Vice Chairwoman Collins called the meeting to order at 6:31 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG.
Vice Chairwoman Collins led the Pledge of Allegiance.

1) PUBLIC MATTERS NOT ON THE AGENDA.
Vice Chairwoman opened for Public Matters not on the Agenda. After hearing none, seeing none, moved to next item.

2) APPROVAL OF MINUTES.
Vice Chairwoman requested one minor change to page 4 of the meeting packet, last paragraph, change “just” to “mainly” the residents…

Motion to approve the minutes of November 18, 2019. Moved by Commissioner Consolo, seconded by Commissioner White, and carried by a 3 to 0 vote:

AYES: Collins, White, Consolo
NOES: None
ABSENT: McLean, Klotz
ABSTAIN: None

3) DISCUSSION CALENDAR.


City Planner Susan Peters provided the Commissioners with the Tentative Parcel Map process through to a Final. She recommends a 2-year extension as there could be delays in the sign off process or the map could be held up at the surveyor’s office. The applicant requested a one (1) year extension.

The Planning Commission discussed further how much the applicant has been working on the property and continues to move forward on his lot. Applicant has completed the grading, worked on the hook ups for water and sewer, City Engineer allowed a deferral on paving until construction begins on the house. If Planning Commission does not approve the extension; this can be appealed to City Council. The Applicant can also post a bond for the improvements and final his map.
Vice Chairwoman Collins opened for public comment. After hearing none she closed the public hearing and asked for a motion.

Motion to approve a 2-year extension for Tentative Parcel Map 2870 by Commissioner Consolo, seconded by Commissioner White, and carried by a 3 to 0 vote.

AYES: Collins, Consolo, White
NOES: None
ABSENT: McLean, Klotz
ABSTAIN: None

4) ADMINISTRATIVE REPORTS.

City Planner Susan Peters reported that she has nothing in the pipeline as of yet. However, the Scundi Rezone (ref. coffee kiosk) will be coming back to the Planning Commission in the next couple months. This is not an agenda item and cannot be discussed but can provide an update that the City Attorney determined the property is in the Commercial Zone. There is no General Plan designation yet. City Attorney's office did a lot of research back into prior zoning maps and brought in colleagues for their expert opinions. Staff recommended the applicant submit a Site Plan for review by the Site Review Plan Committee.

There are no updates on the New York Ranch Road project as of yet.

CP Peters is also working on an RFQ for the General Plan Update.

CP Peters is preparing an Activity List for the City Manager to present to the City Council.

After no further reports, Vice Chairwoman Collins moved to adjourn the meeting.

5) ADJOURNMENT

Vice Chairwoman Collins adjourned the meeting at 6:45 p.m.

ATTEST:

Patti Ungaro, Administrative Assistant 05/18/2020