CITY OF JACKSON
City Council Special Meeting Minutes
March 17, 2020

Meeting was open to Council Members and the Public via Teleconference

Robert Stimpson, Mayor
Connie Gonsalves, Vice-Mayor
Wayne Garibaldi
Keith Sweet – via teleconference

John Georgette – City Clerk
Yvonne Kimball – City Manager
Max Godde - Public Works Superintendent
Debbie Mackey – Fire Chief
Chris Mynderup – Police Chief

Patti Ungaro – Administrative Assistant

COUNCIL MEMBERS ABSENT:
Marilyn Lewis

Mayor Stimpson called the meeting to order at 6:31 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG.

Mayor Stimpson led the Pledge of Allegiance.

1. APPROVAL OF AGENDA.

Motion to approve the City Council Special Agenda dated March 17, 2020. Moved by Vice Mayor Gonsalves, seconded by Councilmember Garibaldi, and carried by a 4 to 0 roll call vote:

AYES: Stimpson, Gonsalves, Garibaldi, Sweet
NOES: None
ABSENT: Lewis
ABSTAIN: None

2. DISCUSSION CALENDAR

For the record: Discussion minutes provide the necessary documentation of City Council actions and audio recordings are retained for those desiring more detail on a particular agenda item discussion. These audio recordings provide an accurate and comprehensive backup of City council deliberations and citizen discussion.

a) Discussion – COVID-19 How to Proceed.

Vice Mayor Gonsalves reported she and Mayor Stimpson held a Department Head Meeting to collect any concerns and ideas on how to move forward at this point. She continued to review the concerns and ideas from the Administration Office. Following the review, Mayor opened to Council for discussion.

Mayor Stimpson stated Jackson Police Department already closed their Lobby door and suggests City Hall do the same to limit access from the Public and to protect the employees. All council members agreed to closing the City Hall doors to the public.

Council member Sweet had one concern with the waste water department with only 3 employees in close quarters. Should one get sick and get exposed, there would be nobody to manage the plant. He suggested staggered work hours and/or a rotating schedule. Mayor Stimpson asked Mayor Peters, Sutter Creek, who was a caller, if they had implemented staggered work hours, which he said they had. Mayor Peters
recommended Jackson City Manager to reach out to his City Manager on how they implemented their staggered schedule. One of City Manager Kimball’s concerns regarding changing work hours would require an agreement with the SEIU. City Attorney Nelson confirmed that he will work with CM Kimball and the department heads to work out a game plan and coordinate with the union as appropriate. It was later added by Sutter Creek City Manager who called in and indicated that that the exempt employees are covering the essential services.

Mayor Stimpson opened up for Public Comment.

Mail delivery to City Hall was questioned and answered that we have a drop box outside of building.

After hearing no further Public Comments, Mayor Stimpson brought back to the Council. After no further comments from the Council, Mayor Stimpson stated Council’s direction.

Mayor Stimpson proceeded with closing the Jackson City Hall doors to walk-in traffic effective immediately starting Wednesday, March 18, 2020 until further notice as things are changing rapidly. The City website will also be updated with the closure notice and how services will be provided behind closed doors.

b) Resolution to Declare Local Emergency Regarding COVID-19.

City Attorney Nelson brought forward to Council a proposed resolution to declare a local emergency under the applicable provisions of the government code and in line with what the state has done as we are already in a statewide emergency. The county is or already has declared an emergency in Amador County as well.

CA Nelson addressed Council member Garibaldi’s question regarding Governor Newsom’s press release about a temporary abatement of evictions and the like for those that may be affected. Nelson clarified that Newsom’s declaration on the utility shut-off was for the California Public Utilities Commission to prepare regular reports on what public or private utilities are doing on this. This would mean for us suspending the provisions of the municipal code which allow us to terminate water for non-payment. Mayor Stimpson confirmed this was the conclusion from the office that this would not happen.

CM Garibaldi stated there was additional guidance extended beyond utilities. CA Nelson stated the Governor’s executive order clarified that cities can adopt additional provisions to protect renters and this item was not discussed and not included in the draft resolution brought forward tonight. If the council didn’t want to act on these provisions tonight, would be to accept the resolution as written and directing us to bring back a consideration of that additional protection at the next meeting. Discussion was held regarding the necessary language to be covered around the additional protection revolving around this emergency and time period limitations.

Mayor opened for Public Comment, after hearing none Mayor Stimpson returned to Council for a roll call vote.

City Manager Kimball brought forward a clarification from a discussion with the hospital CEO that there are currently no confirmed cases in Amador County as it is mentioned in the proposed resolution. CA Nelson stated the Council can adopt this resolution with removing the referenced paragraph.
Motion with removing Paragraph 5 referencing the erroneous confirmed case, that we pass
Resolution of the City Council of the City of Jackson Proclaiming a Local Emergency regarding
Novel Coronavirus (COVID-19) and Suspending the Disconnection of Utility Services for Non-
Payment during the Emergency and for 30 days thereafter. Moved by Councilmember Garibaldi,
seconded by Vice Mayor Gonsalves, and carried by a 4 to 0 roll call vote:

AYES: Stimpson Gonsalves, Garibaldi, Sweet
NOES: None
ABSENT: Lewis
ABSTAIN: None

7. SPECIAL MEETING ADJOURNMENT

Mayor Stimpson adjourned the meeting at 6:57 p.m.

ATTEST:

[Signature]
John Georgette, City Clerk

[Signature]
April 01, 2020
Date Approved