CITY MANAGER'S MONTHLY REPORT











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@cityofmcalesterok

LETTER FROM THE CITY MANAGER

Honorable Mayor Justin Few and Council,

I am pleased to provide you with the February Monthly Report, highlighting key developments and initiatives that took place over the past month.

One of the most exciting developments is the launch of Podside Chats, the City's new podcast aimed at improving communication and engagement with our residents. This platform will provide valuable insights into city operations, upcoming projects, and community programs in an easily accessible format. Our first episode debuted this month, and we look forward to continuing this effort to keep our citizens informed.

February also brought another round of winter weather, and once again, our city crews stepped up to ensure the safety of our community through tireless efforts in clearing roads and responding to hazardous conditions. I commend their dedication and hard work in these challenging conditions.

We also continue to make progress on potential future projects that could bring significant benefits to McAlester. Discussions continue with a lithium battery recycling and manufacturing facility interested in locating at the Steven Taylor Industrial Park. We remain engaged in discussions with Oklahoma Commerce and Economic Development officials on Project Jaguar, a solar assembly plant considering the industrial park.

Meanwhile, the Mid-McAlester Tax Increment Fund District Committee has completed its discussions and presented a Joint Resolution to the Council recommending $10 million in funding over eight years through Sales Tax and Ad Valorem Tax collections. Preliminary plans for this TIF will include a national sporting goods store, several restaurants, and up to 128 housing units.

Thank you for your ongoing commitment to McAlester. Please let me know if you have any questions or need further information.

Respectfully,

Dave Andren,
City Manager



PUBLIC INFORMATION

ONLINE REACH

FACEBOOK	↑ 12.5K Followers	↑ 11.7K Likes	29.7K Reach
— PD	↑ 10.3K Followers	↑ 7.2K Likes	19.6K Reach
— Parks	↑ 2.2K Followers	↑ 1.7K Likes	↑ 22.2K Reach
— Airport	↑ 175 Followers	↑ 90 Likes	↑ 3.4 Reach
— Utilities	↑ 298 Followers	↑ 100 Likes	↑ 156 Reach
— Tourism	10.8K Followers	9.1K Likes	5.2K Reach
INSTAGRAM	113 Followers	–	–
YOUTUBE	↑ 376 Subscribers	1K Views	4.8K Reach

IN THE NEWS

TOP COVERED STORIES

1. TIF district takes another step
2. City starts a podcast
3. More winter weather





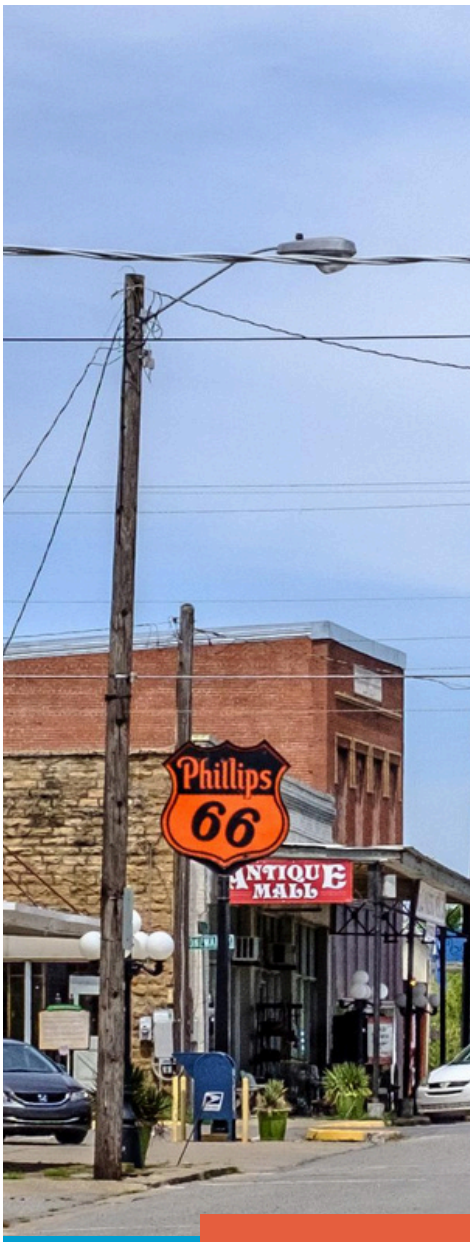


21 TOTAL MEDIA COVERAGE

56 TOTAL RELEASES/ NOTIFICATIONS



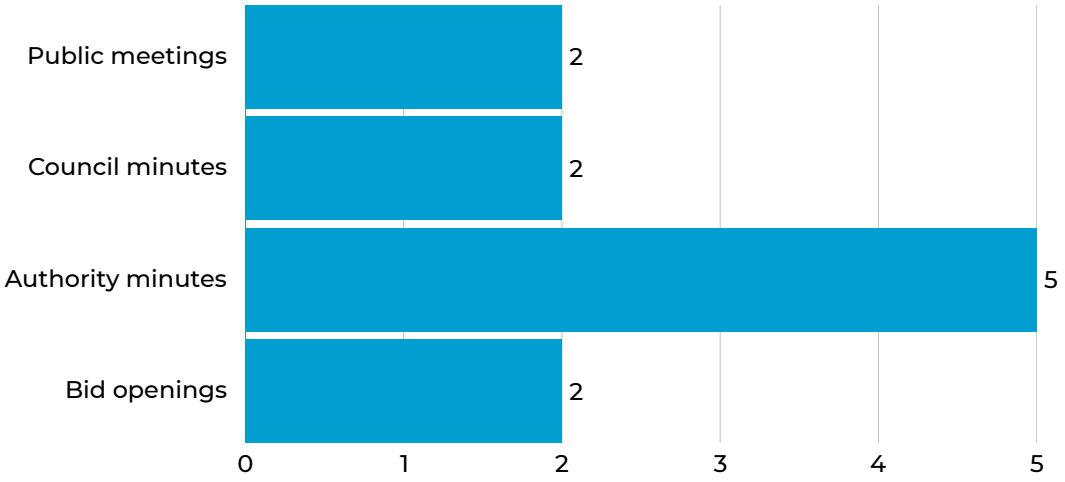
CITY CLERK



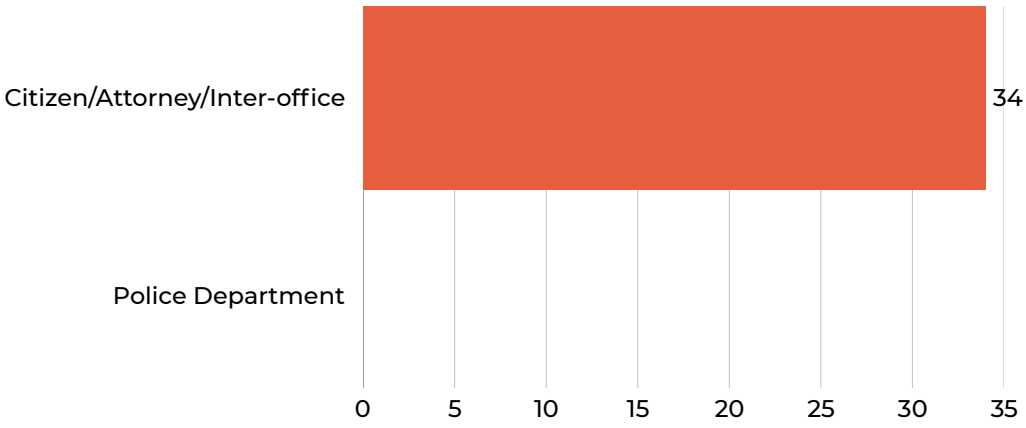
TRAINING/MEETINGS/MISC.

2/10/25
Cyber Security Training

PUBLIC MEETINGS



PUBLIC REQUESTS

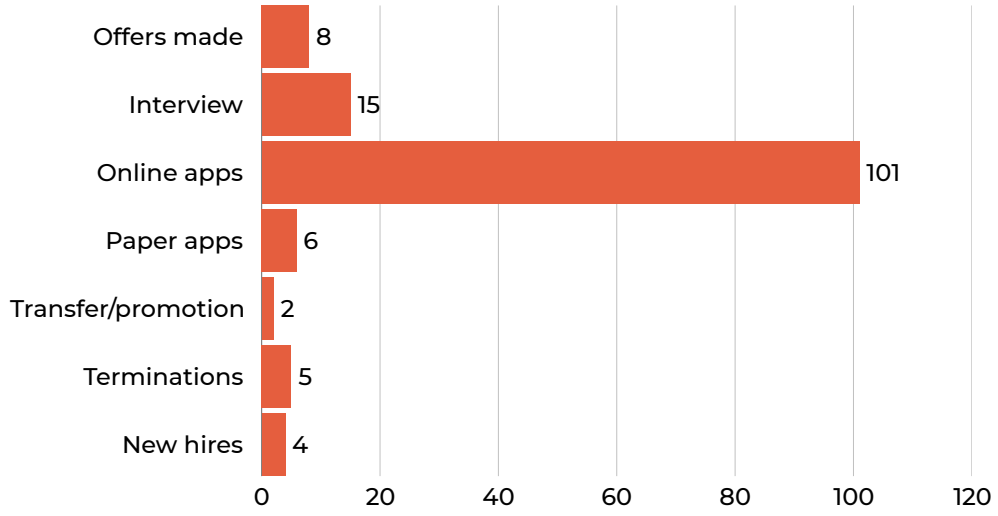


TORT CLAIMS

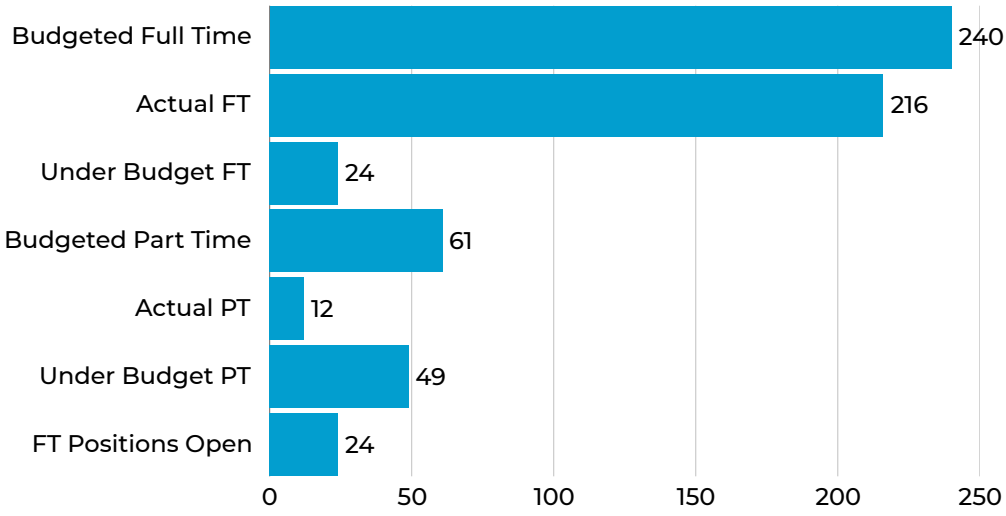
Filed	Settled	Denied
4	4	1

HUMAN RESOURCES

HR DATA



HEADCOUNT SUMMARY



OPEN POSITIONS

1 — Assistant City Manager Manager
4 — UTM
1 — Dispatch
9 — Police
1 — Fleet Mechanic
3 — Fire
1 — Nutrition (PT)
1 — Street Truck Driver
1 — Wastewater TP



DEPARTMENT NEWS

- N/A

SAFETY

Vehicle Damage: 1
Property Damage: 1
Injury/Medical: 1
Line Strikes: 0
Tort Claims: 1
New Work Comp: 1
Total Active Work Comp: 15

TURNOVER RATE

26.5%

FINANCE

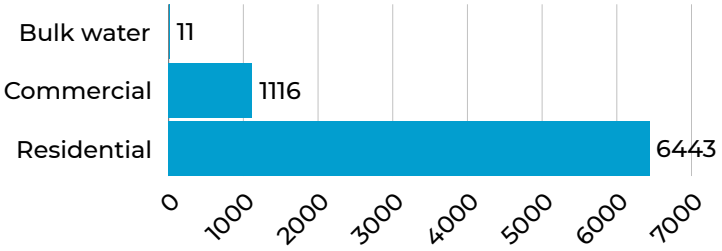
TRANSACTIONS 2025

Type	#		Amounty
Adjustment	852	$	(9,234.85)
Billed	7,711	$	1,134,207.80
Cutoff	228	$	9,060.00
Applied deposit	67	$	(6,080.94)
IVR Payment	339	$	(29,125.19)
Late Charge	1,299	$	13,647.80
Notes on Acct	2,769	$	-
Payments	2,763	$	(514,817.79)
Refunds	40	$	9,204.73
Auto draft	1,310	$	(195,190.36)
Web pmts	2,417	$	(280,131.31)
Deposits	66	$	5,855.00
Reverse pmt	-	$	-
Text pmts	86	$	(6,977.56)
Leak adjustments	9	$	3,923.19
Totals	19,956	$	134,340.52

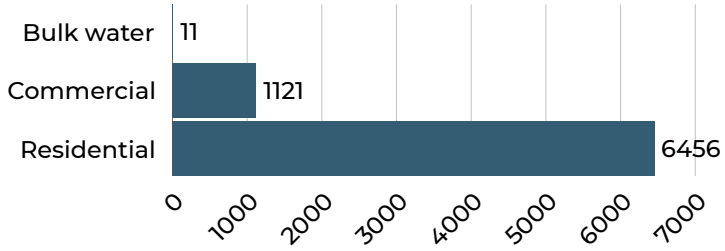
TRANSACTIONS 2024

Type	#		Amount
Adjustment	980	$	(3,859.01)
Billed	7,598	$	1,077,677.21
Cutoff	158	$	5,990.00
Applied deposit	64	$	(5,240.00)
IVR Payment	392	$	(30,379.67)
Late Charge	1,422	$	16,539.07
Notes on Acct	2,413	$	-
Payments	3,006	$	(626,829.45)
Refunds	24	$	857.69
Auto draft	1,260	$	(200,805.46)
Web pmts	2,413	$	(255,835.27)
Deposits	72	$	6,485.00
Reverse pmt	-	$	-
Text pmts	115	$	(8,703.31)
Leak adjustments	-	$	-
Totals	19,917	$	(24,103.20)

TOTAL UTILITY WATER ACCOUNTS 2025



TOTAL UTILITY WATER ACCOUNTS 2024



PURCHASE ORDERS AND CHECKS 2025

PURCHASE ORDERS

400 FOR A TOTAL OF

$887,208.98

ACH/EFT

116 FOR A TOTAL OF

$2,111,686.85

CHECKS

98 FOR A TOTAL OF

$484,251.62

VOIDS

3 FOR A TOTAL OF

$0

PURCHASE ORDERS AND CHECKS 2024

PURCHASE ORDERS

279 FOR A TOTAL OF

$731,719.64

ACH/EFT

69 FOR A TOTAL OF

$341,043.65

CHECKS

110 FOR A TOTAL OF

$25,463.05

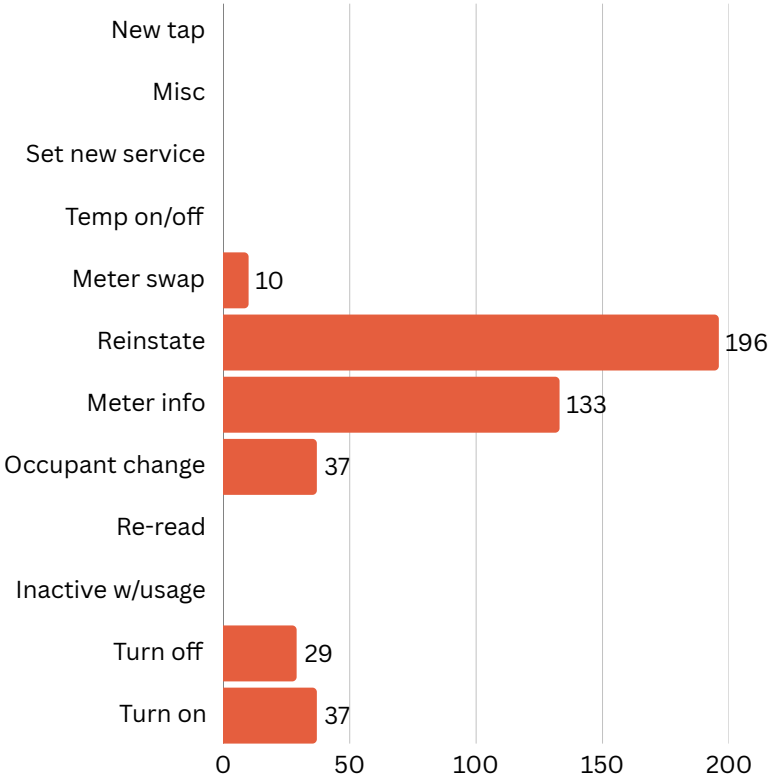
VOIDS

4 FOR A TOTAL OF

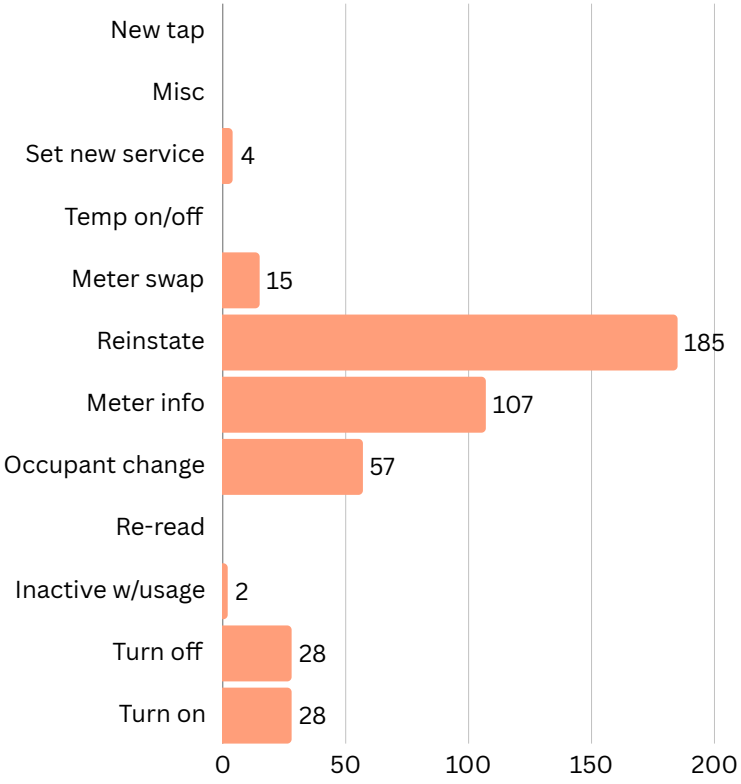
$(379.92)

FINANCE (CONT.)

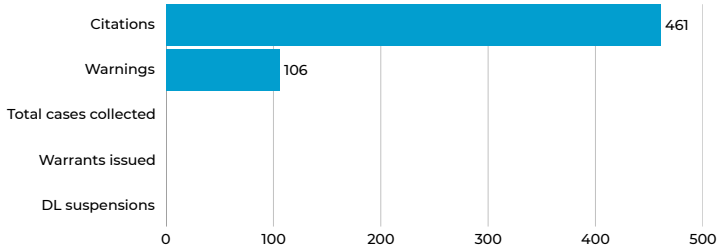
SERVICE ORDERS 2025



SERVICE ORDERS 2024

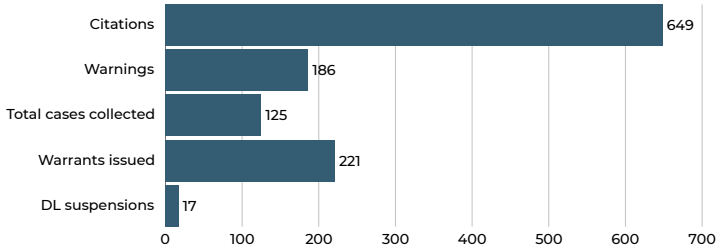


COURT 2025



IT Fees	$	9,138.76
Admin/Defer Fees	$	4,350.00
State Fees	$	11,191.89
Collections Fees	$	6,543.99
Defendant Incarceration Fees Paid	$	316.75
Warrant Fees Paid by Defendant	$	1,614.92
Incarceration Fees for Pitts County	$	-
Child Abuse Response Fee	$	1,598.00
Adult Community Svc	$	-
Hardship Waiver	$	-
Police Dept Equipment Fee	$	15,071.88
Bond Payments	$	3,705.00

COURT 2024



IT Fees	$	12,278.46
Admin/Defer Fees	$	3,089.56
State Fees	$	15,148.15
Collections Fees	$	13,464.06
Defendant Incarceration Fees Paid	$	1,291.40
Warrant Fees Paid by Defendant	$	3,042.30
Incarceration Fees for Pitts County	$	-
Child Abuse Response Fee	$	1,770.44
Adult Community Service	$	-
Hardship Waiver	$	-
Police Dept. Equipment Fee	$	13,569.37
Bond Payments	$	8,688.00

GRANTS

Projects Awarded & Active FY2016, FY2019--2024

Funding Entity/Grant Type	FY2016	FY2019	FY2021	FY2022	FY2023	FY2024	Grand Total
BOR					**$500,000**		**$500,000**
WaterSMART Water and Energy					$500,000		$500,000
Choctaw Nation				**$1,000,000**	**$250,000**		**$1,250,000**
Community & Economic Development				$1,000,000			$1,000,000
Community Development Fund					$250,000		$250,000
EPA				**$5,000,000**			**$5,000,000**
Community Grants program				$5,000,000			$5,000,000
FAA					**$919,307**		**$919,307**
BIL					$439,999		$439,999
AIP					$479,308		$479,308
FEMA			**$732,046**			**$108,505**	**$840,551**
Disaster Relief Grant			$184,427				$184,427
AFG-Truck			$547,619				$547,619
Public Assistance - Severe Weather						$108,505	$108,505
OHSO					**$58,365**	**$67,467**	**$125,832**
Highway Safety Grant					$58,365		$58,365
General Police Traffic Grant						$67,467	$67,467
OKDAC						**$410,160**	**$410,160**
Opioid Settlement						$410,160	$410,160
OKDOC					**$2,940,000**	**$40,000**	**$2,980,000**
Energy Efficiency Lighting Retrofit						$40,000	$40,000
SITES Program-PREP							$2,940,000
Steven Taylor Industrial Park					$2,940,000		
OKDOT	**$700,000**						**$700,000**
TAP Water Ways Trail*	$700,000						$700,000
OKSP		**$325,800**	**$300,000**				**$625,800**
Land and Water Conservation Grant (LWCF)		$325,800					$325,800
Recreational Trails Program			$300,000				$300,000
Parker Trails							
OWRB					**$2,000,000**		**$2,000,000**
ARPA					$2,000,000		$2,000,000
US Treasury			**$3,126,058**				**$3,126,058**
ARPA			$3,126,058				$3,126,058
USDA					**$5,842,630**		**$5,842,630**
Community Wildfire Defense Grant					$5,842,630		$5,842,630
USDOJ-BJA				**$5,355**		**$5,843**	**$11,198**
Bulletproof Vest Partnership				$5,355		$5,843	$11,198
USDOT				**$90,000**			**$90,000**
Thriving Communities Program (TCP)				$90,000			$90,000
911 Management Authority					**$7,424**		**$7,424**
911 Funding Sustainability Grant (FSG)					$7,424		$7,424
OAC					**$869,880**		**$869,880**
Airport Improvement Project					$869,880		$869,880
OSMPC					**$160,000**		**$160,000**
Defense Grant					$160,000		$160,000
City of McAlester					**$972,026**		**$972,026**
Airport Terminal Project					$972,026		$972,026
Spirit of Blue Foundation						**$13,794**	**$13,794**
Safety Grant Program						$13,794	$13,794
ODAFF						**$28,705**	**$28,705**
Urban and Community Forestry Grant						$28,705	$28,705
Grand Total	**$700,000**	**$325,800**	**$4,158,104**	**$6,095,355**	**$14,519,632**	**$674,474**	**$26,473,365**

***** Waterways Trail Project (FY2016) has faced significant delays because of the environmental review process and design issues. Project managed by OKDOT.

Dashboard All Grants*

Grants Only

	Fiscal Year	Awarded	Submitted	In-Progress	Totals
Value	2016	$700,000			$700,000
	2019	$581,302			$581,302
	2020	$1,852,631			$1,852,631
	2021	$5,946,996			$5,946,996
	2022	$6,396,153			$6,396,153
	2023	$15,056,750			$15,056,750
	2024	$857,374			$1,579,187
	2025		$812,300	$195,714	$1,008,014
	Totals	$31,391,207	$812,300	$195,714	$32,399,221
	Fiscal Year	**Awarded**	**Submitted**	**In-Progress**	**Totals**
Number	2016	1			1
	2019	13			13
	2020	16			16
	2021	13			13
	2022	15			15
	2023	17		2	19
	2024	10			13
	2025		2	1	3
	Totals	85		2	90
	Sector	**Awarded**	**Submitted**	**In-Progress**	**Totals**
Value	Comms				
	Cmty Svcs	$4,188,524			$4,188,524
	Eco Dev	$6,506,232			$6,506,232
	Multiple	$108,505			
	Pub Wrks	$3,947,430	$812,300		$3,947,430
	Plan-Dev	$1,155,000			$1,155,000
	Pub Sfty	$1,860,378			$1,860,378
	Utilities	$13,625,138.0		$195,714	$15,395,852
	Totals	$31,391,207	$812,300	$195,714	$32,399,221
	Sector	**Awarded**	**Submitted**	**In-Progress**	**Totals**
Number	Comms				
	Com Svcs	20			20
	Eco Dev	13			13
	Multiple	1			1
	Pub Wrks	8	2	1	8
	Plan-Dev	5		1	6
	Pub Sfty	27			27
	Utilities	11		1	17
	Totals	85	2	3	90

*N.B. This dashboard now reflects grants only. Donations have been removed and are accounted for separately. Please see top center dashboard for total dollar value and number of donations received since FY2022.

Dashboard Donations Only

	Fiscal Year	Awarded	Fiscal Year	Awarded	
Value	2016		2016		Number
	2019		2019		
	2020		2020		
	2021	$65,300	2021	4	
	2022	$123,400	2022	5	
	2023	$733,978	2023	27	
	2024	$211,120	2024	12	
	Totals	$1,133,798	Totals	48	

ECONOMIC DEVELOPMENT



ECONOMIC DEVELOPMENT HIGHLIGHTS

Potential Future Projects/Leads: Continued discussions with lithium battery recycling/manufacturing facility at Steven Taylor Industrial Park. Letter of Intent forthcoming. Continued discussion between OK Commerce, Economic Development, and Project Jaguar (solar assembly plant) for space in the Steven Taylor Industrial Park. Mid-McAlester Tax Increment Fund District Committee completed discussions and provided a Joint Resolution to Council w/recommendation for $10M over 8 years for Sales Tax and Ad Valorem Tax. The first public hearing was March 11, with second public hearing scheduled for March 25.

Current Projects & Site Selection Visits: Airport construction project-delayed due to contractor/sub-contractor issues. New proposed opening date is May 2025. New airport parking lot demolition and replacement is progressing as scheduled.

Additional Projects: Ordinances, Agreements and Permits. Popeyes, HteaO, 7Brew Coffee, and Jersy Mike's initiated projects in several locations in McAlester.

Downtown Business Owners: There is a 'collective interest' by several downtown businesses to lobby for a special designation by the city as the "Railway District." This will be of continued interest in both Tourism and Economic Development activities. McAlester Business Retention & Expansion visits; several small business owners looking for opportunities to expand.

MONTHLY REPORT

Potential Future Projects/Leads	10
RFPs	3
Site Selection Visits	0
Current Projects	8
Partnership Meetings	3

AIRPORT FUEL

• Avgas 100 LL pumped (gallons)	1,732
• Jet-A pumped (gallons)	6,221
• Credit card sales	$26,319
• Invoices	$15,934

DEPARTURES/ARRIVALS

Arrivals	N/A
Departures	N/A

*tracking equipment not operational for this period

TOURISM

TOURISM HIGHLIGHTS

Tourism Operation Projects: ITI Marketing, Placer.AI data, Marketing Strategies & Review, Ongoing Event Promotion, Regional Tourism Partnerships, Social Media, Local Event Support & Marketing, Tourism Website Review, Budget Review, Lodging Tax Review, New Advertising & Marketing Opportunities, New McAlester Promotional Items.

Current Projects/Appointments: Event Planning Meetings, Placer.AI Bi-Weekly Meetings, Online Videos (Safety & IT), Jefferson Highway Convention, Local Tourism Partnership Meetings, Tourism Field Research & Numbers, Upcoming Events for 2025-2026.

Regional Tourism Initiative: Meetings & Discussions with Regional Tourism Partners, New Event Meetings & Discussions, Event Support Meetings/Discussions, Oklahoma Film + Music, Oklahoma Travel Industry Association, Chamber & Local Business Connections.

February brought some new website updates and trainings for implementation. We also reviewed some new community platforms that we hope to bring aboard during the new fiscal year that can help events, nonprofits, community partners, fundraising & memorial projects.
Time continues to be devoted to events, promotions, planning and tracking of events and visitors. We are seeing a good return on events and an increase in event holders working with our hotel partners, as well as ways our hotels are tracking their partnerships.

TOURISM REPORT





COMMUNITY DEVELOPMENT



YEAR TO DATE

VALUE ON IMPROVEMENTS

$3,097,763

PERMIT FEES $19,674

TOTAL PERMITS 34

BUILDING PERMITS

COMMERCIAL

New	Alteration	Addition
0	4	1

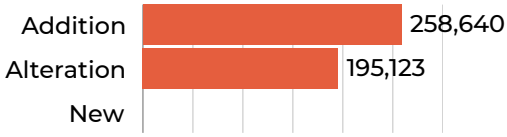
RESIDENTIAL

New	Alteration	Addition
3	10	0

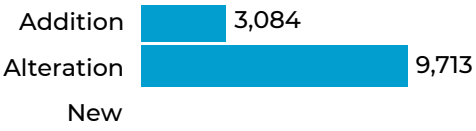
COMMERCIAL VALUE



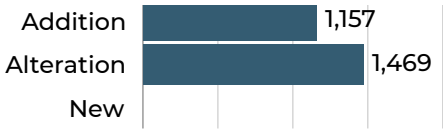
RESIDENTIAL VALUE



COMMERCIAL FEES



RESIDENTIAL FEES



VIOLATIONS SUMMARY

Total violations	147
Others	8
Vehicle	43
Grass in street	0
Sight obstruction	0
Poly-cart	0
Right of way	2
Trailer	6
High grass	2
Clean up	86

VIOLATION STATUS

Compliant	71
Non-compliant	31
Need follow-up	25

VIOLATIONS

Proactively initiated	112
Citizen complaints	15
New cases	127

CODES UPDATE

- Continued Main/Bus-69/Jefferson Highway cleanup initiative by Clifton, Howell and Carshall.
- Weekly Airport Terminal Progress Meetings for Clifton, Boles & Starwalt.
- KMB 3rd Annual Brush Day in 3rd Ward on Feb 8 by Howell and Clifton; Howell chipper PU & Return
- Condemn process & communications w/prop owners, public hearing Feb 11 by Clifton, Howell, Boles
- KMB Board Meeting attended by Clifton and Howell on Feb 13
- KMB 13th Annual Banquet on Feb 27 with Clifton, Howell and Carshall
- TCP subaward projects progress by Clifton, Hobbs, and Allen. Met with MSA, PPS, USDOT, ODOT on pavement mural subaward project, update on design to meet MUTCD for ODOT approval.
- Development Reviews for Alsups, Wallace/Woods, Wright, Grantham, Kirk/Dream City.

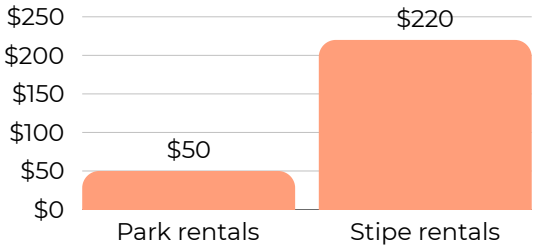
COMMUNITY SERVICES

PARKS PROJECTS

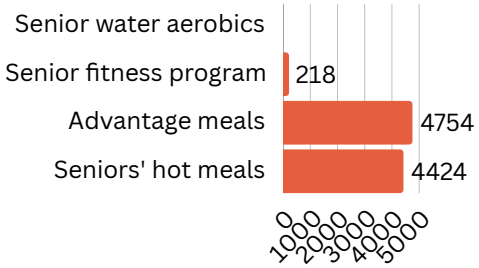
- Kept litter picked up in parks
- Inspected and leveled playgrounds and fall surfaces
- Applied ice melt as needed at City facilities
- Serviced equipment as needed
- Installed new playground equipment at Chaney and Mullen Parks
- Filled both playground areas with mulch
- Opened Chaney and Mullen playgrounds
- Cut 5 trees down
- 4 safety meetings
- Attended safety training at Vo-Tech
- Ground out stumps in multiple locations
- Calibrated all spray rigs and commenced herbicide application
- Removed unwanted concrete pads from Chaney Park
- Renovation on Jeff Lee pool has begun.
- Started demo on Komar pool



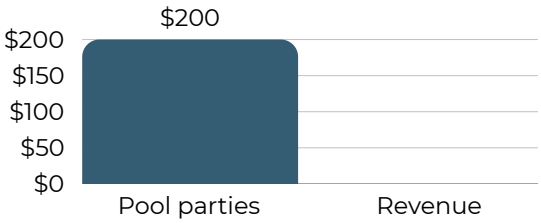
PARKS

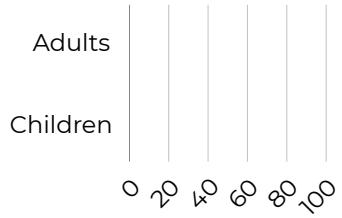


NUTRITION



POOL REVENUE AND COUNT

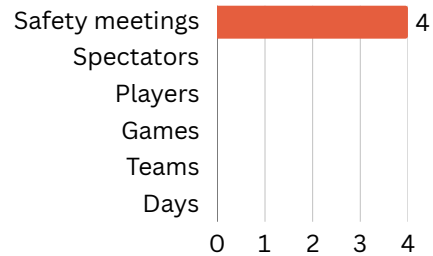




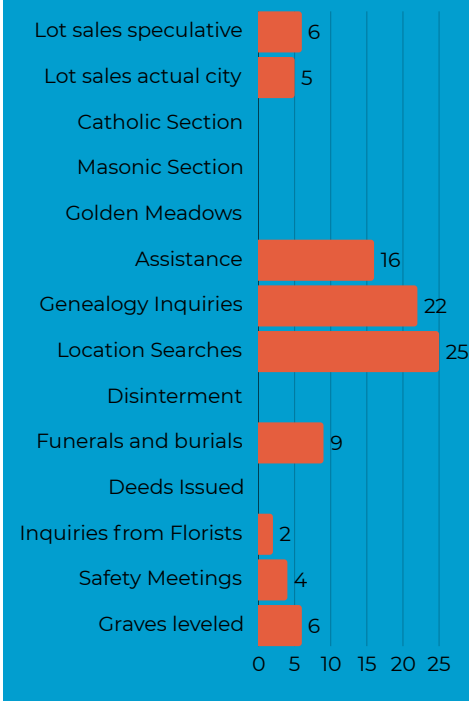
SOFTBALL COMPLEX



COUNT



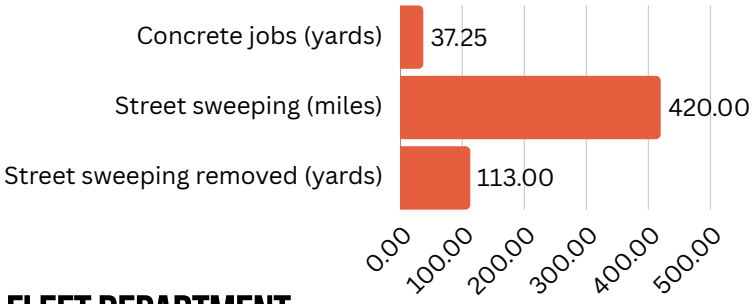
CEMETERY



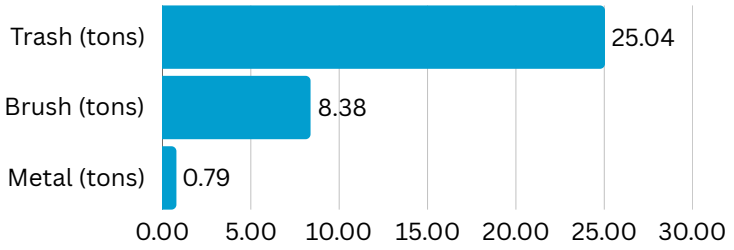
PUBLIC WORKS



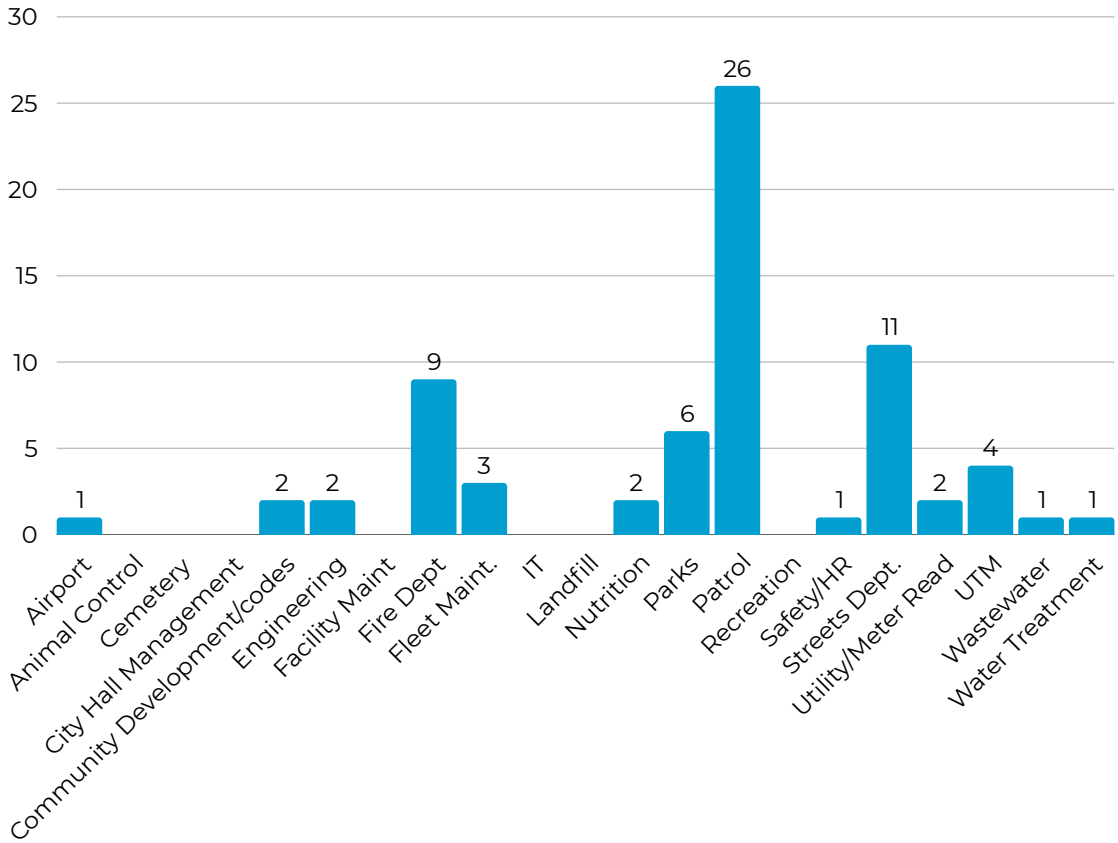
STREET DEPARTMENT



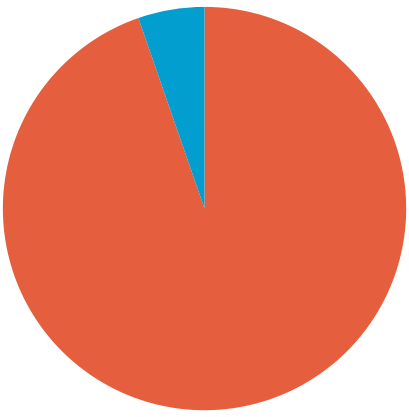
LANDFILL



FLEET DEPARTMENT



FACILITY MAINTENANCE



Work orders	89
Traffic light issues	5

RECYCLING

Paper — 2.91 tons
Plastic — 0 tons
Glass — 0 tons

PUBLIC UTILITIES

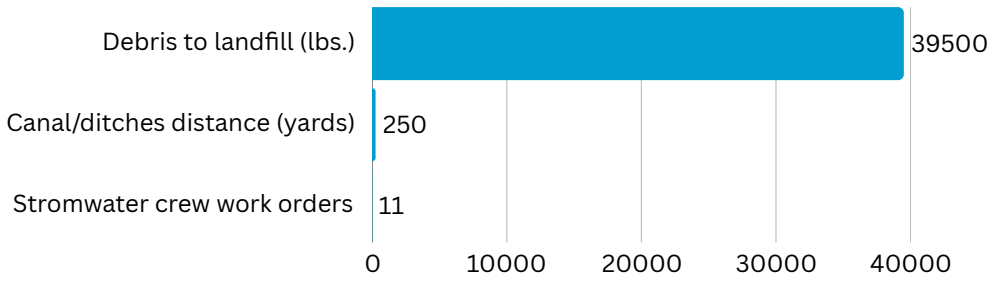
WATER TREATMENT PLANT

- Treated 116,860 MG of water for the month.
- Drained and cleaned the clarifier.
- Changed out transducer at Buffalo Tower.
- Replaced the lines on the carbon pump after they froze and busted.
- Replaced the injection quill on the JH100.
- Flushed the line the transducer is tapped into at the Buffalo Tower.

ENVIRONMENTAL PROGRAM COORDINATOR / FLOODPLAIN MANAGER

- ORWA conducted an 5 year inspection on Lake McAlester Dam
- Submitted ACERA reports to ODEQ for the CIty's Wastewater plants, Landfill and Airport
- Submitted Annual Biosolids Reports for Wastewater Plants to ODEQ
- Met with ODEQ officials on Consent Orders
- Stormwater Crew replaced tinhorns at the Parks Department
- Met with potential contractors on Wild Fire Mitigation.
- Stormwater crew dump 39,500 lbs. of brush and debris at the Landfill
- Met with Engineers and contractors on DWSRF Projects and Construction
- Departmental meetings with Community Development.
- Departmental meetings with the Utility Billing.
- Met with Multiple departments about the Airport Terminal Project.
- Held ODEQ Departmental Meeting
- Inspections on land disturbance complaints, reviews, and permits.
- Water Treatment Plant and Wastewater Treatment Plant MOR's and DMR's sent to ODEQ.
- Meeting with vendors on educational and public outreach material.

STORMWATER WORK ORDERS



(Continued on next page)



WATER WORK ORDERS

Total	90
Water meter repairs	1
Fire hydrant repairs	2
WM installs/taps	1
Backfill/cleanup	3
Install waterline	11
Service calls	52
Breaks/leaks	20

PUBLIC UTILITIES (CONT.)



Utility Line Locator

- 9 emergency requests completed.
- 316 total requests received.

Utility Inspection

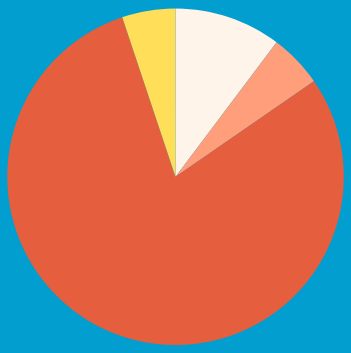
- Meters were installed on Carl Albert Pkwy for DWSRF Project #10.
- Railroad bore was completed for DWSRF Project #13B.
- All main line was installed for DWSRF Project #14.
- Assisted Water Treatment Plant with some pressure issues.
- Scheduled tie in for contractor working in the Industrial Park.
- Attended meetings and worked on permits being filed with the city for plumbing and buildings.
- 1 right of way permit issued, 3 sewer taps issued and 1 inspected, 3 water tap permits issued. 4 street cut permits issued.

(Continued on next page)

PUBLIC UTILITIES (CONT.)



WASTE WATER WORK



Sewer overflow	4
Line maintenance	2
Sewer calls	31
Manhole repair	2
Line installs	0

WASTEWATER TREATMENT

West Plant

- Treated 67.12 million gallons of wastewater.
- Average flow of 2.4 MGD.
- Plant ran all normal tests.
- Changed oil in the digester blower.
- Repaired auto samplers.

East Plant

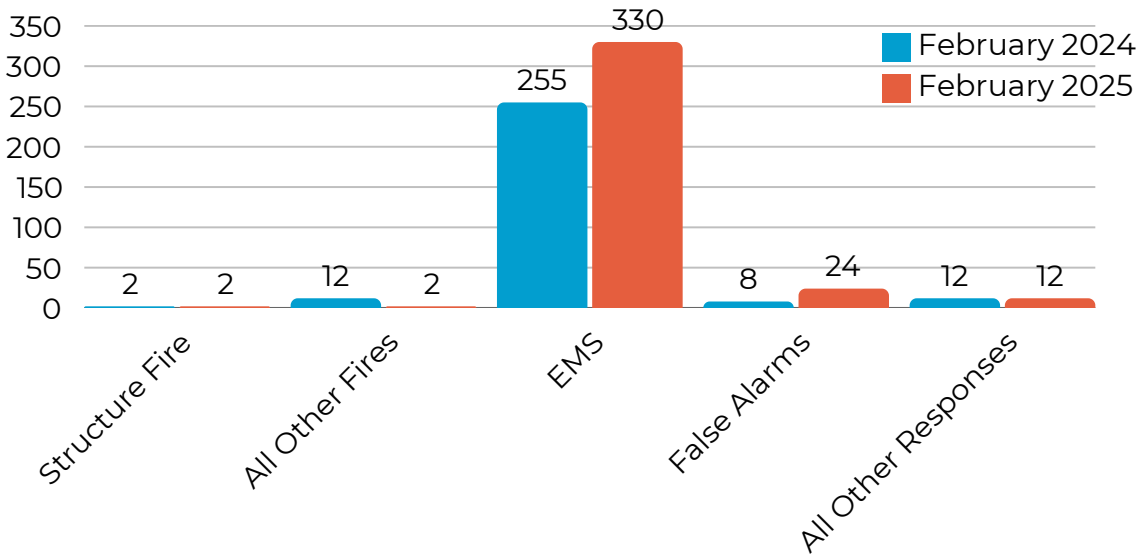
- Treated 40.63 million gallons of wastewater. Average flow of 1.45 MGD.
- Plant ran all normal tests.
- Moved and repaired the discharge hose on the FEB.
- Chlorine joints were leaking and contacted installer for repair.
- Replaced the flapper valve on the return pump.

Maintenance

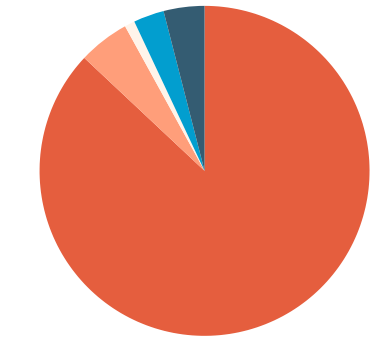
- Sprayed down and bleached clarifiers each week.
- Collected grab samples for, Krebs Brewery to monitor discharge quality.
- Greased motors and bearings regularly at both plants.
- Cleaned drying beds as needed.
- Checked all lift stations daily.
- Replaced the heat sensor at the Walnut Grove lift station.
- The force main at the Links lift station broke and UTM repaired it.
- Repaired the motor starter at the airport lift station.
- Monthly DMRs were submitted.
- Quarterly Toxicity Reports were submitted.
- Annual Sludge DMRs and Bio-Solids Report were submitted.
- Turned off aerators during extreme cold to prevent ice buildup.
- Repaired the motor starter at the airport lift station.
- Continued collecting samples at the Industrial Park Liftstation.

FIRE DEPARTMENT

ONE-YEAR COMPARISON



YEAR TO DATE



EMS	87%
False alarms	5%
Structure fire	1%
Other fires	3%
Other responses	4%

TRAINING

A Shift		B Shift		C Shift	
2/5/25	Handling Difficult patients	2/6/25	Flagging Safety	2/4/25	PPE
2/11/25	Hand Hygiene Prevents Infection	2/12/25	Aren't we tired of sleep and shift work	2/10/25	Spill Prevention & containments
2/23/25	Confined Space Hazards	2/18/25	Inclement Weather	2/19/25	Portable Power tools
2/26/25	Watch Your Step	2/27/25	Lifting Safety	2/28/25	Trench Safety



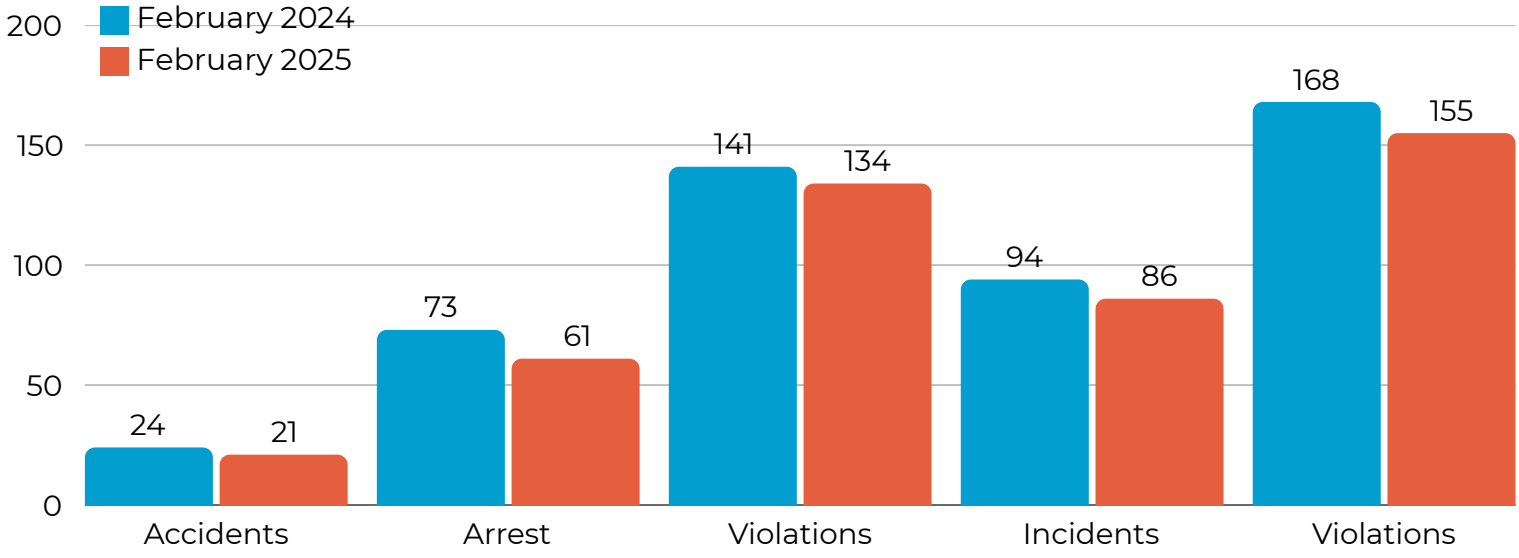
SERVICES

Fire investigations	2
Code enforcement	4
Inspections	5
Station tours	0

POLICE DEPARTMENT

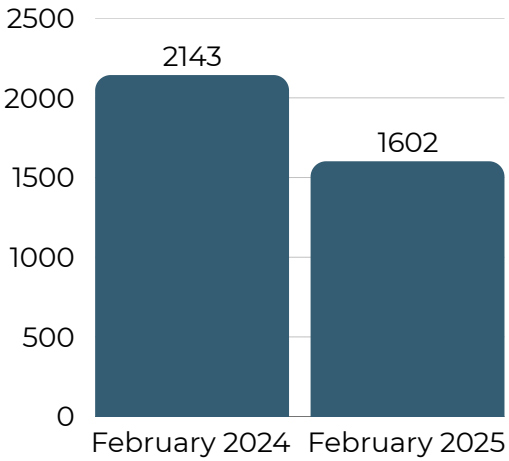


ONE-YEAR COMPARISON

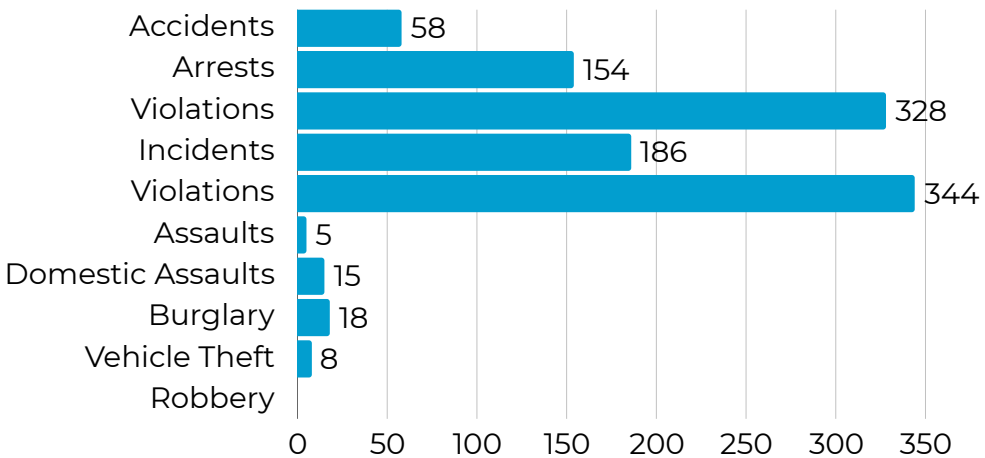


CALLS FOR SERVICE

COMPARISON

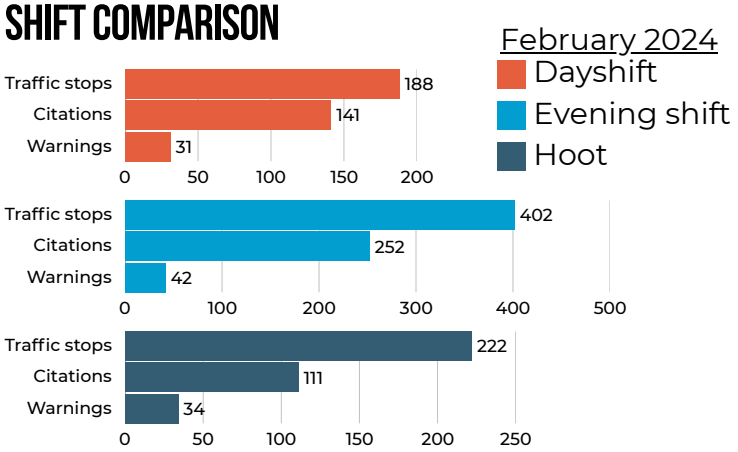


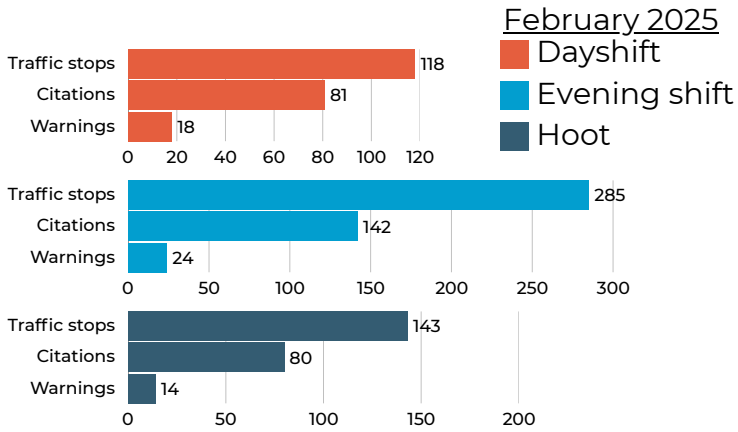
YEAR TO DATE



POLICE DEPARTMENT (CONT.)

SHIFT COMPARISON





DEPARTMENT NEWS

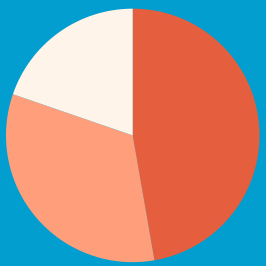
- Recruit Will Jackson continues training at CLEET Academy in Ada
- Lt. Hass attended the CLEET advisory board meeting
- Officers attended Victims Impact Panel, Multi-Disciplinary Team Child Abuse Case Review and PC-Care Board Meeting; Chief hosted S.E. Region OACP Meeting
- Combined Community Response Team on Domestic violence Meeting; 1 recruit assigned to shift
- 2 recruits continue FTO on evening shift; Chief attended OACP Board meeting ; MPD hosted 8 hour Tazer certification class

TRAINING

- Unexpected turns in an investigation
- 12 investigative skills
- Make space for wellness
- Effective ways of parking
- Arrest, search and seizure (Fourth Amendment)
- Missing Persons
- Police survival-one more thing you can do
- Sexual assault
- Duty to intercede
- Distracted driving for law enforcement
- 2025 officer skills-stay ahead
- Below 100
- Servant leadership
- Retirement Planning
- Evidence based sexual assault
- Behavioral threat assessment
- More



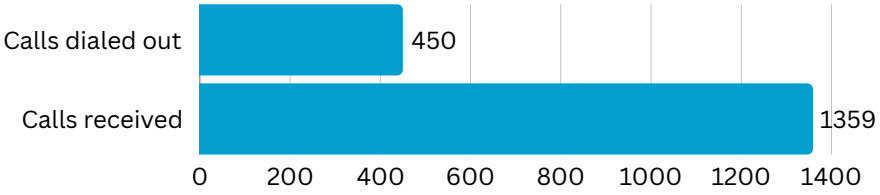
HIGHWAY SAFETY OT GRANT



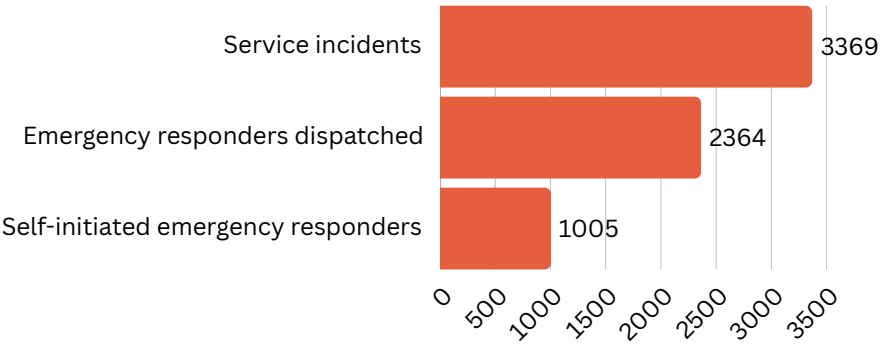
Traffic stops	345
Citations	241
Warnings	144

E911

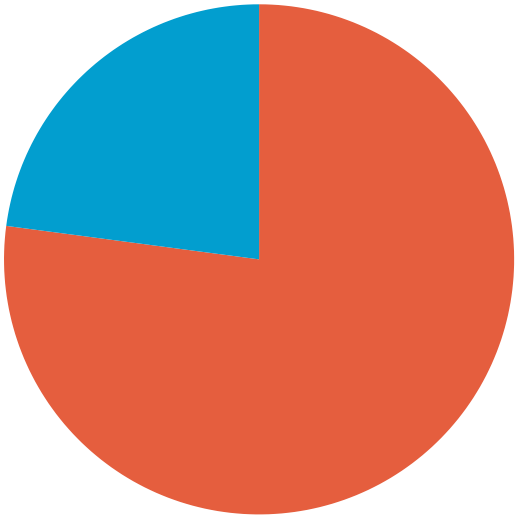
911 CALLS



CALLS FOR SERVICE



ADMINISTRATIVE



Administrative calls	4,975
Admin dialed out	1,478

UPDATES

- New ordering program to call for helicopters to scenes if needed.
- What3words app available.
- Our department currently has 2 employees in training. We have 2 openings.

TRAINING

Police Legal Science Training
Safety Meetings
OMAG Safety

CERTIFIED TRAINING

- OLETS
- Notary
- Virtual Academy online training





McALESTEROK
Small Town. Big Frontier.