

**CITY OF LAKE ELMO  
CITY COUNCIL WORKSHOP MINUTES  
APRIL 12, 2022**

**CALL TO ORDER**

*Mayor Cadenhead called the meeting to order at 6:33 pm.*

**PRESENT:** Mayor Charles Cadenhead and Councilmembers Katrina Beckstrom, Dale Dorschner, Jeff Holtz and Lisa McGinn.

Staff present: Administrator Handt, City Engineer Griffin, Assistant City Engineer Isakson, Planning Director Just, Finance Director Magureanu and Deputy Clerk McGuire

**REVIEW STATUS OF UNFINISHED DEVELOPMENTS**

City Engineer Griffin presented nine developments with deficient punch lists. Discussion was held regarding the best course of action to get developers to complete the substandard items. Direction was given to staff to issue an enforcement letter to some of these Development Projects with a response deadline, requiring the developer to submit a work plan and schedule for project completion.

**FRANCHISE FEES**

Finance Director Magureanu provided a presentation to facilitate discussion regarding franchise fees as a revenue source. Council discussed pros and cons pertaining to different aspects of the fees. Mayor Cadenhead requested Magureanu calculate 2023 and bring it back around budget time for discussion.

**REMOTE MEETINGS**

Administrator Handt gathered information and presented her findings. There are four requirements for conducting remote meetings. Discussion was held regarding the new city center being equipped with proper equipment to accommodate remote meetings.

**ITEMS for FUTURE WORK SESSION AGENDA**

None

**ADJOURN**

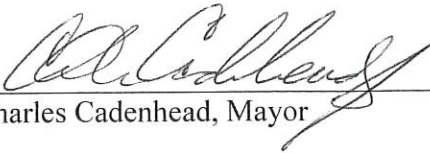
Meeting adjourned at 8:45 pm.

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**April 12, 2022**

**LAKE ELMO CITY COUNCIL**

ATTEST:

  
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Rebecca McGuire, Deputy Clerk

  
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Charles Cadenhead, Mayor