Jackson City Council Agenda

Tuesday, October 13, 2020 - 7:00 PM Regular Meeting

Jackson City Hall, 33 Broadway, Jackson, California 95642

Public Teleconference Line: 1-623-404-9000
Meeting ID: 149 727 5231
Join from PC, Mac, Linux, iOS or Android: https://meetings.ringcentral.com/j/1497275231

Teleconference participants will be muted upon entry. Should you wish to speak upon Public Comment, please "Raise your Hand", you will be unmuted one at a time and asked to state your name. Those calling in enter *6 to unmute and *9 to mute.

Note: all City Council meetings are recorded.

Public attendance is optional but we strongly encourage the public to participate from home. If attending in-person, there is limited seating due to following the social distancing guidelines and face coverings are required.

Public Comments will also be accepted by email at cinfo@ci.jackson.ca.us. **All emails MUST be received by 4:00 pm day of meeting. Late submissions will not be accepted. In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (209) 223-1646 (voice) or (209) 223-3141 (fax).**

1. CEREMONIAL.

Page 4 • Proclamation to designate November 1, 2020 as EXTRA MILE DAY.

2. APPROVAL OF AGENDA.

Approval of agenda for this date; any and all off-agenda items must be approved by the City Council (pursuant to §54954.2 of the Government Code.)

3. PUBLIC MATTERS NOT ON THE AGENDA.

Discussion items only, no action will be taken. Any person may address the Council at this time on any subject within the jurisdiction of the City Council. Please note – there is a three (3) minute limit.

4. CONSENT CALENDAR.

Items listed on the consent calendar are considered routine and may be enacted by one motion. Any item may be removed for discussion at the request of a Council member.

Page 5 a. Approval of the September 28, 2020 Meeting Minutes.
Page 12 b. Approval of Expenditure Report in the amount of $242,957.62.
Page 14 c. Approval of Payroll Expenditure Report in the amount of $293,991.83.
Page 17 d. Receive Jackson Building Department for Monthly Report for September 2020.
Page 22 e. Receive Jackson Fire Department Monthly Report for September 2020.
Page 27 f. Receive Jackson Police Department Monthly Report for September 2020.

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5. ADMINISTRATIVE REPORTS.

This section is to provide staff an opportunity to present oral status reports on issues. No legal action is expected to be taken by the Council.

6. COUNCIL REPORTS.

This section is to provide Council members an opportunity to present reports on their activities and to request items be placed on future agendas.

7. DISCUSSION CALENDAR.

Page 29 a. FY 19/20 Financial Reports Summary Review and FY 20/21 First Quarter Budget Review.
Page 33 b. Possible Authorization to Apply for 2nd Round Homeless Emergency Aid Program Grant.

8. REGULAR MEETING ADJOURNMENT.

Regular meeting adjournment.

9. CLOSED SESSION.

- CONFERENCE WITH REAL PROPERTY NEGOTIATORS PROPERTY ROW ACCQUISITION FOR Pitt Bridge Project:, Agency negotiator: Yvonne Kimball, City Manager, and Josh Nelson, City Attorney Negotiating parties: Property Owners: Norrris & Hogue (APN #020-200-028), Brown & Heath (APN# 020-026-005)

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- CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 1 case

10. CLOSED SESSION ADJOURNMENT.

Closed Session adjournment.

UPCOMING MEETINGS:

October 14, 2020	10:00 am	Cemetery Meeting *(Cancelled)*
October 19, 2020	6:30 pm	Planning Commission Meeting
October 26, 2020	7:00 pm	Council Meeting

UPCOMING CLOSURE DATES FOR CITY OFFICES:

November 11, 2020	Veteran's Day
November 26-27, 2020	Thanksgiving

Posted: City Hall, 33 Broadway, Jackson

Agenda materials will be available for review (pursuant to §54957.5 Government Code Section) in the City Clerk's office in City Hall.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (209) 223-1646 (voice) or (209) 223-3141 (fax). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Visit our website at http://ci.jackson.ca.us
for copies of previous agendas, minutes and City budget.

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CITY OF JACKSON CALIFORNIA

City of Jackson

Proclamation

HONORING

Extra Mile Day

A Proclamation Commemorating November 01, 2020 as Extra Mile Day

WHEREAS, the City of Jackson, CA, is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively "go the extra mile" in personal effort, volunteerism, and service; and

WHEREAS, the City of Jackson, CA, is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

WHEREAS, the City of Jackson, CA, is a community which chooses to shine a light on and celebrate individuals and organizations within its community who "go the extra mile" in order to make a difference and lift up fellow members of their community; and

WHEREAS, the City of Jackson, CA, acknowledges the mission of Extra Mile America to create 550 Extra Mile cities in America and is proud to support "Extra Mile Day" on November 1, 2020.

NOW THEREFORE, I, Mayor of the City of Jackson, CA, do hereby proclaim November 1, 2020, to be Extra Mile Day. I urge each individual in the community to take time on this day to not only "go the extra mile" in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

Given under the signatures duly noted below and Seal of the City of Jackson, California, this 13th day of October, 2020.

Bob Stimpson, Mayor

Connie Gonsalves, Vice-Mayor

Wayne Garibaldi, Councilmember

Marilyn Lewis, Councilmember

Keith Sweet, Councilmember

ATTEST:

John Georgette, City Clerk

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CITY OF JACKSON
City Council Meeting Minutes
September 28, 2020

Mayor and Council Members Robert Stimpson, Mayor Connie Gonsalves, Vice Mayor Wayne Garibaldi, Council Member Keith Sweet, Council Member – via teleconference **ABSENT:** Marilyn Lewis, Council Member	John Georgette, City Clerk Staff Members: Josh Nelson, City Attorney Yvonne Kimball, City Manager Bree Wilder, Acting Public Works Superintendent Debbie Mackey, Fire Chief Chris Mynderup, Police Chief Patti Ungaro, Administrative Assistant

Mayor Stimpson called the meeting to order at 7:04 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG.

Mayor Stimpson led the Pledge of Allegiance.

1. APPROVAL OF AGENDA.

Motion to approve the City Council Agenda dated September 28, 2020 as presented. Moved by Vice Mayor Gonsalves, seconded by Councilmember Garibaldi, and carried by a 4 to 0 roll call vote:

AYES: Stimpson, Gonsalves, Garibaldi, Sweet
NOES: None
ABSENT: Lewis,
ABSTAIN: None

2. PUBLIC MATTERS NOT ON THE AGENDA.

Discussion items only, no action will be taken. Any person may address the Council at this time on any subject within the jurisdiction of the City Council. Please note – there is a three (3) minute limit.

Paul Jones, Jackson resident, offered prayer.

3. CONSENT CALENDAR.

Items listed on the consent calendar are considered routine and may be enacted by one motion. Any item may be removed for discussion at the request of a Council Member.

a. Approval of the August 24, 2020 Meeting Minutes.
b. Approval of the September 14, 2020 Meeting Minutes.
c. Approval of Expenditure Report in the amount of $170,174.12.

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d. Receive Treasurer's Report for July 2020.
e. Receive Jackson Building Department for Monthly Report for August 2020.
f. Jackson Lion's Club Halloween Parade Application for Special Event/Parade Permit.
g. Acknowledgement of Jackson's project submission to Amador County Countywide Economic Development Strategy (CEDS) study.

Motion to approve the Consent Calendar dated September 28, 2020 as presented. Moved by Council Member Garibaldi, seconded by Vice Mayor Gonsalves, and carried by a 4 to 0 roll call vote:

AYES: Stimpson, Gonsalves, Garibaldi, Sweet
NOES: None
ABSENT: Lewis
ABSTAIN: None

4. ADMINISTRATIVE REPORTS.

This section is to provide staff an opportunity to present oral status reports on issues. No legal action is expected to be taken by the Council.

Acting Public Works Superintendent, Bree Wilder

- They had a couple water main breaks; one at Westview and one at Sutter St.
- They have the Water Polo team at the swimming pool now every Monday-Wednesday-Friday.
- They have the new Maintenance Worker I, Tyke Woden, on board now, he's very knowledgeable and working out well.

Fire Chief, Debbie Mackey

- On September 18 they were called to a fire at Terrace View in the landscape area of the development. The fire was on a hill towards a fence line with no one in attendance. She is reviewing footage and questioning residents; fire remains under investigation.
- On September 22 they responded to a fire at Les Schwab Tires. The fire was brought quickly under control from responding personnel. A suspect is in custody, this is in Amador Fire jurisdiction so they will be conducting the investigation.
- Chief Mackey is reviewing the Weed Abatement Ordinance with CM Kimball to give clear direction on what constitutes a fire hazard as well as a simplified enforcement strategy.
- Our personnel are back from the North Complex Fire, getting caught up on much needed rest and we are preparing for the next deployment.
- The arson case for Ernie Marier was scheduled for jury trial today, he plead guilty to a lesser charge.
- The arson case for Jay Walters has been vacated, he passed away while in custody.
- Evacuation Maps for City of Jackson are completed and will be mailed out with the water bills and mailed to those who are on e-bill.

Police Chief, Chris Mynderup

- JPD issued a press release on September 18th regarding the arrest of 33-year-old Nicholas Federman on an investigation they conducted who was in possession of thousands of images

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relating to child pornography. He was arrested after a search warrant and arrest warrant were obtained. They searched both his vehicle and motorhome; several cellular phones and iPad type devices were collected that are being analyzed. JPD found out Mr. Federman was arrested in January 2012 for the same charge and selling marijuana in the cemetery. He received his registration status of 290 on that case and has this case against him. Depending on the number of photos found on the devices collected, he could be looking at a Federal charge.

- JPD participated in a drive-by birthday celebration on Thursday. We believe for the oldest City of Jackson resident, 105-year-old Vivian Fernandez.
- JPD also went out to monitor the Pro-Trump vehicle procession through Jackson. There were no issues, they were for the most part following the traffic laws, had a chat with a couple people on riding safely in a vehicle. A lot of honking and flags waving and they ended up at Mel's, who probably had a record-breaking Taco Tuesday!

City Attorney, Josh Nelson updated Council on the Bill mentioned last week, 80992 which amends the Brown Act which clarifies that public officials can use social media postings as long as no other member of the legislative body responds to the posting. That bill was signed by the Governor and will take effect January 01, 2021. Nice to have clarity from the Legislature on exactly how social media plays with the Brown Act.

City Planner, Susan Peters

- General Plan, the consultants are working on the baseline studies and existing conditions in the city. Once this is done, after the Elections, new Council and probably a changed Planning Commission, we can start the Community Workshops on General Plan Updates. The League of California Cities Conference is coming up and will have some classes on General Plan that would be beneficial for you at a low cost. In January, we will be hitting the ground running with the workshops beginning.
- For the Planning Department after this Rezone, the only application she has pending is a planned development amendment in Jackson View for a couple different lots requiring front yard setbacks.
- Working with Rosanne Chamberlain at LAFCO on some cleanup annexations. There is a property owner on Jackson Gate who submitted an application to fix a previous annexation as their lot is basically split by city boundaries and at the same time LAFCO will be working with the city to clean up four other locative county properties.

City Manager, Yvonne Kimball

- The Polar Bears swimming team sent a Thank You to the City Council and Staff.
- Working with ACT on a promotion plan.
- Working with Chief Mackey on a preliminary evacuation map that will be mailed with the water bills and posted to the website.

5. COUNCIL REPORTS.

This section is to provide Council members an opportunity to present reports on their activities and to request item be placed on future agendas.

Councilmember Sweet – nothing to report.

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Councilmember Lewis – absent.

Councilmember Garibaldi – Nothing to report however, he did meet with Mayor Stimpson and Supervisor Pat Crew reviewing questions and concerns relating to the PERS Funding and Unfunded Liability and their consensus was to hold off for the time being. The Financing Plan was okay, the big issue was that even though they would be saving the City over $1 million, one of the risks it entails is putting $6 million in new money into PERS' hands in Sacramento. In PERS, the return would be satisfactory. Their return in the latest year was 4.7% and they are charging COJ 7% which is part of the motivation in doing the re-financing. If we were to give PERS the additional $6 million and the stock market and their investments happen to tank 10-15%, in which we are historically overdue for, we would be underwater another $1 million. His personal suggestion to Yvonne and future Council's would be when we go into a recession next time and the stock market tanks 15-20%, you can be patient. As history occurs, there will always be peaks and troughs. It we were to give the $6 million, give it to them at a time where the earnings would be more than the 4.7-5% than they are currently getting and reduce the risk.

Vice Mayor Gonsalves – nothing to report.

Mayor Stimpson – nothing to report.

6. DISCUSSION CALENDAR.

For the record: Action minutes provide the necessary documentation of City Council actions and audio recordings are retained for those desiring more detail on particular agenda item discussion. These audio recordings provide an accurate and comprehensive backup of City Council deliberations and citizen discussion.

a. Public Hearing: 2nd Reading Rezone / GP Amendment Old Court House. Resolution No. 2020-35 Amending the City of Jackson's General Plan Land Use Designation and Zoning Map and Ordinance No. 718 Rezoning 108 & 204 Court St. and 42 Summit St.

Councilmember Garibaldi excused himself due to conflict of interest.

City Planner, Susan Peters, provided overview for the 2nd Reading as presented in the Council Packet.

Mayor Stimpson opened for public comment, after no public comment Mayor Stimpson brought back to the council.

Motion to approve both Resolution No. 2020-35 and Ordinance No. 718 dated September 28, 2020 as presented. Moved by Vice Mayor Gonsalves, seconded by Councilmember Sweet, and carried by a 3 to 0 roll call vote:

AYES:	Stimpson, Gonsalves, Sweet
NOES:	None
ABSENT:	Lewis
ABSTAIN:	Garibaldi

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b. Possible Acceptance of the 2020 Cost Allocation Study and Direction of Designating the additional fund for Specific Purposes.

City Manager, Yvonne Kimball, was pleased to present the 2020 Cost Allocation Study as this has been a long journey. The last study the city had done was in 2005 and now we have the 2020 completed as provided in the packet. There was a significant amount of time and work involved preparing the study as a lot of detailed information has to be verified. The end result is, should Council decide to adopt this plan, there will be additional transfer from water and sewer fund into the general fund as shown on the table (page 46 in the packet) that describes the differences.

Councilmember Garibaldi asked Mark Hildebrand to provide a summary overview on how he approached this study and what the results are. Mark Hildebrand followed with a brief overview of the study as requested. He explained that the study develops a methodology to equitably allocate all operational departments expenses back to the internal services and the study determines how much the internal service departments should recover from each department or fund. The internal services include expenses for administration, council and other overhead costs. In the end, the water and the sewer funds will transfer enough dollars to the General Fund to cover the burden that the utility funds put on the general fund.

Following the presentation, Mayor Stimpson asked Council for any questions. No questions were brought forth. Councilmember Sweet stated he was pleased with the way the study was presented. He looked at the numbers very carefully with Yvonne and agrees with her suggestion of how to proceed. Mayor Stimpson opened for public comment, after hearing no comments, he brought back to Council. CM Kimball asked for 2 motions; one to adopt the cost allocation study and secondly, if Council does not need any additional discussion, would be to go along with staff recommendation to set aside the allocated amount aside for special purposes. CM Garibaldi agrees but would like to agendize at a future meeting, before the end of year, to discuss how we set aside that money.

Motion to approve, accept, and adopt the 2020 Cost Allocation Study dated September 28, 2020 as presented. Moved by Councilmember Garibaldi, seconded by Vice Mayor Gonsalves, and carried by a 4 to 0 roll call vote:

AYES: Stimpson, Gonsalves, Garibaldi, Sweet
NOES: None
ABSENT: Lewis
ABSTAIN: None

Motion to set aside the additional funds resulting from the Cost Allocation to go into the General Fund and that we agendize at a future meeting to discuss how those might be earmarked dated September 28, 2020 as presented. Moved by Councilmember Garibaldi, seconded by Vice Mayor Gonsalves, and carried by a 4 to 0 roll call vote:

AYES: Stimpson, Gonsalves, Garibaldi, Sweet
NOES: None
ABSENT: Lewis
ABSTAIN: None

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c. Possible Acceptance of CARES Act Fund Allocations Agreements with Amador County.

CM Kimball explained this was a project that involved a lot of team work, including from Mayor Stimpson who worked with the County to get the city additional CARES funding that the County received from the State. There are 2 agreements in the packet; one for the City of Jackson in the amount up to $65,000 and one for Jackson Fire Department for up to $10,000. Both agreements are substantiated with vendor quotes explaining planned expenditures. CM Kimball requests Council to enter into agreement with the County.

Council had brief discussion with CM Garibaldi reminding us that the expenditures have to be COVID related. VM Gonsalves asked whether County was okay with the proposed projects because they looked different than a few weeks ago. CM Kimball confirmed that the requested expenditures were approved by County. She also recalled how this discussion was initiated a few weeks ago. CM Garibaldi wanted to publicly thank the County and District 1 Supervisor Crew for the CARES Act funds for City of Jackson.

Mayor Stimpson opened for Public Comment. After hearing none and seeing none, he moved back to Council.

Motion to enter into agreement with Amador County regarding our proposal with CARES Act Fund Allocations for both City of Jackson and COJ Fire Department dated September 28, 2020 as presented. Moved by Vice Mayor Gonsalves, seconded by Councilmember Garibaldi, and carried by a 4 to 0 roll call vote:

AYES:	Stimpson, Gonsalves, Garibaldi, Sweet
NOES:	None
ABSENT:	Lewis
ABSTAIN:	None

Mayor Stimpson announced Regular Session will break at 7:50pm for Closed Session and return to Regular Session for last Discussion Item.

7. CLOSED SESSION.

- CONFERENCE WITH LABOR NEGOTIATORS
  Agency designated representatives: Yvonne Kimball; Josh Nelson
  Employee organizations: Jackson Police Officers Association, Jackson SEIU

8. DISCUSSION CALENDAR (CONT'D).

d. Possible salary adjustment for the city manager.

CA Nelson stated with consistent Council discussion that he respectfully requests a motion to authorize two (2) 5% salary increases for the City Manager. The first increase effective on her anniversary date, the second increase effective January 21, 2021. He also requests the Mayor be authorized to executive the 2nd Amendment to the City Manager's employment agreement to clarify that Ms. Kimball will no

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longer be eligible for the PERS Care medical health option. She will be eligible for the PERS Choice or equivalent and that practice being the most recent SEIU MOU. In doing so, the raises will effectively be cost neutral.

Motion to approve as stated by CA Nelson above dated September 28, 2020 as presented. Moved by Councilmember Garibaldi, seconded by Councilmember Sweet, and carried by a 4 to 0 roll call vote:

AYES:	Stimpson, Gonsalves, Garibaldi, Sweet
NOES:	None
ABSENT:	Lewis
ABSTAIN:	None

9. REGULAR SESSION ADJOURNMENT.

Mayor Stimpson adjourned the meeting at 8:31 p.m.

ATTEST:

_____ _____

John Georgette, City Clerk Date Approved

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REPORT.: Oct 08 20 Thursday
RUN....: Oct 08 20 Time: 08:50
Run By.: Dalacie Blankenship

CITY of JACKSON
Cash Disbursement Detail Report
Check Listing for 10-20 Bank Account.: 1000

PAGE: 001
ID #: PY-DP
CTL.: JAC

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Payment Information Invoice #	Payment Information Description
012647	10/13/20	ALH00	ALHAMBRA WATER	57.50	00	57.50	100320	WWTP DRINKING WTR AUGUST/
012648	10/13/20	AMA36	AMADOR COUNTY TAX COLLECT	73.36	00	73.36	020400039	BUSI PKING LOT-020-400-03
012649	10/13/20	AMA84	AMADOR WATER AGENCY	109622.91	00	109622.91	7657-000	WTR PURCHASE 8/13-9/11
012650	10/13/20	AMC00	A&M COOLING AND HEATING	1485.00	00	1485.00	1763	HVAC COMPRESSOR REPAIR -
012651	10/13/20	ASH00	ADAMS ASHBY INC	1045.00	00	1045.00	3200	INV 3200 CDBG
012652	10/13/20	ATT10	ATT CALNET 3	250.55	00	250 55	15406936	SEPT 2020
				635.40	00	635 40	15406970	9391065069 INV#15406970-J
			Check Total.....:	885.95	00	885.95		
012653	10/13/20	ATT11	AT&T LEGAL	275.00	00	275.00	362061	PING PHONE LOCATION #19-9
012654	10/13/20	BES04	BEST, BEST & KRIEGER	6856.96	00	6856.96	886184	THRU 8/31/20 INV#886184
				1449.20	00	1449.20	886185	THRU 8/31/20 INV#886185 S
			Check Total.....:	8306.16	00	8306.16		
012655	10/13/20	BUR04	BURNE ENGINEERING	11874.67	00	11874.67	1203-15	PITT ST BRIDGE 9/1-9/30/2
				5824.89	00	5824.89	1213-13	SOUTH AVE BRIDGE INV#13 4
			Check Total.....:	17699 56	00	17699.56		
012656	10/13/20	COR01	CORBIN WILLITS SYSTEMS	959 02	00	959.02	C009151	MOM SYSTEM MAINT OCT 2020
012657	10/13/20	CRU02	MARIA CRUZ HARO	240 00	00	240.00	978878	Maint of Build Police
012658	10/13/20	DAR00	RALPH DARROW	313 13	00	313.13	000C010011	RETIREE MEDICAL
012659	10/13/20	DEL04	TIZOK DEL RIO	107 75	00	107.75	4122664	BOOTS FOR DELRIO
012660	10/13/20	FIN03	BILL LAVALLIE	190 00	00	190.00	7065/7067	LIVESCAN MACHINE REMOTE M
012661	10/13/20	GAL01	GALL'S LLC	356 73	00	356.73	16492157	VOLUNTEER UNIFORM PO ANAY
012662	10/13/20	GEO05	JOHN GEORGETTE	75 00	00	75.00	000C010011	CITY CLERK STIPEND
012663	10/13/20	HAR00	MARK HARMON	350 00	00	350.00	000C010011	RETIREE MEDICAL
012664	10/13/20	HDL00	HINDERLITER, DeLLAMAS & A	1900 29	00	1900.29	SIN003537	CONTRACT/AUDIT SERVICES -
012665	10/13/20	JAC04	JACKSON ACE HARDWARE	161 28	00	161.28	SEPT-1039	SEPTEMBER STATEMENT
012666	10/13/20	JAC09	JACKSON CLEANERS	291 50	00	291.50	1798	SEPT 2020 DRYCLEANING
012667	10/13/20	JAC11	JACKSON TIRE SERVICE, INC	30 00	00	30.00	1-185041	JFD-TIRE ROTATION #6331
012668	10/13/20	LED01	LEDGER DISPATCH	47 80	00	47.80	39048/9	ADS-ACCT ASSIST II
012669	10/13/20	LIF00	LIFE LINE MOBILE SCREENIN	370 00	00	370.00	APR RNTL	REFUND OF CANCELLED EVENT
012670	10/13/20	LMA01	L & M AUTOMOTIVE	874 39	00	874.39	57561	FORD RANGER LIC#993283 BR
012671	10/13/20	MAC06	MACKEY, DEBORAH	100 00	00	100.00	09072020	MATTRESS FOR 131
012672	10/13/20	MAR10	MARINE INDUSTRIAL TANK, I	1750 00	00	1750.00	8612022	WTR RES. CLEANING
012673	10/13/20	MEE01	MEEKS LUMBER & HARDWARE	263 41	00	263.41	972198	BATTERIES FOR RADIO-FIRE
012674	10/13/20	NOR05	NOR. CAL. CITIES S.I.F.	42964 25	00	42964.25	2315	WORK COMP 2ND QTR
012675	10/13/20	PAC01	PACIFIC GAS & ELECTRIC	32569 03	00	32569.03	AUGUST 20	PG&E AUGUST BILLING
				5417 87	00	5417.87	SEPT 2020	SEPTEMBER BILLING
			Check Total.....:	37986 90	00	37986.90		
012676	10/13/20	PAC04	PACE SUPPLY CORP	169 18	00	169.18	66224240	REPAIR CLAMPS FOR STOCK
012677	10/13/20	PET04	SUSAN M. PETERS, AICP	5666 25	00	5666.25	JUL/AUG	JULY & AUGUST PLANNING IN
012678	10/13/20	RAL01	RALEY'S	92 77	00	92.77	426	FOR 8/27 - 9/26/2020
012679	10/13/20	RED01	REDWOOD TOXICOLOGY LAB	21 00	00	21.00	80120208	URINE PANEL FOR CASE 20-5
012680	10/13/20	RIE01	RIEBES AUTO PARTS	58 10	00	58.10	AUG/SEP	MAINTENCE OF VEHICLES
012681	10/13/20	ROO03	DAKOTA ROOTS	1573 80	00	1573.80	ROOTSD	EMT CLASS & BOOTS
012682	10/13/20	SIM00	SIMMONS LANDSCAPE COMPANY	200 00	00	200.00	21401	Maint of Facil Strts & Dr
012683	10/13/20	STA11	STAPLES ADVANTAGE	191 32	00	191.32	805980461	STAPLES B16330
012684	10/13/20	STA12	STAPLES CREDIT PLAN	808 09	00	808.09	5136	INV#5136 MS OFFICE
				819 54	00	819.54	258329089	STAPLES CRDT 8/14 & 9/15
			Check Total.....:	1627.63	00	1627.63		
012685	10/13/20	SUN02	SUN BADGE CO, INC	96.93	00	96.93	400205	STAR BADGE-BOWMAN PD

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Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Payment Information Invoice #	Payment Information Description
012686	10/13/20	SUT01	SUTTER CREEK CAR WASH	25.00	.00	25.00	SEPT	SEPT WATER METER USE #5
012687	10/13/20	SWE01	SWENSEN'S SHOE STORE	181.30	.00	181.30	69056	BOOTS FOR TYKE
012688	10/13/20	SWE02	KEITH SWEET	662.47	.00	662.47	000C010011	Medical City Council
012689	10/13/20	UPC02	UPCHURCH ELECTRIC, INC.	515.00	.00	515.00	11756	REPAIR OF HVAC
012690	10/13/20	USA01	USA BLUE BOOK	49.57	.00	49.57	350848	WWTP LAB SUPPLIES ULTRA M
				537.41	.00	537.41	358168	WWTP LAB SUPPLIES GLASS F
			Check Total.....:	586.98	.00	586.98		
012691	10/13/20	USB03	U.S. BANK EQUIPMENT FINAN	352.99	.00	352.99	424915148	JPD COPIER 9/20-10/20
012692	10/13/20	VOL01	VOLCANO TELEPHONE CO.	142.04	.00	142.04	OCT2020	BROADBAND/INTERNET
012693	10/13/20	WAL07	JIM WALSHAW	488.51	.00	488.51	13683	J36 TIRES-PD WALSHAW REIM
012694	10/13/20	\B001	ROSE BIRD	150.84	.00	150.84	000C01001	MQ CUSTOMER REFUND FOR BI
012695	10/13/20	\B002	JOSH & CHRISTINA BLUM	39.41	.00	39.41	000C01001	MQ CUSTOMER REFUND FOR BL
012696	10/13/20	\B003	TOM BUSI	9.32	.00	9.32	000C01001	MQ CUSTOMER REFUND FOR BU
012697	10/13/20	\C003	BEVERLY CHURCH	15.09	.00	15.09	000C01001	MQ CUSTOMER REFUND FOR CH
012698	10/13/20	\C004	JENNA CLARK	149.16	.00	149.16	000C01001	MQ CUSTOMER REFUND FOR CL
012699	10/13/20	\F001	COREY FURLONG	250.01	.00	250.01	000C01001	MQ CUSTOMER REFUND FOR FU
012700	10/13/20	\H002	MARY HAYNES	173.26	.00	173.26	000C01001	MQ CUSTOMER REFUND FOR HA
012701	10/13/20	\M002	MCCUEN CONSTRUCTION	281.73	.00	281.73	000C01001	MQ CUSTOMER REFUND FOR MC
012702	10/13/20	\P001	W PETKOVICH ESTATE	244.76	.00	244.76	000C01001	MQ CUSTOMER REFUND FOR PE
012703	10/13/20	\P002	PATRICIA & TOM PEYTON	32.25	.00	32.25	000C01001	MQ CUSTOMER REFUND FOR PE
012704	10/13/20	\R001	JUDITH ROGERS	178.63	.00	178.63	000C01001	MQ CUSTOMER REFUND FOR RO
			Cash Account Total.....:	242957.62	.00	242957.62		
			Total Disbursements.....:	242957.62	.00	242957.62		

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SALARY AND RELATED ITEMS FOR MONTH OF SEPTEMBER 2020

WAGES

DESCRIPTION	DISBURSED	
City Council		
Admin. Services	20,133.90	
Fire - Volunteer	14,312.93	
Fire - Full Time	11,256.30	
Police	46,773.59	
Public Works	31,900.43	
Engineering/Building	3,271.84	
Water	5,377.13	
Recreation		
Total	133,026.12	133,026.12

SALARY RELATED

	EMPLOYER PAID	WITHHELD	
Federal Income Tax		15,927.11	
FICA (Soc. Security)	12,090.01	12,090.01	
Medicare	2,827.53	2,827.53	
State Tax		4,695.20	
Medical Insurance	58,296.18	1,722.63	
Dental Insurance	3,514.10		
Vision Insurance	970.20		
Life Ins/AD&D	194.82		
Employee PERS		12,311.77	
Employer PERS	16,155.14		
PERS GASB 68 Fee	2,100.00		
Total	96,147.98	49,574.25	145,722.23
DEDUCTIONS			
Deferred Comp	5,738.00	3,012.00	
Disability Insurance		1,090.95	
Pol. Legal Defense Fund		250.80	
Police Disability		220.50	
Police Dues		480.00	
JPAL Donation		30.00	
Jackson Prof. Firefighters Assoc.		150.00	
Golden One Credit Union		1,450.00	
Wage Attachment		795.00	
Aflac Benefits		1,210.17	
Flex Account		275.00	
Wellness Benefit	30.00		
S.E.I.U. Local 4988 Dues		511.06	
Total	5,768.00	9,475.48	15,243.48

TOTAL WAGES & SALARY RELATED ITEMS: 293,991.83

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Number	Date	Vendor/Organization		Invoice Id	Date	Description/Reference	Period	Amount	Amount Paid
3009	09/30/20	AFL01	AFLAC	C00928	09/28/20	AFLAC BENEFITS	09-20	1073.17	
3009	09/30/20	AFL01	AFLAC	1C00928	09/28/20	DISABILITY-AFLAC	09-20	33.00	1106.17
3010	09/30/20	CAL14	CALIF. STATE DISBURSEMENT	C00917	09/17/20	WAGE ATTACHMENT	09-20	332.00	
3010	09/30/20	CAL14	CALIF. STATE DISBURSEMENT	C00928	09/28/20	WAGE ATTACHMENT	09-20	463.00	795.00
3011	09/30/20	EMP01	EMPLOYMENT DEVELOPMENT DEP	C00917	09/17/20	STATE INCOME TAX	09-20	509.45	
3011	09/30/20	EMP01	EMPLOYMENT DEVELOPMENT DEP	C00928	09/28/20	STATE INCOME TAX	09-20	3873.88	
3011	09/30/20	EMP01	EMPLOYMENT DEVELOPMENT DEP	1C00928	09/28/20	STATE INCOME TAX	09-20	311.87	4695.20
3012	09/30/20	GOL09	THE GOLDEN 1 CREDIT UNION	C00928	09/28/20	GOLDEN 1 C.U.	09-20	1450.00	1450.00
3013	09/30/20	HUM00	HUMANADENTAL INS CO	626715	09/25/20	COUNCIL & RETIREES	09-20	421.31	
3013	09/30/20	HUM00	HUMANADENTAL INS CO	C00917	09/17/20	DENTAL INSURANCE	09-20	92.56	
3013	09/30/20	HUM00	HUMANADENTAL INS CO	C00928	09/28/20	DENTAL INSURANCE	09-20	3000.23	3514.10
3014	09/30/20	ICM02	ICMA RETIREMENT TRUST-3009	C00917	09/17/20	EMPLR PD DEF COMP	09-20	110.00	
3014	09/30/20	ICM02	ICMA RETIREMENT TRUST-3009	C00928	09/28/20	EMPLR PD DEF COMP	09-20	5628.00	
3014	09/30/20	ICM02	ICMA RETIREMENT TRUST-3009	1C00928	09/28/20	DEFERRED COMP	09-20	3012.00	8750.00
3015	09/30/20	JAC01	J. P. O. A.	C00928	09/28/20	POLICE DISABILITY	09-20	220.50	
3015	09/30/20	JAC01	J. P. O. A.	1C00928	09/28/20	PD UNION DUES	09-20	480.00	
3015	09/30/20	JAC01	J. P. O. A.	2C00928	09/28/20	LEGAL DEFENSE FUND	09-20	250.80	951.30
3016	09/30/20	JAC34	JACKSON PROF FF ASSOC	C00928	09/28/20	JKSN PROF FF ASSOC	09-20	150.00	150.00
3017	09/30/20	JPA01	JPAL	C00928	09/28/20	CONTR. TO JPAL	09-20	30.00	30.00
3018	09/30/20	MUT00	MUTUAL OF OMAHA	291991	09/25/20	COUNCIL & ADJ	09-20	51.94	
3018	09/30/20	MUT00	MUTUAL OF OMAHA	C00917	09/17/20	LIFE INSURANCE	09-20	4.60	
3018	09/30/20	MUT00	MUTUAL OF OMAHA	C00928	09/28/20	LIFE INSURANCE	09-20	174.80	
3018	09/30/20	MUT00	MUTUAL OF OMAHA	1C00917	09/17/20	DISABILITY INS.	09-20	29.39	
3018	09/30/20	MUT00	MUTUAL OF OMAHA	1C00928	09/28/20	DISABILITY INS.	09-20	719.85	
3018	09/30/20	MUT00	MUTUAL OF OMAHA	2C00917	09/17/20	LONG TERM DISABILITY	09-20	18.87	
3018	09/30/20	MUT00	MUTUAL OF OMAHA	2C00928	09/28/20	LONG TERM DISABILITY	09-20	286.32	1285.77
3019	09/30/20	NYF01	NEW YORK FITNESS	C00928	09/28/20	FITNESS (ER SHARE)	09-20	30.00	30.00
3020	09/30/20	PUB01	PUBLIC EMPLS. RETIREMENT	C00917	09/17/20	PERS PAYROLL REMITTANCE	09-20	319.05	
3020	09/30/20	PUB01	PUBLIC EMPLS. RETIREMENT	C00928	09/28/20	PERS PAYROLL REMITTANCE	09-20	28147.86	28466.91
3021	09/30/20	PUB03	PUBLIC EMPLOYEES'	98785	09/15/20	COUNCIL RETIREES & ADMIN	09-20	9026.41	
3021	09/30/20	PUB03	PUBLIC EMPLOYEES'	C00917	09/17/20	CAFETERIA ALLOWANCE	09-20	1286.24	
3021	09/30/20	PUB03	PUBLIC EMPLOYEES'	C00928	09/28/20	MEDICAL INSURANCE	09-20	8750.00	
3021	09/30/20	PUB03	PUBLIC EMPLOYEES'	1C00917	09/17/20	EMPLEE PRTN MEDICAL	09-20	86.12	
3021	09/30/20	PUB03	PUBLIC EMPLOYEES'	1C00928	09/28/20	CAFETERIA ALLOWANCE	09-20	39147.41	
3021	09/30/20	PUB03	PUBLIC EMPLOYEES'	2C00928	09/28/20	EMPLEE PRTN MEDICAL	09-20	1722.63	60018.81
3022	09/30/20	SEI01	SERVICE EMPLOYEES INT'L UN	C00917	09/17/20	S.E.I. UNION DUES	09-20	50.00	
3022	09/30/20	SEI01	SERVICE EMPLOYEES INT'L UN	C00928	09/28/20	S.E.I. UNION DUES	09-20	461.06	511.06
3023	09/30/20	VIS01	VISION SERVICE PLAN -(CA)	476111	09/20/20	301.84	09-20	301.84	
3023	09/30/20	VIS01	VISION SERVICE PLAN -(CA)	C00917	09/17/20	VISION INSURANCE	09-20	21.56	
3023	09/30/20	VIS01	VISION SERVICE PLAN -(CA)	C00928	09/28/20	VISION INSURANCE	09-20	646.80	970.20
3024	09/30/20	WAG01	WAGEWORKS	C00929	09/15/20	SPET ADMIN FEES	09-20	104.00	104.00
3025	09/30/20	WEL00	WELLS FARGO BANK	C00917	09/17/20	FEDERAL INCOME TAX	09-20	1325.52	
3025	09/30/20	WEL00	WELLS FARGO BANK	C00928	09/28/20	FEDERAL INCOME TAX	09-20	13184.27	
3025	09/30/20	WEL00	WELLS FARGO BANK	1C00917	09/17/20	FICA	09-20	1059.16	

Number	Date	Vendor/Organization		Invoice Id	Date	Description/Reference	Period	Amount	Amount Paid
3025	09/30/20	WEL00	WELLS FARGO BANK	1C00928	09/28/20	FICA	09-20	21615.48	
3025	09/30/20	WEL00	WELLS FARGO BANK	2C00917	09/17/20	MEDICARE	09-20	247.70	
3025	09/30/20	WEL00	WELLS FARGO BANK	2C00928	09/28/20	MEDICARE	09-20	5055.30	
3025	09/30/20	WEL00	WELLS FARGO BANK	3C00928	09/28/20	FEDERAL INCOME TAX	09-20	1417.32	
3025	09/30/20	WEL00	WELLS FARGO BANK	4C00928	09/28/20	FICA	09-20	1505.38	
3025	09/30/20	WEL00	WELLS FARGO BANK	5C00928	09/28/20	MEDICARE	09-20	352.06	45762.19
						TOTAL DISBURSED...		158590.71	158590.71

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Number	Date	Vendor/Organization	Invoice Id	Date	Description/Reference	Period	Amount	Amount Paid
3005	09/30/20	PUB01 PUBLIC EMPLS. RETIREMENT	C00930	09/30/20	GASB 68 REPORT FEES	09-20	2100.00	2100.00
					TOTAL DISBURSED...		2100.00	2100.00

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BUILDING REPORT DATA – SEPTEMBER 2020 Michael J. Hooper, Building Department

TOTAL PERMITS:	18
TOTAL CONSTRUCTION COST:	$351,621.00
TOTAL FEES COLLECTED:	$9,253.94

	PERMITS	CONSTRUCTION COST	FEES TO BE COLLECTED
BLDGS:	(0)		
NEW SFD:	(0)		
ACCESSORY:	(0)		
NEW COM:	(0)		
ADDITION:	(0)		
DECK:	(0)		
DEMOLITION:	(0)		
ELECTRICAL:	(3)	$38,407.00	$1,775.90
FIRE PROTECTION:	(0)		
GRADING:	(0)		
MECHANICAL:	(6)	$69,784.00	$2,090.21
MISCELLANEOUS:	(2)	$32,000.00	$1,143.76
PATIO COVER:	(0)		
PLUMBING:	(0)		
REMODEL:	(0)		
REROOF:	(1)	$14,430.00	$431.45
SIGN:	(2)	$0.00	$50.00
SITE IMPROVEMENT:	(0)		
SOLAR:	(3)	$45,000.00	$1,271.05
SWIMMING POOL:	(0)		
TENANT IMP:	(1)	$152,000.00	$2,491.57
WINDOWS:	(0)		

The Building Department processed 18 total permits in September. The total number of permits decreased from August's total of 19 permits processed.

Construction projects continue to be unpredictable during this season. During the fall, as weather permits, projects should continue. Plans have been submitted for four new single-family dwellings. Site work has begun at Jackson View on lots 67, 68, 74 and 75. Applications for these lots were approved in December of 2019. Site Improvements at the Five Star Storage facility on Thomas Drive continues and new storage units are being erected as we speak.

TESLA Energy Operations Inc. continues their work to install charging stations at the Busi Parking Lot. All equipment and electrical infrastructure have been installed. Restoration of the parking lot will begin on Monday, October 12. This project is on schedule to be completed the middle of October.

City Staff and Adams Ashby Group continue to work with property owners who qualify for sewer replacement grant funds. An application has been submitted for a sewer lateral replacement on Peek Hill. This is a problematic area where multiple sewers are connected to one another

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before they reach the City Sewer Main. Staff will keep Council updated on these projects as they relate to the City of Jackson SSMP.

CODE ENFORCEMENT UPDATE:

There have been several complaints made about out outdoor cannabis cultivation. The City of Jackson Development Code, Title 17, Article II, 17.07.45, "Personal Use and Cultivation of Marijuana", does not allow outdoor cultivation. When complaints are received property owners and tenants are notified and informed of the regulations set forth in the development code. These complaints have been handled without incident.

There are no other pressing Code Enforcement Issues at this time.

PROJECTED:

The Building Department will remain optimistic, as usual, moving into the final months of 2020. All around… The pulse within the construction community remains strong.

For comparison… September of 2019 produced 16 approved building permits.

As always, if you have any questions or comments please feel free to let staff know. Council feedback is always welcome and appreciated.

ATTACHMENTS - SEPTEMBER 2020 Building Permit Log

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City of Jackson
California

"Preserving Our Past, Enriching The Present, Building The Future."
CITY OF JACKSON BUILDING DEPARTMENT
33 Broadway, Jackson, Ca 95642
ph: (209) 223-1646
fx: (209) 223-3141
mhooper@ci.jackson.ca.us

Permit Report

09/01/2020 - 09/30/2020

Permit #	Permit Date	Permit Type	Description	Parcel #	Parcel Address	Project Cost	Total Fees
Group: Electrical							
8892	9/30/2020	Electrical	ELECTRICAL: Temporary Power Pole with 100A Service Panel	044-530-026-000	1843 GOLDSTONE AVE.	1,600	$211.50
8889	9/30/2020	Electrical	ELECTRICAL: Installation of 30 kW Emergency Backup Generator with ATS, Existing 200A Sub-Panel	20-312-014-00	415 BROADWAY	29,307	$1,338.40
8884	9/28/2020	Electrical	ELECTRICAL: Install Backup Generator	20-243-008-00	34 SUMMIT STREET	7,500	$226.00
						38,407	**$1,775.90**
							Group Total: 3
Group: Mechanical							
8888	9/30/2020	Mechanical	HVAC Furnace Changeout, Water Heater Replacement	44-371-009-00	210 TERRACE VIEW CIRCLE	5,000	$150.15
8886	9/28/2020	Mechanical	HVAC Package Unit Changeout	20-332-036-00	500 STATE HIGHWAY 049	9,900	$296.32
8885	9/28/2020	Mechanical	HVAC Package Unit Changeout	44-351-014-00	133 TERRY PLACE	9,100	$272.45
8882	9/23/2020	Mechanical	HVAC Package Unit Changeout	20-332-038-00	420 SOUTH AVENUE	11,982	$358.43

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8881	9/23/2020	Mechanical	HVAC Package Unit Changeout	44-351-001-00	105 ERINN PLACE	18,802	$561.86
8879	9/16/2020	Mechanical	HVAC Package Unit Changeout	20-410-041-00	201 VUKOVICH WAY	15,000	$451.00
						69,784	**$2,090.21**

Group Total: 6

Group: Miscellaneous

8893	9/30/2020	Miscellaneous	MISC: Detached RV Canopy/Carport	20-060-025-00	1210 JACKSON GATE ROAD	12,000	$546.16
8883	9/28/2020	Miscellaneous	Convert Existing Attached Carport to Attached Garage	20-214-011-00	307 PINE STREET	20,000	$597.60
						32,000	**$1,143.76**

Group Total: 2

Group: Reroof

8891	9/30/2020	Reroof	REROOF: Remove and Replace, Like For Like, Repair Wood As Needed.	44-085-010-00	10170 ARGONAUT DRIVE	14,430	$431.45
						14,430	**$431.45**

Group Total: 1

Group: Sign

8877	9/9/2020	Sign	Commercial Sign	20-200-065-00	601 COURT STREET	0	$25.00
8876	9/9/2020	Sign	Commercial Sign	20-200-065-00	601 COURT STREET	0	$25.00
						0	**$50.00**

Group Total: 2

Group: Solar

8890	9/30/2020	Solar	SOLAR: Roof-Mounted Solar PV System, 6.72 kW, 21 Modules, 1 Inverter, Existing 200A Service Panel, Tesla Powerwall2	44-352-001-00	308 WESTVIEW DRIVE	27,000	$499.51

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			Battery				
8887	9/29/2020	Solar	Solar Integrated Battery Back-Up System	44-090-037-00	780 ARGONAUT DRIVE	6,000	$274.98
8880	9/17/2020	Solar	SOLAR: Roof-Mounted Solar PV System, 4.92 kW, 12 Modules with Micro-Inverters, Existing 200A Panel	044-520-029-000	142 EMERALD LANE	12,000	$496.56
						45,000	**$1,271.05**

Group Total: 3

Group: Tenant Improvement

8878	9/16/2020	Tenant Improvement	Interior and Exterior Tenant Improvement to Existing Taco Bell Restaurant	20-381-018-00	541 SOUTH STATE HIGHWAY 49	152,000	$2,491.57
						152,000	**$2,491.57**

Group Total: 1

						351,621	**$9,253.94**

Total Records: 18 **10/7/2020**

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JACKSON FIRE DEPARTMENT

33 Broadway, Jackson, California 95642 • voice (209) 223-1646 • fax (209) 223-3141 • jacksonfiredept@hotmail.com

JACKSON FIRE DEPARTMENT CALL TOTALS SEPTEMBER 2020

	Total Calls	Percentage
Public Assistance	26	21%
Fire Related	7	6%
Hazardous Condition	3	2%
Traffic Collisions	8	7%
Medical Calls		
Code 2	26	21%
Code 3	49	40%
Staging Req'd	4	3%

Total calls for month – **123**

Monthly average # of calls per day – **4.1**

Annual average # of calls per day – **4.45**

Annual total as of 9/30/2020 – **1,219**

Monthly # of calls outside of City of Jackson – **23 calls or 19%**

Comparison to 2019 –

Total calls for September 2019 **– 152**

Total year to date calls 2019**– 1318**

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JACKSON

Year-to-date Incident Participation

Activity Date Between {01/01/2020} And {09/30/2020}

Staff Id/Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Percent
ANAY02 ANAYA, ASHLEY M	0	0	0	0	1	0	10	8	7	0	0	0	26	2.13
ANAY01 ANAYA, VICTOR R	23	38	36	32	51	33	7	1	1	0	0	0	222	18.21
BIDW01 BIDWELL, ANDREW S	2	4	6	0	10	1	4	0	0	0	0	0	27	2.21
6304 CRAIG, ROC	0	3	0	2	5	2	1	4	0	0	0	0	17	1.39
DEVO01 DEVORE, MICHAEL	38	8	0	0	14	13	1	0	0	0	0	0	74	6.07
6383 DI GIROLAMO, FRANKIE I	42	27	53	43	45	56	60	43	49	0	0	0	418	34.29
6355 DI GIROLAMO, JESSE M	49	42	42	29	40	36	31	53	39	0	0	0	361	29.61
DIGI01 DIGIROLAMO, JOHN	0	7	9	11	22	10	16	13	11	0	0	0	99	8.12
6301 FISHBACK, DALE R	3	5	5	3	1	2	2	2	1	0	0	0	24	1.96
6386 FISHBACK, DANIEL J	0	0	0	0	16	14	0	0	0	0	0	0	30	2.46
6370 FISHBACK, JASON R	0	0	0	0	0	0	0	0	2	0	0	0	2	0.16
6359 GREATHOUSE, ROBERT M	46	38	49	33	55	44	48	44	31	0	0	0	388	31.82
HART01 HART, BRYAN G	0	0	2	0	0	0	0	2	0	0	0	0	4	0.32
HART02 HART, SARAH J	0	0	0	0	0	0	2	12	20	0	0	0	34	2.78
KINZ01 KINZER, TRACE R	62	69	75	11	2	13	19	0	0	0	0	0	251	20.59
KOWA01 KOWALCZYK, CORY A	1	0	1	0	10	8	8	10	17	0	0	0	55	4.51
6300 MACKEY, DEBORAH	7	7	5	9	7	3	5	5	10	0	0	0	58	4.75
MART01 MARTINEZ, CHRIS	48	34	48	43	51	53	71	34	2	0	0	0	384	31.50
6303 MARTINSEN, CODY T	38	36	0	0	0	0	0	0	0	0	0	0	74	6.07
NEEL01 NEELY, COLEMAN S	0	0	0	0	0	1	7	39	10	0	0	0	57	4.67
NOLA01 NOLAN, TYLER R	0	0	0	0	0	0	0	7	22	0	0	0	29	2.37
NORR01 NORRED, SAMUEL T	16	28	44	21	21	18	38	55	41	0	0	0	282	23.13
6398 OTTO, GARRETT J	0	0	0	3	8	0	0	0	0	0	0	0	11	0.90
PARK03 PARKYN, STEVEN C	0	0	0	0	8	12	12	5	4	0	0	0	41	3.36
ROOT01 ROOTS, DAKOTA A	8	8	69	65	70	51	68	28	66	0	0	0	433	35.52
6306 SHARP, SCOTT A	0	0	8	5	12	5	8	7	4	0	0	0	49	4.01
STEV01 STEVENS, BRADEN	0	0	0	0	0	1	0	0	0	0	0	0	1	0.08
DURH01 VINCENT, JOSHUA D	5	2	8	0	0	6	0	9	0	0	0	0	30	2.46
6307 WAKLEE, ZACK T	0	0	0	0	0	1	0	1	1	0	0	0	3	0.24
WALD01 WALDRON, JANNA	5	12	17	10	2	13	25	39	5	0	0	0	128	10.50
WELL01 WELLS, CALEB B	16	17	29	12	10	12	12	40	45	0	0	0	193	15.83

Total Runs by Month

Jan	138	**Feb**	120	**Mar**	156	**Apr**	109	**May**	147	**Jun**	137
Jul	148	**Aug**	141	**Sep**	123	**Oct**	0	**Nov**	0	**Dec**	0

Grand Total Runs: 1,219

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JACKSON

Incident List by Alarm Date/Time - END OF MONTH

Alarm Date Between {09/01/2020} And {09/30/2020}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
20-0026440-000	09/01/2020	13:21:00	150 CLINTON RD /28	5103 Person in distress, Lift As
20-0026511-000	09/02/2020	12:24:59	159 DETERT LN	321 EMS call, excluding vehicle
20-0026526-000	09/02/2020	14:54:00	120 HILLSIDE PL	733 Smoke detector activation du
20-0026538-000	09/02/2020	17:01:00	811 COURT ST	321 EMS call, excluding vehicle
20-0026578-000	09/03/2020	02:17:59	19202 ELECTRA RD	611 Dispatched & cancelled en ro
20-0026623-000	09/03/2020	13:54:43	11960 HIGHWAY 88	321 EMS call, excluding vehicle
20-0026627-000	09/03/2020	14:27:31	634 N MAIN ST	324 Motor Vehicle Accident with
20-0026666-000	09/03/2020	19:41:48	811 COURT ST /21	321 EMS call, excluding vehicle
20-0026680-000	09/04/2020	00:41:53	10554 RIDGECREST DR	321 EMS call, excluding vehicle
20-0026688-000	09/04/2020	06:50:34	223 NEW YORK RANCH RD /12	321 EMS call, excluding vehicle
20-0026711-000	09/04/2020	11:36:00	20 ROLLINGWOOD DR /89	5103 Person in distress, Lift As
20-0026713-000	09/04/2020	11:53:00	185 PLACER DR	321 EMS call, excluding vehicle
20-0026778-000	09/04/2020	22:54:00	100 HIGHWAY 88 HWY	324 Motor Vehicle Accident with
20-0026787-000	09/05/2020	00:56:00	10416 BUENA VISTA DR	445 Arcing, shorted electrical e
20-0026814-000	09/05/2020	10:26:00	13204 JACKSON GATE RD	511 Lock-out
20-0026830-000	09/05/2020	11:49:00	300 S HIGHWAY 49 HWY	321 EMS call, excluding vehicle
20-0026857-000	09/05/2020	13:56:00	409 COURT ST /A	321 EMS call, excluding vehicle
20-0026869-000	09/05/2020	15:00:00	300 NEW YORK RANCH RD	321 EMS call, excluding vehicle
20-0027078-000	09/06/2020	04:44:00	20 ROLLINGWOOD DR /6	5103 Person in distress, Lift As
20-0026964-000	09/06/2020	05:34:00	15758 BUTTE MOUNTAIN RD	5103 Person in distress, Lift As
20-0026967-000	09/06/2020	07:05:00	10525 RIDGECREST DR	321 EMS call, excluding vehicle
20-0026997-000	09/06/2020	11:33:00	20 ROLLINGWOOD DR /47	5103 Person in distress, Lift As
20-0027037-000	09/06/2020	17:14:00	440 STASAL AVE	321 EMS call, excluding vehicle
20-0027080-000	09/07/2020	06:20:00	31 N HIGHWAY 49 HWY	321 EMS call, excluding vehicle
20-0027129-000	09/07/2020	15:27:00	200 S HIGHWAY 49 HWY /AMA	111C Building fire - Commercial
20-0027140-000	09/07/2020	17:23:00	200 MISSION BLVD /SUTTER	322 Motor vehicle accident with
20-0027156-000	09/07/2020	19:03:00	1105 N MAIN ST /COUNTRY S	321 EMS call, excluding vehicle
20-0027207-000	09/08/2020	10:11:00	10560 RIDGECREST DR	5103 Person in distress, Lift As
20-0027217-000	09/08/2020	10:40:00	605 NEW YORK RANCH RD	321 EMS call, excluding vehicle
20-0027225-000	09/08/2020	11:43:00	155 PLACER DR	321 EMS call, excluding vehicle
20-0027238-000	09/08/2020	12:52:00	16866 BUTTE MOUNTAIN RD	321 EMS call, excluding vehicle
20-0027294-000	09/08/2020	19:49:00	155 PLACER DR /10	321 EMS call, excluding vehicle
20-0027346-000	09/09/2020	10:09:15	12854 MURIETTA LN	321 EMS call, excluding vehicle
20-0027373-000	09/09/2020	15:17:45	20 ROLLINGWOOD DR	412 Gas leak (natural gas or LPG
20-0027385-000	09/09/2020	16:46:32	20 ROLLINGWOOD DR /89	321 EMS call, excluding vehicle
20-0027427-000	09/10/2020	04:58:11	125 NEW YORK RANCH RD	5103 Person in distress, Lift As
20-0027432-000	09/10/2020	06:48:17	300 NEW YORK RANCH RD /18	321 EMS call, excluding vehicle
20-0027454-000	09/10/2020	10:58:00	1025 N MAIN ST	321 EMS call, excluding vehicle
20-0027502-000	09/10/2020	19:52:00	409 COURT ST /A	321 EMS call, excluding vehicle
20-0027503-000	09/10/2020	20:06:00	900 BROADWAY /46	321 EMS call, excluding vehicle
20-0027510-000	09/10/2020	23:19:00	10355 WICKLOW WAY /WAL MA	142 Brush or brush-and-grass mix
20-0027553-000	09/11/2020	14:14:00	1460 JACKSON GATE RD	321S EMS call - Staging Required
20-0027556-000	09/11/2020	15:07:00	100 HIGHWAY 88 HWY	322 Motor vehicle accident with
20-0027576-000	09/11/2020	17:21:00	155 PLACER DR /1	321 EMS call, excluding vehicle
20-0027577-000	09/11/2020	17:24:00	155 PLACER DR	321 EMS call, excluding vehicle
20-0027587-000	09/11/2020	18:37:00	12594 KENNEDY FLAT RD /16	511 Lock-out

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Incident List by Alarm Date/Time - END OF MONTH

Alarm Date Between {09/01/2020} And {09/30/2020}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
20-0027607-000	09/12/2020	02:18:00	187 REX AVE	321 EMS call, excluding vehicle
20-0027612-000	09/12/2020	05:49:00	125 NEW YORK RANCH RD	321 EMS call, excluding vehicle
20-0027613-000	09/12/2020	05:56:00	187 REX AVE	511 Lock-out
20-0027636-000	09/12/2020	11:18:00	11333 PROSPECT DR /MARTEL	321 EMS call, excluding vehicle
20-0027671-000	09/12/2020	16:08:00	215 E SIERRA VIEW DR	321 EMS call, excluding vehicle
20-0027697-000	09/12/2020	18:43:00	20 ROLLINGWOOD DR /59	611 Dispatched & cancelled en ro
20-0027709-000	09/12/2020	20:10:00	454 SCOTTSVILLE BLVD	321 EMS call, excluding vehicle
20-0027744-000	09/13/2020	09:00:00	110 QUE SERA SERA WAY	321 EMS call, excluding vehicle
20-0027814-000	09/13/2020	23:20:00	N HIGHWAY 49 HWY & ARGONA	322 Motor vehicle accident with
20-0027828-000	09/14/2020	08:21:57	16515 BUTTE MOUNTAIN RD	321 EMS call, excluding vehicle
20-0027848-000	09/14/2020	12:21:45	155 PLACER DR	321 EMS call, excluding vehicle
20-0027874-000	09/14/2020	16:39:54	20 ROLLINGWOOD DR /95	5103 Person in distress, Lift As
20-0027881-000	09/14/2020	18:41:25	115 N HIGHWAY 49 HWY	321 EMS call, excluding vehicle
20-0027908-000	09/15/2020	07:25:39	440 STASAL AVE	321 EMS call, excluding vehicle
20-0027943-000	09/15/2020	12:57:34	150 CLINTON RD /32	321 EMS call, excluding vehicle
20-0027951-000	09/15/2020	13:58:00	HIGHWAY 49 & INDUSTRY BLV	323 Motor vehicle/pedestrian acc
20-0027984-000	09/15/2020	18:41:28	155 PLACER DR /6	321 EMS call, excluding vehicle
20-0027994-000	09/15/2020	20:55:07	20 ROLLINGWOOD DR /159	735 Alarm system sounded due to
20-0028008-000	09/16/2020	01:33:14	200 CHINA GRAVEYARD RD	321 EMS call, excluding vehicle
20-0028028-000	09/16/2020	08:08:00	125 BROADWAY	321 EMS call, excluding vehicle
20-0028044-000	09/16/2020	11:41:00	840 ARGONAUT DR	321 EMS call, excluding vehicle
20-0028064-000	09/16/2020	13:21:00	811 COURT ST /20D	321 EMS call, excluding vehicle
20-0028119-000	09/17/2020	02:22:00	20 ROLLINGWOOD DR /129	611 Dispatched & cancelled en ro
20-0028121-000	09/17/2020	03:14:00	20 ROLLINGWOOD DR /129	5103 Person in distress, Lift As
20-0028129-000	09/17/2020	07:27:00	409 COURT ST	321 EMS call, excluding vehicle
20-0028163-000	09/17/2020	12:10:00	10002 HIGHWAY 88 HWY	321 EMS call, excluding vehicle
20-0028164-000	09/17/2020	12:14:00	175 MAIN ST	322 Motor vehicle accident with
20-0028166-000	09/17/2020	12:31:00	610 COURT ST /11	321 EMS call, excluding vehicle
20-0028168-000	09/17/2020	12:54:00	17980` CARTER LN	321 EMS call, excluding vehicle
20-0028206-000	09/17/2020	16:41:00	10562 MARIPOSA AVE	321S EMS call - Staging Required
20-0028247-000	09/18/2020	07:26:00	640 N MAIN ST	321 EMS call, excluding vehicle
20-0028296-000	09/18/2020	15:58:00	185 TERRACE VIEW CIR	143 Grass fire
20-0028335-000	09/18/2020	20:01:00	150 CLINTON RD /24	611 Dispatched & cancelled en ro
20-0028348-000	09/18/2020	22:18:00	900 BROADWAY /45	321 EMS call, excluding vehicle
20-0028360-000	09/19/2020	06:19:00	167 PLACER DR	5103 Person in distress, Lift As
20-0028365-000	09/19/2020	10:11:00	105 ARTESIA CT	321 EMS call, excluding vehicle
20-0028412-000	09/19/2020	17:14:00	159 DETERT LN	321 EMS call, excluding vehicle
20-0028457-000	09/20/2020	05:36:00	167 PLACER DR	5103 Person in distress, Lift As
20-0028461-000	09/20/2020	07:36:52	2 WATER ST	321 EMS call, excluding vehicle
20-0028476-000	09/20/2020	12:04:04	10776 ARGONAUT LN	511 Lock-out
20-0028509-000	09/20/2020	16:13:00	115 ARTESIA CT	321 EMS call, excluding vehicle
20-0028530-000	09/20/2020	21:02:58	20 ROLLINGWOOD DR /95	611 Dispatched & cancelled en ro
20-0028557-000	09/21/2020	08:37:10	20 ROLLINGWOOD DR /41	5103 Person in distress, Lift As
20-0028602-000	09/21/2020	14:11:54	155 PLACER DR /38	321 EMS call, excluding vehicle
20-0028605-000	09/21/2020	14:24:22	303 N MAIN ST /E	321 EMS call, excluding vehicle
20-0028236-000	09/21/2020	23:38:00	15584 CLINTON RD	611 Dispatched & cancelled en ro

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Incident List by Alarm Date/Time - END OF MONTH

Alarm Date Between {09/01/2020} And {09/30/2020}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
20-0028652-000	09/22/2020	06:25:00	10861 HIGHWAY 88 HWY	132 Road freight or transport ve
20-0028665-000	09/22/2020	08:59:00	8000 HIGHWAY 49 HWY	5103 Person in distress, Lift As
20-0028671-000	09/22/2020	10:24:00	10335 AMADOR ST	5103 Person in distress, Lift As
20-0028681-000	09/22/2020	11:20:00	2 WATER ST	700 False alarm or false call, O
20-0028683-000	09/22/2020	12:03:00	516 PERRY ST	321 EMS call, excluding vehicle
20-0028716-000	09/22/2020	15:08:00	14759 HIGHWAY 88 HWY	410 Combustible/flammable gas/li
20-0028828-000	09/23/2020	17:22:00	150 CLINTON RD /32	321 EMS call, excluding vehicle
20-0028879-000	09/24/2020	12:03:00	223 NEW YORK RANCH RD /10	321 EMS call, excluding vehicle
20-0002882-000	09/24/2020	12:24:00	8000 HIGHWAY 49 HWY	5103 Person in distress, Lift As
20-0028888-000	09/24/2020	12:59:00	8000 HIGHWAY 49 HWY	321 EMS call, excluding vehicle
20-0028899-000	09/24/2020	13:59:00	811 COURT ST /36A	321 EMS call, excluding vehicle
20-0028972-000	09/25/2020	09:43:00	167 PLACER DR	321 EMS call, excluding vehicle
20-0029001-000	09/25/2020	13:54:00	70 WESTVIEW DR	321 EMS call, excluding vehicle
20-0029057-000	09/25/2020	21:41:00	52 FRONTIER DR	321 EMS call, excluding vehicle
20-0029077-000	09/26/2020	03:02:00	300 NEW YORK RANCH RD /45	321 EMS call, excluding vehicle
20-0029155-000	09/26/2020	14:43:14	222 WESTVIEW DR	321 EMS call, excluding vehicle
20-0029177-000	09/26/2020	16:45:35	HIGHWAY 49 & JACKSON GATE	324 Motor Vehicle Accident with
20-0029207-000	09/26/2020	20:20:22	159 DETERT LN	321 EMS call, excluding vehicle
20-0029242-000	09/27/2020	09:34:40	155 PLACER DR /25	321 EMS call, excluding vehicle
20-0029244-000	09/27/2020	09:45:35	610 COURT ST /11	321 EMS call, excluding vehicle
20-0029249-000	09/27/2020	10:04:02	211 MOUNTAIN VIEW DR	611 Dispatched & cancelled en ro
20-0029284-000	09/27/2020	15:25:34	183 PLACER DR	322 Motor vehicle accident with
20-0029332-000	09/28/2020	01:50:31	811 COURT ST /7B	321 EMS call, excluding vehicle
20-0029347-000	09/28/2020	07:25:23	155 PLACER DR /38	321 EMS call, excluding vehicle
20-0029369-000	09/28/2020	10:22:37	16515 BUTTE MOUNTAIN RD	321 EMS call, excluding vehicle
20-0029408-000	09/28/2020	14:49:55	20 ROLLINGWOOD DR /95	5103 Person in distress, Lift As
20-0029505-000	09/29/2020	13:59:51	552 S HIGHWAY 49	321 EMS call, excluding vehicle
20-0029553-000	09/30/2020	00:40:57	10923 HIGHWAY 49 /MARTELL	611 Dispatched & cancelled en ro
20-0029555-000	09/30/2020	04:24:06	1029 N MAIN ST /39	321 EMS call, excluding vehicle
20-0029587-000	09/30/2020	11:41:00	10600 ARGONAUT DR	321 EMS call, excluding vehicle
20-0029627-000	09/30/2020	14:45:00	11600 HIGHWAY 49 HWY	571 Cover assignment, standby, m

Total Incident Count 123

Jackson Police Department

To: Honorable Mayor and Members of City Council

From: Chris Mynderup, Chief of Police

Subject: Monthly Activity Report – September 2020

Date: October 5, 2020

Total Number of Incidents	819	
Calls for Service	349	
Officer Initiated Incidents	470	
Police Reports	101	
Arrests	40	(34 Misdemeanor, 6 Felony)
Traffic Collisions	13	(9 non-injury, 4 hit and run)
Assault & Battery	3	
Disturbance of the Peace	45	
Public Intoxication	4	
Driving Under the Influence	1	
Child Abuse Investigations	1	
Elder Abuse Investigations	1	
Sexual Crimes	0	
Domestic Incidents	7	(3 arrests)
Coroner's Case	0	
Mental Health Detention	6	
Burglary	4	
Robbery	0	

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Grand/Petty Theft	13	
Vandalism	5	
Vehicle Theft	1	
Arson	0	
Traffic Stops	156	(65 citations: 55 infractions 10 misdemeanor)
Warrant Cites/Arrests	9	
Security Checks	194	

Total Incidents Year to Date:	**8238**
Total Calls for Service YTD:	**2578**
Total Officer Initiated YTD:	**5660**

Comparison to 2019

Total Incidents for September 2019	**866**
Total Calls for Service September 2019	**325**
Total Officer Initiated August 2019	**541**
Total YTD Incidents up to September 2019	**7434**
Total YTD Calls for Service up to September 2019	**2646**
Total YTD Officer Initiated up to September 2019	**4788**

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City of Jackson
Council Meeting Memorandum

Tuesday, October 13, 2020 - 7:00 PM Regular Meeting

To: Honorable Mayor and Members of the City Council

From: Yvonne Kimball, City Manager

Date: October 7, 2020

Agenda Item #7a: FY 19/20 budget v. actual (unaudited);
FY 20/21 Budget Status Report

RECOMMENDATION

That the City Council review the reports.

DISCUSSION

Enclosed are summary status reports for the FY 19/20 which ended on July 31, 2020. All inter fund transfers or yearend journal entries have taken place; all revenues and expenditures have been accounted for. **Barring any corrections by the auditors**, the General Fund ended with a very good fund balance, at over $600,000. This helped us for the time in the last decade to meet the requirement of a committed fund balance at 16.67% of total expenditure. I want to congratulate the Council and the staff on this achievement!

The final accounting closure of the New York Ranch road project in August 2019 contributed to this surplus. This is an indication of better accounting practices. Additionally, the early cost saving measures the city implemented played a role coupled with higher than anticipated property taxes and sales tax revenues. However, COVID economy is not unpredictable. We are not quite certain how FY 20/21 will end at this point.

The first quarter in FY 20/21 appeared to be on track and somewhat over spent at this point. This is consistent with past years: the first two quarters usually see more expenses as revenues have not been received. However, COVID years can be unpredictable. I remain cautious about future revenues.

Enclosures: FY 19/20 review (summaries); FY 20/21 first quarter info

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FY 19/20 REVIEW

City of Jackson

FY 19/20 Status Report (by fund) as of JUNE 30, 2020

ACTUAL YEAR ENDED MUCH BETTER THAN PROJECTED IN MAY AND JUNE 2020

	REVENUES				EXPENSES			
	ADPOTED BUDGET	ACTUAL AS OF 6/30/2020	SUP/DEF	%	ADPOTED BUDGET	ACTUAL AS OF 6/30/2020	BALANCE REMAINING	% REMAINING
General Fund	$4,058,831	$4,576,512	$517,681	13%	$4,058,579	$3,911,651	$146,928	4%
Measure M	$550,000	$591,133	$41,133	7%	$675,023	$511,466	$163,557	24%
Sewer	$2,700,569	$2,916,582	$216,013	8%	$2,904,524	$2,557,877	$346,647	12%
Water	$1,791,679	$1,842,211	$50,532	3%	$2,099,376	$1,880,832	$218,544	10%
Pool	$46,600	$13,735	-$32,865	-71%	$102,345	$70,309	$32,036	31%

GF MAJOR REVENUES

	FY 19/20 BUDGET	ACTUAL 06/30/2020	JUNE PROJ YE	ACTUAL DIFF
PROPERTY TAXES	$890,000	$920,249	$895,430	$30,249
SALES & USE TAX	$940,000	$954,928	$872,000	$14,928
TOT	$550,000	$546,078	$410,000	-$3,922
FRANCHISE TAXES	$165,000	$172,379	$150,000	$7,379
BUSINESS LICENSES	$60,000	$57,591	$57,000	-$2,409
BUS. LIC. APP FEE	$12,000	$9,972	$9,822	-$2,028
MOTOR VEH LIC	$381,000	$406,933	$406,933	$25,933
GAS TAXES	$120,136	$116,457	$110,000	-$3,679
RENTAL CIVIC CENTER	$6,000	$2,190	$2,190	-$3,810
LIVE SCAN	$13,000	$7,288	$8,000	-$5,712
BUILDING PLAN CHECK	$35,000	$67,981	$65,000	$32,981
BUILDING PER&INSP	$157,000	$209,350	$200,000	$52,350
MICS HOMELESS GRANTS	$0	$14,000	$14,000	$14,000
MISC RULE20 CREDITS TRA	$0	$10,000	$0	$10,000
				$166,260

New York Ranch Rd. # 4795-900 $317,002

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City of Jackson

General Fund Status Report for EXPENSES as of JUNE 30, 2020

DEPARTMENT	ADPOTED BUDGET	ACTUAL AS OF 6/30/2020	DIFF/BALANCE REMAINING
CITY COUNCIL	$197,615	$196,005	$1,610
ADMINISTRATION	$875,831	$848,978	$26,853
LEGAL SERVICES	$42,000	$58,371	-$16,371
CIVIC CENTER	$44,533	$52,602	-$8,069
FIRE	$330,749	$343,453	-$12,704
POLICE***	$1,782,520	$1,697,265	$85,255
STREETS	$414,556	$371,839	$42,717
BUILDING	$146,500	$144,061	$2,439
ENGINEERING	$16,000	$6,900	$9,100
PLANNING	$53,000	$51,976	$1,024
PARKS (& CEMETERY)	$155,275	$140,201	$15,074
TOTAL EXPENSES	$4,058,579	$3,911,651	$146,928
TOTAL REVENUES	$4,058,579	$4,576,512	
DEFICIT /SUPPLUS (REVv.EXP)	$0	$664,861	

PROJECTED UNAUDITED FUND BALANCE

GENERAL FUND	ACTUAL FY 19/20 BEGIN	PROJ FY19/20 END	FY19/20 PROJ DEFICIT/GAIN
RESTRICTED (2%TOT)	$444,621	$554,621	
COMMITTED	$109,000	$608,287	
ASSIGNED		$50,000	
UNASSIGNED	$341,716	$341,716	$608,287
TOTAL GF	**$895,337**	**$1,554,624**	
SEWER	**$756,783**	**$1,115,488**	$500,569
WATER	**-$28,188**	**-$66,809**	-$5,321
MEASURE M	**$505,737**	**$585,404**	$58,000

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FY 20/21 INFO

City of Jackson

FY 20/21 Status Report (by fund) as of SEPT 30, 2020

75% of the year remians.

	REVENUES ADPOTED BUDGET	YTD AS OF 9/30/2019	BALANCE REMAINING	% REMAINING	EXPENSES ADPOTED BUDGET	YTD AS OF 9/30/2020	BALANCE REMAINING	% REMAINING
General Fund *	$4,006,569	$256,347	$3,750,222	94%	$4,020,303	$1,492,768	$2,527,535	63%
Rec./Pool	$41,000	$7,358	$33,642	82%	$125,703	$54,375	$71,328	57%
Measure M	$560,000	$341,111	$218,889	39%	$622,000	$420,320	$201,680	32%
Sewer **	$2,917,523	$789,645	$2,127,878	73%	$2,860,425	$308,353	$2,552,072	89%
Water	$2,022,960	$761,213	$1,261,747	62%	$2,289,308	$591,949	$1,697,359	74%

*INC. CITY CARE FUND;OLD COST ALLOCATION;AUGUST 2020 ADOPTION; PERS UAL
** UTILITY FUNDS NO COST ALLO.NO BOND PAYMENTS YET.

City of Jackson

FY 20/21 General Fund Status Report for Expenses as of SEPT. 30, 2020

75% REMAINING

DEPARTMENT	EXPENSES ADPOTED BUDGET	YTD AS OF 9/30/2020	BALANCE REMAINING	% REMAINING
CITY COUNCIL	$159,677	$40,263	$119,414	75%
ADMINISTRATION	$873,130	$546,553	$326,577	37%
LEGAL SERVICES	$45,000	$3,049	$41,951	93%
CIVIC CENTER	$52,180	$11,293	$40,887	78%
FIRE	$340,163	$100,926	$239,237	70%
POLICE	$1,804,100	$600,753	$1,203,347	67%
STREETS	$384,030	$89,406	$294,624	77%
BUILDING	$145,300	$39,669	$105,631	73%
ENGINEERING	$10,073	$659	$9,414	93%
PLANNING	$50,000	$18,456	$31,544	63%
PARKS	$156,650	$40,954	$115,696	74%
TOTAL	$4,020,303	$1,491,981	$2,528,322	63%

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City of Jackson
Council Meeting Memorandum

Tuesday, October 13, 2020 - 7:00 PM Regular Meeting

To: Honorable Mayor and Members of the City Council

From: Yvonne Kimball, City Manager

Date: October 7, 2020

Agenda Item #7b: Authorization of Application for the HEAP GRANT Round II

RECOMMENDATION

That the City Council authorize staff to submit the attached application for a pilot homeless crisis intervention outreach program.

DISCUSSION

On Monday, we learned that the Homeless Emergency Aid Program (HEAP) fund round II became available for Amador County agencies. A total of $79,000 is available as grant money for eligible programs. The City has received $14,000 in 2019 via ATCAA.

Police Chief, Fire Chief and I met on Tuesday and decided to apply for this money to institute a homeless outreach pilot program. See attached application.

On Wednesday, ATCAA Housing Service Director approached the City to discuss the shower needs and suggested the City to consider a joint application with ATCAA. Details need to be worked out in the following days. Should we decide to proceed with this option, staff will amend the details of the application. The application deadline is October 19.

At any rate, it is recommended that Council authorize staff to apply for the HEAP round II dollars. Alternatively, since this fund is unexpected and considering staff's workload, Council can direct staff to forgo this application, which will allow other agencies more chances to obtain this fund.

Enclosures: HEAP ROUND II RFP; city draft application for a crisis intervention pilot program

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CENTRAL SIERRA CONTINUUM OF CARE:
H E A P PROGRAM

Request for Proposals for Use of Remaining Funds

Funds remain from the ***Amador County HEAP distribution***, in the amount of **$79,018**. These funds are now being made available by the CSCoC Governing Board to other CSCoC member entities for eligible HEAP projects. **Applications are due by 5:00pm on October 19, 2020.**

Applicants must include in the response how the proposed activities requested will be directly related to providing immediate emergency assistance to people experiencing homelessness or at imminent risk of homelessness. All uses must align with ***CA housing first policy.*** **ALL FUNDS MUST BE FOR AMADOR COUNTY ONLY.**

Each applicant for the use of remaining HEAP funds must:

- Utilize HMIS/CES
- Submit one (1) copy, including any attachments, via email to pjdavis47@yahoo.com
- Submit one application per project
- Be prepared to submit reports as directed in the Standard Agreement, including all HMIS outcomes
- Be prepared to sign a contract for the funds by November 30, 2020

Each application for the use of remaining HEAP funds must:

- Have no more than a **one-page** narrative
- Have a **one-page** budget
- Submit one (1) copy of narrative and budget, via email ***to: pjdavis47@yahoo.com***
- Round all dollar amounts to the nearest dollar
- Include the following information:
  - A list of outcomes and the targeted population(s)
  - Number of permanent housing placements anticipated
  - Target outreach numbers
  - A youth set-aside of 5%

Contracts are expected to be available for signature by November 30, 2020. All funding must be expended by June 30, 2021. The budget line items available are:

- Services
- Capital Improvements
- Administrative Costs
- Rental Assistance or Subsidies
- Homeless Youth Set-Aside
- Other

Questions and Completed Applications Must Be Submitted to:
PJ Davis – pjdavis47@yahoo.com
Due date: October 19, 2020
Contact number (707) 365-7046

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To: PJ Davis (pjdavis47@yahoo.com)/ Central Sierra Continuum of Care

From: City of Jackson / Yvonne Kimball, City Manager

Date: OCTOBER 8, 2020

Subject: HEAP funding application II (total available $79,802)

Jackson Background:

The City of Jackson is a full-service municipal government entity. We provide services in the areas of police, fire, streets, parks, planning, building, water, and sewer. The City of Jackson has very limited financial and human resources. Its general fund budget is only $4 million. The City has a staff of 30. Approximately 5,000 permanent residents live in Jackson.

Jackson is the home to many essential service providers in Amador County, including the County jail, the hospital, well-used parks, numerous restaurants, a variety of grocery stores, the post office and gas stations. Additionally, Jackson Rancheria Casino is only a few miles away. While it is an attraction, the Casino also contributes to the homeless issue in Jackson. Due to its unique location, Jackson houses the majority of the county's homeless individuals. A recent informal count indicated there are about 108 homeless individuals residing within the city. Based on data collected by the police department, the City has at least 64 interactions with homeless individuals each month or 2 incidents a day.

Recognizing Jackson's need, in January 2019, the City received $14,000 of HEAP fund to provide outreach services to the homeless population. The prior outreach effort was largely conducted by police officers. It has proven to be important to build rapport with the community.

Our Initiative:

Since then, the City has expressed its wishes to have a larger funding in order to hire designated "homeless outreach coordinators" who are not law enforcement personnel. The Coordinators then reach out to homeless individuals daily and endeavor to connect them with necessary services or job opportunities. The Coordinators will be accompanied by the city's Police and Fire Department personnel in the field. They are the Jackson "crisis intervention task force".

We request **$75,232** to hire four part-time Coordinators and institute a pilot crisis intervention task force" program for 12 weeks. The scope of this pilot program may be evolving around these basic perimeters: daily log of interaction with homeless individuals, build a rapport with homeless individuals, refer homeless individuals to connect with services they need, collect data and provide future program recommendations to the City Council and the City Manager for consideration and implementation. The ultimate goal is to keep the community safe and clean and reduce homelessness.

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Jackson Funding Request/ Budget:

1. Personnel Cost:

Coordinator costs: 4 coordinators divided into two teams and each team cover a 3- or 4-day shift alternatively so that daily outreach can be conducted.

Weekly cost

a. Coordinator hourly rate at $30 / hr; 4 hours a day; 3 -4 days a week;

2*30*4*3= $720

2*30*4*4= $960

b. City FTE personnel cost:

2 police officers and/or Fire Fighter; hourly compensation rate @ $65/hour. accompanying the team of coordinators daily for outreach and debriefing.

Total: 2*65*4*7=$3,640

c. City administration cost (employees OT to cover hiring, record keeping & accounting) 5% of total costs: $266 (=0.05* $5,320)

Total weekly personnel cost: $5,586

Total for a 12-week program: $67,032

2. Expenses:

Coordinator uniform, supplies: $400*4= $1,200

Computer, camera, etc.: $2,000

Supplies and materials to hand out to homeless individuals: $5,000

Total Expenses: $8,200

<u>Grand total (personnel + expenses): $75,232</u>

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CALIFORNIA Water Boards

GAVIN NEWSOM
GOVERNOR

JARED BLUMENFELD
SECRETARY FOR
ENVIRONMENTAL PROTECTION

State Water Resources Control Board

October 7, 2019 *Sent via electronic and Certified Mail*

Ms. Yvonne Kimball
City Manager
City of Jackson
33 Broadway
Jackson, CA 95642
ykimball@ci.jackson.ca.us

CERTIFIED MAIL
NO. 7018 0680 0000 1010 6523

Ms. Pam Marquez
Office Chief
Caltrans Central Region Construction North
3663 Arch Road, Suite 500
Stockton, CA 95215
pam.marquez@dot.ca.gov

CERTIFIED MAIL
NO. 7018 0680 0000 1010 6516

Mr. Michael Niven, President
Central Coast Financial Group, Inc.
17750 Wards Ferry Road
Sonora, CA 95370
michaelniven10@gmail.com

CERTIFIED MAIL
NO. 7018 0680 0000 1010 6585

INVITATION TO ENTER INTO SETTLEMENT NEGOTIATIONS PRIOR TO ISSUANCE OF ADMINISTRATIVE CIVIL LIABILITY: CALIFORNIA DEPARTMENT OF TRANSPORTATION, CITY OF JACKSON, AND CENTRAL COAST FINANCIAL GROUP, DBA CCFG CONSTRUCTION

Please read this notice carefully. The purpose of this letter is to inform you of a forthcoming Administrative Civil Liability Complaint (Complaint), and to notify you of your opportunity to enter into settlement negotiations with Central Valley Regional Water Quality Control Board (Central Valley Regional Board) Prosecution Staff regarding the assessment of monetary penalties for your alleged failure to comply with the California Water Code.

Water Code section 13385, subdivision (a)(5), authorizes the Water Boards to impose administrative civil liability when a person violates certain provisions of the federal Clean Water Act, including Section 301 (33 U.S.C. Sec. 1311), which prohibits the discharge of any pollutant except as authorized under a Clean Water Act permit.

In November 2017, the California Department of Transportation (Caltrans) initiated a contract to repair and replace two storm drain lines within the state right of way in the City of Jackson (City) at 516 Sutter Street. Central Coast Financial Group, Inc., doing business as CCFG Construction (CCFG), was awarded the contract to replace the storm drain lines. On January 24, 2018, CCFG notified Underground Service Alert of Northern California and Nevada (USA) that it would begin excavation on January 26, 2018. USA sent the dig ticket to several utility companies, including the City of Jackson Public Works Department; however, the City did not respond to the dig ticket. On January 28, 2018, CCFG began excavating to replace the storm drain lines. On February 1, 2018, CCFG hit a sewer line in the excavation, resulting in the release of 81,012 gallons of sewage, with approximately 68,912 gallons being discharged into the North Fork of Jackson Creek, a water of the United States.

Caltrans, the City, and CCFG are potentially jointly and severally liable for over $699,000 in administrative civil liability for the alleged violation.

Based on our review and after conducting a preliminary penalty calculation, the Assistant Executive Officer of the Central Valley Regional Board intends to issue a Complaint seeking an administrative civil liability assessment against Caltrans, the City, and CCFG. A proposed penalty amount has been calculated using the methodology in the State Water Resources Control Board's Water Quality Enforcement Policy (Enforcement Policy) and is based on facts known to date. However, this proposed penalty amount is subject to modification, should additional information come to light. The full Enforcement Policy may be found here: https://www.waterboards.ca.gov/board_decisions/adopted_orders/resolutions/2017/040417_9_final adopted policy.pdf

By way of this letter, you are formally notified of the opportunity to meet to discuss the facts regarding the alleged violations, including the option of settlement. This meeting affords you the opportunity to potentially reduce the proposed penalty amount if you present new information to Central Valley Regional Board Prosecution Staff, or other information you believe is relevant to determining an appropriate monetary penalty. Upon agreement, all settlement communications would be kept confidential in accordance with Evidence Code sections 1152 and 1154.

In order to initiate confidential discussions to settle this matter, you must contact me by October 18, 2019, to schedule a time to meet with Central Valley Regional Board Prosecution Staff. In addition, please provide the name and contact information for the attorney who will be representing you in this matter. Once a meeting has been arranged, you will be provided additional information regarding the violations.

If you do not intend to avail yourself of the opportunity to discuss a potential negotiated resolution, the Assistant Executive Officer will issue the Complaint and this matter will proceed to a formal enforcement hearing before the Central Valley Regional Board, or the Assistant Executive Officer may seek to refer the matter to the Attorney General's Office or other prosecution agency.

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If you have any questions, please contact me by phone at (916) 341-5276 or by email at david.boyers@waterboards.ca.gov.

Sincerely,

David Boyers
Assistant Chief Counsel
Office of Enforcement

cc: *(via email only)*

Central Valley Regional Board
Mr. Andrew Altevogt
andrew.altevogt@waterboards.ca.gov

Mr. Xuan Luo
xuan.luo@waterboards.ca.gov

Mr. Mohammad Farhad
mohammad.farhad@waterboards.ca.gov

Ms. Heather Jidkov, Attorney
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