

HOW TO FILE A **PROTECTION FROM ABUSE PACKET**

EFFECTIVE JANUARY 2, 2025

Pursuant to the Administrative Order signed by President Judge Trish Corbett dated November 13, 2024, **ALL** Emergency motions/petitions including, but not limited to, Temporary Protection From Abuse petitions **MUST** be presented in person. Additionally, all contested motions/petitions **MUST** be presented in person in Family Motion Court, which is held every day at **9:00 a.m.** Such emergency and contested motions/petitions **CANNOT** be emailed.

To petition the Court for a Temporary Protection from Abuse Order, you must complete a PFA Packet, which includes a data sheet, petition, and order.

PFA packets can be obtained from the **Family Court Administrator's Office**, located at 123 Wyoming Avenue, Scranton, PA, 18503, First Floor. They can also be obtained on the Lackawanna County website — www.lackawannacounty.org - under Government, then click Family Court, then scroll to the bottom and click Forms. There is a PDF as well as a fillable form.

You must complete EACH AND EVERY page of the packet. Any lines left blank WILL resort in a delay in processing.

For any questions, please call the Family Court Administrator's Office at **570-963-5692**.

***** Please be aware that staff cannot provide legal advice, nor can they assist with technical issues.**

***** If you feel that you are in immediate danger: you may contact your local police department and ask to obtain an emergency protection from abuse order that will be valid, if granted, until the close of next day the Court is available.**