CITY OF JACKSON
Cemetery Meeting Minutes
Wednesday, 06-10-20

Steve McLean, Chairman
Debby Collins, Committee Member
Chad Simmons, Committee Member
Jim Laughton, Committee Member

COMMITTEE MEMBERS ABSENT:
Keith Davis, Vice-Chairman

STAFF IN ATTENDANCE:
Maintenance Superintendent Max Godde

PUBLIC IN ATTENDANCE:
None.

Chairman McLean called the meeting to order at 10:05 a.m.

1. PUBLIC MATTERS NOT ON THE AGENDA.
Chairman McLean asked the committee if they wished to continue monthly meetings based on lack of funding, losing Sexton position, etc. Member Collins asked about the $1000 that was in our fund, McLean mentioned that the money may have been reallocated but no sure. Collins mention the revenue was still listed in a city report. McLean mentioned we should follow up on that issue.

Superintendent Max Godde mentioned after July 31st he will volunteering some time to the city including work at the cemetery. The city manager was hoping he could pick up where the prior Sexton left off. Max may be able to relief Patti from certain administrative workload, returning calls to the public etc. Max mentioned the Sexton would like to return when conditions get better. The Sexton left 3 pages of notes on the cemetery, he was an arborist. Also, he has the CALFIRE crew ready to work Tuesday on cleaning up trees, etc. There was discussion on certain young trees/bushes maybe planted by families. Max mentioned a meeting at the cemetery to mark where the path signs can be placed. The committee agreed to meet at the cemetery. McLean suggested that before the signs are installed he will contact the Ledger Newspaper to try and get an article published. McLean mentioned the raptor/own boxes seem to be on hold due to the Covid 19 situation. We will give some more time.

2. APPROVAL OF THE MINUTES. June 10, 2020. Debby Collins motioned to approve, 2nd by Chad Simmons.

3. MAINTENANCE PROJECTS AT THE CEMETARY (Public Works Superintendent Updates).
Superintendent Max Godde was addressed earlier under Agenda Item 1.

4. SIGNAGE FOR PATHWAYS. McLean mentioned that he will ask the Ledger if they are interested to printing an article & picture of the new signs and proposed improvements, updated policies without funding along with committee members, city council, etc.
5. Cemetery Policy Review. The Committee discussed policy “1.” in the Manual was written in a manner that prevented a family member from being buried with another family member without written permission from the original family prior to death. McLean mention that Policies can’t always fits each situation and the need to amend the policy. It was decided that McLean would check current State law and contact the lone Cemetery administration to find out how their policy is written. The committee discussed some different situations could create problems.

6. COMMITTEE MEMBERS REPORTS.

Member Laughton mentioned determining the availability of plots for future an agenda item. The committee agreed the city should have a system to helps us make these findings. Collins mentioned City Planner Peter’s husband was going to digitize maps in some form. Godde explained to the committee that they currently have a system on their phones that can show/location of sewer/water leaks, similar to what Peter’s is proposing. Max mentioned he met a gentleman named Bob Dominic in Rolling Wood and use to work with GIS and that he would be open to work with the Committee. The committee decided to work with Peter’s first.

Max suggested the committee develop language/policy on how to manage gravesites over a certain year old and no family members can be contacted to have authority to help repair these older sites. McLean mentioned there’s a section under Maintenance that would be good to work with. It was mentioned that city council member Sweet mentioned the Rotary is open to help work at the cemetery.

7. ANY OTHER BUSINESS.
None.

MEETING ADJOURNMENT.

Meeting was adjourned at 10:55 a.m.

Approved by Committee June 10, 2020

Steve McLean, Chairman