**CITY OF LOUDON**
**CITY HALL**
**P.O. BOX 189**
**LOUDON, TENNESSEE 37774**

# A G E N D A
## LOUDON CITY COUNCIL
**March 27, 2023**

REGULAR MEETING - 6:30 PM

A. Call to Order
B. Invocation & Pledge of Allegiance to the Flag of the United States of America
C. Roll Call of Attendance
D. Mayor's Welcome
E. Adoption of Agenda
F. Citizen's Input
G. Approval of Minutes:
    1. Regular Meeting – February 27, 2023
H. Ordinance – First Reading:
    1. Permitting Designation of Handicap Parking at or Near 503 College Street
    2. Establishing the Speed Limit on Queener Road, Hampton Place Circle, Stone Creek Drive, Mill Creek Drive, and Cedar Park Drive
    3. Prohibiting Parking of a Section of Highway 72 N and on Elizabeth Lee Parkway
    4. Amending the 2022-2023 Fiscal Year Budget
I. Resolution:
    1. Approving Oakdale Municipal Advisors for Municipal Financial Advisory Services
    2. Authorizing the Purchase of a 2022 Ford F250 for the Public Works Department
    3. Authorizing the Purchase of a 2022 Ford F350 and Dump Body for the Public Works Department
    4. Accepting the Quote for the 2023 Riverfest Fireworks Show

5. Budget Guidance: Wage Increases for Fiscal Year 2023-2024
6. Budget Guidance: Additional Positions for Fiscal Year 2023-2024
7. Authorizing the Award of a Service Weapon to Retired Police Patrol Officer

J. Non-Voting Matters
   1. Fuel Bid Comparisons
   2. Report of Departmental Line Item Budget Transfers

K. Department Reports

L. Councilmember Reports

M. Closing Comments

N. Adjournment

**CITY OF LOUDON**
**CITY HALL**
**P.O. BOX 189**
**LOUDON, TENNESSEE 37774**

To: Mayor Harris and City Council Members

From: Ty Ross

Subject: March Agenda Items

Date: March 24, 2023

The following items appear on the agenda for the March 27, 2023 Loudon City Council meeting:

*Ordinance – First Reading:*

1. Permitting Designation of Handicap Parking at or Near 503 College Street. We are asking for an ordinance that provides for two handicap parking spaces on College Street facing the front of the Cumberland Presbyterian Church. The designated spaces are further described in a map as recommended by the Loudon Police Department. BACKGROUND: During recent workshops representatives from the Cumberland Presbyterian Church attended and spoke of their need for designated handicap parking that would make it more easily accessible for parishioners with mobility challenges.
2. Establishing the Speed Limit on Queener Road, Hampton Place Circle, Stone Creek Drive, Mill Creek Drive, and Cedar Park Drive. We are asking for this ordinance to establish speed limits on said streets that are lower than the City's default standard of 30 MPH. All streets named in this ordinance will carry 15 MPH speed limit going forward except for Queener Road which will carry a 25 MPH. BACKGROUND: Municipal staff has fielded multiple requests for reduced speed limits on the above-mentioned streets. These streets all have a high density of residential dwellings and traffic. The Loudon Police Department evaluated the requests provided the new recommended speed limits.

3. Prohibiting Parking of a Section of Highway 72 N and on Elizabeth Lee Parkway. We are asking for an ordinance that designates certain areas along the intersection of Elizabeth Lee Parkway and Highway 72 as no parking zones. BACKGROUND: Municipal staff has fielded several complaints from users of Elizabeth Lee Parkway that parking on the street is impeding the normal flow of traffic. The Loudon Police Department evaluated the complaints and recommended the designation of no parking zones in certain areas to help mitigate the issue going forward.
4. Amending the 2022-2023 Fiscal Year Budget. City Recorder Melissa Huskin has identified a list of necessary amendments to adjust our budget to anticipated actual expenditures.

*Resolution:*

1. Approving Oakdale Municipal Advisors for Municipal Financial Advisory Services. We are asking for a resolution from the Council authorizing the execution of a municipal advisory service agreement between Oakdale Municipal Advisors, LLC and the City of Loudon. As outlined in the agreement Oakdale will provide a scope of services that includes Debt Management Programing, Bond Sale Services, Research Services, and Alternative Financing Options. Oakdale's president, Julianne Graham will attend our meeting to address any questions directly. BACKGROUND: There were three submittals to our request for qualifications: Oakdale, Cumberland, and Piper. These submittals were evaluated based upon experience, unique qualities applicable to our needs, as well as responsiveness to our advertised criteria. Our staff evaluated Oakdale as the highest and recommends that we engage Oakdale's services for financial advice on our planned capital outlays in the coming year. FURTHER CONTEXT: It's important to note that LUB will require the lion's share of the advisory services contemplated in this agreement as the LUB water department is in the greatest need of new long-term debt and the advisory services associated therewith, thus, LUB will be approving and executing this agreement together with the City.

2. Authorizing the Purchase of a 2022 Ford F250 for the Public Works Department. We are asking for a resolution authorizing the purchase of service truck outfitted with service body. This truck is procured via a State bid contract in the total amount of $49,031.00. BACKGROUND: Director Mark Harrell identified the need for this vehicle some time ago and it has been held up due to supply chain issues. Mr. Harrell has been informed by Jacky Jones Ford Lincoln that the truck is set for delivery with the desired Knapheide service body.
3. Authorizing the Purchase of a 2022 Ford F350 and Dump Body for the Public Works Department. We are asking for a resolution ratifying the purchase of service truck outfitted with a dump body system. This truck was procured in the total amount of $43,590.00 from Ted Russell Ford Isuzu. This resolution further authorizes the purchase and installation of an 11-foot dump body system from Cottrell Truck & Equipment in the amount of $17,000.00. BACKGROUND: Director Mark Harrell identified the need for this vehicle some time ago and it has been held up due to supply chain issues. Director Harrell was informed by Jacky Jones Ford Lincoln that the truck was unavailable this year. Director Harrell was then informed by Ted Russell Ford Isuzu that the desired vehicle was available and he acquired it for said amount.
4. Accepting the Quote for the 2023 Riverfest Fireworks Show. We are asking for a resolution authorizing an agreement with Pyro Show, Inc. to put on the fireworks display at Riverfest which is a traditional celebration that takes place in Downtown Loudon during the month of August *(8-19-23).* The cost of the show is $13,000.00. BACKGROUND: Director Harrell has secured this quote from licensed firework vendor and display company Pyro Show, Inc. Earlier this year Director Harrell presented the concept of dividing the two traditional firework shows in the City of Loudon ($4^{th}$ of July & Riverfest) between LUB and the City with the City taking responsibility for the latter. This idea was found agreeable by both governing bodies.

5. Budget Guidance: Wage Increases for Fiscal Year 2023-2024. We are asking for a resolution providing an important piece of guidance for the upcoming year's budget. Given this is a property tax ratio year which discounts intangible personal property taxes in the city, we are projecting flat revenues next year in terms of property tax. Thus, every NEW expenditure puts pressure on our ability balance a budget with our projected revenues. Because we want to be mindful and transparent as we prepare our budget presentation in May we are looking for the Council's "pulse" on the acceptability of 5% increase in wages being a part of that presentation. BACKGROUND: This increase was presented and discussed at your February workshop. At that meeting we fully disclosed the overall cost of this increase which is $231,808.14.
6. Budget Guidance: Additional Positions for Fiscal Year 2023-2024. We are asking for a resolution providing yet another important piece of guidance for the upcoming year's budget. Given this is a property tax ratio year which discounts intangible personal property taxes in the city, we are projecting flat revenues next year in terms of property tax. Thus, every NEW expenditure puts pressure on our ability balance a budget with our projected revenues. Because we want to be mindful and transparent as we prepare our budget presentation in May we are looking for the Council's "pulse" on the acceptability of adding three additional positions to city staff. BACKGROUND: These positions were presented and discussed at your February workshop. At that meeting we fully disclosed the overall cost of these positions which is $296,503.94. During subsequent meeting and budgetary conversations, we were asked to rank these positions in terms of need. Ranking positions is difficult as we value all our employees but in order to grant this request and provide further context we are recommending the following order of importance based upon the fact the recorder's office staff hasn't changed in 40 years which pushes the Assistant Recorder up the board. Also, when we take into the consideration the amount of growth we are experiencing combined with the fact that all development responsibility recently shifted from the County

to the City we consider the Permit Coordinator to be the 2nd greatest need. Therefore, the ranking is as follows: (1) Assistant City Recorder; (2) Permit Coordinator; (3) Police Patrol Officer. Each position is in the ball park of 3 additional pennies.

7. Authorizing the Award of a Service Weapon to Retired Police Patrol Officer. We are asking for a resolution declaring the service weapon carried by recently retired Police Officer Kenny Ridings surplus. This weapon, a Glock model 22 (serial no. BCSF704) is to be awarded to Officer Ridings in recognition of his 37 years of service.

*Non-Voting Matters*.

1. Fuel Bid Comparisons. *March 23, 2023:* The low bid for the purchase of fuel was received from Rogers Petroleum Inc. for the projected amount of $22,038.00 (Unleaded Gasoline $2.7195 and Low Sulfur Undyed Diesel $2.7900).
2. Report of Departmental Line Item Budget Transfers. City Recorder Huskin has posted departmental line item budget transfers to adjust budgeted expenditures to actual.

**REGULAR MEETING**

**LOUDON CITY COUNCIL**
**February 27, 2023**

The properly advertised regular meeting of the Loudon City Council was held on February 27, 2023 in the meeting room at Loudon Municipal Building located at 2480 Highway 72 N. Those present were Mayor Jeff Harris and Councilmembers: Tim Dixon, John Cardwell, Eric Newman, and James Webb. Others present were City Manager Ty Ross, Attorney Kris Frye, City Recorder Melissa Huskin, and Secretary Meghan Hull. Also present were approximately twenty (20) people.

Mayor Harris called the meeting to order at 6:30 p.m.

Mayor Harris welcomed everyone and thanked all for their attendance.

Mayor Harris asked Reverend Randall Bates, Central Baptist Church, to hold the invocation and Loudon County Girl Scout Color Guard to lead the Pledge of Allegiance to the Flag of the United States of America.

Mayor Harris requested a roll call of attendance. Mayor Harris and Councilmembers Dixon, Cardwell, Newman, and Webb were in attendance. A quorum was declared.

Mayor Harris asked for official consideration of the agenda. **A motion was made by Vice-Mayor Dixon, seconded by Councilmember Cardwell and unanimously agreed to adopt the agenda.**

Mayor Harris stated that there were no citizen input signatures.

Mayor Harris asked if councilmembers had a chance to review the draft minutes of the regular meeting held on January 23, 2023. **A motion was made by Councilmember Cardwell, seconded by Vice-Mayor Dixon and unanimously passed to approve as written, the minutes of the regular meeting held on January 23, 2023.**

Bids were received on January 25, 2023 for Sanitary Sewer Rehabilitation project. Due to the grant funding available for the project, both Council and Board need to approve the bid award. Manager Ross recommended the apparent low bid from Hurst Excavating, LLC. A motion was made by Councilmember Cardwell and seconded by Vice-Mayor Dixon that the following resolution be approved:

**RESOLUTION NO. 2023-02**

**AWARDING BID FOR SANITARY SEWER REHABILITATION PROJECT**

Upon a vote, the resolution was passed unanimously.

Next Council considered the competitive bids received for the mowing of various City property for the 2023-2025 mowing seasons. The bid results have been evaluated and it is recommended to award the 2023-2025 mowing seasons in the annual amount total of $199,139.44 from Brewster's Services Group. A motion was made by Councilmember Cardwell and seconded by Vice-Mayor Dixon that the following resolution be approved:

**RESOLUTION NO. 2023-03**

**AUTHORIZING MOWING CONTRACT FOR CITY PROPERTIES FOR THE 2023-2025 MOWING SEASONS**

Upon a vote, the resolution was passed 4-1 with Councilmember Newman voting NAY.

Manager Ross outlined the assessment preparation for a strategic planning session to be scheduled. A motion was made by Councilmember Cardwell and seconded by Councilmember Newman that the following resolution be approved:

**RESOLUTION NO. 2023-04**

**AUTHORIZING PREPARATION FOR A STRATEGIC PLANNING SESSION**

Upon a vote, the resolution was passed unanimously.

Mayor Harris recommended initial members for the Historic Preservation Advisory Committee as follows: *3 year term:* Wiley Brakebill, Blake Harris, *2 year term:* John Napier, Kate Clabough, *1 year term:* Joe Mourfield. A motion was made by Councilmember Cardwell, seconded by Councilmember Newman and unanimously agreed to approve these members with Mayor Harris abstaining due to family member appointment.

Mayor Harris stated that Eddie Mejia has resigned after many years on the Recreation Advisory Committee and Elena Mejia has agreed to serve his unexpired term. A motion was made by Vice-Mayor Dixon, seconded by Councilmember Newman and unanimously approved to appoint Elena Mejia (term expires 6/30/2023) to the Recreation Advisory Committee.

Council was informed of the purchase of gasoline ($2.8150 per gallon) and diesel fuel ($3.3950 per gallon) on January 26, 2023 from Valley Oil Company. Fuel purchase of gasoline ($2.5875 per gallon) and diesel fuel ($2.8485 per gallon) was made on February 22, 2023 from Rogers Petroleum Inc.

Director Harrell said that his department had employees currently working on storm cleanup now that today's storm had cleared. Harrell said that there was much debris to be cleared.

Vice-Mayor Dixon reported on the Loudon Planning Commission and Zoning Appeals meetings.

Councilmember Cardwell gave an update on the LUB meeting.

Mayor Harris extended an invitation to the Fort Loudoun Medical Center seminar being hosted by LCEDA and TVA to be held in the meeting room on March 24, 2023 beginning at 11:30 a.m. with lunch provided.

MTAS certificates were presented to: Mayor Harris, Vice-Mayor Dixon, Councilmember Cardwell, Councilmember Webb, and City Recorder Huskin.

Mayor Harris shared congratulations to February employment anniversaries.

Vice-Mayor Dixon extended employee February birthday wishes.

There being nothing further, a motion was made by Councilmember Cardwell, seconded by Vice-Mayor Dixon to adjourn the meeting at 7:00 p.m.

_____ _____

Recorder Mayor

**ORDINANCE NO. 2023-__**

**PERMITTING DESIGNATION OF HANDICAP PARKING AT OR NEAR 503 COLLEGE STREET**

**WHEREAS,** The Mayor and City Council believe it is in the public interest to provide for two (2) on-street parking spaces designated as handicap parking at or near 503 College Street.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Loudon, Tennessee as follows:

Section 1. Two (2) on-street parking spaces at or near 503 College Street shall be permitted to be designated as handicap parking as shown on the attached map.

_____ _____

Recorder Mayor

First Reading: _____

Second Reading: _____

Public Hearing: _____


RESERVED
PARKING

**ORDINANCE NO. 2023-__**

**ESTABLISHING THE SPEED LIMIT ON QUEENER ROAD, HAMPTON PLACE CIRCLE, STONE CREEK DRIVE, MILL CREEK DRIVE, AND CEDAR PARK DRIVE**

**WHEREAS,** The Council desires to have the speed limit on Queener Road, Hampton Place Circle, Stone Creek Drive, Mill Creek Drive, and Cedar Park Drive established.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Loudon, Tennessee as follows:

**Section 1.** The City Council hereby establishes the speed limit on Queener Road at 25 M.P.H.

**Section 2.** The City Council hereby establishes the speed limit on Hampton Place Circle, Stone Creek Drive, Mill Creek Drive, and Cedar Park Drive at 15 M.P.H.

_____ _____

Recorder Mayor

First Reading: _____

Second Reading: _____

Public Hearing: _____

**ORDINANCE NO. 2023-__**

**PROHIBITING PARKING
OF A SECTION OF HIGHWAY 72 N
AND ON ELIZABETH LEE PARKWAY**

**WHEREAS,** The City Council believes it is in the interest of the public safety to prohibit parking on Highway 72 N at and around the intersection of Elizabeth Lee Parkway; and

**WHEREAS,** The City Council believes it is in the interest of the public safety to prohibit parking on Elizabeth Lee Parkway.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Loudon, Tennessee as follows:

**Section 1.** No parking shall be permitted on Highway 72 N at and around the intersection of Elizabeth Lee Parkway as shown on the attached map.

**Section 2.** No parking shall be permitted on Elizabeth Lee Parkway.

**Section 3.** This Ordinance shall take effect when the signage is installed on Highway 72 N and Elizabeth Lee Parkway as shown on the attached map.

_____ _____

Recorder Mayor

First Reading: _____

Second Reading: _____

Public Hearing: _____


River Rd W
Americas Best Value Inn Loudon Lenoir City
ATM
STOP N SHOP
Beaverbrook Dr
Loudon Hwy
Love's RV Hookup
Love's Travel Stop
Elizabeth Lee Pkwy
Prospect Church Rd
75
Robinson Rd
Buckeye Corrugated Inc (BCI) Knoxville Division
Centre Park Dr

**ORDINANCE NO. 2023-__**

**AMENDING THE 2022-2023 FISCAL YEAR BUDGET**

**WHEREAS,** It is necessary to amend the 2022-2023 fiscal year budget.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Loudon, Tennessee as follows:

**Section 1.** **Section 1.** The 2022-2023 fiscal year budget is amended as shown on the attachment.

_____ _____

Recorder Mayor

First Reading: _____

Second Reading: _____

Public Hearing: _____

## FY 2022-2023 Budget Amendments

| Account Number | Description | Account Type | Debit | Credit | Reason |
|---|---|---|---|---|---|
| 134-37499 | Miscellaneous Revenue | Revenue | 43,463.13 | | Insurance revenue |
| 134-44700-938 | Other Park Improvements | Expenditure | | 39,563.13 | Storm Damage Repairs @ Loudon Municipal Park |
| 134-44410-261 | Vehicle Parts & Service - | Expenditure | | 3,900.00 | Storm damage repairs to recreation truck |
| | | | | | |
| 134-27000 | Committed Fund Balance | Equity | 109,772.99 | | Community Center Design Costs & Geotechnical Study |
| 134-44700-290 | Contractual Services | Expenditure | | 109,772.99 | |
| | | | | | |
| 134-36100 | Interest Earnings | Expenditure | 17,710.00 | | Revenue higher than anticipated |
| 134-44651-114 | Part-Time Employees-Adult Ball | Expenditure | | 2,000.00 | Part-time employee costs more than anticipated |
| 134-44651-114 | Fica-Adult Ball | Expenditure | | 153.00 | |
| 134-44440-320 | Operating Supplies - Pool | Expenditure | | 6,000.00 | Anticipated for May pool opening |
| 134-44440-299 | Refunds - Swimming Pool | Expenditure | | 525.00 | |
| 134-44700-111 | Salaries | Expenditure | | 6,128.00 | Personnel reclassification to adjust budget to actual |
| 134-44700-143 | Retirement | Expenditure | | 319.00 | |
| 134-44700-144 | Personnel Reserve | Expenditure | | 38.00 | |
| 134-44700-150 | Life, Ad&d, Ltd Insurance | Expenditure | | 76.00 | |
| 134-44700-152 | Medical Insurance | Expenditure | | 2,118.00 | |
| 134-44700-153 | Dental Insurance | Expenditure | | 120.00 | |
| 134-44700-154 | Vision Insurance | Expenditure | | 233.00 | |
| | | | | | |
| 129-36330 | Sale of Vehicles & Equipment | Revenue | 48,104.00 | | Sale of 2020 F-550 |
| 129-43100-944 | Street Dept Vehicles | Expenditure | | 60,590.00 | Ford F-350 Flatbed & Service Body |
| 129-43100-942 | Street Dept Equipment | Expenditure | 7,100.00 | | Savings from safety tripod |
| 129-43100-944 | Street Dept Vehicles | Expenditure | 4,528.00 | | Savings from leaf truck |
| 129-27200 | Assigned Fund Balance | Equity | 858.00 | | Use of fund balance |
| | | | | | |
| 129-33440 | State Grant | Revenue | 49,264.00 | | Violent Crime Intervention Grant (100% Grant to fund:) |
| 129-42100-942 | Police Dept Equipment | Expenditure | | 19,881.00 | (8) Panasonic Toughbook Laptops (3) Brother Printers |
| 129-42100-950 | IT Costs | Expenditure | | 29,743.00 | Police Software |
| | | | | | |
| 110-36100 | Interest Earnings | Revenue | 59,618.00 | | Revenue higher than anticipated |
| 110-41500-949 | Computer & Audiovisual Equipment | Expenditure | | 33,900.00 | Council Chamber Audiovisual Upgrades |
| 110-41500-255 | Data Processing Services | Expenditure | | 15,000.00 | Municipal Code Update/Adobe Licenses |
| 110-41500-259 | Other Professional Services | Expenditure | | 10,000.00 | Continuing Disclosure Services on 2012 Bonds |
| 110-41810-530 | Rent-Norfolk Southern | Expenditure | | 51.00 | Depot lease price increase from prior year |
| 110-43160-254 | Dredging Project - Engineering Services | Expenditure | | 667.00 | No rise study |
| | | | | | |
| 110-44700-111 | Salaries | Expenditure | | 59,340.00 | Personnel reclassification to adjust budget to actual |
| 110-44700-111 | Overtime | Expenditure | | 3,533.00 | |
| 110-44700-114 | Fica | Expenditure | | 4,884.00 | |
| 110-44700-143 | Retirement | Expenditure | | 5,883.00 | |
| 110-44700-144 | Personnel Reserve | Expenditure | | 298.70 | |
| 110-44700-150 | Life, Ad&d, Ltd Insurance | Expenditure | | 699.00 | |
| 110-44700-152 | Medical Insurance | Expenditure | | 26,110.00 | |
| 110-44700-153 | Dental Insurance | Expenditure | | 1,395.00 | |
| 110-44700-154 | Vision Insurance | Expenditure | | 299.00 | |
| 110-43100-111 | Salaries | Expenditure | 59,340.00 | | |
| 110-43100-111 | Overtime | Expenditure | 3,533.00 | | |
| 110-43100-114 | Fica | Expenditure | 4,884.00 | | |
| 110-43100-143 | Retirement | Expenditure | 5,883.00 | | |
| 110-43100-144 | Personnel Reserve | Expenditure | 298.70 | | |
| 110-43100-150 | Life, Ad&d, Ltd Insurance | Expenditure | 699.00 | | |
| 110-43100-152 | Medical Insurance | Expenditure | 26,110.00 | | |
| 110-43100-153 | Dental Insurance | Expenditure | 1,395.00 | | |
| 110-43100-154 | Vision Insurance | Expenditure | 299.00 | | |
| | | | | | |
| 110-42100-111 | Salaries-Police | Expenditure | | 31,698.68 | Accrued leave payout for retirement of officer |
| 110-42100-141 | FICA | Expenditure | | 2,424.95 | |
| 110-27220 | Assigned Personnel Reserve | Equity | 34,123.63 | | |
| | | | | | |
| 129-43100-944 | St. Dept Vehicles | Expenditure | | 13,031.00 | Street Dept F-250 and Knapehide Service Body |
| 129-27200 | Assigned Fund Balance | Equity | 13,031.00 | | $36,000 originally budgeted |

**RESOLUTION NO. 2023-__**

**APPROVING OAKDALE MUNICIPAL ADVISORS FOR MUNICIPAL FINANCIAL ADVISORY SERVICES**

**WHEREAS**, The City of Loudon approved *Resolution No. 2023-01 Authorizing Issuance of Request for Qualifications for Municipal Financial Advisory Services* on January 23, 2023; and

**WHEREAS,** Oakdale Municipal Advisors submitted the statement of qualifications that depicted a highly qualified service provider to assist our staff in securing the best solutions for financing the capital investment needs; and

**WHEREAS**, Developing financial solutions will require advisory services including, but not limited to, debt policy review, debt service and budget analysis, market monitoring for refinancing opportunities, preparation and review of materials for bond rating interviews, and other services related to issuance of debt obligations.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Loudon, Tennessee as follows:

**Section 1.** The City Council hereby authorizes the staff to engage Oakdale Municipal Advisors for Municipal Financial Advisory Services.

_____ _____

Recorder Mayor

Passed: _____

**RESOLUTION NO. 2023-__**

**AUTHORIZING THE PURCHASE**
**OF A 2022 FORD F250**
**FOR THE PUBLIC WORKS DEPARTMENT**

**WHEREAS,** The City of Loudon Public Works Department has a need for an additional service pickup truck; and

**WHEREAS,** The State Bid Price from Jacky Jones Ford Lincoln for a 2022 Ford F250 4x2 with a Knapheide service body is in the amount of $49,031.00.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Loudon, Tennessee as follows:

**Section 1.** The Loudon City Council hereby authorizes the purchase of a 2022 Ford F250 4x2 with a Knapheide service body for the Public Works Department from Jacky Jones Ford Lincoln for the State Bid Price of $49,031.00.

**Section 2.** The funding shall be from the Capital Equipment Fund.

_____ _____

Recorder Mayor

Passed: _____

**RESOLUTION NO. 2023-__**

**AUTHORIZING THE PURCHASE OF A 2022 FORD F350 AND DUMP BODY FOR THE PUBLIC WORKS DEPARTMENT**

**WHEREAS,** The City of Loudon Public Works Department has a need for an additional service pickup truck; and

**WHEREAS,** The price from Ted Russell Ford Isuzu for a 2022 Ford F350 4x2 regular cab is in the amount of $43,590.00; and

**WHEREAS,** The installed price of a 11' dump body system from Cottrell Truck & Equipment for the 2022 Ford F350 is $17,000.00.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Loudon, Tennessee as follows:

**Section 1.** The Loudon City Council hereby ratifies the purchase of a 2022 Ford F350 4x2 regular cab for the Public Works Department from Ted Russell Ford Isuzu in the amount of $43,590.00.

**Section 2.** The Loudon City Council hereby authorizes the purchase and installation of a 11' dump body from Cottrell Truck & Equipment in the amount of $17,000.00.

**Section 3.** The funding shall be from the Capital Equipment Fund.

_____ _____

Recorder Mayor

Passed: _____

**RESOLUTION NO. 2023-__**

**ACCEPTING THE QUOTE FOR THE 2023 RIVERFEST FIREWORKS SHOW**

**WHEREAS,** The Loudon Recreation Department has received a quote for the 2023 Riverfest fireworks show; and

**WHEREAS,** The Loudon Facilities and Maintenance Director recommends the acceptance of the quote from Pyro Show, Inc. for the 2023 Riverfest fireworks show in the amount of $13,000.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Loudon, Tennessee as follows:

**Section 1.** The City of Loudon City Council hereby accepts the quote from Pyro Show, Inc. in the amount of $13,000 for the 2023 Riverfest fireworks show.

_____ _____

Recorder Mayor

Passed: _____

**RESOLUTION NO. 2023-__**

**BUDGET GUIDANCE: WAGE INCREASES**
**FOR FISCAL YEAR 2023-2024**

**WHEREAS,** The Loudon City Council believes it to be in the public interest to commit to a five percent (5%) cost of living adjustment.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Loudon, Tennessee as follows:

**Section 1.** The Loudon City Council hereby commits to approval of a five percent (5%) cost of living adjustment to all positions of the current salary schedule with the approximate cost of $231,808.14 to be funded by current revenues.

_____ _____

Recorder Mayor

Passed: _____

**RESOLUTION NO. 2023-__**

**BUDGET GUIDANCE: ADDITIONAL POSITIONS FOR FISCAL YEAR 2023-2024**

**WHEREAS,** The Loudon City Council believes it to establish three (3) additional positions to the pay classification plan; and

**WHEREAS,** The Loudon City Council believes it to be in the public interest to commit to the anticipated impact to the 2023-2023 Fiscal Year Budget to be in the estimated amount of $296,503.94.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Loudon, Tennessee as follows:

**Section 1.** The following full-time positions are authorized to be filled for the 2023-2024 fiscal year budget effective July 1, 2021: *Assistant City Recorder, Permit Coordinator, and Police Patrol Officer*.

**Section 3.** The Loudon City Council hereby commits to the funding increase as follows:

| | *Annual Salary* | *Benefits* | *Total Cost* | *Property Tax Increase* |
|---|---|---|---|---|
| Assistant City Recorder | 65,000.00 | 40,340.34 | 105,340.34 | 0.0312 |
| Permit Coordinator | 50,670.98 | 37,617.83 | 88,288.81 | 0.0261 |
| Police Patrol Officer | 61,130.16 | 41,744.63 | 102,874.79 | 0.0304 |
| | | | *$296,503.94* | *$0.0877* |

_____ _____

Recorder Mayor

Passed: _____

**RESOLUTION NO. 2023-__**

**AUTHORIZING THE AWARD OF A SERVICE WEAPON TO RETIRED POLICE PATROL OFFICER**

**WHEREAS,** Police Patrol Officer Kenny R. Ridings has been an excellent police officer for the City of Loudon since November 10, 1986; and

**WHEREAS,** Police Patrol Officer Kenny R. Ridings has retired after these many years as a dedicated public safety officer; and

**WHEREAS,** The City Manager and the City Mayor have recommended the Glock Model 22 service weapon (serial number BCSF704) be declared surplus; and

**WHEREAS,** The City Manager and the City Mayor have recommended the Glock Model 22 service weapon (serial number BCSF704) be awarded to Retired Police Patrol Officer Kenny R. Ridings.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Loudon, Tennessee as follows:

**Section 1.** The City Council hereby declares the Glock Model 22 service weapon (serial number BCSF704) be declared surplus and be awarded to Retired Police Patrol Officer Kenny R. Ridings.

_____ _____

Recorder Mayor

Passed: _____

# FUEL BID COMPARISON

March 23, 2023

| *Item* | *Quantity* | *Per Unit* | *Price* | |
|---|---|---|---|---|
| **Unleaded Gasoline 87 Octane** | | | | |
| Petroleum Traders | 4,000 | 2.7604 | 11,041.60 | |
| Rogers Petroleum Inc. | 4,000 | 2.7195 | 10,878.00 | |
| Saratoga Rack Marketing | 4,000 | 2.8001 | 11,200.40 | |
| Tri Star Energy LLC | 4,000 | | - | |
| TravelCenters of America | 4,000 | | - | |
| Valley Oil Company | 4,000 | 2.7390 | 10,956.00 | |
| **Low Sulfur Undyed Diesel Fuel** | | | | |
| Petroleum Traders | 4,000 | 2.8180 | 11,272.00 | |
| Rogers Petroleum Inc. | 4,000 | 2.7900 | 11,160.00 | |
| Saratoga Rack Marketing | 4,000 | 2.7596 | 11,038.40 | |
| Tri Star Energy LLC | 4,000 | | - | |
| TravelCenters of America | 4,000 | | - | |
| Valley Oil Company | 4,000 | 2.7990 | 11,196.00 | |
| **Combined Gasoline Price** | | | | |
| Petroleum Traders | 11,041.60 | 11,272.00 | 22,313.60 | |
| **Rogers Petroleum Inc.** | **10,878.00** | **11,160.00** | **22,038.00** | ***low bid*** |
| Saratoga Rack Marketing | 11,200.40 | 11,038.40 | 22,238.80 | |
| Tri Star Energy LLC | 0.00 | 0.00 | - | *no bid* |
| TravelCenters of America | 0.00 | 0.00 | - | *no bid* |
| Valley Oil Company | 10,956.00 | 11,196.00 | 22,152.00 | |

## Report of Departmental Line Item Budget Transfers
## FY 2022-2023
## Posted: 2/1/2023

| Account Number | Description | Account Type | Debit | Credit |
|---|---|---|---|---|
| 110-41500-152- | Medical Insurance - | Expenditure | 10,000.00 | |
| 110-41500-156- | Retiree Insurance - | Expenditure | | 18,000.00 |
| 110-41500-235- | Membership,Registration&subscr - | Expenditure | | 5,000.00 |
| 110-41500-241- | Decorations - | Expenditure | 1,000.00 | |
| 110-41500-245- | Telephone & Communication Svs - | Expenditure | | 4,000.00 |
| 110-41500-251- | Exams & Testing(Employees) - | Expenditure | | 600.00 |
| 110-41500-252- | Legal & Judicial Services - | Expenditure | 9,500.00 | |
| 110-41500-253- | Accounting, Auditing & Financi - | Expenditure | | 20,000.00 |
| 110-41500-255- | Data Processing Services - | Expenditure | | 5,000.00 |
| 110-41500-259- | Other Professional Services - | Expenditure | 8,000.00 | |
| 110-41500-290- | Contractual Services | Expenditure | 4,000.00 | |
| 110-41500-291- | Contract Svs (Website) - | Expenditure | | 5,900.00 |
| 110-41500-510- | Insurance-Prop,Wc,Liability - | Expenditure | 4,000.00 | |
| 110-41500-596- | Property Assessor Fees - | Expenditure | 23,000.00 | |
| 110-41500-947- | Office Machinery & Equipment - | Expenditure | | 1,000.00 |
| 110-41710-240- | Utilities | Expenditure | | 1,000.00 |
| 110-41710-290- | Contractual Services - | Expenditure | 5,510.00 | |
| 110-41710-310- | Office Supplies - | Expenditure | | 500.00 |
| 110-41710-312- | Small Items Of Equipment - | Expenditure | | 500.00 |
| 110-41710-329- | Operating Supplies - | Expenditure | | 1,500.00 |
| 110-41710-331- | Gasoline - | Expenditure | | 2,000.00 |
| 110-41710-510- | Insurance-Veh Etc - | Expenditure | | 10.00 |
| 110-41850-240- | Utilities- - | Expenditure | | 6,000.00 |
| 110-41850-262- | Equipment Repair - | Expenditure | | 5,000.00 |
| 110-41850-290- | Contractual Services - | Expenditure | | 1,200.00 |
| 110-41850-339- | Other Repair & Maint Supplies - | Expenditure | | 1,000.00 |
| 110-41850-510- | Property Insurance - | Expenditure | 6,000.00 | |
| 110-41850-941- | Machinery & Equipment | Expenditure | 3,600.00 | |
| 110-41850-947- | Office Equipment & Furnishings - | Expenditure | 3,600.00 | |
| 110-41860-246- | Internet Services - | Expenditure | | 60.00 |
| 110-41860-247- | CABLE TELEVISION | Expenditure | | 300.00 |
| 110-41860-510- | Property Insurance - | Expenditure | | 45.00 |
| 110-41860-947- | Equipment & Furnishings - | Expenditure | 405.00 | |
| 110-42100-217- | Vehicle Towing And Storage - | Expenditure | | 1,125.00 |
| 110-42100-251- | Exams & Testing(Employees) - | Expenditure | | 1,250.00 |
| 110-42100-261- | Vehicle Parts & Service - | Expenditure | | 10,000.00 |
| 110-42100-262- | Police Equipment Repair - | Expenditure | 3,000.00 | |
| 110-42100-280- | Travel - | Expenditure | | 3,000.00 |
| 110-42100-292- | Other Contractual Services - | Expenditure | 1,000.00 | |
| 110-42100-312- | Small Items Of Equipment - | Expenditure | 3,000.00 | |
| 110-42100-322- | Lab & Other Case Related Expen - | Expenditure | 2,700.00 | |
| 110-42100-326- | Clothing & Uniforms - | Expenditure | | 3,000.00 |
| 110-42100-329- | Operating Supplies - | Expenditure | | 3,000.00 |
| 110-42100-330- | Police Department - Ammunition | Expenditure | 3,175.00 | |
| 110-42100-339- | Sundry Supplies-Police Dept - | Expenditure | 500.00 | |
| 110-42100-351- | Vips Expenses - | Expenditure | 500.00 | |
| 110-42100-510- | Insurance & Deductibles - | Expenditure | 19,000.00 | |
| 110-42100-799- | Tuition Reimbursement - | Expenditure | 3,500.00 | |
| 110-42100-945- | Computer Equipment - | Expenditure | | 15,000.00 |
| 110-42200-245- | Telephone & Communication Svs - | Expenditure | | 300.00 |

| | | | | |
|---|---|---|---|---|
| 110-42200-251- | Employee Exams & Testing - | Expenditure | | 2,000.00 |
| 110-42200-267- | Fire Hydrant Repair - | Expenditure | | 10,000.00 |
| 110-42200-510- | Liability, Wc Insurance - | Expenditure | 17,300.00 | |
| 110-42200-945- | Computer Equipment - | Expenditure | | 5,000.00 |
| 110-43100-310- | Office Supplies - | Expenditure | | 750.00 |
| 110-43100-331- | Gas, Oil & Diesel - | Expenditure | | 2,000.00 |
| 110-43100-339- | Supplies | Expenditure | | 5,000.00 |
| 110-43100-342- | Signs & Parts - | Expenditure | | 5,000.00 |
| 110-43100-450- | Raw Materials - | Expenditure | 5,050.00 | |
| 110-43100-510- | Liability, Wc Insurance - | Expenditure | 7,500.00 | |
| 110-43100-945- | Highways And Streets - Computer Equipment | Expenditure | 200.00 | |
| 110-43110-254- | Engineering Services - | Expenditure | | 45,000.00 |
| 110-43110-290- | Contractual Services - | Expenditure | 45,000.00 | |
| 110-44700-290- | Contractual Services - | Expenditure | | 1,000.00 |
| 110-44700-345- | Fountain Maintenance | Expenditure | 1,600.00 | |
| 110-44700-510- | Property, Wc, Insurance - | Expenditure | | 600.00 |
| 121-43160-240- | Utility Services - | Expenditure | | 6,000.00 |
| 121-43160-294- | Equipment Rental - | Expenditure | 6,000.00 | |
| 121-43160-410- | Concrete & Clay Products - | Expenditure | 7,500.00 | |
| 121-43160-426- | Metal Culverts | Expenditure | 2,500.00 | |
| 121-43160-450- | Raw Materials - | Expenditure | | 10,000.00 |
| 125-43120-328- | Infectious Disease Control - | Expenditure | | 300.00 |
| 125-43120-339- | Supplies - | Expenditure | | 500.00 |
| 125-43120-341- | Consumable Tools - | Expenditure | 800.00 | |
| 127-43921-111- | Salaries-Sugar Limb - | Expenditure | 250.00 | |
| 127-43921-240- | Street Lighting-Sugar Limb Ind - | Expenditure | | 250.00 |
| 134-44410-114- | Part-Time Employees - | Expenditure | | 1,000.00 |
| 134-44410-251- | Exams & Testing(Employees) - | Expenditure | | 250.00 |
| 134-44410-260- | Veh & Equip Maint - Labor - | Expenditure | | 1,000.00 |
| 134-44410-261- | Vehicle Parts & Service - | Expenditure | | 500.00 |
| 134-44410-280- | Travel - | Expenditure | 1,000.00 | |
| 134-44410-319- | Other Office Supplies - | Expenditure | 1,750.00 | |
| 134-44410-326- | Uniforms - | Expenditure | | 1,000.00 |
| 134-44410-331- | Gasoline - | Expenditure | | 1,000.00 |
| 134-44410-948- | Computer Equipment | Expenditure | 2,000.00 | |
| 137-46100-237- | Advertising | Expenditure | | 1,910.00 |
| 137-46100-259- | Professional Services - | Expenditure | 1,910.00 | |
| 140-42100-217- | Vehicle Towing & Storage - | Expenditure | 210.00 | |
| 140-42100-236- | Public Relations & Education - | Expenditure | 1,045.00 | |
| 140-42100-260- | Veh & Equip Maint Labor | Expenditure | 145.00 | |
| 140-42100-290- | Contractual Services - | Expenditure | 2,100.00 | |
| 140-42100-312- | Small Items Of Equipment - | Expenditure | 3,000.00 | |
| 140-42100-322- | Case Related Expenses - | Expenditure | 3,000.00 | |
| 140-42100-331- | Gasoline | Expenditure | | 2,500.00 |
| 140-42100-944- | Police Vehicle - | Expenditure | | 7,000.00 |
| | Total | | 224,850.00 | 224,850.00 |