

**CITY OF LAKE ELMO  
CITY COUNCIL MINUTES  
APRIL 18, 2017**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

*Mayor Pearson called the meeting to order at 7:00 pm.*

**PRESENT:** Mayor Mike Pearson and Councilmembers Justin Bloyer, Julie Fliflet, Jill Lundgren and Christine Nelson (*arrived at 7:03*)

Staff present: Administrator Handt, City Attorney Sonsalla, City Engineer Griffin, Planning Director Wensman, Public Works Director Weldon, Finance Director Swanson, Sergeant Osterman and City Clerk Johnson.

**APPROVAL OF AGENDA**

Item 18, "Sally Manzara Nature Center" was moved to the end of the Regular Agenda. Item 10, "Engineering Design and Construction Standards Manual" was moved to the end of the Regular Agenda and Item 13, "Approve Finance Committee Appointments" was moved to the beginning of the Regular Agenda.

*Councilmember Fliflet, seconded by Councilmember Lundgren, moved TO APPROVE THE AGENDA AS AMENDED. Motion passed 4 – 0.* (Nelson – absent)

**ACCEPT MINUTES**

Minutes of the April 4, 2017 Regular Meeting were tabled to the next meeting.

**PUBLIC COMMENTS/INQUIRIES**

None

**PRESENTATIONS**

None

**CONSENT AGENDA**

2. Approve Payment of Disbursements
3. Accept March 2017 Assessor's Report
4. Accept March 2017 Building Department Report
5. Accept March 2017 Fire Department Report
6. Accept March 2017 Public Works Department Report
7. Approve Hiring Lead Worker
8. Appoint Representative to Fire Relief Association
9. 2017 Crack Seal Project – Accept Quotes and Award Contract
11. CSAH 14 County Signal Maintenance Agreements – Approve Revised MnDOT Agreements
12. Authorize Advertising for Public Works Operator
14. Approve Agreement for Monitoring of Outdoor Warning Siren Equipment
15. Approve Bremer Bank Service Center Easement Vacations – 8555 Eagle Point Blvd. N.
16. Approve Professional Services Agreement with BKV Group for Space Needs Assessment

*Councilmember Lundgren, seconded by Councilmember Fliflet, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 5-0.*

**ITEM 13: Approve Finance Committee Appointments**

*Councilmember Fliflet, seconded by Councilmember Lundgren, moved TO APPOINT TERRY FORREST AND ANNE COHEN TO THE FINANCE COMMITTEE. Motion passed 3 – 2.*  
(Bloyer, Nelson – nay)

Anne Smith, 12153 Marquess Lane N., spoke against the appointment of Wally Nelson to the Finance Committee.

*Mayor Pearson, seconded by Councilmember Bloyer, moved TO APPOINT WALLY NELSON TO THE FINANCE COMMITTEE. Motion passed 3 – 2.* (Fliflet, Lundgren – nay)

**ITEM 17: 2017A Bonding**

Tammy Omdahl, Northland Securities, provided an overview of the Finance Plan for Issuance of \$9,880,000 General Obligation Bonds.

*Councilmember Lundgren, seconded by Councilmember Fliflet, moved TO APPROVE RESOLUTION 2017-037: A RESOLUTION AUTHORIZING ISSUANCE AND SALE OF \$9,880,000 GENERAL OBLIGATION BONDS, SERIES 2017A. Motion passed 5 – 0.*

**ITEM 19: Planning Commission Ordinance**

City Administrator Handt stated that the proposed Ordinance changes were prepared following Council discussions at the March 14, 2017 workshop.

*Councilmember Bloyer, seconded by Councilmember Nelson, moved TO APPROVE ORDINANCE 08-172 AN ORDINANCE AMENDING THE LAKE ELMO CITY CODE OF ORDINANCES BY AMENDING THE CITY'S PROVISIONS RELATED TO THE PLANNING COMMISSION.*

*Councilmember Fliflet, seconded by Councilmember Lundgren, moved TO AMEND THE PRIMARY MOTION TO ADD THAT THE 4/5THS LANGUAGE REMAIN IN THE ORDINANCE. Motion failed 2 – 3.* (Pearson, Bloyer, Nelson – nay)

Primary motion passed 3 – 2. (Fliflet, Lundgren – nay)

**ITEM 20: Library Negotiations Update**

Administrator Handt provided an update summarizing a draft Resolution provided to the City Council. Handt added that the Library Board will hold a special meeting on May 3, 2017, 6:30 p.m. to discuss the future of the Library and it is anticipated a recommendation will be forwarded to the City Council for consideration at the May 16, 2017 Council meeting.

**ITEM 18: Sally Manzara Nature Center**

City Administrator Handt reported on updates made to the proposed agreement, including an update to Exhibit B and removal of the camera policy that was tabled by the Parks Commission.

Tony Manzara and Connie Kirk spoke on behalf of the Friends of Lake Elmo's Sunfish Lake Park regarding features and benefits of the project and community support for the nature center.

***Councilmember Lundgren, seconded by Councilmember Bloyer, moved TO APPROVE THE SALLY MANZARA NATURE CENTER DEVELOPMENT, LEASE, LICENSE AND OPERATING AGREEMENT. Motion passed 5 – 0.***

**ITEM 10: Engineering Design and Construction Standards Manual**

City Administrator Handt explained that the proposed revisions have been reviewed by the Planning Commission. City Engineer Griffin added that the standards in the manual are to be used in addition to the City's ordinances.

***Mayor Pearson, seconded by Councilmember Nelson, MOVED TO APPROVE THE MARCH 2017 REVISIONS TO THE ENGINEERING DESIGN AND CONSTRUCTION STANDARDS MANUAL AND THE NEW LANDSCAPE DESIGN AND CONSTRUCTION STANDARDS MANUAL. Motion passed 4 – 0 – 1. (Lundgren – present/not voting)***

**COUNCIL REPORTS**

**Mayor Pearson:** Met with the Tartan Park developer, met with Lennar representatives regarding Savona Park.

**Councilmember Nelson:** Met with Public Works Director Weldon and toured the Public Works facilities.

**Councilmember Lundgren:** Working on preparations for the farmers market.

**Councilmember Bloyer:** No report

**Councilmember Fliflet:** Working on Library Issues.

**STAFF REPORTS AND ANNOUNCEMENTS**

**Administrator Handt:** Attended Washington County Economic Development meeting; working on scheduling an EDA meeting for May 11<sup>th</sup>; Environmental Committee meeting April 24<sup>th</sup>; attended transit summit at Washington County, working on Verizon cell tower and data for space needs study.

**City Clerk Johnson:** No report

**City Attorney Sonsalla:** Reviewed space needs study; working on a hazardous building matter and plat review

**Planning Director Wensman:** Working on development review, comp plan update committee, and Savona Park punch list items.

**City Engineer Griffin:** Bid opening Thursday, April 20<sup>th</sup> for the I-94 Lift Station contract.

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Meeting adjourned at 8:15 pm.

ATTEST:



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Julie Johnson, City Clerk

**LAKE ELMO CITY COUNCIL**



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Mike Pearson, Mayor