HAMPDEN TOWNSHIP BOARD OF COMMISSIONERS

Board of Commissioners Meeting -
July 30, 2026 - 7:00 PM

Agenda

The Commissioners reserve the right to take official action to approve, deny or modify any discussion item or other matters noted on this agenda whether or not there is reference to a motion or approval being part of the agenda item.

1. Call to Order

NOTICE IS HEREBY GIVEN that the July 30, 2026 Board of Commissioners meeting will be held in person at the municipal building, 209 S. Sporting Hill Road, Mechanicsburg. Any persons interested in participating in the meeting, in order to provide comments or ask questions, must attend the meeting in person at the municipal building. Any persons desiring to solely listen to the public meeting may do so via the internet at Website URL https://www.youtube.com/@HampdenTownshipPA.

Persons listening to the meeting remotely will not be permitted to provide comments or ask questions during the meeting.

If you are a person with a disability and require an auxiliary aide, service or other accommodation to participate, please contact the Township Manager at (717) 761–0119 to discuss how your needs may be best accommodated. Keith B. Metts, Township Secretary Hampden Township.

2. Pledge of Allegiance

3. Presentation

a) Presentation to William Cook, EMS Director, congratulating him upon the occasion of his retirement.

b) Presentation to Jeremy Mortorff, Recreation Program Specialist, congratulating him as the National Association of Aquatics Professional of the Month.

4. Planning Commission

a) Preliminary/Final Subdivision and Land Development Plan for 1500 Lamb's Gap Road, located at 1500 Lamb's Gap Road, 5 lots, 2.845 acres, zoned Residential Suburban, owned by Magnolia Real Estate Services, LLC, submitted by Romeo Land Surveying, Inc. PC File No. 25-03-02 **with a time limit deadline of September 4, 2026**. The Planning Commission recommended approval contingent upon: (1) Addressing all Township Plan Review Comments; (2) Addressing all Township Zoning Review Comments; (3) Addressing all Township Stormwater Review Comments; (4) Addressing all Cumberland County Comments; and (5) Approval of the Director of Public Works.

The Planning Commission recommended approval of the plan with the waivers below:

1. L.D.O. 304.2.A - Submission of Preliminary Plan
2. L.D.O. 504.2.A - Minimum Component Widths for existing streets
3. L.D.O. 505.1.A - Curbs Along Existing Streets
4. L.D.O. 505.3.2 - Street Widths

The Board of Commissioners may make a motion to approve or deny the waiver requests.

The Board of Commissioners may make a motion to approve, deny or table the proposed Preliminary/Final Land Development Plan conditioned upon applicant addressing all Township staff comments.

5. Consent Agenda

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular items, any member of the Board, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

a) Approve, full-time, regular employment for Todd Etzweiler, Public Works Maintenance Worker I, effective August 11, 2026, upon successful completion of a probationary period.

b) Approve conditional appointment of the recommended applicant to fill the vacant position of Public Works Maintenance Worker I, effective as soon as practicable, to serve a six-month probationary period.**(Added July 29)**

c) Ratify and approve a list of part-time and seasonal employees for various Departments.

d) Accept a notice of retirement from William "Bill" Cook, EMS Director, effective August 14, 2026 and authorize advertisement of the vacant position.

e) Accept a notice of retirement from Douglas Gochenaur, Fire Administration Officer, effective September 15, 2026 and authorize advertisement of the vacant position.

f) Accept a notice of retirement from Ivan Miller, Community Development Plan Reviewer, effective September 22, 2026 and authorize advertisement of the vacant position.

g) Accept the voluntary resignation of Jarod Miller, Recreation Office Specialist, effective August 21, 2026 and authorize advertisement to fill the vacant position. **(Added July 27)**

h) Approve the involuntary termination of probationary employee, Michelle Colvin, Community Development Department Secretary, effective July 30, 2026 and authorize

advertisement to fill the vacant position. **(Added July 28)**

i) Adopt Resolution No. 2026-25 and the Kenneth E. Fetrow Public Employee Longevity Award recognizing Bill Cook's years of service with Hampden Township and congratulating him upon the occasion of his retirement.

j) Adopt Resolution No. 2026-26 congratulating Jeremy Mortorff, Recreation Specialist, as the National Association of Aquatics Professional of the Month.

k) Adopt Resolution No. 2026-24 declaring Township-owned equipment as surplus for disposition.

l) Approve the 2026-2027 PennDOT Renewal Agreement for Municipal Snow Removal Services.

m) Direct the Township Solicitor to draft and advertise notice of a Public Hearing regarding Sheetz, Inc.'s intermunicipal transfer of liquor license No. R-11075 from Shippen Township, Cameron County to Hampden Township, Cumberland County (4415 Carlisle Pike, Camp Hill).

n) Ratify Resolutions for dedication of public streets associated with the Picking Estates, 2130 Lamb's Gap Road and Garbrick Tract developments.

o) Approve a recording deadline extension for the Salem Meadows Townhomes Preliminary/Final Land Development Plan to December 31, 2026; PC File No. 24-10-01. The recording extension fee has been paid by the developer.

p) Approve an Operation and Maintenance Agreement for Post Construction Stormwater Practices for the property located at 71 Conodoguinet Avenue.

q) Approve an Operation and Maintenance Agreement for Post Construction Stormwater Practices for the property located at 300 Skyport Road.

r) Approve the warrants payable for the month of July 2026.

s) Approve the regular meeting minutes of June 25 and July 2, 2026.

t) The next regular Board of Commissioners meeting will be held Thursday, August 27, 2026 at 7:00 p.m.

6. Public Hearing

a) Public Hearing on the curative amendment application by Good Hope Ventures GH L.P.

7. Monthly Report from the Hampden Township Police Chief

a) Report from Police Chief Jason Yerg.

8. Monthly Report from Chief of Fire Rescue Services

a) Discussion, and possible motion, regarding a burn ban for Hampden Township.

b) Report from the Chief of Fire Rescue Services Landon Churchill.

9. Assistant Township Manager/Director of Public Works

a) Discussion, and possible motion, regarding competitive bids received for the Armitage Golf Club deck replacement project.

b) Discussion, and possible motion, regarding waiving Chapter 22 Land Development Ordinance requirements and recording of a revised Land Development Plan for Trindle Spring Heights. Development already constructed.

c) Report from Assistant Township Manager/Public Works Director Jeremy Miller.

10. Township Manager's Report

a) Discussion, and possible motion, to approve a new electricity procurement contract.

b) Update on the status of the Comprehensive Plan.

11. Public Comment

12. Commissioners Remarks and Updates

13. Solicitor's Report (If Needed)

14. Executive Session (If Needed)

15. Adjournment