the environmental review process and that these responsibilities have been satisfied. The Oklahoma Department of Commerce's approval of the certification satisfies its responsibilities under NEPA and related laws and authorities, and allows the (City of McAlester) to use Program funds.

## OBJECTIONS TO RELEASE OF FUNDS

The Oklahoma Department of Commerce will consider objections to its release of funds and the City of McAlester certification received by (June 17, 2011) or a period of fifteen days from its receipt of the request (whichever is later) only if they are on one of the following bases: (a) the certification was not executed by the Certifying Officer or other officer of the (City of McAlester) approved by the Oklahoma Department of Commerce (b) the (City of McAlester) has omitted a step or failed to make a decision or finding required by HUD regulations at 24 CFR Part 58; (c) the grant recipient or other participants in the project have committed funds or incurred costs not authorized by 24 CFR Part 58 before approval of a release of funds by the Oklahoma Department of Commerce or (d) another Federal agency acting pursuant to 40 CFR Part 1504 has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality. Objections must be prepared and submitted in accordance with the required procedures (24 CFR Part 58) and shall be addressed to the Oklahoma Department of Commerce at 900 N. Stiles, Oklahoma City, OK 73104-3234. Potential objectors should contact the Oklahoma Department of Commerce to verify the actual last day of the objection period.

Kevin Priddle, Mayor

\_\_\_\_\_  
Signature

July 2009



(Published in the  
McAlester News-  
Capital May 17,  
2011.)

**COMBINED  
NOTICE OF  
FINDING OF NO  
SIGNIFICANT  
IMPACT AND  
INTENT TO  
REQUEST  
RELEASE OF  
FUNDS**

May 17, 2011  
City of McAlester  
28 E. Washington  
(PO Box 578)  
McAlester, OK  
74701

918-423-9300

This Notice shall  
satisfy the above-  
cited two separate  
but related procedural  
notification require-  
ments.

**REQUEST FOR  
RELEASE OF  
FUNDS**

On or about (June  
1, 2011) the (City of  
McAlester) will sub-  
mit a request to the  
Oklahoma Depart-  
ment of Commerce  
for the release of the  
Community Develop-  
ment Block Grant  
funds under Title 1 of  
the Housing and  
Community Develop-  
ment Act of 1973, as  
amended, to under-  
take a project known  
as (Grant #13914-  
CDBG-09), for the  
purpose of (instal-  
ling 530 ft. of 8" sewer  
main and 3 new manholes in the alley  
between West Kiowa  
and West Apache  
from Elm Street to  
"A" Street; 830 ft of 8"  
sewer main and 3  
new manholes in the  
alley between West  
Osage and West Mi-  
ami from "A" Street o  
Elm Street; 780' of  
8" sewer main and 2  
new manholes locat-  
ed on "B" Street from  
West Peoria to West  
Modoc and from the  
intersection of West  
Modoc and "B" Street  
to "C" Street; 350' of  
6" water main located  
on Elm Street from  
West Creek Avenue  
to Peoria Avenue;  
and 350' of 6" water  
main on Seneca Ave-  
nue and Elm Street  
East to the railroad.).

**FINDING OF NO  
SIGNIFICANT  
IMPACT**

The (City of  
McAlester) has deter-  
mined that the project  
will have no signifi-  
cant impact on the  
human environment.  
Therefore, an Envi-  
ronmental Impact  
Statement under the  
National Environ-  
mental Policy Act of  
1969 (NEPA) is not

required. Additional  
project information is  
contained in the Envi-  
ronmental Review  
Record (ERR) on file  
at (The McAlester  
City Hall located at  
28 E. Washington,  
McAlester, OK 74501  
and may be exam-  
ined or copied week-  
days (8:00) a.m. to  
(5:00) p.m.

**PUBLIC  
COMMENTS**

Any individual,  
group, or agency dis-  
agreeing with this de-  
termination or wish-  
ing to comment on  
the project may sub-  
mit written comments  
to the (McAlester City  
Clerk at the address  
above). All comments  
received by (June 1,  
2011) will be consid-  
ered by the (City of  
McAlester) prior to  
authorizing submis-  
sion of a request for  
release of funds.  
Commentators  
should specify which  
part of this Notice  
they are addressing.

**RELEASE OF  
FUNDS**

The City of McAles-  
ter certifies to the  
Oklahoma Depart-  
ment of Commerce  
that (Kevin Priddle) in  
his capacity as (May-  
or) consents to ac-  
cept the jurisdiction  
of the Federal Courts  
if an action is  
brought to enforce re-  
sponsibilities in rela-  
tion to the environ-  
mental review pro-  
cess and that the cer-  
tification satisfies its  
responsibilities under  
NEPA and related  
laws and authorities,  
and allows the (City  
of McAlester) to use  
Program funds.

**OBJECTIONS TO  
RELEASE OF  
FUNDS**

The Oklahoma De-  
partment of Com-  
merce will consider  
objections to its re-  
lease of funds and  
the City of McAlester)  
certification received  
by (June 17, 2011) or  
a period of fifteen  
days from its receipt  
of the request (which-  
ever is later) only if  
they are on one of  
the following bases:  
(a) the certification  
was not executed by  
the Certifying Officer  
or other officer of the  
(City of McAlester)  
approved by the  
Oklahoma Depart-  
ment of Commerce  
(b) the (City of  
McAlester) has omit-  
ted a step or failed to  
make a decision or  
finding required by  
HUD regulations at

24 CFR Part 58; (c)  
the grant recipient or  
other participants in  
the project have com-  
mitted funds or incur-  
red costs not author-  
ized by 24 CFR Part  
58 before approval of  
a release of funds by  
the Oklahoma De-  
partment of Com-  
merce or (d) another  
Federal agency act-  
ing pursuant to 40  
CFR Part 1504 has  
submitted a written  
finding that the proj-  
ect is unsatisfactory  
from the standpoint  
of environmental  
quality. Objections  
must be prepared  
and submitted in ac-  
cordance with the re-  
quired procedures  
(24 CFR Part 58) and  
shall be addressed to  
the Oklahoma De-  
partment of com-  
merce at 900 N.  
Stiles, Oklahoma  
City, OK 73104-3234.  
Potential objectors  
should contact the  
Oklahoma Depart-  
ment of Commerce to  
verify the actual last  
day of the objection  
period.

/s/ Peter Stasiak,  
City Manager

*Attn: Amber Brown  
From: Phyllis*

ANY CHANGES NEEDED????  
PLEASE FAX BACK TO 918 426-3081  
THANK YOU,

**McALESTER NEWS CAPITAL**

**REQUEST FOR AUTHORITY TO USE GRANT FUNDS (Request for Release of Funds)**  
**COMMUNITY DEVELOPMENT**

Contractor: City of McAlester		Grantee Phone #: (918)423-9300	Contract Number 13914-CDBG-09
Address: P.O. Box 578, McAlester, OK 74502		Date of Request: June 1, 2011	
Consultant Name: Patty Adams, KEDDO	Consultant Address: P.O. Box 638 Wilburton, OK 74578		Consultant Phone # : (918)465-2367
Project Description: To replace the old deteriorated water and sewer mains with new mains adequate in size and material to serve the residences for the next 30 to 40 years.			
<b>Check items submitted for each category below.</b>			Items Submitted
<b>Title 24 CFR Part 58 Environmental Review</b>			
<b>I.</b>	<b>Exempt Activities Sec. 58.34</b> A. Certification of Exemption <b>Categorically Excluded Activities</b> Any of the categorical exclusions listed in <b>Sec. 58.35(a)</b> provided that there are no circumstances that require compliance with any other Federal laws and authorities cited in Section 58.5 A. Certification of Exemption <b>58.34(a)(12)</b> B. Statutory Checklist converting project to exempt	<input type="checkbox"/>    <input type="checkbox"/> <input type="checkbox"/>	Verified By ODOC
<b>II.</b>	<b>Categorically Excluded Activities</b> A. Certification of Categorical Exclusion ( <b>Subject to 58.5</b> ) B. Notice of Intent (Proof of Publication or Posting) C. Environmental Certification D. Statutory Checklist E. Historical Clearance F. Archaeological Clearance	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
<b>III.</b>	<b>Categorically Excluded Activities Sec. 58.35(b)</b> A. Certification of Categorical Exclusion ( <b>Not Subject to 58.5</b> )	<input type="checkbox"/>	
<b>IV.</b>	<b>Assessment Activities (Sec. 58.36)</b> A. Finding of No Significant Impact B. Concurrent Notice (Proof of Publication or Posting) C. Environmental Certification D. Assessment Checklist E. Historical Clearance F. Archaeological Clearance	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	
<b>V.</b>	<b>Leverage / Matching Funds</b> A. Funds have been committed toward the completion of project. B. Attachment 1 & Supporting Documentation	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	
<b>VI.</b>	<b>Insurance &amp; Bonding</b> A. Evidence of General Liability Insurance Coverage B. Evidence of City/County Bonding	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	
<b>VII.</b>	<b>Anti-Displacement Plan</b>	<input checked="" type="checkbox"/>	
<b>VIII.</b>	<b>Additional Items as applicable (Section II of Contract)</b> A. Audit accepted by ODOC B. DEQ Permit (Phased Contracts Only) C. Other: _____ (Identify if applicable)	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	
<b>NAME and TITLE of Authorized Official</b>  Kevin Priddle, Mayor Type or Print must be legible			
Signature of Authorized Official _____			



## FINDING OF NO SIGNIFICANT IMPACT

ODOC CDBG Contract Number: 13914-CDBG-09

It is the finding of the City of McAlester, Oklahoma, that the following activities proposed in its Community Development Block Grant project do not constitute an action that would have a significant impact on the quality of the human environment, consistent with the provisions of 24 CFR 58, Subpart E and that these activities are in compliance with the environmental requirements of related Federal authorities. The activities and the related authority for this finding are listed below:

This project consists of:

Project Number 1-installing 530' of 8" PVC sewer main, 3 new 4" concrete manholes and 12' of surface repairs in the alley between West Kiowa and West Apache from Elm Street to "A" Street.

Project Number 2-installing 830' of 8" PVC sewer main, 3 new concrete manholes and 40' of surface repair in the alley between West Osage and W. Miami from "A" Street to Elm Street.

Project Number 4-installing 780' of 8" PVC sewer main, 2 new concrete manholes and 400' of surface repair located on "B" Street from West Peoria to West Modoc and from the Intersection of West Modoc and "B" Street to "C" Street.

Project Number 5-installing 350' of 6" PVC water main, a 6" connection to existing 6" water main, 1 fire hydrant assembly and 25' of surface repair located on Elm Street from West Creek Avenue to Peoria Avenue.

Project Number 6-installing 350' of 6" PVC water main, a 6" connection to existing 6" water line, 1 fire hydrant assembly and 25' of surface repair located on Seneca Avenue from Elm Street East to Railroad.

The City has consulted with the 12 appropriate agencies all of which have concurred with the construction of this project.

Patty Adams  
Preparer's Name

5/16/11  
Date

\_\_\_\_\_  
Environmental Certifying

5/16/11  
Date

## Environmental Assessment Checklist

Project Name and Identification No: City of McAlester CDBG Small Cities Grant  
13914-CDBG-09

Impact Categories	IMPACT ANTICIPATED			REQUIRES MITIGATION OR MODIFICATION	NOTE CONDITIONS AND/OR SOURCE DOCUMENTATION THAT SUPPORTS FINDING  REFERENCE NOTES
	NONE	MINOR	MAJOR		
<b>Land Development</b>					
Conformance with Comprehensive Plans and Zoning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	This project is consistent with the City's long range goals and policies as well as zoning requirements.
Compatibility and Urban Impact	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The proposed work will be compatible with existing use and scale. No significant urban impact is anticipated.
Slope	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The area proposed for this project does not involve significant slope. The engineering plans include erosion control measures on any exposed earthen areas.
Erosion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The engineering plans include erosion control measures on any exposed earthen areas.
Soil Suitability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	This project does not involve any prime farmlands.
Hazards and Nuisances Including Site Safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Project Plans & Specs will assure the safety of the public during the water/sewer project. The City will clearly mark construction areas for public safety.
Energy Consumption	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	This proposed project will not significantly affect local energy consumption.
<b>Noise</b>					
Effects of Ambient Noise on Project and Contribution to Community Noise Levels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Noise levels will increase temporarily during the construction phase. Consideration will be given to the time of day that construction will take place to minimize disturbance to the public.
<b>Air Quality</b>					
Effects of Ambient Air Quality on Project and Contribution to Community Pollution Levels	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Reasonable precautions will be taken to protect air quality by minimizing fugitive dust emissions. (Oklahoma Department of Environmental Quality-October 12, 2009)
<b>Environmental Design, Historic Values and Urban Impact</b>					
Visual Quality Coherence, Diversity, Compatible Use and Scale	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	This project should not have any adverse impact.
Historic, Cultural and Archaeological Resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Oklahoma Historical Society State Historic Preservation Office (October 8, 2009) Oklahoma Archeological Survey (September 30, 2009) Choctaw Nation of Oklahoma (October 15, 2009)

## Environmental Assessment Checklist

Impact Categories	IMPACT ANTICIPATED			REQUIRES MITIGATION OR MODIFICATION	NOTE CONDITIONS AND/OR SOURCE DOCUMENTATION THAT SUPPORTS FINDING  REFERENCE NOTES
	NONE	MINOR	MAJOR		
<b>Socioeconomic</b>					
Demographic Character Changes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	This project will not significantly affect physical or social demenstions of the community. The psychological dimension may improve as citizens receive better water & sewer service.
Displacement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No individuals will be displaced as a result of this project.
Employment and Income Patterns	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Section 3 is a requirement of ODOC Policy #408 which encourages the City to make the greateast effort feasible for employment opportunities for local, low income people. Construction jobs may be created however the impact will be limited and temporary.
<b>Community Facilities and Services.</b>					
Educational Facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	This project will not have any adverse impact to the educational facilities.
Commercial Facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>The business district should not have any impact due to the construction of this project.</b>
Health Care	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There is no health care facilities located within the area that construction work will be done. No adverse reaction will occur.
Social Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Although the city does provide a few social services, this project will not interfere with availabilty of accessibility of these services.</b>
Solid Waste	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	This project will not have any adverse impact to the Solid Waste. (ODEQ-October12, 2009)
Waste Water	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	ODEQ Attachment (Permit #WL000061100830 obtained)
Storm Water	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Potentially beneficial because of reducing sewer bypasses in storm water drainage.
Water Supply	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	ODEQ (October 12, 2009) Department of the Army, Corps of Engineers-November 20, 2009).
Public Safety	Police	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The Police Deatpment will provide security for the project.
	Fire	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The City has a fire department that is very adequate to serve the needs of the City and any needs this project may have.
	Emergency Medical	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Access to Emergency vehicles is adequate. The ambulance service is provided by the City of McAlester.
Open Space and Recreation	Open Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Open spaces will be barricaded and secured to protect the project.
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	This project will not have any affects on any park or recreational facility.
	Cultural Facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	This project will not have any impact on any cultural facilities. Choctaw Nation of Oklahoma (October 15, 2009)
Transportation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	This project will have no impact on the transportation system.

### Environmental Assessment Checklist

Impact Categories	IMPACT ANTICIPATED			REQUIRES MITIGATION OR MODIFICATION	NOTE CONDITIONS AND/OR SOURCE DOCUMENTATION THAT SUPPORTS FINDING  REFERENCE NOTES
	NONE	MINOR	MAJOR		
<b>Natural Features</b>					
Water Resources	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	This project will result in a positive impact to local water resources by reducing the chances of sewer infiltration into the water reservoir.
Surface Water	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The sewer project will reduce the chances of sewer in surface water.
Floodplains	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	This project will not adversely affect the floodplains. Department of Army Floodplain Mangement (September 30, 2009) City of McAlester Floodplain Administrator (FIRM Map Panel #4001700008D)
Wetlands	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There should be no significant impact on wetland resources. Oklahoma Conservation Commission (October 2, 2009)
Coastal Zone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None Present
Unique Natural Features and Agricultural Lands	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None Present
Vegetation and Wildlife	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None Present

#### Summary of Findings and Conclusions

This project will have a positive impact on the environment. This project reduces the possibility of sanitary sewer overflows. promotes health and safety by reducing unpermitted sewer discharge.

#### Summary of Environmental Conditions

In completing the proposed project, the City of McAlester will benefit in terms of increased pressure gradients to the residents in the project area for the water system and contribute to the maintenance and integrity of the sewer system as a whole. There will be no adverse effects to endangered species, wetlands, fish and wildlife or natural features.

## Environmental Assessment Checklist

### **Alternatives**

Determine and describe possible alternatives to the proposed project, including the 'no action' alternative. The feasibility of each alternative and the reasons why each should be adopted or rejected should be discussed sufficiently to indicate that an adequate consideration of each alternative has occurred.

Due to the uncomplicated and straightforward conditions of this project the proposed project was the only feasible alternative.

### **Summary of Existing Conditions and Future Trends**

The water and sewer mains are over 40 years old and have not been upgraded to meet the needs of these areas. Without the proposed improvements the City cannot develop this area to its full potential. This project will allow the City to serve the residences of the project area for the next 30 to 40 years.

### **Additional Studies Performed (Attach Study or Summary)**

Consultation with 12 Local, State and Federal agencies, none of the agencies required any additional studies all have given no objection to proceeding with the project as proposed.

### **Mitigation Measures Needed:**

During construction open trenches will need to be barricaded and secured to protect the public. Barriers will be implemented and maintained during construction. Barriers will remain in place and effective until sufficient vegetation coverage on exposed areas is established.

**Environmental Assessment Checklist**  
**Finding of No Significant Impact**

1. Is project in compliance with applicable laws and regulations? ☒ Yes ☐ No
2. Is an EIS required? ☐ Yes ☒ No
3. Finding of No Significant Impact (FONSI) can be made. Project will not significantly affect the quality of the human environment. ☒ Yes ☐ No

Prepared By:



Title:

Program Specialist

Date:

May 13, 2011

Reviewed By: \_\_\_\_\_

Title:

Mayor

Date:

May 13, 2011



**ENVIRONMENTAL CERTIFICATION****Grant Contract Number:13914-CDBG-09**

With reference to the above Program Activity(ies)/Project(s), I, the undersigned officer of the responsible entity, certify that:

1. The responsible entity has fully carried out its responsibilities for environmental review, decision-making and action pertaining to the project(s) named above.
2. The responsible entity has assumed responsibility for and complied with and will continue to comply with, the National Environmental Policy Act of 1969, as amended, and the environmental procedures, permit requirements and statutory obligations of the laws cited in 24 CFR 58.5; and agrees to comply with the authorities in 24 CFR 58.6 and applicable State and local laws.
3. After considering the type and degree of environmental effects identified by the environmental review completed for the proposed project described in Part I of this request, I have found that the proposal did ☐ did not ☒ require the preparation and dissemination of an environmental impact statement.
4. The responsible entity has disseminated and/or published in the manner prescribed by 24 CFR 58.43 and 58.55 a notice to the public in accordance with 24 CFR 58.70 and as evidenced by the attached copy(ies) or evidence of posting and mailing.
5. The dates for all statutory and regulatory time periods for review, comment or other action are in compliance with procedures and requirements of 24 CFR Part 58.
6. In accordance with 24 CFR 58.71(b), the responsible entity will advise the recipient (if different from the responsible entity) of any special environmental conditions that must be adhered to in carrying out the project.
7. I am authorized to and do consent to assume the status of Federal official under the National Environmental Policy Act of 1969 and each provision of law designated in the 24 CFR.58.5 list of NEPA-related authorities insofar as the provisions of these laws apply to the HIJO responsibilities for environmental review, decision-making and action that have been assumed by the responsible entity.
8. I am authorized to and do accept, on behalf of the recipient personally, the jurisdiction of the Federal courts for the enforcement of all these responsibilities, in my capacity as certifying officer of the responsible entity.

\_\_\_\_\_  
Signature of Certifying Officer of the Responsible Entity

Kevin Priddle, Mayor  
Name/Title of Certifying Officer

Address of Certifying Officer: 28 East Washington, McAlester, OK 74701

Date Signed:



Form 1.2

**CDBG CERTIFICATION OF LEVERAGE**

ODOC proposes to provide Federal funds in the amount of \$90,630.00 to the City of McAlester for carrying out a Community Development Block Grant project. Said grant represents 50 % of the total project cost. The City of McAlester certifies the amount of \$ 99,630.00 will be provided as a 50 % leverage in the following manner:

Source and Amount	
City of McAlester	\$99,630.00

Documentation must accompany this form confirming that leverage funds have been secured and are available for use with the approval of the CDBG project.

**Examples of Documentation:**

Local Funds: Resolution describing from what account funds will be obtained.

RDA, OWRB, EPA, EDA or Other Funding Source: A copy of the approved application stating the availability of funds that will be used for the approved CDBG Project.

Force Account: Title of employees working for the project, their existing rates of pay and the number of hours credited toward the CDBG project.

City of McAlester  
Grant Recipient

Kevin Priddle, Mayor  
Typed Name and Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

ATTEST

Cora Middleton, Clerk

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**July 2009**

**Attachment 15**

**RESIDENTIAL ANTI-DISPLACEMENT  
and  
RELOCATION ASSISTANCE PLAN**

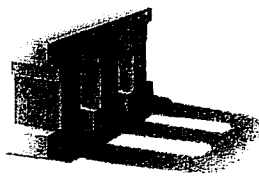
The City of McAlester will undertake public facility improvements funded through the Community Development Block Grant Program. No demolition or conversion of low- and/or moderate-income dwelling units is anticipated by the City of McAlester in conjunction with the activities assisted with these funds. Under Section 104(d) of the Housing and Community Development Act of 1974, as amended, if such demolition or conversion occurs, before obligating or expending funds that will directly result in such demolition or conversion, the City of McAlester will make public and submit to the Oklahoma Department of Commerce the following information in writing:

1. A description of the proposed assisted activity;
2. The location on a map and number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low-and moderate-income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The location on a map and number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
5. The source of funding and a time schedule for the provision of replacement dwelling units;
6. The basis for concluding that each replacement dwelling unit will remain a low- and moderate-income dwelling for at least ten (10) years from the date of initial occupancy; and
7. Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units is consistent with the housing needs of low- and moderate-income households in the jurisdiction.

If displacement of low and moderate-income households occurs in conjunction with the public facilities improvements funded with CDBG funds, the will provide relocation assistance as described in 570.606 (b) to each low- and moderate-income-household displaced by the demolition of housing or by the conversion of a low- and moderate-income dwelling to another use as a direct result of assisted activities.

By: \_\_\_\_\_  
Kevin Priddle, Mayor

Date: \_\_\_\_\_



## MEHLBURGER BRAWLEY

THE MERGING OF NRS, INC.  
THE MEHLBURGER FIRM - BRAWLEY ENGINEERING CORP.

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August 9, 2010

David Medley, Utilities Director  
City of McAlester / McAlester Public Works Authority  
PO Box 578  
McAlester, OK 74502-0578

Re: 2009 CDBG Water and Sewer Improvements  
Project Cost Estimate  
Work Order MC-10-03

Dear Mr. Medley:

Enclosed please find six (6) copies of the Work Order for Professional Service on the referenced project. If this Work Order is agreeable, please ask the Mayor to sign and have his signature attested on all six (6) copies. Please return five (5) copies to our office located at 719 S. George Nigh Expressway, McAlester, OK 74501 and retain the other copy for your records.

Thank you and we look forward to working with you on this project. If you have any questions, please feel free to call me at (918) 420-5500.

Sincerely,

Mehlburger Brawley, Inc.

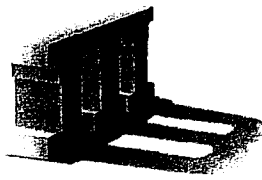
Robert Vaughan, P.E.  
Project Manager

RV/mj

Enclosures

Project No. McAlester General

cc w/enclosure:  
Roger C. Ford, President, Mehlburger Brawley, Inc.



## MEHLBURGER BRAWLEY

THE MERGING OF NRS, INC.  
THE MEHLBURGER FIRM - BRAWLEY ENGINEERING CORP.

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### **WORK ORDER FOR PROFESSIONAL SERVICES**

### **CITY OF MCALESTER / MCALESTER PUBLIC WORKS AUTHORITY**

### **Project Number MC-10-03**

This will constitute authorization by the City of McAlester / McAlester Public Works Authority (Owner) for Mehlburger Brawley, Inc. (Engineer) to proceed with the following described as "Project":

Project Name: 2009 CDBG Water and Sewer Improvements

**Project Description:**

Sewer Main Improvements in the following areas:

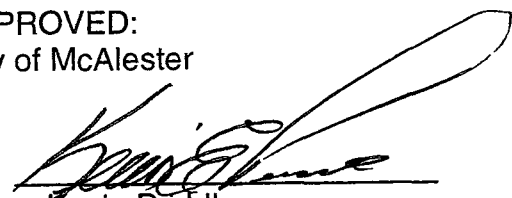
- Alley between W. Kiowa and W. Apache from Elm Street to "A" Street
- Alley between W. Osage and W. Miami from "A" Street to Elm Street
- "B" Street from W. Peoria to W. Modoc and from Intersection of W. Modoc and "B" Street to "C" Street

Water Main Improvements in the following areas:

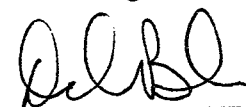
- Elm Street from W. Creek to Peoria Ave.
- Seneca Ave from Elm St. to Railroad
- Prepare Engineering Plans and Specifications, for the referenced project.
- Prepare Application for "Permit to Construct" and Submit P&S to the Oklahoma Department of Environmental Quality for approval.
- Prepare bid packages, and assist owner in obtaining bids from contractors for the construction of the improvements.
- Prepare contract documents, coordinate contract execution and perform preconstruction conference.
- Provide construction management services including review and approve material submittals, shop drawings, contractors pay estimates, change order requests, and work performed by the contractor.
- Provide Resident Project Representative Services during Construction.
- Perform all work in accordance with STANDARD FORM OF AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES as prepared by ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE (EJCDC).

For performing the services described, the Engineer is to be paid on the standard fee scale outlined in the EJCDC Contract. The fee is based on a percentage of actual construction cost. Based on an estimated construction cost of \$152,550.00 the engineering fee is to be \$17,100.00 and the Resident Project Representative fee is to be \$7,000.00.

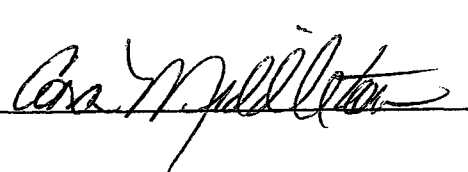
APPROVED:  
City of McAlester

By:   
Kevin Priddle  
Mayor


ACCEPTED:  
Mehlburger Brawley, Inc.

By:   
Dale Burke, P.E.  
Vice President

ATTEST:



ATTEST:

  
Robert Vaughan, P.E.  
Project Manager

DATE: 08/24/10



**MEHLBURGER BRAWLEY**

THE MERGING OF NRS, INC.  
THE MEHLBURGER FIRM - BRAWLEY ENGINEERING CORP.

**Project Cost Estimate**

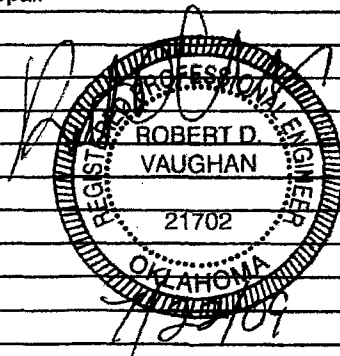
**City of McAlester**

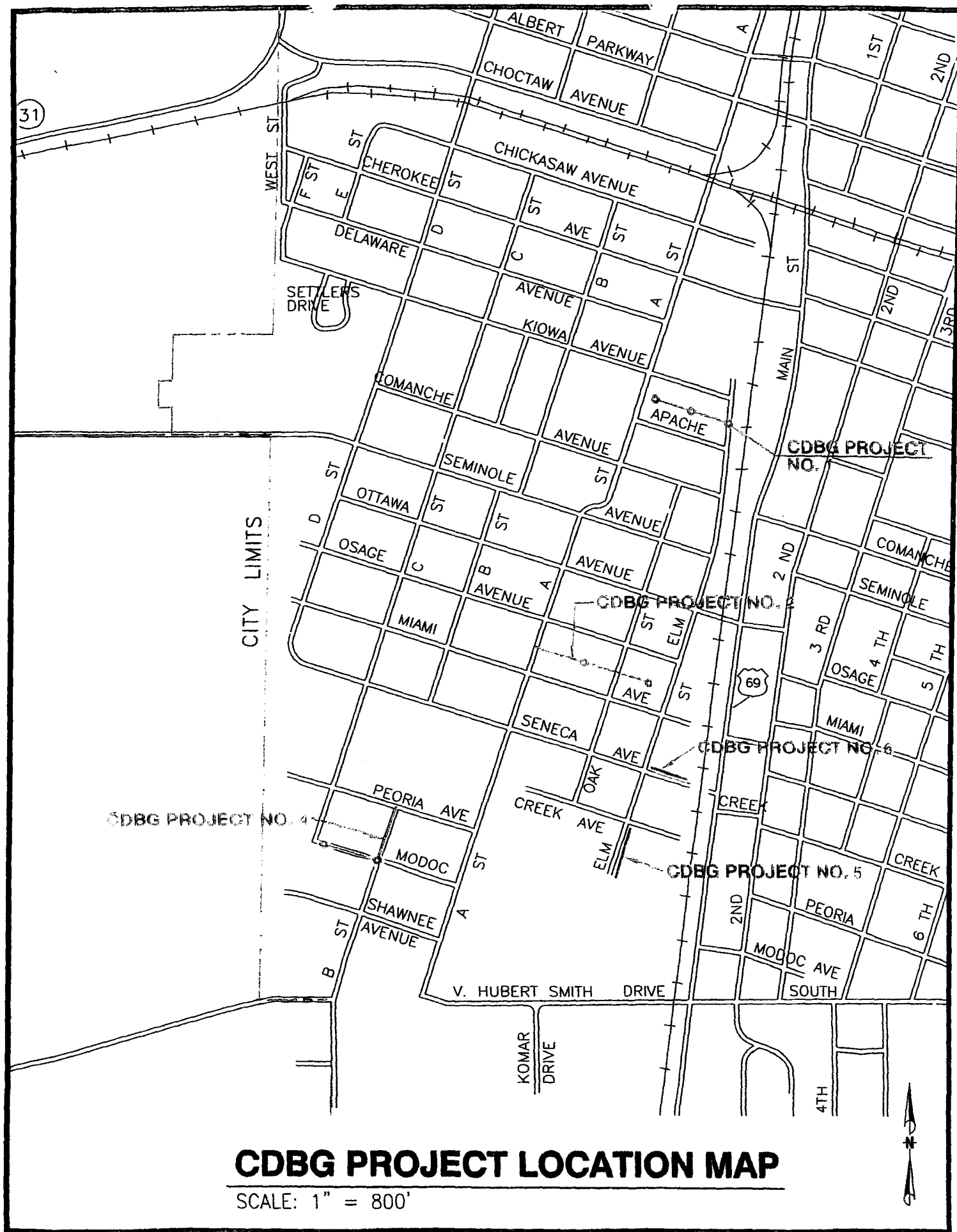
**Date 07/22/2009**

**Page 1 of 1**

**2009 CDBG WATER AND SEWER IMPROVEMENTS**

Item	Description	Unit	Qty	Unit Price	Total Price
<b>1. Alley between W. Kiowa and W. Apache from Elm Street to "A" Street</b>					
1	8" SDR 26 PVC Sewer Line	LF	530	\$35.00	\$ 18,550.00
2	4' Diameter Concrete Manhole 0' - 6' Depth	EA	3	\$2,000.00	\$ 6,000.00
3	Surface Repair	LF	12	\$75.00	\$ 900.00
Sub Total					\$ 25,450.00
<b>2. Alley between W. Osage and W. Miami from "A" Street to Elm Street</b>					
4	8" SDR 26 PVC Sewer Line	LF	830	\$35.00	\$ 29,050.00
5	4' Diameter Concrete Manhole 0' - 6' Depth	EA	3	\$2,000.00	\$ 6,000.00
6	Surface Repair	LF	40	\$75.00	\$ 3,000.00
Sub Total					\$ 38,050.00
<b>4. "B" Street from W. Peoria to W. Modoc and from Intersection of W. Modoc and "B" Street to "C" Street</b>					
7	8" SDR 26 PVC Sewer Line	LF	780	\$35.00	\$ 27,300.00
8	4' Diameter Concrete Manhole 0' - 6' Depth	EA	2	\$2,000.00	\$ 4,000.00
9	Surface Repair	LF	400	\$75.00	\$ 30,000.00
Sub Total					\$ 61,300.00
<b>5. Elm Street from W. Creek Avenue to Peoria Avenue</b>					
10	6" C900 Class 200 PVC Water Line	LF	350	\$20.00	\$ 7,000.00
11	6" Connection to Existing 6" Water Line	EA	1	\$2,500.00	\$ 2,500.00
12	Fire Hydrant Assembly	EA	1	\$2,500.00	\$ 2,500.00
13	Surface Repair	LF	25	\$75.00	\$ 1,875.00
Sub Total					\$ 13,875.00
<b>6. Seneca Avenue from Elm Street East to Railroad</b>					
14	6" C900 Class 200 PVC Water Line	LF	350	\$20.00	\$ 7,000.00
15	6" Connection to Existing 6" Water Line	EA	1	\$2,500.00	\$ 2,500.00
16	Fire Hydrant Assembly	EA	1	\$2,500.00	\$ 2,500.00
17	Surface Repair	LF	25	\$75.00	\$ 1,875.00
Sub Total					\$ 13,875.00
<b>Construction Total</b>					<b>\$ 152,550.00</b>
Engineering					\$ 17,100.00
Resident Project Representative					\$ 7,000.00
ODEQ Permit					\$ 410.00
CDBG Administration					\$ 4,200.00
<b>Total Project Cost</b>					<b>\$ 181,260.00</b>
<b>CDBG Funds</b>					<b>\$ 90,630.00</b>
<b>City of McAlester Funds Required</b>					<b>\$ 90,630.00</b>
<b>Total Project Cost</b>					<b>\$ 181,260.00</b>









# McAlester City Council

## AGENDA REPORT

Meeting Date: May 24, 2011  
Council – Vice-Mayor  
Department: Browne  
Prepared By: Cora Middleton, City Clerk  
Date Prepared: May 3, 2011

Item Number: 15  
Account Code: \_\_\_\_\_  
Budgeted Amount: \_\_\_\_\_  
Exhibits: 1

### Subject

Discussion and possible action regarding an Ordinance creating an Economic Development and Arts District in the City of McAlester.

### Recommendation

Staff recommends that the Council evaluate proposed ordinance creating an Economic Development and Arts District in the City of McAlester.

### Discussion

Evaluation of proposed ordinance and recommendations for changes or additions/deletions of the language contained within the ordinance.

### Approved By

		<i>Initial</i>	<i>Date</i>
Department Head		CM	05/03/11
City Manager	P. Stasiak	<i>PJS</i>	05/16/11

**ORDINANCE NO.**

**AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, CREATING AN ECONOMIC DEVELOPMENT AND ARTS DISTRICT; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.**

\*\*\*\*\*

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF  
MCALESTER, OKLAHOMA, THAT:

SECTION 1:

Creation of an Economic Development and Arts District. Such District to encompass East Choctaw Avenue beginning in the Choctaw Downtown Parking Lot and proceeding continuously up to and including 700 East Carl Albert, familiarly known as the Atwoods building. North and south boundaries will be on the north side of the alley directly north of East Choctaw Avenue and the south side of the alley directly south of East Choctaw Avenue.

New retail or art related business located within or locating within this area during the duration of this program may apply for a sales tax rebate from the City of McAlester. Such rebate will consist of a 50% rebate in year one of all non-dedicated city sales tax collected by said business. Further in year two this rebate will reduce to 25% of all non-dedicated city sales tax collected by said business.

Further any existing business located in or relocating within this district will qualify for these same rebates if they expand their business within the time period outlined in this ordinance. The amount of their rebate will be determined by comparison of same period last year sales tax collected by said business and factoring in percentage sales tax growth for the city as a whole.

To qualify as a new retail or art business for the purposes of this program such business must not have been established at any other location within the city limits of the City of McAlester within the past 18 months from January 1, 2010. With the sole exception being a business which immediately prior to moving into the district had been a home based business.

Businesses may apply for this program beginning June 1, 2011. This program will be in effect for fiscal year 2011-2012. June 1, 2012 will be the final date a business may apply for this program.

Rebate payments will be paid out through June 30, 2012. Additional, rebate years will be determined from July 1 of each fiscal year from 2011-12 through FY 2013-14.

SECTION 2:

Should any paragraph, sentence, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part or parts as declared to be invalid, illegal, or unconstitutional.

SECTION 5:

That an emergency is hereby declared to exist, and for the provision of the public peace, health and safety, by reason whereof it is necessary that all acts take effect immediately and be in full force and effect from, and after the passage and approval.

**PASSED and the EMERGENCY CLAUSE ruled on separately this \_\_\_\_\_ day of \_\_\_\_\_, 2011.**

**CITY OF MCALESTER, OKLAHOMA  
A Municipal Corporation**

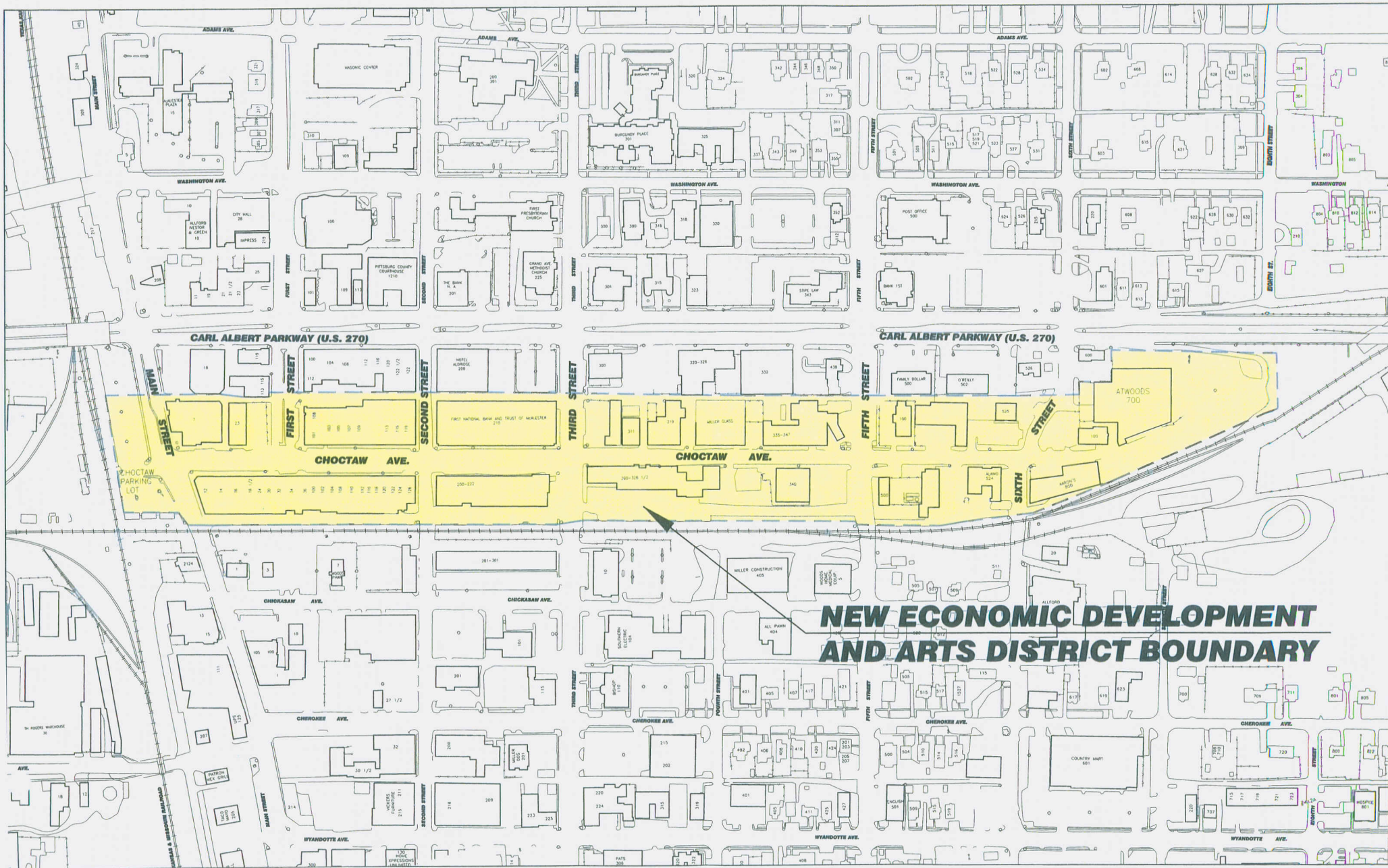
By \_\_\_\_\_  
Kevin E. Priddle, Mayor

**ATTEST:**

\_\_\_\_\_  
Cora Middleton, City Clerk

Approved as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
William J. Ervin, City Attorney



**NEW ECONOMIC DEVELOPMENT  
AND ARTS DISTRICT BOUNDARY**

**McALESTER, OK**

**GAP ANALYSIS**



**PREPARED BY**



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b. GAP Analysis	5

### Contacts

**Shari Cooper**  
MPower Economic Development Corporation  
918-423-5735  
scooper@mpowercorp.us

**Ray Murphy**  
TruVue LLC  
918-605-0919  
rmurphy@truvuelc.com

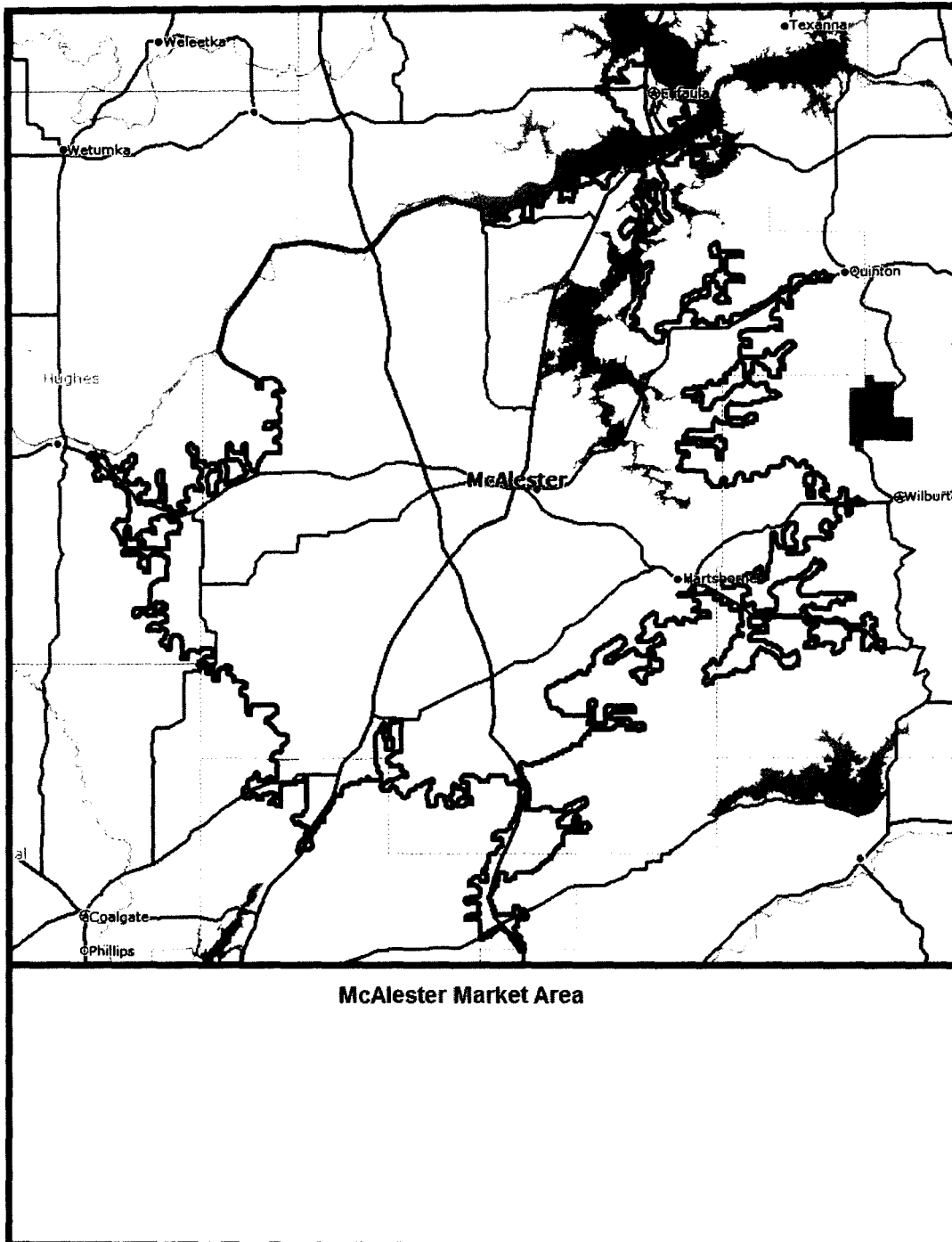
### **PopStats Demographic Data**

This PopStats demographic data utilized in this report is provided by Synergos Technologies. This data is updated quarterly to end users based on new ZIP+4 data (note that new data and statistics are delivered monthly, updated quarterly). This data is modeled where a growth factor is derived for every ZIP+4 in the country. This application occurs via a proprietary model that uses this information as well as other pertinent factors (see below) to generate a current estimate. The data sources for PopStats datasets come from:

- United States Postal Service (USPS)
- United States Department of Defense (DMDC)
- United States Census Bureau
- National Center for Education Statistics (NCES)
- Federal Financial Institutions Examination Council (FFIEC)
- Internal Revenue Service (IRS)
- Bureau of Economic Analysis (BEA)
- Bureau of Labor Statistics (BLS)
- Office of Federal Housing Enterprise Oversight (OFHEO)

Most data vendors and therefore most data analysts are using information that is delivered once annually and is based upon trended census growth figures (i.e., 1990 to 2000). Census trended data misses any new growth that may occur, particularly isolated hot communities that tend to flare up in a few years and sometimes a few quarters.

## McAlester, OK





## Market Outlook Comparison - GAP Analysis

**POP**  
stats

McAlester Market Area

### Supporting Demographics (2009)

Household Estimate	18,333
Population Estimate	46,675
Workplace Employees	19,160
Workplace Establishments	1,357

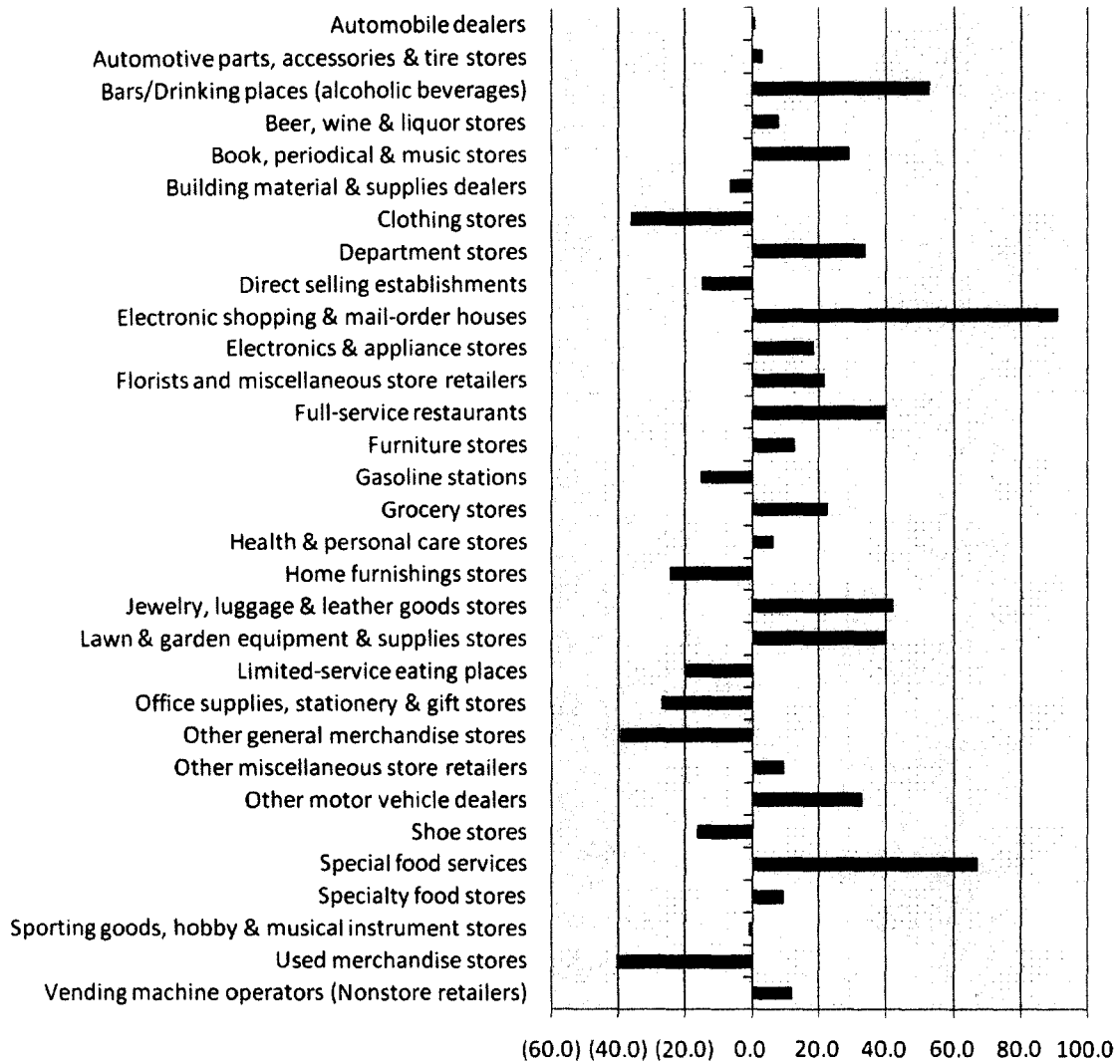
Market Outlook 2009 By Establishment Type	Demand	Supply	GAP	Relative GAP Index
Automobile dealers	\$82,210,830	\$79,504,129	\$2,706,701	1.1
Automotive parts, accessories & tire stores	\$10,157,087	\$9,440,936	\$716,151	3.3
Bars/Drinking places (alcoholic beverages)	\$3,660,463	\$1,170,395	\$2,490,068	52.7
Beer, wine & liquor stores	\$5,841,906	\$4,964,657	\$877,249	8.2
Book, periodical & music stores	\$4,546,641	\$2,592,599	\$1,954,042	29.0
Building material & supplies dealers	\$36,591,378	\$40,704,238	(\$4,112,860)	(6.6)
Clothing stores	\$14,302,866	\$33,065,276	(\$18,762,410)	(36.2)
Department stores	\$33,909,696	\$17,500,610	\$16,409,086	33.7
Direct selling establishments	\$6,357,383	\$8,283,738	(\$1,926,355)	(15.0)
Electronic shopping & mail-order houses	\$4,854,136	\$0	\$4,854,136	90.9
Electronics & appliance stores	\$9,725,981	\$6,868,186	\$2,857,795	18.2
Florists and miscellaneous store retailers	\$958,399	\$635,196	\$323,203	21.5
Full-service restaurants	\$23,778,493	\$10,703,473	\$13,075,020	39.8
Furniture stores	\$5,963,928	\$4,676,298	\$1,287,630	12.6
Gasoline stations	\$60,946,197	\$79,892,697	(\$18,946,500)	(15.3)
Grocery stores	\$75,209,575	\$48,905,508	\$26,304,067	22.5
Health & personal care stores	\$28,715,932	\$25,220,070	\$3,495,862	6.4
Home furnishings stores	\$6,856,460	\$10,985,108	(\$4,128,648)	(24.6)
Jewelry, luggage & leather goods stores	\$3,634,948	\$1,541,144	\$2,093,804	42.2
Lawn & garden equipment & supplies stores	\$8,009,261	\$3,613,582	\$4,395,679	39.7
Limited-service eating places	\$29,774,863	\$42,914,664	(\$13,139,801)	(19.9)
Office supplies, stationery & gift stores	\$5,847,080	\$9,923,378	(\$4,076,298)	(26.9)
Other general merchandise stores	\$50,319,942	\$134,444,742	(\$84,124,800)	(39.3)
Other miscellaneous store retailers	\$10,495,155	\$8,705,969	\$1,789,186	9.5
Other motor vehicle dealers	\$8,029,617	\$4,232,150	\$3,797,467	32.8
Shoe stores	\$2,494,326	\$3,356,681	(\$862,355)	(16.6)
Special food services	\$4,661,746	\$894,767	\$3,766,979	66.9
Specialty food stores	\$1,287,900	\$1,072,249	\$215,651	9.3
Sporting goods, hobby & musical instrument stores	\$6,121,246	\$6,137,586	(\$16,340)	(0.9)
Used merchandise stores	\$2,843,932	\$7,934,465	(\$5,090,533)	(40.4)
Vending machine operators (Nonstore retailers)	\$6,212,618	\$4,922,681	\$1,289,937	12.0

Market Outlook 2009 By Major Product Line	Demand	Supply	GAP	Relative GAP Index
Alcoholic drinks served at the establishment	\$10,610,799	\$4,999,343	\$5,611,456	37.8
All other merchandise	\$18,265,396	\$27,173,634	(\$8,908,238)	(21.4)
Audio equipment & musical instruments & related materials	\$3,313,432	\$4,793,904	(\$1,480,472)	(20.1)
Automotive fuels	\$50,914,184	\$62,774,603	(\$11,860,419)	(12.1)
Automotive lubricants, including oil, greases, etc.	\$1,088,954	\$1,255,525	(\$166,571)	(8.6)

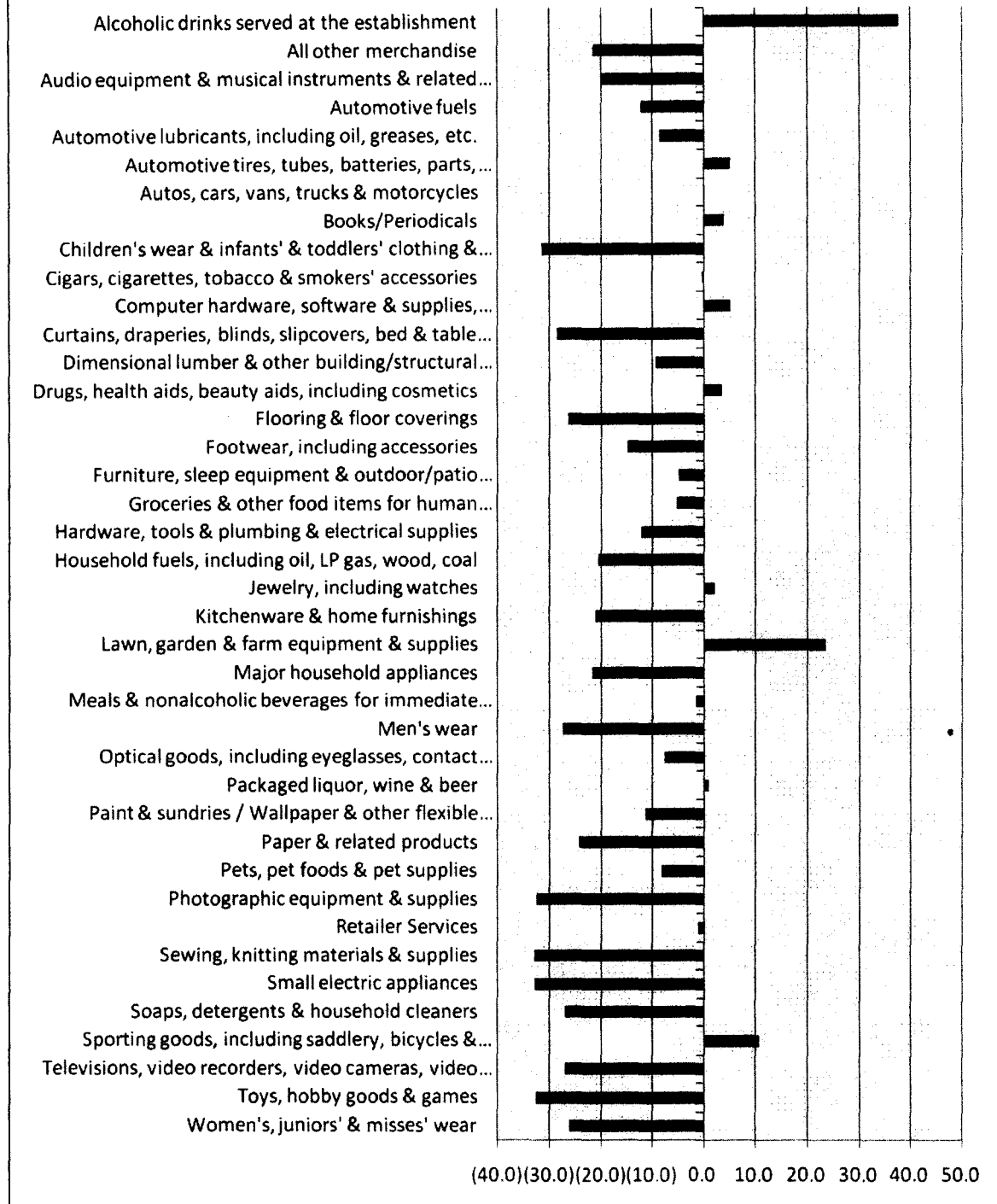
Automotive tires, tubes, batteries, parts, accessories	\$16,656,016	\$14,993,553	\$1,662,463	5.0
Autos, cars, vans, trucks & motorcycles	\$66,935,975	\$65,957,955	\$978,020	0.0
Books/Periodicals	\$3,789,478	\$3,475,554	\$313,924	4.0
Children's wear & infants' & toddlers' clothing & accessories	\$3,154,809	\$6,092,140	(\$2,937,331)	(31.4)
Cigars, cigarettes, tobacco & smokers' accessories	\$14,096,542	\$13,969,116	\$127,426	(0.3)
Computer hardware, software & supplies, including gaming	\$6,444,673	\$5,799,459	\$645,214	5.1
Curtains, draperies, blinds, slipcovers, bed & table coverings	\$1,925,262	\$3,409,202	(\$1,483,940)	(28.5)
Dimensional lumber & other building/structural materials & supplies	\$18,245,983	\$21,359,504	(\$3,113,521)	(9.4)
Drugs, health aids, beauty aids, including cosmetics	\$46,265,906	\$42,775,218	\$3,490,688	3.6
Flooring & floor coverings	\$5,456,071	\$9,110,690	(\$3,654,619)	(26.3)
Footwear, including accessories	\$5,746,613	\$7,455,950	(\$1,709,337)	(14.8)
Furniture, sleep equipment & outdoor/patio furniture	\$12,102,134	\$12,992,395	(\$890,261)	(4.7)
Groceries & other food items for human consumption off the premises	\$102,957,463	\$111,639,939	(\$8,682,476)	(5.2)
Hardware, tools & plumbing & electrical supplies	\$10,518,721	\$12,984,896	(\$2,466,175)	(12.2)
Household fuels, including oil, LP gas, wood, coal	\$3,297,512	\$4,811,520	(\$1,514,008)	(20.5)
Jewelry, including watches	\$5,044,330	\$4,793,924	\$250,406	2.0
Kitchenware & home furnishings	\$6,142,472	\$9,047,797	(\$2,905,325)	(20.9)
Lawn, garden & farm equipment & supplies	\$10,614,951	\$6,780,162	\$3,834,789	23.4
Major household appliances	\$1,727,799	\$2,586,395	(\$858,596)	(21.6)
Meals & nonalcoholic beverages for immediate consumption	\$54,656,738	\$55,376,318	(\$719,580)	(1.5)
Men's wear	\$6,419,214	\$10,986,586	(\$4,567,372)	(27.3)
Optical goods, including eyeglasses, contact lenses, sunglasses, etc.	\$1,345,942	\$1,524,010	(\$178,068)	(7.6)
Packaged liquor, wine & beer	\$9,306,618	\$9,021,118	\$285,500	0.9
Paint & sundries / Wallpaper & other flexible wallcoverings	\$3,102,172	\$3,768,318	(\$666,146)	(11.3)
Paper & related products	\$3,062,867	\$4,859,747	(\$1,796,880)	(24.2)
Pets, pet foods & pet supplies	\$3,074,583	\$3,519,291	(\$444,708)	(8.2)
Photographic equipment & supplies	\$492,488	\$984,544	(\$492,056)	(32.5)
Retailer Services	\$15,205,122	\$15,295,457	(\$90,335)	(1.1)
Sewing, knitting materials & supplies	\$453,693	\$918,292	(\$464,599)	(32.8)
Small electric appliances	\$679,846	\$1,377,057	(\$697,211)	(32.9)
Soaps, detergents & household cleaners	\$3,111,833	\$5,267,822	(\$2,155,989)	(26.8)
Sporting goods, including saddlery, bicycles & motorized sport vehicles	\$8,034,434	\$6,541,751	\$1,492,683	10.6
Televisions, video recorders, video cameras, video tapes, DVDs, etc.	\$2,531,682	\$4,295,416	(\$1,763,734)	(26.9)
Toys, hobby goods & games	\$2,669,112	\$5,366,450	(\$2,697,338)	(32.7)
Women's, juniors' & misses' wear	\$14,858,160	\$24,672,624	(\$9,814,464)	(26.1)

*Market Outlook provides a direct comparison between annual retail sales and consumer spending in 31 retail segments and 40 major retail lines for both supply and demand, as identified by NAICS (the North American Industry Classification System). A negative value notes Supply potentially exceeds Demand. The consumer demand and supply data for STI: Market Outlook is derived for annual retail sales and expenditures from the following three major sources of information: **U.S. Bureau of Labor Statistics' Consumer Expenditure Survey (CE)**. Demand data is derived from this source. **U.S. Census Bureau's Census of Retail Trade (CRT) reports**. The annual and monthly reports contribute to Market Outlook's supply data. **U.S. Census Bureau's Economic Census**. Supply data is also derived from this source, which provides an even more detailed view than the CRT reports. STI: Market Outlook delivers nearly 300 market supply and demand variables at four levels of geography: block group, tract, county, and state. The variables include the following: current year data, recent historical demand data, and supporting demographic data. **Relative GAP Index** (TruVue LLC) is a viability comparison measure showing if the market has excess demand 0 to +100 or excess supply 0 to -100. A positive Relative GAP Index indicates that consumers are purchasing outside the area (leakage). A negative Relative GAP Index indicates that there is excess supply or that the area is attracting consumers from outside the area where goods and services may not be available.*

## Relative GAP Index



## Relative GAP Index



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## MEMO

**To:** *McAlester Mayor, City Council and City Manager*  
**From:** *MPower Staff*  
**Date:** *April 19, 2011*  
**Subject:** *Temporary Sales Tax Rebate Incentive For Downtown District*

---

### **ISSUE: DOWNTURN IN DOWNTOWN BUSINESS DISTRICT**

For many years, the Choctaw Avenue commercial corridor has suffered from a large number of vacant buildings. In an area of 4 blocks, there is over a 20% storefront vacancy rate (see attached map and analysis). The total square footage of these vacancies is large; and when an anchor business along Choctaw Avenue closes, it leads to other businesses closing or moving due to lack of shoppers or traffic in the corridor. Simply stated, vacant commercial buildings offer no benefits to the community and actually harm the economic success rate of a downtown business district. This issue is not unique to McAlester's economy and is a prevalent challenge for many Main Street Programs and downtown business districts across the United States.

Businesses along Choctaw Avenue are already fighting an uphill battle, as most consumers are now shopping at stores along Highway 69 or outside the city altogether. McAlester has a large sales tax leakage, and 100% of commercial tenants that do seek space in McAlester always first ask about space along Highway 69 due to the traffic counts that exist in that area and the visible exposure the highway offers. Because of this, it is no wonder that most commercial retailers do not locate in downtown areas.

Most of the businesses downtown are locally owned and operated. They almost always depend on the local dollar for survival - and the revenue they generate stays local - and goes into local banks. The downtown businesses also contribute towards a high quality of life for community residents as a whole. This district is not considered "convenience shopping or one-stop shopping" but is much more boutique-oriented and customer service distinguishes it from the larger "box commercial" as well. However, not having a larger, traffic generating anchor retailer stock in a downtown district presents a challenge for the smaller retailers. In order to ensure long-term economic viability, there must be more anchor businesses and restaurants introduced to the downtown district - so that more people come to the district to spend time. By accomplishing this, the city could experience a more attractive and vibrant downtown - as well as more stable sales tax revenues.

## CASE STUDIES SUMMARY

MPower has researched what other municipalities have done in order to address this problem. Other municipalities who have implemented such programs include:

**Plano, TX - Retail Sales Tax Rebate Program Policy.** *This program gives a sales tax rebate to businesses who create or retain jobs equal to a minimum of 1 full time job per 1,500 square feet of retail space. The businesses must meet a minimum standard of creditworthiness and financial strength. In the case of a tenant, the initial term of the lease shall be not less than 3 years. Developments that occur on outlots that are not leased - but sold - shall also qualify. Annual sales tax generated by the business exceeds \$50 per SF leased or owned. The rebate shall not exceed a maximum sum over the first 10 years of any occupancy and shall be calculated on a sliding scale based on the annual sales.*

**Rock Island, IL - Sales Tax Rebate Program.** *This program provides qualifying retail businesses with a rebate of one-half of the total amount of local retail sales taxes paid to the City during a 12 month period. A new or existing business can qualify for this program if their taxable retail sales increases by at least \$500,000 during a 12 month period. The rebate for this program will not exceed \$30,000. In addition to the programs listed above, the division has also designated three geographic areas of the city that offer additional incentives to businesses that are currently located in, or are relocating to, those areas. These areas include the Downtown Tax Increment Financing (TIF) District, the 11th Street TIF District and the Enterprise Zone.*

**Clovis, CA – Temporary Sales Tax Rebate Program.** *Four year program provides new businesses locating in existing vacant commercial buildings a temporary sales tax rebate. The application period is for businesses that open for business between January 1, 2011 and December 31, 2012. To qualify, the new business must generate at least \$25,000 in sales tax revenue to the City per year and must occupy a building that was vacant as of January 1, 2011. Qualifying businesses receive a rebate of 50 percent of the City's sales tax generated for a maximum of 12 quarters.*

**Surprise, AZ – Original Townsite Infill Incentive Program.** *Program provides qualifying commercial and/or industrial developments with a one-time 50 percent rebate of the City's retail sales tax apportionment during its first full year of operation. New commercial and/or industrial developments qualify if they occupy vacant property or replace dilapidated buildings. Expanding commercial and/or industrial developments qualify if they meet the following criteria: facility expansion resulting in a minimum of 1,000 square feet; a 10 percent increase in employees; sales tax generation; and a 20 percent overall income increase at the end of the first full year of operation after expansion completion.*

**Carroll County, IL - Sales Tax Rebate Program.** The County Board created a 25% sales tax rebate (the county's share) to qualifying businesses who generated a minimum of \$100,000./year in sales tax for a period of 10 years. Stipulations include that the business did not owe any sales tax to another unit of local government, have no retail location within another unit of local government, and could not have relocated to the unincorporated area of Carroll County from any of the incorporated areas of Carroll County or from within any enterprise zone within Carroll County.

**Williamsburg, VA – Arts and Cultural District Ordinance.** The City recently approved the creation of an Arts and Cultural District, which includes offering economic incentives to new and expanding arts and creative economy businesses. General office uses, franchise restaurants, and chain retail shops are not eligible for economic incentives. In addition, expanding businesses only qualify if they make a capital investment of at least \$10,000 and create at least one new full-time job. Qualified businesses are entitled to a sales tax rebate during their first five calendar years of operation. The percentage of sales tax incentive received by the business decreases from year one through year five as follows: 100 percent in year one, 80 percent in year two, 60 percent in year 3, forty percent in year four, and 20 percent in year five.

#### **RECOMMENDATION FOR ACTION**

Essentially there are two choices of action; 1) Do nothing and hope for the best that the downtown economy improves (despite the declining trend), or 2) Be proactive and creatively problem-solve to attract retailers to the downtown district.

Currently, the vacant commercial buildings along Choctaw Avenue are not generating any sales tax. If the buildings remain vacant, no sales tax will be generated in the future. "Doing nothing," or maintaining the status quo, is not a sustainable option for the downtown business district.

There are in fact, other ways and means to address declining retail and vacancies in declining business districts. Programs such as TIFs (Tax Increment Financing) and BIDS (Business Improvement Districts) are always options. However, both of these programs are fairly complex and both rely heavily on outside influences such as agreements and negotiations with other county partners such as schools and property owners. The likelihood of either type of program has yet to be explored, and will require something that McAlester does not have a lot of - **Time!**

### REASONS TO SUPPORT A SALES TAX REBATE INCENTIVE

Therefore, as a short term strategy, MPower recommends that the City continue to explore the possibility of other financing efforts - while simultaneously enacting a temporary sales tax rebate program for the following reasons:

- Having an application program established is non-discriminatory and is the most fair. Not having a codified program, and dealing with businesses and incentives on a "case by case basis" invites public speculation and criticism. Without a codified program "case by case" evaluation will insinuate "political favoritism" or risk whimsical chance by city officials. Neither is good or equitable business practice. However, a codified program allows applicants to either qualify or not qualify based on programmatic requirements;
- Sales tax revenue will be generated that ordinarily would not (due to vacancies);
- New businesses - no matter how small - bring new jobs;
- McAlester's business climate will be viewed as "pro-business" and our reputation for conducting the same will finally be seen as "competitive" around the state. As it is now, we offer no local incentives to compete with other towns;
- This incentive, if enacted and utilized, will help prevent a downward spiral of vacancies and develop momentum to revitalize the Choctaw Avenue commercial corridor. Such a revitalization will make downtown commerce in McAlester a more attractive destination for both area residents and regional visitors who wish to spend time dining and shopping;

### POSSIBLE TERMS FOR DEVELOPING THE INCENTIVE

The terms of the temporary sales tax rebate could vary. In crafting language for the program, MPower looked at other models and offers the following considerations when developing the rebate program:

#### Basic Programmatic Standards (as applied to any applicant):

- **Time It:** Temporarily instate the tax rebate for a *trial period*, in which after certain amount of time (i.e. 12 month period) the program could be reviewed to assess the program's effectiveness. Such a resolution or ordinance could incorporate a "sunset clause" to achieve this.
- **Gap It:** Target businesses that are identified in the McAlester Gap Analysis (see attached). These are businesses that are either non-existent in McAlester or businesses that have too much demand for their product as identified by this



market study. Products and services that are already sufficiently supplied by existing local businesses would not be eligible for the sales tax rebate.

- **Cap It:** The program rebate could have a cap or "maximum amount to be rebated" within the 12-month period to ensure the City can make the payments back to the retailer. Alternatively, the City could require the business to produce an annual sales tax in excess of "\$X" amount per SF leased or owned ("X" TBD).
- **De-Cannibalize It:** To prevent other McAlester businesses from moving into the district, leaving vacant storefronts in other parts of the city, and reducing retail sales (and sales tax revenue) across the city, the program should only be eligible to non-McAlester businesses, or existing businesses within the district that are expanding within the district. Relocating businesses from other parts of town or outside the district would not be eligible to participate in the program.
- **Financially Check it:** Because of the City's goodwill towards the business, it would be very reasonable to require that the businesses meet a minimum standard of creditworthiness and financial strength, before being eligible to participate in the program.
- **Commit It:** Businesses who take advantage of this incentive must commit to a long-term lease. It would be reasonable to establish a minimum time for the "term of lease" in the case of a tenant retailer. Businesses who do not lease, but own, the property where they do business would also qualify - and be held to this minimum time standard. Annual sales tax generated by the business could be established per SF leased or owned.

#### For New (or Non-McAlester) Businesses

- **Develop A Realistic Annual Minimum Sales Clause:** New businesses that generate an annual minimum amount in sales tax revenue would be eligible to participate in this program. By creating such a threshold, the rebate program would target retailers of a certain size, i.e. anchor stores - but would probably exclude smaller businesses which we would not recommend. Typically, an anchor store will generate significantly more than the average small retailer in the downtown business district. The city could determine an appropriate amount for this threshold by examining current sales tax records for businesses around the city as a whole and compare that to the historic revenues generated in the downtown district. Alternatively, the City could look at the downtown business district sales tax trends to determine what previous anchor stores in the district generates or generated.

- **Develop A New Job Creation Clause:** New businesses, that bring a minimum number of new full-time jobs to McAlester or meet an annual payroll of a minimum amount (\$ TBD) could participate in the program. By creating such a threshold, the rebate program would directly affect job creation in McAlester. The city could determine an appropriate amount for this threshold by examining average retail salaries around the city. MPower could help in conducting this analysis if needed.

For Existing McAlester Businesses already located within the downtown district:

- **Increase in Sales:** An existing business within the district could participate in the rebate program if their taxable retail sales increased by a certain minimum percentage amount (%TBD) during the defined 12-month period.
- **Expansion of Square Footage:** An existing business within the district could participate in this program if the business expanded their square footage by at least a certain minimum percentage (%TBD) during the 12-month period. Any expansion would require greater lease/rent/investment expenditures and would imply an increase in sales to accommodate this expense.
- **New Job Creation:** An existing business within the district could qualify for the sales tax rebate if a certain minimum amount of full-time jobs were created (# of jobs TBD). The new jobs might have qualifying standards - i.e. they need to be jobs that were at least equivalent in salary to the business' average wage paid. Alternatively, perhaps the existing business could qualify for the rebate if they exceeded their current annual payroll of by a certain minimum percentage, after the end of the 12-month period (% TBD).

## CONCLUSION

MPower wants to be a resource to the City and we offer our professional assistance in developing this incentive. We also realize that this may create more work for city administration, and we would be willing to work in partnership with the City to market, assist with, and expedite this type of application program between client and city.

We understand that there are no "freebies" in life - but we also know that in order to be competitive as a community, we must ALL do what we can and be creative to foster a strong "pro-business" environment to attract new business.

We believe this type of incentive could be the first step in many to make McAlester the place in which businesses want to move - and the place in which existing businesses can stay. We must do more than hope. We must take action.

\*Anchor Stores or Anchor Tenants are defined as a major revenue-generating store or chain store which is located in a shopping center or shopping district and attracts customers who will then shop at the smaller adjacent or surrounding stores. Anchor tenants/stores are sometimes referred to as a traffic generators or magnet stores.



# McAlester City Council

## AGENDA REPORT

Meeting Date:	May 24, 2011	Item Number:	16
Department:	Planning & Community Development/City Mgr.		
Prepared By:	Peter Stasiak	Account Code:	N/A
Date Prepared:	May 17, 2011	Budgeted Amount:	N/A
		Exhibits:	(3) See Below

### Subject

Consider and act upon approving a monetary contribution from Economic Development funds in the amount of \$14,001 for Legends at Hickory Ridge, Phase III development.

### Recommendation

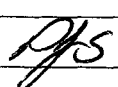
Motion to approve a Resolution supporting Legends at Hickory Ridge, Phase III and authorizing a monetary contribution from Economic Development funds in the amount of \$14,001.

### Discussion

The applicant proposes to construct a thirty eight (38) unit single family home development owned by the developer. The location of the development will be the north east corner of North "D" Street and Electric Avenue on approximately nine (9) acres of land. The Legends at Hickory Ridge, Phase III is an affordable housing project for families and rent is based on income. The proposed project has an estimated investment to the community of \$6,978,100. The following documents are attached for your reference:

1. Resolution
2. Project Description
3. Preliminary Site Plan

### Approved By

	Initial	Date
Department Head		
City Manager	P. Stasiak 	May 17, 2011

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION SUPPORTING LEGENDS AT HRM III, LP FOR TAX CREDIT  
AWARD IN PORPOSED HOUSING DEVELOPMENT.**

\* \* \* \* \*

**WHEREAS**, HRM III, LP is proposing to construct a 38 unit housing development to be located in the limits of the City of McAlester at the north east corner of North "D" Street and Electric Avenue; and

**WHEREAS**, HRM III, LP is making an additional five million dollar investment into the City, and

**WHEREAS**, the City of McAlester supports economic development and promotes affordable housing for the benefit of the citizens of the City of McAlester.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY  
COUNCIL OF THE CITY OF MCALESTER, that:**

1. The City Council supports HRM III, LP's effort to secure additional tax credits for Phase III of its McAlester Affordable Housing Project.
2. The City Council supports a monetary contribution from Economic Development funds in the amount of \$14,001.

**BE IT FURTHER RESOLVED** and noted that the proposed development is consistent with the City's affordable housing strategies and comprehensive plan.

**PASSED AND APPROVED** by the Council of the City of McAlester, Oklahoma on this 24<sup>th</sup> day of May, 2011.

**CITY OF MCALESTER, OKLAHOMA  
A Municipal Corporation**

By: \_\_\_\_\_  
**Kevin E. Priddle, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Cora Middleton, City Clerk**

# *Legends at Hickory Ridge Single Family Homes*

Affordable Housing for Families  
McAlester, Oklahoma



38 – Three Bedroom Single Family Homes

Presented by:

DESERT RIDGE  
INVESTMENTS, INC.

RYAN W. HACKETT  
3785 ASH CIRCLE  
SALT LAKE CITY, UT 84109  
801.554.1912

# *Legends at Hickory Ridge – Single Family Homes*

**Affordable Housing for Families  
McAlester, OK**

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## **Project Description**

Desert Ridge Investment, Inc. (DRI) will create HRM III, LP (HRM III) to develop and construct, a thirty-eight (38) unit, three bedroom single family home development in the City of McAlester, Oklahoma.

A preliminary site plan of the proposed development is attached as Exhibit A. The site consists of approximately 9 acres and all utilities are available to the site.

The single family home development will consist of thirty-eight (38) single family homes. Unit amenities will include energy efficient appliances including a range, refrigerator, dishwasher, disposal and washer/dryer connections. Window treatments, separate heating and air conditioning systems and a two-car garage will be included with each home.

### **Benefits to the city of McAlester, OK**

- Jobs created as a result of \$4.85mm in construction in your community
- Sales tax revenue: **\$87,300** (calculated as construction x 60% x 3%)
- Water/Sewer billing revenue from 38 homes
- Construction of 38 new homes
- Increased Property Tax Revenue
- Home-ownership opportunities for your residents
- An investment in your community of **\$6,978,100!**

### **Low Income Housing Tax Credits (LIHTC)**

HRM III will be applying for an allocation of Tax Credits as the primary source of financing for the project. The application is due to the Oklahoma Housing Finance Agency (OHFA) July 7<sup>th</sup>. The partnership is expected to receive an allocation of LIHTC in November, 2011 in the amount of \$750,000.

# *Legends at Hickory Ridge – Single Family Homes*

Affordable Housing for Families  
McAlester, OK

## **Unit Mix**

The unit mix is as follows:

Unit Size	Gross Sq Ft	Income Limit	# of Units	Rent	Unit Description
3 BDRM	1,300	50%	21	\$480	Family
3 BDRM	1,300	50%	2	\$240	Handicap
3 BDRM	1,300	60%	7	\$599	Family

All of the units will have minimum income requirements of 2.5 times the monthly rent; so, if rent is \$480, the minimum income is \$14,400 ( $480 \times 2.5 \times 12$ ). Approximately 39.5% or 15-units will be rented to persons who earn 60% or less of the Area Median Income (AMI) – this means a household of 4 people having income at or below \$30,960. Approximately 60.5% or 23 - units will be rented to persons who earn 50% or less of the AMI – this means a household of 4 people with income less than \$25,800; two of the 50% units will be further restricted to households where at least one member of the household has a physical disability.

HRM III GP, Inc. will be the owner of HRM III. DRI will own HRM III GP, Inc. and will materially participate in the development, construction and management of the property throughout the entire process. DRI will be responsible for the overall development. Express Management (current management company of phase I and II) will be managing this third phase.

**HRM III** represents an investment in the McAlester, OK community of **\$6,978,100** and is summarized below. Financing will be provided by Equity from the sale of \$750,000 in annual Federal Low Income Housing Tax Credits, Bank financing (Loan), City contributions and developer fee deferral. Additionally, the partnership will seek reductions in costs and fees for the benefit of the project.



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# Legends at Hickory Ridge - Single Family Homes

Affordable Housing for Families  
McAlester, OK

## Exhibit A - Preliminary Site Plan and Aerial

40 home project location: 9 Acre vacant parcel at the corner of North D Street and Electric Avenue.

