

HAMPDEN TOWNSHIP BOARD OF COMMISSIONERS

Board of Commissioners Meeting -

January 5, 2023 - 7:30 PM

Agenda

The Commissioners reserve the right to take official action to approve, deny or modify any discussion item or other matters noted on this agenda whether or not there is reference to a motion or approval being part of the agenda item.

1. Call to Order

- (a) **NOTICE IS HEREBY GIVEN that the January 5, 2023 Board of Commissioners meeting will be held in person at the municipal building, 209 S. Sporting Hill Road, Mechanicsburg. Any persons interested in participating in the meeting, in order to provide comments or ask questions, must attend the meeting in person at the municipal building. Any persons desiring to solely listen to the public meeting may do so telephonically by dialing by phone to 1-408-418-9388 or 1-646-992-2010 and entering the Meeting ID Number of 263 009 67743. When asked to enter a Participant ID press the (#) pound sign. Listening to the meeting is also an option via the internet at Website URL <http://bit.ly/3Vr6UOt>. Persons listening to the meeting remotely will not be permitted to provide comments or ask questions during the meeting.**

If you are a person with a disability and require an auxiliary aide, service or other accommodation to participate, please contact the Township Manager at (717) 761-0119 to discuss how your needs may be best accommodated. Keith B. Metts, Township Secretary Hampden Township.

2. Pledge of Allegiance

3. Presentation

- (a) Swearing in of Patrol Officers Bailey Dressler and Neal Perry.
(b) Presentation from staff highlighting the 2022 and 2023 Armitage Golf Club seasons.

4. Public Hearing

- (a) Request a proposed Zoning Text Amendment to Chapter 27, Part 9, Section 903 (L) (1)(C) to permit Convenience Stores, with or without fuel dispensing facilities, in the Office Park "Commercial" Zoning District with no more than twelve fueling positions. **Request submitted by Berkley, LLC for a property at the corner of Technology Parkway and Mt. Zion Drive.**

The Board of Commissioners may make a motion to approve or deny the request of the proposed text amendment.

5. Consent Agenda

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular items, any member of the Board, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

- (a) Approve, full-time, regular employment for Keith Hobba, Network Technician, effective January 6, 2023, upon successful completion of a probationary period.
- (b) Approve, full-time, regular employment for Dava Garcia, Utility Billing Clerk, effective January 6, 2023, upon successful completion of a probationary period.
- (c) Accept a notice of retirement from Greg Bilger, Public Works Department Wastewater TV Truck Operator, effective February 1, 2023 and authorize advertisement to fill a vacancy within the Department.
- (d) Accept the voluntary resignation from Police Chief Junkin effective January 31, 2023.
- (e) Approve Resolution No. 23-01 recognizing Police Chief Junkin's years of public service and commitment to law enforcement and Hampden Township.
- (f) Approve the immediate commencement of termination proceedings for Officer McIntyre in a manner consistent with Section 10.1 of the Township Rules, the First Class Township Code and the applicable Collective Bargaining Agreement between the Township and the Hampden Township Police Association.
- (g) Authorize participation in the Spring 2023 Cumberland County Police Testing Consortium program for the position of Patrol Officer.
- (h) Authorize advertisement to fill a vacant full-time EMT position.
- (i) Approve Change Order No. Five (5) for the 2020 Sanitary Sewer Replacement Project representing a net decrease in the awarded contract amount of \$102,766.66 and approve the Certificate of Completion as all work associated with the project is complete.
- (j) Approve a three (3) year Small Government Department Platform Program Annual Subscription from ESRI for GIS services in the amount of \$16,500.00 per year under State Master Contract No. 4400022588.
- (k) Refer to the Planning Commission for review and comment the FEMA required draft update to the Township's Floodplain Ordinance.
- (l) Approve certification for the Active Duty Hampden Township Volunteer Firefighter

Local Earned Income Tax Credit in recognition of their commitment and volunteer service to the community.

- (m) Approve the 2023 Municipal Domestic Animal Protective Services Agreement with the Humane Society of the Harrisburg Area.
- (n) Authorize advertisement for competitive bids for the 2023 Township Street Resurfacing Project.
- (o) Authorize advertisement for competitive bids for lawn maintenance services at various Township-owned properties.
- (p) Approve Tuesday, October 31, 2023 from 6 to 8 p.m. as Trick or Treat night for Hampden Township.
- (q) Approve the use of the Recreation Community Room and requested waiver of the rental fee for the PA Lyme Resource Network-Harrisburg Region monthly meetings.
- (r) Authorize release of Christian Financial Resources Irrevocable Letter of Credit No. 8002481200 in the amount of \$451,917.40 for the Vibrant Church Preliminary/Final Land Development Plan, PC File No. 20-06-01; project is complete.
- (s) Authorize release of Centric Bank Letter of Credit No. 430 in the amount of \$396,132.88 for the Goddard School Preliminary/Final Subdivision and Land Development Plan, PC File No. 21-09-01; project is complete.
- (t) Authorize reduction of Centric Bank Irrevocable Standby Letter of Credit No. 382 from \$208,250.70 to \$30,095.70 for The Townes of Orrs Bridge Preliminary/Final Subdivision and Land Development Plan, P.C. File No. 19-02-01.
- (u) Approve the warrants payable for the month of December 2022 and a portion of January 2023.
- (v) Approve the regular meeting minutes of December 1, 2022.
- (w) The next Board of Commissioners meeting will be held February 2, 2023.

6. Zoning Hearing Board

- (a) Swan Realty, L.L.C. (c/o Swaroopa Allu), applicant, requesting a variance from lot width requirements of Section 1105.B and setback requirements of Section 1107.B of the Hampden Township Zoning Ordinance. The subject property is 4825 East Trindle Road, located in the Apartment-Office-Limited Zoning District. **The hearing will be held January 18, 2023.**

7. Monthly Report from Police Chief Junkin

- (a) Monthly report from Police Chief Junkin.

8. Director of Public Works

- (a) Monthly report from Public Works Director Jeremy Miller.

9. Township Manager's Report

- (a) Discussion and possible motion to approve a Contribution Agreement with PennDOT for a Connects Traffic Study along a portion of Good Hope Road.
- (b) Discussion and possible motion to approve a Grant Funding Agreement with Cumberland County for improvements to Hampden Pool.
- (c) Discussion regarding the required submission of a Redevelopment Assistance Capital Program (RACP) Application and Business Plan for improvements to Hampden Pool.
- (d) Discussion, and possible motion to approve, amend or deny the request from Hampden Aquatic Club for use of Hampden Pool in 2023.

10. Audience Participation

11. Legislative Update

- (a) Discussion, and possible action, to issue a letter to Senator Rothman in support of Senate Bill 1360 being reintroduced in 2023-24, Senate Co-Sponsorship Memoranda-PA State Senate, regarding stormwater fees, local government meeting advertising requirements and tax credits for volunteer firefighters.

12. Commissioners

- (a) Discussion, and possible action, regarding 2023 appointments and reappointments to various Authorities, Boards and Commissions.
- (b) Discussion, and possible action, regarding installation of a Cricket practice pitch.

13. Junior Commissioners

14. Solicitor's Report

15. Executive Session (If Needed)

16. Adjournment