

**CITY OF LAKE ELMO  
CITY COUNCIL MINUTES  
OCTOBER 16, 2018**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

*Mayor Pearson called the meeting to order at 7:00 pm.*

**PRESENT:** Mayor Mike Pearson and Councilmembers Justin Bloyer and Christine Nelson

**ABSENT:** Councilmembers Julie Fliflet and Jill Lundgren

Staff present: Administrator Handt, City Attorney Sonsalla, City Engineer Griffin, Public Works Director Welsdon and City Clerk Johnson.

**APPROVAL OF AGENDA**

Item 17, "Purchase of John Deere Gator" was moved to the end of the agenda. Item 21, "Snow Removal from Sidewalks – Update Snow Removal Policy" was moved to the next meeting agenda.

*Councilmember Bloyer, seconded by Councilmember Nelson, moved TO APPROVE THE AGENDA AS AMENDED. Motion passed 3 – 0.*

**ACCEPT MINUTES**

Minutes of the October 2, 2018 Regular Meeting were accepted as presented.

**PUBLIC COMMENTS/INQUIRIES**

None

**PRESENTATIONS**

None

**CONSENT AGENDA**

2. Approve Payment of Disbursements and Payroll
3. Accept Building Department September 2018 Report
4. Accept Fire Department September 2018 Report
5. Accept Public Works September 2018 Report
6. Approve Hiring of Planning Director
7. Approve Washington County All Hazard Mitigation Plan-*Resolution 2018-115*
8. Approve Addition to Official Depositories of Funds-*Resolution 2018-116*
9. Authorize Advertising and Hiring of Warming House Attendants
10. Approve 2019 Health Insurance Rates and Benefit Plans- *Resolution 2018-117*
11. Approve 2018 Street Improvements – Change Order No. 2.
12. Approve 2018 Street Improvements – Payment Request No. 3.

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13. Approve Old Village Ph4 Street & Utility Improvements – Change Order No. 2.
14. Approve Old Village Ph4 Street & Utility Improvements – Pay Request No. 3.
15. Approve 201 Wastewater System – Approve Connection Request for 10975 32nd Street North
16. Approve Letter of Credit Reduction for Kwik Trip
17. Approve Purchase of John Deere Gator
18. Approve Declaration of Easement on City Property

*Mayor Pearson, seconded by Councilmember Nelson, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 3 - 0.*

**ITEM 19: 2018 Street Improvements – Assessment Hearing; Adopt Final Assessment Roll**

City Engineer Griffin reviewed the project scope, total project cost and assessment total.

*Councilmember Bloyer, seconded by Councilmember Nelson, moved TO OPEN THE PUBLIC HEARING. Motion passed 3 – 0.*

Marilyn Kennedy, 9051 Jane Road N., asked about drainage issues at her property.

Christopher Barrera, 9420 Jane Court N., objected to his assessment amount, stating his lot can't be divided.

Dorothy Martin, 9233 Jane Road N., asked questions about her assessment.

*Mayor Pearson, seconded by Councilmember Nelson, moved TO CLOSE THE PUBLIC HEARING. Motion passed 3 – 0.*

*Councilmember Nelson, seconded by Mayor Pearson, MOVED TO APPROVE RESOLUTION NO. 2018-118, ADOPTING THE FINAL ASSESSMENT ROLL FOR THE 2018 STREET IMPROVEMENTS. Motion passed 3 – 0.*

**ITEM 20: Old Village Phase 3 Street & Utility Improvements – Assessment Hearing; Adopt Final Assessment Roll**

City Engineer Griffin reviewed the proposed assessments for the Old Village Phase 3 project.

*Councilmember Bloyer, seconded by Mayor Pearson, moved TO APPROVE RESOLUTION NO. 2018-111, ADOPTING THE FINAL ASSESSMENT ROLL FOR THE OLD VILLAGE PHASE 3 STREET AND UTILITY IMPROVEMENTS.*

*Mayor Pearson, seconded by Councilmember Bloyer, moved TO AMEND THE PRIMARY MOTION TO CHANGE THE ASSESSMENT FOR THE LAVERNE AVENUE PORTION*

***OF THE PROJECT NORTH OF CSAH 14 TO 80% OF THE PROJECT COST. Motion passed 2 – 1. (Bloyer – nay)***

**Primary motion passed 3 – 0.**

**ITEM 22: 2019 Street Improvements – Accept Feasibility Report; Call for Public Hearing**

City Engineer Griffin presented recommendations for the 2019 Street Improvements project, reviewed assessable properties, findings and recommendations.

***Councilmember Bloyer, seconded by Councilmember Nelson, moved TO APPROVE RESOLUTION NO. 2018-119, RECEIVING THE FEASIBILITY REPORT AND CALLING A PUBLIC HEARING FOR THE 2019 STREET AND UTILITY IMPROVEMENTS. Motion passed 3 – 0.***

**ITEM 23: Four Corners 1<sup>st</sup> Addition Development Agreement**

City Administrator Handt noted that the proposed development agreement is for the future Stillwater School District bus garage.

***Councilmember Bloyer, seconded by Mayor Pearson, moved TO ADOPT RESOLUTION 2018-120 APPROVING THE DEVELOPER'S AGREEMENT FOR FOUR CORNERS 1<sup>ST</sup> ADDITION. Motion passed 3 – 0.***

**ITEM 24: Council Members as Employees**

City Administrator Handt reviewed the City's current policy relating to the status of Council Members as employees.

***Councilmember Bloyer, seconded by Mayor Pearson, moved TO POSTPONE THE CURRENT AGENDA ITEM TO THE NEXT MEETING FOR FULL COUNCIL CONSIDERATION. Motion passed 3 – 0.***

**ITEM 25: Heritage Farms Sanitary Sewer Extension**

City Engineer Griffin presented a petition requesting the extension of municipal sanitary sewer to the Heritage Farms neighborhood and recommendation for a feasibility report. Mayor Pearson stated he would abstain from voting on this issue as he lives in the Heritage Farm

***COUNCILMEMBER NELSON, SECONDED BY COUNCILMEMBER BLOYER, MOVED TO APPROVE RESOLUTION NO. 2018-122, DECLARING THE ADEQUACY OF THE HERITAGE FARMS PETITION FOR MUNICIPAL SANITARY SEWER SERVICE AND DEFERRING THE PREPARATION OF A FEASIBILITY REPORT. Motion passed 2 – 0 – 1. (Pearson – abstain)***

**ITEM 26: Hamlet on Sunfish Lake Sanitary Sewer Extension – Accept Petition; Authorize Feasibility Report and Topographical Survey**

*Councilmember Bloyer, seconded by Mayor Pearson, moved TO POSTPONE THE CURRENT AGENDA ITEM UNTIL INFORMATION REGARDING CONNECTION OF TRAILS IS RECEIVED FROM THE HOMEOWNERS ASSOCIATION. Motion passed 3 – 0.*

**ITEM 17: Purchase of John Deere Gator**

Public Works Director Weldon presented the request for purchase of a John Deere Gator to be used by Public Works for park maintenance.

*Councilmember Nelson, seconded by Councilmember Bloyer, moved TO APPROVE THE PURCHASE OF A JOHN DEERE PRO GATOR AND RAHN GROOMING EQUIPMENT FROM FRONTIER AG AND TURF (SOURCEWELL COOPERATIVE PURCHASING), FOR AN AMOUNT NOT TO EXCEED \$25,000. Motion passed 3 – 0.*

**COUNCIL REPORTS**

**Mayor Pearson:** Attended a meeting on human trafficking.

**Councilmember Nelson:** No report.

**Councilmember Bloyer:** Attended Hagberg's 80<sup>th</sup> Anniversary celebration. Commended residents in the 2018 street improvement project area on cooperation with construction.

**STAFF REPORTS AND ANNOUNCEMENTS**

**Administrator Handt:** Game Time Grant award received; open house October 30<sup>th</sup> 5:00 – 7:00 p.m. on the central greenway trail; 3M government work group meeting coming up.

**City Clerk Johnson:** Provided absentee and early voting information.

**City Attorney Sonsalla:** Working on assessment waivers and Four Corners documents.

**City Engineer Griffin:** Working on Boulder Ponds 3<sup>rd</sup> Addition and Four Corners projects.

Meeting adjourned at 8:05 p.m.

LAKE ELMO CITY COUNCIL



Mike Pearson, Mayor

ATTEST:



Julie Johnson, City Clerk