



*Our Mission is to Provide Quality Public Services in a Fiscally Responsible
Manner While Preserving the City's Open Space Character*

NOTICE OF MEETING
City Council Meeting
Tuesday, January 17, 2017 7:00 P.M.
City of Lake Elmo | 3800 Laverne Avenue North

Agenda

A. Call to Order/Pledge of Allegiance

B. Approval of Agenda

C. Approval of Minutes

1. December 20, 2016; January 3, 2017

D. Public Comments/Inquiries

E. Presentations

F. Consent Agenda

2. Approve Payment of Disbursements
3. Accept December 2016 Assessor's Report
4. Accept December 2016 Building Department Report
5. Accept December 2016 Fire Department Report
6. Accept December 2016 Public Works Department Report
7. 2016 Street, Drainage and Utility Improvements – Compensating Change Order No. 3
8. 2016 Street, Drainage and Utility Improvements – Pay Request No. 5 (FINAL)

G. Regular Agenda

9. 2017 Street Improvements – Improvement Hearing, Order Preparation of Plans and Specs – *Resolution 2017-009*
10. Royal Golf Environmental Assessment Worksheet (EAW) – *Resolution 2017-007*
11. Royal Golf Comp Plan Amendment – *Resolution 2017-008*
12. Consultant for Comp Plan Update
13. Job Classification and Compensation Study Update
14. Pay Equity Report
15. Administrator Compensation

H. Council Reports

I. Staff Reports and Announcements

J. Adjourn



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**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
JANUARY 17, 2017**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Pearson called the meeting to order at 7:00 pm.

PRESENT: Mayor Mike Pearson and Councilmembers Justin Bloyer, Julie Fliflet, Jill Lundgren and Christine Nelson

Staff present: Administrator Handt, City Attorney Sonsalla, City Engineer Griffin, Finance Director Bendel, Planning Director Wensman, and City Clerk Johnson.

APPROVAL OF AGENDA

Councilmember Lundgren, seconded by Councilmember Bloyer, moved TO APPROVE THE AGENDA.

Councilmember Fliflet, seconded by Councilmember Lundgren, moved TO REMOVE ITEM 13, "JOB CLASSIFICATION AND COMPENSATION STUDY UPDATE" TO A FUTURE AGENDA. Motion failed 2 - 3. (Pearson, Bloyer, Nelson – nay)

Item 5, "Accept December 2016 Fire Department Report" was moved to the end of the Regular Agenda. **Motion to approve the Agenda as amended passed 5 – 0.**

ACCEPT MINUTES

Minutes of the December 20, 2016 Regular Meeting were accepted as presented (Councilmember Nelson abstained). Minutes of the January 3, 2017 meeting were postponed.

PUBLIC COMMENTS/INQUIRIES

Virginia Pleban, 8245 59th Street North, commented on City Hall security, signage and the ladies restroom.

Wendy Griffin, 2835 Lake Elmo Avenue North, provided information regarding the pending Arbor Day tree order and requested a letter of support for a grant application for Eurasian milfoil removal in Lake Elmo.

Ellen Neuenfeldt, 2846 Lisbon Avenue North, commented on committee restructuring.

Tedi Carlson, 8735 27th Street North, thanked the Public Works Department for keeping the City streets clear this winter and stated she would like to see more than five members on the Environmental Committee.

PRESENTATIONS

None

LAKE ELMO CITY COUNCIL MINUTES
JANUARY 17, 2017

CONSENT AGENDA

Approve Payment of Disbursements

Accept December 2016 Assessor's Report

Accept December 2016 Building Department Report

Accept December 2016 Public Works Department Report

2016 Street, Drainage and Utility Improvements – Compensating Change Order No. 3

2016 Street, Drainage and Utility Improvements – Pay Request No. 5 (FINAL)

Councilmember Fliflet, seconded by Councilmember Lundgren, moved TO APPROVE THE CONSENT AGENDA. MOTION PASSED 5-0.

ITEM 9: 2017 Street Improvements – Improvement Hearing, Order Preparation of Plans and Specs

City Engineer Griffin presented details of the proposed project to rehabilitate the residential streets located four subdivisions. The City's assessment policy was reviewed and the assessment per property was presented along with the total estimated project cost and project schedule.

Councilmember Bloyer, seconded by Councilmember Lundgren, moved TO OPEN THE PUBLIC HEARING. Motion passed 5 – 0.

No comments were received.

Councilmember Bloyer, seconded by Councilmember Lundgren, moved TO CLOSE THE PUBLIC HEARING. Motion passed 5 – 0.

Mayor Pearson, seconded by Councilmember Bloyer, moved TO ADOPT RESOLUTION NO. 2016-009 ORDERING THE 2017 STREET IMPROVEMENTS AND THE PREPARATION OF PLANS AND SPECIFICATIONS. Motion passed 4 – 1. (Lundgren – nay)

Councilmember Nelson, seconded by Councilmember Bloyer, moved TO APPROVE A PROFESSIONAL ENGINEERING DESIGN AND CONSTRUCTION SUPPORT SERVICES CONTRACT TO TKDA IN THE NOT TO EXCEED AMOUNT OF \$71,000 FOR THE 2017 STREET IMPROVEMENTS. Motion passed 4 – 1. (Lundgren – nay)

ITEM 10: Royal Golf Environmental Assessment Worksheet (EAW)

City Planner Wensman provided a summary of the process for review of the EAW, presented primary concerns and reviewed responses and recommendations.

Councilmember Lundgren, seconded by Councilmember Fliflet, moved TO ADOPT RESOLUTION 2017-007 FINDING NO NEED FOR AN ENVIRONMENTAL IMPACT

STATEMENT (EIS) FOR THE ROYAL GOLF CLUB RESIDENTIAL DEVELOPMENT.
Motion passed 5 – 0.

ITEM 11: Royal Golf Comp Plan Amendment

Planning Director Wensman reviewed the current zoning and MUSA areas and presented proposed changes. Wensman reported that the Planning Commission had a split vote on the matter and does not have a recommendation for the Council.

Bill Martinez, 2470 Lisbon Avenue North, stated opposition to the comp plan change to rezone the area and add sewer.

Rolf Larson, 11720 Little Bluestem Court North, spoke in support of the Royal Golf Club Development.

Shelly Wilk, 11253 14th Street North, asked the Council to remove Royal Golf Club from the MUSA and guide it toward rural development.

Tim Mandel, 2479 Lisbon Avenue North, expressed concern regarding private amenities and the cost to utilize the public amenities.

Ann Bucheck, 2301 Legion Avenue North, spoke in opposition of public sewer north of 10th Street and outside the old village area.

Mayor Pearson noted that written comment letters on this matter were received by the Council.

Rick Packer, Royal Golf Club, presented the history of the project and revisions made to the plan based on public concerns. Mr. Packer addressed DNR concerns and reviewed changes made in the plan. The traffic study, buffers and benefits to the community were discussed.

Mayor Pearson, seconded by Councilmember Fliflet, moved TO ADOPT RESOLUTION 2017-008 APPROVING THE COMPREHENSIVE PLAN AMENDMENTS TO GUIDE THE FORMER 3M TARTAN PARK PROPERTIES TO GOLF COURSE COMMUNITY AND TO AMEND THE COMPREHENSIVE WASTE WATER MANAGEMENT PLAN TO EXPAND THE MUSA OVER THE FORMER 3M TARTAN PARK PROPERTIES WITH AN AMENDMENT TO ITEM 2 REFERENCE TO TABLE 3-B CHANGING THE PROPOSED DENSITY TO 1.4 – 1.65. Motion passed 5 – 0.

ITEM 12: Consultant for Comp Plan Update

City Planner Wensman reported that updates to the City's Comprehensive Plan are due to the Met Council on December 31, 2018. Staff recommended hiring SHC for the project.

LAKE ELMO CITY COUNCIL MINUTES
JANUARY 17, 2017

Councilmember Bloyer, seconded by Councilmember Fliflet, moved TO APPROVE HIRING SHC TO ASSIST THE CITY IN THE PREPARATION OF THE 2040 COMPREHENSIVE PLAN UPDATE AND TO AUTHORIZE STAFF TO NEGOTIATE A CONTRACT. Motion passed 5 – 0.

ITEM 13: Job Classification and Compensation Study Update

Tessia Melvin, David Drown & Associates, presented the Job Classification and Compensation Study prepared for the City and reviewed recommendations.

Councilmember Bloyer, seconded by Councilmember Nelson, moved TO MOVE THREE EMPLOYEES IDENTIFIED IN THE REPORT TO THE MARKET MINIMUM, EFFECTIVE WITH THE CURRENT PAYROLL. Motion passed 3 – 2. (Fliflet, Lundgren – nay)

ITEM 14: Pay Equity Report

Councilmember Bloyer, seconded by Councilmember Nelson, moved TO APPROVE THE PAY EQUITY REPORT. Motion passed 5 – 0.

ITEM 15: Administrator Compensation

Mayor Pearson reviewed discussion on the Administrator Compensation at the previous Council Meeting. Councilmember Bloyer discussed bringing the Administrator's salary in line with other cities.

Councilmember Bloyer, seconded by Councilmember Nelson, moved TO INCREASE THE CITY ADMINISTRATOR'S COMPENSATION TO \$135,000 WITH TWO DAYS FLEX SCHEDULE PER MONTH, RETROACTIVE TO JANUARY 16, 2017.

Councilmember Fliflet, seconded by Councilmember Lundgren, moved TO MOVE INTO EXECUTIVE SESSION. Motion was ruled out of order; previous motion was still on the table.

Motion passed 3 – 2. (Fliflet, Lundgren – nay)

ITEM 5: Accept December 2016 Fire Department Report

Chief Malmquist provided a brief update on a recent traffic accident involving a Fire Department duty vehicle.

COUNCIL REPORTS

Mayor Pearson: No report.

LAKE ELMO CITY COUNCIL MINUTES
JANUARY 17, 2017

Councilmember Nelson: Attended interviews with firms for the comp plan review; looking forward to attending LMC trainings.

Councilmember Lundgren: Discussed the Tartan Park project with citizens.

Councilmember Bloyer: Noted that the Valley Branch Watershed District has moved its meetings out of Lake Elmo. Suggested that Parks Commission begin looking for locations for new ballfields.

Councilmember Fliflet: No report.

STAFF REPORTS AND ANNOUNCEMENTS

Administrator Handt: Working on prosecution services RFP, space needs study RFP, Metro Transit Park & Ride. Accepting applications and updating operating policies for committees and working with Verizon on cell tower leases.

City Clerk Johnson: Reported on new staff orientation and City Hall bathroom updating.

Finance Director Bendel: Annual stormwater bills have been sent; working on year end payroll.

City Attorney Sonsalla: Working with City staff on EAW and comp plan amendments for

Planning Director Wensman: Working on the Royal Golf EAW and comp plan amendments

City Engineer Griffin: Working on the 2017 Street Improvement project and new plan submittals.

Chief Malmquist: Reported on the recent traffic accident involving the Fire

Meeting adjourned at 11:17 pm.

ATTEST:


Julie Johnson, City Clerk

LAKE ELMO CITY COUNCIL


Mike Pearson, Mayor