

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
JANUARY 18, 2022**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Cadenhead called the meeting to order at 7:00 pm.

PRESENT: Mayor Charles Cadenhead and Councilmembers Katrina Beckstrom, Dale Dorschner, Jeff Holtz and Lisa McGinn.

Staff present: Administrator Handt, Assistant Administrator Dickson, City Attorney Sonsalla, City Engineer Griffin and City Clerk Johnson

APPROVAL OF AGENDA

Councilmember Dorschner, seconded by Councilmember Holtz, moved TO APPROVE THE AGENDA AS PRESENTED. Motion passed 5 – 0.

ACCEPT MINUTES

Councilmember McGinn, seconded by Councilmember Holtz, moved TO ACCEPT THE MINUTES OF THE JANUARY 4, 2022 CITY COUNCIL MEETING AS PRESENTED. Motion passed 5 – 0.

PUBLIC COMMENTS/INQUIRIES

None

PRESENTATIONS

None

CONSENT AGENDA

2. Approve Payment of Disbursements and Payroll
3. Approve 2022 Meeting Calendar Update
4. Accept December 2021 Public Works Report
5. Accept December 2021 Building Department Report
6. Accept December 2021 Fire Department Report
7. Accept December 2021 Sheriff's Department Report
8. Authorize Purchase of Tandem Dump Truck
9. Authorize Purchase of Asphalt Hot Box
10. Approve Bulk Meter Purchase
11. Approve Skid Loader Purchase

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12. Approve Amendment #2 for the Stonegate Watermain Extension Project Grant
13. Approve Amendment #2 for the 31st St Watermain Extension Project Grant
14. Authorize Advertising for Building Inspector
15. Approve Job Description and Hire for Code Enforcement Official
16. Approve Pay Request No. 7 for Old Village Phase 5 and 6 Street and Utility Improvements.
17. Approve Security Reduction for Hidden Meadows 2nd Addition.
18. Approve Utility Oversize Cost Reimbursement for Hidden Meadows 2nd Addition.
19. Award Bid for Overhead Doors for City Center – *Resolution 2022-011*

Councilmember Dorschner, seconded by Councilmember Beckstrom, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 5 - 0.

ITEM 20: Parks Commission Appointment

Councilmember McGinn, seconded by Councilmember Beckstrom, moved TO APPOINT PAT BARRETT TO THE PARKS COMMISSION FOR A TERM ENDING 12/31/24. Motion passed 5 – 0.

ITEM 21: EDA Appointments

Councilmember Holtz, seconded by Councilmember McGinn, moved TO APPOINT NINA WALDOCH TO THE EDA FOR A TERM ENDING 12/31/24. Motion passed 5 – 0.

ITEM 22: Accept Bids and Award Contract for Water Tower 3

City Engineer Griffin summarized bid received for the project.

Councilmember Dorschner, seconded by Councilmember Holtz, moved TO APPROVE RESOLUTION NO. 2022–012 ACCEPTING BIDS AND AWARDING A CONTRACT TO PHOENIX FABRICATORS & ERECTORS, LLC IN THE AMOUNT OF \$3,493,000 FOR WATER TOWER NO. 3. Motion passed 5 – 0.

ITEM 23: Accept Bids and Award Contract for Water Tower 3 Trunk Watermain Extension

City Engineer Griffin provided a brief overview of the project and bids.

Councilmember Holtz, seconded by Councilmember Dorschner, moved TO APPROVE RESOLUTION NO. 2022–013, ACCEPTING BIDS AND AWARDING A CONTRACT TO NORTHDAL CONSTRUCTION COMPANY, INC. IN THE AMOUNT OF \$523,672.42 FOR THE WATER TOWER NO. 3 TRUNK WATERMAIN EXTENSION. Motion passed 5 – 0.

Councilmember Dorschner, seconded by Councilmember Holtz, moved TO AUTHORIZE THE CITY ADMINISTRATOR TO ENTER INTO A MATERIAL TESTING CONTRACT FOR GEOTECHNICAL CONSTRUCTION PHASE SERVICES IN THE NOT-TO-EXCEED AMOUNT OF \$10,000 FOR THE WATER TOWER NO. 3 TRUNK WATERMAIN EXTENSION. Motion passed 5 – 0.

ITEM 24: Request for Proposals for Operational Audit of Administration and Finance Departments

Assistant Administrator Dickson presented the scope of services, timeline for submittals and budget.

Councilmember Dorschner, seconded by Councilmember McGinn, moved TO APPROVE THE ISSUANCE OF REQUEST FOR PROPOSALS FOR OPERATIONAL AUDIT OF FINANCE AND ADMINISTRATION DEPARTMENTS. Motion passed 5 – 0.

COUNCIL REPORTS

Mayor Cadenhead: Attended regional Mayors Coalition meeting.

STAFF REPORTS AND ANNOUNCEMENTS

Administrator Handt: Provided a reminder that the next Council meeting will be held on a Wednesday due to precinct caucuses.

Sergeant Erickson: Reported that several new neighborhood watch groups have been formed.

City Engineer Griffin: Update regarding Whistling Valley neighborhood meeting with the shared well group.

CLOSED SESSION

Councilmember Holtz, seconded by Councilmember Dorschner, moved TO ENTER CLOSED SESSION PURSUANT TO MINNESOTA STATUTES, SECTION 13D.05, SUBD. 3(B) TO DISCUSS MATTERS PROTECTED BY THE ATTORNEY-CLIENT PRIVILEGE PERTAINING TO POTENTIAL LITIGATION AGAINST HAMLET ON SUNFISH LAKE HOA. Motion passed 5 – 0.

Closed session held.

Councilmember Dorschner, seconded by Councilmember Holtz, moved TO RETURN TO OPEN SESSION. Motion passed 5 – 0.

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Meeting adjourned at 7:52 pm.

ATTEST:



Julie Johnson, City Clerk

LAKE ELMO CITY COUNCIL



Charles Cadenhead, Mayor