

Resolution #1, 2021

RESOLUTION - APPOINTMENTS – 2021

RESOLVED: that the Town Board of the Town of Lumberland does hereby appoint the following to their respective offices:

ATTORNEY FOR THE TOWN

Michael B. Mednick – General Counsel
Scott A. Russell – Prosecutor – Traffic Court

CODE ENFORCEMENT OFFICER

CODE ENFORCMENT CLERK

BUILDINGS CUSTODIAN

William Kanoff

BUILDINGS MAINTENANCE PART-TIME

Harold Westfall

COMPUTER TECHNICIAN

Jeff Chorba

CONFIDENTIAL ASSISTANT/ BOOKEEPER

Gary Klopchin

CONSTABLES

Patrick Cahill – Chief Administrative Constable
Robert Maas - Sergeant
Ronald Schneider
Fawn Schneider – Dog Control Officer

COURT CLERK

Anna Seniw

CULTURAL SERIES

Frank Schwarz - Director	Charlotte Kaufman - member
Christine Smetaniuk – member	Ana Grichetchkine - member
Oksana Krupka - member	Paul Mitchell - member
Sarah Mitchell – member	

GRANT COORDINATOR

Frank Schwarz

HEALTH OFFICER

Vacant

HISTORIAN / MUSEUM

Frank Schwarz

PARKS COMMISSIONER

Don Hunt, Jr.

PLANNING BOARD Re-Appointments

Bob King	Member	Term to expire December 31, 2027
_____	Alternate, Member	Term to expire December 31, 2021
_____	Alternate, Member	Term to expire December 31, 2021
Suzanne Edzenga,	Chairman	Term to expire December 31, 2021
Douglas Dobrzynski,	Vice Chairman	Term to expire December 31, 2021
_____	Clerk	Term to expire December 31, 2021

RECORDS MANAGEMENT /PER DIEM CLERK

Michele DeGroat

REGISTRAR (DEPUTY)

Michele DeGroat *approved 12/30/2020

SENIOR CENTER ADVISORY COMMITTEE

RSVP -----
 Senior Club ----- Sheila Hocker
 Nutrition Site -----
 Senior Center----- Sheila Hocker

SOCIAL SERVICES OFFICER

Jenny R. Mellan

TOWN CLERK / TAX COLLECTOR (1ST DEPUTY)

Michele DeGroat *approved 12/30/2020

TOWN ENGINEER

Joseph Gottlieb

TOWN ENGINEER SECONDARY

John D. Fuller

UPPER DELAWARE COUNCIL DELEGATES

Nadia Rajs - Delegate
Bianca Velez- Alternate

UPPER DELAWARE SCENIC BYWAYS DELEGATES

Bianca Velez - Delegate
Noah Kalina - Alternate

YOUTH PROGRAM

Christine Smetaniuk, Youth Program Director /

Christine Smetaniuk, Program Assistant Arts & Crafts

_____ - Assistant Youth Program Director /

_____ -Program Assistant Science & Nature

_____ Aide Program Assistant Sports

Faith Robles – EMT/

ZONING BOARD OF APPEALS Re-Appointments

Christine Smetaniuk, Member Term to expire December 31, 2025

_____, Alternate member Term to expire December 31, 2021

Terry Fountain, Chairman Term to expire December 31, 2021

David Riley, Vice-Chairman Term to expire December 31, 2021

_____, Clerk Term to expire December 31, 2021

MOTION TO ALL APPOINTMENTS: Deputy Supervisor Sherman

SECOND: Councilman Akt

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Resolution #1A, 2021

RESOLUTION - APPOINTMENTS – 2021

RESOLVED: that the Town Board of the Town of Lumberland does hereby
appoint the following to their respective offices:

SUPERVISOR'S APPOINTMENTS

Deputy Supervisor - Leigh A. Sherman

Social Services Deputy-

PART TIME CLERK TO THE SUPERVISOR-

MOTION TO ALL APPOINTMENTS: Councilman Akt

SECOND BY: Councilwoman Gingold

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

Deputy Supervisor Sherman abstained

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Resolution #1B 2021

**RESOLUTION – TOWN BOARD DESIGNEE –
TOWN BOARD MEETINGS**

WHEREAS: The Town Board of the Town of Lumberland is in need of designating a member of the Town Board to open and preside over any meeting where at least 3 Board members are in attendance and both the Supervisor and Deputy Supervisor are not present, and

WHEREAS: The designee shall be Town Board member Zoriana Gingold, and

WHEREAS: any action taken at any given meeting where the Supervisor and Deputy Supervisor are not in attendance would need to be passed by a unanimous vote of the majority present, and any other vote would be nullified.

NOW, THEREFORE, BE IT RESOLVED: that the Town Board of the Town of Lumberland authorize Town Board member Zoriana Gingold to have the authority to open and preside over any Town Board meeting that at least 3 Board members are in attendance and both the Supervisor and the Deputy Supervisor were not present.

MOTION BY: Deputy Supervisor Sherman

SECOND BY: Councilman Akt

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Warden: Yes

Councilwoman Gingold: Abstained

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Resolution # 2, 2021

RESOLUTION – SALARIES

RESOLUTION: that the Town Board of the Town of Lumberland does hereby determine the salaries of the following Town Officials for the fiscal year 2021 at the rates stated. However, no salary shall be in excess of the amount shown in the Notice of Public Hearing upon the Preliminary Budget for the year stated above.

<u>OFFICER</u>	<u>SALARY</u>	<u>PAYABLE</u>
Councilman 4 @ \$7,753. Each/Year	\$31,012.	Monthly
Town Justices 2 @ \$10,302 Each/Year	\$20,604.	Monthly
Justice Court Clerk Wednesday's 9:00- 3:00	\$9,921	Monthly
Supervisor	\$22,656.	Monthly
Deputy Supervisor (\$75.00 per month)	\$925.	Monthly
Conf. Assistant / Bookkeeper (\$16.63 per hr.- 30 hrs. week)	\$25,943.	Monthly
Supervisor's Clerk (\$14.25 per hr. – 20 hrs. week)	\$14,845.	Monthly
Town Clerk	\$36,840.	Monthly
Registrar of Vital Statistics (\$35.00 monthly)	\$420.	Monthly
1 st Deputy Town Clerk (\$15.82 per hr. – 25 hrs. week)	\$20,566.	Monthly
Part Time Records Mgmt. Clerk (\$13.32 per hr. – 10 hrs. week)	\$6,927.	Monthly
Town Hall Custodian (\$14.35 per hr. – 540 hrs. yearly)	\$7,749.	Monthly
Code Enforcement Officer	\$37,849.	Monthly
Code Enforcement Clerk (\$15.68 per hr. – 25 hrs. week)	\$20,384.	Monthly
Sole Assessor	\$37,734.	Monthly
Data Collector (\$12. hour)	\$2,000.	Monthly
Board of Assessment Review (\$12.75 per hour)	\$638.	Hourly
Highway Superintendent	\$54,936.	Monthly
Parks Commissioner (\$181. per month)	\$2,172.	Monthly
Buildings Maintenance PT (\$15.22 per hr. – 20 hrs. week)	\$15,829.	Monthly
Zoning Board Clerk (\$55.08 per month)	\$661.	Monthly
Zoning Board Members (5 @ \$21.52 per meeting)	\$2,050.	Yearly
Planning Board Clerk (\$195.75 per month)	\$2,349.	Monthly
Planning Board Members (9 @ \$21.52 per meeting)	\$3,000.	Yearly
Historian / Museum \$646.00/Month	\$7,752.	Monthly
Grant Coordinator (\$16.79 per hr. –9 hrs. week)	\$7,858.	Monthly
Cultural Series Director (\$211.00 per month)	\$2,532.	Monthly
Cemeteries Clerk \$32.00/month	\$384.	Monthly
Health Officer	\$300.	Yearly
Youth Program Director	\$1,745.	Annual
Youth Program Assistant Director	\$815.	Annual
Youth Program Science Assistant	\$732.	Annual

Youth Program Sports Assistant	\$732.	Annual
Youth Program Arts Assistant	\$732.	Annual
Youth Program Aides \$12.50 minimum wage per hour	\$1,575.	Annual
Youth Program EMT	\$625.	Annual
Admin. Constable (\$21.11 hourly)		Monthly
Constable (\$20.75 hourly (Admin 2)		Monthly
Constable (\$20.39 hourly – Certified: 7+ years)		Monthly
Dog Control Officer (\$288.41 monthly)	\$3,461.	Monthly

MOTION BY: Councilwoman Gingold

SECOND BY: Councilwoman Warden

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2020

Resolution #3, 2021

RESOLUTION - ATTORNEY FOR THE TOWN

WHEREAS: The Town of Lumberland appointed Michael B. Mednick as legal representation for the Town,

THEREFORE, BE IT RESOLVED: that the Town Board of the Town of Lumberland does hereby authorize payment to the duly appointed Attorney for the Town at an hourly rate of \$200.00, not to exceed the \$30,000 budget appropriation for the year 2021, without prior approval of the Lumberland Town Board, from General Fund Account A1420.40, and,

FURTHER BE IT RESOLVED: that the Attorney for the Town will attend any Town Board meetings, only at the request of the Supervisor's Office.

MOTION BY: Councilman Akt

SECOND BY: Councilwoman Warden

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND
LAURIE TERRY
TOWN CLERK
JANUARY 6, 2021

Resolution #4, 2021

RESOLUTION - DEPOSITORY

WHEREAS: under Section 64 of Town Law, it is provided that the Town Board shall designate, by written resolution, the banks or trust companies in which certain Town Officials shall deposit monies coming into their office,

NOW, THEREFORE, BE IT RESOLVED: that the following banks are hereby designated as depositories in which the following officers of the Town of Lumberland shall deposit monies coming into their hands by virtue of their office:

Supervisor	J.P. Morgan Chase Jeffbank Catskill Hudson Bank
Town Clerk/Tax Collector:	Jeffbank
Code Enforcement	Jeffbank
Judge King	Jeffbank
Judge Cherry	Jeffbank
Historian	Jeffbank
Cultural Series	Jeffbank
Planning Board	Jeffbank
Zoning Board of Appeals	Jeffbank

MOTION BY: Councilwoman Gingold

SECOND BY: Councilman Akt

ROLL CALL VOTE: 5-0

Supervisor Mellan:	Yes
Deputy Supervisor Sherman:	Yes
Councilman Akt:	Yes
Councilwoman Gingold:	Yes
Councilwoman Warden:	Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND
LAURIE TERRY
TOWN CLERK
JANUARY 6, 2021

Resolution #5, 2021

RESOLUTION - MILEAGE REIMBURSEMENT

WHEREAS: under Section 64 of the Town Law, the Town Board of the Town of Lumberland has the responsibility of setting mileage reimbursements to the various Town officials for the use of their vehicle in the performance of their duties, and

WHEREAS: mileage reimbursement must be submitted on a monthly basis.

NOW, THEREFORE, BE IT RESOLVED: that the Town Board does hereby set the mileage rate at .58 cents per mile, for authorized mileage reimbursement for the year 2021.

MOTION BY: Deputy Supervisor Sherman

SECOND BY: Councilwoman Gingold

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND
LAURIE TERRY
TOWN CLERK
JANUARY 6, 2021

Resolution # 6, 2021

RESOLUTION - REGULAR MONTHLY MEETINGS

WHEREAS: The Town Board of the Town of Lumberland, commencing with January, will hold their regular Monthly Workshop Meetings on the FIRST WEDNESDAY of the month at 7 p.m., and their Regular Monthly Meetings on the SECOND WEDNESDAY, at 7 p.m.

NOW, THEREFORE BE IT RESOLVED: that the Town Board of the Town of Lumberland does hereby designate the FIRST WEDNESDAY of every Month as their monthly Workshop Meetings, to be held at 7 p.m. and the SECOND WEDNESDAY of each month as their Regular Monthly Meetings to be held at 7 p.m. for the year 2021.

MOTION BY: Councilwoman Gingold

SECOND BY: Councilman Akt

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Res. #7, 2021

RESOLUTION - SUPERVISOR FISCAL AUTHORITY

WHEREAS: the Supervisor is the fiscal officer of the Town, and

WHEREAS: the Supervisor is authorized to pay certain bills in advance of an abstract, such as utility electric bills, fuel oil, phone, and postage and freight bills.

NOW, THEREFORE, BE IT RESOLVED: that the Supervisor is hereby authorized to pay all contractual and governmental obligations.

MOTION BY: Deputy Supervisor Sherman

SECOND BY: Councilwoman Gingold

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Resolution # 8, 2021

TOWN OF LUMBERLAND INVESTMENT POLICY

WHEREAS: the objectives of the Investment Policy of the Town of Lumberland are to minimize risk; to insure that investments mature when the cash is required to finance operations; and to insure a competitive rate of return. In accordance with this policy, the chief fiscal officer is hereby authorized to invest all funds including proceeds of obligations and reserve funds in:

- Certificates of Deposit issued by a bank or trust company authorized to do business in New York State;
- Savings accounts held with a bank or trust company authorized to do business in New York State; and
- Checking accounts held with a bank or trust company authorized to do business in New York State.

All other Town of Lumberland officials receiving money in their official capacity must deposit such funds in bank accounts approved by the Town Board.

All investments made pursuant to this investment policy shall comply with the following conditions:

1. COLLATERAL

Certificates of Deposit shall be fully secured by insurance of the Federal Deposit Insurance Corporation or by obligations of New York State or by obligations of the United States or obligations of federal agencies the principal and interest of which are guaranteed by the United States, or obligations of New York State local governments.

Collateral shall be delivered to the Town of Lumberland or a Custodial Bank with which the Town of Lumberland has entered into a Custodial Agreement. The market value of collateral shall at all times equal or exceed the principal amount of the certificate of deposit. Collateral shall be monitored no less frequently than weekly, and market value shall mean the bid or closing price as quoted in the Wall Street Journal or as quoted by another recognized pricing service.

2. DESIGNATION OF CUSTODIAL BANKS

Jeffbank
Catskill Hudson Bank
J.P.Morgan Chase Bank

3. FINANCIAL STRENGTH OF INSTITUTIONS

All trading partners must be credit worthy. Concentration of investments in financial institutions should be avoided. The general rule is not to place more than \$4,000,000.00 in overnight investments with any one institution.

4. OPERATIONS, AUDIT, AND REPORTING

The Town of Lumberland will encourage the purchase and sale of securities and certificates of deposit through a competitive or negotiated process involving telephone solicitation of at least three bids for each transaction.

At the time independent auditors conduct the annual audit of the accounts and financial affairs of the Town of Lumberland, the independent auditors shall audit investments of the Town of Lumberland for compliance with the provisions of these Investment Guidelines.

On a monthly basis, the Chief Fiscal Officer shall prepare and submit to the Town Board of the Town of Lumberland an investment report which indicates new investments, the inventory of existing investments, and such other matters as the Chief Fiscal Officer deems appropriate.

The Governing Board of the Town of Lumberland shall review and approve the monthly investment report.

Annually, at the Reorganizational meeting of the Town Board, the Councilmen shall review and amend, if necessary, these Investment Guidelines.

The provisions of these Investment Guidelines and any amendments hereto shall take effect prospectively, and shall not invalidate the prior selection of any Custodial Bank or prior investment.

MOTION: Deputy Supervisor Sherman

SECOND: Councilwoman Gingold

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

Laurie Terry

Town Clerk

January 6, 2021

Resolution # 9, 2021
PROCUREMENT POLICY FOR TOWN OF
LUMBERLAND

WHEREAS, Section 104-b of the General Municipal Law (GML) requires every town to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of GML §103 or any other law; and

WHEREAS, comments have been solicited from those officers of the town involved with procurement;

NOW THEREFORE, be it

RESOLVED; that the Town of Lumberland does hereby adopt the following procurement policies and procedures:

GUIDELINE 1. Every prospective purchase of goods or services shall be evaluated to determine the applicability of GML §103. Every town officer, board member, department head or other personnel with the requisite purchasing authority (hereinafter Purchaser) shall estimate the cumulative amount of the items of supply or equipment needed in a given fiscal year. The information gathered and conclusions reached shall be documented and kept with the voucher or other documentation supporting the purchase activity for a period of six years after final payment.

GUIDELINE 2. All purchases of a) supplies or equipment, where it can reasonably be determined based on the facts and circumstances, will exceed \$20,000 in the fiscal year or, b) public works contracts over \$35,000 shall be formally bid pursuant to GML §103. A public works contract shall be defined as one where labor is a substantial component, 50% or more, of the cost. This type of acquisition generally requires a formal contract and a prevailing wage declaration. In all instances where the component breakdown is uncertain, the most restrictive procedure shall prevail.

GUIDELINE 3. All estimated Town purchases of (excluding Highway Department):

\$500.00 or less are left to the discretion of the purchaser.

\$3,000.00 or less but greater than \$500.00 require an oral request for a proposal and oral or written quotes from 2 vendors.

\$20,000.00 or less but greater than \$3,000.00 require written/fax/email quotes from 3 vendors.

All estimated Highway Department purchases of:

\$500.00 or less are left to the discretion of the purchaser.

\$3,000.00 or less but greater than \$500.00 require an oral request for a proposal and oral quotes from 2 vendors.

\$5,000.00 or less but greater than \$3,000.00 require written/fax/email quotes from 2 vendors.

\$20,000.00 or less but greater than \$5,000.00 require written/fax/email quotes from 3 vendors.

All estimated public works contracts of:

\$1,000.00 or less are left to the discretion of the purchaser.

\$3,000.00 or less but greater than \$1,000.00 require an oral request for a proposal and oral/written quotes from 2 vendors.

\$20,000.00 or less but greater than \$3,000.00 require written/fax/email quotes from 3 vendors.

\$35,000.00 or less but greater than \$20,000.00 requires a written/fax/email Request for Proposal and written/fax/email quotes from 3 contractors.

Any written Request for Proposal shall describe the desired goods, quantity and the particulars of delivery. The Purchaser shall compile a list of all vendors from whom written/fax/oral quotes were requested.

All information gathered in complying with the procedures of this Guideline shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

All items received by any department head or person in charge must be signed for, and all items Accounted for, to check on the accuracy of the delivery.

GUIDELINE 4.

The lowest responsible proposal or quote shall be awarded the purchase or public works contract unless the Purchaser prepares a written justification providing reasons why it is in the best interest of the town and its taxpayers to make an award to other than the low bidder. If a bidder is not deemed responsible, facts supporting that judgment shall be documented and filed with the record supporting the procurement.

GUIDELINE 5. A good faith effort shall be made to obtain the required number of proposals or quotations. If the Purchaser is unable to obtain the required number of proposals or quotations, the Purchaser shall document the attempt made at obtaining the proposals which shall be retained for a period of 6 years after the final payment.

GUIDELINE 6. Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

- a) Acquisition of professional services;
- b) Emergencies;
- c) Sole source situations;
- d) Goods purchased from agencies for the blind or severely handicapped;
- e) Goods purchased from correctional facilities;
- f) Goods purchased from another governmental agency;
- g) Goods purchased at auction;
- h) Goods purchased for less than \$500;
- i) Public works contracts for less than \$1,000;
- j) Purchases pursuant to Federal, State or County bid as allowed under GML §103(16).

GUIDELINE 7. This policy shall be reviewed annually by the Town Board at its organizational meeting or as soon thereafter as is reasonably practicable.

GUIDELINE 8. Pursuant to the provisions of GML §104-b(2)(f), effective immediately, those employees authorized for purchases on behalf of the Town and their respective titles shall be listed in Appendix 1 of this policy and said listing shall be updated biennially.

Appendix 1

PROCUREMENT POLICY FOR THE TOWN OF LUMBERLAND

List of Town Employees Authorized to Purchase

Town Supervisor – Jenny R Mellan
Deputy Supervisor – Leigh A Sherman
Town Clerk - Laurie Terry
Highway Superintendent - Donald F Hunt, Jr.
Town Justices – Lorry J King & Craig W Cherry
Chief of Constables - Patrick Cahill
Recreation Director – Christine Smetaniuk
Building Department - _____
Assessor - Judith Flieger

MOTION BY: Deputy Supervisor Sherman

SECOND BY: Councilwoman Gingold

ROLL CALL VOTE: 5-0

Supervisor Mellan:	Yes
Deputy Supervisor Sherman:	Yes
Councilman Akt:	Yes
Councilwoman Gingold:	Yes
Councilwoman Warden:	Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Resolution # 10, 2021

RESOLUTION - PLANNING BOARD COMPENSATION

WHEREAS: the members of the Planning Board of the Town of Lumberland serve to provide for orderly development of the Town, and

WHEREAS: diligent attention to the duties of a Planning Board member entails a considerable amount of time and out of pocket expenses.

NOW, THEREFORE, BE IT RESOLVED: that the Town Board of the Town of Lumberland does hereby establish compensation for each Planning Board member, at the rate of \$21.52 per meeting, attendance shall be recorded by the Clerk, not to exceed twenty-four (24) meetings, and an annual minimum of 4 continuing education hours, with training completion certificates to be submitted by the last regular meeting of the year and not to be paid for unless prior approval is given by the Town Board. Payment will be made on an annual January 1st through December 31st basis. Vouchers for payment shall be presented to the Supervisor prior to the end of year meeting, stating meeting dates, and certified by the individual Planning Board member, and

AND FURTHER BE IT RESOLVED: that any Alternate Member will be paid for all meetings that they attend, at the rate of \$21.52 per meeting.

MOTION BY: Councilwoman Gingold

SECOND BY: Councilwoman Warden

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Resolution # 11, 2021

RESOLUTION - PLANNING BOARD ATTORNEY

WHEREAS: It is deemed necessary for the Planning Board to have an attorney that they can consult with on a regular basis, and

WHEREAS: The Planning Board Attorney will be attending one (1) regularly scheduled monthly meeting unless by special request from the Planning Board to attend another monthly meeting in an emergency.

NOW, THEREFORE, BE IT RESOLVED: that the Town Board of the Town of Lumberland does hereby appoint Jacqueline Ricciani as Attorney for the Planning Board, for the hourly rate of \$200, with a total annual amount not to exceed the budget appropriation without prior Town Board approval, and

FURTHER BE IT RESOLVED: that itemized billing for said services must be made on a monthly basis.

MOTION TO TABLE: Jan. 6, 2021 MOTION BY: Deputy Supervisor Sherman

SECOND BY: Councilman Akt

ROLL CALL VOTE: 5-0

Supervisor Mellan:	Yes
Deputy Supervisor Sherman:	Yes
Councilman Akt:	Yes
Councilwoman Gingold:	Yes
Councilwoman Warden:	Yes

MOTION BY: Councilwoman Gingold

SECOND BY: Deputy Councilwoman Warden

ROLL CALL VOTE: 4-1

Supervisor Mellan:	Yes
Deputy Supervisor Sherman:	Yes
Councilman Akt:	No
Councilwoman Gingold:	Yes
Councilwoman Warden:	Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 13, 2021

Resolution # 12, 2021

RESOLUTION - ZONING BOARD OF APPEALS COMPENSATION

WHEREAS: The members of the Zoning Board of Appeals of the Town of Lumberland serve to provide for orderly development of the Town, and

WHEREAS: diligent attention to the duties of a Zoning Board of Appeals member entails a considerable amount of time and out of pocket expenses.

NOW, THEREFORE, BE IT RESOLVED: that the Town Board of the Town of Lumberland does hereby establish compensation for each Zoning Board of Appeals member, at the rate of \$21.52 per meeting, attendance shall be recorded by the Clerk, not to exceed twelve (12) meetings and an annual minimum of 4 continuing education hours, with training completion certificates to be submitted by the last regular meeting of the year and not to be paid for unless prior approval is given by the Town Board. Payment will be made on an annual January 1st through December 31st basis. Vouchers for payment shall be presented to the Supervisor prior to the end of year meeting, stating meeting dates, and certified by the individual Zoning Board of Appeals member, and

FURTHER BE RESOLVED: that the Zoning Board of Appeals Alternate member be paid at the rate of \$21.52 per meeting for each meeting attended.

MOTION BY: Councilman Akt

SECOND BY: Councilwoman Gingold

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Resolution #13, 2020

RESOLUTION - ZONING BOARD OF APPEALS ATTORNEY

WHEREAS: it is deemed necessary for the Zoning Board of Appeals to have an attorney that they can consult with on a regular basis.

WHEREAS: The Zoning Board of Appeals Attorney will be attending one (1) regularly scheduled monthly meeting unless by special request from the Zoning Board of Appeals to attend another monthly meeting in an emergency.

NOW, THEREFORE, BE IT RESOLVED: that the Town Board of the Town of Lumberland does hereby appoint Jacqueline Ricciani as Attorney for the Zoning Board of Appeals, for the hourly rate of \$200, with a total amount not to exceed the budget appropriation without prior Town Board approval, and

BE IT FURTHER RESOLVED: that itemized billing for said services must be made on a monthly basis.

MOTION TO TABLE: Jan 6, 2021 MOTION BY: Councilman Akt

SECOND BY: Deputy Supervisor Sherman

ROLL CALL VOTE: 5-0

Supervisor Mellan:	Yes
Deputy Supervisor Sherman:	Yes
Councilman Akt:	Yes
Councilwoman Gingold:	Yes
Councilwoman Warden:	Yes

MOTION BY: Councilwoman Gingold

SECOND BY: Deputy Councilwoman Warden

ROLL CALL VOTE: 4-1

Supervisor Mellan:	Yes
Deputy Supervisor Sherman:	Yes
Councilman Akt:	No
Councilwoman Gingold:	Yes
Councilwoman Warden:	Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 13, 2021

Resolution # 14, 2021

RESOLUTION - OFFICIAL RADIO STATION

WHEREAS: The Town of Lumberland may need to advise the public of cancellations, scheduling or rescheduling of events in a timely manner

NOW, THEREFORE, BE IT RESOLVED: that the Town Board of the Town of Lumberland does hereby designate the following radio stations as the official radio stations for broadcasting of Town functions:

THUNDER 102 -WSUL/WVOS
FOX RADIO -WDLC/WTSX

MOTION BY: Councilwoman Gingold

SECOND BY: Councilman Akt

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Resolution # 15, 2021

RESOLUTION - OFFICIAL TOWN NEWSPAPERS

BE IT RESOLVED that the Town Board of the Town of Lumberland does hereby designate the following newspapers as the official newspapers for legal notices, etc.

THE SULLIVAN COUNTY DEMOCRAT

THE RIVER REPORTER

MOTION BY: Deputy Supervisor Sherman

SECOND BY: Councilman Akt

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Resolution #16, 2021

RESOLUTION - ASSOCIATION OF TOWNS 2021 DUES

WHEREAS: The Town of Lumberland is a member of the Association of Towns of the State of New York, and

WHEREAS: annual dues must be submitted to retain our membership in the Association of Towns.

NOW, THEREFORE, BE IT RESOLVED: that the annual dues in the amount of \$1,100.00 be paid to the Association of Towns of the State of New York.

MOTION BY: Councilwoman Gingold

SECOND BY: Councilman Akt

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Resolution #17, 2021

RESOLUTION - CONTINUED EDUCATION ASSESSOR

WHEREAS: Pursuant to section 310 of RPTL (Real Property Tax Law) the Assessor is required to complete continued education courses each year, and

WHEREAS: Funding has been set aside in the Assessor's budget for this purpose, and

WHEREAS: Partial reimbursement by the Office of Real Property Services is provided for under Real Property Tax Law section 310 & 318.

NOW, THEREFORE, BE IT RESOLVED: that the Town Board of the Town of Lumberland approve that the Assessor attend training at the annual seminar and conference on assessments, date TBA, and other training deemed beneficial to the operation of the Assessor's Office and be a legitimate Town charge, not to exceed \$1,000, to the extent such training is not reimbursed by the Office of Real Property Services.

MOTION BY: Councilwoman Gingold

SECOND BY: Councilman Akt

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Resolution #18, 2021

RESOLUTION – BUILDING INSPECTOR SCHOOL

WHEREAS: Continued education of Code Enforcement Officer/
Building Inspector is required, and

WHEREAS: The CEO has requested permission to attend the Continuing
Education Conference, date TBA, and

WHEREAS: monies have been placed in the fiscal budget for this
purpose.

NOW, THEREFORE, BE IT RESOLVED: that the CEO be authorized to
attend training, with all reasonable and necessary expenses to be reimbursed
by the Town of Lumberland, not to exceed \$1,000.00 per person with monies
to be taken from General Fund A3620.4 (Safety Inspection, Contractual).

MOTION BY: Deputy Supervisor Sherman

SECOND BY: Councilwoman Gingold

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Resolution #19, 2021

RESOLUTION - TOWN CLERK & DEPUTY TOWN CLERK SCHOOL

WHEREAS: the Town Clerk and Deputy Town Clerk are requesting permission to attend a training school at the New York State Town Clerks' Association Annual Conference, date TBA, and

WHEREAS: the training of Town officials is deemed necessary and beneficial to the Town, and

WHEREAS: monies have been placed in the fiscal budget for this purpose.

NOW, THEREFORE, BE IT RESOLVED: that the Town Board of the Town of Lumberland approve the Town Clerk and Deputy Town Clerk be authorized to attend the above said school, with all reasonable and necessary expenses to be reimbursed by the Town of Lumberland, not to exceed \$1,500.00, with funds to be taken from General Fund A1410.4 (Town Clerk-Contractual).

MOTION BY: Councilwoman Gingold

SECOND BY: Councilman Akt

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Resolution # 20, 2021

RESOLUTION - HIGHWAY SUPERINTENDENT SCHOOL

WHEREAS: Donald Hunt, Jr., Highway Superintendent, has requested permission to attend the annual Highway Superintendent's training school, date TBA, and

WHEREAS: the training of Town officials is deemed necessary and beneficial to the Town, and

WHEREAS: monies have been placed in the fiscal budget for this purpose.

NOW, THEREFORE, BE IT RESOLVED: that Donald Hunt, Jr., Highway Superintendent be authorized to attend the above said school, with all reasonable and necessary expenses to be reimbursed by the Town of Lumberland, not to exceed \$1,000.00, with funds to be taken from General Fund A5010.4 (Highway Superintendent-Contractual).

MOTION BY: Deputy Supervisor Sherman

SECOND BY: Councilwoman Gingold

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Resolution #21, 2021

RESOLUTION - HIGHWAY SUPERINTENDENT CONFERENCE

WHEREAS: Donald F. Hunt, Jr., Highway Superintendent, has requested permission to attend the New York State Highway Association Conference, date TBA, and,

WHEREAS: the training of Town officials is deemed necessary and beneficial to the Town, and

WHEREAS: monies have been placed in the fiscal budget for this purpose.

NOW, THEREFORE, BE IT RESOLVED: that Donald F. Hunt, Jr., Highway Superintendent, be authorized to attend the above said Conference, with all reasonable and necessary expenses to be reimbursed by the Town of Lumberland, not to exceed \$1,500.00, with funds to be taken from General Fund A5010.4 (Highway Superintendent-Contractual).

MOTION BY: Councilwoman Gingold

SECOND BY: Deputy Supervisor Sherman

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Resolution #22, 2021

RESOLUTION - MUTUAL AID ASSISTANCE - CONSTABLES

WHEREAS: the Town of Lumberland has, for several years, requested on occasion, mutual aid assistance from the Town of Highland Constables, through 911, Sheriff's Dept., & State Police, and

WHEREAS: in return, the Town of Lumberland Constables have provided mutual aid assistance to the Town of Highland, when requested through 911, and

WHEREAS: the Town Board of the Town of Lumberland believes it to be in the best interest of the Town of Lumberland to continue with this relationship, and

WHEREAS: for insurances purposes, the Town Board believes it best to have stated this policy in the form of a resolution.

NOW, THEREFORE, BE IT RESOLVED: that the Town of Lumberland Constables shall continue to provide mutual aid assistance to the Town of Highland, when requested to do so through 911, Sheriff's Dept. & State Police, and that the Town of Lumberland shall continue to call in the Town of Highland Constables through 911, when needed, to assist the Town of Lumberland Constabulary, when said is required.

MOTION BY: Councilman Akt

SECOND BY: Councilwoman Warden

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Resolution # 23, 2021

RESOLUTION - ASSOCIATION OF TOWNS DELEGATES - 2021

WHEREAS: the Association of Towns of the State of New York annually request that each Town belonging to the Association have representation on the Town's behalf, and

WHEREAS: The Town Board of the Town of Lumberland has expressed their interest to continue membership in the Association of Towns.

NOW, THEREFORE, BE IT RESOLVED: that The Town Board of the Town of Lumberland designate Supervisor Jenny R. Mellan as the VOTING DELEGATE to the Association of Towns and Deputy Supervisor Leigh A. Sherman as the ALTERNATE DELEGATE.

MOTION BY: Councilwoman Gingold

SECOND BY: Councilman Akt

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Resolution #24, 2021

**RESOLUTION – OFFICIAL UNDERTAKING OF
MUNICIPAL OFFICERS**

WHEREAS: various sections of the state Town Law and Public Officers Law require that certain municipal officials execute an Official Undertaking, and

WHEREAS: it is required by law that the Town Board approve the Official Undertaking as to its form and manner of execution and the sufficiency of the insurance, and

WHEREAS: we, the Town Board of the Town of Lumberland hereby require the Supervisor, Deputy Supervisor, Confidential Assistant / Bookkeeper to the Supervisor, Town Clerk/Tax Collector, Deputy Town Clerk/Tax Collector, Town Justices, Justice Court Clerk, Building Inspector/Code Enforcement Officer, Building Inspector/Code Enforcement Clerk, Highway Superintendent, Museum & Cultural Series Director, Highway Superintendent, Deputy Highway Superintendent and Planning & Zoning Boards Clerk to execute said Official Undertaking as required by said law.

NOW, THEREFORE, BE IT RESOLVED: that we, the Town Board of the Town of Lumberland approve the document entitled “Town of Lumberland Official Undertaking of Municipal Officers” as to its form and manner of execution and the sufficiency of the insurance, and

BE IT FURTHER RESOLVED: that said Official Undertaking containing the notarized signatures of those named municipal officials be filed in the Office of the Town Clerk, as well as the original copies of the insurance policies indicating the sufficiency of the sureties to indemnify the Town against losses which may arise from failure of such officials to properly discharge their duties.

MOTION BY: Councilwoman Gingold

SECOND BY: Councilman Akt

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Resolution #25, 2021

**RESOLUTION – TOWN BOARD REQUEST-
DEPARTMENT HEADS ATTENDANCE AT MEETINGS**

WHEREAS: it is essential that all Town of Lumberland municipal departments, agencies or committees of the Town are represented at monthly Town Board meetings to report to the Town Board on their monthly activity and answer any questions that might arise, and

WHEREAS: the Supervisor of the Town of Lumberland is deeming it necessary to request all Department Heads, of any Municipal Office, Agency or Committee, or their respective designee, to attend all Town Board regular monthly meetings that are held on the second Wednesday of every month, at 7 p.m., at the Town Hall in Glen Spey, N.Y..

NOW, THEREFORE, BE IT RESOLVED: that the Town Board of the Town of Lumberland approve the request of the Supervisor that all Town of Lumberland Municipal Department Heads which includes all Offices, Agencies and Committees, or their respective designee, attend all Town Board regular monthly meetings.

MOTION BY: Councilman Akt

SECOND BY: Councilwoman Gingold

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND
LAURIE TERRY
TOWN CLERK
JANUARY 6, 2021

Resolution #26, 2021

RESOLUTION – SUPERVISOR’S AUTHORIZATION
PREPAYMENT OF BILLS

WHEREAS: The Town of Lumberland approves its monthly Abstracts at the regular Town Board monthly meetings held the 2nd Wednesday of every month, and

WHEREAS: the Town of Lumberland receives monthly utility bills and other necessary billing that directly relates to the operations of the Town that will need to be paid prior to the monthly Town Board meetings, and

WHEREAS: the Supervisor has requested authorization to approve the payment of bills that are due before the regular scheduled monthly meetings, such as electric bills, phone bills, fuel oil bills, Post Office box rental fees, and other regular billing that may be presented, to eliminate the assessment of a late fee.

NOW, THEREFORE, BE IT RESOLVED: that the Town Board of the Town of Lumberland approve the authorization of the Supervisor to prepay any necessary billing directly related to the operations of the Town that may need to be paid before the regular monthly Town Board meeting to eliminate any late fees assessed on those billings.

MOTION BY: Deputy Supervisor Sherman

SECOND BY: Councilman Akt

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Resolution #27, 2021

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR
TO SIGN CONTRACTS PERTAINING TO TOWN BUSINESS**

WHEREAS: the Town of Lumberland Supervisor is requesting authorization to sign contracts related to routine operational Town business, and

WHEREAS: these contracts will then be brought to the attention of the Town Board members at their next regular Town Board meeting.

NOW, THEREFORE, BE IT RESOLVED: that the Town Board of the Town of Lumberland hereby approves the authorization of the Town Supervisor to sign any and all contracts relating to routine operational Town business.

MOTION BY: Councilwoman Gingold

SECOND BY: Councilman Akt

ROLL CALL VOTE: 5-0

Supervisor Mellan:	Yes
Deputy Supervisor Sherman:	Yes
Councilman Akt:	Yes
Councilwoman Gingold:	Yes
Councilwoman Warden:	Yes

BY ORDER OF THE TOWN BOARD OF THE TOWN OF LUMBERLAND
LAURIE TERRY
TOWN CLERK
JANUARY 6, 2021

Resolution #28, 2021

RESOLUTION – ZONING BOARD OF APPEALS
RE-APPOINTMENT –MEMBER SMETANIUK VACANT ALTERNATE MEMBER
APPOINTMENTS

WHEREAS: The Town of Lumberland Zoning Board of Appeals has an opening for both a Member position and an opening for an Alternate Member, and

WHEREAS: Christine Smetaniuk has requested to be re-appointed as a Zoning Board of Appeals Member, and

WHEREAS: The Zoning Board of Appeals committee is recommending to advertise for the position of Alternate member of the Zoning Board of Appeals.

NOW, THEREFORE, BE IT RESOLVED: that the Town Board of the Town of Lumberland approve the re-appointment of Christine Smetaniuk as a Zoning Board of Appeals Member, with the term to expire 12-31-2025.

MOTION BY: Deputy Supervisor Sherman

SECOND BY: Councilwoman Gingold

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Resolution #29, 2021

TOWN OF LUMBERLAND
RESOLUTION APPROVING OF SHARED SERVICES AGREEMENT

WHEREAS: the Town of Lumberland, together with the Towns of Tusten, Highland and Cochection, has in the past shared services and equipment to maximize the efficiencies of scale, and

WHEREAS: the Highway Superintendent of the Town of Lumberland does recommend that the Town of Lumberland continue this policy and extends the opinion that these shared services agreements increase the amount of work that can be accomplished both in terms of cost and manpower.

NOW, THEREFORE, BE IT RESOLVED: that the Town of Lumberland does Hereby formally approve the concept of shared services for the Town of Lumberland Highway Department and does authorize the Town of Lumberland to enter into shared services agreements between Lumberland And the Towns of Tusten, Highland and Cochection, and that this agreement remain in full force and effect so long as there is a net benefit and net gain derived by the Town of Lumberland and that there is a cost savings or a public good attained by maximizing the effective utilization of the resources of the cooperating Towns as determined by the Superintendent of Highway, and

FURTHER BE IT RESOLVED: that the Town of Lumberland hereby approves of the form of shared services agreements previously filed with the Town.

MOTION BY: Deputy Supervisor Sherman

SECOND BY: Councilwoman Gingold

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY TOWN CLERK

JANUARY 6, 2021

Resolution #30, 2021

**RESOLUTION – Approve Updated List of Legal Holidays and Paid Time Off
for Town of Lumberland Employees**

WHEREAS: the Town of Lumberland allows for the Municipal Offices to close for Legal Holidays, and

WHEREAS: the Town of Lumberland allows for paid time off for both part-time and fulltime employees as outlined in the attached list.

NOW, THEREFORE, BE IT RESOLVED: that the Town Board of the Town of Lumberland approve the attached list of Legal Holidays and Paid Time off for Town of Lumberland Municipal Employees.

MOTION BY: Councilwoman Gingold

SECOND BY: Councilman Akt

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND
LAURIE TERRY,
TOWN CLERK
JANUARY 6, 2021

Resolution # 31, 2021

**RESOLUTION – PARTNERS IN SAFETY HIGHWAY TESTING
PROGRAM APPROVAL**

WHEREAS: The Highway Superintendent is requesting approval to contract with Partners in Safety, Inc. for their Drug & Alcohol Testing Program, and

WHEREAS: it is in the best interest of the Town to have this agreement approved to provide drug and alcohol testing that meets the compliance requirements of the U.S. Department of Transportation, and

WHEREAS: Partners in Safety, Inc. has submitted a quote for their 2021 Service Agreement in the amount of \$378.00.

NOW, THEREFORE, BE IT RESOLVED: that the Town Board of the Town of Lumberland Approve the request of the Highway Superintendent to contract with Partners in Safety, Inc. for random drug and alcohol testing, at a cost, not to exceed, \$378.00, with the monies to be taken from General Fund A5132.4 (Highway Garage, Contractual).

MOTION BY: Deputy Supervisor Sherman

SECOND BY: Councilwoman Gingold

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Resolution 32, 2021

**RESOLUTION – PLANNING BOARD RE-APPOINTMENT MEMBER
–ROBERT KING & Two Vacant ALTERNATE MEMBER APPOINTMENTS**

WHEREAS: The Town of Lumberland Planning Board has an opening for a member position due to the expiration of a term and openings for two Alternate members, and

WHEREAS: Bob King has requested to be re-appointed as a full member of the Planning Board, and

WHEREAS: The Planning Board is recommending to advertise for the positions of Alternate members of the Planning Board.

NOW, THEREFORE, BE IT RESOLVED: that the Town Board of the Town of Lumberland approve the re-appointment of Robert King as a Lumberland Planning Board member with a term to expire 12/31/2027.

MOTION BY: Councilman Akt

SECOND BY: Councilwoman Gingold

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 6, 2021

Resolution #33, 2021

RESOLUTION – 2021 UDC DELEGATE RE-APPOINTMENT

WHEREAS: The Town of Lumberland participates in the Upper Delaware Council, and

WHEREAS: each year the Town of Lumberland appoints a delegate to attend UDC meetings to show representation for the Town and inform the Town Board of all updates, and

WHEREAS: Nadia Rajsz has requested to be re-appointed as the UDC Delegate:

NOW, THEREFORE, BE IT RESOLVED: that the Town Board of the Town of Lumberland approve the above listed re-appointment as the Town of Lumberland Delegate to the UDC for the year 2021.

MOTION BY: Deputy Supervisor Sherman

SECOND BY: Councilwoman Gingold

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

January 6, 2021

Resolution #34, 2021

RESOLUTION – AMEND MILEAGE REIMBURSEMENT

WHEREAS: under Section 64 of the Town Law, the Town Board of the Town of Lumberland has the responsibility of setting mileage reimbursements to the various Town officials for the use of their vehicle in the performance of their duties, and

WHEREAS: the reimbursement rate set forth in Res. 5, 2021 was incorrect and must be amended, and

NOW, THEREFORE, BE IT RESOLVED: that the Town Board does hereby set the mileage rate at .56 cents per mile, for authorized mileage reimbursement for the year 2021.

MOTION BY: Councilwoman Gingold

SECOND BY: Councilman Akt

ROLL CALL VOTE: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 13, 2021

Resolution #35, 2021

**RESOLUTION – INTERNAL AUDIT OF JUDICIAL FINANCIAL
RECORDS OF 2020**

WHEREAS: Pursuant to Uniform Justice Court Act 2019-a, requiring that every justice present his/her records to be examined and entered in the minutes of its proceedings that they have been duly examined, and

WHEREAS: The Town Board of the Town of Lumberland held a special meeting for audit purposes on January 12, 2021 at 6:00pm in the Municipal Offices, at which time the records of Justice King and Justice Cherry were examined, and

WHEREAS: The records showed that all monies collected had been turned over to the Town of Lumberland as required by law.

NOW, THEREFORE, BE IT RESOLVED: THAT THE Town Board of the Town of Lumberland certifies that an audit of the Justice Court records was performed on January 12, 2021.

MOTION BY: Councilwoman Gingold

SECONDED BY: Councilwoman Warden

Roll Call Vote: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND
LAURIE TERRY
TOWN CLERK
JANUARY 13, 2021

Resolution #36, 2021

RESOLUTION – EXPENDITURE OF HIGHWAY MONIES

WHEREAS: section 284 of Highway Law requires that an agreement between the Highway Superintendent and majority of members of the Town Board be reached outlining the repairs and improvements planned for the year

NOW, THEREFORE, BE IT RESOLVED: that the Town Board of the Town of Lumberland approve the agreement for the Expenditure of Highway Monies per the attached 284 Agreement.

MOTION BY: Deputy Supervisor Sherman

SECOND BY: Councilwoman Gingold

Roll Call Vote: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 13, 2021

Resolution #37, 2021

RESOLUTION – SUPERVISOR’S CLERK APPOINTMENT

WHEREAS: the Town of Lumberland Supervisor is in need of appointing a new clerk, and

WHEREAS: this position was advertised, one applicant was interviewed, and

WHEREAS: the position of Supervisor’s Clerk will have starting salary of \$13.25 per hour for 20 hours per week, with a 3 month and 6 month performance review by the Supervisor who will report to the Town Board and with a favorable 6 month review the salary will increase to \$13.75 per hour, and

WHEREAS: the Supervisor recommends the appointment of Derian Fritz to the position of Supervisor’s Clerk, effective 1/18/2021

NOW, THEREFORE, BE IT RESOLVED: that the Town Board of the Town of Lumberland approve the appointment of Derian Fritz, upon the recommendation of the Supervisor, to the position of Supervisor’s Clerk, with a term to expire 12/31/2021.

MOTION to waive the 5 day rule by: Deputy Supervisor Sherman, seconded by Councilwoman Gingold. Roll call vote; 5-0, so carried.

MOTION BY: Deputy Supervisor Sherman

SECOND BY: Councilwoman Gingold

Roll Call Vote: 5-0

Supervisor Mellan: Yes

Deputy Supervisor Sherman: Yes

Councilman Akt: Yes

Councilwoman Gingold: Yes

Councilwoman Warden: Yes

ADOPTED BY THE TOWN BOARD OF THE TOWN OF LUMBERLAND

LAURIE TERRY

TOWN CLERK

JANUARY 13, 2021